



# City of Santa Clara

## Meeting Agenda

### Governance and Ethics Committee

Monday, June 5, 2023

3:00 PM

Hybrid Meeting  
City Hall - Council Chambers  
1500 Warburton Avenue  
Santa Clara, CA 95050

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#### **CALL TO ORDER AND ROLL CALL**

The City of Santa Clara is conducting Governance and Ethics Committee meetings in-person and continues to have methods for the public to participate remotely or in-person.

- Via Zoom: <https://santaclaraca.zoom.us/j/98559951444>
- Webinar ID: 985 5995 1444
- By phone: +1 669 444 9171

To submit written public comment before meeting:

Send email to [mayorandcouncil@santaclaraca.gov](mailto:mayorandcouncil@santaclaraca.gov) by 12 p.m. the day of the meeting. Those emails will be forwarded to Committee members and will be uploaded as supplemental meeting material.

Note: Emails received as public comment will not be read aloud during the meeting.

#### **CONSENT CALENDAR**

1. 23-640 [Approval of the March 13, 2023 Governance and Ethics Committee Meeting Minutes](#)

**Recommendation:** Approve the minutes of the March 13, 2023 Governance and Ethics Committee meeting

#### **PUBLIC PRESENTATIONS**

*[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]*

#### **GENERAL BUSINESS**

2. 23-638 [Review and Provide Direction to Staff on an Updated Process for Mayor and Council calling a Special Meeting](#)

**Recommendation:**

Provide staff direction on the proposed process and updated form for calling a special meeting.

3.      23-653      [Review and Discussion of Council Policy 030 Adding an Item on the Agenda](#)

**Recommendation:** Provide direction to staff on possible updates to the policy.

4.      23-658      [Discuss and Consider Proposed Amendments to Policy and Procedure 006 Guidelines for Commissioners for Attendance and Conferences](#)

**Recommendation:**

1. Approve proposed amendments to Policy and Procedure 006 Guidelines for Commissioners for Attendance and Conferences and Training Events
2. Recommend any proposed amendments be brought forward to City Council for consideration and approval

5.      23-763      [Review and Discussion of Council Policy 020 Proclamations, Commendations and Certificates of Recognition](#)

**Recommendation:** Deferred to September 11, 2023 Governance and Ethics Committee Meeting

6.      23-770      [Discuss and Consider Modification to the Work Plan or an Alternative Process to Evaluate the Creation of an Independent Ethics Commission](#)

#### **STAFF REPORT**

City Attorney Update on AB 1234 Training Program

#### **COMMITTEE MEMBER REPORTS / FUTURE REFERRALS FOR CONSIDERATION**

#### **ADJOURNMENT**

#### **MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.