

Date: 07/02/2024; 3:30 pm to 5:00 pm

In Person Meeting at Starbucks, 2030 Wyatt Drive, Santa Clara: Kenn Lee (City/SCSA);
and Jeff Fong (Stadium Manager)

1. SCSA Finance Updates
2. ManCo Updates
3. ERP Project
4. Lender Approvals of Settlement

Weekly Accounting Status Meeting

Date: 07/03/2024; 2:30 pm to 2:48 pm

Teams Meeting: Linh Lam, Brenda Lee (SCSA); Brent Ghan, Caitlin Ritchie (Stadium Manager)

1. Operating and Maintenance True-Up
2. G&A unused cash transfer to the Trust
3. Non-NFL Event Revenue and Stadium Builder License Proceeds transfer

Stadium Capital Projects Coordination - Critical Path

Date: 7/8/2024; 11:00 am to 9:00 am

Zoom Meeting: Elycia Knight, Chuck Baker, Reena Brilliot, Armand Lobao, Nimisha Agrawal, Lesley Xavier (City/SCSA); Ryan Van Maarth (Stadium Manager); Amber Luther (Populous)

Discussion:

- Discussion on the proposed Video Boards and CEQA Requirements.
- Discuss the design requirement and permitting related to the FIFA Bowl permit submittal.
- Discuss the design requirements and permitting related to the Naming Rights Design Standards.

Date: 7/8/2024, 6:00 pm
Teams Meeting:

For Santa Clara Stadium Authority:
Glen R. Googins, Stadium Authority Counsel

For Stadium Manager:
Jihad Beauchman

1. Various Stadium Issues Including World Cup 2026

Date: 7/9/2024, 11:00 am
In Person Meeting:

For Santa Clara Stadium Authority:

Jovan D. Grogan, Executive Director
Glen R. Googins, Stadium Authority Counsel
Chuck Baker, Assistant City Manager
Christine Jung, Assistant to the City Manager
Elizabeth Klotz, Assistant City Attorney

For Stadium Manager:

Jihad Beauchman

For Bay Area Host Committee:

Zaileen Janmohamed
Sonia Nayak
Matthew Richards
Ruth Shikada
Becca Smith
Robert Weikert

1. FIFA World Cup 2026 Assignment and Assumption Agreement Negotiations

Weekly Accounting Status Meeting

Date: 07/10/2024; 2:30 pm to 3:00 pm

Teams Meeting: Tyler Cook, Brenda Lee (SCSA); Brent Ghan, Caitlin Ritchie (Stadium Manager)

1. FY2022/23 Operating and Maintenance True-Up

Date: 7/10/2024, 4:30 pm
Teams Meeting:

For Santa Clara Stadium Authority:
Elizabeth Klotz, Assistant City Attorney

For Stadium Manager:
Jihad Beauchman

1. Levi's Stadium Security Procedures and Neighborhood Impacts Assessment Funding Agreement

Stadium Capital Projects Coordination - Critical Path

Date: 7/15/2024; 9:00 am to 10:00 am

Zoom Meeting: Elycia Knight, Chuck Baker, Reena Brilliot, Armand Lobao, Nimisha Agrawal, Lesley Xavier (City/SCSA); Ryan Van Maarth, Francine Hughes (Stadium Manager); Amber Luther (Populous), Joseph Crummet (DevCon)

Discussion:

- Stadium Manager shared the Critical Path Project Schedule.
- Discussion on forecasted projects and anticipated submittal dates.
- Discussion about the CEQA requirements for the Video Boards.

Weekly Accounting Status Meeting

Date: 07/17/2024; 2:30 pm to 2:56 pm

Teams Meeting: Tyler Cook, Brenda Lee (SCSA); Brent Ghan, Caitlin Ritchie (Stadium Manager)

1. FY 2022/23 Operating and Maintenance expenses True-Up
2. FY 2024/25 Q1 perfection certificates

Date: 7/24/2024, 11:00 am
In Person Meeting:

For Santa Clara Stadium Authority:

Jovan D. Grogan, Executive Director
Glen R. Googins, Stadium Authority Counsel
Chuck Baker, Assistant City Manager
Christine Jung, Assistant to the City Manager
Elizabeth Klotz, Assistant City Attorney

For Stadium Manager:

Jihad Beauchman

For Bay Area Host Committee:

Zaileen Janmohamed
Sonia Nayak
Matthew Richards
Ruth Shikada
Robert Weikert

1. FIFA World Cup 2026 Assignment and Assumption Agreement Negotiations

**STADIUM AUTHORITY/STADIUM MANAGER
MONTHLY COORDINATION MEETING
July 30, 2024 | 4:00 p.m. – 5:00 p.m.
Levi's Stadium**

ATTENDEES

City/Stadium Authority

- Chuck Baker, Assistant City Manager/ Assistant Executive Director
- Christine Jung, Assistant to the City Manager/Assistant to the Executive Director
- Elycia Knight, Development Project Manager
- Sujata Reuter, Chief Assistant City Attorney

49ers/Stadium Manager

- Francine Melendez Hughes, Executive Vice President & General Manager
- Peter Wilhelm, Chief Financial Officer
- Jihad Beauchman, Executive Vice President, General Counsel

AGENDA

1. ADA accommodation

Discussion of recent ADA complaints received by Stadium Authority from event attendees. Stadium Manager staff provided information about their provision of accessibility services and tickets, which include mobility shuttle and ticket swaps for accessible seats.

2. Allied Request for Proposal (RFP) / Report

Discussion of various security items, including Guidepost Solutions' scope, a potential agreement for interim security services, and the inclusion of a service level agreement, performance measures, penalties, compliance, and staff roles and responsibilities in the new agreement for security services.

3. Bay Area Host Committee (BAHC) / Stadium Authority / Stadium Manager Capital Projects meeting

Stadium Authority and Stadium Manager staff confirmed that a separate meeting would be scheduled to review the bowl modifications required for FIFA World Cup 2026.

4. Display boards control room commercial agreement

Discussion about Capital Expense (CapEx) projects, including the display boards, Naming Rights signage, control room, and suites.

5. Salvage equipment update

Stadium Manager provided an update that they were still working on a list of salvage equipment.

6. SBL amendments

Discussion of cost neutral amendments to SBLs that relocate SBL Holders to different seats in sections that are priced at the same level and relevant agreement provisions. Stadium Authority staff would look at additional information.

7. Levy second amendment

Discussion of the pending Amendment No. 2 to the Agreement with Levy for concessionaire services. Stadium Manager staff confirmed that the amendment would not have any financial impacts to the Stadium Authority.

8. Ticketmaster agreement

Discussion of an agreement with Ticketmaster for Non-NFL Events that needs to go to the Board for approval and key provisions like cost structure.

9. SBL Sales Training Request

Discussion of the existing agreement for SBL sales training and structure of the training.

10. Scheduling Meeting with Major Non-NFL Events Lead

Stadium Authority staff requested to schedule meeting with the Stadium Manager's Head of Stadium Events to learn more about the Non-NFL Event booking process.

11. Misc.

a. Fanatics

Discussion on a proposed agreement with Fanatics that allows for operations outside of the team store during Non-NFL Events, which would be submitted for Stadium Authority approval in the near future.

Date: 8/1/2024, 12:30 pm
Phone Call:

For Santa Clara Stadium Authority:
Sujata Reuter, Chief Assistant City Attorney

For Stadium Manager:
Jihad Beauchman

1. NFL Security Procedures

Weekly Accounting Status Meeting

Date: 08/7/2024; 2:30 pm to 2:45 pm

Teams Meeting: Tyler Cook, Brenda Lee (SCSA); Brent Ghan, Caitlin Ritchie (Stadium Manager)

1. Outstanding Public Safety Costs
2. Financial Management System testing
3. KPMG Annual Audit
4. FY 2024/25 Q1 perfection certificates

Stadium Capital Projects Coordination - Critical Path

Date: 8/12/2024; 9:00 am to 10:00 am

Zoom Meeting: Elycia Knight, Chuck Baker, Reena Brilliot, Armand Lobao, Nimisha Agrawal, Lesley Xavier (City/SCSA); Ryan Van Maarth, Francine Hughes (Stadium Manager); Amber Luther (Populous); Joseph Crummet (DevCon); Fiona Phung, Shannon George (DJP)

Discussion:

- Discussion on forecasted projects and anticipated submittal dates.
- Check-in out permits currently in review.
- Discussion about the CEQA requirements for the Video Boards including meeting scheduled with 3rd party consultants.
- Discussion and preparation for the FIFA bowl presentation to City Council.

Weekly Accounting Status Meeting

Date: 08/14/2024; 2:30 pm to 2:39 pm

Teams Meeting: Brenda Lee (SCSA); Brent Ghan, Caitlin Ritchie (Stadium Manager)

1. Non-NFL Event Surcharge
2. Ticket Platform Fees
3. KPMG sample selections
4. Q1 reporting
5. Armanino ERP upgrade

Date: 8/14/2024, 5:30 pm
Teams Meeting:

For Santa Clara Stadium Authority:
Glen R. Googins, Stadium Authority Counsel

For Stadium Manager:
Jihad Beauchman

1. Pending Stadium Contracts

Date: 8/19/2024, 1:30 pm
Phone Call:

For Santa Clara Stadium Authority:
Sujata Reuter, Chief Assistant City Attorney

For Stadium Manager:
Jihad Beauchman

1. Security Credentialing

Stadium Capital Projects Update Meeting

Date: 8/20/2024 3:00 pm to 3:30 am

Zoom Meeting: Elycia Knight and Chuck Baker (SCSA); Ryan Van Maarth and Francine Hughes (Stadium Manager)

Discussion:

- Prepare for the August 21st World Cup Project Overview.

Date: 8/21/2024, 9:00 am
In Person Meeting:

For Santa Clara Stadium Authority:

Jovan D. Grogan, Executive Director
Chuck Baker, Assistant City Manager
Elizabeth Klotz, Assistant City Attorney
Elycia Knight, Development Project Manager
Christine Jung, Assistant to the City Manager

For Stadium Manager:

Jihad Beauchman
Francine Hughes
Peter Wilhelm
Ryan Van Maarth

For Bay Area Host Committee:

Zaileen Janmohamed
Karina Herold
Sonia Nayak
Ruth Shikada

1. World Cup Project Overview

Weekly Accounting Status Meeting

Date: 08/21/2024; 2:30 pm to 2:41 pm

Teams Meeting: Brenda Lee (SCSA); Brent Ghan, Caitlin Ritchie (Stadium Manager)

1. Q1 Financials and Perfection Certificates
2. SBL Q1 Report
3. KPMG sample selections
4. Questions related to ERP upgrade from SCSA

Stadium Capital Projects Coordination - Critical Path

Date: 8/26/2024; 9:00 am to 10:00 am

Zoom Meeting: Elycia Knight, Reena Brilliot, Chuck Baker, Armand Lobao, Nimisha Agrawal, Lesley Xavier (City/SCSA); Francine Hughes, Ryan Van Maarth (Stadium Manager); Amber Luther (Populous), Joseph Crummet (DevCon), Shannon George (DJP)

Discussion:

- Video Board Design
- CEQA Studies – Noise and Glare
- FAA and Land Use Commission Next Steps

CapEx Check-In

Date: 8/26/2024; 3:30 pm to 4:00 pm

Zoom Meeting: Elycia Knight (SCSA) and Ryan Van Maarth (Stadium Manager)

Discussion:

- Prepare Meeting for Project Schedule
 - Building / Fire / Electrical (Event Permits)

Date: 8/26/2024, 5:30 pm
Teams Meeting:

For Santa Clara Stadium Authority:
Glen R. Googins, Stadium Authority Counsel
Elizabeth Klotz, Assistant City Attorney

For Stadium Manager:
Jihad Beauchman

1. Ticketmaster Agreement

Weekly Accounting Status Meeting

Date: 08/28/2024; 2:30 pm to 2:37 pm

Teams Meeting: Tyler Cook, Brenda Lee (SCSA); Brent Ghan, Caitlin Ritchie (Stadium Manager)

1. KPMG Year-end Audit
2. Public Safety Costs
3. Responses to ERP Questions from ManCo

Procurement Meeting

Date: 08/29/2024; 11:00 am to 11:18 am

Phone Meeting: Grace Dougherty (City/SCSA) and Jenti Vandertuig (Stadium Manager)

1. Discuss the Janitorial Services RFP, including the process for cost evaluation

Weekly Accounting Status Meeting

Date: 09/04/2024; 2:30 pm to 2:47 pm

Teams Meeting: Tyler Cook, Brenda Lee (SCSA); Brent Ghan, Caitlin Ritchie (Stadium Manager)

1. Audit committee meeting
2. Public Safety Costs reimbursements
3. Senior & Youth Fees FY 2023/24 True-Up

Procurement Meeting

Date: 09/06/2024; 12:30 pm to 12:50 pm

Phone Meeting: Grace Dougherty (City/SCSA) and Jenti Vandertuig (Stadium Manager)

1. Discuss how City of Santa Clara determines the total contract value for one-year contracts versus multi-year contracts

Date: 9/10/2024, 11:30 am
Teams Meeting:

For Santa Clara Stadium Authority:
Glen R. Googins, Stadium Authority Counsel

For Stadium Manager:
Jihad Beauchman

1. Various Stadium Issues and Contracts

Date: 9/11/2024, 9:00 am
In Person Meeting:

For Santa Clara Stadium Authority:

Jovan D. Grogan, Executive Director
Glen R. Googins, Stadium Authority Counsel
Chuck Baker, Assistant City Manager
Christine Jung, Assistant to the City Manager
Elizabeth Klotz, Assistant City Attorney

For Stadium Manager:

Jihad Beauchman

For Bay Area Host Committee:

Zaileen Janmohamed
Karina Herold
Sonia Nayak
Ruth Shikada
Becca Smith
Robert Weikert

1. FIFA World Cup 2026 Assignment and Assumption Agreement Negotiations

Weekly Accounting Status Meeting

Date: 09/11/2024; 2:30 pm to 2:43 pm

Teams Meeting: Tyler Cook, Brenda Lee (SCSA); Brent Ghan (Stadium Manager)

1. FY 2024-25 Public Safety Cost reimbursements
2. Public Safety Costs for COPA America matches
3. Capital Expenditure - Lighting Systems project

CapEx Check-In

Date: 9/12/2024; 1:00 pm to 1:30 pm

Zoom Meeting: Elycia Knight (SCSA) and Ryan Van Maarth (Stadium Manager)

Discussion:

- Naming Rights Signage
- LED Field Lights - Sports Lighting Project
- Bowl Modifications
- DAS System
- CapEx Projects Construction Period

Financial Management System

Managed Services Status Meeting

Date: 9/12/2024; 2:00 pm to 2:13 pm

Zoom Meeting: Tyler Cook, Brenda Lee, (SCSA); Brent Ghan (Stadium Manager); Chad Hundley, Giles Zollar (Armanino)

1. Available system review, available support hours and academy courses
2. Coupa/Scribe to load AP invoices into Great Plains
3. GP Update from 18.6 from 18.4
4. ManCo migration to Microsoft Business Central

Stadium Capital Projects Coordination - Critical Path

Date: 9/16/2024; 9:00 am to 10:00 am

Zoom Meeting: Elycia Knight, Reena Brilliot, Chuck Baker, Armand Lobao, Nimisha Agrawal (City/SCSA); Ryan Van Maarth, Francine Hughes (Stadium Manger); Amber Luther (Populous), Joseph Crummet (DevCon), Shannon George (DJP)

Discussion:

- Video Board Design
- CEQA Studies – Noise and Glare
- FAA and Land Use Commission Next Steps

Date: 9/16/2024, 5:00 pm
Teams Meeting:

For Santa Clara Stadium Authority:
Glen R. Googins, Stadium Authority Counsel

For Stadium Manager:
Jihad Beauchman

1. Various Stadium Issues

Date: 9/17/2024, 9:30 am
In Person Meeting:

For Santa Clara Stadium Authority:

Jovan D. Grogan, Executive Director
Glen R. Googins, Stadium Authority Counsel
Chuck Baker, Assistant City Manager
Christine Jung, Assistant to the City Manager
Elizabeth Klotz, Assistant City Attorney

For Stadium Manager:

Jihad Beauchman

For Bay Area Host Committee:

Zaileen Janmohamed
Karina Herold
Sonia Nayak
Ruth Shikada
Becca Smith
Robert Weikert

1. FIFA World Cup 2026 Assignment and Assumption Agreement Negotiations

Weekly Accounting Status Meeting

Date: 09/18/2024; 2:30 pm to 2:37 pm

Teams Meeting: Brenda Lee (SCSA); Brent Ghan, Caitlin Ritchie (Stadium Manager)

1. FY 2024-25 Public Safety Cost reimbursements

Date: 9/18/2024, 5:00 pm
Teams Meeting:

For Santa Clara Stadium Authority:
Glen R. Googins, Stadium Authority Counsel

For Stadium Manager:
Jihad Beauchman

1. Various Stadium Issues

Date: 9/19/2024, 2:30 pm
Teams Meeting:

For Santa Clara Stadium Authority:
Glen R. Googins, Stadium Authority Counsel

For Stadium Manager:
Jihad Beauchman

1. Various Stadium Issues

CapEx Check-In

Date: 9/20/2024; 12:30 pm to 1:00 pm

Zoom Meeting: Elycia Knight (SCSA) and Ryan Van Maarth (Stadium Manager)

Discussion:

- Check-in on Capital Project design and construction timelines.

Stadium Capital Projects Coordination - Critical Path

Date: 9/23/2024; 9:00 am to 10:00 am

Zoom Meeting: Elycia Knight, Reena Brilliot, Chuck Baker, Armand Lobao, Nimisha Agrawal (City/SCSA); Ryan Van Maarth, Francine Hughes (Stadium Manager); Amber Luther (Populous), Joseph Crummet (DevCon)

Discussion:

- Update on CapEx Design and Construction Schedule
- Video Board Design
- CEQA Studies – Noise and Glare
- FAA and Land Use Commission Next Steps
- Update on Concert Permit Review Progress
- Facilities Condition Assessment

Date: 9/24/2024, 10:30 am
Teams Meeting:

For Santa Clara Stadium Authority:
Glen R. Googins, Stadium Authority Counsel

For Stadium Manager:
Jihad Beauchman

1. Various FIFA World Cup and Stadium Issues

Date: 9/25/2024, 1:00 pm

Teams Meeting:

For Santa Clara Stadium Authority:

Sujata Reuter, Chief Assistant City Attorney

For Stadium Manager:

Jodi Marvet, Risk Manager

1. 2026 Insurance Procurement

Date: 9/25/2024, 5:15 pm
Teams Meeting:

For Santa Clara Stadium Authority:
Glen R. Googins, Stadium Authority Counsel

For Stadium Manager:
Jihad Beauchman

1. FIFA World Cup and Stadium Issues

Date: 09/26/2024; 11:30 am to 1:00 pm

In Person Meeting at Sajj Mediterranean 4140 N 1st Street Ste #10, San Jose: Kenn Lee (City/SCSA); Jeff Fong, Chris Steele (Stadium Manager)

1. SCSA Finance Updates
2. ManCo Updates
3. ERP Project
4. Lender Approvals of Settlement
5. SCSA Financial Statements
6. Auditor reviews and engagements

Date: 9/26/2024, 2:00 pm
In Person Meeting:

For Santa Clara Stadium Authority:

Jovan D. Grogan, Executive Director
Glen R. Googins, Stadium Authority Counsel
Chuck Baker, Assistant City Manager
Christine Jung, Assistant to the City Manager
Elizabeth Klotz, Assistant City Attorney

For Stadium Manager:

Jihad Beauchman

For Bay Area Host Committee:

Zaileen Janmohamed
Karina Herold
Sonia Nayak
Ruth Shikada
Becca Smith
Robert Weikert

1. 2026 FIFA/Super Bowl Negotiations

CapEx Check-In

Date: 9/27/2024; 12:30 pm to 1:00 pm

Zoom Meeting: Elycia Knight (SCSA) and Ryan Van Maarth (Stadium Manager)

Discussion:

- Check-in on Capital Project design and construction timelines
- Invoicing

49ers Grant Commitment Meeting

Date: 09/30/2024; 11:00 am – 11:30 am

Zoom Meeting: Christine Jung, Laura Sunseri (City/SCSA); and Elijah Lefkow (49ers)

1. Introductions to City Community Grant Program Manager and the 49ers Designee
2. Overview of the City of Santa Clara Community Grant Program
3. Overview of the 49ers Grant Commitment
4. Establish consultation process as required in the Initial Grant Funding Agreement between the City of Santa Clara and the 49ers

Date: 9/30/2024, 3:30 pm
Teams Meeting:

For Santa Clara Stadium Authority:
Sujata Reuter, Chief Assistant City Attorney

For Stadium Manager:
Jihad Beauchman

1. *Nevarez v. Stadium Authority* litigation
2. Allied Security Agreement

**STADIUM AUTHORITY/STADIUM MANAGER
QUARTERLY STATUS MEETING
September 30, 2024 | 3:30 p.m. – 5:00 p.m.
Levi's Stadium**

ATTENDEES

City/Stadium Authority

- Chuck Baker, Assistant City Manager/Assistant Executive Director
- Christine Jung, Assistant to the City Manager/Assistant to the Executive Director
- Elycia Knight, Development Project Manager

49ers/Stadium Manager

- Francine Melendez Hughes, Executive Vice President & General Manager
- Peter Wilhelm, Chief Financial Officer
- Emily Eskin, Head of Stadium Events

AGENDA

1. Non-NFL Events

a. FY 24/25 – most recent performance numbers

Discussion of the Stadium Manager's process for booking major events, learnings from other stadiums, Non-NFL Event revenues, and factors that impact revenues and/or final net numbers including public safety costs and/or delayed public safety invoicing.

b. FY 24/25 – Sales/Marketing strategy/update

Discussion of various sales and marketing items, including the Stadium Manager's strategy for booking private events, a potential marketing partnership with the DMO, and the Stadium Authority's third-party market trend analysis through Canyon Oaks.

2. Allied agreement

a. Status of Allied's review and appearance at Council Meeting

Discussion of the proposed agreement with Allied for event security services that is pending Board approval as part of the October 8, 2024 agenda and Stadium Manager staff's participation at the Board meeting.

3. Levy amendment agreement summary of terms/request to CSC Discussion of amended terms to the Levy agreement for concessionaire services that is being requested for Board approval.

4. Fanatics agreement summary of terms/request to CSC

Discussion of the proposed agreement with Fanatics for merchandise concession services that is being requested for Board approval.

5. CIP Projects

a. Digital signage commercial terms

i. Levi's sign replacement cost estimate

Discussion of timeline for Board approval and coordination of next steps with the Stadium Manager's Procurement Director.

ii. Control room equipment cost estimate status/implications on tenant improvement amortization

Stadium Manager is still working on this item.

b. DAS permit status (identify lease language)

Discussion of a time-sensitive DAS permit, which would allow the Stadium Manager to move forward on a tenant improvement project.

c. Facilities Condition Assessment (FCA) status

Discussion of looping Stadium Authority staff back in the FCA process and how the FCA would prioritize projects.

6. FY 25/26 Budget

a. Status of budget/discussions/meeting cadence

Stadium Authority and Stadium Manager staff agreed that the respective Finance teams would partner on the process.

7. SBL Amendments

a. Follow up on requested information

Discussion of cost neutral amendments to SBLs that relocate SBL Holders to different seats in sections that are priced at the same level and relevant agreement provisions.