



# **City of Santa Clara**

The Center of What's Possible

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## **MONTHLY FINANCIAL STATUS REPORT**

**February 2019**

## Financial Status Report as of February 28, 2019

This report summarizes the City's financial performance for the month ended February 28, 2019. Financial analysis for the report is provided for the General Fund, select Special Revenue Funds, Enterprise Operating Funds, and Capital Improvement Funds. Financial information included in this report is unaudited.

### **General Fund**

The General Fund is the major operating fund for the City and includes multiple programs, services, and activities for the citizens of the City.

For fiscal year 2018-19, the City is projected to maintain a positive operating position. At the end of February 2019, revenues were approximately 3% ahead of budget and expenditures were within budgetary expectations for this time of year.

The adopted budget for both operating revenues and expenditures for fiscal year 2018-19 is \$239.7 million. The amended budget for both has been revised to \$252 million respectively due to carryover appropriations from fiscal year 2017-18 and various budget amendments in the current fiscal year.

## Financial Status Report as of February 28, 2019

### General Fund Revenues

As of February 28, 2019, \$177.1 million or 70.3% of the General Fund estimated revenue had been received. Revenues in the General Fund as a whole are performing approximately 3.6% higher than the expected budgeted levels.

### CITY OF SANTA CLARA GENERAL FUND REVENUES OVERVIEW AND COMPARISON BY TYPE

| Function                                             | FISCAL YEAR 2018-19   |                       |                          |                     | PY REVENUE COMPARISON    |                           |                   |
|------------------------------------------------------|-----------------------|-----------------------|--------------------------|---------------------|--------------------------|---------------------------|-------------------|
|                                                      | Adopted Budget        | Amended Budget        | Actual Through 2/28/2019 | Percentage Received | Actual Through 2/28/2018 | \$ Change From Prior Year | Percentage Change |
| <b>TAXES</b>                                         |                       |                       |                          |                     |                          |                           |                   |
| Sales Tax                                            | \$ 56,530,000         | \$ 56,530,000         | \$ 40,800,711            | 72.18%              | \$ 36,625,609            | \$ 4,175,102              | 11.40%            |
| Property Tax                                         | 60,300,000            | 60,300,000            | 32,834,141               | 54.45%              | 30,530,424               | 2,303,717                 | 7.55%             |
| Transient Occupancy Tax                              | 21,000,000            | 21,000,000            | 15,931,218               | 75.86%              | 14,975,113               | 956,105                   | 6.38%             |
| Other Taxes                                          | 6,287,638             | 6,287,638             | 3,907,569                | 62.15%              | 4,209,612                | (302,043)                 | -7.18%            |
| <b>Total Taxes</b>                                   | <b>144,117,638</b>    | <b>144,117,638</b>    | <b>93,473,639</b>        | <b>64.86%</b>       | <b>86,340,758</b>        | <b>7,132,881</b>          | <b>8.26%</b>      |
| <b>LICENSES &amp; PERMITS</b>                        |                       |                       |                          |                     |                          |                           |                   |
| Business Licenses                                    | 3,065,000             | 3,065,000             | 624,750                  | 20.38%              | 602,143                  | 22,607                    | 3.75%             |
| Building Permits                                     | 4,500,000             | 4,500,000             | 5,344,121                | 118.76%             | 2,533,648                | 2,810,473                 | 110.93%           |
| Electric Permits                                     | 600,000               | 600,000               | 499,879                  | 83.31%              | 246,476                  | 253,403                   | 102.81%           |
| Plumbing Permits                                     | 500,000               | 500,000               | 418,096                  | 83.62%              | 194,820                  | 223,276                   | 114.61%           |
| Mechanical Permits                                   | 450,000               | 450,000               | 396,377                  | 88.08%              | 163,028                  | 233,349                   | 143.13%           |
| Miscellaneous Permits                                | 63,000                | 63,000                | 69,942                   | 111.02%             | 445,752                  | (375,810)                 | -84.31%           |
| <b>Total Licenses &amp; Permits</b>                  | <b>9,178,000</b>      | <b>9,178,000</b>      | <b>7,353,165</b>         | <b>80.12%</b>       | <b>4,185,867</b>         | <b>3,167,298</b>          | <b>75.67%</b>     |
| <b>FINES &amp; PENALTIES</b>                         | <b>1,580,500</b>      | <b>1,580,500</b>      | <b>1,323,176</b>         | <b>83.72%</b>       | <b>1,264,405</b>         | <b>58,771</b>             | <b>4.65%</b>      |
| <b>INTERGOVERNMENTAL</b>                             | <b>702,000</b>        | <b>797,551</b>        | <b>1,746,645</b>         | <b>219.00%</b>      | <b>3,971,670</b>         | <b>(2,225,025)</b>        | <b>-56.02%</b>    |
| <b>CHARGES FOR SERVICES</b>                          | <b>34,447,858</b>     | <b>34,447,858</b>     | <b>28,036,797</b>        | <b>81.39%</b>       | <b>25,042,087</b>        | <b>2,994,710</b>          | <b>11.96%</b>     |
| <b>CONTRIBUTION IN LIEU</b>                          | <b>23,094,590</b>     | <b>23,094,590</b>     | <b>15,396,393</b>        | <b>66.67%</b>       | <b>14,441,269</b>        | <b>955,124</b>            | <b>6.61%</b>      |
| <b>USE OF MONEY &amp; PROPERTY</b>                   |                       |                       |                          |                     |                          |                           |                   |
| Interest                                             | 4,000,000             | 4,000,000             | 3,022,313                | 75.56%              | 2,213,697                | 808,616                   | 36.53%            |
| Rent                                                 | 7,831,522             | 7,845,587             | 5,648,201                | 71.99%              | 6,051,026                | (402,825)                 | -6.66%            |
| <b>Total Use of Money &amp; Property</b>             | <b>11,831,522</b>     | <b>11,845,587</b>     | <b>8,670,514</b>         | <b>73.20%</b>       | <b>8,264,723</b>         | <b>405,791</b>            | <b>4.91%</b>      |
| <b>MISCELLANEOUS REVENUES</b>                        | <b>757,308</b>        | <b>857,308</b>        | <b>389,259</b>           | <b>45.40%</b>       | <b>409,294</b>           | <b>(20,035)</b>           | <b>-4.90%</b>     |
| <b>OTHER FINANCING SOURCES</b>                       |                       |                       |                          |                     |                          |                           |                   |
| Operating Transfer in - Storm Drain                  | 1,447,000             | 1,447,000             | 1,447,000                | 100.00%             | 1,276,661                | 170,339                   | 13.34%            |
| Operating Transfer In - Reserves                     | 3,029,538             | 4,116,125             | 4,116,125                | 100.00%             | 2,948,460                | 1,167,665                 | 39.60%            |
| Operating Transfer In - Fund Balances <sup>(1)</sup> |                       | 10,459,221            | 10,459,221               | 100.00%             | 5,033,801                | 5,425,420                 | 107.78%           |
| Operating Transfer In - Miscellaneous                | 54,250                | 54,250                | 54,250                   | 100.00%             | 110,000                  | (55,750)                  | -50.68%           |
| <b>Total Other Financing Sources</b>                 | <b>4,530,788</b>      | <b>16,076,596</b>     | <b>16,076,596</b>        | <b>100.00%</b>      | <b>9,368,922</b>         | <b>6,707,674</b>          | <b>71.59%</b>     |
| <b>STADIUM OPERATION</b>                             |                       |                       |                          |                     |                          |                           |                   |
| Charges for Services                                 | 6,242,072             | 6,784,367             | 4,090,859                | 60.30%              | -                        | 4,090,859                 | N/A               |
| Rent and Licensing                                   | 3,231,500             | 3,231,500             | 571,578                  | 17.69%              | -                        | 571,578                   | N/A               |
| <b>Total Stadium Operation</b>                       | <b>9,473,572</b>      | <b>10,015,867</b>     | <b>4,662,437</b>         | <b>46.55%</b>       | <b>-</b>                 | <b>4,662,437</b>          | <b>N/A</b>        |
| <b>TOTAL GENERAL FUND</b>                            | <b>\$ 239,713,776</b> | <b>\$ 252,011,495</b> | <b>\$ 177,128,621</b>    | <b>70.29%</b>       | <b>\$ 153,288,995</b>    | <b>\$ 23,839,626</b>      | <b>15.55%</b>     |

(1) The Operating Transfer In - Fund Balances is the rolled over encumbrances of open purchase orders as of June 30, 2018 and mid year budget amendment from reserves.

### General Fund Revenues

**Sales Tax:** The City of Santa Clara sales tax rate is 9% of which the City receives 1%. Eight months of local one percent of sales tax equaled \$40.8 million, which was approximately 5.5% higher than anticipated for this time of year.

**Property Tax:** The majority of property tax revenue is collected in December and April each year. Compared to the prior year, property tax increased 7.5%, which can be attributed to higher property values and an increase in development.

**Transient Occupancy Tax (TOT):** TOT is calculated as a percentage of City hotel/motel room charges. The City's current TOT rate is 9.5%. Eight months of TOT revenue reached \$15.9 million, and is trending ahead of estimated revenue.

**Other Taxes:** Includes franchise tax and documentary transfer tax. Both franchise tax and documentary transfer tax were slightly lower than budgeted level due to timing of receipt of revenues.

**Licenses & Permits:** Includes business licenses, building permits, and other building and planning permits and fees. Overall licenses and permits revenue are outperforming expectations due to \$2 million in permit and planning fees from a large commercial development within the City in October 2018.

**Fines & Penalties:** Includes vehicle, parking, court fines, and miscellaneous penalty fines. These revenues are trending higher than expected due to higher collection from traffic fines and past due charges of utility accounts.

**Intergovernmental:** Includes motor vehicle fees, state homeowner tax relief, state mandated reimbursement, and redistribution of land sale proceeds and ground leases from the Successor Agency. Current year Intergovernmental revenue exceeds expectation due to redistribution of property sale proceeds from the Successor Agency. The decrease of \$2.2 million from prior fiscal year was mainly due to the redistribution of \$2.3 million from the sale of Successor Agency Property (Hilton) in July 2017.

**Charges for Services:** Includes various plan check and zoning related fees, engineering fees, administrative fees, and community service revenue from various recreational activities. This revenue is trending ahead of budget for this time of year. As of February 28, 2019, planning and zoning fee was \$0.7 million ahead of budget and fire prevention fee was \$1.6 million ahead of budget.

**Contribution in Lieu:** In accordance with the City's charter, Silicon Valley Power pays 5% of gross revenues as contribution-in-lieu of taxes. These revenues provide funding for general government services such as public safety, public works, parks and recreation, library, and administration. The 6.6% increase from the comparable previous year is a result of the increase in Electric Utility revenues.

**Use of Money & Property:** Includes realized investment income and rental income. Both interest income and rent revenue are slightly ahead of budget.

**Miscellaneous Revenues:** Includes developer fees, donations, damage recovery, sale of scrap, and one time miscellaneous revenues. These revenues vary from year to year.

**Stadium Operation:** In order to provide more transparency, the revenues and expenditures related to Stadium operations are presented in one central location in the report instead of in individual departments as presented in the past. Stadium operating revenue is trending lower than budget due to timing, as a large portion of the budget is for performance rent that is not recorded until the end of March 2019.

### General Fund Expenditures

As of February 28, 2019, \$154.9 million or 61.5% of the General Fund operating budget had been expended. Expenditures in the General Fund as a whole are performing within the expected budgeted levels.

#### CITY OF SANTA CLARA GENERAL FUND EXPENDITURES OVERVIEW AND COMPARISON BY FUNCTION

| Function                                        | FISCAL YEAR 2018-19   |                       |                          |                 | PY EXPENDITURES COMPARISON |                           |                   |
|-------------------------------------------------|-----------------------|-----------------------|--------------------------|-----------------|----------------------------|---------------------------|-------------------|
|                                                 | Adopted Budget        | Amended Budget        | Actual Through 2/28/2019 | Percentage Used | Actual Through 2/28/2018   | \$ Change From Prior Year | Percentage Change |
| <b>GENERAL GOVERNMENT</b>                       |                       |                       |                          |                 |                            |                           |                   |
| Non-departmental                                | \$ 7,810,527          | \$ 8,580,507          | \$ 1,596,813             | 18.61%          | \$ 1,042,620               | \$ 554,193                | 53.15%            |
| City Council                                    | 833,851               | 833,851               | 493,711                  | 59.21%          | 473,377                    | 20,334                    | 4.30%             |
| City Clerk                                      | 1,872,604             | 2,212,709             | 1,344,153                | 60.75%          | 827,260                    | 516,893                   | 62.48%            |
| City Manager                                    | 5,747,949             | 7,098,487             | 3,766,356                | 53.06%          | 4,032,410                  | (266,054)                 | -6.60%            |
| City Attorney                                   | 2,129,011             | 2,187,159             | 1,175,370                | 53.74%          | 1,083,833                  | 91,537                    | 8.45%             |
| Human Resources                                 | 3,640,473             | 3,640,473             | 1,966,794                | 54.03%          | 2,135,177                  | (168,383)                 | -7.89%            |
| Finance                                         | 11,734,247            | 12,050,165            | 7,654,688                | 63.52%          | 6,862,986                  | 791,702                   | 11.54%            |
| Information Technology                          | 11,165,807            | 13,127,860            | 5,644,761                | 43.00%          | 5,223,209                  | 421,552                   | 8.07%             |
| <b>Total General Government</b>                 | <b>44,934,469</b>     | <b>49,731,211</b>     | <b>23,642,646</b>        | <b>47.54%</b>   | <b>21,680,872</b>          | <b>1,961,774</b>          | <b>9.05%</b>      |
| <b>PUBLIC WORKS</b>                             | <b>25,446,506</b>     | <b>25,709,627</b>     | <b>16,133,515</b>        | <b>62.75%</b>   | <b>15,047,190</b>          | <b>1,086,325</b>          | <b>7.22%</b>      |
| <b>COMMUNITY DEVELOPMENT</b>                    | <b>14,188,110</b>     | <b>15,835,545</b>     | <b>7,919,008</b>         | <b>50.01%</b>   | <b>7,038,884</b>           | <b>880,124</b>            | <b>12.50%</b>     |
| <b>PARKS AND RECREATION</b>                     | <b>19,447,561</b>     | <b>19,845,650</b>     | <b>12,453,986</b>        | <b>62.75%</b>   | <b>11,239,908</b>          | <b>1,214,078</b>          | <b>10.80%</b>     |
| <b>PUBLIC SAFETY</b>                            |                       |                       |                          |                 |                            |                           |                   |
| Fire                                            | 46,683,831            | 48,469,013            | 34,395,362               | 70.96%          | 31,107,366                 | 3,287,996                 | 10.57%            |
| Police                                          | 68,446,889            | 68,678,193            | 42,354,611               | 61.67%          | 45,148,677                 | (2,794,066)               | -6.19%            |
| <b>Total Public Safety</b>                      | <b>115,130,720</b>    | <b>117,147,206</b>    | <b>76,749,973</b>        | <b>65.52%</b>   | <b>76,256,043</b>          | <b>493,930</b>            | <b>0.65%</b>      |
| <b>LIBRARY</b>                                  | <b>10,426,621</b>     | <b>10,466,088</b>     | <b>6,621,355</b>         | <b>63.26%</b>   | <b>6,324,343</b>           | <b>297,012</b>            | <b>4.70%</b>      |
| <b>OTHER FINANCING USES</b>                     |                       |                       |                          |                 |                            |                           |                   |
| Operating Transfer Out - Special Revenue Funds  | 885,578               | 885,578               | 885,578                  | 100.00%         | 853,540                    | 32,038                    | 3.75%             |
| Operating Transfer Out - Rental income          | -                     | 14,065                | 14,065                   | 100.00%         | -                          | 14,065                    | N/A               |
| Operating Transfer Out - Debt Services          | 2,501,494             | 2,501,494             | 2,501,494                | 100.00%         | 2,504,721                  | (3,227)                   | -0.13%            |
| Operating Transfer Out - Special Liability      | -                     | 2,200,000             | 2,200,000                | 100.00%         | 1,900,000                  | 300,000                   | 15.79%            |
| Operating Transfer Out - Cemetery               | 618,081               | 618,081               | 618,081                  | 100.00%         | -                          | 618,081                   | N/A               |
| Operating Transfer Out- SCGTC/Convention Center | 548,829               | 878,849               | 155,020                  | 17.64%          | -                          | 155,020                   | N/A               |
| Operating Transfer Out- CIP                     | -                     | 50,000                | 50,000                   | 100.00%         | -                          | 50,000                    | N/A               |
| <b>Total Other Financing Uses</b>               | <b>4,553,982</b>      | <b>7,148,067</b>      | <b>6,424,238</b>         | <b>89.87%</b>   | <b>5,258,261</b>           | <b>1,165,977</b>          | <b>22.17%</b>     |
| <b>STADIUM OPERATION</b>                        | <b>5,585,806</b>      | <b>6,128,101</b>      | <b>4,964,426</b>         | <b>81.01%</b>   | <b>-</b>                   | <b>4,964,426</b>          | <b>N/A</b>        |
| <b>TOTAL GENERAL FUND</b>                       | <b>\$ 239,713,775</b> | <b>\$ 252,011,495</b> | <b>\$ 154,909,147</b>    | <b>61.47%</b>   | <b>\$ 142,845,501</b>      | <b>\$ 12,063,646</b>      | <b>8.45%</b>      |

### General Fund Expenditures

Below is an explanation of certain budget to actual expenditure variances by program. Other program expenditures not described below are trending as expected.

**Non-Departmental:** Includes expenditures that are not attributable to a single department but a function of the City in general. With 67% of the year complete, expenditures are at 18.6% of budget due to salaries and benefits savings from vacant positions, savings from budgeted contract services that have yet to begin, and savings from the Convention and Visitor's Bureau (CVB) budget allocation.

**City Clerk:** The actual expenditures through February 2019 are higher than the previous year due to election costs incurred in fiscal year 2018/19. These additional costs were included in the current year appropriation.

**Community Development:** Consists of three divisions: Planning, Building, and Housing and Community Services. Departmental expenditures were below budget due to lower contractual services expenditures.

**Operating Transfer Out – Santa Clara Golf & Tennis Center (SCGTC) and Convention Center:** This transfer is to the SCGTC management company, American Golf, to reimburse them for the actual monthly expenses of operating the facility. This expenditure is at 17.6% of budget due to a delay in receiving financial reports from American Golf. The City continues to work with American Golf to obtain complete financial reports and accurately record the remaining month's activities.

# Financial Status Report as of February 28, 2019

## Special Revenue Funds

The table below is the summary of revenues and expenditures of select Special Revenue Funds as of February 28, 2019. The amended budget for both has been revised due to carryover appropriations from fiscal year 2017-18 and various budget amendments in the current fiscal year.

### CITY OF SANTA CLARA SPECIAL REVENUE FUNDS REVENUE AND EXPENDITURE - OVERVIEW AND COMPARISON BY FUND

| Fund Description              | REVENUES - FISCAL YEAR 2018-19 |                     |                          |                     | PRIOR YEAR REVENUE COMPARISON |                           |                |
|-------------------------------|--------------------------------|---------------------|--------------------------|---------------------|-------------------------------|---------------------------|----------------|
|                               | Adopted Budget                 | Amended Budget      | Actual Through 2/28/2019 | Percentage received | Actual Through 2/28/2018      | \$ Change From Prior Year | Percent Change |
| Housing Authority Fund        | \$ 260,000                     | \$ 281,998          | \$ 154,728               | 54.87%              | \$ 64,852                     | \$ 89,876                 | 138.59%        |
| City Affordable Housing Fund  | 696,703                        | 1,089,854           | 95,943                   | 8.80%               | 1,359,355                     | (1,263,412)               | -92.94%        |
| Housing Successor Fund        | 581,000                        | 806,000             | 1,282,299                | 159.09%             | 1,181,304                     | 100,995                   | 8.55%          |
| Housing and Urban Development | 2,671,456                      | 3,824,498           | 914,130                  | 23.90%              | 833,010                       | 81,120                    | 9.74%          |
| <b>TOTAL</b>                  | <b>\$ 4,209,159</b>            | <b>\$ 6,002,350</b> | <b>\$ 2,447,100</b>      | <b>40.77%</b>       | <b>\$ 3,438,521</b>           | <b>\$ (991,421)</b>       | <b>-28.83%</b> |

| Fund Description              | EXPENDITURES - FISCAL YEAR 2018-19 |                      |                          |                 | PRIOR YEAR EXPENDITURE COMPARISON |                           |                |
|-------------------------------|------------------------------------|----------------------|--------------------------|-----------------|-----------------------------------|---------------------------|----------------|
|                               | Adopted Budget                     | Amended Budget       | Actual through 2/28/2019 | Percentage Used | Actual through 2/28/2018          | \$ Change From Prior Year | Percent Change |
| Housing Authority Fund        | \$ 288,989                         | \$ 310,987           | \$ 20,479                | 6.59%           | \$ 32,826                         | \$ (12,347)               | -37.61%        |
| City Affordable Housing Fund  | 1,638,098                          | 7,031,249            | 197,750                  | 2.81%           | 216,458                           | (18,708)                  | -8.64%         |
| Housing Successor Fund        | 688,327                            | 913,327              | 319,034                  | 34.93%          | 338,394                           | (19,360)                  | -5.72%         |
| Housing and Urban Development | 3,504,232                          | 4,657,274            | 908,427                  | 19.51%          | 965,055                           | (56,628)                  | -5.87%         |
| <b>TOTAL</b>                  | <b>\$ 6,119,646</b>                | <b>\$ 12,912,837</b> | <b>\$ 1,445,690</b>      | <b>11.20%</b>   | <b>\$ 1,552,733</b>               | <b>\$ (107,043)</b>       | <b>-6.89%</b>  |

### Governmental Capital Improvement Funds

The re-appropriation of prior year budget amounts “carryforwards” is necessary when services or projects are started but not completed at the end of fiscal year. This is especially true for the Capital Improvement Program (CIP) that typically spans several years.

The table below lists the total amended budget amount which consists of current year appropriations and prior year carryforwards in Governmental Capital Improvement Funds. The Street Beautification, Gas Tax, and Traffic Mitigation CIP funds have been combined with the Streets & Highways CIP fund beginning in fiscal year 2018-19.

#### CITY OF SANTA CLARA GOVERNMENTAL CAPITAL IMPROVEMENT FUNDS SUMMARY OF EXPENDITURES

| Fund Description      | EXPENDITURES - FISCAL YEAR 2018-19 |                         |                       |                          |                 | Prior Year               |
|-----------------------|------------------------------------|-------------------------|-----------------------|--------------------------|-----------------|--------------------------|
|                       | Current Year Appropriation         | Prior Year Carryforward | Total Amended Budget  | Actual Through 2/28/2019 | Percentage Used | Actual Through 2/28/2018 |
| Parks & Recreation    | \$ 4,451,400                       | \$ 33,034,145           | \$ 37,485,545         | \$ 6,384,405             | 17.03%          | \$ 2,447,953             |
| Streets & Highways    | 10,377,944                         | 36,599,210              | 46,977,154            | 6,501,199                | 13.84%          | 7,791,940.00             |
| Storm Drain           | 1,995,000                          | 2,183,435               | 4,178,435             | 281,676                  | 6.74%           | 2,312,587.00             |
| Fire                  | 556,513                            | 637,376                 | 1,193,889             | 224,411                  | 18.80%          | 1,437,738.00             |
| Library               | 220,000                            | 2,025,888               | 2,245,888             | 1,980,884                | 88.20%          | 503,853.00               |
| Public Buildings      | 3,838,592                          | 3,433,354               | 7,271,946             | 1,580,066                | 21.73%          | 903,178.00               |
| General Gov't - Other | 11,899,525                         | 14,008,833              | 25,908,358            | 11,024,345               | 42.55%          | 3,690,899.00             |
| <b>TOTAL</b>          | <b>\$ 33,338,974</b>               | <b>\$ 91,922,241</b>    | <b>\$ 125,261,215</b> | <b>\$ 27,976,986</b>     | <b>22.33%</b>   | <b>\$ 19,088,148</b>     |

## Financial Status Report as of February 28, 2019

### Enterprise Funds

The tables below are a summary of revenues and expenses of Enterprise Operating Funds and summary of expenses of Enterprise Capital Improvement Funds as of February 28, 2019.

#### CITY OF SANTA CLARA ENTERPRISE OPERATING FUNDS REVENUES AND EXPENSES - OVERVIEW AND COMPARISON BY FUND

| Fund Description         | REVENUES - FISCAL YEAR 2018-19 |                       |                          |                     | PRIOR YEAR REVENUE COMPARISON |                           |                |
|--------------------------|--------------------------------|-----------------------|--------------------------|---------------------|-------------------------------|---------------------------|----------------|
|                          | Adopted Budget                 | Amended Budget        | Actual Through 2/28/2019 | Percentage received | Actual Through 2/28/2018      | \$ Change From Prior Year | Percent Change |
| Electric Utility Fund    | \$ 450,091,800                 | \$ 451,141,192        | \$ 345,206,244           | 76.52%              | \$ 289,023,866                | \$ 56,182,378             | 19.44%         |
| Water Utility Fund       | 50,333,600                     | 52,786,856            | 32,957,919               | 62.44%              | 31,767,267                    | 1,190,652                 | 3.75%          |
| Sewer Utility Fund       | 41,742,075                     | 41,799,661            | 27,064,307               | 64.75%              | 27,206,552                    | (142,245)                 | -0.52%         |
| Cemetery Fund            | 600,150                        | 600,685               | 390,194                  | 64.96%              | 324,898                       | 65,296                    | 20.10%         |
| Solid Waste Utility Fund | 24,726,835                     | 25,344,682            | 16,929,221               | 66.80%              | 15,510,186                    | 1,419,035                 | 9.15%          |
| Water Recycling Fund     | 7,080,000                      | 7,940,000             | 4,780,827                | 60.21%              | 3,697,260                     | 1,083,567                 | 29.31%         |
| <b>TOTAL REVENUE</b>     | <b>\$ 574,574,460</b>          | <b>\$ 579,613,076</b> | <b>\$ 427,328,712</b>    | <b>73.73%</b>       | <b>\$ 367,530,029</b>         | <b>\$ 59,798,683</b>      | <b>16.27%</b>  |

| Fund Description                        | EXPENSES - FISCAL YEAR 2018-19 |                       |                          |                 | PRIOR YEAR EXPENSE COMPARISON |                           |                |
|-----------------------------------------|--------------------------------|-----------------------|--------------------------|-----------------|-------------------------------|---------------------------|----------------|
|                                         | Adopted Budget                 | Amended Budget        | Actual through 2/28/2019 | Percentage Used | Actual through 2/28/2018      | \$ Change From Prior Year | Percent Change |
| Electric Utility Fund                   | \$ 421,626,016                 | \$ 421,932,329        | \$ 313,896,593           | 74.40%          | \$ 258,451,186                | \$ 55,445,407             | 21.45%         |
| Water Utility Fund                      | 44,431,411                     | 46,613,978            | 28,854,102               | 61.90%          | 21,799,663                    | 7,054,439                 | 32.36%         |
| Sewer Utility Fund                      | 26,014,588                     | 26,072,174            | 18,212,793               | 69.86%          | 17,757,467                    | 455,326                   | 2.56%          |
| Cemetery Fund                           | 1,245,504                      | 1,246,039             | 818,787                  | 65.71%          | 675,667                       | 143,120                   | 21.18%         |
| Solid Waste Utility Fund                | 24,346,883                     | 25,215,730            | 14,405,158               | 57.13%          | 14,215,670                    | 189,488                   | 1.33%          |
| Water Recycling Fund                    | 4,934,172                      | 5,794,172             | 4,850,628                | 83.72%          | 3,759,720                     | 1,090,908                 | 29.02%         |
| <b>TOTAL - Operating Appropriations</b> | <b>\$ 522,598,574</b>          | <b>\$ 526,874,422</b> | <b>\$ 381,038,061</b>    | <b>72.32%</b>   | <b>\$ 316,659,373</b>         | <b>\$ 64,378,688</b>      | <b>20.33%</b>  |

#### CITY OF SANTA CLARA ENTERPRISE CAPITAL IMPROVEMENT FUNDS SUMMARY OF EXPENSES

| Fund Description                  | EXPENSES - FISCAL YEAR 2018-19 |                         |                       |                          |                 | Prior Year               |
|-----------------------------------|--------------------------------|-------------------------|-----------------------|--------------------------|-----------------|--------------------------|
|                                   | Current Year Appropriation     | Prior Year Carryforward | Total Amended Budget  | Actual Through 2/28/2019 | Percentage Used | Actual Through 2/28/2018 |
| Electric Utility Fund             | \$ 34,452,352                  | \$ 96,448,368           | \$ 130,900,720        | \$ 13,036,230            | 9.96%           | 19,282,394.00            |
| Street Lighting <sup>(1)</sup>    | 800,206                        | 5,375,199               | 6,175,405             | 31,898                   | 0.52%           | 632,535.00               |
| Water Utility Fund                | 5,808,689                      | 10,757,055              | 16,565,744            | 2,435,615                | 14.70%          | 805,145.00               |
| Sewer Utility Fund                | 22,590,086                     | 29,155,623              | 51,745,709            | 12,017,367               | 23.22%          | 17,829,736.00            |
| Cemetery Fund                     | -                              | 28,085                  | 28,085                | 19,077                   | 67.93%          | 0.00                     |
| Solid Waste Utility Fund          | 470,000                        | 1,148,875               | 1,618,875             | 370,300                  | 22.87%          | 362,157.00               |
| Water Recycling Fund              | 50,000                         | 277,217                 | 327,217               | -                        | 0.00%           | 4,324.00                 |
| <b>TOTAL - CIP Appropriations</b> | <b>\$ 64,171,333</b>           | <b>\$ 143,190,422</b>   | <b>\$ 207,361,755</b> | <b>\$ 27,910,487</b>     | <b>13.46%</b>   | <b>\$ 38,916,291</b>     |

(1) Street Lighting fund is part of Electric Capital Improvement Funds.

Below is an explanation of certain budget to actual revenue or expense variances by enterprise activity. Other enterprise revenues or expenses not described below are trending as expected.

**Electric Utility Fund:** Accounts for the activities of Silicon Valley Power (SVP). Revenue and expenses are trending higher than budget due to SVP issuing \$55 million 2018A Revenue Bonds in order to retire the balance of the 2008B Revenue Bonds on December 18, 2018. A request to approve a budget adjustment to record the proceeds of the 2018A debt issuance and the corresponding retirement of the 2008B bonds was approved by Council in March 2019. This adjustment will be reflected in the March 2019 financial status report.

**Water Recycling Fund:** Accounts for the construction, operation, and maintenance of the recycled water system within the City limits. Overall revenue and expenses in recycled water increased compared to prior year due to higher customer demand. Expenses were ahead of budget at February 28, 2019 due to increased purchase costs of recycled water based on usage. There is also a timing difference related to revenue collection related to the increased usage.

### Fund Reserves

By policy, City Council established the City's General Contingency Reserve, under which reserves for Budget Stabilization and Capital Projects were established.

- Budget Stabilization Reserve is set aside for weathering economic downturns, emergency financial crisis, or disaster situations. The reserve target is equal to the expenditures of the City's General Fund operations for three months (90-day or 25% General Fund Adopted Operating Budget).
- Capital Projects Reserve earmarks funds for the Capital Improvement Program.

Other General Reserves and Enterprise Fund Reserves included in this report are highlighted as follows:

- Building Inspection Reserve is to account for surplus funds from user fees in the Community Development Department's Building Inspection Division, and is restricted to fund Building Division costs.
- Land Sale Reserve is net proceeds from the sale of City owned land, and is available to be appropriated for General Fund expenditures.
- The Electric Utility Reserve assures that rates were set properly and sufficient operating cash is available to ensure debt service coverage.
- The Replacement and Improvement Reserve in the Water and Sewer Utility Funds is for future capital improvement.
- The Water Conservation Reserve is to enhance water conservation activities in response to the drought.

The table below summarizes the reserve balances.

|                                   | GENERAL FUND          | ELECTRIC              | WATER             | SEWER               |
|-----------------------------------|-----------------------|-----------------------|-------------------|---------------------|
| Budget Stabilization Reserve      | \$ 62,948,116         |                       |                   |                     |
| Capital Projects Reserve          | 24,768,836            |                       |                   |                     |
| Building Inspection Reserve       | 9,271,328             |                       |                   |                     |
| Land Sale Reserve                 | 21,229,741            |                       |                   |                     |
| Rate Stabilization Fund Reserve   |                       | \$ 25,000,000         |                   |                     |
| Cost Reduction Fund Reserve       |                       | 95,708,577            |                   |                     |
| DVR Power Plant Contracts Reserve |                       | 5,078,163             |                   |                     |
| Replacement & Improvement         |                       |                       | \$ 303,090        | \$ 1,507,553        |
| Water Conservation                |                       |                       | 33,125            |                     |
| <b>TOTALS</b>                     | <b>\$ 118,218,021</b> | <b>\$ 125,786,740</b> | <b>\$ 336,215</b> | <b>\$ 1,507,553</b> |

# City of Santa Clara

## Financial Status Report as of February 28, 2019

### Long-Term Interfund Advances

The funds below have made advances/loans which are not expected to be repaid within the next year.

| DETAIL OF LONG TERM INTERFUND ADVANCE BALANCES: |                             |         |                                 |            |
|-------------------------------------------------|-----------------------------|---------|---------------------------------|------------|
| Fund Receiving<br>Advance/Loan                  | Fund Making<br>Advance/Loan | Type    | Amount of<br>Advance/Commitment |            |
| Cemetery                                        | General Fund                | Advance | \$                              | 6,275,256  |
| Santa Clara Golf & Tennis Club                  | General Fund                | Advance |                                 | 4,224,133  |
| Parks and Recreation Facilities                 | General Fund                | Loan    |                                 | 10,227,098 |
| TOTALS                                          |                             |         | \$                              | 20,726,487 |

### Donations to the City of Santa Clara

Donations received by department during the month of February 2019, and for fiscal year 2018-19 are shown in the table below.

| Department        | February<br>2019 | Fiscal Year<br>2018-19<br>Year To Date | Donor              | Designated Use               |
|-------------------|------------------|----------------------------------------|--------------------|------------------------------|
| Finance           | \$ -             | \$ 125                                 | Various            | Utility Bill Assistance      |
| Library           | -                | 150,000                                | Library Foundation | Library Furnishings          |
| Park & Recreation | -                | 537                                    | Various            | Various Parks & Rec programs |
| Police            | -                | 7,000                                  | Batton Foundation  | Police K-9 program           |
| Cemetery          | -                | 1,635                                  | Anonymous          | Cemetery tree                |
| TOTALS            | \$ -             | \$ 159,297                             |                    |                              |