

City of Santa Clara

**Charter Review Ad Hoc Subcommittee
Group 1**

**Powers & Structure of City
Government: Rules/Process for
Action**

January 14, 2026 6:00 p.m., Sparacino
Conference Room



**City of
Santa Clara**
The Center of What's Possible

Proposed Meeting Agenda

- Recap/Update on Progress
- Preliminary City Clerk Input
- Presentation/Discussion Regarding Proposed Reorganization
- Next Steps



Recap/Update

- November 14, 2025 Subcommittee Meeting
- December 15, 2025 Subcommittee Meeting
- Other Subcommittees also active (Groups 2, 3, 4 and 5)
- “Comparable” City Charters posted on CRC website
- Meeting with Elected/Appointed City Clerk both on Group One and Group Three Issues



Preliminary City Clerk Input

- Thirty Day Residency Requirement
 - Charter language generally okay; need to conform City Clerk's administrative practices
 - Authorize City Clerk to confirm residency by requiring documentation
 - details left to ordinance/admin policy adopted by Clerk
- Reorganization
 - Supports overall Charter reorganization (e.g., to put all “elections” provisions in one Article), breaking up longer provisions into subsections with headings, and updating “his/her” convention.
 - Supports removal of amendment summaries at the end of Sections and creation of a Charter History “matrix” at the end of the Charter.
- Prepared to Attend and Present at a Future Subcommittee Meeting

Proposed Reorganization

- GRG to Present Draft Outline
- Solicit Subcommittee input
- Pros/Cons of comprehensive reorganization



Next Steps

- Calendar and set agenda for next Subcommittee meeting
- Assign duties for next Subcommittee meeting
- Solicit comments on Secretary's proposed meeting notes for report out to CRC at upcoming January 21st meeting