



# Trail of the Book

**The lifecycle of materials in the Santa Clara City Library**

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# Collection Development

## Collection Development is...

- The continuous, intentional process of acquiring, maintaining, managing, and removing materials for a library's collection to benefit and serve the learning of the library's community and beyond.

## Collection Development Policy

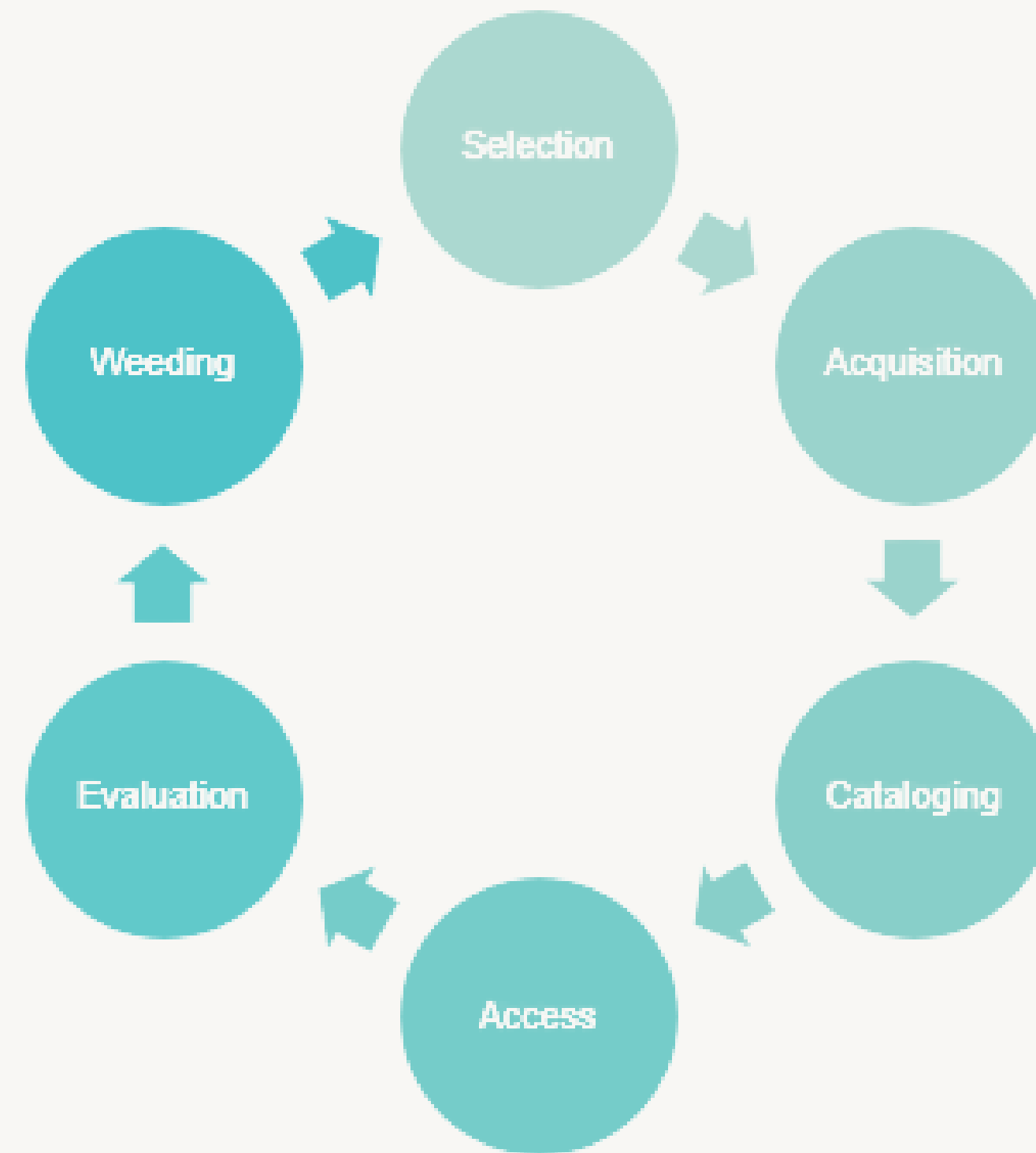
- Provides guidance and direction to library staff for collection development.
- Holds staff accountable to the public and reinforces our professional values of intellectual freedom and access to information.

## Why is collection development important?

- It ensures that we acquire, organize, and maintain resources that reflects the needs, interests, and diversity of its community. It ensures that library resources are being used to properly and that libraries remain relevant, responsive, and valuable to the community.



# Material Lifecycle



# Selection

“Selection of Library materials responds to changing social values, inequitable access to technology within the community, and cultural differences and values, as well as the reading and language abilities of the community.” – Collection Development Policy

<http://bit.ly/3UQ00JA>




# Selecting Materials



**Community  
Needs and  
Interests**



**Reviews**



**Diversity and  
Representation**



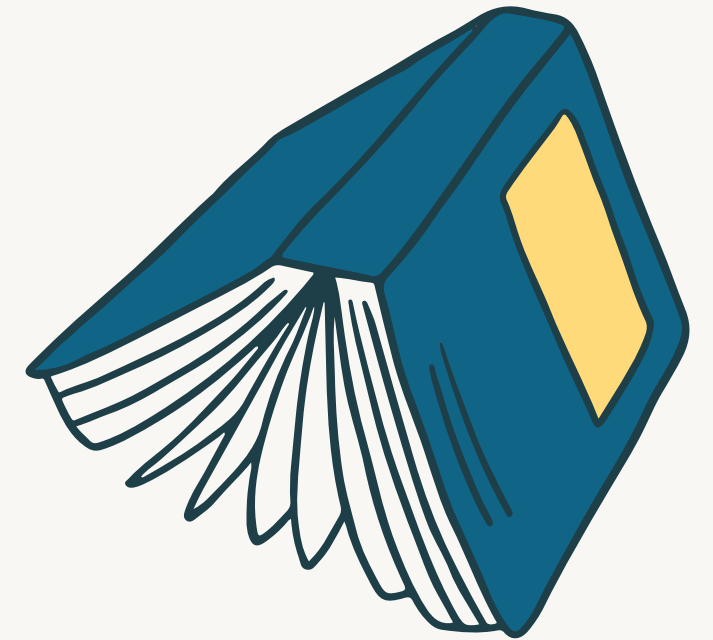
**Authoritativeness  
and Accuracy**



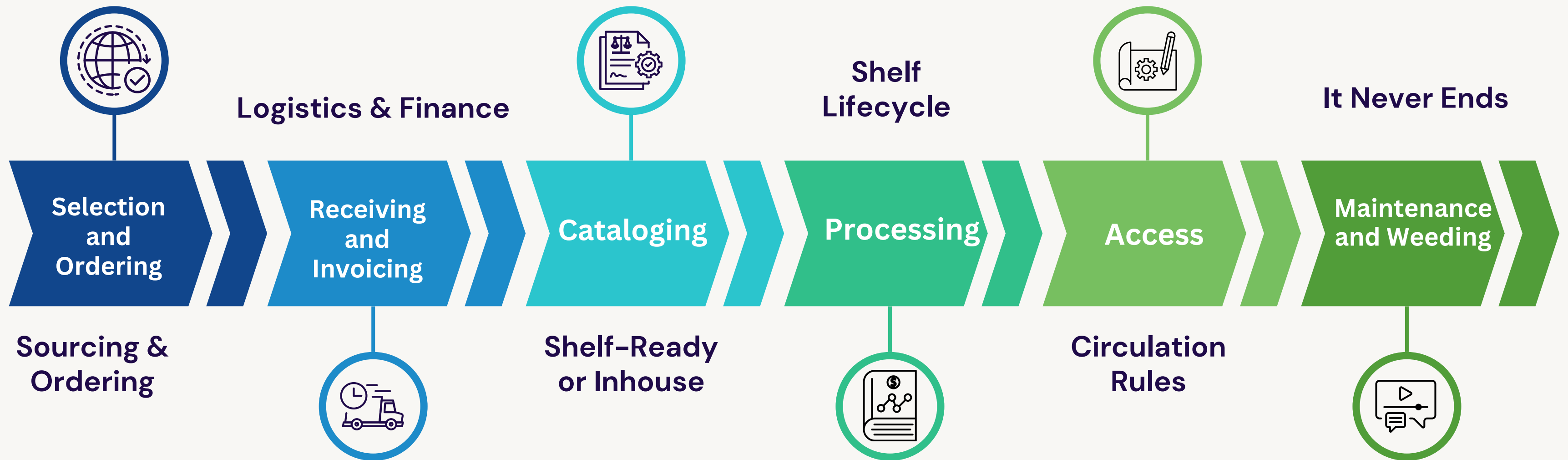
**Budget  
Constraints**



**Patron  
Suggestions**



# Technical Services



## AMAZON

and/or

## LIBRARY SUPPLIERS

Amazon Prime  
Offers Free  
Shipping

Free Shipping from  
Most Vendors

No MARC records  
or Library Friendly  
Metadata

MARC Records and  
Shelf Ready

No EDIFACT Ordering and  
Invoicing Procurement  
Integration

EDIFACT  
Compliance and  
Editions/Stock  
Availability





# Digital Materials and the Lifecycle

- **Selection and Acquisition:** Different Lending Models
  - Hoopla: Access to a permanent collection, maintained by Hoopla
  - Libby: Metered Access vs. One Copy One User (OCOU)
- **Cataloging and Access:**
  - Search and Download from Library Catalog or via Individual Apps
- **Evaluation and Weeding:**
  - Each service offers reports to gauge use and interest.





# Weeding

**When it's time to say "Goodbye!"**



# Why do we weed?

- **Shelf Space:** Libraries have limited physical space. Weeding frees up shelf space, allowing for the addition of new materials and preventing overcrowding.
- **Improved Browsing:** A less cluttered and well-organized collection makes it easier for patrons to find what they're looking for, enhancing their browsing experience.
- **Outdated Materials:** Books on outdated technologies, historical events, or scientific theories can become inaccurate or irrelevant over time. Weeding removes these, ensuring the collection remains current and useful.
- **Damaged or Worn Materials:** Books in poor physical condition can be unattractive and difficult to use. Weeding these items improves the overall quality of the collection.
- **Low Usage:** If a book hasn't been checked out for a long time, it may indicate a lack of interest or relevance to the current user base. Removing such items makes room for more popular or requested materials.



# Factors for Weeding

Several factors must be considered during the weeding process.

These factors include:

- The needs and demands of the library's community of users.
- The availability of more suitable material.
- The ability of the budget to provide funds to purchase more satisfactory items.
- The relationship of a particular item to others on that subject.
- Ability for patrons to use other libraries in the area.
- Whether the item has long term local history significance or rarity.
- The possible future usefulness of a particular item.
- The availability of more current information on the Internet or through eResources provided by the library.
- The ability of the library to borrow the item through interlibrary loan.



We use the **CREW** Guidelines for determining criteria for weeding:

CREW Stands for: **C**ontinuous **R**evue, **E**valuation, and **W**eeding.

Developed by the Texas State Library and Archives Commission

<http://bit.ly/4lieisC>

# Conclusion

01



Library collections are dynamic and responsive.

02



Each stage—from selection to weeding—aims to meet evolving community needs

03



The Library aims to reflect you—your interests, your stories, your right to read.



# Questions?

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