## **CITY OF SANTA CLARA**

**APRIL 2022** 

# **User and Regulatory Fee Study**

# ClearSource Financial Consulting

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April 2022

#### **CITY OF SANTA CLARA**

Attn: Kenn Lee, Director of Finance 1500 Warburton Avenue Santa Clara, CA 95050

### **User and Regulatory Fee Study**

#### Dear Kenn:

ClearSource Financial Consulting submits the following report describing the findings of our preparation of a User and Regulatory Fee Study for the City of Santa Clara.

Please refer to the Executive Summary for the key findings of the analysis. The balance of the report and its appendices provide the necessary documentation to support those outcomes.

Thank you for the opportunity to serve the City on this topic. We are happy to continue discussion on this study as the need arises or consult with you on additional topics.

Sincerely,

PHONE NUMBER:

)\_\_\_, M.l.

EMAIL ADDRESS: tmadsen@clearsourcefinancial.com

831.288.0608

TERRY MADSEN, PRESIDENT | CLEARSOURCE FINANCIAL CONSULTING

### STUDY OVERVIEW

The City of Santa Clara has completed a **User and Regulatory Fee Study**. California cities regularly conduct these studies to justify fee amounts imposed and to optimize the overall portfolio of revenues available to the municipality to fund its services.

Industry practice and fiscal conditions in the state have led most cities to link cost recovery for services of individual action, cause, or benefit to that same individual through user fee revenue, relieving the agency's general revenues as much as possible for use toward services of broader community benefit.

### **USER AND REGULATORY FEES**

Cities derive annual revenue from a number of sources. These include, but are not limited to, property taxes, sales taxes, license fees, franchise fees, fines, rents, and user and regulatory fees. User and regulatory fees are intended to cover all, or a portion of, the costs incurred by the City for providing fee-related services and activities that are not otherwise provided to those not paying the fee.

California law provides guidance regarding the amounts the City may charge for fee-related services and activities. Specifically, in order to avoid being considered taxes, the fees charged shall not exceed the estimated reasonable cost of providing the services, activities, or materials for which fees are charged.

At its conclusion, this study proposes for City Council review and consideration at public hearing a new **Schedule of User Fees and Charges** for application in Fiscal Year 2022-2023 and continued update in subsequent years.

### COST RECOVERY POLICY AND PRACTICE

Recovering the costs of providing fee-related services directly influences the City's fiscal health and increases the City's ability to meet the service level expectations of fee payers.

The services for which the City imposes a user or regulatory fee typically derive from an individual person or entity's action, request, or behavior. Therefore, except in cases where there is an overwhelming public benefit generated by the City's involvement in the individual action, a fee for service ensures that the individual bears most, if not all, of the cost incurred by the City to provide that service. When a fee targets "100% or full cost recovery," the individual is bearing the entirety of the cost. When a fee targets less than full cost recovery, another City revenue source – in most cases, the General Fund – subsidizes the individualized activity.

Generally, fees for service are targeted to full cost recovery, inclusive of operating, direct, indirect, and capital costs, except in cases where the City Council cites a public interest in lower fees. The City may also be influenced by market conditions, comparing to municipalities of similar size and service profile.

### FINDINGS AND PROPOSED ACTION

The City's current Master Fee Schedule includes over 1,000 individual fees. This is common amongst similar California municipalities because it allows for scaling of fees for the various services required. In other words, the City maintains numerous fee categories to account for the varied service needs of the community. The following provides a brief summary of primary changes the City Council is being asked to consider:

**Summary of Changes to Fees Examined** 

Description	Count *	Percentage *
Fees Proposed to Decrease	82	8%
Fees Proposed to Remain Unchanged or Minor Adjustments Up to 10% or \$10 Change	851	79%
Fees Proposed to Increase by More than 10%	118	11%
New Fees Proposed	25	2%
Total Fees Examined	1,076	100%

<sup>\*</sup> Amounts in the percentage column are rounded for illustrative purposes.

#### Fees Proposed to Decrease and Minor Adjustments

• Eighty-seven percent (87%) of fees are proposed to either decrease, remain unchanged, or reflect only minor adjustments (i.e., up to 10% or \$10 change).

### Fees Proposed to Increase by More than Ten Percent (10%)

- Fee changes greater than 10% are the result of:
  - A recalibration in the cost of service.
    - Recent significant increases in the costs of materials and supplies included in service fees (e.g., increase in the cost of utility meters).
- A multi-year phase-in pattern is recommended for more than half of the fees proposed to increase by more than 10%. Immediate adjustment is primarily targeted only for new, discretionary activities.

#### New Fees Proposed

- 24 new fees are proposed
- The fees will allow the City to recover the costs of services or materials that are being requested
  of staff and for which corresponding fees or rates are not readily portrayed in the City's fee
  schedule. These proposed fees are highlighted on the following page:

#	Action	Fee Description	Proposed Fee	Initial Cost Recovery
ire Fees				
1	Establish New Fee for Service	Review of Knox Box Installation	\$349	87%
2	Establish New Fee for Service	Operational Permit – Additive Manufacturing	\$267	100%
3	Establish New Fee for Service	Operational Permit – Lithium Battery Storage – Greater than 1,000 pounds	\$267	100%
4	Establish New Fee for Service	Operational Permit – Update of Emergency Contact Information	\$25	37%
5	Establish New Fee for Service	Operational Permit – Smoke Control and Evacuation Systems	\$697	87%
lanning Fe	es			
6	Establish New Fee for Service	Establish fee to comply with State Legislation - AB32 Tribal Consultation Fee	\$846	100%
7	Establish New Fee for Service	Establish fee to comply with State Legislation – SB9 Review Fee	\$1,692	100%
8	Establish New Fee for Service	Establish fee to comply with State Legislation – SB35 Review Fee	\$22,560	100%
9	Establish New Fee for Service	Zoning Clearance Review – For Home Occupancy	\$282	100%
10	Establish New Fee for Service	Zoning Clearance Review for Live Entertainment and Outdoor Dining (up to 24 seats)	\$282	100%
11	Establish New Fee for Service	Zoning Clearance Review - Other Non-Single Family	\$1,128	100%
12	Establish New Fee for Service	Tree Removal Permit – Single Family Residence	\$282	50%
13	Establish New Fee for Service	Tree Removal Permit – All Others	\$564	100%
14	Establish New Fee for Service	Establish fee for Code Enforcement Re-Inspections	\$266	100%
uilding Fe			4200	4000/
15	Establish New Fee for Service	Alternate Materials & Methods Review (per hour)	\$220	100%
Vater Fees		5 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	4000	4000/
16	Establish New Fee for Service	Engineering Plan Check for SFH Remodel	\$620	100%
17	Establish New Fee for Service	Water and Fire Service Tap (10" and 12")	\$1,588	100%
18	Establish New Fee for Service	Insertion Valve Installation (4" through 12" valves – excavation included)	\$varies depending on size	100%
19	Establish New Fee for Service	Development Impact Fee Analysis	\$2,783	100%

Sewer Fee	S			
20	Establish New Fee for Service	Establish fee for Plan Review of Fats, Oils, and Grease Collection Systems	\$1,248	100%
21	Establish New Fee for Service	Establish fee for Permit Inspection of Fats, Oils, and Grease Collection Systems	\$1,248	100%
22	Establish New Fee for Service	Establish fee for Issuance of Temporary Waste Discharge Permit	Varies depending on discharge quantity	100%
Electric Fe	es			
23	Establish New Fee for Service	Project Clearance Committee / Subcommittee Review	\$801	100%
PW Engine	ering Fees			
24	Establish New Fee for Service	Permit Extension Request	\$436	100%
Parks and	Recreation Fees			
25	Establish New Fee for Service	Parking at Parks and Recreation Facilities (fee for reserved parking)	\$5 - \$500 per event	varies

#### Establishment of a Cost Recovery Policy for Parks and Recreation Services

As part of the fee study process City staff conducted community outreach to assist with recommending cost recovery policy for parks and recreation fee-based programming. Appendix A of this report includes the presentation provided to members of the Parks & Recreation Commission, Senior Advisory Commission, Youth Commission, and the general public.

Establishing a cost recovery policy provides the City's Parks and Recreation Department with a tool for evaluating services and establishing appropriate fees for services. Standardizing how prices are set enhances the Department's ability to accomplish broad citywide goals and objectives. Establishing a reasonable, transparent, and consistently applied cost recovery policy is intended to:

- Stretch taxpayer investment in parks and recreation services to optimize value received
- Promote program respect and ownership
- Allow prices to reflect users' investment in themselves based on individual benefit
- Develop deeper commitment to the programming users help support

A proposed cost recovery policy is included in Appendix B of this report.

On March 2, 2022, a joint commission meeting was held with members of the Parks & Recreation Commission, Senior Advisory Commission, Youth Commission, and the general public. During the meeting, attendees were asked to complete a survey linked to cost recovery policy for parks and recreation fee-based programming. The survey was available to be completed from March 2, 2022, through March 17, 2022. The City received 234 total responses. Response summaries are provided in Appendix C of this report.

The Parks and Recreation Department will use the consistent community sentiment expressed to inform cost recovery targets.

### Adoption of Updated User and Regulatory Fees

Similar fees are collected by communities throughout the region and the State. The proposed fee amounts do not exceed the City's cost of service and are in-range of amounts charged by other jurisdictions.

Additional revenues expected from the Proposed Master Fee Schedule are intended to offset the cost of providing existing services associated with those fee-related regulatory functions and other programs. Additional fee revenue is not intended to fund new services.

Fairly allocating costs to the services provided and recovering some, or all, of these costs from service recipients creates value and predictability for City customers and reimburses the City for services provided to a single party, as compared to the public at large. Collecting fees for services:

- Increases the availability of General Fund revenues to be used for services and activities available to all residents and businesses, such as public safety and public works services.
- ⇒ Helps meet fee-payer service level expectations by collecting fees to fund the existing level of services provided.

Please continue to the following technical report and appendices for further discussion of this Comprehensive User Fee Study.

### **SCOPE OF STUDY**

The City of Santa Clara has completed a **User and Regulatory Fee Study**, which represents an external review of prevailing practices and development of a new **Schedule of User Fees and Charges**. ClearSource Financial Consulting has prepared this analysis during Fiscal Year 2021/22 and will be available to answer questions as the City proceeds in implementing findings as it chooses.

Key tasks expected by the City from this study included the following:

- Review eligible fee-related services citywide to establish the reasonable relationship between current fees for service and the underlying costs of service.
- Calculate the full cost of service, including estimated citywide overhead costs.
- Recommend fees to be charged for each service.
- ⇒ Recommend cost recovery strategies and best practices in setting fees, while considering the complexities and demands of responsible programs or departments.
- Identify underlying billable rates for cost recovery opportunities and as the basis for user fees.
- Maintain a thoroughly documented analysis to ensure compliance with Proposition 26, and other statutes, as applicable.

### **DIRECT SERVICES UNDER REVIEW**

### **Fee Categories**

City fees under review in this project focused on direct services eligible for user fee methodology, as listed in the City's published fee schedules. Additionally, the project was tasked with identifying any relevant additions for services performed without a fee or for under-quantified or ineffectively structured fees. Current services shown in the City's various prevailing fee schedules and addressed in this study are summarized as follows:

- Administration Records management and billing activities
- Building Services include building permits for construction and sub-trades
- Planning Services include development review/current planning, other community permitting
- Fire Services include annual inspections, and development review
- Police Services include specialized response, and permit reviews
- Public Works Services include engineering plan review and inspection and encroachments permits
- Recreation Programming and Facility Rental Fees Services include fees for exclusive use of facilities, fields, and picnic areas.

### **REASON FOR STUDY**

Cities derive annual revenue from a number of sources. These include, but are not limited to, property taxes, sales taxes, franchise fees, fines, rents, and user and regulatory fees. User and regulatory fees are intended to cover all, or a portion of, the costs incurred by a city for providing fee-related services and activities that are not otherwise provided to those not paying the fee.

California cities regularly conduct fee studies to justify fee amounts imposed and to optimize the overall body of revenues available to the municipality to fund its services. Widespread industry practice and fiscal conditions in the state have led most cities to link cost recovery for services of individual action, cause, or benefit to that individual through user fee revenue, relieving the agency's general revenues for services of broader community benefit.

### PREVAILING GUIDANCE

The objectives of this study, the methodology used to complete the study, and the formulation of outcomes and recommendations for future consideration were significantly influenced by Article 13C of the California Constitution and Section 66014 of the California Government Code.

Article 13C states that the local government bears the burden of proving by a preponderance of the evidence that a levy, charge, or other exaction is not a tax, that the amount is no more than necessary to cover the reasonable costs of the governmental activity, and that the manner in which those costs are allocated to a payer bear a fair or reasonable relationship to the payer's burdens on, or benefits received from, the governmental activity. Additionally, Article 13C identifies the following as items that are not defined as taxes:

- ◆ A charge imposed for a specific benefit conferred or privilege granted directly to the payer that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of conferring the benefit or granting the privilege.
- A charge imposed for a specific government service or product provided directly to the payer that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the service or product.
- A charge imposed for the reasonable regulatory costs to a local government for issuing licenses and permits, performing investigations, inspections, and audits, enforcing agricultural marketing orders, and the administrative enforcement and adjudication thereof.
- → A charge imposed for entrance to or use of local government property, or the purchase, rental, or lease of local government property.
- → A fine, penalty, or other monetary charge imposed by the judicial branch of government or a local government, as a result of a violation of law.
- ⇒ A charge imposed as a condition of property development.
- Assessments and property-related fees imposed in accordance with the provisions of Article XIII D.

Section 66014(a) of the California Government Code includes the following, "Notwithstanding any other provision of law, when a local agency charges fees for zoning variances; zoning changes; use permits; building inspections; building permits; ...the processing of maps under the provisions of the Subdivision Map Act...; or planning services...; those fees may not exceed the estimated reasonable cost of providing the service for which the fee is charged, unless a question regarding the amount of the fee charged in excess of the estimated reasonable cost of providing the services or materials is submitted to, and approved by, a popular vote of two-thirds of those electors voting on the issue.

The outcomes and recommendations of the study are intended to comply with applicable federal, state, and local laws including providing confirmation that the proposed fees ("charges") recommended as a result of this study are not taxes as defined in Article 13C of the California Constitution and that the proposed fees are no more than necessary to the cover the reasonable costs of the City's activities and services addressed in the fees. Additionally, this report is intended to show that the manner in which the costs are allocated to a payer bear a fair and reasonable relationship to the payer's burdens on, or benefits received from the activities and services provided by the City.

### METHODOLOGY AND DATA SOURCES

This study calculated the estimated reasonable cost of providing various fee-related services across the City organization. Generally, the estimated reasonable cost of providing the fee-related services and activities examined in this study can be calculated as the product of the composite fully-burdened hourly labor rate of the division responsible for providing services and the estimated labor time required to process a typical request for service.

The composite fully-burdened hourly rates calculated in this study are based on the estimated annual hours spent providing fee related services, and estimated labor, services and supplies, and citywide overhead expenditures, sourced as follows:

- Estimated annual hours spent providing fee related services were developed based on interviews with City staff and are in-line with typical direct service ratios experienced by the consultant via studies of similar municipalities throughout California.
- ⇒ Labor expenditures for in-house personnel were based on budgeted salary and benefits expenditures.
- Contract service personnel related costs were based on current market rates for similar service in the southern California region.
- Citywide overhead cost allocations were developed to assign a reasonable share of central service support to the City's direct service units.
- ➡ Estimated labor times were developed based on responses from the staff primarily responsible for the provision of services examined in the study. Commonly used industry data also aided in the development of time estimates and proposed fee structures.

Once cost of service levels are identified, the City may use this information to inform targeted cost recovery from fees. Fees set at the cost of service target full cost recovery. Fees set at any amount less than the cost of service target less than full cost recovery.

An illustration of the methods used in this analysis is shown below.

### **EXHIBIT 2 | STEPS IN ANALYZING COSTS OF SERVICE AND USER FEES**

333.3.	COST OF SERVICE ANALYSIS   Process and Methods				
1   ANNUAL LABOR TIME	<ul> <li>Identify annual hours spent providing fee services for each participating division</li> <li>Information is developed and tested using a combination of interviews, questionnaires, historical project information, and historical revenue information</li> </ul>				
2   ANNUAL EXPENDITURES	<ul> <li>Identify annual cost of providing fee services for each participating division</li> <li>Information is developed and tested using a combination of information found in the City's adopted budget, expenditure history, and the overhead cost plan.</li> </ul>				
3   FULLY BURDENED HOURLY RATES	<ul> <li>Calculate the estimated fully burdened hourly rate using information from Steps 1 and 2</li> </ul>				
HOOKEI MAIES	Annual Cost ÷ Annual Hours = Hourly Rate				
4   SERVICE/ACTIVITY LABOR TIME	<ul> <li>Estimate labor time required to process individual request for service</li> <li>Information is developed and tested using a combination of interviews, questionnaires, commonly used measures, and information developed in Step 1</li> </ul>				
5   UNIT COST	Calculate the estimated cost of service using information from Steps 3 and 4				
OF SERVICE	Hourly Rate x Labor Hours = Unit Cost of Service				
6   CURRENT	Calculate current cost recovery level for a specific service				
COST RECOVERY	Current Fee ÷ Unit Cost of Service = Current Cost Recovery				
7   TARGETED	<ul> <li>Use laws, industry standards, goals and policies, and historical trends to determine targeted cost recovery</li> </ul>				
COST RECOVERY	Proposed Fee ÷ Unit Cost of Service = Targeted Cost Recovery				
8   TEST FOR REASONABLENESS	<ul> <li>Test to confirm forecast revenue from fees will not exceed program costs</li> <li>Use historical permit volume and proposed fees to forecast anticipated revenue from fees</li> <li>Forecasted revenues should not exceed program costs</li> </ul>				

### CONSIDERATIONS FOR IMPLEMENTATION

If the City decides to adopt or otherwise utilize outcomes generated through this study, it should:

- Update Systems for Fee Outcomes Ensure that City staff begin using updated fees and associated outcomes once the updated schedule of fees becomes effective. Values should be included in all official fee schedules used throughout the City (e.g., departmental pamphlets, counter schedules, and online information). Additionally, ensure collections processes are updated, which may include coding in billing systems and training for personnel who handle fees directly with the public.
- Actively Monitor the Use of Fees In order to recover accurate and eligible amounts expected, the City should be diligent about tracking time to projects and ensuring fees are applied in the correct amount and using the correct and intended basis.
- Monitor Feedback and Permit Statistics Monitor permit and application volume and applicant feedback to determine if fee modifications are resulting in any unanticipated changes in project frequency and to increase the level of detail available for revenue forecasting.
- → Annually Review and Adjust Fee Values In order to generally maintain pace with regional cost inflation and/or the City's salary cost inflation, the City should adjust its fees on an annual basis. A commonly used, reasonable inflation index is the annual change in the all-urban Consumer Price Index (CPI) representative of the region.
- → Periodically Perform Comprehensive Analysis A comprehensive fee study should be conducted periodically (e.g., every three to five years) to ensure fee levels remain at or below legal limits and are consistent with evolving service practices and local conditions.

## **APPENDIX A**

# PARKS AND RECREATION COST RECOVERY POLICY PRESENTATION

As part of the fee study process City staff have conducted community outreach to assist with recommending cost recovery practices for parks and recreation fee-based programming. This appendix includes the presentation provided to members of the Parks & Recreation Commission, Senior Advisory Commission, Youth Commission, and the general public.



# CITY OF SANTA CLARA

Parks and Recreation Fee-Based Cost Recovery Policy Development

Joint Commission Meeting | March 2, 2022

Parks & Recreation Commission Senior Advisory Commission

Welcome from the Parks & Recreation Director JAMES TEIXEIRA



Foundation



## **GOALS FOR JOINT COMMISSION MEETING**

- Establish a common understanding for evaluating Parks and Recreation financial needs and user fees
- Receive Commission and public input on cost recovery policy affecting program pricing decisions
- Advance overall City goals for improved cost recovery through the City's locally controlled fee sources
- Lead to a funding framework that can sustain Parks and Recreation programs long-term

## PRESENTATION AND SURVEY OUTLINE

### Part I

- Foundation
- Industry Practices
- Program Areas: Services and Typical Users

### Part II

Survey Window Open and Completed (Surveys Submitted)

### Part III

- Survey Wrap-Up and Next Steps
- Public Input on this Topic

## **TERMINOLOGY**

These terms of art have specific meaning across California municipalities and within the City of Santa Clara itself (other departments and their program fees or rates)

### "Full Cost of Service"

 The estimated total cost of a program, inclusive of direct labor, services, and supplies expenses, and associated overhead expenses

### "Cost Recovery"

 The amount of a program's full cost of service that is supported by the program's own fee revenues

### "Subsidy"

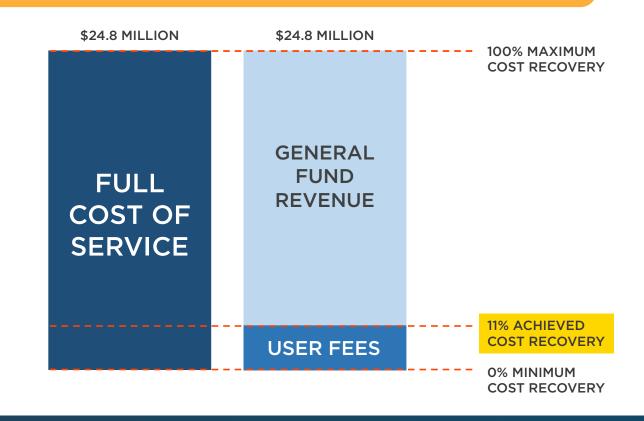
• The amount of a program's full cost of service that is supported by other City revenue sources

## FINANCIAL STRUCTURE OF PARKS & RECREATION

- Parks and Recreation programs are budgeted in the General Fund
- Tax revenue sources in the General Fund which are collected from the community at-large pay for program costs that are not recovered from user fees
- The General Fund has a **projected deficit** the City must address through revenue and/or cost decisions
- City departments in the General Fund are tasked with closing the deficit to varying degrees

# PARKS & RECREATION | TOTAL DEPARTMENT

- **\$24.8** million full cost of service
- **\$2.7** million revenue from user fees
- **\$22.1** million subsidy
- 11% current cost recovery achievement



## PRESCRIBED GOAL FOR PARKS & RECREATION

# Identify \$700,000 in new revenue possible from Parks and Recreation sources

- Improve overall cost recovery for the Department from 11% to 14%
- Avoid comparable reductions to services and program offerings by identifying revenue solutions
- Establish a framework for managing sustainable funding sources for valued programs, services, and facilities managed by Parks and Recreation





## MUNICIPAL FEES IN CALIFORNIA

- The California State
  Constitution,
  amended by
  successive ballot
  measures, establishes
  requirements for
  governmental
  service fees
- Common practices among California cities provide widely accepted standards for meeting Constitutional obligations

- User fees must be linked to and not exceed the estimated reasonable cost of service
- The full cost of service sets the maximum limit of a cost-based fee
  - Direct program costs for labor, services, and supplies
  - Facilities overhead
  - Departmental administration
  - Citywide administration and central support services
- Generally, fees from users of one program may not be used to pay for costs incurred to serve discounted users or users of a different program

### MUNICIPAL PARKS & RECREATION FEES IN CALIFORNIA

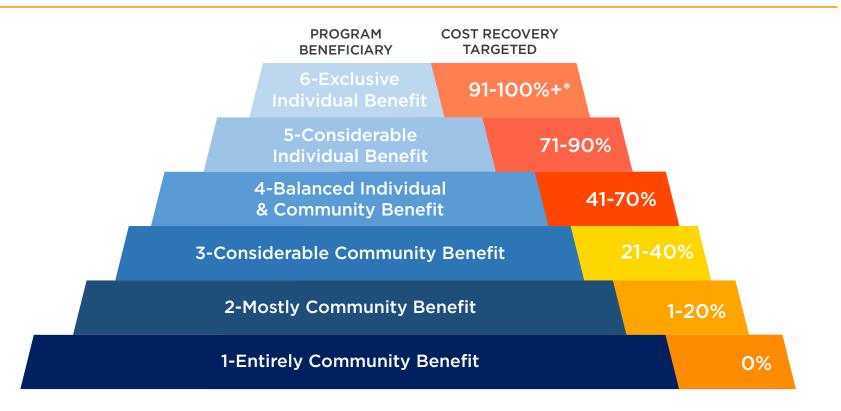
- Parks and recreation program fees imposed by California cities are considered governmental service fees (except rents, which can be market-based)
- Most program fees are managed dynamically by departments as offerings, demand, and other market conditions change seasonally
- It is impractical for governing bodies to revise and adopt program fees as frequently as programs change through the year
- Cost recovery policy for the agency's parks and recreation programs is defined by its governing body (council)
- Adopted cost recovery policy creates the boundaries for program fees set and managed by the department on a continual basis

## COST RECOVERY POLICY FRAMEWORK

Cost recovery policy reflects local values regarding the presumed beneficiaries for each program area, ranging from broad community benefit to narrow individual benefit



## **COST RECOVERY BENEFIT TIERS**



100%+ indicates minor exceptions where premiums above cost may be justified, such as market-based rents.

## POLICY-DRIVEN BENEFIT TIERS AFFECT FEE DECISONS

- The Department conducts a cost of service analysis
- Outreach is done to receive community input on benefit of broad program areas within Parks and Recreation
- Programs are targeted for revised cost recovery based on benefit categorization accomplished through outreach
- Proposed cost recovery policy and estimated revenue changes by program area are submitted to City Council for consideration and action
- Within the boundaries of City Council policy, the Department sets prices for seasonally managed offerings under each program area, taking into account market conditions at the time of offering
- City conducts biennial Citywide fee studies, enabling regular comprehensive review of performance and update of driving policies affecting fees based on recent experience and prevailing conditions

## PROVIDING ACCESSIBILITY TO VULNERABLE USERS

Community values have repeatedly emphasized ensuring access to programs by lowincome users who might otherwise be excluded or negatively impacted by overall cost recovery policies

- Concern for small subsets of vulnerable users should not drive the placement of program cost recovery policy impacting all users of the program
- Commission can advise and Council can direct policy on lower cost recovery goals, fee discounts, or fee waivers for defined users, such as low-income populations
- Department establishes practices for identifying and supporting users targeted by adopted policy
- All discounts and fee waivers are subsidized by the General Fund



Not inclusive of all services / Only areas in which public input is expected to significantly influence Cost Recovery Policy



## **AQUATICS**

Lessons and recreational swim

## **Types of Services**

- Learn to swim and lifeguarding
- Open swim with lifeguards onsite

- Youth
- Adult
- Senior



# RECREATION CLASSES

Participation in seasonal program offerings

## Types of Activities

- Sports and Fitness
- Arts and Dance
- STEM, etc.

- Youth
- Adult
- Senior



## **MEMBERSHIPS**

Regular access to City facilities and ongoing programs

## Types of Services or Access

- Senior Center
- After-School Program
- Activity Pass
- Community Garden

- Youth
- Adult
- Senior
- Persons with Special Needs



# FACILITY RENTALS

Reserved and/or exclusive permitted use of City facilities

## Types of Facilities or Uses

- Aquatics and Athletic Fields
- Meeting Rooms, Party, and Picnic Spaces

- Private Groups and Private Individuals
- Non-Profit Organizations
- Community Groups
- Commercial Organizations
- Competitions and Tournaments



Survey: Benefit / Cost Recovery Tiers



### **USE OF SURVEY OUTCOMES FROM COMMISSIONS**

- Commission members are asked to assign each program area to a benefit tier corresponding to cost recovery policy
- Program areas may ask about specific user types and whether benefit tier placement would vary
- Achievement of cost recovery can be targeted over time; immediate feasibility should not drive benefit tier assignment
- Survey results will be **summarized and reported in total** for all participating Commission members, not listed by individual respondent
- Program areas with clear consensus will be used to inform a proposed
   Cost Recovery Policy framework to City Council
- Program areas showing wide dissent also will be reported to City Council

# ORIENTATION TO SURVEY (1/3)

The online questionnaire uses a simple Google Form accessible in a web browser



### Benefit Tiers for a Parks and Recreation Cost Recovery Policy

Assign each program and user type to a benefit tier which will frame a Cost Recovery Policy for Santa Clara Parks and Recreation. During the live survey event with City commissions on March 2, 2022, definitions for benefit tiers and other terminology will be broadcast on the conference screen for reference.

Sign in to Google to save your progress. Learn more

\* Required

### Name of Survey Respondent \*

Survey results will be summarized and presented in total for all respondents as a group, not by individual. Identification here is intended only for use by survey moderators to ensure quality control of the survey.

# ORIENTATION TO SURVEY (2/3)

Most questions require a single checkbox response for programs and user types

	s / Lessons					
rogram.	/im and lifeguard	ing Put a che	ck in the box to h	natch now the p	ublic benefits fro	m this
	Entirely Community Benefit	Mostly Community Benefit	Considerable Community Benefit	Balanced Individual and Community Benefit	Considerable Individual Benefit	Exclusive Individual Benefit
Youth Users						
Adult Users						
Senior Users						

# ORIENTATION TO SURVEY (2/3)

Before closing your browser, you must click the SUBMIT BUTTON at the bottom for your answers to be received

Submit Completed Questionnaire \*

Do not close your browser before clicking the "Submit" button at the end of this form. Your response will not be saved and received if you do not click the "Submit" button.

O In order for my response to be received, I must click the "Submit" button at the end of this form.

Submit

Clear form

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Google Forms

### **COMMISSION SURVEY PROCEDURE**

Questionnaire for Commission members to complete during live event window:

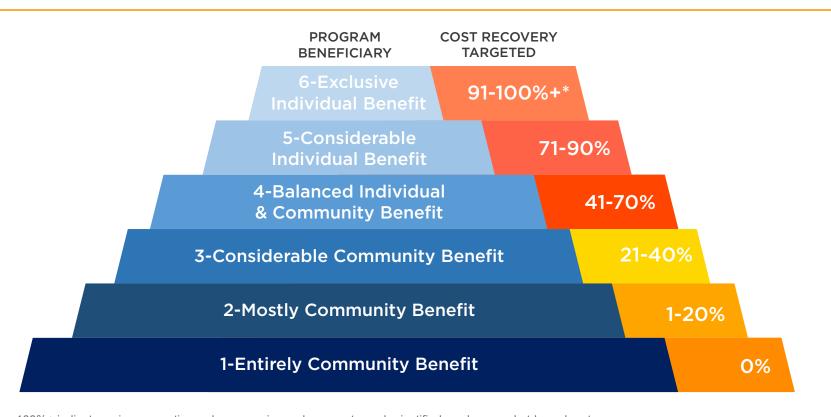
## forms.gle/GYpk 74KqtKXsRfx16

Open internet browser and type link into the address bar, or

Hyperlink is also available in Zoom Chat

- Moderator will mute the Zoom Gallery
- For technical issues in the survey, use the Zoom Chat to ask for help
- Commission members will work on and complete the questionnaire during the live survey event window
- Moderator will unmute at 3- to 5-minute intervals to ask for questions
- Answers will be provided for all survey participants to hear during the live event window
- Complete surveys within 30 minutes of start.
- Moderator will announce time remaining or end survey window early if all Commission submissions are received before time ends

### ASSIGN BENEFIT TIER TO EACH PROGRAM QUESTION



100%+ indicates minor exceptions where premiums above cost may be justified, such as market-based rents.





## NEXT STEPS

An update of the Citywide Master Fee Schedule is in progress and expected to be presented to City Council during April 2022

- Review and summarize survey responses
- Provide summary of survey results to Commissions and City Council at future meetings
- Use survey results to help frame a proposed Cost Recovery Policy for City Council consideration

**Public Input on this Topic** 



# **APPENDIX B**

PRO	<b>JP</b>	OS	SEI		РД	Rk	<b>S</b>	A	ND	R	RE	CF	RE	A	Tl	O			C(	O.	S1	Π	RI	EC		)(	/E	R	Y	P	0	L	C	Υ
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### PARKS AND RECREATION COST RECOVERY POLICY

### **Purpose**

Establishing a cost recovery policy provides the City's Parks and Recreation Department with a tool for evaluating services and establishing appropriate fees for services. Standardizing cost recovery objectives enhances the Department's ability to accomplish broad citywide goals and objectives. Establishing a reasonable, transparent, and consistently applied policy is intended to:

- Stretch taxpayer investment in parks and recreation services to optimize value received
- Promote program respect and ownership
- Allow prices to reflect users' investment in themselves based on individual benefit
- Develop deeper commitment to the programming users help support

### **Costs Considered When Evaluating Cost Recovery**

To evaluate cost recovery, the Department will calculate the "full cost of service," for programming, facility use, and services provided. The full cost of service will include components for:

- The direct costs of service:
  - The labor associated with the performance of service from all personnel involved in the activity
  - The services, supplies, and/or materials required to complete the activity
- A reasonable share of the indirect costs of service:
  - The services, supplies, and materials which support the personnel involved in the activity
  - The maintenance of any facilities required to support the provision of service
  - The indirect management, administration, and support services associated with the City functions involved in the activity
  - The central services, City management and administration, and governmental oversight associated with the functions involved in the activity

### **Targeted Cost Recovery in Fees**

Once the full cost of service is established for each activity, the City will apply a consistent set of guidelines for determining the amount of cost to be recovered in the final fee amount. A cost recovery percentage will be applied to the full cost of service to calculate the fee. **Figure 1** describes the general criteria for assigning Departmental programming, facility use, and services to cost recovery tiers. The cost recovery threshold assigned to each fee-related service and program area will be identified in the periodic analysis and documentation supporting the ongoing and seasonally managed calculation of the City's Parks and Recreation fees.

### FIGURE 1 | COST RECOVERY GUIDELINES - PARKS AND RECREATION SERVICES

### BENEFIT-BASED RECOVERY TIER

#### **0% COST RECOVERY**

Entirely Community Benefit

### 1-20% COST RECOVERY

Mostly Community Benefit

### 21-40% COST RECOVERY

Considerable
Community Benefit

### 41-70% COST RECOVERY

Balanced Individual and Community Benefit

### 71-90% COST RECOVERY

Considerable Individual Benefit

### 91-100% COST RECOVERY

Exclusively
Individual Benefit

### **DESCRIPTION**

Programs, facilities, and services that benefit the community as a whole. The community generally expects the City to offer these services and supports paying for these through taxes.

Programs, facilities, and services that provide benefit to the individual user, but have more fundamental goal of:

- Seeking to engage community with high participation levels desirable
- Community problem solving (e.g., services for vulnerable or underserved populations)

Programs, facilities, and services which promote individual physical and mental well-being, and provide recreation skill development. They may have a community benefit but to a smaller group of the community. Generally, costs of service are offset by both a tax subsidy to account for community benefit and participant fees to account for individual benefit.

- Programs, facilities, and services which promote individual physical and mental well-being, and provide recreation skill development. Program, facility, and service use that benefits individuals primarily, but the community receives some benefit.
- Services which are specialized and/or similar to private sector
- Comparable "market rates" for similar services affect ability to recover a greater percentage of costs

Benefits individuals significantly more than the community; Private sector or public agencies offer similar services; Demand for service, facility or program exceeds capacity

Benefit individuals; Commercial nature of services; Enterprise funds expected to operate without General Fund support

### **FEE BASED PROGRAM AREA**

- General, non-exclusive park, playground, open space, trails, restrooms, and facility visitation and use
- Non-Profit facility use serving the City of Santa Clara
- Special Events
- Resident Senior Center Use
- Senior Nutrition Program
- Afterschool Program
- Early Learners
- Therapeutic Recreation

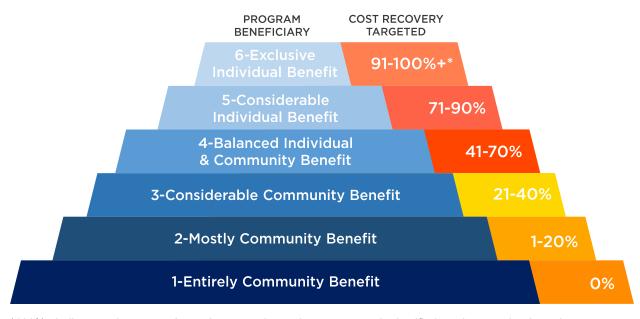
- Competition, Meets, and Tournaments that include competitors from other cities
- Drop-in
   Fitness/Recreation/Swimming
- Youth Theater Programs
- Resident facility use
- City provided programs
- Programs providing individual benefit

### Non-resident & Commercial use of facilities

The following shall serve as guidelines for categorizing Recreation Programs and services based on types of programs, target populations, and level of community benefit to determine appropriate subsidy Level:

- Programs with the highest level of community benefit will have the lowest level of cost recovery.
- Programs that have the greatest level of individual or group benefit will target the highest level of cost recovery.
- Pricing of programs and services takes into account market rates and the impact on demand which may override cost-recovery target considerations.
- Non-resident fees are priced higher than resident fees.
- ⇒ Fees will be periodically reviewed to keep pace with changes in the cost of living, market demands, and/or to promote identified Recreation Programs.
- Staff will adjust fees to meet minimum cost-recovery rates and to be consistent with market demand for services.
- The City will continue to offer a grant program to offset the cost of programs for eligible low-income participants identified through its established procedures

Staff will seek to enhance and refine this policy over time.



<sup>\*100%+</sup> indicates minor exceptions where premiums above cost may be justified, such as market-based rents.

### **Parks and Recreation Fee Management**

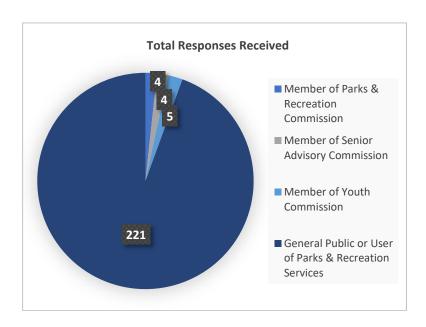
Most fees for Parks and Recreation services and programs will fluctuate seasonally as the Department manages offerings and provisions of service dynamically in line with capabilities and market conditions at

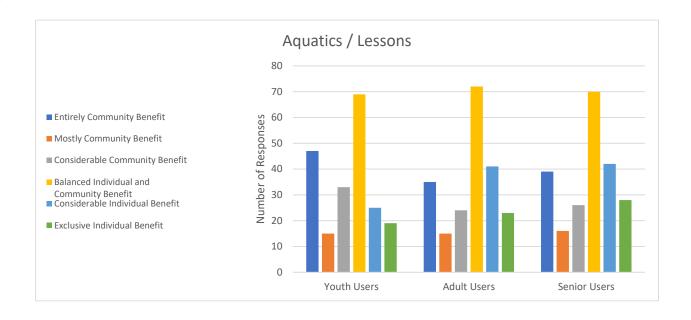
the time schedules are developed. As such, establishing static fees within the *Municipal Fee Schedule* similar to most other City services is burdensome procedurally. The Cost Recovery Policy is intended to establish general targets for the Department within which it can set most fees on that fluctuating basis within its periodic service catalogs.

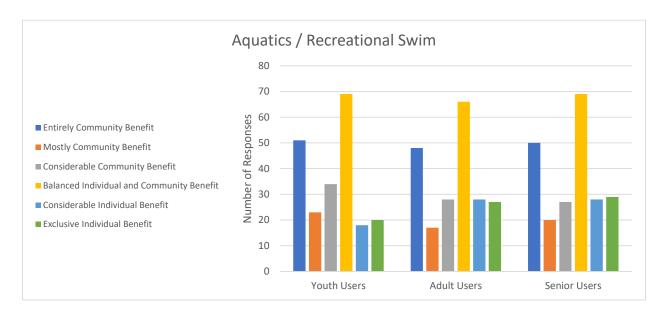
# PARKS AND RECREATION FEE BASED COST RECOVERY PRACTICES SURVEY RESPONSES

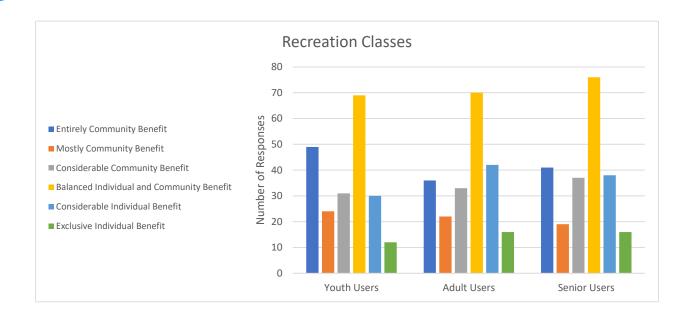
On March 2, 2022, a joint commission meeting was held with members of the Parks & Recreation Commission, Senior Advisory Commission, Youth Commission, and the general public. During the meeting, attendees were asked to complete a survey linked to cost recovery practices for parks and recreation fee-based programming. The survey was available to be completed from March 2, 2022, through March 17, 2022. The City received 234 total responses. Response summaries are provided in the charts on the following pages.

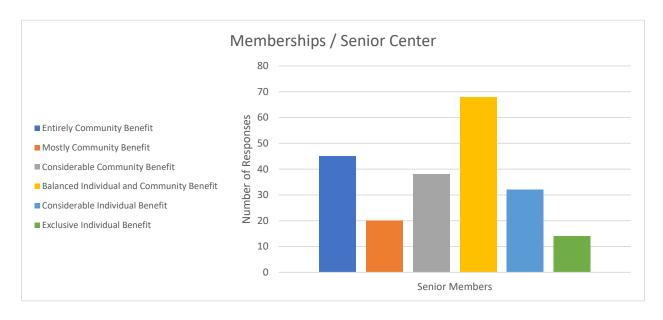
The Parks and Recreation Department will use the consistent community sentiment expressed to inform cost recovery targets.

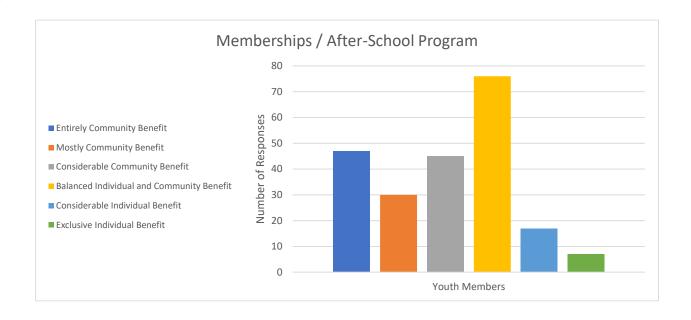


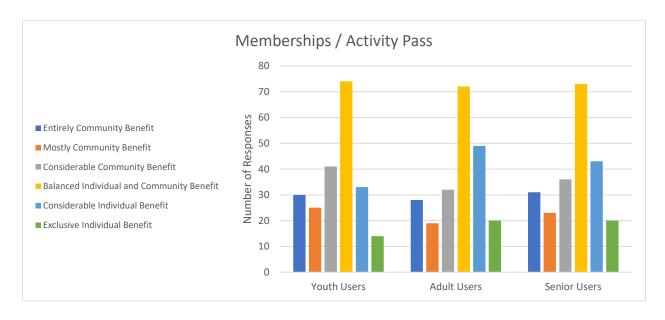


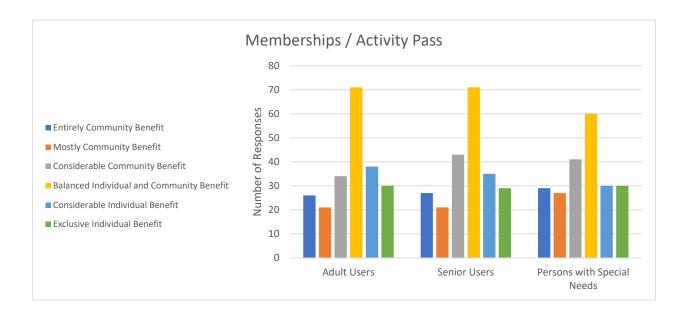


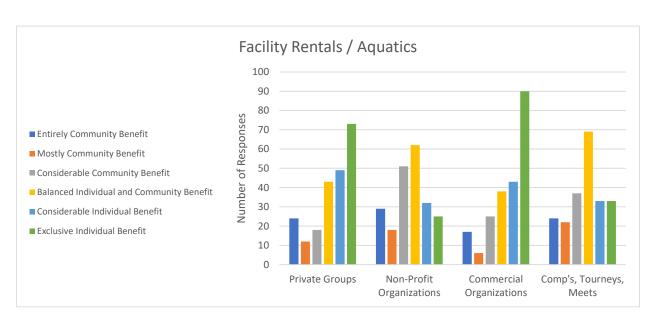


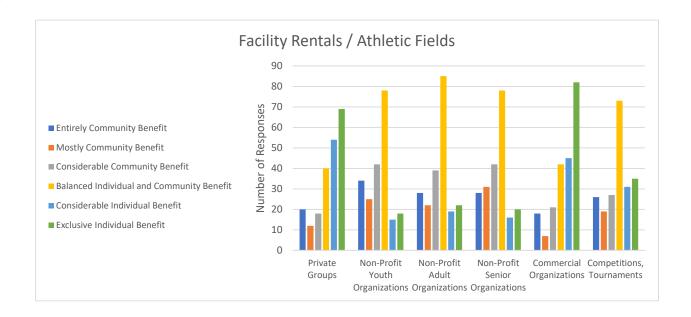


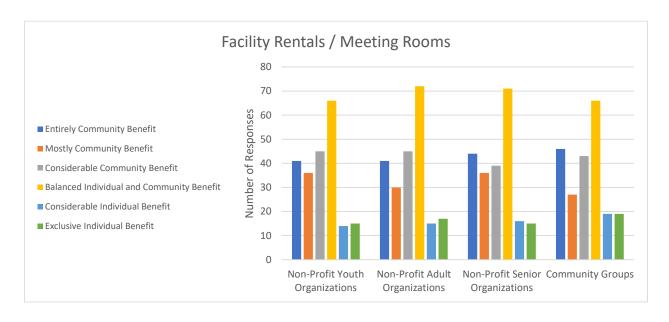


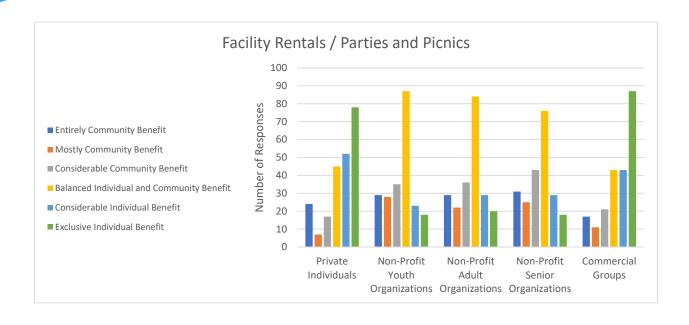


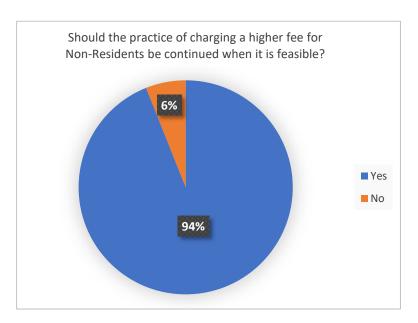














# **APPENDIX D**

COST	<b>SEBVICE</b>	VIVIVE	<b>USER AND</b>	<b>REGILLAT</b>	<b>OBA</b>	EFFC
COSI	<b>JLIVVICE</b>	AIVALISIS	O2LIV AIVD	ILLOCLAT		ILLJ



### **User and Regulatory Fees**

Cost of Service Analysis

### City of Santa Clara Cost of Service Analysis

Fee Type	Page
Assistant City Clerk's Office Fees	3
City Manager's Office Fees	9
Community Development Fees	15
Building	16
Planning	28
Housing and Community Services	35
Electric (SVP) Fees	40
Finance - Municipal Services Division Fees	54
Fire Department Fees	69
Community Risk Reduction Fees	72
Training and Resources Fees	93
Police Department Fees	105
Public Works Fees	118
Engineering and Encroachment Permit Fees	119
Streets, Storm Drain, and Solid Waste Fees	146
Water and Sewer Fees	161



Assistant City Clerk's Office Fees

#### City of Santa Clara

User and Regulatory Fee Study

Allocation of Annual Labor Effort - Assistant City Clerk

			Less:	Productive	Total				Total	Total			
		Total Hours	Holiday &	Hours Per	Productive	Indirect			Indirect	Direct	Total	Total Salary	
Position [a]	FTE [a]	Per FTE [b]	Leave [c]	FTE	Hours	[d]	Direct [d]	Total	Hours	Hours	Hours	Top Step [e]	Annual Salary
Assistant City Clerk	1.00	2,080	216	1,864	1,864	25%	75%	100%	466	1,398	1,864	\$80	\$165,630
Deputy City Clerk	1.00	2,080	216	1,864	1,864	25%	75%	100%	466	1,398	1,864	\$67	\$139,402
Staff Aide I	2.00	2,080	216	1,864	3,728	25%	75%	100%	932	2,796	3,728	\$48	\$197,683
Office Records Specialist	1.00	2,080	216	1,864	1,864	25%	75%	100%	466	1,398	1,864	\$42	\$87,734
Total	5.00				9,320				2,330	6,990	9,320		\$590,450
Total									25%	75%	100%		

- [a] Source: FY 21/22 & 22/23 Adopted budget.
- [b] Based on 40 hour week \* 52 weeks per year.
- [c] Amount intended to serve as reasonable estimate. Amount will vary annually, and by employee. Amount assumes twelve days holiday, ten days vacation/personal leave, five days sick leave.
- [d] Amounts intended to serve as reasonable estimates developed for purposes of this analysis. Amount will vary annually, and by employee. Amount based on position and consultant experience working with similar municipalities.
- [e] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

FY 22/23 For	ecast Expenses [a]	Program	2311	2312	2313				
					Political				
Fund #	Fund Desc	Account Desc	Council Admin	Public Info	Reform	Subtotal	Adjust	Total	Notes
001	General Fund	87010 - Salary And Wages - Regular	\$69,931	\$354,869	\$185,767	\$610,567	\$0	\$610,567	
001	General Fund	87017 - Premium Pay	\$435	\$255	\$180	\$870	\$0	\$870	
001	General Fund	87020 - Salary And Wages - As Needed	\$48,543	\$0		\$48,543	\$0	\$48,543	
001	General Fund	87030 - S & W - O.T. Vacation Relief	\$1,035			\$1,035	\$0	\$1,035	
001	General Fund	87110 - Contra 870x0-Reimbd Sal & Wage	(\$25,414)			(\$25,414)	\$25,414	<u>\$0</u>	
001	General Fund	1 Salary Accounts	\$94,530	\$355,124	\$185,947	\$635,601	\$25,414	\$661,015	
			4						
001	General Fund	87212 - PERS - Misc	\$53,084	\$124,187	\$65,026	\$242,297	\$0	\$242,297	
001	General Fund	87221 - Medicare	\$1,084	\$5,280	\$2,784	\$9,148	\$0	\$9,148	
001	General Fund	87222 - Social Security	\$2,994	\$21,356	\$10,551	\$34,901	\$0	\$34,901	
001	General Fund	87223 - Social Security - OT	\$321			\$321	\$0	\$321	
001	General Fund	87224 - Medicare OT	\$76			\$76	\$0	\$76	
001	General Fund	87230 - Health Allocation	\$5,789	\$40,742	\$18,176	\$64,707	\$0	\$64,707	
001	General Fund	87241 - Dental - City Paid	\$136	\$850	\$384	\$1,370	\$0	\$1,370	
001	General Fund	87242 - Long Term Disability-City Paid	\$448	\$1,244	\$570	\$2,262	\$0	\$2,262	
001	General Fund	87243 - Vision- City Paid	\$60	\$368	\$165	\$593	\$0	\$593	
001	General Fund	87250 - Basic Life Insurance	(\$15)	\$241	\$122	\$348	\$0	\$348	
001	General Fund	87271 - VEBA	\$300	\$1,860	\$840	\$3,000	\$0	\$3,000	
001	General Fund	87272 - EAP	\$24	\$151	\$69	\$244	\$0	\$244	
001	General Fund	87274 - Auto Allowance	(\$420)	\$4,080	\$2,340	\$6,000	\$0	\$6,000	
001	General Fund	87275 - Mobile Phone Allowance	(\$384)	\$1,488	\$816	\$1,920	\$0	\$1,920	
001	General Fund	87390 - OPEB	<u>\$1,771</u>	<u>\$10,983</u>	<u>\$4,961</u>	<u>\$17,715</u>	<u>\$0</u>	<u>\$17,715</u>	
001	General Fund	2 Benefit Accounts	\$65,268	\$212,830	\$106,804	\$384,902	\$0	\$384,902	
001	General Fund	87500 - Operating Supplies	\$0	\$1,193	\$530	\$1,723	\$0	\$1,723	
001	General Fund	87825 - Conference, Travel and Training	\$4,187	(\$1)	\$1,592	\$5,778	\$0	\$5,778	
001	General Fund	87870 - Contractual Serv Not Class	\$1,209	\$207,917	<u>\$0</u>	\$209,126	(\$209,126)	<u>\$0</u>	
001	General Fund	3 Mat/Serv/Sup	\$5,396	\$209,109	\$2,122	\$216,627	(\$209,126)	\$7,501	
001	General Fund	87650 - Technical Services Maintenance	\$39,541	\$30,092	\$39,327	\$108,960	\$0	\$108,960	
001	General Fund	87660 - Workers Comp Insurance	\$1,931	\$9,223	\$4,870	\$108,900	\$0 \$0	\$108,900	
		· ·							
001 001	General Fund General Fund	87680 - Unemployment Insurance	\$66 \$2.444	\$313	\$165	\$544	\$0 \$0	\$544	
		87840 - Insurance And Surety Bonds	\$2,444 \$42,092	\$11,672 \$51,200	\$6,163 \$50,535	\$20,279 \$145.807	<u>\$0</u> <b>\$0</b>	\$20,279	
001	General Fund	5 Interfund Services	\$43,982	\$51,300	\$50,525	\$145,807	\$0	\$145,807	
Subtotal		1	\$209,176	\$828,363	\$345,398	\$1,382,937	(\$183,712)	\$1,199,225	
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City of Santa Clara
User and Regulatory Fee Study
Hourly Rate Calculation - Assistant City Clerk's Office

### Adjustments for Fully-Burdened Hourly Rate Calculation

### Calculation of Fully-Burdened Hourly Rate

Description	Total	Notes
Divisional Expenses	\$1,199,225	
Productive Hours	6,990	[b]
Total	\$172	

### Full Cost Factors for Hourly Rate Buildup

Description	Total	Share	Per Hour
Personnel	\$1,045,917	87%	\$150
Equipment	\$0	0%	\$0
Materials / Supplies	\$153,308	13%	\$22
Other Costs	\$0	0%	\$0
Overhead	\$0	0%	\$0
Total	\$1,199,225	100%	\$172

City of Santa Clara

User and Regulatory Fee Study

Hourly Rate Calculation - Assistant City Clerk's Office

#### Information Below is for Use if City Desires to Use Positional Hourly Billing Rates

#### Scenario 1: Uniform Assignment of Materials and Overhead Costs Per Hour

#### **Calculate Benefit Ratio**

Salary Accounts	\$661,015
Benefit Accounts	\$384,902
Total	0.58

#### Calculation of Direct Hours Ratio (Billing Factor)

	Base Hrs	Adjust for	Productive		Direct Hours	
Description	Per FTE	Typical Leave	Hours	Direct Hours %	Per FTE	Notes
Hours	2,080	(216)	1,864	75%	1,398	
Direct Hours Bill Factor (For Every \$ of Salary Add this amount to account for I	1.49					

Position	Top Step Hrly [c]	Benefits	Subtotal Labor Costs	Adjust for Direct Hours	Total Labor Rate	Add: M'tls / Supplies	Add: Overhead	Total Hourly Rate
Assistant City Clerk	\$80	\$46	\$126	1.49	\$187	\$22	\$0	\$209
Deputy City Clerk	\$67	\$39	\$106	1.49	\$158	\$22	\$0	\$180
Staff Aide I	\$48	\$28	\$75	1.49	\$112	\$22	\$0	\$134
Office Records Specialist	\$42	\$25	\$67	1.49	\$99	\$22	\$0	\$121

### Scenario 2: Assignment of a Common Indirect Rate Factor that Can Be Applied to Base Hourly Wage Rate to Calculate Fully-Burdened Hourly Billing Rate by Position

### Calculation of Fully-Burdened Hourly Rate Billing Factor (Apply Factor to Top Step Salary for Positional Rates)

Description	FTE	Hours Per FTE	Total Hours	Salaries and Wages	Hourly Wage Rate Only	Burdened Hourly Rate	ICR Multiplier	Notes
Total	5.00	2,080	10,400	\$590,450	\$57	\$172	3.02	

- [a] Source: FY 21/22 & 22/23 Adopted budget.
- [b] See allocation of Annual Labor Effort, Assistant City Clerk.
- [c] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

City of Santa Clara Cost of Service Study for Analyzing User and Regulatory Fees City Clerk Fees

Calculation of the Estimated Costs of Providing Fee Related Services

							Cost Recovery Information							
Fee	Description	Labor Time		Hourly Rate		Estimated Cost of Service		Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes	
	Lobbying Activities						ı							
1	Annual Registration Fee	4.25	х	\$172	=	\$731		\$757	104%	\$731	100%		[a]	
2	Prorated Registration Fee	2.00	x	\$172	=	\$344		\$361	105%	\$344	100%		[b]	
3	Amended Registration Fee	1.00	x	\$172	=	\$172		\$174	101%	\$172	100%		[c]	
4	Client Registration Fee	0.75	x	\$172	=	\$129		\$130	101%	\$129	100%	per client		
5	Delinquent Fee						]	\$25		\$25		per day	[d]	

<sup>[</sup>a] Annual registration is due by January 15th of a given year.

<sup>[</sup>b] Persons registering for the first time after June 30th of a given year.

<sup>[</sup>c] Lobbyists with a change to registration information shall file an amended registration within fifteen (15) days of such change if he or she has accepted a new client for compensation in excess of five hundred dollars (\$500.00).

<sup>[</sup>d] Up to a maximum of \$500.00.



City Manager's Office Fees

City of Santa Clara User and Regulatory Fee Study Allocation of Annual Labor Effort - City Manager

		Total Hours	Less: Holiday &	Productive Hours Per	Total Productive	Indirect			Total Indirect	Total Direct	Total	Total Salary	
Position [a]	FTE [a]	Per FTE [b]	Leave [c]	FTE	Hours	[d]	Direct [d]	Total	Hours	Hours	Hours	Top Step [e]	Annual Salary
Assistant to the City Manager	2.00	2,080	216	1,864	3,728	0%	100%	100%	-	3,728	3,728	\$109	\$454,854
Assistant City Manager	2.00	2,080	216	1,864	3,728	0%	100%	100%	-	3,728	3,728	\$161	\$671,091
Chief Operating Officer	1.00	2,080	216	1,864	1,864	0%	100%	100%	-	1,864	1,864	\$186	\$385,902
City Manager	1.00	2,080	216	1,864	1,864	0%	100%	100%	-	1,864	1,864	\$216	\$448,490
Communications and Outreach Manager	1.00	2,080	216	1,864	1,864	0%	100%	100%	-	1,864	1,864	\$77	\$160,701
Communications Coordinator	1.00	2,080	216	1,864	1,864	0%	100%	100%	-	1,864	1,864	\$58	\$120,370
Executive Assistant to the City Manager	1.00	2,080	216	1,864	1,864	0%	100%	100%	-	1,864	1,864	\$66	\$137,280
Management Analyst	1.00	2,080	216	1,864	1,864	0%	100%	100%	-	1,864	1,864	\$67	\$139,402
Office Specialist III	0.50	2,080	216	1,864	932	0%	100%	100%	-	932	932	\$41	\$42,765
Senior Management Analyst	1.00	2,080	216	1,864	1,864	0%	100%	100%	-	1,864	1,864	\$74	\$153,338
Staff Aide I	1.00	2,080	216	1,864	1,864	0%	100%	100%	-	1,864	1,864	\$48	\$98,842
Total	12.50				23,300				-	23,300	23,300		\$2,813,034
Total									0%	100%	100%		

<sup>[</sup>a] Source: FY 21/22 & 22/23 Adopted budget.

<sup>[</sup>b] Based on 40 hour week \* 52 weeks per year.

<sup>[</sup>c] Amount intended to serve as reasonable estimate. Amount will vary annually, and by employee. Amount assumes twelve days holiday, ten days vacation/personal leave, five days sick leave.

<sup>[</sup>d] Assume use of productive hours only.

<sup>[</sup>e] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

FY 22/23 Fore	ecast Expenses [a]	Program	1021	1022	1031	1032	1033				
				Intergov'	Day to Day		Outreach &				
Fund #	Fund Desc	Account Desc	Policy	Rel'tns	Ops	Strat Planning	Engage	Subtotal	Adjust	Total	Notes
001	General Fund	87010 - Salary And Wages - Regular	\$637,328	\$113,790	\$822,512	\$712,591	\$511,857	\$2,798,078	\$0	\$2,798,078	
001	General Fund	87020 - Salary And Wages - As Needed			\$131,975			\$131,975	\$0	\$131,975	
001	General Fund	87110 - Contra 870x0-Reimbd Sal & Wage			<u>(\$569,656)</u>			<u>(\$569,656)</u>	<u>\$569,656</u>	<u>\$0</u>	
001	General Fund	1 Salary Accounts	\$637,328	\$113,790	\$384,831	\$712,591	\$511,857	\$2,360,397	\$569,656	\$2,930,053	<u> </u>
001	General Fund	87212 - PERS - Misc	\$180,727	\$29,010	\$337,263	\$231,536	\$169,481	\$948,017	\$0	\$948,017	
001	General Fund	87221 - Medicare	\$9,518	\$1,696	\$12,287	\$10,659	\$7,726	\$41,886	\$0	\$41,886	
001	General Fund	87222 - Social Security	\$20,947	\$3,700	\$29,567	\$24,540	\$22,336	\$101,090	\$0	\$101,090	
001	General Fund	87230 - Health Allocation	\$35,666	\$6,409	\$52,356	\$41,890	\$34,677	\$170,998	\$0	\$170,998	
001	General Fund	87241 - Dental - City Paid	\$1,263	\$237	\$1,715	\$1,501	\$964	\$5,680	\$0	\$5,680	
001	General Fund	87242 - Long Term Disability-City Paid	\$948	\$162	\$1,495	\$1,132	\$1,022	\$4,759	\$0	\$4,759	
001	General Fund	87243 - Vision- City Paid	\$374	\$68	\$530	\$438	\$350	\$1,760	\$0	\$1,760	
001	General Fund	87250 - Basic Life Insurance	\$277	\$50	\$364	\$316	\$282	\$1,289	\$0	\$1,289	
001	General Fund	87271 - VEBA	\$1,530	\$270	\$2,280	\$1,800	\$1,620	\$7,500	\$0	\$7,500	
001	General Fund	87272 - EAP	\$123	\$19	\$187	\$144	\$130	\$603	\$0	\$603	
001	General Fund	87274 - Auto Allowance	\$10,194	\$1,866	\$11,916	\$11,052	\$4,692	\$39,720	\$0	\$39,720	
001	General Fund	87275 - Mobile Phone Allowance	\$1,056	\$192	\$1,440	\$1,344	\$768	\$4,800	\$0	\$4,800	
001	General Fund	87279 - Misc. Other Benefits	\$18,960	\$3,792	\$22,752	\$22,752	\$7,584	\$75,840	\$0	\$75,840	
001	General Fund	87390 - OPEB	<u>\$9,036</u>	<u>\$1,593</u>	\$13,464	\$10,631	<u>\$9,563</u>	<u>\$44,287</u>	<u>\$0</u>	<u>\$44,287</u>	
001	General Fund	2 Benefit Accounts	\$290,619	\$49,064	\$487,616	\$359,735	\$261,195	\$1,448,229	\$0	\$1,448,229	
001	General Fund	87500 - Operating Supplies	\$18,157		\$38,068		\$0	\$56,225	(\$56,225)	\$0	ļ
001	General Fund	87600 - Maintenance			\$63,672			\$63,672	(\$63,672)	\$0	
001	General Fund	87710 - Adver And Community Promotion			\$7,735		\$162,651	\$170,386	(\$170,386)	\$0	
001	General Fund	87800 - Miscellaneous Serv & Supplies			\$0	\$0	\$11,706	\$11,706	(\$11,706)	\$0	
001	General Fund	87810 - Utilities Expenses						\$0	\$0	\$0	
001	General Fund	87825 - Conference, Travel and Training				\$22,644		\$22,644	(\$22,644)	\$0	
001	General Fund	87870 - Contractual Serv Not Class	\$32,104	\$95,000	\$374,575	\$2,060	\$233,214	\$736,953	(\$736,953)	\$0	
001	General Fund	87930 - City Membership		(\$1,051)		(\$641)		(\$1,692)	\$1,692	\$0	
001	General Fund	87940 - Mandated Program Costs			\$40,347			<u>\$40,347</u>	<u>(\$40,347)</u>	<u>\$0</u>	
001	General Fund	3 Mat/Serv/Sup	\$50,261	\$93,949	\$524,397	\$24,063	\$407,571	\$1,100,241	(\$1,100,241)	\$0	<u> </u>
001	General Fund	87640 - Vehicle Equipment Maintenance			\$0			\$0	\$0	\$0	
001	General Fund	87650 - Technical Services Maintenance	\$137,255	\$24,883	\$166,971	\$153,482	\$101,779	\$584,370	(\$584,370)	\$0	
001	General Fund	87660 - Workers Comp Insurance	\$16,720	\$3,020	\$16,504	\$18,830	\$12,788	\$67,862	\$0	\$67,862	
001	General Fund	87680 - Unemployment Insurance	\$628	\$113	\$620	\$707	\$480	\$2,548	\$0	\$2,548	
001	General Fund	87740 - Vehicle Equipment Amortization			\$0			\$0	\$0	\$0	
001	General Fund	87840 - Insurance And Surety Bonds	<u>\$23,401</u>	\$4,227	\$23,099	<u>\$26,357</u>	<u>\$17,898</u>	\$94,982	<u>\$0</u>	<u>\$94,982</u>	
001	General Fund	5 Interfund Services	\$178,004	\$32,243	\$207,194	\$199,376	\$132,945	\$749,762	(\$584,370)	\$165,392	
Subtotal			\$1,156,212	\$289,046	\$1,604,038	\$1,295,765	\$1,313,568	\$5,658,629	(\$1,114,955)	\$4,543,674	

City of Santa Clara User and Regulatory Fee Study Hourly Rate Calculation - City Manager's Office

### Adjustments for Fully-Burdened Hourly Rate Calculation

### Calculation of Fully-Burdened Hourly Rate

Description	Total	Notes
Divisional Expenses	\$4,543,674	
Productive Hours	23,300	[b]
Total	\$195	

### Full Cost Factors for Hourly Rate Buildup

Description	Total	Share	Per Hour	
Personnel	\$4,378,282	96%	\$188	
Equipment	\$0	0%	\$0	
Materials / Supplies	\$165,392	4%	\$7	
Other Costs	\$0	0%	\$0	
Overhead	\$0	0%	\$0	
Total	\$4,543,674	100%	\$195	

City of Santa Clara

User and Regulatory Fee Study

Hourly Rate Calculation - City Manager's Office

#### Information Below is for Use if City Desires to Use Positional Hourly Billing Rates

#### Scenario 1: Uniform Assignment of Materials and Overhead Costs Per Hour

#### **Calculate Benefit Ratio**

Salary Accounts	\$2,930,053
Benefit Accounts	\$1,448,229
Total	0.49

#### **Calculation of Direct Hours Ratio (Billing Factor)**

	Base Hrs	Adjust for	Productive		Direct Hours		
Description	Per FTE	Typical Leave	Hours	Direct Hours %	Per FTE	Notes	
Hours	Hours 2,080 (216) 1,864 100%						
Direct Hours Bill Factor (For Every \$ of Salary Add this amount to account for I	1.12						

	Top Step Hrly		Subtotal Labor	Adjust for	Total Labor	Add: M'tls /	Add:	Total
Position	[c]	Benefits	Costs	Direct Hours	Rate	Supplies	Overhead	Hourly Rate
Assistant to the City Manager	\$109	\$54	\$163	1.12	\$182	\$7	\$0	\$189
Assistant City Manager	\$161	\$80	\$241	1.12	\$269	\$7	\$0	\$276
Chief Operating Officer	\$186	\$92	\$277	1.12	\$309	\$7	\$0	\$316
City Manager	\$216	\$107	\$322	1.12	\$360	\$7	\$0	\$367
Communications and Outreach Manager	\$77	\$38	\$115	1.12	\$129	\$7	\$0	\$136
Communications Coordinator	\$58	\$29	\$86	1.12	\$96	\$7	\$0	\$104
Executive Assistant to the City Manager	\$66	\$33	\$99	1.12	\$110	\$7	\$0	\$117
Management Analyst	\$67	\$33	\$100	1.12	\$112	\$7	\$0	\$119
Office Specialist III	\$41	\$20	\$61	1.12	\$69	\$7	\$0	\$76
Senior Management Analyst	\$74	\$36	\$110	1.12	\$123	\$7	\$0	\$130
Staff Aide I	\$48	\$23	\$71	1.12	\$79	\$7	\$0	\$86

#### Scenario 2: Assignment of a Common Indirect Rate Factor that Can Be Applied to Base Hourly Wage Rate to Calculate Fully-Burdened Hourly Billing Rate by Position

#### Calculation of Fully-Burdened Hourly Rate Billing Factor (Apply Factor to Top Step Salary for Positional Rates)

				Salaries and	Hourly Wage	Burdened		
Description	FTE	Hours Per FTE	Total Hours	Wages	Rate Only	Hourly Rate	ICR Multiplier	Notes
Total	12.50	2,080	26,000	\$2,813,034	\$108	\$195	1.80	

[a] Source: FY 21/22 & 22/23 Adopted budget.

[b] Based on productive hours.

[c] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

City of Santa Clara Cost of Service Study for Analyzing User and Regulatory Fees City Manager Fees

Calculation of the Estimated Costs of Providing Fee Related Services

Fee [	Description	Asst CM	Mgmt Analyst	Total
	No-Fee Parade Permit (For Santa Clara non-profit organizations)	1.00	3.00	4.00

Cost of	Service	
\$276	\$119	
Asst CM	Mgmt Analyst	Cost of Service
\$276	\$357	\$633

Cost Recovery Information							
Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Notes			
no fee	0%	no fee	0%	[a]			

<sup>[</sup>a] Pursuant to Resolution No. 18-8606, no fee is charged.



**Community Development Fees** 

City of Santa Clara User and Regulatory Fee Study Allocation of Annual Labor Effort - Building

B. (1)	ETE [-]	Total Hours	Less: Holiday &	Productive Hours Per	Total Productive	Indirect	Divisi Isla	T. 1.1	Total Indirect	Total Direct	Total	Total Salary
Position [a] Assistant Building Official	FTE [a] 1.00	Per FTE [b] 2,080	Leave [c] 216	FTE 1,864	Hours 1,864	[d] 100%	Direct [d]	Total 100%	Hours 1,864	Hours -	Hours 1,864	Top Step [g] \$102
Associate Planner	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$64
Building Official	1.00	2,080	216	1,864	1,864	100%	0%	100%	1,864	1,431	1,864	\$113
0	8.00	, i		,	,	20%	80%	100%	,	11 020	,	\$65
Combination Inspector		2,080	216	1,864	14,912				2,982	11,930	14,912	·
Code Enforcement Technician	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$46
Customer Service Representative	1.00	2,080	216	1,864	1,864	100%	0%	100%	1,864	-	1,864	\$42
Inspection Manager	1.00	2,080	216	1,864	1,864	60%	40%	100%	1,118	746	1,864	\$97
Office Assistant	1.00	2,080	216	1,864	1,864	100%	0%	100%	1,864	-	1,864	\$36
Office Specialist II	3.00	2,080	216	1,864	5,592	100%	0%	100%	5,592	-	5,592	\$41
Office Specialist III	1.00	2,080	216	1,864	1,864	100%	0%	100%	1,864	-	1,864	\$45
Management Analyst	1.00	2,080	216	1,864	1,864	100%	0%	100%	1,864	-	1,864	\$67
Permit Center Supervisor	1.00	2,080	216	1,864	1,864	60%	40%	100%	1,118	746	1,864	\$69
Permit Technician	5.00	2,080	216	1,864	9,320	20%	80%	100%	1,864	7,456	9,320	\$46
Plan Review Manager	1.00	2,080	216	1,864	1,864	60%	40%	100%	1,118	746	1,864	\$98
Plans Examiner	5.00	2,080	216	1,864	9,320	20%	80%	100%	1,864	7,456	9,320	\$69
Senior Inspector	7.00	2,080	216	1,864	13,048	20%	80%	100%	2,610	10,438	13,048	\$69
Senior Permit Technician	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$51
Senior Plans Examiner	4.00	2,080	216	1,864	7,456	20%	80%	100%	1,491	5,965	7,456	\$72
Staff Analyst I	1.00	2,080	216	1,864	1,864	100%	0%	100%	1,864	-	1,864	\$58
Subtotal - Directly Budgeted FTE	45.00				83,880				33,925	49,955	83,880	
Adjust for: Community Development Dire	0.25	2,080	216	1,864	466	100%	0%	100%	466	-	466	\$143
Adjust for: Building Plan Check	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$64
Subtotal - Non-directly Budgeted FTE	1.25				2,330				839	1,491	2,330	
Contract Svcs [a],[e]					8,538	10%	90%	100%	854	7,684	8,538	\$1,468,482
Total					92,418				35,617	59,130	92,418	
Total					_				38%	62%	100%	

Hrly Rate for Contract Plan Chk Svc	Total [f]
Level II	\$165
Level III	\$179
Average	\$172

- [a] Source: FY 21/22 & 22/23 Adopted budget.
- [b] Based on 40 hour week \* 52 weeks per year.
- [c] Amount intended to serve as reasonable estimate. Amount will vary annually, and by employee. Amount assumes twelve days holiday, ten days vacation/personal leave, five days sick leave.
- [d] Amounts intended to serve as reasonable estimates developed for this analysis. Amount will vary annually, and by employee. Amount based on position and consultant experience working with similar municipalities.
- [e] Total hours calculated as: forecast expenses / average hourly rate for contract plan review services.
- [f] Amount based on January 2021 contractual service agreement entered into for qualified plan check and inspection services list.
- [g] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

FY 22/23 For	ecast Expenses [a]	Program	5532	5533	5534				
			Plan Rvw &		Housing				
Fund #	Fund Desc	Account Desc	Prmt	Field Inspect	Inspect	Subtotal	Adjustment	Total	Notes
155	Building Inspection Fund	87010 - Salary And Wages - Regular	\$3,161,337	\$2,185,731	\$20,379	\$5,367,447	\$0	\$5,367,447	
155	Building Inspection Fund	87011 - Salary Attrition and VTO	(\$23,769)	(\$22,358)	(\$197)	(\$46,324)	\$0	(\$46,324)	
155	Building Inspection Fund	87017 - Premium Pay	\$100	\$0	\$0	\$100	\$0	\$100	
155	Building Inspection Fund	87020 - Salary And Wages - As Needed	\$391,748	\$0	\$0	\$391,748	\$0	\$391,748	
155	Building Inspection Fund	87030 - S & W - O.T. Vacation Relief	\$32,137	<u>\$0</u>	<u>\$0</u>	<u>\$32,137</u>	<u>\$0</u>	\$32,137	
155	Building Inspection Fund	1 Salary Accounts	\$3,561,553	\$2,163,373	\$20,182	\$5,745,108	\$0	\$5,745,108	
155	Building Inspection Fund	87212 - PERS - Misc	\$1,105,545	\$764,347	\$7,127	\$1,877,019	\$0	\$1,877,019	
155	Building Inspection Fund	87221 - Medicare	\$47,410	\$32,954	\$307	\$80,671	\$0	\$80,671	
155	Building Inspection Fund	87222 - Social Security	\$186,841	\$129,325	\$854	\$317,020	\$0	\$317,020	
155	Building Inspection Fund	87223 - Social Security - OT	\$1,992	\$0	\$0	\$1,992	\$0	\$1,992	
155	Building Inspection Fund	87224 - Medicare OT	\$466	\$0	\$0	\$466	\$0	\$466	
155	Building Inspection Fund	87230 - Health Allocation	\$340,062	\$200,805	\$1,235	\$542,102	\$0	\$542,102	
155	Building Inspection Fund	87241 - Dental - City Paid	\$7,337	\$4,425	\$28	\$11,790	\$0	\$11,790	
155	Building Inspection Fund	87242 - Long Term Disability-City Paid	\$13,350	\$8,783	\$38	\$22,171	\$0	\$22,171	
155	Building Inspection Fund	87243 - Vision- City Paid	\$3,180	\$1,920	\$12	\$5,112	\$0	\$5,112	
155	Building Inspection Fund	87250 - Basic Life Insurance	\$1,257	\$699	\$12	\$1,968	\$0	\$1,968	
155	Building Inspection Fund	87271 - VEBA	\$16,050	\$9,690	\$60	\$25,800	\$0	\$25,800	
155	Building Inspection Fund	87272 - EAP	\$1,307	\$791	\$4	\$2,102	\$0	\$2,102	
155	Building Inspection Fund	87274 - Auto Allowance	\$8,400	\$1,080	\$120	\$9,600	\$0	\$9,600	
155	Building Inspection Fund	87275 - Mobile Phone Allowance	\$3,360	\$1,344	\$96	\$4,800	\$0	\$4,800	
155	Building Inspection Fund	87279 - Misc. Other Benefits	\$90	\$2,415	\$0	\$2,505	\$0	\$2,505	
155	Building Inspection Fund	87390 - OPEB	<u>\$94,781</u>	<u>\$57,218</u>	<u>\$354</u>	<u>\$152,353</u>	<u>\$0</u>	\$152,353	
155	Building Inspection Fund	2 Benefit Accounts	\$1,831,428	\$1,215,796	\$10,247	\$3,057,471	\$0	\$3,057,471	
155	Building Inspection Fund	87500 - Operating Supplies	\$89,446	\$23,920	\$0	\$113,366	\$0	\$113,366	
155	Building Inspection Fund	87825 - Conference, Travel and Training	\$20,694	\$14,857	\$530	\$36,081	\$0	\$36,081	
155	Building Inspection Fund	87870 - Contractual Serv Not Class	\$1,462,646	<u>\$5,836</u>	<u>\$0</u>	<u>\$1,468,482</u>	<u>\$0</u>	\$1,468,482	
155	Building Inspection Fund	3 Mat/Serv/Sup	\$1,572,786	\$44,613	\$530	\$1,617,929	\$0	\$1,617,929	
155	Building Inspection Fund	87640 - Vehicle Equipment Maintenance	\$0	\$40,450	\$0	\$40,450	\$0	\$40,450	
155	Building Inspection Fund	87650 - Technical Services Maintenance	\$272,010	\$218,980	\$0	\$490,990	\$0	\$490,990	
155	Building Inspection Fund	87660 - Workers Comp Insurance	\$53,879	\$38,658	\$357	\$92,894	\$0	\$92,894	
155	Building Inspection Fund	87680 - Unemployment Insurance	\$2,723	\$1,939	\$18	\$4,680	\$0	\$4,680	
155	Building Inspection Fund	87740 - Vehicle Equipment Amortization	\$0	\$40,940	\$0	\$40,940	\$0	\$40,940	
155	Building Inspection Fund	87840 - Insurance And Surety Bonds	\$100,769	\$72,301	\$668	\$173,738	\$0	\$173,738	
155	Building Inspection Fund	87994 - Services from Other Funds-CAP	<u>\$546,244</u>	<u>\$535,595</u>	<u>\$58,151</u>	<u>\$1,139,990</u>	<u>\$0</u>	\$1,139,990	
155	Building Inspection Fund	5 Interfund Services	\$975,625	\$948,863	\$59,194	\$1,983,682	\$0	\$1,983,682	
155	Building Inspection Fund	89950 - Trs Out - Miscellaneous	\$7,000	\$0	\$0	\$7,000	\$0	\$7,000	
155	Building Inspection Fund	89952 - Trs Out - General Fund	\$168,845	\$0	\$0	\$168,845	\$0	\$168,845	
155	Building Inspection Fund	89990 - Intra Trs Out - Miscellaneous	<u>\$1,737</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,737</u>	<u>\$0</u>	<u>\$1,737</u>	
155	Building Inspection Fund	9 Other Expenditures	\$177,582	\$0	\$0	\$177,582	\$0	\$177,582	
Subtotal		1	\$8,118,974	\$4,372,645	\$90,153	\$12,581,772	\$0	\$12,581,772	

User and Regulatory Fee Study Hourly Rate Calculation - Building

## Adjustments for Fully-Burdened Hourly Rate Calculation

#### **Statistical Information**

Description	Total	Notes
Benefit Accounts Share of Divisional Salaries	57%	[b]
Interfund Services Share of Divisional Salaries	37%	[b]

## **Support Costs Not Included Above**

	Wages Per		Est. Interfund		Share to		
Description	Hour	Est. Benefit	Svcs	Total Per Hour	Building	Total Per Year	Notes
Community Development Director	\$143	\$81	\$53	\$276	25%	\$143,746	[c]
Building Plan Check (e.g., Associate Planner)	\$64	\$36	\$24	\$124	100%	\$256,897	[c],[d]
Subtotal					•	\$400,643	

#### **Total Divisional Costs**

Total	\$12,982,415
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## **Calculation of Fully-Burdened Hourly Rate**

Description	Total	Notes
Divisional Expenses	\$12,982,415	
Direct Hours	59,130	[e]
Total	\$220	

## **Full Cost Factors for Hourly Rate Buildup**

Description	Total	Share	Per Hour
Personnel	\$10,271,061	79%	\$174
Equipment	\$0	0%	\$0
Materials / Supplies	\$993,139	8%	\$17
Other Costs	\$0	0%	\$0
Overhead	\$1,718,215	13%	\$29
Total	\$12,982,415	100%	\$220

- [a] Source: FY 21/22 & 22/23 Adopted budget.
- [b] Benefit and Interfund totals divided by Account 87010 Salaries and Wages Regular.
- [c] To account for support provided but not directly budgeted to Building.
- [d] For building plan check (e.g., building plan check by Associate Planner).
- [e] See worksheet labeled: Allocation of Annual Labor Effort Building.

Name   Permit   Per	
MINOR RESIDENTIAL PERMIT FEES   (Permit issuance Fee is included in Permit Fee (i.e., no add'i permit issuance Fee is included in Permit Fee (i.e., no add'i permit issuance Fee is included in Permit Fee (i.e., no add'i permit issuance Fee is included in Permit Fee (i.e., no add'i permit issuance Fee is included in Permit Fee (i.e., no add'i permit issuance Fee is included in Permit Fees   S220	Proposed Fee Change \$ Note
1 A/C and/or Furnace - New Location       2.99 x S220 = S460       s S460 varies varies varies       S460   100% S312   100% S31	
2 A/C and/or Furnace - Same Location 3 Water Heater - New Or Replacement 1.77 x \$220 = \$3312 varies 4 Water Softener 1.42 x \$220 = \$3312 varies 5 Bathroom Remodel (like for like) 1.42 x \$220 = \$3312 varies 5 Bathroom Remodel (like for like) 1.42 x \$220 = \$312 varies 5 Bathroom Remodel (like for like) 1.42 x \$220 = \$312 varies 5 Bathroom Remodel (like for like) 1.42 x \$220 = \$312 varies 5 Bathroom Remodel (like for like) 1.42 x \$220 = \$312 varies 5 Bathroom Remodel (like for like) 1.42 x \$220 = \$312 varies 5 System Fees Softener 1.42 x \$220 = \$312 varies 5 System Fees Softener 1.42 x \$220 = \$312 varies 5 System Fees Softener 1.42 x \$220 = \$312 varies 5 System Fees Softener 1.42 x \$220 = \$312 varies 5 System Fees Softener 1.42 x \$220 = \$312 varies 5 System Fees Softener 1.43 x \$220 = \$312 varies 5 System Fees Softener 1.44 x \$220 = \$312 varies 5 System Fees Softener 1.45 x \$220 = \$312 varies 5 System Fees Softener 1.46 x \$220 = \$312 varies 5 System Fees Softener 1.47 x \$220 = \$312 varies 5 System Fees Softener 1.48 x \$220 = \$312 varies 5 System Fees Softener 1.49 x \$220 = \$312 varies 5 System Fees Softener 1.40 x \$220 = \$220 \$250 \$209 \$250 \$220 \$220 \$220 \$220 \$220 \$220 \$220	
3   Water Heater - New or Replacement	
4   Water Softener	
Sathroom Remodel (like for like)	
6   Residential Voluntary Foundation Seismic Retrofit   1.92   x   \$220   = \$422   varies	
7   Pool Demo   1.42   x   \$220   = \$312   varies	
8 Residential Reroof   3.34 x   \$220   = \$734   varies   \$734   varies   \$734   \$100%	
ALL OTHER PERMIT FEES  9 Permit Issuance  0.42 x \$220 = \$92 \$87 95% \$92 100%  10 Technology Fee  11 General Plan / Advanced Planning Surcharge  12 Building Conformance Fee  13 Minimum Permit Fee  14 New Buildings or Alterations a) Commercial Buildings b) Residential Buildings  10 Technology Fee  10 Technology Fee  11 Sys Percent of Bldg, MPE, Plan Check & Sign Fee  12 Sys Permit & Plan Check & Sign Fee  13 Minimum Permit Fee  14 New Buildings or Alterations a) Commercial Buildings b) Residential Buildings  15 Sys Permit & Plan Check & Sign Fee  16 Sys Permit & Plan Check Fee  17 Sys Permit & Plan Check & Sign Fee  18 Sys Permit & Plan Check & Sign Fee  19 Permit & Plan Check & Sign Fee  10 Valuation x S0.00032  100%	
9 Permit Issuance	
10 Technology Fee  11 General Plan / Advanced Planning Surcharge  12 Building Conformance Fee  13 Building Conformance Fee  14 Building Conformance Fee  15 Building Conformance Fee  16 System Fee Schedule  17 System Fee Schedule  18 New Buildings  18 O,0014	
11   General Plan / Advanced Planning Surcharge	\$5
12   Building Conformance Fee	\$0
3-B ELECTRICAL PERMIT FEES  13 Minimum Permit Fee  1.00 x \$220 = \$220 \$209 95% \$220 100%  SYSTEM FEE SCHEDULE  14 New Buildings or Alterations a) Commercial Buildings b) Residential Buildings 0.0014 x \$220 = \$0.31 \$0.31 per sq ft 99% \$0.31 per SF 100% b) Residential Buildings 0.0010 x \$220 = \$0.22 \$0.22 per sq ft 102% \$0.22 per SF 100%	\$0
13   Minimum Permit Fee     1.00   x   \$220   =   \$220   \$209   95%   \$220   100%	
SYSTEM FEE SCHEDULE	
14       New Buildings or Alterations         a) Commercial Buildings       0.0014       x       \$220       =       \$0.31       \$0.31       per sq ft       99%       \$0.31       per SF       100%         b) Residential Buildings       0.0010       x       \$220       =       \$0.22       \$0.22       per sq ft       102%       \$0.22       per SF       100%	\$11
14       New Buildings or Alterations         a) Commercial Buildings       0.0014       x       \$220       =       \$0.31       \$0.31       per sq ft       99%       \$0.31       per SF       100%         b) Residential Buildings       0.0010       x       \$220       =       \$0.22       \$0.22       per sq ft       102%       \$0.22       per SF       100%	
a) Commercial Buildings	
b) Residential Buildings   0.0010   x   \$220   =   \$0.22   \$0.22   per sq ft   102%   \$0.22   per SF   100%	\$0.00
	(\$0.00)
	\$0.01
15 Private Swimming Pools 1.50 x \$220 = \$330 \$330 100% \$330	\$0
16 Outdoor Events	
a) For electric generators and electrically driven rides 1.50 x \$220 = \$330 \$330 100% \$330	\$0
b) For mechanically driven rides and walk-through attractions or displays	\$0
c) For a system of area and booth lighting 1.50 x \$220 = \$330 \$330 100% \$330	\$0
17 Temporary Power Service	
a) For a temporary service power pole or pedestal-mounted receptacle outlets and appurtenances	\$0
b) For a temporary distribution system and temp lighting and receptacle outlets for construction sites, decorative lights, Christmas tree sales lots, fireworks stands, etc.	\$0

				Fully-								Proposed		
#	Fee Description	Total Hours		Burdened Hourly Rate		Cost of Service	Current Fee	Current Fee Structure	Current Cost Recovery	Proposed Fee	Proposed Fee Structure	Cost Recovery	Proposed Fee Change \$	Note
	UNIT FEE SCHEDULE	Total Hours	1	riouriy mace	1 6	5611166	1.66	Structure	necovery	100	Structure	necovery	enange φ	11012
18	Receptacle, Switch and Lighting Outlets													
	a) First 20	0.02	x	\$220	=	\$4	\$3.19	each	87%	\$4		100%	\$0	
	b) Additional fixtures	0.01	x	\$220	=	\$3	\$3.19	each	116%	\$3		100%	(\$0)	
19	Lighting Fixtures													
	a) First 20 fixtures	0.02	x	\$220	=	\$4	\$3.19	each	87%	\$4		100%	\$0	
	b) Additional fixtures	0.01	x	\$220	=	\$3	\$3.19	each	116%	\$3		100%	(\$0)	
	c) For pole or platform-mounted lighting fixtures	0.03	х	\$220	=	\$7	\$7.47	each	102%	\$7		95%	(\$0)	
	d) For theatrical-type lighting fixtures or assemblies	0.03	х	\$220	=	\$7	\$7.47	each	102%	\$7		95%	(\$0)	
20	Residential Appliances													
	a) For fixed residential appliances or receptacle outlets	0.10	х	\$220	=	\$22	\$22	each	100%	\$22		100%	\$0	
21	Power Apparatus													
	a) Up to and including 1	0.17	х	\$220	=	\$37	\$36	each	98%	\$37		100%	\$1	
	b) Over 1 and not over 10	0.25	x	\$220	=	\$55	\$55	each	100%	\$55		100%	\$0	
	c) Over 10 and not over 50	0.42	x	\$220	=	\$92	\$92	each	100%	\$92		100%	\$0	
	d) Over 50 and not over 100	0.50	x	\$220	=	\$110	\$110	each	100%	\$110		100%	\$0	
	e) Over 100	0.67	x	\$220	=	\$147	\$146	each	100%	\$147		100%	\$1	
22	Busways						l I .							
	a) For trolley and plug-in-type busways	0.42	х	\$220	=	\$92	\$91	each 100 ft	99%	\$92		100%	\$1	
22	Since Only a tighting and Many													
23	Signs, Outline Lighting and Marquees	0.42		<b>ć</b> 220		¢02	404		200/	402		4000/	64	
	a) Signs, Outline Lighting and Marquees For signs, outline lighting systems or marquees supplies from one branch circuit	0.42	x	\$220	=	\$92	\$91		99%	\$92		100%	\$1	
	b) For additional branch circuits with For additional branch circuits with	0.33	x	\$220	=	\$73	\$73		100%	\$73		100%	\$0	
	marquee													
24	Services													
	a) For services of 600 volts or less and not over 200 amperes in rating,	0.67	х	\$220	=	\$147	\$146	each	100%	\$147		100%	\$1	
	b) For services of 600 volts or less and over 200 amperes to 1,000	1.17	х	\$220	=	\$257	\$256	each	100%	\$257		100%	\$1	
	c) For services over 600 volts or over 1,000 amperes in rating	1.75	х	\$220	=	\$385	\$386	each	100%	\$385		100%	(\$1)	
25	Miscellaneous Apparatus, Conduits, and Conductors													
	a) For electrical apparatus, conduits, and conductors for which a permit is	0.42	х	\$220	=	\$92	\$91		99%	\$92		100%	\$1	
	required but for which no fee is herein set forth													
	3-C MECHANICAL PERMIT													
	NEW BUILDINGS													
26	New Commercial buildings	0.0012	х	\$220	_	\$0.26	\$0.26	per sq ft	100%	\$0.26	per SF	98%	(\$0.00)	
27	New Residential buildings	0.0004	x	\$220	=	\$0.09	\$0.08	per sq ft	92%	\$0.09	per SF	100%	\$0.01	
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			1	Fully-	1							Proposed		
				Burdened		Cost of	Current	Current Fee	Current Cost	Proposed	Proposed Fee	Cost	Proposed Fee	
#	Fee Description UNIT FEE SCHEDULE	Total Hours	5	Hourly Rate		Service	Fee	Structure	Recovery	Fee	Structure	Recovery	Change \$	Note
28	Furnaces													
	a) For installation or relocation of forced-air or gravity-type furnace, up to and including 100,000 Btu/h	1.25	х	\$220	=	\$275	\$275		100%	\$275		100%	\$0	
	b) For installation or relocation or forced-air or gravity-type furnace, over	1.25	х	\$220	=	\$275	\$275		100%	\$275		100%	\$0	
	c) For installation or relocation of each floor furnace	1.25	х	\$220	=	\$275	\$275		100%	\$275		100%	\$0	
	d) For installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit	1.25	x	\$220	=	\$275	\$275		100%	\$275		100%	\$0	
29	Appliance Vents													
	a) For the installation, relocation or replacement of each appliance vent not included in an appliance permit	2.00	x	\$220	=	\$440	\$440		100%	\$440		100%	\$0	
30	Repairs or Additions													
	a) For the repair or, alteration of, or additional to each	2.00	x	\$220	=	\$440	\$440		100%	\$440		100%	\$0	
31	Boilers, Compressors and Absorption Systems													
	a) Up to and including 3 horsepower or up to and including 100,000	1.75	х	\$220	=	\$385	\$386		100%	\$385		100%	(\$1)	
	b) Over 3 horsepower to and including 15 horsepower or Over 100,000 Btu/h to and including 500,000 Btu/h	2.00	x	\$220	=	\$440	\$440		100%	\$440		100%	\$0	
	c) Over 15 to and including 30 horsepower or Over 500,000 to and	2.17	х	\$220	=	\$477	\$478		100%	\$477		100%	(\$1)	
	d) Over 30 to and including 50 horsepower or Over 1,000,000 to and including 1,750,000 Btu/h	2.42	х	\$220	=	\$532	\$532		100%	\$532		100%	\$0	
	e) Over 50 horsepower or Over 1,750,000 Btu/h	2.67	х	\$220	=	\$587	\$588		100%	\$587		100%	(\$1)	
32	Air Handlers													
	a) Each unit up to and including 10,000 cubic feet per minute	1.33	х	\$220	=	\$293	\$293		100%	\$293		100%	\$0	
	b) Each unit Over 10,000 cfm	2.00	х	\$220	=	\$440	\$440		100%	\$440		100%	\$0	
33	Evaporative Coolers													
	a) For each evaporative cooler other than portable type	2.00	х	\$220	=	\$440	\$440		100%	\$440		100%	\$0	
34	Ventilation and Exhaust													
	a) For each ventilation fan connected to a single duct	0.42	x	\$220	=	\$92	\$92		100%	\$92		100%	\$0	
	<ul> <li>b) For each ventilation system which is not a portion of any heating or air- conditioning system authorized by a permit</li> </ul>	0.75	х	\$220	=	\$165	\$165		100%	\$165		100%	\$0	
	c) For the installation of each hood which is served by mechanical exhaust	2.00	х	\$220	=	\$440	\$440		100%	\$440		100%	\$0	
35	Incinerators													
	a) For the installation or relocation of each domestic-type incinerator	1.00	х	\$220	=	\$220	\$220		100%	\$220		100%	\$0	
	b) For the installation or relocation of each commercial or industrial-type incinerator	2.00	x	\$220	=	\$440	\$440		100%	\$440		100%	\$0	
36	Miscellaneous													
	a) For each appliance or piece of equipment regulated by the Mechanical Code but not classified in other appliance categories	2.00	x	\$220	=	\$440	\$440		100%	\$440		100%	\$0	
	1		1 L		<b>」</b> Ⅰ									

			ı	Fully-	1 1							Proposed		
				Burdened		Cost of	Current	Current Fee	Current Cost	Proposed	Proposed Fee	Cost	Proposed Fee	
#	Fee Description 3-C PLUMBING PERMIT FEES	Total Hours	┞	Hourly Rate	1	Service	Fee	Structure	Recovery	Fee	Structure	Recovery	Change \$	Note
	NEW BUILDINGS													
37	New Commercial buildings, per sq. ft.	0.0009	l , l	\$220		\$0.20	\$0.19		98%	\$0.20	per SF	100%	\$0.00	
38	New Residential buildings, per sq. ft.	0.0003	<b>^</b>	\$220		\$0.20	\$0.08		92%	\$0.20	per SF	100%	\$0.00	
30	New Nestderfield Bulldings, per sq. 16.	0.0004	^	<b>J220</b>		Ç0.05	\$0.08		32/0	\$0.05	per si	100%	\$0.01	
	UNIT FEE SCHEDULE													
39	Fixtures and Vents													
	a) For each plumbing fixture or trap or set of fixtures on one trap	1.00	x	\$220	=	\$220	\$220		100%	\$220		100%	\$0	
	b) For repair or alteration of drainage or vent piping, each fixture	1.00	x	\$220	=	\$220	\$220	each fixture	100%	\$220		100%	\$0	
40	Sewers, Disposal Systems and Interceptors												1	
	a) For each building sewer and each trailer park sewer	1.00	х	\$220	=	\$220	\$220		100%	\$220		100%	\$0	
	b) For each cesspool	0.42	х	\$220	=	\$92	\$91		99%	\$92		100%	\$1	
	c) For each private sewage disposal system	0.42	х	\$220	=	\$92	\$91		99%	\$92		100%	\$1	
	d) For each industrial waste pretreatment interceptor	1.00	х	\$220	=	\$220	\$220		100%	\$220		100%	\$0	
	e) Rainwater systems	0.25	х	\$220	=	\$55	\$54	per drain	98%	\$55		100%	\$1	
41	Water Piping and Water Heaters													
	a) For installation, alteration, or repair of water piping and/or water-	1.00	x	\$220	=	\$220	\$220		100%	\$220		100%	\$0	
	b) For each water heater including vent	1.00	х	\$220	=	\$220	\$220		100%	\$220		100%	\$0	
42	Gas Piping Systems													
	a) For each gas piping system of one to five outlets	0.67	х	\$220	=	\$147	\$146		100%	\$147		100%	\$1	
	b) For each additional outlet over five	0.03	х	\$220	=	\$6	\$5		91%	\$6		100%	\$1	
43	Lawn Sprinklers, Vacuum Breakers and Backflow Protection Devices			4000		4000	4000		4000/	4000		1000/	40	
	a) For each lawn sprinkler system on any one meter	1.00	х	\$220	=	\$220	\$220		100%	\$220		100%	\$0	
	b) For atmospheric-type vacuum breakers or backflow protection	0.42		\$220		\$92	\$91		99%	\$92		100%	Ć1	
	i) 1 to 5 devices ii) Over 5 devices, each	0.42	, x	\$220	_	\$92 \$18	\$17		93%	\$18		98%	\$1 \$1	
	c) For each backflow protective device other than atmospheric-type	0.08	^	3220	-	310	317		93/0	310		3670	31	
	i) 2 in and smaller	1.00	×	\$220	_	\$220	\$220		100%	\$220		100%	\$0	
	ii) Over 2 inches	1.00	x	\$220	=	\$220	\$220		100%	\$220		100%	\$0	
	.,,					7	,			,			, ,	
44	Swimming Pools													
	a) Public pool	3.00	x	\$220	=	\$660	\$659		100%	\$660		100%	\$1	
	b) Public spa	2.50	х	\$220	=	\$550	\$550		100%	\$550		100%	\$0	
	c) Private pool	2.50	х	\$220	=	\$550	\$550		100%	\$550		100%	\$0	
	d) private spa	2.00	х	\$220	=	\$440	\$440		100%	\$440		100%	\$0	
45	Miscellaneous												1	
	a) For each appliance or piece of equipment regulated by the Mechanical	1.00	х	\$220	=	\$220	\$220		100%	\$220		100%	\$0	
	Code but not classified in other appliance categories equipment regulated by the Plumbing Code but not classified in other appliance												1	
L	regulated by the Plumbing Code but not classified in other appliance categories													

			Fully- Burdened	Cost of	Current	Current Fee	Current Cost	Proposed	Proposed Fee	Proposed Cost	Proposed Fee	
#	Fee Description	Total Hours	Hourly Rate	Service	Fee	Structure	Recovery	Fee	Structure	Recovery	Change \$	Note
	3-G GRADING											
46	PLAN REVIEW FEES											
	a) 50 cubic yards or less	n/a		n/a	No Fee			No Fee			n/a	
	b) 51 to 100 cubic yards	1.50	x \$220	= \$330	\$329		100%	\$330		100%	\$1	
	c) 101 to 1,000 cubic yards	4.00	x \$220	= \$880	\$875		99%	\$880		100%	\$5	
	d) 1,001 to 10,000 cubic yards	6.00	x \$220	= \$1,320	\$1,312		99%	\$1,320		100%	\$8	
	e) 10,001 to 100,000 cubic yards - base	10.00	x \$220	= \$2,200	\$2,188		99%	\$2,200		100%	\$12	
	i) Each additional 10,000 cubic yards	0.44	x \$220	= \$98	\$97		99%	\$98		100%	\$1	
	f) 100,001 to 200,000 cubic yards - base	14.00	x \$220	= \$3,080	\$3,063		99%	\$3,080		100%	\$17	
	i) Each additional 10,000 cubic yards	1.00	x \$220	= \$220	\$219		100%	\$220		100%	\$1	
	g) 200,001 cubic yards or more - base	24.00	x \$220	= \$5,280	\$5,252		99%	\$5,280		100%	\$28	
	i) Each additional 10,000 cubic yards	0.50	x \$220	= \$110	\$110		100%	\$110		100%	\$0	
	3-H GRADING											
47												
47	PERMIT FEES a) 100 cubic yards or less	2.00	ć220	= \$440	\$441		100%	\$440		100%	(61)	
		2.00	x \$220		·			· ·			(\$1)	
	b) 101 to 1,000 cubic yards - base	2.00	x \$220	= \$440	\$441		100%	\$440		100%	(\$1)	
	i) Each additional 100 cubic yards	5.00	x \$220 x \$220	= \$73	\$73		100% 101%	\$73 \$1,100		100% 100%	\$0 (\$6)	
	c) 1,001 to 10,000 cubic yards - base i) Each additional 1,000 cubic yards		·	= \$1,100	\$1,106						(\$6)	
		0.22	x \$220 x \$220	= \$49	\$49		100%	\$49		100%	\$0 (\$7)	
	d) 10,001 to 100,000 cubic yards - base i) Each additional 10,000 cubic yards	7.00 0.89	x \$220 x \$220	= \$1,540	\$1,547		100% 100%	\$1,540 \$196		100% 100%	(\$7) \$0	
	e) 100,001 cubic yards or more - base	15.00	x \$220 x \$220	= \$196 = \$3,300	\$196 \$3,316		100%	\$3,300		100%		
	i) Each additional 10,000 cubic yards		x \$220 x \$220	= \$3,300	\$3,316		100%	\$3,300		100%	(\$16) \$0	
	i) Each additional 10,000 cubic yards	0.44	X \$220	= \$98	\$98		100%	\$98		100%	\$0	
	3-I OTHER INSPECTIONS AND FEES											
48	Inspections outside of normal business hours (per hour) (Min of 2 hours)	1.00	x \$285	\$285	\$272		95%	\$285		100%	\$13	
49	Re-inspection fees assessed under provisions of Section 305.8 (per hour)	1.00	x \$220	\$220	\$220		100%	\$220		100%	\$0	
50	Inspections or plan review for which no fee is specifically indicated (per	1.00	x \$220	\$220	\$220		100%	\$220		100%	\$0	
	hour)							1				
51	Additional plan review required by changes, additions or revisions to	1.00	x \$220	\$220	\$218		99%	\$220		100%	\$2	
	approved plans (per hour)							1				
52	For use of outside consultants for plan checking and inspections				No Fee			No Fee				
								1				
53	Plan Review outside of normal business hours (per hour) (Min of 2 hours)	1.00	x \$285	\$285	\$269		94%	\$285		100%	\$16	
54	Phased Plan Check (for each phase)				25% of original		100%	25% of original		100%		
					plan review fee			plan review fee				
55	Master Plan Fee				25% of plan		100%	25% of plan		100%		
					check fee			check fee				
56	Alternate Materials & Methods Review (per hour)	1.00	x \$220	\$220	n/a			\$220		100%		

				Fully- Burdened	Cost of	Current	Current Fee	Current Cost	Proposed	Proposed Fee	Proposed Cost	Proposed Fee	
#	Fee Description	Total Hour	5	<b>Hourly Rate</b>	Service	Fee	Structure	Recovery	Fee	Structure	Recovery	Change \$	Note
57	Temporary Certificate of Occupancy	4.75	x	\$220	\$1,045	\$1,015		97%	\$1,045		100%	\$30	
58	Permit to Final (per trade) (minimum of 1-hour per trade)	1.00	x	\$220	\$220	\$209		95%	\$220		100%	\$11	
59	Replacement of Job Card	0.25	x	\$220	\$55	\$43		78%	\$55		100%	\$12	
60	Residential Re-Roof	2.92	*	\$ <del>220</del>	\$ <del>642</del>	\$ <del>639</del>		100%	\$ <del>642</del>		100%	\$ <del>3</del>	
60	Application Extension	0.42	x	\$220	\$92	\$87		95%	\$92		100%	\$5	
61	Permit Extension	0.42	x	\$220	\$92	\$87		95%	\$92		100%	\$5	
62	Replacement Permit	0.42	x	\$220	\$92	\$87		95%	\$92		100%	\$5	
63	Addressing (per hour - two hour minimum)	1.00	x	\$220	\$220	\$319		145%	\$220		100%	(\$99)	
64	Plan Duplication of lost plan set (up to 20 pages)	0.42	x	\$220	\$92	\$87		95%	\$92		100%	\$5	
65	Review and stamp transfer of lost plan set	0.42	x	\$220	\$92	\$87		95%	\$92		100%	\$5	
66	Photovoltaic - Residential												
	a) 15KW or less					\$450			\$450			\$0	
	b) Per KW above 15					\$15			\$15			\$0	
67	Photovoltaic - Commercial												
	a) 50KW or less					\$1,000			\$1,000			\$0	
	b) Between 50KW and 250 KW (base)					\$1,000			\$1,000			\$0	
	i) Between 50KW and 250 KW (per KW)					\$7			\$7			\$0	
	c) Greater than 250 KW (base)					\$2,400			\$2,400			\$0	
	i) Greater than 250 KW (per KW)					\$5			\$5			\$0	
68	Photovoltaic - Solar Thermal												
	a) 10kwth or less					\$450			\$450			\$0	
	b) Greater than 10kwth (Base)					\$450			\$450			\$0	
	i) Per kwth above 10kwth					\$15			\$15			\$0	

#	Fee Description	Total Hours		Fully- Burdened Hourly Rate	Cost of Service	Current Fee	Current Fee Structure	Current Cost Recovery	Proposed Fee	Proposed Fee Structure	Proposed Cost Recovery	Proposed Fee Change \$	Note
	SINGLE-FAMILY / DUPLEX / ADDITIONAL DWELLING UNIT		1 [										
	RESIDENTIAL SCALED PERMIT FEE												
	PLAN CHECK												
69	Project Size												
	a) 1 to 250 sq. ft.	3.00	х	\$220	\$660	\$657		99%	\$660.00		100%	\$3	
	b) 251 to 1,000 sq. ft.												
	i) First 250 sq. ft.	3.00	х	\$220	\$660	\$657		99%	\$660.00		100%	\$3	
	ii) Each additional 100 sq. ft. or fraction thereof	1.20	х	\$220	\$264	\$263		99%	\$264.00		100%	\$1	
	c) 1,001 to 3,000 sq. ft.												
	i) First 1,000 sq. ft.	12.00	х	\$220	\$2,640	\$2,626		99%	\$2,640.00		100%	\$14	
	ii) Each additional 100 sq. ft. or fraction thereof	0.60	х	\$220	\$132	\$131		99%	\$132.00		100%	\$1	
	d) 3,001 to +												
	i) First 3,000 sq. ft.	24.00	х	\$220	\$5,280	\$5,252		99%	\$5,280.00		100%	\$28	
	ii) Each additional 100 sq. ft. or fraction thereof	0.30	x	\$220	\$66	\$66		99%	\$66.00		100%	\$0	
	INSPECTION												
70	Project Size												
	a) 1 to 250 sq. ft.	3.33	х	\$220	\$733	\$737		101%	\$732.60		100%	(\$4)	
	b) 251 to 1,000 sq. ft.												
	i) First 250 sq. ft.	3.33	х	\$220	\$733	\$737		101%	\$732.60		100%	(\$4)	
	ii) Each additional 100 sq. ft. or fraction thereof	1.02	х	\$220	\$225	\$226		100%	\$224.99		100%	(\$1)	
	c) 1,001 to 3,000 sq. ft.												
	i) First 1,000 sq. ft.	11.00	х	\$220	\$2,420	\$2,432		101%	\$2,420.00		100%	(\$12)	
	ii) Each additional 100 sq. ft. or fraction thereof	0.87	х	\$220	\$191	\$192		101%	\$190.63		100%	(\$1)	
	d) 3,001 to +												
	i) First 3,000 sq. ft.	28.33	х	\$220	\$6,233	\$6,265		101%	\$6,232.60		100%	(\$33)	
	ii) Each additional 100 sq. ft. or fraction thereof	0.43	x	\$220	\$95	\$96		101%	\$95.32		100%	(\$1)	

				Fully- Burdened	Cost of	Current	Current Fee	Current Cost	Proposed	Proposed Fee	Proposed Cost	Proposed Fee	
#	Fee Description	Total Hours		Hourly Rate	Service	Fee	Structure	Recovery	Fee	Structure	Recovery	Change \$	Note
	COMMERCIAL / MULTI-FAMILY /												
	INDUSTRIAL SCALED PERMIT FEE												
71	PLAN CHECK												
	Project Valuation												
	a) \$1 to \$1,000	0.50	х	\$220	\$110	\$109		99%	\$110.00		100%	\$1	
	b) \$1,001 to \$10,000												
	i) First \$1,000	0.50	х	\$220	\$110	\$109		99%	\$110.00		100%	\$1	
	ii) Each additional \$1,000 or fraction thereof	0.08	х	\$220	\$18	\$18		99%	\$18.33		100%	\$0	
	c) \$10,001 to \$75,000												
	i) First \$10,000	1.25	x	\$220	\$275	\$274		99%	\$275.00		100%	\$1	
	ii) Each additional \$1,000 or fraction thereof	0.07	x	\$220	\$16	\$16		99%	\$16.08		100%	\$0	
	d) \$75,001 to \$150,000												
	i) First \$75,000	6.00	х	\$220	\$1,320	\$1,313		99%	\$1,320.00		100%	\$7	
	ii) Each additional \$1,000 or fraction thereof	0.09	х	\$220	\$21	\$20		99%	\$20.53		100%	\$0	
	e) \$150,001 to \$750,000												
	i) First \$150,000	13.00	х	\$220	\$2,860	\$2,845		99%	\$2,860.00		100%	\$15	
	ii) Each additional \$1,000 or fraction thereof	0.03	х	\$220	\$7	\$7		99%	\$7.15		100%	\$0	
	f) \$750,001 to \$3,000,000												
	i) First \$750,000	32.50	х	\$220	\$7,150	\$7,113		99%	\$7,150.00		100%	\$37	
	ii) Each additional \$1,000 or fraction thereof	0.02	х	\$220	\$5	\$5		99%	\$5.04		100%	\$0	
	g) \$3,000,001 to \$10,000,000												
	i) First \$3,000,000	84.00	x	\$220	\$18,480	\$18,384		99%	\$18,480.00		100%	\$96	
	ii) Each additional \$1,000 or fraction thereof	0.01	х	\$220	\$3	\$3		99%	\$2.95		100%	\$0	
	h) \$10,000,001 to +												
	i) First \$10,000,000	178.00	x	\$220	\$39,160	\$38,956		99%	\$39,160.00		100%	\$204	
	ii) Each additional \$1,000 or fraction thereof	0.01	x	\$220	\$1	\$1		99%	\$1.48		100%	\$0	
		<b>.</b>	1 L										

#	Fee Description	Total Hour	·s	Fully- Burdened Hourly Rate	Cost of Service	Current Fee	Current Fee Structure	Current Cost Recovery	Proposed Fee	Proposed Fee Structure	Proposed Cost Recovery	Proposed Fee Change \$	Note
72	INSPECTION PERMIT												
	Project Valuation												
	a) \$1 to \$1,000	0.50	х	\$220	\$110	\$92		84%	\$110.00		100%	\$18	
	b) \$1,001 to \$10,000												
	i) First \$1,000	0.50	х	\$220	\$110	\$92		84%	\$110.00		100%	\$18	
	ii) Each additional \$1,000 or fraction thereof	0.17	х	\$220	\$37	\$39		106%	\$36.58		100%	(\$2)	
	c) \$10,001 to \$75,000												
	i) First \$10,000	2.00	х	\$220	\$439	\$441		101%	\$439.23		100%	(\$2)	
	ii) Each additional \$1,000 or fraction thereof	0.09	x	\$220	\$20	\$18		89%	\$20.32		100%	\$2	
	d) \$75,001 to \$150,000												
	i) First \$75,000	8.00	х	\$220	\$1,760	\$1,622		92%	\$1,760.00		100%	\$138	
	ii) Each additional \$1,000 or fraction thereof	0.11	х	\$220	\$23	\$23		98%	\$23.47		100%	\$0	
	e) \$150,001 to \$750,000												
	i) First \$150,000	16.00	х	\$220	\$3,520	\$3,354		95%	\$3,520.00		100%	\$166	
	ii) Each additional \$1,000 or fraction thereof	0.04	х	\$220	\$9	\$10		114%	\$8.80		100%	(\$1)	
	f) \$750,001 to \$3,000,000												
	i) First \$750,000	40.00	х	\$220	\$8,800	\$9,398		107%	\$8,800.00		100%	(\$598)	
	ii) Each additional \$1,000 or fraction thereof	0.02	x	\$220	\$4	\$4		102%	\$3.91		100%	(\$0)	
	g) \$3,000,001 to \$10,000,000												
	i) First \$3,000,000	80.00	x	\$220	\$17,600	\$18,427		105%	\$17,600.00		100%	(\$827)	
	ii) Each additional \$1,000 or fraction thereof	0.02	х	\$220	\$4	\$4		102%	\$3.65		100%	(\$0)	
	h) \$10,000,001 to +												
	i) First \$10,000,000	196.00	х	\$220	\$43,120	\$44,502		103%	\$43,120.00		100%	(\$1,382)	
	ii) Each additional \$1,000 or fraction thereof	0.01	x	\$220	\$2	\$2		102%	\$1.82		100%	(\$0)	
73	Fee for Work Commencing Before Permit Issuance - In Addition to Regularly Applicable Base Fees					Equal to Permit Fee			Equal to Permit Fee				

City of Santa Clara User and Regulatory Fee Study Allocation of Annual Labor Effort - Planning

			Less:	Productive	Total				Total	Total		
		Total Hours	Holiday &	Hours Per	Productive	Indirect			Indirect	Direct	Total	Total Salary
Position [a]	FTE [a]	Per FTE [b]	Leave [c]	FTE	Hours	[d]	Direct [d]	Total	Hours	Hours	Hours	Top Step [f]
Associate Planner	5.00	2,080	216	1,864	9,320	20%	80%	100%	1,864	7,456	9,320	\$64
Code Enforcement Officer	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$58
Code Enforcement Technician	2.00	2,080	216	1,864	3,728	20%	80%	100%	746	2,982	3,728	\$46
Development Review Officer	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$94
Director of Community Development	1.00	2,080	216	1,864	1,864	100%	0%	100%	1,864	-	1,864	\$143
Office Specialist II	2.00	2,080	216	1,864	3,728	100%	0%	100%	3,728	-	3,728	\$41
Office Specialist IV	1.00	2,080	216	1,864	1,864	100%	0%	100%	1,864	-	1,864	\$48
Planning Manager	1.00	2,080	216	1,864	1,864	60%	40%	100%	1,118	746	1,864	\$102
Principal Planner	2.00	2,080	216	1,864	3,728	20%	80%	100%	746	2,982	3,728	\$87
Staff Analyst I	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$58
Senior Planner	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$72
Subtotal - Directly Budgeted FTE	18.00				33,552				13,421	20,131	33,552	
Adjust for: Director of Community Develo	(0.25)	2,080	216	1,864	(466)	100%	0%	100%	(466)	-	(466)	\$143
Subtotal - Non-directly Budgeted FTE	(0.25)				(466)				(466)	-	(466)	
Total					33,086				12,955	20,131	33,086	
Total									39%	61%	100%	

<sup>[</sup>a] Source: FY 21/22 & 22/23 Adopted budget.

<sup>[</sup>b] Based on 40 hour week \* 52 weeks per year.

<sup>[</sup>c] Amount intended to serve as reasonable estimate. Amount will vary annually, and by employee. Amount assumes twelve days holiday, ten days vacation/personal leave, five days sick leave.

<sup>[</sup>d] Amounts intended to serve as reasonable estimates developed for purposes of this analysis. Amount will vary annually, and by employee. Amount based on position and consultant experience working with similar municipalities.

<sup>[</sup>e] Adjustment to account for hours allocated to Building.

<sup>[</sup>f] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

FY 22/23 For	ecast Expenses [a]	Program	5522	5523	5524	5525				
				Advanced	Historical	Code				
Fund #	Fund Desc	Account Desc	Dev Review	Planning	Preservation	Enforcement	Subtotal	Adjustment	Total	Notes
001	General Fund	87010 - Salary And Wages - Regular	\$978,496	\$761,770	\$345,987	\$484,109	\$2,570,362	\$0	\$2,570,362	
001	General Fund	87011 - Salary Attrition and VTO	(\$8,923)	(\$7,493)	(\$3,954)	(\$4,976)	(\$25,346)	\$0	(\$25,346)	
001	General Fund	87017 - Premium Pay	\$1,117	\$714	\$1,573	\$58	\$3,462	\$0	\$3,462	
001	General Fund	87020 - Salary And Wages - As Needed	\$60,700	\$0	\$0	\$0	\$60,700	\$0	\$60,700	
001	General Fund	87030 - S & W - O.T. Vacation Relief	\$14,997	\$8,570	\$8,570	\$5,356	\$37,493	\$0	\$37,493	
001	General Fund	87110 - Contra 870x0-Reimbd Sal & Wage	(\$13,147)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	(\$13,147)	<u>\$13,147</u>	<u>\$0</u>	
001	General Fund	1 Salary Accounts	\$1,033,240	\$763,561	\$352,176	\$484,547	\$2,633,524	\$13,147	\$2,646,671	
001	General Fund	87212 - PERS - Misc	\$343,556	\$273,365	\$134,997	\$169,315	\$921,233	\$0	\$921,233	
001	General Fund	87221 - Medicare	\$13,794	\$11,759	\$5,179	\$7,297	\$38,029	\$0	\$38,029	
001	General Fund	87222 - Social Security	\$49,629	\$41,200	\$17,881	\$27,738	\$136,448	\$0	\$136,448	
001	General Fund	87223 - Social Security - OT	\$929	\$531	\$531	\$332	\$2,323	\$0	\$2,323	
001	General Fund	87224 - Medicare OT	\$217	\$124	\$124	\$79	\$544	\$0	\$544	
001	General Fund	87230 - Health Allocation	\$77,472	\$61,085	\$30,159	\$53,737	\$222,453	\$0	\$222,453	
001	General Fund	87241 - Dental - City Paid	\$1,727	\$1,401	\$648	\$1,165	\$4,941	\$0	\$4,941	
001	General Fund	87242 - Long Term Disability-City Paid	\$3,201	\$2,366	\$1,144	\$2,096	\$8,807	\$0	\$8,807	
001	General Fund	87243 - Vision- City Paid	\$741	\$607	\$280	\$506	\$2,134	\$0	\$2,134	
001	General Fund	87250 - Basic Life Insurance	\$342	\$381	\$145	\$200	\$1,068	\$0	\$1,068	
001	General Fund	87271 - VEBA	\$3,780	\$3,060	\$1,410	\$2,550	\$10,800	\$0	\$10,800	
001	General Fund	87272 - EAP	\$302	\$248	\$113	\$208	\$871	\$0	\$871	
001	General Fund	87274 - Auto Allowance	\$3,888	\$6,000	\$2,016	\$1,536	\$13,440	\$0	\$13,440	
001	General Fund	87275 - Mobile Phone Allowance	\$1,296	\$2,256	\$720	\$528	\$4,800	\$0	\$4,800	
001	General Fund	87390 - OPEB	<u>\$22,316</u>	<u>\$18,073</u>	\$8,329	<u>\$15,058</u>	<u>\$63,776</u>	<u>\$0</u>	<u>\$63,776</u>	
001	General Fund	2 Benefit Accounts	\$523,190	\$422,456	\$203,676	\$282,345	\$1,431,667	\$0	\$1,431,667	
001	General Fund	87500 - Operating Supplies	\$50,201	\$3,498	\$2,373	\$1,698	\$57,770	\$0	\$57,770	
001	General Fund	87810 - Utilities Expenses	\$0	\$0	\$675	\$0	\$675	\$0	\$675	
001	General Fund	87825 - Conference, Travel and Training	\$27,258	\$0	\$9,850	\$1,696	\$38,804	\$0	\$38,804	
001	General Fund	87870 - Contractual Serv Not Class	\$87,833	\$0	\$518	\$0	\$88,351	(\$88,351)	\$0	
001	General Fund	87900 - Rent Expense	\$1,672	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	\$1,672	<u>\$0</u>	\$1,672	
001	General Fund	3 Mat/Serv/Sup	\$166,964	\$3,498	\$13,416	\$3,394	\$187,272	(\$88,351)	\$98,921	
001	General Fund	87640 - Vehicle Equipment Maintenance	\$4,042	\$0	\$0	\$0	\$4,042	\$0	\$4,042	
001	General Fund	87650 - Technical Services Maintenance	\$170,795	\$36,464	\$11,771	\$41,268	\$260,298	\$0	\$260,298	
001	General Fund	87660 - Workers Comp Insurance	\$18,240	\$13,954	\$6,765	\$11,187	\$50,146	\$0	\$50,146	
001	General Fund	87680 - Unemployment Insurance	\$915	\$700	\$339	\$561	\$2,515	\$0 \$0	\$2,515	
001	General Fund	87740 - Vehicle Equipment Amortization	\$5,070	\$0	\$0	\$0	\$5,070	\$0	\$5,070	
001	General Fund	87840 - Insurance And Surety Bonds	\$3,070	\$26,097	\$12,651	\$20,921	\$93,783	\$0 \$0	\$93,783	
001	General Fund	5 Interfund Services	\$233,176	\$77,215	\$31,526	\$73,937	\$415,854	\$0 \$0	\$415,854	
	General Fand	5	<b>4233,170</b>	ψ, <b>ב</b> 13	, , , , , , , , , , , , , , , , , , ,	7.5,557	Ç-13,034	ŢŪ.	Ç413,034	_
Subtotal			\$1,956,570	\$1,266,730	\$600,794	\$844,223	\$4,668,317	(\$75,204)	\$4,593,113	

City of Santa Clara User and Regulatory Fee Study Hourly Rate Calculation - Planning

## Adjustments for Fully-Burdened Hourly Rate Calculation

## Allocation of Citywide Overhead

	Dev	Advanced	Historical	Code				
Description	Review	Planning	Preservation	Enforcement	Subtotal	Adjustment	Total	Notes
Allocation of Citywide Overhead - Services from Other Funds CAP Plan Amount	\$1,009,140	\$71,213	\$35,106	\$90,855	\$1,206,314	\$0	\$1,206,314	[b]
Adjustment for FY 2022/23	2%	2%	2%	2%	2%	2%	2%	[c]
Allocation of Citywide Overhead - Services from Other Funds CAP Plan Amount	\$1,029,323	\$72,637	\$35,808	\$92,672	\$1,230,440	\$0	\$1,230,440	

## **Support Costs Assigned to Building**

	Dev	Advanced	Historical	Code				
Description	Review	Planning	Preservation	Enforcement	Subtotal	Adjustment	Total	Notes
Community Development Director	(\$143,746)	\$0	\$0	\$0	(\$143,746)	\$ -	(\$143,746)	[d]
Subtotal	(\$143,746)	\$0	\$0	\$0	(\$143,746)	\$0	(\$143,746)	

## **Total Divisional Costs**

Total \$2,842,147 \$	\$1,339,367 \$6	636,602 \$936,895	\$5,755,011	(\$75,204)	\$5,679,807

## **Calculation of Fully-Burdened Hourly Rate**

Description	Total	Notes
Divisional Expenses	\$5,679,807	
Direct Hours	20,131	[e]
Total	\$282	

## **Full Cost Factors for Hourly Rate Buildup**

Description	Total	Share	Per Hour
Personnel	\$3,934,592	69%	\$195
Equipment	\$0	0%	\$0
Materials / Supplies	\$514,775	9%	\$26
Other Costs	\$0	0%	\$0
Overhead	\$1,230,440	22%	\$61
Total	\$5,679,807	100%	\$282

- [a] Source: FY 21/22 & 22/23 Adopted budget.
- [b] Source: Citywide Cost Allocation Plan.
- [c] Aligns to City's typical budgeting practice of increasing cost allocation amounts by 2% for second year of adopted budget.
- [d] To account for support provided but not directly budgeted to Building. See Building hourly rate calculation worksheet.
- [e] See worksheet labeled: Allocation of Annual Labor Effort Planning.

0030	or service Calculation - Planning														
				Fully- Burdened	Ш	Cost of	Current	Current		Proposed	Proposed		Proposed Fee	Proposed Fee	
#	Fee Description	Total Hours	5	Hourly Rate		Service	Fee	Cost Recovery		Fee	Cost Recovery	Fee Unit	Change %	Change \$	Note
	Rezoning														
1	Rezone single lot to R1	40.00	x	\$282	=	\$11,280	\$8,338	74%		\$8,755	78%	per application	5%	\$417	
2	Non Planned Development (PD)	75.00	х	\$282	=	\$21,150	\$18,930	90%		\$19,877	94%		5%	\$947	
3	Planned Development (PD)	200.00	x	\$282	=	\$56,400	\$54,215	96%		\$56,400	100%		4%	\$2,185	
4	Planned Development Master Community (PD-MC)	240.00	х	\$282	=	\$67,680	\$65,058	96%		\$67,680	100%		4%	\$2,622	
5	Development Area Plan Related to a PD-MC Rezoning	130.00	x	\$282	=	\$36,660	\$35,240	96%		\$36,660	100%		4%	\$1,420	
6	Zoning Code Text Amendment	90.00	x	\$282	=	\$25,380	\$24,397	96%		\$25,380	100%	per application	4%	\$983	
7	Variance - Single Family	60.00	х	\$282	=	\$16,920	\$3,187	19%		\$3,346	20%	per application	5%	\$159	
8	Variance - All Others	60.00	х	\$282	=	\$16,920	\$9,473	56%		\$9,947	59%	per application	5%	\$474	
9	Zoning Clearance and Verification  Zoning Clearance for Home Occupancy	1.00		\$282		\$282	n/a	2/2		\$282	100%				
			×		-			n/a							
10	Zoning Clearance for Live Entertainment and Outdoor Dining (up to 24 seats)	1.00	х	\$282	=	\$282	n/a	n/a		\$282	100%				
11	Zoning Clearance - Other Non-Single Family	4.00	х	\$282	=	\$1,128	n/a	n/a		\$1,128	100%				
	Minor Modifications			4		4	4							4	
12		2.00	х	\$282	=	\$564	\$542	96%		\$564	100%		4%	\$22	
13	All Others	5.00	х	\$282	=	\$1,410	\$1,355	96%		\$1,410	100%		4%	\$55	
14	Off-Site Parking Permit (Citywide)	5.00	х	\$282	=	\$1,410	\$1,355	96%		\$1,410	100%		4%	\$55	
15	Off-Site Parking Permit (Events North of 101)	5.00	х	\$282	=	\$1,410	\$1,355	96%		\$1,410	100%	per permit / per year	4%	\$55	
16	Off-Site Parking Facilities (Events North of 101)						\$6.13			\$6.13		per space / per event	0%	\$0	
	Use Permits														
17	Use Permit - Standard	80.00	х	\$282	=	\$22,560	\$13,251	59%		\$13,914	62%	per application	5%	\$663	
18	Use Permit - Minor	40.00	x	\$282	=	\$11,280	\$5,725	51%		\$6,011	53%	per application	5%	\$286	
19	Special Permit - Council Approval	10.00	x	\$282	=	\$2,820	\$2,710	96%		\$2,820	100%	per application	4%	\$110	
20	Special Permit - Non Profit	10.00	х	\$282	=	\$2,820	\$254	9%		\$267	9%		5%	\$13	
21	Special Permit - Admin. Approval	5.00	х	\$282	=	\$1,410	\$1,355	96%		\$1,410	100%		4%	\$55	
	Maps			40		44.0	445.554			A. a			4	An	
22	4 or Fewer Lots	60.00	х	\$282	=	\$16,920	\$16,264	96%		\$16,920	100%		4%	\$656	
23	5 or More Lots	80.00	х	\$282	=	\$22,560	\$21,686	96%		\$22,560	100%		4%	\$874	
24	Lot Line Adjustment	20.00	х	\$282	=	\$5,640	\$5,422	96%		\$5,640	100%		4%	\$218	
	Appeals														
25	From Non-Applicant Resident	80.00	х	\$282	=	\$22,560	\$477	2%		\$500	2%	per request	5%	\$23	
26	All Others (Including Applicant)	80.00	x	\$282	=	\$22,560	\$9,543	42%		\$10,020	44%		5%	\$477	
		·	1 1		1 L		·	1	L		l	l .			

0030	or Service Calculation - Planning		1 1	Fully-	īI									
				Burdened	Ш	Cost of	Current	Current	Proposed	Proposed		Proposed Fee	Proposed Fee	
#	Fee Description Reposting of Public Notification	Total Hours		Hourly Rate	1	Service	Fee	Cost Recovery	Fee	Cost Recovery	Fee Unit	Change %	Change \$	Note
27	Single Family	4.00	х	\$282	=	\$1,128	\$119	11%	\$125	11%	per application	5%	\$6	
28	Non-Single Family	4.00	х	\$282	=	\$1,128	\$1,084	96%	\$1,128	100%	per application	4%	\$44	
29	Re-Noticing in Newspaper						Actual Cost	100%	Actual Cost	100%				
30	Annexation of territory to City of Santa Clara	140.00	х	\$282	=	\$39,480	\$37,950	96%	\$39,480	100%	per application	4%	\$1,530	
	Austria about Davisou													
31	Architectural Review Over the Counter	0.50	x	\$282	=	\$141	\$0	0%	\$0	0%			\$0	
32	Single Family	40.00	x	\$282	=	\$11,280	\$893	8%	\$938	8%		5%	\$45	
33	New development - Non-SFR	120.00	x	\$282	=	\$33,840	\$32,529	96%	\$33,840	100%		4%	\$1,311	
34	SB 9 Review	6.00	x	\$282	=	\$1,692	n/a	n/a	\$1,692	100%		.,,	7-/	
35	SB 35 Review	80.00	×	\$282	_	\$22,560	n/a	n/a	\$22,560	100%				
36	Design Consultant Review	00.00		<b>7202</b>		<i>\$22,300</i>	Consultant Cost	100%	Consultant Cost	100%				
	besign consultant neview						plus Citywide	100/0	plus Citywide					
	Environmental Review						Overhead		Overhead					
37	City review of Draft EIR and preparation of Final EIR	120.00	x	\$282	=	\$33,840	\$32,529	96%	\$33,840	100%	per application	4%	\$1,311	
38	City review of Supplemental EIR/Final EIR	60.00	x	\$282	=	\$16,920	\$16,264	96%	\$16,920	100%		4%	\$656	
39	City review or preparation of Initial Study/MND and Negative	80.00	х	\$282	=	\$22,560	\$21,686	96%	\$22,560	100%	per application	4%	\$874	
	Declaration													
40	Exemption	3.00	х	\$282	=	\$846	\$813	96%	\$846	100%		4%	\$33	
41	Exemption (SFR or Paperless)	0.50	х	\$282	=	\$141	\$0	0%	\$0	0%			\$0	
42	Recordation of Exemption	2.00	х	\$282	=	\$564	\$542	96%	\$564	100%		4%	\$22	
43	AB 32 Tribal Consultation	3.00	х	\$282	=	\$846	n/a	n/a	\$846	100%				
44	Re-Use of Prior Environmental Determination	6.00	х	\$282	=	\$1,692	\$1,627	96%	\$1,692	100%		4%	\$65	
45	Addendum to Prior Environmental Determination	16.00	х	\$282	=	\$4,512	\$4,336	96%	\$4,512	100%		4%	\$176	
46	General plan amendment Single Family	40.00	х	\$282	=	\$11,280	\$2,710	24%	\$2,846	25%		5%	\$136	
47	General plan amendment Up to one acre	80.00	x	\$282	=	\$22,560	\$21,686	96%	\$22,560	100%	per application	4%	\$874	
48	General plan amendment One to Five acres	120.00	x	\$282	=	\$33,840	\$32,529	96%	\$33,840	100%		4%	\$1,311	
49	General plan amendment Over Five acre	140.00	х	\$282	=	\$39,480	\$37,950	96%	\$39,480	100%		4%	\$1,530	
50	Development Agreement	120.00	х	\$282	=	\$33,840	\$32,529	96%	\$33,840	100%	per application	4%	\$1,311	
51	Amendment or Cancellation of Development Agreement	40.00	x	\$282	=	\$11,280	\$10,844	96%	\$11,280	100%	per application	4%	\$436	
52	Development Agreement Negotiations						Actual Cost	100%	Actual Cost	100%				
53	Certificate of Compliance	8.00	х	\$282	=	\$2,256	\$2,169	96%	\$2,256	100%	per certificate	4%	\$87	

City of Santa Clara
User and Regulatory Fee Study
Cost of Service Calculation - Planning

				Fully-	ΙÌ										
#	Fee Description	Total Hours	5	Burdened Hourly Rate	Ш	Cost of Service	Current Fee	Current Cost Recovery		Proposed Fee	Proposed Cost Recovery	Fee Unit	Proposed Fee Change %	Proposed Fee Change \$	Note
	Signs			,	1 [			,			,				
54	Sign Permit Fees (attached or ground) for first sign	2.00	х	\$282	=	\$564	\$317	56%		\$333	59%	per application	5%	\$16	
55	Temporary Sign Permit/Street Banner (pursuant to Zoning Ord. Sec. 40-27) good for 60 days; or each additional sign under a Sign Permit application	0.50	х	\$282	=	\$141	\$78	55%		\$82	58%	per application	5%	\$4	
56	Temporary Sign Removal Fees	0.50	x	\$282	=	\$141	\$135	96%		\$141	100%	per sign	4%	\$6	
57	Master Sign Program	15.00	х	\$282	=	\$4,230	\$4,066	96%		\$4,230	100%		4%	\$164	
58	Mills Act Application	40.00	х	\$282	=	\$11,280	\$7,694	68%		\$8,079	72%	per application	5%	\$385	
	Pre- Application														
59	Single Family	8.00	х	\$282	=	\$2,256	\$476	21%		\$500	22%		5%	\$24	
60	Planning Review	16.00	х	\$282	=	\$4,512	\$3,179	70%		\$3,338	74%		5%	\$159	
61	Project Clearance Committee	20.00	х	\$282	=	\$5,640	\$5,422	96%		\$5,640	100%		4%	\$218	
62	Flood Zone Verification	1.00	х	\$282	=	\$282	\$271	96%		\$282	100%		4%	\$11	
63	Zoning Verification	3.00	х	\$282	=	\$846	\$463	55%		\$486	57%		5%	\$23	
64	Historical & Landmarks Single Family	40.00	v	\$282		\$11,280	\$893	8%		\$938	8%		5%	\$45	
65	All Others	40.00	v	\$282		\$11,280	\$10,844	96%		\$11,280	100%		4%	\$436	
								96%		,	100%			·	
66	Stormwater Management Plan Review	3.00	Х	\$282	=	\$846	\$813			\$846			4%	\$33	
67	Minor Amendment to Approved Projects	3.00	х	\$282	=	\$846	\$813	96%		\$846	100%		4%	\$33	
68	ABC Review/Verification	2.00	х	\$282	=	\$564	\$542	96%		\$564	100%		4%	\$22	
69	Tree Removal Permit - Single Family Residence	2.00	х	\$282	=	\$564	n/a			\$282	50%				
70	Tree Removal Permit - All Others	2.00	х	\$282	=	\$564	n/a			\$564	100%				
71	Heritage Tree Removal	8.00	х	\$282	=	\$2,256	\$758	34%		\$796	35%		5%	\$38	
72	Non-Historical Referral to Historical and Landmarks Commission - Standard	20.00	x	\$282	=	\$5,640	\$477	8%		\$501	9%		5%	\$24	
73	Non-Historical Referral to Historical and Landmarks Commission - Comprehensive	40.00	х	\$282	=	\$11,280	\$893	8%		\$938	8%		5%	\$45	
74	Contract Administration						Actual Cost	Actual Cost		Actual Cost					
			1		1 [				l L						Ь

#	Fee Description	Total Hours		Fully- Burdened Hourly Rate		Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Fee Unit	Proposed Fee Change %	Proposed Fee Change \$	Note
	Time Extensions		1 [	•	1								<u> </u>	
75	Entitlement Extension						50% of application fee	varies	50% of application fee			varies	varies	
76	Processing Time Extension						25% of application fee	varies	25% of application fee			varies	varies	
	Re-Inspection Services													
77	Code Enforcement Re-Inspection Fee	1.50	x	\$177	=	\$266	n/a		\$266	100%				
	Significant Property Alteration													
78	Major - Single Family	40.00	x	\$282	=	\$11,280	\$893	8%	\$938	8%		5%	\$45	
79	Major - Other	40.00	x	\$282	=	\$11,280	\$10,844	96%	\$11,280	100%		4%	\$436	
80	Minor - Single Family	30.00	x	\$282	=	\$8,460	\$596	7%	\$626	7%		5%	\$30	
81	Minor - Other	30.00	x	\$282	=	\$8,460	\$1,893	22%	\$1,988	23%		5%	\$95	
	Specific Plan Fee - Lawrence Station Area Plan (LSAP)													
82	Phase I Developers						\$21,755		\$22,678		per acre	4%	\$923	
	Phase II Developers						\$13,912		\$14,503			4%	\$590	
65	i nase ii bevelopeis						\$13,512		\$14,505		per acre	4/0	2250	
84	Specific Plan Fee - Tasman East Specific Plan Area (TESP)						\$275		\$287		per unit	4%	\$12	
85	Hourly Billing Rate for Services Provided But Not Otherwise Listed	1.00	x	\$282	=	\$282			\$282	100%			\$282	

User and Regulatory Fee Study

Allocation of Annual Labor Effort - Housing and Community Services

			Less:	Productive	Total				Total	Total			
		Total Hours	Holiday &	Hours Per	Productive	Indirect			Indirect	Direct	Total	Total Salary	
Position [a]	FTE [a]	Per FTE [b]	Leave [c]	FTE	Hours	[d]	Direct [d]	Total	Hours	Hours	Hours	Top Step [e]	Annual Salary
Housing Division Manager	1.00	2,080	216	1,864	1,864	60%	40%	100%	1,118	746	1,864	\$97	\$202,717
Housing Development Officer	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$77	\$159,182
Housing Inspector	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$62	\$129,459
Management Analyst	2.00	2,080	216	1,864	3,728	20%	80%	100%	746	2,982	3,728	\$67	\$278,803
Office Specialist III	1.00	2,080	216	1,864	1,864	60%	40%	100%	1,118	746	1,864	\$45	\$94,099
Staff Aide I	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$48	\$98,842
Staff Analyst I	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$58	\$120,370
Staff Analyst II	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$61	\$126,464
Total	9.00				16,776				4,846	11,930	16,776		\$1,209,936
Total									29%	71%	100%		

<sup>[</sup>a] Source: FY 21/22 & 22/23 Adopted budget.

<sup>[</sup>b] Based on 40 hour week \* 52 weeks per year.

<sup>[</sup>c] Amount intended to serve as reasonable estimate. Amount will vary annually, and by employee. Amount assumes twelve days holiday, ten days vacation/personal leave, five days sick leave.

<sup>[</sup>d] Amounts intended to serve as reasonable estimates developed for purposes of this analysis. Amount will vary annually, and by employee. Amount based on position and consultant experience working with similar municipalities.

<sup>[</sup>e] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

FY 22/23 For	ecast Expenses [a]	Program	5542	5543	5545	5546	5547	5548				
					Comm Svc -		Comm Dev -	Comm Dev -				
Fund #	Fund Desc	Account Desc	Comm Svcs	Comm Svcs	Aff H'sng	Housing Auth	Aff H'sng	H'sng S'csr	Subtotal	Adjust	Total	Notes
All	All	87010 - Salary And Wages - Regular	\$291,977	\$331,318	\$255,395	\$87,963	\$167,101	\$205,610	\$1,339,364	\$0	\$1,339,364	
All	All	87011 - Salary Attrition and VTO	\$0	\$0	(\$8,847)	\$0	\$0	\$0	(\$8,847)	\$0	(\$8,847)	İ
All	All	87017 - Premium Pay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
All	All	87020 - Salary And Wages - As Needed	\$0	\$0	\$0	\$0	\$51,420	\$25,709	\$77,129	\$0	\$77,129	l
All	All	87030 - S & W - O.T. Vacation Relief	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	l
All	All	87110 - Contra 870x0-Reimbd Sal & Wage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	İ
All	All	87410 - Contra 872xx-Reimbd Benefits	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	l
All	All	1 Salary Accounts	\$291,977	\$331,318	\$246,548	\$87,963	\$218,521	\$231,319	\$1,407,646	\$0	\$1,407,646	
All	All	87212 - PERS - Misc	\$102,107	\$54,968	\$89,311	\$30,761	\$58,435	\$71,901	\$407,483	\$0	\$407,483	
All	All	87221 - Medicare	\$4,427	\$2,394	\$3,873	\$1,317	\$2,573	\$3,162	\$17,746	\$0	\$17,746	l
All	All	87222 - Social Security	\$17,125	\$10,094	\$15,431	\$4,824	\$9,520	\$11,943	\$68,937	\$0	\$68,937	l
All	All	87230 - Health Allocation	\$26,437	\$14,636	\$28,910	\$8,373	\$14,732	\$19,106	\$112,194	\$0	\$112,194	l
All	All	87241 - Dental - City Paid	\$576	\$329	\$630	\$178	\$329	\$427	\$2,469	\$0	\$2,469	
All	All	87242 - Long Term Disability-City Paid	\$855	\$688	\$1,096	\$286	\$450	\$619	\$3,994	\$0	\$3,994	l
All	All	87243 - Vision- City Paid	\$248	\$142	\$270	\$77	\$142	\$184	\$1,063	\$0	\$1,063	İ
All	All	87250 - Basic Life Insurance	\$185	\$43	\$121	\$53	\$119	\$139	\$660	\$0	\$660	l
All	All	87271 - VEBA	\$1,260	\$720	\$1,380	\$390	\$720	\$930	\$5,400	\$0	\$5,400	l
All	All	87272 - EAP	\$103	\$58	\$112	\$32	\$58	\$74	\$437	\$0	\$437	l
All	All	87274 - Auto Allowance	\$3,120		\$1,080	\$840	\$2,160	\$2,400	\$9,600	\$0	\$9,600	l
All	All	87275 - Mobile Phone Allowance	\$1,248		\$432	\$336	\$864	\$960	\$3,840	\$0	\$3,840	l
All	All	87279 - Misc. Other Benefits	\$0	(\$174,134)	\$0	\$0	\$0	\$0	(\$174,134)	\$0	(\$174,134)	i
All	All	87390 - OPEB	<u>\$7,440</u>	<u>\$4,251</u>	\$8,147	<u>\$2,303</u>	<u>\$4,251</u>	<u>\$5,492</u>	<u>\$31,884</u>	<u>\$0</u>	<u>\$31,884</u>	l
All	All	2 Benefit Accounts	\$165,131	(\$85,811)	\$150,793	\$49,770	\$94,353	\$117,337	\$491,573	\$0	\$491,573	
All	All	87500 - Operating Supplies	\$0	\$0	\$10,612	\$600	\$2,500	\$2,500	\$16,212	\$0	\$16,212	
All	All	87825 - Conference, Travel and Training	\$0	\$0	\$29,183	\$0	\$0	\$0	\$29,183	\$0	\$29,183	İ
All	All	87830 - Training	\$0	\$0	(\$10,637)	\$0	\$0	\$0	(\$10,637)	\$0	(\$10,637)	l
All	All	87870 - Contractual Serv Not Class	\$0	\$0	\$140,942	\$130,000	\$807,286	\$558,030	\$1,636,258	(\$1,636,258)	\$0	i
All	All	87900 - Rent Expense	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	l
All	All	3 Mat/Serv/Sup	\$0	\$0	\$170,100	\$130,600	\$809,786	\$560,530	\$1,671,016	(\$1,636,258)	\$34,758	
All	All	87640 - Vehicle Equipment Maintenance	\$0	\$0	\$5,023	\$0	\$0	\$0	\$5,023	\$0	\$5,023	
All	All	87650 - Technical Services Maintenance	\$0	\$0	\$2,402	\$0	\$0	\$0	\$2,402	\$0	\$2,402	
All	All	87660 - Workers Comp Insurance	\$0	\$0	\$4,983	\$0	\$0	\$0	\$4,983	\$0	\$4,983	
All	All	87680 - Unemployment Insurance	\$296	\$165	\$250	\$78	\$170	\$182	\$1,141	\$0	\$1,141	
All	All	87740 - Vehicle Equipment Amortization	\$0	\$0	\$5,151	\$0	\$0	\$0	\$5,151	\$0	\$5,151	
All	All	87840 - Insurance And Surety Bonds	\$0	\$0	\$9,321	\$0	\$0	\$0	\$9,321	\$0	\$9,321	
All	All	87994 - Services from Other Funds - CAP	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$24,548</u>	<u>\$22,704</u>	<u>\$47,252</u>	<u>\$0</u>	<u>\$47,252</u>	
All	All	5 Interfund Services	\$296	\$165	\$27,130	\$78	\$24,718	\$22,886	\$75,273	\$0	\$75,273	
Subtotal			\$457,404	\$245,672	\$594,571	\$268,411	\$1,147,378	\$932,072	\$3,645,508	(\$1,636,258)	\$2,009,250	

User and Regulatory Fee Study

Hourly Rate Calculation - Housing and Community Services

# Adjustments for Fully-Burdened Hourly Rate Calculation

# Allocation of Citywide Overhead

Description	Comm Svcs	Comm Svcs	Comm Svc - Aff H'sng	Housing Auth	Comm Dev - Aff H'sng	Comm Dev - H'sng S'csr	Subtotal	Adjust	Total	Notes
Allocation of Citywide Overhead - Services from Other Funds CAP Plan Amount	\$23,310	\$44,226	\$144,805	\$3,144			\$215,485	\$0	\$215,485	[b]
Adjustment for FY 2022/23	2%	2%	2%	2%	2%	2%	2%	2%	2%	[c]
Allocation of Citywide Overhead - Services from Other Funds CAP Plan Amount	\$23,776	\$45,110	\$147,702	\$3,207	\$0	\$0	\$219,794	\$0	\$219,794	

## **Total Divisional Costs**

Total	\$481,180	\$290,782	\$742,273	\$271,618	\$1,147,378	\$932,072	\$3,865,302	(\$1,636,258)	\$2,229,044

# Calculation of Fully-Burdened Hourly Rate

Description	Total	Notes
Divisional Expenses	\$2,229,044	
Direct Hours	11,930	[d]
Total	\$187	

## **Full Cost Factors for Hourly Rate Buildup**

Description	Total	Share	Per Hour
Personnel	\$1,899,219	85%	\$159
Equipment	\$0	0%	\$0
Materials / Supplies	\$62,779	3%	\$5
Other Costs	\$0	0%	\$0
Overhead	\$267,046	12%	\$22
Total	\$2,229,044	100%	\$187

User and Regulatory Fee Study

Hourly Rate Calculation - Housing and Community Services

#### Information Below is for Use if City Desires to Use Positional Hourly Billing Rates

#### Scenario 1: Uniform Assignment of Materials and Overhead Costs Per Hour

#### **Calculate Benefit Ratio**

Salary Accounts	\$1,407,646
Benefit Accounts	\$491,573
Total	0.35

## **Calculation of Direct Hours Ratio (Billing Factor)**

	Base Hrs	Adjust for	Productive		Direct Hours	
Description	Per FTE	Typical Leave	Hours	Direct Hours %	Per FTE	Notes
Hours	1,326					
Direct Hours Bill Factor (For Every \$ of Salary Add this amount to account for I	1.57					

Position	Top Step Hrly [e]	Benefits	Subtotal Labor Costs	Adjust for Direct Hours	Total Labor Rate	Add: M'tls / Supplies	Add: Overhead	Total Hourly Rate
Housing Division Manager	\$97	\$34	\$131	1.57	\$206	\$5	\$22	\$234
Housing Development Officer	\$77	\$27	\$103	1.57	\$162	\$5	\$22	\$190
Housing Inspector	\$62	\$22	\$84	1.57	\$132	\$5	\$22	\$159
Management Analyst	\$67	\$23	\$90	1.57	\$142	\$5	\$22	\$170
Office Specialist III	\$45	\$16	\$61	1.57	\$96	\$5	\$22	\$123
Staff Aide I	\$48	\$17	\$64	1.57	\$101	\$5	\$22	\$128
Staff Analyst I	\$58	\$20	\$78	1.57	\$123	\$5	\$22	\$150
Staff Analyst II	\$61	\$21	\$82	1.57	\$129	\$5	\$22	\$156

#### Scenario 2: Assignment of a Common Indirect Rate Factor that Can Be Applied to Base Hourly Wage Rate to Calculate Fully-Burdened Hourly Billing Rate by Position

## Calculation of Fully-Burdened Hourly Rate Billing Factor (Apply Factor to Top Step Salary for Positional Rates)

				Salaries and	Hourly Wage	Burdened		
Description	FTE	Hours Per FTE	Total Hours	Wages	Rate Only	Hourly Rate	ICR Multiplier	Notes
Total	9.00	2,080	18,720	\$1,209,936	\$65	\$187	2.89	

- [a] Source: FY 21/22 & 22/23 Adopted budget.
- [b] Source: Citywide Cost Allocation Plan.
- [c] Aligns to City's typical budgeting practice of increasing cost allocation amounts by 2% for second year of adopted budget.
- [d] See worksheet labeled: Allocation of Annual Labor Effort Housing and Community Services.
- [e] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

User and Regulatory Fee Study

Cost of Service Calculation - Housing and Community Services

				Fully- Burdened	ı	Cost of	Current	Current	Proposed	Proposed		Proposed Fee	Proposed Fee	
#	Fee Description	Total Hours	S	Hourly Rat	:e	Service	Fee	Cost Recovery	Fee	Cost Recovery	Fee Unit	Change %	Change \$	Note
1	Neighborhood Conservation Improvement Program (NCIP) Loan Application Fee	5.00	х	\$187	=	\$935	\$1,029	110%	\$935	100%		-9%	(\$94)	
2	Residential Loan Refinance / Subordinations all programs	9.00	х	\$187	=	\$1,683	\$1,131	67%	\$1,683	100%		49%	\$552	
3	Multi-Family (MF) Loan Subordination Request Review Fee	21.00	х	\$187	=	\$3,927	\$3,708	94%	\$3,927	100%		6%	\$219	
4	Loan Demand Payoff Fee - NCIP	6.50	х	\$187	=	\$1,216	\$1,153	95%	\$1,216	100%		5%	\$63	
5	Loan Demand Payoff Fee - FTHB & BMP	6.50	x	\$187	=	\$1,216	\$1,065	88%	\$1,216	100%		14%	\$151	
6	Loan Demand Payoff Fee All Programs for walk-ins	5.00	х	\$187	=	\$935	\$780	83%	\$935	100%		20%	\$155	
7	Multi-Family Monitoring Fee	1.00	х	\$187	=	\$187	\$119	64%	\$122	65%	per unit	3%	\$3	
8	AHA Affordable Housing Agreements - For Sale	21.50	x	\$187	=	\$4,021	\$3,771	94%	\$4,021	100%	per agreement	7%	\$250	
9	Affordable Housing Application Fee						\$50	100%	\$50	100%	per application	0%	\$0	
9	AHA Affordable Housing Agreement -MF For Rental	30.00	х	\$187	=	\$5,610	\$5,113	91%	\$5,610	100%	per agreement	10%	\$497	
10	AHA Affordable Housing Agreement Amendments	11.00	х	\$187	=	\$2,057	\$1,990	97%	\$2,057	100%	per agreement	3%	\$67	
11	Loan Demand Payoff Fee Recalculation	0.50	x	\$187	=	\$94	\$91	97%	\$94	100%		3%	\$3	
12	Development Impact Fees  a) Affordable Housing Fees - For Sale Residential i) Single Family Home						[a]		[a]					
	ii) Townhome iii) Condominium						[a]		[a] [a]					
	b) Affordable Housing Fees - Rental Residential (Any Tenure						[a] [a]		[a]					
	Type) c) Affordable Housing Fees - Non-Residential Projects													
	i) Retail < 5,000 sq ft						No Fee		No Fee		per square foot			
	ii) Retail ≥ 5,000 sq ft						\$5.56		\$5.56		per square foot			
	iii) Hotel						\$5.56		\$5.56		per square foot			
	iv) Office < 20,000 sq ft						\$11.11		\$11.11		per square foot			
	v) Office ≥ 20,000 sq ft						\$22.22		\$22.22		per square foot			
	vi) Other Commercial						\$5.56		\$5.56		per square foot			
	vii) Light Industrial < 20,000 sq ft						\$5.56		\$5.56		per square foot			
	viii) Light Industrial ≥20,000 sq ft						\$11.11		\$11.11		per square foot			
	ix) Low-Intensity Uses						\$2.22		\$2.22		per square foot			

[a] Fees shall be equal to the difference between the unrestricted appraised market value ("Initial Market Value") of the unit and the Affordable Sales Price of the unit, multiplied by the fractional amount due. The Initial Market Value of the last unit sold shall be the basis for calculating the in-lieu fee.



Electric (SVP) Fees

FY 22/23 Fore	ecast Expenses [a]	Program	1316			
Fund #	Fund Desc	Account Desc	Admin Svcs	Adjustment	Total	Notes
091	Electric Utility	87010 - Salary And Wages - Regular	\$2,260,308	\$0	\$2,260,308	
091	Electric Utility	87011 - Salary Attrition and VTO	(\$896,100)	\$0	(\$896,100)	
091	Electric Utility	87030 - S & W - O.T. Vacation Relief	\$11,000	\$0	\$11,000	
091	Electric Utility	87090 - Separation Payouts	<u>\$300,000</u>	<u>\$0</u>	<u>\$300,000</u>	
091	Electric Utility	1 Salary Accounts	\$1,675,208	\$0	\$1,675,208	
091	Electric Utility	87212 - PERS - Misc	\$790,429	\$0	\$790,429	
091	Electric Utility	87221 - Medicare	\$33,611	\$0	\$33,611	
091	Electric Utility	87222 - Social Security	\$77,745	\$0	\$77,745	
091	Electric Utility	87223 - Social Security - OT	\$682	\$0	\$682	
091	Electric Utility	87224 - Medicare OT	\$1,595	\$0	\$1,595	
091	Electric Utility	87230 - Health Allocation	\$127,470	\$0	\$127,470	
091	Electric Utility	87241 - Dental - City Paid	\$2,745	\$0	\$2,745	
091	Electric Utility	87242 - Long Term Disability-City Paid	\$4,428	\$0	\$4,428	
091	Electric Utility	87243 - Vision- City Paid	\$1,185	\$0	\$1,185	
091	Electric Utility	87250 - Basic Life Insurance	\$864	\$0	\$864	
091	Electric Utility	87260 - Meal Allowance	\$196	\$0	\$196	
091	Electric Utility	87271 - VEBA	\$6,000	\$0	\$6,000	
091	Electric Utility	87272 - EAP	\$485	\$0	\$485	
091	Electric Utility	87274 - Auto Allowance	\$19,680	\$0	\$19,680	
091	Electric Utility	87275 - Mobile Phone Allowance	\$3,840	\$0	\$3,840	
091	Electric Utility	87279 - Misc. Other Benefits	\$111,654	\$0	\$111,654	
091	Electric Utility	87390 - OPEB	<u>\$35,430</u>	<u>\$0</u>	<u>\$35,430</u>	
091	Electric Utility	2 Benefit Accounts	\$1,218,039	\$0	\$1,218,039	
091	Electric Utility	87500 - Operating Supplies	\$100,000	(\$100,000)	\$0	
091	Electric Utility	87550 - Veh Operating Supplies & Mtce	\$1,000	(\$1,000)	\$0	
091	Electric Utility	87600 - Maintenance	\$55,000	(\$55,000)	\$0	
091	Electric Utility	87710 - Adver And Community Promotion	\$175,000	(\$175,000)	\$0	
091	Electric Utility	87720 - Misc Rec Pur Install & Service	\$5,000	(\$5,000)	\$0	
091	Electric Utility	87800 - Miscellaneous Serv & Supplies	\$44,800	(\$44,800)	\$0	
091	Electric Utility	87802 - Misc Fee-Pension Rate Stab Trust	\$19,800	(\$19,800)	\$0	
091	Electric Utility	87810 - Utilities Expenses	\$335,100	(\$335,100)	\$0	
091	Electric Utility	87825 - Conference, Travel and Training	\$68,000	(\$68,000)	\$0	
091	Electric Utility	87870 - Contractual Serv Not Class	\$744,798	(\$744,798)	\$0	
091	Electric Utility	87900 - Rent Expense	\$742,600	(\$742,600)	\$0	
091	Electric Utility	87930 - City Membership	\$340,000	(\$340,000)	\$0	
091	Electric Utility	87940 - Mandated Program Costs	\$340,000 \$0	\$0	\$0 \$0	
091 091	Electric Utility	3 Mat/Serv/Sup	\$2,631,098	(\$2,631,098)	<u>\$0</u> <b>\$0</b>	
	•				·	
091	Electric Utility	87640 - Vehicle Equipment Maintenance	\$587,555	\$0	\$587,555	
091	Electric Utility	87650 - Technical Services Maintenance	\$1,334,582	\$0	\$1,334,582	
091	Electric Utility	87660 - Workers Comp Insurance	\$44,141	\$0	\$44,141	
091	Electric Utility	87680 - Unemployment Insurance	\$2,007	\$0	\$2,007	
091	Electric Utility	87740 - Vehicle Equipment Amortization	\$503,734	\$0	\$503,734	
091	Electric Utility	87750 - Communi Equipment Amortization	\$74,630	\$0	\$74,630	
091	Electric Utility	87840 - Insurance And Surety Bonds	\$218,958	\$0	\$218,958	
091	Electric Utility	87994 - Services from Other Funds-CAP	\$8,070,333	<u>\$0</u>	\$8,070,333	
091	<b>Electric Utility</b>	5 Interfund Services	\$10,835,940	\$0	\$10,835,940	
Subtotal		•	\$16,360,285	(\$2,631,098)	\$13,729,187	

User and Regulatory Fee Study

Cost Allocation - Electric (SVP) - Department Administration

## **Allocation to Direct Service Divisions**

Description	Subtotal	Adjustment	Total	Share	Notes
Administration	10.00	(10.00)	0.00	0%	
Business Services	18.00	0.00	18.00	10%	
Resource Planning and Engagement	20.00	0.00	20.00	11%	
Customer Development and Project Management	50.00	0.00	50.00	27%	
Utility Operations	100.00	0.00	100.00	53%	
Total	198.00	(10.00)	188.00	100%	

## **Allocation to Direct Service Divisions**

Description	Total	Notes
Administration	\$0	
Business Services	\$1,314,497	
Resource Planning and Engagement	\$1,460,552	
Customer Development and Project Management	\$3,651,380	
Utility Operations	\$7,302,759	
Total	\$13,729,187	

[a] Source: FY 21/22 & 22/23 Adopted budget.

City of Santa Clara User and Regulatory Fee Study Allocation of Annual Labor Effort - Electric (SVP)

			Less:	Productive	Total				Total	Total			
		Total Hours	Holiday &	Hours Per	Productive	Indirect			Indirect	Direct	Total	Total Salary	
Position [a]	FTE [a]	Per FTE [b]	Leave [c]	FTE	Hours	[d]	Direct [d]	Total	Hours	Hours	Hours	Top Step [e]	Annual Salary
Database Administrator	1.00	2,080	216	1,864	1,864	15%	85%	100%	280	1,584	1,864	\$76	\$157,331
Electric Utility Helper/Driver	4.00	2,080	216	1,864	7,456	15%	85%	100%	1,118	6,338	7,456	\$59	\$490,214
Electric Utility Network Administrator	2.00	2,080	216	1,864	3,728	15%	85%	100%	559	3,169	3,728	\$76	\$314,662
Electric & Water System Operator	6.00	2,080	216	1,864	11,184	15%	85%	100%	1,678	9,506	11,184	\$62	\$776,755
Electric Crew Foreperson	4.00	2,080	216	1,864	7,456	15%	85%	100%	1,118	6,338	7,456	\$93	\$777,587
Electric Division Manager	5.00	2,080	216	1,864	9,320	15%	85%	100%	1,398	7,922	9,320	\$116	\$1,208,064
Electric Maintenance Worker	2.00	2,080	216	1,864	3,728	15%	85%	100%	559	3,169	3,728	\$62	\$256,880
Electric Meter Technician	3.00	2,080	216	1,864	5,592	15%	85%	100%	839	4,753	5,592	\$79	\$490,963
Electric Program Manager	3.00	2,080	216	1,864	5,592	15%	85%	100%	839	4,753	5,592	\$101	\$630,240
Electric Utility Equipment Operator	2.00	2,080	216	1,864	3,728	15%	85%	100%	559	3,169	3,728	\$62	\$256,880
Electric Utility Generator Tech	9.00	2,080	216	1,864	16,776	15%	85%	100%	2,516	14,260	16,776	\$85	\$1,586,707
Electric Utility Program Analyst	4.00	2,080	216	1,864	7,456	15%	85%	100%	1,118	6,338	7,456	\$64	\$529,901
Electrician	7.00	2,080	216	1,864	13,048	15%	85%	100%	1,957	11,091	13,048	\$85	\$1,234,106
Fiber Splicing Technician	2.00	2,080	216	1,864	3,728	15%	85%	100%	559	3,169	3,728	\$79	\$327,309
Journey Lineworker	12.00	2,080	216	1,864	22,368	15%	85%	100%	3,355	19,013	22,368	\$85	\$2,115,610
Journey Lineworker Apprentice	3.00	2,080	216	1,864	5,592	15%	85%	100%	839	4,753	5,592	\$68	\$423,946
Meter Data Analyst	2.00	2,080	216	1,864	3,728	15%	85%	100%	559	3,169	3,728	\$51	\$212,909
Office Specialist II	1.00	2,080	216	1,864	1,864	15%	85%	100%	280	1,584	1,864	\$41	\$85,530
Power Trader	1.00	2,080	216	1,864	1,864	15%	85%	100%	280	1,584	1,864	\$93	\$193,690
Principal Utility Info System Manager	1.00	2,080	216	1,864	1,864	15%	85%	100%	280	1,584	1,864	\$111	\$230,298
Project Manager	1.00	2,080	216	1,864	1,864	15%	85%	100%	280	1,584	1,864	\$62	\$129,459
Senior Electric Utility Generation Tech	5.00	2,080	216	1,864	9,320	15%	85%	100%	1,398	7,922	9,320	\$109	\$1,138,384
Senior Electrician Technician	2.00	2,080	216	1,864	3,728	15%	85%	100%	559	3,169	3,728	\$91	\$379,309
Senior Materials Handler	1.00	2,080	216	1,864	1,864	15%	85%	100%	280	1,584	1,864	\$46	\$96,470
Senior Elec & Water System Operator	1.00	2,080	216	1,864	1,864	15%	85%	100%	280	1,584	1,864	\$62	\$129,459
Senior Energy Systems Analyst	3.00	2,080	216	1,864	5,592	15%	85%	100%	839	4,753	5,592	\$76	\$471,994
Senior Elec Meter Technician	1.00	2,080	216	1,864	1,864	15%	85%	100%	280	1,584	1,864	\$91	\$189,654
Senior Instrument & Control Tech	1.00	2,080	216	1,864	1,864	15%	85%	100%	280	1,584	1,864	\$91	\$189,654
Service Coordinator - Inspector	1.00	2,080	216	1,864	1,864	15%	85%	100%	280	1,584	1,864	\$89	\$185,120
Service Coordinator - Inspector (Fiber)	2.00	2,080	216	1,864	3,728	15%	85%	100%	559	3,169	3,728	\$83	\$343,990
Troubleshooter	2.00	2,080	216	1,864	3,728	15%	85%	100%	559	3,169	3,728	\$91	\$379,309
Underground Crew Leader	1.00	2,080	216	1,864	1,864	15%	85%	100%	280	1,584	1,864	\$87	\$180,544
Utility Electrician Technician	4.00	2,080	216	1,864	7,456	15%	85%	100%	1,118	6,338	7,456	\$85	\$705,203
Utility Locator (Fiber)	1.00	2,080	216	1,864	1,864	15%	85%	100%	280	1,584	1,864	\$62	\$128,440
Total	100.00	=,==3		=,	186,400		2270		27,960	158,440	186,400	7-2	\$16,946,571
Total					,				15%	85%	100%		, .,,
Total									13%	03%	100%		

User and Regulatory Fee Study

Allocation of Annual Labor Effort - Electric (SVP)

- [a] Source: FY 21/22 & 22/23 Adopted budget.
- [b] Based on 40 hour week \* 52 weeks per year.
- [c] Amount intended to serve as reasonable estimate. Amount will vary annually, and by employee. Amount assumes twelve days holiday, ten days vacation/personal leave, five days sick leave.
- [d] Amounts intended to serve as reasonable estimates developed for purposes of this analysis. Amount will vary annually, and by employee. Amount based on position and consultant experience working with similar municipalities.
- [e] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

FY 22/23 For	ecast Expenses [a]	Program	1362	1371	1372	1376	1377				
	· · · · · ·	Ü	Pwr System	Comm & Meter	Substation	Transm'sn &	Util Ops				
Fund #	Fund Desc	Account Desc	Controls	Tech	Maint	Distrib	Generation	Subtotal	Adjustment	Total	Notes
091	Electric Utility	87010 - Salary And Wages - Regular	\$2,055,035	\$1,029,308	\$2,411,937	\$5,413,271	\$3,422,726	\$14,332,277	\$0	\$14,332,277	
091	Electric Utility	87017 - Premium Pay	\$8,040	\$492	\$10,730	\$72,981	\$7,003	\$99,246	\$0	\$99,246	
091	Electric Utility	87020 - Salary And Wages - As Needed	\$0	\$0	\$35,000	\$129,200	\$0	\$164,200	\$0	\$164,200	
091	Electric Utility	87030 - S & W - O.T. Vacation Relief	\$513,600	\$103,000	\$437,000	\$2,600,000	\$661,400	\$4,315,000	\$0	\$4,315,000	
091	Electric Utility	87090 - Separation Payouts	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
091	<b>Electric Utility</b>	1 Salary Accounts	\$2,576,675	\$1,132,800	\$2,894,667	\$8,215,452	\$4,091,129	\$18,910,723	\$0	\$18,910,723	
091	Electric Utility	87212 - PERS - Misc	\$721,413	\$360,115	\$847,106	\$1,918,192	\$1,199,343	\$5,046,169	\$0	\$5,046,169	
091	Electric Utility	87221 - Medicare	\$30,584	\$15,353	\$35,883	\$80,021	\$51,832	\$213,673	\$0	\$213,673	
091	Electric Utility	87222 - Social Security	\$89,453	\$54,909	\$119,390	\$273,926	\$157,881	\$695,559	\$0	\$695,559	
091	Electric Utility	87223 - Social Security - OT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
091	Electric Utility	87224 - Medicare OT	\$7,447	\$1,494	\$6,337	\$37,700	\$9,287	\$62,265	\$0	\$62,265	
091	Electric Utility	87230 - Health Allocation	\$206,103	\$125,337	\$301,394	\$834,988	\$305,109	\$1,772,931	\$0	\$1,772,931	
091	Electric Utility	87241 - Dental - City Paid	\$2,877	\$1,918	\$3,837	\$8,768	\$5,206	\$22,606	\$0	\$22,606	
091	Electric Utility	87242 - Long Term Disability-City Paid	\$1,612	\$1,056	\$491	\$380	\$1,796	\$5,335	\$0	\$5,335	
091	Electric Utility	87243 - Vision- City Paid	\$1,249	\$832	\$1,665	\$3,807	\$2,261	\$9,814	\$0	\$9,814	
091	Electric Utility	87250 - Basic Life Insurance	\$714	\$372	\$891	\$1,980	\$1,212	\$5,169	\$0	\$5,169	
091	Electric Utility	87260 - Meal Allowance	\$5,150	\$2,987	\$8,240	\$87,550	\$20,600	\$124,527	\$0	\$124,527	
091	Electric Utility	87271 - VEBA	\$6,300	\$4,200	\$8,400	\$19,200	\$11,400	\$49,500	\$0	\$49,500	
091	Electric Utility	87272 - EAP	\$514	\$342	\$685	\$1,567	\$931	\$4,039	\$0	\$4,039	
091	Electric Utility	87274 - Auto Allowance	\$4,800	\$0	\$2,400	\$2,400	\$4,800	\$14,400	\$0	\$14,400	
091	Electric Utility	87275 - Mobile Phone Allowance	\$960	\$0	\$0	\$960	\$960	\$2,880	\$0	\$2,880	
091	Electric Utility	87279 - Misc. Other Benefits	\$1,960	\$1,400	\$3,624	\$45,613	\$4,200	\$56,797	\$0	\$56,797	
091	Electric Utility	87390 - OPEB	<u>\$37,201</u>	\$24,800	\$49,602	<u>\$113,374</u>	<u>\$67,317</u>	<u>\$292,294</u>	<u>\$0</u>	\$292,294	
091	<b>Electric Utility</b>	2 Benefit Accounts	\$1,118,337	\$595,115	\$1,389,945	\$3,430,426	\$1,844,135	\$8,377,958	\$0	\$8,377,958	
091	Electric Utility	87500 - Operating Supplies	\$7,158	\$5,500	\$23,000	\$178,000	\$25,113	\$238,771	\$0	\$238,771	
091	Electric Utility	87600 - Maintenance	\$32,800	\$280,000	\$742,000	\$660,000	\$3,918,100	\$5,632,900	(\$5,632,900)	\$0	
091	Electric Utility	87710 - Adver And Community Promotion	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
091	Electric Utility	87720 - Misc Rec Pur Install & Service	\$0	\$0	\$15,000	\$62,000	\$0	\$77,000	(\$77,000)	\$0	
091	Electric Utility	87800 - Miscellaneous Serv & Supplies	\$500,400	\$0	\$0	\$0	\$44,200	\$544,600	(\$544,600)	\$0	
091	Electric Utility	87810 - Utilities Expenses	\$3,700	\$0	\$0	\$11,500	\$172,000	\$187,200	(\$187,200)	\$0	
091	Electric Utility	87825 - Conference, Travel and Training	\$52,800	\$15,300	\$58,200	\$45,000	\$67,000	\$238,300	\$0	\$238,300	
091	Electric Utility	87870 - Contractual Serv Not Class	\$88,799	\$0	\$170,900	\$3,100,000	\$1,747,200	\$5,106,899	(\$5,106,899)	\$0	
091	Electric Utility	87940 - Mandated Program Costs	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	\$10,300	\$894,300	<u>\$904,600</u>	(\$904,600)	<u>\$0</u>	
091	Electric Utility	3 Mat/Serv/Sup	\$685,657	\$300,800	\$1,009,100	\$4,066,800	\$6,867,913	\$12,930,270	(\$12,453,199)	\$477,071	
091	Electric Utility	87960 - Generation & Pumping Expense	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	\$3,813,900	\$3,813,900	(\$3,813,900)	\$0	
091	Electric Utility	4 Resource/Product	\$0	\$0	\$0	\$0	\$3,813,900	\$3,813,900	(\$3,813,900)	\$0	
091	Electric Utility	87640 - Vehicle Equipment Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
091	Electric Utility	87650 - Technical Services Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
091	Electric Utility	87660 - Workers Comp Insurance	\$40,128	\$19,975	\$46,975	\$104,926	\$66,990	\$278,994	\$0	\$278,994	
091	Electric Utility	87680 - Unemployment Insurance	\$1,825	\$908	\$2,136	\$4,771	\$3,046	\$12,686	\$0	\$12,686	
091	Electric Utility	87740 - Vehicle Equipment Amortization	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
091	Electric Utility	87750 - Communi Equipment Amortization	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
091	Electric Utility	87840 - Insurance And Surety Bonds	\$199,051	\$99,084	\$233,015	\$520,476	\$332,299	\$1,383,925	\$0	\$1,383,925	
091	Electric Utility	87994 - Services from Other Funds-CAP	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
091	Electric Utility	5 Interfund Services	\$241,004	\$119,967	\$282,126	\$630,173	\$402,335	\$1,675,605	\$0	\$1,675,605	
Subtotal			\$4,621,673	\$2,148,682	\$5,575,838	\$16,342,851	\$17,019,412	\$45,708,456	(\$16,267,099)	\$29,441,357	

City of Santa Clara User and Regulatory Fee Study Hourly Rate Calculation - Electric (SVP)

Allocation of Department Administration

	Utility	
Description	Operations	Notes
Allocation of Department Administration	\$7,302,759	[b]

#### **Total Divisional Costs**

Description	Utility Operations	Notes
Total	\$36,744,116	

## Calculation of Uniform Fully-Burdened Hourly Rate

Description	Total	Notes
Divisional Expenses	\$36,744,116	
Direct Hours	158,440	[b]
Total	\$232	

## Full Cost Factors for Hourly Rate Buildup

Description	Total	Share	Per Hour
Personnel	\$27,288,681	74%	\$172
Equipment	\$0	0%	\$0
Materials / Supplies	\$2,152,676	6%	\$14
Other Costs	\$0	0%	\$0
Overhead	\$7,302,759	20%	\$46
Total	\$36,744,116	100%	\$232

Information Below is for Use if City Desires to Use Positional Hourly Billing Rates

Scenario 1: Uniform Assignment of Materials and Overhead Costs Per Hour

## Calculate Benefit Ratio

Salary Accounts	\$18,910,723
Benefit Accounts	\$8,377,958
Total	0.44

City of Santa Clara User and Regulatory Fee Study Hourly Rate Calculation - Electric (SVP)

#### Calculation of Direct Hours Ratio (Billing Factor)

	Base Hrs	Adjust for	Productive		Direct Hours	
Description	Per FTE	Typical Leave	Hours	Direct Hours %	Per FTE	Notes
Hours	2,080	(216)	1,864	85%	1,584	
Direct Hours Bill Factor (For Every \$ of Salary Add this amount to account for Di	1.31					

	Top Step Hrly		Subtotal Labor	Adjust for	Total Labor	Add: M'tls /		Total
Position	[c]	Benefits	Costs	Direct Hours	Rate	Supplies	Add: Overhead	Hourly Rate
Asst Elec Utility Engineer	\$78	\$34	\$112	1.31	\$147	\$14	\$46	\$207
Electric Crew Foreperson	\$93	\$41	\$135	1.31	\$177	\$14	\$46	\$237
Electric Meter Technician	\$79	\$35	\$114	1.31	\$149	\$14	\$46	\$209
Journey Lineworker	\$85	\$38	\$122	1.31	\$161	\$14	\$46	\$220
Office Specialist II	\$41	\$18	\$59	1.31	\$78	\$14	\$46	\$138
Sr Electrical Estimator	\$77	\$34	\$111	1.31	\$145	\$14	\$46	\$205
Senior Engineer	\$109	\$48	\$158	1.31	\$207	\$14	\$46	\$267
Troubleshooter	\$91	\$40	\$132	1.31	\$173	\$14	\$46	\$232
Helper	\$59	\$26	\$85	1.31	\$112	\$14	\$46	\$171
Utility Locator	\$62	\$27	\$89	1.31	\$117	\$14	\$46	\$177

Scenario 2: Assignment of a Common Indirect Rate Factor that Can Be Applied to Base Hourly Wage Rate to Calculate Fully-Burdened Hourly Billing Rate by Position

Calculation of Fully-Burdened Hourly Rate Billing Factor (Apply Factor to Top Step Salary for Positional Rates)

				Salaries and	Hourly Wage	Burdened		
Description	FTE	Hours Per FTE	Total Hours	Wages	Rate Only	Hourly Rate	ICR Multiplier	Notes
Total	100.00	2,080	208,000	\$16,946,571	\$81	\$232	2.85	

<sup>[</sup>a] Source: FY 21/22 & 22/23 Adopted budget.

<sup>[</sup>b] To account for department admin support provided but not directly budgeted to direct service units. See Electric Department - Department Administration cost allocation worksheet.

<sup>[</sup>c] See worksheet labeled: Allocation of Annual Labor Effort - Electric.

<sup>[</sup>d] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

		Sr. Elec	Asst Elec	Elec Crew	Electric	Journey	Office Spec	Sr Elec.	Trouble		Utility	
Fee	Description	Eng'r	Utility Eng'r		Meter Tech	Linew'kr	II	Estim'tr	shooter	Helper	Locator	Total
1	Overhead Lines - New Single Family/Residential											
2	Overhead Lines - New Multiple Units											
3	Overhead Lines - New Street Lighting											
4	Underground - New Single Family/Residential											
5	Underground - New Multiple Units/Residential											
6	Underground - New Street Lighting											
7	Underground - Existing Single Family											
8	Underground - Existing Multi-Units											
9	Underground - Existing Street Lighting											
10	Load Development Up to 4,500 KVA											
11	Load Development Over 4,500 KVA											
12	Load Development Commercial Facilities < 12KV											
13	Load Development Commercial Facilities 12KV											
14	Load Development Commercial Facilities Dedicated 12 KV											
15	Load Development Commercial Facilities Dedicated 60 KV											
16	Temporary Connection to Pole								3.00			3.00
17	Temporary Power											
18	Underground Street Light Relocation											
19	Service Wire Relocation from Mid-Span			2.50		5.00	0.75	3.50				11.75
20	Service Wire Relocation from Pole						0.50	0.75	1.50	1.00		3.75
21	Meter Test Deposit				1.00							1.00
22	Service Wire Relocation Additional Linework											
23	Electric System Damage											
24	Service Reconnection (Residential)								0.75			0.75
25	Service Disconnection (Residential)								0.75			0.75
26	Electric Reconnection Fee (Non-Residential)											
27	Electric Disconnection Fee (Non-Residential)											
28	Service Fee Customer-Owned Equipment Problem								1.00			1.00
					1						1	

Calculation of the Estimated Costs of Providing Fee Related Services - Electri

Fee [	Description
1	Overhead Lines - New Single Family/Residential
2	Overhead Lines - New Multiple Units
3	Overhead Lines - New Street Lighting
4	Underground - New Single Family/Residential
5	Underground - New Multiple Units/Residential
6	Underground - New Street Lighting
7	Underground - Existing Single Family
8	Underground - Existing Multi-Units
9	Underground - Existing Street Lighting
10	Load Development Up to 4,500 KVA
11	Load Development Over 4,500 KVA
12	Load Development Commercial Facilities < 12KV
13	Load Development Commercial Facilities 12KV
14	Load Development Commercial Facilities Dedicated 12 KV
15	Load Development Commercial Facilities Dedicated 60 KV
16	Temporary Connection to Pole
17	Temporary Power
18	Underground Street Light Relocation
19	Service Wire Relocation from Mid-Span
20	Service Wire Relocation from Pole
21	Meter Test Deposit
22	Service Wire Relocation Additional Linework
23	Electric System Damage
24	Service Reconnection (Residential)
25	Service Disconnection (Residential)
26	Electric Reconnection Fee (Non-Residential)
27	Electric Disconnection Fee (Non-Residential)
28	Service Fee Customer-Owned Equipment Problem

	Estimated Cost of Labor										
\$267	\$207	\$237	\$209	\$220	\$138	\$205	\$232	\$171	\$177		
Sr. Elec	Asst Elec	Elec Crew	Electric	Journey	Office Spec	Sr Elec.	Trouble		Utility		Estimated Cost of
Eng'r	Utility Eng'r	Forep'rsn	Meter Tech	Linew'kr	II	Estim'tr	shooter	Helper	Locator	Mat'l Cost	Service
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$696	\$0	\$0		\$696
\$0	\$0	\$593	\$0	\$1,100	\$104	\$718	\$0	\$0	\$0	\$160	\$2,674
\$0	\$0	\$0	\$0	\$0	\$69	\$154	\$348	\$171	\$0	\$102	\$844
\$0	\$0	\$0	\$209	\$0	\$0	\$0	\$0	\$0	\$0		\$209
	4-	1-	1.	4-	4-	1-	4.	4-	4-		
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$174	\$0	\$0		\$174
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$174	\$0	\$0		\$174
	4-	1.	1.	4-		1-	44	4-	4-		
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$232	\$0	\$0		\$232

		Cost Recovery Information							
Fee Description		Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes		
1 Overhead Lines - New Single Family/Residenti	al	\$1,197.16		\$1,235.61		per lot	[a]		
2 Overhead Lines - New Multiple Units		\$736.24		\$759.88		per unit	[a]		
3 Overhead Lines - New Street Lighting		\$7.42		\$7.65		per front foot	[a]		
4 Underground - New Single Family/Residential		\$1,764.70		\$2,436.28		per lot	[a]		
5 Underground - New Multiple Units/Residentia	ı	\$1,573.68		\$2,070.84		per unit	[a]		
6 Underground - New Street Lighting		\$18.23		\$18.81		per front foot	[a]		
7 Underground - Existing Single Family		\$3,467.74		\$3,578.71		per lot	[a]		
8 Underground - Existing Multi-Units		\$1,853.56		\$1,912.88		per unit	[a]		
9 Underground - Existing Street Lighting		\$27.08		\$27.95		per front foot	[a]		
10 Load Development Up to 4,500 KVA		\$141.63		\$348.99			[a]		
11 Load Development Over 4,500 KVA		\$240.03		\$697.98			[a]		
12 Load Development Commercial Facilities < 12	rv	\$141.63		\$243.63			[a],[b]		
13 Load Development Commercial Facilities 12KV		\$141.63		\$203.58			[a],[b]		
14 Load Development Commercial Facilities Dedi	cated 12 KV	\$240.03		\$391.85			[a]		
15 Load Development Commercial Facilities Dedi	cated 60 KV	\$240.03		\$348.99			[a]		
16 Temporary Connection to Pole		\$646	n/a	\$696	100%				
17 Temporary Power		actual cost	100%	actual cost	100%				
18 Underground Street Light Relocation		actual cost	100%	actual cost	100%				
19 Service Wire Relocation from Mid-Span		\$2,419	90%	\$2,674	100%				
20 Service Wire Relocation from Pole		\$534	63%	\$844	100%				
21 Meter Test Deposit		\$192	92%	\$209	100%				
22 Service Wire Relocation Additional Linework		actual cost	100%	actual cost	100%				
23 Electric System Damage		actual cost	100%	actual cost	100%				
24 Service Reconnection (Residential)		\$161	93%	\$174	100%				
25 Service Disconnection (Residential)		\$161	93%	\$174	100%				
26 Electric Reconnection Fee (Non-Residential)		\$108	varies	actual cost	100%	per account			
27 Electric Disconnection Fee (Non-Residential)		\$108	varies	actual cost	100%	per account			
28 Service Fee Customer-Owned Equipment Prob	lem	\$216	93%	\$232	100%	per hour			

		Sr. Elec	Asst Elec	Elec Crew	Electric	Journey	Office Spec	Sr Elec.	Trouble		Utility	
	Description	Eng'r	Utility Eng'r	Forep'rsn	Meter Tech	Linew'kr	H	Estim'tr	shooter	Helper	Locator	Total
29	Electric replacement/reconnection fee due to meter tampering/illegal access								1.00			1.00
30	Service Removal											
31	Engineering Plan Check - Electric		1.75									1.75
32	Engineering Plan Check - Electric - 4th and subsequent review		0.25									0.25
33	Project Clearance committee/Sub committee review	3.00										3.00
34	Time of Use Meter Installation - Residential				1.00							1.00
35	Time of Use Meter Installation - Non-Residential				1.00							1.00
36	Field Marking-Fiber Up to 50 ft of excavation										0.75	0.75
37	Field Marking-Fiber Over 50 ft of excavation										0.50	0.50
38	Electric equipment relocation											
39	EV charging retrofit-Existing building											
40	SVP system impact study - Transmission system											
41	CAISO System Impact Study											
42	SVP system impact study - Distribution 12kV system											
43	SVP generation interconnection study											
44	Distribution Pole Contact-Application fee											
45	Distribution Pole Contact-cable attachment											
46	Distribution Pole Contact-equipment attachment											
47	Distribution Pole Contact-riser attachment											
48	Distribution Pole Contact-anchor attachment											
49	Distribution Pole Contact-small cell											

<sup>[</sup>a] Fee calculated as part of separate study.

<sup>[</sup>b] Fee recommended for three year phase-in. July 2022 50%; July 2023 75%; July 2024 100% cost recovery.

<sup>[</sup>c] Amount currently collected via agreement. Moving to Master Fee Schedule for documentation purposes.

<sup>[</sup>d] Use 2.5% annual escalator.

Cost of Service Study for Analyzing User and Regulatory Fees

Calculation of the Estimated Costs of Providing Fee Related Services - Electri

Fee D	Description
29	Electric replacement/reconnection fee due to meter tampering/illegal access
30	Service Removal
31	Engineering Plan Check - Electric
32	Engineering Plan Check - Electric - 4th and subsequent review
33	Project Clearance committee/Sub committee review
34	Time of Use Meter Installation - Residential
35	Time of Use Meter Installation - Non-Residential
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37	Field Marking-Fiber Over 50 ft of excavation
38	Electric equipment relocation
39	EV charging retrofit-Existing building
40	SVP system impact study - Transmission system
41	CAISO System Impact Study
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44	Distribution Pole Contact-Application fee
45	Distribution Pole Contact-cable attachment
46	Distribution Pole Contact-equipment attachment
47	Distribution Pole Contact-riser attachment
48	Distribution Pole Contact-anchor attachment
49	Distribution Pole Contact-small cell

Estimated Cost of Labor											
\$267	\$207	\$237	\$209	\$220	\$138	\$205	\$232	\$171	\$177		
											Estimated
Sr. Elec	Asst Elec	Elec Crew	Electric	Journey	Office Spec		Trouble		Utility		Cost of
Eng'r	Utility Eng'r	Forep'rsn	Meter Tech	Linew'kr	II	Estim'tr	shooter	Helper	Locator	Mat'l Cost	Service
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$232	\$0	\$0		\$232
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
\$0	\$362	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$362
ŞU	\$302	ŞU	ŞU	ŞU	ŞU	ŞU	ŞU	ŞU	ŞU		\$302
\$0	\$52	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$52
\$801	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$801
3001	<b>3</b> 0	ŞÜ	ŞÜ	ŞÜ	ŞÜ	ŞÜ	<b>3</b> 0	<b>3</b> 0	ŞÜ		3001
\$0	\$0	\$0	\$209	\$0	\$0	\$0	\$0	\$0	\$0	\$190	\$399
\$0	\$0	\$0	\$209	\$0	\$0	\$0	\$0	\$0	\$0	\$380	\$589
										7500	
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$133		\$133
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$89		\$89
40	Ψ.	Ψū	ΨŪ	Ψū	Ψū	Ψū	Ψ.	Ψ.	Ų03		ΨOS
											\$75,000
											\$124,200
											\$15,000
											\$15,000
											, ,,,,,,
			1		1		1	1		·	·

<sup>[</sup>a] Fee calculated as part of separate study.

<sup>[</sup>b] Fee recommended for three year phase-in. July 2022 50%; July 2023 759

<sup>[</sup>c] Amount currently collected via agreement. Moving to Master Fee Sched

<sup>[</sup>d] Use 2.5% annual escalator.

Fee [	Description
29	Electric replacement/reconnection fee due to meter tampering/illegal access
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45	Distribution Pole Contact-cable attachment
46	Distribution Pole Contact-equipment attachment
47	Distribution Pole Contact-riser attachment
48	Distribution Pole Contact-anchor attachment
49	Distribution Pole Contact-small cell

1			Cost Recovery	Information		
		Current Cost	Proposed	Proposed		
	Current Fee	Recovery	Fee	Cost Recovery	Unit	Notes
Ī	\$216	93%	\$232	100%	per account	[c]
	actual cost	100%	actual cost	100%		
	\$292	81%	\$362	100%	per sheet	
	\$42	80%	\$52	100%	per sheet	
	n/a		\$801	100%		
	\$299	75%	\$399	100%	per meter	
	\$598	101%	\$589	100%	per meter	
	\$123	92%	\$133	100%		
	\$82	93%	\$89	100%	per each add'l 50ft	
	actual cost	100%	actual cost	100%		
			actual cost	100%		
	\$75,000	100%	\$75,000	100%		[c]
	\$124,200	100%	\$124,200	100%		[c]
	\$15,000	100%	\$15,000	100%		[c]
	\$15,000	100%	\$15,000	100%		[c]
	\$230		\$236			[d]
	\$17		\$18			[d]
	\$49		\$50			[d]
	\$36		\$37			[d]
	\$3		\$3			[d]
	\$87		\$90			[d]

<sup>[</sup>a] Fee calculated as part of separate study.

<sup>[</sup>b] Fee recommended for three year phase-in. July 2022 50%; July 2023 75%

<sup>[</sup>c] Amount currently collected via agreement. Moving to Master Fee Sched

<sup>[</sup>d] Use 2.5% annual escalator.



Finance - Municipal Services Division Fees

City of Santa Clara

User and Regulatory Fee Study

Allocation of Annual Labor Effort - Finance - Municipal Services

			Less:	Productive	Total				Total	Total			
		Total Hours	Holiday &	Hours Per	Productive	Indirect			Indirect	Direct	Total	Total Salary	
Position [a]	FTE [a]	Per FTE [b]	Leave [c]	FTE	Hours	[d]	Direct [d]	Total	Hours	Hours	Hours	Top Step [e]	Annual Salary
Business Analyst	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$62	\$129,459
Customer Service Representative	14.00	2,080	216	1,864	26,096	20%	80%	100%	5,219	20,877	26,096	\$42	\$1,228,282
Customer Service Supervisor	2.00	2,080	216	1,864	3,728	40%	60%	100%	1,491	2,237	3,728	\$52	\$218,150
Meter Reader	3.00	2,080	216	1,864	5,592	20%	80%	100%	1,118	4,474	5,592	\$44	\$276,182
Municipal Services Division Manager	1.00	2,080	216	1,864	1,864	60%	40%	100%	1,118	746	1,864	\$96	\$199,909
Office Specialist II	1.00	2,080	216	1,864	1,864	100%	0%	100%	1,864	-	1,864	\$41	\$85,530
Senior Customer Service Representative	5.00	2,080	216	1,864	9,320	20%	80%	100%	1,864	7,456	9,320	\$45	\$470,496
Senior Management Analyst	1.00	2,080	216	1,864	1,864	100%	0%	100%	1,864	-	1,864	\$74	\$153,338
Utility Field Services Worker	2.00	2,080	216	1,864	3,728	20%	80%	100%	746	2,982	3,728	\$46	\$192,941
Utility Field Services Supervisor	1.00	2,080	216	1,864	1,864	40%	60%	100%	746	1,118	1,864	\$52	\$109,075
Utility Services Technician	2.00	2,080	216	1,864	3,728	20%	80%	100%	746	2,982	3,728	\$52	\$218,150
Total	33.00				61,512				17,149	44,363	61,512		\$3,281,512
Total									28%	72%	100%		

<sup>[</sup>a] Source: FY 21/22 & 22/23 Adopted budget.

<sup>[</sup>b] Based on 40 hour week \* 52 weeks per year.

<sup>[</sup>c] Amount intended to serve as reasonable estimate. Amount will vary annually, and by employee. Amount assumes twelve days holiday, ten days vacation/personal leave, five days sick leave.

<sup>[</sup>d] Amounts intended to serve as reasonable estimates developed for purposes of this analysis. Amount will vary annually, and by employee. Amount based on position and consultant experience working with similar municipalities.

<sup>[</sup>e] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

FY 22/23 For	ecast Expenses [a]	Program	3332	3333	3334	3335	3336	3337				
			Utility Bill	Revenue	Business							
Fund #	Fund Desc	Account Desc	Svcs	Cashiering	Certificate	Field Svcs	Admin	Contact Ctr	Subtotal	Adjust	Total	Notes
001	General Fund	87010 - Salary And Wages - Regular	\$1,504,859	\$367,727	\$158,731	\$585,463	\$206,814	\$410,860	\$3,234,454	\$0	\$3,234,454	
001	General Fund	87011 - Salary Attrition and VTO	(\$31,902)	(\$11,954)	(\$5,487)	(\$18,384)	(\$7,073)	(\$10,744)	(\$85,544)	\$0	(\$85,544)	
001	General Fund	87017 - Premium Pay	\$3	\$13	\$13	\$3	\$5	\$15	\$52	\$0	\$52	
001	General Fund	87020 - Salary And Wages - As Needed	\$74,403	\$0	\$0	\$0	\$0	\$0	\$74,403	\$0	\$74,403	
001	General Fund	87030 - S & W - O.T. Vacation Relief	\$536	\$536	\$536	\$2,679	\$0	\$536	\$4,823	\$0	\$4,823	
001	General Fund	87110 - Contra 870x0-Reimbd Sal & Wage	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
001	General Fund	1 Salary Accounts	\$1,547,899	\$356,322	\$153,793	\$569,761	\$199,746	\$400,667	\$3,228,188	\$0	\$3,228,188	
001	General Fund	87212 - PERS - Misc	\$526,253	\$128,596	\$55,511	\$204,742	\$72,327	\$143,684	\$1,131,113	\$0	\$1,131,113	
001	General Fund	87221 - Medicare	\$22,848	\$5,519	\$2,488	\$9,175	\$3,258	\$6,103	\$49,391	\$0	\$49,391	
001	General Fund	87222 - Social Security	\$96,351	\$23,041	\$10,083	\$38,689	\$11,140	\$25,541	\$204,845	\$0	\$204,845	
001	General Fund	87223 - Social Security - OT	\$33	\$33	\$33	\$166	\$0	\$33	\$298	\$0	\$298	
001	General Fund	87224 - Medicare OT	\$7	\$7	\$7	\$38	\$0	\$7	\$66	\$0	\$66	
001	General Fund	87230 - Health Allocation	\$185,819	\$52,515	\$19,190	\$73,916	\$17,279	\$62,998	\$411,717	\$0	\$411,717	
001	General Fund	87241 - Dental - City Paid	\$4,060	\$1,124	\$439	\$1,686	\$416	\$1,331	\$9,056	\$0	\$9,056	
001	General Fund	87242 - Long Term Disability-City Paid	\$7,495	\$1,964	\$797	\$3,120	\$723	\$2,195	\$16,294	\$0	\$16,294	
001	General Fund	87243 - Vision- City Paid	\$1,791	\$547	\$191	\$732	\$176	\$604	\$4,041	\$0	\$4,041	
001	General Fund	87250 - Basic Life Insurance	\$632	\$174	\$66	\$229	\$99	\$192	\$1,392	\$0	\$1,392	
001	General Fund	87271 - VEBA	\$8,880	\$2,460	\$960	\$3,690	\$900	\$2,910	\$19,800	\$0	\$19,800	
001	General Fund	87272 - EAP	\$721	\$200	\$79	\$300	\$73	\$235	\$1,608	\$0	\$1,608	
001	General Fund	87274 - Auto Allowance	\$2,640	\$240	\$240	\$240	\$1,200	\$240	\$4,800	\$0	\$4,800	
001	General Fund	87275 - Mobile Phone Allowance	\$1,056	\$96	\$96	\$96	\$480	\$96	\$1,920	\$0	\$1,920	
001	General Fund	87279 - Misc. Other Benefits	\$0	\$0	\$0	\$1,416	\$24	\$0	\$1,440	\$0	\$1,440	
001	General Fund	87390 - OPEB	<u>\$52,437</u>	<u>\$14,526</u>	<u>\$5,670</u>	\$21,790	<u>\$5,319</u>	<u>\$17,183</u>	\$116,92 <u>5</u>	<u>\$0</u>	<u>\$116,925</u>	
001	General Fund	2 Benefit Accounts	\$911,023	\$231,042	\$95,850	\$360,025	\$113,414	\$263,352	\$1,974,706	\$0	\$1,974,706	
001	General Fund	87500 - Operating Supplies	\$43,044	\$0	\$0	\$0	\$0	\$0	\$43,044	\$0	\$43,044	
001	General Fund	87825 - Conference, Travel and Training	\$5,627	\$212	\$0	\$0	\$0	\$1,454	\$7,293	\$0	\$7,293	
001	General Fund	87870 - Contractual Serv Not Class	\$1,006,696	\$43,774	\$107,076	\$22,119	\$116	(\$16,979)	\$1,162,802	\$0	\$1,162,802	
001	General Fund	87940 - Mandated Program Costs	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
001	General Fund	3 Mat/Serv/Sup	\$1,055,367	\$43,986	\$107,076	\$22,119	\$116	(\$15,525)	\$1,213,139	\$0	\$1,213,139	
001	General Fund	87640 - Vehicle Equipment Maintenance	\$0	\$0	\$0	\$43,553	\$0	\$0	\$43,553	\$0	\$43,553	
001	General Fund	87650 - Technical Services Maintenance	\$164,092	\$46,286	\$22,736	\$69,195	\$24,834	\$53,826	\$380,969	\$0	\$380,969	
001	General Fund	87660 - Workers Comp Insurance	\$27,620	\$6,772	\$2,923	\$10,789	\$3,801	\$7,521	\$59,426	\$0	\$59,426	
001	General Fund	87680 - Unemployment Insurance	\$1,339	\$328	\$142	\$523	\$184	\$365	\$2,881	\$0	\$2,881	
001	General Fund	87740 - Vehicle Equipment Amortization	\$0	\$0	, \$0	\$10,214	\$0	\$0	\$10,214	\$0	\$10,214	
001	General Fund	87840 - Insurance And Surety Bonds	\$49,933	\$12,244	\$5,284	\$19,505	\$6,872	\$13,597	\$107,435	<u>\$0</u>	\$107,435	
001	General Fund	5 Interfund Services	\$242,984	\$65,630	\$31,085	\$153,779	\$35,691	\$75,309	\$604,478	\$0	\$604,478	
Subtotal			\$3,757,273	\$696,980	\$387,804	\$1,105,684	\$348,967	\$723,803	\$7,020,511	\$0	\$7,020,511	
Subtotal			33,/3/,2/3	7050,580	3307,6U4	\$1,105,084	3340,96 <i>/</i>	\$725,603	71,020,511	ŞU	\$7,020,511	

City of Santa Clara User and Regulatory Fee Study Hourly Rate Calculation - Finance - Municipal Services

# Adjustments for Fully-Burdened Hourly Rate Calculation

# Calculation of Fully-Burdened Hourly Rate

Description	Total	Notes
Divisional Expenses	\$7,020,511	
Productive Hours	44,363	[b]
Total	\$158	

## Full Cost Factors for Hourly Rate Buildup

Description	Total	Share	Per Hour
Personnel	\$5,202,894	74%	\$117
Equipment	\$0	0%	\$0
Materials / Supplies	\$1,817,617	26%	\$41
Other Costs	\$0	0%	\$0
Overhead	\$0	0%	\$0
Total	\$7,020,511	100%	\$158

City of Santa Clara

User and Regulatory Fee Study

Hourly Rate Calculation - Finance - Municipal Services

#### Information Below is for Use if City Desires to Use Positional Hourly Billing Rates

#### Scenario 1: Uniform Assignment of Materials and Overhead Costs Per Hour

#### **Calculate Benefit Ratio**

Salary Accounts	\$3,228,188
Benefit Accounts	\$1,974,706
Total	0.61

#### Calculation of Direct Hours Ratio (Billing Factor)

	Base Hrs	Adjust for	Productive		Direct Hours	
Description	Per FTE	Typical Leave	Hours	Direct Hours %	Per FTE	Notes
Hours	1,864	72%	1,344			
Direct Hours Bill Factor (For Every \$ of Salary Add this amount to account for I	1.55					

	Top Step Hrly		Subtotal Labor	Adjust for	Total Labor	Add: M'tls /	Add:	Total
Position	[c]	Benefits	Costs	Direct Hours	Rate	Supplies	Overhead	Hourly Rate
Business Analyst	\$62	\$38	\$100	1.55	\$155	\$41	\$0	\$196
Customer Service Representative	\$42	\$26	\$68	1.55	\$105	\$41	\$0	\$146
Customer Service Supervisor	\$52	\$32	\$85	1.55	\$131	\$41	\$0	\$172
Meter Reader	\$44	\$27	\$71	1.55	\$110	\$41	\$0	\$151
Municipal Services Division Manager	\$96	\$59	\$155	1.55	\$240	\$41	\$0	\$281
Office Specialist II	\$41	\$25	\$66	1.55	\$103	\$41	\$0	\$144
Senior Customer Service Representative	\$45	\$28	\$73	1.55	\$113	\$41	\$0	\$154
Senior Management Analyst	\$74	\$45	\$119	1.55	\$184	\$41	\$0	\$225
Utility Field Services Worker	\$46	\$28	\$75	1.55	\$116	\$41	\$0	\$157
Utility Field Services Supervisor	\$52	\$32	\$85	1.55	\$131	\$41	\$0	\$172
Utility Services Technician	\$52	\$32	\$85	1.55	\$131	\$41	\$0	\$172

## Scenario 2: Assignment of a Common Indirect Rate Factor that Can Be Applied to Base Hourly Wage Rate to Calculate Fully-Burdened Hourly Billing Rate by Position

### Calculation of Fully-Burdened Hourly Rate Billing Factor (Apply Factor to Top Step Salary for Positional Rates)

				Salaries and	Hourly Wage	Burdened		
Description	FTE	Hours Per FTE	Total Hours	Wages	Rate Only	Hourly Rate	ICR Multiplier	Notes
Total	33.00	2,080	68,640	\$3,281,512	\$48	\$158	3.31	

[a] Source: FY 21/22 & 22/23 Adopted budget.

[b] See allocation of Annual Labor Effort, Finance Municipal Services.

[c] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

Calci	lation of the Estimated Costs of Providing Fee Related Services									Cost of Servic	e		
								\$146	\$154	\$157	\$172	\$172	
		Cust Svc	Sr Cust		Utility Field			Cust Svc	Sr Cust	Utility Field	Utility Field	Utility Svcs	
	Description	Rep	Svc Rep	Svc Wrkr	Svcs Sup	Tech	Total	Rep	Svc Rep	Svc Wrkr	Svcs Sup	Tech	Cost of Svc
1	Business Tax Certificate												
	Commercial Enterprises												
	Manufacturing/Industrial Enterprises												
	Professional												
	Companies conducting business in the City without a fixed place of business												
2	Delinquent payment of business certificate fees - 30 days after due date												
3	Change of name, address or business type as shown on current certificate	0.08					0.08	\$12					\$12
4	Business Certificate Info - Special Request (Research Required)												
5	Duplicate business certificate	0.08					0.08	\$12					\$12
	Business Tax Certificate												
6	Ambulance Service												
	Per Ambulance												
7	Carnivals												
	Carnival concession, ride, sideshow												
8	Circus												
	Circus concession, ride, sideshow												
9	Promotional Show												
	Promotional Show concession, ride, sideshow												
10	Escort Service (funerals, personal escort services, etc.)												
11	Intracity bus service and public transportation												
12	Parade route vendor												
13	Pawnshop												
14	Taxicab Company												
15	Taxicab Stand									1			
16	Rental units (3+)												
	Apartments												
	Hotels/Motels									1			
17	Business providing regular service by use of vehicles including catering									1			
18	Public market operators									1			
19	Vending Operators									1			
20	Automatic coin-operated amusement machines and peep shows									1			
21	Juke Box												
22	Billiard and pool tables, Ping-pong tables												
23	Bowling or Tenpin lanes												

				Cost Recovery Information	ו		
			Current Cost		Proposed		
Fee D	escription	Current Fee	Recovery	Proposed Fee	Cost Recovery	Unit	Notes
1	Business Tax Certificate						
	Commercial Enterprises	See Schedule 100 attached		See Schedule 100 attached			
	Manufacturing/Industrial Enterprises	See Schedule 300 attached		See Schedule 300 attached			
	Professional	See Schedule 200 attached		See Schedule 200 attached			
	Companies conducting business in the City without a fixed place of business	\$45.00				per year	
2	Delinquent payment of business certificate fees - 30 days after due date	100%		100%		100% of appropriate bus. license fee	
3	Change of name, address or business type as shown on current certificate	\$11.00	90%	\$12	100%	per each update	
4	Business Certificate Info - Special Request (Research Required)	Actual Cost		Actual Cost		Actual cost of compilation	
5	Duplicate business certificate	\$11.00	90%	\$12	100%	each	
	Business Tax Certificate						
6	Ambulance Service	\$45.00		\$45		flat fee per business	
	Per Ambulance	\$15.00		\$15		add'I fee for each ambulance	
7	Carnivals	\$150.00		\$150		per day	
	Carnival concession, ride, sideshow	\$15.00		\$15		each per day	
8	Circus	\$150.00		\$150		per day	
	Circus concession, ride, sideshow	\$15.00		\$15		each per day	
9	Promotional Show	\$150.00		\$150		per day	
	Promotional Show concession, ride, sideshow	\$15.00		\$15		each per day	
10	Escort Service (funerals, personal escort services, etc.)	\$150.00		\$150		per year	
11	Intracity bus service and public transportation	\$150.00		\$150		per year	
12	Parade route vendor	\$15.00		\$15		per parade	
13	Pawnshop	\$150.00		\$150		per year	
14	Taxicab Company	\$15.00		\$15		per cab per year	
15	Taxicab Stand	\$90.00		\$90		per year	
16	Rental units (3+)						
	Apartments	\$5.22		\$5.22		per unit per year	
	Hotels/Motels	\$3.00		\$3		per unit per year	
17	Business providing regular service by use of vehicles including catering	\$23.00		\$23		per vehicle	
18	Public market operators	\$0.75		\$0.75		per booth per day	
19	Vending Operators	\$79.00		\$79		per year	
20	Automatic coin-operated amusement machines and peep shows	\$60.00		\$60		each per year	
21	Juke Box	\$30.00		\$30		each per year	
22	Billiard and pool tables, Ping-pong tables	\$8.00		\$8		per table or per lane per year	
23	Bowling or Tenpin lanes	\$80.00		\$80		flat fee for 11 or more tables or lanes per year	

							_	\$146	\$154	\$157	\$172	\$172	
		Cust Svc	Sr Cust	Utility Field	Utility Field	Utility Svcs		Cust Svc	Sr Cust	Utility Field	Utility Field	Utility Svcs	
_	escription	Rep	Svc Rep	Svc Wrkr	Svcs Sup	Tech	Total	Rep	Svc Rep	Svc Wrkr	Svcs Sup	Tech	Cost of Svc
24	Merry go-rounds, shooting galleries, golf ranges, and skating rinks												
25	Theaters												
	1-500 seats or stalls												
	501-1000 seats or stalls												
	1001 or more seats or stalls												
26	Nightclubs, cabarets, etc.												
27	Class I entertainment license without a valid theater or night club license for same location												
	First Year												
	Annual Renewal												
28	Class II Entertainment License												
	First Year												
	Annual Renewal												
29	Class III entertainment license without a valid theater or night club license for the same location												
	First Year												
	Annual Renewal												
30	Massage establishment												
31	Contractors - State licensed												
32	Detective Agency												
33	Itinerant merchant												
34	Peddlers												
35	Secondhand dealer												
36	Principal solicitors certificate												
37	Miniature golf course												
38	Christmas tree lots												
39	Pumpkin sales lots												
40	Seasonal items sales lots												
41	Bingo												

				Cost Recovery Information	1		
			Current Cost		Proposed		
	escription  Merry go-rounds, shooting galleries, golf ranges, and skating rinks	Current Fee See Schedule 200 attached	Recovery	Proposed Fee See Schedule 200 attached	Cost Recovery	Unit	Notes
24 25		See Schedule 200 attached		See Schedule 200 attached			
25	Theaters	422.00		422			
	1-500 seats or stalls	\$23.00		\$23		per year	
	501-1000 seats or stalls	\$30.00		\$30		per year	
	1001 or more seats or stalls	\$45.00		\$45		per year	
26	Nightclubs, cabarets, etc.	See Schedule 100 attached		See Schedule 100 attached			
27	Class I entertainment license without a valid theater or night club license for same location						
	First Year	\$263.00		\$263		first year	
	Annual Renewal	\$210.00		\$210		annual renewal	
28	Class II Entertainment License						
	First Year	\$90.00		\$90		first year	
	Annual Renewal	\$75.00		\$75		annual renewal	
29	Class III entertainment license without a valid theater or night club license for the same location						
	First Year	\$413.00		\$413		first year	
	Annual Renewal	\$360.00		\$360		annual renewal	
30	Massage establishment	See Schedule 200 attached		See Schedule 200 attached			
31	Contractors - State licensed	\$45.00		\$45		per year	
32	Detective Agency	\$150.00		\$150		per year	
33	Itinerant merchant	\$225.00		\$225		per year, max 190 days	
34	Peddlers	\$113.00		\$113		per year plus \$5	
35	Secondhand dealer	\$150.00		\$150		per year	
36	Principal solicitors certificate	\$113.00		\$113			
37	Miniature golf course	See Schedule 200 attached		See Schedule 200 attached			
38	Christmas tree lots	\$150.00		\$150		plus all other applicable fees per lot per sale	
39	Pumpkin sales lots	\$150.00		\$150		plus all other applicable fees per lot per sale	
40	Seasonal items sales lots	\$150.00		\$150		plus all other applicable fees per lot per sale	
41	Bingo	\$50.00		\$50			
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City of Santa Clara
Cost of Service Study for Analyzing User and Regulatory Fees
Finance / Municipal Services
Calculation of the Estimated Costs of Providing Fee Related Services

								\$146	\$154	\$157	\$172	\$172	
		Cust Svc	Sr Cust		Utility Field			Cust Svc	Sr Cust	Utility Field			
	Description	Rep	Svc Rep	Svc Wrkr	Svcs Sup	Tech	Total	Rep	Svc Rep	Svc Wrkr	Svcs Sup	Tech	Cost of Svc
42	Amplified Music Permit	0.50					0.50	\$73					\$73
43	City Flag												
44	Block Party Request	0.50					0.50	\$73					\$73
45	Utility service deposit - commercial, industrial and residential												
46	Service turn-on fee (for each service)												
	Electric	0.08		0.10	0.10		0.29	\$12		\$16	\$18		\$46
	Water	0.08		0.10	0.10		0.29	\$12		\$16	\$18		\$46
47	Billing service charge for late payment - residential, commercial and industrial					0.08	0.08					\$14	\$14
48	Delinquent Service Letter (48 hour notice)		0.33				0.33		\$51				\$51
49	Fees for the verification of electric meter address (aka "ring out")												
	Per Address Visit	0.08		0.33	0.42		0.83	\$12		\$52	\$72		\$136
	Per Meter			0.03	0.03		0.07			\$5	\$6		\$11
50	Utility Billing Splitting or Combining Accounts	0.50		0.50			1.00	\$73		\$79			\$152
51	Municipal Services Information Each Document												
52	Special Request (Research Required)												
53	10-day letter for house meter for up to 10 units		0.50	0.33			0.83		\$77	\$52			\$129
	For each full or partial increment of 10 thereafter		0.13				0.13		\$19				\$19
54	Meter reading more than once per month												
55	1st meter per location	0.33		0.25			0.58	\$48		\$39			\$87
56	Delinquent Reconnect Fee	0.17		0.33			0.50	\$24		\$52			\$77

				Cost Recovery Information	n		
			Current Cost		Proposed		
	Description	Current Fee	Recovery	Proposed Fee	Cost Recovery	Unit	Notes
42	Amplified Music Permit	\$70.00	96%	\$73	100%		
43	City Flag	Actual Cost		Actual Cost			
44	Block Party Request	No Charge	0%	No Charge	0%		
45	Utility service deposit - commercial, industrial and residential	Est. 3 mo. usage		Est. 3 mo. usage		based on history and/or projected load	
46	Service turn-on fee (for each service)						
	Electric	\$43.00	93%	\$46	100%		
	Water	\$43.00	93%	\$46	100%		
47	Billing service charge for late payment - residential, commercial and industrial	Greater of \$14 or 1.5%	100%	Greater of \$14 or 1.5%	100%		
48	Delinquent Service Letter (48 hour notice)	\$50.00		\$51	100%	per account	
49	Fees for the verification of electric meter address (aka "ring out")						
	Per Address Visit	\$126.00	93%	\$136	100%	per address	
	Per Meter	\$5.00	46%	\$5	46%	per meter	
50	Utility Billing Splitting or Combining Accounts	\$150.00	99%	\$152	100%	per account	
51	Municipal Services Information Each Document	Actual cost of compilation		Actual cost of compilation			
52	Special Request (Research Required)						
53	10-day letter for house meter for up to 10 units	\$128.00	99%	\$129	100%		
	For each full or partial increment of 10 thereafter	\$18.00	94%	\$19	100%		
54	Meter reading more than once per month						
55	1st meter per location	\$84.00	96%	\$87	100%		
56	Delinquent Reconnect Fee	\$76.00	99%	\$77	100%	per account	

City of Santa Clara
Cost of Service Study for Analyzing User and Regulatory Fees
Finance / Municipal Services
Calculation of the Estimated Costs of Providing Fee Related Services

							\$146	\$154	\$157	\$172	\$172	
	Cust Svc	Sr Cust		Utility Field	Utility Svcs		Cust Svc	Sr Cust		Utility Field	Utility Svcs	
Fee Description	Rep	Svc Rep	Svc Wrkr	Svcs Sup	Tech	Total	Rep	Svc Rep	Svc Wrkr	Svcs Sup	Tech	Cost of Svc
57 Schedule No. 100 - Commercial/Industrial												
1												
2-5												
6-10												
11-15												
16-20												
21-25												
26-30												
31-40												
41-55												
56-75												
76-100												
101+												
58 Schedule No. 200 - Professional												
1												
2-3												
4-6												
7-10												
11-20												
21-25												
26-35												
36-40												
41-45												
46-50												
51-55												
55+												

City of Santa Clara
Cost of Service Study for Analyzing User and Regulatory Fees
Finance / Municipal Services
Calculation of the Estimated Costs of Providing Fee Related Services

				Cost Recovery Information	1		
			Current Cost		Proposed		
	escription	Current Fee	Recovery	Proposed Fee	Cost Recovery	Unit	Notes
57	Schedule No. 100 - Commercial/Industrial						
	1	\$15.00		\$15			
	2-5	\$30.00		\$30			
	6-10	\$70.00		\$70			
	11-15	\$90.00		\$90			
	16-20	\$115.00		\$115			
	21-25	\$175.00		\$175			
	26-30	\$225.00		\$225			
	31-40	\$280.00		\$280			
	41-55	\$330.00		\$330			
	56-75	\$380.00		\$380			
	76-100	\$460.00		\$460			
	101+	\$500.00		\$500			
58	Schedule No. 200 - Professional						
	1	\$15.00		\$15			
	2-3	\$30.00		\$30			
	4-6	\$70.00		\$70			
	7-10	\$90.00		\$90			
	11-20	\$115.00		\$115			
	21-25	\$175.00		\$175			
	26-35	\$225.00		\$225			
	36-40	\$280.00		\$280			
	41-45	\$330.00		\$330			
	46-50	\$380.00		\$380			
	51-55	\$460.00		\$460			
	55+	\$500.00		\$500			

City of Santa Clara
Cost of Service Study for Analyzing User and Regulatory Fees
Finance / Municipal Services
Calculation of the Estimated Costs of Providing Fee Related Services

							\$146	\$154	\$157	\$172	\$172	
	Cust Svc	Sr Cust		Utility Field			Cust Svc	Sr Cust		Utility Field		
Fee Description	Rep	Svc Rep	Svc Wrkr	Svcs Sup	Tech	Total	Rep	Svc Rep	Svc Wrkr	Svcs Sup	Tech	Cost of Sv
59 Schedule No. 300 - Manufacturing												
1-3												
4-20												
21-30												
31-50												
51-75												
76-100												
101-125												
126-175												
176-225												
226-300												
301-400												
401+												

		Cost Recovery Information									
			Current Cost		Proposed						
	Description	Current Fee	Recovery	Proposed Fee	Cost Recovery	Unit	Notes				
59	Schedule No. 300 - Manufacturing										
	1-3	\$15.00		\$15							
	4-20	\$45.00		\$45							
	21-30	\$65.00		\$65							
	31-50	\$100.00		\$100							
	51-75	\$135.00		\$135							
	76-100	\$175.00		\$175							
	101-125	\$225.00		\$225							
	126-175	\$280.00		\$280							
	176-225	\$330.00		\$330							
	226-300	\$380.00		\$380							
	301-400	\$460.00		\$460							
	401+	\$500.00		\$500							



Fire Department Fees

FY 22/23 Fore	cast Expenses [a]	Program	7811			
Fund #	Fund Desc	Account Desc	Fire - Admin	Adjustment	Total	Notes
001	General Fund	87010 - Salary And Wages - Regular	\$1,161,084	\$0	\$1,161,084	Notes
001	General Fund	87011 - Salary Attrition and VTO	(\$4,503)	\$0	(\$4,503)	
001	General Fund	87017 - Premium Pay	\$50	\$0	\$50	
001	General Fund	87030 - S & W - O.T. Vacation Relief	(\$2,679)	\$0	(\$2,679)	
001	General Fund	87040 - Salary And Wages - Holiday Pay	\$29,970	\$0	\$29,970	
001	General Fund	87110 - Contra 870x0-Reimbd Sal & Wage	(\$45,636)	\$0	(\$45,636)	
001	General Fund	1 Salary Accounts	\$1,138,286	\$0	\$1,138,286	
001	General Fund	87211 - PERS - Safety	\$348,065	\$0	\$348,065	
001	General Fund	87212 - PERS - Misc	\$196,438	\$0	\$196,438	
001	General Fund	87221 - Medicare	\$17,942	\$0	\$17,942	
001	General Fund	87222 - Social Security	\$36,233	\$0	\$36,233	
001	General Fund	87224 - Medicare OT	\$6,000	\$0	\$6,000	
001	General Fund	87230 - Health Allocation	\$90,846	\$0	\$90,846	
001	General Fund	87241 - Dental - City Paid	\$2,055	\$0	\$2,055	
001	General Fund	87242 - Long Term Disability-City Paid	\$2,961	\$0	\$2,961	
001	General Fund	87243 - Vision- City Paid	\$714	\$0	\$714	
001	General Fund	87250 - Basic Life Insurance	\$408	\$0	\$408	
001	General Fund	87270 - Uniform Allowance	\$520	\$0	\$520	
001	General Fund	87271 - VEBA	\$9,300	\$0	\$9,300	
001	General Fund	87272 - EAP	\$368	\$0	\$368	
001	General Fund	87273 - Professional Development	\$1,000	\$0	\$1,000	
001	General Fund	87275 - Mobile Phone Allowance	\$960	\$0	\$960	
001	General Fund	87276 - BCN	\$864	\$0	\$864	
001	General Fund	87390 - OPEB	<u>\$26,573</u>	<u>\$0</u>	<u>\$26,573</u>	
001	General Fund	2 Benefit Accounts	\$741,247	\$0	\$741,247	
001	General Fund	87500 - Operating Supplies	\$23,457	\$0	\$23,457	
001	General Fund	87810 - Utilities Expenses	\$236,221	\$0	\$236,221	
001	General Fund	87825 - Conference, Travel and Training	(\$5,058)	\$0	(\$5,058)	
001	General Fund	87870 - Contractual Serv Not Class	\$102,648	\$0	\$102,648	
001	General Fund	87900 - Rent Expense	<u>\$11,142</u>	<u>\$0</u>	<u>\$11,142</u>	
001	General Fund	3 Mat/Serv/Sup	\$368,410	\$0	\$368,410	
001	General Fund	87640 - Vehicle Equipment Maintenance	\$34,145	\$0	\$34,145	
001	General Fund	87650 - Technical Services Maintenance	\$1,227,055	\$0	\$1,227,055	
001	General Fund	87660 - Workers Comp Insurance	\$58,025	\$0	\$58,025	
001	General Fund	87680 - Unemployment Insurance	\$1,312	\$0	\$1,312	
001	General Fund	87740 - Vehicle Equipment Amortization	\$15,284	\$0	\$15,284	
001	General Fund	87840 - Insurance And Surety Bonds	<u>\$48,914</u>	<u>\$0</u>	\$48,914	
001	General Fund	5 Interfund Services	\$1,384,735	\$0	\$1,384,735	
Subtotal			\$3,632,678	\$0	\$3,632,678	

City of Santa Clara

User and Regulatory Fee Study

Cost Allocation - Fire - Department Administration

## Adjustments for Fully-Burdened Hourly Rate Calculation

#### Allocation of Citywide Overhead

Description	Fire - Admin	Adjustment	Total	Notes
Allocation of Citywide Overhead - Services from Other Funds CAP Plan Amount	\$1,865,118	\$0	\$1,865,118	[b]
Adjustment for FY 2022/23	2%	2%	2%	[c]
Allocation of Citywide Overhead - Services from Other Funds CAP Plan Amount	\$1,902,420	\$0	\$1,902,420	

#### **Total Costs for Allocation**

Description	Total	Adjustment	Total	Notes
Department Administration	\$5,535,098	\$0	\$5,535,098	[d]
Subtotal	\$5,535,098	\$0	\$5,535,098	

#### **Allocation to Direct Service Divisions**

Description	Subtotal	Adjustment	Total	Share	Notes
Administration	7.50	(7.50)	0.00	0%	
Emergency Medical Services	2.00	0.00	2.00	1%	
Training	4.00	0.00	4.00	3%	
Field Operation	120.00	0.00	120.00	82%	
Community Risk Reduction	20.00	0.00	20.00	14%	
Office of Emergency Services	1.00	0.00	1.00	1%	
Total	154.50	(7.50)	147.00	100%	

#### **Allocation to Direct Service Divisions**

Description	Total	Notes
·		Notes
Administration	\$0	
Emergency Medical Services	\$75,307	
Training	\$150,615	
Field Operation	\$4,518,448	
Community Risk Reduction	\$753,075	
Office of Emergency Services	\$37,654	
Total	\$5,535,098	

- [a] Source: FY 21/22 & 22/23 Adopted budget.
- [b] Source: Citywide Cost Allocation Plan.
- [c] Aligns to City's typical budgeting practice of increasing cost allocation amounts by 2% for second year of adopted budget.
- [d] To account for support provided but not directly budgeted to direct service units.

City of Santa Clara

User and Regulatory Fee Study

Allocation of Annual Labor Effort - Fire - Community Risk Reduction

		Table of	Less:	Productive	Total	La d'acad			Total	Total	T-1-1	Table	A
Position [a]	FTE [a]	Total Hours Per FTE [b]	Holiday & Leave [c]	Hours Per FTE	Productive Hours	Indirect [d]	Direct [d]	Total	Indirect Hours	Direct Hours	Total Hours	Total Salary Top Step [e]	Annual Salary
Fire Marshal	1.00	2,080	216	1,864	1,864	[u] 60%		100%	1,118	746	1,864	10p 3tep [e] \$140	\$290,347
Assistant Fire Marshal	1.00	2,080	216	1,864	1,864	25%		100%	466	1,398	1,864	\$130	\$269,526
Fire Protection Engineer	2.00	2,080	216	1,864	3,728	15%	85%	100%	559	3,169	3,728	\$86	\$359,341
Deputy Fire Marshal III	2.00	2,080	216	1,864	3,728	15%	85%	100%	559	3,169	3,728	\$98	\$407,514
Deputy Fire Marshal II	5.00	2,080	216	1,864	9,320	15%	85%	100%	1,398	7,922	9,320	\$93	\$970,112
Deputy Fire Marshal I	2.00	2,080	216	1,864	3,728	15%	85%	100%	559	3,169	3,728	\$85	\$351,728
Fire Prevention Specialist II	2.00	2,080	216	1,864	3,728	15%	85%	100%	559	3,169	3,728	\$75	\$310,461
Fire Prevention Specialist I	2.00	2,080	216	1,864	3,728	15%	85%	100%	559	3,169	3,728	\$43	\$177,008
Staff Aide I	1.00	2,080	216	1,864	1,864	15%	85%	100%	280	1,584	1,864	\$48	\$98,842
Office Specialist II	2.00	2,080	216	1,864	3,728	100%	0%	100%	3,728	-	3,728	\$41	\$171,059
Total	20.00				37,280				9,786	27,494	37,280		\$3,405,938
Total									26%	74%	100%		

<sup>[</sup>a] Source: FY 21/22 & 22/23 Adopted budget.

<sup>[</sup>b] Based on 40 hour week \* 52 weeks per year.

<sup>[</sup>c] Amount intended to serve as reasonable estimate. Amount will vary annually, and by employee. Amount assumes twelve days holiday, ten days vacation/personal leave, five days sick leave.

<sup>[</sup>d] Amounts intended to serve as reasonable estimates developed for purposes of this analysis. Amount will vary annually, and by employee. Amount based on position and consultant experience working with similar municipalities.

<sup>[</sup>e] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

FY 22/23 Fore	cast Expenses [a]	Program	7832	7833				
			Fire Prev &	Fire Prev -				
Fund #	Fund Desc	Account Desc	Haz Mat	CUPA	Subtotal	Adjustment	Total	Notes
001	General Fund	87010 - Salary And Wages - Regular	\$2,119,303	\$1,124,350	\$3,243,653	\$0	\$3,243,653	
001	General Fund	87011 - Salary Attrition and VTO	(\$5,443)	(\$2,816)	(\$8,259)	\$0	(\$8,259)	
001	General Fund	87020 - Salary And Wages - As Needed	\$32,137	\$0	\$32,137	\$0	\$32,137	
001	General Fund	87030 - S & W - O.T. Vacation Relief	\$59,988	\$0	\$59,988	\$0	\$59,988	
001	General Fund	87040 - Salary And Wages - Holiday Pay	\$12,460	\$11,541	\$24,001	\$0	\$24,001	
001	General Fund	87110 - Contra 870x0-Reimbd Sal & Wage	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
001	General Fund	1 Salary Accounts	\$2,218,445	\$1,133,075	\$3,351,520	\$0	\$3,351,520	
001	General Fund	87211 - PERS - Safety	\$715,324	\$584,632	\$1,299,956	\$0	\$1,299,956	
001	General Fund	87212 - PERS - Misc	\$302,625	\$34,571	\$337,196	\$0	\$337,196	
001	General Fund	87221 - Medicare	\$31,602	\$16,790	\$48,392	\$0	\$48,392	
001	General Fund	87222 - Social Security	\$47,818	\$6,130	\$53,948	\$0	\$53,948	
001	General Fund	87224 - Medicare OT	\$776	\$0	\$776	\$0	\$776	
001	General Fund	87230 - Health Allocation	\$179,111	\$66,875	\$245,986	\$0	\$245,986	
001	General Fund	87241 - Dental - City Paid	\$2,192	\$548	\$2,740	\$0	\$2,740	
001	General Fund	87242 - Long Term Disability-City Paid	\$3,611	\$551	\$4,162	\$0	\$4,162	
001	General Fund	87243 - Vision- City Paid	\$833	\$119	\$952	\$0	\$952	
001	General Fund	87250 - Basic Life Insurance	\$888	\$228	\$1,116	\$0	\$1,116	
001	General Fund	87270 - Uniform Allowance	\$4,810	\$1,885	\$6,695	\$0	\$6,695	
001	General Fund	87271 - VEBA	\$25,200	\$15,600	\$40,800	\$0	\$40,800	
001	General Fund	87272 - EAP	\$637	\$294	\$931	\$0	\$931	
001	General Fund	87273 - Professional Development	\$500	\$500	\$1,000	\$0	\$1,000	
001	General Fund	87276 - BCN	\$2,592	\$2,160	\$4,752	\$0	\$4,752	
001	General Fund	87280 - City Paid Deferred Comp Exp	\$6,000	\$0	\$6,000	\$0	\$6,000	
001	General Fund	87390 - OPEB	\$46,05 <u>9</u>	\$21,258	\$67,317	<u>\$0</u>	\$67,317	
001	General Fund	2 Benefit Accounts	\$1,370,578	\$752,141	\$2,122,719	\$0	\$2,122,719	
001	General Fund	87500 - Operating Supplies	\$70,428	\$8,489	\$78,917	\$0	\$78,917	
001	General Fund	87825 - Conference, Travel and Training	\$18,890	\$13,265	\$32,155	\$0	\$32,155	
001	General Fund	87870 - Contractual Serv Not Class	\$37,142	\$0	\$37,142	\$0	\$37,142	
001	General Fund	87900 - Rent Expense	<u>\$3,503</u>	<u>\$0</u>	\$3,503	<u>\$0</u>	<u>\$3,503</u>	
001	General Fund	3 Mat/Serv/Sup	\$129,963	\$21,754	\$151,717	\$0	\$151,717	
001	General Fund	87640 - Vehicle Equipment Maintenance	\$37,939	\$16,213	\$54,152	\$0	\$54,152	
001	General Fund	87650 - Technical Services Maintenance	\$15,612	\$7,205	\$22,817	\$0	\$22,817	
001	General Fund	87660 - Workers Comp Insurance	\$83,074	\$43,989	\$127,063	\$0	\$127,063	
001	General Fund	87680 - Unemployment Insurance	\$1,878	\$995	\$2,873	\$0	\$2,873	
001	General Fund	87740 - Vehicle Equipment Amortization	\$3,108	\$7,842	\$10,950	\$0	\$10,950	
001	General Fund	87840 - Insurance And Surety Bonds	\$70,030	\$37,082	\$107,112	<u>\$0</u>	\$107,112	
001	General Fund	5 Interfund Services	\$211,641	\$113,326	\$324,967	\$0	\$324,967	
Subtotal			\$3,930,627	\$2,020,296	\$5,950,923	\$0	\$5,950,923	

Hourly Rate Calculation - Fire - Community Risk Reduction

# Adjustments for Fully-Burdened Hourly Rate Calculation

## **Allocation of Citywide Overhead**

	Fire Prev &	Fire Prev -				
Description	Haz Mat	CUPA	Subtotal	Adjustment	Total	Notes
Allocation of Citywide Overhead - Services from Other Funds CAP Plan Amount	\$534,862	\$102,816	\$637,678	\$0	\$637,678	[b]
Adjustment for FY 2022/23	2%	2%	2%	2%	2%	[c]
Allocation of Citywide Overhead - Services from Other Funds CAP Plan Amount	\$545,560	\$104,872	\$650,432	\$0	\$650,432	

## Department Administration Costs Assigned to Fire Prev, Haz Mat, and CUPA

Description	Total	Notes
Department Administration	\$753,075	[d]
Subtotal	\$753,075	

## Allocation Share for Department Administration Costs Assigned to Fire Prev, Haz Mat, and CUPA

Description	Total Salaries	Share	Notes
7832 - Fire Prevention & Haz Mat	\$2,119,303	65%	
7833 - Fire CUPA	\$1,124,350	35%	
Subtotal	\$3,243,653	100%	

## **Allocation of Department Administration**

	Fire Prev &	Fire Prev -		
Description	Haz Mat	CUPA	Total	Notes
Allocation of Department Administration	\$492,036	\$261,039	\$753,075	[b]

#### **Total Divisional Costs**

Description	Fire Prev & Haz Mat	Fire Prev - CUPA	Total	Notes
Total	\$4,968,222	\$2,386,207	\$7,354,430	

## **Calculation of Fully-Burdened Hourly Rate**

Description	Total
Divisional Expenses	\$7,354,430
Direct Hours	27,494
Total	\$267

City of Santa Clara
User and Regulatory Fee Study
Hourly Rate Calculation - Fire - Community Risk Reduction

## Calculation of Fully-Burdened Hourly Rate Billing Factor (Apply Factor to Top Step Salary for Positional Rates)

Providents :	CTC.	Haves Day FTF	Tatalillanda	Salaries and	Hourly Wage	Burdened	ICR	Natas
Description	FTE	Hours Per FTE	Total Hours	Wages	Rate Only	Hourly Rate	Multiplier	Notes
Total	20.00	2,080	41,600	\$3,405,938	\$82	\$267	3.27	

## **Full Cost Factors for Hourly Rate Buildup**

Description	Total	Total
Personnel	\$5,474,239	74%
Equipment	\$0	0%
Materials / Supplies	\$476,684	6%
Other Costs	\$0	0%
Overhead	\$1,403,507	19%
Total	\$7,354,430	100%

<sup>[</sup>a] Source: FY 21/22 & 22/23 Adopted budget.

<sup>[</sup>b] Source: Citywide Cost Allocation Plan.

<sup>[</sup>c] Aligns to City's typical budgeting practice of increasing cost allocation amounts by 2% for second year of adopted budget.

<sup>[</sup>d] To account for department admin support provided but not directly budgeted to direct service units. See Fire Department - Department Administration cost allocation worksheet.

City of Santa Clara
Cost of Service Study for Analyzing User and Regulatory Fees
Calculation of the Cost of Providing Fee Related Services - Fire - Community Risk Reduction Fees

Fee Desi	ription	Service Time		Hourly Rate		Cost of Service	Current Fee	Current Cost Recovery
	Construction Permits							,
1	Alternate Materials and Methods Review	8.00	x	\$267	н	\$2,136	\$1,297	61%
2	Automatic Fire Extinguishing Systems: Special Hazard Systems (including Halon, Wet and Dry Chemical Systems, CO2, Foam and Similar Systems)	7.00	x	\$267	=	\$1,869	\$1,361	73%
3	Automatic Fire Extinguishing Systems: Hood & Duct	5.00	х	\$267	=	\$1,335	\$865	65%
4	Automatic Fire Sprinkler Systems - New							
	a) 1-49 heads	5.00	х	\$267	=	\$1,335	\$1,081	81%
	b) 50-100 heads	8.00	х	\$267	=	\$2,136	\$1,729	81%
	c) 101-200 heads	13.00	х	\$267	=	\$3,471	\$2,811	81%
	d) Each additional 100 heads (>200 heads)	3.00	х	\$267	н	\$801	\$648	81%
5	Automatic Fire Sprinkler Systems - Existing							
	a) 1-49 heads, no calculations	4.00	х	\$267	=	\$1,068	\$648	61%
	b) 50-100 heads, no calculations	4.00	х	\$267	=	\$1,068	\$864	81%
	c) 1-49 heads, with calculations	6.50	х	\$267	=	\$1,736	\$1,405	81%
	d) 50-100 heads, with calculations	7.50	х	\$267	=	\$2,003	\$1,621	81%
	e) 101-200 heads, with calculations	12.00	х	\$267	=	\$3,204	\$2,595	81%
	f) Each additional 100 heads (>200 heads)	1.50	х	\$267	=	\$401	\$323	81%
6	Battery Systems	6.00	x	\$267	п	\$1,602	\$1,080	67%
7	Building Plan Check	varies	x	\$267	=	35% of Building Fee; Min. 3.5 hours	30% of Building Fee; Min. \$756	varies
8	Carnivals and Fairs	5.00	х	\$267	П	\$1,335	\$648	49%
9	Closure of an Onsite Hazardous Waste Treatment System							
	a) Conditionally Authorized and Conditionally Exempt	4.00	х	\$267	=	\$1,068	\$746	70%
	b) Permit by Rule	5.00	х	\$267	=	\$1,335	\$912	68%
10	Compressed Gas Installation	7.00	x	\$267	П	\$1,869	\$1,323	71%
11	Cooking Oil Storage Tanks	5.00	x	\$267	н	\$1,335	\$1,080	81%
12	Demolition of Building	5.00	х	\$267	=	\$1,335	\$648	49%
13	Emergency Responder Radio Coverage System	18.00	x	\$267	П	\$4,806	\$3,395	71%

Fee Des	cription	Proposed Fee	Proposed Cost Recovery	Proposed Change \$	Proposed Change %
	Construction Permits		Í		, , ,
1	Alternate Materials and Methods Review	\$1,577	74%	\$280	22%
2	Automatic Fire Extinguishing Systems: Special Hazard Systems (including Halon, Wet and Dry Chemical Systems, CO2, Foam and Similar Systems)	\$1,530	82%	\$169	12%
3	Automatic Fire Extinguishing Systems: Hood & Duct	\$1,022	77%	\$157	18%
4	Automatic Fire Sprinkler Systems - New				
	a) 1-49 heads	\$1,166	87%	\$85	8%
	b) 50-100 heads	\$1,865	87%	\$136	8%
	c) 101-200 heads	\$3,031	87%	\$220	8%
	d) Each additional 100 heads (>200 heads)	\$699	87%	\$51	8%
5	Automatic Fire Sprinkler Systems - Existing				
	a) 1-49 heads, no calculations	\$788	74%	\$140	22%
	b) 50-100 heads, no calculations	\$932	87%	\$68	8%
	c) 1-49 heads, with calculations	\$1,515	87%	\$110	8%
	d) 50-100 heads, with calculations	\$1,748	87%	\$127	8%
	e) 101-200 heads, with calculations	\$2,798	87%	\$203	8%
	f) Each additional 100 heads (>200 heads)	\$349	87%	\$26	8%
6	Battery Systems	\$1,254	78%	\$174	16%
7	Building Plan Check	35% of Building Fee; Min. \$831	86%	\$75	10%
8	Carnivals and Fairs	\$877	66%	\$229	35%
9	Closure of an Onsite Hazardous Waste Treatment System				
	a) Conditionally Authorized and Conditionally Exempt	\$853	80%	\$107	14%
	b) Permit by Rule	\$1,053	79%	\$141	15%
10	Compressed Gas Installation	\$1,505	81%	\$182	14%
11	Cooking Oil Storage Tanks	\$1,165	87%	\$85	8%
12	Demolition of Building	\$877	66%	\$229	35%
13	Emergency Responder Radio Coverage System	\$3,865	80%	\$470	14%

City of Santa Clara
Cost of Service Study for Analyzing User and Regulatory Fees
Calculation of the Cost of Providing Fee Related Services - Fire - Community Risk Reduction Fees

				Hourly			Current	Current Cost
Fee Des	cription	Service Time		Rate		Cost of Service	Fee	Recovery
14	Emergency Alarm Systems							
	a) New System - No Gas Detection	8.00	х	\$267	=	\$2,136	\$1,729	81%
	b) Modification - No Gas Detection	4.00	х	\$267	=	\$1,068	\$1,080	101%
	c) New System - Including Gas Detection	10.00	х	\$267	=	\$2,670	\$2,161	81%
	d) Modification - Including Gas Detection	5.00	х	\$267	=	\$1,335	\$1,296	97%
15	Engineering Referrals (Parcel maps, public roads, public fire hydrants)	4.00	x	\$267	=	\$1,068	\$432	40%
16	Environmental Study Initial Review (includes 6 hours of review)	8.00	x	\$267	=	\$2,136	\$1,509	71%
17	Environmental Study Each Additional Hour after Initial Review	1.00	x	\$267	=	\$267	\$216	81%
18	Exhibit and Trade Shows	6.00	x	\$267	=	\$1,602	\$864	54%
19	Fire Alarm Systems (Non-high rise and R-2 Occupancies)							
	a) 1-20 Devices	4.00	х	\$267	=	\$1,068	\$864	81%
	b) 21-40 Devices	6.00	х	\$267	=	\$1,602	\$1,297	81%
	c) 41-100 Devices	10.00	х	\$267	=	\$2,670	\$2,161	81%
	d) 101-200 Devices	13.00	х	\$267	=	\$3,471	\$2,811	81%
	e) Each additional 50 devices (>200 devices)	2.00	х	\$267	=	\$534	\$432	81%
20	Fire Alarm Systems with pre-wire inspection required (High Rise and R-2 occupancies)							
	a) 1-20 Devices	5.00	x	\$267	=	\$1,335	\$1,080	81%
	b) 21-40 Devices	8.00	х	\$267	=	\$2,136	\$1,729	81%
	c) 41-100 Devices	12.00	х	\$267	=	\$3,204	\$2,595	81%
	d) 101-200 Devices	15.00	х	\$267	=	\$4,005	\$3,244	81%
	e) Each additional 50 devices (>200 devices)	3.00	x	\$267	=	\$801	\$648	81%
21	Fire Pump Installation	12.00	x	\$267	=	\$3,204	\$2,595	81%
22	High-Rise Fire Protection Water Storage Tank							
	a) 1st Tank	5.50	х	\$267	=	\$1,469	\$1,189	81%
	b) each additional tank	2.00	х	\$267	=	\$534	\$432	81%
23	Hazardous Materials Closure Plan							
	a) Facility/Site	20.00	х	\$267	=	\$5,340	\$3,781	71%
	b) Equipment	10.00	х	\$267	=	\$2,670	\$1,889	71%
24	Hazardous Material Tool/Equipment Installation	10.00	x	\$267	=	\$2,670	\$2,161	81%
25	High-Piled Combustible Storage	8.00	x	\$267	=	\$2,136	\$1,729	81%

Fee Des	rejation	Proposed Fee	Proposed Cost Recovery	Proposed Change \$	Proposed Change %
	Emergency Alarm Systems	1 66	Recovery	Change 3	Change 70
	a) New System - No Gas Detection	\$1,865	87%	\$136	8%
	b) Modification - No Gas Detection	\$1,068	100%	(\$12)	-1%
	c) New System - Including Gas Detection	\$2,331	87%	\$170	8%
	d) Modification - Including Gas Detection	\$1,309	98%	\$13	1%
	•				
15	Engineering Referrals (Parcel maps, public roads, public fire hydrants)	\$644	60%	\$212	49%
16	Environmental Study Initial Review (includes 6 hours of review)	\$1,718	80%	\$209	14%
17	Environmental Study Each Additional Hour after Initial Review	\$233	87%	\$17	8%
18	Exhibit and Trade Shows	\$1,110	69%	\$246	28%
19	Fire Alarm Systems (Non-high rise and R-2 Occupancies)				
	a) 1-20 Devices	\$932	87%	\$68	8%
	b) 21-40 Devices	\$1,399	87%	\$102	8%
	c) 41-100 Devices	\$2,331	87%	\$170	8%
	d) 101-200 Devices	\$3,031	87%	\$220	8%
	e) Each additional 50 devices (>200 devices)	\$466	87%	\$34	8%
20	Fire Alarm Systems with pre-wire inspection required (High Rise and R-2 occupancies)				
	a) 1-20 Devices	\$1,165	87%	\$85	8%
	b) 21-40 Devices	\$1,865	87%	\$136	8%
	c) 41-100 Devices	\$2,798	87%	\$203	8%
	d) 101-200 Devices	\$3,498	87%	\$254	8%
	e) Each additional 50 devices (>200 devices)	\$699	87%	\$51	8%
21	Fire Pump Installation	\$2,798	87%	\$203	8%
22	High-Rise Fire Protection Water Storage Tank				
	a) 1st Tank	\$1,282	87%	\$93	8%
	b) each additional tank	\$466	87%	\$34	8%
23	Hazardous Materials Closure Plan				
	a) Facility/Site	\$4,301	81%	\$520	14%
	b) Equipment	\$2,149	80%	\$260	14%
24	Hazardous Material Tool/Equipment Installation	\$2,331	87%	\$170	8%
25	High-Piled Combustible Storage	\$1,865	87%	\$136	8%
			l		

City of Santa Clara
Cost of Service Study for Analyzing User and Regulatory Fees
Calculation of the Cost of Providing Fee Related Services - Fire - Community Risk Reduction Fees

				Hourly			Current	Current Cost
Fee Des	cription Knox Box Installation	Service Time 1.50		Rate		Cost of Service \$401	Fee	Recovery
26	NIOX DOX IIIStaliation	1.50	X	\$267	=	<b>3401</b>	n/a	
27	Liquefied Petroleum Gases Installation Per Tank	4.00	х	\$267	=	\$1,068	\$864	81%
28	Methane Venting and Detection Systems	14.00	x	\$267	=	\$3,738	\$3,027	81%
29	Open Burnings (open flames, torches, candles)	3.00	x	\$267	=	\$801	\$648	81%
30	Ovens: Industrial Baking and/or Drying per oven	4.00	x	\$267	=	\$1,068	\$864	81%
31	Community Development (Planning) Department Referrals	4.00	x	\$267	=	\$1,068	\$865	81%
32	Pyrotechnic / Special Effects Display	7.00	x	\$267	=	\$1,869	\$1,513	81%
33	Pyrotechnics Special Effects Proximal to Audience	12.00	х	\$267	=	\$3,204	\$2,595	81%
34	Refrigeration System	6.00	х	\$267	=	\$1,602	\$864	54%
35	Access Control and Traffic Calming Devices Gates and Barricades across fire apparatus access roads	4.50	х	\$267	=	\$1,202	\$432	36%
36	Smoke Control System	20.00	х	\$267	=	\$5,340	\$4,325	81%
37	Standpipe Systems: Wet, Combination and Horizontal	5.00	x	\$267	=	\$1,335	\$1,080	81%
38	Storage Tanks - Hazardous Materials: Underground and Above Ground Tank Installations (1st tank)	9.00	х	\$267	=	\$2,403	\$1,700	71%
39	Underground and Above Ground Tank Installations (each additional tank after the 1st)	4.00	x	\$267	=	\$1,068	\$756	71%
40	Storage Tanks - Hazardous Materials: Underground and Above Ground Tank Removals (1st tank)	9.00	x	\$267	=	\$2,403	\$1,700	71%
41	Underground and Above Ground Tank Removals (each additional tank after the 1st)	4.00	x	\$267	=	\$1,068	\$756	71%
42	Underground and Above Ground Tank Modifications	5.00	x	\$267	=	\$1,335	\$945	71%
43	First Tent, Canopy or Air Supported Structure	4.00	x	\$267	=	\$1,068	\$865	81%
44	Each Additional Tent, Canopy or Air Supported Structure	1.50	x	\$267	=	\$401	\$324	81%
45	Special Event Structure	10.00	x	\$267	=	\$2,670	\$2,160	81%
46	Underground Fire Service Systems							
	a) Fire Sprinkler System (no hydrants)	7.00	x	\$267	=	\$1,869	\$1,513	81%
	b) Fire Sprinkler System with hydrants	9.00	x	\$267	=	\$2,403	\$2,161	90%
	c) Repairs	4.00	x	\$267	=	\$1,068	\$864	81%

		Proposed	Proposed Cost	Proposed	Proposed
Fee Des	cription	Fee	Recovery	Change \$	Change %
26	Knox Box Installation	\$349	87%	n/a	
27	Liquefied Petroleum Gases Installation Per Tank	\$932	87%	\$68	8%
28	Methane Venting and Detection Systems	\$3,264	87%	\$237	8%
29	Open Burnings (open flames, torches, candles)	\$699	87%	\$51	8%
30	Ovens: Industrial Baking and/or Drying per oven	\$932	87%	\$68	8%
31	Community Development (Planning) Department Referrals	\$932	87%	\$67	8%
32	Pyrotechnic / Special Effects Display	\$1,632	87%	\$119	8%
33	Pyrotechnics Special Effects Proximal to Audience	\$2,798	87%	\$203	8%
34	Refrigeration System	\$1,110	69%	\$246	28%
35	Access Control and Traffic Calming Devices Gates and Barricades across fire apparatus access roads	\$689	57%	\$257	59%
36	Smoke Control System	\$4,663	87%	\$338	8%
37	Standpipe Systems: Wet, Combination and Horizontal	\$1,165	87%	\$85	8%
38	Storage Tanks - Hazardous Materials: Underground and Above Ground Tank Installations (1st tank)	\$1,934	80%	\$234	14%
39	Underground and Above Ground Tank Installations (each additional tank after the 1st)	\$860	81%	\$104	14%
40	Storage Tanks - Hazardous Materials: Underground and Above Ground Tank Removals (1st tank)	\$1,934	80%	\$234	14%
41	Underground and Above Ground Tank Removals (each additional tank after the 1st)	\$860	81%	\$104	14%
42	Underground and Above Ground Tank Modifications	\$1,075	81%	\$130	14%
43	First Tent, Canopy or Air Supported Structure	\$933	87%	\$68	8%
44	Each Additional Tent, Canopy or Air Supported Structure	\$350	87%	\$26	8%
45	Special Event Structure	\$2,330	87%	\$170	8%
46	Underground Fire Service Systems				
	a) Fire Sprinkler System (no hydrants)	\$1,632	87%	\$119	8%
	b) Fire Sprinkler System with hydrants	\$2,242	93%	\$81	4%
	c) Repairs	\$932	87%	\$68	8%
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				Hourly			Current	Current Cost
Fee Des	cription	Service Time		Rate		Cost of Service	Fee	Recovery
47	Automatic Fire Sprinkler Systems							
	a) Residential 13D - Initial Submittal Plan Review Required	6.00	x	\$267	=	\$1,602	\$1,133	71%
	b) Residential 13D - Secondary Submittal - No Plan Review Required	3.00	х	\$267	=	\$801	\$648	81%
	c) Automatic Fire Protection System for Spray Booths	6.00	x	\$267	=	\$1,602	\$1,297	81%
48	On-Demand Mobile Fueling Site Permit	8.00	x	\$267	=	\$2,136	\$1,729	81%
49	2-Way Elevator Permit	6.00	x	\$267	=	\$1,602	\$864	54%
50	Solar Photovoltaic Power Systems							
	a) Commercial	8.00	x	\$267	=	\$2,136	\$865	40%
	b) Residential	2.00	x	\$267	=	\$534	\$432	81%
51	Phased Permitting / Occupancy Plan	12.00	х	\$267	=	\$3,204	\$2,595	81%
52	Access Controlled Egress	6.00	x	\$267	=	\$1,602	\$864	54%
53	Fire Safety Demolition/Construction Plan	6.00	x	\$267	=	\$1,602	\$648	40%
54	Hazardous Materials Tool/Equipment Modification	6.00	х	\$267	=	\$1,602	\$1,297	81%
55	Energy Storage Systems							
	a) Energy Storage Systems	6.00	х	\$267	=	\$1,602	\$1,296	81%
	b) Energy Storage Systems - Residential (R3)	2.00	х	\$267	=	\$534	\$432	81%
56	Plant Extraction Systems	8.00	x	\$267	=	\$2,136	\$1,729	81%
<del>57</del>	Special Events Structure	8.00	*	<del>\$267</del>	=	<del>\$2,136</del>	<del>\$432</del>	<del>20%</del>
58	Plan Revision / Resubmittal Fee	2.00	x	\$267	=	\$534	\$432	81%
59	Firefighter Air Replenishment System	12.00	х	\$267	=	\$3,204	\$1,340	42%
60	Carbon Dioxide Beverage Dispensing System	5.00	x	\$267	=	\$1,335	\$903	68%
61	Design Review / Consultation (per hour)	1.00	x	\$267	=	\$267	\$216	81%
62	Miscellaneous Inspections or Plan Reviews per hour	1.00	х	\$267	=	\$267	\$216	81%
63	Overtime Inspection	3.00	x	\$320	=	\$961	\$925	96%
64	Overtime Plan Review	3.00	х	\$320	=	\$961	\$925	96%
65	Outdoor Assembly Event	5.00	х	\$267	=	\$1,335	\$864	65%
66	Licensed Care Facility (Pre-Inspection)	2.00	х	\$267	=	\$534	\$432	81%

		Proposed	Proposed Cost	Proposed	Proposed
Fee Des	cription	Fee	Recovery	Change \$	Change %
47	Automatic Fire Sprinkler Systems				
	a) Residential 13D - Initial Submittal Plan Review Required	\$1,289	80%	\$156	14%
	b) Residential 13D - Secondary Submittal - No Plan Review Required	\$699	87%	\$51	8%
	c) Automatic Fire Protection System for Spray Booths	\$1,399	87%	\$102	8%
48	On-Demand Mobile Fueling Site Permit	\$1,865	87%	\$136	8%
49	2-Way Elevator Permit	\$1,110	69%	\$246	28%
50	Solar Photovoltaic Power Systems				
	a) Commercial	\$1,288	60%	\$423	49%
	b) Residential	\$466	87%	\$34	8%
51	Phased Permitting / Occupancy Plan	\$2,798	87%	\$203	8%
52	Access Controlled Egress	\$1,110	69%	\$246	28%
53	Fire Safety Demolition/Construction Plan	\$966	60%	\$318	49%
54	Hazardous Materials Tool/Equipment Modification	\$1,399	87%	\$102	8%
55	Energy Storage Systems				
	a) Energy Storage Systems	\$1,398	87%	\$102	8%
	b) Energy Storage Systems - Residential (R3)	\$466	87%	\$34	8%
	( )	,		, ,	
56	Plant Extraction Systems	\$1,865	87%	\$136	8%
<del>57</del>	Special Events Structure	<del>\$1,000</del>	<del>47%</del>	<del>\$568</del>	<del>131%</del>
58	Plan Revision / Resubmittal Fee	\$466	87%	\$34	8%
59	Firefighter Air Replenishment System	\$1,961	61%	\$621	46%
60	Carbon Dioxide Beverage Dispensing System	\$1,047	78%	\$144	16%
61	Design Review / Consultation (per hour)	\$233	87%	\$17	8%
62	Miscellaneous Inspections or Plan Reviews per hour	\$233	87%	\$17	8%
63	Overtime Inspection	\$937	97%	\$12	1%
64	Overtime Plan Review	\$937	97%	\$12	1%
65	Outdoor Assembly Event	\$1,021	76%	\$157	18%
66	Licensed Care Facility (Pre-Inspection)	\$466	87%	\$34	8%

Fee Des	cription	Service Time		Hourly Rate		Cost of Service	Current Fee	Current Cost Recovery
	Operational Permits		ſ					
67	Aerosol products	1.30	x	\$267	=	\$347	\$280	81%
68	Additive Manufacturing	1.00	x	\$267	=	\$267		
69	Amusement Park Buildings	1.30	x	\$267	=	\$347	\$281	81%
70	Covered and Open Mall Buildings	4.00	x	\$267	=	\$1,068	\$824	77%
71	Emergency Information Contact - Business License	0.25	x	\$267	н	\$67	n/a	
72	Exhibit and Trade Shows	1.30	x	\$267	=	\$347	\$280	81%
73	Explosives	1.30	х	\$267	=	\$347	\$280	81%
74	Cutting and Welding	1.30	x	\$267	=	\$347	\$280	81%
75	Cellulose Nitrate Storage	1.00	x	\$267	=	\$267	\$216	81%
76	Combustible Dust Producing Operations	2.00	x	\$267	=	\$534	\$432	81%
77	Combustible Fire Fiber Storage	1.00	х	\$267	=	\$267	\$216	81%
78	Combustible Storage - Including tires in excess of 2,500 cubic feet	2.50	x	\$267	=	\$668	\$541	81%
79	Dry Cleaning Plants	1.50	x	\$267	=	\$401	\$324	81%
80	Energy Storage Systems	1.00	х	\$267	=	\$267	\$259	97%
	Fruit Ripening	1.00	*	<del>\$267</del>	=	\$ <del>267</del>	\$ <del>216</del>	<del>81%</del>
81	High Piled Combustible Storage	2.00	х	\$267	=	\$534	\$432	81%
82	Hot Work Operations	1.00	х	\$267	=	\$267	\$216	81%
83	Lithium Batteries (Collection and Storage over 1,000 pounds)	1.00	x	\$267	ш	\$267		
84	Lumber Yard - More than 100,000 board feet	1.00	x	\$267	=	\$267	\$216	81%
85	Magnesium Working - more than 10 lbs. per work day	1.00	x	\$267	=	\$267	\$216	81%
86	Miscellaneous combustible storage	1.30	x	\$267	=	\$347	\$280	81%
87	Organic Coatings	1.50	x	\$267	=	\$401	\$324	81%
88	Industrial Ovens (Industrial baking or drying)	0.50	x	\$267	=	\$134	\$107	80%
89	Places of Assembly	0.75	x	\$267	=	\$200	\$161	80%

Fee Des	cription	Proposed Fee	Proposed Cost Recovery	Proposed Change \$	Proposed Change %
	Operational Permits		,	3 .	3
67	Aerosol products	\$302	87%	\$22	8%
68	Additive Manufacturing	\$267	100%	\$267	
69	Amusement Park Buildings	\$302	87%	\$21	8%
70	Covered and Open Mall Buildings	\$905	85%	\$81	10%
71	Emergency Information Contact - Business License	\$25	37%	n/a	
72	Exhibit and Trade Shows	\$302	87%	\$22	8%
73	Explosives	\$302	87%	\$22	8%
74	Cutting and Welding	\$302	87%	\$22	8%
75	Cellulose Nitrate Storage	\$233	87%	\$17	8%
76	Combustible Dust Producing Operations	\$466	87%	\$34	8%
77	Combustible Fire Fiber Storage	\$233	87%	\$17	8%
78	Combustible Storage - Including tires in excess of 2,500 cubic feet	\$583	87%	\$42	8%
79	Dry Cleaning Plants	\$350	87%	\$26	8%
80	Energy Storage Systems	\$262	98%	\$3	1%
	Fruit Ripening	<del>\$233</del>	<del>87%</del>	<del>\$17</del>	<del>8%</del>
81	High Piled Combustible Storage	\$466	87%	\$34	8%
82	Hot Work Operations	\$233	87%	\$17	8%
83	Lithium Batteries (Collection and Storage over 1,000 pounds)	\$267	100%	\$267	
84	Lumber Yard - More than 100,000 board feet	\$233	87%	\$17	8%
85	Magnesium Working - more than 10 lbs. per work day	\$233	87%	\$17	8%
86	Miscellaneous combustible storage	\$302	87%	\$22	8%
87	Organic Coatings	\$350	87%	\$26	8%
88	Industrial Ovens (Industrial baking or drying)	\$116	87%	\$9	8%
89	Places of Assembly	\$174	87%	\$13	8%

City of Santa Clara
Cost of Service Study for Analyzing User and Regulatory Fees
Calculation of the Cost of Providing Fee Related Services - Fire - Community Risk Reduction Fees

Fee Des	rintian	Service Time		Hourly Rate		Cost of Service	Current Fee	Current Cost Recovery
	Places of Assembly (Temporary - Special Event)	6.00	х	\$267	=	\$1,602	\$1,296	81%
91	Private Fire Hydrants	2.00	x	\$267	=	\$534	\$432	81%
92	Pyroxylin Plastics	2.00	x	\$267	=	\$534	\$432	81%
93	Refrigeration Equipment	1.30	x	\$267	=	\$347	\$280	81%
94	Repair Garages	1.00	x	\$267	=	\$267	\$216	81%
95	Rooftop Heliports	2.00	x	\$267	=	\$534	\$432	81%
96	Smoke Control and Evacuation Systems	3.00	x	\$267	=	\$801	n/a	
97	Spray or Dipping Operations	1.50	x	\$267	=	\$401	\$324	81%
98	Tire Rebuilding Plants		x	\$267	=	\$401	\$324	81%
99	Waste Handling Facilities		x	\$267	=	\$534	\$432	81%
100	Wood Products - Storage in excess of 200 cubic feet		x	\$267	=	\$534	\$432	81%
101	1 Mobile Food Preparation Vehicles		x	\$267	=	\$134	\$107	80%
102	Liquid-or-gas Vehicles or Equipment in Assembly Buildings	0.50	x	\$267	=	\$134	\$107	80%
103	Motor Fuel-Dispensing Facilities	1.00	x	\$267	=	\$267	\$216	81%
104	Pyrotechnics Special Effects Materials Storage	1.00	x	\$267	=	\$267	\$216	81%
105	Plant Extraction Systems	1.50	x	\$267	=	\$401	\$324	81%
106	Indoor Growing Operations	1.50	x	\$267	=	\$401	\$324	81%
107	Emergency Responder Radio Coverage System	2.00	х	\$267	=	\$534	\$216	40%
108	Single Story Building							
	a) 1 to 20,000 square feet	1.50	х	\$267	=	\$401	\$216	54%
	b) 20,001 square feet or greater	2.25	х	\$267	=	\$601	\$324	54%
	<ul> <li>c) Multi-Story Structures: Buildings 2 or more stories in height and not classified as a high- rise</li> </ul>	3.00	х	\$267	=	\$801	\$324	40%
109	Operational Permit Re-Inspection (per hour)	1.00	x	\$267	=	\$267	\$216	81%
	Operational Permits - Haz-Mat							
110	Combustible and Flammable Materials (any amount)	1.00	х	\$267	=	\$267	\$217	81%
111	Combustible and Flammable Materials - On Demand Mobile Fueling	6.00	х	\$267	=	\$1,602	\$1,297	81%
112	Compressed Gases (any amount)	1.00	х	\$267	=	\$267	\$216	81%

Fee Des	cription	Proposed Fee	Proposed Cost Recovery	Proposed Change \$	Proposed Change %
90	Places of Assembly (Temporary - Special Event)	\$1,398	87%	\$102	8%
91	Private Fire Hydrants	\$466	87%	\$34	8%
92	Pyroxylin Plastics	\$466	87%	\$34	8%
93	Refrigeration Equipment	\$302	87%	\$22	8%
94	Repair Garages	\$233	87%	\$17	8%
95	Rooftop Heliports	\$466	87%	\$34	8%
96	Smoke Control and Evacuation Systems	\$697	87%	n/a	
97	Spray or Dipping Operations	\$350	87%	\$26	8%
98	Tire Rebuilding Plants	\$350	87%	\$26	8%
99	Waste Handling Facilities	\$466	87%	\$34	8%
100	Wood Products - Storage in excess of 200 cubic feet	\$466	87%	\$34	8%
101	Mobile Food Preparation Vehicles	\$116	87%	\$9	8%
102	Liquid-or-gas Vehicles or Equipment in Assembly Buildings	\$116	87%	\$9	8%
103	Motor Fuel-Dispensing Facilities	\$233	87%	\$17	8%
104	Pyrotechnics Special Effects Materials Storage	\$233	87%	\$17	8%
105	Plant Extraction Systems	\$350	87%	\$26	8%
106	Indoor Growing Operations	\$350	87%	\$26	8%
107	Emergency Responder Radio Coverage System	\$322	60%	\$106	49%
108	Single Story Building				
	a) 1 to 20,000 square feet	\$278	69%	\$62	28%
	b) 20,001 square feet or greater	\$416	69%	\$92	28%
	c) Multi-Story Structures: Buildings 2 or more stories in height and not classified as a high-	\$483	60%	\$159	49%
109	rise Operational Permit Re-Inspection (per hour)	\$233	87%	\$17	8%
	Operational Permits - Haz-Mat				
110	Combustible and Flammable Materials (any amount)	\$234	88%	\$17	8%
111	Combustible and Flammable Materials - On Demand Mobile Fueling	\$1,399	87%	\$102	8%
112	Compressed Gases (any amount)	\$233	87%	\$17	8%

City of Santa Clara
Cost of Service Study for Analyzing User and Regulatory Fees
Calculation of the Cost of Providing Fee Related Services - Fire - Community Risk Reduction Fees

Fee Desc	rintian	Service Time		Hourly Rate		Cost of Service	Current Fee	Current Cost Recovery
	Corrosives	1.30	х	\$267	=		\$280	81%
113	5511551165	2.50	^	Ų20 <i>7</i>		ψ3.7	<b>V</b> 200	01/0
114	Cryogens	1.30	х	\$267	=	\$347	\$280	81%
115	Highly Toxic Materials	2.00	х	\$267	=	\$534	\$432	81%
116	Liquified Petroleum Gas (LPG): Any Amount		x	\$267	=	\$347	\$280	81%
117	Organic Peroxides: Liquids and Solids - any amount (Except Class V Organic Peroxides)		х	\$267	п	\$401	\$324	81%
118	Oxidizing Materials: Gasses - more than 504 cubic feet, Liquids and Solids - any amount (Except Class 1 Oxidizers)	1.30	x	\$267	=	\$347	\$280	81%
119	Pyrophoric Materials: Gases, Liquids and Solids - any amount	1.50	x	\$267	=	\$401	\$324	81%
120	Toxic Materials: Gases, Liquids and Solids - any amount	1.50	х	\$267	=	\$401	\$324	81%
121	Unstable (Reactive) Materials: Gases, Liquids and Solids - any amount (Except Class 1 Unstable Reactive Materials)	1.50	x	\$267	=	\$401	\$324	81%
122	Water Reactive Materials: Gases, Liquids and Solids - any amount (Except Class 1 Water Reactive Materials)	1.50	х	\$267	=	\$401	\$324	81%
	State Mandated							
123	High-Rise: Per Floor	4.00	х	\$267	=	\$1,068	\$865	81%
124	R-1/R-2 Occupancies: Multi-Family occupancies, 3 of more residential units	0.12	х	\$267	=	\$32	\$25	78%
125	High-Rise R1/R2: Per Floor	4.00	х	\$267	п	\$1,068	\$865	81%
126	Commercial Day Care (E3) Adult Day Care (I4)							
	a) 7-49 persons	1.00	х	\$267	=	\$267	\$216	81%
	b) 50-149 persons	1.50	х	\$267	=	\$401	\$324	81%
	c) 150+ persons	3.00	х	\$267	=	\$801	\$648	81%
127	School							
	a) 1-250 students	2.00	х	\$267	=	\$534	\$432	81%
	b) 251-500 students	4.00	х	\$267	=	\$1,068	\$865	81%
	c) >500 students	8.00	х	\$267	=		\$1,730	81%
128	Jails	3.00	х	\$267	=	\$801	\$432	54%
129	Hospitals	10.00	x	\$267	=	\$2,670	\$2,060	77%

F D		Proposed	Proposed Cost	Proposed	Proposed
Fee Desc		Fee \$302	Recovery 87%	Change \$ \$22	Change % 8%
113	Corrosives	\$302	87%	\$22	8%
114	Cryogens	\$302	87%	\$22	8%
115	Highly Toxic Materials	\$466	87%	\$34	8%
116	Liquified Petroleum Gas (LPG): Any Amount	\$302	87%	\$22	8%
117	Organic Peroxides: Liquids and Solids - any amount (Except Class V Organic Peroxides)	\$350	87%	\$26	8%
118	Oxidizing Materials: Gasses - more than 504 cubic feet, Liquids and Solids - any amount (Except Class 1 Oxidizers)	\$302	87%	\$22	8%
119	Pyrophoric Materials: Gases, Liquids and Solids - any amount	\$350	87%	\$26	8%
120	Toxic Materials: Gases, Liquids and Solids - any amount	\$350	87%	\$26	8%
121	Unstable (Reactive) Materials: Gases, Liquids and Solids - any amount (Except Class 1 Unstable Reactive Materials)	\$350	87%	\$26	8%
122	Water Reactive Materials: Gases, Liquids and Solids - any amount (Except Class 1 Water Reactive Materials)	\$350	87%	\$26	8%
	State Mandated				
123	High-Rise: Per Floor	\$933	87%	\$68	8%
124	R-1/R-2 Occupancies: Multi-Family occupancies, 3 of more residential units	\$27	85%	\$2	9%
125	High-Rise R1/R2: Per Floor	\$933	87%	\$68	8%
126	Commercial Day Care (E3) Adult Day Care (I4)				
	a) 7-49 persons	\$233	87%	\$17	8%
	b) 50-149 persons	\$350	87%	\$26	8%
	c) 150+ persons	\$699	87%	\$51	8%
127	School				
	a) 1-250 students	\$466	87%	\$34	8%
	b) 251-500 students	\$933	87%	\$68	8%
	c) >500 students	\$1,865	87%	\$135	8%
	7	1		7	
128	Jails	\$555	69%	\$123	28%
129	Hospitals	\$2,263	85%	\$203	10%

Calculation of the Cost of Providing Fee Related Services - Fire - Community Risk Reduction Fees

					1 1			
Fee Des	crintion	Service Time		Hourly Rate		Cost of Service	Current Fee	Current Cost Recovery
	Penalty Fees	Service Time		nate		COSC OF SCI VICE	166	necovery
109	False Alarm Responses: After third time in 180 day period per response	1.00	х	\$267	=	\$431	\$317	74%
110	Re-Inspection Fee: For failure to cancel appointments, work not ready for inspection or more than two inspections		x	\$267	=	\$401	\$382	95%
111	Expired Construction Permit							
	a) Permit Reactivation Fee	1.00	x	\$267	=	\$267	\$210	79%
	b) Plan Review Reactivation Fee	1.00	х	\$267	=	\$267	\$210	79%
	Document Fees							
112	Microfilm Copies	0.25	х	\$267	=	\$67	\$25	37%
113	Photographs	0.25	x	\$267	=	\$67	\$25	37%
	CUPA Fees							
114	Hazardous Waste Generator Fees							
	a) Used Oil Only	2.00	х	\$267	-	\$534	\$374	70%
	b) Less than 100 Kg per year	2.00	х	\$267	-	\$534	\$374	70%
	c) 100Kg up to 5 tons per year	3.00	х	\$267	=	\$801	\$578	72%
	d) 5 tons up to 25 tons per year	5.00	х	\$267	=	\$1,335	\$695	52%
	e) 25 tons and greater per year	6.00	х	\$267	=	\$1,602	\$827	52%
115	California Accidental Release Program (CALARP) Fees							
	a) CalARP Facility Operating Permit Program 1	10.00	х	\$267	=	\$2,670	\$1,928	72%
	b) CalARP Facility Operating Permit Program 2	12.00	х	\$267	=	\$3,204	\$2,315	72%
	c) CalARP Facility Operating Permit Program 3	12.00	х	\$267	=	\$3,204	\$2,315	72%
	d) RMP Review Fee (per hour)	1.00	х	\$267	=	\$267	\$226	85%
116	Onsite treatment of Hazardous Waste Annual Fee - Highest Tier							
	a) Permit by Rule	8.00	х	\$267	=	\$2,136	\$1,387	65%
	b) Conditionally Authorized	5.00	х	\$267	=	\$1,335	\$991	74%
	c) Conditionally Exempt	2.00	х	\$267	=	\$534	\$386	72%
			l L		1			

Cost of Service Study for Analyzing User and Regulatory Fees

Calculation of the Cost of Providing Fee Related Services - Fire - Community Risk Reduction Fees

oo Doo		Proposed Fee	Proposed Cost Recovery	Proposed Change \$	Proposed Change %
ee Des	Penalty Fees	ree	Recovery	Change \$	Change %
109	False Alarm Responses: After third time in 180 day period per response	\$355	82%	\$38	12%
110	Re-Inspection Fee: For failure to cancel appointments, work not ready for inspection or more than two inspections	\$388	97%	\$6	2%
111	Expired Construction Permit				
	a) Permit Reactivation Fee	\$229	86%	\$19	9%
	b) Plan Review Reactivation Fee	\$229	86%	\$19	9%
	Document Fees				
112	Microfilm Copies	\$25	37%	\$0	0%
113	Photographs	\$25	37%	\$0	0%
	CUPA Fees				
114	Hazardous Waste Generator Fees				
	a) Used Oil Only	\$414	78%	\$40	11%
	b) Less than 100 Kg per year	\$414	78%	\$40	11%
	c) 100Kg up to 5 tons per year	\$634	79%	\$56	10%
	d) 5 tons up to 25 tons per year	\$855	64%	\$160	23%
	e) 25 tons and greater per year	\$1,021	64%	\$194	23%
115	California Accidental Release Program (CALARP) Fees				
	a) CalARP Facility Operating Permit Program 1	\$2,114	79%	\$186	10%
	b) CalARP Facility Operating Permit Program 2	\$2,537	79%	\$222	10%
	c) CalARP Facility Operating Permit Program 3	\$2,537	79%	\$222	10%
	d) RMP Review Fee (per hour)	\$236	88%	\$10	5%
116	Onsite treatment of Hazardous Waste Annual Fee - Highest Tier				
	a) Permit by Rule	\$1,574	74%	\$187	14%
	b) Conditionally Authorized	\$1,077	81%	\$86	9%
	c) Conditionally Exempt	\$423	79%	\$37	10%

City of Santa Clara
Cost of Service Study for Analyzing User and Regulatory Fees
Calculation of the Cost of Providing Fee Related Services - Fire - Community Risk Reduction Fees

Fee Description	Service Time		Hourly Rate		Cost of Service	Current Fee	Current Cost Recovery
117 State of California Annual Surcharges							
a) CUPA Oversight Fee						As Determined by	
b) Underground Tank Fee						State Regulation As Determined by State Regulation	
c) California Accidental Release Prevention Program						As Determined by State Regulation	
d) Aboveground Petroleum Storage Act						As Determined by State Regulation	
118 Aboveground Petroleum Storage Tank Program							
a) <1,320 gallon capacity	2.50	х	\$267	=	\$668	\$469	70%
b) 1,320-10,000 gallon capacity	4.00	х	\$267	=	\$1,068	\$564	53%
c) More than 10,000 gallon capacity	5.00	x	\$267	=	\$1,335	\$792	59%
d) Tank in Underground Area (TIUGA)	2.00	x	\$267	=	\$534	\$434	81%
119 Underground Hazardous Materials Tank							
a) First Tank	7.25	х	\$267	=	\$1,936	\$1,297	67%
b) Each additional tank	2.00	х	\$267	=	\$534	\$454	85%
120 Hazardous Materials Business Plan							
a) 1-3 chemicals	3.00	x	\$267	=	\$801	\$385	48%
b) 4-6 chemicals	4.00	х	\$267	=	\$1,068	\$628	59%
c) 7-9 chemicals	6.00	х	\$267	=	\$1,602	\$943	59%
d) 10-15 chemicals	8.00	х	\$267	=	\$2,136	\$1,285	60%
e) 16-21 chemicals	10.00	х	\$267	=	\$2,670	\$1,660	62%
f) Each additional chemical >21 chemicals	0.25	х	\$267	=	\$67	\$55	82%

Cost of Service Study for Analyzing User and Regulatory Fees

Calculation of the Cost of Providing Fee Related Services - Fire - Community Risk Reduction Fees

		Proposed	Proposed Cost	Proposed	Proposed
Fee Des	cription	Fee	Recovery	Change \$	Change %
117	State of California Annual Surcharges		,	<u> </u>	
	a) CUPA Oversight Fee	As Determined by			
		State Regulation			
	b) Underground Tank Fee	As Determined by			
		State Regulation			
	c) California Accidental Release Prevention Program	As Determined by			
		State Regulation			
	d) Aboveground Petroleum Storage Act	As Determined by State Regulation			
118	Aboveground Petroleum Storage Tank Program	State Regulation			
	a) <1,320 gallon capacity	\$519	78%	\$50	11%
	b) 1,320-10,000 gallon capacity	\$690	65%	\$126	22%
	c) More than 10,000 gallon capacity	\$928	69%	\$136	17%
	d) Tank in Underground Area (TIUGA)	\$459	86%	\$25	6%
	d) Talik ili Olidelgi bulid Alea (1100A)	Ş433	0070	723	070
119	Underground Hazardous Materials Tank				
	a) First Tank	\$1,457	75%	\$160	12%
	b) Each additional tank	\$475	89%	\$21	5%
120	Hazardous Materials Business Plan				
120	a) 1-3 chemicals	\$489	61%	\$104	27%
	b) 4-6 chemicals	\$738	69%	\$104	18%
	, ·	1			
	c) 7-9 chemicals	\$1,108	69%	\$165	17%
	d) 10-15 chemicals	\$1,498	70%	\$213	17%
	e) 16-21 chemicals	\$1,913	72%	\$253	15%
	f) Each additional chemical >21 chemicals	\$58	87%	\$3	5%

User and Regulatory Fee Study

Allocation of Annual Labor Effort - Fire - Protection - Emergency Response

			Less:	Productive	Total				Total	Total			
		Total Hours	Holiday &	Hours Per	Productive	Indirect			Indirect	Direct	Total	Total Salary	
Position [a]	FTE [a]	Per FTE [b]	Leave [c]	FTE	Hours	[d]	Direct [d]	Total	Hours	Hours	Hours	Top Step [e]	Annual Salary
Battalion Chief (24 Hours)	3.00	2,912		2,912	8,736	20%	80%	100%	1,747	6,989	8,736	\$95	\$829,571
Fire Captain	34.00	2,912	-	2,912	99,008	20%	80%	100%	19,802	79,206	99,008	\$68	\$6,712,742
Driver Engineer	40.00	2,912	-	2,912	116,480	20%	80%	100%	23,296	93,184	116,480	\$61	\$7,157,696
Firefighter I/II	42.00	2,912	-	2,912	122,304	20%	80%	100%	24,461	97,843	122,304	\$56	\$6,804,995
Total	119.00				346,528				69,306	277,222	346,528		\$21,505,004
Deputy Fire Chief	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$154	\$319,467
Total	120.00				348,392				69,678	278,714	348,392		\$21,824,471
Total									20%	80%	100%		

<sup>[</sup>a] Source: FY 21/22 & 22/23 Adopted budget.

<sup>[</sup>b] Based on 56 hour week \* 52 weeks per year for 24 hour employees.

<sup>[</sup>c] Amount intended to serve as reasonable estimate. Amount will vary annually, and by employee. Amount assumes twelve days holiday, ten days vacation/personal leave, five days sick leave.

<sup>[</sup>d] Amounts intended to serve as reasonable estimates developed for purposes of this analysis. Amount will vary annually, and by employee. Amount based on position and consultant experience working with similar municipalities.

<sup>[</sup>e] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

FY 22/23 Fore	cast Expenses [a]	Program	7822			
			Protection -			
Fund #	Fund Desc	Account Desc	Emerg Resp	Adjustment	Total	Notes
001	General Fund	87010 - Salary And Wages - Regular	\$24,716,746	\$0	\$24,716,746	
001	General Fund	87011 - Salary Attrition and VTO	(\$59,304)	\$0	(\$59,304)	
001	General Fund	87030 - S & W - O.T. Vacation Relief	\$3,616,978	\$0	\$3,616,978	
001	General Fund	87040 - Salary And Wages - Holiday Pay	\$1,111,089	\$0	\$1,111,089	
001	General Fund	87110 - Contra 870x0-Reimbd Sal & Wage	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
001	General Fund	1 Salary Accounts	\$29,385,509	\$0	\$29,385,509	
001	General Fund	87211 - PERS - Safety	\$14,508,453	\$0	\$14,508,453	
001	General Fund	87212 - PERS - Misc	\$0	\$0	\$0	
001	General Fund	87221 - Medicare	\$366,295	\$0	\$366,295	
001	General Fund	87224 - Medicare OT	\$15,336	\$0	\$15,336	
001	General Fund	87230 - Health Allocation	\$1,285,081	\$0	\$1,285,081	
001	General Fund	87241 - Dental - City Paid	\$275	\$0	\$275	
001	General Fund	87250 - Basic Life Insurance	\$3,168	\$0	\$3,168	
001	General Fund	87270 - Uniform Allowance	\$24,240	\$0	\$24,240	
001	General Fund	87271 - VEBA	\$360,000	\$0	\$360,000	
001	General Fund	87272 - EAP	\$5,879	\$0	\$5,879	
001	General Fund	87273 - Professional Development	\$2,000	\$0	\$2,000	
001	General Fund	87275 - Mobile Phone Allowance	\$1,920	\$0	\$1,920	
001	General Fund	87276 - BCN	\$51,840	\$0	\$51,840	
001	General Fund	87280 - City Paid Deferred Comp Exp	\$0	\$0	\$0	
001	General Fund	87390 - OPEB	\$425,160	<u>\$0</u>	\$425,160	
001	General Fund	2 Benefit Accounts	\$17,049,647	\$0	\$17,049,647	
001	General Fund	87500 - Operating Supplies	\$206,811	\$0	\$206,811	
001	General Fund	87600 - Maintenance	\$158,191	\$0	\$158,191	
001	General Fund	87825 - Conference, Travel and Training	\$2,123	\$0	\$2,123	
001	General Fund	87870 - Contractual Serv Not Class	\$180,682	\$0	\$180,682	
001	General Fund	87900 - Rent Expense	<u>\$2,971</u>	<u>\$0</u>	<u>\$2,971</u>	
001	General Fund	3 Mat/Serv/Sup	\$550,778	\$0	\$550,778	
001	General Fund	87640 - Vehicle Equipment Maintenance	\$544,830	\$0	\$544,830	
001	General Fund	87650 - Technical Services Maintenance	\$154,915	\$0	\$154,915	
001	General Fund	87660 - Workers Comp Insurance	\$960,719	\$0	\$960,719	
001	General Fund	87680 - Unemployment Insurance	\$21,722	\$0	\$21,722	
001	General Fund	87740 - Vehicle Equipment Amortization	\$715,033	\$0	\$715,033	
001	General Fund	87750 - Communi Equipment Amortization	\$143,013	\$0	\$143,013	
001	General Fund	87840 - Insurance And Surety Bonds	<u>\$809,861</u>	<u>\$0</u>	<u>\$809,861</u>	
001	General Fund	5 Interfund Services	\$3,350,093	\$0	\$3,350,093	
Subtotal			\$50,336,027	\$0	\$50,336,027	

User and Regulatory Fee Study

Hourly Rate Calculation - Fire - Field Operations

# Adjustments for Fully-Burdened Hourly Rate Calculation

## **Allocation of Citywide Overhead**

Description	Protection - Emerg Resp	Adjustment	Total	Notes
Allocation of Citywide Overhead - Services from Other Funds CAP Plan Amount	\$3,123,506	\$0	\$3,123,506	[b]
Adjustment for FY 2022/23	2%	2%	2%	[c]
Allocation of Citywide Overhead - Services from Other Funds CAP Plan Amount	\$3,185,976	\$0	\$3,185,976	

## **Department Administration Costs Assigned to Protection - Emergency Response**

Description	Total	Notes
Department Administration	\$4,518,448	[d]
Subtotal	\$4,518,448	

### **Total Divisional Costs**

Description Total	Total \$58,040,451	Notes

## **Calculation of Fully-Burdened Hourly Rate**

Description	Total
Divisional Expenses	\$58,040,451
Direct Hours	346,528
Total	\$167

# **Full Cost Factors for Hourly Rate Buildup**

Description	Total	Share	Hourly Rate
Personnel	\$46,435,156	80%	\$134
Equipment	\$0	0%	\$0
Materials / Supplies	\$3,900,871	7%	\$11
Other Costs	\$0	0%	\$0
Overhead	\$7,704,424	13%	\$22
Total	\$58,040,451	100%	\$167

User and Regulatory Fee Study

Hourly Rate Calculation - Fire - Field Operations

Information Below is for Use if City Desires to Use Positional Hourly Billing Rates

## Scenario 1: Uniform Assignment of Materials and Overhead Costs Per Hour

### **Calculate Benefit Ratio**

Salary Accounts	\$24,716,746
Benefit Accounts	\$17,049,647
Total	0.69

## Calculation of Direct Hours Ratio (Billing Factor)

	Base Hrs	Adjust for	Productive		Direct Hours	
Description	Per FTE	Typical Leave	Hours	Direct Hours %	Per FTE	Notes
Hours	2,912	0	2,912	80%	2,330	
Direct Hours Bill Factor (For Every \$ of Salary Add this amount to account for Direct	1.25					

Position	Top Step Hrly [e]	Benefits	Subtotal Labor Costs	Adjust for Direct Hours	Total Labor Rate	Add: M'tls / Supplies	Add: Overhead	Total Hourly Rate
Battalion Chief (24 Hours)	\$95	\$66	\$160	1.25	\$201	\$11	\$22	\$234
Fire Captain	\$68	\$47	\$115	1.25	\$143	\$11	\$22	\$177
Driver Engineer	\$61	\$42	\$104	1.25	\$130	\$11	\$22	\$163
Firefighter I/II	\$56	\$38	\$94	1.25	\$118	\$11	\$22	\$151
Deputy Fire Chief	\$154	\$106	\$260	1.25	\$324	\$11	\$22	\$358

## Scenario 2: Assignment of a Common Indirect Rate Factor that Can Be Applied to Base Hourly Wage Rate to Calculate Fully-Burdened Hourly Billing Rate by Position

Description	FTE	Hours Per FTE	Total Hours	Salaries and Wages	Hourly Wage Rate Only	Burdened Hourly Rate	ICR Multiplier	Notes
Total	119.00	2,912	346,528	\$21,505,004	\$62	\$167	2.70	

<sup>[</sup>a] Source: FY 21/22 & 22/23 Adopted budget.

<sup>[</sup>b] Source: Citywide Cost Allocation Plan.

<sup>[</sup>c] Aligns to City's typical budgeting practice of increasing cost allocation amounts by 2% for second year of adopted budget.

<sup>[</sup>d] To account for department admin support provided but not directly budgeted to direct service units. See Fire Department - Department Administration cost allocation worksheet.

<sup>[</sup>e] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

City of Santa Clara
User and Regulatory Fee Study
Allocation of Annual Labor Effort - Fire - Training

		Total Hours	Less: Holiday &	Productive Hours Per	Total Productive	Indirect			Total Indirect	Total Direct	Total	Total Salary	Annual
Position [a]	FTE [a]	Per FTE [b]	Leave [c]	FTE	Hours	[d]	Direct [d]	Total	Hours	Hours	Hours	Top Step [e]	Salary
Battalion Chief	2.00	2,080	216	1,864	3,728	0%	100%	100%	-	3,728	3,728	\$140	\$580,694
Driver Engineer - Training	1.00	2,080	216	1,864	1,864	0%	100%	100%	-	1,864	1,864	\$93	\$194,022
Office Specialist II	1.00	2,080	216	1,864	1,864	0%	100%	100%	-	1,864	1,864	\$41	\$85,530
Total	4.00				7,456				-	7,456	7,456		\$860,246
Total									0%	100%	100%		

- [a] Source: FY 21/22 & 22/23 Adopted budget.
- [b] Based on 40 hour week \* 52 weeks per year.
- [c] Amount intended to serve as reasonable estimate. Amount will vary annually, and by employee. Amount assumes twelve days holiday, ten days vacation/personal leave, five days sick leave.
- [d] Amounts intended to serve as reasonable estimates developed for purposes of this analysis. Amount will vary annually, and by employee. Amount based on position and consultant experience working with similar municipalities.
- [e] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

FY 22/23 For	ecast Expenses [a]	Program	7841			
Fund #	Fund Desc	Account Desc	Training	Adjustment	Total	Notes
001	General Fund	87010 - Salary And Wages - Regular	\$879,659	\$0	\$879,659	
001	General Fund	87011 - Salary Attrition and VTO	(\$3,578)	\$0	(\$3,578)	
001	General Fund	87030 - S & W - O.T. Vacation Relief	\$36,422	\$0	\$36,422	
001	General Fund	87040 - Salary And Wages - Holiday Pay	\$36,308	\$0	\$36,308	
001	General Fund	87110 - Contra 870x0-Reimbd Sal & Wage	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
001	General Fund	1 Salary Accounts	\$948,811	\$0	\$948,811	
001	General Fund	87211 - PERS - Safety	\$431,582	\$0	\$431,582	
001	General Fund	87212 - PERS - Misc	\$29,964	\$0	\$29,964	
001	General Fund	87221 - Medicare	\$12,537	\$0	\$12,537	
001	General Fund	87222 - Social Security	\$5,312	\$0	\$5,312	
001	General Fund	87224 - Medicare OT	\$466	\$0	\$466	
001	General Fund	87230 - Health Allocation	\$45,458	\$0	\$45,458	
001	General Fund	87241 - Dental - City Paid	\$274	\$0	\$274	
001	General Fund	87242 - Long Term Disability-City Paid	\$478	\$0	\$478	
001	General Fund	87243 - Vision- City Paid	\$119	\$0	\$119	
001	General Fund	87250 - Basic Life Insurance	\$252	\$0	\$252	
001	General Fund	87270 - Uniform Allowance	\$720	\$0	\$720	
001	General Fund	87271 - VEBA	\$9,600	\$0	\$9,600	
001	General Fund	87272 - EAP	\$195	\$0	\$195	
001	General Fund	87273 - Professional Development	\$1,000	\$0	\$1,000	
001	General Fund	87275 - Mobile Phone Allowance	\$960	\$0	\$960	
001	General Fund	87276 - BCN	\$1,296	\$0	\$1,296	
001	General Fund	87280 - City Paid Deferred Comp Exp	\$0	\$0	\$0	
001	General Fund	87390 - OPEB	<u>\$14,172</u>	<u>\$0</u>	\$14,172	
001	General Fund	2 Benefit Accounts	\$554,385	\$0	\$554,385	
001	General Fund	87500 - Operating Supplies	\$63,250	(\$63,250)	\$0	
001	General Fund	87800 - Miscellaneous Serv & Supplies	(\$26,000)	\$26,000	\$0	
001	General Fund	87825 - Conference, Travel and Training	\$109,460	(\$109,460)	\$0	
001	General Fund	87870 - Contractual Serv Not Class	\$10,824	(\$10,824)	\$0	
001	General Fund	87900 - Rent Expense	<u>\$3,396</u>	<u>(\$3,396)</u>	<u>\$0</u>	
001	General Fund	3 Mat/Serv/Sup	\$160,930	(\$160,930)	\$0	
001	General Fund	87640 - Vehicle Equipment Maintenance	\$89,474	(\$89,474)	\$0	
001	General Fund	87650 - Technical Services Maintenance	\$6,004	\$0	\$6,004	
001	General Fund	87660 - Workers Comp Insurance	\$35,274	\$0	\$35,274	
001	General Fund	87680 - Unemployment Insurance	\$798	\$0	\$798	
001	General Fund	87740 - Vehicle Equipment Amortization	\$4,907	\$0	\$4,907	
001	General Fund	87840 - Insurance And Surety Bonds	<u>\$29,736</u>	<u>\$0</u>	<u>\$29,736</u>	
001	General Fund	5 Interfund Services	\$166,193	(\$89,474)	\$76,719	
Subtotal		1	\$1,830,319	(\$250,404)	\$1,579,915	

User and Regulatory Fee Study

Hourly Rate Calculation - Fire - Training

# Adjustments for Fully-Burdened Hourly Rate Calculation

## **Allocation of Citywide Overhead**

Description	Protection - Emerg Resp	Adjustment	Total	Notes
Allocation of Citywide Overhead - Services from Other Funds CAP Plan Amount	\$84,374	\$0	\$84,374	[b]
Adjustment for FY 2022/23	2%	2%	2%	[c]
Allocation of Citywide Overhead - Services from Other Funds CAP Plan Amount	\$86,061	\$0	\$86,061	

## **Department Administration Costs Assigned to Protection - Emergency Response**

Description	Total	Notes
Department Administration	\$150,615	[d]
Subtotal	\$150,615	

### **Total Divisional Costs**

Description	Total	Notes
Total	\$1,816,591	

### **Calculation of Fully-Burdened Hourly Rate**

Description	Total
Divisional Expenses	\$1,816,591
Direct Hours	7,456
Total	\$244

# **Full Cost Factors for Hourly Rate Buildup**

Description	Total	Share	Hourly Rate
Personnel	\$1,503,196	83%	\$202
Equipment	\$0	0%	\$0
Materials / Supplies	\$76,719	4%	\$10
Other Costs	\$0	0%	\$0
Overhead	\$236,676	13%	\$32
Total	\$1,816,591	100%	\$244

User and Regulatory Fee Study

Hourly Rate Calculation - Fire - Training

Information Below is for Use if City Desires to Use Positional Hourly Billing Rates

## Scenario 1: Uniform Assignment of Materials and Overhead Costs Per Hour

### **Calculate Benefit Ratio**

Salary Accounts	\$879,659
Benefit Accounts	\$554,385
Total	0.63

### Calculation of Direct Hours Ratio (Billing Factor)

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	100%	1,864	
Direct Hours Bill Factor (For Every \$ of Salary Add this amount to account for Direct		1.12				

Position	Top Step Hrly [c]	Benefits	Subtotal Labor Costs	Adjust for Direct Hours	Total Labor Rate	Add: M'tls / Supplies	Add: Overhead	Total Hourly Rate
Battalion Chief	\$140	\$88	\$228	1.12	\$254	\$10	\$32	\$296
Fire Captain - Training	\$105	\$66	\$172	1.12	\$192	\$10	\$32	\$234
Driver Engineer - Training	\$93	\$59	\$152	1.12	\$170	\$10	\$32	\$212
Office Specialist II	\$41	\$26	\$67	1.12	\$75	\$10	\$32	\$117

#### Scenario 2: Assignment of a Common Indirect Rate Factor that Can Be Applied to Base Hourly Wage Rate to Calculate Fully-Burdened Hourly Billing Rate by Position

## Calculation of Fully-Burdened Hourly Rate Billing Factor (Apply Factor to Top Step Salary for Positional Rates)

Description	FTE	Hours Per FTE	Total Hours	Salaries and Wages	Hourly Wage Rate Only	Burdened Hourly Rate	ICR Multiplier	Notes
Total	4.00	2,080	8,320	\$860,246	\$103	\$244	2.36	

- [a] Source: FY 21/22 & 22/23 Adopted budget.
- [b] Source: Citywide Cost Allocation Plan.
- [c] Aligns to City's typical budgeting practice of increasing cost allocation amounts by 2% for second year of adopted budget.
- [d] To account for department admin support provided but not directly budgeted to direct service units. See Fire Department Department Administration cost allocation worksheet.
- [e] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

Calculation of the Estimated Costs of Providing Fee Related Services - Fire Training & Resource Fees

		B'tln Chief -	Fire	Fire Captain	Office	B'tln	Fire Captain	Driver /	Fire	
Fee [	Description	Train'g	Prev'ntn	- Training	Spec'lst	Chief	24 Hrs	Engin'r	Fighter	Total
	Training Fees									
	CPR - Adult Heart Saver (4 hours)						3.75	1.25	2.50	7.50
2	CPR - Adult/Pediatric Heart Saver (6 hours)						5.25	1.75	3.50	10.50
3	First Aid (4 hours)						3.75	1.25	2.50	7.50
4	PALS/ACLS Recognition (2 days)			2.67			5.33	2.67	5.33	16.00
5	PALS/ACLS Re-Recognition (1 day)			1.33			2.67	1.33	2.67	8.00
6	Fire Extinguisher Training (2 hours)		0.50				0.75	0.25	0.50	2.00
7	Fire Safety and Evacuation Training Lecture (2 hours)	0.25	0.50				0.50	0.25	0.50	2.00
	RENTAL FEES									
	Facility Rental Fees									
8	Headquarters' Conference Room Rental	0.25			1.00					1.25
9	Training Center: Classroom (Limit 80 persons)	0.25			1.00					1.25
10	Training Center: Classroom (Limit 30 persons)	0.25			1.00					1.25
11	Training Center: Classroom (Limit 20 persons)	0.25			1.00					1.25
12	Training Center: Drill Grounds/Tower	0.25			1.00					1.25
	Resource Fees									
13	Stand-by (One Engine for Permitted Activity)						0.75	0.75	1.50	3.00
14	Fire Watch (Per Person Per Hour)		1.00							1.00
15	Water Clean-up - Industrial and Commercial (1 Engine)						1.00	1.00	1.00	3.00
16	Water Clean-up - Industrial and Commercial (1 Truck)						1.00	1.00	2.00	4.00
17	Water Clean-up - Industrial and Commercial (1 Haz-Mat)							1.00		1.00
18	Water Clean-up - Industrial and Commercial (1 Battalion Chief)					1.00				1.00
19	DUI Fire Response						1.00	1.00	1.00	3.00
20	False Alarm Response						0.33	0.33	0.33	1.00

<sup>[</sup>a] Add to False Alarm fee in penalty schedule.

Calculation of the Estimated Costs of Providing Fee Related Services - Fire Training & Resourc

Carc	alation of the Estimated Costs of Providing Fee Related Services - File Halling & Resourc				Cost of	Service				]
		\$296	\$267	\$234	\$117	\$234	\$177	\$163	\$151	
Fee	Description	B'tln Chief Train'	- Fire	Fire Captain - Training	Office Spec'lst	B'tln Chief	Fire Captain 24 Hrs	Driver / Engin'r	Fire Fighter	Estimated Cost of Service
	Training Fees									
1	CPR - Adult Heart Saver (4 hours)						\$664	\$204	\$378	\$1,245
2	CPR - Adult/Pediatric Heart Saver (6 hours)						\$929	\$285	\$529	\$1,743
3	First Aid (4 hours)						\$664	\$204	\$378	\$1,245
4	PALS/ACLS Recognition (2 days)			\$624			\$944	\$435	\$805	\$2,808
5	PALS/ACLS Re-Recognition (1 day)			\$312			\$472	\$217	\$403	\$1,404
6	Fire Extinguisher Training (2 hours)		\$134				\$133	\$41	\$76	\$383
7	Fire Safety and Evacuation Training Lecture (2 hours)	\$74	\$134				\$89	\$41	\$76	\$412
	RENTAL FEES									
	Facility Rental Fees									
8	Headquarters' Conference Room Rental	\$74			\$117					\$191
9	Training Center: Classroom (Limit 80 persons)	\$74			\$117					\$191
10	Training Center: Classroom (Limit 30 persons)	\$74			\$117					\$191
11	Training Center: Classroom (Limit 20 persons)	\$74			\$117					\$191
12	Training Center: Drill Grounds/Tower	\$74			\$117					\$191
	Resource Fees									
13	Stand-by (One Engine for Permitted Activity)						\$133	\$122	\$227	\$482
14	Fire Watch (Per Person Per Hour)		\$267							\$267
15	Water Clean-up - Industrial and Commercial (1 Engine)						\$177	\$163	\$151	\$491
16	Water Clean-up - Industrial and Commercial (1 Truck)						\$177	\$163	\$302	\$642
17	Water Clean-up - Industrial and Commercial (1 Haz-Mat)							\$163		\$163
18	Water Clean-up - Industrial and Commercial (1 Battalion Chief)					\$234				\$234
19	DUI Fire Response						\$177	\$163	\$151	\$491
20	False Alarm Response						\$59	\$54	\$50	\$164

<sup>[</sup>a] Add to False Alarm fee in penalty schedule.

		Cost Recovery Information									
Fee I	Description	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Change \$	Change %	Unit	Notes		
	Training Fees										
1	CPR - Adult Heart Saver (4 hours)	\$1,137	91%	\$1,245	100%	\$108	9%	per 6 persons			
2	CPR - Adult/Pediatric Heart Saver (6 hours)	\$1,572	90%	\$1,743	100%	\$171	11%	per 6 persons			
3	First Aid (4 hours)	\$1,137	91%	\$1,245	100%	\$108	9%	per 6 persons			
4	PALS/ACLS Recognition (2 days)	\$2,672	95%	\$2,808	100%	\$136	5%	per 6 persons			
5	PALS/ACLS Re-Recognition (1 day)	\$1,426	102%	\$1,404	100%	(\$22)	-2%	per 6 persons			
6	Fire Extinguisher Training (2 hours)	\$365	95%	\$383	100%	\$18	5%	limit 12 persons			
7	Fire Safety and Evacuation Training Lecture (2 hours)	\$390	95%	\$412	100%	\$22	6%	limit 20 persons			
	RENTAL FEES										
	Facility Rental Fees										
8	Headquarters' Conference Room Rental	\$180	94%	\$191	100%	\$11	6%	per hour			
9	Training Center: Classroom (Limit 80 persons)	\$180	94%	\$191	100%	\$11	6%	per hour			
10	Training Center: Classroom (Limit 30 persons)	\$180	94%	\$191	100%	\$11	6%	per hour			
11	Training Center: Classroom (Limit 20 persons)	\$180	94%	\$191	100%	\$11	6%	per hour			
12	Training Center: Drill Grounds/Tower	\$186	97%	\$191	100%	\$5	3%	per hour			
	Resource Fees										
13	Stand-by (One Engine for Permitted Activity)	\$466	97%	\$482	100%	\$16	3%	per hour			
14	Fire Watch (Per Person Per Hour)	\$232	87%	\$267	100%	\$35	15%	per hour			
15	Water Clean-up - Industrial and Commercial (1 Engine)	\$485	99%	\$491	100%	\$6	1%	per hour			
16	Water Clean-up - Industrial and Commercial (1 Truck)	\$624	97%	\$642	100%	\$18	3%	per hour			
17	Water Clean-up - Industrial and Commercial (1 Haz-Mat)	\$174	107%	\$163	100%	(\$11)	-6%	per hour			
18	Water Clean-up - Industrial and Commercial (1 Battalion Chief)	\$197	84%	\$234	100%	\$37	19%	per hour			
19	DUI Fire Response	\$485	99%	\$491	100%	\$6	1%	per hour			
20	False Alarm Response							each	[a]		

<sup>[</sup>a] Add to False Alarm fee in penalty schedule.



**Police Department Fees** 

City of Santa Clara

User and Regulatory Fee Study

Allocation of Annual Labor Effort - Police Investigations and Records

		Total Hours	Less: Holiday &	Productive Hours Per	Total Productive	Indirect			Total Indirect	Total Direct	Total	Total Salary	Annual
Position [a]	FTE [a]	Per FTE [b]	Leave [c]	FTE	Hours	[d]	Direct [d]	Total	Hours	Hours	Hours	Top Step [e]	Salary
Community Service Officer II	4.00	2,080	216	1,864	7,456	20%	80%	100%	1,491	5,965	7,456	\$54	\$446,950
Crime Analyst	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$58	\$120,370
Forensic Coordinator	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$61	\$126,464
Office Specialist II	1.00	2,080	216	1,864	1,864	100%	0%	100%	1,864	-	1,864	\$41	\$85,530
Office Specialist III	1.00	2,080	216	1,864	1,864	100%	0%	100%	1,864	-	1,864	\$45	\$94,099
Police Lieutenant	2.00	2,080	216	1,864	3,728	60%	40%	100%	2,237	1,491	3,728	\$117	\$488,093
Police Officer	16.00	2,080	216	1,864	29,824	20%	80%	100%	5,965	23,859	29,824	\$88	\$2,913,664
Police Records Manager	1.00	2,080	216	1,864	1,864	60%	40%	100%	1,118	746	1,864	\$69	\$143,582
Police Records Specialist II	13.00	2,080	216	1,864	24,232	20%	80%	100%	4,846	19,386	24,232	\$54	\$1,466,650
Police Records Supervisor	4.00	2,080	216	1,864	7,456	20%	80%	100%	1,491	5,965	7,456	\$60	\$498,118
Police Sergeant	6.00	2,080	216	1,864	11,184	20%	80%	100%	2,237	8,947	11,184	\$101	\$1,264,848
Total	50.00				93,200				23,859	69,341	93,200		\$7,648,368
Total									26%	74%	100%		

<sup>[</sup>a] Source: FY 21/22 & 22/23 Adopted budget.

<sup>[</sup>b] Based on 40 hour week \* 52 weeks per year.

<sup>[</sup>c] Amount intended to serve as reasonable estimate. Amount will vary annually, and by employee. Amount assumes twelve days holiday, ten days vacation/personal leave, five days sick leave.

<sup>[</sup>d] Amounts intended to serve as reasonable estimates developed for purposes of this analysis. Amount will vary annually, and by employee. Amount based on position and consultant experience working with similar municipalities.

<sup>[</sup>e] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

FY 22/23 Fore	cast Expenses [a]	Program	7742			
Fund #	Fund Desc	Account Desc	PD - Admin	Adjustment	Total	Notes
001	General Fund	87010 - Salary And Wages - Regular	\$1,420,821	\$0	\$1,420,821	
001	General Fund	87011 - Salary Attrition and VTO	(\$64,147)	\$0	(\$64,147)	
001	General Fund	87030 - S & W - O.T. Vacation Relief	\$11,891	\$0	\$11,891	
001	General Fund	87110 - Contra 870x0-Reimbd Sal & Wage	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
001	General Fund	1 Salary Accounts	\$1,368,565	\$0	\$1,368,565	
001	General Fund	87211 - PERS - Safety	\$561,608	\$0	\$561,608	
001	General Fund	87212 - PERS - Misc	\$175,103	\$0	\$175,103	
001	General Fund	87221 - Medicare	\$21,768	\$0	\$21,768	
001	General Fund	87222 - Social Security	\$27,438	\$0	\$27,438	
001	General Fund	87224 - Medicare OT	\$173	\$0	\$173	
001	General Fund	87230 - Health Allocation	\$69,562	\$0	\$69,562	
001	General Fund	87241 - Dental - City Paid	\$1,645	\$0	\$1,645	
001	General Fund	87242 - Long Term Disability-City Paid	\$1,936	\$0	\$1,936	
001	General Fund	87243 - Vision- City Paid	\$713	\$0	\$713	
001	General Fund	87250 - Basic Life Insurance	\$372	\$0	\$372	
001	General Fund	87270 - Uniform Allowance	\$1,800	\$0	\$1,800	
001	General Fund	87271 - VEBA	\$4,800	\$0	\$4,800	
001	General Fund	87272 - EAP	\$342	\$0	\$342	
001	General Fund	87274 - Auto Allowance	\$2,400	\$0	\$2,400	
001	General Fund	87275 - Mobile Phone Allowance	\$1,920	\$0	\$1,920	
001	General Fund	87280 - City Paid Deferred Comp Exp	\$3,600	\$0	\$3,600	
001	General Fund	87390 - OPEB	\$24,801	\$0	\$24,801	
001	General Fund	87391 - POST	<u>\$33,271</u>	<u>\$0</u>	\$33,271	
001	General Fund	2 Benefit Accounts	\$933,252	\$0	\$933,252	
001	General Fund	87500 - Operating Supplies	\$16,752	\$0	\$16,752	
001	General Fund	87810 - Utilities Expenses	\$305,253	\$0	\$305,253	
001	General Fund	87870 - Contractual Serv Not Class	\$474	\$0	\$474	
001	General Fund	87940 - Mandated Program Costs	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
001	General Fund	3 Mat/Serv/Sup	\$322,479	\$0	\$322,479	
001	General Fund	87640 - Vehicle Equipment Maintenance	\$114,417	\$0	\$114,417	
001	General Fund	87650 - Technical Services Maintenance	\$1,929,724	\$0	\$1,929,724	
001	General Fund	87660 - Workers Comp Insurance	\$82,272	\$0	\$82,272	
001	General Fund	87680 - Unemployment Insurance	\$1,282	\$0	\$1,282	
001	General Fund	87740 - Vehicle Equipment Amortization	\$58,145	\$0	\$58,145	
001	General Fund	87840 - Insurance And Surety Bonds	<u>\$47,794</u>	<u>\$0</u>	\$47,794	
001	General Fund	5 Interfund Services	\$2,233,634	\$0	\$2,233,634	
Subtotal			\$4,857,930	\$0	\$4,857,930	

User and Regulatory Fee Study

Cost Allocation - Police - Department Administration

## Adjustments for Fully-Burdened Hourly Rate Calculation

### **Allocation of Citywide Overhead**

Description	Police - Admin	Adjustment	Total	Notes
Allocation of Citywide Overhead - Services from Other Funds CAP Plan Amount	\$2,448,861	\$0	\$2,448,861	[b]
Adjustment for FY 2022/23	2%	2%	2%	[c]
Allocation of Citywide Overhead - Services from Other Funds CAP Plan Amount	\$2,497,838	\$0	\$2,497,838	

### **Total Costs for Allocation**

Description	Total	Adjustment	Total	Notes
Department Administration	\$7,355,768	\$0	\$7,355,768	[d]
Subtotal	\$7,355,768	\$0	\$7,355,768	

### **Allocation to Direct Service Divisions**

Description	Subtotal	Adjustment	Total	Share	Notes
Administration	51.00	(51.00)	0.00	0%	
Investigations	50.00	0.00	50.00	29%	
Field Operations	113.00	0.00	113.00	66%	
Special Operations	7.00	0.00	7.00	4%	
Total	221.00	(51.00)	170.00	100%	

## **Allocation to Direct Service Divisions**

Description	Total	Notes
Administration	\$0	
Investigations	\$2,163,461	
Field Operations	\$4,889,423	
Special Operations	\$302,885	
Total	\$7,355,768	•

- [a] Source: FY 21/22 & 22/23 Adopted budget.
- [b] Source: Citywide Cost Allocation Plan.
- [c] Aligns to City's typical budgeting practice of increasing cost allocation amounts by 2% for second year of adopted budget.
- [d] To account for support provided but not directly budgeted to direct service units.

FY 22/23 For	ecast Expenses [a]	Program	7732	7733	7734				
			General	Special Enf.					
Fund #	Fund Desc	Account Desc	Investig'tn	Team	Records	Subtotal	Adjustment	Total	Notes
001	General Fund	87010 - Salary And Wages - Regular	\$4,352,078	\$973,203	\$2,524,902	\$7,850,183	\$0	\$7,850,183	
001	General Fund	87011 - Salary Attrition and VTO	(\$161,986)	(\$40,200)	(\$103,669)	(\$305,855)	\$0	(\$305,855)	
001	General Fund	87017 - Premium Pay	\$9,386	\$44	\$25,155	\$34,585	\$0	\$34,585	
001	General Fund	87020 - Salary And Wages - As Needed	\$34,670	\$0	\$0	\$34,670	\$0	\$34,670	
001	General Fund	87030 - S & W - O.T. Vacation Relief	\$237,812	\$142,687	\$89,500	\$469,999	\$0	\$469,999	
001	General Fund	87040 - Salary And Wages - Holiday Pay	\$189,446	\$47,849	\$9,585	\$246,880	\$0	\$246,880	
001	General Fund	87110 - Contra 870x0-Reimbd Sal & Wage	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
001	General Fund	1 Salary Accounts	\$4,661,406	\$1,123,583	\$2,545,473	\$8,330,462	\$0	\$8,330,462	
001	General Fund	87211 - PERS - Safety	\$2,451,696	\$584,933	\$14,271	\$3,050,900	\$0	\$3,050,900	
001	General Fund	87212 - PERS - Misc	\$188,073	\$15	\$946,747	\$1,134,835	\$0	\$1,134,835	
001	General Fund	87221 - Medicare	\$69,394	\$15,711	\$38,545	\$123,650	\$0	\$123,650	
001	General Fund	87222 - Social Security	\$33,475	\$0	\$162,173	\$195,648	\$0	\$195,648	
001	General Fund	87224 - Medicare OT	\$3,449	\$2,069	\$1,293	\$6,811	\$0	\$6,811	
001	General Fund	87230 - Health Allocation	\$299,959	\$56,816	\$356,839	\$713,614	\$0	\$713,614	
001	General Fund	87241 - Dental - City Paid	\$6,579	\$1,371	\$5,754	\$13,704	\$0	\$13,704	
001	General Fund	87242 - Long Term Disability-City Paid	\$2,649		\$11,741	\$14,390	\$0	\$14,390	
001	General Fund	87243 - Vision- City Paid	\$2,853	\$594	\$2,499	\$5,946	\$0	\$5,946	
001	General Fund	87250 - Basic Life Insurance	\$948	\$180	\$2,520	\$3,648	\$0	\$3,648	
001	General Fund	87270 - Uniform Allowance	\$12,000	\$3,000	\$12,000	\$27,000	\$0	\$27,000	
001	General Fund	87271 - VEBA	\$26,400	\$6,000	\$24,600	\$57,000	\$0	\$57,000	
001	General Fund	87272 - EAP	\$244	\$0	\$1,029	\$1,273	\$0	\$1,273	
001	General Fund	87274 - Auto Allowance	\$0	\$0	\$2,400	\$2,400	\$0	\$2,400	
001	General Fund	87280 - City Paid Deferred Comp Exp	\$35,400	\$9,000	\$24,000	\$68,400	\$0	\$68,400	
001	General Fund	87390 - OPEB	\$85,032	\$17,715	\$74,403	\$177,150	\$0	\$177,150	
001	General Fund	87391 - POST	\$153,304	<u>\$32,261</u>	<u>\$0</u>	\$185,565	<u>\$0</u>	<u>\$185,565</u>	
001	General Fund	2 Benefit Accounts	\$3,371,455	\$729,665	\$1,680,814	\$5,781,934	\$0	\$5,781,934	
001	General Fund	87500 - Operating Supplies	\$27,983	\$3,795	\$9,486	\$41,264	\$0	\$41,264	
001	General Fund	87870 - Contractual Serv Not Class	\$236,017	\$0	\$253,114	\$489,131	(\$489,131)	\$0	
001	General Fund	87940 - Mandated Program Costs	\$339,587	<u>\$0</u>	<u>\$0</u>	\$339,587	(\$339,587)	<u>\$0</u>	
001	General Fund	3 Mat/Serv/Sup	\$603,587	\$3,795	\$262,600	\$869,982	(\$828,718)	\$41,264	
001	General Fund	87640 - Vehicle Equipment Maintenance	\$205,294	\$0	\$0	\$205,294	\$0	\$205,294	
001	General Fund	87650 - Technical Services Maintenance	\$26,420	\$6,004	\$21,616	\$54,040	\$0	\$54,040	
001	General Fund	87660 - Workers Comp Insurance	\$247,512	\$55,751	\$142,702	\$445,965	\$0	\$445,965	
001	General Fund	87680 - Unemployment Insurance	\$3,857	\$869	\$2,224	\$6,950	\$0	\$6,950	
001	General Fund	87740 - Vehicle Equipment Amortization	\$95,316	\$0	\$0	\$95,316	\$0	\$95,316	
001	General Fund	87840 - Insurance And Surety Bonds	<u>\$143,785</u>	\$32,387	\$82,898	\$259,070	<u>\$0</u>	<u>\$259,070</u>	
001	General Fund	5 Interfund Services	\$722,184	\$95,011	\$249,440	\$1,066,635	\$0	\$1,066,635	
Subtotal			\$9,358,632	\$1,952,054	\$4,738,327	\$16,049,013	(\$828,718)	\$15,220,295	
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User and Regulatory Fee Study

Hourly Rate Calculation - Police Investigations and Records

## Adjustments for Fully-Burdened Hourly Rate Calculation

### **Allocation of Citywide Overhead**

Description	General Investig'tn	Special Enf. Team	Records	Subtotal	Adjustment	Total	Notes
Allocation of Citywide Overhead - Services from Other Funds CAP Plan Amount	\$415,060	\$89,870	\$296,020	\$504,930	\$0	\$504,930	[b]
Adjustment for FY 2022/23	2%	2%	2%	2%	2%	2%	[b]
Allocation of Citywide Overhead - Services from Other Funds CAP Plan Amount	\$423,361	\$91,668	\$301,940	\$515,029	\$0	\$515,029	

### **Total Divisional Costs**

	General	Special Enf.					
Description	Investig'tn	Team	Records	Subtotal	Adjustment	Total	Notes
Total	\$9,781,993	\$2,043,722	\$5,040,267	\$16,564,042	(\$828,718)	\$15,735,324	

### **Department Administration Costs Assigned to Investigations and Records**

Description	Total	Notes
Department Administration	\$2,163,461	[c]
Subtotal	\$2,163,461	

## **Calculation of Uniform Fully-Burdened Hourly Rate**

Description	Total	Notes
Divisional Expenses	\$17,898,785	
Direct Hours	69,341	[d]
Total	\$258	

## **Full Cost Factors for Hourly Rate Buildup**

Description	Total	Share	Per Hour
Personnel	\$14,112,396	79%	\$204
Equipment	\$0	0%	\$0
Materials / Supplies	\$1,107,899	6%	\$16
Other Costs	\$0	0%	\$0
Overhead	\$2,678,490	15%	\$39
Total	\$17,898,785	100%	\$258

### Information Below is for Use if City Desires to Use Positional Hourly Billing Rates

# Scenario 1: Uniform Assignment of Materials and Overhead Costs Per Hour

### **Calculate Benefit Ratio**

Salary Accounts	\$8,330,462
Benefit Accounts	\$5,781,934
Total	0.69

User and Regulatory Fee Study

Hourly Rate Calculation - Police Investigations and Records

## Calculation of Direct Hours Ratio (Billing Factor)

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	74%	1,387	
Direct Hours Bill Factor (For Every \$ of Salary Add this amount to account for Di	1.50					

	Top Step Hrly		Subtotal	Adjust for	Total Labor	Add: M'tls /	Add:	Total
Position	[e]	Benefits	Labor Costs	Direct Hours	Rate	Supplies	Overhead	Hourly Rate
Community Service Officer II	\$54	\$37	\$91	1.50	\$136	\$16	\$39	\$191
Crime Analyst	\$58	\$40	\$98	1.50	\$147	\$16	\$39	\$202
Forensic Coordinator	\$61	\$42	\$103	1.50	\$154	\$16	\$39	\$209
Office Specialist II	\$41	\$29	\$70	1.50	\$104	\$16	\$39	\$159
Office Specialist III	\$45	\$31	\$77	1.50	\$115	\$16	\$39	\$170
Police Lieutenant	\$117	\$81	\$199	1.50	\$298	\$16	\$39	\$353
Police Officer	\$88	\$61	\$148	1.50	\$222	\$16	\$39	\$277
Police Records Manager	\$69	\$48	\$117	1.50	\$175	\$16	\$39	\$230
Police Records Specialist II	\$54	\$38	\$92	1.50	\$138	\$16	\$39	\$192
Police Records Supervisor	\$60	\$42	\$101	1.50	\$152	\$16	\$39	\$207
Police Sergeant	\$101	\$70	\$172	1.50	\$258	\$16	\$39	\$312
Public Safety Dispatcher	\$68	\$47	\$115	1.50	\$172	\$16	\$39	\$226

### Calculation of Fully-Burdened Hourly Rate Billing Factor (Apply Factor to Top Step Salary for Positional Rates)

		Hours Per		Salaries and	Hourly Wage	Fully-Burdened	ICR	
Description	FTE	FTE	Total Hours	Wages	Rate Only	Hourly Rate	Multiplier	Notes
Total	50.00	2,080	104,000	\$7,648,368	\$74	\$258	3.51	

<sup>[</sup>a] Source: FY 21/22 & 22/23 Adopted budget.

<sup>[</sup>b] Aligns to City's typical budgeting practice of increasing cost allocation amounts by 2% for second year of adopted budget.

<sup>[</sup>c] To account for department admin support provided but not directly budgeted to direct service units. See Fire Department - Department Administration cost allocation worksheet.

<sup>[</sup>d] See worksheet labeled: Allocation of Annual Labor Effort - Police Investigations and Records.

<sup>[</sup>e] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

							\$191 \$277 \$192 \$312 \$226						
				PD		Sr Public		3191	<i>\$211</i>	PD	J312	Sr Public	
		Comm Svc	Police Officer	Records	Police	Safety	Total	Comm Svc	Police	Records	Police	Safety	Cost of
ree	Description POLICE FEES	Officer II	Officer	Spec II	Sergeant	Dispatcher	Total	Officer II	Officer	Spec II	Sergeant	Dispatcher	Service
1	Dispatch service required for special events					1.00	1.00	\$0	\$0	\$0	\$0	\$226	\$226
	Off-duty employment							, -	, -	, -	, -	,	,
	on-auty employment												
3	Second Response Ordinance												
4	Tow Driver Application	0.75					0.75	\$143	\$0	\$0	\$0	\$0	\$143
5	ID Card Renewal (for multiple applicants)	0.50					0.50	\$96	\$0	\$0	\$0	\$0	\$96
6	Taxicab / Pedicab Company Application	35.50					35.50	\$6,781	\$0	\$0	\$0	\$0	\$6,781
7	Taxicab / Pedicab Company Renewal - Per Year	3.75					3.75	\$716	\$0	\$0	\$0	\$0	\$716
8	Taxicab / Pedicab Driver Application	0.75					0.75	\$143	\$0	\$0	\$0	\$0	\$143
9	Taxicab / Pedicab Driver Renewal, Retest or Reinspection	0.75					0.75	\$143	\$0	\$0	\$0	\$0	\$143
10	Taxicab / Pedicab Safety Inspection Fee	1.00					1.00	\$191	\$0	\$0	\$0	\$0	\$191
11	Fingerprinting LiveScan (Sent to Department of Justice)	0.33					0.33	\$64	\$0	\$0	\$0	\$0	\$64
12	Fingerprinting Hard Card (Person Takes Card With Them)	0.33					0.33	\$64	\$0	\$0	\$0	\$0	\$64
13	Police Reports												
14	Crime Analysis Reports												
15	CAD report for legal purposes												
16	Color Photographs												
	4" x 6"												
	5" x 7"												
	8' x 10"												
	11" x 14"												
	16" x 20"												
	20" x 30"												
17	Photo CD's												
18	CD for legal purposes												
19	USB Drive for Police Reports												
20	Clearance Letter			0.25			0.25	\$0	\$0	\$48	\$0	\$0	\$48

Cost of Service

Product FEES   Product   Proposed Fee   Proposed Fee   Product FEES					Cost Recovery Information			
1   1   1   1   1   1   1   1   1   1	Fee	Description	Current Fee		Proposed Fee		Unit	Notes
2   Off-duty employment		POLICE FEES						
Benefits and Current Citywide Overhead Plan   Per Current Salary Schedule plus Benefits and Current (Citywide Overhead Plan	1	Dispatch service required for special events	\$223	99%	\$226	100%		
Benefits and Current Citywide Overhead Plan   Coverhead Plan	2	Off-duty employment	Benefits and Current Citywide		Benefits and Current Citywide			
10   Card Renewal (for multiple applicants)   5   100   105%   596   100%     6   Taxicab / Pedicab Company Application   57,126   105%   56,781   100%     7   Taxicab / Pedicab Company Renewal - Per Year   5712   99%   5716   100%     8   Taxicab / Pedicab Driver Application   5250   175%   \$143   100%     9   Taxicab / Pedicab Driver Renewal, Retest or Reinspection   5100   70%   5143   100%     10   Taxicab / Pedicab Safety Inspection Fee   5100   52%   5191   100%     11   Fingerprinting LiveScan (Sent to Department of Justice)   552   82%   564   100%   per roll     12   Fingerprinting Hard Card (Person Takes Card With Them)   569   108%   564   100%   per card     13   Police Reports   50.20   50.20   per page     14   Cime Analysis Reports   50.20   50.20   per page     15   Calor Peotice Floring Age of Autual Cost   Actual Cost   Actual Cost   Cost of duplication     16   X   20"   Actual Cost   Actual Cost   Actual Cost   Actual Cost   Cost of duplication     16   X   20"   Actual Cost   Actual Cost   Actual Cost   Actual Cost   Cost of duplication     16   X   20"   Actual Cost   Actual Cost   Actual Cost   Actual Cost   Cost of duplication     16   X   20"   Actual Cost   Actual Cost   Actual Cost   Cost of duplication     16   X   20"   Actual Cost   Actual Cost   Actual Cost   Cost of duplication     16   X   20"   Actual Cost   Actual Cost   Actual Cost   Cost of duplication     16   X   20"   Actual Cost   Actual Cost   Actual Cost   Cost of duplication     16   X   20"   Actual Cost   Actual Cost   Actual Cost   Cost of duplication     16   X   20"   Actual Cost   Actual Cost   Actual Cost   Cost of duplication     17   Photo CD'S   \$3   \$3   \$9   Per CD     19   USB Drive for Police Reports   \$8   \$8   Per CD	3	Second Response Ordinance	Benefits and Current Citywide		Benefits and Current Citywide			
6 Taxicab / Pedicab Company Application         \$7,126         105%         \$6,781         100%           7 Taxicab / Pedicab Company Renewal - Per Year         \$712         99%         \$716         100%           8 Taxicab / Pedicab Driver Application         \$250         175%         \$143         100%           9 Taxicab / Pedicab Driver Renewal, Retest or Reinspection         \$100         70%         \$143         100%           10 Taxicab / Pedicab Safety Inspection Fee         \$100         \$2%         \$191         100%           11 Fingerprinting LiveScan (Sent to Department of Justice)         \$52         82%         \$64         100%         per roll           12 Fingerprinting Hard Card (Person Takes Card With Them)         \$69         108%         \$64         100%         per page           14 Crime Analysis Reports         \$0.20         \$0.20         per page           15 CAD report for legal purposes         \$0.20         \$0.20         per page           16 Color Photographs         4" x 6"         Actual Cost         Actual Cost         Actual Cost         Actual Cost         cost of duplication           5" x"?"         Actual Cost	4	Tow Driver Application	\$233	163%	\$143	100%		
7 Taxicab / Pedicab Company Renewal - Per Year         \$712         99%         \$716         100%           8 Taxicab / Pedicab Driver Application         \$250         175%         \$143         100%           9 Taxicab / Pedicab Driver Renewal, Retest or Reinspection         \$100         70%         \$143         100%           10 Taxicab / Pedicab Safety Inspection Fee         \$100         52%         \$191         100%           11 Fingerprinting LiveScan (Sent to Department of Justice)         \$52         82%         \$64         100%         per roll           12 Fingerprinting Hard Card (Person Takes Card With Them)         \$69         108%         \$64         100%         per rad           13 Police Reports         \$0.20         \$0.20         per page           14 Crime Analysis Reports         \$0.20         \$0.20         per page           15 CAD report for legal purposes         \$0.20         \$0.20         per page           16 Color Photographs         4" x 6"         Actual Cost         Actual Cost         Actual Cost         Actual Cost         Cost of duplication           16 Ya 10"         Actual Cost         Actual Cost         Actual Cost         Actual Cost         Cost of duplication           17 Ya 10"         Actual Cost         Actual Cost         Actual Cost	5	ID Card Renewal (for multiple applicants)	\$100	105%	\$96	100%		
8 Taxicab / Pedicab Driver Application       \$250       175%       \$143       100%         9 Taxicab / Pedicab Driver Renewal, Retest or Reinspection       \$100       70%       \$143       100%         10 Taxicab / Pedicab Safety Inspection Fee       \$100       \$2%       \$191       100%         11 Fingerprinting LiveScan (Sent to Department of Justice)       \$52       82%       \$64       100%       per roll         12 Fingerprinting Hard Card (Person Takes Card With Them)       \$69       108%       \$64       100%       per roll         13 Police Reports       \$0.20       \$0.20       per page         14 Crime Analysis Reports       \$0.20       \$0.20       per page         15 CAD report for legal purposes       \$0.20       \$0.20       per page         16 Color Photographs       Actual Cost       Actual Cost       Actual Cost       Cost of duplication         26 Var 7"       Actual Cost       Actual Cost       Actual Cost       Actual Cost       Cost of duplication         16 Var 9"       Actual Cost       Actual Cost       Actual Cost       Actual Cost       Cost of duplication         17 Ya 14"       Actual Cost       Actual Cost       Actual Cost       Actual Cost       Actual Cost       Actual Cost       Cost of duplication	6	Taxicab / Pedicab Company Application	\$7,126	105%	\$6,781	100%		
9 Taxicab / Pedicab Driver Renewal, Retest or Reinspection         \$100         70%         \$143         100%           10 Taxicab / Pedicab Safety Inspection Fee         \$100         52%         \$191         100%           11 Fingerprinting LiveScan (Sent to Department of Justice)         \$52         82%         \$64         100%         per roll           12 Fingerprinting Hard Card (Person Takes Card With Them)         \$69         108%         \$64         100%         per card           13 Police Reports         \$0.20         \$0.20         per page           14 Crime Analysis Reports         \$0.20         \$0.20         per page           15 CAD report for legal purposes         \$0.20         \$0.20         per page           16 Color Photographs         4" x 6"         Actual Cost         Actual Cost         cost of duplication           4" x 6"         Actual Cost         Actual Cost         Actual Cost         cost of duplication           5" x 7"         Actual Cost         Actual Cost         cost of duplication           11" x 14"         Actual Cost         Actual Cost         cost of duplication           16" x 20"         Actual Cost         Actual Cost         cost of duplication           20" x 30"         Actual Cost         Actual Cost         cost of dup	7	Taxicab / Pedicab Company Renewal - Per Year	\$712	99%	\$716	100%		
10 Taxicab / Pedicab Safety Inspection Fee	8	Taxicab / Pedicab Driver Application	\$250	175%	\$143	100%		
Fingerprinting LiveScan (Sent to Department of Justice)   \$52   82%   \$64   100%   per roll	9	Taxicab / Pedicab Driver Renewal, Retest or Reinspection	\$100	70%	\$143	100%		
12   Fingerprinting Hard Card (Person Takes Card With Them)   \$69   108%   \$64   100%   per card     3   Police Reports   \$0.20   \$0.20   per page     4   Crime Analysis Reports   \$0.20   \$0.20   per page     5   CAD report for legal purposes   \$0.20   \$0.20   per page     6   Color Photographs   Actual Cost   Actual Cost   Cost of duplication     5 " x "	10	Taxicab / Pedicab Safety Inspection Fee	\$100	52%	\$191	100%		
\$0.20 \$0.20 per page  Crime Analysis Reports \$0.20 \$0.20 per page  CAD report for legal purposes \$0.20 \$0.20 per page  COLOR Photographs  4" x 6" 5" x 7" Actual Cost Actual Cost Actual Cost cost of duplication Actual Cost Actual Cost Actual Cost Cost of duplication Actual Cost Actual Cost Cost of duplication Actual Cost Actual Cost Cost of duplication Actual Cost Actual Cost Cost of duplication Actual Cost Actual Cost Cost of duplication Actual Cost Cost of duplication Actual Cost Cost of duplication Actual Cost Cost of duplication Actual Cost Cost of duplication Actual Cost Cost of duplication Actual Cost Cost of duplication Actual Cost Cost of duplication Actual Cost Cost of duplication Actual Cost Cost of duplication Actual Cost Cost of duplication Actual Cost Cost of duplication Actual Cost Cost of Deprise Signature Sign	11	Fingerprinting LiveScan (Sent to Department of Justice)	\$52	82%	\$64	100%	per roll	
\$0.20 \$0.20 per page  CAD report for legal purposes  CAD report for legal purposes  CAD report for legal purposes  \$0.20 \$0.20 per page  Per page  COIOR Photographs  4" x 6" 5" x 7" Actual Cost Actu	12	Fingerprinting Hard Card (Person Takes Card With Them)	\$69	108%	\$64	100%	per card	
\$0.20 \$0.20 per page    Color Photographs	13	Police Reports	\$0.20		\$0.20		per page	
Actual Cost Actual Cost Actual Cost Actual Cost Cost of duplication Cost of duplication Actual Cost Actual Cost Actual Cost Cost of duplication Cost of duplication Actual Cost Actual Cost Actual Cost Cost of duplication Cost o	14	Crime Analysis Reports	\$0.20		\$0.20		per page	
4" x 6" 5" x 7" Actual Cost Ac	15	CAD report for legal purposes	\$0.20		\$0.20		per page	
5" x 7"  8' x 10"  11" x 14"  16" x 20"  20" x 30"  Photo CD's  CD for legal purposes  5" x 7"  Actual Cost	16	Color Photographs						
8' x 10" Actual Cost Actual Co		4" x 6"	Actual Cost		Actual Cost		cost of duplication	
11" x 14" Actual Cost 16" x 20" 20" x 30" Actual Cost		5" x 7"	Actual Cost		Actual Cost		cost of duplication	
16" x 20" 20" x 30"  Photo CD's  CD for legal purposes  9 USB Drive for Police Reports  Actual Cost Ac		8' x 10"	Actual Cost		Actual Cost		cost of duplication	
20" x 30" Actual Cost Actual Cost Cost of duplication Photo CD's \$3 \$3 per CD CD for legal purposes \$3 \$3 per CD  18 CD for Police Reports \$8 \$9 \$9 per Device								
17 Photo CD's       \$3       \$3       per CD         18 CD for legal purposes       \$3       \$3       per CD         19 USB Drive for Police Reports       \$8       \$8       per Device							•	
18 CD for legal purposes \$3 \$3 per CD  19 USB Drive for Police Reports \$8 \$8 per Device		20" x 30"	Actual Cost		Actual Cost		cost of duplication	
19 USB Drive for Police Reports \$8 \$8 per Device	17	Photo CD's	\$3		\$3		per CD	
	18	CD for legal purposes	\$3		\$3		per CD	
20 Clearance Letter     \$35     73%     \$48     100%	19	USB Drive for Police Reports	\$8		\$8		per Device	
	20	Clearance Letter	\$35	73%	\$48	100%		

							Ć4.04		ost of Servic	1	6226	
			PD		Sr Public		\$191	\$277	\$192 PD	\$312	\$226 Sr Public	
	Comm Svc	Police	Records	Police	Safety		Comm Svc	Police	Records	Police	Safety	Cost of
Fee Description	Officer II	Officer	Spec II	Sergeant	Dispatcher	Total	Officer II	Officer	Spec II	_	Dispatcher	Service
21 Citation Sign Off Non-Santa Clara Citations Only	0.17					0.17	\$32	\$0	\$0	\$0	\$0	\$32
22 Alarm Permit Application	0.50					0.50	\$96	\$0	\$0	\$0	\$0	\$96
Non-registration	0.35					0.25	Ć40	ćo	\$0	\$0	\$0	Ć40
Annual Renewal Late	0.25					0.25	\$48	\$0	\$0	\$0	\$U	\$48
Reinstatement												
23 False Alarm Calls												
Second false alarm		0.50			0.17	0.67	\$0	\$139	\$0	\$0	\$38	\$176
Third false alarm		0.50			0.17	0.67	\$0	\$139	\$0	\$0	\$38	\$176
Fourth false alarm (\$25 penalty)		0.50			0.17	0.67	\$0	\$139	\$0	\$0	\$38	\$176
Fifth & subsequent false alarms (\$50 penalty)		0.50			0.17	0.67	\$0	\$139	\$0	\$0	\$38	\$176
24 False Alarm Calls Dispatch for a Holdup Alarm (In Addition to False Alarm Fees)		0.50				0.50	\$0	\$139	\$0	\$0	\$0	\$139
25 Residential Parking Permit	0.17					0.17	\$32	\$0	\$0	\$0	\$0	\$32
26 Release of Stored Vehicles	0.17		0.33			0.50	\$32	\$0	\$64	\$0	\$0	\$96
27 Driving Under the Influence Emergency Response							\$0	\$0	\$0	\$0	\$0	
28 Repo Fee (Repossessed Vehicles)	0.17		0.08			0.25	\$32	\$0	\$16	\$0	\$0	\$48
29 Massage Establishment												
Massage Establishment Application - Initial	5.75	1.00				6.75	\$1,098	\$277	\$0	\$0	\$0	\$1,375
Massage Establishment Application - Sole Proprietor (Initial)	4.50	0.50				5.00	\$860	\$139	\$0	\$0	\$0	\$998
Massage Establishment Renewal	4.75	1.00				5.75	\$907	\$277	\$0	\$0	\$0	\$1,184
Massage Establishment Renewal - Sole Proprietor	3.75	0.50				4.25	\$716	\$139	\$0	\$0	\$0	\$855
Massage Establishment Inspections-Follow-up	2.00	1.00				3.00	<del>\$382</del>	<del>\$277</del>	<del>\$0</del>	<del>\$0</del>	<del>\$0</del>	<del>\$659</del>
Massage Establishment Permit Amendments	0.50					0.50	\$96	\$0	\$0	\$0	\$0	\$96
30 Closing Out Sale	0.25	0.58				0.83	\$48	\$162	\$0	\$0	\$0	\$209

Cost of Service

		Cost Recovery Information												
			Current Cost		Proposed									
Fee Descri	ription	Current Fee	Recovery	Proposed Fee	Cost Recovery	Unit	Notes							
21 Citat	tion Sign Off Non-Santa Clara Citations Only	\$33	104%	\$32	100%									
22 Aları	rm Permit Application	\$37	39%	\$37	39%									
N	Ion-registration	\$50		\$50										
	annual Renewal	\$15	31%	\$15	31%									
	ate	\$25		\$25										
Re	leinstatement	\$15		\$15										
23 False	e Alarm Calls													
Se	econd false alarm	\$50	28%	\$50	28%									
Th	hird false alarm	\$111	63%	\$111	63%									
Fo	ourth false alarm (\$25 penalty)	\$136	77%	\$136	77%									
Fi	ifth & subsequent false alarms (\$50 penalty)	\$161	91%	\$161	91%									
1 1	e Alarm Calls Dispatch for a Holdup Alarm Addition to False Alarm Fees)	\$121	87%	\$121	87%									
25 Resid	idential Parking Permit	\$33	104%	\$32	100%									
26 Rele	ease of Stored Vehicles	\$86	90%	\$96	100%									
27 Drivi	ring Under the Influence Emergency Response	Per Current Salary Schedule plus Benefits and Current Citywide Overhead Plan		Per Current Salary Schedule plus Benefits and Current Citywide Overhead Plan										
28 Repo	o Fee (Repossessed Vehicles)	\$15		\$15										
29 Mas	ssage Establishment													
M	Nassage Establishment Application - Initial	\$691	50%	\$760	55%									
M	Massage Establishment Application - Sole Proprietor (Initial)	\$140	14%	\$154	15%									
M	Massage Establishment Renewal	\$555	47%	\$611	52%									
М	Aassage Establishment Renewal - Sole Proprietor	\$98	11%	\$108	13%									
l M	Aassage Establishment Inspections-Follow-up	\$ <del>193</del>		\$ <del>212</del>	<del>32%</del>		[a]							
М	Massage Establishment Permit Amendments	\$45	47%	\$50	52%									
30 Closi	sing Out Sale	\$217	104%	\$209	100%									

City of Santa Clara
Cost of Service Study for Analyzing User and Regulatory Fees
Calculation of the Estimated Costs of Providing Fee Related Services - Police Fees

Calculation of the Estimated Costs of Providing Fee Related Services - Police Fees								Post				
							\$191	\$277	·	\$312		
	Comm Svc	Police	PD Records	Police	Sr Public Safety		Comm Svc	Police		Police		Cost of
Fee Description	Officer II	Officer	Spec II	Sergeant	Dispatcher	Total	Officer II	Officer	Spec II	Sergeant	Dispatcher	Service
31 Solicitor/Peddler												
Solicitor/Peddler Application	1.75					1.75	\$334	\$0	\$0	\$0	\$0	\$334
Solicitor/Peddler/Employee Renewal	0.75					0.75	\$143	\$0	\$0	\$0	\$0	\$143
Solicitor/Peddler Application - Employee Only	0.75					0.75	\$143	\$0	\$0	\$0	\$0	\$143
32 Motor Funeral Escort Company												
Motor Funeral Escort Company - Initial	1.75					1.75	\$334	\$0	\$0	\$0	\$0	\$334
Motor Funeral Escort Company - Renewal	0.75					0.75	\$143	\$0	\$0	\$0	\$0	\$143
Motor Funeral Escort Driver - Initial	0.75					0.75	\$143	\$0	\$0	\$0	\$0	\$143
Motor Funeral Escort Driver - Renewal	0.75					0.75	\$143	\$0	\$0	\$0	\$0	\$143
33 Private Security												
Private Security Application - Initial	1.00					1.00	\$191	\$0	\$0	\$0	\$0	\$191
Private Security Application - Renewal	0.50					0.50	\$96	\$0	\$0	\$0	\$0	\$96
34 Pawn/Secondhand Dealer												
Pawn/Secondhand Dealer - Registration	0.75					0.75	\$143	\$0	\$0	\$0	\$0	\$143
Pawn/Secondhand Dealer - Renewal	0.50					0.50	\$96	\$0	\$0	\$0	\$0	\$96
35 Bingo Organization	6.83					6.83	\$1,305	\$0	\$0	\$0	\$0	\$1,305
36 Public Entertainment Application												
Public Entertainment Application	0.75			0.25		1.00	\$143	\$0	\$0	\$78	\$0	\$221
Public Entertainment Renewal	0.50			0.25		0.75	\$96	\$0	\$0	\$78	\$0	\$174
Public Entertainment Application – Rolling Fee (for additional employees)	0.33					0.33	<del>\$64</del>	<del>\$0</del>	<del>\$0</del>	<del>\$0</del>	<del>\$0</del>	<del>\$64</del>
37   Public Entertainment General Fines for Violation (Infraction):												
1st Offense							\$0	\$0	\$0	\$0	\$0	
2nd Offense							\$0	\$0	\$0	\$0	\$0	
Subsequent Offenses							\$0	\$0	\$0	\$0 \$0	\$0 \$0	
Subsequent Orienses							ŞU	ŞU	ŞU	ŞU	ŞU	

<sup>[</sup>a] Remove from schedule. Captured in renewal fees. Not used.

City of Santa Clara
Cost of Service Study for Analyzing User and Regulatory Fees
Calculation of the Estimated Costs of Providing Fee Related Services - Police Fees

Unit Note
Note:
1
[a]

<sup>[</sup>a] Remove from schedule. Captured in renewal fees. Not used.



**Public Works Department Fees** 

City of Santa Clara User and Regulatory Fee Study Allocation of Annual Labor Effort - Engineering

			Less:	Less: Breaks,	Productive	Total				Total	Total			
Position [a]	FTE [a]	Total Hours Per FTE [b]	Holiday & Leave [c]	Admin, Train [d]	Hours Per FTE	Productive Hours	Indirect [d]	Direct [d]	Total	Indirect Hours	Direct Hours	Total Hours	Total Salary Top Step [e]	Annual Salary
Director of Public Works	0.75	2,080	216	[u] 374	1,490	1,118	100%	0%	100%	1,118	-	1,118	\$151	\$235,217
Assistant Director of Public Works/City En	1.00	2,080	216	374	1,490	1,490	80%	20%	100%	1,192	298	1,490	\$123	\$256,589
Management Analyst	1.00	2,080	216	374	1,490	1,490	100%	0%	100%	1,490	-	1,490	\$67	\$139,402
Office Specialist II	0.50	2,080	216	374	1,490	745	100%	0%	100%	745	-	745	\$41	\$42,765
Office Specialist III	1.00	2,080	216	374	1,490	1,490	100%	0%	100%	1,490	-	1,490	\$45	\$94,099
Office Specialist IV	1.00	2,080	216	374	1,490	1,490	100%	0%	100%	1,490	-	1,490	\$48	\$98,842
Account Clerk II	1.00	2,080	216	374	1,490	1,490	100%	0%	100%	1,490	-	1,490	\$46	\$96,470
Chief of Party	1.00	2,080	216	374	1,490	1,490	0%	100%	100%	-	1,490	1,490	\$61	\$126,464
Principal Engineer	4.00	2,080	216	374	1,490	5,960	70%	30%	100%	4,172	1,788	5,960	\$107	\$892,486
Public Works Inspector	4.00	2,080	216	374	1,490	5,960	0%	100%	100%	-	5,960	5,960	\$64	\$533,206
Senior Engineer (Civil)	9.00	2,080	216	374	1,490	13,410	0%	100%	100%	-	13,410	13,410	\$91	\$1,695,283
Senior Engineering Aide	2.00	2,080	216	374	1,490	2,980	0%	100%	100%	-	2,980	2,980	\$52	\$218,150
Associate Engineer (Civil)	10.00	2,080	216	374	1,490	14,900	0%	100%	100%	-	14,900	14,900	\$76	\$1,590,368
Principal Planner	1.00	2,080	216	374	1,490	1,490	0%	100%	100%	-	1,490	1,490	\$87	\$179,941
Traffic Engineer	1.00	2,080	216	374	1,490	1,490	80%	20%	100%	1,192	298	1,490	\$123	\$256,589
Traffic Operations Engineer	1.00	2,080	216	374	1,490	1,490	0%	100%	100%	-	1,490	1,490	\$84	\$175,011
Total	39.25					58,483				14,379	44,104	58,483		\$6,630,882
Total										25%	75%	100%		

<sup>[</sup>a] Source: FY 21/22 & 22/23 Adopted budget.

<sup>[</sup>b] Based on 40 hour week \* 52 weeks per year.

<sup>[</sup>c] Amount intended to serve as reasonable estimate. Amount will vary annually, and by employee. Amount assumes twelve days holiday, ten days vacation/personal leave, five days sick leave.

<sup>[</sup>d] Amounts intended to serve as reasonable estimates developed for purposes of this analysis. Amount will vary annually, and by employee. Amount based on position and consultant experience working with similar municipalities.

<sup>[</sup>e] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

FY 22/23 For	ecast Expenses [a]	Program	4411	4412	4413	4431	4432	4433	4434	4435	4441	4442	4443
			Eng Admin -	Eng Admin -	Eng Admin -	Traffic - Gen	Traffic - Dev		Traffic -	Traffic -	Design - Gen	Design - Dev	
Fund #	Fund Desc	Account Desc	Gen Svc	Dev Svc	CIP	Svc	Svc	Traffic - CIP	Signal M.	Stripe Sign	Svc	Svc	Design - CIP
001	General Fund	87010 - Salary And Wages - Regular	\$273,887	\$273,895	\$39,225	\$187,370	\$453,696	\$0	\$230,463	\$115,254	\$4,347	\$149,296	\$0
001	General Fund	87011 - Salary Attrition and VTO	(\$12,901)	(\$14,767)	\$0	(\$17,651)	(\$27,321)	\$0	(\$11,075)	(\$4,304)	(\$17,532)	(\$8,166)	\$0
001	General Fund	87020 - Salary And Wages - As Needed	\$0	\$0	\$0	\$24,205	\$0	\$0	\$0	\$0	\$0	\$0	\$0
001	General Fund	87030 - S & W - O.T. Vacation Relief	\$698	\$0	\$0	\$0	\$0	\$0	\$31,290	\$0	\$511	\$0	\$0
001	General Fund	87110 - Contra 870x0-Reimbd Sal & Wage	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	(\$39,739)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
001	General Fund	1 Salary Accounts	\$261,684	\$259,128	\$39,225	\$154,185	\$426,375	\$0	\$250,678	\$110,950	(\$12,674)	\$141,130	\$0
001	General Fund	87212 - PERS - Misc	\$89,765	\$89,767	\$13,717	\$101,970	\$158,652	\$0	\$80,593	\$40,304	\$41,804	\$52,210	\$0
001	General Fund	87221 - Medicare	\$4,158	\$4,158	\$585	\$2,944	\$6,855	\$0	\$3,518	\$1,756	\$155	\$2,235	\$0
001	General Fund	87222 - Social Security	\$12,074	\$12,074	\$2,503	\$8,536	\$20,914	\$0	\$11,100	\$5,978	(\$859)	\$6,832	\$0
001	General Fund	87223 - Social Security - OT	\$45	\$0	\$0	\$3,750	\$0	\$0	\$1,940	\$0	\$32	\$0	\$0
001	General Fund	87224 - Medicare OT	\$10	\$0	\$0	\$4,179	\$0	\$0	\$454	\$0	\$7	\$0	\$0
001	General Fund	87230 - Health Allocation	\$21,525	\$21,525	\$4,532	\$10,806	\$30,037	\$0	\$15,288	\$8,356	(\$2,303)	\$9,884	\$0
001	General Fund	87241 - Dental - City Paid	\$477	\$478	\$93	\$280	\$673	\$0	\$353	\$193	(\$24)	\$216	\$0
001	General Fund	87242 - Long Term Disability-Clty Paid	\$691	\$691	\$81	\$56	\$226	\$0	\$0	\$0	\$76	\$38	\$0
001	General Fund	87243 - Vision- City Paid	\$226	\$225	\$40	\$120	\$287	\$0	\$154	\$84	(\$11)	\$96	\$0
001	General Fund	87250 - Basic Life Insurance	\$145	\$146	\$41	\$120	\$294	\$0	\$156	\$84	(\$12)	\$96	\$0
001	General Fund	87271 - VEBA	\$1,041	\$1,041	\$204	\$600	\$1,470	\$0	\$780	\$420	(\$60)	\$480	\$0
001	General Fund	87272 - EAP	\$85	\$84	\$16	\$45	\$123	\$0	\$66	\$31	(\$3)	\$40	\$0
001	General Fund	87274 - Auto Allowance	\$3,144	\$3,144	\$816	\$720	\$2,640	\$0	\$240	\$120	\$480	\$240	\$0
001	General Fund	87275 - Mobile Phone Allowance	\$317	\$317	\$326	\$288	\$1,056	\$0	\$96	\$48	\$192	\$96	\$0
001	General Fund	87279 - Misc. Other Benefits	\$0	\$0	\$0	\$170	\$370	\$0	\$260	\$140	(\$60)	\$140	\$0
001	General Fund	87390 - OPEB	\$6,147	<u>\$6,147</u>	<u>\$1,205</u>	<u>\$3,545</u>	<u>\$8,685</u>	<u>\$0</u>	\$4,605	<u>\$2,478</u>	<u>(\$349)</u>	<u>\$2,832</u>	<u>\$0</u>
001	<b>General Fund</b>	2 Benefit Accounts	\$139,850	\$139,797	\$24,159	\$138,129	\$232,282	\$0	\$119,603	\$59,992	\$39,065	\$75,435	\$0
001	General Fund	87500 - Operating Supplies	\$4,223	\$0	\$0	\$3,380	\$0	\$0	\$0	\$0	\$17,043	\$0	\$0
001	General Fund	87600 - Maintenance	\$0	\$0	\$0	\$0,580	\$0 \$0	\$0 \$0	\$804,871	\$0	\$17,043	\$0	\$0
001	General Fund	87825 - Conference, Travel and Training	\$6,340	\$0	\$0 \$0	\$1,872	\$0	\$0 \$0	\$004,071	\$0 \$0	\$3,320	\$0	\$0 \$0
001	General Fund	87870 - Contractual Serv Not Class	\$2,239	\$0	\$0 \$0	\$20,539	\$0 \$0	\$0 \$0	\$0 \$0	\$0	(\$6,670)	\$0	\$0 \$0
001	General Fund	87900 - Rent Expense	\$0	\$0	\$0	\$93	\$0	\$0 \$0	\$0	\$0	\$93	\$0	\$0
001	General Fund	87940 - Mandated Program Costs	\$0	\$0 \$0	\$0	\$0	\$0 \$0	<u>\$0</u>	<u>\$0</u>	\$0	\$0	\$0	<u>\$0</u>
001	General Fund	3 Mat/Serv/Sup	\$12,802	\$0	\$0	\$25,884	\$0	\$0	\$804,871	\$0	\$13,786	\$0	\$0
001	General Fund	87640 - Vehicle Equipment Maintenance	\$0	\$0	\$0	\$4,179	\$0	\$0	\$0	\$0	\$0	\$0	\$0
001	General Fund	87650 - Technical Services Maintenance	\$6,031	\$5,212	\$5,310	\$14,063	\$9,490	\$7,124	\$14,623	\$1,518	\$16,232	\$2,875	\$20,070
001	General Fund	87660 - Workers Comp Insurance	\$7,567	\$7,745	\$1,102	\$5,283	\$12,904	\$0	\$6,566	\$3,241	\$99	\$4,254	\$0
001	General Fund	87680 - Unemployment Insurance	\$237	\$243	\$35	\$166	\$405	\$0	\$206	\$102	\$3	\$133	\$0
001	General Fund	87740 - Vehicle Equipment Amortization	\$0	\$0	\$0	\$6,973	\$0	\$0	\$0	\$0	\$0	\$0	\$0
001	General Fund	87750 - Communi Equipment Amortization	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
001	General Fund	87840 - Insurance And Surety Bonds	<u>\$8,846</u>	<u>\$9,054</u>	<u>\$1,288</u>	<u>\$6,176</u>	<u>\$15,084</u>	<u>\$0</u>	<u>\$7,676</u>	<u>\$3,789</u>	<u>\$115</u>	<u>\$4,974</u>	<u>\$0</u>
001	General Fund	5 Interfund Services	\$22,681	\$22,254	\$7,735	\$36,840	\$37,883	\$7,124	\$29,071	\$8,650	\$16,449	\$12,236	\$20,070
044	CIP	87010 - Salary And Wages - Regular	\$0	\$0	\$240,449	\$0	\$0	\$440,779	\$0	\$0	\$0	\$0	\$1,172,694
044	CIP	87011 - Salary Attrition and VTO	\$0	\$0	(\$15,088)	\$0	\$0	(\$20,184)	\$0	\$0	\$0	\$0	(\$55,965)
044	CIP	87030 - S & W - O.T. Vacation Relief	<u>\$0</u>	<u>\$0</u>		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	\$1,540

FY 22/23 For	recast Expenses [a]	Program	4451	4452	4461	4462	4463				
			Prop Dev -	Prop Dev -	Field Svc -	Field Svc -	Field Svc -				
Fund #	Fund Desc	Account Desc	Gen Svc	Dev Supp.	Gen Svc	Dev Svc	CIP	Subtotal	Adjustment	Total	Notes
001	General Fund	87010 - Salary And Wages - Regular	\$171,837	\$1,102,740	\$146,479	\$418,890	\$110,885	\$3,678,264	\$0	\$3,678,264	
001	General Fund	87011 - Salary Attrition and VTO	(\$19,449)	(\$51,242)	(\$8,307)	(\$22,214)	\$0	(\$214,929)	\$0	(\$214,929)	
001	General Fund	87020 - Salary And Wages - As Needed	(\$34,000)	\$69,629	\$16,137	\$0	\$0	\$75,971	\$0	\$75,971	
001	General Fund	87030 - S & W - O.T. Vacation Relief	\$0	\$10,712	\$0	\$5,168	\$0	\$48,379	\$0	\$48,379	
001	General Fund	87110 - Contra 870x0-Reimbd Sal & Wage	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>(\$39,739)</u>	<u>\$39,739</u>	<u>\$0</u>	
001	General Fund	1 Salary Accounts	\$118,388	\$1,131,839	\$154,309	\$401,844	\$110,885	\$3,547,946	\$39,739	\$3,587,685	
001	General Fund	87212 - PERS - Misc	\$60,091	\$385,627	\$51,225	\$146,488	\$38,776	\$1,350,989	\$0	\$1,350,989	
001	General Fund	87221 - Medicare	\$2,613	\$16,413	\$2,171	\$6,310	\$1,682	\$55,553	\$0	\$55,553	
001	General Fund	87222 - Social Security	\$7,356	\$55,241	\$6,961	\$23,577	\$7,192	\$179,479	\$0	\$179,479	
001	General Fund	87223 - Social Security - OT	\$0	\$664	\$0	\$308	\$0	\$6,739	\$0	\$6,739	
001	General Fund	87224 - Medicare OT	\$0	\$155	\$0	\$71	\$0	\$4,876	\$0	\$4,876	
001	General Fund	87230 - Health Allocation	\$10,390	\$83,755	\$11,608	\$38,034	\$12,455	\$275,892	\$0	\$275,892	
001	General Fund	87241 - Dental - City Paid	\$241	\$1,815	\$246	\$837	\$275	\$6,153	\$0	\$6,153	
001	General Fund	87242 - Long Term Disability-Clty Paid	\$199	\$936	\$392	\$1,446	\$574	\$5,406	\$0	\$5,406	
001	General Fund	87243 - Vision- City Paid	\$103	\$789	\$106	\$360	\$118	\$2,697	\$0	\$2,697	
001	General Fund	87250 - Basic Life Insurance	\$100	\$716	\$66	\$168	\$36	\$2,156	\$0	\$2,156	
001	General Fund	87271 - VEBA	\$522	\$3,978	\$540	\$1,830	\$600	\$13,446	\$0	\$13,446	
001	General Fund	87272 - EAP	\$39	\$328	\$45	\$148	\$49	\$1,096	\$0	\$1,096	
001	General Fund	87274 - Auto Allowance	\$960	\$1,440	\$720	\$720	\$0	\$15,384	\$0	\$15,384	
001	General Fund	87275 - Mobile Phone Allowance	\$384	\$576	\$288	\$288	\$0	\$4,272	\$0	\$4,272	
001	General Fund	87279 - Misc. Other Benefits	\$86	\$1,151	\$67	\$337	\$120	\$2,781	\$0	\$2,781	
001	General Fund	87390 - OPEB	\$3,081	\$23,492	\$3,189	\$10,804	\$3,543	\$79,404	<u>\$0</u>	<u>\$79,404</u>	
001	General Fund	2 Benefit Accounts	\$86,165	\$577,076	\$77,624	\$231,726	\$65,420	\$2,006,323	\$0	\$2,006,323	
001	General Fund	87500 - Operating Supplies	\$14,942	\$0	\$14,338	\$0	\$0	\$53,926	\$0	\$53,926	
001	General Fund	87600 - Maintenance	\$0	\$0	\$0	\$0	\$0	\$804,871	(\$804,871)	\$0	
001	General Fund	87825 - Conference, Travel and Training	\$8,113	\$0	\$6,486	\$0	\$0	\$26,131	\$0	\$26,131	
001	General Fund	87870 - Contractual Serv Not Class	\$23,978	\$0	\$17,354	\$0	\$0	\$57,440	(\$57,440)	\$0	
001	General Fund	87900 - Rent Expense	\$0	\$0	\$0	\$0	\$0	\$186	\$0	\$186	
001	General Fund	87940 - Mandated Program Costs	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
001	General Fund	3 Mat/Serv/Sup	\$47,033	\$0	\$38,178	\$0	\$0	\$942,554	(\$862,311)	\$80,243	
001	Consul Frank	07C40 Nahiala Farriaga ant Maintenana	ćo	ćo	¢24 220	ćo	ćo	¢25 507	ćo	ć2F F07	
001	General Fund	87640 - Vehicle Equipment Maintenance	\$0	\$0	\$21,328	\$0	\$0	\$25,507	\$0 \$0	\$25,507	
001	General Fund	87650 - Technical Services Maintenance	\$13,102	\$28,560	\$10,900	\$10,338	\$21,328	\$186,776	\$0 \$0	\$186,776	
001	General Fund	87660 - Workers Comp Insurance	\$6,104	\$29,841	\$4,144	\$11,846	\$3,092	\$103,788		\$103,788	
001	General Fund	87680 - Unemployment Insurance	\$191	\$936	\$130	\$371	\$97	\$3,255	\$0	\$3,255	
001	General Fund	87740 - Vehicle Equipment Amortization	\$0 \$0	\$0 \$0	\$17,817	\$0 \$0	\$0 \$0	\$24,790	\$0 \$0	\$24,790	
001 001	General Fund General Fund	87750 - Communi Equipment Amortization	\$0 \$7.136	\$0	\$0 \$4.844	\$0 \$13.840	\$0	\$0 \$121,330	\$0 \$0	\$0	
		87840 - Insurance And Surety Bonds	\$7,136	\$34,885	\$4,844 \$50,463	\$13,849	\$3,614		<u>\$0</u>	\$121,330	
001	General Fund	5 Interfund Services	\$26,533	\$94,222	\$59,163	\$36,404	\$28,131	\$465,446	\$0	\$465,446	
044	CIP	87010 - Salary And Wages - Regular	\$0	\$0	\$0	\$0	\$438,425	\$2,292,347	\$0	\$2,292,347	
044	CIP	87011 - Salary Attrition and VTO	\$0	\$0	\$0	\$0	(\$40,034)	(\$131,271)	\$0	(\$131,271)	
044	CIP	87030 - S & W - O.T. Vacation Relief	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	\$1,540	(\$1,540)	<u>\$0</u>	

User and Regulatory Fee Study

Hourly Rate Calculation - Engineering

044	CIP	1 Salary Accounts	\$0	\$0	\$225,361	\$0	\$0	\$420,595	\$0	\$0	\$0	\$0	\$1,118,269
044	CIP	87212 - PERS - Misc	\$0	\$0	\$78,076	\$0	\$0	\$154,139	\$0	\$0	\$0	\$0	\$410,091
044	CIP	87221 - Medicare	\$0	\$0	\$3,662	\$0	\$0	\$6,711	\$0	\$0	\$0	\$0	\$17,548
044	CIP	87222 - Social Security	\$0	\$0	\$9,874	\$0	\$0	\$21,769	\$0	\$0	\$0	\$0	\$53,791
044	CIP	87223 - Social Security - OT	\$0	\$0		\$0	\$0		\$0	\$0	\$0	\$0	\$95
044	CIP	87224 - Medicare OT	\$0	\$0		\$0	\$0		\$0	\$0	\$0	\$0	\$23
044	CIP	87230 - Health Allocation	\$0	\$0	\$17,539	\$0	\$0	\$30,495	\$0	\$0	\$0	\$0	\$77,957
044	CIP	87241 - Dental - City Paid	\$0	\$0	\$394	\$0	\$0	\$700	\$0	\$0	\$0	\$0	\$1,732
044	CIP	87242 - Long Term Disability-Clty Paid	\$0	\$0	\$624	\$0	\$0	\$93	\$0	\$0	\$0	\$0	\$267
044	CIP	87243 - Vision- City Paid	\$0	\$0	\$193	\$0	\$0	\$303	\$0	\$0	\$0	\$0	\$743
044	CIP	87250 - Basic Life Insurance	\$0	\$0	\$107	\$0	\$0	\$306	\$0	\$0	\$0	\$0	\$756
044	CIP	87271 - VEBA	\$0	\$0	\$864	\$0	\$0	\$1,530	\$0	\$0	\$0	\$0	\$3,780
044	CIP	87272 - EAP	\$0	\$0	\$70	\$0	\$0	\$126	\$0	\$0	\$0	\$0	\$300
044	CIP	87274 - Auto Allowance	\$0	\$0	\$2,376	\$0	\$0	\$1,080	\$0	\$0	\$0	\$0	\$1,680
044	CIP	87275 - Mobile Phone Allowance	\$0	\$0		\$0	\$0	\$432	\$0	\$0	\$0	\$0	\$672
044	CIP	87279 - Misc. Other Benefits	\$0	\$0		\$0	\$0	\$460	\$0	\$0	\$0	\$0	\$1,120
044	CIP	87390 - OPEB	<u>\$0</u>	<u>\$0</u>	<u>\$5,102</u>	<u>\$0</u>	<u>\$0</u>	\$9,037	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
044	CIP	2 Benefit Accounts	\$0	\$0	\$118,881	\$0	\$0	\$227,181	\$0	\$0	\$0	\$0	\$570,555
044	CIP	87870 - Contractual Serv Not Class	<u>\$0</u>	<u>\$0</u>	<u>\$22,629</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$22,318</u>
044	CIP	3 Mat/Serv/Sup	\$0	\$0	\$22,629	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$22,318
044	CIP	87660 - Workers Comp Insurance	\$0	\$0	\$6,806	\$0	\$0	\$12,504	\$0	\$0	\$0	\$0	\$22,629
044	CIP	87680 - Unemployment Insurance	\$0	\$0	\$213	\$0	\$0	\$392	\$0	\$0	\$0	\$0	\$33,427
044	CIP	87840 - Insurance And Surety Bonds	\$0	\$0	\$7,957	\$0	\$0	\$14,618	\$0	\$0	\$0	\$0	\$1,048
044	CIP	87994 - Services from Other Funds-CAP	<u>\$0</u>	<u>\$0</u>	\$107,413	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	\$39,077
044	CIP	5 Interfund Services	\$0	\$0	\$122,389	\$0	\$0	\$27,514	\$0	\$0	\$0	\$0	\$96,181
044	CIP	89953 - Trs Out - CIP	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	\$1,815,000	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$5,689,479</u>
044	CIP	5 Interfund Services	\$0	\$0	\$0	\$0	\$0	\$1,815,000	\$0	\$0	\$0	\$0	\$5,689,479
Subtotal			\$437,017	\$421,179	\$560,379	\$355,038	\$696,540	\$2,497,414	\$1,204,223	\$179,592	\$56,626	\$228,801	\$7,516,872

# Adjustments for Fully-Burdened Hourly Rate Calculation

# Allocation of Citywide Overhead

	Eng Admin -	Eng Admin -	Eng Admin -	Traffic - Gen	Traffic - Dev		Traffic -	Traffic -	Design - Gen	Design - Dev	
Description	Gen Svc	Dev Svc	CIP	Svc	Svc	Traffic - CIP	Signal M.	Stripe Sign	Svc	Svc	Design - CIP
Allocation of Citywide Overhead - Services from Other Funds CAP Plan Amount	\$219,670	\$19,368	\$6,574	\$103,170	\$31,130	\$36,316	\$57,639	\$3,352	\$104,736	\$7,082	\$64,401
Adjustment for FY 2022/23	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%
Allocation of Citywide Overhead - Services from Other Funds CAP Plan Amount	\$224,063	\$19,755	\$6,706	\$105,234	\$31,753	\$37,042	\$58,792	\$3,419	\$106,830	\$7,224	\$65,689

	Eng Admin -	Eng Admin -	Eng Admin -	Traffic - Gen	Traffic - Dev		Traffic -	Traffic -	Design - Gen	Design - Dev	
Description	Gen Svc	Dev Svc	CIP	Svc	Svc	Traffic - CIP	Signal M.	Stripe Sign	Svc	Svc	Design - CIP
Total	\$661,080	\$440,934	\$567,085	\$460,272	\$728,293	\$2,534,456	\$1,263,015	\$183,011	\$163,456	\$236,025	\$7,582,561

City of Santa Clara User and Regulatory Fee Study
Hourly Rate Calculation - Engineering

	culation - Enginee	<u> </u>	ا مم	ا مما	امم	امد	ć200.204		/64 F40\	62.464.075
044	CIP	1 Salary Accounts	\$0	\$0	\$0	\$0	\$398,391	\$2,162,616	(\$1,540)	\$2,161,076
044	CIP	87212 - PERS - Misc	\$0	\$0	\$0	\$0	\$192,861	\$835,167	\$0	\$835,167
044	CIP	87221 - Medicare	\$0	\$0	\$0	\$0	\$8,346	\$36,267	\$0	\$36,267
044	CIP	87222 - Social Security	\$0	\$0	\$0	\$0	\$31,308	\$116,742	\$0	\$116,742
044	CIP	87223 - Social Security - OT	\$0	\$0	\$0	\$0	\$0	\$95	\$0	\$95
044	CIP	87224 - Medicare OT	\$0	\$0	\$0	\$0	\$0	\$23	\$0	\$23
044	CIP	87230 - Health Allocation	\$0	\$0	\$0	\$0	\$50,100	\$176,091	\$0	\$176,091
044	CIP	87241 - Dental - City Paid	\$0	\$0	\$0	\$0	\$1,112	\$3,938	\$0	\$3,938
044	CIP	87242 - Long Term Disability-Clty Paid	\$0	\$0	\$0	\$0	\$1,934	\$2,918	\$0	\$2,918
044	CIP	87243 - Vision- City Paid	\$0	\$0	\$0	\$0	\$486	\$1,725	\$0	\$1,725
044	CIP	87250 - Basic Life Insurance	\$0	\$0	\$0	\$0	\$224	\$1,393	\$0	\$1,393
044	CIP	87271 - VEBA	\$0	\$0	\$0	\$0	\$2,430	\$8,604	\$0	\$8,604
044	CIP	87272 - EAP	\$0	\$0	\$0	\$0	\$197	\$693	\$0	\$693
044	CIP	87274 - Auto Allowance	\$0	\$0	\$0	\$0	\$960	\$6,096	\$0	\$6,096
044	CIP	87275 - Mobile Phone Allowance	\$0	\$0	\$0	\$0	\$384	\$1,488	\$0	\$1,488
044	CIP	87279 - Misc. Other Benefits	\$0	\$0	\$0	\$0	\$393	\$1,973	\$0	\$1,973
044	CIP	87390 - OPEB	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	\$14,353	<u>\$28,492</u>	<u>\$0</u>	<u>\$28,492</u>
044	CIP	2 Benefit Accounts	\$0	\$0	\$0	\$0	\$305,088	\$1,221,705	\$0	\$1,221,705
044	CIP	87870 - Contractual Serv Not Class	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$404,744</u>	<u>\$449,691</u>	<u>(\$449,691)</u>	<u>\$0</u>
044	CIP	3 Mat/Serv/Sup	\$0	\$0	\$0	\$0	\$404,744	\$449,691	(\$449,691)	\$0
044	CIP	87660 - Workers Comp Insurance	\$0	\$0	\$0	\$0	\$15,515	\$57,454	\$0	\$57,454
044	CIP	87680 - Unemployment Insurance	\$0	\$0	\$0	\$0	\$486	\$34,518	\$0	\$34,518
044	CIP	87840 - Insurance And Surety Bonds	\$0	\$0	\$0	\$0	\$18,137	\$41,760	\$0	\$41,760
044	CIP	87994 - Services from Other Funds-CAP	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$146,490</u>	<u>\$0</u>	<u>\$146,490</u>
044	CIP	5 Interfund Services	\$0	\$0	\$0	\$0	\$34,138	\$280,222	\$0	\$280,222
044	CIP	89953 - Trs Out - CIP	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$7,504,479</u>	(\$7,504,479)	<u>\$0</u>
044	CIP	5 Interfund Services	\$0	\$0	\$0	\$0	\$0	\$7,504,479	(\$7,504,479)	\$0
Subtotal			\$278,119	\$1,803,137	\$329,274	\$669,974	\$1,346,797	\$18,580,982	(\$8,778,282)	\$9,802,700

# Adjustments for Fully-Burdened Hourly Rate Calculation

# **Allocation of Citywide Overhead**

	Prop Dev -	Prop Dev -	Field Svc -	Field Svc -	Field Svc -				
Description	Gen Svc	Dev Supp.	Gen Svc	Dev Svc	CIP	Subtotal	Adjustment	Total	Notes
Allocation of Citywide Overhead - Services from Other Funds CAP Plan Amount	\$70,762	\$168,394	\$50,802	\$59,490	\$80,429	\$1,083,314	\$0	\$1,083,314	[b]
Adjustment for FY 2022/23	2%	2%	2%	2%	2%	2%	2%	2%	[c]
Allocation of Citywide Overhead - Services from Other Funds CAP Plan Amount	\$72,177	\$171,762	\$51,818	\$60,680	\$82,037	\$1,104,981	\$0	\$1,104,981	

	Prop Dev -	Prop Dev -	Field Svc -	Field Svc -	Field Svc -				
Description	Gen Svc	Dev Supp.	Gen Svc	Dev Svc	CIP	Subtotal	Adjustment	Total	Notes
Total	\$350,296	\$1,974,899	\$381,092	\$730,654	\$1,428,834	\$19,685,963	(\$8,778,282)	\$10,907,681	

User and Regulatory Fee Study

Hourly Rate Calculation - Engineering

# Calculation of Uniform Fully-Burdened Hourly Rate

Description	Total	Notes
Divisional Expenses	\$10,907,681	
Direct Hours	44,104	[d]
Total	\$247	

# Information Below is for Use if City Desires to Use Positional Hourly Billing Rates

# Scenario 1: Uniform Assignment of Materials and Overhead Costs Per Hour

# Calculate Benefit Ratio

Salary Accounts	\$5,748,761
Benefit Accounts	\$3,228,028
Total	0.56

# **Allocation of Personnel Costs**

# **Total Personnel Costs**

Total

Description	Total	Notes
Personnel Costs	\$8,976,789	
Description	Total	Total
Divisional Administration (Overhead)	25%	\$2,207,032
Direct Services	75%	\$6,769,757

# Full Cost Factors for Hourly Rate Buildup

Description	Total	Share	Per Hour
Personnel	\$6,769,757	62%	\$153
Equipment	\$0	0%	\$0
Materials / Supplies	\$679,421	6%	\$15
Other Costs	\$0	0%	\$0
Overhead	\$3,458,503	32%	\$78
Total	\$10,907,681	100%	\$247

100%

\$8,976,789

City of Santa Clara
User and Regulatory Fee Study
Hourly Pate Calculation - Engineering

#### **Calculation of Uniform Fully-Burdened Hourly Rate**

Description
Divisional Expenses
Direct Hours
Total

Information Below is for Use if City Desires to Use Positional Hourly Billing Rates

Scenario 1: Uniform Assignment of Materials and Overhead Costs Per Hour

# Calculate Benefit Ratio

Salary Accounts
Benefit Accounts
Total

# **Allocation of Personnel Costs**

# **Total Personnel Costs**

Total

Personnel Costs
Description
Divisional Administration (Overhead)
Direct Services

Description

# Full Cost Factors for Hourly Rate Buildup

Description									
Personnel									
Equipment									
Materials / Supplies									
Other Costs									
Overhead									
Total									

City of Santa Clara User and Regulatory Fee Study Hourly Rate Calculation - Engineering

#### Calculation of Direct Hours Ratio (Billing Factor)

	Base Hrs	Adjust for	Adjust for	Productive	Direct Hours	Direct Hours	
Description	Per FTE	Typical Leave	Admin	Hours	%	Per FTE	Notes
Hours	2,080	(216)	(374)	1,490	100%	1,490	
Direct Hours Bill Factor (For Every \$ of Salary Add this amount to account for Dir	1.40						

	Top Step Hrly	Donafita.	Subtotal Labor	Adjust for	Total Labor	Add: M'tls /	Add:	Total
Position	[e]	Benefits	Costs	Direct Hours	Rate	Supplies	Overhead	Hourly Rate
Director of Public Works	\$151	\$85	\$235	1.40	\$329	\$15	\$78	\$422
Assistant Director of Public Works/City Engineer	\$123	\$69	\$193	1.40	\$269	\$15	\$78	\$363
Management Analyst	\$67	\$38	\$105	1.40	\$146	\$15	\$78	\$240
Office Specialist II	\$41	\$23	\$64	1.40	\$90	\$15	\$78	\$183
Office Specialist III	\$45	\$25	\$71	1.40	\$99	\$15	\$78	\$192
Office Specialist IV	\$48	\$27	\$74	1.40	\$104	\$15	\$78	\$197
Account Clerk II	\$46	\$26	\$72	1.40	\$101	\$15	\$78	\$195
Chief of Party	\$61	\$34	\$95	1.40	\$133	\$15	\$78	\$226
Principal Engineer	\$107	\$60	\$168	1.40	\$234	\$15	\$78	\$328
Public Works Inspector	\$64	\$36	\$100	1.40	\$140	\$15	\$78	\$234
Senior Engineer (Civil)	\$91	\$51	\$141	1.40	\$197	\$15	\$78	\$291
Senior Engineering Aide	\$52	\$29	\$82	1.40	\$114	\$15	\$78	\$208
Associate Engineer (Civil)	\$76	\$43	\$119	1.40	\$167	\$15	\$78	\$260
Principal Planner	\$87	\$49	\$135	1.40	\$189	\$15	\$78	\$282
Traffic Engineer	\$123	\$69	\$193	1.40	\$269	\$15	\$78	\$363
Traffic Operations Engineer	\$84	\$47	\$131	1.40	\$183	\$15	\$78	\$277
Assistant Engineer (Civil)	\$73	\$41	\$114	1.40	\$158	\$15	\$78	\$252

# Scenario 2: Assignment of a Common Indirect Rate Factor that Can Be Applied to Base Hourly Wage Rate to Calculate Fully-Burdened Hourly Billing Rate by Position

#### Calculation of Fully-Burdened Hourly Rate Billing Factor (Apply Factor to Top Step Salary for Positional Rates)

Description	FTE	Hours Per FTE	Total Hours	Salaries and Wages	Hourly Wage Rate Only	Burdened Hourly Rate	ICR Multiplier	Notes
Total	39.25	2,080	81,640	\$6,630,882	\$81	\$247	3.04	

- [a] Source: FY 21/22 & 22/23 Adopted budget.
- [b] Source: Citywide Cost Allocation Plan.
- [c] Aligns to City's typical budgeting practice of increasing cost allocation amounts by 2% for second year of adopted budget.
- [d] See worksheet labeled: Allocation of Annual Labor Effort Engineering.
- [e] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

User and Regulatory Fee Study

Hourly Rate Calculation - Engineering

#### Calculation of Direct Hours Ratio (Billing Factor)

#### Description

Hours

Direct Hours Bill Factor (For Every \$ of Salary Add this amount to account for Dire

#### Position

Director of Public Works

Assistant Director of Public Works/City Engineer

Management Analyst

Office Specialist II

Office Specialist III

Office Specialist IV

Account Clerk II

Chief of Party

Principal Engineer

Public Works Inspector

Senior Engineer (Civil)

Senior Engineering Aide

Associate Engineer (Civil)

Principal Planner

Traffic Engineer

**Traffic Operations Engineer** 

Assistant Engineer (Civil)

Scenario 2: Assignment of a Common Indirect Rate Factor that Can Be Applied to

Calculation of Fully-Burdened Hourly Rate Billing Factor (Apply Factor to Top Step

#### Description

Total

- [a] Source: FY 21/22 & 22/23 Adopted budget.
- [b] Source: Citywide Cost Allocation Plan.
- [c] Aligns to City's typical budgeting practice of increasing cost allocation amounts  ${\boldsymbol {\mathsf k}}$
- $\hbox{[d] See worksheet labeled: Allocation of Annual Labor Effort-Engineering.}\\$
- [e] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of San

		Service Time										
				Asst Dir Of				Public	Senior			
		Assoc. Eng.	Assist. Eng.	PW / City	Chief Of	Principal	Principal	Works	Engineer		Traffic	
Fee	Description	(Civil)	(Civil)	Eng	Party	Engineer	Planner	Inspector	(Civil)	Sr Eng. Aide	Engineer	Total
	Parcel Map and Record of Survey Checking Fee											
	Parcel Map and Record of Survey Checking Fee (Includes 3 checks)											
2	Parcel Map and Record of Survey Checking Fee (4th and Subsequent Reviews)											
	Final Map Checking Fee											
3	Final Map Checking Fee - First 5 lots (Includes 3 checks)											
4	Final Map Checking Fee - First 5 lots (4th and Subsequent Reviews)											
5	Final Map Checking Fee - Each additional lot beyond 5 lots (Includes 3 checks)											
6	Final Map Checking Fee - Each additional lot beyond 5 lots (4th and Subsequent Reviews)											
	Amended Map Checking Fee											
7	Amended Parcel Map and Record of Survey Checking Fee (Includes 2 Checks)											
8	Amended Parcel Map and Record of Survey Checking Fee (3rd and Subsequent Reviews)											
9	Amended Final Map Checking Fee (Includes 2 checks)											
10	Amended Final Map Checking Fee (3rd and Subsequent Reviews)											
	Certificate of Correction											
11	Processing Certificate of Correction (For Final / Parcel Maps) (Includes 2 Checks)											
12	Processing Certificate of Correction (3rd and Subsequent Reviews)											
	Assessment District Reapportionment Fee - Assemblage / Parcel Split											
13	Assessment District Reapportionment Fee - Assemblage / Parcel Split - First 2 parcels					2.00			28.00			30.00
14	Assessment District Reapportionment Fee - Assemblage / Parcel Split - Each Subsequent Parcel					1.50			6.00			7.50
	Certificate of Compliance											
15	Processing Certificate of Compliance (Includes 2 Checks)											
16	Processing Certificate of Compliance (3rd and Subsequent Reviews)											

	•	Estimated Cost of Labor										
		\$260	\$252	\$363	\$226	\$328	\$282	\$234	\$291	\$208	\$363	
				Asst Dir Of	cl : t ot	5	D: : 1	Public	Senior		- ···	
Fee	Description	Assoc. Eng. (Civil)	Assist. Eng. (Civil)	PW / City Eng	Chief Of Party	Principal Engineer	Principal Planner	Works Inspector	Engineer (Civil)	Sr Eng. Aide	Traffic Engineer	Labor Cost of Service
1 00	Parcel Map and Record of Survey Checking Fee	(0.711)	(6.7)	6	raicy	2118111001	- raimer	тэрсосот	(6.11)	or Engirmae	z.ig.i.ee.	0. 50. 1.50
1	Parcel Map and Record of Survey Checking Fee (Includes 3 checks)											
	Parcel Map and Record of Survey Checking Fee (4th and Subsequent Reviews)											
-	raiter iviap and kecord of Survey Checking Fee (4th and Subsequent Keviews)											
	Final Map Checking Fee											
3	Final Map Checking Fee - First 5 lots (Includes 3 checks)											
	Final Map Checking Fee - First 5 lots (4th and Subsequent Reviews)											
	Final Map Checking Fee - Each additional lot beyond 5 lots (Includes 3 checks)											
	That was Checking ree - Lach additional for beyond 3 lots (includes 3 checks)											
6	Final Map Checking Fee - Each additional lot beyond 5 lots (4th and Subsequent											
	Reviews)											
	Amended Map Checking Fee											
7	Amended Parcel Map and Record of Survey Checking Fee (Includes 2 Checks)											
8	Amended Parcel Map and Record of Survey Checking Fee (3rd and Subsequent											
	Reviews)											
9	Amended Final Map Checking Fee (Includes 2 checks)											
10	Amended Final Map Checking Fee (3rd and Subsequent Reviews)											
	Certificate of Correction											
11	Processing Certificate of Correction (For Final / Parcel Maps) (Includes 2 Checks)											
12	Processing Certificate of Correction (3rd and Subsequent Reviews)											
	Assessment District Reapportionment Fee - Assemblage / Parcel Split											
13	Assessment District Reapportionment Fee - Assemblage / Parcel Split - First 2 parcels					\$656			\$8,148			\$8,804
14						\$492			\$1,746			\$2,238
14	Subsequent Parcel					7432			71,740			72,230
	Certificate of Compliance											
15	Processing Certificate of Compliance (Includes 2 Checks)											
	Processing Certificate of Compliance (Includes 2 Checks)  Processing Certificate of Compliance (3rd and Subsequent Reviews)											
10	1 recessing certificate of compliance (and and adaptive neviews)											

		Cost Recovery Information									
Fee [	Description	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes				
	Parcel Map and Record of Survey Checking Fee										
1	Parcel Map and Record of Survey Checking Fee (Includes 3 checks)	\$7,760	97%	\$7,993	100%	per map	[a]				
2	Parcel Map and Record of Survey Checking Fee (4th and Subsequent Reviews)	\$1,365	97%	\$1,406	100%	per map	[a]				
	Final Map Checking Fee										
3	Final Map Checking Fee - First 5 lots (Includes 3 checks)	\$9,875	97%	\$10,172	100%	per map	[a]				
4	Final Map Checking Fee - First 5 lots (4th and Subsequent Reviews)	\$1,365	97%	\$1,406	100%	per map	[a]				
5	Final Map Checking Fee - Each additional lot beyond 5 lots (Includes 3 checks)	\$449	97%	\$463	100%	per lot	[a]				
6	Final Map Checking Fee - Each additional lot beyond 5 lots (4th and Subsequent Reviews)	\$449	97%	\$463	100%	per lot	[a]				
	Amended Map Checking Fee										
7	Amended Parcel Map and Record of Survey Checking Fee (Includes 2 Checks)	\$3,241	97%	\$3,338	100%	per map	[a]				
8	Amended Parcel Map and Record of Survey Checking Fee (3rd and Subsequent Reviews)	\$1,004	97%	\$1,034	100%	per map	[a]				
9	Amended Final Map Checking Fee (Includes 2 checks)	\$3,258	98%	\$3,338	100%	per map	[a]				
10	Amended Final Map Checking Fee (3rd and Subsequent Reviews)	\$1,004	97%	\$1,034	100%	per map	[a]				
	Certificate of Correction										
11	Processing Certificate of Correction (For Final / Parcel Maps) (Includes 2 Checks)	\$3,627	97%	\$3,735	100%	per certificate	[a]				
12	Processing Certificate of Correction (3rd and Subsequent Reviews)	\$1,180	97%	\$1,216	100%	per certificate	[a]				
	Assessment District Reapportionment Fee - Assemblage / Parcel Split										
13	Assessment District Reapportionment Fee - Assemblage / Parcel Split - First 2 parcels	\$8,640	98%	\$8,804	100%						
14	Assessment District Reapportionment Fee - Assemblage / Parcel Split - Each Subsequent Parcel	\$2,220	99%	\$2,238	100%						
	Certificate of Compliance										
15	Processing Certificate of Compliance (Includes 2 Checks)	\$1,646	97%	\$1,695	100%	per certificate					
16	Processing Certificate of Compliance (3rd and Subsequent Reviews)	\$933	97%	\$961	100%	per certificate					

							Service Time	Service Time										
				Asst Dir Of				Public	Senior									
_		Assoc. Eng.	Assist. Eng.	PW / City	Chief Of	Principal	Principal	Works	Engineer		Traffic	<b>-</b>						
Fee	Description Lot Line Adjustment Processing	(Civil)	(Civil)	Eng	Party	Engineer	Planner	Inspector	(Civil)	Sr Eng. Aide	Engineer	Total						
17	Lot Line Adjustment Processing  Lot Line Adjustment Processing (includes 3 checks)																	
	Lot Line Adjustment Processing (includes 5 cheeks)																	
10	Lot Line Adjustment Frocessing - 4th and subsequent reviews																	
	Security Deposit for Survey																	
19	Security Deposit for Survey - Property Monument (per monument)																	
20	Security Deposit for Survey - Property Monument (minimum per map)																	
21	Security Deposit for Survey City Standard Street Monuments (per monument)																	
22	Security Deposit for Survey City Standard Street Monuments (minimum per map)																	
	Encroachment Permit																	
	Encroachment Permit Processing																	
23	Processing Fee for Project up to \$25k	1.50										1.50						
24	Processing Fee for Project over \$25k	3.00										3.00						
25	Permit Extension Fee	1.00						0.75				1.75						
	Encroachment Permit Plan Check																	
25	Plan Check For Projects up to \$25k (per set, includes 3 checks)	2.00	0.50						0.25			2.75						
26	Plan Check For Projects over \$25k (per sheet, includes 3 checks)	3.00		0.25		1.00			1.50		0.25	6.00						
	Plan Check For Project up to \$25k - 4th and subsequent review (per set, per review	0.25	0.17						0.17			0.58						
28	Plan Check For Projects over \$25k - 4th and subsequent review (per sheet, per review)	0.50				0.25			0.17		0.08	1.00						
29	Plan Check For Projects over \$25k - for revisions after EP issuance (per sheet)	0.75				0.25			0.50		0.17	1.67						

City of Santa Clara
Cost of Service Study for Analyzing User and Regulatory Fees
Public Works / Engineering / LPD, Design, Traffic
Calculation of the Estimated Costs of Providing Fee Related Services

Fee [	Description
	Lot Line Adjustment Processing
17	Lot Line Adjustment Processing (includes 3 checks)
18	Lot Line Adjustment Processing - 4th and subsequent reviews
	Security Deposit for Survey
19	Security Deposit for Survey - Property Monument (per monument)
20	Security Deposit for Survey - Property Monument (minimum per map)
21	Security Deposit for Survey City Standard Street Monuments (per monument)
22	Security Deposit for Survey City Standard Street Monuments (minimum per map)
	Encroachment Permit
	Encroachment Permit Processing
23	Processing Fee for Project up to \$25k
24	Processing Fee for Project over \$25k
25	Permit Extension Fee
	Encroachment Permit Plan Check
25	Plan Check For Projects up to \$25k (per set, includes 3 checks)
26	Plan Check For Projects over \$25k (per sheet, includes 3 checks)
27	Plan Check For Project up to \$25k - 4th and subsequent review (per set, per review
28	Plan Check For Projects over \$25k - 4th and subsequent review (per sheet, per review)
29	Plan Check For Projects over \$25k - for revisions after EP issuance (per sheet)

					Estimated Cost of Labor							
	\$260	\$252	\$363	\$226	\$328	\$282	\$234	\$291	\$208	\$363		
			Asst Dir Of				Public	Senior				
	Assoc. Eng.	Assist. Eng.	PW / City	Chief Of	Principal	Principal	Works	Engineer	6.5. 4:1	Traffic	Labor Cost	
	(Civil)	(Civil)	Eng	Party	Engineer	Planner	Inspector	(Civil)	Sr Eng. Aide	Engineer	of Service	
	\$390										\$390	
	\$780										\$780	
	\$260						\$176				\$436	
	7200						7170				Ç-130	
	4	4						4			4	
	\$520	\$126						\$73			\$719	
	\$780		\$91		\$328			\$437		\$91	\$1,726	
,	\$65	\$42						\$49			\$156	
	\$130				\$82			\$49		\$30	\$291	
								•		•		
	\$195				\$82			\$146		\$61	\$483	
	7155				<b>₽</b> 0∠			<b>7140</b>		201	7403	
1												

		. !	
Fee [	Description		Current Fe
	Lot Line Adjustment Processing	ı	
17	Lot Line Adjustment Processing (includes 3 checks)		\$7,063
18	Lot Line Adjustment Processing - 4th and subsequent reviews		\$1,180
	Security Deposit for Survey		
19	Security Deposit for Survey - Property Monument (per monument)		\$1,622
	Security Deposit for Survey - Property Monument (minimum per map)		\$3,243
21	Security Deposit for Survey City Standard Street Monuments (per monument)		\$2,162
22	Security Deposit for Survey City Standard Street Monuments (minimum per map)		\$3,243
	Encroachment Permit		
	Encroachment Permit Processing		
23	Processing Fee for Project up to \$25k		\$376
24	Processing Fee for Project over \$25k		\$752
25	Permit Extension Fee		n/a
	Encroachment Permit Plan Check		
25	Plan Check For Projects up to \$25k (per set, includes 3 checks)		\$687
26	Plan Check For Projects over \$25k (per sheet, includes 3 checks)		\$1,686
27	Plan Check For Project up to \$25k - 4th and subsequent review (per set, per review		\$151
28	Plan Check For Projects over \$25k - 4th and subsequent review (per sheet, per review)		\$276
29	Plan Check For Projects over \$25k - for revisions after EP issuance (per sheet)		\$463
1			

		Cost Recovery	Information		
Comment See	Current Cost	D	Proposed	Unit	Notes
Current Fee	Recovery	Proposed Fee	Cost Recovery	Unit	Notes
\$7,063	97%	\$7,275	100%	per application	
\$1,180	97%	\$1,216	100%	per application	
, , ==		, ,		P	
\$1,622		\$1,771		per monument	
\$3,243		\$3,541		deposit	
\$2,162		\$2,361		per monument	
\$3,243		\$3,541		deposit	
\$376	96%	\$390	100%	per permit	
\$752	96%	\$780	100%	per permit	
n/a		\$390	90%	per permit	
\$687	96%	\$719	100%		
\$1,686	98%	\$1,726	100%		
\$151	97%	\$156	100%		
\$276	95%	\$291	100%		
\$463	96%	\$483	100%		

							Service Time					
				Asst Dir Of				Public	Senior			
		Assoc. Eng.		PW / City	Chief Of	Principal	Principal	Works	Engineer	6.5. 4:1	Traffic	
Fee	Description Encroachment Permit Inspections	(Civil)	(Civil)	Eng	Party	Engineer	Planner	Inspector	(Civil)	Sr Eng. Aide	Engineer	Total
30	Engineering Inspections:											
	a) \$0-\$15K							2.00				2.00
	b) \$15,001-\$25K (Base)							2.00				2.00
	c) \$25,001-\$50K (Base)							7.20	0.80			8.00
	d) \$50,001-\$100K (Base)							19.80	2.20			22.00
	e) \$101K-\$200K (Base)							25.20	2.80			28.00
	f) \$201K-\$500K (Base)							46.80	5.20			52.00
	g) \$501K-\$1M (Base)							106.20	11.80			118.00
	h) \$1M (Base)							199.80	22.20			222.00
	i) \$1M + each additional \$500K or fraction thereof							50.40	5.60			56.00
	,,,											
	Encroachment Permit - Slurry Seal											
31	Slurry Seal Fee											
	Slurry Seal Fee - Minimum											
	Encroachment Permit - Field Marking - Storm Drain											
33	Field Marking Storm Drain (Up to 50 ft. of excavation)							0.75				0.75
	Field Marking Storm Drain (each additional 50 sqft or fraction thereof)							0.50				0.50
	Encroachment Permit - Field Marking - Traffic Signal											
35	Field Marking - Traffic Signal (Up to 50 ft. of excavation)											
	Field Marking - Traffic Signal (each additional 50 ft or fraction thereof)											
	Copies (Design Criteria, Standard Details, Specifications, Code, Ordinances)											
37	Copies - per page for public											
38	Copies - per page for employees											
									1			
	Black Line Print of Plans on File								1			
39	Black Line Print of Plans on File								1			
									1			
									1			
									1			

calc	ulation of the Estimated Costs of Providing Fee Related Services					Estimated (	Cost of Labor					Ī
		\$260	\$252	\$363	\$226	\$328	\$282	\$234	\$291	\$208	\$363	
				Asst Dir Of				Public	Senior			
Foo	Description	Assoc. Eng. (Civil)	Assist. Eng. (Civil)	PW / City Eng	Chief Of Party	Principal Engineer	Principal Planner	Works Inspector	Engineer (Civil)	Sr Eng. Aide	Traffic Engineer	Labor Cost of Service
ree	Encroachment Permit Inspections	- (CIVII)	— (CIVII)	Ling	— I all ty	- Engineer	- Haililei	поресто	— (CIVII)	JI Ling. Alue	— Eugliteer	—OI SCIVICE
30	Engineering Inspections:					1		1				
	a) \$0-\$15K							\$468				\$468
	b) \$15,001-\$25K (Base)							\$468				\$468
	c) \$25,001-\$50K (Base)							\$1,685	\$233			\$1,918
	d) \$50,001-\$100K (Base)							\$4,633	\$640			\$5,273
	e) \$101K-\$200K (Base)							\$5,897	\$815			\$6,712
	f) \$201K-\$500K (Base)							\$10,951	\$1,513			\$12,464
	g) \$501K-\$1M (Base)							\$24,851	\$3,434			\$28,285
	h) \$1M (Base)							\$46,753	\$6,460			\$53,213
	i) \$1M + each additional \$500K or fraction thereof							\$11,794	\$1,630			\$13,423
	Encroachment Permit - Slurry Seal											
31	Slurry Seal Fee											
32	Slurry Seal Fee - Minimum											
	Encroachment Permit - Field Marking - Storm Drain											
33	Field Marking Storm Drain (Up to 50 ft. of excavation)							\$176				\$176
34	Field Marking Storm Drain (each additional 50 sqft or fraction thereof)							\$117				\$117
	Encroachment Permit - Field Marking - Traffic Signal											
	Field Marking - Traffic Signal (Up to 50 ft. of excavation)							\$133				\$133
36	Field Marking - Traffic Signal (each additional 50 ft or fraction thereof)							\$89				\$89
	Copies (Design Criteria, Standard Details, Specifications, Code, Ordinances)					1		1				
	Copies - per page for public					1		1				
38	Copies - per page for employees											
						1		1				
	District Print of Discourse File											
	Black Line Print of Plans on File											
39	Black Line Print of Plans on File											
						1		1				
			]			I		I	]	I		

_				Cost Recovery	Information		
Fee [	Description	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
	Encroachment Permit Inspections						
30	Engineering Inspections:						
	a) \$0-\$15K	\$465	99%	\$468	100%		
	b) \$15,001-\$25K (Base)	\$465	99%	\$468	100%		
	c) \$25,001-\$50K (Base)	\$1,901	99%	\$1,918	100%		
	d) \$50,001-\$100K (Base)	\$5,228	99%	\$5,273	100%		
	e) \$101K-\$200K (Base)	\$6,655	99%	\$6,712	100%		
	f) \$201K-\$500K (Base)	\$12,359	99%	\$12,464	100%		
	g) \$501K-\$1M (Base)	\$28,046	99%	\$28,285	100%		
	h) \$1M (Base)	\$52,763	99%	\$53,213	100%		
	i) \$1M + each additional \$500K or fraction thereof	\$12,729	95%	\$13,423	100%		
	Encroachment Permit - Slurry Seal						
31	Slurry Seal Fee	\$2.12		\$2.31		per square foot	
32	Slurry Seal Fee - Minimum	\$97		\$106		minimum	
	Encroachment Permit - Field Marking - Storm Drain						
33	Field Marking Storm Drain (Up to 50 ft. of excavation)	\$174	99%	\$176	100%		
34	Field Marking Storm Drain (each additional 50 sqft or fraction thereof)	\$116	99%	\$117	100%		
	Encroachment Permit - Field Marking - Traffic Signal						
35	Field Marking - Traffic Signal (Up to 50 ft. of excavation)	\$123	92%	\$133	100%		[b]
36	Field Marking - Traffic Signal (each additional 50 ft or fraction thereof)	\$82	93%	\$89	100%		[b]
	Copies (Design Criteria, Standard Details, Specifications, Code, Ordinances)						
37	Copies - per page for public	\$0.20		\$0.20			
38		\$0.05		\$0.05			
	Black Line Print of Plans on File						
39	Black Line Print of Plans on File	Actual Cost	100%	Actual Cost	100%		

							Service Time					
				Asst Dir Of				Public	Senior			
		Assoc. Eng.	Assist. Eng.	PW / City	Chief Of	Principal	Principal	Works	Engineer		Traffic	
Fee	Description Record Drawings Archiving Fee	(Civil)	(Civil)	Eng	Party	Engineer	Planner	Inspector	(Civil)	Sr Eng. Aide	Engineer	Total
40	Record Drawings Archiving Fee (per sheet)	0.17						0.17				0.33
40	Record Drawings Archiving Fee (per Sneet)	0.17						0.17				0.33
	Watershed Map											
41	Watershed Map											
	Encroachment Agreement Application											
	Encroachment Agreement Application - Into Easements			0.50		0.75			1.00	20.50		22.75
43	Encroachment Agreement Application - Into Rights-of-way			0.75		1.00			1.25	21.50		24.50
	Agreements, Grant Deeds, and Easement Dedications											
44	Preparation of Agreement/Easement/Grant Deed (Includes 2 checks)											
45	Preparation of Agreement/Easement/Grant Deed - 3rd and subsequent reviews											
46	3rd Party Review - Preparation of Agreement/Easement/Grant Deed (includes 2											
47	checks)  3rd Party Review - Preparation of Agreement/Easement/Grant Deed - 3rd and											
"	subsequent reviews											
	Combination Agreement/Grant Deed for the Same Lot											
48	Combination Agreement / Grant Deed for the same lot (includes 2 checks)											
10	Combination Agreement / Grant Deed for the same lot - 3rd and subsequent											
43	review											
	Document Recordation Fee											
50	Document Recordation Fee											
	Review of Agreements & Easements											
	Review of Agreements & Easements			0.50		1.00			1.50	17.00		20.00
52	Review of Minor Agreements & Easements					0.50			1.00	11.00		12.50

							LOST OF LADOF		
		\$260	\$252	\$363	\$226	\$328	\$282	\$234	\$291
				Asst Dir Of				Public	Senior
	S 1 1 1	Assoc. Er			Chief Of	Principal	Principal	Works	Engineer
ree i	Description Record Drawings Archiving Fee	(Civil)	(Civil)	Eng	Party	Engineer	Planner	Inspector	(Civil)
40	Record Drawings Archiving Fee (per sheet)	\$43						\$39	
40	Record Drawnigs Archiving ree (per sneet)	Ş43						\$39	
	Watershed Map								
41	Watershed Map								
	Encroachment Agreement Application								
42	Encroachment Agreement Application - Into Easements			\$182		\$246			\$291
43	Encroachment Agreement Application - Into Rights-of-way			\$272		\$328			\$364
	Agreements, Grant Deeds, and Easement Dedications								
44	Preparation of Agreement/Easement/Grant Deed (Includes 2 checks)								
45	Preparation of Agreement/Easement/Grant Deed - 3rd and subsequent reviews								
46	3rd Party Review - Preparation of Agreement/Easement/Grant Deed (includes 2 checks)								
47	3rd Party Review - Preparation of Agreement/Easement/Grant Deed - 3rd and subsequent reviews								
	Combination Agreement/Grant Deed for the Same Lot								
48	Combination Agreement / Grant Deed for the same lot (includes 2 checks)								
49	Combination Agreement / Grant Deed for the same lot - 3rd and subsequent review								
	Document Recordation Fee								
50	Document Recordation Fee								
	Boulous of Agracoments 9, Encoments								
	Review of Agreements & Easements			6103		6220			6427
	Review of Agreements & Easements	1		\$182		\$328	]		\$437
52	Review of Minor Agreements & Easements					\$164			\$291

Estimated Cost of Labor

\$208

Sr Eng. Aide

\$4,264

\$4,472

\$3,536

\$2,288

\$363

Traffic

Engineer

Labor Cost

of Service

\$82

\$4,983

\$5,436

\$4,482

\$2,743

				Cost Recovery	Information		
Fee [	Description	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
	Record Drawings Archiving Fee						
40	Record Drawings Archiving Fee (per sheet)	\$80	97%	\$82	100%	per sheet	
	Watershed Map						
41	Watershed Map	Actual Cost	100%	Actual Cost	100%		
	Encroachment Agreement Application						
42	Encroachment Agreement Application - Into Easements	\$4,918	99%	\$4,983	100%	per application	
43	Encroachment Agreement Application - Into Rights-of-way	\$5,339	98%	\$5,436	100%		
	Agreements, Grant Deeds, and Easement Dedications						
44	Preparation of Agreement/Easement/Grant Deed (Includes 2 checks)	\$5,259	97%	\$5,416	100%	per document	
45	Preparation of Agreement/Easement/Grant Deed - 3rd and subsequent reviews	\$1,180	97%	\$1,216	100%	per document	
46	3rd Party Review - Preparation of Agreement/Easement/Grant Deed (includes 2 checks)	\$4,132	97%	\$4,256	100%	per document	
47	3rd Party Review - Preparation of Agreement/Easement/Grant Deed - 3rd and subsequent reviews	\$1,180	97%	\$1,216	100%	per document	
	Combination Agreement/Grant Deed for the Same Lot						
48	Combination Agreement / Grant Deed for the same lot (includes 2 checks)	\$6,944	97%	\$7,152	100%	both documents	
49	Combination Agreement / Grant Deed for the same lot - 3rd and subsequent review	\$1,180	97%	\$1,216	100%	both documents	
	Document Recordation Fee						
50	Document Recordation Fee	Actual Cost	100%	Actual Cost	100%		
	Review of Agreements & Easements						
51	Review of Agreements & Easements	\$4,492	100%	\$4,482	100%	per document	
52	Review of Minor Agreements & Easements	\$2,731	100%	\$2,743	100%	per document	

							Service Time					
				Asst Dir Of				Public	Senior			
_	S	Assoc. Eng.	Assist. Eng.	PW / City	Chief Of	Principal	Principal	Works	Engineer (Civil)	C. E Aid.	Traffic	Total
ree	Description Outside 3rd Party Review or Inspection	(Civil)	(Civil)	Eng	Party	Engineer	Planner	Inspector	(CIVII)	Sr Eng. Aide	Engineer	Total
53	Outside 3rd Party Review or Inspection of Items within public ROW or City											
	Easements											
54	Outside 3rd Party Review for Survey or Mapping											
	Overtime Plan Check, Mapping Review, etc.											
55	Overtime Plan Check, Mapping Review, etc.											
	Sanitary Sewer Capacity Model Run Fee											
56	Sanitary Sewer Capacity Model Run Fee - Initial run											
57	Sanitary Sewer Capacity Model Run Fee - Subsequent model run											
	Existing Improvements											
	Existing Improvements											
	a) Street Improvements											
	i) Residential											
	ii) Commercial											
	iii) Industrial											
	b) Street Curbing											
	c) Sidewalk Improvements											
	d) Street Name Signs											
	e) Sanitary Sewers											
	f) Stom Drains											
	g) Right-of-way and/or Easements											
	Oversize, Overweight Vehicle Fee											
58	Oversize, Overweight Vehicle Fee - Single	0.50										0.50
59	Oversize, Overweight Vehicle Fee - Annual	0.50										0.50
	Traffic Flow Map											
60	Traffic Flow Map - Mailed	0.17										0.17
61	Traffic Flow Map - Not Mailed	0.08										0.08

						Estimated C	ost of Labor					
		\$260	\$252	\$363	\$226	\$328	\$282	\$234	\$291	\$208	\$363	
				Asst Dir Of	01.1.6.06			Public	Senior		- "	
Fee I	Description	Assoc. Eng. (Civil)	Assist. Eng. (Civil)	PW / City Eng	Chief Of Party	Principal Engineer	Principal Planner	Works Inspector	Engineer (Civil)	Sr Eng. Aide	Traffic Engineer	Labor Cost of Service
1 00 1	Outside 3rd Party Review or Inspection	(CIVII)	(CIVII)	-11b	raity	EnPlineer	Tidillici	Порессоі	(CIVII)	or Eng. / nac	EUPINCEL	Of Service
53	Outside 3rd Party Review or Inspection of Items within public ROW or City											
	Easements											
54	Outside 3rd Party Review for Survey or Mapping											
	Overtime Plan Check, Mapping Review, etc.											
	Overtime Plan Check, Mapping Review, etc.											
33	Overtime Flati Check, Mapping Keview, etc.											
	Sanitary Sewer Capacity Model Run Fee											
56	Sanitary Sewer Capacity Model Run Fee - Initial run											
	Canitany Cayor Canasity Madel Dun Foo. Cubesquant model you											
5/	Sanitary Sewer Capacity Model Run Fee - Subsequent model run											
	Full attended to the second of											
	Existing Improvements											
	Existing Improvements											
	a) Street Improvements											
	i) Residential											
	ii) Commercial											
	iii) Industrial											
	b) Street Curbing											
	c) Sidewalk Improvements											
	d) Street Name Signs											
	e) Sanitary Sewers											
	f) Stom Drains											
	g) Right-of-way and/or Easements											
	Oursing Ourselists Vehicle For											
	Oversize, Overweight Vehicle Fee	ć120										ć120
58	Oversize, Overweight Vehicle Fee - Single	\$130										\$130
59	Oversize, Overweight Vehicle Fee - Annual	\$130										\$130
	Traffic Flow Map	4										
	Traffic Flow Map - Mailed	\$43										\$43
61	Traffic Flow Map - Not Mailed	\$22										\$22

				Cost Recovery	Information		
Egg [	Description	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
1 66 1	Outside 3rd Party Review or Inspection	Currentice	Recovery	тторозсатес	COST NECOVERY	Offic	Notes
53	Outside 3rd Party Review or Inspection of Items within public ROW or City Easements	Actual Cost with Initial Deposit		Actual Cost with Initial Deposit			
54	Outside 3rd Party Review for Survey or Mapping	Actual Cost with Initial Deposit		Actual Cost with Initial Deposit			
	Overtime Plan Check, Mapping Review, etc.						
55	Overtime Plan Check, Mapping Review, etc.	Actual Cost with Initial Deposit		Actual Cost with Initial Deposit			
	Sanitary Sewer Capacity Model Run Fee						
56	Sanitary Sewer Capacity Model Run Fee - Initial run	\$8,844	97%	\$9,109	100%		
57	Sanitary Sewer Capacity Model Run Fee - Subsequent model run	time & materials	100%	time & materials	100%		
	Existing Improvements						
	Existing Improvements						
	a) Street Improvements						
	i) Residential	\$105.51		\$115.21		per front foot	
	ii) Commercial	\$223.78		\$244.35		per front foot	
	iii) Industrial	\$161.08		\$175.88		per front foot	
	b) Street Curbing	\$38.49		\$42.02		per front foot	
	c) Sidewalk Improvements	\$15.35		\$16.76		per square foot	
	d) Street Name Signs	\$0.27		\$0.29		per front foot	
	e) Sanitary Sewers	\$38.37		\$41.90		per front foot	
	f) Stom Drains	\$38.37		\$41.90		per front foot	
	g) Right-of-way and/or Easements	use original cost per square foot		use original cost per square foot			
	Oversize, Overweight Vehicle Fee						
58	Oversize, Overweight Vehicle Fee - Single	\$16	12%	\$16	12%	per vehicle	
59	Oversize, Overweight Vehicle Fee - Annual	\$90	69%	\$90	69%	per vehicle	
	Traffic Flow Map						
60	Traffic Flow Map - Mailed	\$38	89%	\$43	100%	each	
61	Traffic Flow Map - Not Mailed	\$19	89%	\$22	100%	each	

City of Santa Clara
Cost of Service Study for Analyzing User and Regulatory Fees
Public Works / Engineering / LPD, Design, Traffic
Calculation of the Estimated Costs of Providing Fee Related Services

							Service Time					
				Asst Dir Of				Public	Senior			
_	5	Assoc. Eng.		PW / City	Chief Of	Principal	Principal	Works	Engineer	Cultura Aida	Traffic	Total
ree	Description Storage or Refuse Bins on City Street	(Civil)	(Civil)	Eng	Party	Engineer	Planner	Inspector	(Civil)	Sr Eng. Aide	Engineer	lotai
62	Storage or Refuse Bins on City Street	1.00										1.00
	Subdivision Committee Review											
63	Subdivision Committee Review - Tentative Map - 4 or fewer lots	3.00				1.00			1.50			5.50
64	Subdivision Committee Review - Tentative Map - 5 or more lots	4.00				2.00			2.00		0.50	8.50
65	Subdivision Committee Review - Lot line adjustment	1.50				0.50			0.50			2.50
	Project Clearance Committee Review											
66	Project Clearance Committee Review - Preliminary Application/Re-	1.50				1.00			0.50			3.00
67	Project Clearance Committee Review - Use Permit / Variance	0.83				0.33			0.33			1.50
68	Project Clearance Committee Review - CEQA - Initial Study Review	4.00				1.00	0.50		3.00		1.00	9.50
69	Project Clearance Committee Review - CEQA - EIR Review					2.00	1.50		10.00		1.50	15.00
70	Project Clearance Committee Review - Traffic Study Report Review (without EIR)	1.50					2.00		5.00		1.00	9.50
	Cost Analysis for Development											
71	Cost Analysis for Development - CAD - Minor (ADU, SFH, and up to 4 residential	0.75				0.25			0.50			1.50
	Cost Analysis for Development - CAD - Major	2.50				0.50			0.75			3.75
	The state of the s	2.55				0.50			05			55

<sup>[</sup>a] Assumes use of 3rd party and 3% annual cost inflation.

<sup>[</sup>b] See Electric (SVP) cost of service.

City of Santa Clara
Cost of Service Study for Analyzing User and Regulatory Fees
Public Works / Engineering / LPD, Design, Traffic
Calculation of the Estimated Costs of Providing Fee Related Services

		\$260	\$252	\$363	\$226	\$328	\$282	\$234	\$291	\$208	\$363	
				Asst Dir Of				Public	Senior			
		Assoc. Eng.	_	PW / City	Chief Of	Principal	Principal	Works	Engineer		Traffic	Labor Cost
Fee I	Description	(Civil)	(Civil)	Eng	Party	Engineer	Planner	Inspector	(Civil)	Sr Eng. Aide	Engineer	of Service
	Storage or Refuse Bins on City Street											
62	Storage or Refuse Bins on City Street	\$260										\$260
	Subdivision Committee Review											
63	Subdivision Committee Review - Tentative Map - 4 or fewer lots	\$780				\$328			\$437			\$1,545
64	Subdivision Committee Review - Tentative Map - 5 or more lots	\$1,040				\$656			\$582		\$182	\$2,460
65	Subdivision Committee Review - Lot line adjustment	\$390				\$164			\$146			\$700
	Project Clearance Committee Review											
66	Project Clearance Committee Review - Preliminary Application/Re-	\$390				\$328			\$146			\$864
67	Project Clearance Committee Review - Use Permit / Variance	\$217				\$109			\$97			\$423
68	Project Clearance Committee Review - CEQA - Initial Study Review	\$1,040				\$328	\$141		\$873		\$363	\$2,745
69	Project Clearance Committee Review - CEQA - EIR Review					\$656	\$423		\$2,910		\$545	\$4,534
70	Project Clearance Committee Review - Traffic Study Report Review (without EIR)	\$390					\$564		\$1,455		\$363	\$2,772
	Cost Analysis for Development											
71	Cost Analysis for Development - CAD - Minor (ADU, SFH, and up to 4 residential	\$195				\$82			\$146			\$423
72	Cost Analysis for Development - CAD - Major	\$650				\$164			\$218			\$1,032
<u> </u>												

Estimated Cost of Labor

<sup>[</sup>a] Assumes use of 3rd party and 3% annual cost inflation.

<sup>[</sup>b] See Electric (SVP) cost of service.

		Cost Recovery Information							
Fee I	Description	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes		
	Storage or Refuse Bins on City Street								
62	Storage or Refuse Bins on City Street	\$151	58%	\$151	58%				
	Subdivision Committee Review								
63	Subdivision Committee Review - Tentative Map - 4 or fewer lots	\$1,522	99%	\$1,545	100%				
64	Subdivision Committee Review - Tentative Map - 5 or more lots	\$2,423	99%	\$2,460	100%				
65	Subdivision Committee Review - Lot line adjustment	\$690	99%	\$700	100%				
	Project Clearance Committee Review								
66	Project Clearance Committee Review - Preliminary Application/Re-	\$861	100%	\$864	100%				
67	Project Clearance Committee Review - Use Permit / Variance	\$418	99%	\$423	100%				
68	Project Clearance Committee Review - CEQA - Initial Study Review	\$2,674	97%	\$2,745	100%				
69	Project Clearance Committee Review - CEQA - EIR Review	\$4,461	98%	\$4,534	100%				
70	Project Clearance Committee Review - Traffic Study Report Review (without EIR)	\$2,681	97%	\$2,772	100%				
	Cost Analysis for Development								
71	Cost Analysis for Development - CAD - Minor (ADU, SFH, and up to 4 residential	\$416	99%	\$423	100%				
72	Cost Analysis for Development - CAD - Major	\$1,012	98%	\$1,032	100%				

<sup>[</sup>a] Assumes use of 3rd party and 3% annual cost inflation.

<sup>[</sup>b] See Electric (SVP) cost of service.

City of Santa Clara
User and Regulatory Fee Study

Allocation of Annual Labor Effort - Streets / Storm Drain

		Total Hours	Less: Holiday &	Less: Breaks, Admin, Train	Productive Hours Per	Total Productive	Indirect			Total Indirect	Total Direct	Total	Total Salary	Annual
Position [a]	FTE [a]	Per FTE [b]	Leave [c]	[d]	FTE	Hours	[d]	Direct [d]	Total	Hours	Hours		Top Step [e]	Salary
Code Enforcement Officer	1.00	2,080	216	374	1,490	1,490	0%	100%	100%	-	1,490	1,490	\$58	\$120,370
Code Enforcement Technician	2.00	2,080	216	374	1,490	2,980	0%	100%	100%	-	2,980	2,980	\$46	\$192,941
Compliance Manager	0.80	2,080	216	374	1,490	1,192	30%	70%	100%	358	834	1,192	\$78	\$130,591
Deputy Public Works Director	0.95	2,080	216	374	1,490	1,416	80%	20%	100%	1,132	283	1,416	\$97	\$192,403
Director of Public Works	0.25	2,080	216	374	1,490	373	100%	0%	100%	373	-	373	\$151	\$78,406
Environmental Programs Manager	1.00	2,080	216	374	1,490	1,490	30%	70%	100%	447	1,043	1,490	\$78	\$163,238
Equipment Operator	2.00	2,080	216	374	1,490	2,980	0%	100%	100%	-	2,980	2,980	\$52	\$214,406
Office Specialist II	1.00	2,080	216	374	1,490	1,490	100%	0%	100%	1,490	-	1,490	\$41	\$85,530
Office Specialist III	0.60	2,080	216	374	1,490	894	100%	0%	100%	894	-	894	\$45	\$56,460
Public Works Supervisor	4.00	2,080	216	374	1,490	5,960	25%	75%	100%	1,490	4,470	5,960	\$67	\$556,774
Staff Aide I	0.90	2,080	216	374	1,490	1,341	0%	100%	100%	-	1,341	1,341	\$48	\$88,957
Staff Aide II - Environmental Programs	1.00	2,080	216	374	1,490	1,490	0%	100%	100%	-	1,490	1,490	\$50	\$103,834
Staff Analyst I	2.00	2,080	216	374	1,490	2,980	0%	100%	100%	-	2,980	2,980	\$58	\$240,739
Street Maintenance Worker I	3.00	2,080	216	374	1,490	4,470	0%	100%	100%	-	4,470	4,470	\$43	\$265,262
Street Maintenance Worker II	12.00	2,080	216	374	1,490	17,880	0%	100%	100%	-	17,880	17,880	\$45	\$1,114,214
Street Maintenance Worker III	11.00	2,080	216	374	1,490	16,390	0%	100%	100%	-	16,390	16,390	\$47	\$1,070,098
Street Maintenance Worker IV	6.00	2,080	216	374	1,490	8,940	0%	100%	100%	-	8,940	8,940	\$54	\$675,293
Street Sweeper Operator	3.00	2,080	216	374	1,490	4,470	0%	100%	100%	-	4,470	4,470	\$53	\$329,285
Superintendent of Streets and Solid Wast	1.00	2,080	216	374	1,490	1,490	30%	70%	100%	447	1,043	1,490	\$89	\$184,122
Tree Trimmer II	2.00	2,080	216	374	1,490	2,980	0%	100%	100%	-	2,980	2,980	\$50	\$209,331
Total	55.50					82,695				6,631	76,065	82,695		\$6,072,253
Total										8%	92%	100%		

<sup>[</sup>a] Source: FY 21/22 & 22/23 Adopted budget.

<sup>[</sup>b] Based on 40 hour week \* 52 weeks per year.

<sup>[</sup>c] Amount intended to serve as reasonable estimate. Amount will vary annually, and by employee. Amount assumes twelve days holiday, ten days vacation/personal leave, five days sick leave.

<sup>[</sup>d] Amounts intended to serve as reasonable estimates developed for purposes of this analysis. Amount will vary annually, and by employee. Amount based on position and consultant experience working with similar municipalities.

<sup>[</sup>e] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

22/23 For	ecast Expenses [a]	Program	2911	2921	2924	2931	2932	2933	2934	2935	2936	2941
und #	Fund Desc	Account Desc	Street Maint	Storm Sys Maint	Non-Point Source	Garbage Coll'ctn	Clean Grn Coll'ction	Clean Up C'mpgn	Res Recyc'lg	Street Sweep	Hshld Haz Waste	Parking Dis Maint
All	All	87010 - Salary And Wages - Regular	\$1,597,843	\$621,785	\$603,448	\$272,568	con chon	\$60,434	\$151,184	\$307,953	\$28,902	\$48,930
All	All	87011 - Salary Attrition and VTO	(\$102,028)	(\$39,598)	(\$31,912)	\$0		700,101	¥-0-,-0 ·	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	7-0,000	+,
All	All	87017 - Premium Pay	\$300	\$50	\$100	\$0			\$350	\$82		
All	All	87020 - Salary And Wages - As Needed	\$0	\$0	\$0	\$37,493			\$2,679	\$14,997		
All	All	87030 - S & W - O.T. Vacation Relief	\$24,103	\$9,106	\$3,214	\$0		\$31,066	<b>72,073</b>	<b>414,337</b>		
All	All	87110 - Contra 870x0-Reimbd Sal & Wage	(\$2,913)	\$0	\$0	\$0		<b>731,000</b>				
All	All	1 Salary Accounts	\$1,517,305	\$591,343	\$574,850	\$310,061	\$0	\$91,500	\$154,213	\$323,032	\$28,902	\$48,930
All	All	87212 - PERS - Misc	\$602,032	\$216,476	\$210,921	\$94,110		\$21,091	\$52,989	\$107,342	\$10,108	\$17,039
All	All	87221 - Medicare	\$24,291	\$9,574	\$9,070	\$4,077		\$898	\$2,405	\$4,615	\$436	\$791
All	All	87222 - Social Security	\$96,829	\$40,202	\$37,033	\$14,870		\$3,339	\$9,973	\$19,730	\$1,281	\$3,385
All	All	87223 - Social Security - OT	\$41,880	\$564	\$200	7= 1,010		\$1,926	\$200	\$997	¥-,	+-,
All	All	87224 - Medicare OT	\$9,883	\$131	\$48			\$451	\$48	\$234		
All	All	87230 - Health Allocation	\$220,007	\$103,760	\$80,743	\$27,692		\$7,415	\$13,664	\$48,761	\$1,902	\$5,694
All	All	87241 - Dental - City Paid	\$3,782	\$1,767	\$1,562	\$593		\$122	\$329	\$744	\$41	\$138
All	All	87242 - Long Term Disability-City Paid	\$1,286	\$184	\$2,290	\$1,043		\$64	\$629	Ψ	\$53	Ų-100
All	All	87243 - Vision- City Paid	\$1,640	\$768	\$677	\$255		\$54	\$143	\$321	\$18	\$60
All	All	87250 - Basic Life Insurance	\$744	\$326	\$284	\$128		\$29	\$60	\$129	\$18	\$24
All	All	87271 - VEBA	\$8,280	\$3,870	\$3,420	\$1,290		\$270	\$720	\$1,620	\$90	\$300
All	All	87272 - EAP	\$675	\$316	\$279	\$106		\$22	\$59	\$129	\$7	\$25
All	All	87274 - Auto Allowance	\$3,864	\$660	\$2,040	\$1,992		\$360	\$480	*	\$480	7
All	All	87275 - Mobile Phone Allowance	\$1,248	\$240	\$768	\$528		\$96	\$192		\$144	
All	All	87279 - Misc. Other Benefits	7 = /= 10	7-13	*****	,,,,		755	7		,	
All	All	87390 - OPEB	\$48,893	\$22,852	\$20,196	<u>\$7,622</u>		\$1,593	\$4,252	\$9,570	<u>\$531</u>	<u>\$1,773</u>
All	All	2 Benefit Accounts	\$1,065,334	\$401,690	\$369,531	\$154,306	\$0	\$37,730	\$86,143	\$194,192	\$15,109	\$29,229
			, ,,	, , , , , , , , , , , , , , , , , , , ,	, ,	, , , , , , , , , , , , , , , , , , , ,		, - ,	, ,	, , , ,	, .,	,
All	All	87500 - Operating Supplies	\$89,253	\$28,267	\$18,690	\$57,697		\$18,606		\$47,609		
All	All	87600 - Maintenance	\$293,741	\$13,689								
All	All	87630 - Vandalism Repair										
All	All	87810 - Utilities Expenses		\$134,118		\$541				\$1,704		
All	All	87825 - Conference, Travel and Training	\$11,733	\$3,714	\$11,928	\$764			\$6,917			
All	All	87870 - Contractual Serv Not Class	\$2,773	\$79,201	\$489,816	\$62,196		\$728,291	\$2,961		\$762	\$39,877
All	All	87890 - Services From Other Department		\$94,188		\$193,640		\$698,108				
All	All	87900 - Rent Expense										
All	All	87940 - Mandated Program Costs			\$40,035							
All	All	3 Mat/Serv/Sup	\$397,500	\$353,177	\$560,469	\$314,838	\$0	\$1,445,005	\$9,878	\$49,313	\$762	\$39,877
All	All	87860 - Garbage Coll, Disposal, Recycl	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	\$20,371,179	<u>\$3,157,752</u>	<u>\$948,840</u>	\$3,872,800			
All	All	4 Resource Product	\$0	\$0	\$0	\$20,371,179	\$3,157,752	\$948,840	\$3,872,800	\$0	\$0	\$0
All	All	87640 - Vehicle Equipment Maintenance	\$354,247	\$119,405	\$33,750					\$263,257		
All	All	87650 - Technical Services Maintenance	\$65,794	\$25,205	\$23,778	\$471,488						\$5,671
	All	87660 - Workers Comp Insurance	\$50,997	\$17,530	\$17,176	\$7,292		\$1,619	\$4,052	\$8,278	\$770	\$682
All												

22/23 Forec	ast Expenses [a]	Program	2951	2952	2971				
			Landsc'p	Street	Traffic				
Fund #	Fund Desc	Account Desc	Maint	Tree	Maint	Subtotal	Adjustment	Total	Note
All	All	87010 - Salary And Wages - Regular	\$1,504,155	\$397,697	\$375,715	\$5,970,614	\$0	\$5,970,614	
All	All	87011 - Salary Attrition and VTO	(\$105,562)	(\$22,384)	(\$29,464)	(\$330,948)	\$0	(\$330,948)	
All	All	87017 - Premium Pay	\$1,177	\$125	\$2,184	\$4,368	\$0	\$4,368	
All	All	87020 - Salary And Wages - As Needed				\$55,169	\$0	\$55,169	
All	All	87030 - S & W - O.T. Vacation Relief	\$42,849	\$6,427	\$42,849	\$159,614	\$0	\$159,614	
All	All	87110 - Contra 870x0-Reimbd Sal & Wage				(\$2,913)	<u>\$2,913</u>	<u>\$0</u>	
All	All	1 Salary Accounts	\$1,442,619	\$381,865	\$391,284	\$5,855,904	\$2,913	\$5,858,817	
All	All	87212 - PERS - Misc	\$572,374	\$138,978	\$155,091	\$2,198,551	\$0	\$2,198,551	
All	All	87221 - Medicare	\$22,453	\$5,937	\$5,670	\$90,217	\$0	\$90,217	
All	All	87222 - Social Security	\$93,991	\$24,747	\$22,974	\$368,354	\$0	\$368,354	
All	All	87223 - Social Security - OT	\$2,657	\$398	\$2,657	\$51,479	\$0	\$51,479	
All	All	87224 - Medicare OT	\$621		\$621	\$12,037	\$0	\$12,037	
All	All	87230 - Health Allocation	\$271,657	\$62,842	\$56,647	\$900,784	\$0	\$900,784	
All	All	87241 - Dental - City Paid	\$4,124	\$1,001	\$877	\$15,080	\$0	\$15,080	
All	All	87242 - Long Term Disability-City Paid	\$936	\$894	\$653	\$8,032	\$0	\$8,032	
All	All	87243 - Vision- City Paid	\$1,790	\$434	\$381	\$6,541	\$0	\$6,541	
All	All	87250 - Basic Life Insurance	\$730	\$160	\$148	\$2,780	\$0	\$2,780	
All	All	87271 - VEBA	\$9,030	\$2,190	\$1,920	\$33,000	\$0	\$33,000	
All	All	87272 - EAP	\$736	\$179	\$156	\$2,689	\$0	\$2,689	
All	All	87274 - Auto Allowance	\$1,152	\$180	\$492	\$11,700	\$0	\$11,700	
All	All	87275 - Mobile Phone Allowance	\$288	\$48	\$48	\$3,600	\$0	\$3,600	
All	All	87279 - Misc. Other Benefits	\$496	\$620	\$500	\$1,616	\$0	\$1,616	
All	All	87390 - OPEB	\$53,321	\$12,933	\$11,337	\$194,873	<u>\$0</u>	\$194,873	
All	All	2 Benefit Accounts	\$1,036,356	\$251,541	\$260,172	\$3,901,333	\$0	\$3,901,333	
All	All	87500 - Operating Supplies	\$93,842	\$8,657	\$232,540	\$595,161	(\$595,161)	\$0	
All	All	87600 - Maintenance	\$4,033			\$311,463	(\$311,463)	\$0	
All	All	87630 - Vandalism Repair	\$0			\$0	\$0	\$0	
All	All	87810 - Utilities Expenses	\$557,116			\$693,479	(\$693,479)	\$0	
All	All	87825 - Conference, Travel and Training	\$9,445	\$2,971	\$5,200	\$52,672	\$0	\$52,672	
All	All	87870 - Contractual Serv Not Class	\$330,168	\$628,593	\$2,403	\$2,367,041	(\$2,367,041)	\$0	
All	All	87890 - Services From Other Department				\$985,936	(\$985,936)	\$0	
All	All	87900 - Rent Expense	\$2,653			\$2,653	\$0	\$2,653	
All	All	87940 - Mandated Program Costs	\$1,061			\$41,096	(\$41,096)	<u>\$0</u>	
All	All	3 Mat/Serv/Sup	\$998,318	\$640,221	\$240,143	\$5,049,501	(\$4,994,176)	\$55,325	
All	All	87860 - Garbage Coll, Disposal, Recycl	<u>\$1,061</u>		<u>\$0</u>	\$28,351,632	(\$28,351,632)	<u>\$0</u>	
All	All	4 Resource Product	\$1,061	\$0	\$0	\$28,351,632	(\$28,351,632)	\$0	
All	All	87640 - Vehicle Equipment Maintenance	\$214,547		\$47,911	\$1,033,117	\$0	\$1,033,117	
All	All	87650 - Technical Services Maintenance	\$76,717	\$20,161	\$23,547	\$712,361	\$0	\$712,361	
All	All	87660 - Workers Comp Insurance	\$48,128	\$11,205	\$13,539	\$181,268	\$0	\$181,268	
All	All	87680 - Unemployment Insurance	\$1,509	\$351	\$425	\$5,751	\$0	\$5,751	

User and Regulatory Fee Study

Hourly Rate Calculation - Streets / Storm Drain

Subtotal			\$3,743,475	\$1,579,134	\$1,623,059	\$23,028,804	\$3,162,143	\$2,526,596	\$4,131,843	\$998,604	\$46,448	\$142,308
All	All	5 Interfund Services	\$763,336	\$232,924	\$118,209	\$1,878,420	\$4,391	\$3,521	\$8,809	\$432,067	\$1,675	\$24,272
All	All	87994 - Services from Other Funds-CAP	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,391,078</u>						<u>\$15,581</u>
All	All	87840 - Insurance And Surety Bonds	\$59,617	\$20,492	\$20,080	\$8,319		\$1,848	\$4,622	\$9,443	\$879	\$2,294
All	All	87750 - Communi Equipment Amortization	\$55,968				\$4,391					
All	All	87740 - Vehicle Equipment Amortization	\$175,114	\$49,742	\$22,886					\$150,813		
	calculation Streets / 5											

# Adjustments for Fully-Burdened Hourly Rate Calculation

# **Allocation of Citywide Overhead**

	Street	Storm Sys	Non-Point	Garbage	Clean Grn	Clean Up	Res	Street	Hshld Haz	Parking
Description	Maint	Maint	Source	Coll'ctn	Coll'ction	C'mpgn	Recyc'lg	Sweep	Waste	Dis Maint
Allocation of Citywide Overhead - Services from Other Funds CAP Plan Amount	\$612,428	\$221,675	\$107,556	\$9,355						\$218
Adjustment for FY 2022/23	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%
Allocation of Citywide Overhead - Services from Other Funds CAP Plan Amount	\$624,677	\$226,109	\$109,707	\$9,542	\$0	\$0	\$0	\$0	\$0	\$222

	Eng Admin -	Eng Admin -	Eng Admin -	Traffic - Gen	Traffic - Dev		Traffic -	Traffic -	Design - Gen	Design - Dev
Description	Gen Svc	Dev Svc	CIP	Svc	Svc	Traffic - CIP	Signal M.	Stripe Sign	Svc	Svc
Total	\$4,368,152	\$1,805,243	\$1,732,766	\$23,038,346	\$3,162,143	\$2,526,596	\$4,131,843	\$998,604	\$46,448	\$142,530

User and Regulatory Fee Study

Hourly Rate Calculation - Streets / Storm Drain

Subtotal			\$4,047,945	\$1,318,444	\$1,078,721	\$47,427,524	(\$34,749,554)	\$12,677,970	
All	All	5 Interfund Services	\$569,591	\$44,817	\$187,122	\$4,269,154	(\$1,406,659)	\$2,862,495	
All	All	87994 - Services from Other Funds-CAP				<u>\$1,406,659</u>	<u>(\$1,406,659)</u>	<u>\$0</u>	
All	All	87840 - Insurance And Surety Bonds	\$56,262	\$13,100	\$15,827	\$212,783	\$0	\$212,783	
All	All	87750 - Communi Equipment Amortization				\$60,359	\$0	\$60,359	
All	All	87740 - Vehicle Equipment Amortization	\$172,428		\$85,873	\$656,856	\$0	\$656,856	

# Adjustments for Fully-Burdened Hourly Rate Calculation

# **Allocation of Citywide Overhead**

Description	Landsc'p Maint	Street Tree	Traffic Maint	Subtotal	Adjustment	Total	Notes
Allocation of Citywide Overhead - Services from Other Funds CAP Plan Amount	\$358,687	\$94,744	\$128,364	\$1,533,027	\$0	\$1,533,027	[b]
Adjustment for FY 2022/23	2%	2%	2%	2%	2%	2%	[c]
Allocation of Citywide Overhead - Services from Other Funds CAP Plan Amount	\$365,861	\$96,639	\$130,931	\$1,563,688	\$0	\$1,563,688	

Description	Design - CIP	Prop Dev - Gen Svc	Field Svc - CIP	Subtotal	Adjustment	Total	Notes
Total	\$4,413,806	\$1,415,083	\$1,209,652	\$48,991,212	(\$34,749,554)	\$14,241,658	

User and Regulatory Fee Study

Hourly Rate Calculation - Streets / Storm Drain

# Calculation of Uniform Fully-Burdened Hourly Rate

Description	Total	Notes
Divisional Expenses	\$14,241,658	
Direct Hours	76,065	[d]
Total	\$187	

# Information Below is for Use if City Desires to Use Positional Hourly Billing Rates

# Scenario 1: Uniform Assignment of Materials and Overhead Costs Per Hour

#### **Calculate Benefit Ratio**

Salary Accounts	\$5,858,817
Benefit Accounts	\$3,901,333
Total	0.67

# **Allocation of Personnel Costs**

#### **Total Personnel Costs**

Description	Total	Notes
Personnel Costs	\$9,760,150	
Description	Total	Total
Divisional Administration (Overhead)	8%	\$782,571
Direct Services	92%	\$8,977,579
Total	100%	\$9,760,150

# **Full Cost Factors for Hourly Rate Buildup**

Description	Total	Share	Per Hour
Personnel	\$8,977,579	63%	\$118
Equipment	\$0	0%	\$0
Materials / Supplies	\$2,917,820	20%	\$38
Other Costs	\$0	0%	\$0
Overhead	\$2,346,258	16%	\$31
Total	\$14,241,658	100%	\$187

City of Santa Clara
User and Regulatory Fee Study
Hourly Rate Calculation - Streets / Storm Drain

# Calculation of Uniform Fully-Burdened Hourly Rate

Description
Divisional Expenses
Direct Hours
Total

Information Below is for Use if City Desires to Use Positional Hourly Billing Rates

Scenario 1: Uniform Assignment of Materials and Overhead Costs Per Hour

# **Calculate Benefit Ratio**

Salary Accounts
Benefit Accounts
Total

# **Allocation of Personnel Costs**

#### **Total Personnel Costs**

Description	
Personnel Costs	
Description	
Divisional Administration (Overhead)	
Direct Services	
Total	

# **Full Cost Factors for Hourly Rate Buildup**

Description						
Personnel						
Equipment						
Materials / Supplies						
Other Costs						
Overhead						
Total						

User and Regulatory Fee Study

Hourly Rate Calculation - Streets / Storm Drain

# Calculation of Direct Hours Ratio (Billing Factor)

	Base Hrs	Adjust for	Adjust for	Productive	Direct Hours		
Description	Per FTE	Typical Leave	Admin	Hours	%	Per FTE	Notes
Hours	2,080	(216)	(374)	1,490	100%	1,490	
Direct Hours Bill Factor (For Every \$ of Salary Add this amount to account for Di		1.40					

Position	Top Step Hrly [e]	Benefits	Subtotal Labor Costs	Adjust for Direct Hours	Total Labor Rate	Add: M'tls / Supplies	Add: Overhead	Total Hourly Rate	
Code Enforcement Officer	\$58	\$39	\$96	1.40	\$135	\$38	\$31	\$204	
Code Enforcement Technician	\$46	\$31	\$77	1.40	\$108	\$38	\$31	\$177	
Compliance Manager	\$78	\$52	\$131	1.40	\$183	\$38	\$31	\$252	
Deputy Public Works Director		See Engineering							
Director of Public Works	See Engineering								
Environmental Programs Manager	\$78	\$52	\$131	1.40	\$183	\$38	\$31	\$252	
Equipment Operator	\$52	\$34	\$86	1.40	\$120	\$38	\$31	\$189	
Office Specialist II	\$41	\$27	\$69	1.40	\$96	\$38	\$31	\$165	
Office Specialist III	\$45	\$30	\$75	1.40	\$105	\$38	\$31	\$174	
Public Works Supervisor	\$67	\$45	\$111	1.40	\$156	\$38	\$31	\$225	
Staff Aide I	\$48	\$32	\$79	1.40	\$111	\$38	\$31	\$180	
Staff Aide II - Environmental Programs	\$50	\$33	\$83	1.40	\$116	\$38	\$31	\$185	
Staff Analyst I	\$58	\$39	\$96	1.40	\$135	\$38	\$31	\$204	
Street Maintenance Worker I	\$43	\$28	\$71	1.40	\$99	\$38	\$31	\$168	
Street Maintenance Worker II	\$45	\$30	\$74	1.40	\$104	\$38	\$31	\$173	
Street Maintenance Worker III	\$47	\$31	\$78	1.40	\$109	\$38	\$31	\$178	
Street Maintenance Worker IV	\$54	\$36	\$90	1.40	\$126	\$38	\$31	\$195	
Street Sweeper Operator	\$53	\$35	\$88	1.40	\$123	\$38	\$31	\$192	
Superintendent of Streets and Solid Waste	\$89	\$59	\$147	1.40	\$206	\$38	\$31	\$275	
Tree Trimmer II	\$50	\$34	\$84	1.40	\$117	\$38	\$31	\$186	

### Scenario 2: Assignment of a Common Indirect Rate Factor that Can Be Applied to Base Hourly Wage Rate to Calculate Fully-Burdened Hourly Billing Rate by Position

# Calculation of Fully-Burdened Hourly Rate Billing Factor (Apply Factor to Top Step Salary for Positional Rates)

Description	FTE	Hours Per FTE	Total Hours	Salaries and Wages		Burdened Hourly Rate	ICR Multiplier	Notes
Total	55.50	2,080	115,440	\$6,072,253	\$53	\$187	3.56	

- [a] Source: FY 21/22 & 22/23 Adopted budget.
- [b] Source: Citywide Cost Allocation Plan.
- [c] Aligns to City's typical budgeting practice of increasing cost allocation amounts by 2% for second year of adopted budget.
- [d] See worksheet labeled: Allocation of Annual Labor Effort Streets / Storm Drain.
- [e] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

User and Regulatory Fee Study

Hourly Rate Calculation - Streets / Storm Drain

#### Calculation of Direct Hours Ratio (Billing Factor)

#### Description

Hours

Direct Hours Bill Factor (For Every \$ of Salary Add this amount to account for Dir

#### Position

Code Enforcement Officer

Code Enforcement Technician

Compliance Manager

**Deputy Public Works Director** 

Director of Public Works

**Environmental Programs Manager** 

**Equipment Operator** 

Office Specialist II

Office Specialist III

**Public Works Supervisor** 

Staff Aide I

Staff Aide II - Environmental Programs

Staff Analyst I

Street Maintenance Worker I

Street Maintenance Worker II

Street Maintenance Worker III

Street Maintenance Worker IV

Street Sweeper Operator

Superintendent of Streets and Solid Waste

Tree Trimmer II

### Scenario 2: Assignment of a Common Indirect Rate Factor that Can Be Applied to

Calculation of Fully-Burdened Hourly Rate Billing Factor (Apply Factor to Top Ste

#### Description

Total

- [a] Source: FY 21/22 & 22/23 Adopted budget.
- [b] Source: Citywide Cost Allocation Plan.
- [c] Aligns to City's typical budgeting practice of increasing cost allocation amounts
- [d] See worksheet labeled: Allocation of Annual Labor Effort Streets / Storm Drai
- [e] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Sa

		Equip.	Public Works	Street Maint	Street Maint	Street Maint	Street Maint	Code Enforc.	Env Programs	Staff Aide II	Public Works	
Fee I	Description	Operator	Superv.	Worker	Worker II	Worker III	Worker IV	Officer	Mgr	Programs	Superv.	Total
1	Active construction site inspections of projects over one (1) acre in size and high priority sites during wet season (Oct - Apr) as required by Provision C.6 or MRP							1.00				1.00
2	Industrial/commercial facility stormwater inspections as required by Provision C.4 of MRP (Tier 1)							2.75				2.75
3	Industrial/commercial facility stormwater inspections as required by Provision C.4 of MRP (Tier 2)							1.00				1.00
4	Operation and Maintenance inspection of stormwater treatment systems installed on projects as required by Provision C.3 of MRP							1.00				1.00
5	Operation and Maintenance Administration of permanent stormwater treatment systems installed on projects as required by Provision C.3 of MRP							1.00				1.00
6	Stormwater Management Planning Application Plan review as required by Provision C.3 of MRP (first 3 reviews)							8.00				8.00
7	Stormwater Management Building Application Plan review as required by Provision C.3 of MRP (first 3 reviews)							4.00				4.00
8	Pavement Restoration Charge Up to 3" Thick Asphalt  a) First 80 cubic ft.	3.25		3.25	6.50	6.50	3.25					22.75
	b) Each additional cubic ft.	0.04		0.04	0.08	0.08	0.04					0.28
9	Engineering Plan Review per sheet (Streets)  a) First three (3) reviews		0.75									0.75
	b) Fourth and subsequent review		0.17									0.17
10	Concrete Removal/Replace Charge - Curb/Gutter  a) Base						3.00					3.00
	b) Per Linear Foot											
11	Concrete Removal/Replace Charge - Sidewalk											
	a) Base b) Per Square Foot						3.00					3.00
12	Traffic Sign Fabrication		1.00	2.50	1.50							5.00

City of Santa Clara
Cost of Service Study for Analyzing User and Regulatory Fees
Streets / Storm Drain Fees
Calculation of the Estimated Costs of Providing Fee Related Services

Fee	Description	Equip. Operator	Public Works Superv.	Street Maint Worker	Street Maint Worker II	Street Maint Worker III	Street Maint Worker IV	Code Enforc. Officer	Env Programs Mgr	Staff Aide II - Env. Programs	Public Works Superv.	Total
13	Street tree removal										1.00	1.00
14	Street tree planting - Property development										1.00	1.00
15	Engineering Plan Review per sheet - Initial Review											
	1. First three (3) reviews										0.75	0.75
	2. Fourth and subsequent review										0.17	0.17
16	Non-exclusive franchise hauler application fee								4.00	2.00		6.00
17	Solid Waste Management Planning Application Plan review as required by City Municipal Code (first 3 reviews)							4.00				4.00
18	Solid Waste Management Building Permit Application Improvement plans review for solid waste management compliance with City's municipal codes (first 3 reviews)							4.00				4.00
19	Construction & Demolition (C&D) waste management: Processing solid waste management and Green Halo reconciliation							1.00				1.00

	Č	Estimated Cost of Labor											
		\$189	\$225	\$168	\$173	\$178	\$195	\$204	\$252	\$185	\$225		
		Carrie	Public	Street	Street	Street	Street	Code	Env	Staff Aide II	Public	Nanta viala	Estimated
Fee I	Description	Equip. Operator	Works Superv.	Maint Worker	Maint Worker II	Maint Worker III	Maint Worker IV	Enforc. Officer	Programs Mgr	Env. Programs	Works Superv.	Materials Costs	Cost of Service
1	Active construction site inspections of projects over one (1) acre in size and high priority sites during wet season (Oct - Apr) as required by Provision C.6 or MRP							\$204					\$204
2	Industrial/commercial facility stormwater inspections as required by Provision C.4 of MRP (Tier 1)							\$561					\$561
3	Industrial/commercial facility stormwater inspections as required by Provision C.4 of MRP (Tier 2)							\$204					\$204
4	Operation and Maintenance inspection of stormwater treatment systems installed on projects as required by Provision C.3 of MRP							\$204					\$204
5	Operation and Maintenance Administration of permanent stormwater treatment systems installed on projects as required by Provision C.3 of MRP							\$204					\$204
6	Stormwater Management Planning Application Plan review as required by Provision C.3 of MRP (first 3 reviews)							\$1,632					\$1,632
7	Stormwater Management Building Application Plan review as required by Provision C.3 of MRP (first 3 reviews)							\$816					\$816
8	Pavement Restoration Charge Up to 3" Thick Asphalt												
	a) First 80 cubic ft.	\$614		\$546	\$1,125	\$1,157	\$634						\$4,076
	b) Each additional cubic ft.	\$8		\$7	\$14	\$14	\$8						\$51
9	Engineering Plan Review per sheet (Streets)												
	a) First three (3) reviews		\$169										\$169
	b) Fourth and subsequent review		\$38										\$38
10	Concrete Removal/Replace Charge - Curb/Gutter												
10	a) Base						\$585						\$585
	b) Per Linear Foot						<b>7303</b>						<b>4303</b>
11	Consents Demonstratifications Change Sidewalls												
11	Concrete Removal/Replace Charge - Sidewalk a) Base						\$585						\$585
	b) Per Square Foot						\$303						\$303
12	Traffic Sign Fabrication		\$225	\$420	\$260								\$905

City of Santa Clara Cost of Service Study for Analyzing User and Regulatory Fees Streets / Storm Drain Fees

Calculation of the Estimated Costs of Providing Fee Related Services

		\$189	\$225	\$168	\$173	\$178	\$195	\$204	\$252	\$185	\$225		
			Public	Street	Street	Street	Street	Code	Env	Staff Aide II	Public		Estimated
		Equip.	Works	Maint	Maint	Maint	Maint	Enforc.	Programs	Env.	Works	Materials	Cost of
Fee	Description	Operator	Superv.	Worker	Worker II	Worker III	Worker IV	Officer	Mgr	Programs	Superv.	Costs	Service
13	Street tree removal										\$225		\$225
14	Street tree planting - Property development										\$225	\$400	\$625
15	Engineering Plan Review per sheet - Initial Review												
	1. First three (3) reviews										\$169		\$169
	2. Fourth and subsequent review										\$38		\$38
16	Non-exclusive franchise hauler application fee								\$1,008	\$370			\$1,378
17	Solid Waste Management Planning Application Plan review as required by City Municipal Code (first 3 reviews)							\$816					\$816
18	Solid Waste Management Building Permit Application Improvement plans review for solid waste management compliance with City's municipal codes (first 3 reviews)							\$816					\$816
19	Construction & Demolition (C&D) waste management: Processing solid waste management and Green Halo reconciliation							\$204					\$204

				Cost Reco	very Informat	ion	
Fee [	Description	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
	Active construction site inspections of projects over one (1) acre in size and high priority sites during wet season (Oct - Apr) as required by Provision C.6 or MRP	\$202	99%	\$204	100%		
2	Industrial/commercial facility stormwater inspections as required by Provision C.4 of MRP (Tier 1)	\$549	98%	\$561	100%		
3	Industrial/commercial facility stormwater inspections as required by Provision C.4 of MRP (Tier 2)	\$202	99%	\$204	100%		
4	Operation and Maintenance inspection of stormwater treatment systems installed on projects as required by Provision C.3 of MRP	\$202	99%	\$204	100%		
5	Operation and Maintenance Administration of permanent stormwater treatment systems installed on projects as required by Provision C.3 of MRP	\$193	95%	\$204	100%		
6	Stormwater Management Planning Application Plan review as required by Provision C.3 of MRP (first 3 reviews)	\$1,546	95%	\$1,632	100%		
7	Stormwater Management Building Application Plan review as required by Provision C.3 of MRP (first 3 reviews)	\$773	95%	\$816	100%		
8	Pavement Restoration Charge Up to 3" Thick Asphalt						
	a) First 80 cubic ft.	\$4,028	99%	\$4,076	100%		
	b) Each additional cubic ft.	\$39	77%	\$40	79%	per square foot	
9	Engineering Plan Review per sheet (Streets)						
	a) First three (3) reviews	\$160	95%	\$169	100%		
	b) Fourth and subsequent review	\$33	88%	\$38	100%		
10	Concrete Removal/Replace Charge - Curb/Gutter						
	a) Base	\$373	64%	\$467	80%	per linear foot	
	b) Per Linear Foot	\$70		\$70			
11	Concrete Removal/Replace Charge - Sidewalk						
	a) Base	\$261	45%	\$325	56%	per square foot	
	b) Per Square Foot	\$19		\$19			
12	Traffic Sign Fabrication	\$875	97%	\$905	100%		

City of Santa Clara
Cost of Service Study for Analyzing User and Regulatory Fees
Streets / Storm Drain Fees
Calculation of the Estimated Costs of Providing Fee Related Services

		Cost Recovery Information   Current Cost Recovery   Proposed Cost Recovery   Fee Recovery   Unit										
			Current		Proposed							
			Cost	Proposed	Cost							
Fee	Description	Current Fee	Recovery	Fee	Recovery	Unit	Notes					
13	Street tree removal	\$225	100%	\$225	100%	per hour						
14	Street tree planting - Property development	\$598	96%	\$625	100%	per tree						
15	Engineering Plan Review per sheet - Initial Review											
	1. First three (3) reviews	\$168	100%	\$169	100%							
	2. Fourth and subsequent review	\$34	91%	\$38	100%							
16	Non-exclusive franchise hauler application fee	\$1,320	96%	\$1,378	100%							
17	Solid Waste Management Planning Application Plan review as required by City Municipal Code (first 3 reviews)	\$760	93%	\$816	100%							
18	Solid Waste Management Building Permit Application Improvement plans review for solid waste management compliance with City's municipal codes (first 3 reviews)	\$760	93%	\$816	100%							
19	Construction & Demolition (C&D) waste management: Processing solid waste management and Green Halo reconciliation	\$190	93%	\$204	100%							



**Water and Sewer Fees** 

City of Santa Clara
User and Regulatory Fee Study
Allocation of Annual Labor Effort - Water and Sewer

			Less:	Productive	Total				Total	Total			
		Total Hours	Holiday &	Hours Per	Productive	Indirect			Indirect	Direct	Total	Total Salary	Annual
Position [a]	FTE [a]	Per FTE [b]	Leave [c]	FTE	Hours	[d]	Direct [d]	Total	Hours	Hours	Hours	Top Step [f]	Salary
Assistant Engineer (Civil)	2.00	2,080	216	1,864	3,728	20%	80%	100%	746	2,982	3,728	\$73	\$302,432
Assistant Director of Water and Sewer Uti	1.00	2,080	216	1,864	1,864	100%	0%	100%	1,864		1,864	\$111	\$230,298
Assistant Sanitary Sewer Superintendent	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$67	\$139,194
Assistant Water and Sewer Superintender	3.00	2,080	216	1,864	5,592	20%	80%	100%	1,118	4,474	5,592	\$67	\$417,581
Associate Engineer	2.00	2,080	216	1,864	3,728	20%	80%	100%	746	2,982	3,728	\$76	\$318,032
Code Enforcement Officer	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$58	\$120,370
Code Enforcement Technician	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$46	\$96,470
Compliance Manager	1.00	2,080	216	1,864	1,864	60%	40%	100%	1,118	746	1,864	\$78	\$163,238
Director of Water and Sewer Utilities	1.00	2,080	216	1,864	1,864	100%	0%	100%	1,864	-	1,864	\$137	\$284,253
Equipment Operator	5.00	2,080	216	1,864	9,320	20%	80%	100%	1,864	7,456	9,320	\$52	\$536,016
Facilities Inspection Supervisor	1.00	2,080	216	1,864	1,864	60%	40%	100%	1,118	746	1,864	\$62	\$129,459
Facilities Technician	2.00	2,080	216	1,864	3,728	20%	80%	100%	746	2,982	3,728	\$52	\$214,406
Maintenance Systems Specialist	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$61	\$126,464
Management Analyst	2.00	2,080	216	1,864	3,728	100%	0%	100%	3,728	-	3,728	\$67	\$278,803
Office Records Specialist	1.00	2,080	216	1,864	1,864	100%	0%	100%	1,864	-	1,864	\$42	\$87,734
Office Specialist II/III/IV	3.00	2,080	216	1,864	5,592	100%	0%	100%	5,592	-	5,592	\$45	\$282,298
Principal Engineer	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$107	\$223,122
Pump Maintenance Technician	3.00	2,080	216	1,864	5,592	20%	80%	100%	1,118	4,474	5,592	\$52	\$321,610
Senior Engineer (Civil)	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$91	\$188,365
Senior Engineering Aide	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$54	\$113,235
Senior Project Engineer	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$91	\$188,365
Senior Water and Sewer System Operator	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$96	\$199,139
Senior Water Utility Engineer	0.10	2,080	216	1,864	186	20%	80%	100%	37	149	186	\$91	\$18,836
Sewer Inspection Technician	2.00	2,080	216	1,864	3,728	20%	80%	100%	746	2,982	3,728	\$52	\$214,406
Utility Business Supervisor	0.40	2,080	216	1,864	746	60%	40%	100%	447	298	746	\$62	\$51,784
Utility Business Systems Manager	0.60	2,080	216	1,864	1,118	60%	40%	100%	671	447	1,118	\$86	\$107,790
Utility Crew Supervisor	7.00	2,080	216	1,864	13,048	60%	40%	100%	7,829	5,219	13,048	\$62	\$906,214
Water and Sewer Maintenance Worker II	13.00	2,080	216	1,864	24,232	20%	80%	100%	4,846	19,386	24,232	\$47	\$1,264,661
Water and Sewer Operations Manager	1.00	2,080	216	1,864	1,864	60%	40%	100%	1,118	746	1,864	\$90	\$186,430
Water and Sewer System Operator	1.90	2,080	216	1,864	3,542	20%	80%	100%	708	2,833	3,542	\$62	\$245,972
Water Resource Specialist	1.00	2,080	216	1,864	1,864	20%	80%	100%	373	1,491	1,864	\$61	\$126,464
Water Service Technician II	10.00	2,080	216	1,864	18,640	20%	80%	100%	3,728	14,912	18,640	\$52	\$1,072,032
Total	73.00				136,072				47,346	88,726	136,072		\$9,155,474
Total									35%	65%	100%		

<sup>[</sup>a] Source: FY 21/22 & 22/23 Adopted budget.

<sup>[</sup>b] Based on 40 hour week \* 52 weeks per year.

<sup>[</sup>c] Amount intended to serve as reasonable estimate. Amount will vary annually, and by employee. Amount assumes twelve days holiday, ten days vacation/personal leave, five days sick leave.

<sup>[</sup>d] Amounts intended to serve as reasonable estimates developed for purposes of this analysis. Amount will vary annually, and by employee. Amount based on position and consultant experience working with similar municipalities.

<sup>[</sup>f] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

FY 22/23 For	recast Expenses [a]	Program	1411	1412	1413	1422	1423	1424	1532	1511	1512	1514	1515	1516				
Fund #	Fund Desc	Account Desc	Water Eng'rg Admin Design	Water Eng'rg Water Quality	Water Eng'rg Water Res'rces	Water System Mtce	Water Const.	System Operations	Solar - System Mtce	Sewer Sys. Admin	Sewer Sys. Maint	Sewer Ops	Sewer SJ SC WPCP	Sewer Strm Pump Maint	Subtotal	Adjustment	Total	Notes
092	Water Utility	87010 - Salary And Wages - Regular	\$1,774,641	\$66,250	\$49,027	\$771,342	\$1,494,283	\$1,411,048	\$145,620	\$978,962	\$1,228,541	\$462,586	\$28,772	\$102,791	\$8,513,863	\$0	\$8,513,863	Notes
092	Water Utility	87013 - Salary and Benefit Savings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0,515,665	\$0	\$0	.
092	Water Utility	87017 - Premium Pay	\$0	\$0	\$0	\$898	\$3,463	\$12,430	\$490	\$9	\$8,591	\$801	\$0	\$271	\$26,953	\$0	\$26,953	ı
092	Water Utility	87020 - Salary And Wages - As Needed	\$160,684	\$0	\$0	\$0	\$0	\$0	\$0	\$82,800	\$0	\$0	\$0	\$0	\$243,484	\$0	\$243,484	ı
092	Water Utility	87030 - S & W - O.T. Vacation Relief	\$128,547	\$0	\$0	\$0	\$0	\$0	\$10,712	\$0	\$109,265	\$16,068	\$0	\$3,214	\$267,806	\$0	\$267,806	ı
092	Water Utility	87090 - Separation Payouts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	<u>\$0</u>	<u>\$0</u>	\$0	<u>\$0</u>	\$0	i
092	Water Utility	1 Salary Accounts	\$2,063,872	\$66,250	\$49,027	\$772,240	\$1,497,746	\$1,423,478	\$156,822	\$1,061,771	\$1,346,397	\$479,455	\$28,772	\$106,276	\$9,052,106	\$0	\$9,052,106	ı
																		.
092	Water Utility	87212 - PERS - Misc	\$620,584	\$23,168	\$17,145	\$268,597	\$521,972	\$496,680	\$50,883	\$342,345	\$431,132	\$161,960	\$10,061	\$35,941	\$2,980,468	\$0	\$2,980,468	.
092	Water Utility	87221 - Medicare	\$26,641	\$1,012	\$732	\$11,651	\$22,377	\$21,255	\$2,201	\$14,738	\$18,686	\$6,943	\$441	\$1,494	\$128,171	\$0	\$128,171	ı
092	Water Utility	87222 - Social Security	\$91,017	\$3,842	\$2,134	\$49,215	\$94,552	\$90,295	\$9,410	\$49,413	\$78,966	\$29,065	\$854	\$6,338	\$505,101	\$0	\$505,101	ı
092	Water Utility	87223 - Social Security - OT	\$7,970	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,775	\$997	\$0	\$198	\$15,940	\$0	\$15,940	.
092	Water Utility	87224 - Medicare OT	\$1,864	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,586	\$232	\$0	\$48	\$3,730	\$0	\$3,730	.
092	Water Utility	87230 - Health Allocation	\$148,565	\$5,511	\$3,235	\$120,225	\$230,216	\$199,665	\$27,088	\$76,842	\$191,193	\$52,963	\$1,138	\$17,642	\$1,074,283	\$0	\$1,074,283	ı
092	Water Utility	87241 - Dental - City Paid	\$3,224	\$125	\$69	\$1,918	\$3,788	\$3,426	\$411	\$1,676	\$3,175	\$1,044	\$27	\$245	\$19,128	\$0	\$19,128	.
092	Water Utility	87242 - Long Term Disability-City Paid	\$3,928	\$211	\$91	\$711	\$2,326	\$2,288		\$2,277	\$1,649	\$1,727	\$38	\$114	\$15,360	\$0	\$15,360	
092	Water Utility	87243 - Vision- City Paid	\$1,395	\$51	\$30	\$832	\$1,635	\$1,483	\$178	\$724	\$1,371	\$455	\$12	\$107	\$8,273	\$0	\$8,273	
092	Water Utility	87250 - Basic Life Insurance	\$1,028	\$33	\$30	\$321	\$614	\$626	\$72	\$559	\$525	\$159	\$12	\$42	\$4,021	\$0	\$4,021	
092	Water Utility	87260 - Meal Allowance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
092	Water Utility	87271 - VEBA	\$7,050	\$270	\$150	\$4,200	\$8,280	\$7,500	\$900	\$3,660	\$6,930	\$2,280	\$60	\$540	\$41,820	\$0	\$41,820	
092	Water Utility	87272 - EAP	\$576	\$21	\$12	\$343	\$669	\$612	\$73	\$293	\$556	\$188	\$5	\$44	\$3,392	\$0	\$3,392	ı
092	Water Utility	87274 - Auto Allowance	\$11,952	\$480	\$672	\$0	\$0	\$0	\$0	\$8,592	\$360	\$360	\$384	\$0	\$22,800	\$0	\$22,800	ı
092	Water Utility	87275 - Mobile Phone Allowance	\$3,600	\$192	\$240	\$0	\$0	\$0	\$0	\$2,688	\$144	\$144	\$96	\$0	\$7,104	\$0	\$7,104	ı
092	Water Utility	87279 - Misc. Other Benefits	\$736	\$0	\$0	\$120	\$834	\$530	\$0	\$218	\$440	\$96	\$0	\$48	\$3,022	\$0	\$3,022	.
092	Water Utility	87390 - OPEB	<u>\$41,635</u>	\$1,595	<u>\$886</u>	\$24,801	\$48,893	\$44,288	\$5,314	\$21,611	\$40,930	\$13,468	<u>\$354</u>	\$3,187	\$246,962	<u>\$0</u>	\$246,962	ı
092	Water Utility	2 Benefit Accounts	\$971,765	\$36,511	\$25,426	\$482,934	\$936,156	\$868,648	\$96,530	\$525,636	\$784,418	\$272,081	\$13,482	\$65,988	\$5,079,575	\$0	\$5,079,575	
092	Water Utility	87500 - Operating Supplies	\$17,341	\$0	\$0	\$0	\$42,448	\$26,530	\$0	\$20,174	\$0	\$5,306	\$0	\$0	\$111,799	\$0	\$111,799	ı
092	Water Utility	87600 - Maintenance	\$159,181	\$0	\$0	\$418,558	\$63,672	\$689,785	\$10,612	\$0	\$326,695	\$34,701	\$0	\$0	\$1,703,204	(\$1,703,204)	\$0	ı
092	Water Utility	87710 - Adver And Community Promotion	\$5,306	\$0	\$0	\$0	\$0	\$0	\$0	\$1,062	\$0	\$0	\$0	\$0	\$6,368	(\$6,368)	\$0	ı
092	Water Utility	87720 - Misc Rec Pur Install & Service	\$0	\$0	\$0	\$0	\$615,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$615,500	(\$615,500)	\$0	.
092	Water Utility	87770 - Water Conservation Prgm	\$0	\$0	\$254,690	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$254,690	(\$254,690)	\$0	.
092	Water Utility	87810 - Utilities Expenses	\$31,271	\$0	\$0	\$0	\$5,624	\$10,686	\$0	\$0	\$0	\$4,499	\$0	\$0	\$52,080	\$0	\$52,080	.
092	Water Utility	87825 - Conference, Travel and Training	\$31,836	\$0	\$0	\$0	\$0	\$0	\$0	\$22,285	\$0	\$0	\$0	\$0	\$54,121	\$0	\$54,121	.
092	Water Utility	87870 - Contractual Serv Not Class	\$227,029	(\$398)	\$265,302	\$0	\$0	\$0	\$0	\$92,468	\$0	\$0	\$0	\$0	\$584,401	(\$584,401)	\$0	i
092	Water Utility	87920 - Right of Way Rental Expense	\$0	\$0	\$0	\$0	\$0	\$2,197,635	\$0	\$1,805,104	\$0	\$0	\$0	\$0	\$4,002,739	(\$4,002,739)	\$0	ı
092	Water Utility	87940 - Mandated Program Costs	\$76,407	\$173,401	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	\$21,224	<u>\$0</u>	\$58,366	<u>\$0</u>	\$16,979	<u>\$0</u>	<u>\$0</u>	\$346,377	(\$346,377)	<u>\$0</u>	ı
092	Water Utility	3 Mat/Serv/Sup	\$548,371	\$173,003	\$519,992	\$418,558	\$727,244	\$2,945,860	\$10,612	\$1,999,459	\$326,695	\$61,485	\$0	\$0	\$7,731,279	(\$7,513,279)	\$218,000	ı
		0.7000 0 11 151			426.246.622				احد						426.246.622	(425.245.25)		
092	Water Utility	87880 - Resources: Non-JPA	\$0	\$0	\$26,346,800	\$0	\$0	\$0	\$0	4.	1.		<u>.</u> .	\$0	\$26,346,800	(\$26,346,800)	\$0	
092	Water Utility	87960 - Generation & Pumping Expense	\$0	\$0	\$0	\$0	\$0	\$1,153,200	\$0	\$0	\$0	\$140,506	\$0	\$0	\$1,293,706	(\$1,293,706)	\$0	ı
092	Water Utility	87980 - Resources - JPA	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	\$396,790	<u>\$0</u>	<u>\$0</u>	\$18,795,589	<u>\$0</u>	\$19,192,379	(\$19,192,379)	<u>\$0</u>	
092	Water Utility	4 Resource/Product	\$0	\$0	\$26,346,800	\$0	\$0	\$1,153,200	\$0	\$396,790	\$0	\$140,506	\$18,795,589	\$0	\$46,832,885	(\$46,832,885)	\$0	
092	Water Utility	87640 - Vehicle Equipment Maintenance	\$0	\$0	\$0	\$71,247	\$188,004	\$159,500	\$0	\$10,263	\$2,394	\$272,173	\$0	\$0	\$703,581	\$0	\$703,581	
092	Water Utility	87650 - Technical Services Maintenance	\$535,664	\$0	\$0	\$0	\$0	\$0	\$0	\$507,536	\$0	\$0	\$0	\$0	\$1,043,200	\$0	\$1,043,200	
092	Water Utility	87660 - Workers Comp Insurance	\$61,838	\$2,325	\$1,712	\$27,120	\$52,207	\$49,371	\$5,008	\$34,216	\$42,977	\$16,102	\$1,010	\$3,614	\$297,500	\$0	\$297,500	
092	Water Utility	87680 - Unemployment Insurance	\$1,562	\$59	\$43	\$685	\$1,319	\$1,247	\$127	\$865	\$1,086	\$407	\$26	\$91	\$7,517	\$0	\$7,517	
092	Water Utility	87740 - Vehicle Equipment Amortization	\$0	\$0	\$0	\$40,575	\$222,403	\$100,880	\$0	\$3,425	\$3,596	\$214,983	\$0	\$0	\$585,862	\$0	\$585,862	
092	Water Utility	87750 - Communi Equipment Amortization	\$29,347	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$29,347	\$0	\$29,347	ı
092	Water Utility	87840 - Insurance And Surety Bonds	\$54,179	\$2,037	\$1,500	\$23,761	\$45,741	\$43,257	\$4,388	\$29,377	\$36,899	\$13,825	\$868	\$3,103	\$258,935	\$0	\$258,935	
092	Water Utility	87990 - Services From Other Funds	\$0	\$0	\$0	\$25,168	\$0	\$0	\$0	\$0	\$25,168	\$0	\$0	\$0	\$50,336	\$0	\$50,336	ı l
092	Water Utility	87994 - Services from Other Funds-CAP	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	\$0	<u>\$0</u>	\$2,852,363	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	\$1,400,279	<u>\$0</u>	\$4,252,642	<u>\$0</u>	\$4,252,642	
092	Water Utility	5 Interfund Services	\$682,590	\$4,421	\$3,255	\$188,556	\$509,674	\$3,206,618	\$9,523	\$585,682	\$112,120	\$517,490	\$1,402,183	\$6,808	\$7,228,920	\$0	\$7,228,920	
Subtotal			\$4,266,598	\$280,185	\$26,944,500	\$1,862,288	\$3,670,820	\$9,597,804	\$273,487	\$4,569,338	\$2,569,630	\$1,471,017	\$20,240,026	\$179,072	\$75,924,765	(\$54,346,164)	\$21,578,601	
Jubiolai			34,200,330	3200,103	720,344,300	¥1,002,200	y3,070,020	43,331,004	3413,401	74,JUJ,JJ0	72,303,030	71,4/1,01/	720,240,020	3113,012	713,324,103	(434,340,104)	721,370,001	

City of Santa Clara

User and Regulatory Fee Study Hourly Rate Calculation - Water and Sewer

## Calculation of Uniform Fully-Burdened Hourly Rate

Description	Total	Notes
Divisional Expenses	\$21,578,601	
Direct Hours	88,726	[b]
Total	\$243	

# Full Cost Factors for Hourly Rate Buildup

Description	Total	Share	Per Hour
Personnel	\$14,131,681	65%	\$159
Equipment	\$0	0%	\$0
Materials / Supplies	\$3,194,278	15%	\$36
Other Costs	\$0	0%	\$0
Overhead	\$4,252,642	20%	\$48
Total	\$21,578,601	100%	\$243

# Information Below is for Use if City Desires to Use Positional Hourly Billing Rates

## Scenario 1: Uniform Assignment of Materials and Overhead Costs Per Hour

### Calculate Benefit Ratio

Salary Accounts	\$9,052,106
Benefit Accounts	\$5,079,575
Total	0.56

## Calculation of Direct Hours Ratio (Billing Factor)

	Base Hrs	Adjust for	Productive	Direct Hours	Direct Hours	
Description	Per FTE	Typical Leave	Hours	%	Per FTE	Notes
Hours	2,080	(216)	1,864	65%	1,215	
Direct Hours Bill Factor (For Every \$ of Salary Add this amount to account for Dir		1.71	,			

	Top Step Hrly		Subtotal Labor	Adjust for	Total Labor	Add: M'tls /	Add:	Total
Position	[c]	Benefits	Costs	Direct Hours	Rate	Supplies	Overhead	Hourly Rate
Assistant Engineer (Civil)	\$73	\$41	\$113	1.71	\$194	\$36	\$48	\$278
Assistant Director of Water and Sewer Utilities	\$111	\$62	\$173	1.71	\$296	\$36	\$48	\$380
Assistant Sanitary Sewer Superintendent	\$67	\$38	\$104	1.71	\$179	\$36	\$48	\$263
Assistant Water and Sewer Superintendent	\$67	\$38	\$104	1.71	\$179	\$36	\$48	\$263
Associate Engineer	\$76	\$43	\$119	1.71	\$204	\$36	\$48	\$288
Code Enforcement Officer	\$58	\$32	\$90	1.71	\$155	\$36	\$48	\$239
Code Enforcement Technician	\$46	\$26	\$72	1.71	\$124	\$36	\$48	\$208
Compliance Manager	\$78	\$44	\$123	1.71	\$210	\$36	\$48	\$294
Director of Water and Sewer Utilities	\$137	\$77	\$213	1.71	\$365	\$36	\$48	\$449
Equipment Operator	\$52	\$29	\$80	1.71	\$138	\$36	\$48	\$222
Facilities Inspection Supervisor	\$62	\$35	\$97	1.71	\$166	\$36	\$48	\$250
Facilities Technician	\$52	\$29	\$80	1.71	\$138	\$36	\$48	\$222
Maintenance Systems Specialist	\$61	\$34	\$95	1.71	\$162	\$36	\$48	\$246
Management Analyst	\$67	\$38	\$105	1.71	\$179	\$36	\$48	\$263
Office Records Specialist	\$42	\$24	\$66	1.71	\$113	\$36	\$48	\$197
Office Specialist II/III/IV	\$45	\$25	\$71	1.71	\$121	\$36	\$48	\$205
Principal Engineer	\$107	\$60	\$167	1.71	\$287	\$36	\$48	\$371
Pump Maintenance Technician	\$52	\$29	\$80	1.71	\$138	\$36	\$48	\$222
Senior Engineer (Civil)	\$91	\$51	\$141	1.71	\$242	\$36	\$48	\$326
Senior Engineering Aide	\$54	\$31	\$85	1.71	\$145	\$36	\$48	\$229
Senior Project Engineer	\$91	\$51	\$141	1.71	\$242	\$36	\$48	\$326
Senior Water and Sewer System Operator	\$96	\$54	\$149	1.71	\$256	\$36	\$48	\$340
Senior Water Utility Engineer	\$91	\$51	\$141	1.71	\$242	\$36	\$48	\$326
Sewer Inspection Technician	\$52	\$29	\$80	1.71	\$138	\$36	\$48	\$222
Utility Business Supervisor	\$62	\$35	\$97	1.71	\$166	\$36	\$48	\$250
Utility Business Systems Manager	\$86	\$48	\$135	1.71	\$231	\$36	\$48	\$315
Utility Crew Supervisor	\$62	\$35	\$97	1.71	\$166	\$36	\$48	\$250
Water and Sewer Maintenance Worker II	\$47	\$26	\$73	1.71	\$125	\$36	\$48	\$209
Water and Sewer Operations Manager	\$90	\$50	\$140	1.71	\$239	\$36	\$48	\$323
Water and Sewer System Operator	\$62	\$35	\$97	1.71	\$166	\$36	\$48	\$250
Water Resource Specialist	\$61	\$34	\$95	1.71	\$162	\$36	\$48	\$246
Water Service Technician II	\$52	\$29	\$80	1.71	\$138	\$36	\$48	\$222

City of Santa Clara

User and Regulatory Fee Study Hourly Rate Calculation - Water and Sewer

Scenario 2: Assignment of a Common Indirect Rate Factor that Can Be Applied to Base Hourly Wage Rate to Calculate Fully-Burdened Hourly Billing Rate by Position

Description	FTE	Hours Per FTE	Total Hours	Salaries and Wages	Hourly Wage Rate Only	Burdened Hourly Rate	ICR Multiplier	Notes
Total	73.00	2,080	151,840	\$9,155,474	\$60	\$243	4.03	

[a] Source: FY 21/22 & 22/23 Adopted budget.
[b] See worksheet labeled: Allocation of Annual Labor Effort - Water.

[c] Source: City of Santa Clara Classified Salary Plan Approved 9/7/2021; City of Santa Clara Unclassified/Elected Salary Plan Approved 5/4/2021.

		Service Time																
Fee D	Description	Assist. Eng'r (Civil)	Assoc Eng'r	Asst Wtr S'prntndt	C'mplce Mgr	Equip Oper'tr	Facil. Tech	Maint Sys. Spec	Office Spec IV	Prin. Eng'r	Pump Mtc Tech - Wtr	Util Ops Eng'r	Sr Wtr Util Eng'r	Util Crew S'prvsr	Wtr Res'rce Spec	Wtr Svc Tech II	Wtr/Swr Maint Wrkr II	Total
	Water Service Installation																	
1	5/8" x 3/4" water services			2.00		18.00								18.00		1.00	36.00	75.00
1	1" water service			2.00		18.00								18.00		1.00	36.00	75.00
2	1" water service - SFR (abandonment)			2.00		22.00								22.00		1.00	44.00	91.00
3	1 - 1/2" water service			2.00		18.00								18.00		1.00	36.00	<del>75.00</del>
3	2" water service			2.00		18.00								18.00		1.00	36.00	75.00
4	3" water service (dual 2" services)			3.00		40.00								40.00		1.00	80.00	164.00
5	4" water service			3.00		40.00								40.00		1.00	80.00	164.00
6	6" water service			3.00		40.00								40.00		1.00	80.00	164.00
7	8" water service			3.00		40.00								40.00		1.00	80.00	164.00
	Dual Water Service Installation																	
8	4" water service			3.00		40.00								40.00		1.00	80.00	164.00
9	6" water service			3.00		40.00								40.00		1.00	80.00	164.00
10	8" water service			3.00		40.00								40.00		1.00	80.00	164.00
	Water Service - Meter Device Cost Only																	
11	1" water meter																	
12	1" water meter and backflow preventer																	
13	1 - 1/2" water meter backflow and preventer																	
14	2" water meter backflow and preventer																	
15	3" water meter and backflow preventer																	
16	4" water meter and backflow preventer																	
17	6" water meter and backflow preventer																	
18	8" water meter and backflow preventer																	
	Fire Hudana																	ı
19	Fire Hydrant			2.00		27.00								27.00		1.00	54.00	111.00
19	Fire hydrant			2.00		27.00								27.00		1.00	34.00	111.00
	Fire Service (Installation of fire service line)																	
20	2" fire service			3.00		18.00								18.00		1.00	36.00	76.00
21	4" fire service			3.00		40.00								40.00		1.00	80.00	164.00
22	6" fire service			3.00		40.00								40.00		1.00	80.00	164.00
23	8" fire service			3.00		40.00								40.00		1.00	80.00	164.00
24	10" fire service			3.00		40.00								40.00		1.00	80.00	164.00
24	TO THE SELVICE			3.00		40.00								40.00		1.00	80.00	104.00
																		ш

Cost	of Service Calculation - Water								Estimated (	Cost of Labo	r							1
		\$278	\$288	\$263	\$294	\$222	\$222	\$246	\$205	\$371	\$222	\$326	\$326	\$250	\$246	\$222	\$209	
Fee [	Description	Assist. Eng'r (Civil)	Assoc Eng'r	Asst Wtr S'prntndt	C'mplce Mgr	Equip Oper'tr	Facil. Tech	Maint Sys. Spec	Office Spec IV	Prin. Eng'r	Pump Mtc Tech - Wtr	Util Ops Eng'r	Sr Wtr Util Eng'r	Util Crew S'prvsr	Wtr Res'rce Spec	Wtr Svc Tech II	Wtr/Swr Maint Wrkr II	Labor Cost of S
	Water Service Installation																	
1	5/8" x 3/4" water services	\$0	\$0	\$ <del>526</del>	\$0	\$3,996	\$0	\$0	\$0	\$0	\$0	\$0	<del>\$0</del>	\$4,500	\$0	\$ <del>222</del>	<del>\$7,524</del>	\$16,768
1	1" water service	\$0	\$0	\$526	\$0	\$3,996	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500	\$0	\$222	\$7,524	\$16,768
2	1" water service - SFR (abandonment)	\$0	\$0	\$526	\$0	\$4,884	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,500	\$0	\$222	\$9,196	\$20,328
3	1 - 1/2" water service	<del>\$0</del>	<del>\$0</del>	<del>\$526</del>	<del>\$0</del>	\$3,996	<del>\$0</del>	<del>\$0</del>	<del>\$0</del>	<del>\$0</del>	<del>\$0</del>	<del>\$0</del>	<del>\$0</del>	\$4,500	<del>\$0</del>	<del>\$222</del>	<del>\$7,524</del>	\$16,768
3	2" water service	\$0	\$0	\$526	\$0	\$3,996	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500	\$0	\$222	\$7,524	\$16,768
4	3" water service (dual 2" services)	\$0	\$0	\$789	\$0	\$8,880	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$222	\$16,720	\$36,611
5	4" water service	\$0	\$0	\$789	\$0	\$8,880	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$222	\$16,720	\$36,611
6	6" water service	\$0	\$0	\$789	\$0	\$8,880	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$222	\$16,720	\$36,611
7	8" water service	\$0	\$0	\$789	\$0	\$8,880	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$222	\$16,720	\$36,611
	Dual Water Service Installation																	
8	4" water service	\$0	\$0	\$789	\$0	\$8,880	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$222	\$16,720	\$36,611
9	6" water service	\$0	\$0	\$789	\$0	\$8,880	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$222	\$16,720	\$36,613
10	8" water service	\$0	\$0	\$789	\$0	\$8,880	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$222	\$16,720	\$36,613
	Water Service - Meter Device Cost Only																	
11	1" water meter	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
12	1" water meter and backflow preventer	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
13	1 - 1/2" water meter backflow and preventer	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
14	2" water meter backflow and preventer	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
15	3" water meter and backflow preventer	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
16	4" water meter and backflow preventer	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
17	6" water meter and backflow preventer	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
18	8" water meter and backflow preventer	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Fire Hydrant																	
19	Fire hydrant	\$0	\$0	\$526	\$0	\$5,994	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,750	\$0	\$222	\$11,286	\$24,778
	Fire Service (Installation of fire service line)																	
20	2" fire service	\$0	\$0	\$789	\$0	\$3,996	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500	\$0	\$222	\$7,524	\$17,031
21	4" fire service	\$0	\$0	\$789	\$0	\$8,880	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$222	\$16,720	\$36,611
22	6" fire service	\$0	\$0	\$789	\$0	\$8,880	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$222	\$16,720	\$36,611
23	8" fire service	\$0	\$0	\$789	\$0	\$8,880	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$222	\$16,720	\$36,613
24	10" fire service	\$0	\$0	\$789	\$0	\$8,880	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$222	\$16,720	\$36,613

												Cost	Recovery Inf	ormation		
							Total				Current		Proposed	Proposed	Proposed	
					Other	Equip	M'tls &		Total Cost	Current	Cost	Proposed	Cost	Fee	Fee	
Fee D	escription		Meter	Backflow	Materials	Cost	Equip		of Svc	Fee	Recovery	Fee	Recovery	Change %	Change \$	Notes
	Water Service Installation															
1	5/8" x 3/4" water services	+	<del>\$0</del>	<del>\$0</del>	<del>\$0</del>	<del>\$0</del>	<del>\$0</del>	=	\$ <del>16,768</del>	\$ <del>19,525</del>	<del>116%</del>	\$ <del>16,768</del>	100%	-14%	<del>(\$2,757)</del>	1
1	1" water service	+	\$0	\$0	\$973	\$3,121	\$4,094	=	\$20,862	\$19,525	94%	\$20,862	100%	7%	\$1,337	
2	1" water service - SFR (abandonment)	+	\$0	\$0	\$1,176	\$3,725	\$4,901	=	\$25,229			\$25,229	100%			
3	1 - 1/2" water service	+	<del>\$0</del>	<del>\$0</del>	<del>\$1,624</del>	<del>\$3,121</del>	<del>\$4,745</del>	-	<del>\$21,513</del>	\$19,525	91%	<del>\$21,513</del>	<del>100%</del>	<del>10%</del>	<del>\$1,988</del>	
3	2" water service	+	\$0	\$0	\$1,624	\$3,121	\$4,745	=	\$21,513	\$19,525	91%	\$21,513	100%	10%	\$1,988	
4	3" water service (dual 2" services)	+	\$0	\$0	\$3,247	\$5,298	\$8,545	=	\$45,156	\$42,498	94%	\$45,156	100%	6%	\$2,658	
5	4" water service	+	\$0	\$0	\$7,907	\$7,149	\$15,056	=	\$51,667	\$43,175	84%	\$51,667	100%	20%	\$8,492	
6	6" water service	+	\$0	\$0	\$8,182	\$7,149	\$15,331	=	\$51,942	\$43,602	84%	\$51,942	100%	19%	\$8,340	
7	8" water service	+	\$0	\$0	\$9,427	\$7,149	\$16,576	=	\$53,187	\$44,638	84%	\$53,187	100%	19%	\$8,549	
	Dual Water Service Installation															
8	4" water service	+			\$13,039	\$7,149	\$20,188	=	\$56,799	varies		\$56,799	100%			
9	6" water service	+			\$14,751	\$7,149	\$21,900	=	\$58,511	varies		\$58,511	100%			
10	8" water service	+			\$18,858	\$7,149	\$26,007	=	\$62,618	varies		\$62,618	100%			
	Water Service - Meter Device Cost Only															
11	1" water meter	+	\$203	\$0	\$0	\$0	\$203	=	\$203	\$114	56%	\$203	100%	78%	\$89	
12	1" water meter and backflow preventer	+	\$203	\$362	\$0	\$0	\$565	=	\$565	\$640	113%	\$565	100%	-12%	(\$75)	
13	1 - 1/2" water meter backflow and preventer	+	\$578	\$969	\$0	\$0	\$1,547	=	\$1,547	\$1,185	77%	\$1,547	100%	31%	\$362	
14	2" water meter backflow and preventer	+	\$900	\$969	\$0	\$0	\$1,869	=	\$1,869	\$1,450	78%	\$1,869	100%	29%	\$419	
15	3" water meter and backflow preventer	+	\$2,640	\$2,077	\$0	\$0	\$4,717	=	\$4,717	\$2,108	45%	\$4,717	100%	124%	\$2,609	
16	4" water meter and backflow preventer	+	\$3,772	\$2,455	\$0	\$0	\$6,227	=	\$6,227	\$2,520	40%	\$6,227	100%	147%	\$3,707	
17	6" water meter and backflow preventer	+	\$9,100	\$3,835	\$0	\$0	\$12,935	=	\$12,935	\$5,141	40%	\$12,935	100%	152%	\$7,794	
18	8" water meter and backflow preventer	+	\$10,765	\$7,202	\$0	\$0	\$17,967	=	\$17,967	\$21,045	117%	\$17,967	100%	-15%	(\$3,078)	
	Fire Hydrant															
19	Fire hydrant	+	-	-	\$10,064	\$4,972	\$15,036	=	\$39,814	\$37,887	95%	\$39,814	100%	5%	\$1,927	
	Fire Service (Installation of fire service line)															.
20	2" fire service	+	-	-	\$1,931	\$3,121	\$5,052	=	\$22,083	\$21,153	96%	\$22,083	100%	4%	\$930	
21	4" fire service	+	-	-	\$7,187	\$7,149	\$14,336	=	\$50,947	\$45,034	88%	\$50,947	100%	13%	\$5,913	.
22	6" fire service	+	-	-	\$7,837	\$7,149	\$14,986	=	\$51,597	\$47,116	91%	\$51,597	100%	10%	\$4,481	.
23	8" fire service	+	-	-	\$8,726	\$7,149	\$15,875	=	\$52,486	\$53,464	102%	\$52,486	100%	-2%	(\$978)	
24	10" fire service	+	-	-	\$11,075	\$7,149	\$18,224	=	\$54,835	\$61,395	112%	\$54,835	100%	-11%	(\$6,560)	

										Service Time	e							
		Assist.									Pump				Wtr		Wtr/Swr	
		Eng'r	Assoc	Asst Wtr	C'mplce	Equip	Facil.	Maint	Office		Mtc Tech -	Util Ops	Sr Wtr	Util Crew	Res'rce	Wtr Svc	Maint	
Fee I	Description	(Civil)	Eng'r	S'prntndt	Mgr	Oper'tr	Tech	Sys. Spec	Spec IV	Prin. Eng'r	Wtr	Eng'r	Util Eng'r	S'prvsr	Spec	Tech II	Wrkr II	Total
	Fire Service Upgrade (Upgrade device to DCDA or RPDA)																40.00	
25	2" fire service			2.00		9.00								9.00		1.00	18.00	39.00
26	4" fire service			2.00		18.00								18.00		1.00	36.00	75.00
27	6" fire service			2.00		18.00								18.00		1.00	36.00	75.00
28	8" fire service			2.00		18.00								18.00		1.00	36.00	75.00
29	10" fire service			2.00		18.00								18.00		1.00	36.00	75.00
	Fire Service - Cost of Backflow Preventer - device cost only																	
20	2" DCDA																	
30	4" DCDA																	
31 32																		
33	6" DCDA 8" DCDA																	
34																		
	10" DCDA																	
35	2" RPDA																	
36	4" RPDA																	
37	6" RPDA																	
38	8" RPDA																	
39	10" RPDA																	
40	Fire Hydrant Flow Test		1.00								1.50		1.00				3.00	6.50
41	Portable hydrant meter and Deposit (Includes cost of RP backflow)																	
42	Recycled hydrant meter and Deposit (Includes cost of RP backflow)																	
43	Water meter test															3.75		3.75
44	Engineering Plan Review																	
	Engineering Plan Check for SFH Remodel (per plan set) - includes 3 checks		2.00															2.00
	Engineering Plan Check for Dry Utilities up to \$25,000 (per plan set) - includes 3 checks		4.00															4.00
	Engineering Plan Check for Dry Utilitiesover \$25,000 (per sheet) - includes 3 checks		3.00															3.00
	Engineering Plan Check for Projects up to \$25K (per plan set) - includes 3 checks	1.00								0.25			2.00					3.25
	Engineering Plan Check for Projects over \$25K (per sheet) - includes 3 checks		2.50							0.50			5.00					8.00
	Engineering Plan Check (per plan set for Projects up to \$25K and per sheet for Projects over \$25K - 4th and subsequent review		1.00										1.00					2.00

									Estimated C	Cost of Labo	r							1
		\$278	\$288	\$263	\$294	\$222	\$222	\$246	\$205	\$371	\$222	\$326	\$326	\$250	\$246	\$222	\$209	
Fee	Description	Assist. Eng'r (Civil)	Assoc Eng'r	Asst Wtr S'prntndt	C'mplce Mgr	Equip Oper'tr	Facil. Tech	Maint Sys. Spec	Office Spec IV	Prin. Eng'r	Pump Mtc Tech - Wtr	Util Ops Eng'r	Sr Wtr Util Eng'r	Util Crew S'prvsr	Wtr Res'rce Spec	Wtr Svc Tech II	Wtr/Swr Maint Wrkr II	Labor Cost of Svc
	Fire Service Upgrade (Upgrade device to DCDA or RPDA)																	
25	2" fire service	\$0	\$0	\$526	\$0	\$1,998	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,250	\$0	\$222	\$3,762	\$8,758
26	4" fire service	\$0	\$0	\$526	\$0	\$3,996	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500	\$0	\$222	\$7,524	\$16,768
27	6" fire service	\$0	\$0	\$526	\$0	\$3,996	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500	\$0	\$222	\$7,524	\$16,768
28	8" fire service	\$0	\$0	\$526	\$0	\$3,996	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500	\$0	\$222	\$7,524	\$16,768
29	10" fire service	\$0	\$0	\$526	\$0	\$3,996	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500	\$0	\$222	\$7,524	\$16,768
	Fire Service - Cost of Backflow Preventer - device cost only																	
30	2" DCDA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31	4" DCDA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
32	6" DCDA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33	8" DCDA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
34	10" DCDA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
35	2" RPDA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
36	4" RPDA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
37	6" RPDA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
38	8" RPDA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
39	10" RPDA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40	Fire Hydrant Flow Test	\$0	\$288	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$333	\$0	\$326	\$0	\$0	\$0	\$627	\$1,574
41	Portable hydrant meter and Deposit (Includes cost of RP backflow)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
42	Recycled hydrant meter and Deposit (Includes cost of RP backflow)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
43	Water meter test	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$833	\$0	\$833
44	Engineering Plan Review																	
	Engineering Plan Check for SFH Remodel (per plan set) - includes 3 checks	\$0	\$576	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$576
	Engineering Plan Check for Dry Utilities up to \$25,000 (per plan set) - includes 3 checks	\$0	\$1,152	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,152
	Engineering Plan Check for Dry Utilitiesover \$25,000 (per sheet) - includes 3 checks	\$0	\$864	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$864
	Engineering Plan Check for Projects up to \$25K (per plan set) - includes 3 checks	\$278	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$93	\$0	\$0	\$652	\$0	\$0	\$0	\$0	\$1,023
	Engineering Plan Check for Projects over \$25K (per sheet) - includes 3 checks	\$0	\$720	\$0	\$0	\$0	\$0	\$0	\$0	\$186	\$0	\$0	\$1,630	\$0	\$0	\$0	\$0	\$2,536
	Engineering Plan Check (per plan set for Projects up to \$25K and per sheet for Projects over \$25K - 4th and subsequent review	\$0	\$288	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$326	\$0	\$0	\$0	\$0	\$614

												Cost	Recovery In	formation		
							Total				Current		Proposed	Proposed	Proposed	
					Other	Equip	M'tls &		Total Cost	Current	Cost	Proposed		Fee	Fee	
Fee [	Description		Meter	Backflow	Materials	Cost	Equip		of Svc	Fee	Recovery	Fee	Recovery	Change %	Change \$	Notes
	Fire Service Upgrade (Upgrade device to DCDA or RPDA)															
25	2" fire service	+	-	\$0	\$334	\$1,089	\$1,423	=	\$10,181	varies		\$10,181	100%			
26	4" fire service	+	-	\$0	\$1,789	\$2,177	\$3,966	=	\$20,734	\$18,657	90%	\$20,734	100%	11%	\$2,077	
27	6" fire service	+	-	\$0	\$1,956	\$2,177	\$4,133	=	\$20,901	\$20,738	99%	\$20,901	100%	1%	\$163	
28	8" fire service	+	-	\$0	\$2,152	\$2,177	\$4,329	=	\$21,097	\$23,096	109%	\$21,097	100%	-9%	(\$1,999)	
29	10" fire service	+	-	\$0	\$2,997	\$2,177	\$5,174	=	\$21,942	\$31,027	141%	\$21,942	100%	-29%	(\$9,085)	
	Fire Service - Cost of Backflow Preventer - device cost only															
30	2" DCDA	+		\$969	\$0	\$0	\$969	=	\$969			\$969	100%			
31	4" DCDA	+	_	\$3,042	\$0	\$0	\$3,042	=	\$3,042	\$2,743	90%	\$3,042	100%	11%	\$299	
32	6" DCDA	+	_	\$4,549	\$0	\$0	\$4,549	=	\$4,549	\$4,082	90%	\$4,549	100%	11%	\$467	
33	8" DCDA	+	-	\$8,462	\$0	\$0	\$8,462	=	\$8,462	\$7,832	93%	\$8,462	100%	8%	\$630	
34	10" DCDA	+	_	\$12,173	\$0	\$0	\$12,173	=	\$12,173	\$12,062	99%	\$12,173	100%	1%	\$111	
35	2" RPDA	+		\$969		, -	\$969	=	\$969	. ,		\$969	100%			
36	4" RPDA	+	_	\$4,169	\$0	\$0	\$4,169	=	\$4,169	\$3,484	84%	\$4,169	100%	20%	\$685	
37	6" RPDA	+	-	\$6,528	\$0	\$0	\$6,528	=	\$6,528	\$4,984	76%	\$6,528	100%	31%	\$1,544	
38	8" RPDA	+	-	\$12,430	\$0	\$0	\$12,430	=	\$12,430	\$9,492	76%	\$12,430	100%	31%	\$2,938	
39	10" RPDA	+	-	\$16,399	\$0	\$0	\$16,399	=	\$16,399	\$13,202	81%	\$16,399	100%	24%	\$3,197	
40	Fire Hydrant Flow Test	+	-	\$0	\$0	\$310	\$310	=	\$1,884	\$1,905	101%	\$1,884	100%	-1%	(\$21)	
41	Portable hydrant meter and Deposit (Includes cost of RP backflow)	+	\$0	\$0	\$0	\$2,185	\$2,185	=	\$2,185	\$2,185		\$2,185	100%	0%	\$0	
42	Recycled hydrant meter and Deposit (Includes cost of RP	+	\$0	\$0	\$0	\$2,185	\$2,185	=	\$2,185	\$2,185		\$2,185	100%	0%	\$0	
	backflow)				, -	. ,	, ,		. ,	', '		', '				
43	Water meter test	+	\$0	\$0	\$0	\$0	\$0	=	\$833	\$435	52%	\$479	57%	10%	\$44	
44	Engineering Plan Review															
	Engineering Plan Check for SFH Remodel (per plan set) - includes 3 checks	+	-	-	\$44	\$0	\$44	=	\$620			\$620	100%			
	Engineering Plan Check for Dry Utilities up to \$25,000 (per plan set) - includes 3 checks	+	-	-	\$44	\$0	\$44	=	\$1,196	\$1,848	155%	\$1,196	100%	-35%	(\$652)	
	Engineering Plan Check for Dry Utilitiesover \$25,000 (per sheet) - includes 3 checks	+	-	-	\$44	\$0	\$44	=	\$908	\$423	47%	\$908	100%	115%	\$485	
	Engineering Plan Check for Projects up to \$25K (per plan set) - includes 3 checks	+	-	-	\$44	\$0	\$44	=	\$1,067	\$649	61%	\$1,067	100%	64%	\$418	
	Engineering Plan Check for Projects over \$25K (per sheet) - includes 3 checks	+	-	-	\$44	\$0	\$44	=	\$2,580	\$1,848	72%	\$2,580	100%	40%	\$732	]
	Engineering Plan Check (per plan set for Projects up to \$25K and per sheet for Projects over \$25K - 4th and subsequent review	+	-	-	\$44	\$0	\$44	=	\$658	\$423	64%	\$658	100%	56%	\$235	

										Service Time	e							
		Assist. Eng'r	Assoc	Asst Wtr	C'mplce	Equip	Facil.	Maint	Office	Die Feel	Pump Mtc Tech -	Util Ops	Sr Wtr	Util Crew	Wtr Res'rce	Wtr Svc	Wtr/Swr Maint	
	escription Field Inspection	(Civil)	Eng'r	S'prntndt	Mgr	Oper'tr	Tech	Sys. Spec	Spec IV	Prin. Eng'r	Wtr	Eng'r	Util Eng'r	S'prvsr	Spec	Tech II	Wrkr II	Total
	Single Family Home Remodel			0.50			2.00											2.50
	All other Projects			0.30			2.00											2.30
	\$0-\$15K			0.50			2.00											2.50
	\$15,001-\$25K			1.00			4.00											5.00
	\$25,001-\$25K \$25,001-\$50K			2.00			9.00											11.00
	\$50,001-\$100K			4.00			20.00											24.00
	\$101K-\$200K			4.00			25.00											29.00
	\$201K-\$500K			4.00			44.00											48.00
	\$501K-\$300K \$501K-\$1M			4.00			85.00											89.00
	>\$1M - base fee			4.00			100.00											
	>\$1M; fee for each additional \$500K of fraction thereof			4.00			27.50											104.0
	>\$1M; fee for each additional \$500k of fraction thereof			4.00			27.50											31.50
46	Water Supply Assessment Preparation				25.00										25.00			50.00
47	Supplemental Assessment Preparation				16.00										16.00			32.00
48	Water reconnection fee - normal reconnection															1.00		1.00
	Water replacement/reconnection fee due to meter tampering/illegal access															2.00		2.00
50	Small water service (2" and smaller) abandonment			1.00		9.00								9.00			18.00	37.00
51	Large water service (3" and larger) abandonment			1.00		18.00								18.00			36.00	73.00
52	Water service relocation																	
	Insertion Valve Installation																	
<del>53</del>	<del>2"</del>			4.00		<del>18.00</del>	1.00							18.00			36.00	77.00
54	<del>3"</del>			4.00		18.00	1.00							18.00			36.00	77.0
53	4"			2.00		9.00	1.00							9.00			18.00	39.00
54	6"			2.00		9.00	1.00							9.00			18.00	39.00
55	8"			2.00		9.00	1.00							9.00			18.00	39.00
56	10"			2.00		9.00	1.00							9.00			18.00	39.00
57	12"			2.00		9.00	1.00							9.00			18.00	39.0
58	4" Excavation Included			4.00		18.00	1.00							18.00			36.00	77.00
59	6" Excavation Included			4.00		18.00	1.00							18.00			36.00	77.00
60	8" Excavation Included			4.00		18.00	1.00							18.00			36.00	77.00
61	10" Excavation Included			4.00		18.00	1.00							18.00			36.00	77.00
	12" Excavation Included		l	4.00		18.00	1.00			l	I	l		18.00			36.00	77.00

									Estimated (	Cost of Labo	r							
		\$278	\$288	\$263	\$294	\$222	\$222	\$246	\$205	\$371	\$222	\$326	\$326	\$250	\$246	\$222	\$209	
		Assist. Eng'r	Assoc	Asst Wtr	C'mplce	Equip	Facil.	Maint	Office		Pump Mtc Tech -	Util Ops	Sr Wtr	Util Crew	Wtr Res'rce	Wtr Svc	Wtr/Swr Maint	Labor
	Description	(Civil)	Eng'r	S'prntndt	Mgr	Oper'tr	Tech	Sys. Spec	Spec IV	Prin. Eng'r	Wtr	Eng'r	Util Eng'r	S'prvsr	Spec	Tech II	Wrkr II	Cost of Svc
45	Field Inspection	40	40	4400	40	40		40	40	4.0	40	40	40	40	40	40	40	4==6
	Single Family Home Remodel	\$0	\$0	\$132	\$0	\$0	\$444	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$576
	All other Projects	ćo	ćo	6122	ćo	ćo	6444	ćo	ćo	ćo	ćo	ćo	ćo	ćo	ćo	ćo	ćo	ĆE7C
	\$0-\$15K	\$0 \$0	\$0 \$0	\$132	\$0 \$0	\$0 \$0	\$444	\$0 \$0	\$0 \$0	\$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$576
	\$15,001-\$25K \$25,001-\$50K	\$0 \$0	\$0 \$0	\$263 \$526	\$0 \$0	\$0 \$0	\$888 \$1,998	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$1,151 \$2,524
	\$50,001-\$100K \$50,001-\$100K	\$0	\$0	\$1,052	\$0	\$0	\$4,440	\$0	\$0	\$0	\$0 \$0	\$0 \$0	\$0	\$0	\$0 \$0	\$0 \$0	\$0 \$0	\$5,492
	\$101K-\$200K	\$0	\$0	\$1,052	\$0	\$0 \$0	\$5,550	\$0	\$0	\$0	\$0 \$0	\$0	\$0	\$0 \$0	\$0	\$0	\$0 \$0	\$6,602
	\$201K-\$500K	\$0	\$0	\$1,052	\$0	\$0	\$9,768	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,820
	\$501K-\$100K \$501K-\$1M	\$0	\$0	\$1,052	\$0 \$0	\$0	\$18,870	\$0	\$0	\$0	\$0 \$0	\$0 \$0	\$0	\$0 \$0	\$0	\$0 \$0	\$0	\$19,922
	>\$1M - base fee	\$0	\$0	\$1,052	\$0	\$0	\$22,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,252
	>\$1M; fee for each additional \$500K of fraction thereof	\$0	\$0	\$1,052	\$0	\$0	\$6,105	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,157
	7 2 3 7 100 101 2001 0001 0001 0001 0001 0001	Ų,	φ.	<b>V1</b> ,032	Ų.	Ψ.	ψ0,103	Ψ.	40	40	ΨÜ	ΨŪ	Ψ.	Ų.	Ų.	Ψū	, ,	ψ,,13,
46	Water Supply Assessment Preparation	\$0	\$0	\$0	\$7,350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,150	\$0	\$0	\$13,500
47	Supplemental Assessment Preparation	\$0	\$0	\$0	\$4,704	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,936	\$0	\$0	\$8,640
48	Water reconnection fee - normal reconnection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$222	\$0	\$222
49	Water replacement/reconnection fee due to meter tampering/illegal access	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$444	\$0	\$444
50	Small water service (2" and smaller) abandonment	\$0	\$0	\$263	\$0	\$1,998	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,250	\$0	\$0	\$3,762	\$8,273
51	Large water service (3" and larger) abandonment	\$0	\$0	\$263	\$0	\$3,996	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500	\$0	\$0	\$7,524	\$16,283
52	Water service relocation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Insertion Valve Installation																	
53	<del>2"</del>	<del>\$0</del>	<del>\$0</del>	\$ <del>1,052</del>	<del>\$0</del>	\$ <del>3,996</del>	<del>\$222</del>	<del>\$0</del>	<del>\$0</del>	<del>\$0</del>	<del>\$0</del>	<del>\$0</del>	<del>\$0</del>	<del>\$4,500</del>	<del>\$0</del>	<del>\$0</del>	<del>\$7,524</del>	<del>\$17,294</del>
54	3"	\$0	\$0	\$1,052	\$0	\$3,996	\$ <del>222</del>	\$0	\$0	\$0	<del>\$0</del>	<del>\$0</del>	\$0	\$4,500	\$ <del>0</del>	<del>\$0</del>	\$7,524	\$ <del>17,29</del> 4
53	4"	\$0	\$0	\$526	\$0	\$1,998	\$222	\$0	\$0	\$0	\$0	\$0	\$0	\$2,250	\$0	\$0	\$3,762	\$8,758
54	6"	\$0	\$0	\$526	\$0	\$1,998	\$222	\$0	\$0	\$0	\$0	\$0	\$0	\$2,250	\$0	\$0	\$3,762	\$8,758
55	8"	\$0	\$0	\$526	\$0	\$1,998	\$222	\$0	\$0	\$0	\$0	\$0	\$0	\$2,250	\$0	\$0	\$3,762	\$8,758
56	10"	\$0	\$0	\$526	\$0	\$1,998	\$222	\$0	\$0	\$0	\$0	\$0	\$0	\$2,250	\$0	\$0	\$3,762	\$8,758
57	12"	\$0	\$0	\$526	\$0	\$1,998	\$222	\$0	\$0	\$0	\$0	\$0	\$0	\$2,250	\$0	\$0	\$3,762	\$8,758
58	4" Excavation Included	\$0	\$0	\$1,052	\$0	\$3,996	\$222	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500	\$0	\$0	\$7,524	\$17,294
59	6" Excavation Included	\$0	\$0	\$1,052	\$0	\$3,996	\$222	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500	\$0	\$0	\$7,524	\$17,294
60	8" Excavation Included	\$0	\$0	\$1,052	\$0	\$3,996	\$222	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500	\$0	\$0	\$7,524	\$17,294
61	10" Excavation Included	\$0	\$0	\$1,052	\$0	\$3,996	\$222	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500	\$0	\$0	\$7,524	\$17,294
62	12" Excavation Included	\$0	\$0	\$1,052	\$0	\$3,996	\$222	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500	\$0	\$0	\$7,524	\$17,294
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								_				Cost	Recovery In	formation		
Fee I	Description		Meter	Backflow	Other Materials	Equip Cost	Total M'tls & Equip		Total Cost	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Proposed Fee Change %	Fee	Notes
	Field Inspection		····ctci	Backinow	Materials	5555	Equip		0.570	, , ,	necovery		necovery	change 70	Change y	110105
	Single Family Home Remodel	+	-	-	\$0	\$0	\$0	=	\$576	\$361	63%	\$576	100%	59%	\$215	
	All other Projects															
	\$0-\$15K	+	-	-	\$0	\$0	\$0	=	\$576	\$361	63%	\$576	100%	59%	\$215	
	\$15,001-\$25K	+	-	-	\$0	\$0	\$0	=	\$1,151	\$361	31%	\$1,151	100%	219%	\$790	
	\$25,001-\$50K	+	-	-	\$0	\$0	\$0	=	\$2,524	\$1,448	57%	\$2,524	100%	74%	\$1,076	
	\$50,001-\$100K	+	-	-	\$0	\$0	\$0	=	\$5,492	\$3,617	66%	\$5,492	100%	52%	\$1,875	
	\$101K-\$200K	+	-	-	\$0	\$0	\$0	=	\$6,602	\$6,027	91%	\$6,602	100%	10%	\$575	
	\$201K-\$500K	+	-	-	\$0	\$0	\$0	=	\$10,820	\$9,647	89%	\$10,820	100%	12%	\$1,173	
	\$501K-\$1M	+	-	-	\$0	\$0	\$0	=	\$19,922	\$20,500	103%	\$19,922	100%	-3%	(\$578)	
	>\$1M - base fee	+	-	-	\$0	\$0	\$0	=	\$23,252	\$41,001	176%	\$23,252	100%	-43%	(\$17,749)	
	>\$1M; fee for each additional \$500K of fraction thereof	+	-	-	\$0	\$0	\$0	=	\$7,157	\$12,427	174%	\$7,157	100%	-42%	(\$5,270)	
46	Water Supply Assessment Preparation	+	-	-	\$0	\$0	\$0	=	\$13,500	\$13,787	102%	\$13,500	100%	-2%	(\$287)	
47	Supplemental Assessment Preparation	+	-	-	\$0	\$0	\$0	=	\$8,640	\$8,823	102%	\$8,640	100%	-2%	(\$183)	
48	Water reconnection fee - normal reconnection	+	-	-	\$0	\$156	\$156	=	\$378	\$245	65%	\$245	65%	0%	\$0	
49	Water replacement/reconnection fee due to meter tampering/illegal access	+	-	-	\$0	\$156	\$156	=	\$600	\$445	74%	\$445	74%	0%	\$0	
50	Small water service (2" and smaller) abandonment	+	-	-	-	\$1,088	\$1,088	=	\$9,361	\$10,424	111%	\$9,361	100%	-10%	(\$1,063)	
51	Large water service (3" and larger) abandonment	+	-	-	\$1,526	\$2,177	\$3,702	=	\$19,985	\$15,288	76%	\$19,985	100%	31%	\$4,697	
52	Water service relocation	+	-	-	\$0	\$0	\$0	=	\$0	\$7,128		\$7,128		0%	\$0	
	Insertion Valve Installation															
<del>53</del>	2"	+	-	-			\$0	=		<del>\$3,119</del>				-100%	(\$3,119)	1
54	3"	+	-	-			<del>\$0</del>	=		\$3,232				-100%	(\$3,232)	1
53	4"	+	-	-	\$3,481	\$2,363	\$5,844	=	\$14,602	\$5,001	34%	\$14,602	100%	192%	\$9,601	
54	6"	+	-	-	\$4,278	\$2,363	\$6,641	=	\$15,399	\$5,335	35%	\$15,399	100%	189%	\$10,064	1
55	8"	+	-	-	\$4,976	\$2,363	\$7,339	=	\$16,097	\$5,638	35%	\$16,097	100%	186%	\$10,459	İ
56	10"	+	-	-	\$8,103	\$2,363	\$10,466	=	\$19,224	\$7,911	41%	\$19,224	100%	143%	\$11,313	ĺ
57	12"	+	-	-	\$9,643	\$2,363	\$12,006	=	\$20,764	\$8,777	42%	\$20,764	100%	137%	\$11,987	
58	4" Excavation Included	+	-	-	\$3,481	\$4,725	\$8,206	=	\$25,500	\$5,001	20%	\$25,500	100%	410%	\$20,499	İ
59	6" Excavation Included	+	-	-	\$4,278	\$4,725	\$9,003	=	\$26,297	\$5,335	20%	\$26,297	100%	393%	\$20,962	1
60	8" Excavation Included	+	-	-	\$4,976	\$4,725	\$9,701	=	\$26,995	\$5,638	21%	\$26,995	100%	379%	\$21,357	İ
61	10" Excavation Included	+	-	-	\$8,103	\$4,725	\$12,828	=	\$30,122	\$7,911	26%	\$30,122	100%	281%	\$22,211	1
62	12" Excavation Included	+	-	-	\$9,643	\$4,725	\$14,368	=	\$31,662	\$8,777	28%	\$31,662	100%	261%	\$22,885	1
				l			l	l	l l	1	l l	1	l l	l	l	i

		il Ops	1	Total 1.25 0.50
Field Marking - Water  58 Up to 50 ft. of excavation  59 Over 50 ft each additional 50 ft. or fraction thereof of excavation  1.00  0.50	0.25	ng r Utti Eng r S prvsr Si	1	1.25
58 Up to 50 ft. of excavation 59 Over 50 ft each additional 50 ft. or fraction thereof of excavation  1.00 0.50				
59 Over 50 ft each additional 50 ft. or fraction thereof of excavation 0.50				
Field Marking - Recycled Water	0.25			
	0.25	1 1 1		
60 Up to 50 ft. of excavation 1.00			1	1.25
61 Over 50 ft each additional 50 ft. or fraction thereof of excavation			0	0.50
62 Small water and fire services - 2" and smaller (Tap for Construction Installation Services)	0.50		2	2.50
63 Large water and fire services -4",6",8" (Tap for Construction Installation Services)	0.50		2	2.50
64 Large water and fire services - 10,12" (Tap for Construction Installation Services) 1.00 1.00	0.50		2	2.50
65 Project Clearance Committee / Subdivision Committee Review 0.50	3.00		3	3.50
66 Hold Harmless Agreement 2.00	2.00		4	4.00
67 Fire Flow- Single Family Homes 1.00	1.	.00	2	2.00
68 Fire Flow - Others excluding Single Family Homes 1.00	2.	.00 1.00	4	4.00
69 Development Impact Analysis 1.00	2.	.00 3.00	6	6.00
Water Service Upgrade excluding Device Cost				
70 5/8" x 3/4" water services and backflow preventer 2.00 9.00		9.00	1.00 18.00 39	39.00
71 1" water service and backflow preventer 2.00 9.00		9.00	1.00 18.00 39	39.00
72 1 - 1/2" water service and backflow preventer 2.00 9.00		9.00	1.00 18.00 39	39.00
73 2" water service and backflow preventer 2.00 9.00		9.00	1.00 18.00 39	39.00
74 3" water service and backflow preventer 2.00 9.00		9.00	1.00 18.00 39	39.00

									Estimated (	Cost of Labo	r							
		\$278	\$288	\$263	\$294	\$222	\$222	\$246	\$205	\$371	\$222	\$326	\$326	\$250	\$246	\$222	\$209	
Fee I	Description	Assist. Eng'r (Civil)	Assoc Eng'r	Asst Wtr S'prntndt	C'mplce Mgr	Equip Oper'tr	Facil. Tech	Maint Sys. Spec	Office Spec IV	Prin. Eng'r	Pump Mtc Tech - Wtr	Util Ops Eng'r	Sr Wtr Util Eng'r	Util Crew S'prvsr	Wtr Res'rce Spec	Wtr Svc Tech II	Wtr/Swr Maint Wrkr II	Labor Cost of Svc
	Field Marking - Water	, ,		·		·			·	3				·				
58	Up to 50 ft. of excavation	\$0	\$0	\$0	\$0	\$0	\$222	\$0	\$51	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$273
59	Over 50 ft each additional 50 ft. or fraction thereof of excavation	\$0	\$0	\$0	\$0	\$0	\$111	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$111
	Field Marking - Recycled Water																	
60	Up to 50 ft. of excavation	\$0	\$0	\$0	\$0	\$0	\$222	\$0	\$51	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$273
61	Over 50 ft each additional 50 ft. or fraction thereof of excavation	\$0	\$0	\$0	\$0	\$0	\$111	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$111
62	Small water and fire services - 2" and smaller (Tap for Construction Installation Services)	\$0	\$288	\$0	\$0	\$0	\$222	\$0	\$103	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$613
63	Large water and fire services -4",6",8" (Tap for Construction Installation Services)	\$0	\$288	\$0	\$0	\$0	\$222	\$0	\$103	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$613
64	Large water and fire services - 10,12" (Tap for Construction Installation Services)	\$0	\$288	\$0	\$0	\$0	\$222	\$0	\$103	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$613
65	Project Clearance Committee / Subdivision Committee Review	\$139	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,113	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,252
66	Hold Harmless Agreement	\$556	\$0	\$0	\$0	\$0	\$0	\$0	\$410	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$966
67	Fire Flow- Single Family Homes	\$278	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$326	\$0	\$0	\$0	\$0	\$0	\$604
68	Fire Flow - Others excluding Single Family Homes	\$278	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$652	\$326	\$0	\$0	\$0	\$0	\$1,256
69	Development Impact Analysis	\$278	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$652	\$978	\$0	\$0	\$0	\$0	\$1,908
	Water Service Upgrade excluding Device Cost																	
70	5/8" x 3/4" water services and backflow preventer	\$0	\$0	\$526	\$0	\$1,998	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,250	\$0	\$222	\$3,762	\$8,758
71	1" water service and backflow preventer	\$0	\$0	\$526	\$0	\$1,998	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,250	\$0	\$222	\$3,762	\$8,758
72	1 - 1/2" water service and backflow preventer	\$0	\$0	\$526	\$0	\$1,998	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,250	\$0	\$222	\$3,762	\$8,758
73	2" water service and backflow preventer	\$0	\$0	\$526	\$0	\$1,998	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,250	\$0	\$222	\$3,762	\$8,758
74	3" water service and backflow preventer	\$0	\$0	\$526	\$0	\$1,998	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,250	\$0	\$222	\$3,762	\$8,758

												Cost	Recovery In	formation		
Fee D	Description		Meter	Backflow	Other Materials	Equip Cost	Total M'tls & Equip		Total Cost of Svc	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Proposed Fee Change %	Fee	Notes
	Field Marking - Water															
58	Up to 50 ft. of excavation	+	-	-	\$0	\$0	\$0	=	\$273	\$239	87%	\$273	100%	14%	\$34	
59	Over 50 ft each additional 50 ft. or fraction thereof of excavation	+	-	-	\$0	\$0	\$0	=	\$111	\$6	5%	\$111	100%		\$105	
	Field Marking - Recycled Water															
60	Up to 50 ft. of excavation	+	-	-	\$0	\$0	\$0	=	\$273	\$239	87%	\$273	100%	14%	\$34	
61	Over 50 ft each additional 50 ft. or fraction thereof of excavation	+	-	-	\$0	\$0	\$0	=	\$111	\$6	5%	\$111	100%		\$105	
62	Small water and fire services - 2" and smaller (Tap for Construction Installation Services)	+	•	-	\$0	\$450	\$450	=	\$1,063	\$786	74%	\$1,062	100%	35%	\$276	
63	Large water and fire services -4",6",8" (Tap for Construction Installation Services)	+	-	-	\$0	\$575	\$575	=	\$1,188	\$920	77%	\$1,188	100%	29%	\$268	
64	Large water and fire services - 10,12" (Tap for Construction Installation Services)	+	-	-	\$0	\$975	\$975	=	\$1,588	\$6,944	437%	\$1,588	100%	-77%	(\$5,357)	
65	Project Clearance Committee / Subdivision Committee Review	+	-	-	\$0	\$0	\$0	=	\$1,252	\$601	48%	\$1,252	100%	108%	\$651	
66	Hold Harmless Agreement	+	-	-	\$0	\$0	\$0	=	\$966	\$1,016	105%	\$966	100%	-5%	(\$50)	
67	Fire Flow- Single Family Homes	+	-	-	\$355	\$0	\$355	=	\$959	\$672	70%	\$959	100%	43%	\$287	
68	Fire Flow - Others excluding Single Family Homes	+	-	-	\$875	\$0	\$875	=	\$2,131	\$1,522	71%	\$2,131	100%	40%	\$609	
69	Development Impact Analysis	+	-	-	\$875	\$0	\$875	=	\$2,783			\$2,783	100%		\$2,783	
	Water Service Upgrade excluding Device Cost															
70	5/8" x 3/4" water services and backflow preventer	+	_	\$0	\$299	\$1,089	\$1,388	=	\$10,146	\$10,464	103%	\$10,146	100%	-3%	(\$318)	
71	1" water service and backflow preventer	+	_	\$0	\$299	\$1,089	\$1,388	=	\$10,146	\$10,472	103%	\$10,146	100%	-3%	(\$326)	
72	1 - 1/2" water service and backflow preventer	+	-	\$0	\$333	\$1,089	\$1,422	=	\$10,180	\$10,984	108%	\$10,180	100%	-7%	(\$804)	
73	2" water service and backflow preventer	+	-	\$0	\$333	\$1,089	\$1,422	=	\$10,180	\$10,984	108%	\$10,180	100%	-7%	(\$804)	
74	3" water service and backflow preventer	+	-	\$0	\$668	\$1,089	\$1,757	=	\$10,515	\$11,684	111%	\$10,515	100%	-10%	(\$1,169)	

					Servio	e Time			
Fee [	Description	Asst Swr S'prntndt	Code Enforce Tech	Equip Oper'tr	Facil. Tech	Office Spec IV	Util Crew S'prvsr	Wtr/Swr Maint Wrkr II	Total
	Sewer Lateral Cleanout								
1	Sewer Lateral Cleanout - 4 inch lateral	2.00		9.00	1.00		9.00	18.00	39.00
2	Sewer Lateral Cleanout - 6 inch or larger	2.00		9.00	1.00		9.00	18.00	39.00
3	Cleanout box only							4.00	4.00
	Sewer Lateral Installation								
4	4" installation			36.80			36.80	110.40	184.00
5	6" installation			36.80			36.80	110.40	184.00
6	8" installation			36.80			36.80	110.40	184.00
	Sewer Lateral Video Inspection								
7	Video inspection						2.00	2.00	4.00
	Encroachment Permit: Field Marking-Sanitary Sewer								
8	Up to 50 ft. of excavation				1.00	0.25			1.25
9	Over 50 ft each additional 50 ft. or fraction thereof of excavation				0.50				0.50
	Fats, Oil and Grease (FOG)								
10	FOG Plan Review (Building Permits)		6.00						6.00
11	FOG Inspection (Building Permits)		6.00						6.00
	Temporary Waste Water Discharge Permit (\$5.29/HCF or \$7.07/1000 gal)								
12	Up to 10,000 gallons		1.00						
13	Up to 50,000 gallons		1.00						
14	Up to 100,000 gallons		1.00						
15	Up to 200,00 gallons		1.00						
16	Up to 300,000 gallons		1.00						
17	Up to 400,000 gallons		1.00						
18	Up to 500,000 gallons		1.00						
19	More than 500,00 gallons		1.00						

		Estimated Cost of Labor											
		\$263	\$208	\$222	\$222	\$205	\$250	\$209					
Fee I	Description	Asst Swr S'prntndt	Code Enforce Tech	Equip Oper'tr	Facil. Tech	Office Spec IV	Util Crew S'prvsr	Wtr/Swr Maint Wrkr II	Labor Cost of Svo		Mat'ls & Equip Cost		Total Cost of Svc
	Sewer Lateral Cleanout												
1	Sewer Lateral Cleanout - 4 inch lateral	\$526	\$0	\$1,998	\$222	\$0	\$2,250	\$3,762	\$8,758	+	\$1,450	=	\$10,208
2	Sewer Lateral Cleanout - 6 inch or larger	\$526	ŚO	\$1,998	\$222	\$0	\$2,250	\$3,762	\$8,758	+	\$1,606	=	\$10,364
3	Cleanout box only	\$0	\$0	\$0	\$0	\$0	\$0	\$836	\$836	+	\$104	=	\$940
	Sewer Lateral Installation												
4	4" installation	\$0	\$0	\$8,170	\$0	\$0	\$9,200	\$23,074	\$40,443	+	\$0	=	\$40,443
5	6" installation	\$0	\$0	\$8,170	\$0	\$0	\$9,200	\$23,074	\$40,443	+	\$0	=	\$40,443
6	8" installation	\$0	\$0	\$8,170	\$0	\$0	\$9,200	\$23,074	\$40,443	+	\$0	=	\$40,443
	Sewer Lateral Video Inspection												
7	Video inspection	\$0	\$0	\$0	\$0	\$0	\$500	\$418	\$918	+	\$0	=	\$918
	Encroachment Permit: Field Marking-Sanitary Sewer												
8	Up to 50 ft. of excavation	\$0	\$0	\$0	\$222	\$51	\$0	\$0	\$273	+	\$0	=	\$273
9	Over 50 ft each additional 50 ft. or fraction thereof of excavation	\$0	\$0	\$0	\$111	\$0	\$0	\$0	\$111	+	\$0	=	\$111
	Fats, Oil and Grease (FOG)												
10	FOG Plan Review (Building Permits)	\$0	\$1,248	\$0	\$0	\$0	\$0	\$0	\$1,248	+	\$0	=	\$1,248
11	FOG Inspection (Building Permits)	\$0	\$1,248	\$0	\$0	\$0	\$0	\$0	\$1,248	+	\$0	=	\$1,248
	Temporary Waste Water Discharge Permit (\$5.29/HCF or \$7.07/1000 gal)												
12	Up to 10,000 gallons		\$208						\$208	+	\$ 71	=	\$279
13	Up to 50,000 gallons		\$208						\$208	+	\$ 354	=	\$562
14	Up to 100,000 gallons		\$208						\$208	+	\$ 707	=	\$915
15	Up to 200,00 gallons		\$208						\$208	+	\$ 1,414	=	\$1,622
16	Up to 300,000 gallons		\$208						\$208	+	\$ 2,121	=	\$2,329
17	Up to 400,000 gallons		\$208						\$208	+	\$ 2,828	=	\$3,036
18	Up to 500,000 gallons		\$208						\$208	+	\$ 3,535	=	\$3,743
19	More than 500,00 gallons		\$208						\$208	+	Actual	=	Actual

		Cost Recovery Information									
		Current	Current Cost		Proposed	Proposed Cost	Proposed Fee	Proposed Fee			
Fee [	Description	Fee	Recovery		Fee	Recovery	Change %	Change \$	Notes		
	Sewer Lateral Cleanout										
1	Sewer Lateral Cleanout - 4 inch lateral	\$2,006	20%		\$4,013	39%	100%	\$2,006			
2	Sewer Lateral Cleanout - 6 inch or larger	\$9,930	96%		\$10,364	100%	4%	\$434			
3	Cleanout box only	\$314	33%		\$627	67%	100%	\$314			
	Sewer Lateral Installation										
4	4" installation	\$37,669	93%		\$40,443	100%	7%	\$2,774	ĺ		
5	6" installation	\$37,669	93%		\$40,443	100%	7%	\$2,774	ĺ		
6	8" installation	\$37,669	93%		\$40,443	100%	7%	\$2,774			
	Sewer Lateral Video Inspection										
7	Video inspection	\$421	46%		\$918	100%	118%	\$497			
	Encroachment Permit: Field Marking-Sanitary Sewer										
8	Up to 50 ft. of excavation	\$205	75%		\$273	100%	33%	\$68			
9	Over 50 ft each additional 50 ft. or fraction thereof of excavation	\$4	4%		\$111	100%		\$107			
	Fats, Oil and Grease (FOG)								İ		
10	FOG Plan Review (Building Permits)	n/a			\$1,248	100%					
11	FOG Inspection (Building Permits)	n/a			\$1,248	100%					
	Temporary Waste Water Discharge Permit (\$5.29/HCF or \$7.07/1000 gal)										
12	Up to 10,000 gallons				\$279	100%					
13	Up to 50,000 gallons				\$562	100%			İ		
14	Up to 100,000 gallons				\$915	100%					
15	Up to 200,00 gallons				\$1,622	100%					
16	Up to 300,000 gallons				\$2,329	100%			1		
17	Up to 400,000 gallons				\$3,036	100%			ĺ		
18	Up to 500,000 gallons				\$3,743	100%			1		
19	More than 500,00 gallons				Actual	100%			ĺ		
									l		

					C	Cost of Servi	ce							
			Service Time		\$263	\$208		Cost Recovery Information			ion			
Fee	Description	Pump Mtc Tech - Solar	Wtr /Swr Maint Worker II	Total	Pump Mtc Tech - Solar	Wtr /Swr Maint Worker II		Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Proposed Fee Change %	Proposed Fee Change \$	Notes
1	Solar Pool Heating System Installation Fee													
	a) Base Fee	24.00	48.00	72.00	\$6,312	\$9,984	\$16,296	\$4,407	27%	\$4,848	30%	10%	\$441	
	b) Per Panel	1.50	3.00	4.50	\$395	\$624	\$1,019	\$257	25%	\$283	28%	10%	\$26	
2	Solar domestic hot water installation fee													
	a) Single-family							Actual Cost		Actual Cost				
	b) Multi-family							Actual Cost		Actual Cost				
3	Solar Domestic Hot Water System Panel Removal & Replacement Fee - per panel	8.00	8.00	16.00	\$2,104	\$1,664	\$3,768	\$517	14%	\$569	15%	10%	\$52	
4	Solar pool heating system system panel removal and replacement fee							\$314		\$345		10%	\$31	