



City of Santa Clara

Meeting Agenda

Board of Library Trustees

Monday, December 2, 2024

6:00 PM

Hybrid Meeting

Mission Branch Library, Community Room

1098 Lexington St

Santa Clara, CA 95050

The City of Santa Clara is conducting the Board of Library Trustees meeting in a hybrid manner (in-person and continues to have methods for the public to participate remotely).

- Via Zoom:
 - o <https://santaclaraca.gov.zoom.us/j/85864257230>

Meeting ID: 858 6425 7230 or

- o Phone: 1(669) 900-6833

PUBLIC PARTICIPATION IN ZOOM WEBINAR: Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press *9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press *6 if you are participating by phone to unmute.
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CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

The items listed on the CONSENT CALENDAR are considered routine and will be adopted by one motion. There will be no separate discussion of the items on the CONSENT CALENDAR unless discussion is requested by a member of the Board, staff, or public.

1 24-1170 [Action on the Board of Library Trustees Meeting Minutes of November 4, 2024](#)

Recommendation: Approve the Board of Library Trustees Meeting Minutes of November 4, 2024

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

24-1172 [Informational Report on Library Services and Tour of the Mission Branch Library](#)

Recommendation: Note and file informational report and conduct tour of the Mission Branch Library.

24-962 [Discussion on Libraries Nationwide Proclaiming Themselves as Book Sanctuaries](#)

Recommendation: Recommend that City staff research options for declaring the Santa Clara City Library as a Book Sanctuary and identify potential next steps to implement the Board's direction.

24-1200 [Informational Report on Comic Con 2024](#)

Recommendation: Note and file informational report on Comic Con 2024.

24-1201 [Informational Report on State Library Report FY 2023-24](#)

Recommendation: Note and file informational report on State Library Report FY 2023-24.

STAFF REPORT

TRUSTEES REPORT

ADJOURNMENT

The Board of Library Trustees Meeting is adjourned to February 3, 2025, at 6:00 PM.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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Agenda Report

24-1170

Agenda Date: 12/2/2024

REPORT TO BOARD OF LIBRARY TRUSTEES

SUBJECT

Action on the Board of Library Trustees Meeting Minutes of November 4, 2024

COUNCIL PILLAR

Enhance Community Engagement and Transparency

PUBLIC CONTACT

Public contact was made by posting the Board agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Approve the Board of Library Trustees Meeting Minutes of November 4, 2024

Reviewed by: Sami James, Management Analyst

Approved by: Patty Wong, City Librarian

ATTACHMENTS

1. Board of Library Trustees Minutes - November 4, 2024 Minutes - Draft



City of Santa Clara

Meeting Minutes

Board of Library Trustees

11/04/2024

6:00 PM

Hybrid Meeting, Board Room
Central Park Library
2635 Homestead Rd
Santa Clara, CA 95051

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of California Government Code §54956 (“The Brown Act”) and Section 708 of the Santa Clara City Charter, the Chair calls for a Special Meeting of the Board of Library Trustees to commence and convene on November 4, 2024 at 6:00 PM for a Special Meeting held in a hybrid manner to consider the following matter(s) and to potentially take action with respect to them.

The City of Santa Clara is conducting the Board of Library Trustees meeting in a hybrid manner (in-person and continues to have methods for the public to participate remotely).

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CALL TO ORDER AND ROLL CALL

Chair Evans called the meeting to order at 6:02 PM.

CONSENT CALENDAR

- 1.A [24-1037](#) Action to Recommend that the City Council Accept the FY 2024/25 California Library Literacy Services (CLLS) Adult and Family Literacy Grant Award for the Read Santa Clara Program and Approve the Related Budget Amendment

Recommendation: That the Board of Library Trustees recommend that the City Council Accept the FY 2024/2025 California Library Literacy Services (CLLS) Grant Award in the Amount of \$111,897 for Read Santa Clara, the Library's Adult and Family Literacy Program and the Related Budget Amendment as described in this Report.

- 1.B [24-1097](#) Action on the Board of Library Trustees Meeting Minutes of October 7, 2024

Recommendation: Approve the Board of Library Trustees Meeting Minutes of October 7, 2024

A motion was made by Trustee Tryforos, seconded by Trustee Mohammed to approve the Consent Calendar.

Aye: 5 - Chair Evans, Trustee Huynh, Trustee Mohammed, Vice-Chair Ricossa, and Trustee Tryforos

PUBLIC PRESENTATIONS

Patty Wong, City Librarian informed the **Board** that the next Librarypalooza fundraising event held by the **Santa Clara City Library Foundation and Friends** will take place on April 5, 2025, at the **Triton Museum**.

GENERAL BUSINESS[24-1060](#)

Discussion on the Library Facilities Master Plan

Recommendation: Discuss progress on the Library Facilities Master Plan and provide input to support plan development.

Kristilyn Vercruysse and **Jeff Davis**, consultants with **MSR Design**, shared a presentation with the **Board** to provide status updates on the Library Facilities Master Plan project. The **Board** received updates on the project schedule, community engagement efforts and national trends in Library facilities planning and design. Discussion elicited **Board** feedback on community needs and how Library might help to meet them in the future. Feedback was also provided by **Betsy Megas**, who attended the meeting as a member of the public. **City Librarian Wong** informed the **Board** that Library will coordinate with the City Manager's Office on the Library Facilities Master Plan, as well as the Library Strategic Plan, and will bring these back to the **Board**, likely in March 2025.

2 [24-849](#)

Action on Revised Collection Development Policy, Community Room Use Agreements, Audiovisual and Camera Equipment Use Policy, and Policy Governing the Use of Library Grounds

Recommendation:

1. Review and approve:
 - a. the draft Santa Clara City Library Collection Development Policy (Attachment 1); and
 - b. the draft Santa Clara City Library Community Room Use Agreements (Attachment 3-6).
2. Review and provide input on:
 - a. the draft Santa Clara Audiovisual and Camera Equipment Use Policy (Attachment 8); and
 - b. the draft Santa Clara City Library Policy Governing the use of Library Grounds (Attachment 10).

Deputy City Attorney Luis Haro informed the **Board** that the Library is working in coordination with the City Attorney's Office to review and update Library policies that are outdated or in need of revision to better meet contemporary service needs. He provided a summary of the policies being presented to the **Board**, and reviewed the changes made and the reasoning behind these. The **Board** asked questions and discussed the changes made. **Betsy Megas** attended the meeting as a member of the public, and provided additional feedback.

A motion was made by Trustee Mohammed, seconded by Trustee Huynh to approve Staff Recommendation.

Aye: 4 - Chair Evans, Trustee Huynh, Trustee Mohammed, and Trustee Tryforos

Nay: 1 - Vice-Chair Ricossa

STAFF REPORT

City Librarian Wong informed the **Board** that the Library system would be closed for at least half the day on December 10, 2024 for a citywide staff recognition event. It was shared that the system might be closed the full day, as discussions are in progress about a Library staff training and recognition following the citywide event. The **Board** was queried as to their interest in attending and recognizing staff, possibly including a potluck. The closure of Northside Branch Library on Thursday, November 7, 2024 from 10am to 12pm was shared, a result of necessary plumbing repairs. The **Board** inquired about the results of Comic Con, and **City Librarian Wong** shared that the post-event debrief was upcoming, and she hoped to update the **Board** at the December meeting. An update was provided on the Library Cafe, for which a request for proposal is being prepared for an operating vendor. The cafe has had repairs to the cabinets, fresh paint and new floors installed. Significant community feedback has been received during Strategic Plan and Facilities Master Plan community engagement efforts requesting the re-opening of the Cafe.

TRUSTEES REPORT

Discussion about proclaiming the Library as a Book Sanctuary was raised and agreed to be added as an item for discussion at the December meeting of the **Board**. **Chair Evans** reported attending the Halloween in the Park event, which was well attended, and noted that there was a picnic at Central Park Library scheduled at the same time. **Chair Evans** reported that he spoke to many community members there, who shared an interest in longer Library hours and shared that they love story times. **City Librarian Wong** inquired which hours the community mentioned, and **Chair Evans** shared appreciation for Saturday hours at Mission Library, and an interest in more hours outside of work hours. Items raised to consider addressing at the December meeting included sharing State Library survey data, discussion of programs the **Board** would like more information about, and a review of comparable library services and funding. **City Librarian Wong** shared that recruiting is underway for Sunday Hours, and that the Library is watching to learn the results of Sunnyvale's ballot measure supporting a new main library there, meant to be joint use with a new school building.

ADJOURNMENT

The meeting was adjourned at 8:11 PM.

A motion was made by Trustee Tryforos, seconded by Trustee Huynh to adjourn the meeting.

Aye: 5 - Chair Evans, Trustee Huynh, Trustee Mohammed, Vice-Chair Ricossa, and Trustee Tryforos

The Board of Library Trustees Special Meeting is adjourned to December 2, 2024, at 6:00 PM in the Mission Branch Library Community Room.

DRAFT

MEETING DISCLOSURES

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Agenda Report

24-1172

Agenda Date: 12/2/2024

REPORT TO BOARD OF LIBRARY TRUSTEES

SUBJECT

Informational Report on Library Services and Tour of the Mission Branch Library

COUNCIL PILLAR

Enhance Community Engagement and Transparency

BACKGROUND

On December 2, 2024, the Board of Library Trustees will hold its first regular meeting in the Community Room of the Mission Branch Library since October 7, 2019.

DISCUSSION

Staff and services at Mission Branch Library have undergone many changes in the five years since the last regular board meeting was held there. The Board will receive an informational presentation and a tour of the library from the Program Coordinator for Mission Branch Library, Adina Aguirre. The presentation will share current information and highlight unique features about the staff, collection, programs and services at Mission Branch Library. The purpose of this presentation is to keep the Board informed about Library services.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

There is no fiscal impact related to this report.

COORDINATION

This report has been coordinated with the Program Coordinator and staff at Mission Branch Library.

PUBLIC CONTACT

Public contact was made by posting the Board agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

Note and file informational report and conduct tour of the Mission Branch Library.

Reviewed by: Sami James, Management Analyst
Approved by: Patty Wong, City Librarian



Mission Library

A History



Mission Library Dedication - October 30, 1955

More from October 30, 1955





Chester Bast,
architect,
handing the
keys to the
Mission
Library to
Frances M.
Klune, City
Librarian

Outside Mission Library, 1955



A few
updates,
before our
most
current
remodel



Staff



2023-2024 highlights

54,284

items checked out
(43,289 in 2022-2023)

48,281 patron visits

(31,388 in 2022-2023)

440

programs

371

programs for youth



NOTEWORTHY PROGRAMS



**Monthly
Romance Unbookclub**



**Strong Partnerships
with Schools**



**Weekly ESL
Conversation Club**



**Monthly
Crafting Club**

Programs are planned so that Mission can support other locations on different days



Agenda Report

24-962

Agenda Date: 12/2/2024

REPORT TO BOARD OF LIBRARY TRUSTEES

SUBJECT

Discussion on Libraries Nationwide Proclaiming Themselves as Book Sanctuaries

COUNCIL PILLAR

Enhance Community Engagement and Transparency

BACKGROUND

At the September 16, 2024 regular meeting of the Board of Library Trustees, Trustee Tryforos shared during the Trustees Report that she had heard about Mount Laurel Library in New Jersey issuing a proclamation declaring itself to be a Book Sanctuary Library. The Board expressed interest in holding discussion whether the Library should consider becoming a book sanctuary.

History and Meaning of Book Sanctuaries

Libraries have historically stood as bastions of intellectual freedom, with a commitment to the First Amendment and freedom of inquiry and expression. These professional standards are encapsulated in the Library Bill of Rights and the Freedom to Read Statement of the American Library Association (ALA).

In recent years, the ALA has documented significant increases in efforts to ban and censor books in schools and libraries, particularly works by and featuring people of color and/or LGBTQ+ people. Book sanctuaries were launched by the Chicago Public Library in 2022, in response to marked increases in book ban or censorship efforts.

Establishing a book sanctuary means committing to do at least one of the following:

- Collect and protect endangered books
- Make those books broadly accessible
- Host book talks and events, including sparking conversations about diverse characters and stories
- Educate others on the history of book banning and burning

DISCUSSION

The Board will engage in discussion on whether to recommend the Library consider formally establishing itself as a book sanctuary.

The Library already currently meets more than the minimum functional criteria of a book sanctuary.

- The collection features broad and diverse artistic and informational works reflecting a variety of people and viewpoints, including books on the ALA's Most Challenged Books list.

- This collection is broadly accessible to the public, and is featured on book lists on the Library website as well as on the shelves and in displays at the Library.

To formally establish itself as a book sanctuary, the City would need to adopt a resolution formally declaring itself as a book sanctuary. Attachment 1 is a draft example of such resolution language, provided for illustrative purposes only.

The Board is encouraged to discuss whether to recommend that staff conduct further analysis as to how to declare the Santa Clara City Library as a Book Sanctuary. At a future meeting City staff could present appropriate options for the Board as well as potential next steps to implement the Board's direction.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

There is no fiscal impact other than staff time.

COORDINATION

This report has been coordinated with the City Attorney's Office.

PUBLIC CONTACT

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RECOMMENDATION

Recommend that City staff research options for declaring the Santa Clara City Library as a Book Sanctuary and identify potential next steps to implement the Board's direction.

Reviewed by: Sami James, Management Analyst

Approved by: Patty Wong, City Librarian

ATTACHMENTS

1. Book Sanctuary Resolution Draft

WHEREAS freedom of expression is protected by the First Amendment to the Constitution of the United States; and

WHEREAS the Board of Library Trustees of the Santa Clara City Library recognizes the Library has a responsibility to protect and promote the constitutional rights of each Library patron to access and use Library resources; and

WHEREAS the Santa Clara City Library serves a broad and diverse community and provides each patron unrestricted access to a broad and diverse collection of resources; and

WHEREAS members of the community are responsible for their use of Library resources, and likewise are solely responsible for the use of Library resources by minors in their care; and

WHEREAS the Library opposes censorship and protects freedom of expression in its community by providing information resources and promoting free and respectful expression of differing viewpoints; and

WHEREAS a sanctuary library creates a safe space for ideas and resources, especially those that have been or are in danger of being challenged.

NOW THEREFORE BE IT RESOLVED, that the Santa Clara City Library declares itself to be a Book Sanctuary Library.



Agenda Report

24-1200

Agenda Date: 12/2/2024

REPORT TO BOARD OF LIBRARY TRUSTEES

SUBJECT

Informational Report on Comic Con 2024

COUNCIL PILLAR

Enhance Community Engagement and Transparency

BACKGROUND

Comic Con developed out of the Santa Clara City Library's STEM Innovation Bowl, or STEM Con, held before the 2016 Super Bowl in Santa Clara, hosting over 10,000 people and connecting fun, activity-oriented programs with technology and football.

This evolved into Comic Con at the Santa Clara City Library, modeled on other Comic Cons around the country, and focusing increasingly on comics and arts as an entry to the love of reading.

In 2022, the Santa Clara City Library hosted its 6th Comic Con, a highlight of local programming. Approximately 6,000 visitors of all ages attended the event. According to visitor surveys, 95% rated the event 4 or 5 stars, and 97% said they would attend the event again.

Comic Con is sponsored by the Santa Clara City Library Foundation & Friends. The event draws crowds from around the Bay Area to the Central Park Library for activities like crafts, photo booths and displays, artist panels, drawing panels, tabletop game panels, raffles, character storytimes and photos, cosplay and costume contests. Free comic books are given away in support of activities, all to encourage and support the love of reading.

Comic Con is a continuing event and will be held every other year beginning in 2024. Alternating years may feature smaller Comic Con activities at Santa Clara City Library branches.

DISCUSSION

On October 12, 2024 Library held a successful and well-attended Comic Con at Central Park Library. This informational report is to share the outcomes of Comic Con 2024 with the Board of Library Trustees.

Comic Con 2024 hosted over 8,500 visitors, a nearly 42% increase from Comic Con 2022. The event featured an all-time high for the number of artists attending, as well as greater engagement than ever with partners and other city departments, including Parks and Recreation, SVP, and Sewer and Water. 57 staff supported the event, with the assistance of 85 volunteers

Panels and presentations featured the 501st Legion of Stormtroopers, the Cartoon Art Museum, the Charles M. Schulz Museum, and artists and authors including Thien Pham and Briana Loewinsohn,

and Francisco Jimenez. Attendees learned about how to cosplay and build Gundam models, with over 460 participants attending the panels and presentations.

Craft activities were very popular with children and participants of all ages, with over 3,525 crafts made. The rocket launcher activity drew approximately 400 participants, as did photobooth opportunities with characters including Optimus Prime, the 501st Legion of Stormtroopers as well as the Rebel Legion, Snoopy, Elephant and Piggy, and Mecha Godzilla. Other well-attended activities included storytime with 280 participants, an escape room with 230 participants, table top gaming with 200 participants, and quidditch games with 135 participants. The community also enjoyed K-pop dance workshops with 95 participants, and a 30-person video game tournament. Thousands of attendees arrived in cosplay, with the cosplay contest drawing 50 participants with handmade costumes.

Comic Con 2024 was supported by the Santa Clara City Library Foundation and Friends.

Contributions from the city included police and fire marshal presence to ensure safety and security, equipment and support from Parks & Recreation, and a water truck from Water & Sewer. Total estimated city costs were estimated at \$9,192, supporting the Foundation which provided primary funding support for Comic Con. Library staff provided in-kind support in planning and operating the event.

Staff will review with the Board the Comic Con 2024 Presentation (Attachment 1), as well as a video showcasing Comic Con 2024, hosted on the Library's YouTube page.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is an administrative activity that will not result in direct or indirect physical changes to the environment.

FISCAL IMPACT

Comic Con 2024 was supported by the Santa Clara City Library Foundation and Friends. Total estimated city costs were \$9,192. Library staff provided in-kind support in planning and operating the event.

COORDINATION

This report was prepared by Library staff only.

PUBLIC CONTACT

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RECOMMENDATION

Note and file informational report on Comic Con 2024.

Reviewed by: Sami James, Management Analyst
Approved by: Patty Wong, City Librarian

ATTACHMENTS

1. Comic Con 2024 Presentation



SANTA CLARA CITY LIBRARY **COMIC CON**



Santa Clara
CITY LIBRARY



THE SANTA CLARA CITY
**LIBRARY FOUNDATION
AND FRIENDS**

SANTA CLARA CITY LIBRARY

COMIC CON

VIDEO

COMIC CON

ATTENDEES 8,500+

- 2,500 attendees received comic con bags**
- 3,500 attendees received badges + lanyards**
- 3,000 attendees received programs**
- 3,000 comics taken home**

ACTIVITIES

Crafts - 3,525

Storytime - 280

Rockets - 400

Quidditch - 135

Dance Workshops - 95

Escape Room - 230

Table Top Gaming - 200

Photobooth - 400

Video Game Tournament - 30



SANTA CLARA CITY LIBRARY
COMIC CON

PANELS / PRESENTATIONS

Edinger Panels

501 - 70

Thien & Brianna - 60

Schultz Museum - 64

Cartoon Art - 56

Central Studio

Quick Draw - 50

Cosplay - 50

Gundam - 40

Francisco Jimenez - 70



SANTA CLARA CITY LIBRARY
COMIC CON

Staff - 57

Guests - 150

Volunteers - 85

1 Snoopy

1 Geoffrey Toys R US

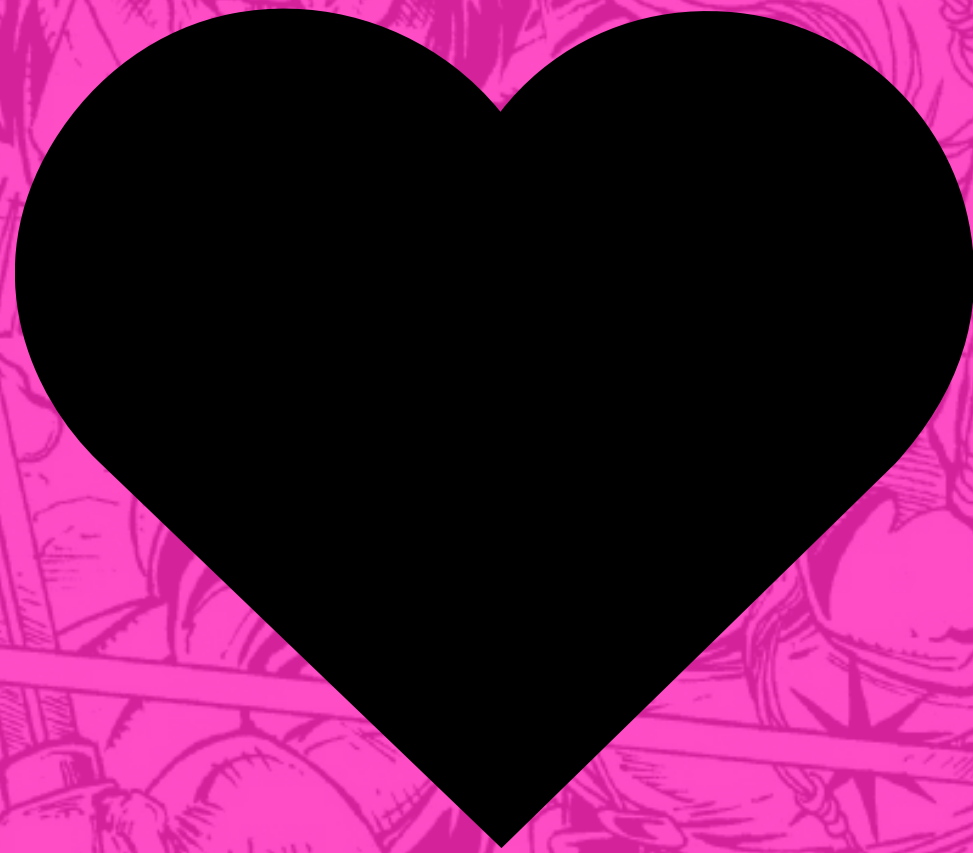
2 Gerald's/2 Piggie's

&

Many community +

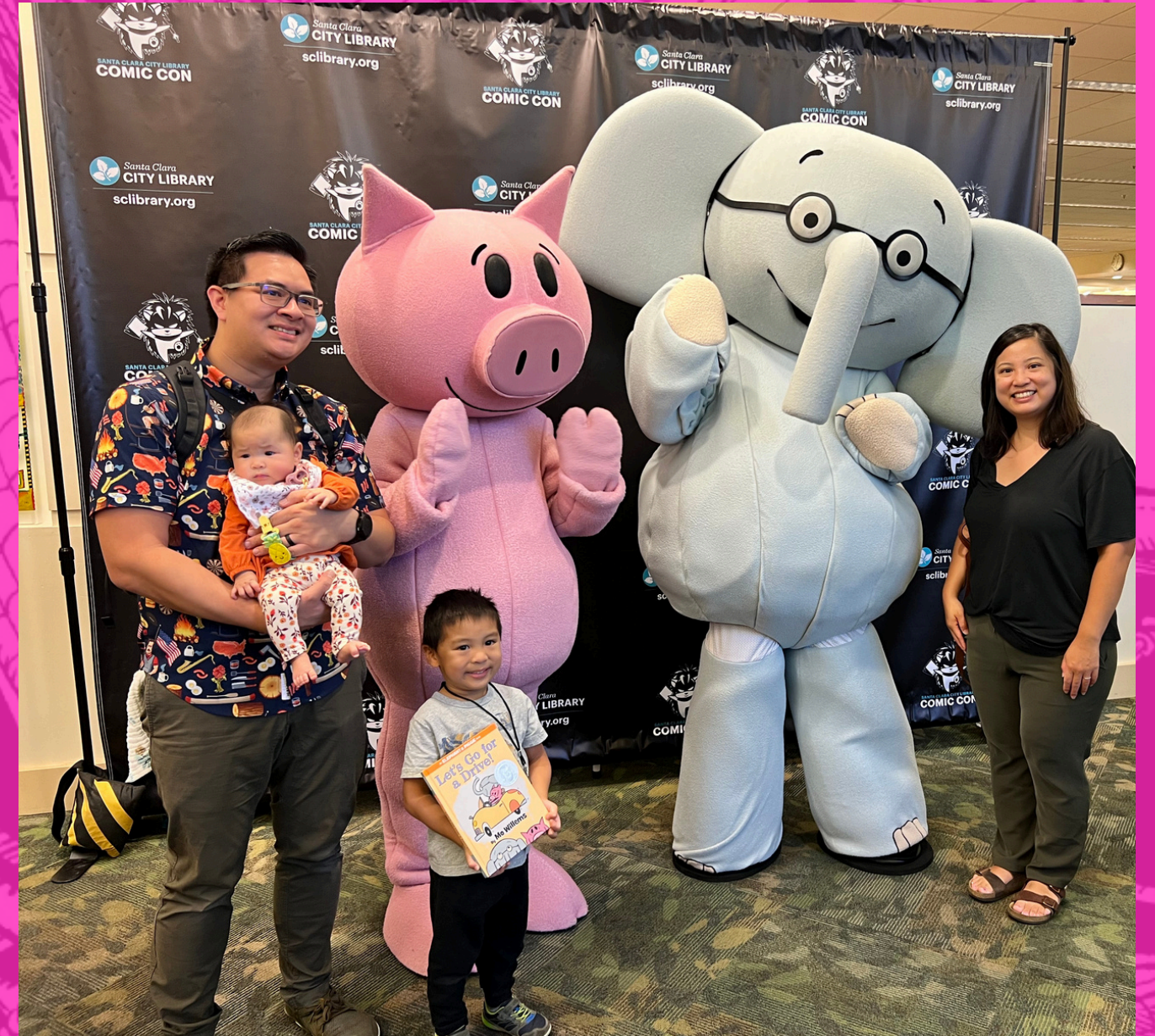
City partners ♥





**85 volunteers
including 60 teen volunteers**

**Volunteers completed
415 hours helping at Comic Con**



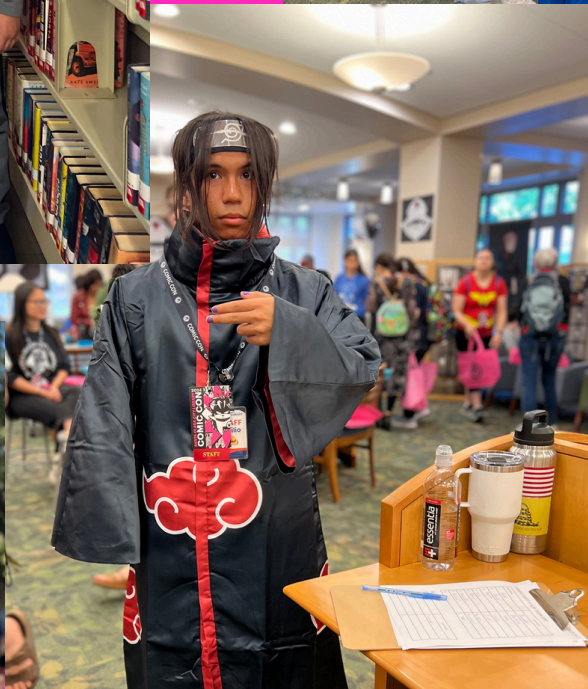
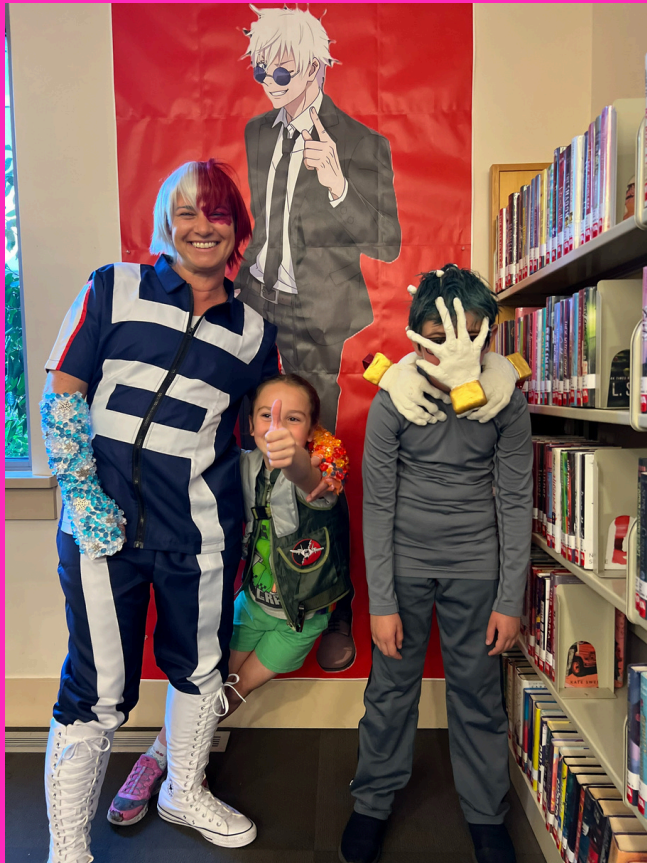
**SANTA CLARA CITY LIBRARY
COMIC CON**

50 COSPLAY CONTEST PARTICIPANTS



Thousands in cosplay & thousands of smiles

SANTA CLARA CITY LIBRARY COMIC CON



TOO MUCH FUN

at Santa Clara City Library Comic Con!





Agenda Report

24-1201

Agenda Date: 12/2/2024

REPORT TO BOARD OF LIBRARY TRUSTEES

SUBJECT

Informational Report on State Library Report FY 2023-24

COUNCIL PILLAR

Enhance Community Engagement and Transparency

BACKGROUND

Every year, California's public libraries report annual circulation, visitor counts, program counts and other information with the California State Library. The resulting report, known as the annual State Library Report, allows libraries to track changes in resources and service across time, both on a system level and across the state.

DISCUSSION

Staff will review the most recent State Library Report infographic for the Santa Clara City Library for FY 2023/24 with the Board, and compare with the infographic from the prior year FY 2022/23. This is an informational report to review and share annual statistics and changes in the last year.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is an administrative activity that will not result in direct or indirect physical changes to the environment.

FISCAL IMPACT

There is no fiscal impact.

COORDINATION

This report was prepared by Library staff.

PUBLIC CONTACT

Public contact was made by posting the Board agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Note and file informational report on State Library Report FY 2023-24.

Reviewed by: Sami James, Management Analyst
Approved by: Patty Wong, City Librarian

ATTACHMENTS

1. 2023-24Infographic
2. 2022-23Infographic



SANTA CLARA CITY LIBRARY

Annual Report 2024



The library had **6,661**
open hours in 2023/2024!



56,422 people have a
card at our library



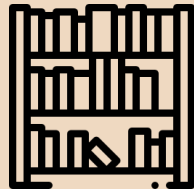
600,240 people walked
through our doors last year



In addition to **664,159**
website visits



Print materials totaled
407,523



The collection contained
448,406 items



There were **255,539**
check outs of electronic
materials



Contributing to a total of
1,849,758 checkouts!



We lent our items to
libraries outside of our
system **8,120** times



Our service is delivered by
64.25 dedicated FTE staff



44,974 Reference
questions were asked



And brought in **4,571**
items upon patron
request



1,528 total programs
offered



66,801 people
attended in total!

READ

<https://www.sclibrary.org/>
2635 HOMESTEAD ROAD
SANTA CLARA, CA, 95051

For questions or comments, please email support@countingopinions.com

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SANTA CLARA CITY LIBRARY

Annual Report 2023



The library had **4,322**
open hours in 2022/2023!



54,080 people have a
card at our library



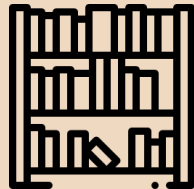
399,409 people walked
through our doors last year



In addition to **576,871**
website visits



Print materials totaled
404,439



The collection contained
445,257 items*



There were **179,443**
electronic materials
circulated



Contributing to a total of
1,780,162 checkouts!



We lent our items to
libraries outside of our
system **9,710** times



Our service is delivered by
47.23 dedicated FTE staff



38,533 Reference
questions were asked



And brought in **4,576**
items upon patron
request



952 total programs
offered



54,008 people
attended in total!

READ

<http://sclibrary.org>
2635 HOMESTEAD ROAD
SANTA CLARA, CA, 95051

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*2023 report collection count originally included all physical and e-resources, while 2024 report just shows print collection.
This number modified for consistency to also show just print collection.