




City Council

**Item 4 RTC 21-1731
Amendment No. 1 for the
Agreement with Accela, Inc.
for Land Management
Software and related
Budget Amendment**

December 14, 2021

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City of Santa Clara
The Center of What's Possible

Agreement with Accela

Land Management Software

- Permit Tracking Software
- Enables internal coordination – 8 City Departments
- Improves customer service and public access to information
- Funded through cost-recovery permit fee program
- Contract negotiated in 2016-2017
- Software customization 2017-2020
- Phased “Go Live” 2020- 2021

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POST MEETING MATERIAL



Agreement with Accela

December 7, 2021 City Council

- Staff request to purchase up to 100 additional user licenses
- Council Questions:
 - Is a site license available?
 - How does our per user cost compare to other Accela customers?
- Item continued to December 14, 2021

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Agreement with Accela

Accela Licensing Model

- Per December 9, 2021 email from Accela account representative, Audrey Zuro:

In regards to the questions from Council regarding available licensing, Accela does not offer site licenses or have different types of user models (i.e. concurrent users, department only, etc.). We only have one model which is a single user consumption seat that covers any and all uses of the available modules. The pricing hold we were able to extend allows you to purchase your additional seats at the price of your existing seats, which reflects a discounted rate from our current list price.

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Agreement with Accela

Accela Cost Comparison

- Current list price for Accela License is \$3000 per seat
- In June 2021, Accela quoted for City of Santa Clara \$2500 per seat
- Accela eventually agreed to add licenses at previously negotiated price of \$2,012.41 per seat (for 2022)
- Comparisons: Fort Lauderdale (300 users) \$2,104.02
Menlo Park \$2,365.20
Cupertino \$2,777.00

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Agreement with Accela

Recommendation

1. Authorize the City Manager to execute Amendment No. 1 to the Agreement and order documents with Accela, Inc. to purchase additional software licenses for Land Management Software and increase the maximum compensation by \$1,420,640 for a total maximum contract compensation of \$2,639,300, subject to the appropriation of funds; and
2. Consistent with City Charter Section 1305, "At any meeting after the adoption of the budget, the City Council may amend or supplement the budget by motion adopted by the affirmative votes of at least five members so as to authorize the transfer of unused balances appropriated for one purpose to another purpose, or to appropriate available revenue not included in the budget," approve a FY 2021/22 budget amendment in the General Fund to increase the Non-Departmental Citywide Programs Budget by \$48,197 and decrease the technology fee reserve by \$48,197 (five affirmative Council votes required for use of unused balances).

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The seal of the City of Santa Clara, California, is circular. It features a central illustration of a mission-style building with a red roof and a bell tower, set against a blue sky and green landscape. The year "1852" is written below the building. The outer ring of the seal contains the text "CITY OF SANTA CLARA CALIFORNIA" at the top and "THE MISSION CITY" at the bottom, separated by a dotted line.

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