



**CITY COUNCIL AND STADIUM AUTHORITY STAFF REFERRALS
FOR FOLLOW-UP/ACTION**
Updated 4/11/23



	Date Initiated	Source	Referral Description	Assigned Department	Projected Completion
1.	2/7/23	Council Meeting	Public Presentation: Kirk Vartan requested the City provides a copy of the FIFA Agreement	Executive Director's Office/Stadium Authority Counsel's Office	Staff is coordinating multiple requests for FIFA documents. The 2018 Bid Document has been publicly released via NextRequest. Staff continues to review and analyze material for CPRA and Board responses.
2.	1/31/23	Council Meeting	Public Presentation: Howard Gibbons discussed concerns regarding illegal hotdog vendors near the Stadium. SCPD to return to Council to do a report regarding vendors near Levi's Stadium	City Manager's Office / SCPD	Action on policy options to amend regulations related to street vending activities in the City will be heard at the April 18, 2023 Council meeting.
3.	11/1/22	Council Meeting	Written petition submitted by Kirk Vartan to place an agenda item on a future Council meeting for to discuss the New Parking Permit Ordinance and rules. Current signage very restrictive at 1-2 hours for parking. As a small business, employees need to park. Residents don't need parking during the day as they have a 2-car garage and two driveway spots, allowing for four cars to be parked per house. Informational report provided on Jan. 10, 2023 and note and filed.	Public Works	Item will be heard for discussion and follow up at the April 18, 2023 Council meeting.
4.	11/1/22	Council Meeting	Written petition submitted by Lori Garmany requesting an agenda item on a future Council meeting for Council to consider the censure of the Mayor for the leaking of closed session information. On 11/1/22 Council meeting, passed 5-2 to return to future agenda date.	City Manager's Office	TBD
5.	6/7/22	Council Meeting	Action on a Written Petition (Council Policy 030), Submitted by Brian Doyle, to Place an Agenda Item at a Future Council Meeting to Discuss an Explanation by Councilmember Kevin Park of the Apparent Inconsistent Statements in Official Filings Regarding His Employment and Sources of Income	City Clerk's Office	Item to return to future date upon completion of claims and litigation
6.	10/4/22	Council Meeting	Written petition submitted requesting to place item on a future meeting for a public review of the Settlement Agreement and mutual release dated August 31, 2022 between the City of Santa Clara, the Santa Clara Stadium Authority, and the 49er Football Team Entities: Post settlement agreement on website as soon as possible and schedule study session in the future following the completion of any pending litigation on buffet costs and public safety costs.	City Manager's Office	Study session TBD based on completion of pending litigation on buffet costs and public safety costs
7.	8/16/22	Council Meeting	Discuss potential uses, unfunded repairs, and finances of operating and maintaining the	City Manager's	TBD



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			Morse Mansion. Item discussed at Nov. 1, 2022 Council meeting. Staff to return with options to extend lease and maintain property for City uses. The City is hosting a community meeting on Jan. 25, 2023 regarding the future of use of the historic Morse Mansion, located at 981 Fremont St. At the meeting, staff will discuss possible options and receive community feedback to share with the Council for future consideration.	Office	
8.	8/16/22	Council Meeting	Written petition from Kirk Vartan to review and evaluate the purchase of the CA Great America Theme Park. Specifically, clarify what development could take place on the site given the current and general plan designations. Staff to return at future date with the option for a session with developer.	City Manager's Office	TBD
9.	7/5/22	Council Meeting	SB9 Developments: Direct staff to bring back recommendations regarding affordability. When the City considers an update to citywide affordable housing ordinance, this information will be provided.	Community Development	TBD
10.	6/7/22	Council Meeting	Action on a Written Petition submitted by Brian Doyle, for an Agenda Item at a Future Council Meeting to Discuss an Explanation by Councilmember Kevin Park of the Apparent Inconsistent Statements in Official Filings Regarding His Employment and Sources of Income	City Clerk's Office	Item to return to future date upon completion of litigation.
11.	6/7/22	Council Meeting	Rooftop Solar: Direct staff to conduct a cost-benefit analysis on installing rooftop solar and ways to make it feasible for Santa Clara homeowners	Silicon Valley Power	TBD
12.	4/5/22	Council Meeting	Written Petition submitted by Councilmember Jain requesting a future agenda item to discuss how to change noticing policy to reach more people. A community meeting was held on Dec. 8, 2022 to gather public input. Next steps are a public review of draft revised public outreach policy, which will be available in May 2023. Planning Commission and City Council consideration of revised policy estimated Summer/Fall 2023	Community Development / City Attorney	City Council consideration of revised policy estimated Summer / Fall 2023
13.	3/22/22	Council Meeting	Patrick Henry Specific Plan: Return to Council with a Proposal for a Plan Amendment for a .3% Public Art Fee Grant the Authority on the Approval of the TMA to the City Council versus the City Manager, indicated in the draft Plan. Memo to be provided on potential approaches which will recommend that a City Master Art Plan be prepared to inform a citywide art fee as opposed to a fee art for one area of the City.	Community Development	Note and File Staff Report for Council consideration Summer 2023
14.	1/11/22	Council Meeting	Update on review and monitoring of Transportation Demand Management (TDM) measures. Staff issued RFP to support online reporting and tracking of TDM Measures and present a template to complete the forms. Staff issued the RFP on May 27 and has extended the deadline to July 18 to allow for more proposal submissions. Staff reviewed submissions. Notice of Award was provided in 2023. Will bring consultant agreement for approval by Council in April 2023.	Community Development	Consultant Agreement to be heard at the April 18, 2023 City Council meeting



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15.	1/11/22	Council Meeting	Action on a Council Written request submitted requesting to place an agenda item at a future Council Meeting to discuss making the Youth Soccer Park parking lot available when there are no events at the Youth Soccer Park 1. Investigate ADA Improvements for parking 2. Investigate whether the City can engage a private operator to manage for parking 3. Investigate whether the 49ers can use their practice facility for parking 4. Determine the fair market value of VIP parking	Parks & Recreation/City Attorney/City Manager	TBD
16.	1/12/21	Council Meeting	Provide a study session on pros/cons lifecycle cost/benefits of artificial surfacing including turf. Staff will return to Council with an informational memo.	Parks & Recreation	TBD
17.	4/30/19	Council Meeting	Report on number of public transit riders for large stadium events – and relationship of costs of parking increases transit ridership. Ask Stadium Manager for analysis to support their position that reducing the cost of parking would likely adversely impact public transit ridership, resulting in more cars on the roads.	49ers Stadium Manager	TBD
18.	10/2/18	Council Meeting	Amend sign ordinance to prohibit signs on public property	Parks & Rec/ City Attorney	TBD
19.	3/13/18	Council Meeting	Develop a Stadium Authority Financial Reporting Policy in conjunction with the Stadium Authority Auditor and the external auditor	Finance	TBD



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1.	3/21/23	Council Meeting	PRA for all real estate records regarding 2319 Gianera Street requested by caller for the City Council meeting.	City Manager's Office	4/11/23	The request for public records are available on NextRequest.
2.	10/4/22	Council Meeting	Information item on the Traffic Calming Policy: discussion of thresholds for the 85 th percentile and 1000 vehicle requirements.	Public Works	3/21/23	The report was noted and filed at the City Council meeting on March 21, 2023.
3.	1/31/23	Council Meeting	Public Presentation: Judy Hubbard stated there are unsafe drop off locations outside of Levi's Stadium and the need for designated drop-offs for ADA and elderly. The resident received a ticket for stopping and drop off.	City Manager's Office / Stadium Authority staff	3/16/23	Staff followed up with resident.
4.	10/4/22	Council Meeting	Written petition requesting to place agenda Item to set a Study/Briefing Session for the public in which the Terms of the Settlement Agreement are discussed as well as Presentation of Sources of Revenues, to include an explanation of the Waterfall through which Money Flows as well as the Rate at which the various loans are being paid off	Finance	3/16/23	Complete. Information related to the waterfall of funds was included as part of the Stadium Authority FY 2023/24 Budget
5.	9/13/22	Council Meeting	Approve alternative 2 of El Camino Specific Plan: Direct staff to prepare a significantly modified Specific Plan that retains enough density and elements (e.g., a range of densities that support mixed-use) of the prior Specific Plan so as to be consistent with the prior draft EIR; with added direction to include the activity zones with building heights of up to 6 stories as proposed in the 2021 draft Specific Plan, to continue consideration of the 2021 draft Specific Plan and to prepare an economic feasibility analysis of both plans.	Community Development	3/7/23	Consultant Agreement to begin the City Council directed work was approved on March 7, 2023 City Council meeting.
6.	2/7/23	Council Meeting	Public Presentation: Susan Hinton requested priority for City services such as expanding library hours to open full time, requested email and phone directory to be found easily on the City website. City tree that fell in yard and made a request three times and the City Arborist came out but there was no action.	City Manager's Office/Public Works	2/15/23	Staff has followed up with Susan Hinton.
7.	9/13/22	Council Meeting	Reconsider the Council action taken at the Aug. 30, 2022 council meeting which approved up to a 25% apportionment for reimbursement that carried on a 4-1 vote. The action was to consider possible financial assistance options related to the	Public Works / City Attorney's Office	2/14/23	This item was resolved by City Attorney's Office



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			replacement of a private concrete sound wall adjacent to Pruneridge Avenue in the Laurel Park East Neighborhood and potential delegated authority for a budget amendment. This item was heard at the Nov. 15, 2022 Council agenda.			
8.	4/5/22	Council Meeting	Written Petition submitted by Joseph Goschy to discuss appealing a building Violation (CRN 2020-00310) at 220 Tyler Avenue. At the Feb. 7, 2023 Council meeting, Community Development Director Andrew Crabtree coordinated with petitioner on next steps to take accurate reading of HVAC system. Code Enforcement conducted an inspection between 5:15-6:15 a.m. on Feb. 10, 2023 in coordination with Mr. Goschy.	City Attorney's Office	2/7/23	Staff provided Council an informational report on inspection findings by email. Based upon this inspection the unit was determined to be in compliance with City's standards.
9.	2/7/23	Council Meeting	Public Presentation: Rohit Pur stated he wanted to build an ADU and Santa Clara County allows tiny homes on wheels. Rohit requested the City of Santa Clara to consider this option for ADUs.	Community Development	2/7/23	Staff has set up a follow-up meeting with Mr. Pur regarding mobile ADUs.
10.	8/16/22	Council Meeting	Discuss allocating up to \$150K to create a Neighborhood Stadium Relations Committee using funds from the SCSA budget. At the Feb. 7, 2023 Council agenda, the Council approved and provided direction to have the Committee modeled after NURC and meetings to be held near the Stadium.	City Manager's Office	2/7/23	Based on Council direction, staff will return with additional information and potential Council action related to forming the Committee on March 21, 2023
11.	1/31/23	Council Meeting	Residents Zhengang Chen and Bin Jia and Ellen Ying Ng requested waiving weed abatement citations, since then has made the necessary landscaping. Santa Clara Fire Department contacted residents to inform them the public hearing on Feb. 21 is with the County of Santa Clara, not the City. The City does not have the authority to remove them.	Fire Department	2/1/23	Complete



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12.	1/10/23	Council Meeting	Written petition submitted by Paul Rosa to cover costs of City services in support of the Wilcox High School Baseball 2023 Fundraising Tournaments at Washington Ballfield. At the Jan. 31, 2023 meeting, Council directed staff to work with applicant to work with community grant funding, identify volunteer work to offset costs and return with a final cost.	Parks & Recreation	1/31/23	Staff working with applicant for grant funding and will return with a report after the tournament.
13.	5/24/22	Council Meeting	(11/1/22) Action petition submitted by Shprese Head Requesting to Place an Agenda Item on a Future Council Meeting for Council to Discuss what the City of Santa Clara is doing to help get BMX riders back to Racing under USA BMX Sanction. Lease Agreement between City and Santa Clara PAL for the operation of BMX track: On May 24, 2022, staff returned with a status report on coordination of efforts between BMX and Police Activities League (PAL). Council note and filed report. Council questions included: obtain requested responses to questions presented to PAL, timeline, a full audit (5-years) of PAL, etc.	City Manager's Office	1/10/23	The report was noted and filed on Jan. 10, 2023
14.	9/27/22	Council Meeting	Expand outreach beyond noticing requirements for study session for the Tasman East Specific Plan Amendment to include noticing of neighboring property owners within a quarter mile of the Plan area.	Community Development	12/6/22	Completed at Dec. 6, 2022 Council meeting.
15.	7/12/22	Council Meeting	Request for costs paid to previous law firms for City of Santa Clara PRA assistance. Staff are working on summarizing costs.	City Attorney	12/15/22	Completed
16.	6/15/21	Council Meeting	Request to provide date-based search capability on City website. The new search is currently being tested by the City's Website Core Team, and the City is working with the vendors to implement by year end.	ITD / City Manager	12/1/22	IT Department continues to monitor and improve on search capability
17.	9/27/22	Council Meeting	Written petition submitted by Morteza Shafiei to purchase the lot at 1601 Civic Center Drive, Santa Clara, in order to establish a park for the benefit of our Citizens and neighborhood. The community of over 170 homes and 4 HOAs submitted a letter to the City Council detailing concerns for the planned development at 1601 Civic Center Drive (Charities Housing) and requested that this Citizen Proposal be considered on equal footing with any other proposals.	City Manager's Office	11/15/22	Park acquisition item heard at Nov. 1, 2022. Item regarding 1601 Civic Center Drive heard at Nov. 15, 2022 Council meeting and not approved



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18.	9/13/22	Council Meeting	Information memo on scooters including a recap of the background of what has occurred to present.	Public Works	11/15/22	Presented in November 2022 to Council
19.	5/24/22	Council Meeting	Prepare a financial analysis for moving Santa Clara City Hall to a new location within the eight blocks of the original downtown. Staff has contract to prepare the analysis for Council approval on Oct. 18, 2022.	Community Development	10/18/22	Item approved on October 18, 2022
20.	12/14/21	Council Meeting	Conduct an RFP for noise monitoring services at the stadium, including possible measures to attenuate noise levels.	Community Development	10/28/22	Staff issued RFP which closed on Oct. 28, 2022
21.	8/17/21	Council Meeting (Priority Setting Check-in)	Staff to return at a future Council meeting with draft ordinance to adopt recommended procurement reforms.	Finance	8/30/22	Completed
22.	8/16/22	Council Meeting	Refer to staff to explore the option to expand cemetery hours at Mission City Memorial Park to possibly include Sunday hours.	Parks & Recreation	8/30/22	Staff corresponded with requestor on current hours available
23.	7/12/22	Council Meeting	Return as an action item under Alternative #1 – Determine the staff investigation sufficiently provided evidence of irregularities regarding Mr. Patrick’s residency and take action in accordance with Policy 032 (up to and including removal.)	CMO/CAO/CDO	8/16/22	Action taken at 8/16/22 Council meeting
24.	7/5/22	Council Meeting	Direct staff to work with subcommittee/task force comprised of Councilmembers Park, Chahal, and Hardy and any other stakeholders (i.e., Apt. Assoc./Dan Kostenbauder) to have discussion with the Silicon Valley Chamber of Commerce regarding the Business License Tax.	CMO	8/1/22	Meeting was held with stakeholders and subcommittee.
25.	1/11/22	Council Meeting	Response was presented on May 10, 2022 on the action on Written Petition (Council Policy 030) submitted by Keith Stattenfield requesting to place an agenda item at a future Council meeting to discuss requirements from the CAO on approving an update to the CC&Rs of the Case del Rey HOA Bylaws.	City Attorney	7/12/22	The HOA agreed to submit the CAO’s revisions to the CC&Rs to their members at their next election, and the Council voted to approve the CC&Rs.



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26.	5/10/22	Stadium Authority Meeting	Signage Lighting at Levi's Stadium – Direct staff to conduct an internal review of signage approach (repair or replacement) and return to the Board for authorization to procure a 3 rd party evaluation if needed.	City Manager	7/5/22	Completed
27.	6/21/22	Council Meeting	Direct staff to return to Council with a scope to redo the El Camino Real Specific Plan including objective design standards.	Community Development	Completed	Completed
28.	5/10/22	Stadium Authority Meeting	(CP 030) by Vice Mayor Jain to discuss whether SBL contracts be sold on extra field seats. Agendize discussion whether SBL Contract should be sold on extra field seats.	City Manager	6/21/22	Council approved SBL contract sold on extra field seats.
29.	4/19/22	Council Meeting	Adoption of a Resolution of Intention for Parking Maintenance District No. 122 - Franklin Square. Staff to return to Council within 60 days detailing how to recover costs or other methods of enhancing revenue for the City.	DPW	6/21/22	Completed
30.	1/12/21	Council Meeting	Defer approval of the 1205 Coleman Gateway neighborhood park design to work with the developer within current project approvals to receive additional community input including the Old Quad on park design. The robust public input included additional outreach to the Old Quad neighborhood is complete and the Parks & Recreation Commission made a recommendation to Council on 5/17/22 for approval. The item will go to Council for consideration on June 21, 2022.	Parks & Recreation	6/21/22	Council approved schematic design with a few additions.
31.	10/19/21	Council Meeting	Discussion of Construction of Lawn Bowl Facility for consideration: The City currently has allocated \$175,000 for the repair and maintenance of the Lawn Bowl facility (clubhouse). There has been no subsequent action to re-allocate or redirect that amount to the design and construction of the new Lawn Bowls facility. Given the current balance in the 3001 General Capital Park Maintenance account, Council would need to reprioritize and reallocate up to \$175,000 for the required design and engineering of a new facility. There is no funding allocated for construction.	Parks & Rec/City Manager	6/21/22	Council action to not prioritize as funding.
32.	1/25/22	Council Meeting	Discuss and explore options for a transportation shuttle. City staff referred the Senior Transportation letter to Council. City received a grant from the State for a shuttle and this item is being implemented	City Manager	6/8/22	Completed



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33.	6/7/22	Council Meeting	Loyalton Ranch property: Direct City Manager to return to Council with a 1) Scope of Work and 2) costs of the following: a) consultant's Risk Analysis/Assessment, b) clean up, and c) fencing.	Silicon Valley Power	6/7/22	Completed
34.	4/5/22	Council Meeting	Written Petition (CP 030) submitted by Jared Peters regarding Responsibility of Sound Wall Adjacent to Pruneridge Avenue adjacent to Laurel Park East Neighborhood. Working with resident on development of potential cost-sharing/financial assistance solution.	DPW/CAO	Completed	Item is still being considered for possible financial assistance options.
35.	12/14/21	Council Meeting	Defer Loyalton to future meeting to develop strategy for the sale of the property and staff to coordinate a visit to the property for interested Councilmembers. Staff visits with Councilmembers was completed on 3/8/22	City Manager / Silicon Valley Power	6/7/22	Completed
36.	1/5/22	Joint City/VTA Study Session re: BART to Santa Clara	Set a meeting with VTA near the proposed Santa Clara BART Station location to provide details to the public regarding station design. VTA conducted a May 10, 2022 City Council Study Session on the Santa Clara Station's Architecture and Site Layout. Funding a Brokaw undergrounding study for February 8, 2022 Priority Setting Session (not complete, referred to Priority Setting Session 2022)	DPW	5/10/22	Study Session with VTA Complete
37.	12/14/21	Council Meeting	Action on Amendment No. 1 to the Agreement for the Performance of Services with Wilson, Ihrig & Associates for Noise Monitoring Services at Vantage CA2 Data Center and Owens Corning Facility and Related Budget Amendment: item continued to get more information on broadcasting, moving from the Northside to the stadium, and an implementation timeline	Community Development	5/10/22	Completed
38.	12/7/21	Council Meeting	Written Petition (030) to be added to Future Agenda: 10A: Action on a Written Petition (Council Policy 030) Submitted by Jared Peters Requesting to Place an Agenda Item at a Future Council Meeting to Consider making a Policy Decision Regarding the City Assuming Responsibility of an Unstable and Dangerous Sound Wall in the Laurel Park East Neighborhood	DPW	4/5/22	Reported at Council Meeting; Follow-Up assigned to staff



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39.	11/9/21	Council Meeting	Project Homekey: Look for alternate site in Santa Clara better suited for this use	CDD	3/10/22	Update to Council emailed to Council on 3/10/22
40.	12/14/21	Council Meeting	Defer Loylton to future meeting to develop strategy for the sale of the property; staff to coordinate a visit to the property for interested Councilmembers.	CMO/SVP	3/8/22	Approved by Council at 3/8/22 Council Meeting
41.	11/16/21	Council Meeting	Consider Resolution to support the bid to FIFA for the 2026 World Cup and related events.	CMO/CAO	2/22/22	Approved by Council at 2/22/22 Council Meeting
42.	10/26/21	Council Meeting	Item 4: Presentation on Business Tax Ballot Measure and Other Potential Revenue Measures for November 2022 Ballot: Explore a business tax that strikes a balance with the value of a business-friendly city (key priority) and progressive tax with input and advice of a consultant.	CMO/Finance	2/8/22	Approved by Council at 2/8/22 Priority Setting Session
43.	10/19/21	Council Meeting	Discussion of Future Ballot Measure Discussion in 2022 for Infrastructure Bond or Tax to 2022 Priority Setting Session	CDD/City Attorney/Finance	2/5/22	Presented at 2022 Priority Setting Session Part 1; outreach phase in progress
44.	9/28/21	Council Meeting	Approve staff recommendation for Item 6. Public Hearing: 2020-2021 Consolidated Annual Performance and Evaluation Report (CAPER) with changes to increase grant funding to \$30,000 for 7 agencies and fund the remaining 4 from the City's General Fund.	Community Development/Housing	Completed	Completed
45.	9/7/21	Council Meeting	Shorten term of amendment to the agreement for the performance of services with Wilson, Ihrig & Associates for Noise Monitoring Services at Levi's Stadium from 18 months to 6 months and directed staff to return with a proposal for owning versus leasing equipment and the cost benefit for monitoring the noise data and quality of reporting.	CDD	3/8/22	Approved by Council at 3/8/22 Council Meeting
46.	8/17/21	Council Meeting	Implement pilot meeting management protocol for Council meetings recommended by the Mayor and revisit/assess at 2022 Priority Setting Session.	City Attorney	2/8/22	Presented in a slide at the Priority Setting Session.



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47.	8/17/21	Council Meeting	Direct staff to bring back on a future agenda a presentation on Councilmember conflict of interest, including what staff currently does and what the Council is responsible for.	City Manager/ City Attorney	2/8/22	Reported to Council the types of Conflict-of-Interest staff report on for items based on geographic boundaries
48.	8/24/21	Council Meeting (Study Session)	Directed staff to: Engage with HomeBase to design City Plan Framework and start prep for workgroup discussions, Fast-track Task Force/Housing Commission development and implementation, Fast-track HomeKey progress where possible, especially in entitlements processing and explore short-term basic services, including bathrooms, showers, laundry, cell phone charging and others.	CDD/City Clerk/ City Attorney/ Police	1/25/22	Approved at 1/25/22 Council Meeting
49.	5/4/21	Council Meeting	Parking Maintenance District No. 122 – Engage with property owners to discuss options for increasing their share of the annual O&M costs and potential for dissolving the district.	Public Works	1/25/22	Reported at Council Meeting
50.	8/17/21	Council Meeting (Priority Setting Check-In)	Directed staff to return to Council at a future date with changes to the eligibility for serving on City Commissions that expands the eligibility requirement from Santa Clara electorate to Santa Clara resident – deferred to December	City Attorney	1/11/22	Approved by Council at 1/11/22 Council Meeting
51.	8/17/21	Council Meeting (Priority Setting Check-in)	Direct staff to explore a consultant for a TDM Study (scope, cost, ongoing cost) and talk to other cities and gather anything that may be able to be shared	CDD	1/11/22	Reported at Council Meeting