



City of Santa Clara

Meeting Agenda

Youth Commission

Tuesday, March 12, 2024

6:00 PM

Youth & Teen Center
2446 Cabrillo Avenue
Santa Clara, CA 95051

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

- 1.A 24-226 [Action on the Youth Commission Minutes of the February 13, 2024 Meeting](#)

Recommendation: Approve the Youth Commission Minutes of the February 13, 2024 Meeting

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

2. 24-228 [Youth Commission FY 2023/24 Work Plan & Goals](#)

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next regular monthly meeting will be held on Tuesday, April 9, 2024 at 6:00 PM.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
[@SantaClaraCity](https://twitter.com/SantaClaraCity)

Agenda Report

24-226

Agenda Date: 3/12/2024

REPORT TO YOUTH COMMISSION

SUBJECT

Action on the Youth Commission Minutes of the February 13, 2024 Meeting

RECOMMENDATION

Approve the Youth Commission Minutes of the February 13, 2024 Meeting

Prepared by: Gayle Ichiho, Recreation Supervisor

Reviewed by: Kim Castro, Recreation Manager

Approved by: Cynthia Bojorquez, Assistant City Manager and Acting Director of Parks & Recreation

ATTACHMENTS

1. Draft - Youth Commission Minutes of the February 13, 2024 Meeting



City of Santa Clara

Meeting Minutes

Youth Commission

02/13/2024

6:00 PM

Youth & Teen Center
2446 Cabrillo Avenue
Santa Clara, CA 95051

CALL TO ORDER AND ROLL CALL

The meeting was called to order by **Chair Maben** at 6:03pm.

Present 12 - Commissioner Aarav Gupta , Commissioner Fatimah Ismail, Commissioner Namita Gaidhani, Commissioner Maryam Ismail, Commissioner Kira Liang, Commissioner Keith Maben, Commissioner Malia Martin, Commissioner Samaira Mehta, Commissioner Hiranya Parekh, Commissioner Sudeepthi Ravipati, Commissioner Samarth Suresh, and Commissioner Sarah Zuo

Absent 3 - Commissioner Simren Garg, Commissioner Khadeejah Khan, and Commissioner Ryan Kim

A motion was made by Commissioner Maben, seconded by Commissioner Parekh to excuse Commissioner Khan, Commissioner Garg, and Commissioner Kim from the February 13, 2024 meeting. The motion carried by the following vote:

Aye: 12 - Commissioner Gupta, Commissioner Ismail, Commissioner Gaidhani, Commissioner Ismail, Commissioner Liang, Commissioner Maben, Commissioner Martin, Commissioner Mehta, Commissioner Parekh, Commissioner Ravipati, Commissioner Suresh, and Commissioner Zuo

Absent: 3 - Commissioner Garg, Commissioner Khan, and Commissioner Kim

CONSENT CALENDAR

1.A [24-68](#) Action on the Youth Commission Minutes of the January 9, 2024 Meeting

Recommendation: Approve the Youth Commission Meeting Minutes of January 9, 2024.

A motion was made by Commissioner Maryam Ismail , seconded by Commissioner Parekh, that this item be recommended for approval.

The motion carried by the following votes:

Aye: 12 - Commissioner Gupta, Commissioner Ismail, Commissioner Gaidhani, Commissioner Ismail, Commissioner Liang, Commissioner Maben, Commissioner Martin, Commissioner Mehta, Commissioner Parekh, Commissioner Ravipati, Commissioner Suresh, and Commissioner Zuo

Excused: 3 - Commissioner Garg, Commissioner Khan, and Commissioner Kim

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS

2. [24-82](#) Youth Commission FY 2023/24 Work Plan & Goals

- **Community Building:** Follow up with Pacific Gardens-Assisted Living & Memory facility to volunteer, mail potential speakers for the Santa Clara Speaks (SC Speaks) event for April 5th. Create and brainstorm activities for the SC Speaks event. Food Spotlight visit featuring Somi Somi on February 23rd at 6pm. Next meeting will be held on February 23, 2024 at 6:30pm.
- **Public Outreach and Education:** Research regarding youth voting in SC County. Design flyer for voter registration promotion for high school students. Follow up with all Commissioners on biographies and posting on Youth Commission Instagram. Next meeting will be held on February 24, 2024 at 10:00am on Zoom.
- **Youth Engagement and Empowerment:** Develop ideas for Podcast topics and research partnerships in mental health. Decide on Sunset Cinema date and activities. Next meeting will be held on February 20, 2024 at 5:00pm on Zoom.

STAFF REPORT

Jon Kawada, Recreation Coordinator: Youth Commission applications for the 2024/25 term are now available. Applications are due Monday, March 4th. Applicants must be City of Santa Clara residents between the ages of 12-19. Applicants must complete the application and, if selected, participate in an interview. Interviews will be held on Saturday, March 16th. Applications are available on the Youth Commission's website page, www.SantaClaraCA.gov/YouthCommission Applications will also be available at Parks & Recreation facilities and City Libraries. Also, the Parks & Recreation Department is hosting the Breakfast with the Bunny event on March 23rd at the Senior Center. We are looking for volunteers to help serve breakfast and provide activities.

Gayle Ichiho, Recreation Supervisor: The month of March is celebrated as Youth Arts Month. The City of Santa Clara is committed to support the youth arts and the Santa Clara County Office of Education. The City of Santa Clara encourages arts in our classrooms and celebrate students' creativity, inspiration, and joy through artistic expression. This year's 2024 young artist showcase theme is the Arts are Culture! Electronic submissions are being accepted until April 1st. For more information, visit <https://sccoe.to/youngartistshowcase>

Karen Guzman, Youth Services Librarian II: Staff announced that the Youth Services Division will host the following programs at the Santa Clara Library such as: Teen Teach, Tea and Entrepreneurship, Safe Space, Real World Computer Science, and FAFSA-Thon information sessions.

COMMISSIONERS REPORT

None

ADJOURNMENT

**A motion was made by Commissioner Suresh seconded by Commissioner Parekh, that this meeting be adjourned at 6:25pm.
The motion was carried by the following vote:**

Aye: 12 - Commissioner Gupta, Commissioner Ismail, Commissioner Gaidhani, Commissioner Ismail, Commissioner Liang, Commissioner Maben, Commissioner Martin, Commissioner Mehta, Commissioner Parekh, Commissioner Ravipati, Commissioner Suresh, and Commissioner Zuo

Excused: 3 - Commissioner Garg, Commissioner Khan, and Commissioner Kim

MEETING DISCLOSURES

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Agenda Report

24-228

Agenda Date: 3/12/2024

REPORT TO YOUTH COMMISSION

SUBJECT

Youth Commission FY 2023/24 Work Plan & Goals

BACKGROUND

The Youth Commission develops an annual work plan for each term which is created through a discussion of current trends relating to the youth and teen population. In recent terms, Commissioners have chosen a variety of goals including:

- Community Building with Santa Clara residents
- Public Outreach and education; and
- Youth Engagement and Empowerment in the community.

DISCUSSION

At the February 13, 2024 meeting, the Youth Commissioners discussed their work plan priorities and goals for this term. The work plan's priorities include:

- Community Building with our Santa Clara residents: Community events and intergenerational activities.
- Public outreach and education: online resources for Santa Clara residents and volunteering opportunities.
- Youth Engagement and Empowerment in the community: teen talk podcasts, study support for high school students, and mental health challenges.

Commissioners have formed committees for each priority to develop specific plans of action. At the March 12, 2024 meeting, Committee members will provide updates on their committee activities and actions. (Attachment 1)

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Youth Commission agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public

library.

Prepared by: Gayle Ichiho, Recreation Supervisor

Reviewed by: Kim Castro, Recreation Manager

Approved by: Cynthia Bojorquez, Assistant City Manager and Acting Director of Parks & Recreation

ATTACHMENTS

1. Youth Commission Work Plan FY 2023/24



GOAL #1: Community Building with Santa Clara residents

Objectives	Ad Hoc Sub-Committee	Timeline	Current Status
Provide Community Events and intergenerational activities	Commissioners: Gupta Mehta Gaidhani Suresh Fatimah Ismail	Spring 2024	Follow up with Pacific Gardens-Assisted Living & Memory facility. Email potential speakers for the Santa Clara Speaks event for April 5 th . Create activities for the SC Speaks event. Food Spotlight featuring Somi Somi on February 23 rd at 6pm

GOAL #2: Public Outreach and Education

Objectives	Ad Hoc Sub-Committee	Timeline	Current Status
Online resources for Santa Clara residents and volunteer opportunities	Commissioners: Kim Khan Garg Liang Ravipati Zuo Maben	Spring 2024	Research regarding youth voting in SC County. Design flyer for voter registration to all high schools. Follow up with all Commissioners on bios and posting on Instagram page.

GOAL #3: Youth Engagement and Empowerment

Objectives	Ad Hoc Sub-Committee	Timeline	Current Status
Teen focused podcasts, study support for high school students, and mental health challenges	Commissioners: Parek Martin Maryam Ismail Arias – Alt Uppalapati - Alt	Spring 2024	Develop ideas for Podcast topics and research partnerships in mental health. Decide on Sunset Cinema date and activities.

**City of Santa Clara
Youth Commission
Work Plan FY 2023/24**



**City of
Santa Clara**