

RESPONSE TO COUNCIL QUESTIONS RE: 11/17/20 CITY COUNCIL AGENDA

Agenda Item #: 2.F (20-720)

Action on an Agreement with Mott MacDonald, Inc. for Design Professional Services for the Lafayette St. Underpass at Subway Pump Station and Related Budget Amendment

Council Question: RFP details – in the staff report some time we get the detailed comparison of all the vendors with evaluation and some time not. I would like to be consistent in getting the evaluation comparison for the RFP/RFQs. Can I please have the evaluation comparison.

Staff Response: We have been including the detailed comparison of all vendors for construction and supplies and materials contracts where the low bidder is awarded the contract. For Service Agreements, we typically provide the evaluative basis for which the RFP was evaluated on, the top ranked firm, and a few specifics on why they were the highest ranked. In the case of Mott MacDonald, the agenda report included information that this was the top response based on qualifications, availability, project approach and proposed schedule, and a few specifics were included on why they were the highest ranked. The other two responsive firms were Schaaf and Wheeler Consulting Civil Engineers, and BKF Engineers. We typically do not provide rankings and scoring in the Reports to Council on services contracts because of the potential negative impacts to firms that do not receive the award, based on an evaluation team's specific response for each RFP. With the goal of reaching a higher level of consistency with the information provided in the Reports to Council, we will discuss this with departments and train staff over the next couple months.