



City Council Meeting

Action on Recommendation from the Governance and Ethics Committee for Approval of Proposed Amendments to Council Policy 035 ('Naming of City Streets, Parks and Other Facilities')

Maria Le, Assistant to the City Manager
Agenda Item No. 9 (#25-599)
September 16, 2025

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Agenda

- Background
- Key Proposed Amendments
- Recommendation

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Background

- Current Council Policy 035 covers the naming procedures for facilities and parks
- Naming procedures for:
 - Streets
 - Parks and Recreation facilities
 - Other Facilities
- Provides updates to procedures for consistency for the naming of City facilities, streets and parks
- The City Council has final authority to approve naming recommendations



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Background - Current Procedure for Naming

	Initial Recommendation Public Input →	Governance & Ethics Committee →	City Council Approval
Parks & Recreation Facilities	Parks & Recreation Commission	Parks & Rec recommendation to Governance & Ethics Committee	Governance & Ethics Committee recommendation to Council
Other Facilities	City Department	Recommendation to Governance & Ethics Committee	Governance & Ethics Committee recommendation to Council
Streets	Historical & Landmarks Commission (HLC) Ordinance 2.120.110 "Acts in advisory capacity...names and renaming of streets"	N/A	Historical & Landmarks Commission (HLC)

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Key Proposed Amendments

- 1. Revised Title:** Council Policy 035 (“Naming of City Streets, Parks and Other Facilities”)
- 2. Approved List of Names:** Historical & Landmarks Commission maintains a list of approved names for streets (approved annually by Council or as needed). The list is proposed to be used as a reference for all naming
- 3. 2-3 options:** Provide at least two and no more than three options for naming recommendations

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Key Proposed Amendments - Procedure

	Initial Recommendation Public Input →	Governance & Ethics Committee →	City Council Approval
Parks & Recreation Facilities	Parks & Recreation Commission	Parks & Rec recommendation to Governance & Ethics Committee (2-3 options)	Governance & Ethics Committee recommendation to Council
Streets & Other Facilities	Historical & Landmarks Commission (HLC)	HLC recommendation to Governance & Ethics Committee (2-3 options)	Governance & Ethics Committee recommendation to Council.

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Key Proposed Amendments - Criteria

Consideration of names with common or historical usage
(e.g. clusters streets named after U.S. Presidents)

The individual / group being honored has a direct and long-term association with the feature or facility (played a large part in protecting the land or feature for public benefit or providing community services through the feature or facility)

Names that are similar to existing streets, parks, and facilities or properties in the area should be avoided

Avoid changing street names along any continuous alignment

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Key Proposed Amendments – Unique Instances



Expedited Situations: An expedited naming process if necessary or appropriate, may be proposed by staff/public for City parks, facilities, or streets for approval by the City Manager



Other Areas Within Facilities: Areas primarily used by employees (e.g. conference rooms, break rooms), the City Manager has discretion for naming based on special circumstances (e.g. honoring employees)

Forward facing areas (e.g., community rooms) follows process for the naming of facilities generally

Furniture or equipment (e.g. bookshelf), the City department has discretion for naming

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Recommendation

- Approve Recommendations from the Governance and Ethics Committee to Amend Council Policy 035 (“Naming of City Streets, Parks and Other Facilities”)

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