



City of Santa Clara

Meeting Minutes

Charter Review Committee

02/18/2026

6:00 PM

City Hall - Council Chambers
1500 Warburton Avenue
Santa Clara, CA 95050

Committee Member Lauren Diamond participated remotely from the following location:
1130 Welch Lane, Mabank, TX 75156

Committee Member Joseph Sosinski participated remotely under the just cause exception under SB 707.

The City of Santa Clara is conducting Charter Review Committee meetings in-person and continues to have methods for the public to participate remotely or in-person.

Zoom Link: <https://santaclaraca.zoom.us/j/86127408402>
Webinar ID: 861 2740 8402
Phone: 1-669-444-9171

To submit written public comment before meeting:
Send email to cityattorney@santaclaraca.gov by 10 a.m. one day before the date of the meeting.
Emails will be forwarded to Committee members and will be uploaded as post agenda supplemental meeting material.

Note: Emails received as public comment will not be read aloud during the meeting.

CALL TO ORDER AND ROLL CALL

Chair Nikolai called the meeting to order at 6:07 p.m.

Present 10 - Member Pat Nikolai, Member Holly Rhea Roberts, Member Bernard Tansey, Member Joseph W. Sosinski, Member Eric Crutchlow, Member Lauren Diamond, Member Eric Jensen, Member Mark Boeckman, Member Susan Peters, and Member John Brooks

Absent 3 - Member Mohammad Naveed, Member Burt Field, and Member Steve Kelly

GENERAL BUSINESS

[26-152](#)

Approval of the January 21, 2026, Charter Review Committee Meeting Minutes

Recommendation: Approve the minutes of the January 21, 2026, Charter Review Committee Meeting in the form presented with such modifications/corrections as may be required or requested by the Committee.

A motion was made by Committee Member Boeckman, seconded by Committee Member Crutchlow, to approve the minutes of the January 21, 2026, Charter Review Committee Meeting.

Aye: 10 - Member Nikolai, Member Roberts, Member Tansey, Member Sosinski, Member Crutchlow, Member Diamond, Member Jensen, Member Boeckman, Member Peters, and Member Brooks

Excused: 3 - Member Naveed, Member Field , and Member Kelly

[26-197](#)

Report Outs from Ad Hoc Subcommittees:

Group One: Power and Structure of City Government: Rules/Process for Action

Group Two: City Council: Elections, Powers and Conduct of Meetings

Group Three: Senior Officials: Duties and Qualifications

Group Four: Boards and Commissions: Composition, Powers and Duties

Group Five: Civil Service: General Rules for Classified and Unclassified Employees; Commission Composition and Duties

Group Six: Fiscal Administration and Procurement

Recommendation: Receive and provide feedback on reports of those Subcommittees reporting.

City Attorney Googins provided a PowerPoint presentation on Report Outs from Ad Hoc Subcommittees.

Committee questions and discussion followed.

City Attorney Googins addressed Committee questions.

Committee discussions followed.

Public Comment: Gabriel Dela Cruz "Darren" and Wanda Buck.

26-198

Staff Presentation and Solicitation of Committee Input or Direction Regarding: (1) Proposed Substantial Charter Reorganization; Legal Requirements and Communications Plan; (2) Updated standards for grouping proposed Charter modifications within “levels,” and (3) Project benchmarking and work plan update

Recommendation: Hear the report and provide input or direction as appropriate.

City Attorney Googins provided a presentation on the Proposed Substantial Charter Reorganization; Legal Requirements and Communications Plan.

Committee questions and discussion followed.

City Attorney Googins addressed Committee questions.

Committee discussions followed.

A motion was made by Committee Member Crutchlow, seconded by Committee Member Peters, to bring Charter Review Committee Supported Proposed Substantial Charter Reorganization to City Council for Council input and approval. Members Tansey and Roberts agreed to present in support of the reorganization to the City Council as needed, with support from Chair Nikolai.

Aye: 10 - Member Nikolai, Member Roberts, Member Tansey, Member Sosinski, Member Crutchlow, Member Diamond, Member Jensen, Member Boeckman, Member Peters, and Member Brooks

Excused: 3 - Member Naveed, Member Field , and Member Kelly

PUBLIC PRESENTATIONS

There were no public presentations.

COMMISSIONERS COMMENTS

There were no commissioners comments.

ADJOURNMENT

The meeting was adjourned at 8:06 p.m.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.