

Draft



# City of Santa Clara

## Meeting Minutes

### Civil Service Commission

07/09/2018

7:00 PM

City Hall - Council Chambers  
1500 Warburton Avenue  
Santa Clara, CA 95050

#### CALL TO ORDER AND ROLL CALL/Pledge of Allegiance

**Chairperson Bouza** called the meeting to order at 7:01 pm, and lead the meeting in the Pledge of Allegiance.

**Present** 5 - Commissioner Mario Bouza, Commissioner Carolyn McAllister, Commissioner Willie D. Brown Jr., Commissioner Franklin Felizardo, and Commissioner John Casey

#### CONSENT CALENDAR

**1.A**     [18-924](#)     Meeting Minutes of May 14, 2018

**Recommendation:** Approve the Meeting Minutes of May 14, 2018.

**A motion was made by Vice-Chairperson McAllister, seconded by Commissioner Brown, Jr., to Note and File the Meeting Minutes of May 14, 2018.**

**Aye:** 5 - Commissioner Bouza, Commissioner McAllister, Commissioner Brown Jr., Commissioner Felizardo, and Commissioner Casey

**1.B**     [18-925](#)     Change of Status Reports for May and June 2018

**Recommendation:** Approve the Change of Status Reports for May and June 2018.

**A motion was made by Vice-Chairperson McAllister, seconded by Commissioner Felizardo, to Note and File the Change of Status Reports for May and June 2018.**

**Aye:** 5 - Commissioner Bouza, Commissioner McAllister, Commissioner Brown Jr., Commissioner Felizardo, and Commissioner Casey

**1.C**     [18-962](#)     Current Recruitment Activity Reports for May and June 2018

**Recommendation:** Approve the Current Recruitment Activity Reports for May and June 2018.

**A motion was made by Commissioner Casey, seconded by Commissioner Brown, Jr., to Note and File the Current Recruitment Activity Reports for May and June 2018.**

**Aye:** 5 - Commissioner Bouza, Commissioner McAllister, Commissioner Brown Jr., Commissioner Felizardo, and Commissioner Casey

1.D [18-926](#) Examination Reports for May and June 2018

**Recommendation:** Approve the Examination Reports for May and June 2018.

**A motion was made by Commissioner Brown, Jr., seconded by Vice-Chairperson McAllister, to Note and File the Examination Reports for May and June 2018.**

**Aye:** 5 - Commissioner Bouza, Commissioner McAllister, Commissioner Brown Jr., Commissioner Felizardo, and Commissioner Casey

1.E [18-990](#) Action to Revise the Civil Service Commission Meeting Minutes of November 13, 2017

**Recommendation:** Approve the Revised Civil Service Commission Meeting Minutes of November 13, 2017.

**A motion was made by Vice-Chairperson McAllister, seconded by Commissioner Casey, to Note and File the Revised Civil Service Commission Meeting Minutes of November 13, 2017.**

**Aye:** 4 - Commissioner Bouza, Commissioner McAllister, Commissioner Brown Jr., and Commissioner Casey

**Abstained:** 1 - Commissioner Felizardo

## **PUBLIC PRESENTATIONS**

### **GENERAL BUSINESS**

2 [18-912](#) Action to Modify Job Specification for Library Program Coordinator - Youth Services

**Recommendation:** Approve the modified job specification for Library Program Coordinator - Youth Services.

**A motion was made by Vice-Chairperson McAllister, seconded by Commissioner Felizardo, to approve the modified job specification for Library Program Coordinator - Youth Services.**

**Aye:** 5 - Commissioner Bouza, Commissioner McAllister, Commissioner Brown Jr., Commissioner Felizardo, and Commissioner Casey

- 3      [18-941](#)      Petition for Reconsideration Submitted on June 21, 2018

**Recommendation:** See Recommendations from City Attorney's Office in attached memorandum.

**A motion was made by Vice-Chairperson McAllister, seconded by Commissioner Brown, Jr., to approve City Attorney's Office recommendation to Deny the Motion for Reconsideration and Deny the Request for a Board of Review hearing.**

**Aye:** 3 - Commissioner Bouza, Commissioner McAllister, and Commissioner Brown Jr.

**Nay:** 2 - Commissioner Felizardo, and Commissioner Casey

#### **STAFF REPORT**

- 4      [18-942](#)      Information regarding Salary Setting Commission, Charter Section 702

**Recommendation:** This agenda report is to provide the Civil Service Commission with information regarding the Salary Setting Commission, Charter Section 702.

**This agenda report was to provide the Civil Service Commission with information regarding the Salary Setting Commissioner, Chartered 702. There is no recommendation.**

#### **COMMISSIONERS REPORT**

None

#### **ADJOURNMENT**

**Chairperson Bouza** adjourned the meeting at 7:50 pm.

The next regular scheduled meeting September 17, 2018