

# **City of Santa Clara**

# Meeting Agenda Civil Service Commission

Monday, November 18, 2019

7:00 PM

City Hall - Council Chambers 1500 Warburton Avenue Santa Clara, CA 95050

#### **CALL TO ORDER AND ROLL CALL**

Pledge of Allegiance

#### **CONSENT CALENDAR**

**1.A 19-651** Action to Approve the Civil Service Commission Meeting Minutes of July 8, 2019

**Recommendation:** Approve the Meeting Minutes of July 8, 2019

**1.B 19-1319** Open Recruitment Report for November 1, 2018 Through October 31, 2019

**Recommendation:** Approve the Open Recruitment Report for November

1, 2018 through October 31, 2019

#### **PUBLIC PRESENTATIONS**

#### **GENERAL BUSINESS**

2 19-738 Action to Establish Civil Service Commission Meeting and Board of Review Dates for 2020

Recommendation: Approve Civil Service Commission meeting and

Board of Review dates for 2020.

3 19-1331 Action to Extend Probationary Period of Water and Sewer Maintenance Worker I

**Recommendation:** Approve the extension of the probationary period for a

Water and Sewer Maintenance Worker I (Employee

No. 07538)

4 19-1265 Action to Modify the Examination Weighting Plan for Police
Officer

**Recommendation:** Approve the modified exam weighting plan of 100%

oral for Police Officer

5	19-1266	Action to Modify the Class Specification for Staff Aide I
		<b>Recommendation:</b> Approve the modified class specification for Staff Aide I
6	19-1304	Action to Modify the Class Specification for Office Specialist II
		<b>Recommendation:</b> Approve the modified class specification for Office Specialist II.
7	19-1210	Action to Modify Class Specification for Permit Technician
		<b>Recommendation:</b> Approve the modified class specification for Permit Technician
8	19-1200	Action to Modify Class Specification and Examination Weighting for Tree Trimmer II
		<b>Recommendation:</b> Approve the modified job specification and examination weighting of 100% performance for Tree Trimmer II.
9	19-1268	Action to Modify the Class Specification for Equipment Operator
		<b>Recommendation:</b> Approve the modified class specification for Equipment Operator
10	19-1273	Action to Modify Class Specification for Pump Maintenance Technician
		Recommendation: Approve the modified class specification for Pump

Maintenance Technician.

# **STAFF REPORT**

Brown Act Presentation

### **COMMISSIONERS REPORT**

# **ADJOURNMENT**

The next tentatively scheduled meeting is January 13, 2020.