



# City of Santa Clara

## Meeting Agenda

### Board of Library Trustees

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**Monday, November 2, 2020**

**6:00 PM**

**Virtual Meeting**

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Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely:

Via Zoom:

- <https://santaclaraca.zoom.us/j/91850194151>

Meeting ID: 918 5019 4151 or

- Phone: 1(669) 900-6833

**PUBLIC PARTICIPATION IN ZOOM WEBINAR:** Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press \*9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press \*6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, please exit the meeting.

#### **CALL TO ORDER AND ROLL CALL**

#### **CONSENT CALENDAR**

- 1.A 20-938** Board of Library Trustees Minutes of September 14, 2020  
**Recommendation:** Approve September 14, 2020 meeting minutes.
- 1.B 20-1123** Board of Library Trustees Minutes of October 5, 2020  
**Recommendation:** Approve October 5, 2020 meeting minutes.

**PUBLIC PRESENTATIONS**

**GENERAL BUSINESS**

- 2.     **20-1121**   [Election of a Board of Library Trustees Liaison to the Santa Clara City Library Foundation and Friends Board of Directors \(Council Pillar: Enhance Community Engagement and Transparency\)](#)

**Recommendation:** Nominate and elect a Liaison from the Board of Library Trustees to the Santa Clara City Library Foundation & Friends for the remainder of FY2020-2021.

**STAFF REPORT**

- 3.     **20-1122**   Presentation on the City Charter Provisions Related to the Roles and Responsibilities of the Board of Library Trustees, Brown Act, and Conflict of Interest

**Recommendation:** Note and File the Report from the City Attorney's Office.

- 4.     **20-977**     [Discussion and Recommendation on Desired Attributes and Community Priorities for the Next City Librarian \(Council Pillar: Enhance Community Engagement and Transparency\)](#)

**Recommendation:** Review and discuss additional attributes and desired characteristics of the next City Librarian for recommendation to the City Manager

- 5.     **20-1120**   [Verbal Report on Library Programs and Activities \(Council Pillar: Enhance Community Engagement and Transparency\)](#)

**Recommendation:** Note and file the monthly update on Library activities.

**TRUSTEES REPORT**

**ADJOURNMENT**

*The Board of Library Trustees Meeting is adjourned to December 7, 2020.*