



# City of Santa Clara

## Meeting Minutes

### Parks & Recreation Commission

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05/17/2022

7:00 PM

Hybrid Meeting / Zoom  
Mission Pre-School Room  
Community Recreation Center  
969 Kiely Blvd.  
Santa Clara, CA 95051

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The City of Santa Clara will be conducting Parks & Recreation Commission meetings in a hybrid manner (in-person and continues to have methods for the public to participate remotely). Pursuant to Government Code Section 54953(e) and City of Santa Clara Resolution 22-9087, Commissioners may teleconference from remote locations and the City continues to provide methods for the public to participate remotely:

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755 or

Phone: (669) 900-6833

#### **CALL TO ORDER AND ROLL CALL**

**Chair Forte** called the meeting to order at 7:14 PM.

**Present** 6 - Commissioner Andrew Knaack, Commissioner Joe Martinez, Commissioner Dana Caldwell, Vice Chair Burt Field, Chair Eversley Forte, and Commissioner Kelly Gonzalez

**Absent** 1 - Commissioner Sajid Hai

**Commissioner Caldwell made a motion, seconded by Commissioner Martinez to excuse Commissioner Hai.**

**Aye:** 6 - Commissioner Knaack, Commissioner Martinez, Commissioner Caldwell, Vice Chair Field, Chair Forte, and Commissioner Gonzalez

**Excused:** 1 - Commissioner Hai

#### **CONSENT CALENDAR**

**Commissioner Knaack made a motion, seconded by Commissioner Field to approve the Consent Calendar.**

**Aye:** 6 - Commissioner Knaack, Commissioner Martinez, Commissioner Caldwell, Vice Chair Field , Chair Forte, and Commissioner Gonzalez

**Excused:** 1 - Commissioner Hai

1.A [22-617](#) Action on the Parks & Recreation Commission Minutes of the April 19, 2022 Meeting

**Recommendation:** Approve the Parks & Recreation Commission Minutes of the April 19, 2022 Meeting.

1.B [22-674](#) Informational Report on Adoption of the FY2022/23 Municipal Fee Schedule and the Parks & Recreation Cost Recovery Policy

**Recommendation:** Note & file.

## **PUBLIC PRESENTATIONS**

### **GENERAL BUSINESS**

2. [22-593](#) Consideration of the Schematic Design-Master Plan for the New Public Neighborhood Park proposed to be located at 1205 Coleman Avenue (Gateway Crossings Hunter Storm & Holland Partner Group Residential Project)

**Recommendation:** Recommend that Council approve the proposed Schematic Design-Master Plan for the New Public Neighborhood Park to be located at 1205 Coleman Avenue (Gateway Crossings Project).

**Commissioner Knaack made a motion, seconded by Commissioner Martinez to recommend approval of the Schematic Design-Master Plan for the New Neighborhood Park proposed at 1205 Coleman Avenue with the stipulation that increased safety measures must be added to cross Rickabaugh Way to access the public restroom.**

**Aye:** 6 - Commissioner Knaack, Commissioner Martinez, Commissioner Caldwell, Vice Chair Field , Chair Forte, and Commissioner Gonzalez

**Excused:** 1 - Commissioner Hai

3. [22-691](#) Action on Applications from Non-Profit Organizations Serving Youth or Seniors in Santa Clara to Provide Volunteer Support at the 2022 Art & Wine Festival

**Recommendation:** Review applications and make a recommendation.

**Commissioner Field made a motion, seconded by Commissioner Caldwell to recommend approval of all five (5) applications for non-profit organizations serving youth or seniors in Santa Clara to provide volunteer support at the 2022 Art & Wine Festival.**

**Aye:** 5 - Commissioner Knaack, Commissioner Martinez, Commissioner Caldwell, Vice Chair Field , and Chair Forte

**Nay:** 1 - Commissioner Gonzalez

**Excused:** 1 - Commissioner Hai

4. [22-706](#) Consider Participation in the California Association of Park and Recreation Commissioners & Board Members to Enhance the Role of Commissioners

**Recommendation:** Discuss, note and file report.

**Commissioner Knaack made a motion, seconded by Commissioner Caldwell to note and file this item.**

**Aye:** 6 - Commissioner Knaack, Commissioner Martinez, Commissioner Caldwell, Vice Chair Field , Chair Forte, and Commissioner Gonzalez

**Excused:** 1 - Commissioner Hai

5. [22-619](#) Parks & Recreation Commission Work Plan Goals for FY2021/22

**Recommendation:** Report on Commission activities that support the Work Plan Goals for FY 2021/22.

Goal A:

1) Review park site and facility condition assessments and recommend priorities given existing and anticipated service levels and available resources. There are approximately \$100M to \$150M worth of aged infrastructure of various for park sites and buildings, and new residential development occurs, the City is engaged in the acquisition and development of new parkland and amenities, and rehabilitation/expansion of existing parks in order to continue to meet the City's current level of service of 2.6 to 3 acres of parkland per 1,000 residents.

**Status as of 5/17/2022 Meeting:** No update.

Goal B:

1) Review and elicit community input on the existing City parks' rehabilitation projects based on the currently approved/funded Capital Improvement Program Budget and schedule; and, 2) review residential developer proposed schematic designs for new neighborhood parks to serve new residential development.

**Status as of 5/17/2022 Meeting:** B1. The Central Park Entrance Project's onsite meeting was held on May 17 at 5:30 PM. The online survey will be available for input one more day and will close on May 18 at 12:00 PM. B2. The Commission recommended Council approval of the Schematic Design-Master Plan for the New Neighborhood Park proposed at 1205 Coleman Avenue with the stipulation that increased safety measures must be added to cross Rickabaugh Way to access the public restroom.

Goal C:

1) Host and develop recommendations for improving the 40th annual Art & Wine Festival in September 2022; and, 2) participate in Citywide Special events.

**Status as of 5/17/2022 Meeting:** The subcommittees met and provided updates on:

- *Music: The bands performing on Sunday are set, as the subcommittee continues to work on the lineup for Saturday's bands and entertainment.*
- *Merchandise: Viewed all the glassware and selected two glasses for beer, one with handle and other as a pint glass. Two wine glasses selected, one stemless, the other stemmed and a unique bottle opener. Logistics will be simplified, and costs reduced by ordering from one company.*

- *Marketing: Final poster design was selected, and flyers are already out at the Senior Center.*
- *Fundraising for the Non-profit: Met with staff and discussed a potentially broader craft beer selection with a unique brew through Taplands. Subcommittee was introduced to Nick Streit with the Santa Clara Rotary Foundation (Rotary). There is an upcoming meeting with staff, Rotary and Taplands to discuss beer options. Taplands can host an art party for local artists to compete a month before the event to select the artwork for the commemorative 40th anniversary Taplands lager craft brew.*

Goal D:

1) Develop a community input process and stakeholders list for the proposed Community Park North; 2) Conduct community outreach and input process with City staff and consultant. Goal D is contingent upon the Related Project's application, phasing and contribution of \$500K for outreach, design and engineering.

Status as of 5/17/2022 Meeting: No update.

## STAFF REPORT

**Deputy Director Seale:** Reported the region is still in a severe drought which will only become more intense as summer approaches. Park patrons will soon notice areas in our parks that are going to go from green to yellow and brown as the Department endeavors to conserve even more water. Particular focus will remain on reducing the use of potable irrigation water which is the predominant type of irrigation water used at half of the parks in the park system. The other half of the park system is primarily irrigated with recycled water.

**Manager Castro:** Reported on the recital season, and on Friday and Saturday the Community Recreation Center will host six (6) shows with nearly 200 dancers. Sunset Cinemas will be at Machado Park on Friday night (May 20). On Friday (May 20) in Fremont Park the Senior Center will host the Live Strong, Live Long Health and Wellness Fair for seniors and care givers to get information and resources for helping seniors age in place in the best health possible. Summer registration for recreation classes is underway. The Department is in full gear in preparation for the 4th of July All City Picnic in Central Park from 12-5 PM. The Summer Concert series will start on July 22 at Live Oak Park continuing at Central Park thereafter. Street Dance will be on August 5, as well as the All City Camp Out. The culmination of the festival season will conclude with the Art & Wine Festival on September 17 and 18.

**COMMISSIONERS REPORT**

**Chair Forte:** Visited and worked out at Bowers Park.

**Commissioner Caldwell:** Visited Maywood Park and noted the sand fill has been topped off in the playground, which looks much better than before.

**Commissioner Field:** Visited Maywood Park. Nice to see maintenance staff in the parks and appreciates their work, such as the cleanup of the sweet gum seeds at Maywood Park.

**Commissioner Gonzalez:** Thanked staff for the maintenance and appearance of the City's soccer fields after spending the weekend in Fresno in practically a dust bowl of soccer fields. It was good to come back to Reed & Grant Sports Park.

**Commissioner Knaack:** Attended the summer camp fair at Reed & Grant Sports Park. He also had time to speak to **Manager Castro** while there regarding recreation programming.

**Commissioner Martinez:** Visited Westwood Oaks and the Senior Center. He spoke to a number of parents at Fremont Park who were very appreciative of the poured-in-place playground surfacing refurbishment.

**ADJOURNMENT**

**Commissioner Gonzalez made a motion, seconded by Commissioner Knaack to adjourn the meeting until the next regularly held Parks & Recreation Commission Meeting at 7:00 PM on June 21, 2022.**

**Aye:** 6 - Commissioner Knaack, Commissioner Martinez, Commissioner Caldwell, Vice Chair Field, Chair Forte, and Commissioner Gonzalez

**Excused:** 1 - Commissioner Hai

**MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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