

JULY 9, 2019

ITEM# 3. B



Draft

**City of Santa Clara**  
**Meeting Minutes**  
**Governance and Ethics Committee**

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04/25/2019

3:00 PM

City Hall - Council Chambers  
1500 Warburton Avenue  
Santa Clara, CA 95050

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**CALL TO ORDER AND ROLL CALL**

Chair O'Neill called the meeting to order at 3:08 p.m.

**Present** 3 - Chair Teresa O'Neill, Member Debi Davis, and Member Lisa M. Gillmor

**CONSENT CALENDAR**

1. [19-198](#) Governance Committee Minutes of April 23, 2018

**Recommendation:** Approve the Governance Committee minutes of April 23, 2018

**A motion was made by Member Davis, seconded by Chair O'Neill, and unanimously carried that the Committee approve the staff recommendation.**

**Aye:** 2 - Chair O'Neill, and Member Davis

**Abstained:** 1 - Member Gillmor

**PUBLIC PRESENTATIONS**

None.

**GENERAL BUSINESS**

2. [19-199](#) Overview of Mission, Goals, and Discussion of Workplan Items

**A motion was made by Member Gillmor, seconded by Member Davis, and unanimously carried that the Committee adopt the Governance and Ethics Committee Workplan.**

**Aye:** 3 - Chair O'Neill, Member Davis, and Member Gillmor

3. [19-190](#) Action on How to Present the City Council (e.g., sequence of listing Councilmembers and by Council District) in City Facilities and on Documents

**Recommendation:** Staff makes no recommendation on the presentation of the City Council in City Facilities and on Documents.

**A motion was made by Member Davis, seconded by Member Gillmor, and unanimously carried that the Committee recommend that the City Council adopt the following selections on the presentation of the City Council in City facilities and on documents:**

**Letterhead - Option 3 (Council District Order);**

**Signature Block – Option 3 (Mayor, Vice Mayor, and Seniority Order);**

**Council Portraits – Option 5 (Mayor, Vice Mayor, and Seniority Order); and**

**City website – Option 3 (Council District Order).**

Aye: 3 - Chair O'Neill, Member Davis, and Member Gillmor

4. [19-510](#) Review Status of Council Policy Manual Policies

**This item was an informational report only, and no action was taken by the Committee.**

5. [19-511](#) Discussion of Dark Money Ordinance

**A motion was made by Member Gillmor, seconded by Member Davis, and unanimously carried that the Committee refer the City Clerk to work and coordinate with City Attorney's Office on next steps for enforcing Dark Money Ordinance and Lobbyist Ordinance.**

Aye: 3 - Chair O'Neill, Member Davis, and Member Gillmor

#### **STAFF REPORT**

None.

#### **COMMITTEE MEMBERS REPORT**

None.

#### **GOOD OF THE ORDER**

None.

#### **ADJOURNMENT**

Chair O'Neill adjourned the meeting at 5:28 p.m.

The Governance and Ethics Committee meeting is adjourned to May 16, 2019, at 3:00 p.m.\*

\*The Governance and Ethics Committee of May 16, 2019 was rescheduled to July 15, 2019.