



City of Santa Clara

Meeting Agenda

Council and Authorities Concurrent Meeting

Tuesday, June 9, 2020

2:00 PM

City Hall Council Chambers

1500 Warburton Avenue

Santa Clara, CA 95050

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely:

• Via Zoom:

o <https://santaclaraca.zoom.us/j/99706759306>

Meeting ID: 997-0675-9306 or

o Phone: 1(669) 900-6833

• Via the City's eComment (now available during the meeting)

• Via email to PublicComment@santaclaraca.gov

As always, the public may view the meetings on SantaClaraCA.gov, Santa Clara City Television (Comcast cable channel 15 or AT&T U-verse channel 99), or the livestream on the City's YouTube channel or Facebook page.

For those individuals that do not have the above access, the City Cafeteria has been set up to accommodate up to 10 people at a time and public comment will be given from that location.

The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than 10 people gatherings. The Mayor will be present for the meeting with Councilmembers and department heads participating remotely. A limited number of staff will also be present.

2:00 PM COUNCIL REGULAR MEETING

Call to Order

Pledge of Allegiance and Statement of Values

Roll Call

CLOSED SESSION

- 20-618** [Conference with Legal Counsel-Existing Litigation \(CC\)](#)
[Pursuant to Gov. Code § 54956.9\(d\)\(1\)](#)
[Christopher Gaffney, et al. v. City of Santa Clara, United States District Court, Northern District of California Case No. 4:18-cv-06500-JST](#)
- 20-619** [Conference with Labor Negotiators \(CC\)](#)
[Pursuant to Gov. Code § 54957.6](#)
[City representative: Deanna J. Santana, City Manager \(or designee\)](#)
[Employee Organization\(s\):](#)
[Unit #1-Santa Clara Firefighters Association, IAFF, Local 1171](#)
[Unit #2-Santa Clara Police Officer's Association](#)
[Unit #3-IBEW Local 1245 \(International Brotherhood of Electrical Workers\)](#)
[Unit #4-City of Santa Clara Professional Engineers](#)
[Units #5, 7 & 8-City of Santa Clara Employees Association](#)
[Unit #6-AFSCME Local 101 \(American Federation of State, County and Municipal Employees\)](#)
[Unit #9-Miscellaneous Unclassified Management Employees](#)
[Unit #9A-Unclassified Police Management Employees](#)
[Unit #9B-Unclassified Fire Management Employees](#)
[Unit #10-PSNSEA \(Public Safety Non-Sworn Employees Association\)](#)

Public Comment

The public may provide comments regarding the Closed Session item(s) just prior to the Council beginning the Closed Session. Closed Sessions are not open to the public.

CONVENE TO CLOSED SESSION

REPORTS OF ACTION TAKEN IN CLOSED SESSION MATTERS

CONTINUANCES/EXCEPTIONS

SPECIAL ORDER OF BUSINESS

- 1.A 20-599** [Recognize Assistant Chief of Police Daniel Winter for his Service to the City of Santa Clara](#)

- 1.B 20-527 [Santa Clara County COVID-19 Update provided by Supervisor Susan Ellenberg](#)
- 1.C 20-125 [Verbal Report from City Manager regarding COVID-19 Pandemic \[Council Pillar: Enhance Community Engagement and Transparency\]](#)
- 1.D 20-166 [Proclamation of June 2020 as Lesbian, Gay, Bisexual, Transgender, and Queer \(LGBTQ\) Pride Month](#)

STUDY SESSION

- 2. 20-174 [Study Session: Review of the Proposed FY 2020/21 & FY 2021/22 Biennial Capital Improvement Program Budget and FY 2020/21 Operating Budget Changes \[Council Pillar: Enhance Community Engagement and Transparency\]](#)

Recommendation: Review and provide input on the Proposed FY 2020/21 & FY 2021/22 Biennial Capital Improvement Program Budget and FY 2020/21 Operating Budget Changes.

CONSENT CALENDAR

[Items listed on the CONSENT CALENDAR are considered routine and will be adopted by one motion. There will be no separate discussion of the items on the CONSENT CALENDAR unless discussion is requested by a member of the Council, staff, or public. If so requested, that item will be removed from the CONSENT CALENDAR and considered under CONSENT ITEMS PULLED FOR DISCUSSION.]

- 3.A 20-10 [Approve the Council and Authorities Concurrent Meeting Minutes of March 31, 2020 \[Council Pillar: Enhance Community Engagement and Transparency\]](#)

Recommendation: Approve the Council and Authorities Concurrent Meeting Minutes of March 31, 2020.

- 3.B 20-11 [Board, Commissions and Committee Minutes \[Council Pillar: Enhance Community Engagement and Transparency\]](#)

Recommendation: Note and file the Minutes of the Historical and Landmarks Commission Meeting of September 5, 2019.

3.C 20-490 [Action on Bills and Claims Report \(CC, SA, SOSA\) for the period April 10, 2020 - May 7, 2020 \[Council Pillars: Enhance Community Engagement and Transparency\]](#)

Recommendation: Approve the list of Bills and Claims for April 10, 2020 - May 7, 2020.

3.D 20-579 [Action on an Agreement with the Santa Clara Valley Transportation Authority on Voluntary Freeway Contributions from the Santa Clara Square Project \[Council Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure\]](#)

Recommendation:

1. Approve and authorize the City Manager to execute an agreement with the Santa Clara Valley Transportation Authority on Voluntary Freeway Contributions from the Santa Clara Square Project; and
2. Authorize the City Manager to make minor, non-substantive modifications to the Agreement, if needed.

3.E 20-1326 [Action on an Agreement with the Santa Clara Valley Transportation Authority for Funding from the 2016 Measure B Bicycle & Pedestrian Education and Encouragement Program \[Council Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure\]](#)

Recommendation:

1. Approve and authorize the City Manager to execute the agreement with the Santa Clara Valley Transportation Authority for funding from the 2016 Measure B Bicycle & Pedestrian Education and Encouragement Program; and
2. Authorize the City Manager to make minor, non-substantive modifications to the Agreement, if needed.

3.F 20-578 [Action on an Agreement with the Santa Clara Valley Transportation Authority on Bus Shelter Revenue Sharing \[Council Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure\]](#)

- Recommendation:**
1. Approve and authorize the City Manager to execute the agreement with the Santa Clara Valley Transportation Authority on Bus Shelter Revenue Sharing;
 2. Authorize the City Manager to make minor, non-substantive modifications to the Agreement, if needed; and
 3. Approve the related FY 2019/20 budget amendment in the General Fund to recognize the bus shelter revenue and increase the Budget Stabilization Reserve by \$46,840.

3.G 20-501 [Action on the Introduction of an Ordinance Repealing Section 2.105.015 \(“Performance of City Auditor Functions”\), Adding a New Chapter 2.29 \(“Office of the City Auditor”\), and Amending Chapter 2.30 \(“Independent Auditor”\) of the City Code to Change the Title to Independent External Auditor and Create the Independent Office of the City Auditor, and Adopt a Resolution Approving and Adopting a Class Specification for the Position of City Auditor \[Council Pillar: Enhance Community Engagement and Transparency\]](#)

- Recommendation:**
1. Approve the Introduction of an Ordinance Repealing Section 2.105.015 (“Performance of City Auditor Functions”) and creating a new Chapter 2.29 (“Office of the City Auditor”) and amending Section 2.30 (“Independent Auditor”) of the Code of the City of Santa Clara;
 2. Approve the creation of the City Auditor class specification; and
 3. Adopt a Resolution to approve the class specification for the position of City Auditor.

3.H 20-362 [Action on a Resolution Ordering the Vacation of Underground Electric Easement at 2861 Scott Boulevard \[Council Pillar: Promote and Enhance Economic and Housing Development\]](#)

- Recommendation:**
1. Adopt a Resolution Ordering the Vacation of Underground Electric Easement at 2861 Scott Boulevard [APN 224-07-121 (2019-20); SC 19,255]; and
 2. Authorize the recordation of the Resolution.

3.I 20-396 [Action on a Release of Interest in three Agreements and Covenants Running with the Land at 5104 Old Ironsides Drive \[Council Pillar: Promote and Enhance Economic and Housing Development\]](#)

- Recommendation:**
1. Adopt a Release of Interest in the Agreements recorded on December 29, 1994, as Document Nos. 12762254 and 12762255, and the Amended Agreement recorded on December 28, 2004, as Document No. 18163936, at 5104 Old Ironsides Drive [APN 104-49-030 (2019-20); SC 19,283]; and
 2. Authorize the recordation of the Release of Interest.

3.J 20-460 [Action on the Appropriation of Asset Forfeiture Funds for FY 2020/21 and Related Budget Amendment \[Council Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure\]](#)

- Recommendation:**
1. Approve the appropriation of Asset Forfeiture Funds in the amount of \$166,000 pursuant to State and federal Regulations; and
 2. Approve the related FY 2020/21 Budget Amendment in the Expendable Trust Fund to recognize Beginning Fund Balance of \$166,000 from asset forfeiture funds received and transfer the funds to the Police Operating Grant Trust Fund; in the Police Operating Grant Trust Fund, establish a Transfer from the Expendable Trust Fund and establish a Seized Asset Funds appropriation in the amount of \$166,000.

- 3.K 20-483** [Consideration of the City of Santa Clara Electric Department, dba Silicon Valley Power \(SVP\), Wildfire Mitigation Plan Update 2020 \[Council Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure\]](#)

Recommendation: Note and file Silicon Valley Power's Wildfire Mitigation Plan April 2020.

- 3.L 20-489** [Action on the Santa Clara Convention Center FY 2019/20 3rd Quarter Financial Status Report \[Council Pillars: Promote and Enhance Economic and Housing Development, Enhance Community Engagement and Transparency, and Sustainability\]](#)

Recommendation: Note and file the Santa Clara Convention Center Financial Status Report for the third quarter ended March 31, 2020, as submitted by Spectra.

- 3.M 20-543** [Action on Amendment No. 1 to the Agreement for Services with Moore Iacofano Goltsman, Inc., for preparation of the Patrick Henry Drive Specific Plan \[Council Pillar: Promote and Enhance Economic, Housing and Transportation Development\]](#)

Recommendation: Approve and authorize the City Manager to execute Amendment No. 1 to the Agreement for Services with Moore Iacofano Goltsman, Inc., for preparation of the Patrick Henry Drive Specific Plan to extend the termination date and increase the total not to exceed amount to \$888,623, subject to the execution of a Reimbursement Agreement with Pearlman Himy I LP.

3.N 20-475 [Action on Funding Agreement with 1220 Santa Clara PropCo, LLC, Relating to City Predesign Engineering Activities for the Memorex Junction Substation Project and Related Budget Amendment \[Council Pillar: Deliver and Enhance Quality Efficient Services and Infrastructure\]](#)

- Recommendation:**
1. Authorize the City Manager to execute the Funding Agreement with 1220 Santa Clara PropCo, LLC for \$400,000;
 2. Direct the Finance Department to create a new CIP project number for the Memorex Junction Substation Project;
 3. Approve a FY 2019/20 budget amendment in the Electric Utility Capital Fund to recognize developer contributions and establish a Memorex Junction Substation Project appropriation in the amount of \$400,000; and
 4. Delegate authority to the City Manager, or designee, to make minor modifications, execute subsequent Funding Agreements and amendments with other applicants.

3.O 20-513 [Action on an Agreement for Bacteriological Laboratory Services with AEMTEK, Inc. \[Council Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure\]](#)

- Recommendation:**
1. Approve and authorize the City Manager to execute the Agreement for Bacteriological Laboratory Services with AEMTEK, Inc. for a five year term starting on July 1, 2020 and ending on June 30, 2025, for an amount not-to-exceed \$162,660;
 2. Authorize the City Manager to execute amendment(s) to the Agreement to make minor adjustments to testing protocols or in the event that testing requirements exceed the forecast, subject to the same Agreement terms and unit pricing, and the appropriation of funds; and
 3. Authorize the City Manager to exercise up to two additional one-year options to extend the agreement, ending on June 30, 2027 if both options are exercised and subject to the appropriation of funds.

3.P 20-595 [Adopt a Resolution of the Council Suspending Enforcement of Specific City Code Requirements Related to Outdoor Dining and Directing the City Manager to Use Her Authority as Director of Emergency Services to Make and Issue Rules and Regulations on Matters Reasonably Related to the Protection of Life and Property as Affected by the Emergency for the Operation of Outdoor Restaurant Dining \[Council Pillar: Promote and Enhance Economic, Housing and Transportation Development\]](#)

Recommendation: 1. Adopt the resolution Suspending Enforcement of Specific City Code Requirements Related to Outdoor Dining and directing the City Manager to Use Her authority as Director of Emergency Services to Make and Issue Rules and Regulations on Matters Reasonably Related to the Protection of Life and Property as Affected by the Emergency for the Operation of Outdoor Restaurant Dining.

3.Q 20-542 [Action on an Agreement for Services with Bill Wilson Center for Administration of the City's Emergency Rental Assistance Program and Approval of Related Budget Amendment \[Council Pillar: Promote and Enhance Economic, Housing, and Transportation Development\]](#)

Recommendation: 1. Approve and authorize the City Manager to execute the Agreement for Services with Bill Wilson Center for Administration of the City's Emergency Rental Assistance Program in an amount not to exceed \$1,300,000, subject to appropriation of funds, and all related documents for the provision of administrative services for the Emergency Rental Assistance Program effective June 9, 2020; and
2. Approve the FY 2019/20 Budget Amendment in the City Affordable Housing Fund to establish the Emergency Rental Assistance Program appropriation in the amount of \$1,300,000 and decrease the ending fund balance by \$1,300,000.

- 3.R 20-548** [Action on an Agreement Amendment with ELB US Inc. and Approval of Call No. 20.1 for Enterprise Audio-Visual Professional Services in City Facilities \[Council Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure\]](#)

Recommendation: Authorize the City Manager to approve a Master Call Agreement Amendment No. 1 to extend the term of the agreement through June 30, 2023 and execute Call No. 20.1 with ELB US Inc. for Enterprise Audio-Visual Professional Services in City Facilities in an amount not-to-exceed \$300,000, subject to budgetary appropriations.

- 3.S 20-382** [Authorization of Application and Receipt of Grant Funds for the Local Early Action Planning \(LEAP\) Grant Program Issued by the California Department of Housing and Community Development \[Council Pillar: Promote and Enhance Economic, Housing and Transportation Development\]](#)

Recommendation: Adopt a resolution authorizing the City Manager or designee to apply for grant funding from the California Department of Housing and Community Development (HCD) to facilitate the update the Housing Element of the General Plan and authorizing the City Manager or designee to negotiate and execute all documents required to accept the grant funds.

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the Council or authorities on any matter not on the agenda that is within the subject matter jurisdiction of the City or Authorities. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting. Although not required, please submit to the City Clerk your name and subject matter on the speaker card available in the Council Chambers.]

CONSENT ITEMS PULLED FOR DISCUSSION

PUBLIC HEARING/GENERAL BUSINESS

4. 20-77 [Public Hearing: Adoption of a Resolution Overruling Protests and Ordering that the Alternative Method for the Levy of Benefit Assessment be Made Applicable to the Santa Clara Convention Center Maintenance District No. 183 - Santa Clara Convention Center Complex \[Council Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure\]](#)

Recommendation: Alternative 1:
Adopt a resolution overruling any other protests; and ordering that the alternative method for the levy of benefit assessment be made applicable to the Santa Clara Convention Center Maintenance District No. 183, and approving, confirming and adopting the Director's Report for FY 2020/21.

5. 20-78 [Public Hearing: Adoption of a Resolution Overruling Protests and Ordering that the Alternative Method for the Levy of Benefit Assessment be Made Applicable to the City of Santa Clara Parking Maintenance District No. 122 - Franklin Square \[Council Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure\]](#)

Recommendation: Alternative 1:
Adopt a Resolution overruling any protests and ordering that the alternative method for the levy of benefit assessment be made applicable to the City of Santa Clara Parking Maintenance District No. 122 and approving, confirming, and adopting the Director's Report for FY 2020/21.

REPORTS OF MEMBERS AND SPECIAL COMMITTEES

CITY MANAGER/EXECUTIVE DIRECTOR REPORT

- 20-550 [Tentative Meeting Agenda Calendar \(TMAC\) \[Council Pillar: Enhance Community Engagement and Transparency\]](#)
- 20-589 [Update on City Council and Stadium Authority Staff Referrals \[Council Pillar: Enhance Community Engagement and Transparency\]](#)

ADJOURNMENT

The next regular scheduled meeting is on Tuesday evening, June 23, 2020 in the City Hall Council Chambers.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

AB23 ANNOUNCEMENT: Members of the Santa Clara Stadium Authority, Sports and Open Space Authority and Housing Authority are entitled to receive \$30 for each attended meeting.

Note: The City Council and its associated Authorities meet as separate agencies but in a concurrent manner. Actions taken should be considered actions of only the identified policy body.

LEGEND: City Council (CC); Stadium Authority (SA); Sports and Open Space Authority (SOSA); Housing Authority (HA); Successor Agency to the City of Santa Clara Redevelopment Agency (SARDA)

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

20-618

Agenda Date: 6/9/2020

SUBJECT

Conference with Legal Counsel-Existing Litigation (CC)
Pursuant to Gov. Code § 54956.9(d)(1)
Christopher Gaffney, et al. v. City of Santa Clara, United States District Court, Northern District of California Case No. 4:18-cv-06500-JST



City of Santa Clara

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Agenda Report

20-619

Agenda Date: 6/9/2020

SUBJECT

Conference with Labor Negotiators (CC)
Pursuant to Gov. Code § 54957.6
City representative: Deanna J. Santana, City Manager (or designee)
Employee Organization(s):
Unit #1-Santa Clara Firefighters Association, IAFF, Local 1171
Unit #2-Santa Clara Police Officer's Association
Unit #3-IBEW Local 1245 (International Brotherhood of Electrical Workers)
Unit #4-City of Santa Clara Professional Engineers
Units #5, 7 & 8-City of Santa Clara Employees Association
Unit #6-AFSCME Local 101 (American Federation of State, County and Municipal Employees)
Unit #9-Miscellaneous Unclassified Management Employees
Unit #9A-Unclassified Police Management Employees
Unit #9B-Unclassified Fire Management Employees
Unit #10-PSNSEA (Public Safety Non-Sworn Employees Association)



Agenda Report

20-599

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Recognize Assistant Chief of Police Daniel Winter for his Service to the City of Santa Clara

BACKGROUND

Assistant Chief of Police Daniel “Dan” Winter began his career with the City of Santa Clara in August 1999, as a police officer. Assistant Chief Winter steadily rose through the department ranks, having been promoted to the rank of Sergeant, Lieutenant, Captain, and Assistant Chief of Police, in which he remains until his retirement. Assistant Chief Winter worked on many different assignments throughout his career with the City of Santa Clara, including: the Professional Standards Unit, Field Operations Division, and Services Division, where he oversaw 9-1-1 Communications, School Services, Nuisance Suppression, Training, Hiring, Crime Prevention, Police Activities League (P.A.L.), and Internal Affairs.

Assistant Chief Winter is recognized for his charity work and involvement with numerous community groups and non-profit organizations throughout Santa Clara. He serves as the State Director of the Northern California Law Enforcement Torch Run for Special Olympics and oversees and helps coordinate law enforcement personnel from all over Northern California as they raise over \$1 million in fundraising for Special Olympics each year. Assistant Chief Winter also serves as treasurer of the Santa Clara Schools Foundation and the Vice President of the Santa Clara Optimist Club.

After a long and distinguished career of 32 years, Assistant Chief Winter will retire from law enforcement in June 2020.

DISCUSSION

Assistant Chief Winter has served the City of Santa Clara with diligence and integrity for almost 21 years and has worked in law enforcement for a total of 32 years. As a Special Order of Business at the June 9, 2020 City Council meeting, the Council will recognize and thank Assistant Chief Winter for his venerable service to the City of Santa Clara and for his dedication to public safety.

ENVIRONMENTAL REVIEW

This is an information report only and no action is being taken by the City Council and no environmental review under the California Environmental Quality Act (“CEQA”) is required.

FISCAL IMPACT

There is no fiscal impact to the City other than staff time.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City’s official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website

and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

Reviewed by: Julie Minot, Executive Assistant to the Mayor and City Council
Approved by: Deanna J. Santana, City Manager



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

20-527

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Santa Clara County COVID-19 Update provided by Supervisor Susan Ellenberg



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
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Agenda Report

20-125

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Verbal Report from City Manager regarding COVID-19 Pandemic [Council Pillar: Enhance Community Engagement and Transparency]



Agenda Report

20-166

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Proclamation of June 2020 as Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) Pride Month

BACKGROUND

Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) Pride Month is celebrated annually in June to honor the 1969 Stonewall riots and to recognize the impact that LGBTQ individuals have had on our nation's history.

On June 28, 1969, patrons of the Stonewall Inn in New York City staged an uprising to resist the police harassment and persecution to which Lesbian, Gay, Bisexual and Transgender (LGBT) individuals were commonly subjected. The Stonewall riots mark the beginning of the LGBT civil rights movement to outlaw discriminatory laws and practices, and paved the way forward towards LGBTQ equality. LGBTQ pride celebrations have taken place every June in recognition of the Stonewall riots.

In June 2017, the City of Santa Clara flew the LGBTQ Pride rainbow flag for the first time in the City's history. In May 2019, the City Council adopted a resolution (Attachment 1) authorizing the annual display of the LGBTQ Pride rainbow flag during the month of June, unless and until the resolution is rescinded.

DISCUSSION

Mayor Lisa M. Gillmor has issued a City proclamation (Attachment 2) proclaiming the month of June 2020 as LGBTQ Pride Month in the City of Santa Clara and encouraging the celebration of the progress made towards justice, equality, and full civic recognition for LGBTQ persons.

In honor of LGBTQ Pride Month, the City Council raised the LGBTQ Pride rainbow flag over Santa Clara City Hall on June 5, 2020. The rainbow flag will fly over Santa Clara City Hall through the end of the month as part of the City's commemoration of LGBTQ Pride Month.

ENVIRONMENTAL REVIEW

This is an information report only and no action is being taken by the City Council and no environmental review under the California Environmental Quality Act ("CEQA") is required.

PUBLIC CONTACT

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Reviewed by: Genevieve Yip, Staff Analyst I
Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Resolution No. 19-8705
2. LGBTQ Pride Month Proclamation

RESOLUTION NO. 19-8705

**A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA
AUTHORIZING THE DISPLAY OF THE LESBIAN, GAY,
BISEXUAL, TRANSGENDER, AND QUEER (LGBTQ) PRIDE FLAG
DURING THE MONTH OF JUNE 2019, AND ANNUALLY
THEREAFTER IN THE MONTH OF JUNE**

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, on November 13, 2012, the City of Santa Clara adopted Ordinance No. 1899 to protect and safeguard the right and opportunity of all persons to be free from all forms of arbitrary discrimination, including discrimination based on age, race, color, creed, religion, national origin, ancestry, disability, marital status, sex, gender, gender identity, and sexual orientation;

WHEREAS, on August 28, 2018, the City Council of the City of Santa Clara adopted Resolution No. 18-8597 approving the Council Policy on the Display of Flags (CP 048) which established guidelines for the exhibition of the United States of America flag, California State flag, City of Santa Clara flag, and the display of ceremonial flags at City facilities and at City Hall;

WHEREAS, the display of ceremonial flags that commemorate special observances is permitted under the Council Policy on the Display of Flags, attached hereto as Attachment 1, when approved by the City Council by adoption of a resolution prior to the observance and shall be displayed for a period of time no longer than 30 continuous days;

WHEREAS, the Rainbow flag, also referred to as the LGBTQ Pride Flag, was created in 1978 to represent the gay community, and has become an internationally recognized symbol for Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) rights and pride;

WHEREAS, LGBTQ Pride Month is celebrated annually in the month of June to honor the Stonewall Riots in New York City on June 28, 1969, which was a historic turning point that sparked the Lesbian, Gay, Bisexual, and Transgender (LGBT) civil rights movement; and,


WHEREAS, the display of LGBTQ Pride Flag during the month of June will heighten awareness of LGBTQ Pride Month, as well as will celebrate diversity, equity, social justice, and inclusion.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

1. That LGBTQ Rainbow Flag will be flown during the month of June 2019 and annually thereafter during the month of June for a maximum of 30 days at various City facilities as determined by the City Manager and at City Hall, unless and until this Resolution is rescinded;
2. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE 21ST DAY OF MAY, 2019, BY THE FOLLOWING VOTE:

AYES:	COUNCILORS:	Chahal, Davis, Hardy, Mahan, O'Neill, and Watanabe, and Mayor Gillmor
NOES:	COUNCILORS:	None
ABSENT:	COUNCILORS:	None
ABSTAINED:	COUNCILORS:	None

ATTEST: 
NORA PIMENTEL, MMC
ASSISTANT CITY CLERK
CITY OF SANTA CLARA

Attachments incorporated by reference:
1. Council Policy on the Display of Flags



DISPLAY OF FLAGS POLICY

PURPOSE

To establish clear guidelines for: 1) the exhibition of the United States of America flag, the California State flag, the City of Santa Clara flag at City facilities and at City Hall, and 2) the display of ceremonial flags.

POLICY

It is the policy of the City of Santa Clara that flags should be displayed in conformance with Federal and State laws and policies, as stated in the Federal "The Flag" publication of the Congress, Title 4, Chapter, 1 of the United States Code, and the State of California Government Code Sections 430 and 437.

The City's flagpoles are not intended to serve as a forum for free expression by the public. The City will not display a ceremonial flag based on a request from a third party, nor will the City use its flagpoles to sponsor the expression of a third party.

PROCEDURE

Federal, State, and City Flags

1. Outdoor flags will be flown at City facilities in the following order of precedence: first, the United States of America flag; second, the California State flag; third, the City of Santa Clara flag;
2. The City of Santa Clara flag will be flown wherever there are sufficient poles to do so. The City flag may be displayed on the same pole with, and underneath the State flag, whenever the pole is of sufficient height. The Federal, State, and City flags shall not be flown on a single pole of any height.
3. Indoor City flags shall be displayed at a minimum in the City Hall Council Chambers and in the Mayor's Office.

Ceremonial Flags

1. Flags of governments recognized by the United States may be displayed upon the request of the Mayor, a member of the City Council, or the City Manager. If flags of two or more nations are flown, the foreign flag(s) must be of equal size and displayed on staffs of equal height as the United States flag.
2. The flags of official Sister Cities of the City of Santa Clara may be displayed in conjunction with an event involving the Sister City or Cities, and shall follow the City flag in the order of precedence of Federal, State, and City flags.



DISPLAY OF FLAGS POLICY

3. Ceremonial flags of significance to the City's history may be displayed as designated by City Council by adoption of a resolution in conjunction with official actions or proclamations of the City Council.
4. Ceremonial flags that commemorate special observances must be approved by City Council by adoption of a resolution prior to the observance and shall be displayed for a period of time that is reasonable or customary for the subject that is to be commemorated, but no longer than 30 continuous days.
5. All ceremonial flags shall be no larger than three feet by five feet and no smaller than two feet by four feet.

City of Santa Clara

Proclamation

WHEREAS, Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) Pride Month is celebrated annually in June to honor the 1969 Stonewall riots and to recognize the impact that LGBTQ individuals have had on our nation's history; and

WHEREAS, on June 28, 1969, patrons of the Stonewall Inn staged an uprising to resist the police harassment and persecution to which Lesbian, Gay, Bisexual and Transgender (LGBT) individuals were commonly subjected; the Stonewall riots mark the beginning of the LGBT civil rights movement to outlaw discriminatory laws and practices, and paved the way forward towards LGBTQ equality; and

WHEREAS, equality of opportunity and freedom from discrimination are among the basic, inalienable moral rights of every person, necessary for the development and exercise of our most vital capacities and preconditions of human flourishing; our nation was founded and is guided upon the principles of equal rights for all people; that each person has right to their life, liberty, and pursuit of happiness; and that each person shall be accorded the full recognition and protection of the law; and

WHEREAS, the City of Santa Clara is strengthened by and thrives upon the rich diversity of ethnic, cultural, racial, gender, and sexual identities of its residents, all of which contribute to the vibrant character of our city; and

WHEREAS, on November 13, 2012, the City of Santa Clara adopted Ordinance No. 1899 to protect and safeguard the right and opportunity of all persons to be free from all forms of discrimination, including discrimination based on age, race, color, creed, religion, national origin, ancestry, disability, marital status, sex, gender, gender identity, and sexual orientation; and

WHEREAS, in June 2017, the Santa Clara City Council flew the LGBTQ Pride rainbow flag over City Hall for the first time in the City's history, and in May 2019, the Santa Clara City Council adopted Resolution No. 19-8705, authorizing the annual display of the LGBTQ Pride rainbow flag during the month of June, unless and until the resolution is rescinded; and

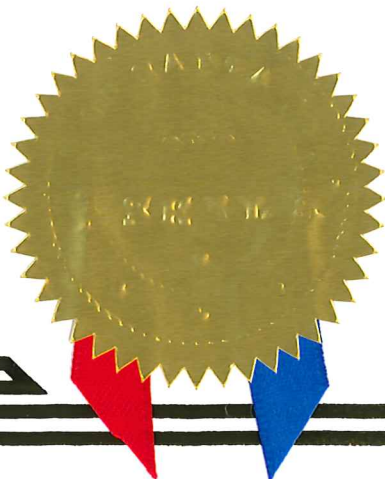
WHEREAS, on June 5, 2020, the Santa Clara City Council will raise the rainbow flag over Santa Clara City Hall, where it fly throughout the month of June, in honor of LGBTQ Pride Month;


NOW, THEREFORE, I, LISA M. GILLMOR, by virtue of the authority vested in me as Mayor, and on behalf of the entire City Council, do hereby proclaim the month of June 2020, as

LGBTQ Pride Month

in the City of Santa Clara, and do hereby encourage all residents to celebrate the progress within our culture towards justice, equality, and full civic recognition for LGBTQ persons.

Given under my hand and the Seal of the City of Santa Clara, California, this 1st day of June, 2020.




LISA M. GILLMOR
MAYOR
City of Santa Clara



Agenda Report

20-174

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Study Session: Review of the Proposed FY 2020/21 & FY 2021/22 Biennial Capital Improvement Program Budget and FY 2020/21 Operating Budget Changes [Council Pillar: Enhance Community Engagement and Transparency]

BACKGROUND

City Charter *Section 1302 Budget - Submission to City Council* requires that at least thirty-five days prior to the beginning of each fiscal year, or at such prior date thereto determined by the City Council, the City Manager shall submit to the City Council the proposed budget.

On January 30 and January 31, the City Council held a Priority Setting Session, in which the following City Council Strategic Pillars were validated:

1. Promote and Enhance Economic, Housing and Transportation Development
2. Deliver and Enhance High Quality Efficient Services and Infrastructure
3. Enhance Community Sports, Recreational and Arts Assets
4. Enhance Community Engagement and Transparency
5. Ensure Compliance with Measure J and Manage Levi's Stadium
6. Manage Strategically our Workforce Capacity and Resources
7. Promote Sustainability and Environmental Protection

As part of the Council Priority Setting, the City Council also adopted FY 2020/21 Budget Principles. These Budget Principles provide a framework for budget review and development, ensuring fiscal stability by considering both the short and long-term impacts of any funding decisions. The Budget Principles can be found in the *Budget and Fiscal Policies* section of the Proposed Budget document.

This budget continues the biennial budget process that alternates between an operating and capital budget. This year's budget focuses on the capital infrastructure, supporting the facilities that serve our residents and community. Amendments to the FY 2020/21 Adopted Operating Budget are also included.

On May 12, 2020 the first study session was held to allow the City Council and public to review and provide input on the Proposed FY 2020/21 and FY 2021/22 Biennial Capital Improvement Program Budget and FY 2020/21 Operating Budget Adjustments.

DISCUSSION

The annual budget serves as a financial plan and operational guide that reflects the policies, goals, and priorities of the City Council and community. The capital budget guides the City in the planning, scheduling, and budgeting of capital investments within the City.

This budget is being presented during a time of unprecedented uncertainty and while both a global public health and economic crisis take place. While the focus of this budget is on capital improvements, there are operating budget adjustments that are necessary to address the projected drop in revenues associated with COVID-19.

The global pandemic has suddenly altered the trajectory of the economy and the long-lasting impacts are yet to be fully known, but they already have been significant for residents and the economy. The organization must continue to plan for the impacts to the City. High-level budget balancing strategies are outlined in the *Transmittal Letter* of the Proposed Budget and additional detailed budget actions will be brought forward during FY 2020/21 to implement those strategies.

Total Budget Overview

The FY 2020/21 Proposed Budget totals \$972.1 million. This budget figure includes adjustments for transfers, contributions and reserves to avoid double counting of the same funds (e.g. internal service funds are excluded). The FY 2020/21 Proposed Budget is below the FY 2019/20 Adopted Budget of \$1.18 billion primarily because the carryover of funds from FY 2019/20 to FY 2020/21 has not yet been factored into the budget. The table below summarizes the total adopted budgets by fund group.

City of Santa Clara Annual Budget		
Fund Type	FY 2019/20 Adopted Budget	FY 2020/21 Proposed Budget
General Fund	262,904,910	285,758,755
Special Revenue Funds	29,248,422	20,474,387
Enterprise Funds	652,028,906	691,971,182
Internal Service Funds	35,767,831	37,533,057
Debt/Other	74,536,674	17,254,022
Less (Transfers, Contributions and Reserves)	(209,783,877)	(228,281,944)
Subtotal Operating Budget	844,702,866	824,709,459
Capital Funds	339,560,757	147,360,699
Total Budget	1,184,263,623	972,070,158

Biennial Capital Budget

The Proposed Biennial Capital Budget totals \$284.7 and the Five-Year Capital Improvement Program (CIP) totals \$514.5 million. Consistent with the City Council pillar to enhance transparency, this capital budget is restructured to provide the Council and public with a better representation of City funds and spending. This document includes enhanced budget and fiscal policies, comprehensive budgetary financial statements, capital overviews by theme with alignment to the Council priorities, and summaries of this information through new key graphs and charts. Similar to the changes to the Biennial Operating Budget last year, this reset continues the broader effort to set a foundation for long-term financial sustainability of our organization.

Following is a breakdown of the capital budget by theme:

Theme	2020/21 Budget	2021/22 Budget	Five-Year CIP
Administrative Facilities	1,745,000	335,000	2,080,000
Community Facilities	1,006,880	0	1,006,880
Convention Center	0	0	0
Electric Utility	57,997,602	59,163,653	191,510,247
Other Community Projects	5,726,797	5,512,432	31,740,238
Parks and Trails	4,764,800	11,914,248	24,834,748
Sewer Utility	41,370,152	34,002,842	148,499,214
Solid Waste	882,000	623,700	3,570,225
Storm Drain	4,190,000	339,000	4,829,000
Technology and Equipment	2,341,401	1,464,310	7,146,995
Transportation	22,176,067	17,650,313	73,373,210
Water and Recycled Water Utilities	5,160,000	6,335,000	25,923,029
TOTAL	147,360,699	137,340,498	514,513,786

Capital Highlights

Of the \$514.5 million CIP, \$369.5 million (72%) funds capital projects for the City's utilities and the remaining \$145.0 million (28%) fund improvements to the parks, trails, libraries, transportation system, storm system, and other City facilities.

Following are some of the key investments by theme in this CIP that are detailed in the *Capital Improvement Program* section of the Proposed Budget:

- **Administrative Facilities** - Stationary Standby Generators (\$1.0 million), Repairs-Modifications to City Buildings (\$300,000), and Public Building Parking Lot Improvements (\$250,000);
- **Community Facilities** -Electronic Access for Meeting Rooms (\$576,000), Sarah E. Fox Memorial Mausoleum Repairs (\$300,000), and Bowers Roof Replacement (\$131,000);
- **Convention Center** - no additional funding programmed; work will continue on projects funded in FY 2019/20;
- **Electric Utility** - Major Engine Overhaul and Repair (\$21.3 million), Esperanca Substation (\$18.9 million), Homestead Substation Rebuild (\$18.6 million), Laurelwood Substation (\$15.3 million), Renewable Energy Microgrid (\$4.3 million), and Electric Vehicle Charging (\$4.0 million);
- **Other Community Projects** - Downtown Master Plan Implementation (\$1.8 million), and Downtown Master Plan (\$100,000);
- **Parks and Trails** - Park Playground Rehabilitation (various parks - \$9.8 million), Community Park North - Phase I (\$5.0 million), Saratoga Creek Trail (Homeridge Park to Central Park) (\$2.0 million), Annual Creek Trail Rehabilitation (\$940,000), and Mission Library Gazebo (\$200,000);
- **Sewer Utility** - San Jose-Santa Clara Regional Wastewater Facility (\$110.4 million), Sanitary Sewer Capacity Improvements (\$16.1 million), and Sanitary Sewer System Improvements (\$13.3 million);
- **Solid Waste** - Sanitary Landfill Development - Post Closure (\$3.6 million);

- **Storm Drain** - Laurelwood Pump Station Rehabilitation (\$3.2 million), Urban Runoff Pollution Prevention Program (\$750,000), Storm Drain Slide Gate Rehabilitation (\$390,000), and Lafayette Street Underpass at Subway Pump Station (\$200,000);
- **Technology and Equipment** - Protective Equipment Replacement (Fire) (\$1.2 million), FHRMS Update Project (\$550,000), Agenda and Document Management Systems (\$500,000), and Permit Information System (\$204,400);
- **Transportation** - Annual Street Maintenance and Pavement Rehabilitation (\$33.9 million), Public Right-of-Way ADA Improvements (\$10.8 million), Pedestrian and Bicycle Enhancement Facilities (\$5.0 million), and Uncontrolled Crosswalks and Improvements (\$2.7 million); and
- **Water and Recycled Water Utilities** - Distribution System Replacement/ Restoration (\$10.6 million), New and Replacement Wells (\$8.0 million), and SCADA Improvements (\$4.0 million).

Unfunded Projects

While there is funding available to support the capital projects for the City's utilities, there is insufficient funding to meet the infrastructure needs in many other areas. The chart below identifies unfunded projects of approximately \$300 million that were itemized as part of this CIP process.

Theme	Unfunded Projects
Administrative Facilities	\$57.4 M
Community Facilities	\$20.6 M
Convention Center	\$11.9 M
Parks and Trails	\$104.5 M
Storm Drain	\$23.8 M
Technology and Equipment	\$5.2 M
Transportation	\$76.0 M
TOTAL	\$299.4 M

The unfunded projects identified in this Proposed Budget represent only a portion of the unmet/deferred infrastructure needs in the City. There is close to \$1.0 billion of identified capital needs, including those identified in the parks assessment (Kitchell Report), the Storm Drain Master Plan, the Creek Trail Plan, the Bicycle Plan, as well as the unmet needs for the International Swim Center, pavement, transportation infrastructure, the City Hall facility, fire stations, historic buildings, the cemetery, corporation yard, ADA improvements, and expanded facility capacity (e.g., library).

To address these needs, a capital revenue source is needed. This could include a bond measure and/or a parcel tax measure in the future. Polling for a potential bond measure as part of the November 2020 ballot, with delayed implementation, is underway.

FY 2020/21 Adopted Operating Budget Amendments

The City Council approved the FY 2019/20 and FY 2020/21 Biennial Operating Budget on June 25, 2019. While this year's budget is focused on the capital budget, several budget amendments to the FY 2020/21 Adopted Operating Budget are necessary to reflect the updated General Fund revenue estimates, address the General Fund shortfall, make adjustments to account for updated labor and

non-personnel costs in the General Fund and other funds, and make adjustments to revenues in other funds.

General Fund Budget Balancing Strategy

The *Transmittal Letter* provides the high-level strategy that will be used to balance the FY 2020/21 budget due to the impact of COVID-19. The table below summarizes the estimated General Fund deficits and the approach to resolve these in the proposed budget.

	FY 2019/20	FY 2020/21
Deficit Amount	(\$10 million)	(\$22.7 million)

This situation is not unique to Santa Clara: local governments across California and throughout the U.S. are facing similar deficits resulting from the impacts of COVID-19. These estimates are based on the current information that we have available and there remains uncertainty with the economic forecast. Further, since we still do not know the long-lasting impacts of COVID-19 or whether full economic recovery will happen when the State of California begins to re-open based on the Governor's framework.

We have already taken actions to reduce costs while trying to minimize the effects on level of public services. To date, we have implemented:

- Hiring freeze, with limited exceptions
- Stricter expenditure controls
- Decreased approximately 50% of temporary staffing
- Limited travel
- Limited training
- Reduced expenditures for IT
- Reduced expenditures for vehicle/fleet purchases
- Evaluating current contracts and other non-personnel expenditures

Understandably, due to the COVID-19 fiscal consequences, our priorities have shifted. Where we were once focused on growth strategies and strategic addition of resources for expanded services, we are now focused to strategic decisions of maintaining service levels.

Because a balanced budget is needed for the July 1 start to the fiscal year, the use of \$22.7 million from the Budget Stabilization Reserve is recommended as an interim strategy until further analysis can be completed to close the deficit on an ongoing basis. These budget balancing actions will be brought forward in September 2020, with a subsequent check-in in December 2020 should revenue measures be placed on the November 2020 ballot.

The plan is to address the shortfall with a combination of the following:

- Ongoing expenditure reductions
- One-time savings from cost control measures
- Potential ballot measures and other revenue generating actions
- Potential labor negotiations (subject to meet and confer)

Over the coming months, we will bring forward addition budget reductions to resolve our estimated deficits, which **may** include:

- Reduced parks and recreation programming
- Fewer library hours and/or programming
- Longer planning, code enforcement, and public safety response times
- Fewer community events and grants
- Reduced or deferred capital infrastructure maintenance
- Less administrative staff to support quick public service
- Reduced programs
- Potential layoffs

FY 2020/21 Potential Budget Amendment - Small Business Assistance Program

In response to COVID-19, the City has implemented a Small Business Assistance Grant Program to provide aid to businesses impacted by the business closures. The funding for this program of \$800,000 has been quickly depleted. An additional \$300,000 is being brought forward for City Council consideration on May 26, 2020 from current year savings. Any additional funding in FY 2020/21 would be provided through the use of the Budget Stabilization Reserve.

In addition, staff is pursuing a donation program that would invite big businesses and developers to contribute. Any funds collected through this donation program would also be available to support small businesses.

FY 2020/21 Budget Adoption and September/December 2020 Revisions

Following the Proposed Budget Study Sessions on May 12, 2020 and June 9, 2020, the budget will be brought forward for final approval on June 23, 2020.

As discussed above, the budget is proposed to be initially balanced with the use of the Budget Stabilization Reserve with ongoing budget reductions brought forward for City Council consideration in September and potentially December 2020.

Follow-Up from the City Council Study Session on May 12, 2020

At the first Proposed Budget Study Session on May 12, 2020, there were a number of questions from the City Council and public. Responses to those questions are provided in Attachment 2.

Information is included on the following:

1. Building improvements to address COVID-19 safety precautions
2. Anticipated development projects that would generate park mitigation fees
3. Top 10 priorities for capital projects supported by the General Fund
4. Utility rates for FY 2020/21
5. Morse Mansion use and funding
6. High bandwidth internet capacity

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environment Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(a)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

FISCAL IMPACT

The FY 2020/21 and FY 2021/22 Proposed Biennial Capital Budget totals \$147.4 million and \$137.3 million, respectively, and the five-year Capital Improvement Program totals \$514.5 million. The Proposed Operating Budget for FY 2020/21 is \$824.7 million. The combined proposed capital and operating budgets for FY 2020/21 totals \$972.1 million.

Given the significant impacts from COVID-19, the FY 2020/21 proposed General Fund budget is balanced using \$22.7 million from the Budget Stabilization Reserve. As discussed above, high level budget balancing strategies are outlined in the *Transmittal Letter* of the Proposed Budget and additional detailed budget actions will be brought forward during FY 2020/21 to implement those strategies.

Because the City Council policy for the Budget Stabilization Reserve is set at 25%, exception to this policy or amendment will be required as part of the adoption of the budget on June 23, 2020. Based on the proposed General Fund budget of \$285.8 million, a reserve of \$71.5 million is required based on the Council Policy. The Budget Stabilization Reserve is projected to drop to \$57.7 million, or 20% of the General Fund, as part of this budget.

COORDINATION

This report has been coordinated with the City Attorney’s Office.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City’s official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, or email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

Review and provide input on the Proposed FY 2020/21 & FY 2021/22 Biennial Capital Improvement Program Budget and FY 2020/21 Operating Budget Changes.

Reviewed by: Kenn Lee, Finance Director

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. FY 2020/21 & FY 2021/22 Biennial Capital Improvement Program Budget and FY 2020/21 Operating Budget Changes
2. Supplemental Information - Responses to Questions from the May 12, 2020 City Council Study Session



FY2020/21 and FY2021/22

Proposed Biennial Capital Improvement Program Budget



**City of
Santa Clara**
The Center of What's Possible

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TABLE OF CONTENTS

	<u>Page</u>
Transmittal Letter	7
City Profile	29
Budget and Fiscal Policies	45
Budget Summary	81
Revenue by Fund.....	83
Expenditures by Fund.....	86
Financial Summaries and Graphs	89
CIP Budget by Theme.....	89
CIP Budget by Fund	90
CIP Unfunded List.....	92
CIP Operating Impacts.....	95
CIP Budget by Expenditure Category.....	96
Summary of Budgeted Positions	97
Ten-Year General Fund Financial Forecast	101
Statements of Sources and Uses of Funds	129
General Fund	131
Special Revenue and Other Funds	143
Certified Access Specialist (CASp) Certification and Training Fund	150
City Affordable Housing Fund.....	151
Community Activities Fund.....	152
Community Facilities District No. 2019-1 (Lawrence Station) Fund.....	154
Convention Center Maintenance District Fund.....	155
Downtown Parking Maintenance District Fund.....	156
Endowment Care Fund.....	157
Engineering Operating Grant Trust Fund.....	158
Expendable Trust Fund.....	159
Fire Operating Grant Trust Fund	161
Gas Tax Fund	162
Housing and Urban Development Fund	163
Housing Authority Fund	164
Housing Successor Agency Fund	165
Library Donations Trust Fund	166
Library Operating Grant Trust Fund	167



TABLE OF CONTENTS

	<u>Page</u>
Special Revenue Funds and Other Funds	
Other City Departments Operating Grant Trust Fund	168
Parks and Recreation Operating Grant Trust Fund	169
Perpetual Care Fund.....	170
Police Operating Grant Trust Fund.....	171
Public Donations Fund	173
Public, Educational, and Governmental Fee Fund	175
Recreation Programs Operations Fund	176
Road Maintenance and Rehabilitation (SB1) Fund	178
Traffic Mitigation Fund	179
Enterprise Funds	181
Cemetery Fund.....	186
Convention Center Enterprise Fund.....	187
Electric Operating Grant Trust Fund	188
Electric Utility Fund.....	189
Sewer Utility Fund.....	191
Solid Waste Fund.....	193
Water Recycling Fund.....	195
Water Utility Fund.....	196
Internal Service Funds	199
Communication Acquisitions Fund.....	203
Fleet Operations Fund.....	204
Information Technology Services Fund.....	205
Public Works Capital Projects Management Fund.....	206
Special Liability Insurance Fund.....	207
Unemployment Insurance Fund.....	208
Vehicle Replacement Fund.....	209
Workers' Compensation Fund.....	210
Capital Improvement Program Funds	211
Cemetery Capital Fund.....	215
Electric Utility Capital Fund.....	216
Fire Department Capital Fund.....	219
General Government Capital Fund.....	221
Library Department Capital Fund.....	224
Parks and Recreation Capital Fund.....	225
Public Buildings Capital Fund.....	227
Recycled Water Capital Fund.....	229
Related Santa Clara Developer Fund.....	230



TABLE OF CONTENTS

	<u>Page</u>
Capital Improvement Program Funds	
Sewer Utility Capital Fund	231
Solid Waste Capital Fund.....	233
Storm Drain Capital Fund	234
Street Lighting Capital Fund.....	236
Streets and Highways Capital Fund.....	237
Water Utility Capital Fund.....	241
Debt Service Funds	243
Electric Utility Debt Service Fund.....	246
Public Facilities Financing Corporation Fund.....	247
Sewer Utility Debt Service Fund.....	248
Other Agency Funds	249
Santa Clara Golf and Tennis Club Fund.....	252
Sports and Open Space Authority Capital Fund.....	253
Sports and Open Space Authority Fund.....	254
Capital Improvement Program	255
Administrative Facilities.....	257
Community Facilities.....	279
Convention Center.....	291
Electric Utility.....	299
Other Community Projects	335
Parks and Trails.....	355
Sewer Utility.....	387
Solid Waste.....	399
Storm Drain.....	405
Technology and Equipment.....	421
Transportation.....	441



TABLE OF CONTENTS

	<u>Page</u>
Capital Improvement Program	
Water and Recycled Water Utilities.....	485
Appendices	497
Budget Amendments Overview.....	497
Operating Budget Change Summary – Revenue	498
Operating Budget Change Summary – Expenditures	500
Department Expenditures Change.....	502
FY 2020/21 Budget Amendments to Adopted Operating Budget.....	520
Convention Center Budget.....	537
Indices	543
CIP Project Index by Theme.....	543
CIP Project Index by Department.....	549



City of Santa Clara

The Center of What's Possible

May 1, 2020

Honorable Mayor, City Council and Residents of Santa Clara,

I am pleased to present the Proposed Biennial Capital Budget for fiscal years (FY) 2020/21 and 2021/22 and Five-Year Capital Improvement Program (CIP) as well as the proposed amendments to the 2020/21 Adopted Operating Budget. This continues the biennial budget process that alternates between an operating and capital budget. This year's budget focuses on our capital infrastructure, supporting the facilities that serve our residents and community.

This budget is being presented during a time of unprecedented uncertainty and while both a global public health and economic crisis take place. While the focus of this budget is on capital improvements, there are operating budget adjustments that are necessary to address the projected drop in revenues associated with COVID-19. The global pandemic has suddenly altered the trajectory of the economy and the long-lasting impacts are yet to be fully known, but already they have been significant for residents and the economy. We must continue to plan for the impacts to our City: high-level budget balancing strategies are outlined in this transmittal letter and additional detailed budget actions will be brought forward during FY 2020/21 to implement those strategies.

The Biennial Capital Budget totals \$284.7 million and the Five-Year CIP totals \$514.5 million, supporting infrastructure improvements throughout the City. Of this CIP amount, \$369.5 million (72%) funds capital projects for the City's utilities and there is sufficient funding in the associated utility funds to support these projects. The other projects total \$145.0 million and fund improvements to the parks, trails, libraries, transportation system, storm system, convention center and other City facilities. There are significant funding gaps in these areas and unfunded projects identified in this budget total approximately \$300 million over the next five years. This funding gap does not fully represent all the unmet/deferred infrastructure needs throughout the City. Beyond the five-year period, the unmet needs total approximately \$1 billion. Long term funding strategies are needed to meet these infrastructure needs as the General Fund does not have sufficient funding to cover these capital costs.

Following is an overview of the total FY 2020/21 budget, the biennial capital budget and CIP, and the operating budget. The Proposed Budget will be discussed at Study Sessions on May 12, 2020 and June 9, 2020 and will be brought forward for final approval on June 23, 2020.

TOTAL BUDGET OVERVIEW

The FY 2020/21 Proposed Budget totals \$972.1 million. This budget figure includes adjustments for transfers, contributions and reserves to avoid double counting of the same funds (e.g. internal service funds are excluded). The FY 2020/21 Proposed Budget is below the FY 2019/20 Adopted Budget of \$1.18 billion primarily because the carryover of funds from FY 2019/20 to FY 2020/21 has not yet been factored into the budget. The table below summarizes the total adopted budgets by fund group.

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Less (Transfers, Contributions, and Reserves)	(209,783,877)	(228,281,944)
Subtotal Operating Budget	844,702,866	824,709,459
Capital Funds	339,560,757	147,360,699
Total Budget	1,184,263,623	972,070,158

Summary of Budgeted Positions

The 2020/21 Proposed Budget include a net addition of 19.75 positions from the 2019/20 Adopted Budget. This includes 1.0 position that was previously included in FY 2020/21 as part of the FY 2019/20 and FY 2020/21 Adopted Biennial Operating Budget. In addition, 17 non-General Funded positions were approved by the City Council/Stadium Authority Board during the course of the fiscal year. As of writing this transmittal letter, Related Santa Clara has advised the City of Santa Clara that it will not be funding the 8 FTEs that were added as of July 1, 2020. An additional 1.75 positions are included at no additional cost in this Proposed Budget. These positions are detailed in the FY 2020/21 Operating Budget Amendment section of this document. The following table summarizes changes in the number of budgeted positions from the FY 2019/20 Adopted Budget.

Summary of Budget Position Changes (All Funds)	
FY 2019/20 Adopted Budget Positions	1,132.75
FY 2020/21 Adopted Budget Position	1.00
Base Budget Changes (previously approved by Council)	17.00
FY 2020/21 Proposed Net Additional Positions	1.75
FY 2020/21 Proposed Budget Positions	1,151.50

Guiding Framework

The capital projects are aligned to the following key Council Strategic Pillars that were adopted by the City Council in 2019.

Strategic Pillar	CIP Projects	%
Promote and Enhance Economic, Housing, and Transportation Development	\$11.4 M	2.2%
Deliver and Enhance High Quality Efficient Services and Infrastructure	\$471.5 M	91.6%
Enhance Community Sports, Recreational and Arts Assets	\$19.1 M	3.7%
Enhance Community Engagement and Transparency	\$0	0.0%
Ensure Compliance with Measure J and Manage Levi's Stadium	\$0	0.0%
Manage Strategically Our Workforce Capacity and Resources	\$1.3 M	0.3%
Promote Sustainability and Environmental Protection	\$11.2 M	2.2%
Total	\$514.5 M	100.0%

On January 31, 2020, the City Council reviewed and adopted FY 2020/21 Budget Principles. These Budget Principles provide a framework for budget review and development; ensuring fiscal stability by considering both the short and long-term impacts of any funding decisions. The Budget Principles can be found in the ***Budget and Fiscal Policies*** section of this document.

CAPITAL BUDGET OVERVIEW

The CIP guides the City in the planning, scheduling, and budgeting of capital investments within each of the twelve theme areas. The FY 2020/21 and FY 2021/22 Biennial Capital Budget and CIP is a carefully balanced budget that reflects the City Council priorities and continues strategic investments in the City's infrastructure. The Proposed Biennial Capital Budget totals \$284.7 and the CIP totals \$514.5 million over the five-year period.

A Fresh Look

Consistent with the City Council pillar to enhance transparency, this capital budget is restructured to provide the Council and public with a better representation of City funds and spending. In this document, we present enhanced budget and fiscal policies, comprehensive budgetary financial statements, capital overviews by theme with alignment to our Council priorities, and summaries of this information through new key graphs and charts. Similar to the changes to the Biennial Operating Budget last year, this reset continues the broader effort to set a foundation for long-term financial sustainability and future growth of our organization.

Capital Project Overview by Theme

The Biennial Capital Budget and CIP is broken down by theme as follows:

Theme	2020/21 Budget	2021/22 Budget	Five-Year CIP
Administrative Facilities	1,745,000	335,000	2,080,000
Community Facilities	1,006,880	0	1,006,880
Convention Center	0	0	0
Electric Utility	57,997,602	59,163,653	191,510,247
Other Community Projects	5,726,797	5,512,432	31,740,238
Parks and Trails	4,764,800	11,914,248	24,834,748
Sewer Utility	41,370,152	34,002,842	148,499,214
Solid Waste	882,000	623,700	3,570,225
Storm Drain	4,190,000	339,000	4,829,000
Technology and Equipment	2,341,401	1,464,310	7,146,995
Transportation	22,176,067	17,650,313	73,373,210
Water and Recycled Water Utilities	5,160,000	6,335,000	25,923,029
TOTAL	147,360,699	137,340,498	514,513,786

Administrative Facilities

The Administrative Facilities theme includes projects to preserve the function and operational efficiency of City facilities such as the Triton Museum, Morse Mansion, City Hall and other historic buildings. These capital investments will provide renovations and improvements to include paint, plumbing and electrical fixtures, and roof repairs to ensure safe and appropriate facilities for the public and City employees.

Some of the major projects in the Administrative Facilities are detailed below.

Stationary Standby Generators

Many of the City's stationary emergency standby generators have reached their useful life cycles and need major repairs. This project will replace standby generators throughout the City to improve reliability and comply with regulatory requirements.



Civic Center Campus Renovation

This project provides funds for remodeling and redesigning of several key City offices to improve organization and efficiency.

Community Facilities

The Community Facilities theme includes projects to enhance the functionality and sustainability of many important city-owned facilities such as the replacement of a roof at the Bowers Park Building.

Some of the major projects in the Community Facilities theme are detailed below.

Electronic Access for Meeting Rooms

This project will allow citizens remote access to park buildings addressing the growing demands for program, meeting and event space as our population grows and to ensure the efficiency by reducing staff and user time required to gain access to non-staffed facilities.

Bowers Roof Replacement Project

The Bowers Park Building is used for various city recreational programs, meetings and events. Due to the critical condition of the roof that is beyond its useful life and needs replacement, the facility has been temporarily closed. The proposed budget for this project will include funding to replace the roof and repair any internal damage caused by the condition of the roof.

Convention Center



The Convention Center's CIP is managed by Spectra and is comprised of projects focused on the maintenance, repair, renovation or replacement of existing systems and infrastructure including, but not limited to HVAC, façade and aesthetic improvements, and technological advancements.

The projects funded in FY 2019/20 include HVAC upgrades, security system replacement, roof assessment and repair (glass pyramid), replacement of terrace area tiles, digital signage upgrades, and interior painting, carpet, door and facility lighting replacement. These projects are currently in various stages of development, implementation and procurement and funding expected to be carried over to FY 2020/21 to complete the projects. No additional funding is programmed in the Proposed CIP.

It should be noted that the projects included for the Convention Center were examined prior to the COVID-19 pandemic. As such, these projects may need to be reevaluated or reprioritized upon the reopening of the facility, depending on requirements of the local health official to conduct public events.

Electric Utility

The Electric Utility theme includes projects that serve to maintain and upgrade electric generation, transmission, and distribution facilities and equipment to meet the mission of the Electric Department, doing business as Silicon Valley Power (SVP), to be a progressive, service-oriented utility, which offers reliable and competitively priced services for the benefit of the City and its customers.

Some of the major projects in the Electric Utility theme are detailed below.

Serra Substation Rebuild

Serra Substation has aging equipment and is nearing the end of service life. Major equipment needing replacement includes switchgear and transformers that were installed in 1958 and 1975 respectively. In 2018, the switchgear experienced a major internal fault and has one transformer bank which does not meet SVP's current standards. Work includes replacing an existing single 16 MVA bank and switchgear with two (2), twenty (20) MVA banks, new switchgear, and control room. Construction began in March 2020 and is expected to be completed in April 2021. Total project cost, all years, is approximately \$20 million.

Silicon Valley Power Utility Center

This project involves the feasibility, planning, California Environmental Quality Act (CEQA) permitting of a new utility administration center that will be capable of housing SVP and Water & Sewer Utilities Department at the City's Civic Center campus site. The City has engaged an architecture firm for the initial study phase to develop a Civic Center Concept Plan and utility center project. Upon completion of this initial phase, the schematic design is expected to be completed in May 2021. The Utility Center has a conceptual cost of \$137 million in 2019 construction dollars and currently has available budget of approximately \$18 million.

Electric Vehicle (EV) Charging

A project added in FY2019/20, SVP's EV Charging infrastructure will support the City's conversion to clean energy and prepare for future installations in accordance with California standards. This project will design, build, replace seven (7) existing chargers at one (1) location, install eighteen (18) new chargers at seven (7) locations, and expand infrastructure to meet future needs. Total project cost is approximately \$4 million.



Other Community Projects

The projects in the Other Community Projects theme include those that do not easily fit within one of the other CIP categories such as the Downtown Master Plan and the Related Santa Clara Project. The goal of projects in this category is to explore opportunities, through public-private partnerships and community engagement that would guide the growth of the City by maximizing the overall economic benefit of future land uses and create a more vibrant community. While these projects are underway, it is important to note that changes may be required as we continue to learn about the long-term impacts related to community gatherings, engagement, and regulations. These projects are both sensitive to new community requirements and an economic downturn: therefore, flexibility will be required.

Some of the major projects in the Other Community Projects theme are detailed below.

Downtown Master Plan

The City of Santa Clara is in the process of planning for the revitalization of our Downtown by developing a Precise Plan that will provide guidance for new development within a portion of the Downtown Focus Area. Following an initial community engagement effort, three land use scenarios/conceptual plans have been developed. Staff is proposing funding of \$100,000 for additional review and testing of the land use/design options, a larger context study to understand compatibility and competition from other large development projects, and an El Camino Real intersection study to understand multi modal connectivity from regional transit to downtown. This work will focus on market feasibility, retail strategy and connectivity.

Related Santa Clara Project

The Related Santa Clara Project is envisioned to be an approximately 240-acre, multi-phased urban city development located in the heart of the Silicon Valley. The project will create a new center of activity for the community and region, providing significant mixed-use development, retail offerings, office buildings, hotel rooms, and rental residential dwellings at an urban scale, as well as accessible outdoor spaces and new infrastructure to support the development.

Public Works Capital Projects Management Services Allocation

The Public Works Capital Management Services Allocation is for the Public Works Department to recoup the staff time and non-personnel costs utilized for general project management, design, engineering and inspection services for the City's CIP projects. These projects are planned and built for a variety of public purposes, such as transportation, stormwater management and parks.

Parks and Trails

The projects in the Parks and Trails theme address the City Council's adopted goal to "enhance community sports and recreational assets" by providing measurably improved play value in inclusionary, environmentally sustainable, age-friendly Parks & Recreation facilities for all residents. It also includes Trails projects by providing City facilities that serve a dual purpose of transportation (biking and walking) and recreation.

Major projects in the Parks & Recreation theme are detailed below.

Park Playground Rehabilitation

A total of seven playgrounds are scheduled to be rehabilitated in the CIP, including the Magical Bridge All Inclusive playground at Central Park and the neighborhood playgrounds at Montague, Westwood Oaks, Warburton, Rotary, Maywood and Earl Carmichael parks. The City will work with a landscape designer to design new play spaces, incorporating community input.

Community Park North- Phase I

Per the Developer Agreement, a 34.9-acre parcel, formerly part of the City's golf course, will be developed into Santa Clara's second community park. This project is funded from Developer Contribution in the amount \$5 million, of which \$500,000 is for design and engineering and \$4.5 million for construction of Phase I improvements. Phase I will include community outreach, schematic design and design

development, and program planning. Phase I improvements will be determined after the community outreach process and it is anticipated that these improvements in total will exceed the current funding level.

Creek Trail Network Expansion Masterplan

In 2013, the City completed the Feasibility Study for the City's Creek Trail Network Expansion. The Study analyzed the feasibility of expanding the off-street network into the Calabazas Creek, Saratoga Creek and the San Francisco Public Utilities Commission's (SFPUC) Hetch Hetchy right-of-way (within Santa Clara city limits) areas. Based on the 2013 effort, the City has hired a consultant to advance the Feasibility Study to a Master Plan. The Master Plan includes data collection, stakeholder coordination, preliminary engineering for the trail alignments and crossings, trail standards, public outreach and preparation of the necessary environmental documents. This project does not include the construction of the expanded trail network.

Saratoga Creek Trail (Homeridge Park to Central Park)

This project will construct a pedestrian and bicycle trail between Homeridge Park, Bill Wilson, Jr. Park, and Central Park. Improvements include a paved trail adjacent to Saratoga Creek, undercrossing beneath Homestead Road and Kiely Boulevard, and a pedestrian bridge over Saratoga Creek adjacent to Kiely Boulevard.

Annual Creek Trail Rehabilitation Program

This new project funds pavement preventative maintenance and rehabilitation of San Tomas Aquino Creek Trail and Guadalupe River Trail to extend the useful life of the City's trail system assets.

Sewer Utility

The capital projects in the Sewer Utility theme support the maintenance, rehabilitation, or repair of the City's sanitary sewer collection system which collects and conveys wastewater to the jointly owned San Jose-Santa Clara Regional Wastewater Facility (RWF) for treatment and disposal of approximately 13-14 million gallons of sanitary sewage per day. The Sewer Utility maintains sewer pump stations and collaborates with the Department of Public Works in the operation and maintenance of the Storm pump stations.

Some of the major projects in the Sewer Utility theme are detailed below.

San José-Santa Clara Regional Wastewater Facility

This project funds the City of Santa Clara's share of the 30-year CIP at the San José-Santa Clara Regional Wastewater Facility (RWF). The City owns the RWF jointly with the City of San José. Santa Clara has input on the CIP expenditures and budget through staff level collaboration with San José and Council involvement with the Treatment Plant Advisory Committee (TPAC). San José staff operates and maintains the wastewater collection system according to an agreement.



Sanitary Sewer Capacity Improvements

This project funds the design and construction of sanitary sewer infrastructure based on capacity deficiencies that were identified in the 2016 Sanitary Sewer Master Plan Update. This project is intended to provide sanitary sewer system conveyance capacity and reliable infrastructure to meet current capacity needs and any future increased capacity needs caused by development or any other factors.

Sanitary Sewer System Improvements

This project funds repairs to the sanitary sewer system that were identified by cleaning and CCTV inspections of the sewer collection system.

Solid Waste

The project in the Solid Waste category provides for monitoring, data collection, reporting, repairs and maintenance at the City's closed landfill. These efforts are performed as required by the Regional Water Quality Control Board, Bay Area Air Quality Management District, CalRecycle, and Santa Clara County Department of Environmental Health.

Storm Drain

The projects in the Storm Drain category maintain and improve the storm drain infrastructure, including the pipe conveyance system, pump and lift stations, manholes, catch basins, outfalls, retention basins, trash capture devices, and drainage swales. The CIP also includes work related to compliance with the Municipal Regional Stormwater National Pollutant Discharge Elimination System Permit and management of stormwater runoff and collection.

Major projects in the Storm Drain theme are detailed below.

Laurelwood Pump Station Rehabilitation

The Laurelwood Storm Drain Pump Station was built in 1986 and collects drainage from approximately 308 acres. There have not been any major improvements to the station since it was constructed. Based on the station condition assessment report, the project includes a major rehabilitation of the pump station's mechanical, electrical, plumbing, and structural system.

Westside Retention Basin Pump Replacement Project

The existing pumps at the station are at their end of life and need to be replaced. Scope of work consists of replacing deteriorated pumps, motors, associated piping, and wiring. Completion of the project is critical to provide ongoing and reliable stormwater conveyance and management for the Westside Retention Basin that has the largest drainage area of 854 acres.

Lafayette Street Underpass at Subway Pump Station



There is constant ponding of groundwater on Lafayette Street at the underpass located next to the Lafayette Street Subway Pump Station. The scope of work for the first phase of this project consists of evaluation of the existing site condition, which includes geotechnical boring and testing, structural analysis, and preparing schematic design plans and report.

Storm Drain Slide Gate Rehabilitation

The City currently has 22 storm drain pump and lift stations that are maintained regularly to clear debris, trash, and other solids. Routine maintenance is made difficult when continuous water flows into the stations and maintenance staff does not have the ability to stop incoming flow. Existing slide gates used to control storm water coming into the stations need to be replaced or additional slide gates need to be installed to help manage flows.

Technology and Equipment

The capital projects in the Technology and Equipment category serve to increase efficiency, security, and functionality throughout the City.

Some of the major projects in the Technology and Equipment program are detailed below.

Protective Equipment Replacement

The Fire Department requires personal protective equipment and clothing for its firefighters. This project funds the regular replacement of this type of equipment and clothing once it reaches the end of its useful life.

Agenda and Document Management Systems

This project upgrades the City's records system and agenda system that have been in place since 2003 and 2007, respectively. The upgrade will increase functionality and reliability for the City. This project was first initiated in 2016 and it is anticipated that this project will be fully implemented in 2021.

Permit Information System

This project provides funding for the permit tracking system to automate permitting and workflow, allowing other departments and the public to access information online, on the City network or mobile devices. This system is anticipated to improve permit streamlining and coordination for both staff and applicants, improve integration and technology including mobile solutions, and provide online information for applicants. City business processes will be redesigned to take advantage of the functionality of the new system.

Replace Network Equipment

This project provides funding to replace the City's network equipment that is at the end of its useful life.

Utility Management Information System (UMIS) Enhancements

The Utility Management Information System (UMIS) is a centralized billing system serving the City's utility customers. This system upgrade will introduce a new customer self-service portal, replace the current phone recording system, and upgrade the enterprise contact center.

Transportation

The projects in the Transportation theme design, construct, and maintain local transportation facilities. Transportation facilities include public streets, sidewalks, curb/gutters, handicap ramps, bicycle facilities, street intersections, crosswalks, traffic operations devices, traffic signals and equipment, traffic and street signage and pavement markings, and landscaped areas.

Some of the major projects in the Transportation program are detailed below.

Public Right-of-Way ADA Improvements (Settlement Agreement)

The City entered into a settlement agreement based on litigation requiring the City to perform improvements in the public right-of-way to remove barriers to accessibility under the Americans with Disabilities Act (ADA). The improvements include removal of concrete sidewalks, repair of asphalt, curb ramps and pedestrian street crossings.

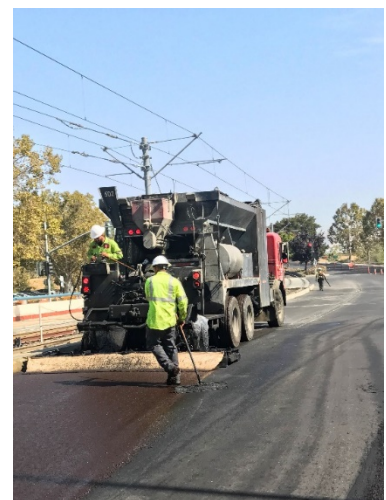
The City is also preparing an Americans with Disabilities Act (ADA) Transition Plan for public buildings, parks, and public rights-of-way. The resulting plan will identify barriers to accessibility, methods for improving access, establish a timeline and costs for removing ADA barriers, identify the person responsible for title II compliance, and involve people with disabilities in the preparation of the plan. The plan will provide a strategic approach and tools for continued access improvements as the City implements its ADA Self-Evaluation and Transition Plan in the coming years.

Annual Street Maintenance and Pavement Rehabilitation

This project provides funding for pavement maintenance required to maintain the City's transportation infrastructure.

Pedestrian and Bicycle Enhancement Facilities

In conjunction with the recently approved Santa Clara Bicycle Plan 2018 and Santa Clara Pedestrian Master Plan, this project serves as the local funding match to be utilized by the City to obtain local, state, and federal grants to complete the priority bicycle and pedestrian projects identified by the City. This project is funded by Traffic Mitigation Fees as identified in the Traffic Impact Fee update approved by City Council in 2018.



Uncontrolled Crosswalks Improvement Project

This project is designed to develop a program and address some of the approximately 200 uncontrolled crosswalks in Santa Clara. This partially funded project provides funding for the study, prioritization, and improvement of some uncontrolled crosswalks in Santa Clara.

Water and Recycled Water Utilities

The capital projects in the Water and Recycled Water Utilities theme support the design, construction, distribution, metering, quality monitoring and system maintenance for both potable and recycled water. The Water Utility operates and maintains approximately 27,000 service connection points, 335 miles of distribution mains, seven storage tanks totaling 28.8 MG, twenty-one active groundwater wells, and three booster stations. The recycled water system distributes highly treated wastewater for non-potable uses. Currently, there are over 280 service connections and 33 miles of distribution pipelines. Recycled water accounts for 19.9% of total water sales.

Some of the major projects in the Water Utility are detailed below.

Distribution System Replacement/Restoration

This project funds the construction, replacement, rehabilitation or relocation of City water mains, backflow preventers, hydrants, meters and related appurtenances not funded by developer contributions. The Department analyzes the frequency and location of water main breaks, and includes information about the age of water infrastructure, to target water main replacements around the City each year.



Asset Management Program

This project funds the implementation of a formal, comprehensive Asset Management Program for the City's Water and Sewer Utilities, which includes risk and resiliency assessments, hydraulic modeling, and a rate study for the water and sewer systems. This formalized Asset Management Program will provide for the efficient management of the water and sewer infrastructure as well as to manage risk to the systems and ensure resiliency into the future.

SCADA Improvements

This project funds improvements and upgrades to the existing Supervisory Council and Data Acquisition (SCADA) system. This system, when fully upgraded, will allow for the real time collection of data regarding the operation of the water, sewer, and storm systems, including alarms to warn of dangerous, or soon to be dangerous conditions, and the ability to control the operation of certain assets remotely.

New & Replacement Wells

This project funds the study of the feasibility of two new replacement groundwater wells as well as the associated design, engineering, and construction management services. The aim is to replace groundwater wells that are no longer serviceable and construct new wells to maintain the adequacy of water supply and the diversity of the City's water portfolio into the future.

Tank Rehabilitation

This project funds the construction, rehabilitation, design and inspection of City water tanks, including site improvements, electrical systems upgrades. This project includes the site improvements to ensure regulatory compliance, interior and exterior coating replacement, new cathodic protection, ventilation systems, and various other instrumentation and functionality improvements.

The major project in the Water Recycling Program is detailed below.

Recycled Water System Mains and Services

This project funds the installation/upgrade/extension of recycled water services and mains for incoming developments as financially and practically feasible. Recycled water supports the broadening of the City's water portfolio and the public's reliance on potable water for non-potable uses (such as irrigation, industrial processing, cooling towers, and toilet flushing), and supports the City's overall sustainability strategy.



Unfunded Projects

The funding available to support capital projects is not sufficient to meet the infrastructure needs in many areas. The chart below identifies unfunded projects of approximately \$300 million that were itemized as part of this CIP process.

Theme	Unfunded Projects
Administrative Facilities	\$57.4 M
Community Facilities	\$20.6 M
Convention Center	\$11.9 M
Parks and Trails	\$104.5 M
Storm Drain	\$23.8 M
Technology and Equipment	\$5.2 M
Transportation	\$76.0 M
TOTAL	\$299.4 M

The unfunded projects identified in this report represent only a portion of the unmet/deferred infrastructure needs in the City. There is close to \$1.0 billion of identified capital needs.



- Parks Assessment (December 2017-Kitchell Report) identified \$100 million of parks grounds and building needs (\$156 million with escalation). This did not include the cost for renovations to the swim center.
- 2015 Storm Drain Master Plan identified \$343 million in projects (2018 dollars), including almost \$68 million in high priority projects
- Transportation infrastructure (e.g., traffic signal infrastructure replacement (\$50 million), uncontrolled crosswalks (\$50 million), Bicycle Plan (\$40 million), Creek Trail Master Plan (\$50 million), and pavement (\$9 million annually beyond CIP)
- Public Buildings (New City Hall (\$236 million – \$300 million), existing City Hall (\$39 million); fire stations, historic buildings, corporation yard, ADA plan
- Expand capacity (e.g., library)

To address these needs, a capital revenue source is needed. This could include a bond measure and/or a parcel tax measure in the future.

Operating Budget Impacts of Capital Projects

The table below summarizes the additional annual resources required to operate and maintain new facilities coming on-line during the out years of the CIP. The 2020/21 Proposed Budget includes operating and maintenance funds for facilities.

Theme	2021/22	2022/23	2023/24	2024/25
Convention Center	6,450	6,950	6,950	7,450
Electric Utility	262,000	298,100	334,400	370,900
Parks and Trails	9,685	9,980	10,078	10,280
Storm Drain	94,735	96,630	98,563	100,534
Technology and Equipment	118,700	118,700	118,700	20,200
TOTAL	491,570	530,360	568,691	509,364

In addition, for certain parks projects, the City requires funding for construction, operation and maintenance for a minimum of 40 years from developer-dedicated parkland or creation of a special district.

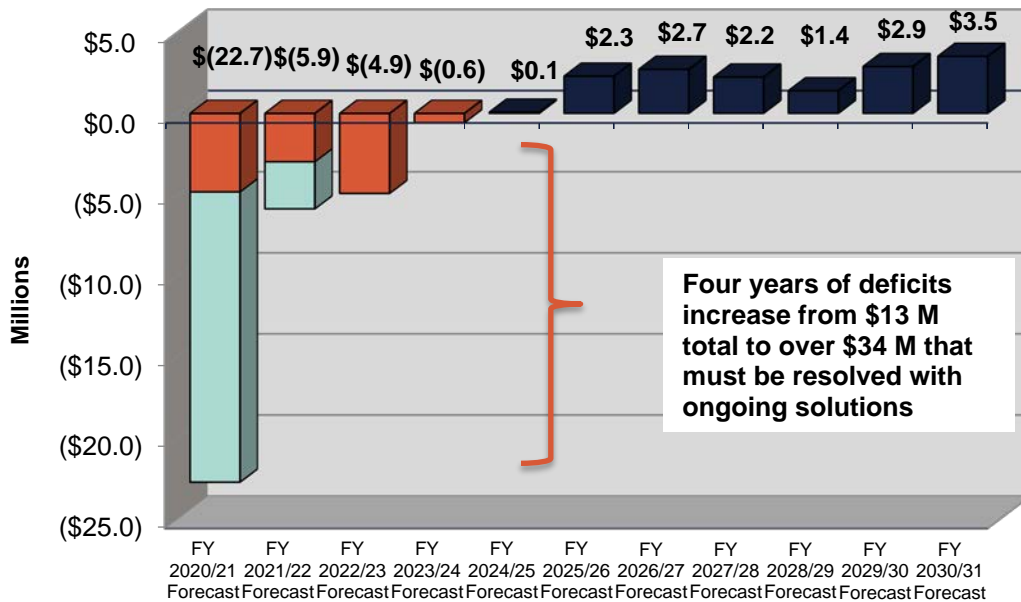
OPERATING BUDGET OVERVIEW

Ten-Year Financial Forecast and Economic Outlook

In January 2020, a 10-Year General Fund Forecast was prepared comparing anticipated General Fund revenues and expenditures to provide policy makers and the public an updated assessment of the City’s financial health. At that time, the Forecast was built on the assumption that economic growth would remain positive in all years of the forecast, but growth would be slightly slower in the first few years. With this lower economic growth modeled through 2022/23, shortfalls totaling \$13.3 million over the first four years has grown to over \$34 million over the next four years due to impacts from the COVID-19 pandemic. This deficit must be solved with ongoing solutions and, given that our resources were already comparably lower than other agencies, reductions will have a significant impact to service levels.

For example, for comparison only and to characterize the magnitude of the shortfall, without any revenue and/or expenditure saving solutions, the ongoing shortfall that we face in FY 2020/21 is roughly the equivalent of our complete Parks and Recreation Department, half of our Fire Department, or one-third of our Police Department. Deficits of this size will require strategic and careful planning; this strategy is detailed further in the next few pages of this transmittal letter.

April 2020 General Fund Forecast Update



While a moderate economic slowdown/recession was identified as a risk factor in the January Forecast, the significant change in the economic environment as a result of COVID-19 was not foreseen. With the pandemic, economic conditions have worsened in a very short period of time and many economists are now projecting one of the worst recessions in generations. In its Global Economic Outlook – Coronavirus Crisis Update on April 2, 2020, Fitch Ratings now assumes a deep global recession as its baseline forecast. According to Brian Coulton, Fitch’s chief economist, “The forecast fall in global GDP for the year as a whole is on par with the global financial crisis but the immediate hit to activity and jobs in the first half of the year will be worse. He also indicated that “Our baseline forecast does not see GDP reverting to its pre-virus levels until late 2021 in the US and Europe”.¹

The City’s General Fund revenues will be significantly impacted immediately and over the longer term based on the declining economic situation. The decline in revenues is projected to result in a General Fund shortfall of approximately \$10 million in FY 2019/20 and \$22.7 million in FY 2020/21. The chart below details the anticipated change in the FY 2020/21 shortfall. It should be noted that these projections are based on a return to a reduced level of economic activity after the shelter-in-place order is eased. It is difficult to fully know the ongoing impact at this time. We believe the shortfall represented below could be worse and is directly connected to the duration and magnitude of the shelter-in-place, as well as how re-opening the local economy is implemented over time.

¹ <https://www.fitchratings.com/research/sovereigns/deep-global-recession-in-2020-as-coronavirus-crisis-escalates-02-04-2020>



Revenue Category	Changed Assumptions	FY 2020/21 \$ Impact*
January 2020 Forecast		(\$4.8 M)
Transient Occupancy Tax	Based on 25% decline in FY 2019/20 is carried ongoing	(\$6.8 M)
Sales Tax	Based on 10% drop ongoing consistent with prior recessions	(\$5.6 M)
Property Tax	Lower supplemental (related to property resales) and excess ERAF	(\$1.9 M)
Interest	Based on lower interest rates	(\$1.8 M)
Charges for Services	Lower revenues from classes	(\$0.9 M)
Documentary Transfer Tax	Based on lower real estate sales and prices	(\$0.4 M)
Other Net Changes	Various upward and downward adjustments	(\$0.5 M)
Subtotal Projected Impact		(\$17.9 M)
Revised General Fund Shortfall		(\$22.7 M)

Amendments to the FY 2020/21 Adopted Operating Budget

The City Council approved the FY 2019/20 and 2020/21 Biennial Operating Budget on June 25, 2019. While this year’s budget is focused on the capital budget, several budget amendments to the FY 2020/21 Adopted Operating Budget are necessary to reflect the updated General Fund revenue estimates, address the General Fund shortfall, make adjustments to account for updated labor and non-personnel costs in the General Fund and other funds, and make adjustments to revenues in other funds.

The cost control measures recently implemented to address the decline in revenues, and the General Fund budget balancing strategy are summarized below. The detailed amendments to the FY 2020/21 Operating Budget by fund can be found in the **Appendices** section of this document.

Cost Control Measures

Several cost savings/budget balancing measures were implemented in FY 2019/20 to generate current year savings as well as ongoing savings that will be used in FY 2020/21 and in the development of the FY 2021/22 and FY 2022/23 Biennial Operating Budget. These actions include a hiring freeze and controls

around overtime, as-needed staff, marketing, travel, IT and vehicle/fleet purchases. In the current year, the goal will be to generate \$5 million to \$10 million in General Fund savings to help offset anticipated revenue reductions resulting from COVID-19.

General Fund Budget Balancing Strategy

The following is the high-level strategy that will be used to balance the FY 2020/21 budget. The plan is to address the shortfall with a combination of the following:

- Ongoing expenditure reductions
- One-time savings from cost control measures
- Potential ballot measures and other revenue generating actions
- Potential labor negotiations (subject to meet and confer)

The plan is to address at minimum one-half of the ongoing projected shortfall with ongoing expenditure reductions. Staff will begin working with departments during the summer with the goal of identifying specific ongoing reduction proposals that would achieve this shortfall target. We would bring this forward for Council consideration in September 2020, with a subsequent check-in in December 2020 should revenue measures be placed on the November 2020 ballot. Additional ongoing reductions may be required in the event of an unsuccessful ballot measure. The ongoing reductions will require a careful analysis of all staffing and non-personnel costs to identify reductions with a target range of \$8 million to \$12 million. With personnel costs representing over 70% of the General Fund budget, staffing expenditure reductions will be necessary to close the budget gap. It is important to note that some retirement costs are non-discretionary, making it more challenging to meet this reduction target.

One-time expenditure savings from the continuation of cost control measures implemented in April 2020 will also be available to address a portion of the projected budget shortfall in FY 2020/21. Anticipated savings of \$7 million to \$10 million will be targeted to be generated from departments next fiscal year. Because the use of one-time savings does not address the ongoing shortfall, it is considered a bridge strategy that allows time to develop ongoing solutions as well as determine the ongoing impact from the significant economic downturn associated with COVID-19. Combined with the anticipated ongoing expenditure reductions, a total of \$15 million to \$22 million are expected to be generated from reduced costs.

Other balancing actions will be pursued to close the gap. These may include an increase to the Transient Occupancy Tax by up to four percent (from 9.5% to 13.5%), other revenue generating actions such as increased fees to bring revenues closer to cost recovery, and expenditure reductions from labor negotiations. Any tax measure will require voter approval and reductions associated with labor negotiations are subject to meet and confer. The goal will be to address a portion of the ongoing shortfall with these strategies to reduce the ongoing impact on service levels and staffing.

To the extent that the measures above do not generate sufficient savings in FY 2020/21, we are proposing that the Budget Stabilization Reserve be used to address any remaining shortfall. This one-time funding source does not address a structural shortfall. Additionally, based on the level of use, it may require the City Council to change its policy of maintaining this reserve at the level of 25% of the General Fund.

The table below outlines the budget balancing strategy.

General Fund Savings Category	FY 2020/21 Budget Balancing
Ongoing Expenditure Reductions	
<u>Personnel Savings (e.g., vacancies, overtime)</u> We will evaluate all positions funded by the General Fund, with particular attention on those that are vacant, for elimination. This will require an evaluation of service levels and service delivery methods to identify potential reductions.	\$6 M - \$8 M
<u>Materials, Services, Supplies</u> We will evaluate all non-personnel expenses, including all contractual services, and identify budget reductions.	\$1 M - \$2 M
<u>Transfers to/from Other Funds/Interfund Services</u> Departments will evaluate all transfers to and from special funds as well as the General Fund support for interfund services.	\$1 M - \$2 M
Total	\$8 M - \$12 M
FY 2020/21 One-Time Savings	
<u>Cost Control Measures</u> Several cost control measures were implemented in April 2020 to generate savings to address the drop in General Fund revenues. These measures, including a hiring freeze and controls around overtime, as-needed staff, marketing, travel, IT and vehicle purchases, will remain in place in FY 2020/21 in an effort to create additional one-time savings.	\$7 M - \$10 M
Total Ongoing and One-Time Expenditure Reductions	\$15 M – 22 M
Other Potential Ongoing Balancing Actions	
<u>Potential Transient Occupancy Tax</u> If the City Council places a November 2020 measure on the ballot and voters approve it, an increase in the Transient Occupancy Tax from 9.5% to 13.5% will generate \$7 million ongoing, with a delayed effective date of Spring 2021.	\$7 M ongoing
<u>New or Increased Revenues</u> Actions to increase existing revenues or identify new revenues will be analyzed. This may include a review of fees for service where we are significantly below cost recovery.	TBD
<u>Labor Negotiations</u> Any labor negotiation actions would be subject to meet and confer with the City's labor unions. Savings will be required in order to prevent additional service reductions and/or layoffs.	TBD



General Fund Savings Category	FY 2020/21 Budget Balancing
<p><u>Service Reductions/Service Delivery Evaluation</u> We will evaluate programs and services that may need to be reduced that prioritize our essential services. These impacts may include the following (in no particular order):</p> <ul style="list-style-type: none"> - Reduced parks and recreation programming - Fewer library hours and/or programming - Fire Department paramedic response delivery - Fire Department apparatus “brown-outs” - Police Department minimum staffing resource requirements - Longer planning and code enforcement response times - Reduced internal service (finance, human resources, information technology, fleet) department expenditures - Fewer community events - Reduced outside funding group contributions - Reduced or deferred capital infrastructure maintenance - Reduced level of service from the City Clerk, City Attorney, City Auditor, and City Manager 	TBD
Total Other Potential Ongoing Balancing Actions	TBD
Use of Budget Stabilization Reserve	
<p><u>Budget Stabilization Reserve</u> This reserve will be used to address any remaining budget shortfall.</p>	TBD

As an interim strategy, only because we are required to submit a balanced budget for July 1, we are proposing that the City Council use \$22.7 million from the Budget Stabilization Reserve to bring the General Fund into balance in the adopted FY 2020/21 General Fund budget. This will be insufficient to resolve an ongoing budget deficit as previously described and will require the City Council to amend or approve an exception to the Council Policy requirement to maintain a 25% balance in the Budget Stabilization Reserve. Detailed ongoing budget reductions by department will be brought forward during FY 2020/21 in September for City Council consideration.

City Council Priorities

As part of the January 2020 City Council Priority Setting Session, 23 items were identified for staff to review and provide additional analysis as part of the budget process. These priorities were approved at the February 25, 2020 City Council meeting. However, it should be noted that these priorities were developed to prioritize investments during a time of economic growth. While many of these priorities are important to our community, our focus has quickly shifted to maintaining the level of service that our residents currently receive and in the context of a global pandemic and economic crisis. No doubt, our priorities and strategies must pivot from a growth strategy to maintaining service level strategy. As such, and given the magnitude and challenges of the upcoming deficits, these priorities have been put on hold by staff while we have refocused on essential services related to COVID-19. The City has already implemented numerous factors, as previously described, to generate savings in the current and future fiscal year to tackle the deficits.



These include a hiring freeze across the organization; reducing marketing, technology, travel and training expenditures; reviewing our current purchase orders, encumbrances and, carryover projects. While these measures will help generate savings, we know that additional measures that threaten the service levels currently funded will need to be considered to close the budget gap. These choices will be difficult, and staff will bring forward budget reductions in September 2020, and a check-in during December 2020 after the results of any potential ballot measures are known and when we have a better understanding of the ongoing economic situation in the midst of the COVID-19 pandemic.

A comprehensive staffing capacity study was included in prior City Council direction to evaluate the programs and services that our departments deliver. The focus of study will need to shift from a foundation of growing the organization where it needs additional capacity to absorb growth, to a context of how we can preserve programs and minimize future layoffs. Staff is examining a phased approach with departments evaluating proposals that generate ongoing budget savings with minimal to no impact. For proposals that result in reduced community services or events, these impacts will need to be prioritized and considered with Council input and continued community engagement. At that time, consultants may be used to carefully evaluate and balance these measures, while minimizing the impact to our essential services. This review will take time to navigate a careful review of the services that are critical to our City.

On the other hand, the Council directive to evaluate our information technology service system should be accelerated as the greater use of technology for remote workplace service has provided for the continuity of several services. We, now more than ever, need to understand in greater detail the costs and benefits, or where we can achieve greater leverage, for how we use technology in the workplace and carry forward modern practices to maintain service levels in the COVID-19 era.

The refocus of our capacity study, coupled with our information technology service system evaluation, will provide a great opportunity to make informed decisions.

Stadium Authority

The Stadium Authority exists as a public body, separate and distinct from the City, and is established to provide for development and operation of Levi's Stadium. It is structured so that the City will not be liable for debts or obligations of the Stadium Authority. The Stadium Authority's stand-alone Fiscal Year 2020/21 Operating, Debt and Capital Budget was adopted by the Stadium Authority Board on March 24, 2020 and can be found at <https://www.santaclaraca.gov/our-city/santa-clara-stadium-authority/financial-reports#Stadium-Budget>. This budget reflects the revenues and expenditures related to the support of the Stadium; expenditures related to the Stadium Authority can also be found in the **General Fund Non-Departmental** section of this document. Given the recent public discussion of not allowing attendance at stadiums for NFL and non-NFL events through 2020 or late 2021, staff is separately examining the budget impacts resulting from longer-term fiscal impacts.

SUMMARY

The City of Santa Clara takes pride in providing excellent services to the community and will continue to work to address the current budget challenges in ways that minimize impacts to the community to the extent possible. This budget presents a strategic spending plan for capital improvements with the funding available and also rebalances the FY 2020/21 Operating Budget during this uncertain and fiscally challenging time.



Staff plans to bring forward additional specific budget balancing actions in the upcoming months to address the ongoing budget shortfalls. This will allow time to better understand the impacts from COVID-19 on the local economy and develop a package of ongoing expenditure reductions and revenue solutions.

The Proposed Fiscal Year 2020/21 and 2021/22 Biennial Capital Budget is consistent with the City's mission and appropriates the resources to address the highest priority capital infrastructure needs. There remains, however, significant unfunded capital infrastructure needs for which there are no ongoing funding sources. This is an ongoing challenge and bond measures or other revenue sources will be needed in the future to address those needs.

City departments worked together as a team with my Office and the Finance Department to prepare this Proposed Budget for consideration by the City Council and the community. The hard work and dedication of City's Department Heads and employees are greatly appreciated through this current process and will be critical as we continue to bring forward balancing actions next year.

In closing, I want to thank the City Council for our continued strong partnership in advancing the City's strategic priorities in a fiscally responsible manner. This continued focus and discipline will be necessary as we face the challenges in the coming year.

Respectfully submitted,

A handwritten signature in blue ink that reads "Deanna J. Santana".

Deanna J. Santana
City Manager

A handwritten signature in blue ink that reads "Kenn Lee".

Kenn Lee
Director of Finance

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SANTA CLARA AT A GLANCE

The City of Santa Clara (City) has always reflected the progressive, bellwether nature of California. It is one of the oldest cities in the state, an agricultural powerhouse in the 1800s, and the birthplace of many of the technology innovations that created Silicon Valley in the 1900s. Today, it maintains its leading-edge status as a community that is nationally recognized for its livability and a city that has a sustainable, bright future powered by the private investment of billions of dollars in new development and growth opportunities.

History

Santa Clara was incorporated in 1852 as a Charter City with a Council/Manager form of government although it existed as a community for hundreds of years prior to that as a village for Ohlone Indians and their ancestors. European explorers came to the area in the mid-1700s and settled it as a military and religious outpost. It is called the “Mission City” in reference to the Mission Santa Clara de Asis, which opened in 1777 as one of 21 Spanish missions established by Franciscan padres along El Camino Real in California.



Size

Santa Clara encompasses 19.3 square miles in the heart of Northern California’s Santa Clara County, also known as Silicon Valley, in recognition of the region’s leadership in technology innovations that changed the way the world lives, works, learns and plays. It is part of the burgeoning South Bay metropolitan area that includes the City of San José, the 10th largest city in the U.S., and the wider nine county San Francisco Bay Area that is the fastest growing region in the state.

Population¹



The 2019 population of the City of Santa Clara is estimated at 128,717 and is one of the most diverse in the nation with over 42% of residents born outside the U.S. Over half of the population is non-Caucasian. The City’s residents are also highly skilled and educated, with 58% of adults holding a bachelor’s degree or higher. The median age is 33.9 years and the median household income is reported at \$116,257.

Business^{1,2}

More than 12,508 licensed businesses are registered to conduct business in City of Santa Clara, ranging from entrepreneurial start-ups, to longstanding family owned firms, to the international headquarters of Fortune 500 corporations. Together these Santa Clara businesses represent an employment base of over 106,000. Almost half the land in the City of Santa Clara is zoned for commercial use and millions of square feet of new office and retail projects are under development or in planning stages, greatly expanding the City's capacity to accommodate businesses that want to start, relocate or expand in a high energy, dynamic environment. Major employers within the City are Applied Materials Inc., Intel Corporation, California’s Great America and Advanced Micro Devices Inc.



City Services

Santa Clara is a full-service city with its own police and fire departments and energy, water and sewer utilities. Other core services include a nationally ranked library, 259 acres of developed parkland and 95 acres of undeveloped parkland, award winning services and recreational programs for seniors and youth, neighborhood beautification, free citywide outdoor Wi-Fi, special events and support of history and art museums and other cultural and performing arts. In 2019, the City of Santa Clara was named the 6th Safest City in America and the 13th affordable and livable of mid-sized cities in America because of its outstanding quality of life and opportunities for individual and business success.



Housing¹



There are 44,079 households in the City and housing stock continues to expand through new transit-oriented developments that offer lifestyle alternatives to the City’s traditional single-family neighborhoods and carefully preserved historic homes. The City is in the midst of a metropolitan area that is one of the highest priced housing markets in America. The median price to purchase a single-family home is \$1,227,000 and to rent a one-bedroom apartment is \$2,275. Santa Clara has invested millions of dollars in affordable housing projects that provide 1,479 units for low income seniors, families, homeless and disabled residents.

Transportation

In addition to its own 240 miles of City-owned roads and streets, Santa Clara is crisscrossed by State Highway 101 and two regional expressways. Public transit services in the City include buses, light rail, Caltrain and Amtrak. An extension of BART into the South Bay will terminate in Santa Clara, and the Norman Y. Mineta San José International Airport is on the border of the City. Santa Clara has also placed a priority on providing bike lanes and completing the San Tomas Aquino/Saratoga Creek Trail that will link with other trails in the South Bay.

Education¹



Public schools serving residents of Santa Clara are under the authority of independent school districts, but the City works closely with them to provide quality educational opportunities for grades K-12 and students attending Mission College for a two-year degree or professional development. Santa Clara University, the oldest institution of higher learning in California, is in the historic Downtown Quad area of the City and enrolls 5,493 undergraduate students and 3,071 graduate students.



Infrastructure¹

Each year, the City makes significant investments in maintaining, expanding, and improving civic infrastructure for the benefit of residents and businesses. It offers the lowest combined water, sewer and electric rates in the nine Bay Area counties. Through the utility's Santa Clara Green Power program, the City of Santa Clara ranks 5th in the nation by the Environmental Protection Agency (EPA) in the Green Power Community Rankings Based on Green Power Usage where GPCs are towns, villages, cities, counties, or tribal governments in which the local government, businesses, and residents collectively use green power. Over the past few years, the City's water storage and delivery system has been upgraded and it is one of the most successful purveyors of recycled water at about one billion gallons each year. The City is a partner in the San José-Santa Clara Regional Wastewater Facility and is investing \$300 million over the next 30 years to update the aging facility and expand capacity.



Economic Development

The City of Santa Clara welcomes business, and that strategic attitude is paying off with billions of dollars in private investment currently under construction or in the pipeline. As these projects come online, the City's economic base is broadened and diversified, ensuring greater fiscal stability in the future as well as increased revenues to the City's budget to replace the loss of Redevelopment Agency funding.



Development projects approved over the past fiscal year include office space, residential, affordable housing, retail, and mixed-use developments. Some of the largest projects include: Related Santa Clara, a new multi-phased, mixed-use development of up to 9.16 million gross square feet of office buildings, retail and entertainment facilities, residential units, hotel rooms, surface and structured parking facilities; Scott Boulevard office project with construction of a new six-story, 237,107 square foot office building, two-story 13,643 square foot amenity building, four-level parking structure and associated site improvements on a 5.8 acre site at the northeast corner of Scott Boulevard and Garrett Drive; and Catalina II Residential Development Project, a 1.7 acre project

site on the north side of El Camino Real adjacent Civic Center Park to construct 39 for-sale townhomes units. With the Council approval of the Tasman East Specific Plan, five developments were approved on Calle de Luna and Calle del Mundo with more than 1,500 residential units in several multi-story buildings, 191 assisted living units in a 20-story building, 150 multi-family units in an 8-story building and a 347-unit apartment building and more than 25,000 square feet of retail spaces. More information on new development projects can be found on the City's website SantaClaraCA.gov/business-development under the "Development Projects" link.

¹ California Department of Finance Demographic Research Unit; May 2019 City Population Table
US Census QuickFacts 2014-2018
HDL 2019-2020 Property Data, The City of Santa Clara, Property Tax Reports Addendum
Real Estate Report by Silicon Valley Real Estate Sales & Marketing - April 2020
Apartment List -April 2020
Environmental Protection Agency – Green Power Communities January 27, 2020
Santa Clara University 2018-2019 Summary of Enrollment, Office of the Registrar
² Reference USA database, Infogroup Inc.
Muni Services Sales Tax Digest Summary
America's Labor Market Information System (ALMIS) Employer Database, 2020 1st Edition





Community Profile¹

Geography

Persons per Square Mile

Santa Clara: 6,991
County: 1,498



Land in Square Miles

Santa Clara: 19.3
County: 1,304

Population

Santa Clara **County**



128,717

1,954,286

Age

Santa Clara **County**

Median Age
33.9 years



Median Age
37.0 years

Age 18-64:
66%

Age 18-64:
62%

Foreign Born



Santa Clara: 42%
County: 39%

Median Family Income

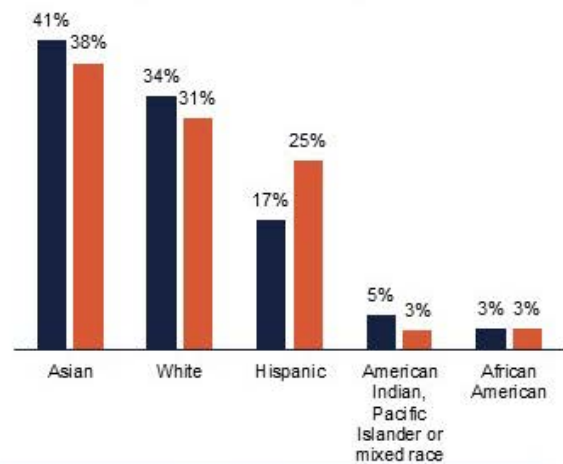
Santa Clara
\$116,257



County
\$116,178

Diversity

■ City of Santa Clara ■ County of Santa Clara



Education

High School Graduate or Higher

Santa Clara **County**
92% 88%

Bachelor's Degree or Higher

Santa Clara **County**
58% 51%



Labor Market

Labor Force
Santa Clara: 72,100
County: 1,057,600

Unemployment Rate
Santa Clara: 2.3%
County: 2.6%



¹US Census QuickFacts 2013-2017; CA EDD – Labor Market Info, March 2020; CA Dept. of Finance Demographic Research Unit, May 2019 City Population Table; 2014-2018 American Community Survey

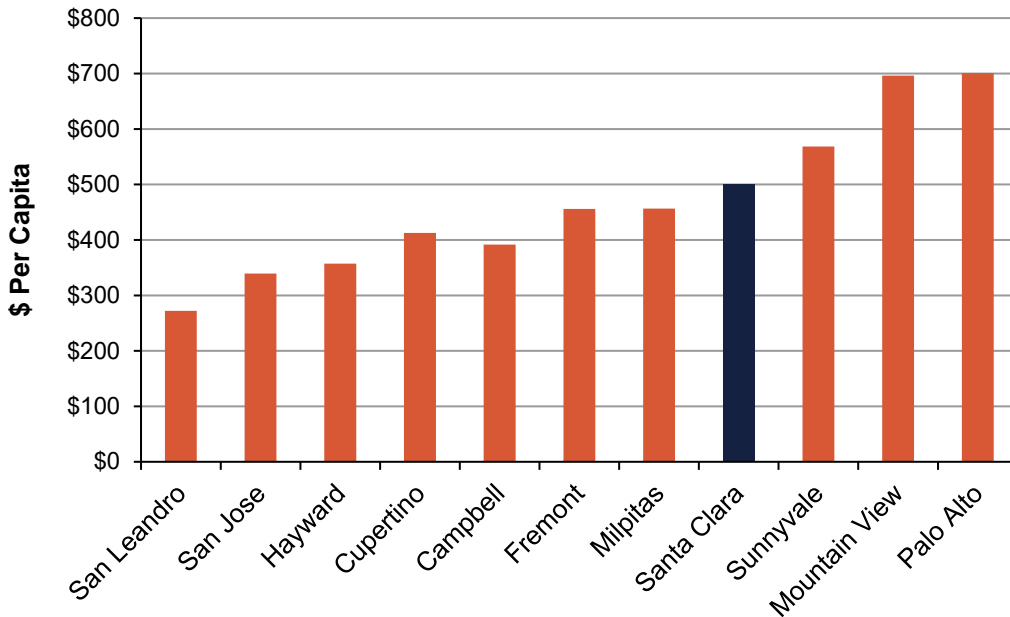


SANTA CLARA COMPARISON TO OTHER LOCAL CITIES IN THE LOCAL REGION

The following graphs compare FY 2019/20 per capita revenues from key sources and total budgeted expenditures for FY 2019/20 in the City of Santa Clara to other cities in the local region. Sales tax and property tax categories are included as they are the top two revenue sources for the City. Transient Occupancy Tax rates for surrounding jurisdictions within Santa Clara County are also included.

Cities' budgets in relation to their respective population and personnel, defined as Full Time Equivalent (FTE), are examined. Expenditures are from all funds for operations and capital improvement projects. Additionally, Cities' Administration, defined as Council and its direct day-to-day support staff, including offices of City Manager, City Attorney, City Clerk¹ and City Auditor¹, budgeted expenditures and personnel are also quantified.

FY 2019/20 Property Tax - Per Capita

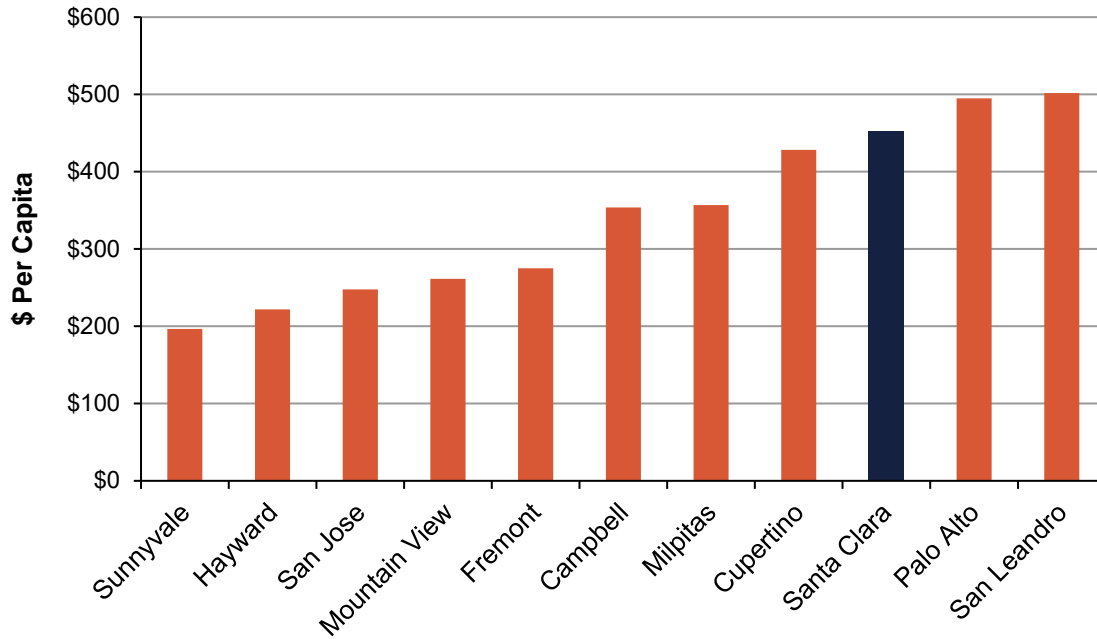


Source: Each city FY 2019/2020 Adopted Budget

¹City Clerk and City Auditor are not their own independent departments consistently across jurisdictions in the local region.



FY 2019/20 Sales Tax - Per Capita



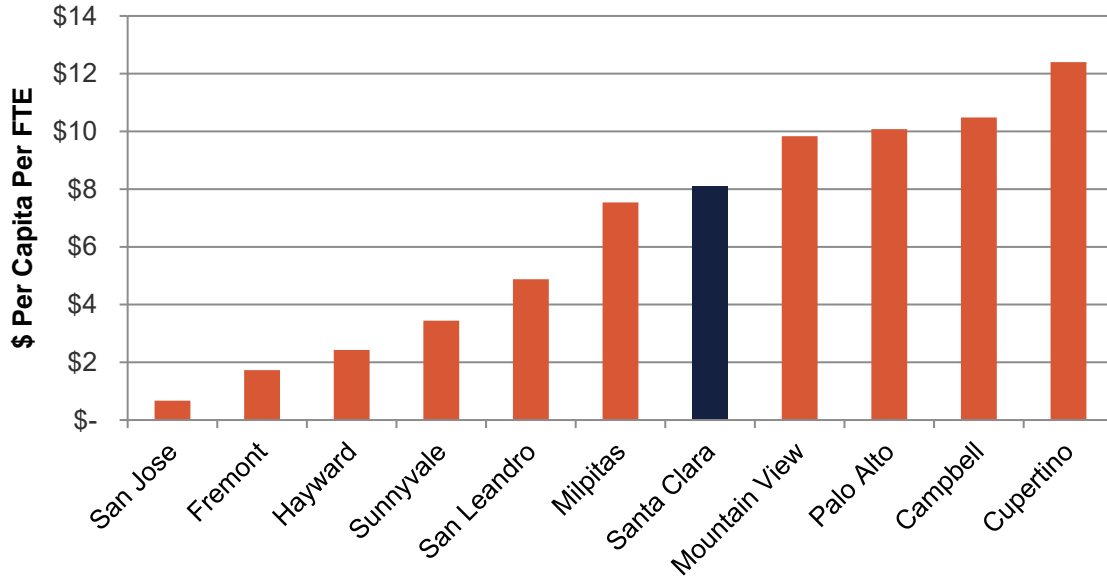
Source: Each city FY 2019/2020 Adopted Budget

Transient Occupancy Tax by City

City	Rate
Gilroy	9.0%
Santa Clara (w/o CFD)	9.5%
Saratoga	10.0%
Fremont	10.0%
Mountain View	10.0%
San Jose	10.0%
Morgan Hill	11.0%
Los Altos	12.0%
Campbell	12.0%
Cupertino	12.0%
Los Gatos	12.0%
Sunnyvale	12.5%
Milpitas	14.0%
Palo Alto	15.5%

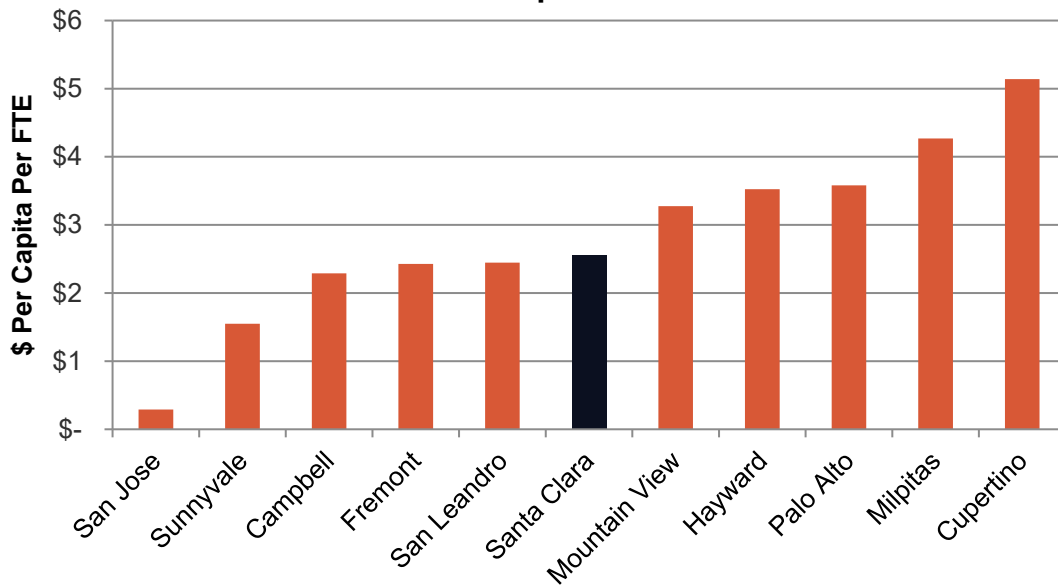


2019/20 Budget Per Capita - Per FTE



Source: Each city FY 2019/20 Adopted Budget

FY 2019/20 City Administration Budget Per Capita - Per FTE



Source: Each city FY 2019/20 Adopted Budget



Roster of City Council and Commission Members

City Council

Mayor	Lisa M. Gillmor
Councilmember District 1	Kathy Watanabe
Councilmember District 2	Raj Chahal
Councilmember District 3	Karen Hardy
Councilmember District 4	Teresa O’Neill
Councilmember District 5	Vacant
Councilmember District 6	Debi Davis

Board of Library Trustees

Leonne Broughman, Jan Hintermeister, Joshua Briefman, Stephen Ricossa, Debbie Tryforos

Civil Service Commission

Mario Bouza, Willie D. Brown Jr., John Casey, Franklin J. Felizardo, Carolyn McAllister

Cultural Commission

Harbir K. Bhatia, Candida Diaz, Debra von Huene, Jonathan Marinaro, Niha Mathur, Louis Samara, Teresa Sulcer

Historical and Landmarks Commission

Kathleen Romano, Michael Celso, Megan Swartzwelder, Stephen Estes, Patricia Leung, J.L. Standifer, Ana Vargas-Smith

Housing Rehabilitation Loan Committee

Darius Brown, Carmen Pascual, Tahir Naim

Parks and Recreation Commission

Burt Field, George Guerra, Andrew Knaack, Roseann Alderete LaCoursiere, Joe Martinez, Kevan Michael Walke, Eversley Forte

Planning Commission

Anthony Becker, Nancy A. Biagini, Yuki Ikezi, Sudhanshu Jain, Steve Kelly, Lance Saleme, Priya Cherukuru

Salary Setting Commission

Pilar Arquero, Marjorie Banko, MV Kumar, John Sontag, David B. Stealey

Senior Advisory Commission

Wanda Buck, Grant L. McCauley, Carolyn Seeger, Nancy Toledo, Helen E. Narciso, Judy Hubbard, Ana Segovia

Youth Commission

Aarav Gupta, Ahmad Ismail, Jasmine Kelly-Tanti, Vincent Kloes, Adrienne Krivokapic-Zhou, Colin Lim, Kayla Phan, Raksha Sen, Siya Sharma, Kavya Sriram, Meera Suresh, Smrithi Suresh, Natasha Yen, Sanjana Yerramaneni, Amy Zuo

As of April 7, 2020



Executive Management Team

City Manager
Deanna J. Santana

City Attorney

Brian Doyle

City Clerk

Hosam Haggag

Assistant City Manager

Ruth Shikada

Assistant City Manager

Cynthia Bojorquez

Fire Chief

Ruben Torres

Director of Finance

Kenn Lee

Director of Information Technology

Gaurav Garg

Chief Electric Utility Officer

Manuel Pineda

Director of Public Works

Craig Mobeck

City Auditor

Linh Lam

Assistant City Manager

Nadine Nader

Assistant City Manager

Manuel Pineda

Director of Communications

Lenka Wright

Chief of Police

Pat Nikolai

Director of Human Resources

Aracely Azevedo

Director of Parks and Recreation

James Teixeira

City Librarian

Hilary Keith

Director of Water and Sewer Utilities

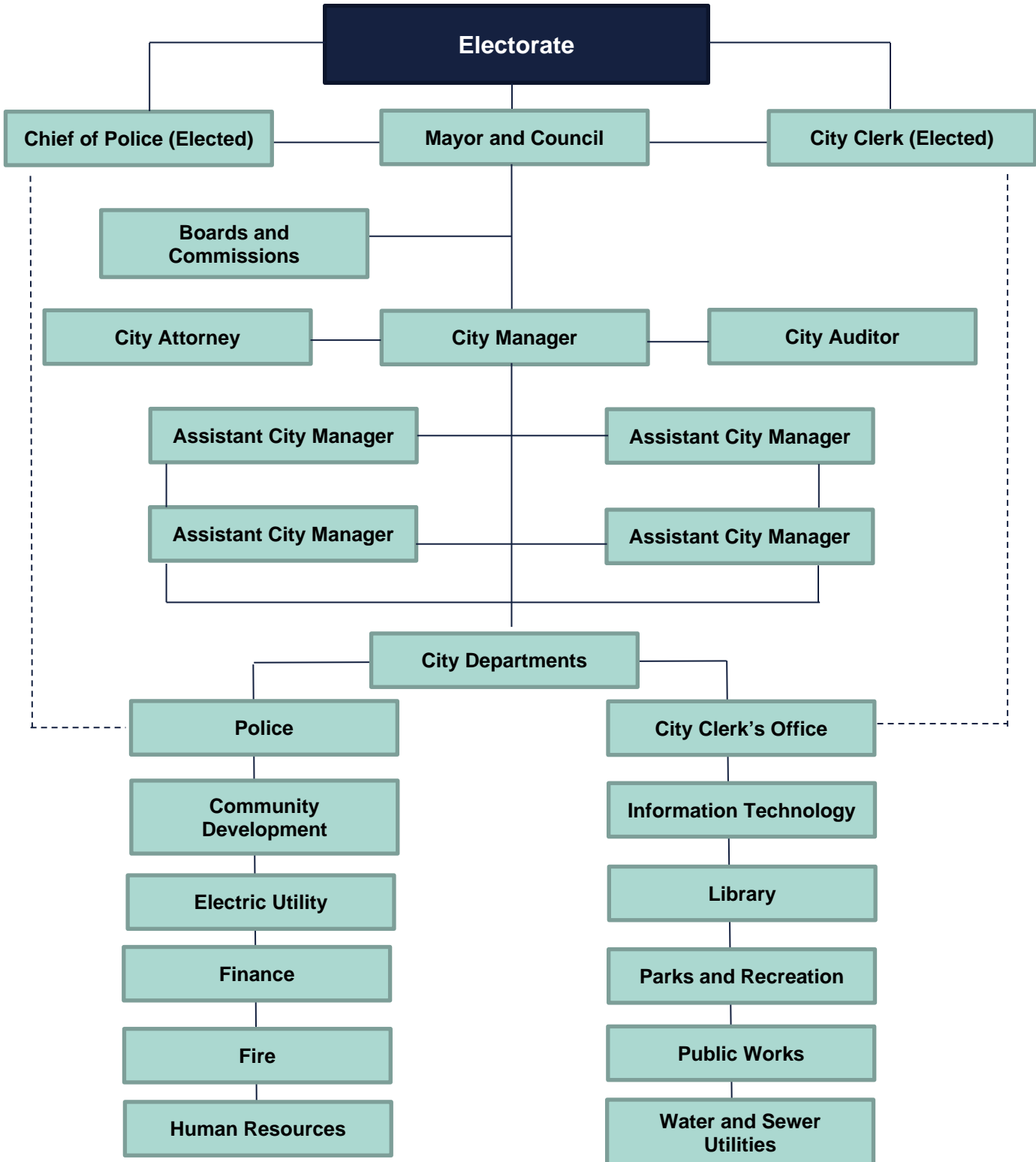
Gary Welling

Director of Community Development

Andrew Crabtree



CITY ORGANIZATION CHART





City Organization by Department/Division/Program

Mayor and City Council Offices

Mayor and City Council

1611 – City Council Program

City Attorney’s Office

City Attorney

2411 – Program Administration

2412 – Program Litigation

City Clerk’s Office

Elected City Clerk

2314 – Elections

Assistant City Clerk

2311 – Council/Administration Support

2312 – Public Information/Legislation

Records Management

2313 – Political Reform Act

City Auditor’s Office

City Auditor

3352 – City Auditor Administration

3353 – City Auditor Services

City Manager’s Office

City Council Support

1021 – Policy Support for Decision Making

1022 – Intergovernmental Relations and
Advocacy

Leadership and Management Services

1031 – Day-to-Day Operations

1032 – Strategic Planning

1033 – Community Outreach and
Engagement

Community Development Department

Building

5532 – Plan Review and Permit Services

5533 – Field Inspection

5534 – Housing Inspection

Housing and Community Services

5542 – Federal State Grant

5543 – Neighborhood Conservation and
Improvement Program

5544 – Community Development

5545 – Affordable Housing

5546 – Housing Authority

5547 – City Affordable Housing

5548 – Community Development Housing
Successor

Planning

5522 – Development Review

5523 – Advanced Planning

5524 – Historical Preservation

5525 – Code Enforcement



Electric Utility Department

Administrative Services

1316 – Administrative Services

Business Services

1311 – Rates and Budget

1324 – Electric Compliance

1358 – Risk Management

Customer Development and Project Management

1313 – Key Accounts

1317 – Fiber Enterprise

1361 – SVP Engineering

Resource Planning and Engagement

1312 – Public Benefits

1315 – Green Power Program

1319 – SVP Electric Vehicle Program

1325 – Greenhouse Gas Program

1356 – Resource Management

Revenue and Resources

1321 – Revenues and Resources Costs

Utility Operations

1351 – SVP System Support

1362 – Power System Controls

1371 – Communications & Meter Technical Support

1372 – Substation Maintenance

1376 – Transmission & Distribution

1377 – Generation

Finance Department

Accounting

3322 – General Accounting

Administrative Services

3362 – Citywide Fiscal Planning

Budget

3315 – Budget and Financial Analysis

Municipal Services

3332 – Utility Billing Services

3333 – Revenue Receipting/Cashiering

3334 – Business Certificate

3335 – Field Services

3336 – Administration

3337 – Contact Center/Communication

Purchasing

3341 – Warehouse

3343 – Purchasing

3344 – Mail Services

Fire Department

Incremental EMS

7861 – Incremental EMS – Paramedic Services

Prevention/Hazardous Materials

7832 – Prevention and Hazardous Materials

7833 – Certified United Program Agency (CUPA)

Protection

7821 – Protection – Administration

7822 – Protection – Emergency Response

7823 – Office of Emergency Services

Training

7841 – Training – Fire

Human Resources Department

Employee Benefits and Records

2514 – Records – Compensation

2515 – HR Workers' Compensation & Safety

Recruitment, Classification and Staff

Development

2521 – Selection – Classification

2525 – Recruitment, Staff Development and Labor Relations



Information Technology Department

Contract Services

1931 – Contract Services

Enterprise Services

1911 – Application Services

1912 – IT Web Services

1913 – GIS Services

Infrastructure and Support

1921 – Infrastructure and Support

Telecommunication Services

1941 – IT Telecommunication Services

Library Department

Administration

1221 – Administration

1263 – Literacy Grants

Adult Services

1234 – Read Santa Clara

1241 – Reference and Adult Collections

1244 – Local History

Branch Services

1233 – Mission Library

1235 – Northside Branch

1236 – Bookmobile and Mobile Library Services

Customer Services

1245 – Customer Services

Facilities

1271 – Facilities

Technical and Technology Services

1251 – Technical Services

1272 – Technology

Youth Services

1231 – Youth Services

1232 – Library – Young Adult

Parks and Recreation Department

Administration

1121 – Administration

1122 – Park Development

1123 – Park Projects

1171 – Citywide Special Events

Cemetery

0125 – Cemetery Perpetual Care

0131 – Cemetery Endowment Care

1162 – Cemetery – Maintenance of Grounds

1163 – Cemetery – Maintenance of Buildings

1164 – Cemetery – Operations

Parks

1132 – Parks

1133 – Pools

1134 – Parks – Buildings

1135 – Parks – Operations

Recreation

1117 – Program Operations

1141 – Health and Wellness

1142 – Recreation – Administration

1143 – Youth Activity Center and Programs

1144 – Senior Center & Therapeutic Recreation Programs

1145 – Community Recreation Center and Programs

1146 – Recreation Facilities

1147 – Aquatics

1148 – Sports and Athletics

1149 – Teen Center Activities and Programs

1151 – Community Activities

Senior Nutrition Program

1112 – Senior Nutrition Program



Police Department

Administrative Services

- 7742 – Administration
- 7744 – Professional Stand
- 7745 – Department Support
- 7746 – Community Services Police
- 7747 – 911 Dispatch/Communications
- 7752 – Police Grants

Communication Acquisitions

- 7781 – Communication Equipment Amortization

Field Operations

- 7722 – General Patrol
- 7723 – Traffic
- 7724 – Emergency Response/Temporary Holding Facility

Investigations

- 7732 – General Investigation
- 7733 – Special Enforcement Team
- 7734 – Records

Special Operations

- 7761 – Special Operations General
- 7764 – Special Operations – Specialized Teams
- 7765 – Special Operations – Reserves

Department of Public Works

Engineering – Administration

- 4411 – Administration – General Services
- 4412 – Administration – Developer Projects
- 4413 – Administration – Capital Improvement Projects

Engineering – Design

- 4441 – Design – General Services
- 4442 – Design – Developer Projects
- 4443 – Design – Capital Improvement Projects

Engineering – Field Services

- 4461 – Field Services – General Services
- 4462 – Field Services – Developer Projects
- 4463 – Field Services – Capital Improvement Projects

Engineering – Land and Property Development

- 4451 – Land and Property Development – General Services

Department of Public Works

- 4452 – Land and Property Development – Development Support

Engineering – Traffic

- 4431 – Traffic – General Services
- 4432 – Traffic – Developer Projects
- 4433 – Traffic – Capital Improvement Projects
- 4434 – Traffic Signal Management
- 4435 – Traffic Striping and Signing

Facility Services

- 2222 – Maintenance Repair
- 2223 – Janitorial
- 2961 – Convention Center Maintenance District

Fleet Management

- 2111 – Fleet Acquisitions
- 2123 – Fleet Operations

Streets

- 2911 – Street Maintenance
- 2921 – Storm System Maintenance
- 2924 – Non-Point Source
- 2931 – Garbage Collection
- 2932 – Clean Green Collection
- 2933 – Clean Up Campaign
- 2934 – Residential Recycling
- 2935 – Street Sweeping
- 2936 – Household Hazardous Waste
- 2941 – Parking District Maintenance
- 2951 – Landscape Maintenance
- 2952 – Street Tree Program
- 2971 – Traffic Maintenance



Water and Sewer Utilities Department

Recycled Water Program

- 1522 – System Maintenance
- 1525 – South Bay Water Recycling
Maintenance

Sewer

- 1511 – System Administration
- 1512 – System Maintenance
- 1514 – Operations
- 1515 – San José-Santa Clara Water
Pollution Control Plant
- 1516 – Storm Pump Maintenance

Solar Utility

- 1532 – Solar – System Maintenance

Water Construction, Maintenance, Operations

- 1422 – Water System Maintenance
- 1423 – Water Construction
- 1424 – Water System Operations

Water Engineering

- 1411 – Administrative Design
- 1412 – Water Quality
- 1413 – Water Resources

Non-Departmental

Citywide Programs

- 3611 – Citywide Programs

Citywide Strategic Programs & Initiatives

- 3631 – Citywide Strategic Programs &
Initiatives

Stadium Operations

- 3621 – Stadium – General Administration
- 3622 – Stadium – Police
- 3623 – Stadium – Fire
- 3624 – Stadium – Public Works



BUDGET AND FISCAL POLICIES

We present the relevant policies and practices that define specifically the way the City manages its budget, reserves, interfund loans, investments and debt with the goal of long-term fiscal sustainability. The City Council reviews and approves budgetary policies as part of the annual budget process. Investment and debt policy statements are referenced in this section; however, reviewed and approved by the City Council under separate cover.

Appropriation Control

The City Council is responsible for approving the appropriation of fiscal resources to cover estimated expenditures for each fiscal year. Expenditures are appropriated in each fund to departments, offices, and agencies for various goods, services, and capital projects described in the budget. The legal appropriation control is established at the department level in each fund. For select funds where expenditures are not allocated to a specific department, the appropriation control is established at the fund level. For capital funds, the appropriation control is at the project level. Transfers of funding between budgetary funds require City Council appropriation and approval. City Council approval is required for a budget amendment during the fiscal year which may include the use of reserves or fund balances, and approval of appropriations of grant monies. Per Article XIII, Section 1305 of the City Charter, appropriations lapse at the end of each fiscal year; therefore, unencumbered funds allocated for specific projects, donations, and grants require City Council appropriation for use in the following fiscal year.

Budgetary transfers between accounts or expenditure category may be done through Finance Department or City Manager's Office approval as long as they are conducted within the legal appropriation control limit set by the City Council.

Balanced Budget

The City Council considers General Fund budget decisions with long-term implications based on information from the Ten-Year Financial Forecast. One-time sources are used to cover one-time uses. The budget is structurally balanced when forecasted ongoing sources cover ongoing uses. Budgets shall be structurally balanced to the extent possible. Reserves should be considered to balance a budget only in the context of a plan to return to a structural balanced budget.

Budget Monitoring and Reporting

Financial reports on actual performance in relation to budget are prepared by the Finance Department through monthly financial statements. These reports are prepared and presented to the City Council, per City Charter requirements (Section 802) the City Manager shall be required to keep the City Council advised of the financial condition and future needs of the City. City Departments are responsible for reviewing these monthly financial reports and identifying potential budget problems and recommending corrections through budget amendments.



Long Term Financial Forecast

The Finance Department prepares a Ten-Year General Fund Financial Forecast which is incorporated into the budget planning process and presented to the City Council annually. This forecast is updated annually and considers current and future economic conditions, revenue projections, and spending scenarios based on the latest available assumptions. Capital improvement plans are created and published on a five-year basis to provide a long-term plan of the City's capital funding plan.

Municipal Fees and Charges

User fees are reviewed and adjusted for on an annual basis with the goal of maximizing cost recovery. The City Council may consider and approve any fee that is below 100% cost recovery, requiring a General Fund subsidy if it is in the public's best interest. User fees are adopted by the City Council annually through the Municipal Fee Schedule. Utility fees and certain other fees and assessments can also be approved separate from the Municipal Fee Schedule. Parks and Recreation fees are established by the Parks and Recreation Director and published in the Activity Guide.

Capital Planning

The City Council reviews and adopts a two-year Capital Improvement Program Budget which includes a five-year capital improvement program. Projects included in the capital improvement program are to be consistent with the City's General Plan. Per State Government Code Section 65401, the Planning Commission reviews the capital improvement program for conformance to the City's General Plan and proposes recommended considerations for the City Council. Funding sources are identified for all projects included in the capital improvement plan.

The Capital Improvement Program (CIP) is submitted by City departments and reviewed by the City Manager's Office, the Finance Department, and the Public Works Department. The review process considers City priorities and identifies the most urgent projects for capital funding by program area, master plans or needs assessments which identify the most critical projects for repair and replacement.

Department of Public Works staff reviews project estimates and evaluates the current bidding environment. Project contingency reserves are established based on the type of project and the project estimate type (engineering or preliminary estimates). Operating and maintenance costs are identified for planning purposes when projects are completed and come online.

General Fund Reserves

The City Council allocates available resources to General Fund contingency reserves through various reserves designated for emergency use or restricted future uses. Restrictions are established by policy, or through legally segregated development-related fee reserves collected from users.

- Budget Stabilization Reserve (formerly the Working Capital Reserve) – is used as an allocation for weathering economic downturns, emergency financial crisis or disaster situations. The



reserve target is equal to the cost of the City's General Fund operations for three months (90-day working capital reserve).

- Capital Projects Reserve – is used to support the City's CIP. The minimum target is \$5.0 million with a goal of having sufficient funds to fund capital projects included in the City's biennial capital budget and five-year CIP.
- Land Sale Reserve – this reserve allocates proceeds from the sale of City-owned land.
- Building Inspection Reserve – allocates user fees in the Community Development Department's Building Inspection Division. The funds from this reserve are used to fund inspection services or projects directly related to the Building Inspection Division activities. Funding can only be used to support user fee related activities when annual revenues are insufficient to cover annual expenditures. Individual user fees are included and approved under separate cover as part of the Municipal Fee Schedule.
- Advanced Planning Fee Reserve – this reserve allocates a portion of user fees for the update and amendment of the City's General Plan. Individual user fees are included and approved under separate cover as part of the Municipal Fee Schedule.

Utility Funds Reserves

The City conducts regular cost of service studies to evaluate rates and charges for each utility with projected needs and expenditures. The May 2018 water and sewer cost of service study included recommendations to establish a reserve policy in order to cover shortfalls in operating revenues, maintain strong bond ratings, cover day-to-day operating costs, and ease the burden on ratepayers associated with large rate increases. The following reserves in the water, sewer and recycled water utilities funds address those recommendations:

- Operations and Maintenance Reserve – this reserve is used to cover day-to-day expenses, address unforeseen cost increases or revenue shortfalls, and protect against emergency financial crises or disaster situations. The reserve target is equal to the cost of the individual utility's operations for three months (90-day working capital reserve).
- Construction Reserve – this reserve is used to support each utility's CIP or fund unforeseen and unbudgeted capital costs. The target minimum goal is a balance of the following year's planned capital improvement program.
- Rate Stabilization Reserve – this reserve is used to absorb short-term revenue shortfalls and is designed to stabilize utility rates and avoid wide swings in rates charged to utility customers over time. The target minimum goal is a balance of 10% of each utility's projected current year rate payer revenue.

In addition to the reserves cited above, the City's Electric Utility Fund has established rate stabilization and cost reduction reserves. These reserves are intended to stabilize electric utility rates and set aside as a buffer for unforeseen expenditures or revenue shortfalls.

Other Reserves

The City may include additional reserves set aside for specific purposes based on legal, policy, or budgetary purposes. Some of these include reserves for historical preservation, pension costs, vehicle



or fleet replacement, workers' compensation costs, or to fund potential future general liability claims against the City.

- Pension Stabilization Reserve – this reserve sets aside funds to address the City's pension unfunded accrued liability. The targeted annual funding contribution is 1% of the City's unfunded pension liability.

Interfund Loans and Advances

Interfund loans are loans from one City fund to another City fund for a specific purpose, with a requirement for repayment. Interfund loans should be short-term in nature and shall not be used to solve ongoing structural budget deficits. The department managing the borrowing fund should complete the interfund loan agreement. The agreement should include the amount requested, loan period, description of the loan and repayment terms. Interest shall accrue at the City's pooled investment rate at the time of the loan approval. A summary of outstanding interfund loans are also included in the City's Comprehensive Annual Financial Report. In addition, advances from the General Fund have been approved by the City Council that may be paid back by other revenue sources.

Investment Policy

The City undertakes investment related activities that are made with prudence. On an annual basis, the City formalizes these activities in the Investment Policy Statement which is adopted by a resolution of the City Council (<https://www.santaclaraca.gov/home/showdocument?id=66753>). The policy is to invest public funds, including bond proceeds, reserves and other special City funds, in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.

The City of Santa Clara Charter gives the Director of Finance the authority and responsibility to deposit and invest all City funds. It authorizes the Director of Finance to invest the City's idle cash in allowable investment vehicles with a maximum remaining maturity of five years at the time of purchase. The City Council may grant express authority either specifically or as part of an approved investment program to invest in vehicles with remaining maturity that exceeds the five-year restriction. Authority must be given to the Director of Finance at least three months prior to the investment. California Government Code also allows the City to invest in the same investment vehicles as authorized by the City Council. The Director of Finance establishes written depository and investment policy procedures for the operation of the investment program consistent with the City Investment Policy, establishes a process of independent review by an external auditor and provides monthly investment reports to the City Council.

Debt Policy

The City believes that debt is an equitable means of financing projects and represents an important source of meeting fiscal responsibilities. The City obtains and maintains long-term debt for large capital improvement projects. The Finance Department manages the City's debt with prudence, diligence, and



attention to prevailing economic conditions and applicable laws. It manages issuance of debt, administers debt proceeds, prepares ongoing disclosure, handles debt and tax compliance, and makes debt service payments. City departments with debt-financed capital programs coordinate with the Finance Department in implementing and handling debt related transactions. Semiannual updates are prepared by the Finance Department on outstanding debt for the City of Santa Clara, its Agencies and Corporations. This report is presented as a standard management practice that provides a valuable overview of the current status of the City's long-term debt obligations. The current City Council approved debt policy can be found online at: (<http://santaclaraca.gov/home/showdocument?id=63748>).

Donation Policy

Donations may be offered in the form of cash, real or personal property. "Designated" donations are donations where the donor specifies intended use by a particular City department, location, or purpose. "Undesignated" donations are given to the City as a whole, for an unspecified use. Donations of any kind which might be perceived or interpreted as an attempt to influence actions of the City Council or City Administration will not be accepted. All donations are presented to the City Manager for compliance with the policy. As part of the annual budget process, for anticipated monetary donations, staff will bring forward for Council consideration a balanced appropriation for revenue and expenditures to facilitate the acceptance of donations throughout the fiscal year. Donations valued at \$100,000 or greater require City Council acceptance and appropriation of funds. Donations valued less than \$100,000 may be accepted with the monetary donations available to departments for expenditure as part of the adoption of the annual budget. A report of all donations received by the City is presented to City Council as part of the Monthly Financial Report. The appropriation of anticipated donations can be found in each respective City department and corresponding Source and Use of Funds Statement in this document.

Community Grants Policy

The budget includes an allocation of \$100,000 for Community Grants to offset the cost of City fees in support of the Council approved Community Grants Policy. Annually, and subject to availability of funds, the City Council shall establish grant appropriations as part of the approval of the budget. Community grants, subject to availability of funds, shall not exceed \$10,000 per applicant, per year. To receive grant funds, grant applications must be submitted at least 90 days before the planned event/activity being funded, regardless of the form of the grant, and will be evaluated by the City Manager's Office on a case-by-case and "first come-first served" basis, throughout the fiscal year. Applicants are encouraged to submit their applications at the beginning of the fiscal year, for events or activities occurring at any time during that fiscal year, to maximize opportunity for availability of funds. The City Manager's Office shall approve or deny an applicant's request based upon eligibility criteria, and subject to funding availability as approved by the City Council through the adoption of the annual budget. Grants for community events shall not be provided for waiver of or reimbursement for already discounted permit fees. Grants for attendance at youth state, national, or international competitions or performances shall be limited to costs of registration, hotel, transportation and food for participants and coaches/chaperones only. Due to short notice to advance to state, national, or international competitions, applicants shall submit an application within one week of advancing to such competitions.



In all cases, the City reserves the right to reject any and all applications in the event the City Manager's Office identifies a potential conflict of interest or the appearance of a conflict of interest. Submission of an application in no way obligates the City to award a grant and the City reserves the right to reject any or all applications, wholly or in part, at any time, without penalty.

Stadium Authority Policy

The Stadium Authority exists as a public body, separate and distinct from the City, and is established to provide for development and operation of Levi's Stadium. It is structured so that the City will not be liable for debts or obligations of the Authority. The governing board duties and the fiscal policies that govern the Stadium Authority are included in the stand-alone Operating, Debt, and Capital Budget that is adopted by the Stadium Authority Board. This can be found at <https://www.santaclaraca.gov/our-city/santa-clara-stadium-authority>. This budget reflects the revenues and expenditures related to the support of the Stadium and can also be found in the General Fund Non-Department section of this document titled Stadium Operations.

Policy Development

Staff has established this Budget and Fiscal Policies section in an effort to improve governance, transparency, and establish policies to govern the budget. These policies will be reviewed annually and enhanced as capacity allows.



OUTSTANDING LOANS AND ADVANCES

Interfund loans are loans from one City fund to another City fund for a specific purpose, with a requirement for repayment. A detailed listing of outstanding loans and advances is included in the following table:

Receiving Fund	Originating Fund	Loan/Advance Details (Payback Source, Term, Interest Rate)	Outstanding Amount (as of June 30, 2019)
Parks and Recreation Capital Fund	General Fund (May 22, 2018, RTC 18-124) Loan for the Reed Street – Grant Street Sports Park Project from the Land Sale Reserve	This loan bears interest based on the City’s weighted average portfolio rate. This loan will be repaid in annual installments from Mitigation Fee Act revenue (25% of the revenue is allocated for loan repayment) until the loan is paid in full.	10,130,273
Cemetery Fund	General Fund	This advance bears no interest and will be repaid when funds become available. The advance is a long-term subsidy of operations pending mausoleum project funding in future years which is expected to generate additional revenues.	5,663,976
Santa Clara Golf and Tennis Club Fund	General Fund	This advance bears no interest and will be repaid in annual installments after completion of capital improvements from income generated by these capital improvements.	4,224,133
Total Interfund Loans and Advances			20,018,382



CAPITAL BUDGET GUIDE

The following information is presented to help the reader understand the way the City allocates budgets and accounts for the capital improvement programs (CIP) of the City. Explanations are presented in two categories: Budget Book Details and Fund Accounting.

UNDERSTANDING THE CAPITAL BUDGET

Budget Definition

The budget of the City is a detailed operating and capital plan that identifies estimated costs and program benefits in relation to estimated revenues. The budget is prepared in accordance with Generally Accepted Accounting Principles (GAAP), except encumbrances which are recognized as expenditures when legal contracts or commitments are entered into. The budget for governmental funds has been prepared on a modified accrual basis, recognizing revenue when they are measurable and available to be used to finance expenditures in the fiscal year. Expenditures are recognized when they occur, regardless of when cash is received or disbursed. The budgets for proprietary funds are prepared on a full accrual basis, recognizing revenue and expenditure activity for the fiscal year for which the activity occurred. The budgetary accounting basis and the consolidated annual financial reports include the reconciliation between GAAP modified and/or full accrual accounting for the financial reports and the budgetary basis budget. All of the year-end financial reports are kept on the basis of modified or full accrual accounting. The budget includes the adopted services to be provided during the fiscal year and the associated appropriations to cover the costs of the adopted programs, projects, services and activities. These are funded by the estimated revenue and/or fund balance available to finance the adopted service levels.

Budget Process

The budget process is the mechanism through which policy decisions are made, implemented and controlled. The City Charter requires that the City establish a budgetary system for general operations and prohibits expending funds for which there is no legal appropriation. The City is required to adopt an annual budget on or before June 30 for the ensuing fiscal year that begins July 1. The City uses a biennial budget process that alternates between an operating and capital budget. In a year when the biennial capital budget is brought forward, adjustments to the Year 2 operating budget appropriations will also be presented to the City Council. In addition, all capital and operating source and use statements are presented every year in the budget for adoption. This year, the biennial capital budget is being brought forward.

The procedures to establish the capital budget are as follows:

1. During the July/August timeframe, departments review their existing projects and evaluate the potential need for any new projects to be established in the upcoming fiscal year. As part of this review, departments complete a project worksheet, describing the project scope for existing and



new projects. These are then submitted to the Department of Public Works (DPW) and Finance Department for review in August.

2. In early October, the City Manager's Office, along with the Finance Department, coordinate a citywide presentation to kick-off the budget process. This presentation gives departments a better understanding of what is expected in their final capital submissions as well as project priority criteria.
3. After receiving all project worksheets in August, the DPW begins their review, working with the respective departments to refine details and scope. This allows for DPW to develop accurate budget estimates for each project. These project estimates are submitted back to departments in late October.
4. Once Departments receive their project estimates, all capital requests are reviewed to determine which project requests will be submitted for final approval. These requests are reviewed by a Project Review Committee (PRC), that consists of representatives from the City Manager's Office, the Finance Department, the DPW, and other selected line departments. These final project requests are due to the Finance Department in November.
5. In December, Departments meet with the PRC to review their respective project requests. Following these meetings, Departments coordinate with the Finance Department to resolve follow-up items or outstanding issues. During this time, Department requests to amend the adopted operating budget are due to the Finance Department for evaluation. The Finance Department meets with the City Manager's Office in January to review all finalized project requests as well as operating requests.
6. At the end of January, there is a City Council operating and strategic priority setting retreat. Any recommendations that come forward during this retreat are incorporated into service level change requests. During this retreat, the Ten-Year General Fund Financial Forecast is also presented to City Council for approval.
7. Following the January meeting between the City Manager's Office and the Finance Department, decisions are finalized based on the items presented, balancing each fund's budget and incorporating City Council priorities.
8. The City Manager submits to the City Council a proposed capital budget for the two following fiscal years, as well as any operating adjustments for the following fiscal year, commencing July 1. Submission to City Council is at least thirty-five (35) days prior to the beginning of each fiscal year.
9. Public hearings are conducted to obtain City Councilmembers' and residents' comments. Copies of the proposed budget shall be available for inspection by the public in the office of the City Clerk at least ten days prior to these hearings.
10. The budget is legally enacted through passage of a minute order.



From the effective date of the budget, the amounts stated therein as proposed expenditures/expenses, become appropriations to the applicable funds. In order to amend the budget during the year, departments must submit a Report to Council, explaining the need for the change and budget implications. Upon review and approval of the City Council, the budget may be amended. For the CIP Budget, the legal level of budgetary control is at the project level.

In addition to the biennial Capital Improvement Program Budget, every other year an operating budget is adopted. For the Operating Budget, the legal level of budgetary control is at the fund and department level. For funds that do not have an associated department, the legal level of budgetary control is at the fund level.

Budget Book Details

The Capital Improvement Program Budget includes a **City Manager's Transmittal Letter** that provides an overview of the budget and a discussion of short- and long-term issues facing the City, the alignment of the budget to City Council priorities and strategic initiatives, highlights of capital investments, the General Fund Forecast and fiscal condition of the City, and operating budget adjustments.

The **City Profile and Organization Chart** section provides basic facts about the City, a detailed roster of elected officials including Boards and Commissions, the City's executive team, comparison of key revenue and expenditure data to other local cities and the City organization chart.

The **Budget and Fiscal Policies** section provides detailed policy framework driving the development of the budget, including a glossary and acronym index. The **Budget Summary** details the total City budget across all funds, with adjusting entries reconciling to a total net City budget.

Financial Summaries and Graphs are included detailing expected revenue and expenditures across all CIP programs. **Summary of Budgeted Positions by Department** details the City's budgeted positions and reconciles changes throughout the year.

The **Statement of Sources and Uses of Funds** section details revenues, expenditures and fund balance position including current year estimated revenue and expenditures, two-adopted budget years, along with the five-year CIP plan. This section is organized by accounting fund type detailed later in this section. All capital and operating funds are presented in the budget.

The **Capital Improvement Program** sections is a new presentation from previous years. While in previous years the capital budget has been categorized by fund, this year's capital budget is now presented by theme: Administrative Facilities, Community Facilities, Convention Center, Electric Utility, Other Community Facilities, Parks and Trails, Sewer Utility, Solid Waste, Storm Drains, Technology and Equipment, Transportation, and Water and Recycled Water Utilities.

Each CIP theme section contains a narrative, detailing each theme's objectives, project prioritization, major project highlights and accomplishments, financing sources, operating impacts, and a summary of the theme's unfunded needs. Following the narrative is a summary of all funded project costs within



the theme. Additional information including project scope/description for each of these projects is included in the funded project pages. Each funded project page includes the five-year funding breakout by expenditure category, which is described in more detail below. After the funded project pages is a summary of all unfunded projects, which presents the unfunded amount for each fiscal year in the five-year CIP budget.

The **Appendices** section includes summary and detailed information on the proposed amendments to the adopted operating budget by fund.

Categories of Expenditures

The categories of expenditures for the capital and operating funds include the following:

Construction – Includes all costs associated with the building/improving/replacing a structure/infrastructure

Contingency/Misc. – Includes an allowance for unknown risks associated with a project; these items are generally developed using a standard percentage of the entire project or contract amount and are used to cover any unforeseen items that may come up during construction

Engineering – Includes the design, planning and management of projects involving construction; this can include developing a master plan for infrastructure or refining project scopes to determine accurate construction costs

Equipment – Consists of any machinery, structures, materials, supplies or systems that are associated or used during the development and construction of a project

Salaries – Includes regular salaries, overtime pay, vacation pay, holiday, separation payouts and premium pays such as out-of-class pay, night differential pay, hazard pay, evidence tech pay, and paramedic pay. These costs are primarily driven by the number of positions budgeted within the program.

Benefits – Includes Medicare, social security, health allocation, other post-employment benefits (OPEB), and CalPERS retirement costs. Other benefits such as Voluntary Employee Beneficiary Association (VEBA), dental, life insurance, uniform allowance, meal allowance, employee assistance program, auto allowance, mobile phone allowance and professional development are included, if applicable.

Materials/Services/Supplies – Includes all expenditure items that the department has direct control over such as contract costs, supplies, equipment purchases and utility charges.

Resource and Production – Consists mainly of costs related to the purchasing or generating of electricity, water, or recycled water as well as disposing of solid waste matter and sewage effluent for the respective City utilities.



Interfund Services – Includes two types of expenses. The first type is for charges that one department or fund charges to another for services provided, which includes charges calculated by the Indirect Cost Allocation Plan. The Indirect Cost Allocation Plan includes costs that are typically termed "citywide overhead". Most of these costs are those expenditures which provide support services or oversight to another department or fund citywide. These costs are allocated based on an allocation factor, such as employee count or budgeted expenditures, which is used as the basis for distributing costs to departments or funds receiving the support or benefit. Examples of such expenditures that are allocated are for services provided by the City Manager's Office, City Attorney's Office, Finance and Human Resources. These service costs are allocated to other departments or funds in the Full Cost Allocation Plan. This plan is prepared by a third-party consultant every two or three years and include modest increases between updates. The second type of allocated charge is citywide in nature, funded through the City's internal service funds. Examples of these costs are citywide liability insurance costs and information technology costs that are apportioned to departments or funds in the City.

Capital Outlay – Includes small capital expense purchases not budgeted within the Capital Improvement Projects budget. Most individual capital purchases with a cost of less than \$5,000 are expensed in this category.

Transfers to Other Funds – Includes all money moving to other funds. Transfers can be between the operating and capital improvement program budget to provide funding for capital projects or between different operating funds.

Debt Service – Funding provided to pay for the City's Debt Service obligations.

Types of Capital Projects

The Capital Improvement Program Budget categorizes projects as **ongoing** or **distinct**.

Ongoing – the project does not have an identifiable completion date and project is needed indefinitely (i.e. maintenance of land or pavement)

Distinct – the project is one-time in nature and funding will be required for a predetermined amount of time (i.e. the building of a structure)



Strategic Pillars

The following are the strategic pillars established by the City Council to provide a framework for this budget document. In each department section, service level changes and performance and workload measures aligned to one of the Council-approved pillars below:



Enhance Community Engagement and Transparency



Deliver and Enhance High Quality Efficient Services and Infrastructure



Manage Strategically Our Workforce Capacity and Resources



Promote and Enhance Economic, Housing and Transportation Development



Promote Sustainability and Environmental Protection



Enhance Community Sports, Recreational and Art Assets




Ensure Compliance with Measure J and Manage Levi's Stadium



Capital Budget Reader's Guide

The Capital Improvement Project Budget document is organized by theme. As discussed earlier in this section, each theme is comprised of a **Theme Overview**, followed by a **Project Cost Summary**, a **Funded Project** section, and **Unfunded Projects Summary**. Please see below for an example of a funded project page and an unfunded projects summary page.

FUNDED | ANNUAL CREEK TRAIL REHABILITATION PROGRAM

Project Number:	1203	Theme / Category:	Parks and Trails
Year Initiated:	2018	Project Manager:	Vincent Luchessi
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	533 - Streets and Highways
Strategic Pillar		02 - Deliver and Enhance High Quality Efficient Services and Infrastructure	
Location	Various locations along creek trails		

Project Description In 2019, the City Council adopted the Bicycle Plan Update 2018. Policy 2.C.1 of the Bicycle Masterplan states: "Develop a trail pavement management plan by 2020 and request funding through the capital budget process to perform necessary pavement maintenance" in order to enhance standard operating practices for bicycle facility maintenance. The trail pavements were inspected by a pavement management consultant in 2019 and a pavement management plan was developed. This project performs pavement preventative maintenance and rehabilitation for the San Tomas Aquino Creek Trail (STACT) and Guadalupe River Trail, including application of seals, removal and replacement of failed asphalt, repair of miscellaneous amenities, and replacing worn-out striping and markings. Preventative maintenance and repair of failed pavements extends the useful life of the City's trail system assets.

	(1)	(2)	(3)	(3)	(4)	(4)	(4)	(5)
Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$200,000	\$100,000	\$360,000	\$580,000	-	-	-	\$1,240,000

	(1)	(2)	(3)	(3)	(4)	(4)	(4)	(5)
Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	\$300,000	\$300,000	\$490,000	-	-	-	\$1,090,000
Engineering	-	-	\$60,000	\$90,000	-	-	-	\$150,000
Total Expenditures	-	\$300,000	\$360,000	\$580,000	-	-	-	\$1,240,000

- (1) All Prior Actuals reflect the cumulative actual sources and expenditures since project inception.
- (2) Project sources and expenditures for 2019/20 include carryover from the prior year.
- (3) Project sources and expenditures for appropriation for Year 1 and Year 2 of the current biennial CIP budget.
- (4) Project sources and expenditures for appropriation for next three years following the current biennial CIP budget.
- (5) Total sources and expenditures of all prior year actuals, current and future year budgets.



UNFUNDED PROJECTS | PARKS AND TRAILS

NEW - 321 - Central Park Arbor Center Area Improvements					
FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$2,933,800	-	-	-	-	\$2,933,800

In 2018, the City’s Facility Condition Assessment Report (Kitchell), identified Central Park Arbor Center as “poor” and recommended for renewal. This project will replace the restroom, improve parking lot pathways, lighting, and landscaping. In 2019, the City was awarded a County of Santa Clara All Inclusive Playground Grant, and the Central Park Master Plan identifies the Arbor Center Area as a first year project. The restroom and pavilion parking lot will be used by the playground. Additional improvements around the new facility will be needed. Funds will be needed for restroom, parking lot and pathway improvements. Project will be undertaken as funding becomes available.

Note: Amount under any year reflects the unfunded amount for the project.



FUND ACCOUNTING

The accounts of the City are organized and operated on the basis of funds, each of which is considered a separate accounting entity. Government resources are allocated to and accounted for in individual funds based upon the purposes for which the resources are to be spent. A general description of each follows:

Governmental Fund Types

Governmental funds are those through which most governmental functions of the City are financed. The following are the City's Governmental Fund Types:

General Fund - Used to account for the general operations of the City.

Special Revenue Funds - Used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes. Examples of Special Revenue Funds include the Downtown Parking Maintenance District Fund and the Housing Authority Fund.

Debt Service Funds - Used to account for the accumulation of financial resources to be used for the payment of principal and interest on General Government Operating and Capital long-term obligations, which are not accounted for in proprietary funds. These funds consist of the General 2010 Lease Agreement that refunded the 1997 Certificates of Participation ("COPS") issued for the Police Administration building and the 2013 COPS issued for the Central Park Library building.

Capital Projects Funds - Used to account for financial resources to be used for the acquisition or construction of General Government major capital facilities. Capital projects funds are organized by the following fund groups: Enterprise, Streets and Highways, General Government, and Authority funds.

Proprietary Fund Types

Proprietary funds are used to account for the City's ongoing organizations and activities which are similar to those often found in the private sector. Proprietary Fund Types include Enterprise Funds and Internal Service Funds and are described as follows:

Enterprise Funds - Used to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs and expenses, including depreciation, of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. Examples of Enterprise Funds include the Electric Utility Fund and the Water Utility Fund.



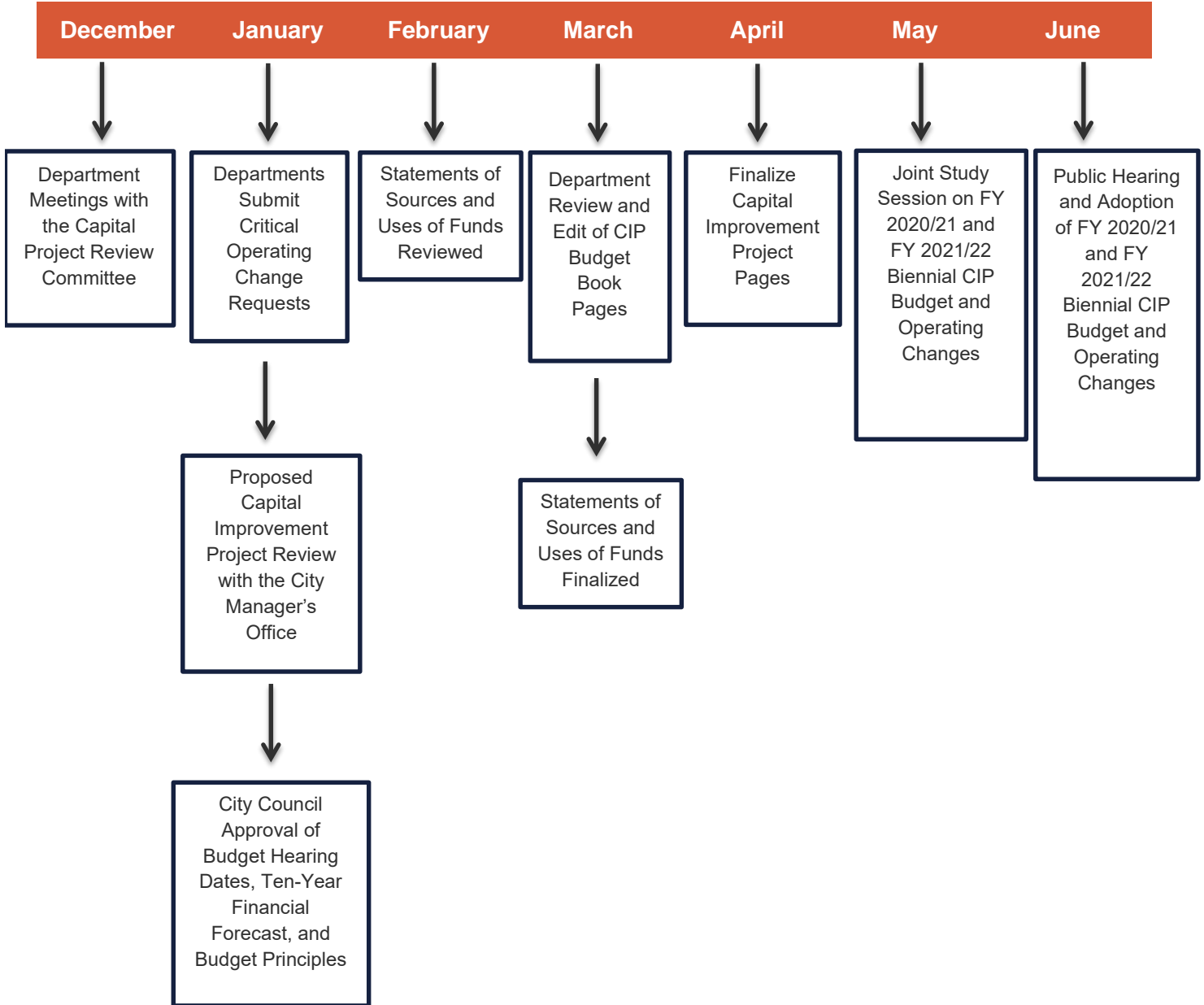
Internal Service Funds - Used to account for the financing of goods, services or facilities provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis. Services provided include vehicle replacement, vehicle maintenance and operations, information technology, communications equipment, public works capital projects management, special liability insurance claims, workers' compensation insurance and claims, and unemployment insurance. Examples of Internal Service Funds include the Special Liability Fund and Workers' Compensation Fund.

This budget document includes statements of sources and uses for all of the City's funds, categorized by the type of fund as described above. The financial statements for the capital project funds display the FY 2019/20 Estimate, the FY 2020/21 through FY 2024/25 Proposed, and the Five-Year CIP Total.

The operating budget funds are comprised of the General, Special Revenue, Debt Service, Enterprise, and Internal Service Funds. The financial statements for this group of funds includes the FY 2018/19 actuals, FY 2019/20 Amended Budget, FY 2019/20 Estimate, FY 2020/21 Adopted Budget, and FY 2020/21 Amended Budget. The FY 2019/20 Amended Budget is the adopted budget in addition to any budget amendments that were approved by City Council throughout the fiscal year, while the Estimate column shows what the expected revenue and expenditures will be for FY 2019/20. The FY 2020/21 Amended Budget column reflects amendments recommended to the FY 2020/21 Adopted Budget that are described in the Appendices section of this document.



BUDGET CALENDAR





BUDGET PRINCIPLES FOR FY 2020/21

(Approved by the City Council on January 31, 2020)

1. Make decisions within the context of the City's Code of Ethics and Values, especially being Fiscally Responsible, Communicative, and Service-Oriented.
2. Consider budget decisions with long-term implications taken into account using data from the Ten-Year Financial Forecast.
3. Maximize service delivery within existing resources by balancing ongoing expenditure needs with ongoing revenues to avoid negative impacts on future budgets and maintain the City's high standards of fiscal integrity and financial management.
4. Focus on projects and services that benefit the community as a whole.
5. Pursue economic development objectives and strategies to foster new public and private investment within Santa Clara, and to create employment opportunities.
6. Balance between compensation adjustments to retain and attract employees and funding for positions.
7. Use one-time unrestricted revenues (e.g., annual General Fund surplus) for one-time uses such as increasing reserves, funding capital or Information Technology projects, paying off debt, and/or paying off unfunded pension or other post-employment benefits liabilities.
8. In accordance with Council policy, continue to maintain the General Fund Budget Stabilization Reserve balance at or above the policy level of 25% of adopted budget expenditures for the long-term fiscal health of the City.
9. Inform and communicate clearly and broadly to residents, businesses and employees regarding the City's fiscal position and budget; schedule hearings to promote active participation in the City Council's budget deliberations.
10. With limited exceptions, establish fees based on full cost recovery where individuals/businesses rather than the community at-large are benefitting from City services. This preserves limited unrestricted resources for providing services that benefit the community as a whole.
11. Focus on business process redesign in order to improve employee productivity and the quality, flexibility, and cost-effectiveness of service delivery (e.g., streamlining, simplifying, reorganizing functions, and reallocating resources).
12. Explore expanding existing revenue sources and/or adding new revenue sources.



13. Engage employees to contribute new and innovative ideas during the department budget development process.
14. Use the General Plan as a primary long-term fiscal planning tool and link ability to provide City services to development policy decisions.



GLOSSARY

The following explanations of glossary and terms are presented to aid in understanding the information included in this document:

Abatement - A complete or partial cancellation of a levy imposed by a government and usually applied to tax levies, special assessments and service charges.

Accounting System - The total structure of records and procedures which discover, record, classify, summarize and report information on the results of operations and the financial position of a government or any of its funds, fund types, balanced account groups, or organizational components.

Accrual Basis of Accounting - A method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.

Adopted Budget - The annual City budget as approved by City Council on or before June 30 for the fiscal year beginning July 1. This adopted budget establishes the legal authority for the expenditure of funds. This formal action by the City Council sets the spending path for the year.

Agency Fund – To account for assets held by the City as an agent for individuals, private organizations, other governments, and/or other funds.

Allocation - To divide or share out financial resources or expenditures for a specific purpose to particular funds or departments.

American Recovery and Reinvestment Act (ARRA) - An act established by the federal government in February 2009 whose intent is to create and save jobs, spur economic activity and focus on long term growth through the funding of various projects and initiatives.

Appropriation - A legal authorization granted by the City Council to make expenditures and to incur obligations for specific purposes. For purposes of the Capital Improvement Program (CIP) budget, appropriations are automatically renewed, for the life of the project, unless altered or revoked. For the operating budget, appropriations lapse at the end of the fiscal year to the extent they have not been expended or encumbered.

Appropriations Limit - The California State Constitution limits a city's appropriations growth rate to two factors: changes in population, and either the change in California per capita income or the change in the local assessment roll due to non-residential new construction.

Assessed Valuation - A valuation set upon real estate or other property by a government as a basis for levying taxes. In California, the assessed valuation subject to ad valorem tax levy is governed by Proposition 13 and AB8 (1978).



Assets - A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events. This includes financial resources such as cash, receivables, inventory and plant and equipment, net of depreciation.

Audit - A formal examination of the City's accounts by an independent audit firm to determine whether the City's financial statements fairly present the City's financial position and results of operations in conformity with Generally Accepted Accounting Principles.

Authorized Positions - Regular positions authorized in the budget to be employed during the fiscal year.

Balanced Budget - The budget for a fund is balanced when total budgeted resources, including revenues, transfers in from other funds, and available fund balance from the previous year, meets or exceeds total budgeted uses of resources, including expenses and transfers out to other funds.

Base Budget - The ongoing expense level necessary to maintain service levels previously approved by the City Council.

Basis of Accounting - The timing of recognition, that is, when the effects of transactions or events are recognized for financial reporting or budgeting purposes. The three bases of accounting for governmental agencies are: (1) cash basis (when cash is received or paid), (2) accrual basis (when the underlying transaction or event takes place), and (3) modified accrual basis (revenues are recognized in the accounting period in which they become available and measurable and expenditures are recognized in the accounting period in which the fund liability occurred).

Beginning Fund Balance - The amount of prior year's unappropriated funds used to finance appropriated expenses in the current budget year.

Biennial Budget - A consolidated budget document presented on a biennial basis that includes the City's Operating Budget and CIP Budget. The Operating and Capital Budgets are presented in alternating years to the City Council for approval.

Bond - A city may raise capital by issuing a written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at a specific rate.

Bond Rating - An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full. Three agencies regularly review city bonds and generate bond ratings: Moody's Investors Service, Standard and Poor's and Fitch Ratings.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the estimated financial resources available to finance them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.



Budgetary Control - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenses within the limitations of authorized appropriations.

Budget Public Hearing - A public meeting at which any member of the community may appear and be heard regarding any item in the proposed budget as presented by the City Manager to the City Council.

Budget Transmittal Letter - A general discussion of the budget as presented in writing by the City Manager to the City Council. The message contains an explanation of principal budget items and summaries found in the budget.

Capital Asset - Land, buildings, equipment, improvements to buildings, and infrastructure (i.e., roads, bridges and other immovable assets). The City's policy is to capitalize equipment with a cost exceeding \$5,000 and building, improvements and infrastructure with costs exceeding \$20,000. A capital asset is defined as an asset with a useful life extending beyond a single accounting period.

Capital Improvement - A permanent addition to the City's assets, including the design, construction or purchase of land, buildings, or facilities, or major renovations of same.

Capital Improvement Program (CIP) Budget - A plan of annual appropriation for capital improvements and various kinds of major facility maintenance. These projects are often multi-year in length, which requires funding beyond the two-year period in the biennial budget.

Capital Outlay - A budget category which includes all equipment having a unit cost of \$1,000 or more, and an estimated useful life of over one year or capital improvements costing less than a certain dollar amount. Capital Outlay is budgeted in the operating budget in the Other Operating Expenditure Category.

Charges for Services - Fees and charges levied by City departments for services rendered (example: utility charges to customers, recreation program fees, engineering fees, etc.).

Contingency - A budgetary reserve set aside for emergency or unanticipated expenditures, revenue shortfalls, and/or unknown expenditures.

Certificates of Participation (COPs) - This financing technique provides long-term financing through a lease, installment sale agreement or loan agreement. Certificates of Participation (COPs) allow the public to purchase participation in a stream of lease payments, installment payments or loan payments relating to the acquisition or construction of specific equipment, land or facilities. The lending agreement is secured by a lease on the acquired asset or other assets of the City.



Comprehensive Annual Financial Report (CAFR) - The official annual report of the City's financial condition at the conclusion of the fiscal year, June 30. The report is prepared to conform to Generally Accepted Accounting Principles (GAAP) for governmental units and provides a quantitative look at the operating success, financial health, and compliance of the City's reporting units.

Community Development Block Grant (CDBG) - Provides eligible metropolitan cities and urban counties with annual direct grants to revitalize neighborhoods; expand affordable housing and economic opportunities; and/or improve community facilities and services, principally to benefit low- and moderate-income persons.

Community Facilities District (CFD) - A special district that can issue debt for the planning, design, acquisition, construction, and/or operation of public facilities, as well as provide public services. Special tax assessments levied by the district are used to repay the debt. A CFD can be formed only if approved by the majority of affected property owners.

Consumer Price Index (CPI) - A statistical measure of a weighted average of prices of a specified set of goods and services purchased by wage earners in urban areas.

Debt - Obligations of the City to repay, with or without interest, in installments and/or at a later date, some amount of money utilized resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, notes and COPs.

Debt Financing - Issuance of bonds and other debt instruments to finance municipal improvements and services.

Debt Service - Payment of the principal and interest on an obligation resulting from the issuance of bonds, COPs or other debt instruments.

Deficit - An excess of expenditures or expenses over revenue (resources).

Department - An organizational unit comprised of divisions and/or programs. It is the basic unit of service responsibility encompassing a broad mandate of related activities. Department directors generally report directly to the City Manager's Office, for instance, Fire and Finance.

Depreciation - An allocation of the cost of fixed assets (buildings, plant or equipment) over the estimated useful life of the asset.

Designation - A portion of fund equity set aside by Council Action for a specific purpose.



Dissolution Act - Also known as Redevelopment Dissolution Act; on December 29, 2011 the California Supreme Court found the Dissolution Act (ABx1 26) constitutional in the California Redevelopment Association vs. Matosantos case. The Act continued the suspension and prohibition of most redevelopment activities in effect since late June 2011; dissolved RDAs as of February 1, 2012; created successor agencies and oversight boards; and established roles for the County-Auditor Controller, the Department of Finance and State Controller's Office in the dissolution process and satisfaction of enforceable obligations of former RDAs.

Division - An organizational unit within a City department. For instance, Fire Protection, Fire Prevention, and Fire Training.

Encumbrance - Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid.

Enterprise Fund - Used to account for operations: a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs and expenses, including depreciation or capital replacement, of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Environmental Impact Report (EIR) - An assessment of the likely influence a project might have on the environment.

Equity - The net assets of a fund (i.e. the assets less the liabilities on a fund balance sheet).

Expenditure - Actual cash disbursements for the cost of goods delivered or services rendered to the City in a Governmental Fund.

Expenditure Object Category (Expenditure Category) - Expenditure categories are a group of similar expenditure objects.

Expense - The cost incurred from providing goods or services related to the City's operations in Proprietary Funds.

Fee - The payment for direct receipt of a public service by the party who benefits from the service.

Fiscal Year - The time period designated by the City signifying the beginning and ending period for recording financial transactions. Consistent with all cities and counties in the State of California, the City of Santa Clara has specified July 1 to June 30 as its fiscal year.



Franchise - A special privilege granted by a government, permitting the continued use of public property, such as city streets and usually involving the elements of a monopoly or regulation, for example cable TV, gas, refuse, and others.

Full-Time Equivalent - Refers to one full-time equivalent position, which equals 40 hours per week, 52 weeks per year.

Fund - An independent fiscal and accounting entity with a self-balancing set of accounts recording its assets, liabilities, fund equity, revenues and expenditures or expenses and other changes in residual fund equity or balances, segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, limitations or public policy.

Fund Balance - The amount of financial resources immediately available for use. Generally, this represents the difference between unrestricted current assets over current liabilities.

Fund Type - A category into which funds with similar characteristics are grouped. The fund types used in the City budget are General, Special Revenue, Capital Projects, Enterprise, Internal Service and Debt Service funds.

Gas Tax – State tax received from gasoline sales utilized solely for street related purposes, such as new construction, rehabilitation or maintenance.

General Fund - The primary fund of the City used to account for all revenues and expenditures of the City not accounted for in another fund. Examples of departmental operations accounted for in the General Fund include the City Council, Police and Fire Departments, Library, Parks and Recreation, and others.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting that govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to State and local governments is the GASB (Governmental Accounting Standards Board).

Governmental Accounting - The composite activity of analyzing, recording, summarizing, reporting, and interpreting the financial transactions of governments.

Governmental Accounting Standards Board (GASB) - The authoritative accounting and financial reporting standard-setting body for government entities.

Governmental Fund - A fund type to account for tax-supported activities. There are four different types of governmental funds: the General Fund, Special Revenue Funds, Debt Service Funds and Capital Projects Funds.



Grant - Contributions of cash or other assets from another government entity to be used or expended for a specific purpose, activity or facility. An example is the Community Development Block Grant given by the federal government.

HOME Program – Federal housing assistance program that provides funds to low- and very low-income families for both rental units and privately-owned dwellings.

Housing Authority - The City of Santa Clara Housing Authority was established by Resolution 11-7827 on February 22, 2011 to ensure the provision of safe and sanitary housing for persons of low income.

Housing and Urban Development (HUD) - The Federal agency whose mission is to increase home ownership, support community development and increase access to affordable housing free from discrimination.

Indirect Cost Allocation Plan - The City uses an indirect cost allocation plan to ensure that enterprises and certain special revenue supported operations pay for themselves and are not subsidized by City taxpayers. General Fund supported central services costs such as payroll, accounting, data processing, personnel, city management and facilities maintenance are allocated to those funds benefiting from these services based on statistical data reflecting use of these support services.

Infrastructure - Facilities on which the continuance and growth of a community depend on such as roads, water lines, sewers, public buildings, parks and airports.

Interest and Rent - Interest income on investments and rental income received on property owned by the City.

Interfund Services - Services provided by one fund within the City for the benefit of another fund for which the fund that benefits is charged a fee (i.e., payroll services for the Electric Utility Department).

Interfund Transfers - With Council approval, resources may be transferred from one City fund to another. The purpose of the majority of transfers is to reimburse a fund that has made expenditures on behalf of another fund. Less often, a transfer may be made to open or close a fund.

Intergovernmental - Revenue received from other government entities (i.e., grants).

Internal Service Funds - These funds account for special activities and services performed by a designated department for other departments in the City on a cost reimbursement basis.

Legal Debt Limit - Per section 6.07 of the City Charter, bonded indebtedness of the City may not exceed 10% of the total assessed valuation of property within the City, exclusive of any indebtedness incurred for the purpose of water supply, sewers or storm drains.



Levi's Stadium - The stadium is located at 4900 Marie P. DeBartolo Way, Santa Clara and is the home of the San Francisco 49ers professional football team. It has a permanent seating capacity of approximately 68,500 seats with expansion to approximately 75,000 seats for larger events, such as an NFL Super Bowl. The stadium was built based on the City of Santa Clara approved Measure J, the Santa Clara Stadium Taxpayer Protection and Economic Progress Act, on June 8, 2010.

Levy - An amount of taxes, special assessments or service charges imposed by a government for the support of government activities.

Liability - Probable future sacrifices of economic benefits arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events. That is, a financial obligation or claim of financial resources of a specific fund to be liquidated at a future date.

Long-term Debt - Debt with a maturity of more than one year after the date of issue.

Mission - The overriding purpose of the department, division, or program.

Modified Accrual Basis of Accounting - Revenues are recognized in the accounting period in which they become available and measurable; expenditures are recognized in the accounting period in which the fund liability is incurred (if measurable), except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Municipal Code - A compilation of City Council approved ordinances currently in effect. The Code defines City policy in various categories, for example, Civil Service rules, traffic regulations, sanitation and health standards, building regulations and planning and zoning regulations.

Object Category - See Expenditure Object Category.

Operating Budget - The portion of the budget that pertains to the City's daily operations and activities engaged in to provide services to the community. The operating budget contains appropriations for such expenditures as personnel (salaries, wages and benefits), supplies and materials, utilities, travel and fuel.

Ordinance - A formal legislative enactment by City Council. It has the full force and effect of law within City boundaries unless pre-empted by a higher form of law (State or federal). An ordinance has a higher legal standing than a resolution. Revenue raising measures, such as the imposition of taxes, special assessments and service charges are some examples of actions that would require the enactment of an ordinance.

Other Financing Sources - Changes in residual fund equity or balances not arising from revenues or expenditures/expenses. Includes governmental fund general long-term debt proceeds, amounts equal to the present value of minimum lease payments arising from capital leases, proceeds from the sale of general fixed assets and operating transfers in.



Performance Measures - This is a non-financial measurement of activity such as number of meters read, number of bills sent, number of customer service calls handled and response time to emergency calls. Performance-based budgeting incorporates performance measures into the budget process.

Program - A program is a specific service or activity that falls under departmental divisions. Programs provide for a lower level of detail regarding a Department's function. For instance, the Administration and Emergency Response programs are under the Fire Protection Division.

Property Tax - An ad valorem (based on value) tax on real property and tangible personal property levied by the local government on the property located within the City's jurisdiction. Property tax is determined by two factors: the assessed value of the property and the tax rate for the area in which the property is located.

Public Facilities Financing Corporation (PFFC) - The City of Santa Clara Public Facilities Financing Corporation (PFFC) was formed in 1997 for the purpose of issuing COPs to provide financing for the construction of major City facilities. Members of the City Council are also members of the PFFC Board. Debt service on the COPs is secured by lease payments made by the City's General Fund to the PFFC for the use of the constructed facilities for public purposes. In accordance with lease agreements, the PFFC assigns lease payments received from the City to the trustee for payment to the certificate holders.

Redevelopment Dissolution Act - See Dissolution Act.

Reimbursement - Repayments of amounts remitted on behalf of another party, or interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it but properly applied to another fund.

Reserve - An account used to earmark a portion of fund balance to indicate that it is not available for expenditure or legally segregated for a specific future use.

Resolution - A special or temporary legislative order of the City Council/Agency/Authority. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the City. A resolution requires less legal formality and has a lower legal status than an ordinance.

Revenue - Resources received by the government available for use in supporting services including such items as taxes, fees, permits, licenses, grants and interest.



Risk Management - An organized attempt to protect a government's assets against accidental loss in the most economical method. The City is exposed to various risks of losses related to torts, errors and omissions, general liability, injuries to employees and unemployment claims. Claims, expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated using actuarial methods or other estimating techniques. These losses include an estimate of claims that have been incurred but not reported.

Sales Tax - A tax imposed by the government on retailers at the point of sale for the privilege of selling tangible personal property. It is usually calculated as a percentage of the selling price and collected by the retailer from the consumer. The rate in the City of Santa Clara is 9.0%.

Silicon Valley Power (SVP) - The City's Electric Utility Department provides electricity to City residents and businesses under the name Silicon Valley Power.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund – A fund in which revenue collected is restricted by the City, State or federal government as to how the city might spend its resources.

Sports and Open Space Authority (SOSA) – The City of Santa Clara Sports and Open Space Authority (SOSA) was created by the City Council in 1974 for the acquisition and development of open space within the City. The members of the City Council are also members of SOSA's Board of Directors and, as such, are authorized to transact business and exercise power to purchase, lease or otherwise obtain and dispose of real and personal property, to acquire, construct, maintain, repair, manage and operate real and personal property, including leasing to private operators for commercial purposes, surplus space which is not economical to use for open space planning.

Stadium Authority – The Stadium Authority was established by the City Council in 2011 to provide for the development and operation of Levi's Stadium. The Stadium Authority's governing board is the seven members of the City Council. The Stadium Authority will own, develop, construct, operate and maintain the Stadium, and have all powers granted to it by the City. The Stadium Authority is a separate and distinct legal entity, and the City is not liable for the debts or obligations of the Stadium Authority.

Strategic Pillar – The City Council adopted seven focus areas for City operations: 1. Promote and Enhance Economic, Housing and Transportation Development; 2. Deliver and Enhance High Quality Efficient Services and Infrastructure; 3. Enhance Community Sports, Recreational and Arts Assets; 4. Enhance Community Engagement and Transparency; 5. Ensure Compliance with Measure J and Manage Levi's Stadium; 6. Manage Strategically our Workforce Capacity and Resources; and 7. Promote Sustainability and Environmental Protection.



Successor Agency to the Former Redevelopment Agency of the City of Santa Clara – Pursuant to State legislation ABx1 26, the “Dissolution Act,” the Redevelopment Agency (RDA) of the City of Santa Clara was dissolved effective February 1, 2012. The City has elected to become the Successor Agency for the RDA non-housing functions, responsible for paying off the former Redevelopment Agency’s existing debts, disposing of the former Redevelopment Agency’s properties and assets to help pay off debts, returning revenues to the local government entities that receive property taxes, and winding down the affairs of the former Redevelopment Agency. The City has also elected to retain the former Redevelopment Agency’s housing functions, including retaining all of the housing assets, rights, power, duties, obligations and functions previously performed by the Redevelopment Agency in administering its Low and Moderate Income Housing Fund.

Subsidy – A grant by a government entity to another government entity to pay all or a portion of an activity of the government deemed advantageous to the public.

Surplus – An excess of revenue (resources) over expenditures or expenses.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. The term does not include specific charges made against particular persons or property for permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, water service charges.

Ten-Year Financial Plan – A strategic planning document showing the estimated results of operations and capital improvement project requirements over the next ten years. This plan is reviewed and accepted by Council and no appropriations result from that acceptance.

Theme – The capital budget is aligned to twelve categories (Administrative Facilities, Community Facilities, Convention Center, Electric Utility, Other Community Projects, Parks and Trails, Sewer Utility, Solid Waste, Storm Drains, Technology and Equipment, Transportation, and Water and Recycled Water Utilities).

Tourism Improvement District (TID) – The Santa Clara Tourism Improvement District was established in 2004 as a marketing revenue supplement to assist the Santa Clara Convention and Visitors Bureau (CVB) with marketing the City of Santa Clara to hotel and convention center groups and visitors. The activities to be provided to the district will be funded by the levy of assessments.

Transient Occupancy Tax (TOT) – A locally controlled tax imposed on travelers who stay in temporary lodging facilities for stays thirty days or less. The rate in the City of Santa Clara is currently 9.5%.

Trust Fund – Used to account for assets held by the City in a trustee capacity.

User Charges – The payment of a fee for direct receipt of a public service by the party benefiting from the service.



ACRONYMS

AB	Assembly Bill
ADA	American with Disabilities Act
AMH	Automatic Handling System
AIPG	All Inclusive Playground Grant
ARRA	American Recovery and Reinvestment Act
ASAI	Average System Availability Index
BAREC	Bay Area Research Extension Center
BLS	Basic Life Support
BMP	Below Market Price
BNPEA	Bayshore North Project Enhancement Authority
BSR	Budget Stabilization Reserve
CAFR	Comprehensive Audited Financial Report
CAHF	City Affordable Housing Fund
CalOES	State of California Office of Emergency Services
CalPERS	California Public Employees' Retirement System
CCTV	Closed-Circuit Television
CDBG	Community Development Block Grant
CEQA	California Environmental Quality Act
CFD	Community Facilities District
CIP	Capital Improvement Program
CLT	Contribution In-Lieu of Tax
CMMS	Computerized Maintenance Management System
CNG	Compressed Natural Gas
COLA	Cost of Living Adjustment
COP	Certificates of Participation
COPS	Citizens' Option for Public Safety
CPI	Consumer Price Index
CPR/AED	Cardiopulmonary Resuscitation/Automated External Defibrillator
CPRS	California Parks and Recreation Society



CRC	Community Recreation Center
CSMFO	California Society of Municipal Finance Officers
CVB	Convention-Visitors Bureau
DA	Development Agreement
DDA	Disposition and Development Agreement
DTSC	Department of Toxic Substances Control
DVR	Donald Von Raesfeld Power Plant
EEO	Equal Employment Opportunity
EIR	Environmental Impact Report
EMS	Emergency Medical Services
EMT	Emergency Medical Technician
EOC	Emergency Operations Center
EOL	End of Life
EOPS	Enforceable Obligation Payment Schedule
ERAF	Educational Revenue Augmentation Fund
FEMA	Federal Emergency Management Agency
FERC	Federal Energy Regulatory Commission
FF&E	Furniture, Fixtures and Equipment
FHRMS	Finance Human Resources Management System
FMIS	Finance Management Information System
FOG	Fats, Oils, and Grease
FPPC	Fair Political Practices Commission
FTE	Full Time Equivalent (Employee)
FTHB	First Time Homebuyer
FY	Fiscal year
GAAP	Generally Accepted Accounting Practices
GASB	Governmental Accounting Standards Board
GDP	Gross Domestic Product
GIS	Geographical Information Systems
GFGC	General Fund General Contingency
GFOA	Government Finance Officers Association



GPS	Global Positioning System
GSI	Green Stormwater Infrastructure
GWh	Giga Watt Hour
HA	Housing Authority
HIPPA	Health Insurance Portability and Accountability Act
HOME	Home Investment Partnerships Act
HR	Human Resources
HMG	Hazard Mitigation Grant
HMI	Human Mechanical Interface
HUD	Housing and Urban Development
HVAC	Heating, Ventilation, and Air Conditioning
IBEW	International Brotherhood of Electric Workers
IT	Information Technology
ISC/CRC	International Swim Center/Community Recreation Center
JPA	Joint Power Agreement
kWh	Kilo Watt Hour
LED	Light Emitting Diodes
LEED	Leadership in Energy and Environmental Design
LF	Linear Feet
LPD	Land, Property and Development
LLEBG	Local Law Enforcement Block Grants Program
m:s	minutes: seconds
MCC	Motor Control Center
MOU	Memorandum of Understanding
MRP	Municipal Regional Stormwater National Pollutant Discharge Elimination Permit
Muni	Municipal
N/A	Not Applicable
NCIP	Neighborhood Conservation and Improvement Program
NCPA	Northern California Power Agency
NEPA	National Environmental Policy Act
O&M	Operations and Maintenance



OBAG	One Bay Area Grant
OSHA	Occupational Safety and Health Administration
OTS	California Office Traffic Safety
PBC	Public Benefits Charge
PCA	Property Condition Assessment
PEMHCA	Public Employees' Medical and Hospital Care Act (California)
PEPRA	Public Employees' Pension Reform Act of 2013
PERS	Public Employees' Retirement System
PG&E	Pacific Gas and Electric
PLC	Programmable Logic Control
POP	Problem Oriented Policing
RDA	Redevelopment Agency
RMRA	Roadway Repair and Accountability Act
RMRP	Retiree Medical Reimbursement Program
ROPS	Recognized Obligation Payment Schedule
RWF	Regional Wastewater Facility
SA	Successor Agency
SAIDI	System Average Interruption Duration Index
SB	Senate Bill
SCADA	Supervisory Council and Data Acquisition
SCAT	Specialized Crime Action Team
SCPD NSU	Santa Clara Police Department - Nuisance Suppression Unit
SCSA	Santa Clara Stadium Authority
SDPS	Storm Drain Pump Station
SFPUC	San Francisco Public Utilities Commission
SFM	State Fire Marshal
SOSA	Sports and Open Space Authority
SRT	Special Response Team
STACT	San Tomas Aquino Creek Trail
STEM	Science, Technology, Engineering and Math
SVACA	Silicon Valley Animal Control Authority



SVP	Silicon Valley Power (City owned Electric Utility)
SWRCB	State Water Resources Control Board
TBRA	Tenant-Based Rental Assistance
TDA	Transportation Development Act
TDM	Traffic Demand Management
TMP	Transportation Management Program
TOT	Transient Occupancy Tax
TPAC	Treatment Plant Advisory Committee
UMIS	Utility Management Information System
Uncl	Unclassified Employee
VoIP	Voice Over Internet Protocol
VLF	Vehicle License Fee
WiFi	Wireless Fidelity Communication Technology
WPCP	Water Pollution Control Plant



BUDGET SUMMARY | SOURCES

	FY 2019/20 Adopted	FY 2020/21 Adopted	FY 2020/21 Amended	Year-on-Year Change	Change %
Revenue Sources:					
Property Tax	64,438,315	68,873,348	66,982,000	2,543,685	3.9%
Sales Tax	58,200,400	56,795,276	55,600,000	(2,600,400)	(4.5%)
Transient Occupancy Tax	23,002,500	23,807,588	17,625,000	(5,377,500)	(23.4%)
Franchise Tax	4,408,151	4,522,910	4,738,000	329,849	7.5%
Gas Tax	5,296,500	4,150,000	4,400,000	(896,500)	(16.9%)
Other Taxes	2,081,374	2,152,316	1,323,400	(757,974)	(36.4%)
Planning Fees	6,003,000	6,213,106	7,600,000	1,597,000	26.6%
Other Fees	8,926,551	9,220,048	11,519,264	2,592,713	29.0%
Licenses and Permits	9,529,945	9,838,177	10,977,295	1,447,350	15.2%
Fines and Penalties	1,689,225	1,719,472	1,570,000	(119,225)	(7.1%)
Rents and Leases	14,384,827	10,793,445	12,566,046	(1,818,781)	(12.6%)
Electric Utility	473,473,410	499,907,457	472,604,941	(868,469)	(0.2%)
Electric Special Revenues	33,498,647	35,929,751	34,457,035	958,388	2.9%
Water Utility	51,273,621	55,065,669	55,065,496	3,791,875	7.4%
Sewer Utility	45,274,057	48,895,100	48,390,852	3,116,795	6.9%
Water Recycling Utility	6,274,200	6,587,910	6,587,910	313,710	5.0%
Solid Waste Services	27,596,703	28,693,892	30,782,000	3,185,297	11.5%
Storm Drain Fees	1,447,000	1,447,000	1,460,000	13,000	0.9%
Miscellaneous Charges for Services	6,673,146	6,986,525	10,742,506	4,069,360	61.0%
Grant Revenue	7,805,344	1,632,201	1,522,162	(6,283,182)	(80.5%)
Housing Related	2,183,273	2,134,111	3,181,969	998,696	45.7%
Other Agencies	3,192,294	3,191,948	4,215,814	1,023,520	32.1%
Other Revenues	15,548,171	2,645,492	26,621,727	11,073,556	71.2%
State Revenues	917,000	917,000	1,076,000	159,000	17.3%
Traffic Mitigation	899,500	1,531,500	1,731,500	832,000	92.5%
Interest Income	14,285,030	15,851,192	11,798,080	(2,486,950)	(17.4%)
Reimbursements	6,310,200	6,394,216	6,394,216	84,016	1.3%
Developer Contributions	14,100,000	20,850,000	24,836,212	10,736,212	76.1%
Sale of Land or Property	15,700,000	0	0	(15,700,000)	(100.0%)
Bond Proceeds	50,000,000	0	0	(50,000,000)	(100.0%)
Interdepartmental Revenue	79,651,368	82,698,677	83,888,206	4,236,838	5.3%
Transfers In	139,217,942	182,611,142	132,259,912	(6,958,030)	(5.0%)
Capital Revenue Carryover	26,337,597	0	0	(26,337,597)	(100.0%)
Less Transfers In and Interfund Revenues**	(245,206,907)	(265,309,819)	(238,060,324)	7,146,583	(2.9%)
Total Revenue	974,412,384	936,746,650	914,457,219	(59,955,165)	(6.2%)
Capital Improvement Program Carryover	209,851,239	0	0	(209,851,239)	(100.0%)
Use of Reserves	0	55,566,318	57,612,939	57,612,939	100.0%
Total Sources***	1,184,263,623	992,312,968	972,070,158	(212,193,465)	(17.9%)



BUDGET SUMMARY | USES

	FY 2019/20 Adopted	FY 2020/21 Adopted	FY 2020/21 Amended	Year-on-Year Change	Change %
Expenditures:					
Operating Budget:					
City Council	894,953	950,157	834,241	(60,712)	(6.8%)
City Attorney's Office	2,260,512	2,604,084	2,666,125	405,613	17.9%
City Clerk's Office	1,389,880	1,691,450	2,070,555	680,675	49.0%
City Auditor	1,237,543	1,268,234	1,240,346	2,803	0.2%
City Manager's Office	6,554,276	6,449,482	6,125,034	(429,242)	(6.5%)
Community Development Department	20,826,195	20,141,067	28,406,095	7,579,900	36.4%
Electric Utilities Department	513,072,053	575,405,417	512,340,772	(731,281)	(0.1%)
Finance Department	14,482,188	15,115,629	16,216,074	1,733,886	12.0%
Fire Department	52,783,063	55,017,314	58,731,539	5,948,476	11.3%
Human Resources Department	4,409,195	4,475,581	4,477,933	68,738	1.6%
Information Technology Department	13,514,370	13,252,509	13,248,605	(265,765)	(2.0%)
Library Department	11,338,291	11,817,396	11,964,848	626,557	5.5%
Parks and Recreation Department	25,181,643	24,796,218	24,512,017	(669,626)	(2.7%)
Police Department	73,890,599	77,593,819	78,569,925	4,679,326	6.3%
Public Works Department	74,823,593	74,954,231	77,533,963	2,710,370	3.6%
Water and Sewer Utilities Department	91,181,939	132,797,346	127,401,846	36,219,907	39.7%
Non-Departmental [^]	47,137,910	30,728,620	57,752,555	10,614,645	22.5%
Internal Services	9,271,866	9,551,952	11,644,908	2,373,042	25.6%
Debt Service	74,536,674	26,857,773	17,254,022	(57,282,652)	(76.9%)
Housing and Urban Development Loan	15,700,000	0	0	(15,700,000)	(100.0%)
Less Transfers Out and Interfund Expenses**	(212,649,495)	(238,997,086)	(228,281,944)	(15,632,449)	7.4%
Total Operating Budget	841,837,248	846,471,193	824,709,459	(17,127,789)	(2.0%)
Capital Improvement Program Budget:					
Total Capital Improvement Program	338,756,831	165,549,297	147,525,554	(191,231,277)	(56.5%)
Public Works Management Services	3,723,666	3,763,943	3,821,799	98,133	2.6%
Less Transfers Out	(2,919,740)	(23,471,465)	(3,986,654)	(1,066,914)	36.5%
Total Capital Improvement Program Budget***	339,560,757	145,841,775	147,360,699	(192,200,058)	(56.6%)
Total Expenditures***	1,181,398,005	992,312,968	972,070,158	(209,327,847)	(17.7%)
Contribution to Reserves	2,865,618	0	0	(2,865,618)	(100.0%)
Total Proposed Budget	1,184,263,623	992,312,968	972,070,158	(212,193,465)	(17.9%)

* Excludes Sports and Open Space Authority, and Stadium Authority operating budgets

** Excludes internal services fund operating budget, non-City Convention Center activities, and all transfers

*** Excludes Capital Improvement Program Carryover in FY 2020/21 Adopted and Amended budgets; included in FY 2019/20 Adopted Budget

[^] Includes Convention Center operating budget



BUDGET SUMMARY | REVENUE SUMMARY

Fund Type	FY 2019/20 Adopted	FY 2020/21 Adopted	FY 2020/21 Amended	Year-on-Year Change	Change %
General Fund					
General Fund (001)	251,951,688	257,268,380	247,940,776	(4,010,912)	(1.6%)
Total General Fund	251,951,688	257,268,380	247,940,776	(4,010,912)	(1.6%)
Special Revenue Funds					
Certified Access Specialist (CASp) Certification and Training Fund (220)	69,150	44,995	44,995	(24,155)	(34.9%)
City Affordable Housing Fund (165)	696,703	697,228	781,703	85,000	12.2%
Community Facilities District No. 2019-1 (Lawrence Station) Fund (027)	344,374	354,706	123,400	(220,974)	(64.2%)
Convention Center Maintenance District Fund (026)	1,698,118	1,850,949	1,850,949	152,831	9.0%
Downtown Parking Maintenance Fund (025)	160,183	165,717	169,771	9,588	6.0%
Endowment Care Fund (077)	110,000	110,000	108,000	(2,000)	(1.8%)
Gas Tax Fund (121)	3,246,500	2,100,000	2,500,000	(746,500)	(23.0%)
Housing and Urban Development Fund (562)	2,626,117	2,494,812	3,296,131	670,014	25.5%
Housing Authority Fund (164)	260,000	260,350	285,000	25,000	9.6%
Housing Successor Agency Fund (169)	12,031,000	382,750	531,000	(11,500,000)	(95.6%)
Library Operating Grant Trust Fund (112)	47,500	47,500	47,500	0	0.0%
Parks and Recreation Operating Grant Trust Fund (111)	147,984	147,984	147,984	0	0.0%
Perpetual Care Fund (076)	500	500	500	0	0.0%
Public Donations Fund (067)	270,104	0	0	(270,104)	(100.0%)
Public, Educational, and Governmental Fee Fund (221)	1,239,457	0	150,000	(1,089,457)	(87.9%)
Road Maintenance and Rehabilitation (SB1) Fund (122)	2,050,000	2,050,000	2,025,000	(25,000)	(1.2%)
Traffic Mitigation Fund (123)	899,500	1,531,500	1,681,500	782,000	86.9%
Total Special Revenue Funds	25,897,190	12,238,991	13,743,433	(12,153,757)	(46.9%)
Enterprise Funds					
Cemetery Fund (093)	1,369,140	1,440,566	1,390,269	21,129	1.5%
Convention Center Enterprise Fund (860)	19,634,540	0	21,912,206	2,277,666	11.6%
Electric Operating Grant Trust Fund (191)	33,498,647	35,929,751	34,457,035	958,388	2.9%
Electric Utility Fund (091)	499,753,898	524,175,995	492,548,336	(7,205,562)	(1.4%)



BUDGET SUMMARY | REVENUE SUMMARY

Fund Type	FY 2019/20 Adopted	FY 2020/21 Adopted	FY 2020/21 Amended	Year-on-Year Change	Change %
Enterprise Funds					
Sewer Utility Fund (094)	44,169,500	68,864,975	45,495,100	1,325,600	3.0%
Solid Waste Fund (096)	28,033,703	29,130,892	31,219,000	3,185,297	11.4%
Water Recycling Fund (097)	6,769,200	7,087,260	7,064,710	295,510	4.4%
Water Utility Fund (092)	53,411,144	57,263,887	57,220,287	3,809,143	7.1%
Total Enterprise Funds	686,639,772	723,893,326	691,306,943	4,667,171	0.7%
Internal Service Funds					
Communication Acquisitions Fund (048)	400,000	400,000	536,853	136,853	34.2%
Fleet Operations Fund (053)	5,077,437	5,228,695	5,164,721	87,284	1.7%
Information Technology Services Fund (045)	13,314,370	13,252,509	13,248,605	(65,765)	(0.5%)
Public Works Capital Projects Management Fund (044)	3,723,666	3,763,943	3,821,799	98,133	2.6%
Special Liability Insurance Fund (082)	4,399,866	4,531,862	6,001,170	1,601,304	36.4%
Vehicle Replacement Fund (050)	3,795,935	3,501,727	3,458,289	(337,646)	(8.9%)
Workers' Compensation Fund (081)	4,803,000	4,947,090	5,572,738	769,738	16.0%
Total Internal Service Funds	35,514,274	35,625,826	37,804,175	2,289,901	6.4%
Capital Improvement Program Funds					
Cemetery Capital Fund (593)	0	0	300,000	300,000	100.0%
Electric Utility Capital Fund (591)	45,540,691	70,015,000	47,872,602	2,331,911	5.1%
Fire Department Capital Fund (536)	679,982	185,366	290,796	(389,186)	(57.2%)
General Government Capital Fund (539)	2,000,083	10,658,968	4,098,669	2,098,586	104.9%
Library Department Capital Fund (537)	10,633	0	8,699	(1,934)	(18.2%)
Parks and Recreation Capital Fund (532)	2,328,475	270,000	14,121,698	11,793,223	506.5%
Public Buildings Capital Fund (538)	3,947,571	676,834	1,737,751	(2,209,820)	(56.0%)
Recycled Water Capital Fund (597)	50,000	2,550,000	550,000	500,000	1000.0%
Related Capital Fund (540)	0	0	162,062	162,062	100.0%
Sewer Utility Capital Fund (594)	56,529,057	38,845,957	42,114,351	(14,414,706)	(25.5%)
Solid Waste Capital Fund (596)	490,000	510,000	745,459	255,459	52.1%
Storm Drain Capital Fund (535)	6,397,506	4,549,892	5,949,447	(448,059)	(7.0%)
Street Lighting Capital Fund (534)	50,000	100,000	125,000	75,000	150.0%
Streets and Highways Capital Fund (533)	31,205,717	10,476,047	21,677,828	(9,527,889)	(30.5%)
Water Utility Capital Fund (592)	6,430,000	7,125,000	4,610,000	(1,820,000)	(28.3%)
Total Capital Improvement Program Funds	155,659,715	145,963,064	144,364,362	(11,295,353)	(7.3%)



BUDGET SUMMARY | REVENUE SUMMARY

Fund Type	FY 2019/20 Adopted	FY 2020/21 Adopted	FY 2020/21 Amended	Year-on-Year Change	Change %
Debt Service					
Electric Utility (491)	9,800,357	19,866,481	13,419,211	3,618,854	36.9%
Public Facilities Financing Co (431)	1,718,672	2,505,844	2,505,844	787,172	45.8%
Sewer Utility (494)	52,438,223	4,694,557	1,432,799	(51,005,424)	(97.3%)
Total Debt Service	63,957,252	27,066,882	17,357,854	(46,599,398)	(72.9%)
Grand Total Revenues	1,219,619,891	1,202,056,469	1,152,517,543	(67,102,348)	(5.5%)
Less Transfers In and Interfund Revenues**	(245,207,507)	(265,309,819)	(238,060,324)	7,147,183	(2.9%)
Net Total Revenues	974,412,384	936,746,650	914,457,219	(59,955,165)	(6.2%)

** Excludes internal services fund operating budget, non-City Convention Center activities, and all transfers



BUDGET SUMMARY | EXPENDITURES SUMMARY

Fund Type	FY 2019/20 Adopted	FY 2020/21 Adopted	FY 2020/21 Amended	Year-on-Year Change	Change %
General Fund					
General Fund (001)	262,904,910	269,399,009	285,758,755	22,853,845	8.7%
Total General Fund	262,904,910	269,399,009	285,758,755	22,853,845	8.7%
Special Revenue Funds					
Certified Access Specialist (CASp) Certification and Training Fund (220)	44,995	44,995	44,995	0	0.0%
City Affordable Housing Fund (165)	1,520,735	1,537,416	1,556,772	36,037	2.4%
Community Activities Fund (084)	156,700	0	0	(156,700)	(100.0%)
Community Facilities District No. 2019-1 (Lawrence Station) Fund (027)	275,499	283,765	98,720	(176,779)	(64.2%)
Convention Center Maintenance District Fund (026)	1,721,810	1,875,680	1,861,380	139,570	8.1%
Downtown Parking Maintenance Fund (025)	168,853	174,660	152,762	(16,091)	(9.5%)
Endowment Care Fund (077)	20,000	20,000	18,000	(2,000)	(10.0%)
Engineering Operating Grant Trust Fund (144)	0	0	49,621	49,621	100.0%
Gas Tax Fund (121)	4,254,548	2,073,457	2,567,856	(1,686,692)	(39.6%)
Housing and Urban Development Fund (562)	3,846,296	2,494,812	3,296,131	(550,165)	(14.3%)
Housing Authority Fund (164)	546,623	544,875	552,222	5,599	1.0%
Housing Successor Agency Fund (169)	12,592,389	946,158	5,964,944	(6,627,445)	(52.6%)
Library Operating Grant Trust Fund (112)	27,500	47,500	59,000	31,500	114.5%
Parks and Recreation Operating Grant Trust Fund (111)	147,984	147,984	147,984	0	0.0%
Perpetual Care Fund (076)	500	500	500	0	0.0%
Public Donations (067)	270,104	0	0	(270,104)	(100.0%)
Public, Educational, and Governmental Fee Fund (221)	200,000	0	0	(200,000)	(100.0%)
Recreation Programs Operations Fund (041)	504,386	0	0	(504,386)	(100.0%)
Road Maintenance and Rehabilitation (SB1) Fund (122)	2,050,000	2,050,000	2,100,000	50,000	2.4%
Traffic Mitigation Fund (123)	899,500	1,531,500	2,003,500	1,104,000	122.7%
Total Special Revenue Funds	29,248,422	13,773,302	20,474,387	(8,774,035)	(30.0%)
Enterprise Funds					
Cemetery Fund (093)	1,401,792	1,473,341	1,415,694	13,902	1.0%
Convention Center Enterprise Fund (860)	18,254,306	576,911	19,357,548	1,103,242	6.0%
Electric Operating Grant Trust Fund (191)	33,157,385	35,675,622	34,339,731	1,182,346	3.6%
Electric Utility Fund (091)	479,914,668	539,729,795	478,001,041	(1,913,627)	(0.4%)



BUDGET SUMMARY | EXPENDITURES SUMMARY

Fund Type	FY 2019/20 Adopted	FY 2020/21 Adopted	FY 2020/21 Amended	Year-on-Year Change	Change %
Enterprise Funds					
Sewer Utility Fund (094)	32,866,093	67,649,567	67,554,521	34,688,428	105.5%
Solid Waste Fund (096)	28,118,816	29,918,572	31,455,322	3,336,506	11.9%
Water Recycling Fund (097)	5,399,013	8,420,283	6,417,938	1,018,925	18.9%
Water Utility Fund (092)	52,916,833	56,727,496	53,429,387	512,554	1.0%
Total Enterprise Funds	652,028,906	740,171,587	691,971,182	39,942,276	6.1%
Internal Service Funds					
Communication Acquisitions Fund (048)	493,320	532,654	536,853	43,533	8.8%
Fleet Operations Fund (053)	5,065,609	5,170,050	5,271,715	206,106	4.1%
Information Technology Services Fund (045)	13,314,370	13,252,509	13,248,605	(65,765)	(0.5%)
Public Works Capital Projects Management Fund (044)	3,723,666	3,763,943	3,835,476	111,810	3.0%
Special Liability Insurance Fund (082)	4,399,866	4,531,862	6,001,170	1,601,304	36.4%
Unemployment Insurance Fund (087)	69,000	71,000	71,000	2,000	2.9%
Vehicle Replacement Fund (050)	3,899,000	2,995,500	2,995,500	(903,500)	(23.2%)
Workers' Compensation Fund (081)	4,803,000	4,947,090	5,572,738	769,738	16.0%
Total Internal Service Funds	35,767,831	35,264,608	37,533,057	1,765,226	4.9%
Capital Improvement Program Funds***					
Cemetery Capital Fund (593)	0	0	300,000	300,000	100.0%
Electric Utility Capital Fund (591)	138,608,599	69,685,000	57,872,602	(80,735,997)	(58.2%)
Fire Department Capital Fund (536)	1,220,367	185,366	290,796	(929,571)	(76.2%)
General Government Capital Fund (539)	15,067,990	10,708,968	4,098,669	(10,969,321)	(72.8%)
Library Department Capital Fund (537)	233,673	0	8,699	(224,974)	(96.3%)
Parks and Recreation Capital Fund (532)	11,290,186	1,087,410	8,284,212	(3,005,974)	(26.6%)
Public Buildings Capital Fund (538)	11,157,787	676,834	1,737,751	(9,420,036)	(84.4%)
Recycled Water Capital Fund (597)	50,000	2,550,000	550,000	500,000	1000.0%
Related Capital Fund (540)	0	0	162,062	162,062	100.0%
Sewer Utility Capital Fund (594)	82,548,839	61,636,258	42,114,351	(40,434,488)	(49.0%)
Solid Waste Capital Fund (596)	762,922	510,000	882,000	119,078	15.6%
Storm Drain Capital Fund (535)	8,607,430	4,572,357	5,950,447	(2,656,983)	(30.9%)
Street Lighting Capital Fund (534)	5,977,148	100,000	125,000	(5,852,148)	(97.9%)
Streets and Highways Capital Fund (533)	46,144,596	10,476,047	24,360,764	(21,783,832)	(47.2%)
Water Utility Capital Fund (592)	20,810,960	7,125,000	4,610,000	(16,200,960)	(77.8%)
Total Capital Improvement Program Funds	342,480,497	169,313,240	151,347,353	(191,133,144)	(55.8%)



BUDGET SUMMARY | EXPENDITURES SUMMARY

Fund Type	FY 2019/20 Adopted	FY 2020/21 Adopted	FY 2020/21 Amended	Year-on-Year Change	Change %
Debt Service					
Electric Utility (491)	19,592,398	19,657,372	13,315,379	(6,277,019)	(32.0%)
Public Facilities Financing Co (431)	2,506,053	2,505,844	2,505,844	(209)	(0.0%)
Sewer Utility (494)	52,438,223	4,694,557	1,432,799	(51,005,424)	(97.3%)
Total Debt Service	74,536,674	26,857,773	17,254,022	(57,282,652)	(76.9%)
Grand Total of Expenditures by Fund	1,396,967,240	1,254,779,519	1,204,338,756	(192,628,484)	(13.8%)
Less Transfers Out, Interfund Expenses and Contribution to Reserves**	(212,703,617)	(262,466,551)	(232,268,598)	(19,564,981)	9.2%
Net Total Expenditures	1,184,263,623	992,312,968	972,070,158	(212,193,465)	(17.9%)

** Excludes internal services fund operating budget, non-City Convention Center activities, and all transfers

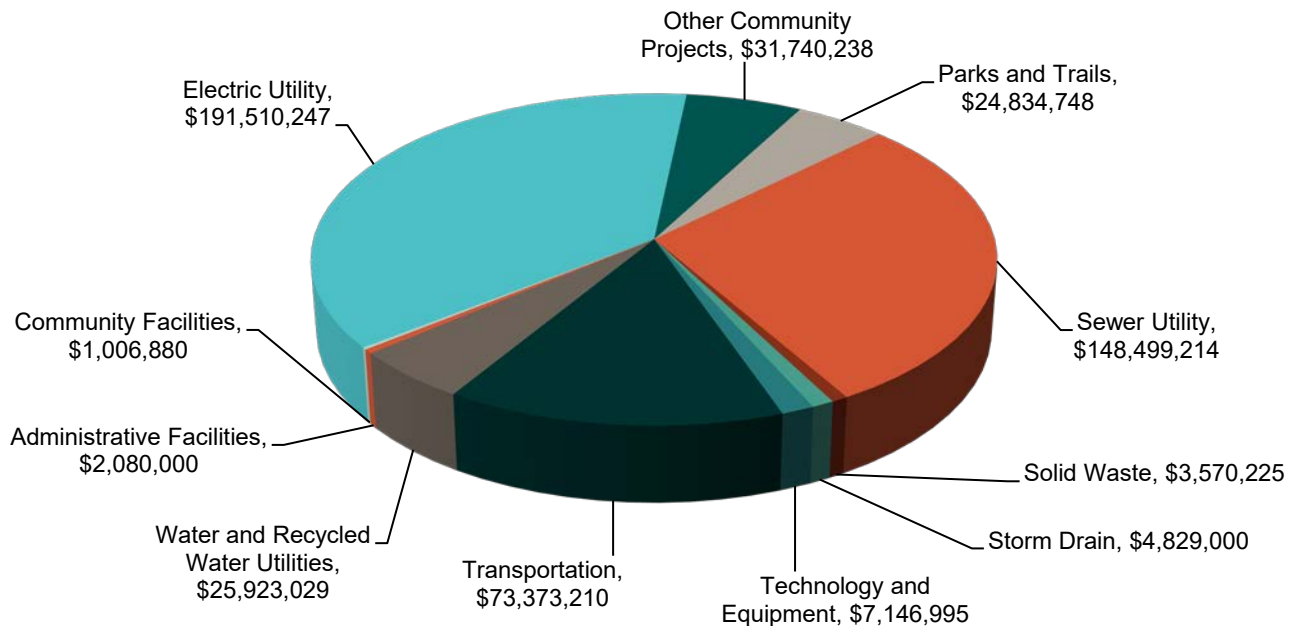
*** Excludes Capital Improvement Program Carryover in FY 2020/21 Adopted and Amended budgets; included in FY 2019/20 Adopted Budget



CAPITAL IMPROVEMENT PROGRAM BUDGET BY THEME

Theme	FY 2020/21 Proposed	FY 2021/22 Proposed	FY 2022/23 Proposed	FY 2023/24 Proposed	FY 2024/25 Proposed	Five-Year CIP Total
Administrative Facilities	1,745,000	335,000	0	0	0	2,080,000
Community Facilities	1,006,880	0	0	0	0	1,006,880
Electric Utility	57,997,602	59,163,653	30,472,677	23,867,992	20,008,323	191,510,247
Other Community Projects	5,726,797	5,512,432	6,524,042	6,888,429	7,088,538	31,740,238
Parks and Trails	4,764,800	11,914,248	3,185,700	230,000	4,740,000	24,834,748
Sewer Utility	41,370,152	34,002,842	39,499,789	11,973,417	21,653,014	148,499,214
Solid Waste	882,000	623,700	654,885	687,629	722,011	3,570,225
Storm Drain	4,190,000	339,000	0	300,000	0	4,829,000
Technology and Equipment	2,341,401	1,464,310	1,122,536	1,109,374	1,109,374	7,146,995
Transportation	22,176,067	17,650,313	11,351,721	11,092,867	11,102,242	73,373,210
Water and Recycled Water Utilities	5,160,000	6,335,000	6,410,000	4,007,875	4,010,154	25,923,029
Five-Year CIP Total	147,360,699	137,340,498	99,221,350	60,157,583	70,433,656	514,513,786

Proposed Five-Year CIP





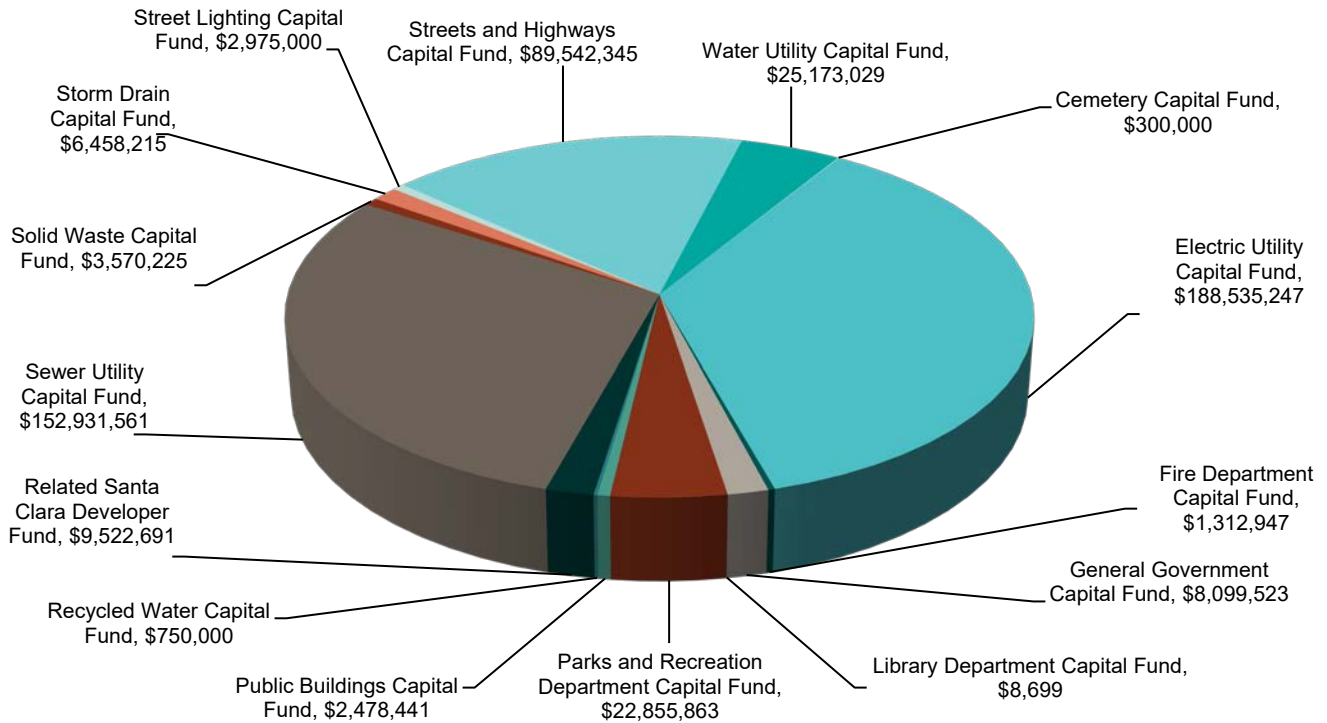
CAPITAL IMPROVEMENT PROGRAM BUDGET BY FUND

Fund	FY 2020/21 Proposed	FY 2021/22 Proposed	FY 2022/23 Proposed	FY 2023/24 Proposed	FY 2024/25 Proposed	Five-Year CIP Total
Cemetery Capital Fund	300,000	0	0	0	0	300,000
Electric Utility Capital Fund	57,872,602	56,538,653	30,397,677	23,792,992	19,933,323	188,535,247
Fire Department Capital Fund	290,796	293,238	251,602	238,582	238,729	1,312,947
General Government Capital Fund	4,098,669	1,260,736	912,104	913,373	914,641	8,099,523
Library Department Capital Fund	8,699	0	0	0	0	8,699
Parks and Recreation Department Capital Fund	5,758,558	6,749,505	3,892,990	960,985	5,493,825	22,855,863
Public Buildings Capital Fund	1,737,751	392,815	112,231	115,999	119,645	2,478,441
Recycled Water Capital Fund	550,000	50,000	50,000	50,000	50,000	750,000
Related Santa Clara Developer Fund	162,062	1,655,852	2,501,585	2,568,949	2,634,243	9,522,691
Sewer Utility Capital Fund	42,114,351	34,792,500	40,328,667	12,992,352	22,703,691	152,931,561
Solid Waste Capital Fund	882,000	623,700	654,885	687,629	722,011	3,570,225
Storm Drain Capital Fund	4,489,447	653,551	327,582	638,544	349,091	6,458,215
Street Lighting Capital Fund	125,000	2,625,000	75,000	75,000	75,000	2,975,000
Streets and Highways Capital Fund	24,360,764	25,419,948	13,357,027	13,165,303	13,239,303	89,542,345
Water Utility Capital Fund	4,610,000	6,285,000	6,360,000	3,957,875	3,960,154	25,173,029
Five-Year CIP Total	147,360,699	137,340,498	99,221,350	60,157,583	70,433,656	514,513,786



CAPITAL IMPROVEMENT PROGRAM BUDGET BY FUND

Proposed Five-Year CIP





CAPITAL IMPROVEMENT PROGRAM UNFUNDED LIST

	Five-Year Unfunded Total
Administrative Facilities	
ADA Transition Plan Implementation	7,350,000
City Hall HVAC Rehabilitation Project	5,200,000
City Hall Security & Key System Upgrade	250,000
Diesel Exhaust Removal Systems	200,000
Emergency Operations Center Capital Refurbishment	40,000
Fall Safety Building Improvements	200,000
Fire Station 5 Replacement	13,012,865
Fire Stations 1, 7, 9 and Admin Building Renovation Study	15,270,000
Hazardous Material Management for City Properties	150,000
Morse Mansion Maintenance & Repair	2,250,000
Public Building Parking Lot Improvements	250,000
Rehabilitate Facilities Storage Building	100,000
Repair to Historic Buildings	300,000
Repairs-Modifications to City Buildings	805,126
Stationary Standby Generators	10,271,000
Street Corporation Yard Renovation	250,000
Training Tower Stair Repair	434,108
Triton Museum Repair and Modifications	1,055,000
Administrative Facilities Unfunded Subtotal	57,388,099
Community Facilities	
Central Park Library Lighting Repair and Upgrade	238,000
Library Expansion	20,000,000
Library Materials Sorter Upgrade Northside Branch	212,000
Repurchase Cemetery Property	170,000
Community Facilities Unfunded Subtotal	20,620,000
Convention Center	
Convention Center Condition Assessment Repairs	6,585,100
Convention Center Garage Condition Assessment Repairs	5,350,000
Convention Center Unfunded Subtotal	11,935,100
Parks and Trails	
Annual Creek Trail Rehabilitation Program	330,000
Central Park Arbor Center Area Improvements	2,933,800
Central Park Master Plan - Aquatic Center, Community Recreation Center and Gymnasium	90,000,000



CAPITAL IMPROVEMENT PROGRAM UNFUNDED LIST

	Five-Year Unfunded Total
Parks and Trails	
Central Park Master Plan - Saratoga Creek Trail (West)	2,126,700
Hetch-Hetchy Trail Phase 1	720,000
Mary Gomez Park Playground Rehabilitation	2,446,900
Maywood Park Playground Rehabilitation	493,700
Park Improvements	519,000
Rotary Park Playground Rehabilitation	826,900
San Tomas Aquino Creek Trail Underpass	4,074,082
Parks and Trails Unfunded Subtotal	104,471,082
Storm Drain	
SDPS Motor and Control Maintenance, Repair, and Replacement	625,000
Storm Drain Pump Station Facility Maintenance & Repair	187,209
Storm Drain Pump Station Outfall Reconstruction Program	300,000
Storm Drain Repairs and Maintenance	400,000
Storm Drain System Improvements	18,400,000
Storm Water Retention Basin Remediation	3,894,618
Storm Drain Unfunded Subtotal	23,806,827
Technology and Equipment	
Broadband Community System General Government Network (GGNET)	100,000
Computer Replacement Program	1,952,959
Consolidate and Upgrade Servers	600,000
Cyber Security Risk Mitigation	1,505,000
Replace Network Equipment	990,000
Technology and Equipment Unfunded Subtotal	5,147,959
Transportation	
Annexed Neighborhood Street Improvements	5,000,000
Annual Curb Ramp Installation	416,800
Annual Street Maintenance and Rehabilitation Program	44,996,852
Benton Bike Lane Project (San Tomas-Dunford)	1,357,083
Bicycle Route Wayfinding - Phase I	300,000
El Camino Real Bike Lane Project	5,557,382
Lick Mill Pedestrian Beacons Upgrade	450,000
MCB/GAP Intersection Improvement Project	6,230,000
Public Alley Pavement Maintenance and Rehabilitation	1,935,000



CAPITAL IMPROVEMENT PROGRAM UNFUNDED LIST

	Five-Year Unfunded Total
Transportation	
Public Right-of-Way Landscaping Improvement	100,000
Safe Routes to School	708,250
Traffic Engineering Consultant Support	1,000,000
Uncontrolled Crosswalks Improvements Project	7,648,379
Vision Zero Plan	300,000
Transportation Unfunded Subtotal	75,999,746
Five-Year Unfunded Total	299,368,813



CAPITAL IMPROVEMENT PROGRAM OPERATING IMPACTS

	FY 2020/21 Proposed	FY 2021/22 Proposed	FY 2022/23 Proposed	FY 2023/24 Proposed	FY 2024/25 Proposed
Convention Center					
Convention Center Condition Assessment Repairs	0	6,450	6,950	6,950	7,450
Convention Center Operating Impacts Subtotal	0	6,450	6,950	6,950	7,450
Electric Utility					
Electric Vehicle Charging	30,000	60,000	90,000	120,000	150,000
Network and Cybersecurity Infrastructure	17,000	202,000	208,100	214,400	220,900
Electric Utility Operating Impacts Subtotal	47,000	262,000	298,100	334,400	370,900
Parks and Trails					
Fairway Glen Restroom	0	9,685	9,980	10,078	10,280
Parks and Trails Operating Impacts Subtotal	0	9,685	9,980	10,078	10,280
Storm Drain					
Urban Runoff Pollution Prevention Program	92,877	94,735	96,630	98,563	100,534
Storm Drain Operating Impacts Subtotal	92,877	94,735	96,630	98,563	100,534
Technology and Equipment					
Permit Information System	0	118,700	118,700	118,700	20,200
Technology and Equipment Operating Impacts Subtotal	0	118,700	118,700	118,700	20,200
Five-Year Operating Impacts Total	139,877	491,570	530,360	568,691	509,364



CAPITAL IMPROVEMENT PROGRAM BUDGET BY EXPENDITURE CATEGORY

	FY 2020/21 Proposed	FY 2021/22 Proposed	FY 2022/23 Proposed	FY 2023/24 Proposed	FY 2024/25 Proposed	Five-Year CIP Total
Expenditure Category						
Construction	102,922,228	90,267,038	78,166,845	43,432,149	53,458,994	368,247,254
Contingencies/Miscellaneous	3,823,983	2,502,646	2,168,440	905,000	560,513	9,960,582
EIR	50,000	0	0	0	0	50,000
Engineering	14,063,338	7,754,788	5,389,245	3,237,365	3,473,572	33,918,308
Engineering Management Services	3,821,799	4,013,644	4,179,521	4,319,480	4,454,295	20,788,739
Equipment	13,657,201	25,966,381	2,137,536	849,374	849,374	43,459,866
Salaries	5,267,150	6,836,001	7,179,763	7,414,215	7,636,908	34,334,037
Technology	1,955,000	0	0	0	0	1,955,000
Land	1,800,000	0	0	0	0	1,800,000
Five-Year CIP Total	147,360,699	137,340,498	99,221,350	60,157,583	70,433,656	514,513,786



BUDGETED POSITIONS OVERVIEW AND TREND

This Proposed Budget incorporates the addition of 19.75 positions from the 2019/20 Adopted Budget. The additions include the following: 1.0 City Attorney's Office position that was approved in the FY 2019/20 and FY 2020/21 Biennial Operating Budget for implementation in FY 2020/21; 15.0 non-General Funded positions that were approved by the City Council during the FY 2019/20 fiscal year to support Electric Utility billing (7.0 positions) and the Related project (8.0 positions); 2.0 positions approved as part of the FY 2020/21 Stadium Authority Budget; and 1.75 positions recommended in the FY 2020/21 Proposed Budget at no additional cost. It should also be noted that at the time of this proposed budget, Related Santa Clara has advised the City of Santa Clara that it will not be funding the 8 positions that were added as of July 1, 2020. The total proposed FTE position count in FY 2020/21 is 1,151.50.

In alignment with the City Council's Strategic Priorities, the staffing changes reflect the City's continued effort to manage the organization's evolving operational needs with the goal of delivering outstanding services to the Santa Clara community. The position changes are summarized below.

FY 2019/20 and FY 2020/21 Biennial Budget and FY 2019/20 City Council Approved Changes

The addition of 16.0 positions was approved in FY 2019/20 as described below:

- **City Attorney's Office:** As part of the Adopted Biennial Operating Budget for FY 2019/20 and FY 2020/21, Council approved the addition of 1.0 Assistant City Attorney effective in FY 2020/21. In February 2020, the Council approved to expediate the creation of this position in FY 2019/20 to provide additional support and to elevate the position from Assistant City Attorney to Chief Assistant City Attorney.
- **Electric Utility Billing Support:** In November 2019, 7.0 positions were added in the Finance and Electric Utility departments to address critical operational gaps related to the City's utility billing systems. Over the past several years, the city's electric utility began the roll out of automated meters that transmit usage data through wireless transmitters to systems that interface daily data to the City's Utility Billing System. During this roll out in spring 2019, it was determined that there were insufficient transmitter devices located throughout the City to fully transmit usage data from a customer in order to issue a utility bill. As a result, backlogs have increased, and overtime and temporary staff has been used to address the delayed billing. As such, 5.0 positions were added to the Finance Department to address the backlog, provide sufficient supervision and manage the City's utility billing systems. In the Electric Utility Department, 1.0 Meter Data Analyst position was added to ensure enough resources are allocated to research data issues that arise from the transmission of a customer's usage information to the billing system. In addition, a review of the Electric Utility procurement staffing has necessitated a need for 1.0 additional Contracts Manager in the Finance Department to focus on procurements and ensure contract compliance.
- **Related Santa Clara:** In November 2019, the City Council approved the addition of 8.0 net new positions to various departments to support the Related Santa Clara Project which would be funded by the developer. Of the added positions, 7.0 are assigned to review plans, manage third party contracts and oversee the work and payment of permit fees. The remaining 1.0 position is a Deputy City Manager (Priority Project Manager) that was added to act as a facilitator for all project approvals and as an intermediary between the City and the Developer for the processing of project approvals. Due to the



uncertain economic impact of COVID-19, position funding will be phased in based on need and is subject to change.

- Staffing Reallocation: In April 2020, 1.0 Public Records Manager position was reallocated from Non-Departmental to the City Clerk's Office. Furthermore, the position was reclassified to a Deputy City Clerk position in order to provide more flexibility with responsibilities that will be assumed by the incumbent.

FY 2020/21 Stadium Authority Budget

- In March 2020, 1.0 Management Analyst and 1.0 Accounting Technician II were added as part of the Stadium budget to provide day-to-day financial support of the Stadium Authority including an increase in data information requests from ManagementCo.

FY 2020/21 Recommended Changes

The proposed changes to the FY 2020/21 positions are highlighted below:

- Community Development: The addition of .75 Office Specialist II position in the Community Development Department is proposed to increase operational efficiencies, enhance retention and assist with day-to-day activities. This is accomplished by a net-zero shift of resources from as-needed and intern staffing and supplies.
- Non-Departmental: The addition of 1.0 Assistant to the City Manager position in Non-Departmental is recommended to oversee and ensure the City's compliance with the American with Disabilities Act (ADA) and prevailing wage laws. This position would also provide support to Stadium related activities. The cost of the position is offset by capital funding as well as position savings in the City Manager's Office.
- Staffing Reallocation: Actions are proposed to reallocate 1.0 Emergency Services Coordinator from the Fire Department to Non-Departmental and reclassify the position to 1.0 Assistant to the City Manager. This change better aligns the function of an Emergency Services Coordinator to serve as the lead in a city-wide capacity. In addition, staff recommends reallocating 1.0 Office Records Specialist from the Mayor and City Council Offices to City Clerk's Office to support and address administrative gaps.



SUMMARY OF BUDGETED POSITIONS BY DEPARTMENT/OFFICE

	FY 2017/18 Adopted	FY 2018/19 Adopted	FY 2019/20 Adopted	FY 2020/21 Amended	FY 2020/21 Change
Positions by Department/Office					
Mayor and City Council Offices*	11.00	10.00	10.00	9.00	(1.00)
City Attorney's Office	6.00	7.00	7.00	8.00	1.00
City Auditor's Office	0.00	0.00	3.33	3.33	0.00
City Clerk's Office	7.00	6.00	5.00	7.00	2.00
City Manager's Office	14.00	13.00	13.00	13.00	0.00
Community Development Department	64.00	65.00	66.00	68.75	2.75
Electric Utility Department	186.00	189.00	197.00	198.00	1.00
Finance Department	61.00	61.00	61.42	69.42	8.00
Fire Department	167.50	167.25	167.25	168.25	1.00
Human Resources Department	15.00	15.00	15.75	15.75	0.00
Information Technology Department	7.00	7.00	7.00	7.00	0.00
Library Department	45.50	46.75	46.75	46.75	0.00
Parks and Recreation Department	80.75	80.75	82.75	82.75	0.00
Police Department	239.00	239.00	239.00	239.00	0.00
Department of Public Works	128.50	127.50	128.50	131.50	3.00
Water and Sewer Utilities Department	73.00	73.00	73.00	73.00	0.00
Non-Departmental	0.00	4.00	9.00	11.00	2.00
Total Budgeted FTE by Department/Office	1,105.25	1,111.25	1,131.75	1,151.50	19.75

*Mayor and City Councilmember positions shown as 7.0 Full-Time Equivalent (Budgeted Positions)



SUMMARY OF BUDGETED POSITIONS BY FUND

	FY 2017/18 Adopted	FY 2018/19 Adopted	FY 2019/20 Adopted	FY 2020/21 Amended	FY 2020/21 Change
Positions by Fund					
General Fund (001)*	819.40	822.35	805.84	815.59	9.75**
Special Revenue Funds					
Housing and Urban Development (562)	0.00	0.00	2.47	2.47	0.00
City Affordable Housing (165)	0.00	0.00	1.71	1.71	0.00
Housing Successor (169)	0.00	0.00	1.61	1.61	0.00
Downtown Parking Maintenance District (025)	0.50	0.50	0.50	0.50	0.00
Housing Authority (164)	0.00	0.00	0.43	0.43	0.00
Convention Center Maintenance District (026)	0.10	0.10	0.10	0.10	0.00
Subtotal Special Revenue Funds	0.60	0.60	6.82	6.82	0.00
Enterprise Funds					
Electric Utility (091, 191)	186.00	189.00	197.00	182.00	(15.00)
Water Utility (092)	47.25	46.75	47.40	47.25	(0.15)
Sewer Utility (094)	22.15	22.65	22.20	22.45	0.25
Solid Waste (096)	5.50	5.55	6.65	6.65	0.00
Cemetery (093)	5.00	5.00	5.00	5.00	0.00
Recycled Water (097)	3.60	3.60	3.40	3.30	(0.10)
Subtotal Enterprise Funds	269.50	272.55	281.65	266.65	(15.00)
Internal Service Funds					
Fleet Management (053)	15.75	15.75	15.75	15.75	0.00
Public Works Capital Projects Management (044)	0.00	0.00	14.69	14.69	0.00
Information Technology Services (045)	0.00	0.00	7.00	7.00	0.00
Subtotal Internal Service Funds	15.75	15.75	37.44	37.44	0.00
Capital Funds					
Electric Utility (591)	0.00	0.00	0.00	16.00	16.00
Related Santa Clara Developer (540)	0.00	0.00	0.00	9.00	9.00
Subtotal Capital Funds	0.00	0.00	0.00	25.00	25.00
Total Budgeted FTE by Fund	1,105.25	1,111.25	1,131.75	1,151.50	19.75

*Mayor and City Councilmember positions shown as 7.0 Full-Time Equivalents (Budgeted Positions)

**Of the 9.75 positions, 8.75 added in the General Fund are cost neutral as these positions are funded through the Electric Utility Department, the Stadium's Budget or cost savings. 1.0 position was previously included in FY 2020/21 as part of the FY 2019/20 and FY 2020/21 Adopted Biennial Operating Budget.



TEN-YEAR GENERAL FUND FINANCIAL FORECAST

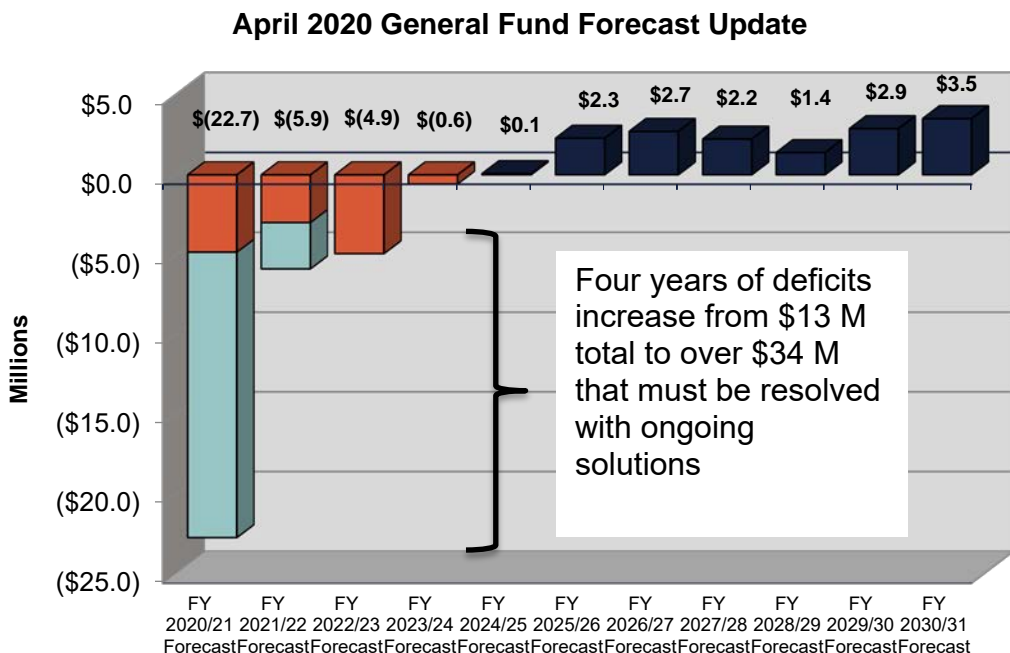
JANUARY 2020 FORECAST

In January 2020, a Ten-Year General Fund Forecast was prepared comparing anticipated General Fund revenues and expenditures to provide policy makers and the public an updated assessment of the City’s financial health. The January Forecast, which is included in this section, was built on the assumption that economic growth would remain positive in all years of the forecast but growth would be slightly slower in the first few years. With this lower economic growth modeled through FY 2022/23, shortfalls totaling \$13.3 million over the first four years of the forecast were projected followed by surpluses in the out-years as shown in the table below.

JANUARY 2020 FY 2021-2031 General Fund Ten-Year Financial Forecast Net Operating Margin - Ongoing Surplus/(Deficit) (\$ in millions)										
2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
(\$4.8M)	(\$3.0M)	(\$4.9M)	(\$0.6M)	\$0.1M	\$2.3M	\$2.8M	\$2.3M	\$1.4M	\$2.9M	\$3.5M
As a percentage of projected operating expenditures										
(1.8%)	(1.1%)	(1.7%)	(0.2%)	0.0%	0.7%	0.8%	0.7%	0.4%	0.8%	1.0%

FORECAST UPDATE

The global pandemic has suddenly and drastically altered the trajectory of the economy and the long-lasting impacts to the City’s budget are yet to be fully known. With this lower economic growth modeled through 2022/23, projected shortfalls totaling \$13.3 million over the first four years have now grown to over \$34 million due to impacts from the COVID-19 Pandemic.





While a moderate economic slowdown/recession was identified as a risk factor in the January Forecast, the significant change in the economic environment as a result of COVID-19 was not foreseen. With the pandemic, economic conditions have worsened in a very short period of time and many economists are now projecting one of the worst recessions in generations. In its Global Economic Outlook – Coronavirus Crisis Update on April 2, 2020, Fitch Ratings now assumes a deep global recession as its baseline forecast. According to Brian Coulton, Fitch’s chief economist, “The forecast fall in global GDP for the year as a whole is on par with the global financial crisis but the immediate hit to activity and jobs in the first half of the year will be worse.” He also indicated that “Our baseline forecast does not see GDP reverting to its pre-virus levels until late 2021 in the US and Europe”.¹

The City’s General Fund revenues will be significantly impacted immediately and over the longer term based on the declining economic situation. The decline in revenues is projected to result in a General Fund shortfall of approximately \$10 million in FY 2019/20 and \$22.7 million in FY 2020/21. The chart below details the anticipated change in the FY 2020/21 shortfall. It should be noted that these projections are based on a return to a reduced level of economic activity after the shelter-in-place order is eased. It is difficult to fully know the ongoing impact at this time. We believe the shortfall represented below could be worse and is directly connected to the duration and magnitude of the shelter-in-place, as well as how re-opening the local economy is implemented over time.

Revenue Category	Changed Assumptions	FY 2020/21 \$ Impact*
January 2020 Forecast		(\$4.8 M)
Transient Occupancy Tax	Based on 25% decline in FY 2019/20 is carried ongoing	(\$6.8 M)
Sales Tax	Based on 10% drop ongoing consistent with prior recessions	(\$5.6 M)
Property Tax	Lower supplemental (related to property resales) and excess ERAF	(\$1.9 M)
Interest	Based on lower interest rates	(\$1.8 M)
Charges for Services	Lower revenue from classes	(\$0.9 M)
Documentary Transfer Tax	Based on lower real estate sales and prices	(\$0.4 M)
Subtotal Projected Impact		(\$17.4 M)
Other Net Changes		(\$0.5 M)
Revised General Fund Shortfall		(\$22.7 M)

Ongoing budget balancing actions will be necessary to address the ongoing shortfalls.

¹ <https://www.fitchratings.com/research/sovereigns/deep-global-recession-in-2020-as-coronavirus-crisis-escalates-02-04-2020>



Ten-Year General Fund Financial Forecast

January 2020

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PURPOSE

The Ten-Year General Financial Forecast (Forecast) provides policy makers and the public an updated assessment of the City’s fiscal health. The Forecast includes projections of ongoing General Fund revenues and expenditures for a ten-year period beyond the adopted biennial budget.

The Forecast serves as a strategic planning tool to assist the City Council, staff, and the public with decision-making as they work to adopt the FY 2020/21 and FY 2021/22 Biennial Capital Budget, adjust the FY 2020/21 Adopted Operating Budget, and consider long-term financial strategies for the City. The Forecast also identifies known risk factors and vulnerabilities, and it provides a foundation for evaluating priorities and understanding trade-offs moving forward.

EXECUTIVE SUMMARY

The Forecast compares anticipated General Fund revenues with base expenditures, which include the projected costs of providing the current level of service. Individual projections of revenues and expenditures are developed based on trend analyses, input from available economic reports, consultant recommendations, departments, updated salary and benefit information, and non-personnel costs. The most current information available is incorporated into the Plan and refined on a moving forward basis.

This Forecast is built on the assumption that economic growth will remain positive in all years of the forecast but will be slightly slower in the first few years. With this lower economic growth modeled through FY 2022/23, shortfalls totaling \$13.3 million over the first four years of the forecast are projected followed by surpluses in the out-years as shown in the table below. The model assumes shortfalls or surpluses are solved with ongoing solutions in the prior year. To the extent solutions to close the gap, or ongoing dollars are not fully spent in years with surpluses, these figures would carryover to the next fiscal year. The projected shortfalls and surpluses are relatively small when compared to projected operating expenditures, ranging from -1.8 percent to 1.0 percent annually.

FY 2021-2031 General Fund Ten-Year Financial Forecast										
Net Operating Margin - Ongoing Surplus/(Deficit)										
(\$ in millions)										
2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
(\$4.8M)	(\$3.0M)	(\$4.9M)	(\$0.6M)	\$0.1M	\$2.3M	\$2.8M	\$2.3M	\$1.4M	\$2.9M	\$3.5M
As a percentage of projected operating expenditures										
(1.8%)	(1.1%)	(1.7%)	(0.2%)	0.0%	0.7%	0.8%	0.7%	0.4%	0.8%	1.0%

The Forecast compares ongoing revenues and expenditures. It does not factor in one-time funding sources or items funded on a pay-as-you-go method with one-time sources. The Forecast also assumes that the Building Development Program will be 100% cost recovery, and the Building Reserve is used to balance any differences between projected revenues and expenditures.

The Forecast does not include the following:

- The cost to fund capital improvements that rely on General Fund funding;
- The cost to address unmet/deferred infrastructure needs;



- The operating and maintenance costs of capital projects under development;
- The cost to fully fund public safety equipment replacement;
- Revenue and staffing impacts of development projects;
- Additional contributions to Reserves (Budget Stabilization Reserve, Capital Projects Reserve, Pension Reserve); and
- One-time funding sources and one-time expenditure needs.

Historically, the City has funded many of these items with one-time funds on a pay-as-you-go basis. The use of one-time funds as the funding mechanism for capital improvements and various equipment that rely on the General Fund creates challenges. The lack of sufficient one-time funding to meet these needs has resulted in a backlog of unmet/deferred infrastructure needs. Staff will continue to evaluate potential options to create capacity to address those funding needs.

In addition to the elements described above that are not factored into the Forecast, the City has identified various risk factors that could have a potential impact on the Forecast. These include:

- Loss of Stadium Authority revenues
- Labor negotiations/other expenditures outside the budget assumptions;
- CalPERS actuarial changes or reform actions;
- State/federal legislative changes;
- Downturn in the economy/decline in revenue; and
- Refinement of major revenue projections.

All forecasts contain risk factors that we have known, that create a level of uncertainty regarding the forecasted revenue and expenditure estimates. Since the last forecast, some of these known risk factors have begun to materialize. The Forecast in this document represents additional impacts of \$11.4 million ongoing, when compare to the prior year. These impacts include the loss of Stadium Authority revenues (\$2.7 million), higher labor and other costs beyond the budget assumptions (\$4.3 million), higher CalPERS retirement costs (\$0.7 million), and lower revenues (\$3.7 million) including the elimination of an estimate for Cannabis Tax and lower Contribution In-Lieu from the City's Electric Utility.

As the City has experienced in the past, General Fund revenues may exceed or fall below expectations based on changes in economic or non-economic conditions. This type of volatility has been seen in the City's two largest General Fund revenues, Property Tax and Sales Tax. Various cost elements can also vary from year to year, such as retirement costs that are impacted by the earnings assumptions and performance of the California Public Employees Retirement System (CalPERS).

Given the length of the current economic expansion and the likelihood of a recession at some point in the future, a Recession Scenario is included to provide perspective on the potential impacts of an economic downturn. Under this scenario, the projected General Fund shortfall would increase to \$31.3 million over three years, up from a projected shortfall of \$13.3 million in this forecast.

Staff will continue to closely monitor revenue performance and expenditures and will refine the revenue and expenditure figures during the development of the Biennial Capital Budget for FY 2020/21 and FY 2021/22 that will include adjustments to the FY 2020/21 Adopted Operating Budget.



ECONOMIC OUTLOOK

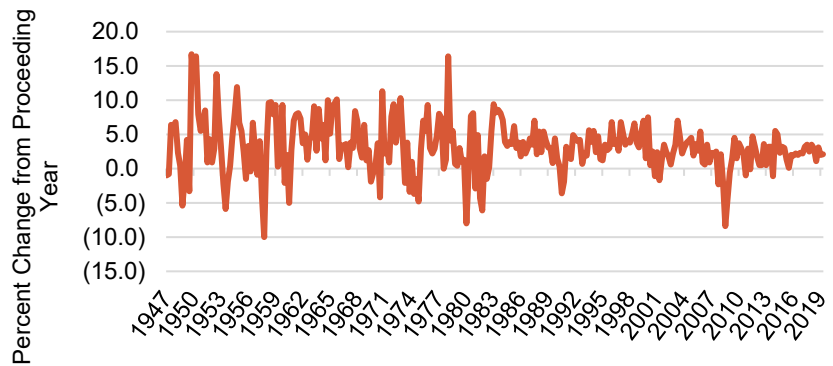
National Economy

The U.S. economy is in its eleventh consecutive year of expansion, the longest in U.S. history. This expansion, however, has been weaker than past expansions with job and Gross Domestic Product (GDP) growth lagging other post-war recoveries. Looking forward, there continues to be speculation regarding when the next recession will hit. At this point, many economists believe economic growth will continue but at a slower rate than experienced in recent years.

One indicator of economic health is GDP performance. In the December 2019 projections of Federal Reserve Board members and Federal Reserve Bank presidents, the median projection for the change in real GDP totaled 2.2% in 2019, 2.0% in 2020, 1.9% in 2021, 1.8% in 2022 and the longer run rate is set at 1.9%.¹ These figures are down from the growth of 2.9% in 2018 and 2.4% in 2017. In its December 2019 Economic Forecast, the UCLA Anderson Forecast projected similar growth rates with 2.3% real GDP growth in 2019, followed by growth of 1.8% in 2020 and 2021.² Similarly, the Conference Board Economic Forecast for the U.S. Economy projected 2.3% real GDP growth in 2019 and does not expect growth to dip below 2% in 2020.³

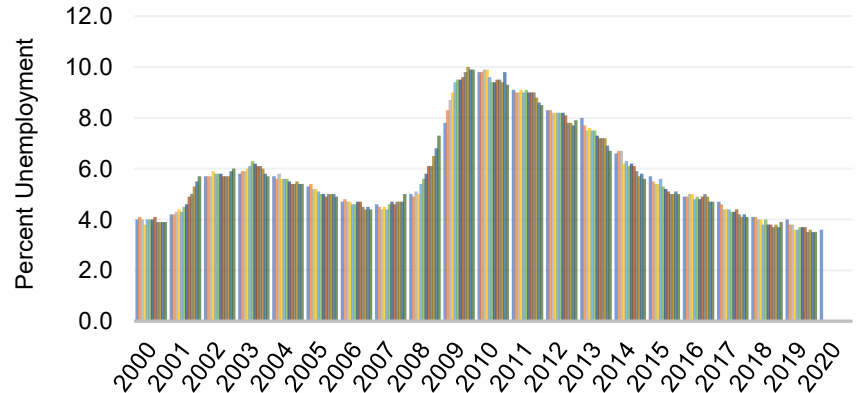
The U.S. employment rate remains low. According to data from the Bureau of Labor Statistics, the national unemployment rate (seasonally adjusted) peaked at 10% in October 2009 and now sits at 3.6% as of January 2020.

Real U.S. Gross Domestic Product



Source: U.S. Bureau of Economic Analysis

U.S. Unemployment Rate



Source: US Bureau of Labor Statistics

¹ <https://www.federalreserve.gov/monetarypolicy/files/fomcprojtabl20191211.pdf>

² UCLA Anderson Forecast, December 2019 Economic Forecast, Forecast Tables – Summary, Nation page 79

³ <https://www.federalreserve.gov/monetarypolicy/files/fomcprojtabl20191211.pdf>



The economic outlook showed improvement towards the end of 2019. The interest rate yield curve is a common economic indicator that is used to predict economic recessions or slowdowns. When the interest rate yield curve inverts, long-term bonds have lower yields than short-term bonds, usually indicating pessimism regarding the economy. This curve, which inverted in 2019 indicating a slowdown, returned to a positive slope. However, there was a brief return to an inverted yield curve at the end of January 2020 in certain areas. The Federal Reserve cut interest rates three times in 2019, which supplied additional reserves into the banking system and helped spur economic activity. Also, the United States, Mexico, Canada Agreement (USMCA) as well as the initial trade agreement with China reduce trade uncertainty.

U.S. economic growth is dependent on consumer spending, which accounts for approximately 70% of the GDP. According to the Conference Board Consumer Confidence Survey, consumer confidence increased in January. “Consumer confidence increased in January, following a moderate advance in December, driven by a more positive assessment of the current job market and increased optimism about future job prospects,” said Lynn Franco, Senior Director of Economic Indicators at The Conference Board. “Optimism about the labor market should continue to support confidence in the short-term and, as a result, consumers will continue driving growth and prevent the economy from slowing in early 2020.”⁴

California Economy

The economy of California is the largest in the United States with a gross state product of approximately \$3 trillion. If California were a sovereign nation, it would rank as the world’s fifth largest economy.⁵

The California economy is expected to experience continued modest growth. As described in the California Legislative Analyst Office’s 2020-21 Budget: California Fiscal Outlook, California job growth is expected to continue, but at a slower rate. The housing market is also expected to rebound somewhat due to falling mortgage interest rates. The Employment Development Department reported California’s unemployment rate held steadfast at its record low of 3.9% in December 2019. With the addition of 12,600 nonfarm jobs in December 2019, the current expansion sets a new record in California of 118 months, surpassing the long expansion of the 1960s. Since February 2010, California has gained 3.42 million jobs, which accounts for more than 15 percent of the nation’s 22.69 million job gain during this period. The number of unemployed Californians is also at the lowest since 1989, despite the large increases in statewide population since that time.⁶

⁴ <https://www.conference-board.org/data/consumerconfidence.cfm>

⁵ http://www.dof.ca.gov/Forecasting/Economics/Indicators/Gross_State_Product/

⁶ <https://www.edd.ca.gov/newsroom/unemployment-january-2020.htm>



Regional Economy

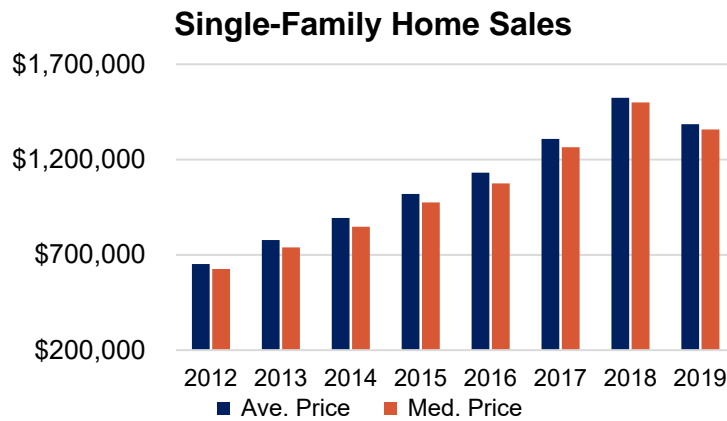
Santa Clara has experienced strong revenue growth and development activity. Like the nation and California, unemployment is also at a historic low. Looking to FY 2020/21 and beyond, the City is projecting that the regional economy will continue to grow, but at a slower rate over the next few years. In the later years of the forecast, growth is expected to normalize at higher rates than those expected over the next three years.

Unemployment Rate (Seasonally Adjusted)			
	Dec 2017	Dec 2018	Dec 2019
Nation	4.1%	3.9%	3.5%
California	4.4%	4.1%	3.9%
San José-Sunnyvale-Santa Clara Metropolitan Statistical Area	2.9%	2.6%	2.4%

Sources: California Employment Development Department and U.S. Bureau of Labor Statistics

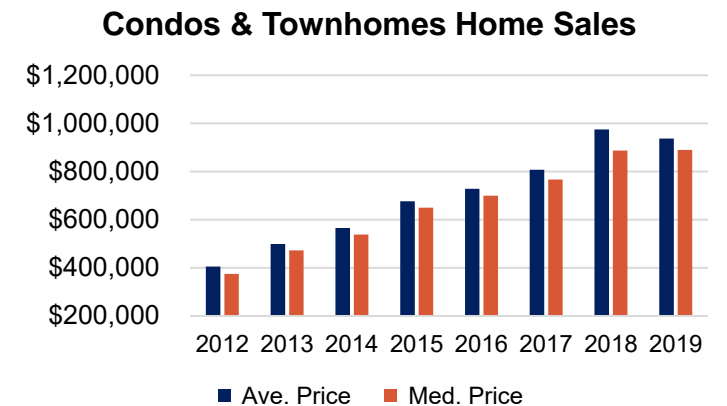
The unemployment rate in this region also remains below the State and nation.

In 2019, a total of 32,500 jobs were added to the region, resulting in an annual growth rate of 2.8%. Manufacturing led the job gains with 7,800 jobs, followed by the next largest categories of professional and business services (up 6,600 jobs), information (up 6,400 jobs), and government (up 6,400 jobs)⁷.



Property values in Santa Clara remain high. In 2019, the median price of a single-family home totaled \$1.36 million, which was down from the high of \$1.50 million experienced in 2018, but above the 2017 level of \$1.27 million as shown in the Single-Family Residential Home Sales chart.

There are significant development projects underway in Santa Clara that will bring new revenues as well as new costs. The financial impacts of these developments have not been factored into this forecast given the uncertainty regarding the timing. However, it is anticipated that this additional development activity will have a positive impact on the forecast.



Data Source: Santa Clara County Association of Realtors

⁷ [https://www.labormarketinfo.edd.ca.gov/file/lfmonth/sjos\\$pds.pdf](https://www.labormarketinfo.edd.ca.gov/file/lfmonth/sjos$pds.pdf)



GENERAL FUND OVERVIEW

This Forecast projects deficits in early years of the forecast, followed by surpluses in the out-years. A slight economic slowdown has been factored into this Forecast in the first few years.

The following table displays the projected General Fund revenues and expenditures for FY 2020/21 and ten years beyond the adopted biennial budget and the total cumulative surplus. In addition to the small cumulative surplus, the incremental shortfalls and surpluses (assuming each preceding shortfall or surplus is addressed completely with ongoing solutions in the year it appears) for each year of the forecast are included. Because it is the City’s goal to remain in balance on an ongoing basis, the incremental figure is useful in that it shows the additional shortfall or surplus attributed to a particular fiscal year. To the extent that a shortfall is not resolved or a surplus is not expended on an ongoing basis, it is important to understand that the remaining budget gap or surplus will carry over to the following year.

FY 2021-2031 General Fund Ten-Year Financial Forecast (\$ in millions)											
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Projected Revenues	\$263.5	\$ 270.9	\$277.8	\$286.7	\$297.0	\$307.7	\$319.0	\$330.4	\$342.3	\$354.8	\$367.6
Projected Expenditures	\$268.3	\$ 278.7	\$290.5	\$300.0	\$310.3	\$318.7	\$327.2	\$336.3	\$346.8	\$356.4	\$365.7
Cumulative (Shortfall)/ Surplus	(\$4.8)	(\$7.8)	(\$12.7)	(\$13.3)	(\$13.3)	(\$11.0)	(\$8.2)	(\$5.9)	(\$4.5)	(\$1.6)	\$1.9
Net Operating Margin	(\$4.8)	(\$3.0)	(\$4.9)	(\$0.6)	\$0.1	\$2.3	\$2.8	\$2.3	\$1.4	\$2.9	\$3.5
% of Expenses	(1.8%)	(1.1%)	(1.7%)	(0.2%)	0.0%	0.7%	0.9%	0.7%	0.4%	0.8%	1.0%

Note: The Forecast does not include the cost to fund capital improvements that rely on General Fund funding, the operating and maintenance costs of capital projects under development, the cost to address unmet/deferred infrastructure needs, the cost to fully fund public safety equipment replacement, additional contributions to reserves, one-time funding sources, and one-time expenditure needs. It is assumed that the development fee program will be 100% cost recovery.

General Fund Operating Margin

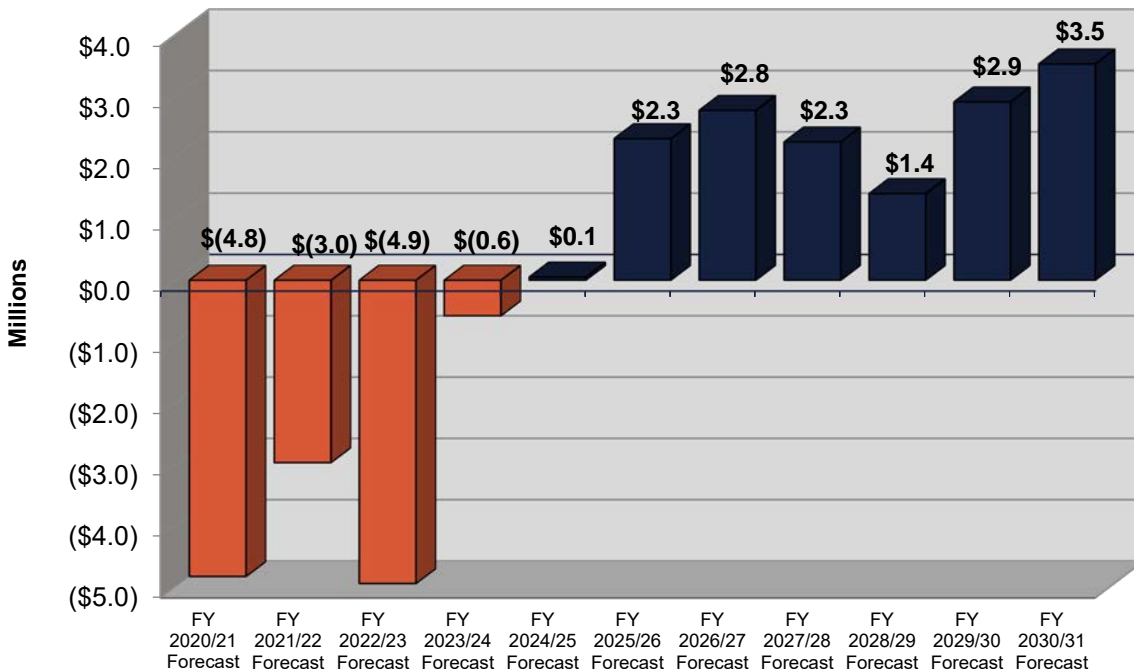
The operating margin reflects the variance between the projected General Fund revenues and expenditures for each year of the Forecast. In FY 2020/21, a General Fund shortfall of \$4.8 million is projected. This projection is derived by comparing estimated revenues with the cost of delivering existing City services. In the out years of the Forecast, shortfalls are projected through FY 2023/24, with sufficient funds available to cover base expenses in the remaining years. By the end of the Forecast period, revenues are projected at \$367.6 million and expenditures are estimated at \$365.7 million. The annual margins are relatively narrow when put into context



of the size of the projected General Fund budget, ranging from -1.8% to 1.0% of the projected annual budget. With revenues anticipated to continue to grow at a moderate pace during the ten-year forecast, they are generally sufficient to cover base expenditures over the Forecast period. It is important to note, however, that the base expenditures do not factor in several cost elements that are currently funded on a pay-as-you-go basis with one-time funds, including the following: the cost to fund capital improvements that rely on General Fund funding; the operating and maintenance costs of capital projects under development; the cost to address unmet/deferred infrastructure needs; the cost to fully fund public safety equipment replacement; and additional contributions to the Pension Stabilization Reserve.

The revenue projections assume a moderately growing economy throughout the forecast period, but do not include project specific revenues that may result from several large commercial and residential development projects currently under review or entitled but not yet under construction. If any of the development projects are completed and yield positive economic benefit, the outlook would improve. In addition, this forecast does not include a possible recession scenario.

FY 2021-31 General Fund Forecast Operating Margin





There are various factors that are not included in the Forecast that have and could continue to impact future financial performance as shown in the chart below.

FY 2021-31 General Fund Forecast Potential Impacts and Risk Factors			
	Impact Realized	\$ Impact	Continued Risk
Loss of Stadium Authority revenues	✓	(\$2.7 M)	
Labor negotiations/other expenditures beyond assumptions	✓	(\$4.3 M)	✓
CalPERS actuarial changes or any CalPERS reform actions	✓	(\$0.7 M)	✓
Capital/Infrastructure			✓
Economic Slowdown/Recession			✓
Infrastructure operating budget impacts			✓
Further refinement of major revenue projections (Cannabis Tax, Contribution In-Lieu)	✓	(\$3.7 M)	✓
Development Projects (Revenue/Staffing/Capital Maintenance)			✓
State/Federal Legislative Changes			✓



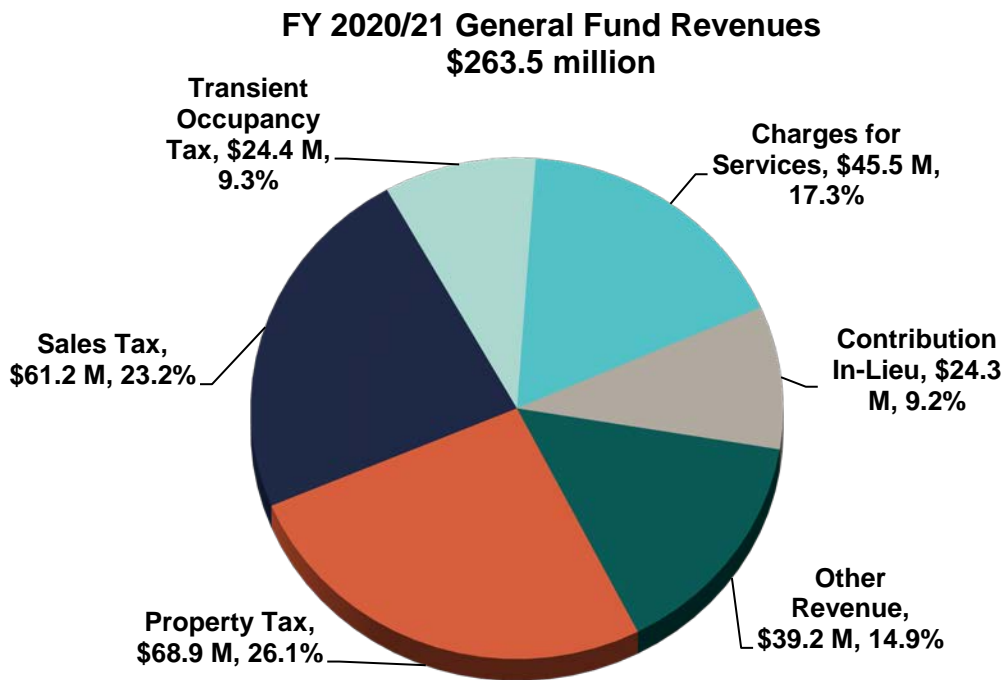
GENERAL FUND REVENUES

There are several General Fund revenue sources supporting the City’s activities as shown in the table below.

FY 2021-2031 General Fund Revenue Sources											
(\$ in millions)											
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	\$ m	\$ m	\$ m	\$ m	\$ m	\$ m	\$ m	\$ m	\$ m	\$ m	\$ m
Property Tax	68.9	72.4	75.9	79.1	83.2	87.5	92.1	96.8	101.9	107.2	112.8
Sales Tax	61.2	62.0	62.8	64.5	66.1	67.8	69.5	71.2	72.8	74.4	76.0
Transient Occupancy Tax	24.4	23.2	22.5	23.4	24.4	25.3	26.3	27.4	28.5	29.6	30.8
Franchise Tax	4.7	4.9	5.0	5.2	5.3	5.5	5.7	5.8	6.0	6.2	6.4
Documentary Transfer Tax	1.7	1.7	1.7	1.7	1.8	1.8	1.8	1.9	1.9	2.0	2.0
Licenses and Permits	10.9	11.2	11.6	11.9	12.3	12.6	13.0	13.4	13.8	14.2	14.6
Fines and Penalties	1.9	1.9	1.9	1.9	1.9	1.9	1.9	1.9	2.0	2.0	2.0
Interest Income	6.6	6.7	6.3	6.0	5.5	5.7	5.8	5.9	6.0	6.1	6.2
Rents	11.0	13.0	13.4	13.9	14.9	15.2	15.9	16.3	16.6	17.2	17.7
Other Services Fees	45.5	46.6	48.5	50.0	51.6	53.4	54.9	56.7	58.6	60.6	62.6
Transfers from Other Funds	1.8	1.5	1.5	1.5	1.5	1.5	1.6	1.6	1.6	1.6	1.6
Contribution in Lieu of Taxes	24.3	25.2	26.1	27.0	27.9	28.9	29.9	30.9	32.0	33.1	34.3
All Other Revenues	0.6	0.6	0.6	0.6	0.6	0.6	0.6	0.6	0.6	0.6	0.6
Total Sources	\$263.5	\$ 270.9	\$277.8	\$286.7	\$297.0	\$307.7	\$319.0	\$330.4	\$342.3	\$354.8	\$367.6
% Change from Prior Yr		2.8%	2.5%	3.2%	3.6%	3.6%	3.6%	3.6%	3.6%	3.6%	3.6%



Sales tax and property tax comprise the largest individual sources of General Fund revenues, representing a combined \$130.1 million in FY 2020/21, or approximately 50% of the total. These categories along with Transient Occupancy Tax are economically sensitive and account for almost 60% of the General Fund revenues.



Following is a discussion of the major General Fund revenue categories:

Property Tax

The Property Tax category includes Secured and Unsecured Property Taxes. The County of Santa Clara Office of the Assessor and the Controller-Treasurer Department meets quarterly with cities to review property tax revenue allocated to Santa Clara County cities. The Controller-Treasurer Department provides projections on the current year property tax receipts, including updates on the assessed valuation and estimates on anticipated adjustments made from property tax appeals. The current year estimates are used as the starting point in the forecast. The County Assessor’s Office also provides information to cities on a monthly basis on the status of the assessment roll for the upcoming year.

Property tax revenue for FY 2020/21 is projected at \$68.9 million, a \$3.6 million or 5.5% increase from the FY 2019/20 year-end estimate of \$65.3 million. Assessed valuation growth on secured property is projected at 6.5% and reflects the annual inflation factor based on Consumer Price Index (2% maximum increase annually), growth due to property sales, and a general allowance for new construction projects being added to the tax rolls. In the remaining years of the forecast, assessed valuation growth is expected to range from 4.5% to 6.0%. In order to meet these growth projections, developments with assessed valuation between \$700 million to \$1 billion would need to continue annually. By the end of the forecast period, Property Tax receipts are projected to reach \$112.8 million.

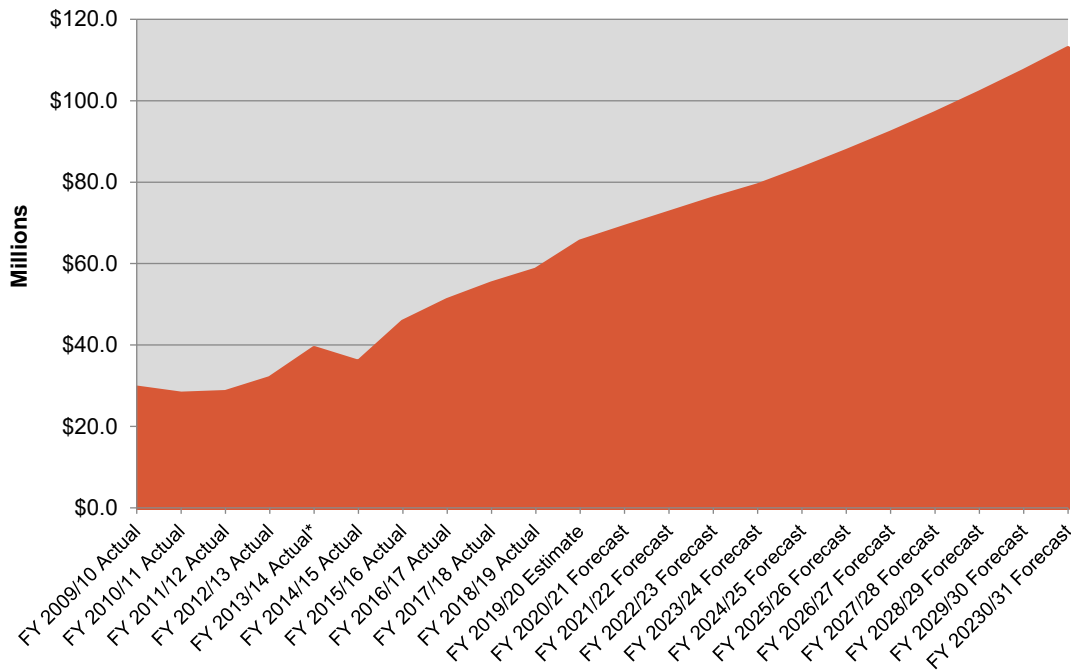


Secured Property Tax receipts include general secured property tax along with supplemental property tax (retroactive collections back to the point of sale for reassessments of value due to property resale), residual Redevelopment Agency receipts, and excess Educational Revenue Augmentation Fund (ERAF) funds (under Proposition 98, a portion of property tax receipts are allocated to the ERAF beginning in 1992 and once there are sufficient funds in ERAF to fulfill the obligation to the school districts, excess funds are returned to the taxing entities that contributed the funding). Overall, Secured Property Tax receipts are expected to increase 5.6% in FY 2020/21, 5.2% in FY 2021/22, and 5.0% in FY 2022/2023, followed by increases ranging between 4.3% and 5.3% annually for the remaining years of the Forecast.

Unsecured Property Tax receipts are projected to increase 3% in FY 2020/21, 1% in FY 2021/22 and FY 2022/23, followed by 3.0% annual growth in the remaining years of the Forecast.

Collections are expected to grow at an average annual rate of 5.1% over the forecast period.

Property Tax Revenue



Note: FY 2013/14 includes one-time \$6.1 million due to Redevelopment Agency dissolution

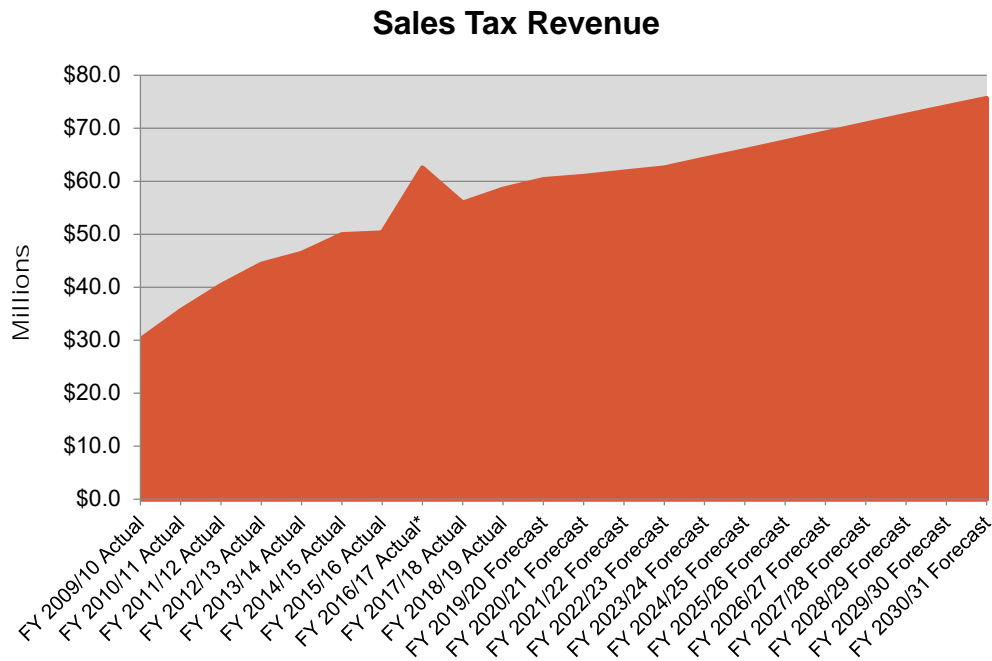
Sales Tax

Santa Clara’s sales tax collections are directly influenced by local, regional, national and international economic and business cycles. Because of this, sales tax collections are one of the most economically sensitive General Fund revenue sources. These collections have increased in recent years and growth is expected to continue in FY 2020/21 and throughout the forecast period.

As shown in the chart below, sales tax collections are expected to total \$60.3 million in FY 2019/20 and increase 1.5% to \$61.2 million. Slightly lower growth rates of 1.3% are expected in FY 2021/22 and FY 2022/23 to reflect slower economic growth in those years. In the remaining years of the forecast, annual increases ranging between

2.1% and 2.6% are projected. Based on these projections, annual collections will reach \$76.0 million by FY 2030/31. These projections are based on information provided by the City’s sales tax consultant. Their estimates are based on individual category/segment projections with adjustments for known individual business anomalies such as missed payments or misallocations.

Collections are expected to grow at an average annual rate of 2.5% over forecast period.

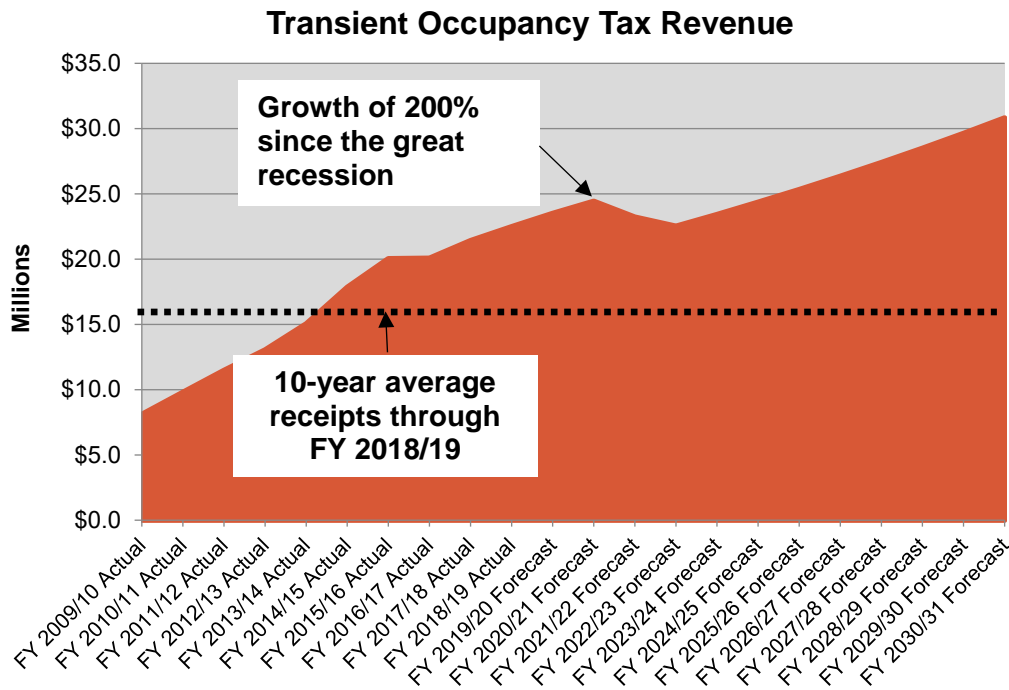


Note: FY 2016/17 includes a one-time true-up payment due to the unwinding of the State’s Triple Flip.

Transient Occupancy Tax

Transient Occupancy Tax (TOT) is calculated as a percentage of City hotel/motel room charges. The City’s current TOT rate is 9.5%. As with sales tax, TOT is sensitive to business cycles and can vary greatly from year to year based on occupancy levels and room rates. Over the last several years, this category has experienced tremendous growth as shown in the TOT chart on the following page. During the last two recessions, however, this category also experienced double-digit declines.

TOT revenue is projected to reach \$23.5 million in FY 2019/20 and increase 4% in FY 2020/21 to \$24.4 million. This collection level reflects growth of 200% from the Great Recession and is well above the ten-year average receipts through FY 2018/19 of \$15.9 million. With a modest economic slowdown projected in the early years of the forecast, TOT receipts are projected to experience slight declines of 5% in FY 2021/22 and 3% in FY 2022/23, followed by 4.0% annual growth the remaining years of the Forecast. The Forecast annualizes the impact of the new AC Hotel and Element Santa Clara Hotel that have recently opened. Additional hotels in the plan review process have not been factored into the tax projections.



Licenses and Permits

The Licenses and Permits category includes business licenses, building development-related permits (building, electric, plumbing, mechanical), fire permits, encroachment permits, and parking permits. Collections in this category are projected to total \$10.9 million in FY 2020/21, reflecting the continuation of strong development activity, slight growth in business license activity, and a consistent level of parking permits. Average annual growth of 3% is projected in the out years of the Forecast, with collections reaching \$14.6 million in FY 2030/31. For the building development-related permits, it is assumed that the program is 100% cost recovery and any forecasted difference between revenues and expenditures will be balanced by increases or decreases to the Building Reserve. This Forecast assumes that funding will be added each year to this Reserve.

Interest Income

The City invests all funds not needed for current cash requirements in accordance with the City Council-approved Investment Policy. These funds are invested in securities having a maximum maturity of five years. The factors that directly influence General Fund interest income include prevailing interest rates, the size of the portfolio and the relative percentage of the portfolio allocated to the General Fund. Based on the expected interest rates and cash balances, the General Fund is expected to receive \$6.6 million in interest in FY 2020/21. In the remaining years of the Forecast, interest earnings are projected to fluctuate annually primarily due to interest rate assumptions, ranging from \$5.6 million to \$6.7 million.

Rents

The Rents category includes property rents and leases as well as right-of-way rental fees charged to the water sewer and utilities. In FY 2020/21, rent revenue is estimated to total \$11.0 million, including \$7.2 million from property rents and leases and \$3.8 million from right-of-way rental fees. The FY 2020/21 estimate is below the FY 2019/20 Adopted Budget estimate of \$14.1 million due primarily to the loss of performance-related rent



associated with the stadium. Growth projections for the out years of the Forecast are based on individual lease agreements. Rent revenue is projected to reach \$17.7 million by FY 2030/31 and reflects the additional lease revenue associated with the Related project.

Other Services Fees

The Other Services Fees category includes fees charged for various City services provided by the departments of Community Development, Fire, Police, Park and Recreation, and Public Works as well as cost allocation plan reimbursements and stadium-related reimbursements. This category is estimated to generate \$45.5 million in FY 2020/21, an increase of 4.0% from the FY 2019/20 projection of \$43.7 million. Over the Forecast period, average annual growth of 3.3% is projected, resulting in collections of \$62.6 million by FY 2030/31.

Contribution In-Lieu of Taxes

In accordance with the City's charter, Silicon Valley Power pays 5.0% of gross revenues to the General Fund as contribution-in-lieu of taxes (CLT). For FY 2020/21, CLT is projected to total \$24.3 million, an increase of 3.5% from the FY 2019/20 estimate of \$23.5 million. It is anticipated that CLT will increase to \$34.3 million by FY 2030/31, increasing at an annual rate of 3.5%. Growth in this category is primarily driven by market projections for electric consumption, resources costs, and any retail rate increase assumed for the Electric Utility.



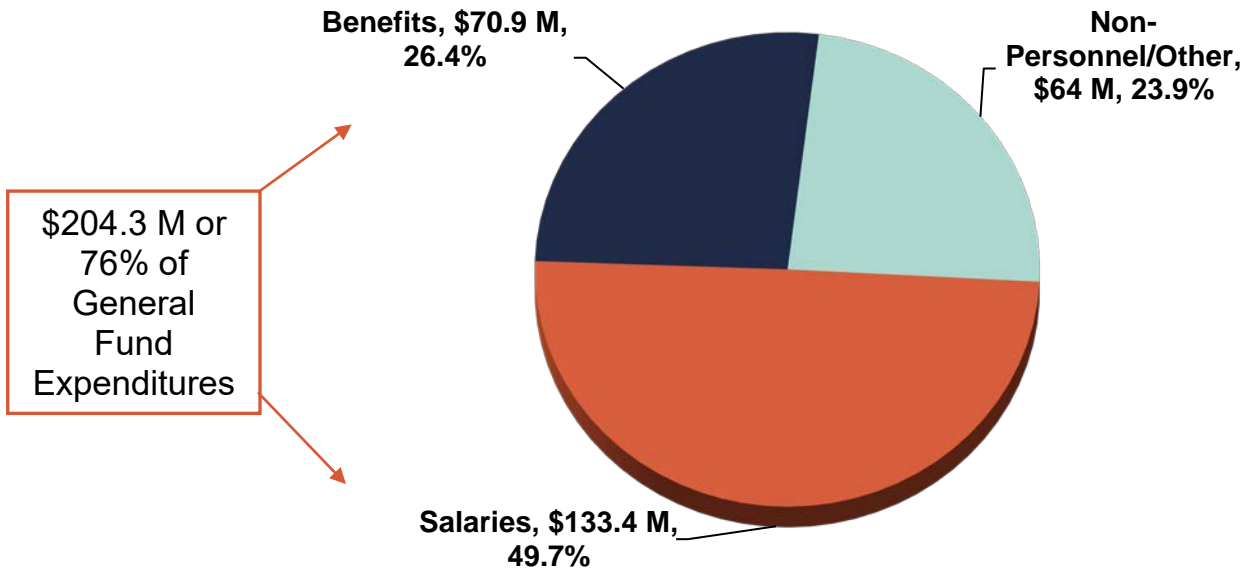
GENERAL FUND EXPENDITURES

Expenditures are projected to grow from \$268.3 million in FY 2020/21 to \$365.7 million by the end of the forecast period. FY 2020/21 expenditures are \$1.1 million below the FY 2019/20 Adopted Budget of \$269.4 million primarily due to the elimination of expenditures funded on a one-time basis in FY 2019/20.

FY 2021-2031 General Fund Revenue Expenditures (\$ in millions)											
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	\$ m	\$ m	\$ m	\$ m	\$ m	\$ m	\$ m	\$ m	\$ m	\$ m	\$ m
Salaries	133.4	139.7	145.5	150.5	155.1	159.4	164.3	168.8	173.5	178.1	183.3
Retirement	49.4	53.2	57.6	60.3	63.0	65.2	65.6	67.9	70.4	73.4	75.5
Other Benefits	21.5	22.5	23.4	24.2	25.2	26.1	27.0	28.0	29.1	29.9	30.5
Sub-Total Labor Costs	204.3	215.4	226.5	235.0	243.3	250.7	256.9	264.7	273.0	281.4	289.3
Materials, Services, Supplies	30.4	30.3	31.4	31.6	32.7	33.0	34.2	34.6	35.8	36.1	36.3
Interfund Services	26.7	26.6	27.5	28.2	28.9	29.6	30.3	31.0	31.8	32.4	33.3
Capital Outlay	0.2	0.1	0.1	0.1	0.2	0.1	0.1	0.1	0.1	0.2	0.2
Loans and Transfers	4.7	4.4	3.3	3.4	3.5	3.5	3.5	3.6	3.7	3.7	3.8
Reserves	2.0	1.9	1.7	1.7	1.7	1.8	2.2	2.3	2.4	2.6	2.8
Sub-total Other Costs	64.0	63.3	64.0	65.0	67.0	68.0	70.3	71.6	73.8	75.0	76.4
Total Uses	\$268.3	\$ 278.7	\$290.5	\$300.0	\$310.3	\$318.7	\$327.2	\$336.3	\$346.8	\$356.4	\$365.7
% Change from Prior Yr		3.9%	4.2%	3.3%	3.4%	2.7%	2.6%	2.8%	3.1%	2.8%	2.6%



FY 2020/21 General Fund Expenditures by Type



Labor Costs

Labor costs, which include salary, retirement and other benefit costs, are projected at \$204.3 million in FY 2020/21. These costs are derived from a position-level analysis of City staffing, including actual salary and benefit information, negotiated salary and benefit adjustments for bargaining groups that have current Memorandums of Understanding with the City, projected adjustments for the out years of the forecast, and retirement information from the California Public Employees Retirement System (CalPERS) and the City’s actuary.

Over the Forecast period, these costs are projected to increase an average of 3.2% annually and reach \$289.3 million by FY 2030/31.

Retirement Costs

Retirement costs represent one of the largest components of labor costs. The City contributes to CalPERS, which provides a defined benefit plan for participating public entities within the State of California. CalPERS offers a menu of benefit provisions that are established by State statutes within the Public Employee Retirement Law. The City selected its benefit provisions from the benefit menu by contract with CalPERS and adopted those benefits through local ordinance, following negotiations with employee bargaining groups.

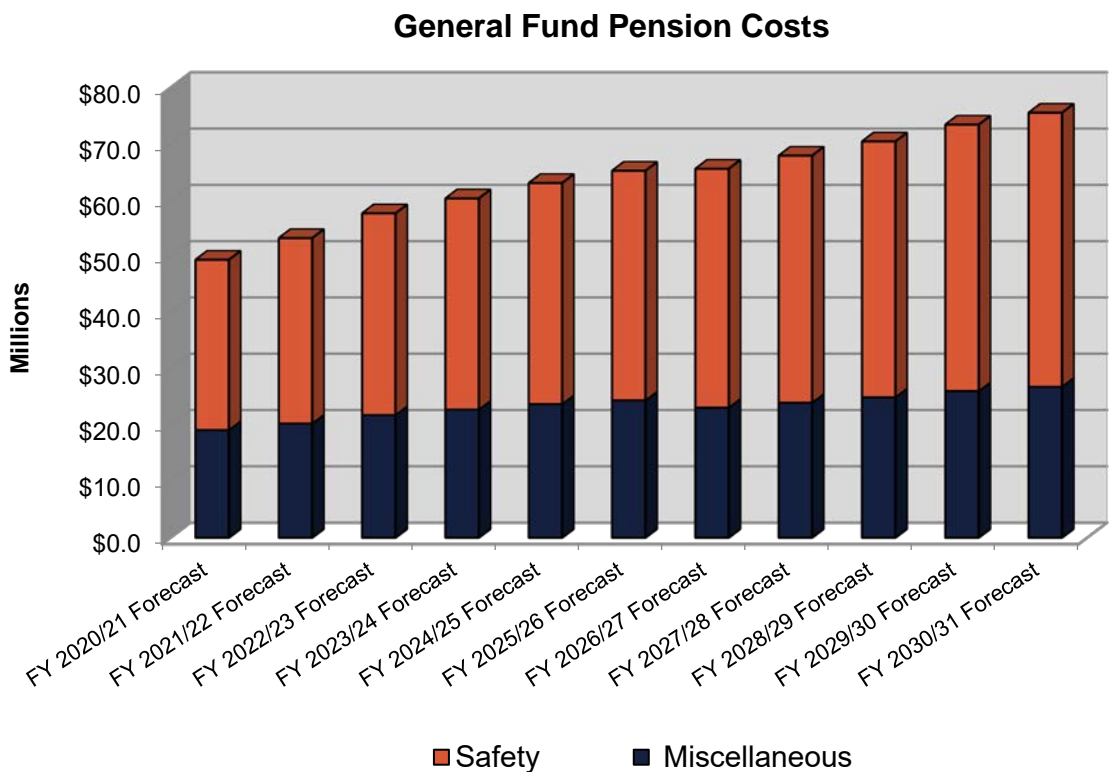
CalPERS retirement costs rose sharply over the past decade as a result of the market losses in the early 2000s followed by benefit enhancements in the mid-2000s. In 2011/12, General Fund pension costs were \$18.9 million; by FY 2020/21, pension costs are projected to be \$49.4 million. Retirement payments are expected to continue to rise as required employer rate increases are rolled in to make up for investment losses, a lower investment return assumption, shorter smoothing and amortization periods, and other demographic assumption changes.



By the end of the Forecast period, PERS expenditures are projected to reach \$75.5 million and will account for an estimated 21% of General Fund expenditures

On December 21, 2016, the CalPERS Board approved lowering the investment earnings assumption (discount rate) downward from 7.5% to 7.0% over the next three years. This change increased rates beginning in Fiscal Year 2018/19. In February 2018, the CalPERS Board approved shortening the period over which actuarial gains and losses are amortized from 30 years to 20 years for new pension liabilities. This policy became effective as of the June 30, 2019 CalPERS actuarial valuations.

Year-by-year pension rate projections are shown below.





Materials, Services and Supplies

The materials, services and supplies estimate for FY 2020/21 is \$30.4 million, which is consistent with the FY 2020/21 Adopted Budget level of \$30.6 million. Annual adjustment factors are included in this category as well as adjustments for expenditures that occur every two years. Expenditures are projected to reach \$36.3 million by FY 2030/31.

Interfund Services

Interfund services include the General Fund contribution to several internal service funds, including Communications Acquisitions, Fleet Operations, Information Technology Services, Special Liability Insurance, Unemployment Insurance, Public Works Capital Project Management, Vehicle Replacement, and Workers' Compensation. In FY 2020/21, these costs are estimated at \$26.7 million and increase to \$33.3 million by FY 2030/31. These estimates are based on an evaluation of the activity levels in each internal service fund.

Loans and Transfers

This category includes debt service payments, loans to the Cemetery Fund, and the City's contributions to parking maintenance and Convention Center maintenance. These costs are estimated at \$4.7 million in FY 2020/21 and total \$3.8 million by FY 2030/31. The debt service payments for the 2010 Lease Agreement (provided funds to refund outstanding bonds to construct the police administration building) are scheduled to be completed in February 2022, resulting in lower costs in the out years of the Forecast.

Reserves

This category includes the contributions to the Building Reserve and the Technology Reserve to account for the difference between the forecasted revenues and expenditures. Because forecasted revenues are above the forecasted expenditures in each year of the Forecast, the differences are set aside in reserves. These contributions total \$2.0 million in FY 2020/21 and increases to \$2.8 million in FY 2030/31. The contribution to the Building Reserve totals \$1.8 million in FY 2020/21 and increases to \$2.5 million in FY 2030/31, and these funds will be used to support the Building Development Program. The contribution to the Technology Reserve totals \$0.2 million in FY 2020/21 and increases to \$0.3 million in FY 2030/31.



RESERVES

Reserves have generally been established with one-time funds and, with the exception of funding set aside in the Building and Technology Reserves to maintain 100% cost recovery, are not reflected in the Forecast figures. Reserves, however, are an important component of the budget. Following is a discussion of the major General Fund Reserves.

- **Budget Stabilization Reserve:** During FY 1985/86, the City Council established a policy regarding use of the City's General Contingency Reserve funds. Under that policy, two separate reserves were established, a Budget Stabilization Reserve (formerly known as the Working Capital Reserve) and a Capital Projects Reserve. The Budget Stabilization Reserve (BSR) is set aside to protect vital General Fund services through economic downturns, emergency financial crisis, or disaster situations. The reserve target is equal to the expenditures of the City's General Fund operations for three months (90-days or 25% of budgeted appropriations). The BSR reserve level currently totals \$80 million, which equals 30% of the projected FY 2020/21 expenditures and 22% of the FY 2030/31 expenditures.
- **Capital Projects Reserve:** This reserve is set aside to fund the portion of the City's Capital Improvement Program (CIP) that has no other funding sources to support it. The projects funded from this critical reserve provide basic City infrastructure and quality facilities. The Council adopted a policy in FY 1996/97 to maintain a minimum of \$5.0 million in the Capital Projects Reserve. The FY 2019/20 Adopted CIP Budget includes the expenditure of Capital Projects Reserves in the amount of \$9.6 million. The Capital Projects Reserve in FY 2019/20 currently totals \$28 million. It is anticipated that these funds will be allocated as part of the FY 2020/21 and FY 2021/22 Biennial Capital Budget and Five-Year Capital Improvement Program.
- **Land Sale Reserve:** This reserve sets aside proceeds from land sales to be used for land-related purposes or other General Fund needs as determined by the City Council. This reserve currently totals \$22 million.
- **Building Inspection Reserve:** This reserve sets aside user fees that are above costs in the Community Development Department's Building Inspection Division. This reserve is used to fund inspection services or projects directly related the Building Division development activity and provides resources for works-in-progress as project work can span more than one year. This reserve currently totals \$16 million.
- **Pension Stabilization Reserves:** These reserves in the General Fund and other City funds have targeted contributions that would fund 1% of the City's unfunded pension liability annually to address the City's pension unfunded accrued liability. For the General Fund, this reserve currently totals \$20 million.

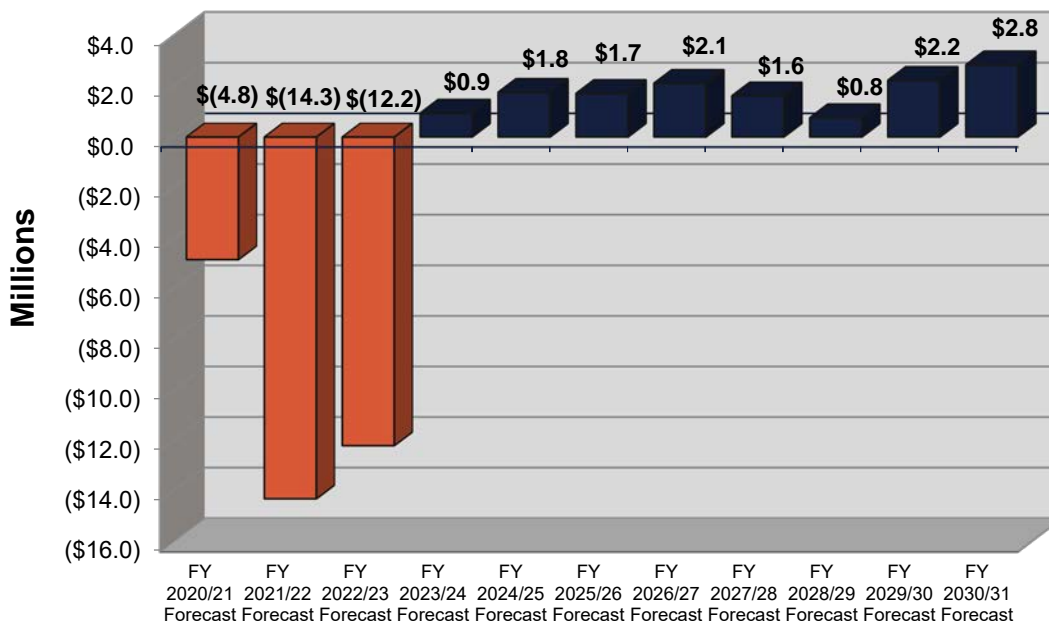


RECESSION SCENARIO

Given the length of the current economic expansion and the likelihood of a recession at some point in the future, a Recession Scenario is included to provide perspective on the potential impacts of an economic downturn. In this scenario, a moderate recession is modeled in FY 2021/22 and FY 2022/23. The projected shortfalls increase to \$31.3 million over three years, up from a projected shortfall of \$13.3 million in this forecast.

This slowdown impacts the economically sensitive revenues, including Sales Tax, Property Tax, and Transient Occupancy Tax. In the Recession Scenario, both Sales Tax and Transient Occupancy Tax experience declines in FY 2021/22 and FY 2022/23, which is consistent with the declines experienced in prior recessions. The Property Tax category experiences lower rates of growth but does not experience year-over-year declines. If a recession is as severe as the Great Recession, declines in this category could also be realized.

FY 21-31 General Fund Forecast Recession Scenario





CHALLENGES, RISKS, AND OPPORTUNITIES

In developing the Forecast, it is important to identify major challenges and risks facing the City in order to provide context regarding the City’s current financial position as well as inform on potential changes that could impact the City’s fiscal health in the future. Some of the major challenges include the limited flexibility in certain expenditure areas, unfunded elements of the forecast, and volatility in various revenue and expenditure categories. There are also opportunities moving forward to address some of the financial challenges.

Limited Control in Certain Areas

There is limited control over certain expenditure areas where there are contractual obligations, the expenses cover fixed costs, and/or the costs are recovered by fees. The major non-discretionary costs include the following:

- CalPERS unfunded liability
- Debt service costs
- Fixed facility operating costs
- Other contractual obligations (e.g., election costs)
- Fee-supported activities

When evaluating the components of the expenditure budget, approximately 29% is non-discretionary (e.g., staffing and supplies), with the remaining balance broken down into discretionary (35%) and public safety (36%) categories. These categories are important when considering budget balancing options available.

Unfunded Elements/Service Delivery Needs

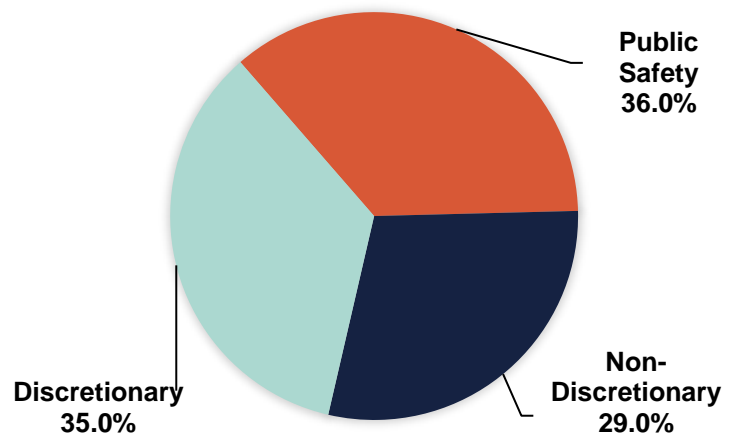
As mentioned previously, the Forecast does not include General Fund cost components that are funded with one-time funds. This includes funds for capital infrastructure, technology and certain equipment, and reserves. These needs have been addressed on a pay-as-you-go method.

Currently, there are unfunded infrastructure needs that total close to \$1 billion. This includes unfunded needs across all areas that rely on the General Fund to fund all or a portion of the capital improvements, including the storm system, transportation infrastructure, parks and community facilities, the International Swim Center, libraries, public safety facilities, and other City facilities, such as City Hall. One-time funding has also been used for various technology investments and public safety equipment.

The Forecast also does not factor in additional contributions to various reserves. The reserves with specific funding goals include the Budget Stabilization Reserve, the Capital Projects Reserve, and the Pension Stabilization Reserve. However, the City has prudently added significant amounts of one-time funding to these reserves in recent years, which has improved the overall fiscal health of the City.

The Forecast projects the existing revenue sources and the cost of providing the current level of service. It does not factor in any changes to service delivery, including any changes associated with new development.

FY 2020/21 Expenditures





Volatility in Revenue and Expenditure Growth

There are volatile revenue and expenditure categories that can significantly change the City's financial picture. The three top economically sensitive revenue categories (Sales Tax, Property Tax, and Transient Occupancy Tax) account for almost 60% of General Fund revenues. Approximately one-third of the revenues are tied to the more volatile Sales Tax and Transient Occupancy Tax categories. The Recession Scenario illustrates how quickly the City's financial picture can change during an economic downturn.

While generally less volatile, expenditures can also change. For instance, CalPERS costs have risen in recent years. These costs are expected to total 18% to 21% of the annual General Fund expenditure budget over the forecast period.

Opportunities to Address Fiscal Challenges

There are a number of options to address projected budget shortfalls and better position the City moving forward, including expenditure tightening and revenue generating opportunities. While bridge strategies will be recommended to address any necessary adjustments to the adopted FY 2020/21 operating budget, ongoing strategies will be developed as part of the FY 2021/22 and FY 2022/23 Biennial Operating Budget.

Cost-control measures and departmental targets can be used to reduce costs. As part of this process, departments evaluate contracts and non-personnel expenses, conduct service delivery evaluations, and review vacant positions. Revenue strategies include bringing fees closer to cost recovery, evaluating opportunities for new fees, and identifying revenue opportunities in line with other jurisdictions.



FY 2020/21 BUDGET PRINCIPLES

On January 31, 2020, the City Council approved the following FY 2020/21 Budget Principles that provide a framework for the budget process.

Budget Principles for 2020/21

(As adopted by the City Council on January 31, 2020)

1. Make decisions within the context of the City's Code of Ethics and Values, especially being Fiscally Responsible, Communicative, and Service-Oriented.
2. Consider budget decisions with long-term implications taken into account using data from the Ten-Year Financial Forecast.
3. Maximize service delivery within existing resources by balancing ongoing expenditure needs with ongoing revenues to avoid negative impacts on future budgets and maintain the City's high standards of fiscal integrity and financial management.
4. Focus on projects and services that benefit the community as a whole.
5. Pursue economic development objectives and strategies to foster new public and private investment within Santa Clara, and to create employment opportunities.
6. Balance between compensation adjustments to retain and attract employees and funding for positions.
7. Use one-time unrestricted revenues (e.g., annual General Fund surplus) for one-time uses such as increasing reserves, funding capital or Information Technology projects, paying off debt, and/or paying off unfunded pension or other post-employment benefits liabilities.
8. In accordance with Council policy, continue to maintain the General Fund Budget Stabilization Reserve balance at or above the policy level of 25% of adopted budget expenditures for the long-term fiscal health of the City.
9. Inform and communicate clearly and broadly to residents, businesses and employees of the City's fiscal position and budget schedule/hearings to promote active participation in the City Council's budget deliberations.
10. With limited exceptions, establish fees based on full cost recovery where individuals/businesses rather than the community at-large are benefiting from City services. This preserves limited unrestricted resources for providing services that benefit the community as a whole.
11. Focus on business process redesign in order to improve employee productivity and the quality, flexibility, and cost-effectiveness of service delivery (e.g., streamlining, simplifying, reorganizing functions, and reallocating resources).
12. Explore expanding existing revenue sources and/or adding new revenue sources.
13. Engage employees to contribute new and innovative ideas during the department budget development process.
14. Use the General Plan as a primary long-term fiscal planning tool and link ability to provide City services to development policy decisions.



GENERAL FUND BUDGET BALANCING

The Adopted Biennial Operating Budget for fiscal years 2019/20 and 2020/21 was approved by the City Council in June 2019 and included balanced budgets for both FY 2019/20 and FY 2020/21. Based on the Forecast estimates, a General Fund shortfall of \$4.8 million is now projected for FY 2020/21. These budget figures will continue to be refined over the next few months and any projected shortfall will be addressed by FY 2020/21 Operating Budget amendments brought forward as part of the review of the Biennial Capital Budget for FY 2020/21 and FY 2021/22.

CONCLUSION

The Forecast provides policy makers, the public, and City staff an updated assessment of the City's financial condition that considers the latest projections of economic conditions. It serves as a starting point in the budget development process by providing the necessary context for making budget decisions. The Forecast also identifies known risk factors and vulnerabilities, and it provides a foundation for evaluating priorities and understanding trade-offs moving forward.

The FY 2021-2031 Forecast projects General Fund shortfalls totaling \$13.3 million over the first four years followed by surpluses in the remaining years of the Forecast. At the end of the Forecast period, revenues and expenditures are in close alignment. The annual shortfalls and surpluses are relatively small when compared to projected operating expenditures, ranging from -1.8 percent to 1.0 percent annually.

While base General Fund revenues and expenditures are almost aligned, there are elements of the City's budget that are not included in the Forecast as they have been funded pay-as-you-go with one-time sources. These include the costs to fund capital improvements that rely on General Fund funding, address unmet/deferred infrastructure needs, fully fund public safety equipment replacement, and make additional contributions to reserves. This Forecast serves as a strategic planning tool to meet the City's long-term goal to plan for additional fiscal capacity and bring forward sustainable funding strategies to address these unmet cost elements.

Statements of Sources and Uses of Funds

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General Fund

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GENERAL FUND

The General Fund is the primary fund of the City that is used to account for all revenues and expenses that are not restricted by law or policy to be accounted for in another fund. The General Fund supports many of the most visible and essential City services including libraries, parks, police and fire protection. The General Fund also includes many departments that provide central services including the City Manager, City Attorney, City Clerk, Mayor and City Council, Finance and Human Resources offices and departments.

The FY 2019/20 and FY 2020/21 Biennial Operating Budget was approved in June 2019. While there is an FY 2020/21 adopted operating budget for the General Fund, adjustments are needed to reflect revised revenue estimates and updated costs. Those changes have been incorporated into the FY 2020/21 amended budget and are described in the Appendices section of this document.

General Fund Sources

General Fund sources total \$424.3 million in the amended FY 2020/21 budget, up \$48.6 million from the FY 2020/21 budget adopted in June 2019 as part of the Biennial Operating Budget. This increase is almost entirely due to a higher beginning fund balance expected to be carried over to FY 2020/21 from additional reserves set aside as part of the close-out of FY 2018/19. The total sources consist of \$176.3 million in fund balance estimated to be carried over from FY 2019/20, \$244.0 million in revenue, and \$4.0 million in transfers from other funds. As part of the budget process, estimates are developed for each line item, taking into consideration activity projections, historical trends, and the economic environment. With the COVID-19 global pandemic, estimating the economically sensitive revenues is extremely challenging, and revisions to these estimates will likely be necessary once there is more clarity on the impacts. The table below summarizes the projected sources of General Fund revenues and transfers in this budget.

Funding Source	FY 2018/19 Actual	FY 2019/20 Amended	FY 2019/20 Estimate	FY 2020/21 Adopted	FY 2020/21 Change	FY 2020/21 Amended
Property Tax	58,614,758	64,438,315	64,438,315	68,873,348	(1,891,348)	66,982,000
Sales Tax	68,797,353	58,200,400	58,200,400	56,795,276	(1,195,276)	55,600,000
Transient Occupancy Tax	26,558,027	23,002,500	23,002,500	23,807,588	(6,182,588)	17,625,000
Franchise Tax	5,335,853	4,408,151	4,408,151	4,522,910	215,090	4,738,000
Documentary Transfer Tax	1,609,749	1,672,000	1,672,000	1,732,610	(532,610)	1,200,000
Licenses and Permits	14,371,283	9,491,950	9,491,950	9,800,182	1,139,118	10,939,300
Rents and Leases	8,780,945	9,292,176	9,292,176	14,077,937	(4,022,528)	10,055,409
Other Services Fees	45,780,622	40,677,580	40,677,580	41,766,336	3,955,482	45,721,818
State/Other Agencies	17,718,897	5,239,529	5,239,529	168,409	57,591	226,000
Fines and Penalties	2,081,480	1,689,225	1,689,225	1,719,472	(149,472)	1,570,000
Interest	6,673,083	5,697,500	5,697,500	6,096,656	(850,656)	5,246,000
Contribution In-Lieu	21,304,288	24,333,275	24,333,275	26,343,925	(2,644,095)	23,699,830
Other Revenue	563,560	4,150,001	4,150,001	100,001	249,999	350,000
Revenue Subtotal	278,189,898	252,292,602	252,292,602	255,804,650	(11,851,293)	243,953,357
Transfers In	6,261,332	3,362,096	5,322,040	1,463,730	2,523,689	3,987,419
Total Revenues/ Transfers	284,451,230	255,654,698	257,614,642	257,268,380	(9,327,604)	247,940,776

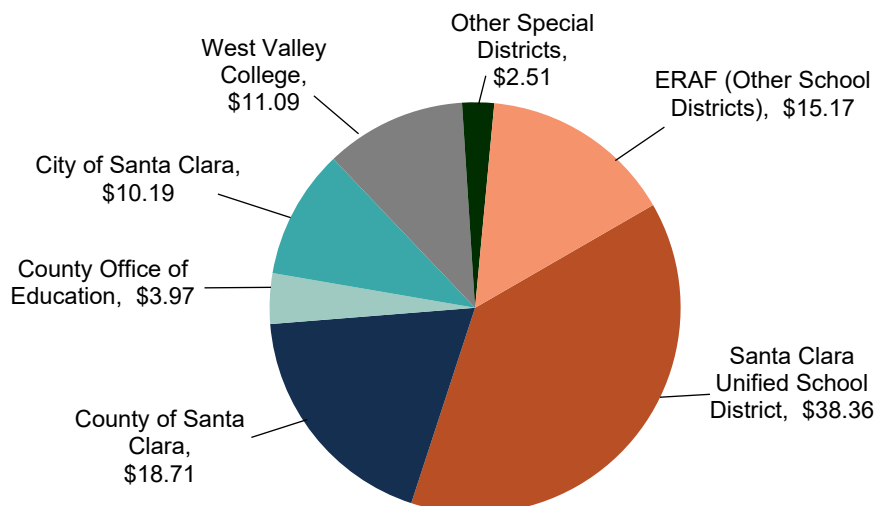
The largest economically sensitive revenue categories (property tax, sales tax and transient occupancy tax) account for almost 60% of General Fund revenues. The Transient Occupancy Tax and Sales Tax categories are expected to be significantly impacted in both FY 2019/20 and FY 2020/21 as a result of COVID-19. Property Tax revenues, however, are expected to be impacted to a much lesser extent. These revenues along with other major revenue categories are discussed below.

Property Tax

Property tax is the largest revenue source for the City, representing approximately 27% of revenues. Under Proposition 13, the assessed valuation of properties held by the same owner from year to year is adjusted each year by the lesser of 2.0% or the percent change in the October to October California Consumer Price Index (CCPI). For FY 2020/21, the adjustment factor based on CCPI is 2.0%. Beyond the 2% inflation adjustment, growth in property tax receipts is driven by reassessments upon the sale of properties and new construction projects being added to the tax rolls. Overall, property tax revenue for FY 2020/21 is projected at \$67.0 million, up 3.9% from FY 2019/2020 Amended Budget.

Secured Property Tax receipts are projected to total \$64.6 million, an increase of 4.5% from the FY 2019/20 Amended Budget. The category includes general secured property tax along with supplemental property tax (retroactive collections back to the point of sale for reassessments of value due to property resale), residual Redevelopment Agency receipts, and excess Educational Revenue Augmentation Fund (ERAF) funds (under Proposition 98, a portion of property tax receipts are allocated to the ERAF and once there are sufficient funds in ERAF to fulfill the obligation to the school districts, excess funds are returned to the taxing entities). General secured property tax for FY 2020/21 is based on the assessed value as of January 1, 2020. Assessed valuation growth on secured property is projected at 6.5% in FY 2020/21 and reflects the 2% annual inflation, growth due to property sales, and a general allowance for new construction projects. Because general property taxes are based on January 1 values, there is a lag in the impact of an economic downturn. However, there is a more immediate impact on Supplemental property taxes, which are now expected to decline in FY 2020/21 given the current economic environment. A reduction in the ERAF property tax receipts is also assumed as there are current challenges by the State on the calculation of the revenue distribution to local jurisdictions. Unsecured Property Tax receipts are projected to decline approximately 10% in FY 2020/21.

The City receives \$10.19 of every \$100 collected. The following chart represents the distribution of property tax dollars by jurisdiction.

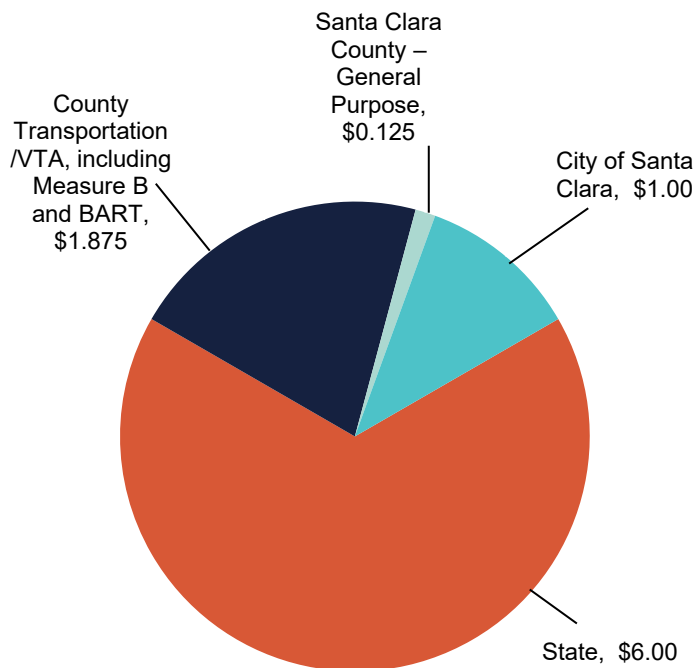




Sales Tax

Sales tax is the General Fund’s second largest revenue source, and one of its most volatile. The City’s current sales tax rate is 9%, of which the City of Santa Clara receives 1%. The City’s sales tax collections have fluctuated over the years due to local, regional and national economic cycles. Significant impacts from COVID-19 are currently anticipated in FY 2019/20 and continuing into FY 2020/21. The extent of these impacts is not yet known. Data for the third and fourth quarters of FY 2019/20 will be received in May and August 2020. While no actual data is currently available for this impacted period, large declines are anticipated. The revenue projection for sales tax is \$55.6 million in FY 2020/21, which is down from the FY 2019/2020 Amended Budget of \$58.2 million and is approximately 10% below the collection level assumed for FY 2020/21 in the January 2020 Forecast. Staff will continue to inform the Council on sales tax performance as additional information becomes available. Adjustments to this revenue category may also be necessary.

For every dollar spent in Santa Clara on taxable purchases, 9% in sales tax or \$9.00 for each \$100 purchases goes to sales tax. Based on the purchase of \$100, the following graph shows where those dollars are distributed.



Transient Occupancy Tax

Transient Occupancy Tax (TOT) is calculated as a percentage of City hotel/motel room charges. The City’s current TOT rate is 9.5%. This revenue stream is extremely sensitive to changes in economic conditions and can vary greatly from year to year based on occupancy and room rates. This category has been severely impacted by the COVID-19 response.

In the January 2020 Forecast, TOT revenue was expected to reach \$23.5 million in FY 2019/20 and increase to \$24.4 million in FY 2020/21. The FY 2020/21 estimate has been revised downwards to \$17.6 million in FY 2020/21, which reflects a 25% drop from the FY 2019/20 pre-COVID-19 estimate of \$23.5 million. There is



significant uncertainty regarding when normal activities will resume and how those activities will be phased in. This estimate allows for a drop from the high collection levels in recent years driven by increases in the average rental room rates and occupancy rates due to the strong business demand for hotels.

Adjustments to this revenue estimate will likely be necessary based on the actual COVID-19 impacts.

Licenses and Permits

The Licenses and Permits category includes business licenses, building development-related permits (building, electric, plumbing, mechanical), fire permits, encroachment permits, and parking permits. Collections in this category are projected to total \$10.9 million in FY 2020/21. The majority of revenue in this category is generated from the development-related permits. This budget assumes continued strong development activity but at a level below the high collections received in the last couple of years.

Rents and Leases

The Rents category includes property rents and leases as well as right-of-way rental fees charged to the water sewer and utilities. In FY 2020/21, rent revenue is estimated to total \$10.1 million, including \$6.3 million from property rents and leases and \$3.8 million from right-of-way rental fees. The FY 2020/21 estimate is below the FY 2020/21 Adopted Budget estimate of \$14.1 million due primarily to the loss of performance-related rent associated with the stadium and lower lease payments associated the Related project based on the timing of that project.

Other Services Fees

The Other Services Fees category includes fees charged for various City services provided by the departments of Community Development, Fire, Police, Park and Recreation, and Public Works as well as cost allocation plan reimbursements and stadium-related reimbursements. This category is estimated to generate \$45.7 million in FY 2020/21, up from \$40.7 million in the FY 2019/20 Amended Budget. This increase reflects actual collection trends (FY 2018/19 receipts totaled \$45.8 million), updated cost allocation plan and stadium reimbursements to account for updated costs and the addition of reimbursable positions, and adjustments for expected activity levels. With the COVID-19 impacts, the revenue for various classes has been revised downwards by approximately \$900,000 from the January 2020 Forecast. This figure will likely have to be revised based on actual experience.

Fees are generally calculated on cost recovery basis, approved by City Council on an annual basis, and published in the Municipal Fee Schedule.

Contribution in-Lieu

In accordance with the City's charter, Silicon Valley Power pays 5.0% of gross revenues to the General Fund as contribution-in-lieu of taxes (CIL). For FY 2020/21, CIL is projected to total \$23.7 million based on estimates from the Electric Utility staff.



General Fund Uses

Overall, General Fund Uses total \$424.3 million in FY 2020/21. Of this amount, \$261.8 million include operational expenditures; \$24.0 million are transfers to other funds and \$138.5 million represent fund balance and reserves. The following table summarizes the General Fund expenditures and transfers.

Expenditures	FY 2018/19 Actual	FY 2019/20 Amended	FY 2019/20 Estimate	FY 2020/21 Adopted	FY 2020/21 Change	FY 2020/21 Amended
Salaries	120,292,978	125,629,152	125,629,152	128,940,052	4,615,484	133,555,536
Retirement – Safety	23,481,067	27,467,212	27,467,212	29,730,653	524,652	30,255,305
Retirement – Misc.	13,447,015	17,646,399	17,646,399	18,976,308	244,970	19,221,278
Other Benefits	18,959,146	20,470,278	20,470,278	21,619,057	(74,578)	21,544,479
Materials/Services/Supplies	34,887,800	34,723,077	34,723,077	30,580,831	2,326,667	32,907,498
Interfund Services	11,259,869	22,240,059	22,240,059	22,551,204	1,556,423	24,107,627
Capital Outlay	516,852	4,813,438	4,813,438	214,873	0	214,873
Total Expenditures	222,844,727	252,989,615	252,989,615	252,612,978	9,193,618	261,806,596
Transfers Out	28,245,039	25,206,554	25,451,222	16,786,031	7,166,128	23,952,159
Total Expenditures and Transfers Out	251,089,766	278,196,169	278,440,837	269,399,009	16,359,749	285,758,755

As a public service organization focused on delivering quality services to our community, labor costs reflect the highest level of investment at 78% of the expenditure budget. Following is a discussion of the General Fund expenditure categories.

Salaries and Benefits

The expenditures in this category account for full-time and part-time salaries, retirement, health, social security, other employer benefits, and overtime costs. In the General Fund, the FY 2020/21 Amended Budget totals \$204.6 million. This represents an increase of \$13.4 million or 7.0% from the FY 2019/20 Amended Budget of \$191.2 million. This reflects the latest negotiated salary adjustments, a Fire Department overtime adjustment of \$1.5 million to right-size the budget to address minimum staffing needs, as well as position additions to support the Stadium Authority and Electric Utility Billing that are offset by reimbursements.

The City of Santa Clara participates in the California Public Employees’ Retirement System (CalPERS) under two plans, the Miscellaneous and Safety retirement plans. Retirement costs in the General Fund are budgeted at \$30.3 million for Safety employees and \$19.2 million for Miscellaneous employees. It should be noted that the methodology to fund costs have changed starting in FY 2019/20. The unfunded accrued liability (UAL) portion of retirement costs is now calculated as a fixed dollar rather than a percentage of payroll. This change will align our budgeting practice with the true costs from CalPERS for these costs.

Material, Services, and Supplies

The materials, services, and supplies budget for FY 2020/21 is \$32.9 million, a decrease of \$1.8 million from the FY 2019/20 Amended Budget. The 2020/21 budget removes one-time funding approved for FY 2019/20 and also does not yet reflect any carryovers from FY 2019/20 to FY 2020/21.



Interfund Services

Interfund services are citywide in nature and funded through internal service funds (Information Technology Department services, special liability fund, workers' compensation, Public Works capital project management, vehicle equipment and maintenance, fleet purchases, and communications equipment) that are apportioned to City Departments and funds. Starting in FY 2019/20, two new internal service funds were added to allocate information technology and Public Works capital project management costs. This category totals \$24.1 million in the FY 2020/21 Amended Budget.

Capital Outlay

This category includes small capital expense purchases not budgeted within the capital budget. This category totals \$214,873 in the FY 2020/21 Amended Budget.

Transfers to Other Funds

This category includes transfers to other funds to support capital projects, the City's share of assessment district costs, other services, and debt payments. The FY 2020/21 Amended Budget for this category totals \$24.0 million, including \$19.7 million for capital projects, \$2.5 million for debt payments, and \$1.8 million for assessment district payments and other services.

General Fund Reserves

The General Fund includes several reserves established by City Council policy or to segregate restricted revenues. More detail regarding reserve policies can be found in the Budget and Fiscal Policies section of this document.

Budget Stabilization Reserve

The Budget Stabilization Reserve (BSR) is set aside for weathering economic downturns, emergency financial crisis, or disaster situations. The reserve target is equal to the expenditures of the City's General Fund operations for three months (90 days or 25% of budgeted appropriations). In the FY 2020/21 Amended Budget, the use of \$22.7 million of the BSR is assumed, bringing the reserve down from \$80.4 million at the start of FY 2020/21 to \$57.7 million. The BSR is being used primarily to address the revenue reductions associated with COVID-19. This is a short-term strategy, and staff plans to bring forward budget balancing actions during FY 2020/21 to address the General Fund shortfall and replenish the BSR. Per Council policy, the BSR goal of 25% of expenditure appropriations would mean the reserve should be set at \$65.5 million for FY 2020/21. The BSR of \$57.7 million represents approximately 22% of the expenditure budget and is approximately \$7.8 million below the Council goal.

Capital Projects Reserve

The Capital Projects Reserve (CPR) earmarks funds for the Capital Improvement Program (CIP). The minimum target for this reserve is \$5.0 million. This reserve has a projected ending balance of \$2.0 million for FY 2020/21 and an additional \$11.0 million is reserved for capital projects programmed from FY 2021/22 through FY 2024/25 in the proposed Capital Improvement Program. The expenditure of the Capital Projects Reserve in FY 2020/21 amounts to \$15.1 million for capital projects programmed in FY 2020/21 as described in this Biennial Capital Budget.



Land Sale Reserve

The City Council established the Land Sale Reserve from net proceeds from the sale of City-owned land, with interest earned on these funds being available to be appropriated for General Fund operating expenditures. The Land Sale Reserve has a projected ending balance of \$23.9 million for FY 2020/21 and is available for appropriation by City Council action. In the FY 2020/21 amended budget, the actions impacting the land sale reserve include an increase of \$2.5 million to reflect the partial loan repayment for the Parks and Recreation Capital Fund for the Reed Street – Grant Street Sports Park Project and a decrease of \$1.8 million to fund the Downtown Master Plan Implementation Project in the proposed capital budget.

Building Inspection Reserve

The City Council established the Building Inspection Reserve to account for surplus funds generated from user fees in the Community Development Department's Building Inspection Division. Funds accumulated in the Building Inspection Reserve are used to fund Building Division costs in years when current year fees do not cover the full cost of services, and for projects directly related to the Building Division. The Building Inspection Reserve has a projected ending balance of \$12.3 million for FY 2020/21. In the FY 2020/21 Amended Budget, the actions impacting the reserve include an increase of \$1.8 million to account for the projected base revenues above base costs in FY 2020/21 and decrease of \$2.6 million to offset additions recommended in the Proposed Budget, primarily for contractual services for third-party plan check and inspection services. Any excess building development revenues over expenditures is set aside in this reserve.

Advanced Planning Fee Reserve

The advanced planning fee is collected as a portion of planning and building fees. This funding is set aside for future long-range planning activities. This reserve has a projected ending balance of \$0.8 million for FY 2020/21. In the FY 2020/21 amended budget, the actions impacting the reserve include the use of \$0.1 million for the Downtown Master Plan capital project in the proposed capital budget.

Technology Fee Reserve

The Technology Fee Reserve sets aside funds technology fees collected as part of the development fees. This reserve will be used for technology improvements to support the development fee programs. At the end of FY 2020/21, this reserve is projected to total \$0.5 million.

Other Reserves

By Council Policy, other reserves are set aside in the General Fund including the pension stabilization and historical preservation reserves. At the end of FY 2020/21, the Pension Stabilization Reserve is projected to total \$19.9 million and the Historical Preservation Reserve is projected to total \$88,445. In addition, the Santana West Reserve totals \$5.0 million in FY 2020/21.



GENERAL FUND | GENERAL FUND (001)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	5,835,922	6,508,711	6,508,711	5,835,922	5,338,671
Budget Stabilization Reserve	55,085,895	62,930,167	62,930,167	54,944,711	80,369,307
Capital Projects Reserve	30,996,559	22,044,954	22,044,954	14,656,039	28,106,381
Building Inspection Reserve	12,372,733	9,281,903	9,281,903	9,224,466	13,158,357
Advanced Planning Fee	368,749	368,749	368,749	368,749	947,123
Technology Fee Reserve	0	284,129	284,129	0	284,129
Land Sale Reserve	29,085,401	21,531,838	21,531,838	21,103,731	23,184,738
Pension Stabilization Reserve	12,205,978	16,381,504	16,381,504	12,205,978	19,881,504
Historical Preservation Reserve	87,112	88,445	88,445	88,081	88,445
Santana West Reserve	0	0	0	0	5,000,000
Unrestricted	17,785,037	57,764,450	57,764,450	0	0
Total Beginning Fund Balance	163,823,386	197,184,850	197,184,850	118,427,677	176,358,655

Revenue

Property Taxes - Secured	55,749,272	61,797,600	61,797,600	66,136,907	64,582,000
Property Taxes - Unsecured	2,865,486	2,640,715	2,640,715	2,736,441	2,400,000
Sales Tax	68,056,799	57,490,000	57,490,000	56,101,000	55,000,000
Public Safety Sales Tax	740,554	710,400	710,400	694,276	600,000
Documentary Transfer Tax	1,609,749	1,672,000	1,672,000	1,732,610	1,200,000
Transient Occupancy Tax	26,558,027	23,002,500	23,002,500	23,807,588	17,625,000
Franchise Taxes	5,335,853	4,408,151	4,408,151	4,522,910	4,738,000
Rents	8,780,945	9,292,176	9,292,176	14,077,937	10,055,409
State Revenues	169,058	167,000	167,000	167,000	226,000
Other Agencies Revenues	17,549,839	5,072,529	5,072,529	1,409	0
Licenses and Permits	14,371,283	9,491,950	9,491,950	9,800,182	10,939,300
Fines and Penalties	2,081,480	1,689,225	1,689,225	1,719,472	1,570,000
Other Fees for Services	45,780,622	40,677,580	40,677,580	41,766,336	45,721,818
Interest	6,673,083	5,697,500	5,697,500	6,096,656	5,246,000
Contribution In Lieu	21,304,288	24,333,275	24,333,275	26,343,925	23,699,830
Other Revenue	563,560	4,150,001	4,150,001	100,001	350,000
Total Revenue	278,189,898	252,292,602	252,292,602	255,804,650	243,953,357

Transfers From

Cemetery Capital Fund	80,000	28,085	28,085	0	0
Certified Access Specialist (CASp)	0	1,765	5,283	1,765	1,765
Community Activities Fund	0	236,906	236,906	0	0
Electric Utility Fund	0	713,000	713,000	0	0
Fire Department Capital Fund	116,487	0	89,477	0	0



GENERAL FUND | GENERAL FUND (001)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Transfers From					
Fire Operating Grant Trust Fund	62	0	0	0	0
General Government Capital Fund	51,742	0	65,261	0	0
Library Department Capital Fund	59,619	0	0	0	0
Parks and Recreation Capital Fund	308,606	275,138	1,928,038	2,000	2,525,654
Payroll Liability Clearing Fund	3,849,250	0	0	0	0
Public Buildings Capital Fund	39,000	142,896	291,684	0	0
Public Donations Fund	0	56,856	56,856	0	0
Recreation Programs Operations Fund	0	509,305	509,305	0	0
Storm Drain Capital Fund	1,447,000	1,398,145	1,398,145	1,459,965	1,460,000
Street Beautification Capital Fund	309,566	0	0	0	0
Total Transfers From	6,261,332	3,362,096	5,322,040	1,463,730	3,987,419
Total Source of Funds	448,274,616	452,839,548	454,799,492	375,696,057	424,299,431

Expenditures					
Salaries	120,292,978	125,629,152	125,629,152	128,940,052	133,555,536
Retirement - Safety	23,481,067	27,467,212	27,467,212	29,730,653	30,255,305
Retirement - Miscellaneous	13,447,015	17,646,399	17,646,399	18,976,308	19,221,278
Other Benefits	18,959,146	20,470,278	20,470,278	21,619,057	21,544,479
Materials/Services/Supplies	34,887,800	34,723,077	34,723,077	30,580,831	32,907,498
Interfund Services	11,259,869	22,240,059	22,240,059	22,551,204	24,107,627
Capital Outlay	516,852	4,813,438	4,813,438	214,873	214,873
Total Expenditures	222,844,727	252,989,615	252,989,615	252,612,978	261,806,596

Transfers To					
Certified Access Specialist (CASp) Certification and Training Fund	0	7,000	7,000	7,000	7,000
Cemetery Fund	6,800	703,490	703,490	760,663	771,769
Cemetery Capital Fund	0	0	0	0	300,000
Convention Center Maintenance District Fund	706,591	771,348	771,348	835,358	835,358
Convention Center Enterprise Fund	330,020	0	0	0	0
Downtown Parking Maintenance District Fund	175,542	145,983	145,983	151,063	155,571
Electric Utility Capital Fund	132,627	330,000	330,000	330,000	0
Engineering Operating Grant Trust Fund	105,909	0	0	0	0
Fire Department Capital Fund	673,000	665,049	665,049	185,366	290,796
General Government Capital Fund	11,098,167	1,201,881	1,201,881	6,376,976	3,185,402
Information Technology Services Fund	0	1,170,040	1,170,040	0	0
Library Department Capital Fund	220,000	10,633	10,633	0	8,699
Parks and Recreation Capital Fund	940,000	460,876	460,876	150,000	1,106,880



GENERAL FUND | GENERAL FUND (001)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Transfers To					
Parks and Recreation Operating Grant Trust	3,445	3,445	3,445	3,445	3,445
Public Buildings Capital Fund	5,676,142	2,947,571	2,947,571	676,834	1,737,751
Public Facilities Financing Corporation Fund	2,501,494	1,710,474	1,710,474	2,500,344	2,500,344
Santa Clara Golf and Tennis Club Fund	466,266	98,243	104,631	0	0
Special Liability Insurance Fund	2,376,870	6,500,000	6,500,000	0	0
Storm Drain Capital Fund	1,645,000	4,950,506	4,950,506	3,102,892	4,489,447
Streets and Highways Capital Fund	1,187,166	1,678,562	1,916,842	1,706,090	8,559,697
Vehicle Replacement Fund	0	425,000	425,000	0	0
Workers' Compensation Fund	0	1,426,453	1,426,453	0	0
Total Transfers To	28,245,039	25,206,554	25,451,222	16,786,031	23,952,159
Ending Fund Balance					
Encumbrance Carryover	6,508,711	5,338,671	5,338,671	5,835,922	5,338,671
Budget Stabilization Reserve	62,930,167	80,227,174	80,369,307	53,207,363	57,709,688
Capital Projects Reserve	22,044,954	28,186,138	28,106,381	4,485,060	1,958,983
Reserve for Programmed Capital Projects	0	0	0	0	11,038,674
Building Inspection Reserve	9,281,903	13,158,357	13,158,357	9,002,164	12,284,067
Advanced Planning Fee	368,749	947,123	947,123	368,749	847,123
Technology Fee Reserve	284,129	284,129	284,129	0	485,129
Land Sale Reserve	21,531,838	21,531,838	23,184,738	21,103,731	23,908,392
Pension Stabilization Reserve	16,381,504	19,881,504	19,881,504	12,205,978	19,881,504
Historical Preservation Reserve	88,445	88,445	88,445	88,081	88,445
Santana West Reserve	0	5,000,000	5,000,000	0	5,000,000
Unrestricted	57,764,450	0	0	0	0
Total Ending Fund Balance	197,184,850	174,643,379	176,358,655	106,297,048	138,540,676
Total Use of Funds	448,274,616	452,839,548	454,799,492	375,696,057	424,299,431

Special Revenue Funds and Other Funds

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SPECIAL REVENUE FUNDS AND OTHER FUNDS

Special Revenue Funds are established to account for specific revenue sources that are legally restricted or committed to particular purposes. The City of Santa Clara has various revenue sources that require separate Special Revenue Funds to be set up. The Other Funds relate to special assessments funds.

Certified Access Specialist (CASp) Certification and Training Fund (220)

Pursuant to Assembly Bill 1379, the City collects a \$4 fee from every business license issued to applicants, from which the City retains 90 percent of all application fees collected to be used to increase CASp training and certification and to facilitate compliance with construction-related accessibility requirements. The City transmits the remaining 10 percent to the State Architect for deposit in the Disability Access and Education Revolving Fund. As such, this fund tracks revenues received from the collection of fees and expenditures related to CASp training and certification.

City Affordable Housing Fund (165)

The City Affordable Housing Fund accounts for the City's Below-Market Price Purchase Program, which helps low- and moderate-income families achieve the goal of homeownership. This fund promotes and facilitates the construction and retention of affordable housing, fulfilling State mandates for the production of housing for all income levels. Revenues in the City Affordable Housing Fund is received from developer in-lieu fees, principal and interest repayments on housing loans, as well as interest income on pooled investments.

Community Activities Fund (084)

The Community Activities Fund accounts for fees and donations received from the community and the City for activities particularly focused on seniors. This fund will close in FY 2019/20 with balances transferring to the General Fund and the Public Donations Fund.

Community Facilities District No. 2019-1 (Lawrence Station) Fund (027)

A resolution was adopted by Council in March 2019, to form a new Community Facilities District Fund to finance maintenance of roadways, parks, parking spaces and enforcement, landscaped parkways and medians, trails, a highway overpass and a community clubhouse and garden to be located within the development at Lawrence Station.

Starting in FY 2019/20, operating costs will be funded by annual assessment revenues. The special taxes will be used to fund the authorized public services. The fund will also maintain additional funds necessary for expenses including replacements as facilities near end-of-service life (straight line depreciation of 15 years) in an operating and maintenance reserve of 20%. Assessment amounts increase annually by Consumer Price Index (CPI).

Pursuant to Report to Council 19-249, necessary additional funds are maintained in an operating and maintenance reserve of 20% for replacement and repair, as facilities near end-of-service life (anticipated in 15 years).

Convention Center Maintenance District Fund (026)

This fund provides maintenance and landscaping to the common grounds within the Santa Clara Convention Center Complex. Funds are received by means of a Special Benefits Assessment levied against the property owners. This fund's expenditure budget is determined using fee estimates for cost recovery.



Downtown Parking Maintenance District Fund (025)

The purpose of the Downtown Parking Maintenance District is to maintain the grounds of the Franklin Square complex. The Franklin Square complex is bounded by Monroe Street to the west, Jackson Street to the east, Benton Street to the north, and Homestead Road to the south. Maintenance of the landscape infrastructure is paid for by the General Fund. Extraordinary repairs to the asphalt parking lot and concrete walkways are funded by property owner assessments that are capped at \$14,200 per year.

Endowment Care Fund (077)

This fund holds the non-expendable account of the fees collected from cemetery patrons. Interest earned from the cash maintained is contributed for the current maintenance of the cemetery.

Engineering Operating Grant Trust Fund (144)

This fund accounts for revenues received from other governmental agencies that are designated for specific uses in the Department of Public Works. Grants are appropriated as they are received by the Department of Public Works and approved by the City Council.

Expendable Trust Fund (079)

The Expendable Trust Fund accounts for assets held in a trustee capacity where the principal and income may be expended in the course of the fund's restricted/designated operations. Funds are appropriated as they are received by departments and approved by the City Council.

Fire Operating Grant Trust Fund (178)

This fund tracks revenues from other governmental agencies received by the Fire Department for fire safety and medical services activities. The grants are mostly provided by federal and County agencies. Grants are applied annually and are appropriated as they are received by the Fire Department and approved by the City Council.

Gas Tax Fund (121)

The Gas Tax Fund accounts for revenues and expenditures received from the State of California under Street and Highway Code Sections 2105, 2106, and 2107. Gas tax is imposed by the State as a per-gallon excise tax on gasoline and diesel fuel. Cities and counties receive an allocation from the State based on population and the proportion of registered vehicles. This funding is restricted for street maintenance, construction, and a limited amount for engineering.

Housing and Urban Development Fund (562)

The City of Santa Clara receives annual funds from the U.S. Department of Housing and Urban Development (HUD) to administer the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) programs. The CDBG program funds various nonprofit agencies and other city departments to implement services that benefit low- and moderate-income persons. The HOME program funds a wide range of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people. Grantees are generally selected through a competitive process and provide such services as senior services, homeless outreach, housing rehabilitation, accessibility improvement and code enforcement. The City currently dedicates HOME funds for the Tenant-Based Rental Assistance (TBRA) program.



Housing Authority Fund (164)

The Santa Clara Housing Authority (SCHA) was established by the City Council to assume responsibility for managing and monitoring housing assets from the dissolution of the Redevelopment Agency (RDA). SCHA also assumes the responsibility for housing loans, which provide affordable housing and were made under various programs, for qualifying individuals and groups. The SCHA receives its main source of revenues from program income, which is used to support loan monitoring, administration, and other programs and projects of the Housing and Community Services Division of the Community Development Department.

Housing Successor Agency Fund (169)

All California Redevelopment Agencies (RDA) were dissolved on February 1, 2012. Following the dissolution, the City of Santa Clara was designated as the Housing Successor to the former RDA, responsible for paying off the former RDA's existing debts, disposing of the former RDA's properties and assets to help pay off debts, returning revenues to the local government entities that receive property taxes and winding down the affairs of the former Redevelopment Agency. The City has also elected to retain the former RDA's housing functions, including retaining all of the housing assets, rights, power, duties, obligations and functions previously performed by the RDA in administering its Low and Moderate Income Housing Fund.

Library Donations Trust Fund (072)

This fund accounts for donations that are received and accepted by the City of Santa Clara's Library Department. These donations are for designated uses. Donations are appropriated as they are received by the Library Department and approved by the City Council.

Library Operating Grant Trust Fund (112)

This fund accounts for revenues received from other governmental agencies that are designated for specific uses in the Library Department. Grants are appropriated as they are received by the Library Department and approved by the City Council.

Other City Departments Operating Grant Trust Fund (101)

The Other City Departments Operating Grant Trust Fund accounts for any financial award given by the federal, State, or other local government to the City for Citywide eligible operating programs. Grants that are designated for department-specific functions are deposited into the respective departments' operating grant trust fund. Grants are appropriated as they are received by departments and approved by the City Council.

Parks and Recreation Operating Grant Trust Fund (111)

The Senior Nutrition Program provides a congregate meal setting where seniors can improve their health through balanced meals and socialization and is funded through a grant from the Santa Clara County Social Services Agency's Senior Nutrition Program and Community Development Block Grant funds. Seniors are encouraged to access the many services available at the Senior Center while on site, and are given the opportunity to engage in Health & Wellness programs at the Senior Center. Grants are appropriated as they are received by the Parks and Recreation Department and approved by the City Council.



Perpetual Care Fund (076)

This fund accounts for current fees collected from cemetery patrons for the future maintenance of the Mission City Memorial Park when the facility reaches full capacity. Interest earned from the cash maintained is contributed for the current maintenance of the cemetery.

Police Operating Grant Trust Fund (177)

This fund tracks revenues from other governmental agencies received by the Police Department for law enforcement activities. The grants are predominantly provided by the State with a smaller portion received from the federal government. Grants are appropriated as they are received by the Police Department and approved by the City Council.

Public Donations Fund (067)

The Public Donations Fund accounts for various donations the City receives from the public that are designated for specific uses. Per the City's Donation Policy, the City Manager is authorized to make funding available to departments for donations valued under \$100,000. Donations of \$100,000 or greater are appropriated as they are received by departments and approved by the City Council.

Public, Educational, and Governmental Fee Fund (221)

This fund accounts for the Public, Educational, and Governmental (PEG) fees the City receives from telecommunication companies, in accordance with the Cable Communications Act of 1984 and the Digital Infrastructure and Video Competition Act of 2006. PEG channels broadcast public meetings, news conferences and educational programming about City departments and programs as well as government-sponsored community events. PEG fees can be used for capital-related expenses including video production and streaming equipment as well as television monitoring technology and technical support. These funds can also be used for the renovation and construction of facilities such as Council chambers, public meeting rooms and recording spaces.

Recreation Programs Operations Fund (041)

The Recreation Programs Operations Fund accounts for supply fees collected by the Recreation Programs of the City that are used for the purchase of materials and supplies consumed in the recreation classes and activities from preschool to young adults. The fund also holds donations including for citywide special event particularly the Arts, Crafts and Wine Festival which will be transferred to the Public Donations Fund. The Recreations Programs Operations Fund will close in FY 2019/20 with balances transferring to the General Fund and the Public Donations Fund. The reserve decrease in FY 2019/20 is due to the elimination of this fund.

Road Maintenance and Rehabilitation (SB1) Fund (122)

The Road Repair and Accountability Act of 2017 (Senate Bill 1) is a significant investment in California's transportation system which was signed into law on April 28, 2017. The funding from this investment must be used to fix roads, freeways, and bridges in communities across California, putting more dollars towards transit and safety. The majority of this revenue is from the Road Maintenance and Rehabilitation Account (RMRA), where cities have to prioritize repairing their existing infrastructure before addressing other transportation needs.

Traffic Mitigation Fund (123)

The Traffic Mitigation Fee is levied to fund improvements or programs to mitigate the City's traffic problems that result from development projects.



This is the second fiscal year of the biennial operating budget. The following section details the City of Santa Clara's Special Revenue Funds and Other Funds' Statements of Sources and Uses and their Amended Budget for Fiscal Year 2020/21.



**SPECIAL REVENUE FUNDS | CERTIFIED ACCESS SPECIALIST
(CASP) CERTIFICATION AND TRAINING FUND (220)**

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Unrestricted	0	0	0	24,155	48,806
Total Beginning Fund Balance	0	0		24,155	48,806
Revenue					
License Permit	0	37,995	47,846	37,995	37,995
Total Revenue	0	37,995	47,846	37,995	37,995
Transfers From					
Deposits Fund	0	42,473	42,473	0	0
General Fund - Building Inspection Reserve	0	7,000	7,000	7,000	7,000
Total Transfers From	0	49,473	49,473	7,000	7,000
Total Source of Funds	0	87,468	97,319	69,150	93,801
Expenditures					
Salaries	0	22,020	22,020	22,020	22,020
Materials/Services/Supplies	0	21,210	21,210	21,210	21,210
Total Expenditures	0	43,230	43,230	43,230	43,230
Transfers To					
General Fund	0	1,765	5,283	1,765	1,765
Total Transfers To	0	1,765	5,283	1,765	1,765
Ending Fund Balance					
Unrestricted	0	42,473	48,806	24,155	48,806
Total Ending Fund Balance	0	42,473	48,806	24,155	48,806
Total Use of Funds	0	87,468	97,319	69,150	93,801



**SPECIAL REVENUE FUNDS | CITY AFFORDABLE HOUSING
FUND (165)**

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	393,151	387,840	387,840	393,151	387,840
Unrestricted	8,287,204	8,301,604	8,301,604	1,128,626	2,284,223
Total Beginning Fund Balance	8,680,355	8,689,444	8,689,444	1,521,777	2,672,063
Revenue					
Other Fees for Services	6,550	31,703	19,600	31,703	31,703
Other Agencies Revenue	1,000	0	31,300	0	0
Interests	131,724	15,000	119,000	15,525	100,000
Other Revenue	239,288	650,000	573,000	650,000	650,000
Total Revenue	378,562	696,703	742,900	697,228	781,703
Total Source of Funds	9,058,917	9,386,147	9,432,344	2,219,005	3,453,766
Expenditures					
Salaries	117,522	265,453	135,574	277,128	292,744
Retirement and Benefits	54,474	112,853	88,485	120,947	123,418
Materials/Services/Supplies	182,892	6,808,421	6,397,487	804,421	804,421
Services From Other Funds - Cost Allocation Plan	0	22,041	22,041	22,559	23,059
Interfund Services	0	11,967	11,967	12,361	13,130
Capital Outlay	14,585	300,000	104,727	300,000	300,000
Total Expenditures	369,473	7,520,735	6,760,281	1,537,416	1,556,772
Ending Fund Balance					
Encumbrance Carryover	387,840	387,840	387,840	393,151	387,840
Unrestricted	8,301,604	1,477,572	2,284,223	288,438	1,509,154
Total Ending Fund Balance	8,689,444	1,865,412	2,672,063	681,589	1,896,994
Total Use of Funds	9,058,917	9,386,147	9,432,345	2,219,005	3,453,766



SPECIAL REVENUE FUNDS | COMMUNITY ACTIVITIES FUND
(084)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Unrestricted	323,845	348,210	348,210	0	0
Total Beginning Fund Balance	323,845	348,210	348,210	0	0
Revenue					
Fines Penalties	0	0	0	0	0
Interests	1419	0	0	0	0
Other Fees for Services	136458	0	0	0	0
Other Revenue	48910	0	0	0	0
Total Revenue	186,787	0	0	0	0
Total Source of Funds	510,632	348,210	348,210	0	0
Expenditures					
Center Activities	570	0	0	0	0
Health Services	17372	0	0	0	0
Project Self-Sufficiency	0	0	0	0	0
Sr. Center Ceramics	522	0	0	0	0
Sr. Center Fitness	10511	0	0	0	0
Sr. Center Lapidary	1359	0	0	0	0
Sr. Center Snack Bar	32047	0	0	0	0
Sr. Center Tuesday Dances	0	0	0	0	0
Sr. Center Thursday Dances	7132	0	0	0	0
Sr. Center Misc. Events	0	0	0	0	0
Sr. Center Woodshop	1807	0	0	0	0
Sr. Center Tuesday Dances	0	0	0	0	0
Sr. Citizen Tours Surplus	89102	0	0	0	0
Wade Brummal Scholarship Fund	2000	0	0	0	0
Walter E Schmidt Youth Activity Center	0	0	0	0	0
Total Expenditures	162,422	0	0	0	0



**SPECIAL REVENUE FUNDS | COMMUNITY ACTIVITIES FUND
(084)**

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Transfers To					
General Fund	0	236,906	236,906	0	0
Public Donations Fund	0	111,304	111,304	0	0
Total Transfers To	0	348,210	348,210	0	0
Ending Fund Balance					
Unrestricted	348,210	0	0	0	0
Total Ending Fund Balance	348,210	0	0	0	0
Total Use of Funds	510,632	348,210	348,210	0	0



**SPECIAL REVENUE FUNDS | COMMUNITY FACILITIES
DISTRICT NO. 2019-1 (LAWRENCE STATION) FUND (027)**

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Capital Reserve	0	0	0	68,875	23,600
Total Beginning Fund Balance	0	0	0	68,875	23,600
Revenue					
Special Tax Revenues	0	118,000	118,000	354,706	123,400
Total Revenue	0	118,000	118,000	354,706	123,400
Total Source of Funds	0	118,000	118,000	423,581	147,000
Expenditures					
Administration	0	611	611	1,839	640
Facilities	0	24,979	24,979	75,087	26,122
Landscaped Parkways	0	9,209	9,209	27,681	9,630
Parking Enforcement	0	28,849	28,849	86,719	30,169
Parking Space Maintenance	0	1,099	1,099	3,303	1,149
Parks	0	28,629	28,629	86,058	29,939
Roadways	0	1,024	1,024	3,078	1,071
Total Expenditures	0	94,400	94,400	283,765	98,720
Ending Fund Balance					
Encumbrance Carryover					
Capital Reserve	0	23,600	23,600	139,816	48,280
Total Ending Fund Balance	0	23,600	23,600	139,816	48,280
Total Use of Funds	0	118,000	118,000	423,581	147,000



SPECIAL REVENUE FUNDS | CONVENTION CENTER
MAINTENANCE DISTRICT FUND (026)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	97,772	5,714	5,714	97,772	5,714
Unrestricted	140,082	121,569	121,569	116,390	110,327
Total Beginning Fund Balance	237,854	127,283	127,283	214,162	116,041
Revenue					
Other Fees for Services	856,528	926,770	926,770	1,015,591	1,015,591
Interests	6,868	0	7,000	0	0
Total Revenue	863,396	926,770	933,770	1,015,591	1,015,591
Transfers From					
General Fund	706,591	771,348	771,348	835,358	835,358
Total Transfers From	706,591	771,348	771,348	835,358	835,358
Total Source of Funds	1,807,841	1,825,401	1,832,401	2,065,111	1,966,990
Expenditures					
Salaries	17,435	17,613	18,326	18,339	18,814
Retirement and Benefits	9,303	9,329	8,690	9,879	9,798
Materials/Services/Supplies	1,558,616	1,581,104	1,581,104	1,735,550	1,710,425
Services From Other Funds - Cost Allocation Plan	28,122	40,740	40,740	42,387	41,696
Interfund Services	67,082	67,500	67,500	69,525	80,647
Total Expenditures	1,680,558	1,716,286	1,716,360	1,875,680	1,861,380
Ending Fund Balance					
Encumbrance Carryover	5,714	5,714	5,714	97,772	5,714
Unrestricted	121,569	103,401	110,327	91,659	99,896
Total Ending Fund Balance	127,283	109,115	116,041	189,431	105,610
Total Use of Funds	1,807,841	1,825,401	1,832,401	2,065,111	1,966,990



SPECIAL REVENUE FUNDS | DOWNTOWN PARKING
MAINTENANCE DISTRICT FUND (025)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	4,400	152,601	152,601	4,400	152,601
Reserve for Maintenance	244,192	259,919	259,919	0	275,460
Unrestricted	419,268	336,527	336,527	258,998	353,559
Total Beginning Fund Balance	667,860	749,047	749,047	263,398	781,620
Revenue					
Interests	3,826	2,759	4,100	1,235	3,826
Other Fees for Services	11,901	11,441	11,441	13,419	10,374
Total Revenue	15,727	14,200	15,541	14,654	14,200
Transfers From					
General Fund	175,542	145,983	145,983	151,063	155,571
Total Transfers From	175,542	145,983	145,983	151,063	155,571
Total Source of Funds	859,129	909,230	910,571	429,115	951,391
Expenditures					
Salaries	26,518	47,444	28,296	49,507	47,442
Retirement and Benefits	23,733	26,480	24,131	28,242	26,580
Materials/Services/Supplies	45,874	76,666	52,514	80,744	56,975
Services From Other Funds - Cost Allocation Plan	12,079	13,155	13,155	13,687	13,464
Internal Services	698	2,408	10,855	2,480	8,301
Capital Outlay	1,180	0	0	0	0
Total Expenditures	110,082	166,153	128,951	174,660	152,762
Ending Fund Balance					
Encumbrance Carryover	152,601	152,601	152,601	4,400	152,601
Reserve for Maintenance	259,919	274,119	275,460	0	288,909
Unrestricted	336,527	316,357	353,559	250,055	357,119
Total Ending Fund Balance	749,047	743,077	781,620	254,455	798,629
Total Use of Funds	859,129	909,230	910,571	429,115	951,391



SPECIAL REVENUE FUNDS | ENDOWMENT CARE FUND (077)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Unrestricted	1,490,705	1,570,635	1,578,026	1,660,635	1,678,026
Total Beginning Fund Balance	1,490,705	1,570,635	1,578,026	1,660,635	1,678,026
Revenue					
Other Fees for Services	86,221	90,000	100,000	90,000	90,000
Interest	23,580	20,000	24,000	20,000	18,000
Other Revenue	1,100	0	0	0	0
Total Revenue	110,901	110,000	124,000	110,000	108,000
Total Source of Funds	1,601,606	1,680,635	1,702,026	1,770,635	1,786,026
Transfers To					
Cemetery Fund	23,580	20,000	24,000	20,000	18,000
Total Transfers To	23,580	20,000	24,000	20,000	18,000
Ending Fund Balance					
Unrestricted	1,578,026	1,660,635	1,678,026	1,750,635	1,768,026
Total Ending Fund Balance	1,578,026	1,660,635	1,678,026	1,750,635	1,768,026
Total Use of Funds	1,601,606	1,680,635	1,702,026	1,770,635	1,786,026



**SPECIAL REVENUE FUNDS | ENGINEERING OPERATING GRANT
TRUST FUND (144)**

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	806,710	749,120	749,120	0	749,120
Unrestricted	(940,532)	(774,846)	(774,846)	0	49,621
Total Beginning Fund Balance	(133,822)	(25,726)	(25,726)	0	798,741
Revenue					
Other Agencies Revenue	88,964	841,036	841,036	0	0
Total Revenue	88,964	841,036	841,036	0	0
Transfers From					
General Fund - Building Inspection Reserve	105,909	0	0	0	0
Total Transfers From	105,909	0	0	0	0
Total Source of Funds	61,051	815,310	815,310	0	798,741
Expenditures					
One Bay Area Grant 15-16 City Match	23,956	49,726	16,569	0	33,157
One Bay Area Grant 15-16	62,821	0	0	0	0
VRF Countywide ITS 15-16	0	16,464	0	0	16,464
Total Expenditures	86,777	66,190	16,569	0	49,621
Ending Fund Balance					
Encumbrance Carryover	749,120	749,120	749,120	0	749,120
Unrestricted	(774,846)	0	49,621	0	0
Total Ending Fund Balance	(25,726)	749,120	798,741	0	749,120
Total Use of Funds	61,051	815,310	815,310	0	798,741



SPECIAL REVENUE FUNDS | EXPENDABLE TRUST FUND (079)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	299,960	59,957	59,957	0	59,957
Unrestricted	802,387	977,262	977,262	0	0
Total Beginning Fund Balance	1,102,347	1,037,219	1,037,219	0	59,957
Revenue					
<i>Grants</i>					
City Attorney's Office	0	0	0	0	0
City Manager's Office	180,212	302,000	857,071	0	0
Fire	78,235	0	472,643	0	0
Information Technology	15,771	0	4,340	0	0
Police	99,010	0	89,222	0	0
Public Works	61,220	0	0	0	0
Total Revenue	434,448	302,000	1,423,276	0	0
Transfers From					
General Fund	0	0	0	0	0
Total Transfers From	0	0	0	0	0
Total Source of Funds	1,536,795	1,339,219	2,460,495	0	59,957
Expenditures					
<i>City Attorney's Office</i>					
Environment Enforcement Fines - City	0	32,411	32,411	0	0
<i>City Manager's Office</i>					
Related - City Place Santa Clara	121,258	265,025	820,096	0	0
<i>Fire</i>					
CUPA Administrative Enforcement Order	30,737	139,510	461,653	0	0
Environment Enforcement Fines - City	222	0	0	0	0
Environment Enforcement Fines - Fire	0	16,779	92,279	0	0
Training Classes	4,679	20,917	95,917	0	0
<i>Information Technology</i>					
SVACA Billings - City Depts	15,771	0	4,340	0	0
<i>Library</i>					
CLSA - Transaction Based	63,873	1,770	1,770	0	0
Public Library Foundation	96,232	17,718	17,718	0	0



SPECIAL REVENUE FUNDS | EXPENDABLE TRUST FUND (079)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Expenditures					
<i>Police</i>					
Bingo Enforcement Fees	6,146	241,759	267,730	0	0
Seized Asset Funds - Local	0	41	41	0	0
Seized Asset Funds - State	0	246,117	305,196	0	0
Seized Asset Funds - US Justice	0	110,483	114,655	0	0
Shooting Range Recycled Casings	0	2,320	2,320	0	0
<i>Public Works</i>					
Environment Enforcement Fines - Street	0	12,875	12,875	0	0
Related - City Place Santa Clara	18,030	0	0	0	0
Seized Asset Funds - Local	0	1,617	1,617	0	0
SVACA Billings - City Depts	56,232	0	0	0	0
Total Expenditures	413,180	1,109,342	2,230,618	0	0
Transfers To					
Police Operating Grant Trust Fund	86,396	169,920	169,920	0	0
Public Buildings Capital Fund	0	0	0	0	0
Total Transfers To	86,396	169,920	169,920	0	0
Ending Fund Balance					
Encumbrance Carryover	59,957	59,957	59,957	0	59,957
Unrestricted	977,262	0	0	0	0
Total Ending Fund Balance	1,037,219	59,957	59,957	0	59,957
Total Use of Funds	1,536,795	1,339,219	2,460,495	0	59,957



SPECIAL REVENUE FUNDS | FIRE OPERATING GRANT TRUST
FUND (178)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	46,790	0	0	0	0
Unrestricted	(414,041)	(2,036)	(2,036)	0	0
Total Beginning Fund Balance	(367,251)	(2,036)	(2,036)	0	0
Revenue					
Other Agencies Revenue	588,713	35,908	35,908	0	0
Total Revenue	588,713	35,908	35,908	0	0
Transfers From					
General Fund	0	0	0	0	0
Total Transfers From	0	0	0	0	0
Total Source of Funds	221,462	33,872	33,872	0	0
Expenditures					
Assistance to Firefighter FY17/18 City	11,889	0	0	0	0
Assistance to Firefighter FY 17/18	41,698	0	0	0	0
California Environmental Protection	0	0	0	0	0
Certified Unifited Program Agencies	0	0	0	0	0
Emergency Medical Services	63,253	7,776	7,776	0	0
Urban Search and Rescue Deployment	101,690	26,096	26,096	0	0
Urban Search and Rescue Maintenance	0	0	0	0	0
Urban Search and Rescue Team	4,968	0	0	0	0
Total Expenditures	223,498	33,872	33,872	0	0
Ending Fund Balance					
Encumbrance Carryover	0	0	0	0	0
Unrestricted	(2,036)	0	0	0	0
Total Ending Fund Balance	(2,036)	0	0	0	0
Total Use of Funds	221,462	33,872	33,872	0	0



SPECIAL REVENUE FUNDS | GAS TAX FUND (121)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Unrestricted	0	1,356,777	1,356,777	16,512	69,087
Total Beginning Fund Balance	0	1,356,777	1,356,777	16,512	69,087
Revenue					
Other Agencies Revenue	2,707,947	3,688,553	2,700,000	2,100,000	2,400,000
Interests	234,270	0	200,000	0	100,000
Total Revenue	2,942,217	3,688,553	2,900,000	2,100,000	2,500,000
Transfers From					
Special Gas Tax Fund	1,814,500	0	0	0	0
Streets and Highways Capital Fund	0	66,858	66,858	0	0
Total Transfers From	1,814,500	66,858	66,858	0	0
Total Source of Funds	4,756,717	5,112,188	4,323,635	2,116,512	2,569,087
Transfers To					
Streets and Highways Capital Fund	3,399,940	4,254,548	4,254,548	2,073,457	2,567,856
Total Transfers To	3,399,940	4,254,548	4,254,548	2,073,457	2,567,856
Ending Fund Balance					
Unrestricted	1,356,777	857,640	69,087	43,055	1,231
Total Ending Fund Balance	1,356,777	857,640	69,087	43,055	1,231
Total Use of Funds	4,756,717	5,112,188	4,323,635	2,116,512	2,569,087



**SPECIAL REVENUE FUNDS | HOUSING AND
URBAN DEVELOPMENT FUND (562)**

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	1,153,042	713,065	713,065	685,348	713,065
Unrestricted	588,552	952,584	952,584	217,389	952,583
Total Beginning Fund Balance	1,741,594	1,665,648	1,665,648	902,737	1,665,648
Revenue					
Other Agencies Revenue	1,327,635	3,542,353	1,093,579	1,560,701	2,602,609
Interest	14,604	0	0	0	0
Other Revenue	570,428	983,273	983,273	934,111	693,522
Total Revenue	1,912,667	4,525,626	2,076,852	2,494,812	3,296,131
Total Source of Funds	3,654,261	6,191,274	3,742,500	3,397,549	4,961,779
Expenditures					
Salaries	335,147	310,710	400,725	327,634	336,409
Retirement and Benefits	130,033	162,894	154,618	174,239	172,883
Public Service Agency	211,405	206,500	206,500	211,500	252,006
Neighborhood Conservation and Improvement Program	428,388	1,909,460	653,515	881,316	881,957
Affordable Rental Housing (Includes TBRA and CHDO)	883,640	1,936,062	661,494	900,123	1,652,876
Total Expenditures	1,988,613	4,525,626	2,076,852	2,494,812	3,296,131
Ending Fund Balance					
Encumbrance Carryover	713,065	713,065	713,065	685,348	713,065
Unrestricted	952,584	952,584	952,583	217,389	952,583
Total Ending Fund Balance	1,665,648	1,665,648	1,665,648	902,737	1,665,648
Total Use of Funds	3,654,261	6,191,274	3,742,500	3,397,549	4,961,779



SPECIAL REVENUE FUNDS | HOUSING AUTHORITY FUND (164)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	21,998	14,831	14,831	21,998	14,831
Unrestricted	2,949,795	3,286,926	3,286,926	2,634,183	3,417,044
Total Beginning Fund Balance	2,971,793	3,301,757	3,301,757	2,656,181	3,431,875
Revenue					
Interests	47,847	10,000	50,000	10,350	35,000
Other Revenue	354,929	250,000	300,000	250,000	250,000
Total Revenue	402,776	260,000	350,000	260,350	285,000
Total Source of Funds	3,374,569	3,561,757	3,651,757	2,916,531	3,716,875
Expenditures					
Salaries	45,362	68,197	69,932	71,985	77,688
Retirement and Benefits	23,809	33,842	24,639	36,295	37,469
Materials/Services/Supplies	3,641	138,600	5,343	130,600	130,600
Allocation Plan	0	0	0	0	88
Interfund Services	0	5,984	5,984	5,995	6,377
Capital Outlay	0	300,000	113,984	300,000	300,000
Total Expenditures	72,812	546,623	219,882	544,875	552,222
Ending Fund Balance					
Encumbrance Carryover	14,831	14,831	14,831	21,998	14,831
Unrestricted	3,286,926	3,000,303	3,417,044	2,349,658	3,149,822
Total Ending Fund Balance	3,301,757	3,015,134	3,431,875	2,371,656	3,164,653
Total Use of Funds	3,374,569	3,561,757	3,651,757	2,916,531	3,716,875



SPECIAL REVENUE FUNDS | HOUSING SUCCESSOR AGENCY FUND (169)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	225,000	53,817	53,817	225,000	53,817
Unrestricted	10,632,736	12,400,259	12,400,259	9,964,020	9,299,125
Total Beginning Fund Balance	10,857,736	12,454,076	12,454,076	10,189,020	9,352,942
Revenue					
Other Fees for Services	0	31,000	0	31,000	31,000
Interest	181,969	50,000	222,607	51,750	200,000
Rents	140,000	0	0	0	0
Other Revenue	1,905,880	300,000	2,331,505	300,000	300,000
Sale of Land	0	11,650,000	11,650,000	0	0
Total Revenue	2,227,849	12,031,000	14,204,112	382,750	531,000
Total Source of Funds	13,085,585	24,485,076	26,658,188	10,571,770	9,883,942
Expenditures					
Salaries	172,184	231,594	152,221	242,862	258,114
Retirement and Benefits	87,238	107,563	73,293	115,326	117,880
Materials/Services/Supplies	372,087	573,500	400,000	557,500	557,500
Services From Other Funds - Cost					
Allocation Plan	0	17,765	17,765	18,182	18,392
Interfund Services	0	11,967	11,967	11,987	12,756
Loan	0	16,650,000	16,650,000	0	5,000,000
Total Expenditures	631,509	17,592,389	17,305,246	945,857	5,964,642
Ending Fund Balance					
Encumbrance Carryover	53,817	53,817	53,817	225,000	53,817
Unrestricted	12,400,259	6,838,870	9,299,125	9,400,913	3,865,483
Total Ending Fund Balance	12,454,076	6,892,687	9,352,942	9,625,913	3,919,300
Total Use of Funds	13,085,585	24,485,076	26,658,188	10,571,770	9,883,942



**SPECIAL REVENUE FUNDS | LIBRARY DONATIONS TRUST
FUND (072)**

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Unrestricted	79,563	179,221	179,221	45,526	179,707
Total Beginning Fund Balance	79,563	179,221	179,221	45,526	179,707
Revenue					
Other Revenue	150,809	0	486	0	0
Total Revenue	150,809	0	486	0	0
Total Source of Funds	230,372	179,221	179,707	45,526	179,707
Expenditures					
City Library Foundation Trust	21,908	139,444	0	0	0
In Memory A.Nadler	231	0	0	0	0
In Memory J.Jaffer	0	1,440	0	0	0
In Memory M.Dry	0	4,000	0	0	0
Library Books	25,527	1,300	0	0	0
Library Tote Bags	2,577	488	0	0	0
Literacy Program	908	9,041	0	0	0
SCSQ Irvine Contribution	0	22,755	0	0	0
Summer Reading	0	744	0	0	0
Total Expenditures	51,151	179,212	0	0	0
Ending Fund Balance					
Unrestricted	179,221	9	179,707	45,526	179,707
Total Ending Fund Balance	179,221	9	179,707	45,526	179,707
Total Use of Funds	230,372	179,221	179,707	45,526	179,707



SPECIAL REVENUE FUNDS | LIBRARY OPERATING GRANT
TRUST FUND (112)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	26,724	15,775	15,775	0	15,775
Unrestricted	13,169	24,495	24,495	20,000	12,140
Total Beginning Fund Balance	39,893	40,270	40,270	20,000	27,915
Revenue					
Other Agencies Revenue	79,025	50,500	59,223	47,500	47,500
Total Revenue	79,025	50,500	59,223	47,500	47,500
Total Source of Funds	118,918	90,770	99,493	67,500	75,415
Expenditures					
Adult Literacy Program	10,650	20,000	20,000	40,000	40,000
Adult Literacy Program 18-19	49,218	23,855	23,855	0	0
Adult Literacy Program 19-20	0	23,000	11,500	0	11,500
Ebook Grant	0	0	8,723	0	0
John Cotton Dana Library Award	4,999	0	0	0	0
PLP CLSA Networking	1,666	0	0	0	0
PLP Innovation and Technology	0	0	0	7,500	7,500
PLP Innovation and Tech 11-12	0	389	0	0	0
PLP Innovation and Tech 17-18	6,163	7,500	7,500	0	0
PLP Overdrive CLSA Allocation	5,952	0	0	0	0
Total Expenditures	78,648	74,744	71,578	47,500	59,000
Ending Fund Balance					
Encumbrance Carryover	15,775	15,775	15,775	0	15,775
Unrestricted	24,495	251	12,140	20,000	640
Total Ending Fund Balance	40,270	16,026	27,915	20,000	16,415
Total Use of Funds	118,918	90,770	99,493	67,500	75,415



**SPECIAL REVENUE FUNDS | OTHER CITY DEPARTMENTS
OPERATING GRANT TRUST FUND (101)**

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Unrestricted	0	0	0	0	0
Total Beginning Fund Balance	0	0	0	0	0
Revenue					
Other Agencies Revenue	54,029	0	0	0	0
Total Revenue	54,029	0	0	0	0
Total Source of Funds	54,029	0	0	0	0
Expenditures					
<i>Electric Utility</i>					
Federal Emergency Management	26,179	0	0	0	0
CA Portion of FEMA Grant	8,291	0	0	0	0
<i>Police</i>					
State Homeland Security Grant Program	14,153	0	0	0	0
State Homeland Security Grant Program	4,597	0	0	0	0
<i>Public Works</i>					
Federal Emergency Management	0	0	0	0	0
CA Portion of FEMA Grant	0	0	0	0	0
<i>Water and Sewer Utilities</i>					
CA Portion of FEMA Grant	809	0	0	0	0
Total Expenditures	54,029	0	0	0	0
Ending Fund Balance					
Unrestricted	0	0	0	0	0
Total Ending Fund Balance	0	0	0	0	0
Total Use of Funds	54,029	0	0	0	0



**SPECIAL REVENUE FUNDS | PARKS AND RECREATION
OPERATING GRANT TRUST FUND (111)**

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	23,509	8,031	8,031	0	8,031
Unrestricted	(25,592)	845	845	0	845
Total Beginning Fund Balance	(2,083)	8,876	8,876	0	8,876
Revenue					
Other Agencies Revenue	139,556	146,649	146,649	144,539	144,539
Total Revenue	139,556	146,649	146,649	144,539	144,539
Transfers From					
General Fund	3,445	3,445	3,445	3,445	3,445
Total Transfers From	3,445	3,445	3,445	3,445	3,445
Total Source of Funds	140,918	158,970	158,970	147,984	156,860
Expenditures					
Salaries	41,845	63,628	63,628	63,628	63,628
Materials/Services/Supplies	90,197	86,466	86,466	84,356	84,356
Total Expenditures	132,042	150,094	150,094	147,984	147,984
Ending Fund Balance					
Encumbrance Carryover	8,031	8,031	8,031	0	8,031
Unrestricted	845	845	845	0	845
Total Ending Fund Balance	8,876	8,876	8,876	0	8,876
Total Use of Funds	140,918	158,970	158,970	147,984	156,860



SPECIAL REVENUE FUNDS | PERPETUAL CARE FUND (076)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Unrestricted	38,244	38,244	38,244	38,244	38,244
Total Beginning Fund Balance	38,244	38,244	38,244	38,244	38,244
Revenue					
Interest	585	500	600	500	500
Total Revenue	585	500	600	500	500
Total Source of Funds	38,829	38,744	38,844	38,744	38,744
Transfers To					
Cemetery Fund	585	500	600	500	500
Total Transfers To	585	500	600	500	500
Ending Fund Balance					
Unrestricted	38,244	38,244	38,244	38,244	38,244
Total Ending Fund Balance	38,244	38,244	38,244	38,244	38,244
Total Use of Funds	38,829	38,744	38,844	38,744	38,744



**SPECIAL REVENUE FUNDS | POLICE OPERATING GRANT
TRUST FUND (177)**

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	186,713	12,920	12,920	0	12,920
Unrestricted	581,090	777,915	777,915	0	0
Total Beginning Fund Balance	767,803	790,835	790,835	0	12,920
Revenue					
Other Agencies Revenue	396,204	1,510,658	1,510,658	0	0
Other Fees for Services	86,096	186,096	186,096	0	0
Total Revenue	482,300	1,696,754	1,696,754	0	0
Transfers From					
Expendable Trust Fund	86,396	169,920	169,920	0	0
Total Transfers From	86,396	169,920	169,920	0	0
Total Source of Funds	1,336,499	2,657,509	2,657,509	0	12,920
Expenditures					
Abandoned Vehicle Abatement Program	108,350	186,096	186,096	0	0
Alcoholic Beverage Control 15-16	(1,309)	0	0	0	0
Alcoholic Beverage Control 16-17	(2,874)	0	0	0	0
Alcoholic Beverage Control 17-18	1,978	0	0	0	0
Avoid The 13 DUI Enforcement FY1516	204	0	0	0	0
Board of State and Community Correction	5,495	38,544	38,544	0	0
Board of State and Community Correction	0	750,000	750,000	0	0
Bulletproof Vest Grant 2019	0	8,226	8,226	0	0
Citizens' Option for Public Safety 15-16	9,737	0	0	0	0
Citizens' Option for Public Safety 16-17	254,787	0	0	0	0
Citizens' Option for Public Safety 17-18	2,770	278,443	278,443	0	0
Citizens' Option for Public Safety 18-19	985	195,075	195,075	0	0
Citizens' Option for Public Safety 19-20	0	306,194	306,194	0	0
Edward Byrne Memorial JAG FY17	0	12,254	12,254	0	0
Office of Traffic Safety 2020	0	70,000	70,000	0	0
Seized Asset Funds	86,396	152,793	152,793	0	0
Tobacco Tax Act of 2016 Grant	76,945	364,564	364,564	0	0
West Valley College Training Program	2,200	282,400	282,400	0	0
Total Expenditures	545,664	2,644,589	2,644,589	0	0



**SPECIAL REVENUE FUNDS | POLICE OPERATING GRANT
TRUST FUND (177)**

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Ending Fund Balance					
Encumbrance Carryover	12,920	12,920	12,920	0	12,920
Unrestricted	777,915	0	0	0	0
Total Ending Fund Balance	790,835	12,920	12,920	0	12,920
Total Use of Funds	1,336,499	2,657,509	2,657,509	0	12,920



SPECIAL REVENUE FUNDS | PUBLIC DONATIONS FUND (067)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Unrestricted	212,445	74,664	74,664	0	0
Total Beginning Fund Balance	212,445	74,664	74,664	0	0
Revenue					
<i>Donations</i>					
City Manager's Office	300	0	0	0	0
Community Development	90	0	0	0	0
Parks and Recreation	0	149,440	149,440	0	0
Police	7,000	0	0	0	0
Total Revenue	7,390	149,440	149,440	0	0
Transfers From					
Community Activities Fund	0	111,305	111,305	0	0
Electric Utility Fund	5,000	0	0	0	0
Recreation Programs Operations Fund	0	198,163	198,163	0	0
Total Transfers From	5,000	309,468	309,468	0	0
Total Source of Funds	224,835	533,572	533,572	0	0
Expenditures					
<i>City Manager's Office</i>					
Bank of Santa Clara Car Seat Program	0	500	500	0	0
Donations - Art in Public Places	0	226	226	0	0
Donations - Championship Teams	0	1,344	1,344	0	0
Donations - Concerts in the Park	0	6	6	0	0
Donations - Help Your Neighbor	918	14,337	14,337	0	0
Donations - Mission City Community	0	67	67	0	0
Donations - Undesignated	0	25	25	0	0
S.C. Art in Public Places	0	37,720	37,720	0	0
<i>Community Development</i>					
Donations - Berryessa Adobe	0	1,150	1,150	0	0
Donations - Historical Preservation	0	4,032	4,032	0	0
<i>Electric Utility</i>					
Donations - Neighborhood Solar	144,242	0	0	0	0
<i>Fire</i>					
Donations - Fire Safety	0	1,960	1,960	0	0
Donations - Public Education	0	1,384	1,384	0	0



SPECIAL REVENUE FUNDS | PUBLIC DONATIONS FUND (067)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Expenditures					
<i>Parks and Recreation</i>					
Arts, Crafts and Wine Festival	0	286,929	286,929	0	0
Case Management Grant	0	4,969	4,969	0	0
Teens - Youth Commission	0	3,819	3,819	0	0
Wade Brummal Scholarship Fund	0	106,335	106,335	0	0
<i>Police</i>					
Donation - Police K9 Program	0	7,000	7,000	0	0
Police - Bicycle Safety Program	0	1,375	1,375	0	0
Police - Voucher Program	0	3,538	3,538	0	0
<i>Public Works</i>					
Donations - Arbor Day	5,011	0	0	0	0
Total Expenditures	150,171	476,716	476,716	0	0
Transfers To					
General Fund	0	56,856	56,856	0	0
Total Transfers To	0	56,856	56,856	0	0
Ending Fund Balance					
Unrestricted	74,664	0	0	0	0
Total Ending Fund Balance	74,664	0	0	0	0
Total Use of Funds	224,835	533,572	533,572	0	0



**SPECIAL REVENUE FUNDS | PUBLIC, EDUCATIONAL, AND
GOVERNMENTAL FEE FUND (221)**

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	0	0	0	0	222,006
Unrestricted	0	64,371	64,371	1,039,457	1,216,839
Total Beginning Fund Balance	0	64,371	64,371	1,039,457	1,438,845
Revenue					
Other Agencies Revenue	64,371	0	68,000	0	150,000
Total Revenue	64,371	0	68,000	0	150,000
Transfers From					
General Government Capital Fund	0	2,056,409	2,056,409	0	0
Total Transfers From	0	2,056,409	2,056,409	0	0
Total Source of Funds	64,371	2,120,780	2,188,780	1,039,457	1,588,845
Expenditures					
Capital Outlay	0	749,935	749,935	0	0
Total Expenditures	0	749,935	749,935	0	0
Ending Fund Balance					
Encumbrance Carryover	0	222,006	222,006	0	222,006
Unrestricted	64,371	1,148,839	1,216,839	1,039,457	1,366,839
Total Ending Fund Balance	64,371	1,370,845	1,438,845	1,039,457	1,588,845
Total Use of Funds	64,371	2,120,780	2,188,780	1,039,457	1,588,845



SPECIAL REVENUE FUNDS | RECREATION PROGRAMS
OPERATIONS FUND (041)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Unrestricted	902,500	707,468	707,468	0	0
Total Beginning Fund Balance	902,500	707,468	707,468	0	0
Revenue					
Other Fees for Services	221,695	0	0	0	0
Other Revenue	178,920	0	0	0	0
Total Revenue	400,615	0	0	0	0
Total Source of Funds	1,303,115	707,468	707,468	0	0
Expenditures					
Arts, Crafts and Wine Festival	167,645	0	0	0	0
Camping - Homeridge Camp	16,537	0	0	0	0
Camping - Lick Mill Camp	2,553	0	0	0	0
Community Garden	(15)	0	0	0	0
Cultural - Arts & Crafts	12,299	0	0	0	0
Cultural - Ceramics	26,894	0	0	0	0
Cultural - Dance	89,524	0	0	0	0
Cultural - Face I	18,322	0	0	0	0
Cultural - GROUP X	4,049	0	0	0	0
Cultural - Holiday Classes	1,488	0	0	0	0
Cultural - Junior Theatre	58,943	0	0	0	0
Cultural - Kids Cooking	158	0	0	0	0
Pre-School - 3Yr Old	9,987	0	0	0	0
Pre-School - 4 Yr Old Am	13,863	0	0	0	0
Pre-School - 4Yr Old Pm	3,434	0	0	0	0
Sports - Elementary School Events	19,264	0	0	0	0
Sports - Lifeguarding	9,986	0	0	0	0
Sports - Sport Adv, Ext Care	13,771	0	0	0	0
Sports - Sport Escape	11,210	0	0	0	0
Sports - Sports Jam	17,468	0	0	0	0
Sports - YAC Classes	10,244	0	0	0	0
Teens - Teen Breakaways	55,247	0	0	0	0
Teens - Special Events	5,997	0	0	0	0
Teens - Teen Cafe	5,840	0	0	0	0
Teens - Youth Commission	4,159	0	0	0	0
Therapeutics - Aquatics	1,149	0	0	0	0
Therapeutics - Children	1,202	0	0	0	0



SPECIAL REVENUE FUNDS | RECREATION PROGRAMS
OPERATIONS FUND (041)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Expenditures					
Therapeutics - Dance Classes	749	0	0	0	0
Therapeutics - Older Adult	489	0	0	0	0
Therapeutics - Social Lites	4,198	0	0	0	0
Therapeutics - Special Activities	1,687	0	0	0	0
Therapeutics - Special Interest	1,018	0	0	0	0
Therapeutics - Teens	2,827	0	0	0	0
Therapeutics - Young Adult	3,461	0	0	0	0
Total Expenditures	595,647	0	0	0	0
Transfers To					
General Fund	0	509,305	509,305	0	0
Public Donations Fund	0	198,163	198,163	0	0
Total Transfers To	0	707,468	707,468	0	0
Ending Fund Balance					
Unrestricted	707,468	0	0	0	0
Total Ending Fund Balance	707,468	0	0	0	0
Total Use of Funds	1,303,115	707,468	707,468	0	0



SPECIAL REVENUE FUNDS | ROAD MAINTENANCE AND
REHABILITATION (SB1) FUND (122)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Unrestricted	464,152	373,336	373,336	0	353,336
Total Beginning Fund Balance	464,152	373,336	373,336	0	353,336
Revenue					
Other Agencies Revenue	2,639,484	2,050,000	2,000,000	2,050,000	2,000,000
Interests	18,910	0	30,000	0	25,000
Total Revenue	2,658,394	2,050,000	2,030,000	2,050,000	2,025,000
Total Source of Funds	3,122,546	2,423,336	2,403,336	2,050,000	2,378,336
Transfers To					
Streets and Highways Capital Fund	2,749,210	2,050,000	2,050,000	2,050,000	2,100,000
Total Transfers To	2,749,210	2,050,000	2,050,000	2,050,000	2,100,000
Ending Fund Balance					
Unrestricted	373,336	373,336	353,336	0	278,336
Total Ending Fund Balance	373,336	373,336	353,336	0	278,336
Total Use of Funds	3,122,546	2,423,336	2,403,336	2,050,000	2,378,336



SPECIAL REVENUE FUNDS | TRAFFIC MITIGATION FUND (123)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Unrestricted	0	4,448,849	4,448,849	3,030,240	4,261,349
Total Beginning Fund Balance	0	4,448,849	4,448,849	3,030,240	4,261,349
Revenue					
Other Fees for Services	1,850,171	899,500	750,000	1,531,500	1,531,500
Interests	241,057	0	200,000	0	150,000
Total Revenue	2,091,228	899,500	950,000	1,531,500	1,681,500
Transfers From					
Traffic Mitigation Capital Fund	2,823,740	0	0	0	0
Streets and Highways Capital Fund	327,381	280	280	0	0
Total Transfers From	3,151,121	280	280	0	0
Total Source of Funds	5,242,349	5,348,629	5,399,129	4,561,740	5,942,849
Transfers To					
Streets and Highways Capital Fund	793,500	1,137,780	1,137,780	1,531,500	2,003,500
Total Transfers To	793,500	1,137,780	1,137,780	1,531,500	2,003,500
Ending Fund Balance					
Unrestricted	4,448,849	4,210,849	4,261,349	3,030,240	3,939,349
Total Ending Fund Balance	4,448,849	4,210,849	4,261,349	3,030,240	3,939,349
Total Use of Funds	5,242,349	5,348,629	5,399,129	4,561,740	5,942,849

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Enterprise Funds

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ENTERPRISE FUNDS

Enterprise funds are used to finance and account for operations and activities performed by designated departments in the City or through third party agreements. The operating revenues and expenses result from providing services and producing and delivering goods in connection with an enterprise fund's principal ongoing operations. Principal operating revenues of the City's enterprise funds are charges to customers for services. Operating expenses for the City's enterprise funds include the costs of sales and services, administrative expenses and maintenance of capital assets.

Utility rate increases for FY 2020/21* is as follows:

Utility Service	FY 2019/20	FY 2020/21	% Change	Additional Information
Water Residential per HCF	\$6.25	\$6.56	5.1%	
Recycled Water Irrigation per HCF	\$3.76	\$3.83	1.9%	
Sewer Residential Single Family per month	\$44.29	\$44.73	1.0%	
Solid Waste 32 Gallon Cart	\$30.62	\$37.90	23.8%	Includes \$11.80 Clean Green collection and \$5.30 recycling per month
Electric Residential per KWH	\$0.122	\$0.126	3.2%	Effective January 1, 2020

**Council approval in June 2020 and to be effective July 1, 2020 except for Electric rate*

Cemetery Fund (093)

This fund is managed by the Parks and Recreation Department and provides planning, development, operation, and maintenance of the City's two cemetery properties with one located on North Winchester Boulevard and one on Agnews Road. While there are charges for these services, the activities of this fund are primarily funded by transfers from the General Fund.

Convention Center Enterprise Fund (860)

This fund was established in 1984 to account for the operations of the City's Convention Center through third party agreements. In February 2019, the City entered into an agreement with Global Spectrum, LP, dba Spectra Venue Management (Spectra) for the management and operating of the Convention Center. In November 2019, the City entered into an agreement with Levy Premium Foodservice Limited Partnership (Levy) for food and beverage services at the Convention Center. As part of both agreements, Spectra and Levy will submit operating budget proposals to the City each year for approval.

Electric Operating Grant Trust Fund (191)

City's Electric Utility Department, known as Silicon Valley Power (SVP), initially established this fund for the Public Benefits Program, which helps make homes and businesses more energy efficient. SVP is required to collect and spend 2.85% of its electric sales revenues (of customer service charges from Electric Utility Fund, see discussion below) on cost effective energy efficiency, new renewable generation, low-income energy programs, and new electric technologies research and development. Starting in FY 2019/20, new Electric Vehicle and Greenhouse Gas programs with restricted revenue requirements are added to this fund.



Electric Utility Fund (091)

This fund is managed by the Electric Utility Department, also known as Silicon Valley Power (SVP), and accounts for the operation of the City's electric utility service. The Department provides these services on a user charge basis to residences, businesses, and industrial customers, including large data centers.

Revenue sources in the Electric Utility Fund are dictated by the utility rates approved by the City, effective each January, based on SVP's ten-year forecast with their revenue and expenditure projections, and reserve requirements fulfilling debt service, capital improvement projects, rate stabilization, among other obligations. Electric rate increases have been relatively stable, so customers, both large and small, can plan for their uses. At the same time, for customers who have difficulty absorbing these increases, SVP continues to offer assistance to low-income customers and energy conservation programs and rebates to help customers reduce their electricity usage. SVP's rate increase for calendar year 2020 is 3.2%.

SVP has over 52,000 customers in the City, with residential ratepayers accounting for approximately 85% of customers and industrial customers 6% of total. However, their proportion of revenue contribution is reversed, with almost 90% of revenues generated by industrial customers. Industrial customers include many publicly listed technology companies headquartered in the City and data centers hosting servers for the same companies. Load growth of energy sales is based on a combination of historical data and forward-looking opportunities, especially from large key industrial customers. Additional revenues are generated through wholesale, capacity sales, and restricted revenue programs such as Green House Gas, Electric Vehicle, Renewable Energy Credits, and Low Carbon Fuel Standard. Given the high concentration of revenue generated from industrial customers, SVP's revenue growth prospect is highly correlated to Silicon Valley's economic growth.

Starting in FY 2019/20, Wholesale energy sales transactions will be recorded as revenue instead of a credit net against wholesale resources purchases expense, as compared to past years.

Majority of expenses is due to cost of sales, such as energy resources purchases, cost of generating and delivering power to SVP customers, including transmission access charges that apply to all electric energy that SVP receives via the PG&E transmission system and gas transmission charges for delivering fuel to SVP's gas-fired power plants.

Sewer Utility Fund (094)

This fund is managed by the Water and Sewer Utilities Department and accounts for the maintenance of the City's sewer lines and related facilities. The Department provides these services on a user charge basis to residences and businesses.

Each operating budget cycle, the Department develops a ten-year forecast with their revenue and expenditure projections. Revenue sources in the Sewer Utility Fund are dictated by the utility rate approved by the City and the actual water usage by residences and businesses. A rate study is conducted by a third-party consultant selected by the Water and Sewer Utilities Department; this information is then used to determine both revenue and expenditure projections in the forecast. In addition to the information provided in the rate study, revenue projections are based on historical data and anticipated activity. Anticipated expenditures also play a role in the development of the revenue projections. Expenditure projections are based on historical data and capital project needs approved in the City's Capital Improvement Program budget. Additionally, the City co-owns the Regional Wastewater Facility with the City of San José. Estimates are provided by the City of San José for Santa Clara's share of the facility rebuild, and these estimates are also used in determining the expenditure projections in the Sewer Utility Fund.

Starting FY 2019/20, reserves for Rate Stabilization, Operations and Maintenance, Construction and Pension Stabilization were set up in accordance to adopted budget policy.



Solid Waste Fund (096)

This fund is managed by the Public Works Department and accounts for the administration of the City's garbage and rubbish collection service, including street sweeping, household hazardous waste, and Clean-Up Campaign services. Revenue projections are based on anticipated increase in garbage rates due to increases in agreements for exclusive franchise garbage and yard waste collection and for solid waste processing services. The reserve decrease in FY 2020/21 is also due to the same increase in production costs and higher capital transfer.

Starting FY 2019/20, reserves for Rate Stabilization, Operations and Maintenance, Construction and Pension Stabilization were set up in accordance to adopted budget policy.

Water Recycling Fund (097)

This fund is managed by the Water and Sewer Utilities Department and accounts for the ongoing maintenance and operations of the City of Santa Clara's wastewater reclamation system. The Department provides these services on a user charge basis from the sale of non-potable water for irrigation and landscaping.

Each operating budget cycle, the Department develops a ten-year forecast with their revenue and expenditure projections. Revenue sources in the Water Recycling Program Fund are dictated by the utility rate approved by the City and the actual water usage by residences and businesses. A rate study is conducted by a third-party consultant selected by the Water and Sewer Utilities Department; this information is then used to determine both revenue and expenditure projections in the forecast. In addition to the information provided in the rate study, revenue projections are based on historical data and anticipated activity. Anticipated expenditures also play a role in the development of the revenue projections. Expenditure projections are based on historical data and capital project needs approved in the City's Capital Improvement Program budget.

Starting FY 2019/20, reserves for Rate Stabilization, Operations and Maintenance, Construction and Pension Stabilization were set up in accordance to adopted budget policy.

Water Utility Fund (092)

This fund is managed by the Water and Sewer Utilities Department and accounts for the operation of the City's water utility services. The Department provides these services on a user charge basis to residences and businesses.

Each operating budget cycle, the Department develops a ten-year forecast with their revenue and expenditure projections. Revenue sources in the Water Utility Fund are dictated by the utility rate approved by the City and the actual water usage by residences and businesses. A rate study is conducted by a third-party consultant selected by the Water and Sewer Utilities Department; this information is then used to determine both revenue and expenditure projections in the forecast. In addition to the information provided in the rate study, revenue projections are based on historical data and anticipated activity. Anticipated expenditures also play a role in the development of the revenue projections. Expenditure projections are based on historical data and capital project needs approved in the City's Capital Improvement Program Budget.

Starting FY 2019/20, reserves for Rate Stabilization, Operations and Maintenance, Construction and Pension Stabilization were set up in accordance to adopted budget policy.

This is the second fiscal year of the biennial operating budget. The following section details the City of Santa Clara's Enterprise Funds' Statements of Sources and Uses and their Amended Budget for Fiscal Year 2020/21.



ENTERPRISE FUNDS | CEMETERY FUND (093)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Unrestricted	677,008	66,471	66,471	32,775	25,746
Total Beginning Fund Balance	677,008	66,471	66,471	32,775	25,746
Revenue					
Other Fees for Services	544,515	645,150	586,877	659,403	600,000
Other Revenue	1,952	0	703	0	0
Total Revenue	546,467	645,150	587,580	659,403	600,000
Transfers From					
General Fund	6,800	703,490	703,490	760,663	771,769
Endowment Care Fund	0	20,000	24,000	20,000	18,000
Perpetual Care Fund	24,165	500	600	500	500
Total Transfers From	30,965	723,990	728,090	781,163	790,269
Total Source of Funds	1,254,440	1,435,611	1,382,141	1,473,341	1,416,015
Expenditures					
Salaries	483,983	479,745	461,785	499,747	500,439
Retirement and Benefits	275,032	270,651	267,027	287,850	280,784
Materials/Services/Supplies	239,445	387,848	333,201	390,371	359,680
Services From Other Funds - Cost Allocation Plan	91,517	132,895	132,895	138,269	136,015
Interfund Services	94,265	99,194	130,028	101,894	136,035
Capital Outlay	0	29,000	29,000	0	0
Total Expenditures	1,184,242	1,399,333	1,353,936	1,418,131	1,412,953
Transfers To					
General Government Capital Fund	3,727	2,459	2,459	55,210	2,741
Total Transfers To	3,727	2,459	2,459	55,210	2,741
Ending Fund Balance					
Unrestricted	66,471	33,819	25,746	0	321
Total Ending Fund Balance	66,471	33,819	25,746	0	321
Total Use of Funds	1,254,440	1,435,611	1,382,141	1,473,341	1,416,015



ENTERPRISE FUNDS | CONVENTION CENTER ENTERPRISE FUND (860)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	141,120	212,501	212,501	141,120	212,501
Operating Surplus	0	0	0	1,933,698	1,329,882
Unrestricted	3,393,291	3,422,330	3,422,330	1,052,644	644,934
Total Beginning Fund Balance	3,534,411	3,634,831	3,634,831	3,127,462	2,187,317
Revenue					
Levy Investment	0	5,750,000	5,750,000	0	0
Charges for Services	11,541,797	0	8,571,148	0	4,909,837
Rents	1,192,581	18,484,540	2,479,136	0	5,789,533
Interest	86,988	0	65,000	0	0
Event Revenue	0	0	0	0	11,044,000
Other Revenue	0	0	0	0	168,836
Total Revenue	12,821,366	24,234,540	16,865,284	0	21,912,206
Transfers From					
General Fund	330,020	0	0	0	0
Total Transfers From	330,020	0	0	0	0
Total Source of Funds	16,685,797	27,869,371	20,500,115	3,127,462	24,099,523
Expenditures					
Salaries	92,907	281,048	210,000	295,353	240,933
Retirement and Benefits	0	129,718	89,000	139,059	118,328
Materials/Services/Supplies	11,394,305	657,001	567,000	100,000	100,000
Interfund Services	63,754	42,698	42,698	42,499	57,120
Event Expense	0	14,224,474	10,900,500	0	7,505,662
Indirect Expense	0	8,076,368	6,503,600	0	11,335,505
Total Expenditures	11,550,966	23,411,307	18,312,798	576,911	19,357,548
Transfers To					
Public Buildings Capital Fund	1,500,000	0	0	0	0
Total Transfers To	1,500,000	0	0	0	0
Ending Fund Balance					
Encumbrance Carryover	212,501	212,501	212,501	141,120	212,501
Operating Surplus	0	1,933,698	1,329,882	1,933,698	4,400,920
Unrestricted	3,422,330	2,311,865	644,934	475,733	128,554
Total Ending Fund Balance	3,634,831	4,458,064	2,187,317	2,550,551	4,741,975
Total Use of Funds	16,685,797	27,869,371	20,500,115	3,127,462	24,099,523



ENTERPRISE FUNDS | ELECTRIC OPERATING GRANT TRUST FUND (191)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Public Benefits	30,206,531	34,342,493	34,342,493	30,547,793	34,580,314
Low Carbon Fuel	0	2,038,141	2,038,141	0	788,141
Total Beginning Fund Balance	30,206,531	36,380,634	36,380,634	30,547,793	35,368,455
Revenue					
Other Agencies	103,441	86,843	86,843	0	0
Charges for Services	11,326,223	12,797,928	12,797,928	13,651,603	12,873,097
Low Carbon Fuel	0	2,405,000	2,405,000	2,047,500	5,096,600
Greenhouse Gas	0	18,295,719	18,295,719	20,230,648	16,487,338
Total Revenue	11,429,664	33,585,490	33,585,490	35,929,751	34,457,035
Transfers From					
Electric Utility Fund	2,168,506	0	0	0	0
Total Transfers From	2,168,506	0	0	0	0
Total Source of Funds	43,804,701	69,966,124	69,966,124	66,477,544	69,825,490
Expenditures					
Salaries	376,796	879,649	879,649	927,899	803,721
Retirement and Benefits	206,350	419,554	419,554	451,003	362,870
Materials/Services/Supplies	2,479,177	3,043,813	3,043,813	2,938,985	3,760,485
Mandated Program Costs	4,097,359	10,777,045	10,527,045	16,224,581	14,284,924
Services From Other Funds - Cost Allocation Plan	92,463	162,370	162,370	168,937	170,204
Contribution In Lieu	0	639,896	639,896	682,580	643,655
Interfund Services	22,998	175,763	175,763	181,036	61,266
Total Expenditures	7,275,143	16,098,090	15,848,090	21,575,021	20,087,125
Transfers To					
Electric Utility Fund	148,924	17,249,579	17,249,579	14,100,601	11,702,523
Electric Capital Fund	0	0	1,500,000	0	2,150,082
Streets and Highway Fund	0	0	0	0	400,000
Total Transfers To	148,924	17,249,579	18,749,579	14,100,601	14,252,605
Ending Fund Balance					
Public Benefits	34,342,493	34,580,314	34,580,314	30,801,922	34,697,619
Low Carbon Fuel	2,038,141	2,038,141	788,141	0	788,141
Total Ending Fund Balance	36,380,634	36,618,455	35,368,455	30,801,922	35,485,760
Total Use of Funds	43,804,701	69,966,124	69,966,124	66,477,544	69,825,490



ENTERPRISE FUNDS | ELECTRIC UTILITY FUND (091)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	860,108	913,447	913,447	860,108	913,447
Construction Reserve	0	0	0	23,983,500	53,997,200
Donald Von Raesfeld Power Plant Reserve	5,078,163	5,078,163	5,078,163	5,078,163	5,078,163
Operations and Maintenance Reserve	95,708,577	98,947,182	98,947,182	101,374,973	112,838,357
Pension Trust Reserve	3,512,024	4,329,866	4,329,866	4,660,247	4,748,792
Rate Stabilization Reserve	25,000,000	25,000,000	25,000,000	44,898,012	44,898,011
Unrestricted	68,403,779	102,134,201	102,134,201	26,976,562	24,665,397
Total Beginning Fund Balance	198,562,651	236,402,859	236,402,859	207,831,565	247,139,367
Revenue					
Charges for Services	428,452,616	448,980,115	448,980,115	478,933,622	451,617,602
Other Fees for Services	3,563,246	2,976,560	2,976,560	3,016,350	2,797,200
Interest	6,725,909	5,705,909	5,705,909	6,797,487	4,870,422
Rents	4,192,681	3,465,000	3,465,000	3,539,450	3,539,450
Wholesale Revenue	0	16,971,162	16,971,162	13,777,912	14,371,567
Restricted Revenues	0	3,225,573	3,225,573	2,800,573	2,439,573
Other Revenue	2,448,762	1,180,000	1,180,000	1,210,000	1,210,000
Total Revenue	445,383,214	482,504,319	482,504,319	510,075,394	480,845,814
Transfers From					
Electric Operating Grant Trust Fund	148,924	17,249,579	17,249,579	14,100,601	11,702,523
Electric Utility Capital Fund	3,238,605	221,513	221,513	0	0
Total Transfers From	3,387,529	17,471,092	17,471,092	14,100,601	11,702,523
Total Source of Funds	647,333,394	736,378,270	736,378,270	732,007,560	739,687,704
Expenditures					
Salaries	25,373,937	31,984,560	28,979,342	33,288,134	31,674,259
Retirement and Benefits	11,878,454	14,066,333	14,066,333	15,033,140	14,285,391
Materials/Services/Supplies	21,708,588	27,792,886	27,792,886	27,067,578	30,168,279
Resource/Production	269,909,545	340,787,047	340,787,047	355,770,922	326,500,221
Services From Other Funds - Cost Allocation Plan	9,910,175	7,975,314	7,975,314	8,154,152	9,118,891
Interfund Services	2,431,998	4,340,876	4,340,876	4,405,559	4,905,044
Contribution In Lieu	21,304,288	23,693,379	23,693,379	25,661,345	23,699,830
Capital Outlay	179,030	406,000	406,000	126,000	504,800
Total Expenditures	362,696,015	451,046,395	448,041,177	469,506,830	440,856,715



ENTERPRISE FUNDS | ELECTRIC UTILITY FUND (091)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Transfers To					
General Fund	0	713,000	713,000	0	0
General Government Capital Fund	157,484	583,540	583,540	2,547,148	635,578
Public Donations Fund	5,000	0	0	0	0
Solid Waste Fund	200	0	0	0	0
Special Liability Insurance Fund	0	416,063	416,063	0	0
Street Beautification Capital Fund	0	0	0	0	0
Street Lighting Capital Fund	800,206	160,211	169,626	50,000	125,000
Electric Utility Capital Fund	24,104,280	26,727,000	29,722,804	47,967,000	23,068,370
Electric Operating Grant Trust Fund	2,168,506	0	0	0	0
Electric Debt Service Fund	20,998,844	9,592,693	9,592,693	19,658,817	13,315,379
Total Transfers To	48,234,520	38,192,507	41,197,726	70,222,965	37,144,327
Ending Fund Balance					
Encumbrance Carryover	913,447	913,447	913,447	860,108	913,447
Construction Reserve	0	47,967,000	53,997,200	17,333,500	55,354,340
Donald Von Raesfeld Power Plant Reserve	5,078,163	5,078,163	5,078,163	5,078,163	5,078,163
Operations and Maintenance Reserve	98,947,182	112,838,357	112,838,357	105,610,687	110,087,978
Pension Trust Reserve	4,329,866	4,748,792	4,748,792	5,587,600	5,676,145
Rate Stabilization Reserve	25,000,000	44,898,011	44,898,011	47,893,362	45,161,760
Unrestricted	102,134,201	30,695,598	24,665,397	9,914,345	39,414,829
Total Ending Fund Balance	236,402,859	247,139,368	247,139,367	192,277,765	261,686,662
Total Use of Funds	647,333,394	736,378,270	736,378,270	732,007,560	739,687,704



ENTERPRISE FUNDS | SEWER UTILITY FUND (094)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	57,586	89,546	89,546	57,586	89,546
Replacement and Improvement Reserve	1,507,553	1,507,553	1,507,553	1,507,553	1,507,553
Rate Stabilization Reserve	0	0	0	3,682,062	5,126,296
Operations and Maintenance Reserve	0	0	0	8,671,076	8,671,076
Construction Reserve	0	0	0	7,519,142	11,519,142
Pension Stabilization Reserve	0	61,125	61,125	391,148	391,148
Unrestricted	16,403,448	15,242,462	15,242,462	623,615	3,864,144
Total Beginning Fund Balance	17,968,587	16,900,686	16,900,686	22,452,182	31,168,905
Revenue					
Charges for Services	41,010,366	42,167,000	41,496,054	44,802,400	44,802,400
Other Fees for Services	71,224	90,000	29,904	92,700	92,700
Interest	1,136,739	1,912,500	750,000	1,969,875	600,000
Rents	52,066	0	42,203	0	0
Other Revenue	179,446	0	82,870	0	0
Total Revenue	42,449,841	44,169,500	42,401,031	46,864,975	45,495,100
Transfers From					
Sewer Utility Capital Fund	0	12,238	12,238	22,000,000	0
Total Transfers From	0	12,238	12,238	22,000,000	0
Total Source of Funds	60,418,428	61,082,424	59,313,955	91,317,157	76,664,005
Expenditures					
Salaries	2,177,126	2,753,274	2,140,204	2,874,843	2,878,430
Retirement and Benefits	1,084,852	1,361,867	1,059,151	1,454,770	1,429,600
Right of Way Rental Expense	1,513,900	1,559,317	1,559,317	1,637,283	1,637,283
Materials/Services/Supplies	669,011	550,553	500,597	561,344	561,344
Resource/Production	16,181,793	17,329,209	15,074,682	17,849,085	17,849,085
Services From Other Funds	25,168	25,168	25,168	25,168	25,168
Services From Other Funds - Cost Allocation Plan	1,752,408	1,350,064	1,350,064	1,364,533	1,411,910
Interfund Services	432,104	1,083,776	1,083,776	1,096,101	1,112,545
Capital Outlay	24,480	0	0	0	0
Total Expenditures	23,860,842	26,013,228	22,792,959	26,863,127	26,905,365
Transfers To					
General Government Capital Fund	49,364	81,642	81,642	309,926	60,258
Electric Utility Capital Fund	200,000	276,000	276,000	391,000	37,500
Sewer Utility Capital Fund	17,790,086	3,512,000	3,512,000	34,845,957	38,618,599
Water Utility Capital Fund	680,000	545,000	545,000	545,000	500,000
Sewer Utility Debt Service Fund	937,450	2,438,223	937,449	4,694,557	1,432,799
Total Transfers To	19,656,900	6,852,865	5,352,091	40,786,440	40,649,156



ENTERPRISE FUNDS | SEWER UTILITY FUND (094)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Ending Fund Balance					
Encumbrance Carryover	89,546	89,546	89,546	57,586	89,546
Replacement and Improvement Reserve	1,507,553	1,507,553	1,507,553	1,507,553	1,507,553
Rate Stabilization Reserve	0	5,126,296	5,126,296	3,795,030	2,395,030
Operations and Maintenance Reserve	0	8,671,076	8,671,076	7,835,079	1,835,079
Construction Reserve	0	11,519,142	11,519,142	9,396,928	2,396,928
Pension Stabilization Reserve	61,125	391,148	391,148	469,378	469,378
Unrestricted	15,242,462	911,570	3,864,144	606,036	415,971
Total Ending Fund Balance	16,900,686	28,216,331	31,168,905	23,667,590	9,109,485
Total Use of Funds	60,418,428	61,082,424	59,313,955	91,317,157	76,664,005



ENTERPRISE FUNDS | SOLID WASTE FUND (096)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	617,846	726,680	726,680	617,846	726,680
Operations and Maintenance Reserve	0	0	0	686,766	683,574
Rate Stabilization Reserve	0	0	0	280,337	2,791,600
Pension Trust Reserve	0	20,094	20,094	214,400	215,047
Unrestricted	6,092,490	4,960,415	6,317,790	2,238,651	3,052,656
Total Beginning Fund Balance	6,710,336	5,707,189	7,064,564	4,038,000	7,469,557
Revenue					
Other Agencies Revenue	545,639	420,000	468,000	420,000	420,000
Interest	272	0	0	0	0
Charges for Services	3,868,164	2,215,720	2,232,000	2,304,349	2,300,000
Other Fees for Services	22,813,208	25,397,983	25,684,000	26,406,543	28,499,000
Other Revenue	32,976	0	0	0	0
Total Revenue	27,260,259	28,033,703	28,384,000	29,130,892	31,219,000
Transfers From					
Solid Waste Capital Fund	0	0	12,120	0	0
Electric Utility Fund	200	0	0	0	0
Total Transfers From	200	0	12,120	0	0
Total Source of Funds	33,970,795	33,740,892	35,460,684	33,168,892	38,688,557
Expenditures					
Salaries	624,142	852,316	735,837	887,032	892,536
Retirement and Benefits	340,120	410,090	398,880	437,770	430,368
Materials/Services/Supplies	3,055,988	3,189,647	2,500,514	3,167,960	2,568,630
Resource/Production	20,285,062	21,260,000	21,260,000	22,411,180	24,280,380
Services From Other Funds - Cost Allocation Plan	1,135,169	1,404,048	1,404,048	1,424,031	1,415,309
Interfund Services	406,146	352,556	1,041,689	361,190	1,100,070
Capital Outlay	0	2,000	2,000	0	0
Total Expenditures	25,846,627	27,470,657	27,342,968	28,689,163	30,687,293
Transfers To					
General Government Capital Fund	5,603	45,159	45,159	552,659	38,570
Electric Utility Fund	0	129,000	129,000	182,750	0
Solid Waste Capital Fund	1,054,000	474,000	474,000	494,000	729,459
Total Transfers To	1,059,603	648,159	648,159	1,229,409	768,029



ENTERPRISE FUNDS | SOLID WASTE FUND (096)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Ending Fund Balance					
Encumbrance Carryover	726,680	726,680	726,680	617,846	726,680
Operations and Maintenance Reserve	0	686,766	683,574	1,403,996	2,675,520
Pension Trust Reserve	20,094	215,047	215,047	257,360	258,007
Rate Stabilization Reserve	0	2,539,798	2,791,600	571,646	3,079,900
Unrestricted	6,317,791	1,453,785	3,052,656	399,472	493,128
Total Ending Fund Balance	7,064,565	5,622,076	7,469,557	3,250,320	7,233,235
Total Use of Funds	33,970,795	33,740,892	35,460,684	33,168,892	38,688,557



ENTERPRISE FUNDS | WATER RECYCLING FUND (097)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	860,000	1,010,000	1,010,000	860,000	1,010,000
Rate Stabilization Reserve	0	0	0	1,690,000	1,340,000
Operations and Maintenance Reserve	0	0	0	1,560,129	1,560,129
Construction Reserve	0	0	0	2,550,000	2,250,000
Pension Stabilization Reserve	0	9,599	9,599	49,059	49,059
Unrestricted	3,056,748	4,236,917	4,236,917	499,240	146,935
Total Beginning Fund Balance	3,916,748	5,256,516	5,256,516	7,208,428	6,356,123
Revenue					
Other Agencies Revenue	630,677	350,000	170,500	350,000	350,000
Charges for Services	6,361,255	6,274,200	6,121,961	6,587,910	6,587,910
Other Fees for Services	16,753	0	0	0	0
Interest	115,362	85,000	70,000	87,550	65,000
Other Revenue	36,238	60,000	31,648	61,800	61,800
Total Revenue	7,160,285	6,769,200	6,394,109	7,087,260	7,064,710
Total Source of Funds	11,077,033	12,025,716	11,650,625	14,295,688	13,420,833
Expenditures					
Salaries	395,361	369,976	322,329	389,052	390,995
Retirement and Benefits	223,260	199,100	171,564	213,382	206,495
Right of Way Rental Expense	289,564	220,500	220,500	231,525	231,525
Materials/Services/Supplies	6,670	36,142	6,814	36,887	36,887
Resource/Production	4,737,990	4,411,600	4,411,600	4,883,600	4,883,600
Services From Other Funds - Cost	115,549	87,571	87,571	91,113	90,244
Allocation Plan					
Interfund Services	2,123	24,124	24,124	24,724	28,192
Total Expenditures	5,770,517	5,349,013	5,244,502	5,870,283	5,867,938
Transfers To					
Recycled Water Capital Fund	50,000	50,000	50,000	2,550,000	550,000
Total Transfers To	50,000	50,000	50,000	2,550,000	550,000
Ending Fund Balance					
Encumbrance Carryover	1,010,000	1,010,000	1,010,000	860,000	1,010,000
Rate Stabilization Reserve	0	1,690,000	1,340,000	627,420	2,327,420
Operations and Maintenance Reserve	0	1,560,129	1,560,129	1,467,571	1,467,571
Construction Reserve	0	2,250,000	2,250,000	2,550,000	1,943,180
Pension Stabilization Reserve	9,599	49,059	49,059	58,871	58,871
Unrestricted	4,236,917	67,515	146,935	311,543	195,853
Total Ending Fund Balance	5,256,516	6,626,703	6,356,123	5,875,405	7,002,895
Total Use of Funds	11,077,033	12,025,716	11,650,625	14,295,688	13,420,833



ENTERPRISE FUNDS | WATER UTILITY FUND (092)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	2,453,256	2,669,635	2,669,635	2,453,256	2,669,635
Replacement and Improvement Reserve	303,090	303,090	303,090	303,090	303,090
Water Conservation Reserve	33,125	33,125	33,125	33,125	33,125
Rate Stabilization Reserve	0	0	0	244,093	1,519,347
Operations and Maintenance Reserve	0	0	0	2,322,454	1,635,580
Construction Reserve	0	0	0	644,317	644,317
Pension Stabilization Reserve	0	140,672	140,672	997,097	997,097
Unrestricted	8,463,281	11,521,161	11,521,161	351,118	3,991,854
Total Beginning Fund Balance	11,252,752	14,667,683	14,667,683	7,348,550	11,794,045
Revenue					
Charges for Services	47,222,144	51,200,000	50,389,137	54,990,000	54,990,000
Other Agencies Revenue	27,372	0	0	0	0
Other Fees for Services	1,734,657	1,050,000	1,650,000	1,081,500	1,350,000
Interest	483,203	570,000	350,000	587,100	275,000
Rents	52,066	0	127,986	0	0
Other Revenue	707,760	591,144	591,144	605,287	605,287
Total Revenue	50,227,202	53,411,144	53,108,267	57,263,887	57,220,287
Transfers From					
Water Utility Capital Fund	0	16,849	16,849	0	0
Total Transfers From	0	16,849	16,849	0	0
Total Source of Funds	61,479,954	68,095,676	67,792,799	64,612,437	69,014,332
Expenditures					
Salaries	3,814,499	5,448,363	3,968,706	5,691,344	5,779,435
Retirement and Benefits	2,300,731	2,784,663	2,398,400	2,974,904	2,943,764
Right of Way Rental Expense	1,808,000	1,898,400	1,898,400	1,993,320	1,993,320
Materials/Services/Supplies	2,276,531	3,183,917	3,183,917	3,023,741	3,023,741
Resource/Production	28,031,447	28,681,500	27,223,606	30,788,700	30,788,700
Services From Other Funds	25,168	25,168	25,168	25,168	25,168
Services From Other Funds - Cost Allocation Plan	3,152,223	2,850,772	2,850,772	2,902,887	2,875,811
Interfund Services	957,103	1,576,302	1,576,302	1,595,633	1,676,828
Capital Outlay	(5,000)	0	0	0	0
Total Expenditures	42,360,702	46,449,085	43,125,271	48,995,697	49,106,767
Transfers To					
General Government Capital Fund	110,880	145,748	145,748	816,049	175,120
Electric Utility Capital Fund	450,000	437,000	437,000	335,750	37,500
Water Utility Capital Fund	3,890,689	12,290,735	12,290,735	6,580,000	4,110,000
Total Transfers To	4,451,569	12,873,483	12,873,483	7,731,799	4,322,620



ENTERPRISE FUNDS | WATER UTILITY FUND (092)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Ending Fund Balance					
Encumbrance Carryover	2,669,635	2,669,635	2,669,635	2,453,256	2,669,635
Replacement and Improvement Reserve	303,090	303,090	303,090	303,090	303,090
Water Conservation Reserve	33,125	33,125	33,125	33,125	33,125
Rate Stabilization Reserve	0	1,519,347	1,519,347	512,000	2,519,347
Operations and Maintenance Reserve	0	1,635,580	1,635,580	2,449,785	5,635,580
Construction Reserve	0	644,317	644,317	644,317	2,144,317
Pension Stabilization Reserve	140,672	997,097	997,097	1,196,516	1,196,516
Unrestricted	11,521,161	970,917	3,991,854	292,852	1,083,335
Total Ending Fund Balance	14,667,683	8,773,108	11,794,045	7,884,941	15,584,945
Total Use of Funds	61,479,954	68,095,676	67,792,799	64,612,437	69,014,332

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Internal Service Funds

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INTERNAL SERVICE FUNDS

Internal Service Funds are used to finance and account for special activities and services performed by a designated department for other departments in the City on a cost reimbursement basis.

Communication Acquisitions Fund (048)

This fund is managed by the Police Department and accounts for the maintenance and replacement of communication equipment used by various City departments. The source of revenue for this fund is fees charged to the departments that require this type of maintenance and replacement.

Fleet Operations Fund (053)

This fund is managed by the Department of Public Works and accounts for the maintenance of City-owned vehicles and equipment used by all departments. The source of revenue for this fund is fees charged to the departments requiring vehicle maintenance.

Information Technology Services Fund (045)

This fund is newly established in FY 2019/20 and managed by the Information Technology Department. This fund accounts for citywide costs associated with computer and telephone equipment replacement as well as other services including new or upgraded software, additional licenses for new users, and general information technology services provided to all City departments. The source of revenue for this fund is fees charged to the departments that require information technology services.

Public Works Capital Projects Management Fund (044)

This fund is newly established in FY 2019/20 and managed by the Department of Public Works. This fund accounts for the Public Works staff time and non-personnel costs utilized to manage and work on specific capital improvement programs of the City. The source of revenue for this fund is fees charged to the departments requiring Public Works capital project services.

Special Liability Insurance Fund (082)

This fund accounts for liability exposures to the City, including general liability, auto liability, errors and omissions, and employment practices. The City's property coverage provides for property and boiler and machinery insurance for physical damage to buildings and other specific structures. The Special Liability Insurance Fund insures all City-owned property as well as property in the City's care, custody or control, and property the City is contractually obligated to insure. The source of revenue for this fund is fees charged to the departments citywide.



Unemployment Insurance Fund (087)

This fund is managed by the Human Resources Department and accounts for the cost of unemployment insurance claims. The source of revenue for this fund is fees charged to the departments citywide.

The reserve decreases in FY 2019/20 and FY 2020/21 are due to the drawing down of fund balance in an effort to limit the General Fund subsidy.

Vehicle Replacement Fund (050)

This fund is managed by the Department of Public Works and accounts for the lifecycle, replacement, procurement, up-fit, and disposal of all vehicles used by City departments. The source of revenue for this fund is fees charged to the departments requiring these services.

Workers' Compensation Fund (081)

This fund is managed by the Human Resources Department and accounts for the costs of premiums, claims administration, and claims expenses related to injuries or illnesses sustained by members of the City's workforce. The source of revenue for this fund is fees charged to departments citywide. Department allocations are determined using prior year actuals and the frequency and severity of claims. This fund also includes budget for an actuarial study for workers' compensation.

This is the second fiscal year of the biennial operating budget. The following section details the City of Santa Clara's Internal Service Funds' Statements of Sources and Uses and their Amended Budget for Fiscal Year 2020/21.



INTERNAL SERVICE FUNDS | COMMUNICATION
ACQUISITIONS FUND (048)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Unrestricted	1,127,994	664,947	664,947	877,384	747,258
Total Beginning Fund Balance	1,127,994	664,947	664,947	877,384	747,258
Revenue					
Other Fees for Services	400,000	482,311	482,311	400,000	536,853
Total Revenue	400,000	482,311	482,311	400,000	536,853
Total Source of Funds	1,527,994	1,147,258	1,147,258	1,277,384	1,284,111
Expenditures					
Capital Outlay	863,047	575,631	400,000	532,654	536,853
Total Expenditures	863,047	575,631	400,000	532,654	536,853
Ending Fund Balance					
Unrestricted	664,947	571,627	747,258	744,730	747,258
Total Ending Fund Balance	664,947	571,627	747,258	744,730	747,258
Total Use of Funds	1,527,994	1,147,258	1,147,258	1,277,384	1,284,111



INTERNAL SERVICE FUNDS | FLEET OPERATIONS FUND (053)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	0	35,000	35,000	0	35,000
Unrestricted	625,939	283,041	283,041	252,454	324,869
Total Beginning Fund Balance	625,939	318,041	318,041	252,454	359,869
Revenue					
Other Agencies Revenue	10,344	2,500	2,500	2,500	2,500
Other Fees for Services	4,616,383	5,071,937	5,071,937	5,223,195	5,159,221
Other Revenue	486	3,000	3,000	3,000	3,000
Total Revenue	4,627,213	5,077,437	5,077,437	5,228,695	5,164,721
Total Source of Funds	5,253,152	5,395,478	5,395,478	5,481,149	5,524,590
Expenditures					
Salaries	1,581,541	1,655,104	1,655,104	1,716,515	1,786,820
Retirement and Benefits	915,783	902,175	902,175	957,898	965,222
Materials/Services/Supplies	2,244,989	2,312,925	2,282,925	2,294,765	2,294,765
Services From Other Funds - Cost					
Allocation Plan	9,408	0	0	0	0
Interfund Services	166,091	195,405	195,405	200,872	224,908
Total Expenditures	4,917,812	5,065,609	5,035,609	5,170,050	5,271,715
Transfers To					
General Government Capital Fund	17,300	0	0	0	0
Total Transfers To	17,300	0	0	0	0
Ending Fund Balance					
Encumbrance Carryover	35,000	35,000	35,000	0	35,000
Unrestricted	283,040	294,869	324,869	311,099	217,875
Total Ending Fund Balance	318,040	329,869	359,869	311,099	252,875
Total Use of Funds	5,253,152	5,395,478	5,395,478	5,481,149	5,524,590



INTERNAL SERVICE FUNDS | INFORMATION TECHNOLOGY SERVICES FUND (045)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	0	0	0	0	1,170,040
Unrestricted	0	0	0	0	1,518,912
Total Beginning Fund Balance	0	0	0	0	2,688,952
Revenue					
Other Fees for Services	0	13,314,370	13,314,370	13,252,509	13,248,605
Total Revenue	0	13,314,370	13,314,370	13,252,509	13,248,605
Transfers From					
General Fund	0	1,170,040	1,170,040	0	0
Total Transfers From	0	1,170,040	1,170,040	0	0
Total Source of Funds	0	14,484,410	14,484,410	13,252,509	15,937,557
Expenditures					
Salaries	0	1,179,304	1,179,304	1,231,842	1,336,131
Retirement and Benefits	0	581,393	520,088	621,496	603,170
Materials/Services/Supplies	0	11,510,114	10,046,467	11,354,306	11,252,306
Interfund Services	0	43,559	43,559	44,865	56,998
Capital Outlay	0	0	6,040	0	0
Total Expenditures	0	13,314,370	11,795,458	13,252,509	13,248,605
Ending Fund Balance					
Encumbrance Carryover	0	1,170,040	1,170,040	0	1,170,040
Unrestricted	0	0	1,518,912	0	1,518,912
Total Ending Fund Balance	0	1,170,040	2,688,952	0	2,688,952
Total Use of Funds	0	14,484,410	14,484,410	13,252,509	15,937,557



INTERNAL SERVICE FUNDS | PUBLIC WORKS CAPITAL PROJECTS MANAGEMENT FUND (044)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Unrestricted	0	0	0	0	90,123
Total Beginning Fund Balance	0	0	0	0	90,123
Revenue					
Other Fees for Services	0	3,723,666	3,723,666	3,763,943	3,821,799
Total Revenue	0	3,723,666	3,723,666	3,763,943	3,821,799
Total Source of Funds	0	3,723,666	3,723,666	3,763,943	3,911,922
Expenditures					
Salaries	0	2,004,346	1,984,194	2,083,601	2,151,722
Retirement and Benefits	0	1,038,809	974,136	1,105,080	1,094,815
Materials/Services/Supplies	0	449,952	449,952	344,450	344,450
Services From Other Funds - Cost Allocation Plan	0	57,478	57,478	59,802	58,827
Interfund Services	0	173,081	167,783	171,010	185,662
Total Expenditures	0	3,723,666	3,633,543	3,763,943	3,835,476
Ending Fund Balance					
Unrestricted	0	0	90,123	0	76,446
Total Ending Fund Balance	0	0	90,123	0	76,446
Total Use of Funds	0	3,723,666	3,723,666	3,763,943	3,911,922



INTERNAL SERVICE FUNDS | SPECIAL LIABILITY INSURANCE FUND (082)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	883,857	1,637,339	1,637,339	883,857	1,637,339
Reserve for Future Claims	4,000,000	3,724,901	3,724,901	4,000,000	4,000,000
Unrestricted	(98,621)	(35)	(35)	0	4,009,901
Total Beginning Fund Balance	4,785,236	5,362,205	5,362,205	4,883,857	9,647,240
Revenue					
Other Fees for Services	3,500,400	4,399,866	4,399,866	4,531,862	6,001,170
Other Revenue	146,213	0	788,200	0	0
Total Revenue	3,646,613	4,399,866	5,188,066	4,531,862	6,001,170
Transfers From					
Electric Utility	0	0	416,063	0	0
General Fund	2,376,870	6,500,000	6,500,000	0	0
Total Transfers From	2,376,870	6,500,000	6,916,063	0	0
Total Source of Funds	10,808,719	16,262,071	17,466,334	9,415,719	15,648,410
Expenditures					
Materials/Services/Supplies	3,760,516	6,367,063	5,662,183	2,524,530	3,450,956
Interfund Services	1,685,998	1,948,866	2,156,911	2,007,332	2,550,214
Total Expenditures	5,446,514	8,315,929	7,819,094	4,531,862	6,001,170
Ending Fund Balance					
Encumbrance Carryover	1,637,339	1,637,339	1,637,339	883,857	1,637,339
Reserve for Future Claims	3,724,901	4,000,000	4,000,000	4,000,000	8,009,901
Unrestricted	(35)	2,308,803	4,009,901	0	0
Total Ending Fund Balance	5,362,205	7,946,142	9,647,240	4,883,857	9,647,240
Total Use of Funds	10,808,719	16,262,071	17,466,334	9,415,719	15,648,410



INTERNAL SERVICE FUNDS | UNEMPLOYMENT INSURANCE FUND (087)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Unrestricted	303,734	316,565	316,565	234,734	247,565
Total Beginning Fund Balance	303,734	316,565	316,565	234,734	247,565
Revenue					
Other Fees for Services	71,000	0	0	0	0
Total Revenue	71,000	0	0	0	0
Total Source of Funds	374,734	316,565	316,565	234,734	247,565
Expenditures					
Materials/Services/Supplies	58,169	69,000	69,000	71,000	71,000
Total Expenditures	58,169	69,000	69,000	71,000	71,000
Ending Fund Balance					
Unrestricted	316,565	247,565	247,565	163,734	176,565
Total Ending Fund Balance	316,565	247,565	247,565	163,734	176,565
Total Use of Funds	374,734	316,565	316,565	234,734	247,565



INTERNAL SERVICE FUNDS | VEHICLE REPLACEMENT FUND (050)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	1,497,420	1,161,799	1,161,799	1,497,420	1,161,799
Unrestricted	2,967,081	2,990,791	2,990,791	3,590,372	2,893,633
Total Beginning Fund Balance	4,464,501	4,152,590	4,152,590	5,087,792	4,055,432
Revenue					
Other Fees for Services	3,349,893	3,280,935	3,280,935	3,411,727	3,368,289
Other Revenue	233,996	90,000	95,907	90,000	90,000
Total Revenue	3,583,889	3,370,935	3,376,842	3,501,727	3,458,289
Transfers From					
General Fund	0	425,000	425,000	0	0
General Government Capital Fund	49,326	0	0	0	0
Total Transfers From	49,326	425,000	425,000	0	0
Total Source of Funds	8,097,716	7,948,525	7,954,432	8,589,519	7,513,721
Expenditures					
Capital Outlay (from Equipment Replacement Reserve)	224,752	0	0	0	0
Capital Outlay	3,720,374	3,899,000	3,899,000	2,995,500	2,995,500
Total Expenditures	3,945,126	3,899,000	3,899,000	2,995,500	2,995,500
Ending Fund Balance					
Encumbrance Carryover	1,161,799	1,161,799	1,161,799	1,497,420	1,161,799
Unrestricted	2,990,791	2,887,726	2,893,633	4,096,599	3,356,422
Total Ending Fund Balance	4,152,590	4,049,525	4,055,432	5,594,019	4,518,221
Total Use of Funds	8,097,716	7,948,525	7,954,432	8,589,519	7,513,721



INTERNAL SERVICE FUNDS | WORKERS' COMPENSATION FUND (081)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Reserve for Future Claims	1,125,000	1,125,000	1,125,000	2,500,000	2,500,000
Unrestricted	1,675,673	1,000,302	1,000,302	1,199,707	1,231,755
Total Beginning Fund Balance	2,800,673	2,125,302	2,125,302	3,699,707	3,731,755
Revenue					
Other Fees for Services	4,000,000	4,803,000	4,803,000	4,947,090	5,572,738
Other Revenue	751,082	0	180,000	0	0
Total Revenue	4,751,082	4,803,000	4,983,000	4,947,090	5,572,738
Transfers From					
General Fund	0	1,426,453	1,426,453	0	0
Total Transfers From	0	1,426,453	1,426,453	0	0
Total Source of Funds	7,551,755	8,354,755	8,534,755	8,646,797	9,304,493
Expenditures					
Materials/Services/Supplies	4,397,011	3,560,500	4,029,916	3,667,315	4,578,738
Interfund Services	1,029,442	1,242,500	773,084	1,279,775	994,000
Total Expenditures	5,426,453	4,803,000	4,803,000	4,947,090	5,572,738
Ending Fund Balance					
Reserve for Future Claims	1,125,000	2,500,000	2,500,000	2,500,000	2,500,000
Unrestricted	1,000,302	1,051,755	1,231,755	1,199,707	1,231,755
Total Ending Fund Balance	2,125,302	3,551,755	3,731,755	3,699,707	3,731,755
Total Use of Funds	7,551,755	8,354,755	8,534,755	8,646,797	9,304,493

Capital Improvement Program Funds

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CAPITAL IMPROVEMENT PROGRAM FUNDS

Capital Improvement Program Funds are established to account for specific revenues and expenditures that are earmarked for major improvements to the City's infrastructure, replacements and upgrades to City assets, and improvements and upgrades to the City's utilities. The City of Santa Clara has various capital funds set up for different types of capital projects.

Cemetery Capital Fund (593)

The capital projects included in this fund are related to construction, engineering, repairs, and design of the two City-owned cemeteries.

Electric Utility Capital Fund (591)

This fund accounts for projects pertaining to system improvements, substation construction, and technology projects. Customer service charges, developer contributions, and transfers from other enterprise funds are the primary source of revenue for these projects.

Fire Department Capital Fund (536)

This fund tracks projects that include the replacement of firefighting equipment, emergency generators, and firehouse safety systems. Grants and donations as well as the General Fund provide the funding for these projects.

General Government Capital Fund (539)

This fund accounts for projects primarily related to the Convention Center and Information Technology projects, supported by revenues from developer contributions, grants, and transfers from the City's enterprise funds and the General Fund.

Library Department Capital Fund (537)

This fund tracks projects associated with the capital maintenance, construction, safety and appearance of library facilities, primarily funded by the General Fund.

Parks and Recreation Capital Fund (532)

This fund accounts for the projects associated with the acquisition, development, and capital improvement of neighborhood and community parks, recreation facilities, and open space to meet the needs of the City residents. Funding sources for these projects include developer contributions, grants and donations, parks mitigation fees and Quimby Act fees.

Public Buildings Capital Fund (538)

The projects in this fund are associated with repairs and capital maintenance for public buildings, including mechanical and electrical systems, primarily funded by the General Fund.



Recycled Water Capital Fund (597)

This fund tracks projects related to the installation of recycled water mains, including extensions to existing service and for new developments, supported by recycled water customer service charges.

Related Santa Clara Developer Fund (540)

This fund tracks the financial resources from the Developer to fund City staff in pre-development and permit processing efforts for the Related Santa Clara project.

Sewer Utility Capital Fund (594)

This fund tracks projects related to the construction and upkeep of the City's sewer system including sewer mains and the City of Santa Clara/San José wastewater treatment facility. These projects are funded through customer service charges, connection charges, debt financing, and the sewer conveyance fee.

Solid Waste Capital Fund (596)

The capital projects included in this fund are related to the construction of wells, well abandonments, erosion, maintenance of landfill gas, and miscellaneous landfill monitoring requirements. Funding sources for these projects include lease revenues and customer service charges.

Storm Drain Capital Fund (535)

The projects in the Storm Drain Capital Fund contribute to the expansion, construction, and rehabilitation of the City's storm drain system. Primary funding sources include the General Fund and developer-funded storm drain charges.

Street Lighting Capital Fund (534)

This fund accounts for projects related to the replacement and installation of citywide street lighting to provide adequate lighting for streets, new developments, and parking lots. These projects are funded via customer service charges, developer contributions, and electric public benefits charges.

Streets and Highways Capital Fund (533)

This fund tracks the City's projects that are related to the maintenance of local transportation facilities, traffic infrastructure, street rehabilitation, sidewalk, curb, and gutter improvements. Primary funding sources for these types of projects include traffic mitigation fees, gas tax, and Road Maintenance and Rehabilitation Account proceeds. Projects from several capital funds: Special Gas Tax, Traffic Mitigation and Street Beautification have been consolidated into the Streets and Highways Fund as of FY 2018/19.

Water Utility Capital Fund (592)

The projects in this fund pertain to the construction and upkeep of the water system including water mains, hydrants, wells and pumps, storage tanks, and the asset management system. Customer service charges and developer contributions are the primary sources for these projects.

The following section details the City of Santa Clara's Capital Improvement Program Funds' Statements of Sources and Uses and their Proposed Biennial Capital Budget for Fiscal Years 2020/21 and 2021/22, and the five-year planning period.

CAPITAL IMPROVEMENT PROGRAM FUNDS | CEMETERY CAPITAL FUND (593)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Beginning Fund Balance							
Unrestricted	28,085	0	0	0	0	0	0
Total Beginning Fund Balance	28,085	0	0	0	0	0	0
Transfers From							
General Fund Capital Projects Reserve	0	300,000	0	0	0	0	300,000
Total Transfers From	0	300,000	0	0	0	0	300,000
Total Source of Funds	28,085	300,000	0	0	0	0	300,000
Expenditures							
NEW - 325 - Sarah E. Fox Mausoleum Repairs	0	300,000	0	0	0	0	300,000
Total Expenditures	0	300,000	0	0	0	0	300,000
Transfers Out							
General Fund	28,085	0	0	0	0	0	0
Total Transfers Out	28,085	0	0	0	0	0	0
Ending Fund Balance							
Unrestricted	0	0	0	0	0	0	0
Total Ending Fund Balance	0	0	0	0	0	0	0
Total Use of Funds	28,085	300,000	0	0	0	0	300,000

CAPITAL IMPROVEMENT PROGRAM FUNDS | ELECTRIC UTILITY CAPITAL FUND (591)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Beginning Fund Balance							
Encumbrance Carryover	3,771,017	3,771,017	3,771,017	3,771,017	3,771,017	3,771,017	3,771,017
Reserve for Public Benefits Program	62,553	0	0	0	0	0	0
Unrestricted	102,186,207	16,599,725	6,599,725	6,599,725	6,599,725	6,599,725	16,599,725
Total Beginning Fund Balance	106,019,777	20,370,742	10,370,742	10,370,742	10,370,742	10,370,742	20,370,742
Revenue							
Grant Funding	499,280	0	0	0	0	0	0
Other Revenue	28,145,197	22,579,150	14,067,854	4,266,116	4,872,848	3,685,439	49,471,407
Total Revenue	28,644,477	22,579,150	14,067,854	4,266,116	4,872,848	3,685,439	49,471,407
Transfers From							
General Fund - Capital Projects Reserve	330,000	0	330,000	0	0	0	330,000
Storm Drain Capital Fund	6,000	0	0	0	0	0	0
Solid Waste Fund	129,000	0	0	0	0	0	0
Sewer Utility Fund	276,000	37,500	0	0	0	0	37,500
Water Utility Fund	437,000	37,500	0	0	0	0	37,500
Electric Operating Grant Trust Fund	1,500,000	2,150,082	4,867,155	1,151,146	1,159,322	1,168,052	10,495,757
Electric Utility Fund	29,722,804	23,068,370	37,273,644	24,980,415	17,760,822	15,079,832	118,163,083
Total Transfers From	32,400,804	25,293,452	42,470,799	26,131,561	18,920,144	16,247,884	129,063,840
Total Source of Funds	167,065,058	68,243,344	66,909,395	40,768,419	34,163,734	30,304,065	198,905,989
Expenditures							
2407 - Bucks Creek Relicensing	1,160,897	0	0	0	0	0	0
2398 - Clean Energy and Carbon Reduction	1,475,020	1,350,000	0	0	0	0	1,350,000
2411 - Control Center Transmission Outage Application Suite (TOA)	159,789	0	0	0	0	0	0
2123 - Customer Service Program Development	363,922	0	0	0	0	0	0
2413 - Distributed Antenna System Development	1,300,168	0	0	0	0	0	0
2006 - Distribution Capital Maintenance and Betterments	4,701,244	3,645,000	1,000,000	2,000,000	2,000,000	2,000,000	10,645,000
2435 - DOT Gas Pipeline Upgrades and Repairs	1,100,000	0	0	0	0	0	0

CAPITAL IMPROVEMENT PROGRAM FUNDS | ELECTRIC UTILITY CAPITAL FUND (591)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Expenditures							
2425 - DVR Gas Turbine Control System Upgrade	1,393,488	0	0	0	0	0	0
2426 - DVR SCR and CO Catalyst Replacement	910,235	0	0	0	0	0	0
2499 - Electric Capital Project Management	0	4,341,402	4,209,313	4,401,742	4,545,266	4,702,665	22,200,388
2441 - Electric Vehicle (EV) Charging	1,500,000	0	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
2010 - Electric Yard Buildings and Grounds	735,541	575,000	300,000	200,000	200,000	200,000	1,475,000
2418 - Esperanca Substation	750,000	1,350,000	16,640,000	925,000	0	0	18,915,000
2004 - Fiber Development, Design, and Expansion	2,869,223	0	530,000	450,000	450,000	450,000	1,880,000
2119 - Generation Capital Maintenance and Betterments	1,824,794	7,550,000	3,725,000	2,000,000	2,000,000	2,000,000	17,275,000
2431 - Homestead Substation Rebuild	500,000	1,050,000	7,250,000	8,750,000	1,500,000	0	18,550,000
2439 - Hydro Controls Upgrade	250,000	0	0	0	0	0	0
2111 - Implementation of Advanced Metering Infrastructure (AMI)	2,015,367	2,984,200	3,688,840	417,560	0	0	7,090,600
2403 - Install Fairview Substation	8,864,376	0	0	0	0	0	0
2404 - Install Phase Shifting Transformer at NRS	3,898,473	0	0	0	0	0	0
2127 - Major Engine Overhaul and Repair	17,381,795	2,200,000	4,600,000	4,975,000	4,500,000	4,975,000	21,250,000
2427 - Mitsubishi Steam Turbine Major Overhaul	2,573,126	0	0	0	0	0	0
2390 - Network and Cyber Security Infrastructure	1,303,824	4,462,000	2,208,000	0	0	0	6,670,000
2005 - New Business Estimate Work	5,400,484	3,750,000	3,862,500	3,978,375	4,097,726	4,220,658	19,909,259
2422 - Northwestern Substation Expansion	1,500,183	0	0	0	0	0	0
2440 - Oaks Junction	450,000	2,500,000	0	0	0	0	2,500,000
2395 - Operations and Planning Technology	673,303	1,955,000	0	0	0	0	1,955,000
2420 - Overhead Infrastructure Replacement	2,000,035	0	0	0	0	0	0
2433 - Parker Substation	773,342	0	0	0	0	0	0
2436 - Piping System Repairs	418,107	0	0	0	0	0	0
2125 - Public Benefits Program	880,271	0	0	0	0	0	0
2421 - Relocation of Electric Crossings for CalTrain	2,493,011	0	0	0	0	0	0
2410 - Replace 115/60kV Transformers	18,090,420	0	0	0	0	0	0
2434 - Replace Balance of Plant Control System (DCS)	1,600,000	0	0	0	0	0	0
2442 - San Tomas Junction	1,300,000	3,750,000	1,000,000	0	0	0	4,750,000
2108 - SCADA System II Phase II	93,775	0	0	0	0	0	0
2104 - Serra Substation Re-Build	17,980,570	0	0	0	0	0	0

CAPITAL IMPROVEMENT PROGRAM FUNDS | ELECTRIC UTILITY CAPITAL FUND (591)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Expenditures							
2126 - Silicon Valley Power Utility Center	18,314,045	0	0	0	0	0	0
2429 - Storm Water Compliance	400,000	0	0	0	0	0	0
2008 - Substation Capital Maintenance & Betterments	1,632,473	0	0	0	0	0	0
2409 - Substation Protective Relay	260,144	0	0	0	0	0	0
2424 - Substation Physical Security Improvements	753,966	0	0	0	0	0	0
2007 - Transmission Capital Maintenance and Betterments	250,000	0	0	0	0	0	0
2124 - Transmission System Reinforcements	8,066,964	0	0	0	0	0	0
2438 - Underground/Above Ground Tank Replacement and	375,000	0	0	0	0	0	0
2423 - Utility Billing CIS Replacement	3,500,000	0	0	0	0	0	0
2406 - Utility Communications Infrastructure Betterments	150,000	0	0	0	0	0	0
2437 - Valve Replacement and Repair	348,253	0	0	0	0	0	0
2432 - Yard Pavement Project	890,000	0	0	0	0	0	0
NEW - 242 - Laurelwood Substation	1,000,000	12,750,000	2,500,000	0	0	0	15,250,000
NEW - 243 - Northwest Loop Capacity Upgrade	0	0	300,000	1,300,000	3,500,000	385,000	5,485,000
NEW - 244 - NRS Breaker 382 Addition	0	2,860,000	0	0	0	0	2,860,000
NEW - 247 - Renewable Energy Microgrid	0	600,000	3,725,000	0	0	0	4,325,000
NEW - 248 - Substation Control and Communication System Replacement	0	200,000	0	0	0	0	200,000
Total Expenditures	146,625,628	57,872,602	56,538,653	30,397,677	23,792,992	19,933,323	188,535,247
Transfers To							
Streets and Highways Fund	68,688	0	0	0	0	0	0
Total Transfers To	68,688	0	0	0	0	0	0
Ending Fund Balance							
Encumbrance Carryover	3,771,017	3,771,017	3,771,017	3,771,017	3,771,017	3,771,017	3,771,017
Unrestricted	16,599,725	6,599,725	6,599,725	6,599,725	6,599,725	6,599,725	6,599,725
Total Ending Fund Balance	20,370,742	10,370,742	10,370,742	10,370,742	10,370,742	10,370,742	10,370,742
Total Use of Funds	167,065,058	68,243,344	66,909,395	40,768,419	34,163,734	30,304,065	198,905,989

CAPITAL IMPROVEMENT PROGRAM FUNDS | FIRE DEPARTMENT CAPITAL FUND (536)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Beginning Fund Balance							
Encumbrance Carryover	121,522	121,310	121,310	121,310	121,310	121,310	121,310
Unrestricted	603,144	0	0	0	0	0	0
Total Beginning Fund Balance	724,666	121,310	121,310	121,310	121,310	121,310	121,310
Transfers From							
General Fund - Capital Projects Reserve	645,000	287,001	289,310	247,536	234,374	234,374	1,292,595
General Fund	20,049	3,795	3,928	4,066	4,208	4,355	20,352
Total Transfers From	665,049	290,796	293,238	251,602	238,582	238,729	1,312,947
Total Source of Funds	1,389,715	412,106	414,548	372,912	359,892	360,039	1,434,257
Expenditures							
4094 - Computer Aided Dispatch (CAD) Alerting System Upgrade	538,456	0	0	0	0	0	0
4097 - Diesel Exhaust Removal Systems	35,000	0	0	0	0	0	0
4086 - Emergency Operations Center Capital Refurbishment	35,573	0	0	0	0	0	0
4085 - Emergency Operations Center Communications System	40,599	0	0	0	0	0	0
4095 - Emergency Response Technology Updates	11,148	0	0	0	0	0	0
4088 - EMS System First Responder Projects	13,116	0	0	0	0	0	0
4084 - Protective Equipment Replacement	484,987	227,001	289,310	247,536	234,374	234,374	1,232,595
4099 - PW Capital Projects Management	20,049	3,795	3,928	4,066	4,208	4,355	20,352
NEW - Fire Station 8 Fixture Furniture & Equipment	0	60,000	0	0	0	0	60,000
Total Expenditures	1,178,928	290,796	293,238	251,602	238,582	238,729	1,312,947
Transfers To							
General Fund - Capital Projects Reserve	89,477	0	0	0	0	0	0
Total Transfers To	89,477	0	0	0	0	0	0



CAPITAL IMPROVEMENT PROGRAM FUNDS | FIRE DEPARTMENT CAPITAL FUND (536)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Ending Fund Balance							
Encumbrance Carryover	121,310	121,310	121,310	121,310	121,310	121,310	121,310
Unrestricted	0	0	0	0	0	0	0
Total Ending Fund Balance	121,310	121,310	121,310	121,310	121,310	121,310	121,310
Total Use of Funds	1,389,715	412,106	414,548	372,912	359,892	360,039	1,434,257

CAPITAL IMPROVEMENT PROGRAM FUNDS | GENERAL GOVERNMENT CAPITAL FUND (539)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Beginning Fund Balance							
Encumbrance Carryover	903,224	903,224	903,224	903,224	903,224	903,224	903,224
Unrestricted	13,602,233	0	0	0	0	0	0
Total Beginning Fund Balance	14,505,457	903,224	903,224	903,224	903,224	903,224	903,224
Revenue							
Other Agencies Revenue	207,000	0	0	0	0	0	0
Other Revenue	226,275	0	0	0	0	0	0
Total Revenue	433,275	0	0	0	0	0	0
Transfers From							
Cemetery Fund	2,459	2,741	822	822	822	822	6,029
Electric Utility Fund	583,540	635,578	596,323	596,323	596,323	596,323	3,020,870
General Fund	0	34,269	35,736	37,104	38,373	39,641	185,123
Sewer Utility Fund	81,642	60,258	50,278	50,278	50,278	50,278	261,370
Solid Waste Fund	45,159	38,570	26,621	26,621	26,621	26,621	145,054
Storm Drain Capital Fund	1,000	1,000	1,000	1,000	1,000	1,000	5,000
Water Utility Fund	145,748	175,120	158,936	158,936	158,936	158,936	810,864
General Fund - Advanced Planning Fee Reserve	0	100,000	0	0	0	0	100,000
General Fund - Building Inspection Reserve	0	196,290	1,737	1,737	1,737	1,737	203,238
General Fund - Capital Projects Reserve	1,201,881	1,054,843	389,283	39,283	39,283	39,283	1,561,975
General Fund - Land Sale Reserve	0	1,800,000	0	0	0	0	1,800,000
Total Transfers From	2,061,429	4,098,669	1,260,736	912,104	913,373	914,641	8,099,523
Total Source of Funds	17,000,161	5,001,893	2,163,960	1,815,328	1,816,597	1,817,865	9,002,747
Expenditures							
6541 - 1021-1031 El Camino Real Development Site	11,197	0	0	0	0	0	0
6549 - Agenda and Document Management Systems	202,320	500,000	0	0	0	0	500,000
6003 - Broadband Community System General Government Network	171,518	0	0	0	0	0	0
6118 - CAD/RMS System Replacement	1,501,044	0	0	0	0	0	0

CAPITAL IMPROVEMENT PROGRAM FUNDS | GENERAL GOVERNMENT CAPITAL FUND (539)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Expenditures							
6513 - Computer Replacement Program	145,646	100,000	150,000	0	0	0	250,000
6514 - Consolidate and Upgrade Servers	416,460	50,000	150,000	0	0	0	200,000
6547 - Convention Center Land Purchase	4,108,395	0	0	0	0	0	0
6018 - Convention Center Repairs and Upgrades	316,684	0	0	0	0	0	0
6550 - Cyber Security Risk Mitigation	140,118	0	0	0	0	0	0
6559 - Downtown Master Plan	578,346	100,000	0	0	0	0	100,000
6560 - Downtown Master Plan Implementation	0	1,800,000					1,800,000
6551 - End User/Desktop Transformation	95,851	0	0	0	0	0	0
6501 - FHRMS Update Project	792,201	250,000	75,000	75,000	75,000	75,000	550,000
6552 - Financial Management System Replacement	695,991	0	0	0	0	0	0
6557 - Fire Station Video Conferencing	198,961	0	0	0	0	0	0
6534 - GIS Enterprise System (Geospatial Information System)	753,599	300,000	300,000	300,000	300,000	300,000	1,500,000
6532 - Intranet Collaboration Suite Implementation	175,375	0	0	0	0	0	0
6558 - Morse Mansion Rehabilitation	70,914	50,000	50,000	0	0	0	100,000
6555 - Office Reconfiguration	356,191	0	0	0	0	0	0
6075 - Permit Information System	1,476,516	204,400	0	0	0	0	204,400
6599 - PW Capital Project Management	39,092	34,269	35,736	37,104	38,373	39,641	185,123
6505 - Replace Network Equipment	725,876	210,000	0	0	0	0	210,000
6053 - Telephone System Enhancements	52,118	0	0	0	0	0	0
6103 - Utility Management Information System (UMIS) Enhancements	500,000	500,000	500,000	500,000	500,000	500,000	2,500,000
6521 - Web Content Management System	151,115	0	0	0	0	0	0
6520 - Zoning Code Update	86,851	0	0	0	0	0	0
Total Expenditures	13,762,379	4,098,669	1,260,736	912,104	913,373	914,641	8,099,523
Transfers To							
Electric Utility Fund	171,196	0	0	0	0	0	0
General Fund - Building Inspection Reserve	14,727	0	0	0	0	0	0
General Fund - Capital Projects Reserve	50,534	0	0	0	0	0	0
Public, Educational, and Governmental Fee Fund	2,056,894	0	0	0	0	0	0



CAPITAL IMPROVEMENT PROGRAM FUNDS | GENERAL GOVERNMENT CAPITAL FUND (539)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Transfers To							
Solid Waste Fund	12,120	0	0	0	0	0	0
Sewer Utility Fund	12,238	0	0	0	0	0	0
Water Utility Fund	16,849	0	0	0	0	0	0
Total Transfers To	2,334,558	0	0	0	0	0	0
Ending Fund Balance							
Encumbrance Carryover	903,224	903,224	903,224	903,224	903,224	903,224	903,224
Total Ending Fund Balance	903,224	903,224	903,224	903,224	903,224	903,224	903,224
Total Use of Funds	17,000,161	5,001,893	2,163,960	1,815,328	1,816,597	1,817,865	9,002,747

CAPITAL IMPROVEMENT PROGRAM FUNDS | LIBRARY DEPARTMENT CAPITAL FUND (537)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Beginning Fund Balance							
Encumbrance Carryover	49,198	49,198	49,198	49,198	49,198	49,198	49,198
Unrestricted	185,436	0	0	0	0	0	0
Total Beginning Fund Balance	234,634	49,198	49,198	49,198	49,198	49,198	49,198
Transfers From							
General Fund	10,633	8,699	0	0	0	0	8,699
Total Transfers From	10,633	8,699	0	0	0	0	8,699
Total Source of Funds	245,267	57,897	49,198	49,198	49,198	49,198	57,897
Expenditures							
5049 - Public Spaces	173,113	0	0	0	0	0	0
5099 - PW Capital Projects Management	10,633	8,699	0	0	0	0	8,699
5044 - Remodel of Mission Branch Library	12,323	0	0	0	0	0	0
Total Expenditures	196,069	8,699	0	0	0	0	8,699
Ending Fund Balance							
Encumbrance Carryover	49,198	49,198	49,198	49,198	49,198	49,198	49,198
Total Ending Fund Balance	49,198	49,198	49,198	49,198	49,198	49,198	49,198
Total Use of Funds	245,267	57,897	49,198	49,198	49,198	49,198	57,897

CAPITAL IMPROVEMENT PROGRAM FUNDS | PARKS AND RECREATION

CAPITAL FUND (532)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Beginning Fund Balance							
Encumbrance Carryover	19,060,356	19,060,356	19,060,356	19,060,356	19,060,356	19,060,356	19,060,356
Unrestricted	16,059,829	8,362,876	14,200,362	16,731,202	13,038,212	12,277,227	8,362,876
Total Beginning Fund Balance	35,120,185	27,423,232	33,260,718	35,791,557	32,098,567	31,337,582	27,423,232
Revenue							
Other Agencies Revenue	1,882,646	0	0	0	0	0	0
Mitigation Fee Act Revenue	6,611,599	10,094,616	12,107,126	0	0	0	22,201,742
Quimby Act Fees	135,000	1,420,202	0	0	0	0	1,420,202
Other Revenue	131,490	1,000,000	0	0	0	0	1,000,000
Developer Contributions	0	500,000	0	0	0	4,500,000	5,000,000
Interest	247,521	0	0	0	0	0	0
Total Revenue	9,008,256	13,014,818	12,107,126	0	0	4,500,000	29,621,944
Transfers From							
General Fund	183,056	200,000	200,000	200,000	200,000	200,000	1,000,000
General Fund - Capital Projects Reserve	277,820	906,880	0	0	0	0	906,880
Total Transfers From	460,876	1,106,880	200,000	200,000	200,000	200,000	1,906,880
Total Source of Funds	44,589,317	41,544,930	45,567,844	35,991,557	32,298,567	36,037,582	58,952,056
Expenditures							
3187 - Bowers Park Roof Replacement	127,820	130,680	0	0	0	0	130,680
3183 - Central Park Arbor Playground	3,700,000	1,000,000	0	0	0	0	1,000,000
3172 - International Swim Center, Community Recreation Center,	138,893	0	0	0	0	0	0
3184 - Montague Park Enhancement	2,579,185	1,100,000	0	0	0	0	1,100,000
3182 - New Neighborhood Park & Community Garden (San Tomas &	126,686	0	0	0	0	0	0
3181 - Park Impact Fees (Quimby, MFA, Developer) Monitoring	464,248	220,000	220,000	230,000	230,000	240,000	1,140,000
3001 - Park Improvements	685,564	0	0	0	0	0	0
3178 - Playground Construction	1,323,337	0	0	0	0	0	0
3199 - PW Capital Projects Management	806,595	646,878	679,257	707,290	730,985	753,825	3,518,235

CAPITAL IMPROVEMENT PROGRAM FUNDS | PARKS AND RECREATION

CAPITAL FUND (532)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Expenditures							
3186 - Restroom at Fairway Glen Park	900,000	0	0	0	0	0	0
3008 - Townsend Field, Washington Ball Park, Elmer Johnson Field	115,000	0	0	0	0	0	0
3179 - Ulistac Natural Area Maintenance	93,513	0	0	0	0	0	0
3177 - Youth Soccer Fields & Athletic Facilities- Reed & Grant Street	2,370,310	0	0	0	0	0	0
3180 - Youth Soccer Park Field #3	512,750	0	0	0	0	0	0
3188 Senior Center Gym Equipment Replacement	183,056	0	0	0	0	0	0
3189 Homeridge Park Playground Rehabilitation	1,111,090	0	0	0	0	0	0
NEW - 311 Westwood Oaks Park Playground Rehabilitation	0	1,149,800	0	0	0	0	1,149,800
NEW - 312 Warburton Park Playground Rehabilitation	0	0	1,331,800	0	0	0	1,331,800
NEW - 313 Rotary Park Playground Rehabilitation	0	235,000	0	0	0	0	235,000
NEW - 315 Maywood Park Playground Rehabilitation	0	0	2,000,000	0	0	0	2,000,000
NEW - 317 Earl Carmichael Park Playground Rehabilitation	0	0	0	2,955,700	0	0	2,955,700
NEW - 318 Community Park North - Phase I	0	500,000	0	0	0	4,500,000	5,000,000
NEW - 320 Central Park Master Plan - New Entrance, Access, and Parking	0	0	2,518,448	0	0	0	2,518,448
NEW - 323 Electronic Access for Meeting Rooms	0	576,200	0	0	0	0	576,200
NEW - 326 Mission Library Gazebo	0	200,000	0	0	0	0	200,000
Total Expenditures	15,238,047	5,758,558	6,749,505	3,892,990	960,985	5,493,825	22,855,863
Transfers To							
General Fund	275,138	2,000	0	0	0	0	2,000
General Fund - Land Sale Reserve (Loan Repayment for Reed and Grant Sports Park)	1,652,900	2,523,654	3,026,782	0	0	0	5,550,436
Total Transfers To	1,928,038	2,525,654	3,026,782	0	0	0	5,552,436
Ending Fund Balance							
Encumbrance Carryover	19,060,356	19,060,356	19,060,356	19,060,356	19,060,356	19,060,356	19,060,356
Unrestricted	8,362,876	14,200,362	16,731,202	13,038,212	12,277,227	11,483,402	11,483,402
Total Ending Fund Balance	27,423,232	33,260,718	35,791,557	32,098,567	31,337,582	30,543,757	30,543,757
Total Use of Funds	44,589,317	41,544,930	45,567,844	35,991,557	32,298,567	36,037,582	58,952,056

CAPITAL IMPROVEMENT PROGRAM FUNDS | PUBLIC BUILDINGS CAPITAL FUND (538)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Beginning Fund Balance							
Encumbrance Carryover	692,587	692,587	692,587	692,587	692,587	692,587	692,587
Unrestricted	8,057,722	122,708	122,708	122,708	122,708	122,708	122,708
Total Beginning Fund Balance	8,750,309	815,295	815,295	815,295	815,295	815,295	815,295
Revenue							
Developer Contributions	1,150,000	0	0	0	0	0	0
Total Revenue	1,150,000	0	0	0	0	0	0
Transfers From							
General Fund	1,250,571	102,751	107,815	112,231	115,999	119,645	558,441
General Fund - Capital Projects Reserve	1,697,000	1,635,000	285,000	0	0	0	1,920,000
Total Transfers From	2,947,571	1,737,751	392,815	112,231	115,999	119,645	2,478,441
Total Source of Funds	12,847,880	2,553,046	1,208,110	927,526	931,294	934,940	3,293,736
Expenditures							
6153 - ADA Self Evaluation and Transition Plan Update	10,529	0	0	0	0	0	0
6147 - Building Security Upgrade	44,989	0	0	0	0	0	0
6085 - Cafeteria Upgrade	8,769	0	0	0	0	0	0
6047 - City Building Assessment	209,210	0	0	0	0	0	0
6150 - City Hall Security & Key System Upgrade	116,735	0	0	0	0	0	0
6144 - Civic Center Campus Renovation (Multi-Department)	1,150,000	100,000	0	0	0	0	100,000
6154 - Convention Center Condition Assessment Repairs	4,150,000	0	0	0	0	0	0
6159 - Fall Safety Building Improvements	300,000	0	0	0	0	0	0
6137 - Hazardous Material Management for Soil and Groundwater on City Properties	191,698	0	0	0	0	0	0
6149 - HVAC Chiller Unit	747,346	0	0	0	0	0	0
6123 - Public Building Parking Lot Improvements	212,105	250,000	0	0	0	0	250,000
6199 - PW Capital Projects Management	100,571	102,751	107,815	112,231	115,999	119,645	558,441
6139 - Repair to Historic Buildings	340,000	100,000	100,000	0	0	0	200,000
6138 - Repairs-Modifications to City Buildings	150,000	150,000	150,000	0	0	0	300,000

CAPITAL IMPROVEMENT PROGRAM FUNDS | PUBLIC BUILDINGS CAPITAL FUND (538)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Expenditures							
6158 - Stationary Standby Generators	3,674,288	1,000,000	0	0	0	0	1,000,000
6054 - Street Corporation Yard Renovation	227,301	0	0	0	0	0	0
6140 - Triton Museum Repair and Modifications	107,360	35,000	35,000	0	0	0	70,000
Total Expenditures	11,740,902	1,737,751	392,815	112,231	115,999	119,645	2,478,441
Transfers Out							
General Fund - Capital Projects Reserve	291,684	0	0	0	0	0	0
Total Transfers Out	291,684	0	0	0	0	0	0
Ending Fund Balance							
Encumbrance Carryover	692,587	692,587	692,587	692,587	692,587	692,587	692,587
Unrestricted	122,708	122,708	122,708	122,708	122,708	122,708	122,708
Total Ending Fund Balance	815,295	815,295	815,295	815,295	815,295	815,295	815,295
Total Use of Funds	12,847,880	2,553,046	1,208,110	927,526	931,294	934,940	3,293,736

CAPITAL IMPROVEMENT PROGRAM FUNDS | RECYCLED WATER CAPITAL FUND (597)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Beginning Fund Balance							
Unrestricted	1,328,477	1,328,477	1,328,477	1,328,477	1,328,477	1,328,477	1,328,477
Total Beginning Fund Balance	1,328,477	1,328,477	1,328,477	1,328,477	1,328,477	1,328,477	1,328,477
Transfers From							
Water Recycling Fund	50,000	550,000	50,000	50,000	50,000	50,000	750,000
Total Transfers From	50,000	550,000	50,000	50,000	50,000	50,000	750,000
Total Source of Funds	1,378,477	1,878,477	1,378,477	1,378,477	1,378,477	1,378,477	2,078,477
Expenditures							
7505 - Recycled Water System Mains and Services	50,000	550,000	50,000	50,000	50,000	50,000	750,000
Total Expenditures	50,000	550,000	50,000	50,000	50,000	50,000	750,000
Ending Fund Balance							
Unrestricted	1,328,477	1,328,477	1,328,477	1,328,477	1,328,477	1,328,477	1,328,477
Total Ending Fund Balance	1,328,477	1,328,477	1,328,477	1,328,477	1,328,477	1,328,477	1,328,477
Total Use of Funds	1,378,477	1,878,477	1,378,477	1,378,477	1,378,477	1,378,477	2,078,477

CAPITAL IMPROVEMENT PROGRAM FUNDS | RELATED SANTA CLARA DEVELOPER FUND (540)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Beginning Fund Balance							
Unrestricted	0	0	0	0	0	0	0
Total Beginning Fund Balance	0	0	0	0	0	0	0
Revenue							
Developer Contributions	541,065	162,062	1,655,852	2,501,585	2,568,949	2,634,243	9,522,691
Total Revenue	541,065	162,062	1,655,852	2,501,585	2,568,949	2,634,243	9,522,691
Total Source of Funds	541,065	162,062	1,655,852	2,501,585	2,568,949	2,634,243	9,522,691
Expenditures							
4511 - Related General Admin Project	295,522	0	394,696	409,624	420,666	432,244	1,657,230
4512 - Related Permit Work Project	245,543	162,062	1,261,156	2,091,961	2,148,283	2,201,999	7,865,461
Total Expenditures	541,065	162,062	1,655,852	2,501,585	2,568,949	2,634,243	9,522,691
Ending Fund Balance							
Unrestricted	0	0	0	0	0	0	0
Total Ending Fund Balance	0	0	0	0	0	0	0
Total Use of Funds	541,065	162,062	1,655,852	2,501,585	2,568,949	2,634,243	9,522,691

CAPITAL IMPROVEMENT PROGRAM FUNDS | SEWER UTILITY CAPITAL FUND (594)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Beginning Fund Balance							
Encumbrance Carryover	768,590	768,590	768,590	768,590	768,590	768,590	768,590
Unrestricted	72,417,117	10,867,320	10,867,320	10,867,320	11,296,568	12,225,816	10,867,320
Total Beginning Fund Balance	73,185,707	11,635,910	11,635,910	11,635,910	12,065,158	12,994,406	11,635,910
Revenue							
Other Fees for Services	3,000,000	3,495,752	4,180,752	4,000,000	4,000,000	4,000,000	19,676,504
Other Revenue	17,057	0	0	0	0	0	0
Total Revenue	3,017,057	3,495,752	4,180,752	4,000,000	4,000,000	4,000,000	19,676,504
Transfers From							
Sewer Utility Fund	3,512,000	38,618,599	5,611,748	36,757,915	9,921,600	19,632,939	110,542,801
Sewer Utility Debt Service Fund	20,000,000	0	25,000,000	0	0	0	25,000,000
Water Utility Fund	136,361	0	0	0	0	0	0
Total Transfers From	23,648,361	38,618,599	30,611,748	36,757,915	9,921,600	19,632,939	135,542,801
Total Source of Funds	99,851,125	53,750,261	46,428,410	52,393,825	25,986,758	36,627,345	166,855,215
Expenditures							
1907 - Development Extensions	220,445	0	0	0	0	0	0
1979 - Engineering Management Services Sewer	780,594	744,199	789,658	828,878	1,018,935	1,050,677	4,432,347
1909 - Sanitary Sewer Capacity Improvements	19,132,703	3,000,000	4,110,000	3,000,000	3,000,000	3,000,000	16,110,000
1919 - Sanitary Sewer Hydraulic Modeling As Needed Support	136,361	495,752	300,000	70,752	70,752	300,000	1,237,256
NEW - Sanitary Sewer Master Plan Update	0	0	0	500,000	0	0	500,000
1913 - Sanitary Sewer Pump Station Improvements	269,323	0	0	0	0	0	0
1911 - Sanitary Sewer System Condition Assessment	2,793,613	3,500,000	1,500,000	1,500,000	500,000	0	7,000,000
1912 - Sanitary Sewer System Improvements	8,281,665	2,615,000	2,718,000	2,830,000	2,501,700	2,601,600	13,266,300
1908 - S.J.-S.C. Regional Wastewater Facility	55,850,511	31,759,400	25,374,842	31,599,037	5,900,965	15,751,414	110,385,658
1916 - Walsh Avenue @ San Tomas Aquino Creek Sanitary Sewer Siphon	750,000	0	0	0	0	0	0
Total Expenditures	88,215,215	42,114,351	34,792,500	40,328,667	12,992,352	22,703,691	152,931,561



CAPITAL IMPROVEMENT PROGRAM FUNDS | SEWER UTILITY CAPITAL FUND (594)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Ending Fund Balance							
Encumbrance Carryover	768,590	768,590	768,590	768,590	768,590	768,590	768,590
Unrestricted	10,867,320	10,867,320	10,867,320	11,296,568	12,225,816	13,155,064	13,155,064
Total Ending Fund Balance	11,635,910	11,635,910	11,635,910	12,065,158	12,994,406	13,923,654	13,923,654
Total Use of Funds	99,851,125	53,750,261	46,428,410	52,393,825	25,986,758	36,627,345	166,855,215

CAPITAL IMPROVEMENT PROGRAM FUNDS | SOLID WASTE CAPITAL FUND (596)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Beginning Fund Balance							
Encumbrance Carryover	87,416	150,000	0	0	0	0	150,000
Landfill Post Closure Reserve	600,000	600,000	600,000	600,000	600,000	600,000	600,000
Landfill Corrective Action Costs	750,653	747,715	761,174	774,875	788,823	803,022	747,715
Unrestricted	72,493	0	0	0	0	0	0
Total Beginning Fund Balance	1,510,562	1,497,715	1,361,174	1,374,875	1,388,823	1,403,022	1,497,715
Revenue							
Rents	16,000	16,000	16,000	16,000	16,000	16,000	80,000
Total Revenue	16,000	16,000	16,000	16,000	16,000	16,000	80,000
Transfers From							
Solid Waste Fund	474,000	729,459	621,401	652,833	685,828	720,465	3,409,986
Total Transfers From	474,000	729,459	621,401	652,833	685,828	720,465	3,409,986
Total Source of Funds	2,000,562	2,243,174	1,998,575	2,043,708	2,090,651	2,139,487	4,987,701
Expenditures							
6109 - Sanitary Landfill Development - Post Closure	502,847	882,000	623,700	654,885	687,629	722,011	3,570,225
Total Expenditures	502,847	882,000	623,700	654,885	687,629	722,011	3,570,225
Ending Fund Balance							
Encumbrance Carryover	150,000	0	0	0	0	0	0
Landfill Post Closure Reserve	600,000	600,000	600,000	600,000	600,000	600,000	600,000
Landfill Corrective Action Costs	747,715	761,174	774,875	788,823	803,022	817,476	817,476
Unrestricted	0	0	0	0	0	0	0
Total Ending Fund Balance	1,497,715	1,361,174	1,374,875	1,388,823	1,403,022	1,417,476	1,417,476
Total Use of Funds	2,000,562	2,243,174	1,998,575	2,043,708	2,090,651	2,139,487	4,987,701

CAPITAL IMPROVEMENT PROGRAM FUNDS | STORM DRAIN CAPITAL FUND (535)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Beginning Fund Balance							
Encumbrance Carryover	1,104,599	1,104,599	1,104,599	1,104,599	1,104,599	1,104,599	1,104,599
Unrestricted	1,962,111	15,280	14,280	13,280	12,280	11,280	15,280
Total Beginning Fund Balance	3,066,710	1,119,879	1,118,879	1,117,879	1,116,879	1,115,879	1,119,879
Revenue							
Charges for Services	1,447,000	1,460,000	1,475,000	1,490,000	1,505,000	1,520,000	7,450,000
Total Revenue	1,447,000	1,460,000	1,475,000	1,490,000	1,505,000	1,520,000	7,450,000
Transfers From							
General Fund	230,506	299,447	314,551	327,582	338,544	349,091	1,629,215
General Fund - Capital Projects Reserve	4,720,000	4,190,000	339,000	0	300,000	0	4,829,000
Total Transfers From	4,950,506	4,489,447	653,551	327,582	638,544	349,091	6,458,215
Total Source of Funds	9,464,216	7,069,326	3,247,430	2,935,461	3,260,423	2,984,970	15,028,094
Expenditures							
1840 - Kiely Blvd.-Saratoga Creek Storm Drain Outfall Relocation	125,500	0	0	0	0	0	0
1841 - Laurelwood Pump Station Rehabilitation	4,018,755	3,200,000	0	0	0	0	3,200,000
1831 - Storm Drain Repairs and Maintenance	27,723	100,000	0	0	0	0	100,000
1811 - Storm Drain Pump Station Facility Maintenance & Repair	201,887	0	0	0	0	0	0
1899 - PW Capital Projects Management	230,506	299,447	314,551	327,582	338,544	349,091	1,629,215
1834 - Storm Drain System Improvements	33,268	0	0	0	0	0	0
1835 - Storm Drain Pump Station Outfall Reconstruction Program	493,143	0	0	0	0	0	0
1838 - SDPS Motor and Control Maintenance, Repair, and Replacement	697,986	0	189,000	0	0	0	189,000
1839 - Urban Runoff Pollution Prevention Program	61,302	300,000	150,000	0	300,000	0	750,000
1842 - Westside Retention Basin Pump Replacement Project	1,049,121	0	0	0	0	0	0
NEW - 181 Lafayette St. Underpass at Subway Pump Station	0	200,000	0	0	0	0	200,000
NEW - 182 Storm Drain Slide Gate Rehabilitation	0	390,000	0	0	0	0	390,000
Total Expenditures	6,939,192	4,489,447	653,551	327,582	638,544	349,091	6,458,215

CAPITAL IMPROVEMENT PROGRAM FUNDS | STORM DRAIN CAPITAL FUND (535)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Transfers To							
General Fund	1,398,145	1,460,000	1,475,000	1,490,000	1,505,000	1,520,000	7,450,000
General Government Capital Fund	1,000	1,000	1,000	1,000	1,000	1,000	5,000
Electric Utility Capital Fund	6,000	0	0	0	0	0	0
Total Transfers To	1,405,145	1,461,000	1,476,000	1,491,000	1,506,000	1,521,000	7,455,000
Ending Fund Balance							
Encumbrance Carryover	1,104,599	1,104,599	1,104,599	1,104,599	1,104,599	1,104,599	1,104,599
Unrestricted	15,280	14,280	13,280	12,280	11,280	10,280	10,280
Total Ending Fund Balance	1,119,879	1,118,879	1,117,879	1,116,879	1,115,879	1,114,879	1,114,879
Total Use of Funds	9,464,216	7,069,326	3,247,430	2,935,461	3,260,423	2,984,970	15,028,094

CAPITAL IMPROVEMENT PROGRAM FUNDS | STREET LIGHTING CAPITAL FUND (534)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Beginning Fund Balance							
Unrestricted	6,093,197	250,784	250,784	250,784	250,784	250,784	250,784
Total Beginning Fund Balance	6,093,197	250,784	250,784	250,784	250,784	250,784	250,784
Transfers From							
Transfers In - Sewer Electric Utility Fund	169,626	125,000	2,625,000	75,000	75,000	75,000	2,975,000
Total Transfers From	169,626	125,000	2,625,000	75,000	75,000	75,000	2,975,000
Total Source of Funds	6,262,823	375,784	2,875,784	325,784	325,784	325,784	3,225,784
Expenditures							
2875 - Great America Street Light Replacement	4,109,795	0	2,500,000	0	0	0	2,500,000
2876 - LED Street Flood Lighting Retrofit	83,352	0	0	0	0	0	0
2874 - LED Street Lighting Retrofit	1,721,382	0	0	0	0	0	0
2871 - Miscellaneous Street Lighting	70,070	125,000	125,000	75,000	75,000	75,000	475,000
2872 - New Development Street Lighting	27,440	0	0	0	0	0	0
Total Expenditures	6,012,039	125,000	2,625,000	75,000	75,000	75,000	2,975,000
Ending Fund Balance							
Unrestricted	250,784	250,784	250,784	250,784	250,784	250,784	250,784
Total Ending Fund Balance	250,784	250,784	250,784	250,784	250,784	250,784	250,784
Total Use of Funds	6,262,823	375,784	2,875,784	325,784	325,784	325,784	3,225,784

CAPITAL IMPROVEMENT PROGRAM FUNDS | STREETS AND HIGHWAYS

CAPITAL FUND (533)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Beginning Fund Balance							
Encumbrance Carryover	11,627,441	11,627,441	11,627,441	11,627,441	11,627,441	11,627,441	11,627,441
Unrestricted	17,918,901	3,610,180	927,244	927,244	927,244	927,244	3,610,180
Total Beginning Fund Balance	29,546,342	15,237,621	12,554,685	12,554,685	12,554,685	12,554,685	15,237,621
Revenue							
Other Agencies Revenue	19,212,369	3,461,775	6,822,242	2,437,242	2,437,242	2,437,242	17,595,743
Other Revenue	3,258,537	1,595,000	295,000	0	0	0	1,890,000
State Revenues	750,000	850,000	850,000	850,000	850,000	850,000	4,250,000
Total Revenue	23,220,907	5,906,775	7,967,242	3,287,242	3,287,242	3,287,242	23,735,743
Transfers From							
Bridge District #2 Debt Fund	65,000	140,000	80,000	80,000	80,000	80,000	460,000
Electric Utility Fund	68,688	0	0	0	0	0	0
Electric Operating Grant Trust Fund	0	400,000	400,000	0	0	0	800,000
Gas Tax Fund	4,254,548	2,567,856	2,482,144	3,509,479	3,010,625	3,000,000	14,570,104
General Fund	1,816,842	1,824,697	3,950,635	2,005,306	2,072,436	2,137,061	11,990,135
General Fund - Capital Projects Reserve	100,000	6,735,000	6,255,000	560,000	740,000	710,000	15,000,000
Road Maintenance and Rehabilitation (SB1) Fund	2,050,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	10,500,000
Traffic Mitigation Fund	899,500	2,003,500	2,184,927	1,815,000	1,875,000	1,925,000	9,803,427
Total Transfers From	9,254,578	15,771,053	17,452,706	10,069,785	9,878,061	9,952,061	63,123,666
Total Source of Funds	62,021,827	36,915,449	37,974,633	25,911,712	25,719,988	25,793,988	102,097,030
Expenditures							
1239 - Adaptive Signal System	1,850,000	0	0	0	0	0	0
NEW 131 - Adaptive Signal System (Santana West Settlement	0	950,000	0	0	0	0	950,000
1202 - Agnew Road At-Grade Crossing	569,067	0	0	0	0	0	0
1213 - Annexed Neighborhood Street Improvements	1,464,436	0	0	0	0	0	0
1203 - Annual Creek Trail Rehabilitation Program	300,000	360,000	580,000	0	0	0	940,000
1250 - Annual Curb Ramp Installation	0	300,000	300,000	0	0	0	600,000

CAPITAL IMPROVEMENT PROGRAM FUNDS | STREETS AND HIGHWAYS

CAPITAL FUND (533)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Expenditures							
1235 - Annual Street Maintenance and Rehabilitation Program	9,786,819	8,090,085	6,459,711	6,459,711	6,459,711	6,459,711	33,928,929
1245 - Benton Bicycle Lanes	150,000	176,000	0	0	0	0	176,000
1206 - Bicycle Lane Improvements on Pruneridge Avenue at Lawrence Expressway	346,047	0	0	0	0	0	0
1391 - Bowers Avenue Signal Timing Project	7,896	0	0	0	0	0	0
1325 - Bridge Maintenance Program	259,894	140,000	330,000	640,000	820,000	790,000	2,720,000
1227 - Changeable Message Signs	1,706,055	2,063,796	0	0	0	0	2,063,796
1222 - Citywide Accessible Pedestrian Signal Installation	188,768	0	0	0	0	0	0
1214 - Coleman Avenue Widening	189,797	0	0	0	0	0	0
NEW 137 - Hetch Hetchy Trail Phase I	0	0	790,000	0	0	0	790,000
1246 - Lafayette Bassett Bike Lane	600,000	0	0	0	0	0	0
1240 - Lawrence Grade Separation	15,000	0	0	0	0	0	0
1212 - LED Traffic Signal & Safety Light Replacements	806,692	0	0	350,000	0	0	350,000
1247 - Lick Mill East River HAWK Installation	750,000	0	0	0	0	0	0
1237 - MCB/GAP Intersection Improvement Project	6,700,447	0	0	0	0	0	0
1210 - Mission College Bike Lanes Project	677	0	0	0	0	0	0
NEW 141 - Monroe - Los Padres Traffic Signal Modification	0	0	145,000	535,000	0	0	680,000
NEW 140 - Multimodal Improvement Plan Phase 2	0	295,000	295,000	0	0	0	590,000
1211 - Neighborhood Traffic Calming	540,206	0	250,000	262,500	275,625	289,406	1,077,531
1220 - Pedestrian and Bicycle Enhancement Facilities	413,944	1,200,000	1,200,000	850,000	850,000	850,000	4,950,000
1238 - Pedestrian Crosswalk Sensors	300,000	0	0	0	0	0	0
1205 - Pepper Tree Neighborhood Traffic Calming Study	89,745	0	0	0	0	0	0
NEW 132 - Public Right-of-Way ADA Improvements	0	5,750,000	5,000,000	0	0	0	10,750,000
1230 - Public Right-of-Way Landscaping Improvement	309,566	0	0	0	0	0	0
1199 - PW Capital Projects Management	1,578,562	1,824,697	1,925,635	2,005,306	2,072,436	2,137,061	9,965,135
1249 - Related CA Multimodal Improvement Plan	740,000	0	0	0	0	0	0
1224 - Replacement of Traffic Signals in ECR-Lafayette St.-Newhall St.-Scott Blvd. Area	1,288,490	0	0	0	0	0	0
1228 - Replacement of Underground Traffic Signal Infrastructure	120,122	0	50,000	50,000	50,000	0	150,000

CAPITAL IMPROVEMENT PROGRAM FUNDS | STREETS AND HIGHWAYS

CAPITAL FUND (533)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Expenditures							
NEW 147 - San Tomas Aquino Creek Spur Trail Project	0	0	2,449,000	0	0	0	2,449,000
1385 - Santa Clara Citywide ITS Project 1 (Tasman, GAP, Homestead, etc.)	265,391	0	0	0	0	0	0
1386 - Santa Clara Citywide ITS Project 2 (Lafayette, Benton, and Monroe)	435,504	0	0	0	0	0	0
NEW 144 - Santa Clara School Access Improvements	0	200,000	1,450,000	0	0	0	1,650,000
1225 - Santa Clara Valley Transportation Authority - Congestion Management Program	256,666	244,560	245,000	261,979	265,000	280,638	1,297,177
1231 - Santa Clara Various Streets and Roads Preservation (OBAG 2)	3,956,000	0	0	0	0	0	0
1204 - Saratoga Creek Trail (Homeridge Park to Central Park)	4,241,221	0	2,025,000	0	0	0	2,025,000
NEW 145 - Scott-Benton Traffic Signal Timing	0	165,000	0	0	0	0	165,000
1244 - Scott Boulevard Signal Timing	418,300	0	0	0	0	0	0
NEW 146 - Scott-Homestead Traffic Signal Modification	0	0	0	130,000	500,000	0	630,000
1215 - Sidewalk Installation Program	114,062	0	0	0	0	0	0
1382 - Sidewalk, Curb and Gutter Repair	434,592	380,000	380,000	380,000	380,000	380,000	1,900,000
1392 - SRTS Pedestrian Infrastructure Improvements Project	2,222	0	0	0	0	0	0
NEW 143 - Traffic Calming (Santana West Settlement Agreement)	0	250,000	0	0	0	0	250,000
NEW 134 - Traffic Engineering Consultant Support	0	125,000	125,000	0	0	0	250,000
1221 - Traffic Monitoring at Various Locations - Phase "C"	238,217	0	0	0	0	0	0
1218 - Traffic Pre-Emptors	582,265	150,000	150,000	0	0	0	300,000
1357 - Traffic Signal Controller Upgrade	480,872	0	0	65,000	100,000	100,000	265,000
1219 - Traffic Signal Enhancements	59,224	0	0	400,000	425,000	425,000	1,250,000
1232 - Traffic Signal Interconnect Upgrade	0	100,000	350,000	450,000	400,000	550,000	1,850,000
1217 - Traffic Signal Management Software Upgrade	698,216	525,000	353,071	0	0	0	878,071
1236 - Traffic Signal Modification - El Camino-Lafayette	1,321,840	0	0	0	0	0	0
1216 - Traffic Studies and Signal Needs Assessment/Upgrade	221,533	0	100,000	0	100,000	0	200,000
1234 - Travel Demand Model Update	0	200,000	0	50,000	0	55,125	305,125
1226 - Uncontrolled Crosswalks Improvements	1,849,708	600,000	400,000	400,000	400,000	854,831	2,654,831

CAPITAL IMPROVEMENT PROGRAM FUNDS | STREETS AND HIGHWAYS

CAPITAL FUND (533)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Expenditures							
1376 - Vehicle Emissions Reductions Based in School (VERBS) Phase 2	57,824	271,626	67,531	67,531	67,531	67,531	541,750
Total Expenditures	46,705,884	24,360,764	25,419,948	13,357,027	13,165,303	13,239,303	89,542,345
Transfers To							
Gas Tax Fund	78,042	0	0	0	0	0	0
Traffic Mitigation Fund	280	0	0	0	0	0	0
Total Transfers To	78,322	0	0	0	0	0	0
Ending Fund Balance							
Encumbrance Carryover	11,627,441	11,627,441	11,627,441	11,627,441	11,627,441	11,627,441	11,627,441
Unrestricted	3,610,180	927,244	927,244	927,244	927,244	927,244	927,244
Total Ending Fund Balance	15,237,621	12,554,685	12,554,685	12,554,685	12,554,685	12,554,685	12,554,685
Total Use of Funds	62,021,827	36,915,449	37,974,633	25,911,712	25,719,988	25,793,988	102,097,030

CAPITAL IMPROVEMENT PROGRAM FUNDS | WATER UTILITY CAPITAL FUND (592)

	2019/20 Estimate	2020/21 Proposed	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	2024/25 Proposed	Five-Year CIP Total
Beginning Fund Balance							
Encumbrance Carryover	322,590	322,590	322,590	322,590	322,590	322,590	322,590
Unrestricted	14,972,877	1,639,784	1,639,784	1,639,784	1,639,784	1,639,784	1,639,784
Total Beginning Fund Balance	15,295,467	1,962,374	1,962,374	1,962,374	1,962,374	1,962,374	1,962,374
Transfers From							
Sewer Utility Fund	545,000	500,000	500,000	500,000	0	0	1,500,000
Water Utility Fund	12,290,735	4,110,000	5,785,000	5,860,000	3,957,875	3,960,154	23,673,029
Total Transfers From	12,835,735	4,610,000	6,285,000	6,360,000	3,957,875	3,960,154	25,173,029
Total Source of Funds	28,131,202	6,572,374	8,247,374	8,322,374	5,920,249	5,922,528	27,135,403
Expenditures							
7057 - Asset Management Program	1,795,771	1,250,000	150,000	0	0	0	1,400,000
7005 - Buildings and Grounds	794,569	485,000	135,000	185,000	185,000	185,000	1,175,000
7054 - Distribution System Replacement/Restoration	7,711,649	1,875,000	2,000,000	2,175,000	2,272,875	2,275,154	10,598,029
7059 - New and Replacement Wells	3,353,003	0	3,000,000	3,000,000	1,000,000	1,000,000	8,000,000
7058 - SCADA Improvements	2,772,919	1,000,000	1,000,000	1,000,000	500,000	500,000	4,000,000
7060 - Tank Rehabilitation	9,740,918	0	0	0	0	0	0
Total Expenditures	26,168,829	4,610,000	6,285,000	6,360,000	3,957,875	3,960,154	25,173,029
Ending Fund Balance							
Encumbrance Carryover	322,590	322,590	322,590	322,590	322,590	322,590	322,590
Unrestricted	1,639,783	1,639,784	1,639,784	1,639,784	1,639,784	1,639,784	1,639,784
Total Ending Fund Balance	1,962,373	1,962,374	1,962,374	1,962,374	1,962,374	1,962,374	1,962,374
Total Use of Funds	28,131,202	6,572,374	8,247,374	8,322,374	5,920,249	5,922,528	27,135,403

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Debt Service Funds

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DEBT SERVICE FUNDS

Under the authority of the City Manager, the City executes debt instruments, oversees the accounting and reporting of debt, administers debt proceeds, manages continuing disclosure and debt compliance requirements, and makes debt service payments, while acting with prudence, diligence, and attention to prevailing economic conditions.

The City of Santa Clara uses debt financing as a tool to maintain its long-term financial stability by paying for certain expenditures over time. Debt financing is also a tool for managing cash flow when large, one-time outlays are required as in the case of constructing a new building or large-scale upgrades to infrastructure.

Public Facilities Financing Corporation (431)

The City of Santa Clara Public Facilities Financing Corporation (PFFC) was formed in 1997 for the purpose of issuing Certificates of Participation (COPs) to provide financing for the construction of major City facilities. Members of the City Council are also members of the PFFC Board. Debt service on COPs is secured by lease payments made by the City's General Fund to the PFFC for use of the constructed facilities for public purposes. In accordance with lease agreements, the PFFC assigns lease payments received from the City to the trustee for payment to the certificate holders.

Electric Utility Debt Service Fund (491)

The Electric Utility Debt Service Fund is used to pay principal, interest, and related service charges on obligations resulting from the issuance of debt by the Electric Utility. Bond proceeds are used to pay for capital costs associated with the Electric Utilities' generation, transmission and distribution facilities. Debt service is payable from Adjusted Net Revenues of the Electric Utility.

Amended FY 2020/21 Budget decreased to reflect bond refunding activities in April 2020, taking advantage of prevailing interest rate environment.

Sewer Utility Debt Service Fund (494)

The Sewer Utility Debt Service Fund is used to pay principal, interest, and related service charges on obligations resulting from the issuance of debt by the Sewer Utility. Bond proceeds are used to pay for capital improvements associated with the Sewer System, including the Trimble Road Trunk Sanitary Sewer Improvement Project. Debt service is payable from Net Revenues of the Sewer Utility.

Amended FY 2020/21 Budget decreased to reflect the lower initial drawdown on the anticipated loan, expected to close prior to FY 2019/20 year-end, for the rebuild of Regional Wastewater Facility, which the City co-owns with the City of San José.

This is the second fiscal year of the biennial operating budget. The following section details the City of Santa Clara's Debt Service Funds' Statements of Sources and Uses and their Amended Budget for Fiscal Year 2020/21.



DEBT SERVICE FUNDS | ELECTRIC UTILITY DEBT SERVICE FUND (491)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Bond Reserve	14,420,624	9,113,750	9,113,750	9,113,750	3,630,750
Reserve for Debt Service	19,235,190	14,228,043	19,471,835	4,436,002	5,477,223
Total Beginning Fund Balance	33,655,814	23,341,793	28,585,585	13,549,752	9,107,973
Revenue					
Bond Proceeds	55,202,481	0	104,020,000	0	0
Interests	377,035	207,664	207,664	207,664	103,832
Total Revenue	55,579,516	207,664	104,227,664	207,664	103,832
Transfers From					
Electric Utility Fund	20,998,844	9,592,693	9,592,693	19,658,817	13,315,379
Total Transfers From	20,998,844	9,592,693	9,592,693	19,658,817	13,315,379
Total Source of Funds	110,234,174	33,142,150	142,405,942	33,416,233	22,527,184
Expenditures					
Debt Service	22,256,484	19,582,943	19,582,943	19,649,067	13,305,529
Interest Rate Swaps and Related Costs	4,192,122	0	0	0	0
Administrative Costs	619,983	9,455	336,587	8,305	9,850
Bond Refund	54,580,000	0	113,378,439	0	0
Total Expenditures	81,648,589	19,592,398	133,297,969	19,657,372	13,315,379
Ending Fund Balance					
Bond Reserve	9,113,750	9,113,750	3,630,750	9,113,750	3,630,750
Reserve for Debt Service	19,471,835	4,436,002	5,477,223	4,645,111	5,581,055
Total Ending Fund Balance	28,585,585	13,549,752	9,107,973	13,758,861	9,211,805
Total Use of Funds	110,234,174	33,142,150	142,405,942	33,416,233	22,527,184



DEBT SERVICE FUNDS | PUBLIC FACILITIES FINANCING CORPORATION FUND (431)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Debt Reserve	708,644	708,643	711,662	708,643	711,662
Unrestricted	779,182	787,381	794,822	0	7,441
Total Beginning Fund Balance	1,487,826	1,496,024	1,506,485	708,643	719,104
Revenue					
Interest	15,306	8,198	8,198	5,500	5,500
Total Revenue	15,306	8,198	8,198	5,500	5,500
Transfers From					
General Fund	2,501,494	1,710,474	1,710,474	2,500,344	2,500,344
Total Transfers From	2,501,494	1,710,474	1,710,474	2,500,344	2,500,344
Total Source of Funds	4,004,626	3,214,696	3,225,157	3,214,487	3,224,948
Expenditures					
Debt Service	2,495,994	2,500,553	2,500,553	2,500,344	2,500,344
Administrative Costs	2,147	5,500	5,500	5,500	5,500
Total Expenditures	2,498,141	2,506,053	2,506,053	2,505,844	2,505,844
Ending Fund Balance					
Debt Reserve	711,662	708,643	711,662	708,643	711,662
Unrestricted	794,822	0	7,441	0	7,441
Total Ending Fund Balance	1,506,485	708,643	719,104	708,643	719,104
Total Use of Funds	4,004,626	3,214,696	3,225,157	3,214,487	3,224,948



DEBT SERVICE FUNDS | SEWER UTILITY DEBT SERVICE FUND (494)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Debt Reserve	3,251,729	2,492,551	3,164,632	2,492,551	2,492,551
Total Beginning Fund Balance	3,251,729	2,492,551	3,164,632	2,492,551	2,492,551
Revenue					
Interests	952	0	0	0	0
Debt Proceeds	0	50,000,000	20,000,000	0	0
Total Revenue	952	50,000,000	20,000,000	0	0
Transfers From					
Sewer Utility Fund	937,450	2,438,223	2,438,223	4,694,557	1,432,799
Total Transfers From	937,450	2,438,223	2,438,223	4,694,557	1,432,799
Total Source of Funds	4,190,131	54,930,774	25,602,855	7,187,108	3,925,350
Expenditures					
Debt Service	714,638	730,013	730,013	1,500,719	745,719
Interest Expense	310,861	1,708,210	207,436	3,193,838	687,080
Total Expenditures	1,025,499	2,438,223	937,449	4,694,557	1,432,799
Transfers To					
Sewer Utility Capital Fund		50,000,000	20,000,000	0	0
Total Transfers To	0	50,000,000	20,000,000	0	0
Ending Fund Balance					
Debt Reserve	3,164,632	2,492,551	4,665,406	2,492,551	2,492,551
Total Ending Fund Balance	3,164,632	2,492,551	4,665,406	2,492,551	2,492,551
Total Use of Funds	4,190,131	54,930,774	25,602,855	7,187,108	3,925,350

Other Agency Funds

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OTHER AGENCY FUNDS

The Sports and Open Space Authority of the City of Santa Clara (Authority) was created by the City Council in 1974 to establish a separate entity to acquire and develop open space within the City of Santa Clara. The validity of the Authority and its legal existence was established in 1975 by final judgment of the Santa Clara County Superior Court. The Santa Clara Golf and Tennis Club was developed by the Authority on City-owned land and operated under a management agreement with a private company and a private restaurant facility at the Golf and Tennis Club leased to a private operator. In 1997/98, the City Council set aside approximately 40 acres of the former golf course site to be preserved and maintained as open space, and in 1999 the Authority approved the sale of 4.3 acres of the former golf course property to the City's Redevelopment Agency to be disposed of as a site for development of affordable housing.

Santa Clara Golf and Tennis Club Fund (811)

This fund accounts for the operations of the City's public golf course. The operating lease expired prior to FY 2017/18 and is currently on a month-to-month lease. Operations closed during FY 2019/20 and construction of the Related Santa Clara project is anticipated to begin. However, there are ongoing maintenance costs funded by the General Fund until the property is turned over to the developer. Prior year actual negative fund balance was an accrued amount owed by the General Fund and will be included in the final closing reconciliation of the fund.

Sports and Open Space Authority Capital Fund (840)

This fund accounts for Authority's capital improvement program. The remaining fund balance is transferred to the Santa Clara Golf and Tennis Club Fund (as discussed in above section) in its final year of operations.

Sports and Open Space Authority Fund (801)

This fund accounts for the acquisition and preservation of open space within the City and the development of local sports activities. The remaining fund balance is transferred to the Santa Clara Golf and Tennis Club Fund (as discussed in above section) in its final year of operations.

This is the second fiscal year of the biennial operating budget. The following section details the Other Agency Funds' Statements of Sources and Uses. There is no Amended Budget for Fiscal Year 2020/21 for these funds.



OTHER AGENCY FUNDS | SANTA CLARA GOLF AND TENNIS CLUB FUND (811)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Unrestricted	(466,266)	0	(54,449)	0	0
Total Beginning Fund Balance	(466,266)	0	(54,449)	0	0
Revenue					
Charges for Services	2,001,086	710,128	638,797	0	0
Other Revenue	0	0	34,754	0	0
Total Revenue	2,001,086	710,128	673,551	0	0
Transfers From					
General Fund	466,266	98,243	104,631	0	0
Sports and Open Space Authority Construction Fund	0	157,486	157,486	0	0
Sports and Open Space Authority Fund	0	28,645	25,996	0	0
Total Transfers From	466,266	284,374	288,113	0	0
Total Source of Funds	2,001,086	994,502	907,215	0	0
Expenditures					
Salaries and Benefits	800,241	409,047	394,322	0	0
Board Member Stipend	0	5,220	0	0	0
Materials/Services/Supplies	1,255,294	576,902	511,782	0	0
Interfund Services	0	3,333	1,111	0	0
Total Expenditures	2,055,535	994,502	907,215	0	0
Ending Fund Balance					
Unrestricted	(54,449)	0	0	0	0
Total Ending Fund Balance	(54,449)	0	0	0	0
Total Use of Funds	2,001,086	994,502	907,215	0	0



**OTHER AGENCY FUNDS | SPORTS AND OPEN SPACE
AUTHORITY CAPITAL FUND (840)**

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Unrestricted	157,486	157,486	157,486	0	0
Total Beginning Fund Balance	157,486	157,486	157,486	0	0
Total Source of Funds					
	157,486	157,486	157,486	0	0
Transfers To					
Santa Clara Golf and Tennis Club Fund	0	157,486	157,486		
Total Transfers To	0	157,486	157,486	0	0
Ending Fund Balance					
Unrestricted	157,486	0	0	0	0
Total Ending Fund Balance	157,486	0	0	0	0
Total Use of Funds					
	157,486	157,486	157,486	0	0



OTHER AGENCY FUNDS | SPORTS AND OPEN SPACE
AUTHORITY FUND (801)

	2018/19 Actual	2019/20 Amended	2019/20 Estimate	2020/21 Adopted	2020/21 Amended
Beginning Fund Balance					
Encumbrance Carryover	0	1,713	1,713	0	0
Unrestricted	37,950	32,622	32,622	0	0
Total Beginning Fund Balance	37,950	34,335	34,335	0	0
Revenue					
Interest	4,138	0	1,514	0	0
Total Revenue	4,138	0	1,514	0	0
Total Source of Funds	42,088	34,335	35,849	0	0
Expenditures					
Board Member Stipend	4,770	0	3,300	0	0
Materials/Services/Supplies	2,983	1,713	6,553	0	0
Total Expenditures	7,753	1,713	9,853	0	0
Transfers To					
Santa Clara Golf and Tennis Club Fund	0	28,645	25,996	0	0
Total Transfers To	0	28,645	25,996	0	0
Ending Fund Balance					
Encumbrance Carryover	1,713	0	0	0	0
Unrestricted	32,622	3,977	0	0	0
Total Ending Fund Balance	34,335	3,977	0	0	0
Total Use of Funds	42,088	34,335	35,849	0	0

Capital Improvement Program

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Administrative Facilities

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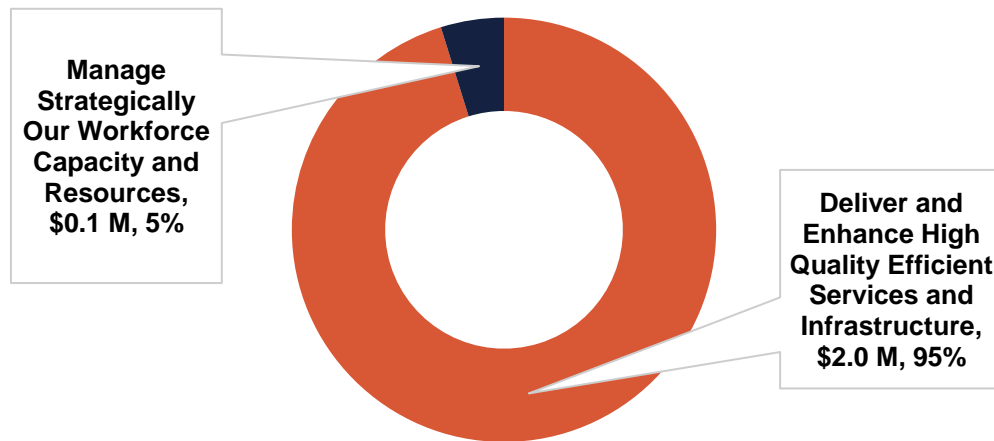


INTRODUCTION

The capital projects within the Administrative Facilities theme serve to preserve the function and operational efficiency of City facilities such as the Triton Museum, Morse Mansion, City Hall and other historic buildings. These capital investments will provide renovations and improvements such as paint, plumbing and electrical fixtures, and roof repairs to ensure safe and appropriate facilities for the public and City employees.

Funding Our Top Priorities

The projects included in the proposed Capital Improvement Program (CIP) were determined in accordance with both the City Council's Strategic Pillars and the budget priorities. The chart below illustrates the funding amount per Strategic Pillar within the Administrative Facilities category.



The proposed five-year CIP Administrative Facilities budget totals \$2.1 million. The CIP projects were prioritized by the following criteria:

Priority	Description
A	critical need mandated, emergency, or under construction
B	maintenance system reliability and/or ongoing operations
C	future system needs or future regulatory requirements
D	not critical, but achieve efficiencies and/or sustainability





Project Highlights

Major projects in the Administrative Facilities category are detailed below.



Stationary Standby Generators

Many of the City’s stationary emergency standby generators have reached their useful life cycles and need major repairs. This project will replace standby generators throughout the City to improve reliability and comply with regulatory requirements. The project scope includes electrical design, automatic transfer switch, adding cam lock connections and remote monitoring at various City locations where existing emergency power is already supplied. This project is partially funded in the CIP.

Civic Center Campus Renovation (Multi-Department)

This project provides funds for remodeling and redesigning several key City offices to improve organization and efficiency. Major emphasis will be placed on the Finance Department, City Attorney’s Office and the cafeteria. The current proposed funding will be used for modifications of office cubicle space, installation of new flooring, equipment upgrades and various minor repairs.

Major Accomplishments

- Completed 100% design work on 10 emergency generators and staff is now ready to go out for construction bids.
- Beginning the design phase on the next set of generators to replace.
- Completed repairs at Morse Mansion which included work on the porch and stairs, water damage, stained glass and installation of a good neighbor fence
- Completed Triton Museum roofing and lighting repairs



Morse Mansion Good Neighbor Fence Before



Morse Mansion Good Neighbor Fence After



Financing Sources

General Fund (Capital Projects Reserve)

The General Fund Capital Projects Reserve is used to support the City’s general capital projects. Revenues are generated from tax revenues, fees from licenses and permits, fines and investment earnings.

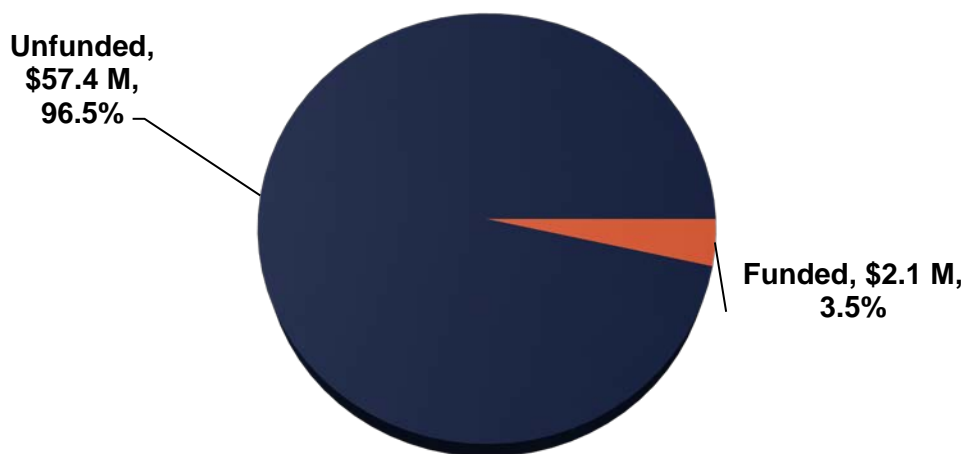
Operating Budget Impacts

Recommended projects within the Administrative Facilities category are not expected to have additional operating and maintenance costs.

Unfunded Needs

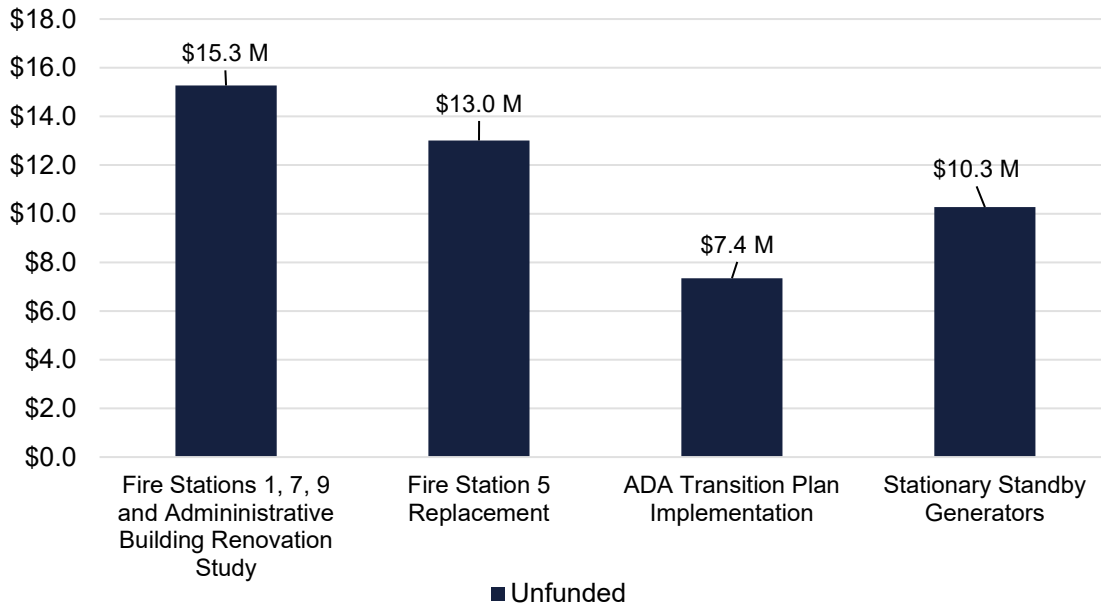
Although the proposed CIP provides for vital improvements, there remains significant additional high priority needs that have not been addressed. As highlighted in the chart below, the total funding needs for the Administrative Facilities program totals \$59.48 million. Of this amount, \$2.08 million is funded, leaving \$57.40 million of unfunded needs. The unfunded projects are primarily included in the Fire and Public Works Departments.

Administrative Facilities Total Funding Needs = \$59.5 M





The graph below highlights the highest priority projects currently on the unfunded list in the Administrative Facilities category. For more project information, please see the Unfunded Projects – Administrative Facilities list at the end of this section.



Fire Stations Replacement and Property Conditions Assessment Projects

Many of the City’s fire stations are due for replacement in order to address the aging infrastructure. The unfunded projects consist of a property condition assessment and feasibility study to determine the scope of renovation required to support operational needs of the Fire Department headquarters building and renovation and/or replacements of fire stations 1, 5, 7 and 9. These fire stations have high maintenance costs as with many 50-year-old buildings and currently do not have proper facilities for cleaning, decontamination and storage of personal protective equipment.

American Disabilities Act (ADA) Transition Plan Implementation

The City is preparing an Americans Disabilities Act (ADA) Self-Evaluation and Transition Plan Update for public buildings, parks and public right-of-way. The resulting Plan will identify improvements to address barriers to accessibility, methods for improving access, establish a timeline and costs for removing ADA barriers, and involve persons with disabilities in the preparation of the Plan. The Plan will provide a strategic approach and tools for continued access improvements as the City implements its ADA Self-Evaluation and Transition Plan in future years.

Stationary Standby Generators

This project is partially funded to address the City’s emergency standby generators that have reached their useful life cycles and need major repairs. The average model year of the stationary emergency standby generator fleet is approximately 23 years old. Many of them are restricted to limited maintenance run times by regulatory agencies due to their emissions output. Over the past years, the overall condition and reliability of the Stationary



Emergency Standby Generator fleet has diminished. The project is broken into multiple phases that consist of replacing emergency generators at various locations. Based on the availability of funding in future years, the replacement of generators will be prioritized by their overall condition and reliability.




FUNDED | PROJECTS BUDGETED COST SUMMARY

Administrative Facilities Project	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Five-Year CIP Total
4086 - Emergency Operations Center Capital Refurbishment	\$35,573	-	-	-	-	-	-
4097 - Diesel Exhaust Removal Systems	\$35,000	-	-	-	-	-	-
6047 - City Building Assessment	\$209,210	-	-	-	-	-	-
6054 - Street Corporation Yard Renovation	\$227,301	-	-	-	-	-	-
6123 - Public Building Parking Lot Improvements	\$212,105	\$250,000	-	-	-	-	\$250,000
6137 - Hazardous Material Management for City Properties	\$191,698	-	-	-	-	-	-
6138 - Repairs-Modifications to City Buildings	\$150,000	\$150,000	\$150,000	-	-	-	\$300,000
6139 - Repair to Historic Buildings	\$340,000	\$100,000	\$100,000	-	-	-	\$200,000
6140 - Triton Museum Repair and Modifications	\$107,360	\$35,000	\$35,000	-	-	-	\$70,000
6144 - Civic Center Campus Renovation (Multi-Department)	\$1,150,000	\$100,000	-	-	-	-	\$100,000
6147 - Building Security Upgrade	\$44,989	-	-	-	-	-	-
6149 - HVAC Chiller Unit	\$747,346	-	-	-	-	-	-
6150 - City Hall Security & Key System Upgrade	\$116,735	-	-	-	-	-	-
6158 - Stationary Standby Generators	\$3,674,289	\$1,000,000	-	-	-	-	\$1,000,000
6159 - Fall Safety Building Improvements	\$300,000	-	-	-	-	-	-
6555 - Office Reconfiguration	\$356,191	-	-	-	-	-	-
6558 - Morse Mansion Maintenance & Repair	\$70,602	\$50,000	\$50,000	-	-	-	\$100,000
NEW - 608 - Fire Station 8 Fixture Furniture & Equipment	-	\$60,000	-	-	-	-	\$60,000
Total Administrative Facilities Projects	\$7,968,399	\$1,745,000	\$335,000	-	-	-	\$2,080,000



FUNDED | PUBLIC BUILDING PARKING LOT IMPROVEMENTS

Project Number:	6123	Theme / Category:	Administrative Facilities
Year Initiated:	2012	Project Manager:	Vincent Luchessi
Planned Completion Year:	On-going	Department:	Public Works
Project Type:	Ongoing	Fund:	538 - Public Buildings
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Various public building locations throughout the City		



Project Description

The City's parking lot inventory includes approximately 50 lots located at various facilities including parks, fire stations, police station, libraries, Triton Museum, Stars and Stripes Lot, historic houses, general government buildings, and various other City-owned properties. This project performs preventative maintenance, rehabilitation, and reconstruction of the paved surfaces at parking lots at City-owned facilities throughout the City. The work includes removal and replacement of failed asphalt, placing surface seals, resurfacing, concrete repairs, drainage improvements (as-needed), signing, and striping. Performing preventative maintenance, rehabilitation, and reconstruction of parking lots enhances the surface quality for pedestrian and vehicular users and improves the aesthetics. Performing preventative pavement maintenance at the appropriate time also extends the useful life of the surfacing to reduce the need for future reconstruction at a higher cost. The requested amount of \$250,000 will be used to fund construction contracts.

Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$350,596	\$212,105	\$250,000	-	-	-	-	\$812,701

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$340,406	\$212,105	\$250,000	-	-	-	-	\$802,511
Contingencies/Misc	\$799	-	-	-	-	-	-	\$799
Meal Allowance	\$67	-	-	-	-	-	-	\$67
S & W - O.T. Vacation Relief	\$1,257	-	-	-	-	-	-	\$1,257
Salary And Wages - Regular	\$8,067	-	-	-	-	-	-	\$8,067
Total Expenditures	\$350,596	\$212,105	\$250,000	-	-	-	-	\$812,701

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | REPAIRS-MODIFICATIONS TO CITY BUILDINGS

Project Number:	6138	Theme / Category:	Administrative Facilities
Year Initiated:	2011	Project Manager:	Ken Winland
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	538 - Public Buildings
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Various City buildings		



Project Description This project covers general repairs and maintenance for the City Hall complex, such as repair, replace, or upgrade building components, including tenant improvements and general maintenance. Some of the past projects have included carpet, furniture, electrical upgrades, and general repairs.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$1,384,277	\$150,000	\$150,000	\$150,000	-	-	-	\$1,834,277

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$1,337,304	\$132,500	\$150,000	\$150,000	-	-	-	\$1,769,804
Contingencies/Misc	\$26,556	\$10,000	-	-	-	-	-	\$36,556
Engineering	\$15,793	\$7,500	-	-	-	-	-	\$23,293
Meal Allowance	\$42	-	-	-	-	-	-	\$42
S & W - O.T. Vacation Relief	\$3,712	-	-	-	-	-	-	\$3,712
Salary And Wages - Regular	\$870	-	-	-	-	-	-	\$870
Total Expenditures	\$1,384,277	\$150,000	\$150,000	\$150,000	-	-	-	\$1,834,277

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | REPAIR TO HISTORIC BUILDINGS

Project Number:	6139	Theme / Category:	Administrative Facilities
Year Initiated:	2011	Project Manager:	Ken Winland
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	538 - Public Buildings
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Historic Buildings (Harris Lass House, Headen Inman House, Jamison Brown House, Berryessa Adobe)		



Project Description This project covers the repair and maintenance of the City-owned historic buildings. These buildings include Headen Inman, Jamison Brown, Harris Lass & Berryessa Adobe. Repairs include paint, plumbing, exterior maintenance, electrical, etc.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$337,525	\$340,000	\$100,000	\$100,000	-	-	-	\$877,525

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$337,525	\$340,000	\$100,000	\$100,000	-	-	-	\$877,525
Total Expenditures	\$337,525	\$340,000	\$100,000	\$100,000	-	-	-	\$877,525

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | TRITON MUSEUM REPAIR AND MODIFICATIONS

Project Number:	6140	Theme / Category:	Administrative Facilities
Year Initiated:	2011	Project Manager:	Ken Winland
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	538 - Public Buildings
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Triton Museum of Art, 1505 Warburton Ave.		



Project Description This project covers maintenance and repair of the Triton Museum on an annual basis. General repairs include walls, paint, plumbing, electrical, roof repair, etc.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$421,328	\$107,360	\$35,000	\$35,000	-	-	-	\$598,688

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$421,328	\$102,360	\$35,000	\$35,000	-	-	-	\$593,688
Contingencies/Misc	-	\$5,000	-	-	-	-	-	\$5,000
Total Expenditures	\$421,328	\$107,360	\$35,000	\$35,000	-	-	-	\$598,688

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | CIVIC CENTER CAMPUS RENOVATION (MULTI-DEPARTMENT)

Project Number:	6144	Theme / Category:	Administrative Facilities
Year Initiated:	2019	Project Manager:	Kenn Lee
Planned Completion Year:	2021	Department:	Finance Department
Project Type:	Distinct	Fund:	538 - Public Buildings
Strategic Pillar	 06 - Manage Strategically Our Workforce Capacity and Resources		
Location	City Hall		



Project Description The Civic Center Campus Renovation Project is part of a larger effort to modernize City Hall in order to meet the growing demand for services, address the aging facilities and to meet the City's long-term space requirements. Improvements include installation of new carpets, paint, window covering, LED lights and ceiling grid for the Finance Department, Human Resources, City Attorney's Office and the cafeteria.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Revenues	-	\$1,150,000	\$100,000	-	-	-	-	\$1,250,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	\$1,150,000	\$100,000	-	-	-	-	\$1,250,000
Total Expenditures	-	\$1,150,000	\$100,000	-	-	-	-	\$1,250,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | STATIONARY STANDBY GENERATORS

Project Number:	6158	Theme / Category:	Administrative Facilities
Year Initiated:	2016	Project Manager:	Chris Fazzi
Planned Completion Year:	FY 2028/29	Department:	Public Works
Project Type:	Distinct	Fund:	538 - Public Buildings
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Various City Owned Sites		



Project Description

The project consists of designing a replacement standby emergency generator, automatic transfer switch, adding a cam lock connector and remote monitoring at various City locations where existing emergency power is already supplied. In some cases, the generator may be relocated, an additional security enclosure may be required, the generator may need to be upsized or various other modifications to meet today's operations. The project is broken down into multiple phases. Phase I consists of replacing 10 standby emergency generators at various locations throughout the City. Phase II consists of replacing six standby emergency generators. Included with Phase II are two standby emergency generators for the Water & Sewer Utilities Department. Phase III consists of replacing seven standby emergency generators. Included with Phase III are three standby emergency generators for the Water & Sewer Utilities Department. Phase IV consists of replacing six standby emergency generators, and Phase V consists of replacing four standby emergency generators. The budgeted funding will fully fund the design and partially fund the construction of two emergency standby generators in Phase II of the project: one at Fairway Glen Storm Drain Pump Station and the other at Freedom Circle Storm Drain Pump Station. Estimates for construction costs may be updated once the projects are out for bid.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Revenues	\$223,258	\$3,674,289	\$1,000,000	-	-	-	-	\$4,897,547

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$10,000	\$3,387,547	\$572,500	-	-	-	-	\$3,970,047
Contingencies/Misc	-	-	\$427,500	-	-	-	-	\$427,500
Engineering	\$213,258	\$286,742	-	-	-	-	-	\$500,000
Total Expenditures	\$223,258	\$3,674,289	\$1,000,000	-	-	-	-	\$4,897,547

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | MORSE MANSION MAINTENANCE & REPAIR

Project Number:	6558	Theme / Category:	Administrative Facilities
Year Initiated:	2019	Project Manager:	Ken Winland
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	539 - General Government
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Morse Mansion		



Project Description

This project was previously known as the Morse Mansion Rehabilitation, but it is now titled as the Morse Mansion Maintenance & Repair project. The project covers maintenance and repair of the Morse Mansion on an annual basis. General repairs include walls, paint, plumbing, porch repair, roof repair, etc. Staff has budgeted \$50,000 per year for routine maintenance and repair. This project does not cover major renovations to the property. A property condition assessment was completed in 2017 with the following recommendations:

- Re-roofing of structure & dry rot repair \$300,000
- Window restoration, door restoration, mechanical and plumbing upgrades \$100,000
- Siding restoration \$100,000
- Insulation and attic wiring \$100,000
- Landscaping & site restoration \$200,000
- Foundation structural work & front porch restoration (after current lease expires) \$500,000
- Interior repairs & repainting \$150,000

These costs are estimates and will be validated during the design process when funding is identified.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$29,398	\$70,602	\$50,000	\$50,000	-	-	-	\$200,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$29,398	\$70,602	\$50,000	\$50,000	-	-	-	\$200,000
Total Expenditures	\$29,398	\$70,602	\$50,000	\$50,000	-	-	-	\$200,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | FIRE STATION 8 FIXTURE FURNITURE & EQUIPMENT

Project Number:	NEW - 608	Theme / Category:	Administrative Facilities
Year Initiated:	2020	Project Manager:	Jeremy Ray
Planned Completion Year:	2021	Department:	Fire Department
Project Type:	Distinct	Fund:	536 - Fire Department
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Santa Clara Fire Station 8		



Project Description This project funds furniture, fixtures and equipment needed to support the expansion of Fire Station 8. More specifically, the fire station will undergo a kitchen remodel to install new cabinetry hardware, sand and paint existing kitchen cabinetry, remove and dispose of existing kitchen appliances that are beyond their useful life, and install new appliances. Other upgrades to the fire station include wiring and installation of transponders, equipment for turnouts, furniture for new dorm rooms, dining room table and chairs, window coverings and washer and dryer.

Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	\$60,000	-	-	-	-	\$60,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Equipment	-	-	\$60,000	-	-	-	-	\$60,000
Total Expenditures	-	-	\$60,000	-	-	-	-	\$60,000

Operating Impacts	-	-	-	-	-	-	-	-
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UNFUNDED PROJECTS | ADMINISTRATIVE FACILITIES

4086 - Emergency Operations Center Capital Refurbishment

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$40,000	-	-	-	-	\$40,000

This project would provide for a seismic evaluation of the Emergency Operations Center to determine its structural integrity in the event of a large-scale earthquake.

4097 - Diesel Exhaust Removal Systems

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$200,000	-	-	-	-	\$200,000

This project would fund the plan for the installation of a direct source capture diesel exhaust removal system on all fire department diesel vehicles. These systems replaced the aging and failing hose mounted systems installed in the fire stations. To finalize this process and to fully capture all exhaust and off-gassing of apparatus and equipment, the fire department must install air filtration systems in all fire stations that do not already have them. The amount requested is for both equipment and installation.

6054 - Street Corporation Yard Renovation

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$250,000	-	-	-	-	\$250,000

Renovations are needed at the Streets Corporation Yard facility to maintain compliance, security and to address critical infrastructure needs. As such, the facility would require a needs assessment and building code analysis. The Streets Corporation Yard facility is currently grandfathered into the old building code standards; however, many new building codes would take affect upon major renovation. As such, the code analysis would help identify the affected areas as they have a large impact on the construction costs. Based on the findings of the study, staff would return to request future construction funding.

6123 - Public Building Parking Lot Improvements

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
-	\$250,000	-	-	-	\$250,000

The work plan for this project would include performing pavement inspections of the parking lots and developing a parking lot asset and pavement management program in FY 2019/20, preparing construction documents and construction contract award for a parking lot in FY 2020/21, and design and construction contracts annually thereafter. Budgeting for additional lots will occur in future budgets to address the needs identified through development of the parking lot asset and pavement management program. This project is partially funded in FY 2020/21, while the out years remain unfunded.



UNFUNDED PROJECTS | ADMINISTRATIVE FACILITIES

6137 - Hazardous Material Management for City Properties

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
-	-	\$50,000	\$50,000	\$50,000	\$150,000

In each fiscal year, costs are expended for the oversight agency-Department of Toxic Substances Control (DTSC) fees, and review and reporting on the condition of the containment cell caps. Every five years, reports are required to be submitted based on a more detailed review and technical evaluation which requires consultant services. On an ongoing basis, construction funds may be necessary to implement repairs or restoration of the containment cell caps. The estimated project costs include consultant fees to perform site reviews/evaluation and construction costs. Funding is included for the first two years of the CIP.

6138 - Repairs-Modifications to City Buildings

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$50,000	\$60,000	\$220,500	\$231,525	\$243,101	\$805,126

This project would cover general repairs and maintenance for the City Hall complex, such as repair, replace, or upgrade building components, including tenant improvements and general maintenance. Some of the past projects have included carpet, furniture, electrical upgrades, and general repairs. This project is partially funded in years 1 and 2, while the out years remain unfunded.

6139 - Repair to Historic Buildings

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
-	-	\$100,000	\$100,000	\$100,000	\$300,000

This project would cover the repair and maintenance of the City-owned historic buildings. These buildings include Headen Inman, Jamison Brown, Harris Lass, and Berryessa Adobe. Repairs include paint, plumbing, exterior maintenance, electrical, etc. Continuing to fund this project will allow staff to identify and repair the items found on the property condition assessments. This project is partially funded in years 1 and 2, while the out years remain unfunded.

6140 - Triton Museum Repair and Modifications

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
-	\$150,000	\$835,000	\$35,000	\$35,000	\$1,055,000

This project would cover maintenance and repair of the Triton Museum on an annual basis. General repairs include walls, paint, plumbing, electrical and roof repair. There was a roof analysis done in 2012 which concluded a roof replacement was needed. The existing roof is over 30 years old and is getting past the point of routine maintenance. Additionally, a roof replacement is needed in FY 2022/23. This project is partially funding maintenance costs in year 1 and 2, while the out years remain unfunded.



UNFUNDED PROJECTS | ADMINISTRATIVE FACILITIES

6148 - City Hall HVAC Rehabilitation Project

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$250,000	\$750,000	\$4,200,000	-	-	\$5,200,000

This project would provide ongoing City Hall rehabilitation work identified in the Facility Condition Assessment Report. The current immediate repair includes replacing the HVAC system, which includes central heating, central cooling, distribution system, and split system units. The HVAC system components vary in age; however, all of them are near the end of their useful life and need to be replaced within the next five years. The first phase of this project consists of evaluation of the existing HVAC system and preparing schematic design. Based on the result of the evaluation that would detail the impact to City Hall, staff will consider design and construction schedule for the project.

6150 - City Hall Security & Key System Upgrade

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$250,000	-	-	-	-	\$250,000

This project would include modifications to the City Hall Complex Security System upgrades. These modifications include installation of security cameras, card key access at interior/exterior doors, and other components as necessary. Phase I was completed in FY 2019/20 and Phase II will be completed FY 2020/21. Phase II will include card readers at additional locations within the City Hall complex and include additional cameras in strategic locations.

6158 - Stationary Standby Generators

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$2,277,500	\$600,000	\$3,486,000	\$2,355,000	\$1,552,500	\$10,271,000

The project would consist of designing a replacement standby emergency generator, automatic transfer switch, adding a cam lock connector and remote monitoring at various City locations where existing emergency power is already supplied. Many of the City's Stationary Emergency Standby Generators (standby generators) are over 25 years old and have reached the end of their useful life and are in need of major repairs. As a result, the overall condition and reliability of the standby generator fleet has diminished. This project is partially funded in year 1, while the out years remain unfunded.

6159 - Fall Safety Building Improvements

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$100,000	\$100,000	-	-	-	\$200,000

This project is used to conduct fall safety audits and upgrades at various City buildings. A fall safety condition assessment was completed in 2017. The audit recommendations and proposed modifications are in the process of implementation. The project is unfunded in FY 2020/21 and FY 2021/22.



UNFUNDED PROJECTS | ADMINISTRATIVE FACILITIES

6558 - Morse Mansion Maintenance & Repair

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
-	-	\$50,000	\$200,000	\$2,000,000	\$2,250,000

The project would cover maintenance and repair of the Morse Mansion on an annual basis. General repairs include walls, paint, plumbing, porch repair, roof repair, etc. This project is partially funded in years 1 and 2, while the out years remain unfunded. A property condition assessment was completed in 2017 with the following recommendations: re-roofing of structures and dry rot repair (\$300,000); window restoration, door restoration, mechanical and plumbing upgrades (\$100,000); siding restoration (\$100,000); insulation and attic wiring (\$100,000); landscaping and site restoration (\$200,000); foundation structural work; front porch restoration (after current lease expires) (\$500,000); and interior repairs and repainting (\$150,000). These costs are estimates and will be validated during the design process when funding is available.

NEW - 601 - Fire Stations 1, 7, 9 and Admin Building Renovation Study

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
-	\$270,000	\$15,000,000	-	-	\$15,270,000

The project would consist of a property condition assessment and conceptual/feasibility study to determine scope of renovation required to support operational needs of the fire department headquarters building, Fire Station 1, 7 and 9. Scope includes feasibility analysis of bringing the existing buildings up to current building codes and Americans with Disabilities Act (ADA) requirements. A cost benefit analysis and a concept recommendation are part of this project/study. Based on the study results and recommendation, City to decide the next steps for Fire Administrative Building, Fire Stations 1, 7 and 9. The cost in FY 2022/23 is an estimate of the renovation costs.

NEW - 602 - Fire Station 5 Replacement

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$1,879,007	\$11,133,858	-	-	-	\$13,012,865

This project would demolish the existing Fire Station 5 and construct a new Fire Station 5 that can support operational needs of the fire department. Fire Station 5 was constructed in 1962 and is in need of replacement. A property condition assessment was completed in FY 2017/18 to study options for renovation or replacement. The study recommended replacement at a proposed cost of \$9.3 million. The current station cannot be renovated in a way that will allow it to house an aerial ladder apparatus (fire truck), which is critical to meet the operational needs of the department. This operational need was independently verified by a consultant in a deployment performance analysis conducted in 2016.

NEW - 603 - Rehabilitate Facilities Storage Building

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$100,000	-	-	-	-	\$100,000

The 5,250 sq. ft storage building at 2975 Lafayette St. is in need of significant repair based on an evaluation performed in 2016. The building is approximately 60 years old and items to be addressed include foundation, walls, roofing, earthquake upgrades, and asbestos abatement. Facilities services staff currently use the building for storage of supplies, equipment, and materials to maintain various City buildings. Based on the initial report, staff needs to evaluate options of rehabilitating the existing structure or removing and replacing it. The proposed cost is for staff to hire a consultant to provide analysis and recommendations.



UNFUNDED PROJECTS | ADMINISTRATIVE FACILITIES

NEW - 605 - ADA Transition Plan Implementation

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
-	-	\$450,000	\$3,450,000	\$3,450,000	\$7,350,000

The City is preparing an Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan Update (Project No. 6153) for public buildings, parks, and public rights-of-way. The resulting Plan will identify improvements to address barriers to accessibility, methods for improving access, establish a timeline and costs for removing ADA barriers, and involve people with disabilities in the preparation of the Plan. The Plan will provide a strategic approach and tools for continued access improvements as the City implements its ADA Self-Evaluation and Transition Plan in the coming years. This project is to implement improvements as identified in the plan.

NEW - 400 - Training Tower Stair Repair

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$434,108	-	-	-	-	\$434,108

This project would repair the training tower stair at the Santa Clara Fire Department Training Center, which is used to train all City firefighters to the State Fire Marshal (SFM) Firefighter I curriculum. This curriculum includes classes such as Fire Behavior, Live Fire burns and High Rise Operations. The Training Center also holds other State Fire Marshal approved classes used to maintain the department's State of California Office of Emergency Services (CalOES) regional typing for Hazardous Materials and Urban Search and Rescue operations. These curricula require a certain amount of training props and equipment, as well as minimum facility requirements to be able to teach these classes, as well as host in-house firefighter academies. The Training Tower is a major component of the Training Center and needs to meet minimum facility requirements of the SFM and CalOES; and multi-level facilities such as the Training Tower are integral in training City's personnel in fire rescue and firefighting operations.

Five-Year CIP Total Unfunded Need: \$57,388,099

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Community Facilities

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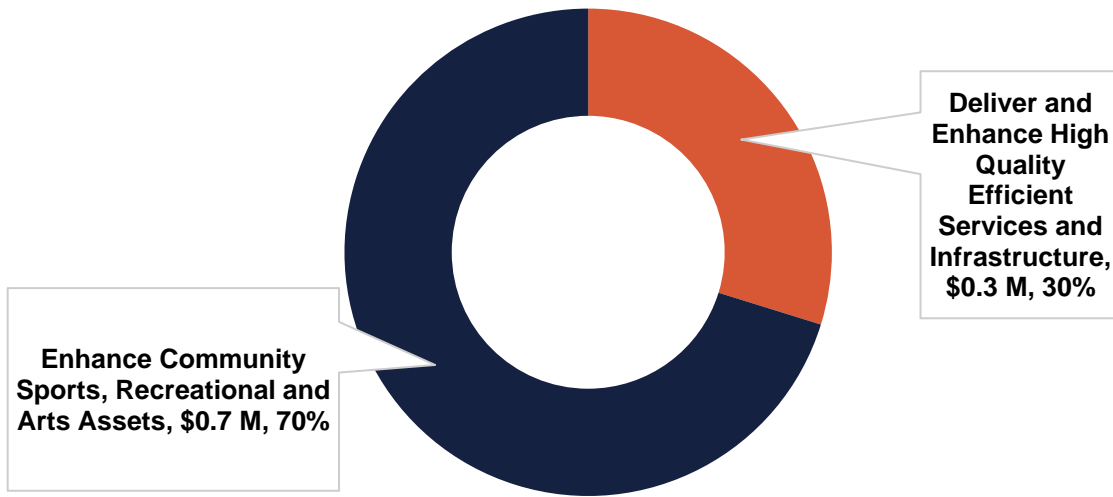


INTRODUCTION

The capital projects within the Community Facilities theme enhance the functionality and sustainability of many important city-owned facilities. These projects include construction, repair and renovation that are imperative for the City to promote safe, reliable and adequate services while also providing a diverse range of parks, recreation and open space opportunities to residents.

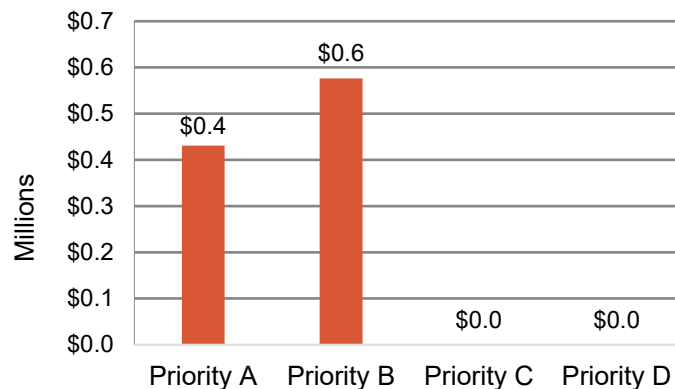
Funding Our Top Priorities

The projects included in the proposed CIP were determined in accordance with both the City Council’s Strategic Pillars and the budget priorities. The chart below illustrates the funding amount per Strategic Pillar within the Community Facilities category.



The proposed five-year CIP Community Facilities budget totals \$1.0 million. The CIP projects were prioritized by the following criteria:

Priority	Description
A	critical need mandated, emergency, or under construction
B	maintenance system reliability and/or ongoing operations
C	future system needs or future regulatory requirements
D	not critical, but achieve efficiencies and/or sustainability





Project Highlights

Major projects in the Community Facilities category are detailed below.

Electronic Access for Meeting Rooms

This project will allow residents remote access to park buildings, addressing the growing demands for program, meeting and event space as our population grows. This project will also improve efficiency by reducing staff and user time required to gain access to non-staffed facilities. The proposed funding will support installation of three readers at various City facilities that includes door control panel, power supply, readers, door hardware and cabling. In addition, Wi-Fi may be made available for public use in the parks.

Bowers Roof Replacement Project

The Bowers Park Building is used for various city recreational programs, meetings and events. Due to the critical condition of the roof that is beyond its useful life and needs replacement, the facility has been temporarily closed. The proposed budget for this project will include funding to replace the roof and repair any internal damage caused by the condition of the roof. Replacement will increase indoor space availability for programs, meetings, and events.

Major Accomplishments

- Completed the renovation of the Mission Branch Library to provide a more energy efficient facility to meet long-term sustainability initiatives and mandates.
- Completed an initial design phase of the Public Spaces Project and identified two underutilized spaces to provide the community additional meeting space at the Central Park Library, expanding space on the 1st floor and adding one additional room on the 2nd floor.
- Completed design phase of Solar Panel Installation at Northside Library.





Financing Sources

General Fund (Capital Projects Reserve)

The General Fund Capital Projects Reserve is used to support the City’s general capital projects. Revenues are generated from tax revenues, fees from licenses and permits, fines and investment earnings.

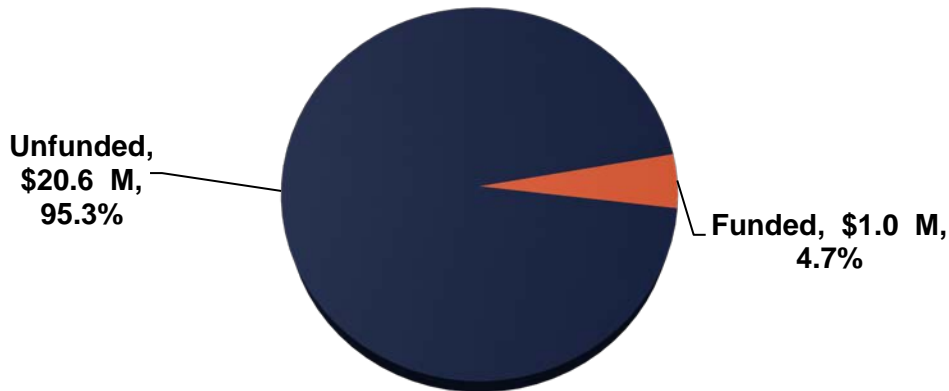
Operating Budget Impacts

Recommended projects within the Community Facilities category are not expected to have additional operating and maintenance costs.

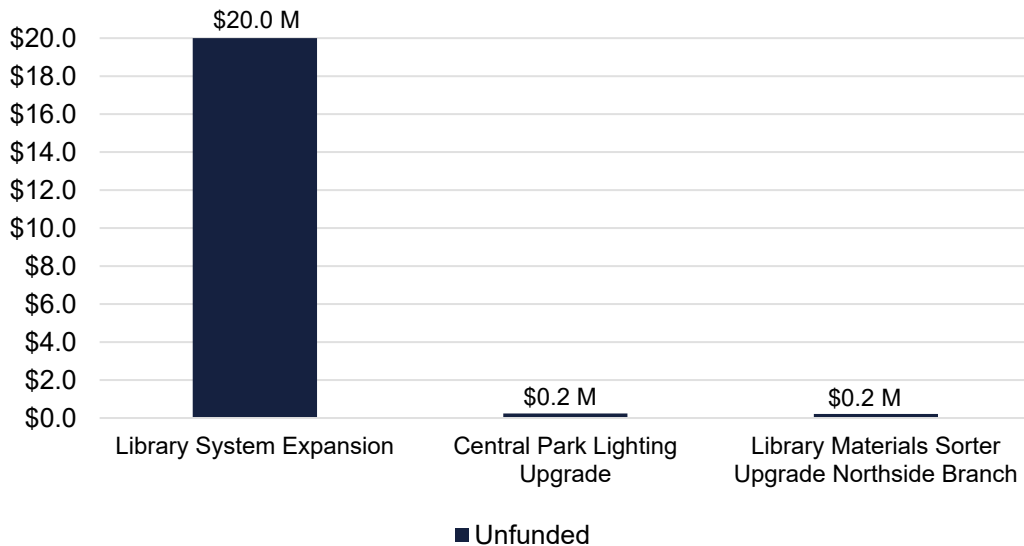
Unfunded Needs

Although the FY 2020/21 proposed CIP provides funding for vital improvements throughout the City, there remains significant high priority needs that have not been addressed. As highlighted in the chart below, the total funding needs for the Community Facilities program totals \$21.6 million. Of this amount, \$1.0 million is funded, leaving \$20.6 million of unfunded needs. The unfunded projects are primarily in the Library Department.

**Community Facilities
Total Funding Needs = \$21.6 M**



The graph below highlights the highest priority projects currently on the unfunded list in the Community Facilities category. For more project information, please see the Unfunded Projects – Community Facilities list at the end of this section.



Library System Expansion

The Library Department is striving to meet the changing demands of a growing and diverse population. The Central Park Library is currently at capacity for resources, seating, meeting and programming space. Expanding Central Library/Northside Library up to 20,000 square feet would provide a substantial increase in space to house informational and educational programming that support early literacy and lifelong learning. Expanded space for teens and children would allow for additional resources like innovation and technology labs to help build job skills for the future economy. Labs would have the latest technology and equipment to serve the Santa Clara community.

Library Materials Sorter Upgrade Northside Library

This project would provide funding for a replacement of the existing automated material sorter at the Northside Branch Library with a new Automatic Handling (AMH) system. The AMH is designed to receive, check-in and sort materials for shelving. The AMH at Northside Branch Library is outdated which requires extensive staff monitoring to keep it operational. Central Park Library’s AMH was upgraded to a much more cost effective, customer friendly, more reliable and energy-efficient machine. With the upgraded equipment, the community that uses the Northside Branch Library would have the same features as Central Park Library. The upgraded sorter will also reduce electricity usage and help towards the goal of achieving a net-zero energy use facility.

Central Park Library Lighting Repair and Upgrade

The Central Park Library lighting controls, software and equipment have reached end of life with ongoing lighting failures. The system requires replacement to maintain a well-lit, safe and comfortable space for staff and patrons to meet sustainability requirements. Due to the age and nature of the installed light fixtures and lighting control systems, there is substantial cost related to repairing, maintaining and replacing individual bulbs, ballasts and lighting fixtures. Three major fixtures need replacing and each requires significant labor expense due to the placement and installed height. Upgrading to LED fixtures for all lighting would also reduce utility costs. Proposed funding would allow for modern, connected and automated systems to control lighting and upgrade to LED. This project is not eligible for grants.




FUNDED | PROJECTS BUDGETED COST SUMMARY

Community Facilities Project	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Five-Year CIP Total
3172 - International Swim Center, Community Recreation Center, ISHOF	\$138,893	-	-	-	-	-	-
3187 - Bowers Roof Replacement Project	\$127,820	\$130,680	-	-	-	-	\$130,680
3188 - Senior Center Gym Equipment Replacement	\$183,056	-	-	-	-	-	-
5044 - Remodel of Mission Branch Library	\$12,322	-	-	-	-	-	-
5049 - Central Park Library Public Spaces	\$173,114	-	-	-	-	-	-
6085 - Cafeteria Upgrade	\$8,769	-	-	-	-	-	-
NEW - 323 - Electronic Access for Meeting Rooms	-	\$576,200	-	-	-	-	\$576,200
NEW - 325 - Sarah E. Fox Memorial Mausoleum Repairs	-	\$300,000	-	-	-	-	\$300,000
Total Community Facilities Projects	\$643,974	\$1,006,880	-	-	-	-	\$1,006,880



FUNDED | BOWERS ROOF REPLACEMENT PROJECT

Project Number:	3187	Theme / Category:	Community Facilities
Year Initiated:	2019	Project Manager:	Falguni Amin
Planned Completion Year:	2020	Department:	Parks & Recreation
Project Type:	Distinct	Fund:	532 - Parks and Recreation
Strategic Pillar	 03 - Enhance Community Sports, Recreational and Arts Assets		
Location	Bowers Park		



Project Description Dedicated in 1957, Bowers Park contains a recreation building, restrooms, an open play area, a playground, on-site parking lot, picnic areas and various park amenities. The park is bounded by Cabrillo Avenue to the north, Cabrillo Middle School to the east, Cabrillo Elementary to the west and residential properties to the south.

The City hired Kitchell, LLC to perform a facility assessment for all recreation sites. The Facility Condition Assessment Report was completed in 2017. In the report, the Bowers Park building roof was categorized as "Critical", with a recommendation for replacement in year one (2018). The condition is described as being "beyond its useful life and needs replacement." This project replaces the roof.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	\$127,820	\$130,680	-	-	-	-	\$258,500

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	\$121,600	\$80,900	-	-	-	-	\$202,500
Engineering	-	\$6,220	\$49,780	-	-	-	-	\$56,000
Total Expenditures	-	\$127,820	\$130,680	-	-	-	-	\$258,500

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | ELECTRONIC ACCESS FOR MEETING ROOMS

Project Number:	NEW - 323	Theme / Category:	Community Facilities
Year Initiated:	2019	Project Manager:	Falguni Amin
Planned Completion Year:	2020	Department:	Parks & Recreation
Project Type:	Distinct	Fund:	532 - Parks and Recreation
Strategic Pillar	 03 - Enhance Community Sports, Recreational and Arts Assets		
Location	Various Park Buildings		



Project Description

Adding electronic access to community rooms and adjacent restrooms allows ease of access for users and reduces staff time required to open and close restrooms. The current practice for public use of non-staffed facilities requires users to pick-up and drop-off keys for each use. This system, which would use the City's existing electronic enterprise system, would allow the City to issue codes for facility access, enabling use without multiple trips to community centers.

Proposed facilities include park buildings at the following sites: Agnew Park, Bowers Park, Henry Schmidt Park, Lick Mill Park, Machado Park, Maywood Park, and Montague Park.

The Parks & Recreation Department currently uses the key system at the Community Gardens at Eddie Souza Park and will be using it at the Reed & Grant Sports Park when it opens in Winter 2020.

In order to use this equipment, SVP will need to run fiber to the individual buildings. Once Wi-Fi is enabled, the City can monitor and program the locks remotely. In addition, Wi-Fi can be made available for public use in the parks.

This estimate includes running fiber to parks and installing 3 readers per facility that include door control panel, power supply, readers, door hardware and cabling. Cameras that interface with the locks will also be included if funding allows.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	\$576,200	-	-	-	-	\$576,200

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	\$429,800	-	-	-	-	\$429,800
Engineering	-	-	\$146,400	-	-	-	-	\$146,400
Total Expenditures	-	-	\$576,200	-	-	-	-	\$576,200

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | SARAH E. FOX MEMORIAL MAUSOLEUM REPAIRS

Project Number:	NEW - 325	Theme / Category:	Community Facilities
Year Initiated:	2020	Project Manager:	Philip Orr
Planned Completion Year:	2021	Department:	Parks & Recreation
Project Type:	Distinct	Fund:	593 - Cemetery
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Santa Clara Mission Cemetery		



Project Description The Sarah E. Fox Memorial Mausoleum is a “community mausoleum” dedicated in 1914 to be used as a community vault for the placement of cremains. The Sarah Fox Mausoleum contains under 600 urns. A preliminary facilities condition assessment of the mausoleum was conducted in 2017/18 as part of a broader study of Parks & Recreation Department buildings and parks. Given the age and unique characteristics of the mausoleum, it was recommended that a more detailed structural assessment of the facility be conducted, and necessary repairs be conducted for this building.

Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	\$300,000	-	-	-	-	\$300,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	\$200,000	-	-	-	-	\$200,000
Contingencies/Misc	-	-	\$50,000	-	-	-	-	\$50,000
Engineering	-	-	\$50,000	-	-	-	-	\$50,000
Total Expenditures	-	-	\$300,000	-	-	-	-	\$300,000

Operating Impacts	-	-	-	-	-	-	-	-
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UNFUNDED PROJECTS | COMMUNITY FACILITIES

3622 - Repurchase Cemetery Property

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$34,000	\$34,000	\$34,000	\$34,000	\$34,000	\$170,000

This project would enable the City to repurchase the cemetery interment rights previously sold to customers. Interment rights are re-purchased at the original fee and are made available for purchase at current rates.

NEW - 501 - Central Park Library Lighting Repair and Upgrade

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$238,000	-	-	-	-	\$238,000

This project would provide repairs and upgrades at the Central Park Library. The Central Park Library lighting controls, software and equipment are reaching end of life with ongoing lighting failures. The system requires replacement to maintain a well-lit, safe and comfortable space for staff and patrons, to meet sustainability requirements and to avoid excess future expenditures for ongoing lamp and ballast replacement and emergency repair costs.

NEW - 502 - Library Materials Sorter Upgrade Northside Branch

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$212,000	-	-	-	-	\$212,000

This project would replace the existing automated material sorter at the Northside Branch Library with a new Automatic Handling (AMH) system. The AMH is designed to receive, check-in and sort materials for shelving. The AMH at Northside Branch Library is outdated which requires extensive staff monitoring to keep it operational. Central Park Library's AMH was upgraded to a much more cost-effective, customer friendly, more reliable and energy-efficient machine. The community that uses the Northside Branch Library would have same features as Central Park Library. This new sorter would also reduce electricity and help towards the goal of achieving net zero energy use facility.

New - 504 - Library Expansion

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
-	\$20,000,000	-	-	-	\$20,000,000

The Library Department is striving to meet the changing demands of an growing and diverse population. The Central Park Library is currently at capacity for resources, seating, meeting and programming space. Expanding Central Library/Northside Library up to 20,000 square feet would provide substantial increase in space to house informational and educational programming that support early literacy and lifelong learning. Expanded space for Teens and Children would allow for additional resources like innovation and technology labs to help build job skills for the future economy. Labs would have the latest technology and equipment to serve the Santa Clara community.

Five-Year CIP Total Unfunded Need: \$20,620,000

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Convention Center

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INTRODUCTION

The Santa Clara Convention Center is strategically located in the heart of Silicon Valley, a prime location for conventions, trade shows and exhibitions that attracts over 350,000 visitors annually. It features 100,000 square feet of exhibit space, a 22,400 square foot ballroom, 31 breakout rooms and a 607-seat theater. The facility is an integral economic component of Santa Clara, generating economic benefits through attendee direct and indirect spending and sustaining over 500 local jobs. The Convention Center is managed and operated by Global Spectrum, L.P. (Spectra).

The Convention Center's Capital Improvement Program (CIP) is managed by Spectra and is comprised of projects focused on the maintenance, repair, renovation or replacement of existing systems and infrastructure including, but not limited to HVAC, façade and aesthetic improvements, and technological advancements.

In FY 2019/20, Spectra submitted a five-year CIP budget totaling \$18.7 million. A total of \$4.15 million, \$1.15 million capital investment from Spectra and \$3 million capital investment from the City, was allocated to support 13 projects in year one (FY 2019/20), leaving approximately \$14.6 million in projects unfunded. The funded projects include HVAC upgrades, security system replacement, roof assessment and repair (glass pyramid), replacement of terrace area tiles, digital signage upgrades, and interior painting, carpet, door and facility lighting replacement. The projects are currently in various stages of development, implementation and procurement and are expected to be completed in FY 2020/21.

Spectra identified five-year CIP needs totaling \$6.6 million in addition to \$5.4 million for the garage condition assessment repairs. At this time, however, no additional capital funding is programmed in the Proposed CIP. With the continuation of FY 2019/20 projects into FY 2020/21, many subsequent projects were pushed out by a year and budget reductions were made to larger capital projects in the outlying years. For example, full replacement costs for the roof and airwall (estimated at \$8 million) included in the initial five-year CIP were reduced to \$300,000 to specifically fund the initial condition assessments. Full replacement costs, as determined by the condition assessment, will be included in future CIP planning.

Funding Our Top Priorities

The Convention Center CIP directly supports City Council's strategic pillars to *Deliver and Enhance High Quality Efficient Services and Infrastructure* and to *Promote and Improve Economic, Housing and Transportation Development*. The main structure of the Convention Center was completed in 1986 with subsequent additions such as the East Wing completed in 1996 and the Ballroom expansion completed in 2012.

With project funding that will be carried over from FY 2019/20, the CIP will include improvements to facility systems and changes in the interior appearance of the Convention Center. The overall goals of the CIP projects are to improve the existing physical condition of the building, enhance and ensure safety for all visitors and staff, and to create a highly desirable and sought-after environment that positively contributes to overall visitor experience. No additional funding has been added in this Proposed CIP.

Project Highlights

Major projects in the Convention Center category are detailed below.

Condition Assessments and System Enhancements

The proposed five-year Convention Center CIP includes the completion of essential condition assessments of the escalators, elevators and overall roof structure. Future projects may be proposed based on findings and in direct coordination with the City's completed ADA Transition Plan. Additionally, projects will focus on modernizing aging building and security systems.



Modern Spaces

To modernize and create community gathering spaces, new Furniture, Fixtures and Equipment (FF&E) is proposed for the Convention Center's public spaces and meeting areas. This project will include new technology-friendly seating and tables required in today's mobile business atmosphere. The furniture will enhance the experience of all visitors utilizing the facility for conferences and meetings. Additionally, the project will provide for new, environmentally friendly trash receptacles, portable stages and new 8-foot and 6-foot event tables.



Major Accomplishments

Convention Center Skylights

The five glass pyramid skylights are a distinguishable characteristic of the Convention Center. Due to over 30-years of weather and wear, the seals around the windows have cracked or decayed. This deterioration has led to challenges during wet weather causing multiple leaks throughout the main lobby. Through a competitive Request for Proposal process, Spectra selected a firm to reseal the glass pyramids, both inside and outside, of the facility. This resealing project is estimated to increase the useful life of the skylights by 20 years.





Financing Sources

Convention Center Enterprise Fund

The City will determine the availability of future funding and allocations based on annual revenue generated in the Convention Center Enterprise Fund. Given the impacts of COVID-19 on convention center operations, no additional funding is added in this CIP.

Spectra Capital Contribution

In FY 2019/20, Spectra invested \$1,150,000 for capital improvements and repairs as part of the Management Agreement.

General Fund (Capital Projects Reserve)

In FY 2019/20, the General Fund contributed \$3,000,000 for capital improvements.

Operating Budget Impacts

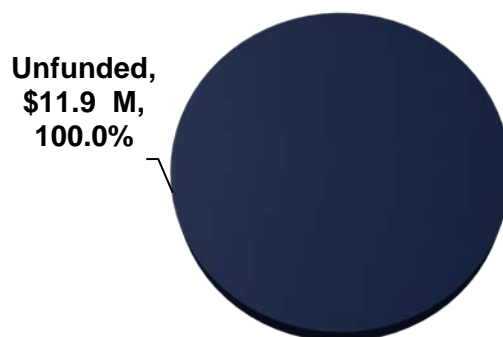
With the future upgrades to the Convention Center security and two-way radio systems, ongoing funds are required to maintain third-party monitoring services and to provide for replacement parts (such as batteries, components, etc.) as needed. The operating budget impact for five years is estimated at \$27,800 and is summarized in the table below.

Summary of Operating Impact	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Total Five-Year
Contractual Services	0	3,000	3,500	3,500	4,000	14,000
Operating Supplies	0	3,450	3,450	3,450	3,450	13,800
Total	0	6,450	6,950	6,950	7,450	27,800

Unfunded Needs

The proposed five-year CIP plan for FY 2020/21–FY 2024/25 totals \$11.9 million and is currently unfunded. The City will determine the availability of future funds and allocations based on annual revenue generated in the Convention Center Enterprise Fund.

Convention Center Total Funding Needs = \$11.9 M





FUNDED | PROJECTS BUDGETED COST SUMMARY

Convention Center Project	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Five-Year CIP Total
6154 - Convention Center Condition Assessment Repairs	\$4,150,000	-	-	-	-	-	-
Total Convention Center Projects	\$4,150,000	-	-	-	-	-	-



UNFUNDED PROJECTS | CONVENTION CENTER

6154 - Convention Center Condition Assessment Repairs

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$581,250	\$1,674,175	\$2,550,075	\$958,000	\$821,600	\$6,585,100

This project would provide funding for various capital improvements and repairs at the Santa Clara Convention Center. The City will determine the availability of future funding and allocations based on annual revenue generated in the Convention Center Enterprise Fund.

6156 - Convention Center Garage Condition Assessment Repairs

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$750,000	\$4,600,000	-	-	-	\$5,350,000

A Property Condition Assessment (PCA) and seismic evaluation was completed for the Convention Center garage in 2017. The PCA recommendations include repair spalled concrete, expansion joint repair, replace water proof coating on top deck, repainting of various surfaces. In addition, work may also include concrete rehabilitation based on seismic recommendations.

Five-Year CIP Total Unfunded Need: \$11,935,100

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Electric Utility

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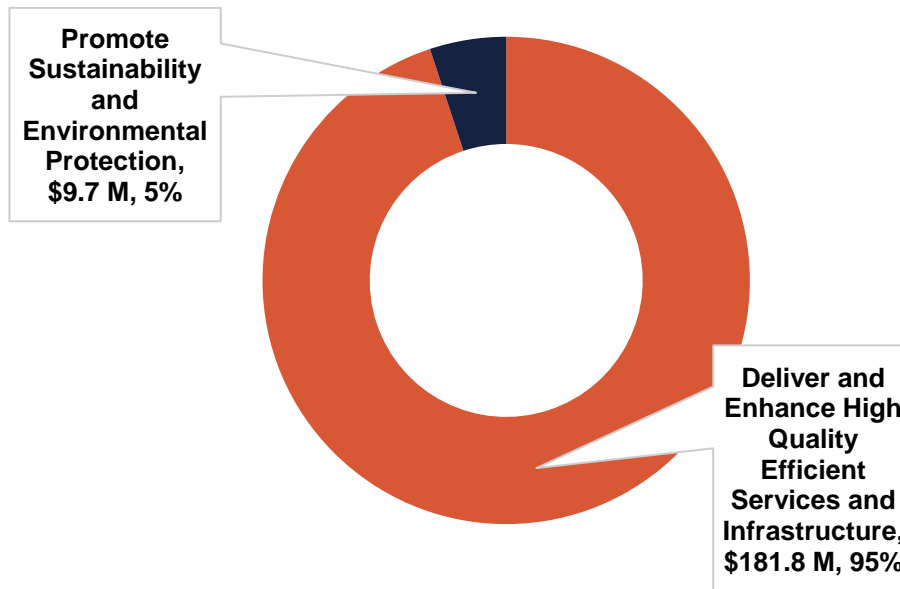
INTRODUCTION

The projects within the Electric Utility theme all serve to maintain and upgrade electric generation, transmission, and distribution facilities and equipment to meet the mission of the Electric Department, doing business as Silicon Valley Power (SVP), to be a progressive, service-oriented utility, which offers reliable and competitively priced services for the benefit of the City and its customers.

Electric Utility Infrastructure FY 2018/19	
Miles of Distribution Lines	558
Miles of Transmission Lines	55
Number of Meters	55,971
Number of Streetlights	8,075
Number of Substations	28
Number of Customer Accounts	56,491

Funding Our Top Priorities

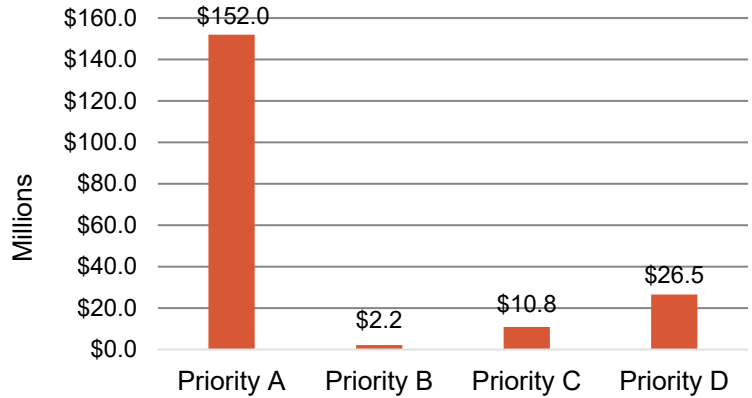
The projects included in the proposed five-year CIP are estimated to cost \$191.5 million and were determined in accordance with both the City Council’s strategic pillars and the budget priorities. In December 2018, SVP adopted the 2018 Strategic Plan further guiding CIP priorities. The following chart depicts the total funding in the Electric Utility program by strategic pillar.





These CIP projects were prioritized by the following criteria:

Priority	Description
A	critical need mandated, emergency, or under construction
B	maintenance system reliability and/or ongoing operations
C	future system needs or future regulatory requirements
D	not critical, but achieve efficiencies and/or sustainability



Project Categories

Substation Construction

SVP plans to reconstruct one (1) Homestead Substation that has been commissioned for over 45 years and construct four (4) new substations, which are: Esperanca, Laurelwood, Oaks Junction, and San Tomas Junction. The new substations are development driven and designed to meet the needs of expanding data center businesses and other large commercial sites. With the growing data center business, load growth is expected to increase due to higher customer demand.

Technology Projects

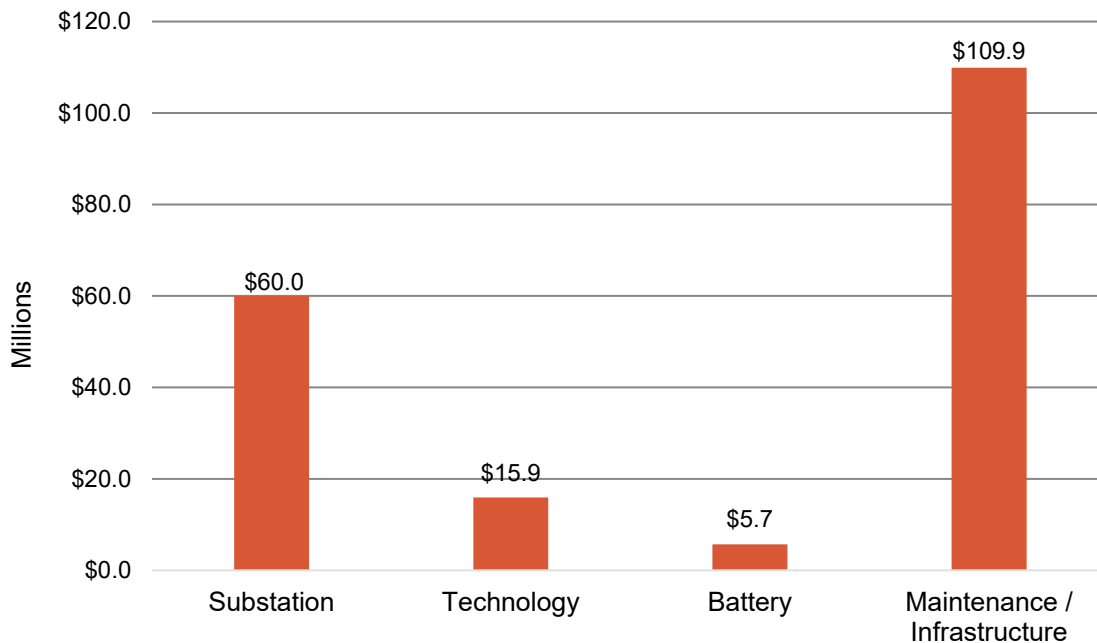
Technology projects include Implementation of Advanced Metering Infrastructure (AMI), Network and Cybersecurity Infrastructure, Operations and Planning Technology, and Substation Control and Communication System Replacement. With the future expected load growth, it becomes critical that the AMI system can support additional meters and be compatible with billing system requirements. The remaining technology projects will support additional workflow processing, monitoring, and network infrastructure supporting the cybersecurity master plan. Due to aging equipment and several recent reliability issues in the communications system, an assessment is scheduled to evaluate the replacement of the Substation Control and Communication System.

Battery Projects

SVP has partnered with a customer and several city departments to provide resiliency to their systems with battery backup generation during emergencies and decrease operational and energy costs associated with diesel generator run-times. These projects use restricted public benefits revenue, with one that also qualified for a Bay Area Air Quality Management District (BAAQMD) grant. Overall, these innovative battery projects will be a showcase in keeping the City’s operations to perform efficiently and to support the business needs of the community.

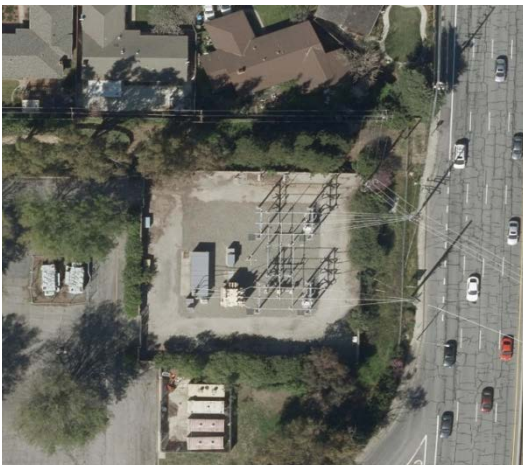
Major Maintenance and Infrastructure Work

Major Maintenance and Infrastructure Work includes fiber, generation, reliability, street lighting, and transmission and distribution projects, which encompass all other SVP projects that are not included in the categories defined above. This category is funded with a combination of developer contributions, interdepartmental contributions, and customer service revenue, depending on the nature of work. Major maintenance work planned includes updates to Grizzly hydro power plant, generation engine overhauls and repairs, and general repairs at the City utilities corporation yard. Ongoing maintenance includes transmission and distribution work along with new business work. New business work is requested from current and future customers for expansions and miscellaneous infrastructure repairs and modifications.



Project Highlights

Major projects in the Electric Utility theme are detailed below.



Serra Substation Rebuild

Serra Substation has aging equipment and is nearing the end of service life. Major equipment needing replacement includes switchgear and transformers that were installed in 1958 and 1975, respectively. In 2018, the switchgear experienced a major internal fault and has one transformer bank which does not meet SVP's current standards. Work includes replacing an existing single 16 MVA bank and switchgear with two (2) 20 MVA banks, new switchgear, and control room. Construction began in March 2020 and is expected to be completed in April 2021. Total project cost, for all years, is approximately \$20 million.



Silicon Valley Power Utility Center

This project involves the feasibility, planning, California Environmental Quality Act (CEQA) permitting of a new utility administration center that will be capable of housing SVP and Water & Sewer Utilities Department at the City’s Civic Center campus site. The City has engaged an architecture firm for the initial study phase to develop a Civic Center Concept Plan and utility center project. There will be several areas of interconnected work, including a city hall financial feasibility report, comprehensive community engagement, market analysis, architectural and space planning, and phasing alternatives. Upon completion of this initial phase, the schematic design is expected be completed in May 2021. The Utility Center has a conceptual cost of \$137 million in 2019 construction

dollars and currently has available budget of approximately \$18 million.

Electric Vehicle (EV) Charging

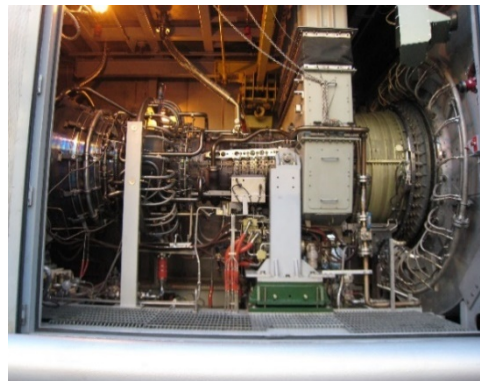
A project added in FY2019/20, SVP’s EV Charging infrastructure will support the City’s conversion to clean energy and prepare for future installations in accordance with California standards. This project will design, build, replace seven (7) existing chargers at one (1) location, install eighteen (18) new chargers at seven (7) locations, and expand infrastructure to meet future needs. Total project cost is approximately \$4 million.

Major Accomplishments

- Completed Parker Substation and it is now serving a customer’s data centers in expanding business with a capacity of 33 MVA. This substation will ultimately be able to serve a capacity of 100 MVA upon installing a third transformer bank and restructuring of an existing electrical loop.
- Completed major maintenance at Don Von Raesfeld (DVR) power plant to include a steam turbine major engine overhaul, control systems replacement, and other piping and valve repairs. This plant has two scheduled outages per year to inspect and replace aging equipment.
- Completed the relocation of electric poles at six (6) Caltrain crossings. This relocation will accommodate electrification of Caltrain.



Parker Substation



DVR Engine Overhaul



Financing Sources

Customer Service Charge

Customer Service Charge accounts for retail revenues from the sale of electricity. Customer Service Charges are used for most activities to include the procurement of power, operations and maintenance, debt service payments, replenish reserves, and capital improvements projects. This financing source funds the majority of the CIP projects.

Developer Contributions

Developer Contributions are collected from fees identified in accordance with the municipal fee schedule and contract agreements to cover design and construction related fees. These agreements are development driven, with the developer requesting a level of electric service and pays for necessary upgrades, including design, engineering, and construction, while SVP typically owns and operates the infrastructure upon completion. Overall, developer contributions are primarily used to add, upgrade, and/or modify infrastructure due to development projects that are expected to increase load across the electrical system. This revenue is restricted to the specific project or uses for which it was collected.

Fiber Revenue

Fiber revenue is collected from the lease of fiber contracts for the Fiber Connect business service, part of Fiber Enterprise operating program. This program leases approximately 1,600 dark fiber miles to over 20 Fiber Connect customers such as fiber carriers, data centers, private businesses, and other public agencies. This revenue is used to expand the current infrastructure, capital improvements, and operations and maintenance.

Interdepartmental Revenue

Interdepartmental revenue includes contributions from other City departments. These contributions are typically requested to fund another department’s share of a SVP project when identified as the appropriate stakeholder.

Public Benefits Charge

The Public Benefits Charge is collected with retail revenue (*Customer Service Charge*). It is equal to 2.85% of an electrical bill prior to adding the State of California surcharge. This revenue is restricted to meet authorized priorities in energy efficiency, low-income programs, renewables generation, and related research and development.

Operating Budget Impacts

Most capital projects affect future operating budgets due to maintenance costs or by providing additional resources such as labor to commission new programs. Such impacts vary from project to project and are taken into consideration during the project review process. The cost of operating new or expanded facilities or infrastructure is included in the operating budget in the fiscal year the asset becomes operational. The table below summarizes operating and maintenance costs in the Electric Utility program for the next five fiscal years.

Summary of Operating Impact	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Total Five-Year
Contractual Services	47,000	257,000	292,900	329,000	365,300	1,291,200
Maintenance		5,000	5,200	5,400	5,600	21,200
Total	47,000	262,000	298,100	334,400	370,900	1,312,400



Unfunded Needs

SVP's capital needs are funded primarily with Customer Service Charge revenue from the sale of electricity and developer contributions to fund development related projects. Projects are funded with current year revenue and debt financed when required. There are no CIP projects identified as unfunded. Future projects will have a financing plan as they are requested.



FUNDED | PROJECTS BUDGETED COST SUMMARY

Electric Utility Project	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Five-Year CIP Total
2004 - Fiber Development, Design, and Expansion	\$2,869,222	-	\$530,000	\$450,000	\$450,000	\$450,000	\$1,880,000
2005 - New Business Estimate Work	\$5,400,483	\$3,750,000	\$3,862,500	\$3,978,375	\$4,097,726	\$4,220,658	\$19,909,259
2006 - Transmission and Distribution Capital Maintenance and Betterments	\$4,701,244	\$3,645,000	\$1,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$10,645,000
2007 - Transmission Capital Maintenance and Betterments	\$250,000	-	-	-	-	-	-
2008 - Substation Capital Maintenance & Betterments	\$1,632,473	-	-	-	-	-	-
2010 - Electric Yard Buildings and Grounds	\$735,541	\$575,000	\$300,000	\$200,000	\$200,000	\$200,000	\$1,475,000
2104 - Serra Substation Re-Build	\$17,980,569	-	-	-	-	-	-
2108 - SCADA System II Phase II	\$93,775	-	-	-	-	-	-
2111 - Implementation of Advanced Metering Infrastructure (AMI)	\$2,015,367	\$2,984,200	\$3,688,840	\$417,560	-	-	\$7,090,600
2119 - Generation Capital Maintenance and Betterments	\$1,824,794	\$7,550,000	\$3,725,000	\$2,000,000	\$2,000,000	\$2,000,000	\$17,275,000
2123 - Customer Service Program Development	\$363,922	-	-	-	-	-	-
2124 - Transmission System Reinforcements	\$8,066,963	-	-	-	-	-	-
2125 - Public Benefits Program	\$880,271	-	-	-	-	-	-
2126 - Silicon Valley Power Utility Center	\$18,314,045	-	-	-	-	-	-
2127 - Major Engine Overhaul and Repair	\$17,381,795	\$2,200,000	\$4,600,000	\$4,975,000	\$4,500,000	\$4,975,000	\$21,250,000
2390 - Network and Cyber Security Infrastructure	\$1,303,824	\$4,462,000	\$2,208,000	-	-	-	\$6,670,000
2395 - Operations and Planning Technology	\$673,303	\$1,955,000	-	-	-	-	\$1,955,000
2398 - Clean Energy and Carbon Reduction	\$1,475,020	\$1,350,000	-	-	-	-	\$1,350,000



FUNDED | PROJECTS BUDGETED COST SUMMARY

Electric Utility Project	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Five-Year CIP Total
2403 - Install Fairview Substation - Third Transformer Bank	\$8,864,376	-	-	-	-	-	-
2404 - Install Phase Shifting Transformer at NRS	\$3,898,473	-	-	-	-	-	-
2406 - Utility Communications Infrastructure Betterments	\$150,000	-	-	-	-	-	-
2407 - Bucks Creek Relicensing	\$1,160,897	-	-	-	-	-	-
2409 - Substation Protective Relay	\$260,144	-	-	-	-	-	-
2410 - System Capacity Expansion	\$18,090,420	-	-	-	-	-	-
2411 - Control Center Transmission Outage Application Suite (TOA)	\$159,789	-	-	-	-	-	-
2413 - Distributed Antenna System Development	\$1,300,168	-	-	-	-	-	-
2418 - Esperanca Substation	\$750,000	\$1,350,000	\$16,640,000	\$925,000	-	-	\$18,915,000
2420 - Overhead Infrastructure Replacement	\$2,000,035	-	-	-	-	-	-
2421 - Relocation of Electric Crossings for CalTrain	\$2,493,010	-	-	-	-	-	-
2422 - Northwestern Substation Expansion	\$1,500,184	-	-	-	-	-	-
2423 - Utility Billing CIS Replacement	\$3,500,000	-	-	-	-	-	-
2424 - Substation Physical Security Improvements	\$753,966	-	-	-	-	-	-
2425 - DVR Gas Turbine Control System Upgrade	\$1,393,488	-	-	-	-	-	-
2426 - DVR SCR and CO Catalyst Replacement	\$910,235	-	-	-	-	-	-
2427 - Mitsubishi Steam Turbine Major Overhaul	\$2,573,126	-	-	-	-	-	-
2429 - Storm Water Compliance	\$400,000	-	-	-	-	-	-
2431 - Homestead Substation Rebuild	\$500,000	\$1,050,000	\$7,250,000	\$8,750,000	\$1,500,000	-	\$18,550,000



FUNDED | PROJECTS BUDGETED COST SUMMARY

Electric Utility Project	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Five-Year CIP Total
2432 - Yard Pavement Project	\$890,000	-	-	-	-	-	-
2433 - Parker Substation	\$773,343	-	-	-	-	-	-
2434 - Replace Balance of Plant Control System (DCS)	\$1,600,000	-	-	-	-	-	-
2435 - DOT Gas Pipeline Upgrades and Repairs	\$1,100,000	-	-	-	-	-	-
2436 - Piping System Repairs	\$418,107	-	-	-	-	-	-
2437 - Valve Replacement and Repair	\$348,253	-	-	-	-	-	-
2438 - Underground/Above Ground Tank Replacement and Maintenance	\$375,000	-	-	-	-	-	-
2439 - Hydro Controls Upgrade	\$250,000	-	-	-	-	-	-
2440 - Oaks Junction	\$450,000	\$2,500,000	-	-	-	-	\$2,500,000
2441 - Electric Vehicle (EV) Charging	\$1,500,000	-	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$4,000,000
2442 - San Tomas Junction	\$1,300,000	\$3,750,000	\$1,000,000	-	-	-	\$4,750,000
2499 - Electric Capital Project Management	-	\$4,341,402	\$4,209,313	\$4,401,742	\$4,545,266	\$4,702,665	\$22,200,388
2871 - Miscellaneous Street Lighting	\$70,070	\$125,000	\$125,000	\$75,000	\$75,000	\$75,000	\$475,000
2872 - New Development Street Lighting	\$27,440	-	-	-	-	-	-
2874 - LED Street Lighting Retrofit	\$1,721,382	-	-	-	-	-	-
2875 - Great America Street Light Replacement Project	\$4,109,796	-	\$2,500,000	-	-	-	\$2,500,000
2876 - LED Street Flood Lighting Retrofit	\$83,352	-	-	-	-	-	-
NEW - 242 - Laurelwood Substation	\$1,000,000	\$12,750,000	\$2,500,000	-	-	-	\$15,250,000
NEW - 243 - Northwest Loop Capacity Upgrade	-	-	\$300,000	\$1,300,000	\$3,500,000	\$385,000	\$5,485,000




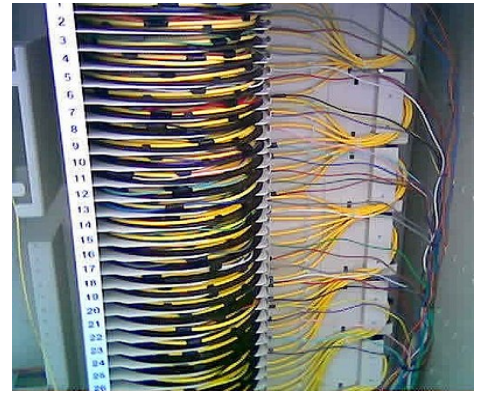
FUNDED | PROJECTS BUDGETED COST SUMMARY

Electric Utility Project	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Five-Year CIP Total
NEW - 244 - NRS Breaker 382 Addition	-	\$2,860,000	-	-	-	-	\$2,860,000
NEW - 247 - Renewable Energy Microgrid	-	\$600,000	\$3,725,000	-	-	-	\$4,325,000
NEW - 248 - Substation Control and Communication System Replacement	-	\$200,000	-	-	-	-	\$200,000
Total Electric Utility Projects	\$152,637,665	\$57,997,602	\$59,163,653	\$30,472,677	\$23,867,992	\$20,008,323	\$191,510,247



FUNDED | FIBER DEVELOPMENT, DESIGN, AND EXPANSION

Project Number:	2004	Theme / Category:	Electric Utility
Year Initiated:	2015	Project Manager:	Ted Salazar
Planned Completion Year:	Ongoing	Department:	Electric Utility
Project Type:	Ongoing	Fund:	591 - Electric Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description The project supports and maintains 152 conduit miles of underground and aerial fiber infrastructure including handholes, manholes, conduits, fiber optic cable, colocation connections, relay racks, and termination panels. City fiber infrastructure includes over 300 splice enclosures, 300 on-net service locations, and 480 fiber cables. The fiber infrastructure is used by Silicon Valley Power (SVP), four City Departments, and Fiber Connect, which is SVP's enterprise dark fiber leasing program. Fiber Connect leases approximately 1600 dark fiber miles to over 20 Fiber Connect customers such as fiber carriers, data centers, private businesses, and other public agencies, and provides make-ready work, splicing, and testing services. With the on-going development of social media, storage centers, public colocations, and cloud services, Santa Clara continues to be an active hub for fiber carriers, data centers, and commercial business fiber communication needs.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$1,959,074	\$2,869,222	-	\$530,000	\$450,000	\$450,000	\$450,000	\$6,708,296

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$1,171,674	\$2,231,134	-	\$530,000	\$450,000	\$450,000	\$450,000	\$5,282,808
Engineering	\$2,270	\$80,000	-	-	-	-	-	\$82,270
Equipment	\$499,450	\$202,000	-	-	-	-	-	\$701,450
Meal Allowance	\$184	-	-	-	-	-	-	\$184
S & W - O.T. Vacation Relief	\$8,112	-	-	-	-	-	-	\$8,112
Salary And Wages - Regular	\$277,384	\$356,088	-	-	-	-	-	\$633,472
Total Expenditures	\$1,959,074	\$2,869,222	-	\$530,000	\$450,000	\$450,000	\$450,000	\$6,708,296

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | NEW BUSINESS ESTIMATE WORK

Project Number:	2005	Theme / Category:	Electric Utility
Year Initiated:	2016	Project Manager:	Sachin Bajracharya
Planned Completion Year:	Ongoing	Department:	Electric Utility
Project Type:	Ongoing	Fund:	591 - Electric Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description This project designs and constructs new electric distribution facilities to serve new and existing customers' requests for increased electric load. The scope involves: coordinating with customer/developer to design substructures; SVP equipment installation drawings; purchasing the equipment and SVP resources to install equipment.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$16,626,500	\$5,400,483	\$3,750,000	\$3,862,500	\$3,978,375	\$4,097,726	\$4,220,658	\$41,936,242

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$9,006,309	\$3,300,000	\$3,750,000	\$3,862,500	\$3,978,375	\$4,097,726	\$4,220,658	\$32,215,568
Engineering	\$1,275,705	\$311,019	-	-	-	-	-	\$1,586,724
Equipment	\$25,542	-	-	-	-	-	-	\$25,542
Meal Allowance	\$61,209	-	-	-	-	-	-	\$61,209
S & W - O.T. Vacation Relief	\$1,954,937	-	-	-	-	-	-	\$1,954,937
Salary And Wages - As Needed	\$116,770	-	-	-	-	-	-	\$116,770
Salary And Wages - Regular	\$4,186,028	\$1,789,464	-	-	-	-	-	\$5,975,492
Total Expenditures	\$16,626,500	\$5,400,483	\$3,750,000	\$3,862,500	\$3,978,375	\$4,097,726	\$4,220,658	\$41,936,242

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | TRANSMISSION AND DISTRIBUTION CAPITAL MAINTENANCE AND BETTERMENTS

Project Number:	2006	Theme / Category:	Electric Utility
Year Initiated:	2015	Project Manager:	Joseph Bruzzone
Planned Completion Year:	Ongoing	Department:	Electric Utility
Project Type:	Ongoing	Fund:	591 - Electric Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description

This project performs ongoing transmission and distribution work to correct findings identified during field patrols and detailed inspections as well as complete system improvements. Work currently scheduled consists of four (4) 12kV under crossings: two (2) will cross Central Expressway - one at Coronado Dr. and another at Lawson Ln, one (1) will cross El Camino Real at Halford Ave, and one (1) will cross Great America Parkway at the intersection of Great America Way. Each crossing will be constructed through directional boring with five (5) 6-inch diameter PVC conduits, placed in a steel casing. Further expansion will occur via open trench beyond each crossing. Additionally, SVP will expand its distribution system from Rondonovan Rd near the intersection of Stevens Creek Blvd and Stern Ave using open trench construction for approximately 0.7 miles. The installation shall consist of SVP's standard UG-1000 conduit layout of five (5) 5-inch diameter PVC conduits, one (1) 4-inch PVC conduit, and one (1) 2-inch conduit. Future as-needed repairs and modifications will be completed based on field inspections.

Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$4,810,766	\$4,769,932	\$3,645,000	\$1,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$20,225,698

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$3,820,806	\$4,459,652	\$3,070,000	\$950,000	\$1,950,000	\$1,950,000	\$1,950,000	\$18,150,458
Contingencies/Misc	\$52,485	-	\$575,000	-	-	-	-	\$627,485
Engineering	\$177,838	(\$68,688)	-	\$50,000	\$50,000	\$50,000	\$50,000	\$309,150
Equipment	\$149,999	-	-	-	-	-	-	\$149,999
Meal Allowance	\$7,622	-	-	-	-	-	-	\$7,622
S & W - O.T. Vacation Relief	\$224,557	-	-	-	-	-	-	\$224,557
Salary And Wages - As Needed	\$18,069	-	-	-	-	-	-	\$18,069
Salary And Wages - Regular	\$359,390	\$310,280	-	-	-	-	-	\$669,670
Trs Out - CIP	-	\$68,688	-	-	-	-	-	\$68,688
Total Expenditures	\$4,810,766	\$4,769,932	\$3,645,000	\$1,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$20,225,698

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | ELECTRIC YARD BUILDINGS AND GROUNDS

Project Number:	2010	Theme / Category:	Electric Utility
Year Initiated:	2015	Project Manager:	Mark Gervacio
Planned Completion Year:	Ongoing	Department:	Electric Utility
Project Type:	Ongoing	Fund:	591 - Electric Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	1710 Martin Ave, Santa Clara		



Project Description



This project is designed for general improvements at the Utilities Corporation Yard. The buildings at this site were constructed in the late 1960's. Planned improvements include: new women's restroom including fire alarm modifications, yard gate improvements, HVAC system, and facility assessment of the buildings occupied by SVP and Water and Sewer personnel. The new restroom will be Americans with Disabilities Act (ADA) compliant, equipped with several stalls/wash basins, and include upgrades to the fire alarm. Replacement yard gates are expected to be more robust to minimize downtime due to operation failures and the replacement personnel gates will be self-closing to optimize the yard perimeter security. Current HVAC systems have been deemed "end of life" by the City's Department of Public Works Building Maintenance staff and a replacement is recommended. The proposed system offers climate control to employees in the Control Room space that is manned 24/7, and cooling to computer systems located in the Computer Room. A facility assessment aims to provide a blueprint on how to best optimize the corporation yard and outline future upgrades. It will evaluate structural, mechanical, and fire/safety build of the existing Utility Field Service Center and conduct a space needs analysis for SVP Operations personnel in the Corporation Yard. SVP facilities covered by this assessment include the Utility Field Service building and the areas occupied by the Utility Operations Division.

Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$126,367	\$735,541	\$575,000	\$300,000	\$200,000	\$200,000	\$200,000	\$2,336,908

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$56,690	\$735,541	\$475,000	\$247,700	\$200,000	\$200,000	\$200,000	\$2,114,931
Contingencies/Misc	-	-	-	\$52,300	-	-	-	\$52,300
Engineering	\$51,113	-	\$100,000	-	-	-	-	\$151,113
Equipment	\$18,564	-	-	-	-	-	-	\$18,564
Total Expenditures	\$126,367	\$735,541	\$575,000	\$300,000	\$200,000	\$200,000	\$200,000	\$2,336,908

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | IMPLEMENTATION OF ADVANCED METERING INFRASTRUCTURE (AMI)

Project Number:	2111	Theme / Category:	Electric Utility	
Year Initiated:	2007	Project Manager:	Tim Lynch	
Planned Completion Year:	FY 2022/23	Department:	Electric Utility	
Project Type:	Distinct	Fund:	591 - Electric Utility	
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure			
Location	Citywide			

Project Description This project implements hardware, software, and infrastructure to obtain electric metering data from Service Delivery Points (SDP's), read over the air, and processed by head-end systems (hardware and software that receives meter data) for usage billing. Required infrastructure includes: meters, gatekeepers, fiber backhaul, City-wide Wi-Fi, servers, switches, firewalls, and other required materials. Project also includes purchase of equipment to improve reliability for meter data and billing support.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$32,220,715	\$2,015,367	\$2,984,200	\$3,688,840	\$417,560	-	-	\$41,326,682

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$15,015,674	(\$193,108)	\$855,000	\$301,840	\$33,120	-	-	\$16,012,526
Contingencies/Misc	\$67,200	-	\$216,000	\$66,000	\$42,440	-	-	\$391,640
Engineering	\$3,421,349	-	\$1,467,000	\$441,000	\$342,000	-	-	\$5,671,349
Equipment	\$13,403,323	\$2,208,475	\$446,200	\$2,880,000	-	-	-	\$18,937,998
Meal Allowance	\$571	-	-	-	-	-	-	\$571
S & W - O.T. Vacation Relief	\$50,100	-	-	-	-	-	-	\$50,100
Salary And Wages - Regular	\$262,498	-	-	-	-	-	-	\$262,498
Total Expenditures	\$32,220,715	\$2,015,367	\$2,984,200	\$3,688,840	\$417,560	-	-	\$41,326,682

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | GENERATION CAPITAL MAINTENANCE AND BETTERMENTS

Project Number:	2119	Theme / Category:	Electric Utility
Year Initiated:	2009	Project Manager:	Chris Karwick
Planned Completion Year:	Ongoing	Department:	Electric Utility
Project Type:	Ongoing	Fund:	591 - Electric Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	In City and Remote Properties		



Project Description This project designs and constructs modifications to electric generation facilities owned by the City. SVP owns and operates three (3) facilities located in the city including Donald Von Raesfeld Power Plant (DVR), Cogeneration Plant #1 (Cogen), and Gianera Generating Station (Gianera). SVP also owns and manages numerous remote properties. Modifications consist of upgrades, major maintenance, and facility work. Upcoming major work includes an over \$6 million investment at Grizzly Hydro Power plant to perform major repairs such as the replacement of wicket gates, linkage bushings, pins, protective relays, batteries, chargers, and seal replacements. The Grizzly Wicket Gate project began in 2018 and is expected to be complete in 2021. Funds from this project will also be used to perform catalyst replacements for generating facilities located in the City.

Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$6,756,878	\$1,824,794	\$7,550,000	\$3,725,000	\$2,000,000	\$2,000,000	\$2,000,000	\$25,856,672

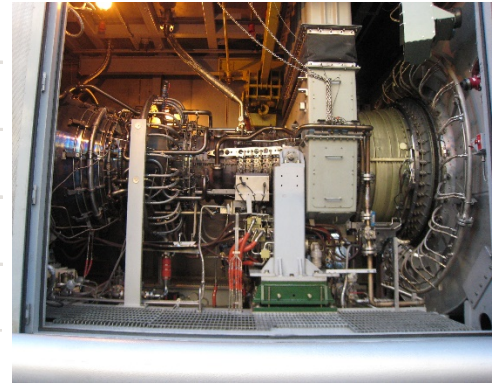
Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$5,940,970	\$500,000	\$7,550,000	\$3,725,000	\$2,000,000	\$2,000,000	\$2,000,000	\$23,715,970
Engineering	\$240,184	\$1,174,794	-	-	-	-	-	\$1,414,978
Equipment	\$536,354	\$150,000	-	-	-	-	-	\$686,354
Meal Allowance	\$851	-	-	-	-	-	-	\$851
S & W - O.T. Vacation Relief	\$8,497	-	-	-	-	-	-	\$8,497
Salary And Wages - As Needed	\$2,108	-	-	-	-	-	-	\$2,108
Salary And Wages - Regular	\$23,934	-	-	-	-	-	-	\$23,934
Srvc From Other Funds- Alloc OH	\$2,935	-	-	-	-	-	-	\$2,935
Srvc From Othr Funds- Alloc Ben	\$1,045	-	-	-	-	-	-	\$1,045
Total Expenditures	\$6,756,878	\$1,824,794	\$7,550,000	\$3,725,000	\$2,000,000	\$2,000,000	\$2,000,000	\$25,856,672

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | MAJOR ENGINE OVERHAUL AND REPAIR

Project Number:	2127	Theme / Category:	Electric Utility
Year Initiated:	2008	Project Manager:	Paul Manchester
Planned Completion Year:	Ongoing	Department:	Electric Utility
Project Type:	Ongoing	Fund:	591 - Electric Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Santa Clara Owned Generating Facilities		



Project Description SVP owns and operates three in-city combustion turbine generating facilities including Donald Von Raesfeld Power Plant (DVR), Cogeneration Plant #1 (Cogen), and Gianera Generating Station (Gianera), and multiple remote facilities. SVP utilizes a time and condition-based maintenance philosophy to ensure these assets are dependable and available when called upon. Maintenance activities follow Original Equipment Manufacturer (OEM) recommendations and best utility practices. Repairs can include turbine and generator inspections; and overhauls due to hours of operations, time in service, number of starts per engine, and condition-based assessments.

Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$27,045,578	\$17,381,795	\$2,200,000	\$4,600,000	\$4,975,000	\$4,500,000	\$4,975,000	\$65,677,373

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$22,102,893	\$16,581,795	\$2,200,000	\$4,600,000	\$4,975,000	\$4,500,000	\$4,975,000	\$59,934,688
Equipment	\$4,939,509	\$800,000	-	-	-	-	-	\$5,739,509
S & W - O.T. Vacation Relief	\$2,063	-	-	-	-	-	-	\$2,063
Salary And Wages - Regular	\$1,113	-	-	-	-	-	-	\$1,113
Total Expenditures	\$27,045,578	\$17,381,795	\$2,200,000	\$4,600,000	\$4,975,000	\$4,500,000	\$4,975,000	\$65,677,373

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | NETWORK AND CYBER SECURITY INFRASTRUCTURE

Project Number:	2390	Theme / Category:	Electric Utility
Year Initiated:	2011	Project Manager:	Tim Lynch
Planned Completion Year:	FY 2021/22	Department:	Electric Utility
Project Type:	Distinct	Fund:	591 - Electric Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	881 Martin Ave., Santa Clara		



Project Description This project implements the SVP cyber security master plan to meet Federal Energy Regulatory Commission (FERC) security guidelines and infrastructure as outlined by industry and regulatory requirements included in the Federal Energy Power Act of 2005. Core activities include upgrading end of life network, server, and desktop technologies. These improvements will extend wireless capabilities, improve disaster recovery capabilities throughout the utility, modernize the overall Operational Technology/Information Technology (OT/IT) enterprise compute platform to align with industry standards, and improve reliability for downstream capabilities such as Advanced Metering Infrastructure (AMI).


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$3,993,434	\$1,303,824	\$4,462,000	\$2,208,000	-	-	-	\$11,967,258

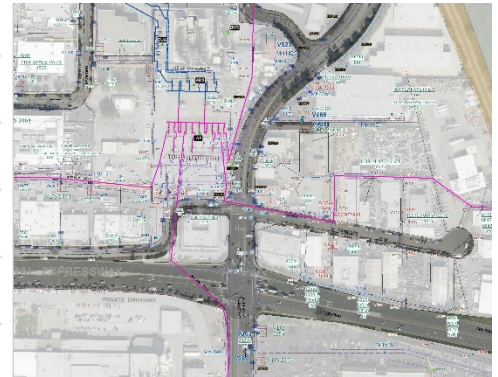
Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$1,891,259	-	\$1,105,000	\$229,000	-	-	-	\$3,225,259
Engineering	\$128,353	-	\$293,000	\$70,000	-	-	-	\$491,353
Equipment	\$1,972,964	\$1,303,824	\$3,064,000	\$1,909,000	-	-	-	\$8,249,788
S & W - O.T. Vacation Relief	\$521	-	-	-	-	-	-	\$521
Salary And Wages - Regular	\$337	-	-	-	-	-	-	\$337
Total Expenditures	\$3,993,434	\$1,303,824	\$4,462,000	\$2,208,000	-	-	-	\$11,967,258

Operating Impacts			\$17,000	\$202,000	\$208,100	\$214,400	\$220,900	\$862,400
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FUNDED | OPERATIONS AND PLANNING TECHNOLOGY

Project Number:	2395	Theme / Category:	Electric Utility
Year Initiated:	2006	Project Manager:	Riad Sleiman
Planned Completion Year:	FY 2022/23	Department:	Electric Utility
Project Type:	Distinct	Fund:	591 - Electric Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	City Hall		



Project Description

This project implements technology solutions for operations and planning including: Work Management System, Automated Utility Design (AUD), Geographic Information Systems (GIS) update, and Advanced Metering Infrastructure (AMI) analytics software. The Work Management System (WMS) will be used to track work orders, maintenance activities, commercial construction, and facilitate communication across all groups. Additionally, the WMS will assist with long-term financial planning by forecasting the utility's infrastructure needs including identifying aging infrastructure and providing maintenance and repair schedules in accordance with useful life. The AUD will integrate with multiple existing applications providing up-to-date pricing for customer work orders. The GIS version currently used by SVP is no longer supported by the software vendor. SVP proposes to implement a current version for support and the ability to use the latest software integrations. The implementation of AMI analytics software uses AMI meter data to enable predictive analytics which leads to the identification and repair/replacement of overloaded assets prior to failure.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$5,229,454	\$673,303	\$1,955,000	-	-	-	-	\$7,857,757

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$75,019	-	-	-	-	-	-	\$75,019
Employee Benefits	(\$3,028)	-	-	-	-	-	-	(\$3,028)
Engineering	\$3,868,194	\$665,464	-	-	-	-	-	\$4,533,658
Equipment	\$77,032	-	-	-	-	-	-	\$77,032
S & W - O.T. Vacation Relief	\$231,096	-	-	-	-	-	-	\$231,096
Salary And Wages - As Needed	\$53,430	-	-	-	-	-	-	\$53,430
Salary And Wages - Regular	\$927,711	\$7,839	-	-	-	-	-	\$935,550
Technology Budget	-	-	\$1,955,000	-	-	-	-	\$1,955,000
Total Expenditures	\$5,229,454	\$673,303	\$1,955,000	-	-	-	-	\$7,857,757

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | CLEAN ENERGY AND CARBON REDUCTION

Project Number:	2398	Theme / Category:	Electric Utility
Year Initiated:	2011	Project Manager:	Erica van Dyck
Planned Completion Year:	FY 2022/23	Department:	Electric Utility
Project Type:	Distinct	Fund:	591 - Electric Utility
Strategic Pillar	 07 - Promote Sustainability and Environmental Protection		
Location	Santa Clara University		



Project Description

The project will demonstrate the use-case for lithium-ion batteries as longer-duration uninterruptible power supply for data centers that are instantaneous and reliable, delaying the use of diesel generators as backup power. It will demonstrate the economic viability and flexibility of a 2 megawatt/4 megawatt hour battery energy storage system (BESS) that can be simultaneously dispatched at a 2 megawatt capacity to support critical loads during a power quality event or outage.

The project combines multiple use storage applications to reduce the operational time and need of diesel generation, optimize greenhouse gas emissions reductions through the increased use of renewable energy on the grid to charge the battery, and to reduce the need for natural gas generation dispatch during the evening peak demand hours, through the cycling of a fully dispatchable battery. The project aims to foster innovation, while reducing greenhouse gas emissions in vulnerable communities, and will develop a pilot program to be used for new data center builds in the Bay Area, focusing on the City of Santa Clara as a leader in innovative sustainable solutions.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$489,662	\$1,475,020	\$1,350,000	-	-	-	-	\$3,314,682

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$303,861	\$1,456,270	\$300,000	-	-	-	-	\$2,060,131
Engineering	\$159,921	\$18,750	-	-	-	-	-	\$178,671
Equipment	-	-	\$1,050,000	-	-	-	-	\$1,050,000
Salary And Wages - As Needed	\$816	-	-	-	-	-	-	\$816
Salary And Wages - Regular	\$25,064	-	-	-	-	-	-	\$25,064
Total Expenditures	\$489,662	\$1,475,020	\$1,350,000	-	-	-	-	\$3,314,682

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | ESPERANCA SUBSTATION

Project Number:	2418	Theme / Category:	Electric Utility
Year Initiated:	2015	Project Manager:	Albert Saenz
Planned Completion Year:	FY 2023/24	Department:	Electric Utility
Project Type:	Distinct	Fund:	591 - Electric Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	4952 Bill Walsh Way, Santa Clara		



Project Description This project designs and constructs a 12kV distribution substation in Silicon Valley Power's (SVP's) existing Northern Receiving Station. It will serve The Related Santa Clara project that includes commercial and mixed-use development. Report to Council 19-1355 provides the agreement between the Related and the City that includes additional details for this project. The City will procure a control building, circuit breakers, switchgear and two substation transformers. Upon completion SVP will own and operate this substation.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	\$750,000	\$1,350,000	\$16,640,000	\$925,000	-	-	\$19,665,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	-	\$6,630,500	\$925,000	-	-	\$7,555,500
Contingencies/Misc	-	-	\$210,000	\$839,500	-	-	-	\$1,049,500
Engineering	-	\$750,000	\$1,140,000	-	-	-	-	\$1,890,000
Equipment	-	-	-	\$9,170,000	-	-	-	\$9,170,000
Total Expenditures	-	\$750,000	\$1,350,000	\$16,640,000	\$925,000	-	-	\$19,665,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | HOMESTEAD SUBSTATION REBUILD

Project Number:	2431	Theme / Category:	Electric Utility
Year Initiated:	2017	Project Manager:	Kevin Keating
Planned Completion Year:	FY 2024/25	Department:	Electric Utility
Project Type:	Distinct	Fund:	591 - Electric Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	2831 Homestead Road, Santa Clara		



Project Description This project reconstructs the Homestead Substation and replaces 60 kV bus work, breakers, old metal clad switchgear with new 12 kV switchgear and transformers. Existing switchgear is 45 years old and obsolete; spare parts are no longer available. Some replacement items are custom built, requiring specialized vendors for procurement that include long delivery timeframes.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	\$500,000	\$1,050,000	\$7,250,000	\$8,750,000	\$1,500,000	-	\$19,050,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	-	-	\$7,750,000	\$1,500,000	-	\$9,250,000
Contingencies/Misc	-	-	\$150,000	-	\$1,000,000	-	-	\$1,150,000
EIR	-	-	\$50,000	-	-	-	-	\$50,000
Engineering	-	\$500,000	\$850,000	-	-	-	-	\$1,350,000
Equipment	-	-	-	\$7,250,000	-	-	-	\$7,250,000
Total Expenditures	-	\$500,000	\$1,050,000	\$7,250,000	\$8,750,000	\$1,500,000	-	\$19,050,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | OAKS JUNCTION

Project Number:	2440	Theme / Category:	Electric Utility
Year Initiated:	2020	Project Manager:	Billy Quach
Planned Completion Year:	FY 2021/22	Department:	Electric Utility
Project Type:	Distinct	Fund:	591 - Electric Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	1150 Walsh Ave., Santa Clara		



Project Description A new data center facility will be served by SVP from Oaks Junction. SVP will design the control building and design and construct the 60kV transmission line interconnection to Oaks Junction. These will be completed in accordance with the City's design and procurement standards and perform testing and commissioning activity on the completed 60kV station.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	\$450,000	\$2,500,000	-	-	-	-	\$2,950,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	\$450,000	\$2,300,000	-	-	-	-	\$2,750,000
Salary And Wages - Regular	-	-	\$200,000	-	-	-	-	\$200,000
Total Expenditures	-	\$450,000	\$2,500,000	-	-	-	-	\$2,950,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | ELECTRIC VEHICLE (EV) CHARGING

Project Number:	2441	Theme / Category:	Electric Utility
Year Initiated:	2019	Project Manager:	Kathleen Hughes
Planned Completion Year:	FY 2029/2030	Department:	Electric Utility
Project Type:	Distinct	Fund:	591 - Electric Utility
Strategic Pillar	 07 - Promote Sustainability and Environmental Protection		
Location	Various Citywide		



Project Description This project designs and builds Electric Vehicle (EV) charging infrastructure to support the City of Santa Clara's conversion to clean transportation. In order to build the infrastructure to support clean transportation, SVP will need to determine current and future infrastructure needs for fleet, employee, and public charging. This project will replace seven (7) existing EV chargers at (1) one location and install eighteen (18) new EV chargers at seven (7) locations throughout the City of Santa Clara. This project will be used for future installations to meet California standards.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	\$1,500,000	-	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,500,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	-	\$600,000	\$600,000	\$600,000	\$600,000	\$2,400,000
Contingencies/Misc	-	-	-	\$60,000	\$60,000	\$60,000	\$60,000	\$240,000
Engineering	-	\$1,500,000	-	\$100,000	\$100,000	\$100,000	\$100,000	\$1,900,000
Equipment	-	-	-	\$240,000	\$240,000	\$240,000	\$240,000	\$960,000
Total Expenditures	-	\$1,500,000	-	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,500,000

Operating Impacts		\$30,000	\$60,000	\$90,000	\$120,000	\$150,000	\$450,000
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FUNDED | SAN TOMAS JUNCTION

Project Number:	2442	Theme / Category:	Electric Utility
Year Initiated:	2019	Project Manager:	Billy Quach
Planned Completion Year:	FY 2022/23	Department:	Electric Utility
Project Type:	Distinct	Fund:	591 - Electric Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	2201 Laurelwood Rd, Santa Clara		



Project Description A customer is requesting a new data center that will require a new substation. It is anticipated that the initial energy demand for this data center will be 99MVA. Silicon Valley Power (SVP) was requested to provide electric service to the site through a 60kV single customer substation. Costs incurred by SVP related to the design, procurement, construction, inspection and testing associated with San Tomas Junction will be paid in full by the customer. The completed San Tomas Junction will be owned, operated and maintained by SVP at SVP's sole cost and expense.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	\$1,300,000	\$3,750,000	\$1,000,000	-	-	-	\$6,050,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	\$1,300,000	\$3,650,000	\$900,000	-	-	-	\$5,850,000
Salary And Wages - Regular	-	-	\$100,000	\$100,000	-	-	-	\$200,000
Total Expenditures	-	\$1,300,000	\$3,750,000	\$1,000,000	-	-	-	\$6,050,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | ELECTRIC CAPITAL PROJECT MANAGEMENT

Project Number:	2499	Theme / Category:	Electric
Year Initiated:	2021	Project Manager:	Various
Planned Completion Year:	Ongoing	Department:	Electric
Project Type:	Ongoing	Fund:	591 - Electric Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Various		



Project Description This project accounts for Electric Department's staff time utilized for general project management, design, engineering and inspection services for all of its CIP projects. The majority of staff are from Customer Development and Project Management Division's SVP Engineering program and one staff person from Resource Planning and Engagement Division, with focus on Greenhouse Gas reduction-related projects.



Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	\$4,341,402	\$4,209,313	\$4,401,742	\$4,545,266	\$4,702,665	\$22,200,388

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Salary And Wages - Regular	-	-	\$4,341,402	\$4,209,313	\$4,401,742	\$4,545,266	\$4,702,665	\$22,200,388
Total Expenditures	-	-	\$4,341,402	\$4,209,313	\$4,401,742	\$4,545,266	\$4,702,665	\$22,200,388

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | MISCELLANEOUS STREET LIGHTING

Project Number:	2871	Theme / Category:	Electric Utility	
Year Initiated:	2009	Project Manager:	Mark Gervacio	
Planned Completion Year:	Ongoing	Department:	Electric Utility	
Project Type:	Ongoing	Fund:	534 - Street Lighting	
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure			
Location	Citywide			

Project Description This project installs additional streetlights and replaces existing street lighting facilities to maintain adequate street lighting levels. The work may include installing new streetlight foundations, new streetlight poles, new LED luminaires, new pull boxes and wiring. The work is expected to occur in various locations in the City.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$480,353	\$70,070	\$125,000	\$125,000	\$75,000	\$75,000	\$75,000	\$1,025,423

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$387,672	\$59,007	\$125,000	\$125,000	\$75,000	\$75,000	\$75,000	\$921,679
Engineering	\$23,729	\$5,000	-	-	-	-	-	\$28,729
Meal Allowance	\$994	-	-	-	-	-	-	\$994
S & W - O.T. Vacation Relief	\$22,214	-	-	-	-	-	-	\$22,214
Salary And Wages - As Needed	\$1,770	-	-	-	-	-	-	\$1,770
Salary And Wages - Regular	\$42,827	\$6,063	-	-	-	-	-	\$48,890
Srv From Other Funds- Alloc OH	\$846	-	-	-	-	-	-	\$846
Srv From Othr Funds- Alloc Ben	\$301	-	-	-	-	-	-	\$301
Total Expenditures	\$480,353	\$70,070	\$125,000	\$125,000	\$75,000	\$75,000	\$75,000	\$1,025,423

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | GREAT AMERICA STREET LIGHT REPLACEMENT PROJECT

Project Number:	2875	Theme / Category:	Electric Utility
Year Initiated:	2015	Project Manager:	Mark Gervacio
Planned Completion Year:	FY 2022/23	Department:	Electric Utility
Project Type:	Distinct	Fund:	534 - Street Lighting
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Tasman Drive and Great America Parkway, Santa Clara		



Project Description This project involves replacing over 280 aged steel square streetlight poles and luminaires along Tasman Drive and Great America Parkway with new aluminum round tapered streetlight poles and LED luminaires. New reinforced concrete foundations will be required that involve re-wiring the existing street lighting circuits to help balance the load across the power sources. Approximately 110 streetlights along Tasman Drive and approximately 170 streetlights along Great America Parkway are expected to be replaced.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$745,259	\$4,109,796	-	\$2,500,000	-	-	-	\$7,355,055

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$724,860	\$4,109,796	-	\$2,500,000	-	-	-	\$7,334,656
Meal Allowance	\$147	-	-	-	-	-	-	\$147
S & W - O.T. Vacation Relief	\$15,198	-	-	-	-	-	-	\$15,198
Salary And Wages - Regular	\$5,054	-	-	-	-	-	-	\$5,054
Total Expenditures	\$745,259	\$4,109,796	-	\$2,500,000	-	-	-	\$7,355,055

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | LAURELWOOD SUBSTATION

Project Number:	NEW - 242	Theme / Category:	Electric Utility
Year Initiated:	2019	Project Manager:	Billy Quach
Planned Completion Year:	FY 2022/23	Department:	Electric Utility
Project Type:	Distinct	Fund:	591 - Electric Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	651 Walsh Ave., Santa Clara		



Project Description A customer will be constructing a new data center that requires a new substation. It is anticipated that the initial energy demand for this data center will be 50MVA with a potential maximum future demand of 100MVA. Silicon Valley Power (SVP) was requested to provide electric service to the site through a 100 MVA single customer substation. Costs incurred by SVP related to the design, procurement, installation, construction, fabrication, inspection and testing associated with Laurelwood Substation will be paid in full by the customer. The completed Laurelwood Substation will be owned, operated and maintained by SVP at SVP's sole cost and expense.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	\$1,000,000	\$12,750,000	\$2,500,000	-	-	-	\$16,250,000

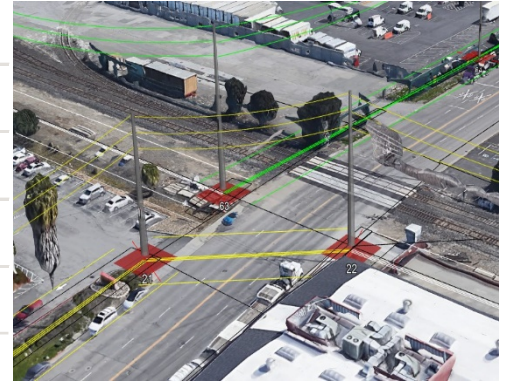
Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	\$1,000,000	\$4,975,000	\$1,750,000	-	-	-	\$7,725,000
Contingencies/Misc	-	-	\$575,000	\$250,000	-	-	-	\$825,000
Equipment	-	-	\$7,000,000	-	-	-	-	\$7,000,000
Salary And Wages - Regular	-	-	\$200,000	\$500,000	-	-	-	\$700,000
Total Expenditures	-	\$1,000,000	\$12,750,000	\$2,500,000	-	-	-	\$16,250,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | NORTHWEST LOOP CAPACITY UPGRADE

Project Number:	NEW - 243	Theme / Category:	Electric Utility
Year Initiated:	2020	Project Manager:	Billy Quach
Planned Completion Year:	FY 2024/25	Department:	Electric Utility
Project Type:	Distinct	Fund:	591 - Electric Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	2201 Laurelwood Rd., Santa Clara		



Project Description A new data center is being constructed and it is anticipated the maximum energy demand will be 99MVA. A 60kV electric service was requested for this data center through a 60kV single customer substation (San Tomas Junction). To meet this demand, the northwest loop has 50 MVA of available capacity (July 2019) and needs to be upgraded to provide an additional 49 MVA of capacity for the new data center. It is necessary to reconductor approximately 2.62 miles of an overhead 60kV line from 954 All Aluminum Conductor (AAC) to 715.5 Aluminum Conductor Composite Reinforced (ACCR) and will add approximately 137 MVA of capacity to the Northwest loop. This project is funded with customer service revenue and developer contributions.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	-	\$300,000	\$1,300,000	\$3,500,000	\$385,000	\$5,485,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	-	-	\$25,000	\$3,200,000	\$385,000	\$3,610,000
Contingencies/Misc	-	-	-	\$10,000	-	\$300,000	-	\$310,000
Engineering	-	-	-	\$290,000	-	-	-	\$290,000
Equipment	-	-	-	-	\$1,275,000	-	-	\$1,275,000
Total Expenditures	-	-	-	\$300,000	\$1,300,000	\$3,500,000	\$385,000	\$5,485,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | NRS BREAKER 382 ADDITION

Project Number:	NEW - 244	Theme / Category:	Electric Utility
Year Initiated:	2020	Project Manager:	Allan Agatep
Planned Completion Year:	FY 2021/22	Department:	Electric Utility
Project Type:	Distinct	Fund:	591 - Electric Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	4952 Bill Walsh Way, Santa Clara		



Project Description This project installs new 115kV bus structures and related bus switches and breakers at the Northern Receiving Station (NRS). This includes procuring and installing new Breaker 392 and related control panels in the NRS control building with new relays and panels in accordance with current SVP specifications.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	\$2,860,000	-	-	-	-	\$2,860,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	\$1,949,000	-	-	-	-	\$1,949,000
Contingencies/Misc	-	-	\$386,000	-	-	-	-	\$386,000
Engineering	-	-	\$150,000	-	-	-	-	\$150,000
Equipment	-	-	\$375,000	-	-	-	-	\$375,000
Total Expenditures	-	-	\$2,860,000	-	-	-	-	\$2,860,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | RENEWABLE ENERGY MICROGRID

Project Number:	NEW - 247	Theme / Category:	Electric Utility
Year Initiated:	2020	Project Manager:	Erica Van Dyck
Planned Completion Year:	FY 2020/21	Department:	Electric Utility
Project Type:	Distinct	Fund:	591 - Electric Utility
Strategic Pillar	 07 - Promote Sustainability and Environmental Protection		
Location	Fire Stations		



Project Description

This project supports the City of Santa Clara's mission critical sites with resilient microgrid for 2 fire stations for up to 4 hours of run time. The first priority will be Fire Station #2 (Walsh Ave.) to enable the community microgrid concept, tied into the City's Emergency Operations Center, and the Utilities Corporation Yard. The project will demonstrate installation of solar and storage integrated with smart microgrid components for up to 4 hours of run-time.


The microgrid system will utilize local solar photovoltaic (PV) renewable energy coupled to the battery energy storage system to increase the resiliency of a critical facility (fire stations) by providing generation during emergencies and decrease operational and energy costs associated with avoided diesel generator run-times.

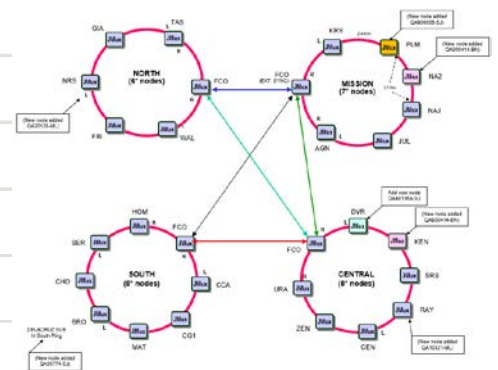
Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	\$600,000	\$3,725,000	-	-	-	\$4,325,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	-	\$472,500	-	-	-	\$472,500
Contingencies/Misc	-	-	\$60,000	\$52,500	-	-	-	\$112,500
Engineering	-	-	\$540,000	-	-	-	-	\$540,000
Equipment	-	-	-	\$3,200,000	-	-	-	\$3,200,000
Total Expenditures	-	-	\$600,000	\$3,725,000	-	-	-	\$4,325,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | SUBSTATION CONTROL AND COMMUNICATION SYSTEM REPLACEMENT

Project Number:	NEW - 248	Theme / Category:	Electric Utility
Year Initiated:	2020	Project Manager:	Son Le
Planned Completion Year:	FY 2023/24	Department:	Electric Utility
Project Type:	Distinct	Fund:	591 - Electric Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Santa Clara		



Project Description This project will provide the assessment, planning, and implementation for a new control and communication system replacing the General Electric (GE) JungleMUX (JMUX) Synchronous Optical Networking (SONET) Multiplexer. The JMUX is used for several services to SVP facilities including video surveillance, phone systems, badge readers, electrical protection systems, Supervisory Control and Data Acquisition (SCADA) system, Advanced Metering Infrastructure (AMI), Remote Terminal Unit (RTU), and Power Quality (PQ) system. There have been several failures in the past year which have led to a decrease in reliability and disabling of some of these services. The existing system has been in production for over 20 years and the manufacturer, GE, no longer supports some system hardware or can provide replacement parts.

Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	\$200,000	-	-	-	-	\$200,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	\$180,000	-	-	-	-	\$180,000
Contingencies/Misc	-	-	\$20,000	-	-	-	-	\$20,000
Total Expenditures	-	-	\$200,000	-	-	-	-	\$200,000

Operating Impacts	-	-	-	-	-	-	-	-
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Other Community Projects

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INTRODUCTION

The capital projects within the Other Community Projects category include those that do not easily fit within one of the other CIP categories such as the Public Works Capital Projects Management costs, Downtown Master Plan and the Related Santa Clara Project. The goal of projects in this category is to provide general management, engineering and inspection services for the City’s CIP projects as well as to explore opportunities, through public-private partnerships and community engagement that would guide the growth of the City by maximizing the overall economic benefit of future land uses and create a more vibrant community.

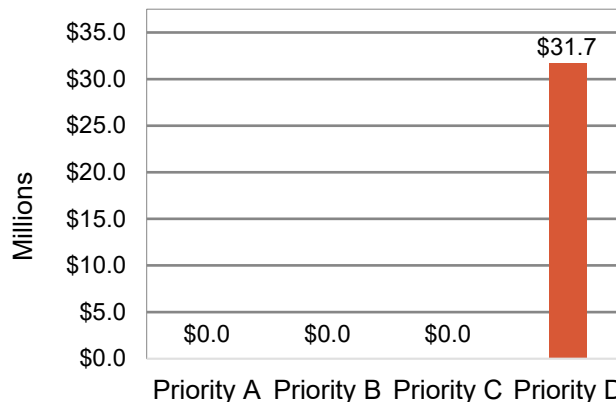
Funding Our Top Priorities

The projects included in the proposed CIP were determined in accordance with both the City Council’s Strategic Pillars and the budget priorities. The chart below illustrates the funding amount per Strategic Pillar within the Other Community Projects category.



The proposed five-year CIP Other Community Projects budget totals \$31.7 million. The CIP projects were prioritized by the following criteria:

Priority	Description
A	critical need mandated, emergency, or under construction
B	maintenance system reliability and/or ongoing operations
C	future system needs or future regulatory requirements
D	not critical, but achieve efficiencies and/or sustainability





Project Highlights

Major projects in the Other Community Projects category are detailed below.

Downtown Master Plan

The City of Santa Clara is in the process of planning for the revitalization of our Downtown by developing a Precise Plan that will provide guidance for new development within a portion of the Downtown Focus Area, as defined in the 2010-2035 General Plan, through policies, guidelines and illustrations that implement the community vision and objectives for a vibrant, pedestrian-oriented destination Downtown. Following an initial community engagement effort through task force meetings, a workshop, and online engagement activities, three land use scenarios/conceptual plans have been developed. Staff is proposing funding of \$100,000 for additional review and testing of the land use/design options, a larger context study to understand compatibility and competition from other large development projects, and an El Camino Real intersection study to understand multi modal connectivity from regional transit to downtown. This work will focus on market feasibility, retail strategy and connectivity.



Downtown Master Plan Implementation

The City and community have actively explored the opportunity of revitalizing Downtown Santa Clara. One of the key elements of the both the community’s vision and preliminary land use work completed by staff was to restore the street grid system, including constructing Franklin and Washington streets to two-lane roads with parking and sidewalks. The reconstruction of Franklin Street poses many challenges as a significant portion of future Franklin is owned by a private party. As such, the recommended funding of \$1,800,000 would enable the City to acquire a right-of-way easement on Franklin and Washington Street.

Related Santa Clara Project

The Related Santa Clara project, previously referred to as City Place, is envisioned to be an approximately 240-acre, multi-phased urban city development located in the heart of the Silicon Valley, in the northern part of the City of Santa Clara. The project will create a new center of activity for the community and region, providing significant mixed-use development, retail offerings, office buildings, hotel rooms, and rental residential dwellings at an urban scale, as well as accessible outdoor spaces and new infrastructure to support the development. City staff is providing development services for the project, offset by reimbursement from the Related Santa Clara project.



Public Works Capital Projects Management

The Public Works Capital Management allocation is used to recoup the Public Works Department staff time and non-personnel costs used for general project management, design, engineering and inspection services for the City’s CIP projects. These projects are planned and built for a variety of public purposes, such as transportation, stormwater management and parks.

Major Accomplishments

- Successfully held Community engagement activities for the development of the Downtown Master Plan: created an online survey; held six Downtown Community Task Force (DCTF) meetings; held a retail 101 community meeting; and held property owner, stakeholder, and developer roundtable meetings.
- Developed an initial draft land use framework for the Downtown Master Plan project.
- Completed and produced an Existing Conditions Report for the Downtown Master Plan project.
- Completed improvements to Fire Station 8 to accommodate the temporary relocations of crews and equipment from Fire Station 10 in January 2020, and the crews from Fire Station 10 were moved into the newly expanded Fire Station 8 at the end of February 2020.

Planning Process Timeline



Financing Sources

General Fund (Capital Projects Reserve)

The General Fund (Capital Projects Reserve) is used to support the City’s general capital projects. Revenues are generated from tax revenues, fees from licenses and permits, fines and investment earnings.

General Fund (Land Sale Reserve)

This reserve allocates proceeds from the sale of City-owned land.

Developer Contributions

The Related Santa Clara Project Developer has agreed to provide funding for City staff positions specifically added to support the Related Santa Clara project. This will ensure that the City has timely and sufficient resources for plan checks and permit reviews.



Operating Budget Impacts

Recommended projects within the Other Community Projects category are not expected to have additional operating and maintenance costs.

Unfunded Needs

There are currently no identified unfunded needs in the Other Community Projects category.




FUNDED | PROJECTS BUDGETED COST SUMMARY

Other Community Projects	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Five-Year CIP Total
1199 - PW Capital Projects Management - Streets and Highways	\$1,578,562	\$1,824,697	\$1,925,635	\$2,005,306	\$2,072,436	\$2,137,061	\$9,965,135
1899 - PW Capital Projects Management - Storm Drain	\$230,506	\$299,447	\$314,551	\$327,582	\$338,544	\$349,091	\$1,629,215
1979 - PW Capital Projects Management - Sewer	\$780,594	\$744,199	\$789,658	\$828,878	\$1,018,935	\$1,050,677	\$4,432,347
3199 - PW Capital Projects Management - Parks & Recreation	\$806,595	\$646,878	\$679,257	\$707,290	\$730,985	\$753,825	\$3,518,235
4099 - PW Capital Projects Management - Fire	\$20,049	\$3,795	\$3,928	\$4,066	\$4,208	\$4,355	\$20,352
4511 - Related General Admin Project	\$332,850	-	\$394,696	\$409,624	\$420,666	\$432,244	\$1,657,230
4512 - Related Permit Work Project	\$1,189,983	\$162,062	\$1,261,156	\$2,091,961	\$2,148,283	\$2,201,999	\$7,865,461
5099 - PW Capital Projects Management - Library	\$10,633	\$8,699	-	-	-	-	\$8,699
6153 - ADA Self Evaluation and Transition Plan Update	\$10,529	-	-	-	-	-	-
6199 - PW Capital Projects Management - Public Buildings	\$100,571	\$102,751	\$107,815	\$112,231	\$115,999	\$119,645	\$558,441
6559 - Downtown Master Plan	\$578,346	\$100,000	-	-	-	-	\$100,000
6599 - PW Capital Projects Management - General Government	\$39,092	\$34,269	\$35,736	\$37,104	\$38,373	\$39,641	\$185,123
New - 6560 - Downtown Master Plan Implementation	-	\$1,800,000	-	-	-	-	\$1,800,000
Total Other Community Projects	\$5,678,310	\$5,726,797	\$5,512,432	\$6,524,042	\$6,888,429	\$7,088,538	\$31,740,238



FUNDED | PW CAPITAL PROJECTS MANAGEMENT – STREETS AND HIGHWAYS

Project Number:	1199	Theme / Category:	Other Community Projects
Year Initiated:	2019	Project Manager:	Various
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Various		



Project Description The Public Works Capital Projects Management allocation is used to recoup the Public Works Department staff time and non-personnel costs used for general project management, design, engineering and inspection services for the City’s CIP projects. This allocation is for work on projects within the Streets and Highways fund including, but not limited to, the Americans with Disabilities Act (ADA) Transition Plan, Pedestrian and Bicycle Enhancement Facilities and the Uncontrolled Crosswalks Improvement Project.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	\$1,578,562	\$1,824,697	\$1,925,635	\$2,005,306	\$2,072,436	\$2,137,061	\$11,543,697

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Engineering Mgt Svcs	-	\$1,578,562	\$1,824,697	\$1,925,635	\$2,005,306	\$2,072,436	\$2,137,061	\$11,543,697
Total Expenditures	-	\$1,578,562	\$1,824,697	\$1,925,635	\$2,005,306	\$2,072,436	\$2,137,061	\$11,543,697

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | PW CAPITAL PROJECTS MANAGEMENT – STORM DRAIN

Project Number:	1899	Theme / Category:	Other Community Projects
Year Initiated:	2019	Project Manager:	Various
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	535 - Storm Drain
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Various		



Project Description The Public Works Capital Projects Management allocation is used to recoup the Public Works Department staff time and non-personnel costs used for general project management, design, engineering and inspection services for the City’s CIP projects. This allocation is for work on projects within the Storm Drains fund including, but not limited to, the Laurelwood Pump Station Rehabilitation project, Westside Retention Basin Pump Replacement project and the Storm Drain Slide Gate Rehabilitation project.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	\$230,506	\$299,447	\$314,551	\$327,582	\$338,544	\$349,091	\$1,859,721

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Engineering Mgt Svcs	-	\$230,506	\$299,447	\$314,551	\$327,582	\$338,544	\$349,091	\$1,859,721
Total Expenditures	-	\$230,506	\$299,447	\$314,551	\$327,582	\$338,544	\$349,091	\$1,859,721

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | PW CAPITAL PROJECTS MANAGEMENT - SEWER

Project Number:	1979	Theme / Category:	Other Community Projects
Year Initiated:	2019	Project Manager:	Various
Planned Completion Year:	Ongoing	Department:	Water and Sewer Utility Dept
Project Type:	Ongoing	Fund:	594 - Sewer Utility
Strategic Pillar		02 - Deliver and Enhance High Quality Efficient Services and Infrastructure	
Location	Various		



Project Description The Public Works Capital Projects Management allocation is used to recoup the Public Works Department staff time and non-personnel costs used for general project management, design, engineering and inspection services for the City's CIP projects. This allocation is for work on projects within the Sewer Utility fund including, but not limited to, the San Jose/Santa Clara Regional Wastewater Facility project, Sanitary Sewer Capacity Improvements project and the Sanitary Sewer System Condition Assessment project.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	\$780,594	\$744,199	\$789,658	\$828,878	\$1,018,935	\$1,050,677	\$5,212,941

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Engineering Mgt Svcs	-	\$780,594	\$744,199	\$789,658	\$828,878	\$1,018,935	\$1,050,677	\$5,212,941
Total Expenditures	-	\$780,594	\$744,199	\$789,658	\$828,878	\$1,018,935	\$1,050,677	\$5,212,941

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | PW CAPITAL PROJECTS MANAGEMENT – PARKS & RECREATION

Project Number:	3199	Theme / Category:	Other Community Projects
Year Initiated:	2019	Project Manager:	James Teixeira
Planned Completion Year:	Ongoing	Department:	Parks & Recreation
Project Type:	Distinct	Fund:	532 - Parks and Recreation
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Various		



Project Description The Public Works Capital Projects Management allocation is used to recoup the Public Works Department staff time and non-personnel costs used for general project management, design, engineering and inspection services for the City’s CIP projects. This allocation is for work on projects within the Parks and Recreation CIP fund including projects that increase play value and expand use. Projects include but are not limited to the Park Playground Rehabilitation project, Community Park North - Phase I project and the Saratoga Creek Trail project.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	\$806,595	\$646,878	\$679,257	\$707,290	\$730,985	\$753,825	\$4,324,830

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Engineering Mgt Svcs	-	\$806,595	\$646,878	\$679,257	\$707,290	\$730,985	\$753,825	\$4,324,830
Total Expenditures	-	\$806,595	\$646,878	\$679,257	\$707,290	\$730,985	\$753,825	\$4,324,830

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | PW CAPITAL PROJECTS MANAGEMENT - FIRE

Project Number:	4099	Theme / Category:	Other Community Projects
Year Initiated:	2019	Project Manager:	Various
Planned Completion Year:	Ongoing	Department:	Fire Department
Project Type:	Ongoing	Fund:	536 - Fire Department
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Various		



Project Description The Public Works Capital Projects Management allocation is used to recoup the Public Works Department staff time and non-personnel costs used for general project management, design, engineering and inspection services for the City's CIP projects. This allocation is for work on projects within the Fire Department CIP fund including, but not limited to, the Diesel Exhaust Removal Systems project, Protective Equipment Replacement project and the Fire Station 8 Fixture, Furniture & Equipment project.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	\$20,049	\$3,795	\$3,928	\$4,066	\$4,208	\$4,355	\$40,401

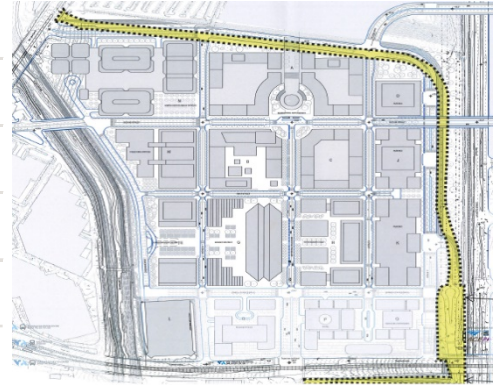
Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Engineering Mgt Svcs	-	\$20,049	\$3,795	\$3,928	\$4,066	\$4,208	\$4,355	\$40,401
Total Expenditures	-	\$20,049	\$3,795	\$3,928	\$4,066	\$4,208	\$4,355	\$40,401

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | RELATED GENERAL ADMIN PROJECT

Project Number:	4511	Theme / Category:	Other Community Projects
Year Initiated:	2019	Project Manager:	Ruth Shikada
Planned Completion Year:	Ongoing	Department:	Non-Departmental
Project Type:	Ongoing	Fund:	540 - Related Santa Clara Dvlpr Fund
Strategic Pillar	 01 - Promote and Enhance Economic, Housing and Transportation Development		
Location	5155 Stars & Stripes Drive Santa Clara, CA 95054		



Project Description

The Related Santa Clara Project consists of construction of a new multi-phased, mixed-use development of up to 9.16 million gross square feet of office buildings, retail and entertainment facilities, residential units, hotel rooms, surface and structured parking facilities, new open space and roads, landscaping and tree replacement, and new/upgraded/expanded infrastructure and utilities. On June 28, 2016, the Council approved a Disposition and Development Agreement (DDA), a Development Agreement (DA) and project entitlements for the Related Santa Clara Project (the "Project," also known as City Place). The Project involves development in several phases on 240 acres of land principally used as Santa Clara Golf & Tennis. The DDA and DA contemplated the need for financial resources from the Developer to fund third party costs to assist City staff in pre-development and permit processing efforts. In addition, the DA provided that the City would provide prompt expedited permit processing.

The Developer has agreed to fund a Priority Project Manager to act as a facilitator for all project approvals and as an intermediary between the City and the Developer for the processing of project approvals; to address issues and concerns during the development of the project; and, to promote consistency across City departments and outside agencies. This project covers the Project Manager costs. Due to the uncertain economic impact of COVID-19, project funding will be phased in based on need and is subject to change.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	\$332,850	-	\$394,696	\$409,624	\$420,666	\$432,244	\$1,990,080

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Salary And Wages - Regular	-	\$332,850	-	\$394,696	\$409,624	\$420,666	\$432,244	\$1,990,080
Total Expenditures	-	\$332,850	-	\$394,696	\$409,624	\$420,666	\$432,244	\$1,990,080

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | RELATED PERMIT WORK PROJECT

Project Number:	4512	Theme / Category:	Other Community Projects
Year Initiated:	2019	Project Manager:	Dolores Montenegro
Planned Completion Year:	Ongoing	Department:	Non-Departmental
Project Type:	Ongoing	Fund:	540 - Related Santa Clara Dvlpr Fund
Strategic Pillar	 01 - Promote and Enhance Economic, Housing and Transportation Development		
Location	5155 Stars & Stripes Drive Santa Clara, CA 95054		



Project Description

The Related Santa Clara Project consists of construction of a new multi-phased, mixed-use development of up to 9.16 million gross square feet of office buildings, retail and entertainment facilities, residential units, hotel rooms, surface and structured parking facilities, new open space and roads, landscaping and tree replacement, and new/upgraded/expanded infrastructure and utilities. On June 28, 2016, the Council approved a Disposition and Development Agreement (DDA), a Development Agreement (DA) and project entitlements for the Related Santa Clara Project (the "Project," also known as City Place). The Project involves development in several phases on 240 acres of land principally used as Santa Clara Golf & Tennis. The DDA and DA contemplated the need for financial resources from the Developer to fund third party costs to assist City staff in pre-development and permit processing efforts. In addition, the DA provided that the City would provide prompt expedited permit processing.

The Project Developer and their design team will be submitting to the City a number of plans and applications for plan review and permitting of Phases 1 and 2. The City does not currently have capacity to process the anticipated volume of plans in a timely fashion without significantly delaying the Project and other permit applications in the normal course of business. In order to meet the objectives set out in the DA and to mitigate impacts caused by the Project on other permit applications, the Developer has agreed to fund eight full-time equivalent positions necessary to plan review, manage the third party contracts and oversee the work and payment of permit fees. This Project initially funded the cost of these eight positions. However, due to the uncertain economic impact of COVID-19, Project funding will be phased in based on need and is subject to change.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	\$1,189,983	\$162,062	\$1,261,156	\$2,091,961	\$2,148,283	\$2,201,999	\$9,055,444

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Salary And Wages - Regular	-	\$1,189,983	\$162,062	\$1,261,156	\$2,091,961	\$2,148,283	\$2,201,999	\$9,055,444
Total Expenditures	-	\$1,189,983	\$162,062	\$1,261,156	\$2,091,961	\$2,148,283	\$2,201,999	\$9,055,444

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | PW CAPITAL PROJECTS MANAGEMENT - LIBRARY

Project Number:	5099	Theme / Category:	Other Community Projects
Year Initiated:	2019	Project Manager:	Various
Planned Completion Year:	Ongoing	Department:	Library Department
Project Type:	Ongoing	Fund:	537 - Library
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Various		



Project Description The Public Works Capital Projects Management allocation is used to recoup the Public Works Department staff time and non-personnel costs used for general project management, design, engineering and inspection services for the City's CIP projects. This allocation is for work on projects within the Library Department CIP fund.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	\$10,633	\$8,699	-	-	-	-	\$19,332

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Engineering Mgt Svcs	-	\$10,633	\$8,699	-	-	-	-	\$19,332
Total Expenditures	-	\$10,633	\$8,699	-	-	-	-	\$19,332

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | PW CAPITAL PROJECTS MANAGEMENT – PUBLIC BUILDINGS

Project Number:	6199	Theme / Category:	Other Community Projects
Year Initiated:	2019	Project Manager:	Various
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	538 - Public Buildings
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Various		



Project Description The Public Works Capital Projects Management allocation is used to recoup the Public Works Department staff time and non-personnel costs used for general project management, design, engineering and inspection services for the City's CIP projects. This allocation is for work on projects within the Public Buildings fund including, but not limited to, the City Building Assessment project, Repair to Historic Buildings project and the Stationary Standby Generators project.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	\$100,571	\$102,751	\$107,815	\$112,231	\$115,999	\$119,645	\$659,012

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Engineering Mgt Svcs	-	\$100,571	\$102,751	\$107,815	\$112,231	\$115,999	\$119,645	\$659,012
Total Expenditures	-	\$100,571	\$102,751	\$107,815	\$112,231	\$115,999	\$119,645	\$659,012

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | DOWNTOWN MASTER PLAN

Project Number:	6559	Theme / Category:	Other Community Projects
Year Initiated:	2018	Project Manager:	Lesley Xavier
Planned Completion Year:	2022	Department:	Community Development Department
Project Type:	Distinct	Fund:	539 - General Government
Strategic Pillar	 01 - Promote and Enhance Economic, Housing and Transportation Development		
Location	Downtown Area		



Project Description The development of a Master Plan for the Downtown area will provide opportunities to restore the City's traditional core. The Downtown Precise Plan shall include the land use planning elements required to support the revitalization and redevelopment of the area as a complete urban neighborhood. Specifically, the plan will define the land use plan for the area as well as policies, design guidelines, streetscape design, open space standards, zoning, etc., to implement the plan vision.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$90,000	\$578,346	\$100,000	-	-	-	-	\$768,346

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Engineering	\$90,000	\$578,346	\$100,000	-	-	-	-	\$768,346
Total Expenditures	\$90,000	\$578,346	\$100,000	-	-	-	-	\$768,346

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | PW CAPITAL PROJECTS MANAGEMENT – GENERAL GOVERNMENT

Project Number:	6599	Theme / Category:	Other Community Projects
Year Initiated:	2019	Project Manager:	Various
Planned Completion Year:	Various	Department:	Public Works
Project Type:	Ongoing	Fund:	539 - General Government
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Various		



Project Description The Public Works Capital Projects Management allocation is used to recoup the Public Works Department staff time and non-personnel costs used for general project management, design, engineering and inspection services for the City's CIP projects. This allocation is for work on projects within the General Government CIP fund including, but not limited to, the Morse Mansion Maintenance & Repair project and the Convention Center Repairs and Upgrades project.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	\$39,092	\$34,269	\$35,736	\$37,104	\$38,373	\$39,641	\$224,215

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Engineering Mgt Svcs	-	\$39,092	\$34,269	\$35,736	\$37,104	\$38,373	\$39,641	\$224,215
Total Expenditures	-	\$39,092	\$34,269	\$35,736	\$37,104	\$38,373	\$39,641	\$224,215

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | DOWNTOWN MASTER PLAN IMPLEMENTATION

Project Number:	New - 6560	Theme / Category:	Other Community Projects
Year Initiated:	2020	Project Manager:	Lesley Xavier
Planned Completion Year:	2022	Department:	Community Development Department
Project Type:	Ongoing	Fund:	539 - General Government
Strategic Pillar	 01 - Promote and Enhance Economic, Housing and Transportation Development		
Location	Downtown Area		



Project Description

The City and community have actively explored the opportunity of revitalizing Downtown Santa Clara. One of the key elements of both the community's vision and preliminary land use work completed by staff, was to restore the street grid system, including constructing Franklin and Washington streets to two-lane roads with parking and sidewalks. The reconstruction of Franklin street poses many challenges as a significant portion of future Franklin is owned by a private party. In July 2018, the City entered into two option agreements for the Franklin and Washington Street Right-of-way Easement Acquisition. The proposed funding of \$1,800,000 from the Land Sale Reserve is recommended to be allocated for future purchase of the easement.

In August 2015, the City Council adopted a Strategic Objective to evaluate a Santa Clara Downtown Project. The City then hired an urban design consultant to help facilitate a series of workshops and meetings, which were used to gather community input on a vision for the Downtown area's future development. Through this process, the community identified several objectives for the redevelopment of the Downtown area as a vibrant, pedestrian-oriented destination. The restoration of Franklin Street as a right-of-way open to vehicular traffic was identified as a primary objective. Additionally, based on the complexity of rebuilding Franklin Street including existing uses, construction constraints, financial feasibility and property ownership, certain sections of Franklin Street will need to be constructed in phases and will have interim levels of completion.

Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	\$1,800,000	-	-	-	-	\$1,800,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Land	-	-	\$1,800,000	-	-	-	-	\$1,800,000
Total Expenditures	-	-	\$1,800,000	-	-	-	-	\$1,800,000

Operating Impacts	-	-	-	-	-	-	-	-
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Parks and Trails

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INTRODUCTION

The capital projects in the Parks and Trails theme address the City Council’s adopted goal to “enhance community sports, recreational and arts assets” by providing measurably improved play value in inclusionary, environmentally sustainable, age-friendly Parks & Recreation facilities for all residents. It also includes Trails projects that serve a dual purpose of transportation (biking and walking) and recreation.

The Parks & Recreation Department previously conducted a Youth Sports Needs Assessment (Verde Design, Inc. 2014), an Aquatics Facility Needs Assessment (The Sports Management Group, 2014) and a Park and Recreation Facilities Development Impact Fee Study (Willdan, Inc. 2014, update 2019) all of which highlighted the need for expansion based on population growth projections. In addition, Parks & Recreation assets were identified in the Parks & Recreation Facility Condition Assessment (FCA) report (Kitchell, 2018) as in need of replacement and/or renewal to meet current building and accessibility codes, and U.S. Consumer Product Safety Commission guidelines.

Parks CIP projects adhere to City design criteria and incorporate community feedback through community input meetings and surveys during the design phase. Project scopes are scaled based on available funding with priority given to facilities that support youth, seniors and people with special needs. Other priorities may include installation of new, age-appropriate playground equipment, building modifications for accessibility compliance, access control, surfaces and walkway rehabilitation, irrigation system and landscape improvements, parking and building improvements and construction of new facilities. Projects may also include research, studies, and administration of park in-lieu fees for acquisition and development of new neighborhood and community parks.

Trails CIP projects in Santa Clara are existing creek trails that are used by residents and commuters. Of note is the existing San Tomas Aquino Creek Trail (STACT) which connects the San Francisco Bay Trail to Cabrillo Avenue in the center of the City. Within the CIP, there are projects that expand and maintain the City’s creek trail system according to the Trail Master Plan.

The inventory of parks and trails includes the following:

Neighborhood Parks	Neighborhood Parks
Agnew Park	Lick Mill Park
Bowers Park	Live Oak Park
Bracher Park	Machado Park
Bill Wilson Park	Mary Gomez Park & Pool
City Plaza Park	Maywood Park
Earl R. Carmichael Park	Meadow Park (Santa Clara Square)
Everett Souza Park & Community Garden	Montague Park
Everett Alvarez, Jr. Park	Parkway Park
Fairway Glen Park	Steve Carli Park
Fremont Park	Thamien Park
Fuller Street Park	Warburton Park & Pool
Henry Schmidt Park	Westwood Oaks Park
Homeridge Park	Recreational Trails
Jenny Strand Park	San Tomas Aquino/Saratoga Creek Trail
Larry J. Marsalli Park	Redwood Trail (Santa Clara Square)



Community Parks	Public Open Space
Central Park	Civic Center Park
Community Park North (Undeveloped)	Ulistac Natural Area
	Agnews Historic Park
Recreational Facilities	Mini Parks
Raymond G. Gamma Dog Park	Geof Goodfellow Sesquicentennial Park
Reed & Grant Streets Sports Park	Memorial Cross Park
Santa Clara P.A.L. BMX Track	Thomas Barrett Park
Santa Clara Youth Soccer Park	Rotary Park
Rev. Schmitt Youth Activity Center	War Memorial Playground

Funding Our Top Priorities

The projects included in the proposed CIP were determined in accordance with both the City Council’s strategic pillars and the budget priorities. Total funding for Parks & Trails projects falls under two Strategic Pillars as shown in the chart below.



The proposed five-year CIP Parks & Trails budget totals \$24.8 million. The CIP projects were prioritized by the following criteria:

Priority	Description
A	critical need mandated, emergency, or under construction
B	maintenance system reliability and/or ongoing operations
C	future system needs or future regulatory requirements
D	not critical, but achieve efficiencies and/or sustainability





The majority of projects are associated with playground rehabilitation which fall under Priority A. Rehabilitation projects are designed to expand capacity and play value in neighborhoods, bring the facilities up to current U.S. Consumer Product Safety Commission guidelines and make them accessible to all ages and abilities. Most funding of Priority B projects pertains to the Central Park Master Plan Projects which provide major park improvements. Priority C Projects are associated with new residential developments in progress and the need for parks and parkland for new residents. Priority D Projects are generally maintenance, rehabilitation or expansion of trails.

Project Highlights

Major projects in the Parks & Recreation program are detailed below.

Park Playground Rehabilitation

The CIP includes seven playground rehabilitations. The Magical Bridge All Inclusive playground at Central Park is a fully accessible, all-inclusive facility funded by a County of Santa Clara All Inclusive Playground Grant (AIPG) in the amount of \$1.8 million, a City match of \$1.4 million and \$500k Developer Contribution, and \$1.0 million to be fundraised by Magical Bridge Foundation. The neighborhood playgrounds at Westwood Oaks, Warburton, Rotary, Maywood and Earl Carmichael Parks and the entire Montague Park were identified as “Critical” and recommended for immediate replacement in the City’s Facility Condition Assessment Report (Kitchell 2018). They are funded from new residential development impact fees.

Considerations for playground rehabilitation are:

- **Elements of Play:** includes swinging, climbing, brachiating, spinning, sliding, balancing, sensory and free play;
- **Play Value** of the design: how many persons served, how often and for how long equipment is used;
- **Inclusive Play:** thoughtful application of universal design principles that includes provision of diverse activities that address the physical, social-emotional, sensory, cognitive, and communicative needs of all children, including those with disabilities;
- **Youth Physical Activity:** intentionally promote physical activity through active play and encourage the developmental progression of skills through healthy movement; and,
- **Nature Play:** design the play environment with the living landscape to promote higher levels of physical activity, increase play value, and enhance environmental sustainability.

The City works with a landscape/building architects to design new play spaces, incorporating community input through the Parks and Recreation Commission.

Community Park North- Phase I

Per Developer Agreement, a 34.9-acre parcel, formerly part of the City's golf course will be developed into Santa Clara's second community park. Phase I of the project will include community outreach, schematic design & design development, and program planning. This project is funded from Developer Contribution in the amount \$5 million, of which \$500,000 is for community input, a master plan, design and engineering and \$4.5 million is for construction of Phase I improvements.

Phase 1 improvements will be identified after the community outreach process and may include restrooms, a perimeter pathway, a multi-purpose sports field (baseball, cricket, lacrosse, other), a perimeter pathway connected to picnic areas, and other amenities.

Creek Trail Network Expansion Masterplan



In 2013, the City completed the Feasibility Study for the City's Creek Trail Network Expansion. The Feasibility Study analyzed the Calabazas Creek, Saratoga Creek and the San Francisco Public Utilities Commission's (SFPUC) Hetch Hetchy right-of-way (within Santa Clara city limits) regarding the feasibility of expanding the off-street trail network into these areas. Based on the 2013 effort, the City has hired a consultant to advance the Feasibility Study to a Master Plan. The Master Plan includes data collection, stakeholder coordination, preliminary engineering for the trail alignments and crossings, trail standards, public outreach, and preparation of the necessary environmental documents. This project does not include the construction of the expanded trail network.

Saratoga Creek Trail (Homeridge Park to Central Park)

This project will construct a pedestrian and bicycle trail between Homeridge Park, Bill Wilson, Jr. Park, and Central Park. Improvements include a paved trail adjacent to Saratoga Creek, undercrossing beneath Homestead Road and Kiely Boulevard, and a pedestrian bridge over Saratoga Creek adjacent to Kiely Boulevard. Additional elements include retaining walls, drainage facilities and relocations, utility relocations, maintenance access ramps relocations to the creek bed, curb, gutter, and sidewalk at trailheads, and landscape planting. The project is subject to approvals from Valley Water and other resource agencies. The project has grant funding under the One Bay Area Grant - Cycle 2 (OBAG 2) which was awarded funding to be received in FY 2021/22.

Annual Creek Trail Rehabilitation Program

This project performs pavement preventative maintenance and rehabilitation of STACT and the Guadalupe River Trail to extend the useful life of the City's trail system assets. The improvements under this project address the pavement maintenance and rehabilitation backlog according to the following workplan: FY 2020/21 (Guadalupe River Trail and STACT: SR 237 to Tasman Drive); FY 2021/22 (STACT: Tasman Drive to Scott Boulevard); FY 2022/23 (STACT: Scott Boulevard to El Camino Real).



Major Accomplishments

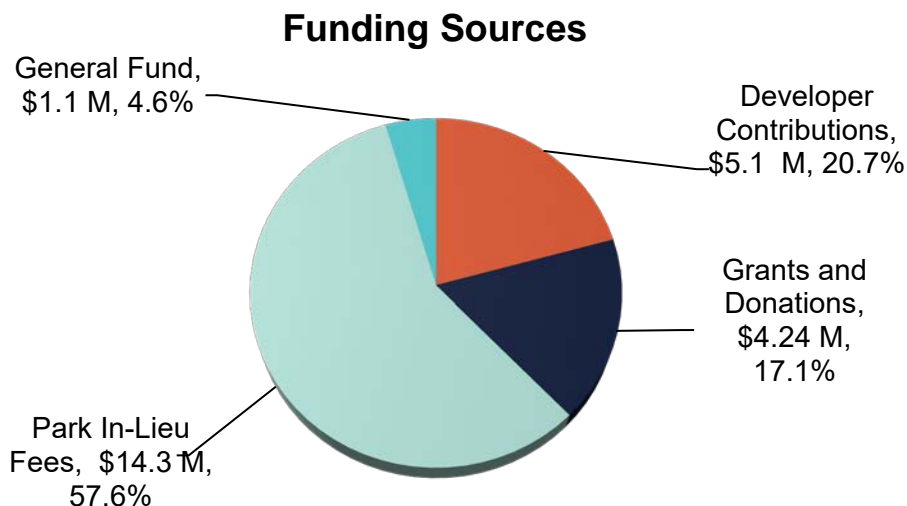
- Completion of the Reed & Grant Sports Park is anticipated once the County Health COVID-19 shelter-in-place order is lifted. The community park facility includes 4 synthetic soccer fields, and a natural grass field. All the fields will be lit to allow for play until 10 pm.
- In August 2014, the City purchased six parcels totaling 8.75 acres adjacent to the Raymond G. Gamma Dog Park. In December 2016, the City purchased another adjoining .29-acre parcel. These acquisitions represent the City’s largest park acquisitions in over a decade. Parkland Dedication Funds are paying for the design and construction of this community wide athletic facility and rehabilitation of the Raymond G. Gamma Dog Park.
- A 3,400 square foot Jerry Marsalli Community Recreation Building will host health and wellness and indoor fitness activities. The site has two parking lots with restrooms, a family picnic area and a playground. The site will host a diversity of park users and age groups and maximizes opportunities to connect as a community.
- Completed the Bowers Park playground rehabilitation and will complete the Machado Park playground rehabilitation once the County Health COVID-19 shelter-in-place order is lifted.
 - These are the first two inclusion based playgrounds in the City.
 - Increased play value and capacity.
 - Community input included on-site meetings with stakeholders and online survey during the design phase.
 - Both projects included grant funding from GameTime/ CPRS Statewide Healthy Play Initiative.





Financing Sources

Funding for CIP Projects is allocated from new residential development impact fees (Quimby Act; Mitigation Fee Act), developer contributions, grants, donations and the General Fund.



General Fund (Capital Project Reserves)

This funding from the General Fund supports the City’s projects that enhance citywide functions. Revenues are generated from tax revenues, fees from licenses and permits, fines and investment earnings.

Park in Lieu Fees (Quimby and MFA)

In July 2014, Council adopted Ordinance No.1928 which added Chapter 17.35 “Park and Recreational Land” to the Santa Clara City Code to require new residential developments after September 13, 2014 to provide developed park and recreational land, and/or pay a fee in-lieu thereof pursuant to the Quimby Act (“Quimby”) and/or the Mitigation Fee Act (“MFA”).

Developer Contributions

The City has proposed Parks and Trails projects supported by payments from developers. It is paid as part of the process of granting planning permission where additional infrastructure is required or to mitigate negative impacts.

Grants and Donations

The Department continues to seek out grant and donation funding for park facilities and trails projects, when available. Notable funding is the One Bay Area Grant - Cycle 2 (OBAG 2) for a creek trail project and donation from the Magical Bridge Foundation fundraising and California Park and Recreation Society (CPRS) Healthy Play Initiative.

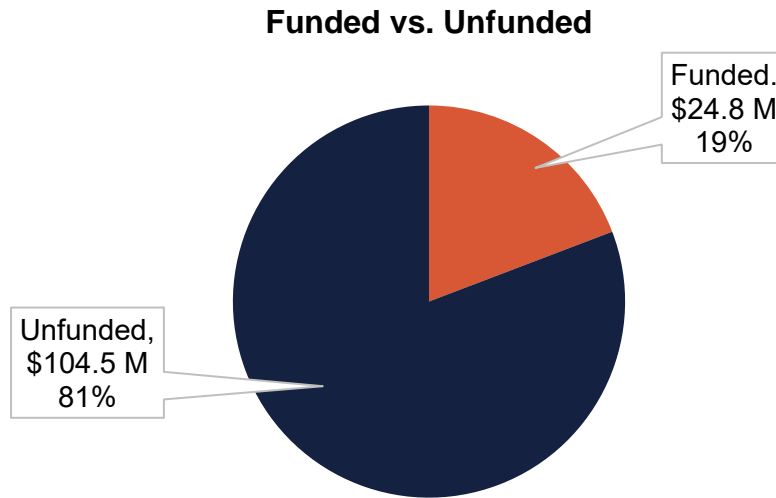
Operating Budget Impacts

For rehabilitation and Central Park Masterplan projects, current staffing is sufficient to maintain the completed projects. For Community Park North, expanded staffing, utilities and ongoing costs will be required to program and maintain the park. Phase I-Planning will inform staff of future needs. In addition, the City requires funding for construction, operation and maintenance for a minimum of 40 years from developer dedicated parkland or creation of a special district to fund operation and maintenance of new parks.

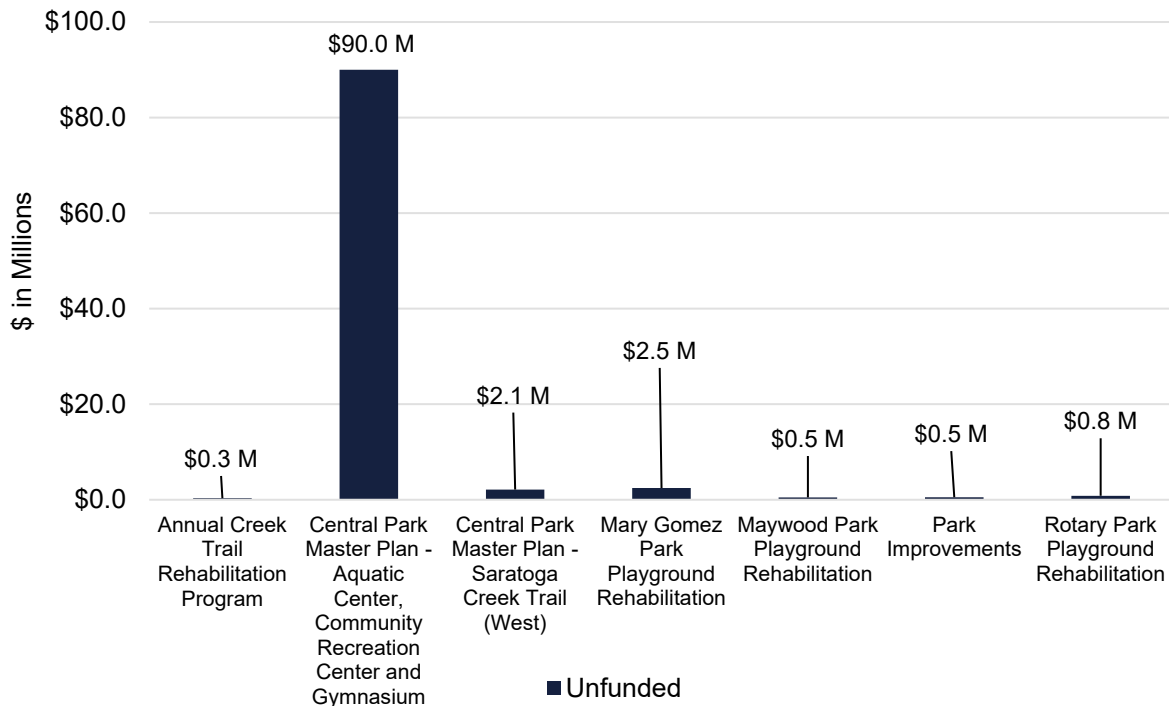


Unfunded Needs

Parks & Trails requested funding for projects totals \$129.3 million. Of this amount, \$24.8 million is funded, leaving \$104.5 million of unfunded needs. This funding request does not include all the project needs identified in the Facility Condition Assessment (Kitchell 2018).



The table below highlights the highest priority projects currently on the unfunded list in the Parks and Trails category. For more project information, please see the Unfunded Projects – Parks and Trails list at the end of this section.



Unfunded Parks projects will be brought forward as funding becomes available. Although \$118 million was requested in the current CIP budget, the Department’s need is greater, based on the Facility Needs Assessment (Kitchell, 2018):

- The funds required to repair or replace, not improve or expand, assets were estimated to be \$108.2 million.
 - This does not include an estimated 5% annual escalation.
 - This does not include improvements to assets; it is replacing like with like.
 - This does not include the need to expand capacity and parkland in line with population increases.
- The average age of park infrastructure was 45 years (the oldest being 116 years and the newest 2 years).
- Of the 28 City playgrounds, 18 (64%) were between 18 and 64 years old.
- The report indicated that 13% of park sites were in critical condition, 34% poor condition, 17% fair condition and 36% good condition.
- The report indicated that 7% of buildings, including the International Swim Center, were in critical condition, 20% poor condition, 20% fair condition and 53% good condition.
- Operating facilities beyond their intended life expectancy is not recommended and does not meet expanded community needs.
- Due to the condition of our aged infrastructure, failure to renew and replace assets on the required schedule may result in total system failure and cause facilities to be taken out of service.
- Delaying projects can increase cost by up to 50% in a 20-year period.

Unfunded Trails projects involve additional funding for the maintenance of the trails particularly for the Annual Creek Trail Rehabilitation Program, which is only funded for the first two years of the CIP. If timely repairs are not performed, future repair costs may be higher and City’s liability may increase.



FUNDED | PROJECTS BUDGETED COST SUMMARY

Parks and Trails Project	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Five-Year CIP Total
1203 - Annual Creek Trail Rehabilitation Program	\$300,000	\$360,000	\$580,000	-	-	-	\$940,000
1204 - Saratoga Creek Trail (Homeridge Park to Central Park)	\$4,241,221	-	\$2,025,000	-	-	-	\$2,025,000
3001 - Park Improvements	\$685,564	-	-	-	-	-	-
3008 - Townsend Field, Washington Ball Park, Elmer Johnson Field Rehabilitation	\$115,000	-	-	-	-	-	-
3177 - Athletic Facilities- Reed & Grant Street	\$2,370,310	-	-	-	-	-	-
3178 - Playground Construction	\$1,323,337	-	-	-	-	-	-
3179 - Ulistac Natural Area Maintenance	\$93,513	-	-	-	-	-	-
3180 - Youth Soccer Park Field #3	\$512,750	-	-	-	-	-	-
3181 - Park Impact Fees (Quimby, MFA, Developer) Monitoring Project	\$464,248	\$220,000	\$220,000	\$230,000	\$230,000	\$240,000	\$1,140,000
3182 - New Neighborhood Park & Community Garden (San Tomas & Monroe)	\$126,686	-	-	-	-	-	-
3183 - Central Park Magical Bridge Playground	\$3,700,000	\$1,000,000	-	-	-	-	\$1,000,000
3184 - Montague Park Enhancement	\$2,579,185	\$1,100,000	-	-	-	-	\$1,100,000
3186 - Fairway Glen Park Restroom	\$900,000	-	-	-	-	-	-
3189 - Homeridge Park Playground Rehabilitation	\$1,111,090	-	-	-	-	-	-
NEW - 137 - Hetch-Hetchy Trail Phase 1	-	-	\$790,000	-	-	-	\$790,000
NEW - 147 - San Tomas Aquino Creek Trail Underpass	-	-	\$2,449,000	-	-	-	\$2,449,000
NEW - 311 - Westwood Oaks Park Playground Rehabilitation	-	\$1,149,800	-	-	-	-	\$1,149,800
NEW - 312 - Warburton Park Playground Rehabilitation	-	-	\$1,331,800	-	-	-	\$1,331,800




FUNDED | PROJECTS BUDGETED COST SUMMARY

Parks and Trails Project	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Five-Year CIP Total
NEW - 313 - Rotary Park Playground Rehabilitation	-	\$235,000	-	-	-	-	\$235,000
NEW - 315 - Maywood Park Playground Rehabilitation	-	-	\$2,000,000	-	-	-	\$2,000,000
NEW - 317 - Earl Carmichael Park Playground Rehabilitation	-	-	-	\$2,955,700	-	-	\$2,955,700
NEW - 318 - Community Park North - Phase I	-	\$500,000	-	-	-	\$4,500,000	\$5,000,000
NEW - 320 - Central Park Master Plan - New Entrance, Access, and Parking Improvements	-	-	\$2,518,448	-	-	-	\$2,518,448
NEW - 326 - Mission Library Gazebo	-	\$200,000	-	-	-	-	\$200,000
Total Parks and Trails Projects	\$18,522,904	\$4,764,800	\$11,914,248	\$3,185,700	\$230,000	\$4,740,000	\$24,834,748



FUNDED | ANNUAL CREEK TRAIL REHABILITATION PROGRAM

Project Number:	1203	Theme / Category:	Parks and Trails
Year Initiated:	2018	Project Manager:	Vincent Luchessi
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Various locations along creek trails		



Project Description In 2019, the City Council adopted the Bicycle Plan Update 2018. Policy 2.C.1 of the Bicycle Masterplan states: "Develop a trail pavement management plan by 2020 and request funding through the capital budget process to perform necessary pavement maintenance" in order to enhance standard operating practices for bicycle facility maintenance. The trail pavements were inspected by a pavement management consultant in 2019 and a pavement management plan was developed. This project performs pavement preventative maintenance and rehabilitation for the San Tomas Aquino Creek Trail (STACT) and Guadalupe River Trail, including application of seals, removal and replacement of failed asphalt, repair of miscellaneous amenities, and replacing worn-out striping and markings. Preventative maintenance and repair of failed pavements extends the useful life of the City's trail system assets.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources		\$300,000	\$360,000	\$580,000	-	-	-	\$1,240,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	\$300,000	\$300,000	\$490,000	-	-	-	\$1,090,000
Engineering	-	-	\$60,000	\$90,000	-	-	-	\$150,000
Total Expenditures	-	\$300,000	\$360,000	\$580,000	-	-	-	\$1,240,000

Operating Impacts			-	-	-	-	-	-
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FUNDED | SARATOGA CREEK TRAIL (HOMERIDGE PARK TO CENTRAL PARK)

Project Number:	1204	Theme / Category:	Parks and Trails
Year Initiated:	2014	Project Manager:	Vincent Luchessi
Planned Completion Year:	FY 2022/23	Department:	Public Works
Project Type:	Distinct	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Along Saratoga Creek between Homeridge Park and Central Park		



Project Description This project is to construct a pedestrian and bicycle trail between Homeridge Park, Bill Wilson, Jr. Park, and Central Park. Improvements include a paved trail adjacent to Saratoga Creek, undercrossing beneath Homestead Road and Kiely Boulevard, and a pedestrian bridge over Saratoga Creek adjacent to Kiely Boulevard. Additional elements include retaining walls, drainage facilities and relocations, utility relocations, relocating maintenance access ramps to the creek bed, curb, gutter, and sidewalk at trailheads, and landscape planting. The project is subject to approvals necessary from Valley Water and resource agencies.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$577,676	\$4,241,221	-	\$2,025,000	-	-	-	\$6,843,897

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$375,354	\$3,616,221	-	\$1,340,000	-	-	-	\$5,331,575
Engineering	\$134,038	\$625,000	-	\$685,000	-	-	-	\$1,444,038
Salary And Wages - Regular	\$23,719	-	-	-	-	-	-	\$23,719
Srv From Other Funds- Alloc OH	\$30,807	-	-	-	-	-	-	\$30,807
Srv From Othr Funds- Alloc Ben	\$13,758	-	-	-	-	-	-	\$13,758
Total Expenditures	\$577,676	\$4,241,221	-	\$2,025,000	-	-	-	\$6,843,897

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | PARK IMPACT FEES (QUIMBY, MFA, DEVELOPER) MONITORING PROJECT

Project Number:	3181	Theme / Category:	Parks and Trails
Year Initiated:	2014	Project Manager:	James Teixeira
Planned Completion Year:	Ongoing	Department:	Parks & Recreation
Project Type:	Ongoing	Fund:	532 - Parks and Recreation
Strategic Pillar	 03 - Enhance Community Sports, Recreational and Arts Assets		
Location	Parks & Recreation Administration		



Project Description Chapter 17.35 of the City Code adopted by Ordinance #1928 in July 2014 and supported by the California Quimby Act and Mitigation Fee Act established parkland dedication and/or fees due in lieu of dedication. Up to 2% of fees are set aside for program implementation and monitoring activities including park system nexus study, audit, and land valuation/acquisition.

Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$504,280	\$464,248	\$220,000	\$220,000	\$230,000	\$230,000	\$240,000	\$2,108,528

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$78,616	-	-	-	-	-	-	\$78,616
Contingencies/Misc	\$1,440	-	-	-	-	-	-	\$1,440
Engineering	\$424,224	\$424,248	\$220,000	\$220,000	\$230,000	\$230,000	\$240,000	\$1,988,472
Salary And Wages - Regular	-	\$40,000	-	-	-	-	-	\$40,000
Total Expenditures	\$504,280	\$464,248	\$220,000	\$220,000	\$230,000	\$230,000	\$240,000	\$2,108,528

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | CENTRAL PARK MAGICAL BRIDGE PLAYGROUND

Project Number:	3183	Theme / Category:	Parks and Trails	
Year Initiated:	2016	Project Manager:	Huy Nguyen	
Planned Completion Year:	2022	Department:	Parks & Recreation	
Project Type:	Distinct	Fund:	532 - Parks and Recreation	
Strategic Pillar		03 - Enhance Community Sports, Recreational and Arts Assets		
Location	Central Park			

Project Description

In September 2013, the City Council adopted a goal to “enhance community sports and recreational assets.” Since then, the City of Santa Clara has committed to providing measurable play value in inclusionary, environmentally sustainable, age-friendly Parks & Recreation facilities for all residents. This project includes the installation of new playground and amenities at the Central Park that will also meet a diversity of special needs. The all-inclusive, all-access playground will provide a creative play space where people of all ages and abilities can explore at their own pace.

In FY 2016/17, Council allocated \$500,000 in Developer Contribution toward CIP #3183 Central Park Arbor Playground. In 2018, the City’s Facility Condition Assessment Report identified Central Park Arbor Center Playground condition as “Poor” and recommended immediate replacement. In FY2018/19 Council allocated an additional \$500,000 from the Capital Project Reserve. In 2019, the City was awarded a matching County of Santa Clara All Inclusive Playground Grant (AIPG) in the amount of \$1,765,020. In summer 2019, Council approved an agreement with Magical Bridge Foundation and Groundswell architects for community outreach, fundraising and design services.

In 2019, Central Park Master Plan identified the Arbor Center Area as a first year project which includes the Magical Bridge All Inclusive Playground.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources		\$3,700,000	\$1,000,000	-	-	-	-	\$4,700,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	\$3,700,000	-	-	-	-	-	\$3,700,000
Engineering	-	-	\$1,000,000	-	-	-	-	\$1,000,000
Total Expenditures	-	\$3,700,000	\$1,000,000	-	-	-	-	\$4,700,000

Operating Impacts			-	-	-	-	-	-
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FUNDED | MONTAGUE PARK ENHANCEMENT

Project Number:	3184	Theme / Category:	Parks and Trails
Year Initiated:	2018	Project Manager:	Falguni Amin
Planned Completion Year:	2022	Department:	Parks & Recreation
Project Type:	Distinct	Fund:	532 - Parks and Recreation
Strategic Pillar	 03 - Enhance Community Sports, Recreational and Arts Assets		
Location	3595 MacGregor Lane		



Project Description The Montague Park has not had any major rehabilitation since its construction in 1970. Many of the existing infrastructure components, including playground equipment, concrete pathway, and building, need to be rehabilitated to meet new building codes and accessibility requirements. The project will rehabilitate existing playground equipment, concrete pathway, turf, landscaping, building, and other site furnishings and amenities. This project increases play value and expands use.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$83,037	\$2,579,185	\$1,100,000	-	-	-	-	\$3,762,222

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	\$2,579,185	\$1,100,000	-	-	-	-	\$3,679,185
Engineering	\$83,037	-	-	-	-	-	-	\$83,037
Total Expenditures	\$83,037	\$2,579,185	\$1,100,000	-	-	-	-	\$3,762,222

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | HETCH-HETCHY TRAIL PHASE 1

Project Number:	NEW - 137	Theme / Category:	Parks and Trails
Year Initiated:	2020	Project Manager:	Benison Tran
Planned Completion Year:	FY 2022/23	Department:	Public Works
Project Type:	Distinct	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Stars and Stripes Dr.		



Project Description

Staff is currently working on a Creek Trail Network Expansion Master Plan (Project No. 1201) for the potential expansion of the City's trail network onto Calabazas Creek, Saratoga Creek and the San Francisco Public Utilities Commission's (SFPUC) Hetch-Hetchy right-of-way (within Santa Clara city limits). In 2016, the City submitted a grant application under the One Bay Area Grant Cycle 2 (OBAG 2) program which resulted in the City being awarded grant funds to construct the project.

This project will construct Phase 1 of the proposed Hetch-Hetchy trail (as identified in the Creek Trail Network Expansion Master Plan) which may consist of a 12-foot wide asphalt/concrete Class I bicycle and pedestrian facility along 0.3 miles of the Hetch-Hetchy right-of-way from Stars and Stripes Drive to San Tomas Aquino Creek and continuing along 0.6 miles near the top of the eastern bank of the San Tomas Aquino Creek to Agnew Road.

This project is contingent on the City Council approval of the Creek Trail Network Master Plan, the approval of the SFPUC and the Santa Clara Valley Water District. The funding represents the amount of approved OBAG grant funding. This project is partially funded where the required local match funding and estimated remaining project costs required to deliver this project are currently unfunded and discussed in the unfunded section.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	-	\$790,000	-	-	-	\$790,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	-	\$790,000	-	-	-	\$790,000
Total Expenditures	-	-	-	\$790,000	-	-	-	\$790,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | SAN TOMAS AQUINO CREEK TRAIL UNDERPASS

Project Number:	NEW - 147	Theme / Category:	Parks and Trails
Year Initiated:	2020	Project Manager:	Huy Nguyen
Planned Completion Year:	FY 2024/25	Department:	Public Works
Project Type:	Distinct	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	West bank of San Tomas Aquino Creek		



Project Description

Currently there are three pedestrian bridges that intersect the San Tomas Aquino Creek Trail just south of Tasman Drive and adjacent to Levi's Stadium. During Levi's Stadium events, the portion of the trail in front of the Stadium is closed due to security and safety concerns and trail users are detoured. The project will construct 0.25 miles of a Class I bicycle and pedestrian underpass facility along the west bank of San Tomas Aquino Creek beginning at the existing Tasman Drive underpass and continuing under three pedestrian bridges adjacent to existing trail and Levi's Stadium. The project will include a minimum 10' wide trail paved with asphalt and concrete with retaining walls to complement the adjacent trail facility. The project will also include striping and signage. This project is contingent on the approval of the Santa Clara Valley Water District. The \$2,449,000 shown funded below only represents the amount of approved OBAG grant funding. The required local match funding and the estimated remaining costs required to deliver this project are currently unfunded and discussed in the unfunded section.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	-	\$2,449,000	-	-	-	\$2,449,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	-	\$2,449,000	-	-	-	\$2,449,000
Total Expenditures	-	-	-	\$2,449,000	-	-	-	\$2,449,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | WESTWOOD OAKS PARK PLAYGROUND REHABILITATION

Project Number:	NEW - 311	Theme / Category:	Parks and Trails
Year Initiated:	2019	Project Manager:	Falguni Amin
Planned Completion Year:	FY 2022/23	Department:	Parks & Recreation
Project Type:	Distinct	Fund:	532 - Parks and Recreation
Strategic Pillar	 03 - Enhance Community Sports, Recreational and Arts Assets		
Location	Westwood Oaks Park		



Project Description

This project will renovate the Westwood Oaks Park playground to meet accessibility standards, consumer product safety guidelines and measurably improved recreational play value. This project increases play value and expands use. Funding for this project is allocated from new residential development impact fees (Quimby Act) as well as donations received by the Parks & Recreation Department.

In September 2013, the City Council adopted a goal to “Enhance Community Sports, Recreational and Arts Assets.” Since then, the City of Santa Clara has committed to providing measurable play value in inclusionary, environmentally sustainable, age-friendly Parks & Recreation facilities for all residents. In the City’s 2017 Facility Condition Assessment Report (Kitchell), Westwood Oaks Park Playground was identified as “Critical” and recommended for immediate replacement. The Parks & Recreation Commission has prioritized this playground for replacement.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	\$1,149,800	-	-	-	-	\$1,149,800

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	\$816,900	-	-	-	-	\$816,900
Engineering	-	-	\$332,900	-	-	-	-	\$332,900
Total Expenditures	-	-	\$1,149,800	-	-	-	-	\$1,149,800

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | WARBURTON PARK PLAYGROUND REHABILITATION

Project Number:	NEW - 312	Theme / Category:	Parks and Trails
Year Initiated:	2019	Project Manager:	Falguni Amin
Planned Completion Year:	2023	Department:	Parks & Recreation
Project Type:	Distinct	Fund:	532 - Parks and Recreation
Strategic Pillar	 03 - Enhance Community Sports, Recreational and Arts Assets		
Location	Warburton Park		



Project Description This project will renovate the Warburton Park playground to meet accessibility standards, consumer product safety guidelines and measurably improved recreational play value. This project increases play value and expands use. Funding for this project is allocated from new residential development impact fees (Quimby Act) as well as donations received by the Parks & Recreation Department.

In September 2013, the City Council adopted a goal to “Enhance Community Sports, Recreational and Arts Assets.” Since then, the City of Santa Clara has committed to providing measurable play value in inclusionary, environmentally sustainable, age-friendly Parks & Recreation facilities for all residents. In the City’s 2017 Facility Condition Assessment Report (Kitchell), Warburton Park Playground was identified as “Critical” and recommended for immediate replacement. The Parks & Recreation Commission has prioritized this playground for replacement.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	-	\$1,331,800	-	-	-	\$1,331,800

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	-	\$998,900	-	-	-	\$998,900
Engineering	-	-	-	\$332,900	-	-	-	\$332,900
Total Expenditures	-	-	-	\$1,331,800	-	-	-	\$1,331,800

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | ROTARY PARK PLAYGROUND REHABILITATION

Project Number:	NEW - 313	Theme / Category:	Parks and Trails
Year Initiated:	2019	Project Manager:	Falguni Amin
Planned Completion Year:	2023	Department:	Parks & Recreation
Project Type:	Distinct	Fund:	532 - Parks and Recreation
Strategic Pillar	 03 - Enhance Community Sports, Recreational and Arts Assets		
Location	Rotary Park		



Project Description This project will renovate the Rotary Park playground to meet accessibility standards, consumer product safety guidelines and measurably improved recreational play value. This project increases play value and expands use. Funding for this project is allocated from new residential development impact fees (Quimby Act) as well as donations received by the Parks & Recreation Department.

In September 2013, the City Council adopted a goal to “Enhance Community Sports, Recreational and Arts Assets.” Since then, the City of Santa Clara has committed to providing measurable play value in inclusionary, environmentally sustainable, age-friendly Parks & Recreation facilities for all residents. In the City’s 2017 Facility Condition Assessment Report (Kitchell), the Rotary Park Playground was identified as “Critical” and recommended for immediate replacement. The Parks & Recreation Commission has prioritized this playground for replacement.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	\$235,000	-	-	-	-	\$235,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Engineering	-	-	\$235,000	-	-	-	-	\$235,000
Total Expenditures	-	-	\$235,000	-	-	-	-	\$235,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | MAYWOOD PARK PLAYGROUND REHABILITATION

Project Number:	NEW - 315	Theme / Category:	Parks and Trails
Year Initiated:	2019	Project Manager:	Falguni Amin
Planned Completion Year:	2025	Department:	Parks & Recreation
Project Type:	Distinct	Fund:	532 - Parks and Recreation
Strategic Pillar	 03 - Enhance Community Sports, Recreational and Arts Assets		
Location	Maywood Park		



Project Description

This project will renovate the Maywood Park playground to meet accessibility standards, consumer product safety guidelines and measurably improved recreational play value. This project increases play value and expands use. Funding for this Capital Improvement Project is allocated from new residential development impact fees (Quimby Act) as well as donations received by the Parks & Recreation Department.

In September 2013, the City Council adopted a goal to “Enhance Community Sports, Recreational and Arts Assets.” Since then, the City of Santa Clara has committed to providing measurable play value in inclusionary, environmentally sustainable, age-friendly Parks & Recreation facilities for all residents. In the City’s 2017 Facility Condition Assessment Report (Kitchell), the Maywood Park Playground was identified as “Critical” and recommended for immediate replacement. The Parks & Recreation Commission has prioritized this playground for replacement.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	-	\$2,000,000	-	-	-	\$2,000,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	-	\$1,461,600	-	-	-	\$1,461,600
Engineering	-	-	-	\$538,400	-	-	-	\$538,400
Total Expenditures	-	-	-	\$2,000,000	-	-	-	\$2,000,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | EARL CARMICHAEL PARK PLAYGROUND REHABILITATION

Project Number:	NEW - 317	Theme / Category:	Parks and Trails
Year Initiated:	2019	Project Manager:	Falguni Amin
Planned Completion Year:	2025	Department:	Parks & Recreation
Project Type:	Distinct	Fund:	532 - Parks and Recreation
Strategic Pillar	 03 - Enhance Community Sports, Recreational and Arts Assets		
Location	Earl Carmichael Park		



Project Description This project will renovate the Earl Carmichael Park playground to meet accessibility standards, consumer product safety guidelines and measurably improved recreational play value. This project increases play value and expands use. Funding for this Capital Improvement Project is allocated from new residential development impact fees (Quimby Act) as well as donations received by the Parks & Recreation Department.

In September 2013, the City Council adopted a goal to “Enhance Community Sports, Recreational and Arts Assets.” Since then, the City of Santa Clara has committed to providing measurable play value in inclusionary, environmentally sustainable, age-friendly Parks & Recreation facilities for all residents. In the City’s 2017 Facility Condition Assessment Report (Kitchell), Earl Carmichael Park Playground was identified as “Critical” and recommended for immediate replacement. The Parks & Recreation Commission has prioritized this playground for replacement.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	-	-	\$2,955,700	-	-	\$2,955,700

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	-	-	\$2,290,700	-	-	\$2,290,700
Engineering	-	-	-	-	\$665,000	-	-	\$665,000
Total Expenditures	-	-	-	-	\$2,955,700	-	-	\$2,955,700

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | COMMUNITY PARK NORTH - PHASE I

Project Number:	NEW - 318	Theme / Category:	Parks and Trails
Year Initiated:	2019	Project Manager:	Falguni Amin
Planned Completion Year:	2022	Department:	Parks & Recreation
Project Type:	Distinct	Fund:	532 - Parks and Recreation
Strategic Pillar	 03 - Enhance Community Sports, Recreational and Arts Assets		
Location	Stars and Stripes Dr.		



Project Description

Per the Developer agreement, the City will be receiving a 34.9-acre parcel, formerly part of the City's golf course, to develop into Santa Clara's second community park. Phase I of the project will include community outreach, schematic design and design development, and program planning. Phase 1 improvements will be identified after the community outreach process and may include restrooms, a perimeter pathway, a multi-purpose sports field (baseball, cricket, lacrosse, other), a perimeter pathway connected to picnic areas, and other amenities.

In September 2013, Council adopted a strategic goal to "Enhance Community Sports, Recreational and Arts Assets" to address the immediate demand and the future need for additional community soccer and other recreational and athletic facilities.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	\$500,000	-	-	-	\$4,500,000	\$5,000,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	-	-	-	-	\$4,500,000	\$4,500,000
Engineering	-	-	\$500,000	-	-	-	-	\$500,000
Total Expenditures	-	-	\$500,000	-	-	-	\$4,500,000	\$5,000,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | CENTRAL PARK MASTER PLAN - NEW ENTRANCE, ACCESS, AND PARKING IMPROVEMENTS

Project Number:	NEW - 320	Theme / Category:	Parks and Trails
Year Initiated:	2019	Project Manager:	Huy Nguyen
Planned Completion Year:	2023	Department:	Parks & Recreation
Project Type:	Distinct	Fund:	532 - Parks and Recreation
Strategic Pillar	 03 - Enhance Community Sports, Recreational and Arts Assets		
Location	Central Park		



Project Description

In accordance with the Central Park Master Plan, this project adds a new, safe and accessible entrance to Central Park near the Magical Bridge Playground and the Veteran's Memorial at the corner of Kaiser Dr. and Kiely Blvd. This project includes installation of the new entrance and related accessibility, landscaping and safety improvements that will enhance safe access/egress for pedestrians, bicyclists and vehicles to the park from Keily Blvd. at Kaiser (currently signized intersection). When complete there will be 39 new parking spaces, new landscaping and accessible pathways to the park and its amenities (Central Park Community Recreation Center (CRC), Veteran's Memorial, Playground).

In September 2013, the City Council adopted a goal to "Enhance Community Sports, Recreational and Arts Assets." Since then, the City of Santa Clara has committed to providing measurable play value in inclusionary, environmentally sustainable, age-friendly Parks & Recreation facilities for all residents.

In 2018, the City's Facility Condition Assessment Report (Kitchell), identified the CRC Parking Lot as needing replacement.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	-	\$2,518,448	-	-	-	\$2,518,448

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	-	\$1,472,776	-	-	-	\$1,472,776
Engineering	-	-	-	\$1,045,672	-	-	-	\$1,045,672
Total Expenditures	-	-	-	\$2,518,448	-	-	-	\$2,518,448

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | MISSION LIBRARY GAZEBO

Project Number:	NEW - 326	Theme / Category:	Parks and Trails
Year Initiated:	2020	Project Manager:	Falguni Amin
Planned Completion Year:	2021	Department:	Parks & Recreation
Project Type:	Distinct	Fund:	532 - Parks and Recreation
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Lexington and Main St.		



Project Description The City Plaza Park Gazebo at Mission Library has been identified as an opportunity to create Placemaking in City facilities. The Parks & Recreation Department is working with a consultant to develop design concepts that were presented to the public in March 2020 in a stakeholder meeting. Once a design is chosen, the design, engineering and construction process will begin.

Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	\$200,000	-	-	-	-	\$200,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	\$150,000	-	-	-	-	\$150,000
Engineering	-	-	\$50,000	-	-	-	-	\$50,000
Total Expenditures	-	-	\$200,000	-	-	-	-	\$200,000

Operating Impacts	-	-	-	-	-	-	-	-
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UNFUNDED PROJECTS | PARKS AND TRAILS

1203 - Annual Creek Trail Rehabilitation Program

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
-	-	\$330,000	-	-	\$330,000

In 2019, the City Council adopted the Bicycle Plan Update 2018. Policy 2.C.1 of the Bicycle Masterplan states: "Develop a trail pavement management plan by 2020 and request funding through the capital budget process to perform necessary pavement maintenance" in order to enhance standard operating practices for bicycle facility maintenance. The trail pavements were inspected by a pavement management consultant in 2019 and a pavement management plan was developed. This project would fund pavement preventative maintenance and rehabilitation for the San Tomas Aquino Creek Trail (STACT) and Guadalupe River Trail, including application of seals, removal and replacement of failed asphalt, repair of miscellaneous amenities, and replacing worn-out striping and markings. Preventative maintenance and repair of failed pavements extends the useful life of the City's trail system assets. The project is recommended for funding for the first two years. The third-year cost to complete repairs is unfunded.

3001 - Park Improvements

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
-	-	\$165,000	\$173,000	\$181,000	\$519,000

This project would fund the refurbishment, reconstruction or repair of park sports courts, pathways, parking lots, signs, picnic areas, irrigation systems, restrooms, windows and building exteriors, sports turf, lighting, HVAC, electrical systems, roofs, security systems and related facilities. Projects are identified during park master planning or as replacement needs arise. Projects move forward as funding becomes available.

NEW - 137 - Hetch-Hetchy Trail Phase 1

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$250,000	\$470,000	-	-	-	\$720,000

Staff is currently working on a Creek Trail Network Expansion Master Plan (Project No. 1201) for the potential expansion of the City's trail network onto Calabazas Creek, Saratoga Creek and the San Francisco Public Utilities Commission's (SFPUC) Hetch-Hetchy right-of-way (within Santa Clara city limits). In 2016, the City submitted a grant application under the One Bay Area Grant Cycle 2 (OBAG 2) program which resulted in the City being awarded grant funds of \$790,000 to construct the project and renders the project partially funded. Additional City funding is needed to cover the city grant match of \$210,000 and the remaining estimated construction project costs of \$510,000. Staff is requesting a grant deadline extension and will seek other funding opportunities.



UNFUNDED PROJECTS | PARKS AND TRAILS

NEW - 147 - San Tomas Aquino Creek Trail Underpass					
FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$1,445,282	\$2,628,800	-	-	-	\$4,074,082

Currently there are three pedestrian bridges that intersect the San Tomas Aquino Creek Trail just south of Tasman Drive and adjacent to Levi's Stadium. These intersecting points create potential conflicts with trail users. During Levi's Stadium events, this portion of the trail is closed due to security and safety concerns and trail users are detoured. The project will construct 0.25 miles of a Class I bicycle and pedestrian underpass facility along the west bank San Tomas Aquino Creek beginning at the existing Tasman Drive underpass and continuing under three pedestrian bridges adjacent to existing trail and Levi's Stadium. The project will include a minimum 10' wide trail paved with asphalt and concrete with retaining walls to complement the adjacent trail facility. The project will also include striping and signage. Project costs that cannot be covered with the grant funding available are unfunded. This unfunded amount includes the local city match of \$1,021,200 and additional funding needed to cover engineering and construction costs of \$3,052,882. Per grant requirements, the project's design must be completed by Fall 2021. Staff is requesting a grant deadline extension and will seek other funding opportunities. Public safety staff are investigating alternative options to limit the existing conflicts with trail users thereby reducing the need for this project.

NEW - 313 - Rotary Park Playground Rehabilitation					
FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$826,900	-	-	-	-	\$826,900

In the City's 2017 Facility Condition Assessment Report (Kitchell), Rotary Park Playground was identified as "Critical" and recommended for immediate replacement. The Parks & Recreation Commission has prioritized this playground for replacement. The City will be renovating the Rotary Park playground to meet accessibility standards, consumer product safety guidelines and measurably improved recreational play value. This project increases play value and expands use. Funding for this Capital Improvement Project is allocated from new residential development impact fees (Quimby Act) as well as donations received by the Parks & Recreation Department.

NEW - 315 - Maywood Park Playground Rehabilitation					
FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
-	\$493,700	-	-	-	\$493,700

In the City's 2017 Facility Condition Assessment Report (Kitchell), Maywood Park Playground was identified as "Critical" and recommended for immediate replacement. The Parks & Recreation Commission has prioritized this playground for replacement. The City will be renovating the Maywood Park playground to meet accessibility standards, consumer product safety guidelines and measurably improved recreational play value. This project increases play value and expands use. Funding for this Capital Improvement Project is allocated from new residential development impact fees (Quimby Act) as well as donations received by the Parks & Recreation Department. Project will be completed as funds become available.



UNFUNDED PROJECTS | PARKS AND TRAILS

NEW - 316 - Mary Gomez Park Playground Rehabilitation

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
-	-	-	\$2,446,900	-	\$2,446,900

In the City's 2017 Facility Condition Assessment Report (Kitchell), Mary Gomez Park Playground was identified as "Critical" and recommended for immediate replacement. The Parks & Recreation Commission has prioritized this playground for replacement. This project would renovate the Mary Gomez Park playground to meet accessibility standards, consumer product safety guidelines and measurably improved recreational play value. This project increases play value and expands use.

NEW - 319 - Central Park Master Plan - Saratoga Creek Trail (West)

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$2,126,700	-	-	-	-	\$2,126,700

The proposed project aligns with seven of the Central Park Master Plan Guiding Principles and would provide connectivity and accessibility while enhancing the natural habitat. In 2019 the Department concluded the Central Park Master Plan. If funded, this project would provide an improved trail along the west side of Saratoga Creek which is currently a gravel Emergency Vehicle Access road. It would also provide additional upland habitat and associated fencing, interpretive signage, seating, lighting at pedestrian crossings and other trail enhancements. The project was previously reviewed as part of the Aquatic Center CEQA and would cause less than significant impacts that could be mitigated.

NEW - 321 - Central Park Arbor Center Area Improvements

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$2,933,800	-	-	-	-	\$2,933,800

In 2018, the City's Facility Condition Assessment Report (Kitchell), identified Central Park Arbor Center as "poor" and recommended for renewal. This project will replace the restroom, improve parking lot pathways, lighting, and landscaping. The Central Park Master Plan identifies the Arbor Center Area as a first year project. The restroom and pavilion parking lot will be used by the all-inclusive playground to be constructed in the Central Park. Additional improvements around the new facility will be needed. Funds will be needed for restroom, parking lot and pathway improvements. Project will be undertaken as funding becomes available.



UNFUNDED PROJECTS | PARKS AND TRAILS

NEW - 322 - Central Park Master Plan - Aquatic Center, Community Recreation Center and Gymnasium					
FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
-	-	-	-	\$90,000,000	\$90,000,000

In 2018, the City's Facility Condition Assessment Report (Kitchell), identified the Central Park International Swim Center (ISC) as critical and beyond its useful life, needing replacement. In 2019 the Department concluded the Central Park Master Plan. If funded, this project would provide a new aquatics center, reconfigured parking, site lighting, etc. adjacent to the Community Recreation Center to address traffic, parking, noise and issues with the current Swim Center. In addition, the Community Recreation Center will be refurbished and an indoor gymnasium will be added to the site.

Five-Year CIP Total Unfunded Need:	\$104,471,082
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Sewer Utility

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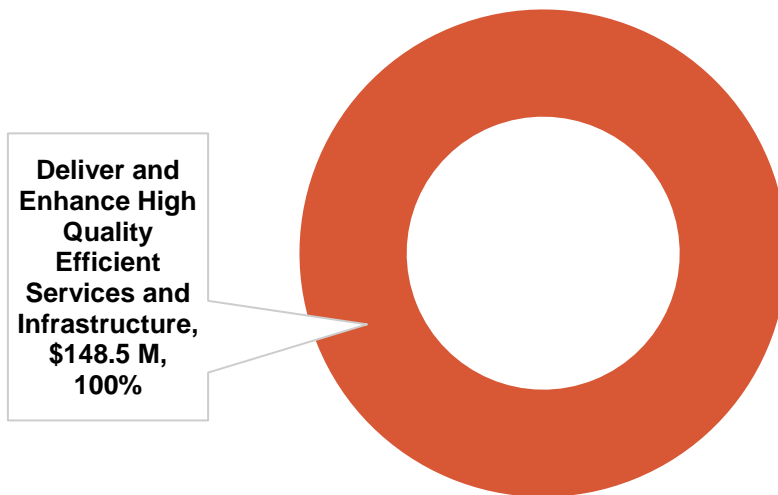
INTRODUCTION

The capital projects within the Sewer Utility category all aim to maintain the sanitary sewer lift/pump stations and assist with maintaining storm water pump stations to ensure reliable service. These projects provide for the maintenance of a sanitary sewage collection system which collects and conveys wastewater to the jointly owned San José-Santa Clara Regional Wastewater Facility. Additionally, this program funds property line clean-outs and the implementation of the Sanitary Sewer Management Plan.

Sewer Utility Program Infrastructure	
Sanitary Sewer Lift/Pump Stations	8
Miles of Sanitary Sewer System	288
Service Connections (approximate)	26,000
Discharge into Collection System	13-14 million gallons

Funding Our Top Priorities

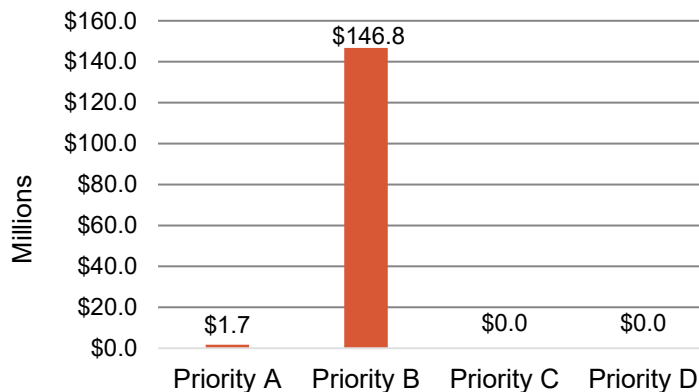
The projects included in the proposed CIP were determined in accordance with both the City Council’s strategic pillars and the budget priorities. Below illustrates the funding amount per Strategic Pillar within the Sewer Utility program. As a joint owner of the Regional Wastewater Facility, the City of Santa Clara coordinates with the City of San José to determine the funding required for this project. Additionally, program priorities are guided by the Sanitary Sewer Master Plan, which is updated every few years. This plan identifies any deficiencies in the sewer infrastructure that need to be addressed to ensure reliability. The following chart depicts the total funding in the Sewer Utility program by strategic pillar.



The proposed five-year CIP Sewer Utility budget totals \$148.5 million. The CIP projects were prioritized by the following criteria:



Priority	Description
A	critical need mandated, emergency, or under construction
B	maintenance system reliability and/or ongoing operations
C	future system needs or future regulatory requirements
D	not critical, but achieve efficiencies and/or sustainability



Project Highlights

Major projects in the Sewer Utility program are detailed below.

San José-Santa Clara Regional Wastewater Facility

This project funds the City of Santa Clara’s share of the 30-year CIP at the San José-Santa Clara Regional Wastewater Facility (RWF). The City co-owns the RWF jointly with the City of San José. Santa Clara has input on the CIP expenditures and budget through staff level collaboration with San José and Council involvement with the Treatment Plant Advisory Committee (TPAC). City of Santa Clara staff operate and maintain the wastewater collection system in collaboration with San José staff.



Sanitary Sewer Capacity Improvements

This project funds the design and construction of sanitary sewer infrastructure based on capacity deficiencies that were identified in the 2016 Sanitary Sewer Master Plan Update. This project is intended to provide sanitary sewer system conveyance capacity and reliable infrastructure to meet current capacity needs and any future increased capacity needs caused by development, the deterioration of existing infrastructure, or any other factors. The need for capacity upgrades continues to be analyzed and will continue to be identified based on changing field conditions, updated hydraulic modeling, or additional study.



Sanitary Sewer Condition Assessment



This project funds repairs to the sanitary sewer system that were identified by cleaning and CCTV inspections of the sewer collection system funded by the Sanitary Sewer System Condition Assessment project also in this program. The assessment of the system is on a four-year cycle and deficiencies will be rated based on accepted industry ratings systems, namely the National Association of Sewer Service Companies (NASSCO) system. The most serious deficiencies will be prioritized each year.

Major Accomplishments

- Certification of update to Sewer System Management Plan (SSMP).
- Ongoing assessment of sewer infrastructure by CCTV. Approximately 310,000 linear feet completed in FY 2018/19.
- Completed emergency sewer repair and replacement of major infrastructure on Lafayette Street.
- Department of Public Works completed repair and replacement of approximately 3.7 million linear feet of sanitary sewer main.
- Active participation in Treatment Plant Advisory Committee (TPAC) including review, coordination, and oversight of capital projects at co-owned RWF.

Financing Sources

Customer Service Charges

The Sewer Utility program is funding through transfers from the Sewer Utility Fund. This utility generates revenue primarily through customer service charges from both residences and businesses.

Debt Issuance

The San José-Santa Clara Regional Wastewater Facility project has significant costs. In accordance with costs estimates provided to the City by the City of San José, the Water and Sewer Utilities Department anticipates a \$50.0 million debt issuance prior to the close of FY 2019/20 to help fund this project.

Operating Budget Impacts

There are no additional operating budget impacts associated with the funded projects.

Unfunded Needs

Through this five-year CIP, all capital needs in the Sewer Utility program are fully funded.




FUNDED | PROJECTS BUDGETED COST SUMMARY

Sewer Utility Project	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Five-Year CIP Total
1907 - Development Extensions	\$220,445	-	-	-	-	-	-
1908 - S.J.-S.C. Regional Wastewater Facility	\$50,017,057	\$31,759,400	\$25,374,842	\$31,599,037	\$5,900,965	\$15,751,414	\$110,385,658
1909 - Sanitary Sewer Capacity Improvements	\$19,082,282	\$3,000,000	\$4,110,000	\$3,000,000	\$3,000,000	\$3,000,000	\$16,110,000
1911 - Sanitary Sewer System Condition Assessment	\$2,793,613	\$3,500,000	\$1,500,000	\$1,500,000	\$500,000	-	\$7,000,000
1912 - Sanitary Sewer System Improvements	\$7,511,732	\$2,615,000	\$2,718,000	\$2,830,000	\$2,501,700	\$2,601,600	\$13,266,300
1913 - Sanitary Sewer Pump Station Improvements	\$60,000	-	-	-	-	-	-
1916 - Walsh Avenue @ San Tomas Aquino Creek Sanitary Sewer Siphon Relocation	\$750,000	-	-	-	-	-	-
1919 - Sanitary Sewer Hydraulic Modeling As Needed Support	\$76,361	\$495,752	\$300,000	\$70,752	\$70,752	\$300,000	\$1,237,256
NEW - 191 - Sanitary Sewer Master Plan Update	-	-	-	\$500,000	-	-	\$500,000
Total Sewer Utility Projects	\$80,511,490	\$41,370,152	\$34,002,842	\$39,499,789	\$11,973,417	\$21,653,014	\$148,499,214



FUNDED | S.J.-S.C. REGIONAL WASTEWATER FACILITY

Project Number:	1908	Theme / Category:	Sewer Utility
Year Initiated:	2008	Project Manager:	Shilpa Mehta
Planned Completion Year:	FY 2043	Department:	Water and Sewer Utility Dept
Project Type:	Distinct	Fund:	594 - Sewer Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Los Esteros Road, San Jose		



Project Description The Regional Wastewater Facility (RWF) is jointly owned by the City of San José and the City of Santa Clara (City). This project funds the City of Santa Clara’s portion of the RWF infrastructure rebuild. This project is based on the 2013 Plant Master Plan that had an anticipated 30-year rebuilding period. The next five years of this CIP, approximately \$100 million is scheduled. With guidance from City Council and the Treatment Plant Advisory Committee, City staff works closely with City of San José staff on the RWF capital expenditures. The City is expecting to issue debt proceeds (particularly a line-of-credit in the amount of \$50.0 million, with an initial drawdown amount of \$20.0 million in the first year) in FY 2019/20 to provide funding for a portion of the planned expenditures of this CIP project.

Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$102,272,967	\$50,017,057	\$31,759,400	\$25,374,842	\$31,599,037	\$5,900,965	\$15,751,414	\$262,675,682

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$102,272,967	\$50,017,057	\$31,759,400	\$25,374,842	\$31,599,037	\$5,900,965	\$15,751,414	\$262,675,682
Total Expenditures	\$102,272,967	\$50,017,057	\$31,759,400	\$25,374,842	\$31,599,037	\$5,900,965	\$15,751,414	\$262,675,682

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | SANITARY SEWER CAPACITY IMPROVEMENTS

Project Number:	1909	Theme / Category:	Sewer Utility
Year Initiated:	2008	Project Manager:	Evelyn Liang
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	594 - Sewer Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description This project funds the study, design, and construction of sanitary sewer infrastructure improvements based on capacity deficiencies identified in the 2016 Sanitary Sewer Master Plan Update (Master Plan) and other capacity deficiencies discovered outside of the Master Plan. It is intended to provide sanitary sewer system conveyance capacity and reliable infrastructure to meet increased capacity needs caused by development and expansion of properties. This project also funds additional studies of the current and potential conveyance capacity issues in the sanitary sewer system. The upcoming capacity improvement items scheduled in FY 2020/21 and FY 2021/22 are to address the deficiency due to differing pipe size in field along Calabazas Creek sewer line, deficiency due to high inflow and infiltration in the Chromite, Machado and Cabrillo tributary areas.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$9,193,421	\$19,082,282	\$3,000,000	\$4,110,000	\$3,000,000	\$3,000,000	\$3,000,000	\$44,385,703

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$5,816,125	\$13,381,576	\$1,915,000	\$2,570,000	\$1,760,000	\$1,900,000	\$1,900,000	\$29,242,701
Contingencies/Misc	\$69,122	\$3,197,543	\$485,000	\$713,000	\$613,000	\$480,000	\$480,000	\$6,037,665
Engineering	\$2,170,629	\$1,284,025	\$310,000	\$435,000	\$335,000	\$320,000	\$320,000	\$5,174,654
Engineering Mgt Svcs	-	\$71,393	\$71,393	\$71,393	\$71,393	-	-	\$285,572
S & W - O.T. Vacation Relief	\$719	-	-	-	-	-	-	\$719
Salary And Wages - As Needed	\$9,054	-	-	-	-	-	-	\$9,054
Salary And Wages - Regular	\$480,428	\$1,147,745	\$218,607	\$320,607	\$220,607	\$300,000	\$300,000	\$2,987,994
Serv From Othr Funds- Alloc Ben	\$196,514	-	-	-	-	-	-	\$196,514
Srvc From Other Funds- Alloc OH	\$450,830	-	-	-	-	-	-	\$450,830
Total Expenditures	\$9,193,421	\$19,082,282	\$3,000,000	\$4,110,000	\$3,000,000	\$3,000,000	\$3,000,000	\$44,385,703

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | SANITARY SEWER SYSTEM CONDITION ASSESSMENT

Project Number:	1911	Theme / Category:	Sewer Utility
Year Initiated:	2009	Project Manager:	Susan Pan
Planned Completion Year:	Ongoing	Department:	Water and Sewer Utility Dept
Project Type:	Ongoing	Fund:	594 - Sewer Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description This project funds the condition assessment of the sanitary sewer system. The assessment is conducted through a systematic inspection and involves the cataloging of defects and the prioritization of repairs and replacements. Staff expects to conduct assessments every five years. Additionally, staff will also be conducting an assessment of the sanitary sewer force main in FY2020/21. In August 2019, City Council awarded a \$5.0 million contract through June 30, 2024 for sewer cleaning and assessment.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$3,581,387	\$2,793,613	\$3,500,000	\$1,500,000	\$1,500,000	\$500,000	-	\$13,375,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$597,928	\$733,870	\$3,150,000	\$1,350,000	\$1,350,000	\$450,000	-	\$7,631,798
Contingencies/Misc	\$1,949	\$133,000	\$350,000	\$150,000	\$150,000	\$50,000	-	\$834,949
Engineering	\$2,633,011	\$1,378,309	-	-	-	-	-	\$4,011,320
Equipment	\$5,018	\$7,000	-	-	-	-	-	\$12,018
S & W - O.T. Vacation Relief	\$2,745	-	-	-	-	-	-	\$2,745
Salary And Wages - As Needed	\$108	-	-	-	-	-	-	\$108
Salary And Wages - Regular	\$175,917	\$541,434	-	-	-	-	-	\$717,351
Serv From Othr Funds- Alloc Ben	\$15,314	-	-	-	-	-	-	\$15,314
Srvc From Other Funds- Alloc OH	\$119,680	-	-	-	-	-	-	\$119,680
Srvc From Othr Funds- Alloc Ben	\$29,717	-	-	-	-	-	-	\$29,717
Total Expenditures	\$3,581,387	\$2,793,613	\$3,500,000	\$1,500,000	\$1,500,000	\$500,000	-	\$13,375,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | SANITARY SEWER SYSTEM IMPROVEMENTS

Project Number:	1912	Theme / Category:	Sewer Utility
Year Initiated:	2012	Project Manager:	Shilpa Mehta
Planned Completion Year:	Ongoing	Department:	Water and Sewer Utility Dept
Project Type:	Ongoing	Fund:	594 - Sewer Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description This project funds the necessary repairs and replacements to the sanitary sewer system as identified by inspections resulting from the Sanitary Sewer System Condition Assessment project. There are design and construction components to this effort as all new infrastructure must go through an engineering design process before construction can begin. The scope of this project covers both of those phases of improvements to the sanitary sewer system. Improvement projects that are scheduled for the next fiscal years include locations at Walsh Avenue, Kiely Boulevard, and Coleman Avenue.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$4,683,531	\$7,511,732	\$2,615,000	\$2,718,000	\$2,830,000	\$2,501,700	\$2,601,600	\$25,461,563

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$3,408,836	\$3,461,478	\$1,830,500	\$1,902,600	\$1,981,000	\$2,060,200	\$2,142,600	\$16,787,214
Contingencies/Misc	(\$104,368)	\$660,456	\$261,500	\$271,800	\$283,000	-	-	\$1,372,388
Engineering	\$542,389	\$2,866,425	\$392,250	\$407,700	\$424,500	\$441,500	\$459,000	\$5,533,764
Engineering Mgt Svcs	-	\$85,671	\$85,671	\$85,671	\$85,671	-	-	\$342,684
Equipment	\$65,920	-	-	-	-	-	-	\$65,920
Meal Allowance	\$705	-	-	-	-	-	-	\$705
S & W - O.T. Vacation Relief	\$26,625	-	-	-	-	-	-	\$26,625
Salary And Wages - As Needed	\$1,079	-	-	-	-	-	-	\$1,079
Salary And Wages - Regular	\$320,731	\$437,702	\$45,079	\$50,229	\$55,829	-	-	\$909,570
Srvc From Other Funds- Alloc OH	\$298,370	-	-	-	-	-	-	\$298,370
Srvc From Othr Funds- Alloc Ben	\$123,244	-	-	-	-	-	-	\$123,244
Total Expenditures	\$4,683,531	\$7,511,732	\$2,615,000	\$2,718,000	\$2,830,000	\$2,501,700	\$2,601,600	\$25,461,563

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | SANITARY SEWER HYDRAULIC MODELING AS NEEDED SUPPORT

Project Number:	1919	Theme / Category:	Sewer Utility
Year Initiated:	2019	Project Manager:	Evelyn Liang
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	594 - Sewer Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description This project provides funding for sanitary sewer hydraulic modeling consultant support. These services include, but are not limited to, analyzing capacity impacts of development projects on the sanitary sewer system, providing ongoing model general maintenance, updating the model per completed sanitary sewer system improvements, and providing hydraulic modeling services related to sanitary sewer system capacity planning. With increased developments that have expanded the land use beyond the City's General Plan, projects require additional review of the capacity of the sanitary sewer system. The sanitary sewer system hydraulic model needs to be maintained and reflect the latest land use information to be a reliable planning tool for future sewer system infrastructure. In FY 2020/21, updates to the Sanitary Sewer Master Plan will be done to reflect current field conditions. Additionally, the City will collect information to develop an extreme dry weather event scenario to identify potential impacts to the sanitary sewer system and develop a strategy should this type of event arise.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$63,029	\$76,361	\$495,752	\$300,000	\$70,752	\$70,752	\$300,000	\$1,376,646

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Engineering	\$63,029	\$76,361	\$495,752	\$300,000	\$70,752	\$70,752	\$300,000	\$1,376,646
Total Expenditures	\$63,029	\$76,361	\$495,752	\$300,000	\$70,752	\$70,752	\$300,000	\$1,376,646

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | SANITARY SEWER MASTER PLAN UPDATE

Project Number:	NEW - 191	Theme / Category:	Sewer Utility
Year Initiated:	2022	Project Manager:	Evelyn Liang
Planned Completion Year:	FY 2023	Department:	Public Works
Project Type:	Distinct	Fund:	594 - Sewer Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description The last Sanitary Sewer Master Plan (Plan) Update started in 2014 and was completed in 2016. The Sanitary Sewer Master Plan is recommended to be updated every seven years. There are several recommended capacity improvement projects as part of the current Plan anticipated to be completed by 2022. A reassessment of the City's future sewer demands is recommended to plan for a 2035 build-out. The reassessment of the Sanitary Sewer Master Plan includes flow monitoring, water usage data analysis, model calibration, design criteria evaluation, capacity and demand analysis. Following the reassessment, capacity improvement projects, including conceptual design and cost estimates, will be recommended to address deficiencies.

Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	-	-	\$500,000	-	-	\$500,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Engineering	-	-	-	-	\$500,000	-	-	\$500,000
Total Expenditures	-	-	-	-	\$500,000	-	-	\$500,000

Operating Impacts	-	-	-	-	-	-	-	-
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Solid Waste

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INTRODUCTION

The capital project within the Solid Waste theme provides for monitoring, data collection, reporting, repairs and maintenance at the City’s closed landfill. These efforts are performed as required by the Regional Water Quality Control Board, Bay Area Air Quality Management District, CalRecycle, and Santa Clara County Department of Environmental Health.

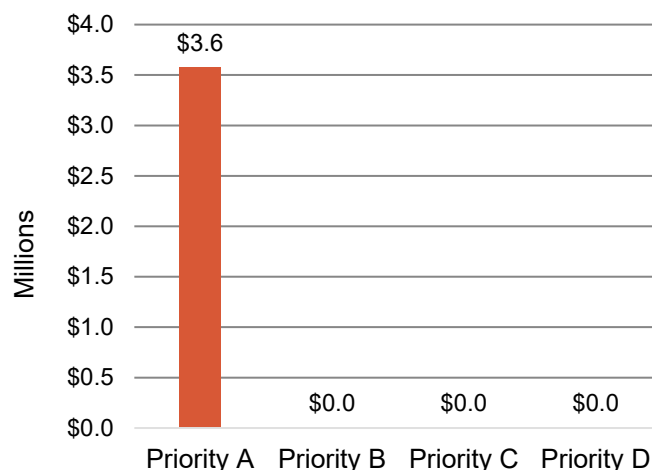
Funding Our Top Priorities

The project included in the proposed CIP was determined in accordance with both the City Council’s strategic pillars and the budget priorities. The total funding for the lone project in the Solid Waste program falls under the strategic pillar “Deliver and Enhance High Quality Efficient Services and Infrastructure” and shown in the chart below.



The proposed five-year CIP Solid Waste program budget totals \$3.6 million. The CIP project was prioritized by the following criteria:

Priority	Description
A	critical need mandated, emergency, or under construction
B	maintenance system reliability and/or ongoing operations
C	future system needs or future regulatory requirements
D	not critical, but achieve efficiencies and/or sustainability





Project Highlights

Major project in the Solid Waste program is detailed below.

Sanitary Landfill Development – Post Closure

Regular monitoring, data collection, reporting, maintenance and repairs are required to keep the closed landfill in compliance with regulations. A landfill gas collection system directs methane gas to the Ameresco power plant that converts the gas into electricity and the City maintains a flare to serve as a back-up control device. The City is required to provide financial assurance to CalRecycle on an annual basis for post closure maintenance expenses and non-water corrective action for initiating and completing corrective action for all known or foreseeable releases from the landfill to waterways.

Major Accomplishments

- All mandated reports were submitted to regulatory agencies on time.
- Access road along Parcel 1 was repaired.

Financing Sources

Customer Service Charges (Garbage Services)

Customer service charges for garbage services are transferred from the Solid Waste Operating Fund to the Solid Waste Capital Fund to cover the funding necessary for the project.

Operating Budget Impacts

There are no operating budget impacts associated with this project.

Unfunded Needs

There are no unfunded needs for the Solid Waste CIP.




FUNDED | PROJECTS BUDGETED COST SUMMARY

Solid Waste Project	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Five-Year CIP Total
6109 - Sanitary Landfill Development - Post Closure	\$502,847	\$882,000	\$623,700	\$654,885	\$687,629	\$722,011	\$3,570,225
Total Solid Waste Project	\$502,847	\$882,000	\$623,700	\$654,885	\$687,629	\$722,011	\$3,570,225



FUNDED | SANITARY LANDFILL DEVELOPMENT - POST CLOSURE

Project Number:	6109	Theme / Category:	Solid Waste
Year Initiated:	2014	Project Manager:	Dave Staub
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	596 - Solid Waste
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	5401/5500 Lafayette Street, Santa Clara CA		



Project Description

This project provides for monthly monitoring, data collection, reporting, and landfill gas flare source testing as required by the Regional Water Quality Control Board, Bay Area Air Quality Management District, CalRecycle, and Santa Clara County Department of Environmental Health. The project also funds the construction of monitoring wells, well abandonments, roadway repairs, fence repairs, landscaping, erosion and settlement repairs, and prevention as required. There is ongoing maintenance and repair of the landfill gas collection system. The State requires a City owned landfill to provide financial assurances on an annual basis for post closure maintenance expenses and non-water corrective action for initiating and completing corrective action for all known or reasonably foreseeable releases from the solid waste landfill to water in accordance with the program required by the State Water Resources Control Board (SWRCB) pursuant to §20380(b). In this project, \$882,000 is budgeted for the post-closure maintenance expenses in FY 2020/21, while an additional \$748,000 is reserved for landfill corrective action costs in FY 2020/21 as reflected in the Solid Waste Capital Fund source and use statement. The combined allocations total \$1,630,000 for post closure landfill maintenance and corrective actions.

Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$8,002,026	\$502,847	\$895,459	\$637,401	\$668,833	\$701,828	\$736,465	\$12,144,859

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$7,630,873	\$481,539	\$882,000	\$623,700	\$654,885	\$687,629	\$722,011	\$11,682,637
Contingencies/Misc	\$670	\$21,308	-	-	-	-	-	\$21,978
Engineering	\$349,874	-	-	-	-	-	-	\$349,874
Intra Trs Out - Miscellaneous	-	-	\$13,459	\$13,701	\$13,948	\$14,199	\$14,454	\$69,761
Salary And Wages - As Needed	\$20,609	-	-	-	-	-	-	\$20,609
Total Expenditures	\$8,002,026	\$502,847	\$895,459	\$637,401	\$668,833	\$701,828	\$736,465	\$12,144,859

Operating Impacts	-	-	-	-	-	-	-	-
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Storm Drain

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INTRODUCTION

Capital projects within the Storm Drain theme maintain and improve the storm drain infrastructure, which includes, but is not limited to, pipe conveyance system, pump and lift stations, manholes, catch basins, outfalls, retention basins, trash capture devices, and drainage swales. The table below identifies a list of storm drain infrastructure. In addition to infrastructure projects, the CIP includes work related to compliance with the Municipal Regional Stormwater National Pollutant Discharge Elimination System Permit and management of stormwater runoff and collection.

Storm Drain Infrastructure	
Pipe Length (miles)	195
Pump/Lift Stations	22
Nodes (manholes, catch basins, and outfalls)	8,430
Retention Basins	2
Trash Capture Devices	618

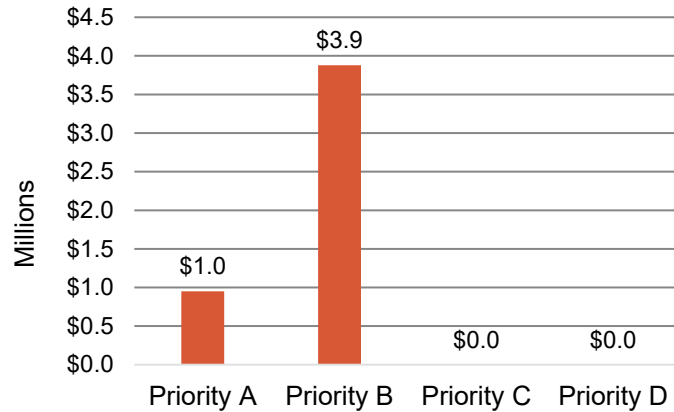
Funding Our Top Priorities

The projects included in the proposed CIP were determined in accordance with both the City Council’s strategic pillars and the budget priorities. Below illustrates the funding amount per Strategic Pillar within the Storm Drain program. The following chart depicts the total funding in the Storm Drain program by strategic pillar.



Based on funding availability, the proposed five-year CIP Storm Drain budget totals \$4.9 million. The CIP projects were prioritized by the following criteria:

Priority	Description
A	critical need mandated, emergency, or under construction
B	maintenance system reliability and/or ongoing operations
C	future system needs or future regulatory requirements
D	not critical, but achieve efficiencies and/or sustainability



Project Highlights

Major projects in the Storm Drain program are detailed below.

Laurelwood Pump Station Rehabilitation

The Laurelwood Storm Drain Pump Station was built in 1986 and collects drainage from approximately 308 acres. No major improvements have been made to the station since it was constructed. Based on recommendations from the station condition assessment report, the project includes a major rehabilitation of the pump station's mechanical, electrical, plumbing, and structural system and structures, including pumps, motors, electric motor control center, generator, building walls and roof, wet well, trash rack, electric wiring and transformer.

Westside Retention Basin Pump Replacement Project

The existing pumps at the station are at their end of life and need to be replaced. The scope of work consists of replacing deteriorated pumps, motors, associated piping, and wiring. Completion of the project is critical to provide ongoing and reliable stormwater conveyance and management for the Westside Retention Basin that has the largest drainage area of 854 acres.



Storm Drain Slide Gate Rehabilitation

The City currently has 22 storm drain pump and lift stations. The pump and lift stations are maintained regularly to clear debris, trash, and other solids that could damage the stations and prevent them from operating at maximum capacity. Routine maintenance is made difficult when continuous water flows into the stations and maintenance staff does not have the ability to stop incoming flow. To increase efficiency and reduce the level of



maintenance effort, existing slide gates used to control storm water coming into the stations need to be replaced or additional slide gates need to be installed to help manage flows.

Lafayette Street Underpass at Subway Pump Station

There is constant ponding of groundwater on Lafayette Street at the underpass located next to the Lafayette Street Subway Pump Station. The scope of work for the first phase of this project consists of evaluation of the existing site condition, which includes geotechnical boring and testing, structural analysis, and preparing schematic design plans and report.



Major Accomplishments

- Completed the Westside Retention Basin Desilting Project.
- Installed numerous trash capture devices to reduce trash loads entering waterways to comply with requirements of the Municipal Regional Stormwater National Pollutant Discharge Elimination Permit.
- The Westside Retention Basin Pump Replacement Project is near construction completion.
- Started design effort for the Laurelwood Pump Station Rehabilitation Project.

Financing Sources

The Storm Drain Capital Improvement Program is mostly funded by the General Fund since there is no dedicated funding source. All other financing sources provide minimal funds for the program.

Capital Projects Reserve

The Capital Projects Reserve is funded entirely by General Fund operating savings and/or surpluses in prior years. These funding is the result of one or a combination of the following: unanticipated revenue from general government revenues, such as sales tax or interest earnings on General Fund balances; unspent appropriations (when available) from annually budgeted programs; and project cost savings on projects funded with monies from the Capital Projects Reserve.

Storm Drainage Outlet Charge

The developer shall pay the City a storm drainage outlet charge. The revenue from the drainage fee shall be used for the purpose of defraying the estimated costs of constructing planned drainage facilities for removal of surface and storm waters from the local drainage areas.

Operating Budget Impacts

There are additional operating budget impacts related to the Urban Runoff Pollution Prevention project for the maintenance costs resulting from the installation of the new full trash capture devices.

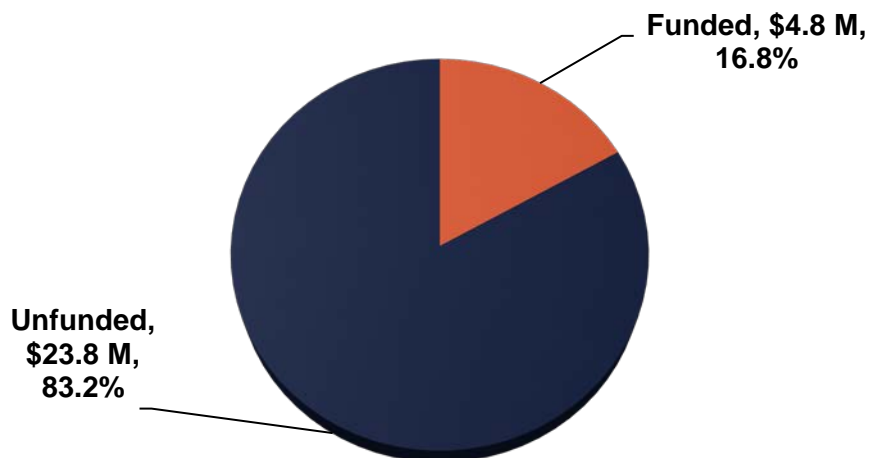


Unfunded Needs

The needs for the Storm Drain Program are divided into two main components: 1) the Storm Drain Master Plan, which primarily focused on pipe deficiencies; and 2) the Storm Drain Pump Station Evaluation, which identified pump station improvements. The Storm Drain Master Plan identified a need for \$290 million (2018 dollars) in projects including almost \$60 million in high priority projects, and the Storm Drain Pump Station Evaluation identified \$3 million (2018 dollars) annually for pump station repair, maintenance and upgrades.

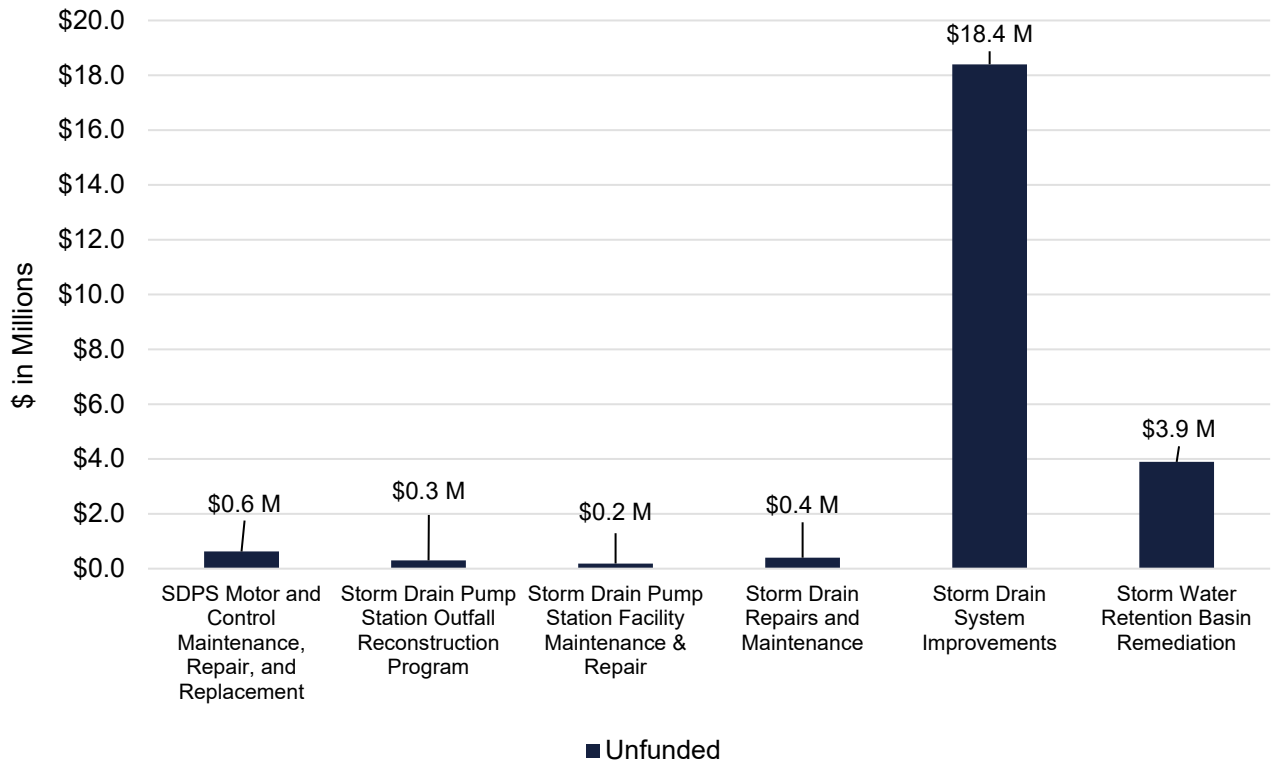
Some of the highest priority projects for the Storm Drain Program total \$28.6 million over the next 5 years. Of this amount, \$4.8 million is funded, leaving \$23.8 million of unfunded highest priority needs. Funded projects include storm drain motor and control repairs, the Laurelwood Pump Station Rehabilitation Project, trash loading management, pump replacement at the Westside Retention Basin Pump Station, ponding of water at the Lafayette Street Underpass, and replacement of storm drain slide gates. Unfunded projects are capacity improvement projects identified in the Storm Drain Master Plan, Pump Station Outfall Reconstruction Program, Eastside Retention Basin Desilting Project, and future repairs for storm drain pump stations.

Storm Drain Total Funding Needs = \$28.6 M





The table below highlights the highest priority projects currently on the unfunded list in the Storm Drain category. For more project information, please see the Unfunded Projects – Storm Drain list at the end of this section.






FUNDED | PROJECTS BUDGETED COST SUMMARY

Storm Drain Project	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Five-Year CIP Total
1811 - Storm Drain Pump Station Facility Maintenance & Repair	\$201,887	-	-	-	-	-	-
1831 - Storm Drain Repairs and Maintenance	\$27,723	\$100,000	-	-	-	-	\$100,000
1834 - Storm Drain System Improvements	\$33,268	-	-	-	-	-	-
1835 - Storm Drain Pump Station Outfall Reconstruction Program	\$493,143	-	-	-	-	-	-
1838 - SDPS Motor and Control Maintenance, Repair, and Replacement	\$697,986	-	\$189,000	-	-	-	\$189,000
1839 - Urban Runoff Pollution Prevention Program	\$61,302	\$300,000	\$150,000	-	\$300,000	-	\$750,000
1840 - Kiely Blvd.-Saratoga Creek Storm Drain Outfall Relocation	\$125,500	-	-	-	-	-	-
1841 - Laurelwood Pump Station Rehabilitation	\$4,018,755	\$3,200,000	-	-	-	-	\$3,200,000
1842 - Westside Retention Basin Pump Replacement Project	\$1,049,121	-	-	-	-	-	-
NEW - 181 - Lafayette St. Underpass at Subway Pump Station	-	\$200,000	-	-	-	-	\$200,000
NEW - 182 - Storm Drain Slide Gate Rehabilitation	-	\$390,000	-	-	-	-	\$390,000
Total Storm Drain Projects	\$6,708,685	\$4,190,000	\$339,000	-	\$300,000	-	\$4,829,000



FUNDED | STORM DRAIN REPAIRS AND MAINTENANCE

Project Number:	1831	Theme / Category:	Storm Drain
Year Initiated:	2007	Project Manager:	Huy Nguyen
Planned Completion Year:	On-going	Department:	Public Works
Project Type:	Ongoing	Fund:	535 - Storm Drain
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description The project consists of repairs and maintenance to address unforeseen issues that arise related to the existing storm drain system. Repairs and maintenance may include replacement and/or repair of pipelines, catch basins, manholes, outlets, junction structures, trash devices, and other storm drain related structures. This project also funds the Storm Drain Fee and Rate Study that evaluates existing storm drain funding and recommends additional storm drain funding mechanisms.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$662,234	\$27,723	\$100,000	-	-	-	-	\$789,957

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$576,882	\$27,723	\$100,000	-	-	-	-	\$704,605
Contingencies/Misc	\$6,936	-	-	-	-	-	-	\$6,936
Engineering	\$63,631	-	-	-	-	-	-	\$63,631
Salary And Wages - Regular	\$12,538	-	-	-	-	-	-	\$12,538
Srvc From Other Funds- Alloc OH	\$1,657	-	-	-	-	-	-	\$1,657
Srvc From Othr Funds- Alloc Ben	\$590	-	-	-	-	-	-	\$590
Trs Out - Miscellaneous	-	-	-	-	-	-	-	-
Total Expenditures	\$662,234	\$27,723	\$100,000	-	-	-	-	\$789,957

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | SDPS MOTOR AND CONTROL MAINTENANCE, REPAIR, AND REPLACEMENT

Project Number:	1838	Theme / Category:	Storm Drain
Year Initiated:	2011	Project Manager:	Chris Fazzi
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	535 - Storm Drain
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Various locations throughout the City		



Project Description The City has 22 Storm Drain Pump Stations (SDPS). Each station is equipped with multiple pumps, motors and varying control devices including a motor control center (MCC), programmable logic control (PLC), human mechanical interface (HMI) and various other devices. This project will fund the maintenance, replacement and repair of pumps, motors, controls, telemetry, valves, instrumentation and related equipment. Maintenance, replacement, and repairs to pumps and motor controls are necessary to keep storm pump stations operational to minimize the chance of flooding during large storm events.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$1,342,331	\$697,986	-	\$189,000	-	-	-	\$2,229,317

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$1,341,678	\$697,986	-	\$189,000	-	-	-	\$2,328,664
Salary And Wages - Regular	\$653	-	-	-	-	-	-	\$653
Total Expenditures	\$1,342,331	\$697,986	-	\$189,000	-	-	-	\$2,229,317

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | URBAN RUNOFF POLLUTION PREVENTION PROGRAM

Project Number:	1839	Theme / Category:	Storm Drain
Year Initiated:	2011	Project Manager:	Dave Staub
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	535 - Storm Drain
Strategic Pillar	 07 - Promote Sustainability and Environmental Protection		
Location	Citywide		



Project Description This project funds the capital and one-time costs to comply with the Municipal Regional Stormwater National Pollutant Discharge Elimination Permit (MRP) issued by the Regional Water Quality Control Board. The scope of work includes the determination of which catch basin inlets to treat, and the purchase and installation of full trash capture devices necessary to comply with Provision C.10 trashload reduction requirements of the MRP that mandates Permittees to reduce trash loads entering into waterways by 100% by July 1, 2022. This project also funds efforts to comply with the Provision C.3 new and redevelopment requirements that include the implementation of the City's Green Stormwater Infrastructure (GSI) Plan.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$1,680,493	61,302	\$300,000	\$150,000	-	\$300,000	-	\$2,491,795

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$1,631,644	\$61,302	\$300,000	\$150,000	-	\$300,000	-	\$2,442,946
Engineering	\$8,506	-	-	-	-	-	-	\$8,506
S & W - O.T. Vacation Relief	\$92	-	-	-	-	-	-	\$92
Salary And Wages - Regular	\$40,251	-	-	-	-	-	-	\$40,251
Total Expenditures	\$1,680,493	\$61,302	\$300,000	\$150,000	-	\$300,000	-	\$2,491,795

Operating Impacts			\$92,877	\$94,735	\$96,630	\$98,563	\$100,534	\$483,339
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FUNDED | LAURELWOOD PUMP STATION REHABILITATION

Project Number:	1841	Theme / Category:	Storm Drain
Year Initiated:	2015	Project Manager:	Huy Nguyen
Planned Completion Year:	FY 2022/2023	Department:	Public Works
Project Type:	Distinct	Fund:	535 - Storm Drain
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Corner of Laurelwood Road and Victor Street.		



Project Description The Laurelwood Storm Drain Pump Station was built in 1986 and collects drainage from approximately 308 acres. There have been no major improvements to the station since it was constructed. Based on recommendations from the station condition assessment report, the project includes a major rehabilitation of the pump station's mechanical, electrical, plumbing, and structural system, including pumps, motors, electric motor control center, generator, building walls and roof, wet well, trash rack, electric wiring and transformer.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$768,245	\$4,018,755	\$3,200,000	-	-	-	-	\$7,987,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	\$3,887,000	\$3,200,000	-	-	-	-	\$7,087,000
Engineering	\$768,245	\$131,755	-	-	-	-	-	\$900,000
Total Expenditures	\$768,245	\$4,018,755	\$3,200,000	-	-	-	-	\$7,987,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | LAFAYETTE ST. UNDERPASS AT SUBWAY PUMP STATION

Project Number:	NEW - 181	Theme / Category:	Storm Drain
Year Initiated:	2019	Project Manager:	Huy Nguyen
Planned Completion Year:	FY 2021/22	Department:	Public Works
Project Type:	Distinct	Fund:	535 - Storm Drain
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Lafayette St.		



Project Description This project was created to address constant ponding of groundwater on Lafayette Street at the underpass located next to the Lafayette Street Subway Pump Station. The issue may be attributed to the Water District's work to replenish the subsurface aquifer. The scope of work for the first phase of this project consists of evaluation of the existing site condition, which includes geotechnical boring and testing, structural analysis, and preparing schematic design plans and report. Based on the result of the evaluation, staff will request additional funding for the next phase of design and construction of the project.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	\$200,000	-	-	-	-	\$200,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Engineering	-	-	\$200,000	-	-	-	-	\$200,000
Total Expenditures	-	-	\$200,000	-	-	-	-	\$200,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | STORM DRAIN SLIDE GATE REHABILITATION

Project Number:	NEW - 182	Theme / Category:	Storm Drain
Year Initiated:	2019	Project Manager:	Huy Nguyen
Planned Completion Year:	FY 2022/23	Department:	Public Works
Project Type:	Distinct	Fund:	535 - Storm Drain
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Various City locations		



Project Description The City currently has 22 storm drain pump and lift stations. The pump and lift stations are maintained regularly to clear debris, trash, and other solids that could damage the stations and prevent them from operating at maximum capacity. Routine maintenance is made difficult when continuous water flows into the stations and maintenance staff do not have the ability to stop incoming flow. To increase efficiency and reduce the level of maintenance effort, existing slide gates used to control storm water coming into the stations need to be replaced or additional slide gates need to be installed to help manage flows. Approximately 10 slide gates will be replaced and installed with the budgeted funds.

Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	\$390,000	-	-	-	-	\$390,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	\$312,000	-	-	-	-	\$312,000
Engineering	-	-	\$78,000	-	-	-	-	\$78,000
Total Expenditures	-	-	\$390,000	-	-	-	-	\$390,000

Operating Impacts	-	-	-	-	-	-	-	-
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UNFUNDED PROJECTS | STORM DRAIN

1811 - Storm Drain Pump Station Facility Maintenance & Repair

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
-	-	\$58,433	\$64,354	\$64,422	\$187,209

The Department of Public Works oversees 22 Storm Drain Pump Station (SDPS) facilities. This project, previously titled Storm Station Rehabilitation, would support SDPS facility maintenance and repair. This would include items such as painting, landscape and security improvements, perimeter fence and roof repairs, minor facility modifications, minor repairs to check valves, and OSHA safety compliance (fall protection, confined space air testing, etc.). The project does not cover maintenance, repair or modifications to SDPS motors, controls or outfalls.

1831 - Storm Drain Repairs and Maintenance

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
-	\$100,000	\$100,000	\$100,000	\$100,000	\$400,000

The project would consist of repairs and maintenance to address unforeseen issues that arise related to the existing storm drain system. Repairs and maintenance may include replacement and/or repair of pipelines, catch basins, manholes, outlets, junction structures, trash devices, and other storm drain related structures. This project would also fund the Storm Drain Fee and Rate Study that evaluates existing storm drain funding and recommends additional storm drain funding mechanisms. This project is funded in FY 2020/21.

1834 - Storm Drain System Improvements

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$1,800,000	\$10,000,000	\$600,000	\$3,000,000	\$3,000,000	\$18,400,000

In 2015, the City completed a Storm Drain Master Plan that evaluated the City's storm drain system for capacity deficiencies and identified over \$270 million of Capital Improvement Projects. The projects identified would meet the various service level goals, which include eliminating significant flooding for 2-year, 10-year, and 100-year storm events. This project would provide ongoing storm drain system rehabilitation identified in the Master Plan. The first project in this program would include upsizing of storm drain pipelines located on Benton Street, Los Padres Boulevard, Homestead Road, Sherwin Avenue, and Malarin Avenue.

1835 - Storm Drain Pump Station Outfall Reconstruction Program

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
-	-	\$100,000	\$200,000	-	\$300,000

The City has 22 Storm Drain Pump Stations (SDPS). Of the 22 SDPS, 13 of the SDPS have outfalls that flow into various creeks. There are 188 outfalls throughout the City, but this project would only cover outfalls from 13 SDPS that discharge directly into creeks and rivers that are subject to inspection by the United States Army Corps of Engineers. This project would also fund the reconstruction of failing SDPS outfall structures and erosion repair in waterways caused by outfall discharges. The scope of work would include items such as concrete patching, crack repair, check valve repair, etc.



UNFUNDED PROJECTS | STORM DRAIN

1837 - Storm Water Retention Basin Remediation

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$782,418	-	\$3,112,200	-	-	\$3,894,618

This project would include desilting work for both the Westside and Eastside Retention Basins. The project would remove silt, debris, and other deposits in order to restore the retention basins to their original capacity. While the desilting work is occurring and the wetwell is dewatered, a condition assessment of the existing stormwater pumps will be performed. In 2018, the Westside Retention Basin was successfully desilted. In summer 2020, all stormwater pumps at the Westside Retention Basin will be replaced due to its deteriorated condition through Project No. 538-1842. The Eastside Retention Basin desilting design work is scheduled to start in FY 20/21.

1838 - SDPS Motor and Control Maintenance, Repair, and Replacement

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
-	-	\$198,000	\$208,000	\$219,000	\$625,000

The City has 22 Storm Drain Pump Stations (SDPS). Each station is equipped with multiple pumps, motors and varying control devices including a motor control center (MCC), programmable logic control (PLC), human mechanical interface (HMI) and various other devices. This project would fund the maintenance, replacement and repair of pumps, motors, controls, telemetry, valves, instrumentation and related equipment. Maintenance, replacement, and repairs to pumps and motor controls are necessary to keep storm pump stations operational to minimize the chance of flooding during large storm events. This project is funded through FY 2021/22.

Five-Year CIP Total Unfunded Need: \$23,806,827

Technology and Equipment

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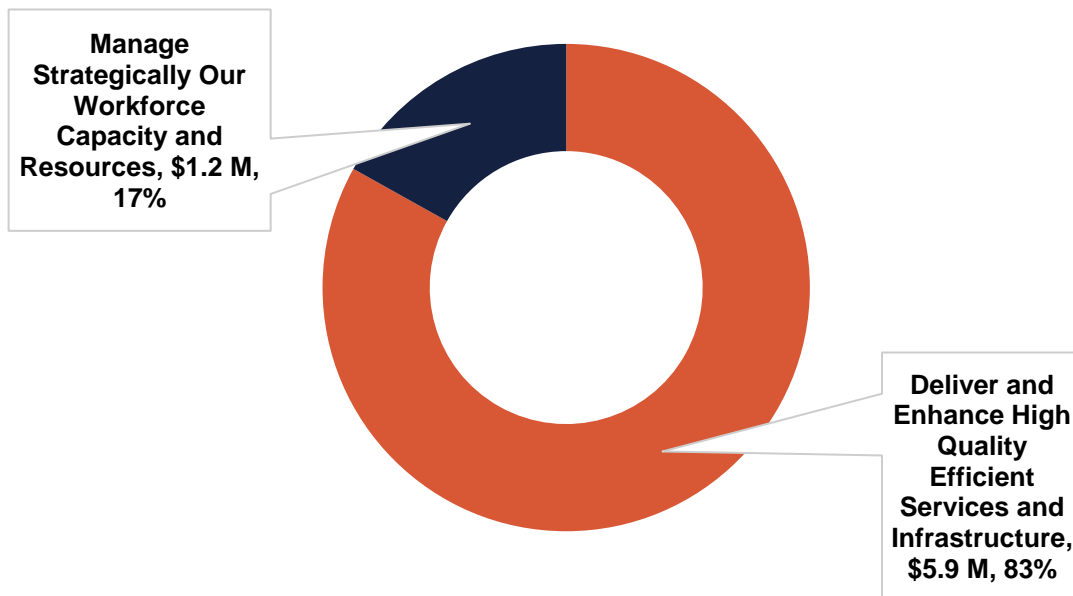
INTRODUCTION

The projects within the Technology and Equipment category all serve to increase efficiency, security, and functionality throughout the City.

Technology and Equipment Program Infrastructure	
Software Applications	\$2,629,400
Safety Equipment	\$ 516,311
Infrastructure Hardware	\$ 660,000

Funding Our Top Priorities

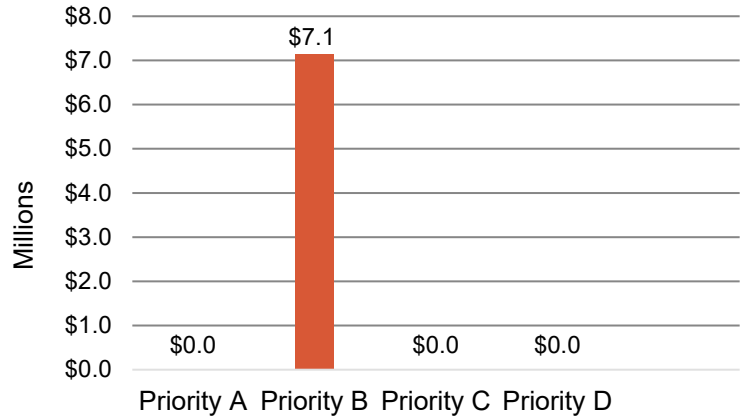
The projects included in the proposed CIP were determined in accordance with both the City Council’s strategic pillars and the budget priorities. Below illustrates the funding amount per Strategic Pillar within the Technology and Equipment program. A majority of the projects within this program are related to replacement of equipment that is at the end of its useful life. Replacement schedules, along with consultant studies, and Council directives helped guide these priorities. The following chart depicts the total funding in the Technology and Equipment program by strategic pillar.





The proposed five-year CIP Technology and Equipment budget totals \$7.1 million. The CIP projects were prioritized by the following criteria:

Priority	Description
A	critical need mandated, emergency, or under construction
B	maintenance system reliability and/or ongoing operations
C	future system needs or future regulatory requirements
D	not critical, but achieve efficiencies and/or sustainability



The projects funded under this program all coincide under Priority B.

Project Highlights

Major projects in the Technology and Equipment program are detailed below.

Protective Equipment Replacement

The Fire Department requires personal protective equipment and clothing for its firefighters. This project provides funding for the regular replacement of this type of equipment and clothing once it reaches the end of its useful life. The Department does an annual review of the equipment and clothing in its inventory to determine any critical replacements needed.

Permit Information System

This project provides funding for the Permit tracking system to automate permitting and workflow, allowing other departments and the public to access information online, on the City network or mobile devices. This system is anticipated to improve permit streamlining and coordination for both staff and applicants, improve integration and technology including mobile solutions, and provide online information for applicants. City business processes will be redesigned to take advantage of the functionality of the new system.

FHRMS Update Project

This project provides funding for upgrading various Financials and HR/Payroll business applications to maintain vendor support for software and hardware in addition to modernizing and updating business processes in line with current requirements. Upgrading will ensure proper support through FY 2023/24 as well as provide technology upgrades and business process enhancements.



Agenda and Document Management Systems

This project updates the City's document management system and agenda management system that have been in place since 2005 and 2008, respectively. The upgrade will increase functionality and reliability for the City as well as improve technology and business processes including mobile solutions, workflow and public facing portals. This project was initiated in 2016 in a phased manner and is anticipated to be implemented in 2021.

Major Accomplishments

- The Public Works and Police Departments went live with their permitting processes in July 2019 and November 2019, respectively.
- The Utility Management Information System (UMIS) was upgraded in July 2019; customer self-service portal design for commercial and enterprise customers was completed.
- The City's budget system was upgraded in August 2019.
- The Windows 10/ Microsoft O365 upgrade was completed, replaced or upgraded all 1,000 desktop computers or laptops within the City.
- Built a location-based inventory and mapping of the 220 City-owned Properties and completed mapping of Water Backflow Preventers.

Financing Sources

General Fund – Capital Projects Reserve

Because the nature of the projects in this program are to support and enhance general citywide functions, the primary funding source is the General Fund Capital Projects Reserve.

Enterprise Fund Contributions

Some projects within the Technology and Equipment program serve various departments, including the City's Electric, Water, and Sewer Utilities. As these departments benefit from the services being enhanced or provided through these projects, there are proportionate contributions made from the enterprise funds.



Operating Budget Impacts

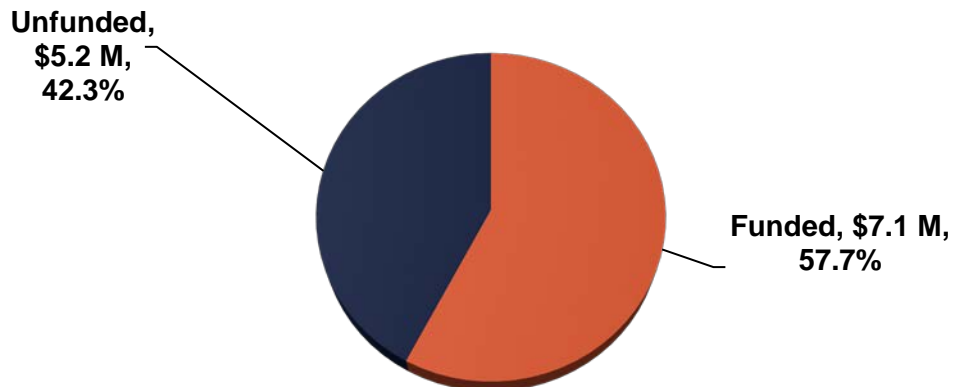
Most capital projects affect future operating budgets due to maintenance costs or by providing additional resources such as labor to commission new programs. Such impacts vary from project to project and are taken into consideration during the project review process. The cost of operating new or expanded facilities or infrastructure is included in the operating budget in the fiscal year the asset becomes operational. The table below summarizes operating and maintenance costs in the Technology and Equipment program for the next five fiscal years. This reflects the additional costs to maintain the Permit Information System.

Summary of Operating Impact	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Total Five-Year
Contractual Services	-	\$118,700	\$118,700	\$118,700	\$20,200	\$376,300
Total	-	\$118,700	\$118,700	\$118,700	\$20,200	\$376,300

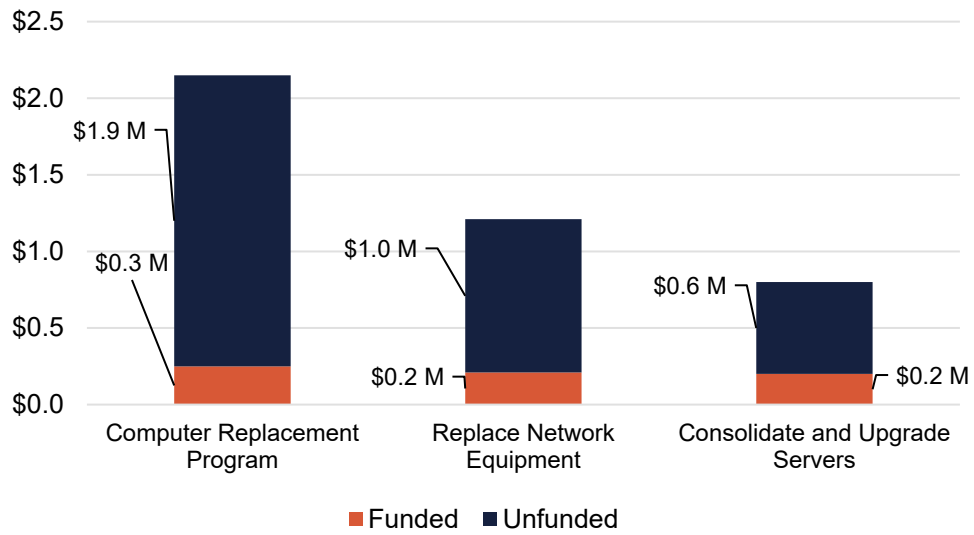
Unfunded Needs

The total funding needs for the Technology and Equipment program totals \$12.3 million. Of this amount, \$7.1 million is funded, leaving \$5.2 million of unfunded needs. The unfunded needs are comprised of information technology related projects, including computer replacement, server replacement, network equipment replacement, and cybersecurity tools. The five-year request for cybersecurity funding totaled \$1.5 million. While cybersecurity funding requests were initially part of this CIP program, these requests are being transitioned to the operating budget as part of the Information Technology Department’s internal service fund. Cybersecurity funding will be addressed as part of the City’s operating budget cycle next fiscal year.

Technology and Equipment Total Funding Needs = \$12.3 M



The table below highlights the highest priority projects currently that are either partially funded or unfunded in the Technology and Equipment program. For more project information, please see the Unfunded Projects – Technology and Equipment list later in this section.





FUNDED | PROJECTS BUDGETED COST SUMMARY

Technology and Equipment Project	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Five-Year CIP Total
4084 - Protective Equipment Replacement	\$484,986	\$227,001	\$289,310	\$247,536	\$234,374	\$234,374	\$1,232,595
4085 - Emergency Operations Center Communications System Upgrade	\$40,599	-	-	-	-	-	-
4088 - EMS System First Responder Projects	\$13,116	-	-	-	-	-	-
4094 - Computer Aided Dispatch (CAD) Alerting System Upgrade	\$538,456	-	-	-	-	-	-
4095 - Emergency Response Technology Updates	\$11,148	-	-	-	-	-	-
6053 - Telephone System Enhancements	\$52,118	-	-	-	-	-	-
6072 - Institutional Telecommunications Networks and Broadcast Infrastructure	\$661,963	-	-	-	-	-	-
6075 - Permit Information System	\$1,476,517	\$204,400	-	-	-	-	\$204,400
6103 - Utility Management Information System (UMIS) Enhancements	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000
6118 - CAD/RMS System Replacement	\$1,398,863	-	-	-	-	-	-
6501 - FHRMS Update Project	\$792,201	\$250,000	\$75,000	\$75,000	\$75,000	\$75,000	\$550,000
6505 - Replace Network Equipment	\$725,876	\$210,000	-	-	-	-	\$210,000
6513 - Computer Replacement Program	\$145,646	\$100,000	\$150,000	-	-	-	\$250,000
6514 - Consolidate and Upgrade Servers	\$416,460	\$50,000	\$150,000	-	-	-	\$200,000
6521 - Web Content Management System	\$151,114	-	-	-	-	-	-
6532 - Intranet Collaboration Suite Implementation	\$175,375	-	-	-	-	-	-
6534 - Geospatial Information System (GIS) Enterprise System	\$753,598	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
6549 - Agenda and Document Management Systems	\$202,320	\$500,000	-	-	-	-	\$500,000




FUNDED | PROJECTS BUDGETED COST SUMMARY

Technology and Equipment Project	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Five-Year CIP Total
6550 - Cyber Security Risk Mitigation	\$140,118	-	-	-	-	-	-
6551 - End User/Desktop Transformation	\$95,851	-	-	-	-	-	-
6552 - Financial Management System Replacement	\$695,991	-	-	-	-	-	-
6557 - Fire Station Video Conferencing	\$198,961	-	-	-	-	-	-
Total Technology and Equipment Projects	\$9,671,277	\$2,341,401	\$1,464,310	\$1,122,536	\$1,109,374	\$1,109,374	\$7,146,995



FUNDED | PROTECTIVE EQUIPMENT REPLACEMENT

Project Number:	4084	Theme / Category:	Technology and Equipment
Year Initiated:	2008	Project Manager:	Jeremy Ray
Planned Completion Year:	Ongoing	Department:	Fire Department
Project Type:	Ongoing	Fund:	536 - Fire Department
Strategic Pillar	 06 - Manage Strategically Our Workforce Capacity and Resources		
Location	Fire Stations		



Project Description This project funds the ongoing replacement of protective firefighting equipment that has reached the limit of its service life. This equipment includes personal protective equipment/clothing (PPE) and the funding provides for PPE repairs, equipment service and replacements costs on an annual basis. On average, over a five-year span, approximately 50 sets of PPE must be replaced annually to ensure the safety of all full-time and reserve firefighters.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$2,334,267	\$484,986	\$227,001	\$289,310	\$247,536	\$234,374	\$234,374	\$4,051,848

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Contingencies/Misc	\$1,933	-	-	-	-	-	-	\$1,933
Equipment	\$2,332,334	\$484,986	\$227,001	\$289,310	\$247,536	\$234,374	\$234,374	\$4,049,915
Total Expenditures	\$2,334,267	\$484,986	\$227,001	\$289,310	\$247,536	\$234,374	\$234,374	\$4,051,848

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | PERMIT INFORMATION SYSTEM

Project Number:	6075	Theme / Category:	Technology and Equipment
Year Initiated:	2016	Project Manager:	Veronica Keller
Planned Completion Year:	FY 2021	Department:	Community Development Department
Project Type:	Distinct	Fund:	539 - General Government
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description

This project provides funding for the permit information system. This system is used to establish business licenses for the Permit Center's daily operations. The Center is transitioning from its current software, Tidemark, and implementing Accela, a land and property management software. With implementation, comes costs for additional software and consulting in order to maintain and improve business operations.

Services include a call processing/Interactive Voice Response upgrade which will enable City staff to provide automated phone services to customers. Callers are able to schedule, cancel, modify appointments or reach a staff member through an automated phone workflow. There will also be a Technical Account Manager (TAM) brought on to provide dedicated, on site Accela support. The TAM's role will be to provide scripting, reporting, configuration, and day-to-day guidance for staff.

Track It is a module which provides more detailed, streamlined processing for the Permit Center's customers. This tool captures customer activity at the reception desk, routes the customer to appropriate departmental staff, records length of each visit, and provides the customer with their position in the queue.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$1,786,619	\$1,476,517	\$204,400	-	-	-	-	\$3,467,536

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Contingencies/Misc	\$8,385	-	-	-	-	-	-	\$8,385
Employee Benefits	\$5,749	-	-	-	-	-	-	\$5,749
Engineering	\$1,240,900	-	\$204,400	-	-	-	-	\$1,445,300
Equipment	\$391,743	\$1,476,517	-	-	-	-	-	\$1,868,260
S & W - O.T. Vacation Relief	\$5,800	-	-	-	-	-	-	\$5,800
Salary And Wages - As Needed	\$88,260	-	-	-	-	-	-	\$88,260
Salary And Wages - Regular	\$45,782	-	-	-	-	-	-	\$45,782
Total Expenditures	\$1,786,619	\$1,476,517	\$204,400	-	-	-	-	\$3,467,536

Operating Impacts	-	\$118,700	\$118,700	\$118,700	\$20,200	\$376,300
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**FUNDED | UTILITY MANAGEMENT INFORMATION SYSTEM (UMIS)
ENHANCEMENTS**

Project Number:	6103	Theme / Category:	Technology and Equipment
Year Initiated:	2001	Project Manager:	Michelle Eglesia
Planned Completion Year:	Ongoing	Department:	Finance Department
Project Type:	Ongoing	Fund:	539 - General Government
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	1500 Warburton Ave. - City Hall		



Project Description The Departments of Electric Utility, Water & Sewer Utilities, Public Works and Finance use the City's Utility Management Information System (UMIS) as a centralized billing and customer service tool to service over 65,000 utility accounts. Due to the complexity of the system, the UMIS environment is continually being upgraded or enhanced to support required changes. Upcoming improvements and updates to UMIS include, but are not limited to, implementation of a new customer self-service portal, an update to NorthStar, replacement of the call recording system (OASYS), an upgrade to the Enterprise Contact Center (ECC-VoIP), and replacement of the meter reading system (MV-RS).


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$10,735,257	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$13,735,257

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Contingencies/Misc	\$30,399	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$60,399
Employee Benefits	\$28,611	-	-	-	-	-	-	\$28,611
Engineering	\$8,706,447	\$495,000	\$495,000	\$495,000	\$495,000	\$495,000	\$495,000	\$11,676,447
Equipment	\$1,030,826	-	-	-	-	-	-	\$1,030,826
Meal Allowance	\$3	-	-	-	-	-	-	\$3
Medicare	\$5,904	-	-	-	-	-	-	\$5,904
S & W - O.T. Vacation Relief	\$95,285	-	-	-	-	-	-	\$95,285
Salary And Wages - As Needed	\$728,100	-	-	-	-	-	-	\$728,100
Salary And Wages - Regular	\$109,682	-	-	-	-	-	-	\$109,682
Total Expenditures	\$10,735,257	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$13,735,257

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | FHRMS UPDATE PROJECT

Project Number:	6501	Theme / Category:	Technology and Equipment
Year Initiated:	2005	Project Manager:	David Noce
Planned Completion Year:	Ongoing	Department:	Finance Department
Project Type:	Ongoing	Fund:	539 - General Government
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	City Hall		



Project Description

Oracle-PeopleSoft is the City's Financial and Human Resources software system, used by all departments to process financial transactions, payroll operations, budget activities, and human resources administration. The software is a vital component of the City's daily business processes that requires continuous upgrades and enhancements to ensure uninterrupted services and business process improvements. This project provides funding to support the full implementation of the PeopleSoft system modules to improve integration and minimize risk within the City's financial and human resources system. Additionally, the upgrades will ensure that the City is in compliance with new reporting laws and labor requirements.

Specifically, the project will automate retroactive calculations for Memorandum of Understanding (MOU) and merit increases, out of class pay and ongoing premium pay calculations relating to the Fair Labor Standards Act.

Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$3,508,876	\$792,201	\$250,000	\$75,000	\$75,000	\$75,000	\$75,000	\$4,851,077

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Engineering	\$2,880,616	\$792,201	-	-	-	-	-	\$3,672,817
Equipment	\$454,347	-	\$250,000	\$75,000	\$75,000	\$75,000	\$75,000	\$1,004,347
Medicare	\$285	-	-	-	-	-	-	\$285
S & W - O.T. Vacation Relief	\$14,344	-	-	-	-	-	-	\$14,344
Salary And Wages - As Needed	\$105,259	-	-	-	-	-	-	\$105,259
Salary And Wages - Regular	\$54,025	-	-	-	-	-	-	\$54,025
Total Expenditures	\$3,508,876	\$792,201	\$250,000	\$75,000	\$75,000	\$75,000	\$75,000	\$4,851,077

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | REPLACE NETWORK EQUIPMENT

Project Number:	6505	Theme / Category:	Technology and Equipment
Year Initiated:	2008	Project Manager:	Raj Singh
Planned Completion Year:	Ongoing	Department:	Information Technology
Project Type:	Ongoing	Fund:	539 - General Government
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description This project provides funding for the replacement of the City's network equipment including firewalls, critical communication and data switches. The City's network equipment was installed in FY 2010/11 and has reached the end of its useful life. An assessment was completed in 2019 by a third-party consultant where various gaps were identified and recommendations were made to improve the City's network and cybersecurity. The replacements that will be done as part of this project are critical for City operations and security.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$1,882,917	\$725,876	\$210,000	-	-	-	-	\$2,818,793

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Engineering	\$150,803	-	-	-	-	-	-	\$150,803
Equipment	\$1,732,114	\$725,876	\$210,000	-	-	-	-	\$2,667,990
Total Expenditures	\$1,882,917	\$725,876	\$210,000	-	-	-	-	\$2,818,793

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | COMPUTER REPLACEMENT PROGRAM

Project Number:	6513	Theme / Category:	Technology and Equipment
Year Initiated:	2006	Project Manager:	Chris Jackson
Planned Completion Year:	Ongoing	Department:	Information Technology
Project Type:	Ongoing	Fund:	539 - General Government
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description

This project provides funding for the replacement of older and obsolete desktop and laptop computers. The City's current computer inventory includes over 1,000 computers. The replacement cycle of desktops has been calculated using a six-year schedule, the replacement cycle of laptops has been calculated using a four-year schedule. The funding recommended will address the critical replacement needs based on end of useful life and potential failure after warranty.

As part of the FY 2019/20 and 2020/21 Adopted Biennial Operating Budget, an internal service fund was established for the Information Technology Department. Future needs related to computer replacements will be considered and presented as part of this new fund in the operating budget.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$2,479,354	\$145,646	\$100,000	\$150,000	-	-	-	\$2,875,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Engineering	\$116,821	-	-	-	-	-	-	\$116,821
Equipment	\$2,362,533	\$145,646	\$100,000	\$150,000	-	-	-	\$2,758,179
Total Expenditures	\$2,479,354	\$145,646	\$100,000	\$150,000	-	-	-	\$2,875,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | CONSOLIDATE AND UPGRADE SERVERS

Project Number:	6514	Theme / Category:	Technology and Equipment
Year Initiated:	2006	Project Manager:	Raj Singh
Planned Completion Year:	Ongoing	Department:	Information Technology
Project Type:	Ongoing	Fund:	539 - General Government
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description This project provides funding for the replacement of the City’s storage and back-up servers. The current storage servers were installed in 2012, while the back-up servers were installed in 2010. These servers have reached end of life status and are no longer supported by the vendor and have been on aftermarket third-party support for some time. This current solution poses risks to continuous operations and the ability to recover data in the event of any type of data loss in case of hardware failure. This funding will address the City’s need for a long-term solution with updated storage and back-up technology options. This project is partially funded through FY 2021/22.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$1,733,540	\$416,460	\$50,000	\$150,000	-	-	-	\$2,350,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Engineering	\$118,675	-	-	-	-	-	-	\$118,675
Equipment	\$1,614,865	\$416,460	\$50,000	\$150,000	-	-	-	\$2,231,325
Total Expenditures	\$1,733,540	\$416,460	\$50,000	\$150,000	-	-	-	\$2,350,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | GEOSPATIAL INFORMATION SYSTEM (GIS) ENTERPRISE SYSTEM

Project Number:	6534	Theme / Category:	Technology and Equipment
Year Initiated:	2013	Project Manager:	Gill Norris
Planned Completion Year:	Ongoing	Department:	Information Technology
Project Type:	Ongoing	Fund:	539 - General Government
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description

This project provides funding towards the City's investment in GIS technologies to build a citywide GIS enterprise system. The goal of Enterprise GIS is to distribute geospatial data and functionality throughout the City while leveraging and integrating department layers. Enterprise GIS streamlines engineering, permitting and inspection processes; improves land management; improves asset utilization of public services; and helps engage the community through increasing shared information.

Primary benefits of a GIS system include cost savings resulting from greater efficiency, better recordkeeping and decision making, improved communication, and managing projects geographically rather than departmentally task based.

This project is funded by the Electric Utility and Water and Sewer Utilities Departments. There is also additional ongoing funding of approximately \$0.5 million that is part of the Information Technology Department's operating budget.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$3,047,647	\$753,598	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$5,301,245

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Engineering	\$946,888	\$753,598	-	-	-	-	-	\$1,700,486
Equipment	\$2,085,655	-	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$3,585,655
Medicare	\$216	-	-	-	-	-	-	\$216
Salary And Wages - As Needed	\$14,888	-	-	-	-	-	-	\$14,888
Total Expenditures	\$3,047,647	\$753,598	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$5,301,245

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | AGENDA AND DOCUMENT MANAGEMENT SYSTEMS

Project Number:	6549	Theme / Category:	Technology and Equipment
Year Initiated:	2016	Project Manager:	Simrat Dhadli
Planned Completion Year:	FY 2021	Department:	City Clerk's Office
Project Type:	Distinct	Fund:	539 - General Government
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	City Hall		



Project Description This project provides funding to replace SIRE, the City's previous document management system that is no longer being maintained by the vendor. The replacement system would provide modern technology, functionality, and reliability for the City, enhancing efficiency for staff and improving the interface for the public. The Laserfiche Rio EDMS replaces the SIRE Document Management system and increases functionality. A more robust system will enable the City to manage all its documents in a flexible and secure manner while introducing such features as automated documents.

Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$551,580	\$202,320	\$500,000	-	-	-	-	\$1,253,900

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$408,542	\$202,320	-	-	-	-	-	\$610,862
Engineering	\$98,155	-	\$500,000	-	-	-	-	\$598,155
Equipment	\$403	-	-	-	-	-	-	\$403
Salary And Wages - As Needed	\$44,480	-	-	-	-	-	-	\$44,480
Total Expenditures	\$551,580	\$202,320	\$500,000	-	-	-	-	\$1,253,900

Operating Impacts	-	-	-	-	-	-	-	-
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UNFUNDED PROJECTS | TECHNOLOGY AND EQUIPMENT

6003 - Broadband Community System General Government Network (GGNET)

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
-	-	\$50,000	-	\$50,000	\$100,000

This project would address the design, construction and reconfiguration of the existing General Government network to allow City facilities to be interconnected in a reliable and fault-tolerant manner. The funding requested in the out-years would be used for the maintenance of the network connectivity throughout City facilities.

6505 - Replace Network Equipment

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$390,000	\$300,000	\$100,000	\$100,000	\$100,000	\$990,000

This project is partially funded in FY 2020/21 of the CIP. An assessment was completed by a third-party consultant in 2019 and various gaps were identified, and recommendations were made. The recommended funding in the first year of the CIP provides funding for the items that were identified as the most at-risk of failure. The unfunded portion of this project would have replaced the remaining equipment and added other tools to increase the City's already robust cybersecurity program.

6513 - Computer Replacement Program

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$317,227	\$267,227	\$417,227	\$475,639	\$475,639	\$1,952,959

This project is partially funded in FY 2020/21 and FY 2021/22 of the CIP. The Information Technology Department's budget was moved from the General Fund to its own internal service fund, effective FY 2019/20. The funded amounts in the first two years of the CIP are to replace inventory that is past its useful life and at a higher risk of failure. The unfunded portion of this project captures is the amount needed based on a three and five-year replacement schedule for laptops and desktops, respectively. Additional funding requirements for the replacement of the City's computer inventory will be considered as part of the operating budget in future years.

6514 - Consolidate and Upgrade Servers

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
-	\$150,000	\$150,000	\$150,000	\$150,000	\$600,000

This project is partially funded in FY 2021/22 of the CIP. The City has a data center comprised of storage and back-up servers. While both are still at the end of its useful life, the funded portion of the project provides for the items that have been identified as the highest risk of failure in next two years, while additional funding has been deferred, thus stretching out the useful life of some of the City's servers.



UNFUNDED PROJECTS | TECHNOLOGY AND EQUIPMENT

6550 - Cyber Security Risk Mitigation

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$300,000	\$305,000	\$300,000	\$300,000	\$300,000	\$1,505,000

This project would provide additional funding for the City’s cybersecurity program to address recommendations that resulted from a risk assessment completed in FY 2018/19. Recommendations that were to be addressed as part of this project included an additional protection layer for cloud services, threat detection, and protection against ransomware. Additional security, control, and monitoring of the access of privileged information and the monitoring of where sensitive data is stored was also recommended. As part of the FY 2019/20 and 2020/21 Adopted Biennial Operating Budget, one-time funding of \$240,000 was added to the Information Technology Department’s budget for cybersecurity.

Five-Year CIP Total Unfunded Need: \$5,147,959

Transportation

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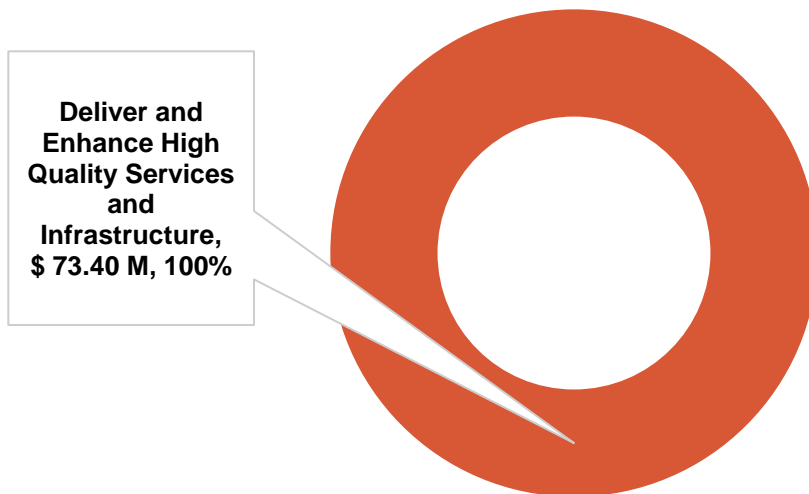
INTRODUCTION

The capital projects within the Transportation theme design, construct, and maintain local transportation facilities. Transportation facilities include but are not limited to public streets, sidewalks, curb/gutters, handicap ramps, bicycle facilities, street intersections, crosswalks, traffic operations devices (i.e. pedestrian beacons), traffic signals and equipment, traffic and street signage and pavement markings, and landscaped areas. Below are some key statistics relative to existing transportation facilities in Santa Clara.

Transportation Program Infrastructure	
Miles of Paved Streets	250
Traffic Signals	144
Miles of Sidewalks	550
Bridges	49
HAWK Beacon Crosswalks	10
Miles of Bicycle Lanes	70

Funding Our Top Priorities

The projects included in the proposed CIP were determined in accordance with both the City Council’s strategic pillars, budget priorities, and the recently adopted Santa Clara Bicycle Plan Update 2018 and the Santa Clara Pedestrian Masterplan. As illustrated in the chart below, all proposed funded projects align to the “Deliver and Enhance High Quality Efficient Services and Infrastructure” strategic pillar.



The proposed Transportation CIP totals \$73.4 million. CIP projects were prioritized by the following criteria:

Priority	Description
A	critical need mandated, emergency, or under construction
B	maintenance system reliability and/or ongoing operations
C	future system needs or future regulatory requirements
D	not critical, but achieve efficiencies and/or sustainability



Project Highlights

Major projects in the Transportation program are detailed below.

Annual Street Maintenance and Rehabilitation Program

The City has an ongoing allocation for the maintenance and repair of City streets. The City uses the Pavement Management System (PMS) to determine which streets are in critical need of repair or maintenance. The repairs include placing surface seals, replacement of curbs and gutters, as well as installation of roadway striping. This project is partially funded throughout the five-year CIP. The City's current PCI is 75, while without full funding, the PCI is expected to drop to 71.



Pedestrian and Bicycle Enhancement Facilities

In conjunction with the recently approved Santa Clara Bicycle Plan 2018 and Santa Clara Pedestrian Master Plan, this project serves as the local funding match to be used by the City to obtain local, state, and federal grants to complete the priority bicycle and pedestrian projects identified by the City. This project is funded by Traffic Mitigation Fees as identified in the Traffic Impact Fee update approved by City Council in 2018.

Public Right-of-Way ADA Improvements (Settlement Agreement)

The City entered into a settlement agreement based on litigation requiring the City to perform improvements in the public right-of-way to remove barriers to accessibility under the Americans with Disabilities Act (ADA). The improvements include removal of concrete sidewalks, repair of asphalt, curb ramps and pedestrian street crossings. Based on accessibility standards, additional improvements may be identified and later incorporated into this project.



Uncontrolled Crosswalks Improvements Project

This project is designed to develop a program and address some of the approximately 200 uncontrolled crosswalks in Santa Clara. These crosswalks are existing, but do not contain stop controls for vehicles. To improve pedestrian comfort and safety at these crosswalks, this project provides funding for the study, prioritization, and improvement of some uncontrolled crosswalks in Santa Clara. This project is not fully funded.

Major Accomplishments

- Completed the update to the Santa Clara Bicycle Plan 2018 (adopted by City Council in September 2019).
- Completed the Santa Clara Pedestrian Master Plan (adopted by City Council in February 2020).
- Completed construction work for six traffic signal timing projects along major transportation corridors in Santa Clara (Lick Mill Boulevard, Homestead Road, Agnew Road, De La Cruz Boulevard, Lafayette Street, and Bowers Avenue).
- Completed inspections of the City's street conditions and identified areas that have impacts on safety, durability, and appearance.
- Completed preventative maintenance and rehabilitation for approximately 50 lane miles of street pavement in 2018 and 2019.

Financing Sources

Gas Tax

The Gas Tax Fund accounts for revenues and expenditures received from the State of California under Street and Highway Code Sections 2105, 2106, and 2107. Gas tax is imposed by the State as a per-gallon excise tax on gasoline and diesel fuel. Cities and counties receive an allocation from the State based on population and the proportion of registered vehicles. This funding is restricted for street maintenance, construction, and a limited amount for engineering.

Vehicle Registration Fee

On November 2, 2010, Santa Clara County voters approved Measure B, which levies a \$10 annual vehicle registration fee (VRF). The statute requires that fees collected be used only to pay for programs and projects that have a relationship or benefit to the owners of motor vehicles paying the fee and are consistent with the regional transportation plan. All revenue collected through the VRF is allocated on a population basis to cities in Santa Clara County. The City has committed and used the revenue from Measure B towards various street maintenance and traffic signal timing upgrade projects. VRF is reported in the Streets and Highways Improvement Capital Projects Fund.

Grants

The City applies for regional, state, and federal grants to support various transportation programs including road repair/maintenance, bicycle and pedestrian projects, and traffic signal timing projects. These grant opportunities have time constraints and often include a local match in terms of funding.

Measure B

In 2016, Santa Clara County voters approved "Measure B," a 30-year half-cent county-wide sales tax to fund improvements for nine transportation-related program categories. The program categories are defined as: BART



Silicon Valley Phase II, Caltrain Corridor Capacity Improvements, County of Santa Clara Expressways, Local Streets and Roads, Transit Operations, Bicycle/Pedestrian, Caltrain Grade Separations, Highway Interchanges and State Route 85 Corridor. The Santa Clara Valley Transportation Authority administers these funds and the City is eligible to receive either guaranteed funds or competitive funds depending upon the requirements of the individual transportation-related program categories. For example, under the Local Streets and Roads program, the City’s current share of guaranteed annual funding is approximately \$2.3 million, which over the next 30 years is projected to provide approximately \$69 million in aggregate funding for the City’s local streets and roads projects. This estimated \$69 million will vary depending upon adjustments to the funding formula, which accounts for actual taxes collected, changes to population, and adjustment for current roadway lane miles.

Traffic Mitigation Fee

The Traffic Mitigation Fee is levied against private development to fund improvements or programs to mitigate City traffic problems that result either directly or indirectly from development projects. Traffic Mitigation Fee revenues may be used for upgrades, expansions or additions to the City’s system of street improvements and related transit, bicycle and pedestrian facilities.

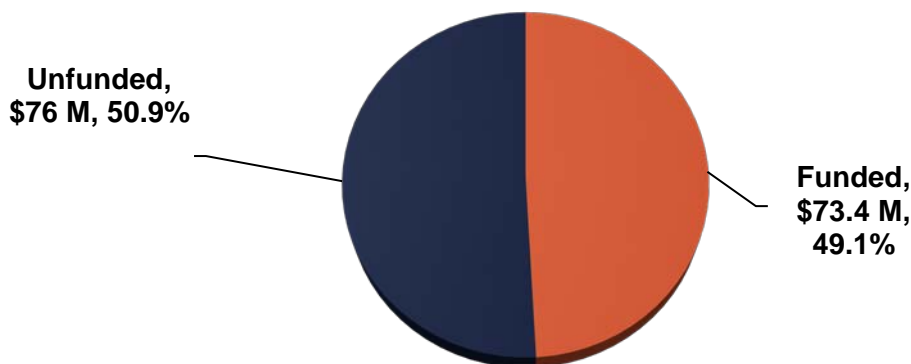
Operating Budget Impacts

There are no additional operating budget impacts associated with the funded projects.

Unfunded Needs

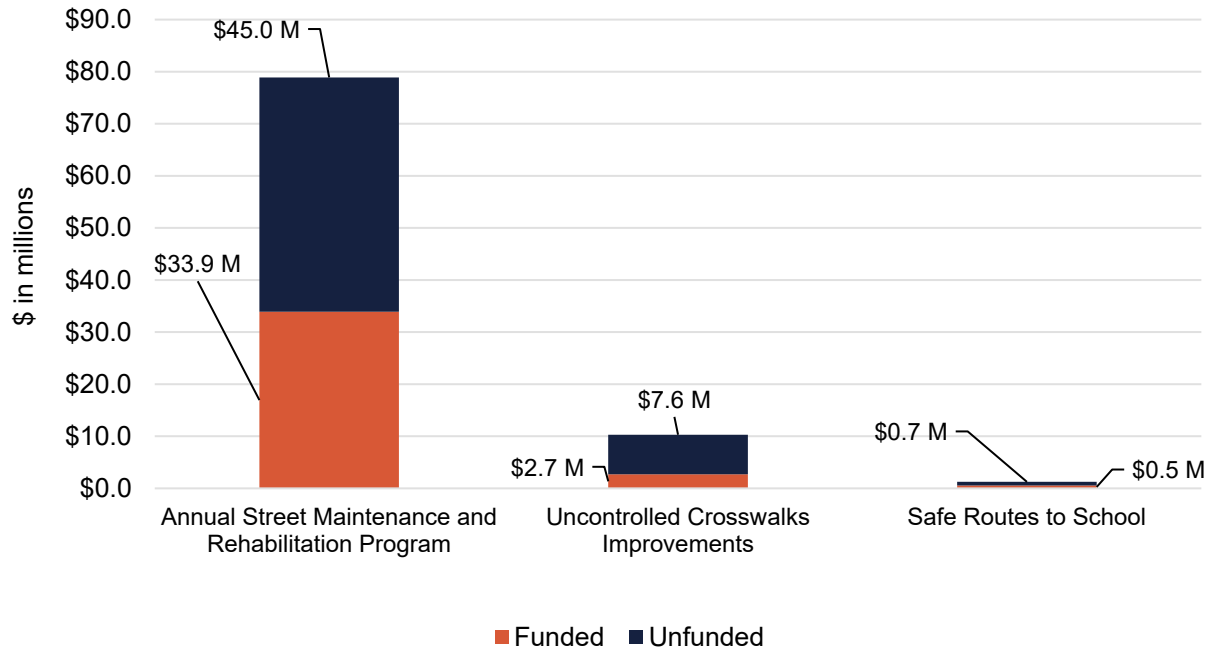
The total funding needs for the Transportation program totals \$149.4 million (not including the bulk of the recommendations identified in the Bicycle Master Plan, Pedestrian Master Plan, and the ADA Transition Plan). Of this amount, \$73.4 million is funded, leaving \$76.0 million of unfunded needs. Some of the unfunded needs include projects such as uncontrolled crosswalks, pavement maintenance for streets and alleyways, high priority projects identified in the Bicycle Masterplan and Pedestrian Masterplan, and Mission College Boulevard/Great America Parkway Intersection Improvements.

Transportation Total Funding Needs = \$149.4 M





Below are some examples of projects that are partially funded. To see the full list of unfunded projects, please see the Unfunded Projects – Transportation list later in this section.





FUNDED | PROJECTS BUDGETED COST SUMMARY

Transportation Project	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Five-Year CIP Total
1202 - Agnew Road At-Grade Crossing	\$569,067	-	-	-	-	-	-
1205 - Pepper Tree Neighborhood Traffic Calming Study	\$89,745	-	-	-	-	-	-
1206 - Pruneridge Ave.-Lawrence Expwy. Bicycle Lanes Improvement	\$346,047	-	-	-	-	-	-
1210 - Mission College Bike Lanes Project	\$677	-	-	-	-	-	-
1211 - Neighborhood Traffic Calming	\$540,206	-	\$250,000	\$262,500	\$275,625	\$289,406	\$1,077,531
1212 - LED Traffic Signal & Safety Light Replacements	\$806,692	-	-	\$350,000	-	-	\$350,000
1213 - Annexed Neighborhood Street Improvements	\$1,464,436	-	-	-	-	-	-
1214 - Coleman Avenue Widening	\$189,797	-	-	-	-	-	-
1215 - Sidewalk Installation Program	\$114,062	-	-	-	-	-	-
1216 - Traffic Studies and Signal Needs Assessment/Upgrade	\$221,533	-	\$100,000	-	\$100,000	-	\$200,000
1217 - Traffic Signal Management Software Upgrade/Replacement	\$698,216	\$525,000	\$353,071	-	-	-	\$878,071
1218 - Traffic Pre-Emptors	\$582,265	\$150,000	\$150,000	-	-	-	\$300,000
1219 - Traffic Signal Enhancements	\$59,224	-	-	\$400,000	\$425,000	\$425,000	\$1,250,000
1220 - Pedestrian and Bicycle Enhancement Facilities	\$413,944	\$1,200,000	\$1,200,000	\$850,000	\$850,000	\$850,000	\$4,950,000
1221 - Traffic Monitoring at Various Locations - Phase "C"	\$238,217	-	-	-	-	-	-
1222 - Citywide Accessible Pedestrian Signal Installation	\$188,768	-	-	-	-	-	-
1224 - Replacement of Traffic Signals in ECR-Lafayette St.-Newhall St.-Scott Blvd. Area	\$1,288,490	-	-	-	-	-	-
1225 - Santa Clara VTA - Congestion Management Program	\$256,666	\$244,560	\$245,000	\$261,979	\$265,000	\$280,638	\$1,297,177



FUNDED | PROJECTS BUDGETED COST SUMMARY

Transportation Project	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Five-Year CIP Total
1226 - Uncontrolled Crosswalks Improvements Project	\$1,849,708	\$600,000	\$400,000	\$400,000	\$400,000	\$854,831	\$2,654,831
1227 - Changeable Message Signs	\$1,706,055	\$2,063,796	-	-	-	-	\$2,063,796
1228 - Replacement of Underground Traffic Signal Infrastructure	\$120,122	-	\$50,000	\$50,000	\$50,000	-	\$150,000
1230 - Public Right-of-Way Landscaping Improvement	\$309,566	-	-	-	-	-	-
1231 - 2020 Pavement Preservation Project (OBAG II)	\$3,956,000	-	-	-	-	-	-
1232 - Traffic Signal Interconnect Upgrade	-	\$100,000	\$350,000	\$450,000	\$400,000	\$550,000	\$1,850,000
1234 - Travel Demand Model Update	-	\$200,000	-	\$50,000	-	\$55,125	\$305,125
1235 - Annual Street Maintenance and Rehabilitation Program	\$9,786,818	\$8,090,085	\$6,459,711	\$6,459,711	\$6,459,711	\$6,459,711	\$33,928,929
1236 - Traffic Signal Modification - El Camino-Lafayette	\$1,321,840	-	-	-	-	-	-
1237 - MCB/GAP Intersection Improvement Project	\$6,700,447	-	-	-	-	-	-
1238 - Pedestrian Crosswalk Sensors	\$300,000	-	-	-	-	-	-
1239 - Adaptive Signal System	\$1,850,000	-	-	-	-	-	-
1240 - Lawrence Grade Separation	\$15,000	-	-	-	-	-	-
1244 - Scott Blvd Traffic Signal Interconnect & Coordination	\$418,300	-	-	-	-	-	-
1245 - Benton Bike Lanes	\$150,000	\$176,000	-	-	-	-	\$176,000
1246 - Lafayette Bassett Bike Lane	\$600,000	-	-	-	-	-	-
1247 - Lick Mill-East River Parkway Crosswalk Improvements	\$750,000	-	-	-	-	-	-
1249 - Related Multimodal Improvement	\$740,000	-	-	-	-	-	-




FUNDED | PROJECTS BUDGETED COST SUMMARY

Transportation Project	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Five-Year CIP Total
1250 - Annual Curb Ramp Installation	-	\$300,000	\$300,000	-	-	-	\$600,000
1325 - Bridge Maintenance Program	\$259,894	\$140,000	\$330,000	\$640,000	\$820,000	\$790,000	\$2,720,000
1357 - Traffic Signal Controller Upgrade/Replacement	\$480,872	-	-	\$65,000	\$100,000	\$100,000	\$265,000
1376 - Safe Routes to School	\$57,824	\$271,626	\$67,531	\$67,531	\$67,531	\$67,531	\$541,750
1382 - Sidewalk, Curb and Gutter Repair	\$434,592	\$380,000	\$380,000	\$380,000	\$380,000	\$380,000	\$1,900,000
1385 - Santa Clara Citywide ITS Project 1	\$265,390	-	-	-	-	-	-
1386 - Santa Clara Citywide ITS Project 2	\$435,504	-	-	-	-	-	-
1392 - SRTS Pedestrian Infrastructure Improvements Project	\$2,222	-	-	-	-	-	-
NEW - 131 - Public Right-of-Way ADA Improvements (Settlement Agreement)	\$750,000	\$5,750,000	\$5,000,000	-	-	-	\$10,750,000
NEW - 132 - Adaptive Signal System (Santana West Settlement Agreement)	-	\$950,000	-	-	-	-	\$950,000
NEW - 134 - Traffic Engineering Consultant Support	-	\$125,000	\$125,000	-	-	-	\$250,000
NEW - 140 - Multimodal Improvement Plan Phase 2 Projects	-	\$295,000	\$295,000	-	-	-	\$590,000
NEW - 141 - Monroe - Los Padres Traffic Signal Modification	-	-	\$145,000	\$535,000	-	-	\$680,000
NEW - 143 - Traffic Calming (Santana West Settlement Agreement)	-	\$250,000	-	-	-	-	\$250,000
NEW - 144 - Santa Clara School Access Improvements	-	\$200,000	\$1,450,000	-	-	-	\$1,650,000
NEW - 145 - Scott - Benton Traffic Signal Timing	-	\$165,000	-	-	-	-	\$165,000
NEW - 146 - Scott - Homestead Traffic Signal Modification	-	-	-	\$130,000	\$500,000	-	\$630,000
Total Transportation Projects	\$41,328,206	\$22,176,067	\$17,650,313	\$11,351,721	\$11,092,867	\$11,102,242	\$73,373,210



FUNDED | NEIGHBORHOOD TRAFFIC CALMING

Project Number:	1211	Theme / Category:	Transportation
Year Initiated:	2008	Project Manager:	Blossom Dulos
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description This project provides funding for traffic calming studies to address residents' concerns. The City receives approximately 20 traffic calming study requests per year due to complaints of speeding or an increase in traffic volume in existing neighborhoods. The result of these studies may include recommendations to install traffic calming devices such as signage, striping, markings and/or curb extensions. Project funds can be used for the following: 1) study, design, and implementation of traffic calming measures based on resident request, 2) repair existing traffic calming measures such as Speed Radar Feedback Signs, or 3) future efforts to update the City's Traffic Calming Program guidelines.

Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$167	\$540,206	-	\$250,000	\$262,500	\$275,625	\$289,406	\$1,617,904

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	\$540,206	-	\$250,000	\$262,500	\$275,625	\$289,406	\$1,617,737
Salary And Wages - As Needed	\$167	-	-	-	-	-	-	\$167
Total Expenditures	\$167	\$540,206	-	\$250,000	\$262,500	\$275,625	\$289,406	\$1,617,904

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | LED TRAFFIC SIGNAL & SAFETY LIGHT REPLACEMENTS

Project Number:	1212	Theme / Category:	Transportation
Year Initiated:	2008	Project Manager:	Joel Roque
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description

This project will upgrade and replace failing Light Emitting Diode (LED) traffic signal heads (i.e. signal indications) and replace High Pressure Sodium (HPS) safety lights with LED safety lights. Safety lights are street lights which are placed on top of traffic signal poles.

There are currently 144 traffic signals, and 10 High Intensity Activated Crosswalk (HAWKS) beacons in the City of Santa Clara. These signals and HAWKS are typically equipped with LED traffic signal heads, however, these LEDs are near the end of life and are in need of replacement as a preventative maintenance measure. Replacing the HPS lights to LED lights will reduce the City's energy costs, is a more environmentally sustainable facility, and will provide better lighting at the signalized intersections.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	\$806,692	-	-	\$350,000	-	-	\$1,156,692

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	\$766,692	-	-	\$350,000	-	-	\$1,116,692
Salary And Wages - Regular	-	\$40,000	-	-	-	-	-	\$40,000
Total Expenditures	-	\$806,692	-	-	\$350,000	-	-	\$1,156,692

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | TRAFFIC STUDIES AND SIGNAL NEEDS ASSESSMENT/UPGRADE

Project Number:	1216	Theme / Category:	Transportation
Year Initiated:	2007	Project Manager:	Nguyen Cam
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Various locations throughout the City.		



Project Description Several of the City's existing traffic signals have very old infrastructure and need to be improved to current standards. Older signal equipment will often result in inefficiency with signal operations. This project provides funding to perform traffic studies and needs assessments to upgrade the traffic signal system, as necessary. The City has 144 traffic signals within the its limits and approximately 30 signals have been identified in need of an upgrade due to age and updated traffic signal standards.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$2,649	\$221,533	-	\$100,000	-	\$100,000	-	\$424,182

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$2,649	\$221,533	-	-	-	-	-	\$224,182
Engineering	-	-	-	\$100,000	-	\$100,000	-	\$200,000
Total Expenditures	\$2,649	\$221,533	-	\$100,000	-	\$100,000	-	\$424,182

Operating Impacts	-	-	-	-	-	-	-	-
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**FUNDED | TRAFFIC SIGNAL MANAGEMENT SOFTWARE
UPGRADE/REPLACEMENT**

Project Number:	1217	Theme / Category:	Transportation
Year Initiated:	2009	Project Manager:	Nguyen Cam
Planned Completion Year:	FY 2022	Department:	Public Works
Project Type:	Distinct	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description

This project was previously known as the Central Control Traffic Signal Upgrade Project. The City's current traffic signal management software is in need of an upgrade due to compatibility issues with the City's operating system. This project provides funding for the software and hardware costs for a new system. In addition, this project will replace traffic signal controller processing units at signalized intersections throughout the City with a newer/more compatible version. This upgrade will modernize how staff will monitor and manage traffic within the City to improve traffic progression, which will reduce congestion and air pollution. Additionally, this new software will provide staff with the ability to adjust signal timing in real time.

Phase I of this project is software selection and is underway. Phase II is to procure and install the software (i.e. license) and hardware. Phase III of this project is to procure the new processing units and any additional software licenses necessary to connect the units to the Traffic Signal Management Software.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$29,006	\$698,216	\$525,000	\$353,071	-	-	-	\$1,605,293

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$18,219	\$638,560	-	-	-	-	-	\$656,779
Contingencies/Misc	\$344	\$29,656	-	-	-	-	-	\$30,000
Engineering	\$10,443	-	-	-	-	-	-	\$10,443
Equipment	-	-	\$525,000	\$353,071	-	-	-	\$878,071
Salary And Wages - Regular	-	\$30,000	-	-	-	-	-	\$30,000
Total Expenditures	\$29,006	\$698,216	\$525,000	\$353,071	-	-	-	\$1,605,293

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | TRAFFIC PRE-EMPTORS

Project Number:	1218	Theme / Category:	Transportation
Year Initiated:	2009	Project Manager:	Nguyen Cam
Planned Completion Year:	FY 2022	Department:	Public Works
Project Type:	Distinct	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Strategic traffic intersections throughout the City.		



Project Description

This project provides funding for the installation of new traffic signal pre-emptor devices in public safety vehicles and at select strategic signalized intersections within the City. Traffic signal pre-emption will allow vehicles equipped with a pre-emptor device to more easily obtain a green light as the vehicle approaches a pre-determined "pre-empted" signalized intersection. Pre-emptors decrease public safety response time and enhance the safety of emergency vehicles moving through traffic.

Phase I of this project is to procure vehicle pre-emption equipment and install these devices in the City's fire engines and police motorcycles. Phase II will procure and install pre-emption equipment at signalized intersections.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$1,127	\$582,265	\$150,000	\$150,000	-	-	-	\$883,392

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	\$522,265	\$150,000	\$150,000	-	-	-	\$822,265
Contingencies/Misc	\$344	-	-	-	-	-	-	\$344
Engineering	\$783	\$60,000	-	-	-	-	-	\$60,783
Total Expenditures	\$1,127	\$582,265	\$150,000	\$150,000	-	-	-	\$883,392

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | TRAFFIC SIGNAL ENHANCEMENTS

Project Number:	1219	Theme / Category:	Transportation
Year Initiated:	2011	Project Manager:	Nguyen Cam
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description

This project will enhance traffic signals throughout the City by installing traffic monitoring cameras, Bluetooth velocity readers, pedestrian crosswalk sensors, video detection systems, and audible pedestrian signal devices. These enhancements will allow staff to remotely monitor traffic, make timing changes remotely, and improve efficiencies at signalized intersections. Additionally, installing pedestrian crosswalk sensors and ADA compliant pedestrian signals will provide pedestrians with an improved walking environment.

This funding will provide video detection systems and Bluetooth velocity readers at approximately 28 intersections and video cameras for traffic monitoring at 46 locations. Funding will also be used for the installation of accessible pedestrian signal equipment at various intersections, with a primary focus on intersections with high pedestrian traffic. Pedestrian crosswalk sensors will also be installed at various locations including Great America Parkway, Tasman Drive, El Camino Real, and Stevens Creek Boulevard.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$2,127	\$59,224	-	-	\$400,000	\$425,000	\$425,000	\$1,311,351

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	\$59,224	-	-	\$400,000	\$425,000	\$425,000	\$1,309,224
Contingencies/Misc	\$344	-	-	-	-	-	-	\$344
Engineering	\$1,783	-	-	-	-	-	-	\$1,783
Total Expenditures	\$2,127	\$59,224	-	-	\$400,000	\$425,000	\$425,000	\$1,311,351

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | PEDESTRIAN AND BICYCLE ENHANCEMENT FACILITIES

Project Number:	1220	Theme / Category:	Transportation
Year Initiated:	2011	Project Manager:	Carol Shariat
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description City Council approved the Santa Clara Bicycle Plan Update in 2019, and staff is currently working on a Pedestrian Master Plan. Both plans have or will recommend improvement projects. These improvements are unfunded and thus, staff will be pursuing various grant opportunities for project funding. This project would be used to fund the local match associated with grant applications for bicycle and pedestrian facilities. This project will also supplement funding for the bicycle lane improvements being done under the Pruneridge Avenue at Lawrence Expressway project and provide the local match for the Santa Clara School Access Improvements project.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$1,500	\$413,944	\$1,200,000	\$1,200,000	\$850,000	\$850,000	\$850,000	\$5,365,444

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	\$353,944	\$1,100,000	\$1,100,000	\$750,000	\$750,000	\$750,000	\$4,803,944
Contingencies/Misc	-	\$30,000	-	-	-	-	-	\$30,000
Engineering	\$1,500	-	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$501,500
Salary And Wages - As Needed	-	\$20,000	-	-	-	-	-	\$20,000
Salary And Wages - Regular	-	\$10,000	-	-	-	-	-	\$10,000
Total Expenditures	\$1,500	\$413,944	\$1,200,000	\$1,200,000	\$850,000	\$850,000	\$850,000	\$5,365,444

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | SANTA CLARA VTA - CONGESTION MANAGEMENT PROGRAM

Project Number:	1225	Theme / Category:	Transportation
Year Initiated:	2014	Project Manager:	Carol Shariat
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description This project was previously known as the Santa Clara Valley Transportation Authority - Congestion Management Program project. Per Proposition 111, every county with an urbanized population of more than 50,000 must establish a Congestion Management Agency (CMA). The Valley Transportation Authority (VTA) is the designated CMA for Santa Clara County and it administers the Congestion Management Program (CMP). CMA's are designed to meet the goals of increasing the efficiency of existing transit and roadway systems, planning the best capital improvements to these systems, and improving the local land use decision-making process to support and complement the transportation system investments. The City is a member agency of the VTA CMP. The CMP is funded through assessments to local jurisdictions (member agencies). This project provides funding for the fees assessed by VTA every year for being a member agency.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$228,299	\$256,666	\$244,560	\$245,000	\$261,979	\$265,000	\$280,638	\$1,782,142

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Engineering	\$228,299	\$256,666	\$244,560	\$245,000	\$261,979	\$265,000	\$280,638	\$1,782,142
Total Expenditures	\$228,299	\$256,666	\$244,560	\$245,000	\$261,979	\$265,000	\$280,638	\$1,782,142

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | UNCONTROLLED CROSSWALKS IMPROVEMENTS PROJECT

Project Number:	1226	Theme / Category:	Transportation
Year Initiated:	2017	Project Manager:	Pratyush Bhatia
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Various locations throughout the City		



Project Description In 2016, per the direction of City Council, staff identified approximately 200 uncontrolled crosswalks throughout the City. This project funds the development of a master plan that will include prioritizing the study of these uncontrolled crosswalks for potential improvements in FY 2020/21. In addition, this project funds minor crosswalks improvements based on a traffic engineering study in the outyears of this five-year CIP. Improvements can include Rectangular Rapid Flashing Beacons (RRFBs), bulb-outs, signing and striping improvements.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$27,600	\$1,849,708	\$600,000	\$400,000	\$400,000	\$400,000	\$854,831	\$4,532,139

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$27,600	\$1,693,358	\$497,156	\$366,523	\$366,236	\$365,818	\$781,782	\$4,098,473
Contingencies/Misc	-	\$10,300	-	-	-	-	-	\$10,300
Engineering	-	\$135,750	\$102,844	\$33,477	\$33,764	\$34,182	\$73,049	\$413,066
Salary And Wages - Regular	-	\$10,300	-	-	-	-	-	\$10,300
Total Expenditures	\$27,600	\$1,849,708	\$600,000	\$400,000	\$400,000	\$400,000	\$854,831	\$4,532,139

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | CHANGEABLE MESSAGE SIGNS

Project Number:	1227	Theme / Category:	Transportation
Year Initiated:	2017	Project Manager:	Nguyen Cam
Planned Completion Year:	FY 2022	Department:	Public Works
Project Type:	Distinct	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Great America Parkway, Lafayette Street, Tasman Drive		



Project Description This project provides funding for the installation of permanent Changeable Message Signs (CMS) at strategic locations on major corridors (Great America Parkway, Tasman Drive, Lafayette Street, Mission College Boulevard) in the north Bayshore area of the City. The purpose of a CMS is to provide real-time traffic way-finding to the Convention Center, Great America Theme Park, Mission College, Levi's Stadium and hotels in the area. Two of the signs will span the full width of Great America Parkway. A CMS can also be used to provide guidance information to motorists in case of an emergency.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$131,343	\$1,706,055	\$2,063,796	-	-	-	-	\$3,901,194

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$28,595	\$1,706,055	\$2,063,796	-	-	-	-	\$3,798,446
Engineering	\$102,748	-	-	-	-	-	-	\$102,748
Total Expenditures	\$131,343	\$1,706,055	\$2,063,796	-	-	-	-	\$3,901,194

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | REPLACEMENT OF UNDERGROUND TRAFFIC SIGNAL INFRASTRUCTURE

Project Number:	1228	Theme / Category:	Transportation
Year Initiated:	2011	Project Manager:	Nguyen Cam
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Various signalized intersections		



Project Description

This project provides funding for the replacement of the underground traffic signal infrastructure, such as conduits, detection loops, pull boxes and other traffic signal substructures that are no longer maintainable or usable due to age, corrosion, mechanical/environmental damage, or conduits that have reached full capacity. Replacing the damaged underground infrastructure will allow the intersection to operate as it was designed, thereby reducing delays and inconveniences to the general public.

This project has two phases. Phase I will consist of traffic signal loop replacements at 8 to 10 locations in the City. Phase II will use funding from this project to supplement the budget for the traffic signal maintenance contract.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	\$120,122	-	\$50,000	\$50,000	\$50,000	-	\$270,122

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	\$120,122	-	\$50,000	\$50,000	\$50,000	-	\$270,122
Total Expenditures	-	\$120,122	-	\$50,000	\$50,000	\$50,000	-	\$270,122

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | TRAFFIC SIGNAL INTERCONNECT UPGRADE

Project Number:	1232	Theme / Category:	Transportation
Year Initiated:	2018	Project Manager:	Joel Roque
Planned Completion Year:	FY 2025	Department:	Public Works
Project Type:	Distinct	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Great America Pkwy, Tasman Dr. Corridors		



Project Description This project provides funding to replace the copper interconnect cables with fiber optic cables along Great America Parkway and Tasman Drive. The City's existing traffic signal interconnect network is comprised of both fiber optic cables and copper wires. Fiber optic cables are the newer standard for data transmission and are capable of transmitting one gigabyte of data per second while copper wires can only transmit up to 30 megabytes of data per second. Currently, Great America Parkway and Tasman Drive are interconnected via copper cables. The traffic signals along these two major corridors are equipped with traffic monitoring cameras that stream high definition video back to the City's Traffic Management Center. Streaming video and other data from these traffic signals over copper wires results in noticeably slower streaming speeds and quality compared to other traffic signals in the City that are connected over fiber optic cables.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	\$100,000	\$350,000	\$450,000	\$400,000	\$550,000	\$1,850,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	-	\$350,000	\$350,000	\$400,000	\$450,000	\$1,550,000
Engineering	-	-	\$100,000	-	\$100,000	-	\$100,000	\$300,000
Total Expenditures	-	-	\$100,000	\$350,000	\$450,000	\$400,000	\$550,000	\$1,850,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | TRAVEL DEMAND MODEL UPDATE

Project Number:	1234	Theme / Category:	Transportation
Year Initiated:	2018	Project Manager:	Carol Shariat
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description

This project provides funding to update and maintain the City's travel demand model. The model was last updated in 2015 and a comprehensive update is necessary every five years over the life of the City's General Plan. Minor updates to the model should also occur every other year and is currently anticipated for FY 2022/23. Travel demand models need to be updated on a regular basis to accurately reflect and approve changes to the General Plan land-use diagram and/or the City's transportation roadway network. Project funds will be used to hire a consultant to update the model in FY 2020/21 which includes collecting new traffic counts to validate and calibrate the model against the model's projected traffic data. In addition, software to view the model results will be purchased for City staff. This software will enable staff to quickly and easily review the outputs of a model run performed by land use consultants and provide direction to these consultants should refinements be needed.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	\$200,000	-	\$50,000	-	\$55,125	\$305,125

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Contingencies/Misc	-	-	\$20,000	-	\$5,000	-	\$5,513	\$30,513
Engineering	-	-	\$180,000	-	\$45,000	-	\$49,612	\$274,612
Total Expenditures	-	-	\$200,000	-	\$50,000	-	\$55,125	\$305,125

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | ANNUAL STREET MAINTENANCE AND REHABILITATION PROGRAM

Project Number:	1235	Theme / Category:	Transportation
Year Initiated:	2019	Project Manager:	Vincent Luchessi
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description This project provides ongoing roadway infrastructure preservation and rehabilitation to maintain the City's street network of approximately 250 center line miles. Specific yearly projects for streets selected for treatment under the program are based upon condition surveys and analysis through the Pavement Management System (PMS). The PMS prioritizes pavement maintenance projects in order to provide the most cost-effective maintenance program based upon street condition, remaining service life, and available funds. The yearly projects include placing surface seals, resurfacing, and/or reconstruction. Ancillary work includes removing and replacing failed pavement, replacement of concrete curbs, gutters, sidewalks, and curb ramps, and installation of roadway striping and pavement markings.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$4,515,316	\$9,786,818	\$8,090,085	\$6,459,711	\$6,459,711	\$6,459,711	\$6,459,711	\$48,231,063

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$4,490,106	\$8,712,897	\$8,080,085	\$6,449,711	\$6,449,711	\$6,449,711	\$6,449,711	\$47,081,932
Contingencies/Misc	\$4,674	\$15,326	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$70,000
Engineering	\$20,536	\$1,058,595	-	-	-	-	-	\$1,079,131
Total Expenditures	\$4,515,316	\$9,786,818	\$8,090,085	\$6,459,711	\$6,459,711	\$6,459,711	\$6,459,711	\$48,231,063

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | BENTON BIKE LANES

Project Number:	1245	Theme / Category:	Transportation
Year Initiated:	2019	Project Manager:	Evelyn Liang
Planned Completion Year:	FY 2021	Department:	Public Works
Project Type:	Distinct	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Benton Street (between Monroe Street and El Camino Real)		



Project Description This project provides funding for the installation of Class II bicycle lanes on Benton Street between Monroe Street and El Camino Real. Consistent with the City’s Bicycle Master Plan, this project will provide a needed bicycle connection between existing bicycle lanes on Monroe Street and the Santa Clara Caltrain Station, thereby improving multi-modal transportation options.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	\$150,000	\$176,000	-	-	-	-	\$326,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	\$150,000	\$176,000	-	-	-	-	\$326,000
Total Expenditures	-	\$150,000	\$176,000	-	-	-	-	\$326,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | ANNUAL CURB RAMP INSTALLATION

Project Number:	1250	Theme / Category:	Transportation
Year Initiated:	2018	Project Manager:	Vincent Luchessi
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Various locations citywide in the public right-of-way.		



Project Description This project provides funding for the replacement of existing concrete curb ramps that do not comply with the current Americans with Disabilities Act (ADA) guidelines, and the installation of new curb ramps where they do not exist in order to remove barriers for accessibility in the public right-of-way.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	\$300,000	\$300,000	-	-	-	\$600,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	\$226,815	\$226,815	-	-	-	\$453,630
Contingencies/Misc	-	-	\$22,983	\$22,546	-	-	-	\$45,529
Engineering	-	-	\$50,202	\$50,639	-	-	-	\$100,841
Total Expenditures	-	-	\$300,000	\$300,000	-	-	-	\$600,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | BRIDGE MAINTENANCE PROGRAM

Project Number:	1325	Theme / Category:	Transportation
Year Initiated:	2007	Project Manager:	Vincent Luchessi
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Various bridges throughout the City		



Project Description This project funds preventative maintenance and rehabilitation for the City's existing bridge inventory. The bridge inventory includes approximately 49 bridges. Of these bridges, two are jointly owned with the City of San Jose, and seven are jointly owned with the City of Sunnyvale. There are also three additional bridges owned by the State of California for which the City has responsibilities under maintenance agreements. The State of California Department of Transportation (Caltrans) is responsible for performing regular inspections of the bridges involving public streets and identifying recommendations for maintenance and rehabilitation work. The Department of Public Works prioritizes the work recommendations for implementation and performs the design and construction of those recommendations under this project.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$561,750	\$259,894	\$140,000	\$330,000	\$640,000	\$820,000	\$790,000	\$3,541,644

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$559,085	\$259,894	-	\$200,000	\$460,000	\$630,000	\$640,000	\$2,748,979
Engineering	-	-	\$140,000	\$130,000	\$180,000	\$190,000	\$150,000	\$790,000
Salary And Wages - Regular	\$1,634	-	-	-	-	-	-	\$1,634
Srvc From Other Funds- Alloc OH	\$760	-	-	-	-	-	-	\$760
Srvc From Other Funds- Alloc Ben	\$271	-	-	-	-	-	-	\$271
Total Expenditures	\$561,750	\$259,894	\$140,000	\$330,000	\$640,000	\$820,000	\$790,000	\$3,541,644

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | TRAFFIC SIGNAL CONTROLLER UPGRADE/REPLACEMENT

Project Number:	1357	Theme / Category:	Transportation
Year Initiated:	2013	Project Manager:	Nguyen Cam
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Various locations		



Project Description

This project provides funding for the upgrade/replacement of approximately 15 older citywide traffic signal controllers to the current standard 2070 controllers. These older controllers cannot communicate with the City's Traffic Management Center. Additionally, there is no longer technical vendor support or replacement parts for these controllers. Funding from this project can also be used to replace other obsolete traffic signal infrastructure, software, firmware, and cabinets to the current City's standard.

This project has two phases. Phase I will complete the upgrade/replace controllers and cabinets at eight intersections in FY 2020/21, and Phase II will upgrade/replace controllers and cabinets at seven intersections in FY 22/23.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$301,628	\$480,872	-	-	\$65,000	\$100,000	\$100,000	\$1,047,500

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$301,628	\$440,872	-	-	\$65,000	\$100,000	\$100,000	\$1,007,500
Contingencies/Misc	-	\$10,000	-	-	-	-	-	\$10,000
Engineering	-	\$30,000	-	-	-	-	-	\$30,000
Total Expenditures	\$301,628	\$480,872	-	-	\$65,000	\$100,000	\$100,000	\$1,047,500

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | SAFE ROUTES TO SCHOOL

Project Number:	1376	Theme / Category:	Transportation
Year Initiated:	2015	Project Manager:	Carol Shariat
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Various Schools in Santa Clara.		



Project Description

This project was previously known as Vehicle Emissions Reductions Based in School (VERBS) Phase 2. This project provides funds for the City's Safe Routes to School program and can be used to hire a consultant to assist with implementation of the program. For the past three fiscal years, the City's Safe Routes to School program has been funded by a Vehicle Emissions Reduction Based in School grant provided by the Metropolitan Transportation Commission's (MTC) One Bay Area Safe Routes to School program. This VERBS grant will no longer provide funding for non-infrastructure community needs, such as the City's Safe Routes to School education program. FY 2019/20 is the final year the City will receive VERBS grant funding for the program. The City will be using Measure B funding to continue this program, with full funding in FY 2020/21 and partial funding in the out-years. There are currently 12 schools participating in the program. In the first year, the City will hire a consultant, meet with the school district, select schools to participate, and develop/update safe routes to school maps. School walk audits will also be conducted, with safety training offered to parents, teachers, and the community.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$130,013	\$57,824	\$271,626	\$67,531	\$67,531	\$67,531	\$67,531	\$729,587

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$128,468	\$57,824	\$271,626	\$67,531	\$67,531	\$67,531	\$67,531	\$728,042
Salary And Wages - Regular	\$1,545	-	-	-	-	-	-	\$1,545
Total Expenditures	\$130,013	\$57,824	\$271,626	\$67,531	\$67,531	\$67,531	\$67,531	\$729,587

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | SIDEWALK, CURB AND GUTTER REPAIR

Project Number:	1382	Theme / Category:	Transportation
Year Initiated:	2016	Project Manager:	Chris Fazzi
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description This project funds the repair of concrete sidewalks, curbs, and gutters to maintain accessibility and minimize trip and fall hazards at locations identified throughout the City. New ADA ramps are installed through this project to meet requirements as necessary. The sidewalk, curb, and gutter repairs are identified, prioritized, and completed throughout the year. An agreement is in place with a contractor to perform these repairs. There are currently 350 repair sites on the backlog for sidewalk, curb, and gutter repair. The typical time to complete these repairs is between 12-16 months.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$849,753	\$434,592	\$380,000	\$380,000	\$380,000	\$380,000	\$380,000	\$3,184,345

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$849,753	\$434,592	\$380,000	\$380,000	\$380,000	\$380,000	\$380,000	\$3,184,345
Total Expenditures	\$849,753	\$434,592	\$380,000	\$380,000	\$380,000	\$380,000	\$380,000	\$3,184,345

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | PUBLIC RIGHT-OF-WAY ADA IMPROVEMENTS (SETTLEMENT AGREEMENT)

Project Number:	NEW - 131	Theme / Category:	Transportation
Year Initiated:	2019	Project Manager:	Vincent Luchessi
Planned Completion Year:	FY 2022	Department:	City Attorney's Office
Project Type:	Distinct	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Surrounding neighborhood at Levi's Stadium		



Project Description In 2020, the City entered into a settlement agreement based on litigation that requires the City to perform improvements in the public right-of-way to remove barriers to accessibility under the Americans with Disabilities Act (ADA). The barriers to be removed generally involve concrete sidewalks, curb ramps, driveways, asphalt repairs, pedestrian street crossings, parking lots, landscape areas, rail crossings, traffic signals, and other barriers. Based upon accessibility standards, changes to drainage, utilities, grades, and improvements on private property may be necessary. These potential changes will be further identified as the project design process progresses. This project is to perform the improvements in the public right-of-way per the terms of the settlement agreement.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	\$750,000	\$5,750,000	\$5,000,000	-	-	-	\$11,500,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	\$5,000,000	\$5,000,000	-	-	-	\$10,000,000
Engineering	-	\$750,000	\$750,000	-	-	-	-	\$1,500,000
Total Expenditures	-	\$750,000	\$5,750,000	\$5,000,000	-	-	-	\$11,500,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | ADAPTIVE SIGNAL SYSTEM (SANTANA WEST SETTLEMENT AGREEMENT)

Project Number:	NEW - 132	Theme / Category:	Transportation
Year Initiated:	2019	Project Manager:	Nguyen Cam
Planned Completion Year:	FY 2021	Department:	Public Works
Project Type:	Distinct	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Stevens Creek Boulevard, Saratoga Avenue and Cypress Avenue, Pruneridge Avenue		



Project Description Traditional traffic signals operate on fixed vehicle timing, based on estimates of traffic volume. The amount of time for each vehicular movement is timed with a minimum and a maximum value. When actual traffic volumes exceed the maximum time needed to clear the intersection, the traffic signal controller does not have the capability to adjust the timing for the next cycle. Adaptive signals provide automated real-time management of a traffic signal system and will reduce traffic congestion, fuel consumption, emissions, and associated traffic delays. The project will design, procure, and install adaptive signal systems in addition to video cameras and Bluetooth/WiFi travel time readers at specific intersections along Stevens Creek Boulevard and Saratoga Avenue and at the intersection of Cypress Avenue and Pruneridge Avenue. This project will complement the City's Adaptive Signal System project.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	\$950,000	-	-	-	-	\$950,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	\$850,000	-	-	-	-	\$850,000
Engineering	-	-	\$100,000	-	-	-	-	\$100,000
Total Expenditures	-	-	\$950,000	-	-	-	-	\$950,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | TRAFFIC ENGINEERING CONSULTANT SUPPORT

Project Number:	NEW - 134	Theme / Category:	Transportation
Year Initiated:	2019	Project Manager:	Carol Shariat
Planned Completion Year:	Ongoing	Department:	Public Works
Project Type:	Ongoing	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description This project provides funding to assist Traffic Division staff with the current heavy workload due to the large number of incoming development projects, resident concerns, and City Council requests. Consultant services, as an extension of staff, would be utilized to assist Traffic Division staff with completing tasks such as traffic operations studies, traffic calming studies, speed studies, grant application preparation, resident requests, review of development traffic impact studies, review of traffic control plans, review of development site plans, and review of transportation planning documents.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	\$125,000	\$125,000	-	-	-	\$250,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Engineering	-	-	\$125,000	\$125,000	-	-	-	\$250,000
Total Expenditures	-	-	\$125,000	\$125,000	-	-	-	\$250,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | MULTIMODAL IMPROVEMENT PLAN PHASE 2 PROJECTS

Project Number:	NEW - 140	Theme / Category:	Transportation
Year Initiated:	2020	Project Manager:	Pratyush Bhatia
Planned Completion Year:	FY 2022	Department:	Public Works
Project Type:	Distinct	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Various locations		



Project Description

On September 18, 2018, the City Council adopted the Multi-Modal Improvement Plan (MIP) for the Related Santa Clara Development (Project). The MIP was prepared to address projected transportation impacts to Congestion Management Program (CMP) facilities in Santa Clara resulting from the City’s approval of the Project and associated EIR in June 2016. Specifically, seven CMP intersections are projected to be impacted with the build out of the Project: 1) Great America Parkway and Tasman Drive (City), 2) Great America Parkway and Mission College Boulevard (City), 3) Agnew Road/De La Cruz Boulevard and Montague Expressway (City/County), 4) Scott Boulevard and Central Expressway (City/County), 5) De La Cruz Boulevard and Central Expressway (City/County), 6) San Tomas Expressway and Monroe Street (City/County), and 7) Lafayette Street and El Camino Real (City/Caltrans). As the Project’s impacts on these intersections cannot be fully mitigated, the City prepared and adopted the MIP, which would evaluate proposed multi-modal improvements at or near these intersections. The MIP was also approved by the Valley Transportation Authority (VTA) who administers the CMP.

The Project will install Phase 2 MIP improvements including bike lockers/racks, traffic monitoring cameras, install travel time data collection systems, crosswalk motion sensors, accessible pedestrian signals and upgrade safety lighting at intersections.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	\$295,000	\$295,000	-	-	-	\$590,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	\$295,000	\$295,000	-	-	-	\$590,000
Total Expenditures	-	-	\$295,000	\$295,000	-	-	-	\$590,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | MONROE - LOS PADRES TRAFFIC SIGNAL MODIFICATION

Project Number:	NEW - 141	Theme / Category:	Transportation
Year Initiated:	2021	Project Manager:	Huy Nguyen
Planned Completion Year:	FY 2023	Department:	Public Works
Project Type:	Distinct	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Monroe Street and Los Padres		



Project Description Members of the public contacted the City requesting the left turn from Monroe Street onto Los Padres Boulevard to have its own signal phase. Motorists indicated their confusion as the left turn lane is striped, however, the signal does not provide left turn indicators (i.e. arrows) for this movement. The project includes modification to the existing traffic signal at this intersection to provide "protective" left turns from Monroe Street onto Los Padres Boulevard. This adds left turn signal indications, installs vehicle detection system, and re-programs the existing traffic signal controller.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-		\$145,000	\$535,000	-	-	\$680,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	-		\$535,000	-	-	\$535,000
Engineering	-	-		\$145,000		-	-	\$145,000
Total Expenditures	-	-		\$145,000	\$535,000	-	-	\$680,000

Operating Impacts			-	-	-	-	-	-
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FUNDED | TRAFFIC CALMING (SANTANA WEST SETTLEMENT AGREEMENT)

Project Number:	NEW - 143	Theme / Category:	Transportation
Year Initiated:	2019	Project Manager:	Vincent Luchessi
Planned Completion Year:	FY 2022	Department:	Public Works
Project Type:	Distinct	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Forest Avenue		



Project Description In January 2018, the City of Santa Clara and the City of San Jose entered into a Settlement Agreement regarding the proposed Santana West development in San Jose. This project will study, perform public outreach, and implement traffic calming features in the South of Forest Neighborhood to discourage cut through traffic due to the increase of development in the City of San Jose. Neighborhood outreach is anticipated to be completed in the second half of FY 2019/20. Design of improvements is anticipated to occur in FY 2020/21 with construction in FY 2021/22.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	\$250,000	-	-	-	-	\$250,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	\$175,000	-	-	-	-	\$175,000
Engineering	-	-	\$75,000	-	-	-	-	\$75,000
Total Expenditures	-	-	\$250,000	-	-	-	-	\$250,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | SANTA CLARA SCHOOL ACCESS IMPROVEMENTS

Project Number:	NEW - 144	Theme / Category:	Transportation
Year Initiated:	2020	Project Manager:	Vincent Luchessi
Planned Completion Year:	FY 2022	Department:	Public Works
Project Type:	Distinct	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Various locations		



Project Description The project provides funding for the study, design, and installation of various improvements to enhance bicycle and pedestrian access for multiple schools within Santa Clara. Improvements may include additional sidewalks, curb ramps, high visibility crosswalks, bulb-outs, Rectangular Rapid Flashing Beacons (RRFBs), High Intensity Activated Crosswalks (HAWKs) signals, pedestrian activated signal upgrades, and upgraded school zone signage. The budget for the project has been set by the grant and local match. The first step of design services will be to finalize locations and proposed improvements.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	\$200,000	\$1,450,000	-	-	-	\$1,650,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	-	\$1,450,000	-	-	-	\$1,450,000
Engineering	-	-	\$200,000	-	-	-	-	\$200,000
Total Expenditures	-	-	\$200,000	\$1,450,000	-	-	-	\$1,650,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | SCOTT - BENTON TRAFFIC SIGNAL TIMING

Project Number:	NEW - 145	Theme / Category:	Transportation
Year Initiated:	2020	Project Manager:	Joel Roque
Planned Completion Year:	FY 2021	Department:	Public Works
Project Type:	Distinct	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Scott Boulevard and Benton Street		



Project Description This project provides funding for the replacement of the existing traffic signal cabinet that is obsolete at the intersection of Scott Boulevard and Benton Street with the City's current standard. This project will also update the signal timing and connect the intersection to City's Traffic Management Center. Upgrading the controller and cabinet at the same time with a new signal timing plan will provide better signal operation and coordination.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	\$165,000	-	-	-	-	\$165,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	\$135,000	-	-	-	-	\$135,000
Engineering	-	-	\$30,000	-	-	-	-	\$30,000
Total Expenditures	-	-	\$165,000	-	-	-	-	\$165,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | SCOTT - HOMESTEAD TRAFFIC SIGNAL MODIFICATION

Project Number:	NEW - 146	Theme / Category:	Transportation
Year Initiated:	2020	Project Manager:	Nguyen Cam
Planned Completion Year:	FY 2024	Department:	Public Works
Project Type:	Distinct	Fund:	533 - Streets and Highways
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Scott Boulevard and Homestead Road		



Project Description In late 2017, members of the public contacted the City requesting the left turn from Homestead Road onto Scott Boulevard to have its own signal phase. This project provides funding for the modification of the existing traffic signal at this intersection to provide "protective" left turns from Homestead Road onto Scott Boulevard. This modification adds two new traffic signal poles and mast arms, installs vehicle detection system, and re-programs the existing traffic signal controller.

Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	-	-	-	\$130,000	\$500,000	-	\$630,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	-	-	-	-	\$500,000	-	\$500,000
Engineering	-	-	-	-	\$130,000	-	-	\$130,000
Total Expenditures	-	-	-	-	\$130,000	\$500,000	-	\$630,000

Operating Impacts	-	-	-	-	-	-	-	-
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UNFUNDED PROJECTS | TRANSPORTATION

1213 - Annexed Neighborhood Street Improvements

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$5,000,000	-	-	-	-	\$5,000,000

This project would upgrade streets previously annexed into the City to current City standards. The streets part of this project include Jill Avenue, Rodonovan Drive, Serena Way, Woodland Avenue, El Sobrante Street, and Via Dondera. The work may include the removal, replacement, or installation of new concrete improvements such as curbs, gutters, sidewalks, curb ramps, or driveways. Funding will also be used for the rehabilitation or construction of new pavement, and replacement or installation of other related street infrastructure.

1226 - Uncontrolled Crosswalks Improvements Project

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$1,453,651	\$1,427,497	\$1,485,168	\$1,576,072	\$1,705,991	\$7,648,379

In 2016, at the direction of City Council, staff identified approximately 200 uncontrolled crosswalks through the City. While the funded portion covers the master plan and some minor improvements, the unfunded component of the Project includes complete implementation of the master plan. Improvements may include Rectangular Rapid Flashing Beacons (RRFBs), bulb-outs, signing and striping improvements at all locations identified by the master plan. This project is only partially funded through the General Fund (\$200,000), Gas Tax, and VRF and the amounts above represent the overall unfunded amounts.

1230 - Public Right-of-Way Landscaping Improvement

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
-	-	-	-	\$100,000	\$100,000

This project would include the installation of new landscape, irrigation, and surface treatments to various median islands, parking strips and other areas within the public right-of-way. This project would also include the purchase of hanging banners and flower baskets for the streetlight pole along El Camino Real. Currently, the only funding in this project is allocated for the replacement of some hanging baskets in FY 2020/21; no hanging banners are budgeted to be installed. The unfunded amount of \$100,000 for FY 2024/25 would have been for replacement of hanging baskets. No additional public right-of-way landscape projects, purchase of new hanging banners or replacement of hanging flower baskets are planned unless this project receives new funding.



UNFUNDED PROJECTS | TRANSPORTATION

1235 - Annual Street Maintenance and Rehabilitation Program

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$6,835,696	\$9,540,289	\$9,540,289	\$9,540,289	\$9,540,289	\$44,996,852

This program would provide ongoing roadway infrastructure preservation and rehabilitation to maintain the City's street network of approximately 250 centerline miles. This unfunded amount represents the additional funding needed to maintain the current Pavement Condition Index (PCI) at 75 for City street network. With the amount of funding currently budgeted for this project, the PCI is expected to decrease annually.

1237 - MCB/GAP Intersection Improvement Project

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$6,230,000	-	-	-	-	\$6,230,000

The project scope would include work to widen Mission College Blvd. (MCB) and Great America Parkway (GAP) intersection by adding an additional left-turn lane from westbound MCB to southbound GAP and from northbound GAP to westbound MCB. Other associated work includes utility relocation, traffic signal modifications, ADA and bus stop improvements at the intersection. The project also includes pavement rehabilitation on GAP from the intersection to Hwy 101 bridge abutment adjacent to the street widening area. This project is 35% partially funded by Traffic Mitigation Fees and other existing funding sources and the amounts shown above represent the overall unfunded amounts for the project. Staff is working to identify opportunities for additional developer fees/contributions to provide additional funding.

1250 - Annual Curb Ramp Installation

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$196,000	\$220,800	-	-	-	\$416,800

This project would replace existing concrete curb ramps that do not comply with the current Americans with Disabilities Act (ADA) guidelines and installs new curb ramps where they do not exist in order to remove barriers for accessibility in the public right of way. This project is partially funded in FY 2020/21 and FY 2021/22, while the outyears remain unfunded. With the partial funding in the first two years of the CIP, a reduced number of curb ramps will be installed, and no curb ramps would be installed in the unfunded outyears.

1376 - Safe Routes to School

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
-	\$160,843	\$182,469	\$182,469	\$182,469	\$708,250

This project has been retitled to Safe Routes to Schools (previously listed as Vehicle Emissions Reductions Based in School (VERBS) Phase 2) and would continue to fund the City's Safe Routes to School program and be used to hire a consultant to assist with implementation of the program. This project is fully funded in FY 2020/21 and partially funded in FY 2021/22 through the use of the 2016 VTA Measure B funds. Partial funding will result in a downsized Safe Routes to School program for Santa Clara (i.e. less school events, training items for parents).



UNFUNDED PROJECTS | TRANSPORTATION

NEW - 133 - Benton Bike Lane Project (San Tomas-Dunford)

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$121,000	\$159,752	\$1,076,331	-	-	\$1,357,083

The City's Bicycle Plan Update 2018 (Plan) was approved by City Council in September 2019 and includes approximately 160 projects for implementation. This project would fund implementation of bicycle facilities on Benton Street between San Tomas Expressway and Dunford Way and was identified as a high priority project in the Plan. The Plan identifies this section of Benton Street between San Tomas Expressway and Dunford Way as a corridor where a Class IIB Buffered Bicycle Lane and a Class IIIB Bicycle Boulevard should be installed. Additionally, the Plan states that in order to accommodate the desired bicycle facilities along Benton Street, that a potential roadway reallocation (i.e. lane removal) may be required. This project is 100% unfunded as proposed in this budget which will delay completion of the priority projects identified in the Plan. However, staff will determine if there are local, regional, or state grant opportunities to fund this priority project.

NEW - 134 - Traffic Engineering Consultant Support

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$125,000	\$125,000	\$250,000	\$250,000	\$250,000	\$1,000,000

This project would be used to assist Traffic Division staff with the current heavy workload due to large number of incoming development projects, resident concerns, and City Council requests. This project is partially funded in first two fiscal years which will extend the timeline to resolve the workload issues mentioned above.

NEW - 136 - El Camino Real Bike Lane Project

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$724,876	\$4,832,506	-	-	-	\$5,557,382

The City's Bicycle Plan Update 2018 (Plan) was approved by City Council in September 2019 and includes approximately 160 projects for implementation. This project would fund implementation of bicycle facilities on El Camino Real within City limits and was identified as a high priority project in the Plan. The Plan identifies this section El Camino Real within City limits as a corridor where a Class IV Separated Bicycle Lane should be installed. Additionally, the Plan states that in order to accommodate the desired bicycle facilities along El Camino Real, that street parking may need to be removed. This project is 100% unfunded as proposed in this budget which will delay completion of the priority projects identified in the Plan. However, staff will determine if there are local, regional, or state grant opportunities to fund this priority project.

NEW - 138 - Lick Mill Pedestrian Beacons Upgrade

FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$100,000	\$350,000	-	-	-	\$450,000

There are currently four flashing beacons on Lick Mill Boulevard between Tasman Drive and Montague Expressway. Two of these beacons are constantly flashing to warn motorists when they approach an uncontrolled crosswalk or entering a curve on the roadway. The other two are activated when pedestrians push a pedestrian push button indicating that they would like to cross the street. The City is currently in the process to upgrade the pedestrian activated beacon on Lick Mill Boulevard at East River Parkway to a High Intensity Activated Crosswalk (HAWK). This project would upgrade the remaining two uncontrolled crosswalk beacons on Lick Mill Boulevard at Fitzpatrick Way and at Lick Mill Park to the newer Rectangular Rapid Flashing Beacons (RRFB). Additionally, this project will study and implement new technology to upgrade the curve warning flashing beacon.



UNFUNDED PROJECTS | TRANSPORTATION

NEW - 148 - Vision Zero Plan					
FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
-	\$300,000	-	-	-	\$300,000

This project would create a Vision Zero Plan for the City of Santa Clara. Vision Zero is a strategy to eliminate all traffic fatalities and severe injuries, while increasing safe, healthy, equitable mobility for all. The primary goal of the Vision Zero Plan is to develop strategies and actions that will help select programs and projects to reduce traffic injuries and fatalities in the City. The recently approved Bicycle Plan Update 2018 contains a goal that the City study implementing a Vision Zero policy by 2024. The intent of the project is to reach that goal ahead of schedule. This project is a priority for the Bicycle and Pedestrian Advisory Committee (BPAC) and members of the public.

NEW - 150 - Bicycle Route Wayfinding - Phase I					
FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$300,000	-	-	-	-	\$300,000

The City's Bicycle Plan Update 2018 (Plan) was approved by City Council in September 2019 and includes six objectives supported by 22 proposed policies. One of these goals is to increase bicycle mode share to five percent by 2026. To support this goal, the Plan includes Policy 3.A.2, which is to develop a city-wide bicycle way-finding system providing access to various City destinations such as schools, commercial centers, libraries, government facilities, and parks. At the September 2019 Bicycle and Pedestrian Advisory Committee (BPAC), BPAC members formed a BPAC subcommittee to investigate and provide a proposal to the full BPAC and staff on how an initial way-finding program could be completed in short order. At the October 2019 BPAC meeting, the subcommittee provided a full presentation on proposed way-finding routes, cost estimates, and designs.

NEW - 401 - Public Alley Pavement Maintenance and Rehabilitation					
FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	Five-Year CIP Total
\$250,000	\$1,040,000	\$215,000	\$215,000	\$215,000	\$1,935,000

This project would fund preventative maintenance and rehabilitation of pavements in public alleys that have been dedicated as public right-of-way even though they only provide access to apartment and commercial properties. In the past, these public alleys have not been part of the City's rehabilitation program. The inventory of public alleys maintained by the City includes approximately 20 with a total center line length of 2.4 miles. The pavement maintenance and rehabilitation work performed under this project includes placing surface seals, resurfacing, and/or reconstruction.

Five-Year CIP Total Unfunded Need:					\$75,999,746
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Water and Recycled Water Utilities

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INTRODUCTION

The projects within the Water and Recycled Water Utilities category all aim to efficiently manage water assets within the City, including groundwater wells, storage tanks, water mains, and the recycled water system. These projects provide for the planning, design, construction, and maintenance of the City’s water and recycled water distribution system. This program oversees improvements to seismic safety of the water utility as well as engineering studies to evaluate the condition and reliability of the City’s water assets. Projects also include the construction of new recycled water pipelines, connection of water services for various areas within the City, and coordination of planning efforts for future expansions of recycled water systems in the County.

Water and Recycled Water Utilities Program Infrastructure	
Miles of Water Mains	335
Miles of Distribution Pipelines	33
Service Connections (Potable Water)	27,000
Service Connections (Recycled Water)	280
Groundwater Wells	26
Water Reservoir Tanks	7

Funding Our Top Priorities

The projects included in the proposed CIP were determined in accordance with both the City Council’s strategic pillars and the budget priorities. Below illustrates the funding amount per Strategic Pillar within the Water and Recycled Water Utilities program. The development of a Water Master Plan is anticipated to be completed in this CIP cycle. Various risk assessments and studies conducted and completed by third-party consultants have helped guide the Water and Sewer Utilities in prioritizing required replacements and upgrades of the water utility infrastructure. The following chart depicts the total funding in the Water and Recycled Water Utilities program by strategic pillar. While the majority of the projects primarily address delivering and enhancing high quality efficient services and infrastructure, many projects also have a sustainability component as well.



The proposed five-year CIP Water and Recycled Water Utilities budget totals \$25.9 million. The CIP projects were prioritized by the following criteria:

Priority	Description
A	critical need mandated, emergency, or under construction
B	maintenance system reliability and/or ongoing operations
C	future system needs or future regulatory requirements
D	not critical, but achieve efficiencies and/or sustainability



Project Highlights

Major projects in the Water and Recycled Water Utilities program are detailed below.

Asset Management Program

This project funds the implementation of a formal, comprehensive Asset Management Program for the City's Water and Sewer Utilities, which includes risk and resiliency assessments, hydraulic modeling, and a rate study for the water and sewer systems. This formalized Asset Management Program will provide for the efficient management of the water and sewer infrastructure as well as manage risk to the systems and ensure resiliency into the future.

Distribution System Replacement/Restoration

The Water & Sewer Utilities Department aims to replace an average of 10,000 linear feet (LF) of water utility mains in the City each year. This project is intended to fund the construction, replacement, rehabilitation or relocation of City water mains, backflow preventers, hydrants, meters and related appurtenances not funded by developer contributions. By analyzing the frequency and location of water main breaks and taking into account information about the age of water infrastructure, replacements can be targeted to the infrastructure in the worst condition.



New and Replacement Wells

This project funds the study of the feasibility of two new replacement groundwater wells for the City, as well as the associated design, engineering, and construction management services. The aim is to replace groundwater wells that are no longer serviceable and construct new wells to maintain the adequacy of water supply and the diversity of the City's water portfolio into the future. This project will only be budgeted in the second budget year, FY 2021/22.

SCADA Improvements

This project funds improvements and upgrades to the existing Supervisory Control and Data Acquisition (SCADA) system. Once this system is fully upgraded, it will allow for the real time collection of data regarding



the operation of the water, sewer, and storm systems, including alarms to warn of dangerous, or soon to be dangerous conditions, and the ability to control the operation of certain assets remotely.

Recycled Water System Mains and Services



This project funds the installation/upgrade/extension of recycled water services and mains for incoming developments as financially and practically feasible. Recycled water supports the broadening of the City's water portfolio and offsets the public's reliance on potable water for non-portable uses (such as irrigation, industrial processing, cooling towers, and toilet flushing), and supports the City's overall sustainability strategy. Currently, there are over 280 service connections and 33 miles of distribution pipelines.

Tank Rehabilitation

This project funds the construction, rehabilitation, design, and inspection of City water tanks, including site improvements, electrical systems upgrades. This project includes the site improvements to ensure regulatory compliance, interior and exterior coating replacement, new cathodic protection, ventilation systems, and various other instrumentation and functionality improvements. Design has been completed on the largest of these projects, at the Serra Tank sites, and construction is beginning. Construction will be completed within two years.

Major Accomplishments

- Risk & Resiliency Assessment report completed and certified with Environmental Protection Agency.
- Design completed for Serra Tanks Rehabilitation Project.
- Design completed for two new groundwater wells.
- Ongoing replacement of water main infrastructure and hydraulic model implementation.
- Requested and received proposals for Water Supply Master Plan and Asset Management Plan.
- Allocation of recycled water resources increased from South Bay Water Recycling (SBWR).
- Approval of future projects with potential annual demand of 521 million gallons (MG).
- Nearing completion on design of recycled water extensions and construction of extensions including the Reed & Grant Sports Park development.

Financing Sources

Customer Service Charges

The Water and Recycled Water Utilities program is funded through transfers from the Water Utility Fund and the Recycled Water Utility Fund. Both of these utilities generate revenue primarily through customer service charges from both residences and businesses.

Operating Budget Impacts

There are no additional operating budget impacts associated with the funded projects.

Unfunded Needs

Through this five-year CIP, all capital needs in the Water and Recycled Water Utilities program are fully funded.




FUNDED | PROJECTS BUDGETED COST SUMMARY

Water and Recycled Water Utilities Project	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Five-Year CIP Total
7005 - Buildings and Grounds	\$794,569	\$485,000	\$135,000	\$185,000	\$185,000	\$185,000	\$1,175,000
7054 - Distribution System Replacement/Restoration	\$7,659,090	\$1,875,000	\$2,000,000	\$2,175,000	\$2,272,875	\$2,275,154	\$10,598,029
7057 - Asset Management Program	\$1,659,410	\$1,250,000	\$150,000	-	-	-	\$1,400,000
7058 - SCADA Improvements	\$2,772,919	\$1,000,000	\$1,000,000	\$1,000,000	\$500,000	\$500,000	\$4,000,000
7059 - New and Replacement Wells	\$3,353,003	-	\$3,000,000	\$3,000,000	\$1,000,000	\$1,000,000	\$8,000,000
7060 - Tank Rehabilitation	\$9,740,918	-	-	-	-	-	-
7505 - Recycled Water System Mains and Services	\$50,000	\$550,000	\$50,000	\$50,000	\$50,000	\$50,000	\$750,000
Total Water and Recycled Water Utilities Projects	\$26,029,909	\$5,160,000	\$6,335,000	\$6,410,000	\$4,007,875	\$4,010,154	\$25,923,029



FUNDED | BUILDINGS AND GROUNDS

Project Number:	7005	Theme / Category:	Water and Recycled Water Utilities
Year Initiated:	2016	Project Manager:	Shilpa Mehta
Planned Completion Year:	Ongoing	Department:	Water and Sewer Utility Dept
Project Type:	Ongoing	Fund:	592 - Water Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description This project funds improvements at various Water and Sewer Utilities grounds and facilities, including the Corporation Yard and well/pump station sites. Types of improvements include roofing, fencing, landscape maintenance, and paving. These improvements maintain appearance and safety. Portions of the funding in this project are allocated to the Department’s current landscaping agreement and to the Department’s share of the Corporation Yard re-pavement, which is split with Silicon Valley Power. The Department has recently completed the Risk and Resilience Assessment which has provided some recommendations for improvements at the wells and tank sites. In addition to the projects currently planned, the Department will be completing a formal asset management plan that will initially focus on assessing water-related assets and will help to inform the five-year CIP.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	-	\$794,569	\$485,000	\$135,000	\$185,000	\$185,000	\$185,000	\$1,969,569

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	\$794,569	\$485,000	\$135,000	\$185,000	\$185,000	\$185,000	\$1,969,569
Total Expenditures	-	\$794,569	\$485,000	\$135,000	\$185,000	\$185,000	\$185,000	\$1,969,569

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | DISTRIBUTION SYSTEM REPLACEMENT/RESTORATION

Project Number:	7054	Theme / Category:	Water and Recycled Water Utilities
Year Initiated:	2010	Project Manager:	Susan Pan
Planned Completion Year:	Ongoing	Department:	Water and Sewer Utility Dept
Project Type:	Ongoing	Fund:	592 - Water Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Various, Citywide		




Project Description

This project provides funding for the construction, replacement, rehabilitation or relocation of City water mains, backflow preventers, hydrants, meters and related appurtenance. The Water and Sewer Utilities Department aims to replace an average of 10,000 linear feet (LF) of water distribution mains in the City each year. The City has over 300 miles of water mains and the Department analyzes the frequency and location of water main breaks. The Department gathers information about the age and leak history of water infrastructure to target water main replacements around the City each year. The upcoming Asset Management Program as part of the Sustainable Water Master Plan being done under the Asset Management Project will provide the priority of the ongoing replacement cycle. This will also prioritize the location of infrastructure replacement. The work is currently done by in-house staff. The Department continues to analyze staff capacity and resources and the value of having some work done by contract, which may happen more in the future if the condition of the infrastructure and/or Master Planning dictates a replacement cycle that cannot be supported by current staffing resources.

Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$16,641,859	\$7,659,090	\$1,875,000	\$2,000,000	\$2,175,000	\$2,272,875	\$2,275,154	\$34,898,978
Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$12,292,633	\$6,433,717	\$1,593,750	\$1,700,000	\$1,848,750	\$1,931,944	\$2,018,881	\$27,819,675
Contingencies/Misc	\$4,118	-	-	-	-	-	-	\$4,118
Engineering	\$1,207,091	\$1,225,373	\$281,250	\$300,000	\$326,250	\$340,931	\$256,273	\$3,937,168
Equipment	\$35,345	-	-	-	-	-	-	\$35,345
Meal Allowance	\$1,494	-	-	-	-	-	-	\$1,494
S & W - O.T. Vacation Relief	\$126,288	-	-	-	-	-	-	\$126,288
Salary And Wages - As Needed	\$130,049	-	-	-	-	-	-	\$130,049
Salary And Wages - Regular	\$2,692,750	-	-	-	-	-	-	\$2,692,750
Serv From Othr Funds	\$152,091	-	-	-	-	-	-	\$152,091
Total Expenditures	\$16,641,859	\$7,659,090	\$1,875,000	\$2,000,000	\$2,175,000	\$2,272,875	\$2,275,154	\$34,898,978
Operating Impacts			-	-	-	-	-	-



FUNDED | ASSET MANAGEMENT PROGRAM

Project Number:	7057	Theme / Category:	Water and Recycled Water Utilities
Year Initiated:	2015	Project Manager:	Shilpa Mehta
Planned Completion Year:	FY 2022	Department:	Water and Sewer Utility Dept
Project Type:	Distinct	Fund:	592 - Water Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description This project provides funding for the implementation of a formal, comprehensive Asset Management Program for the City's Water and Sewer Utilities, which includes risk and resiliency assessments, hydraulic modeling, and a rate study for the water and sewer systems. The Department will maintain a Computerized Maintenance Management System (CMMS) and upgrade the software as necessary. The CMMS assists with record keeping and regulatory requirements. Under this project, the Department will fund a Risk and Resiliency Assessment, Sustainable Water Master Plan, Asset Management Plan, and updates to the 2020 Urban Water Management Plan.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$94,278	\$1,659,410	\$1,250,000	\$150,000	-	-	-	\$3,153,688

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Engineering	\$74,229	\$1,659,410	\$1,250,000	\$150,000	-	-	-	\$3,133,639
Salary And Wages - Regular	\$20,049	-	-	-	-	-	-	\$20,049
Total Expenditures	\$94,278	\$1,659,410	\$1,250,000	\$150,000	-	-	-	\$3,153,688

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | SCADA IMPROVEMENTS

Project Number:	7058	Theme / Category:	Water and Recycled Water Utilities
Year Initiated:	2015	Project Manager:	Franz Mortensen
Planned Completion Year:	Ongoing	Department:	Water and Sewer Utility Dept
Project Type:	Ongoing	Fund:	592 - Water Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description This project provides funding for improvements and upgrades to the existing HSQ Supervisory Control and Data Acquisition (SCADA) system. This system, when fully upgraded, will allow for the real time collection of data regarding the operation of the water, sewer, and storm systems including alarms to warn of dangerous, or soon to be dangerous conditions, and the ability to control the operation of certain assets remotely. It is anticipated that these improvements will occur in stages throughout the five-year CIP.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$1,140,081	\$2,772,919	\$1,000,000	\$1,000,000	\$1,000,000	\$500,000	\$500,000	\$7,913,000

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	\$1,156,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$3,656,000
Contingencies/Misc	\$1,138,081	\$669,000	-	-	-	-	-	\$1,807,081
Engineering	\$2,000	\$947,919	\$500,000	\$500,000	\$500,000	-	-	\$2,449,919
Total Expenditures	\$1,140,081	\$2,772,919	\$1,000,000	\$1,000,000	\$1,000,000	\$500,000	\$500,000	\$7,913,000

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | NEW AND REPLACEMENT WELLS

Project Number:	7059	Theme / Category:	Water and Recycled Water Utilities
Year Initiated:	2015	Project Manager:	Nelson Lui
Planned Completion Year:	Ongoing	Department:	Water and Sewer Utility Dept
Project Type:	Ongoing	Fund:	592 - Water Utility
Strategic Pillar	 02 - Deliver and Enhance High Quality Efficient Services and Infrastructure		
Location	Citywide		



Project Description This project provides funding for a feasibility study for two new replacement groundwater wells for the City, as well as for the associated design, engineering, and construction management services. The aim is to replace groundwater wells that are no longer serviceable and construct new wells to maintain the adequacy of water supply and the diversity of the City's water portfolio. The Department expects to have the two new wells drilled and the construction of pump stations in FY 2022/23. Site improvements are anticipated in FY 2022/23. Funding in the out-years of this CIP is to cover costs of any needed replacement wells.


Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$410,207	\$3,353,003	-	\$3,000,000	\$3,000,000	\$1,000,000	\$1,000,000	\$11,763,210

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	-	\$2,853,003	-	\$2,500,000	\$2,500,000	\$500,000	\$500,000	\$8,853,003
Engineering	\$387,404	\$500,000	-	\$500,000	\$500,000	\$500,000	\$500,000	\$2,887,404
S & W - O.T. Vacation Relief	\$115	-	-	-	-	-	-	\$115
Salary And Wages - Regular	\$22,688	-	-	-	-	-	-	\$22,688
Total Expenditures	\$410,207	\$3,353,003	-	\$3,000,000	\$3,000,000	\$1,000,000	\$1,000,000	\$11,763,210

Operating Impacts	-	-	-	-	-	-	-	-
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FUNDED | RECYCLED WATER SYSTEM MAINS AND SERVICES

Project Number:	7505	Theme / Category:	Water and Recycled Water Utilities
Year Initiated:	2014	Project Manager:	Susan Pan
Planned Completion Year:	Ongoing	Department:	Water and Sewer Utility Dept
Project Type:	Ongoing	Fund:	597 - Recycled Water
Strategic Pillar	 07 – Promote Sustainability and Environmental Protection		
Location	Various, Citywide		



Project Description This project provides funding for the installation, upgrade, or extension of recycled water mains for developments on a case by case basis and as approved by the Director. The City supports the use of recycled water in new and existing developments for irrigation and other non-potable uses. The majority of the funding in FY 2020/21 will be for the design of a recycled water reservoir to address increased recycled water demand. Once the design has been completed, additional funding will be brought forward for the construction of the reservoir. Recycled water supports the City’s overall sustainability strategy by preserving and reducing the dependency of potable water which offsets and reduces potable water use.

Funding Sources	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Sources	\$493,802	\$50,000	\$550,000	\$50,000	\$50,000	\$50,000	\$50,000	\$1,293,802

Expenditures	All Prior Actuals	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Construction	\$316,572	\$50,000	\$550,000	\$50,000	\$50,000	\$50,000	\$50,000	\$1,116,572
Contingencies/Misc	\$230	-	-	-	-	-	-	\$230
Engineering	\$6,572	-	-	-	-	-	-	\$6,572
Equipment	\$2,886	-	-	-	-	-	-	\$2,886
Meal Allowance	\$617	-	-	-	-	-	-	\$617
S & W - O.T. Vacation Relief	\$15,165	-	-	-	-	-	-	\$15,165
Salary And Wages - As Needed	\$2,408	-	-	-	-	-	-	\$2,408
Salary And Wages - Regular	\$136,647	-	-	-	-	-	-	\$136,647
Srvc From Other Funds- Alloc OH	\$8,773	-	-	-	-	-	-	\$8,773
Srvc From Other Funds- Alloc Ben	\$3,932	-	-	-	-	-	-	\$3,932
Total Expenditures	\$493,802	\$50,000	\$550,000	\$50,000	\$50,000	\$50,000	\$50,000	\$1,293,802

Operating Impacts	-	-	-	-	-	-	-	-
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BUDGET AMENDMENTS TO THE FY 2020/21 ADOPTED OPERATING BUDGET

The FY 2019/20 and FY 2020/21 Biennial Operating Budget was approved in June 2019. While there is an adopted operating budget for FY 2020/21, adjustments are needed to reflect revised revenue estimates and updated costs. This section provides details on those recommended adjustments and includes the following:

Summary of Revenue Changes by Fund

This document summarizes the FY 2020/21 Adopted Revenue estimate, the proposed changes, and the FY 2020/21 Amended Revenue estimate by fund.

Summary of Expenditure Changes by Fund

This document summarizes the FY 2020/21 Adopted Expenditures, the proposed changes, and the FY 2020/21 Amended Expenditures by fund.

FY 2020/21 Operating Budget Amendments Detail by Fund

This document provides details on the recommended revenue and expenditure changes by fund. These amendments reflect changes such as negotiated salary agreements and required contributions to the California Public Employee Retirement System (CalPERS) across all operating funds. The recommended amendments also incorporate items identified by departments as critical adjustments needed in their operating budget. The document is sorted by fund type.

Department Operating Changes

This document provides summaries of operating changes by department. Each department summary displays the budget by category and by fund. The FY 2020/21 Adopted and FY 2020/21 Amended budgets are shown for each line item, along with the change between the two budgets. The detail of the budget amendment column is reflected in the FY 2020/21 Operating Budget Amendments section.



OPERATING BUDGET CHANGE SUMMARY | REVENUE

Fund Type	FY 2020/21 Adopted	Budget Amendments	FY 2020/21 Amended
General Fund			
General Fund (001)	257,268,380	(9,327,604)	247,940,776
Total General Fund	257,268,380	(9,327,604)	247,940,776
Special Revenue Funds			
Certified Access Specialist (CASp) Certification and Training Fund (220)	44,995	0	44,995
City Affordable Housing Fund (165)	697,228	84,475	781,703
Community Facilities District No. 2019-1 (Lawrence Station) Fund (027)	354,706	(231,306)	123,400
Convention Center Maintenance District Fund (026)	1,850,949	0	1,850,949
Downtown Parking Maintenance Fund (025)	165,717	4,054	169,771
Endowment Care Fund (077)	110,000	(2,000)	108,000
Gas Tax Fund (121)	2,100,000	400,000	2,500,000
Housing and Urban Development Fund (562)	2,494,812	801,319	3,296,131
Housing Authority Fund (164)	260,350	24,650	285,000
Housing Successor Agency Fund (169)	382,750	148,250	531,000
Library Operating Grant Trust Fund (112)	47,500	0	47,500
Parks and Recreation Operating Grant Trust Fund (111)	147,984	0	147,984
Perpetual Care Fund (076)	500	0	500
Public, Educational, and Governmental Fee Fund (221)	0	150,000	150,000
Road Maintenance and Rehabilitation (SB1) Fund (122)	2,050,000	(25,000)	2,025,000
Traffic Mitigation Fund (123)	1,531,500	150,000	1,681,500
Total Special Revenue Funds	12,238,991	1,504,442	13,743,433
Enterprise Funds			
Cemetery Fund (093)	1,440,566	(50,297)	1,390,269
Convention Center Enterprise Fund (860)	0	21,912,206	21,912,206
Electric Operating Grant Trust Fund (191)	35,929,751	(1,472,716)	34,457,035
Electric Utility Fund (091)	524,175,995	(31,627,659)	492,548,336
Sewer Utility Fund (094)	68,864,975	(23,369,875)	45,495,100
Solid Waste Fund (096)	29,130,892	2,088,108	31,219,000
Water Recycling Fund (097)	7,087,260	(22,550)	7,064,710
Water Utility Fund (092)	57,263,887	(43,600)	57,220,287
Total Enterprise Funds	723,893,326	(32,586,383)	691,306,943
Internal Service Funds			
Communication Acquisitions Fund (048)	400,000	136,853	536,853
Fleet Operations Fund (053)	5,228,695	(63,974)	5,164,721



OPERATING BUDGET CHANGE SUMMARY | REVENUE

Fund Type	FY 2020/21 Adopted	Budget Amendments	FY 2020/21 Amended
Information Technology Services Fund (045)	13,252,509	(3,904)	13,248,605
Public Works Capital Projects Management Fund (044)	3,763,943	57,856	3,821,799
Special Liability Insurance Fund (082)	4,531,862	1,469,308	6,001,170
Vehicle Replacement Fund (050)	3,501,727	(43,438)	3,458,289
Workers' Compensation Fund (081)	4,947,090	625,648	5,572,738
Total Internal Service Funds	35,625,826	2,178,349	37,804,175
Debt Service Funds			
Electric Utility (491)	19,866,481	(6,447,270)	13,419,211
Public Facilities Financing Co (431)	2,505,844	0	2,505,844
Sewer Utility (494)	4,694,557	(3,261,758)	1,432,799
Total Debt Service Funds	27,066,882	(9,709,028)	17,357,854
Grand Total Revenues	1,056,093,405	(47,940,224)	1,008,153,181
Less Transfers In and Interfund Revenues*	(148,829,755)	(57,649,252)	(120,771,060)
Net Total Operating Revenues	907,263,650	(105,589,476)	887,382,121

* Excludes internal services fund operating budget, non-City Convention Center activities, and all transfers



OPERATING BUDGET CHANGE SUMMARY

EXPENDITURES

Fund Type	FY 2020/21 Adopted	Budget Amendments	FY 2020/21 Amended
General Fund			
General Fund (001)	269,399,009	16,359,746	285,758,755
Total General Fund	269,399,009	16,359,746	285,758,755
Special Revenue Funds			
Certified Access Specialist (CASp) Certification and Training Fund (220)	44,995	0	44,995
City Affordable Housing Fund (165)	1,537,416	19,356	1,556,772
Community Facilities District No. 2019-1 (Lawrence Station) Fund (027)	283,765	(185,045)	98,720
Convention Center Maintenance District Fund (026)	1,875,680	(14,300)	1,861,380
Downtown Parking Maintenance Fund (025)	174,660	(21,898)	152,762
Endowment Care Fund (077)	20,000	(2,000)	18,000
Engineering Operating Grant Trust Fund (144)	0	49,621	49,621
Gas Tax Fund (121)	2,073,457	494,399	2,567,856
Housing and Urban Development Fund (562)	2,494,812	801,319	3,296,131
Housing Authority Fund (164)	544,875	7,347	552,222
Housing Successor Agency Fund (169)	946,158	5,018,786	5,964,944
Library Operating Grant Trust Fund (112)	47,500	11,500	59,000
Parks and Recreation Operating Grant Trust Fund (111)	147,984	0	147,984
Perpetual Care Fund (076)	500	0	500
Road Maintenance and Rehabilitation (SB1) Fund (122)	2,050,000	50,000	2,100,000
Traffic Mitigation Fund (123)	1,531,500	472,000	2,003,500
Total Special Revenue Funds	13,773,302	6,701,085	20,474,387
Enterprise Funds			
Cemetery Fund (093)	1,473,341	(57,647)	1,415,694
Convention Center Enterprise Fund (860)	576,911	18,780,637	19,357,548
Electric Operating Grant Trust Fund (191)	35,675,622	(1,335,891)	34,339,731
Electric Utility Fund (091)	539,729,795	(61,728,754)	478,001,041
Sewer Utility Fund (094)	67,649,567	(95,046)	67,554,521
Solid Waste Fund (096)	29,918,572	1,536,750	31,455,322
Water Recycling Fund (097)	8,420,283	(2,002,345)	6,417,938
Water Utility Fund (092)	56,727,496	(3,298,109)	53,429,387
Total Enterprise Funds	740,171,587	(48,200,405)	691,971,182
Internal Service Funds			
Communication Acquisitions Fund (048)	532,654	4,199	536,853
Fleet Operations Fund (053)	5,170,050	101,665	5,271,715



OPERATING BUDGET CHANGE SUMMARY

EXPENDITURES

Fund Type	FY 2020/21 Adopted	Budget Amendments	FY 2020/21 Amended
Information Technology Services Fund (045)	13,252,509	(3,904)	13,248,605
Public Works Capital Projects Management Fund (044)	3,763,943	71,533	3,835,476
Special Liability Insurance Fund (082)	4,531,862	1,469,308	6,001,170
Unemployment Insurance Fund (087)	71,000	0	71,000
Vehicle Replacement Fund (050)	2,995,500	0	2,995,500
Workers' Compensation Fund (081)	4,947,090	625,648	5,572,738
Total Internal Service Funds	35,264,608	2,268,449	37,533,057
Debt Service Funds			
Electric Utility (491)	19,657,372	(6,341,993)	13,315,379
Public Facilities Financing Co (431)	2,505,844	0	2,505,844
Sewer Utility (494)	4,694,557	(3,261,758)	1,432,799
Total Debt Service Funds	26,857,773	(9,603,751)	17,254,022
Grand Total of Expenditures by Fund	1,085,466,279	(32,474,876)	1,052,991,403
Less Transfers Out and Interfund Expenses*	(238,995,086)	29,554,309	(209,440,777)
Net Total Operating Expenditures	846,471,193	(2,920,567)	843,550,626

* Excludes internal services fund operating budget, non-City Convention Center activities, and all transfers



DEPARTMENT SUMMARY | MAYOR AND CITY COUNCIL
OFFICES

	FY 2020/21 Adopted	Budget Amendments	FY 2020/21 Amended
Dollars by Category			
Salary and Benefits			
Salary	500,009	(88,898)	411,111
As-Needed	32,000	1,120	33,120
Overtime	500	17	517
Retirement	153,521	(32,621)	120,900
Health Allocation	37,752	(14,005)	23,747
Medicare	7,377	(1,114)	6,263
Social Security	20,789	(4,950)	15,839
Other Benefits	18,223	(5,543)	12,680
Total Salary and Benefits	770,171	(145,994)	624,177
Non-Personnel			
Materials/Services/Supplies	114,963	3,977	118,940
Interfund Services	65,023	26,101	91,124
Total Non-Personnel	179,986	30,078	210,064
Total by Category	950,157	(115,916)	834,241
Dollars by Fund			
General Fund	950,157	(115,916)	834,241
Total by Fund	950,157	(115,916)	834,241



DEPARTMENT SUMMARY | CITY ATTORNEY'S OFFICE

	FY 2020/21 Adopted	Budget Amendments	FY 2020/21 Amended
Dollars by Category			
Salary and Benefits			
Salary	1,495,812	16,519	1,512,331
As-Needed	47,143	0	47,143
Retirement	468,314	3,570	471,884
Health Allocation	98,092	(3,106)	94,986
Medicare	23,842	841	24,683
Social Security	62,842	3,717	66,559
Other Benefits	61,264	960	62,224
Total Salary and Benefits	2,257,309	22,501	2,279,810
Non-Personnel			
Materials/Services/Supplies	99,247	0	99,247
Interfund Services	247,528	39,540	287,068
Total Non-Personnel	346,775	39,540	386,315
Total by Category	2,604,084	62,041	2,666,125
Dollars by Fund			
General Fund	2,604,084	62,041	2,666,125
Total by Fund	2,604,084	62,041	2,666,125



DEPARTMENT SUMMARY | ELECTED CITY CLERK'S OFFICE

	FY 2020/21 Adopted	Budget Amendments	FY 2020/21 Amended
Dollars by Category			
Salary and Benefits			
Salary	24,000	0	24,000
Retirement	7,656	(269)	7,387
Medicare	348	0	348
Total Salary and Benefits	32,004	(269)	31,735
Non-Personnel			
Materials/Services/Supplies	450,000	0	450,000
Interfund Services	0	1,341	1,341
Total Non-Personnel	450,000	1,341	451,341
Total by Category	482,004	1,072	483,076
Dollars by Fund			
General Fund	482,004	1,072	483,076
Total by Fund	482,004	1,072	483,076



DEPARTMENT SUMMARY | ASSISTANT CITY CLERK'S OFFICE

	FY 2020/21 Adopted	Budget Amendments	FY 2020/21 Amended
Dollars by Category			
Salary and Benefits			
Salary	463,714	242,010	705,724
As-Needed	138,838	0	138,838
Overtime	9,000	0	9,000
Retirement	149,651	76,733	226,384
Health Allocation	49,820	22,007	71,827
Medicare	7,169	3,828	10,997
Social Security	27,346	15,598	42,944
Other Benefits	27,726	11,516	39,242
Total Salary and Benefits	873,264	371,692	1,244,956
Non-Personnel			
Materials/Services/Supplies	241,260	0	241,260
Interfund Services	94,922	6,341	101,263
Total Non-Personnel	336,182	6,341	342,523
Total by Category	1,209,446	378,033	1,587,479
Dollars by Fund			
General Fund	1,209,446	378,033	1,587,479
Total by Fund	1,209,446	378,033	1,587,479



DEPARTMENT SUMMARY | CITY AUDITOR'S OFFICE

	FY 2020/21 Adopted	Budget Amendments	FY 2020/21 Amended
Dollars by Category			
Salary and Benefits			
Salary	554,419	(7,235)	547,184
Retirement	176,909	(8,446)	168,463
Health Allocation	40,703	(1,066)	39,637
Medicare	8,562	(288)	8,274
Social Security	26,277	(764)	25,513
Other Benefits	24,421	(903)	23,518
Total Salary and Benefits	831,291	(18,702)	812,589
Non-Personnel			
Materials/Services/Supplies	326,120	0	326,120
Interfund Services	110,823	(9,186)	101,637
Total Non-Personnel	436,943	(9,186)	427,757
Total by Category	1,268,234	(27,888)	1,240,346
Dollars by Fund			
General Fund	1,268,234	(27,888)	1,240,346
Total by Fund	1,268,234	(27,888)	1,240,346



DEPARTMENT SUMMARY | CITY MANAGER'S OFFICE

	FY 2020/21 Adopted	Budget Amendments	FY 2020/21 Amended
Dollars by Category			
Salary and Benefits			
Salary	2,692,894	(292,643)	2,400,251
As-Needed	123,200	0	123,200
Retirement	880,119	(22,207)	857,912
Health Allocation	173,400	(6,856)	166,544
Medicare	45,801	842	46,643
Social Security	101,341	7,338	108,679
Other Benefits	230,645	1,684	232,329
Total Salary and Benefits	4,247,400	(311,842)	3,935,558
Non-Personnel			
Materials/Services/Supplies	1,608,007	(40,545)	1,567,462
Interfund Services	594,075	27,939	622,014
Total Non-Personnel	2,202,082	(12,606)	2,189,476
Total by Category	6,449,482	(324,448)	6,125,034
Dollars by Fund			
General Fund	6,449,482	(324,448)	6,125,034
Total by Fund	6,449,482	(324,448)	6,125,034



DEPARTMENT SUMMARY | COMMUNITY DEVELOPMENT
DEPARTMENT

	FY 2020/21 Adopted	Budget Amendments	FY 2020/21 Amended
Dollars by Category			
Salary and Benefits			
Salary	8,427,588	293,310	8,720,898
As-Needed	312,081	(54,181)	257,900
Overtime	65,000	0	65,000
Retirement	2,710,729	(6,168)	2,704,561
Health Allocation	817,386	(22,964)	794,422
Medicare	129,189	3,373	132,562
Social Security	484,899	25,864	510,763
Other Benefits	372,661	(14,260)	358,401
Total Salary and Benefits	13,319,533	224,974	13,544,507
Non-Personnel			
Materials/Services/Supplies	3,436,302	7,216,231	10,652,533
Interfund Services	1,390,528	29,923	1,420,451
Other Expenditures	1,992,939	793,900	2,786,839
Transfers to Other Funds	1,765	0	1,765
Total Non-Personnel	6,821,534	8,040,054	14,861,588
Total by Category	20,141,067	8,265,028	28,406,095
Dollars by Fund			
General Fund	14,848,790	2,384,973	17,233,763
Housing Authority Fund	489,678	7,369	497,047
City Affordable Housing Fund	1,427,025	19,390	1,446,415
Housing Successor Agency Fund	835,767	5,018,820	5,854,587
CASp Training and Certification Fund	44,995	0	44,995
Engineering Operating Grant Trust Fund	0	33,157	33,157
Housing and Urban Development Fund	2,494,812	801,319	3,296,131
Total by Fund	20,141,067	8,265,028	28,406,095



DEPARTMENT SUMMARY | ELECTRIC UTILITY DEPARTMENT

	FY 2020/21 Adopted	Budget Amendments	FY 2020/21 Amended
Dollars by Category			
Salary and Benefits			
Salary	29,856,198	(1,838,172)	28,018,026
As-Needed	845,990	100,119	946,109
Overtime	3,513,845	0	3,513,845
Retirement	9,977,787	(936,398)	9,041,389
Health Allocation	2,387,945	243,294	2,631,239
Medicare	467,945	(27,791)	440,154
Social Security	1,512,185	(51,478)	1,460,707
Other Benefits	1,138,281	(63,509)	1,074,772
Total Salary and Benefits	49,700,176	(2,573,935)	47,126,241
Non-Personnel			
Materials/Services/Supplies	46,231,144	1,982,544	48,213,688
Resource/Production	355,770,922	(29,270,701)	326,500,221
Interfund Services	12,909,684	1,345,720	14,255,404
Transfers to Other Funds	84,323,566	(32,926,633)	51,396,933
Contribution In Lieu	26,343,925	(2,000,440)	24,343,485
Capital Outlay	126,000	378,800	504,800
Total Non-Personnel	525,705,241	(60,490,710)	465,214,531
Total by Category	575,405,417	(63,064,645)	512,340,772
Dollars by Fund			
Electric Operating Grant Trust Fund	35,675,622	(1,335,891)	34,339,731
Electric Utility Fund	539,729,795	(61,728,754)	478,001,041
Total by Fund	575,405,417	(63,064,645)	512,340,772



DEPARTMENT SUMMARY | FINANCE DEPARTMENT

	FY 2020/21 Adopted	Budget Amendments	FY 2020/21 Amended
Dollars by Category			
Salary and Benefits			
Salary	6,747,079	688,547	7,435,626
As-Needed	92,000	15,000	107,000
Overtime	16,020	0	16,020
Retirement	2,276,884	216,956	2,493,840
Health Allocation	757,728	67,351	825,079
Medicare	109,717	14,185	123,902
Social Security	412,450	63,140	475,590
Other Benefits	360,363	31,194	391,557
Total Salary and Benefits	10,772,241	1,096,373	11,868,614
Non-Personnel			
Materials/Services/Supplies	2,779,781	0	2,779,781
Interfund Services	1,563,607	4,072	1,567,679
Total Non-Personnel	4,343,388	4,072	4,347,460
Total by Category	15,115,629	1,100,445	16,216,074
Dollars by Fund			
General Fund	15,115,629	1,100,445	16,216,074
Total by Fund	15,115,629	1,100,445	16,216,074



DEPARTMENT SUMMARY | FIRE DEPARTMENT

	FY 2020/21 Adopted	Budget Amendments	FY 2020/21 Amended
Dollars by Category			
Salary and Benefits			
Salary	29,121,346	1,201,878	30,323,224
As-Needed	30,000	0	30,000
Overtime	1,553,042	1,500,000	3,053,042
Retirement	14,690,871	618,190	15,309,061
Health Allocation	1,707,177	(133,406)	1,573,771
Medicare	455,405	(5,191)	450,214
Social Security	117,630	17,578	135,208
Other Benefits	1,169,734	(12,175)	1,157,559
Total Salary and Benefits	48,845,205	3,186,874	52,032,079
Non-Personnel			
Materials/Services/Supplies	1,615,024	0	1,615,024
Interfund Services	4,407,112	527,351	4,934,463
Capital Outlay	149,973	0	149,973
Total Non-Personnel	6,172,109	527,351	6,699,460
Total by Category	55,017,314	3,714,225	58,731,539
Dollars by Fund			
General Fund	55,017,314	3,714,225	58,731,539
Total by Fund	55,017,314	3,714,225	58,731,539



DEPARTMENT SUMMARY | HUMAN RESOURCES DEPARTMENT

	FY 2020/21 Adopted	Budget Amendments	FY 2020/21 Amended
Dollars by Category			
Salary and Benefits			
Salary	2,050,449	(2,383)	2,048,066
As-Needed	135,000	0	135,000
Retirement	680,423	(26,640)	653,783
Health Allocation	195,231	(7,604)	187,627
Medicare	32,248	(77)	32,171
Social Security	110,228	2,709	112,937
Other Benefits	98,128	1,414	99,542
Total Salary and Benefits	3,301,707	(32,581)	3,269,126
Non-Personnel			
Materials/Services/Supplies	774,374	40,545	814,919
Interfund Services	399,500	(5,612)	393,888
Total Non-Personnel	1,173,874	34,933	1,208,807
Total by Category	4,475,581	2,352	4,477,933
Dollars by Fund			
General Fund	4,475,581	2,352	4,477,933
Total by Fund	4,475,581	2,352	4,477,933



DEPARTMENT SUMMARY | INFORMATION TECHNOLOGY
DEPARTMENT

	FY 2020/21 Adopted	Budget Amendments	FY 2020/21 Amended
Dollars by Category			
Salary and Benefits			
Salary	1,061,842	3,269	1,065,111
As-Needed	170,000	102,000	272,000
Retirement	406,679	(15,785)	390,894
Health Allocation	87,572	(3,725)	83,847
Medicare	18,943	(83)	18,860
Social Security	54,439	3,444	57,883
Other Benefits	53,863	(2,177)	51,686
Total Salary and Benefits	1,853,338	86,943	1,940,281
Non-Personnel			
Materials/Services/Supplies	11,354,306	(102,980)	11,251,326
Interfund Services	44,865	12,133	56,998
Total Non-Personnel	11,399,171	(90,847)	11,308,324
Total by Category	13,252,509	(3,904)	13,248,605
Dollars by Fund			
Information Technology Services Fund	13,252,509	(3,904)	13,248,605
Total by Fund	13,252,509	(3,904)	13,248,605



DEPARTMENT SUMMARY | LIBRARY DEPARTMENT

	FY 2020/21 Adopted	Budget Amendments	FY 2020/21 Amended
Dollars by Category			
Salary and Benefits			
Salary	4,930,807	132,644	5,063,451
As-Needed	920,191	0	920,191
Overtime	7,576	0	7,576
Retirement	1,593,649	(15,815)	1,577,834
Health Allocation	578,111	(21,012)	557,099
Medicare	76,059	1,239	77,298
Social Security	308,082	6,960	315,042
Other Benefits	244,030	(11,160)	232,870
Total Salary and Benefits	8,658,505	92,856	8,751,361
Non-Personnel			
Materials/Services/Supplies	2,154,354	11,500	2,165,854
Interfund Services	1,004,537	43,096	1,047,633
Total Non-Personnel	3,158,891	54,596	3,213,487
Total by Category	11,817,396	147,452	11,964,848
Dollars by Fund			
General Fund	11,769,896	135,952	11,905,848
Library Operating Grant Fund	47,500	11,500	59,000
Total by Fund	11,817,396	147,452	11,964,848



DEPARTMENT SUMMARY | PARKS AND RECREATION
DEPARTMENT

	FY 2020/21 Adopted	Budget Amendments	FY 2020/21 Amended
Dollars by Category			
Salary and Benefits			
Salary	8,111,492	42,698	8,154,190
As-Needed	2,819,207	2,000	2,821,207
Overtime	56,320	0	56,320
Retirement	2,677,586	(84,315)	2,593,271
Health Allocation	1,025,331	15,197	1,040,528
Medicare	127,681	294	127,975
Social Security	527,719	4,244	531,963
Other Benefits	426,024	(38,513)	387,511
Total Salary and Benefits	15,771,360	(58,395)	15,712,965
Non-Personnel			
Materials/Services/Supplies	6,558,033	(87,045)	6,470,988
Interfund Services	2,385,670	(84,292)	2,301,378
Transfers to Other Funds	79,155	(54,469)	24,686
Capital Outlay	2,000	0	2,000
Total Non-Personnel	9,024,858	(225,806)	8,799,052
Total by Category	24,796,218	(284,201)	24,512,017
Dollars by Fund			
General Fund	22,870,628	(39,509)	22,831,119
Perpetual Care Fund	500	0	500
Endowment Care Fund	20,000	(2,000)	18,000
Park and Rec Grant Trust Fund	147,984	0	147,984
Community Facilities District 2019-1 Fund	283,765	(185,045)	98,720
Cemetery Fund	1,473,341	(57,647)	1,415,694
Total by Fund	24,796,218	(284,201)	24,512,017



DEPARTMENT SUMMARY | POLICE DEPARTMENT

	FY 2020/21 Adopted	Budget Amendments	FY 2020/21 Amended
Dollars by Category			
Salary and Benefits			
Salary	37,443,228	89,016	37,532,244
As-Needed	686,934	1,500	688,434
Overtime	2,013,540	0	2,013,540
Retirement	19,132,323	(186,474)	18,945,849
Health Allocation	3,172,454	(143,232)	3,029,222
Medicare	597,159	3,510	600,669
Social Security	695,850	7,787	703,637
Other Benefits	2,614,766	219,717	2,834,483
Total Salary and Benefits	66,356,254	(8,176)	66,348,078
Non-Personnel			
Materials/Services/Supplies	3,249,499	0	3,249,499
Interfund Services	7,455,412	980,083	8,435,495
Capital Outlay	532,654	4,199	536,853
Total Non-Personnel	11,237,565	984,282	12,221,847
Total by Category	77,593,819	976,106	78,569,925
Dollars by Fund			
General Fund	77,061,165	971,907	78,033,072
Communication Acquisitions Fund	532,654	4,199	536,853
Total by Fund	77,593,819	976,106	78,569,925



DEPARTMENT SUMMARY | DEPARTMENT OF PUBLIC WORKS

	FY 2020/21 Adopted	Budget Amendments	FY 2020/21 Amended
Dollars by Category			
Salary and Benefits			
Salary	14,658,993	158,330	14,817,323
As-Needed	225,000	0	225,000
Overtime	226,848	0	226,848
Retirement	4,897,675	(133,801)	4,763,874
Health Allocation	1,583,817	34,981	1,618,798
Medicare	233,942	989	234,931
Social Security	956,749	10,461	967,210
Other Benefits	681,920	(66,811)	615,109
Total Salary and Benefits	23,464,944	4,149	23,469,093
Non-Personnel			
Materials/Services/Supplies	12,352,549	73,762	12,426,311
Resource/Production	22,411,180	1,869,200	24,280,380
Interfund Services	5,859,271	77,602	5,936,873
Transfers to Other Funds	7,870,787	555,019	8,425,806
Capital Outlay	2,995,500	0	2,995,500
Total Non-Personnel	51,489,287	2,575,583	54,064,870
Total by Category	74,954,231	2,579,732	77,533,963
Dollars by Fund			
General Fund	25,400,869	(126,881)	25,273,988
Downtown Parking Maintenance District Fund	174,660	(21,898)	152,762
Convention Center Maintenance District Fund	1,875,680	(14,300)	1,861,380
Public Works Capital Projects Management Services Fund	3,763,943	71,533	3,835,476
Vehicle Replacement Fund	2,995,500	0	2,995,500
Fleet Operations Fund	5,170,050	101,665	5,271,715
Solid Waste Fund	29,918,572	1,536,750	31,455,322
Gas Tax Fund	2,073,457	494,399	2,567,856
Road Repair and Accountability Act of 2017 SB1 Fund	2,050,000	50,000	2,100,000
Traffic Mitigation Fund	1,531,500	472,000	2,003,500
Engineering Operating Grant Fund	0	16,464	16,464
Total by Fund	74,954,231	2,579,732	77,533,963



DEPARTMENT SUMMARY | NON-DEPARTMENTAL

	FY 2020/21 Adopted	Budget Amendments	FY 2020/21 Amended
Dollars by Category			
Salary and Benefits			
Salary	4,414,034	810,192	5,224,226
As-Needed	1,471,700	0	1,471,700
Overtime	2,878,400	0	2,878,400
Retirement	531,222	61,736	592,958
Health Allocation	113,256	6,065	119,321
Medicare	24,491	4,451	28,942
Social Security	66,225	12,170	78,395
Other Benefits	233,490	91,372	324,862
Total Salary and Benefits	9,732,818	985,986	10,718,804
Non-Personnel			
Materials/Services/Supplies	4,769,713	18,751,757	23,521,470
Interfund Services	367,024	120,064	487,088
Capital Outlay	62,900	0	62,900
Transfers to Other Funds	15,796,165	7,166,128	22,962,293
Total Non-Personnel	20,995,802	26,037,949	47,033,751
Total by Category	30,728,620	27,023,935	57,752,555
Dollars by Fund			
General Fund	29,875,730	8,243,388	38,119,118
Housing Authority Fund	55,197	(22)	55,175
City Affordable Housing Fund	110,391	(34)	110,357
Housing Successor Agency Fund	110,391	(34)	110,357
Convention Center Enterprise Fund	576,911	18,780,637	19,357,548
Total by Fund	30,728,620	27,023,935	57,752,555



DEPARTMENT SUMMARY | WATER AND SEWER UTILITIES
DEPARTMENT

	FY 2020/21 Adopted	Budget Amendments	FY 2020/21 Amended
Dollars by Category			
Salary and Benefits			
Salary	8,473,239	93,621	8,566,860
As-Needed	230,000	0	230,000
Overtime	252,000	0	252,000
Retirement	2,697,421	(64,525)	2,632,896
Health Allocation	906,248	26,584	932,832
Medicare	127,520	890	128,410
Social Security	518,921	7,653	526,574
Other Benefits	392,946	(33,799)	359,147
Total Salary and Benefits	13,598,295	30,424	13,628,719
Non-Personnel			
Materials/Services/Supplies	7,484,100	0	7,484,100
Resource/Production	53,521,385	0	53,521,385
Interfund Services	7,125,327	120,539	7,245,866
Transfers to Other Funds	51,068,239	(5,546,463)	45,521,776
Total Non-Personnel	119,199,051	(5,425,924)	113,773,127
Total by Category	132,797,346	(5,395,500)	127,401,846
Dollars by Fund			
Water Utility Fund	56,727,496	(3,298,109)	53,429,387
Water Recycling Program Fund	8,420,283	(2,002,345)	6,417,938
Sewer Utility Fund	67,649,567	(95,046)	67,554,521
Total by Fund	132,797,346	(5,395,500)	127,401,846



FY 2020/21 OPERATING BUDGET AMENDMENTS DETAIL BY FUND | GENERAL FUND

Department	Source of Funds	Use of Funds	Explanation
Personnel - Salary and Benefit Changes		2,502,926	Increases personnel costs to reflect updated salary and benefit costs based on negotiated salary agreements, required contributions to the CalPERS, the latest benefit costs, and actual incumbents.
Transfers to Other Funds		7,166,128	Increases the transfer to other funds based on updated FY 2020/21 proposed capital projects as well as minor changes to contributions to other funds (Cemetery Fund, Downtown Parking Maintenance District Fund).
Interfund Services		1,556,423	Reflects updated costs for interfund services (Information Technology Department services, special liability fund, workers' compensation, Public Works capital project management, vehicle equipment and maintenance, fleet purchases, and communications equipment).
Tax Revenues	(9,586,732)		Adjusts the tax revenue projections, including a slight increase to the Franchise Taxes category (\$0.2 M) and decreases to the Transient Occupancy Tax (\$6.2 M), Property Tax (\$1.9 M), Sales Tax (\$1.2 M), and Documentary Transfer Tax (\$0.5 M) categories primarily related to the projected COVID-19 impacts.
Rents Revenue	(4,022,528)		Decreases the estimate for rent revenue, including downward adjustments to the Stadium Performance Rent (\$2.7 million) and the Related project lease revenue (\$1.5 million) estimates, partially offset by net upward adjustments of \$0.2 million to various lease agreements.
Other Revenue Adjustments	294,085		Adjusts various revenue estimates based on revised projections for permit and fees for service activity, contribution in-lieu payments from the electric utility, interest earnings, fines and penalties, and other revenue.
Transfers From Other Funds	2,523,654		Increases the transfer from the Parks and Recreation Capital Fund for the partial repayment of the General Fund loan for the Reed Street - Grant Street Sports Park Project. The Parks and Recreation Capital Fund transfers 25% of the Mitigation Fee Act revenue to the General Fund to repay this loan. This funding is allocated to the Land Sale Reserve that was used to fund the loan.
Subtotal All Departments	(10,791,521)	11,225,477	
Community Development - Building Division - Materials/Services/Supplies		2,449,000	Add contractual services funding for third-party plan check and inspection services. With the number of large development projects, this additional capacity is needed to provide adequate plan review and inspection services in a responsive, timely manner. This addition is funded by the Building Inspection Reserve.
Community Development - Planning Division - Personnel		74,181	Adds 0.75 Part-Time Office Specialist II position to assist with the day-to-day activities in the Planning Division. This function has been partially addressed with as-needed staffing. However, because of turnover in these positions, the Division has had to repeatedly train new personnel to perform these activities. Budgeting a part-time benefited position will enhance retention and improve efficiencies. This addition is fully offset by reductions to as-needed and summer intern personnel funding and supplies.
Community Development - Planning Division - As-Needed		(74,181)	Reduces funding for as-needed staffing (\$41.7K), summer interns (\$12.5K), and operating supplies (\$20K) in the Planning Division to fully offset the cost of the proposed 0.75 Part-Time Office Specialist II position.
Community Development - Non-Personnel		(204,510)	Decreases the Contractual Services budget to correct an inadvertent carryover of funding for the one-time costs associated with the Climate Action Plan agreement.
Subtotal Community Development	0	2,244,490	



FY 2020/21 OPERATING BUDGET AMENDMENTS DETAIL BY FUND | GENERAL FUND

Department	Source of Funds	Use of Funds	Explanation
Human Resources - Contractual Services		40,545	Reallocates funds for the Santa Clara Leadership Program from the City Manager's Office to the Human Resources Department.
Subtotal Human Resources	0	40,545	
City Attorney's Office - Personnel		45,673	Increases personnel funding to reflect the cost of reclassifying an Assistant City Attorney to Chief Assistant City Attorney as approved by City Council on February 25, 2020.
Subtotal City Attorney's Office	0	45,673	
City Clerk's Office - Personnel		183,178	Reallocates 1.0 Public Records Manager position from Non-Departmental to the City Clerk's Office. This action also deletes 1.0 Public Records Manager position and adds 1.0 Deputy City Clerk Position.
City Clerk's Office - Personnel		147,851	Reallocates 1.0 Office Records Specialist position to the City Clerk's Office from the Mayor and City Council Offices.
Subtotal City Clerk's Office	0	331,029	
Mayor & City Council Offices		(147,851)	Reallocates 1.0 Office Records Specialist from the Mayor & City Council Offices to the City Clerk's Office.
Mayor & City Council Offices - Non-Personnel		3,977	Increases the Mayor and City Council Offices Non-Personnel budget as a result of miscellaneous inflation adjustments.
Subtotal Mayor & City Council Offices	0	(143,874)	
Finance Department - Personnel	969,018	969,018	Adds 1.0 Sr. Management Analyst, 1.0 Utility Services Technician, 1.0 Customer Service Supervisor, and 2.0 Customer Service Representatives to support the Electric Utility Billing System and 1.0 Contracts Manager to focus on procurements and ensure contract compliance as approved by City Council on November 5, 2019. These additions are offset by a reimbursement from the Electric Utility Fund.
Finance Department - Personnel	184,838	184,838	Adds 1.0 Management Analyst position approved on March 24, 2020 as part of the Stadium Authority Fiscal Year 2020/21 Budget. This position is offset by reimbursement from the Stadium Authority.
Finance Department - Personnel	132,853	132,853	Adds 1.0 Accounting Technician II position approved on March 24, 2020 as part of the Stadium Authority Fiscal Year 2020/21 Budget. This position is offset by reimbursement from the Stadium Authority.
Subtotal Finance Department	1,286,709	1,286,709	
Fire Department - Personnel		(245,359)	Reallocates 1.0 Emergency Services Coordinator from the Fire Department to Non-Departmental. This allows for the centralized coordination of emergency services.
Fire Department - Overtime		1,500,000	Increases overtime funding to right-size the budget to meet minimum staffing needs.
Subtotal Fire Department	0	1,254,641	



FY 2020/21 OPERATING BUDGET AMENDMENTS DETAIL BY FUND | GENERAL FUND

Department	Source of Funds	Use of Funds	Explanation
City Manager's Office - Contractual Services		(40,545)	Reallocates funding for the Leadership Santa Clara Program from City Manager's Office to Human Resources Department.
City Manager's Office - Personnel		(67,377)	Decreases the personnel budget to recognize vacancy savings from the Assistant City Manager position in the City Manager's Office. These savings will be used to offset the net additional cost associated with the reclassification of the position that will oversee Emergency Services coordination described below.
Subtotal City Manager's Office	0	(107,922)	
Non-Departmental - Personnel	126,743	305,276	Adds 1.0 Assistant to the City Manager position. This action reallocates 1.0 Emergency Services Coordinator position from the Fire Department and reclassifies the position to an Assistant to the City Manager position. This allows for the centralized coordination of emergency services coordination. A portion of this position cost will be offset by contributions from other funds.
Non-Departmental - Personnel	150,430	277,468	Adds 1.0 Assistant to the City Manager position. This position will be responsible for Stadium support, ADA compliance and prevailing wage items. This position will be partially offset by a Stadium reimbursement and contributions from capital funds.
Non-Departmental - Personnel		(183,178)	Shifts 1.0 Public Records Manager position from Non-Departmental to the City Clerk.
Non-Departmental - Non-Personnel		200	Increases the Non-Departmental Non-Personnel budget to account for slightly higher costs for per diem background checks related to outside agency police officers working Stadium events.
Subtotal Non-Departmental	277,173	399,766	
Parks & Recreation - Miscellaneous Charges for Services	(100,000)		Decreases the gymnastics fee revenue based on actual activity.
Parks & Recreation - As-Needed		2,000	Increases the As-Needed budget by \$2,000 as a technical adjustment to true up the budget between the As-Needed and Contractual Services categories. This is offset by a \$2,000 reduction to contractual services.
Parks & Recreation - Contractual Services		(102,000)	Decreases the contractual services budget by \$100,000 for the gymnastics program based on the lower actual activity, and decreases consultant services budget by \$2,000 as a technical adjustment to true up the budget between the As-Needed and contractual services categories.
Parks & Recreation - Utilities		200,000	Increases the utilities budget based on higher actual costs.
Subtotal Parks & Recreation Department	(100,000)	100,000	
Public Works - Personnel		(316,788)	Decreases the personnel budget to reflect the reallocation of a Principal Engineer position to the Related project.
Subtotal Department of Public Works	0	(316,788)	



FY 2020/21 OPERATING BUDGET AMENDMENTS DETAIL BY FUND | GENERAL FUND

Department	Source of Funds	Use of Funds	Explanation
Advanced Planning Fee Reserve		(100,000)	Decreases the reserve to fund the Downtown Master Plan capital project recommended in the FY 2020/21 Proposed Budget.
Building Inspection Reserve Offset		(651,988)	Reflects the following net changes: increase of \$1,771,000 to account for the projected base revenues above base costs in FY 2020/21; and decrease of \$2,422,988 to offset the transactions recommended in the Proposed Budget above the level assumed in the FY 2020/21 Adopted Budget approved as part of the FY 2019/20 and FY 2020/21 Biennial Operating Budget. Any excess building development revenues over expenditures is set aside in this reserve.
Capital Projects Reserve		(4,937,745)	Decreases the Capital Projects Reserve to fund capital projects proposed in FY 2020/21. This reflects the additional amount above the level assumed in the FY 2020/21 Adopted Budget approved as part of the FY 2019/20 and FY 2020/21 Biennial Operating Budget.
Land Sale Reserve		723,654	Reflects the following net changes: an increase of \$2,523,654 to reflect the transfer from the Parks and Recreation Capital Fund for the partial repayment of the General Fund loan for the Reed Street - Grant Street Sports Park Project from Park Mitigation Fees; and a decrease of \$1,800,000 to reflect the use of funds for the Downtown Master Plan Implementation capital project recommended in the FY 2020/21 Proposed Budget.
Technology Fee Reserve		201,000	Increases the Technology Fee Reserve to account for the projected revenues about the budgeted costs in FY 2020/21. Any excess revenues over expenditures is set aside in this reserve.
Budget Stabilization Reserve		(20,922,306)	Decreases the Budget Stabilization Reserve (BSR) to balance the budget. This reflects the additional budget balancing amount above the level assumed in the FY 2020/21 Adopted Budget approved as part of the FY 2019/20 and FY 2020/21 Biennial Operating Budget.
Subtotal Use of Reserves	0	(25,687,385)	
Total General Fund	(9,327,639)	(9,327,639)	



FY 2020/21 OPERATING BUDGET AMENDMENTS DETAIL BY FUND | SPECIAL REVENUE FUNDS

Department	Source of Funds	Use of Funds	Explanation
Downtown Parking Maintenance District Fund (025)			
Public Works - Interests	2,591		Increases the interest earnings revenue estimate to reflect actual collection trends while also accounting for the expected reduction in interest rates.
Public Works - Misc. Charges for Current Services	(3,045)		Decreases the property owners payments towards the District's costs and expenses due to higher interest earned from prior years' property owners assessments that are applied to the FY 2020/21 payment.
Public Works - Salary and Benefits		(3,727)	Decreases personnel costs to account for current incumbents.
Public Works - Contractual Services		(15,362)	Decreases the routine maintenance expenses based on an assessment of needs. The revised cost is consistent with the Director's Report brought forward for the District.
Public Works - Interfund Services		(2,809)	Decreases the allocation for technical services maintenance based on the FY 2020/21 distribution of costs across City funds.
Transfer from General Fund	4,508		Increases the transfer from the General Fund to cover the City share of the District's costs and expenses per the Director's Report.
Ending Fund Balance		25,952	Offsets the actions recommended above.
Total Downtown Parking Maintenance District Fund	4,054	4,054	
Convention Center Maintenance District Fund (026)			
Public Works - Salary and Benefits		394	Increases personnel costs to reflect updated salary and benefit costs based on negotiated salary agreements, required contributions to the CalPERS, the latest benefit costs, and actual incumbents.
Public Works - Contractual Services		(13,940)	Decreases the routine maintenance expenses based on an assessment of needs. The revised cost is consistent with the Director's Report brought forward for the District.
Public Works - Interfund Services		(754)	Decreases the allocation for technical services maintenance based on the FY 2020/21 distribution of costs across City funds.
Ending Fund Balance		14,300	Offsets the actions recommended above.
Total Convention Center Maintenance District Fund	0	0	
Community Facilities District 2019-1 Fund (027)			
Special Tax Revenues	(231,306)		Decreases the Mello-Roos tax revenue estimate based on the revised number of units that are assessed the special tax. These assessments are expected to increase in the future as building permits are issued for additional units and additional parcels are annexed into the District.
Public Works - Maintenance		(185,045)	Decrease the maintenance costs to align with the actual number of units in the District.
Ending Fund Balance		(46,261)	Offsets the actions recommended above.
Total Community Facilities District 2019-1 Fund	(231,306)	(231,306)	
Endowment Care Fund (077)			
Cemetery - Interests	(2,000)		Decreases the interest earnings estimate based on the declining interest rate environment.
Transfer to Cemetery Operating Fund		(2,000)	Decreases the transfer to the Cemetery Operating Fund due to the reduced interest income estimate. Interest earnings are transferred annually to Cemetery Operating Fund.
Total Endowment Care Fund	(2,000)	(2,000)	



FY 2020/21 OPERATING BUDGET AMENDMENTS DETAIL BY FUND | SPECIAL REVENUE FUNDS

Department	Source of Funds	Use of Funds	Explanation
Library Operating Grant Fund (112)			
Library - Contractual Services		11,500	Increases contractual services funding for services related to the Adult Literacy program.
Ending Fund Balance		(11,500)	Offsets the actions recommended above.
Total Library Operating Grant Fund	0	0	
Gas Tax Fund (121)			
Public Works - Gas Tax	300,000		Increases the budget estimate for gas tax collections based upon revised activity projections and initial impacts from COVID-19. The California Local Government Finance Almanac provides revenue estimates to local jurisdictions. Revisions to these estimates may be necessary depending on the long-term impacts of COVID-19 on gas usage.
Public Works - Interests	100,000		Establishes a revenue estimate for interest earnings that will be received in this fund.
Transfer to the Streets and Highways Capital Fund		494,399	Increases the transfer from the Traffic Mitigation Fund to the Streets and Highways Capital Fund to provide additional funding required for various Transportation capital projects.
Ending Fund Balance		(94,399)	Offsets the actions recommended above.
Total Gas Tax Fund	400,000	400,000	
Road Repair and Accountability Act of 2017 SB1 Fund (122)			
Public Works - SB 1 Revenue	(50,000)		Decreases the revenue estimate for SB1 collections based upon updated information included in the California Local Government Finance Almanac. Revisions to these estimates may be necessary depending on the long-term impacts of COVID-19 on gas usage.
Public Works - Interests	25,000		Establishes a revenue estimate for interest earnings that will be received in this fund.
Transfer to Streets and Highways Capital Fund		50,000	Increases the transfer from the Traffic Mitigation Fund to the Streets and Highways Capital Fund to provide additional funding required for various Transportation capital projects.
Ending Fund Balance		(75,000)	Offsets the actions recommended above.
Total Road Repair and Accountability Act of 2017 SB1 Fund	(25,000)	(25,000)	
Traffic Mitigation Fund (123)			
Public Works - Interests	150,000		Establishes a revenue estimate for interest earnings that will be received in this fund.
Transfer to the Streets and Highways Capital Fund		472,000	Increases the transfer from the Traffic Mitigation Fund to the Streets and Highways Capital Fund to provide additional funding required for various Transportation capital projects.
Ending Fund Balance		(322,000)	Offsets the actions recommended above.
Total Traffic Mitigation Fund	150,000	150,000	



FY 2020/21 OPERATING BUDGET AMENDMENTS DETAIL BY FUND | SPECIAL REVENUE FUNDS

Department	Source of Funds	Use of Funds	Explanation
Engineering Operating Grant Trust Fund (144)			
One Bay Area Grant 15-16 City Match		33,157	Adjust funding for the One Bay Area Grant that will be used for the El Camino Specific Plan Development.
VRF Countywide ITS 15-16		16,464	Adjusts funding for the Vehicle Registration Fee Countrywide Program for transportation network and communications repairs for the City.
Ending Fund Balance		(49,621)	Offsets the actions recommended above.
Total Engineering Operating Grant Trust Fund	0	0	

Housing Authority Fund (164)			
Housing Authority - Salary and Benefits		6,877	Increases personnel costs to reflect updated salary and benefit costs based on negotiated salary agreements, required contributions to the CalPERS, the latest benefit costs, and actual incumbents.
Housing Authority - Interests	24,650		Increases the interest earnings revenue estimate to reflect actual collection trends while also accounting for the declining interest rate environment.
Housing Authority - Interfund Services		470	Reflects updated costs for interfund services (Information Technology Department services, special liability fund, workers' compensation, Public Works capital project management, vehicle equipment and maintenance, fleet purchases, and communications equipment).
Ending Fund Balance		17,303	Offsets the actions recommended above.
Total Housing Authority Fund	24,650	24,650	

City Affordable Housing Fund (165)			
City Affordable Housing - Salary and Benefits		18,087	Increases personnel costs to reflect updated salary and benefit costs based on negotiated salary agreements, required contributions to the CalPERS, the latest benefit costs, and actual incumbents.
City Affordable Housing - Interests	84,475		Increases the interest earnings revenue estimate to reflect actual collection trends while also accounting for the declining interest rate environment.
City Affordable Housing - Interfund Services		1,269	Reflects updated costs for interfund services (Information Technology Department services, special liability fund, workers' compensation, Public Works capital project management, vehicle equipment and maintenance, fleet purchases, and communications equipment).
Ending Fund Balance		65,119	Offsets the actions recommended above.
Total City Affordable Housing Fund	84,475	84,475	

Housing Successor Agency Fund (169)			
Housing Successor Agency - Salary and Benefits		17,806	Increases personnel costs to reflect updated salary and benefit costs based on negotiated salary agreements, required contributions to the CalPERS, the latest benefit costs, and actual incumbents.
Housing Successor Agency - Interfund Services		980	Reflects updated costs for interfund services (Information Technology Department services, special liability fund, workers' compensation, Public Works capital project management, vehicle equipment and maintenance, fleet purchases, and communications equipment).



FY 2020/21 OPERATING BUDGET AMENDMENTS DETAIL BY FUND | SPECIAL REVENUE FUNDS

Department	Source of Funds	Use of Funds	Explanation
Housing Successor Agency Fund (169)			
Housing Successor Agency - Loan		5,000,000	In January 2020, the City Council approved the affordable housing development project at 2330 Monroe Street and a City's loan of up to \$5,000,000. This action adds funding necessary for the City to issue the loan.
Housing Successor Agency - Interests	148,250		Increases the interest earnings revenue estimate to reflect actual collection trends while also accounting for the declining interest rate environment.
Ending Fund Balance		(4,870,536)	Offsets the actions recommended above.
Total Housing Successor Agency Fund	148,250	148,250	
Public, Educational and Governmental Fee Fund (221)			
Public, Educational and Governmental (PEG) Fee	150,000		Establishes a revenue estimate from the PEG fee consistent with actual collections in prior years.
Ending Fund Balance		150,000	Offsets the actions recommended above.
Total Public, Educational and Governmental Fee Fund	150,000	150,000	
Housing and Urban Development Fund (562)			
Housing and Urban Development - HOME Investment Partnership Program and Community Development Block Grant Funding	801,319	801,319	Increases revenues to reflect the total expected resources from the U.S. Department of Housing and Urban Development in the form of Community Development Block Grant and HOME Investment Partnerships Program (HOME) funds. Additionally, this action increases the allocation amounts as outlined in the Draft Annual Action Plan for FY 2020/21. These amounts are subject to change pending the City Council's approval of the Final Annual Action Plan on May 12, 2020.
Total Housing and Urban Development	801,319	801,319	
Total Special Revenue Funds	1,508,496	1,508,496	



FY 2020/21 OPERATING BUDGET AMENDMENTS DETAIL BY FUND | ENTERPRISE FUNDS

Department	Source of Funds	Use of Funds	Explanation
Electric Utility Fund (091)			
Electric Department - Customer Service Charge	(27,316,020)		Reduces the revenue estimate due to load forecast change, which is 2.34% lower from original budget due to temperature normalization, customer forecast updates, and departing load due to distributed generation.
Electric Department - Other Interest Income	(1,927,065)		Reduces interest and investment income due to the declining interest rate environment and current economic conditions.
Electric Department - Wholesale and Other Revenues	13,504		Net increase in revenue to reflect the following: increases in Capacity Sales (\$1.9 M) and Congestion Rights (\$0.2 M) revenues; and decreases to Wholesale Power (\$1.5 M), Steam (\$0.2 M), and Renewable Energy Credits (\$0.3 M) revenues.
Electric Department - Salary and Benefits		1,580,568	Increases personnel costs to reflect updated salary and benefit costs based on negotiated salary agreements, required contributions to the CalPERS, the latest benefit costs, and actual incumbents.
Electric Department - Salary and Benefits		139,609	Adds 1.0 Meter Data Analyst position.
Electric Department - Materials/Services/Supplies - Maintenance		1,593,823	Adds funding to cover new operating and maintenance costs resulting from completed Capital Improvement Program projects (namely Hydro Power facilities and Substation Capital Maintenance and Betterments).
Electric Department - Interfund Services		1,464,223	Reflects updated costs for interfund services (Information Technology Department services, special liability fund, workers' compensation, Public Works capital project management, vehicle equipment and maintenance, fleet purchases, and communications equipment).
Electric Department - Materials/Services/Supplies - Contractual Services		1,462,262	Adds funding for latest contract for tree trimming services and legal services for PG&E bankruptcy.
Electric Department - Capital Outlay		378,800	Increases funding for repairs/preventative maintenance to remote properties (e.g., fencing, building structural work) based on updated quotes.
Electric Department - Materials/Services/Supplies - Utilities		108,768	Adjusts funding to reflect actual spending.
Electric Department - As-Needed		59,519	Increases as-needed staffing funding to support the Fiber program (shared fiber engineer with the Green House Gas and Low Carbon Fuel programs).
Electric Department - Materials/Services/Supplies - Supplies and		(64,152)	Adjusts funding to reflect actual spending.
Electric Department - Contribution In-Lieu		(1,961,515)	Reduces contribution in-lieu funding to the General Fund based on Revenue forecast reduction above.
Electric Department - Salary and Benefits		(4,141,320)	Decreases personnel costs to reflect the shift of capital project management labor costs to the Electric Utility Capital Fund.
Electric Department - Resources and Production		(29,270,701)	Reduces the budget for resources and production costs based on the revenue forecast reduction above and reduced costs for Greenhouse Gas production and supplier forecast.
Transfer In from Electric Operating Grant Trust Fund	(2,398,078)		Decreases the transfer from the Electric Operating Grant Trust Fund due to a reduction in the Greenhouse Gas Revenue forecast to pay for resources and production.
Transfer Out to General Government Capital Fund		(1,911,570)	Net decrease due to the deferral of the Financial Management System Replacement CIP Project #6552, increases to Geographic Information System (GIS) CIP Project #6534 and Financial and Human Resources Management System (FHRMS) CIP Project #6501



FY 2020/21 OPERATING BUDGET AMENDMENTS DETAIL BY FUND | ENTERPRISE FUNDS

Department	Source of Funds	Use of Funds	Explanation
Electric Utility Fund (091)			
Transfer Out to Electric Capital Fund		(24,898,630)	Decreases the transfer to the Electric Capital Fund due to a reduction in budgeted CIP project costs and the use of \$10 million of available capital fund balance, partially offset by an increase of \$4.1 million for capital project management associated labor costs.
Transfer Out to Street Lights Capital Fund		75,000	Increases the transfer to the Street Lights Capital Fund to support the Miscellaneous Street Lighting CIP Project #2871.
Transfer Out to Electric Utility Debt Service Fund		(6,343,438)	Decreases the transfer to the Electric Utility Debt Service Fund to align with the funding needs in that fund.
Ending Fund Balance		30,101,095	Offsets the actions recommended above.
Total Electric Utility Fund	(31,627,659)	(31,627,659)	
Water Utility Fund (092)			
Water & Sewer Utility Department - Other Fees for Services	268,500		Increases the revenue estimate for other fees for services to align with actual collections in prior years.
Water & Sewer Utility Department - Interests	(312,100)		Decreases the revenue estimate for interest earnings to align with actual collections in prior years and account for the declining interest rate environment.
Water & Sewer Utility Department - Salary and Benefits		56,951	Increases personnel costs to reflect updated salary and benefit costs based on negotiated salary agreements, required contributions to the CalPERS, the latest benefit costs, and actual incumbents.
Water & Sewer Utility Department - Interfund Services		54,119	Reflects updated costs for interfund services (Information Technology Department services, special liability fund, workers' compensation, Public Works capital project management, vehicle equipment and maintenance, fleet purchases, and communications equipment).
Transfer to the General Government Capital Fund		(640,929)	Decreases the transfer from the Water Utility Fund to the General Government Capital Fund to reflect the updated cost for capital projects programmed in the FY 2020/21 proposed capital budget.
Transfer to the Electric Utility Capital Fund		(298,250)	Decreases the transfer from the Water Utility Fund to the Electric Utility Capital Fund to reflect the updated cost for capital projects programmed in the FY 2020/21 proposed capital budget.
Transfer to the Water Utility Capital Fund		(2,470,000)	Decreases the transfer from the Water Utility Fund to the Water Utility Capital Fund to reflect the updated cost for capital projects programmed in the FY 2020/21 proposed capital budget.
Ending Fund Balance		3,254,509	Offsets the actions recommended above.
Total Water Utility Fund	(43,600)	(43,600)	
Cemetery Fund (093)			
Parks and Recreation - Cemetery - Charges for Services	(59,403)		Decreases revenue to align with actual activity trends.
Parks and Recreation - Cemetery - Salary and Benefits		(6,374)	Decreases personnel costs based on updated benefits costs for the budgeted positions.
Parks and Recreation - Cemetery - Interfund Services		1,196	Reflects updated costs for interfund services (Information Technology Department services, special liability fund, workers' compensation, Public Works capital project management, vehicle equipment and maintenance, fleet purchases, and communications equipment).



FY 2020/21 OPERATING BUDGET AMENDMENTS DETAIL BY FUND | ENTERPRISE FUNDS

Department	Source of Funds	Use of Funds	Explanation
Cemetery Fund (093)			
Transfer to General Government Capital Fund		(52,469)	Decreases the transfer to the General Government Capital Fund to reflect the deferral of the Financial Management System replacement project.
Transfer from General Fund	9,106		Increases the transfer from General Fund to support the budgeted expenditures in the Cemetery Fund.
Ending Fund Balance		7,350	Offsets the actions recommended above.
Total Cemetery Fund	(50,297)	(50,297)	-

Sewer Utility Fund (094)			
Water & Sewer Utility Department - Interests	(1,369,875)		Decreases the revenue estimate for interest earnings to align with actual collections in prior years and account for the declining interest rate environment.
Transfer From the Sewer Utility Capital Fund	(22,000,000)		Eliminates the transfer from the Sewer Utility Capital Fund to the Sewer Utility Fund. During the development of the FY 2020/21 Adopted Operating Budget, it was anticipated that the Sewer Utility Capital Fund would have a significant fund balance at year-end to return to the operating fund. However, as a result of the change in debt issuance for Sewer Utility's Regional Wastewater Facility project, the Sewer Utility Capital Fund unrestricted fund balance will be used to help offset project costs.
Water & Sewer Utility Department - Salary and Benefits		(21,583)	Decreases personnel costs based on updated benefits costs for the budgeted positions.
Water & Sewer Utility Department - Interfund Services		63,821	Reflects updated costs for interfund services (Information Technology Department services, special liability fund, workers' compensation, Public Works capital project management, vehicle equipment and maintenance, fleet purchases, and communications equipment).
Transfer to the General Government Capital Fund		(249,668)	Decreases the transfer from the Sewer Utility Fund to the General Government Capital Fund to reflect the updated cost for capital projects programmed in the FY 2020/21 proposed capital budget.
Transfer to the Electric Utility Capital Fund		(353,500)	Decreases the transfer from the Sewer Utility Fund to the Electric Utility Capital Fund to reflect the updated cost for capital projects programmed in the FY 2020/21 proposed capital budget.
Transfer to the Sewer Utility Capital Fund		3,772,642	Increases the transfer from the Sewer Utility Fund to the Sewer Utility Capital Fund to reflect the updated cost for capital projects programmed in the FY 2020/21 proposed capital budget.
Transfer to the Water Utility Capital Fund		(45,000)	Decreases the transfer from the Sewer Utility Fund to the Water Utility Capital Fund to reflect the updated cost for capital projects programmed in the FY 2020/21 proposed capital budget.
Transfer to the Sewer Utility Debt Service Fund		(3,261,758)	Decreases the transfer from the Sewer Utility Fund to the Sewer Utility Debt Service Fund as a result of the change in debt issuance.
Ending Fund Balance		(23,274,829)	Offsets the actions recommended above.
Total Sewer Utility Fund	(23,369,875)	(23,369,875)	

Solid Waste Fund (096)			
Solid Waste - Salary and Benefits		(1,898)	Decreases personnel costs to reflect updated salary and benefit costs for budgeted positions.
Solid Waste - Interfund Services		44,228	Reflects updated costs for interfund services (Information Technology Department services, special liability fund, workers' compensation, Public Works capital project management, vehicle equipment and maintenance, fleet purchases, and communications equipment).



FY 2020/21 OPERATING BUDGET AMENDMENTS DETAIL BY FUND | ENTERPRISE FUNDS

Department	Source of Funds	Use of Funds	Explanation
Solid Waste Fund (096)			
Solid Waste - Contractual Services		24,600	Increases contractual services for a new subscription to the Recycles cloud-based tracking tool to collect information on hauler service levels, outreach efforts and enforcement activities to comply with SB 1383 reporting requirements. The tool will enable non-exclusive franchise haulers to submit quarterly Certification of Gross Billings reports electronically.
Solid Waste - Contractual Services		40,000	Increases contractual services to conduct a waste audit to determine the amount of residue in the municipal solid waste stream prior to processing at the GWR material recovery facility. This is necessary to corroborate the amount of residue taken to Newby Island Landfill, which the City is contractually obligated through 2024.
Solid Waste - Contractual Services		22,000	Increases contractual services for the Cleanup Campaign (CUC) program collection and disposal. DPW conducted an RFP for CUC trucking services in January 2020. Final proposals came in \$22,000 above the amount that was projected in the FY 19/20 & 20/21 operating budget.
Solid Waste - Garbage Collection, Disposal and Recycling		1,664,900	Increase funding for residential and commercial garbage collection and disposal services. On December 10, 2019, Council approved the new agreement with MTWS that has a 6% adjustment to the collection tariff. Council also approved the new agreement with GWR that added mixed waste processing of residential and commercial garbage.
Solid Waste - Garbage Collection, Disposal and Recycling		199,860	Increases the residential recycling services budget to account for the higher costs associated with the Recology agreement as approved by Council on December 3, 2019.
Solid Waste - Garbage Collection, Disposal and Recycling		4,440	Increases funding for Clean Green collection and composting services. The new agreement with MTWS approved on December 10, 2019 included a 6% adjustment to the collection tariff which was higher than projected.
Solid Waste - Refuse Collection Charges	1,706,962		Increases the revenue estimate for refuse collection charges based on updated customer garbage rates that reflect new agreements with MTWS and Green Waste Recovery, as well as a cost-of-living adjustment for landfill disposal.
Solid Waste - Refuse Collection Charges	199,860		Increases the revenue estimate for refuse collection charges that were adjusted to recoup the increased cost of the Recology agreement as approved by Council on December 3, 2019.
Solid Waste - Refuse Collection Charges	80,048		Increases the revenue estimate for refuse collection charges based on the increase to the Clean Green charge to keep pace with new MTWS agreement costs for collection.
Solid Waste - Customer Serv. Charge -	(4,349)		Trues up the adjustment to the annual Clean-Up Campaign Charge over FY 2019/20 estimates, reflecting 3% growth.
Solid Waste - Refuse Collection Charges	100,587		Increases the residential recycling charge to keep pace with new Recology agreement costs.
Solid Waste - Hazardous Household Waste Charges	5,000		Increases the Hazardous Household Waste charges revenue estimate to reflect additional households; the charge is to remain flat.
Transfer to Solid Waste Capital Fund		235,459	Increases the transfer to the Solid Waste Capital Fund to add funding for the Landfill Post-Closure Maintenance project expenses and the Landfill Corrective Action Costs.
Transfer to General Government Capital Fund		(514,089)	Decreases the transfer to the General Government Capital Fund to reflect the deferral of the Financial Management System replacement project.



FY 2020/21 OPERATING BUDGET AMENDMENTS DETAIL BY FUND | ENTERPRISE FUNDS

Department	Source of Funds	Use of Funds	Explanation
Solid Waste Fund (096)			
Transfer to Electric Capital Fund		(182,750)	Decreases the transfer to the Electric Capital Fund for the Utility Billing CIS Replacement project based on the FY 2020/21 proposed capital budget.
Ending Fund Balance		551,358	Offsets the actions recommended above.
Total Solid Waste Fund	2,088,108	2,088,108	
Water Recycling Fund (097)			
Water & Sewer Utility Department - Interests	(22,550)		Decreases the revenue estimate for interest earnings to align with actual collections in prior years and account for the declining interest rate environment.
Water & Sewer Utility Department - Salary and Benefits		(4,944)	Decreases the salary and benefits category due to benefit adjustments.
Water & Sewer Utility Department - Interfund Services		2,599	Reflects updated costs for interfund services (Information Technology Department services, special liability fund, workers' compensation, Public Works capital project management, vehicle equipment and maintenance, fleet purchases, and communications equipment).
Transfer to the Water Utility Capital Fund		(2,000,000)	Decreases the transfer to the Water Utility Capital Fund to reflect the updated cost for capital projects programmed in the FY 2020/21 proposed capital budget.
Ending Fund Balance		1,979,795	Offsets the actions recommended above.
Total Water Recycling Fund	(22,550)	(22,550)	
Electric Operating Grant Trust Fund (191)			
Electric Department - Low Carbon Fuel Revenue	3,049,100		Increases the revenue estimate based on the current outlook.
Electric Department - Greenhouse Gas	(3,743,310)		Reduces the revenue estimate based on the current outlook.
Electric Department - Customer Service Charge	(778,506)		Reflects a proportionate reduction resulting from the Customer Service Charge revenue reduction in the Electric Utility Operating Fund.
Electric Department - Materials/Services/Supplies -Contractual Services		813,000	Adds funding for higher energy efficiency projects and programs contracts.
Electric Department - As-Needed		40,600	Increases as-needed staffing funding for the Green House Gas and Low Carbon Fuel programs (shared fiber engineer with Fiber program).
Electric Department - Materials/Services/Supplies -Conference, Travel and Training		8,500	Increases funding to reflect actual spending.
Electric Department - Materials/Services/Supplies -Mandated Program Costs		(1,939,657)	Reflects a net reduction in mandated program costs due to a revenue reduction and an increase in the resource and production cost forecast from supplier.
Electric Department - Contribution In-Lieu		(38,925)	Decreases the contribution in-lieu cost to align with the lower revenue estimates.
Electric Department - Salary and Benefits		(52,828)	Decreases salary and benefit costs based on updated position level costs.
Electric Department - Interfund Services		(118,503)	Reflects updated costs for interfund services (Information Technology Department services, special liability fund, workers' compensation, Public Works capital project management, vehicle equipment and maintenance, fleet purchases, and communications equipment).
Electric Department - Salary and Benefits		(200,083)	Decreases personnel costs to reflect the shift of capital project management labor costs to the Electric Utility Capital Fund.



FY 2020/21 OPERATING BUDGET AMENDMENTS DETAIL BY FUND | ENTERPRISE FUNDS

Department	Source of Funds	Use of Funds	Explanation
Electric Operating Grant Trust Fund (191)			
Transfer Out to Electric Utility Operating Fund		(2,398,078)	Decreases the transfer to the Electric Utility Operating Fund to account for the lower Greenhouse Gas revenue to pay for resources and production costs.
Transfer Out to Streets and Highway Capital Fund		400,000	Increases the transfer to the Streets and Highway Capital Fund for the Pedestrian and Bicycle Enhancement Facilities capital project #1220.
Transfer Out to Electric Utility Capital Fund		2,150,083	Increases the transfer to the Electric Utility Capital Fund for the Clean Energy and Carbon Reduction CIP Project #2398, Renewable Energy Microgrid (New), and capital project management costs.
Ending Fund balance		(136,825)	Offsets the actions recommended above.
Total Electric Operating Grant Trust Fund	(1,472,716)	(1,472,716)	
Convention Center Enterprise Fund (860)			
Convention Center - Charges for Services	4,909,837		Establishes a revenue estimate for Charges for Services to reflect the annual budget submission from Spectra, the City's Convention Center management company.
Convention Center - Rent	5,789,533		Establishes a revenue estimate for Rent to reflect the annual budget submission from Spectra, the City's Convention Center management company.
Convention Center - Event Revenue	11,044,000		Establishes a revenue estimate for event-related revenue to reflect the annual budget submission from Levy, the City's Convention Center food and beverage concessionaire.
Convention Center - Other Revenue	168,836		Establishes a revenue estimate for other revenue to reflect the annual budget submission from Spectra, the City's Convention Center management company.
Non-Departmental - Salary and Benefits		(75,151)	Decreases the salary and benefits category due to benefit adjustments.
Convention Center - Interfund Services		14,621	Reflects updated costs for interfund services (Information Technology Department services, special liability fund, workers' compensation, Public Works capital project management, vehicle equipment and maintenance, fleet purchases, and communications equipment).
Convention Center - Event Expenses		7,505,662	Establishes an event expense estimate to reflect the annual budget submission from Levy, the City's Convention Center food and beverage concessionaire.
Convention Center - Indirect Expense		11,335,505	Establishes an indirect expense estimate to reflect the annual budget submission from Spectra, the City's Convention Center management company.
Operating Surplus		3,071,039	Increases the operating surplus for Spectra and Levy based on the projected revenues and expenses.
Ending Fund Balance		60,530	Offsets the actions recommended above.
Total Convention Center Enterprise Fund	21,912,206	21,912,206	
Total Enterprise Funds	(32,586,383)	(32,586,383)	



FY 2020/21 OPERATING BUDGET AMENDMENTS DETAIL BY FUND | INTERNAL SERVICE FUNDS

Department	Source of Funds	Use of Funds	Explanation
Public Works Capital Projects Management Fund (044)			
Public Works - Interdepartmental Services - CIP	57,856		Increases the capital fund allocation charges to cover the increase in staffing and other general expenses.
Public Works - Salary and Benefits		57,856	Increases personnel costs to reflect updated salary and benefit costs based on negotiated salary agreements, required contributions to the CalPERS, the latest benefit costs, and actual incumbents.
Public Works - Interfund Services		13,677	Reflects updated costs for interfund services (Information Technology Department services, special liability fund, workers' compensation, Public Works capital project management, vehicle equipment and maintenance, fleet purchases, and communications equipment).
Ending Fund Balance		(13,677)	Offsets the actions recommended above.
Total Public Works Capital Projects Management Fund	57,856	57,856	
Information Technology Services Fund (045)			
Information Technology - Other Fees For Services	(3,904)		Reflects the lower charges to other funds based on the projected Information Technology Services costs.
Information Technology - Contractual Services		(102,000)	Reduces contractual services funding for training to reflect the shift of training services to an as-needed employee. There is a corresponding increase to as-needed staffing funding.
Information Technology - As-Needed		102,000	Increases as-needed staffing funding for training to reflect the shift of training services from consultant services to an as-needed employee. There is a corresponding decrease to consultant services.
Information Technology - Interfund Services		12,133	Reflects updated costs for interfund services (Information Technology Department services, special liability fund, workers' compensation, Public Works capital project management, vehicle equipment and maintenance, fleet purchases, and communications equipment).
Information Technology - Materials/Services/Supplies		(980)	Decreases the Materials/Services/Supplies budget to reflect various cost adjustments.
Information Technology - Salary and Benefits		(15,057)	Increases personnel costs to reflect updated salary and benefit costs based on negotiated salary agreements, required contributions to the CalPERS, the latest benefit costs, and actual incumbents.
Total Information Technology Services Fund	(3,904)	(3,904)	
Communication Acquisitions Fund (048)			
Other Fees for Services	136,853		Increases the other fees for services revenue estimate to reflect the updated payments from other funds for communication acquisition costs citywide.
Capital Outlay		4,199	Increases the capital outlay budget to reflect updated radio replacement costs citywide.
Ending Fund Balance		132,654	Offsets the actions recommended above.
Total Communication Acquisitions Fund	136,853	136,853	



FY 2020/21 OPERATING BUDGET AMENDMENTS DETAIL BY FUND | INTERNAL SERVICE FUNDS

Department	Source of Funds	Use of Funds	Explanation
Workers' Compensation Fund (081)			
Workers' Compensation - Contractual Services and Insurance Claims Expenses		625,648	Increases funding to account for higher costs for claims administration and claims expenses to reflect actual spend in prior years. The increase in the budget will also fund older maturing claims.
Workers' Compensation - Interdepartmental Services	625,648		Increases the Interdepartmental Services revenue estimate to reflect the additional charges to departments in order to offset expected claims payouts and third party administration for the budget year.
Total Workers' Compensation Fund	625,648	625,648	
Vehicle Replacement Fund (050)			
Public Works - Other Fees for Services	(43,438)		Reflects the lower charges to other funds based on the projected vehicle replacement schedule.
Ending Fund Balance		(43,438)	Offsets the actions recommended above.
Total Vehicle Replacement Fund	(43,438)	(43,438)	
Fleet Operations Fund (053)			
Public Works - Interdepartmental Services	(63,974)		Decreases the charges to other funds due to lesser maintenance of newer fleet and disposal of Golf vehicles and equipment.
Public Works - Salary and Benefits		77,629	Increases personnel costs to reflect updated salary and benefit costs based on negotiated salary agreements, required contributions to the CalPERS, the latest benefit costs, and actual incumbents.
Public Works - Interfund Services		24,036	Reflects updated costs for interfund services (Information Technology Department services, special liability fund, workers' compensation, Public Works capital project management, vehicle equipment and maintenance, fleet purchases, and communications equipment).
Ending Fund Balance		(165,639)	Offsets the actions recommended above.
Total Fleet Operations Fund	(63,974)	(63,974)	
Special Liability Insurance Fund (082)			
Special Liability - Contractual Services and Insurance Claims Expenses		1,469,308	Increases funding to account for anticipated settlements or jury verdicts in litigation matters, insurance premiums and other litigation expenses.
Special Liability - Interdepartmental Services	1,469,308		Increase the Interdepartmental Services account to reflect the additional charges to other funds in order to offset anticipated claims payouts, higher cost of insurance premiums and litigation expenses for the budget year.
Total Special Liability Insurance Fund	1,469,308	1,469,308	
Total Internal Service Funds	2,178,349	2,178,349	



FY 2020/21 OPERATING BUDGET AMENDMENTS DETAIL BY FUND | DEBT SERVICE FUNDS

Department	Source of Funds	Use of Funds	Explanation
Electric Utility Debt Service Fund (491)			
Electric Department - Other Interest Income	(103,832)		Reduces interest income due to the declining interest rate environment.
Electric Department - Debt Service Expenses		(6,341,993)	Decreases debt service funding resulting from the bond refunding that occurred in FY 2019/20 with a lower interest rate and debt retirement.
Transfer In from Electric Utility Operating Fund	(6,343,438)		Reduces the Transfer from the Electric Utility Operating Fund due to the reduction in the debt service expenses resulting from the bond refunding in FY 2019/20.
Ending Fund balance		(105,277)	Offsets the actions recommended above.
Total Electric Utility Debt Service Fund	(6,447,270)	(6,447,270)	
Sewer Utility Debt Service Fund (494)			
Transfer From the Sewer Utility Fund/Debt Service and Interest Expense	(3,261,758)	(3,261,758)	Decreases the transfer from the Sewer Utility Fund and the debt service and interest expense. During the development of the FY 2019/20 and 2020/21 Biennial Operating Budget, it was anticipated the Water and Sewer Utility Department would issue \$50 million in debt for the Regional Wastewater Facility project in FY 2019/20. However, the Department will now be moving forward with a \$20 million variable rate loan. This will reduce the debt service and interest expense and the associated funding need from the Sewer Utility Fund.
Total Sewer Utility Debt Service Fund	(3,261,758)	(3,261,758)	
Total Debt Service Funds	(9,709,028)	(9,709,028)	



CONVENTION CENTER BUDGET

This section includes income statements for the Convention Center provided by Spectra, the City's Convention Center management company.

In accordance with Spectra's agreement with the City, Spectra submits their proposed operating budget in line with the City's budget cycle. Three income statements are provided that break down the information by year, by month, and by event type. This submission includes the revenue and expenditure projections associated with managing and operating the Convention Center. These projections are incorporated into the City's Convention Center Enterprise Fund, which can be found in the Statement of Sources and Uses of Funds section of this budget document.

With the COVID-19 impacts, adjustments to the Convention Center budget may be necessary during the year based on actual activity.



**SANTA CLARA CONVENTION CENTER
FISCAL YEAR 2020/21 BUDGET PROPOSAL
INCOME STATEMENT**

	Spectra BUDGET 2020/2021	Projected @ 12/2019 2019/2020	Budget 2019/20	Budget VARIANCE FAV/(UNFAV)	Proj vs Budget VARIANCE FAV/(UNFAV)
# OF EVENTS	436	427	479	(43)	
ATTENDANCE	344,164		458,770	(114,606)	
DAYS	1,059		904	155	
DIRECT EVENT REVENUE					
RENTAL REVENUE	5,789,533	4,010,700	5,539,867	249,665	1,778,832
SERVICE REVENUE	2,080,242	3,014,331	2,384,925	(304,683)	(934,089)
TOTAL DIRECT EVENT REVENUE	7,869,775	7,025,031	7,924,792	(55,018)	844,743
ANCILLARY REVENUE					
FOOD AND BEVERAGE REVENUE	11,044,000	9,216,320	7,764,960	3,279,040	1,827,680
AUDIO-VISUAL REVENUE	2,304,995	2,053,200	2,620,587	(315,592)	251,794
ELECTRICAL REVENUE	524,600	0	0	524,600	524,600
BUSINESS CENTER REVENUE	0	0	0	0	0
TOTAL ANCILLARY REVENUE	13,873,595	11,269,520	10,385,547	3,488,048	2,604,074
TOTAL EVENT REVENUE	21,743,370	18,294,551	18,310,339	3,433,030	3,448,817
OTHER REVENUE	168,836	186,939	174,200	(5,364)	(18,103)
TOTAL GROSS REVENUE	21,912,206	18,481,490	18,484,539	3,427,666	3,430,714
EVENT EXPENSE					
SERVICE EXPENSE	1,480,000	1,801,098	1,395,080	84,920	(321,098)
FOOD & BEVERAGE EXPENSE	7,505,662	6,082,771	5,349,806	2,155,856	1,422,891
AUDIO-VISUAL EXPENSE	1,675,000	1,363,584	1,729,588	(54,588)	311,416
ELECTRICAL EXPENSE	393,450	0	0	393,450	393,450
BUSINESS CENTER EXPENSE	0	0	0	0	0
TOTAL EVENT EXPENSE	11,054,112	9,247,453	8,474,474	2,579,638	1,806,659
TOTAL EVENT INCOME	10,689,258	9,047,099	9,835,865	853,392	1,642,158
TOTAL INCOME WITH OTHER REVENUE	10,858,094	9,234,037	10,010,065	848,028	1,624,055
INDIRECT EXPENSES					
EXECUTIVE	752,860	670,712	714,027	(38,833)	(82,148)
FINANCE	581,427	305,837	521,694	(59,733)	(275,590)
MARKETING & SALES	598,924	516,274	344,579	(254,345)	(82,650)
EVENTS	530,531	543,225	632,968	102,438	12,694
OPERATIONS	3,844,722	3,701,752	4,128,248	283,526	(142,970)
OVERHEAD	1,482,849	1,464,118	1,384,852	(97,997)	(18,731)
FOOD & BEVERAGE	0	57,200	0	0	57,200
AUDIO VISUAL	0	0	0	0	0
TOTAL INDIRECT EXPENSES	7,791,313	7,259,118	7,726,368	(64,944)	(532,194)
CAPITAL EXPENSE	0	0	0	0	
NET INCOME / (SUBSIDY)	3,066,781	1,974,919	2,283,697	912,971	2,156,249



**SANTA CLARA CONVENTION CENTER
FISCAL YEAR 2020/21 BUDGET PROPOSAL
INCOME STATEMENT BY MONTH**

	TOTAL	July	August	September	October	November	December	January	February	March	April	May	June
# OF EVENTS	436	21	27	47	56	42	27	33	36	48	43	37	19
GENERAL ATTENDANCE	344,164	23,015	17,245	35,970	47,960	25,538	20,166	27,911	29,579	34,070	25,595	35,820	21,295
DAYS	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL EVENT REVENUE													
Consumer Shows	349,296	10,910	10,680	19,340	158,975	5,805	6,075	21,535	63,152	45,389	1,935	5,500	0
Conventions	2,651,938	37,775	218,047	60,102	328,431	251,797	161,507	218,901	152,761	57,837	286,079	551,373	327,328
Banquets	116,136	0	55	10,000	26,259	22,665	23,290	5,000	19,600	0	0	9,267	0
Meetings/Conferences	2,715,453	190,389	100,241	283,244	226,639	186,892	137,117	96,456	177,212	368,513	132,961	403,656	412,133
Special Events	320,390	47,922	13,113	15,383	19,624	3,805	47,480	17,031	17,812	24,646	19,176	81,547	12,850
Sporting Events	312,119	0	48,000	7,025	1,580	1,580	1,580	76,789	70,580	54,015	50,970	0	0
Trade Shows	1,404,443	66,831	162,997	267,504	180,767	189,137	24,505	157,988	21,749	50,284	23,241	147,428	112,011
TOTAL DIRECT EVENT REVENUE	7,869,774	353,828	553,134	662,597	942,276	661,681	401,554	593,700	522,866	600,684	514,362	1,198,771	864,322
ANCILLARY REVENUE													
Service Revenue only	2,074,698	72,614	189,374	148,522	241,494	148,556	175,901	99,791	120,541	134,049	168,518	329,586	245,752
Food & Beverage Revenue	11,044,000	107,686	622,048	948,366	2,146,979	1,300,093	1,720,377	229,864	796,841	636,489	1,177,720	725,199	632,338
Audio-Visual Revenue	2,304,995	13,756	74,283	216,119	254,862	78,851	137,615	217,152	249,650	361,927	250,623	435,521	14,637
Parking Revenue	0	0	0	0	0	0	0	0	0	0	0	0	0
Electrical Revenue	524,600	22,000	0	88,000	24,500	60,000	15,000	140,000	22,000	0	38,100	0	115,000
Business Center Revenue	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL ANCILLARY REVENUE	13,873,595	143,442	696,331	1,252,485	2,426,341	1,438,944	1,872,993	587,016	1,068,491	998,416	1,466,443	1,160,720	761,975
TOTAL EVENT REVENUE	21,743,370	497,269	1,249,465	1,915,082	3,368,617	2,100,625	2,274,547	1,180,716	1,591,357	1,599,100	1,980,805	2,359,491	1,626,297
OTHER REVENUE													
Advertising & Sponsorship	30,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Cancellation Fees	97,000	8,083	8,083	8,083	8,083	8,083	8,083	8,083	8,083	8,083	8,083	8,083	8,083
Interest and Dividends	7,500	625	625	625	625	625	625	625	625	625	625	625	625
F&B Vending	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Miscellaneous Revenue	34,336	2,861	2,861	2,861	2,861	2,861	2,861	2,861	2,861	2,861	2,861	2,861	2,861
TOTAL OTHER REVENUE	168,836	14,070	14,070	14,070	14,070	14,070	14,070	14,070	14,070	14,070	14,070	14,070	14,070
TOTAL GROSS REVENUE	21,912,206	511,339	1,263,534	1,929,151	3,382,687	2,114,695	2,288,616	1,194,785	1,605,426	1,613,170	1,994,875	2,373,561	1,640,366
EVENT EXPENSE													
Service Expense	(1,480,000)	(49,109)	(135,512)	(104,837)	(171,778)	(104,618)	(125,542)	(70,041)	(84,575)	(97,853)	(119,634)	(239,268)	(177,231)
Food & Beverage Expense	(7,505,662)	(74,503)	(424,629)	(644,519)	(1,459,161)	(883,543)	(1,164,911)	(156,216)	(542,478)	(432,582)	(800,378)	(492,845)	(429,897)
Audio-Visual Expense	(1,675,000)	(9,216)	(49,769)	(144,800)	(170,757)	(52,830)	(92,202)	(145,492)	(167,266)	(242,491)	(167,918)	(422,453)	(9,807)
Parking Expense	0	0	0	0	0	0	0	0	0	0	0	0	0
Electrical Expense	(393,450)	(16,500)	0	(66,000)	(18,375)	(45,000)	(11,250)	(105,000)	(16,500)	0	(28,575)	0	(86,250)
Business Center Expense	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL EVENT EXPENSE	(11,054,112)	(149,328)	(609,910)	(960,156)	(1,820,071)	(1,085,992)	(1,393,906)	(476,748)	(810,819)	(772,926)	(1,116,505)	(1,154,566)	(703,185)
NET EVENT INCOME	10,689,257	347,942	639,555	954,925	1,548,546	1,014,633	880,641	703,967	780,538	826,174	864,300	1,204,925	923,112



**SANTA CLARA CONVENTION CENTER
FISCAL YEAR 2020/21 BUDGET PROPOSAL
INCOME STATEMENT BY MONTH**

	TOTAL	July	August	September	October	November	December	January	February	March	April	May	June
NET INCOME W/OTH REVENUE	10,858,093	362,011	653,624	968,995	1,562,615	1,028,703	894,711	718,037	794,608	840,243	878,369	1,218,994	937,181
INDIRECT EXPENSES													
PERSONNEL EXPENSE													
Salaries	3,441,635	264,741	264,741	264,741	397,112	264,741	264,741	264,741	264,741	397,112	264,741	264,741	264,741
Payroll Taxes	298,659	22,974	22,974	22,974	34,461	22,974	22,974	22,974	22,974	34,461	22,974	22,974	22,974
Employee Benefits	1,243,179	102,110	102,110	102,110	111,038	102,110	102,110	102,110	102,110	111,038	102,110	102,110	102,110
Part-time Wages	70,470	5,873	5,873	5,873	5,873	5,873	5,873	5,873	5,873	5,873	5,873	5,873	5,873
Allocation of Event Labor	40,000	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333
Contract Labor	264,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000
TOTAL PERSONNEL EXPENSE	5,357,943	421,031	421,031	421,031	573,816	421,031	421,031	421,031	421,031	573,816	421,031	421,031	421,031
OTHER OPERATING EXPENSE													
Advertising	15,000	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250
Automobile Expense	1,650	138	138	138	138	138	138	138	138	138	138	138	138
Building Supplies	92,259	7,688	7,688	7,688	7,688	7,688	7,688	7,688	7,688	7,688	7,688	7,688	7,688
Computer Services	54,900	4,575	4,575	4,575	4,575	4,575	4,575	4,575	4,575	4,575	4,575	4,575	4,575
Consulting & Professional Fees	20,125	1,677	1,677	1,677	1,677	1,677	1,677	1,677	1,677	1,677	1,677	1,677	1,677
Contracted Services	59,380	4,948	4,948	4,948	4,948	4,948	4,948	4,948	4,948	4,948	4,948	4,948	4,948
Data Processing Fees	128,900	10,742	10,742	10,742	10,742	10,742	10,742	10,742	10,742	10,742	10,742	10,742	10,742
Dues & Subscriptions	8,511	709	709	709	709	709	709	709	709	709	709	709	709
Equipment & Supply Rental	6,600	642	542	542	542	542	542	542	542	542	542	542	542
Equip Maintenance Agreement	110,709	9,226	9,226	9,226	9,226	9,226	9,226	9,226	9,226	9,226	9,226	9,226	9,226
Good & Welfare	6,774	565	565	565	565	565	565	565	565	565	565	565	565
Insurance	288,311	24,026	24,026	24,026	24,026	24,026	24,026	24,026	24,026	24,026	24,026	24,026	24,026
Licenses and Permits	3,825	319	319	319	319	319	319	319	319	319	319	319	319
Management Fee	317,609	26,467	26,467	26,467	26,467	26,467	26,467	26,467	26,467	26,467	26,467	26,467	26,467
Meetings/Conferences	11,189	932	932	932	932	932	932	932	932	932	932	932	932
Office Supplies	18,000	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Other - Lighting	27,900	2,325	2,325	2,325	2,325	2,325	2,325	2,325	2,325	2,325	2,325	2,325	2,325
Other - Marketing	5,000	417	417	417	417	417	417	417	417	417	417	417	417
Photography	7,500	625	625	625	625	625	625	625	625	625	625	625	625
Postage	3,500	292	292	292	292	292	292	292	292	292	292	292	292
Printing	50,000	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167
Relocation	10,000	833	833	833	833	833	833	833	833	833	833	833	833
Recruitment	500	42	42	42	42	42	42	42	42	42	42	42	42
Repairs/Maintenance	117,732	9,811	9,811	9,811	9,811	9,811	9,811	9,811	9,811	9,811	9,811	9,811	9,811
Telephone	11,832	986	986	986	986	986	986	986	986	986	986	986	986
Tools/Equipment	65,950	5,496	5,496	5,496	5,496	5,496	5,496	5,496	5,496	5,496	5,496	5,496	5,496
Training	17,729	1,477	1,477	1,477	1,477	1,477	1,477	1,477	1,477	1,477	1,477	1,477	1,477
Trash Hauling	102,279	8,523	8,523	8,523	8,523	8,523	8,523	8,523	8,523	8,523	8,523	8,523	8,523
Travel & Entertainment	22,000	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833
Uniforms	37,000	3,083	3,083	3,083	3,083	3,083	3,083	3,083	3,083	3,083	3,083	3,083	3,083
Utilities	994,455	82,871	82,871	82,871	82,871	82,871	82,871	82,871	82,871	82,871	82,871	82,871	82,871
Allocation of Utilities	(183,750)	(15,313)	(15,313)	(15,313)	(15,313)	(15,313)	(15,313)	(15,313)	(15,313)	(15,313)	(15,313)	(15,313)	(15,313)
TOTAL OPERATING EXPENSES	2,433,369	202,872	202,772	202,772	202,772	202,772	202,772	202,772	202,772	202,772	202,772	202,772	202,772
TOTAL INDIRECT EXPENSES	7,791,312	623,903	623,803	623,803	776,589	623,803	623,803	623,803	623,803	776,589	623,803	623,803	623,803
NET INCOME	3,066,781	(261,892)	29,821	345,192	786,027	404,900	270,907	94,234	170,804	63,655	254,566	595,191	313,378
SURPLUS/(SUBSIDY)	3,066,781	(261,892)	29,821	345,192	786,027	404,900	270,907	94,234	170,804	63,655	254,566	595,191	313,378



**SANTA CLARA CONVENTION CENTER
FISCAL YEAR 2020/21 BUDGET PROPOSAL
INCOME STATEMENT BY EVENT TYPE**

	CONVENTIONS	TRADE SHOWS	CONSUMER SHOWS	SPECIAL EVENTS	MEETINGS	BANQUETS	SPORTING EVENTS	TOTALS
NUMBER OF EVENTS	36	23	21	46	258	32	20	436
GENERAL ATTENDANCE	66,150	39,900	32,000	19,825	142,351	26,088	17,850	344,164
DAYS	332	71	46	73	454	32	51	1,059
DIRECT EVENT REVENUE								
RENTAL REVENUE	2,004,505	957,340	340,120	136,237	1,936,069	108,687	306,575	5,789,533
SERVICE REVENUE	647,433	447,103	9,176	184,153	779,384	7,449	5,544	2,080,242
DIRECT EVENT REVENUE	2,651,938	1,404,443	349,296	320,390	2,715,453	116,136	312,119	7,869,774
EQUIPMENT RENTAL	0	0	0	0	77,360	630	0	77,990
IN HOUSE ELECTRICAL BILLED	0	0	0	700	0	1,400	0	2,100
TELECOMMUNICATIONS BILLED	647,433	447,103	9,176	183,453	702,024	5,267	5,544	2,000,000
OTHER SERVICE BILLED	0	0	0	0	0	152	0	152
TOTAL SERVICE REVENUE	647,433	447,103	9,176	184,153	779,384	7,449	5,544	2,080,242
SERVICE REVENUE TO RENTAL REVENUE RATIO	32.3%	46.7%	2.7%	135.2%	40.3%	6.9%	1.8%	35.9%
LESS SERVICE EXPENSES:								
TELECOMMUNICATIONS EXPENSE	(479,100)	(330,856)	(6,790)	(135,755)	(519,498)	(3,898)	(4,103)	(1,480,000)
TOTAL SERVICE EXPENSES	(479,100)	(330,856)	(6,790)	(135,755)	(519,498)	(3,898)	(4,103)	(1,480,000)
NET SERVICE INCOME/(LOSS)	168,333	116,247	2,386	48,398	259,886	3,551	1,441	600,242
SERVICE REVENUE PROFIT MARGIN	26.0%	26.0%	26.0%	26.3%	33.3%	47.7%	26.0%	28.9%
FOOD & BEVERAGE								
CATERING	5,113,549	1,006,413	186,021	24,309	2,290,669	2,361,629	61,409	11,044,000
GROSS FOOD & BEVERAGE REVENUE	5,113,549	1,006,413	186,021	24,309	2,290,669	2,361,629	61,409	11,044,000
CATERING EXPENSE-Food	(3,477,213)	(684,361)	(126,494)	(16,530)	(1,557,655)	(1,601,651)	(41,758)	(7,505,662)
TOTAL FOOD & BEVERAGE EXPENSE	(3,477,213)	(684,361)	(126,494)	(16,530)	(1,557,655)	(1,601,651)	(41,758)	(7,505,662)
NET FOOD & BEVERAGE INCOME	1,636,336	322,052	59,527	7,779	733,014	759,978	19,651	3,538,338
FOOD & BEVERAGE EVENT PROFIT MARGIN	32.0%	32.0%	32.0%	32.0%	32.0%	32.2%	32.0%	32.0%
AUDIO VISUAL REVENUE								
AV SERVICE REVENUE	441,577	426,358	19,636	280,095	1,045,000	86,450	5,879	2,304,995
AV SERVICE EXPENSE	(295,857)	(285,660)	(13,156)	(187,664)	(830,804)	(57,921)	(3,939)	(1,675,000)
NET AUDIO VISUAL INCOME	145,721	140,698	6,480	92,431	214,197	28,528	1,940	629,995
AUDIO VISUAL PROFIT MARGIN	33.0%	33.0%	33.0%	33.0%	20.5%	33.0%	33.0%	27.3%
ELECTRICAL SERVICES								
ELECTRICAL SERVICES REVENUE	245,100	213,000	15,500	0	51,000	0	0	524,600
ELECTRICAL SERVICES EXPENSE	(183,825)	(159,750)	(11,625)	0	(38,250)	0	0	(393,450)
ELECTRICAL SERVICES INCOME	61,275	53,250	3,875	0	12,750	0	0	131,150
ELECTRICAL SERVICES PROFIT MARGIN	25.0%	25.0%	25.0%	0.0%	25.0%	0.0%	0.0%	25.0%
TOTAL ANCILLARY INCOME	1,843,332	516,000	69,882	100,210	959,961	788,506	21,591	4,299,483
EVENT OPERATING INCOME								
	4,016,169	1,589,587	412,388	284,844	3,155,916	900,745	329,608	10,689,257
TOTAL GROSS REVENUE	8,452,164	3,050,214	570,452	624,794	6,102,123	2,564,215	379,407	21,743,370

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PROJECT INDEX | PROJECT INDEX BY THEME

Project Number and Title		Page
Administrative Facilities		
Funded Projects		
6123 - Public Building Parking Lot Improvements*		265
6138 - Repairs-Modifications to City Buildings*		266
6139 - Repair to Historic Buildings*		267
6140 - Triton Museum Repair and Modifications*		268
6144 - Civic Center Campus Renovation (Multi-Department)		269
6158 - Stationary Standby Generators*		270
6558 - Morse Mansion Maintenance & Repair*		271
NEW - 608 - Fire Station 8 Fixture Furniture & Equipment		272
Administrative Facilities		
Unfunded/Partially Unfunded Projects		
4086 - Emergency Operations Center Capital Refurbishment		273
4097 - Diesel Exhaust Removal Systems		273
6054 - Street Corporation Yard Renovation		273
6123 - Public Building Parking Lot Improvements*		273
6137 - Hazardous Material Management for City Properties		274
6138 - Repairs-Modifications to City Buildings*		274
6139 - Repair to Historic Buildings*		274
6140 - Triton Museum Repair and Modifications*		274
6148 - City Hall HVAC Rehabilitation Project		275
6150 - City Hall Security & Key System Upgrade		275
6158 - Stationary Standby Generators*		275
6159 - Fall Safety Building Improvements		275
6558 - Morse Mansion Maintenance & Repair*		276
NEW - 601 - Fire Stations 1, 7, 9 and Admin Building Renovation Study		276
NEW - 602 - Fire Station 5 Replacement		276
NEW - 603 - Rehabilitate Facilities Storage Building		276
NEW - 605 - ADA Transition Plan Implementation		277
NEW - 400 - Training Tower Stair Repair		277
Community Facilities		
Funded Projects		
3187 - Bowers Roof Replacement Project		286
NEW - 323 - Electronic Access for Meeting Rooms		287
NEW - 325 - Sarah E. Fox Memorial Mausoleum Repairs		288
Community Facilities		
Unfunded/Partially Unfunded Projects		
3622 - Repurchase Cemetery Property		289
NEW - 501 - Central Park Library Lighting Repair and Upgrade		289
NEW - 502 - Library Materials Sorter Upgrade Northside Branch		289
NEW - 504 - Library Expansion		289



PROJECT INDEX | PROJECT INDEX BY THEME

Project Number and Title		Page
Convention Center		
Unfunded/Partially Unfunded Projects		
6154 - Convention Center Condition Assessment Repairs		297
6156 - Convention Center Garage Condition Assessment Repairs		297
Electric Utility		
Funded Projects		
2004 - Fiber Development, Design, and Expansion		311
2005 - New Business Estimate Work		312
2006 - Transmission and Distribution Capital Maintenance and Betterments		313
2010 - Electric Yard Buildings and Grounds		314
2111 - Implementation of Advanced Metering Infrastructure (AMI)		315
2119 - Generation Capital Maintenance and Betterments		316
2127 - Major Engine Overhaul and Repair		317
2390 - Network and Cyber Security Infrastructure		318
2395 - Operations and Planning Technology		319
2398 - Clean Energy and Carbon Reduction		320
2418 - Esperanca Substation		321
2431 - Homestead Substation Rebuild		322
2440 - Oaks Junction		323
2441 - Electric Vehicle (EV) Charging		324
2442 - San Tomas Junction		325
2499 - Electric Capital Project Management		326
2871 - Miscellaneous Street Lighting		327
2875 - Great America Street Light Replacement Project		328
NEW - 242 - Laurelwood Substation		329
NEW - 243 - Northwest Loop Capacity Upgrade		330
NEW - 244 - NRS Breaker 382 Addition		331
NEW - 247 - Renewable Energy Microgrid		332
NEW - 248 - Substation Control and Communication System Replacement		333
Other Community Projects		
Funded Projects		
1199 - PW Capital Projects Management - Streets and Highways		342
1899 - PW Capital Projects Management - Storm Drains		343
1979 - PW Capital Projects Management - Sewer		344
3199 - PW Capital Projects Management - Parks & Recreation		345
4099 - PW Capital Projects Management - Fire		346
4511 - Related General Admin Project		347
4512 - Related Permit Work Project		348
5099 - PW Capital Projects Management - Library		349
6199 - PW Capital Projects Management - Public Buildings		350
6559 - Downtown Master Plan		351
6599 - PW Capital Projects Management - General Government		352
New - 6560 - Downtown Master Plan Implementation		353



PROJECT INDEX | PROJECT INDEX BY THEME

Project Number and Title		Page
Parks and Trails		
Funded Projects		
1203 - Annual Creek Trail Rehabilitation Program*		367
1204 - Saratoga Creek Trail (Homeridge Park to Central Park)		368
3181 - Park Impact Fees (Quimby, MFA, Developer) Monitoring Project		369
3183 - Central Park Magical Bridge Playground		370
3184 - Montague Park Enhancement		371
NEW - 137 - Hetch-Hetchy Trail Phase 1*		372
NEW - 147 - San Tomas Aquino Creek Trail Underpass*		373
NEW - 311 - Westwood Oaks Park Playground Rehabilitation		374
NEW - 312 - Warburton Park Playground Rehabilitation		375
NEW - 313 - Rotary Park Playground Rehabilitation*		376
NEW - 315 - Maywood Park Playground Rehabilitation*		377
NEW - 317 - Earl Carmichael Park Playground Rehabilitation		378
NEW - 318 - Community Park North - Phase I		379
NEW - 320 - Central Park Master Plan - New Entrance, Access, and Parking Improvement		380
NEW - 326 - Mission Library Gazebo		381
Parks and Trails		
Unfunded/Partially Unfunded Projects		
1203 - Annual Creek Trail Rehabilitation Program*		382
3001 - Park Improvements		382
NEW - 137 - Hetch-Hetchy Trail Phase 1*		382
NEW - 147 - San Tomas Aquino Creek Trail Underpass*		383
NEW - 313 - Rotary Park Playground Rehabilitation*8		383
NEW - 315 - Maywood Park Playground Rehabilitation*		383
NEW - 316 - Mary Gomez Park Playground Rehabilitation		384
NEW - 319 - Central Park Master Plan - Saratoga Creek Trail (West)		384
NEW - 321 - Central Park Arbor Center Area Improvements		384
NEW - 322 - Central Park Master Plan - Aquatic Center, Community Recreation Center and Gymnasium		385
Sewer Utility		
Funded Projects		
1908 - S.J.-S.C. Regional Wastewater Facility		393
1909 - Sanitary Sewer Capacity Improvements		394
1911 - Sanitary Sewer System Condition Assessment		395
1912 - Sanitary Sewer System Improvements		396
1919 - Sanitary Sewer Hydraulic Modeling As Needed Support		397
NEW - 191 - Sanitary Sewer Master Plan Update		398
Solid Waste		
Funded Projects		
6109 - Sanitary Landfill Development - Post Closure		404



PROJECT INDEX | PROJECT INDEX BY THEME

Project Number and Title		Page
Storm Drain		
Funded Projects		
1831 - Storm Drain Repairs and Maintenance*		413
1838 - SDPS Motor and Control Maintenance, Repair, and Replacement*		414
1839 - Urban Runoff Pollution Prevention Program		415
1841 - Laurelwood Pump Station Rehabilitation		416
NEW - 181 - Lafayette St. Underpass at Subway Pump Station		417
NEW - 182 - Storm Drain Slide Gate Rehabilitation		418
Storm Drain		
Unfunded/Partially Unfunded Projects		
1811 - Storm Drain Pump Station Facility Maintenance & Repair		419
1831 - Storm Drain Repairs and Maintenance*		419
1834 - Storm Drain System Improvements		419
1835 - Storm Drain Pump Station Outfall Reconstruction Program		419
1837 - Storm Water Retention Basin Remediation		420
1838 - SDPS Motor and Control Maintenance, Repair, and Replacement*		420
Technology and Equipment		
Funded Projects		
4084 - Protective Equipment Replacement		430
6075 - Permit Information System		431
6103 - Utility Management Information System (UMIS) Enhancements		432
6501 - FHRMS Update Project		433
6505 - Replace Network Equipment*		434
6513 - Computer Replacement Program		435
6514 - Consolidate and Upgrade Servers		436
6534 - GIS Enterprise System (Geospatial Information System)		437
6549 - Agenda and Document Management Systems		438
Technology and Equipment		
Unfunded/Partially Unfunded Projects		
6003 - Broadband Community System General Government Network (GGNET)		439
6505 - Replace Network Equipment*		439
6513 - Computer Replacement Program		439
6514 - Consolidate and Upgrade Servers		439
6550 - Cyber Security Risk Mitigation		440
Transportation		
Funded Projects		
1211 - Neighborhood Traffic Calming		451
1212 - LED Traffic Signal & Safety Light Replacements		452
1216 - Traffic Studies and Signal Needs Assessment/Upgrade		453
1217 - Traffic Signal Management Software Upgrade/Replacement		454
1218 - Traffic Pre-Emptors		455



PROJECT INDEX | PROJECT INDEX BY THEME

Project Number and Title		Page
Transportation		
Funded Projects		
1219 - Traffic Signal Enhancements		456
1220 - Pedestrian and Bicycle Enhancement Facilities		457
1225 - Santa Clara VTA - Congestion Management Program		458
1226 - Uncontrolled Crosswalks Improvements Project*		459
1227 - Changeable Message Signs		460
1228 - Replacement of Underground Traffic Signal Infrastructure		461
1232 - Traffic Signal Interconnect Upgrade		462
1234 - Travel Demand Model Update		463
1235 - Annual Street Maintenance and Rehabilitation Program*		464
1245 - Benton Bike Lanes		465
1250 - Annual Curb Ramp Installation*		466
1325 - Bridge Maintenance Program		467
1357 - Traffic Signal Controller Upgrade/Replacement		468
1376 - Safe Routes to School*		469
1382 - Sidewalk, Curb and Gutter Repair		470
NEW - 131 - Public Right-of-Way ADA Improvements (Settlement Agreement)		471
NEW - 132 - Adaptive Signal System (Santana West Settlement Agreement)		472
NEW - 134 - Traffic Engineering Consultant Support*		473
NEW - 140 - Multimodal Improvement Plan Phase 2 Projects		474
NEW - 141 - Monroe - Los Padres Traffic Signal Modification		475
NEW - 143 - Traffic Calming (Santana West Settlement Agreement)		476
NEW - 144 - Santa Clara School Access Improvements		477
NEW - 145 - Scott - Benton Traffic Signal Timing		478
NEW - 146 - Scott - Homestead Traffic Signal Modification		479
Transportation		
Unfunded/Partially Unfunded Projects		
1213 - Annexed Neighborhood Street Improvements		480
1226 - Uncontrolled Crosswalks Improvements Project*		480
1230 - Public Right-of-Way Landscaping Improvement		480
1235 - Annual Street Maintenance and Rehabilitation Program*		481
1237 - MCB/GAP Intersection Improvement Project		481
1250 - Annual Curb Ramp Installation*		481
1376 - Safe Routes to School*		481
NEW - 133 - Benton Bike Lane Project (San Tomas-Dunford)		482
NEW - 134 - Traffic Engineering Consultant Support*		482
NEW - 136 - El Camino Real Bike Lane Project		482
NEW - 138 - Lick Mill Pedestrian Beacons Upgrade		482
NEW - 148 - Vision Zero Plan		483
NEW - 150 - Bicycle Route Wayfinding - Phase I		483
NEW - 401 - Public Alley Pavement Maintenance and Rehabilitation		483



PROJECT INDEX | PROJECT INDEX BY THEME

Project Number and Title		Page
Water and Recycled Water Utilities		
Funded Projects		
7005 - Buildings and Grounds		491
7054 - Distribution System Replacement/Restoration		492
7057 - Asset Management Program		493
7058 - SCADA Improvements		494
7059 - New and Replacement Wells		495
7505 - Recycled Water System Mains and Services		496

**Project is only partially funded*



PROJECT INDEX | PROJECT INDEX BY DEPARTMENT

Project Number and Title		Page
City Attorney's Office		
Funded Projects		
NEW - 131 - Public Right-of-Way ADA Improvements (Settlement Agreement)		471
City Clerk's Office		
Funded Projects		
6549 - Agenda and Document Management Systems		438
Community Development		
Funded Projects		
6075 - Permit Information System		431
6559 - Downtown Master Plan		351
New - 6560 - Downtown Master Plan Implementation		353
Electric Utility		
Funded Projects		
2004 - Fiber Development, Design, and Expansion		311
2005 - New Business Estimate Work		312
2006 - Transmission and Distribution Capital Maintenance and Betterments		313
2010 - Electric Yard Buildings and Grounds		314
2111 - Implementation of Advanced Metering Infrastructure (AMI)		315
2119 - Generation Capital Maintenance and Betterments		316
2127 - Major Engine Overhaul and Repair		317
2390 - Network and Cyber Security Infrastructure		318
2395 - Operations and Planning Technology		319
2398 - Clean Energy and Carbon Reduction		320
2418 - Esperanca Substation		321
2431 - Homestead Substation Rebuild		322
2440 - Oaks Junction		323
2441 - Electric Vehicle (EV) Charging		324
2442 - San Tomas Junction		325
2499 - Electric Capital Project Management		326
2871 - Miscellaneous Street Lighting		327
2875 - Great America Street Light Replacement Project		328
NEW - 242 - Laurelwood Substation		329
NEW - 243 - Northwest Loop Capacity Upgrade		330
NEW - 244 - NRS Breaker 382 Addition		331
NEW - 247 - Renewable Energy Microgrid		332
NEW - 248 - Substation Control and Communication System Replacement		333
Finance		
Funded Projects		
6103 - Utility Management Information System (UMIS) Enhancements		432
6144 - Civic Center Campus Renovation (Multi-Department)		269
6501 - FHRMS Update Project		433



PROJECT INDEX | PROJECT INDEX BY DEPARTMENT

Project Number and Title		Page
Fire		
Funded Projects		
4084 - Protective Equipment Replacement		430
4099 - PW Capital Projects Management - Fire		346
NEW - 608 - Fire Station 8 Fixture Furniture & Equipment		272
Fire		
Unfunded/Partially Unfunded Projects		
4086 - Emergency Operations Center Capital Refurbishment		273
4097 - Diesel Exhaust Removal Systems		273
NEW - 400 - Training Tower Stair Repair		277
NEW - 601 - Fire Stations 1, 7, 9 and Admin Building Renovation Study		276
NEW - 602 - Fire Station 5 Replacement		276
Information Technology		
Funded Projects		
6505 - Replace Network Equipment*		434
6513 - Computer Replacement Program		435
6514 - Consolidate and Upgrade Servers		436
6534 - GIS Enterprise System (Geospatial Information System)		437
Information Technology		
Unfunded/Partially Unfunded Projects		
6003 - Broadband Community System General Government Network (GGNET)		439
6505 - Replace Network Equipment*		439
6513 - Computer Replacement Program		439
6514 - Consolidate and Upgrade Servers		439
6550 - Cyber Security Risk Mitigation		440
Library		
Funded Projects		
5099 - PW Capital Projects Management - Library		349
Library		
Unfunded/Partially Unfunded Projects		
NEW - 501 - Central Park Library Lighting Repair and Upgrade		289
NEW - 502 - Library Materials Sorter Upgrade Northside Branch		289
NEW - 504 - Library Expansion		289
Non-Departmental		
Funded Projects		
4511 - Related General Admin Project		347
4512 - Related Permit Work Project		348



PROJECT INDEX | PROJECT INDEX BY DEPARTMENT

Project Number and Title	Page
Non-Departmental	
Unfunded/Partially Unfunded Projects	
6154 - Convention Center Condition Assessment Repairs	297
Parks and Recreation	
Funded Projects	
3181 - Park Impact Fees (Quimby, MFA, Developer) Monitoring Project	369
3183 - Central Park Magical Bridge Playground	370
3184 - Montague Park Enhancement	371
3187 - Bowers Roof Replacement Project	286
3199 - PW Capital Projects Management - Parks & Recreation	345
NEW - 311 - Westwood Oaks Park Playground Rehabilitation	374
NEW - 312 - Warburton Park Playground Rehabilitation	375
NEW - 313 - Rotary Park Playground Rehabilitation*	376
NEW - 315 - Maywood Park Playground Rehabilitation*	377
NEW - 317 - Earl Carmichael Park Playground Rehabilitation	378
NEW - 318 - Community Park North - Phase I	379
NEW - 320 - Central Park Master Plan - New Entrance, Access, and Parking Improvement	380
NEW - 323 - Electronic Access for Meeting Rooms	287
NEW - 325 - Sarah E. Fox Memorial Mausoleum Repairs	288
NEW - 326 - Mission Library Gazebo	381
Parks and Recreation	
Unfunded/Partially Unfunded Projects	
3001 - Park Improvements	382
3622 - Repurchase Cemetery Property	289
NEW - 313 - Rotary Park Playground Rehabilitation*8	383
NEW - 315 - Maywood Park Playground Rehabilitation*	383
NEW - 316 - Mary Gomez Park Playground Rehabilitation	384
NEW - 319 - Central Park Master Plan - Saratoga Creek Trail (West)	384
NEW - 321 - Central Park Arbor Center Area Improvements	384
NEW - 322 - Central Park Master Plan - Aquatic Center, Community Recreation Center and Gymnasium	385
Public Works	
Funded Projects	
1199 - PW Capital Projects Management - Streets and Highways	342
1203 - Annual Creek Trail Rehabilitation Program*	367
1204 - Saratoga Creek Trail (Homeridge Park to Central Park)	368
1211 - Neighborhood Traffic Calming	451
1212 - LED Traffic Signal & Safety Light Replacements	452
1216 - Traffic Studies and Signal Needs Assessment/Upgrade	453
1217 - Traffic Signal Management Software Upgrade/Replacement	454
1218 - Traffic Pre-Emptors	455



PROJECT INDEX | PROJECT INDEX BY DEPARTMENT

Project Number and Title	Page
Public Works	
Funded Projects	
1219 - Traffic Signal Enhancements	456
1220 - Pedestrian and Bicycle Enhancement Facilities	457
1225 - Santa Clara VTA - Congestion Management Program	458
1226 - Uncontrolled Crosswalks Improvements Project*	459
1227 - Changeable Message Signs	460
1228 - Replacement of Underground Traffic Signal Infrastructure	461
1232 - Traffic Signal Interconnect Upgrade	462
1234 - Travel Demand Model Update	463
1235 - Annual Street Maintenance and Rehabilitation Program*	464
1245 - Benton Bike Lanes	465
1250 - Annual Curb Ramp Installation*	466
1325 - Bridge Maintenance Program	467
1357 - Traffic Signal Controller Upgrade/Replacement	468
1376 - Safe Routes to School*	469
1382 - Sidewalk, Curb and Gutter Repair	470
1831 - Storm Drain Repairs and Maintenance*	413
1838 - SDPS Motor and Control Maintenance, Repair, and Replacement*	414
1839 - Urban Runoff Pollution Prevention Program	415
1841 - Laurelwood Pump Station Rehabilitation	416
1899 - PW Capital Projects Management - Storm Drains	343
1909 - Sanitary Sewer Capacity Improvements	394
1919 - Sanitary Sewer Hydraulic Modeling As Needed Support	397
6109 - Sanitary Landfill Development - Post Closure	404
6123 - Public Building Parking Lot Improvements*	265
6138 - Repairs-Modifications to City Buildings*	266
6139 - Repair to Historic Buildings*	267
6140 - Triton Museum Repair and Modifications*	268
6158 - Stationary Standby Generators*	270
6199 - PW Capital Projects Management - Public Buildings	350
6558 - Morse Mansion Maintenance & Repair*	271
6599 - PW Capital Projects Management - General Government	352
NEW - 132 - Adaptive Signal System (Santana West Settlement Agreement)	472
NEW - 134 - Traffic Engineering Consultant Support*	473
NEW - 137 - Hetch-Hetchy Trail Phase 1*	372
NEW - 140 - Multimodal Improvement Plan Phase 2 Projects	474
NEW - 141 - Monroe - Los Padres Traffic Signal Modification	475
NEW - 143 - Traffic Calming (Santana West Settlement Agreement)	476
NEW - 144 - Santa Clara School Access Improvements	477
NEW - 145 - Scott - Benton Traffic Signal Timing	478
NEW - 146 - Scott - Homestead Traffic Signal Modification	479
NEW - 147 - San Tomas Aquino Creek Trail Underpass*	373
NEW - 181 - Lafayette St. Underpass at Subway Pump Station	417
NEW - 182 - Storm Drain Slide Gate Rehabilitation	418
NEW - 191 - Sanitary Sewer Master Plan Update	398



PROJECT INDEX | PROJECT INDEX BY DEPARTMENT

Project Number and Title	Page
Public Works	
Unfunded/Partially Unfunded Projects	
1203 - Annual Creek Trail Rehabilitation Program*	382
1213 - Annexed Neighborhood Street Improvements	480
1226 - Uncontrolled Crosswalks Improvements Project*	480
1230 - Public Right-of-Way Landscaping Improvement	480
1235 - Annual Street Maintenance and Rehabilitation Program*	481
1237 - MCB/GAP Intersection Improvement Project	481
1250 - Annual Curb Ramp Installation*	481
1376 - Safe Routes to School*	481
1811 - Storm Drain Pump Station Facility Maintenance & Repair	419
1831 - Storm Drain Repairs and Maintenance*	419
1834 - Storm Drain System Improvements	419
1835 - Storm Drain Pump Station Outfall Reconstruction Program	419
1837 - Storm Water Retention Basin Remediation	420
1838 - SDPS Motor and Control Maintenance, Repair, and Replacement*	420
6054 - Street Corporation Yard Renovation	273
6123 - Public Building Parking Lot Improvements*	273
6137 - Hazardous Material Management for City Properties	274
6138 - Repairs-Modifications to City Buildings*	274
6139 - Repair to Historic Buildings*	274
6140 - Triton Museum Repair and Modifications*	274
6148 - City Hall HVAC Rehabilitation Project	275
6150 - City Hall Security & Key System Upgrade	275
6156 - Convention Center Garage Condition Assessment Repairs	297
6158 - Stationary Standby Generators*	275
6159 - Fall Safety Building Improvements	275
6558 - Morse Mansion Maintenance & Repair*	276
NEW - 133 - Benton Bike Lane Project (San Tomas-Dunford)	482
NEW - 134 - Traffic Engineering Consultant Support*	482
NEW - 136 - El Camino Real Bike Lane Project	482
NEW - 137 - Hetch-Hetchy Trail Phase 1*	382
NEW - 138 - Lick Mill Pedestrian Beacons Upgrade	482
NEW - 147 - San Tomas Aquino Creek Trail Underpass*	383
NEW - 148 - Vision Zero Plan	483
NEW - 150 - Bicycle Route Wayfinding - Phase I	483
NEW - 401 - Public Alley Pavement Maintenance and Rehabilitation	483
NEW - 603 - Rehabilitate Facilities Storage Building	276
NEW - 605 - ADA Transition Plan Implementation	277



PROJECT INDEX | PROJECT INDEX BY DEPARTMENT

Project Number and Title		Page
Water and Sewer Utilities		
Funded Projects		
1908 - S.J.-S.C. Regional Wastewater Facility		393
1911 - Sanitary Sewer System Condition Assessment		395
1912 - Sanitary Sewer System Improvements		396
1979 - PW Capital Projects Management - Sewer		344
7005 - Buildings and Grounds		491
7054 - Distribution System Replacement/Restoration		492
7057 - Asset Management Program		493
7058 - SCADA Improvements		494
7059 - New and Replacement Wells		495
7505 - Recycled Water System Mains and Services		496

**Project is only partially funded*

Follow-up to the May 12, 2020 Proposed Budget Study Session

At the May 12, 2020 Study Session on the FY 2020/21 and FY 2021/22 Biennial Capital Budget, a number of questions were asked by the City Council and the public. This attachment provides responses to those questions.

1. Building improvements needed to address COVID-19 safety precautions: There was a question regarding the building improvements at City facilities necessary to address COVID-19 safety precautions.

Response: There are building improvements that have already been implemented, including the installation of plexiglass barriers in contact areas in the Community Development, Human Resources, and Finance Departments and the Offices of the City Clerk and City Manager at an estimated cost of approximately \$15,000, which has been absorbed in departmental budgets. Additional improvements will be implemented in the library, Water and Sewer Utilities, Silicon Valley Power, and parks facilities with the goal of absorbing those costs, estimated at \$20,000, to the extent possible.

Based on the reopening direction provided by the Santa Clara County Health Officer, additional capital projects may be necessary (e.g., HVAC, contactless door openers, workspace modifications, equipment, etc.). The specific improvements and associated cost are not known at this time. Staff will bring forward any necessary capital improvement projects as additional information becomes available. However, in addition to facility modifications, there are operations expenses that will also be incurred to address COVID-19 safety precautions that will come at an expense (e.g., robust disinfection of workplaces, protective personal equipment, etc.).

2. Anticipated development projects that would generate park mitigation fees: There was a question regarding the development project assumptions used to calculate the park impacts fees.

Response: The estimated park impact fees were based on the assumption that the following projects would generate Mitigation Fee Act (MFA) and Quimby Act Fees:

A. FY 2020/21:

- a. 2232-2240 El Camino Real Residential Project: MFA \$2.7 million
- b. 3035 El Camino Real Residential Project: Quimby \$1.3 million
- c. 3069 Lawrence/3503 Ryder (Lawrence Station Project): MFA \$7.4 million
- d. 1530-1540 Pomeroy Residential Project: Quimby \$0.1 million

B. FY 2021/22

- a. 2343 Calle Del Mundo (Tasman East): MFA \$5.4 million
- b. 1205 Coleman Avenue Phase I (Gateway Crossings Project): MFA \$6.7 million

Adjustments to the timing of capital projects may be necessary if these fees are not collected as anticipated.

3. Top 10 priorities for capital projects supported by the General Fund: There was a question regarding the top capital priorities and whether projects could be placed on hold.

Response: There are 34 projects funded by the General Fund totaling \$28.5 million over the five-year CIP period as identified in Exhibit 1 to this attachment. Of those, 13 projects totaling \$15.9 million fall into one of the following categories: mandated, already in progress, required by other agencies, or required to maintain facilities. These projects are considered non-discretionary. The remaining 21 projects total \$12.6 million and have been prioritized by the Capital Project Review Committee (Assistant City Manager/Chief Electric Utility Officer, Public Works Director, Water and Sewer Utilities Director, and Finance Director) as shown in Exhibit 1. The top 10 priorities for projects are highlighted in red for a total of \$7.6 million. The priority category as defined below along with project comments/risks are also identified:

- Priority A - critical need mandated, emergency, or under construction
- Priority B - maintenance system reliability and/or ongoing operations
- Priority C - future system needs or future regulatory requirements
- Priority D - not critical, but achieve efficiencies and/or sustainability

4. Utility rates for FY 2020/21: There was a question from the public on proposed rate increases for FY 2020/21.

Response: The link below for information that was distributed to the public regarding the proposed rate increase:

<https://www.santaclaraca.gov/our-city/departments-a-f/finance/my-utilities-account/rules-rates-and-fees/utility-rates>

A summary of the utility rate increases is available by clicking on the link above. Additional detail regarding proposed rates for FY 2020/21 is contained in the Proposition 218 notice sent to utility customers during the week of May 3, 2020 and is available on the City's website at: <https://www.santaclaraca.gov/home/showdocument?id=67413>. The average increase for residential water (\$4.20/month) and monthly residential sewer rate increases (\$0.92/month) is noted in the summary and on the Proposition 218 notice. Solid Waste monthly rate increases are noted in the Proposition 218 and total \$7.51/month for the typical 32-gallon cart service. An email with information regarding the proposed rate increases and public notification schedule was sent to the Council on March 29. A follow up email was sent on May 4th. This item is scheduled to be heard by Council on June 23.

5. Morse Mansion funding: there was a question from the public regarding the funding and reuse for Morse Mansion.

Response: The Morse Mansion is on the National Register of Historic Places and is a California Historical Landmark. The City has a lease on the Morse Mansion with a private party through June 2024. The City has an obligation to keep the general maintenance of the building up and to continue to repair it per historic requirements. The FY 2020/21 and FY 2021/22 Biennial Capital Budget includes the Morse Mansion Maintenance and Repair capital project with funding of \$50,000 in both FY 2020/21 and FY 2021/22.

There is not a plan for the reuse of the Morse Mansion yet as we have another 4 years before the building becomes available to the City.

6. High bandwidth internet capacity: There was a question from the public about whether there are any considerations for the city to extend the fiber ring capabilities or bring in more Internet Service Providers (wireless) to help fill the demand for higher speeds and greater reliability?

Response: There are no plans to extend SVP's fiber program. Extending the fiber program would be a significant work effort and would need to be a long-term project.

FY 2020/21 and FY 2021/22 Biennial Capital Improvement Program
Projects Funded by the General Fund

Priority Order	Priority Category	Project Name	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	5-Year CIP Total	Comments/Risk
Non-Discretionary Projects (Mandated/In Progress/Required by Other Agencies or Required to Maintain Facilities)									
N/A	B	6549 - Agenda and Document Management Systems	500,000	0	0	0	0	500,000	In progress
N/A	B	6075 - Permit Information System (Building Inspection Reserve funding)	204,400	0	0	0	0	204,400	Different restricted funding source
N/A	D	6559 - Downtown Master Plan (Advanced Planning Reserve Funding)	100,000	0	0	0	0	100,000	Different restricted funding source
N/A	B	1325 - Bridge Maintenance Program		250,000	560,000	740,000	710,000	2,260,000	CalTrans requirement
N/A	A	NEW-131-Public Right-of-Way ADA Improvements (Settlement Agreement)	5,750,000	5,000,000	0	0	0	10,750,000	Needed for Lawsuit
N/A		Transfer to Electric Utility Fund (SCADA projects)		330,000	0	0	0	330,000	Storm share of project in progress
N/A	B	1831 - Storm Drain Repairs and Maintenance	100,000	0	0	0	0	100,000	Repairs required for annual maintenance
N/A	B	1838 - SDPS Motor and Control Maintenance, Repair, and Replacement		189,000	0	0	0	189,000	Repairs required for annual maintenance
N/A	A	1839 - Urban Runoff Pollution Prevention Program	300,000	150,000	0	300,000	0	750,000	Required for regulatory permit
N/A	B	6138 - Repairs-Modifications to City Buildings	150,000	150,000	0	0	0	300,000	Repairs required for annual maintenance
N/A	B	6139 - Repair to Historic Buildings	100,000	100,000	0	0	0	200,000	Repairs required for annual maintenance
N/A	B	6140 - Triton Museum Repair and Modifications	35,000	35,000	0	0	0	70,000	Repairs required for annual maintenance
N/A	B	6558 - Morse Mansion Maintenance and Repair	50,000	50,000	0	0	0	100,000	Repairs required for annual maintenance
Total Non-Discretionary Projects			7,289,400	6,254,000	560,000	1,040,000	710,000	15,853,400	
Other Projects									
1	A	6158 - Stationary Standby Generators	1,000,000	0	0	0	0	1,000,000	Generator failure at buildings and storm pump
2	A	NEW - 325 - Sarah E. Fox Memorial Mausoleum Repairs	300,000	0	0	0	0	300,000	Critical repairs to ensure protection of remains
3	A	3187 - Bowers Roof Replacement Project	130,680	0	0	0	0	130,680	Rated as critical project in Kitchell report
4	A	NEW - 181 - Lafayette St. Underpass at Subway Pump Station	200,000	0	0	0	0	200,000	Study only/no construction funds - current standing water issue
5	B	1841 - Laurelwood Pump Station Rehabilitation	3,200,000	0	0	0	0	3,200,000	Neighborhood flood protection - increased risk during storm events with delays
6	B	4084 - Protective Equipment Replacement	227,001	289,310	247,536	234,374	234,374	1,232,595	Needed to meet replacement cycle
7	B	6501 - FHRMS Update Project (Partial funding by other funds)*	250,000	75,000	75,000	75,000	75,000	550,000	FLSA
8	B	1250 - Annual Curb Ramp Installation	300,000	300,000	0	0	0	600,000	ADA concern
9	B	6505 - Replace Network Equipment	210,000	0	0	0	0	210,000	Potential network failure
10	B	6514 - Consolidate and Upgrade Servers	50,000	150,000	0	0	0	200,000	
Sub-Total Top 10 Other Projects			5,867,681	814,310	322,536	309,374	309,374	7,623,275	
11	B	1203 - Annual Creek Trail Rehabilitation Program	360,000	580,000	0	0	0	940,000	Further degradation of trail surfaces (San Tomas)
12	B	NEW - 182 - Storm Drain Slide Gate Rehabilitation	390,000	0	0	0	0	390,000	Reduced flood protection capacity
13	B	6123 - Public Building Parking Lot Improvements	250,000	0	0	0	0	250,000	Further degradation of parking lot surfaces
14	B	6513 - Computer Replacement Program	100,000	150,000	0	0	0	250,000	
15	B	NEW - 608 - Fire Station 8 Fixtures, Furniture and Equipment	60,000	0	0	0	0	60,000	
16	B	NEW - 326 - Mission Library Gazebo	200,000	0	0	0	0	200,000	
17	B	NEW - 134 - Traffic Engineering Consultant Support	125,000	125,000	0	0	0	250,000	Slower response or not able to address requests
18	B	6144 - Civic Center Campus Renovation (Multi-Department)	100,000	0	0	0	0	100,000	
19	B	NEW - 323 - Electronic Access for Meeting Rooms	576,200	0	0	0	0	576,200	
20	C	1226 - Uncontrolled Crosswalks	200,000	0	0	0	0	200,000	Study only - prioritizing uncontrolled cross walks to evaluate requests
21	D	NEW - 6560 - Downtown Master Plan Implementation (Land Sale Reserve Funding)*	1,800,000	0	0	0	0	1,800,000	
Sub-Total Remaining Other Projects			4,161,200	855,000	0	0	0	5,016,200	
Total Other Projects			10,028,881	1,669,310	322,536	309,374	309,374	12,639,475	
Total All Projects			17,318,281	7,923,310	882,536	1,349,374	1,019,374	28,492,875	

* Fully or partially funded by other sources than the Capital Projects Reserve

PROPOSED WATER & SEWER UTILITIES, AND SOLID WASTE RATES FISCAL YEAR 2020-2021

WATER RATES

(General Customers—Residential & Non-Residential)

The following proposed water rate adjustments shown in Table 1 are proposed to take effect for bills issued to Santa Clara residential and business customers on or after July 1, 2020. The adjustments are needed to fund the increasing cost of wholesale water purchases, continue current service levels, fund the maintenance, repair and replacement of aging infrastructure, and to fund needed reserves. For the average residential customer using 12 units of water per month, this new rate will result in a maximum increase of \$4.20 in the monthly bill.

TABLE 1— WATER RATES

Per HCF	Current Rate: \$6.22	Proposed Rate: \$6.57
Water Meter Size	Current Minimum Monthly Charge	Proposed Minimum Monthly Charge
5/8 x 3/4 inch	\$18.59	\$19.28
1 inch	\$28.95	\$30.03
1 1/2 inch	\$54.83	\$56.92
2 inch	\$85.89	\$89.19
3 inch	\$168.72	\$175.24
4 inch	\$261.90	\$272.04
6 inch	\$520.73	\$540.95
8 inch	\$831.34	\$863.64
10 inch	\$1,245.47	\$1,293.89
12 inch	\$1,750.20	\$1,818.26

SEWER RATES

The following proposed sewer rate adjustments shown in Table 2 are proposed to take effect for bills issued to Santa Clara residential and business customers on or after July 1, 2020. Operations and Capital costs at the San Jose-Santa Clara Regional Wastewater Facility, of which Santa Clara is a co-owner, are the biggest drivers for these adjustments. Residential customers are charged a flat rate and will see their monthly sewer charge increase a maximum of \$0.92 per month. The proposed increases in commercial and industrial sewer rates are dependent on the business type and are based on the amount of wastewater discharged.

TABLE 2- SEWER RATES

Residential Sewer Rates Per Month	Current Rate	Proposed Rate
Single Family	\$44.07	\$44.99
Multi-Family	\$44.07	\$44.99
Non-Residential Type (per HCF)	Current Rate	Proposed Rate
Food & Kindred Products	\$12.91	\$14.59
Paper	\$11.05	\$11.16
Industrial Chemical	\$9.15	\$9.70
Metal Plating	\$3.98	\$3.49
Machinery Manufacturers	\$7.59	\$7.59
Electrical & Electronic Equipment	\$4.94	\$5.21
Auto Dealers & Service Stations	\$5.97	\$6.20
Restaurants	\$13.27	\$15.24
Motels & Hotels	\$6.54	\$7.19
Laundries	\$5.56	\$5.93
Industrial Water Treatment	\$3.62	\$3.66
Repair Shops & Car Washes	\$5.10	\$4.76
Amusement Parks	\$5.92	\$5.96
Hospitals & Convalescent Homes	\$6.17	\$6.70
Schools & Colleges	\$5.77	\$5.75
Churches	\$5.27	\$5.16
Other Non-residential	\$5.32	\$5.45
Minimum Charge	\$44.07	\$44.99

TABLE 3- MAJOR COMMERCIAL & INDUSTRIAL SEWER USERS

Operating & Maintenance Cost Recovery	Current Rate	Proposed Rate
Volume (per MG)	\$2,373.21	\$2,694.02
BOD (per 1,000 lbs)	\$370.42	\$429.85
SS (per 1,000 lbs)	\$520.88	\$584.10
NH3 (per 1,000 lbs)	\$4,438.06	\$4,951.39
Annual Capital Cost Recovery	Current Rate	Proposed Rate
Volume (per MG)	\$1,138,880	\$1,199,534
BOD (per 1,000 lbs)	\$94,070	\$122,304
SS (per 1,000 lbs)	\$53,421	\$55,163
NH3 (per 1,000 lbs)	\$349,107	\$415,131

RECYCLED WATER RATES

Table 4 shows current and proposed rates for each of the existing customer classes. FY20-21 is the first year that all recycled water customers will be in the same class. The rate for general customers is proposed to increase by a maximum of \$.09. These adjustments are proposed to take effect for bills issued to Santa Clara residential and business customers on or after July 1, 2020. The adjustments are needed to pay for increased production costs for recycled water.

TABLE 4 - RECYCLED WATER RATES

Recycled Water Use Type	Current Rate/HCF	Proposed Rate/HCF
Irrigation	\$3.74	\$3.83
Industrial	\$3.58	\$3.83
Irrigation - Former Well User	\$3.35	\$3.83
Industrial - Former Well User	\$3.08	\$3.83

OTHER WATER UTILITY RATES

TABLE 5 - CROSS CONNECTION RATES

Size	Current Monthly Charge	Proposed Monthly Charge
1 inch	\$7.81	\$8.14
2 inch	\$12.50	\$13.02
3 inch	\$25.00	\$26.06
4 inch	\$39.06	\$40.71
6 inch	\$78.13	\$81.43
8 inch	\$125.00	\$130.28
10 inch	\$187.50	\$204.16

TABLE 6 - FIRE SERVICE RATES

Size	Current Monthly Charge	Proposed Monthly Charge
2 inch	\$2.59	\$2.69
4 inch	\$14.67	\$15.25
6 inch	\$43.14	\$44.84
8 inch	\$91.89	\$95.51
10 inch	\$165.22	\$171.73
12 inch	\$267.03	\$277.55

SOLID WASTE RATES

(Residential, Commercial and Institutional Customers Only)

The proposed rates shown in Table 7 generate revenues to cover solid waste programs, which include garbage collection, processing and disposal, yard trimmings collection and processing, recyclables collection and processing, the Annual Cleanup Campaign, household hazardous waste services, street sweeping, and other solid waste program overhead and functions. The proposed rates also fund landfill post-closure maintenance and monitoring and financial system software Capital Improvement Projects. **These rate increases do not apply to customers in areas zoned for industrial use.**

TABLE 7—SOLID WASTE RATES

Monthly Residential Rates: Total Monthly Rate is sum of Garbage Subscription (A1-4) plus Yard Trimmings (B), Annual Cleanup Campaign (C), Recycling (D), and Household Hazardous Waste Charges (E).	Current Rate	Proposed Rate
A1. Super Saver (20-gal.) Garbage Cart Charge	\$7.43	\$12.50
A2. Small (32-gal.) Garbage Cart Charge	\$14.98	\$20.80
A3. Medium (64-gal.) Garbage Cart Charge	\$29.49	\$38.60
A4. Large (96-gal.) Garbage Cart Charge	\$44.00	\$56.50
B. Yard Trimmings Per Unit Charge (not charged to townhomes)	\$11.24	\$11.80
C. Annual Cleanup Campaign Charge	\$5.67	\$5.90
D. Recycling Per Unit Per Once Weekly Pickup Charge (Also applied to Each Extra Weekly Pickup)	\$4.40	\$5.30
E. Household Hazardous Waste Charge	\$0.30	\$0.30
F. Extra Garbage Bag Tags	\$4.50	\$5.70
Monthly Commercial/Institutional/ Multi-Family Rates	Max Increase in Rates	
Larger (per cubic yard) Front-Load Garbage, Recycling*, or Organic Bins	23.1%	
Mission Trail Waste Systems Special Charges**	6.0%	
Recology Per Pickup and Special Charges***	20.5%	

*96-gallons of recycling service included in base of garbage rates, additional service at extra charge.

**All other charges including but not limited to push/pull, driver-time, lock installation, extra pickups and Saturday Service.

***All other charges including but not limited to push/pull and other services for residential recycling.



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
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Agenda Report

20-10

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Approve the Council and Authorities Concurrent Meeting Minutes of March 31, 2020 [Council Pillar: Enhance Community Engagement and Transparency]

RECOMMENDATION

Approve the Council and Authorities Concurrent Meeting Minutes of March 31, 2020.



City of Santa Clara

Meeting Minutes

Council and Authorities Concurrent Meeting

03/31/2020

5:30 PM

City Hall Council Chambers
1500 Warburton Avenue
Santa Clara, CA 95050

5:30 PM COUNCIL REGULAR MEETING

Call to Order

Mayor Gillmor called the Regular meeting to order at 5:34 PM.

Pledge of Allegiance and Statement of Values

Roll Call

Present: 6 - Vice Mayor Karen Hardy, Councilmember Teresa O'Neill, Councilmember Debi Davis, Councilmember Kathy Watanabe, Councilmember Raj Chahal, and Mayor Lisa M. Gillmor

1. [20-365](#) Verbal Update from City Manager regarding COVID-19 Pandemic

City Manager Santana provided an update on the COVID-19 Pandemic.

CONTINUANCES/EXCEPTIONS

None.

PUBLIC PRESENTATIONS

None.

PUBLIC HEARING/GENERAL BUSINESS

2. [20-251](#) Public Hearing: Opportunity for Public Comment on the 2020-2025 DRAFT Consolidated Action Plan and FY2020-2021 Draft Annual Action Plan for U.S. Department of Housing and Urban Development Funds (CDBG & HOME)

- Recommendation:**
1. Note and File Public Comment on the 2020-2025 DRAFT Consolidated Action Plan and FY2020-2021 Draft Annual Action Plan for U.S. Department of Housing and Urban Development Funds (CDBG & HOME).
 2. Approve the DRAFT 2020-2025 Consolidated Plan and FY2020-2021 Draft Annual Action Plan, and direct staff to incorporate all public comments into the Final versions to be presented to City Council on May 5, 2020 prior to submitting to HUD by May 15, 2020.

Housing Division Manager Veach and Housing Development Officer Calleja made a PowerPoint Presentation.

Public Speaker(s): Pilar Furlong

A motion was made by Councilmember Davis, seconded by Councilmember Watanabe, to close the Public Hearing.

Aye: 6 - Vice Mayor Hardy, Councilmember O'Neill, Councilmember Davis, Councilmember Watanabe, Councilmember Chahal, and Mayor Gillmor

A motion was made by Councilmember Davis, seconded by Councilmember Chahal, to (1) note and file Public Comment on the 2020-2025 DRAFT Consolidated Action Plan and FY2020-2021 Draft Annual Action Plan for U.S. Department of Housing and Urban Development Funds (CDBG & HOME); (2) approve the DRAFT 2020-2025 Consolidated Plan and FY 2020-2021 Draft Annual Action Plan and direct staff to incorporate all public comments into the Final versions to be presented to City Council on May 5, 2020 prior to submitting to HUD by May 15, 2020; and directed the City Manager to implement a Rental Assistance Program using CDBG Funds to augment its recently enacted Eviction Moratorium Ordinance No. 2014.

Aye: 6 - Vice Mayor Hardy, Councilmember O'Neill, Councilmember Davis, Councilmember Watanabe, Councilmember Chahal, and Mayor Gillmor

REPORTS OF MEMBERS AND SPECIAL COMMITTEES

None.

CITY MANAGER/EXECUTIVE DIRECTOR REPORT

None.

ADJOURNMENT

The meeting was adjourned at 6:53 PM.

A motion was made by Councilmember Davis, seconded by Councilmember Watanabe, to adjourn the meeting.

Aye: 6 - Vice Mayor Hardy, Councilmember O'Neill, Councilmember Davis, Councilmember Watanabe, Councilmember Chahal, and Mayor Gillmor

The next regular scheduled meeting is on Tuesday evening, April 7, 2020 in the City Hall Council Chambers.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

AB23 ANNOUNCEMENT: Members of the Santa Clara Stadium Authority, Sports and Open Space Authority and Housing Authority are entitled to receive \$30 for each attended meeting.

Note: The City Council and its associated Authorities meet as separate agencies but in a concurrent manner. Actions taken should be considered actions of only the identified policy body.

LEGEND: City Council (CC); Stadium Authority (SA); Sports and Open Space Authority (SOSA); Housing Authority (HA); Successor Agency to the City of Santa Clara Redevelopment Agency (SARDA)

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."



City of Santa Clara

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Agenda Report

20-11

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Board, Commissions and Committee Minutes [Council Pillar: Enhance Community Engagement and Transparency]

RECOMMENDATION

Note and file the Minutes of the Historical and Landmarks Commission Meeting of September 5, 2019.



City of Santa Clara

Meeting Minutes

Historical & Landmarks Commission

09/05/2019

7:00 PM

City Hall Council Chambers

CALL TO ORDER AND ROLL CALL

Commissioner Patricia Leung called the meeting to order at 7:08 p.m.

Present 6 - Commissioner Patricia Leung, Vice Chair Stephen Estes, Commissioner J.L. "Spike" Standifer, Commissioner Ana Vargas-Smith, Commissioner Michael Celso, and Commissioner Megan Swartzwelder

DECLARATION OF COMMISSION PROCEDURES

Commissioner Patricia Leung read the Historical and Landmarks Commission procedures.

REQUEST FOR EXCEPTIONS, WITHDRAWALS AND CONTINUANCES

None

CONSENT CALENDAR

1.A [19-1023](#) Action on Historical and Landmarks Commission Minutes of June 6, 2019

A motion was made by Commissioner Celso and seconded by Commissioner Vargas-Smith to approve the Historical and Landmarks Commission Minutes of June 6, 2019.

Aye: 4 - Commissioner Leung, Commissioner Standifer, Commissioner Vargas-Smith, and Commissioner Celso

Abstained: 2 - Vice Chair Estes, and Commissioner Swartzwelder

PUBLIC PRESENTATIONS

As a member of the public, Nancy Biagini brought up concerns over construction activity at 575 Benton Street. She noted sensitivity over archaeological and historical resources at the site. Ms. Biagini noted request from citizens to stop the project to ensure resources were being protected. Staff Liaison Yen Han Chen reported that the project approved with conditions of approval and environmental mitigation measures. He noted staff has been working with the developer and others to ensure the adherence to the approval.

PUBLIC HEARING / GENERAL BUSINESS

2.A [19-951](#) Public Hearing: Mills Act Contract for 908 Fremont Street

Public Speaker(s): Todd and Kristy Rosenbaum

A motion was made by Commissioner Estes and seconded by Commissioner Standifer that the Historical and Landmarks Commission forward a recommendation to the City Council for approval of the Mills Act Contract application, including the adoption of 10-Year Rehabilitation and Maintenance Plan associated with this Historical Preservation Agreement.

Aye: 6 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, and Commissioner Swartzwelder

COMMISSIONERS REPORT

3.A [19-1024](#) Action on Other Business before Historical and Landmarks Commission

Public Speaker(s): None

A motion was made by Commissioner Swartzwelder, seconded by Commissioner Celso that the Historical and Landmarks Commission approve the request for small bronze plaque for 1770 Homestead Road "c.1916".

Aye: 6 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, and Commissioner Swartzwelder

A motion was made by Commissioner Estes and seconded by Commissioner Standifer to approve the 2020 Historical and Landmarks Commission Schedule of Meetings with a 6:00 pm start time.

Aye: 6 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, and Commissioner Swartzwelder

A motion was made by Commissioner Estes and seconded by Commissioner Standifer to continue the Election of Officers to November meeting for a full Commission.

Aye: 6 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, and Commissioner Swartzwelder

A motion was made by Commissioner Vargas-Smith and seconded by Commissioner Leung to appoint Commissioner Swartzwelder to Bart/High Speed Rail/VTA BRT Committee as an Alternate.

Aye: 6 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, and Commissioner Swartzwelder

Announcements / Other Items

No additional items reported.

Board and Committee Assignments

Commissioners present reported on assignments.

Commissioner Travel and Training Reports, Requests to Attend Training

Commissioner Leung reported on Monterey's cool historic map.

HLC LIAISON REPORT

City Council and Planning Commission Actions

Staff Liaison Yen Han Chen reported on Council and Planning Commission items.

Upcoming Agenda Items

Staff Liaison Yen Han Chen provided updates on upcoming agenda items.

ADJOURNMENT

A motion was made by Commissioner Vargas-Smith and seconded by Commissioner Estes to adjourn the meeting. The meeting was adjourned at 10:04 p.m. The next regular scheduled meeting is on October 3, 2019.

Aye: 6 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, and Commissioner Swartzwelder



Agenda Report

20-490

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Action on Bills and Claims Report (CC, SA, SOSA) for the period April 10, 2020 - May 7, 2020
[Council Pillars: Enhance Community Engagement and Transparency]

BACKGROUND

Disbursements made by the City are based on invoices submitted for payment. Prior to payment, staff reviews all disbursement documents to ensure they are reflective of the goods or services provided. Invoices are usually paid within 30 days of receipt of an accurate invoice. As the final step, the City Auditor, or designee verifies all documents before payment is issued. Payments are issued through accounts payable checks and wire transfers. It's important to note that items that pertain to the Stadium Authority are billed to the Stadium Manager (ManCo) to pay on behalf of the Stadium Authority for Non-NFL events and the 49ers for NFL events.

The Bills and Claims Report represents the cash disbursements required for operations of the City during the period. The report reflects the payment date, invoice number, description of the payment, funding source, and payment amount for all invoices. The budget control is set by the City Council through the budget adoption process.

DISCUSSION

Significant expenditures in this time period include:

- Payment to Northern California Power Agency in the amount of \$12,612,460 for April 2020 all resources bill.
- Payment to MSR Public Power Agency/Authority in the amount of \$4,110,062 for February and March 2020 gas and power purchases.
- Payment to Tri-Dam Project/Power Authority in the amount of \$1,915,730 for March 2020 Hydroelectric purchase.
- Payment to Santa Clara Valley Water District in the amount of \$1,330,873 for March 2020 treated water purchase and February 2020 Pump Tax, a groundwater charge that is used to pay for the protection and augmentation of water supplies in the basin.
- Payment to Mission Trail Waste Systems in the amount of \$1,175,260 for February and March 2020 garbage services.
- Payment to OC Jones & Sons Inc., in the amount of \$903,814 for February and March 2020 progress payment for Reed Street-Grant Street Sports Park project.

Payments to ManCo are not included in the City's Bills and Claims report as they are currently reported through a separate Stadium Authority Bills and Claims report. Stadium Authority related payments in the City's Bills and Claims report include general administrative, materials, and supplies

expenses of approximately \$144,968. Included in this amount are expenses to California Highway Patrol for January 2020 special law enforcement services of the stadium events. These expenses are reimbursed to the City by the Stadium Authority.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

FISCAL IMPACT

The expenditures of \$38,459,310 were appropriated to various funds with the adoption of the Fiscal Year 2019/20 Budget, as amended.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

Approve the list of Bills and Claims for April 10, 2020 - May 7, 2020.

Reviewed by: Kenn Lee, Director of Finance

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Bills and Claims Approved for Payment Report



City of Santa Clara
List of All Bills and Claims Approved for Payment

Run Date 4/9/2020
Run Time 10:43:08 AM

Sorted by Payment Number

Payment No: 641487

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ADAM WILSON	00467281	23340FEB2020	CAHN CONFERENCE	General Fund	242.00
04/10/2020	ADAM WILSON	00467682	23340FEB2020A	FIELD TRAINING OFFICER	General Fund	85.00
Total for Payment No.:						327.00

Payment No: 641488

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ALAN KURTORI	00467126	1551MAR2020	NCPA CONFERENCE	Electric Utility	573.80
Total for Payment No.:						573.80

Payment No: 641489

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	BILL LUTZ	00467749	18432FEB2020A	REIMB-INVESTIGATION COURSE	General Fund	17.00
Total for Payment No.:						17.00

Payment No: 641490

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	BRYAN WILLIAMS	00467547	22119FEB2020	REIMB-INTERVIEW COURSE	General Fund	51.00
Total for Payment No.:						51.00

Payment No: 641491

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CALIFORNIA BANK OF COMMERCE	00467120	24570MAR2020	ESCROW: 15% CONTINGENCY.	Sewer Utility	47.47

04/10/2020	CALIFORNIA BANK OF COMMERCE	00467120	24570MAR2020	ESCROW AGREEMENT/RETENTION FOR	Construction Sewer Utility Construction	6,261.83
				Total for Payment No.:		6,309.30

Payment No: 641492

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CHRIS PILGER	00467544	7696FEB2020	REIMB-COMMERCIAL ENFORCEMENT	General Fund	293.00
				Total for Payment No.:		293.00

Payment No: 641493

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CHRISTINE SYLVIA	00467065	27276MAR2020	REIMBURSEMENT	General Fund	147.14
				Total for Payment No.:		147.14

Payment No: 641494

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CSG CONSULTANTS INC	00467036	29858	CALABAZAS CRK SS-SCOTT BLVD	Deposit Funds.	25,830.00
				Total for Payment No.:		25,830.00

Payment No: 641495

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CSG CONSULTANTS INC	00467037	29859	CALABAZAS CRK SS-SCOTT BLVD	Deposit Funds.	16,520.00
				Total for Payment No.:		16,520.00

Payment No: 641496

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	DAVID BRITTON	00467276	14982FEB2020A	CAHN CONFERENCE	General Fund	242.00
				Total for Payment No.:		242.00

Payment No: 641497

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	DAWN MARINES	00467269	1955NOV2019	CAHN CONFERENCE	General Fund	242.00
				Total for Payment No.:		242.00

Payment No: 641498

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	DEREK RUSH	00467279	2351FEB2020B	CAHN CONFERENCE	General Fund	242.00
				Total for Payment No.:		242.00

Payment No: 641499

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	FRANK L DESOUSA	00466837	854FEB2020	FY19-20 EMP RAINGEAR REIMB	Fleet Operation Fund	120.00
				Total for Payment No.:		120.00

Payment No: 641500

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	FRANK SAUNDERS	00467272	2499FEB2020	CAHN CONFERENCE	General Fund	242.00
04/10/2020	FRANK SAUNDERS	00467456	2499FEB2020A	IACP CONFERENCE	General Fund	502.02
				Total for Payment No.:		744.02

Payment No: 641501

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	GENE THERAPY SYSTEMS, DBA GENLANTIS	00467852	65382	FIRST RESPONDER STERILIZER	Police Operating Grant Fund	8,733.00
				Total for Payment No.:		8,733.00

Payment No: 641502

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/10/2020	GILL NORRIS	00467114	31574FEB2020	LASERFICHE CONFERENCE	Information Technology Service	499.89
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Total for Payment No.:						499.89
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Payment No: 641503

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	JACOB MALAE	00467383	11553feb2020	HOMICIDE INVESTIGATION COURSE	General Fund	827.22

Total for Payment No.:						827.22
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Payment No: 641504

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	JAMES SITLER	00467681	18438FEB2020	FIELD TRAINING OFFICER	General Fund	319.00

Total for Payment No.:						319.00
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Payment No: 641505

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	JAMIE ELLIS	00467266	18428NOV2019	CAHN CONFERENCE	General Fund	242.00

Total for Payment No.:						242.00
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Payment No: 641506

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	JANICE RIVERA	00467752	13351FEB2020	REIMB: INCIDENT INVESTIGATION	General Fund	17.00

Total for Payment No.:						17.00
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Payment No: 641507

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	JOHN TERRY	00467545	27319FEB2020	REIMB-CRITICAL RESPONSE	General Fund	61.00
04/10/2020	JOHN TERRY	00467755	27319FEB2020A	REIMB: INVESTIGATION COURSE	General Fund	17.00

Total for Payment No.:						78.00
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Payment No: 641508

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	KEN KOHTZ	00467128	1533FEB2020	CAISO ADAM MEETING	Electric Utility	91.00
				Total for Payment No.:		91.00

Payment No: 641509

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	KENN LEE	00467844	31898MAR2020	COVID DISENFECTANT SPRAYS	Other City Dept Op Grant Fund	466.03
				Total for Payment No.:		466.03

Payment No: 641510

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	KRISTEN MOORE	00467595	33965FEB2020	EMD COURSE	General Fund	423.31
				Total for Payment No.:		423.31

Payment No: 641511

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	KYLE CARDIN	00467748	27666FEB2020A	REIMB-INSTRUCTOR COURSE	General Fund	68.00
				Total for Payment No.:		68.00

Payment No: 641512

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	LISA GILLMOR	00467380	21961FEB2020	NCPA/CMUA CAPITOL DAY	Electric Utility	601.92
				Total for Payment No.:		601.92

Payment No: 641513

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	LUKE ERICKSON	00467542	22269FEB2020	REIMB-CRITICAL RESPONSE COURSE	General Fund	17.00

Total for Payment No.: 17.00

Payment No: 641514

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	MITCHELL COOK	00467182	29971MAR2020	RESCUE TECH REIMBURSEMENT	General Fund	795.00
Total for Payment No.:						795.00

Payment No: 641515

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	NELSON LUI	00467035	33846MAR2020	PROF ENGNR LICENSE CERT C71427	Water Utility	115.00
Total for Payment No.:						115.00

Payment No: 641516

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	NEW HOME COMPANY	00467038	30059MAR2020	DEPOSIT RMBRSMNT TRACT 10322	Deposit Funds.	16,443.00
Total for Payment No.:						16,443.00

Payment No: 641517

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	NICK CUSIMANO	00467280	14983FEB2020	CAHN CONFERENCE	General Fund	242.00
Total for Payment No.:						242.00

Payment No: 641518

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PABLO LOPEZ	00467270	1646FEB2020	CAHN CONFERENCE	General Fund	242.00
04/10/2020	PABLO LOPEZ	00467382	1646FEB2020A	IACP CONFERENCE	General Fund	434.01
Total for Payment No.:						676.01

Payment No: 641519

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PHIL ORR	00467101	9007MAR2020	CAPC CONFERENCE	Cemetery	366.04
Total for Payment No.:						366.04

Payment No: 641520

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	RANDALL HUYNH	00466621	32337MAR2020	WATER TREATMENT GRADE 2 APP	Water Utility	65.00
04/10/2020	RANDALL HUYNH	00466621	32337MAR2020	WATER TREAT GRADE 2 CERT 43861	Water Utility	80.00
Total for Payment No.:						145.00

Payment No: 641521

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	RICHARD FITTING	00467140	1044FEB2020	MANAGEMENT COURSE	General Fund	457.00
04/10/2020	RICHARD FITTING	00467141	1044FEB2020A	MANAGEMENT COURSE	General Fund	333.00
04/10/2020	RICHARD FITTING	00467145	1044FEB2020B	MANAGEMENT COURSE NOV	General Fund	333.00
Total for Payment No.:						1,123.00

Payment No: 641522

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ROGELIO GUTIERREZ	00467277	9014FEB2020	CAHN CONFERENCE	General Fund	242.00
Total for Payment No.:						242.00

Payment No: 641523

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SANTA CLARA CO CLERK-RECORDER	00467854	2432APR2020	RECORDING OF AHA FOR ZEAN	General Fund	5.00
Total for Payment No.:						5.00

Payment No: 641524

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SASKIA LAGERGREN	00467381	14984FEB2020	IACP CONFERENCE	General Fund	359.01
Total for Payment No.:						359.01

Payment No: 641525

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SCOTT TYLER	00467458	20850FEB2020	HOMICIDE INVESTIGATION COURSE	General Fund	710.00
04/10/2020	SCOTT TYLER	00467756	20850FEB2020A	REIMB; INVESTIGATION COURSE	General Fund	17.00
Total for Payment No.:						727.00

Payment No: 641526

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SON XUAN LE	00467119	28770FEB2020	DISTRIBU TECH	Electric Utility	221.40
Total for Payment No.:						221.40

Payment No: 641527

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	STEVE HANCE	00467116	1232FEB2020B	NCPA CONFERENCE	Electric Utility	2,114.44
04/10/2020	STEVE HANCE	00467193	1232MAR2020	TANC BA/OA MEETING	Electric Utility	164.20
Total for Payment No.:						2,278.64

Payment No: 641528

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SUSAN PAN	00466622	21797MAR2020	2020PROF. ENGINEER CERT C42754	Water Utility	115.00
Total for Payment No.:						115.00

Payment No: 641529

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	TERESA O'NEILL	00467384	17896FEB2020A	NCPA/CMUA CAPITOL DAY	Electric Utility	403.63
04/10/2020	TERESA O'NEILL	00467750	17896FEB2020B	REIMB; APPA 2020 RALLY	Electric Utility	1,652.19
Total for Payment No.:						2,055.82

Payment No: 641530

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	THE MECHANICS BANK	00467550	1772APR2020	EXCROW AGREEMENT FOR THE REED	Parks And Recreation	27,049.38
Total for Payment No.:						27,049.38

Payment No: 641531

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	TODD CUMMINS	00467541	788FEB2020	REIMB-CA PUBLIC RECORDS ACT	General Fund	17.00
Total for Payment No.:						17.00

Payment No: 641532

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	TOM LIU	00467531	24600FEB2020	FORCE OPTIONS COUSE	General Fund	68.00
Total for Payment No.:						68.00

Payment No: 641533

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	TYSON SHEARER	00467457	2568FEB2020	IACP CONFERENCE	General Fund	417.63
04/10/2020	TYSON SHEARER	00467754	2568FEB2020A	REIMB; ABUSE INVEST. COURSE	General Fund	17.00
Total for Payment No.:						434.63

Payment No: 641534

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/10/2020	AANAL SHAH	00467634	47953-10 Utility Refund	UTILITY REFUND	General Fund	10.00
				Total for Payment No.:		10.00

Payment No: 641535

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ABILITY TRENDS LLC	00467618	42134-08 Utility Refund	UTILITY REFUND	General Fund	97.48
				Total for Payment No.:		97.48

Payment No: 641536

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	AJEESH CHANDRA RAMACHANDRAN	00467596	14216-28 Utility Refund	UTILITY REFUND	General Fund	125.88
				Total for Payment No.:		125.88

Payment No: 641537

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ALEXANDER CUX PIRIR	00467644	53021-14 Utility Refund	UTILITY REFUND	General Fund	24.69
				Total for Payment No.:		24.69

Payment No: 641538

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ALEXEY PANTELEEV	00467662	77363-02 Utility Refund	UTILITY REFUND	General Fund	119.74
				Total for Payment No.:		119.74

Payment No: 641539

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	AMRITA NAIR	00467661	77357-05 Utility Refund	UTILITY REFUND	General Fund	46.03
				Total for Payment No.:		46.03

Payment No: 641540

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ARIAN YOUSEFI	00467654	76546-04 Utility Refund	UTILITY REFUND	General Fund	40.09
Total for Payment No.:						40.09

Payment No: 641541

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	AYAN CHAKKRABORTY	00467629	46843-09 Utility Refund	UTILITY REFUND	General Fund	114.35
Total for Payment No.:						114.35

Payment No: 641542

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	BISWAPATI THAKUR	00467617	40575-08 Utility Refund	UTILITY REFUND	General Fund	13.55
Total for Payment No.:						13.55

Payment No: 641543

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CASSIDY BRIDGES	00467650	75659-04 Utility Refund	UTILITY REFUND	General Fund	12.79
Total for Payment No.:						12.79

Payment No: 641544

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CHING LAM	00467631	47412-07 Utility Refund	UTILITY REFUND	General Fund	9.46
Total for Payment No.:						9.46

Payment No: 641545

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CONNIE LANGER	00467601	29471-11 Utility Refund	UTILITY REFUND	General Fund	129.13

Total for Payment No.: 129.13

Payment No: 641546

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	DAERYUN NAM	00467657	76864-02 Utility Refund	UTILITY REFUND	General Fund	38.74
Total for Payment No.:						38.74

Payment No: 641547

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	DANDI WANG	00467653	76515-02 Utility Refund	UTILITY REFUND	General Fund	134.77
Total for Payment No.:						134.77

Payment No: 641548

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	DAVID KYO	00467670	79768-01 Utility Refund	UTILITY REFUND	General Fund	104.05
Total for Payment No.:						104.05

Payment No: 641549

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	DAWN M GRAVES	00467640	49271-01 Utility Refund	UTILITY REFUND	General Fund	66.13
Total for Payment No.:						66.13

Payment No: 641550

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	DESILVA GATES CONSTRUCTION LP	00467598	24494-08 Utility Refund	UTILITY REFUND	General Fund	224.57
Total for Payment No.:						224.57

Payment No: 641551

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ELIASID REYES	00467621	44440-11 Utility Refund	UTILITY REFUND	General Fund	39.10
				Total for Payment No.:		39.10

Payment No: 641552

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ELIZABETH PAYNE	00467620	43599-08 Utility Refund	UTILITY REFUND	General Fund	87.80
				Total for Payment No.:		87.80

Payment No: 641553

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ERIC XIA	00467625	45788-26 Utility Refund	UTILITY REFUND	General Fund	100.73
				Total for Payment No.:		100.73

Payment No: 641554

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	GABRIEL CARHART	00467655	76634-03 Utility Refund A	UTILITY REFUND	General Fund	109.13
				Total for Payment No.:		109.13

Payment No: 641555

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	GIANG LE	00467651	75746-05 Utility Refund	UTILITY REFUND	General Fund	6.13
				Total for Payment No.:		6.13

Payment No: 641556

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	GMP CARS LLC	00467656	76748-04 Utility Refund	UTILITY REFUND	General Fund	128.65
				Total for Payment No.:		128.65

Payment No: 641557

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	GUOXUAN HAO	00467606	31633-23 Utility Refund	UTILITY REFUND	General Fund	13.26
Total for Payment No.:						13.26

Payment No: 641558

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	HANSEUL KIM	00467633	47778-21 Utility Refund	UTILITY REFUND	General Fund	115.50
Total for Payment No.:						115.50

Payment No: 641559

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	HARVEEN ATWAL	00467622	45205-15 Utility Refund	UTILITY REFUND	General Fund	142.98
Total for Payment No.:						142.98

Payment No: 641560

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	HELEN CHOU	00467639	49228-02 Utility Refund	UTILITY REFUND	General Fund	116.57
Total for Payment No.:						116.57

Payment No: 641561

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	HERMENEGILDO CESAREO LOPEZ	00467615	38631-10 Utility Refund	UTILITY REFUND	General Fund	132.60
Total for Payment No.:						132.60

Payment No: 641562

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	IREEN CHEN	00467645	53443-05 Utility Refund	UTILITY REFUND	General Fund	26.70

Total for Payment No.: 26.70

Payment No: 641563

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	JASON MORLEY	00467652	76513-02 Utility Refund	UTILITY REFUND	General Fund	155.71
Total for Payment No.:						155.71

Payment No: 641564

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	JENNIFER JUE	00467646	53620-02 Utility Refund	UTILITY REFUND	General Fund	25.00
Total for Payment No.:						25.00

Payment No: 641565

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	JESSICA RODRIGUEZ	00467612	36668-10 Utility Refund	UTILITY REFUND	General Fund	5.99
Total for Payment No.:						5.99

Payment No: 641566

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	JOHN & RUTH FREY	00467607	33403-08 Utility Refund	UTILITY REFUND	General Fund	38.76
Total for Payment No.:						38.76

Payment No: 641567

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	KAUSHAL KUMAR SAKHIA	00467671	80364-14 Utility Refund	UTILITY REFUND	General Fund	28.22
Total for Payment No.:						28.22

Payment No: 641568

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	KENJI TANAKA	00467664	77786-02 Utility Refund	UTILITY REFUND	General Fund	122.13
				Total for Payment No.:		122.13

Payment No: 641569

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	KEVIN LI	00467667	78175-04 Utility Refund	UTILITY REFUND	General Fund	146.21
				Total for Payment No.:		146.21

Payment No: 641570

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	KUNAL BIDKAR	00467602	30445-12 Utility Refund	UTILITY REFUND	General Fund	190.59
				Total for Payment No.:		190.59

Payment No: 641571

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	KYUNG HWAN LIM	00467626	45950-20 Utility Refund	UTILITY REFUND	General Fund	146.47
				Total for Payment No.:		146.47

Payment No: 641572

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	LEUNG, MICHAEL	00467641	49447-04 Utility Refund	UTILITY REFUND	General Fund	8.70
				Total for Payment No.:		8.70

Payment No: 641573

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	LIUHUA CHEN	00467643	51955-05 Utility Refund	UTILITY REFUND	General Fund	5.71
				Total for Payment No.:		5.71

Payment No: 641574

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	MING QIU	00467608	33487-24 Utility Refund	UTILITY REFUND	General Fund	15.43
				Total for Payment No.:		15.43

Payment No: 641575

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	NADIA HAKEM	00467630	47056-19 Utility Refund	UTILITY REFUND	General Fund	51.40
				Total for Payment No.:		51.40

Payment No: 641576

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	NEEMA KHARVA	00467611	35216-02 Utility Refund	UTILITY REFUND	General Fund	119.08
				Total for Payment No.:		119.08

Payment No: 641577

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	NIYATI K PATEL	00467600	29455-13 Utility Refund	UTILITY REFUND	General Fund	23.23
				Total for Payment No.:		23.23

Payment No: 641578

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	NORMA YBARRA	00467623	45271-05 Utility Refund	UTILITY REFUND	General Fund	110.40
				Total for Payment No.:		110.40

Payment No: 641579

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PAVAN KUMAR DATLA JAGANNADHA	00467627	46012-18 Utility Refund	UTILITY REFUND	General Fund	9.31

Total for Payment No.: 9.31

Payment No: 641580

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PEIJIN MIAO	00467616	40520-05 Utility Refund	UTILITY REFUND	General Fund	199.03
Total for Payment No.:						199.03

Payment No: 641581

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PRIYANKA CHAMA	00467613	37764-16 Utility Refund	UTILITY REFUND	General Fund	144.07
Total for Payment No.:						144.07

Payment No: 641582

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	RAMITH RAO VERDHENENI	00467605	31462-14 Utility Refund	UTILITY REFUND	General Fund	10.56
Total for Payment No.:						10.56

Payment No: 641583

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	RAY MATSIL	00467614	38077-11 Utility Refund	UTILITY REFUND	General Fund	11.81
Total for Payment No.:						11.81

Payment No: 641584

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	RICHARD EVERROAD	00467619	42645-04 Utility Refund	UTILITY REFUND	General Fund	5.78
Total for Payment No.:						5.78

Payment No: 641585

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ROBERTO SANCHEZ	00467635	48170-08 Utility Refund	UTILITY REFUND	General Fund	60.51
				Total for Payment No.:		60.51

Payment No: 641586

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ROCCO ANCONA	00467658	77111-04 Utility Refund	UTILITY REFUND	General Fund	103.42
				Total for Payment No.:		103.42

Payment No: 641587

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	RUSSELL CHANNING JR	00467638	48882-01 Utility Refund	UTILITY REFUND	General Fund	133.40
				Total for Payment No.:		133.40

Payment No: 641588

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	RYAN NELSON	00467610	34909-10 Utility Refund	UTILITY REFUND	General Fund	112.28
				Total for Payment No.:		112.28

Payment No: 641589

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SATOSHI IIDA	00467663	77671-04 Utility Refund	UTILITY REFUND	General Fund	29.40
				Total for Payment No.:		29.40

Payment No: 641590

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SELINA PRASETYO	00467660	77296-02 Utility Refund	UTILITY REFUND	General Fund	290.66
				Total for Payment No.:		290.66

Payment No: 641591

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SERGIO MATUPRA	00467659	77161-04 Utility Refund	UTILITY REFUND	General Fund	199.35
				Total for Payment No.:		199.35

Payment No: 641592

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SRICHARAN MAHAUADI	00467628	46837-14 Utility Refund	UTILITY REFUND	General Fund	25.76
				Total for Payment No.:		25.76

Payment No: 641593

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SUDHARSHAN BHARADHWAJ	00467624	45697-20 Utility Refund	UTILITY REFUND	General Fund	134.33
				Total for Payment No.:		134.33

Payment No: 641594

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SUNHO KIM	00467666	78151-06 Utility Refund	UTILITY REFUND	General Fund	116.11
				Total for Payment No.:		116.11

Payment No: 641595

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SUSETTE LEON	00467609	34473-10 Utility Refund	UTILITY REFUND	General Fund	24.12
				Total for Payment No.:		24.12

Payment No: 641596

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	TABISH AHMAD NISAR AHMAD	00467597	23386-22 Utility Refund	UTILITY REFUND	General Fund	32.65

Total for Payment No.: 32.65

Payment No: 641597

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	TEJINDER JUDGE	00467637	48370-14 Utility Refund	UTILITY REFUND	General Fund	17.03
Total for Payment No.:						17.03

Payment No: 641598

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	TERESA KRETCHMER	00467642	51055-02 Utility Refund	UTILITY REFUND	General Fund	141.31
Total for Payment No.:						141.31

Payment No: 641599

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	THE ART OF BOXING LLC	00467599	28683-04 Utility Refund	UTILITY REFUND	General Fund	520.38
Total for Payment No.:						520.38

Payment No: 641600

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	TIFFANY CLEANERS LLC	00467632	47750-07 Utility Refund	UTILITY REFUND	General Fund	131.44
Total for Payment No.:						131.44

Payment No: 641601

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	TIFFANY TONG	00467648	75498-08 Utility Refund	UTILITY REFUND	General Fund	139.98
Total for Payment No.:						139.98

Payment No: 641602

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	VIERRA, SHIRLEY	00467603	31086-06 Utility Refund	UTILITY REFUND	General Fund	10.05
04/10/2020	VIERRA, SHIRLEY	00467604	31087-02 Utility Refund	UTILITY REFUND	General Fund	70.86
				Total for Payment No.:		80.91

Payment No: 641603

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	VIJAY GURUSAMY	00467636	48354-06 Utility Refund	UTILITY REFUND	General Fund	20.51
				Total for Payment No.:		20.51

Payment No: 641604

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	VISHAL TALWAR	00467647	75401-04 Utility Refund	UTILITY REFUND	General Fund	96.83
				Total for Payment No.:		96.83

Payment No: 641605

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	YANIN COLMENERO	00467649	75527-06 Utility Refund	UTILITY REFUND	General Fund	5.19
				Total for Payment No.:		5.19

Payment No: 641606

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	YI-PU TSAI	00467668	78350-05 Utility Refund	UTILITY REFUND	General Fund	9.05
				Total for Payment No.:		9.05

Payment No: 641607

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	YILAN ZHOU	00467665	77858-02 Utility Refund	UTILITY REFUND	General Fund	67.69

Total for Payment No.: 67.69

Payment No: 641608

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	YONG C LAI	00467669	79323-03 Utility Refund	UTILITY REFUND	General Fund	79.82
Total for Payment No.:						79.82

Payment No: 641609

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ALFREDO CALVETTI	00467412	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	10.80
Total for Payment No.:						10.80

Payment No: 641610

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ALICE SIERRA	00467411	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	10.80
04/10/2020	ALICE SIERRA	00467417	03/18/20 CLASS REFUND A	PARKS DEPT REFUND	General Fund	10.80
Total for Payment No.:						21.60

Payment No: 641611

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ASHWINEE HASABNIS	00467492	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	39.11
Total for Payment No.:						39.11

Payment No: 641612

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	BARBARA CRAFT	00467418	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	152.00
04/10/2020	BARBARA CRAFT	00467464	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	189.00
04/10/2020	BARBARA CRAFT	00467465	03/25/20 CLASS REFUND A	PARKS DEPT REFUND	General Fund	119.00

Total for Payment No.: 460.00

Payment No: 641613

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	BARBARA NURISIO	00467485	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	113.00
04/10/2020	BARBARA NURISIO	00467486	03/25/20 CLASS REFUND A	PARKS DEPT REFUND	General Fund	113.00
Total for Payment No.:						226.00

Payment No: 641614

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	BEVERLY GOUVEIA	00467482	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	113.00
Total for Payment No.:						113.00

Payment No: 641615

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	BEVERLY NICHOLS	00467484	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	113.00
Total for Payment No.:						113.00

Payment No: 641616

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CANEZ, RONNIE	00467451	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	75.00
Total for Payment No.:						75.00

Payment No: 641617

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CAROL HERRILLO	00467416	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	23.40
04/10/2020	CAROL HERRILLO	00467483	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	113.00
Total for Payment No.:						136.40

Payment No: 641618

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CHERYL MENCHAVEZ	00467435	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	141.00
				Total for Payment No.:		141.00

Payment No: 641619

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CINDY VAN ZOEREN	00467393	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	69.00
				Total for Payment No.:		69.00

Payment No: 641620

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CORRINA J RUCKA	00467396	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	69.00
				Total for Payment No.:		69.00

Payment No: 641621

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CYNTHIA TRACEY	00467409	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	137.00
04/10/2020	CYNTHIA TRACEY	00467427	03/18/20 CLASS REFUND A	PARKS DEPT REFUND	General Fund	152.00
04/10/2020	CYNTHIA TRACEY	00467474	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	189.00
04/10/2020	CYNTHIA TRACEY	00467476	03/25/20 CLASS REFUND A	PARKS DEPT REFUND	General Fund	119.00
				Total for Payment No.:		597.00

Payment No: 641622

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	DAVID MESSINGER	00467449	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	100.00
				Total for Payment No.:		100.00

Payment No: 641623

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	DONNA DULL	00467479	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	139.00
				Total for Payment No.:		139.00

Payment No: 641624

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ESTHER MULKERIN	00467498	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	137.00
				Total for Payment No.:		137.00

Payment No: 641625

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	GABRIELA LANDAVERI	00467496	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	120.75
				Total for Payment No.:		120.75

Payment No: 641626

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	GARY KOERZENDORFER	00467405	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	56.64
				Total for Payment No.:		56.64

Payment No: 641627

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	GARY STOUT	00467408	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	137.00
04/10/2020	GARY STOUT	00467426	03/18/20 CLASS REFUND A	PARKS DEPT REFUND	General Fund	152.00
04/10/2020	GARY STOUT	00467489	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	113.00
				Total for Payment No.:		402.00

Payment No: 641628

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	GLORIA EZERSKI	00467419	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	152.00
				Total for Payment No.:		152.00

Payment No: 641629

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	GRACE CURRY	00467386	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	63.00
				Total for Payment No.:		63.00

Payment No: 641630

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	GREGORY EGLESIA	00467477	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	119.00
				Total for Payment No.:		119.00

Payment No: 641631

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	HARRY R FINKLE	00466817	17-2593-1	WATER LOBBY	Water Utility Construction	12,975.00
				Total for Payment No.:		12,975.00

Payment No: 641632

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	HASTINGS, THOMAS	00467391	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	52.00
04/10/2020	HASTINGS, THOMAS	00467392	03/18/20 CLASS REFUND A	PARKS DEPT REFUND	General Fund	56.00
				Total for Payment No.:		108.00

Payment No: 641633

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	IOANA ANGHEL	00467460	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	50.62

Total for Payment No.: 50.62

Payment No: 641634

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	JAN WITTMAN	00467410	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	137.00
04/10/2020	JAN WITTMAN	00467468	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	22.50
Total for Payment No.:						159.50

Payment No: 641635

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	JAYMI GARCIA	00467445	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	200.00
04/10/2020	JAYMI GARCIA	00467446	03/18/20 CLASS REFUND A	PARKS DEPT REFUND	General Fund	340.00
Total for Payment No.:						540.00

Payment No: 641636

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	JENNIFER PUTHUFF	00467397	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	69.00
Total for Payment No.:						69.00

Payment No: 641637

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	JING WU	00467497	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	214.00
Total for Payment No.:						214.00

Payment No: 641638

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	JOAN MEACHAM	00467429	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	128.00
Total for Payment No.:						128.00

Payment No: 641639

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	JUDITH PEREZ	00467420	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	23.40
04/10/2020	JUDITH PEREZ	00467487	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	113.00
				Total for Payment No.:		136.40

Payment No: 641640

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	JULIE FELLER	00467404	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	56.64
				Total for Payment No.:		56.64

Payment No: 641641

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	JUNE ALVAREZ	00467415	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	152.00
				Total for Payment No.:		152.00

Payment No: 641642

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	KANAN PATEL	00467461	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	50.62
				Total for Payment No.:		50.62

Payment No: 641643

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	KATHLEEN MOE	00467436	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	141.00
04/10/2020	KATHLEEN MOE	00467480	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	139.00
04/10/2020	KATHLEEN MOE	00467481	03/25/20 CLASS REFUND A	PARKS DEPT REFUND	General Fund	139.00
				Total for Payment No.:		419.00

Payment No: 641644

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	KIM MIN JUNG	00467500	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	79.54
				Total for Payment No.:		79.54

Payment No: 641645

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	KUNJA KANG	00467438	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	32.00
				Total for Payment No.:		32.00

Payment No: 641646

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	LINDA MCCRONE	00467424	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	26.11
				Total for Payment No.:		26.11

Payment No: 641647

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	LIVIA YEUNG-HUANG	00467490	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	42.60
				Total for Payment No.:		42.60

Payment No: 641648

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	LIZ CHEW	00467388	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	65.00
04/10/2020	LIZ CHEW	00467389	03/18/20 CLASS REFUND A	PARKS DEPT REFUND	General Fund	69.00
04/10/2020	LIZ CHEW	00467390	03/18/20 CLASS REFUND B	PARKS DEPT REFUND	General Fund	65.00
				Total for Payment No.:		199.00

Payment No: 641649

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	LYNN KINSMAN	00467433	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	22.50
04/10/2020	LYNN KINSMAN	00467434	03/18/20 CLASS REFUND A	PARKS DEPT REFUND	General Fund	22.20
Total for Payment No.:						44.70

Payment No: 641650

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	LYNNE RICHARDS	00467462	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	22.50
04/10/2020	LYNNE RICHARDS	00467463	03/25/20 CLASS REFUND A	PARKS DEPT REFUND	General Fund	22.20
Total for Payment No.:						44.70

Payment No: 641651

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	MAGGIE LI	00467499	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	67.50
Total for Payment No.:						67.50

Payment No: 641652

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	MARGARET ORDONEZ	00467444	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	160.00
Total for Payment No.:						160.00

Payment No: 641653

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	MARGARET PFLIBSEN	00467437	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	141.00
Total for Payment No.:						141.00

Payment No: 641654

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/10/2020	MARIA CANALES-HERNANDEZ	00467394	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	52.00
04/10/2020	MARIA CANALES-HERNANDEZ	00467473	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	54.00
				Total for Payment No.:		106.00

Payment No: 641655

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	MARIA STREBKOVA	00467495	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	19.55
				Total for Payment No.:		19.55

Payment No: 641656

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	MARIE BRESANI	00467385	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	63.00
				Total for Payment No.:		63.00

Payment No: 641657

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	MARILYN MOORE	00467421	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	152.00
04/10/2020	MARILYN MOORE	00467469	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	119.00
04/10/2020	MARILYN MOORE	00467472	03/25/20 CLASS REFUND A	PARKS DEPT REFUND	General Fund	119.00
				Total for Payment No.:		390.00

Payment No: 641658

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	MARION BURGESS	00467423	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	38.00
				Total for Payment No.:		38.00

Payment No: 641659

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/10/2020	MARLEAS SMITH	00467403	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	30.00
04/10/2020	MARLEAS SMITH	00467406	03/18/20 CLASS REFUND A	PARKS DEPT REFUND	General Fund	56.64
04/10/2020	MARLEAS SMITH	00467466	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	22.50
04/10/2020	MARLEAS SMITH	00467467	03/25/20 CLASS REFUND A	PARKS DEPT REFUND	General Fund	22.20
				Total for Payment No.:		131.34

Payment No: 641660

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	MARTHA HULL	00467400	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	47.00
04/10/2020	MARTHA HULL	00467422	03/18/20 CLASS REFUND A	PARKS DEPT REFUND	General Fund	26.11
				Total for Payment No.:		73.11

Payment No: 641661

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	MARY RODRIGUEZ	00467488	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	113.00
				Total for Payment No.:		113.00

Payment No: 641662

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	MARY ZEROULIAS	00467413	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	41.00
				Total for Payment No.:		41.00

Payment No: 641663

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	NANCY ASHIZAWA	00467454	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	27.00
				Total for Payment No.:		27.00

Payment No: 641664

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	NEW LIFE HARVEST CHURCH	00467447	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	100.00
				Total for Payment No.:		100.00

Payment No: 641665

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	NOELLE TARDIEU	00467395	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	69.00
				Total for Payment No.:		69.00

Payment No: 641666

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PAMINTUAN, JOSEPHINE	00467452	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	340.00
04/10/2020	PAMINTUAN, JOSEPHINE	00467453	03/18/20 CLASS REFUND A	PARKS DEPT REFUND	General Fund	200.00
				Total for Payment No.:		540.00

Payment No: 641667

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PATRICIA HOLADAY	00467398	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	68.00
04/10/2020	PATRICIA HOLADAY	00467401	03/18/20 CLASS REFUND A	PARKS DEPT REFUND	General Fund	30.00
04/10/2020	PATRICIA HOLADAY	00467430	03/18/20 CLASS REFUND B	PARKS DEPT REFUND	General Fund	22.50
				Total for Payment No.:		120.50

Payment No: 641668

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PAULA WILKS	00467428	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	152.00
04/10/2020	PAULA WILKS	00467475	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	189.00
				Total for Payment No.:		341.00

Payment No: 641669

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PAULINE TOM	00467478	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	119.00
				Total for Payment No.:		119.00

Payment No: 641670

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PIEDAD SEGOVIA	00467402	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	20.00
				Total for Payment No.:		20.00

Payment No: 641671

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	RACHEL SNOWBERGER	00467493	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	19.55
04/10/2020	RACHEL SNOWBERGER	00467501	03/25/20 CLASS REFUND A	PARKS DEPT REFUND	General Fund	612.00
				Total for Payment No.:		631.55

Payment No: 641672

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	RAVI SHARMA	00467491	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	39.11
				Total for Payment No.:		39.11

Payment No: 641673

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	RICHARD IRVINE	00467470	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	189.00
04/10/2020	RICHARD IRVINE	00467471	03/25/20 CLASS REFUND A	PARKS DEPT REFUND	General Fund	189.00
				Total for Payment No.:		378.00

Payment No: 641674

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ROBERT MELEEN	00467387	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	78.00
				Total for Payment No.:		78.00

Payment No: 641675

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ROSALIE EISEN	00467414	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	10.80
				Total for Payment No.:		10.80

Payment No: 641676

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ROSEMARIE TAMNEY	00467425	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	38.00
				Total for Payment No.:		38.00

Payment No: 641677

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	RUTH LEMMON	00467399	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	59.20
				Total for Payment No.:		59.20

Payment No: 641678

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SALLY LOWERY	00467407	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	19.00
				Total for Payment No.:		19.00

Payment No: 641679

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SANDRA JOHNSON	00467431	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	141.00
04/10/2020	SANDRA JOHNSON	00467432	03/18/20 CLASS REFUND A	PARKS DEPT REFUND	General Fund	141.00

Total for Payment No.: 282.00

Payment No: 641680

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SCRUTH, ELIZABETH	00467455	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	27.00
Total for Payment No.:						27.00

Payment No: 641681

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SUBRAMANIAN, DHANYA	00467439	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	151.00
04/10/2020	SUBRAMANIAN, DHANYA	00467440	03/18/20 CLASS REFUND A	PARKS DEPT REFUND	General Fund	238.00
Total for Payment No.:						389.00

Payment No: 641682

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	TAREQ FARITOUS	00467441	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	28.00
Total for Payment No.:						28.00

Payment No: 641683

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	TERRI ALVAREZ	00467448	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	100.00
Total for Payment No.:						100.00

Payment No: 641684

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	TOPS #0108	00467450	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	75.00
Total for Payment No.:						75.00

Payment No: 641685

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	VIRGINIA DEMARS	00467442	03/18/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	9.00
04/10/2020	VIRGINIA DEMARS	00467443	03/18/20 CLASS REFUND A	PARKS DEPT REFUND	General Fund	24.00
Total for Payment No.:						33.00

Payment No: 641686

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	YANA MEZHER	00467494	03/25/20 CLASS REFUND	PARKS DEPT REFUND	General Fund	116.67
Total for Payment No.:						116.67

Payment No: 641687

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CA FRANCHISE TAX BOARD	00467833	03/22/20-04/04/20CB	WAGE ATTACHMENT B2008	Payroll Liability&ClearingAcct	150.00
Total for Payment No.:						150.00

Payment No: 641688

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CA FRANCHISE TAX BOARD	00467834	02/23/20-03/07/20ND	WAGE ATTACHMENT B2008	Payroll Liability&ClearingAcct	175.39
Total for Payment No.:						175.39

Payment No: 641689

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CA FRANCHISE TAX BOARD	00467835	03/22/20-04/04/20WW	WAGE ATTACHMENT B2008	Payroll Liability&ClearingAcct	27.42
Total for Payment No.:						27.42

Payment No: 641690

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CAL PERS LONG TERM CARE PROGRAM	00467822	13330248	BIWEEKLY PR CALPERS LT B2008	Payroll Liability&ClearingAcct	378.74
				Total for Payment No.:		378.74

Payment No: 641691

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	U.S. BANK	00467837	03/22/20-04/04/20	BIWKLY PAYROLL DED PARS B2008	Fringe Benefits	16,981.15
				Total for Payment No.:		16,981.15

Payment No: 641692

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	US TREASURY	00467836	03/22/20-04/04/20ND	WAGE ATTACHMENT B2008	Payroll Liability&ClearingAcct	34.04
				Total for Payment No.:		34.04

Payment No: 641693

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	US TREASURY	00467838	03/22/20-04/04/20JO	WAGE ATTACHMENT B2008	Payroll Liability&ClearingAcct	50.00
				Total for Payment No.:		50.00

Payment No: 641694

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CA DEPT OF TOXIC SUBSTANCE CNTRL	00467039	19SM3644	SC GATEWAY OCT-DEC2019	Public Buildings	137.32
				Total for Payment No.:		137.32

Payment No: 641695

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CA DEPT OF TOXIC SUBSTANCE CNTRL	00467040	19SM3613	SC POLICE STATION OCT-DEC2019	Public Buildings	137.32

Total for Payment No.: 137.32

Payment No: 641696

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CSAC EXCESS INSURANCE	00467827	20401109	EAP FOR APR-JUN 2020	Payroll Liability&ClearingAcct	10,526.36
Total for Payment No.:						10,526.36

Payment No: 641697

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	DIVISION OF THE STATE ARCHITECT	00467865	13921APR2020	PORTION OF \$4 CASP FEE AB1379	CASp Certification & Training	1,066.00
Total for Payment No.:						1,066.00

Payment No: 641698

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	METLIFE INDIVIDUAL LONG TERM	00467829	19647956 APR2020	BIWEEKLY PR METLIFE LONG TERM	Payroll Liability&ClearingAcct	580.55
Total for Payment No.:						580.55

Payment No: 641699

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SPECTRA US LLC	00467246	6116	TRANSITION EXPENSES	Convention Center Enterprise F	23,071.00
Total for Payment No.:						23,071.00

Payment No: 641700

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ACTIVEWAYZ ENGINEERING INC	00467076	2019-006-04	DESIGN PROFESSIONAL SERVICE AG	Streets And Highways	8,272.50
Total for Payment No.:						8,272.50

Payment No: 641701

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ALLIED AUTO STORES	00466411	974427B	PARTS-V#2830	Fleet Operation Fund	59.36
04/10/2020	ALLIED AUTO STORES	00466411	974427B	PARTS-STOCK	Fleet Operation Fund	120.35
Total for Payment No.:						179.71

Payment No: 641702

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ALLIED UNIVERSAL SECURITY SVCS	00467532	9891473	FY 2019-20 SECURITY SERVICES F	Convention Cnt Maintenance Dis	12,231.68
Total for Payment No.:						12,231.68

Payment No: 641703

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ALSCO SAN JOSE	00466829	LSJO1215526	LINEN SERVICE - ST. 10	General Fund	193.63
Total for Payment No.:						193.63

Payment No: 641704

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ALTEC INDUSTRIES INC	00467070	11364138	PARTS- V#3204	Fleet Operation Fund	50.22
Total for Payment No.:						50.22

Payment No: 641705

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	AMERICAN TEXTILE & SUPPLY INC	00467235	103828	RAGS, TERI-CLOTH, STRAIGHT CUT	Electric Utility	1,383.21
04/10/2020	AMERICAN TEXTILE & SUPPLY INC	00467235	103828	RAGS, BLUE CREPED SONTARA, APP	Electric Utility	0.00
04/10/2020	AMERICAN TEXTILE & SUPPLY INC	00467235	103828	EXAM GLOVES,XL, POWDERLESS, MI	Water Utility	1,522.18
04/10/2020	AMERICAN TEXTILE & SUPPLY INC	00467235	103828	EXAM GLOVES, LARGE, POWDERLESS	Water Utility	652.37
04/10/2020	AMERICAN TEXTILE & SUPPLY INC	00467235	103828	ATLAS BLUE WIPES	Electric Utility	566.80

04/10/2020	AMERICAN TEXTILE & SUPPLY INC	00467241	104393	EXAM GLOVES,XL, POWDERLESS, MI	Water Utility	1,304.73
04/10/2020	AMERICAN TEXTILE & SUPPLY INC	00467241	104393	EXAM GLOVES, LARGE, POWDERLESS	Water Utility	869.82
04/10/2020	AMERICAN TEXTILE & SUPPLY INC	00467729	104278	RAGS, TERI-CLOTH, STRAIGHT CUT	Electric Utility	1,383.21
Total for Payment No.:						7,682.32

Payment No: 641706

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ANDERSON CARPET & LINOLEUM SALS	00466552	391363	STREET CARPET	Public Buildings	2,101.00
Total for Payment No.:						2,101.00

Payment No: 641707

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ARAMARK UNIFORM SERVICES	00466671	000760713143	CLEANING SVC/SHOP TOWELS DVR	Electric Utility	400.90
04/10/2020	ARAMARK UNIFORM SERVICES	00466992	760735407	CLEANING SVC/SHOP TOWELS DVR	Electric Utility	400.90
04/10/2020	ARAMARK UNIFORM SERVICES	00467159	760724220	CLEANING SVC/SHOP TOWELS DVR	Electric Utility	400.90
04/10/2020	ARAMARK UNIFORM SERVICES	00467559	000760745819	CLEANING SVC/SHOP TOWELS DVR	Electric Utility	406.76
Total for Payment No.:						1,609.46

Payment No: 641708

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ARROW FENCING	00467122	80362	CONTRACT FOR THE STREET CORPOR	Public Buildings	189,000.00
04/10/2020	ARROW FENCING	00467122	80362	RETENTION	Public Buildings	-9,450.00
Total for Payment No.:						179,550.00

Payment No: 641709

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	AT&T CALNET	00466672	000014500112	BN9391023689 2/20/20-3/19/20	Electric Utility	197.75
Total for Payment No.:						197.75

Payment No: 641710

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	AT&T CALNET	00466991	000014514222	BAN: 9391015175 2/25-3/24/20	Information Technology Service	101.60
04/10/2020	AT&T CALNET	00466991	000014514222	BAN: 9391015175 2/25-3/24/20	Electric Utility	7,676.77
Total for Payment No.:						7,778.37

Payment No: 641711

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	AT&T CALNET	00467321	000014548969	STO WAN CKTS 03/01/20-03/31/20	Electric Utility	1,159.36
Total for Payment No.:						1,159.36

Payment No: 641712

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	AT&T CALNET	00467685	000014500065	Circuit 9391023685	Information Technology Service	33.47
04/10/2020	AT&T CALNET	00467686	000014500107	Circuit 9391023687	Information Technology Service	66.08
04/10/2020	AT&T CALNET	00467687	000014520508	Engr 9391023694	Information Technology Service	21.04
04/10/2020	AT&T CALNET	00467688	000014514286	Comm 9391023695	Information Technology Service	6,207.47
04/10/2020	AT&T CALNET	00467689	000014515138	Gen 9391054149	Information Technology Service	55.62
04/10/2020	AT&T CALNET	00467690	000014514273	BM9391023697	Information Technology Service	206.95
04/10/2020	AT&T CALNET	00467691	000014514304	CA 9391023698	Information Technology Service	38.80
04/10/2020	AT&T CALNET	00467692	000014514280	CC 9391023699	Information Technology Service	59.83
04/10/2020	AT&T CALNET	00467693	000014514290	CM 9391023700	Information Technology Service	19.38
04/10/2020	AT&T CALNET	00467693	000014514290	David's Restaurant 986-1006	General Fund	42.11
04/10/2020	AT&T CALNET	00467694	000014514276	FIN 9391023701	Information Technology Service	198.93

04/10/2020	AT&T CALNET	00467695	000014514279	PLAN 9391023702	Information Technology Service	224.93
04/10/2020	AT&T CALNET	00467695	000014514279	Berryessa260-1826 Alarm line	General Fund	59.82
04/10/2020	AT&T CALNET	00467696	000014514284	LIB9391023703	Information Technology Service	205.46
04/10/2020	AT&T CALNET	00467697	000014514301	AUTO 9391023704	Information Technology Service	59.81
04/10/2020	AT&T CALNET	00467698	000014514295	ENGR 9391023705	Information Technology Service	123.29
04/10/2020	AT&T CALNET	00467699	000014514292	HR 9391023706	Information Technology Service	21.34
04/10/2020	AT&T CALNET	00467700	000014514285	CEM 9391023707	Cemetery	61.48
04/10/2020	AT&T CALNET	00467701	000014514274	PR 9391023708	Information Technology Service	774.17
04/10/2020	AT&T CALNET	00467702	000014514283	SR CTR 9391023709	Information Technology Service	80.89
04/10/2020	AT&T CALNET	00467703	000014514289	CRC 9391023710	Information Technology Service	42.08
04/10/2020	AT&T CALNET	00467704	000014514278	PD9391023711	Information Technology Service	3,722.54
04/10/2020	AT&T CALNET	00467704	000014514278	PD246-8216/984-5278	General Fund	70.99
04/10/2020	AT&T CALNET	00467705	000014514299	PURCH 9391023712	Information Technology Service	42.08
04/10/2020	AT&T CALNET	00467706	000014514282	Conv. Ctr986-1335 security boo	Convention Cnt Maintenance Dis	27.57
04/10/2020	AT&T CALNET	00467706	000014514282	auto dialer970-8644	Solid Waste Utility-Constructi	27.57
04/10/2020	AT&T CALNET	00467706	000014514282	ST 9391023713	Information Technology Service	220.57
04/10/2020	AT&T CALNET	00467707	000014514277	FD 9391023714	Information Technology Service	810.46
04/10/2020	AT&T CALNET	00467708	000014514275	IT 9391023715	Information Technology Service	411.55
04/10/2020	AT&T CALNET	00467708	000014514275	Water	Water Utility	50.00
04/10/2020	AT&T CALNET	00467709	000014514287	IT (615 & 261 #s) 9391023716	Information Technology Service	442.22
04/10/2020	AT&T CALNET	00467709	000014514287	Water	Water Utility	192.36
04/10/2020	AT&T CALNET	00467709	000014514287	Sewer	Sewer Utility	192.37

04/10/2020	AT&T CALNET	00467710	000014514272	ENGR 9391023717	General Fund	315.60
04/10/2020	AT&T CALNET	00467711	000014514293	LIB 9391023718	General Fund	246.01
04/10/2020	AT&T CALNET	00467712	000014514281	PARKS 9391023719	General Fund	213.80
04/10/2020	AT&T CALNET	00467713	000014514288	PD 9391023720	General Fund	42.38
04/10/2020	AT&T CALNET	00467714	000014514298	TAS GAR9391023724	General Fund	652.24
04/10/2020	AT&T CALNET	00467715	000014514269	COMM SRVS9391048040	General Fund	21.04
04/10/2020	AT&T CALNET	00467716	000014515139	CRC 9391054153	Information Technology Service	16.47
04/10/2020	AT&T CALNET	00467717	000014515626	Morse Mansion9391064468	General Fund	42.11
04/10/2020	AT&T CALNET	00467718	000014515652	Police-Alarms9391065446	Information Technology Service	40.43
04/10/2020	AT&T CALNET	00467719	000014456456	Conference 9391060106	Information Technology Service	31.76
Total for Payment No.:						16,435.07

Payment No: 641714

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	AT&T MOBILITY	00466922	828850115X03162020	ADMIN	General Fund	121.60
04/10/2020	AT&T MOBILITY	00466922	828850115X03162020	ADMIN	General Fund	43.23
04/10/2020	AT&T MOBILITY	00466922	828850115X03162020	ADMIN	Information Technology Service	47.42
Total for Payment No.:						212.25

Payment No: 641715

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	AT&T MOBILITY	00466924	828915204X03162020	BI	General Fund	9.00
04/10/2020	AT&T MOBILITY	00466924	828915204X03162020	BI	Information Technology Service	85.23
04/10/2020	AT&T MOBILITY	00466924	828915204X03162020	BI	General Fund	5.00
Total for Payment No.:						99.23

Payment No: 641716

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	AT&T MOBILITY	00466926	287262084337X03162020	BI iPADS	General Government - Other	778.14
Total for Payment No.:						778.14

Payment No: 641717

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	AT&T MOBILITY	00466928	828848268X03162020	BM	General Fund	427.69
Total for Payment No.:						427.69

Payment No: 641718

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	AT&T MOBILITY	00466930	876361352X03162020	DPW	General Fund	368.03
Total for Payment No.:						368.03

Payment No: 641719

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	AT&T MOBILITY	00466931	876361410X03162020	PARKS & REC	Recreation Program Operations	81.48
04/10/2020	AT&T MOBILITY	00466931	876361410X03162020	PARKS & REC	General Fund	40.74
04/10/2020	AT&T MOBILITY	00466931	876361410X03162020	PARKS & REC	General Fund	19.00
04/10/2020	AT&T MOBILITY	00466931	876361410X03162020	PARKS & REC	Information Technology Service	109.53
Total for Payment No.:						250.75

Payment No: 641720

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	AT&T MOBILITY	00466933	287288153081X03162020	POLICE	General Fund	2,066.29
Total for Payment No.:						2,066.29

Payment No: 641721

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	AT&T MOBILITY	00466934	828928594X03162020	STREETS	General Fund	130.00
04/10/2020	AT&T MOBILITY	00466934	828928594X03162020	STREETS	General Fund	91.00
04/10/2020	AT&T MOBILITY	00466934	828928594X03162020	STREETS	General Fund	220.00
04/10/2020	AT&T MOBILITY	00466934	828928594X03162020	STREETS	General Fund	158.66
04/10/2020	AT&T MOBILITY	00466934	828928594X03162020	STREETS	General Fund	200.00
04/10/2020	AT&T MOBILITY	00466934	828928594X03162020	STREETS	General Fund	21.81
04/10/2020	AT&T MOBILITY	00466934	828928594X03162020	STREETS	Solid Waste Utility- Constructi	26.24
Total for Payment No.:						847.71

Payment No: 641722

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	AZCO SUPPLY, INC.	00467131	274737	BOX, POLYMER, N-52, 30INX60INX	Electric Utility	13,407.00
04/10/2020	AZCO SUPPLY, INC.	00467133	274707	LAMP, ST LT, HPS, 250W, 100V,	Electric Utility	1,857.36
04/10/2020	AZCO SUPPLY, INC.	00467133	274707	FREIGHT	Electric Utility	50.00
Total for Payment No.:						15,314.36

Payment No: 641723

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	BABYLON PRINTING	00466117	92212	MARCH SC NEWSLETTER+GUIDELIN	General Fund	1,796.07
04/10/2020	BABYLON PRINTING	00466118	92211	MARCH ATG NEWSLETTER	General Fund	786.60
Total for Payment No.:						2,582.67

Payment No: 641724

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	BAKER SUPPLIES AND REPAIRS	00466759	61518	PARTS- STOCK	Fleet Operation Fund	656.43
Total for Payment No.:						656.43

Payment No: 641725

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	BANK OF NEW YORK MELLON	00466536	252-2273326	ELEC REV REF BONDS 2011A 18-19	Electric Utility-Debt Services	1,940.19
04/10/2020	BANK OF NEW YORK MELLON	00466536	252-2273326	ELEC REV REF BONDS 2011A 18-19	Electric Utility-Debt Services	159.81
Total for Payment No.:						2,100.00

Payment No: 641726

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	BASLER ELECTRIC	00467174	2682644	PN# ICRM-7, INRUSH CURRENT RED	Electric Utility	296.47
04/10/2020	BASLER ELECTRIC	00467174	2682644	DECS -150, DIGITAL EXCITATION	Electric Utility	4,659.84
Total for Payment No.:						4,956.31

Payment No: 641727

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	BATEMAN SENIOR MEALS	00467117	INV4650001744	BATEMAN MEALS FY 19-20	Park and Rec Opr GrantTst Fund	1,309.44
Total for Payment No.:						1,309.44

Payment No: 641728

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	BAY AREA TREE SPECIALISTS	00467030	020825	AREA TRIMS FRDERICK STREET	General Fund	30,530.00
Total for Payment No.:						30,530.00

Payment No: 641729

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	BAYSCAPE LANDSCAPE MANAGEMENT	00467332	18020	LANDSCAPING SERVICES FOR VARIO	Water Utility Construction	1,545.00
Total for Payment No.:						1,545.00

Payment No: 641730

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	BENCHMARK	00467053	E20-606	ASBESTOS/LEAD INSP/RPT-GANDHI	H.U.D Capital Projects	729.50
Total for Payment No.:						729.50

Payment No: 641731

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	BLACK & VEATCH CORP	00467066	6705721	SEWER UTILITY RATE/SDC STUDY	Water Utility Construction	5,760.00
Total for Payment No.:						5,760.00

Payment No: 641732

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	BRIGHTVIEW LANDSCAPE SERVICES, INC.	00467533	6781551	ADDITIONAL SERVICES - CONTINGEN	Convention Cnt Maintenance Dis	884.00
04/10/2020	BRIGHTVIEW LANDSCAPE SERVICES, INC.	00467534	6744717	ADDITIONAL SERVICES - CONTINGEN	Convention Cnt Maintenance Dis	395.00
Total for Payment No.:						1,279.00

Payment No: 641733

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	BY GEORGE CONSTRUCTION	00466634	DULL-1	90%DONE+80%CO - DULL	H.U.D Capital Projects	26,946.28
04/10/2020	BY GEORGE CONSTRUCTION	00466634	DULL-1	DULL - 10412	H.U.D Capital Projects	26,946.28
04/10/2020	BY GEORGE CONSTRUCTION	00466634	DULL-1	DULL - 10412	H.U.D Capital Projects	-26,946.28
Total for Payment No.:						26,946.28

Payment No: 641734

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/10/2020	CA DEPT OF FORESTRY	00467185	FFS0602	SERVICE 2.5.20-2.6.20	General Fund	148.00
04/10/2020	CA DEPT OF FORESTRY	00467186	FADO1A0471	SERVICE 1.6.20-1.10.20	General Fund	648.00
04/10/2020	CA DEPT OF FORESTRY	00467187	FFS0584	SERVICE 12.18.19-12.19.19	General Fund	288.00
04/10/2020	CA DEPT OF FORESTRY	00467188	CO2A0159	SERVICE 8.19.19-8.23.19	General Fund	1,688.00
04/10/2020	CA DEPT OF FORESTRY	00467189	FADO1B0263	SERVICE 1.13.20-1.17.20	General Fund	728.00
				Total for Payment No.:		3,500.00

Payment No: 641735

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CA DEPT OF INDUSTRIAL RELATIONS	00466559	E1725975SJ	SCCC ELEVATOR	Convention Cnt Maintenance Dis	225.00
04/10/2020	CA DEPT OF INDUSTRIAL RELATIONS	00466560	E1725976SJ	SCCC ELEVATOR	Convention Cnt Maintenance Dis	225.00
				Total for Payment No.:		450.00

Payment No: 641736

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CA DEPT OF TRANSPORTATION	00467041	SL200011	TS LIGHTNG&MNTNC JUL-SEP2019	General Fund	10,140.81
04/10/2020	CA DEPT OF TRANSPORTATION	00467042	SL200313	TS LIGHTNG&MNTNCE OCT-DEC2019	General Fund	7,745.63
				Total for Payment No.:		17,886.44

Payment No: 641737

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CDW-GOVERNMENT INC	00467094	XBM6096	NETMOTION MOBIL UNIV+POLICY+NA	General Government - Other	4,328.80
04/10/2020	CDW-GOVERNMENT INC	00467094	XBM6096	NETMOTION MOBILITY PREM MNT 3Y	General Government - Other	3,638.73
				Total for Payment No.:		7,967.53

Payment No: 641738

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/10/2020	CENTURY MECHANICAL & PLUMBING	00466635	1092-721	LEAKY TUB REPAIR - ROSAS	H.U.D Capital Projects	400.00
04/10/2020	CENTURY MECHANICAL & PLUMBING	00466635	1092-721	ROSAS - 10566	H.U.D Capital Projects	400.00
04/10/2020	CENTURY MECHANICAL & PLUMBING	00466635	1092-721	ROSAS - 10566	H.U.D Capital Projects	-400.00
				Total for Payment No.:		400.00

Payment No: 641739

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CHARLES ELECTRIC	00467333	1127	AS NEEDED ELECTRICAL SUPPORT F	Water Utility	975.00
04/10/2020	CHARLES ELECTRIC	00467334	1131	AS NEEDED ELECTRICAL SUPPORT F	Water Utility	325.00
04/10/2020	CHARLES ELECTRIC	00467334	1131	AS NEEDED ELECTRICAL SUPPORT F	Storm Drain	650.00
04/10/2020	CHARLES ELECTRIC	00467356	1132	AS NEEDED ELECTRICAL SUPPORT F	Storm Drain	1,040.00
04/10/2020	CHARLES ELECTRIC	00467734	1133	AS NEEDED ELECTRICAL SUPPORT F	Water Utility	9,464.71
				Total for Payment No.:		12,454.71

Payment No: 641740

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CHRISTOPHER WILHITE	00467566	33829MAR2020	Orchestra Mary Poppins	General Fund	45.00
				Total for Payment No.:		45.00

Payment No: 641741

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CIRCLEPOINT	00467099	2002055	As-needed consulting services	General Fund	5,471.96
				Total for Payment No.:		5,471.96

Payment No: 641742

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CLEARBLU ENVIROMENTAL	00466834	22666	PARTS & MATERIALS WASH RACK	Fleet Operation Fund	233.62

04/10/2020	CLEARBLU ENVIROMENTAL	00466834	22666	10% DISCOUNT SA PARTS	Fleet Operation Fund	-27.44
04/10/2020	CLEARBLU ENVIROMENTAL	00466834	22666	PREVENTIVE MAINT AGMT WASH RAC	Fleet Operation Fund	658.15
04/10/2020	CLEARBLU ENVIROMENTAL	00466834	22666	LABOR WASH RACK	Fleet Operation Fund	153.06
04/10/2020	CLEARBLU ENVIROMENTAL	00466834	22666	SA PARTS WASH RACK	Fleet Operation Fund	274.43
Total for Payment No.:						1,291.82

Payment No: 641743

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CLOUDBURST CONSULTING GROUP, INC.	00467363	3664	CLOUDBURST CONSULTING GROUP, I	City Affordable Housing	513.00
Total for Payment No.:						513.00

Payment No: 641744

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CONLEFF PLUMBING SUPPLY CO	00466425	191990	CHICAGO	General Fund	83.13
Total for Payment No.:						83.13

Payment No: 641745

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CONSOLIDATED ENGINEERING	00467360	172932	CHANGE ORDER #1 ADD FUNDS	Parks And Recreation	1,289.40
Total for Payment No.:						1,289.40

Payment No: 641746

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CONSOLIDATED PARTS INC	00467371	5060478	WELL UPGRADE SWITCH, RELAY BLK	Water Utility	721.59
Total for Payment No.:						721.59

Payment No: 641747

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/10/2020	CONSUMERS' CHECKBOOK	00467324	SFB1054862Q2020	1241 AD DB	General Fund	475.00
Total for Payment No.:						475.00

Payment No: 641748

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CONTRACTOR COMPLIANCE AND MONITORING	00466568	12470	LABOR COMPLIANCE SVC JAN20 P&R	Parks And Recreation	90.00
04/10/2020	CONTRACTOR COMPLIANCE AND MONITORING	00466568	12470	LABOR COMPLIANCE SVC JAN20 PUR	General Fund	112.50
Total for Payment No.:						202.50

Payment No: 641749

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CORINTHIAN INTERNATIONAL PARKING SERVICE	00466121	14870	BEACH BLANKET BABYLON 11/24/19	General Fund	1,250.00
Total for Payment No.:						1,250.00

Payment No: 641750

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CRESCO EQUIPMENT RENTALS	00467260	5137609-0001	PROPANE	Electric Utility	71.05
Total for Payment No.:						71.05

Payment No: 641751

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CRIME SCENE CLEANERS INC	00467184	76855	VEHICLE 3477	General Fund	70.00
Total for Payment No.:						70.00

Payment No: 641752

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CSC COMMUNICATION CENTER	00467192	2109m	Comm Console Cleaning	General Fund	3,600.00

SPECIALISTS

Total for Payment No.: 3,600.00

Payment No: 641753

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	CSG CONSULTANTS INC	00467079	29572	AGREEMENT FOR PRUNERIDGE-LAWRE	Streets And Highways	8,362.50
Total for Payment No.:						8,362.50

Payment No: 641754

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	D & M POLYGRAPH	00467226	24084MAR2020	New Hires Polygraph	General Fund	900.00
Total for Payment No.:						900.00

Payment No: 641755

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	D&M TRAFFIC SERVICES	00466494	70417	2 PERSON TRAFFIC OT	Electric Utility	720.00
04/10/2020	D&M TRAFFIC SERVICES	00466494	70417	2 PERSON TRAFFIC 8HR	Electric Utility	1,425.00
04/10/2020	D&M TRAFFIC SERVICES	00466619	70592	2 PERSON TRAFFIC 8HR 3/10/20	Electric Utility	1,425.00
04/10/2020	D&M TRAFFIC SERVICES	00467170	70700	2 PERSON TRAFFIC 8HR 3/17/20	Electric Utility Construction	1,425.00
04/10/2020	D&M TRAFFIC SERVICES	00467170	70700	2 PERSON TRAFFIC OT 3/17/20	Electric Utility Construction	630.00
04/10/2020	D&M TRAFFIC SERVICES	00467244	70084	PAINT, MARKING, GREEN. AERVOE	Water Utility	58.12
04/10/2020	D&M TRAFFIC SERVICES	00467244	70084	PAINT, MARKING, BLUE. AERVOE #	Water Utility	58.13
04/10/2020	D&M TRAFFIC SERVICES	00467244	70084	PAINT, MARKING, PURPLE. AERVOE	Water Utility	58.13
04/10/2020	D&M TRAFFIC SERVICES	00467244	70084	PAINT, MARKING, WHITE. AERVOE	Water Utility	58.13
04/10/2020	D&M TRAFFIC SERVICES	00467244	70084	PAINT, BLACK MARKING WATER SYS	Water Utility	52.25
Total for Payment No.:						5,909.76

Payment No: 641756

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	DASHER TECHNOLOGIES INC	00467152	351783	ARUBA 3810M 16SFP 2-SLOT SWCH	Electric Utility Construction	13,563.32
04/10/2020	DASHER TECHNOLOGIES INC	00467152	351783	ARUBA X371 12VDC 250W PS PN: J	Electric Utility Construction	1,201.18
04/10/2020	DASHER TECHNOLOGIES INC	00467152	351783	ARUBA 3810M 1QSFP 40GBE MODULE	Electric Utility Construction	5,637.83
04/10/2020	DASHER TECHNOLOGIES INC	00467152	351783	HP 2530-24G SWITCH PN: J9776A	Electric Utility Construction	2,578.07
04/10/2020	DASHER TECHNOLOGIES INC	00467152	351783	HP 2530-24G-PoE SWITCH PN: J97	Electric Utility Construction	3,472.48
04/10/2020	DASHER TECHNOLOGIES INC	00467152	351783	HP 2530-48G SWITCH PN: J9775A	Electric Utility Construction	3,676.79
				Total for Payment No.:		30,129.67

Payment No: 641757

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	DAVEY TREE SURGERY	00466492	914354490	CREDIT TRIMMING PWRLINESJAN20	Electric Utility	-107,507.26
04/10/2020	DAVEY TREE SURGERY	00466492	914354490	CREDIT DUMP FEES JAN20	Electric Utility	-6,630.00
04/10/2020	DAVEY TREE SURGERY	00466493	914354500	NEWRATE TRIMMING PWRLINESJAN20	Electric Utility	168,460.49
04/10/2020	DAVEY TREE SURGERY	00466493	914354500	DUMP FEES JAN20	Electric Utility	6,630.00
				Total for Payment No.:		60,953.23

Payment No: 641758

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	DAVID DUFOUR	00467562	16816MAR2020	Orcvhestra Mary Poppins	General Fund	45.00
				Total for Payment No.:		45.00

Payment No: 641759

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	DELL MARKETING LP	00466910	10377605525	POLICE-TAXABLE	General Fund	1,342.34

04/10/2020	DELL MARKETING LP	00466910	10377605525	HR-TAXABLE	General Fund	1,342.34
04/10/2020	DELL MARKETING LP	00466910	10377605525	STREETS-TAXALBE	General Fund	1,045.44
04/10/2020	DELL MARKETING LP	00466910	10377605525	STREETS-TAXABLE	General Fund	1,045.44
04/10/2020	DELL MARKETING LP	00466910	10377605525	STREETS-TAXABLE	General Fund	1,045.44
04/10/2020	DELL MARKETING LP	00466910	10377605525	CDD-TAXABLE	General Fund	1,045.44
04/10/2020	DELL MARKETING LP	00466910	10377605525	HR-TAXABLE	General Fund	1,342.34
04/10/2020	DELL MARKETING LP	00466910	10377605525	DPW-TAXABLE	General Fund	1,045.44
04/10/2020	DELL MARKETING LP	00466910	10377605525	WATER-TAXABLE	Water Utility	522.71
04/10/2020	DELL MARKETING LP	00466910	10377605525	WATER-TAXABLE	Sewer Utility	522.72
04/10/2020	DELL MARKETING LP	00466910	10377605525	POLICE-TAXABLE	General Fund	1,342.34
04/10/2020	DELL MARKETING LP	00466910	10377605525	WATER/SEWER-TAXABLE	Sewer Utility	1,045.44
04/10/2020	DELL MARKETING LP	00466910	10377605525	POLICE-TAXABLE	General Fund	1,246.99
04/10/2020	DELL MARKETING LP	00466910	10377605525	POLICE-NON TAXABLE	General Fund	335.26
04/10/2020	DELL MARKETING LP	00466910	10377605525	HR-NON TAXABLE	General Fund	335.26
04/10/2020	DELL MARKETING LP	00466910	10377605525	HR-NON TAXABLE	General Fund	335.26
04/10/2020	DELL MARKETING LP	00466910	10377605525	POLICE-TAXABLE	General Fund	184.13
04/10/2020	DELL MARKETING LP	00466910	10377605525	POLICE-TAXABLE	General Fund	368.28
04/10/2020	DELL MARKETING LP	00466910	10377605525	DPW-TAXABLE	General Fund	184.13
04/10/2020	DELL MARKETING LP	00466910	10377605525	POLICE-NON TAXABLE	General Fund	335.26
04/10/2020	DELL MARKETING LP	00466910	10377605525	IT STOCK-TAXABLE	General Government - Other	3,595.44
04/10/2020	DELL MARKETING LP	00466910	10377605525	IT-NON TAXABLE	General Government - Other	3,687.86
04/10/2020	DELL MARKETING LP	00466912	10370417858	FINANCE-TAXABLE	S.C.Stadium Authority Ops	280.58
04/10/2020	DELL MARKETING LP	00466912	10370417858	WATER-TAXABLE	Water Utility	140.28
04/10/2020	DELL MARKETING LP	00466912	10370417858	WATER-TAXABLE	Sewer Utility	140.29
04/10/2020	DELL MARKETING LP	00466912	10370417858	FIRE-TAXABLE	General Fund	280.58
04/10/2020	DELL MARKETING LP	00466912	10370417858	HR-TAXABLE	General Fund	280.58
04/10/2020	DELL MARKETING LP	00466912	10370417858	POLICE-TAXABLE	General Fund	561.15
04/10/2020	DELL MARKETING LP	00466912	10370417858	IT STOCK-TAXABLE	General Government - Other	3,184.25

04/10/2020	DELL MARKETING LP	00466912	10370417858	IT STOCK-NON TAXABLE	General Government - Other	16.80
04/10/2020	DELL MARKETING LP	00466912	10370417858	FINANCE-TAXABLE	General Fund	280.58
				Total for Payment No.:		28,460.39

Payment No: 641760

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	DELTAWRX LLC	00467227	993	NIBRS Consulting 7/19 -11/19	Police Operating Grant Fund	1,599.00
04/10/2020	DELTAWRX LLC	00467228	994	NIBRS Oct 19 - Dec 19	Police Operating Grant Fund	996.00
				Total for Payment No.:		2,595.00

Payment No: 641761

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	DOWNTOWN FORD SALES	00467731	314285	2020 FORD F1540 4X4 REG CAB PI	Vehicle Replacement Fund	25,916.93
04/10/2020	DOWNTOWN FORD SALES	00467731	314285	LONGBED	Vehicle Replacement Fund	440.36
04/10/2020	DOWNTOWN FORD SALES	00467731	314285	POWER GROUP	Vehicle Replacement Fund	1,291.65
04/10/2020	DOWNTOWN FORD SALES	00467731	314285	CAB STEPS	Vehicle Replacement Fund	485.05
04/10/2020	DOWNTOWN FORD SALES	00467731	314285	SPRAY IN BELDINER	Vehicle Replacement Fund	648.55
04/10/2020	DOWNTOWN FORD SALES	00467731	314285	DOC FEE	Vehicle Replacement Fund	92.65
04/10/2020	DOWNTOWN FORD SALES	00467731	314285	CA TIRE TAX	Vehicle Replacement Fund	8.75
04/10/2020	DOWNTOWN FORD SALES	00467731	314285	DELIVERY	Vehicle Replacement Fund	300.00
04/10/2020	DOWNTOWN FORD SALES	00467731	314285	DISCOUNT FOR EARLY PYMNT	Vehicle Replacement Fund	-545.00
				Total for Payment No.:		28,638.94

Payment No: 641762

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	DP NICOLI INC	00466613	IR213940	EQUIPMENT RENTAL-STEEL PLATES	Water Utility Construction	1,111.39
04/10/2020	DP NICOLI INC	00466613	IR213940	ENVIRONMENTAL FEE-EQUIP RENTAL	Water Utility Construction	11.11
Total for Payment No.:						1,122.50

Payment No: 641763

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	DUNN-EDWARDS CORP	00466954	2011159543	EVERSHIELD	General Fund	53.43
04/10/2020	DUNN-EDWARDS CORP	00466955	2011159615	PLASTIC BUCKET	General Fund	46.25
04/10/2020	DUNN-EDWARDS CORP	00466956	2011159612	HVY DTY PLASTIC	General Fund	495.49
04/10/2020	DUNN-EDWARDS CORP	00466957	2011159605	D-E HD FOAM	General Fund	37.61
Total for Payment No.:						632.78

Payment No: 641764

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	DURHAM CO	00467134	DC 20107786	COVER, METERING, TEST SWITCH.	Electric Utility	327.58
Total for Payment No.:						327.58

Payment No: 641765

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ED JONES CO INC	00466545	45054	NewHire Badges	General Fund	3,690.53
04/10/2020	ED JONES CO INC	00466545	45054	Badges	General Fund	1,663.48
04/10/2020	ED JONES CO INC	00466546	45272	Cap Pieces New Hires	General Fund	957.85
Total for Payment No.:						6,311.86

Payment No: 641766

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/10/2020	EDELMAN CORP	00467105	5527	LABOR	General Fund	245.00
04/10/2020	EDELMAN CORP	00467105	5527	BATTERY	General Fund	27.47
04/10/2020	EDELMAN CORP	00467106	5530	MAINTENANCE	General Fund	4,383.00
				Total for Payment No.:		4,655.47

Payment No: 641767

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	EJ PIRES TRUCKING INC	00467736	96617	TRUCKING AND HAULING SERVICES-	Water Utility	332.35
04/10/2020	EJ PIRES TRUCKING INC	00467736	96617	TRUCKING & HAULING SERVICES -	Sewer Utility	58.65
04/10/2020	EJ PIRES TRUCKING INC	00467738	96582	TRUCKING AND HAULING SERVICES-	Water Utility	2,609.93
04/10/2020	EJ PIRES TRUCKING INC	00467738	96582	TRUCKING & HAULING SERVICES -	Sewer Utility	460.57
				Total for Payment No.:		3,461.50

Payment No: 641768

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ELECTRICAL MAINTENANCE	00467223	20-4701	LABOR	Electric Utility	23,494.57
04/10/2020	ELECTRICAL MAINTENANCE	00467223	20-4701	MATERIALS	Electric Utility	321.75
				Total for Payment No.:		23,816.32

Payment No: 641769

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ELEMENT CRITICAL	00467255	3640	FIBER PATHWAY INNERDUCTS MAY20	Electric Utility	500.00
				Total for Payment No.:		500.00

Payment No: 641770

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ELITE RECYCLING SERVICES, LLC	00466509	031120	DUMP PICK UP LOGISTICS	Water Utility Construction	700.00
				Total for Payment No.:		700.00

Payment No: 641771

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ENVIRONMENTAL SYSTEMS CORP	00467861	009562	1 YEAR DASPROTECT FORTESS SUPP	Electric Utility	17,500.00
				Total for Payment No.:		17,500.00

Payment No: 641772

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	EQUINIX INC	00467375	100210221133	SANTA CLARA IBX - SV2 (FIBER)	Electric Utility	13,865.34
				Total for Payment No.:		13,865.34

Payment No: 641773

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	EZ CUT PRODUCTS	00466614	0176258-IN	PARTS & SUPPLIES	Sewer Utility	20.71
				Total for Payment No.:		20.71

Payment No: 641774

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	FARMER BROTHERS COFFEE	00466543	69923067	SRNUT	Park and Rec Opr GrantTst Fund	363.40
				Total for Payment No.:		363.40

Payment No: 641775

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	FAST UNDERCAR SANTA CLARA	00466762	6894	PARTS- STOCK	Fleet Operation Fund	1,548.93
04/10/2020	FAST UNDERCAR SANTA CLARA	00466762	6894	BATTERY FEE	Fleet Operation Fund	13.00
04/10/2020	FAST UNDERCAR SANTA CLARA	00466763	8783	PARTS- V#3157	Fleet Operation Fund	159.01
04/10/2020	FAST UNDERCAR SANTA CLARA	00466764	8888	PARTS- V#3157	Fleet Operation Fund	425.41
04/10/2020	FAST UNDERCAR SANTA CLARA	00466765	9682	PARTS- V#2507	Fleet Operation Fund	159.03
04/10/2020	FAST UNDERCAR SANTA CLARA	00466766	9685	PARTS- V#2507	Fleet Operation Fund	11.78

04/10/2020	FAST UNDERCAR SANTA CLARA	00466767	10305	CA BATTERY FEE	Fleet Operation Fund	6.00
04/10/2020	FAST UNDERCAR SANTA CLARA	00466767	10305	PARTS- STOCK	Fleet Operation Fund	710.07
04/10/2020	FAST UNDERCAR SANTA CLARA	00466769	10657	PARTS- V#3194	Fleet Operation Fund	213.15
04/10/2020	FAST UNDERCAR SANTA CLARA	00467073	8916	PARTS- V#2872	Fleet Operation Fund	437.17
				Total for Payment No.:		3,683.55

Payment No: 641776

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	FASTER ASSET SOLUTIONS	00467814	19531	505 Optional Graphics Module f	Fleet Operation Fund	5,191.00
04/10/2020	FASTER ASSET SOLUTIONS	00467814	19531	Annual Support Increase	Fleet Operation Fund	519.00
				Total for Payment No.:		5,710.00

Payment No: 641777

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	FEDERAL ENERGY REGULATORY COMM	00467162	L20227-00	FERC ADMIN CHRGS FY20 SG 3193	Electric Utility	72.90
				Total for Payment No.:		72.90

Payment No: 641778

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	FEDERAL EXPRESS	00466615	6-957-03035	MISC. RESOURCES SHIPPING	Electric Utility	6.92
04/10/2020	FEDERAL EXPRESS	00466722	6-949-81390	MISC. SHIPPING SYSTEMS SUPPORT	Electric Utility	8.69
04/10/2020	FEDERAL EXPRESS	00466865	6-957-14959	MISC. SHIPPING DVR	Electric Utility	6.92
04/10/2020	FEDERAL EXPRESS	00466866	6-962-95492	MISC. RESOURCES SHIPPING	Electric Utility	6.92
04/10/2020	FEDERAL EXPRESS	00466866	6-962-95492	MISC. SHIPPING DVR	Electric Utility	13.84
				Total for Payment No.:		43.29

Payment No: 641779

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	FEDEX FREIGHT INC	00466867	777909999013	MISC SHIPPING DVR ROTOJET	Electric Utility	279.77

04/10/2020	FEDEX FREIGHT INC	00466868	777917996126	MISC SHIPPING DVR NORCAL BATT	Electric Utility	104.56
Total for Payment No.:						384.33

Payment No: 641780

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	FERNANDO CASTRO	00466423	0170	LABOR- V#3299 WO#126614	Fleet Operation Fund	1,957.47
04/10/2020	FERNANDO CASTRO	00466423	0170	PARTS-V#3299 WO# 126614	Fleet Operation Fund	928.44
Total for Payment No.:						2,885.91

Payment No: 641781

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	FIRSTTWO, INC	00466686	1257	First Two Full Agency License	General Fund	4,800.00
Total for Payment No.:						4,800.00

Payment No: 641782

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	FITCH RATINGS	00466891	7119061706	RELATIONSHIP FEE APR20-MAR21	Electric Utility	5,000.00
Total for Payment No.:						5,000.00

Payment No: 641783

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	FLEETPRIDE, INC.	00466838	47748136	PARTS SUBLET V2950 WO 126797	Fleet Operation Fund	1,137.08
04/10/2020	FLEETPRIDE, INC.	00466838	47748136	LABOR	Fleet Operation Fund	96.00
Total for Payment No.:						1,233.08

Payment No: 641784

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	FLORES ELECTRICAL	00466636	20-001	JUNCTON BOX+OUTLTS&LGHT-PINNEY	H.U.D Capital Projects	2,130.00

Total for Payment No.: 2,130.00

Payment No: 641785

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	FOLSOM LAKE FORD	00467181	FL9892	WHITE 2020 UTILITY INTERCEPTOR	Vehicle Replacement Fund	44,381.73
04/10/2020	FOLSOM LAKE FORD	00467181	FL9892	CA TIRE FEE	Vehicle Replacement Fund	8.78
04/10/2020	FOLSOM LAKE FORD	00467181	FL9892	DISCOUNT FOR EARLY PAYMENT	Vehicle Replacement Fund	-545.00
Total for Payment No.:						43,845.51

Payment No: 641786

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	GAMETIME	00466958	PJI-0133406	PLAYGROUND EQUIPMENT	General Fund	6,117.11
Total for Payment No.:						6,117.11

Payment No: 641787

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	GENE BURDETTE	00466629	33843MAR2020	Building Standards	Deposit Funds.	1.00
04/10/2020	GENE BURDETTE	00466629	33843MAR2020	Seismic	Deposit Funds.	0.98
04/10/2020	GENE BURDETTE	00466629	33843MAR2020	Overtime Plan Check Bldg	General Fund	36.30
04/10/2020	GENE BURDETTE	00466629	33843MAR2020	Building Permit BLD2020-57794	General Fund	281.39
04/10/2020	GENE BURDETTE	00466629	33843MAR2020	Tech Fee - PC BDIV & Permit	General Fund	7.20
Total for Payment No.:						326.87

Payment No: 641788

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	GENEVIEVE ALTWER LMFT	00466141	35	BEHAVIORAL HEALTH - #105	General Fund	160.00
04/10/2020	GENEVIEVE ALTWER LMFT	00466827	40	COUNSELING SERVICES CLIENT 105	General Fund	160.00

Total for Payment No.: 320.00

Payment No: 641789

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	GLOBAL RENTAL CO	00466497	3456868	2019 INTL 4300 3/10/20-4/06/20	Electric Utility	3,706.00
04/10/2020	GLOBAL RENTAL CO	00467164	3436869	RENT FREIGHTLINER M2-106 JAN20	Electric Utility	3,706.00
04/10/2020	GLOBAL RENTAL CO	00467169	3461560	2019 FORD F550 APR20	Electric Utility Construction	2,725.00
Total for Payment No.:						10,137.00

Payment No: 641790

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	GOLDEN GATE TRUCK CENTER	00466839	R005091205:01	LABOR SUBLET V2822 WO 126603	Fleet Operation Fund	178.00
04/10/2020	GOLDEN GATE TRUCK CENTER	00466839	R005091205:01	NONTAX MISC CHGS V2822	Fleet Operation Fund	320.00
04/10/2020	GOLDEN GATE TRUCK CENTER	00466839	R005091205:01	SUBLET V2822 WO 126603	Fleet Operation Fund	5,664.59
04/10/2020	GOLDEN GATE TRUCK CENTER	00466839	R005091205:01	MISC SUPPLIES V2822 WO 126603	Fleet Operation Fund	19.44
Total for Payment No.:						6,182.03

Payment No: 641791

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	GRAYBAR	00467215	9314970222	PIPXL70TN/D10DPCT LAMP AND FIX	Street Lighting	1,783.24
Total for Payment No.:						1,783.24

Payment No: 641792

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	GROUNDWELL LANDSCAPE DESIGN	00467548	031020	AGREEMENT FOR MAGICAL BRIDGE A	Parks And Recreation	42,605.00
Total for Payment No.:						42,605.00

Payment No: 641793

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	HANSON BRIDGETT LLP	00467740	1259910	CHANGE ORDER #2: ADDITIONAL ENC	Special Liability Insurance	2,207.55
04/10/2020	HANSON BRIDGETT LLP	00467742	1256941	CHANGE ORDER #2: ADDITIONAL ENC	Special Liability Insurance	2,353.15
04/10/2020	HANSON BRIDGETT LLP	00467744	1259913	LEGAL SERVICES	Special Liability Insurance	1,035.00
04/10/2020	HANSON BRIDGETT LLP	00467745	1256943	LEGAL SERVICES	Special Liability Insurance	212.72
04/10/2020	HANSON BRIDGETT LLP	00467746	1259915	LEGAL SERVICES	Special Liability Insurance	10,268.10
04/10/2020	HANSON BRIDGETT LLP	00467747	1256946	LEGAL SERVICES	Special Liability Insurance	2,847.15
				Total for Payment No.:		18,923.67

Payment No: 641794

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	HEALTHINVEST HRA	00467551	32307APR2020	VENDOR REPLACING EXISTING VEBA	General Fund	2,500.00
				Total for Payment No.:		2,500.00

Payment No: 641795

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	HEART OF THE VALLEY	00467862	1005	HEART OF THE VALLEY, SERVICES	H.U.D Capital Projects	1,539.89
04/10/2020	HEART OF THE VALLEY	00467862	1005	HEART OF THE VALLEY, SERVICES	H.U.D Capital Projects	960.11
				Total for Payment No.:		2,500.00

Payment No: 641796

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	HELENE ROTHSCHILD	00466828	FD100-4	COUNSELING SERVICE CLIENT#100	General Fund	160.00
				Total for Payment No.:		160.00

Payment No: 641797

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	HOME DEPOT USA	00466723	539925800	KITCHEN TWL 2PLY	Electric Utility	57.64
04/10/2020	HOME DEPOT USA	00466723	539925800	SCOTT MULTIFOLD TOWEL 1PLY	Electric Utility	57.81
04/10/2020	HOME DEPOT USA	00466723	539925800	SCOTT 2PLY TOILET TIS	Electric Utility	107.46
04/10/2020	HOME DEPOT USA	00466963	539907063	GYM WIPES	General Fund	819.64
04/10/2020	HOME DEPOT USA	00466964	539907055	PURELL	General Fund	774.21
04/10/2020	HOME DEPOT USA	00467020	540444395	JANITORIAL SUPPLIES	General Fund	260.48
04/10/2020	HOME DEPOT USA	00467021	540444403	JANITORIAL SUPPLIES	General Fund	360.94
04/10/2020	HOME DEPOT USA	00467022	540713559	JANITORIAL SUPPLIES	General Fund	22.37
04/10/2020	HOME DEPOT USA	00467023	540788916	JANITORIAL SUPPLIES	General Fund	763.35
04/10/2020	HOME DEPOT USA	00467024	540788924	JANITORIAL SUPPLIES	General Fund	1,064.45
04/10/2020	HOME DEPOT USA	00467025	541291175	JANITORIAL SUPPLIES	General Fund	-97.24
04/10/2020	HOME DEPOT USA	00467026	541630141	JANITORIAL SUPPLIES	General Fund	710.24
04/10/2020	HOME DEPOT USA	00467103	538645821	FACILITIES SUPPLIES	General Fund	582.28
04/10/2020	HOME DEPOT USA	00467104	539099994	FACILITIES SUPPLIES	General Fund	45.52
04/10/2020	HOME DEPOT USA	00467368	543649800	FACILITIES SUPPLIES	General Fund	372.00
				Total for Payment No.:		5,901.15

Payment No: 641798

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	HOUSEKEYS INC	00467149	2020-92-702-JAN2020	HOUSEKEYS Fund 169 FY19/20	Housing Successor	13,000.00
				Total for Payment No.:		13,000.00

Payment No: 641799

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	HUBOI ARCHITECTURAL SVCS AIA	00466556	20825-01	BERMAN	Information Technology Service	2,150.00
				Total for Payment No.:		2,150.00

Payment No: 641800

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	HUGHES NETWORK SYSTEMS LLC	00467173	B1-356505041	METER SVC G2 ENERGY MAR20	Electric Utility	101.94
				Total for Payment No.:		101.94

Payment No: 641801

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	HYDROSCIENCE ENGINEERS INC	00467071	316002008 (REVISED)	AS-NEEDED SERVICES	Water Utility Construction	1,585.00
				Total for Payment No.:		1,585.00

Payment No: 641802

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	IBM CORP	00467167	P460539	WARRANTY REPLACED PART NON RET	Electric Utility	2,801.31
				Total for Payment No.:		2,801.31

Payment No: 641803

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ICE US OTC COMMODITY MARKETS LLC	00466598	0220000868088	ENERGY BROKER COMM FEB20	Electric Utility	5,139.33
				Total for Payment No.:		5,139.33

Payment No: 641804

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	IGUANA DESIGN AND PRINT	00467067	2003052	DETENTION CERT	General Fund	2,056.83
04/10/2020	IGUANA DESIGN AND PRINT	00467068	2003051	VIOLATOR CONTACT CARD	General Fund	978.82
04/10/2020	IGUANA DESIGN AND PRINT	00467069	2003050	SEXUAL ASSAULT	General Fund	304.11
				Total for Payment No.:		3,339.76

Payment No: 641805

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	INDUSTRIAL PLUMBING SUPPLY	00466812	86187	SINK FAUCET - COVID 19	Other City Dept Op Grant Fund	4,424.03
Total for Payment No.:						4,424.03

Payment No: 641806

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	INDUSTRIAL SCIENTIFIC CORP	00466869	2308785	INET SUBSC 2/29/20-3/29/2020	Electric Utility	677.11
04/10/2020	INDUSTRIAL SCIENTIFIC CORP	00467033	2309246	2020 MAR INET MANDATED SAFETY	Sewer Utility	325.43
04/10/2020	INDUSTRIAL SCIENTIFIC CORP	00467033	2309246	2020 MAR INET MANDATED SAFETY	Water Utility	325.43
Total for Payment No.:						1,327.97

Payment No: 641807

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	INSTANT STORAGE SERVICE	00466990	149905	Storage container	General Fund	92.65
Total for Payment No.:						92.65

Payment No: 641808

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	INTELLI-TECH	00466544	85084	Agreement Part 1/2	General Fund	605.00
Total for Payment No.:						605.00

Payment No: 641809

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	IRON MOUNTAIN	00467283	202074114	DATA STORAGE	Information Technology Service	1,729.59
Total for Payment No.:						1,729.59

Payment No: 641810

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ITRON INC	00467172	549825	MV-90 XI TCP-IP SINGLE PC ELEC	Electric Utility Construction	660.02
04/10/2020	ITRON INC	00467172	549825	MV-90 XI BASE SINGLE PC 2020	Electric Utility Construction	0.00
04/10/2020	ITRON INC	00467172	549825	MV-90 XI SINGLE PC 500 METER	Electric Utility Construction	9,678.56
Total for Payment No.:						10,338.58

Payment No: 641811

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	J.W. WOOD CO INC	00467197	R640637	PN# SP*074600 - BODY SEAT: 316	Electric Utility	2,273.81
04/10/2020	J.W. WOOD CO INC	00467197	R640637	PN# SP*074601 - BODY SEAT GASK	Electric Utility	144.17
04/10/2020	J.W. WOOD CO INC	00467197	R640637	PN# SP*074602 - DISC SEAL: 316	Electric Utility	3,121.68
04/10/2020	J.W. WOOD CO INC	00467197	R640637	PN# SP*074603 - DISC SEAL GASK	Electric Utility	67.10
04/10/2020	J.W. WOOD CO INC	00467197	R640637	PN# SP*074604 - END COVER GASK	Electric Utility	10.00
04/10/2020	J.W. WOOD CO INC	00467197	R640637	PN# SP*074605 - GLAND PACKING:	Electric Utility	22.48
04/10/2020	J.W. WOOD CO INC	00467197	R640637	PN# SP*074607 - RETAINING RING	Electric Utility	1,194.73
04/10/2020	J.W. WOOD CO INC	00467198	R641670	PN# SRD991-CDNS6FA - INTELLIGE	Electric Utility	4,528.59
Total for Payment No.:						11,362.56

Payment No: 641812

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	JOHN KENT PEACOCK	00467563	32812MAR2020	Orcvhestra Mary Poppins	General Fund	45.00
Total for Payment No.:						45.00

Payment No: 641813

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	JOHNSTONE SUPPLY	00466813	25-S100627911.001	MENS ROOM FAN	General Fund	90.13
04/10/2020	JOHNSTONE SUPPLY	00466814	25-S100628232.001	CAFETERIA	General Fund	71.89

Total for Payment No.: 162.02

Payment No: 641814

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	JONES COVEY GROUP INCORPORATED	00467326	1918464-1	ANNUAL MONITERING CERT 2020	Electric Utility	2,098.55
04/10/2020	JONES COVEY GROUP INCORPORATED	00467326	1918464-1	ABOVE GROUND STRGE TANK INSPEC	Electric Utility	1,116.75
Total for Payment No.:						3,215.30

Payment No: 641815

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	JONES LANG LASALLE AMERICAS INC	00467555	US002HOT002315	Updated PO with new account st	Convention Center Enterprise F	27,000.00
04/10/2020	JONES LANG LASALLE AMERICAS INC	00467555	US002HOT002315	CHANGE ORDER: ADDITIONAL FUNDS	Convention Center Enterprise F	13,000.00
Total for Payment No.:						40,000.00

Payment No: 641816

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	JOYFUL MELODIES CORP	00467521	18677-18684	CONTRACTOR PAYMENT FOR CLASSES	General Fund	924.00
Total for Payment No.:						924.00

Payment No: 641817

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	JUSTIN FUJIHARA	00467519	18594-18595	CONTRACTOR PAYMENT FOR CLASSES	General Fund	1,083.60
Total for Payment No.:						1,083.60

Payment No: 641818

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	KAREN MURPHY LANSING	00467191	SCPD28	Psych Services	General Fund	2,800.00

Total for Payment No.: 2,800.00

Payment No: 641819

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	KATHERINE SWITKY	00467564	20320MAR2020	Orcvhestra Mary Poppins	General Fund	45.00
Total for Payment No.:						45.00

Payment No: 641820

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	KONE INC	00467123	1157952922	LABOR, MATERIAL, TAXES AND PER	General Fund	31,657.00
Total for Payment No.:						31,657.00

Payment No: 641821

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	KORTICK MANUFACTURING CO	00466513	065469	BOLTS AND WASHERS	Electric Utility	1,470.68
04/10/2020	KORTICK MANUFACTURING CO	00467019	065523	1" HEX NUT	Electric Utility	57.23
Total for Payment No.:						1,527.91

Payment No: 641822

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	LAND TRUST FOR SANTA CLARA VALLEY	00467002	1004	DVR ECOLOGICAL PRESERVE 2020	Electric Utility	40,120.00
Total for Payment No.:						40,120.00

Payment No: 641823

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	LASHER AUTO	00467113	0001328	LINE 3 TAHOE AS PER ATTACHED	Vehicle Replacement Fund	41,148.59
04/10/2020	LASHER AUTO	00467113	0001328	OPTIONS: REFER TO WINDOW STICK	Vehicle Replacement Fund	7,778.24

04/10/2020	LASHER AUTO	00467113	0001328	TIRE FEE	Vehicle Replacement Fund	8.75
04/10/2020	LASHER AUTO	00467113	0001328	DELIVERY	Vehicle Replacement Fund	300.00
04/10/2020	LASHER AUTO	00467815	0001462	LINE 3 TAHOE, COLOR: SATIN STE	Vehicle Replacement Fund	36,570.59
04/10/2020	LASHER AUTO	00467815	0001462	OPTIONS (REFER TO WINDOW STICK	Vehicle Replacement Fund	1,612.11
04/10/2020	LASHER AUTO	00467815	0001462	TIRE FEE	Vehicle Replacement Fund	8.75
04/10/2020	LASHER AUTO	00467815	0001462	DELIVERY	Vehicle Replacement Fund	300.00
04/10/2020	LASHER AUTO	00467815	0001462	DISCOUNT FOR EARLY PYMNT	Vehicle Replacement Fund	-545.00
Total for Payment No.:						87,182.03

Payment No: 641824

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	LATITUDE GEOGRAPHICS GROUP LTD	00467240	INV0013799	Geocortex Essentials Standard	Information Technology Service	5,150.00
04/10/2020	LATITUDE GEOGRAPHICS GROUP LTD	00467240	INV0013799	Virtual Classroom Training	Information Technology Service	3,180.00
Total for Payment No.:						8,330.00

Payment No: 641825

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	LAWSON PRODUCTS, INC.	00466429	9307433819	PARTS-STOCK	Fleet Operation Fund	97.66
04/10/2020	LAWSON PRODUCTS, INC.	00466843	9307444952	SPILL CONTROL SHOP USE	Fleet Operation Fund	435.49
Total for Payment No.:						533.15

Payment No: 641826

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	LEVY SANTA CLARA CONVENTION CENTER	00467554	SCCC-149932-1	FOOD CATERING-LEADERSHIP SC	Convention Center Enterprise F	2,589.11

Total for Payment No.: 2,589.11

Payment No: 641827

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	LEXISNEXIS PO BOX 894166	00467378	3092581062	ONLINE SERVICE CHARGES MAR20	Electric Utility	560.00
Total for Payment No.:						560.00

Payment No: 641828

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	LINCOLN AQUATICS	00466975	36988725	LIQUIDE CHLORINE	General Fund	1,704.00
04/10/2020	LINCOLN AQUATICS	00466975	36988725	PESTICIDE ASSESSMENT	General Fund	65.83
Total for Payment No.:						1,769.83

Payment No: 641829

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	LIVE OAK ADULT DAY SERVICES	00467863	1920-2	LIVE OAK ADULT DAY SERVICES FY	H.U.D Capital Projects	3,527.43
Total for Payment No.:						3,527.43

Payment No: 641830

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	LN CURTIS & SONS	00466824	INV369975	STRUCTURE BOOTS	Fire Department	2,972.54
04/10/2020	LN CURTIS & SONS	00466825	INV370611	STRUCTURE BOOTS	Fire Department	551.68
04/10/2020	LN CURTIS & SONS	00466831	INV369562	STRUCTURE BOOTS	Fire Department	525.52
04/10/2020	LN CURTIS & SONS	00466832	INV369137	STRUCTURE BOOTS	Fire Department	788.06
Total for Payment No.:						4,837.80

Payment No: 641831

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/10/2020	LUHDORFF AND SCALMANINI CONSULTING	00466617	35755	NEW WELL FEASIBILITY STUDY FEB	Water Utility Construction	3,321.27
Total for Payment No.:						3,321.27

Payment No: 641832

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	M R DILLINGHAM	00467459	13627	Civil Engr. Design	Parks And Recreation	10,331.25
Total for Payment No.:						10,331.25

Payment No: 641833

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	MAKAI SOLUTIONS	00466433	1419	SERVICE CALLS- LIFTS	Fleet Operation Fund	900.00
Total for Payment No.:						900.00

Payment No: 641834

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	MATRIX CONSULTING GROUP, LTD	00467102	19-46 #3	Assessment of current street r	General Fund	4,914.00
Total for Payment No.:						4,914.00

Payment No: 641835

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	MAZE & ASSOC	00466537	1733MAR2020	2019 PFFC PREPARATION FILING F	Public Facilities Financing Co	1,022.00
04/10/2020	MAZE & ASSOC	00467150	34835	SINGLE AUDIT	General Fund	4,628.00
Total for Payment No.:						5,650.00

Payment No: 641836

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	MCCLOSKEY CONSULTANTS INC	00467313	770	AGREEMENT FOR HAZARDOUS SUBSTA	Public Buildings	5,020.00

Total for Payment No.: 5,020.00

Payment No: 641837

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	METRO MOBILE COMMUNICATIONS	00467190	44396	Motors Helmet Com Kit	General Fund	1,314.52
04/10/2020	METRO MOBILE COMMUNICATIONS	00467190	44396	LABOR	General Fund	96.48
Total for Payment No.:						1,411.00

Payment No: 641838

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	MIKE DAVIS LANDSCAPE SERVICES	00467557	SGGOLF5023	Year One - Landscaping service	SCG&TC	3,440.00
Total for Payment No.:						3,440.00

Payment No: 641839

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	MONTEREY CONSTRUCTION	00466602	27223MAR2020	Building Permit BLD2020-57775	General Fund	142.48
04/10/2020	MONTEREY CONSTRUCTION	00466664	27223MAR2020A	Building Permit BLD2020-57774	General Fund	142.48
04/10/2020	MONTEREY CONSTRUCTION	00466665	27223MAR2020B	Building Permit BLD2020-57774	General Fund	142.48
Total for Payment No.:						427.44

Payment No: 641840

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	MOUNTAIN VIEW GARDEN CENTER	00466976	102584	1 YD 5 SK	General Fund	215.82
Total for Payment No.:						215.82

Payment No: 641841

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	NAPA AUTO PARTS	00466434	5983-534463	PARTS-V#2830	Fleet Operation Fund	52.77

04/10/2020	NAPA AUTO PARTS	00466435	5983-537260	PARTS-STOCK	Fleet Operation Fund	257.37
04/10/2020	NAPA AUTO PARTS	00466436	5983-537458	PARTS-STOCK	Fleet Operation Fund	36.62
04/10/2020	NAPA AUTO PARTS	00466770	5983-531319	PARTS- V#D1321	Fleet Operation Fund	58.17
04/10/2020	NAPA AUTO PARTS	00466771	5983-537547	PARTS- STOCK	Fleet Operation Fund	209.06
04/10/2020	NAPA AUTO PARTS	00466772	5983-537757	PARTS- V#3511	Fleet Operation Fund	24.61
04/10/2020	NAPA AUTO PARTS	00466773	5983-537843	PARTS- V#3206	Fleet Operation Fund	61.86
04/10/2020	NAPA AUTO PARTS	00466774	5983-537915	PARTS- V#3408	Fleet Operation Fund	14.98
04/10/2020	NAPA AUTO PARTS	00466775	5983-538657	PARTS- V#STAD003	Fleet Operation Fund	59.62
04/10/2020	NAPA AUTO PARTS	00466776	5983-538727	PARTS- V#3215	Fleet Operation Fund	495.49
04/10/2020	NAPA AUTO PARTS	00466777	5983-538730	PARTS- STOCK	Fleet Operation Fund	252.03
04/10/2020	NAPA AUTO PARTS	00466778	5983-538822	PARTS- V#3328	Fleet Operation Fund	44.36
04/10/2020	NAPA AUTO PARTS	00466779	5983-538966	PARTS- V#3328	Fleet Operation Fund	63.20
04/10/2020	NAPA AUTO PARTS	00466780	5983-539002	PARTS- V#3276	Fleet Operation Fund	32.46
04/10/2020	NAPA AUTO PARTS	00466781	5983-539480	PARTS- STOCK	Fleet Operation Fund	279.30
04/10/2020	NAPA AUTO PARTS	00466782	5983-539481	PARTS- V#2891	Fleet Operation Fund	30.16
04/10/2020	NAPA AUTO PARTS	00466783	5983-539600	PARTS- STOCK	Fleet Operation Fund	330.00
04/10/2020	NAPA AUTO PARTS	00466784	5983-539690	PARTS- V#2676	Fleet Operation Fund	41.41
04/10/2020	NAPA AUTO PARTS	00466785	5983-539754	PARTS- V#3252	Fleet Operation Fund	51.24
04/10/2020	NAPA AUTO PARTS	00466786	5983-539867	PARTS- V#2676	Fleet Operation Fund	10.99
04/10/2020	NAPA AUTO PARTS	00466787	5983-540281	PARTS- V#2053	Fleet Operation Fund	20.82
04/10/2020	NAPA AUTO PARTS	00466788	5983-540346	PARTS- STOCK	Fleet Operation Fund	123.57
					Total for Payment No.:	2,550.09

Payment No: 641842

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	NAVIGANT CONSULTING INC	00466571	0100050645	NERC CIP SUPPORT DEC19&JAN20	Electric Utility	19,774.00
					Total for Payment No.:	19,774.00

Payment No: 641843

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	NEW IMAGE LANDSCAPE COMPANY	00466652	117774	CSC AND VTA	General Fund	3,635.00
04/10/2020	NEW IMAGE LANDSCAPE COMPANY	00466652	117774	DVR POWER STATION	Electric Utility	600.00
04/10/2020	NEW IMAGE LANDSCAPE COMPANY	00466652	117774	SVP LANDSCAPING	Electric Utility	3,000.00
				Total for Payment No.:		7,235.00

Payment No: 641844

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	NEWGEN STRATEGIES	00466604	9078	RATES, COST OF SVC ANALYSIS	Electric Utility	7,750.00
				Total for Payment No.:		7,750.00

Payment No: 641845

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	NEXT DOOR	00467864	CofSC JAN-MAR20	NEXT DOOR SOLUTIONS TO DOMESTI	H.U.D Capital Projects	10,404.00
				Total for Payment No.:		10,404.00

Payment No: 641846

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	NI GOVERNMENT SERVICES	00466142	0021351678	SAT PHONE SERVICE - FIRE	General Fund	77.37
				Total for Payment No.:		77.37

Payment No: 641847

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	O'DWYER TECHNICAL SERVICES	00467153	3132001	3-DAY TRAINING 3/10/20-3/12/20	Electric Utility	5,750.00
				Total for Payment No.:		5,750.00

Payment No: 641848

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/10/2020	OMNETRIC CORP.	00466609	5720011951	MDMS & ENERGY ENGAGE IMPLEMENT	Electric Utility Construction	382.50
Total for Payment No.:						382.50

Payment No: 641849

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	OSISOFT LLC	00467165	9000123443	ENTERPRISE SOFTWARE RENEWAL	Electric Utility	97,614.00
Total for Payment No.:						97,614.00

Payment No: 641850

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PACIFIC COAST PETROLEUM INC.	00466845	960339	SUPPLIES-STOCK	Fleet Operation Fund	488.05
Total for Payment No.:						488.05

Payment No: 641851

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PACIFIC COAST SEED INC	00466977	20-20245-BL	BROMUS	General Fund	268.51
Total for Payment No.:						268.51

Payment No: 641852

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PACIFIC GAS & ELECTRIC CO	00467004	0007893745-5	BUCKS CREEK RELICENSING DEC19	Electric Utility Construction	69,893.33
04/10/2020	PACIFIC GAS & ELECTRIC CO	00467007	0007905700-6	BUCKS CREEK RELICENSING JAN20	Electric Utility Construction	30,354.44
04/10/2020	PACIFIC GAS & ELECTRIC CO	00467008	0007905707-1	BUCKS CREEK RELICENSING FEB20	Electric Utility Construction	23,843.46
Total for Payment No.:						124,091.23

Payment No: 641853

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PACIFIC WATER ART INC	00467051	63632	FRANKLIN SSQUARE	Downtown Parking Maintenance D	990.00
04/10/2020	PACIFIC WATER ART INC	00467051	63632	SC CITY HALL	General Fund	600.00
04/10/2020	PACIFIC WATER ART INC	00467051	63632	SC CIVIC CENTER	General Fund	1,100.00
				Total for Payment No.:		2,690.00

Payment No: 641854

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PAETEC	00467553	72427213	Annual ongoing telephone servi	Information Technology Service	5,151.25
				Total for Payment No.:		5,151.25

Payment No: 641855

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PALISADE BUILDERS, INC	00466790	14715MAR2020	REFUND OF ESTIMATE E36351	Electric Utility Construction	12,085.02
				Total for Payment No.:		12,085.02

Payment No: 641856

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PARS	00466538	45104	ARS - PARS FEEJANUARY 2020	General Fund	2,227.33
				Total for Payment No.:		2,227.33

Payment No: 641857

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PENINSULA CRANE & RIGGING	00467011	46640	CRANE FOR ENGINE REPAIR NOV19	Electric Utility Construction	27,482.50
04/10/2020	PENINSULA CRANE & RIGGING	00467013	47331	CRANE FOR ENGINE REPAIR MAR20	Electric Utility Construction	4,525.00
				Total for Payment No.:		32,007.50

Payment No: 641858

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PETERSON TRACTOR CO	00467096	PC001690729	PARTS- V#2835	Fleet Operation Fund	133.06
Total for Payment No.:						133.06

Payment No: 641859

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PG&E	00466576	0007905578-6	GRIZZLY PH O&M FEB2019	Electric Utility	23,352.34
Total for Payment No.:						23,352.34

Payment No: 641860

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PG&E	00466577	0007905581-0	COP GRIZZLY FEB19	Electric Utility Construction	41,038.95
Total for Payment No.:						41,038.95

Payment No: 641861

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PG&E	00466578	0007905584-4	GRIZZLY PROJ O&M 15% COO FEB20	Electric Utility	3,054.01
Total for Payment No.:						3,054.01

Payment No: 641862

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PG&E	00466624	0007898187-5	GRIZZLY PROJ O&M 15% COO JAN20	Electric Utility	1,659.86
Total for Payment No.:						1,659.86

Payment No: 641863

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PG&E	00466627	0007898181-8	GRIZZLY PH O&M JAN2020	Electric Utility	14,058.03

Total for Payment No.: 14,058.03

Payment No: 641864

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PG&E	00466628	0007898184-2	COP GRIZZLY JAN20	Electric Utility Construction	63,125.96
Total for Payment No.:						63,125.96

Payment No: 641865

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PG&E	00466610	0007903488-0	COO 115KV NRS (TFA) MAR20	Electric Utility	6,600.59
04/10/2020	PG&E	00466611	0007903489-8	COO NONRULE 2 LES/230KV MAR20	Electric Utility	3,231.16
Total for Payment No.:						9,831.75

Payment No: 641866

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	PHYSICAL REHABILITATION NETWORK	00467196	001348	ERGONOMIC EVALUATIONS	General Fund	600.00
04/10/2020	PHYSICAL REHABILITATION NETWORK	00467196	001348	ERGONOMIC EVALUATIONS	General Fund	300.00
04/10/2020	PHYSICAL REHABILITATION NETWORK	00467196	001348	ERGONOMIC EVALUATIONS	General Fund	300.00
Total for Payment No.:						1,200.00

Payment No: 641867

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	POCO SOLAR ENERGY INC	00466515	116499	SOLAR COMPONENTS	Water Utility	976.64
Total for Payment No.:						976.64

Payment No: 641868

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	QUALITY TECHNOLOGY SERVICES	00466993	022168	CONDUIT LEASE APR20	Electric Utility	1,090.00

HOLDING, LLC

04/10/2020	QUALITY TECHNOLOGY SERVICES HOLDING, LLC	00466993	022168	RACK: 2POST APR20	Electric Utility	100.00
Total for Payment No.:						1,190.00

Payment No: 641869

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	R & B CO	00466520	S1923874.001	12" DUCTILE PIPE	Water Utility	4,550.27
04/10/2020	R & B CO	00466521	S1923985.001	6" BLIND FLANGE	Water Utility	119.74
04/10/2020	R & B CO	00466522	S1923349.001	12" DUCTILE PIPE	Water Utility	2,843.92
04/10/2020	R & B CO	00466523	S1922964.001	J6000 HYDRANT BREAK	Water Utility	1,983.80
04/10/2020	R & B CO	00467136	S1916796.006	ADAPTER, SJ, CU X MIP, 2IN. N	Water Utility	649.20
04/10/2020	R & B CO	00467138	S1917375.001	RETAINER GLAND KIT, 12IN, TYLE	Water Utility	1,727.34
04/10/2020	R & B CO	00467143	S1921091.002	SWITCH, LEVEL REGULATOR, WITH	Water Utility	5,368.25
04/10/2020	R & B CO	00467202	S1917486.001	TUBING, COPPER, 2IN, RIGID, TY	Water Utility	1,399.56
Total for Payment No.:						18,642.08

Payment No: 641870

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	R.S. HUGHES COMPANY, INC.	00466826	78401970-00	HYDROGEN CYANIDE TANK	General Fund	305.51
04/10/2020	R.S. HUGHES COMPANY, INC.	00466826	78401970-00	AMMONIA	General Fund	305.51
04/10/2020	R.S. HUGHES COMPANY, INC.	00466826	78401970-00	CHLORINE	General Fund	305.51
Total for Payment No.:						916.53

Payment No: 641871

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	R3 CONSULTING GROUP, INC.	00467112	9625	EXCLUSIVE FRANCHISE AGREEMENT	Solid Waste Program	6,703.75
Total for Payment No.:						6,703.75

Payment No: 641872

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	RAUL MANZO	00466632	66	JOB 100%DONE - HIDROGO	H.U.D Capital Projects	10,954.00
04/10/2020	RAUL MANZO	00466632	66	HIDROGO - 10563	H.U.D Capital Projects	10,954.00
04/10/2020	RAUL MANZO	00466632	66	HIDROGO - 10563	H.U.D Capital Projects	-10,954.00
Total for Payment No.:						10,954.00

Payment No: 641873

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	RED HAWK FIRE & SECURITY	00466815	3528776	TEEN CENTER 5 YEAR INSPCE	General Fund	1,320.00
Total for Payment No.:						1,320.00

Payment No: 641874

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	REED & GRAHAM INC	00466654	970172	EMULSION	General Fund	235.98
Total for Payment No.:						235.98

Payment No: 641875

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	RELIANT CONSTRUCTION INC	00467054	1640	R&R WINDOWS/SIDING/SWR-GRGICH	H.U.D Capital Projects	18,075.00
04/10/2020	RELIANT CONSTRUCTION INC	00467054	1640	GRGICH - 10568	H.U.D Capital Projects	18,075.00
04/10/2020	RELIANT CONSTRUCTION INC	00467054	1640	GRGICH - 10568	H.U.D Capital Projects	-18,075.00
Total for Payment No.:						18,075.00

Payment No: 641876

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/10/2020	REP NUT & BOLT GUY	00467130	31379	WASHER, LOCK, 316 STN STL, 1/4	Electric Utility	50.57
04/10/2020	REP NUT & BOLT GUY	00467130	31379	WASHER, LOCK, 316 STN STL, 3/8	Electric Utility	32.70
04/10/2020	REP NUT & BOLT GUY	00467130	31379	NUT, HEX, 316 STN. STL., 1/4IN	Electric Utility	14.99
				Total for Payment No.:		98.26

Payment No: 641877

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ROBERT FERNANDEZ	00467778	8618MAR2020	SAFETY BOOT REIMB	Electric Utility	237.00
				Total for Payment No.:		237.00

Payment No: 641878

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	ROYAL BRASS INC	00466438	919240-001	PARTS-STOCK	Fleet Operation Fund	374.74
04/10/2020	ROYAL BRASS INC	00466846	920115-001	PARTS V3224 SWEEPER	Fleet Operation Fund	459.86
				Total for Payment No.:		834.60

Payment No: 641879

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SAFETY-KLEEN SYSTEMS INC	00467097	82462829	SUBLET HAZ MAT	Fleet Operation Fund	65.00
				Total for Payment No.:		65.00

Payment No: 641880

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SAN DIEGO POLICE EQUIPMENT CO	00467225	639959	Ammo	General Fund	3,248.20
				Total for Payment No.:		3,248.20

Payment No: 641881

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/10/2020	SAN JOSE MAILING	00466860	4062	POSTAGE FOR MAILING	Electric Utility Construction	413.66
04/10/2020	SAN JOSE MAILING	00466860	4062	WARBURTON NOTICE 1 SIDE	Electric Utility Construction	307.00
04/10/2020	SAN JOSE MAILING	00466860	4062	MAILING TAX EXEMPT	Electric Utility Construction	277.42
04/10/2020	SAN JOSE MAILING	00467107	4034	MAILING 2201 LAURELWOOD RD	General Fund	53.68
04/10/2020	SAN JOSE MAILING	00467107	4034	TAXABLE	General Fund	2.40
04/10/2020	SAN JOSE MAILING	00467108	4026	MAILING 5155 STARS & STRIPES	General Fund	481.89
04/10/2020	SAN JOSE MAILING	00467108	4026	TAXABLE	General Fund	122.64
04/10/2020	SAN JOSE MAILING	00467109	4031	MAILING 470 MURIEL CT	General Fund	343.16
04/10/2020	SAN JOSE MAILING	00467109	4031	TAXABLE	General Fund	52.27
04/10/2020	SAN JOSE MAILING	00467110	4032	MAILING 2250 LAWSON	General Fund	471.80
04/10/2020	SAN JOSE MAILING	00467110	4032	TAXABLE	General Fund	47.32
04/10/2020	SAN JOSE MAILING	00467111	4033	MAILING 2931 JERALD AVE	General Fund	474.28
04/10/2020	SAN JOSE MAILING	00467111	4033	TAXABLE	General Fund	49.79
Total for Payment No.:						3,097.31

Payment No: 641882

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SAN MATEO CO HEALTH DEPT	00466618	96701	2020 FEB MANDATED COST LAB FEE	Water Utility	330.00
Total for Payment No.:						330.00

Payment No: 641883

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SANTA CLARA CO DEPT OF ROADS	00466573	119830	ENCROACH PERMIT ENC20-0144	Electric Utility Construction	1,000.00
Total for Payment No.:						1,000.00

Payment No: 641884

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/10/2020	SANTA CLARA LIGHTING, INC.	00466557	18107	CAO LIGHTS	General Fund	141.59
04/10/2020	SANTA CLARA LIGHTING, INC.	00466558	18069	BERMAN LIGHTS	General Fund	224.38
04/10/2020	SANTA CLARA LIGHTING, INC.	00466978	17523	FC16T9/CW	General Fund	51.99
04/10/2020	SANTA CLARA LIGHTING, INC.	00466979	17888	FC8T9/CW/RS	General Fund	75.97
04/10/2020	SANTA CLARA LIGHTING, INC.	00466980	17986	24FT BULB CHANGER	General Fund	215.02
				Total for Payment No.:		708.95

Payment No: 641885

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SANTA CLARA LION'S FOOTBALL	00466374	2466MAR2020	2019 Spring Flag Football	Public Donations - Expendable	500.00
04/10/2020	SANTA CLARA LION'S FOOTBALL	00466374	2466MAR2020	2019 Fall Football & Cheer	Public Donations - Expendable	500.00
				Total for Payment No.:		1,000.00

Payment No: 641886

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SANTA CLARA WEEKLY	00466625	1244342	CE19-20-01 NOTICE INVTG BIDS	Streets And Highways	2,712.00
04/10/2020	SANTA CLARA WEEKLY	00466637	1244393	PUBLIC HEARING NOTICE-CDBG	H.U.D Capital Projects	1,512.00
04/10/2020	SANTA CLARA WEEKLY	00467552	1244451	PROOF OF PUBLICATION	Convention Center Enterprise F	2,136.00
04/10/2020	SANTA CLARA WEEKLY	00467556	1244425	PROOF OF PUBLICATION	Convention Center Enterprise F	2,304.00
				Total for Payment No.:		8,664.00

Payment No: 641887

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SANTA CLARA WINDUSTRIAL CO	00466986	699351 01	PVC80 VANSTONE	General Fund	271.76
04/10/2020	SANTA CLARA WINDUSTRIAL CO	00466987	699379 01	PVC80 VANSTONE	General Fund	77.29
04/10/2020	SANTA CLARA WINDUSTRIAL CO	00466988	699439 01	GALV 10FT CHANNEL	General Fund	281.91

04/10/2020	SANTA CLARA WINDUSTRIAL CO	00466989	699481 01	BALL VLV	General Fund	451.04
Total for Payment No.:						1,082.00

Payment No: 641888

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SCC OFFICE OF SUPPORTIVE HOUSING	00467361	CSC-2020.Q1	COUNTY INTENSIVE CASE MANAGEME	Housing Successor	59,324.56
04/10/2020	SCC OFFICE OF SUPPORTIVE HOUSING	00467362	HPPCSC-Q2-2020	HPP - Homeless Prevention Prog	City Affordable Housing	20,674.00
Total for Payment No.:						79,998.56

Payment No: 641889

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SCHAAF & WHEELER CONSULTING	00467311	32230	AGREEMENT FOR CONSULTING SERVI	Storm Drain	6,425.00
04/10/2020	SCHAAF & WHEELER CONSULTING	00467312	32412	AGREEMENT FOR CONSULTING SERVI	Storm Drain	1,546.50
04/10/2020	SCHAAF & WHEELER CONSULTING	00467358	32221	AGREEMENT FOR DESIGN PROFESSIO	Storm Drain	12,820.12
04/10/2020	SCHAAF & WHEELER CONSULTING	00467359	32421	AGREEMENT FOR DESIGN PROFESSIO	Storm Drain	33,727.95
Total for Payment No.:						54,519.57

Payment No: 641890

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SCP DISTRIBUTORS LLC	00466525	36988491	2" END CAP	Water Utility	32.26
Total for Payment No.:						32.26

Payment No: 641891

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SEAN MENDELSON	00467523	18613-18623	CONTRACTOR PAYMENT FOR CLASSES	General Fund	10,873.53
Total for Payment No.:						10,873.53

Payment No: 641892

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SEL ENGINEERING SERVICES, INC.	00466858	34224	ELECT NRS UPGRADE THRU JAN2020	Electric Utility Construction	2,466.00
04/10/2020	SEL ENGINEERING SERVICES, INC.	00466859	34524	ELECT NRS UPGRADE THRU FEB2020	Electric Utility Construction	6,812.00
				Total for Payment No.:		9,278.00

Payment No: 641893

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SHANNON XUANYUE WANG	00467565	33623MAR2020	Orchestra Mary Poppins	General Fund	45.00
				Total for Payment No.:		45.00

Payment No: 641894

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SHIMER, DOROTHY	00467567	11250MAR2020	Orchestra Mary Poppins	General Fund	45.00
				Total for Payment No.:		45.00

Payment No: 641895

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SHRED-IT USA LLC	00466547	8129285391	Shredding Service	General Fund	604.22
04/10/2020	SHRED-IT USA LLC	00466872	8129483016	SHRED SVP DVR 3/12/2020	Electric Utility	147.36
04/10/2020	SHRED-IT USA LLC	00466875	8129483015	1705 ELEC. SHRED MAR2020	Electric Utility	167.94
				Total for Payment No.:		919.52

Payment No: 641896

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SHREDLOGIX INC	00467328	0007509	SHRED 1500 BASEMENT FEB2020	Electric Utility	80.00
				Total for Payment No.:		80.00

Payment No: 641897

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SKYHAWKS SPORTS ACADEMY	00467528	18769	Contractor Payment for classes	General Fund	241.51
				Total for Payment No.:		241.51

Payment No: 641898

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SMART ENERGY WATER	00467238	2959	TRAVEL EXPENSES: FEB 3-5	General Government - Other	2,840.47
				Total for Payment No.:		2,840.47

Payment No: 641899

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SPECTRUM CANINE LLC	00467129	191	POLICE K9 DECOY SERVICE	Police Operating Grant Fund	1,200.00
				Total for Payment No.:		1,200.00

Payment No: 641900

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	STARRZ DANCE	00467529	18739-18740	CONTRACTOR PAYMENT FOR CLASSES	General Fund	764.40
				Total for Payment No.:		764.40

Payment No: 641901

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	STEVEN DOLEZAL	00466550	0892FEB2020	psych services	General Fund	750.00
				Total for Payment No.:		750.00

Payment No: 641902

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/10/2020	STORAGE EXPRESS INC	00466553	66921	20-FT STORAGE CONTAINER RENTAL	Electric Utility	81.75
04/10/2020	STORAGE EXPRESS INC	00467561	67110	20-FT STORAGE CONTAINER RENTAL	Electric Utility	81.75
				Total for Payment No.:		163.50

Payment No: 641903

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	STRATUS VIDEO, LLC	00466185	SIN203737	TRANSLATION VIDEO SERVICE	General Fund	41.34
				Total for Payment No.:		41.34

Payment No: 641904

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SUNNYVALE FORD	00466439	164690	PARTS-V#3265	Fleet Operation Fund	102.50
04/10/2020	SUNNYVALE FORD	00466440	165039	PARTS-V#3302	Fleet Operation Fund	242.76
04/10/2020	SUNNYVALE FORD	00466441	165167	PARTS-V#2830	Fleet Operation Fund	67.42
04/10/2020	SUNNYVALE FORD	00466442	165569	PARTS-V#3263	Fleet Operation Fund	170.05
04/10/2020	SUNNYVALE FORD	00466847	165199	PARTS-STOCK REF CM165199	Fleet Operation Fund	1,658.04
04/10/2020	SUNNYVALE FORD	00466848	165299	PARTS-STOCK REF CM165299	Fleet Operation Fund	2,521.69
04/10/2020	SUNNYVALE FORD	00466849	CM165199	PARTS STOCK INCORRECT PRICING	Fleet Operation Fund	-1,658.04
04/10/2020	SUNNYVALE FORD	00466850	CM165299	PARTS STOCK INCORRECT PRICING	Fleet Operation Fund	-2,521.69
04/10/2020	SUNNYVALE FORD	00466851	165553	PARTS-STOCK	Fleet Operation Fund	1,084.28
04/10/2020	SUNNYVALE FORD	00466852	165554	PARTS-STOCK	Fleet Operation Fund	1,938.11
04/10/2020	SUNNYVALE FORD	00466853	165653	PARTS V3302	Fleet Operation Fund	46.36
04/10/2020	SUNNYVALE FORD	00466854	165668	PARTS - STOCK	Fleet Operation Fund	374.52
04/10/2020	SUNNYVALE FORD	00466855	F0CS812013	LABOR SUBLET V3215 WO 126722	Fleet Operation Fund	2,220.00
04/10/2020	SUNNYVALE FORD	00466855	F0CS812013	PARTS UBLET V3215 WO 126722	Fleet Operation Fund	212.74
				Total for Payment No.:		6,458.74

Payment No: 641905

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/10/2020	SWA SERVICES GROUP	00466561	21101	JANITORIAL	General Fund	70,487.64
					Total for Payment No.:	70,487.64

Payment No: 641906

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SYN-TECH SYSTEMS INC	00466443	202308	FUEL ISLAND MAINT.	Fleet Operation Fund	169.29
04/10/2020	SYN-TECH SYSTEMS INC	00466443	202308	PARTS-STOCK	Fleet Operation Fund	4,570.71
					Total for Payment No.:	4,740.00

Payment No: 641907

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SYNERGETIC CONSULTING INC	00467003	20-0651	Accela Support BLDG 2/1-2/29	General Fund	812.50
04/10/2020	SYNERGETIC CONSULTING INC	00467005	20-0652	Accela Support PLNG 2/1-2/29	General Fund	468.75
04/10/2020	SYNERGETIC CONSULTING INC	00467291	20-0644	General Support: Fee Updates	General Fund	4,531.25
					Total for Payment No.:	5,812.50

Payment No: 641908

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	SYSTEM OPERATIONS SUCCESS INTL	00467287	1123944	2019 MANAGED TRAINING MAR20	Electric Utility	4,900.00
					Total for Payment No.:	4,900.00

Payment No: 641909

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	T-MOBILE	00467239	952058658 FEB2020	APR RECURRING CELL SERVICE	General Fund	3,338.77
04/10/2020	T-MOBILE	00467239	952058658 FEB2020	APR PD CELLULAR SERVICE	General Fund	465.00
04/10/2020	T-MOBILE	00467239	952058658 FEB2020	APR STADIUM CELLULAR SERVIC	General Fund	39.51
04/10/2020	T-MOBILE	00467239	952058658 FEB2020	APR CMO CELLULAR SERVICE	General Fund	274.74
04/10/2020	T-MOBILE	00467239	952058658 FEB2020	APR PARKS CELLULAR SERVICE	General Fund	619.07
04/10/2020	T-MOBILE	00467239	952058658 FEB2020	APR WATER CELLULAR SERVICE	Sewer Utility	599.10

04/10/2020	T-MOBILE	00467239	952058658 FEB2020	APR COUNCIL CELLULAR SERVICE	General Fund	70.85
04/10/2020	T-MOBILE	00467239	952058658 FEB2020	APR CCD CELLULAR SERVICE	General Fund	188.67
04/10/2020	T-MOBILE	00467239	952058658 FEB2020	APR HR CELLULAR SERVICE	General Fund	65.85
				Total for Payment No.:		5,661.56

Payment No: 641910

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	THE HOME DEPOT PRO	00467027	541874996	JANITORIAL SUPPLIES	General Fund	75.86
04/10/2020	THE HOME DEPOT PRO	00467028	541875001	JANITORIAL SUPPLIES	General Fund	271.19
04/10/2020	THE HOME DEPOT PRO	00467029	542149984	JANITORIAL SUPPLIES	General Fund	25.29
				Total for Payment No.:		372.34

Payment No: 641911

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	THOMSON REUTERS WEST	00466548	842015493	Subscrip CA Business	General Fund	276.32
04/10/2020	THOMSON REUTERS WEST	00467056	841733642	LEGAL DATABASE JAN2020	General Fund	1,128.01
04/10/2020	THOMSON REUTERS WEST	00467057	841895307	LEGAL DATABASE FEB2020	General Fund	1,768.99
04/10/2020	THOMSON REUTERS WEST	00467062	841674702	LEGAL REFERENCES	General Fund	3,907.65
04/10/2020	THOMSON REUTERS WEST	00467063	841849807	LEGAL REFERENCES	General Fund	386.95
				Total for Payment No.:		7,467.92

Payment No: 641912

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467535	3004741676	CITY HALL	General Fund	90.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467535	3004741676	DVR	Electric Utility	90.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467535	3004741676	CRC	General Fund	22.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467535	3004741676	SENIOR CENTER	General Fund	181.34

04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467535	3004741676	FIRE STATION 2	General Fund	90.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467535	3004741676	GUN RANGE	General Fund	22.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467535	3004741676	BERMAN BUILDING	General Fund	90.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467536	3004805976	CITY HALL	General Fund	90.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467536	3004805976	DVR	Electric Utility	90.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467536	3004805976	CRC	General Fund	22.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467536	3004805976	SENIOR CENTER	General Fund	181.34
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467536	3004805976	FIRE STATION 2	General Fund	90.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467536	3004805976	GUN RANGE	General Fund	22.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467536	3004805976	BERMAN BUILDING	General Fund	90.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467537	3004858229	CITY HALL	General Fund	90.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467537	3004858229	DVR	Electric Utility	90.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467537	3004858229	CRC	General Fund	22.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467537	3004858229	SENIOR CENTER	General Fund	181.34
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467537	3004858229	FIRE STATION 2	General Fund	90.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467537	3004858229	GUN RANGE	General Fund	22.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467537	3004858229	BERMAN BUILDING	General Fund	90.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467538	3004898146	CITY HALL	General Fund	90.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467538	3004898146	DVR	Electric Utility	90.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467538	3004898146	CRC	General Fund	22.67

04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467538	3004898146	SENIOR CENTER	General Fund	181.34
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467538	3004898146	FIRE STATION 2	General Fund	90.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467538	3004898146	GUN RANGE	General Fund	22.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467538	3004898146	BERMAN BUILDING	General Fund	90.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467539	3004959466	CITY HALL	General Fund	90.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467539	3004959466	DVR	Electric Utility	90.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467539	3004959466	CRC	General Fund	22.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467539	3004959466	SENIOR CENTER	General Fund	181.34
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467539	3004959466	FIRE STATION 2	General Fund	90.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467539	3004959466	GUN RANGE	General Fund	22.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467539	3004959466	BERMAN BUILDING	General Fund	90.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467540	3004996451	CITY HALL	General Fund	90.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467540	3004996451	DVR	Electric Utility	90.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467540	3004996451	CRC	General Fund	22.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467540	3004996451	SENIOR CENTER	General Fund	181.34
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467540	3004996451	FIRE STATION 2	General Fund	90.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467540	3004996451	GUN RANGE	General Fund	22.67
04/10/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467540	3004996451	BERMAN BUILDING	General Fund	90.67
				Total for Payment No.:		3,536.16

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	TJH2B ANALYTICAL SERVICES	00467247	20-136186	SUBSTATIONS ANALYSIS	Electric Utility	1,910.00
				Total for Payment No.:		1,910.00

Payment No: 641914

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	TMT ENTERPRISES INC	00466982	03565	TOPSOIL	General Fund	1,008.27
04/10/2020	TMT ENTERPRISES INC	00466983	03566	STAB AROMAS FINE	General Fund	2,263.41
				Total for Payment No.:		3,271.68

Payment No: 641915

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	TRANSCANADA TURBINES INC	00467179	1013528	PN# J180F0480G090 - HOSE - TEF	Electric Utility	749.38
04/10/2020	TRANSCANADA TURBINES INC	00467179	1013528	PN# J180G0440G090 - HOSE - TEF	Electric Utility	817.50
04/10/2020	TRANSCANADA TURBINES INC	00467179	1013528	PN# 281860G0001 - ROD-END, RH,	Electric Utility	3,842.25
04/10/2020	TRANSCANADA TURBINES INC	00467180	1013527	PN# J02705 - ASSEMBLY, BLANKET	Electric Utility	5,005.50
				Total for Payment No.:		10,414.63

Payment No: 641916

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	TRB AND ASSOCIATES, INC.	00467546	3235	AMENDMENT NO. 3 ADD FUNDS PER	General Fund	6,700.00
				Total for Payment No.:		6,700.00

Payment No: 641917

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	TRUCK VAULT	00466856	210109	PARTS V3279	Fleet Operation Fund	159.41
04/10/2020	TRUCK VAULT	00466856	210109	ADJUSTMENT V3279	Fleet Operation Fund	-31.88
				Total for Payment No.:		127.53

Payment No: 641918

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	TRUEPOINT SOLUTIONS, LLC	00466633	20-179	Accela Proj Oversght Jul-Nov19	General Government - Other	14,875.00
04/10/2020	TRUEPOINT SOLUTIONS, LLC	00466660	19-682RA	Accela Milestone 5A	General Government - Other	29,881.00
04/10/2020	TRUEPOINT SOLUTIONS, LLC	00466660	19-682RA	Accela Milestone 5b	General Government - Other	29,881.00
04/10/2020	TRUEPOINT SOLUTIONS, LLC	00466660	19-682RA	Accela Milestone 7	General Government - Other	22,789.00
04/10/2020	TRUEPOINT SOLUTIONS, LLC	00466673	19-812RA	Accela Milestone 9a APO	General Government - Other	7,292.00
04/10/2020	TRUEPOINT SOLUTIONS, LLC	00466685	19-942RA	Accela 8a Historical Data Conv	General Government - Other	36,825.00
				Total for Payment No.:		141,543.00

Payment No: 641919

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	TURF & INDUSTRIAL EQUIPMENT CO	00466984	L113836	ICE RINK	General Fund	1,308.00
				Total for Payment No.:		1,308.00

Payment No: 641920

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	UNIFIRST CORPORATION	00466476	385 0377154	GARMENT RENTAL/CLEANING T&D	Electric Utility	1,159.45
04/10/2020	UNIFIRST CORPORATION	00466477	385 0377161	GARMENT RENT/CLEAN SVCS AD1705	Electric Utility	97.19
04/10/2020	UNIFIRST CORPORATION	00466478	385 0377160	GARMENT RENT/CLEAN SVCS SUB	Electric Utility	695.60
04/10/2020	UNIFIRST CORPORATION	00466479	385 0377200	GARMENT RENT/CLEANING SVC CH	Electric Utility	88.25
04/10/2020	UNIFIRST CORPORATION	00466480	385 0377152	GARMENT RENT/CLEAN SVCS DVR	Electric Utility	629.42
04/10/2020	UNIFIRST CORPORATION	00466481	385 0377156	GARMENT RENTAL/CLEANING 881ENG	Electric Utility	133.33
04/10/2020	UNIFIRST CORPORATION	00466482	385 0377153	GARMENT RENTAL/CLEANING SVP IT	Electric Utility	56.47
04/10/2020	UNIFIRST CORPORATION	00466482	385 0377153	DELIVERY FEE SVP	Electric Utility	13.00
04/10/2020	UNIFIRST CORPORATION	00466666	385 0378119	GARMENT RENTAL/CLEANING T&D	Electric Utility	1,169.10

04/10/2020	UNIFIRST CORPORATION	00466667	385 0378124	GARMENT RENT/CLEAN SVCS SUB	Electric Utility	685.58
04/10/2020	UNIFIRST CORPORATION	00466668	385 0378125	GARMENT RENT/CLEAN SVCS AD1705	Electric Utility	97.19
04/10/2020	UNIFIRST CORPORATION	00466670	385 0378171	GARMENT RENT/CLEANING SVC CH	Electric Utility	88.25
04/10/2020	UNIFIRST CORPORATION	00466751	385 0379114	GARMENT RENT/CLEAN SVCS DVR	Electric Utility	629.42
04/10/2020	UNIFIRST CORPORATION	00466752	385 0379116	GARMENT RENTAL/CLEANING T&D	Electric Utility	1,159.45
04/10/2020	UNIFIRST CORPORATION	00466753	385 0379122	GARMENT RENT/CLEAN SVCS SUB	Electric Utility	685.58
04/10/2020	UNIFIRST CORPORATION	00466754	385 0379123	GARMENT RENT/CLEAN SVCS AD1705	Electric Utility	97.19
04/10/2020	UNIFIRST CORPORATION	00466861	385 0379115	DELIVERY FEE SVP	Electric Utility	13.00
04/10/2020	UNIFIRST CORPORATION	00466861	385 0379115	GARMENT RENTAL/CLEANING SVP IT	Electric Utility	56.47
04/10/2020	UNIFIRST CORPORATION	00466862	385 0379118	GARMENT RENTAL/CLEANING 881ENG	Electric Utility	133.33
04/10/2020	UNIFIRST CORPORATION	00466863	385 0379161	GARMENT RENT/CLEANING SVC CH	Electric Utility	138.35
04/10/2020	UNIFIRST CORPORATION	00467010	385 0378117	GARMENT RENT/CLEAN SVCS DVR	Electric Utility	629.42
04/10/2020	UNIFIRST CORPORATION	00467230	385 0380087	GARMENT RENT/CLEAN SVCS DVR	Electric Utility	629.42
04/10/2020	UNIFIRST CORPORATION	00467231	385 0380089	GARMENT RENTAL/CLEANING T&D	Electric Utility	1,159.45
04/10/2020	UNIFIRST CORPORATION	00467232	385 0380094	GARMENT RENT/CLEAN SVCS SUB	Electric Utility	685.58
04/10/2020	UNIFIRST CORPORATION	00467233	385 0380095	GARMENT RENT/CLEAN SVCS AD1705	Electric Utility	97.19
Total for Payment No.:						11,026.68

Payment No: 641922

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	UNITED PARCEL SERVICE	00467115	00009882E5110A	POLICE	General Fund	11.27
04/10/2020	UNITED PARCEL SERVICE	00467115	00009882E5110A	AUTO SERVICES	Fleet Operation Fund	24.67
04/10/2020	UNITED PARCEL SERVICE	00467115	00009882E5110A	LIBRARY	General Fund	17.66
04/10/2020	UNITED PARCEL SERVICE	00467115	00009882E5110A	ELECTRIC	Electric Utility	123.02
04/10/2020	UNITED PARCEL SERVICE	00467115	00009882E5110A	CITY CLERK	General Fund	15.50
04/10/2020	UNITED PARCEL SERVICE	00467357	00009882E5120A	CITY CLERK	General Fund	15.50
04/10/2020	UNITED PARCEL SERVICE	00467357	00009882E5120A	WATER	Water Utility	14.48
04/10/2020	UNITED PARCEL SERVICE	00467357	00009882E5120A	ELECTRIC	Electric Utility	101.74
04/10/2020	UNITED PARCEL SERVICE	00467357	00009882E5120A	PURCHASING	General Fund	9.95

04/10/2020	UNITED PARCEL SERVICE	00467728	00009882E5130A	CITY CLERK	General Fund	31.00
04/10/2020	UNITED PARCEL SERVICE	00467728	00009882E5130A	ELECTRIC	Electric Utility	39.49
				Total for Payment No.:		404.28

Payment No: 641923

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	UNITED SITE SERVICES INC	00467282	114-10064217	RESTRM RENT@2705BOWER 3/12-4/8	Electric Utility	10.00
04/10/2020	UNITED SITE SERVICES INC	00467282	114-10064217	WKLY RSTRM SRV@BOWER 3/12-4/8	Electric Utility	55.00
04/10/2020	UNITED SITE SERVICES INC	00467282	114-10064217	2 SINK RENT@2705BOWER 3/12-4/8	Electric Utility	10.90
04/10/2020	UNITED SITE SERVICES INC	00467282	114-10064217	WKLY SINK @2705BOWER 3/12-4/8	Electric Utility	92.65
04/10/2020	UNITED SITE SERVICES INC	00467282	114-10064217	DELIVERY AND SET UP	Electric Utility	75.00
04/10/2020	UNITED SITE SERVICES INC	00467282	114-10064217	ENVIRONMENTAL FEE	Electric Utility	25.27
04/10/2020	UNITED SITE SERVICES INC	00467285	114-10064219	RESTRM RENT@3370BOWER 3/12-4/8	Electric Utility	10.00
04/10/2020	UNITED SITE SERVICES INC	00467285	114-10064219	WKLY RSTRM SRV@BOWER 3/12-4/8	Electric Utility	55.00
04/10/2020	UNITED SITE SERVICES INC	00467285	114-10064219	2 SINK RENT@3370BOWER 3/12-4/8	Electric Utility	10.90
04/10/2020	UNITED SITE SERVICES INC	00467285	114-10064219	WKLY SINK @3370 BOWER 3/12-4/8	Electric Utility	92.65
04/10/2020	UNITED SITE SERVICES INC	00467285	114-10064219	DELIVERY AND SET UP	Electric Utility	75.00
04/10/2020	UNITED SITE SERVICES INC	00467285	114-10064219	ENVIRONMENTAL FEE	Electric Utility	25.27
04/10/2020	UNITED SITE SERVICES INC	00467286	114-10071144	RESTROOM RENT@LAF 3/19-4/15	Electric Utility	10.91
04/10/2020	UNITED SITE SERVICES INC	00467286	114-10071144	WKLY RESTRM SRV @LAF 3/19-4/15	Electric Utility	55.00
04/10/2020	UNITED SITE SERVICES INC	00467286	114-10071144	ENVIRONMENTAL FEE	Electric Utility	6.99
				Total for Payment No.:		610.54

Payment No: 641924

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	UNIVAR SOLUTIONS USA INC	00466570	48519535	DVR CHEM DEL SOD HYP 3/2020	Electric Utility	543.37
04/10/2020	UNIVAR SOLUTIONS USA INC	00466570	48519535	CALIFORNIA MILL FEE 3/2020	Electric Utility	11.82
				Total for Payment No.:		555.19

Payment No: 641925

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	V&A CONSULTING ENGINEERS	00467082	19112	SANITARY SEWER SYSTEM INFLOW A	Sewer Utility Construction	32,429.96
04/10/2020	V&A CONSULTING ENGINEERS	00467084	19149	SANITARY SEWER SYSTEM INFLOW A	Sewer Utility Construction	23,568.12
Total for Payment No.:						55,998.08

Payment No: 641926

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	VALLEY CONCRETE INC	00466655	031120	CONCRETE MAINT. REPAIRS	Streets And Highways	14,162.50
Total for Payment No.:						14,162.50

Payment No: 641927

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	VERIZON WIRELESS	00466793	9849054573	WIRELESS SERVICE STADIUM FEB20	General Fund	10.04
Total for Payment No.:						10.04

Payment No: 641928

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	VERIZON WIRELESS	00466794	9849054574	WIRELESS SERVICES FDEMS FEB20	General Fund	18.02
Total for Payment No.:						18.02

Payment No: 641929

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	VERIZON WIRELESS	00466795	9849054572	WIRELESS SERVICE FDEMS FEB20	General Fund	178.16
Total for Payment No.:						178.16

Payment No: 641930

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	VERIZON WIRELESS	00466796	9849038466	WIRELESS SERVICE FD FEB20	General Fund	339.58
				Total for Payment No.:		339.58

Payment No: 641931

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	VERIZON WIRELESS	00466797	9849049114	WIRELESS SERVICE MTR RDR FEB20	General Fund	347.66
				Total for Payment No.:		347.66

Payment No: 641932

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	VERIZON WIRELESS	00466798	9849038467	WIRELESS SERVICES CMO FEB20	General Fund	384.43
				Total for Payment No.:		384.43

Payment No: 641933

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	VERIZON WIRELESS	00466799	9848289610	WIRELESS SERVICES MDC FEB20	General Fund	38.01
04/10/2020	VERIZON WIRELESS	00466799	9848289610	WIRELESS SERVICES MDC FEB20	General Fund	1,011.57
04/10/2020	VERIZON WIRELESS	00466799	9848289610	WIRELESS SERVICES FEB20	General Fund	114.03
04/10/2020	VERIZON WIRELESS	00466799	9848289610	WIRELESS SERVICES FEB20	General Fund	38.01
04/10/2020	VERIZON WIRELESS	00466799	9848289610	WIRELESS SERVICES FEB20	General Fund	38.01
04/10/2020	VERIZON WIRELESS	00466799	9848289610	WIRELESS SERVICES MDC FEB20	General Fund	2,077.14
04/10/2020	VERIZON WIRELESS	00466799	9848289610	WIRELESS SERVICES MDC FEB20	General Fund	114.03
04/10/2020	VERIZON WIRELESS	00466799	9848289610	WIRELESS SERVICES MDC FEB20	General Fund	38.01
				Total for Payment No.:		3,468.81

Payment No: 641934

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	VERIZON WIRELESS	00466916	9849789767	WATER	Water Utility	363.84

04/10/2020	VERIZON WIRELESS	00466916	9849789767	WATER	Sewer Utility	363.83
				Total for Payment No.:		727.67

Payment No: 641935

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	VERIZON WIRELESS	00467325	9851185613	CELL PHONE SERVICE MAR20	Electric Utility	7,663.20
				Total for Payment No.:		7,663.20

Payment No: 641936

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	VIGILANT SOLUTIONS LLC	00467214	31366 RI	Investigative Pltfrm 3/20-3/21	Police Operating Grant Fund	17,995.00
				Total for Payment No.:		17,995.00

Payment No: 641937

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	W-TRANS	00467074	24312	DESIGN AGREEMENT FOR THE LICK	Streets And Highways	3,480.00
04/10/2020	W-TRANS	00467121	24379	AGREEMENT FOR WARBURTON AVE/CI	General Fund	3,210.00
				Total for Payment No.:		6,690.00

Payment No: 641938

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	WATERPROOFING ASSOC	00467212	6822	FS 5 LEAK TILE ROOF	General Fund	899.00
				Total for Payment No.:		899.00

Payment No: 641939

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	WEST COAST ARBORISTS INC	00467048	158446	PRUNING 03/01/20-03/15/20	General Fund	25,399.00

04/10/2020	WEST COAST ARBORISTS INC	00467049	158047	PRUNING 02/01/20-02/15/20	General Fund	15,908.00
04/10/2020	WEST COAST ARBORISTS INC	00467050	158326	PRUNING 02/16/20-02/29/20	General Fund	22,170.00
				Total for Payment No.:		63,477.00

Payment No: 641940

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	WEST COAST CODE CONSULTANTS INC	00467194	220-02-004-01	Agreement for Plan Review Cont	General Fund	52,500.00
04/10/2020	WEST COAST CODE CONSULTANTS INC	00467195	220-02-004-02	Agreement for Plan Review Cont	General Fund	8,415.00
				Total for Payment No.:		60,915.00

Payment No: 641941

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	WESTERN EXTERMINATOR COMPANY	00466562	7850791	BUILD MAINT	General Fund	336.00
04/10/2020	WESTERN EXTERMINATOR COMPANY	00466562	7850791	BERRYESSA ADOBE	General Fund	63.00
04/10/2020	WESTERN EXTERMINATOR COMPANY	00466562	7850791	PD	General Fund	135.41
04/10/2020	WESTERN EXTERMINATOR COMPANY	00466562	7850791	STREET	General Fund	201.41
04/10/2020	WESTERN EXTERMINATOR COMPANY	00466562	7850791	FIRE	General Fund	801.64
04/10/2020	WESTERN EXTERMINATOR COMPANY	00466562	7850791	CENTRAL LIB	General Fund	153.41
04/10/2020	WESTERN EXTERMINATOR COMPANY	00466562	7850791	NORTHSIDE LIB	General Fund	91.66
04/10/2020	WESTERN EXTERMINATOR COMPANY	00466562	7850791	MISSION LIB	General Fund	74.41
04/10/2020	WESTERN EXTERMINATOR COMPANY	00466562	7850791	PARKS	General Fund	893.12
04/10/2020	WESTERN EXTERMINATOR COMPANY	00466562	7850791	CEMEYTRY	Cemetery	63.00
04/10/2020	WESTERN EXTERMINATOR COMPANY	00466562	7850791	SVP DUANE	Electric Utility	63.00
04/10/2020	WESTERN EXTERMINATOR COMPANY	00466562	7850791	SVP ROBERTS	Electric Utility	63.00
04/10/2020	WESTERN EXTERMINATOR COMPANY	00466562	7850791	SVP MARTIN	Electric Utility	74.00
04/10/2020	WESTERN EXTERMINATOR COMPANY	00466562	7850791	PURCHASING WAREHOUSE	General Fund	63.00
04/10/2020	WESTERN EXTERMINATOR COMPANY	00466562	7850791	EOC	General Fund	73.00
04/10/2020	WESTERN EXTERMINATOR COMPANY	00466562	7850791	HARRIS LASS	Public Buildings	63.00
04/10/2020	WESTERN EXTERMINATOR COMPANY	00466562	7850791	TASMAN	General Fund	217.00

04/10/2020	WESTERN EXTERMINATOR COMPANY	00466562	7850791	HEADEN INMAN	Public Buildings	63.00
04/10/2020	WESTERN EXTERMINATOR COMPANY	00466562	7850791	JAMISON BROWN	Public Buildings	63.75
04/10/2020	WESTERN EXTERMINATOR COMPANY	00466562	7850791	TRITON	Public Buildings	91.66
04/10/2020	WESTERN EXTERMINATOR COMPANY	00466562	7850791	MORSE MANSION	General Government - Other	85.00
04/10/2020	WESTERN EXTERMINATOR COMPANY	00466820	7885183	HEART OF VALLEY	Public Buildings	50.00
04/10/2020	WESTERN EXTERMINATOR COMPANY	00466821	7866682	BUILDING ANNEX	General Government - Other	45.00
04/10/2020	WESTERN EXTERMINATOR COMPANY	00466822	7887671	SCCC	Convention Cnt Maintenance Dis	70.00
				Total for Payment No.:		3,897.47

Payment No: 641942

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	WILLIAMS CONSTRUCTION COMPANY	00466630	70	98%COMPLETE - PORITZ	H.U.D Capital Projects	14,925.13
04/10/2020	WILLIAMS CONSTRUCTION COMPANY	00466630	70	PORITZ - 10564	H.U.D Capital Projects	14,925.13
04/10/2020	WILLIAMS CONSTRUCTION COMPANY	00466630	70	PORITZ - 10564	H.U.D Capital Projects	-14,925.13
04/10/2020	WILLIAMS CONSTRUCTION COMPANY	00466631	71	GRABARS + SAFETY STEPS-PORITZ	H.U.D Capital Projects	1,720.00
				Total for Payment No.:		16,645.13

Payment No: 641943

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/10/2020	WORKMAN GLOVE & SAFETY INC	00466656	39891	GLOVES- STREET DEPT	General Fund	959.45
04/10/2020	WORKMAN GLOVE & SAFETY INC	00466657	39925	GLOVES- CUC	Solid Waste Program	751.32
				Total for Payment No.:		1,710.77

Payment No: 641944

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/10/2020	WRECO	00467088	P19074.000-1R	AGREEMENT FOR THE GREAT AMERIC	Streets And Highways	52,930.00
04/10/2020	WRECO	00467090	P19074.000-2R	AGREEMENT FOR THE GREAT AMERIC	Streets And Highways	17,509.88
				Total for Payment No.:		70,439.88
				Overall Total		2,668,628.34



City of Santa Clara
List of All Bills and Claims Approved for Payment

Run Date 4/9/2020
Run Time 10:06:41 AM

Sorted by Payment Number

Payment No: 015502

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	BENEFIT COORDINATORS CORP	00467819	33496APR2020	LIFE & DISABILITY INS B2008	Payroll Liability&ClearingAcct	4,893.65
04/13/2020	BENEFIT COORDINATORS CORP	00467819	33496APR2020	LIFE & DISABILITY INS B2008	Payroll Liability&ClearingAcct	7,650.59
04/13/2020	BENEFIT COORDINATORS CORP	00467819	33496APR2020	LIFE & DISABILITY INS B2008	Payroll Liability&ClearingAcct	3,692.47
04/13/2020	BENEFIT COORDINATORS CORP	00467819	33496APR2020	LIFE & DISABILITY INS B2008	Payroll Liability&ClearingAcct	4,046.24
04/13/2020	BENEFIT COORDINATORS CORP	00467819	33496APR2020	LIFE & DISABILITY INS B2008	Payroll Liability&ClearingAcct	13,664.42
Total for Payment No.:						33,947.37

Payment No: 015503

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	CARIE T ROSE	00467825	03/22/20-04/04/20DR	WAGE ATTACHMENT B2008	Payroll Liability&ClearingAcct	1,153.85
Total for Payment No.:						1,153.85

Payment No: 015504

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	INTL FIREFIGHTERS LOCAL 1171	00467828	03/22/20-04/04/20	RETIRED FIRE MEDICAL BENEFITS	Payroll Liability&ClearingAcct	4,608.00
Total for Payment No.:						4,608.00

Payment No: 015505

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/13/2020	WORKTERRA	00467839	03/22/20-04/04/20	FLEX SPENDING DEP/HEALTH	Payroll Liability&ClearingAcct	6,627.36
04/13/2020	WORKTERRA	00467839	03/22/20-04/04/20	FLEX SPENDING DEP/HEALTH	Payroll Liability&ClearingAcct	605.97
04/13/2020	WORKTERRA	00467839	03/22/20-04/04/20	FLEX SPENDING DEP/HEALTH	Payroll Liability&ClearingAcct	7,838.90
04/13/2020	WORKTERRA	00467839	03/22/20-04/04/20	FLEX SPENDING DEP/HEALTH	Payroll Liability&ClearingAcct	718.00
					Total for Payment No.:	15,790.23

Payment No: 015506

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	3DEGREES GROUP INC	00466658	18179	WEST/NAT WIND BULK REC FEB20	Electric Utility	1,273.00
04/13/2020	3DEGREES GROUP INC	00466658	18179	SC GREEN POWER REC SUP FEB20	Electric Utility	35,386.80
					Total for Payment No.:	36,659.80

Payment No: 015507

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	ACT ENVIRO	00466791	272221	ENERGY RECOVERY FEE	Electric Utility	77.60
04/13/2020	ACT ENVIRO	00466791	272221	8 HR LABOR CHEMIST 2/19/20	Electric Utility	536.00
04/13/2020	ACT ENVIRO	00466791	272221	1 HR LABOR CHEMIST OT 2/19/20	Electric Utility	101.00
04/13/2020	ACT ENVIRO	00466791	272221	SUPPLIES	Electric Utility	150.00
04/13/2020	ACT ENVIRO	00466791	272221	HAND PUMP LARGE	Electric Utility	50.00
04/13/2020	ACT ENVIRO	00466791	272221	PPE GEAR LEVEL D	Electric Utility	8.00
04/13/2020	ACT ENVIRO	00466791	272221	GEAR TRUCK (BOB TAIL) 2/19/20	Electric Utility	125.00
04/13/2020	ACT ENVIRO	00466893	273195	8 HR LABOR DRIVER 3/4/20	Electric Utility	760.00
04/13/2020	ACT ENVIRO	00466893	273195	PPE GEAR LEVEL D	Electric Utility	8.00
04/13/2020	ACT ENVIRO	00466893	273195	WASH OUT FEE	Electric Utility	650.00
04/13/2020	ACT ENVIRO	00466893	273195	NON-PCB TRANSFORMER OIL	Electric Utility	380.50
04/13/2020	ACT ENVIRO	00466893	273195	ENERGY RECOVERY FEE	Electric Utility	106.28
04/13/2020	ACT ENVIRO	00466893	273195	MANIFEST FEE	Electric Utility	30.00

04/13/2020	ACT ENVIRO	00466894	267480	PPE GEAR LEVEL D	Electric Utility	8.00
04/13/2020	ACT ENVIRO	00466894	267480	GEAR TRUCK (BOB TAIL) 1/22/20	Electric Utility	125.00
04/13/2020	ACT ENVIRO	00466894	267480	HAND PUMP LARGE	Electric Utility	50.00
04/13/2020	ACT ENVIRO	00466894	267480	ENERGY RECOVERY FEE	Electric Utility	69.52
04/13/2020	ACT ENVIRO	00466894	267480	8 HR LABOR CHEMIST 1/22/20	Electric Utility	536.00
04/13/2020	ACT ENVIRO	00466894	267480	SUPPLIES	Electric Utility	150.00
04/13/2020	ACT ENVIRO	00466895	273099	SUPPLIES	Electric Utility	150.00
04/13/2020	ACT ENVIRO	00466895	273099	ENERGY RECOVERY FEE	Electric Utility	48.80
04/13/2020	ACT ENVIRO	00466895	273099	5 HR LABOR DRIVER 2/24/20	Electric Utility	335.00
04/13/2020	ACT ENVIRO	00466895	273099	GEAR TRUCK (BOB TAIL) 2/24/20	Electric Utility	125.00
04/13/2020	ACT ENVIRO	00466896	273839	HAND PUMP LARGE	Electric Utility	50.00
04/13/2020	ACT ENVIRO	00466896	273839	PPE GEAR LEVEL D	Electric Utility	8.00
04/13/2020	ACT ENVIRO	00466896	273839	GEAR TRUCK (BOB TAIL) 3/4/20	Electric Utility	125.00
04/13/2020	ACT ENVIRO	00466896	273839	8 HR LABOR CHEMIST 3/4/20	Electric Utility	536.00
04/13/2020	ACT ENVIRO	00466896	273839	SUPPLIES	Electric Utility	150.00
04/13/2020	ACT ENVIRO	00466896	273839	ENERGY RECOVERY FEE	Electric Utility	69.52
04/13/2020	ACT ENVIRO	00466907	272210	ENERGY RECOVERY FEE	Electric Utility	48.00
04/13/2020	ACT ENVIRO	00466907	272210	SAMPLING FEE	Electric Utility	600.00
04/13/2020	ACT ENVIRO	00466927	273181	FEB CONSULTING-BIENNIAL REVIEW	Electric Utility	120.00
04/13/2020	ACT ENVIRO	00467160	274611	ENERGY RECOVERY FEE	Electric Utility	69.52
04/13/2020	ACT ENVIRO	00467160	274611	GEAR TRUCK (BOB TAIL) 3/11/20	Electric Utility	125.00
04/13/2020	ACT ENVIRO	00467160	274611	8 HR LABOR CHEMIST 3/11/20	Electric Utility	536.00
04/13/2020	ACT ENVIRO	00467160	274611	SUPPLIES	Electric Utility	150.00
04/13/2020	ACT ENVIRO	00467160	274611	HAND PUMP LARGE	Electric Utility	50.00
04/13/2020	ACT ENVIRO	00467160	274611	PPE GEAR LEVEL D	Electric Utility	8.00
04/13/2020	ACT ENVIRO	00467161	275838	ENERGY RECOVERY FEE	Electric Utility	52.00
04/13/2020	ACT ENVIRO	00467161	275838	MANIFEST FEE	Electric Utility	30.00
04/13/2020	ACT ENVIRO	00467161	275838	3 HR LABOR DRIVER 3/23/20	Electric Utility	201.00
04/13/2020	ACT ENVIRO	00467161	275838	PPE GEAR LEVEL D	Electric Utility	8.00
04/13/2020	ACT ENVIRO	00467161	275838	SOLID LAB DEBRIS	Electric Utility	290.00

04/13/2020	ACT ENVIRO	00467161	275838	TRANSPORTATION 55 GALLON	Electric Utility	66.00
04/13/2020	ACT ENVIRO	00467161	275838	55 GAL RECON METAL DRUM	Electric Utility	59.95
Total for Payment No.:						7,931.69

Payment No: 015508

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	ADOBE INC	00466608	1162743497	ACROBAT PRO SUBSCRIPTION DC	Electric Utility	193.68
04/13/2020	ADOBE INC	00466608	1162743497	ACROBAT PRO SUBSCRIPTION DC	Electric Utility Construction	193.68
Total for Payment No.:						387.36

Payment No: 015509

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	AIR FILTER SUPPLY INC	00466800	I408453	SUPPLIES	General Fund	623.38
04/13/2020	AIR FILTER SUPPLY INC	00466801	I408455	SUPPLIES	General Fund	382.88
04/13/2020	AIR FILTER SUPPLY INC	00466802	I408447	SUPPLIES	General Fund	123.56
04/13/2020	AIR FILTER SUPPLY INC	00466803	I407364	SUPPLIES	General Fund	171.16
Total for Payment No.:						1,300.98

Payment No: 015510

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	AIR PRODUCTS & CHEMICALS	00467753	413177109	PURCHASE OF CAPACITY MAR20	Electric Utility	48,000.00
Total for Payment No.:						48,000.00

Payment No: 015511

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	AIRGAS USA, LLC	00466569	9969219335	AIRGAS HAZMAT CHARGE	Electric Utility	11.50
04/13/2020	AIRGAS USA, LLC	00466569	9969219335	RENTAL CYLINDERS FOR DVR FEB20	Electric Utility	826.00
04/13/2020	AIRGAS USA, LLC	00466669	9098817814	FUEL SURCHARGE FLAT	Electric Utility	0.00

04/13/2020	AIRGAS USA, LLC	00466669	9098817814	HAZMAT CHARGE	Electric Utility	0.00
04/13/2020	AIRGAS USA, LLC	00466669	9098817814	E03NI99E15A0260 NC/90PPM	Electric Utility	670.14
04/13/2020	AIRGAS USA, LLC	00466669	9098817814	DELIVERY FLAT FEE	Electric Utility	0.00
				Total for Payment No.:		1,507.64

Payment No: 015512

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	AMAZON.COM	00466539	90MAR2020	1241 AD BK	General Fund	259.23
04/13/2020	AMAZON.COM	00466539	90MAR2020	1231 Juv BK	General Fund	10.29
04/13/2020	AMAZON.COM	00466539	90MAR2020	1235 AD DVD	General Fund	16.59
04/13/2020	AMAZON.COM	00466539	90MAR2020	SUPPLIES	General Fund	33.20
04/13/2020	AMAZON.COM	00466539	90MAR2020	1241 AD DVD	General Fund	90.67
04/13/2020	AMAZON.COM	00466539	90MAR2020	1235 AD/YA/Juv VG	General Fund	255.33
04/13/2020	AMAZON.COM	00466539	90MAR2020	1241 AD/YA/Juv VG	General Fund	241.19
04/13/2020	AMAZON.COM	00466539	90MAR2020	1236 Juv VG	General Fund	362.87
04/13/2020	AMAZON.COM	00466539	90MAR2020	1233 Juv BK	General Fund	408.91
04/13/2020	AMAZON.COM	00466539	90MAR2020	1233 AD BK	General Fund	21.69
				Total for Payment No.:		1,699.97

Payment No: 015513

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	ANIXTER INC.	00466551	22K356271	STREET DOOR HARDWARE	Public Buildings	524.46
04/13/2020	ANIXTER INC.	00466703	4535356-01	RING FOR ESC50LX 2/PACK	Electric Utility	17.44
04/13/2020	ANIXTER INC.	00466703	4535356-01	SCREW FOR ESC50LX	Electric Utility	8.94
04/13/2020	ANIXTER INC.	00467015	4535356-02	BLADES FOR ESC50LX	Electric Utility	229.17
04/13/2020	ANIXTER INC.	00467132	4503561-00	FUSE - UG - 12KV - CANISTER -	Electric Utility	637.98
04/13/2020	ANIXTER INC.	00467146	4535210-01	LETTER, ALUMINUM, P, 3IN TALL.	Electric Utility	33.15
04/13/2020	ANIXTER INC.	00467146	4535210-01	LETTER, ALUMINUM, T, 3IN TALL.	Electric Utility	33.15
04/13/2020	ANIXTER INC.	00467148	4535319-00	INSULATOR, 12KV, PINTYPE-TIE T	Electric Utility	904.16

04/13/2020	ANIXTER INC.	00467148	4535319-00	PIN, STL, 12KV, CROSSARM HVY,	Electric Utility	641.74
04/13/2020	ANIXTER INC.	00467148	4535319-00	GRIP, GUY, 1/4IN WIRE. PREFORM	Electric Utility	206.01
04/13/2020	ANIXTER INC.	00467151	4546185-00	TAPE, WOVEN POLYESTER, 2500 LB	Electric Utility	843.66
04/13/2020	ANIXTER INC.	00467151	4546185-00	TERMINATION, 200A, PARKING STA	Electric Utility	2,158.20
04/13/2020	ANIXTER INC.	00467200	4535210-02	LETTER, ALUMINUM, W, 3IN TALL.	Electric Utility	33.15
04/13/2020	ANIXTER INC.	00467200	4535210-02	LETTER, ALUMINUM, V, 3IN TALL.	Electric Utility	33.15
04/13/2020	ANIXTER INC.	00467242	4499823-01	FAULT INDICATOR - 800/1600 AMP	Electric Utility	10,164.25
04/13/2020	ANIXTER INC.	00467243	4512591-01	CONNECTOR, SPLIT BOLT, CU/CU,	Electric Utility	1,863.90
04/13/2020	ANIXTER INC.	00467243	4512591-01	CONNECTOR, SERVICE DROP, INSUL	Electric Utility	1,095.45
04/13/2020	ANIXTER INC.	00467530	4503561-01	CONNECTOR, GUY, 5/16IN ST. LIN	Electric Utility	364.61
				Total for Payment No.:		19,792.57

Payment No: 015514

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	APPLIED POWER TECHNOLOGIES INC	00466593	12340-23	MO. EPMS MAINT SRV FEB2020	Electric Utility	2,300.33
				Total for Payment No.:		2,300.33

Payment No: 015515

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	BAKER & TAYLOR BOOKS	00467317	CI227975	1241 AD BK	General Fund	1,636.52
04/13/2020	BAKER & TAYLOR BOOKS	00467318	2035178443	1233 AD BK	General Fund	182.94
04/13/2020	BAKER & TAYLOR BOOKS	00467322	CI228057	1241 AD BK	General Fund	397.49
				Total for Payment No.:		2,216.95

Payment No: 015516

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	BAY AREA DATA SUPPLY	00467183	206588	TONER FOR HP PRINTER	General Fund	114.45
				Total for Payment No.:		114.45

Payment No: 015517

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	BELL ELECTRICAL SUPPLY	00466805	5621115	ELECTRIC SUPPLIE	General Fund	66.83
04/13/2020	BELL ELECTRICAL SUPPLY	00466806	5622704	BERMAN LIGHT	General Fund	137.70
Total for Payment No.:						204.53

Payment No: 015518

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	BIBLIOTHECA, LLC	00467369	INV-US30188	SERVICE/MAINTENANCE CONTRACT	General Fund	29,736.75
Total for Payment No.:						29,736.75

Payment No: 015519

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	BRIDGEWELL RESOURCES	00467139	0242267201	WOOD POLE 70' CLASS H4	Electric Utility Construction	6,931.31
04/13/2020	BRIDGEWELL RESOURCES	00467139	0242267201	NON-TAXABLE	Electric Utility Construction	63.59
04/13/2020	BRIDGEWELL RESOURCES	00467142	0242307901	POLE, WOOD, 70 FT., CLASS H3,	Electric Utility Construction	5,347.55
04/13/2020	BRIDGEWELL RESOURCES	00467142	0242307901	NON-TAXABLE	Electric Utility Construction	49.06
04/13/2020	BRIDGEWELL RESOURCES	00467203	0242349001	POLE, WOOD, 35 FOOT, CLASS 4,	Electric Utility	9,365.28
04/13/2020	BRIDGEWELL RESOURCES	00467203	0242349001	CALIFORNIA LPA	Electric Utility	85.92
Total for Payment No.:						21,842.71

Payment No: 015520

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	BROWNING FERRIS INDUSTRIES	00467031	M200100	WATER DEPT CST1 LOADS JAN20	Water Utility	17,458.12
04/13/2020	BROWNING FERRIS INDUSTRIES	00467031	M200100	SOURCE SEPARATED GWASTE JAN20	Solid Waste Program	29,681.02
04/13/2020	BROWNING FERRIS INDUSTRIES	00467031	M200100	LANDFILLED RATE PER TON JAN20	Solid Waste Program	220,370.99
Total for Payment No.:						267,510.13

Payment No: 015521

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	BUCKLES-SMITH	00466701	3184534-00	LKG CONN BODY OLD #CS6364	Electric Utility	141.04
04/13/2020	BUCKLES-SMITH	00466701	3184534-00	6/4 SO 600 VOLT BLK CUT	Electric Utility	208.36
04/13/2020	BUCKLES-SMITH	00466804	3189436-00	MAYORS OFFICE	General Fund	66.57
04/13/2020	BUCKLES-SMITH	00467175	3179068-01	PN# AALL2CBU - A51LED3KLM5KCMC	Electric Utility	3,300.80
04/13/2020	BUCKLES-SMITH	00467176	3179068-02	PN# AAGUA15 - GUARD HYDROGEN F	Electric Utility	117.43
Total for Payment No.:						3,834.20

Payment No: 015522

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	CA DEPT OF JUSTICE	00466549	437306	Reg	General Fund	621.00
04/13/2020	CA DEPT OF JUSTICE	00466549	437306	New Hires	General Fund	132.00
04/13/2020	CA DEPT OF JUSTICE	00466549	437306	Stadium	General Fund	32.00
04/13/2020	CA DEPT OF JUSTICE	00466663	439191	CITY EE - R, AN AND V FEBRUARY	General Fund	704.00
04/13/2020	CA DEPT OF JUSTICE	00466663	439191	P&R - 27 V FOR FEBRUARY	General Fund	864.00
Total for Payment No.:						2,353.00

Payment No: 015523

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	CAROLYN SUSIE BERLIN	00466996	10631	LEGAL SERVICES JAN20	Electric Utility	2,028.00
04/13/2020	CAROLYN SUSIE BERLIN	00466997	10637(d)	LEGAL SERVICES (NCGC) JAN20	Electric Utility	943.00
Total for Payment No.:						2,971.00

Payment No: 015524

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	CHAPARRAL AT CALAVERAS INC	00467515	18695-18700	CONTRACTOR PAYMENT FOR CLASSE	General Fund	42.00
Total for Payment No.:						42.00

Payment No: 015525

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	CINTAS CORP #630	00466612	4044534948	WATER UNIFORM SERVICE	Water Utility	302.90
04/13/2020	CINTAS CORP #630	00466612	4044534948	WATER UNIFORM SERVICE	Sewer Utility	302.90
04/13/2020	CINTAS CORP #630	00466638	4045293864	STREETS UNIFORMS	General Fund	318.60
04/13/2020	CINTAS CORP #630	00466638	4045293864	SAFEWASHER MOBILE	General Fund	31.03
04/13/2020	CINTAS CORP #630	00466638	4045293864	FLEET UNIFORMS	Fleet Operation Fund	138.55
04/13/2020	CINTAS CORP #630	00466807	4045433399	UNIFORMS	General Fund	195.92
04/13/2020	CINTAS CORP #630	00466808	4046105630	UNIFORMS	General Fund	190.39
04/13/2020	CINTAS CORP #630	00466947	4044177860	NEUTRAL FLR CLNR	General Fund	37.14
04/13/2020	CINTAS CORP #630	00466948	4044177871	NEUTRAL FLR CLNR	General Fund	37.13
04/13/2020	CINTAS CORP #630	00466949	4044786944	NEUTRAL FLR CLNR	General Fund	37.14
04/13/2020	CINTAS CORP #630	00466950	4044786907	NEUTRAL FLR CLNR	General Fund	37.13
04/13/2020	CINTAS CORP #630	00466951	4044786795	UNIFORMS	Cemetery	35.00
04/13/2020	CINTAS CORP #630	00466952	4044786836	NEUTRAL FLR CLNR	General Fund	37.13
Total for Payment No.:						1,700.96

Payment No: 015526

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	CLUB CARE INC	00466540	104371	LABOR	General Fund	213.48
04/13/2020	CLUB CARE INC	00466540	104371	FITNESS PARTS FEB	General Fund	858.04
04/13/2020	CLUB CARE INC	00466541	105260	MARCH MAINTENANCE	General Fund	475.00
Total for Payment No.:						1,546.52

Payment No: 015527

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	COAST COUNTIES TRUCK	00466760	0198896P	PARTS- STOCK	Fleet Operation Fund	798.60
04/13/2020	COAST COUNTIES TRUCK	00466761	0198175P	PARTS- V#3122	Fleet Operation Fund	252.26
04/13/2020	COAST COUNTIES TRUCK	00466835	0129558S	PARTS V3142 WO 126307	Fleet Operation Fund	968.13

04/13/2020	COAST COUNTIES TRUCK	00466835	0129558S	LABOR	Fleet Operation Fund	2,040.53
04/13/2020	COAST COUNTIES TRUCK	00466836	0130087S	PARTS SUBLET V3122 WO126724	Fleet Operation Fund	346.00
04/13/2020	COAST COUNTIES TRUCK	00466836	0130087S	TAXABLE	Fleet Operation Fund	2.30
04/13/2020	COAST COUNTIES TRUCK	00467072	0198900P	PARTS- STOCK	Fleet Operation Fund	60.95
				Total for Payment No.:		4,468.77

Payment No: 015528

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	DUNCAN WEINBERG GENZER &	00466998	31635 PJS	LEGAL SERVICES JAN20	Electric Utility	60,598.83
04/13/2020	DUNCAN WEINBERG GENZER &	00466998	31635 PJS	LEGAL SVC BUCKS CREEK JAN20	Electric Utility Construction	2,855.00
04/13/2020	DUNCAN WEINBERG GENZER &	00466998	31635 PJS	LEGAL SVC BUCK CRK CEQA JAN20	Electric Utility Construction	750.50
				Total for Payment No.:		64,204.33

Payment No: 015529

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	EBSCO INFORMATION SERVICES	00467327	0517684	1235 AD/YA/Juv PR	General Fund	2,248.56
04/13/2020	EBSCO INFORMATION SERVICES	00467329	0517685	1235 AD PR	General Fund	2,977.84
04/13/2020	EBSCO INFORMATION SERVICES	00467329	0517685	NON TAXABLE	General Fund	349.00
04/13/2020	EBSCO INFORMATION SERVICES	00467330	0517687	1241 AD PR	General Fund	1,348.09
				Total for Payment No.:		6,923.49

Payment No: 015530

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	ELB US INC.	00467314	JC110560	Base System	General Fund	8,478.92
04/13/2020	ELB US INC.	00467314	JC110560	Control System Upgrade	General Fund	11,277.03
04/13/2020	ELB US INC.	00467314	JC110560	TAXABLE	General Fund	14,955.40
04/13/2020	ELB US INC.	00467314	JC110560	Project Contingency	Public Education and Governmnt	1,435.58

04/13/2020	ELB US INC.	00467315	JC110797	Project Contingency	Public Education and Governmnt	4,691.79
04/13/2020	ELB US INC.	00467315	JC110797	TAXABLE	Public Education and Governmnt	1,846.97
04/13/2020	ELB US INC.	00467316	JC112199	Installation-20 hours	General Fund	2,757.34
04/13/2020	ELB US INC.	00467316	JC112199	Engineering-6 hours	General Fund	890.83
04/13/2020	ELB US INC.	00467316	JC112199	Project Management-6 hours	General Fund	699.94
04/13/2020	ELB US INC.	00467316	JC112199	Project Administration	General Fund	199.36
04/13/2020	ELB US INC.	00467316	JC112199	20% contingency	General Fund	2,975.77
04/13/2020	ELB US INC.	00467316	JC112199	NON-TAXABLE	General Fund	104.44
04/13/2020	ELB US INC.	00467316	JC112199	BRIGHTSIGN XT1144 4K Enterpris	General Fund	3,739.17
04/13/2020	ELB US INC.	00467316	JC112199	CHIEF Extra Large fixed wall m	General Fund	582.85
04/13/2020	ELB US INC.	00467316	JC112199	SAMSUNG 49"LED Display, 4k, SM	General Fund	4,130.32
04/13/2020	ELB US INC.	00467316	JC112199	LIBERTY Commercial Grade HDMI	General Fund	53.67
04/13/2020	ELB US INC.	00467316	JC112199	LIBERTY 3-ft Premium High Spee	General Fund	67.48
04/13/2020	ELB US INC.	00467316	JC112199	Custom cable and connectors	General Fund	437.20
04/13/2020	ELB US INC.	00467316	JC112199	Project Contingency	Public Education and Governmnt	860.63
				Total for Payment No.:		60,184.69

Payment No: 015531

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	EMPLOYMENT SCREENING RESOURCES	00466662	206031	TWO REGULAR HIRES	General Fund	154.00
				Total for Payment No.:		154.00

Payment No: 015532

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	ENVIRONMENTAL TECHNICAL SERVICES, INC.	00466599	SVP-1903-A	AWARENESS TRAINING PREPARATION	Electric Utility	1,400.00
				Total for Payment No.:		1,400.00

Payment No: 015533

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	ESSENSE PARTNERS	00467229	2060	MARKETING/PR RETAINER FEB20	Electric Utility	900.00
04/13/2020	ESSENSE PARTNERS	00467229	2060	MARKETING/PR RETAINER FEB20	Elec OperatingGrant Trust Fund	3,049.00
04/13/2020	ESSENSE PARTNERS	00467229	2060	MARKETING/PR RETAINER FEB20	Elec OperatingGrant Trust Fund	443.50
Total for Payment No.:						4,392.50

Payment No: 015534

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	EUROFINS EATON ANALYTICAL INC	00467032	L0502245	2020 MARCH WATER SAMPLING	Water Utility	3,383.00
Total for Payment No.:						3,383.00

Payment No: 015535

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	FARWEST LINE SPECIALTIES LLC	00466495	300571	6'6" SUPERSTRAP W/ WEBGRAB	Electric Utility	662.84
04/13/2020	FARWEST LINE SPECIALTIES LLC	00466495	300571	SHIPPING	Electric Utility	12.66
04/13/2020	FARWEST LINE SPECIALTIES LLC	00466496	301164	SHIPPING	Electric Utility	9.85
04/13/2020	FARWEST LINE SPECIALTIES LLC	00466496	301164	24" HIT STEEL BOLT CUTTERS	Electric Utility	80.70
Total for Payment No.:						766.05

Payment No: 015536

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	FIRST SECURITY SERVICES	00467147	IN-0033426	SECURITY GUARD SERVICES	General Fund	6,678.34
04/13/2020	FIRST SECURITY SERVICES	00467558	IN-0032693	SECURITY SERVICES (1 YEAR, \$91	SCG&TC	910.00
Total for Payment No.:						7,588.34

Payment No: 015537

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/13/2020	FIS AVANTGARD LLC	00466535	5900162013	APS 2 ASP SRVC APRIL 2020	General Fund	780.00
					Total for Payment No.:	780.00

Payment No: 015538

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	FRIANT POWER AUTHORITY	00467757	787	ENERGY PURCH (HYDRO1) MAR20	Electric Utility	150,304.16
04/13/2020	FRIANT POWER AUTHORITY	00467757	787	ENERGY PURCH (HYDRO2) MAR20	Electric Utility	2,873.45
					Total for Payment No.:	153,177.61

Payment No: 015539

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	GABRIEL FIGUEROA	00467034	31778MAR2020	2020 UNIT 5 BOOT REIMB	Water Utility	98.34
					Total for Payment No.:	98.34

Payment No: 015540

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	GAHRAHMAT FAMILY LTD II	00467055	GFLP2-9890	SC UTILITIES ELECTRIC FEB2020	Electric Utility	7,726.72
04/13/2020	GAHRAHMAT FAMILY LTD II	00467055	GFLP2-9890	PGE 881 MARTIN AVE FEB2020	Electric Utility	1,995.26
04/13/2020	GAHRAHMAT FAMILY LTD II	00467055	GFLP2-9890	SC UTIL WATER/SEWER/FIRE FEB20	Electric Utility	429.41
04/13/2020	GAHRAHMAT FAMILY LTD II	00467055	GFLP2-9890	RENT 881 MARTIN AVE APR2020	Electric Utility	43,328.89
04/13/2020	GAHRAHMAT FAMILY LTD II	00467055	GFLP2-9890	COMMON AREA 881 MARTIN MAR2020	Electric Utility	1,401.25
04/13/2020	GAHRAHMAT FAMILY LTD II	00467055	GFLP2-9890	RENT 881 MARTIN AVE APR2020	Elec OperatingGrant Trust Fund	2,765.67
04/13/2020	GAHRAHMAT FAMILY LTD II	00467055	GFLP2-9890	COMMON AREA 881 MARTIN MAR2020	Elec OperatingGrant Trust Fund	89.44
04/13/2020	GAHRAHMAT FAMILY LTD II	00467055	GFLP2-9890	PGE 881 MARTIN AVE FEB2020	Elec OperatingGrant Trust Fund	127.36
04/13/2020	GAHRAHMAT FAMILY LTD II	00467055	GFLP2-9890	SC UTIL WATER/SEWER/FIRE FEB20	Elec OperatingGrant Trust Fund	27.41
04/13/2020	GAHRAHMAT FAMILY LTD II	00467055	GFLP2-9890	SC UTILITIES ELECTRIC FEB2020	Elec OperatingGrant Trust Fund	493.19

Total for Payment No.: 58,384.60

Payment No: 015541

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	GARDENLAND POWER EQUIPMENT	00466639	753592	LANDSCAPING SUPPLIES	General Fund	2.18
Total for Payment No.:						2.18

Payment No: 015542

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	GE GRID SOLUTIONS, LLC	00467594	1290576	90520-10 1-YR SILVER; PER NODE	Electric Utility	23,375.00
Total for Payment No.:						23,375.00

Payment No: 015543

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	GEI CONSULTANTS, INC.	00466999	3064630	PRJ MGMT BUCKS CREEK DEC19	Electric Utility Construction	3,879.14
04/13/2020	GEI CONSULTANTS, INC.	00466999	3064630	BUCKS CREEK CEQA DEC19	Electric Utility Construction	32,081.16
04/13/2020	GEI CONSULTANTS, INC.	00467000	3065920	PRJ MGMT BUCKS CREEK JAN20	Electric Utility Construction	4,230.15
04/13/2020	GEI CONSULTANTS, INC.	00467000	3065920	BUCKS CREEK CEQA JAN20	Electric Utility Construction	33,559.90
04/13/2020	GEI CONSULTANTS, INC.	00467001	3067758	BUCKS CREEK CEQA FEB20	Electric Utility Construction	26,036.36
04/13/2020	GEI CONSULTANTS, INC.	00467001	3067758	PRJ MGMT BUCKS CREEK FEB20	Electric Utility Construction	2,865.55
04/13/2020	GEI CONSULTANTS, INC.	00467379	3068878	PRJ MGMT BUCKS CREEK MAR20	Electric Utility Construction	2,118.33
04/13/2020	GEI CONSULTANTS, INC.	00467379	3068878	BUCKS CREEK CEQA MAR20	Electric Utility Construction	7,879.81
Total for Payment No.:						112,650.40

Payment No: 015544

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	GOLDER ASSOCIATES	00467043	576081	CITY PLACE THROUGH 03/01/20	Deposit Funds.	32,290.85
04/13/2020	GOLDER ASSOCIATES	00467043	576081	LANDFILL THROUGH 03/01/20	Solid Waste Utility- Constructi	19,349.38
Total for Payment No.:						51,640.23

Payment No: 015545

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	GRAINGER	00466616	9444243621	PARTS & SUPPLIES	Sewer Utility	170.81
Total for Payment No.:						170.81

Payment No: 015546

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	GRAINGER-SAN JOSE	00466428	9462872905	PARTS-STOCK	Fleet Operation Fund	49.92
04/13/2020	GRAINGER-SAN JOSE	00466510	9432685999	HOSE CLAMPS	Water Utility	395.41
04/13/2020	GRAINGER-SAN JOSE	00466511	9439969792	COLD PROTECTION LOVES	Electric Utility	347.49
04/13/2020	GRAINGER-SAN JOSE	00466512	9454266348	CLEANING TISSUES	Electric Utility	51.67
04/13/2020	GRAINGER-SAN JOSE	00466512	9454266348	CLEANING TISSUES	Sewer Utility	51.67
04/13/2020	GRAINGER-SAN JOSE	00466640	9466597003	CREDIT- ITEM RETURNED	General Fund	-180.59
04/13/2020	GRAINGER-SAN JOSE	00466641	9467388899	EAR MUFFS & WANDS	General Fund	151.36
04/13/2020	GRAINGER-SAN JOSE	00466809	9455671249	FS 2 HEATER	General Fund	130.58
04/13/2020	GRAINGER-SAN JOSE	00466810	9470431793	SUPPLIES	General Fund	42.37
04/13/2020	GRAINGER-SAN JOSE	00466811	9455862830	SUPPLIES	General Fund	219.50
04/13/2020	GRAINGER-SAN JOSE	00466823	9480555128	LIQUID BLEACH	Other City Dept Op Grant Fund	25.08
04/13/2020	GRAINGER-SAN JOSE	00466830	9471700733	CORN BROOMS	General Fund	24.46
04/13/2020	GRAINGER-SAN JOSE	00466840	9467471240	PARTS STOCK	Fleet Operation Fund	126.11
04/13/2020	GRAINGER-SAN JOSE	00466841	9467484573	PARTS STOCK	Fleet Operation Fund	122.93
04/13/2020	GRAINGER-SAN JOSE	00466959	9455847542	BATTERY	General Fund	233.99

04/13/2020	GRAINGER-SAN JOSE	00466960	9458302370	SCRUBBING PAD	General Fund	235.54
04/13/2020	GRAINGER-SAN JOSE	00466961	9459216462	EDGER BLADE	General Fund	46.44
04/13/2020	GRAINGER-SAN JOSE	00466962	9463707183	TRASH CAN TOP	General Fund	977.40
04/13/2020	GRAINGER-SAN JOSE	00467016	9453367113	ANGLE GRINDER	Water Utility	316.63
04/13/2020	GRAINGER-SAN JOSE	00467017	9477420435	BARE RING TERMINAL	Electric Utility	146.76
04/13/2020	GRAINGER-SAN JOSE	00467018	9477477203	BARE RING TERMINAL	Electric Utility	32.43
04/13/2020	GRAINGER-SAN JOSE	00467075	9455006800	ELECTRIC CHRГ STATN- SHOP USE	Fleet Operation Fund	1,201.50
04/13/2020	GRAINGER-SAN JOSE	00467077	9455303660	ELECTRIC CHRГ STATN- SHOP USE	Fleet Operation Fund	2,856.78
04/13/2020	GRAINGER-SAN JOSE	00467078	9468941043	PARTS-V#2619	Fleet Operation Fund	8.82
04/13/2020	GRAINGER-SAN JOSE	00467080	9472433144	CREDIT-ELECTRIC CHRГ STATN-RTN	Fleet Operation Fund	-2,856.78
04/13/2020	GRAINGER-SAN JOSE	00467081	9472433151	CREDIT-ELECTRIC CHRГ STATN-RTN	Fleet Operation Fund	-1,201.50
04/13/2020	GRAINGER-SAN JOSE	00467083	9475205614	PARTS- V#	Fleet Operation Fund	34.11
04/13/2020	GRAINGER-SAN JOSE	00467085	9476110359	GLOVES- STOCK	Fleet Operation Fund	2,025.23
04/13/2020	GRAINGER-SAN JOSE	00467144	9461357247	BIT, TWIST, DRILL, STRAIGHT SH	Electric Utility	18.31
04/13/2020	GRAINGER-SAN JOSE	00467144	9461357247	BIT, TWIST DRILL, STRAIGHT SHA	Electric Utility	43.03
04/13/2020	GRAINGER-SAN JOSE	00467144	9461357247	BIT, TWIST, DRILL, STRAIGHT SH	Electric Utility	69.98
04/13/2020	GRAINGER-SAN JOSE	00467144	9461357247	WRENCH, 6IN ADJUSTABLE KLEIN #	Electric Utility	418.42
04/13/2020	GRAINGER-SAN JOSE	00467144	9461357247	FILE, 8IN, HALF ROUND, SMOOTH	Electric Utility	75.41
04/13/2020	GRAINGER-SAN JOSE	00467144	9461357247	FISH TAPE, 200FTX1/8INX.060IN	Electric Utility	141.94
04/13/2020	GRAINGER-SAN JOSE	00467144	9461357247	COOLER, WATER, 3 GALLON, WITH	Electric Utility	66.77
04/13/2020	GRAINGER-SAN JOSE	00467201	9470079063	CONDUIT, STEEL, 2-1/2IN X 10FT	Electric Utility	517.67
04/13/2020	GRAINGER-SAN JOSE	00467204	9468510368	SAFETY GLASSES, SMITH & WESSON	Electric Utility	50.23
04/13/2020	GRAINGER-SAN JOSE	00467205	9469694229	SAFETY GLASSES, SMITH & WESSON	Electric Utility	100.45
04/13/2020	GRAINGER-SAN JOSE	00467206	9469347422	BASE - TY - RAP, BOLT MOUNTIN	Electric Utility	459.19
04/13/2020	GRAINGER-SAN JOSE	00467207	9471671116	CONDUIT, STEEL, 2-1/2IN X 10FT	Electric Utility	129.41
04/13/2020	GRAINGER-SAN JOSE	00467210	9476061669	SUPPLIES	General Fund	114.95
				Total for Payment No.:		7,821.07

Payment No: 015547

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	GRANICUS, LLC	00467274	120931	CMS 6 REDESIGN	General Government - Other	29,062.00
04/13/2020	GRANICUS, LLC	00467274	120931	GOVACCESS INDEPENDENT SUBSITE	General Government - Other	8,900.00
Total for Payment No.:						37,962.00

Payment No: 015548

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	GRANITE CONSTRUCTION CO	00466642	1754640	ASPHALT	General Fund	1,627.60
04/13/2020	GRANITE CONSTRUCTION CO	00466643	1755198	ASPHALT	General Fund	1,859.99
04/13/2020	GRANITE CONSTRUCTION CO	00466644	1756565	ASPHALT	General Fund	1,708.05
04/13/2020	GRANITE CONSTRUCTION CO	00466645	1758893	ASPHALT	General Fund	2,539.29
04/13/2020	GRANITE CONSTRUCTION CO	00466646	1759690	ASPHALT	General Fund	4,522.63
04/13/2020	GRANITE CONSTRUCTION CO	00466647	1759727	ASPHALT	General Fund	1,168.20
04/13/2020	GRANITE CONSTRUCTION CO	00466648	1760386	ASPHALT	General Fund	1,152.11
04/13/2020	GRANITE CONSTRUCTION CO	00466649	1761394	ASPHALT	General Fund	1,667.84
04/13/2020	GRANITE CONSTRUCTION CO	00466650	1761979	ASPHALT	General Fund	1,513.21
Total for Payment No.:						17,758.92

Payment No: 015549

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	GRID SUBJECT MATTER EXPERTS, LLC	00466582	6745	ONGOING CIP ACTIVITIES FEB20	Electric Utility	9,940.71
Total for Payment No.:						9,940.71

Payment No: 015550

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	GURUS EDUCATIONAL SERVICES	00467220	18381	CONTRACTOR PAYMENT FOR CLASSES	General Fund	1,172.60
Total for Payment No.:						1,172.60

Payment No: 015551

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	HI-TECH EMERGENCY VEHICLE SERVICE INC	00466842	166797	PARTS V3122	Fleet Operation Fund	252.04
Total for Payment No.:						252.04

Payment No: 015552

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	IMAGE X, INC	00467245	221929	SPECIAL ELECTION MAILING	General Fund	4,258.26
04/13/2020	IMAGE X, INC	00467353	222087	1,500 CSC ENVELOPES	General Fund	261.60
Total for Payment No.:						4,519.86

Payment No: 015553

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	IMPERIAL SPRINKLER SUPPLY INC	00466651	4091723-00	LANDSCAPING SUPPLIES	General Fund	286.55
04/13/2020	IMPERIAL SPRINKLER SUPPLY INC	00466965	4074034-00	COUPLING SCH80 PVC	General Fund	443.82
04/13/2020	IMPERIAL SPRINKLER SUPPLY INC	00466966	4074646-00	COUPLING SCH80 PVC	General Fund	23.90
04/13/2020	IMPERIAL SPRINKLER SUPPLY INC	00466967	4081532-00	CLO SCH80 TBE	General Fund	103.91
04/13/2020	IMPERIAL SPRINKLER SUPPLY INC	00466968	4082410-00	RAINBIRD ROTOR	General Fund	584.19
04/13/2020	IMPERIAL SPRINKLER SUPPLY INC	00466969	4083294-00	RAINBIRD ROTOR	General Fund	584.19
04/13/2020	IMPERIAL SPRINKLER SUPPLY INC	00466970	4074034-01	CHANNELLOCK	General Fund	29.42
04/13/2020	IMPERIAL SPRINKLER SUPPLY INC	00466971	4086937-00	VBCARSON	General Fund	173.63
Total for Payment No.:						2,229.61

Payment No: 015554

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	INFOSEND INC	00466488	168901	PROGRAMMING - BUY BACK RATE	General Government - Other	150.00
04/13/2020	INFOSEND INC	00467234	168281	TAXABLE	General Fund	6,428.71
04/13/2020	INFOSEND INC	00467234	168281	CMO - MISSION CITY SCENES-FEB	General Fund	1,435.89

04/13/2020	INFOSEND INC	00467234	168281	BILL PRINT & MAIL	General Fund	15,510.43
04/13/2020	INFOSEND INC	00467234	168281	CMO - MISSION CITY SCENES-JAN	General Fund	34.19
04/13/2020	INFOSEND INC	00467234	168281	ELECTRIC - JANUARY INSERT	Electric Utility	32.96
04/13/2020	INFOSEND INC	00467234	168281	ELECTRIC - FEBRUARY INSERT	Elec OperatingGrant Trust Fund	1,758.13
04/13/2020	INFOSEND INC	00467236	168282	TAXABLE	General Fund	135.42
04/13/2020	INFOSEND INC	00467236	168282	TAX & LICENSE MAILING SERVICES	General Fund	912.72
04/13/2020	INFOSEND INC	00467237	169325	PROGRAMMING - SUMMARY BILLS	General Government - Other	5,400.00
Total for Payment No.:						31,798.45

Payment No: 015555

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	INGRAM LIBRARY SERVICES INC	00467335	44336461	1231 Juv BK	General Fund	3,377.62
04/13/2020	INGRAM LIBRARY SERVICES INC	00467335	44336461	1232 YA BK	General Fund	182.36
04/13/2020	INGRAM LIBRARY SERVICES INC	00467335	44336461	1236 Juv BK	General Fund	18.22
04/13/2020	INGRAM LIBRARY SERVICES INC	00467335	44336461	1241 AD BK	General Fund	1,445.23
04/13/2020	INGRAM LIBRARY SERVICES INC	00467336	44336479	1235 AD/YA/Juv BK	General Fund	3,611.89
04/13/2020	INGRAM LIBRARY SERVICES INC	00467337	44336492	1236 AD/Juv BK	General Fund	136.41
04/13/2020	INGRAM LIBRARY SERVICES INC	00467338	44336493	1233 YA/Juv BK	General Fund	200.15
04/13/2020	INGRAM LIBRARY SERVICES INC	00467339	44430825	1231 Juv BK	General Fund	351.71
04/13/2020	INGRAM LIBRARY SERVICES INC	00467340	44430853	1233 Juv BK	General Fund	212.89
Total for Payment No.:						9,536.48

Payment No: 015556

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	JMB CONSTRUCTION, INC.	00467118	902.110.20.40.20	AGREEMENT FOR SANITARY SEWER C	Sewer Utility Construction	118,974.87
04/13/2020	JMB CONSTRUCTION, INC.	00467118	902.110.20.40.20	15% CONTINGENCY.	Sewer Utility Construction	901.83
Total for Payment No.:						119,876.70

Payment No: 015557

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	JOHANNA JEAN MARCHEL	00466594	193	JANITORIAL 881 MARTIN APR20	Electric Utility	2,392.30
04/13/2020	JOHANNA JEAN MARCHEL	00466594	193	JANITORIAL 881 MARTIN APR20	Elec OperatingGrant Trust Fund	152.70
Total for Payment No.:						2,545.00

Payment No: 015558

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	JOHN SANCHEZ	00466620	3328MAR2020	UNIT 5 RAIN GEAR REIMB	Water Utility	120.00
Total for Payment No.:						120.00

Payment No: 015559

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	JOHN'S SALT SERVICE INC	00466603	30904	FUEL SURCHARGE	Electric Utility	169.00
04/13/2020	JOHN'S SALT SERVICE INC	00466603	30904	BULK SALT ONE TON-COGEN MAR20	Electric Utility	4,368.72
04/13/2020	JOHN'S SALT SERVICE INC	00466603	30904	FREIGHT	Electric Utility	389.00
Total for Payment No.:						4,926.72

Payment No: 015560

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	KIDZ LOVE SOCCER	00467520	18576-18591	CONTRACTOR PAYMENT CLASSES FY1	General Fund	10,135.43
Total for Payment No.:						10,135.43

Payment No: 015561

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	KINOKUNIYA BOOKSTORES OF AMERICA CO. LTD	00466524	SJ1849	1241 AD BK	General Fund	298.20
04/13/2020	KINOKUNIYA BOOKSTORES OF AMERICA CO. LTD	00466526	SJ1850	1231 Juv BK	General Fund	113.88

Total for Payment No.: 412.08

Payment No: 015562

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	KNORR SYSTEMS INC	00466972	SI219646	ROUND TEST TUBES	General Fund	673.61
Total for Payment No.:						673.61

Payment No: 015563

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	KRISAMA JUESEEKUL	00466661	330966	NEW HIRE ORIENTATION 03.09.20	General Fund	12.00
Total for Payment No.:						12.00

Payment No: 015564

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	KUEHNE CONSTRUCTION	00467211	20-28	FLEET - MOVE COPPER LINE	Fleet Operation Fund	4,054.98
Total for Payment No.:						4,054.98

Payment No: 015565

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	LEHR AUTO ELECTRIC	00466430	SI42577	PARTS-V#3481	Vehicle Replacement Fund	403.17
04/13/2020	LEHR AUTO ELECTRIC	00466432	SI42936	PARTS-V#3302	Fleet Operation Fund	208.53
04/13/2020	LEHR AUTO ELECTRIC	00466844	SI43169	PARTS NW INSTLL V3538 WO126509	Vehicle Replacement Fund	1,072.88
Total for Payment No.:						1,684.58

Payment No: 015566

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	LIL SLUGGERS SANTA CLARA, LLC	00467522	18609-18611	CONTRACTOR PAYMENT FOR CLASSE	General Fund	797.36

Total for Payment No.: 797.36

Payment No: 015567

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	LINNEA SHEEHY	00467527	18424-18437	CONTRACTOR PAYMENT FOR CLASSES	General Fund	1,926.12
Total for Payment No.:						1,926.12

Payment No: 015568

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	METROPOLITAN PLANNING GROUP	00467059	1001578	PROFESSIONAL SERVICES DEC19	Expendable Trust Funds	4,480.00
04/13/2020	METROPOLITAN PLANNING GROUP	00467060	2001679	PROFESSIONAL SERVICES JAN20	Expendable Trust Funds	2,015.00
04/13/2020	METROPOLITAN PLANNING GROUP	00467064	2001681	PROFESSIONAL SERVICES JAN20	Deposit Funds.	658.75
Total for Payment No.:						7,153.75

Payment No: 015569

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	MEYERS NAVE RIBACK SILVER	00467155	2019100354	LEGAL SERVICES	General Fund	961.51
04/13/2020	MEYERS NAVE RIBACK SILVER	00467156	2019090501	CHANGE ORDER #1: ADDITIONAL FU	General Fund	385.00
04/13/2020	MEYERS NAVE RIBACK SILVER	00467157	2019080486	CHANGE ORDER #1: ADDITIONAL FU	General Fund	105.00
04/13/2020	MEYERS NAVE RIBACK SILVER	00467168	2019110290	LEGAL SERVICES	General Fund	490.00
04/13/2020	MEYERS NAVE RIBACK SILVER	00467171	2019070473	CHANGE ORDER #1: ADDITIONAL FU	General Fund	1,224.00
04/13/2020	MEYERS NAVE RIBACK SILVER	00467171	2019070473	LEGAL SERVICES	General Fund	771.00
Total for Payment No.:						3,936.51

Payment No: 015570

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	MICHAEL BAKER INTERNATIONAL, INC.	00467058	1077391	PROFESSIONAL SERVICES	Deposit Funds.	1,200.00
Total for Payment No.:						1,200.00

Payment No: 015571

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	MIDWEST TAPE LLC	00466532	98708391	1241 AD ABKS	General Fund	419.53
04/13/2020	MIDWEST TAPE LLC	00466532	98708391	1231 Juv MCD'S	General Fund	154.72
04/13/2020	MIDWEST TAPE LLC	00466533	98708640	1235 AD DVD'S	General Fund	145.93
04/13/2020	MIDWEST TAPE LLC	00466533	98708640	1236 AD DVD'S	General Fund	57.18
04/13/2020	MIDWEST TAPE LLC	00466533	98708640	1241 AD DVD'S	General Fund	274.98
04/13/2020	MIDWEST TAPE LLC	00466533	98708640	1233 AD DVD	General Fund	40.01
04/13/2020	MIDWEST TAPE LLC	00467331	98791121	1241 AD DB	General Fund	13,936.86
04/13/2020	MIDWEST TAPE LLC	00467341	98728026	1241 AD DVD	General Fund	80.04
04/13/2020	MIDWEST TAPE LLC	00467341	98728026	1235 AD DVD	General Fund	53.09
04/13/2020	MIDWEST TAPE LLC	00467341	98728026	1233 AD DVD	General Fund	28.59
04/13/2020	MIDWEST TAPE LLC	00467341	98728026	1236 AD DVD	General Fund	244.27
04/13/2020	MIDWEST TAPE LLC	00467342	98736539	1241 AD ABK	General Fund	326.92
04/13/2020	MIDWEST TAPE LLC	00467342	98736539	1231 Juv ABK	General Fund	38.14
04/13/2020	MIDWEST TAPE LLC	00467342	98736539	1235 AD ABK	General Fund	38.14
Total for Payment No.:						15,838.40

Payment No: 015572

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	MILLER STARR REGALIA, PLC	00467124	389726	CHANGE ORDER - LEGAL SERVICES	General Fund	828.00
04/13/2020	MILLER STARR REGALIA, PLC	00467125	389724	CHANGE ORDER - LEGAL SERVICES	General Fund	37,911.48
04/13/2020	MILLER STARR REGALIA, PLC	00467127	391624	LEGAL SERVICES	Electric Utility Construction	4,157.59
Total for Payment No.:						42,897.07

Payment No: 015573

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	MILTON SECURITY GROUP LLC	00466605	Q31302	CYBER SECURITY/SSG SUPPORT	Electric Utility	9,280.00
04/13/2020	MILTON SECURITY GROUP LLC	00466606	Q31303	AMI/MDMS PROJECT SUPPORT	Electric Utility	7,650.00

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
					Construction	
04/13/2020	MILTON SECURITY GROUP LLC	00466607	Q31304	COULTER, ETHAN 3/7/20-3/20/20	Electric Utility	9,280.00
04/13/2020	MILTON SECURITY GROUP LLC	00467364	Q31311	AMI/MDMS PROJECT SUPPORT	Electric Utility Construction	7,650.00
04/13/2020	MILTON SECURITY GROUP LLC	00467365	Q31312	COULTER, ETHAN 3/21/20-4/3/20	Electric Utility	9,280.00
04/13/2020	MILTON SECURITY GROUP LLC	00467366	Q31310	CYBER SECURITY/SSG SUPPORT	Electric Utility	9,280.00
04/13/2020	MILTON SECURITY GROUP LLC	00467367	Q31306	SUBSCRIBER MGMT MAY20-MAY21	Electric Utility Construction	10,500.00
04/13/2020	MILTON SECURITY GROUP LLC	00467370	Q31309	SNIFFERONE RENEWAL 2020-2021	Electric Utility Construction	5,250.00
04/13/2020	MILTON SECURITY GROUP LLC	00467372	Q31313	VMWARE vSPHERE - AMI	Electric Utility Construction	2,876.00
04/13/2020	MILTON SECURITY GROUP LLC	00467372	Q31313	VMWARE vCENTER SERVER STD	Electric Utility Construction	2,096.00
04/13/2020	MILTON SECURITY GROUP LLC	00467372	Q31313	VMWARE SITE RECOVERY MGR	Electric Utility Construction	1,050.00
				Total for Payment No.:		74,192.00

Payment No: 015574

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	MISSION TRAIL WASTE SYSTEMS	00467045	0000439236	CSC STREET DEPT - 1500 WARBRN	Solid Waste Program	580.00
04/13/2020	MISSION TRAIL WASTE SYSTEMS	00467046	0000439218	SC CORP YARD-1700 WALSH	Solid Waste Program	6,692.04
04/13/2020	MISSION TRAIL WASTE SYSTEMS	00467047	0000439219		General Fund	5,814.58
04/13/2020	MISSION TRAIL WASTE SYSTEMS	00467047	0000439219		General Fund	1,612.68
04/13/2020	MISSION TRAIL WASTE SYSTEMS	00467047	0000439219		General Fund	1,182.54
04/13/2020	MISSION TRAIL WASTE SYSTEMS	00467047	0000439219		General Fund	55.15
04/13/2020	MISSION TRAIL WASTE SYSTEMS	00467047	0000439219		General Fund	1,322.56
04/13/2020	MISSION TRAIL WASTE SYSTEMS	00467047	0000439219		General Fund	3,854.20
04/13/2020	MISSION TRAIL WASTE SYSTEMS	00467047	0000439219		Electric Utility	3,030.56
04/13/2020	MISSION TRAIL WASTE SYSTEMS	00467047	0000439219		Electric Utility	230.05
04/13/2020	MISSION TRAIL WASTE SYSTEMS	00467047	0000439219		Water Utility	1,018.28
04/13/2020	MISSION TRAIL WASTE SYSTEMS	00467047	0000439219		Cemetery	763.95

04/13/2020	MISSION TRAIL WASTE SYSTEMS	00467047	0000439219		Solid Waste Program	651.66
					Total for Payment No.:	26,808.25

Payment No: 015575

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	MSR PUBLIC POWER AGENCY	00466567	031120	BIG HORN 2 POWER FEB20	Electric Utility	585,811.40
04/13/2020	MSR PUBLIC POWER AGENCY	00467377	040520	PUR POWER SAN JUAN APR20 ACT	Electric Utility	96,250.00
04/13/2020	MSR PUBLIC POWER AGENCY	00467377	040520	PUR POWER SAN JUAN APR20 ACT	Electric Utility	800,908.96
04/13/2020	MSR PUBLIC POWER AGENCY	00467377	040520	RENEWABLE ADMIN COSTS APR20	Electric Utility	-81,177.91
04/13/2020	MSR PUBLIC POWER AGENCY	00467377	040520	PUR POWER SAN JUAN APR20 ACT	Electric Utility	19,141.14
					Total for Payment No.:	1,420,933.59

Payment No: 015576

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	MT TIRE SERVICE	00467087	13158	LABOR- V#3256 WO# 126773	Fleet Operation Fund	35.00
04/13/2020	MT TIRE SERVICE	00467089	13159	LABOR- V#3349 WO#126730	Fleet Operation Fund	25.00
04/13/2020	MT TIRE SERVICE	00467091	13019	LABOR- SUBLET	Fleet Operation Fund	120.00
04/13/2020	MT TIRE SERVICE	00467092	13388	LABOR-V#STAD002 WO# 126718	Fleet Operation Fund	53.50
04/13/2020	MT TIRE SERVICE	00467092	13388	TIRES- V#STAD002 WO# 126718	Fleet Operation Fund	265.96
04/13/2020	MT TIRE SERVICE	00467093	13393	LABOR- V#3183 WO# 126784	Fleet Operation Fund	30.00
04/13/2020	MT TIRE SERVICE	00467095	13394	LABOR- V# 2950 WO# 126788	Fleet Operation Fund	240.00
					Total for Payment No.:	769.46

Payment No: 015577

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	OC JONES & SONS INC	00467549	70599R	AGREEMENT FOR REED ST-GRANT ST	Parks And Recreation	484,938.22
					Total for Payment No.:	484,938.22

Payment No: 015578

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	OMEGA INDUSTRIAL SUPPLY INC	00466653	122446	STREET CLEANING SUPPLIES	General Fund	920.78
				Total for Payment No.:		920.78

Payment No: 015579

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	ORACLE AMERICA INC	00467154	44591161	ORACLE DATABASE APPLIANCE PREM	Electric Utility	1,971.47
04/13/2020	ORACLE AMERICA INC	00467154	44591161	ORACLE DATABASE ENTERPRISE EDI	Electric Utility	52,516.80
				Total for Payment No.:		54,488.27

Payment No: 015580

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	OVERDRIVE INC	00466529	00910CO20052353	1231 Juv EBK	General Fund	1,187.97
04/13/2020	OVERDRIVE INC	00466530	00910CO20052907	1241 AD EBK	General Fund	786.36
04/13/2020	OVERDRIVE INC	00467343	00910CO20055000	1241 AD EBK	General Fund	721.97
04/13/2020	OVERDRIVE INC	00467344	00910CO20055021	1241 AD EBK	General Fund	744.69
04/13/2020	OVERDRIVE INC	00467345	00910DA20056798	1241 AD EBK	General Fund	93.00
04/13/2020	OVERDRIVE INC	00467346	00910CO20056375	1241 AD EBK	General Fund	2,923.06
04/13/2020	OVERDRIVE INC	00467347	00910CO20063813	1241 AD EBK	General Fund	1,947.18
04/13/2020	OVERDRIVE INC	00467348	00910CO20067949	1241 AD EBK	General Fund	1,005.36
04/13/2020	OVERDRIVE INC	00467349	00910CO20068144	1241 AD EBK	General Fund	1,058.81
04/13/2020	OVERDRIVE INC	00467350	00910CO20073707	1241 AD EBK	General Fund	224.98
04/13/2020	OVERDRIVE INC	00467351	00910CO20073724	1241 AD EBK	General Fund	810.54
04/13/2020	OVERDRIVE INC	00467352	00910CO20078414	1241 AD EBK	General Fund	2,941.92
				Total for Payment No.:		14,445.84

Payment No: 015581

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	PAN ASIAN PUBLICATIONS (USA) INC	00466531	U-16404	1241 AD BK	General Fund	1,701.80

Total for Payment No.: 1,701.80

Payment No: 015582

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	PENINSULA BUILDING MATERIALS	00466516	29116	DRAIN SOCK, PAPER BAGS	Water Utility	21.26
04/13/2020	PENINSULA BUILDING MATERIALS	00466518	29166	DRAIN ROCKS & PAPER SACKS	Water Utility	14.17
04/13/2020	PENINSULA BUILDING MATERIALS	00466519	29345	DRAIN ROCK & PAPER SACKS	Water Utility	14.17
Total for Payment No.:						49.60

Payment No: 015583

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	PENINSULA GYMNASTICS	00467525	18485-18864	CONTRACTOR PAYMENT FOR CLASSES	General Fund	24,358.52
Total for Payment No.:						24,358.52

Payment No: 015584

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	PG&E	00467163	3847680626-0 MAR2020	ELEC SVC GRZ INTAKE TWR MAR20	Electric Utility	681.10
Total for Payment No.:						681.10

Payment No: 015585

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	PG&E	00467267	2937321050-8 MAR2020	COGEN GAS HEATERS FEB20	Electric Utility	195.51
Total for Payment No.:						195.51

Payment No: 015586

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	PG&E	00467323	3889347290-2 MAR2020	ELE SV GRIZ MICROWAV MAR2020	Electric Utility	164.99
Total for Payment No.:						164.99

Payment No: 015587

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	PG&E	00466626	0541963339-0 FEB2020	TS @ CALVERT/CALVERT	General Fund	39.33
04/13/2020	PG&E	00467012	0007909026-2	SRV REMOVAL/REINSTALL BENICIA	Electric Utility	2,000.00
04/13/2020	PG&E	00467373	8311198632-5 MAR2020	2020 MAR GUADALUPE CHART STATN	Sewer Utility	20.74
Total for Payment No.:						2,060.07

Payment No: 015588

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	PITNEY BOWES POSTAGE BY PHONE	00466502	8977MAR2020	POSTAGE	General Fund	5,017.00
Total for Payment No.:						5,017.00

Payment No: 015589

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	PLANET FUTSAL INC	00467221	18602-18765	CHANGE ORDER #1: ADDITIONAL FU	General Fund	882.52
Total for Payment No.:						882.52

Payment No: 015590

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	POWER SYSTEMS OPERATIONS	00466597	1266	VERA VALIDATION UPDATES FEB20	Electric Utility	19,353.38
Total for Payment No.:						19,353.38

Payment No: 015591

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	PRAXAIR DISTRIBUTION INC	00467166	95625362	IND HIGH PRESSURE>100CF	Electric Utility	113.10
04/13/2020	PRAXAIR DISTRIBUTION INC	00467166	95625362	IND LIQUID 160-200LT HIGH PRES	Electric Utility	135.11
04/13/2020	PRAXAIR DISTRIBUTION INC	00467166	95625362	SAFETY AND ENVIRONMENT FEE	Electric Utility	25.45
Total for Payment No.:						273.66

Payment No: 015592

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	PREFERRED BENEFIT	00467830	EIA32310	DENTAL PREM APRIL #05, 06	Payroll Liability&ClearingAcct	75,430.10
04/13/2020	PREFERRED BENEFIT	00467831	EIA32312	VISION STD, PREM, COBRA	Payroll Liability&ClearingAcct	10,136.60
04/13/2020	PREFERRED BENEFIT	00467832	EIA32311	DENTAL PREM APRIL #01	Payroll Liability&ClearingAcct	7,463.11
Total for Payment No.:						93,029.81

Payment No: 015593

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	R F MACDONALD CO	00467177	290023	PN# GMC2-ACT-KKF - PULSAFEEDER	Electric Utility	7,405.86
04/13/2020	R F MACDONALD CO	00467178	290049	2-1/2" FLANGE GASKETS 250 lb.	Electric Utility	26.74
04/13/2020	R F MACDONALD CO	00467178	290049	PN# CR15-12-A-GJ-A-E-HQQE - 3x	Electric Utility	7,555.15
Total for Payment No.:						14,987.75

Payment No: 015594

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	RELIABILITY OPTIMIZATION INC	00467319	20-00018	PDM SERVICES DVR MAR2020	Electric Utility	5,126.00
04/13/2020	RELIABILITY OPTIMIZATION INC	00467320	20-00019	PDM SERVICES COGEN MAR2020	Electric Utility	1,993.00
04/13/2020	RELIABILITY OPTIMIZATION INC	00467560	20-00021	PDM SERVICES STONY MAR/APR2020	Electric Utility	4,181.00
Total for Payment No.:						11,300.00

Payment No: 015595

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	RENEE RAMSEY	00467524	18480-18481	CONTRACTOR PAYMENT FOR CLASSES	General Fund	1,682.01
Total for Payment No.:						1,682.01

Payment No: 015596

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	RICOH CORP	00467199	9028170466	STADIUM BRIEFING ROOM RICOH LE	General Fund	101.37
04/13/2020	RICOH CORP	00467199	9028170466	EXPEDITED SHIPPING CMO	General Fund	41.00
04/13/2020	RICOH CORP	00467199	9028170466	RICOH EQUIPMENT MONTHLY LEASE	Information Technology Service	25,496.07
04/13/2020	RICOH CORP	00467199	9028170466	MARCH 2020 LEASE/USAGE	Information Technology Service	14,525.50
04/13/2020	RICOH CORP	00467199	9028170466	NON-TAXABLE	Information Technology Service	1,909.86
04/13/2020	RICOH CORP	00467199	9028170466	STADIUM MANAGERS OFFICE RICOH	S.C.Stadium Authority Ops	65.08
Total for Payment No.:						42,138.88

Payment No: 015597

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	ROBERT M MAHOWALD	00467213	22508TO	CHAIR FOR HR	General Fund	791.25
Total for Payment No.:						791.25

Payment No: 015598

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	RODNEY C PEOPLES	00467052	R200304	SUPPLIES	Solid Waste Utility- Constructi	2,311.70
Total for Payment No.:						2,311.70

Payment No: 015599

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	ROYAL COACH TOURS	00466542	18110	ATG TRIP 2/2/2020	General Fund	1,130.86
Total for Payment No.:						1,130.86

Payment No: 015600

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/13/2020	SANTA CLARA PLAYERS	00467061	2471MAR2020	For payment purposes only. Re	General Fund	1,500.00
				Total for Payment No.:		1,500.00

Payment No: 015601

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	SERRANO ELECTRIC INC	00466816	29506	SCCC ELECTRIC MARCH	Convention Cnt Maintenance Dis	3,672.24
04/13/2020	SERRANO ELECTRIC INC	00466816	29506	LABOR	Convention Cnt Maintenance Dis	9,712.50
				Total for Payment No.:		13,384.74

Payment No: 015602

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	SMITHGROUP INC	00466580	0145522	DESIGN SVCS CIVIC CENTER PLAN	Electric Utility Construction	260,919.33
				Total for Payment No.:		260,919.33

Payment No: 015603

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	SOFTWAREONE	00466915	US-PSI-902276	AZURE STORAGE-1/1/20-1/31/20	Information Technology Service	1,107.78
				Total for Payment No.:		1,107.78

Payment No: 015604

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	SPORTS, FITNESS & KARATE INC	00467516	18363-18370	CONTRACTOR PAYMENT FOR CLASSES	General Fund	2,744.32
04/13/2020	SPORTS, FITNESS & KARATE INC	00467517	18362-18368	CONTRACTOR PAYMENT FOR CLASSES	General Fund	544.04
				Total for Payment No.:		3,288.36

Payment No: 015605

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	TIFCO INDUSTRIES	00466444	71533289	PARTS-SHOP USE	Fleet Operation Fund	541.96
				Total for Payment No.:		541.96

Payment No: 015606

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	TONY JANOVICH	00467222	18373-18379	CONTRACTOR PAYMENT FOR CLASSES	General Fund	969.20
				Total for Payment No.:		969.20

Payment No: 015607

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	TRANSMISSION AGENCY OF NORTHERN CA	00467014	MARCH 2020	DEBT SERVICE (SOT) APR20	Electric Utility	3,461.00
04/13/2020	TRANSMISSION AGENCY OF NORTHERN CA	00467014	MARCH 2020	TANC A&G MAY20	Electric Utility	112,757.00
04/13/2020	TRANSMISSION AGENCY OF NORTHERN CA	00467014	MARCH 2020	COTP O&M MAY20	Electric Utility	158,682.00
04/13/2020	TRANSMISSION AGENCY OF NORTHERN CA	00467014	MARCH 2020	SOT FAC CHARGE MAR20	Electric Utility	4,057.83
04/13/2020	TRANSMISSION AGENCY OF NORTHERN CA	00467014	MARCH 2020	SOT ADMINISTRATIVE COSTS FEB20	Electric Utility	7,123.52
04/13/2020	TRANSMISSION AGENCY OF NORTHERN CA	00467014	MARCH 2020	DEBT SERVICE (TANC) MAY20	Electric Utility	119,902.00
				Total for Payment No.:		405,983.35

Payment No: 015608

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	UNITED REFRIGERATION INC	00465826	72083092-00	CITY HALL HVAC	General Fund	438.64
04/13/2020	UNITED REFRIGERATION INC	00466818	72476442-00	CRC CHILLER	General Fund	159.50
04/13/2020	UNITED REFRIGERATION INC	00466819	72524968-00	SHOP	General Fund	55.52
04/13/2020	UNITED REFRIGERATION INC	00467216	72451238-00	SUPPLIES	General Fund	94.45
04/13/2020	UNITED REFRIGERATION INC	00467217	72408049-00	TOOLS	General Fund	388.64

04/13/2020	UNITED REFRIGERATION INC	00467218	72524859-00	SUPPLIES	General Fund	92.59
				Total for Payment No.:		1,229.34

Payment No: 015609

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	US BANK NATIONAL ASSOCIATION	00467009	EO&M000270420	CVP O&M FUNDING #6 FY2021	Electric Utility	674,000.00
				Total for Payment No.:		674,000.00

Payment No: 015610

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	US DEPT OF ENERGY	00467290	993595	EMERGENCY ORLAND/BB 60kV	Electric Utility	1,888.44
				Total for Payment No.:		1,888.44

Payment No: 015611

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	VANTAGE DATA CENTERS	00466554	1472	CARRIER ACCESS APR20 737MATHEW	Electric Utility	400.00
04/13/2020	VANTAGE DATA CENTERS	00466870	1471	CARRIER ACCESS APR20 2897 NORT	Electric Utility	400.00
				Total for Payment No.:		800.00

Payment No: 015612

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	WAXIE SANITARY SUPPLY	00466985	78974327	SCOTT HARD TOWELS	General Fund	2,323.76
				Total for Payment No.:		2,323.76

Payment No: 015613

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	WECO INDUSTRIES LLC	00467098	0045226-IN	PARTS- V#2817 WO# 126424	Fleet Operation Fund	1,256.42
04/13/2020	WECO INDUSTRIES LLC	00467098	0045226-IN	LABOR- V#2817 WO# 126424	Fleet Operation Fund	771.17

04/13/2020	WECO INDUSTRIES LLC	00467376	0045358-IN	COMPACT MAGNETIC LID LIFTER	Sewer Utility	3,444.40
				Total for Payment No.:		5,471.99

Payment No: 015614

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	WESTERN RENEWABLE ENERGY	00466595	WR18056	CERTS CREATED	Electric Utility	80.10
04/13/2020	WESTERN RENEWABLE ENERGY	00466596	WR18287	DELIVERABILITY-NERC TAG	Electric Utility	212.00
				Total for Payment No.:		292.10

Payment No: 015615

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	WESTERN STATES OIL CO	00467100	438633	PD MOTORCYCLES TANK #91	Fleet Operation Fund	98.50
				Total for Payment No.:		98.50

Payment No: 015616

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/13/2020	WILLIAMS SCOTSMAN INC	00467135	7659100	CONTAINER RENTAL APR20	Electric Utility Construction	460.80
04/13/2020	WILLIAMS SCOTSMAN INC	00467137	7659860	CONTAINER RENTAL SERRA APR20	Electric Utility Construction	367.71
				Total for Payment No.:		828.51

Overall Total 5,078,313.56



City of Santa Clara
List of All Bills and Claims Approved for Payment

Run Date 4/23/2020
Run Time 9:54:06 AM

Sorted by Payment Number

Payment No: 641945

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	ARACELY AZEVEDO	00467887	33968APR2020	REIMB FOR BAGS MEAL SERVICE	Other City Dept Op Grant Fund	395.55
				Total for Payment No.:		395.55

Payment No: 641946

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	BILL LUTZ	00468052	18432FEB2020B	SHOOTING COURSE	General Fund	85.00
				Total for Payment No.:		85.00

Payment No: 641947

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	BRYAN WILLIAMS	00468063	22119FEB2020A	SEXUAL ASSAULT INVESTIGATION	General Fund	459.00
				Total for Payment No.:		459.00

Payment No: 641948

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	CHRISTINE SYLVIA	00468065	27276MAR2020A	REIMBURSEMENT	General Fund	67.57
				Total for Payment No.:		67.57

Payment No: 641949

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	CUONG PHAN	00468056	18437FEB2020	SHERMAN BLOCK LEADERSHIP INSTI	General Fund	274.05

04/24/2020	CUONG PHAN	00468057	18437FEB2020A	SHERMAN BLOCK LEADERSHIP	General Fund	254.00
04/24/2020	CUONG PHAN	00468058	18437FEB2020B	SHERMAN BLOCK LEADERSHIP	General Fund	254.00
04/24/2020	CUONG PHAN	00468059	18437FEB2020C	SHERMAN BLOCK LEADERSHIP	General Fund	221.00
04/24/2020	CUONG PHAN	00468060	18437FEB2020D	SHERMAN BLOCK LEADERSHIP	General Fund	286.31
04/24/2020	CUONG PHAN	00468061	18437FEB2020E	SHERMAN BLOCK LEADERSHIP	General Fund	239.00
Total for Payment No.:						1,528.36

Payment No: 641950

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	D.E. II Restaurant	00467310	824MAR2020	D.E. II RESTAURANT DEPOSIT RET	Sports & Open Space Authority	31,414.58
Total for Payment No.:						31,414.58

Payment No: 641951

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	DAN MORENO	00468347	1876FEB2020	IACP CONFERENCE	General Fund	351.38
Total for Payment No.:						351.38

Payment No: 641952

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	DOUGLAS GERBRANDT	00468329	27824FEB2020	FTO UPDATE COURSE	General Fund	326.04
Total for Payment No.:						326.04

Payment No: 641953

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	ERIC LAGERGREN	00468049	12289FEB2020	CRITIAL INCIDENT COURSE	General Fund	17.00
Total for Payment No.:						17.00

Payment No: 641954

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	G. BORTOLOTTI & CO	00468535	4795	AGREEMENT FOR 2019 PAVEMENT RE	Water Utility	6,875.00
04/24/2020	G. BORTOLOTTI & CO	00468535	4795	AGREEMENT FOR 2019 PAVEMENT RE	Sewer Utility	6,090.00
04/24/2020	G. BORTOLOTTI & CO	00468535	4795	AGREEMENT FOR 2019 PAVEMENT RE	Streets And Highways	47,386.30
04/24/2020	G. BORTOLOTTI & CO	00468535	4795	RETENTION	Streets And Highways	-3,017.57
Total for Payment No.:						57,333.73

Payment No: 641955

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	GINA LOBITO	00468343	15927FEB2020	PEER SUPPORT CONFERENCE	General Fund	310.00
Total for Payment No.:						310.00

Payment No: 641956

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	GINA MCWILLIAM	00468357	12831MAR2020A	RMS DEMO	General Government - Other	165.78
Total for Payment No.:						165.78

Payment No: 641957

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	HARRY ADJEI	00468324	33156NOV2019	DAR/DDI COURSE	General Fund	71.18
Total for Payment No.:						71.18

Payment No: 641958

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	HILDA VELASCO	00468447	32409FEB2020	CNCA TRAINING (K9)	General Fund	276.00
Total for Payment No.:						276.00

Payment No: 641959

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	JAMES GRISHAW	00468072	00073798-01 UTILITY REFUND B	Utility Refund	General Fund	197.81
Total for Payment No.:						197.81

Payment No: 641960

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	JAMES SITLER	00468062	18438FEB2020A	SAGE CERTIFICATION COURSE	General Fund	195.00
Total for Payment No.:						195.00

Payment No: 641961

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	JANICE RIVERA	00468431	13351FEB2020A	PEER SUPPORT CONFERENCE	General Fund	279.00
Total for Payment No.:						279.00

Payment No: 641962

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	JENNIFER SILVEIRA	00468435	18638FEB2020	PEER SUPPORT CONFERENCE	General Fund	441.80
Total for Payment No.:						441.80

Payment No: 641963

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	JEREMY SCHMIDT	00468432	29462FEB2020A	BREACHERS SYMPOSIUM	General Fund	274.00
Total for Payment No.:						274.00

Payment No: 641964

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	JERRY OGG	00468428	21427FEB2020	CNCA TRAINING (K9)	General Fund	276.00

Total for Payment No.: 276.00

Payment No: 641965

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	JESSE MURRILL	00467576	20296MAR2020	SAFETY BOOTS/CLOTH REIMB 19/20	Electric Utility	230.22
Total for Payment No.:						230.22

Payment No: 641966

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	JOHN MILBURN	00468192	33847APR2020	REFUND	General Fund	12,414.00
04/24/2020	JOHN MILBURN	00468192	33847APR2020	REFUND	General Fund	539.00
04/24/2020	JOHN MILBURN	00468192	33847APR2020	REFUND	General Fund	436.52
04/24/2020	JOHN MILBURN	00468192	33847APR2020	REFUND	General Fund	392.00
04/24/2020	JOHN MILBURN	00468192	33847APR2020	REFUND	Water Utility	451.20
04/24/2020	JOHN MILBURN	00468192	33847APR2020	REFUND	Water Recycling Program	112.80
Total for Payment No.:						14,345.52

Payment No: 641967

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	JOSH HIGGINS	00468330	18430FEB2020	CNCA TRAINING (K9)	General Fund	276.00
Total for Payment No.:						276.00

Payment No: 641968

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	KEVIN MEAD	00467980	27681FEB2020	LE FIREARMS INSTRUCTOR COURSE	General Fund	273.00
Total for Payment No.:						273.00

Payment No: 641969

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	LUKE ERICKSON	00468326	22269FEB2020A	BREACHERS SYMPOSIUM	General Fund	274.00
				Total for Payment No.:		274.00

Payment No: 641970

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	MARK BARRY	00468323	13801FEB2020	ELDER ABUSE INVEST COURSE	General Fund	17.00
				Total for Payment No.:		17.00

Payment No: 641971

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	MCCOLLOCH, KEVIN	00468345	29036FEB2020	CNCA TRAINING (K9)	General Fund	276.00
				Total for Payment No.:		276.00

Payment No: 641972

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	MIKE CARLETON	00468322	12288FEB2020A	ELDER ABUSE INVEST COURSE	General Fund	17.00
04/24/2020	MIKE CARLETON	00468328	12288FEB2020B	ICI IDENTITY THEFT	General Fund	638.04
				Total for Payment No.:		655.04

Payment No: 641973

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	MIKE CRESCINI	00468327	10266NOV2019	BACKGROUND INVEST CONF	General Fund	190.00
				Total for Payment No.:		190.00

Payment No: 641974

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	MIKE HORN	00468331	15075FEB2020	CNCA TRAINING (K9)	General Fund	685.99

Total for Payment No.: 685.99

Payment No: 641975

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	MORALES, ALEXIS	00468346	30487FEB2020	PEER SUPPORT CONFERENCE	General Fund	279.00
Total for Payment No.:						279.00

Payment No: 641976

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	NICOLE VON RAESFELD	00468430	23426FEB2020	PEER SUPPORT CONFERENCE	General Fund	279.00
Total for Payment No.:						279.00

Payment No: 641977

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	RACHEL THOMAS	00468442	3700FEB2020	PEER SUPPORT CONFERENCE	General Fund	279.00
Total for Payment No.:						279.00

Payment No: 641978

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	REINALDO CASTRO JR	00468319	3191FEB2020	Boot Reimbursement FY 19/20	General Fund	158.05
Total for Payment No.:						158.05

Payment No: 641979

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	SANTA CLARA CO CLERK-RECORDER	00468375	2432APR2020A	RECORDINGS-AHA AND COVENENTS	General Fund	15.00
Total for Payment No.:						15.00

Payment No: 641980

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	SANTA CLARA SISTER CITIES ASSN	00468079	3470APR2020	GRANT FOR AFTERNOON TEA	General Fund	4,661.07
				Total for Payment No.:		4,661.07

Payment No: 641981

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	SASKIA LAGERGREN	00468106	14984FEB2020A	REIMB-MEDIA RELATIONS	General Fund	34.00
04/24/2020	SASKIA LAGERGREN	00468107	14984FEB2020B	REIMB-MANAGEMENT COURSE WEEK	General Fund	412.51
				Total for Payment No.:		446.51

Payment No: 641982

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	SCOTT MEAD	00467981	27680FEB2020	LE FIREARMS INSTRUCTOR COURSE	General Fund	355.41
				Total for Payment No.:		355.41

Payment No: 641983

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	SCOTT TYLER	00468445	20850FEB2020B	ICI ROBBERY INVEST COURSE	General Fund	402.69
				Total for Payment No.:		402.69

Payment No: 641984

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	STEPHANIE SMITH	00468336	19889NOV2019	INTERVIEW & INTERROG COURSE	General Fund	77.10
				Total for Payment No.:		77.10

Payment No: 641985

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	THOMAS GRATNY	00468105	1190FEB2020	REIMB-2019 CA2RS FALL CONFEREN	General Fund	128.00

Total for Payment No.: 128.00

Payment No: 641986

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	TOM LIU	00467979	24600FEB2020A	FIREARMS RIFLE INSTRUCTOR	General Fund	85.00
Total for Payment No.:						85.00

Payment No: 641987

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	WARREN FOSS	00467577	16018MAR2020	SAFETY BOOTS/CLOTH REIM 19/20	Electric Utility	24.95
Total for Payment No.:						24.95

Payment No: 641988

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	WICHT, ZACHARY	00468451	32659FEB2020A	BREACHERS SYMPOSIUM	General Fund	274.00
Total for Payment No.:						274.00

Payment No: 641989

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	A SLICE OF NEW YORK	00468465	34057APR2020	Small Business Assistance Gran	General Fund	5,000.00
Total for Payment No.:						5,000.00

Payment No: 641990

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	ATHENA GRILL	00468458	16257APR2020	Small Business Assistance Gran	General Fund	5,000.00
Total for Payment No.:						5,000.00

Payment No: 641991

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	EYERS HITCH CENTER INC	00468481	34064APR2020	Small Business Assistance Gran	General Fund	5,000.00
				Total for Payment No.:		5,000.00

Payment No: 641992

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	HUNGRY HOUND	00468454	34030APR2020	Small Business Assistance Gran	General Fund	5,000.00
				Total for Payment No.:		5,000.00

Payment No: 641993

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	JACOB MALAE	00468344	11553FEB2020A	PEER SUPPORT CONFERENCE	General Fund	383.05
				Total for Payment No.:		383.05

Payment No: 641994

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	KOREAN CHARCOAL SPRING BBQ	00468469	34055APR2020	Small Business Assistance Gran	General Fund	5,000.00
				Total for Payment No.:		5,000.00

Payment No: 641995

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	MIO VICINO	00468459	12002APR2020	Small Business Assistance Gran	General Fund	5,000.00
				Total for Payment No.:		5,000.00

Payment No: 641996

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	SAN JOSE ART ACADEMY	00468472	34046APR2020	Small Business Assistance Gran	General Fund	10,000.00
				Total for Payment No.:		10,000.00

Payment No: 641997

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	AFSCME COUNCIL 57	00468575	03/22/20-04/18/20	UNION DUES B2008&B2009	Payroll Liability&ClearingAcct	4,845.12
Total for Payment No.:						4,845.12

Payment No: 641998

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	CA FRANCHISE TAX BOARD	00468569	04/05/20-04/18/20CB	WAGE ATTACHMENT B2009	Payroll Liability&ClearingAcct	150.00
Total for Payment No.:						150.00

Payment No: 641999

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	CAL PERS LONG TERM CARE PROGRAM	00468561	13338765	BIWEEKLY PR CALPERS LT B2009	Payroll Liability&ClearingAcct	378.74
Total for Payment No.:						378.74

Payment No: 642000

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	ENGINEERS -CITY OF SANTA CLARA	00468576	03/22/20-04/18/20	UNION DUES B2008&B2009	Payroll Liability&ClearingAcct	1,062.56
Total for Payment No.:						1,062.56

Payment No: 642001

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	IBEW	00468577	03/22/20-04/18/20	UNION DUES B2008&B2009	Payroll Liability&ClearingAcct	13,887.43
Total for Payment No.:						13,887.43

Payment No: 642002

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	SANTA CLARA POLICE ASSN	00468578	03/22/20-04/18/20	UNION DUES B2008&B2009	Payroll Liability&ClearingAcct	19,414.20
				Total for Payment No.:		19,414.20

Payment No: 642003

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	U.S. BANK	00468568	04/05/20-04/18/20	BIWKLY PAYROLL DED PARS B2009	Fringe Benefits	15,758.84
				Total for Payment No.:		15,758.84

Payment No: 642004

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	US TREASURY	00468570	04/05/20-04/18/20JO	WAGE ATTACHMENT B2009	Payroll Liability&ClearingAcct	50.00
				Total for Payment No.:		50.00

Payment No: 642005

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	CPS HUMAN RESOURCE SERVICES	00467354	0000311	PROCTORING FIRFIGHTER I EXAM	General Fund	9,382.00
				Total for Payment No.:		9,382.00

Payment No: 642006

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	A TOOL SHED	00468129	1410116-4	PALLET JACK	Other City Dept Op Grant Fund	336.26
				Total for Payment No.:		336.26

Payment No: 642007

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	AARC CONSULTANTS, LLC	00467927	2020-5191	RISK/RESILIENCE ASSESSMENT T2	Water Utility	43,683.00

Total for Payment No.: 43,683.00

Payment No: 642008

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	AIR COOLED ENGINES	00468216	83096	PARTS- V#3250	Fleet Operation Fund	136.77
Total for Payment No.:						136.77

Payment No: 642009

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	ALHAMBRA & SIERRA SPRINGS	00467782	4973747 032020	WATER- SHOP USE	Fleet Operation Fund	33.94
Total for Payment No.:						33.94

Payment No: 642010

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	ALLIED AUTO STORES	00467783	102728B	PARTS- STOCK	Fleet Operation Fund	420.11
04/24/2020	ALLIED AUTO STORES	00468217	111285B	PARTS- V#3477	Fleet Operation Fund	95.90
04/24/2020	ALLIED AUTO STORES	00468222	111284B	PARTS- STOCK	Fleet Operation Fund	4.08
Total for Payment No.:						520.09

Payment No: 642011

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	ALLIED UNIVERSAL SECURITY SVCS	00468301	9799453	FY 2019-20 SECURITY SERVICES F	Convention Cnt Maintenance Dis	12,225.71
Total for Payment No.:						12,225.71

Payment No: 642012

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	AMERESCO	00468071	37690	ENERGY (LANDFILL GAS) MAR20	Electric Utility	48,893.31

Total for Payment No.: 48,893.31

Payment No: 642013

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	AMERICAN TEXTILE & SUPPLY INC	00468097	104280	LATEX GLOVES	Electric Utility	1,087.28
04/24/2020	AMERICAN TEXTILE & SUPPLY INC	00468098	104718	HAND SANITIZER	Other City Dept Op Grant Fund	610.40
04/24/2020	AMERICAN TEXTILE & SUPPLY INC	00468099	104972	HAND SANITIZER	Other City Dept Op Grant Fund	5,579.71
04/24/2020	AMERICAN TEXTILE & SUPPLY INC	00468521	104404	EXAM GLOVES, LARGE, POWDERLESS	Water Utility	1,098.18
04/24/2020	AMERICAN TEXTILE & SUPPLY INC	00468521	104404	EXAM GLOVES,XL, POWDERLESS, MI	Water Utility	439.27
04/24/2020	AMERICAN TEXTILE & SUPPLY INC	00468522	104898	RAGS, BLUE CREPED SONTARA, APP	Electric Utility	680.16
Total for Payment No.:						9,495.00

Payment No: 642014

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	ANIMAL DAMAGE MANAGEMENT	00467760	2815C	MONTHLY PEST CONTOL- MAR 20	General Fund	895.00
Total for Payment No.:						895.00

Payment No: 642015

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	APPLIED COMPUTER SOLUTIONS	00468009	114-00000402	CISCO ASR1001-X CHASSIS, 6 BUI	Electric Utility Construction	19,320.01
04/24/2020	APPLIED COMPUTER SOLUTIONS	00468009	114-00000402	SNTC-24X7X4 CISCO ASR 1000 ADV	Electric Utility Construction	1,389.42
04/24/2020	APPLIED COMPUTER SOLUTIONS	00468009	114-00000402	100BASE-T SFP TRANSCEIVER MODU	Electric Utility Construction	1,070.55
04/24/2020	APPLIED COMPUTER SOLUTIONS	00468009	114-00000402	SNTC-24X7X4 CISCO ASR1001-X CH	Electric Utility Construction	3,313.60
04/24/2020	APPLIED COMPUTER SOLUTIONS	00468009	114-00000402	CISCO ASR 1000 ADVANCED IP SER	Electric Utility Construction	13,035.88
Total for Payment No.:						38,129.46

Payment No: 642016

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	ARAMARK UNIFORM SERVICES	00468118	760765293	CLEANING SVC/SHOP TOWELS DVR	Electric Utility	406.76
Total for Payment No.:						406.76

Payment No: 642017

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	ARCA RECYCLING INC	00467774	53799	FRIDGE/FREEZER RECYCLE MAR2020	Elec OperatingGrant Trust Fund	1,000.00
Total for Payment No.:						1,000.00

Payment No: 642018

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	ARTICULATE SOLUTIONS	00468034	54207	City Light Pole Banners	General Fund	1,037.68
Total for Payment No.:						1,037.68

Payment No: 642019

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	ASSOCIATED RIGHT OF WAY SVCS	00468401	000000018118	AMENDMENT #3 - ADDITIONAL FUND	Expendable Trust Funds	6,180.00
Total for Payment No.:						6,180.00

Payment No: 642020

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	ASSOCIATION FOR ENERGY AFFORDABILITY INC	00468207	4995	AEA - Association for Energy A	City Affordable Housing	1,921.50
Total for Payment No.:						1,921.50

Payment No: 642021

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/24/2020	AT&T	00467674	1172141263	T1.5 MBPS SVC 19MAR20-18APR20	Electric Utility	422.55
					Total for Payment No.:	422.55

Payment No: 642022

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	AT&T MOBILITY	00468005	287286334235X03192020	FIRE	General Fund	3,623.56
04/24/2020	AT&T MOBILITY	00468005	287286334235X03192020	FIRE	General Fund	97.86
					Total for Payment No.:	3,721.42

Payment No: 642023

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	BANK OF THE WEST	00467593	012420158303	Bank Record Subpoena 20-50021	General Fund	15.80
					Total for Payment No.:	15.80

Payment No: 642024

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	BANK UP CORP	00467886	4039	OUTSOURCE CASH RECEIPTS	General Fund	3,806.78
					Total for Payment No.:	3,806.78

Payment No: 642025

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	BATEMAN SENIOR MEALS	00459620	INV4650001299	BATEMAN MEALS FY 19-20	Park and Rec Opr GrantTst Fund	1,420.32
04/24/2020	BATEMAN SENIOR MEALS	00459621	INV4650001283	BATEMAN MEALS FY 19-20	Park and Rec Opr GrantTst Fund	1,087.68
04/24/2020	BATEMAN SENIOR MEALS	00467974	INV4650001798	BATEMAN MEALS FY 19-20	Park and Rec Opr GrantTst Fund	2,238.72
04/24/2020	BATEMAN SENIOR MEALS	00467975	INV4650001761	BATEMAN MEALS FY 19-20	Park and Rec Opr GrantTst Fund	1,108.80
04/24/2020	BATEMAN SENIOR MEALS	00467976	INV4650001782	BATEMAN MEALS FY 19-20	Park and Rec Opr GrantTst Fund	961.24

04/24/2020	BATEMAN SENIOR MEALS	00468303	INV4650001918	BATEMAN MEALS FY 19-20	Park and Rec Opr GrantTst Fund	2,455.20
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Total for Payment No.:						9,271.96
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Payment No: 642026

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	BAY AREA WATER SUPPLY &	00467928	7154	FY 19-20 4TH QTR REG ASSESSMNT	Water Utility	21,578.00

Total for Payment No.:						21,578.00
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Payment No: 642027

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	BAY VALVE SERVICE &	00468007	36135	PN# 11G2J-1056H-STK59 - 1.50 Y	Electric Utility	5,206.63
04/24/2020	BAY VALVE SERVICE &	00468110	36148	THERMO DISC 1905K	Electric Utility	1,190.28
04/24/2020	BAY VALVE SERVICE &	00468110	36148	DISC 1700 #2 ORIF	Electric Utility	1,708.03
04/24/2020	BAY VALVE SERVICE &	00468110	36148	PICK-UP/DELIVERY	Electric Utility	450.00
04/24/2020	BAY VALVE SERVICE &	00468110	36148	3K4 FUKUI VALVE ? LABOR TO PER	Electric Utility	1,350.00
04/24/2020	BAY VALVE SERVICE &	00468110	36148	GASKET KIT 1905K	Electric Utility	227.81
04/24/2020	BAY VALVE SERVICE &	00468110	36148	LABOR TO PERFORM "STANDARD REP	Electric Utility	1,755.00

Total for Payment No.:						11,887.75
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Payment No: 642028

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	BELFOR PROPERTY RESTORATION	00467208	1364908	SWIM CENTER	General Fund	4,800.00

Total for Payment No.:						4,800.00
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Payment No: 642029

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	BMI IMAGING SYSTEMS	00467780	313136	Digitizing and Indexing Docume	General Government - Other	5,978.32

Total for Payment No.:						5,978.32
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Payment No: 642030

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	BOYDD PRODUCTS, INC	00468193	1552	4 BALLISTIC SHIELDS	Police Operating Grant Fund	8,569.44
Total for Payment No.:						8,569.44

Payment No: 642031

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	BRIGHTVIEW LANDSCAPE SERVICES, INC.	00468300	6760677	FY 2019-20 LANDSCAPING SERVICE	Convention Cnt Maintenance Dis	14,989.00
04/24/2020	BRIGHTVIEW LANDSCAPE SERVICES, INC.	00468302	6785900	ADDITIONAL SERVICES - CONTINGEN	Convention Cnt Maintenance Dis	200.00
Total for Payment No.:						15,189.00

Payment No: 642032

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	BSN SPORTS LLC	00468011	908756963	TUFFY WINDSCREEN	General Fund	1,140.54
Total for Payment No.:						1,140.54

Payment No: 642033

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	CA DEPT OF TOXIC SUBSTANCE CNTRL	00467994	19SM3940	CHANGE ORDER #1 ADD FUNDS FOR	Parks And Recreation	189.27
Total for Payment No.:						189.27

Payment No: 642034

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	CA DEPT OF WATER RESOURCES	00467781	1800133339	DAM FEES BLACK BUTTE FY 20/21	Electric Utility	4,562.00
Total for Payment No.:						4,562.00

Payment No: 642035

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	CA EMERGENCY MEDICAL SERVICES	00467513	EMSA-888-774	MEDIC RENEWALS - COOK, POTTS	General Fund	400.00
04/24/2020	CA EMERGENCY MEDICAL SERVICES	00467513	EMSA-888-774	MEDIC RENEWALS - WALSH	General Fund	200.00
Total for Payment No.:						600.00

Payment No: 642036

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	CA HIGHWAY PATROL	00467505	0000001278766	trfc ctrl NFL stad 1/11/2020	General Fund	71,786.78
04/24/2020	CA HIGHWAY PATROL	00467506	0000001278767	trfc ctrl NFL stad 01/19/2020	General Fund	71,468.31
Total for Payment No.:						143,255.09

Payment No: 642037

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	CIRCLEPOINT	00468101	2003042	As-needed consulting services	General Fund	3,521.25
Total for Payment No.:						3,521.25

Payment No: 642038

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	CITY OF SAN JOSE	00467931	18342760	19-20 SEWER 4495 N 1ST ALVISO	Sewer Utility	2,547.52
Total for Payment No.:						2,547.52

Payment No: 642039

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	CIVITAS ADVISORS	00468409	56166	CHANGE ORDER: ADDITIONAL ENCUM	Deposit Funds.	6,240.00
Total for Payment No.:						6,240.00

Payment No: 642040

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/24/2020	CLOUDBURST CONSULTING GROUP, INC.	00468206	INV-0000003863	CLOUDBURST CONSULTING GROUP, I	City Affordable Housing	3,927.00
Total for Payment No.:						3,927.00

Payment No: 642041

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	COGENT COMMUNICATIONS	00468029	CITYOFSA00015APR2020	INTERNET SERVICE	Information Technology Service	1,500.00
Total for Payment No.:						1,500.00

Payment No: 642042

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	COKER PUMP & EQUIPMENT COMPANY	00468008	0075078	PUMP REPAIRS (ESTIMATED)	Electric Utility	12,983.73
04/24/2020	COKER PUMP & EQUIPMENT COMPANY	00468008	0075078	LABOR TO INSPECT AND ADVISE RO	Electric Utility	1,506.85
Total for Payment No.:						14,490.58

Payment No: 642043

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	CONLEFF PLUMBING SUPPLY CO	00468023	192103	H-541-ASD	General Fund	11.40
04/24/2020	CONLEFF PLUMBING SUPPLY CO	00468025	192072	SHOWER HEAD	General Fund	329.02
Total for Payment No.:						340.42

Payment No: 642044

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	CONSOLIDATED PARTS INC	00468215	5060477	SOFT START MOTOR CNTRL & PARTS	Storm Drain	769.54
Total for Payment No.:						769.54

Payment No: 642045

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/24/2020	CRESCO EQUIPMENT RENTALS	00468119	5145436-0001	PROPANE	Electric Utility	172.22
				Total for Payment No.:		172.22

Payment No: 642046

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	CRIME SCENE CLEANERS INC	00468196	73601	CLEAN POTNTY CONTAM COVID	Other City Dept Op Grant Fund	2,520.00
04/24/2020	CRIME SCENE CLEANERS INC	00468512	73645	DISINFECT #3206,3474 COVID	Other City Dept Op Grant Fund	140.00
04/24/2020	CRIME SCENE CLEANERS INC	00468513	73793	#3306	General Fund	70.00
				Total for Payment No.:		2,730.00

Payment No: 642047

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	CULVER CO INC	00467776	55893	QUAN 2500 MOOD PENCILS W/LOGO	Electric Utility	1,125.08
				Total for Payment No.:		1,125.08

Payment No: 642048

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	CUPERTINO ELECTRIC	00468182	7327APR2020	Fire Plan Review BLD2020-57685	General Fund	4,316.00
				Total for Payment No.:		4,316.00

Payment No: 642049

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	D&M TRAFFIC SERVICES	00467876	70701	2 PERSON TRAFFIC 8HR 3/20/20	Electric Utility	1,425.00
04/24/2020	D&M TRAFFIC SERVICES	00468030	70828	2 PERSON TRAFFIC 8HR 4/2/20	Electric Utility	1,425.00
04/24/2020	D&M TRAFFIC SERVICES	00468066	70565	CONE, 28IN VINYL PLASTIC TRAFF	Electric Utility	814.78
04/24/2020	D&M TRAFFIC SERVICES	00468066	70565	STENCIL FEE	Electric Utility	25.00
04/24/2020	D&M TRAFFIC SERVICES	00468066	70565	DELIVERY FEE	Electric Utility	45.00
04/24/2020	D&M TRAFFIC SERVICES	00468140	70748	TRAFFIC SIGNS	Other City Dept Op	218.00

					Grant Fund	
04/24/2020	D&M TRAFFIC SERVICES	00468142	70741	TRAFFIC SIGNS	Other City Dept Op Grant Fund	167.26
04/24/2020	D&M TRAFFIC SERVICES	00468143	70670	VESTS, TRAFFIC SIGNS, CHALK	Other City Dept Op Grant Fund	6,315.95
				Total for Payment No.:		10,435.99

Payment No: 642050

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	DEBRA FENZEL-ALEXANDER	00468317	33830APR2020	3 HOUR ORCHESTRA MARY POPPINS	General Fund	45.00
				Total for Payment No.:		45.00

Payment No: 642051

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	DELL MARKETING LP	00468367	10383141730	PRECISION 5820 TOWER NON TAXAB	Electric Utility	201.51
04/24/2020	DELL MARKETING LP	00468367	10383141730	PRECISION 5820 TOWER TAXABLE P	Electric Utility	3,050.36
				Total for Payment No.:		3,251.87

Payment No: 642052

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	DELTAWRX LLC	00468033	1012	Jan - Mar Transition Consultin	Police Operating Grant Fund	1,328.00
				Total for Payment No.:		1,328.00

Payment No: 642053

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	DOBLE ENGINEERING CO	00467978	PSEI11053104	EQPMT RENTAL/SOFTWAR APR20-21	Electric Utility	35,590.00
				Total for Payment No.:		35,590.00

Payment No: 642054

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	DOWNTOWN FORD SALES	00468087	314334	2020 FORD F150 4X2 SUPER CAB P	Vehicle Replacement Fund	23,743.47
04/24/2020	DOWNTOWN FORD SALES	00468087	314334	BACKUP ALARM	Vehicle Replacement Fund	138.43
04/24/2020	DOWNTOWN FORD SALES	00468087	314334	POWER GROUP	Vehicle Replacement Fund	1,291.65
04/24/2020	DOWNTOWN FORD SALES	00468087	314334	CAB STEPS	Vehicle Replacement Fund	485.05
04/24/2020	DOWNTOWN FORD SALES	00468087	314334	SPRAY IN BEDLINER	Vehicle Replacement Fund	648.55
04/24/2020	DOWNTOWN FORD SALES	00468087	314334	DOC FEE	Vehicle Replacement Fund	92.65
04/24/2020	DOWNTOWN FORD SALES	00468087	314334	DELIVERY	Vehicle Replacement Fund	300.00
04/24/2020	DOWNTOWN FORD SALES	00468087	314334	CA TIRE TAX	Vehicle Replacement Fund	8.75
04/24/2020	DOWNTOWN FORD SALES	00468087	314334	DISCOUNT FOR EARLY PYMNT	Vehicle Replacement Fund	-545.00
				Total for Payment No.:		26,163.55

Payment No: 642055

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	DUNN-EDWARDS CORP	00468219	2011159974	2020 MAR PAINT FOR WELL SITES	Water Utility	132.41
04/24/2020	DUNN-EDWARDS CORP	00468219	2011159974	AB 1343 RECOVERY FEE	Water Utility	3.06
				Total for Payment No.:		135.47

Payment No: 642056

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	DUNN-EDWARDS CORP	00467292	2011159673	PLASTIC BUCKET	General Fund	317.23
04/24/2020	DUNN-EDWARDS CORP	00467293	2011159747	SUPREMA	General Fund	103.87
04/24/2020	DUNN-EDWARDS CORP	00467294	2011159748	D-E CANVAS DROP	General Fund	12.02
				Total for Payment No.:		433.12

Payment No: 642057

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	DYNAMIC SYSTEMS INC	00468387	20020081	ORACLE DATABASE APPLIANCE X7-2	Electric Utility	4,703.54
04/24/2020	DYNAMIC SYSTEMS INC	00468387	20020081	PWRCORD,N.A./ASIA,4.2m,L6-20P,	Electric Utility	8.36
04/24/2020	DYNAMIC SYSTEMS INC	00468387	20020081	ORACLE DATABASE APPLIANCE X7-2	Electric Utility	4,005.86
04/24/2020	DYNAMIC SYSTEMS INC	00468387	20020081	POWER CORD: NORTH AMERICA AND	Electric Utility	16.80
Total for Payment No.:						8,734.56

Payment No: 642058

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	EH WACHS	00467881	INV175124	15 AMP TOGGLE SWITCH	Water Utility	87.64
Total for Payment No.:						87.64

Payment No: 642059

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	ELECTRIC & GAS INDUSTRIES ASSN	00468160	45827	ONGOING IT APP MAINT. MAR2020	Elec OperatingGrant Trust Fund	2,000.00
04/24/2020	ELECTRIC & GAS INDUSTRIES ASSN	00468160	45827	PROGRAM IMPLEMENT/MGMT MAR20	Elec OperatingGrant Trust Fund	2,250.00
04/24/2020	ELECTRIC & GAS INDUSTRIES ASSN	00468160	45827	ONGOING PROGRAM ADMIN MAR20	Elec OperatingGrant Trust Fund	750.00
04/24/2020	ELECTRIC & GAS INDUSTRIES ASSN	00468161	45733	ONGOING PROGRAM ADMIN FEB20	Elec OperatingGrant Trust Fund	750.00
04/24/2020	ELECTRIC & GAS INDUSTRIES ASSN	00468161	45733	ONGOING IT APP MAINT. FEB2020	Elec OperatingGrant Trust Fund	2,000.00
04/24/2020	ELECTRIC & GAS INDUSTRIES ASSN	00468161	45733	PROGRAM IMPLEMENT/MGMT FEB20	Elec OperatingGrant Trust Fund	2,250.00
Total for Payment No.:						10,000.00

Payment No: 642060

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	ELECTROSWITCH CORP	00467997	W099170	SWITCH, CUT-IN/CUT-OUT ELECTRO	Electric Utility	868.87

Total for Payment No.: 868.87

Payment No: 642061

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	ENVIRONMENTAL RISK SERVICES	00468408	6020	REMAINING BALANCE AS OF 2/27/2	Expendable Trust Funds	6,752.50
Total for Payment No.:						6,752.50

Payment No: 642062

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	EQUIFAX CREDIT INFORMATION SVC	00468045	5810967	Credit Cecks NewHires	General Fund	93.50
Total for Payment No.:						93.50

Payment No: 642063

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	FAST UNDERCAR SANTA CLARA	00467789	14257	PARTS- V#3264	Fleet Operation Fund	95.41
04/24/2020	FAST UNDERCAR SANTA CLARA	00467790	14585	PARTS- V#3101	Fleet Operation Fund	204.26
04/24/2020	FAST UNDERCAR SANTA CLARA	00467790	14585	CA BATTERY FEE	Fleet Operation Fund	1.09
04/24/2020	FAST UNDERCAR SANTA CLARA	00467791	14847	PARTS- STOCK	Fleet Operation Fund	123.21
04/24/2020	FAST UNDERCAR SANTA CLARA	00467792	14849	PARTS- STOCK	Fleet Operation Fund	565.60
04/24/2020	FAST UNDERCAR SANTA CLARA	00467792	14849	CA BATTERY FEE	Fleet Operation Fund	5.00
04/24/2020	FAST UNDERCAR SANTA CLARA	00468241	18623	CA BATTERY FEE	Fleet Operation Fund	6.00
04/24/2020	FAST UNDERCAR SANTA CLARA	00468241	18623	PARTS- STOCK	Fleet Operation Fund	591.63
04/24/2020	FAST UNDERCAR SANTA CLARA	00468242	18743	PARTS- V#2857	Fleet Operation Fund	45.63
04/24/2020	FAST UNDERCAR SANTA CLARA	00468280	15932	PARTS- V#2780	Fleet Operation Fund	37.29
04/24/2020	FAST UNDERCAR SANTA CLARA	00468281	15948	PARTS- V#2646	Fleet Operation Fund	32.63
Total for Payment No.:						1,707.75

Payment No: 642064

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	FEDERAL EXPRESS	00467779	6-941-98355	MISC ADMIN SHIPPING	Electric Utility	7.06
04/24/2020	FEDERAL EXPRESS	00467858	6-970-73406	MISC. SHIPPING DVR	Electric Utility	24.98
Total for Payment No.:						32.04

Payment No: 642065

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	FRONTIER FORD	00467793	645438	PARTS- V#3073	Fleet Operation Fund	67.66
Total for Payment No.:						67.66

Payment No: 642066

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	GENERAC MOBILE PRODUCTS LLC	00468006	91983426	MMG35DF4	Vehicle Replacement Fund	30,292.19
04/24/2020	GENERAC MOBILE PRODUCTS LLC	00468006	91983426	SHIPPING	Vehicle Replacement Fund	1,171.00
Total for Payment No.:						31,463.19

Payment No: 642067

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	GEOSYNTEC CONSULTANTS, INC	00467766	397025	CONSULTING FEES	Parks And Recreation	3,553.76
Total for Payment No.:						3,553.76

Payment No: 642068

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	GLENN COUNTY AIR POLLUTION	00467585	IN0251667	HAZMAT PERMIT/STONY GORGE 2019	Electric Utility	403.00
Total for Payment No.:						403.00

Payment No: 642069

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	GLOBAL EQUIPMENT CO	00467296	115205545	XLERATOR HAND DRYER	General Fund	3,924.00
04/24/2020	GLOBAL EQUIPMENT CO	00467297	114946587	WATER BOTTLE REFILLING STATION	General Fund	1,821.19
04/24/2020	GLOBAL EQUIPMENT CO	00467298	114950543	REPLACEMENT FILTER	General Fund	69.75
				Total for Payment No.:		5,814.94

Payment No: 642070

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	GLOBAL RENTAL CO	00467877	3467030	2019 INTL 4300 4/2020-5/2020	Electric Utility	3,706.00
				Total for Payment No.:		3,706.00

Payment No: 642071

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	GOLDEN GATE TRUCK CENTER	00467794	F005978609:01	PARTS- V#2055	Fleet Operation Fund	41.27
				Total for Payment No.:		41.27

Payment No: 642072

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	GREENBERG TRAURIG LLP	00468305	5291500	LEGAL SERVICES	Special Liability Insurance	5,273.20
04/24/2020	GREENBERG TRAURIG LLP	00468305	5291500	CHANGE ORDER #1 LEGAL SERVICES	Special Liability Insurance	72,126.09
04/24/2020	GREENBERG TRAURIG LLP	00468306	5269107	LEGAL SERVICES	Special Liability Insurance	27,249.00
				Total for Payment No.:		104,648.29

Payment No: 642073

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	GRIFFIN AUTO PARTS	00468247	1-257815	PARTS- V#3059	Fleet Operation Fund	38.39
04/24/2020	GRIFFIN AUTO PARTS	00468248	1-257820	PARTS- V#3059	Fleet Operation Fund	34.54

04/24/2020	GRIFFIN AUTO PARTS	00468249	1-257892	PARTS- STOCK	Fleet Operation Fund	420.73
04/24/2020	GRIFFIN AUTO PARTS	00468249	1-257892	CORE RECYCLING FEE	Fleet Operation Fund	2.18
					Total for Payment No.:	495.84

Payment No: 642074

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	GTT COMMUNICATIONS INC	00467751	INV3311135	INTERNET SVCS 881/1705 APR20	Electric Utility	3,992.63
					Total for Payment No.:	3,992.63

Payment No: 642075

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	HACH COMPANY	00467374	11872273	FLO-DAR SENSOR ASSY SEWER PART	Sewer Utility	7,730.20
					Total for Payment No.:	7,730.20

Payment No: 642076

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	HALREC INC	00468273	343969	PARTS- V#2867	Fleet Operation Fund	276.03
					Total for Payment No.:	276.03

Payment No: 642077

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	HOME DEPOT USA	00466137	1318FEB2020	STATION 1 DRILL	General Fund	113.65
04/24/2020	HOME DEPOT USA	00466137	1318FEB2020	STATION 1 CURTAIN ROD	General Fund	73.65
04/24/2020	HOME DEPOT USA	00466137	1318FEB2020	STATION 8 WASHER AND DRYER	General Fund	1,716.49
04/24/2020	HOME DEPOT USA	00466137	1318FEB2020	STATION 8 MOVING SUPPLIES	General Fund	33.87
					Total for Payment No.:	1,937.66

Payment No: 642078

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	HOME DEPOT USA	00466503	540462553	FACILITIES SUPPLIES	Other City Dept Op Grant Fund	2,026.09
04/24/2020	HOME DEPOT USA	00466504	540452587	FACILITIES SUPPLIES	Other City Dept Op Grant Fund	257.85
04/24/2020	HOME DEPOT USA	00466505	540462561	FACILITIES SUPPLIES	Other City Dept Op Grant Fund	2,320.65
04/24/2020	HOME DEPOT USA	00466506	540462595	FACILITIES SUPPLIES	General Fund	414.95
04/24/2020	HOME DEPOT USA	00466507	540462579	FACILITIES SUPPLIES	General Fund	167.82
04/24/2020	HOME DEPOT USA	00467722	544676364	FACILITIES SUPPLIES	General Fund	2,098.50
04/24/2020	HOME DEPOT USA	00467906	542949409	JANITORIAL SUPPLIES	General Fund	2,475.63
04/24/2020	HOME DEPOT USA	00467907	542949417	JANITORIAL SUPPLIES	General Fund	97.02
04/24/2020	HOME DEPOT USA	00467908	542949425	JANITORIAL SUPPLIES	Electric Utility	367.77
04/24/2020	HOME DEPOT USA	00467909	542949433	JANITORIAL SUPPLIES	Water Utility	163.66
04/24/2020	HOME DEPOT USA	00467910	542949441	JANITORIAL SUPPLIES	General Fund	44.82
04/24/2020	HOME DEPOT USA	00467911	542949458	JANITORIAL SUPPLIES	General Fund	498.44
04/24/2020	HOME DEPOT USA	00467913	543452221	JANITORIAL SUPPLIES	General Fund	62.39
04/24/2020	HOME DEPOT USA	00467914	543708176	JANITORIAL SUPPLIES	General Fund	210.20
04/24/2020	HOME DEPOT USA	00467915	543708184	JANITORIAL SUPPLIES	General Fund	267.86
04/24/2020	HOME DEPOT USA	00467916	543935126	JANITORIAL SUPPLIES	Water Utility	150.35
04/24/2020	HOME DEPOT USA	00467917	543935134	JANITORIAL SUPPLIES	General Fund	200.47
04/24/2020	HOME DEPOT USA	00467918	544172166	JANITORIAL SUPPLIES	General Fund	119.20
04/24/2020	HOME DEPOT USA	00467919	544189285	JANITORIAL SUPPLIES	General Fund	548.92
04/24/2020	HOME DEPOT USA	00467920	544189293	JANITORIAL SUPPLIES	General Fund	20.01
04/24/2020	HOME DEPOT USA	00467921	544189301	JANITORIAL SUPPLIES	General Fund	369.75
04/24/2020	HOME DEPOT USA	00467922	544172174	JANITORIAL SUPPLIES	Electric Utility	14.90
04/24/2020	HOME DEPOT USA	00467923	544189319	JANITORIAL SUPPLIES	General Fund	244.84
04/24/2020	HOME DEPOT USA	00467924	544649551	JANITORIAL SUPPLIES	General Fund	200.12
04/24/2020	HOME DEPOT USA	00467925	544667173	JANITORIAL SUPPLIES	General Fund	390.05
04/24/2020	HOME DEPOT USA	00467926	544939747	JANITORIAL SUPPLIES	General Fund	954.19
04/24/2020	HOME DEPOT USA	00468139	546037722	GYM WIPES	General Fund	817.76

04/24/2020	HOME DEPOT USA	00468144	544663792	PURELL INSTANT HAND SANITIZER	Other City Dept Op Grant Fund	1,287.40
04/24/2020	HOME DEPOT USA	00468145	544927189	RENOWN LNR	Other City Dept Op Grant Fund	1,727.96
				Total for Payment No.:		18,519.57

Payment No: 642080

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	HUBOI ARCHITECTURAL SVCS AIA	00468536	18798-04	AGREEMENT FOR DESIGN PROFESSIO	Public Buildings	1,900.00
				Total for Payment No.:		1,900.00

Payment No: 642081

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	HUGHES NETWORK SYSTEMS LLC	00468210	B1-358063380	METER SVC G2 ENERGY APR20	Electric Utility	101.94
				Total for Payment No.:		101.94

Payment No: 642082

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	HYAS GROUP, LLC	00467898	3682	CONSULTING DEF COMP Q42019	Deposit Funds.	9,500.00
04/24/2020	HYAS GROUP, LLC	00467900	3683	CONS FOR DEF COMP Q12020	Deposit Funds.	9,500.00
				Total for Payment No.:		19,000.00

Payment No: 642083

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	ICE US OTC COMMODITY MARKETS LLC	00468355	0320000868088	ENERGY PURCH (SOLAR) MAR20	Electric Utility	5,092.81
				Total for Payment No.:		5,092.81

Payment No: 642084

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/24/2020	IMAGETREND INC	00467514	121430	CAD INTEGRATIONS HOSTING	General Fund	2,100.00
04/24/2020	IMAGETREND INC	00467514	121430	CAD INTEGRATIONS SUPPORT	General Fund	1,280.00
Total for Payment No.:						3,380.00

Payment No: 642085

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	INFO-TECH RESEARCH GROUP	00468315	204925	ANNUAL MEMBERSHIP	Information Technology Service	25,269.52
Total for Payment No.:						25,269.52

Payment No: 642086

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	INTERNAP NETWORK SERVICES CORP	00468028	B1-14375758	INTERNET SERVICE	Information Technology Service	1,691.26
Total for Payment No.:						1,691.26

Payment No: 642087

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	JAM SERVICES INC	00467883	130373	TRAFFIC LIGHT FRAME	Electric Utility	239.80
Total for Payment No.:						239.80

Payment No: 642088

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	JOHN FITZHUGH	00468318	33838APR2020	3 HOURS ORCHESTRA MARRY POPPIN	General Fund	45.00
Total for Payment No.:						45.00

Payment No: 642089

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	JONES COVEY GROUP INCORPORATED	00468032	40371	UST MONITORING SYS REPLACEMENT	Electric Utility	28,515.56

Total for Payment No.: 28,515.56

Payment No: 642090

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	JOVENVILLE LLC	00468102	20-6383	Graphic Design Services	General Fund	2,402.00
Total for Payment No.:						2,402.00

Payment No: 642091

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	KALLCENTS	00467592	E42516033120	Q-Card Monthly	General Fund	20.66
Total for Payment No.:						20.66

Payment No: 642092

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	LANGUAGE LINE SOLUTIONS	00468022	4783074	TRANSLATION SERVICE	Information Technology Service	1,620.16
Total for Payment No.:						1,620.16

Payment No: 642093

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	LARRY ORLANDO	00467720	12218MAR2020	SAFETY BOOTS/CLOTH REIMB 19/20	Electric Utility	162.55
Total for Payment No.:						162.55

Payment No: 642094

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	LEVY SANTA CLARA CONVENTION CENTER	00468100	SCCC152408	BREAKFAST PASTRIES	Convention Center Enterprise F	239.36
Total for Payment No.:						239.36

Payment No: 642095

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	LINCOLN AQUATICS	00467299	36989875	LIQUID CHLORINE	General Fund	369.24
04/24/2020	LINCOLN AQUATICS	00467299	36989875	PESTICIDE ASSESSMENT	General Fund	43.82
04/24/2020	LINCOLN AQUATICS	00467300	36989877	MURIATIC ACID	General Fund	701.41
04/24/2020	LINCOLN AQUATICS	00467300	36989877	PESTICIDE ASSESSMENT	General Fund	49.36
04/24/2020	LINCOLN AQUATICS	00467301	36989882	LIQUID CHLORINE	General Fund	1,613.54
04/24/2020	LINCOLN AQUATICS	00467301	36989882	PESTICIDE ASSESSMENT	General Fund	64.36
04/24/2020	LINCOLN AQUATICS	00468155	36991495	FUEL/ PESTICIDE ASSESMENT	General Fund	49.16
04/24/2020	LINCOLN AQUATICS	00468155	36991495	MURIATIC ACID	General Fund	688.66
04/24/2020	LINCOLN AQUATICS	00468156	36991496	LIQUID CHLORINE	General Fund	1,262.22
04/24/2020	LINCOLN AQUATICS	00468156	36991496	FUEL AND PESTICIDE ASSESMENT	General Fund	58.62
04/24/2020	LINCOLN AQUATICS	00468173	36991510	MURIATIC ACID	General Fund	336.54
04/24/2020	LINCOLN AQUATICS	00468173	36991510	FUEL SURCHARGE/ PESTICIDE	General Fund	43.33
Total for Payment No.:						5,280.26

Payment No: 642096

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	LONG BEACH BMW MOTORCYCLES	00468085	1012	2019 BMW R 1250 RT-P MOTORCYCL	Vehicle Replacement Fund	31,215.37
04/24/2020	LONG BEACH BMW MOTORCYCLES	00468085	1012	TIRE FEE	Vehicle Replacement Fund	3.50
04/24/2020	LONG BEACH BMW MOTORCYCLES	00468085	1012	CVR FEE	Vehicle Replacement Fund	29.00
04/24/2020	LONG BEACH BMW MOTORCYCLES	00468086	1013	2019 BMW R 1250 RT-P MOTORCYCL	Vehicle Replacement Fund	31,215.37
04/24/2020	LONG BEACH BMW MOTORCYCLES	00468086	1013	CVR FEE	Vehicle Replacement Fund	29.00
04/24/2020	LONG BEACH BMW MOTORCYCLES	00468086	1013	TIRE FEE	Vehicle Replacement Fund	3.50
Total for Payment No.:						62,495.74

Payment No: 642097

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	LONG'S CUSTOM DISCING INC	00467771	10633	MOWING SERVICES	Solid Waste Utility-Constructi	4,488.75
04/24/2020	LONG'S CUSTOM DISCING INC	00468166	10632	2019 CLEANING- EASTSIDE RETNT	General Fund	48,350.00
Total for Payment No.:						52,838.75

Payment No: 642098

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	MATRIX CONSULTING GROUP, LTD	00468091	18-99 #5 FINAL	COST ALLOCATION PLAN AND USER	General Fund	2,600.00
Total for Payment No.:						2,600.00

Payment No: 642099

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	MCPHARLIN SPRINKLES &	00468543	65296	LEGAL SERVICES	Special Liability Insurance	880.00
Total for Payment No.:						880.00

Payment No: 642100

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	MEDWASTE MANAGEMENT, LLC	00468235	MW41312	BIOHAZARD WASTE DISPOSAL	General Fund	210.00
Total for Payment No.:						210.00

Payment No: 642101

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	MINASIAN, SPRUANCE, BABER,	00467580	4733APR2020	2019 ANNUAL PYMT BLACK BUTTE	Electric Utility	14,156.61
04/24/2020	MINASIAN, SPRUANCE, BABER,	00467580	4733APR2020	2019 ANNUAL PYMT STONY GORGE	Electric Utility	18,362.17
Total for Payment No.:						32,518.78

Payment No: 642102

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	MOORE IACOFANO GOLTSMAN, INC	00468309	0063513	Patrick Henry Specific Plan	Deposit Funds.	23,853.50
				Total for Payment No.:		23,853.50

Payment No: 642103

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	MOOSE RAPIDS TECHNOLOGIES	00468044	200323003	WINPACS	General Fund	412.50
				Total for Payment No.:		412.50

Payment No: 642104

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	MUNICIPAL MAINTENANCE EQUIPMNT	00467799	0147172-IN	PARTS- V#3256	Fleet Operation Fund	353.47
04/24/2020	MUNICIPAL MAINTENANCE EQUIPMNT	00467800	0147145-IN	PARTS- V#3413	Fleet Operation Fund	1,462.61
04/24/2020	MUNICIPAL MAINTENANCE EQUIPMNT	00467801	0147295-IN	PARTS- STOCK	Fleet Operation Fund	509.66
				Total for Payment No.:		2,325.74

Payment No: 642105

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	NAPA AUTO PARTS	00467802	5983-541073	PARTS- STOCK	Fleet Operation Fund	112.62
04/24/2020	NAPA AUTO PARTS	00467803	5983-541686	PARTS- STOCK	Fleet Operation Fund	326.34
04/24/2020	NAPA AUTO PARTS	00467804	5983-541687	PARTS- V#3295	Fleet Operation Fund	27.76
04/24/2020	NAPA AUTO PARTS	00467805	5983-542154	PARTS- V#3171	Fleet Operation Fund	270.11
04/24/2020	NAPA AUTO PARTS	00467806	5983-542589	PARTS- V#3138	Fleet Operation Fund	29.90
04/24/2020	NAPA AUTO PARTS	00467807	5983-542591	PARTS- STOCK	Fleet Operation Fund	197.03
04/24/2020	NAPA AUTO PARTS	00467808	5983-542610	PARTS- V#1808	Fleet Operation Fund	126.29
04/24/2020	NAPA AUTO PARTS	00467809	5983-542611	PARTS- STOCK	Fleet Operation Fund	238.24
04/24/2020	NAPA AUTO PARTS	00467810	5983-542688	PARTS- V#3365	Fleet Operation Fund	36.50
04/24/2020	NAPA AUTO PARTS	00468250	5983-540341	PARTS- V#3143/3144	Fleet Operation Fund	17.03

04/24/2020	NAPA AUTO PARTS	00468251	5983-540376	PARTS- V#2872	Fleet Operation Fund	603.89
04/24/2020	NAPA AUTO PARTS	00468252	5983-540441	PARTS- SHOP USE	Fleet Operation Fund	16.48
04/24/2020	NAPA AUTO PARTS	00468253	5983-540945	PARTS- V#2053/2055	Fleet Operation Fund	56.66
04/24/2020	NAPA AUTO PARTS	00468254	5983-543369	PARTS- STOCK	Fleet Operation Fund	198.10
04/24/2020	NAPA AUTO PARTS	00468255	5983-543375	PARTS- V#2535	Fleet Operation Fund	51.36
04/24/2020	NAPA AUTO PARTS	00468256	5983-543424	PARTS- V#2055/2053	Fleet Operation Fund	56.66
04/24/2020	NAPA AUTO PARTS	00468257	5983-543438	PARTS- SHOP USE	Fleet Operation Fund	76.29
04/24/2020	NAPA AUTO PARTS	00468258	5983-543479	PARTS- SHOP USE	Fleet Operation Fund	21.79
04/24/2020	NAPA AUTO PARTS	00468259	5983-543662	PARTS- V#2147	Fleet Operation Fund	4.65
04/24/2020	NAPA AUTO PARTS	00468260	5983-543812	PARTS- V#2688	Fleet Operation Fund	27.52
04/24/2020	NAPA AUTO PARTS	00468261	5983-543853	PARTS- V#2688	Fleet Operation Fund	27.52
04/24/2020	NAPA AUTO PARTS	00468262	5983-543898	PARTS- V#3059	Fleet Operation Fund	19.86
04/24/2020	NAPA AUTO PARTS	00468263	5983-543924	PARTS- V#2537	Fleet Operation Fund	33.90
04/24/2020	NAPA AUTO PARTS	00468264	5983-544047	PARTS- V#3089	Fleet Operation Fund	16.88
04/24/2020	NAPA AUTO PARTS	00468265	5983-544059	PARTS- STOCK	Fleet Operation Fund	341.55
04/24/2020	NAPA AUTO PARTS	00468266	5983-544765	PARTS- STOCK	Fleet Operation Fund	162.26
04/24/2020	NAPA AUTO PARTS	00468267	5983-544908	PARTS- V#3264	Fleet Operation Fund	26.18
04/24/2020	NAPA AUTO PARTS	00468268	5983-545007	PARTS- STOCK	Fleet Operation Fund	142.69
04/24/2020	NAPA AUTO PARTS	00468269	5983-545249	PARTS- V#3297	Fleet Operation Fund	193.92
04/24/2020	NAPA AUTO PARTS	00468270	5983-545306	PARTS- STOCK	Fleet Operation Fund	45.39
Total for Payment No.:						3,505.37

Payment No: 642107

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	NAVIGANT CONSULTING INC	00467847	0100051542	NERC CIP SUPPORT FEB20	Electric Utility	40,058.27
Total for Payment No.:						40,058.27

Payment No: 642108

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/24/2020	O'DWYER TECHNICAL SERVICES	00468358	4162001	2-DAY TRAINING 3/17/20, 3/18/2	Electric Utility	12,875.00
					Total for Payment No.:	12,875.00

Payment No: 642109

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	OCLC INC	00466565	1000014911	CATALOG & METADATA	General Fund	2,788.04
04/24/2020	OCLC INC	00467721	1000021101	CATALOG & METADATA	General Fund	2,788.04
04/24/2020	OCLC INC	00467773	1000030664	EZPROXY HOSTED 4/1/20-3/31/21	General Fund	3,378.36
					Total for Payment No.:	8,954.44

Payment No: 642110

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	OEM PARTS NETWORK INC	00468338	186014	PN# 398070 - HOSE, COOLER BYPA	Electric Utility	517.87
04/24/2020	OEM PARTS NETWORK INC	00468338	186014	PN# 398086 - HOSE, MANIFOLD TO	Electric Utility	1,093.68
04/24/2020	OEM PARTS NETWORK INC	00468338	186014	PN# 398095 - HOSE, PUMP SUCTIO	Electric Utility	494.22
04/24/2020	OEM PARTS NETWORK INC	00468338	186014	PN# 398113 - HOSE, AUX FAN PUM	Electric Utility	237.08
04/24/2020	OEM PARTS NETWORK INC	00468338	186014	PN# 398134 HOSE, MANIFOLD TO P	Electric Utility	1,338.61
04/24/2020	OEM PARTS NETWORK INC	00468338	186014	PN# 398015 - HOSE ASSY,1 X 14	Electric Utility	466.21
04/24/2020	OEM PARTS NETWORK INC	00468338	186014	PN# 398010-17 - HOSE, LH INTER	Electric Utility	462.31
04/24/2020	OEM PARTS NETWORK INC	00468338	186014	PN# 398114 - HOSE, COOLER TO T	Electric Utility	449.40
04/24/2020	OEM PARTS NETWORK INC	00468338	186014	PN# 398058 - HOSE, FAN PUMP RE	Electric Utility	327.63
04/24/2020	OEM PARTS NETWORK INC	00468338	186014	PN# 398057 - FILTER RETURN TO	Electric Utility	561.82
04/24/2020	OEM PARTS NETWORK INC	00468338	186014	PN# 398050 - HOSE, RETURN FILT	Electric Utility	689.82
04/24/2020	OEM PARTS NETWORK INC	00468338	186014	PN# 398045 - HOSE, MANIFOLD DR	Electric Utility	607.41
04/24/2020	OEM PARTS NETWORK INC	00468338	186014	PN# 398010-21 - HOSE, LH INTER	Electric Utility	462.31
					Total for Payment No.:	7,708.37

Payment No: 642111

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/24/2020	ORCHARD COMMERCIAL, INC	00468075	9448APR2020	FY 2019-20 PROPERTY MANAGEMENT	Convention Cnt Maintenance Dis	6,459.00
04/24/2020	ORCHARD COMMERCIAL, INC	00468076	9448APR2020A	FY 2019-20 PROPERTY MANAGEMENT	Convention Cnt Maintenance Dis	6,459.00
Total for Payment No.:						12,918.00

Payment No: 642112

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	ORLAND UNIT WATER USERS ASSN.	00467583	2031APR2020	2019 ANNUAL PYMT STONY GORGE	Electric Utility	36,724.34
04/24/2020	ORLAND UNIT WATER USERS ASSN.	00467583	2031APR2020	2019 ANNUAL PYMT HIGH LINE	Electric Utility	2,073.45
04/24/2020	ORLAND UNIT WATER USERS ASSN.	00467583	2031APR2020	2019 ANNUAL PYMT BLACK BUTTE	Electric Utility	28,313.21
04/24/2020	ORLAND UNIT WATER USERS ASSN.	00468120	2031APR2020A	STONY CRK HYDRO EXPENSES MAR20	Electric Utility	37.39
04/24/2020	ORLAND UNIT WATER USERS ASSN.	00468120	2031APR2020A	STONY CRK HYDRO EXPENSES MAR20	Electric Utility	37.39
04/24/2020	ORLAND UNIT WATER USERS ASSN.	00468120	2031APR2020A	STONY CRK HYDRO EXPENSES MAR20	Electric Utility	7,350.06
04/24/2020	ORLAND UNIT WATER USERS ASSN.	00468120	2031APR2020A	STONY CRK HYDRO EXPENSES MAR20	Electric Utility	5,211.95
04/24/2020	ORLAND UNIT WATER USERS ASSN.	00468120	2031APR2020A	STONY CRK HYDRO EXPENSES MAR20	Electric Utility	19,624.02
04/24/2020	ORLAND UNIT WATER USERS ASSN.	00468120	2031APR2020A	STONY CRK HYDRO EXPENSES MAR20	Electric Utility	2,443.55
Total for Payment No.:						101,815.36

Payment No: 642113

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	OTIS ELEVATOR CO	00467723	SJ06824420	ELEVATOR	General Fund	6,696.00
Total for Payment No.:						6,696.00

Payment No: 642114

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	PACIFIC COAST PETROLEUM INC.	00468271	960859	PARTS- STOCK	Fleet Operation Fund	6,149.04
Total for Payment No.:						6,149.04

Payment No: 642115

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	PACIFIC WATER ART INC	00468078	63593	FY 2019-20 FOUNTAIN MAINTENANC	Convention Cnt Maintenance Dis	1,980.00
Total for Payment No.:						1,980.00

Payment No: 642116

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	PAPE MATERIAL HANDLING, INC	00467813	1064443	PARTS- V#3224 WO# 126505	Fleet Operation Fund	1,102.95
04/24/2020	PAPE MATERIAL HANDLING, INC	00467813	1064443	LABOR- V# 3224 WO# 126505	Fleet Operation Fund	896.26
Total for Payment No.:						1,999.21

Payment No: 642117

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	PENINSULA UNIFORMS & EQUIPMENT	00467739	173300	E Bailey	General Fund	554.94
04/24/2020	PENINSULA UNIFORMS & EQUIPMENT	00468157	173455	SEO uniform bike Smith Stadium	General Fund	183.17
Total for Payment No.:						738.11

Payment No: 642118

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	PETERSON TRACTOR CO	00467811	PC001691402	PARTS- STOCK	Fleet Operation Fund	510.56
Total for Payment No.:						510.56

Payment No: 642119

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	PFM ASSET MGMT LLC	00468360	108982	TREASURY MGMT CONSULT SVCS	General Fund	31,592.40
Total for Payment No.:						31,592.40

Payment No: 642120

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/24/2020	PG&E	00468294	0007910572-0	COO 115KV NRS (TFA) APR20	Electric Utility	6,600.59
04/24/2020	PG&E	00468304	0007910573-0	COO NONRULE 2 LES/230KV APR20	Electric Utility	3,231.16
Total for Payment No.:						9,831.75

Payment No: 642121

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	PINE CONE LUMBER CO	00468046	46107	2X10 20'DF S4S 2&BTR GRN	General Fund	175.62
Total for Payment No.:						175.62

Payment No: 642122

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	PMIT	00467765	2	EBUILDER CONSULTING SVCS MAR20	General Fund	1,009.28
04/24/2020	PMIT	00467765	2	EBUILDER CONSULTING SVCS MAR20	PW Capital Proj ManagementFund	1,009.28
04/24/2020	PMIT	00467765	2	EBUILDER CONSULTING SVCS MAR20	PW Capital Proj ManagementFund	1,009.28
04/24/2020	PMIT	00467765	2	EBUILDER CONSULTING SVCS MAR20	PW Capital Proj ManagementFund	1,009.28
04/24/2020	PMIT	00467765	2	EBUILDER CONSULTING SVCS MAR20	Water Utility	2,018.57
04/24/2020	PMIT	00467765	2	EBUILDER CONSULTING SVCS MAR20	Sewer Utility	2,018.57
04/24/2020	PMIT	00467765	2	EBUILDER CONSULTING SVCS MAR20	Electric Utility Construction	4,037.14
Total for Payment No.:						12,111.40

Payment No: 642123

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	POCO SOLAR ENERGY INC	00467904	116500	PANEL REPAIR PLUGS	Water Utility	239.80
Total for Payment No.:						239.80

Payment No: 642124

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/24/2020	PRAXAIR DISTRIBUTION INC	00468067	95635953	DEMURRAGE	Electric Utility	95.55
04/24/2020	PRAXAIR DISTRIBUTION INC	00468067	95635953	DEMURRAGE	Electric Utility	124.66
04/24/2020	PRAXAIR DISTRIBUTION INC	00468067	95635953	DEMURRAGE	Sewer Utility	95.55
04/24/2020	PRAXAIR DISTRIBUTION INC	00468067	95635953	DEMURRAGE	Electric Utility Construction	173.51
04/24/2020	PRAXAIR DISTRIBUTION INC	00468067	95635953	DEMURRAGE	Water Utility Construction	446.61
04/24/2020	PRAXAIR DISTRIBUTION INC	00468298	95596416	DEMURRAGE	Electric Utility	5.19
04/24/2020	PRAXAIR DISTRIBUTION INC	00468298	95596416	DEMURRAGE	Electric Utility	6.78
04/24/2020	PRAXAIR DISTRIBUTION INC	00468298	95596416	DEMURRAGE	Sewer Utility	5.19
04/24/2020	PRAXAIR DISTRIBUTION INC	00468298	95596416	DEMURRAGE	Electric Utility Construction	9.43
04/24/2020	PRAXAIR DISTRIBUTION INC	00468298	95596416	DEMURRAGE	Water Utility Construction	24.28
				Total for Payment No.:		986.75

Payment No: 642125

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	PRINCETON VETERINARY CLINIC	00468197	78842	K9 CARE KAIRO	General Fund	512.75
04/24/2020	PRINCETON VETERINARY CLINIC	00468197	78842	TAXABLE PRODUCT	General Fund	34.96
				Total for Payment No.:		547.71

Payment No: 642126

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	PURETEC INDUSTRIAL WATER	00467882	1786517	COG WTR VESSL EXCH MAR20 (TAX)	Electric Utility	88.12
04/24/2020	PURETEC INDUSTRIAL WATER	00467882	1786517	COG WTR VESSEL EXCHANGE MAR20	Electric Utility	880.36
04/24/2020	PURETEC INDUSTRIAL WATER	00467884	1790833	DVR WATER VESSEL RENT APR20	Electric Utility	675.27
				Total for Payment No.:		1,643.75

Payment No: 642127

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/24/2020	QUESTICA, INC.	00468376	INV102514	ONE-TIME FEE FOR DEVELOPMENT O	General Fund	200.00
Total for Payment No.:						200.00

Payment No: 642128

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	R & B CO	00468382	S1887963.006	COVER, STEEL FOR B-9 UTILITY B	Water Utility	308.71
04/24/2020	R & B CO	00468385	S1925194.001	COUPLING, TRANSITION, 4" CLAY	Water Utility	462.90
04/24/2020	R & B CO	00468388	S1925194.002	NIPPLE, BRASS, 3/4IN X 6IN	Water Utility	124.39
04/24/2020	R & B CO	00468388	S1925194.002	COUPLER, PAK JOINT, STRAIGHT C	Water Utility	627.84
04/24/2020	R & B CO	00468388	S1925194.002	COUPLING, BRASS, 1IN	Water Utility	299.60
04/24/2020	R & B CO	00468388	S1925194.002	COUPLING, BRASS 3/4IN	Water Utility	216.60
04/24/2020	R & B CO	00468391	S1925194.003	VALVE, AIR RELEASE, 3/4IN CRIS	Water Utility	1,697.20
04/24/2020	R & B CO	00468397	S1926176.001	PIPE LUBE, BLACK SWAN, QUART S	Water Utility	130.80
Total for Payment No.:						3,868.04

Payment No: 642129

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	R3 CONSULTING GROUP, INC.	00467982	9675	EXCLUSIVE FRANCHISE AGREEMENT	Solid Waste Program	7,008.75
04/24/2020	R3 CONSULTING GROUP, INC.	00468168	9659	NEF HAULER AUDIT #2	General Fund	2,497.50
Total for Payment No.:						9,506.25

Payment No: 642130

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	RAFAEL NUNO	00468150	VR-2	100% COMPLETION INCL.CO1-ROSAS	H.U.D Capital Projects	13,623.00
04/24/2020	RAFAEL NUNO	00468150	VR-2	ROSAS - 10566	H.U.D Capital Projects	13,623.00
04/24/2020	RAFAEL NUNO	00468150	VR-2	ROSAS - 10566	H.U.D Capital Projects	-13,623.00
Total for Payment No.:						13,623.00

Payment No: 642131

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	RAIMI + ASSOCIATES, INC	00468083	19-3438r	MTC/EI Camino Specific Plan	Engineerg Operating Grant Fund	135,759.65
Total for Payment No.:						135,759.65

Payment No: 642132

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	RALPH ANDERSON & ASSOCIATES	00468203	INV-02359	TOTAL COMPENSATION SURVEYS FOR	General Fund	10,480.00
04/24/2020	RALPH ANDERSON & ASSOCIATES	00468204	INV-02406	TOTAL COMPENSATION SURVEYS FOR	General Fund	4,500.00
04/24/2020	RALPH ANDERSON & ASSOCIATES	00468205	INV-02449	TOTAL COMPENSATION SURVEYS FOR	General Fund	620.00
Total for Payment No.:						15,600.00

Payment No: 642133

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	RECOLOGY SOUTH BAY	00468171	MARCH-20	MONTHLY COLL. REPT- MARCH 2020	Solid Waste Program	208,063.36
Total for Payment No.:						208,063.36

Payment No: 642134

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	RED HAWK FIRE & SECURITY	00467677	3599628	LABOR PD PISTOL RANGE	General Fund	480.00
04/24/2020	RED HAWK FIRE & SECURITY	00467677	3599628	SMOKE DETECTOR -	General Fund	142.07
Total for Payment No.:						622.07

Payment No: 642135

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	RENNE PUBLIC LAW GROUP	00468544	3535	LEGAL SERVICES	Special Liability Insurance	4,448.50
04/24/2020	RENNE PUBLIC LAW GROUP	00468545	3409	LEGAL SERVICES	Special Liability Insurance	70.00

Total for Payment No.: 4,518.50

Payment No: 642136

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	RGW EQUIPMENT SALES, LLC	00468272	31028	PARTS- V#3181	Fleet Operation Fund	84.89
Total for Payment No.:						84.89

Payment No: 642137

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	RING POWER CORPORATION	00467575	44LU05717664	EQUIPMENT RENTAL TRAILER	Electric Utility Construction	3,400.00
Total for Payment No.:						3,400.00

Payment No: 642138

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	ROBERT E. VAN HEUIT	00468103	1093	AMENDMENT NO. 1 TO AMENDED AND	Expendable Trust Funds	3,325.00
Total for Payment No.:						3,325.00

Payment No: 642139

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	ROGER LUEBKEMAN	00468194	76A	UPDATA AVASA DATABASE	General Fund	500.00
Total for Payment No.:						500.00

Payment No: 642140

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	SAN MATEO CO HEALTH DEPT	00468223	96802	2020 MAR MANDATED COST LAB FEE	Water Utility	370.00
Total for Payment No.:						370.00

Payment No: 642141

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	SANTA CLARA COUNTY EMS AGENCY	00468228	041620-1	SCC RECERT FEES-EMT AND MEDICS	General Fund	1,360.00
04/24/2020	SANTA CLARA COUNTY EMS AGENCY	00468228	041620-1	EMSA RECERT FEES-EMTS	General Fund	296.00
				Total for Payment No.:		1,656.00

Payment No: 642142

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	SANTA CLARA LIGHTING, INC.	00468175	18070	LIGHTBULBS	General Fund	281.49
04/24/2020	SANTA CLARA LIGHTING, INC.	00468178	18081	LIGHT BULBS	General Fund	130.36
				Total for Payment No.:		411.85

Payment No: 642143

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	SANTA CLARA WEEKLY	00467777	1244470	AD FOR BID CONTRACT 2403H	Electric Utility Construction	2,232.00
04/24/2020	SANTA CLARA WEEKLY	00468039	1244472	Ordinance Pub	General Fund	456.00
				Total for Payment No.:		2,688.00

Payment No: 642144

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	SANTA CLARA WINDUSTRIAL CO	00468186	000526 01	EQUIPMENT	General Fund	76.85
				Total for Payment No.:		76.85

Payment No: 642145

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	SCP DISTRIBUTORS LLC	00467302	36990104	SODA ASH	General Fund	134.00
04/24/2020	SCP DISTRIBUTORS LLC	00467303	36990237	MURIATIC ACID	General Fund	220.40
04/24/2020	SCP DISTRIBUTORS LLC	00467303	36990237	BOTTLE DEPOSITS	General Fund	24.00

Total for Payment No.: 378.40

Payment No: 642146

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	SHAPE INC.	00467905	126788	REPAIR KIT & LEAK DETECTOR	Sewer Utility	3,984.58
04/24/2020	SHAPE INC.	00467905	126788	REPAIR KIT & LEAK DETECTOR	Sewer Utility	1,992.30
04/24/2020	SHAPE INC.	00467905	126788	REPAIR KIT & LEAK DETECTOR	Sewer Utility	1,992.30
Total for Payment No.:						7,969.18

Payment No: 642147

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	SHRED-IT USA LLC	00467730	8129470824	SHREDIT SVP 881MARTIN 2/26/20	Electric Utility	157.15
04/24/2020	SHRED-IT USA LLC	00467730	8129470824	SHREDIT SVP 881MARTIN 3/11/20	Electric Utility	155.64
Total for Payment No.:						312.79

Payment No: 642148

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	SPECIAL SERVICES GROUP LLC	00467939	12579	Annual Tracking Device	General Fund	600.00
Total for Payment No.:						600.00

Payment No: 642149

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	SPEEDO CHECK	00468201	3057	CALIBRATION 32 VEHICLES	General Fund	1,344.00
Total for Payment No.:						1,344.00

Payment No: 642150

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	SPX FLOW US, LLC	00468108	92955039	PN# 356094 - STEM, ACT, S7-60R	Electric Utility	1,303.64

04/24/2020	SPX FLOW US, LLC	00468109	92953780	PN# 368489 - PACKING SET, GRF,	Electric Utility	66.52
04/24/2020	SPX FLOW US, LLC	00468109	92953780	PN# 262063 - BODY/BONNET GASKE	Electric Utility	76.18
04/24/2020	SPX FLOW US, LLC	00468109	92953780	PN# 268900 - TRIM GASKET, Trim	Electric Utility	142.89
04/24/2020	SPX FLOW US, LLC	00468109	92953780	PN# 185988 - DIAPHRAGM	Electric Utility	303.87
04/24/2020	SPX FLOW US, LLC	00468109	92953780	PN# 357801 - RING, O, 1.693" x	Electric Utility	1.10
04/24/2020	SPX FLOW US, LLC	00468109	92953780	PN# 357802 - ACTUATOR O-RING	Electric Utility	1.27
04/24/2020	SPX FLOW US, LLC	00468109	92953780	PN# V031089329006000 - TRIM AS	Electric Utility	3,621.08
04/24/2020	SPX FLOW US, LLC	00468109	92953780	PN# 373407 - STEM BUSHING GUID	Electric Utility	102.75
04/24/2020	SPX FLOW US, LLC	00468109	92953780	PN# 356999 - GASKET, NEOPRENE	Electric Utility	39.22
04/24/2020	SPX FLOW US, LLC	00468109	92953780	PN# 357800 - SEAL, PKG, U, RKR	Electric Utility	20.41
04/24/2020	SPX FLOW US, LLC	00468311	92959616	PN# V031089328003000 - TRIM AS	Electric Utility	22,147.51
04/24/2020	SPX FLOW US, LLC	00468312	92969916	PN# 372417 - PACKING, GRF, 1"	Electric Utility	1,073.60
04/24/2020	SPX FLOW US, LLC	00468312	92969916	PN# 355729 - PACKING GLAND	Electric Utility	223.61
04/24/2020	SPX FLOW US, LLC	00468312	92969916	PN# 356093 - ACTUATOR BUSHING	Electric Utility	783.22
04/24/2020	SPX FLOW US, LLC	00468312	92969916	PN# 357735 - SPRING ADJ NUT	Electric Utility	816.20
04/24/2020	SPX FLOW US, LLC	00468312	92969916	PN# 375629 - RELAY BOOSTER	Electric Utility	2,908.16
04/24/2020	SPX FLOW US, LLC	00468312	92969916	PN# 337015 - AIR FILTER REGULA	Electric Utility	809.92
04/24/2020	SPX FLOW US, LLC	00468312	92969916	PN# 356097 - ACTUATOR STEM	Electric Utility	1,076.93
04/24/2020	SPX FLOW US, LLC	00468312	92969916	PN# 364494 - SPRING	Electric Utility	1,458.53
04/24/2020	SPX FLOW US, LLC	00468407	92968676	PN# 373407 - STEM GUIDE BUSHIN	Electric Utility	102.80
04/24/2020	SPX FLOW US, LLC	00468407	92968676	PN# 368489 - PACKING SET	Electric Utility	66.56
04/24/2020	SPX FLOW US, LLC	00468407	92968676	PN# 262063 - BODY/BONNET GASKE	Electric Utility	76.22
04/24/2020	SPX FLOW US, LLC	00468407	92968676	PN# 268900 - TRIM GASKET, FXF,	Electric Utility	142.95
04/24/2020	SPX FLOW US, LLC	00468407	92968676	PN# 357800 - ACTUATOR SEAL	Electric Utility	20.42
04/24/2020	SPX FLOW US, LLC	00468407	92968676	PN# 185988 - DIAPHRAGM	Electric Utility	304.01
04/24/2020	SPX FLOW US, LLC	00468407	92968676	PN# 356998 - ACTUATOR GASKET	Electric Utility	35.85
04/24/2020	SPX FLOW US, LLC	00468407	92968676	PN# 357802 - RING, O, 2.131" x	Electric Utility	1.27
04/24/2020	SPX FLOW US, LLC	00468407	92968676	PN# V031089329005000 - TRIM AS	Electric Utility	3,618.34
04/24/2020	SPX FLOW US, LLC	00468407	92968676	PN# V356094 - ACTUATOR STEM	Electric Utility	1,279.91
04/24/2020	SPX FLOW US, LLC	00468407	92968676	PN# 357801 - ACTUATOR O RING	Electric Utility	1.10

Total for Payment No.: 42,626.04

Payment No: 642151

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	STANFORD HOSPITAL AND CLINICS	00468229	2003-106933CITYNSCL	MEDICAL DIRECTOR SERVICES	General Fund	2,160.00
Total for Payment No.:						2,160.00

Payment No: 642152

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	STEVEN DOLEZAL	00468035	892MAR2020	Psych Services	General Fund	600.00
Total for Payment No.:						600.00

Payment No: 642153

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	STEVENS CREEK CHEVROLET	00467820	510143	LABOR- V# 3328 WO# 126839	Fleet Operation Fund	945.00
04/24/2020	STEVENS CREEK CHEVROLET	00467820	510143	PARTS- V# 3328 WO# 126839	Fleet Operation Fund	289.44
Total for Payment No.:						1,234.44

Payment No: 642154

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	SUNNYVALE FORD	00467821	166377	PARTS- V#3402	Fleet Operation Fund	88.00
04/24/2020	SUNNYVALE FORD	00467823	166435	PARTS- STOCK	Fleet Operation Fund	730.64
04/24/2020	SUNNYVALE FORD	00468274	F0CS812881	LABOR- V#3326 WO#126928	Fleet Operation Fund	203.50
04/24/2020	SUNNYVALE FORD	00468275	166580	PARTS- STOCK	Fleet Operation Fund	1,031.66
Total for Payment No.:						2,053.80

Payment No: 642155

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/24/2020	SWA SERVICES GROUP	00467679	21113	CENTRAL LIB RESTROOM	General Fund	2,168.00
04/24/2020	SWA SERVICES GROUP	00467680	21106	PD WALL CLEANING	General Fund	375.00
				Total for Payment No.:		2,543.00

Payment No: 642156

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	SYNERGETIC CONSULTING INC	00468213	20-0657	Application Support March 2020	General Fund	1,468.75
				Total for Payment No.:		1,468.75

Payment No: 642157

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	SYSTEM OPERATIONS SUCCESS INTL	00468115	1123999	AGUILAR CEH CUSTOM BUNDLE	Electric Utility	8,910.00
04/24/2020	SYSTEM OPERATIONS SUCCESS INTL	00468115	1123999	TRANSMISSION SIMULATOR ONLINE	Electric Utility	-810.00
04/24/2020	SYSTEM OPERATIONS SUCCESS INTL	00468115	1123999	ONLINE TRAINING DISCOUNT	Electric Utility	-3,070.00
04/24/2020	SYSTEM OPERATIONS SUCCESS INTL	00468115	1123999	AGUILAR, KUBO, HARRIS PSO ONLI	Electric Utility	2,970.00
				Total for Payment No.:		8,000.00

Payment No: 642158

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	T-MOBILE	00468314	952058658 MAR2020	MAR STADIUM CELLULAR SERVIC	General Fund	39.51
04/24/2020	T-MOBILE	00468314	952058658 MAR2020	MAR CMO CELLULAR SERVICE	General Fund	248.84
04/24/2020	T-MOBILE	00468314	952058658 MAR2020	MAR PD CELLULAR SERVICE	General Fund	465.00
04/24/2020	T-MOBILE	00468314	952058658 MAR2020	MAR PARKS CELLULAR SERVICE	General Fund	619.07
04/24/2020	T-MOBILE	00468314	952058658 MAR2020	MAR COUNCIL CELLULAR SERVICE	General Fund	66.33
04/24/2020	T-MOBILE	00468314	952058658 MAR2020	MAR CCD CELLULAR SERVICE	General Fund	188.67
04/24/2020	T-MOBILE	00468314	952058658 MAR2020	MAR HR CELLULAR SERVICE	General Fund	65.85
04/24/2020	T-MOBILE	00468314	952058658 MAR2020	MAR RECURRING CELL SERVICE	Information Technology Service	3,334.45
04/24/2020	T-MOBILE	00468314	952058658 MAR2020	MAR WATER CELLULAR SERVICE	Sewer Utility	599.10

Total for Payment No.: 5,626.82

Payment No: 642159

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	T-MOBILE USA INC	00467591	9395121328	GPS Locate 20-305073	General Fund	969.00
Total for Payment No.:						969.00

Payment No: 642160

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	TARGET SPECIALTY PRODUCTS INC	00468048	INVP500051178	HYDRO MAX GROWTH	General Fund	1,921.32
04/24/2020	TARGET SPECIALTY PRODUCTS INC	00468050	INVP500058000	HYRDRO MAX GROWTH PRODUCTS	General Fund	1,655.71
04/24/2020	TARGET SPECIALTY PRODUCTS INC	00468051	INVP500044549	HYPRO DIAPHRAGM	General Fund	967.72
Total for Payment No.:						4,544.75

Payment No: 642161

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	TAYLOR CORPORATION, INC	00468293	4227032	CHECK STOCK 801CS04 AP CHECK	General Fund	1,020.00
04/24/2020	TAYLOR CORPORATION, INC	00468293	4227032	CHECK STOCK 804SC04 LIVE PAY	General Fund	1,065.00
04/24/2020	TAYLOR CORPORATION, INC	00468293	4227032	DELIVERY/HANDLING	General Fund	776.90
04/24/2020	TAYLOR CORPORATION, INC	00468293	4227032	CHECK STOCK 804BS04 DIR DEP	General Fund	1,300.00
Total for Payment No.:						4,161.90

Payment No: 642162

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	TESTAMERICA LABS INC	00467683	7200012167	SM 2540D SOLID TSS 3/18/20	Electric Utility	59.13
04/24/2020	TESTAMERICA LABS INC	00467683	7200012167	SAFE AND ENVIRONMENTAL WASTE	Electric Utility	7.50
04/24/2020	TESTAMERICA LABS INC	00467683	7200012167	200.7 REV 4.4 FE 3/18/20	Electric Utility	16.60
04/24/2020	TESTAMERICA LABS INC	00467683	7200012167	1664A HEM ONLY 3/18/20	Electric Utility	93.38
04/24/2020	TESTAMERICA LABS INC	00467683	7200012167	200.7 REV 4.4 FE 3/18/20	Electric Utility	49.80

04/24/2020	TESTAMERICA LABS INC	00467683	7200012167	1664A HEM ONLY 3/18/20	Electric Utility	280.14
04/24/2020	TESTAMERICA LABS INC	00467683	7200012167	SM 2540D SOLID TSS 3/18/20	Electric Utility	19.71
04/24/2020	TESTAMERICA LABS INC	00467683	7200012167	SAFE AND ENVIRONMENTAL WASTE	Electric Utility	2.50
				Total for Payment No.:		528.76

Payment No: 642163

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	THOMSON WEST GROUP	00467590	842072616	CLEAR 03/01/20 - 03/31/20	General Fund	233.18
04/24/2020	THOMSON WEST GROUP	00467590	842072616	CLEAR 03/01/20 - 03/31/20	General Fund	233.18
				Total for Payment No.:		466.36

Payment No: 642164

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	THYSSENKRUPP ELEVATOR CORPORATION	00467743	3005190418	Elevator Maintenance	General Fund	1,649.17
04/24/2020	THYSSENKRUPP ELEVATOR CORPORATION	00468077	3005189971	SERVICE FOR DOVER HYDRAULICS #	Convention Cnt Maintenance Dis	354.70
				Total for Payment No.:		2,003.87

Payment No: 642165

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	TJH2B ANALYTICAL SERVICES	00468111	20-135849	SUBSTATIONS ANALYSIS	Electric Utility	6,000.00
				Total for Payment No.:		6,000.00

Payment No: 642166

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	TMT ENTERPRISES INC	00468181	03784	CONCRETE SLAB	General Fund	2,360.30
				Total for Payment No.:		2,360.30

Payment No: 642167

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	TOWNSEND PUBLIC AFFAIRS INC	00468094	15835	State and Federal Legislative	General Fund	7,500.00
04/24/2020	TOWNSEND PUBLIC AFFAIRS INC	00468095	15836	State and Federal Legislative	General Fund	7,500.00
04/24/2020	TOWNSEND PUBLIC AFFAIRS INC	00468096	15837	State and Federal Legislative	General Fund	7,500.00
Total for Payment No.:						22,500.00

Payment No: 642168

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	UNIFIRST CORPORATION	00467569	385 0381076	GARMENT RENTAL/CLEANING SVP IT	Electric Utility	56.47
04/24/2020	UNIFIRST CORPORATION	00467569	385 0381076	DELIVERY FEE SVP	Electric Utility	13.00
04/24/2020	UNIFIRST CORPORATION	00467570	385 0381077	GARMENT RENTAL/CLEANING T&D	Electric Utility	1,159.45
04/24/2020	UNIFIRST CORPORATION	00467571	385 0381079	GARMENT RENTAL/CLEANING 881ENG	Electric Utility	133.33
04/24/2020	UNIFIRST CORPORATION	00467572	385 0381083	GARMENT RENT/CLEAN SVCS SUB	Electric Utility	685.58
04/24/2020	UNIFIRST CORPORATION	00467573	385 0381084	GARMENT RENT/CLEAN SVCS AD1705	Electric Utility	98.67
04/24/2020	UNIFIRST CORPORATION	00467574	385 0381121	GARMENT RENT/CLEANING SVC CH	Electric Utility	138.38
04/24/2020	UNIFIRST CORPORATION	00468282	385 0382039	GARMENT RENT/CLEAN SVCS DVR	Electric Utility	629.42
04/24/2020	UNIFIRST CORPORATION	00468283	385 0382040	GARMENT RENTAL/CLEANING SVP IT	Electric Utility	56.47
04/24/2020	UNIFIRST CORPORATION	00468283	385 0382040	DELIVERY FEE SVP	Electric Utility	13.00
04/24/2020	UNIFIRST CORPORATION	00468284	385 0382041	GARMENT RENTAL/CLEANING T&D	Electric Utility	1,159.45
04/24/2020	UNIFIRST CORPORATION	00468285	385 0382043	GARMENT RENTAL/CLEANING 881ENG	Electric Utility	133.33
04/24/2020	UNIFIRST CORPORATION	00468286	385 0382046	GARMENT RENT/CLEAN SVCS SUB	Electric Utility	685.58
04/24/2020	UNIFIRST CORPORATION	00468287	385 0382047	GARMENT RENT/CLEAN SVCS AD1705	Electric Utility	97.19
04/24/2020	UNIFIRST CORPORATION	00468288	385 0382092	GARMENT RENT/CLEANING SVC CH	Electric Utility	134.95
Total for Payment No.:						5,194.27

Payment No: 642169

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	UNIQUE TOWING	00468514	0014374	#20-0212125 TOWED TRAILER	General Fund	1,500.00

Total for Payment No.: 1,500.00

Payment No: 642170

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	UNITED PARCEL SERVICE	00468092	00009882E5140A	DELIVERY CHARGES	General Fund	31.00
04/24/2020	UNITED PARCEL SERVICE	00468092	00009882E5140A	DELIVERY CHARGES	Electric Utility	35.08
04/24/2020	UNITED PARCEL SERVICE	00468296	00009882E5150A	DELIVERY CHARGES	General Fund	31.00
04/24/2020	UNITED PARCEL SERVICE	00468296	00009882E5150A	DELIVERY CHARGES	Electric Utility	66.74
Total for Payment No.:						163.82

Payment No: 642171

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	VALLEY OIL CO	00467826	15990	FUEL FIRE STATION #1 TANK #61	Fleet Operation Fund	1,506.07
Total for Payment No.:						1,506.07

Payment No: 642172

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	VALLEY POWER SYSTEMS INC	00468277	K56169	LABOR- V#0028 WO# 126346	Fleet Operation Fund	780.00
04/24/2020	VALLEY POWER SYSTEMS INC	00468277	K56169	MILEAGE- V#0028 W# 126346	Fleet Operation Fund	65.77
04/24/2020	VALLEY POWER SYSTEMS INC	00468277	K56169	PARTS- V#0028 WO# 126346	Fleet Operation Fund	354.23
04/24/2020	VALLEY POWER SYSTEMS INC	00468278	K56399	GENERATOR- V#0028 WO#126346	Fleet Operation Fund	6,391.77
Total for Payment No.:						7,591.77

Payment No: 642173

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	VERIZON WIRELESS	00467998	9851137118	CMO	General Fund	300.07
04/24/2020	VERIZON WIRELESS	00467998	9851137118	CMO	Information Technology Service	6.82
04/24/2020	VERIZON WIRELESS	00467998	9851137118	CMO	General Government - Other	76.02

Total for Payment No.: 382.91

Payment No: 642174

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	VERIZON WIRELESS	00467999	9851137117	FIRE	General Fund	331.19
Total for Payment No.:						331.19

Payment No: 642175

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	VERIZON WIRELESS	00468000	9851147809	METER READERS	General Fund	343.63
Total for Payment No.:						343.63

Payment No: 642176

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	VERIZON WIRELESS	00468001	9851153455	FIRE EMS	General Fund	178.16
Total for Payment No.:						178.16

Payment No: 642177

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	VERIZON WIRELESS	00468002	9851153456	STADIUM EMS	General Fund	10.02
Total for Payment No.:						10.02

Payment No: 642178

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	VERIZON WIRELESS	00468003	9851153457	FIRE EMS	General Fund	18.02
Total for Payment No.:						18.02

Payment No: 642179

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	VERIZON WIRELESS	00468004	9850380321	PARKS & REC	General Fund	38.01
04/24/2020	VERIZON WIRELESS	00468004	9850380321	LIBRARY	General Fund	38.01
04/24/2020	VERIZON WIRELESS	00468004	9850380321	POLICE	General Fund	2,128.56
04/24/2020	VERIZON WIRELESS	00468004	9850380321	POLICE	General Fund	114.03
04/24/2020	VERIZON WIRELESS	00468004	9850380321	POLICE	General Fund	38.01
04/24/2020	VERIZON WIRELESS	00468004	9850380321	POLICE	General Fund	38.01
04/24/2020	VERIZON WIRELESS	00468004	9850380321	FIRE	General Fund	1,026.27
04/24/2020	VERIZON WIRELESS	00468004	9850380321	STREETS	General Fund	114.03
Total for Payment No.:						3,534.93

Payment No: 642180

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	WASHINGTON TRUST BANK	00468024	200401-283812	MARCH2020 VEBA CUSTODY FEE	General Fund	1,002.35
Total for Payment No.:						1,002.35

Payment No: 642181

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	WEST COAST ARBORISTS INC	00467305	158568	BRACHER PARK EMERGENCY REMOVAL	General Fund	3,360.00
04/24/2020	WEST COAST ARBORISTS INC	00468185	159128	LIMB REMOVAL	General Fund	720.00
Total for Payment No.:						4,080.00

Payment No: 642182

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	WEST COAST CODE CONSULTANTS INC	00468384	220-03-004-02	Agreement for Plan Review Cont	General Fund	11,440.00
Total for Payment No.:						11,440.00

Payment No: 642183

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/24/2020	WITMER-TYSON IMPORTS INC	00468199	T13498	K9 MAINTENANCE FEB2020	General Fund	650.00
					Total for Payment No.:	650.00

Payment No: 642184

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	YEI ENGINEERS, INC.	00468190	1735-16	AGREEMENT FOR DESIGN SVCS FOR	Public Buildings	10,366.20
					Total for Payment No.:	10,366.20

Payment No: 642185

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	ZANKER RECYCLING	00468188	202002340	CLEAN FILL DIRT	General Fund	344.00
					Total for Payment No.:	344.00

Payment No: 642186

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/24/2020	ZORO TOOLS INC.	00467306	INV7106934	WELDERS BOX	General Fund	202.91
04/24/2020	ZORO TOOLS INC.	00467307	INV7180027	TRIPLEX PUMP	General Fund	318.98
04/24/2020	ZORO TOOLS INC.	00467308	INV7203806	FLOAT BALL	General Fund	39.43
04/24/2020	ZORO TOOLS INC.	00467309	INV7211804	FLOAT STEM	General Fund	26.74
04/24/2020	ZORO TOOLS INC.	00468187	INV7364955	WORKBOARD FAUCET	General Fund	499.10
					Total for Payment No.:	1,087.16
					Overall Total	2,064,919.10



City of Santa Clara
List of All Bills and Claims Approved for Payment

Run Date 4/23/2020
Run Time 9:29:30 AM

Sorted by Payment Number

Payment No: 015617

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	ABLE GLASS COMPANY	00468463	34052APR2020	Small Business Assistance Gran	General Fund	10,000.00
				Total for Payment No.:		10,000.00

Payment No: 015618

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	ACSATM INC	00468470	34054APR2020	Small Business Assistance Gran	General Fund	10,000.00
				Total for Payment No.:		10,000.00

Payment No: 015619

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	ALTA EYE CARE	00468460	34043APR2020	Small Business Assistance Gran	General Fund	5,000.00
				Total for Payment No.:		5,000.00

Payment No: 015620

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	AMAZING STARS MONTESSORI INC	00468477	34044APR2020	Small Business Assistance Gran	General Fund	5,000.00
				Total for Payment No.:		5,000.00

Payment No: 015621

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	ANCHOR ELECTRONICS	00468485	34031APR2020	Small Business Assistance Gran	General Fund	5,000.00
				Total for Payment No.:		5,000.00

Payment No: 015622

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	APPLIED TACTICS AND FITNESS LLC	00468473	34051APR2020	Small Business Assistance Gran	General Fund	10,000.00
				Total for Payment No.:		10,000.00

Payment No: 015623

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	BEIJING RESTAURANT	00468468	34056APR2020	Small Business Assistance Gran	General Fund	5,000.00
				Total for Payment No.:		5,000.00

Payment No: 015624

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	BEST CHIROPRACTIC CENTER	00468474	34050APR2020	Small Business Assistance Gran	General Fund	5,000.00
				Total for Payment No.:		5,000.00

Payment No: 015625

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	BLINKY'S LOUNGE INC	00468483	34034APR2020	Small Business Assistance Gran	General Fund	10,000.00
				Total for Payment No.:		10,000.00

Payment No: 015626

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	CALCULI CORPORATION	00468466	34060APR2020	Small Business Assistance Gran	General Fund	10,000.00
				Total for Payment No.:		10,000.00

Payment No: 015627

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	CEDAR TREE CLEANERS	00468486	34028APR2020	Small Business Assistance Gran	General Fund	5,000.00

Total for Payment No.: 5,000.00

Payment No: 015628

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	CHICKEN AND MORE DBA CHIMEK	00468480	34037APR2020	Small Business Assistance Gran	General Fund	5,000.00
Total for Payment No.:						5,000.00

Payment No: 015629

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	COSMOS	00468484	34033APR2020	Small Business Assistance Gran	General Fund	10,000.00
Total for Payment No.:						10,000.00

Payment No: 015630

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	CREATE WITH CONTEXT INC	00468482	34036APR2020	Small Business Assistance Gran	General Fund	10,000.00
Total for Payment No.:						10,000.00

Payment No: 015631

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	GOGO PHO INC	00468461	34025APR2020	Small Business Assistance Gran	General Fund	5,000.00
Total for Payment No.:						5,000.00

Payment No: 015632

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	IGURUKUL	00468462	34061APR2020	Small Business Assistance Gran	General Fund	10,000.00
Total for Payment No.:						10,000.00

Payment No: 015633

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	JOE GRASSO ELITE TRAINING	00468457	34038APR2020	Small Business Assistance Gran	General Fund	10,000.00
				Total for Payment No.:		10,000.00

Payment No: 015634

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	JUST BREATHE YOGA	00468456	34035APR2020	Small Business Assistance Gran	General Fund	10,000.00
				Total for Payment No.:		10,000.00

Payment No: 015635

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	KABAB AND CURRY	00468476	25566APR2020	Small Business Assistance Gran	General Fund	5,000.00
				Total for Payment No.:		5,000.00

Payment No: 015636

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	MAKABOOM LLC	00468455	34032APR2020	Small Business Assistance Gran	General Fund	10,000.00
				Total for Payment No.:		10,000.00

Payment No: 015637

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	MIRANDUS CONSULTING, LLC	00468475	34049APR2020	Small Business Assistance Gran	General Fund	10,000.00
				Total for Payment No.:		10,000.00

Payment No: 015638

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	OFF THE WALL SOCCER	00468464	16932APR2020	Small Business Assistance Gran	General Fund	10,000.00
				Total for Payment No.:		10,000.00

Payment No: 015639

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	SHAQ	00468467	34058APR2020	Small Business Assistance Gran	General Fund	5,000.00
Total for Payment No.:						5,000.00

Payment No: 015640

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	SUMIYA INC	00468518	20628APR2020	Small Business Assistance Gran	General Fund	5,000.00
Total for Payment No.:						5,000.00

Payment No: 015641

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	VRUSHALI R SHARMA, DDS INC	00468478	34042APR2020	Small Business Assistance Gran	General Fund	5,000.00
Total for Payment No.:						5,000.00

Payment No: 015642

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	WOODHAMS SPORTS LOUNGE	00468479	34041APR2020	Small Business Assistance Gran	General Fund	10,000.00
Total for Payment No.:						10,000.00

Payment No: 015643

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	CARIE T ROSE	00468562	04/05/20-04/18/20DR	WAGE ATTACHMENT B2009	Payroll Liability&ClearingAcct	1,153.85
Total for Payment No.:						1,153.85

Payment No: 015644

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	CITY OF SANTA CLARA EMPLOYEES	00468566	03/22/20-04/18/20	UNION DUES B2009	Payroll	2,598.00

Total for Payment No.: 2,598.00

Payment No: 015645

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	INTL FIREFIGHTERS LOCAL 1171	00468563	03/22/20-04/18/20	UNION DUES B2009	Payroll Liability&ClearingAcct	33,402.50
Total for Payment No.:						33,402.50

Payment No: 015646

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	PUBLIC SAFETY NON-SWORN	00468564	03/22/20-04/18/20	UNION DUES B2009	Payroll Liability&ClearingAcct	3,100.00
Total for Payment No.:						3,100.00

Payment No: 015647

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	SANTA CLARA MGMT ASSN	00468567	03/22/20-04/18/20	UNION DUES B2009	Payroll Liability&ClearingAcct	1,085.00
Total for Payment No.:						1,085.00

Payment No: 015648

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	WORKTERRA	00468571	04/05/20-04/18/20	FLEX SPENDING DEP/HEALTH	Payroll Liability&ClearingAcct	6,627.05
04/27/2020	WORKTERRA	00468571	04/05/20-04/18/20	FLEX SPENDING DEP/HEALTH	Payroll Liability&ClearingAcct	7,838.80
04/27/2020	WORKTERRA	00468571	04/05/20-04/18/20	FLEX SPENDING DEP/HEALTH	Payroll Liability&ClearingAcct	718.00
Total for Payment No.:						15,183.85

Payment No: 015649

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	3DEGREES GROUP INC	00468289	18347	SC GREEN POWER REC SUP MAR20	Electric Utility	40,064.56
04/27/2020	3DEGREES GROUP INC	00468289	18347	WEST/NAT WIND BULK REC MAR20	Electric Utility	1,273.00
Total for Payment No.:						41,337.56

Payment No: 015650

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	AIRGAS USA, LLC	00468068	9969962950	RENTAL CYLINDERS FOR DVR MAR20	Electric Utility	841.34
04/27/2020	AIRGAS USA, LLC	00468068	9969962950	HAZMAT CHARGE	Electric Utility	11.50
Total for Payment No.:						852.84

Payment No: 015651

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	ALL GUARD ALARM SYSTEMS INC	00468053	A756339	FINANCE PANIC ALARM	General Fund	38.53
Total for Payment No.:						38.53

Payment No: 015652

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	AMERESCO	00467761	37668	ENERGY (FORWARD LF GAS) MAR20	Electric Utility	296,816.58
04/27/2020	AMERESCO	00467761	37668	FORWARD LF O&M CHG MAR20	Electric Utility	9,316.37
04/27/2020	AMERESCO	00468208	37687	ENERGY (VASCO LF GAS) MAR20	Electric Utility	308,566.65
04/27/2020	AMERESCO	00468208	37687	VASCO LF O&M CHARGE MAR20	Electric Utility	13,065.57
Total for Payment No.:						627,765.17

Payment No: 015653

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	AMERICAN BEVERAGE EQUIPMENT	00467672	50445	APR20 RENT FOR ICE MACHINE DVR	Electric Utility	200.00
Total for Payment No.:						200.00

Payment No: 015654

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	ANIXTER INC.	00467879	4551040-01	5" GROUND CLAMP	Electric Utility	376.70
04/27/2020	ANIXTER INC.	00467993	4407496-02	TERMINATION, 600A, INSULATING	Electric Utility	2,792.74
04/27/2020	ANIXTER INC.	00467996	4470199-00	STREET LIGHT POLE FOR EL CAMIN	Electric Utility	15,201.71
04/27/2020	ANIXTER INC.	00468371	4554926-00	CONNECTOR WITH SHEARBOLT FOR S	Electric Utility Construction	8,377.74
04/27/2020	ANIXTER INC.	00468506	4545088-00	ARM, CUTOUT Assembly Type S Se	Electric Utility	21,582.00
04/27/2020	ANIXTER INC.	00468507	4546185-01	TAPE, WOVEN POLYESTER, 2500 LB	Electric Utility	1,968.54
04/27/2020	ANIXTER INC.	00468508	4551894-00	TERMINAL, LUG, 1 HOLE PAD, SET	Electric Utility	86.66
04/27/2020	ANIXTER INC.	00468509	4535170-00	CROSSARM,8', "PUI" HEAVY DUT	Electric Utility	8,093.25
04/27/2020	ANIXTER INC.	00468510	4535319-02	LETTER, ALUMINUM, M, 3IN TALL.	Electric Utility	47.87
				Total for Payment No.:		58,527.21

Payment No: 015655

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	BADGER METER INC	00467880	80051065	WATER METER SERVICES	Water Utility	30.00
				Total for Payment No.:		30.00

Payment No: 015656

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	BAYWA R.E. SOLAR PROJECTS, LLC	00467584	66381-03/66317-03 CPV MAR-2020	PBI MAR2020 PYMT #2 PR II TWRS	Elec OperatingGrant Trust Fund	10,685.43
				Total for Payment No.:		10,685.43

Payment No: 015657

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	BOATMAN-JACKLIN INC.	00467578	62112-02 CPV MAR-2020	PBI SOLAR PROD PYMT #37 MAR-20	Elec OperatingGrant Trust Fund	936.27
				Total for Payment No.:		936.27

Payment No: 015658

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	BOUNDTREE MEDICAL LLC	00467503	83551937	MEDICAL SUPPLIES	General Fund	2,851.25
04/27/2020	BOUNDTREE MEDICAL LLC	00467504	83557834	MEDICAL SUPPLIES	General Fund	627.84
04/27/2020	BOUNDTREE MEDICAL LLC	00467507	83554799	MEDICAL SUPPLIES	General Fund	156.70
04/27/2020	BOUNDTREE MEDICAL LLC	00467508	83560471	MEDICAL SUPPLIES - COVID19	Other City Dept Op Grant Fund	133.15
04/27/2020	BOUNDTREE MEDICAL LLC	00467509	83540504	MEDICAL SUPPLIES - COVID19	Other City Dept Op Grant Fund	111.78
04/27/2020	BOUNDTREE MEDICAL LLC	00467510	83549923	MEDICAL SUPPLIES - COVID19	Other City Dept Op Grant Fund	125.44
04/27/2020	BOUNDTREE MEDICAL LLC	00467511	83548073	MEDICAL SUPPLIES - COVID19	Other City Dept Op Grant Fund	55.90
04/27/2020	BOUNDTREE MEDICAL LLC	00467512	83536689	MEDICAL SUPPLIES	General Fund	147.40
04/27/2020	BOUNDTREE MEDICAL LLC	00467724	83565539	COVID 19 Glove Order	Other City Dept Op Grant Fund	6,562.90
04/27/2020	BOUNDTREE MEDICAL LLC	00468220	83579107	MEDICAL SUPPLIES - VERSED	General Fund	317.45
04/27/2020	BOUNDTREE MEDICAL LLC	00468220	83579107	TAXABLE	General Fund	13.02
04/27/2020	BOUNDTREE MEDICAL LLC	00468224	83583363	MEDICAL SUPPLIES - MORPHINE	General Fund	259.80
04/27/2020	BOUNDTREE MEDICAL LLC	00468230	83565537	MEDICAL SUPPLIES - COVID19	Other City Dept Op Grant Fund	44.60
04/27/2020	BOUNDTREE MEDICAL LLC	00468231	83565536	MEDICAL SUPPLIES - COVID19	Other City Dept Op Grant Fund	84.96
04/27/2020	BOUNDTREE MEDICAL LLC	00468232	83568398	MEDICAL SUPPLIES - COVID19	Other City Dept Op Grant Fund	1,755.98
04/27/2020	BOUNDTREE MEDICAL LLC	00468233	83568397	MEDICAL SUPPLIES - COVID19	Other City Dept Op Grant Fund	304.99
04/27/2020	BOUNDTREE MEDICAL LLC	00468234	83573275	MEDICAL SUPPLIES - COVID19	Other City Dept Op Grant Fund	109.01
				Total for Payment No.:		13,662.17

Payment No: 015659

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	BURKE, WILLIAMS & SORENSEN LLP	00468089	250930	CHANGE ORDER #1 - ADDITIONAL E	Deposit Funds.	132,172.22
04/27/2020	BURKE, WILLIAMS & SORENSEN LLP	00468090	250204	CHANGE ORDER #1 - ADDITIONAL E	Deposit Funds.	82,852.22

Total for Payment No.: 215,024.44

Payment No: 015660

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	CA DEPT OF JUSTICE	00468037	443322	Reg	General Fund	419.00
04/27/2020	CA DEPT OF JUSTICE	00468037	443322	New Hires	General Fund	164.00
04/27/2020	CA DEPT OF JUSTICE	00468195	444948	CITY EE - R, AN, & V	General Fund	367.00
04/27/2020	CA DEPT OF JUSTICE	00468195	444948	5 VL - P&R - MARCH	General Fund	160.00
				Total for Payment No.:		1,110.00

Payment No: 015661

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	CENTRAL MEDICAL LABORATORY	00468198	18201	LAB FEES MARCH 2020	General Fund	1,325.00
				Total for Payment No.:		1,325.00

Payment No: 015662

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	CHAPARRAL AT CALAVERAS INC	00468069	18693	CONTRACTOR PAYMENT FOR CLASSE	General Fund	189.00
				Total for Payment No.:		189.00

Payment No: 015663

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	CINTAS CORP #630	00467209	4046726329	UNIFORMS	General Fund	93.03
04/27/2020	CINTAS CORP #630	00467762	4046608784	STREET UNIFORMS	General Fund	413.02
04/27/2020	CINTAS CORP #630	00467762	4046608784	FLEET UNIFORMS	Fleet Operation Fund	148.58
04/27/2020	CINTAS CORP #630	00467762	4046608784	SAFEWASHER	General Fund	15.51
04/27/2020	CINTAS CORP #630	00467762	4046608784	SAFEWASHER	Fleet Operation Fund	15.52
04/27/2020	CINTAS CORP #630	00467763	4047208042	STREET UNIFORMS	General Fund	303.30
04/27/2020	CINTAS CORP #630	00467763	4047208042	FLEET UNIFORMS	Fleet Operation Fund	148.58

04/27/2020	CINTAS CORP #630	00467763	4047208042	SAFEWASHER	General Fund	15.51
04/27/2020	CINTAS CORP #630	00467763	4047208042	SAFEWASHER	Fleet Operation Fund	15.52
04/27/2020	CINTAS CORP #630	00467889	4044380662	UNIFORM SERVICES	General Fund	91.69
04/27/2020	CINTAS CORP #630	00467892	4045068869	UNIFORM SERVICES	General Fund	90.16
04/27/2020	CINTAS CORP #630	00467894	4045665157	UNIFORM SERVICES	General Fund	90.16
04/27/2020	CINTAS CORP #630	00467896	4046361582	UNIFORM SERVICES	General Fund	90.16
04/27/2020	CINTAS CORP #630	00467929	4047039579	WATER UNIFORM SERVICE	Water Utility	310.39
04/27/2020	CINTAS CORP #630	00467929	4047039579	WATER UNIFORM SERVICE	Sewer Utility	310.38
04/27/2020	CINTAS CORP #630	00468012	4045428318	UNIFORM	Cemetery	35.00
04/27/2020	CINTAS CORP #630	00468013	4046105279	UNIFORMS	Cemetery	35.00
04/27/2020	CINTAS CORP #630	00468015	4046724992	UNIFORMS	Cemetery	35.00
04/27/2020	CINTAS CORP #630	00468016	4045428385	NEUTRAL FLR CLNR	General Fund	37.13
04/27/2020	CINTAS CORP #630	00468017	4046105312	NEUTRAL FLR CLNR	General Fund	37.13
04/27/2020	CINTAS CORP #630	00468018	4046724979	NEUTRAL FLR CLNR	General Fund	435.53
04/27/2020	CINTAS CORP #630	00468019	4046725012	NEUTRAL FLR CLNR	General Fund	37.13
04/27/2020	CINTAS CORP #630	00468020	4046105342	UNIFORMS	General Fund	422.84
04/27/2020	CINTAS CORP #630	00468020	4046105342	TAXABLE BOWL CLIP	General Fund	4.51
04/27/2020	CINTAS CORP #630	00468021	4046725058	UNIFORMS	General Fund	412.01
04/27/2020	CINTAS CORP #630	00468021	4046725058	BOWL CLIP TAXABLE	General Fund	4.51
04/27/2020	CINTAS CORP #630	00468112	4045428855	UNIFORMS	General Fund	432.49
04/27/2020	CINTAS CORP #630	00468112	4045428855	UNIFORM	General Fund	4.51
04/27/2020	CINTAS CORP #630	00468214	4047633991	2020 APR-WATER UNIFORM SERVICE	Water Utility	329.42
04/27/2020	CINTAS CORP #630	00468214	4047633991	2020 APR-WATER UNIFORM SERVICE	Sewer Utility	329.41
				Total for Payment No.:		4,743.13

Payment No: 015664

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	CLUB CARE INC	00466878	104992	MARCH PARTS	General Fund	512.46
04/27/2020	CLUB CARE INC	00466878	104992	LABOR	General Fund	160.97

04/27/2020	CLUB CARE INC	00466880	103688	JANUARY PARTS	General Fund	26.81
				Total for Payment No.:		700.24

Payment No: 015665

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	COAST COUNTIES TRUCK	00467786	0199665P	PARTS- STOCK	Fleet Operation Fund	315.18
04/27/2020	COAST COUNTIES TRUCK	00467787	0199733P	CORE CREDIT	Fleet Operation Fund	-194.84
04/27/2020	COAST COUNTIES TRUCK	00467788	0199734P	CORE CREDIT	Fleet Operation Fund	-7.80
				Total for Payment No.:		112.54

Payment No: 015666

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	COMCAST	00467684	3/27/20AC815510009170123 9	COMCAST LIB 2635 HOMESTEAD RD	General Fund	25.78
04/27/2020	COMCAST	00468418	3/23/20AC815540065018221 3	CH 1500 WARBURTON AVE	Information Technology Service	162.01
04/27/2020	COMCAST	00468418	3/23/20AC815540065018221 3	IT 1405 CIVIC CNTR DR	Information Technology Service	55.97
04/27/2020	COMCAST	00468418	3/23/20AC815540065018221 3	PD 1990 WALSH AVE	General Fund	148.24
04/27/2020	COMCAST	00468418	3/23/20AC815540065018221 3	FIRE 1177 ALVISO ST	General Fund	32.37
04/27/2020	COMCAST	00468418	3/23/20AC815540065018221 3	FIRE 1177 ALVISO ST	General Fund	41.15
04/27/2020	COMCAST	00468418	3/23/20AC815540065018221 3	PD 601 EL CAMINO REAL	General Fund	34.73
04/27/2020	COMCAST	00468418	3/23/20AC815540065018221 3	PD 3992 RIVERMARK PLZ	General Fund	193.24
04/27/2020	COMCAST	00468418	3/23/20AC815540065018221 3	SR CNTR 1303 FREMONT ST	General Fund	126.74
				Total for Payment No.:		820.23

Payment No: 015667

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/27/2020	COMMERCIAL TREE CARE	00467764	39126	TREE REMOVAL SERVICES	General Fund	3,900.00
Total for Payment No.:						3,900.00

Payment No: 015668

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	COOPER COMPLIANCE CORP	00468209	2083	2020 NERC AUDIT PREP FEB&MAR20	Electric Utility	6,410.00
Total for Payment No.:						6,410.00

Payment No: 015669

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	CPMAXIS INC	00467759	1013	FRT/MID/BCK OFC SYS SUPT MAR20	Electric Utility	10,224.00
Total for Payment No.:						10,224.00

Payment No: 015670

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	DIESEL DIRECT WEST	00468237	83540665	DIESEL- FIRE ST #1 TANK #62	Fleet Operation Fund	2,793.38
04/27/2020	DIESEL DIRECT WEST	00468238	83540666	DIESEL- FIRE ST #7- TANK #66	Fleet Operation Fund	1,282.83
04/27/2020	DIESEL DIRECT WEST	00468239	83540667	DIESEL- FIRE ST #8 TANK #67	Fleet Operation Fund	1,012.31
04/27/2020	DIESEL DIRECT WEST	00468240	83540668	DIESEL- FIRE ST #9 TANK #68	Fleet Operation Fund	768.18
Total for Payment No.:						5,856.70

Payment No: 015671

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	EBIX INC	00468200	0798335-IN	INSURANCE COMPLIANCE SERVICES	Special Liability Insurance	4,483.88
04/27/2020	EBIX INC	00468202	0801758-IN	INSURANCE COMPLIANCE SERVICES	Special Liability Insurance	4,483.88
Total for Payment No.:						8,967.76

Payment No: 015672

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	ELECTRICAL CONSULTANTS INC	00467866	86954	TRANSMISSION ENG. SRVCS FEB20	Electric Utility Construction	7,947.00
Total for Payment No.:						7,947.00

Payment No: 015673

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	ELSTER SOLUTIONS LLC	00467995	9000103214	METER, SOCKET, 5 TERMINAL WITH	Electric Utility	173,310.00
Total for Payment No.:						173,310.00

Payment No: 015674

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	EMPLOYMENT SCREENING RESOURCES	00467355	206869	THREE REGULAR HIRES	General Fund	264.00
04/27/2020	EMPLOYMENT SCREENING RESOURCES	00468211	207583	ONE REGULAR NEW HIRE	General Fund	65.00
Total for Payment No.:						329.00

Payment No: 015675

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	ENERGY & RESOURCE SOLUTIONS	00468073	10775	BUSINESS PB PROG 19-1 MAR2020	Elec OperatingGrant Trust Fund	16,086.06
04/27/2020	ENERGY & RESOURCE SOLUTIONS	00468073	10775	BUSINESS PB PROG 19-1 MAR2020	Elec OperatingGrant Trust Fund	32,976.43
04/27/2020	ENERGY & RESOURCE SOLUTIONS	00468073	10775	BUSINESS PB PROG 19-1 MAR2020	Elec OperatingGrant Trust Fund	24,933.40
04/27/2020	ENERGY & RESOURCE SOLUTIONS	00468073	10775	BUSINESS PB PROG 19-1 MAR2020	Elec OperatingGrant Trust Fund	2,412.91
04/27/2020	ENERGY & RESOURCE SOLUTIONS	00468073	10775	BUSINESS PB PROG 19-1 MAR2020	Elec OperatingGrant Trust Fund	4,021.52
Total for Payment No.:						80,430.32

Payment No: 015676

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	ESOSOFT CORP	00467568	103020	ML CLASSICO (PQLEVEL1)	Electric Utility	32.72
04/27/2020	ESOSOFT CORP	00467568	103020	ML CLASSICO (PQLEVEL2)	Electric Utility	32.72
04/27/2020	ESOSOFT CORP	00467568	103020	ML CLASSICO (CONTROL)	Electric Utility	32.72
04/27/2020	ESOSOFT CORP	00467568	103020	ML CLASSICO (PQLEVEL5)	Electric Utility	32.72
Total for Payment No.:						130.88

Payment No: 015677

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	ETHOSENERGY	00468081	IN0492	MATERIALS, SERVICES AND REPAIR	Electric Utility Construction	9,080.66
04/27/2020	ETHOSENERGY	00468081	IN0492	RETENTION	Electric Utility Construction	-1,816.14
04/27/2020	ETHOSENERGY	00468082	IN70493	MATERIALS, SERVICES AND REPAIR	Electric Utility Construction	14,935.46
04/27/2020	ETHOSENERGY	00468082	IN70493	RETENTION	Electric Utility Construction	-2,987.10
Total for Payment No.:						19,212.88

Payment No: 015678

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	FIS AVANTGARD LLC	00468320	190000027613	PROF SRVC-SC10DAYS PS IMPL T&M	General Fund	18,000.00
Total for Payment No.:						18,000.00

Payment No: 015679

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	GARDENLAND POWER EQUIPMENT	00468026	754676	SCREW	General Fund	70.68
Total for Payment No.:						70.68

Payment No: 015680

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/27/2020	GATES & ASSOC	00468104	52885	GATES&ASSOCIATES-HOMERDIGE PLA	Parks And Recreation	5,806.50
04/27/2020	GATES & ASSOC	00468104	52885	RETENTION	Parks And Recreation	-290.32
				Total for Payment No.:		5,516.18

Payment No: 015681

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	GRAINGER	00468027	9474950806	FIRST AID CABINET	General Fund	633.51
04/27/2020	GRAINGER	00468036	9475911591	CHEMICAL RESISTANT GLOVES	General Fund	1,123.58
04/27/2020	GRAINGER	00468038	9475299195	BOOT HIP	General Fund	171.11
04/27/2020	GRAINGER	00468040	9489236597	CUT RESISTANT GLOVES	General Fund	577.68
04/27/2020	GRAINGER	00468041	9488511198	DISPOSABLE GLOVES	General Fund	5.13
04/27/2020	GRAINGER	00468042	9490039196	STRETCH WRAP	General Fund	254.23
04/27/2020	GRAINGER	00468121	9483507902	DUCT TAPE, GRAY	General Fund	117.47
04/27/2020	GRAINGER	00468130	9229654406	CREDIT - CUSTOMER SERV. CHARGE	General Fund	-40.29
04/27/2020	GRAINGER	00468132	9481872217	SAFETY VESTS	Other City Dept Op Grant Fund	693.24
04/27/2020	GRAINGER	00468136	9495742802	ADJUSTABLE BUNGEE HOOK	General Fund	75.64
04/27/2020	GRAINGER	00468137	9494687321	FILTER, STEEL, CHAIN	General Fund	542.69
04/27/2020	GRAINGER	00468138	9483766920	BARRICADE TAPE	Other City Dept Op Grant Fund	108.70
04/27/2020	GRAINGER	00468138	9483766920	PAINT MARKER	Other City Dept Op Grant Fund	36.36
04/27/2020	GRAINGER	00468221	9495610157	PARTS & SUPPLIES	Sewer Utility	20.38
				Total for Payment No.:		4,319.43

Payment No: 015682

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	GRAINGER-SAN JOSE	00467795	9483476694	PARTS- V#2055	Fleet Operation Fund	42.98
04/27/2020	GRAINGER-SAN JOSE	00467888	9488474850	OTG GOGGLES	Sewer Utility	4.08
04/27/2020	GRAINGER-SAN JOSE	00467890	9488474884	OTG GOGGLES	Sewer Utility	4.08
04/27/2020	GRAINGER-SAN JOSE	00467891	9489010208	OTG GOGGLES	Sewer Utility	4.08

04/27/2020	GRAINGER-SAN JOSE	00467893	9488474868	OTG GOGGLES	Sewer Utility	4.08
04/27/2020	GRAINGER-SAN JOSE	00467895	9488979783	OTG GOGGLES	Sewer Utility	7.75
04/27/2020	GRAINGER-SAN JOSE	00468113	9495132830	HARD HAT,TYPE 1, CLASS E, ORAN	Electric Utility	119.81
04/27/2020	GRAINGER-SAN JOSE	00468245	9487905219	PARTS- SHOP USE	Fleet Operation Fund	17.73
04/27/2020	GRAINGER-SAN JOSE	00468246	9492765004	PARTS- V#3101	Fleet Operation Fund	80.19
04/27/2020	GRAINGER-SAN JOSE	00468368	9489224593	ABSORBENT MAT, OIL, 16.5 X 20,	Electric Utility	120.83
04/27/2020	GRAINGER-SAN JOSE	00468369	9488474876	ROPE, 1/2IN DIA., WHITE, POLYP	Electric Utility	380.00
04/27/2020	GRAINGER-SAN JOSE	00468370	9488496044	LAMP, TELEPHONE, 24V, 0.032A T	Electric Utility	258.33
04/27/2020	GRAINGER-SAN JOSE	00468372	9483774759	SAFETY GLASSES, CLEAR LENS, BL	Water Utility	114.32
04/27/2020	GRAINGER-SAN JOSE	00468372	9483774759	SAFETY GLASSES,N-SPECS VESUVIO	Water Utility	88.29
04/27/2020	GRAINGER-SAN JOSE	00468373	9474152171	BATTERIES, ALKALINE, AAA GRAIN	Electric Utility	104.64
04/27/2020	GRAINGER-SAN JOSE	00468373	9474152171	BATTERY, SIZE D, 1.5 VOLT RAY-	Electric Utility	146.28
04/27/2020	GRAINGER-SAN JOSE	00468373	9474152171	BATTERY, SIZE C, 1.5 VOLT GRAI	Electric Utility	17.72
04/27/2020	GRAINGER-SAN JOSE	00468374	9474152189	BATTERY, AA, ALKALINE, RAY-O-V	Water Utility	106.83
				Total for Payment No.:		1,622.02

Payment No: 015683

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	GRANITE CONSTRUCTION CO	00468162	1763235	ASPHALT	General Fund	1,529.29
04/27/2020	GRANITE CONSTRUCTION CO	00468163	1763367	ASPHALT	General Fund	882.18
04/27/2020	GRANITE CONSTRUCTION CO	00468164	1763923	ASPHALT	General Fund	2,171.94
				Total for Payment No.:		4,583.41

Payment No: 015684

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	GRANITE ROCK CO #29145	00468297	1232395	SAND	Water Utility Construction	86.22
04/27/2020	GRANITE ROCK CO #29145	00468297	1232395	SAND	Water Utility	64.67
04/27/2020	GRANITE ROCK CO #29145	00468297	1232395	SAND	Electric Utility Construction	215.54

04/27/2020	GRANITE ROCK CO #29145	00468297	1232395	SAND	Water Utility	43.11
04/27/2020	GRANITE ROCK CO #29145	00468297	1232395	SAND	Sewer Utility	21.56
				Total for Payment No.:		431.10

Payment No: 015685

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	GREEN HALO SYSTEMS	00468165	2528	HOSTING & MAINT. APRIL 2020	Solid Waste Program	459.72
				Total for Payment No.:		459.72

Payment No: 015686

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	GREENBERG TRAURIG LLP	00468516	5314409	CHANGE ORDER #1 LEGAL SERVICES	Special Liability Insurance	27,873.91
04/27/2020	GREENBERG TRAURIG LLP	00468516	5314409	CHANGE ORDER #2 - ADDITIONAL E	Special Liability Insurance	80,723.45
				Total for Payment No.:		108,597.36

Payment No: 015687

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	GRID SUBJECT MATTER EXPERTS, LLC	00467845	6916	ONGOING CIP ACTIVITIES MAR20	Electric Utility	200.00
04/27/2020	GRID SUBJECT MATTER EXPERTS, LLC	00467846	6917	ONGOING CIP ACTIVITIES MAR20	Electric Utility	840.00
				Total for Payment No.:		1,040.00

Payment No: 015688

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	HOUSING TRUST OF SILICON VALLEY	00468074	1080	HTSV BMP PROGRAM ADMINISTRATIO	City Affordable Housing	21,100.00
				Total for Payment No.:		21,100.00

Payment No: 015689

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	IMPERIAL SPRINKLER SUPPLY INC	00467767	4096589-00	LANDSCAPING SUPPLIES	General Fund	543.43
04/27/2020	IMPERIAL SPRINKLER SUPPLY INC	00467768	4097868-00	LANDSCAPING SUPPLIES	General Fund	95.88
04/27/2020	IMPERIAL SPRINKLER SUPPLY INC	00467769	4083072-01	LANDSCAPING SUPPLIES	General Fund	274.19
04/27/2020	IMPERIAL SPRINKLER SUPPLY INC	00467770	4100043-00	LANDSCAPING SUPPLIES	General Fund	549.08
04/27/2020	IMPERIAL SPRINKLER SUPPLY INC	00468141	4096636-00	FALCON ROTOR	General Fund	466.61
04/27/2020	IMPERIAL SPRINKLER SUPPLY INC	00468146	4093102-00	WEED KILLER	General Fund	305.20
04/27/2020	IMPERIAL SPRINKLER SUPPLY INC	00468147	4078410-00	SODDELTA BLUE RYE	General Fund	598.59
04/27/2020	IMPERIAL SPRINKLER SUPPLY INC	00468148	4098879-00	SLIP FIX, PVC	General Fund	45.70
04/27/2020	IMPERIAL SPRINKLER SUPPLY INC	00468149	4099396-00	RAKE AND MARKING PAINT	General Fund	104.77
04/27/2020	IMPERIAL SPRINKLER SUPPLY INC	00468151	4097873-00	ROTOR	General Fund	667.21
04/27/2020	IMPERIAL SPRINKLER SUPPLY INC	00468152	3926377-01	METERING PIN	General Fund	115.82
04/27/2020	IMPERIAL SPRINKLER SUPPLY INC	00468153	4099308-00	ELECTRIC VALVE	General Fund	791.37
04/27/2020	IMPERIAL SPRINKLER SUPPLY INC	00468154	4056799-00	PVC	General Fund	156.09
Total for Payment No.:						4,713.94

Payment No: 015690

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	INFOSEND INC	00468080	169928	TAX & LICENSE MAILING SERVICES	General Fund	1,625.95
04/27/2020	INFOSEND INC	00468080	169928	TAXABLE	General Fund	412.79
04/27/2020	INFOSEND INC	00468084	170359	PROGRAMMING-FDT INLINE INSERT	General Government - Other	150.00
Total for Payment No.:						2,188.74

Payment No: 015691

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	IVG ENERGY LTD	00467872	7170032020	ENERGY BROKER COMM MAR20	Electric Utility	50,250.00
04/27/2020	IVG ENERGY LTD	00468159	33530	ENERGY BROKER COMM FEB20	Electric Utility	2,500.00
Total for Payment No.:						52,750.00

Payment No: 015692

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	JOSH R. RUBIETTA	00467526	18345-20284	CONTRACTOR PAYMENT FOR CLASSES	General Fund	5,322.48
Total for Payment No.:						5,322.48

Payment No: 015693

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	KIMBERLY DAVEY	00467518	18449-18457	CONTRACTOR PAYMENT CLASSES FY1	General Fund	1,266.38
Total for Payment No.:						1,266.38

Payment No: 015694

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	KRISAMA JUESEEKUL	00467741	330963	COFFEE & WATER BANK INTVWS	General Fund	40.00
Total for Payment No.:						40.00

Payment No: 015695

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	LEE'S FORKLIFT SERVICE	00467796	20186	LABOR V#2927 WO# 126910	Fleet Operation Fund	236.00
04/27/2020	LEE'S FORKLIFT SERVICE	00467797	20187	LABOR0 V#2898 WO# 126911	Fleet Operation Fund	236.00
04/27/2020	LEE'S FORKLIFT SERVICE	00467798	20188	LABOR- V# 3243 WO# 126913	Fleet Operation Fund	236.00
Total for Payment No.:						708.00

Payment No: 015696

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	LPA, INC.	00467855	94441	Pro Services 2/1-2/28/2020	Parks And Recreation	6,012.50
04/27/2020	LPA, INC.	00467855	94441	RETENTION	Parks And Recreation	-601.25
Total for Payment No.:						5,411.25

Payment No: 015697

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	MBL & SONS, INC	00467588	75175-01 CPV MAR-2020	ST JUSTIN PBI PYMT #20 MAR-202	Elec OperatingGrant Trust Fund	926.89
04/27/2020	MBL & SONS, INC	00467589	63467-01 CPV MAR-2020	ST LAWRNC PBI PYMT #25 MAR-202	Elec OperatingGrant Trust Fund	2,867.32
Total for Payment No.:						3,794.21

Payment No: 015698

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	MEYERS NAVE RIBACK SILVER	00467988	2019120443	LEGAL SERVICES	General Fund	17,255.00
04/27/2020	MEYERS NAVE RIBACK SILVER	00467989	2019110294	LEGAL SERVICES	General Fund	13,300.00
04/27/2020	MEYERS NAVE RIBACK SILVER	00467990	2019100357	LEGAL SERVICES	General Fund	15,525.00
04/27/2020	MEYERS NAVE RIBACK SILVER	00467991	2019090504	LEGAL SERVICES	General Fund	10,135.00
04/27/2020	MEYERS NAVE RIBACK SILVER	00467992	2019080489	LEGAL SERVICES	General Fund	21,005.00
04/27/2020	MEYERS NAVE RIBACK SILVER	00468307	2020010467	Additional Encumbrance	Special Liability Insurance	2,831.78
04/27/2020	MEYERS NAVE RIBACK SILVER	00468308	2019120442	Additional Encumbrance	Special Liability Insurance	11,810.89
04/27/2020	MEYERS NAVE RIBACK SILVER	00468310	2019110292	Additional Encumbrance	Special Liability Insurance	5,565.00
04/27/2020	MEYERS NAVE RIBACK SILVER	00468313	2019100356	CHANGE ORDER #1 ADD FUNDS PER	Special Liability Insurance	12,417.19
04/27/2020	MEYERS NAVE RIBACK SILVER	00468313	2019100356	Additional Encumbrance	Special Liability Insurance	6,067.04
04/27/2020	MEYERS NAVE RIBACK SILVER	00468525	2019110291	CHANGE ORDER #2: ADDITIONAL FU	General Fund	665.00
04/27/2020	MEYERS NAVE RIBACK SILVER	00468526	2019100355	CHANGE ORDER #2: ADDITIONAL FU	General Fund	875.00
04/27/2020	MEYERS NAVE RIBACK SILVER	00468527	2019090502	CHANGE ORDER #2: ADDITIONAL FU	General Fund	1,050.00
04/27/2020	MEYERS NAVE RIBACK SILVER	00468529	2019080487	CHANGE ORDER #2: ADDITIONAL FU	General Fund	4,935.00
04/27/2020	MEYERS NAVE RIBACK SILVER	00468530	2019070474	CHANGE ORDER #2: ADDITIONAL FU	General Fund	17,675.00
04/27/2020	MEYERS NAVE RIBACK SILVER	00468532	2019060472	CHANGE ORDER #1 ADD FUNDS PER	General Fund	15,362.86
04/27/2020	MEYERS NAVE RIBACK SILVER	00468532	2019060472	CHANGE ORDER #2: ADDITIONAL FU	General Fund	6,057.14
Total for Payment No.:						162,531.90

Payment No: 015699

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	MILLER STARR REGALIA, PLC	00468552	391617	CHANGE ORDER #2: ADDITIONAL FU	General Fund	1,066.00
04/27/2020	MILLER STARR REGALIA, PLC	00468553	391613	CHANGE ORDER #2: ADDITIONAL FU	General Fund	26,039.75
04/27/2020	MILLER STARR REGALIA, PLC	00468554	391021	CHANGE ORDER #2: ADDITIONAL FU	General Fund	446.95
04/27/2020	MILLER STARR REGALIA, PLC	00468555	391017	CHANGE ORDER #2: ADDITIONAL FU	General Fund	71,346.51
04/27/2020	MILLER STARR REGALIA, PLC	00468556	390069	CHANGE ORDER - LEGAL SERVICES	General Fund	13,442.73
04/27/2020	MILLER STARR REGALIA, PLC	00468556	390069	CHANGE ORDER #2: ADDITIONAL FU	General Fund	41,400.41
Total for Payment No.:						153,742.35

Payment No: 015700

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	MILTON SECURITY GROUP LLC	00468290	Q31321	AMI/MDMS PROJECT SUPPORT	Electric Utility Construction	7,200.00
04/27/2020	MILTON SECURITY GROUP LLC	00468291	Q31322	COULTER, ETHAN 4/4/20-4/17/20	Electric Utility	9,280.00
04/27/2020	MILTON SECURITY GROUP LLC	00468292	Q31323	CYBER SECURITY/SSG SUPPORT	Electric Utility	9,280.00
Total for Payment No.:						25,760.00

Payment No: 015701

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	MISSION TRAIL WASTE SYSTEMS	00467044	0000439226	SVP 881 MARTIN GARBAGE & RECYC	Electric Utility	1,002.60
04/27/2020	MISSION TRAIL WASTE SYSTEMS	00468167	M605	FOOD SCRAP PROCESS- FEB 2020	Solid Waste Program	82,699.24
04/27/2020	MISSION TRAIL WASTE SYSTEMS	00468191	1839APR2020	MARCH 20 GARBAGE SVCS	Solid Waste Program	888,913.28
04/27/2020	MISSION TRAIL WASTE SYSTEMS	00468191	1839APR2020	MARCH 20 CLEAN GREEN SVCS	Solid Waste Program	175,836.87
Total for Payment No.:						1,148,451.99

Payment No: 015702

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	MUNISERVICES LLC	00468014	INV06-008403	SUTA SRVCS 3RD QTR END 9-30-19	General Fund	77,826.68

Total for Payment No.: 77,826.68

Payment No: 015703

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	NALCO CO	00467934	81001196	CREDIT 68112396 WRONG PRICE	Electric Utility	-3,474.70
04/27/2020	NALCO CO	00467938	86801363	MO.SRV FEE COGEN FEB20	Electric Utility	300.44
04/27/2020	NALCO CO	00467940	86816568	MO.SRV FEE COGEN MAR20	Electric Utility	300.44
04/27/2020	NALCO CO	00467941	86833365	MO.SRV FEE COGEN APR20	Electric Utility	300.44
04/27/2020	NALCO CO	00467942	69123077	SOLUTION HARDNESS INDICATOR	Electric Utility	97.59
Total for Payment No.:						-2,475.79

Payment No: 015704

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	NALCO CO	00467935	86799420	MO.SRV FEE DVR FEB20	Electric Utility	901.29
04/27/2020	NALCO CO	00467936	86814796	MO.SRV FEE DVR MAR20	Electric Utility	901.29
04/27/2020	NALCO CO	00467937	86831300	MO.SRV FEE DVR APR20	Electric Utility	901.29
Total for Payment No.:						2,703.87

Payment No: 015705

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	NOSSAMAN LLP	00468539	506306	LEGAL SERVICES	Special Liability Insurance	10,383.58
04/27/2020	NOSSAMAN LLP	00468540	505864	LEGAL SERVICES	Special Liability Insurance	7,991.00
04/27/2020	NOSSAMAN LLP	00468541	504369	LEGAL SERVICES	Special Liability Insurance	4,898.36
04/27/2020	NOSSAMAN LLP	00468542	503935	LEGAL SERVICES	Special Liability Insurance	16,611.06
Total for Payment No.:						39,884.00

Payment No: 015706

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	NVIDIA CORP	00467587	63037-04 CPV MAR-2020	PBI SOLAR PROD PYMT #37 MAR-20	Elec OperatingGrant Trust Fund	4,751.17
				Total for Payment No.:		4,751.17

Payment No: 015707

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	OFF THE WALL SOCCER	00467586	63154-02 CPV MAR-2020	PBI SOLAR PROD PYMT #37 MAR 20	Elec OperatingGrant Trust Fund	1,110.51
				Total for Payment No.:		1,110.51

Payment No: 015708

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	ONESOURCE DISTRIBUTORS LLC	00468511	S6422946.001	ATTACHMENT - GUY, FOR 5/8IN OR	Electric Utility	175.49
04/27/2020	ONESOURCE DISTRIBUTORS LLC	00468511	S6422946.001	WASHER, SQUARE, CURVED, 3IN X	Electric Utility	104.26
				Total for Payment No.:		279.75

Payment No: 015709

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	PARS/GASB 45	00468380	14589APR2020	MONTHLY CONTRIB APRIL 2020	OPEB Plan Trust Fund	295,500.00
				Total for Payment No.:		295,500.00

Payment No: 015710

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	PENINSULA BUILDING MATERIALS	00468043	31169	STD WALL SONOTUBES	General Fund	74.89
				Total for Payment No.:		74.89

Payment No: 015711

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/27/2020	PG&E	00467675	5918427025-0 MAR2020	ELEC SVC BLACK BUTTE HYD MAR20	Electric Utility	707.01
Total for Payment No.:						707.01

Payment No: 015712

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	PG&E	00467676	9644211793-1 MAR2020	ELEC SVC GRIZZLY PWRHSE MAR20	Electric Utility	4,334.59
Total for Payment No.:						4,334.59

Payment No: 015713

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	PG&E	00467678	1501762727-2 MAR2020	ELEC SVC HIGH LINE CANAL MAR20	Electric Utility	88.52
Total for Payment No.:						88.52

Payment No: 015714

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	PG&E	00467725	1543429391-4 MAR2020	ELEC SVC STONY GORGE HYD MAR20	Electric Utility	244.51
Total for Payment No.:						244.51

Payment No: 015715

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	PG&E	00467859	3345487577-5 MAR2020	ELEC SVC STONY GORGE HYD MAR20	Electric Utility	760.76
04/27/2020	PG&E	00467859	3345487577-5 MAR2020	ELEC SVC BLACK BUTTE HYD MAR20	Electric Utility	1,176.44
04/27/2020	PG&E	00467859	3345487577-5 MAR2020	ELEC SVC HIGH LINE CANAL MAR20	Electric Utility	90.27
Total for Payment No.:						2,027.47

Payment No: 015716

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	PG&E	00467878	2937321050-8 APR2020	COGEN GAS HEATERS MAR20	Electric Utility	173.02

Total for Payment No.:

173.02

Payment No: 015717

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	PG&E	00467871	6960110313-3 APR2020	GAS TRANSPORT GIANERA MAR20	Electric Utility	1,090.46
04/27/2020	PG&E	00467930	8978316890-2 MAR2020	2020 MAR - SJTP POWER SERVICE	Sewer Utility	27.06
04/27/2020	PG&E	00467943	6738869084-3 APR2020	GAS TRANSPORT DVR MAR20	Electric Utility	139,057.55
04/27/2020	PG&E	00467944	6751776993-0 APR2020	GAS TRANSPORT COGEN MAR20	Electric Utility	61,375.35
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	PUMP/ELEC-LAWRENCE/HSTEAD	Sewer Utility	9.71
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	PUMP/4495 N 1ST ST	Sewer Utility	2,935.88
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	POOL/2250 ROYAL	General Fund	5,744.47
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	SR CNTR 1303 FREMONT ST	General Fund	2,506.98
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	NORTHSIDE LIB 695 MORELAND WAY	General Fund	459.58
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	FIRE-STA2 1900 WALSH AVE.	General Fund	731.06
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	AUTO SVCS/1700 WALSH 50%	Fleet Operation Fund	457.76
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	STREET/1700 WALSH 50%	General Fund	457.76
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	CITY HALL-1500 WARBURTON	General Fund	3,029.93
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	POLICE/601 EL CAMINO	General Fund	3,837.51
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	COMM SVCS-1515 EL CAMINO REAL	General Fund	67.41
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	BERMAN BLDG-1405 CIVIC CTR	General Fund	484.46
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	FIRE/#1 777 BENTON	General Fund	678.18
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	FIRE/#4-2323 PRUNERIDGE	General Fund	118.02
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	POOL/BUCHER-REBIERO	General Fund	8.12
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	POOL/BACHER-REBIERO STS	General Fund	4,004.87
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	FIRE/#9-3011 CORVIN	General Fund	1,043.60
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	GYM/2450 CABRILLO	General Fund	670.22
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	SPORTS CTR/3445 BENTON	General Fund	164.46
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	CRC/969 KIELY	General Fund	2,661.20
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	FIRE/#3 2821 HOMESTEAD RD	General Fund	108.21

04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	LIBRARY/2635 HOMESTEAD	General Fund	1,667.29
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	POOL/2625 PATRICIA	General Fund	18,316.01
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	YOUTH SOCCER 5049 CENTENNIAL	General Fund	61.57
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	FIRE/#10 2401 TALLUTO	General Fund	42.89
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	PARKS/4750 LICK MILL BLVD	General Fund	126.69
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	BACKUP GEN/2279 CALLE DE LUNA	Sewer Utility	7.84
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	FIRE/#6-888 AGNEW RD	General Fund	490.95
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	POOL/3750 DELA CRUZ	General Fund	67.07
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	2975 LAFAYETTE ST.	General Fund	59.29
04/27/2020	PG&E	00468412	2490226441-5 MAR2020A	POL SUBSTN/3992 RIVERMARK PLZ	General Fund	319.25
				Total for Payment No.:		252,888.66

Payment No: 015718

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	PITNEY BOWES	00467853	8977APR2020	MONTHLY POSTAGE	General Fund	5,046.99
				Total for Payment No.:		5,046.99

Payment No: 015719

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	PLAN REVIEW CONSULTANTS INC	00467984	PRC2020-05	AMENDMENT NO 2. APPROVED 5/14/	General Fund	8,299.95
04/27/2020	PLAN REVIEW CONSULTANTS INC	00467985	PRC2020-6	AMENDMENT NO 2. APPROVED 5/14/	General Fund	6,400.00
				Total for Payment No.:		14,699.95

Payment No: 015720

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	POWER SYSTEMS OPERATIONS	00468158	1276	VERA VALIDATION UPDATES MAR20	Electric Utility	4,620.00
				Total for Payment No.:		4,620.00

Payment No: 015721

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	PRAXAIR DISTRIBUTION INC	00467816	95630495	RENTAL- SHOP USE	Fleet Operation Fund	30.30
04/27/2020	PRAXAIR DISTRIBUTION INC	00467860	95908061	IND LIQUID 200-300LT	Electric Utility	287.56
04/27/2020	PRAXAIR DISTRIBUTION INC	00467860	95908061	SPEC HIGH PRESSURE>100CF	Electric Utility	23.93
04/27/2020	PRAXAIR DISTRIBUTION INC	00467860	95908061	SAFETY AND ENVIRONMENT FEE	Electric Utility	25.45
				Total for Payment No.:		367.24

Payment No: 015722

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	PRESIDIO HOLDINGS INC.	00468316	6013220003702	AIR-ANT5114P2M-N - 5 GHz DIREC	Parks And Recreation	834.93
				Total for Payment No.:		834.93

Payment No: 015723

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	R F MACDONALD CO	00468010	I215411	PN# M59936 - JOHN CRANE SEAL -	Electric Utility	4,236.67
04/27/2020	R F MACDONALD CO	00468010	I215411	PN# 91909832 - GRUNDFOS / PACO	Electric Utility	607.75
				Total for Payment No.:		4,844.42

Payment No: 015724

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	RENNE SLOAN HOLTZMAN SAKAI LLP	00468546	42730	PERSONNEL ISSUES	Special Liability Insurance	352.00
04/27/2020	RENNE SLOAN HOLTZMAN SAKAI LLP	00468547	42552	PERSONNEL ISSUES	Special Liability Insurance	57.00
04/27/2020	RENNE SLOAN HOLTZMAN SAKAI LLP	00468548	42169	PERSONNEL ISSUES	Special Liability Insurance	1,275.50
04/27/2020	RENNE SLOAN HOLTZMAN SAKAI LLP	00468549	41845	PERSONNEL ISSUES	Special Liability Insurance	447.50
04/27/2020	RENNE SLOAN HOLTZMAN SAKAI LLP	00468550	41551	PERSONNEL ISSUES	Special Liability Insurance	2,830.33
04/27/2020	RENNE SLOAN HOLTZMAN SAKAI LLP	00468551	41293	PERSONNEL ISSUES	Special Liability Insurance	2,036.50

Total for Payment No.: 6,998.83

Payment No: 015725

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	REVEL ENVIRONMENTAL MFG INC	00468172	44968	2X A YEAR- FILTER INSERTS	General Fund	5,712.00
Total for Payment No.:						5,712.00

Payment No: 015726

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	ROBERT BLANCHETTE	00467158	29807MAR2020	ASC REIMBURSEMENT- FY19-20	Fleet Operation Fund	306.00
Total for Payment No.:						306.00

Payment No: 015727

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	ROBERTO GUTIERREZ	00468047	17908FEB2020A	SAGE CERTIFICATION COURSE	General Fund	195.00
Total for Payment No.:						195.00

Payment No: 015728

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	RODNEY C PEOPLES	00468169	R200403	REP JOB # 8332-S	Solid Waste Utility-Constructi	4,144.10
04/27/2020	RODNEY C PEOPLES	00468170	R200404	FILTER PURCHASE-REP JOB#71446P	Solid Waste Utility-Constructi	501.90
Total for Payment No.:						4,646.00

Payment No: 015729

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	RUTH SHIKADA	00468189	23997FEB2020	RELATED MEETINGS	S.C.Stadium Authority Ops	76.00
04/27/2020	RUTH SHIKADA	00468189	23997FEB2020	RELATED MEETINGS	Deposit Funds.	371.80

Total for Payment No.: 447.80

Payment No: 015730

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	SAN JOSE MERCURY NEWS	00467875	2404MAR2020	ONLINE SUBSCRIPTION-HOUSING	General Fund	54.95
Total for Payment No.:						54.95

Payment No: 015731

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	SC FUELS	00467817	4248411	FUEL- ST CORP YARD TANK #51	Fleet Operation Fund	19,308.67
04/27/2020	SC FUELS	00467818	4255484	FUEL POLICE DEPT TANK #71	Fleet Operation Fund	11,567.60
Total for Payment No.:						30,876.27

Payment No: 015732

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	SHUMS CODA ASSOC	00467986	5296	AMENDMENT NO. 3 ADD FUNDS PER	General Fund	13,490.00
04/27/2020	SHUMS CODA ASSOC	00467987	5297R	AMENDMENT NO. 3 ADD FUNDS PER	General Fund	61,197.00
04/27/2020	SHUMS CODA ASSOC	00468359	5380	AMENDMENT NO. 3 ADD FUNDS PER	General Fund	12,920.00
Total for Payment No.:						87,607.00

Payment No: 015733

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	STEVE ERNST	00468325	18429FEB2020A	PEER SUPPORT CONF	General Fund	348.86
Total for Payment No.:						348.86

Payment No: 015734

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	SUMMIT UNIFORMS	00467732	65662	CG M Nunes Pants	General Fund	42.61

04/27/2020	SUMMIT UNIFORMS	00467733	65714	A Morales Jacket	General Fund	175.89
04/27/2020	SUMMIT UNIFORMS	00467735	65732	S Eagen Vest	General Fund	849.97
04/27/2020	SUMMIT UNIFORMS	00467737	65734	CG A Russo Hat & windbreaker	General Fund	63.37
				Total for Payment No.:		1,131.84

Payment No: 015735

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	SUN-NET CONSULTING	00467673	SVP_010	ITOA TRANSMISSION UPGRADE	Electric Utility Construction	32,400.00
				Total for Payment No.:		32,400.00

Payment No: 015736

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	SUNE W12DG-C, LLC	00468354	CA-12-0396-16	ENERGY PURCH (SOLAR) MAR20	Electric Utility	8,187.74
				Total for Payment No.:		8,187.74

Payment No: 015737

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	TECHNOLOGY, ENGINEERING & CONSTRUCTION	00467772	199458	MONTHLY INSP.- VARIOUS SITES	Fleet Operation Fund	375.00
04/27/2020	TECHNOLOGY, ENGINEERING & CONSTRUCTION	00468174	199419	PARK SERVICES CENTER	Fleet Operation Fund	6,905.00
04/27/2020	TECHNOLOGY, ENGINEERING & CONSTRUCTION	00468176	199420	CORP YARD	Fleet Operation Fund	6,905.00
04/27/2020	TECHNOLOGY, ENGINEERING & CONSTRUCTION	00468177	199421	POLICE DEPARTMENT	Fleet Operation Fund	6,905.00
04/27/2020	TECHNOLOGY, ENGINEERING & CONSTRUCTION	00468276	199496	FUEL ISLND MAINT. WO#126992	Fleet Operation Fund	321.56
				Total for Payment No.:		21,411.56

Payment No: 015738

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/27/2020	THE GOODYEAR TIRE & RUBBER COMPANY	00468243	189-1103208	PARTS- STOCK	Fleet Operation Fund	8,208.33
04/27/2020	THE GOODYEAR TIRE & RUBBER COMPANY	00468243	189-1103208	CA WASTE TIRE FEE	Fleet Operation Fund	45.86
04/27/2020	THE GOODYEAR TIRE & RUBBER COMPANY	00468244	189-1103263	PARTS- V#3168	Fleet Operation Fund	323.80
04/27/2020	THE GOODYEAR TIRE & RUBBER COMPANY	00468244	189-1103263	CA WASTE TIRE FEE	Fleet Operation Fund	7.63
				Total for Payment No.:		8,585.62

Payment No: 015739

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	THERMAL MECHANICAL INC	00468070	78654	GIA PM COMPLETED JAN20	Electric Utility	425.00
				Total for Payment No.:		425.00

Payment No: 015740

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	THERMO ENVIRONMENTAL	00467983	467879	iQ PUMP KIT, DUAL	Electric Utility	856.00
04/27/2020	THERMO ENVIRONMENTAL	00467983	467879	REBUILD KIT, PUMP, SINGLE, IQ	Electric Utility	466.00
04/27/2020	THERMO ENVIRONMENTAL	00467983	467879	FREIGHT AND ENERGY CHARGES	Electric Utility	102.34
				Total for Payment No.:		1,424.34

Payment No: 015741

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	TIFCO INDUSTRIES	00467824	71537477	PARTS- SHOP USE	Fleet Operation Fund	453.76
				Total for Payment No.:		453.76

Payment No: 015742

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	UNISYS CORP	00468088	M3002016	INFORMATION TECHNOLOGY SERVICE	Information Technology Service	473,974.45

04/27/2020	UNISYS CORP	00468088	M3002016	INFORMATION TECHNOLOGY SERVICE	General Fund	969.78
04/27/2020	UNISYS CORP	00468088	M3002016	INFORMATION TECHNOLOGY SERVICE	Information Technology Service	199,361.69
				Total for Payment No.:		674,305.92

Payment No: 015743

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	UNITED REFRIGERATION INC	00467219	72683979-00	SUPPLIES	General Fund	197.41
				Total for Payment No.:		197.41

Payment No: 015744

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	UNIVERSAL SITE SERVICES	00468054	20017444	SCCC STOP SIGN	Convention Cnt Maintenance Dis	137.50
04/27/2020	UNIVERSAL SITE SERVICES	00468055	20017554	SCCC REPAIR PILLAR	Convention Cnt Maintenance Dis	247.50
04/27/2020	UNIVERSAL SITE SERVICES	00468180	20015218	SWEEPING- FRANKLIN SQUARE	Downtown Parking Maintenance D	2,067.00
				Total for Payment No.:		2,452.00

Payment No: 015745

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	US BANK NATIONAL ASSOCIATION	00468353	EO&M000270520	CVP O&M FUNDING #7 FY2021	Electric Utility	674,001.00
				Total for Payment No.:		674,001.00

Payment No: 015746

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	US DEPT OF ENERGY	00467945	NNPB000270320	POWER BILL MAR20	Electric Utility	301,349.26
04/27/2020	US DEPT OF ENERGY	00467945	NNPB000270320	WREGIS PASS-THRU CHGS MAR20	Electric Utility	92.54
04/27/2020	US DEPT OF ENERGY	00467945	NNPB000270320	CVP O&M FUNDING CREDIT	Electric Utility	-281,406.00
				Total for Payment No.:		20,035.80

Payment No: 015747

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	VALBRIDGE PROPERTY ADVISORS	00468031	19959	PROP APPRAISALS BY VP/MAI	Electric Utility	1,265.50
04/27/2020	VALBRIDGE PROPERTY ADVISORS	00468406	19741	AS NEEDED APPRAISAL SERVICES	General Fund	1,720.00
Total for Payment No.:						2,985.50

Payment No: 015748

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	WAXIE SANITARY SUPPLY	00467304	78999693	WAXIE GREEN TOUCH	General Fund	4,160.32
04/27/2020	WAXIE SANITARY SUPPLY	00468183	79081747	PAPER TOWEL	General Fund	452.31
04/27/2020	WAXIE SANITARY SUPPLY	00468184	79070496	PEPER GOODS	General Fund	516.92
Total for Payment No.:						5,129.55

Payment No: 015749

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	WESTERN RENEWABLE ENERGY	00467873	WR18530	CERTS CREATED	Electric Utility	144.83
04/27/2020	WESTERN RENEWABLE ENERGY	00467873	WR18530	CERTS TRANSFERRED	Electric Utility	219.37
04/27/2020	WESTERN RENEWABLE ENERGY	00467874	WR18750	DELIVERABILITY-NERC TAG	Electric Utility	212.00
04/27/2020	WESTERN RENEWABLE ENERGY	00468356	WR16758	CERTS ISSUANCE/CREATED VOLUME	Electric Utility	255.55
04/27/2020	WESTERN RENEWABLE ENERGY	00468356	WR16758	CERTS TRANSFER VOLUME FEE	Electric Utility	19.20
Total for Payment No.:						850.95

Payment No: 015750

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/27/2020	WESTERN STATES OIL CO	00468279	439144	FUEL- PD MOTORCYCLES TANK #91	Fleet Operation Fund	76.36
Total for Payment No.:						76.36

Overall Total 5,585,502.09



City of Santa Clara
List of All Bills and Claims Approved for Payment

Run Date 4/29/2020
Run Time 9:23:39 AM

Sorted by Payment Number

Payment No: 015751

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	ALAN L FRAME, DDS, INC	00468831	34144APR2020	Small Business Assistance Gran	General Fund	5,000.00
				Total for Payment No.:		5,000.00

Payment No: 015752

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	AMERICAN LEGION POST 419	00468815	4948APR2020	Small Business Assistance Gran	General Fund	10,000.00
				Total for Payment No.:		10,000.00

Payment No: 015753

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	BOURGET BODY & CHIROPRACTIC	00468817	34027APR2020	Small Business Assistance Gran	General Fund	5,000.00
				Total for Payment No.:		5,000.00

Payment No: 015754

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	BUMBLEBEE LINENS	00468829	34149APR2020	Small Business Assistance Gran	General Fund	10,000.00
				Total for Payment No.:		10,000.00

Payment No: 015755

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	CAL MICRO INC	00468816	34026APR2020	Small Business Assistance Gran	General Fund	10,000.00
				Total for Payment No.:		10,000.00

Payment No: 015756

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	CHIKARA	00468828	34145APR2020	Small Business Assistance Gran	General Fund	5,000.00
Total for Payment No.:						5,000.00

Payment No: 015757

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	COPACABANA DESIGN USA, INC	00468830	34148APR2020	Small Business Assistance Gran	General Fund	10,000.00
Total for Payment No.:						10,000.00

Payment No: 015758

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	DE ANZA APPLIANCE	00468822	34039APR2020	Small Business Assistance Gran	General Fund	5,000.00
Total for Payment No.:						5,000.00

Payment No: 015759

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	E SHARP HAIR	00468823	34137APR2020	Small Business Assistance Gran	General Fund	10,000.00
Total for Payment No.:						10,000.00

Payment No: 015760

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	EA MACHINING INC	00468808	34063APR2020	Small Business Assistance Gran	General Fund	5,000.00
Total for Payment No.:						5,000.00

Payment No: 015761

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	FIORILLO'S RESTAURANT INC	00468818	34150APR2020	Small Business Assistance Gran	General Fund	5,000.00

Total for Payment No.: 5,000.00

Payment No: 015762

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	FOCUSKPI, INC	00468813	34059APR2020	Small Business Assistance Gran	General Fund	10,000.00
				Total for Payment No.:		10,000.00

Payment No: 015763

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	HONEYBERRY	00468806	34048APR2020	Small Business Assistance Gran	General Fund	5,000.00
				Total for Payment No.:		5,000.00

Payment No: 015764

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	INTERNATIONAL AUTO CENTER	00468825	27235APR2020	Small Business Assistance Gran	General Fund	5,000.00
				Total for Payment No.:		5,000.00

Payment No: 015765

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	JB TROPHIES	00468814	1429APR2020	Small Business Assistance Gran	General Fund	10,000.00
				Total for Payment No.:		10,000.00

Payment No: 015766

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	KETTLEE	00468827	34143APR2020	Small Business Assistance Gran	General Fund	5,000.00
				Total for Payment No.:		5,000.00

Payment No: 015767

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	LEICHI	00468837	34029APR2020	Small Business Assistance Gran	General Fund	5,000.00
				Total for Payment No.:		5,000.00

Payment No: 015768

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	MANESH LLC	00468832	34135APR2020	Small Business Assistance Gran	General Fund	5,000.00
				Total for Payment No.:		5,000.00

Payment No: 015769

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	MOTORSPEED WEST LLC	00468821	34141APR2020	Small Business Assistance Gran	General Fund	5,000.00
				Total for Payment No.:		5,000.00

Payment No: 015770

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	NASSERI AUTO TECH LLC	00468810	34067APR2020	Small Business Assistance Gran	General Fund	5,000.00
				Total for Payment No.:		5,000.00

Payment No: 015771

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	NORMANDY HOUSE LOUNGE	00468833	34151APR2020	Small Business Assistance Gran	General Fund	10,000.00
				Total for Payment No.:		10,000.00

Payment No: 015772

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	PONO HAIR SALON	00468826	34142APR2020	Small Business Assistance Gran	General Fund	10,000.00
				Total for Payment No.:		10,000.00

Payment No: 015773

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	POORBOY'S KITCHEN	00468807	34062APR2020	Small Business Assistance Gran	General Fund	5,000.00
Total for Payment No.:						5,000.00

Payment No: 015774

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	SCOTTHYVER VISIONCARE, INC	00468834	34146APR2020	Small Business Assistance Gran	General Fund	5,000.00
Total for Payment No.:						5,000.00

Payment No: 015775

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	SPORTSMEN'S LOUNGE	00468809	34053APR2020	Small Business Assistance Gran	General Fund	10,000.00
Total for Payment No.:						10,000.00

Payment No: 015776

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	TAICHI POT	00468811	34138APR2020	Small Business Assistance Gran	General Fund	5,000.00
Total for Payment No.:						5,000.00

Payment No: 015777

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	THE MLNARIK LAW GROUP, INC	00468812	34136APR2020	Small Business Assistance Gran	General Fund	5,000.00
Total for Payment No.:						5,000.00

Payment No: 015778

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	VERIDIAN MORTGAGE, LLC	00468836	34147APR2020	Small Business Assistance Gran	General Fund	5,000.00

Total for Payment No.: 5,000.00

Payment No: 015779

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	ADVANCED CHEMICAL TECHNOLOGY INC	00468639	875730	CITY HALL	General Fund	85.00
04/30/2020	ADVANCED CHEMICAL TECHNOLOGY INC	00468639	875730	OLD COURTHOUSE	General Fund	85.00
04/30/2020	ADVANCED CHEMICAL TECHNOLOGY INC	00468639	875730	COMMUNITY RECREATION CENTER	General Fund	85.00
04/30/2020	ADVANCED CHEMICAL TECHNOLOGY INC	00468639	875730	FIRE STATION #1	General Fund	85.00
04/30/2020	ADVANCED CHEMICAL TECHNOLOGY INC	00468639	875730	CENTRAL LIBRARY	General Fund	85.00
04/30/2020	ADVANCED CHEMICAL TECHNOLOGY INC	00468639	875730	NORTHSIDE LIBRARY	General Fund	85.00
04/30/2020	ADVANCED CHEMICAL TECHNOLOGY INC	00468639	875730	POLICE DEPT	General Fund	85.00
04/30/2020	ADVANCED CHEMICAL TECHNOLOGY INC	00468639	875730	SENIOR CENTER	General Fund	85.00
Total for Payment No.:						680.00

Payment No: 015780

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	AIRGAS USA, LLC	00468704	9099493582	E03NI99E15A03N0 EP 9PPM NC/9	Electric Utility	616.48
04/30/2020	AIRGAS USA, LLC	00468704	9099493582	DELIVERY FLAT FEE	Electric Utility	64.31
04/30/2020	AIRGAS USA, LLC	00468704	9099493582	FUEL SURCHARGE FLAT	Electric Utility	9.37
04/30/2020	AIRGAS USA, LLC	00468704	9099493582	AIRGAS HAZMAT CHARGE	Electric Utility	12.54
04/30/2020	AIRGAS USA, LLC	00468705	9099924948	E03NI99E15A03N0 EP 9PPM NC/9	Electric Utility	1,232.96
04/30/2020	AIRGAS USA, LLC	00468705	9099924948	DELIVERY FLAT FEE	Electric Utility	64.31
04/30/2020	AIRGAS USA, LLC	00468705	9099924948	FUEL SURCHARGE FLAT	Electric Utility	8.94
04/30/2020	AIRGAS USA, LLC	00468705	9099924948	AIRGAS HAZMAT CHARGE	Electric Utility	12.54
04/30/2020	AIRGAS USA, LLC	00468706	9100169330	E03NI99E15A0260 NC/90PPM	Electric Utility	616.49
04/30/2020	AIRGAS USA, LLC	00468706	9100169330	DELIVERY FLAT FEE	Electric Utility	64.31
04/30/2020	AIRGAS USA, LLC	00468706	9100169330	FUEL SURCHARGE FLAT	Electric Utility	8.28
04/30/2020	AIRGAS USA, LLC	00468706	9100169330	AIRGAS HAZMAT CHARGE	Electric Utility	12.54
Total for Payment No.:						2,723.07

Payment No: 015781

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	ANIXTER INC.	00468434	4451048-00	MONTING BRACKET AND EQUIP	Electric Utility	3,073.80
04/30/2020	ANIXTER INC.	00468436	4319169-04	OYSTER TRIPLEX	Electric Utility	1,347.09
04/30/2020	ANIXTER INC.	00468437	4535311-00	DEADEND CLAMP, BRONZE	Electric Utility	1,815.83
04/30/2020	ANIXTER INC.	00468636	4572250-00	CUTOUT, OH, 100 AMP, 15KV, TYP	Electric Utility	2,556.05
04/30/2020	ANIXTER INC.	00468636	4572250-00	CUTOUT FUSEHOLDER, OH, 15KV, T	Electric Utility	2,487.93
04/30/2020	ANIXTER INC.	00468637	4572250-02	WIRE, AL, 600V, #4 STR, TRIPLE	Electric Utility	4,185.60
04/30/2020	ANIXTER INC.	00468638	4476290-02	LUMINAIRE, ST LT. LED, MIN 700	Electric Utility	2,060.10
04/30/2020	ANIXTER INC.	00468648	4515821-00	LUBRICANT, CABLE PULLING, 1/2	Electric Utility	3,740.88
Total for Payment No.:						21,267.28

Payment No: 015782

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	ARINI GEOGRAPHICS LLC	00468640	000251	Operational GIS Professional S	Information Technology Service	43,436.25
04/30/2020	ARINI GEOGRAPHICS LLC	00468641	000252	GIS Professional Services-Perm	General Government - Other	1,987.50
04/30/2020	ARINI GEOGRAPHICS LLC	00468641	000252	Operational GIS Professional S	Information Technology Service	330.00
Total for Payment No.:						45,753.75

Payment No: 015783

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	ASPEN ENVIRONMENTAL GROUP	00468352	3360.002-01	ENV SRVS PROJ MGMT MAR 2020	Electric Utility	2,931.19
04/30/2020	ASPEN ENVIRONMENTAL GROUP	00468352	3360.002-01	ENV SRVS CIP CEQA DETERM MAR20	Electric Utility	1,283.35
04/30/2020	ASPEN ENVIRONMENTAL GROUP	00468352	3360.002-01	ENV SRVS CEQA TRAINING MAR2020	Electric Utility	232.83
04/30/2020	ASPEN ENVIRONMENTAL GROUP	00468352	3360.002-01	ENV SRVES HOMESTEAD SUB MAR20	Electric Utility Construction	2,843.89
Total for Payment No.:						7,291.26

Payment No: 015784

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	CALIFA GROUP	00468515	3114	1241 AD EBK	General Fund	8,300.00
Total for Payment No.:						8,300.00

Payment No: 015785

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	CAVENDISH SQUARE PUBLISHING LLC	00468519	CAL323053I	1231 Juv BK	General Fund	246.42
Total for Payment No.:						246.42

Payment No: 015786

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	CFRA	00468517	INV114956	1241 AD PR	General Fund	430.00
Total for Payment No.:						430.00

Payment No: 015787

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	CINTAS CORP #630	00468377	4048443182	UNIFORMS	General Fund	82.30
04/30/2020	CINTAS CORP #630	00468378	4047830542	UNIFORMS	General Fund	82.30
Total for Payment No.:						164.60

Payment No: 015788

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	DALEO INC	00468426	SV875-01	2004D AERIAL FIBER MASTER CONT	Electric Utility Construction	28,579.00
04/30/2020	DALEO INC	00468427	SV877-01	2004D AERIAL FIBER MASTER CONT	Electric Utility Construction	6,803.50
04/30/2020	DALEO INC	00468429	SV881-01	2004D AERIAL FIBER MASTER CONT	Electric Utility Construction	4,950.00
Total for Payment No.:						40,332.50

Payment No: 015789

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	EBSCO INFORMATION SERVICES	00468520	2002162	1233 AD PR	General Fund	90.69
Total for Payment No.:						90.69

Payment No: 015790

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	ELECTRICAL CONSULTANTS INC	00468348	86272	TRANSMISSION ENG. SRVCS JAN20	Electric Utility Construction	47,424.00
Total for Payment No.:						47,424.00

Payment No: 015791

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	ENVIRONMENTAL TECHNICAL SERVICES, INC.	00468601	SVP-2001-A	ASBESTOS O&M TRAINING 3/4/20	Electric Utility	1,400.00
04/30/2020	ENVIRONMENTAL TECHNICAL SERVICES, INC.	00468603	SVP-2002-A	ASBESTOS EXPOSURE AIR MONITOR	Electric Utility	1,500.00
04/30/2020	ENVIRONMENTAL TECHNICAL SERVICES, INC.	00468603	SVP-2002-A	ASBESTOS EXPOSURE AIR MONITOR	Electric Utility	1,500.00
04/30/2020	ENVIRONMENTAL TECHNICAL SERVICES, INC.	00468603	SVP-2002-A	PREP FOR NEGATIVE EXPOSURE	Electric Utility	1,500.00
04/30/2020	ENVIRONMENTAL TECHNICAL SERVICES, INC.	00468603	SVP-2002-A	ASBESTOS PCM AIR SAMPLE ANALYS	Electric Utility	490.00
04/30/2020	ENVIRONMENTAL TECHNICAL SERVICES, INC.	00468603	SVP-2002-A	ASBESTOS TEM 7402 PERSONAL AIR	Electric Utility	1,200.00
Total for Payment No.:						7,590.00

Payment No: 015792

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	ESSENSE PARTNERS	00468423	2081	MARKETING/PR RETAINER MAR20	Elec OperatingGrant Trust Fund	500.00
04/30/2020	ESSENSE PARTNERS	00468423	2081	MARKETING/PR RETAINER MAR20	Elec OperatingGrant Trust Fund	1,900.00

04/30/2020	ESSENSE PARTNERS	00468423	2081	MARKETING/PR RETAINER MAR20	Elec OperatingGrant Trust Fund	623.00
04/30/2020	ESSENSE PARTNERS	00468423	2081	MARKETING/PR RETAINER MAR20	Elec OperatingGrant Trust Fund	118.80
04/30/2020	ESSENSE PARTNERS	00468423	2081	MARKETING/PR RETAINER MAR20	Electric Utility	1,417.00
				Total for Payment No.:		4,558.80

Payment No: 015793

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	GALE/CENGAGE LEARNING	00468523	70161225	1241 AD BK	General Fund	91.52
04/30/2020	GALE/CENGAGE LEARNING	00468524	70161561	1241 AD BK	General Fund	92.34
04/30/2020	GALE/CENGAGE LEARNING	00468528	70167113	1241 AD BK	General Fund	31.05
				Total for Payment No.:		214.91

Payment No: 015794

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	GRAINGER-SAN JOSE	00467268	9489911181	P100 PUSH TO CONNECT FILTER	Other City Dept Op Grant Fund	914.38
04/30/2020	GRAINGER-SAN JOSE	00467271	9489885393	CLUTCH KNOB FOR NARC BOXES	General Fund	104.63
04/30/2020	GRAINGER-SAN JOSE	00467273	9489885401	MEASURING CONTAINERS	Other City Dept Op Grant Fund	36.75
04/30/2020	GRAINGER-SAN JOSE	00468127	9496723991	SPILL CONTAINMENT - BLEACH	Other City Dept Op Grant Fund	1,167.42
04/30/2020	GRAINGER-SAN JOSE	00468128	9489153628	FACESHIELDS	Other City Dept Op Grant Fund	616.72
04/30/2020	GRAINGER-SAN JOSE	00468393	9499390970	DRUM PUMP	Other City Dept Op Grant Fund	26.59
04/30/2020	GRAINGER-SAN JOSE	00468395	9499390962	CHEMICAL APRON	Other City Dept Op Grant Fund	39.63
04/30/2020	GRAINGER-SAN JOSE	00468439	9491802352	CHEMICAL SPLASH GOGGLES	Sewer Utility	6.88
04/30/2020	GRAINGER-SAN JOSE	00468443	9461082365	DISINFECTING WIPES	Water Utility	276.87
04/30/2020	GRAINGER-SAN JOSE	00468646	9491802360	RAGS, BLUE CREPED SONTARA, APP	Electric Utility	952.23
04/30/2020	GRAINGER-SAN JOSE	00468683	9510459499	TRASH CAN LINERS 40"x46" 1.5 M	Electric Utility	223.56

04/30/2020	GRAINGER-SAN JOSE	00468683	9510459499	CLEANER \& DEGREASER, LIGHT DU	Electric Utility	70.72
Total for Payment No.:						4,436.38

Payment No: 015795

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	HART HIGH VOLTAGE CO INC	00468335	022110	LABOR/EQUIPMENT FOR TESTING	Electric Utility	18,246.00
Total for Payment No.:						18,246.00

Payment No: 015796

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	INTERTEK AIM	00468711	US0100004057	GIA U2 OUTER ROTOR INSPECTION	Electric Utility	2,075.00
Total for Payment No.:						2,075.00

Payment No: 015797

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	JOHANNA JEAN MARCHEL	00468583	195	JANITORIAL 881 MARTIN MAY20	Electric Utility	2,392.30
04/30/2020	JOHANNA JEAN MARCHEL	00468583	195	JANITORIAL 881 MARTIN MAY20	Elec OperatingGrant Trust Fund	152.70
04/30/2020	JOHANNA JEAN MARCHEL	00468584	196/281065752	JANITORIAL SUPPLIES 881 MARTIN	Electric Utility	305.16
04/30/2020	JOHANNA JEAN MARCHEL	00468584	196/281065752	JANITORIAL SUPPLIES 881 MARTIN	Elec OperatingGrant Trust Fund	19.48
Total for Payment No.:						2,869.64

Payment No: 015798

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	KOFFLER	00468340	0094120-IN	FIELD LABOR 700HP MOTOR BFP-1B	Electric Utility	1,355.00
04/30/2020	KOFFLER	00468341	0093996-IN	FIELD LABOR LASER ALIGNMENT	Electric Utility	1,680.00
Total for Payment No.:						3,035.00

Payment No: 015799

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	MATHEWS MECHANICAL	00468680	30978	DOWNTOWN TANK 351 BROKAW RD BO	Water Utility	3,940.89
04/30/2020	MATHEWS MECHANICAL	00468680	30978	DOWNTOWN TANKS 351 BROKAW RD B	Water Utility	6,102.11
04/30/2020	MATHEWS MECHANICAL	00468680	30978	TAXABLE	Water Utility	4,664.11
Total for Payment No.:						14,707.11

Payment No: 015800

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	MICHAEL BAKER INTERNATIONAL, INC.	00468727	1080005	PERIOD ENDING MAR 29 2020	Deposit Funds.	880.00
Total for Payment No.:						880.00

Payment No: 015801

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	OC JONES & SONS INC	00468664	70621	AGREEMENT FOR REED ST-GRANT ST	Parks And Recreation	382,992.05
04/30/2020	OC JONES & SONS INC	00468664	70621	10% CONTINGENCY.	Parks And Recreation	35,884.24
Total for Payment No.:						418,876.29

Payment No: 015802

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	ONESOURCE DISTRIBUTORS LLC	00468649	S6415769.001	CONNECTOR, GUY, 3/8IN ST. LINE	Electric Utility	420.74
04/30/2020	ONESOURCE DISTRIBUTORS LLC	00468681	S6422946.002	ATTACHMENT - GUY, FOR 5/8IN OR	Electric Utility	263.24
04/30/2020	ONESOURCE DISTRIBUTORS LLC	00468682	S6396568.001	SEAL, DEMAND RESET, SNAP-LOCK,	Electric Utility	1,083.82
Total for Payment No.:						1,767.80

Payment No: 015803

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	OVERDRIVE INC	00468531	00910CO20082549	1241 AD EBK	General Fund	310.20
04/30/2020	OVERDRIVE INC	00468533	00910CO20088067	1241 AD EBK	General Fund	1,650.35

04/30/2020	OVERDRIVE INC	00468534	00910DA20090522	1241 AD EBK	General Fund	372.49
04/30/2020	OVERDRIVE INC	00468537	00910DA20093343	1241 AD EBK	General Fund	34.99
04/30/2020	OVERDRIVE INC	00468538	00910CO20094460	1241 AD EBK	General Fund	2,996.22
Total for Payment No.:						5,364.25

Payment No: 015804

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	PG&E	00468708	3889347290-2 APR2020	ELE SV GRIZ MICROWAV APR2020	Electric Utility	117.80
Total for Payment No.:						117.80

Payment No: 015805

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	PRAXAIR DISTRIBUTION INC	00468709	96179223	IND HIGH PRESSURE>100CF	Electric Utility	120.90
04/30/2020	PRAXAIR DISTRIBUTION INC	00468709	96179223	IND LIQUID 160-199LT HIGH PRES	Electric Utility	144.43
04/30/2020	PRAXAIR DISTRIBUTION INC	00468709	96179223	SAFETY AND ENVIRONMENT FEE	Electric Utility	25.45
Total for Payment No.:						290.78

Payment No: 015806

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	REDWOOD CONSTRUCTN & EQUIP INC	00468662	21948APR2020	BOWERS AND MACHADO PARKS PLAYG	Parks And Recreation	38,285.25
04/30/2020	REDWOOD CONSTRUCTN & EQUIP INC	00468662	21948APR2020	10% CONTINGENCY.	Parks And Recreation	47,849.75
04/30/2020	REDWOOD CONSTRUCTN & EQUIP INC	00468662	21948APR2020	RETENTION	Parks And Recreation	-4,306.75
Total for Payment No.:						81,828.25

Payment No: 015807

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	RELIABILITY OPTIMIZATION INC	00468712	20-00025	PDM SERVICES HIGHLINE APR2020	Electric Utility	2,175.50
04/30/2020	RELIABILITY OPTIMIZATION INC	00468713	20-00026	PDM SERVICES BLK BUTTE APR2020	Electric Utility	4,022.00
Total for Payment No.:						6,197.50

Payment No: 015808

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	SCOTT'S PPE RECON INC	00468131	35963	TURNOUT REPAIRS - MARCH 2020	Fire Department	587.50
				Total for Payment No.:		587.50

Payment No: 015809

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	SEDGWICK CLAIMS MGMT SVCS INC	00468586	B1130427	WORK COMP SVCS 03.01.-03.31.20	Workers Compensation	36,104.00
				Total for Payment No.:		36,104.00

Payment No: 015810

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	SMITHGROUP INC	00468582	0146209	DESIGN SVCS CIVIC CENTER PLAN	Electric Utility Construction	191,366.58
				Total for Payment No.:		191,366.58

Payment No: 015811

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	STAPLES ADVANTAGE	00468767	8057864541-BLDGINSP	OFFICE SUPPLIES	General Fund	236.07
04/30/2020	STAPLES ADVANTAGE	00468767	8057864541-BLDGINSP	NON-TAXABLE	General Fund	4.59
04/30/2020	STAPLES ADVANTAGE	00468768	8057864541-CEMETERY	OFFICE SUPPLIES	Cemetery	179.84
04/30/2020	STAPLES ADVANTAGE	00468769	8057864541-CITYATTY	OFFICE SUPPLIES	General Fund	158.29
04/30/2020	STAPLES ADVANTAGE	00468770	8057864541-CITYCLERK	OFFICE SUPPLIES	General Fund	323.62
04/30/2020	STAPLES ADVANTAGE	00468771	8057864541-CMO	OFFICE SUPPLIES	General Fund	146.94
04/30/2020	STAPLES ADVANTAGE	00468772	8057864541-ELECCH	OFFICE SUPPLIES	Electric Utility	43.82
04/30/2020	STAPLES ADVANTAGE	00468773	8057864541-ELECCUSTSVC	OFFICE SUPPLIES	Electric Utility	-39.60
04/30/2020	STAPLES ADVANTAGE	00468773	8057864541-ELECCUSTSVC	OFFICE SUPPLIES	Elec OperatingGrant Trust Fund	43.88
04/30/2020	STAPLES ADVANTAGE	00468773	8057864541-ELECCUSTSVC	OFFICE SUPPLIES	Elec OperatingGrant Trust Fund	18.66

04/30/2020	STAPLES ADVANTAGE	00468774	8057864541-ELECGEN	OFFICE SUPPLIES	Electric Utility	-132.97
04/30/2020	STAPLES ADVANTAGE	00468774	8057864541-ELECGEN	OFFICE SUPPLIES	Electric Utility	169.43
04/30/2020	STAPLES ADVANTAGE	00468774	8057864541-ELECGEN	OFFICE SUPPLIES	Electric Utility	169.44
04/30/2020	STAPLES ADVANTAGE	00468774	8057864541-ELECGEN	OFFICE SUPPLIES	Electric Utility	169.44
04/30/2020	STAPLES ADVANTAGE	00468774	8057864541-ELECGEN	OFFICE SUPPLIES	Electric Utility	18.77
04/30/2020	STAPLES ADVANTAGE	00468774	8057864541-ELECGEN	OFFICE SUPPLIES	Electric Utility	22.28
04/30/2020	STAPLES ADVANTAGE	00468774	8057864541-ELECGEN	OFFICE SUPPLIES	Electric Utility	8.72
04/30/2020	STAPLES ADVANTAGE	00468774	8057864541-ELECGEN	OFFICE SUPPLIES	Electric Utility	30.76
04/30/2020	STAPLES ADVANTAGE	00468774	8057864541-ELECGEN	OFFICE SUPPLIES	Electric Utility	30.77
04/30/2020	STAPLES ADVANTAGE	00468774	8057864541-ELECGEN	OFFICE SUPPLIES	Electric Utility	30.77
04/30/2020	STAPLES ADVANTAGE	00468774	8057864541-ELECGEN	OFFICE SUPPLIES	Electric Utility	114.43
04/30/2020	STAPLES ADVANTAGE	00468774	8057864541-ELECGEN	OFFICE SUPPLIES	Electric Utility	940.70
04/30/2020	STAPLES ADVANTAGE	00468775	8057864541-ELECYARD	OFFICE SUPPLIES	Electric Utility	114.72
04/30/2020	STAPLES ADVANTAGE	00468775	8057864541-ELECYARD	OFFICE SUPPLIES	Electric Utility	199.30
04/30/2020	STAPLES ADVANTAGE	00468775	8057864541-ELECYARD	OFFICE SUPPLIES	Electric Utility	373.30
04/30/2020	STAPLES ADVANTAGE	00468775	8057864541-ELECYARD	OFFICE SUPPLIES	Electric Utility	20.67
04/30/2020	STAPLES ADVANTAGE	00468775	8057864541-ELECYARD	OFFICE SUPPLIES	Electric Utility	28.93
04/30/2020	STAPLES ADVANTAGE	00468775	8057864541-ELECYARD	OFFICE SUPPLIES	Electric Utility	19.72
04/30/2020	STAPLES ADVANTAGE	00468775	8057864541-ELECYARD	OFFICE SUPPLIES	Electric Utility	30.75
04/30/2020	STAPLES ADVANTAGE	00468776	8057864541-ENG	OFFICE SUPPLIES	General Fund	69.86
04/30/2020	STAPLES ADVANTAGE	00468776	8057864541-ENG	OFFICE SUPPLIES	General Fund	69.86
04/30/2020	STAPLES ADVANTAGE	00468776	8057864541-ENG	OFFICE SUPPLIES	General Fund	33.89
04/30/2020	STAPLES ADVANTAGE	00468776	8057864541-ENG	OFFICE SUPPLIES	General Fund	69.85
04/30/2020	STAPLES ADVANTAGE	00468776	8057864541-ENG	OFFICE SUPPLIES	General Fund	69.85
04/30/2020	STAPLES ADVANTAGE	00468777	8057864541-FINANCE	OFFICE SUPPLIES	General Fund	20.70
04/30/2020	STAPLES ADVANTAGE	00468777	8057864541-FINANCE	OFFICE SUPPLIES	General Fund	70.94
04/30/2020	STAPLES ADVANTAGE	00468777	8057864541-FINANCE	OFFICE SUPPLIES	General Fund	154.18
04/30/2020	STAPLES ADVANTAGE	00468777	8057864541-FINANCE	OFFICE SUPPLIES	General Fund	21.67
04/30/2020	STAPLES ADVANTAGE	00468777	8057864541-FINANCE	OFFICE SUPPLIES	General Fund	194.71
04/30/2020	STAPLES ADVANTAGE	00468777	8057864541-FINANCE	OFFICE SUPPLIES	General Fund	-52.45

04/30/2020	STAPLES ADVANTAGE	00468777	8057864541-FINANCE	OFFICE SUPPLIES	General Fund	52.45
04/30/2020	STAPLES ADVANTAGE	00468777	8057864541-FINANCE	OFFICE SUPPLIES	General Fund	9.74
04/30/2020	STAPLES ADVANTAGE	00468777	8057864541-FINANCE	OFFICE SUPPLIES	General Fund	15.90
04/30/2020	STAPLES ADVANTAGE	00468777	8057864541-FINANCE	OFFICE SUPPLIES	General Fund	14.76
04/30/2020	STAPLES ADVANTAGE	00468777	8057864541-FINANCE	OFFICE SUPPLIES	General Fund	20.97
04/30/2020	STAPLES ADVANTAGE	00468777	8057864541-FINANCE	OFFICE SUPPLIES	General Fund	437.00
04/30/2020	STAPLES ADVANTAGE	00468778	8057864541-FIRE	OFFICE SUPPLIES	General Fund	-28.01
04/30/2020	STAPLES ADVANTAGE	00468778	8057864541-FIRE	OFFICE SUPPLIES	General Fund	276.38
04/30/2020	STAPLES ADVANTAGE	00468778	8057864541-FIRE	OFFICE SUPPLIES	General Fund	25.78
04/30/2020	STAPLES ADVANTAGE	00468778	8057864541-FIRE	OFFICE SUPPLIES	General Fund	47.12
04/30/2020	STAPLES ADVANTAGE	00468778	8057864541-FIRE	OFFICE SUPPLIES	Other City Dept Op Grant Fund	42.12
04/30/2020	STAPLES ADVANTAGE	00468778	8057864541-FIRE	OFFICE SUPPLIES	General Fund	71.22
04/30/2020	STAPLES ADVANTAGE	00468778	8057864541-FIRE	OFFICE SUPPLIES	Other City Dept Op Grant Fund	32.67
04/30/2020	STAPLES ADVANTAGE	00468778	8057864541-FIRE	OFFICE SUPPLIES	Other City Dept Op Grant Fund	32.67
04/30/2020	STAPLES ADVANTAGE	00468778	8057864541-FIRE	OFFICE SUPPLIES	Other City Dept Op Grant Fund	15.73
04/30/2020	STAPLES ADVANTAGE	00468778	8057864541-FIRE	OFFICE SUPPLIES	General Fund	54.81
04/30/2020	STAPLES ADVANTAGE	00468778	8057864541-FIRE	OFFICE SUPPLIES	General Fund	152.58
04/30/2020	STAPLES ADVANTAGE	00468779	8057864541-HCS	OFFICE SUPPLIES	General Fund	98.99
04/30/2020	STAPLES ADVANTAGE	00468780	8057864541-HR	OFFICE SUPPLIES	Workers Compensation	139.51
04/30/2020	STAPLES ADVANTAGE	00468780	8057864541-HR	OFFICE SUPPLIES	Workers Compensation	143.31
04/30/2020	STAPLES ADVANTAGE	00468780	8057864541-HR	OFFICE SUPPLIES	General Fund	35.90
04/30/2020	STAPLES ADVANTAGE	00468780	8057864541-HR	OFFICE SUPPLIES	General Fund	74.60
04/30/2020	STAPLES ADVANTAGE	00468780	8057864541-HR	OFFICE SUPPLIES	General Fund	9.75
04/30/2020	STAPLES ADVANTAGE	00468780	8057864541-HR	NON-TAXABLE	Workers Compensation	41.20
04/30/2020	STAPLES ADVANTAGE	00468781	8057864541-MUNISVC	OFFICE SUPPLIES	General Fund	65.95
04/30/2020	STAPLES ADVANTAGE	00468782	8057864541-PARK CRC	OFFICE SUPPLIES	General Fund	526.28

04/30/2020	STAPLES ADVANTAGE	00468783	8057864541-PARK YAC	OFFICE SUPPLIES	General Fund	36.05
04/30/2020	STAPLES ADVANTAGE	00468784	8057864541-PLANNING	OFFICE SUPPLIES	General Fund	358.50
04/30/2020	STAPLES ADVANTAGE	00468785	8057864541-POLICEDET	OFFICE SUPPLIES	General Fund	13.61
04/30/2020	STAPLES ADVANTAGE	00468785	8057864541-POLICEDET	OFFICE SUPPLIES	General Fund	173.84
04/30/2020	STAPLES ADVANTAGE	00468785	8057864541-POLICEDET	OFFICE SUPPLIES	General Fund	123.89
04/30/2020	STAPLES ADVANTAGE	00468786	8057864541-POLICEPATROL	OFFICE SUPPLIES	General Fund	-0.01
04/30/2020	STAPLES ADVANTAGE	00468787	8057864541-POLICESPECIAL	OFFICE SUPPLIES	General Fund	60.65
04/30/2020	STAPLES ADVANTAGE	00468788	8057864541-POLICESVC	OFFICE SUPPLIES	General Fund	192.13
04/30/2020	STAPLES ADVANTAGE	00468789	8057864541-WATER	OFFICE SUPPLIES	Sewer Utility	81.06
04/30/2020	STAPLES ADVANTAGE	00468789	8057864541-WATER	OFFICE SUPPLIES	Water Utility	81.06
Total for Payment No.:						7,729.26

Payment No: 015812

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	THERMAL MECHANICAL INC	00468337	78735	COG PM COMPLETED JAN2020	Electric Utility	370.00
04/30/2020	THERMAL MECHANICAL INC	00468339	78904	DVR PM COMPLETED JAN2020	Electric Utility	2,676.00
Total for Payment No.:						3,046.00

Payment No: 015813

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	VALBRIDGE PROPERTY ADVISORS	00468349	20081	PROP APPRAISAL 2975 LAFAYETTE	Electric Utility	180.00
04/30/2020	VALBRIDGE PROPERTY ADVISORS	00468585	20003	PROP APPRAISAL 1405 CIVIC CNTR	Electric Utility Construction	4,500.00
Total for Payment No.:						4,680.00

Payment No: 015814

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	VANTAGE DATA CENTERS	00468424	1539	CARRIER ACCESS MAY20 2897 NORT	Electric Utility	400.00

04/30/2020	VANTAGE DATA CENTERS	00468425	1540	CARRIER ACCESS MAY20 737MATHEW	Electric Utility	400.00
				Total for Payment No.:		800.00

Payment No: 015815

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	WAXIE SANITARY SUPPLY	00468413	79074647	TOILET PAPER - STATIONS	General Fund	189.44
04/30/2020	WAXIE SANITARY SUPPLY	00468414	79072610	PAPER TOWELS - STATIONS	General Fund	833.46
				Total for Payment No.:		1,022.90

Overall Total						1,183,095.32
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City of Santa Clara
List of All Bills and Claims Approved for Payment

Run Date 4/29/2020
Run Time 10:25:07 AM

Sorted by Payment Number

Payment No: 642187

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	CHRISTOPHER GUERRERO	00468505	1207APR2020	SAFETY CLOTH/BOOTS FY 19/20	Electric Utility	280.00
Total for Payment No.:						280.00

Payment No: 642188

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	D.E. II Restaurant	00468633	824APR2020	RELOCATION SETTLE AGREEMENT 1	Expendable Trust Funds	20,000.00
Total for Payment No.:						20,000.00

Payment No: 642189

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	D.E. II Restaurant	00468634	824APR2020A	RELOCATION SETTLE AGREEMENT 2	Expendable Trust Funds	207,406.00
Total for Payment No.:						207,406.00

Payment No: 642190

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	HARRY R FINKLE	00468415	17-2229	SCCC 8 BUMPERS	Convention Cnt Maintenance Dis	935.50
04/30/2020	HARRY R FINKLE	00468415	17-2229	SCCC 8 BUMPERS	Convention Cnt Maintenance Dis	541.38
04/30/2020	HARRY R FINKLE	00468415	17-2229	SCCC 8 BUMPERS	Convention Cnt Maintenance Dis	883.12
Total for Payment No.:						2,360.00

Payment No: 642191

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	JAYAPRAKASH K SHETH	00468645	2572MAR2020	BOOT REIMBURSEMENT	Electric Utility	200.00
Total for Payment No.:						200.00

Payment No: 642192

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	POSTMASTER US POST OFFICE	00468644	2946APR2020	PERMIT 92-DEPOSIT SUMMER 2020	Other City Dept Op Grant Fund	15,000.00
Total for Payment No.:						15,000.00

Payment No: 642193

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	SANTA CLARA CO CLERK-RECORDER	00468630	2432APR2020A COR	RECORDING AHA SHAC LS APARTMEN	General Fund	5.00
Total for Payment No.:						5.00

Payment No: 642194

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	SANTA CLARA CO CLERK-RECORDER	00468631	2432APR2020B	AHA FOR SHAC LS APARTMENT II	General Fund	5.00
Total for Payment No.:						5.00

Payment No: 642195

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	SANTA CLARA CO CLERK-RECORDER	00468632	2432APR2020C	COVENANTS RIVERWOOD PLACE	General Fund	5.00
Total for Payment No.:						5.00

Payment No: 642196

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	THE MECHANICS BANK	00468665	1772APR2020A	EXCROW AGREEMENT FOR THE REED	Parks And Recreation	22,613.75

04/30/2020	THE MECHANICS BANK	00468665	1772APR2020A	10% CONTINGENCY.	Parks And Recreation	1,794.21
				Total for Payment No.:		24,407.96

Payment No: 642197

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	AARNA THREADING SALON	00468820	29088APR2020	Small Business Assistance Gran	General Fund	10,000.00
				Total for Payment No.:		10,000.00

Payment No: 642198

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	EYETOPIA OPTOMETRY	00468819	34045APR2020	Small Business Assistance Gran	General Fund	5,000.00
				Total for Payment No.:		5,000.00

Payment No: 642199

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	SHILOH EVENT MANAGEMENT	00468824	34140APR2020	Small Business Assistance Gran	General Fund	10,000.00
				Total for Payment No.:		10,000.00

Payment No: 642200

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	SILICON VALLEY EYECARE	00468835	34153APR2020	Small Business Assistance Gran	General Fund	5,000.00
				Total for Payment No.:		5,000.00

Payment No: 642201

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	ABODE SERVICES	00468678	TBRA-02-2020AB	ABODE- HOME TBRA FY19/20	H.U.D Capital Projects	54,254.50
04/30/2020	ABODE SERVICES	00468678	TBRA-02-2020AB	ABODE- CAHF TBRA FY19/20	City Affordable Housing	12,315.14

Total for Payment No.: 66,569.64

Payment No: 642202

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	ACTIVE NETWORK	00468734	1000135490	ACTIVENET PREFUND	General Fund	260,000.00
04/30/2020	ACTIVE NETWORK	00468737	AN657479_03-30-20	RN 0013446 Santa Clara Parks a	General Fund	27,403.81
04/30/2020	ACTIVE NETWORK	00468738	AN658524_03-30-20	ActiveNet Fees RN 0013446 Sant	General Fund	27.67
04/30/2020	ACTIVE NETWORK	00468740	AN654791_03-23-20	RN 0013446 Santa Clara Parks a	General Fund	50,744.86
04/30/2020	ACTIVE NETWORK	00468742	AN655382_03-23-20	ActiveNet Fees RN 0013446 Sant	General Fund	82.26
Total for Payment No.:						338,258.60

Payment No: 642203

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	ALAMEDA CO SHERIFF'S OFFICE	00468365	290131-0420-6381	Academy Samaha only	General Fund	4,000.00
Total for Payment No.:						4,000.00

Payment No: 642204

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	ALSCO SAN JOSE	00467256	LSJO1214471	LINEN SERVICE ST. 10	General Fund	202.41
04/30/2020	ALSCO SAN JOSE	00467257	LSJO1218245	LINEN SERVICE ST. 10	General Fund	324.36
04/30/2020	ALSCO SAN JOSE	00467258	LSJO1218368	LINEN SERVICE ST. 7	General Fund	364.59
04/30/2020	ALSCO SAN JOSE	00467259	LSJO1219161	LINEN SERVICE ST. 10	General Fund	343.58
Total for Payment No.:						1,234.94

Payment No: 642205

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	ANTIQUUE TERMITE & PEST INC	00468611	61636	INPSECTION FEE - GANDHI	H.U.D Capital Projects	225.00

Total for Payment No.: 225.00

Payment No: 642206

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	ARAMARK UNIFORM SERVICES	00468587	760774369	CLEANING SVC/SHOP TOWELS DVR	Electric Utility	406.76
Total for Payment No.:						406.76

Payment No: 642207

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	AT&T	00468716	1172294468	T1.5 MBPS SVC 19APR20-18MAY20	Electric Utility	422.55
Total for Payment No.:						422.55

Payment No: 642208

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	AT&T CALNET	00468332	000014642292	BN9391023689 3/20/20-4/19/20	Electric Utility	197.75
Total for Payment No.:						197.75

Payment No: 642209

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	BATEMAN SENIOR MEALS	00468747	INV4650001936	BATEMAN MEALS FY 19-20	Park and Rec Opr GrantTst Fund	2,259.84
Total for Payment No.:						2,259.84

Payment No: 642210

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	BLACK & VEATCH CORP	00468635	6705852	WTR UTILITY RATE/SDC STUDY	Water Utility Construction	2,960.00
04/30/2020	BLACK & VEATCH CORP	00468635	6705852	SEWER UTILITY RATE/SDC STUDY	Water Utility Construction	2,320.00
Total for Payment No.:						5,280.00

Payment No: 642211

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	CA ENVIRONMENTAL PROTECTION	00468724	507APR2020	QTR1 2020 FEES	General Fund	11,105.00
				Total for Payment No.:		11,105.00

Payment No: 642212

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	CENTER FOR INTERNET SECURITY	00468650	COSC 20-004-INV-00006701C	CIS Albert SM Monitoring Prima	Information Technology Service	7,440.00
				Total for Payment No.:		7,440.00

Payment No: 642213

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	CUMMINS INC	00468218	Y9-49154	PARTS- V#3421	Fleet Operation Fund	6,037.54
				Total for Payment No.:		6,037.54

Payment No: 642214

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	CYBRARIAN CORP	00468381	06-72017	LIBRARY SOFTWARE LICENSE	General Fund	949.95
04/30/2020	CYBRARIAN CORP	00468381	06-72017	SENIOR CENTER SOFTWARE LICENSE	General Fund	299.95
				Total for Payment No.:		1,249.90

Payment No: 642215

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	D&M TRAFFIC SERVICES	00468717	71013	24X24 PAPER SIGN -STOP-RED/WHT	Electric Utility	91.56
04/30/2020	D&M TRAFFIC SERVICES	00468717	71013	W20-818HIP 18" REF PADDLE	Electric Utility	77.83
				Total for Payment No.:		169.39

Payment No: 642216

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	DYSERT ENVIRONMENTAL INC	00468433	15305	SMR 24HR COMP SAMPLE 3/5/20	Electric Utility	300.00
04/30/2020	DYSERT ENVIRONMENTAL INC	00468433	15305	AUTOSAMPLER ONSITE 3/5/20	Electric Utility	200.00
04/30/2020	DYSERT ENVIRONMENTAL INC	00468433	15305	LAB ANALYSIS 3/5/20	Electric Utility	325.00
				Total for Payment No.:		825.00

Payment No: 642217

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	E SOURCE COMPANIES LLC	00468422	8500	ESOURCE MEMBERSHIP 2020-21	Electric Utility	57,605.00
04/30/2020	E SOURCE COMPANIES LLC	00468422	8500	ESOURCE MEMBERSHIP 2020-21	Elec OperatingGrant Trust Fund	38,368.00
				Total for Payment No.:		95,973.00

Payment No: 642218

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	ENDEAVOUR STORAGE SOLUTIONS	00468420	229102	STORAGE CONTAINER - ST. 10	General Fund	87.20
				Total for Payment No.:		87.20

Payment No: 642219

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	ENVIRONEX, INC	00468725	EX-20-035	CHANGE ORDER	Electric Utility Construction	16,500.00
				Total for Payment No.:		16,500.00

Payment No: 642220

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	FAIRWAY PAINTING ASSOC	00468410	17-2234	SCCC 70 FOOTINGS	Convention Cnt Maintenance Dis	14,761.93
04/30/2020	FAIRWAY PAINTING ASSOC	00468410	17-2234	SCCC 70 FOOTINGS	Convention Cnt Maintenance Dis	8,542.85
04/30/2020	FAIRWAY PAINTING ASSOC	00468410	17-2234	SCCC 70 FOOTINGS	Convention Cnt	13,935.22

Total for Payment No.: 37,240.00

Payment No: 642221

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	FIREFIGHTER INSPIRATION	00468416	34068FEB2020	CALM CHAOS TRANING 10% DEPOSIT	General Fund	3,350.00
Total for Payment No.:						3,350.00

Payment No: 642222

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	FLYERS ENERGY LLC	00468588	20-104648	MOBIL JET OIL II	Electric Utility	8,177.14
04/30/2020	FLYERS ENERGY LLC	00468588	20-104648	MOBIL DTE 205	Electric Utility	1,095.95
04/30/2020	FLYERS ENERGY LLC	00468588	20-104648	CA MOTOR OIL TAX	Electric Utility	6.00
04/30/2020	FLYERS ENERGY LLC	00468588	20-104648	CALIFORNIA RECYCLING FEE (TAX)	Electric Utility	28.78
04/30/2020	FLYERS ENERGY LLC	00468588	20-104648	REGULATORY COMPLIANCE FEE(TAX)	Electric Utility	7.58
Total for Payment No.:						9,315.45

Payment No: 642223

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	GENEVIEVE ALTWER LMFT	00467261	44	BEHAVIORAL COUNSELING-109	General Fund	160.00
04/30/2020	GENEVIEVE ALTWER LMFT	00467262	45	BEHAVIORAL COUNSELING-105	General Fund	160.00
04/30/2020	GENEVIEVE ALTWER LMFT	00467288	17	BEHAVIORAL COUNSELING - 101	General Fund	160.00
04/30/2020	GENEVIEVE ALTWER LMFT	00467289	31	BEHAVIORAL COUNSELING - 105	General Fund	160.00
04/30/2020	GENEVIEVE ALTWER LMFT	00468122	60	BEHAVIORAL COUNSELING - #105	General Fund	160.00
04/30/2020	GENEVIEVE ALTWER LMFT	00468123	62	BEHAVIORAL COUNSELING - #111	General Fund	160.00
04/30/2020	GENEVIEVE ALTWER LMFT	00468124	57	BEHAVIORAL COUNSELING - #109	General Fund	160.00
04/30/2020	GENEVIEVE ALTWER LMFT	00468125	63	BEHAVIORAL COUNSELING - #101	General Fund	160.00
04/30/2020	GENEVIEVE ALTWER LMFT	00468126	61	BEHAVIORAL COUNSELING - #107	General Fund	160.00
04/30/2020	GENEVIEVE ALTWER LMFT	00468134	50	BEHAVIORAL COUNSELING - #109	General Fund	160.00

04/30/2020	GENEVIEVE ALTWER LMFT	00468135	53	BEHAVIORAL COUNSELING - #105	General Fund	160.00
04/30/2020	GENEVIEVE ALTWER LMFT	00468236	55	BEHAVIORAL COUNSELING	General Fund	160.00
04/30/2020	GENEVIEVE ALTWER LMFT	00468399	71	BEHAVIORAL COUNSELING	General Fund	160.00
04/30/2020	GENEVIEVE ALTWER LMFT	00468404	66	BEHAVIORAL COUNSELING	General Fund	160.00
Total for Payment No.:						2,240.00

Payment No: 642224

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	GLOBAL RENTAL CO	00468589	3471151	RENT FREIGHTLINER M2-106 MAY20	Electric Utility	3,815.00
Total for Payment No.:						3,815.00

Payment No: 642225

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	HARRY R FINKLE	00468411	17-2231	SCCC FAILING WALL	Convention Cnt Maintenance Dis	4,541.95
04/30/2020	HARRY R FINKLE	00468411	17-2231	SCCC FAILING WALL	Convention Cnt Maintenance Dis	2,628.46
04/30/2020	HARRY R FINKLE	00468411	17-2231	SCCC FAILING WALL	Convention Cnt Maintenance Dis	4,287.59
04/30/2020	HARRY R FINKLE	00468417	17-2230	SCCC 22 BUMPERS	Convention Cnt Maintenance Dis	2,572.63
04/30/2020	HARRY R FINKLE	00468417	17-2230	SCCC 22 BUMPERS	Convention Cnt Maintenance Dis	1,488.80
04/30/2020	HARRY R FINKLE	00468417	17-2230	SCCC 22 BUMPERS	Convention Cnt Maintenance Dis	2,428.57
Total for Payment No.:						17,948.00

Payment No: 642226

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	HELENE ROTHSCHILD	00467263	FD100-5	BEHAVIORAL COUNSELING-100-5	General Fund	160.00
Total for Payment No.:						160.00

Payment No: 642227

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	HOME DEPOT USA	00468334	545379612	FACILITIES SUPPLIES	Other City Dept Op Grant Fund	179.96
04/30/2020	HOME DEPOT USA	00468491	545181471	JANITORIAL SUPPLIES	General Fund	2,121.79
04/30/2020	HOME DEPOT USA	00468492	545802399	JANITORIAL SUPPLIES	General Fund	451.10
04/30/2020	HOME DEPOT USA	00468493	545802407	JANITORIAL SUPPLIES	General Fund	208.56
04/30/2020	HOME DEPOT USA	00468494	546457656	JANITORIAL SUPPLIES	General Fund	386.37
04/30/2020	HOME DEPOT USA	00468495	546457664	JANITORIAL SUPPLIES	General Fund	190.47
04/30/2020	HOME DEPOT USA	00468496	546457672	JANITORIAL SUPPLIES	Water Utility	163.66
04/30/2020	HOME DEPOT USA	00468497	546457680	JANITORIAL SUPPLIES	General Fund	135.60
04/30/2020	HOME DEPOT USA	00468498	546919606	JANITORIAL SUPPLIES	General Fund	37.30
04/30/2020	HOME DEPOT USA	00468499	546919614	JANITORIAL SUPPLIES	General Fund	37.30
04/30/2020	HOME DEPOT USA	00468500	546919622	JANITORIAL SUPPLIES	General Fund	74.60
04/30/2020	HOME DEPOT USA	00468501	547116699	JANITORIAL SUPPLIES	General Fund	209.39
04/30/2020	HOME DEPOT USA	00468502	547116707	JANITORIAL SUPPLIES	General Fund	50.12
Total for Payment No.:						4,246.22

Payment No: 642228

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	IDEAL RESTORATION, INC.	00468684	4643	DECONTAMINATION , DEEP CLEANIN	Other City Dept Op Grant Fund	5,999.00
Total for Payment No.:						5,999.00

Payment No: 642229

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	INDUSTRIAL SCIENTIFIC CORP	00468707	2316967	INET SUBSC 3/30/20-4/29/2020	Electric Utility	677.11
Total for Payment No.:						677.11

Payment No: 642230

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	ITERIS, INC.	00468565	113013	ITS-PROJ1-TASM/GAP/HOMESTEAD	Streets And Highways	981.00
04/30/2020	ITERIS, INC.	00468565	113013	ITS-PROJ2-LAFAY/BENTON/MONROE	Streets And Highways	327.00
				Total for Payment No.:		1,308.00

Payment No: 642231

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	JDH CORROSION CONSULTANTS INC	00468679	7694	ULTRASONIC IMAGE AND PIPE COND	Sewer Utility	7,010.00
				Total for Payment No.:		7,010.00

Payment No: 642232

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	KAREN MURPHY LANSING	00467265	SCFD-3	BEHAVIORAL COUNSELING FD-3	General Fund	1,360.00
04/30/2020	KAREN MURPHY LANSING	00467265	SCFD-3	BEHAVIORAL COUNSELING FD-5	General Fund	980.00
				Total for Payment No.:		2,340.00

Payment No: 642233

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	KING CRANE SERVICE INC	00468592	PRI000000454	110 TON CRANE 8ST @420 3/12/20	Electric Utility Construction	3,360.00
04/30/2020	KING CRANE SERVICE INC	00468592	PRI000000454	ACCESSORY LOAD 3/12/20	Electric Utility Construction	600.00
04/30/2020	KING CRANE SERVICE INC	00468592	PRI000000454	PERMITS 3/12/20	Electric Utility Construction	50.00
04/30/2020	KING CRANE SERVICE INC	00468592	PRI000000454	FUEL/INSURANCE 3/12/20	Electric Utility Construction	280.70
				Total for Payment No.:		4,290.70

Payment No: 642234

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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04/30/2020	LC ACTION POLICE SUPPLY	00468361	405870	Rail Mounts	General Fund	113.36
04/30/2020	LC ACTION POLICE SUPPLY	00468362	405871	Aimpoint Rifle Optic	General Fund	2,289.00
04/30/2020	LC ACTION POLICE SUPPLY	00468363	406231	Magpul Gen3 Magazine	General Fund	211.73
04/30/2020	LC ACTION POLICE SUPPLY	00468364	409745	Aimpoint Optic Lever Mount	General Fund	9,047.00
				Total for Payment No.:		11,661.09

Payment No: 642235

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	MCKENDRY DOOR SALES INC	00468677	31311	APPARATUS BAY DOOR REPAIRS - I	General Fund	2,104.00
				Total for Payment No.:		2,104.00

Payment No: 642236

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	MINTIER HARNISH LP	00468718	SANTA CLARAZCU-23	PROFESSIONAL SERVICES TO PREPA	General Government - Other	1,232.40
04/30/2020	MINTIER HARNISH LP	00468718	SANTA CLARAZCU-23	PROFESSIONAL SERVICES TO PREPA	General Government - Other	3,756.53
04/30/2020	MINTIER HARNISH LP	00468718	SANTA CLARAZCU-23	CHANGE ORDER #1 - ADDITIONAL F	General Government - Other	7,203.57
				Total for Payment No.:		12,192.50

Payment No: 642237

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	NI GOVERNMENT SERVICES	00468419	0031357734	SAT PHONE - FIRE	General Fund	77.37
				Total for Payment No.:		77.37

Payment No: 642238

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	NORTH BAY WATERWORKS	00468440	283	D020 DROP IN FLOAT ASSEMBLY	Sewer Utility	800.11
04/30/2020	NORTH BAY WATERWORKS	00468440	283	D020 DROP IN FLOAT ASSEMBLY	Sewer Utility	800.12

Total for Payment No.: 1,600.23

Payment No: 642239

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	OCLC INC	00468605	1000028352	CATALOG & METADATA	General Fund	2,788.04
Total for Payment No.:						2,788.04

Payment No: 642240

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	PG&E	00468441	0007912421-0	GRIZZLY PROJ O&M 15% COO MAR20	Electric Utility	3,398.73
Total for Payment No.:						3,398.73

Payment No: 642241

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	PG&E	00468446	0007912416-0	COP GRIZZLY MAR19	Electric Utility Construction	29,375.68
04/30/2020	PG&E	00468446	0007912416-0	COP GRIZZLY MAR19 (TAXABLE)	Electric Utility Construction	7,131.26
Total for Payment No.:						36,506.94

Payment No: 642242

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	PG&E	00468449	0007912413-7	GRIZZLY PH O&M MAR2019	Electric Utility	25,650.48
Total for Payment No.:						25,650.48

Payment No: 642243

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	PRIORITY DISPATCH	00468366	SIN254375	Willis Certification	General Fund	365.00
Total for Payment No.:						365.00

Payment No: 642244

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	R & B CO	00468444	S1910249.013	RELIEF VALVE	Water Utility	119.90
04/30/2020	R & B CO	00468448	S1910249.015	RELIEF VALVE	Water Utility	299.75
04/30/2020	R & B CO	00468450	S1918470.001	18X3 DI FLANGE	Sewer Utility	1,642.05
04/30/2020	R & B CO	00468452	S1926152.001	8" PC350 PIPE & 6" HYMAX	Water Utility	4,914.57
04/30/2020	R & B CO	00468453	S1923985.002	6X2 BLIND FLANGE	Water Utility	316.23
04/30/2020	R & B CO	00468487	S1929610.001	HYMAX'S, ADAPTERS, SADDLES	Water Utility	4,332.76
04/30/2020	R & B CO	00468647	S1931630.001	TUBING, COPPER, 1IN, TYPE K SO	Water Utility	1,085.64
				Total for Payment No.:		12,710.90

Payment No: 642245

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	RGW EQUIPMENT SALES, LLC	00468676	S40262I	LABOR- V#3181 WO# 125572	Fleet Operation Fund	1,360.00
04/30/2020	RGW EQUIPMENT SALES, LLC	00468676	S40262I	PARTS- V# 3181 WO# 125572	Fleet Operation Fund	166.48
				Total for Payment No.:		1,526.48

Payment No: 642246

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	RICHARDS WATSON & GERSHON	00468642	225217	PROFESSIONAL SERVICES 12.31.19	Deposit Funds.	33.50
				Total for Payment No.:		33.50

Payment No: 642247

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	SCP DISTRIBUTORS LLC	00468488	36991766	VARIETY OFEQUIPMENT & MATERIAL	Water Utility	516.20
04/30/2020	SCP DISTRIBUTORS LLC	00468489	36991768	DIVERTER VALVE	Water Utility	-71.33
04/30/2020	SCP DISTRIBUTORS LLC	00468490	36992062	2" SELF ALIGN UNION	Water Utility	12.03
				Total for Payment No.:		456.90

Payment No: 642248

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	SHRED-IT USA LLC	00468351	8129572854	CITY ATTORNEY'S OFFICE	General Fund	27.96
04/30/2020	SHRED-IT USA LLC	00468351	8129572854	CCO - RECORDS CENTER	General Fund	27.97
04/30/2020	SHRED-IT USA LLC	00468351	8129572854	FINANCE - ACCOUNTING SERVICES	General Fund	55.93
04/30/2020	SHRED-IT USA LLC	00468351	8129572854	FINANCE - MUNICIPAL SERVICES	General Fund	27.96
04/30/2020	SHRED-IT USA LLC	00468351	8129572854	HOUSING	General Fund	27.96
04/30/2020	SHRED-IT USA LLC	00468351	8129572854	HUMAN RESOURCES	General Fund	27.96
04/30/2020	SHRED-IT USA LLC	00468351	8129572854	INFORMATION TECHNOLOGY	Information Technology Service	55.93
04/30/2020	SHRED-IT USA LLC	00468714	8129658166	1705 ELEC. SHRED MAR2020	Electric Utility	135.50
Total for Payment No.:						387.17

Payment No: 642249

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	SPX FLOW US, LLC	00468726	92975353	PN# V031089329011ACT - ACTUATO	Electric Utility	11,644.03
Total for Payment No.:						11,644.03

Payment No: 642250

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	STATCOMM INC	00468604	149277	GATE REPAIR LABR 1705 4/7/20	Electric Utility	270.00
04/30/2020	STATCOMM INC	00468604	149277	GATE REPAIR OTHR 1705 4/7/20	Electric Utility	48.75
Total for Payment No.:						318.75

Payment No: 642251

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	T-MOBILE USA INC	00468342	9395508114	GPS Locate 20-115121	General Fund	1,122.00
Total for Payment No.:						1,122.00

Payment No: 642252

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	TAPS TERMITE & PEST SPECIALIST	00468619	49258	2B,2C,2D,2E, 2F DONE - Rosas	H.U.D Capital Projects	3,600.00
04/30/2020	TAPS TERMITE & PEST SPECIALIST	00468619	49258	Rosas - 10566	H.U.D Capital Projects	3,600.00
04/30/2020	TAPS TERMITE & PEST SPECIALIST	00468619	49258	Rosas - 10566	H.U.D Capital Projects	-3,600.00
				Total for Payment No.:		3,600.00

Payment No: 642253

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	THE CORE GROUP	00468295	34024APR2020	Fire Review BLD2020-57982	General Fund	1,021.45
				Total for Payment No.:		1,021.45

Payment No: 642254

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	TRB AND ASSOCIATES, INC.	00468723	3272	AMENDMENT NO. 3 ADD FUNDS PER	General Fund	3,200.00
				Total for Payment No.:		3,200.00

Payment No: 642255

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	TRUEPOINT SOLUTIONS, LLC	00468299	19-942RB	TPS Travel Expense	General Government - Other	137.14
04/30/2020	TRUEPOINT SOLUTIONS, LLC	00468321	20-180	Accela Impl Cons Travel Expens	General Government - Other	1,347.68
				Total for Payment No.:		1,484.82

Payment No: 642256

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	UNIFIRST CORPORATION	00468383	385 0383022	GARMENT RENT/CLEAN SVCS DVR	Electric Utility	629.42

04/30/2020	UNIFIRST CORPORATION	00468386	385 0383023	GARMENT RENTAL/CLEANING SVP IT	Electric Utility	56.47
04/30/2020	UNIFIRST CORPORATION	00468386	385 0383023	DELIVERY FEE SVP	Electric Utility	13.00
04/30/2020	UNIFIRST CORPORATION	00468389	385 0383024	GARMENT RENTAL/CLEANING T&D	Electric Utility	1,159.45
04/30/2020	UNIFIRST CORPORATION	00468390	385 0383026	GARMENT RENTAL/CLEANING 881ENG	Electric Utility	133.33
04/30/2020	UNIFIRST CORPORATION	00468392	385 0383030	GARMENT RENT/CLEAN SVCS SUB	Electric Utility	685.58
04/30/2020	UNIFIRST CORPORATION	00468394	385 0383031	GARMENT RENT/CLEAN SVCS AD1705	Electric Utility	97.19
04/30/2020	UNIFIRST CORPORATION	00468396	385 0383068	GARMENT RENT/CLEANING SVC CH	Electric Utility	134.95
04/30/2020	UNIFIRST CORPORATION	00468402	385 0381075	GARMENT RENT/CLEAN SVCS DVR	Electric Utility	629.42
Total for Payment No.:						3,538.81

Payment No: 642257

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	UNITED PARCEL SERVICE	00468643	00009882E5160A	CITY CLERK DELIVERY CHARGE	General Fund	31.00
Total for Payment No.:						31.00

Payment No: 642258

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	UNITED SITE SERVICES INC	00468438	114-9982557	RESTROOMRENT@RAY3/2/20-3/29/20	Electric Utility	10.90
04/30/2020	UNITED SITE SERVICES INC	00468438	114-9982557	WKLY RSTRM SRV@RAY 3/2-3/29/20	Electric Utility	55.00
04/30/2020	UNITED SITE SERVICES INC	00468438	114-9982557	2SINK RENT@ RAY 3/2/20-3/29/20	Electric Utility	10.90
04/30/2020	UNITED SITE SERVICES INC	00468438	114-9982557	WKLY SINK SRV@RAY 3/2-3/29/20	Electric Utility	55.00
04/30/2020	UNITED SITE SERVICES INC	00468438	114-9982557	ENVIRONMENTAL FEE	Electric Utility	13.98
Total for Payment No.:						145.78

Payment No: 642259

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	UNIVAR SOLUTIONS USA INC	00468715	48466456	DVR CHEM DEL SOD HYP 01/2020	Electric Utility	639.26
04/30/2020	UNIVAR SOLUTIONS USA INC	00468715	48466456	CALIFORNIA MILL FEE	Electric Utility	13.91
Total for Payment No.:						653.17

Payment No: 642260

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	UNIVERSITY ELECTRIC	00467278	0309941-IN	BOSCH DISHWASHER ST. 1 -TAXABL	General Fund	988.30
04/30/2020	UNIVERSITY ELECTRIC	00467278	0309941-IN	DISHWASHER SALT ST. 1 - TAXABL	General Fund	14.26
04/30/2020	UNIVERSITY ELECTRIC	00467278	0309941-IN	DELIV & RECY FEE ST. 1 NONTAX	General Fund	95.00
Total for Payment No.:						1,097.56

Payment No: 642261

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	VIKRAM RAO	00468350	R220-HWH-003	HOT WATER HTR REBATE; 66602-03	Elec OperatingGrant Trust Fund	500.00
Total for Payment No.:						500.00

Payment No: 642262

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	WALLACE ROBERTS & TODD	00468719	0000003	Consultant services for Downto	General Government - Other	42,515.55
04/30/2020	WALLACE ROBERTS & TODD	00468720	0000004	Consultant services for Downto	General Government - Other	63,976.99
04/30/2020	WALLACE ROBERTS & TODD	00468721	0000005	Consultant services for Downto	General Government - Other	1,550.00
Total for Payment No.:						108,042.54

Payment No: 642263

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	WESTERN EXTERMINATOR COMPANY	00468379	7933283	BUILD MAINT	General Fund	336.00
04/30/2020	WESTERN EXTERMINATOR COMPANY	00468379	7933283	BERRESSA ADOBE	General Fund	63.00
04/30/2020	WESTERN EXTERMINATOR COMPANY	00468379	7933283	PD	General Fund	135.41
04/30/2020	WESTERN EXTERMINATOR COMPANY	00468379	7933283	STREET	General Fund	201.41
04/30/2020	WESTERN EXTERMINATOR COMPANY	00468379	7933283	FIRE	General Fund	734.64
04/30/2020	WESTERN EXTERMINATOR COMPANY	00468379	7933283	CENTRAL LIB	General Fund	153.41

04/30/2020	WESTERN EXTERMINATOR COMPANY	00468379	7933283	NORTHSIDE	General Fund	91.66
04/30/2020	WESTERN EXTERMINATOR COMPANY	00468379	7933283	MISSION LIB	General Fund	74.41
04/30/2020	WESTERN EXTERMINATOR COMPANY	00468379	7933283	PARKS	General Fund	893.12
04/30/2020	WESTERN EXTERMINATOR COMPANY	00468379	7933283	CEMETRY	Cemetery	63.00
04/30/2020	WESTERN EXTERMINATOR COMPANY	00468379	7933283	SVP DUANE	Electric Utility	63.00
04/30/2020	WESTERN EXTERMINATOR COMPANY	00468379	7933283	SVP ROBERTS	Electric Utility	63.00
04/30/2020	WESTERN EXTERMINATOR COMPANY	00468379	7933283	SVP MARTIN	Electric Utility	74.00
04/30/2020	WESTERN EXTERMINATOR COMPANY	00468379	7933283	PURCHASING WAREHOUSE	General Fund	63.00
04/30/2020	WESTERN EXTERMINATOR COMPANY	00468379	7933283	EOC	General Fund	73.00
04/30/2020	WESTERN EXTERMINATOR COMPANY	00468379	7933283	HARRIS LASS	Public Buildings	63.00
04/30/2020	WESTERN EXTERMINATOR COMPANY	00468379	7933283	HEADEN INMAN	Public Buildings	63.00
04/30/2020	WESTERN EXTERMINATOR COMPANY	00468379	7933283	JAMISON BROWN	Public Buildings	63.75
04/30/2020	WESTERN EXTERMINATOR COMPANY	00468379	7933283	TRITON	Public Buildings	91.66
04/30/2020	WESTERN EXTERMINATOR COMPANY	00468379	7933283	MORSE	General Government - Other	85.00
04/30/2020	WESTERN EXTERMINATOR COMPANY	00468379	7933283	TASMAN	General Fund	217.00
				Total for Payment No.:		3,665.47

Payment No: 642264

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	WESTERN EXTERMINATOR COMPANY	00468400	7967210	1500 CIVIC CENTER	General Government - Other	45.00
04/30/2020	WESTERN EXTERMINATOR COMPANY	00468403	7972159	HEART OF VALLEY	Public Buildings	50.00
04/30/2020	WESTERN EXTERMINATOR COMPANY	00468405	7967209	CONVENTION CNET	Convention Cnt Maintenance Dis	70.00
				Total for Payment No.:		165.00

Payment No: 642265

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	WESTERN UTILITIES	00468503	115870	JANITORIAL SUPPLIES	Electric Utility	3,270.00
04/30/2020	WESTERN UTILITIES	00468503	115870	NON-TAXABLE	Electric Utility	6,180.00

Total for Payment No.: 9,450.00

Payment No: 642266

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	WILSON IHRIG & ASSOC INC	00468728	19108N2	M3 MONITORING FEB/MAR	General Fund	4,785.00
Total for Payment No.:						4,785.00

Payment No: 642267

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
04/30/2020	WISETEK SOLUTIONS INC	00468504	SI24420	RECYCLING CHARGES	Electric Utility	722.30
Total for Payment No.:						722.30

Overall Total 1,224,497.56

City of Santa Clara Finance Department
Accounting Services

Supplement to Bills & Claims
Expenditures Paid by Wire Transfer
For the Period of April 10th, 2020 through May 7th, 2020

\$	12,612,460.00	Northern California Power Agency--NCPA All Resources Bill--Apr 2020
	1,909,764.04	Tri-Dam Project--Purchase of Energy (Hydroelectric)--Mar 2020
	1,610,999.51	MSR Public Power Agency--Big Horn Wind Energy--Mar 2020
	1,018,326.36	Valley Water (Santa Clara Valley Water District)--Feb 2020 Pump Tax
	733,808.75	MSR Energy Authority--Gas Purchase--DVR/Cogen/Gia Mar 2020
	612,148.82	Manzana Wind LLC--Purchase of Energy (Wind Generated)--Mar2020
	517,916.70	San Francisco Public Utilities--Water Purchase
	423,981.47	Recurrent Energy Rosamond One--Purchase of Energy (Solar Generated)--Mar 2020
	344,319.71	MSR Public Power Agency--Big Horn Wind Project Shaping Fee--Mar 2020
	312,546.96	Valley Water (Santa Clara Valley Water District)--Treated Water Invoice for March 2020
	150,000.00	Central Valley Project Corporation--Western Restoration Fund Levelized Billing Apr-2020
	97,346.82	EDF Trading North America LLC--Gas Purchase-DVR/Cogen/Gia Mar 2020
	91,077.00	G2 Energy LLC--Purchase of Energy (Landfill Gas)--March 2020
	72,075.26	California Independent System Opreator Corp--Settlement Charges Apr2020, Mar2020
	58,383.83	California Independent System Opreator Corp--Settlement Charges Apr20, Mar20, Jun19 and Sep18
	53,250.00	The Lew Edwards Group--Voter Research Service
	29,982.38	Marin Clean Energy--CAISO Settlement Charge--SC G2 Ostrom Rd, Unit 1 Mar20
	5,966.19	Tri-Dam Power Authority--Purchase of Energy (Hydroelectric)--Mar2020

\$ 20,654,353.80



Agenda Report

20-579

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Action on an Agreement with the Santa Clara Valley Transportation Authority on Voluntary Freeway Contributions from the Santa Clara Square Project [Council Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure]

BACKGROUND

On December 15, 2015, the City Council approved the Santa Clara Square Residential/Mixed Use Project's (Project) Environmental Impact Report and Development Agreement. The Project consists of approximately 1,800 housing units, 40,000 square feet of retail space, 4,500 square feet of leasing space, and 38,000 square feet of amenity space on 33.4 acres near Bowers Avenue, Scott Boulevard and Augustine Drive.

The Project's Development Agreement includes a voluntary contribution of \$103,000 to the Santa Clara Valley Transportation Authority (VTA) to assist with various transportation needs outside the City's jurisdiction. The developer has paid the \$103,000 voluntary contribution to the City. The City and VTA staff have been working on an agreement to transfer the funds to the VTA for use towards the study of potential freeway improvements.

DISCUSSION

The funding agreement stipulates that the funds will be used on State Route 237 improvements from Lawrence Expressway to US Highway 101 and will entail conducting a study to identify potential improvements to relieve traffic congestion, improve operations and enhance safety along the corridor. The VTA has preliminarily identified a list of improvements that the proposed study would further analyze. This includes improvements to auxiliary lanes, on-ramps, off-ramps, HOV/transit only lanes, express lanes, and ramp metering along the corridor. Study findings will be used by the VTA to identify projects for inclusion into the long-range Valley Transportation Plan for future funding. At this time, construction funding is not identified.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a government organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

The \$103,000 voluntary contribution was provided by the developer and deposited in the City's Deposit Fund, which is an unbudgeted fund that accounts for various deposits. Per the Agreement, a \$103,000 payment from the City's Deposit Fund will be made to the VTA.

COORDINATION

This report has been coordinated with the City Attorney's Office and the Finance Department.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

1. Approve and authorize the City Manager to execute an agreement with the Santa Clara Valley Transportation Authority on Voluntary Freeway Contributions from the Santa Clara Square Project; and
2. Authorize the City Manager to make minor, non-substantive modifications to the Agreement, if needed.

Reviewed by: Craig Mobeck, Director of Public Works

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Agreement

**FUNDING AGREEMENT
BETWEEN THE CITY OF SANTA CLARA AND
SANTA CLARA VALLEY TRANSPORTATION AUTHORITY
FOR THE STATE ROUTE 237 CORRIDOR PROJECTS**

THIS AGREEMENT (**Agreement**) dated _____, 2020, for purposes of reference, is made and entered into by and between the CITY OF SANTA CLARA, a municipal corporation of the State of California (**CITY**), and SANTA CLARA VALLEY TRANSPORTATION AUTHORITY, a public agency organized as a special district under California law (**VTA**). Hereinafter, CITY and VTA may be individually referred to as "**Party**" or collectively referred to as "**Parties**".

I. RECITALS

- A. CITY and VTA each recognize the need to improve traffic operations of impacted freeway segments, provide added transportation capacity on parallel facilities, and improve circulation in the City of Santa Clara in the County of Santa Clara.
- B. As a condition of development related to the Santa Clara Square Residential/Mixed Use Project, located at 2600 Augustine Drive in the City of Santa Clara, the developer, Irvine Company (not a party to this Agreement) has agreed to make a voluntary contribution of \$103,000 to CITY. CITY will allocate this amount to VTA to assist in various freeway improvement activities outside the CITY's jurisdiction.
- C. The Parties wish to set forth in this Agreement their respective obligations in regard to the SR 237 Improvements from Lawrence Expressway to US 101 (PROJECT).

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, the Parties agree as follows:

II. AGREEMENT

- 1. **Scope of PROJECT.** The scope of PROJECT includes, but is not limited to: (i) activities necessary to procure all necessary approvals required from any and all governmental or regulatory agency or entity; and (ii) those project development activities necessary to complete various phases of project delivery for PROJECT. This will include conducting a study to identify potential improvements along the corridor leading to the preparation of a Caltrans Project Initiation Document to obtain Caltrans conceptual approval.
- 2. **CITY's Financial Contribution for PROJECT.** CITY shall contribute to the PROJECT an amount not to exceed ONE-HUNDRED AND THREE THOUSAND (\$103,000) dollars (hereinafter, "**CITY's Contribution**") towards the development of PROJECT.

Upon execution of the Agreement, VTA shall invoice CITY for the CITY's Contribution, and, upon receipt, will deposit the CITY's Contribution into an interest-bearing account. CITY shall pay to VTA the CITY's Contribution within thirty (30) calendar days after receipt of the invoice.

3. **Use of CITY's Contribution.** VTA will use the CITY's Contribution and the interest earned thereon for allowable costs and expenses related to work on the PROJECT, as set forth in this Agreement.

4. **VTA's Role in PROJECT.**

- a. **Tasks.** VTA shall perform and/or be responsible for the following tasks to complete the PROJECT:
- i. Serve as project manager for PROJECT;
 - ii. Coordinate with the State of California for its review and approval of PROJECT;
 - iii. Obtain all necessary permits and rights of way for PROJECT; and
 - iv. Conduct preliminary engineering and planning activities for PROJECT.

Costs and expenses to perform these tasks shall be considered allowable costs and expenses under this Agreement.

- b. **Consultants.** VTA may retain design consultants to perform any of the functions listed in Section 4(a). VTA's administrative costs to procure and manage consultant agreements as well as the actual costs of such consultants shall be allowable costs pursuant to this Agreement.
- c. **Project Cost Updates.** VTA shall actively monitor actual PROJECT expenditures to ensure that CITY's Contribution is used to pay for allowable PROJECT expenditures. If PROJECT expenditures are projected not to exceed CITY's Contribution, VTA and CITY may formulate and implement a strategy to expand the scope of VTA services to the satisfaction of VTA and CITY'S Director of Public Works. Any such expansion of the scope of services shall be in writing and approved by both Parties.

5. **Compliance with Governmental Requirements.** VTA shall comply with all laws and regulations pertaining to the PROJECT.

6. **Term of Agreement.** This Agreement shall become effective upon full execution and shall remain in effect through the earlier of: (i) VTA's full expenditure of CITY's Contribution on PROJECT related expenses; (ii) **December 31, 2021**; or (iii) completion of PROJECT. If the PROJECT is delayed beyond December 31, 2021 or cancelled completely, either Party may terminate this Agreement, by giving written

notice to the other Party of such termination in accordance with **Section 12** below.

7. **Written Termination.** In addition to termination pursuant to the terms of the preceding section, this Agreement may be terminated upon mutual written agreement of the Parties.
8. **Audit and Record Retention.** CITY may audit the expenses incurred in the performance of this Agreement. VTA shall retain all records related to the PROJECT for three (3) years after the completion of PROJECT. During this period, VTA shall make these records available within a reasonable time to the CITY for inspection upon request.
9. **Parties' Representatives.** The General Manager of VTA or the General Manager's designee is hereby made the representative of VTA for all purposes under this Agreement. The Director of the Public Works for CITY or the Director's designee is hereby made the representative of CITY for all purposes under this Agreement.

10. Indemnification.

- a. Neither VTA nor any officer or employee thereof shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done by CITY under or in connection with any work, authority or jurisdiction associated with the PROJECT. In addition, CITY shall fully indemnify and hold VTA harmless from any liability imposed for injury (as defined by Government Code § 810.8) occurring by reason of anything done or omitted to be done by CITY under or in connection with any work, authority or jurisdiction delegated to CITY under this Agreement.
- b. Neither CITY nor any officer or employee thereof shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done by VTA under or in connection with any work, authority or jurisdiction associated with the PROJECT. In addition, VTA shall fully indemnify and hold CITY harmless from any liability imposed for injury (as defined by Government Code § 810.8) occurring by reason of anything done or omitted to be done by VTA under or in connection with any work, authority or jurisdiction delegated to VTA under this Agreement.

11. **No Waiver.** The failure of either Party to insist upon the strict performance of any of the terms of this Agreement shall not be deemed a waiver of any right or remedy that either Party may have, and shall not be deemed a waiver of their right to require strict performance of all of the terms thereafter.

12. **Notice.** Any notice required to be given by either Party, or which either Party may wish to give, shall be in writing and served either by personal delivery or sent by certified or registered mail, postage prepaid, addressed as follows:

To VTA: Santa Clara Valley Transportation Authority
Casey Emoto, Director of Engineering and Program Delivery
3331 North First Street, Bldg. A
San Jose, CA 95134-1906

To CITY: City of Santa Clara
Craig Mobeck, Director of Public Works
Department of Public Works
1500 Warburton Avenue
Santa Clara, CA 95050

Notice shall be deemed effective on the date personally delivered or, if mailed, three (3) days after deposit in the United States mail.

- 13. Dispute Resolution.** If a question arises regarding interpretation of this Agreement or its performance, or the alleged failure of a Party to perform, the Party raising the question or making the allegation shall give written notice thereof to the other Party. The Parties shall promptly meet in an effort to resolve the issues raised. If the Parties fail to resolve the issues raised, alternative forms of dispute resolution, including mediation or non-binding arbitration, may be pursued by mutual agreement. It is the intent of the Parties to the extent possible that litigation be avoided as a method of dispute resolution.
- 14. Entire Agreement.** This Agreement constitutes the entire Agreement between the Parties pertaining to the subject matter contained therein and supersedes all prior or contemporaneous agreements, representations and understandings of the Parties relative thereto.
- 15. Amendments.** Unless otherwise provided herein, any amendments to this Agreement must be in writing and approved by the City Council and VTA Board.
- 16. Warranty of Authority to Execute Agreement.** Each Party to this Agreement represents and warrants that each person whose signature appears hereon has been duly authorized and has the full authority to execute this Agreement on behalf of the entity that is a Party to this Agreement.
- 17. Severability.** If any term, covenant, condition or provision of this Agreement, or the application thereof to any person or circumstance, shall to any extent be held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the terms, covenants, conditions and provisions of this Agreement, or the application thereof to any person or circumstance, shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.

WITNESS THE EXECUTION HEREOF the day and year first hereinabove set forth.

“CITY”
City of Santa Clara
a municipal corporation

“VTA”
Santa Clara Valley Transportation Authority
a public agency

By: _____
Deanna J. Santana
City Manager

By: _____
Nuria Fernandez
General Manager

Date: _____

APPROVED AS TO FORM:

APPROVED AS TO FORM:

By: _____
Brian Doyle
City Attorney

By: _____
Shannon Smyth-Mendoza
Senior Assistant Counsel



Agenda Report

20-1326

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Action on an Agreement with the Santa Clara Valley Transportation Authority for Funding from the 2016 Measure B Bicycle & Pedestrian Education and Encouragement Program [Council Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure]

BACKGROUND

In 2016, Santa Clara County voters approved "Measure B," a 30-year half-cent county-wide sales tax to fund improvements for nine transportation related program categories. The program categories are defined as: BART Silicon Valley Phase II, Caltrain Corridor Capacity Improvements, County of Santa Clara Expressways, Local Streets and Roads, Transit Operations, Bicycle/Pedestrian, Caltrain Grade Separations, Highway Interchanges and State Route 85 Corridor. The Bicycle/Pedestrian program category includes funding for a Bicycle/Pedestrian Education and Encouragement Program. The Santa Clara Valley Transportation Authority administers these funds and requires each agency in Santa Clara County to execute a funding agreement with the VTA in order to receive the annual Bicycle/Pedestrian Education and Encouragement Program funding from the Measure B sales tax.

Measure B was challenged in court shortly after it was approved, resulting in a more than two-year delay in the distribution of the collected funds to local jurisdictions until the California Supreme Court denied a petition for review in late January 2019. Collection of the half-cent sales tax started in April 2017 and funds were held in escrow with the VTA pending resolution of the legal challenge.

DISCUSSION

Measure B will provide each local jurisdiction within Santa Clara County an annual source of guaranteed funding for Bicycle/Pedestrian Education and Encouragement Program expenditures. This program covers three main categories: 1) activities and the development and distribution of materials that are designed and intended to promote, educate, and/or encourage safe walking or bicycling for residents or visitors of all ages and abilities, 2) communication to residents and visitors about the benefits of walking and bicycling, and 3) communication to school children, residents, and visitors about the rights and responsibilities of pedestrians, bicyclists, and motorists. Annual funding for local jurisdictions is based upon population and a minimum share of \$10,000 was established for each jurisdiction.

With litigation against the 2016 Measure B tax resolved, the City is scheduled receive a total of \$204,095.47 in funding from the Bicycle/Pedestrian Education and Encouragement Program for FY 2017/18 through FY 2019/20. The \$204,095.47 includes the following annual funding per fiscal year: 1) \$67,531 for FY 2017/18, 2) \$67,531 for FY 2018/19, and 3) \$69,033.47 for FY 2019/20. These annual funding allotments are available on a reimbursement basis.

This funding agreement (Attachment 1) is necessary to receive funding from VTA and will be valid for

the Bicycle/Pedestrian Education and Encouragement funds through June 30, 2021. VTA may extend the terms of this Agreement for two additional two-year periods.

The City administers a Safe Routes to Schools program which is funded by a \$500,000 Vehicle Emissions Reductions Based at Schools (VERBS) grant. Currently, the City is in the final year of a three-year Safe Routes to Schools program and VERBS grant funding is no longer available for bicycle and pedestrian education and encouragement. If the Agreement is approved by City Council, staff will utilize the VTA Bicycle and Pedestrian Education and Encouragement funds towards a new Santa Clara Safe Routes to Schools program. Staff is targeting summer of 2020 for the issuance of a new Request for Proposals (RFP) for professional services for the program.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organization or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

The Measure B funding for the Bicycle/Pedestrian Education and Encouragement Program of \$204,095 was assumed in the development of the FY 2020/21 and FY 2021/22 Proposed Biennial Capital Improvement Program Budget and allocated to the Safe Routes to School project in the Streets and Highways Capital Fund.

COORDINATION

This report has been coordinated with the City Attorney's Office and the Finance Department.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

1. Approve and authorize the City Manager to execute the agreement with the Santa Clara Valley Transportation Authority for funding from the 2016 Measure B Bicycle & Pedestrian Education and Encouragement Program; and
2. Authorize the City Manager to make minor, non-substantive modifications to the Agreement, if needed.

Reviewed by: Craig Mobeck, Director of Public Works

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Agreement

**FUNDING AGREEMENT
BETWEEN
THE CITY OF SANTA CLARA
AND
SANTA CLARA VALLEY TRANSPORTATION AUTHORITY
FOR
2016 MEASURE B BICYCLE & PEDESTRIAN EDUCATION AND ENCOURAGEMENT PROGRAM**

THIS AGREEMENT (“AGREEMENT”) is between the CITY OF SANTA CLARA, referred to herein as “RECIPIENT”, and the SANTA CLARA VALLEY TRANSPORTATION AUTHORITY, referred to herein as “VTA”. Hereinafter, RECIPIENT and VTA may be individually referred to as “PARTY” or collectively referred to as “PARTIES”.

I. RECITALS

1. Whereas, on June 24, 2016, the VTA Board of Directors adopted a resolution to place a ballot measure before the voters of Santa Clara County in November 2016 to authorize a one-half of one percent retail transaction and use tax (“2016 MEASURE B”) for 30 years for nine transportation-related program categories; and
2. Whereas, on November 8, 2016, the voters of Santa Clara County enacted 2016 MEASURE B for 30 years to pay for the nine transportation-related program categories; and
3. Whereas, on October 5, 2017, the VTA Board of Directors established the 2016 Measure B Program (“PROGRAM”) and adopted the 2016 Measure B Program Category Guidelines; and
4. Whereas, the PROGRAM includes a Bicycle & Pedestrian program category (“BIKE/PED CATEGORY”) to fund bicycle and pedestrian projects and educational programs; and
5. Whereas, the BIKE/PED CATEGORY consists of three sub-categories, including the education & encouragement program (“BIKE/PED E&E PROGRAM”);
6. Whereas, the duration of 2016 MEASURE B will be 30 years from the initial year of collection, beginning April 1, 2017, and continuing through March 31, 2047; and
7. Whereas, VTA and RECIPIENT desire to specify herein the terms and conditions under which the BIKE/PED E&E PROGRAM funds will be administered to RECIPIENT by VTA as directed by the VTA Board of Directors.

NOW, THEREFORE, the PARTIES agree as follows:

II. AGREEMENT

1. BIKE/PED E&E PROGRAM CATEGORY

The BIKE/PED E&E PROGRAM covers activities and the development and distribution of materials that are designed and intended to satisfy the following goals within the RECIPIENT'S jurisdiction: (i) promote, educate, and/or encourage safe walking or bicycling for residents or visitors of every age and ability; (ii) communicate to residents and visitors the benefits of walking and bicycling; and (iii) communicate to school children, residents, and visitors the rights and responsibilities of pedestrians, bicyclists, and motorists.

2. TERM OF AGREEMENT

The term of this AGREEMENT will commence on July 1, 2019, and continue until (i) June 30, 2021, or (ii) until all BIKE/PED E&E PROGRAM funds allocated to RECIPIENT through June 30, 2021, under this AGREEMENT have been expended entirely, whichever occurs later.

At VTA's sole option, VTA may extend the term of this AGREEMENT for two 2-year periods as follows:

Option Period 1: July 1, 2021, through June 30, 2023, or until all BIKE/PED E&E PROGRAM funds allocated to RECIPIENT through June 30, 2023, under this AGREEMENT have been expended entirely, whichever occurs later.

Option Period 2: July 1, 2023, through June 30, 2025, or until all BIKE/PED E&E PROGRAM funds allocated to RECIPIENT through June 30, 2025, under this AGREEMENT have been expended entirely, whichever occurs later.

VTA may exercise these options by providing written notice to RECIPIENT at least 30 days prior to the expiration of the then-current term.

3. ELIGIBLE USE OF FUNDS

RECIPIENT must use RECIPIENT's allocated BIKE/PED E&E PROGRAM funds for only the following activities/projects (each, an "E&E PROJECT"); provided, however, that RECIPIENT must obtain VTA's prior written approval for such E&E PROJECT (VTA approval must be given by the person identified below in Section 8(d), or his/her designee):

- a. Organization and implementation of K-12 Safe Routes to Schools programs and activities.
- b. Organization and implementation of Vision Zero programs. "Vision Zero" is defined by the Vision Zero Network Campaign as the "Strategy to eliminate all traffic fatalities and severe injuries, while increasing safe, healthy, equitable mobility for all", which definition is adopted herein for purposes of this AGREEMENT.
- c. Organization and implementation of open streets events. "Open streets events" are defined by the Open Streets Project (an advocacy project and collaboration between 8 80 Cities and Street Plans) as "Programs that temporarily open streets to people by closing them to cars", which definition is adopted herein for purposes of this AGREEMENT.

- d. Creation and implementation of marketing to encourage mode shift towards active transportation.
- e. Development and distribution of maps that promote places to walk or bike.
- f. Education of walking and bicycling skills to adults and children.
- g. Working with law enforcement officials to ensure common understanding and consistent application among law enforcement officials of traffic laws related to biking and walking.
- h. Organization and implementation of broad or targeted safety campaigns to promote safe driving, walking, and bicycling behavior.*
- i. Creation and distribution of marketing materials to encourage safe walking, biking, and driving.*
- j. Purchase and distribution of bicycle helmets, lights, reflective vests, or other bicycle/pedestrian safety equipment to be used in education/encouragement activities.
- k. Purchase and distribution of incentives for education/encouragement activities.
- l. Organization and implementation of crosswalk stings or other activities that educate roadway users on traffic laws. Crosswalk stings are activities conducted by law enforcement to educate the public about crosswalk right of way laws that may or may not include citations.
- m. Organization and implementation of special community events focused on achieving the BIKE/PED E&E PROGRAM goals described in Section 1. BIKE/PED E&E PROGRAM CATEGORY, such as community rides or walks.
- n. Energizer stations and other Bike to Work Day activities.
- o. Implementation of valet bicycle parking.
- p. Community-based bicycle/pedestrian surveys of facilities and surrounding areas to learn, observe, and identify bicycle and pedestrian hot spots.
- q. Any other program or activity approved by VTA in writing.

*Any safety campaign or public service announcement targeted to motorists must focus on safe, responsible, and respectful motorist interactions with pedestrians and bicyclists.

RECIPIENT is permitted to use the BIKE/PED E&E PROGRAM funds allocated hereunder for direct costs and staff time costs incurred by RECIPIENT to support E&E PROJECTS. RECIPIENT is permitted to use the BIKE/PED E&E PROGRAM funds allocated hereunder for the costs incurred for evaluation of the E&E PROJECTS (as required under Section 4. EVALUATION REQUIREMENTS).

Notwithstanding any other provision of this AGREEMENT, RECIPIENT is not permitted to use BIKE/PED E&E PROGRAM funds allocated hereunder for capital improvements.

E&E PROJECTS may be targeted and limited to specific demographics (e.g. school children, seniors, people with disabilities, etc.), to the extent not prohibited by applicable law.

Only BIKE/PED E&E PROGRAM costs incurred by RECIPIENT on or after July 1, 2017, will be eligible for reimbursement.

4. EVALUATION REQUIREMENTS

RECIPIENT must identify (i) the project reach and scale of each E&E PROJECT and (ii) one or more metric(s) that will be measured to evaluate whether the goal is achieved. The frequency and schedule of each E&E PROJECT evaluation must also be identified by RECIPIENT and approved by VTA.

Examples of acceptable metrics are set forth in Attachment A.

5. MAXIMUM FUNDING ALLOCATIONS

- a. RECIPIENT's maximum funding allocation for each fiscal year, starting July 1, 2017, will be based upon the VTA Board of Directors Adopted Biennial Budget for the BIKE/PED E&E PROGRAM and the annual fund distribution formula described below.
- b. The BIKE/PED E&E PROGRAM annual fund distribution formula is calculated every two fiscal years (in line with VTA's budget cycle; a fiscal year begins July 1 and ends June 30) and is based on the following:
 - i. First, at the same time that VTA plans and finalizes its budget for the two upcoming fiscal years, the VTA Board of Directors determines the allocation of 2016 MEASURE B funds for the two upcoming fiscal years.
 - ii. Second, the VTA Board of Directors determines the amount of 2016 MEASURE B funds to be allocated amongst the PROGRAM categories and subcategories, including the BIKE/PED E&E PROGRAM category.
 - iii. Third, each city's percentage share ("CITY PERCENTAGE SHARE") and the County of Santa Clara's percentage share ("SCC PERCENTAGE SHARE") of the total population of Santa Clara County, California (including unincorporated areas) (according to the then most current California Department of Finance's annual population estimates (Report E-1, or any successor report)) ("TOTAL SCC POP") is calculated by dividing the city's or County of Santa Clara's (as applicable) total population by the total population of all of Santa Clara County and multiplying the result by 100.
 - iv. Fourth, an allocation is made to VTA and the County of Santa Clara for countywide (with respect to Santa Clara County) BIKE/PED E&E PROGRAM activities ("COUNTYWIDE ACTIVITIES").
 - v. Fifth, the 2016 MEASURE B funds remaining for the BIKE/PED E&E PROGRAM category allocation are calculated by deducting the amount allocated for COUNTYWIDE ACTIVITIES in (iv) immediately above from the total BIKE/PED E&E PROGRAM category allocation ("REMAINING FUNDS").
 - vi. Sixth, each CITY PERCENTAGE SHARE is multiplied by the REMAINING FUNDS to determine the dollar amount that would be allocated to each city based on their CITY PERCENTAGE SHARE; however, no allocation is yet made at this step. Cities that would receive less than \$10,000 as a result of the calculation described in this section (vi) will be identified ("LOW POP CITIES").
 - vii. Seventh, each city is allocated \$10,000 ("10K ALLOCATIONS"). LOW POP CITIES will not be allocated any additional funds beyond the 10K ALLOCATIONS made to each city as described in this section (vii).

- viii. Eighth, the modified REMAINING FUNDS are calculated by subtracting the cumulative total of all 10K ALLOCATIONS from the REMAINING FUNDS (“MOD REMAINING FUNDS”).
 - ix. Ninth, a modified Santa Clara County population is calculated by deducting the cumulative populations attributed to the County of Santa Clara (unincorporated areas of Santa Clara County) and all LOW POP CITIES from the TOTAL SCC POP (“MODIFIED POPULATION”).
 - x. Tenth, a modified population percentage share (“MOD CITY PERCENTAGE SHARE”) is calculated for all cities that are not LOW POP CITIES (“NON-LOW POP CITIES”) by dividing the NON-LOW POP CITY’s total population by the MODIFIED POPULATION and multiplying the result by 100.
 - xi. Eleventh, each NON-LOW POP CITY’s MOD CITY PERCENTAGE SHARE is multiplied by the MOD REMAINING FUNDS to calculate the NON-LOW POP CITY’s additional allocation of 2016 MEASURE B funds for the BIKE/PED E&E PROGRAM category. This allocation will be made in addition to the 10K ALLOCATION described above.
- c. RECIPIENT’s allocations are subject to change based on variations in annual population and actual 2016 MEASURE B receipts for prior fiscal years.
 - d. BIKE/PED E&E PROGRAM allocations may remain unspent for a maximum of three fiscal years, provided that (i) RECIPIENT provides VTA with a satisfactory explanation for why the allocation is not being spent and (ii) VTA provides RECIPIENT with written approval for such explanation. At the end of the fourth fiscal year, allocations that were unspent for all four fiscal years will be returned by VTA to the pool of 2016 MEASURE B funds allocated to the BIKE/PED E&E PROGRAM category for redistribution in the next allocation cycle pursuant to the formula above.
 - e. All funds will be available to RECIPIENT on a reimbursement basis only.

6. VTA’s OBLIGATIONS

VTA will:

- a. Annually update the BIKE/PED E&E PROGRAM formula to reflect the most current populations based on the California Department of Finance’s annual population estimates (Report E-1, or any successor report). VTA shall use the updated BIKE/PED E&E PROGRAM allocation formula in the allocations beginning July 1 immediately following each VTA budget cycle.
- b. Annually report to the public the amount of BIKE/PED E&E PROGRAM revenues allocated and distributed to RECIPIENT.
- c. Annually report to the public a summary of E&E PROJECT evaluation metrics submitted by RECIPIENT, as required in Section 4. EVALUATION REQUIREMENTS.

- d. Conduct an assessment regarding the effectiveness of the BIKE/PED E&E PROGRAM using approved metrics and data provided by RECIPIENT (pursuant to Section 4. EVALUATION REQUIREMENTS) related to RECIPIENT's E&E PROJECT(s).
- e. Biennially, or however frequently as VTA determines is appropriate based upon the number of ongoing E&E PROJECTs, report to the public the effectiveness of the BIKE/PED E&E PROGRAM based on the assessment described immediately above in Section 6(d).
- f. Remit the amount due to the RECIPIENT under an invoice within thirty (30) calendar days of receipt of a complete and proper, fully documented invoice complying with the requirements set forth herein.

7. RECIPIENT'S OBLIGATIONS

RECIPIENT will:

- a. Ensure that all 2016 MEASURE B funds are expended on only allowable BIKE/PED E&E PROGRAM expenditures as described above in Section 3. ELIGIBLE USE OF FUNDS.
- b. Annually complete and submit to VTA, by October 1st of each year, RECIPIENT's proposed work program for the BIKE/PED E&E PROGRAM, in which RECIPIENT will set forth proposed E&E PROJECTs, and develop all such E&E PROJECTs that are approved by VTA as eligible. RECIPIENT's proposed metrics and frequency of E&E PROJECT evaluation must be included with the proposed work program (see Section 4. EVALUATION REQUIREMENTS); VTA must provide approval of these proposed metrics and the frequency of evaluation.
- c. Annually submit to VTA, by October 1st of each year, a summary of the prior fiscal year's completed E&E PROJECTs.
- d. Submit to VTA, on a frequency as approved by VTA, the evaluation of the completed E&E PROJECT pursuant to Section 4. EVALUATION REQUIREMENTS.
- e. If applicable, annually submit to VTA, by October 1st of each year, an explanation of why no BIKE/PED E&E PROGRAM funds are planned for expenditure during the upcoming fiscal year.
- f. Annually complete and submit to VTA, by October 1st of each year, any accompanying reporting requirements for the BIKE/PED E&E PROGRAM.
- g. Submit to VTA all records including contractors' invoices, miscellaneous invoices, and force account charges as substantiation for invoices submitted to VTA for reimbursement hereunder.
- h. Maintain financial records, books, documents, papers, accounting records, and other evidence pertaining to costs related to this AGREEMENT for five (5) years. RECIPIENT shall make such records available to VTA upon VTA's written request for review and audit purposes. Financial audits will be performed at VTA's sole discretion.

- i. Submit invoices to VTA, no more frequently than monthly, for reimbursement of eligible E&E PROJECT costs (see Section 3. ELIGIBLE USE OF FUNDS). RECIPIENT must submit invoices within one year of the date RECIPIENT incurs the cost submitted on the invoice for reimbursement (unless otherwise approved by VTA in writing).

8. GENERAL TERMS AND CONDITIONS

- a. **Indemnity.** Neither VTA nor any officer or employee thereof will be responsible for any damage or liability arising out of or relating to RECIPIENT's acts or omissions under or in connection with any work, authority, or jurisdiction associated with this AGREEMENT. RECIPIENT shall fully defend, indemnify, and save harmless VTA from any liability imposed for injury (as defined by California Government Code §810.8) arising out of or relating to RECIPIENT's acts or omissions under or in connection with any work, authority, or jurisdiction delegated to RECIPIENT under this AGREEMENT. This provision will survive the termination or expiration of this AGREEMENT.
- b. **Amendment.** No alteration or variation of the terms of this AGREEMENT will be valid unless made in writing and signed by both of the PARTIES hereto, and no oral understanding or agreement not incorporated herein will be binding on any of the PARTIES hereto.
- c. **Entire Agreement.** This AGREEMENT contains the entire understanding between VTA and RECIPIENT relating to the subject matter hereof. This AGREEMENT supersedes any and all other agreements which may have existed between the PARTIES, whether oral or written, relating to the subject matter hereof. This AGREEMENT is binding upon each PARTY, their legal representatives, and successors for the duration of the AGREEMENT.
- d. **Notices.** Any notice which may be required under this AGREEMENT must be in writing, will be effective when received, and must be given by personal service or certified mail to the individuals at the addresses set forth below, or to such other address which may be specified in writing by the PARTIES hereto.

VTA:
Marcella Rensi
Deputy Director, Grants & Allocations
Santa Clara Valley Transportation Authority
3331 N First Street
San Jose, CA 95134
Email: marcella.rensi@vta.org

RECIPIENT:
Michael Liw
Assistant Director/City Engineer, Public Works
City of Santa Clara
1500 Warburton Avenue
Santa Clara, CA, 95050
MLiw@SantaClaraCA.gov

Written notification to the other PARTY must be provided, in advance, for changes in the name or address of the individuals identified above.

The individual identified above for RECIPIENT is RECIPIENT's BIKE/PED E&E PROGRAM liaison ("LIAISON"). The LIAISON will be (i) the liaison to VTA pertaining to implementation of this AGREEMENT and (ii) the contact for information about the BIKE/PED E&E PROGRAM and E&E PROJECTS.

- e. **Representation of Authority.** Each PARTY to this AGREEMENT represents and warrants that each person whose signature appears hereon has been duly authorized and has the full authority to execute this AGREEMENT on behalf of the entity that is a party to this AGREEMENT.
- f. **No Waiver.** The failure of either PARTY to insist upon the strict performance of any of the terms, covenants and conditions of this AGREEMENT will not be deemed a waiver of any right or remedy that either PARTY may have, and will not be deemed a waiver of either PARTY's right to require strict performance of all of the terms, covenants, and conditions hereunder.
- g. **Dispute Resolution.** If a question or allegation arises regarding (i) interpretation of this AGREEMENT or its performance, or (ii) the alleged failure of a PARTY to perform, the PARTY raising the question or making the allegation shall give written notice thereof to the other PARTY. The PARTIES shall promptly meet in an effort to resolve the issues raised. If the PARTIES fail to resolve the issues raised, alternative forms of dispute resolution, including mediation, may be pursued by mutual agreement. It is the intent of the PARTIES to the greatest extent possible to avoid litigation as a method of dispute resolution.
- h. **Severability.** If any of the provisions of this AGREEMENT (or portions or applications thereof) are held to be unenforceable or invalid by any court of competent jurisdiction, VTA and RECIPIENT shall negotiate an equitable adjustment in the provisions this AGREEMENT with a view toward effecting the purpose of this AGREEMENT, and the validity and enforceability of the remaining provisions or portions or applications thereof will not be affected thereby.
- i. **Governing Law.** The laws of the State of California will govern this AGREEMENT, as well as any claim that might arise between RECIPIENT and VTA, without regard to conflict of law provisions.
- j. **Venue.** Any lawsuit or legal action arising from this AGREEMENT must be commenced and prosecuted in the courts of Santa Clara County, California. RECIPIENT agrees to submit to the personal jurisdiction of the courts located in Santa Clara County, California for the purpose of litigating all such claims.

Signatures of PARTIES on following page.

IN WITNESS WHEREOF, VTA and RECIPIENT have executed this AGREEMENT as of the last date set forth below.

***Santa Clara Valley
Transportation Authority***

RECIPIENT

Nuria I. Fernandez
General Manager/CEO

Deanna J. Santana
City Manager

Date

Date

Approved as to Form

Approved as to Form

Megan Gritsch
Assistant Counsel

Brian Doyle
City Attorney

ATTACHMENT A

Example Evaluation Requirement Metrics

- Project reach
 - Hypothetical Example: Online media safety campaign had 10,000 unique views, resulting in 2,000 people taking the “I will drive, walk, and bike safely and responsibly” pledge.
- Mode shift
 - Hypothetical Example: At the end of the school year, 200 bicycles were counted in the bike cage, an increase of 20% over the number of bicycles counted at the beginning of the year.
- Behavior change
 - Hypothetical Example: Individualized marketing packets were provided to 1,200 households. 200 households requested additional information. Before and after surveys showed that 5% of households that requested additional information switched to biking, walking, or taking transit more.
- Safety improvements
 - Hypothetical Example: After the crosswalk sting, motorists were observed yielding to pedestrians 8 out of 10 times, an increase of 10% over the yielding rate before the crosswalk sting. However, these rates decreased over time, suggesting that continued events or infrastructure changes are needed to permanently improve driver behavior.
- Community Engagement
 - Hypothetical Example: At the end of five Train the Trainer events, of the 25 trainees, ten agree to lead Safe Routes to School activities at their schools.



Agenda Report

20-578

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Action on an Agreement with the Santa Clara Valley Transportation Authority on Bus Shelter Revenue Sharing [Council Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure]

BACKGROUND

On June 9, 1994, the Santa Clara County Transit District entered into a Transit Shelter Advertising Program Agreement with Clear Channel Outdoor (CCO, formerly known as Eller Media and Patrick Media Group). This agreement was for a 15-year period to allow time for the CCO (contractor) to recoup costs associated with the procurement and installation of the transit shelters. It also stipulated that the contractor would be responsible for weekly inspection, cleaning, trash collection and maintenance of the transit shelters and address vandalism/graffiti or damage to the transit shelter within 48 hours. On October 31, 1995, the County of Santa Clara and eight cities in the County, including the City of Santa Clara, entered into an agreement with the Santa Clara County Transit District and CCO regarding the installation of transit shelters and proposed revenue sharing from the Transit Shelter Advertising Program. Subsequently, between 1997 and 2017, there were nine amendments to the agreement to add additional cities to the Transit Shelter Advertising Program, modify elements of the agreement, and to extend the term of the agreement to December 31, 2017.

The Santa Clara County Transit District was originally formed to provide a unified transit operation within Santa Clara County, and was later renamed to the Santa Clara County Transportation Agency. Ultimately, the Santa Clara County Transportation Agency was merged with the County Congestion Management Agency to become Santa Clara County Valley Transportation Authority (VTA).

DISCUSSION

The agreement between the VTA, contractor and participating agencies for the maintenance of transit shelters and revenue sharing of advertising expired on December 31, 2017. In August 2018, VTA executed a new agreement with CCO, with a term of January 1, 2018 to December 31, 2021, with an option for one five-year extension. This new agreement differs from the original agreement in that minimum payments from CCO to VTA have increased significantly. Additionally, VTA determined that it is more appropriate to execute separate revenue sharing agreements with local agencies in lieu of asking each agency to become a party to the VTA agreement with CCO. The attached agreement (Attachment 1) is a proposed agreement between the VTA and the City of Santa Clara. The new agreement is similar to the previous agreement in terms of the proportions of revenue that VTA and the agencies receive.

For each year of the agreement, VTA will receive revenue from Clear Channel Outdoor. Revenue will first be used to reimburse VTA for program management expenses. Fifty percent of the remaining annual revenue will be shared among all local agencies and will be based on the percentage of

revenue-generating shelters in each agencies’ right of way. The remaining fifty percent of the revenue will be used by the VTA to fund transit operations. The contractor will remain responsible for weekly cleaning, trash collection, graffiti abatement, repairs and maintenance of the transit shelters. The proposed agreement between the City of Santa Clara and the VTA is retroactive to January 1, 2018, will terminate on December 31, 2021, and includes an option to extend for one additional five-year term. As of December 31, 2018, the VTA is the owner and operator of 40 bus shelters in Santa Clara. Of the 40 bus shelters, 29 are advertising shelters, which represents a 7.5 percent of all VTA advertising shelters. Approval of this agreement will allow VTA to share bus revenue advertising revenue with the City of Santa Clara. As a result of the increase in the minimum payment from CCO to VTA, the amount that the City of Santa Clara will receive annually will increase substantially when compared to the previous agreement.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a government organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

Ongoing participation in the program will continue to generate revenue for the City. The revenue generated in 2017 was \$12,015. If approved, this agreement will generate an annual revenue amount of \$24,819 for 2018 and \$22,021 for 2019 for a total of \$46,840 that will be recognized in the General Fund in Fiscal Year (FY) 2019/20. Additional revenue is also anticipated in FY 2020/21 and will be incorporated into the FY 2020/21 General Fund budget amendments that will be brought forward with the adoption of the budget. Estimates will also be incorporated into future budgets, as appropriate.

	Budget Amendment FY 2019/20		
	Current	Increase/ (Decrease)	Revised
General Fund			
<u>Revenue</u>			
Rents	\$9,292,176	\$ 46,840	\$9,339,016
<u>Reserves</u>			
Budget Stabilization Reserve	\$79,967,166	\$46,840	\$80,014,006

COORDINATION

This report has been coordinated with the City Attorney’s Office and the Finance Department.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City’s official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

1. Approve and authorize the City Manager to execute the agreement with the Santa Clara Valley Transportation Authority on Bus Shelter Revenue Sharing;
2. Authorize the City Manager to make minor, non-substantive modifications to the Agreement, if needed; and
3. Approve the related FY 2019/20 budget amendment in the General Fund to recognize the bus shelter revenue and increase the Budget Stabilization Reserve by \$46,840.

Reviewed by: Craig Mobeck, Director of Public Works

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Revenue Sharing Agreement



**REVENUE SHARING AGREEMENT BETWEEN
SANTA CLARA VALLEY TRANSPORTATION AUTHORITY
AND CITY OF SANTA CLARA**

This REVENUE SHARING AGREEMENT, (“Agreement”) is entered into by and between the Santa Clara Valley Transportation Authority, a public agency organized as special district under California law, (“VTA”) and CITY OF SANTA CLARA, a municipal corporation of the State of California (“Agency”) (collectively referred to as the “Parties” and/or individually as a “Party”).

RECITALS

- A. Whereas, VTA is the owner and operator of bus shelters located across Santa Clara County, including approximately 40 within Agency’s right of way.
- B. Whereas, the bus shelters are comprised of both advertising shelters and non-advertising shelters. The number, type, and location of bus shelters fluctuates based upon VTA’s bus transit needs and plans. As of December 31, 2018, Agency has 29 advertising shelters in its right of way reflecting 7.5 % share of all VTA advertising shelters.
- C. Whereas, VTA entered into a bus shelter advertising contract with Clear Channel Outdoor effective January 1, 2018, wherein Clear Channel Outdoor manages a paid advertising program for VTA’s bus shelters and provides annual revenue to VTA from the program (“**Advertising Contract**”).
- D. Whereas, VTA has historically shared a portion of the revenue from its bus shelter advertising program with eleven local agencies on whose right of way advertising bus shelters were located (including Agency), pursuant to agreements with such local agencies. The previous agreements with local agencies expired on December 31, 2017 along with VTA’s previous bus shelter advertising contract with Clear Channel Outdoor.
- E. Whereas, the Parties desire to continue a revenue sharing arrangement, wherein VTA will share a portion of the revenue generated from the Advertising Contract with Agency.

NOW, THEREFORE, in consideration of the mutual agreements and undertakings contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

1. Advertising Contract

The Agency acknowledges the Advertising Contract and the terms and conditions set forth therein for VTA’s bus shelter advertising program. The Agency further acknowledges VTA’s exclusive authority to select the advertising vendor(s) for its transit assets, and to negotiate the terms of any contract (and amendments thereof) between VTA and such vendor(s) for advertising services.



2. Term

The term of this Agreement shall be retroactively aligned with the term of the Advertising Contract, which commenced on January 1, 2018 and will terminate on December 31, 2021, with an option to extend for one additional five-year term. In the event the Advertising Contract is extended for the option term or for any additional term as agreed upon between VTA and Clear Channel Outdoor, this Agreement will automatically extend to align with the term of the Advertising Contract.

Furthermore, in the event of the earlier expiration or termination of the Advertising Contract, this Agreement shall also expire or terminate on the same date as the Advertising Contract.

3. Revenue Share

For each year of the Advertising Contract, VTA receives certain net advertising revenue from Clear Channel Outdoor according to the formula set forth in the Advertising Contract (“Bus Shelter Revenue”). Bus Shelter Revenue will be used first to reimburse VTA for program management expenses associated with bus shelter advertising. VTA will then distribute an amount up to fifty percent (50%) of annual Bus Shelter Revenue amongst all local agencies on whose right of way advertising bus shelters are located, based upon each agency’s pro-rata share of advertising shelters covered by Advertising Contract during that year (“**Revenue Share**”). The remaining fifty percent (50%) or more of Bus Shelter Revenue will be retained by VTA to fund transit operations.

In the event the number of advertising bus shelters increases or decreases in Agency’s right of way during the term of this Agreement, the Revenue Share for Agency will be increased or decreased accordingly.

4. Annual Payment

Payments to Agency under this Agreement shall be made annually, following VTA’s receipt (and where applicable, audit) of Clear Channel Outdoor’s annual payment to VTA under the Advertising Contract and VTA’s review of the number of advertising shelters within Agency’s right of way.

Payments to Agency for revenues under the Advertising Contract collected by VTA prior to the Effective Date (defined below), shall be paid retroactively within 90 days after the Effective Date.

5. VTA to Post Advertising

Agency acknowledges and consents to VTA posting advertising on bus shelters and related transit assets within Agency’s right of way. Advertising content on VTA transit assets shall be governed by VTA’s Advertising Policy, which is attached hereto as Exhibit A and which may be amended from time to time.



6. Notices

All notices required to be given hereunder, or which either party may wish to give, shall be in writing and shall be served either by personal delivery or by certified or registered mail, postage prepaid, addressed as follows:

To VTA:

Santa Clara Valley Transportation Authority
Real Estate Department
3331 N. First Street, Bldg. A-1
San Jose, CA 95134-1927

To Agency:

City of Santa Clara
Attention: _____
1500 Warburton Avenue
Santa Clara, CA 95050

or to such other place as either Party may designate by written notice.

7. Miscellaneous

(a) This Agreement constitutes the entire agreement between the Parties, and supersedes all understandings, offers, negotiations, and other agreements concerning the subject matter contained herein. There are no representations or understandings of any kind not set forth herein. Any amendments, modifications, or waivers of any of the terms and conditions of this Agreement must be in writing and executed by both Parties.

(b) If any provision of the Agreement is invalid or unenforceable with respect to either Party, the remainder of this Agreement or the application of such provision to persons other than those as to whom it is held invalid or unenforceable, shall not be affected and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

(c) The Parties hereto acknowledge and agree that, although this Agreement has been drafted by VTA’s legal counsel, Agency has had an opportunity to review and negotiate the terms of this Agreement, as well as consult with Agency’s own legal counsel regarding the meaning of its terms. Consequently, the doctrine that ambiguities in an agreement should be resolved against the drafting party shall not be employed in connection with this Agreement and this Agreement shall be interpreted in accordance with its fair meaning.

(d) This Agreement may be executed in one or more counterparts, each of which shall be deemed and original, but which together shall constitute one and the same instrument.

(e) This Agreement shall be binding on and inure to the benefit of the successors and permitted assignees of the respective Parties.

(f) This Agreement shall be governed by the laws of the State of California, and be binding on and inure to the benefit of the successors and permitted assignees of the respective Parties.



IN WITNESS WHEREOF, the Parties have executed this Agreement as of the last date set forth below (“**Effective Date**”):

VTA:

AGENCY:

Nuria I. Fernandez
General Manager/CEO
Date: _____

Deanna Santana
City Manager
Date: _____

APPROVED AS TO FORM:

Victor Pappalardo
Senior Assistant Counsel



EXHIBIT A: VTA ADVERTISING POLICY

<i>VTA ADVERTISING</i>	POLICY	
	Document Number:	CS-PA-PL-2016
	Version Number:	02

1.0 Purpose:

By implementing this Advertising Policy, VTA intends to establish uniform, viewpoint-neutral standards for the display of advertising on VTA property and equipment.

2.0 Scope:

This policy applies to all advertisements sold through VTA's transit advertising contractor and bus shelter advertising contractor.

3.0 Responsibilities:

3.1 Review of Advertisements

The Advertising Vendor shall review each advertisement submitted for display on or in VTA property or equipment to determine whether the advertisement falls within, or may fall within, one or more of the categories of the "Prohibited Advertising Content" section (i.e. Section 4.3). If the Advertising Vendor determines that an advertisement falls within, or may fall within, one or more of those categories, then the Advertising Vendor shall promptly send the advertisement along with all supporting information (i.e. name of the advertiser, the size and number of advertisements, dates and locations of display, etc.) to the appropriate VTA Contract Administrator ("the Administrator") for review of the advertisement.

3.1.1 Initial Review

Upon VTA Contract Administrator's receipt of the advertisement and supporting information, the Administrator shall review the advertisement and supporting information to determine whether the advertisement falls within one or more of the categories set forth in Section 4.3. In reaching this determination, the Administrator may consider any materials submitted by the advertiser and may consult with the Advertising Vendor. In the event that the Administrator determines that the advertisement does not fall within any of the categories set forth in Section 4.3, the Administrator shall advise the Advertising Vendor that the advertisement is in conformity with VTA's Advertising Policy.

3.1.2 Final Review

In the event that the Administrator determines that the advertisement falls within, or may fall within, one or more of the categories set forth in Section 4.3, then the Administrator shall, in writing, specify which of the categories the advertisement falls within, or may fall within, and shall refer the advertising and supporting information to the VTA General Counsel. Likewise, the General Counsel shall review the advertisement and supporting information to determine whether the advertisement falls within one or more of the categories set forth in Section 4.3. In reaching this determination, the General Counsel may consider any materials submitted by the advertiser and may consult with the Administrator. In the event



Original Date:	Revision Date:	Page 1 of 8
11/25/14	11/04/2016	

<i>VTA ADVERTISING</i>	POLICY	
	Document Number:	CS-PA-PL-2016
	Version Number:	02

that the General Counsel determines that the advertisement does not fall within any of the categories set forth in Section 4.3, the Administrator shall advise the Advertising Vendor that the advertisement is in conformity with VTA's Advertising Policy.

3.1.3 Rejection of Advertisement

In the event that the General Counsel determines that the advertisement falls within one or more of the categories set forth in Section 4.3, then the General Counsel shall, in writing, specify which of the categories the advertisement falls within, and the Administrator shall advise the Advertising Vendor that VTA has determined that the advertisement is not in conformity with the VTA Advertising Policy.

3.1.4 Opportunity for Revision by Advertiser

In the event that VTA determines that the advertisement falls within one or more of the categories of Section 4.3, the Advertising Vendor may, in consultation with the VTA Contract Administrator, discuss with the advertiser one or more revisions to the advertisement, which, if undertaken, would bring the advertisement into conformity with the VTA Advertising Policy. The advertiser shall then have the option of submitting a revised advertisement for review by VTA.

3.1.5 Formal Determination

In the event that VTA and the advertiser do not reach agreement with regard to a revision of the advertisement, the advertiser may request that VTA memorialize its formal determination in the form of a final written notice of its decision, which shall then be relayed to the advertiser. VTA's formal determination shall be final.

3.1.6 Notification of Non-Complying Advertisements

Notwithstanding the foregoing, if the VTA Contract Administrator and the General Counsel determine at any time that an advertisement already accepted for display by the Advertising Vendor falls within one or more of the categories set forth in Section 4.3, they shall:

- a. in writing, specify which of the categories the advertisement falls within;
- b. notify the advertiser that VTA has determined that the advertisement is not in conformity with its Advertising Policy and that the advertisement shall be promptly removed; and
- c. instruct the Advertising Vendor to remove the advertisement.

3.1.7 Removal of Non-Complying Advertisements

Upon receiving a notification of a non-complying advertisement, the Advertising Vendor:

Original Date:	Revision Date:	Page 2 of 8
11/25/14	11/04/2016	

<i>VTA ADVERTISING</i>	POLICY	
	Document Number:	CS-PA-PL-2016
	Version Number:	02

- a. shall promptly remove the advertisement;
- b. shall provide the advertiser with a copy of the VTA Advertising Policy; and
- c. may, with the VTA Contract Administrator, discuss with the advertiser one or more revisions to the advertisement, which, if undertaken, would bring the advertisement into conformity with the VTA Advertising Policy, and the advertiser shall have the opportunity for revision as set forth in the “Opportunity for Revision by Advertiser” provision above.

4.0 Policy:

4.1 Objectives

4.1.1 Increase Revenue

VTA transit operations are funded by public funds and fare box revenue. Advertising revenue is an important additional source of income that supports transit operations. Therefore, VTA’s fundamental purpose in accepting advertising is to generate revenue to augment VTA’s operating budget.

4.1.2 Promote VTA’s Mission

VTA’s mission is to provide sustainable, accessible, community-focused transportation options that are innovative, environmentally responsible, and promote the vitality of its region. Consistent with this stated purpose, VTA will accept advertising that will allow VTA to accomplish the following:

- a. Maximize revenue by attracting, maintaining, and increasing ridership;
- b. Maintain the safe and orderly operation of VTA;
- c. Prevent the appearance of favoritism by VTA;
- d. Prevent the risk of imposing views on a captive audience;
- e. Maintain a position of neutrality on controversial issues;
- f. Preserve the marketing potential of the advertising space by avoiding content that the community could view as offensive, inappropriate or harmful to the public generally or to minors in particular;
- g. Avoid claims of discrimination and maintaining a non-discriminatory environment for riders;
- h. Prevent any harm or abuse that may result from running controversial or offensive advertisements; and
- i. Reduce the diversion of resources from transit operations that are caused by controversial or offensive advertisements.

4.1.3 Retain Non-Public Forum Status of VTA’s Advertising Space

Through this Advertising Policy, VTA intends to ensure that its advertising spaces constitute non-public fora. In keeping with this specified intention, VTA will reject any advertising material that will create a public forum for expressive

Original Date:	Revision Date:	Page 3 of 8
11/25/14	11/04/2016	

<i>VTA ADVERTISING</i>	POLICY	
	Document Number:	CS-PA-PL-2016
	Version Number:	02

activities, and VTA will actively enforce the viewpoint-neutral restrictions set forth in the Advertising Policy.

4.2 Permitted Advertising Content

The following classes of advertising are authorized (subject to the exclusions set forth under “Prohibited Advertising Content” below):

4.2.1 Commercial and Promotional Advertising

- a. Advertising that promotes or solicits the sale, rental, distribution or availability of goods, services, food, entertainment, events programs, transactions, donations, products, or property (real or personal) for commercial purposes; or
- b. Advertising that generally promotes an entity that engages in the sale, rental, distribution or availability of goods, services, food, entertainment, events programs, transactions, donations, products, or property (real or personal) for commercial purposes.

4.2.2 Public Service Announcements

VTA will, from time to time, make advertising space available for public service announcements (“PSA”) proposed by non-profit corporations. In order to be permissible, proposed PSA must meet the following criteria:

- 4.2.2.1 The sponsor of a PSA must be a governmental entity or a nonprofit corporation that is exempt from taxation under Internal Revenue Code Section 501(c)(3).
- 4.2.2.2 Content must be directed to the general public or a significant segment of the public and relate to:
 - 1. Prevention or treatment of illnesses;
 - 2. Promotion of safety or personal well-being;
 - 3. Education or training;
 - 4. Provision of children and family services;
 - 5. Solicitation by broad-based contribution campaigns which provide funds to multiple charitable organizations; or
 - 6. Provision of services and programs that provide support to low income citizens, senior citizens, and people with disabilities.
- 4.2.2.3 The PSA may be required to bear the following legend if the sponsor is not readily or easily identifiable from the content or copy of the proposed PSA: “This message is sponsored by _____.”

Original Date:	Revision Date:	Page 4 of 8
11/25/14	11/04/2016	

<i>VTA ADVERTISING</i>	POLICY	
	Document Number:	CS-PA-PL-2016
	Version Number:	02

4.3 Prohibited Advertising Content

The following classes of advertising are prohibited:

Advertisements that contain:

- 4.3.1 Demeaning or disparaging material
Content that a reasonably prudent person who is knowledgeable of VTA’s ridership and using prevailing community standards would believe ridicules or mocks, is abusive or hostile to, or debases the dignity or stature of, an individual or group of individuals.
- 4.3.2 Profanity
Content that includes profane language.
- 4.3.3 Violence
Content that depicts an image or contains description of graphic violence, including but not limited to:
 - a. The depiction of human or animal bodies, body parts or fetuses, in states of mutilation, dismemberment, decomposition or disfigurement; or
 - b. The depiction of weapons or other implements or devices used in the advertisement in an act or acts of violence or harm on a person or animal.
- 4.3.4 Unlawful goods or services
Content that promotes, encourages, or appears to promote or encourage the use or possession of unlawful or illegal goods or services.
- 4.3.5 Unlawful conduct
Content that promotes, encourages, or appears to promote or encourage unlawful or illegal behavior or activities.
- 4.3.6 Obscenity or nudity
Content that depicts obscene material or images of nudity. Content shall be considered “obscene” if an average person would find that the material, taken as a whole, appeals to a lewd curiosity; depicts or describes, in an offensive way, sexual conduct or excretory functions; and, taken as a whole, lacks serious literary, artistic, political, or scientific value. “Nudity” is construed as the depiction of a state of undress as to expose any part or portion of the pubic or anal region or genitalia of any person or any portion of the breast at or below the areola thereof of any female person.

Original Date:	Revision Date:	Page 5 of 8
11/25/14	11/04/2016	

<i>VTA ADVERTISING</i>	POLICY	
	Document Number:	CS-PA-PL-2016
	Version Number:	02

4.3.7 Prurient sexual suggestiveness

Content that describes, depicts, or represents sexual activities or aspects of the human anatomy in a way that the average adult, applying contemporary community standards, would find appeals to the prurient interest of minors or adults in sex.

4.3.8 "Adult" goods or services

Content that promotes, encourages, or appears to promote or encourage a transaction related to, or uses brand names, trademarks, slogans or other materials which are identifiable with films rated "X" or "NC-17," video games rated M or AO, adult products, adult book stores, adult video stores, nude dance clubs and other adult entertainment establishments, adult telephone services, adult Internet sites, and escort services.

4.3.9 Advertisements that promotes the sale or use of any of the following:

a. Alcohol

Content that advertises an alcohol product or a brand of alcohol products.

b. Firearms

Content that advertises a firearm or a brand of firearms and/or contains an image of a firearm in the foreground of the main visual.

c. Tobacco

Content that promotes the sale or use of tobacco or tobacco-related products (e.g., chewing tobacco, snuff, electronic cigarettes, etc.), including but not limited to depicting such products.

d. Marijuana

Content that promotes the sale or use of marijuana or cannabis related products, including but not limited to depicting such images.

4.3.10 Advertisements which are to the knowledge of the Vendor:

- a. False, misleading, or deceptive;
- b. Defamatory or likely to scorn or ridicule any person or group;
- c. Obscene or pornographic according to local community standards; or
- d. Advocates lawlessness or violent action.

Original Date:	Revision Date:	Page 6 of 8
11/25/14	11/04/2016	

<i>VTA ADVERTISING</i>	POLICY	
	Document Number:	CS-PA-PL-2016
	Version Number:	02

4.3.11 Political

- a. Advertisements promoting or opposing a political party, or promoting or opposing the election of any candidate or group of candidates for federal, state, judicial, or local government offices; or
- b. Advertisements that are political in nature or contain political messages, including but not limited to those involving an issue that directly or indirectly implicates the action, inaction, prospective action or policies of a governmental entity.

4.3.12 Religious Advertisements containing images or content intended to promote a particular religion, religious idea or viewpoint.

4.3.13 Adverse to VTA

- a. Advertisements that contain material that is adverse to the commercial and administrative interests of VTA; or
- b. Advertisements that tend to disparage VTA's services and/or public transportation generally.

5.0 Definitions:

N/A.

6.0 Summary of Changes:

The policy reflects the following changes to Prohibited Advertising Content (4.3)...

In section 4.3.9(c), expanded the description of tobacco-related products with examples such as chewing tobacco, snuff, and electronic cigarettes.

Added section 4.3.9(d) to include Marijuana or cannabis related products as Prohibited Advertising Content.

Original Date:	Revision Date:	Page 7 of 8
11/25/14	11/04/2016	

<i>VTA ADVERTISING</i>	POLICY	
	Document Number:	CS-PA-PL-2016
	Version Number:	02

7.0 Approval Information:

<i>Prepared by</i>	<i>Reviewed by</i>	<i>Approved by</i>
 Dino Guevarra Manager, Marketing & Business Development	 Bernice Alaniz Director of Communications	 Nuria I. Fernandez General Manager

November 7, 2016
Date Signed

Original Date:	Revision Date:	Page 8 of 8
11/25/14	11/04/2016	



Agenda Report

20-501

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Action on the Introduction of an Ordinance Repealing Section 2.105.015 (“Performance of City Auditor Functions”), Adding a New Chapter 2.29 (“Office of the City Auditor”), and Amending Chapter 2.30 (“Independent Auditor”) of the City Code to Change the Title to Independent External Auditor and Create the Independent Office of the City Auditor, and Adopt a Resolution Approving and Adopting a Class Specification for the Position of City Auditor [Council Pillar: Enhance Community Engagement and Transparency]

BACKGROUND

Charter Section 900 provides that the City Council appoint the City Auditor.

Charter Section 900, “Officers Appointed by the City Council and the City Manager”:

In addition to the City Manager, the City Council shall appoint and affix the compensation of the City Attorney and City Auditor who shall serve at the pleasure of the City Council and may be removed by motion of the City Council adopted by at least four affirmative votes.

Charter Section 909 sets forth the duties of the City Auditor position and grants to the Council the authority to appoint any other officer or employee as City Auditor.

Charter Section 909, “City Auditor”:

The City Auditor shall audit and approve all bills, invoices, payrolls, demands or charges against the City government before payment and, with the advice of the City Attorney, advise the City Council as to the regularity, legality and correctness of such claims, demands or charges.

The City Council may, in its discretion, appoint any other officer or employee of the City as City Auditor and grant such person additional compensation for the performance of such duties.

Charter Section 902 provides that the City Council may expand the scope of duties of the City Auditor by ordinance.

Charter Section 902, “Appointive officers; duties”:

Each appointive officer shall perform the duties imposed upon him/her by this Charter, by ordinance, or resolution and, if under jurisdiction of the City Manager, shall perform such other duties relating to his/her office as may be required of him/her by the City Manager.

On July 10, 2018, the City Council adopted Ordinance 1982 to appoint an Assistant Director of Finance (Job Code 022) to the position of City Auditor. The Ordinance also expanded the role of the City Auditor to include the internal audit duties of conducting in-depth financial and performance audits, and overseeing the City's performance management system, with the intention of creating an independent internal audit function for the City.

On February 11, 2020, the City Council reviewed the options related to the assigned responsibilities of the City Council appointed City Auditor position. The City Council selected to maintain a hybrid internal audit model, which consists of in-house and outsourced or co-sourced audit services. The hybrid model was necessary to preserve the independence required in the internal audit function because the City Auditor is also an Assistant Director of Finance under the purview of the Appointing Authority (City Manager). At that meeting the Council also approved the Assistant Director of Finance /City Auditor's request to be relieved from the City Auditor position and transfer back to operations and assist the Director of Finance with City operations under the Assistant Director of Finance role, and directed staff to start the recruitment process for a new City Auditor.

In order to provide the appointed City Auditor with a more independent role, staff is proposing an Ordinance repealing Section 2.105.015 ("Performance of City Auditor Functions") and adding a new Chapter 2.29 ("Office of the City Auditor") and amending Chapter 2.30 ("Independent Auditor") of the Code of the City of Santa Clara. As part of the proposed structure, staff also prepared a resolution requesting for Council approval to adopt a Class Specification for the Position of City Auditor.

In addition to the work allocated to the City Auditor under Charter and Ordinance provisions described above, Section 1319 of the City Charter requires that the City hire an independent external certified public accounting firm annually to "audit the books, records and accounts of all officers and employees of the City who receive, administer or disburse public funds, and such other officers, employees, departments and agencies as the Council may direct and provide a final audit report to Council." Additional information and requirements regarding the content of the final financial audit report described in Charter Section 1319 are contained in SCCC Chapter 2.30 ("Independent Auditor"). This is an entirely separate audit function from that assigned to the City Auditor, but management of the contract for this work shall be assigned to the City Auditor. For the purposes of clarity and to avoid confusion, the proposed ordinance changes the title of this Chapter to "Independent External Auditor."

DISCUSSION

Professional skills have evolved since the drafting of the City Charter duties and, as such, the City Auditor skills, technical, independence, and reporting requirements have also changed. The proposed Ordinance and Resolution will formally create an independent Office of the City Auditor and a new classification titled City Auditor. The proposed formation meets the structural and increasing needs of the City Auditor's Office. Currently, the Assistant Director of Finance is serving in the City Auditor role.

The proposed new Chapter 2.29 sets forth a more detailed and robust list of the various duties assigned to the position by Council under Charter Section 902, and makes clear that the Office is independent of the Finance Department.

The new City Auditor classification will more appropriately align the class with the functions of the position serving as the City Auditor's Office lead, rather than the Assistant Director of Finance

classification. This position will also perform the most complex work within the Office and provide direction to staff, including in-house and outsourced or co-sourced audit services, on work assignments. In addition, this new classification will also align to the position's role operating under the purview of the City Council rather than within the Finance Department as the Assistant Director of Finance under the purview of the City Manager. Furthermore, the Council appointed positions of City Manager and City Attorney have qualifications set forth in the City Charter; the City Auditor position does not have qualifications set forth in the City Charter. Having a clear and detailed job description will aid in recruitment efforts. Therefore, the proposed new Chapter 2.29 creates a set of qualifications (adopted by Resolution of the Council) for the position.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

There is no additional fiscal impact to add the City Auditor classification. The FY 2019/20 and FY 2020/21 Adopted Biennial Operating budget includes two Assistant Director of Finance positions, with one of these positions serving as the lead for the City Auditor's Office. Following approval of the City Auditor classification, one Assistant Director of Finance position will be deleted in order to add one City Auditor position.

COORDINATION

This report was coordinated with the City Attorney's Office and the City Manager's Office.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

1. Approve the Introduction of an Ordinance Repealing Section 2.105.015 ("Performance of City Auditor Functions") and creating a new Chapter 2.29 ("Office of the City Auditor") and amending Section 2.30 ("Independent Auditor") of the Code of the City of Santa Clara;
2. Approve the creation of the City Auditor class specification; and
3. Adopt a Resolution to approve the class specification for the position of City Auditor.

Reviewed by: Linh Lam, Assistant Finance Director/City Auditor

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Ordinance
2. Resolution
3. Exhibit A: Specification for the Position of City Auditor

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SANTA CLARA, CALIFORNIA TO REPEAL SECTION 2.105.015 (“PERFORMANCE OF CITY AUDITOR FUNCTION”) AND TO ADD A NEW CHAPTER 2.29 (“OFFICE OF THE CITY AUDITOR”) AND TO AMEND CHAPTER 2.30 (“INDEPENDENT AUDITOR”) OF THE “CODE OF THE CITY OF SANTA CLARA, CALIFORNIA”

BE IT ORDAINED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, City Charter Section 900 states that the City Auditor is a Council-appointed position and City Charter Section 909 states that Council can appoint a City employee to fill the position of City Auditor;

WHEREAS, the City Charter provides discretion to the City Council to appoint a City Auditor who is not already in the City service under Section 900, or appoint an existing City employee to fill the role of City Auditor pursuant to Charter Section 909;

WHEREAS, City Charter Section 909 requires the Council-appointed City Auditor to perform the day-to-day operational audit functions of “audit and approve all bills, invoices, payrolls, demands or charges against the City government before payment and, with the advice of the City Attorney, advise the City Council as to the regularity, legality and correctness of such claims, demands or charges”;

WHEREAS, Council may expand the scope of duties of the City Auditor by ordinance pursuant to Charter Section 902;

WHEREAS, in July 2018, recognizing that professional skills and responsibilities have evolved since the adoption of the Charter, the City Council adopted Ordinance No. 1982 (SCCC 2.105.015) appointing an Assistant Finance Director to the position of City Auditor and expanding the role of the City Auditor to include the internal audit duties of

conducting in-depth financial and performance audits, and overseeing the City's performance management system, with the intention of creating an independent internal audit function;

WHEREAS, since the Council's action in July 2018, the Assistant Finance Director appointed to the City Auditor position has taken numerous actions to establish a robust internal audit function and office including creating an Internal Audit Charter and Work Plan, a dedicated web page, and establishing a fraud and waste hotline;

WHEREAS, in February 2020, Council reviewed the City Auditor's Office functions and current business model and voted to continue the "hybrid" model wherein a combination of in-house and outsourced or co-sourced assets are used to complete the necessary work outlined in the Charter and Ordinance, while still maintaining the independence required of an auditor from City administration;

WHEREAS, due to an organizational restructuring within the Finance Department, the Assistant Finance Director has requested to no longer be appointed as the City Auditor;

WHEREAS, City Council expects to recruit, hire and appoint a new City Auditor, and wishes to establish the desired qualifications for the position;

WHEREAS, in addition to the work allocated to the City Auditor, Section 1319 of the City Charter requires that the City hire an independent external certified public accounting firm annually to "audit the books, records and accounts of all officers and employees of the City who receive, administer or disburse public funds, and such other officers, employees, departments and agencies as the Council may direct" and provide a final audit report to Council. Additional information and requirements regarding the content of the final financial audit report described in Charter Section 1319 are

contained in SCCC Chapter 2.30.030. This is a separate audit function from that assigned to the City Auditor, but the contract for this work shall be overseen by the City Auditor;

WHEREAS, for the purposes of clarity and transparency, City Council wishes to change the title of Chapter 2.30 (“Independent Auditor”) to “Independent External Auditor”; and

WHEREAS, the City Council deems it to be in the best interests of the City to repeal SCCC Section 2.105.015, and create a new Chapter 2.29 to reflect the independent nature of the City Auditor function, and amend Chapter 2.30, to align with the other legislative actions described above.

NOW THEREFORE BE IT FURTHER ORDAINED BY THE CITY OF SANTA CLARA, AS FOLLOWS:

SECTION 1: That Section 2.105.015 (entitled “Performance of City Auditor Function” of Chapter 2.105 (entitled “Finance Department”) of Title 2 (entitled “Administration and Personnel”) of the “Code of the City of Santa Clara” (SCCC) is hereby repealed in its entirety.

SECTION 2: That a new Chapter 2.29 (entitled “Office of the City Auditor”) is added to Title 2 (“Administration and Personnel”) to read as follows:

“CHAPTER 2.29

OFFICE OF THE CITY AUDITOR

Sections:
2.29.010 Performance of the City Auditor function
2.29.020 Qualifications of City Auditor

2.29.010 Performance of the City Auditor function.

In addition to the operational day-to-day audit functions set forth in Charter Section 909, the Council-appointed City Auditor shall be responsible for:

- (a) Directing the work of Office of the City Auditor, which Office is hereby created as an Office independent from any other City Department,
- (b) Reviewing and appraising City programs to assess economy, efficiency and effectiveness,
- (c) Developing and assigning Office objectives and goals,
- (d) Conducting performance audits,
- (e) Conducting special audits and investigations,
- (f) Conducting or causing to be conducted, and overseeing, annual post audits of all the fiscal transactions and accounts kept by or for the City,
- (g) Directing and assigning audit staff and contractors to perform audit projects,
- (h) Managing the annual external financial audit contracts,
- (i) Preparing and submitting internal audit reports to the Council, including status reports on audit recommendations,
- (j) Overseeing the City's performance management system,
- (k) Performing other internal audit functions as necessary,
- (l) Meeting with City officials, media and the public regarding audit issues,
- (m) Representing City in conferences and in professional organizations,
- (n) Conducting such other and further work as directed by Council and as is necessary to satisfactorily fulfill the role of City Auditor.

2.29.020 Qualifications of City Auditor

The City Auditor shall demonstrate strong ethical, professional, and service-oriented leadership and interpersonal skills; shall set a good example for City staff; and shall correctly apply the tenets of the City's Code of Ethics and Values. The appointee to this position shall possess a high degree of knowledge of governmental auditing standards; accounting and auditing principles; organizational theory principles; Generally Applied Accounting Principles (G.A.A.P.); applicable laws, rules, and regulations; and, public administration principles. The appointee shall satisfy additional requirements of the position, as may be set by Resolution of the City Council."

SECTION 3: That Chapter 2.30 ("Independent Auditor") of Title 2 ("Administration and Personnel") of "The Code of the City of Santa Clara, California" ("SCCC") is amended to read as follows:

"Chapter 2.30

INDEPENDENT EXTERNAL AUDITOR

Sections:

2.30.010 Qualifications – Appointment and term of office.

2.30.020 Independent audit – Generally.

2.30.030 Independent audit – Information to be included.

Charter reference – Provisions providing for independent audit, see Charter § 1319.

2.30.010 Qualifications – Appointment and term of office.

The independent external auditor appointed shall be a certified public accountant in good standing and shall be appointed by and serve at the pleasure of the City Council in accordance with Charter Section 1319.

2.30.020 Independent audit – Generally.

The independent external auditor shall, in conformity with the requirements of Section 1319 of the Charter, and more often if the City Council so desires, make an independent audit report of the City's financial affairs. Such report shall be made directly to the City Council which shall include a report of any fiscal discrepancies or irregularities found and recommendations for their correction.

2.30.030 Independent audit – Information to be included.

The independent audit provided by SCCC 2.30.020 shall include the following:

- (a) A statement of the cash position of each of the City funds.
- (b) A statement of the receipts and expenditures of each City department and division thereof during the accounting period.
- (c) A statement of the budget position of each of the City departments and the divisions thereof.
- (d) A statement of the assets and liabilities of the various funds of the City.
- (e) A schedule of the bonded indebtedness, interest requirements and other deferred obligations of the City.
- (f) A schedule of the various insurance coverages of the City showing pertinent information regarding terms, expiration dates, etc.
- (g) A combined balance sheet.”

SECTION 4: Ordinances Repealed. With exception of the provisions protected by the savings clause, all ordinances (or parts of ordinances) in conflict with or inconsistent with this ordinance are hereby repealed.

SECTION 5: Savings clause. The changes provided for in this ordinance shall not affect any offense or act committed or done or any penalty or forfeiture incurred or any right established or accruing before the effective date of this ordinance; nor shall it affect any prosecution, suit or proceeding pending or any judgment rendered prior to the effective date of this ordinance. All fee schedules shall remain in force until superseded by the fee schedules adopted by the City Council.

SECTION 6: Effective date. This ordinance shall take effect thirty (30) days after its final adoption; however, prior to its final adoption it shall be published in accordance with the requirements of Section 808 and 812 of “The Charter of the City of Santa Clara, California.”

PASSED FOR THE PURPOSE OF PUBLICATION this _____ day of _____, 2020, by the following vote:

AYES:	COUNCILORS:
NOES:	COUNCILORS:
ABSENT:	COUNCILORS:
ABSTAINED:	COUNCILORS:

ATTEST:

NORA PIMENTEL, MMC
ASSISTANT CITY CLERK
CITY OF SANTA CLARA

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA
ADOPTING A SPECIFICATION FOR THE POSITION OF CITY
AUDITOR**

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, pursuant to Charter Section 900, the City Auditor is a Council-appointed position;

WHEREAS, the City Charter does not contain any qualifications for the position of City Auditor;

and

WHEREAS, Council now wishes to articulate, for the purposes of clarity and transparency, the necessary qualifications for the position of City Auditor.

**NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS
FOLLOWS:**

1. That the qualifications and other requirements for the individual appointed to fill the position of City Auditor shall be as set forth on Exhibit A attached hereto.
2. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE ___ DAY OF _____, 2020, BY THE FOLLOWING VOTE:

AYES:	COUNCILORS:
NOES:	COUNCILORS:
ABSENT:	COUNCILORS:
ABSTAINED:	COUNCILORS:

ATTEST: _____
 NORA PIMENTEL, MMC
 ASSISTANT CITY CLERK
 CITY OF SANTA CLARA

Attachments incorporated by reference:
 1. Exhibit A: Specification for the Position of City Auditor

Exhibit A

Rev. 06/2020

CITY OF SANTA CLARA, CALIFORNIA CLASS SPECIFICATION

TITLE: CITY AUDITOR (067)

DEPARTMENT	ACCOUNTABLE TO	FLSA STATUS
Office of the City Auditor	Mayor and City Council	Exempt

CLASS SUMMARY

This is a professional managerial position in the Unclassified Service responsible for planning, organizing, and directing the work of Office of the City Auditor. Responsibilities include directing the work of Office of the City Auditor in the review and appraisal of City programs to assess economy, efficiency and effectiveness; developing and assigning Department objectives and goals; directing special audits and investigations as assigned by City Council; directing and assigning audit staff and contractors to perform audit projects; reviewing audit findings and recommendations; directing the audit status, findings and recommendations reports; directing the writing of audit reports; meeting with City officials, media and the public regarding audit issues; and representing City in conferences and in professional organizations. Performs other related duties as assigned by City Council.

As a member of the City's Unclassified Service, this is an "at-will" position subject to removal provisions of the City Charter. The incumbent serves at the discretion of the City Council. An incumbent in this classification: demonstrates strong ethical, professional, and service-oriented leadership and interpersonal skills; sets a good example; and correctly applies the tenets of the City's Code of Ethics and Values.

MINIMUM QUALIFICATIONS

EDUCATION AND EXPERIENCE

- Bachelor's Degree in accounting or related field from an accredited college or university; AND
- Eight (8) years of audit/accounting/fiscal management experience, including at least three (3) years of supervisor/management experience.

LICENSES/CERTIFICATIONS

- Valid CA Driver's License.

DESIRABLE QUALIFICATIONS

- Experience in a public sector organization preferred.
- Master's of Business Administration preferred.
- Certification as a public accountant (CPA) or internal auditor (CIA).

DISTINGUISHING CHARACTERISTICS

This is a single position classification that reports directly to the Mayor and City Council, and is responsible for comprehensive audit coverage planning, prioritization of audit projects, identification of areas of risk and reporting all audit findings and recommendations and is responsible for satisfying the requirements of the position as set forth in the applicable City Charter and City Code sections.

CITY AUDITOR (067)

TYPICAL DUTIES

Under General Direction from the City Council, duties may include, but are not limited to, the following:

- Supervises staff to include: prioritizing and assigning work; conducting performance evaluations; ensuring staff are trained; and making hiring, termination, and disciplinary recommendations.
- Prepares annually for approval by the City Council a internal audit work plan to be performed.
- Assigns and schedules work of audit staff and contractors, including directing special audits and investigations as requested by City Council.
- Directs, plans, conducts and prepares written reports of audit findings to the City Council which include departmental responses to the audit findings.
- Review audit findings and recommendations and directs the writing of audit reports.
- Conducts audit conferences with auditees.
- Periodically attend City Council and Committee meetings, including presenting audit reports.
- Coordinates annual external financial audit for the City with independent certified public accounting firm selected by the City Council.
- Works with auditors or consultants to conduct independent reviews of City department operations.
- Advises the City Council, as requested, on the financial impact or policy significance of its actions.
- Acts as an advisor upon request to other City operating departments in their efforts towards identifying and improving controls, procedures and systems efficiencies.
- Serves as a City representative to the public on audit issues and represents City at conferences and related professional organizations.
- Performs other duties of a similar nature or level.

KNOWLEDGE, SKILLS, & ABILITIES

Knowledge of:

- Governmental auditing standards;
- Accounting and auditing principles;
- Organizational theory principles;
- Generally Applied Accounting Principles (G.A.A.P.)
- Applicable laws, rules, and regulations; and
- Public administration principles.

Skills of:

- Preparing reports and making presentations;
- Researching data;
- Directing and monitoring audit programs;
- Developing and implementing audit procedures;
- Monitoring and evaluating staff;
- Using computers and applicable software;
- Interpreting applicable laws, rules, and regulations; and

CITY AUDITOR (067)

- Communication, interpersonal skills as applied to interaction with coworker, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction.

Ability to:

- Provide the City Council with sound financial information that is straightforward, conclusive and easily understandable.
- Anticipate future financial situations or problems and provide input to the City Council in its decision-making process.
- Maintain a professional and independent role with the City Manager and Department Heads yet participate cooperatively in the City's management team.

SUPERVISION RECEIVED

Works under the general direction from the Mayor and City Council.

SUPERVISION EXERCISED

Manages professionals and technical and administrative support staff.

SPECIAL CONDITIONS

Incumbents of this classification may be required to work shift work, weekends, unusual hours in emergency situations and to be available on an "on call" basis.

CONFLICT OF INTEREST

Incumbents in this position are required to file a Conflict of Interest statement upon assuming office, annually, and upon leaving office, in accordance with City Manager Directive 100.

CLASSIFICATION HISTORY

Created 06/2020



Agenda Report

20-362

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Action on a Resolution Ordering the Vacation of Underground Electric Easement at 2861 Scott Boulevard [Council Pillar: Promote and Enhance Economic and Housing Development]

BACKGROUND

On April 17, 2019, Roche Molecular Systems, Inc. (Owner) applied for a Building Permit for tenant improvements at 2861 Scott Boulevard (Property). The tenant improvements included installing a new electric transformer and removing the existing electric transformer.

DISCUSSION

Due to the tenant improvements, the existing Underground Electric Easement encumbering the Property has been relocated, and this easement is no longer necessary. The Owner has requested that the City vacate the subject easement to clear this unnecessary encumbrance on the Property. Silicon Valley Power, the only agency having an interest in said easement concurs that the easement is eligible to be vacated. Staff has reviewed this proposal and found that this easement is no longer necessary for public purposes and may be vacated according to subsection C of California Streets and Highways Code Section 8333.

ENVIRONMENTAL REVIEW

The action being considered is exempt from the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15301, Existing Facilities.

FISCAL IMPACT

There is no additional cost to the City other than staff time and expense.

COORDINATION

This report has been coordinated with the City Attorney's Office and Silicon Valley Power (Electric Department).

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

1. Adopt a Resolution Ordering the Vacation of Underground Electric Easement at 2861 Scott Boulevard [APN 224-07-121 (2019-20); SC 19,255]; and
2. Authorize the recordation of the Resolution.

Reviewed by: Craig Mobeck, Director of Public Works
Approved by: Deanna Santana, City Manager

ATTACHMENTS

1. Resolution

**RECORD WITHOUT FEE PURSUANT
TO GOV'T CODE SECTION 6103**

Recording Requested by:
Office of the City Attorney
City of Santa Clara, California

When Recorded, Mail to:
Office of the City Clerk
City of Santa Clara
1500 Warburton Avenue
Santa Clara, CA 95050

Form per Gov't Code Section 27361.6

[SPACE ABOVE THIS LINE FOR RECORDER'S USE]

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF SANTA CLARA,
CALIFORNIA, ORDERING THE VACATION OF THE
UNDERGROUND ELECTRIC EASEMENT AT 2861 SCOTT
BOULEVARD [APN 224-07-121 (2019-20)]**

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, the City of Santa Clara currently possesses the Underground Electric Easement described in Exhibit A and shown on Exhibit B, which Exhibits are incorporated herein by reference. Said Easement was dedicated by that certain document as mentioned in said Exhibits; and,

WHEREAS, pursuant to Section 8333 of the California Streets and Highways Code, the City Council "may summarily vacate a public service easement" in any of the following cases:

(a) The easement has not been used for the purpose for which it was dedicated or acquired for five consecutive years immediately preceding the proposed vacation.

(b) The date of dedication or acquisition is less than five years, and more than one year, immediately preceding the proposed vacation, and the easement was not used continuously since that date.

(c) The easement has been superseded by relocation, or determined to be excess by the easement holder, and there are no other public facilities located within the easement.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

1. That the Underground Electric Easement described in Exhibit A and shown on Exhibit B has been superseded by relocation, or determined to be excess by the easement holders, and there are no other public facilities located within the easement.
2. That the Underground Electric Easement described and shown in said Exhibits in the City are hereby vacated pursuant to California Streets and Highways Code Section 8333.
3. That the vacation hereby releases all easement rights and interest of the City referred in said Exhibits to the current property owner(s).

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4. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE ___ DAY OF _____, 2020, BY THE FOLLOWING VOTE:

AYES: COUNCILORS:

NOES: COUNCILORS:

ABSENT: COUNCILORS:

ABSTAINED: COUNCILORS:

ATTEST:

NORA PIMENTEL, MMC
ASSISTANT CITY CLERK
CITY OF SANTA CLARA

Attachments incorporated by reference:

1. Exhibits A and B

K:\Engineering\5-LPD\DOC\SC19255 Res vac UGEE.doc



ENGINEERS
SURVEYORS
PLANNERS

100+
YEARS

March 2, 2020
Project No. 20181190

**EXHIBIT A
UNDERGROUND ELECTRIC EASEMENT
BEING VACATED
LEGAL DESCRIPTION**

All that certain real property situate in the City of Santa Clara, County of Santa Clara, State of California, being a portion of Parcel 1 as shown on that certain Parcel Map, filed for record on June 28, 1989, in Book 602 of Parcel Maps at pages 8-11 of Official Records of said County, and being more particularly described as follows:

All of Strip "F" as described and shown in that certain document entitled "Electric Utility Easement: Underground", recorded as Document Number 10408826, in Book L245, at pages 1602-1614, Official Records of said County.

Containing an area of 247 square feet, more or less.

A plat showing the above described parcel is attached hereto and made a part hereof as Exhibit B.

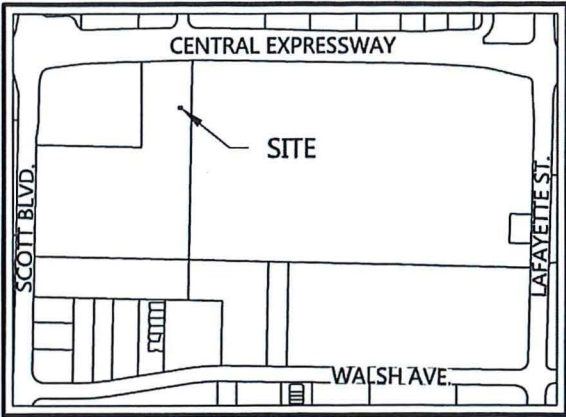
This legal description was prepared by me or under my direction in conformance with the requirements of the Professional Land Surveyors' Act.

David C. Jungmann
PLS 9267



3/2/2020
Date

END OF DESCRIPTION



VICINITY MAP
(NOT TO SCALE)

CENTRAL EXPRESSWAY
(WIDTH VARIES - PUBLIC)

10' STRIP "D" (L245 O.R. 1602)

POB
POINT NO. 1
(L245 O.R. 1602)

26.52'

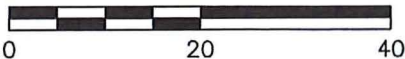
20.00'

10' STRIP "C" (L245 O.R. 1602)

PARCEL "N"
(L245 O.R. 1602)

LANDS OF ROCHE MOLECULAR
SYSTEMS, INC., A DELAWARE
CORPORATION
(PARCEL 1)
(602 PM 8-11)
APN 224-07-121
(2019-20)

GRAPHIC SCALE



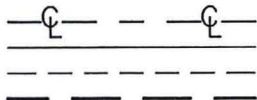
LEGEND

CL CENTERLINE
O.R. OFFICIAL RECORDS
SQ.FT. SQUARE FEET



VACATED EASEMENT AREA = 247 SQ.FT.

LINETYPES



EASEMENT CENTERLINE
LOT LINE
EASEMENT TO REMAIN
EASEMENT TO BE VACATED

BASIS OF BEARINGS

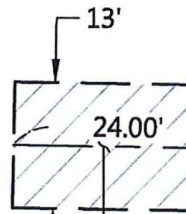
BEARINGS SHOWN ARE BASED ON THE
NORTH AMERICAN DATUM OF 1983 (NAD83)
DERIVED FROM GPS OBSERVATIONS MADE
BY BKF ENGINEERS. ALL DISTANCES SHOWN
ARE GROUND LEVEL DISTANCES.

222.00'

5'

STRIP "E"
(L.245 O.R. 1602)

POINT NO. 3
(L245 O.R. 1602)



STRIP "F"
(L245 O.R. 1602)



[Signature]
03/02/2020

SC19,255



Agenda Report

20-396

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Action on a Release of Interest in three Agreements and Covenants Running with the Land at 5104 Old Ironsides Drive [Council Pillar: Promote and Enhance Economic and Housing Development]

BACKGROUND

On November 29, 1994, as a condition for the issuance of a building permit at 5104 Old Ironsides Drive (Property), the City Council approved two Agreements deferring the construction of public sidewalk along Tasman Drive and Patrick Henry Drive (Attachment 1, Location Map). On May 16, 1995, as a condition for the issuance of a building permit on the Property, the City Council approved an Agreement deferring the payment of public sidewalk improvements along Bunker Hill Lane and Old Ironsides Drive. On December 7, 2004, the City Council approved an Amended Agreement, which amended and superseded the May 16, 1995 Agreement. The Amended Agreement changed the location of one of the proposed sidewalk improvements along Old Ironsides Drive from the other side of the street to the Property frontage. The public sidewalk improvements relating to these agreements have been constructed, thereby satisfying the obligations of said agreements.

DISCUSSION

Due to the satisfaction of the City's requirement for construction of public sidewalk improvements, the property owner has requested that the City relinquish and release all interest conveyed by said agreements deferring the construction of public sidewalks dated November 29, 1994 and the Amended Agreement dated December 7, 2004, in order to remove these unnecessary encumbrances on the Property.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

FISCAL IMPACT

There is no additional cost to the City other than staff time and expense.

COORDINATION

This report has been coordinated with the City Attorney's Office.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a

Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

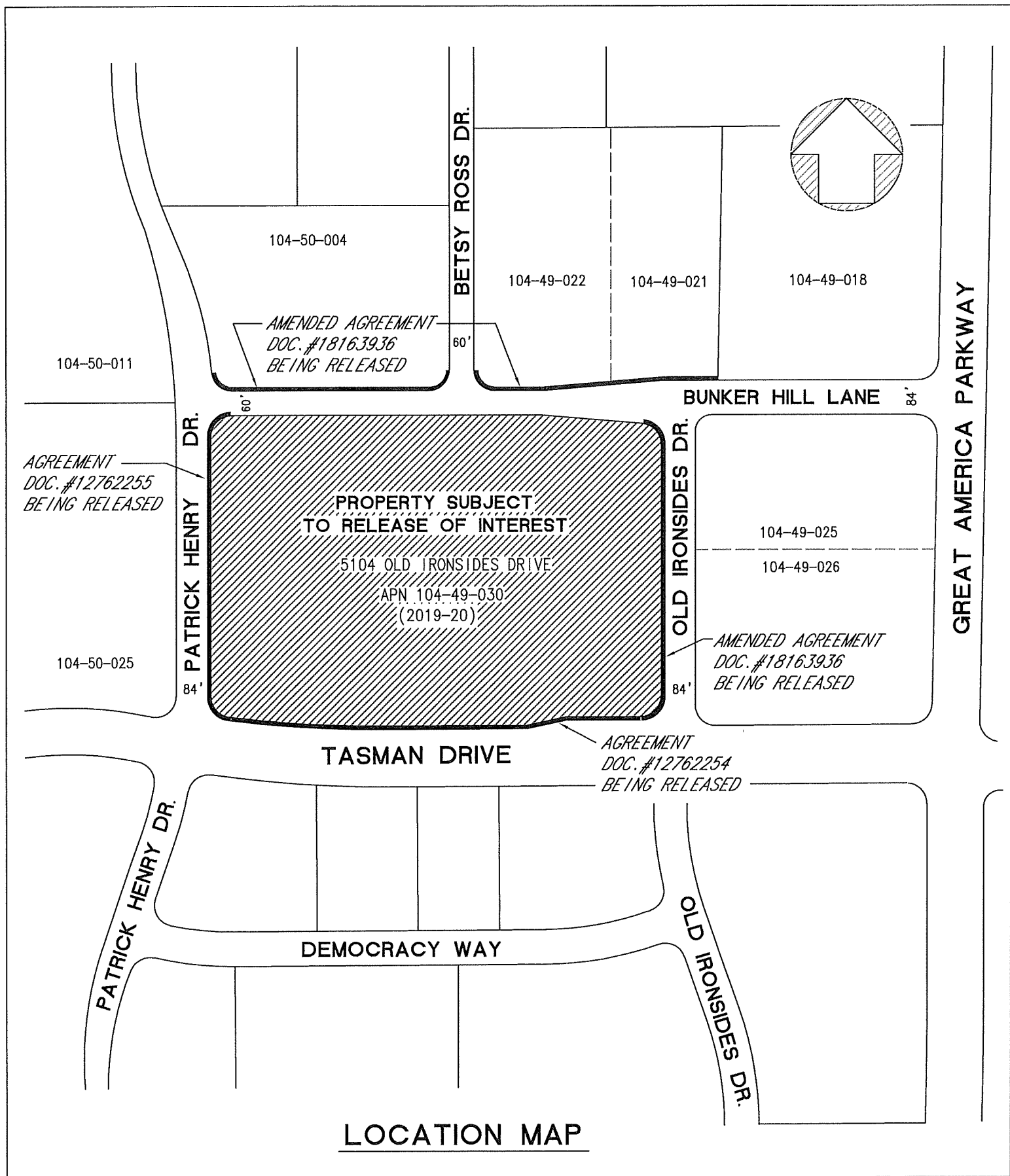
1. Adopt a Release of Interest in the Agreements recorded on December 29, 1994, as Document Nos. 12762254 and 12762255, and the Amended Agreement recorded on December 28, 2004, as Document No. 18163936, at 5104 Old Ironsides Drive [APN 104-49-030 (2019-20); SC 19,283];
and
2. Authorize the recordation of the Release of Interest.

Reviewed by: Craig Mobeck, Director, Public Works

Approved by: Deanna Santana, City Manager

ATTACHMENTS

1. Location Map
2. Release of Interest



104-50-004

104-49-022

104-49-021

104-49-018

104-50-011

AMENDED AGREEMENT
DOC. #18163936
BEING RELEASED

BETSY ROSS DR.

60'

BUNKER HILL LANE

84'

AGREEMENT
DOC. #12762255
BEING RELEASED

PATRICK HENRY DR.

84'

PROPERTY SUBJECT
TO RELEASE OF INTEREST

5104 OLD IRONSIDES DRIVE

APN 104-49-030
(2019-20)

104-50-025

OLD IRONSIDES DR.

84'

104-49-025

104-49-026

AMENDED AGREEMENT
DOC. #18163936
BEING RELEASED

TASMAN DRIVE

AGREEMENT
DOC. #12762254
BEING RELEASED

PATRICK HENRY DR.

DEMOCRACY WAY

OLD IRONSIDES DR.

GREAT AMERICA PARKWAY

LOCATION MAP

Agreement: Document No. 12762255 (Recorded on 12/29/1994)
APN: 104-49-024 (1993-1994): Current APN 104-49-030 (2019-2020)

**CITY OF SANTA CLARA, CALIFORNIA,
a chartered California municipal corporation**

APPROVED AS TO FORM:

BRIAN DOLYE
City Attorney

By: _____
DEANNA J. SANTANA
City Manager

ATTEST:

NORA PIMENTEL, MMC
Assistant City Clerk

1500 Warburton Avenue
Santa Clara, CA 95050
Telephone: (408) 615-2210

RELEASE OF COVENANT RUNNING WITH THE LAND



Agenda Report

20-460

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Action on the Appropriation of Asset Forfeiture Funds for FY 2020/21 and Related Budget Amendment [Council Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure]

BACKGROUND

Asset Forfeiture funds are obtained as a result of narcotic and other criminal investigations. Federal and State authorities allow the Police Department to share in the distribution of funds seized pursuant to judicial and/or administrative actions. The use of these monies is limited to funding law enforcement-related programs or purchases of equipment.

The City has the opportunity to enhance Police Department services by funding the following items, totaling \$166,000, with Asset Forfeiture monies. The Police Department has identified the following items, training, or improvements as being necessary to better serve the community by maintaining or improving our current level of service, enhancing our ability to apprehend criminal offenders, or by ensuring a higher degree of officer and employee safety.

DISCUSSION

The Police Department's Asset Forfeiture appropriation requests for equipment and other law enforcement uses and programs for FY 2020/21 are outlined as follows:

Proposed Use	Amount	Description
Undercover Buy Fund	\$5,000	Funds used by undercover officers during criminal investigations to purchase illegal drugs and contraband
Evidence and Investigations Related Technology	\$31,000	Technology and legislation changes force law enforcement to be adaptable. Funds to support the purchase of hardware, software and other equipment to maintain the ability to get data from smart phones, computers, disparate video systems, etc. when acting on a court authorized search warrant or other evidence exception. Funds would also be utilized to purchase laptops for detectives. These tools would be utilized in the field and would meet SLETS/CJIC security requirements

Canine Replacement, Equipment and Training	\$30,000	SCPD currently has six K-9's. Funds to support equipment and training in tracking and explosive detection
--	----------	---

<p>Tactical Equipment and Training for Special Response Team (SRT) \$70,000 SRT (commonly referred to as the SWAT Team) requires regular training to remain tactically functional. In addition, equipment needs are significant for this team to safely perform their duties; protective equipment require regular replacement (helmets, vests, shields) due to use and/or expiration. In addition, other pieces of equipment expand the ability of the team to safely perform their duties</p>		
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Conference and Training Funds	\$15,000	With extensive changes among SCPD’s nine-member management team, it is more important than ever to participate in the International Association of Chiefs of Police Conference (10/17-20 in New Orleans, Louisiana and/or 11/6-9 in Atlanta, Georgia, depending on COVID-19). This conference provides for some of the best training for sworn and civilian law enforcement managers in the world. Any remaining funds could be used for other recognized trainings and/or conferences
Community Policing, Awards and Meetings	\$15,000	Funds utilized to support community policing initiatives (community events, D.A.R.E. supplies), awards, recognition items (challenge coins, pins, patches), meeting supplies, as well as items to support the needs of the Chief’s Advisory Committee
TOTAL	\$166,000	

All equitably shared asset forfeiture funds comply with the requirements in SB 443.

ENVIRONMENTAL REVIEW

The purchase of supplies does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational policy making or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

Approval of this request will provide \$166,000 to support enforcement, other programs, and needs in the Police Department without using General Fund monies. There are sufficient funds in the Expendable Trust Fund to be transferred. The recommended budget amendment table below transfers these funds to the Police Operating Grant Trust Fund in order to complete the purchases recommended in this report.

**Budget Amendment
FY 2020/21**

	Current	Increase/ (Decrease)	Revised
Expendable Trust Fund			
<u>Fund Balance</u>			
Beginning Fund Balance	\$0	\$166,000	\$166,000
<u>Transfers Out</u>			
Transfer to the Police Operating Grant Trust Fund	\$0	\$166,000	\$166,000

Police Operating Grant Trust Fund

Transfers In

Transfer from the Expendable Trust Fund	\$0	\$166,000	\$166,000
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Expenditures

Seized Asset Funds	\$0	\$166,000	\$166,000
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COORDINATION

This report has been coordinated with the Finance Department and City Attorney's Office.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

1. Approve the appropriation of Asset Forfeiture Funds in the amount of \$166,000 pursuant to State and federal Regulations; and
2. Approve the related FY 2020/21 Budget Amendment in the Expendable Trust Fund to recognize Beginning Fund Balance of \$166,000 from asset forfeiture funds received and transfer the funds to the Police Operating Grant Trust Fund; in the Police Operating Grant Trust Fund, establish a Transfer from the Expendable Trust Fund and establish a Seized Asset Funds appropriation in the amount of \$166,000.

Reviewed by: Patrick Nikolai, Chief of Police

Approved by: Deanna J. Santana, City Manager



Agenda Report

20-483

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Consideration of the City of Santa Clara Electric Department, dba Silicon Valley Power (SVP), Wildfire Mitigation Plan Update 2020 [Council Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure]

BACKGROUND

On October 9, 2018 the City of Santa Clara City Council took action on the initial determination of wildfire risk on the remote transmission assets for the City of Santa Clara dba Silicon Valley Power (SVP). This action directed SVP staff to create a formal wildfire mitigation plan for remote transmission assets owned by SVP as required by California Public Utilities Code Section 8387, as amended by Senate Bill 901 in 2018.

On June 25, 2019 the City of Santa Clara City Council took action approving SVP's 2019 Wildfire Mitigation Plan. In accordance with State law the plan has undergone its annual review, minor clarifications and updates have been incorporated as identified in the Discussion section.

SVP's service territory is contiguous with the City of Santa Clara city limits with limited exceptions in neighboring jurisdictions. The City is an urban environment and is surrounded on all sides by urban environments in other cities. Based on historical fire data and local conditions, and in consultation with the fire departments or other entities responsible for controlling fires within SVP's geographical service area where the utility's overhead electrical lines and equipment are located, there is no significant risk of catastrophic wildfire resulting from those electrical lines and equipment. Therefore, the plan focuses on the management of five transmission assets outside of SVP's service territory.

SVP owns remote transmission assets, including, but not limited to, the wires, the poles, and other equipment needed to safely maintain and deliver power generated from generation assets located outside the City limits as follows:

- SVP owns and operates the Grizzly Hydroelectric Project (Grizzly), a part of the Bucks Creek Project, FERC No. 619, located in Plumas County, California, as set forth in the Grizzly Development and Mokelumne Settlement Agreement by and between Pacific Gas and Electric (PG&E) and Santa Clara, dated March 8, 1990, as amended (Grizzly Agreement). Through the project, SVP owns approximately 3.4 miles of a 115 kV transmission line, extending from the Grizzly powerhouse to, and including the end structure and disconnect switch, near Bucks Creek Powerhouse and all other facilities necessary for interconnection with PG&E's transmission system. PG&E maintains the transmission line.
- SVP owns and operates the Black Butte Hydroelectric Project (Black Butte), FERC No. 3190

dated May 5, 1983 and amended June 5, 1987. Through this project, SVP owns a 9.5 mile long 60 kV transmission line interconnecting the project to PG&E's existing 60 kV line near the City of Orland, California. SVP maintains the transmission line.

- SVP owns the Stoney Gorge Hydroelectric Project (Stoney Gorge), FERC No. 3193 dated July 15, 1983. Through this project, SVP owns a one mile-long, 60 kV transmission line connecting the project with PG&E's Elk Creek Substation north of the powerhouse. SVP maintains the transmission line.
- SVP owns the High Line Canal Hydroelectric Project (High Line), FERC No. 7252 dated July 17, 1984. Through this project, SVP owns an approximately 75 foot long 12 kV three phase transmission line that interconnects with existing PG&E lines. SVP maintains the transmission line.
- SVP owns a 4.98 percent ownership interest in a 230 kV double circuit transmission line between Castle Rock Junction and Lakeville Substation in the Geysers, as set forth in the Agreement of Co-tenancy in the Castle Rock Junction-Lakeville 230 kV Transmission Line, dated June 1, 1984. This line supports SVP's share of the Geothermal Generation Project with the Northern California Power Agency (NCPA). PG&E maintains the transmission line.

SVP utilized the 2018 California Public Utilities Commission (CPUC) Fire Threat map (Attachment 3) and data and historical fire map data to determine the level of wildfire risk. The CPUC fire map has two tiers; Tier 2 fire-threat areas depict areas where there is an elevated risk (including likelihood and potential impact on people and property) from utility associated wildfires; and Tier 3 fire-threat areas depict areas where there is an extreme risk (including likelihood and potential impact on people and property) from utility associated wildfires.

DISCUSSION

During the annual review of the Wildfire Mitigation Plan (WMP), several areas for clarification and updates were identified. Those changes are identified in the attached Wildfire Mitigation Plan 2019-2020 Redline Comparison. Specifically, the following updates were implemented:

Page 5: Added language to verify "with the caller" that 911 has been notified, if a fire is identified in the Black Butte, Highline and Stoney Gorge area.

Page 6: Added same language as on Page 5, removed the action of "immediately notify PG&E operations, and changed "enhance" to "enhanced" focus.

Page 8: Clarified that SVP "regionally" monitors current and forecasted weather and updated the sources utilized for monitoring.

Page 13: Added "distribution or" transmission conductor falls to the ground.

Page 15: Clarified when the original WMP was submitted and when the independent evaluator will be selected.

The law requires that the WMP be independently reviewed by a qualified independent evaluator and

the review be posted on the City's website and presented to Council in a public meeting. The California Public Utilities Commission has a proceeding in process to determine a list of independent evaluators. Because the timing of this process is unclear and the summer fire season is beginning, proactive adoption of the WMP ahead of the independent review is appropriate. Staff will return to Council with the independent evaluator's report and for consideration of a modified WMP incorporating the independent evaluator's comments, if necessary. The WMP will also be presented to the City Council on an annual basis thereafter. Updates to the WMP may occur as needed to ensure the safe operation of SVP assets as determined by a qualified independent evaluator, as laws change, and/or as industry best practices evolve.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment

FISCAL IMPACT

The creation of a SVP Wildfire Mitigation Plan consolidates and formalizes established SVP preventive maintenance procedures and practices. Related expenses have been included in the Generation and Transmission and Distribution programs within Utility Operations Division's operating budgets.

COORDINATION

This report has been coordinated with the Finance Department and City Attorney's Office.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

Note and file Silicon Valley Power's Wildfire Mitigation Plan April 2020.

Reviewed by: Manuel Pineda, Chief Electric Utility Officer

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. SVP Wildfire Mitigation Plan April 2020
2. SVP Wildfire Mitigation Plan 2019-2020 Redline Comparison
3. High Fire-Threat District Map

SILICON VALLEY POWER WILDFIRE MITIGATION PLAN

APRIL 2020

TABLE OF CONTENTS

I. Overview	1
A. Policy Statement.....	1
B. Purpose of the Wildfire Mitigation Plan.....	1
C. Organization of the Wildfire Mitigation Plan.....	2
II. Objectives of the Wildfire Mitigation Plan.....	3
A. Minimizing Sources of Ignition.....	3
B. Resiliency of the Electric Grid.....	3
C. Identifying Unnecessary or Ineffective Actions.....	3
III. Roles and Responsibilities	4
A. Utility Governance Structure.....	4
B. Wild Fire Prevention.....	5
C. WILDFIRE RESPONSE AND RECOVERY	5
IV. Wildfire Risks and Drivers associated with design, construction, operation, and maintenance.....	6
A. Particular Risks and Risk Drivers Associated With Topographic and Climatological Risk Factors.....	6
B. Identifying and Presenting Enterprisewide Safety Risk.....	7
C. Changes to CPUC Fire Threat Map.....	7
V. Wildfire Preventative Strategies	8
A. High fire threat district.....	8
B. Weather Monitoring	8
C. design and Construction Standards	9
D. Vegetation Management.....	9
E. Inspections.....	11
F. Workforce training.....	11

G. Reclosing Policy	11
H. Deenergization.....	11
VI. Community Outreach and Public Awareness.....	12
VII. Restoration of Service	12
A. Metrics and Assumptions for Measuring Plan Performance	12
Metric 1: Fire Ignitions	13
Metric 2: Wires Down	13
B. Impact of Metrics on Plan.....	13
C. Monitoring and Auditing the Plan	13
D. Identifying and correcting Deficiencies in the Plan	14
E. Monitoring the effectiveness of inspections.....	14
VIII. Independent Auditor	15

I. OVERVIEW

A. POLICY STATEMENT

Silicon Valley Power (SVP) is the City of Santa Clara’s municipally owned electric utility. SVP’s mission and overarching goal is to provide safe, reliable, affordable, and sustainable energy services with exceptional customer focus. In order to meet this goal, SVP constructs, maintains, and operates its own electrical lines and equipment. SVP carries out these activities in a manner that minimizes the risk of catastrophic wildfire posed by its electrical lines and equipment.

B. PURPOSE OF THE WILDFIRE MITIGATION PLAN

This Wildfire Mitigation Plan describes the range of activities that SVP is taking to minimize the risk of wildfires ignited by its electrical lines and equipment, including its various programs, policies, and procedures. This plan is subject to direct approval and oversight by the Santa Clara City Council and is implemented by the Santa Clara City Manager. This plan complies with the requirements of Public Utilities Code section 8387 for publicly owned electric utilities to prepare a wildfire mitigation plan by January 1, 2020, and annually thereafter.

SVP is a department within the City of Santa Clara (City). SVP coordinates closely with the City’s Fire Department and Police Department in the planning for and response to any emergency event within the City. The City through SVP also owns, operates and maintains electrical facilities outside the limits of the City. SVP coordinates with local fire and other public safety agencies that have jurisdictions in those locations.

SVP’s service territory is contiguous with the City of Santa Clara city limits with limited exceptions in neighboring jurisdictions. The City is an urban environment and is surrounded on all sides by urban environments in other Cities. Pursuant to Public Utilities Code section 8387(b)(2) the City council has determined that, based on historical fire data and local conditions, and in consultation with the fire departments or other entities responsible for controlling fires within SVP’s geographical service area where the utility’s overhead electrical lines and equipment are located, there is no significant risk of catastrophic wildfire resulting from those electrical lines and equipment. Therefore, this plan focuses on the management of five transmission assets outside of SVP’s service territory.

SVP owns remote transmission assets, including, but not limited to, the wires, the poles, and other equipment needed to safely deliver power generated from generation assets located outside the City limits as more fully described as follows:

- **Grizzly Tie Line** - SVP owns the Grizzly Hydroelectric Project (Grizzly), a part of the Bucks Creek Project, FERC No. 619, located in Plumas County, California, as set forth in the Grizzly Development and Mokelumne Settlement Agreement by and between Pacific Gas and Electric

(PG&E) and Santa Clara, dated March 8, 1990, as amended (Grizzly Agreement). Through the project, SVP owns approximately 3.4 miles of a 115 kV transmission line, extending from the Grizzly powerhouse to, and including the end structure and disconnect switch, near Bucks Creek Powerhouse and all other facilities necessary for interconnection with PG&E's transmission system. PG&E operates and maintains project including the transmission line through the Grizzly Operations and Maintenance Agreement.

- **Black Butte Tie Line** - SVP owns the Black Butte Hydroelectric Project (Black Butte), FERC No. 3190 dated May 5, 1983 and amended June 5, 1987. Through this project, SVP owns a 9.5 mile long 60kV transmission line interconnecting the project to PG&E's existing 60 kV line near the City of Orland, California. SVP operates and maintains the transmission line.
- **Stony Gorge Tie Line** - SVP owns the Stoney Gorge Hydroelectric Project (Stoney Gorge), FERC No. 3193 dated July 15, 1983. Through this project, SVP owns a one mile-long, 60 kV transmission line connecting the project with PG&E's Elk Creek Substation north of the powerhouse. SVP operates and maintains the transmission line.
- **High Line Canal Interconnection** - SVP owns the High Line Canal Hydroelectric Project (High Line), FERC No. 7252 dated July 17, 1984. Through this project, SVP owns an approximately 75 foot long 12 kV three phase transmission line that interconnects with existing PG&E lines. SVP operates and maintains the transmission line.
- **Castle Rock- Lakeville Transmission Line** - SVP has a 4.98 percent ownership interest in a 230 kV double circuit transmission line between Castle Rock Junction and Lakeville Substation in the Geysers, as set forth in the Agreement of Co-Tenancy in the Castle Rock Junction-Lakeville 230 kV Transmission Line, dated June 1, 1984. This line supports SVP's share of the Geothermal Generation Project with the Northern California Power Agency (NCPA). PG&E has a 77.2 percent ownership interest in the line, and is responsible for operations and maintenance.

Appendix A contains maps showing the geographic areas of these assets.

C. ORGANIZATION OF THE WILDFIRE MITIGATION PLAN

This Wildfire Mitigation Plan included the following elements:

- Objectives of the plan;
- Roles and responsibilities for carrying out the plan;
- Identification of key wildfire risks and risk drivers;
- Description of wildfire prevention, mitigation, and response strategies and programs;
- Community outreach and education;
- Metrics for evaluating the performance of the plan and identifying areas for improvement; and
- Review and validation of the plan.

II. OBJECTIVES OF THE WILDFIRE MITIGATION PLAN

A. MINIMIZING SOURCES OF IGNITION

The primary goal of this Wildfire Mitigation Plan is to minimize the probability that SVP owned electrical lines and equipment may be the origin or contributing source for the ignition of a vegetation fire. This plan is intended to supplement, but not replace or duplicate applicable building and fire codes. SVP has evaluated its physical assets, operations, and training that can help to meet this objective. Through this evaluation SVP has identified prudent and cost effective improvements that have been implemented.

B. RESILIENCY OF THE ELECTRIC GRID

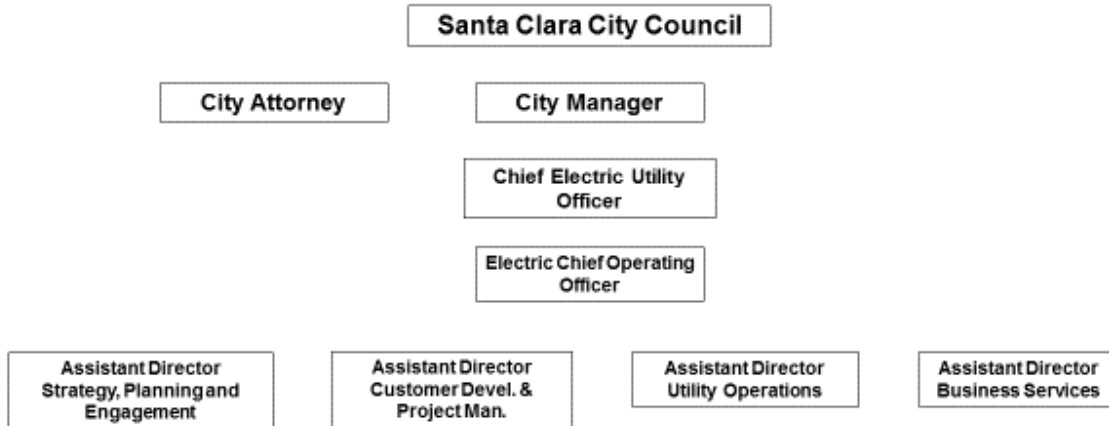
The secondary goal of this Wildfire Mitigation Plan is to improve the resiliency of the electric grid. As part of the development of this plan, SVP assesses new industry practices and technologies that will reduce the likelihood of an interruption (frequency) in service and improve the restoration (duration) of service.

C. IDENTIFYING UNNECESSARY OR INEFFECTIVE ACTIONS

The goal for this Wildfire Mitigation Plan is to measure the effectiveness of specific wildfire mitigation strategies. Where a particular action, program component, or protocol is determined to be unnecessary or ineffective, SVP will assess whether a modification or replacement is merited. This plan will also help determine if more cost-effective measures would produce the same or improved results.

III. ROLES AND RESPONSIBILITIES

A. UTILITY GOVERNANCE STRUCTURE



The City of Santa Clara is a charter city located in the state of California and has adopted a Council/Manager form government. Pursuant to its charter, the City has the power to furnish electric utility service within its service area. In connection therewith, the City has the powers of eminent domain, to contract, to construct works, to fix rates and charges for commodities or services it provides and to incur indebtedness. The City provides electric utility service through its electric utility department under the trademarked name of "Silicon Valley Power." The legal responsibilities and powers of the City are exercised by the elected seven-member Santa Clara City council. The City Council appoints the Santa Clara City Manager who acts as the chief administrative officer for the City. SVP is under the direction of the Chief Electric Utility Officer who, together with certain other senior managers of SVP, is appointed by and reports to the Santa Clara City Manager. The Chief Electric Utility Officer is responsible the implementation of this Wildfire Mitigation Plan.

B. WILD FIRE PREVENTION

The Electric Chief Operating Officer coordinates the day to day operation of the utility through the Assistant Directors. The Electric Chief Operating Officer is specifically responsible for the following:

- Assuring that all employees receive regular training as required for the implementation of this Wild Fire Mitigation Plan.
- Complying with relevant federal, state, and industry standard requirements, including the industry standards established by the California Public Utilities Commission.

The Assistant Director of Electric Operations is specifically responsible for operating and maintaining the system in a manner that will minimize potential wildfire risks including, but not limited to:

- Taking all reasonable and practicable actions as described in the Wildfire Mitigation Plan to minimize the risk of a catastrophic wildfire caused by SVP's electric facilities.
- Coordinating with federal, state, and local fire management personnel as necessary or appropriate to implement the Wildfire Mitigation Plan.
- Collecting and maintain wildfire data necessary for the implementation of this Wildfire Mitigation Plan.
- Taking corrective action when the staff witnesses or is notified that fire protection measures have not been properly installed or maintained.

All SVP employees and contractors are responsible for actively taking precautions to prevent fires, reporting potentially unsafe conditions and immediately report fires, pursuant to existing SVP's practices and the requirements of this Wildfire Mitigation Plan.

C. WILDFIRE RESPONSE AND RECOVERY

All SVP employees and contractors are responsible for immediately reporting fires by calling 911 and providing all information required for responsible fire agencies to respond. If the fire involves or is in the vicinity of any SVP facility, Electric Control should be notified immediately after calling 911.

If the facility is operated under SVP control (Black Butte, Highline and Stony Gorge), Electric Control shall verify with the caller that 911 has been notified and then take action to de-energize any line or other facility potentially creating a hazard to the first responders. If a facility is already de-energized, Electric Control will take any action necessary to assure that it is not re-energized until it is safe to do so. Electric Control will dispatch appropriate personnel to coordinate with first responders and then promptly notify management through the reliability text and email notification process.

If the facility is operated under PG&E control (Grizzly and Castle Rock/Lakeville), Electric Control shall verify with the caller that 911 has been notified and then promptly notify management through the reliability text and email notification process.

The Electric Chief Operating Officer is responsible for notifying the Chief Electric Utility Officer and City Manager's Office. The City Manager is responsible for informing the City Council as appropriate.

The Assistant Director of Utility Operations will coordinate SVP's investigation into any fire involving SVP facilities and will coordinate with the appropriate fire or other agency investigations. The Assistant Director of Utility Operations will also coordinate restoration of SVP facilities.

IV. WILDFIRE RISKS AND DRIVERS ASSOCIATED WITH DESIGN, CONSTRUCTION, OPERATION, AND MAINTENANCE

A. PARTICULAR RISKS AND RISK DRIVERS ASSOCIATED WITH TOPOGRAPHIC AND CLIMATOLOGICAL RISK FACTORS

As discussed above, there is no significant risk of catastrophic wildfire within SVP's service territory. However, to ensure reliability and high levels of customer safety and service, SVP performs vegetation management through an area trimming program throughout its service territory on a five year cycle and enhanced focus areas based on outage history in addition to annual and five year facility inspection programs.

Although specific risks differ for each line outside of the SVP service territory, risks associated with extended drought, changing weather patterns and climate change apply to all of the lines. Each of the lines with the exception of the High Line Canal Interconnection are considered transmission lines operating at the 60kV, 115kV or 230kV. For the initial evaluation of the risks, SVP compared location of our remote lines to the CPUC High Fire Threat District Map and the Cal Fire California Fire Hazard Severity Zone Map.

The Grizzly Tie Line is located in the CPUC Tier 3 Extreme Fire Threat Zone, and Cal Fire identifies the area in which the line is located in as Federal jurisdiction (US Forest Service). The mountainous terrain, heavy vegetation and the potential of lightning strikes and high winds are all risk drivers for this line. There is no known fire history associated with this line.

The Black Butte Tie Line is not located in a CPUC Tier 2 or Tier 3 Fire Threat Zone. Approximately 3.75 miles of the 9.5 mile line are located on the edge of a Cal Fire moderate hazard zone. The terrain is flat and runs along a road through agricultural land. The line is occasionally subject to lightning strikes. The one known fire associated with the line was caused by a bird contact and was limited to a small area (less than 500 square feet) of grass between poles 82 and 83 immediately under the line on October 6th, 2015.

The Stony Gorge Tie Line is located in a CPUC Tier 2 Elevated Fire Threat Zone. Approximately 0.1 miles are located on the edge of a Cal Fire high hazard zone. The remaining 0.9 miles are located in a Cal Fire moderate hazard zone. Except for the first 250 feet of the line located at the base of an undeveloped hill, the line is constructed over level terrain. The line crosses Stony Creek then follows roads through agricultural land. There is no known fire history associated with this line.

The High Line Canal Interconnection consists of a riser, a pole mounted transformer and a 75 foot overhead span connected to a PG&E distribution line. The entire connection is over a gravel and dirt road and parking area adjacent to a cemetery. The High Line Canal Interconnection is not located in a CPUC Tier 2 or Tier 3 Fire Threat Zone. It is located on the edge of a Cal Fire moderate hazard zone. There is no significant risks and no known fire history from the High Line Canal Interconnection.

The Castle Rock Lakeville Transmission Line is located in the CPUC Tier 2 elevated and Tier 3 Extreme Fire Threat Zones. The line runs through Cal Fire moderate, high and very high hazard zones as well as areas notated as Federal jurisdiction. The communities, mountainous terrain, heavy vegetation and the potential of and high winds are all risk drivers for this line. This line is operated and maintained by PG&E the majority owner and is covered by PG&E's Wildfire Mitigation Plan.

B. IDENTIFYING AND PRESENTING ENTERPRISEWIDE SAFETY RISK

Safety of life and property including mitigation of wildfire risk are part of the culture of SVP. Enterprise risks associated with wildfire including design and construction standards, vegetation management and operational practices have been reviewed by senior utility staff. Experts in vegetation management have been consulted. Discussions with other utilities and experts have occurred to assure that SVP's standards meet or exceed the standards in the industry. The potential risks and this mitigation plan have been presented to SVP's governing body, the Santa Clara City Council and SVP staff.

C. CHANGES TO CPUC FIRE THREAT MAP

During its review of SVP facilities, SVP has not identified any areas having a higher wildfire threat than has been identified in the CPUC maps. No new information or changes to the environment were identified that would justify that the CPUC should expand its maps.

V. WILDFIRE PREVENTATIVE STRATEGIES

A. HIGH FIRE THREAT DISTRICT

SVP directly participated in the development of the California Public Utilities Commission's (CPUC) Fire-Threat Map,¹ which designates a High-Fire Threat District. In the map development process, SVP served as a territory lead, and worked with utility staff and local fire & government officials to identify the areas of SVP's service territory that are at an elevated or extreme risk of power line ignited wildfire. None of SVP's service territory nor any territory adjacent to SVP has been designated as a Tier 1, 2, or 3 threat area. SVP has incorporated the High Fire Threat District into its construction, inspection, maintenance, repair, and clearance practices, where applicable to lines SVP owns outside of its service territory.

B. WEATHER MONITORING

SVP regionally monitors current and forecasted weather and associated fire danger data from a variety of sources including:

- National Oceanic and Atmospheric Administration
 - California Fire Weather Page
 - California Hazards Summary
 - Watches, Warning or Advisories for Glenn (CAC021) California
- National Interagency Fire Center – Predictive Services for Northern and Southern California.
- United States National Weather Service (Wind Advisory, Fire Weather Watch)

SVP assigns one of four operating conditions based on the relevant weather data and knowledge of local conditions. SVP Electric and Control System Operators will monitor the National Interagency Fire Center – Predictive Services for Northern California 7-Day Significant Fire Potential and determine if any SVP remote lines fall into an area with moderate or high risk factor.

- (1) Normal** (Little or Low Risk): During normal conditions, no changes are made to operations or work policy.
- (2) Elevated** (Moderate Risk): During elevated fire-risk conditions, all SVP staff and contractors involved in the operation and maintenance of the remote lines will be made aware of the moderate risk conditions and will include wildfire safety in all safety tailboard briefings.
- (3) Extreme** (High Risk): During extreme fire-risk conditions, all SVP staff and contractors involved in the operation and maintenance of the remote lines will be made aware of the high risk conditions

¹ Adopted by CPUC Decision 17-12-024.

and will include wildfire safety in all safety tailboard briefings. Lines operated and maintained by SVP will be patrolled prior to the beginning of the expected high risk factor events and at least weekly if the risk factors persist. All maintenance activities will be performed with lines de-energized.

- (4) Red Flag:** If the National Weather Service declares a Red Flag Warning for any area in which a remote line is located, all SVP staff and contractors involved in the operation and maintenance of the remote lines will be made aware of the Red Flag Warning and will include wildfire safety in all safety tailboard briefings. Lines operated and maintained by SVP will be patrolled prior to the beginning of the Red Flag Warning and at least daily if the risk factors persist. All maintenance activities will be performed with lines de-energized. Consideration of de-energizing the lines will be made on a case by case basis. If a line shutdown to an electrical fault the line will be left de-energized until it is patrolled and it is determined safe to re-energize the line.

C. DESIGN AND CONSTRUCTION STANDARDS

SVP's electric facilities are designed and constructed to meet or exceed the relevant federal, state, or industry standard. SVP treats CPUC General Order (GO) 95 as a key industry standard for design and construction standards for overhead electrical facilities. SVP meets or exceeds all standards in GO 95. Additionally, SVP monitors and follows as appropriate the National Electric Safety Code.

D. VEGETATION MANAGEMENT

SVP meets or exceeds the minimum industry standard vegetation management practices. For transmission-level facilities, SVP complies with NERC FAC-003-4, where applicable. For both transmission and distribution level facilities, SVP meets: (1) Public Resources Code section 4292; (2) Public Resources Code section 4293; (3) GO 95 Rule 35; and (4) the GO 95 Appendix E Guidelines to Rule 35. These standards require significantly increased clearances in the High Fire Threat District. . The recommended time-of-trim guidelines do not establish a mandatory standard, but instead provide useful guidance to utilities. SVP hires Subject Matter Experts (SMEs) in vegetation management and uses specific knowledge of growing conditions and tree species to determine the appropriate time of trim clearance in each circumstance.

GO 95, Rule 35, Table 1

Case	Type of Clearance	Trolley Contact, Feeder and Span Wires, 0-5kV	Supply Conductors and Supply Cables, 750 - 22,500 Volts	Supply Conductors and Supply Cables, 22.5 - 300 kV	Supply Conductors and Supply Cables, 300 - 550 kV (mm)
13	Radial clearance of bare line conductors from tree branches or foliage	18 inches	18 inches	¼ Pin Spacing	½ Pin Spacing
14	Radial clearance of bare line conductors from vegetation in the Fire-Threat District	18 inches	48 inches	48 inches	120 inches

Appendix E Guidelines to Rule 35

The radial clearances shown below are recommended minimum clearances that should be established, at time of trimming, between the vegetation and the energized conductors and associated live parts where practicable. Reasonable vegetation management practices may make it advantageous for the purposes of public safety or service reliability to obtain greater clearances than those listed below to ensure compliance until the next scheduled maintenance. Each utility may determine and apply additional appropriate clearances beyond clearances listed below, which take into consideration various factors, including: line operating voltage, length of span, line sag, planned maintenance cycles, location of vegetation within the span, species type, experience with particular species, vegetation growth rate and characteristics, vegetation management standards and best practices, local climate, elevation, fire risk, and vegetation trimming requirements that are applicable to State Responsibility Area lands pursuant to Public Resource Code Sections 4102 and 4293.

Voltagge of Lines	Case 13	Case 14
Radial clearances for any conductor of a line operating at 2,400 or more volts, but less than 72,000 volts	4 feet	12 feet
Radial clearances for any conductor of a line operating at 72,000 or more volts, but less than 110,000 volts	6 feet	20 feet
Radial clearances for any conductor of a line operating at 110,000 or more volts, but less than 300,000 volts	10 feet	30 feet
Radial clearances for any conductor of a line operating at 300,000 or more volts	15 feet	30 feet

For the overhead remote lines that SVP operates and maintains, SVP hires SMEs to perform an evaluation every two years of every tree that has the potential to contact the lines if it grows into the line, drops a branch or otherwise fails. SVP performs more frequent and detailed inspections in cases where "hazard

trees” (Dead, Dying, Diseased or leaning) could strike the facilities, will work with the land owner to remove the tree, or portion of the tree, that poses a risk.

E. INSPECTIONS

SVP meets or exceeds the minimum inspection requirements provided in CPUC GO 165 and CPUC GO 95, Rule 18. Pursuant to these rules, SVP inspects remote lines more frequently than the other areas of its service territory. SVP staff and contracted SMEs uses their knowledge of the specific environmental and geographical conditions to determine the required frequency of inspections.

Separate vegetation and physical inspections of the remote lines owned and operated by SVP will be performed every two years. Any necessary repairs will be completed in a timely manner as appropriate. Any issue that is creating an eminent safety concern will be immediately addressed.

If SVP staff discovers a facility in need of repair that is owned by an entity other than SVP, SVP will issue a notice to repair to the facility owner and work with the facility owner to ensure that necessary repairs are completed promptly.

SVP works to ensure that all inspections to be performed are completed before the beginning of the historic fire season. SVP monitors drought conditions and other relevant factors throughout the year to determine if inspections should be completed on a shorter timeframe.

F. WORKFORCE TRAINING

The Electric Chief Operating Officer is specifically responsible for assuring that all employees having obligations for implementation of this Wildfire Mitigation Plan receive regular training. Training on the wildfire plan will be held each spring prior to the start of the wildfire season. Training will include roles and responsibilities, identification of risks, and procedures associated with monitoring and response.

G. RECLOSING POLICY

SVP does not have reclosers or reclosing schemes on its remote lines.

H. DEENERGIZATION

All SVP remote lines are generation tie lines. SVP has the authority to preemptively de-energize the lines it operates and maintains due to fire-threat conditions. No customers would be affected by the de-energization of these lines. SVP will make a case-by-case decision to shut off power based on the following considerations:

- Red Flag Warnings issued by the National Weather Service for fire weather zones that contain SVP remote lines;
- SVP staff assessments of local conditions, including wind speed (sustained and gust), humidity and temperature, fuel moisture, fuel loading and data from weather stations;
- Real-time information from staff and contractors located in areas identified as at risk of being subject to extreme weather conditions;
- Input from fire experts and vegetation experts;
- Input from local and state fire authorities regarding the potential consequences of wildfires in select locations;
- Availability of alternative generation resources;
- Awareness of mandatory or voluntary evacuation orders in place;
- Other operational considerations to minimize potential wildfire ignitions,;
- On-going fire activity near the remote lines and throughout California;

VI. COMMUNITY OUTREACH AND PUBLIC AWARENESS

This Wildfire Mitigation Plan has been submitted to the Cal Fire Tehama Glenn Unit for review. The plan was also reviewed with Orland Unit Water Association for the lines SVP operates and maintains. The mitigation plan was presented to the City of Santa Clara City Council in a public meeting for approval.

VII. RESTORATION OF SERVICE

If one of the remote lines operated and maintained by SVP is de-energized due fire or high fire risk. It will only be re-energized after physical inspection and in accordance with SVP operating procedures under direction of an SVP Electric and Water System Control Operator and in coordination with PG&E as appropriate. SVP staff or contractors will coordinate with local public safety officials in the event of an active fire. No customers are served by these lines.

A. METRICS AND ASSUMPTIONS FOR MEASURING PLAN PERFORMANCE

SVP will track two metrics to measure the performance of this Wildfire Mitigation Plan: (1) number of fire ignitions; and (2) wires down on the remote lines.

METRIC 1: FIRE IGNITIONS

For purposes of this metric, a fire ignition is defined as follows:

- An SVP remote facility was associated with the fire;
- The fire was self-propagating and of a material other than electrical and/or communication facilities;
- The resulting fire traveled greater than one linear meter from the ignition point; and
- SVP has knowledge that the fire occurred.

SVP has knowledge of one Fire Ignition associated with the Black Butte Tie Line. A bird contacted the line and a fire started in the grass immediately under the line. The fire was limited to a small area. SVP has no knowledge of other Fire Ignitions associated with its lines. Each of the lines has been in service for 30 to 35 years.

In future Wildfire Mitigation Plans, SVP will provide the number of fires that occurred that were less than 10 acres in size. Any fires greater than 10 acres will be individually described.

METRIC 2: WIRES DOWN

The second metric is the number of remote line wires downed. For purposes of this metric, a wires down event includes any instance where an electric distribution or transmission conductor falls to the ground or on to a foreign object.

SVP will not normalize this metric by excluding unusual events, such as severe storms. Instead, SVP will supplement this metric with a qualitative description of any such unusual events. SVP has no knowledge of any wire down on its remote lines since placed in service.

B. IMPACT OF METRICS ON PLAN

Each time an event occurs within one of the metrics above, SVP will perform an analysis of the event including any design or operational recommendations for improvement. SVP will then evaluate potential improvements to the plan.

C. MONITORING AND AUDITING THE PLAN

This Wildfire Mitigation Plan will be presented to Santa Clara City Council and on an annual basis thereafter. Additionally, a qualified independent evaluator will present an initial report on this plan to the Santa Clara City Council.

D. IDENTIFYING AND CORRECTING DEFICIENCIES IN THE PLAN

This wildfire mitigation plan is a living document. As the plan is implemented, SVP will compile any deficiencies identified by staff, contractors, SMEs and other sources. Improvements and corrections will be reviewed and implemented in a timely manner as appropriate. Each year the plan will be reviewed and updated prior to submittal to Santa Clara City Council.

E. MONITORING THE EFFECTIVENESS OF INSPECTIONS

Any vegetation or physical issues found during inspections will be complied and retained for future review. Trends involving repeated issues, timeliness of issue resolution, metrics listed in section VII A, or other observations will be reviewed on an annual basis. The inspection program will be adjusted as appropriate.

VIII. INDEPENDENT AUDITOR

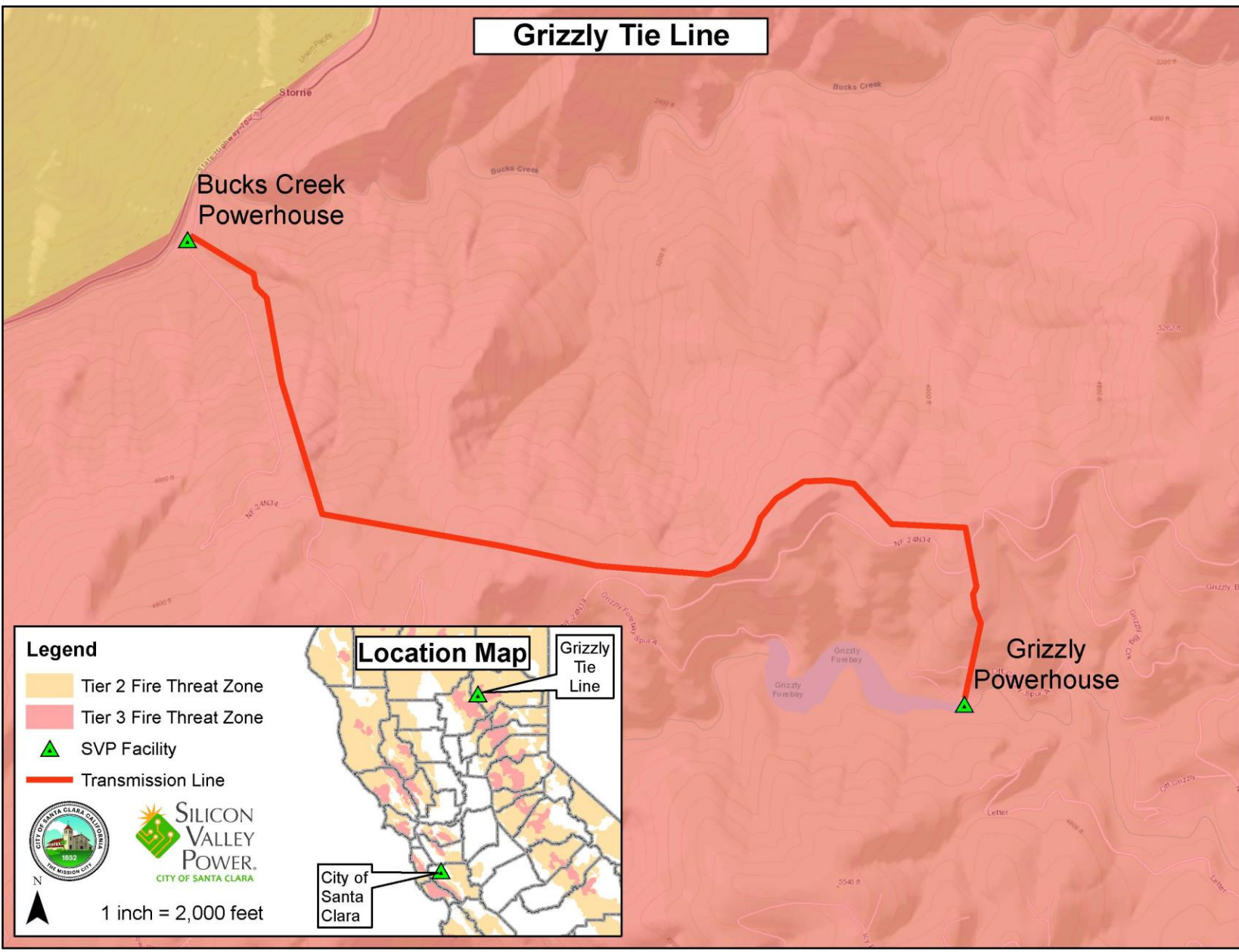
Public Utilities Code section 8387(c) requires SVP to contract with a qualified independent evaluator with experience in assessing the safe operation of electrical infrastructure to review and assess the comprehensiveness of this Wildfire Mitigation Plan. The independent evaluator must issue a report that is posted to SVP's website. This report must also be presented to Santa Clara City Council at a public meeting.

A qualified independent evaluator will be selected based on qualifications and ability to perform the work and then contracted in accordance with the City's administrative processes. To extent the CPUC establishes a list of qualified evaluators in a timely manner, the list will be used in the selection process.

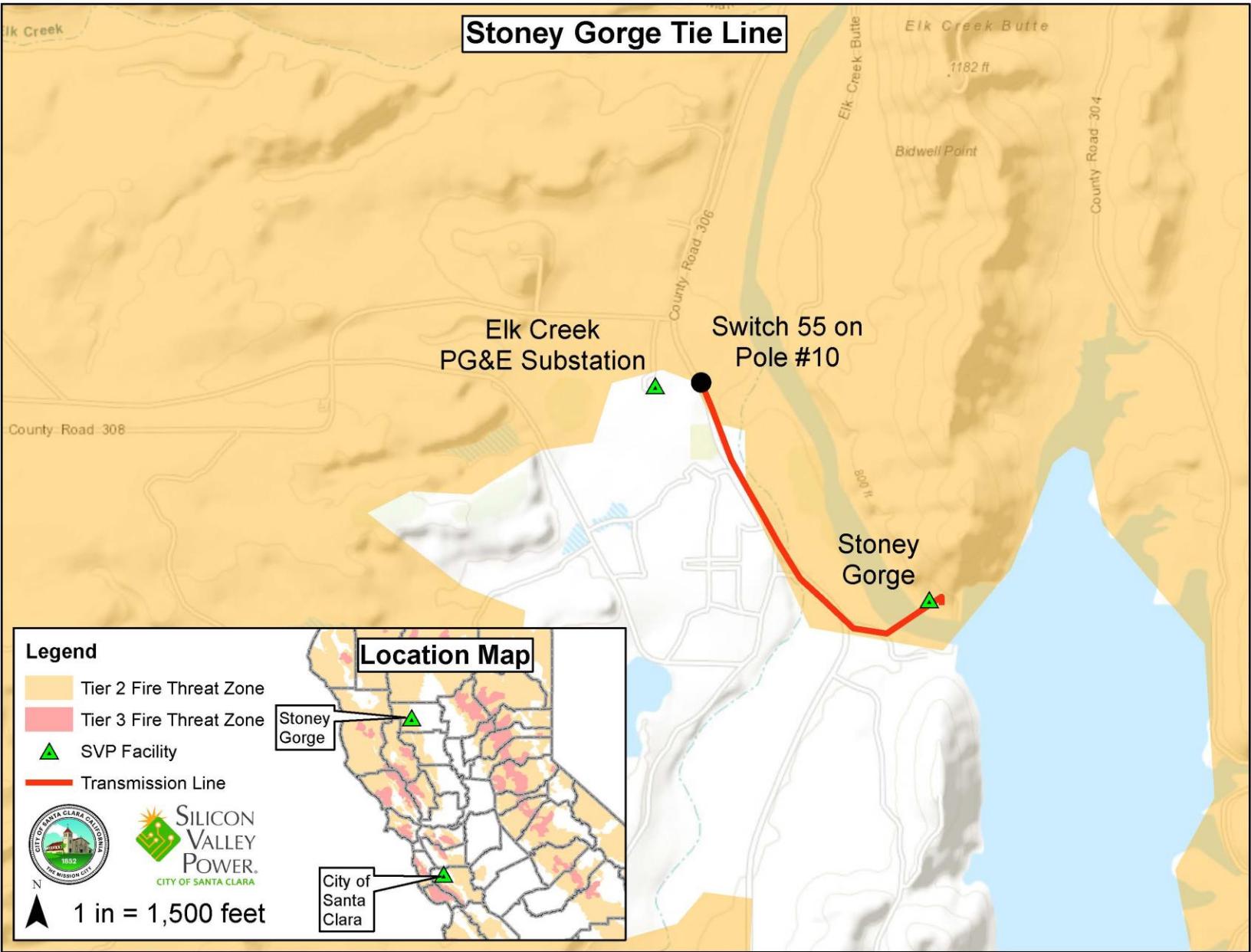
SVP submitted the initial plan to Santa Clara City Council in June of 2019. The independent evaluator will be contracted to review the report after the state of California publishes the Qualified Contractor List.

Appendix A
Location Maps

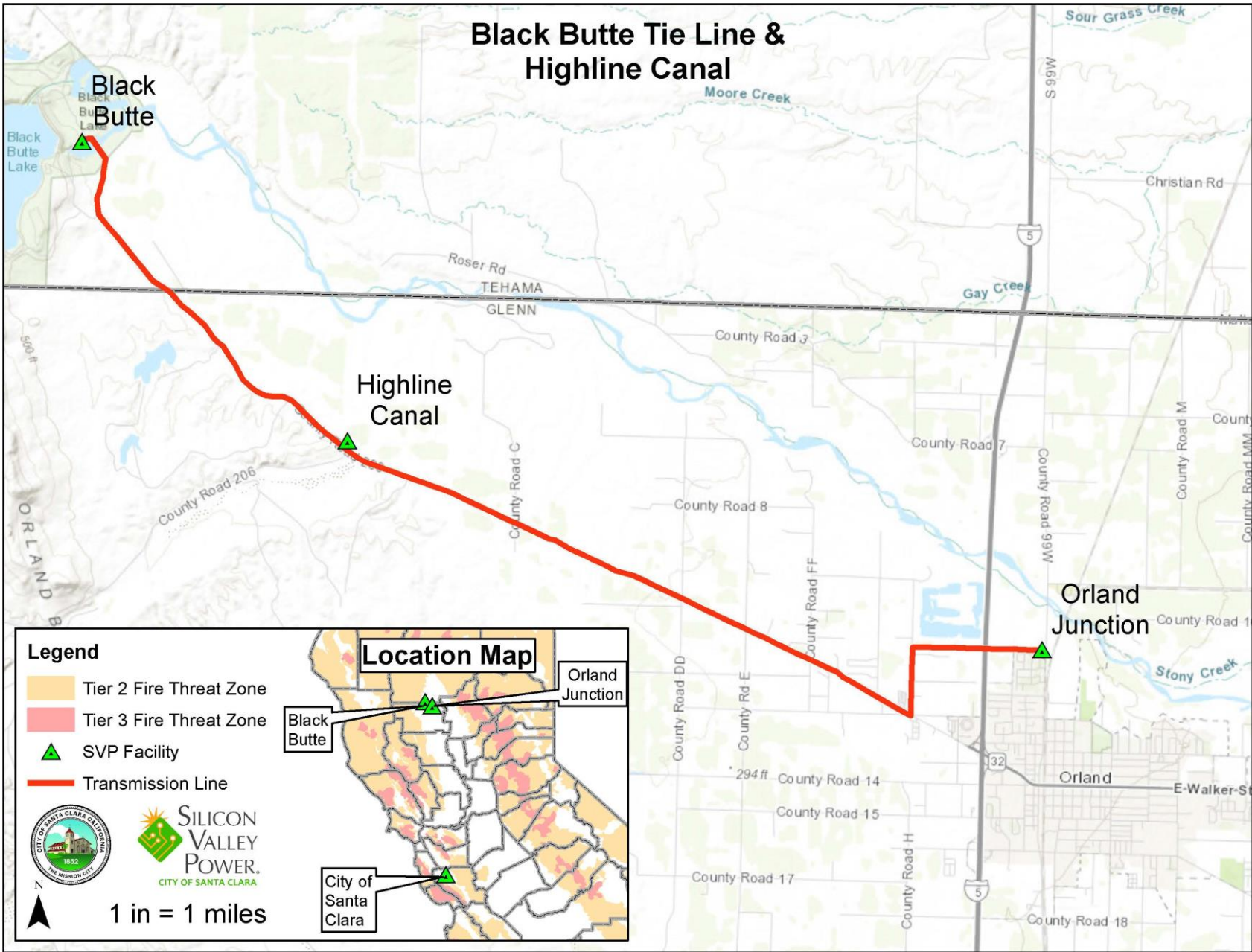
Grizzly Tie Line

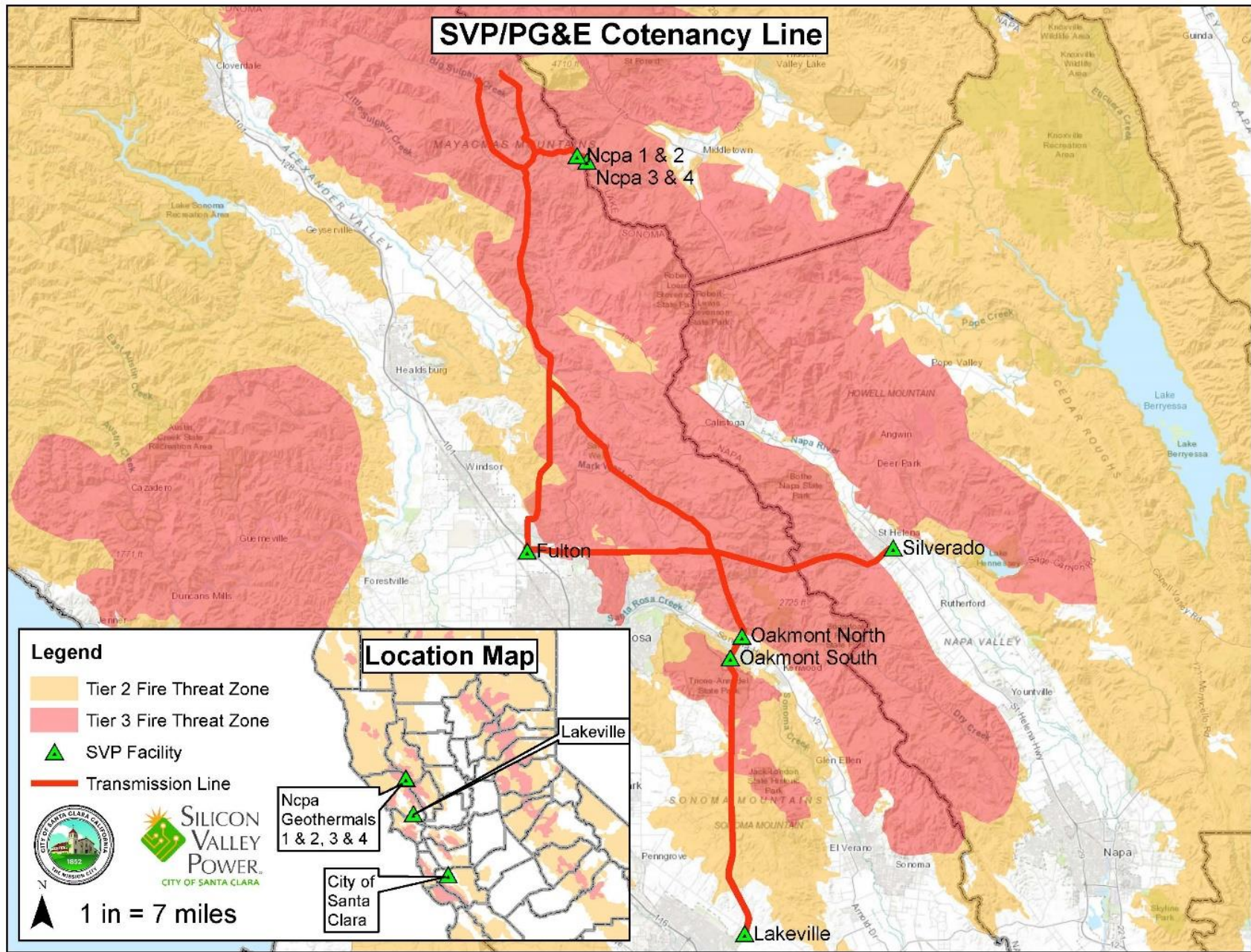


Stoney Gorge Tie Line



Black Butte Tie Line & Highline Canal









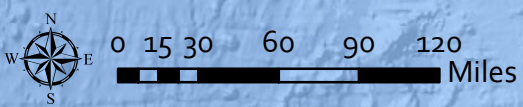
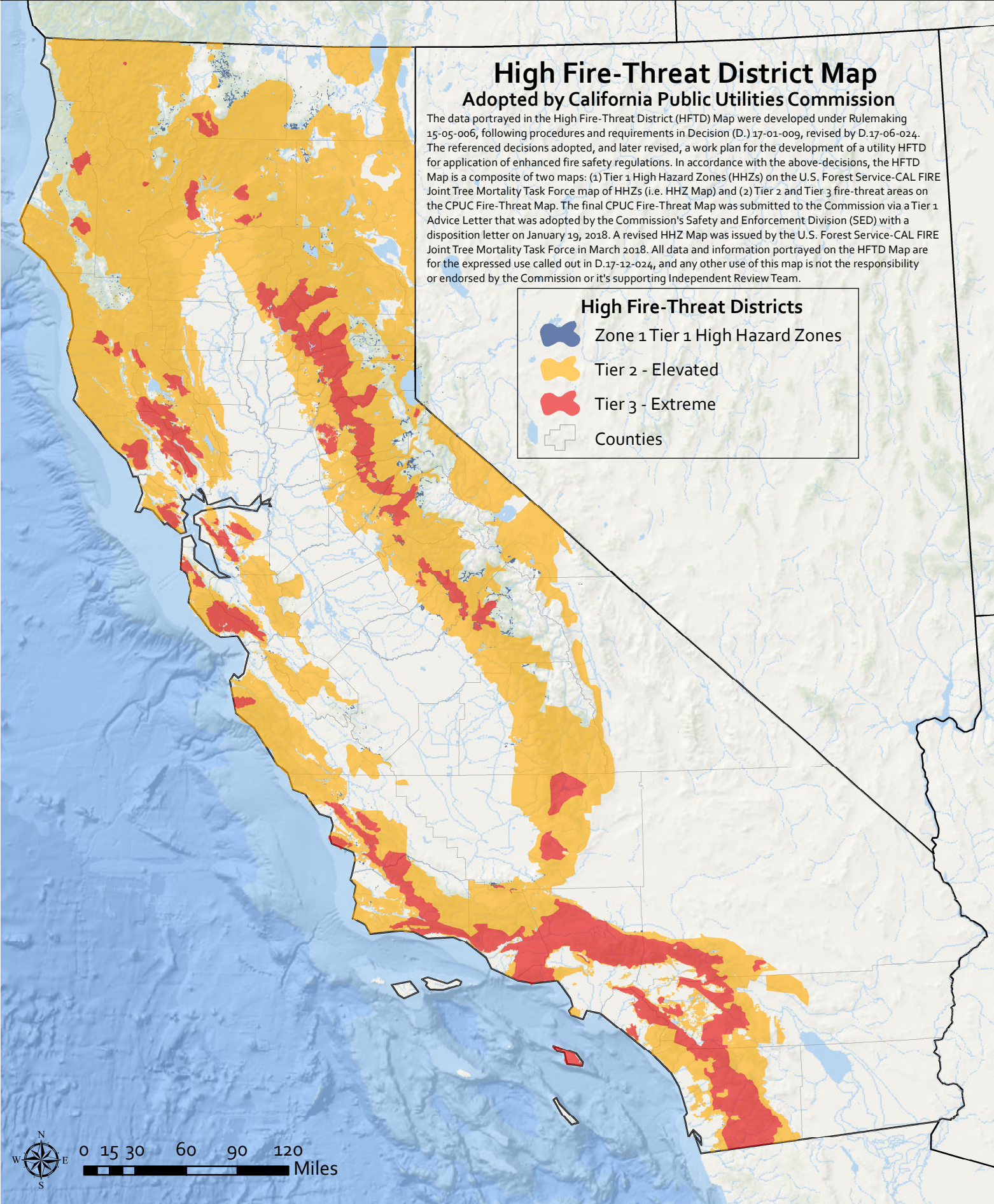
High Fire-Threat District Map

Adopted by California Public Utilities Commission

The data portrayed in the High Fire-Threat District (HFTD) Map were developed under Rulemaking 15-05-006, following procedures and requirements in Decision (D.) 17-01-009, revised by D.17-06-024. The referenced decisions adopted, and later revised, a work plan for the development of a utility HFTD for application of enhanced fire safety regulations. In accordance with the above-decisions, the HFTD Map is a composite of two maps: (1) Tier 1 High Hazard Zones (HHZs) on the U.S. Forest Service-CAL FIRE Joint Tree Mortality Task Force map of HHZs (i.e. HHZ Map) and (2) Tier 2 and Tier 3 fire-threat areas on the CPUC Fire-Threat Map. The final CPUC Fire-Threat Map was submitted to the Commission via a Tier 1 Advice Letter that was adopted by the Commission's Safety and Enforcement Division (SED) with a disposition letter on January 19, 2018. A revised HHZ Map was issued by the U.S. Forest Service-CAL FIRE Joint Tree Mortality Task Force in March 2018. All data and information portrayed on the HFTD Map are for the expressed use called out in D.17-12-024, and any other use of this map is not the responsibility or endorsed by the Commission or its supporting Independent Review Team.

High Fire-Threat Districts

-  Zone 1 Tier 1 High Hazard Zones
-  Tier 2 - Elevated
-  Tier 3 - Extreme
-  Counties





Agenda Report

20-489

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Action on the Santa Clara Convention Center FY 2019/20 3rd Quarter Financial Status Report [Council Pillars: Promote and Enhance Economic and Housing Development, Enhance Community Engagement and Transparency, and Sustainability]

BACKGROUND

On February 5, 2019, the City approved an agreement with Global Spectrum L.P. dba Spectra Venue Management (Spectra) to operate the Santa Clara Convention Center (SCCC). Spectra began management of SCCC on March 18, 2019.

Staff is transmitting Spectra’s SCCC status report to Council for compliance with agreement terms.

DISCUSSION

Submitted for Council information is a Financial Status Report for the 3rd quarter ended March 31, 2020, as submitted by Spectra. This report is unaudited and, therefore, subject to change.

As part of the management transition, there are several reporting additions and changes that are aligned with Spectra’s accounting system. Some revenue and expenditure reporting groups are combined differently, and a new revenue recognition policy related to food and beverage activities has been implemented.

As discussed in the attached Quarterly Report, budget to actual financial results are as follows:

Table 1 - 3rd Quarter Summary Financial Summary

	Projected in Budget	Actual	Difference
Gross Revenue	\$4,741,378	\$3,971,786	(\$823,592)
Total Expenses	\$3,782,087	\$3,844,009	\$61,922
Net Income	\$959,291	\$73,777	(\$885,515)

As detailed in Table 1, gross event revenue came in under budgeted projections largely due to cancellations or rebooking of nearly all March events due to the COVID-19 pandemic. Revenue performance in food and beverage (-\$331,578 variance), lower rental (-\$816,084 variance), audio-visual (AV) rental needs (-\$91,402 variance) and IT (-\$178,595 variance). Remaining categories generated higher than budgeted net revenue proceeds (+\$594,067 variance).

Net expenses were over budget by \$61,922. This was due to higher than anticipated other service cost (-\$122,147 variance), AV (-\$26,114 variance) and food and beverage (-\$347,712 variance)

expenditures offset by savings in IT costs (+\$133,174 variance) and indirect expenses (+\$300,876 variance).

Net income actuals came in under budgeted projections for the quarter (-\$885,515 variance) due to the revenue and expenditure performance described above, reflecting 92% lower than originally projected.

When comparing to last year, net income of \$73,777 in the third quarter of the current Fiscal Year, was less than the net income of \$780,082 in the third quarter of the prior Fiscal Year, reflecting 91% unfavorably when compared year to year.

It should be noted that without the ability to host events at the Convention Center due to COVID-19 and the Shelter in Place order, Spectra is forecasting a loss of \$1,783,572 for the 4th Quarter (April 1 - June 30).

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

FISCAL IMPACT

The net income generated by the Convention Center for the 3rd quarter of FY 2019/20 is \$73,777. This amount does not include any fiscal impact related to TOT, TID, and/or sales tax activity.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov.

RECOMMENDATION

Note and file the Santa Clara Convention Center Financial Status Report for the third quarter ended March 31, 2020, as submitted by Spectra.

Reviewed by: Kenn Lee, Director of Finance

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. SCCC Activity Report for Third Quarter FY 2019/20



FY 19/20 QUARTERLY REPORT – 3rd Quarter Ended March 31, 2020



April 24, 2020

Table of Contents

3rd Quarter Highlights	2
Strategic Highlights	2
Financial Highlights	2
Event Highlights	2
Operational Highlights	3
Other Noteworthy Highlights	3
Financial Summary	4
Financial Results	4
Income Statement	5
Event Statistics	6
Event Revenue	7
Partners	8
Indirect Expenses	8
Key Performance Indicators (KPIs)	9
Forecast	12
FY 2019/20 Capital Improvement Projects (CIP) Budget	13
Community Involvement	14

Santa Clara Convention Center is strategically located in the heart of Silicon Valley, a prime location for conventions, trade shows and exhibitions. The Santa Clara Convention Center is minutes from hotels, restaurants, Levi’s Stadium, California’s Great America Theme Park, and many of the largest and most influential technology companies in the world, with easy access to freeways and Norman Y. Mineta San Jose International Airport and only 45 miles south of San Francisco. The Convention Center features 100,000 square feet of exhibit space, a 22,400 square foot ballroom, 31 breakout rooms and a 607-seat theater and attracts over 350,000 visitors annually. The facility is an integral economic component of Santa Clara, generating economic benefits through attendee direct and indirect spending and sustaining over 500 local jobs.

For more information, visit www.santaclaraconventioncenter.com.

3rd Quarter Highlights

This quarterly report covers fiscal operation of the Santa Clara Convention Center for the 3rd quarter ended March 31, 2020. This report is unaudited and, therefore, subject to change.



72,161
Total Attendance



80
Total Events



\$3,917,786
Total Revenue

Strategic Highlights

Santa Clara is in the process of restructuring all aspects of its approach to attracting and servicing conventions and meetings. Spectra has been actively involved with the City and its consultant, Jones Lang LaSalle (JLL) on the development of a new Destination Marketing Organization for Santa Clara. Job descriptions for a new CEO and a Sales Manager were completed in the 3rd Quarter. Additionally, work continues with the City, JLL and the Tourism Improvement District (TID) on the development of a new booking strategy as the basis to establish lists of targeted business and events which will meet or exceed economic impact goals and objectives, as well as, build venue and destination brand awareness.

Financial Highlights

Gross revenue through the 3rd quarter of FY 2019/20 was \$13,457,985, representing 72.8% of the overall budget for revenue of \$18,484,540; expenses totaled \$12,237,329, representing 75.5% of the overall budget for expenses of \$16,200,842.

Event Highlights



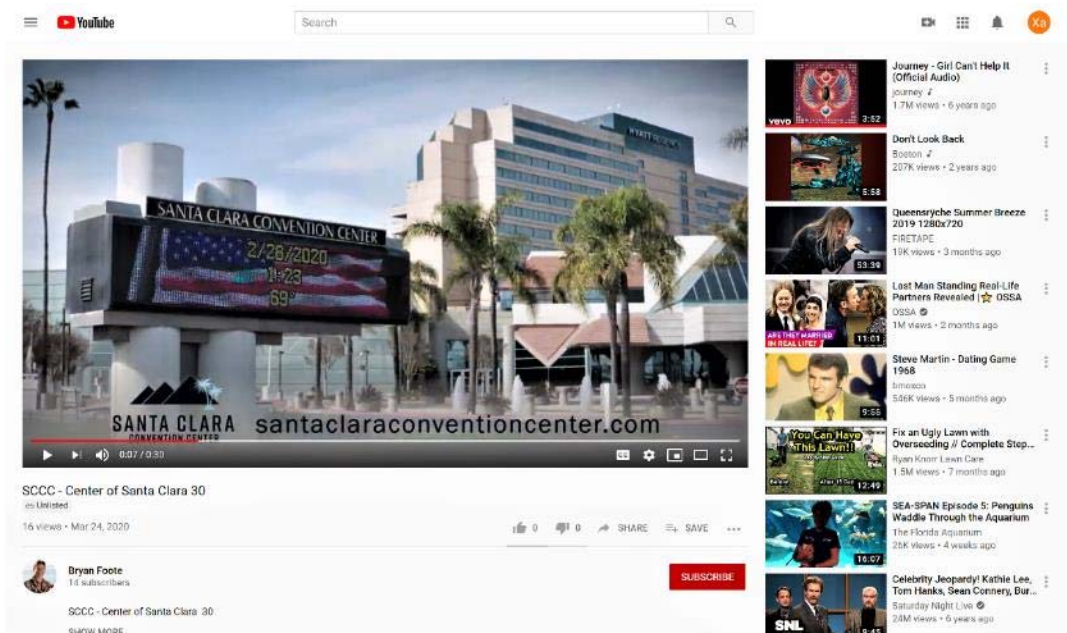
Design Con, Precision Medical World Conference and Community Managers were the top three gross revenue generating events at the Center this quarter. Cumulatively, the three events generated over \$990,000 and brought together approximately 10,800 attendees over 10 days.

Operational Highlights

- Levy Restaurants took over Food & Beverage Operations in the 3rd quarter. The transition went smoothly as Levy retained many of the former Spectra employees. Response from clients has been positive. However, expenses are higher, especially on the Management side.
- Spectra hired a Sales Coordinator in the 3rd quarter to assist with booking new events.

Other Noteworthy Highlights

- Spectra conducted an RFP for 24-hour and Event Security in the 3rd quarter. Responses have been received and are being evaluated. Potential implementation of 3rd party security could take place by the beginning of FY 2020/21, however due to COVID-19 this process may be pushed back.
- Spectra began the process of creating a new 30-second commercial to market the venue. Working with our partners at Comcast and its production company, a film crew was on-site to gather video for the advertisement.
- The rough cut is available to be viewed by clicking this link:
<https://www.youtube.com/watch?v=qI5oCZUpVR4&feature=youtu.be>



Financial Summary

Financial Results

Financial Summary – 3rd Quarter ended March 31, 2020

	Projected in Budget	Actual	Difference
Gross Revenue	\$4,741,378	\$3,917,786	(\$823,592)
Total Expense	\$3,782,087	\$3,844,009	\$61,922
Net Income	\$959,291	\$73,777	(\$885,515)

As detailed in Table 1, the financial results for the third quarter ended March 31, 2020 were under the projected amount by \$885,515. The gross event revenue was under budget by \$823,592 due to the number of “offsets” or reduced rental room fees committed to by the previous Convention Center operator and food and beverage (F&B), audio-visual (AV) and information technology (IT) revenue also came in under budget this quarter. With the onset of the COVID-19 pandemic, events after March 15, 2020 were canceled or rebooked outside of March (estimated loss of \$1,199,875 in revenue). The reduced revenue was offset by a marked increase in Services and Other Revenue which included a \$350,000 investment from Smart City, part of the Spectra negotiated agreement.

Total expenses were over budget by \$61,922. This was primarily due to higher costs in Services, F&B and AV which totaled \$495,115. The higher costs were offset by savings in IT services costs of \$133,174 variance and indirect expenses of \$300,876 variance.

Financial Summary – YTD ended March 31, 2020

	Projected in Budget	Actual	Difference
Gross Revenue	\$14,552,782	\$13,457,985	(\$1,094,797)
Total Expense	\$12,510,594	\$12,237,329	\$273,265
Net Income	\$2,042,188	\$1,220,656	(\$821,533)

As noted in Table 2, the current third quarter ended with a year-to-date net income of \$1,220,656 a shortfall of what was projected by \$821,533.

It is important to note that March is one of the busiest months on the calendar. Due to the COVID-19 pandemic, the Center had 19 events cancel or rebook outside of FY 19/20. Five of the 19 events that canceled or rebooked had projected revenues of \$50,000 or more. The largest revenue generating event of the events that canceled or rebooked was estimated to generate over \$580,000 in revenue for the Convention Center.

Income Statement

SANTA CLARA CONVENTION CENTER
GROSS INCOME STATEMENT
For the period Ended March 31, 2020

	QUARTER TO DATE			YEAR TO DATE		
	Curr Budget	Actual	Budget Variance	Curr Budget	Actual	Budget Variance
Event Revenue						
Rental	1,684,037	867,952	(816,084)	4,320,274	2,576,776	(1,743,497)
Services	102,874	236,606	133,731	392,697	784,067	391,369
IT/Telecom	429,396	250,801	(178,595)	1,436,145	1,015,396	(420,749)
Food & Beverage	1,860,025	1,528,447	(331,578)	6,150,500	7,000,967	850,467
Audio Visual	621,498	530,095	(91,402)	2,122,519	1,477,058	(645,461)
Total Event Revenue	<u>4,697,829</u>	<u>3,413,902</u>	<u>(1,283,928)</u>	<u>14,422,135</u>	<u>12,854,264</u>	<u>(1,567,871)</u>
Event Expenses						
Services	(1,190)	120,957	122,147	(1,190)	439,219	440,409
IT/Telecom	317,753	184,579	(133,174)	1,062,747	685,829	(376,918)
Food & Beverage	1,043,218	1,390,929	347,712	4,172,865	4,930,684	757,820
Audio Visual	410,189	436,303	26,114	1,400,863	1,088,196	(312,667)
Total Event Expenses	<u>1,769,970</u>	<u>2,132,767</u>	<u>362,799</u>	<u>6,635,285</u>	<u>7,143,928</u>	<u>508,643</u>
Net Event Income (Loss)	2,927,860	1,281,134	(1,646,726)	7,786,851	5,710,336	(2,076,514)
			0			0
Other Revenue	43,549	503,884	460,335	130,647	603,721	473,074
			0			0
Total Revenue	<u>2,971,409</u>	<u>1,785,019</u>	<u>(1,186,391)</u>	<u>7,917,498</u>	<u>6,314,058</u>	<u>(1,603,440)</u>
Indirect Expenses						
Executive	189,556	154,888	(34,668)	546,570	473,038	(73,532)
Marketing	91,490	94,789	3,299	263,779	230,313	(33,466)
Finance	136,244	127,025	(9,219)	397,092	384,666	(12,426)
Event Services	168,393	120,363	(48,031)	484,877	350,796	(134,082)
Operations	1,080,220	903,620	(176,601)	3,144,348	2,550,137	(594,211)
Overhead	346,215	291,830	(54,385)	1,038,643	1,068,524	29,881
Transition Costs	0	18,728	18,728	0	35,928	35,928
Total Indirect Expenses	<u>2,012,117</u>	<u>1,711,242</u>	<u>(300,876)</u>	<u>5,875,309</u>	<u>5,093,401</u>	<u>(781,907)</u>
Net Operating Income	<u>959,291</u>	<u>73,777</u>	<u>(885,515)</u>	<u>2,042,189</u>	<u>1,220,656</u>	<u>(821,533)</u>

Event Statistics

Overall, for the quarter, meetings were 18-under budgeted events, Consumer/Public Shows were 3-under budgeted events, Trade Shows were 2-under budgeted events, Conventions were 15-under budgeted events and Special Events were 7-under budgeted events. Conversely, Banquets were 2-over budgeted numbers and Sporting Events were up 8 events for this period. Many of the discrepancies are due to Spectra redefining events based on definitions and the “Shelter in Place” order issued on March 16, 2020.

Event Statistics – 3rd Quarter ended March 31, 2020

Event Types	Percentage	# of Events	# of Days	Attendance
Banquets	6%	5	6	2,397
Meetings	54%	43	71	22,709
Consumer Shows	8%	6	16	6,300
Trade Shows	4%	3	12	9,000
Conventions	6%	5	22	10,900
Special Events	10%	8	18	5,475
Sporting Events	12%	10	25	15,380
Totals	100%	80	170	72,161

Event Statistics – YTD ended March 31, 2020

Event Types	Percentage	# of Events	# of Days	Attendance
Banquets	8%	23	26	18,315
Meetings	52%	150	245	69,099
Consumer Shows	4%	13	28	24,600
Trade Shows	6%	15	51	30,100
Conventions	6%	18	90	32,475
Special Events	16%	46	85	33,941
Sporting Events	8%	22	52	20,450
Totals	100%	287	577	228,980

Event Revenue

Event Net Revenue for the quarter was \$1,281,134, \$1,646,726 below budget. Rental revenue was underbudget by \$816,084, F&B was under budget by \$331,578, AV was under budget by \$91,402 and IT was under budget by \$178,595. The missed projections in F&B, AV and IT were primarily due to the cancelation or rebooking of events outside of FY 19/20 due to COVID-19. The overall cost of sales was over budget by \$362,799 largely due to higher F&B expenses of \$347,712. Total revenues for the quarter were \$1,785,019, \$1,186,391 under budget; however, expenses were controlled and were under budget by a total of \$300,876. The Net Operating Income for the quarter was underbudget by \$885,515.

Year-to-date, Event Net Revenue is \$5,710,336, \$2,076,514 under budget. The major factor being rental revenues posting under budget by \$1,743,497 primarily due to offsets offered by the previous management organization, AV and IT revenues being down and cancellation of events due to the COVID-19 pandemic. Event Expenses were higher by \$508,643 due an increase in F&B costs of \$757,820. Other Revenue is over budget by \$473,074 which includes the \$350,000 Smart City investment and cancelation fees. Indirect expenses are \$781,907 under budget for the year. As a result, overall Net Operating Income is lower than budgeted amount by \$821,533 for the year.

Event Net Revenue – 3rd Quarter ended March 31, 2020

Event Types	Gross Revenue	Cost of Sales	Net Revenue
Banquets	\$182,476	\$166,482	\$15,994
Meetings	\$1,000,865	\$647,505	\$353,360
Consumer Shows	\$168,360	\$62,775	\$105,585
Trade Shows	\$482,327	\$286,439	\$195,888
Conventions	\$1,257,899	\$872,470	\$385,429
Special Events	\$116,724	\$43,904	\$72,820
Sporting Events	\$205,249	\$53,193	\$152,056
Totals	\$3,413,900	\$2,132,768	\$1,281,132

Event Net Revenue – YTD ended March 31, 2020

Event Types	Gross Revenue	Cost of Sales	Net Revenue
Banquets	\$1,806,249	\$1,156,917	\$649,332
Meetings	\$2,725,270	\$1,600,679	\$1,124,591
Consumer Shows	\$318,861	\$97,482	\$221,379
Trade Shows	\$2,128,780	\$1,178,149	\$950,632
Conventions	\$5,046,988	\$2,856,041	\$2,190,947
Special Events	\$388,970	\$108,308	\$280,662
Sporting Events	\$439,145	\$146,352	\$292,793
Totals	\$12,854,263	\$7,143,928	\$5,710,336

Partners

Food & Beverage (F&B) had a transition this quarter as Levy took over for Spectra Food Service & Hospitality. Due to cancelations and re-bookings in March, Levy was \$331,578 under projected revenues. F&B expenses were over budget by \$347,711, making the overall net income \$137,518 instead of \$816,808 as budgeted for the quarter. AV and IT revenues were both under budget by \$91,402 and \$178,596 respectively; however, both AV and IT net expenses were under budget by \$133,174 resulting in a net income of \$160,016 instead of \$322,951 as projected for the quarter.

Year-to-date Net Event income for F&B was \$92,647 over the budgeted amount while IT and AV both came in under budget by \$52,831 and \$332,794 respectively.

Partner Revenue – 3rd Quarter ended March 31, 2020

Partner	Gross Revenue	Cost of Sales	Net Revenue
Levy Restaurants	\$1,528,447	\$1,390,929	\$137,518
Smart City (IT services)	\$250,801	\$184,579	\$66,222
PSAV-AV (AV services)	\$530,095	\$436,303	\$93,792
Electrical	\$171,305	\$117,224	\$54,081
UPS	\$6,949	\$0	\$6,949
Totals	\$2,487,597	\$2,129,035	\$358,562

Partner Revenue – YTD ended March 31, 2020

Partner	Gross Revenue	Cost of Sales	Net Revenue
Levy Restaurants/Spectra FS&H	\$7,000,967	\$4,930,684	\$2,070,283
Smart City (IT services)	\$1,015,396	\$685,829	\$329,567
PSAV-AV (AV services)	\$1,477,058	\$1,088,196	\$388,862
Electrical	\$603,307	\$410,846	\$192,461
UPS	\$11,656	\$0	\$11,656
Totals	\$10,108,384	\$7,115,555	\$2,992,829

Indirect Expenses

Total Indirect Expenses were \$300,876 under budget for the quarter.

Departments	Expense Description	Indirect Cost
Executive	Senior personnel	\$154,888
Marketing	Sales and marketing related	\$94,789
Finance	Finance and Human Resources	\$127,025
Events	Staffing to manage events	\$120,363
Operations	Engineering, building services, security, and all other related expenses to operate the building	\$903,620
Overhead	Non-departmental expenses	\$291,830
Transition Costs	Costs related to the transition to Spectra	\$18,728
Totals		\$1,711,243

Key Performance Indicators (KPIs)

1) Gross Revenue

Goal

Meet or exceed \$18,484,540 in Gross Revenue for FY 19/20.

Progress

Year-to-date gross revenue is \$12,854,264, representing 69.5% of the overall budget for gross revenue.

2) Net Income

Goal

Meet or exceed \$1,933,698 in Net Income for FY 19/20. The Net Income amount was updated to reflect the budget adjustment that was approved for FY 2019/20.

Progress

Year-to-date net income is \$1,220,656, representing 63.12% of the overall budget for net income.

3) Room Nights Consumed

Goal(s)

1. In FY 19/20, Spectra will establish an agreeable tracking and reporting system and a baseline number of room nights consumed for the first full operation year. Historically, this number has been 33,000 (no clear supporting data was available from previous operator). Reports will be submitted monthly with tracking by room night generating group.
2. In FY 19/20, Spectra will provide the City with a list of current events in which room nights have historically been tracked. In addition, Spectra will work with clients to create a new reporting model for total room nights consumed based on all events that take place at the Center.
3. A reporting mechanism from the hotels to Spectra will be established (i.e. Survey Monkey survey sent to hotels post-event) by Spectra and tracked by SCCC until the DMO is established. A report will be developed to report on room nights consumed by event and participating hotels.

Progress

A total of 0 room nights were accounted for in the month of March. Year to date, Spectra has tracked 27,923 room nights through March. Spectra is continuing to work with its clients to obtain information every month.

4) Economic Impact

Goal

In FY 19/20, Spectra will establish a baseline and document experience/economic impact for all events at the Center using the Destinations International Event Impact calculator.

Progress

In the absence of a DMO, Spectra purchased a license for the Destination International Impact Calendar which is a tourism industry standard to calculate the economic value of an event (or group of events) and calculates its return on investment to local tax. Spectra is now beginning to run Economic Impact on all events that occurred at the Center during FY 19/20.

5) Customer Service Survey Results Scores

Goal(s)

1. Spectra will create a standard survey instrument containing a series of product and service rating metrics, including the following summary question: "Based on services provided, please rate our overall performance. The post facility use survey data will be sent directly to the City for review.
2. Spectra will ask the decision-maker of each event to rate their overall satisfaction with the product and services provided.
3. Spectra will work on developing an attendee survey to be distributed to convention attendees, subject to approval of convention sponsor.
4. Data provided to the City includes:
 - a. Total number of surveys distributed.
 - b. Total number of responses.
 - c. Response rate; and
 - d. Overall customer survey score (Overall experience minimum rating of Satisfied or Very Satisfied is 85%)

Progress

After each event clients are sent link to an online survey and asked to rate several different categories on a range from 'very satisfied' to 'very dissatisfied'. Spectra sent out 10 surveys for the month and 0 were returned.

6) Event Mix

Goal(s)

In FY 19/20, Spectra will report out on the various event types and will review the mix of business at the Convention Center. The data collected will be used to establish a baseline and to create future goals for the overall types and numbers of events with the expectation of an increase in the mix of business.

Currently, Spectra reports out on the type of event, such as One-Day, Multi-Day Conference, Citywide/Convention, Sporting Events or Trade Shows. In March Spectra had 10 one-day events and 3 multi-day events.

- Citywide Convention = 1 ("citywide" = more than 1,200 rooms are consumed on peak)
- Multi-day Meeting/Conference = 2
- Sporting Events (including E-Sports) = 2
- Trade Shows = 1

Progress

One Citywide Convention, Fortinets, is scheduled for November 2020 and is projected to generate over 1,200 room nights on peak and more than 7,000 total hotel room nights for the destination. Spectra has booked two multi-day meetings: Keysight World Americas for September 2020 and Endeavor Business Media for February 2021. In January 2020 Spectra hosted Jamz Cheerleading, a new sporting event for the facility. Spectra had multiple holds for Nerd Street productions for an E-sports event; however, has not solidified a date. Spectra has booked two new Trade Shows: Women in Construction and AI Summit, for September 2020.

7) Community Benefit

Goal(s)

In FY 19/20, Spectra will demonstrate and report out on a conscious effort to support community and local groups by implementing the following:

1. Spectra will create and implement a non-for-profit rate/program to assist local groups to utilize the Convention Center.
2. Spectra will be involved in the community through volunteer and food donation programs that benefit the residents, businesses, and organizations of Santa Clara.
3. Spectra will hire local individuals (Santa Clara residents) and companies when possible under Spectra SOPs. Spectra will report on the number of offers, successful hires and business engagements.
4. Spectra will collaborate with Levy to propose future events that are designed to engage the Santa Clara Community.

Progress

Spectra has created a Standard Operating Procedure (SOP) that offers local not-for-profit organizations a 20% discount on rental expenses in order to assist groups to utilize the Center. The first group to take advantage of the not-for-profit discount was the Boy Scouts of America who held a breakfast event in February. Also, during this quarter, the general manager and marketing manager attended the Mission College Extended Opportunity Programs and Services (EOPS) Advisory Board to meet with other community leaders in education, community outreach, activism, and business to discuss how this program can better reach their students. In March, Spectra created and presented a virtual presentation for the San Jose State Hospitality program. The PowerPoint presentation focused on the hospitality and tourism industry and was recorded for students to view over their online portal. Also, in March, in conjunction with Levy and the City of Santa Clara, Spectra provided assistance in coordinating pick up of meals for seniors and students in Santa Clara.

Forecast

Below is a spreadsheet highlighting the Forecast for the remainder of the Fiscal Year. The first column shows the actuals through the first three quarters of FY 19/20. Column two is the forecast of events that are expected to come to fruition during the final quarter of FY 19/20. Column three combines column one and column two, the actuals and the forecasted numbers to present the estimated financials for the fiscal year. The fourth column is the original budget submitted by Spectra for FY 19/20, showing the original pro forma less the approved amended budgeted expenses. The fifth column shows the variances from the originally submitted budget.

As of the end of Q3, Spectra is forecasting an overall Net Income of (\$562,916) or (\$2,496,613) under the submitted budget or an estimated (129%) of budget. This loss is due to the closure of the Center to social gatherings due to the COVID-19 pandemic. All events from March 15 through June 30 are forecasted to cancel or rebook outside of FY 19/20. March through May are historically the three busiest and financially lucrative months at the Center. Spectra will continue to review and pause spending on identified non-essential items within the current budget. Going in the 4th quarter, Spectra will be implementing additional strategies to further mitigate potential financial loss.

**SANTA CLARA CONVENTION CENTER
ROLLING FORECAST
FY 2020**

Scenario 1: No Revenue recognized through June 30, 2020

	ACTUAL Jul'19-Mar'20 FY 2020	Forecast Apr'20-Jun20 FY 2020	TOTAL FYE 6/30/20	ORIG BUDGET FYE 6/30/20	VARIANCE
# OF EVENTS	287	220	507	479	28
DIRECT EVENT INCOME	3,251,191	0	3,251,191	6,529,711	(3,278,520)
ANCILLARY INCOME	2,459,145	0	2,459,145	3,306,154	(847,009)
TOTAL EVENT INCOME	5,710,336	0	5,710,336	9,835,865	(4,125,529)
OTHER INCOME	603,721	43,553	647,274	174,200	473,074
EXECUTIVE	473,038	155,076	628,114	714,027	85,913
MARKETING	230,313	94,102	324,415	344,579	20,164
FINANCE	384,666	134,377	519,043	521,694	2,651
EVENTS OPERATIONS	350,796	112,206	463,002	632,968	169,966
OPERATIONS	2,550,137	752,410	3,302,547	4,128,248	825,701
OVERHEAD	1,068,524	537,317	1,605,841	1,384,852	(220,989)
TRANSITION COSTS	35,928	41,637	77,565	0	(77,565)
INDIRECT EXPENSES	5,093,401	1,827,125	6,920,526	7,726,368	805,842
OPERATING NET INCOME (LOSS)	1,220,656	(1,783,572)	(562,916)	2,283,697	(2,846,613)
OTHER EXPENSES - AMENDED BUDGET	0	0	0	350,000	350,000
NET INCOME (LOSS)	1,220,656	(1,783,572)	(562,916)	1,933,697	(2,496,613)

FY 2019/20 Capital Improvement Projects (CIP) Budget

Spectra completed the Bid selection process and awarded the capital project for the glass pyramids assessment and repair (Project 006) in the 3rd quarter. The project bid came in at \$735,000 under budget. Spectra and the vendor are finalizing the contract and work is expected to be completed by the end of the 4th quarter. Additionally, Spectra submitted or posted the following RFP's or bids in the 3rd quarter:

- RFP for project 008-Message Boards and Marquees was reviewed by the City's procurement department. City recommendations included identifying a third party to create the scope of work and to determine if structural changes to the external sign would be required. Spectra is looking to include this project as part of an RFP for an Architectural Design firm.
- Bid for project 004-HVAC portable A/C was issued on Bid Sync but did not receive any responses. Feedback from potential vendors indicated additional time was needed to provide submissions and Spectra will reissue the bid in the 4th quarter.

Priority projects for the 4th quarter includes 009-Interior Paint and 013-Carpet Replacement. Other procurement documents are in various stages of development. Spectra is continuing to work with the City to ensure compliance with procurement process. Spectra has utilized Bid Sync system to automate the procurement process system, consistent with the City's centralized process.

Proj. #	Project Name	FY 19/20 Budget	YTD Exp.	Balance	% Exp.	Phase
001	Convention Center HVAC Study	\$11,250	\$0	\$11,250	0.00%	Planning
002	Convention Center HVAC - Duct	\$57,375	\$0	\$57,375	0.00%	Planning
003	Convention Center HVAC - BMS System Upgrade	\$23,006	\$20,450	\$2,556	88.89%	Complete
004	Convention Center HVAC Portable A/C Units	\$50,625	\$0	\$50,625	0.00%	Procurement
005	Convention Center Security System	\$168,750	\$0	\$168,750	0.00%	Planning
006	Convention Center Lobby Roof (Glass Pyramids) Assessment and Repair	\$1,125,000	\$0	\$1,125,000	0.00%	Procurement
007	Convention Center Building Envelope Repair - Terrace Building	\$111,875	\$0	\$111,875	0.00%	Planning
008	Convention Center Message Boards, Marquees, Digital Signage	\$562,500	\$0	\$562,500	0.00%	Planning
009	Convention Center Interior Paint	\$506,250	\$0	\$506,250	0.00%	Planning
010	Convention Center Door Replacements	\$56,250	\$0	\$56,250	0.00%	Planning
011	Convention Center Facility Lighting Project	\$22,500	\$0	\$22,500	0.00%	Planning
012	Convention Center Riding Vacuum Purchase	\$39,375	\$31,238	\$8,137	79.33%	Complete
013	Convention Center Carpet Replacement	\$1,225,000	\$0	\$1,225,000	0.00%	Planning
014	Balance - Contingency	\$190,244	\$0	\$190,244	0.00%	n/a
GRAND TOTAL		\$4,150,000	\$51,688	\$4,098,312	1.25%	

Community Involvement

January



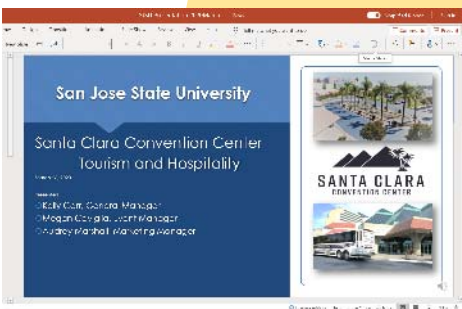
In January, Spectra and its partners from Levy held their second “Adopt-a-Spot” clean up along the creek walk between Tasman and Great America Parkway.

February



In February, Spectra’s general manager and marketing manager attended their second EOPS Advisory Board meeting. Spectra met with other community leaders in education, activism, and business to discuss better ways to promote this important program.

March



Spectra was invited to speak to students at the ‘Introduction to Hospitality’ course at **San Jose State University** in March. Due to the COVID-19 pandemic Spectra created a virtual presentation for students, and it was uploaded to their online portal for viewing.

March



Spectra partnered with Levy and the City of Santa Clara to create and distribute meals for Students and Seniors during the “Shelter in Place” order.



Santa Clara Convention Center

5001 Great America Parkway

Santa Clara, CA 95054

Tel: (408) 748-7000

www.santaclaraconventioncenter.com

General Manager: Kelly Carr



Agenda Report

20-543

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Action on Amendment No. 1 to the Agreement for Services with Moore Iacofano Goltsman, Inc., for preparation of the Patrick Henry Drive Specific Plan [Council Pillar: Promote and Enhance Economic, Housing and Transportation Development]

BACKGROUND

The City formally commenced preparation of a Specific Plan for the Patrick Henry Drive (PHD) area following the City Council's approval of a contract on August 22, 2018 with planning consultants, Moore Iacofano Goltsman, Inc. (MIG). The Patrick Henry Drive Specific Plan area is designated as a Phase III Future Focus Area for high-density residential development in the City's 2010-2035 General Plan. Preparation of the Specific Plan will identify new General Plan land use designations and associated policies for urban design, amenities, infrastructure, and other land use elements to support the redevelopment of the PHD area from low-intensity office and industrial park use into high-density, mixed use neighborhoods.

The existing Agreement with MIG is fully funded by a Reimbursement Agreement with property owners within the plan area.

DISCUSSION

Staff is proposing Amendment No. 1 to the Agreement with MIG to extend the term of the Agreement to June 30, 2022. The timeline has extended due to a number of factors including extended stakeholder outreach including multiple rounds of discussion of the propose land use plan and unanticipated time needed to acquire and validate new regional travel demand model data from the Santa Clara Valley Transportation Authority (VTA). The extra work required for the City's traffic consultant to validate the travel demand model affects the project budget as well.

The amount is also being updated to account for the California Environmental Quality Act (CEQA) analysis of the High-Density Flex designation proposed for the PHD property fronting Great America Parkway. The High-Density Flex designation would allow either office or residential development and thus requires CEQA analysis of two land use scenarios. The cost for this analysis will be funded by the property owner who requested the High-Density Flex designation.

Because many of the changes to the project scope are at the direct benefit and request of a specific developer, staff has prepared an additional reimbursement agreement with Pearlman Himy I LP (Pearlman) to cover the direct costs associated with these specific changes. The City Manager is authorized to execute Reimbursement Agreements not exceeding \$250,000, and as such, this Agreement with Pearlman Himy I LP will be reviewed and executed administratively.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5), in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment. For the underlying project, the Patrick Henry Drive Specific Plan, the City will prepare an Environmental Impact Report (EIR).

FISCAL IMPACT

Amendment No. 1 with MIG extends the term of the agreement to June 30, 2022 and increases the total valuation of the agreement by \$77,121 to a total not to exceed amount of \$888,623. The City’s consultant costs for the preparation of the Patrick Henry Drive Specific Plan are covered through reimbursement agreements with property owners within the plan area. Following the execution of the reimbursement agreement with Pearlman Himy I LP, the developer will deposit \$77,121 in the City’s Deposits Fund from which payments will also be made.

COORDINATION

This report has been coordinated with the Finance Department and City Attorney’s office.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City’s official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

Approve and authorize the City Manager to execute Amendment No. 1 to the Agreement for Services with Moore Iacofano Goltsman, Inc., for preparation of the Patrick Henry Drive Specific Plan to extend the termination date and increase the total not to exceed amount to \$888,623, subject to the execution of a Reimbursement Agreement with Pearlman Himy I LP.

Reviewed by: Andrew Crabtree, Director of Community Development

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Amendment No. 1 to Agreement with Moore Iacofano Goltsman, Inc.
2. Original Agreement with Moore Iacofano Goltsman, Inc. (2018)

**AMENDMENT NO. 1
TO THE AGREEMENT FOR SERVICES
BETWEEN THE
CITY OF SANTA CLARA, CALIFORNIA,
AND
MOORE IACOFANO GOLTSMAN, INC.**

PREAMBLE

This agreement ("Amendment No. 1") is entered into between the City of Santa Clara, California, a chartered California municipal corporation (City) and Moore Iacofano Goltsman, Inc., a California corporation, (Contractor). City and Contractor may be referred to individually as a "Party" or collectively as the "Parties" or the "Parties to this Agreement."

RECITALS

- A. The Parties previously entered into an agreement entitled "Agreement for Services, dated July 17, 2018 (Agreement); and
- B. The Parties entered into the Agreement for the purpose of having Contractor prepare a Specific Plan for the Patrick Henry Drive plan area, and the Parties now wish to amend the Agreement to extend the term of the Agreement and expand the original scope of work.

NOW, THEREFORE, the Parties agree as follows:

AMENDMENT TERMS AND CONDITIONS

- 1. Section 2 of the Agreement, entitled "Term of Agreement" is amended to reflect a revised termination date of June 30, 2022.
- 2. Exhibit A, entitled "Scope of Services" is replaced in its entirety by the attached "Revised Scope of Services," dated May 8, 2020.
- 3. Exhibit B, entitled "Schedule of Fees" is replaced in its entirety by the attached "Revised Schedule of Fees," dated May 8, 2020.
- 4. Except as set forth herein, all other terms and conditions of the Agreement shall remain in full force and effect. In case of a conflict in the terms of the Agreement and this Amendment No. 1, the provisions of this Amendment No. 1 shall control.

The Parties acknowledge and accept the terms and conditions of this Amendment No. 1 as evidenced by the following signatures of their duly authorized representatives.

CITY OF SANTA CLARA, CALIFORNIA
a chartered California municipal corporation

Approved as to Form:

Dated: _____

BRIAN DOYLE
City Attorney

DEANNA J. SANTANA
City Manager
1500 Warburton Avenue
Santa Clara, CA 95050
Telephone: (408) 615-2210
Fax: (408) 241-6771

“CITY”

MOORE IACOFANO GOLTSMAN, INC.
a California corporation

Dated: _____

By (Signature): _____

Name: Chris Beynon

Title: Chief Development Officer

Principal Place of Business Address: 800 Hearst Avenue
Berkeley, CA 94710

Email Address: ChrisB@MIGcom.com

Telephone: (510) 845-7549

Fax: (510) 845-8750

“CONTRACTOR”

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EXHIBIT A
REVISED SCOPE OF SERVICES
May 8, 2020

Patrick Henry Drive Specific Plan

The revised scope of work identifies tasks and subtasks that will be completed jointly or in coordination with the concurrent Freedom Circle Specific Plan project. These are marked with (*NOTE) throughout the scope, and the cost savings associated with these shared tasks are reflected in the project budget.

TASK 1: PROJECT INITIATION

TASK 1.1: KICK-OFF MEETING, SITE TOUR AND SCOPE REFINEMENT

**NOTE: The kick-off meeting and site tour will be held jointly with the Freedom Circle project.*

To initiate the project, the MIG Team will hold a two-part kick-off meeting. The first hour of the meeting will include the project leadership, including MIG's Principal-in-Charge and Project Manager. This session will focus on a detailed review of the project scope, budget and assumptions as well as roles and communication protocols. The second half of this meeting will include additional City staff and MIG Team members and be structured to share information about the planning context, study area and community dynamics to develop a shared base of knowledge. We will also confirm overall expectations and desired project outcomes. This meeting will include a discussion about the composition and role of the Stakeholder Steering Group (SSG) and Technical Advisory Committee (TAC).

The MIG Team and City staff will also tour the Patrick Henry Drive Future Focus Area (subsequently referred to as the "Plan Area"), as well as adjacent neighborhoods, to fully understand the area's planning and design parameters, connections to surrounding neighborhoods and roadways, mobility issues, character precedents, and other challenges and opportunities. MIG will photo-document the Plan Area. Upon discussion with City staff, property owners and/or other stakeholders may be invited to join the meeting and/or tour.

Following the kick-off meeting and Plan Area tour, MIG will provide a brief meeting summary and memo reflecting City staff input on the scope, budget and schedule. The City will approve the memo to ensure a shared understanding of project resources and expectations.

Task 1.1 Deliverables

- Kick-Off Meeting and Plan Area Tour materials: agenda, sign-in sheet, aerial base map, PowerPoint presentation, photo database and summary (Word/PDF/PPT/ JPG)
- Refined Work Program, Schedule and Budget memo (Word/Excel/PDF)

TASK 1.2: COMMUNITY ENGAGEMENT STRATEGY

**NOTE: The community engagement strategy will identify strategies and tactics that can be applied to both the Freedom Circle and Patrick Henry Drive projects.*

Following project initiation, MIG will develop a comprehensive Community Engagement Strategy and Schedule. Based on information from the kick-off meeting and staff consultation, this document will outline the specific engagement approaches and tactics best suited to this effort. This document will identify outreach goals, key stakeholders and target audiences for the Specific Plan project, including preliminary membership of the TAC and SSG. The Strategy will identify community-based organizations and other partners who can help the City and MIG Team extend their reach into the diverse Santa Clara community. MIG will outline roles and responsibilities of the consultant team, City staff, TAC and SSG and community partners as well as a preliminary schedule for specific meeting and events. City staff will be responsible for providing one round of comments to refine the overall Community Participation and Outreach Plan.

Task 1.2 Deliverables

- Draft and Final Community Engagement Strategy and Schedule Memo (approximately 6-10 pages; Word/PDF).
- NOTE: Specific engagement tasks and deliverables are integrated throughout the work plan and detailed in subsequent Tasks.
- NOTE: This scope of work does not assume any translation or interpretation costs.

TASK 1.3: PROJECT IDENTITY, TEMPLATES AND PUBLIC INFORMATION

**NOTE: The development of these materials will be coordinated closely with the Freedom Circle Specific Plan project for efficiency and consistency.*

MIG's in-house graphic design staff will develop a project identity for all outreach materials. MIG will develop three draft project logo concepts and color schemes for City review. There will be two rounds of review and the City will provide consolidated comments for both, eventually selecting one final logo and color scheme. MIG will prepare the logo in electronic formats compatible with City graphic design standards. MIG will then prepare a series of templates with the project identity and branding. The use of these templates will ensure a consistent look and feel for the Specific Plan materials and ensure products can be efficiently produced and updated. MIG will develop a suite of up to six templates that may include presentation slides, reports, postcards, and outreach flyer template to be used for the duration of the project. The specific set of materials will be confirmed in consultation with City staff before production.

MIG will also provide project content that can be adapted for multiple public education and outreach purposes. This will include narrative and graphics that describe the project background, overview, schedule and milestones. Materials can be used for the City's website, social media accounts, newsletters and shared with community and project partners. MIG will propose a set of materials, which will be confirmed with the City prior to development. These materials will be reviewed by City staff and revised before being shared with the public. MIG will update these materials up to four times over the course of the project to ensure accurate, up-to-date information is available to the public.

Task 1.3 Deliverables

- Three draft concepts of project identity. Final logo color scheme and up to six templates (JPG/PDF/PPT/Word)
- Public information and website content; up to four revisions (Word)

TASK 2: PREREQUISITE STUDIES AND EXISTING CONDITIONS ANALYSIS

**NOTE: The collection and review of these materials will be coordinated closely with the Patrick Henry Drive Specific Plan project for efficiency and consistency.*

TASK 2.1: REVIEW POLICIES, REPORTS, PROGRAMS AND STUDIES

The MIG Team will develop a request for information for City staff and review the relevant background material provided by the City. This effort includes a thorough review and analysis of the City's General Plan, Zoning Code, and other data and documents such as traffic studies, existing infrastructure plans, and recent Focus Area Plans. The MIG Team will develop a thorough understanding of guiding policies, relevant projects, and primary issues and challenges to address during this process.

We will develop a Planning Context memo that outlines the policy and regulatory framework for the Patrick Henry Drive Area Plan. The memo will include preliminary recommendations for Special Plan policies and regulations that will support the City's goals.

Task 2.1 Deliverables

- Request for information (Word/PDF)
- Draft and Final Planning Context Memo approximately ten pages with up to four graphics (Word/PDF)

TASK 2.2: DATA ANALYSIS AND BASE MAPPING

In parallel to Task 2.1, MIG will collect and review GIS data from the City, including existing land use, General Plan designations, zoning, existing building height, existing employment and other non-residential square footage per parcel, street centerlines, and county assessor data. Building footprint and height attributes are also desirable, if available. All information will be assumed to be accurate and up-to-date.

MIG, with City input and review, will develop a base map and template ensure all maps have a uniform style, legend and title block. The MIG Team will prepare up to 10 existing conditions maps for use throughout the Specific Plan process. These maps will include existing conditions information, such as land use, zoning, circulation, roadway hierarchy, and environmental information.

All GIS data and mapping prepared for the General Plan will be developed consistent with City protocols and data formats to ensure easy integration into the City's information system upon project completion. City staff will be responsible for providing GIS data, coordinating on formatting and meta-data protocols, and reviewing and providing feedback on the base maps. At the culmination of the project, MIG will provide the City with the GIS maps and associated files developed during the process.

Task 2.2 Deliverables

- Up to 10 Base and Existing Conditions Maps (GIS/ Illustrator/PDF)

TASK 2.3: PARKLAND STUDY

To ensure that future development of the Patrick Henry Drive area supports Citywide goals for park land, MIG will evaluate the City's existing park and recreation inventory, General Plan goals and policies and other relevant documents or data. To gather additional insights and ideas, MIG will consult with Parks and Recreation staff via conference call. MIG will then develop a memo evaluating current measures and recommending new guidelines to ensure future residents of the Patrick Henry Drive Plan Area have adequate access to parks and recreation while maintaining and contributing to the City's ratio of 2.53-3.00 acres per 1,000 residents.

Task 2.3 Deliverables

- Draft and Final Parkland Memo (Word/PDF)

TASK 2.4: INFRASTRUCTURE ASSESSMENT

**NOTE: The infrastructure data collection and analysis will be coordinated closely with the*

Freedom Circle Specific Plan project for efficiency and consistency.

BKF will develop a comprehensive infrastructure and utility assessment consistent with General Plan requirements. Specifically, BKF will review existing storm drain, wastewater, water, and recycled water maps, utility studies, and models (to be provided by the City and other relevant utility companies) and provide planning level descriptions with conceptual exhibits. We anticipate receiving at least a current assessment study for water, sewer and stormwater mains (based on BKF's recent experience in the development of the Lawrence Station Area Plan) for which we received updated models based on the provided data.

The utility maps will be based on the MIG project area base map template. Depending on information provided by the utility owners, BKF will identify pipe size and their approximate location and direction of flow (if available). BKF will also obtain existing dry utility maps including electric, gas, and telecommunications for informational purposes.

Following the collection of this data, BKF will complete a site reconnaissance to confirm utilities are generally as shown on the provided base maps prior to preparing the Infrastructure and Utility Base Map. BKF staff will also meet with the City and utility providers to discuss any known existing capacity and condition issues. This task includes three (3) meetings (1 meeting with City engineers/public works personnel and 2 with other key agencies).

Based on the above tasks, BKF will assist the project team with an engineering-level analysis of the storm drain, wastewater, water, and recycled water utilities as well as a summary of available dry utility data. This analysis will indicate the existing utility framework that serves the area, along with a programmatic analysis of the perceived deficiencies and recommendations for reuse as part of the Specific Plan.

Task 2.4 Deliverables

- Draft and Revised Infrastructure Assessment Memo (Word/PDF) with exhibits for internal use (AutoCAD/Sketches/PDF)
- NOTE: Aerial topographic survey and field surveys are not included in this scope of work.

TASK 2.5: EVALUATION OF FISCAL HEALTH

**NOTE: A single fiscal health evaluation will be conducted for both the Patrick Henry Drive and Freedom Circle Specific Plans.*

To understand the overall fiscal health of the City, EPS will review historical trends and the current state of City finances to inform the planning process. Based on that information review, EPS will provide an overview of recent General Fund revenue and expenditure trends and how they affect the City's ability to provide public services and facilities to the respective Specific

Plan areas.

The purpose of this effort is to inform project staff and advisors of the major fiscal challenges and opportunities that should be addressed during the Specific Plan process. Specifically, this task will consider the generalized fiscal impacts of various development types (e.g., various residential densities, retail or office) being considered within the Plan Area. This task does not compare the fiscal impacts of the land use alternatives, but addresses the general fiscal implications of land use decisions. Findings from this task will be summarized in a fiscal trends and issues memorandum.

Task 2.5 Deliverables

- Draft and Final Fiscal Trends and Issues Memo (one for both projects) (Word/PDF)

TASK 2.6: TRANSPORTATION CONTEXT

**NOTE: The transportation data collection and analysis will be coordinated closely with the Freedom Circle Specific Plan project for efficiency and consistency.*

The purpose of this task is to describe the existing transportation system in the plan area (generally spanning the area north of Highway 101 bound by Calabazas Creek, Tasman Drive, and San Tomas Aquino Creek), identify already-planned improvements, and prepare an initial list of potential bicycle/pedestrian/transit improvements and transportation demand management (TDM) policies for the Transportation Vision of the area, which will incorporate General Plan pre-requisite policies. These tasks are further described below.

Hexagon will describe the existing transportation system in the plan area including roadways and bicycle/pedestrian/transit facilities. Existing operations of each transportation system component will be described based on available data. The operation of key intersections will be reported based on available traffic data obtained from recent traffic reports prepared for other nearby developments. Transit load data will be obtained from nearby transit providers (VTA and ACE). Existing pedestrian and bicycle facilities and transit stop amenities within walking distance (1/2 mile) of the site will be confirmed through field visits. In addition, Hexagon will document the City's current TDM policies and TDM requirements imposed on recently approved developments in the area.

Hexagon will review planning documents prepared by the City of Santa Clara, VTA, the Metropolitan Transportation Commission (MTC), and Caltrans, as well as previously prepared transportation impact analysis reports for the approved nearby development projects to identify already-planned transportation improvements.

Constraints related to pedestrian travel (e.g. sidewalk widths), transit capacity (transit vehicle capacity and platform waiting areas), bicycle facilities (bike paths/lanes, and bicycle parking at nearby rail stations) and site access (number and location of project driveways and/or new streets) will be considered to identify potential bicycle/pedestrian/transit improvements.

Modifications to the City's current TDM policies that could support the plan area also will be described. A brief transportation context memo will be prepared to document existing conditions, near-term and cumulative constraints in the surrounding transportation network, and potential multimodal transportation improvements. The memo will be used to inform recommendations in the Vision Plan (Task 3).

Task 2.6 Deliverables

- Draft and Final Transportation Context Memo (one document for both projects) (Word/PDF)

TASK 2.7: ENVIRONMENTAL CONTAMINATION INQUIRY

**NOTE: A single environmental contamination inquiry will be conducted for both the Patrick Henry Drive and Freedom Circle Specific Plans.*

Since the Specific Plan area includes light industrial uses, MIG will coordinate with EDR to conduct a search of hazardous waste conditions/sites in the Plan Area and provide a summary of findings.

Task 2.7 Deliverables

- Hazardous Materials Data Report (PDF)

TASK 2.8: SETTING AND OPPORTUNITIES SUMMARY

Building upon the work done in the preceding Task 2 Subtasks, MIG will prepare a highly visual, easy-to-read, and user-friendly summary of key findings and opportunities. This report will include narrative, mapping, site photographs, and other graphics as appropriate. It will be approximately 40-50 pages and be created in a PowerPoint format to provide easy online posting and viewing, and to facilitate presentations to multiple audiences. City staff will be responsible for reviewing the document and providing one consolidated set of City comments to the MIG Team. This summary will be presented at the first TAC and SSG meetings and community workshop to create a shared knowledge base amongst stakeholders and inform discussions about project vision and goals.

Task 2.8 Deliverables

- Draft and Final Setting and Opportunities Summary (PPT/PDF)

TASK 3: VISION PLAN

MIG will develop a Vision Plan that presents a coherent and compelling vision of the broader planning area, generally spanning the area north of Highway 101 bound by Calabazas Creek, Tasman Drive, and San Tomas Aquino Creek (hereafter referred to as the Vision Plan Area). The Vision Plan document will convey the City's desired future for this area to key decision-makers, business and property owners, employers and the development community. It will be a communication and coordination tool that will facilitate implementation of these multiple efforts.

**NOTE: This task will encompass both the Patrick Henry Drive and Freedom Circle Drive Specific Plan Areas and is included as a task in each. It is jointly funded by each project.*

TASK 3.1: DATA AND PLAN REVIEW

MIG will review any relevant data, studies, plans and reports that are relevant within the Vision Plan area to complement our understanding of the Patrick Henry Drive plan area. This includes Master Plans, policies, regulations, community engagement findings and other applicable resources identified or provided by the City and Vision Plan Area stakeholders.

Task 3.1 Deliverable

- Vision Plan Context Memo highlighting key findings (approximately 3-5 pages) (Word/PDF)

TASK 3.2: STAKEHOLDER CONSULTATION

MIG will meet with individuals and/or small groups of stakeholders in the Vision Plan Area to understand the perspective of stakeholders, business and property owners that extend beyond the Specific Plan area. This task includes up to eight hours of in-person meetings with one MIG Team member.

Task 3.2 Deliverable

- Stakeholder interviews or focus groups (up to 8)
- Stakeholder Summary Memo highlighting key themes (Word/PDF)

TASK 3.3 VISION CHARRETTE

Building on the findings from Tasks 3.1 and 3.2, MIG will plan and facilitate an interactive charrette with City staff and area stakeholders to develop and refine an overarching vision for the Vision Plan Area and identify key urban design elements and other attributes. The group will discuss and identify potential identities (or "brands") for the broader area.

Task 3.3 Deliverables

- Draft and Final charrette materials: agenda, base maps, presentations and summary with photos and wallgraphic reduction (Word/PPT/PDF/JPG)

TASK 3.4 DRAFT VISION PLAN

MIG will develop a graphically-rich document that presents a coherent and compelling vision of the broader planning area, generally spanning the area north of Highway 101 bound by Calabazas Creek, Tasman Drive, and San Tomas Aquino Creek. The plan will describe and illustrate how the multiple plans in this area serve a single vision and contribute to a coherent sense of place.

The plan will present a vision and guiding principles, as well as concepts, diagrams and visualizations, as appropriate, for the broader planning area. It will include brief narrative and a series of plan-view diagrams illustrating open space, mobility and connectivity, land use, community amenities, and infrastructure concepts. Additional development proposals and catalytic site opportunities outside of the Specific Plan areas will also be explored, to provide the larger picture for how the sub-region may grow and evolve over the coming years.

The transportation context whitepaper (Task 2.6) will be used to develop the transportation vision. Hexagon will review and comment on the Draft Vision Plan developed by MIG. The Draft Vision Plan will be reviewed by City staff and area stakeholders (if desired by the City). City staff will be responsible for reviewing the document and providing one consolidated set of City comments to the MIG Team.

Task 3.4 Deliverables

- Draft Vision Plan (approximately 20 pages) with up to 12 original graphics as well as precedent images (InDesign/Illustrator/PDF)

TASK 3.5 FINAL VISION PLAN

Based on one set of consolidated comments from City staff, MIG will finalize the Vision Plan.

Task 3.5 Deliverable

- Final Vision Plan (InDesign/Illustrator/PDF)

TASK 4: ALTERNATIVES DEVELOPMENT

TASK 4.1: COUNCIL/PLANNING COMMISSION STUDY SESSION #1

**NOTE: This and all Council and Commission meetings will be held jointly with the Freedom Circle Specific Plan project.*

MIG will meet with the City Council and Planning Commission during a joint session to present and receive feedback on the prerequisite studies and Vision Plan. MIG will provide one staff person and a PowerPoint presentation for this session.

Task 4.1 Deliverables

- City Council and Planning Commission Study Session materials: agenda and presentation, brief summary (Word/PPT/PDF)

TASK 4.2: STAKEHOLDER STEERING GROUP #1

MIG will plan and facilitate the first of four Stakeholder Steering Group (SSG) Meetings to present the Setting and Opportunities Summary and collect input on existing conditions; Plan Area assets, challenges and opportunities; big ideas for the future of the Patrick Henry area; and strategies to best engage the Santa Clara community in the Planning Process.

For All SSG Meetings, MIG will prepare meeting agendas and materials for review by City staff as well as facilitate and record the meeting. This scope assumes the City will be responsible for meeting invitations and logistics and that SSG meetings will be held on the same days as the TAC meetings.

Task 4.2 Deliverables

- Draft and Final SSG Meetings and materials: agenda, sign-in sheet, presentations and summaries with wallgraphic reduction (Word/PPT/PDF/JPG)

TASK 4.3: COMMUNITY WORKSHOP #1: VISION

**NOTE: This and all community workshops will be held jointly with the Freedom Circle Specific Plan project.*

MIG will plan and facilitate a dynamic community workshop to refine the vision for the Patrick Henry Drive Plan Area. The agenda for this workshop will include a project introduction, summary of work to date, and facilitated small group discussions to refine an overall vision for the Plan Area. The project team will present the draft Vision and Goals for discussion with residents and other interested community members.

MIG, in coordination with City staff, will be responsible for developing content, printing

materials, and facilitating each workshop. MIG will provide one facilitator and one graphic recorder for this workshop. City staff will be responsible for securing workshop locations, printing and distributing announcements, printing handouts and providing refreshments.

Task 4.3 Deliverables

- Draft and Final Visioning Community Workshop materials: agenda and comment cards (Word/PDF) and presentation (PPT/PDF) and up to six boards (Illustrator/ PDF)

TASK 4.4: DIGITAL DESIGN CHARRETTE

**NOTE: This digital design charrette will be held jointly with the Freedom Circle project.*

Based on the input from the first round of community engagement, MIG will develop up to six “bubble diagram” concepts to establish the range of project alternatives. This discussion and exercise shall serve as a starting point for the development of draft plan alternatives. MIG will review and discuss these concepts in an online meeting with the City’s project leaders and then use these three concepts as the basis for our Digital Design Charrette.

The MIG Digital Design Charrette will engage City staff to define and refine Plan Alternatives. At the discretion of the City, additional stakeholders may be included in this work session. MIG will use our own in-house Digital Design Charrette technology and methodology, which builds on proven charrette methods to explore design and planning scenarios with a set of digital tools that allow real-time response to new ideas, and numeric and three-dimensional analysis. As ideas take shape, our facilitation team will illustrate them on a computer that is projected to a large display.

The digital nature of this process allows concepts to be vetted against any number of base map layers at any scale; concepts to be copied/saved/modified quickly; numeric analysis such as length and area calculations at the click of a button. Designing in 3D allows the project team to gather more meaningful input earlier in the process.

Task 4.4 Deliverables

- Creation of the 3D model (SketchUp)
- Digital Design Charrette agenda, facilitation and summary with photos and graphics (Word/JPG/PDF)

TASK 4.5: PLAN ALTERNATIVES AND CONCEPT STUDY

Based on the outcomes of the Digital Design Charrette and input from City staff and stakeholders above, the MIG Team will develop up to three Plan Alternatives that will articulate distinct options for the future of the Plan Area. The Draft Alternatives will include descriptions

and illustrations of urban design, land use, density, connectivity, open spaces, community facilities and site design or re-use concepts.

MIG will submit an Administrative Draft Concept Alternatives Study to City staff for review. City staff will provide the MIG Team one set of consolidated comments on the draft study. The MIG Team will then prepare a public draft Concept Alternatives Study that reflects City staff comments. These materials will then be reviewed at the Technical Advisory Committee and Stakeholder Steering Group meetings and the community workshop in Task 5. The alternatives will be highly graphical and include descriptive text, a diagram and images (including photo simulations and sketches) and maps, tables, and graphics as appropriate.

The MIG team will provide a brief analysis of each alternative that includes a comparison of the relative strengths and weaknesses of each. The alternatives will be evaluated against the project goals and/or indicators developed earlier in the planning process and identify any major issues. Hexagon will assist MIG in this task by providing recommendations to the team regarding the multimodal access and circulation for up to three alternatives, including connectivity options for the Mission College Boulevard and Great America Parkway corridors. Hexagon will also evaluate the VMT per capita for up to three project alternatives to assess the potential transportation impacts of each. BKF will provide high-level, qualitative input for the analysis and comparison of alternatives.

MIG will prepare a succinct and highly-visual Alternative Concept Study that will summarize each Alternative and describe its relative advantages and impacts. It is anticipated that this summary will be developed in InDesign and be approximately 40 pages in length. MIG will submit an Administrative Draft Concept Alternatives Study to City staff for review. City staff will provide the MIG Team one set of consolidated comments on the draft study. The MIG Team will then prepare a public draft Concept Alternatives Study that reflects City staff comments. These materials will then be reviewed at of the Technical Advisory Committee and Stakeholder Steering Group meetings and the community workshop in Task 5.

Task 4.5 Deliverables

- Up to three Plan Alternatives (InDesign/Illustrator/GIS/PDF)
- Administrative Draft Concept Alternatives Summary (InDesign/Illustrator/GIS)
- Public Draft Concept Alternatives Summary (InDesign/Illustrator/GIS)

TASK 5: PREFERRED ALTERNATIVE AND URBAN DESIGN, STREETSCAPE AND OPEN SPACE STANDARDS

TASK 5.1: TECHNICAL ADVISORY COMMITTEE MEETING #1

**NOTE: This and all TAC Meetings will be held jointly with the Freedom Circle Specific Plan.*

MIG will plan and facilitate the first TAC meeting to present the Alternative Concept Study and

collect input on the Plan Alternatives and direction on a Preferred Alternative. Input from this and other meetings (Tasks 5.2 and 5.3) will be used to select and refine the Preferred Alternative.

For all TAC Meetings, MIG will prepare meeting agendas and materials for review by City staff as well as facilitate and record the meeting. This scope assumes the City will be responsible for meeting invitations and logistics and that TAC meetings will be held on the same days as the Stakeholder Steering Group meetings.

Task 5.1 Deliverables

- Draft and Final TAC Meetings and materials: agenda, sign-in sheet, presentations and summaries with wallgraphic reduction (Word/PPT/PDF/JPG)

TASK 5.2: STAKEHOLDER STEERING GROUP MEETING #2

MIG will plan and facilitate the second SSG meeting to present the Alternative Concept Study and collect input on the Plan Alternatives and direction on a Preferred Alternative.

Task 5.2 Deliverables

- Draft and Final SSG Meeting and materials: agenda, sign-in sheet, presentations and summaries with wallgraphic reduction (Word/PPT/PDF/JPG)

TASK 5.3: COMMUNITY WORKSHOP #2: ALTERNATIVES

**NOTE: This and all community workshops will be held jointly with the Freedom Circle Specific Plan project.*

MIG will plan and facilitate a community workshop to help select the Preferred Alternative for the Patrick Henry Drive Specific Plan. The agenda for this workshop will include presentation of Alternative Concept Study and interactive exercises to provide feedback on the three Plan Alternatives. MIG will provide one facilitator and one graphic recorder for this workshop, and one team member from Hexagon will attend.

Task 5.3 Deliverables

- Draft and Final Visioning Community Workshop materials: agenda and comment cards (Word/PDF) and presentation (PPT/PDF) and summary (Word/JPG/PDF)

TASK 5.4: PREFERRED ALTERNATIVE

Following Tasks 5.1-5.3, MIG will hold an in-person work session with City staff to review input received on the Plan Alternatives, select a Preferred Alternative, and identify any needed changes to the Preferred Alternative. MIG will use this work session to confirm direction on the Urban Design, Streetscape and Open Space Standards (Task 5.5).

Fehr & Peers will provide recommendations to the team regarding access and circulation for the Preferred Alternative, including multi-modal connectivity to existing roadways, transit, bikeways, trails and open spaces and areas to accommodate transportation network companies (e.g., Uber and Lyft) and private shuttles.

Hexagon will make recommendations on Transportation Demand Management (TDM) strategies and monitoring program to reduce impacts of vehicular traffic on the project area. The MIG Team will then revise the Preferred Alternative to serve as the basis for the Specific Plan. MIG will create a large-format Preferred Alternative for staff and stakeholder review.

Task 5.4 Deliverables

- Draft and Final Preferred Alternative Graphic (Illustrator/ PDF)

TASK 5.5: URBAN DESIGN, STREETScape AND OPEN SPACE STANDARDS

**NOTE: The MIG Team will develop design guidelines that are applicable to both the Patrick Henry Drive and the Freedom Circle Specific Plans as well as those that are tailored to each project area.*

The MIG Team will prepare a set of design guidelines and standards that clearly articulate a vision for future public and private improvements in the Plan Area. The guidelines and standards will rely heavily on images, renderings and sketches to convey desired outcomes and required elements. Clear guidance and illustrative examples will be provided for the following topics.

Open Space

Building on our parkland analysis and recommendations in Task 2, MIG will develop an open space framework that identifies the locations and amount of public and private open spaces recommended to serve new development. MIG will create and illustrate design guidelines and standards for public and privately-owned open spaces in the study area, including a focus on the interface of private developments (buildings) with the public realm. We will include strategies for programming and activating open spaces. MIG, with support from EPS, will identify potential tools for equitably sharing the costs of acquiring, designing and developing open spaces throughout the Plan Area.

Urban Design and Architecture

MIG will develop design guidelines for buildings in the Plan Area to ensure that they meet desired architectural standards and a meaningful interface with the public realm. This will include direction on height, massing, façade articulation, setbacks and other considerations that support the desired qualities of development in the Plan Area. MIG will develop up to two prototypes of new development that can be easily adapted by developers, contractors and business owners. The prototypes will focus on high-density mixed-use or residential products, consistent with the Preferred Alternative.

Streetscape and Circulation

MIG, supported by Hexagon, will develop design standards and guidelines, including street sections, for the streets within the Plan Area. The street cross-sections will be designed to accommodate the anticipated traffic volume. The design standards will be developed based on street type and function for multi-modal users (pedestrians, bicyclists, buses, automobiles and trucks). The street standards will fit the context of the Plan Area to support project goals such as reduced vehicular speed, transit access and bicycle and pedestrian safety. Standards will address design guidance for street trees, landscaping and lighting; crosswalks, pedestrian and bicycle paths and transit stops; utility equipment; and opportunities for public art and placemaking.

City staff will provide the MIG Team one set of consolidated comments on the administrative draft guidelines. The MIG Team will then prepare a revised draft for TAC, SSG and Planning Commission/Council review. These will ultimately be incorporated into the Draft Specific Plan.

Task 5.5 Deliverables

- Draft and Final Open Space Framework (Word/ Illustrator/PDF)
- Administrative Draft Design Guidelines (Word/JPEG/ Photoshop/Sketch-up/PDF)
- Revised Draft Design Guidelines (InDesign/JPEG/ Photoshop/Sketch-up/PDF)

TASK 5.6: TECHNICAL ADVISORY COMMITTEE MEETING #2

**NOTE: This and all TAC Meetings will be held jointly with the Patrick Henry Drive Specific Plan.*

MIG will plan and facilitate the second TAC meeting to present and collect feedback on the Preferred Alternative and Standards. Input from this and other meetings (Task 5.2 and 5.3) will be used to select and refine the Alternative and develop the Draft Plan.

Task 5.6 Deliverables

- Draft and Final TAC Meetings and materials: agenda, sign-in sheet, presentations and

summaries with wallgraphic reduction (Word/PPT/PDF/JPG)

TASK 5.7: STAKEHOLDER STEERING GROUP MEETING #3

MIG will plan and facilitate the third SSG meeting to present and collect feedback on the Preferred Alternative and Standards.

Task 5.7 Deliverables

- Draft and Final SSG Meetings and materials: agenda, sign-in sheet, presentations and summaries with wallgraphic reduction (Word/PPT/PDF/JPG)

TASK 5.8: PLANNING COMMISSION AND CITY COUNCIL STUDY SESSION #2

**NOTE: This and all Council / Commission Meetings will be held jointly with the Freedom Circle Specific Plan.*

MIG will meet with the City Council and Planning Commission in a joint study session to provide a project update and present the Preferred Alternative and stakeholder input. MIG will facilitate a discussion with the City Council and Planning Commission to confirm direction before developing the Draft Specific Plan.

Task 5.8 Deliverables

- City Council and Planning Commission Study Session materials: agenda and presentation, brief summary (Word/PPT/PDF)

TASK 6: INFRASTRUCTURE DEVELOPMENT PLAN, BUDGET AND FINANCING STRATEGY

**NOTE: The Infrastructure financing and development strategies in Tasks 6.1 and 6.2 will be developed in coordination with the Freedom Circle Specific Plan project to ensure consistency and efficiency. They will include strategies that apply to both plan areas. Common financial assumptions (i.e., average rents and prices) will apply to both.*

TASK 6.1: INFRASTRUCTURE DEVELOPMENT PLAN AND BUDGET

The MIG Team will develop an infrastructure development budget and financing strategy to support implementation of the land use and circulation system design standards of the Preferred Alternative. BKF will determine the infrastructure necessary to support the land uses and improvements identified in the Area Plan. This includes an analysis of the storm drain,

wastewater, water, and recycled water utilities.

The analysis will indicate the future studies needed to verify the capacity and integrity of the utility systems. A rough order-of-magnitude budget for utility improvements and associated work will be included to support the financing strategy. BKF will also identify options available for the implementation of stormwater quality. We will review the City's existing stormwater treatment tools and identify recommendations best suited to the preferred alternative.

Task 6.1 Deliverables

- Draft and Revised Infrastructure Plan and Budget (Word/PDF)

TASK 6.2: FINANCING STRATEGY

EPS will work with MIG and BKF to develop an infrastructure financing strategy for the Specific Plan. Team members will identify public improvements and preliminary phasing schemes for the proposed Specific Plan along with concept-level cost estimates. EPS will detail sources and uses of funds for public improvements in the Specific Plan, considering the financial capacity of proposed development. The financing strategy will address the following key issues:

Development Financial Feasibility

EPS will evaluate the impact of the infrastructure cost burdens on the overall financial feasibility of the private development components of the Specific Plan. This analysis will be based on information regarding the estimates of finished real estate values for private development. EPS will also consider equitable cost allocation methodologies that ensure cost burdens are feasible based upon industry standards.

Financing Mechanisms and Resources

EPS will assemble existing information on available City financial resources and programs, such as fees, dedications and exactions, pending bond issues and evaluate their applicability to the Patrick Henry Drive Specific Plan Area. This review will be conducted in light of any specific financing constraints or requirements including affordable housing mitigation requirements, off site development impact fees, and any limitations on revenue generated from publicly owned land. To the extent that existing tools are unable to finance improvements and related maintenance costs, a variety of other financing mechanisms will be considered. These may include, but not be limited to: special assessments and taxes (e.g., Mello-Roos community facilities districts, landscaping and lighting districts); certificates of participation (COP); Specific Plan fees; available government grants and aid, including potential State, County, and Federal sources; private contributions and donations, and voter-approved debt or tax increases.

The selection of financing mechanisms for the Specific Plan will be made in consultation with City staff and based upon financing principles, statutory and legal considerations, and industry

standards; commitments regarding the availability of public sector funding; and negotiation-based preferences of stakeholders.

Task 6.2 Deliverables

- Draft and Revised Infrastructure Financing Strategy (Word/PDF)

TASK 7: IMPLEMENTATION PLAN

**NOTE: The implementation strategies in Tasks 7.1 and 7.2 will be developed in coordination with the Freedom Circle Specific Plan project to ensure consistency and efficiency and include strategies that apply to both plan areas.*

TASK 7.1: IMPLEMENTATION ACTION PLAN

Based upon the information prepared during earlier tasks, MIG and EPS will develop a comprehensive Implementation Action Plan. Overall economic feasibility and “build-ability” will be paramount, as the Specific Plan should result in real change to the Plan Area in the near term. In concert with the evaluation of financing mechanisms in Task 6, the consultant team will prepare a preliminary phasing strategy for real estate development and the infrastructure construction. The phasing strategy will be based on a number of factors, including market considerations, funding opportunities, and public policy objectives. EPS will also integrate the preferred alternative into its financial model to test the impact of project feasibility. EPS will provide narrative description of the financing strategy for inclusion in the Specific Plan document.

The Action Plan will also provide detailed guidance for City staff to guide development in the Plan Area, including Zoning Code and General Plan updates. It will incorporate near- and long-term strategies for streetscape improvements; roles and responsibilities of the public and private sectors; financial incentives and programs; infrastructure needs and requirements; and targeted land assemblage, development and financing strategies for key parcels. The strategies will be drafted in a matrix format (outlining strategies, roles and responsibilities, initial costs, and funding mechanisms) of approximately five to ten pages.

Task 7.1 Deliverables

- Draft and Revised Implementation Action Plan (Word/ Excel/PDF)

TASK 7.2: TECHNICAL ADVISORY COMMITTEE (TAC) MEETING #3

**NOTE: This and all TAC Meetings will be held jointly with the Freedom Circle Specific Plan.*

MIG will plan and facilitate a TAC meeting to present and collect feedback on the Revised

Infrastructure Plan and Budget, Financing Strategy and Implementation Action Plan. Staff and agency input collected at this session will be used to revise these plan elements before preparation of the Administrative Draft Plan.

Task 7.2 Deliverables

- Draft and Final TAC Meetings and materials: agenda, sign-in sheet, presentations and summaries with wallgraphic reduction (Word/PPT/PDF/JPG)

TASK 8: PREPARATION OF THE FOCUS AREA PLAN

The Patrick Henry Drive Specific Plan documents will clearly and concisely convey the desired vision and build-out of the Focus Area. All Plan documents will be written so that they can be easily accessed and understood not only by government officials, property owners and land developers, but by community residents and local business owners. Wherever possible, we will rely on illustrative examples rather than text to convey key concepts, so that these can easily be adapted and reflected in future development.

TASK 8.1: TRANSPORTATION POLICIES AND RECOMMENDATIONS

**NOTE: The team will identify policies and programs that apply to both the Freedom Circle and Patrick Henry Drive plan areas.*

Hexagon will assist the project team in the development of the transportation-related Specific Plan policies and standards. They will be focused on creating a pedestrian and bicycle friendly environment to increase comfort and safety and will include an emphasis on direct access to nearby transit, the ACE station, and the San Tomas Aquino Creek Trail. These policies and standards will be consistent with the Vision Plan and will directly inform the Draft Specific Plan transportation policies prepared by the MIG Team (Task 8.3). Specific Plan policies and standards related to transportation will address the following subject areas:

Transit Access, Bicycle and Pedestrian and Vehicle Circulation

Specific Plan policies and standards will emphasize the need for a multi-modal transportation network within the plan area including convenient transit access, facilities and programs to promote active transportation modes, and roadways that provide efficient circulation for all users.

Transportation Demand Management (TDM)

The Specific Plan will establish TDM goals applicable to the Plan Area. Policies will outline requirements for the implementation of TDM measures most likely to be effective based on the specific land uses envisioned in the Plan area. TDM Plan monitoring and reporting requirements will be established.

Parking

The Specific Plan will set forth parking ratios for the land uses envisioned in the Plan area. The parking standards will be designed to be supportive of the need to reduce single-occupant vehicle trips and will reflect the changing transportation environment. Specific Plan policies will encourage the use of parking management strategies within mixed-use environments to ensure the efficient use of parking resources and to discourage parking intrusion beyond the Plan area.

Task 8.1 Deliverables

- Draft and Final Transportation Policies and Standards Memorandum (one document for both projects) (Word/ Excel/PDF)

TASK 8.2: FISCAL ANALYSIS OF PREFERRED ALTERNATIVE

EPS will create a fiscal impact model to compare General Fund revenues generated through property tax, sales tax, transfer tax and other sources with the costs of providing urban services to the Specific Plan area as it develops. The analysis will be based on a review of the City's most recent budget and interviews with City staff related to any unique attributes of the Plan Area. The cost and revenue estimates will be presented in a format that clearly indicates the net fiscal impacts of implementation of the Preferred Alternative. To the extent that the Specific Plan results in a net fiscal deficit, the consultant team will suggest modifications to the project description and strategies that will improve the results and support a balanced City budget. The research, analysis and conclusions of this technical work will be summarized in draft technical memoranda for the Preferred Alternative and inform the Draft Specific Plan.

Task 8.2 Deliverables

- Draft Fiscal Analysis Memo (Word/Excel/PDF)

TASK 8.3: ADMINISTRATIVE DRAFT SPECIFIC PLAN

The MIG Team will develop a Specific Plan that details a compelling vision for the future of the Plan Area along with a clear, realistic set of actions for implementation. The Draft Specific Plan will meet all State Specific Plan content requirements and address the unique conditions and needs of the Patrick Henry Drive Area. The Plan will include comprehensive narrative and supporting illustrations and graphics that outline a compelling vision and roadmap for the future. It will be focused on implementation, and will include clear steps necessary to create positive change in the Plan Area.

Before developing the Administrative Draft, MIG will develop a detailed Plan Outline for review by City staff. This will ensure the Administrative Draft addresses all required and desired plan components.

Anticipated plan chapters and content include:

Introduction and Planning Process

Description of the planning process and how community and stakeholder input was collected and integrated into plan concepts.

Land Use and Housing

Description of land use designations, including a total number of residential units and a range of densities. This chapter will include square footage of non-residential, mixed-use, and employment-generating land uses as well as population and job projections.

Transportation and Parking

Description of multi-modal circulation network including new roadways and paths. Parking management strategies, TOD parking ratios and TDM measures and monitoring program.

Transit Access and Connectivity

Description of accessible multi-modal connections to existing and planned public transit, including the Tasman Drive light rail stations.

Design and Streetscape Standards

Policies and standards for pedestrian-friendly design and comfort and safety.

Public Realm Improvements

Standards to enhance overall livability of the area including placemaking and streetscape strategies.

Infrastructure and Public Services

Description of public services and infrastructure needed to implement the Plan, including coordination with plans for the properties north of the Plan Area.

Open Space Plan

Description of public and private open space plans and policies, including coordination with plans for the properties north of the Plan Area.

Implementation Plan

Actions and strategies for plan implementation, including timelines and phasing. Includes planning-level cost estimates for infrastructure and likely effects on the City's budget.

Hexagon will review and comment on the Administrative Draft Specific Plan sections related to transportation, parking, transit access and street design prepared by MIG. The Administrative Draft will be in Word format, with graphics attached and referenced in a PDF file. City staff will provide the MIG Team with one set of consolidated edits.

Task 8.3 Deliverables

- Administrative Draft Specific Plan approximately 100 pages with 25 pages of PDF exhibits (Word/PDF)

TASK 8.4: SCREENCHECK AND PUBLIC REVIEW DRAFT SPECIFIC PLAN

MIG will develop an InDesign template with sample illustrations for City review and comment. Following review by City staff, the MIG Team will produce a Screencheck Draft Specific Plan. This draft will be formatted in InDesign and include narrative, photos, precedent images, diagrams and sketches/photo- simulations to illustrate the proposed improvements to the Plan Area. City staff will review the Screencheck Draft Plan and provide the MIG Team with one set of consolidated edits. MIG will then prepare a Public Review Draft Specific Plan. This draft will be presented to the TAC, SSG, Planning Commission, City Council and community at large.

Task 8.4 Deliverables

- InDesign Template (InDesign/PDF)
- Screencheck Draft Specific Plan (InDesign/JPG/GIS/ PDF)
- Public Review Draft Specific Plan (InDesign/JPG/GIS/ PDF)

TASK 8.5: TECHNICAL ADVISORY COMMITTEE MEETING #4

**NOTE: This and all TAC Meetings will be held jointly with the Freedom Circle Specific Plan.*

MIG will plan and facilitate a final TAC meeting to present and collect feedback on Draft Specific Plan.

Task 8.5 Deliverables

- Draft and Final TAC Meetings and materials: agenda, sign-in sheet, presentations and summaries with wallgraphic reduction (Word/PPT/PDF/JPG)

TASK 8.6: STAKEHOLDER STEERING GROUP MEETING #4

MIG will plan and facilitate a final SSG meeting to present and collect feedback on Draft Specific Plan.

Task 8.6 Deliverables

- Draft and Final SSG Meetings and materials: agenda, sign-in sheet, presentations and summaries with wallgraphic reduction (Word/PPT/PDF/JPG)

TASK 8.7: COMMUNITY WORKSHOP #3: DRAFT PLAN

**NOTE: This and all community workshops will be held jointly with the Freedom Circle Specific Plan.*

MIG will plan and staff a citywide open house on the Public Review Draft Specific Plan. The MIG Team will provide a brief introduction and plan overview and be available to answer questions about the project and the major components of the plan. This will provide an opportunity for the public to provide feedback on the draft Specific Plan, including the policies, programs and implementation plan. MIG will prepare large “boards” that summarize new policy concepts and major improvements.

Task 8.7 Deliverables

- Community Open House materials: agenda and comment cards (Word/PDF) and, presentation (PPT/ PDF) and up to twelve (12) 42x60’ posters (InDesign/ PDF)

TASK 8.8: CITY COUNCIL AND PLANNING COMMISSION STUDY SESSION #3

**NOTE: This and all Council and Commission study sessions will be held jointly with the Freedom Circle Specific Plan.*

MIG will meet with the City Council and Planning Commission in a joint study session to provide a project update, discuss the draft Specific Plan, and describe community input received. MIG will facilitate a discussion with the City Council and Planning Commission to confirm any revisions to the draft Specific Plan. The culmination of this meeting will be direction on a revised Specific Plan.

Task 8.8 Deliverables

- City Council and Planning Commission Study Session materials: agenda and presentation, brief summary (Word/PPT/PDF)

TASK 8.9: FINAL DRAFT SPECIFIC PLAN

Following Tasks 8.3-8.6, MIG will hold an in-person meeting with City staff to review input received on the Draft Plan and confirm direction for the Final Draft Specific Plan. MIG will provide a list of revisions for City review. At this time, MIG and the City will collaborate to identify amendments required for Plan implementation for review with staff, Planning

Commission and City Council. MIG will develop the Final Draft Specific Plan for Commission and Council hearings.

Task 8.9 Deliverables

- List of plan revisions (Word/PDF)
- Amendments for plan implementation (Word/PDF)
- Final Draft Specific Plan (InDesign/Illustrator/PDF)

TASK 9: PREPARATION OF PROGRAM EIR

The environmental impact report (EIR) for the Patrick Henry Drive Specific Plan will be a Program EIR under California Environmental Quality Act (CEQA) section 15168 (Program EIR). The EIR will provide a General Plan level (program-level) analysis for the entire Specific Plan Area. Within the program-level analysis, two development options for the “Pearlman” property will be evaluated: one option with residential and retail uses, and the other option with office and retail uses. The Program EIR approach recognizes that additional environmental review may be required for future individual development proposals; however, the program-level analysis will be deliberately designed to facilitate CEQA streamlining for such proposals.

TASK 9.1: INITIAL STUDY, NOTICE OF PREPARATION AND SCOPING MEETING

MIG’s in-house environmental planning team will complete an Initial Study (IS) checklist and narrative (based on CEQA Guidelines Appendix G) to appropriately focus the topical contents of the Specific Plan’s EIR. Those “focus topics” determined to have a “potentially significant impact” on the environment will then be further analyzed during development of the Draft EIR and refinement of the Specific Plan, with associated mitigation measures closely linked to Specific Plan strategies, development standards, and recommended improvements. MIG will also prepare the EIR Notice of Preparation (NOP) to attach to the IS and will attend one CEQA-required EIR scoping session with responsible/interested agencies and members of the public. City staff will be responsible for reviewing and approving the NOP/IS, compiling the mailing list (with MIG assistance), and distributing the NOP/IS to responsible and interested agencies. As a viable option under CEQA, the City does not need to prepare an entire Appendix G checklist once the City has decided that an EIR is the required CEQA document; under this option, the NOP will list and briefly describe each environmental topic that the EIR will evaluate.

Task 9.1 Deliverables

- Draft Initial Study and NOP (Word/PDF)

TASK 9.2: TRANSPORTATION IMPACT ANALYSIS (HEXAGON TRANSPORTATION CONSULTANTS, INC.)

**NOTE: To the extent practicable, the Transportation Impact Analysis (TIA) will be prepared in coordination with the Freedom Circle Focus Area Plan. This coordination is expected to include one set of intersection counts and a single existing conditions traffic analysis, and one set of forecasted volumes and intersection level of service (LOS) calculations for cumulative no project and cumulative plus project conditions.*

The purpose of the traffic impact analysis (TIA) is to satisfy the requirements of the City of Santa Clara and the Congestion Management Program (CMP) of the Santa Clara Valley Transportation Authority (VTA) and the California Environmental Quality Act (CEQA). As a result of Senate Bill (SB) 743, vehicle miles travelled (VMT) will replace LOS as a CEQA significance criterion by July 1, 2020. The City of Santa Clara is currently working on its SB 743 implementation process that would develop policies and guidelines for VMT impact evaluation. It is expected that the EIR for the Patrick Henry Drive Specific Plan will be certified after July 1, 2020 and thus will be based on VMT for CEQA impact assessment purposes. Nevertheless, this scope retains LOS analysis as this study is being conducted during the transition period. The LOS analysis will evaluate key intersections in the vicinity of the Specific Plan Area during weekday AM and PM peak hours. The study area will be determined based on the City of Santa Clara's (CSC) travel demand forecast model. Preliminarily, Hexagon estimates that the TIA will include the analysis of up to 50 intersections, 40 freeway segments, and 25 freeway ramps. Additional study intersections, freeway segments or ramps will require authorization and additional budget.

The CSC travel demand model will be used to develop traffic forecasts for city streets and freeways, project trips, public transit ridership, and VMT.

The tasks to be included in the traffic analysis are:

Site Reconnaissance

The physical characteristics of the Specific Plan Area and the surrounding roadway network will be reviewed to identify existing roadway cross-sections, intersection lane configurations, traffic control devices, and surrounding land uses.

Observation of Existing Traffic Conditions in the Study Area

Existing traffic conditions will be observed in the field in order to identify any operational deficiencies and to confirm the accuracy of calculated levels of service. Freeway ramps will be observed for queuing.

Data Collection

Existing weekday AM (7:00 – 9:00 AM) and PM (4:00 – 6:00 PM) peak-hour traffic volumes will be obtained from the City of Santa Clara and traffic reports recently prepared for other nearby

projects. PM peak-hour counts for CMP intersections will be obtained from the CMP database. New manual peak-hour turning movement counts were conducted at many intersections in May 2019 under the original scope of work developed for the Specific Plan process. Thus, it is assumed that current counts within the last two years are available at all study intersections and no additional intersection counts will be needed. Freeway segment traffic counts will be obtained from the latest Congestion Management Program (CMP) monitoring report. Freeway ramp volumes will be obtained from Caltrans and supplemented with new manual peak-hour counts, if necessary. Freeway ramp queues and metering rates will be counted in the field.

Evaluation of Existing Conditions

Existing traffic conditions will be evaluated based on existing traffic volumes at the study intersections. The existing traffic conditions at the key study intersections will be evaluated using the TRAFFIX software, which employs the 2000 Highway Capacity Manual (HCM) methodology for intersection analyses and is the designated level of service methodology for the City of Santa Clara.

Travel Demand Model Validation

The VTA recently updated the 2015 land use data file based on ABAG Projections 2017. The 2015 land use file was developed with input from the County's local jurisdictions, including the City of Santa Clara. In addition, the United States Census Bureau recently released the 2011-2015 journey to work data from the American Community Survey and MTC compiled transit ridership data from household and on-board surveys and developed a database of regional transit trips by sub-mode and by mode of access for the Bay Area Region. These data sources will be used to recalibrate the City of Santa Clara's Travel Demand Model's home-based work trip distribution and mode choice models for year 2015. Subsequently, the Year 2019 land use data for the City of Santa Clara will be developed by adding to the Year 2015 land uses the sizes of new development projects constructed between 2015 and 2019 based on information provided by the City of Santa Clara's Planning Department. The Year 2019 land use data for areas outside the City of Santa Clara will be developed by interpolating the 2015 and 2040 data sets. The interpolated Year 2019 land use data will be adjusted as necessary based on information provided by the Cities of San Jose and Sunnyvale regarding recently completed projects in those jurisdictions. In addition, Year 2019 land use data will be adjusted to reflect the completion of the new Apple campus in Cupertino, which opened in 2017.

Hexagon will validate the model against existing traffic counts and most-recent publicly available observed transit ridership on VTA, Caltrain, ACE, and Capitol Corridor. The model validation will be based on statistic validation criteria set forth in the *2017 California Regional Transportation Plan Guidelines*, as well as validation by facility type following the criteria recommended in the FHWA's *Travel Model Validation and Reasonableness Checking Manual, Second Edition*. The model validation effort will bring the model base year to Year 2019, the same year as when most traffic counts for study intersections were conducted.

Evaluation of Existing Plus Project Conditions

Intersection levels of service under existing plus project conditions will be evaluated using the

TRAFFIX software. Project trip generation will be determined based on ITE trip rates. The CSC travel demand forecasting model will be used to estimate trip reductions for internalization and usage of alternative modes. Two options will be studied for the Pearlman properties: office with retail, and residential with retail. Likewise, the trip distribution and assignment for the project trips will be determined with the CSC travel demand forecasting model. Model forecasts under existing plus project conditions will also reflect any diversion of existing trips on study area roadways. Intersection level of service calculations will be conducted to estimate existing plus project traffic conditions during the AM and PM peak hours with buildout of the Patrick Henry Drive Specific Plan. Adverse effects on Intersection levels of service associated with the development of the proposed project will be evaluated relative to existing conditions.

Evaluation of Background Conditions

Background traffic volumes will be developed using the CSC travel demand forecasting model and will reflect trips associated with approved projects in Santa Clara, San Jose, and Sunnyvale. Intersection levels of service under background conditions will be evaluated using the City methodology.

Evaluation of Background Plus Project Conditions

The CSC travel demand forecasting model will be used to develop traffic forecasts under the background plus project scenario, including two options for the Pearlman properties. Intersection level of service calculations will be conducted to estimate background plus project traffic conditions during the AM and PM peak hours upon buildout of the Specific Plan Area, including two options for the Pearlman properties. Adverse effects on intersection levels of service associated with the buildout of the Specific Plan Area will be evaluated relative to background conditions.

Evaluation of Cumulative No Project Conditions

Cumulative no project traffic volumes will be developed using the CSC travel demand model. Cumulative conditions will reflect future development outside of the Patrick Henry Drive Specific Plan Area or the Freedom Circle Focus Area (e.g. the approved City Place, the pending Kylli project, and other pending development in Santa Clara and surrounding jurisdictions) and planned transportation improvements anticipated to occur by the year 2040. Intersection level of service calculations under cumulative no project conditions will be evaluated using the City methodology.

Evaluation of Cumulative Plus Project Conditions

Cumulative plus project traffic volumes will be developed using the CSC travel demand model and will reflect trips generated by buildout of the Patrick Henry Drive Specific Plan and the Freedom Circle Focus Area. Intersection levels of service under cumulative plus project conditions will be evaluated using the City methodology. The analysis will show changes in intersection levels of service associated with each Plan Area separately and together. Two options will be considered for the Pearlman properties in the Patrick Henry Specific Plan Area.

VMT Analysis

Vehicle miles travelled (VMT) will be estimated using the CSC travel forecast model. The VMT estimates will be prepared for no-project, the Patrick Henry Drive Specific Plan (including two options for the Pearlman properties), the Freedom Circle Focus Area Plan, and both Plan Areas combined. The VMT analysis will evaluate each land use component separately. The total residential VMT will be divided by the project's residents to calculate the project's residential VMT per capita. The total office VMT will be divided by the projected employment to calculate the project's office VMT per capita. The project's residential and office VMT will be compared to citywide, countywide, and/or regional average VMT per capita, also estimated using the CSC model. The analysis also will include per capita calculations for the office and residential components combined. Santa Clara has not yet adopted VMT thresholds. This scope of work includes 12 hours of Hexagon staff time for coordination with the City regarding the VMT thresholds and calculation methods.

Hexagon's VMT estimates will be provided to MIG for their use in air quality modeling for greenhouse gas (GHG) emissions analysis for the EIR.

Freeway Segment and Ramp Analysis

Project trips will be assigned to freeway segments and ramps in accordance with the trip distribution patterns determined from the model. The number of trips on nearby freeway segments will be compared to the CMP's threshold for determining the need for freeway level of service analysis. Freeway segments that require a level of service analysis will be analyzed for the AM and PM peak hours as required by the CMP guidelines. Freeway ramps will be evaluated based on volume-to-capacity ratios. The results of this task will be documented in the traffic study.

Site Access, On-Site Circulation, and Parking

The internal roadways and site driveways depicted in the Specific Plan will be reviewed to determine the overall adequacy of the site access and on-site circulation in accordance with generally accepted traffic engineering standards and to identify any access or circulation issues that should be improved. An analysis of vehicle operations and queuing and pedestrian safety in the Specific Plan Area will be included in the traffic study. The parking demand ratios set forth in the Specific Plan will be compared to ITE's published nationwide parking survey data, and available local parking survey data. The analysis will consider the reduction in parking demand associated with the selected Transportation Demand Management (TDM) strategies as well as creative parking solutions, such as shared parking, to confirm that the proposed parking ratios will ensure sufficient parking to fulfill the anticipated demand.

Signal Warrant Analysis

The need for future signalization of unsignalized study intersections will be evaluated on the basis of the Peak Hour Warrant (Warrant 3 – Part B) in the California Manual on Uniform Traffic Control Devices. The warrant will be evaluated using peak-hour volumes for all study scenarios.

Evaluation of Vehicle Queuing

For selected locations where the buildout of the Plan Area would add a significant number of left-turning vehicles, the adequacy of existing/planned storage at turn pockets will be assessed by means of comparison with expected maximum vehicle queues. Vehicle queues will be estimated using a Poisson probability distribution. It is anticipated that up to 30 intersections will be analyzed for queuing.

Bicycle, Pedestrian, and Transit Facilities

A qualitative analysis of the Specific Plan's effect on bicycle and pedestrian circulation in the study area will be included in the TIA. Any impacts of Plan implementation on the nearby facilities will be identified and improvements recommended to mitigate the impacts. The project's effects on transit facilities will include an analysis of transit route capacity, rail station platform passenger capacity, and transit vehicle travel times.

Description of Impacts and Mitigation Measures

Based on the results of the VMT analysis, impacts of the buildout of the Patrick Henry Drive Specific Plan will be identified and described. The potential to partially or fully mitigate significant impacts through TDM measures will be discussed. Mitigation measures also may include improvements to pedestrian, bicycle, or transit facilities

Recommendations

Furthermore, deficiencies in intersection levels of service caused or exacerbated by the Specific Plan will be identified. Recommendations will be formulated that identify the locations and types of improvements or modifications necessary to address intersection level of service deficiencies or other operational issues. Improvements could include street widenings, lane additions, changes in lane usage, modifications to existing traffic signals, or installation of new traffic signals. The potential secondary effects of motor vehicle improvements on other modes will be discussed. Based on the recommendations in the TIA, MIG will develop conceptual layouts for up to 12 sites. BKF Engineers will review the Specific Plan, provide comments, and upon reaching an agreement on the improvements, will start the planning-level cost estimate pertinent to such improvements. Hexagon will conduct a sensitivity analysis to determine the development level that would trigger each necessary improvement.

Planning-Level Cost Estimates

BKF will provide cost estimates for recommended improvements associated with the Patrick Henry Drive Specific Plan.

Fair-Share Calculations for Affected Intersections

Using up to two fair-share methods, Hexagon will prepare fair-share calculations for the affected intersections under Existing Plus Project Conditions, Background Plus Project Conditions, and Cumulative Plus Project Conditions. These fair-share calculations will be

prepared for the Patrick Henry Drive Specific Plan, including two options for the Pearlman properties, and documented in an Excel spreadsheet for City staff use. In addition, the Cumulative Plus Project fair-share calculations will be conducted for the Patrick Henry Drive Specific Plan by itself and in combination with the Freedom Circle Focus Area (eight total impact scenarios).

Task 9.2 Hexagon Deliverables

- VMT Estimates for Patrick Henry Drive Specific Plan, Freedom Circle Focus Area Plan, and both plans combined will be documented in the TIA (Word/Excel/PDF).
- Hexagon’s findings and recommendations will be summarized in an administrative draft TIA (Word/Excel/PDF).
- Following review and comment on the administrative draft by MIG and the City of Santa Clara staff, a draft TIA will be submitted (Word/Excel/PDF).
- Hexagon will prepare a final report that addresses all the comments received from MIG and the City on the draft TIA (Word/Excel/PDF).

TASK 9.3: EVALUATE PROJECT ALTERNATIVES

Based on direction provided by MIG for evaluating project alternatives as required by CEQA, Hexagon will estimate the project trip generation for up to three project alternatives to be evaluated in the Draft EIR. The VMT associated with each alternative will be estimated using the CSC travel forecast model. The residential and office VMT per capita and the combined VMT per capita for each alternative will be compared to citywide, countywide, and/or regional average VMT per capita to assess potential impacts associated with each alternative.

TASK 9.4: DRAFT ENVIRONMENTAL IMPACT REPORT (EIR)

**NOTE: To the extent practicable, the Draft EIR will be prepared in coordination with the Freedom Circle Specific Plan Draft EIR. This coordination is expected to include one database search and existing conditions assessments for both projects; the inclusion of the Freedom Circle Focus Area Plan development potential in the cumulative impact analysis; and the identification of feasible mitigation measures that apply to both projects.*

The MIG Team will develop a Draft EIR that considers all aspects of Specific Plan implementation to streamline both future entitlements and CEQA work. Mitigations will be developed through close coordination with Specific Plan strategies and development standards, integration of uniformly applicable development standards (CEQA section 15183 - Projects Consistent with a Community Plan or Zoning), and application of compatible and feasible mitigation measures from recent projects. In turn, the evaluation of focus topics in the Draft EIR will not necessarily result in significant environmental impacts but instead will identify how these proactive measures will avoid or reduce potential impacts to less-than-significant levels, without the need for additional mitigation. Similarly, feasible mitigation measures will be written to be incorporated directly into the Patrick Henry Drive Specific Plan as development

standards. This integration of the Specific Plan and EIR will prepare the City for CEQA streamlining of more detailed, future development proposals in the Plan Area.

This task will be concurrent and collaborative with the Specific Plan preparation process. MIG will prepare an Administrative Draft EIR for City staff review, then a Screencheck Draft EIR will be prepared for final review by a limited number of City staff before a public release Draft EIR is completed.

EIR topic areas and potential CEQA-defined impacts will be aligned with Specific Plan components. Specific Plan strategies and development standards will address environmental topics such as sustainability, efficient land use, and connectivity, which in turn will avoid or reduce potential impacts. The EIR will not react to a completed Patrick Henry Drive Specific Plan; rather, the environmental analysis and its foundational studies will be intimately woven into and inform the Specific Plan process.

CEQA encourages the efficient use of applicable, certified CEQA documents and discourages redundancy. The EIR will enable streamlined CEQA review for future individual development proposals, based on the following CEQA Guidelines sections:

- 15168 – Program EIR
- 15183 – Projects Consistent with a Community Plan or Zoning
- 15183.3 – Streamlining for Infill Projects
- 15063 – Initial Study
- 15152 – Tiering
- 15162 – Subsequent EIRs and Negative Declarations
- 15163 – Supplement to an EIR
- Current CEQA and land use case law

Each of the CEQA Guidelines sections listed above affords opportunities for significant streamlining.

As part of this task, MIG will prepare a summary of guidelines explaining how the City can apply these CEQA streamlining opportunities to future individual projects. MIG recommends that the guidelines be printed separately as a handout for individual project applicants – to explain how a streamlined CEQA process can be applied to their projects. This proactive approach can help the applicant better understand how the City's process can save the applicant time and money.

MIG will prepare an EIR that addresses the following environmental topics and questions included in CEQA Guidelines Appendix G (Environmental Checklist Form), as listed below. Potential project and cumulative impacts under each of these required topics will be determined and evaluated with text, graphics, and tables. Based on existing environmental conditions and Specific Plan components, some topics will be evaluated in more detail than others. This task forms the basis of the Administrative Draft EIR, which will include a separate chapter on each of the following CEQA-defined environmental issues:

- Aesthetics

- Air Quality
- Biological Resources
- Cultural /Historic/Tribal Resources
- Geology and Soils
- Greenhouse Gas Emissions and Energy
- Hazards and Hazardous Materials
- Hydrology and Water Quality
- Land Use and Planning
- Noise
- Population and Housing
- Public Services
- Recreation
- Transportation
- Utilities and Service Systems

In each environmental topic chapter (e.g., air quality, transportation, utilities), each Pearlman property development option will be added to the remaining Patrick Henry Specific Plan areawide development potential. The resulting two Specific Plan buildout scenarios will be evaluated in parallel fashion in each environmental topic chapter.

MIG will draft the transportation section of the Draft EIR (DEIR) using the final transportation impact analysis report (Task 9.2). MIG's in-house team will complete technical analyses for air quality, greenhouse gas emissions, energy consumption, noise, and cultural/historic/tribal resources. MIG will evaluate the level of Toxic Air Contaminants (TACs) given the Plan Area's proximity to Highway 101.

Before EIR mitigation measures are recommended within any environmental topic area, MIG will identify Specific Plan components (e.g., development standards) that would avoid or reduce potentially significant impacts.

The MIG Team will prepare an Administrative Draft EIR in Word format, with graphics included. City staff will provide the MIG Team with one set of consolidated, internally consistent edits. The MIG Team will produce a Screencheck Draft EIR based on City staff comments. City staff will review the Screencheck Draft EIR and provide the MIG Team with one set of consolidated, internally consistent edits. MIG will then prepare a Public Draft EIR based on staff edits.

Task 9.4 Deliverables

- Administrative Draft EIR (Word/PDF)
- Screencheck Draft EIR (Word/PDF)
- Public Release Draft EIR (Word/PDF/15 hard copies/15 CDS)

TASK 10: EIR CERTIFICATION AND ADOPTION OF PATRICK HENRY DRIVE SPECIFIC PLAN

TASK 10.1: RESPONSES TO PUBLIC COMMENTS

The MIG Team will respond to all public and agency comments received on the Draft EIR during the 45-day public review period. Hexagon will assist MIG in responding to transportation related comments. Up to 44 hours of MIG staff time, and 32 hours of Hexagon staff time, are allotted for this task. Responding to comments that require any new analyses that is beyond the above-listed scope of services or revisions to the transportation impact analysis assumptions or methodology will be considered an additional service.

Task 10.1 Deliverables

- Responses to public and agency comments (Word/PDF)
- Revised Transportation Impact Analysis, if necessary, based on responses to comments (Word/Excel/ PDF)

TASK 10.2: FINAL EIR

MIG will prepare a Final EIR and a Mitigation Monitoring and Reporting Program (MMRP) for adoption with the Specific Plan. An Administrative Final EIR will be delivered for City staff review before a public release Final EIR is completed. City staff will be responsible for reviewing and providing one consolidated, internally consistent set of City comments to the MIG Team on the Administrative Final EIR, Final EIR, and the Mitigation Monitoring and Reporting Program.

Task 10.2 Deliverables

- Draft Final EIR with Mitigation Monitoring Report (Word/PDF/10 hard copies)
- Final EIR (Word/PDF/25 hard copies)

TASK 10.3: PLANNING COMMISSION AND COUNCIL MEETINGS

**NOTE: This and all Commission and Council Meetings will be held jointly with the Freedom Circle Drive Focus Area Plan project.*

The MIG Team will meet with the Planning Commission and City Council during the plan adoption process to present, discuss and receive input/direction on the Draft Specific Plan and EIR. This task includes participation by MIG at four public hearings and two study sessions (in addition to Tasks 5.4, 5.9 and 8.8 above), and participation by Hexagon at up to a total of three public hearings (Planning Commission or City Council) or study sessions.

Task 10.3 Deliverables

- Planning Commission City Council Work Session / Hearing materials for up to six meetings: staff report content and presentation (Word/PPT/PDF)

TASK 10.4: FINAL ADOPTED SPECIFIC PLAN

Based upon the input received at the meetings and hearings in Task 10.3, MIG will create a Final Specific Plan for adoption that reflects all agreed-upon changes. We will work with City staff to confirm Commission and Council direction and complete one round of revisions to the Plan prior to adoption.

Task 10.4 Deliverables

- Final Specific Plan for adoption (InDesign/Word/PDF)
- Adopted Specific Plan with amendments for plan implementation (InDesign/Word/PDF)

TASK 11: PROJECT MANAGEMENT AND MEETINGS

**NOTE: Some project coordination and team meetings will address both the Patrick Henry Drive and Freedom Circle Specific Plans. Project invoices, budgets and progress reports will be specific to each.*

MIG will have the lead role managing the team and process to ensure the project remains on budget and schedule. We will work collaboratively with City staff, ensuring the project stays on schedule and budget through regular communication, planning and troubleshooting.

TASK 11.1: MONTHLY PROGRESS REPORTS AND INVOICING

MIG will prepare succinct monthly progress reports that include work completed during the prior month, work to be conducted during the following month, budget updates, and any contract or schedule items that may arise. The progress reports will be a key tool used by the City and MIG to keep the project on schedule, and will be included in each invoice submitted to the City. City staff will be responsible for reviewing and providing any comments on the monthly progress reports.

Task 11.1 Deliverables

- Monthly invoices and progress reports (up to 18) (Word/ Excel/PDF)

TASK 11.2: ONGOING PROJECT MANAGEMENT

This task accounts for the MIG Team's regular project management and coordination (emails, calls, data transfers, etc.) with both City staff and the subconsultant team as well as project set-up and close-out.

Task 11.2 Deliverables

- Ongoing email and phone coordination and communication

TASK 11.3: PROJECT TEAM MEETINGS

The Project Management Team will attend bi-weekly (every other week) conference calls with City staff to coordinate on the project, discuss strategies and work products, and schedule near term items and data needs. Chris Beynon and/or Ellie Fiore will attend each of these calls. The Deputy Project Manager, subconsultants or technical staff will be included in calls related to their tasks or work products as needed. As such, the budget assumes a reasonable level of involvement for all team members during the duration of the project. City staff will be responsible for reviewing draft agendas (via email) and participating in calls.

In addition to the weekly calls, the Project Management Team will meet quarterly with City staff in Santa Clara to discuss the project, review key work products, and strategize about upcoming events or milestone documents. The budget assumes five of these meetings will occur during the duration of the project. City staff will be responsible for securing meeting space, reviewing draft agendas and participating in the meetings.

Task 11.3 Deliverables

- Five Quarterly Team Meetings: Meeting agenda, wallgraphic, and summary (Word/JPG/PDF)
- Bi-weekly Conference Calls (up to 36)

TASK 11.4: STAKEHOLDER AND PUBLIC AGENCY COORDINATION

In addition to our TAC and SSG meetings described above, the MIG Team will coordinate and/or meet with local stakeholders as needed during the Specific Plan process. These meetings will allow us to respond to inquiries from the community, address any issues or opportunities that may arise over the 16-month project and support City staff in their coordination with other public agencies. This task includes emails, phone calls and up to five meetings with stakeholders and other agencies during the project, as directed by City staff.

Task 11.4 Deliverables

- Up to five stakeholder meetings and materials: agendas, presentations (as needed) and brief
- summaries (Word/PPT/PDF)

ASSUMPTIONS

The preceding scope of work and associated budget are based on the following assumptions.

- The joint and coordinated tasks that include elements of both the Freedom Circle and Patrick Henry Drive projects are noted above. The cost efficiencies and shared costs associated with each is reflected in its budget.
- MIG will produce printed copies of documents as indicated by the Scope of Work; otherwise, all documents will be provided electronically for the City to reproduce and/or distribute.
- The MIG Team will provide draft examples and suggestions for document format, graphic look and content for milestone documents. City staff will provide clear direction for preferred format, graphics and content for milestone documents.
- One round of review is budgeted for all products unless otherwise specified in the work scope. All comments from City staff will be consolidated into a single set of comments in a single document and any conflicting input will be resolved by City staff before direction is sent to MIG.
- The City will arrange, advertise, and provide handouts and refreshments for all public meetings, community group presentations, workshops, study sessions and public hearings, unless otherwise noted in the Work Plan. The MIG Team will provide content and lead the meetings, workshops and study sessions as noted in the Work Plan. MIG will provide brief summaries of public and community meetings.
- The City will be responsible for noticing and advertising all public workshops and hearings.
- The City will be responsible for circulating CEQA documentation according to CEQA requirements.
- The project budget is an estimate of how project costs are allocated among tasks and subtasks and among Consultant team members. The MIG Team will not exceed the total contract amount without the express approval of the City. The prime consultant (MIG, Inc.) may reallocate costs among phases and tasks and consultant team members as needed to carry out the tasks in either Work Plan. MIG will notify the City of significant cost reallocations in conjunction with monthly invoicing and progress reports.

EXHIBIT B
REVISED SCHEDULE OF FEES

May 8, 2020

Contractor will bill City on a monthly basis for Services provided by Contractor during the preceding month on an invoice and in a format approved by City and subject to verification and approval by City. City will pay Contractor within thirty (30) days of City's receipt of an approved invoice.

The Consultant has provided a schedule of rates and fees which includes all billing amounts and costs entitled, "Patrick Henry Drive Specific Plan Budget" dated May 2020, which is attached to this Exhibit B. In no event shall the amount billed to City by Contractor for services under this Agreement exceed nine hundred thousand four hundred seventy-five dollars (\$900,475), subject to budget appropriations.

PATRICK HENRY DRIVE SP BUDGET REVISED JUNE 2020	MIG														Hexagon	EPS	BKF	Total									
	C. Beynon		E. Fiore		Consulting		D. Amsden		MIG /		C. Mullen		Sr. Environmental						CEQA		Administrator		MIG				
	PIC	PM/Planner	Principals	DPM / Planner	Planning / Design /	Outreach Associates	Design Studio Lead	Planner / Engineer	Analysts	Analysts	Analysts	Analysts	Analysts	Analysts					Analysts	Analysts	Analysts	Analysts	Analysts	Analysts			
	Hours @	250	Hours @	145	Hours @	230	Hours @	155	Hours @	100	Hours @	130	Hours @	150					Hours @	100	Hours @	105	Hours @	105	Hours @		
TASK 1: Project Initiation																											
1.1 Kick-Off / Tour / Scope Refinement	6	\$1,500	6	\$870	0	\$0	6	\$930	8	\$800	0	\$0	0	\$0	0	\$0	0	\$0	26	\$	4,100	\$920	\$650	\$	5,670		
1.2 Community Engagement Strategy	1	\$250	4	\$580	0	\$0	0	\$0	24	\$2,400	0	\$0	2	\$380	0	\$0	0	\$0	31	\$	3,610				\$	3,610	
1.3 Project Identity / Templates / Public Information	1	\$250	8	\$1,160	0	\$0	0	\$0	36	\$3,600	0	\$0	0	\$0	0	\$0	0	\$0	45	\$	5,010				\$	5,010	
Subtotal	8	\$2,000	18	\$2,610	0	\$0	6	\$930	68	\$6,800	0	\$0	2	\$380	0	\$0	0	\$0	102	\$	\$12,720	\$920	\$650	\$0	\$14,290		
TASK 2: Prerequisite Studies and Existing Conditions																											
2.1 Review Policies, Reports, Programs	1	\$250	4	\$580	0	\$0	0	\$0	20	\$2,000	0	\$0	0	\$0	8	\$800	0	\$0	33	\$	3,630		\$400		\$	4,030	
2.2 Data Analysis and Base Mapping	2	\$500	6	\$870	0	\$0	0	\$0	64	\$6,400	0	\$0	0	\$0	0	\$0	0	\$0	72	\$	7,770				\$	7,770	
2.3 Parkland Study	1	\$250	12	\$1,740	0	\$0	0	\$0	24	\$2,400	0	\$0	0	\$0	0	\$0	0	\$0	37	\$	4,390				\$	4,390	
2.4 Infrastructure Assessment	1	\$250	4	\$580	2	\$460	0	\$0	8	\$800	0	\$0	2	\$380	0	\$0	0	\$0	17	\$	2,470			\$15,600	\$	18,070	
2.5 Evaluation of Fiscal Health	0.5	\$125	3	\$435	0	\$0	1	\$155	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	5	\$	715		\$3,225		\$	3,940	
2.6 Transportation Assessments	1	\$250	4	\$580	0	\$0	2	\$310	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	7	\$	1,140	\$14,590			\$	15,730	
2.7 Environmental Contamination Inquiry	0	\$0	1	\$145	0	\$0	0	\$0	0	\$0	0	\$0	1	\$190	0	\$0	0	\$0	2	\$	335				\$	335	
2.8 Setting and Opportunities Summary	4	\$1,000	2	\$290	0	\$0	12	\$1,860	24	\$2,400	0	\$0	0	\$0	0	\$0	0	\$0	42	\$	2,997				\$	2,997	
Subtotal	10.5	\$2,625	36	\$9,220	2	\$460	15	\$2,325	140	\$14,000	0	\$0	3	\$570	8	\$800	0	\$0	235	\$	\$23,447	\$14,590	\$3,625	\$15,600	\$	\$57,262	
TASK 3: Vision Plan																											
3.1 Data and Plan Review	0.5	\$125	2	\$290	0	\$0	0	\$0	6	\$600	0	\$0	0	\$0	0	\$0	0	\$0	9	\$	1,015				\$	1,015	
3.2 Stakeholder Consultation	3	\$750	6	\$870	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	1	\$105	10	\$	1,725				\$	1,725	
3.3 Vision Charrette	6	\$1,500	8	\$1,160	6	\$1,380	4	\$620	12	\$1,200	0	\$0	0	\$0	0	\$0	1	\$105	37	\$	5,965	\$690			\$	6,655	
3.4 Draft Vision Plan	10	\$2,500	20	\$2,900	4	\$920	6	\$930	50	\$5,000	0	\$0	0	\$0	0	\$0	0	\$0	90	\$	12,250	\$2,390			\$	14,640	
3.5 Final Vision Plan	4	\$1,000	8	\$1,160	1	\$230	2	\$310	18	\$1,800	0	\$0	0	\$0	0	\$0	0	\$0	33	\$	4,500				\$	4,500	
Subtotal	23.5	\$5,875	44	\$6,380	11	\$2,530	12	\$1,860	86	\$8,600	0	\$0	0	\$0	0	\$0	2	\$210	179	\$	\$25,455	\$3,080	\$0	\$0	\$	28,535	
TASK 4: Alternatives Development																											
4.1 Council / PC Study Session #1	6	\$1,500	8	\$1,160	0	\$0	0	\$0	12	\$1,200	0	\$0	0	\$0	0	\$0	1	\$105	26	\$	3,860				\$	3,860	
4.2 Stakeholder Steering Group #1	4	\$1,000	8	\$1,160	0	\$0	0	\$0	10	\$1,000	0	\$0	0	\$0	0	\$0	2	\$210	24	\$	3,370				\$	3,370	
4.3 Community Workshop #1: Vision	4	\$1,000	6	\$870	0	\$0	0	\$0	28	\$2,800	0	\$0	0	\$0	0	\$0	4	\$420	42	\$	5,090				\$	5,090	
4.4 Digital Design Charrette	6	\$1,500	12	\$1,740	0	\$0	0	\$0	12	\$1,200	52	\$6,760	0	\$0	0	\$0	2	\$210	84	\$	8,227	\$920			\$	9,247	
4.5 Plan Alternatives and Concept Study	8	\$2,000	4	\$580	4	\$920	24	\$3,720	120	\$12,000	20	\$2,600	12	\$2,280	20	\$2,000	0	\$0	212	\$	26,100	\$6,620			\$	32,720	
Subtotal	28	\$7,000	38	\$5,510	4	\$920	24	\$3,720	182	\$18,200	72	\$9,360	12	\$2,280	20	\$2,000	8	\$840	388	\$	\$46,747	\$7,540	\$0	\$0	\$	\$54,287	
TASK 5: Preferred Alternative																											
5.1 Technical Advisory Committee #1	3	\$750	6	\$870	0	\$0	0	\$0	10	\$1,000	0	\$0	0	\$0	0	\$0	1	\$105	20	\$	2,725				\$	2,725	
5.2 Stakeholder Steering Group #2	4	\$1,000	8	\$1,160	0	\$0	0	\$0	10	\$1,000	0	\$0	0	\$0	0	\$0	2	\$210	24	\$	3,370		\$370		\$	3,740	
5.3 Community Workshop #2: Alternatives	4	\$1,000	8	\$1,160	0	\$0	0	\$0	36	\$3,600	0	\$0	0	\$0	0	\$0	4	\$420	52	\$	5,920				\$	5,920	
5.4 Preferred Alternative	2	\$500	6	\$870	2	\$460	8	\$1,240	20	\$2,000	0	\$0	0	\$0	0	\$0	0	\$0	38	\$	5,070	\$3,860			\$	8,930	
5.5 Design Guidelines and Standards	4	\$1,000	20	\$2,900	8	\$1,840	12	\$1,860	61	\$6,100	0	\$0	0	\$0	0	\$0	0	\$0	105	\$	13,700	\$3,360			\$	17,060	
5.6 Technical Advisory Committee #3	3	\$750	6	\$870	0	\$0	0	\$0	10	\$1,000	0	\$0	0	\$0	0	\$0	1	\$105	20	\$	2,725				\$	2,725	
5.7 Stakeholder Steering Group #3	4	\$1,000	8	\$1,160	0	\$0	0	\$0	10	\$1,000	0	\$0	0	\$0	0	\$0	2	\$210	24	\$	3,370				\$	3,370	
5.8 Council / PC Study Session #2	2	\$500	16	\$2,320	0	\$0	8	\$1,240	16	\$1,600	0	\$0	0	\$0	0	\$0	0	\$0	42	\$	3,396				\$	3,396	
Subtotal	26	\$6,500	78	\$11,310	10	\$2,300	28	\$4,340	173	\$17,300	0	\$0	0	\$0	0	\$0	10	\$1,050	325	\$	\$34,356	\$8,140	\$370	\$0	\$	\$42,866	
TASK 6: Infrastructure Development Plan																											
6.1 Infrastructure Development Plan and Budget	1	\$250	6	\$870	0	\$0	6	\$930	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	13	\$	2,050	\$7,500	\$7,500		\$	17,050	
6.2 Financing Strategy	2	\$500	8	\$1,160	0	\$0	4	\$620	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	14	\$	2,280	\$13,500	\$2,800		\$	18,580	
Subtotal	3	\$750	14	\$2,030	0	\$0	10	\$1,550	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	27	\$	\$4,330	\$0	\$21,000	\$10,300	\$	\$35,630	
TASK 7: Implementation Plan																											
7.1 Implementation Action Plan	2	\$500	6	\$870	2	\$460	14	\$2,170	8	\$800	0	\$0	0	\$0	0	\$0	0	\$0	32	\$	4,800		\$11,126	\$2,690		\$	18,616
7.2 Technical Advisory Committee #4	3	\$750	6	\$870	0	\$0	0	\$0	10	\$1,000	0	\$0	0	\$0	0	\$0	0	\$0	19	\$	2,620				\$	2,620	
Subtotal	5	\$1,250	12	\$1,740	2	\$460	14	\$2,170	18	\$1,800	0	\$0	0	\$0	0	\$0	0	\$0	51	\$	\$7,420	\$0	\$11,126	\$2,690	\$	\$21,236	
TASK 8: Focus Area Plan																											
8.1 Transportation Analysis and Recommendations	2	\$500	2	\$290	0	\$0	12	\$1,860	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	16	\$	2,650	\$10,910			\$	13,560	
8.2 Fiscal Analysis of Preferred Alternative	1	\$250	4	\$580	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	5	\$	830		\$3,784		\$	4,614	
8.3 Administrative Draft Specific Plan	16	\$4,000	60	\$8,700	0	\$0	40	\$6,200	120	\$12,000	24	\$3,120	40	\$7,600	0	\$0	0	\$0	300	\$	41,620	\$2,390		\$4,800		\$	48,810
8.4 Screencheck and Public Review Draft Plan	12	\$3,000	6	\$870	0	\$0	16	\$2,480	100	\$10,000	14	\$1,820	12	\$2,280	0	\$0	0	\$0	160	\$	20,450			\$1,700		\$	22,150
8.5 Technical Advisory Committee #5	3	\$750	6	\$870	0	\$0	0	\$0	10	\$1,000	0	\$0	0	\$0	0	\$0	1	\$105	20	\$	2,725				\$	2,725	
8.6 Stakeholder Steering Group #4	4	\$1,000	8	\$1,160	0	\$0	0	\$0	10	\$1,000	0	\$0	0	\$0	0	\$0	2	\$210	24	\$	3,370				\$	3,370	
8.7 Community Workshop #3: Draft Plan	2	\$500	6	\$870	0	\$0	8	\$1,240	36	\$3,600	0	\$0	0	\$0	0	\$0	0	\$0	52	\$	6,210				\$	6,210	
8.8 City Council / PC Study Session #3	2	\$500	8	\$1,160	0	\$0	0	\$0	12	\$1,200	0	\$0	0	\$0	0	\$0	1	\$105	23	\$	2,965				\$	2,965	
8.9 Final Draft Specific Plan	12	\$3,000	20	\$2,900	0	\$0	17	\$2,635	60	\$6,000	8	\$1,040	16	\$3,040	0	\$0	0	\$0	133	\$	18,615				\$	18,615	
Subtotal	54	\$13,500	120	\$17,400	0	\$0	93	\$14,415	348	\$34,800	46	\$5,980	68	\$12,920	0	\$0	4	\$420	733	\$	\$99,435	\$13,300	\$3,784	\$6,500	\$	\$123,019	

PATRICK HENRY DRIVE SP BUDGET REVISED JUNE 2020	MIG															MIG Total	Hexagon	EPS	BKF	Total				
	C. Beynon PIC	E. Fiore PM/Planner	Consulting Principals	D. Amsden DPM / Planner	Planning / Design / Outreach Associates	C. Mullen Design Studio Lead	Sr. Environmental Planner / Engineer	CEQA Analysts	Administrator															
	Hours @	250 Hours @	145 Hours @	230 Hours @	155 Hours @	100 Hours @	130 Hours @	150 Hours @	100 Hours @	105														
TASK 9: EIR Preparation																								
9.1 Initial Study / NOP / Scoping Meeting	0	\$0	2	\$290	0	\$0	0	\$0	12	\$1,200	0	\$0	40	\$7,600	16	\$1,600	0	\$0	70	\$10,690	\$64,380	\$2,400	\$10,690	
9.2 Transportation Impact Analysis	1	\$250	2	\$290	6	\$1,380	6	\$930	36	\$3,600	0	\$0	80	\$15,200	0	\$0	0	\$0	131	\$21,650	\$40,010	\$27,910	\$88,430	
9.2.1 TIA for Flex Designation													20	\$3,800						\$3,800	\$27,910		\$27,910	
9.2.2 Model Validation																								
9.3 Evaluate Project Alternatives	1	\$250	4	\$580	0	\$0	2	\$310	0	\$0	0	\$0	6	\$1,140	0	\$0	0	\$0	13	\$2,280	\$1,210		\$3,490	
9.3.1 Evaluation of Flex Designation													2	\$380							\$380		\$380	
9.4 Draft EIR	2	\$500	2	\$290	0	\$0	8	\$1,240	36	\$3,600	0	\$0	160	\$30,200	732	\$73,200	0	\$0	940	\$109,030			\$3,500	
9.4.1 DEIR Analysis of Flex Designation													40	\$7,600	148	\$14,800				\$22,400			\$22,400	
Subtotal	4	\$1,000	10	\$1,450	6	\$1,380	16	\$2,480	84	\$8,400	0	\$0	348	\$66,120	896	\$89,600	50	\$0	1,364	\$170,230	\$133,510	\$0	\$5,900	
TASK 10: EIR Certification and Plan Adoption																								
10.1 Response to Public Comments	0	\$0	0	\$0	0	\$0	4	\$620	0	\$0	0	\$0	20	\$3,800	20	\$2,000	0	\$0	44	\$6,420	\$3,770		\$10,190	
10.2 Final EIR	2	\$500	2	\$290	0	\$0	12	\$1,860	0	\$0	0	\$0	40	\$7,600	100	\$10,000	0	\$0	156	\$20,250		\$1,700	\$21,950	
10.2.1 FEIR Analysis of Flex Designation													8	\$1,520	20	\$2,000				\$3,520			\$3,520	
10.3 Council and Commission Meetings (3-6)	4	\$1,000	36	\$5,220	0	\$0	24	\$3,720	0	\$0	0	\$0	0	\$0	0	\$0	16	\$1,680	80	\$11,620	\$4,275		\$15,895	
10.4 Final Adopted Specific Plan	2	\$500	40	\$5,800	2	\$460	2	\$310	60	\$6,000	4	\$520	0	\$0	0	\$0	0	\$0	110	\$13,590			\$13,590	
Subtotal	8	\$2,000	78	\$11,310	2	\$460	42	\$6,310	60	\$6,000	4	\$520	68	\$12,920	140	\$14,000	16	\$1,680	418	\$55,400	\$8,045	\$0	\$1,700	
TASK 11: Project Management																								
11.1 Monthly Invoices and Progress Reports	0	\$0	16	\$2,320	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	16	\$1,680	32	\$4,000	\$1,680		\$5,680	
11.2 Ongoing Coordination and Management	8	\$2,000	48	\$6,960	0	\$0	16	\$2,480	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	72	\$11,440	\$3,680		\$15,120	
11.3 Project Team Meetings	16	\$4,000	36	\$5,220	0	\$0	20	\$3,100	0	\$0	0	\$0	0	\$0	0	\$0	2	\$210	74	\$12,530	\$2,760	\$1,600	\$800	
11.4 Additional Stakeholder / Agency Coordination	2	\$500	24	\$3,480	0	\$0	24	\$3,720	12	\$1,200	0	\$0	0	\$0	0	\$0	2	\$210	64	\$24,110			\$24,110	
Subtotal	26	\$6,500	124	\$17,980	0	\$0	60	\$9,300	12	\$1,200	0	\$0	0	\$0	0	\$0	20	\$2,100	242	\$52,080	\$8,120	\$1,600	\$800	
TASK 12: Approved Contingency																								
12.1 EPS Stakeholder Meetings																						\$8,160		
12.2 EPS Phone Meetings																						\$2,430		
12.3 EPS Deliverables Related to Financing																						\$3,445		
12.4 EPS Admin. Project Management																						\$1,720		
12.5 EPS Contingency EXP EPS																						\$166		
Subtotal																						\$15,921	\$15,921	
Subtotal (Labor)	196	49,000	572	82,940	37	8,510	320	49,600	1,171	117,100	122	15,860	501	95,190	1,064	106,400	60	6,300	4,043	\$31,630	\$197,245	\$42,155	\$5,490	
Direct Expenses																					\$20,032	\$4,000	\$266	\$1,740
Subtotal (Labor + Expenses)																					\$51,662	\$201,245	\$42,421	\$6,230
Flex Designation Contingency																								
Remaining Contingency																								
TOTAL																								
\$888,623																								

**AGREEMENT FOR SERVICES
BETWEEN THE
CITY OF SANTA CLARA, CALIFORNIA,
AND
MOORE IACOFANO GOLTSMAN, INC.**

PREAMBLE

This Agreement is entered into between the City of Santa Clara, California, a chartered California municipal corporation (City) and Moore Iacofano Goltsman, Inc., a California corporation, (Contractor). City and Contractor may be referred to individually as a "Party" or collectively as the "Parties" or the "Parties to this Agreement."

RECITALS

- A. City desires to secure the services more fully described in this Agreement, at Exhibit A, entitled "Scope of Services";
- B. Contractor represents that it, and its subcontractors, if any, have the professional qualifications, expertise, necessary licenses and desire to provide certain goods and/or required services of the quality and type which meet objectives and requirements of City; and,
- C. The Parties have specified herein the terms and conditions under which such services will be provided and paid for.

The Parties agree as follows:

AGREEMENT TERMS AND CONDITIONS

1. AGREEMENT DOCUMENTS

The documents forming the entire Agreement between City and Contractor shall consist of these Terms and Conditions and the following Exhibits, which are hereby incorporated into this Agreement by this reference:

Exhibit A – Scope of Services

Exhibit B – Schedule of Fees

Exhibit C – Insurance Requirements

Exhibit D – Labor Compliance Addendum (if applicable)

This Agreement, including the Exhibits set forth above, contains all the agreements, representations and understandings of the Parties, and supersedes and replaces any previous agreements, representations and understandings,

whether oral or written. In the event of any inconsistency between the provisions of any of the Exhibits and the Terms and Conditions, the Terms and Conditions shall govern and control.

2. TERM OF AGREEMENT

Unless otherwise set forth in this Agreement or unless this paragraph is subsequently modified by a written amendment to this Agreement, the term of this Agreement shall begin on July 17, 2018 and terminate on June 30, 2020.

3. SCOPE OF SERVICES & PERFORMANCE SCHEDULE

Contractor shall perform those Services specified in Exhibit A within the time stated in Exhibit A. Time is of the essence.

4. WARRANTY

Contractor expressly warrants that all materials and services covered by this Agreement shall be fit for the purpose intended, shall be free from defect and shall conform to the specifications, requirements and instructions upon which this Agreement is based. Contractor agrees to promptly replace or correct any incomplete, inaccurate or defective Services at no further cost to City when defects are due to the negligence, errors or omissions of Contractor. If Contractor fails to promptly correct or replace materials or services, City may make corrections or replace materials or services and charge Contractor for the cost incurred by City.

5. QUALIFICATIONS OF CONTRACTOR - STANDARD OF CARE

Contractor represents and maintains that it has the expertise in the professional calling necessary to perform the Services, and its duties and obligations, expressed and implied, contained herein, and City expressly relies upon Contractor's representations regarding its skills and knowledge. Contractor shall perform such Services and duties in conformance to and consistent with the professional standards of a specialist in the same discipline in the State of California.

6. COMPENSATION AND PAYMENT

In consideration for Contractor's complete performance of Services, City shall pay Contractor for all materials provided and Services rendered by Contractor in accordance with Exhibit B, entitled "SCHEDULE OF FEES." The maximum compensation of this Agreement is exceed eight hundred forty thousand five hundred dollars (\$840,500), subject to budget appropriations, which includes all payments that may be authorized for Services and for expenses, supplies, materials and equipment required to perform the Services. All work performed or materials provided in excess of the maximum compensation shall be at

Contractor's expense. Contractor shall not be entitled to any payment above the maximum compensation under any circumstance.

7. TERMINATION

- A. Termination for Convenience. City shall have the right to terminate this Agreement, without cause or penalty, by giving not less than Thirty (30) days' prior written notice to Contractor.
- B. Termination for Default. If Contractor fails to perform any of its material obligations under this Agreement, in addition to all other remedies provided by law, City may terminate this Agreement immediately upon written notice to Contractor.
- C. Upon termination, each Party shall assist the other in arranging an orderly transfer and close-out of services. As soon as possible following the notice of termination, but no later than ten (10) days after the notice of termination, Contractor will deliver to City all City information or material that Contractor has in its possession.

8. ASSIGNMENT AND SUBCONTRACTING

City and Contractor bind themselves, their successors and assigns to all covenants of this Agreement. This Agreement shall not be assigned or transferred without the prior written approval of City. Contractor shall not hire subcontractors without express written permission from City.

Contractor shall be as fully responsible to City for the acts and omissions of its subcontractors, and of persons either directly or indirectly employed by them, as Contractor is for the acts and omissions of persons directly employed by it.

9. NO THIRD PARTY BENEFICIARY

This Agreement shall not be construed to be an agreement for the benefit of any third party or parties and no third party or parties shall have any claim or right of action under this Agreement for any cause whatsoever.

10. INDEPENDENT CONTRACTOR

Contractor and all person(s) employed by or contracted with Contractor to furnish labor and/or materials under this Agreement are independent contractors and do not act as agent(s) or employee(s) of City. Contractor has full rights to manage its employees in their performance of Services under this Agreement.

11. CONFIDENTIALITY OF MATERIAL

All ideas, memoranda, specifications, plans, manufacturing procedures, data, drawings, descriptions, documents, discussions or other information developed

or received by or for Contractor and all other written information submitted to Contractor in connection with the performance of this Agreement shall be held confidential by Contractor and shall not, without the prior written consent of City, be used for any purposes other than the performance of the Services nor be disclosed to an entity not connected with performance of the Services. Nothing furnished to Contractor which is otherwise known to Contractor or becomes generally known to the related industry shall be deemed confidential.

12. OWNERSHIP OF MATERIAL

All material, which shall include, but not be limited to, data, sketches, tracings, drawings, plans, diagrams, quantities, estimates, specifications, proposals, tests, maps, calculations, photographs, reports, designs, technology, programming, works of authorship and other material developed, collected, prepared or caused to be prepared under this Agreement shall be the property of City but Contractor may retain and use copies thereof. City shall not be limited in any way or at any time in its use of said material. However, Contractor shall not be responsible for damages resulting from the use of said material for work other than Project, including, but not limited to, the release of this material to third parties.

13. RIGHT OF CITY TO INSPECT RECORDS OF CONTRACTOR

City, through its authorized employees, representatives or agents shall have the right during the term of this Agreement and for four (4) years from the date of final payment for goods or services provided under this Agreement, to audit the books and records of Contractor for the purpose of verifying any and all charges made by Contractor in connection with Contractor compensation under this Agreement, including termination of Contractor. Contractor agrees to maintain sufficient books and records in accordance with generally accepted accounting principles to establish the correctness of all charges submitted to City. Any expenses not so recorded shall be disallowed by City. Contractor shall bear the cost of the audit if the audit determines that there has been a substantial billing deviation in excess of five (5) percent adverse to the City.

Contractor shall submit to City any and all reports concerning its performance under this Agreement that may be requested by City in writing. Contractor agrees to assist City in meeting City's reporting requirements to the State and other agencies with respect to Contractor's Services hereunder.

14. HOLD HARMLESS/INDEMNIFICATION

- A. As regards claims arising from the performance of professional services covered by the Professional Liability or Errors and Omissions Insurance policy, Contractor agrees to hold harmless and indemnify City, its City Council, commissions, officers, employees, volunteers and agents from and against any claim, injury, liability, loss, cost, and/or expense or damage, including all costs and reasonable attorney's fees in providing a

defense to any such claim or other action, and whether sounding in law, contract, tort, or equity, to the extent arising from, or alleged to arise from, a negligent act, error, omission or willful misconduct in the Services performed by Contractor pursuant to this Agreement.

- B. As regards all other claims, Contractor agrees to protect, defend, hold harmless and indemnify City, its City Council, commissions, officers, employees, volunteers and agents from and against any claim, injury, liability, loss, cost, and/or expense or damage, including all costs and attorney's fees in providing a defense to any such claim or other action, and whether sounding in law, contract, tort, or equity, in any manner arising from, or alleged to arise in whole or in part from, or in any way connected with the Services performed by Contractor pursuant to this Agreement – including claims of any kind by Contractor's employees or persons contracting with Contractor to perform any portion of the Scope of Services. However, the obligation to indemnify shall not apply if such liability is ultimately adjudicated to have arisen through the sole active negligence or sole willful misconduct of City; the obligation to defend below is not similarly limited.
- C. Contractor's obligation to protect, defend, indemnify, and hold harmless in full City and City's employees set forth in Paragraph B above, shall specifically extend to any and all employment-related claims of any type brought by employees, contractors, subcontractors or other agents of Contractor, against City (either alone, or jointly with Contractor), regardless of venue/jurisdiction in which the claim is brought and the manner of relief sought.
- D. To the extent Contractor is obligated to provide health insurance coverage to its employees pursuant to the Affordable Care Act ("Act") and/or any other similar federal or state law, Contractor warrants that it is meeting its obligations under the Act and will fully indemnify and hold harmless City for any penalties, fines, adverse rulings, or tax payments associated with Contractor's responsibilities under the Act.

15. INSURANCE REQUIREMENTS

During the term of this Agreement, and for any time period set forth in Exhibit C, Contractor shall provide and maintain in full force and effect, at no cost to City, insurance policies as set forth in Exhibit C.

16. WAIVER

Contractor agrees that waiver by City of any one or more of the conditions of performance under this Agreement shall not be construed as waiver(s) of any other condition of performance under this Agreement. Neither City's review, acceptance nor payments for any of the Services required under this Agreement

shall be constructed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

17. NOTICES

All notices to the Parties shall, unless otherwise requested in writing, be sent to City addressed as follows:

City of Santa Clara
Attention: Planning Division
1500 Warburton Avenue
Santa Clara, CA 95050
and by e-mail at Planning@santaclaraca.gov, and
manager@santaclaraca.gov

And to Contractor addressed as follows:

Moore Iacofano Goltsman, Inc.
800 Heart Avenue
and by e-mail at ellief@migcom.com

The workday the e-mail was sent shall control the date notice was deemed given. An e-mail transmitted after 1:00 p.m. on a Friday shall be deemed to have been transmitted on the following business day.

18. COMPLIANCE WITH LAWS

Contractor shall comply with all applicable laws and regulations of the federal, state and local government, including but not limited to "The Code of the City of Santa Clara, California" ("SCCC"). In particular, Contractor's attention is called to the regulations regarding Campaign Contributions (SCCC Chapter 2.130), Lobbying (SCCC Chapter 2.155), Minimum Wage (SCCC Chapter 3.20), Business Tax Certificate (SCCC section 3.40.060), and Food and Beverage Service Worker Retention (SCCC Chapter 9.60), as such Chapters or Sections may be amended from time to time or renumbered. Additionally Contractor has read and agrees to comply with City's Ethical Standards (<http://santaclaraca.gov/home/showdocument?id=58299>).

19. CONFLICTS OF INTEREST

Contractor certifies that to the best of its knowledge, no City officer, employee or authorized representative has any financial interest in the business of Contractor and that no person associated with Contractor has any interest, direct or indirect, which could conflict with the faithful performance of this Agreement. Contractor is familiar with the provisions of California Government Code section 87100 and following, and certifies that it does not know of any facts which would violate these code provisions. Contractor will advise City if a conflict arises.

20. FAIR EMPLOYMENT

Contractor shall not discriminate against any employee or applicant for employment because of race, sex, color, religion, religious creed, national origin, ancestry, age, gender, marital status, physical disability, mental disability, medical condition, genetic information, sexual orientation, gender expression, gender identity, military and veteran status, or ethnic background, in violation of federal, state or local law.

21. NO USE OF CITY NAME OR EMBLEM

Contractor shall not use City's name, insignia, or emblem, or distribute any information related to services under this Agreement in any magazine, trade paper, newspaper or other medium without express written consent of City.

22. GOVERNING LAW AND VENUE

This Agreement shall be governed and construed in accordance with the statutes and laws of the State of California. The venue of any suit filed by either Party shall be vested in the state courts of the County of Santa Clara, or if appropriate, in the United States District Court, Northern District of California, San Jose, California.

23. SEVERABILITY CLAUSE

In case any one or more of the provisions in this Agreement shall, for any reason, be held invalid, illegal or unenforceable in any respect, it shall not affect the validity of the other provisions, which shall remain in full force and effect.

24. AMENDMENTS

This Agreement may only be modified by a written amendment duly authorized and executed by the Parties to this Agreement.


25. COUNTERPARTS

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but both of which shall constitute one and the same instrument.

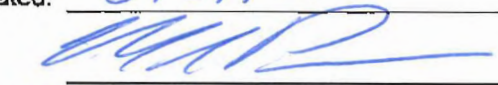
The Parties acknowledge and accept the terms and conditions of this Agreement as evidenced by the following signatures of their duly authorized representatives.

CITY OF SANTA CLARA, CALIFORNIA
a chartered California municipal corporation

Approved as to Form:


BRIAN DOYLE
for City Attorney

Dated:

8/31/18

DEANNA J. SANTANA
City Manager
1500 Warburton Avenue
Santa Clara, CA 95050
Telephone: (408) 615-2210
Fax: (408) 241-6771

"CITY"

MOORE IACOFANO GOLTSMAN, INC.
a California corporation

Dated: 8.23.18
By (Signature): 
Name: Chris Beynon
Title: Chief Development Officer
Principal Place of Business Address: 800 Hearst Avenue, Berkeley, CA 94710
Email Address: Chrisb@migcom.com
Telephone: (510) 845-7549
Fax: (510) 845-8750
"CONTRACTOR"

EXHIBIT A
SCOPE OF SERVICES

The Services to be performed for the City by the Contractor under this Agreement are more fully described in the Contractor's proposal entitled, "Patrick Henry Specific Plan" dated June 2018, which is attached to this Exhibit A.

Patrick Henry Drive Specific Plan

Scope of Work

REVISED June 2018

The revised scope of work identifies tasks and subtasks that will be completed jointly or in coordination with the concurrent Freedom Circle Specific Plan project. These are marked with (*NOTE) throughout the scope, and the cost savings associated with these shared tasks are reflected in the project budget.

TASK 1: PROJECT INITIATION

TASK 1.1: KICK-OFF MEETING, SITE TOUR AND SCOPE REFINEMENT

**NOTE: The kick-off meeting and site tour will be held jointly with the Freedom Circle project.*

To initiate the project, the MIG Team will hold a two-part kick-off meeting. The first hour of the meeting will include the project leadership, including MIG's Principal-in-Charge and Project Manager. This session will focus on a detailed review of the project scope, budget and assumptions as well as roles and communication protocols. The second half of this meeting will include additional City staff and MIG Team members and be structured to share information about the planning context, study area and community dynamics to develop a shared base of knowledge. We will also confirm overall expectations and desired project outcomes. This meeting will include a discussion about the composition and role of the Stakeholder Steering Group (SSG) and Technical Advisory Committee (TAC).

The MIG Team and City staff will also tour the Patrick Henry Drive Future Focus Area (subsequently referred to as the "Plan Area"), as well as adjacent neighborhoods, to fully understand the area's planning and design parameters, connections to surrounding neighborhoods and roadways, mobility issues, character precedents, and other challenges and opportunities. MIG will photo-document the Plan Area. Upon discussion with City staff, property owners and/or other stakeholders may be invited to join the meeting and/or tour.

Following the kick-off meeting and Plan Area tour, MIG will provide a brief meeting summary and memo reflecting City staff input on the scope, budget and schedule. The City will approve the memo to ensure a shared understanding of project resources and expectations.

Task 1.1 Deliverables

- Kick-Off Meeting and Plan Area Tour materials: agenda, sign-in sheet, aerial base map, PowerPoint presentation, photo database and summary (Word/PDF/PPT/ JPG)
- Refined Work Program, Schedule and Budget memo (Word/Excel/PDF)

TASK 1.2: COMMUNITY ENGAGEMENT STRATEGY

**NOTE: The community engagement strategy will identify strategies and tactics that can be applied to both the Freedom Circle and Patrick Henry Drive projects.*

Following project initiation, MIG will develop a comprehensive Community Engagement Strategy and Schedule. Based on information from the kick-off meeting and staff consultation, this document will outline the specific engagement approaches and tactics best suited to this effort. This document will identify outreach goals, key stakeholders and target audiences for the Specific Plan project, including preliminary membership of the TAC and SSG. The Strategy will identify community-based organizations and other partners who can help the City and MIG Team extend their reach into the diverse Santa Clara community. MIG will outline roles and responsibilities of the consultant team, City staff, TAC and SSG and community partners as well as a preliminary schedule for specific meeting and events. City staff will be responsible for providing one round of comments to refine the overall Community Participation and Outreach Plan.

Task 1.2 Deliverables

- Draft and Final Community Engagement Strategy and Schedule Memo (approximately 6-10 pages; Word/PDF).
- NOTE: Specific engagement tasks and deliverables are integrated throughout the work plan and detailed in subsequent Tasks.
- NOTE: This scope of work does not assume any translation or interpretation costs.

TASK 1.3: PROJECT IDENTITY, TEMPLATES AND PUBLIC INFORMATION

**NOTE: The development of these materials will be coordinated closely with the Freedom Circle Specific Plan project for efficiency and consistency.*

MIG's in-house graphic design staff will develop a project identity for all outreach materials. MIG will develop three draft project logo concepts and color schemes for City review. There will be two rounds of review and the City will provide consolidated comments for both, eventually selecting one final logo and color scheme. MIG will prepare the logo in electronic formats compatible with City graphic design standards. MIG will then prepare a series of templates with the project identity and branding. The use of these templates will ensure a consistent look and feel for the Specific Plan materials and ensure products can be efficiently produced and updated. MIG will develop a suite of up to six templates that may include presentation slides, reports, postcards, and outreach flyer template to be used for the duration of the project. The specific set of materials will be confirmed in consultation with City staff before production.

MIG will also provide project content that can be adapted for multiple public education and outreach purposes. This will include narrative and graphics that describe the project background, overview,

schedule and milestones. Materials can be used for the City's website, social media accounts, newsletters and shared with community and project partners. MIG will propose a set of materials, which will be confirmed with the City prior to development. These materials will be reviewed by City staff and revised before being shared with the public. MIG will update these materials up to four times over the course of the project to ensure accurate, up-to-date information is available to the public.

Task 1.3 Deliverables

- Three draft concepts of project identity. Final logo color scheme and up to six templates (JPG/PDF/PPT/Word)
- Public information and website content; up to four revisions (Word)

TASK 2: PREREQUISITE STUDIES AND EXISTING CONDITIONS ANALYSIS

**NOTE: The collection and review of these materials will be coordinated closely with the Patrick Henry Drive Specific Plan project for efficiency and consistency.*

TASK 2.1: REVIEW POLICIES, REPORTS, PROGRAMS AND STUDIES

The MIG Team will develop a request for information for City staff and review the relevant background material provided by the City. This effort includes a thorough review and analysis of the City's General Plan, Zoning Code, and other data and documents such as traffic studies, existing infrastructure plans, and recent Focus Area Plans. The MIG Team will develop a thorough understanding of guiding policies, relevant projects, and primary issues and challenges to address during this process.

We will develop a Planning Context memo that outlines the policy and regulatory framework for the Patrick Henry Drive Area Plan. The memo will include preliminary recommendations for Special Plan policies and regulations that will support the City's goals.

Task 2.1 Deliverables

- Request for information (Word/PDF)
- Draft and Final Planning Context Memo approximately ten pages with up to four graphics (Word/PDF)

TASK 2.2: DATA ANALYSIS AND BASE MAPPING

In parallel to Task 2.1, MIG will collect and review GIS data from the City, including existing land use, General Plan designations, zoning, existing building height, existing employment and other non-residential square footage per parcel, street centerlines, and county assessor data. Building footprint and height attributes are also desirable, if available. All information will be assumed to be accurate and

up-to-date.

MIG, with City input and review, will develop a base map and template ensure all maps have a uniform style, legend and title block. The MIG Team will prepare up to 10 existing conditions maps for use throughout the Specific Plan process. These maps will include existing conditions information, such as land use, zoning, circulation, roadway hierarchy, and environmental information.

All GIS data and mapping prepared for the General Plan will be developed consistent with City protocols and data formats to ensure easy integration into the City's information system upon project completion. City staff will be responsible for providing GIS data, coordinating on formatting and meta-data protocols, and reviewing and providing feedback on the base maps. At the culmination of the project, MIG will provide the City with the GIS maps and associated files developed during the process.

Task 2.2 Deliverables

- Up to 10 Base and Existing Conditions Maps (GIS/ Illustrator/PDF)

TASK 2.3: PARKLAND STUDY

To ensure that future development of the Patrick Henry Drive area supports Citywide goals for park land, MIG will evaluate the City's existing park and recreation inventory, General Plan goals and policies and other relevant documents or data. To gather additional insights and ideas, MIG will consult with Parks and Recreation staff via conference call. MIG will then develop a memo evaluating current measures and recommending new guidelines to ensure future residents of the Patrick Henry Drive Plan Area have adequate access to parks and recreation while maintaining and contributing to the City's ratio of 2.53-3.00 acres per 1,000 residents.

Task 2.3 Deliverables

- Draft and Final Parkland Memo (Word/PDF)

TASK 2.4: INFRASTRUCTURE ASSESSMENT

**NOTE: The infrastructure data collection and analysis will be coordinated closely with the Freedom Circle Specific Plan project for efficiency and consistency.*

BKF will develop a comprehensive infrastructure and utility assessment consistent with General Plan requirements. Specifically, BKF will review existing storm drain, wastewater, water, and recycled water maps, utility studies, and models (to be provided by the City and other relevant utility companies) and provide planning level descriptions with conceptual exhibits. We anticipate receiving at least a current assessment study for water, sewer and stormwater mains (based on BKF's recent experience in the development of the Lawrence Station Area Plan) for which we received updated models based on the provided data.

The utility maps will be based on the MIG project area base map template. Depending on information provided by the utility owners, BKF will identify pipe size and their approximate location and direction

of flow (if available). BKF will also obtain existing dry utility maps including electric, gas, and telecommunications for informational purposes.

Following the collection of this data, BKF will complete a site reconnaissance to confirm utilities are generally as shown on the provided base maps prior to preparing the Infrastructure and Utility Base Map. BKF staff will also meet with the City and utility providers to discuss any known existing capacity and condition issues. This task includes three (3) meetings (1 meeting with City engineers/public works personnel and 2 with other key agencies).

Based on the above tasks, BKF will assist the project team with an engineering-level analysis of the storm drain, wastewater, water, and recycled water utilities as well as a summary of available dry utility data. This analysis will indicate the existing utility framework that serves the area, along with a programmatic analysis of the perceived deficiencies and recommendations for reuse as part of the Specific Plan.

Task 2.4 Deliverables

- Draft and Revised Infrastructure Assessment Memo (Word/PDF) with exhibits for internal use (AutoCAD/Sketches/PDF)
- NOTE: Aerial topographic survey and field surveys are not included in this scope of work.

TASK 2.5: EVALUATION OF FISCAL HEALTH

**NOTE: A single fiscal health evaluation will be conducted for both the Patrick Henry Drive and Freedom Circle Specific Plans.*

To understand the overall fiscal health of the City, EPS will review historical trends and the current state of City finances to inform the planning process. Based on that information review, EPS will provide an overview of recent General Fund revenue and expenditure trends and how they affect the City's ability to provide public services and facilities to the respective Specific Plan areas.

The purpose of this effort is to inform project staff and advisors of the major fiscal challenges and opportunities that should be addressed during the Specific Plan process. Specifically, this task will consider the generalized fiscal impacts of various development types (e.g., various residential densities, retail or office) being considered within the Plan Area. This task does not compare the fiscal impacts of the land use alternatives, but addresses the general fiscal implications of land use decisions. Findings from this task will be summarized in a fiscal trends and issues memorandum.

Task 2.5 Deliverables

- Draft and Final Fiscal Trends and Issues Memo (one for both projects) (Word/PDF)

TASK 2.6: TRANSPORTATION CONTEXT

**NOTE: The transportation data collection and analysis will be coordinated closely with the Freedom Circle Specific Plan project for efficiency and consistency.*

The purpose of this task is to describe the existing transportation system in the plan area (generally spanning the area north of Highway 101 bound by Calabazas Creek, Tasman Drive, and San Tomas Aquino Creek), identify already-planned improvements, and prepare an initial list of potential bicycle/pedestrian/transit improvements and transportation demand management (TDM) policies for the Transportation Vision of the area, which will incorporate General Plan pre-requisite policies. These tasks are further described below.

Hexagon will describe the existing transportation system in the plan area including roadways and bicycle/pedestrian/transit facilities. Existing operations of each transportation system component will be described based on available data. The operation of key intersections will be reported based on available traffic data obtained from recent traffic reports prepared for other nearby developments. Transit load data will be obtained from nearby transit providers (VTA and ACE). Existing pedestrian and bicycle facilities and transit stop amenities within walking distance (1/2 mile) of the site will be confirmed through field visits. In addition, Hexagon will document the City's current TDM policies and TDM requirements imposed on recently approved developments in the area.

Hexagon will review planning documents prepared by the City of Santa Clara, VTA, the Metropolitan Transportation Commission (MTC), and Caltrans, as well as previously prepared transportation impact analysis reports for the approved nearby development projects to identify already-planned transportation improvements.

Constraints related to pedestrian travel (e.g. sidewalk widths), transit capacity (transit vehicle capacity and platform waiting areas), bicycle facilities (bike paths/lanes, and bicycle parking at nearby rail stations) and site access (number and location of project driveways and/or new streets) will be considered to identify potential bicycle/pedestrian/transit improvements. Modifications to the City's current TDM policies that could support the plan area also will be described. A brief transportation context memo will be prepared to document existing conditions, near-term and cumulative constraints in the surrounding transportation network, and potential multimodal transportation improvements. The memo will be used to inform recommendations in the Vision Plan (Task 3).

Task 2.6 Deliverables

- Draft and Final Transportation Context Memo (one document for both projects) (Word/PDF)

TASK 2.7: ENVIRONMENTAL CONTAMINATION INQUIRY

**NOTE: A single environmental contamination inquiry will be conducted for both the Patrick Henry Drive and Freedom Circle Specific Plans.*

Since the Specific Plan area includes light industrial uses, MIG will coordinate with EDR to conduct a search of hazardous waste conditions/sites in the Plan Area and provide a summary of findings.

Task 2.7 Deliverables

- Hazardous Materials Data Report (PDF)

TASK 2.8: SETTING AND OPPORTUNITIES SUMMARY

Building upon the work done in the preceding Task 2 Subtasks, MIG will prepare a highly visual, easy-to-read, and user-friendly summary of key findings and opportunities. This report will include narrative, mapping, site photographs, and other graphics as appropriate. It will be approximately 40-50 pages

and be created in a PowerPoint format to provide easy online posting and viewing, and to facilitate presentations to multiple audiences. City staff will be responsible for reviewing the document and providing one consolidated set of City comments to the MIG Team. This summary will be presented at the first TAC and SSG meetings and community workshop to create a shared knowledge base amongst stakeholders and inform discussions about project vision and goals.

Task 2.8 Deliverables

- Draft and Final Setting and Opportunities Summary (PPT/PDF)

TASK 3: VISION PLAN

MIG will develop a Vision Plan that presents a coherent and compelling vision of the broader planning area, generally spanning the area north of Highway 101 bound by Calabazas Creek, Tasman Drive, and San Tomas Aquino Creek (hereafter referred to as the Vision Plan Area). The Vision Plan document will convey the City's desired future for this area to key decision-makers, business and property owners, employers and the development community. It will be a communication and coordination tool that will facilitate implementation of these multiple efforts.

**NOTE: This task will encompass both the Patrick Henry Drive and Freedom Circle Drive Specific Plan Areas and is included as a task in each. It is jointly funded by each project.*

TASK 3.1: DATA AND PLAN REVIEW

MIG will review any relevant data, studies, plans and reports that are relevant within the Vision Plan area to complement our understanding of the Patrick Henry Drive plan area. This includes Master Plans, policies, regulations, community engagement findings and other applicable resources identified or provided by the City and Vision Plan Area stakeholders.

Task 3.1 Deliverable

- Vision Plan Context Memo highlighting key findings (approximately 3-5 pages) (Word/PDF)

TASK 3.2: STAKEHOLDER CONSULTATION

MIG will meet with individuals and/or small groups of stakeholders in the Vision Plan Area to understand the perspective of stakeholders, business and property owners that extend beyond the Specific Plan area. This task includes up to eight hours of in-person meetings with one MIG Team member.

Task 3.2 Deliverable

- Stakeholder interviews or focus groups (up to 8)
- Stakeholder Summary Memo highlighting key themes (Word/PDF)

TASK 3.3 VISION CHARRETTE

Building on the findings from Tasks 3.1 and 3.2, MIG will plan and facilitate an interactive charrette with City staff and area stakeholders to develop and refine an overarching vision for the Vision Plan Area and identify key urban design elements and other attributes. The group will discuss and identify potential identities (or “brands”) for the broader area.

Task 3.3 Deliverables

- Draft and Final charrette materials: agenda, base maps, presentations and summary with photos and wallgraphic reduction (Word/PPT/PDF/JPG)

TASK 3.4 DRAFT VISION PLAN

MIG will develop a graphically-rich document that presents a coherent and compelling vision of the broader planning area, generally spanning the area north of Highway 101 bound by Calabazas Creek, Tasman Drive, and San Tomas Aquino Creek. The plan will describe and illustrate how the multiple plans in this area serve a single vision and contribute to a coherent sense of place.

The plan will present a vision and guiding principles, as well as concepts, diagrams and visualizations, as appropriate, for the broader planning area. It will include brief narrative and a series of plan-view diagrams illustrating open space, mobility and connectivity, land use, community amenities, and infrastructure concepts. Additional development proposals and catalytic site opportunities outside of the Specific Plan areas will also be explored, to provide the larger picture for how the sub-region may grow and evolve over the coming years.

The transportation context whitepaper (Task 2.6) will be used to develop the transportation vision. Hexagon will review and comment on the Draft Vision Plan developed by MIG. The Draft Vision Plan will be reviewed by City staff and area stakeholders (if desired by the City). City staff will be responsible for reviewing the document and providing one consolidated set of City comments to the MIG Team.

Task 3.4 Deliverables

- Draft Vision Plan (approximately 20 pages) with up to 12 original graphics as well as precedent images (InDesign/Illustrator/PDF)

TASK 3.5 FINAL VISION PLAN

Based on one set of consolidated comments from City staff, MIG will finalize the Vision Plan.

Task 3.5 Deliverable

- Final Vision Plan (InDesign/Illustrator/PDF)

TASK 4: ALTERNATIVES DEVELOPMENT

TASK 4.1: COUNCIL/PLANNING COMMISSION STUDY SESSION #1

**NOTE: This and all Council and Commission meetings will be held jointly with the Freedom Circle Specific Plan project.*

MIG will meet with the City Council and Planning Commission during a joint session to present and receive feedback on the prerequisite studies and Vision Plan. MIG will provide one staff person and a PowerPoint presentation for this session.

Task 4.1 Deliverables

- City Council and Planning Commission Study Session materials: agenda and presentation, brief summary (Word/PPT/PDF)

TASK 4.2: STAKEHOLDER STEERING GROUP #1

MIG will plan and facilitate the first of four Stakeholder Steering Group (SSG) Meetings to present the Setting and Opportunities Summary and collect input on existing conditions; Plan Area assets, challenges and opportunities; big ideas for the future of the Patrick Henry area; and strategies to best engage the Santa Clara community in the Planning Process.

For All SSG Meetings, MIG will prepare meeting agendas and materials for review by City staff as well as facilitate and record the meeting. This scope assumes the City will be responsible for meeting invitations and logistics and that SSG meetings will be held on the same days as the TAC meetings.

Task 4.2 Deliverables

- Draft and Final SSG Meetings and materials: agenda, sign-in sheet, presentations and summaries with wallgraphic reduction (Word/PPT/PDF/JPG)

TASK 4.3: COMMUNITY WORKSHOP #1: VISION

**NOTE: This and all community workshops will be held jointly with the Freedom Circle Specific Plan project.*

MIG will plan and facilitate a dynamic community workshop to refine the vision for the Patrick Henry Drive Plan Area. The agenda for this workshop will include a project introduction, summary of work to date, and facilitated small group discussions to refine an overall vision for the Plan Area. The project team will present the draft Vision and Goals for discussion with residents and other interested community members.

MIG, in coordination with City staff, will be responsible for developing content, printing materials, and facilitating each workshop. MIG will provide one facilitator and one graphic recorder for this workshop. City staff will be responsible for securing workshop locations, printing and distributing announcements, printing handouts and providing refreshments.

Task 4.3 Deliverables

- Draft and Final Visioning Community Workshop materials: agenda and comment cards (Word/PDF) and presentation (PPT/PDF) and up to six boards (Illustrator/ PDF)

TASK 4.4: DIGITAL DESIGN CHARRETTE

**NOTE: This digital design charrette will be held jointly with the Freedom Circle project.*

Based on the input from the first round of community engagement, MIG will develop up to six “bubble diagram” concepts to establish the range of project alternatives. This discussion and exercise shall serve as a starting point for the development of draft plan alternatives. MIG will review and discuss these concepts in an online meeting with the City's project leaders and then use these three concepts as the basis for our Digital Design Charrette.

The MIG Digital Design Charrette will engage City staff to define and refine Plan Alternatives. At the discretion of the City, additional stakeholders may be included in this work session. MIG will use our own in-house Digital Design Charrette technology and methodology, which builds on proven charrette methods to explore design and planning scenarios with a set of digital tools that allow real-time response to new ideas, and numeric and three-dimensional analysis. As ideas take shape, our facilitation team will illustrate them on a computer that is projected to a large display.

The digital nature of this process allows concepts to be vetted against any number of base map layers at any scale; concepts to be copied/saved/modified quickly; numeric analysis such as length and area calculations at the click of a button. Designing in 3D allows the project team to gather more meaningful input earlier in the process.

Task 4.4 Deliverables

- Creation of the 3D model (SketchUp)
- Digital Design Charrette agenda, facilitation and summary with photos and graphics

(Word/JPG/PDF)

TASK 4.5: PLAN ALTERNATIVES AND CONCEPT STUDY

Based on the outcomes of the Digital Design Charrette and input from City staff and stakeholders above, the MIG Team will develop up to three Plan Alternatives that will articulate distinct options for the future of the Plan Area. The Draft Alternatives will include descriptions and illustrations of urban design, land use, density, connectivity, open spaces, community facilities and site design or re-use concepts.

MIG will submit an Administrative Draft Concept Alternatives Study to City staff for review. City staff will provide the MIG Team one set of consolidated comments on the draft study. The MIG Team will then prepare a public draft Concept Alternatives Study that reflects City staff comments. These materials will then be reviewed at the Technical Advisory Committee and Stakeholder Steering Group meetings and the community workshop in Task 5. The alternatives will be highly graphical and include descriptive text, a diagram and images (including photo simulations and sketches) and maps, tables, and graphics as appropriate.

The MIG team will provide a brief analysis of each alternative that includes a comparison of the relative strengths and weaknesses of each. The alternatives will be evaluated against the project goals and/or indicators developed earlier in the planning process and identify any major issues. Hexagon will assist MIG in this task by providing recommendations to the team regarding the multimodal access and circulation for up to three alternatives, including connectivity options for the Mission College Boulevard and Great America Parkway corridors. Hexagon will also evaluate the VMT per capita for up to three project alternatives to assess the potential transportation impacts of each. BKF will provide high-level, qualitative input for the analysis and comparison of alternatives.

MIG will prepare a succinct and highly-visual Alternative Concept Study that will summarize each Alternative and describe its relative advantages and impacts. It is anticipated that this summary will be developed in InDesign and be approximately 40 pages in length. MIG will submit an Administrative Draft Concept Alternatives Study to City staff for review. City staff will provide the MIG Team one set of consolidated comments on the draft study. The MIG Team will then prepare a public draft Concept Alternatives Study that reflects City staff comments. These materials will then be reviewed at of the Technical Advisory Committee and Stakeholder Steering Group meetings and the community workshop in Task 5.

Task 4.5 Deliverables

- Up to three Plan Alternatives (InDesign/Illustrator/GIS/PDF)
- Administrative Draft Concept Alternatives Summary (InDesign/Illustrator/GIS)
- Public Draft Concept Alternatives Summary (InDesign/Illustrator/GIS)

TASK 5: PREFERRED ALTERNATIVE AND URBAN DESIGN, STREETScape AND OPEN SPACE STANDARDS

TASK 5.1: TECHNICAL ADVISORY COMMITTEE MEETING #1

**NOTE: This and all TAC Meetings will be held jointly with the Freedom Circle Specific Plan.*

MIG will plan and facilitate the first TAC meeting to present the Alternative Concept Study and collect input on the Plan Alternatives and direction on a Preferred Alternative. Input from this and other meetings (Tasks 5.2 and 5.3) will be used to select and refine the Preferred Alternative.

For all TAC Meetings, MIG will prepare meeting agendas and materials for review by City staff as well as facilitate and record the meeting. This scope assumes the City will be responsible for meeting invitations and logistics and that TAC meetings will be held on the same days as the Stakeholder Steering Group meetings.

Task 5.1 Deliverables

- Draft and Final TAC Meetings and materials: agenda, sign-in sheet, presentations and summaries with wallgraphic reduction (Word/PPT/PDF/JPG)

TASK 5.2: STAKEHOLDER STEERING GROUP MEETING #2

MIG will plan and facilitate the second SSG meeting to present the Alternative Concept Study and collect input on the Plan Alternatives and direction on a Preferred Alternative.

Task 5.2 Deliverables

- Draft and Final SSG Meeting and materials: agenda, sign-in sheet, presentations and summaries with wallgraphic reduction (Word/PPT/PDF/JPG)

TASK 5.3: COMMUNITY WORKSHOP #2: ALTERNATIVES

**NOTE: This and all community workshops will be held jointly with the Freedom Circle Specific Plan project.*

MIG will plan and facilitate a community workshop to help select the Preferred Alternative for the Patrick Henry Drive Specific Plan. The agenda for this workshop will include presentation of Alternative Concept Study and interactive exercises to provide feedback on the three Plan Alternatives. MIG will provide one facilitator and one graphic recorder for this workshop, and one team member from Hexagon will attend.

Task 5.3 Deliverables

- Draft and Final Visioning Community Workshop materials: agenda and comment cards (Word/PDF) and presentation (PPT/PDF) and summary (Word/JPG/PDF)

TASK 5.4: PREFERRED ALTERNATIVE

Following Tasks 5.1-5.3, MIG will hold an in-person work session with City staff to review input received on the Plan Alternatives, select a Preferred Alternative, and identify any needed changes to the Preferred Alternative. MIG will use this work session to confirm direction on the Urban Design, Streetscape and Open Space Standards (Task 5.5).

Fehr & Peers will provide recommendations to the team regarding access and circulation for the Preferred Alternative, including multi-modal connectivity to existing roadways, transit, bikeways, trails and open spaces and areas to accommodate transportation network companies (e.g., Uber and Lyft) and private shuttles.

Hexagon will make recommendations on Transportation Demand Management (TDM) strategies and monitoring program to reduce impacts of vehicular traffic on the project area. The MIG Team will then revise the Preferred Alternative to serve as the basis for the Specific Plan. MIG will create a large-format Preferred Alternative for staff and stakeholder review.

Task 5.4 Deliverables

- Draft and Final Preferred Alternative Graphic (Illustrator/ PDF)

TASK 5.5: URBAN DESIGN, STREETScape AND OPEN SPACE STANDARDS

**NOTE: The MIG Team will develop design guidelines that are applicable to both the Patrick Henry Drive and the Freedom Circle Specific Plans as well as those that are tailored to each project area.*

The MIG Team will prepare a set of design guidelines and standards that clearly articulate a vision for future public and private improvements in the Plan Area. The guidelines and standards will rely heavily on images, renderings and sketches to convey desired outcomes and required elements. Clear guidance and illustrative examples will be provided for the following topics.

Open Space

Building on our parkland analysis and recommendations in Task 2, MIG will develop an open space framework that identifies the locations and amount of public and private open spaces recommended to serve new development. MIG will create and illustrate design guidelines and standards for public and privately-owned open spaces in the study area, including a focus on the interface of private developments (buildings) with the public realm. We will include strategies for programming and activating open spaces. MIG, with support from EPS, will identify potential tools for equitably sharing the costs of acquiring, designing and developing open spaces throughout the Plan Area.

Urban Design and Architecture

MIG will develop design guidelines for buildings in the Plan Area to ensure that they meet desired architectural standards and a meaningful interface with the public realm. This will include direction on height, massing, façade articulation, setbacks and other considerations that support the desired qualities of development in the Plan Area. MIG will develop up to two prototypes of new development that can be easily adapted by developers, contractors and business owners. The prototypes will focus on high-density mixed-use or residential products, consistent with the Preferred Alternative.

Streetscape and Circulation

MIG, supported by Hexagon, will develop design standards and guidelines, including street sections, for the streets within the Plan Area. The street cross-sections will be designed to accommodate the anticipated traffic volume. The design standards will be developed based on street type and function for multi-modal users (pedestrians, bicyclists, buses, automobiles and trucks). The street standards will fit the context of the Plan Area to support project goals such as reduced vehicular speed, transit access and bicycle and pedestrian safety. Standards will address design guidance for street trees, landscaping and lighting; crosswalks, pedestrian and bicycle paths and transit stops; utility equipment; and opportunities for public art and placemaking.

City staff will provide the MIG Team one set of consolidated comments on the administrative draft guidelines. The MIG Team will then prepare a revised draft for TAC, SSG and Planning Commission/Council review. These will ultimately be incorporated into the Draft Specific Plan.

Task 5.5 Deliverables

- Draft and Final Open Space Framework (Word/ Illustrator/PDF)
- Administrative Draft Design Guidelines (Word/JPEG/ Photoshop/Sketch-up/PDF)
- Revised Draft Design Guidelines (InDesign/JPEG/ Photoshop/Sketch-up/PDF)

TASK 5.6: TECHNICAL ADVISORY COMMITTEE MEETING #2

**NOTE: This and all TAC Meetings will be held jointly with the Patrick Henry Drive Specific Plan.*

MIG will plan and facilitate the second TAC meeting to present and collect feedback on the Preferred Alternative and Standards. Input from this and other meetings (Task 5.2 and 5.3) will be used to select and refine the Alternative and develop the Draft Plan.

Task 5.6 Deliverables

- Draft and Final TAC Meetings and materials: agenda, sign-in sheet, presentations and summaries with wallgraphic reduction (Word/PPT/PDF/JPG)

TASK 5.7: STAKEHOLDER STEERING GROUP MEETING #3

MIG will plan and facilitate the third SSG meeting to present and collect feedback on the Preferred

Alternative and Standards.

Task 5.7 Deliverables

- Draft and Final SSG Meetings and materials: agenda, sign-in sheet, presentations and summaries with wallgraphic reduction (Word/PPT/PDF/JPG)

TASK 5.8: PLANNING COMMISSION AND CITY COUNCIL STUDY SESSION #2

**NOTE: This and all Council / Commission Meetings will be held jointly with the Freedom Circle Specific Plan.*

MIG will meet with the City Council and Planning Commission in a joint study session to provide a project update and present the Preferred Alternative and stakeholder input. MIG will facilitate a discussion with the City Council and Planning Commission to confirm direction before developing the Draft Specific Plan.

Task 5.8 Deliverables

- City Council and Planning Commission Study Session materials: agenda and presentation, brief summary (Word/PPT/PDF)

TASK 6: INFRASTRUCTURE DEVELOPMENT PLAN, BUDGET AND FINANCING STRATEGY

**NOTE: The Infrastructure financing and development strategies in Tasks 6.1 and 6.2 will be developed in coordination with the Freedom Circle Specific Plan project to ensure consistency and efficiency. They will include strategies that apply to both plan areas. Common financial assumptions (i.e., average rents and prices) will apply to both.*

TASK 6.1: INFRASTRUCTURE DEVELOPMENT PLAN AND BUDGET

The MIG Team will develop an infrastructure development budget and financing strategy to support implementation of the land use and circulation system design standards of the Preferred Alternative. BKF will determine the infrastructure necessary to support the land uses and improvements identified in the Area Plan. This includes an analysis of the storm drain, wastewater, water, and recycled water utilities.

The analysis will indicate the future studies needed to verify the capacity and integrity of the utility systems. A rough order-of-magnitude budget for utility improvements and associated work will be included to support the financing strategy. BKF will also identify options available for the implementation of stormwater quality. We will review the City's existing stormwater treatment tools and identify recommendations best suited to the preferred alternative.

Task 6.1 Deliverables

- Draft and Revised Infrastructure Plan and Budget (Word/PDF)

TASK 6.2: FINANCING STRATEGY

EPS will work with MIG and BKF to develop an infrastructure financing strategy for the Specific Plan. Team members will identify public improvements and preliminary phasing schemes for the proposed Specific Plan along with concept-level cost estimates. EPS will detail sources and uses of funds for public improvements in the Specific Plan, considering the financial capacity of proposed development. The financing strategy will address the following key issues:

Development Financial Feasibility

EPS will evaluate the impact of the infrastructure cost burdens on the overall financial feasibility of the private development components of the Specific Plan. This analysis will be based on information regarding the estimates of finished real estate values for private development. EPS will also consider equitable cost allocation methodologies that ensure cost burdens are feasible based upon industry standards.

Financing Mechanisms and Resources

EPS will assemble existing information on available City financial resources and programs, such as fees, dedications and exactions, pending bond issues and evaluate their applicability to the Patrick Henry Drive Specific Plan Area. This review will be conducted in light of any specific financing constraints or requirements including affordable housing mitigation requirements, off site development impact fees, and any limitations on revenue generated from publicly owned land. To the extent that existing tools are unable to finance improvements and related maintenance costs, a variety of other financing mechanisms will be considered. These may include, but not be limited to: special assessments and taxes (e.g., Mello-Roos community facilities districts, landscaping and lighting districts); certificates of participation (COP); Specific Plan fees; available government grants and aid, including potential State, County, and Federal sources; private contributions and donations, and voter-approved debt or tax increases.

The selection of financing mechanisms for the Specific Plan will be made in consultation with City staff and based upon financing principles, statutory and legal considerations, and industry standards; commitments regarding the availability of public sector funding; and negotiation-based preferences of stakeholders.

Task 6.2 Deliverables

- Draft and Revised Infrastructure Financing Strategy (Word/PDF)

TASK 7: IMPLEMENTATION PLAN

**NOTE: The implementation strategies in Tasks 7.1 and 7.2 will be developed in coordination with the Freedom Circle Specific Plan project to ensure consistency and efficiency and include strategies that apply to both plan areas.*

TASK 7.1: IMPLEMENTATION ACTION PLAN

Based upon the information prepared during earlier tasks, MIG and EPS will develop a comprehensive Implementation Action Plan. Overall economic feasibility and "build-ability" will be paramount, as the Specific Plan should result in real change to the Plan Area in the near term. In concert with the evaluation of financing mechanisms in Task 6, the consultant team will prepare a preliminary phasing strategy for real estate development and the infrastructure construction. The phasing strategy will be based on a number of factors, including market considerations, funding opportunities, and public policy objectives. EPS will also integrate the preferred alternative into its financial model to test the impact of project feasibility. EPS will provide narrative description of the financing strategy for inclusion in the Specific Plan document.

The Action Plan will also provide detailed guidance for City staff to guide development in the Plan Area, including Zoning Code and General Plan updates. It will incorporate near- and long-term strategies for streetscape improvements; roles and responsibilities of the public and private sectors; financial incentives and programs; infrastructure needs and requirements; and targeted land assemblage, development and financing strategies for key parcels. The strategies will be drafted in a matrix format (outlining strategies, roles and responsibilities, initial costs, and funding mechanisms) of approximately five to ten pages.

Task 7.1 Deliverables

- Draft and Revised Implementation Action Plan (Word/ Excel/PDF)

TASK 7.2: TECHNICAL ADVISORY COMMITTEE (TAC) MEETING #3

**NOTE: This and all TAC Meetings will be held jointly with the Freedom Circle Specific Plan.*

MIG will plan and facilitate a TAC meeting to present and collect feedback on the Revised Infrastructure Plan and Budget, Financing Strategy and Implementation Action Plan. Staff and agency input collected at this session will be used to revise these plan elements before preparation of the Administrative Draft Plan.

Task 7.2 Deliverables

- Draft and Final TAC Meetings and materials: agenda, sign-in sheet, presentations and summaries with wallgraphic reduction (Word/PPT/PDF/JPG)

TASK 8: PREPARATION OF THE FOCUS AREA PLAN

The Patrick Henry Drive Specific Plan documents will clearly and concisely convey the desired vision and build-out of the Focus Area. All Plan documents will be written so that they can be easily accessed and understood not only by government officials, property owners and land developers, but by community residents and local business owners. Wherever possible, we will rely on illustrative examples rather than text to convey key concepts, so that these can easily be adapted and reflected in future development.

TASK 8.1: TRANSPORTATION POLICIES AND RECOMMENDATIONS

**NOTE: The team will identify policies and programs that apply to both the Freedom Circle and Patrick Henry Drive plan areas.*

Hexagon will assist the project team in the development of the transportation-related Specific Plan policies and standards. They will be focused on creating a pedestrian and bicycle friendly environment to increase comfort and safety and will include an emphasis on direct access to nearby transit, the ACE station, and the San Tomas Aquino Creek Trail. These policies and standards will be consistent with the Vision Plan and will directly inform the Draft Specific Plan transportation policies prepared by the MIG Team (Task 8.3). Specific Plan policies and standards related to transportation will address the following subject areas:

Transit Access, Bicycle and Pedestrian and Vehicle Circulation

Specific Plan policies and standards will emphasize the need for a multi-modal transportation network within the plan area including convenient transit access, facilities and programs to promote active transportation modes, and roadways that provide efficient circulation for all users.

Transportation Demand Management (TDM)

The Specific Plan will establish TDM goals applicable to the Plan Area. Policies will outline requirements for the implementation of TDM measures most likely to be effective based on the specific land uses envisioned in the Plan area. TDM Plan monitoring and reporting requirements will be established.

Parking

The Specific Plan will set forth parking ratios for the land uses envisioned in the Plan area. The parking standards will be designed to be supportive of the need to reduce single-occupant vehicle trips and will reflect the changing transportation environment. Specific Plan policies will encourage the use of parking management strategies within mixed-use environments to ensure the efficient use of parking resources and to discourage parking intrusion beyond the Plan area.

Task 8.1 Deliverables

- Draft and Final Transportation Policies and Standards Memorandum (one document for both projects) (Word/ Excel/PDF)

TASK 8.2: FISCAL ANALYSIS OF PREFERRED ALTERNATIVE

EPS will create a fiscal impact model to compare General Fund revenues generated through property tax, sales tax, transfer tax and other sources with the costs of providing urban services to the Specific Plan area as it develops. The analysis will be based on a review of the City's most recent budget and interviews with City staff related to any unique attributes of the Plan Area. The cost and revenue estimates will be presented in a format that clearly indicates the net fiscal impacts of implementation of the Preferred Alternative. To the extent that the Specific Plan results in a net fiscal deficit, the consultant team will suggest modifications to the project description and strategies that will improve

the results and support a balanced City budget. The research, analysis and conclusions of this technical work will be summarized in draft technical memoranda for the Preferred Alternative and inform the Draft Specific Plan.

Task 8.2 Deliverables

- Draft Fiscal Analysis Memo (Word/Excel/PDF)

TASK 8.3: ADMINISTRATIVE DRAFT SPECIFIC PLAN

The MIG Team will develop a Specific Plan that details a compelling vision for the future of the Plan Area along with a clear, realistic set of actions for implementation. The Draft Specific Plan will meet all State Specific Plan content requirements and address the unique conditions and needs of the Patrick Henry Drive Area. The Plan will include comprehensive narrative and supporting illustrations and graphics that outline a compelling vision and roadmap for the future. It will be focused on implementation, and will include clear steps necessary to create positive change in the Plan Area.

Before developing the Administrative Draft, MIG will develop a detailed Plan Outline for review by City staff. This will ensure the Administrative Draft addresses all required and desired plan components.

Anticipated plan chapters and content include:

Introduction and Planning Process

Description of the planning process and how community and stakeholder input was collected and integrated into plan concepts.

Land Use and Housing

Description of land use designations, including a total number of residential units and a range of densities. This chapter will include square footage of non-residential, mixed-use, and employment-generating land uses as well as population and job projections.

Transportation and Parking

Description of multi-modal circulation network including new roadways and paths. Parking management strategies, TOD parking ratios and TDM measures and monitoring program.

Transit Access and Connectivity

Description of accessible multi-modal connections to existing and planned public transit, including the Tasman Drive light rail stations.

Design and Streetscape Standards

Policies and standards for pedestrian-friendly design and comfort and safety.

Public Realm Improvements

Standards to enhance overall livability of the area including placemaking and streetscape strategies.

Infrastructure and Public Services

Description of public services and infrastructure needed to implement the Plan, including coordination

with plans for the properties north of the Plan Area.

Open Space Plan

Description of public and private open space plans and policies, including coordination with plans for the properties north of the Plan Area.

Implementation Plan

Actions and strategies for plan implementation, including timelines and phasing. Includes planning-level cost estimates for infrastructure and likely effects on the City's budget.

Hexagon will review and comment on the Administrative Draft Specific Plan sections related to transportation, parking, transit access and street design prepared by MIG. The Administrative Draft will be in Word format, with graphics attached and referenced in a PDF file. City staff will provide the MIG Team with one set of consolidated edits.

Task 8.3 Deliverables

- Administrative Draft Specific Plan approximately 100 pages with 25 pages of PDF exhibits (Word/PDF)

TASK 8.4: SCREENCHECK AND PUBLIC REVIEW DRAFT SPECIFIC PLAN

MIG will develop an InDesign template with sample illustrations for City review and comment. Following review by City staff, the MIG Team will produce a Screencheck Draft Specific Plan. This draft will be formatted in InDesign and include narrative, photos, precedent images, diagrams and sketches/photo-simulations to illustrate the proposed improvements to the Plan Area. City staff will review the Screencheck Draft Plan and provide the MIG Team with one set of consolidated edits. MIG will then prepare a Public Review Draft Specific Plan. This draft will be presented to the TAC, SSG, Planning Commission, City Council and community at large.

Task 8.4 Deliverables

- InDesign Template (InDesign/PDF)
- Screencheck Draft Specific Plan (InDesign/JPG/GIS/ PDF)
- Public Review Draft Specific Plan (InDesign/JPG/GIS/ PDF)

TASK 8.5: TECHNICAL ADVISORY COMMITTEE MEETING #4

**NOTE: This and all TAC Meetings will be held jointly with the Freedom Circle Specific Plan.*

MIG will plan and facilitate a final TAC meeting to present and collect feedback on Draft Specific Plan.

Task 8.5 Deliverables

- Draft and Final TAC Meetings and materials: agenda, sign-in sheet, presentations and summaries with wallgraphic reduction (Word/PPT/PDF/JPG)

TASK 8.6: STAKEHOLDER STEERING GROUP MEETING #4

MIG will plan and facilitate a final SSG meeting to present and collect feedback on Draft Specific Plan.

Task 8.6 Deliverables

- Draft and Final SSG Meetings and materials: agenda, sign-in sheet, presentations and summaries with wallgraphic reduction (Word/PPT/PDF/JPG)

TASK 8.7: COMMUNITY WORKSHOP #3: DRAFT PLAN

**NOTE: This and all community workshops will be held jointly with the Freedom Circle Specific Plan.*

MIG will plan and staff a citywide open house on the Public Review Draft Specific Plan. The MIG Team will provide a brief introduction and plan overview and be available to answer questions about the project and the major components of the plan. This will provide an opportunity for the public to provide feedback on the draft Specific Plan, including the policies, programs and implementation plan. MIG will prepare large "boards" that summarize new policy concepts and major improvements.

Task 8.7 Deliverables

- Community Open House materials: agenda and comment cards (Word/PDF) and, presentation (PPT/ PDF) and up to twelve (12) 42x60' posters (InDesign/ PDF)

TASK 8.8: CITY COUNCIL AND PLANNING COMMISSION STUDY SESSION #3

**NOTE: This and all Council and Commission study sessions will be held jointly with the Freedom Circle Specific Plan.*

MIG will meet with the City Council and Planning Commission in a joint study session to provide a project update, discuss the draft Specific Plan, and describe community input received. MIG will facilitate a discussion with the City Council and Planning Commission to confirm any revisions to the draft Specific Plan. The culmination of this meeting will be direction on a revised Specific Plan.

Task 8.8 Deliverables

- City Council and Planning Commission Study Session materials: agenda and presentation, brief summary (Word/PPT/PDF)

TASK 8.9: FINAL DRAFT SPECIFIC PLAN

Following Tasks 8.3-8.6, MIG will hold an in-person meeting with City staff to review input received on the Draft Plan and confirm direction for the Final Draft Specific Plan. MIG will provide a list of revisions for City review. At this time, MIG and the City will collaborate to identify amendments required for Plan implementation for review with staff, Planning Commission and City Council. MIG will develop the Final Draft Specific Plan for Commission and Council hearings.

Task 8.9 Deliverables

- List of plan revisions (Word/PDF)
- Amendments for plan implementation (Word/PDF)
- Final Draft Specific Plan (InDesign/Illustrator/PDF)

TASK 9: PREPARATION OF PROGRAM/PROJECT EIR

TASK 9.1: INITIAL STUDY, NOTICE OF PREPARATION AND SCOPING MEETING

MIG's in-house environmental planning team will complete an Initial Study (IS) checklist and narrative (based on CEQA Guidelines Appendix G) to appropriately focus the topical contents of the Specific Plan's Environmental Impact Report (EIR). Those "focus topics" determined to have a "potentially significant impact" on the environment will then be further analyzed during development of the Draft EIR and refinement of the Specific Plan, with associated mitigation measures closely linked to Specific Plan strategies, development standards, and recommended improvements. MIG will also prepare the EIR Notice of Preparation (NOP) to attach to the IS, and will attend one CEQA-required EIR scoping session with responsible/interested agencies and members of the public. City staff will be responsible for reviewing and approving the NOP/IS, compiling the mailing list (with MIG assistance), and distributing the NOP/IS to responsible and interested agencies. As a viable option under CEQA, the City does not need to prepare an entire Appendix G checklist once the City has decided that an EIR is the required CEQA document.

Task 9.1 Deliverables

- Draft Initial Study and NOP (Word/PDF)

TASK 9.2: TRANSPORTATION IMPACT ANALYSIS

**NOTE: Hexagon will prepare a single Transportation Impact Analysis (TIA) that evaluated the potential impacts of development as set forth in both the Freedom Circle and Patrick Henry Drive Specific Plans. This will include one set of intersection counts and a single existing conditions traffic analysis, one set of forecasted volumes and intersection LOS calculations for cumulative no project and cumulative plus project conditions and a single TIA report. The analysis will include an evaluation of any changes to existing roadway segments, intersections, or signal timing that are proposed as part of the Specific Plans.*

The purpose of the traffic impact analysis (TIA) is to satisfy the requirements of the City of Santa Clara and the Congestion Management Program (CMP) of the Santa Clara Valley Transportation Authority (VTA). The study will determine the traffic impacts of the proposed Plan Area development on key intersections in the vicinity of the site during weekday AM and PM peak hours. The study area will be determined based on the VTA's travel demand forecast model. Preliminarily, we estimate that the TIA will include the analysis of up to 50 intersections, 40 freeway segments, and 25 freeway ramps. Additional study intersections, freeway segments or ramps will require authorization and additional budget.

The VTA travel demand model will be used to develop traffic forecasts for city streets and freeways, project trips, public transit ridership, and VMT. It is assumed that the model's land use and transportation network inputs will be refined under a separate contract for the proposed Kylli mixed-use development. If the Kylli project is cancelled or delayed, additional services would be required to refine the model as part of this contract.

The tasks to be included in the traffic analysis are:

Site Reconnaissance

The physical characteristics of the site and the surrounding roadway network will be reviewed to identify existing roadway cross-sections, intersection lane configurations, traffic control devices, and surrounding land uses.

Observation of Existing Traffic Conditions in the Study Area

Existing traffic conditions will be observed in the field in order to identify any operational deficiencies and to confirm the accuracy of calculated levels of service. Freeway ramps will be observed for queuing.

Data Collection

Existing weekday AM (7:00 – 9:00 AM) and PM (4:00 – 6:00 PM) peak-hour traffic volumes will be obtained from the City of Santa Clara, and traffic reports recently prepared for other nearby projects. New manual peak-hour turning movement counts will be conducted at locations where the available count data is outdated (more than two years old). It is assumed that 30 intersections will need to be counted. PM peak-hour counts for CMP intersections will be obtained from the CMP database. Freeway segment traffic counts will be obtained from the latest Congestion Management Program (CMP) monitoring report. Freeway ramp volumes will be obtained from Caltrans and supplemented with new manual peak-hour counts, if necessary. Freeway ramp queues and metering rates will be counted in the field.

Evaluation of Existing Conditions

Existing traffic conditions will be evaluated based on existing traffic volumes at the study intersections. The existing traffic conditions at the key study intersections will be evaluated using the TRAFFIX software, which employs the 2000 Highway Capacity Manual (HCM) methodology for intersection analyses and is the designated level of service methodology for the City of Santa Clara.

EVALUATION OF EXISTING PLUS PROJECT CONDITIONS

Intersection levels of service under existing plus project conditions will be evaluated using the TRAFFIX software. Project trip generation will be determined based on ITE trip rates with appropriate reductions for internalization and usage of alternative modes. Intersection level of service calculations will be conducted to estimate existing plus project traffic conditions during the AM and PM peak hours with buildout of the Master Community Plan. Trip distribution and assignment for the project will be determined with the VTA travel demand forecasting model. Intersection impacts associated with the development of the proposed project will be evaluated relative to existing conditions.

Evaluation of Background Conditions

Background traffic volumes will be determined by adding traffic from approved projects in the area. Lists of approved projects will be obtained from Santa Clara, San Jose, Sunnyvale, and Cupertino. Hexagon will determine the amount of traffic generated by the approved projects and will assign it to the study intersections using logical distribution and assignment assumptions. Intersection levels of

service under background conditions will be evaluated using the City methodology.

Evaluation of Background Plus Project Conditions

Background plus project traffic forecasts will be developed under two scenarios to reflect the full buildout of each Plan Area by itself. Intersection levels of service under two background plus project scenarios (one for each Specific Plan) will be evaluated using the TRAFFIX software. Intersection level of service calculations will be conducted to estimate background plus project traffic conditions during the AM and PM peak hours upon buildout of the Plan Area. Intersection impacts associated with the buildout of each Plan Area will be evaluated relative to background conditions.

Freeway Segment and Ramp Analysis

Project trips will be assigned to freeway segments and ramps in accordance with the trip distribution patterns determined from the model. The number of trips on nearby freeway segments will be compared to the CMP's threshold for determining the need for freeway level of service analysis. Freeway segments that require a level of service analysis will be analyzed for the AM and PM peak hours as required by the CMP guidelines. Freeway ramps will be evaluated based on volume-to-capacity ratios for queuing. The results of this task will be documented in the traffic study.

Site Access, On-Site Circulation and Parking

The internal roadways and site driveways depicted in each Specific Plan will be reviewed to determine the overall adequacy of the site access and on-site circulation in accordance with generally accepted traffic engineering standards and to identify any access or circulation issues that should be improved. An analysis of vehicle operations and queuing and pedestrian safety on the site will be included in the traffic study. The parking demand ratios set forth in each Specific Plan will be compared to ITE's published nationwide parking survey data, and available local parking survey data. The analysis will consider the reduction in parking demand associated with the selected TDM strategies as well as creative parking solutions, such as shared parking to confirm the proposed parking ratios will ensure sufficient parking to fulfill the anticipated demand.

Signal Warrant Analysis

The need for future signalization of unsignalized study intersections will be evaluated on the basis of the Peak Hour Warrant (Warrant 3 – Part B) in the California Manual on Uniform Traffic Control Devices. The warrant will be evaluated using peak-hour volumes for all study scenarios.

Evaluation of Vehicle Queuing

For selected locations where the buildout of the Plan Area would add a significant number of left-turning vehicles, the adequacy of existing/planned storage at turn pockets will be assessed by means of comparison with expected maximum vehicle queues. Vehicle queues will be estimated using a Poisson probability distribution. It is anticipated that up to 30 intersections will be analyzed for queuing.

Bicycle, Pedestrian, and Transit Facilities

A qualitative analysis of the project's effect on bicycle and pedestrian circulation in the study area will

be included in the traffic report. Any impacts of the project on the nearby facilities will be identified and improvements recommended to mitigate the impacts. The project's effects on transit facilities will include an analysis of transit route capacity, rail station platform passenger capacity, and transit vehicle travel times.

Evaluation of Cumulative Conditions

Cumulative traffic volumes without and with buildout of both the Patrick Henry and Freedom Circle Specific Plans will be estimated using the VTA travel demand model. Cumulative conditions will reflect future development (City Place and other pending development) and transportation improvements anticipated to occur by the year 2040. Intersection level of service calculations will be performed to evaluate cumulative conditions both without and with the buildout of both Specific Plans.

Description of Impacts and Recommendations

Based on the results of the level of service calculations, impacts of the site-generated traffic will be identified and described. Recommendations will be formulated that identify the locations and types of improvements or modifications necessary to mitigate significant near-term or long-range project impacts. Improvements could include street widenings, lane additions, changes in lane usage, modifications to existing traffic signals, installation of new traffic signals, or improvements to pedestrian, bicycle, or transit facilities.

Mitigation Measures

Hexagon will identify any significant project and cumulative impacts and recommend mitigation measures for these. The anticipated improvements to be identified by Hexagon and are likely to include minor intersection improvements, lane additions, re-striping, intersection operations, signal timing, phasing, etc. Based on the recommendations in the TIA, MIG will develop conceptual layouts for up to 12 sites. BKF will review the plan, provide comments, and upon reaching an agreement on the improvements, BKF will start the planning-level cost estimate pertinent to such improvements.

Planning-Level Cost Estimates

BKF will provide planning-level cost estimates for mitigation measures (improvements) required for the Patrick Henry and Freedom Circle Area Specific Plans. The cost estimate will be based on the concepts and descriptions provided to us and will be separated based on each specific plan area (scope of work for each area). This task assumes coordination with the transportation consultant and the City and two iterations with minor modifications. It includes take-offs.

Fair-Share Calculations for Impacted Intersections

Using up to two fair-share methods, Hexagon will prepare fair share calculations for the impacted intersections under Existing with Project Conditions, Background with Project Conditions, and Cumulative with Project Conditions. These fair share calculations will be prepared for the Freedom Circle Specific Plan, the Patrick Henry Specific Plan and both Specific Plans combined (nine total impact scenarios) and documented in an excel spreadsheet for City staff use.

Reports

Hexagon's findings and recommendations will be summarized in an administrative draft report. Following review and comment on the administrative draft by MIG and the City, a draft report will be

submitted. Hexagon will prepare a final report that addresses all of the comments received from the environmental consultant and City of Santa Clara staff on the draft transportation report.

Hexagon will prepare vehicle miles traveled (VMT) estimates for use in air quality modeling for greenhouse gas (GHG) emissions analysis for the environmental document. The VMT estimates will be prepared for no-project, the Patrick Henry Drive Specific Plan, Freedom Circle Specific Plan, and both Specific Plans combined. These estimates would be used to estimate greenhouse GHG emissions by another consultant. The VMT associated with buildout of the Plan Area(s) will be estimated using the VTA travel forecast model. The model inputs will reflect internalization of project trips, transit reductions, and proposed TDM measures. The total VMT will be divided by the Plan Area's employment and residents to calculate the VMT per capita. The Plan Area's VMT per capita will be compared to the countywide average VMT per capita data also estimated using the VTA model.

Senate Bill 743 Coordination

As a result of SB 743, VMT will replace level of service (LOS) as a CEQA significance criterion by January 1, 2020. This scope retains level of service analyses as this study is being conducted during the transition period. This scope of work includes 12 hours of staff time for preliminary discussions regarding the selection of VMT thresholds and calculation methods.

Task 9.3 Deliverables

- VMT Estimates for Patrick Henry Drive Specific Plan, Freedom Circle Specific Plan, and both Specific Plans combined will be documented in the transportation analysis report (Word/Excel/PDF)

TASK 9.4: EVALUATE PROJECT ALTERNATIVES

Hexagon will estimate the project trip generation for up to three project alternatives to be evaluated in the Draft EIR. A qualitative assessment of potential impacts associated with each alternative will be conducted based on a comparison of the trips generated by each alternative versus the proposed project.

Task 9.4 Deliverables

- Vehicle Trip Generation estimates for up to three scenarios (Word/Excel/PDF)
- Vehicle Trip Generation estimates for up to three scenarios (Word/Excel/PDF)

TASK 9.5: DRAFT ENVIRONMENTAL IMPACT REPORT (EIR)

**NOTE: The Draft EIR will be prepared in coordination with the Freedom Circle Specific Plain DEIR. This will include one database search and existing conditions assessments for both projects; the concurrent development of project descriptions and identification of impact findings that apply to both Plan Areas.*

The MIG Team will develop a Draft EIR that considers all aspects of Specific Plan implementation to streamline both future entitlements and CEQA work. Mitigations will be developed through close coordination with Specific Plan strategies and development standards, integration of uniformly applicable development standards (CEQA section 15183 - Projects Consistent with a Community Plan or Zoning), and application of compatible and feasible mitigation measures from recent projects (such as the Transit Corridors Plan EIR). In turn, the evaluation of focus topics in the Draft EIR will not necessarily result in significant environmental impacts but instead will identify how these proactive measures will avoid or reduce potential impacts to less-than-significant levels, without the need for additional mitigation. Similarly, feasible mitigation measures will be written to be incorporated directly into the Patrick Henry Drive Specific Plan as development standards. This integration of the Specific Plan and EIR will prepare the City for CEQA streamlining of more detailed, future development proposals in the Plan Area.

This task will be concurrent and collaborative with the Specific Plan preparation process. MIG will prepare an Administrative Draft EIR for City staff review, then a Screencheck Draft EIR will be prepared for final review by a limited number of City staff before a public release Draft EIR is completed.

EIR topic areas and potential CEQA-defined impacts will be aligned with Specific Plan components. Specific Plan strategies and development standards will address environmental topics such as sustainability, efficient land use, and connectivity, which in turn will avoid or reduce potential impacts. The EIR will not react to a completed Patrick Henry Drive Specific Plan; rather, the environmental analysis and its foundational studies will be intimately woven into and inform the Specific Plan process.

CEQA encourages the efficient use of applicable, certified CEQA documents and discourages redundancy. The EIR will enable streamlined CEQA review for future individual development proposals, based on the following CEQA Guidelines sections:

- 15168 – Program EIR
- 15183 – Projects Consistent with a Community Plan or Zoning
- 15183.3 – Streamlining for Infill Projects
- 15063 – Initial Study
- 15152 – Tiering
- 15162 – Subsequent EIRs and Negative Declarations
- 15163 – Supplement to an EIR
- Current CEQA and land use case law

Each of the CEQA Guidelines sections listed above affords opportunities for significant streamlining. As one example, we prepared the program EIR for the Redwood City Downtown Precise Plan and are now the on-call CEQA consultant for preparing internal Initial Study checklists (as an attachment to the staff reports) for individual project proposals in the plan area. Since 2013, fifteen individual projects have been approved using this process, with no further CEQA review required.

As part of this task, we will prepare a summary of guidelines explaining how the City can apply these CEQA streamlining opportunities to future individual projects. We recommend that the guidelines be printed separately as a handout for individual project applicants – to explain how a streamlined CEQA process can be applied to their projects. This proactive approach can help the applicant better understand how the City's process can save the applicant time and money.

MIG will prepare an EIR that addresses the following environmental topics and questions included in CEQA Guidelines Appendix G (Environmental Checklist Form), as listed below. Potential project and cumulative impacts under each of these required topics will be determined and evaluated with text, graphics, and tables. Based on existing environmental conditions and Specific Plan components, some topics will be evaluated in more detail than others. This task forms the basis of the Administrative Draft EIR, which will include a separate chapter on each of the following CEQA-defined environmental issues:

- Aesthetics
- Air Quality
- Biological Resources
- Cultural /Historic/Tribal Resources
- Geology and Soils
- Greenhouse Gas Emissions
- Hazards and Hazardous Materials
- Hydrology and Water Quality
- Land Use and Planning
- Noise
- Population and Housing
- Public Services
- Recreation
- Transportation/Traffic
- Utilities and Service Systems

MIG will draft the transportation section of the Draft EIR (DEIR) using the final transportation impact analysis report (Task 9.2). MIG's in-house team will complete technical studies for air quality, greenhouse gas emissions, energy consumption, noise and cultural/tribal resources. We will evaluate the level of Toxic Air Contaminant (TAC) given the site's proximity to Highway 101. EPS will provide relevant support for the demographic, economic and real estate trends to provide market-based parameters for the EIR. The analysis will consist of an assessment of Santa Clara's demographic trends and labor force characteristics over the last ten to fifteen years, to confirm the likely range of population and housing growth through buildout of the Specific Plan. The results of Task 2.8 (Jobs/Housing Balance Analysis) will be summarized in the EIR's Population and Housing chapter.

Before EIR mitigation measures are recommended within any environmental topic area, MIG will identify Specific Plan components (e.g., development standards) that would avoid or reduce potentially significant impacts.

The MIG Team will prepare an Administrative Draft EIR in Word format, with graphics included. City staff will provide the MIG Team with one set of consolidated, internally consistent edits. The MIG Team will produce a Screencheck Draft EIR based on City staff comments. City staff will review the Screencheck Draft EIR and provide the MIG Team with one set of consolidated, internally consistent edits. MIG will then prepare a Public Draft EIR based on staff edits.

Task 9.5 Deliverables

- Administrative Draft EIR (Word/PDF)
- Screencheck Draft EIR (Word/PDF)

- Public Release Draft EIR (Word/PDF/15 hard copies/15 CDS)

TASK 10: EIR CERTIFICATION AND ADOPTION OF PATRICK HENRY DRIVE SPECIFIC PLAN

TASK 10.1: RESPONSE TO PUBLIC COMMENTS

The MIG Team will respond to all public and agency comments received on the Draft EIR during the 45-day public review period. Hexagon will assist MIG in responding to transportation related comments. Up to 32 hours of staff time are allotted for this task (16 hours for each Specific Plan). Responding to comments that require any new analyses that is beyond the above-listed scope of services or revisions to the transportation impact analysis assumptions or methodology will be considered an additional service.

Task 10.1 Deliverables

- Response to public and agency comments (Word/PDF)
- Revised Transportation Impact Analysis (Word/Excel/ PDF)

TASK 10.2: FINAL EIR

MIG will prepare a Final EIR and a Mitigation Monitoring and Reporting Program for adoption with the Specific Plan. An Administrative Final EIR will be delivered for City staff review before a public release Final EIR is completed. City staff will be responsible for reviewing and providing one consolidated, internally consistent set of City comments to the MIG Team on the Administrative Final EIR, Final EIR, and the Mitigation Monitoring and Reporting Program.

Task 10.2 Deliverables

- Draft Final EIR with Mitigation Monitoring Report (Word/PDF/10 hard copies)
- Final EIR (Word/PDF/25 hard copies)

TASK 10.3: PLANNING COMMISSION AND COUNCIL MEETINGS

**NOTE: This and all Commission and Council Meetings will be held jointly with the Freedom Circle Drive Specific Plan project.*

The MIG Team will meet with the Planning Commission and City Council during the plan adoption process to present, discuss and receive input/direction on the Draft Specific Plan and EIR. This task includes participation by MIG at four public hearings and two study sessions (in addition to Tasks 5.4, 5.9 and 8.8 above).

Task 10.3 Deliverables

- Planning Commission City Council Work Session / Hearing materials for up to six meetings: staff report content and presentation (Word/PPT/PDF)

TASK 10.4: FINAL ADOPTED SPECIFIC PLAN

Based upon the input received at the meetings and hearings in Task 10.3, MIG will create a Final Specific Plan for adoption that reflects all agreed-upon changes. We will work with City staff to confirm Commission and Council direction and complete one round of revisions to the Plan prior to adoption.

Task 10.4 Deliverables

- Final Specific Plan for adoption (InDesign/Word/PDF)
- Adopted Specific Plan with amendments for plan implementation (InDesign/Word/PDF)

TASK 11: PROJECT MANAGEMENT AND MEETINGS

**NOTE: Some project coordination and team meetings will address both the Patrick Henry Drive and Freedom Circle Specific Plans. Project invoices, budgets and progress reports will be specific to each.*

MIG will have the lead role managing the team and process to ensure the project remains on budget and schedule. We will work collaboratively with City staff, ensuring the project stays on schedule and budget through regular communication, planning and troubleshooting.

TASK 11.1: MONTHLY PROGRESS REPORTS AND INVOICING

MIG will prepare succinct monthly progress reports that include work completed during the prior month, work to be conducted during the following month, budget updates, and any contract or schedule items that may arise. The progress reports will be a key tool used by the City and MIG to keep the project on schedule, and will be included in each invoice submitted to the City. City staff will be responsible for reviewing and providing any comments on the monthly progress reports.

Task 11.1 Deliverables

- Monthly invoices and progress reports (up to 18) (Word/ Excel/PDF)

TASK 11.2: ONGOING PROJECT MANAGEMENT

This task accounts for the MIG Team's regular project management and coordination (emails, calls, data transfers, etc.) with both City staff and the subconsultant team as well as project set-up and close-out.

Task 11.2 Deliverables

- Ongoing email and phone coordination and communication

TASK 11.3: PROJECT TEAM MEETINGS

The Project Management Team will attend bi-weekly (every other week) conference calls with City staff to coordinate on the project, discuss strategies and work products, and schedule near term items and data needs. Chris Beynon and/or Ellie Fiore will attend each of these calls. The Deputy Project Manager, subconsultants or technical staff will be included in calls related to their tasks or work products as needed. As such, the budget assumes a reasonable level of involvement for all team members during the duration of the project. City staff will be responsible for reviewing draft agendas (via email) and participating in calls.

In addition to the weekly calls, the Project Management Team will meet quarterly with City staff in Santa Clara to discuss the project, review key work products, and strategize about upcoming events or milestone documents. The budget assumes five of these meetings will occur during the duration of the project. City staff will be responsible for securing meeting space, reviewing draft agendas and participating in the meetings.

Task 11.3 Deliverables

- Five Quarterly Team Meetings: Meeting agenda, wallgraphic, and summary (Word/JPG/PDF)
- Bi-weekly Conference Calls (up to 36)

TASK 11.4: STAKEHOLDER AND PUBLIC AGENCY COORDINATION

In addition to our TAC and SSG meetings described above, the MIG Team will coordinate and/or meet with local stakeholders as needed during the Specific Plan process. These meetings will allow us to respond to inquiries from the community, address any issues or opportunities that may arise over the 16-month project and support City staff in their coordination with other public agencies. This task includes emails, phone calls and up to five meetings with stakeholders and other agencies during the project, as directed by City staff.

Task 11.4 Deliverables

- Up to five stakeholder meetings and materials: agendas, presentations (as needed) and brief summaries (Word/PPT/PDF)

Assumptions

The preceding scope of work and associated budget are based on the following assumptions.

- The joint and coordinated tasks that include elements of both the Freedom Circle and Patrick Henry Drive projects are noted above. The cost efficiencies and shared costs associated with each is reflected in its budget.
- MIG will produce printed copies of documents as indicated by the Scope of Work; otherwise, all documents will be provided electronically for the City to reproduce and/or distribute.
- The MIG Team will provide draft examples and suggestions for document format, graphic look and content for milestone documents. City staff will provide clear direction for preferred format, graphics and content for milestone documents.
- One round of review is budgeted for all products unless otherwise specified in the work scope. All comments from City staff will be consolidated into a single set of comments in a single document and any conflicting input will be resolved by City staff before direction is sent to MIG.
- The City will arrange, advertise, and provide handouts and refreshments for all public meetings, community group presentations, workshops, study sessions and public hearings, unless otherwise noted in the Work Plan. The MIG Team will provide content and lead the meetings, workshops and study sessions as noted in the Work Plan. MIG will provide brief summaries of public and community meetings.
- The City will be responsible for noticing and advertising all public workshops and hearings.
- The City will be responsible for completing and circulating any required CEQA documentation.
- The project budget is an estimate of how project costs are allocated among tasks and subtasks and among Consultant team members. The MIG Team will not exceed the total contract amount without the express approval of the City. The prime consultant (MIG, Inc.) may reallocate costs among phases and tasks and consultant team members as needed to carry out the tasks in either Work Plan. MIG will notify the City of significant cost reallocations in conjunction with monthly invoicing and progress reports.

**Patrick Henry Drive Specific Plan: Milestone Schedule
June 2018**

TASK	START	COMPLETION
1: Project Initiation	August 2018	September 2018
2: Prerequisite Studies and Existing Conditions	August 2018	September 2018
3: Vision Plan	August 2018	December 2018
4: Alternatives Development	November 2018	February 2019
5: Preferred Alternative	February 2019	March 2019
6: Infrastructure, Budget and Financing Strategy	April 2019	May 2019
7: Implementation Plan	May 2019	June 2019
8: Focus Area Plan	March 2019	September 2019
9: EIR Preparation	April 2019	October 2019
10: EIR Certification and Plan Adoption	October 2019	December 2019
11: Project Management	ONGOING	

EXHIBIT B
SCHEDULE OF FEES

Contractor will bill City on a monthly basis for Services provided by Contractor during the preceding month on an invoice and in a format approved by City and subject to verification and approval by City. City will pay Contractor within thirty (30) days of City's receipt of an approved invoice.

The Consultant has provided a schedule of rates and fees which includes all billing amounts and costs entitled, "Patrick Henry Specific Plan Budget" dated June 2018, which is attached to this Exhibit B. In no event shall the amount billed to City by Contractor for services under this Agreement exceed eight hundred eleven thousand five hundred two dollars (\$811,502), subject to budget appropriations.

EXHIBIT C
INSURANCE REQUIREMENTS

Without limiting the Contractor's indemnification of the City, and prior to commencing any of the Services required under this Agreement, the Contractor shall provide and maintain in full force and effect, at its sole cost and expense, the following insurance policies with at least the indicated coverages, provisions and endorsements:

A. COMMERCIAL GENERAL LIABILITY INSURANCE

1. Commercial General Liability Insurance policy which provides coverage at least as broad as Insurance Services Office form CG 00 01. Policy limits are subject to review, but shall in no event be less than, the following:

\$1,000,000 Each Occurrence
\$2,000,000 General Aggregate
\$2,000,000 Products/Completed Operations Aggregate
\$1,000,000 Personal Injury

2. Exact structure and layering of the coverage shall be left to the discretion of Contractor; however, any excess or umbrella policies used to meet the required limits shall be at least as broad as the underlying coverage and shall otherwise follow form.
3. The following provisions shall apply to the Commercial Liability policy as well as any umbrella policy maintained by the Contractor to comply with the insurance requirements of this Agreement:
 - a. Coverage shall be on a "pay on behalf" basis with defense costs payable in addition to policy limits;
 - b. There shall be no cross liability exclusion which precludes coverage for claims or suits by one insured against another; and
 - c. Coverage shall apply separately to each insured against whom a claim is made or a suit is brought, except with respect to the limits of liability.

B. BUSINESS AUTOMOBILE LIABILITY INSURANCE

Business automobile liability insurance policy which provides coverage at least as broad as ISO form CA 00 01 with policy limits a minimum limit of not less than one million dollars (\$1,000,000) each accident using, or providing coverage at least as broad as, Insurance Services Office form CA 00 01. Liability coverage shall apply to all owned, non-owned and hired autos.

In the event that the Work being performed under this Agreement involves transporting of hazardous or regulated substances, hazardous or regulated

wastes and/or hazardous or regulated materials, Contractor and/or its subcontractors involved in such activities shall provide coverage with a limit of two million dollars (\$2,000,000) per accident covering transportation of such materials by the addition to the Business Auto Coverage Policy of Environmental Impairment Endorsement MCS90 or Insurance Services Office endorsement form CA 99 48, which amends the pollution exclusion in the standard Business Automobile Policy to cover pollutants that are in or upon, being transported or towed by, being loaded onto, or being unloaded from a covered auto.

C. WORKERS' COMPENSATION

1. Workers' Compensation Insurance Policy as required by statute and employer's liability with limits of at least one million dollars (\$1,000,000) policy limit Bodily Injury by disease, one million dollars (\$1,000,000) each accident/Bodily Injury and one million dollars (\$1,000,000) each employee Bodily Injury by disease.
2. The indemnification and hold harmless obligations of Contractor included in this Agreement shall not be limited in any way by any limitation on the amount or type of damage, compensation or benefit payable by or for Contractor or any subcontractor under any Workers' Compensation Act(s), Disability Benefits Act(s) or other employee benefits act(s).
3. This policy must include a Waiver of Subrogation in favor of the City of Santa Clara, its City Council, commissions, officers, employees, volunteers and agents.

D. PROFESSIONAL LIABILITY

Professional Liability or Errors and Omissions Insurance as appropriate shall be written on a policy form coverage specifically designed to protect against negligent acts, errors or omissions of the Consultant. Covered services as designated in the policy must specifically include work performed under this agreement. Coverage shall be in an amount of not less than one million dollars (\$1,000,000) per claim or two million dollars (\$2,000,000) aggregate. Any coverage containing a deductible or self-retention must first be approved in writing by the City Attorney's Office.

E. COMPLIANCE WITH REQUIREMENTS

All of the following clauses and/or endorsements, or similar provisions, must be part of each commercial general liability policy, and each umbrella or excess policy.

1. Additional Insureds. City of Santa Clara, its City Council, commissions, officers, employees, volunteers and agents are hereby added as additional insureds in respect to liability arising out of Contractor's work for City, using Insurance Services Office (ISO) Endorsement CG 20 10 11 85

or the combination of CG 20 10 03 97 and CG 20 37 10 01, or its equivalent.

2. Primary and non-contributing. Each insurance policy provided by Contractor shall contain language or be endorsed to contain wording making it primary insurance as respects to, and not requiring contribution from, any other insurance which the Indemnities may possess, including any self-insurance or self-insured retention they may have. Any other insurance Indemnities may possess shall be considered excess insurance only and shall not be called upon to contribute with Contractor's insurance.
3. Cancellation.
 - a. Each insurance policy shall contain language or be endorsed to reflect that no cancellation or modification of the coverage provided due to non-payment of premiums shall be effective until written notice has been given to City at least ten (10) days prior to the effective date of such modification or cancellation. In the event of non-renewal, written notice shall be given at least ten (10) days prior to the effective date of non-renewal.
 - b. Each insurance policy shall contain language or be endorsed to reflect that no cancellation or modification of the coverage provided for any cause save and except non-payment of premiums shall be effective until written notice has been given to City at least thirty (30) days prior to the effective date of such modification or cancellation. In the event of non-renewal, written notice shall be given at least thirty (30) days prior to the effective date of non-renewal.
4. Other Endorsements. Other endorsements may be required for policies other than the commercial general liability policy if specified in the description of required insurance set forth in Sections A through D of this Exhibit C, above.

F. ADDITIONAL INSURANCE RELATED PROVISIONS

Contractor and City agree as follows:

1. Contractor agrees to ensure that subcontractors, and any other party involved with the Services who is brought onto or involved in the performance of the Services by Contractor, provide the same minimum insurance coverage required of Contractor, except as with respect to limits. Contractor agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this Agreement. Contractor agrees that upon request by City, all agreements with, and insurance compliance

I. QUALIFYING INSURERS

All of the insurance companies providing insurance for Contractor shall have, and provide written proof of, an A. M. Best rating of at least A minus 6 (A- VI) or shall be an insurance company of equal financial stability that is approved by the City or its insurance compliance representatives.

Name:

Moore Iacofano Goltsman, Inc. 

Account Number:

S200003902

Address:

800 Hearst Avenue, Berkeley, CA, 94710

Status:

[Compliant with minor/expiring deficiencies.](#)

Insured

[Business Unit\(s\)](#)

[Print Insured Info](#)

Account Information

Account Number:

S200003902

Risk Type:

Exhibit C2 - Svc Contract>\$50,000-Limited Exposure

Do Not Call:

|

Address Updated:

|



Agenda Report

20-475

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Action on Funding Agreement with 1220 Santa Clara PropCo, LLC, Relating to City Predesign Engineering Activities for the Memorex Junction Substation Project and Related Budget Amendment [Council Pillar: Deliver and Enhance Quality Efficient Services and Infrastructure]

BACKGROUND

1220 Santa Clara PropCo, LLC, (SC PropCo) proposes to construct a four-story 470,920 square foot data center building at 1230 Memorex Drive that would house computer servers and supporting equipment for private clients. The datacenter facility is proposed to be served by a new single customer electric substation and a related 60kV transmission line extension to the substation.

SC PropCo has requested the City of Santa Clara's Electric Department, doing business as Silicon Valley Power (SVP), to perform predesign engineering activities in parallel with SC PropCo's development and construction approval process which is presently under California Environmental Quality Act (CEQA) review.

DISCUSSION

Under this Funding Agreement, SC PropCo will fund SVP's preparation of system impact studies and predesign activities on the substation, the substation's control building and the off-site 60kV transmission line interconnection, in a parallel path with SC PropCo's CEQA review process.

This Funding Agreement does not provide SC PropCo with any vested right to electric service, any assurance of approval of SC PropCo's project, any budget approvals relating thereto, permit application approvals, the environmental review or any other item relating or arising out of its project or any portion thereof. SVP shall not be liable to SC PropCo for failure to approve any such items.

ENVIRONMENTAL REVIEW

The actions being considered are exempt from the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines Article 20, Section 15378, (b) (4), "The creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment" is not defined as a Project that requires an environmental review. If the data center facility and substation moves forward with construction, appropriate CEQA will be completed prior to the project.

FISCAL IMPACT

Under the terms of the Funding Agreement, SC PropCo shall fully fund SVP's system impact study and predesign of the substation, substation's control building and related off-site 60kV transmission line estimated at \$400,000. SC PropCo will be responsible to provide developer contributions prior to SVP incurring actual costs associated with these activities. The developer contribution will be included as a new Memorex Junction Substation Capital Improvement Program (CIP) project in the Electric Utility Capital Fund. A budget amendment to receive this revenue and appropriate project costs is detailed below.

**Budget Amendment
FY 2019/2020**

	Current	Increase/ (Decrease)	Revised
Electric Utility Capital Fund			
<u>Revenues</u>			
Developer Contributions for new Memorex Junction Substation project	\$0	\$400,000	\$400,000
<u>Expenditures</u>			
Memorex Junction Substation project	\$0	\$400,000	\$400,000

COORDINATION

This report has been coordinated with the Finance Department and the City Attorney's Office.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

1. Authorize the City Manager to execute the Funding Agreement with 1220 Santa Clara PropCo, LLC for \$400,000;
2. Direct the Finance Department to create a new CIP project number for the Memorex Junction Substation Project;
3. Approve a FY 2019/20 budget amendment in the Electric Utility Capital Fund to recognize developer contributions and establish a Memorex Junction Substation Project appropriation in the amount of \$400,000; and
4. Delegate authority to the City Manager, or designee, to make minor modifications, execute subsequent Funding Agreements and amendments with other applicants.

Reviewed by: Manuel Pineda, Chief Electric Utility Officer
Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Funding Agreement

**FUNDING AGREEMENT
BETWEEN
THE CITY OF SANTA CLARA, CALIFORNIA
AND
1220 SANTA CLARA PROPCO, LLC**

PREAMBLE

This agreement (“Agreement”), regarding Engineering Funding, is by and between 1220 Santa Clara PropCo, LLC, a Delaware limited liability company, with its principal place of business located at 300 N. LaSalle Street, Suite 1875, Chicago, IL 60654 (“Applicant”), and the City of Santa Clara, California, a chartered California municipal corporation with its primary business address at 1500 Warburton Avenue, Santa Clara, California 95050, doing business as Silicon Valley Power (the “City” or “SVP”). SVP and Applicant may be referred to individually as a “Party” or collectively as the “Parties” or the “Parties to this Agreement.”

The City and Applicant agree as follows:

- A. Applicant is proposing to develop and construct a data center in the City of Santa Clara, which will require additional electrical service through a substation.
- B. Applicant has requested SVP to perform the predesign of the substation, the substation’s control building and off-site transmission facilities (“Engineering”) on Applicant’s property located at 1230 Memorex Drive, Santa Clara, CA (“Project”). The Project is intended to be performed in parallel with the Applicant’s data center development and construction approval process, including but not limited to review under the California Environmental Quality Act (CEQA). The performance of the Engineering by SVP does not constitute conditional approval by the City of the Applicant’s project.
- C. Applicant has agreed to pay SVP \$400,000.00 for the Engineering Funding for the Project, which must be paid in full to SVP prior to the start of the Project.
- D. If the Applicant gives thirty (30) days written notice to the City that it will not require the Project, SVP will stop all work associated with the Project. All payments made by Applicant under this Agreement shall be reconciled against the actual costs incurred by SVP up to the effective date of termination. Applicant shall have reasonable access to the books and records of SVP to confirm the accuracy of the reconciliation. Any overpayment above actual costs shall be refunded promptly to Applicant.

- E. If SVP anticipates that additional funds are required, SVP will provide the Applicant with a minimum of thirty (30) days written notice requesting additional funds. If Applicant does not provide SVP with the additional funds within fifteen (15) days of SVP's written notice, SVP shall stop all work on the Project until such payment is made.
- F. Nothing in this Agreement shall be construed as a commitment by City to grant or issue any preliminary or final approvals in connection with Project planning, construction, including for General Plan Amendments, Rezoning, Development Plans, Subdivision Maps, Development Agreements, Environmental Impact Reports, and building permits. Developer acknowledges and agrees that nothing in this Agreement limits City's discretion. Developer agrees that it shall remain obligated to pay all costs for all work performed by SVP, regardless of whether any aspect of the Project is ultimately approved.

G. Hold Harmless/Indemnification

- a. To the extent permitted by law, Applicant agrees to protect, defend, hold harmless and indemnify City, its City Council, commissions, officers, employees, volunteers and agents (collectively, the "City Indemnitees") from and against any claim, injury, liability, loss, cost, and/or expense or damage, including all costs and attorney's fees in providing a defense to any such claim or other action, and whether sounding in law, contract, tort, or equity, in any manner arising from, or alleged to arise in whole or in part from, or in any way connected with this Agreement – including claims of any kind by Applicant's employees or persons contracting with Contractor to perform any portion of this Agreement– and shall expressly include passive or active negligence by City connected with the Agreement. However, the obligation to indemnify shall not apply if such liability is ultimately adjudicated to have arisen through the sole active negligence or sole willful misconduct of a City Indemnitee.

Applicant's obligation to protect, defend, indemnify, and hold harmless in full City and City's employees, shall specifically extend to any and all employment-related claims of any type brought by employees, contractors, subcontractors or other agents of Applicant, against City (either alone, or jointly with Applicant), regardless of venue/jurisdiction in which the claim is brought and the manner of relief sought.

- H. All notices to the Parties shall, unless otherwise requested in writing, be sent to City addressed as follows:

City of Santa Clara
Attention: Silicon Valley Power
1500 Warburton Avenue
Santa Clara, CA 95050
and by e-mail at svpcontracts@santaclaraca.gov

And to Applicant addressed as follows:

1220 Santa Clara PropCo, LLC
Attention: Sean Ivery
300 N. LaSalle Street, Suite 1875
Chicago, IL 60654

With a copy to: Skybox Datacenters, LLC
3131 Turtle Creek Boulevard, Suite 310
Dallas, TX 75219

The workday the e-mail was sent shall control the date notice was deemed given. An e-mail transmitted after 1:00 p.m. on a Friday shall be deemed to have been transmitted on the following business day.

[SIGNATURES ON FOLLOWING PAGE]

The Parties acknowledge and accept the terms and conditions of this Agreement as evidenced by the following signatures of their duly authorized representatives. The Effective Date is the date that the final signatory executes the Agreement. It is the intent of the Parties that this Agreement shall become operative on the Effective Date.

CITY OF SANTA CLARA, CALIFORNIA
a chartered California municipal corporation

APPROVED AS TO FORM:

Approved as to Form:

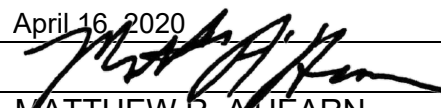
Dated: _____

BRIAN DOYLE
City Attorney

DEANNA J. SANTANA
City Manager
1500 Warburton Avenue
Santa Clara, CA 95050
Telephone: (408) 615-2210
Fax: (408) 241-6771

"CITY"

1220 SANTA CLARA PROPCO, LLC
a Delaware limited liability company

Dated: April 16, 2020
By (Signature): 
Name: MATTHEW R. AHEARN
Title: Vice President
Principal Place of Business Address: 300 N. LaSalle Street, Suite 1875
Chicago, IL 60654
Telephone: (312) 796-2201
"APPLICANT"



Agenda Report

20-513

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Action on an Agreement for Bacteriological Laboratory Services with AEMTEK, Inc. [Council Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure]

BACKGROUND

The City of Santa Clara (City) owns and operates a drinking water distribution system consisting of seven water storage tanks, three imported water connections, 21 active groundwater wells, and 34 dedicated water quality sampling stations (monitored weekly). The City provides drinking water to a residential population of approximately 130,000 as well as commercial, institutional, and industrial customers within City limits. The City also provides recycled water service throughout a large portion of the City for approved non-potable uses.

To ensure the quality and safety of the City’s drinking water sources, and to remain in compliance with the California Code of Regulations, (Title 22, Chapter 15) the City is required to sample and test its water sources on a regular, routine schedule for a multitude of constituents. Additionally, non-routine/emergency samples are to be taken as necessary.

DISCUSSION

The City issued a Statement of Qualifications (SOQ# WA-WS 1) via BidSync, the City’s e-procurement system, to procure the services of a qualified, State-certified laboratory to conduct primarily bacteriological water quality testing for the City. Additional analyses from non-routine sample collections related to potable water, recycled water, storm water, and wastewater are also covered in this Agreement.

Four (4) submittals were received. The submittals were reviewed and ranked by an evaluation team consisting of Water and Sewer Utilities staff: Assistant Director of Water and Sewer Utilities, Compliance Manager, and Water Resource Planner. In the 1st evaluation phase, the submittals were evaluated based on the firm’s qualifications and relevant experience, project approach, schedule, and cost. Evaluation scores for the submittals received are as follows:

Criteria	Max Points	AEMTEK	Alpha	McC Campbell	MBAS
Experience/Qualifications	35	29	30	28	25
Availability/Project Approach	35	26	31	27	25
Cost	30	27	30	12	22
Total Score	100	82	91	67	72

Two (2) firms were then selected to continue to a 2nd evaluation phase which included a site visit and interview with firm staff and response to a Best-and-Final Offer (BAFO) issued on February 25, 2020. The firms were evaluated by the evaluation team based on responsiveness and ability to accommodate the City's monitoring and reporting requirements, and overall quality of internal testing processes and the facility and water quality testing equipment. Evaluation scores for the two finalists are as follows:

Criteria	Max Points	AEMTEK	Alpha
Cost	30	27	30
Site Visit/Interview	70	67	46
Total Score	100	94	76

Based on staff's evaluation, AEMTEK, Inc. is recommended to provide bacteriological laboratory services for the City.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" with the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonable foreseeable indirect physical change in the environment.

FISCAL IMPACT

The initial term of the Agreement is proposed for five years from July 1, 2020 through June 30, 2025 for a not-to-exceed amount of \$162,660. Annual cost estimates were based on the average number of water quality samples taken by City staff with analysis completed by the laboratory with the annual bacteriological all-inclusive contract price of \$32,532. Final cost estimates were submitted by AEMTEK, Inc. in response to the BAFO (Exhibit B of the Agreement). There is sufficient funding in the Water and Sewer Utilities Department's FY 2020/21 Adopted Operating Budget to cover this agreement. Appropriations for the out years of the agreement will be incorporated in the next operating budget cycles.

COORDINATION

This report has been coordinated with the Finance Department and the City Attorney's Office.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

1. Approve and authorize the City Manager to execute the Agreement for Bacteriological Laboratory Services with AEMTEK, Inc. for a five year term starting on July 1, 2020 and ending on June 30, 2025, for an amount not-to-exceed \$162,660;
2. Authorize the City Manager to execute amendment(s) to the Agreement to make minor

- adjustments to testing protocols or in the event that testing requirements exceed the forecast, subject to the same Agreement terms and unit pricing, and the appropriation of funds; and
3. Authorize the City Manager to exercise up to two additional one-year options to extend the agreement, ending on June 30, 2027 if both options are exercised and subject to the appropriation of funds.

Reviewed by: Gary Welling, Director, Water and Sewer Utilities Department
Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Agreement for Bacteriological Laboratory Services with AEMTEK, Inc.

**AGREEMENT FOR SERVICES
BETWEEN THE
CITY OF SANTA CLARA, CALIFORNIA,
AND
AEMTEK, INC.**

PREAMBLE

This Agreement is entered into between the City of Santa Clara, California, a chartered California municipal corporation (City) and AEMTEK, Inc., a California corporation (Contractor). City and Contractor may be referred to individually as a "Party" or collectively as the "Parties" or the "Parties to this Agreement."

RECITALS

- A. City desires to secure the services more fully described in this Agreement, at Exhibit A, entitled "Scope of Services";
- B. Contractor represents that it, and its subcontractors, if any, have the professional qualifications, expertise, necessary licenses and desire to provide certain goods and/or required services of the quality and type which meet objectives and requirements of City; and,
- C. The Parties have specified herein the terms and conditions under which such services will be provided and paid for.

The Parties agree as follows:

AGREEMENT TERMS AND CONDITIONS

1. AGREEMENT DOCUMENTS

The documents forming the entire Agreement between City and Contractor shall consist of these Terms and Conditions and the following Exhibits, which are hereby incorporated into this Agreement by this reference:

Exhibit A – Scope of Services

Exhibit B – Schedule of Fees

Exhibit C – Insurance Requirements

Exhibit D – Labor Compliance Addendum (if applicable)

This Agreement, including the Exhibits set forth above, contains all the agreements, representations and understandings of the Parties, and supersedes and replaces any previous agreements, representations and understandings,

whether oral or written. In the event of any inconsistency between the provisions of any of the Exhibits and the Terms and Conditions, the Terms and Conditions shall govern and control.

2. TERM OF AGREEMENT

- A. Unless otherwise set forth in this Agreement or unless this paragraph is subsequently modified by a written amendment to this Agreement, the Initial Term of this Agreement shall begin on July 1, 2020 and terminate on June 30, 2025.
- B. After the Initial Term, the City reserves the right, at its sole discretion, to extend the term of this Agreement for up to two additional one-year terms through June 30, 2027 (“Option Periods”). City shall provide Contractor with no less than thirty (30) days prior written notice of its intention to exercise its option to extend the term of this Agreement.

3. SCOPE OF SERVICES & PERFORMANCE SCHEDULE

Contractor shall perform those Services specified in Exhibit A within the time stated in Exhibit A. Time is of the essence.

4. WARRANTY

Contractor expressly warrants that all materials and services covered by this Agreement shall be fit for the purpose intended, shall be free from defect and shall conform to the specifications, requirements and instructions upon which this Agreement is based. Contractor agrees to promptly replace or correct any incomplete, inaccurate or defective Services at no further cost to City when defects are due to the negligence, errors or omissions of Contractor. If Contractor fails to promptly correct or replace materials or services, City may make corrections or replace materials or services and charge Contractor for the cost incurred by City.

5. QUALIFICATIONS OF CONTRACTOR - STANDARD OF CARE

Contractor represents and maintains that it has the expertise in the professional calling necessary to perform the Services, and its duties and obligations, expressed and implied, contained herein, and City expressly relies upon Contractor’s representations regarding its skills and knowledge. Contractor shall perform such Services and duties in conformance to and consistent with the professional standards of a specialist in the same discipline in the State of California.

6. COMPENSATION AND PAYMENT

In consideration for Contractor’s complete performance of Services, City shall pay Contractor for all materials provided and Services rendered by Contractor in

accordance with Exhibit B, entitled "SCHEDULE OF FEES." Based on the estimated annual cost to provide services, the maximum compensation of this Agreement shall not exceed one hundred sixty-two thousand dollars, six hundred and sixty dollars (\$162,660), during the Initial Term, subject to budget appropriations, which includes all payments that may be authorized for Services and for expenses, supplies, materials and equipment required to perform the Services. All work performed or materials provided in excess of the maximum compensation shall be at Contractor's expense. Contractor shall not be entitled to any payment above the maximum compensation under any circumstance.

7. TERMINATION

- A. Termination for Convenience. City shall have the right to terminate this Agreement, without cause or penalty, by giving not less than Thirty (30) days' prior written notice to Contractor.
- B. Termination for Default. If Contractor fails to perform any of its material obligations under this Agreement, in addition to all other remedies provided by law, City may terminate this Agreement immediately upon written notice to Contractor.
- C. Upon termination, each Party shall assist the other in arranging an orderly transfer and close-out of services. As soon as possible following the notice of termination, but no later than ten (10) days after the notice of termination, Contractor will deliver to City all City information or material that Contractor has in its possession.

8. ASSIGNMENT AND SUBCONTRACTING

City and Contractor bind themselves, their successors and assigns to all covenants of this Agreement. This Agreement shall not be assigned or transferred without the prior written approval of City. Contractor shall not hire subcontractors without express written permission from City.

Contractor shall be as fully responsible to City for the acts and omissions of its subcontractors, and of persons either directly or indirectly employed by them, as Contractor is for the acts and omissions of persons directly employed by it.

9. NO THIRD PARTY BENEFICIARY

This Agreement shall not be construed to be an agreement for the benefit of any third party or parties and no third party or parties shall have any claim or right of action under this Agreement for any cause whatsoever.

10. INDEPENDENT CONTRACTOR

Contractor and all person(s) employed by or contracted with Contractor to furnish labor and/or materials under this Agreement are independent contractors and do

not act as agent(s) or employee(s) of City. Contractor has full rights to manage its employees in their performance of Services under this Agreement.

11. CONFIDENTIALITY OF MATERIAL

All ideas, memoranda, specifications, plans, manufacturing procedures, data, drawings, descriptions, documents, discussions or other information developed or received by or for Contractor and all other written information submitted to Contractor in connection with the performance of this Agreement shall be held confidential by Contractor and shall not, without the prior written consent of City, be used for any purposes other than the performance of the Services nor be disclosed to an entity not connected with performance of the Services. Nothing furnished to Contractor which is otherwise known to Contractor or becomes generally known to the related industry shall be deemed confidential.

12. OWNERSHIP OF MATERIAL

All material, which shall include, but not be limited to, data, sketches, tracings, drawings, plans, diagrams, quantities, estimates, specifications, proposals, tests, maps, calculations, photographs, reports, designs, technology, programming, works of authorship and other material developed, collected, prepared or caused to be prepared under this Agreement shall be the property of City but Contractor may retain and use copies thereof. City shall not be limited in any way or at any time in its use of said material. However, Contractor shall not be responsible for damages resulting from the use of said material for work other than Project, including, but not limited to, the release of this material to third parties.

13. RIGHT OF CITY TO INSPECT RECORDS OF CONTRACTOR

City, through its authorized employees, representatives or agents shall have the right during the term of this Agreement and for four (4) years from the date of final payment for goods or services provided under this Agreement, to audit the books and records of Contractor for the purpose of verifying any and all charges made by Contractor in connection with Contractor compensation under this Agreement, including termination of Contractor. Contractor agrees to maintain sufficient books and records in accordance with generally accepted accounting principles to establish the correctness of all charges submitted to City. Any expenses not so recorded shall be disallowed by City. Contractor shall bear the cost of the audit if the audit determines that there has been a substantial billing deviation in excess of five (5) percent adverse to the City.

Contractor shall submit to City any and all reports concerning its performance under this Agreement that may be requested by City in writing. Contractor agrees to assist City in meeting City's reporting requirements to the State and other agencies with respect to Contractor's Services hereunder.

14. HOLD HARMLESS/INDEMNIFICATION

- A. To the extent permitted by law, Contractor agrees to protect, defend, hold harmless and indemnify City, its City Council, commissions, officers, employees, volunteers and agents from and against any claim, injury, liability, loss, cost, and/or expense or damage, including all costs and attorney's fees in providing a defense to any such claim or other action, and whether sounding in law, contract, tort, or equity, in any manner arising from, or alleged to arise in whole or in part from, or in any way connected with the Services performed by Contractor pursuant to this Agreement – including claims of any kind by Contractor's employees or persons contracting with Contractor to perform any portion of the Scope of Services – and shall expressly include passive or active negligence by City connected with the Services. However, the obligation to indemnify shall not apply if such liability is ultimately adjudicated to have arisen through the sole active negligence or sole willful misconduct of City; the obligation to defend is not similarly limited.
- B. Contractor's obligation to protect, defend, indemnify, and hold harmless in full City and City's employees, shall specifically extend to any and all employment-related claims of any type brought by employees, contractors, subcontractors or other agents of Contractor, against City (either alone, or jointly with Contractor), regardless of venue/jurisdiction in which the claim is brought and the manner of relief sought.
- C. To the extent Contractor is obligated to provide health insurance coverage to its employees pursuant to the Affordable Care Act ("Act") and/or any other similar federal or state law, Contractor warrants that it is meeting its obligations under the Act and will fully indemnify and hold harmless City for any penalties, fines, adverse rulings, or tax payments associated with Contractor's responsibilities under the Act.

15. INSURANCE REQUIREMENTS

During the term of this Agreement, and for any time period set forth in Exhibit C, Contractor shall provide and maintain in full force and effect, at no cost to City, insurance policies as set forth in Exhibit C.

16. WAIVER

Contractor agrees that waiver by City of any one or more of the conditions of performance under this Agreement shall not be construed as waiver(s) of any other condition of performance under this Agreement. Neither City's review, acceptance nor payments for any of the Services required under this Agreement shall be constructed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

17. NOTICES

All notices to the Parties shall, unless otherwise requested in writing, be sent to City addressed as follows:

City of Santa Clara
Attention: Water and Sewer Utilities
1500 Warburton Avenue
Santa Clara, CA 95050
and by e-mail at DAsuncion@santaclaraca.gov, and
manager@santaclaraca.gov

And to Contractor addressed as follows:

AEMTEK, Inc.
466 Kato Terrace
Fremont, CA 94539
(510) 979-1979
and by e-mail at labdata@aemtek.com

The workday the e-mail was sent shall control the date notice was deemed given. An e-mail transmitted after 1:00 p.m. on a Friday shall be deemed to have been transmitted on the following business day.

18. COMPLIANCE WITH LAWS

Contractor shall comply with all applicable laws and regulations of the federal, state and local government, including but not limited to "The Code of the City of Santa Clara, California" ("SCCC"). In particular, Contractor's attention is called to the regulations regarding Campaign Contributions (SCCC Chapter 2.130), Lobbying (SCCC Chapter 2.155), Minimum Wage (SCCC Chapter 3.20), Business Tax Certificate (SCCC section 3.40.060), and Food and Beverage Service Worker Retention (SCCC Chapter 9.60), as such Chapters or Sections may be amended from time to time or renumbered. Additionally Contractor has read and agrees to comply with City's Ethical Standards (<http://santaclaraca.gov/home/showdocument?id=58299>).

19. CONFLICTS OF INTEREST

Contractor certifies that to the best of its knowledge, no City officer, employee or authorized representative has any financial interest in the business of Contractor and that no person associated with Contractor has any interest, direct or indirect, which could conflict with the faithful performance of this Agreement. Contractor is familiar with the provisions of California Government Code section 87100 and

following, and certifies that it does not know of any facts which would violate these code provisions. Contractor will advise City if a conflict arises.

20. FAIR EMPLOYMENT

Contractor shall not discriminate against any employee or applicant for employment because of race, sex, color, religion, religious creed, national origin, ancestry, age, gender, marital status, physical disability, mental disability, medical condition, genetic information, sexual orientation, gender expression, gender identity, military and veteran status, or ethnic background, in violation of federal, state or local law.

21. NO USE OF CITY NAME OR EMBLEM

Contractor shall not use City's name, insignia, or emblem, or distribute any information related to services under this Agreement in any magazine, trade paper, newspaper or other medium without express written consent of City.

22. GOVERNING LAW AND VENUE

This Agreement shall be governed and construed in accordance with the statutes and laws of the State of California. The venue of any suit filed by either Party shall be vested in the state courts of the County of Santa Clara, or if appropriate, in the United States District Court, Northern District of California, San Jose, California.

23. SEVERABILITY CLAUSE

In case any one or more of the provisions in this Agreement shall, for any reason, be held invalid, illegal or unenforceable in any respect, it shall not affect the validity of the other provisions, which shall remain in full force and effect.

24. AMENDMENTS

This Agreement may only be modified by a written amendment duly authorized and executed by the Parties to this Agreement.

25. COUNTERPARTS

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but both of which shall constitute one and the same instrument.

The Parties acknowledge and accept the terms and conditions of this Agreement as evidenced by the following signatures of their duly authorized representatives.

CITY OF SANTA CLARA, CALIFORNIA
a chartered California municipal corporation

Approved as to Form: _____

Dated: _____

BRIAN DOYLE
City Attorney

DEANNA J. SANTANA
City Manager
1500 Warburton Avenue
Santa Clara, CA 95050
Telephone: (408) 615-2210
Fax: (408) 241-6771

“CITY”

AEMTEK, INC.
A California corporation

Dated: April 27, 2020

By (Signature): _____

Name: Jessica Soslow

Title: Director of Marketing & Sales

Principal Place of
Business Address: 466 Kato Terrace, Fremont, CA 94539

Email Address: labdata@aemtek.com

Telephone: (510) 979-1979

Fax: (510) 668-1980

“CONTRACTOR”

EXHIBIT A
SCOPE OF SERVICES

A. GENERAL

1. Contractor shall provide all labor, materials, tools, and equipment required to perform bacteriological water quality lab services.
2. Contractor shall maintain a valid State Water Resources Control Board (SWRCB) certification during the life of this Agreement. Contractor shall provide proof of current certification upon request by the City.
3. Contractor shall perform the required services in accordance with State and Federal Environmental Protection Agency (EPA) requirements, as well as all other applicable governmental regulations, customary quality standards and accepted best practices for the type of work being performed.
4. Contractor shall be responsible for transporting samples to and from destination sites; providing sample containers; and furnishing all equipment and facilities required for analysis, report preparation and Electronic Data Transfer (EDT includes City and various regulatory agencies as necessary, including, but not limited to the SWRCB and EPA).
5. Any additional analysis from non-routine sample collections relating to potable water, recycled water, storm water, and wastewater in accordance with the pre-determined schedule and procedures described herein are also included in this scope of services.

B. ENVIRONMENTAL LABORATORY ACCREDITATION PROGRAM (ELAP) CERTIFICATION

1. The Contractor shall possess and maintain ELAP accreditation for all required fields of testing per the contaminants specified in this Exhibit A.
2. The Contractor shall submit proof of accreditation to the City for all required fields of testing and shall also submit documentation of accreditation renewal when renewal takes place.
3. The Contractor shall notify the City within 24 hours of receiving State notification that any ELAP accreditation is revoked or expires.

C. DESCRIPTION OF REQUIRED SERVICES

Project Coordination

1. The Contractor shall coordinate with the City to ensure that all scheduling of sample pick up and analysis meets SWRCB requirements and regulatory deadlines.

2. The Contractor shall dedicate a project manager who will be directly responsible for the management of the Agreement and who is the primary contact for the City.
3. The Contractor shall also provide the City with designated contacts within the organization including emergency telephone numbers and email addresses.
4. The Contractor shall conduct testing and reporting of water samples according to the requirements contained herein.
5. Any additional analyses/services available by the Contractor (other than those specifically bid) and requested by the City shall be compensated in accordance with a quote provided by the Contractor prior to sample collection/services performed.
6. Special samples may be requested by the City at any time and the Contractor will conduct testing and reporting on special samples on weekends, holidays, and after normal business hours as needed.
7. The City reserves the right to change the number of samples collected for testing.

Sampling Materials

1. The Contractor shall supply all materials and equipment for collection and handling of samples at no additional charge (e.g., sample containers, coolers, synthetic ice, labels, chain of custody forms, etc.).
 - a. All sample coolers and synthetic ice shall be disinfected by the Contractor prior to City use.
 - b. The City will request the supplies from the Contractor to maintain an adequate inventory for planned and unplanned sampling.
 - c. The Contractor will provide the requested supplies within 2 business days of the request, unless otherwise specified by the City.

Sample Schedule and Process

1. Approximately 34 routine samples will be collected weekly by the City for analysis, and additional sample analysis may be required as needed. Rush samples may occasionally be required any day of the week.
 - a. Normal routine sample day for the City shall be on Tuesday of every week. This schedule may be adjusted in weeks during which a holiday falls on a weekday.

Sample Pick-up and Transport

1. The City will conduct sampling and provide samples to the lab courier at a designated City address. The Contractor shall be the courier service coordinator ensuring that samples are picked up in a timely manner when contacted by the City, adhering to all lab methods and regulatory requirements for sample holding time.
 - a. The Contractor shall provide courier service to pick up samples at a City location (either 1500 Warburton Avenue or 1715 Martin Avenue Santa Clara, CA) on the day the samples are taken.
 - i. Routine sample pickup shall be no earlier than 12:30 PM and no later than 2:30 PM
 - ii. Courier service shall be available for one afternoon pick-up time (Monday-Friday) at a City location for any special, rush and repeat samples taken that day
 - iii. Any special, rush and repeat samples available after the designated pick-up time above shall be picked up by the Contractor at the start of the following business day for direct service to the laboratory
2. The Contractor is responsible for the safe and secure handling of the samples after they have been relinquished by the City. The Contractor shall ship, receive, and analyze within hold time requirements of the analytical method.
3. Samples are to remain in separate City-designated coolers and not be consolidated with other Agencies' samples during transport. Samples are to be handled only by qualified Contractor personnel. Sample transport coolers will be separately designated for drinking water samples and non-drinking water samples.
4. Any other frequencies of pickup and delivery will be on an "as instructed basis" by the City. The Contractor shall be prepared to accept samples and transmit results 7 days/week.
5. The cost of transportation of samples shall be included in the quoted price.

Analysis of Samples

1. Contractor shall analyze all samples immediately upon receipt.
2. Analysis of samples collected shall be performed only by qualified Contractor staff in accordance with current applicable provisions of the State of California Environmental Health Regulations, as set forth in Title 22 of the California Code of Regulations, and the regulations of the federal EPA, as set forth in Title 40 of the Code of Federal Regulations.

- a. Contractor shall analyze and provide data for total coliform bacteria, fecal coliform and Escherichia coli (E. coli) using Method SM 9223 (P/A).
 - b. Laboratory analysis for the specified contaminants shall be conducted in accordance with current methods approved by the EPA.
 - c. Methods shall be as described in the current version of 'Standard Methods for the Examination of Water and Wastewater', or as specified by the EPA or SWRCB, and must be reviewed and approved by the City prior to its use by the Contractor.
3. The Contractor shall provide immediate notification of any quality assurance/quality control failures.
 4. The Contractor shall not release any data with anomalies until approved by the City.
 5. The Contractor shall notify the City immediately of any non-compliant sample results.
 6. No subcontracted companies may be used for sample analysis unless approved in advance by the City.
 7. The City reserves the right to revise analysis parameters.

Preparation and Submittal of Required Reports

1. Reports shall be prepared and delivered to the City electronically via e-mail
 - a. The Contractor shall comply with all State and Federal regulations relating to notification of analysis results.
 - b. Reports should be delivered to the City within one working day of the finalized sample result, unless otherwise approved in advance by the City.
 - c. The laboratory shall notify the City immediately whenever the presence of total coliform, fecal coliforms or E. coli is demonstrated in a sample or if a sample is invalidated due to interference or other problems.
 - d. Results for "Rush" samples must be received within 26 hours of arranged lab courier sample pickup time.
2. The Contractor shall submit the required data to SWRCB via Electronic Data Transfer (EDT) at no additional charge. Verification of successful EDT shall be delivered to the City electronically via e-mail on upon receipt of verification.

3. The Contractor shall analyze and report constituents as indicated under the California Environmental Health Regulations, Title 22 of the California Code of Regulations, Division 4, Chapter 15. This shall include only the constituents listed and reported at the detection limit for purposes of reporting.
4. Additional reports, which are customary or required by applicable regulations, shall be included.
5. Analysis and reports provided to the City shall be prepared in a professional manner and suitable for review.

D. OPTIONAL SERVICES

City Staff Training: The Contractor shall administer training to City staff on as-needed basis and review of City Standard Operating Procedures. Training shall include information on: the proper handling and storage of sampling bottles, best management practice techniques for pulling water samples, preservation of samples waiting for transport, preparing water samples for transport to ensure the water sample arrives at the lab in good condition and at an adequate temperature for testing and proper chain of custody documentation.

Sampling Services: If requested by the City, the Contractor shall take specified samples from designated locations. All sampling shall be in accordance with water quality sampling best practices and any specific sampling requirements for the specific contaminant being analyzed. The Contractor is then responsible for sample transportation, analysis and reporting per the regular laboratory services.

EXHIBIT B
SCHEDULE OF FEES

Contractor will bill City on a monthly basis for Services provided by Contractor during the preceding month on an invoice and in a format approved by City and subject to verification and approval by City. City will pay Contractor within thirty (30) days of City's receipt of an approved invoice.

Bacteriological Tests Required

Water Quality Tests

ITEM	METHOD	FREQ.	QTY. ¹	Est. Annual ²	Turnaround Time (days)	Price
Routine Bacteriological						
Weekly BacT	SM 9223 (P/A)	weekly	34	1768	1	\$14.00
Repeat Samples/Groundwater Rule	SM 9223 (P/A)	as-needed	25	125	1	\$14.00
Special Samples						
Weekday pickup during business hours	SM 9223 (P/A)	as-needed	1-5	165	1	\$25.00
Rush Samples						
Weekday after hours pick up	SM 9223 (P/A)	as-needed	1-5	15	26 hours ³	\$50.00
Weekend	SM 9223 (P/A)	as-needed	1-5	25	26 hours ³	\$33.00
Holiday	SM 9223 (P/A)	as-needed	1-5	10	26 hours ³	\$33.00

Notes:

Due to variable nature of water quality regulations, testing is subject to change

¹ Number of samples per occurrence

² Estimate based on 2019 scheduled and historic totals

³ Results for "Rush" samples must be received within 26 hours of arranged lab courier sample pickup time

Annual Bacteriological All-inclusive Contract Price as described above: \$32,532

EXHIBIT C INSURANCE REQUIREMENTS

Without limiting the Contractor's indemnification of the City, and prior to commencing any of the Services required under this Agreement, the Contractor shall provide and maintain in full force and effect during the period of performance of the Agreement and for twenty-four (24) months following acceptance by the City, at its sole cost and expense, the following insurance policies from insurance companies authorized to do business in the State of California. These policies shall be primary insurance as to the City of Santa Clara so that any other coverage held by the City shall not contribute to any loss under Contractor's insurance. The minimum coverages, provisions and endorsements are as follows:

A. COMMERCIAL GENERAL LIABILITY INSURANCE

1. Commercial General Liability Insurance policy which provides coverage at least as broad as Insurance Services Office form CG 00 01. Policy limits are subject to review, but shall in no event be less than, the following:
 - \$1,000,000 Each Occurrence
 - \$2,000,000 General Aggregate
 - \$2,000,000 Products/Completed Operations Aggregate
 - \$1,000,000 Personal Injury
2. Exact structure and layering of the coverage shall be left to the discretion of Contractor; however, any excess or umbrella policies used to meet the required limits shall be at least as broad as the underlying coverage and shall otherwise follow form.
3. The following provisions shall apply to the Commercial Liability policy as well as any umbrella policy maintained by the Contractor to comply with the insurance requirements of this Agreement:
 - a. Coverage shall be on a "pay on behalf" basis with defense costs payable in addition to policy limits;
 - b. There shall be no cross liability exclusion which precludes coverage for claims or suits by one insured against another; and
 - c. Coverage shall apply separately to each insured against whom a claim is made or a suit is brought, except with respect to the limits of liability.

B. BUSINESS AUTOMOBILE LIABILITY INSURANCE

Business automobile liability insurance policy which provides coverage at least as broad as ISO form CA 00 01 with policy limits a minimum limit of not less than one million dollars (\$1,000,000) each accident using, or providing coverage at

least as broad as, Insurance Services Office form CA 00 01. Liability coverage shall apply to all owned (if any), non-owned and hired autos.

In the event that the Work being performed under this Agreement involves transporting of hazardous or regulated substances, hazardous or regulated wastes and/or hazardous or regulated materials, Contractor and/or its subcontractors involved in such activities shall provide coverage with a limit of one million dollars (\$1,000,000) per accident covering transportation of such materials by the addition to the Business Auto Coverage Policy of Environmental Impairment Endorsement MCS90 or Insurance Services Office endorsement form CA 99 48, which amends the pollution exclusion in the standard Business Automobile Policy to cover pollutants that are in or upon, being transported or towed by, being loaded onto, or being unloaded from a covered auto.

C. WORKERS' COMPENSATION

1. Workers' Compensation Insurance Policy as required by statute and employer's liability with limits of at least one million dollars (\$1,000,000) policy limit Bodily Injury by disease, one million dollars (\$1,000,000) each accident/Bodily Injury and one million dollars (\$1,000,000) each employee Bodily Injury by disease.
2. The indemnification and hold harmless obligations of Contractor included in this Agreement shall not be limited in any way by any limitation on the amount or type of damage, compensation or benefit payable by or for Contractor or any subcontractor under any Workers' Compensation Act(s), Disability Benefits Act(s) or other employee benefits act(s).
3. This policy must include a Waiver of Subrogation in favor of the City of Santa Clara, its City Council, commissions, officers, employees, volunteers and agents.

D. PROFESSIONAL LIABILITY

Professional Liability or Errors and Omissions Insurance as appropriate shall be written on a policy form coverage specifically designed to protect against negligent acts, errors or omissions of the Contractor. Covered services as designated in the policy must specifically include work performed under this agreement. Coverage shall be in an amount of not less than one million dollars (\$1,000,000) per claim or two million dollars (\$2,000,000) aggregate. Any coverage containing a deductible or self-retention must first be approved in writing by the City Attorney's Office.

E. COMPLIANCE WITH REQUIREMENTS

All of the following clauses and/or endorsements, or similar provisions, must be part of each commercial general liability policy, and each umbrella or excess policy.

1. Additional Insureds. City of Santa Clara, its City Council, commissions, officers, employees, volunteers and agents are hereby added as additional insureds in respect to liability arising out of Contractor's work for City, using Insurance Services Office (ISO) Endorsement CG 20 10 11 85, or the combination of CG 20 10 03 97 and CG 20 37 10 01, or its equivalent.
2. Primary and non-contributing. Each insurance policy provided by Contractor shall contain language or be endorsed to contain wording making it primary insurance as respects to, and not requiring contribution from, any other insurance which the indemnities may possess, including any self-insurance or self-insured retention they may have. Any other insurance indemnities may possess shall be considered excess insurance only and shall not be called upon to contribute with Contractor's insurance.
3. Cancellation.
 - a. Each insurance policy shall contain language or be endorsed to reflect that no cancellation or modification of the coverage provided due to non-payment of premiums shall be effective until written notice has been given to City at least ten (10) days prior to the effective date of such modification or cancellation. In the event of non-renewal, written notice shall be given at least ten (10) days prior to the effective date of non-renewal.
 - b. Each insurance policy shall contain language or be endorsed to reflect that no cancellation or modification of the coverage provided for any cause save and except non-payment of premiums shall be effective until written notice has been given to City at least thirty (30) days prior to the effective date of such modification or cancellation. In the event of non-renewal, written notice shall be given at least thirty (30) days prior to the effective date of non-renewal.
4. Other Endorsements. Other endorsements may be required for policies other than the commercial general liability policy if specified in the description of required insurance set forth in Sections A through E of this Exhibit C, above.

F. ADDITIONAL INSURANCE RELATED PROVISIONS

Contractor and City agree as follows:

1. Contractor agrees to ensure that subcontractors, and any other party involved with the Services, who is brought onto or involved in the performance of the Services by Contractor, provide the same minimum insurance coverage required of Contractor, except as with respect to

Telephone number: 951-766-2280
Fax number: 770-325-0409
Email address: ctsantaclara@ebix.com

I. QUALIFYING INSURERS

All of the insurance companies providing insurance for Contractor shall have, and provide written proof of, an A. M. Best rating of at least A minus 6 (A- VI) or shall be an insurance company of equal financial stability that is approved by the City or its insurance compliance representatives.



Agenda Report

20-595

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Adopt a Resolution of the Council Suspending Enforcement of Specific City Code Requirements Related to Outdoor Dining and Directing the City Manager to Use Her Authority as Director of Emergency Services to Make and Issue Rules and Regulations on Matters Reasonably Related to the Protection of Life and Property as Affected by the Emergency for the Operation of Outdoor Restaurant Dining [Council Pillar: Promote and Enhance Economic, Housing and Transportation Development]

BACKGROUND

The City of Santa Clara Zoning Code (Santa Clara City Code, SCCC Title 18) currently allows outdoor restaurant dining as a permitted use within the City's Very High Density Mixed Use District (SCCC §18.22.230), the Lawrence Station Zoning District (SCCC §18.23.30), and the Transit Neighborhood District (SCCC §18.25.030).

In the City's commercial zoning districts, outdoor seating for up to 12 seats within 250 square feet is permitted with Architectural Review approval, which costs approximately \$2,000 in permitting fees and requires two months of City review and approval at the Development Review Hearing.

For proposals in commercial zoning districts with more than 12 seats or proposals located in General Office and Light and Heavy Industrial zoning districts, the operation of outdoor restaurant dining requires issuance of a Conditional Use Permit. Obtainment of a Conditional Use Permit requires several months of City review, including a Planning Commission approval process, and per the City's cost-recovery permit program requirements will cost the applicant approximately \$6,000 in permit processing fees.

The Zoning Code also requires a minimum number of parking spaces be provided for restaurants based on the number of customer seats or the business's gross square floor area. Some restaurants may be able to place outdoor dining in areas currently designated for parking; however, by doing so, it would reduce the number of parking spaces available.

With the advent of the COVID-19 pandemic and the Santa Clara County Health Official issued a "Shelter In Place" Order ("SIPO"), requiring County residents to shelter in place and restricting non-essential commercial activities. At the time of drafting this report, the most recent SIPO, issued on May 18, 2020, directs all persons within the County of Santa Clara to strictly comply with social distancing requirements, including but not limited to maintaining at least a 6-foot distance from individuals who are not a part of the same household or living unit. In addition, the May 18 SIPO restricts the operation of restaurants to take-out service and does not allow eat-in dining. It is anticipated, however, that future iterations of the SIPO will progressively allow increased commercial

activity, including eat-in dining at restaurants, but with limitations that continue to require strict “social distancing” between restaurant patrons. A June 1, 2020 update to the SIPO allows that restaurants may reopen for outdoor dining beginning on Friday, June 5, 2020.

On March 11, 2020, in response to the very serious public health threat posed by the ongoing pandemic, the City Manager issued a Proclamation of a Local Emergency in the City of Santa Clara. As the City’s Director of Emergency Services, the City Manager has authority under SCCC § 2.140.060(f)(1) to make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by the emergency.

DISCUSSION

Restaurant owners and operators within Santa Clara have expressed a dire need to resume operations as soon as permissible in order to maintain, to the extent possible, the viability of their businesses. In other parts of the country as local health officials have relaxed restrictions upon non-essential services, restaurants have reopened but with new health safety precautions that significantly alter traditional restaurant practices. Within Santa Clara County some other jurisdictions have begun taking actions to facilitate the reopening of restaurants once that is allowed by the County Health Official. The County Health Official has announced that restaurants may reopen for outdoor dining beginning June 5, provided that they comply with social distancing requirements.

The City Council can quickly take action to support local businesses within Santa Clara by directing the City Manager to exercise her authority under the provisions of the Declared Emergency to suspend the City’s enforcement of Zoning Code regulations that require issuance of a Conditional Use Permit for the conduct of outdoor dining and adherence to parking standards for restaurants established in the Zoning Code under the following conditions:

1. The operator of the outdoor dining area will submit an Outdoor Dining compliance form (Permit) to the City to verify adherence to the following criteria, including authorization from the property owner. There is no fee for this process.
2. Outdoor dining shall be associated with a legally established/permitted food service venue (restaurant or café) located in close proximity to the proposed outdoor dining area.
3. The outdoor dining area shall displace no more than 50% of existing on-site parking spaces.
4. The outdoor dining area will be operated in conformance with other regulatory requirements including the Building Code, the city business tax certificate, the Department of Alcoholic Beverage Control, and Santa Clara County Health Department.
5. The outdoor dining area is not located within 40 feet of a single-family residential use, except on the ground floor of mixed use multifamily residential projects, where outdoor dining can be located adjacent to the restaurant uses.
6. The outdoor dining area may encroach into the public right-of-way (but not including roadways), provided that a minimum clear sidewalk width of 48" is maintained. A separate Encroachment Permit is not required for such outdoor dining area encroachments.
7. A minimum clear exit width of 48" from all building exits to the public right-of-way must be maintained.
8. All required driveways and vehicular circulation must be kept clear.
9. Access is maintained for utility boxes, water hydrants, and any other equipment per City standards.
10. Any chairs, tables, umbrellas, etc. placed within the public right-of-way must be removed from the sidewalk at the end of each business day.

11. Any new structures, plumbing, mechanical, or electrical work will be subject to Building Permit requirements.
12. All outdoor dining areas must be maintained and kept clean of litter.
13. The application form will require restaurants to acknowledge that the permit for outdoor dining is issued pursuant to the City Manager's authority as Director of Emergency Services and is intended only to respond to the local emergency, and that as such, the authorization is temporary, and may be revised or revoked at any time without further notice.
14. Proof of insurance will need to be provided to the satisfaction of the City's Risk Manager for any case where dining will occur on public property including the public right-of-way.

Adherence to these criteria will provide significant flexibility to the operators of dining establishments to conduct outdoor dining while also providing protection for life/safety and land use compatibility concerns. Given the unique circumstances of the current pandemic, it is an appropriate use of the City Manager's authority to make, on an emergency basis, rules and regulations governing the safe operation of food service businesses. The City Manager may under this authority make further adjustments to rules and regulations for the duration of the Declared Emergency.

No fee is proposed at this time for the outdoor dining review process. The proposed process is important in that it allows the City to document that an operator will conform with the specified criteria. Since this is a new service, it doesn't have an identified fee in the City's fee schedule. Given that the City's intent is to offset economic losses for restaurants, staff recommends a free (subsidized) service as appropriate. Planning staff time and other program costs, including Public Works staff time, will be absorbed into the General Fund funded portion of those programs. Impacts to other programs are expected to be insignificant.

The City is in the process of a comprehensive update of the City's Zoning Code. The comprehensive update under preparation includes modification of the permitting procedures for outdoor dining from a Conditional Use Permit to an administrative review. The City can accomplish a longer-term streamlined permitting for outdoor dining beyond the time frame of the Declared Emergency through the comprehensive update, anticipated for Council consideration at the end of the calendar year. Alternatively, staff can prepare a regular ordinance to implement the above provisions for Council consideration in the late summer/fall.

While some jurisdictions have discussed the potential use of public parks and/or street roadway closures to provide additional outdoor dining areas, based upon the location and typology of restaurant uses within Santa Clara, there are minimal potential benefits from such an approach for Santa Clara relative to the potential impacts and the complexity of review required to minimize or mitigate those impacts. Accordingly, the current proposal does not include provisions for the use of such areas.

FISCAL IMPACT

There is no cost to the City other than administrative staff time and expense.

COORDINATION

This report has been coordinated with the Finance Department and City Attorney's Office.

ENVIRONMENTAL REVIEW

The project is categorically exempt from the California Environmental Quality Act per Section 15305

(a), Minor Alterations in Land Use Limitations in that the allowance for outdoor dining with the limitations as described above are not reasonably expected to result in a potential impact to the environment.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

1. Adopt the resolution Suspending Enforcement of Specific City Code Requirements Related to Outdoor Dining and directing the City Manager to Use Her authority as Director of Emergency Services to Make and Issue Rules and Regulations on Matters Reasonably Related to the Protection of Life and Property as Affected by the Emergency for the Operation of Outdoor Restaurant Dining.

Reviewed by: Andrew Crabtree, Director of Community Development

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Resolution
2. Outdoor Dining Permit Application

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA SUSPENDING ENFORCEMENT OF SPECIFIC CITY CODE REQUIREMENTS RELATED TO PERMITTING FOR OUTDOOR DINING DURING THE LOCAL EMERGENCY RELATED TO COVID-19, AND DIRECTING THE CITY MANAGER TO USE HER AUTHORITY AS DIRECTOR OF EMERGENCY SERVICES UNDER SCCC § 2.140.060(f)(1) TO MAKE AND ISSUE RULES AND REGULATIONS ON MATTERS REASONABLY RELATED TO THE PROTECTION OF LIFE AND PROPERTY AS AFFECTED BY THE EMERGENCY FOR THE OPERATION OF OUTDOOR RESTURANT DINING.

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, in response to the very serious public health threat posed by the COVID-19 pandemic, on March 11, 2020, , the City Manager of the City of Santa Clara issued a Proclamation of a Local Emergency in the City of Santa Clara, pursuant to her authority as Director of Emergency Services under SCCC § 2.140.060;

WHEREAS, the Santa Clara County Health Officer has issued a series of “Shelter In Place” Orders (“SIPOs”), the most recent of which is dated May 18, 2020, temporarily prohibiting the conduct of non-essential services, including a prohibition on on-site dining at restaurants and other food service establishments;

WHEREAS, the May 18 SIPO also directs all persons within the County of Santa Clara to strictly comply with social distancing requirements, including but not limited to maintaining at least a 6-foot distance from individuals who are not a part of the same household or living unit;

WHEREAS, at such time as the County Health Officer issues an updated SIPO that allows for the resumption of on-site dining, it is anticipated that it will be necessary for such establishments to allow patrons to continue to maintain the strict social distancing requirements between patrons and implement other measures to protect the health and safety of those patrons;

WHEREAS, the City Manager is authorized to use her authority as Director of Emergency Services under SCCC § 2.140.060(f)(1) to make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by the Emergency;

WHEREAS, the City Council has prosecutorial discretion over the requirements of the Santa Clara City Code, and has the ability to direct staff to suspend enforcement of specific provisions on a temporary basis, such as during the local Emergency;

WHEREAS, City Charter Section 400 directs the City Council to exercise all powers necessary and appropriate to protect the general welfare;

WHEREAS, pursuant to this authority, the Council now seeks to direct the City Manager to exercise her authority as Director of Emergency Services to mitigate the very severe public health threat posed by COVID-19 while complying with the County SIPO's strict social distancing requirements, by issuing rules and regulations to authorize expanded outdoor dining at City restaurants when they are permitted to reopen by the County Health Officer;

WHEREAS, the City Council further seeks to suspend the enforcement of specific SCCC provisions during the Local Emergency to facilitate safe social distancing with the anticipated reopening of restaurants when authorized by the County Health Officer; and

WHEREAS, at a public hearing on June 9, 2020 members of the public were provided with an opportunity to provide public testimony on this Resolution.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

Section 1. The foregoing recitals are true and correct and are made a part hereof.

Section 2. The City Council hereby directs the City Manager to use her authority as Director of Emergency Services under SCCC § 2.140.060(f)(1) to make and issue rules and regulations

on matters reasonably related to the protection of life and property as affected by the emergency for the expanded operation of outdoor restaurant dining, as presented at the public hearing on June 9, 2020.

Section 3. The City Council hereby directs City staff to temporarily suspend the enforcement of the requirement for Architectural Review approval for outdoor seating, per Code Section 18.34.030(a)(6), and for the requirement for a Use Permit for outdoor seating, per Code Section 18.34.040(c), in commercial districts provided the business owner has obtained an Outdoor Dining Permit.

Section 4. The City Council hereby directs staff to temporarily permit outdoor seating at restaurants and food service businesses with an Outdoor Dining permit in the OG General Office, PD Planned Development and PD-MC Planned Development-Master Community Districts, notwithstanding SCCC Sections 18.32.040, 18.54.030, and 18.56.040. The City Council further directs staff to temporarily permit outdoor seating at restaurants and food service businesses in the ML Light Industrial and MH Heavy Industrial Districts with an Outdoor Dining permit, if such restaurants or food service businesses are operating pursuant to an approved Use Permit, notwithstanding SCCC Sections 18.48.030 and 18.50.030.

Section 5. The City Council hereby directs staff to temporarily suspend enforcement of the provisions of the parking regulations applicable to restaurants in Section 18.74.020 (r) of the Zoning Ordinance, provided that at least half of the parking spaces on the subject site remain available for use by vehicles.

Section 6. The City Manager or the designee and all other proper officers and officials of the City are hereby authorized and directed to make modifications to those rules and regulations as necessary to respond to changing conditions and to otherwise execute such other agreements, documents and certificates, and to perform such other acts and deeds, as may be necessary or convenient to affect the purposes of this Resolution.

Section 7. This Resolution shall remain in effect until such time as the Director of Emergency Services or the City Council issue a proclamation declaring the Local Emergency to be concluded, or until repealed by the Council, whichever comes first. The granting of the temporary benefits contained in this resolution is intended only to facilitate the protection of the public health during the Local Emergency and is not intended to confer a new land use entitlement or property right.

Any permits issued pursuant to this resolution shall be revocable at any time without advance notice.

Section 8. This Resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE ___ DAY OF _____, 2020, BY THE FOLLOWING VOTE:

AYES: COUNCILORS:

NOES: COUNCILORS:

ABSENT: COUNCILORS:

ABSTAINED: COUNCILORS:

ATTEST: _____
NORA PIMENTEL, MMC
ASSISTANT CITY CLERK
CITY OF SANTA CLARA

Attachments incorporated by reference: None



City of Santa Clara
 Community Development
 Planning Division
 1500 Warburton Ave.
 Santa Clara, CA 95050
 www.santaclaraca.gov

Planning Division: 408-615-2450
 Email: Planning@santaclaraca.gov
 Permit Center: 408-615-2420
 Email: PermitCenter@santaclaraca.gov
 Automated Inspection Scheduling System: 408-615-2400

Permit Application for Outdoor/ Sidewalk Dining

General Requirements:

1. The operator of the outdoor dining area will submit an Outdoor Dining compliance form (Permit) to the City to verify adherence to the following criteria, including authorization from the property owner of the affected private property.
2. Outdoor dining shall be associated with a legally established/permitted food service venue (restaurant or café) on an adjacent or near adjacent property.
3. The outdoor dining area shall displace no more than 50% of the existing parking spaces.
4. The outdoor dining area will be operated in conformance with other regulatory requirements including the Building Code, the city business tax certificate, the Department of Alcoholic Beverage Control, and Santa Clara County Health Department.
5. The outdoor dining area is not located within 40 feet of a single-family residential use, except on the ground floor of mixed-use developments, where outdoor dining can be located adjacent to the restaurant uses.
6. The outdoor dining area may encroach into the public right-of-way (but not including roadways), provided that a minimum clear sidewalk width of 48" is maintained. A separate Encroachment Permit is not required for such outdoor dining area encroachments.
7. A minimum clear exit width of 48" from all building exits to the public right-of-way must be maintained.
8. All required driveways and vehicular circulation must be kept clear.
9. Access is maintained for utility boxes, water hydrants, and any other equipment per City standards.
10. Any chairs, tables, umbrellas, etc. placed within the public right-of-way must be removed from the sidewalk at the end of each business day.
11. Any new structures, plumbing, mechanical, or electrical work will be subject to Building Permit requirements. Separate Building Permit(s) must be obtained as applicable.
12. All outdoor dining areas must be maintained and kept clean of litter.
13. By signing this permit application, the applicant acknowledges that this permit is issued pursuant to the City Manager's authority as Director of Emergency Services and is intended only to respond to the local emergency, and that as such, the authorization is temporary, and may be revised or revoked at any time without further notice.
14. Proof of insurance will need to be provided to the satisfaction of the City's Risk Manager for any case where dining will occur on public property including the public right-of-way.
15. There is no fee for this Permit.

Provide a floor plan drawn to scale of the proposed outdoor dining area, indicating:

1. The associated building front, including all windows and doors.
2. The locations of all proposed table and chair locations.
3. Indicate all the required clearances noted above.
4. Indicate the proposed fire extinguisher locations. Note the size and type of fire extinguishers. A minimum of one new fire extinguisher is required.
5. Indicate any proposed railing or planter locations. Provide to scale drawings of the plans and elevations of all proposed railings.
6. Identify any portions of the public right-of-way which will be utilized as outdoor dining.
7. Identify any parking area that will be utilized as outdoor dining and provide a parking analysis to demonstrate that the project will maintain at least 50% of existing parking spaces.

The outdoor dining permit application must be reviewed by the following city departments/ divisions, you may contact the staff directly to discuss the application if you wish:

Department/ Division	city staff signature/ approve in city permit system
Santa Clara Building Division 408-615-2440	
Santa Clara Fire Dept./ Fire Prev./ Haz. Mat.'s Div. 408-615-4970	
Santa Clara PW Dept./ Engineering Division 408-615-3000	
Other (To be determined by city staff.)	
	all applicable div.'s above to sign prior to planning signature
Santa Clara Planning Division 408-616-2450	

1. An outdoor dining permit may be revoked by City staff at any time.
2. An issued outdoor dining permit scope of work cannot be revised, a new outdoor dining permit application must be made for any significant changes proposed.



City of Santa Clara
 Community Development
 Planning Division
 1500 Warburton Ave.
 Santa Clara, CA 95050
 www.santaclaraca.gov

Planning Division: 408-615-2450
 Email: Planning@santaclaraca.gov
 Permit Center: 408-615-2420
 Email: PermitCenter@santaclaraca.gov
 Automated Inspection Scheduling System: 408-615-2400

Permit Application for Outdoor/ Sidewalk Dining

Permit Number(s)		Project Address	
Date Received		Time Period Requested for Outdoor/ Sidewalk Dining	

Area of Work:

Full	Partial	Revision	Phase #
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The undersigned hereby applies for an outdoor/ sidewalk permit for the areas indicated on the outdoor/ sidewalk application plan attached for the above address.

Please PRINT all information legibly and sign where indicated

Job contact person/ responsible party		Company name	
Address		Telephone number	
Job contact signature		Email address	
Field contact person		Telephone number	

Owner name/ title		Telephone number	
Address		Email address	
Owner signature		Date	

Application received by:	Fee due (consult with Planning Division staff)	Approved by (Inspector signature):
Reviewed for compliance by:		Notified via: Date:



Agenda Report

20-542

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Action on an Agreement for Services with Bill Wilson Center for Administration of the City's Emergency Rental Assistance Program and Approval of Related Budget Amendment [Council Pillar: Promote and Enhance Economic, Housing, and Transportation Development]

BACKGROUND

As an "entitlement jurisdiction," the City of Santa Clara receives annual funding from the United States Department of Housing and Urban Development (HUD) in the form of Community Development Block Grant (CDBG) and Home Investment Partnerships Program (HOME) funds. CDBG funds are used to provide public services to Santa Clara's low-income residents and funding for capital improvement projects. HOME funds are generally used for the development of affordable housing programs.

In addition to its normal annual entitlements for HOME and CDBG, the City anticipates receiving two one-time CDBG entitlements for 2020-2021 totaling approximately \$1,500,000. These entitlements are part of the \$2.2 trillion Coronavirus Aid, Relief, and Economic Security (CARES) stimulus package to help address the COVID-19 Crisis. In response, staff is developing an Emergency Rental Assistance Program (ERAP) to assist low-income Santa Clara residents affected by COVID-19. The program is meant to provide one-time emergency financial assistance to low-income families and individuals who incurred rental arrears beginning on April 1, 2020. Program applicants will be asked to verify that arrears were incurred due to substantial impacts to income caused by COVID-19. The City's Eviction Moratorium allows tenants who are financially affected by COVID-19 to avoid eviction if they are not able to pay their rent; however, once the moratorium ends, many residents will have significant arrears and become at risk of homelessness.

DISCUSSION

The City of Santa Clara's Emergency Rental Assistance (ERAP) program will assist low-income households that are at <60% of Area Median Income (AMI), with rental assistance to pay for arrears that have accumulated due to COVID-19. The goal of the program is to prevent low-income households from becoming homeless and the City anticipates assisting approximately 200 households with CARES funds. Staff is recommending Bill Wilson Center as the proposed administrator of funds and is expected to publish program details and applications during the latter half of June.

On April 2, 2019, City staff issued a Request for Proposals (RFP) for administration of the Rental Assistance Program and submissions were due on April 30, 2019. Two respondents, Abode Services and Bill Wilson Center, submitted proposals. On June 25, 2019, City Council approved Grant Agreements with both Abode Services and Bill Wilson Center to administer the City's Rental Assistance Program. The proposals from both agencies were very similar and both have an

established track record of providing services to the Santa Clara community.

When Staff learned about the additional CDBG entitlements related to the Coronavirus Aid, Relief, and Economic Security (CARES) stimulus and the potential to develop an Emergency Rental Assistance Program (ERAP), staff contacted both Abode Services and Bill Wilson Center about the possibility of administering ERAP. Abode Services declined due to capacity issues, whilst Bill Wilson agreed to take on the new program.

The goal of the program is to prevent low-income households from becoming homeless and the following eligibility requirements must be met:

- A. City of Santa Clara resident. Households must be able to prove that they reside in a legal housing unit within the City of Santa Clara. Two (2) forms of proof of residency must be submitted (e.g., driver's license, utility bill, credit card statement, etc.)
- B. Low-Income household. The City of Santa Clara uses 24 CFR Part 5 as its definition of income. Households' must submit income data for all household members over 18 years of age. Gross income may not exceed 60% AMI. Households must provide supporting income and asset documentation to prove an income level of 60% AMI.

Acceptable proof of asset and income documentation must include:

- 1. All pay stubs from February, March, April, and May of 2020.
- 3. All statements from unemployment benefits if applicable.
- 4. Two (2) most recent bank statements, and/or other accounts such as trading accounts to show the level of assets.

An application window of approximately two weeks will be opened on or after June 15, 2020. Once the window is closed, the City will randomize the applications and provide funding to eligible applicants, subject to available funding.

Responsibilities of the Program Administer include, but are not limited to:

- 1. Receive and review program applications and supporting documentation; (i.e., review income status, review residency status, review "Notice of Inability to Pay Rent" form, etc.);
- 2. Review/research legality of the unit, and confirm landlord's ownership of property;
- 3. Provide any applicable referrals to other safety net services;
- 4. Collect required information from the landlord in order to issue subsidy assistance directly to the landlord; and
- 5. Reporting, outcomes, tracking, performance, and program monitoring.

Bill Wilson Center (BWC) provides services to more than 4,100 children, youth, young adults and families in Santa Clara County through its various programs with a focus on housing, education, counseling, and advocacy. The origins of Bill Wilson Center go back to 1973 when a prominent Santa Clara citizen, Bill Wilson, Jr., worked with troubled youth in addition to owning Wilson's Jewel Bakery and serving as a Santa Clara City Councilman (1963-1971), with a term as mayor in 1965. Bill collaborated with faculty at Santa Clara University on a proposal for a counseling center which would combine counseling of students in the local secondary schools with a family therapy program. Wilson's credibility with both the counseling professionals and Santa Clara political and business leaders was an important factor in creating this community-based organization.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

The term of this agreement begins on June 9, 2020 and terminates on June 30, 2021. The total cost of the Agreement for Services with Bill Wilson Center for administration of the City’s Emergency Rental Assistance Program shall not exceed \$1,300,000 over a one-year period, subject to the appropriation of funds. This agreement provides for Bill Wilson Center administrative costs of approximately \$25,000 in FY19/20, and up to \$105,000 in FY20/21 with the balance of \$1,170,000 going directly towards rental assistance.

The agreement is funded with \$1,300,000 of the CDBG Coronavirus (CDBG-CV) funds, which will be allocated in two phases. The Phase 1 amount is \$611,724 and has been awarded to the City. The Phase 2 amount is pending and expected to be approximately \$688,276. Upon execution of the Agreement, the City shall advance a portion of the Grant Funds to provide start-up capital for the allowable costs and expenses to provide the Program in the amount of FIVE HUNDRED THOUSAND DOLLARS (\$500,000) in order to expedite the delivery of emergency rental assistance. On a monthly basis, the Organization will submit an Advance Payment Report to the City that demonstrates how actual expenditures compare with the scheduled budget.

While the CDBG-CV funds of \$1,300,000 were included in the City’s Housing and Urban Development Fund as part of the FY 2020/21 Annual Action Plan, the City is not likely to receive the second tranche of funds until August or September. The U.S Department of Housing and Urban Development has provided local governments with the flexibility to use local funds initially, then reimburse the local funds with the awarded CDBG-CV funds in order to address community needs in a timely manner. As such, \$1,300,000 will be made available in FY 2019/20 from the ending fund balance in the City’s Affordable Housing Fund. When CDBG-CV funds become available in FY 2020/21, a budget action will be brought forward to recognize those funds in the City’s Housing and Urban Development Fund and to reimburse the City’s Affordable Housing Fund. The budget action below reflects the recommended use of available fund balance to initially fund this program in FY 2019/20. The related budget amendments for FY 2020/21 associated with this initial funding plan will be incorporated into the revised budget amendments to the FY 2020/21 Operating Budget that will be brought forward with the adoption of the budget.

**Budget Amendment
FY 2019/20**

	Current	Increase/ (Decrease)	Revised
City Affordable Housing Fund			
<u>Expenditures</u>			
Emergency Rental Assistance Program	\$0	\$1,300,000	\$1,300,000

Reserves

Ending Fund Balance	\$1,477,572	(\$1,300,000)	\$177,572
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COORDINATION

This report has been coordinated with the Finance Department and the City Attorney's Office.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

1. Approve and authorize the City Manager to execute the Agreement for Services with Bill Wilson Center for Administration of the City's Emergency Rental Assistance Program in an amount not to exceed \$1,300,000, subject to appropriation of funds, and all related documents for the provision of administrative services for the Emergency Rental Assistance Program effective June 9, 2020; and
2. Approve the FY 2019/20 Budget Amendment in the City Affordable Housing Fund to establish the Emergency Rental Assistance Program appropriation in the amount of \$1,300,000 and decrease the ending fund balance by \$1,300,000.

Reviewed by: Andrew Crabtree, Director of Community Development

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Agreement with Bill Wilson Center

SUMMARY PAGE

Agency: Bill Wilson Center

Project: Emergency Rental Assistance Program.

Description: The ERAP will help prevent low-income (60% Area Median Income or lower) residents from being evicted, potentially resulting in homelessness due to excessive rental arrears brought on by the COVID-19 crisis.

Award (not to exceed): \$1,300,000 CDFA #: 14.218 (CDBG-CV) B-20-MC-06-0022

Term of the Agreement: Start Date: June 9, 2020 End Date: June 30, 2021

PARTIES TO AGREEMENT:

	ORGANIZATION	CITY OF SANTA CLARA
Organization Name:	Bill Wilson Center	Housing & Community Services Division
Address for Legal Notice:	3490 The Alameda	1500 Warburton Avenue.
City/State/Zip Code:	Santa Clara, CA 95050	Santa Clara, CA 95050
Attention:	Sparky Harlan Chief Executive Officer	Deanna Santana, City Manager
Email Address:	sharlan@billwilsoncenter.org	DSantana@santaclaraca.gov
Telephone No.:	(408) 243-0222	
Tax ID:	94-2221849	
DUNS #:	095988747	
Type of Entity:	501 (c) 3 public benefit corp.	
State of Incorporation or Residency:	California	
Ebix Insurance #	S200000901	

**PUBLIC SERVICE GRANT AGREEMENT
BY AND BETWEEN THE
CITY OF SANTA CLARA, CALIFORNIA,
AND
BILL WILSON CENTER**

PREAMBLE

This agreement for the performance of services (“Agreement”) is by and between Bill Wilson Center, a California nonprofit corporation, (“Organization”) and the City of Santa Clara, California, a chartered California municipal corporation with its primary business address at 1500 Warburton Avenue, Santa Clara, California 95050 (“City”). City and Organization may be referred to individually as a “Party” or collectively as the “Parties” or the “Parties to this Agreement.”

RECITALS

- A. City desires to secure the services more fully described in this Agreement, at Exhibit A, entitled “Scope of Services”;
- B. Organization represents that it, and its subcontractors, if any, have the professional qualifications, expertise, necessary licenses and desire to provide certain goods and/or required services of the quality and type which meet objectives and requirements of City; and,
- C. The Parties have specified herein the terms and conditions under which such services will be provided and paid for.

The Parties agree as follows:

AGREEMENT PROVISIONS

1. AGREEMENT DOCUMENTS

The documents forming the entire Agreement between City and Organization shall consist of these Terms and Conditions and the following Exhibits, which are hereby incorporated into this Agreement by this reference:

Exhibit A – Scope of Services

Exhibit B – Performance Measures & Reporting Requirements

Exhibit C – Budget

Exhibit D – Insurance Requirements

Exhibit E – Special Grant Conditions

Exhibit F – Employee/Volunteer Clearance & Compliance with Child Abuse and Neglect Reporting Act

Exhibit G – MBE/WBE Guidelines

Exhibit H – Ethical Standards

This Agreement, including the Exhibits set forth above, contains all the Agreements, representations and understandings of the Parties, and supersedes and replaces any previous Agreements, representations and understandings, whether oral or written. In the event of any inconsistency between the provisions of any of the Exhibits and the Terms and Conditions, the Terms and Conditions shall govern and control.

2. FUNDING AND APPROPRIATION

Pursuant to the provisions of Title I of the Housing and Community Development Act of 1974, as amended (HCD Act), Public Law 93-383, the City has received Community Development Block Grant funds (“CDBG-CV”) from the United States Department of Housing and Urban Development (“HUD”) as an entitlement. From the CDBG-CV grant funds, City has appropriated an amount not to exceed ONE MILLION THREE HUNDRED THOUSAND DOLLARS (\$1,300,000) (“Grant Funds”), subject to budget appropriations, to be given to Organization

Upon Organization’s compliance with the terms and conditions of this Agreement, City will contribute to Organization the amount set forth in this Section. The Grant Funds shall not be used for any other purpose than to pay expenses (or if said expenses have already been paid by Organization, then for reimbursement of same to Organization) related to the purpose of the Grant, as set forth in Exhibit A. None of the City’s Contribution will be used to pay for any expenses of Organization incurred before the start of the Term of Agreement. All work performed or materials provided in excess of the maximum compensation or work performed or materials provided that are deemed ineligible shall be at the Organization’s expense.

3. TERM OF AGREEMENT

Unless otherwise set forth in this Agreement or unless this paragraph is subsequently modified by a written amendment to this Agreement, the term of this Agreement shall begin on June 9, 2020 and terminate on June 30, 2021.

4. REPROGRAMMING OF FUNDS

Amendments to the terms and conditions of this Agreement shall be requested in writing by the Party desiring such revision, and any such adjustment to this Agreement shall be determined and effective only upon the mutual agreement in writing of the Parties hereto unless the amendments are made by HUD, in which case they will be adopted as ordered.

6. OBLIGATIONS OF ORGANIZATION

A. Corporation of Organization: Organization shall:

- 1) Provide City, prior to the Effective Date of this Agreement, and, at all times during the Agreement period, within thirty (30) days of a change in status of any of the following documents, with:
 - a) A copy of Articles of Incorporation under the laws of the State of California;
 - b) A copy of current Bylaws of Organization;
 - c) Verification and documentation of Internal Revenue Service nonprofit status under Title 26, Section 501(c) of the Internal Revenue Code;
 - d) Verification and documentation of State of California Franchise Tax Board tax exempt status under Section 23701(d), of the California Revenue and Taxation Code;
 - e) Names and addresses of current Board of Directors of Organization;
 - f) A copy of the adopted personnel policies and procedures including an Affirmative Action Plan if staff exceeds fifteen (15) employees; and,
 - g) An organizational chart and staffing profile.
- 2) Report in writing any changes in the Organization 's Articles of Incorporation, Bylaws, tax exempt status and/or Board membership immediately to the City's Program Manager or his/her designee.
- 3) Maintain no greater than forty nine percent (49%) of the Board of Directors as "interested persons" under this Agreement. For the purposes of this Agreement, "interested persons" means either:
 - a) Any person currently being compensated by the Organization for services rendered to the Organization within the previous twelve (12) months, whether those services were rendered as a full or part time employee, independent contractor or otherwise, excluding any reasonable compensation to a director as a director; or,
 - b) Any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, or father-in-law of any such person.
- 4) Include on the Board of Directors representation from the broadest possible cross section of the community, including those with expertise and interest in the Organization's services, representatives from community organizations

interested in the Organization's services, and users of the Organization's services.

- 5) Open to the public all meetings of the Board of Directors, except meetings, or portions thereof, dealing with personnel or litigation matters.
- 6) Keep minutes, approved by the Board of Directors, of all regular and special meetings. (A copy of approved minutes shall be forwarded to the City's Program Manager).
- 7) Encourage public participation in planning and implementing services provided under this Agreement.
- 8) Comply with 2 CFR § 200.321(b) and the City of Santa Clara Disadvantaged Business Enterprise Program, available from the City's Program Manager, regarding the use of minority and/or female owned businesses, vendors, suppliers, and contractors to the maximum extent feasible, for items funded under this Agreement.

B. Program Performance of Organization: Organization shall:

- 1) Submit to City performance criteria and schedule of activities describing measurable annual goals and objectives of the Program incorporated in this Agreement as Exhibit A.
- 2) Submit to the City, on the prescribed form, a line item operating budget of the Program to be incorporated in this Agreement as Exhibit C, titled "Budget", attached hereto and incorporated herein by this reference;
- 3) Obtain completed intake documents for each City of Santa Clara resident receiving services under this Agreement. Such forms shall be approved by the City and shall be made available for review during the monitoring process;
- 4) File reports (on forms approved by City) with the City on the type and number of services rendered to beneficiaries through the operation of the Program. Such reports shall evaluate the manner in which the Program is achieving its objectives and goals according to standards established by City. The reports shall be due within ten (10) business days after the end of each reporting period and shall cover the time immediately preceding the date on which the report is filed;
- 5) Provide a completed Program evaluation survey from a representative sampling of beneficiaries served. The results of this survey shall be periodically reviewed and approved by the Organization's Board of Directors. Format of survey documents shall be subject to the approval of the City's Program Manager. Forms shall be held at Organization's administrative offices and shall be made available for review by City during the monitoring process;

- 6) Coordinate its services with existing organizations providing similar service in order to foster community cooperation and to avoid unnecessary duplication of services;
- 7) Seek out and apply for other sources of revenue in support of its operation or services from county, state, federal and private sources; and,
- 8) Include an acknowledgement of City support on all appropriate Program publicity and publications using words to the effect that services are funded by the City of Santa Clara. Any Program publicity acknowledging City funding that is produced during the Agreement period shall be reviewed by City prior to any public release.

G. Compliance with Ethical Standards: Organization shall comply with the City's Ethical Standards, a copy of which is set forth in Exhibit H, attached hereto and incorporated into this Agreement.

7. OBLIGATIONS OF CITY

A. Monitoring for Compliance with Agreement: Consistent with the applicable sections of 24 CFR §§ 570.501-502 and 2 CFR § 200.328, the City will evaluate the Program based on compliance with the Agreement, semi-annual reports received from Organization, and on-site monitoring of client and service-based data.

B. Method of Payment:

1) Advance Payments:

- a) Initial: Upon execution of Agreement, City shall advance a portion of the Grant Funds to provide start-up capital for the allowable costs and expenses to provide the Program in the amount of FIVE HUNDRED THOUSAND DOLLARS (\$500,000) ("Initial Advance Payment").
- b) Second: Organization shall notify the City when 80% of the Initial Advance Payment has been expended. After review and verification of the Advance Payment Report(s) and Expenditure Summary (see Section 7.B.2), the City shall make a second advance payment in the amount of FIVE HUNDRED THOUSAND DOLLARS (\$500,000) ("Second Advance Payment").
- c) Final: Organization shall notify the City when 80% of the Second Payment has been expended. After review of the Advance Payment Report(s) and Expenditure Summary (see Section 7.B.2), the City shall make a final Advance Payment in the amount of THREE HUNDRED THOUSAND DOLLARS (\$300,000) ("Final Advance Payment").

2) Reporting Requirements: On a monthly basis, the Organization will submit an Advance Payment Report to the City that demonstrates how actual expenditures compare with the scheduled budget. The Advance Payment Report shall include the following information:

- d) An itemization of how advanced funds have been expended to-date (Expenditure Summary), including documentation that supports the expenditures (e.g., invoices, receipts, personnel hours, etc.). Invoices must be itemized based on the budget categories (i.e., tasks) specified in Exhibits B and C.
- e) City will notify Organization, in a timely manner, when, upon review of the Expenditure Summary, the City determines that any portion of the expenditures claimed are not eligible costs. The Organization may, within thirty (30) calendar days of the date of receipt of such notice, submit additional documentation to cure such deficiency(ies). If costs are not consistent with the tasks provided in the Agreement, the City will reject the claim and remove them from the Expenditure Summary.

Once the Organization has expended all advanced funds, then the method of payment will revert to the reimbursement process.

3) Repayment of Advance Payments: City may demand repayment from the Organization of all or any portion of the Advance Payments along with interest and take any other action that it deems necessary to protect its interests for the following conditions:

- a) Program is not being implemented in accordance with the provisions of the Agreement.
- b) Organization has failed in any other respect to comply with the provisions of this Agreement, and if the Organization does not remedy any such failure to the City's satisfaction.
- c) Failure by Organization to submit complete and accurate quarterly Advance Payment Reports by the required due dates, unless otherwise approved by City.
- d) Use of Advance Payment funds for ineligible expenses and/or activities not consistent with this Agreement.
- e) If advanced funds are not fully expended by Program completion, or upon earlier termination of Agreement, the unused funds shall be returned to City within sixty (60) calendar days.

The City may, at any time and in its absolute discretion, elect to suspend or terminate payment to Organization, in whole or in part, under this Agreement or not to make any particular payment under this Agreement in the event of unsatisfactory performance or noncompliance.

8. PROGRAM FEES

- A. All fees collected by the Organization for direct services during the Agreement period shall be retained by the Organization and shall be added to funds committed to Program by the City. These Program Fees shall be used to further Program activities. Spending of such fees is subject to all applicable requirements governing use of CDBG funds.
- B. Fees collected that remain unspent at the end of the Agreement period shall continue to be subject to the requirements of federal CDBG regulations and this Agreement.
- C. Fees received subsequent to the Agreement period shall not be governed by federal CDBG regulations or this Agreement.

9. ASSIGNABILITY AND INDEPENDENT CONTRACTOR REQUIREMENTS

- A. The relationship of Organization to City is that of an independent contractor. Organization has full rights to manage its employees subject to the requirements of the law. All persons employed by Organization in connection with this Agreement shall be employees of Organization and not employees of City in any respect. Organization shall be responsible for all employee benefits, including, but not limited to, statutory worker's compensation benefits.
- B. None of the work or services to be performed hereunder shall be delegated or subcontracted to third Parties without prior written City approval.
- C. No subcontractor of Organization will be recognized by City as such. All subcontractors are deemed to be employees of Organization, and Organization agrees to be responsible for their performance and any liabilities attaching to their actions or omissions.

10. COMPLIANCE WITH LAW

- A. Compliance: Organization shall become familiar and comply with and cause all its subcontractors and employees, if any, to become familiar and comply with all applicable federal, state and local laws, ordinances, codes, regulations, and decrees, including, but not limited to, those federal rules and regulations outlined in Exhibit E, titled "Special Grant Conditions", attached hereto and incorporated herein by this reference.
- B. Assurances: Failure of Organization, in any manner, to observe and adhere to law as described herein or as amended shall in no way relieve Organization of its responsibility to adhere to same and Organization herein acknowledges this responsibility. Organization shall hold City, its City Council, officers, employees and boards and commissions harmless from Organization's failure(s) to comply with any requirement imposed on Organization by virtue of the utilization of City funds. Organization shall reimburse City for any disallowed costs and/or

penalties imposed on City because of Organization's failure to comply with all applicable federal, state and local laws, ordinances, codes, regulations and decrees.

11. INTEGRATED DOCUMENT

This Agreement embodies the Agreement between City and Organization and its terms and conditions. No verbal agreements or conversations with any officer, agent or employee of City prior to execution of this Agreement shall affect or modify any of the terms or obligations contained in any documents comprising this Agreement. Any such verbal agreement shall be considered as unofficial information and in no way binding upon City.

12. HOLD HARMLESS/INDEMNIFICATION

- A. To the extent permitted by law, Organization agrees to protect, defend, hold harmless and indemnify City, its City Council, commissions, officers, employees, volunteers and agents from and against any claim, injury, liability, loss, cost, and/or expense or damage, including all costs and attorney's fees in providing a defense to any such claim or other action, and whether sounding in law, contract, tort, or equity, in any manner arising from, or alleged to arise in whole or in part from, or in any way Organization receipt of funds pursuant to this Agreement – including claims of any kind by Organization's employees or persons contracting with Grantee to perform any portion of the Scope of Services – and shall expressly include passive or active negligence by City connected with the Services. However, the obligation to indemnify shall not apply if such liability is ultimately adjudicated to have arisen through the sole active negligence or sole willful misconduct of City; the obligation to defend is not similarly limited.
- B. Organization's obligation to protect, defend, indemnify, and hold harmless in full City and City's employees, shall specifically extend to any and all employment-related claims of any type brought by employees, contractors, subcontractors or other agents of Organization, against City (either alone, or jointly with Organization), regardless of venue/jurisdiction in which the claim is brought and the manner of relief sought.
- C. To the extent Organization is obligated to provide health insurance coverage to its employees pursuant to the Affordable Care Act ("Act") and/or any other similar federal or state law, Organization warrants that it is meeting its obligations under the Act and will fully indemnify and hold harmless City for any penalties, fines, adverse rulings, or tax payments associated with Organization's responsibilities under the Act.

13. WHEN RIGHTS AND REMEDIES WAIVED

In no event shall any payment by City hereunder constitute or be construed to be a waiver by City of any breach of covenants or conditions of this Agreement or any default which may then exist on the part of Organization, and the making of any such payment while any such breach or default shall exist shall in no way impair or

prejudice any right or remedy available to City or Organization with respect to such breach or default.

14. TERMINATION

A. In accordance with 2 CFR § 200.338, the City may suspend or terminate this Agreement if the Organization materially fails to comply with any terms of this Agreement, which include, but are not limited to:

- 1) Organization fails to comply with existing conditions of the Agreement; or,
- 2) Organization refuses to accept any additional conditions that may be imposed by City or the Federal government.
- 3) Organization fails to implement required corrective actions in a timely and sufficient fashion.

B. Termination for Convenience: Consistent with the applicable section of 24 CFR § 570.503 and 2 CFR § 200.326, City or Organization may terminate or suspend this Agreement in whole or in part when both Parties agree that the continuation of the Program would not produce beneficial results commensurate with the further expenditure of funds.

C. Upon Suspension or Termination Organization Shall:

- 1) Not incur new obligations and shall cancel as many outstanding obligations as possible;
- 2) Be paid only for services actually rendered to City to the date of such suspension or termination; provided, however, if this Agreement is suspended or terminated for fault of Organization, City shall be obligated to compensate Organization only for that portion of Organization's services which are of benefit to City;
- 3) Turn over to City immediately any and all copies of studies, reports and other data, prepared by Organization or its subcontractors, whether or not completed, if any, in connection with this Agreement; such materials shall become property of City. Organization, however, shall not be liable for City's use of incomplete materials or for City's use of complete documents if used for other than the services contemplated by this Agreement; and,
- 4) Act in accordance with the Closing Out Procedure. (See Section 15.)

15. CLOSING OUT PROCEDURE

A. Organization is responsible for City's receipt of final billing by July 15 after the completion of the Agreement period. The City will accept no further billing for that year's Agreement period after July 15. Any amount of the year's grant remaining

unbilled after the applicable date may be reprogrammed by City without notice to Organization.

- B. City is not liable for any Organization expenses incurred after the Agreement period of this Agreement.
- C. Closing Out does not impair the City's right to subsequently require repayment by Organization for disallowed costs or other adjustments, or any other City costs and expenses related to this Agreement or the enforcement thereof.

16. THE CAPTIONS

The captions of the various sections, paragraphs, and subparagraphs of the Agreement are for convenience only and shall not be considered nor referred to for resolving questions of interpretation.

17. NO THIRD-PARTY BENEFICIARY

This Agreement shall not be construed or deemed to be an agreement for the benefit of any third party or parties, and no third party or parties shall have any claim or right of action hereunder for any cause whatsoever.

18. SEVERABILITY

In case any one or more of the provisions contained herein shall, for any reason, be held invalid, illegal, or unenforceable in any respect, it shall not affect the validity of the other provisions which shall remain in full force and effect.

19. NO PLEDGING OF CITY'S CREDIT

Under no circumstances shall Organization have the authority or power to pledge the credit of City or incur any obligation in the name of City. Organization shall save and hold harmless City, its City Council, its officers, employees, and boards and commissions for expenses arising out of this Agreement.

20. VENUE

In the event that suit shall be brought by any Party to this Agreement, the Parties agree that venue shall be exclusively vested in the state courts of the County of Santa Clara, or where otherwise appropriate, exclusively in the United States District Court, Northern District of California, San Jose Division.

21. ORGANIZATION FINANCIAL DISCLOSURE REQUIREMENTS

Organization services to be rendered under the provisions of this Agreement are excluded from the requirement of filing a Financial Disclosure Statement by Title 2, California Code of Regulations, Section 18700 (2)(A) and (B).

22. AFFORDABLE CARE ACT OBLIGATIONS

To the extent Organization is obligated to provide health insurance coverage to its employees pursuant to the Affordable Care Act (“Act”) and/or any other similar federal or state law, Organization warrants that it is meeting its obligations under the Act and will fully indemnify and hold harmless City for any penalties, fines, adverse rulings, or tax payments associated with Organization’s responsibilities under the Act.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but both of which shall constitute one and the same instrument; and, the Parties agree that signatures on this Agreement, including those transmitted by facsimile, shall be sufficient to bind the Parties.

The Parties acknowledge and accept the terms and conditions of this Agreement as evidenced by the following signatures of their duly authorized representatives. The Effective Date is the date that the final signatory executes the Agreement. It is the intent of the Parties that this Agreement shall become operative on the Effective Date.

CITY OF SANTA CLARA, CALIFORNIA
a chartered California municipal corporation

APPROVED AS TO FORM:

Dated: _____

BRIAN DOYLE
City Attorney

DEANNA J. SANTANA
City Manager

“CITY”

BILL WILSON CENTER
a California non-profit corporation

Dated: _____

By: _____
(Signature of Person executing the Agreement on behalf of Organization)

Name: Sparky Harlan

Title: Chief Executive Officer

Local Address: 3490 The Alameda

Santa Clara, CA 95050

Email Address: sharlan@billwilsoncenter.org

Telephone: (408) 243-0222

Fax: (408) 244-4022

“ORGANIZATION”

**PUBLIC SERVICE GRANT AGREEMENT
BY AND BETWEEN THE
CITY OF SANTA CLARA, CALIFORNIA
AND
BILL WILSON CENTER**

**EXHIBIT A
SCOPE OF SERVICES**

The Services to be performed for the City by the Organization under this Agreement are more fully described in the this Exhibit A.

1. Program Description

The City of Santa Clara’s Emergency Rental Assistance (ERAP) program assists low-income households, that are at <60% of Area Median Income (AMI), with rental assistance to pay for arrears that have accumulated due to the COVID-19 Eviction Moratorium. The goal of the program is to prevent low-income households from becoming homeless.

Activity 1: Review program applications and supporting documentation; (i.e., review income status, review residency status, review “Notice of Inability to Pay Rent” form, etc.);

Activity 2: Issue subsidies to the landlord.

Activity 3: Report outcomes of the program.

2. National Objectives

All activities funded with CDBG funds must meet one of the CDBG program’s National Objectives: benefit low- and moderate-income persons; aid in the prevention or elimination of slums or blight; or meet community development needs having a particular urgency, as defined in 24 CFR § 570.208.

The Organization certifies that the activity(ies) carried out under this Agreement will **Benefit Low and Moderate-income Persons** by providing Rental Housing Subsidies not to exceed three consecutive months.

**PUBLIC SERVICE GRANT AGREEMENT
BY AND BETWEEN THE
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AND
BILL WILSON CENTER**

**EXHIBIT B
PERFORMANCE MEASURES & REPORTING REQUIREMENTS**

The City will monitor the performance of the organization against goals and performance standards as stated.

1.01 Unduplicated Households.

Proposed total number of unduplicated households to be served by this Project only. For purposes of this Agreement, UNDUPLICATED HOUSEHOLDS shall be defined as a household that receive services at least once a year but who may not be counted more than once in that year. Organization shall retain records documenting eligibility. Such records shall include, but not be limited to, family size, total household income, gender head of household, race, ethnic, and disability data.

	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
CDBG-CV	200	0	0	0	200
Total Project	200	0	0	0	200

1.02 Services.

Throughout the term of this Agreement, Organization shall provide the following services to participants during the regular office hours of 8:00 a.m. to 5:00 p.m., Monday through Friday:

Activity 1:

Issue subsidy checks to the landlord.

Activity 1	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
Checks issued	200	0	0		200
TOTALS	200	0	0		200

1.03 Outcome Measure Statement and Measurement Methodology.

Outcome Measure #1	80% of households will stay housed for six months after issuance of the subsidy.
Measurement Methodology	6 months after assistance, a survey or a phone call will be completed to determine whether the applicant is still housed in the same unit.

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Outcome Goal	N/A	N/A	80%	NA

1.04 Organization must describe outreach efforts employed, and to be employed, to reach out to all persons without regard to race, sex, color, age, religion, actual or perceived gender identity, sexual orientation, disability, ethnic or national origin, or familial status. Documentation of these efforts must be submitted along with the second and fourth quarterly performance reports.

1.05 Monitoring and Evaluation of Services: Organization shall timely furnish all client and service data, statements, records, information and reports necessary for City to monitor, review and evaluate the performance of the Organization with respect to the program and its components. The results of Organization's performance will be recorded on a standard monitoring and evaluation form. City shall have the right to request the services of an outside agent to assist in any such evaluation. Such services shall be paid for by City.

1.06 Contract Noncompliance: With receipt by City of any information that indicates a failure or deficiency by Organization to comply with any provision of this Agreement or provide unsatisfactory service, the Agency shall have the right to require corrective action to enforce compliance with such provision. Corrective action shall be taken if any of the following, as examples only, occur:

- A. If Organization (with or without knowledge) has made any material misrepresentation of any nature with respect to any information or data furnished to City in connection with the Program;
- B. If there is pending litigation with respect to the performance by Organization of any of its duties or obligations under this Agreement, which may materially jeopardize or adversely affect the undertaking of or the carrying out of the Program;
- C. If Organization shall have taken any action pertaining to the Program that requires City approval without having obtained such approval;
- D. If Organization is in default under any provisions of this Agreement;
- E. If Organization makes improper use of grant funds;

- F. If Organization fails to comply with any of the terms and conditions of this Agreement in such a manner as to constitute material breach thereof; or,
- G. If Organization submits to City any reports that are incorrect or incomplete in any material respect.

1.07 Corrective Action: City shall have the right to require the presence of any of Organization's officers at any meeting called for the purpose of considering corrective action within seven (7) business days of issuing such notice.

Following such meeting, the City shall forward to Organization a set of corrective action recommendations relative to unsatisfactory performance and/or noncompliance, and a timetable for implementing the specified corrective action recommendations; such timetable shall allow Organization not less than seven (7) business days to comply with the specified corrective action recommendations. Following implementation of the corrective actions, Organization shall forward to City, within the time specified by City, any documentary evidence required by City to verify that the corrective actions have been taken. In the event Organization does not implement the corrective action recommendations in accordance with the corrective action timetable, City may suspend payments hereunder, disallow all or part of the cost of the activity or action in noncompliance, provide notice of intent to terminate this Agreement, withhold future awards, and/or take other remedies that may be legally available.

**PUBLIC SERVICE GRANT AGREEMENT FOR THE PERFORMANCE OF SERVICES
BY AND BETWEEN THE
CITY OF SANTA CLARA, CALIFORNIA
AND
BILL WILSON CENTER**

**EXHIBIT C
BUDGET**

Program Services	CDBG Fund	In-Kind Donations	General Fund	Total Project Cost
Personnel	13510			13510
Benefits	4323			4323
Subtotal Personnel Costs:	17833			17833
Office supplies	1200			1200
Occupancy	400			400
Utilities	320			320
Software System				
Postage/Printing/Outreach	600			600
Insurance	200			200
Materials				
Contract Services	540			540
Audit				
Communication	420			420
Rental Assistance	1170000			1170000
Equipment (Computer)				
Management & General (.10)	108487			108487
Subtotal Non-Personnel:	1282167			1282167
TOTAL PROGRAM BUDGET:	1,300,000			1,300,000

REPROGRAMMING OF FUNDS

1. Initiated by City: City may channel the amount of underspending, in the case of underspending in a cost category, into another cost category of the Program or, in the case of underspending in the Program as a whole, to another project. City shall, before rechanneling, give Organization ten (10) business days written notice of its intention to recycle funds, together with a copy of City's expenditure review for the Program and statement of its reasons for such recycling. City shall make its final determination with respect to recycling only after Organization has been given an opportunity to present its views and recommendations with respect to such contemplated recycling. In no event, however, shall City be bound to accept Organization's views or recommendations with respect to such contemplated recycling.
2. Initiated by Organization: The City may, at the request of Organization, approve rechanneling of funds from any cost category or categories to any other cost category or categories at any time provided that:
 - A. There is not an increase in the Total Budget amount specified in Exhibit C of this Agreement; and
 - B. No cost category is increased by more than ten (10) percent of the Total Budget amount specified in Exhibit C of this Agreement.

Notice to Organization and an opportunity to present its views and recommendations must be accorded to Organization as specified hereinabove for cost underspending. Approval by the City's Program Manager of such rechanneling of funds must be in writing.

**PUBLIC SERVICE GRANT AGREEMENT
BY AND BETWEEN THE
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**EXHIBIT D
INSURANCE REQUIREMENTS**

Without limiting the Organization's indemnification of the City, and prior to commencing any of the Services required under this Agreement, the Organization shall provide and maintain in full force and effect, at its sole cost and expense, the following insurance policies with at least the indicated coverages, provisions and endorsements:

A. COMMERCIAL GENERAL LIABILITY INSURANCE

1. Commercial General Liability Insurance policy which provides coverage at least as broad as Insurance Services Office form CG 00 01. Policy limits are subject to review, but shall in no event be less than, the following:

\$1,000,000 Each Occurrence
\$2,000,000 General Aggregate
\$2,000,000 Products/Completed Operations Aggregate
\$1,000,000 Personal Injury

2. Exact structure and layering of the coverage shall be left to the discretion of Organization; however, any excess or umbrella policies used to meet the required limits shall be at least as broad as the underlying coverage and shall otherwise follow form.
3. The following provisions shall apply to the Commercial Liability policy as well as any umbrella policy maintained by the Organization to comply with the insurance requirements of this Agreement:
 - a. Coverage shall be on a "pay on behalf" basis with defense costs payable in addition to policy limits;
 - b. There shall be no cross liability exclusion which precludes coverage for claims or suits by one insured against another; and
 - c. Coverage shall apply separately to each insured against whom a claim is made or a suit is brought, except with respect to the limits of liability.

B. BUSINESS AUTOMOBILE LIABILITY INSURANCE

Business automobile liability insurance policy which provides coverage at least as broad as ISO form CA 00 01 with policy limits a minimum limit of not less than one million dollars (\$1,000,000) each accident using, or providing coverage at least as broad as, Insurance Services Office form CA 00 01. Liability coverage shall apply to all owned, non-owned and hired autos.

In the event that the Work being performed under this Agreement involves transporting of hazardous or regulated substances, hazardous or regulated wastes and/or hazardous or regulated materials, Organization and/or its subcontractors involved in such activities shall provide coverage with a limit of two million dollars (\$2,000,000) per accident covering transportation of such materials by the addition to the Business Auto Coverage Policy of Environmental Impairment Endorsement MCS90 or Insurance Services Office endorsement form CA 99 48, which amends the pollution exclusion in the standard Business Automobile Policy to cover pollutants that are in or upon, being transported or towed by, being loaded onto, or being unloaded from a covered auto.

C. WORKERS' COMPENSATION

1. Workers' Compensation Insurance Policy as required by statute and employer's liability with limits of at least one million dollars (\$1,000,000) policy limit Bodily Injury by disease, one million dollars (\$1,000,000) each accident/Bodily Injury and one million dollars (\$1,000,000) each employee Bodily Injury by disease.
2. The indemnification and hold harmless obligations of Organization included in this Agreement shall not be limited in any way by any limitation on the amount or type of damage, compensation or benefit payable by or for Organization or any subcontractor under any Workers' Compensation Act(s), Disability Benefits Act(s) or other employee benefits act(s).
3. This policy must include a Waiver of Subrogation in favor of the City of Santa Clara, its City Council, commissions, officers, employees, volunteers and agents.

D. COMPLIANCE WITH REQUIREMENTS

All of the following clauses and/or endorsements, or similar provisions, must be part of each commercial general liability policy, and each umbrella or excess policy.

1. Additional Insureds. City of Santa Clara, its City Council, commissions, officers, employees, volunteers and agents are hereby added as additional insureds in respect to liability arising out of Organization's work for City, using Insurance Services Office (ISO) Endorsement CG 20 10 11 85 or the combination of CG 20 10 03 97 and CG 20 37 10 01, or its equivalent.
2. Primary and non-contributing. Each insurance policy provided by Organization shall contain language or be endorsed to contain wording making it primary

insurance as respects to, and not requiring contribution from, any other insurance which the Indemnities may possess, including any self-insurance or self-insured retention they may have. Any other insurance Indemnities may possess shall be considered excess insurance only and shall not be called upon to contribute with Organization's insurance.

3. Cancellation.

- a. Each insurance policy shall contain language or be endorsed to reflect that no cancellation or modification of the coverage provided due to non-payment of premiums shall be effective until written notice has been given to City at least ten (10) days prior to the effective date of such modification or cancellation. In the event of non-renewal, written notice shall be given at least ten (10) days prior to the effective date of non-renewal.
- b. Each insurance policy shall contain language or be endorsed to reflect that no cancellation or modification of the coverage provided for any cause save and except non-payment of premiums shall be effective until written notice has been given to City at least thirty (30) days prior to the effective date of such modification or cancellation. In the event of non-renewal, written notice shall be given at least thirty (30) days prior to the effective date of non-renewal.

4. Other Endorsements. Other endorsements may be required for policies other than the commercial general liability policy if specified in the description of required insurance set forth in Sections A through D of this Exhibit C, above.

E. ADDITIONAL INSURANCE RELATED PROVISIONS

Organization and City agree as follows:

1. Organization agrees to ensure that subcontractors, and any other party involved with the Services who is brought onto or involved in the performance of the Services by Organization, provide the same minimum insurance coverage required of Organization, except as with respect to limits. Organization agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this Agreement. Organization agrees that upon request by City, all agreements with, and insurance compliance documents provided by, such subcontractors and others engaged in the project will be submitted to City for review.
2. Organization agrees to be responsible for ensuring that no contract used by any party involved in any way with the project reserves the right to charge City or Organization for the cost of additional insurance coverage required by this Agreement. Any such provisions are to be deleted with reference to City. It is not the intent of City to reimburse any third party for the cost of complying with these requirements. There shall be no recourse against City for payment of premiums or other amounts with respect thereto.

3. The City reserves the right to withhold payments from the Organization in the event of material noncompliance with the insurance requirements set forth in this Agreement.

F. EVIDENCE OF COVERAGE

Prior to commencement of any Services under this Agreement, Organization, and each and every subcontractor (of every tier) shall, at its sole cost and expense, provide and maintain not less than the minimum insurance coverage with the endorsements and deductibles indicated in this Agreement. Such insurance coverage shall be maintained with insurers, and under forms of policies, satisfactory to City and as described in this Agreement. Organization shall file with the City all certificates and endorsements for the required insurance policies for City's approval as to adequacy of the insurance protection.

G. EVIDENCE OF COMPLIANCE

Organization or its insurance broker shall provide the required proof of insurance compliance, consisting of Insurance Services Office (ISO) endorsement forms or their equivalent and the ACORD form 25-S certificate of insurance (or its equivalent), evidencing all required coverage shall be delivered to City, or its representative as set forth below, at or prior to execution of this Agreement. Upon City's request, Organization shall submit to City copies of the actual insurance policies or renewals or replacements. Unless otherwise required by the terms of this Agreement, all certificates, endorsements, coverage verifications and other items required to be delivered to City pursuant to this Agreement shall be mailed to:

EBIX Inc.
City of Santa Clara [Housing & Community Services]

Telephone number: 951-766-2280
Fax number: 770-325-0409
Email address: ctsantaclara@ebix.com

H. QUALIFYING INSURERS

All of the insurance companies providing insurance for Organization shall have, and provide written proof of, an A. M. Best rating of at least A minus 6 (A- VI) or shall be an insurance company of equal financial stability that is approved by the City or its insurance compliance representatives.

**PUBLIC SERVICE GRANT AGREEMENT
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**EXHIBIT E
SPECIAL GRANT CONDITIONS**

SECTION 1 GENERAL GRANT CONDITIONS

- 1.01 Definitions. As used herein, “HUD” means United States Department of Housing and Urban Development. “Project Area” for the purposes of this **EXHIBIT E** means the City of Santa Clara.
- 1.02 Compliance with Applicable Federal Regulations. Organization agrees to comply with the requirements of Title 24 CFR Part 570, including subpart K of these regulations, except that (1) the Organization does not assume the City’s environmental responsibilities described in 24 CFR § 570.604; and (2) the Organization does not assume the City’s responsibility for initiating the review process under the provisions of 24 CFR Part 52. The Organization also agrees to comply with all other applicable Federal, state and local laws, regulations and policies governing the funds provided under this Agreement. The Organization further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available.
- 1.03 Applicable Federal Civil Rights Laws and Executive Orders. In providing the services and work set forth in this Agreement, Organization will carry out its work in a manner that will permit full compliance by City and strict adherence by Organization with the following:
- a. Title VI of the Civil Rights Act of 1964, which provides that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance; and
 - b. The Housing and Community Development Acts of 1974 and 1977, as amended, which provide that no person in the United States shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available pursuant to said acts; and
 - c. Title VIII of the Civil Rights Act of 1968 (The Fair Housing Act) which prohibits discrimination in the sale, rental, and financing of housing and the provision of brokerage services because of race, color, religion, sex, sexual orientation,

actual or perceived gender identity, national origin, handicap, or familial status; and

- d. Executive Order 11063, as amended by Executive Order 12259, which provides for equal opportunity in housing and related facilities provided by federal financial assistance. This order and its implementing regulations require the Department of Housing and Urban Development to take all actions necessary to prevent discrimination because of race, color, religion, sex, or national origin in the use, occupancy, sale, leasing, rental or other disposition of residential property assisted with Federal loans, advances, grants or contributions; and
- e. Executive Order 11246, (as amended by Executive Orders 11375 and 12086 and further amendments) Equal Opportunity Under HUD Contracts and HUD-assisted Construction Contracts, which requires that City and Organization, and their respective subcontractors, agree not to discriminate against any employee or applicant for employment because of race, color, creed, religion, sex, sexual orientation, actual or perceived gender identity, or national origin; and
- f. Section 3 of the Housing and Community Development Act of 1968 Pertaining to Employment Opportunities for Lower-Income Persons (12 U.S.C. 1701u), requires that, to the greatest extent feasible on projects financed by HUD, a subrecipient must:
 - i. provide opportunities for training and employment arising in connection with a housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction, or other public construction project, are given to persons residing in the Santa Clara metropolitan area with household income that is at or below 80% AMI of the Santa Clara metropolitan area as defined by HUD. Where feasible, priority should be given to residents within the service area of the Project or the neighborhood in which the Project is located who have household income that is at or below 80% AMI of the Santa Clara metropolitan area as defined by HUD, and to participants in other HUD programs who have household income that is at or below 80% AMI of that area; and
 - ii. award contracts for work undertaken in connection with housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction, or other public construction project to business concerns that provide economic opportunities for persons residing within the metropolitan area in which the CDBG-funded Project is located and have household income that is at or below 80% AMI of the Santa Clara metropolitan area as defined by HUD. Where feasible, priority should be given to business concerns that provide economic opportunities to residents within the service area or the neighborhood in which the

Project is located who have household income that is at or below 80% AMI of the Santa Clara metropolitan area as defined by HUD, and to participants in other HUD programs who have household income that is at or below 80% AMI of that area; and

- iii. self-certify whether they are a Section 3 business, employs Section 3 residents, or subcontracts with business that provide opportunities to low-income persons when an award of \$200,000 or more of HUD funding is provided for housing rehabilitation, housing construction, or other public construction projects, and/or \$100,000 or more to subcontractors; and
- iv. at a minimum, provide documentation on federal compliance, reporting and outreach efforts; and
- g. Section 504 of the Rehabilitation Act of 1973 (Pub. L. 93-112), as amended, and implementing regulations when published which specify that no otherwise qualified individual shall, solely by reason of his or her handicap, be excluded from participation (including employment), denied program benefits, or subjected to discrimination under any program or activity receiving Federal assistance; and
- h. The Age Discrimination Act of 1975 (Pub. L. 94-135), as amended, and implementing regulations when published for effect which provides that no person shall be excluded from participation, denied program benefits, or subjected to discrimination on the basis of age under any program or activity receiving Federal assistance; and
- i. The requirements relating to Minority-Owned and Women-Owned Business Enterprises set forth in Executive Order No. 11625 of October 13, 1971, 36 Fed. Reg. 19967, as amended by Executive Order No. 12007 of August 22, 1977, 42 Fed. Reg. 42839; and Executive Order No. 12432 of July 14, 1983, 48 Fed. Reg., 32551; and Executive Order No. 12138 of May 18, 1979, 44 Fed. Reg. 29637, a subrecipient must exercise affirmative outreach efforts when soliciting bids for service or construction when the Federal funds received by the subrecipient or subcontractor exceeds \$10,000 and when the subrecipient or subcontractor is a for-profit organization/ business; and
- j. The Uniform Federal Accessibility Standards set forth in 24 CFR Part 40, Appendix A; and
- k. Americans with Disabilities Act of 1990 (ADA), which prohibits discrimination on the basis of disability in employment and in public accommodations and commercial facilities and defines the range of conditions that qualify as disabilities, and the reasonable accommodations that must be made to assure equality of opportunity, full participation, independent living, and economic self-sufficiency for persons with disabilities. It further provides that

discrimination includes a failure to design and construct facilities for first occupancy no later than January 26, 1993, that are readily accessible to and usable by individuals with disabilities. Further the ADA requires the removal of architectural barriers and communication barriers that are structural in nature in existing facilities where such removal is readily achievable – that is easily accomplishable and able to be carried out without much difficulty or expense; and

- i. Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549; and
- m. Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5301 *et. seq.*) This law provides that any grant under section 106 shall be made only if the City certifies to the satisfaction of the Secretary of HUD that the Organization will, among other things, affirmatively further fair housing; and
- n. Section 109 of Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5301 *et. seq.*, particularly 42 U.S.C. 6101 *ets. seq.*, and 29 U.S.C. 794) and further amendments, which mandates that no person on the grounds of race, color, national origin, sex, sexual orientation, actual or perceived gender identity, age or religion shall be excluded from participation, denied the benefits of, or otherwise be subject to discrimination under any activity funded in whole or part with CDBG funds; and
- o. Architectural Barriers Act of 1968 requires that federally funded buildings and other facilities, as defined in 24 CFR § 40.2 and 40 CFR § 101-19.602(2), to be designed, constructed, or altered in accordance with standards that insure accessibility to, and use by, physically handicapped people.
- p. Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a

half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

q. Procurement of Recovered Materials: See 2 CFR 200.322.

- 1.04 Relocation and Real Property Acquisition. Organization shall comply with (a) the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA) and 24 CFR § 570.606(b); and (b) the requirements of 24 CFR § 570.606(c) governing the Residential Anti-displacement and Relocation Assistance Plan (Plan) under section 104(d) of the HCD Act. Under the URA and the Plan, the subrecipient must provide relocation assistance to persons (families, individuals, businesses, non-profit organizations and farms) that are displaced as a direct result of acquisition, rehabilitation, demolition or conversion for a CDBG-assisted project. All property occupants must be issued certain notices on a timely basis. The Plan also required the one-for-one replacement of any occupied or vacant occupiable low/moderate-income housing that is demolished or converted to another use in connection with a CDBG-assisted project. Finally, the Plan requires the identification of the steps that will be taken to minimize displacement.
- 1.05 Political Reform Act. Organization shall comply with the applicable provisions of the Political Reform Act of 1974, as amended, relating to conflicts of interest (codified at California Government Code Section 87000, *et seq.*) Organization will promptly advise City of the facts and circumstances concerning any disclosure made to it or any information obtained by it relating to conflicts of interest.
- 1.06 Flood Disaster Protection. Notwithstanding any other provision of this Agreement, Organization shall comply with the Flood Disaster Protection Act of 1973, as amended (P.L. 93-234), and the standards issued thereto. No portion of the moneys to be paid to Organization pursuant to this Agreement shall be used for acquisition or construction purposes as defined under Section 3(a) of said Act, for use in an area identified by the Secretary of HUD as having special flood hazards which is located in an area not in compliance with the requirements for participation in the National Flood Insurance Program pursuant to Section 201(d) of said Act; and the use of any of said moneys for such acquisition or construction in such identified areas in communities then participating in the National Flood Insurance Program shall be subject to the mandatory purchase of flood insurance requirements of Section 102(a) of said Act.

Any contract or agreement for the sale, lease or other transfer of land acquired, cleared or improved with assistance provided under this Agreement shall contain, if such land is located in an area identified by the Secretary of HUD as having special flood hazards and in which the sale of flood insurance has been made available under the National Flood Insurance Act of 1968, as amended, 42 U.S.C. 4001, *et seq.*, provisions obligating the transferee and its successors or assigns to obtain and maintain, during the ownership of such land, such flood insurance as required with respect to financial assistance for acquisition or construction purposes under Section 102(a) of the Flood Disaster Protection Act of 1973, as amended. Such provisions shall be required notwithstanding the fact that the construction on such land is not itself funded with assistance provided under this Agreement.

- 1.07 Equal Employment Opportunity. In providing the work and services herein specified, Organization shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. Organization shall take action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, actual or perceived gender identity, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Organization shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Federal Government or the City setting forth the provisions of this nondiscrimination clause. Organization shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, actual or perceived gender identity, or national origin. Organization shall incorporate the foregoing requirements of this paragraph 1.07 in all of its contracts for program work, and will require all of its contractors for such work to incorporate such requirements in all subcontracts for program work.
- 1.08 Prohibition of and Elimination of Lead-Based Paint Hazard. Notwithstanding any other provision, Organization agrees to comply with the regulations issued by the Secretary of HUD set forth in 24 CFR § 570.608 and all applicable rules and orders issued thereunder which prohibit the use of lead-based paint in residential structures undergoing federally assisted construction or rehabilitation and require the elimination of lead-based paint hazards. Every contract or subcontract, including painting, pursuant to which such federally assisted construction or rehabilitation is performed, shall include appropriate provisions prohibiting the use of lead-based paint.
- 1.09 Compliance With Clean Air and Water Acts. This Agreement is subject to 42 U.S.C. 1857, *et seq.*, and 33 U.S.C. 1251 *et seq.*, and the regulations issued pursuant thereto. Therefore, Organization agrees as follows:

- a. Organization stipulates that any facility to be utilized in the performance of any nonexempt contract or subcontract is not listed on the List of Violating Facilities issued by the Environmental Protection Agency (EPA) pursuant to 40 CFR § 15.20;
- b. Organization agrees to comply with all the requirements of Section 114 of the Clean Air Act, as amended, (42 U.S.C. 1857c-8) and Section 308 of the Federal Water Pollution Control Act, as amended, (33 U.S.C. 1318) relating to inspection, monitoring, entry, reports, and information, as well as all other requirements specified in said Sections 114 and 308, and all regulations and guidelines issued thereunder;
- c. Organization stipulates that as a condition for the award of the contract prompt notice will be given of any notification received from the Director, Office of Federal Activities, EPA, indicating that a facility utilized or to be utilized for the contract is under consideration to be listed on the EPA List of Violating Facilities;
- d. Organization agrees that criteria and requirements in subparagraphs (a) through (d) of this section 1.09 will be included in every non-exempt subcontract and Organization shall take such action as the City or HUD requires as a means of enforcing such provisions.

In no event shall any amount of the assistance provided under this Agreement be utilized with respect to a facility which has given rise to a conviction under Section 113(c)(1) of the Clean Air Act or Section 309(c) of the Federal Water Pollution Control Act.

- 1.10 Federal Labor Standards (i.e., Davis Bacon Act) Provisions. Except with respect to the rehabilitation of residential property designed for residential use for less than eight (8) families, Organization and all subrecipients engaged under contracts in excess of Two Thousand Dollars (\$2,000) for the construction, completion or repair of any building or work financed in whole or in part with assistance provided under this Agreement, shall comply the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The

contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

Organization shall not award any contract or subcontract which is otherwise in compliance with this Agreement to any person or subcontractor who is at the time ineligible under the provisions of any applicable regulations of the Department of Labor to receive an award of such contract.

- 1.11 Nondiscrimination Under Title VI of the Civil Rights Act of 1964. Organization under this Agreement shall be subject to the requirements of Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and HUD regulations with respect thereto including the regulations under 24 CFR Part 1. In the sale, lease or other transfer of land acquired, cleared or improved with assistance provided under this Agreement, Organization shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination upon the basis of race, color, religion, sex, sexual orientation, actual or perceived gender identity, or national origin, in the sale, lease or rental, or in the use of occupancy of such land or any improvements erected or to be erected thereon, and providing that Organization and the United States are beneficiaries of and entitled to enforce such covenant. Organization, in providing the services and work it is to provide, pursuant to this Agreement, agrees to take such measures as are necessary to enforce such covenant and will not itself so discriminate.
- 1.12 Interest of Certain Federal Officials. No member of, or Delegate to, the Congress of the United States, and no Resident Commissioner, shall be admitted to any share or part of this Agreement or to any benefit arising from same.
- 1.13 Conflict of Interest. Under 24 CFR Part 570.66, no officer, employee or agent of City or Organization who exercises any functions or responsibilities with respect to the CDBG Program or to the services and work to be performed by Organization pursuant to this Agreement, during such officer's, employee's or agent's tenure or for one (1) year thereafter, shall have any interest, direct or indirect, in this Agreement or the proceeds thereof.

Organization shall incorporate or cause to be incorporated in every contract required to be in writing a provision prohibiting such interest pursuant to the purposes of this section.

- 1.14 Prohibition Against Payments of Bonuses or Commissions. The assistance provided under this Agreement shall not be used in the payment of any bonus or commission for the purpose of obtaining HUD approval of the application for such assistance, or HUD approval of applications for additional assistance, or any other approval or concurrence of HUD required under this Agreement, Title I of the Housing and Community Development Acts of 1974 or 1977, or HUD regulations with respect thereto; provided, however, that reasonable fees or bona fide technical, consultant, managerial or other such services, other than actual solicitation, are not hereby prohibited if otherwise eligible as program costs.
- 1.15 Copyrights. If this Agreement results in a book or other copyrightable material, the author is free to copyright the work, but HUD reserves a royalty-free, nonexclusive and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, all copyrighted material and all material which can be copyrighted.
- 1.16 Patents. Any discovery or invention arising out of or developed in the course of work aided by this Agreement shall be promptly and fully reported to City and HUD for determination by HUD as to whether patent protection on such invention or discovery will be sought and how the rights in the invention or discovery, including the rights under any patent issued thereon, shall be disposed of and administered, in order to protect the public interest.

Grantee shall comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

- 1.17 Political Activity.
- a. Partisan Activity Prohibited. No funds provided in this Agreement shall be used for any partisan political activity or to further the election or defeat of any candidate for public office; nor shall they be used to provide services, or for the employment or assignment of personnel in a manner supporting or resulting in the identification of programs conducted pursuant to this Agreement with the following: (1) any partisan or nonpartisan political activity or any other political activity associated with a candidate, or contending faction or group, in an election for public or party office; (2) any activity to provide voters or prospective voters with transportation to the polls or similar assistance in connection with any such election; or (3) any voter registration activity.

Participants employed in the administration of the CDBG Plan and/or Program, and participants whose principal employment is in connection with an activity financed by the CDBG Program or its proceeds are subject to limitation on political activities under the Hatch Act (5 U.S.C. 1502(a), 18

U.S.C. 595). All participants may take part in non-partisan activities outside working hours

b. Lobbying Prohibited.

- i. No Federal appropriated funds have been paid or will be paid, by or on behalf of the Organization, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- ii. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Organization shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- iii. The Organization shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

1.18 Guidelines on Church-Related Activities. In addition to, and not in substitution for, other provisions of this Agreement regarding the provision of public services with CDBG funds pursuant to Title I of the Housing and Community Development Act of 1974, as amended, the Organization agrees that, in connection with the public services performed under this Agreement:

- a. It will not discriminate against any employee or applicant for employment on the basis of religion and will not limit employment or give preference in employment to persons on the basis of religion;

- b. It will not discriminate against any persons applying for public services on the basis of religion and will not limit such services or give preference to persons on the basis of religion;
- c. It will provide no inherently religious activities, such as worship, religious instruction, or religious proselytizing, as part of the programs or services funded under this Agreement and will only conduct such activities in a separate time or place;
- d. It will exert no other religious influence in the provision of public services and participation in religious activities by any beneficiaries of those services shall be voluntary; and,
- e. The funds received under this Agreement shall not be used to construct, rehabilitate, or restore any facility which is owned by the Organization and in which the public services are to be provided, provided that, minor repairs may be made if such repairs (1) are directly in a structure used exclusively for non-religious purposes, and (2) constitute in dollar terms only a minor portion of expenditure for the public services.
- f. Construction or Rehabilitation of Facilities. Block grant fund recipients shall not use any funds to construct, rehabilitate, maintain, or restore religious structures (including those which may be historic properties) currently used for religious purposes. Block grant funds shall not be used to construct, rehabilitate, maintain, or restore structures or other real property owned by “pervasively sectarian” organizations. Block grant funds shall not be used to assist a religious organization in acquiring property. These prohibitions apply whether or not the property is used for religious services or instruction or is used in any other way for religious activities.
- g. Public Services. Block grant funds may be used for the provision of public services under the following conditions:
 - i. The public services provided are exclusively non-religious in nature and scope;
 - ii. There are no religious services, proselytizing, instruction, or any other religious influences in connection with the public services;
 - iii. There is no religious discrimination in terms of employment or benefits under the public services; and
 - iv. The CDBG funds may be used only for the provision of public services and not for the construction, rehabilitation or restoration of any facility owned by the religious organization where the services are to be provided.

A narrow exception to this prohibition is that minor repairs may be made where such repairs (a) are directly related to the public services, (b) are located in a structure used exclusively for non-religious purposes, and (c) constitute in dollar terms a minor portion of the CDBG expenditure for the public services.

- 1.19 Resident Aliens. (24 CFR § 570.613) Certain newly legalized aliens, as described in 24 CFR Part 49, are not eligible to apply for the benefits under covered activities funded by the CDBG Program. “Covered activities” are activities meeting the requirements of 24 CFR § 570.208(a) that either (1) have income eligibility requirements limiting benefits exclusively to low- and moderate-income persons, or (2) are targeted geographically or otherwise to primarily benefit low- and moderate-income persons (except for activities that benefit the public at large), and provide benefits on the basis of an application.
- 1.20 Environmental Requirements. (24 CFR § 470.604) Organization is not allowed to incur program expenses until the City has performed an environmental review of the proposed activities, received the release of funds, and provided the Organization with formal clearance to initiate them, along with directives for any action necessary to mitigate negative environmental impacts (24 CFR Part 58).
- 1.21 Historic Preservation. Organization shall not violate provisions of the Historic Preservation Act and related laws and Executive Orders. Before any commitments are made to make any physical improvements or alterations or demolition of any building, Organization shall receive assurances from the City that the Organization is in compliance.
- 1.22 If Organization receives State or City funds, Organization shall, in the use of those State or City funds adhere to the applicable Federal laws, regulations, policies, guidelines or requirements, herein specified, only insofar as adherence thereto would not be prohibited by valid City or State laws, regulations, policies, guidelines or requirements.

SECTION 2. FINANCIAL OBLIGATIONS OF ORGANIZATION

- 2.01 Fiscal Responsibilities of Organization. Organization agrees to comply with 24 CFR § 200.49 and agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred. Organization shall:
 - a. Appoint and submit to City, the name of a fiscal agent who shall be responsible for the financial and accounting activities of the Organization, including the receipt and disbursement of Organization funds.

- b. Establish and maintain a system of accounts that shall be in conformance with generally accepted principles of accounting for budgeted funds. Such system of accounts shall be subject to review and approval of City.
- c. Document all costs by maintaining complete and accurate records of all financial transactions, including but not limited to contracts, invoices, time cards, cash receipts, vouchers, cancelled checks, bank statements and/or other official documentation evidencing in proper detail the nature and propriety of all charges.
- d. Submit to the City, within ten (10) working days of the end of the preceding month, Advanced Payment Report, together with documentation required by City.
- e. Perform an independent fiscal audit annually in conformance with the generally accepted standard accounting principles. Such audits must identify the total funds received and disbursed, and funds granted and expended relating to this Agreement, in a form sufficient to identify, track, and correlate such funds. The Costs for such audits shall be at Organization's expense, unless otherwise provided for in this Agreement. Copies of the completed audits must be provided to the City.
- f. Be liable for repayment of disallowed costs. Disallowed costs may be identified by the City through audits, monitoring, or other sources. Organization shall be afforded the opportunity to respond to any adverse findings, which may lead to disallowed costs. The City shall make the final determination of disallowed costs, subject to provisions of 2 CFR Part 200.
- g. Administer all programs in conformance with 2 CFR Part 200 Subpart E, Cost Principles. These principles shall be applied for all costs incurred whether charged in a direct or indirect basis.
- h. If indirect costs are charged, the Organization will develop an indirect cost allocation plan for determining the appropriate Organization's share of administrative costs and shall submit such plan to the City for approval.
- i. Certify insurability subject to City approval as outlined in **EXHIBIT D** entitled "INSURANCE".
- j. Submit to HUD or City at such times and in such forms as HUD or City may require, such statements, records, reports, data, and information pertaining to matters covered by this Agreement.
- k. Submit for approval by the City any lease agreement either contemplated or in effect, which would be funded under this Agreement.

2.02 Records, Reports and Audits of Organization. Organization shall comply with all applicable federal Uniform Administrative Requirements as delineated in 24 CFR § 570.502:

- a. Establishment and Maintenance of Records. Organization shall maintain records, including but not limited to, books, financial records, supporting documents, statistical records, personnel, property, and all other pertinent records sufficient to reflect properly:
 - i. All direct and indirect costs of whatever nature claimed to have been incurred and anticipated to be incurred to perform this Agreement, and
 - ii. All other matters covered by this Agreement. Such records shall be maintained in accordance with requirements now or hereafter prescribed by the City.
- b. Preservation of Records. Organization shall preserve and make available its records:
 - i. for the period of five (5) years from the date of final payment to Organization under this Agreement; or
 - ii. for such longer period, if any, as may be required by applicable law; or
 - iii. if this Agreement is completely or partially terminated, for a period of five (5) years from the date of any resulting final settlement.
- c. Records to be Maintained. The subrecipient shall maintain all records required by the Federal regulations specified in 24 CFR § 570.506, that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:
 - i. Records providing a full description of each activity undertaken;
 - ii. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG Program;
 - iii. Records required to determine the eligibility of activities;
 - iv. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
 - v. Records documenting compliance with the fair housing and equal opportunity components of the CDBG Program;

- vi. Financial records as required by 24 CFR § 570.502 and 2 CFR Part 200; and
 - vii. Other records necessary to document compliance with Subpart K of 24 CFR Part 570.
- d. Examination of Records; Facilities. At any time during normal business hours, and as often as may be deemed necessary, Organization agrees that HUD and/or City, and/or any of their respective authorized representatives shall:
- i. for a period of five (5) years after final payment under this Agreement; or,
 - ii. for such longer period as may be required by applicable law; or
 - iii. if this Agreement is completely or partially terminated, for a period of five (5) years from date of any resulting settlement;
 - iv. have access to and the right to examine its plants, offices, and facilities engaged in performance of this Agreement and all its records with respect to all matters covered by this Agreement. Organization also agrees that HUD and/or City, or any of their respective authorized representatives shall have the right to audit, examine, and make excerpts or transcripts of and from such records, and to make audits of all contracts and subcontracts, invoices, payrolls, records of personnel, conditions of employment, materials, and all other data relating to matters covered by this Agreement. Notwithstanding anything in this Agreement to the contrary for monitoring purposes, City shall not require access to any information of Organization mutually determined by the parties hereto to be proprietary.
- e. Audits. 2 CFR § 200.500 sets forth standards for obtaining consistency and uniformity among Federal agencies for the audit of non-Federal entities expending Federal awards:
- i. Funds may be set aside in Organization's budget in an amount equal to City's fair share of Organization's cost of an independent audit, if required, with prior approval from City. A separate line item will be established.
 - ii. Organization shall enter into an agreement with an independent public accountant certified to practice in the State of California no later than sixty (60) days before the end of this Agreement calling for an audit to be done for the entire year. The audit must be in conformance with the applicable funding source.

- iii. The audit must be completed and sent to the City's Department of Housing staff within one hundred fifty (150) days from the end of Organization's fiscal year.
- iv. Audit Standards. The independent fiscal audit shall conform to generally accepted governmental auditing principles. Such audits shall identify the funds received and disbursed under this Agreement and include the following components:
 - 1. Balance Sheet or Statement of Financial Position;
 - 2. Statement of Support, Revenue, and Expenses and Changes in Fund Balances or Statement Activities;
 - 3. Statement of Functional Expenses;
 - 4. Statement of Auditor's Report;
 - 5. Communication of Internal Control Related Matters Identified in an Audit (Management Letter) from Auditor; and
 - 6. Organization shall also submit to the agency a written management response to the findings of the Internal Control Matters.
- f. Single Audits. 2 CFR § 200.501 states that Organizations that expend \$750,000 or more of Federal financial assistance in a fiscal year (in aggregate, from all funding sources), in addition to conducting normal financial audit procedures, the Organization's independent public accountant certified to practice in the State of California shall perform tests to ascertain that:
 - i. Expenditures submitted for reimbursement are allowable under 2 CFR Part 200;
 - ii. Expenditures are in compliance with the grant agreements between the City and Organization; and
 - iii. Applicable laws and regulations. Further, the independent public accountant certified to practice in the State of California shall render an opinion as to whether the Expenditures complied with the Single Audit Act of 1984 and Appendix XI to 2 CFR Part 200 — Compliance Supplement.
 - iv. The single audit must include the following components:
 - 1. Balance Sheet or Statement of Financial Position;

2. Statement of Support, Revenue and Expenses and Changes in Fund Balances or Statement Activities;
 3. Statement of Functional Expenses;
 4. Schedule of Expenditures of Federal Awards;
 5. Independent Auditor's Report on the Financial Statement and Schedule of Expenditures of Federal Awards;
 6. Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters;
 7. Auditor's Report on Compliance with Requirements Applicable to Major Programs and on Internal Control over Compliance;
 8. Schedule of Findings and Questioned Costs.
- g. Organization's independent public accountant, certified to practice in the State of California, shall perform reviews of Organization internal control systems and Organization's compliance with applicable laws, regulations and requirements of this Agreement.

The independent public accountant shall issue a report on the financial statements and the Schedule of Governmental Financial Assistance, a report on the study and evaluation of internal controls and a report on Organization compliance. The three reports may be bound into a single report or presented at the same time as separate documents.

- h. Should Organization not enter into an agreement with an independent public accountant certified to practice in the State of California, or should an audit not be done on a timely basis, City, at its sole discretion, may enter into an agreement with an independent public accountant certified to practice in the State of California to perform the audit.
- i. City Audits. City may perform an independent audit. Such audits may cover program as well as fiscal matters. Organization will be afforded an opportunity to respond to any audit findings and have the responses included in the final audit report. Costs of such audits will be borne by City.
- j. Disallowed Costs. Organization is liable for repayment of disallowed costs as determined by CITY, in its sole discretion, and/or HUD. Disallowed costs may be identified through audits, monitoring or other sources. Organization shall be afforded the opportunity to respond to any adverse findings which may lead to disallowed costs. Director shall make the final determination of

disallowed costs, subject to provisions of 2 CFR Part 200 and applicable HUD regulations.

SECTION 3. OTHER REQUIREMENTS OF GRANTEE

- 3.01 Client Data. The Organization shall maintain client data demonstrating client eligibility for services provided. Such data shall include, but not be limited to, client name, address, income level or other basis for determining eligibility, and description of service provided. Such information shall be made available to City monitors or their designees for review upon request.
- 3.02 Disclosure. The Organization understands that client information collected under this Agreement is private and the use or disclosure of such information, when not directly connected with the administration of the Organization's or subrecipient's responsibilities with respect to services provided under this Agreement, is prohibited unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian.

To the extent allowed under law, City agrees to maintain the confidentiality of any information regarding applicants for services offered by the Program pursuant to this Agreement or their immediate families which may be obtained through application forms, interviews, tests, reports, from public agencies or counselors, or any other source. Without the written permission of the applicant, such information shall be divulged only as necessary for purposes related to the performance or evaluation of the services and work to be provided pursuant to this Agreement, and then only to persons having responsibilities under the Agreement, including those furnishing services under the Program through subcontracts.

- 3.03 Close-outs. The subrecipient's obligation to the City shall not end until all close-out requirements are completed pursuant to 24 CFR § 570.509. Activities during this close-out period shall include, but are not limited to: making final payments, disposing of program assets (including the return of all unused materials, equipment, unspent cash advances, program income balances, and accounts receivable to the City), and determining the custodianship of records. Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that the subrecipient has control over CDBG funds, including program income.
- 3.04 Program Income. The Organization shall report all program income (as defined at 24 CFR § 570.500(a)) generated by activities carried out with CDBG funds made available under this Agreement. The use of program income by the subrecipient shall comply with the requirements set forth at 24 CFR § 570.504. By way of further limitations, the subrecipient may use such income during the contract period for activities permitted under this Agreement and shall reduce requests for additional funds by the amount of any such program income balances on hand.

All unexpended program income shall be returned to the City at the end of the contract period. Any interest earned on cash advances from the U.S. Treasury and from funds held in a revolving fund account is not program income and shall be remitted promptly to the City.

- 3.05 Indirect Costs. If indirect costs are charged, the Organization will develop an indirect cost allocation plan for determining the appropriate Organization's share of administrative costs and shall submit such plan to the City for approval, in a form specified by the City; or, a de minimis indirect cost rate as defined in 2 CFR § 200.414.

Alternatively, the Organization may submit an approved federally recognized indirect cost rate negotiated between the Organization and the Federal government.

- 3.06 Use and Reversion of Assets. The use and disposition of real property and equipment under this Agreement shall be in compliance with the requirements of 2 CFR Part 200 and 24 CFR §§ 570.502, 570.503, and 570.504, as applicable, which include but are not limited to the following:

- a. The subrecipient shall transfer to the City any CDBG funds on hand and any accounts receivable attributable to the use of funds under this Agreement at the time of expiration, cancellation, or termination.
- b. Real property under the subrecipient's control that was acquired or improved, in whole or in part, with funds under this Agreement in excess of \$25,000 shall be used to meet one of the CDBG National Objectives pursuant to 24 CFR § 570.208 until five (5) years after expiration of this Agreement or such longer period of time as the City deems appropriate. If the Organization fails to use CDBG-assisted real property in a manner that meets a CDBG National Objective for the prescribed period of time, the subrecipient shall pay the City an amount equal to the current fair market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of, or improvement to, the property. Such payment shall constitute program income to the City. The subrecipient may retain real property acquired or improved under this Agreement after the expiration of the five-year period or such longer period of time as the City deems appropriate.
- c. In all cases in which equipment acquired, in whole or in part, with funds under this Agreement is sold, the proceeds shall be program income (prorated to reflect the extent to that funds received under this Agreement were used to acquire the equipment). Equipment not needed by the subrecipient for activities under this Agreement shall be (a) transferred to the City for the CDBG Program or (b) retained after compensating the City an amount equal to the current fair market value of the equipment less the percentage of non-CDBG funds used to acquire the equipment.

- 3.07 Hatch Act. The Organization agrees that no funds provided, nor personnel employed under this Agreement, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V of the U.S.C.
- 3.08 HMIS Participation. All agencies providing homeless services in receipt of funding from the City's CDBG Program are required to fully participate in the Homeless Management Information System ("HMIS") and work closely with the County of Santa Clara Office of Supportive Housing ("CSC OSH"), to ensure the agency has the mechanisms and staffing in place to use the system appropriately and in a timely manner. Funded agencies are required to collect demographic information on all clients served by the funded projects, the services provided, and consent to release the information to CSC OSH and the City's Housing Department.

Funded projects must utilize all appropriate aspects of HMIS in order to generate the statistical information required for reporting to the City on all universal and program level elements of the HUD Data Standards. These statistical reports must be generated directly out of HMIS. No adjustments to the HMIS reports will be accepted and it is therefore incumbent on the agency to ensure that the information they put into HMIS is accurate and up to date. City will measure performance and outcomes relating to these funded projects through the use of the HMIS statistical data, based on the HUD data elements, or other reporting requirements as determined by the City. The City will request from the HMIS Administrator, acknowledgement of the recipient agencies' certificate of compliance with HUD privacy and security standards, acknowledgement of use of the Shelter Point program, and statistics on the percentage of Universal and Top Level Program data captured.

- 3.09 Language Access Plan (LAP). Organization shall fully implement and comply with the Language Access Plan ("LAP") as approved by CITY to ensure that limited English proficient clients have equal access to community programs and services.
- 3.10 City shall include in all outreach and marketing materials, including public websites, an affirmative statement that it will provide services or benefits to all persons, race, sex, color, age, religion, actual or perceived gender identity, sexual orientation, disability, ethnic or national origin, or familial status.

**PUBLIC SERVICE GRANT AGREEMENT
BY AND BETWEEN THE
CITY OF SANTA CLARA, CALIFORNIA
AND
BILL WILSON CENTER**

**EXHIBIT F
EMPLOYEE/VOLUNTEER CLEARANCE AND
COMPLIANCE WITH CHILD ABUSE AND NEGLECT REPORTING ACT**

If Organization provides services involving minors, and as a City-approved method of complying with the provisions contained in this Agreement , Organization shall conduct a criminal background check through the database of the California Department of Justice **and** an FBI criminal database or equivalent national database as approved in writing by Organization's liability insurance provider, on each of its employees and volunteers who have supervisory or disciplinary authority over minors.

Organization shall also comply with the provisions of the Child Abuse and Neglect Reporting Act, California Penal Code Section 11164 *et. seq.* Additionally, Organization certifies to the following:

1. Any and all personnel employed or retained by Organization in conducting the operations of Organization's program shall be qualified to perform the duties assigned to them by City. City agrees that Organization shall not at any time allow its employees or volunteers to be in any position with supervisory or disciplinary authority over minors, if they have been convicted of any offense identified in California Public Resources Code Section 5164 (copy attached).

City and Organization understand that results of background checks on minors may be confidential under state law. Therefore, all employees or volunteers must be at least 18 years of age if they are to be in a position having supervisory or disciplinary authority over any minor.

If Organization intends to have employees or volunteers under the age of 18 providing services under this Agreement, Organization shall maintain and make available to City, if requested, guidelines, procedures or policies, that safeguard and ensure that no employees or volunteers under the age of 18 will be providing services under this Agreement unsupervised and further Organization shall ensure that none of its employees or volunteers under 18 years of age have any supervisory or disciplinary authority over any minor, as such term is used in California Public Resources Code Section 5164.

2. Organization shall be responsible for ensuring that no person who has supervisory or disciplinary authority over minors, who is paid or unpaid by Organization shall be permitted to provide services unless appropriate background checks, including fingerprints, have been performed prior to the beginning of services under this Agreement, and the person meets the standards set forth above. If requested by City, and to the extent allowed by law, Organization shall promptly provide documentation listing each person that has

provided or is providing services hereunder involving supervision or disciplinary authority over minors, and certifying that the Organization has conducted the proper background check on such person or persons, and each of the named persons is legally permitted to perform the services described in this Agreement. Regardless of whether such documentation is requested or delivered by Organization, Organization shall be solely responsible for compliance with the provisions of this Section.

3. That no person paid or unpaid by Organization shall be permitted to provide services requiring contact with children or providing food concessionaire services or other licensed concessionaire services in that area, unless Organization has complied with the TB testing requirements set forth in Section 5163 of the California Public Resources Code (copy attached), verifying that the person or persons has provided evidence/verification of a negative TB skin test reading less than two (2) years old (if newly hired) or within four (4) years (if current employee) of the date of execution of this Agreement and every four (4) years thereafter, if the term of this Agreement exceeds four (4) years. For persons with a positive TB skin test reading, a physician's medical clearance must be obtained prior to services being provided as specified above. Organization shall keep on file each "Certificate" of clearance for the persons described above, and shall also make available a copy of each Certificate to City if requested and allowed by law. "Certificate" means a document signed by a licensed examining physician and surgeon or a notice from a public health agency or unit of the tuberculosis association which indicates freedom from active tuberculosis.
4. Organization understands that if services are rendered on a school site, there may be additional requirements that may apply including without limitation, requirements under the California Education Code. GRANTEE acknowledges that it is Organization's sole responsibility to comply with all applicable laws, regulations and licensing requirements in Organization's provision of services hereunder.

I, the Organization by signing below verify that I have read and agree to the above:

Signature

Date

Bill Wilson Center

Please Print or Type Name of Organization

CALIFORNIA PUBLIC RESOURCES CODE SECTION 5164

5164. (a) (1) A county, city, city and county, or special district shall not hire a person for employment, or hire a volunteer to perform services, at a county, city, city and county, or special district operated park, playground, recreational center, or beach used for recreational purposes, in a position having supervisory or disciplinary authority over a minor, if that person has been convicted of an offense specified in paragraph (2).

(2) (A) A violation or attempted violation of Section 220, 261.5, 262, 273a, 273d, or 273.5 of the Penal Code, or a sex offense listed in Section 290 of the Penal Code, except for the offense specified in subdivision (d) of Section 243.4 of the Penal Code.

(B) A felony or misdemeanor conviction specified in subparagraph (C) within 10 years of the date of the employer's request.

(C) A felony conviction that is over 10 years old, if the subject of the request was incarcerated within 10 years of the employer's request, for a violation or attempted violation of an offense specified in Chapter 3 (commencing with Section 207) of Title 8 of Part 1 of the Penal Code, Section 211 or 215 of the Penal Code, wherein it is charged and proved that the defendant personally used a deadly or dangerous weapon, as provided in subdivision (b) of Section 12022 of the Penal Code, in the commission of that offense, Section 217.1 of the Penal Code, Section 236 of the Penal Code, an offense specified in Chapter 9 (commencing with Section 240) of Title 8 of Part 1 of the Penal Code, or an offense specified in subdivision (c) of Section 667.5 of the Penal Code, provided that a record of a misdemeanor conviction shall not be transmitted to the requester unless the subject of the request has a total of three or more misdemeanor convictions, or a combined total of three or more misdemeanor and felony convictions, for violations listed in this section within the 10-year period immediately preceding the employer's request or has been incarcerated for any of those convictions within the preceding 10 years.

(b) (1) To give effect to this section, a county, city, city and county, or special district shall require each such prospective employee or volunteer to complete an application that inquires as to whether or not that individual has been convicted of an offense specified in subdivision (a). The county, city, city and county, or special district shall screen, pursuant to Section 11105.3 of the Penal Code, any such prospective employee or volunteer, having supervisory or disciplinary authority over a minor, for that person's criminal background.

(2) A local agency request for Department of Justice records pursuant to this subdivision shall include the prospective employee's or volunteer's fingerprints, which may be taken by the local agency, and any other data specified by the Department of Justice. The request shall be made on a form approved by the Department of Justice. A fee shall not be charged to the local agency for requesting the records of a prospective volunteer pursuant to this subdivision.

(3) A county, city, city and county, or special district may charge a prospective employee or volunteer described in subdivision (a) a fee to cover all of the county, city, city and county, or special district's costs attributable to the requirements imposed by this section.

CALIFORNIA PUBLIC RESOURCES CODE SECTION 5163

5163. (a) No person shall initially be employed in connection with a park, playground, recreational center, or beach used for recreational purposes by a city or county in a position requiring contact with children, or as a food concessionaire or other licensed concessionaire in that area, unless the person produces or has on file with the city or county a certificate showing that within the last two (2) years the person has been examined and has been found to be free of communicable tuberculosis.

(b) Thereafter, those employees who are skin test negative shall be required to undergo the foregoing examination at least once each four (4) years for so long as the employee remains skin test negative. Once an employee has a documented positive skin test which has been followed by an X-ray, the foregoing examination is no longer required and a referral shall be made within thirty (30) days of the examination to the local health officer to determine the need for follow-up care.

“Certificate” means a document signed by the examining physician and surgeon who is licensed under Chapter 5 (commencing with Section 2000) of Division 2 of the Business and Professions Code, or a notice from a public health agency or unit of the tuberculosis association which indicates freedom from active tuberculosis.

5163.1. The examination shall consist of an approved intradermal tuberculosis test, which, if positive, shall be followed by an X-ray of the lungs.

Nothing in Sections 5163 to 5163.2, inclusive, shall prevent the governing body of any city or county, upon recommendation of the local health officer, from establishing a rule requiring a more extensive or more frequent examination than required by Section 5163 and this Section.

5163.2. The X-ray film may be taken by a competent and qualified X-ray technician if the X-ray file is subsequently interpreted by a licensed physician and surgeon.

5163.3. The city or county shall maintain a file containing an up-to-date certificate for each person covered by Section 5163.

5163.4. Nothing in Section 5163 to 5163.3, inclusive, shall prevent the city or county from requiring more extensive or more frequent examinations.

**PUBLIC SERVICE GRANT AGREEMENT
BY AND BETWEEN THE
CITY OF SANTA CLARA, CALIFORNIA
AND
BILL WILSON CENTER**

**EXHIBIT G
MBE/WBE GUIDELINES**

Section 281 of the National Affordable Housing Act requires each contractor to prescribe procedures to establish and oversee a minority outreach program for the receipt of all federal housing and community development funds including CDBG, HOME, HOPWA, ESG, Section 108, and BEDI grants.

The program shall include minority and women-owned businesses in all contracting activities entered into by the contractor to facilitate the provision of affordable housing authorized under this Act or any other federal housing law applicable to such jurisdiction.

Definitions:

- **The City:** The primary grantee of federal housing and community development funds is the City of Santa Clara.
- **Developer/Contractor/Subrecipient:** The individual, company, corporation, partnership, business, or other entity that enters into a contract with the City of Santa Clara to carry out the work, service, or project specified in connection with receiving a federal HUD grant.
- **Subcontractor:** Any entity which has agreed to undertake a portion of the developer/contractor/subrecipient general contract.
- **Minority-Owned Business Enterprise (MBE):** Business primarily (51%) owned, operated and controlled by one or more members of the following race/ethnicity: Pacific Islander, American Native, African American/Black, American Indian/Alaskan Native, Hawaiian/Pacific Islander, Asian, or Hispanic.
- **Women-Owned Business Enterprise (WBE):** Primarily (51%) owned by one or more females.

Required Program Participants' Responsibility:

- The City will ensure that when soliciting bids for service, construction, or maintaining "contractor lists" for developers/contractor/subrecipient, the City will use the outreach provisions described under "Outreach Criteria."
- The City will require its developers/contractors/subrecipient to carry out the provisions of MBE/WBE when soliciting bids of subcontractors.

Applicability:

- When City makes a grant to a developer/contractor/subrecipient for services or construction.
- When a developer/contractor/subrecipient subcontracts for services or construction.
- When the grant received by the developer/contractor/subrecipient or subcontractor exceeds \$10,000.
- When the developer/contractor/subrecipient or subcontractor is a for-profit organization/business, or a nonprofit hires a for-profit subcontractor.

Steps to Meeting the Reporting Requirements:

1. If applicable, each developer/contractor/subrecipient will need to self-certify to the City whether it is an MBE/WBE. A form will be provided to each agency awarded funds and reported annually by the developer/contractor/subrecipient.
2. Each developer/contractor/subrecipient will ensure that every subcontractor also self-certifies whether it is a MBE/WBE and this information is reported annually.
3. The City will follow the guidelines for “Outreach” when soliciting bids for developer/contractor/subrecipient.
4. Each developer/contractor/subrecipient will follow the guidelines for “Outreach” when soliciting bids for subcontractors and will report these efforts annually to the Housing Department.

Required Outreach Criteria:

- The Housing Department will maintain a list of local MBE/WBE companies and addresses and distribute to all developers/contractors/subrecipients.
- The Housing Department Rehabilitation Division will ensure that its “Contractor List” includes MBE/WBEs for homeowners to use when selecting eligible contractors. The list will be updated annually and include outreach to MBE/WBEs.
- When developers/contractors/subrecipients are soliciting bids from subcontractors, they will include in any notice to local newspaper that “Women and Minority Owned Businesses are strongly encouraged to apply.” Developers/contractors/subrecipients, when feasible, are strongly encouraged to consider posting in Spanish and Vietnamese newspapers.
- When the Housing Department announces Notices of Funding Availability or Community Development Block Grants application availability, efforts will be made to include in local newspaper posting that “Women and Minority Owned Businesses are strongly encouraged to apply” and printed, when feasible, in Spanish and Vietnamese newspapers.

**PUBLIC SERVICE GRANT AGREEMENT
BY AND BETWEEN THE
CITY OF SANTA CLARA, CALIFORNIA
AND
BILL WILSON CENTER**

**EXHIBIT H
ETHICAL STANDARDS**

Termination of Agreement for Certain Acts.

- A. The City may, at its sole discretion, terminate this Agreement in the event any one or more of the following occurs:
1. If a Contractor¹ does any of the following:
 - a. Is convicted² of operating a business in violation of any Federal, State or local law or regulation;
 - b. Is convicted of a crime punishable as a felony involving dishonesty³;
 - c. Is convicted of an offense involving dishonesty or is convicted of fraud or a criminal offense in connection with: (1) obtaining; (2) attempting to obtain; or, (3) performing a public contract or subcontract;
 - d. Is convicted of any offense which indicates a lack of business integrity or business honesty which seriously and directly affects the present responsibility of a City contractor or subcontractor; and/or,
 - e. Made/makes any false statements/representations with respect to this Agreement.
 2. If fraudulent, criminal or other seriously improper conduct of any officer, director, shareholder, partner, employee or other individual associated with the Contractor can be imputed to the Contractor when the conduct occurred in connection with the individual's performance of duties for or on behalf of the Contractor, with the Contractor's knowledge, approval or acquiescence, the Contractor's acceptance

¹ For purposes of this Agreement, the word "Consultant" (whether a person or a legal entity) also refers to "Contractor" and means any of the following: an owner or co-owner of a sole proprietorship; a person who controls or who has the power to control a business entity; a general partner of a partnership; a principal in a joint venture; or a primary corporate stockholder [i.e., a person who owns more than ten percent (10%) of the outstanding stock of a corporation] and who is active in the day to day operations of that corporation.

² For purposes of this Agreement, the words "convicted" or "conviction" mean a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere within the past five (5) years.

³ As used herein, "dishonesty" includes, but is not limited to, embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, failure to pay tax obligations, receiving stolen property, collusion or conspiracy.

of the benefits derived from the conduct shall be evidence of such knowledge, approval or acquiescence.

- B. The City may also terminate this Agreement in the event any one or more of the following occurs:
1. The City determines that Contractor no longer has the financial capability⁴ or business experience⁵ to perform the terms of, or operate under, this Agreement; or,
 2. If City determines that the Contractor fails to submit information, or submits false information, which is required to perform or be awarded a contract with City, including, but not limited to, Contractor's failure to maintain a required State issued license, failure to obtain a City business license (if applicable) or failure to provide and maintain bonds and/or insurance policies required under this Agreement.
- C. In the event a prospective Contractor (or bidder) is ruled ineligible (debarred) to participate in a contract award process or a contract is terminated pursuant to these provisions, Contractor may appeal the City's action to the City Council by filing a written request with the City Clerk within ten (10) days of the notice given by City to have the matter heard. The matter will be heard within thirty (30) days of the filing of the appeal request with the City Clerk. The Contractor will have the burden of proof on the appeal. The Contractor shall have the opportunity to present evidence, both oral and documentary, and argument.

⁴ Contractor becomes insolvent, transfers assets in fraud of creditors, makes an assignment for the benefit of creditors, files a petition under any section or chapter of the federal Bankruptcy Code (11 U.S.C.), as amended, or under any similar law or statute of the United States or any state thereof, is adjudged bankrupt or insolvent in proceedings under such laws, or a receiver or trustee is appointed for all or substantially all of the assets of Contractor.

⁵ Loss of personnel deemed essential by the City for the successful performance of the obligations of the Contractor to the City.



Agenda Report

20-548

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Action on an Agreement Amendment with ELB US Inc. and Approval of Call No. 20.1 for Enterprise Audio-Visual Professional Services in City Facilities [Council Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure]

EXECUTIVE SUMMARY

In March 2017, the City issued a Request for Proposals (RFP) for Enterprise Audio-Visual (AV) Professional Service Solutions. ELB US Inc. (ELB) was determined to have submitted the best value proposal based on the City's requirements. The primary need for these services was upgrading and improving the City facilities used for public meetings and advancing staff meeting rooms with new technologies. Since 2017, ELB has provided AV upgrades in the Council Chambers, Central Library and other City buildings. ELB has been providing good service to the City and has been working well with staff to continue to integrate various systems to meet multiple departments' needs. With the current changing environment and the need for public meetings with remote participation, there is a critical importance for continued enhancements. Staff recommends amending the current Master Call Agreement with ELB to extend the contract end date by three additional years to June 30, 2023 and approve Call No 20.1 which will continue to provide maintenance support to the public meeting room upgrades and implement additional AV improvement projects across City facilities in an amount not to exceed \$300,000.

BACKGROUND

On June 13, 2017, City Council approved a master call agreement with ELB US Inc. to address the audio-visual and broadcast infrastructure needs in City facilities. Call No. 17.1 was approved for the initial broadcast system equipment upgrade in the Council Chambers to improve quality, reliability, and functionality as well as provided necessary improvements in preparation for the agenda management and video streaming system implementations.

A majority of this project work was budgeted under the Institutional Telecommunication Networks and Broadcast Infrastructure project that is funded by Public, Educational, and Governmental Access (PEG) cable fees collected from Comcast and AT&T to provide public broadcast services and information which can be used for capital projects to improve the audio video broadcast quality.

On June 26, 2018, City Council approved Call No. 18.1 for the next phase of continued equipment improvements for public broadcast services. The Central Library's large public meeting rooms, Redwood & Margie Edinger ("Library Rooms"), had been identified as alternative locations for public meetings. To tie into the upgrades and improvements noted above for the City's audio-visual systems and broadcast equipment, ELB completed an assessment of the Library Rooms to align them to the same City AV standards, and allow for Library programs to be recorded and broadcast as part of the Library's service offerings.

In 2018/19, City staff and ELB continued to enhance the original AV system in the Chambers replacing the cameras and adding flat screen TV monitors to improve video quality, implementing network upgrades to improve the audio-visual system and modifying loudspeaker placement for better sound quality. These changes have resulted in improved meeting experiences and broadcast quality.

Finally, the City Cafeteria in City Hall serves as the public meeting space for the Parks & Recreation commission meetings and as the designated overflow area for large Council meetings. ELB installed new TV monitors, ceiling speakers and amplification in the cafeteria for improved sound quality.

DISCUSSION

Under Call 20.1, ELB would provide quarterly preventative maintenance service on all installed equipment in the Council Chambers and Library Rooms as well as standard and emergency support of public meetings. This maintenance service continues at the same annual rate of \$49,000 over the term of the Call Order for a total of \$147,000. With the current changing environment and the need for public meetings with remote participation, there is a critical need for continued AV enhancements. Remote meeting technologies can be used to connect with customers, staff, or business partners in various locations. Video conferencing hardware and software can make a great meeting experience; however, a poor audio or video experience can quickly derail a productive meeting. Staff recommends continuing to utilize ELB as the vendor who designed and installed the existing AV systems and build upon the initial improvements.

Under this Call Order, ELB will also implement additional AV improvement projects in City facilities. Some examples of pending AV projects include [1] Council Chambers installation of Zoom Room Integration: a system that provides an integration for audio conferencing, wireless screen sharing and video conferencing that will remediate the lag issue currently experienced during meetings; [2] upgrading and improving AV equipment in the Emergency Operations Center (EOC) while expanding their collaboration abilities and maximizing visibility to relevant data during critical event activities; and [3] installation of a mobile monitor / display system in Water Department Corporation Yard to enable intra-departmental communication and allowing for more effective trainings. These examples are pending projects that have been scoped out with department stakeholders and ELB will validate need, prioritization, and resource availability. Call 20.1 reserves \$153,000 for these types of projects and other Citywide Conference Room AV Upgrades in support of priority initiatives and utilizes additional upgrade services for AV projects that are identified over the term of the Call Order, subject to the annual appropriation of funds.

ENVIRONMENTAL REVIEW

The action being considered is exempt from the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15301 "Existing Facilities" as the activity consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities mechanical equipment or topographical features involving negligible or no expansion of use beyond that existing at the time of the lead agencies determination.

FISCAL IMPACT

The agreement (Call No. 20.1) has a not-to-exceed amount of \$300,000. Sufficient funds are available in the Information Technology Services Fund for the \$49,000 annual support and preventative maintenance services in the total amount of \$147,000 over term of Agreement. The

remaining funding of up to \$153,000 would support prioritized AV improvement projects. Funding of \$127,000 for Council Chamber upgrades is available from unallocated PEG fees in the Public, Educational, and Governmental Fee Fund; EOC AV upgrade funding in the amount of \$20,000 is available in the Emergency Operations Center Capital Refurbishment project in the Fire Department Capital Fund; and \$6,000 is available in the Water Utility Capital Fund's Buildings and Ground project for the corporation yard improvements.

COORDINATION

This report has been coordinated with the Finance Department and City Attorney's Office.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> .

RECOMMENDATION

Authorize the City Manager to approve a Master Call Agreement Amendment No. 1 to extend the term of the agreement through June 30, 2023 and execute Call No. 20.1 with ELB US Inc. for Enterprise Audio-Visual Professional Services in City Facilities in an amount not-to-exceed \$300,000, subject to budgetary appropriations.

Reviewed by: Gaurav Garg, Director, Director of Information Technology/CIO

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. ELB executed Master Call Agreement and Call 17.1
2. Master Call Agreement Amendment No. 1 with ELB US Inc
3. Agreement (Call No. 20.1) with ELB US Inc



Date: June 13, 2017

To: City Manager for Council Action

From: Director of Information Technology/CIO

Subject: Approve, and Authorize the City Manager to Execute, a Call Agreement and Call No. 17-1 for Professional Services with ELB US Inc. for an Upgrade of the Audio-Visual Systems in the Council Chambers

EXECUTIVE SUMMARY

The proposed master call agreement with ELB US Inc. addresses the audio-visual and broadcast infrastructure implementation and support needs in City facilities. Call No. 17-1 is specifically for upgrading the broadcast system equipment in the Council Chambers as the immediate priority. The broadcast equipment is unreliable and has failed during meetings. Upgrading the Council Chamber's audio-visual system & broadcast equipment will not only improve system reliability, quality, and functionality but allow for a high definition feed to stream online as part of our new agenda management and video streaming implementation. While this upgrade will allow for high definition, the City broadcast on Channel 15 will continue in standard definition until ATT & Comcast are available to broadcast cable in HD in the Santa Clara area. In addition, meetings held in the City Manager's Conference Room will be able to be broadcast as needed. Subsequent phases include the implementation of digital signage and video conferencing. The project includes the planning, purchasing, installation, and support of the equipment including cameras, projectors, microphones, screens, as well as capture and control equipment.

The City issued a Request for Proposals (RFP) in March 2017 for Enterprise Audio-Visual Professional Service Solutions. ELB US Inc. was determined to be the best fit for the City's needs based on their proposed solutions and services matching our RFP requirements and expectations. The project is budgeted under Capital Project Institutional Communication Networks that is funded by Public, Educational, and Governmental Access (PEG) cable fees collected from Comcast and AT&T to provide public broadcast services and information. The use of these funds to improve the audio video broadcast quality is critical and staff recommends the approval of the Master Call Agreement and Call No. 17-1 with ELB US Inc. in an amount not to exceed \$397,433.

A copy of the Call Agreement and Call No. 17-1 with ELB US Inc. can be viewed on the City's website and is available in the City Clerk's Office for review during normal business hours.

ADVANTAGES AND DISADVANTAGES OF ISSUE

The Master Call Agreement Call No. 17-1 will provide necessary improvements for the Council Chambers and subsequent phases to implement digital signage and video conferencing. PEG cable fees collected from Comcast and AT&T, as directed by the Digital Infrastructure and Video Competition Act (DIVCA) of 2006, are identified for uses to provide and support PEG facilities and institutional networks and to provide broadcast services in City buildings for public broadcast services and information. This dedicated funding is available for this project and will not impact the General Fund.

Subject: Call Agreement and Call No. 17-1 for Professional Services with ELB US INC for an Upgrade of the Audio Visual System in the Council Chambers

Page 2

ECONOMIC/FISCAL IMPACT

The total cost of services under Call No. 17-1, including a contingency fund of 10%, are not to exceed an amount of \$397,433. Sufficient funds are available in the General Government Fund Capital Project Institutional Communication Networks account, 539-1921-80XXX-6072.

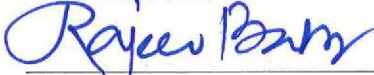
RECOMMENDATION

That the Council approve, and authorize the City Manager to execute, a Call Agreement and Call No.17-1 with ELB US Inc for Professional Services in an amount not to exceed \$397,433 for an Upgrade of the Audio-Visual Systems in the Council Chambers.



Gaurav Garg
Director of Information Technology/CIO

APPROVED:



Rajeev Batra
City Manager

^{OK PL}
Certified as to Availability of Funds:
539-19xx-80xxx-6072 \$ 397,433.00



Angela Kraetsch
Acting Director of Finance

MAJORITY VOTE OF COUNCIL

Documents Related to this Report:

- 1) *Call Agreement for Professional Services with ELB US INC*
- 2) *Call form 17.1 with ELB US INC*

**COUNCIL AND AUTHORITIES
AGENDA MATERIAL ROUTE SHEET**

Council Date: 6/13/17

SUBJECT: Approve, and authorize the City Manager to execute, a Call Agreement and Call No.17-1 for Professional Services with ELB US INC for an Upgrade of the Audio Visual Systems in the Council Chambers

PUBLICATION REQUIRED:

The attached Notice/Resolution/Ordinance is to be published _____ time(s) at least _____ days before the scheduled meeting/public hearing/bid opening/etc., which is scheduled for _____.

AUTHORITY SOURCE FOR PUBLICATION REQUIREMENT:

Federal Codes:
Title _____ U.S.C. § _____
(Titles run 1 through 50)

California Codes:
Code _____ § _____
(i.e., Government, Street and Highway, Public Resources)

Federal Regulations:
Title _____ C.F.R. § _____
(Titles run 1 through 50)


California Regulations:
Title _____ California Code of Regulations § _____
(Titles run 1 through 28)

City Regulations:
City Charter § _____
(i.e., 1310. Public Works Contracts. Notice published at least once at least ten days before bid opening)

City Code § _____

Reviewed and approved:

1. As to City Functions, by



Department Head

2. As to Legality, by



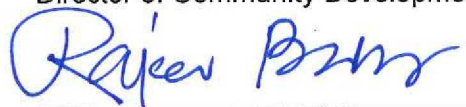
City Attorney's Office/CAO Assign. No 17.1022

3. As to Environmental Impact Requirements, by

N/A

Director of Community Development

4. As to Substance, by



City Manager

* Agenda Material Route Sheet required for all agreements, contracts, resolutions, ordinances, notices requiring publication, master plan reports and grant applications

**CALL AGREEMENT BY AND BETWEEN
THE CITY OF SANTA CLARA, CALIFORNIA
AND
ELB US Inc.
for Enterprise Audio/Visual Services**

PREAMBLE

This call agreement ("Agreement") is by and between the City of Santa Clara, California, a chartered California municipal corporation, with its principal place of business located at 1500 Warburton Avenue, Santa Clara, California 95050 ("City") and ELB US Inc., a Delaware corporation, with its principal place of business located at 415 Boulder Court, Suite 100, Pleasanton, California 94566 ("Contractor"). City and Contractor may be referred to herein individually as a "Party" or collectively as the "Parties" or the "Parties to this Agreement."

RECITALS

Whereas:

- A. Contractor agrees to provide certain professional services to City on an on-call basis;
- B. Contractor has the ability and desire to provide the quality and type of professional services which meet the objectives and requirements of City as set forth in this Agreement; and,
- C. The Parties have specified in this Agreement the terms and conditions under which such services will be provided to and paid for by the City.

In consideration for the mutual promises contained in this Agreement, the Parties agree as follows:

AGREEMENT PROVISIONS

1. SCOPE OF SERVICES

1.1. To the extent possible, the professional services to be provided under this Agreement shall be performed in the City of Santa Clara and the services shall be described in detail by the Contractor and submitted in a written proposal to the City ("Services"). The Contractor's final proposal will be included as an exhibit entitled, "Scope of Services" attached to a subsequent agreement between the Parties referred to in this Agreement as a "Call" or a "Call for Services." Each Call will incorporate the terms of this Agreement by reference and must be signed by both Parties. Contractor agrees to provide professional services to the City as specified in each respective Call, to the extent funds have been authorized by the City.

1.2. No Services shall be performed or paid for under this Agreement except as specifically set forth and required in a written Call. No compensation may be sought under this

Agreement for work performed prior to the issuance of a Call or for work to be performed or paid for under another contract. No compensation shall be paid in excess of the maximum dollar amount indicated in each respective Call for Services.

- 1.3. The Parties acknowledge that on the Effective Date of this Agreement, they are unaware of the details of all of the services which may be needed by City or provided by Contractor during the term of this Agreement. The Parties intend to specify the details and value of such Services in a subsequent Call, if any. This Agreement does not require that any Call(s) be signed. The Parties intend to provide the details of the contractual relationship between the Parties in this Agreement, so that by incorporating the terms of this Agreement in the Call(s), the Call may be brief and address the specific Services to be provided, the details of the time when the Services are to be provided and the schedule and amount the Contractor is to be paid for such Services.

2. PAYMENT

- 2.1. **Not to Exceed Maximum Amount.** The total amount billed to, and paid by, City for Services provided and authorized expenses incurred under a Call shall not exceed the maximum dollar amount specified in the Call. Contractor shall complete all Services contained within the scope of a Call regardless of whether the not to exceed amount has been reached, at no extra charge to the City. However, Contractor shall not perform any Services outside the scope of the Call without prior written authorization when the amount billed for under a Call exceeds the maximum dollar authorized amounts in the Call.
- 2.2. **Monthly Invoices.** Unless provided otherwise in a particular Call, payment to Contractor shall be in accordance with the procedures in this paragraph 2.2 and in paragraph 2.3. On a monthly basis, Contractor shall prepare an invoice which includes an itemization of all time spent based on the percent of Services complete, as well as any Authorized Expenses incurred (i.e., Out-of-Pocket Costs, Sub-contracted Services and/or Extraordinary Expenses).
 - 2.2.1. If a particular Call directs that an invoice be presented in a format of a time sheet rather than as a percentage of Services completed, the itemization on each monthly invoice shall set forth the amount of time (recorded in quarter hours), the name of the employee performing the task and a description of each task performed. After setting forth the time spent on a daily basis, the itemization will provide a summary, at its end, of the total hours spent by each employee for the month, the hourly rate charged for that employee, and the total value of the service rendered by that employee for the month. The amount billed for Services shall then be determined by adding the value for the Services rendered by each employee for that particular month.
 - 2.2.2. All monthly invoices shall also include a written itemization of the Authorized Expenses incurred, if any, with a detail listing the cost and source of such

expenses and when they were incurred.

2.2.3. Contractor shall maintain documentation of such time and costs for City inspection for a period of three (3) years from the date of termination of this Agreement.

2.2.4. Within thirty (30) days of receipt of an itemized written invoice from the Contractor, City shall pay Contractor the amount billed for Services performed and authorized costs incurred under the Call during that billing period.

2.3. Authorized Expenses. The amount billed for Services shall be determined as set forth in paragraph 2.2 above plus the following amounts, if allowed under the Call:

2.3.1. "Out-of-Pocket Costs". Contractor's Out-of-Pocket Costs are those expenditures made by Contractor, other than employees' salaries and payment for Services of retained specialists, which are directly chargeable to the Services performed and which would not otherwise have been incurred by Contractor. Unless otherwise provided, the Out-of-Pocket Costs must be approved in writing in advance by City and may be billed to the City and reimbursed to the Contractor only as specifically authorized and set forth in each respective Call. Authorized Out-of-Pocket Costs shall be billed without additional markup or administrative charge;

2.3.2. Per Diem. A Call will state whether or not it includes an estimate for anticipated travel expenses. If the Call does not include an estimate for anticipated travel, then the provisions of this paragraph shall apply. A Party's travel expenses include airfare, rental car, or mileage, lodging and meals. The Party who is receiving the services pursuant to a particular Call, is the Reimbursing Party. Prior to incurring any charge for travel, the Party planning to travel ("Traveling Party") shall (1) confirm that the Reimbursing Party is available for meetings on the proposed dates and (2) provide (either verbally or by facsimile) a price quote to the Reimbursing Party for the anticipated airfare prior to the charge being incurred, the Reimbursing Party shall either verbally or by facsimile confirm that the airfare may be incurred; in the event that the Reimbursing Party verbally confirms that the airfare may be incurred, the Traveling Party *shall* confirm in writing (prior to incurring the charge) that the Reimbursing Party has agreed to the charge. All travel expenses shall be reimbursed at cost, with no mark-up. Hotel rooms shall not exceed a cost of \$125 per night unless otherwise agreed by Reimbursing Party. Airfare and car rentals shall be reimbursed at economy class, unless economy class is unavailable through no fault of the booking party. Mileage, if applicable, shall be reimbursed in accordance with the current IRS guidelines for mileage reimbursement. Reasonable attempts shall be made to make plane reservations in advance in order to take advantage of lower fares. In the event that travel plans must be canceled or re-scheduled due to the fault of the Reimbursing

Party, then the Reimbursing Party shall pay for any costs associated therewith; if the travel is canceled or re-scheduled due to the fault of the Traveling Party, then the Traveling Party shall bear the expense. Invoices for travel expenses shall be supported by receipts, and shall be reimbursed in accordance with paragraph 2.2.1. Meals, if reimbursed, shall not exceed fifty dollars (\$50) per day.

2.3.3. Any authorized "Sub-contracted Services" incurred by Contractor.

Authorized Sub-contracted Services are services provided by a retained specialist or sub-contractor and may be billed to City only if specifically described and authorized in a Call. (Retained specialists and sub-contractors shall include individuals or organizations offering qualified special services to City who are particularly skilled in one or more fields and who may be occasionally employed by the Contractor to fill the need for special or unusual services. Unless otherwise provided, the cost of furnishing such special services must be approved in writing in advance by City and the costs billed to City and reimbursed to the Contractor shall be only the actual charges of the retained specialist or sub-contractor, without additional markup or administrative charge); and/or,

2.3.4. Any other authorized "Extraordinary Expenses" incurred, if any, as set forth in the Call. Authorized Extraordinary Expenses shall be billed without additional markup or administrative charge.

2.4. Retainer or Flat Fee for Services. The Parties to this Agreement may, from time to time, determine that payment for a certain Scope of Services set forth in a Call pursuant to this Agreement should be made to Contractor on a retainer or flat fee for Services basis ("Stipulated Fee"). If the Parties so agree, then the provisions of this paragraph and the provisions of paragraph 2.2.1 shall apply, unless the Call provides otherwise. The Call shall set forth the maximum monthly or annual fee agreed to by the Parties as it relates to any Agency Fee or to any Out-of-Pocket Costs, and Contractor shall not exceed the amount(s) agreed to without written approval of City. The maximum Agency Fee agreed upon by the Parties is deemed to fully compensate Contractor for all work necessary for Contractor to complete the Scope of Work set forth in a Call.

3. RIGHT OF CITY TO INSPECT RECORDS OF CONTRACTOR

City, through its authorized employees, representatives, or agents shall have the right during the term of this Agreement, and for three (3) years from the date of final payment under this Agreement, to audit Contractor's books and records for the purpose of verifying any and all charges made by Contractor in connection with Contractor's compensation under Calls made pursuant to this Agreement, including termination of Contractor's Services. Contractor agrees to maintain sufficient books and records in accordance with generally accepted accounting principles to establish the correctness of all charges submitted to City. Any expense not so recorded shall be disallowed to Contractor.

4. BUSINESS TAX LICENSE REQUIRED

Contractor must comply with Santa Clara City Code section 3.40.060, as that section may be amended from time to time or renumbered, which requires that any person who transacts or carries on any business in the City of Santa Clara pay business license tax to the City. A business tax certificate may be obtained by completing the Business Tax Affidavit Form and paying the applicable fee at the Santa Clara City Hall Municipal Services Division.

5. PROSECUTION OF WORK

Contractor shall perform the Services required under this Agreement and the Call(s) made pursuant to it in an efficient and expeditious manner. Contractor shall commence work on the Effective Date specified in the applicable Call. Contractor is responsible for any delays caused by Contractor, its agents or subcontractors, or caused by factors directly or indirectly under its control. No extension of time for performance shall be given for such delays.

6. QUALIFICATIONS OF CONTRACTOR; STANDARD OF WORKMANSHIP

Contractor represents that it has sufficient qualified personnel to furnish the Services described under this Agreement and that the Services will be furnished in accordance with generally accepted professional standards and practices in the industry.

The work furnished to the City pursuant to any of the Calls under this Agreement shall be of a quality acceptable to the City. The criteria for acceptance of the work provided under this Agreement shall be a product of neat appearance, well-organized, technically and grammatically correct. The minimum standard of appearance, organization and content of the documents shall be that used by the City for similar projects.

7. SUSPENSION OR TERMINATION

City may suspend or terminate this Agreement or any or all work covered under any Call under this Agreement at any time upon thirty (30) days' prior written notice. Contractor may terminate this Agreement as set forth in paragraph 6.4. Said termination or suspension shall be effective as of the thirtieth day after the date of the notice ("Effective Date of Termination"). This Agreement, and any portion of the Scope of Services described in any Call including but not limited to any specific task, project, study, advertisement or campaign, may be terminated by the City upon written notice delivered personally or by registered mail or equivalent mail or delivery service which provides for an office signature of receipt. With regard to termination of any portion of the Scope or any specific task, termination will be effective immediately, unless economic or practical considerations result in the Parties mutually agreeing to a specific termination date.

7.1. If such termination is due to the fault of Contractor, and if City agrees to make payment for all work and Services satisfactorily rendered up to the Effective Date of Termination, payment will be made within thirty (30) days of receipt of a statement for work and Services performed. Contractor shall immediately take proper steps to

effect City's instructions, canceling any commitments previously authorized by City, if City so requires. City may deduct from such payment the amount of actual damage, if any, sustained by City by virtue of the failure to perform the Services or for breach of this Agreement by Contractor.

- 7.2. If such termination is not due to the fault of Contractor, then City agrees to make payment for all work and Services rendered up to the Effective Date of Termination within thirty (30) days from receipt of a statement for work and Services performed. Contractor shall immediately take proper steps to effect City's instructions, canceling any commitments previously authorized by City, if City so requires. City shall reimburse Contractor for any costs, expenses or service charges incurred by Contractor as a result of canceling previously authorized outsourced services.
- 7.3. Upon termination of this Agreement, Contractor shall transfer, assign and make available to City or City's representative, all property and materials in Contractor's possession belonging to and paid for by City.
- 7.4. Contractor may suspend or terminate this Agreement upon completion of work on all outstanding Call(s). Contractor may terminate work under a particular Call if the City is in default of the terms of this Agreement or any Call.

8. AVAILABILITY OF FUNDS

City represents that adequate funds will be available to make payments for Services received as required by each Call.

9. CONTRACTOR IS AN INDEPENDENT CONTRACTOR

In performing work under this Agreement, Contractor is not an agent or employee of City, but is an independent contractor for professional Services with full rights to manage its employees subject to the requirements of the law. All persons employed by Contractor in connection with this Agreement will be employees of Contractor and not employees of City in any respect.

10. AMENDMENTS

No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by the Parties.

11. HOLD HARMLESS/INDEMNIFICATION

To the extent permitted by law, Contractor agrees to protect, defend, hold harmless and indemnify City, its City Council, commissioners, officers, employees, volunteers and agents from and against any claim, injury, liability, loss, cost and/or expense or damage ("Claim"), including all costs and reasonable attorney's fees in providing a defense to any such Claim which arises from Contractor's acts, errors or omissions with respect to, or in any way

connected with, the prosecution of the work performed by Contractor pursuant to this Agreement.

12. TERM OF AGREEMENT

Unless otherwise set forth in this Agreement or unless this paragraph is subsequently modified by a written amendment to this Agreement, the term of this Agreement shall be three (3) years, beginning on the Effective Date and terminating three years later. However, this Agreement shall be deemed extended for such time as is necessary for Contractor to complete work on any Call which is issued prior to the termination date of this Agreement, but is still in progress on the termination date of this Agreement. Any incomplete Call(s) which have been issued pursuant to the terms of a previous agreement between the Parties is/are hereby reaffirmed and each such Call shall remain in full force and effect under this Agreement, subject to the terms of such Call.

13. INSURANCE REQUIREMENTS

During the term of this Agreement, and for any period following the termination date as set forth in this Agreement, Contractor shall provide and maintain in full force and effect the following insurance policies:

- 13.1.** commercial general liability (including bodily injury and property damage);
- 13.2.** business automobile liability insurance;
- 13.3.** worker's compensation employer's liability; and
- 13.4.** if applicable, professional liability insurance.

Said policies shall be maintained with respect to employees and vehicles assigned to the performance of work under this Agreement with coverage amounts and with the required endorsements, certificates of insurance and coverage verifications as defined in Exhibit C, attached and incorporated by this reference. Contractor shall make its best effort to secure, and thereafter maintain in effect, such insurance policies. In the event that any required insurance policy expires or is terminated for any reason, Contractor agrees to replace the policy prior to any lapse in coverage. In the event any policy required under this Agreement is allowed to lapse, City may, in its sole discretion, elect to purchase the required insurance policy and the cost of such policy shall be charged to Contractor or withheld from the payments due to Contractor from City under this Agreement.

CONTRACTOR AGREES THAT, PRIOR TO EXECUTION OF THIS AGREEMENT, CONTRACTOR SHALL PROVIDE ITS INSURANCE BROKER WITH A COPY OF THIS PAGE OF THE AGREEMENT AS WELL AS WITH A COMPLETE COPY OF EXHIBIT C, AND WILL OBTAIN ASSURANCE FROM ITS CARRIER THAT ITS INSURANCE CARRIER WILL PROVIDE: (1) THE EXACT COVERAGES IN THE REQUIRED DOLLAR AMOUNTS STATED THEREIN, (2) AN ENDORSEMENT

NAMING THE CITY OF SANTA CLARA, ITS COUNCIL, EMPLOYEES AND OFFICERS AS ADDITIONAL INSURED ON THE CGL AND BAL, AND (3) AN ACCORD EXPLICITLY STATING THAT "THE CITY OF SANTA CLARA, ITS COUNCIL, EMPLOYEES, AND OFFICERS ARE HEREBY ADDED AS ADDITIONAL INSURED IN RESPECT TO ALL LIABILITIES ARISING OUT OF CONTRACTOR'S PERFORMANCE OF WORK UNDER THIS AGREEMENT" AS REQUIRED BY PARAGRAPH 2 OF EXHIBIT C.

14. OWNERSHIP OF DATA AND INFORMATION

City shall own any written reports or other items deemed deliverables by the respective Call, as well as any documents, data or other information supplied by City to Contractor during the course of this Agreement. Contractor shall deliver said data and information to City whenever requested to do so, but in any event within thirty (30) calendar days of the completion of the task. All material, including information developed on computer(s), which shall include, but not be limited to, data, artwork, sketches, tracings, drawings, plans, diagrams, quantities, estimates, specifications, proposals, tests, maps, calculations, photographs, reports, advertisements, pamphlets, mailers and other material developed, collected, prepared or caused to be prepared under this Agreement shall be the property of City whether or not used, so long as that material has been paid for by the City. City shall not be limited in any way or at any time in its use of said material. City acknowledges that it shall not own any of Contractor's proprietary, confidential or trade secret information, such as formulas, patterns, compilations, programs, devices, methods, techniques or processes through which Contractor derives independent economic value because the foregoing item[s] is not generally known to the public and is the subject of reasonable efforts to maintain its secrecy.

15. CONFIDENTIALITY OF DATA AND MATERIAL

15.1. All ideas, memoranda, specifications, plans, manufacturing procedures, data, drawings, descriptions, documents, discussions or other information developed or received by or for Contractor and all other written information submitted to Contractor in connection with the performance of this Agreement shall be held confidential by Contractor and shall not, without the prior written consent of City, be used for any purposes other than the performance of the Services nor be disclosed to an entity not connected with performance of the Services. Such data information or reports may be viewed by or distributed to third parties only after prior written approval of City. Nothing furnished to Contractor which is otherwise known to Contractor or becomes generally known to the related industry shall be deemed confidential.

15.2. Contractor shall take reasonable efforts to safeguard any and all City property entrusted to Contractor's custody or control; however, Contractor shall not be liable to City for any loss, damage, or destruction of any such property unless Contractor's actions constitute negligence or reckless disregard of City's property.

15.3. A Party disclosing information to the other which it considers to be Confidential

Information, shall clearly label that information "Confidential" before disclosing it to the other Party. Confidential Information means information which is of a non-public, proprietary or confidential nature belonging to the Disclosing Party, including without limitation, all reports and analyses, technical and economic data, studies, forecasts, trade secrets, research or business strategies, financial or contractual information, gas or coal reserve information, rates, loads, energy requirements, certain sales market information, research, developmental, engineering, manufacturing, technical, marketing, sales, financial, operating, performance, cost, business and process information or data, know-how, and computer programming or other written or oral information. Confidential Information may be in any form whatsoever, including without limitation writings, recordings, electronic or oral data, computer programs, logic diagrams, component specifications, drawings or other media. Only that information disclosed by a Party and clearly designated in writing as Confidential Information prior to its disclosure shall be deemed to be Confidential Information. Verbal information that is intended to be treated as Confidential Information shall be described in writing and identified as Confidential Information.

- 15.4. Contractor acknowledges that City is a public agency subject to the requirements of the California Public Records Act Cal. Gov. Code section 6250 et seq. City acknowledges that Contractor may submit information to City that Contractor considers confidential, proprietary, or trade secret information pursuant the Uniform Trade Secrets Act (Cal. Civ. Code section 3426 et seq.), or otherwise protected from disclosure pursuant to exemptions to the California Public Records Act (Government Code sections 6254 and 6255). Contractor acknowledges that City may submit to Contractor information that City considers confidential or proprietary or protected from disclosure pursuant to exemptions to the California Public Records Act (Government Code sections 6254 and 6255). Upon request or demand of any third person or entity not a party to this Agreement ("Requestor") for production, inspection and/or copying of information designated by a Disclosing Party as Confidential Information, the Receiving Party as soon as practical but within three (3) days of receipt of the request, shall notify the Disclosing Party that such request has been made by telephone call, letter sent via facsimile and/or by US Mail to the address and facsimile number listed at the end of the Agreement. The Disclosing Party shall be solely responsible for taking whatever legal steps are necessary to protect information deemed by it to be Confidential Information and to prevent release of information to the Requestor by the Receiving Party. If the Disclosing Party takes no such action, after receiving the foregoing notice from the Receiving Party, the Receiving Party shall be permitted to comply with the Requestor's demand and is not required to defend against it.
- 15.5. The Receiving Party may cooperate with the Disclosing Party in any efforts to prevent release of the Confidential Information; however, the Receiving Party shall not be required to expend any monies in excess of the cost of notifying the Disclosing Party by telephone, facsimile and/or mail of the pendency of a demand for the Confidential Information. So long as the Receiving Party complies with the provisions of notification set forth in this Agreement, the Receiving Party shall not be liable for, and

Customer and City hereby release each other from, any liability for any damages arising from any requirement under the law that the Receiving Party release Confidential Information to a Requestor, and such release includes the officers, commissioners, employees, agents, council members, and directors, as those terms may apply to each Party hereto, without limitation.

15.6. The Receiving Party may, at its sole expense, institute, or intervene in any proceeding, in order to protect the Confidential Information from disclosure, and if the Disclosing Party requests and agrees in writing to indemnify the Receiving Party from any expense or liability for expenses, the Receiving Party may cooperate actively in any such action or proceeding; provided, however, that the Receiving Party shall have no duty to the Disclosing Party to actively cooperate, notwithstanding an offer by the Receiving Party to provide a complete indemnity.

16. CORRECTION OF WORK

The performance of Services by Contractor shall not relieve Contractor from any obligation to correct any incomplete, inaccurate or defective work at no further cost to City.

17. NOTICES

All notices to the Parties shall, unless otherwise requested in writing, be sent to City addressed as follows:

City of Santa Clara
1500 Warburton Avenue
Santa Clara, California 95050,
or by facsimile at (408) 241-3479

and to Contractor addressed as follows:

ELB US Inc.
415 Boulder Court, Suite 100
Pleasanton, California 94566
or by facsimile at (925) 475-5096

18. CHANGES

City may, from time to time, request changes in the "Scope of Services" to be performed pursuant to a Call issued under this Agreement. Such changes, including any increase or decrease in the amount of Contractor's compensation, which are mutually agreed upon by and between City and Contractor, shall be incorporated in written amendments to the Call, or included in a subsequent Call.

19. CONTRACT FOR ADMINISTRATIVE SERVICES

To the extent that this Agreement is a contract authorizing Calls to be made for Administrative Services, the City Council entered into such Agreement upon the

recommendation of the City Manager pursuant to Section 1108 of City's Charter. The policy decision with respect to the Services to be provided under this Agreement was made exclusively by the City Council.

20. SUB-CONTRACTING AND ASSIGNMENT

Except as specifically provided in this Agreement, the City intends that the work described in each Call must be performed by the Contractor and not by a subcontractor or agent of the Contractor. Contractor shall not assign any interest in this Agreement, or any Call issued pursuant to this Agreement, and shall not transfer any interest in same (whether by assignment or novation) without prior written approval of City. Inclusion of a subcontractor in a proposal attached to a Call, once signed by the City, constitutes written approval.

However, claims for money due to or to become due to Contractor from City under this Agreement may be assigned to a bank, trust company or other financial institution, or to a trustee in bankruptcy, provided that written notice of any such assignment or transfer shall be first furnished to City. In case of the death of one or more members of Contractor's firm, the surviving member or members shall complete the Services covered by this Agreement or any incomplete Call. Any such assignment shall not relieve Contractor from any of its obligations or liability under the terms of this Agreement.

21. OTHER AGREEMENTS

This Agreement shall not prevent either Party from entering into similar agreements with others.

22. TOTALITY OF AGREEMENT

This Agreement embodies the entire Agreement between City and Contractor and all the terms and conditions agreed upon by the Parties to this Agreement. No other understanding, agreements, conversations, oral or otherwise, with any officer, agent, or employee of the City prior to the execution of this Agreement, regarding the subject matter of this Agreement shall affect or modify any of the forms or obligations contained in any documents comprising this Agreement. Any such verbal agreement shall be considered as unofficial information and in no way binding on either Party to this Agreement.

23. SERVICE WARRANTY

Contractor warrants that Services provided hereunder shall conform with the generally accepted professional practices and standards appropriate to the nature of the Services rendered, that the personnel furnishing said Services shall be qualified to perform the Services assigned to them and that the recommendations, guidance and performance of such personnel shall meet the standard of care normally practiced by engineers or contractors performing the same or similar Services. Contractor shall be required to correct, at no expense to City, all deficiencies in the performance of the contract service that results from Contractor's failure to observe and adhere to the above warranty and which are detected within one (1) year from

the date of completion of the Services. Work performed under this warranty shall also be warranted for a one (1) year period from the date of completion of such work. Contractor shall be required to reimburse City for all misexpenditure of funds resulting from Contractor's deficient performance of its Services.

24. DISPUTE RESOLUTION

Any documented dispute between the Parties which arises during the performance of this Agreement and which the Parties cannot then resolve, shall be subject to the following administrative remedy prior to any litigation occurring between the Parties.

24.1. Internal Resolution. Both Parties shall attempt to resolve any controversy claim, problem or dispute arising out of, or related to, this Agreement through good faith consultation in the ordinary course of business. In the event that any problem or dispute is not resolved, by the project managers of each Party, either Party may upon written notice to the other request that the matter be referred to senior management officials within each respective organization with express authority to resolve the problem or issue. Such representatives shall meet or confer at least once in good faith, to negotiate a mutually acceptable resolution within ten (10) business days of such written notice. If the parties cannot reach a mutually agreeable resolution, then the dispute or issue shall be submitted to mediation within thirty (30) calendar days of the written request of one Party after the service of that request on the other Party.

24.2. Notice. A Party with claims arising under this Agreement shall, within thirty (30) days of knowledge of said claim, begin the process of exhausting all administrative remedies, as well as any other administrative remedies required by law. If the final decision or outcome of any administrative proceeding is unacceptable to a Party, then within thirty (30) days of the date of that final decision, the dissatisfied Party shall give written notice (certified mail-return receipt requested) to the other Party of the issues it deems outstanding that must be submitted to mediation (Request for Mediation).

24.3. Mediation. Any controversies between City and Contractor regarding the construction or application of this Agreement, and claims arising out of this Agreement or its breach, except those for which the appropriate remedy should be injunctive relief shall be mediated within sixty (60) days of the date on the written Request for Mediation, or the soonest date thereafter that the mediator is available.

24.4. Mediator. Within twenty (20) days or less of the written Request for Mediation, the Parties shall agree on one mediator. If they cannot agree on one mediator within such twenty-day period each Party shall list the names of three (3) potential mediators affiliated with the Judicial Arbitration and Mediation Service ("JAMS") and shall supply them to the Party demanding the mediation. The Party demanding the mediation shall merge the names of all the potential mediators into a single list, not indicating which Party submitted the name. On that same date as all names are received by the demanding Party, the Parties shall jointly sign a letter directed to the

San Jose office of JAMS, requesting that JAMS appoint a mediator from the enclosed list. If a Party refuses or fails to submit three (3) names within the three day period to the Party preparing the letter, then the letter shall be sent on the fifth day without input from the Party failing to submit names. The mediation meeting shall not exceed one day (eight (8) hours). The Parties may agree to extend the time allowed for mediation under this Agreement.

24.5. Costs. The costs of mediation shall be borne by the Parties equally.

24.6. Discovery. If, during any dispute between the Parties, a demand is made by Contractor for documents under the Public Records Act, the City shall have reciprocal rights to demand documents from Contractor.

24.7. Condition Precedent to Filing Suit. Except as provided in Article 23.3, mediation under this section is a condition precedent to a Party filing an action in any court, unless that Party has made demand for mediation and the other Party has failed or refused to engage in mediation. In the event of litigation arising out of any dispute related to this Agreement, the Parties shall each pay their respective attorneys fees, expert witness costs and cost of suit, regardless of the outcome of the litigation.

24.8. Work Through Disputes. If the City and the Contractor are unable to reach agreement on disputed work, the Contractor shall nevertheless proceed with the disputed work, and Payment therefore shall be as subsequently determined pursuant to this Article.

25. CAPTIONS

The captions of the various paragraphs of this Agreement are for convenience or record only, and shall not be considered or referred to in resolving questions or interpretations.

26. APPLICABLE LAW

Any dispute regarding this Agreement, including without limitation, its validity, interpretation, performance, enforcement and damages shall be determined in accordance with the laws of the State of California without regard to California's choice of law principles.

27. NO THIRD PARTY BENEFICIARY

This Agreement shall not be construed to be an agreement for the benefit of any third party or parties and no third party or parties shall have any claim or right of action under this Agreement for any cause whatsoever.

28. NO PLEDGING OF CITY'S CREDIT

Under no circumstances shall Contractor have the authority or power to pledge the credit of the City of Santa Clara, or to incur any obligation in the name of the City without City's prior written agreement or confirmation. Contractor shall save and hold harmless the City, its City

Council, its officers, employees, boards and commissions for expenses arising out of any unauthorized pledges of City's credit by Contractor or its subcontractors under this Agreement. Contractor agrees to obtain City's approval of all expenditures in connection with any materials to be purchased, projects to be performed, advertising to be placed, work to be "outsourced" or other items or Services which will or might be charged to the City. Such approval, if verbal, shall be confirmed by the City in a written letter sent via facsimile and U.S. mail to Contractor in accordance with the terms of this Agreement.

29. USE OF CITY NAME OR LOGO

Contractor shall not use City of Santa Clara's or Silicon Valley Power's name, insignia, trademark, logo or distribute exploitative publicity pertaining to the Services rendered under this Agreement in any magazine, trade paper, newspaper or other medium without the express written consent of City.

30. MONITORING AND EVALUATION OF SERVICES

City may monitor the Services performed under this Agreement to determine whether Contractor's operation conforms to City policy and to the terms of this Agreement. City may also monitor the Services to be performed to determine whether financial operations are conducted in accordance with applicable City, county, state and federal requirements. If, in the course of monitoring and evaluation, City believes it has discovered any practice, actions, procedure or policy of Contractor which deviates from the terms of this Agreement, City may notify Contractor in writing and Contractor agrees to respond in writing to City within seven (7) calendar days regarding such action, procedure or policy. However, if any action of Contractor constitutes a breach of this Agreement, City may notify contractor in writing that the Agreement has been terminated pursuant to the provisions set forth in this Agreement.

31. FAIR EMPLOYMENT

Contractor shall not discriminate against any employee or applicant for employment because of race, color, creed, national origin, gender, sexual orientation, age, disability, religion, ethnic background, or marital status, in violation of state or federal law.

32. SEVERABILITY CLAUSE

In case any one or more of the provisions contained herein shall, for any reason, be held invalid, illegal or unenforceable in any respect, it shall not affect the validity of the other provisions, which shall remain in full force and effect.

33. WAIVER

Waiver by a Party of any one or more of the conditions of performance under this Agreement shall not be construed as a subsequent waiver(s) of that condition or of any other condition of performance under this Agreement. No delay in exercising, partial exercise, or complete failure to exercise any right, power, or privilege under this Agreement shall operate as a

waiver.

34. CONFLICT OF INTEREST

Contractor certifies that to the best of its knowledge, no City employee or officer of any public agency has any pecuniary interest in the business of Contractor and that no person associated with Contractor has any interest that would conflict in any manner or degree with the performance of this Agreement. Contractor represents that it presently has no interest and shall not acquire any interest, direct or indirect, which could conflict in any manner or degree with the faithful performance of this Agreement. Contractor is familiar with the provisions of California Government Code Section 87100 and following, and certifies that it does not know of any facts which constitute a violation of said provisions. Contractor will advise City if a conflict arises.

35. CONSTRUCTION AND INTERPRETATION OF AGREEMENT

This Agreement, and each of its provisions, terms and conditions, has been reached as a result of negotiations between the Parties. Accordingly, each of the Parties expressly acknowledges and agrees that this Agreement shall not be deemed to have been authored by, prepared by, or drafted by, any particular party, and that the rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Agreement or in the resolution of disputes.

36. COMPLIANCE WITH ETHICAL STANDARDS

As a condition precedent to entering into this Agreement, Contractor shall:

- 36.1.** Read Exhibit A, entitled "ETHICAL STANDARDS FOR CONTRACTORS SEEKING TO ENTER INTO AN AGREEMENT WITH THE CITY OF SANTA CLARA, CALIFORNIA" incorporated by this reference; and,
- 36.2.** Execute the affidavit included in Exhibit B, entitled "AFFIDAVIT OF COMPLIANCE WITH ETHICAL STANDARDS" incorporated by this reference.

37. AFFORDABLE CARE ACT OBLIGATIONS

To the extent Agency is obligated to provide health insurance coverage to its employees pursuant to the Affordable Care Act ("Act") and/or any other similar federal or state law, Agency warrants that it is meeting its obligations under the Act and will fully indemnify and hold harmless City for any penalties, fines, adverse rulings, or tax payments associated with Agency's responsibilities under the Act.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but both of which shall constitute one and the same instrument; and, the Parties agree that signatures on this Agreement, including those transmitted by facsimile, shall be sufficient to bind the Parties.

The Parties acknowledge and accept the terms and conditions of this Agreement as evidenced by the following signatures of their duly authorized representatives. The Effective Date is the date that the final signatory executes the Agreement. It is the intent of the Parties that this Agreement shall become operative on the Effective Date.

CITY OF SANTA CLARA, CALIFORNIA
a chartered California municipal corporation

APPROVED AS TO FORM:

Dated: 6.22.17

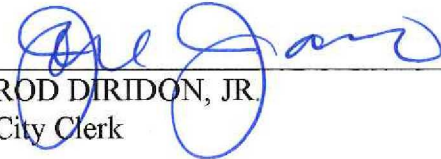


BRIAN DOYLE
Interim City Attorney



RAJEEV BATRA
City Manager
1500 Warburton Avenue
Santa Clara, CA 95050
Telephone: (408) 615-2210
Fax: (408) 241-6771

ATTEST:

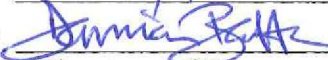


ROD DIRIDON, JR.
City Clerk

“CITY”

ELB US INC.
a Delaware corporation

Dated: 05/03/17

By: 

(Signature of Person executing the Agreement on behalf of Contractor)

Name: Damian Bolton

Title: President

Local Address: 415 Boulder Court, Suite 100

Pleasanton, California 94566

Email Address: Sales@elbglobal.com

Telephone: (925) 400-6175

Fax: (925) 475-5096

“CONTRACTOR”

**CALL AGREEMENT BY AND BETWEEN
THE CITY OF SANTA CLARA, CALIFORNIA
AND
ELB US Inc.**

EXHIBIT A

**ETHICAL STANDARDS FOR CONTRACTORS
SEEKING TO ENTER INTO AN AGREEMENT WITH
THE CITY OF SANTA CLARA, CALIFORNIA**

Termination of Agreement for Certain Acts

- A. City may, at its sole discretion, terminate this Agreement in the event any one or more of the following occurs:
1. If a Contractor¹ does any of the following:
 - a. Is convicted² of operating a business in violation of any Federal, State or local law or regulation;
 - b. Is convicted of a crime punishable as a felony involving dishonesty³;
 - c. Is convicted of an offense involving dishonesty or is convicted of fraud or a criminal offense in connection with: (1) obtaining; (2) attempting to obtain; or, (3) performing a public contract or sub-contract;
 - d. Is convicted of any offense which indicates a lack of business integrity or business honesty which seriously and directly affects the present responsibility of a City Contractor or sub-contractor; and/or,
 - e. Made (or makes) any false statement(s) or representation(s) with respect to this Agreement.
 2. If fraudulent, criminal or other seriously improper conduct of any officer, director,

¹ For purposes of this Agreement, the word "Contractor" (whether a person or a legal entity) means any of the following: an owner or co-owner of a sole proprietorship; a person who controls or who has the power to control a business entity; a general partner of a partnership; a principal in a joint venture; or a primary corporate stockholder [i.e., a person who owns more than ten percent (10%) of the outstanding stock of a corporation] and who is active in the day to day operations of that corporation.

² For purposes of this Agreement, the words "convicted" or "conviction" mean a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere within the past five (5) years.

³ As used herein, "dishonesty" includes, but is not limited to, embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, failure to pay tax obligations, receiving stolen property, collusion or conspiracy.

shareholder, partner, employee or other individual associated with the Contractor can be imputed to the Contractor when the conduct occurred in connection with the individual's performance of duties for or on behalf of the Contractor, with the Contractor's knowledge, approval or acquiescence, the Contractor's acceptance of the benefits derived from the conduct shall be evidence of such knowledge, approval or acquiescence.

- B. City may also terminate this Agreement in the event any one or more of the following occurs:
1. If City determines that Contractor no longer has the financial capability⁴ or business experience⁵ to perform the terms of, or operate under, this Agreement; or
 2. If City determines that the Contractor fails to submit information, or submits false information, which is required to perform or be awarded a contract with city, including, but not limited to, Contractor's failure to maintain a required State issued license, failure to obtain a City business license (if applicable) or failure to provide and maintain bonds and/or insurance policies required under this Agreement.
- C. In the event a prospective Contractor (or bidder) is ruled ineligible (debarred) to participate in a contract award process or a contract is terminated pursuant to these provisions, Contractor may appeal City's action to the City Council by filing a written request with the City Clerk within ten (10) days of the notice given by City to have the matter heard. The matter will be heard within thirty (30) days of the filing of the appeal request with the City Clerk. The Contractor will have the burden of proof on the appeal. The Contractor shall have the opportunity to present evidence, both oral and documentary, and argument.

⁴ Contractor becomes insolvent, transfers assets in fraud of creditors, makes an assignment for the benefit of creditors, files a petition under any section or chapter of the federal Bankruptcy Code [11 U.S.C.], as amended, or under any similar law or statute of the United States or any state thereof, is adjudged bankrupt or insolvent in proceedings under such laws, or a receiver or trustee is appointed for all or substantially all of the assets of Contractor.

⁵ Loss of personnel deemed essential by the City for the successful performance of the obligations of the Contractor to the City.

**CALL AGREEMENT BY AND BETWEEN
THE CITY OF SANTA CLARA, CALIFORNIA**

**AND
ELB US Inc.**

EXHIBIT B

**AFFIDAVIT OF COMPLIANCE WITH ETHICAL STANDARDS
[CITY OF SANTA CLARA]**

I, DAMIAN BOLTON, being first duly sworn, depose and say that I am the PRESIDENT (title or capacity) of ELB US INC. and I hereby state that I have read and understand the language, entitled "*ETHICAL STANDARDS FOR CONTRACTORS SEEKING TO ENTER INTO AN AGREEMENT WITH THE CITY OF SANTA CLARA, CALIFORNIA*" (herein "Ethical Standards") set forth in Exhibit A. I have authority to make these representations on my own behalf or on behalf of the legal entity identified herein. I have examined appropriate business records and I have made inquiry of those individuals potentially included within the definition of "Contractor" contained in the Ethical Standards.

Based on my review of the appropriate documents and the necessary inquiry responses, I hereby state that neither the business entity nor any individual(s) belonging to a category identified in footnote #1 of Exhibit A [i.e., owner or co-owner of a sole proprietorship, general partner, person who controls or has power to control a business entity, etc.] has been convicted of any one or more of the crimes identified in Exhibit A within the past five (5) years. The above assertions are true and correct and are made under penalty of perjury under the laws of the State of California.

**ELB U.S. Inc
a Delaware corporation**

By: _____

Damian Bolton 05/03/17

Name: Damian Bolton

Title President

NOTARY'S ACKNOWLEDGMENT TO BE ATTACHED

Please execute the affidavit and attach a notary public's acknowledgment of execution of the affidavit by the signatory. If the affidavit is on behalf of a corporation, partnership, or other legal entity, the entity's complete legal name and the title of the person signing on behalf of the legal entity shall appear above. Written evidence of the authority of the person executing this affidavit on behalf of a corporation, partnership, joint venture, or any other legal entity, other than a sole proprietorship, shall be attached.

CALIFORNIA CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Alameda)

On May 3rd, 2017 before me, Michael Hanson, Notary Public,
(here insert name and title of the officer)

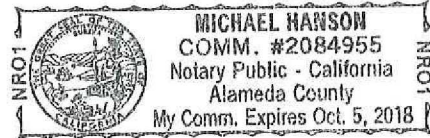
personally appeared Damian Bolton

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Michael Hanson



(Seal)

Optional Information

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this acknowledgment to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

The preceding Certificate of Acknowledgment is attached to a document titled/for the purpose of Call Agreement by and Between The City of Santa Clara, CA. and ELB US inc. containing 18 pages, and dated Signed 5/3/17

The signer(s) capacity or authority is/are as:

- Individual(s)
 Attorney-in-Fact
 Corporate Officer(s) _____ Title(s)

- Guardian/Conservator
 Partner - Limited/General
 Trustee(s)
 Other: _____

representing: _____
Name(s) of Person(s) or Entity(ies) Signer is Representing

Additional Information

Method of Signer Identification

Proved to me on the basis of satisfactory evidence:
 form(s) of identification credible witness(es)

Notarial event is detailed in notary journal on:
Page # 109 Entry # 4

Notary contact: _____

Other

- Additional Signer(s) Signer(s) Thumbprint(s)

**CALL AGREEMENT BY AND BETWEEN
THE CITY OF SANTA CLARA, CALIFORNIA
AND
ELB US Inc.**

EXHIBIT C

INSURANCE REQUIREMENTS

Without limiting the Contractor's indemnification of the City, and prior to commencing any of the Services required under this Agreement, the Contractor shall provide and maintain in full force and effect, at its sole cost and expense, the following insurance policies with at least the indicated coverages, provisions and endorsements:

A. COMMERCIAL GENERAL LIABILITY INSURANCE

1. Commercial General Liability Insurance policy which provides coverage at least as broad as Insurance Services Office form CG 00 01. Policy limits are subject to review, but shall in no event be less than, the following:

\$1,000,000 Each Occurrence
\$2,000,000 General Aggregate
\$2,000,000 Products/Completed Operations Aggregate
\$1,000,000 Personal Injury

2. Exact structure and layering of the coverage shall be left to the discretion of Contractor; however, any excess or umbrella policies used to meet the required limits shall be at least as broad as the underlying coverage and shall otherwise follow form.
3. The following provisions shall apply to the Commercial Liability policy as well as any umbrella policy maintained by the Contractor to comply with the insurance requirements of this Agreement:
 - a. Coverage shall be on a "pay on behalf" basis with defense costs payable in addition to policy limits;
 - b. There shall be no cross liability exclusion which precludes coverage for claims or suits by one insured against another; and
 - c. Coverage shall apply separately to each insured against whom a claim is made or a suit is brought, except with respect to the limits of liability.

B. BUSINESS AUTOMOBILE LIABILITY INSURANCE

Business automobile liability insurance policy which provides coverage at least as broad as ISO form CA 00 01 with policy limits a minimum limit of not less than one million dollars (\$1,000,000) each accident using, or providing coverage at least as broad as, Insurance Services Office form CA 00 01. Liability coverage shall apply to all owned, non-owned and hired autos.

In the event that the Work being performed under this Agreement involves transporting of hazardous or regulated substances, hazardous or regulated wastes and/or hazardous or regulated materials, Contractor and/or its subcontractors involved in such activities shall provide coverage with a limit of two million dollars (\$2,000,000) per accident covering transportation of such materials by the addition to the Business Auto Coverage Policy of Environmental Impairment Endorsement MCS90 or Insurance Services Office endorsement form CA 99 48, which amends the pollution exclusion in the standard Business Automobile Policy to cover pollutants that are in or upon, being transported or towed by, being loaded onto, or being unloaded from a covered auto.

C. WORKERS' COMPENSATION

1. Workers' Compensation Insurance Policy as required by statute and employer's liability with limits of at least one million dollars (\$1,000,000) policy limit Bodily Injury by disease, one million dollars (\$1,000,000) each accident/Bodily Injury and one million dollars (\$1,000,000) each employee Bodily Injury by disease.
2. The indemnification and hold harmless obligations of Contractor included in this Agreement shall not be limited in any way by any limitation on the amount or type of damage, compensation or benefit payable by or for Contractor or any subcontractor under any Workers' Compensation Act(s), Disability Benefits Act(s) or other employee benefits act(s).
3. This policy must include a Waiver of Subrogation in favor of the City of Santa Clara, its City Council, commissions, officers, employees, volunteers and agents.

D. COMPLIANCE WITH REQUIREMENTS

All of the following clauses and/or endorsements, or similar provisions, must be part of each commercial general liability policy, and each umbrella or excess policy.

1. Additional Insureds. City of Santa Clara, its City Council, commissions, officers, employees, volunteers and agents are hereby added as additional insureds in respect to liability arising out of Contractor's work for City, using Insurance Services Office (ISO) Endorsement CG 20 10 11 85 or the combination of CG 20 10 03 97 and CG 20 37 10 01, or its equivalent.
2. Primary and non-contributing. Each insurance policy provided by Contractor shall contain language or be endorsed to contain wording making it primary insurance as respects to, and not requiring contribution from, any other insurance which the Indemnities may possess, including any self-insurance or self-insured retention they may have. Any other insurance Indemnities may possess shall be considered excess insurance only and shall not be called upon to contribute with Contractor's insurance.
3. Cancellation.
 - a. Each insurance policy shall contain language or be endorsed to reflect that no cancellation or modification of the coverage provided due to non-payment of

premiums shall be effective until written notice has been given to City at least ten (10) days prior to the effective date of such modification or cancellation. In the event of non-renewal, written notice shall be given at least ten (10) days prior to the effective date of non-renewal.

b. Each insurance policy shall contain language or be endorsed to reflect that no cancellation or modification of the coverage provided for any cause save and except non-payment of premiums shall be effective until written notice has been given to City at least thirty (30) days prior to the effective date of such modification or cancellation. In the event of non-renewal, written notice shall be given at least thirty (30) days prior to the effective date of non-renewal.

4. Other Endorsements. Other endorsements may be required for policies other than the commercial general liability policy if specified in the description of required insurance set forth in Sections A through D of this Exhibit C, above.

E. ADDITIONAL INSURANCE RELATED PROVISIONS

Contractor and City agree as follows:

1. Contractor agrees to ensure that subcontractors, and any other party involved with the Services who is brought onto or involved in the performance of the Services by Contractor, provide the same minimum insurance coverage required of Contractor, except as with respect to limits. Contractor agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this Agreement. Contractor agrees that upon request by City, all agreements with, and insurance compliance documents provided by, such subcontractors and others engaged in the project will be submitted to City for review.
2. Contractor agrees to be responsible for ensuring that no contract used by any party involved in any way with the project reserves the right to charge City or Contractor for the cost of additional insurance coverage required by this Agreement. Any such provisions are to be deleted with reference to City. It is not the intent of City to reimburse any third party for the cost of complying with these requirements. There shall be no recourse against City for payment of premiums or other amounts with respect thereto.
3. The City reserves the right to withhold payments from the Contractor in the event of material noncompliance with the insurance requirements set forth in this Agreement.

F. EVIDENCE OF COVERAGE

Prior to commencement of any Services under this Agreement, Contractor, and each and every subcontractor (of every tier) shall, at its sole cost and expense, provide and maintain not less than the minimum insurance coverage with the endorsements and deductibles indicated in this Agreement. Such insurance coverage shall be maintained with insurers, and under forms of policies, satisfactory to City and as described in this Agreement. Contractor shall file with the

City all certificates and endorsements for the required insurance policies for City's approval as to adequacy of the insurance protection.

G. EVIDENCE OF COMPLIANCE

Contractor or its insurance broker shall provide the required proof of insurance compliance, consisting of Insurance Services Office (ISO) endorsement forms or their equivalent and the ACORD form 25-S certificate of insurance (or its equivalent), evidencing all required coverage shall be delivered to City, or its representative as set forth below, at or prior to execution of this Agreement. Upon City's request, Contractor shall submit to City copies of the actual insurance policies or renewals or replacements. Unless otherwise required by the terms of this Agreement, all certificates, endorsements, coverage verifications and other items required to be delivered to City pursuant to this Agreement shall be mailed to:

EBIX Inc.	
City of Santa Clara – IT Dept	
P.O. Box 100085 – S2	or 1 Ebix Way
Duluth, GA 30096	John's Creek, GA 30097

Telephone number:	951-766-2280
Fax number:	770-325-0409
Email address:	ctsantaclara@ebix.com

H. QUALIFYING INSURERS

All of the insurance companies providing insurance for Contractor shall have, and provide written proof of, an A. M. Best rating of at least A minus 6 (A- VI) or shall be an insurance company of equal financial stability that is approved by the City or its insurance compliance representatives.

**CALL NO. 17.1
FOR PROFESSIONAL SERVICES
TO BE PROVIDED TO THE
CITY OF SANTA CLARA, CALIFORNIA
BY ELB US INC.**

ORIGINAL

The Parties to this Call No. 17.1 ("Call") agree that this Call is made pursuant to the terms of a Call Agreement between the Parties entitled, "Call Agreement by and between the City of Santa Clara, California and ELB US Inc.," dated June 15th, 2017, the terms of which are incorporated by this reference. This Call describes the Services to be provided to the City of Santa Clara, California ("City") by ELB US Inc. ("Contractor"), which are more fully described in Contractor's proposal to City entitled "ELB's Response to the City of Santa Clara Enterprise Audio Visual Services" dated May 8, 2017 ("Proposal"), attached to this Call as Exhibit A and incorporated by this reference.

The Services to be performed under this Call shall be completed within the time period beginning on June 30, 2017 and ending on June 30, 2018. The attached Proposal contains a complete description of the Services, and performance dates for the completion of such Services, to be performed by the Contractor under this Call. In no event shall the amount paid to the Contractor for the Services provided to City by the Contractor under this Call, including all fees or pre-approved costs and/or expenses plus a 10% contingency budget for unplanned remediation items, exceed Three Hundred and Ninety-Seven Thousand, Four Hundred and Thirty-Three Dollars (\$397,433.00), subject to budgetary appropriations.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but both of which shall constitute one and the same instrument; and, the Parties agree that signatures on this Agreement, including those transmitted by facsimile, shall be sufficient to bind the Parties.

(document continues to next page)

The Parties acknowledge and accept the terms and conditions of this Call as evidenced by the following signatures of their duly authorized representatives. The Effective Date is the date that the final signatory executes the Call. It is the intent of the Parties that this Call shall become operative on the Effective Date.

CITY OF SANTA CLARA, CALIFORNIA
a chartered California municipal corporation

APPROVED AS TO FORM:

Dated: 6.22.17

Brian Doyle

BRIAN DOYLE
Interim City Attorney

Rajeev Batra

RAJEEV BATRA
City Manager
1500 Warburton Avenue
Santa Clara, CA 95050
Telephone: (408) 615-2210
Fax: (408) 241-6771

ATTEST:

Rod Diridon

ROD DIRIDON, JR.
City Clerk

“CITY”

ELB US INC.
a Delaware corporation

Dated: 06/01/2017
By: *Damian Bolton*

(Signature of Person executing the Agreement on behalf of Contractor)

Name: Damian Bolton

Title: President

Local Address: 415 Boulder Court, Suite 100
Pleasanton, California 94566

Email Address: Sales@elbglobal.com

Telephone: (925) 400-6175

Fax: (925) 475-5096

“CONTRACTOR”

**CALL NO. 17.1
FOR PROFESSIONAL SERVICES
TO BE PROVIDED TO THE
CITY OF SANTA CLARA, CALIFORNIA
BY ELB US INC.**

EXHIBIT A

SCOPE OF SERVICES

The Services to be performed for the City by the Contractor under this Agreement are more fully described in the Contractor's RFP submission entitled, "ELB'S RESPONSE TO THE CITY OF SANTA CLARA'S REQUEST FOR PROPOSAL FOR PROFESSIONAL SERVICES - ENTERPRISE AUDIO VISUAL SOLUTIONS" dated April 3, 2017, and in the finalized negotiated Bill of Materials submitted May 15, 2017 entitled, "ELB's Response to City of Santa Clara Enterprise Audio Visual Services," which are summarized and attached below to this Exhibit A.





ELB

ELB's Response To

City of Santa Clara Enterprise Audio Visual Services

Updated on 5.15.17

**ELB Reference
57361 (Project Tracking System)**

From
Catrina Reynolds
Business Development Manager
ELB US Inc.
415 Boulder Ct, Suite 100
Pleasanton, CA 94566
Direct 925.523.7113
C.Reynolds@elbglobal.com



**CITY OF SANTA CLARA
AUDIOVISUAL SYSTEMS DESCRIPTION
REVISION 5.15.17**

1. PHASE 1 – COUNCIL CHAMBERS

The video production system for the Council Chambers has been carefully designed to provide not only an upgrade to 1080p/HD, but to accommodate higher than 1080p images from sources such as newer laptop computers, and to provide a future pathway to 4K video. The goal is to put into place an infrastructure capable of accommodating growth and technological changes for the next ten years.

ELB has carefully selected partners for this project who focus on providing a positive experience for the end-user. All major components are from manufacturers who provide extensive training opportunities for their products and their customers, including extensive online video training, live webinars, and in-person training. It is ELB's intention to provide not only hardware and software, but the necessary know-how for the City of Santa Clara to get the absolute most out of the investment.

Project management is a fundamental component of our solution delivery. We use several internal systems and communication methods, including a number of mobile apps, to ensure timely completion of delivery tasks, updates to project schedules, notification of any risks or issues, and accurate reporting.

If there are project delays or difficulties, regular project management meetings and a review of the project timeline can be done, and if needed the timeline amended or escalated. ELB Project Managers use Microsoft Project as well as our comprehensive internal project tracking system to ensure all projects run smoothly.

COUNCIL CHAMBER UPGRADE

Qty (2) DataVideo PTC-200T 4K Video Cameras

- Equivalent to Qty (8) 1080p/HD cameras.
- Full 4K Camera, Four-Shot Processing via the KMU-100 / RMC-185.
- Full control over both cameras Pan/Tilt/Zoom from a single RMC-180 Camera Controller.
- Each camera will transmit 4K video, control, and tally over a single CAT6 F/UTP cable.

Qty (2) DataVideo PTC-150T 1080p/HD PTZ Camera & RMC-180 PTZ Camera Controller

- Full control over both cameras Pan/Tilt/Zoom from the same RMC-180 Camera Controller.
- Each camera will transmit 1080p video, control, power, and tally over a single CAT6 F/UTP cable.
- Infrastructure for the 1080p cameras will be the same as for the 4K cameras.

DataVideo RMC-180 PTZ Camera Controller

- This single camera control will operate all four PTZ cameras.
- Control of Pan, Tilt & Zoom, including PTZ speed, as well as Iris, Focus, & Gain.
- Multiple presets for Pan, Tilt & Zoom for each individual camera.

DataVideo KMU-100 Camera Control Processor & DataVideo RMC-185 Camera Controller

- Camera controller & processor allows the User to select and adjust live camera shots.
- All camera shots have virtual Pan/Tilt/Zoom functionality.



- Physical RMC-185 controller may be mimicked via software, with cameras controlled via PC.
- Camera processor scales all images to 1080p/HD or 720p/HD, as desired.

AJA GEN10 HD Sync Generator

- Provides accurate master time base for all production video devices.
- HD tri-level sync.
- 19 different HD formats may be selected.

AJA KUMO 3232 3G-SDI Video Router

- Industry standard method for managing large number of inputs.
- Expands the total number of possible inputs to 35.
- Provides great flexibility of operation and sufficient inputs and outputs for future growth.
- Dual, redundant power supplies.

AJA KUMO CP2 Router Controller

- Direct access to all router sources and destinations.
- Will be located at tech desk next to monitor.
- Web browser interface for greater flexibility.

Decimator Design DMON-16S 16-Channel Video Multi-viewer

- Qty (16) 3G-SDI inputs to a single HDMI multi-view output.
- Allows up to sixteen router inputs to be previewed at one time.
- Add to router flexibility by making inputs viewable.

DataVideo SE-2850 HD Production Switcher

- 12-Channel Digital HD Video Production Switcher. Qty (9) 3G-SDI, Qty (3) HDMI.
- On-board Character Generator – SG-500.
- Qty (4) User selectable 3G-SDI outputs.
- HDMI outputs are Multiview-capable.
- Dual picture in picture, downstream keyer (DSK), logo insertion & built-in title overlay system
- Real-time clock featuring HH:MM:SS.

DataVideo SG-500 Character Generator

- High Quality Render & GPU Effects
- Animation
- Will run directly on the SE-2850 Production Switcher with PC interface for graphics design.

DataVideo TLM-170L 3G-SDI 1080p/HD Program Monitor

- Safe Area screen delineation
- 3G-SDI input/pass-through & dual HDMI input
- Monitor Underscan and Overscan mode selection
- Headphone output

Qty (3) LG 38UC99-W UltraWide 38" Monitors

- Curved 38" 21:9 WQHD+ IPS Display
- On-board screen split allows two different sources to be monitored and configured.

Council Chambers Presentation Display

- Crestron DM Transmitters/Receivers & I/O Cards
- DataVideo Signal Converters
- Designed to accommodate inputs from presentation PC sources, as well as any image from the existing Crestron switcher, and send up to three sources to the Video Router
- This will allow a variety of configurations and recording options not currently available, and accommodate legacy inputs.
- Cameras will not need to capture a projection screen, freeing up a camera shot.

Leightronix Nexus (OFE)

- Existing Leightronix Nexus will be relocated to the Council Chamber Production Video rack.
- Video feed from the production switcher/router will be run to the Nexus.
- Data Video DAC-50S will provide 3G-SDI to Analogue SD baseband video and audio.
Epiphan Pearl Digital Recording and Streaming
- Up to four simultaneous, full 1080p/HD video and audio streams can be recorded.
- Simultaneous live streaming to single or multiple destinations (multi-cast & uni-cast).
- Streaming to YouTube, Facebook Live, Periscope, and other Social Media sites.
Wacom Cintiq Pro 16 Podium Display & Annotation
- 1080p/HD Confidence Monitor.
- Live Annotation over any image.
- Presenter will be able to control PC content from the display.

RDL RU-ADA8D Analog Audid Distribution Amplifier, 2x8

- Provides balanced distribution of stereo audio.
- Isolated audio output between -9db and +6db for low line loss.
- Recessed front panel input & output level trimmers.

AKG HP4E Headphone Amplifier

- Dual stereo input.
- Dual headphone output with volume control.
- 3.5mm & ¼" headphone jacks.

Qty (2) Sony MDR-7506 Headphones

- Industry standard professional studio headphones.
- Closed-ear, foldable design.
- 3.5mm & ¼" stereo plugs included.

ListenTALK LK-1 Transceiver & LA-452 Headset with Boom Mic

- Wireless communication devices.
- Rechargeable Lithium-Ion Battery.
- Single-Ear headset with boom mic.

Middle Atlantic LD-4830DC Monitoring Desk & LD-4830DC-RA Monitoring Desk Expansion

- Will provide 96" wide Monitoring Desk.
- Suited for two technicians.
- Various color options.



Middle Atlantic DWR-35-26 Wall Mount Equipment Rack

- May be installed inside closet/cabinet to reduce noise.
- Rack will swing away from wall for rear access to equipment.
- Seismic Certification.

TOTAL (INCLUDING BULK CABLE, TAX & FREIGHT): \$148,880.33

COUNCL CHAMBER DAIS & PODIUM MICROPHONE UPGRADE

Replace Qty (12) existing Council Chamber Dais and Podium microphones, with new microphones featuring an LED Ring for clear identification of live mic.

1. Qty (12) Shure MX415RLP/N 15" Shock-Mounted Gooseneck with LED Ring
 - Requires the Shure R185B Cardioid Microphone Capsule.
 - Requires the Shure MX4000DP Desktop Base Unit with Microphone preamplifier.
 - MX400DP Base unit features Programmable Logic and multi-pin connector for LED power.
2. Biamp EX-LOGIC Control Interface for Audio DSP Logic
 - Provides the interface to allow individual mic LED Rings to follow live speaker.
 - This unit will pair with an existing unit to accommodate all twelve microphones.
 - New 2-Pair Microphone Cable will need to be run to each microphone to accommodate the LED Ring and Logic functionality.
 - Mayor microphone override function will be retained.

TOTAL (INCLUDING TAX & FREIGHT): \$13,535.77

CMO STAFF CONFERENCE ROOM – BROADCAST & PRESENTATION SYSTEM

1. Sharp 70" LCD Display (Existing)
 - The existing display and mount will be retained and used to display local content within the CMO Conference Room.
 - Laptop source audio will be audible via the existing display.
2. DataVideo PTC-150T 1080p/HD PTZ Camera
 - This camera will provide an HD Video feed to the video production router in the Council Chamber for full tele-production capability, like any other camera located in the Council Chamber.
 - This camera will also run directly to the Pearl recorder to enable easy recording from the CMO Conference Room via Crestron Touch Panel.
 - This camera will be controllable via Crestron Touch Panel from both the Council Chamber and the CMO Conference Room itself.



3. Qty (2) Crestron HD-MD-400-C-E DM/HDBaseT Transmitter/Receiver Set
 - VGA & HDMI input supported. Each cable provided as part of design.
 - Receiver features second HDMI input with auto-switch for ease of operation.
 - Second set will be used to send Presentation Content from the CMO Conference Room to the Council Chamber for display
 - An Adapter Ring has been included in order to accommodate multiple laptop input options.

4. Shure MXA910 Ceiling Microphone Array
 - This unit will be mounted at the ceiling with an extension column for ideal elevation.
 - The MXA910 will utilize the Dante digital audio network established by the existing Biamp Tesira Server I/O located in the Council Chamber. This will allow any microphone from the CMO Conference Room to be heard in the Council Chamber when desired, as well as vice versa.
 - Conference participants in the CMO Conference Room will only need to speak normally to be captured by this microphone, and will require no other interaction with this mic.

5. Qty (4) Tannoy Loudspeakers with Lab.Gruppen Power Amplifier
 - The Loudspeakers are intended for audio sources originating in the Council Chamber.
 - The local Loudspeakers will not be used for local in-room voice-lift.
 - The Power Amplifier will be located in the Council Chamber audio rack.

6. System Control
 - A 7" Touch Panel will be installed at the CMO Conference Room table. This will provide:
 - System ON/OFF.
 - Display Power ON when a laptop is connected, as well as Display Power ON/OFF via Touch Panel.
 - Inputs will auto-switch via the Crestron receiver, as well as input select via Touch Panel.
 - Volume UP/DOWN/MUTE of local source input.
 - MUTE of local audio output for privacy.
 - Camera Pan/Tilt/Zoom control, as well as camera mute for privacy.

TOTAL (INCLUDING BULK CABLE, TAX & FREIGHT): \$33,207.64

ACOUSTIC PANELS FOR LARGE CONFERENCE ROOMS (x3 ROOMS)

1. Acoustic Panels
 - Qty (4) corner Bass Traps will be installed at the ceiling in each corner of the room.
 - This treatment will eliminate low-frequency buildup that can create a "muddy" sound within the room.
 - Qty (16) 1" Deep, 24"W x 48"H broadband absorptive panels will be installed on all four walls around the room.
 - This treatment will significantly reduce flutter echo and standing waves that impedes audio intelligibility. This will help to make the far-end audio substantially better.

**TOTAL FOR 3 ROOMS (INCLUDING TAX & FREIGHT): \$9,643.05
(\$3,214.35 PER EACH ROOM)**



DIGITAL SIGNAGE

ELB has selected a Digital Signage System that will support current and future signage use-cases.

- Ability to set up multiple levels of access and sectors, sub-sectors of control. For example, a City IT staff member may have access to multiple sub-accounts across the city, while staff at a specific facility may only have access to the local account. This is flexible and configurable to accommodate the specific security configuration needs of the Customer.
- Interactive displays, as well as Wayfinding displays are supported; Integration with MS Outlook
- Displays, existing or new, may be directly controlled via Signage System. ON/OFF/Source Selection.
- Training to be provided to ensure that end-users are familiar with the functionality of the system

1. Qty (2) SunBrite 55" Pro Series Ultra-Bright 1080p Outdoor Displays
 - Designed and built specifically for outdoor use.
 - Will withstand direct sunlight.
 - Ultra-Bright display is readable in direct sunlight.
 - Will withstand moisture and low temperatures.
2. Qty (8) Sharp PN-Y556 55" Professional Signage 1080p Displays
 - Designed for continuous operation.
 - RS232 and IP Network Remote Control.
3. Qty (10) BrightSign HD1033 Digital Signage Players
 - Networkable players with on-board RS232 for display control via network.
 - Interactive displays, as well as Wayfinding displays are supported.
 - Streaming Video is supported.
4. BrightSign Network Subscription
 - 1 Year Subscription
 - Cloud-based and/or local server content management is supported.
 - Ability to set up multiple levels of access and sectors, sub-sectors of control.
 - Emergency notification across entire network, as well as notification to specific segments is possible.

TOTAL (INCLUDING BULK CABLE, TAX & FREIGHT): \$53,402.32

POLYCOM CX5500 CONFERENCE ROOM – LARGE (x3 Rooms)

- a. Polycom CX5500 Unified Conference Station
 - This unit features a table-top microphone array with an attached 360° camera and touch panel dialer, and is fully licensed for use with Microsoft Skype for Business.
 - This unit may be used for telephone calls in stand-alone mode.
 - Audio support is provided for microphones and loudspeaker purposes.
 - 3-Year hardware coverage and technical support are included.



- b. User Laptop running Microsoft Skype for Business will be required to make video calls.
 - Simple connection of USB cable and laptop display cable will enable the User to interface with the Polycom CX5500 Unified Conference Station and in-room display in order to share a call or video conference using Skype for Business.
- c. OFE Display
 - Customer to provide display
 - Laptop Audio will also be supported via the in-room display.
- d. Crestron HD-MD-400-C-E DM/HDBaseT Transmitter/Receiver Set
 - Used to transmit Laptop output to local display for presentations and larger display of Skype for Business calls.
 - VGA & HDMI inputs supported. Each cable provided as part of design.
 - An Adapter Ring has been included in order to accommodate multiple laptop input options.
- e. System Control
 - Polycom CX5500 touch panel will provide volume and camera controls as well as provide a dialer for telephone calls.
 - Display will power ON when a laptop is connected.
 - Display will power OFF when laptop is disconnected.
 - Skype for Business controlled directly from Laptop PC.
- f. Polycom CX5500 Dual Microphone Extension Kit
 - Specifically designed to work with the CX5500 Unified Conference Station.
 - All cables will be concealed and neatly dressed under the table.
 - These mics each feature an On-Mic Mute button for privacy.
- g. Qty (6) Tannoy Loudspeakers with Lab.Gruppen Power Amplifier
 - Loudspeakers will playback far-end VC audio and local laptop audio.
 - Loudspeakers not intended for local voice-lift.
 - Loudspeakers on the CX5500 Conference Station will continue to playback far-end audio and laptop source audio.

TOTAL FOR 3 ROOMS (INCLUDING BULK CABLE, TAX & FREIGHT): \$79,132.98
(\$26,377.66 PER EACH ROOM)



MAINTENANCE CONTRACT

ELB provides all our customers with quality technology solutions, as well as great customer service. But our service doesn't end when the purchase and training is complete. We are committed to providing the support needed should any technical issues or challenges arise. With state of the art repair facilities, in-house technical support staff, and a strong commitment to quality, we can provide comprehensive and prompt technical support services for valuable technology assets.

As specified, in addition to the industry-standard 12 month Defects Liability Period (DLP) on all products and equipment within this proposal, ELB has included an Enterprise Maintenance Agreement in our pricing estimates. ELB's proposed maintenance contract pricing includes:

- Unlimited helpdesk support
- 2-hour response time for the Council Chambers (based on an estimated 24 hours of use per year; any additional time will be invoiced at \$250/hour)
- 8 to 24-hour response time for current AV application/hardware deployed around the City, in addition to ELB's proposed equipment solutions for phases two and four of this RFP (based on an estimated 60 hours of use per year; any additional time will be invoiced at \$175/hour)
- After hours support for the Council Chambers (based on an estimate of 12 hours of use per year; any additional time will be invoiced at \$250/hour)
- 4 quarterly preventative maintenance visits
- Maintenance and support will be provided for existing AV equipment in identified facilities.
- Firmware updates will be conducted at the quarterly preventative maintenance visits.

Duration	Cost
1 Year of Maintenance & Emergency Support	\$23,500



ASSUMPTIONS

1. It is assumed all necessary electrical power and data will be provided by the Customer.
2. It is assumed that the ceiling is drop-tile.
3. All floor boxes, back boxes, terminal cans, pull boxes, and junction boxes to be provided and installed by the Customer.
4. It is assumed all backing and bracing for wall-mounted devices to be provided by the Customer.
5. It is assumed that tables and appropriate AV cable pathways (ie. user cables, control panel cables) will be provided by Customer and onsite prior to ELB's onsite for installation.
6. Appropriate Credenza or other furniture containment for the AV equipment rack is to be provided by the Customer
7. All Owner Furnished (OFE) equipment will be provided to ELB prior to ELB's onsite installation. In the case where OFE equipment is required to enable ELB to Pre-build and test the system in ELB's shop, Customer will, upon request, ship equipment to ELB.

INCLUSIONS

1. ELB will provide a turn-key system as described in the Scope of Work Section of this agreement.
2. ELB will provide AV installation including AV signal cable, terminations to AV equipment, including wall and floor plates as described herein.
3. ELB will advise for any AV related infrastructure requirements.
4. ELB will coordinate with other trades as required.
5. The scope of work for the engineering and drafting services in this project includes the creation of PDF drawings and a Bill of Materials, receiving feedback on these deliverables and producing a final set of PDF drawings and a final Bill of Materials. Upon acceptance of these final documents, ELB will produce a full set of CAD drawings for final review, incorporate any final changes, and complete the scope of this project by submitting a Final Design Pack for the client, including the following (as applicable to the project):
 - Complete CAD drawing set including:
 - a. Title Sheet
 - b. Sheet Index
 - c. Room Locator
 - d. Room Details
 - AV Device Floor Plan and RCP
 - AV Infrastructure Floor Plan and RCP
 - Room Elevation
 - Conduit Riser
 - e. Structural Attachment Details
 - f. Equipment Configuration Details
 - g. Plate and Panel Details
 - h. Rack Elevations
 - i. Furniture Details
 - j. Video Schematics
 - k. Audio Schematics



- l. Control Schematics
- m. Pin Out Schedule
- n. IP Schedule
- o. Final Bill of Materials
- p. Specification Document

EXCLUSIONS

1. Conduits, cable trays, cable ladders, connection boxes, pull boxes, terminal cans, junction boxes, floor boxes and outlet boxes permanently installed in walls, floors, and ceilings.
2. Installation or modification of any millwork, or casework.
3. Room lighting fixtures, power receptacle outlets, and interconnecting wiring for these circuits and all AC electrical breaker panels, outlets and wiring required.
4. Structural support (backing), wall openings, wall or floor penetrations, ceilings and trim, fire prevention and safety devices, rough and finished trim, painting and patching, drapes, shades or curtains, carpets, floor coverings, glazing, asbestos work and acoustical treatments. Relocation or movement of any ceiling or wall obstructions.
5. All data/network and telecom service, cable, termination and connections to be made by others.
6. Acoustical treatments, variable or fixed, of any kind; such as curtains, diffusers, absorptive materials, bass traps, or similar.
7. Security systems, door locks, CCTV monitoring systems.



**CALL NO. 17.1
FOR PROFESSIONAL SERVICES
TO BE PROVIDED TO THE
CITY OF SANTA CLARA, CALIFORNIA
BY ELB US INC.**

EXHIBIT B

FEE SCHEDULE

Consultant shall provide a schedule of rates and fees which includes all billing amounts and costs as follows (if applicable):

In no event shall the amount billed to City by Contractor for services under this Agreement exceed Three Hundred and Ninety-Seven Thousand, Four Hundred and Thirty-Three Dollars (\$397,433.00), subject to budget appropriations.

This fee schedule below includes all fees or pre-approved costs and/or expenses identified for this Call 17.1, plus a 10% contingency budget for unplanned remediation items.

Project Phase 1 - Upgrade/Microphone Upgrade/CMO Room Broadcasting			
Item	Cost	Quantity	Total Cost
COUNCIL CHAMBER UPGRADE	\$148,880.33	1	\$148,880.33
COUNCL CHAMBER DAIS & PODIUM MICROPHONE UPGRADE	\$13,535.77	1	\$13,535.77
CMO STAFF CONFERENCE ROOM	\$33,207.64	1	\$33,207.64
CONFERENCE ROOM – ACOUSTIC PANELS (X3)	\$3,214.35	3	\$ 9,643.05
DIGITAL SIGNAGE – Qty 10 units	\$53,402.32	1	\$53,402.32
VIDEO CONFERENCING – x3 ROOMS	\$26,377.66	3	\$79,132.98
MAINTENANCE CONTRACT – 1 Year	\$23,500	1	\$23,500.00
Sub Total			\$361,302.09
10% contingency budget for unplanned remediation items			\$ 36,130.91
Total			\$397,433.00



**AMENDMENT NO. 1
TO THE CALL AGREEMENT BY AND BETWEEN THE
CITY OF SANTA CLARA, CALIFORNIA,
AND
ELB US, INC.**

for Enterprise Audio/Visual Services

PREAMBLE

This agreement (“Amendment No. 1”) is entered into between the City of Santa Clara, California, a chartered California municipal corporation (City) and ELB US, Inc., a Delaware corporation, with its principal place of business located at 415 Boulder Court, Suite 500, Pleasanton, California 94566, (Contractor). City and Contractor may be referred to individually as a “Party” or collectively as the “Parties” or the “Parties to this Agreement.”

RECITALS

- A. The Parties previously entered into an agreement entitled “Call Agreement by and between the City of Santa Clara, California and ELB US, INC., dated June 13, 2017 (Agreement); and
- B. The Parties entered into the Agreement for the purpose of having Contractor provide Enterprise Audio/Visual Services, and the Parties now wish to amend the Agreement to extend the contract end date.

NOW, THEREFORE, the Parties agree as follows:

AMENDMENT TERMS AND CONDITIONS

1. Section 12 of the Agreement, entitled “TERM OF AGREEMENT” is amended to read as follows:

“Unless otherwise set forth in this Agreement or unless this paragraph is subsequently modified by a written amendment to this Agreement, the term of this Agreement shall be six (6) years, beginning on the Effective Date and terminating six years later. However, this Agreement shall be deemed extended for such time as is necessary for Contractor to complete work on any Call which is issued prior to the termination date of this Agreement, but is still in progress on the termination date of this Agreement. Any incomplete Call(s) which have been issued pursuant to the terms of a previous agreement between the Parties is/are hereby reaffirmed and each such Call shall remain in full force and effect under this Agreement, subject to the terms of such Call.”

2. Except as set forth herein, all other terms and conditions of the Agreement shall remain in full force and effect. In case of a conflict in the terms of the Agreement and this Amendment No. 1, the provisions of this Amendment No. 1 shall control.

The Parties acknowledge and accept the terms and conditions of this Amendment No. 1 as evidenced by the following signatures of their duly authorized representatives.

CITY OF SANTA CLARA, CALIFORNIA
a chartered California municipal corporation

Approved as to Form:


Dated: _____

BRIAN DOYLE
City Attorney

DEANNA J. SANTANA
City Manager
1500 Warburton Avenue
Santa Clara, CA 95050
Telephone: (408) 615-2210
Fax: (408) 241-6771

“CITY”

ELB US INC.
a Delaware corporation

Dated: 05/22/2020
By (Signature): 
Name: Damian Bolton
Title: President
Principal Place of Business Address: 415 Boulder Court, Suite 500
Pleasanton, California 94566
Email Address: sales@elbglobal.com
Telephone: (925) 400-6175
Fax: (925) 475-5096
“CONTRACTOR”

**CALL NO. 20.1
FOR PROFESSIONAL SERVICES
TO BE PROVIDED TO THE
CITY OF SANTA CLARA, CALIFORNIA
BY ELB US, INC.**

The Parties to this Call No. 20-1 (“Call”) agree that this Call is made pursuant to the terms of a Call Agreement between the Parties entitled, “Call Agreement by and between the City of Santa Clara, California and ELB US, Inc.,” dated June 13, 2017, the terms of which are incorporated by this reference. This Call describes the Services to be provided to the City of Santa Clara, California (“City”) by ELB US, Inc. (“Contractor”), which are more fully described in Exhibit A attached to this Call as Scope of Services and incorporated by this reference. The Services to be performed under this Call shall be completed within the time period beginning on July 1, 2020 and ending on June 30, 2023. The attached exhibit contains a description of the Services, and performance dates for the completion of such Services, to be performed by the Contractor under this Call. In no event shall the amount paid to the Contractor for the Services provided to City by the Contractor under this Call, including all fees or pre-approved costs and/or expenses, exceed Three Hundred Thousand dollars (\$300,000), subject to budgetary appropriations.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but both of which shall constitute one and the same instrument; and, the Parties agree that signatures on this Agreement, including those transmitted by facsimile, shall be sufficient to bind the Parties.

The Parties acknowledge and accept the terms and conditions of this Call as evidenced by the following signatures of their duly authorized representatives. The Effective Date is the date that the final signatory executes the Call. It is the intent of the Parties that this Call shall become operative on the Effective Date.

CITY OF SANTA CLARA, CALIFORNIA
a chartered California municipal corporation

APPROVED AS TO FORM:

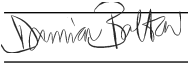
Dated: _____

BRIAN DOYLE
City Attorney

DEANNA J. SANTANA
City Manager
1500 Warburton Avenue
Santa Clara, CA 95050
Telephone: (408) 615-2210
Fax: (408) 241-6771

“CITY”

ELB US INC.
a Delaware corporation

Dated: 05/22/2020
By (Signature): 
Name: Damian Bolton
Title: President
Principal Place of Business Address: 415 Boulder Court, Suite 500
Pleasanton, California 94566
Email Address: sales@elbglobal.com
Telephone: (925) 400-6175

“CONTRACTOR”

**CALL NO. 20.1
FOR PROFESSIONAL SERVICES
TO BE PROVIDED TO THE
CITY OF SANTA CLARA, CALIFORNIA
BY ELB US INC.**

EXHIBIT A

SCOPE OF SERVICES

The Services to be performed for the City by the Contractor under this Agreement include 1) annual service maintenance agreement per proposal attached below and 2) prioritized approved projects which include but are not limited to the example types of projects described as AV services listed below. Per this Call Order, the total not to exceed amount of all executed work during this term of service under this Call Order will not exceed \$300,000.

1	Service contract renewal	\$ 147,000
	\$49,000 annually for term July 1, 2020 thru June 30, 2023	
2	Prioritized Approved AV Projects	\$153,000
	Council Chambers AV upgrade – Council Chambers installation of Zoom Integration package: a system that provides an integration for audio conferencing, wireless screen sharing and video conferencing that will remediate the lag issue currently experienced during meetings. Includes Zoom Room installation - install Creston VC system Kit for Zoom Integration package	
	EOC AV upgrade – Upgrading and improving AV equipment in the EOC while expanding their collaboration abilities and maximizing visibility to relevant data during critical event activities. Includes: Install 86" Touchscreen on a wall lift at the front of the room and swap out existing four displays on the right and left side of the room on the cement pillars with new 40" displays.	
	Water & Sewer mobile display – Installation of a mobile monitor / display system in Water Department Corporation Yard to enable intradepartmental communication and allowing for more effective trainings. Includes: install 82" display; Brightsign player; adjustable mobile stand.	
3	Citywide Conference Room AV Upgrades	
	The Call Order reserves contingency Funds for AV upgrades in conference rooms. AV Upgrades in support of priority initiatives for AV enhancements that are identified over the term of the Call Order.	
		\$300,000

City of Santa Clara - Audiovisual Services

Support and Maintenance Contract Audiovisual Services

Appendix A – Scope of Services

FACILITIES

This agreement shall cover:

- Council Chambers
- Central Park Library – Edinger, Redwood & conference room

Any support and maintenance services provided in other facilities shall be billed on a time and material basis (\$110/hour with a four-hour minimum, and anything in excess of four hours at \$120/hour)

PRICING

The pricing and services defined below and in accordance with this Agreement shall be \$49,000 per year for the term of this agreement - ending June 30, 2023.

APPENDIX B – SERVICE DETAILS

Type	Allotment	Description
Preventive	Four (4) Visits per each facility noted under Appendix A	<p>Services include:</p> <ul style="list-style-type: none"> • Dusting • Cleaning equipment • Check all visible connections for damage. Clean and/or replace damaged connectors. • Listen to all speakers to check for clarity and functionality • Check all touch panels and remote controls to ensure proper functionality • Check all Microphones for proper functionality
Standard Support	Until service hours are used in full (80 hours) or for one year, whichever occurs first	<p>On-site support with a 24-48 hours response time. Services include:</p> <ul style="list-style-type: none"> • Standard repair/replace of damaged connections (where applicable) • System break/fix assessment • Malfunctioning equipment removal and RMA to manufacturer for repair • Reinstall and retest returned equipment
Emergency Support	Until service hours are used in full (30 hours) or for one year, whichever occurs first	<p>On-site support with a 4-hour response time for the Council Chambers or library. ELB will have a tech on standby for the first two hours of all Council Chambers meetings; a calendar notice of all scheduled council meetings must be sent to ELB in advance.</p>
Help Desk	Unlimited	<p>Help Desk Support at (888) 506-7275 8:00am - 5:00pm Pacific Time support@elbglobal.com</p>

MAINTENANCE SERVICES

In order for ELB to provide the City the Maintenance Services defined in Appendix A, the City agrees to provide ELB uninterrupted access, during business hours, to the Room(s) to perform the Maintenance Services on a mutually agreed to date within 30 days of notice from ELB.

TECHNICAL SUPPORT

ACCESS TO TELEPHONE TECHNICAL SUPPORT

Unlimited helpdesk support will be offered during normal business hours of 8:00 A.M. to 5:00 P.M., Pacific Standard Time, Monday through Friday (except ELB holidays). ELB will make a member of its technical support staff available by telephone to City System Administrator(s) to assist City in the standard business use of the Room System. City System Administrator(s) will be responsible for the daily maintenance of the Room(s) per the Documentation and will provide the first line technical support of the Product to City users.

Telephone Technical Support includes phone bases assistance relating to any Fixes and Workarounds as well as minor modifications to existing configurations by which a telephone representative can describe either verbally or through e-mail communication the modification that needs to be made.

Service Phone #: 888-506-7275

Service Email Queue: service@elbglobal.com

ACCESS TO STANDARD ON-SITE REMOTE ACCESS SUPPORT

All support that requires an ELB Technician to directly access firmware, code configuration and/or for any Services that require a Technician to be sent on-site to the customer will be accrued in accordance with the Support and Maintenance level defined in Appendix B. Standard On-Site and Remote access Support will have a Response time of 48 hours from the initial contact with the City and only related to the support incident described by the City. It is understood that resolution of the Support Incident may not happen within 48 hours and, from time to time, will require ELB to Order new Equipment, process RMA's and/or go on-site multiple times. The City will need to pay for any freight charges incurred when shipping warranty product to/from the manufacturer. The service tech will purchase any necessary cable or miscellaneous parts for the service call and the costs will be deducted from the balance of service hours left on the contract. Receipts can be provided upon request. OFE will not be covered within this contract.

At all times, the City are obligated to provide the on-site technician access to the Room(s) to provide said support services. Any additional, equipment, code configuration changes or other materials that are required to complete the Support Request will be billed to the City in accordance with this Agreement.

Any Support services performed in excess of the Yearly Allotment are billed on an hourly basis of \$110/per hour (or the then current published rate), with a four-hour minimum. Anything in excess of four hours will be billed at \$120 per hour. If applicable, the City are also responsible for any reasonable travel and living expenses associated with on-site Services, and this will be pulled from the service hours. The hourly rate is measured from the time assistance is provided or arrival on-site whichever the case may be. Each additional hour or fraction thereof will be charged in thirty-minute increments.



Agenda Report

20-382

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Authorization of Application and Receipt of Grant Funds for the Local Early Action Planning (LEAP) Grant Program Issued by the California Department of Housing and Community Development [Council Pillar: Promote and Enhance Economic, Housing and Transportation Development]

BACKGROUND

The City of Santa Clara is eligible to apply to the State of California Housing and Community Development Department for a grant under the Local Early Action Planning (LEAP) grant program. LEAP provides one-time grant funding to cities and counties to update their planning documents and implement process improvements that will facilitate the acceleration of housing production and help local governments prepare for their 6th cycle Regional Housing Needs Assessment (RHNA). The amount of funding available to a jurisdiction depends upon its population, and the City of Santa Clara is eligible to receive up to \$500,000. Adoption of a resolution by the City Council is required by the California Housing and Community Development Department as part of the grant application and award process.

Eligible funded activities may include updates to general plans, specific plans, or local planning related to implementation of sustainable communities' strategies; updates to zoning ordinances; environmental analyses that eliminate the need for project-specific review; and temporary staffing assistance associated with pro-housing activities.

DISCUSSION

Staff is requesting City Council adoption of a resolution to support the City's application for a LEAP grant of \$500,000 from the State. This funding would support preparation of the update to the City's Housing Element, and to make other associated changes to the City's General Plan, as required by State law. Approximately \$300,000 is proposed to be allotted to consultant services required for the preparation of the Housing Element Update. The grant application is also expected to include staffing assistance for a planner (one FTE for a one-year period) to assist with the creation of an inventory of qualified housing sites and pro-housing policies to complete the Housing Element update. The cost of that level of staffing assistance is approximately \$200,000, including benefits and supplies.

State law requires that the City maintain a Housing Element as a component of its General Plan and to update the Housing Element at specified points in time. The Housing Element is a foundational policy document for the creation of new and affordable housing within the City and was last updated in 2014. The City is required to adopt its next Housing Element in 2023. In order for the City to receive State certification of its Housing Element it must meet several criteria, including demonstrating capacity for the City to fulfill its RHNA targets for production of housing at specified levels of affordability during the 8-year Housing Element period.

Over the last five years, through the implementation of the current General Plan Housing Element the City has approved over 4,200 housing units, averaging more than 800 units per year. Compared to prior time periods the City has been able to significantly increase its housing production through implementation of the General Plan vision to provide housing opportunities within identified Focus Areas, especially along El Camino and through the conversion of industrial areas north of the Caltrain line into new urban neighborhoods. The 2014 Housing Element update identified these areas (Lawrence Station, Tasman East, and the El Camino corridor) as Housing Opportunity sites. While housing production was slowed by the 2009 recession and legal challenges to affordability inclusionary requirements, the City is meeting its current RHNA targets for above-moderate income housing and is on pace to meet its moderate housing target as well. Additional effort is needed for the City, like almost all surrounding jurisdictions, to meet its RHNA allocations for low and very-low income housing.

Since 2014 the State, in response to continuing housing shortages, has adopted more stringent requirements for the preparation of Housing Elements, including requirements for the local jurisdiction to take proactive steps to identify and zone new locations for housing growth. The City's updated Housing Element will need to include a new inventory of Housing Opportunity sites, consistent with the current requirements of State law, as well as updated goals and policies to promote new housing production and to affirmatively further the provision of Fair Housing.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

FISCAL IMPACT

There is no additional cost to the City other than administrative staff time and expense for the preparation and submission of the grant application. Following the award announcement in Spring 2020 and should the City receive the grant award, staff will return to Council to recommend a Budget Amendment in order to appropriate funds.

COORDINATION

This report has been coordinated with the Finance Department and City Attorney's Office.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

Adopt a resolution authorizing the City Manager or designee to apply for grant funding from the California Department of Housing and Community Development (HCD) to facilitate the update the Housing Element of the General Plan and authorizing the City Manager or designee to negotiate and execute all documents required to accept the grant funds.

Reviewed by: Andrew Crabtree, Director of Community Development

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. LEAP grant resolution

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA
AUTHORIZING APPLICATION FOR, AND RECEIPT OF, LOCAL
GOVERNMENT PLANNING SUPPORT GRANT PROGRAM
FUNDS**

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, pursuant to Health and Safety Code 50515 et. Seq, the Department of Housing and Community Development (Department) is authorized to issue a Notice of Funding Availability (NOFA) as part of the Local Government Planning Support Grants Program (hereinafter referred to by the Department as the Local Early Action Planning Grants program or LEAP); and;

WHEREAS, the City Council of the City of Santa Clara desires to submit a LEAP grant application package (“Application”), on the forms provided by the Department, for approval of grant funding for projects that assist in the preparation and adoption of planning documents and process improvements that accelerate housing production and facilitate compliance to implement the sixth cycle of the regional housing need assessment; and,

WHEREAS, the Department has issued a NOFA and Application on January 27, 2020 in the amount of \$119,040,000 for assistance to all California Jurisdictions.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

1. The City Manager or their designee is hereby authorized and directed to apply for and submit to the Department the Application package;
2. In connection with the LEAP grant, if the Application is approved by the Department, the City Manager of the City of Santa Clara is authorized to submit the Application, enter into, execute, and deliver on behalf of the Applicant, a State of California Agreement (Standard Agreement) for the amount of \$500,000 and any and all other documents required or deemed necessary or appropriate to evidence and secure the LEAP grant, the Applicant’s obligations related thereto, and all amendments thereto; and

3. The Applicant shall be subject to the terms and conditions as specified in the NOFA, and the Standard Agreement provided by the Department after approval. The Application and any and all accompanying documents are incorporated in full as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the Application will be enforceable through the fully executed Standard Agreement. Pursuant to the NOFA and in conjunction with the terms of the Standard Agreement, the Applicant hereby agrees to use the funds for eligible uses and allowable expenditures in the manner presented and specifically identified in the approved Application.

4. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE ___ DAY OF _____, 2020, BY THE FOLLOWING VOTE:

AYES:	COUNCILORS:
NOES:	COUNCILORS:
ABSENT:	COUNCILORS:
ABSTAINED:	COUNCILORS:

ATTEST: _____
NORA PIMENTEL, MMC
ASSISTANT CITY CLERK
CITY OF SANTA CLARA

Attachments incorporated by reference: None

LEAP grant reso.doc



Agenda Report

20-77

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Public Hearing: Adoption of a Resolution Overruling Protests and Ordering that the Alternative Method for the Levy of Benefit Assessment be Made Applicable to the Santa Clara Convention Center Maintenance District No. 183 - Santa Clara Convention Center Complex [Council Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure]

BACKGROUND

The original lease agreements between the Redevelopment Agency of the City of Santa Clara, Santa Clara Convention Hotel Limited Partnership (originally Doubletree, then Westin, now Hyatt Regency Hotel) and SCCC Associates II (Techmart) provided for the formation of Maintenance District No. 183 (District) to apportion the funds necessary to maintain and operate the common improvements serving the Convention Center, Hotel and Trade Center. The common improvements generally consist of, but are not limited to, surface and structural (parking garage) parking areas, landscaping, roadway, pedestrian bridges, space frames and lighting. In addition to the cost of maintaining and operating the common areas, the proposed total cost includes expenses relating to the City's cost to administer the District, insurance, utilities and reserve funds.

A City ordinance requires that a report (Director's Report) for each maintenance district be prepared each fiscal year by the Public Works Director, setting forth the budget for the ensuing year, the formula for the annual assessment levy and a description of each property, including the amount of assessment to be levied against each lot. A copy of the Director's Report for the District for FY 2020/21 has been prepared and is attached (Attachment 1). This Report has also been filed with the City Clerk as required by the ordinance.

Proposition 218, passed by the voters of California in November 1996, made significant changes to the method and manner of approving assessments for maintenance districts. Proposition 218 requires that written ballots be sent and returned if there are proposed increases greater than any previously approved assessments. A written majority of ballots, weighted according to the proportional financial obligation, needs to be received to approve any proposed annual increase. Copies of the Director's Report were mailed to each of the owners in Maintenance District No. 183 apprising them of the proposed formula, including the amount of the individual assessment. Staff notified property owners and any interested tenants about scheduled meetings on April 2, 2020 and May 7, 2020 to discuss the Director's Report and the assessment district procedures (Due to the COVID-19 health emergency, all correspondence was via email).

DISCUSSION

On April 7, 2020, the City Council adopted Resolution No. 20-8828 related to the proposed FY 2020/21 special benefit assessments for the Santa Clara Convention Center Complex Maintenance District No. 183 (District), which is bounded by Tasman Drive, Great America Parkway and San

Tomas Aquino Creek. In addition, the Resolution established June 2, 2020 as the date that City Council would hear testimony and act upon the attached report prepared by the Director of Public Works (Attachment 1). Due to the subsequent cancellation of the June 2 Council Meeting, an amended Resolution was adopted on May 26, 2020 (Attachment 2), rescheduling the Public Hearing date to June 9, 2020. Proposition 218 requires that written ballots be sent and returned if there are proposed increases greater than any previously approved assessments.

At the time Council adopted the original Resolution of Intention, the members (City of Santa Clara (Santa Clara Convention Center), the Hyatt Regency Hotel and Hudson Techmart) had preliminarily agreed to a budget increase from \$1,698,119 to \$1,850,949. However, as the financial impacts of the COVID-19 pandemic increased over the ensuing weeks, support for any increases had diminished. In May 2020, the District members held two meetings (via phone) to further discuss the proposed increases. It was ultimately decided not to approve the proposed budget increase due to COVID-19 financial impacts and the property owners have asked to revert to the 2019/20 budget. The members of the District are satisfied that the property can be maintained at an adequate level within these budget parameters to still encourage business. Since the proposed FY 2020/21 operational and maintenance costs of \$1,698,119 is the same as the previously approved assessments, ballots with approvals are not required from the District members. Subsequently, the Director's Report FY 2020/21 (Attachment 1) has been updated to reflect this change.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

FISCAL IMPACT

The Convention Center Maintenance District Fund in the City's FY 2020/21 proposed budget includes the assessments from the three property owners totaling \$1,698,119 and the associated operations and maintenance budget. There is no increase for the total cost for operation and maintenance of the District for FY 2020/21. There is no prior year's surplus so there is no reduction to apply towards FY 2020/21 operations and maintenance costs for the District.

The proposed assessments by property owner are as follows: \$771,349 from the City of Santa Clara (Convention Center); \$358,060 from the Hyatt Regency Hotel; and \$568,710 from the Hudson Techmart Commerce Center. The funds to pay for the proposed assessment for the City's portion (formerly that of the Redevelopment Agency) are budgeted as a transfer from the General Fund.

COORDINATION

This report has been coordinated with the Finance Department and City Attorney's Office.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> .

Copies of the Director's Report were mailed to each of the owners in Maintenance District No. 183 apprising them of the proposed formula, including the amount of the individual assessment. Staff notified property owners and any interested tenants about scheduled meetings on April 2, 2020, May 7, 2020, and May 18, 2020, to discuss the Director's Report and the assessment district procedures (due to the COVID-19 Health emergency, all correspondence was via email). A new revised Director's Report was sent to the property owners after the phone budget meeting that took place on May 18, 2020 and was placed on file with the City Clerk on May 28, 2020.

ALTERNATIVES

1. Adopt a resolution overruling any other protests; and ordering that the alternative method for the levy of benefit assessment be made applicable to the Santa Clara Convention Center Maintenance District No.183, and approving, confirming and adopting the Director's Report for FY 2020/21.
2. Do not adopt a Resolution to move forward with collecting the property owner assessments and provide Staff with further direction on funding the assessments.

RECOMMENDATION

Alternative 1:

Adopt a resolution overruling any other protests; and ordering that the alternative method for the levy of benefit assessment be made applicable to the Santa Clara Convention Center Maintenance District No. 183, and approving, confirming and adopting the Director's Report for FY 2020/21.

Reviewed by: Craig Mobeck, Director of Public Works

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Director's Report FY 2020/21
2. Revised Resolution of Intention
3. Notice of Public Hearing
4. Resolution

DIRECTOR'S REPORT
CITY OF SANTA CLARA
SANTA CLARA CONVENTION CENTER COMPLEX
MAINTENANCE DISTRICT NO. 183
FISCAL YEAR 2020-2021

4/7/2020, edited 5/18/20 due to COVID 19

COUNCIL APPROVED: (proposed June 9, 2020)

Director of Public Works/City Engineer

**SANTA CLARA CONVENTION CENTER COMPLEX
MAINTENANCE DISTRICT NO. 183
City of Santa Clara, California**

SPECIAL BENEFIT ASSESSMENT for Fiscal Year 2020-2021

DIRECTOR'S REPORT

The Director of Public Works/City Engineer of the City of Santa Clara, California, pursuant to the provisions of Section 16.10.490 of the Code of the City of Santa Clara, hereby makes this report and the following special benefit assessment to cover the costs and expenses of maintaining and operating the improvements within Santa Clara Convention Center Complex Maintenance District No. 183 of said City, including the costs and expenses incidental thereto, to be paid by said Maintenance District.

The amount to be paid therefore by said Maintenance District for the Fiscal Year 2020-21 is as follows:

	<u>As Finally Confirmed</u>
Maintenance and Operations	\$1,428,119
Permanent Parking Controls	\$15,000
Reserve for Dynamic Parking Controls	\$255,000
Exceptional Improvements	\$0
Funds Advanced by and to be Repaid to City	\$0
TOTAL COST	\$1,698,119
Less Amount of Surplus From Prior Years:	
Convention Center	\$0
Hyatt Corporation - A Delaware Limited Liability Corporation	\$0
Hudson Techmart Commerce Center L.L.C	\$0
Amount of Reserves:	\$0
Amount of Contribution:	\$0
BALANCE OF ASSESSMENT	\$1,698,119

And I do thereby assess and apportion the amount of said costs and expenses, including the costs and expenses incidental thereto, upon the several lots or parcels of property liable therefore and specially benefited thereby, in proportion to the benefits to be received by each lot or parcel of property, from the maintenance and operation thereof and more particularly set forth in the list hereto attached and by reference made a part hereof.

Each lot or parcel of land is described in the assessment list by reference to its parcel number as shown on the assessor's maps of the County of Santa Clara for Effective Roll Year 2019-2020 to the right of the parcel numbers and include all of such parcel.

I hereby certify to the best of my professional knowledge and experience that each of the identified benefiting properties located within the District receives a special benefit over and above the benefits conferred to the public at large and that the amount of the assessment is proportional to the benefits specially received or enjoyed by each parcel or property within the District.

Date: _____
Director of Public Works
City of Santa Clara

**SANTA CLARA CONVENTION CENTER COMPLEX
 MAINTENANCE DISTRICT NO. 183
 City of Santa Clara, California
 SPECIAL BENEFIT ASSESSMENT for Fiscal Year 2020-2021**

DIRECTOR'S REPORT

TABLE 1. BUDGET

Category	Estimated Cost	Description Of Category
Maintenance and Operation	\$1,428,119	Labor, materials, supplies and equipment to maintain and operate Maintenance District No. 183 including, but not limited to water, sewer, electrical and other utility costs, sweeping of parking lots, maintenance of pavement and sidewalks, pavement striping, signs, fountains, landscaping, storm drains, lighting, space frames, parking structure, bridges, other common improvements, City supervision and management of maintenance district, insurance, contingencies, and incidental expenses.
Permanent Parking Controls	\$15,000	Labor, materials, supplies and equipment to maintain and operate fixed directional signs, electronic signs, automatic vehicle counting devices, cashiering stations, ticket printer, dispensers, card readers, cashier booths, including regularly scheduled parking attendants and guards.
Dynamic Parking Controls	\$255,000	Labor, materials, supplies and equipment to maintain and operate movable barriers and barrier placement, special parking attendants and guards, implementation of adjustable gates, special directional signs, and implementation of electronic signs.
Exceptional Improvements	\$0	Special improvement project benefiting special parcel.
Funds Advanced by and to be Repaid to City	\$0	For deficits which occurred in prior years
TOTAL COST	\$1,698,119	

Less	Amount of Surplus From Prior Years:	
	City of Santa Clara	\$0
	Hyatt Regency Hotel Santa Clara	\$0
	Hudson Techmart Commerce Center L.L.C	\$0
	Amount of Reserves:	\$0
	Amount of Contribution:	\$0
	BALANCE OF ASSESSMENT	\$1,698,119

**SANTA CLARA CONVENTION CENTER COMPLEX
MAINTENANCE DISTRICT NO. 183
City of Santa Clara, California**

SPECIAL BENEFIT ASSESSMENT for Fiscal Year 2020-2021

DIRECTOR'S REPORT

TABLE 2. PROPERTY OWNERS TO BE ASSESSED

Name & Address of Owner	Assessor's Parcel Number	As Preliminarily Approved*	As Finally Confirmed**
City of Santa Clara 1500 Warburton Avenue Santa Clara, CA 95050 Santa Clara Convention Center (Convention Center)	104-55-017	\$835,358	\$771,349
Hyatt Corporation as agent of IA Lodging Santa Clara TRS, L.L.C dba Hyatt Regency Santa Clara Eron Hodges – General Manager 5101 Great America Parkway Santa Clara, CA 95054 (Hotel)	104-55-005 104-55-012	\$391,849	\$358,060
Hudson Techmart Commerce Center L.L.C Rebecca Agbuya, Portfolio Manager 2055 Gateway Place, Suite 200 San Jose, CA 95110 (Techmart)	104-55-013	\$623,742	\$568,710
TOTAL		\$1,850,949	\$1,698,119
<p>Also Send Copy of Director's Report To:</p> <p>Hyatt Regency Santa Clara Eron Hodges – General Manager 5101 Great America Parkway Santa Clara, CA 95054</p> <p>Hudson Techmart Commerce Center L.L.C Rebecca Agbuya, Portfolio Manager 2055 Gateway Place, Suite 200 San Jose, CA 95110</p> <p>*Pre COVID 19 ** Post COVID 19</p>			

**SANTA CLARA CONVENTION CENTER COMPLEX
 MAINTENANCE DISTRICT NO. 183
 City of Santa Clara, California**

SPECIAL BENEFIT ASSESSMENT for Fiscal Year 2020-2021

DIRECTOR'S REPORT

TABLE 3. BUDGET/ASSESSMENT COMPARISON

	Budget for Fiscal Year 2019-2020			Budget for Fiscal Year 2020-2021		
	Total Assessment	Reduced by Proportion From Prior Year's Surplus	Net Assessment	Total Assessment	Reduced by Proportion From Prior Year's Surplus	Net Assessment
City of Santa Clara (Convention Center)	\$771,349	\$0	\$771,349	\$771,349	\$0	\$771,349
Hyatt Regency Hotel Santa Clara	\$358,060	\$0	\$358,060	\$358,060	\$0	\$358,060
Hudson Techmart Commerce Center L.L.C	\$568,710	\$0	\$568,710	\$568,710	\$0	\$568,710
TOTAL	\$1,698,119	\$0	\$1,698,119	\$1,698,119	\$0	\$1,698,119

**SANTA CLARA CONVENTION CENTER COMPLEX
MAINTENANCE DISTRICT NO. 183
City of Santa Clara, California**

**SPECIAL BENEFIT ASSESSMENT for Fiscal Year 2020-2021
DIRECTOR'S REPORT**

TABLE 4. FORMULA FOR ASSESSMENT LEVY

	Category	Estimated Expenditure	City of Santa Clara (Conv. Center)	Hyatt Regency Hotel Santa Clara	Hudson Techmart Commerce Center
			39.64%	22.94%	37.42%
I.	Maintenance and Operations	\$1,428,119	\$566,107	\$327,610	\$585,978
			30.04%	22.12%	47.84%
II.	Permanent Parking Controls	\$15,000	\$4,506	\$3,318	\$9,568
			78.72%	10.64%	10.64%
III.	Dynamic Parking Controls	\$255,000	\$200,736	\$27,132	\$27,132
IV.	Exceptional Improvements	\$0	\$0	\$0	\$0
V.	Funds Advanced by/to be Repaid to City	\$0	\$0	\$0	\$0
VI.	Surplus Funds from Prior Year	\$0	\$0	\$0	\$0
	TOTAL ASSESSMENT	\$1,698,119	\$771,349	\$358,060	\$568,710

RESOLUTION NO. 20-8845

A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA OF INTENTION TO ORDER THAT THE ALTERNATIVE METHOD FOR THE LEVY OF BENEFIT ASSESSMENT BE MADE APPLICABLE TO CITY OF SANTA CLARA CONVENTION CENTER COMPLEX MAINTENANCE DISTRICT NO. 183, PROVIDING FOR NOTICE OF HEARING THEREON, APPROVING THE DISTRIBUTION OF THE DIRECTOR'S REPORT, AND PROVIDING FOR NOTICE OF HEARING ON DIRECTOR'S REPORT FOR FISCAL YEAR 2020-21

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, pursuant to Chapter 16.10 of "The Code of the City of Santa Clara, California" ("City Code"), the City Council of the City of Santa Clara, California ("Council") adopted Resolution No. 5081 on June 3, 1986, creating "City of Santa Clara Convention Center Complex Maintenance District No. 183" ("District") in the City of Santa Clara, California ("City"). Resolution No. 5081 also ordered that the costs and expenses of maintaining and operating the on-site public improvements ("Public Improvements") on the property within the District, including the cost of necessary repairs, replacements, fuel, power, electrical current, care, supervision and any and all other items necessary for the proper maintenance and operation of the Public Improvements be raised by the levy of an annual special benefit assessment apportioned according to special benefits conferred among the parcels of property within the District in accordance with a formula set forth in Resolution No. 5081, and in accordance with and pursuant to the provisions for the alternative method for the levy of benefit assessments in maintenance districts in the City as provided in the City Code;

WHEREAS, Resolution No. 5081 provided that the Council shall, in addition to all other taxes, annually fix and levy a special assessment tax upon the real property (land and improvements) within the District as therein provided, sufficient to raise the amount of money necessary to pay the annual costs of maintenance and operation;

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WHEREAS, the Council adopted Ordinance No. 1401 on April 8, 1980, which provided for an alternative method for annually fixing and levying a special benefit assessment within maintenance districts located in the City for said purpose;

WHEREAS, in the opinion of this Council, the annual costs of maintenance and operation of the Public Improvements shall be appropriately financed pursuant to the provisions of Ordinance No. 1401 and Resolution No. 5081 and related provisions of the City Code;

WHEREAS, pursuant to the provisions of Resolution No. 5081, the City's Director of Public Works has made and filed with the City Clerk a written report ("Director's Report") setting forth the budget, the formula for the annual assessment levy, a description of each lot or parcel of property to be assessed and the amount of the assessment to be levied against each lot or parcel of property in accordance with said formula. The costs of operation, maintenance, and servicing of improvements to be funded by the District are apportioned to each parcel in proportion to the special benefit it receives;

WHEREAS, City Staff met with the affected property owners on April 2, 2020 to discuss the Director's Report;

WHEREAS, Proposition 218 passed by the voters in the general election on November 5, 1996, added Articles XIIC and XIID to the State of California Constitution which require the property owners within the District to annually approve any assessment increase that is more than any previous assessment;

WHEREAS, in the event of an assessment that is greater than any previous assessment, the procedures of approval under Proposition 218 not only require the preparation of a Director's Report on how the assessments were prepared and based, but further necessitate a written ballot ("Ballot") to be returned in order to determine approval of any assessment increases for the District;

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WHEREAS, the Director's Report, Ballot, and public hearing notice are to be sent out at least 45 days in advance of the public hearing to all property owners, and any tenants within the District who are responsible for paying each assessment;

WHEREAS, in the event of an assessment that is greater than any previous assessment, a majority weighted vote of the Ballots (weighting determined by an amount of assessment paid), must be received in order to approve any proposed increase in assessment;

WHEREAS, for Fiscal Year 2020-21, the assessments are not increasing and therefore, Proposition 218 requirements do not apply; and,

WHEREAS, the Council has duly considered the Director's Report and finds that it is sufficient and does not require modification.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

1. That the recitals set forth above are true and correct and by this reference, the Council makes them a part hereof.
2. That the public interest and convenience require and this Council hereby orders that the costs and expenses of acquiring, constructing, reconstructing, installing, extending, enlarging, repairing, improving, maintaining and operating the Public Improvements now existing or hereafter to be constructed in and for the District which benefit the District as a whole, including the cost of necessary repairs, replacements, water, fuel, power, gas, electric current, care, supervision and any and all other items necessary for the proper maintenance and operation thereof, and of all additions, improvements and enlargements thereto which may hereafter be made, be raised by an annual special benefit assessment in accordance with and pursuant to the provisions for the alternative method for the levy of benefit assessments in maintenance districts in the City, as provided in Section 16.10.490 and Section 16.10.500 of the City Code, on all lots or parcels of property within the District.

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3. That the costs and expenses of maintaining and operating the Public Improvements within the District shall annually be assessed, either partly or wholly, upon the benefited lots and parcels of property within the District by apportioning the costs and expenses according to benefits in proportion to the special benefits received by each lot or parcel of property within the District in accordance with the formula set forth in EXHIBIT "B" of Resolution No. 5081.

4. That the City Manager caused a budget to be prepared for the costs of the expenses of maintaining and operating the Public Improvements during fiscal year 2020-21 and the Director of Public Works prepared and filed a Director's Report with the City Clerk which provides the basis for the levy of benefit assessments for the cost of maintenance and operation on all lots or parcels of property within the District.

5. NOTICE IS HEREBY GIVEN that on Tuesday, June 9, 2020, at 2:00 p.m., at its regular meeting place in the Council Chambers at City Hall, 1500 Warburton Avenue, Santa Clara, California, the Council will hold a public hearing during which it will hear any and all evidence and protests relating to said alternative method for the levy of benefit assessments and said formula for the District, and if the assessment is greater than any previous assessment, certify any ballots received and determine any weighted vote necessary, examine said Director's Report and hear all persons interested therein. Any interested property owner, who objects to the alternative method for the levy of benefit assessments, the formula, or to the amount of the assessment on any lot or parcel of property owned by him/her, may file a signed written protest with the City Clerk before the commencement of the Council meeting during which the public hearing will be held, describing the lot or parcel of property owned by him/her so that it may be identified and stating the grounds of his/her protest. The property owner may appear at the hearing and be heard with regard to his/her protest.

6. Written ballots are to be completed and returned to the City Clerk's office not later than Tuesday, June 9, 2020, at 2:00 p.m., or at the time this matter is heard.

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7. The City Clerk is hereby authorized and directed to a) post a copy of notice of hearing on or near the Council Chamber door or any bulletin board in or adjacent to the City Hall and b) publish a copy of notice of hearing at least once in a newspaper of general circulation, pursuant to City Code Section 16.10.490(p).


8. The Director of Public Works is hereby authorized and directed to give notice of said hearing by mailing a copy of this Resolution of Intention and Director's Report, postage prepaid to record owners of any lot or parcel of property subject to a benefit assessment to pay said costs of maintenance and operation, as determined by the last assessment roll. This Resolution will be available for public inspection in the City Clerk's office; and said mailing shall be done at least forty-five (45) days, and posting and publication shall be completed not less than ten (10) days, prior to the date fixed (June 9, 2020) for the hearing.

9. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A AND A REGULAR MEETING THEREOF HELD ON THE 26TH DAY OF MAY, 2020, BY THE FOLLOWING VOTE:

AYES:	COUNCILORS:	Chahal, Davis, Hardy, O'Neill, and Watanabe, and Mayor Gillmor
NOES:	COUNCILORS:	None
ABSENT:	COUNCILORS:	None
ABSTAINED:	COUNCILORS:	None

ATTEST:



NORA PIMENTEL, MMC
ASSISTANT CITY CLERK
CITY OF SANTA CLARA

Attachments incorporated by reference:
1. Director's Report

DIRECTOR'S REPORT
CITY OF SANTA CLARA
SANTA CLARA CONVENTION CENTER COMPLEX
MAINTENANCE DISTRICT NO. 183
FISCAL YEAR 2020-2021

4/14/2020

COUNCIL APPROVED: (proposed June 9, 2020)

Director of Public Works/City Engineer

**SANTA CLARA CONVENTION CENTER COMPLEX
MAINTENANCE DISTRICT NO. 183
City of Santa Clara, California**

SPECIAL BENEFIT ASSESSMENT for Fiscal Year 2020-2021

DIRECTOR'S REPORT

The Director of Public Works/City Engineer of the City of Santa Clara, California, pursuant to the provisions of Section 16.10.490 of the Code of the City of Santa Clara, hereby makes this report and the following special benefit assessment to cover the costs and expenses of maintaining and operating the improvements within Santa Clara Convention Center Complex Maintenance District No. 183 of said City, including the costs and expenses incidental thereto, to be paid by said Maintenance District.

The amount to be paid therefore by said Maintenance District for the Fiscal Year 2020-21 is as follows:

	<u>As Finally Confirmed</u>
Maintenance and Operations	\$1,565,949
Permanent Parking Controls	\$20,000
Reserve for Dynamic Parking Controls	\$265,000
Exceptional Improvements	\$0
Funds Advanced by and to be Repaid to City	\$0
TOTAL COST	\$1,850,949
Less Amount of Surplus From Prior Years:	
Convention Center	\$0
Hyatt Corporation - A Delaware Limited Liability Corporation	\$0
Hudson Techmart Commerce Center L.L.C	\$0
Amount of Reserves:	\$0
Amount of Contribution:	\$0
BALANCE OF ASSESSMENT	\$1,850,949

And I do thereby assess and apportion the amount of said costs and expenses, including the costs and expenses incidental thereto, upon the several lots or parcels of property liable therefore and specially benefited thereby, in proportion to the benefits to be received by each lot or parcel of property, from the maintenance and operation thereof and more particularly set forth in the list hereto attached and by reference made a part hereof.

Each lot or parcel of land is described in the assessment list by reference to its parcel number as shown on the assessor's maps of the County of Santa Clara for Effective Roll Year 2019-2020 to the right of the parcel numbers and include all of such parcel.

I hereby certify to the best of my professional knowledge and experience that each of the identified benefiting properties located within the District receives a special benefit over and above the benefits conferred to the public at large and that the amount of the assessment is proportional to the benefits specially received or enjoyed by each parcel or property within the District.

Date: _____
Director of Public Works
City of Santa Clara

**SANTA CLARA CONVENTION CENTER COMPLEX
 MAINTENANCE DISTRICT NO. 183
 City of Santa Clara, California
 SPECIAL BENEFIT ASSESSMENT for Fiscal Year 2020-2021**

DIRECTOR'S REPORT

TABLE 1. BUDGET

Category	Estimated Cost	Description Of Category
Maintenance and Operation	\$1,565,949	Labor, materials, supplies and equipment to maintain and operate Maintenance District No. 183 including, but not limited to water, sewer, electrical and other utility costs, sweeping of parking lots, maintenance of pavement and sidewalks, pavement striping, signs, fountains, landscaping, storm drains, lighting, space frames, parking structure, bridges, other common improvements, City supervision and management of maintenance district, insurance, contingencies, and incidental expenses.
Permanent Parking Controls	\$20,000	Labor, materials, supplies and equipment to maintain and operate fixed directional signs, electronic signs, automatic vehicle counting devices, cashiering stations, ticket printer, dispensers, card readers, cashier booths, including regularly scheduled parking attendants and guards.
Dynamic Parking Controls	\$265,000	Labor, materials, supplies and equipment to maintain and operate movable barriers and barrier placement, special parking attendants and guards, implementation of adjustable gates, special directional signs, and implementation of electronic signs.
Exceptional Improvements	\$0	Special improvement project benefiting special parcel.
Funds Advanced by and to be Repaid to City	\$0	For deficits which occurred in prior years
TOTAL COST	\$1,850,949	

Less	Amount of Surplus From Prior Years:	
	City of Santa Clara	\$0
	Hyatt Regency Hotel Santa Clara	\$0
	Hudson Techmart Commerce Center L.L.C	\$0
	Amount of Reserves:	\$0
	Amount of Contribution:	\$0
BALANCE OF ASSESSMENT		\$1,850,949

**SANTA CLARA CONVENTION CENTER COMPLEX
 MAINTENANCE DISTRICT NO. 183
 City of Santa Clara, California**

SPECIAL BENEFIT ASSESSMENT for Fiscal Year 2020-2021

DIRECTOR'S REPORT

TABLE 2. PROPERTY OWNERS TO BE ASSESSED

Name & Address of Owner	Assessor's Parcel Number	As Preliminarily Approved	As Finally Confirmed
City of Santa Clara 1500 Warburton Avenue Santa Clara, CA 95050 Santa Clara Convention Center (Convention Center)	104-55-017	\$835,358	\$835,358
Hyatt Corporation as agent of IA Lodging Santa Clara TRS, L.L.C dba Hyatt Regency Santa Clara Eron Hodges – General Manager 5101 Great America Parkway Santa Clara, CA 95054 (Hotel)	104-55-005 104-55-012	\$391,849	\$391,849
Hudson Techmart Commerce Center L.L.C Rebecca Agbuya, Portfolio Manager 2055 Gateway Place, Suite 200 San Jose, CA 95110 (Techmart)	104-55-013	\$623,742	\$623,742
TOTAL		\$1,850,949	\$1,850,949
<p>Also Send Copy of Director's Report To:</p> <p>Hyatt Regency Santa Clara Eron Hodges – General Manager 5101 Great America Parkway Santa Clara, CA 95054</p> <p>Hudson Techmart Commerce Center L.L.C Rebecca Agbuya, Portfolio Manager 2055 Gateway Place, Suite 200 San Jose, CA 95110</p>			

**SANTA CLARA CONVENTION CENTER COMPLEX
 MAINTENANCE DISTRICT NO. 183
 City of Santa Clara, California**

SPECIAL BENEFIT ASSESSMENT for Fiscal Year 2020-2021

DIRECTOR'S REPORT

TABLE 3. BUDGET/ASSESSMENT COMPARISON

	Budget for Fiscal Year 2019-2020			Budget for Fiscal Year 2020-2021		
	Total Assessment	Reduced by Proportion From Prior Year's Surplus	Net Assessment	Total Assessment	Reduced by Proportion From Prior Year's Surplus	Net Assessment
City of Santa Clara (Convention Center)	\$771,349	\$0	\$771,349	\$835,358	\$0	\$835,358
Hyatt Regency Hotel Santa Clara	\$358,060	\$0	\$358,060	\$391,849	\$0	\$391,849
Hudson Techmart Commerce Center L.L.C	\$568,710	\$0	\$568,710	\$623,742	\$0	\$623,742
TOTAL	\$1,698,119	\$0	\$1,698,119	\$1,850,949	\$0	\$1,850,949

**SANTA CLARA CONVENTION CENTER COMPLEX
MAINTENANCE DISTRICT NO. 183**
City of Santa Clara, California

**SPECIAL BENEFIT ASSESSMENT for Fiscal Year 2020-2021
DIRECTOR'S REPORT**

TABLE 4. FORMULA FOR ASSESSMENT LEVY

Category	Estimated Expenditure	City of Santa Clara (Conv. Center)	Hyatt Regency Hotel Santa Clara	Hudson Techmart Commerce Center
I. Maintenance and Operations	\$1,565,949	39.64% \$620,742	22.94% \$359,229	37.42% \$585,978
II. Permanent Parking Controls	\$20,000	30.04% \$6,008	22.12% \$4,424	47.84% \$9,568
III. Dynamic Parking Controls	\$265,000	78.72% \$208,608	10.64% \$28,196	10.64% \$28,196
IV. Exceptional Improvements	\$0	\$0	\$0	\$0
V. Funds Advanced by/to be Repaid to City	\$0	\$0	\$0	\$0
VI. Surplus Funds from Prior Year	\$0	\$0	\$0	\$0
TOTAL ASSESSMENT	\$1,850,949	\$835,358	\$391,849	\$623,742

CITY OF SANTA CLARA
NOTICE OF PUBLIC HEARING REGARDING A RESOLUTION ON THE LEVY OF
BENEFIT ASSESSMENTS APPLICABLE TO THE SANTA CLARA CONVENTION
CENTER MAINTENANCE DISTRICT NO. 183, AND APPROVING DISTRIBUTION OF
DIRECTOR'S REPORT FOR SAME FOR FISCAL YEAR 2020-21

NOTICE IS HEREBY GIVEN that the Director of Public Works caused to be prepared and filed with the City Clerk a report, in writing, which provides the basis for the levy of benefit assessments for the costs of maintenance and operation on all lots or parcels of property within said maintenance district. Said report sets forth the amounts to be provided in the budget for maintenance and operation, a description of each lot or parcel of property in the maintenance district, by a legal description, assessor's parcel number or other description sufficient to identify the same, and the amount of assessment to be levied for the fiscal year 2020-2021 against each lot or parcel of property.

"A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA OF INTENTION TO ORDER THAT THE ALTERNATIVE METHOD FOR THE LEVY OF BENEFIT ASSESSMENT BE MADE APPLICABLE TO CITY OF SANTA CLARA CONVENTION CENTER COMPLEX MAINTENANCE DISTRICT NO. 183, PROVIDING FOR NOTICE OF HEARING THERON, APPROVING THE DISTRIBUTION OF THE DIRECTOR'S REPORT AND PROVIDING FOR NOTICE OF HEARING ON DIRECTORS REPORT FOR FISCAL YEAR 2020-21."

The purpose of the public hearing is to provide City staff with an opportunity to present the City Council and the public with information concerning the proposed assessments (\$923,770 total) to the property operators, to pay towards maintenance repairs of the Santa Clara Convention Maintenance District #183 and the proposed determination of the City to pay all of the remaining costs (\$771,349) for routine maintenance and operation of the property and improvements of the Santa Clara Maintenance District No. 183. A total of 3 operators pay for the assessments. The public may submit written comments prior to, or make oral presentations, at the public meeting.

Said report will be heard by the Council at its meeting to be held on the 9th day of June, 2020, at the hour of 2 o'clock P.M. in the regular meeting place of said Council, Council Chambers, City Hall, Santa Clara, California, at which time said Council will examine said report and hear all persons interested therein. Any interested owner, objecting to the amount of the assessment on any lot or parcel of property owned by him, may file with the City Clerk at or before the hour fixed for hearing a protest, in writing, signed by him, describing the lot or parcel of property so that it may be identified, and stating the grounds of his/her protest, and may appear at said hearing and be heard in regard thereto.

A copy of the above Resolution and Director's Report will be made available for public inspection in the City Clerk's Office, City Hall, 1500 Warburton Avenue, Santa Clara, California and at the Central Park Library, 2635 Homestead Road, Santa Clara, California.

The public hearing location is accessible by wheelchair and public transportation. People with impaired speech or hearing may call (408) 615-2490 through 711 the nationwide Telecommunications Relay Service. The California Relay Service can also be reached in Spanish for both TDD and voice at 1-800-955-3000. Sign language interpretation, translation into languages other than English, and interpretation for persons with visual impairments are available. If you need sign or other interpretation, please call (408) 615-2490 at least one week in advance of the hearing. Reasonable modifications in policies, procedures and/or practices will be made as necessary to ensure access for all individuals with a disability or with limited English proficiency.

RESOLUTION NO. 20-XXXX

A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA, OVERRULING ANY OTHER PROTESTS AND ORDERING THAT THE ALTERNATIVE METHOD FOR THE LEVY OF BENEFIT ASSESSMENT BE MADE APPLICABLE TO THE SANTA CLARA CONVENTION CENTER COMPLEX MAINTENANCE DISTRICT NO. 183, AND APPROVING, CONFIRMING AND ADOPTING DIRECTOR'S REPORT FOR FISCAL YEAR 2020-2021

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, pursuant to the provisions of Chapter 16, Article II, Division 5.1 of the Santa Clara City Code ("City Code") on May 13, 1986, Council adopted Resolution No. 5068, "A Resolution of Intention to Form Santa Clara Convention Center Complex Maintenance District No. 183 and to Order that the Alternative Method for the Levy of Benefit Assessments be Made Applicable Thereto";

WHEREAS, after proceedings to that end duly held on June 3, 1986, the Council adopted Resolution No. 5081, "A Resolution of Intention to Order that the Alternative Method for the Levy of Benefit Assessments be Made Applicable to City of Santa Clara Convention Center Complex Maintenance District No. 183, Providing for Notice of Hearing Thereon, Approving Director's Report, and Providing for Notice of Hearing on Director's Report";

WHEREAS, pursuant to Article VI of Chapter 16.10 of the City Code), the City Manager has caused to be prepared a budget for the costs and expenses of maintaining and operating within the City of Santa Clara Convention Center Complex Maintenance District No. 183 ("District") the local public improvements for the fiscal year 2020-21, including (a) the gross amount required for the costs and expenses of maintaining and operating the improvements; (b) the surplus balance available at the end of the preceding fiscal year for such purposes; (c) the amount, if any, to be contributed to pay any part of the costs and expenses; (d) the amount, if any, to be repaid to the City for funds advanced by it to pay deficiencies which occurred in prior years; and (e) the balance of the amount necessary to pay the costs and expenses;

WHEREAS, pursuant to Resolution No. 20-8845 and the City Code, the Director of Public Works has made and filed with the City Clerk a draft written report for fiscal year 2020-21, which provides the basis for the levy of benefit assessments for the cost of maintenance and operation on all lots or parcels of property within the District, and which sets forth the budget, the formula or formulae for the annual assessment levy, a description of each lot or parcel of property in the District, Assessor's Parcel Number or other description sufficient to identify the same, the amount of assessment to be levied for fiscal year 2020-21 against each lot or parcel of property, and such other information as will be necessary or useful in applying the formula or formulae;

WHEREAS, on April 7, 2020 this Council duly considered the draft report and ordered that the draft report be open to public inspection, and on May 28, 2020, the Director placed a revised report on file with the City Clerk reflecting a revised assessment that did not exceed the prior year's assessment ("Director's Report");

WHEREAS, Proposition 218 passed on November 5, 1996, added Articles XIII C and XIII D to the State of California Constitution which requires property owners within the District to annually approve any assessment increase that is more than any previous assessment;

WHEREAS, procedures of approval required the preparation of a Director's Report on how the assessments were prepared and based;

WHEREAS, pursuant to Resolution No. 20-8845 and the provisions of the City Code, notice of hearing any and all protests in relation to the Director's Report and any of the matters contained therein was given by causing notice of public hearing to be posted at Santa Clara City Hall on May 19, 2020, published in the Santa Clara Weekly, a newspaper of general circulation, on May 27, 2020, and mailed to all property owners in the Maintenance District on May 18, 2020, as provided by the City Code, all as more particularly appears from the certificates and affidavits thereof on file in the office of the City Clerk of the City, whereupon the hearing on the Report was duly and regularly held at the time and place advertised in the notice and in Resolution No. 20-8845;

WHEREAS, the Director's Report, and public hearing meeting notice were timely provided to the entities within the District who are responsible for paying the assessments;

WHEREAS, because the proposed assessment is not greater than the greatest previous approved assessment amount, a written ballot need not be returned in order to approve the assessment amount for the District;

WHEREAS, persons interested, objecting thereto, filed written protests with the City at or before the time set for hearing, and all persons interested, desiring to be heard were given an opportunity to be heard and all matters and things pertaining thereto were fully heard and considered by the Council;

WHEREAS, the Council has remedied and corrected any errors or informalities in the Director's Report and has revised and corrected any of the acts or determinations of the various City officials as contained therein, and is fully informed of the contents;

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

1. That a weighted vote, based on the assessment to each property, was not needed to approve the proposed annual assessments for said District because this year's assessment is not more than the greatest previously approved assessment.
2. That all written protests, objections and other written communications were read at a noticed public hearing and all persons desiring to be heard were fully heard, and that all protests in relation to the alternative method for the levy of benefit assessment and said formula and said Director's Report be, and each of them are hereby, overruled in accordance with Article VI of Chapter 16.10 of the City Code.
3. That the Director's Report and each and every part thereof contained all the matters and things called for by Resolution No. 5081 and the City Code, including the budget, the formula or formulae for the annual assessment levy, Assessor's Parcel Number or other description sufficient to identify the same, the amount of the assessment to be levied against each lot or

parcel of land in accordance with the formula or formulae, and such other information as will be necessary or useful in applying the formula adopted by the Council.

4. That the Director's Report and assessment roll, and each of the assessments therein as duly revised and corrected be, and they are hereby approved, confirmed and adopted.

5. That the special benefit assessments shall be levied and collected annually upon the last equalized secured and utility tax rolls upon which ad valorem property taxes are collected. They shall be in addition to all other ad valorem property taxes levied, and shall be collected together with, and not separate therefrom, and enforced in the same manner and by the same persons and at the same time and with the same penalties and interest as are ad valorem property taxes. All laws applicable to the collection and enforcement of the ad valorem property taxes shall be applicable to the special benefit assessment levy, and the assessed lot or parcel of property, if sold for taxes, shall be subject to redemption in the same manner as such real property is redeemed from the sale for ad valorem property taxes, and if not redeemed, shall in like manner pass to the purchaser.

6. That the Director's Report, together with a certified copy of this Resolution, shall forthwith be delivered to the Director of Finance of this City, who shall thereafter deliver the Director's Report to the officer of the County of Santa Clara designated by law to extend ad valorem property taxes upon the tax roll. Proper County officer shall cause to be posted to the tax rolls, in a column provided therefor, the amount of each of the special benefit assessments proposed to be levied and collected for the fiscal year as set forth in the Director's Report as confirmed.

7. That the City Clerk shall forward a certified copy of this Resolution and Director's Report to the City Manager, Director of Public Works, and Director of Finance of this City and to the officer designated by law to extend ad valorem property taxes upon the tax roll on which they are collected.

8. Constitutionality, severability. If any section, subsection, sentence, clause, phrase, or word of this resolution is for any reason held by a court of competent jurisdiction to be unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of the resolution. The City of Santa Clara, California, hereby declares that it would have passed this resolution and each section, subsection, sentence, clause, phrase, and word thereof, irrespective of the fact that any one or more section(s), subsection(s), sentence(s), clause(s), phrase(s), or word(s) be declared invalid.

9. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE 9th DAY OF JUNE, 2020, BY THE FOLLOWING VOTE:

AYES: COUNCILORS:

NOES: COUNCILORS:

ABSENT: COUNCILORS:

ABSTAINED: COUNCILORS:

ATTEST:

NORA PIMENTEL, MMC
ASSISTANT CITY CLERK
CITY OF SANTA CLARA

Attachments incorporated by reference:

1. Director's Report



Agenda Report

20-78

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Public Hearing: Adoption of a Resolution Overruling Protests and Ordering that the Alternative Method for the Levy of Benefit Assessment be Made Applicable to the City of Santa Clara Parking Maintenance District No. 122 - Franklin Square [Council Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure]

BACKGROUND

Parking Maintenance District No. 122 was formed in 1965 to maintain parking lots, arcades, fountains, sidewalks, landscaping, irrigation, lights, and utilities within Franklin Square, which is bounded by Benton Street, Homestead Road (formerly known as Liberty Street), Monroe Street, and Jackson Street. From 1965 - 2002, the cost of maintenance and operation of Parking Maintenance District No. 122 was divided between the City and property owners. In 2002, the City Council passed a motion at a public hearing in which the City assumed all future costs for operation and maintenance. Under this alternative collection method, the property owners contribute annually to pay for capital repairs of the parking lot and associated walkways. The annual contribution totals \$14,200 less the earned interest on the accumulating balance. The City, through the General Fund, is responsible for covering the annual maintenance.

On April 7, 2020, Council adopted Resolution 20-8829 related to the proposed maintenance assessments for Parking Maintenance District No. 122. In addition, the Resolution established June 2, 2020 as the date that City Council would hear testimony and act upon the attached Resolution (Attachment 1) and Director's Report (Attachment 2). Due to the subsequent cancellation of the June 2 Council Meeting, an amended Resolution of Intention (Attachment 3) was adopted on May 26, 2020, rescheduling the Public Hearing to June 9, 2020.

DISCUSSION

The proposed FY 2020/21 assessment to property owners will be \$10,374. Accrued interest earned in FY 2018/19 in the amount of \$3,826 will be used to reach the \$14,200 annual requirement. These funds are placed into an account that generates interest income and are used to pay for capital repair projects as needs arise.

The final recommended operating budget is \$152,762. This operating budget includes funding for routine maintenance and operation performed by the Public Works Department in the amount of \$152,762 that is funded by the General Fund. This budget includes funds for 0.5 full-time employees to perform exterior grounds maintenance services, contracted cleaning of parking lots and interior walkways, and fountain maintenance.

There are no proposed Capital outlay expenditures to cover maintenance and improvements of parking lots and associated walkways in FY 2020/21. Both parking lots at the complex were

resurfaced and striped during the summer of 2019. The work was funded by previously collected property owner assessments.

Proposition 218 requires that written ballots be sent and returned if there are proposed increases greater than any previously approved assessments. Since the proposed assessments of \$10,374 (\$14,200 minus \$3,826 in interest) for FY 2020/21 are less than the greatest previously approved assessments, no ballots and approvals are required from the property owners. Therefore, staff's recommendation includes a provision to overrule any protests, if received. The assessments to the property owners cannot be sent out until the Director's Report is approved at a public hearing.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

FISCAL IMPACT

Approval of the assessment maintains the funding source for future capital repairs to parking lots and walkways located within Franklin Square. The City's General Fund remains as the funding source for routine maintenance and operating costs for the Downtown Parking Maintenance District. The total proposed FY 2020/21 expenditure budget for Parking Maintenance District No. 122 is \$152,762, which is below the \$174,660 included for FY 2020/21 in the FY 2019/20 and FY 2020/21 Adopted Biennial Operating Budget based on actual expenditure trends. This budget amount will be incorporated into the FY 2020/21 Operating Budget adjustments that will be brought forward with the FY 2020/21 and FY 2021/22 Biennial Capital Budget.

COORDINATION

This report has been coordinated with the Finance Department and the City Attorney's Office.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

On May 20, 2020, the Notice of Public Hearing for the June 9 Council meeting was published in the Santa Clara Weekly. In addition, the notice was posted at the City Clerk's Office, as well as at the public information desk at each City of Santa Clara public library, and mailed to all property owners within the District.

ALTERNATIVES

1. Adopt a Resolution overruling any protests and ordering that the alternative method for the levy of benefit assessment be made applicable to the City of Santa Clara Parking Maintenance District No. 122 and approving, confirming, and adopting the Director's Report for FY 2020/21.
2. Do not adopt a Resolution to move forward with collecting the property owner assessments. The

City would need to fund future extraordinary repairs with General Fund monies if the property owner assessments are not collected.

RECOMMENDATION

Alternative 1:

Adopt a Resolution overruling any protests and ordering that the alternative method for the levy of benefit assessment be made applicable to the City of Santa Clara Parking Maintenance District No. 122 and approving, confirming, and adopting the Director's Report for FY 2020/21.

Reviewed by: Craig Mobeck, Director of Public Works

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Resolution
2. Director's Report FY 2020/21
3. Resolution of Intention
4. Notice of Public Hearing

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF SANTA CLARA,
CALIFORNIA OVERRULING PROTESTS AND ORDERING
THAT THE ALTERNATIVE METHOD FOR THE LEVY OF
BENEFIT ASSESSMENT BE MADE APPLICABLE TO CITY
OF SANTA CLARA PARKING MAINTENANCE DISTRICT
NO. 122 AND APPROVING, CONFIRMING AND ADOPTING
DIRECTOR'S REPORT FOR FISCAL YEAR 2020/21**

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, pursuant to Chapter 16.10, Article VI, Sections 16.10.490 and 16.10.500 of the Santa Clara City Code ("City Code"), on May 6, 2003, Council adopted Resolution No. 7026, "A Resolution of Intention to Order that the Alternative Method for the Levy of Benefit Assessment be made Applicable to City of Santa Clara Parking Maintenance District No. 122, Providing for Notice of Hearing Thereon, Approving Director's Report and Providing for Notice of Hearing on Director's Report;"

WHEREAS, the Council did declare in Resolution No. 20-8847 its intention to order that the amount necessary to pay the costs and expenses of the maintenance and operation of the public automobile parking places, covered pedestrian lanes and walkways, fountains and landscaping in the District be raised by an annual special benefit assessment apportioned according to benefits among the several lots or parcels of property within the City of Santa Clara Parking Maintenance District ("District") in accordance with the formula therefore, and more particularly set forth in the Resolution of Intention in accordance with and pursuant to the provision for the alternative method for the levy of benefit assessments in maintenance districts in City as provided in the City Code;

WHEREAS, the Council shall decide whether or not the costs of maintenance and operation of public improvements shall be borne wholly or partially by the property

owners within the Parking Maintenance District;

WHEREAS, notice of hearing any and all protests in relation to the alternative method for the levy of benefit assessments and the formula and Report was given by causing a copy of the Resolution of Intention to be duly posted, published and mailed in the time, form and manner provided by in the Code all as more particularly appears from the certificates and affidavits thereof on file in the office of the City Clerk; whereupon the hearing thereon was duly and regularly held at the time and place advertised in the Resolution of Intention;

WHEREAS, pursuant to Sections 10107 and 10108 of Chapter 2, Division 12 of the Streets and Highways Code of the State of California, and Chapter 26 of Part 3 of Division 7 of said Code, all as provided in Chapter 16.10 of the Code of the City of Santa Clara, on the 30th day of March, 1965, this Council adopted its Resolution No. 1581, a Resolution creating "City of Santa Clara Parking Maintenance District No. 122" ("Parking Maintenance District") in the City for the purpose of paying the costs and expenses of acquiring, constructing, reconstructing, installing, extending, enlarging, repairing, improving, maintaining and operating public automobile parking places, covered pedestrian lanes and walkways, fountains, and landscaping therein then existing or thereafter to be constructed in and for the Parking Maintenance District, and of benefit to said maintenance district, but not of benefit to the City of Santa Clara as a whole, including the cost of necessary repairs, replacements, water, fuel, power, gas, electric current, care, supervision and any and all other items necessary for the proper maintenance and operation thereof, and all additions, improvements and enlargements thereto which may thereafter be made;

WHEREAS, said proceedings provided that this Council shall, in addition to all other taxes, annually fix and levy a special assessment tax upon the real property (land and improvements) within the Parking Maintenance District as therein provided, sufficient to raise a determined amount of money to pay all or part of said costs of maintenance and operation;

WHEREAS, the Council shall decide whether or not the costs of maintenance and operation of said public improvements shall be borne wholly or partially by the property owners within said Parking Maintenance District;

WHEREAS, the Director of Public Works (“Director”) did cause a written report (“Report”) to be prepared and filed with the City Clerk of the City, which provides the basis for the levy of benefit assessments for the cost and expenses of maintenance and operation on all lots or parcels of property within the District which the Report sets forth the amounts to be provided in the budget for maintenance and operation, a description of each lot or parcel of property by a legal description, assessor's parcel number or other description sufficient to identify the same, and the amount of the assessment to be levied for the fiscal year 2020/21 against each lot or parcel of property;

WHEREAS, Proposition 218 passed on November 5, 1996, added Articles XIIC and XIID to the State of California Constitution which requires the property owners within a Maintenance District to approve the continuation of the Maintenance District, and annually approve any increase in assessments. On June 24, 1997, a sufficient vote of ballots was received as revised in order to approve the continuation of the Maintenance District;

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WHEREAS, procedures of approval require the preparation of a report on how the assessments were prepared and based, but this year a written ballot need not be returned to the Director's Office in order to determine the approval of the proposed assessment for the Maintenance District because this year's assessment is not greater than the greatest previously approved assessment amount;

WHEREAS, persons interested, objecting thereto, filed written protests with the Director at or before the time set for hearing, and all persons interested, desiring to be heard were given an opportunity to be heard and all matters and things pertaining thereto were fully heard and considered by the Council;

WHEREAS, the Council has remedied and corrected any errors or informalities in the Director's Report and has revised and corrected any of the acts or determinations of the various City officials as contained therein, and is fully informed of the contents; and,

WHEREAS, said Council is fully informed in the matter.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

1. That a weighted vote, based on the assessment to each property, was not needed to approve the proposed annual assessments for said District because this year's assessment is less than the greatest previously approved assessment.
2. That all written protests, objections and other written communications regarding the amount of the assessment, the use of the alternative method for the levy of benefit assessment, the formula for the assessment levy, and the Director's Report were read

at a noticed public hearing and all persons desiring to be heard were fully heard, and each of them are hereby overruled.

3. That the public interest and convenience require that the cost and expenses of acquiring, constructing, reconstructing, installing, extending, enlarging, repairing, improving, maintaining, and operating public automobile parking places, covered pedestrian lanes and walkways, fountains and landscaping therein now existing or hereafter to be constructed in and for the District and of benefit to the District, but not of benefit to the City as a whole, including the cost of necessary repairs, replacements, water, fuel, power, gas, electric current, care, supervision and any and all other items necessary for the proper maintenance and operation thereof, and of all additions, improvements and enlargements thereto which may hereafter be made, be raised by an annual special benefit assessment in accordance with and pursuant to the provisions for the alternative method for the levy of benefit assessments in maintenance districts in said City as provided in Chapter 16.10, Article VI, of the Code on all lots or parcels of property within the District.

4. That the costs and expenses of maintaining and operating public improvements within the District shall annually be assessed either partly or wholly upon the several lots and parcels of property within the District benefited thereby by apportioning the costs and expenses according to benefits among the several lots or parcels of property within the District in accordance with the following formula:

Each assessment shall be determined on the basis of the gross floor area of the building located upon the lot or parcel of property assessed.

For the purposes of the formula herein, gross floor area shall mean that area computed from the outside dimensions of the building, including all and not excluding corridors and other design features, and aggregated for each additional story or mezzanine floor and any basement area.

5. That the formula for the apportionment of benefits in the annual assessment levies be, and it is hereby, finally approved, confirmed and adopted by this Council.

6. That the Director's Report and assessment roll, and each of the assessments therein as duly revised and corrected be, and they are hereby, approved, confirmed and adopted.

7. That the special benefit assessments shall be levied and collected annually upon the last equalized secured and utility tax rolls upon which ad valorem property taxes are collected. They shall be in addition to all other ad valorem property taxes levied, and shall be collected together with, and not separate therefrom, and enforced in the same manner and by the same person and at the same time and with the same penalties and interest as are said ad valorem property taxes. All laws applicable to the collection and enforcement of ad valorem property taxes shall be applicable to the special benefit assessment levy, and the assessed lot or parcel of property, if sold for taxes, shall be subject to redemption in the same manner as such real property is redeemed from the sale for ad valorem property taxes, and if not redeemed, shall in like manner pass to the purchaser.

8. That the Report together with the certificate of the City Clerk as to the fact and date of approval, confirmation and adoption by this Council, shall forthwith be delivered

to the Director of Finance of this City who shall thereafter deliver the Report to the officer of the County of Santa Clara designated by law to extend ad valorem property taxes upon the tax roll, and the proper County officer shall cause to be posted to the tax rolls, in the column provided therefor, the amount of each of the special benefit assessments proposed to be levied and collected for said fiscal year as set forth in said Report as confirmed.

9. That the City Clerk shall forward a certified copy of this Resolution to the Director of Finance of the City and to the officer designated by law to extend ad valorem property taxes upon the tax roll on which they are collected.

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10. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE ____ DAY OF _____, 2020, BY THE FOLLOWING VOTE:

AYES: COUNCILORS:

NOES: COUNCILORS:

ABSENT: COUNCILORS:

ABSTAINED: COUNCILORS:

ATTEST: _____
NORA PIMENTEL, MMC
ASSISTANT CITY CLERK
CITY OF SANTA CLARA

Attachments incorporated by reference:
1. Director's Report FY 2020/21

DIRECTOR'S REPORT
CITY OF SANTA CLARA
PARKING DISTRICT NO. 122 MAINTENANCE DISTRICT
FISCAL YEAR 2020/21

June 9, 2020

ASSESSMENT FORMULA

Fiscal Year 2020/21
City of Santa Clara, California

Parking District No. 122 Maintenance District

The formula upon which the annual assessment levy, for the payment of the costs and expenses of maintaining and operating the improvements, and providing funds for future parking lots and associated walkways, exceptional maintenance and improvements, within Parking District No. 122 Maintenance District, including the costs and expenses incidental thereto, will be apportioned according to benefits among the several lots or parcels of property within the Maintenance District for the Fiscal Year 2020/21 is as follows:

- Costs and expenses are to be shared between the City and property owners as below:
 - a. City shall pay for the operation and maintenance cost on a 100% basis.
 - b. Property owners shall pay \$14,200 annually, less interest from prior years' property owners operation and maintenance assessments as of June 30, 2002, to be kept in a fund to be used towards future exceptional maintenance and improvements of parking lots and associated walkways and appurtenances.
- Each assessment shall be determined on the basis of the gross floor area of the building located upon the lot or parcel of property assessed.
- For the purposes of the formula herein, gross floor area shall mean that area computed from the outside dimensions of the building and not excluding corridors and other design features and aggregated for each additional story or mezzanine floor and any basement area.

DIRECTOR'S REPORT

ASSESSMENT for Fiscal Year 2020/21 City of Santa Clara, California

Parking District No. 122 Maintenance District

I, Craig Mobeck, Director of Public Works for the City of Santa Clara, California, pursuant to the provisions of Section 16.10.490 of the Code of the City of Santa Clara, hereby make this report and following benefit assessment to cover the costs and expenses of maintaining and operating the improvement within Parking District No. 122 Maintenance District of said City, including the costs and expenses incidental thereto, to be paid by said Maintenance District.

The amount to be paid therefor by said Maintenance District for the Fiscal Year 2020/21 is as follows:

<u>Expenditures</u>	<u>As Preliminarily Approved</u>	<u>As Finally Approved</u>
Routine Maintenance & Operation	\$ 155,571.00	\$152,762.00
Exceptional Maintenance and Repairs	\$ 0.00	\$0.00
TOTAL COST	\$ 155,571.00	\$152,762.00

Funding for FY 2020/21 Expenditures

Exceptional Maintenance & Improvement From Fund Balance Reserve	\$0.00	\$0.00
Contribution from City General Fund (001)	\$ 155,571.00	\$152,762.00
TOTAL	\$ 155,571.00	\$152,762.00

Property Owner Assessment

Owner's Annual Assessment	\$14,200.00	\$14,200.00
Less Accrued Interest of Owner's Fund Balance	[\$3,826.00]	[\$3,826.00]
TOTAL NET ASSESSMENT	\$10,374.00	\$10,374.00

(Goes to Fund Balance Reserve)

And I do hereby assess and apportion the amount said costs and expenses, including the costs and expenses incidental thereto, upon the several lots or parcels of property liable therefor and benefited thereby, in proportion to the benefits to be received by such lots or parcels of property, from the maintenance and operation thereof and more particularly set forth in the list hereto attached and by reference made a part hereof.

Each lot or parcel of land is described in the assessment list by reference to its parcel number as shown on the assessor's maps of the County of Santa Clara for the Fiscal Year 2020/21 to the right of the parcel numbers and include all of such parcel.

Dated: _____

Craig Mobeck, Director of Public Works

BUDGET

Fiscal Year 2020/21
City of Santa Clara, California

Parking District No. 122 Maintenance District

<u>Expenditures</u>	As Preliminarily Approved	As Finally Approved	
Maintenance & Operation:	\$ 155,571.00	\$152,762.00	Labor, materials, supplies, and equipment to maintain Parking Maintenance District No. 122 including, but not limited to water, sewer, and electrical costs, sweeping of parking lots and mall area, maintenance of pavement, striping, landscaping, mall fountains, City supervision (50% of labor and fringe benefits of Street Maintenance Worker III).
Exceptional Maintenance and Improvements of Parking Lots and Associated Walkways	\$ 0.00	\$0.00	
TOTAL COST	\$ 155,571.00		
 <u>Funding for FY 2020/21 Expenditure</u>			
Owner's Reserve for Exceptional Maintenance & Improvement Fund Balance:	[\$ 0.00]	[\$0.00]	
Contribution from City General Fund (001):	<u>[\$ 155,571.00]</u>	[\$152,762.00]	
Owner's Annual Assessment	\$14,200.00	\$14,200.00	
Less Accrued Interest on Owners' Fund Balance:	<u>[\$3,826.00]</u>	[\$3,826.00]	
Total Net Assessment:	\$10,374.00	\$10,374.00	

ASSESSMENT

Fiscal Year 2020/21
City of Santa Clara, California

Parking District No. 122 Maintenance District

Name & Address of Owner	Assessor's Parcel Number	(2) As Finally Confirmed	(1) As Preliminarily Approved	Gross Floor Area (sq. ft.)	% of Total Floor Area
Green Valley Corporation 777 N. First Street, Unit 500 San Jose, CA 95112	269-22-111	\$2,168.89	\$2,168.89	13,305.22	20.907
Ramiro Hermosillo Trust 3121 Riddle Rd. San Jose, CA 95117	269-22-110	\$1,146.64	\$1,146.64	7,034.13	11.053
John C. & Catherine E. De Martini, Trustee 477 9 th Avenue Ste 107 San Mateo, CA 94402	269-22-108	\$1,387.83	\$1,387.83	8,513.76	13.378
David DeLozier Trustee & Et al. 1162 Carmel Way Santa Clara, CA 95050	269-22-098	\$1,213.76	\$1,213.76	7,445.88	11.700
John Frey Trustee & Et al. 4221 Five Mile Drive San Jose, CA 95132	269-22-103	\$ 226.15	\$ 226.15	1,387.35	2.180
Celine Yuen-Wan Chan Trustee 3557 Chablis Circle San Jose, CA 95127	269-22-102	\$ 130.51	\$ 130.51	800.59	1.258
Ross L. Peterson Et al. 1365 Main St Santa Clara, CA 95050	269-22-105	\$ 326.68	\$ 326.68	2,004.02	3.149

ASSESSMENT

Fiscal Year 2020/21
City of Santa Clara, California

Parking District No. 122 Maintenance District

Name & Address of Owner	Assessor's Parcel Number	(2) As Finally Confirmed	(1) As Preliminarily Approved	Gross Floor Area (sq. ft.)	% of Total Floor Area
Robert Freitas Et al. 255 Washington Street Milpitas, CA 95035	269-22-104	\$ 271.38	\$ 271.38	1,664.82	2.616
Gillmor Properties LLC 1201 Franklin Mall Santa Clara, CA 95050	269-22-113	\$ 350.74	\$ 350.74	2,151.67	3.381
Warren Mitchell Et al. 16200 Greenwood Ln Monte Sereno, CA 95030	269-22-106	\$1,300.18	\$1,300.18	7,976.00	12.533
Vitarelli Family LP 925 Circle Drive Santa Clara, CA 95050	269-22-101	\$ 359.46	\$ 359.46	2,205.13	3.465
Vitarelli Family LP 925 Circle Drive Santa Clara, CA 95050	269-22-100	\$ 201.05	\$ 201.05	1,233.34	1.938
Gillmor Properties LLC 1201 Franklin Mall Santa Clara, CA 95050	269-22-115	\$ 982.31	\$ 982.31	6,026.07	9.469
Gillmor Properties LLC 1201 Franklin Mall Santa Clara, CA 95050	269-22-114	\$ 308.42	\$ 308.42	1,892.02	2.973
TOTAL			\$10,374.00	63,640.00	100%

I, the Assistant City Clerk of the City of Santa Clara, hereby certify that the foregoing assessment in the amounts set forth in Column (2) unless Column (2) is blank, in which event the amounts in Column (1) apply, was approved and confirmed by the City Council of said City on _____, 2020.

Nora Pimentel, MMC
Assistant City Clerk
City of Santa Clara

I, the County Auditor of the County of Santa Clara, hereby certify that the foregoing assessment was filed in my office on _____, 2020.

County Auditor, County of Santa Clara

RESOLUTION NO. 20-8847

A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA, OF INTENTION TO ORDER THAT THE ALTERNATIVE METHOD FOR THE LEVY OF BENEFIT ASSESSMENT BE MADE APPLICABLE TO CITY OF SANTA CLARA PARKING MAINTENANCE DISTRICT NO. 122, PROVIDING FOR NOTICE OF HEARING THEREON, APPROVING THE DIRECTOR'S REPORT FOR DISTRIBUTION, AND PROVIDING FOR NOTICE OF HEARING ON DIRECTOR'S REPORT FOR FISCAL YEAR 2020/21

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, pursuant to Sections 10107 and 10108 of Chapter 2, Division 12 of the Streets and Highways Code of the State of California, and Chapter 26 of Part 3 of Division 7 of said Code, all as provided in Chapter 16.10 of the Code of the City of Santa Clara, on the 30th day of March, 1965, this Council adopted its Resolution No. 1581, a Resolution creating "City of Santa Clara Parking Maintenance District No. 122" ("Parking Maintenance District") in the City for the purpose of paying the costs and expenses of acquiring, constructing, reconstructing, installing, extending, enlarging, repairing, improving, maintaining and operating public automobile parking places, covered pedestrian lanes and walkways, fountains, and landscaping therein then existing or thereafter to be constructed in and for the Parking Maintenance District, and of benefit to said maintenance district, but not of benefit to the City of Santa Clara as a whole, including the cost of necessary repairs, replacements, water, fuel, power, gas, electric current, care, supervision and any and all other items necessary for the proper maintenance and operation thereof, and all additions, improvements and enlargements thereto which may thereafter be made;

WHEREAS, said proceedings provided that this Council shall, in addition to all other taxes, annually fix and levy a special assessment tax upon the real property (land and improvements) within the Parking Maintenance District as therein provided, sufficient to raise a determined amount of money to pay all or part of said costs of maintenance and operation;

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WHEREAS, the Council shall decide whether or not the costs of maintenance and operation of said public improvements shall be borne wholly or partially by the property owners within said Parking Maintenance District;

WHEREAS, on the 8th day of April, 1980, this Council adopted its Ordinance No. 1401 providing for an alternative method for annually fixing and levying a special benefit assessment within maintenance districts within the City for said purpose;

WHEREAS, on the 16th day of January, 1996, this Council adopted its Resolution No. 6105 ordering that seventy-five (75%) percent of the costs and expenses of maintaining and operating said public improvements beginning with fiscal year 1996-97, within the Parking Maintenance District, including the cost of necessary repairs, replacements, water, fuel, power, gas, electric current, care, supervision and any and all other items necessary for the proper maintenance and operation thereof shall annually be assessed either partly or wholly upon the lots and parcels of property within the Parking Maintenance District benefited thereby in accordance with the formula set forth, and that the City shall be responsible for the balance of the costs and expenses;

WHEREAS, on June 26, 1996, sufficient Ballots were received to approve the continuation of the Parking Maintenance District;

WHEREAS, on the 9th day of July, 2002, this Council, after a public hearing on the determination of the allocation of maintenance and operation costs and annual assessments, passed a motion wherein, due to the benefit to the public and the City of the improvements, the City assumed all future costs for operation and maintenance of Parking Maintenance District No. 122 and the property owners would contribute \$14,200 annually, less earned interest on the accumulating balance, to pay for capital repairs of the parking lots and associated walkways;

WHEREAS, procedures of approval require the preparation of a Report on how the assessments were prepared and based, notice of hearing, and public hearing on the annual assessments;

WHEREAS, this Council intends to order an alternative method by which annual assessment levies for the payment of said costs and expenses will be apportioned according to special benefits among the several lots or parcels of property within the Parking Maintenance District pursuant to Section 16.10.490 and 16.10.500 of the Code of the City of Santa Clara;

WHEREAS, the City's Director of Public Works has made and filed with the City Clerk a written report ("Report") setting forth the budget, the formula for the annual assessment levy, a description of each lot or parcel of property to be assessed and the amount of the assessment to be levied against each lot or parcel of property in accordance with said formula; and,

WHEREAS, said Council has duly considered said report and each and every part thereof, and finds that each and every part of said report is sufficient, and that neither said report, nor any part thereof requires or should be modified in any respect.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

1. That this Council hereby determines that the costs and expenses of the maintenance and operation of the public automobile parking places, covered pedestrian lanes and walkways, fountains and landscaping within the City of Santa Clara Parking Maintenance District No. 122 cannot be appropriately financed pursuant to Sections 10107 and 10108 of Chapter 2, Division 12 of said Streets and Highways Code, and Chapter 26 of Part 3 of Division 7 of said Code, all as provided in Section 16.05.050 of the Code of the City of Santa Clara. This Resolution is therefore adopted and proceedings are being taken pursuant to Section 16.10.490 and Section 16.10.500 of said Code of the City of Santa Clara to provide for an alternative method for the levy of benefit assessments for said purposes.

2. That it is the intent of this Council to order that an amount of \$14,200 less any earned interest on accumulated balance, is needed annually to be assessed towards the costs of capital repairs of the parking lots and associated walkways and thereof shall annually be assessed either partly or wholly upon the lots and parcels of property within said maintenance

district benefited thereby in accordance with the formula set forth, and that the City shall be responsible for the costs and expenses of maintaining and operating said public improvements within the Parking Maintenance District, including the cost of necessary repairs, replacements, water, fuel, power, gas, electric current, care, supervision and any and all other items necessary for the proper maintenance and operation.

3. That a statement of the formula upon and by which annual assessment levies for the payment of said costs and expenses will be apportioned according to benefits among the several lots or parcels of property within said maintenance district is as follows:

A. Each assessment shall be determined on the basis of the gross floor area of the building located upon the lot or parcel of property assessed.

B. For the purposes of the formula herein, gross floor area shall mean that area computed from the outside dimensions of the building and not excluding corridors and other design features and aggregated for each additional story or mezzanine floor and any basement area.

4. That the City's Director of Public Works has caused to be prepared and filed with the City Clerk a written report, which provides the basis for the levy of benefit assessments for said capital repairs of the parking lots and associated walkways, and the cost of maintenance and operation on all lots or parcels or property within the Parking Maintenance District. Said report sets forth the amounts to be provided in the budget for maintenance and operation, a description of each lot or parcel of property in the maintenance district, by a legal description, assessor's parcel number or other description sufficient to identify the same, and the amount of assessment to be levied for the fiscal year 2020/21 against each lot or parcel of property. The City Council directs the City Clerk to make the report open to public inspection.

5. NOTICE IS HEREBY GIVEN that Tuesday the 9th day of June, 2020 at the hour of 2:00 p.m. at the regular meeting place of the City Council in the Council Chambers at City Hall, 1500 Warburton Avenue, Santa Clara, California, be fixed as the time and place when and where this

Council will hear any and all objections in relation to said alternative method for the levy of benefit assessments and said formula and when and where this Council will examine said report and hear all persons' interest therein. Any interested owner objecting to said alternative method for the levy of benefit assessments or to said formula or to the amount of the assessment on any lot or parcel of property owned may file with the City Clerk at or before the hour fixed for hearing an objection, describing the lot or parcel of property owned so that it may be identified, and stating the grounds of objection, and may appear at said hearing and be heard with regard thereto.

6. NOTICE IS HEREBY GIVEN that Tuesday, the 12th day of May, 2020 at the hour of 4:00 p.m. through 4:30 p.m. a teleconference meeting was hosted by Dave Staub, Department of Public Works Deputy Director to present and discuss the Director's Report.

7. No written ballots are required to be completed and returned.

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8. The City Clerk is hereby authorized and directed to a) post a copy of notice of hearing on or near the Council Chamber door or any bulletin board in or adjacent to the City Hall, and b) publish once in a newspaper of general circulation, and c) mail notice to all property owners located within the District.

9. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE 26TH DAY OF MAY 2020, BY THE FOLLOWING VOTE:

AYES:	COUNCILORS:	Chahal, Davis, Hardy, O'Neill, and Watanabe
NOES:	COUNCILORS:	None
ABSENT:	COUNCILORS:	None
ABSTAINED:	COUNCILORS:	Mayor Gillmor

ATTEST: 
NORA PIMENTEL, MMC
ASSISTANT CITY CLERK
CITY OF SANTA CLARA

Attachments incorporated by reference: None

City of Santa Clara

Notice of Public Hearing

Regarding the Levy of Benefit Assessment Applicable to the Santa Clara Parking Maintenance District No. 122, and Approval of Distribution of Director's Report Fiscal Year 2020/21

Notice is hereby given that the Director of Public Works has requested a report, in writing, to be prepared and filed with the City Clerk, which provides the basis for the levy of benefit assessments for the costs of maintenance and operation on all lots or parcels of property within said maintenance district. Said report sets forth the amounts to be provided in the budget for maintenance and operation; a description of each lot or parcel of property in the maintenance district, by a legal description, assessor's parcel number or other description sufficient to identify the same; and the amount of assessment to be levied for the fiscal year 2020/2021 against each lot or parcel of property. Said report is open to public inspection.

Said report will be heard by the Council at its meeting to be held on Tuesday, June 9, 2020, at 2:00 p.m. or as soon as thereafter as the matter may be heard in the regular meeting place of said Council, in the City Hall Council Chambers (east Wing of City Hall), 1500 Warburton Avenue, Santa Clara, California, at which time said Council will examine said report and hear all persons interested therein.

Any interested owner, objecting to the amount of the assessment on any lot or parcel of property owned by him, may file with the City Clerk at or before the hour fixed for hearing a protest, in writing, signed by him, describing the lot or parcel of property so that it may be identified, and stating the grounds of his/her protest, and may appear at said hearing and be heard in regard thereto.

AMERICANS WITH DISABILITIES ACT (ADA) The public hearing location is accessible by wheelchair and public transportation. People with impaired speech or hearing may call (408) 615-2490 through 711 the nationwide Telecommunications Relay Service. The California Relay Service can also be reached in Spanish for both TDD and voice at 1-866-833-4703. If you need sign or other interpretation, please call (408) 615-2490 at least one week in advance of the hearing. Reasonable modifications in policies, procedures and/or practices will be made as necessary to ensure access for all individuals with a disability or with limited English proficiency. For more information, contact the City's ADA Coordinator in the Department of Public Works at (408) 615-3000.

Citizens are encouraged to attend the hearing and may submit written and/or oral comments directly to the City Clerk, 1500 Warburton Avenue, Santa Clara, California, 95050; telephone (408) 615-2220.

Nora Pimentel, MMC, Assistant City Clerk



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

20-550

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Tentative Meeting Agenda Calendar (TMAC) [Council Pillar: Enhance Community Engagement and Transparency]

BACKGROUND AND DISCUSSION

The purpose of the TMAC is to provide the public advanced notifications of tentative dates of Council Study Sessions, Joint Council/Commission meetings, as well as Council Public Hearing and General Business agenda items. It is important to note that the TMAC is a Tentative Calendar planning tool and reports listed are subject to change due to Public Hearing publication requirements and agenda management.

The TMAC will be published weekly no later than Friday on the City's website.



City of Santa Clara

Tentative Meeting Agenda Calendar

Tuesday, June 23, 2020 Council and Authorities Concurrent Meeting and Special Stadium Authority Meeting

Consent Calendar

20-496 Calling a General Municipal Election to be held on Tuesday, November 3, 2020, for the Election of Councilmembers for District 1, 4, 5, and 6; one City Clerk and one Chief of Police

Public Hearing/General Business

20-227 **Public Hearing:** Annual Report and the Levying of a Proposed Assessment within the Santa Clara Tourism Improvement District

20-380 **Public Hearing:** Action on a Rezone of the Property Located at 2200 Lawson Lane

20-134 **Public Hearing:** Adoption of a Resolution Setting Rates for Overall Solid Waste Services, Annual Clean-up Campaign, and Household Hazardous Waste in the Exclusive Franchise Area

Fiscal Year 2020/21 and 2021/22 Budget Items – Not to be heard until 5:00 p.m. or soon thereafter

20-175 **A) Public Hearing:** Adoption of the Proposed FY 2020/21 and 2021/22 Biennial Capital Improvement Program (CIP) Budget and Operating Budget Changes

20-478 **B) Action on a Resolution Establishing the Fiscal Year 2020/21 Appropriation Limit**

20-127 **Public Hearing:** Action on Resolutions Approving Water, Sewer and Recycled Water Rates to be Effective July 1, 2020 - **Not to be heard until 6:00 p.m. or soon thereafter**

***Potential additional Council and Authorities Concurrent Meeting on July 6, 2020 or July 13, 2020**

Tuesday, July 7, 2020 Council and Authorities Concurrent Meeting

Special Order of Business

20-496 Literacy Program & the Career Online High School Graduates

Public Hearing/General Business

20-82 Action on Petition to Place an Item on Council Agenda to Proclaim Section of El Camino Real as Korea Town

20-241 Action on a Written Petition for Traffic Calming Measures along Briarwood Drive

20-521 Request to Amend Development Agreement for 1205 Coleman Avenue

20-612 Action on 2020 1st Quarter Legislative Update

Tuesday, July 14, 2020 Joint Council and Authorities Concurrent and Stadium Authority Meeting

Public Hearing/General Business

20-359 Action on the overview of the new Sustainability Program and Provide Feedback on Program Priorities

20-493 Action on General Banking Services Agreement with JP Morgan Chase

20-496 Related Santa Clara Quarterly Update

20-496 Action on a Resolution to Place a General Obligation Bond Measure on the November 2020 ballot

20-496 Related - Development Area Plan 2

Council Recess July 15 – August 17, 2020

Tuesday, August 18, 2020 Council and Authorities Concurrent and Stadium Authority Meeting

Public Hearing/General Business

20-535 **Public Hearing:** Action on a Tentative Parcel Map for the property located at 2305 Mission College Boulevard

20-565 **Public Hearing:** 4949 Great America Early Consideration

20-496 Potential CFD Action

20-496 SVP Quarterly Update

Tuesday, August 25, 2020 Council and Authorities Concurrent and Stadium Authority Meeting

Study Session

20-188 Update on El Camino Real Specific Plan

Public Hearing/General Business

20-496 Agenda Items Pending – To Be Scheduled

Tuesday, September 1, 2020 Council and Authorities Concurrent and Stadium Authority Meeting

Public Hearing/General Business

20-496 Agenda Items Pending – To Be Scheduled

Tuesday, September 29, 2020 Council and Authorities Concurrent Meeting

Special Order of Business

20-277 Neighborhood Watch Program

Public Hearing/General Business

20-496 Adopt a Resolution of Intent to Form CFD

Tuesday, November 17, 2020 Council and Authorities Concurrent and Stadium Authority Meeting

Public Hearing/General Business

20-496 Adopt a Resolution of Intent to Incur Debt

AGENDA ITEMS TO BE SCHEDULED TO A FUTURE DATE

20-496 Action to Authorize the City Manager to enter into an agreement to conduct an organizational assessment of information technology services

20-496 Action to Authorize the City Manager to enter into an agreement to exceed \$200,000 to conduct a review and update of the City's Administrative Policies

20-1335 Action on the Central Park Master Plan Update and Introduction of an Ordinance in accordance with City Charter section 714.1

20-496 Comprehensive Signage Program

20-496 CFD Petition

20-496 Park rules update ordinance- two readings [signs]

20-1216 Joint Dinner Meeting with Planning Commission

20-1311 Joint Dinner Meeting with Parks and Recreation Commission

20-278 Recognition of Juneteenth Festival

20-338 Recognition of the Santa Clara Women's League donation of \$15,000 to support the Senior Center Health & Wellness Case Management Program and the "Be Strong, Live Long" Health & Wellness Fair

20-187 Update on the Downtown Precise Plan



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

20-589

Agenda Date: 6/9/2020

REPORT TO COUNCIL

SUBJECT

Update on City Council and Stadium Authority Staff Referrals [Council Pillar: Enhance Community Engagement and Transparency]

BACKGROUND AND DISCUSSION

During Council and Stadium Authority meetings, the City Council or Stadium Authority Board provide direction on policy issues or refer information requests to staff for follow-up.

The purpose of the City Council and Stadium Authority Referrals Update is to provide the City Council/Stadium Authority Board and the public a current status report. Completion of the referrals may be communicated by various means such as: Report to Council, Information Memorandum provided through a Council Agenda, City Manager Biweekly Report/Blog, or a City Manager/Executive report out during a future Council meeting.

The Referrals list will be published in the Council agenda packet under the “City Manager/Executive Director Report” section of the Council Agenda. Reports will include both open and closed referrals.



**CITY COUNCIL AND STADIUM AUTHORITY STAFF REFERRALS
FOR FOLLOW-UP/ACTION**
Updated 6/2/20



	Date Assigned	Source	Referral Description	Assigned Department	Projected Completion	Completed
1.	4/28/20	Council Meeting	Invite Supervisor Susan Ellenberg to provide a COVID-19 update at the 5/12 City Council Meeting	City Manager	6/9/20	
2.	4/7/20	Council Meeting	Pruneridge Avenue Complete Streets Plan Project – Council voted to postpone awarding the contract and requested that staff bring it back to Council when there was more certainty about public outreach efforts in relation to the COVID-19 shelter in place order	Public Works	TBD	
3.	4/7/20	Council Meeting	Legislative Advocacy Positions - staff to return with information regarding the City's position on: Redistricting after census, public records and campaign reform (Council to provide questions in advance)	City Manager	TBD	
4.	2/11/20	Council Meeting	Written Petition Received from Alan Todd Bevis Regarding Traffic Calming on Briarwood; Council requested staff to bring this item back to Council	Public Works	July 2020	
5.	1/28/20	Council Meeting	Return in March with a Resolution in support of 2020 Census (due to the impact of COVID-19 the U.S. Census has been extended through 10/31/20)	City Manager	June 2020	
6.	1/28/20	Council Meeting	Respond via City Manager's Biweekly Report when information on alternate leasing plan for department stores at Related Santa Clara Project will return to Council	City Manager	August 2020	
7.	1/28/20	Council Meeting	VTA Transit Oriented Communities referred to Council Priority Setting Session on 1/30 and 1/31 to provide information on staff impact. (At the Priority Setting Session, Council requested that staff schedule a study session.)	City Manager/ Public Works	TBD	
8.	12/17/19	Council Meeting	Initiate discussions with Santa Clara Unified School District regarding Healthier Kids Foundation services (staff met with SCUSD on 2/5/20 to initiate discussions; will return to Council in June with a transition plan)	Parks & Rec/ City Manager	5/26/20	5/26/20
9.	11/12/19	Council Meeting	Provide update on the International Association of Science Parks (IASP) Conference in 2021 to the Economic Development, Communications and Marketing Committee	City Manager	TBD	
10.	10/29/19	Council Meeting	Regarding GIS system, provide biannual updates via the City Manager/Executive Director Report at Council meeting	IT	Spring 2020	4/28/20
11.	10/29/19	Council Meeting	Provide options for the \$750,000 commitment from Levy for community enrichment	City Manager	Fall 2020	
12.	10/22/19	Council Meeting	Staff to return with budget appropriations in the budget cycle to improve the gazebo area at Mission Branch Library	Finance	6/23/20	
13.	10/8/19	Council Meeting	Staff to review the expenditure limits for November 2020 – to designate appropriately the expenditure limit for Districts vs. At-Large seats	City Clerk/ City Manager	Spring 2020	5/12/20
14.	9/24/19	Council Meeting	Staff to review the potential for rebates for the purchase of electric bicycles	SVP	Fall 2020	
15.	9/24/19	Council Meeting	Staff to review the Ordinance and enforcement of illegal street food vendors	Police	August 2020	



**City of
Santa Clara**
The Center of What's Possible

**CITY COUNCIL AND STADIUM AUTHORITY STAFF REFERRALS
FOR FOLLOW-UP/ACTION**
Updated 6/2/20



	Date Assigned	Source	Referral Description	Assigned Department	Projected Completion	Completed
16.	8/27/19	Council Meeting	Agendize Korea Town designation for a future Council meeting and return with information about outreach and what Sunnyvale is doing on El Camino Real	City Manager	July 2020	
17.	7/9/19	Council Meeting	Add Lawn Bowl Clubhouse Project to a future agenda and return with information on costs of installation of module. Staff to notify Lawn Bowl Club of Council meeting date so they may update Council on their fundraising efforts.	Parks & Rec	Fall 2020	
18.	7/9/19	Council Meeting	Update on age-friendly activities per commission annual Work Plan	Parks & Rec	Summer 2020	
19.	6/4/19	Council Meeting	Regarding bicycle and scooter share devices: staff to bring back final plan for Council approval – Council asked staff to further look into items such as outreach events, insurance, speed monitoring, data, fee structure and drop-off locations (Per the City Attorney's Office this item was placed on hold – pending the outcome of other public entities' litigation)	Public Works	TBD	
20.	4/30/19	Council Meeting	Number of public transit riders for large stadium events	49ers Stadium Manager	TBD	
21.	4/30/19	Council Meeting	Ask Stadium Manager for analysis to support their position that reducing the cost of parking would likely adversely impact public transit ridership, resulting in more cars on the roads	49ers Stadium Manager	TBD	
22.	11/27/18	Council Meeting	TID: Reconciliation of reserve fund; disclosure of legal fees as determined by the performance auditor; and develop a subsidy policy	City Manager	Fall 2020	
23.	10/9/18	Council Meeting	Dedicate Jerry Marsalli Community Center at grand opening of the facility	Parks & Rec	TBD	
24.	10/2/18	Council Meeting	Amend sign ordinance to prohibit signs on public property	Parks & Rec/ City Attorney	Summer 2020	
25.	7/10/18	Council Meeting	Annual update on PD community engagement efforts	Police	6/23/20	
26.	3/13/18	Council Meeting	Develop a Stadium Authority Financial Reporting Policy in conjunction with the Stadium Authority Auditor and the external auditor	Finance	Winter 2020	



**City of
Santa Clara**
The Center of What's Possible

COMPLETED 2020
CITY COUNCIL AND STADIUM AUTHORITY STAFF REFERRALS
FOR FOLLOW-UP/ACTION
Updated 6/2/20



	Date Assigned	Source	Referral Description	Assigned Department	Projected Completion	Completed	Resolution
1.	4/28/20	Council Meeting	Nonprofits may apply for the City's Small Business Assistance Grant and business license simultaneously	City Manager	5/12/20	5/12/20	Reported at Council Meeting
2.	2/11/20	Council Meeting	Update and Direction on Commercial Cannabis-Related Items – staff to return with an Ordinance to ban commercial cannabis	City Manager/ City Attorney	4/28/20	4/28/20	Reported at Council Meeting
3.	12/10/19	Council Meeting	Add labor peace provision to GreenWaste Agreement	Public Works	Spring 2020	4/16/20	Email sent to Council on 4/16/20 re: labor peace
4.	2/11/20	Council Meeting	Discussion and Direction on the Santa Clara Tourism Improvement District (TID) Assessment Formula and Transient Occupancy Tax – staff to return with a district management plan reflecting a 1.5% TID assessment with option to increase to 2% as more information about alternate funding is received	City Manager/ Finance	May 2020	4/8/20	Reported at Council Meeting
5.	3/17/20	Council Meeting	Staff to review/return with options for temporary moratorium on evictions for renters as well as information to landlords on evictions during the COVID-19 emergency	Community Development/ City Attorney	3/24/20	4/7/20	Reported at Council Meeting
6.	11/19/19	Council Meeting	Exclusive Negotiations Agreement with Republic Metropolitan LLC for the site located at 500 Benton Street – return to Council in 120 days with a term sheet, a drinking well study and discussion on the preservation of historical railroad property	City Manager	3/31/20	4/7/20	Reported at Council Meeting
7.	3/5/20	Stadium Authority	Stadium Budget – City Attorney to return with legal opinion regarding options on approving the Stadium Budget	City Attorney	March 2020	3/24/20	Reported at Council Meeting
8.	3/17/20	Council Meeting	Review food options for at-risk children and families	City Manager	TBD	3/19/20	Email sent to Council from City Manager on 3/19/20
9.	4/9/19	Council Meeting	Street Racing and Sideshows: take steps to make the 2004 ordinance operative and increase enforcement within existing resources	Police	2/25/20	2/25/20	Reported at Council Meeting
10.	1/31/20	Council Priority Setting Session	Public Works to prepare a letter for Mayor to send to Chappie Jones (a positive letter requesting San Jose to keep the City informed if they have specifics on an Innovation Zone project for Santa Clara to consider that does	Public Works	TBD	2/12/20	Staff prepared letter for Mayor's signature; signed



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COMPLETED 2020
CITY COUNCIL AND STADIUM AUTHORITY STAFF REFERRALS
FOR FOLLOW-UP/ACTION
Updated 6/2/20



	Date Assigned	Source	Referral Description	Assigned Department	Projected Completion	Completed	Resolution
			not impact residents)				letter mailed on 2/12/20
11.	12/3/19	Council Meeting	Council Policy 030 – Adding an Item on the Agenda – return to Council with amended policy replacing the word consensus with Council action	City Attorney/ City Manager	2/11/20	2/11/20	Reported at Council Meeting
12.	11/12/19	Council Meeting	Provide a comparison of the district assessment/TOT with other cities – are there other cities that also have the same type of district assessment? What are the Pros and Cons of the TID assessment change taking into consideration overall TOT? How do the TID Hotels feel about an increase in TOT (potentially 3%)	City Manager	2/11/20	2/11/20	Reported at Council Meeting
13.	11/12/19	Council Meeting	Destination Marketing Organization – Report back to Council in 90 days regarding CEO search; include detailed timeline for hiring of CEO	City Manager	2/11/20	2/11/20	Reported at Council Meeting
14.	11/5/19	Council Meeting	Schedule a Study Session regarding the pros and cons of General Obligation (GO) bonds and parcel tax	Finance	2/11/20	2/11/20	Reported at Council Meeting
15.	4/25/19	Council Meeting	City Clerk Haggag to work with City Attorney's Office on next steps for enforcing the Dark Money Ordinance and the Lobbyist Ordinance	City Attorney/ City Clerk	2/10/20	2/10/20	
16.	1/14/20	Council Meeting	Michael Fisher spoke during Public Comment about a small development project he undertook at his residence on Civic Center Drive. He had complaints about the process and the requirements that were placed on the project. (Assistant City Manager Manuel Pineda and Public Works Director Craig Mobeck met with Mr. Fisher on 1/24/20; City Manager provided a verbal report at the 1/28/20 Council Meeting; Assistant City Manager Manuel Pineda will follow up with a letter to Mr. Fisher.)	City Manager/ Public Works	February 2020	2/4/20	2/4/20 a letter was sent to Mr. Fisher; he continues to correspond with staff via email
17.	6/4/19	Council Meeting	Councilmember O'Neill to provide more clarity on Innovation Zone referral (on 11/19/19 Council deferred this item to the January Council Priorities and Goal Setting Sessions).	City Manager	1/30 – 1/31/20	1/31/20	Discussed at Council Priority Setting Session
18.	1/14/20	Council Meeting	Communications Consultant Agreements – Staff to add language to agreements to have agreements reviewed annually	City Manager	TBD	1/29/20	Language has been added to agreements re: annual review
19.	1/14/20	Council Meeting	Architectural Review Ordinance – Continued to add new language to Ordinance for certain projects that would trigger Public Hearing	City Attorney/ Community	1/28/20	1/28/20	Reported at Council Meeting



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				Development			
20.	7/9/19	Economic Development, Communications and Marketing Committee	Procure additional resources to support communications and marketing of local activities to enhance community's awareness of municipal services and activities	City Manager	January 2020	1/14/20	Reported at Council Meeting
21.	12/10/19	Council Meeting	False Alarm Ordinance – Continue item to 1/14/20 for staff to conduct broader public outreach and gather public input	Police/ City Attorney	1/14/20	1/14/20	Reported at Council Meeting
22.	12/10/19	Council Meeting	False Alarm Ordinance – Police Department to follow up with resident regarding financial assistance for fees	Police	1/14/20	1/14/20	Reported at Council Meeting
23.	12/17/19	Council Meeting	Community Room Study Session – Continue item to 1/14/20 and return with responses to Suds Jain's questions regarding reservation process, rates for facilities at Oracle and houses across the street behind Triton, and provide a master list of facilities and who to contact for reservation	Parks & Rec/ City Manager	1/14/20	1/14/20	Reported at Council Meeting
24.	9/18/19	Economic Development, Communications and Marketing Committee	The Committee referred for Council consideration a request to the City Council to terminate the billboard agreement with All Vison, LLC (staff in process of analyzing further)	City Manager	January 2020	1/9/20	Letter sent from City Manager to All Vision on 1/9/20; Memo to Council from City Attorney on 1/9/20