



City of Santa Clara

Meeting Agenda

Board of Library Trustees

Monday, March 4, 2024

6:00 PM

**Hybrid Meeting, Edinger Room
Central Park Library, 2635 Homestead Rd
Santa Clara, CA 95051**

The City of Santa Clara is conducting the Board of Library Trustees meeting in a hybrid manner (in-person and continues to have methods for the public to participate remotely).

- Via Zoom:
 - o <https://santaclaraca-gov.zoom.us/j/85864257230>

Meeting ID: 858 6425 7230 or

- o Phone: 1(669) 900-6833

PUBLIC PARTICIPATION IN ZOOM WEBINAR: Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press *9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press *6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, please exit the meeting.

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

The items listed on the CONSENT CALENDAR are considered routine and will be adopted by one motion. There will be no separate discussion of the items on the CONSENT CALENDAR unless discussion is requested by a member of the Board, staff, or public.

- 1 24-181 [Action on the Board of Library Trustees Meeting Minutes of December 4, 2023 and February 5, 2024](#)

Recommendation: Approve the Board of Library Trustees Meeting Minutes of December 4, 2023 and February 5, 2024.

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

- 2 24-175 [Proclamation of April 7-13, 2024 as National Library Week](#)

Recommendation: Recommend that the City Council proclaim April 7-13, 2024 as National Library Week in the City of Santa Clara.

STAFF REPORT

TRUSTEES REPORT

ADJOURNMENT

The Board of Library Trustees Meeting is adjourned to April 1, 2024, at 6:00 PM.

MEETING DISCLOSURES

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



Agenda Report

24-181

Agenda Date: 3/4/2024

REPORT TO BOARD OF LIBRARY TRUSTEES

SUBJECT

Action on the Board of Library Trustees Meeting Minutes of December 4, 2023 and February 5, 2024

COUNCIL PILLAR

Enhance Community Engagement and Transparency

PUBLIC CONTACT

Public contact was made by posting the Board agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Approve the Board of Library Trustees Meeting Minutes of December 4, 2023 and February 5, 2024.

Reviewed by: Sami James, Management Analyst

Approved by: Patty Wong, City Librarian

ATTACHMENTS

1. Board of Library Trustees Minutes - December 4, 2023 Minutes - Draft
2. Board of Library Trustees Minutes - February 5, 2024 Minutes - Draft



City of Santa Clara

Meeting Minutes

Board of Library Trustees

12/04/2023

6:00 PM Hybrid Meeting, Edinger Room, Central Park Library,
2635 Homestead Rd, Santa Clara, CA 95051

Trustee Broughman will be attending remotely from the following location:
1340 Pomeroy Ave, #105
Santa Clara, CA 95051

The City of Santa Clara is conducting the Board of Library Trustees meeting in a hybrid manner (in-person and continues to have methods for the public to participate remotely).

- Via Zoom:
 - o <https://santaclaraca-gov.zoom.us/j/85864257230>

Meeting ID: 858 6425 7230 or

- o Phone: 1(669) 900-6833

PUBLIC PARTICIPATION IN ZOOM WEBINAR: Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press *9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press *6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, please exit the meeting.

CALL TO ORDER AND ROLL CALL

Chair Evans called the meeting to order at 6:00 PM.

Management Analyst James read the teleconferencing statement for **Trustee Broughman**, and **Trustee Broughman** confirmed that the agenda was posted at her remote location in accordance with the Brown Act and that there were no public members present at her remote location.

Management Analyst James announced that **Trustee Tryforos** would be participating remotely under the provision of AB2449 due to illness.

A motion was made by Vice Chair Hintermeister, seconded by Trustee Ricossa, to accept Trustee Tryforos attending remotely due to just cause under AB 2449.

Aye: 4 - Trustee Broughman, Vice Chair Hintermeister, Trustee Ricossa, and Chair Evans

Abstained: 1 - Trustee Tryforos

CONSENT CALENDAR

- 1 [23-1430](#) Action on the Board of Library Trustee Meeting Minutes of November 6, 2023

Recommendation: Approve the Board of Library Trustees Meeting Minutes of November 6, 2023

Management Analyst James noted that item 23-1430 Action on the **Board of Library Trustee** Meeting Minutes of November 6, 2023 should have been included in the Consent Calendar portion of the meeting on the agenda rather than the General Business portion of the meeting.

A motion was made by Trustee Ricossa, seconded by Trustee Broughman, to accept the minutes of November 6, 2023.

Aye: 5 - Trustee Broughman, Trustee Tryforos, Vice Chair Hintermeister, Trustee Ricossa, and Chair Evans

PUBLIC PRESENTATIONS

Tareq Faritous, Community Member, informed the **Board** that he would be attending the meeting from home.

GENERAL BUSINESS[23-1431](#) Strategic Planning Board Virtual Retreat Session

Recommendation: Review and provide input on draft strategic plan priorities, areas of focus, intended outcomes and impacts, vision and mission statements for recommendation to the City Manager.

The **Board** participated in a **Board** Virtual Retreat, a planned activity in the **Library** Strategic Planning project. The **Board** Virtual Retreat was conducted by **Cindy Fesemyer** of **Fast Forward Libraries**, the consultants coordinating the **Library** Strategic Plan. The **Board** Virtual Retreat gathered Board input on the Learning Report, a report summarizing and analyzing community data and feedback collected from the Community Survey, Interviews, and Focus groups. The **Board** provided recommendations on the top three areas of focus (strategic directions) for the Library over the next three years based on their review of the Learning Report, and provided feedback on the current Vision and Mission statements of the **Library**.

The **Board** was informed that next steps in the Strategic Planning process, informed by the Learning Report, included Staff Retreat sessions, Planning Team and Leadership Team Retreat sessions, and a Staff Objective Setting Workshop, scheduled to occur between December 2023 and February 2024. The first draft of the Strategic Plan is anticipated in March 2024.

2 [23-1432](#) Discussion and Action on Work Plan Goals and Activities for Calendar Year (CY) 2024

Recommendation: Approve the draft Board of Library Trustees work plan goals and activities for CY 2024 and recommend to City Council for approval.

A motion was made by Vice Chair Hintermeister, seconded by Trustee Broughman, to approve the draft Board of Library Trustees work plan goals and activities for CY 2024 and recommend to City Council for approval.

Aye: 5 - Trustee Broughman, Trustee Tryforos, Vice Chair Hintermeister, Trustee Ricossa, and Chair Evans

[23-1434](#)

Review and Discussion on a Board of Library Trustee 2023 List of Accomplishments and Talking Points to prepare for the Joint Council/Board Annual Dinner

Recommendation: Review and discuss the list of accomplishments and talking points prepared for the joint City Council/Board of Library Trustees Dinner.

The **Board** agreed to continue this item to the February, 2024 **Board of Library Trustees** meeting.

A motion was made by Trustee Ricossa, seconded by Vice Chair Hintermeister, to continue this item until the February 2024 Board of Library Trustees Meeting.

Aye: 5 - Trustee Broughman, Trustee Tryforos, Vice Chair Hintermeister, Trustee Ricossa, and Chair Evans

STAFF REPORT

City Librarian Wong informed the **Board** that two staff had submitted a grant application to provide Library outreach and services in the Lafayette-Haig area of Santa Clara, a lower income residential community surrounded by industry. The grant application to the California State Library, if awarded, would fund work in this community to conduct analysis and provide **Library** and information services and activities in support of community needs, in coordination with the **Parks and Recreation** department.

TRUSTEES REPORT

ADJOURNMENT

The meeting was adjourned at 8:02 PM.

A motion was made by Trustee Broughman, seconded by Trustee Tryforos, to adjourn the meeting.

Aye: 5 - Trustee Broughman, Trustee Tryforos, Vice Chair Hintermeister, Trustee Ricossa, and Chair Evans

The Board of Library Trustees Meeting is adjourned to February 5, 2024, at 6:00 PM.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



City of Santa Clara

Meeting Minutes

Board of Library Trustees

02/05/2024

6:00 PM

Hybrid Meeting, Edinger Room

Central Park Library

2635 Homestead Rd, Santa Clara, CA 95051

The City of Santa Clara is conducting the Board of Library Trustees meeting in a hybrid manner (in-person and continues to have methods for the public to participate remotely).

- Via Zoom:
- o <https://santaclaraca.gov.zoom.us/j/85864257230>

Meeting ID: 858 6425 7230 or

- o Phone: 1(669) 900-6833

PUBLIC PARTICIPATION IN ZOOM WEBINAR: Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press *9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press *6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, please exit the meeting.

CALL TO ORDER AND ROLL CALL

Chair Evans called the meeting to order at 6:01 PM.

A motion was made by Trustee Ricossa, seconded by Trustee Tryforos, to approve the excused absence of Trustee Broughman due to illness.

Aye: 4 - Trustee Tryforos, Vice Chair Hintermeister, Trustee Ricossa, and Chair Evans

Excused: 1 - Trustee Broughman

CONSENT CALENDAR

PUBLIC PRESENTATIONS

Betsy Megas, Library Patron, addressed the Board with feedback about Library services. She emailed an article to the **Board of Library Trustees** about the company who purchased Overdrive/Libby e-book platforms. She raised concerns about the bicycle repair station at Central Park Library being broken, and identified other area libraries with functional stations, addressing security and funding needs necessary to maintain these. She mentioned other regional libraries with strong "library of things" collections and asked if the **Board** was interested in expanding and promoting this at **Santa Clara City Library**. **Chair Evans** indicated it would be added as a topic to a future agenda in the staff report.

JoAnn Davis, Director of the **Santa Clara City Library Foundation and Friends**, reported to the **Board** on the addition of Friday book sales held by the **Foundation and Friends**, with more upcoming on February 16 and 17, 2024.

GENERAL BUSINESS

GENERAL BUSINESS

- 1 [24-58](#) Discussion and Action on a Board of Library Trustee 2023 List of Accomplishments and Talking Points for the Joint Council/Board Annual Dinner

Recommendation: Discuss and approve the list of accomplishments and talking points prepared for the joint City Council/Board of Library Trustees Dinner.

The **Board** identified several corrections to request in the 2023 List of Accomplishments and Talking Points presentation for the Joint **Council/Board** Annual Dinner. Requested changes included a correction to the spelling of the Chair's name, re-ordering the list of **Trustee** names to match the included photo, changing the word Testimony to Advocacy on the first Accomplishments slide, and changing the last word on the **Board** Development Goals slide from **BOLT** to Library.

A motion was made by Trustee Ricossa, seconded by Trustee Tryforos, to request the specified changes to the 2023 List of Accomplishments and Talking Points for the joint Council/Board Annual Dinner, and to elect Chair Evans to present the List of Accomplishments to Council, with all Trustees being able to contribute to the discussion.

Aye: 4 - Trustee Tryforos, Vice Chair Hintermeister, Trustee Ricossa, and Chair Evans

Excused: 1 - Trustee Broughman

- 2 [24-1208](#) Discuss and Approve Draft Board of Library Trustees Handbook for New Trustee Onboarding

Recommendation: Approve the Board of Library Trustees Handbook subject to annual updates by Library staff.

The **Board** reviewed the **Board of Library Trustees** Handbook and identified several minor changes to recommend for future versions. The **Board** determined to approve the Handbook in concept subject to annual updates by Library staff.

A motion was made by Vice Chair Hintermeister, seconded by Trustee Tryforos, to approve the Board of Library Trustees Handbook subject to annual updates by Library staff.

Aye: 4 - Trustee Tryforos, Vice Chair Hintermeister, Trustee Ricossa, and Chair Evans

Excused: 1 - Trustee Broughman

STAFF REPORT

City Librarian Wong updated the **Board** on the recent Staff Workshop held February 2, 2024 as part of the Library's Strategic Planning process, and reminded the **Board** of upcoming dates and activities to support the Strategic Planning process. Library consultant **Fast Forward Libraries** will take this input and create a draft Strategic Plan. At the April 1, 2024 **Board** meeting, the **Board** will review the updated mission, vision and values, and will be asked to review and recommend **Council** approval of the Draft Strategic Plan. On May 7, 2024 **Council** will have the opportunity to review and approve the Draft Strategic Plan.

The **Board** was reminded of the upcoming expiring terms of two **Board** members, and advised that if no replacements were available in July, the **Trustees** would remain on the **Board** until new **Trustees** can be identified.

The **Board** was informed about upcoming support at the Library for the presidential primary elections, with drop off ballot boxes available at all three Library locations, and in-person voting available at both Central Park and Northside Branch Libraries.

City Librarian Wong informed the **Board** that National Library Week will be held from April 7-13, 2024, and that a proclamation will be provided to the **Board** at the March 4, 2024 **Board** meeting, with the proclamation being presented to **Council** on April 9, 2024.

The **Board** was provided an update on the deterioration of the tile at Northside Branch Library, and the **City's** efforts to address the problem. Further updates included information about **City** efforts to standardize work plans for all **Boards** and **Commissions** citywide for consistency, as well as an upcoming Love Your Volunteers appreciation event at Central Park Library on February 14, 2024 to thank the many Library volunteers. The event will be supported by the **Santa Clara City Library Foundation and Friends**. An update was provided on an orientation for statewide literacy program coordinators being attended by select Library staff.

The **Board** was provided Santa Clara Stands Against Hate posters available for sharing, and were also provided copies of an infographic from the Library's 2023 Counting Opinions annual survey results from the **California State Library**.

TRUSTEES REPORT

Vice Chair Hintermeister reported that he had attended a meeting of the **Cultural Commission**, and that it was a great experience, and that there was mention of possible connections with the Library.

Trustee Tryforos reported that she had recently reserved a meeting room at Mission Branch Library for the **Soroptimist** club of which she is a member. She reported that it was a great location for a meeting, and that they received great support from staff, particularly thanking **Maryna Prostakova**.

ADJOURNMENT

The meeting was adjourned at 7:58 PM.

A motion was made by Trustee Tryforos, seconded by Trustee Ricossa to adjourn the meeting.

Aye: 4 - Trustee Tryforos, Vice Chair Hintermeister, Trustee Ricossa, and Chair Evans

Excused: 1 - Trustee Broughman

The Board of Library Trustees Meeting is adjourned to March 4, 2024, at 6:00 PM.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



Agenda Report

24-175

Agenda Date: 3/4/2024

REPORT TO BOARD OF LIBRARY TRUSTEES

SUBJECT

Proclamation of April 7-13, 2024 as National Library Week

COUNCIL PILLAR

Enhance Community Engagement and Transparency

BACKGROUND

National Library Week (April 7-13, 2024) is a time to celebrate our nation's libraries and their contributions to the intellectual, educational, cultural, and civic life of their communities. The theme for National Library Week 2024 is "Ready, Set, Library! Race to discover the possibilities at your library."

The residents of the City of Santa Clara saw a need for a local library as far back as 1870, when the Santa Clara Library Association formed and collected over 300 volumes to share with residents at Odd Fellows Hall on Washington and Franklin Streets. Since the construction of the first Santa Clara City Library (Library) in 1955, where the Mission Branch Library now stands, the possibilities and resources shared by City residents have grown exponentially. With a current collection of approximately 398,500 items, circulating over 2.15 million times in Calendar Year (CY) 2023, the Library now offers more resources and opportunities than ever for our residents to benefit from. With dedicated funding, the Library was able to meet community demand for expanded hours in CY 2023, increasing systemwide public open hours to 144 hours per week, up from 88 hours per week, marking a significant recovery from the impacts of COVID on public services.

With welcoming technology centers sharing free public access to computers, e-resources and technology classes and support, the library provides the tools and training to help the public connect with critical, current online resources. Additionally, popular new classes help the community learn how to use and leverage emerging Artificial Intelligence (A.I.) technologies. Technology services also allow community members to digitize and archive historic and family photos and collections.

Beyond the typical lending and technology resources, the library also acts as a hub for a broad range of offerings for all. Patrons today use the library as a voting center and a place to learn about a wide diversity of perspectives on politics, society and culture. They also connect with services to support citizenship pursuits, receive help on tax concerns and can even borrow tools, cameras, hiking supplies and State Park passes. Children and families benefit from homework help, safe after-school spaces, story times, books, and storytelling, all of which support and sustain child literacy, family connection and opportunities to find shared community and build understanding about others from all walks of life and all corners of the globe. Read Santa Clara serves adults and families with limited English language and literacy skills through adult literacy, family literacy, and ESL services as well as Career Online High School. Residents of all ages benefit from book clubs connecting them to other

community members with shared interests and provides cultural and language resources, including books and materials in over 10 languages with regional interest and demand, including Chinese, Japanese, Hindi, Korean and Spanish.

DISCUSSION

On April 9, 2024, the City of Santa Clara will officially proclaim April 7-13, 2024 as National Library week to raise awareness of the Santa Clara City Library's role in supporting the cultural, educational, technological, and informational needs of Santa Clara residents of all economic and cultural backgrounds. The proclamation raises awareness of the positive impact of the efforts made by the City of Santa Clara to improve the quality of life for its residents through its support of the Santa Clara City Library.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

FISCAL IMPACT

There is no fiscal impact other than staff time.

PUBLIC CONTACT

Public contact was made by posting the Board of Library Trustees agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Recommend that the City Council proclaim April 7-13, 2024 as National Library Week in the City of Santa Clara.

Reviewed by: Sami James, Management Analyst

Approved by: Patty Wong, City Librarian

ATTACHMENTS

1. Draft Proclamation - National Library Week 2024

PROCLAMATION

WHEREAS, libraries are cornerstones of democracy, promoting the free exchange of information and ideas for all;

WHEREAS, libraries provide the opportunity for everyone to pursue their passions and engage in lifelong learning, allowing them to live their best life;

WHEREAS, libraries strive to develop and maintain programs and collections that are as diverse as the populations they serve and ensure equity of access for all;

WHEREAS, libraries serve as safe spaces for all members of the community to connect, express themselves, and learn, regardless of age, race, ethnicity, creed, ability, sexual orientation, gender identity, or socio-economic status;

WHEREAS, libraries adapt to the evolving needs of their communities, continually expanding their collections, services, and partnerships;

WHEREAS, libraries play a critical role in providing opportunities for job seekers, small businesses, and entrepreneurs from all economic, social and cultural backgrounds, by providing internet and technology access, literacy skills, and connection to services, resources and information;

WHEREAS, libraries are accessible and inclusive places that promote a sense of local connection, advancing understanding, civic engagement, and shared community goals;

WHEREAS, our Santa Clara City Library provided services to more than 399,409 people in 2023 through the Central Park Library, the Northside Branch Library, the Mission Branch Library, the bookmobile, our adult and family literacy services and our virtual branch;

WHEREAS, libraries, librarians, and library workers are joining library supporters and advocates across the nation to celebrate National Library Week;

NOW, THEREFORE, be it resolved that I, Mayor Lisa M. Gillmor, Mayor of the City of Santa Clara, proclaim National Library Week, April 7-13, 2024. During this week, I encourage all residents to visit their Santa Clara City Library to explore the wealth of resources available.