



# City of Santa Clara

## Meeting Minutes

### Board of Library Trustees

---

11/05/2018

6:00 PM

Northside Branch Library - Community Room  
695 Moreland Way  
Santa Clara, CA 95054

---

#### CALL TO ORDER AND ROLL CALL

**Chair Kyo** called the meeting to order at 6:02 PM.

**Present** 5 - Vice-Chair Leonne Broughman, Trustee Jan Hintermeister, Trustee Stephen Ricossa, Chair David Kyo, and Trustee Debbie Tryforos

#### CONSENT CALENDAR

1.A [18-1342](#) Board of Library Trustees Minutes of October 1, 2018

**Recommendation:** Approve October 1, 2018 meeting minutes.

**A motion was made by Vice-Chair Broughman, seconded by Trustee Hintermeister to approve Staff Recommendation.**

**Aye:** 5 - Vice-Chair Broughman, Trustee Hintermeister, Trustee Ricossa, Chair Kyo, and Trustee Tryforos

#### PUBLIC PRESENTATIONS

**Kate Degelau-Pierce**, Associate Executive Director (Library Foundation and Friends) gave an update on Foundation activities.

Ms. Degelau-Pierce distributed flyers for Librarypalooza's Bollywood Nights 2019, to be held on February 2, 2019.

[18-1521](#) Public Presentation

**GENERAL BUSINESS**

- 2      [18-1238](#)      Preparation for Informational Joint Dinner Meeting with City Council on February 5, 2019

**Recommendation:** There is no staff recommendation for this issue.

Board discussed potential topics, electronic presentation materials, process and timeline. **Trustee Hintermeister** gave a verbal report and distributed printed information on the Tasman East Project. **Vice-Chair Broughman** will check on status of Tasman East Project. **City Librarian** will send a copy of ordinances from other cities and **Assistant City Librarian** will send library data from latest State Report to the Board. Board can submit questions for **Director of Community Development, Andrew Crabtree**, through **City Librarian**.

Board requested that further preparation for the February 5, 2019 meeting with Council is referred to the December 5, 2019 Board meeting.

**STAFF REPORT**

[18-1101](#)

Staff Report: Library Reports and Updates

**City Librarian** and **Assistant City Librarian** gave a verbal report and an electronic presentation on activities and issues having an impact on the Library.

**Assistant City Librarian** advised that staff will be soliciting feedback from the Board on the FY2018-19 Capital Improvement Project for public meeting space at the Central Park Library. Staff will prepare an agenda report for Board discussion at the December 3, 2018 Board meeting.

**TRUSTEES REPORT**

**Trustee Tryforos** shared her background and interest in being a Library Trustee.

**ADJOURNMENT**

The meeting was adjourned at 7:30 PM.

**A motion was made by Vice-Chair Broughman, seconded by Chair Kyo to adjourn the meeting.**

**Aye:** 5 - Vice-Chair Broughman, Trustee Hintermeister, Trustee Ricossa, Chair Kyo, and Trustee Tryforos

The Board of Library Trustees Meeting is adjourned to December 3, 2018, at 6:00 p.m.