City of Santa Clara

Meeting Agenda

Board of Library Trustees

Monday, September 14, 2026 **6:00 PM**

Hybrid Meeting
Edinger Room
Central Park Library
2635 Homestead Rd
Santa Clara, CA 95051

The City of Santa Clara is conducting the Board of Library Trustees meeting in a hybrid manner (in-person and continues to have methods for the public to participate remotely).

- Via Zoom:
  - https://santaclaraca-gov.zoom.us/j/85864257230

    Meeting ID: 858 6425 7230 or

  - Phone: 1(669) 900-6833

PUBLIC PARTICIPATION IN ZOOM WEBINAR: Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press *9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press *6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, please exit the meeting.

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

The items listed on the CONSENT CALENDAR are considered routine and will be adopted by one motion. There will be no separate discussion of the items on the CONSENT CALENDAR unless discussion is requested by a member of the Board, staff, or public.

1 **26-911** Action on the Board of Library Trustees Meeting Minutes of August 3, 2026

Recommendation: Approve the Board of Library Trustees Meeting Minutes of August 3, 2026

2 **26-924** Action to Recommend City Council Approval of the FY 2026/27 California Library Literacy Services (CLLS) Adult and Family Literacy Grant Award for the Read Santa Clara Program and Approve the Related Budget Amendment

Recommendation: That the Board of Library Trustees recommend that the City Council Accept the FY 2026/27 California Library Literacy Services (CLLS) Grant Award in the Amount of $114,250 for Read Santa Clara, the Library's Adult and Family Literacy Program and the Related Budget Amendment as described in this Report.

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

3 **26-931** Action on a Resolution Approving the 2027 Board of Library Trustees Calendar of Meetings, and Setting the Number of Regular Board of Library Trustees Meetings

Recommendation: Recommend the City Council approve and Adopt a resolution to set the Regular Meeting schedule and dates for the Board of Library Trustees for calendar year 2027, and authorize City staff to make minor non-substantive changes to the Resolution before final adoption by Council.

4 **26-944** Discussion and Possible Action to Coordinate Future Joint Meeting with the Santa Clara City Library Foundation and Friends

Recommendation: Discuss and recommend dates and agenda topics for the next joint meeting of SCCLFF and BOLT.

5 **26-927** Update on the Recruitment of a New City Librarian, and Action to Select Special Meeting Dates for Closed Session Interviews

Recommendation:

1. Note and file update on the Recruitment of a new City Librarian,
2. Identify Special Meeting Dates between September 21, 2026 and October 2, 2026 for Closed Session Interviews

STAFF REPORT

TRUSTEES REPORT

CLOSED SESSION

PUBLIC COMMENT

The public may provide comments regarding the Closed Session item(s) just prior to the Board of Library Trustees beginning the Closed Session. Closed Sessions are not open to the public.

6 **26-977** Personnel Matter (Gov. Code § 54957) - Public Employee Appointment
Position Title: City Librarian
Under Discussion: Process for Recruitment of City Librarian

Convene to Closed Session

REPORTS OF ACTION TAKEN IN CLOSED SESSION MATTERS

ADJOURNMENT

The Board of Library Trustees Meeting is adjourned to October 5, 2026 at 6:00 PM.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.