

# City of Santa Clara

## Charter Review Ad Hoc Subcommittee Group 4

### Boards and Commissions: Composition, Powers and Duties

April 16, 2026, 6:00 p.m.  
Sparacino Conference Room



**City of  
Santa Clara**  
The Center of What's Possible

# Proposed Meeting Agenda

- Recap of March 12, 2026 Meeting
- Presentation/discussions regarding Planning Commission Input  
--Eric Crutchlow, Planning Commissioner Chair
- Presentation/discussion regarding Parks and Recreation Commission Input
- Review of Latest Proposed Language Changes and Issues
- Time permitting, review/identification of other/new issues
- Next Steps



# Recap of March 12<sup>th</sup> Meeting

- Three members in attendance (Diamond, Brooks (remote) and Sosinski)
- Board of Library Trustees (BOLT) president Jonathon Evans presented
- Meeting convened at 6:12 p.m. and adjourned at 8:01 p.m.
- Presentations included: (1) recap of February 12 meeting, (2) BOLT presentation by President Jonathon Evans, (3) debrief on GRG presentation to PC on March 11<sup>th</sup>
- Issues presented/discussed included:
  - Existing Charter Sections 1012 and 1013
    - Key stakeholders: The Board of Library Trustees, the City Library Director, the City Manager
  - Presentation by the Board of Library Trustee Board Chair, Jonathon Evans
    - Talking Points
    - Draft Language with Annotations

# Stakeholder Input

- **Planning Commission** (March 11 and April 8 Meetings)
  - PC Chair Crutchlow to present
  - Memorandum Summarizing Input  
[Prepared by CD/CAO Staff dated April 9, 2026]
- **Parks and Recreation Commission** (April 13 Meeting)
  - GRG to present
  - Summary Notes prepared by CAO (Jen Beyers)

# Review of Revised/New Language

- New numbering system and nomenclature
- Qualifications different for Charter vs. City Council created Boards and Commissions
- Language added for City Council creation of rules for appointment, reappointment and removal.
- Addition of “Lifetime Term Limits” for each Board (currently only provided by City practice)
- Clarification of votes required for “action”
- Language added for City Council to create additional rules for conduct of meetings
- Proposed deletion of general investigatory and subpoena powers

# Next Steps

- Calendar next Committee meeting
- Discuss next meeting agenda and any required actions for committee members/staff to prepare.
- Intent to present “final” language for recommendation to the full CRC at their May 20<sup>th</sup> meeting.

