City of Santa Clara

Meeting Agenda

Youth Commission

Tuesday, October 13, 2026 **6:00 PM** **Youth & Teen Center**
2446 Cabrillo Avenue
Santa Clara, CA 95051

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

26-1058 Action on the Youth Commission Minutes of September 8, 2026 Meeting

Recommendation: Approve the Youth Commission Minutes of the September 8, 2026 Meeting

26-1079 Elect a Chair and Vice Chair for the FY2026/27 Youth Commission Term

26-1090 Approve the proposed Youth Commission Calendar of Meetings for 2027 and recommend the Calendar to City Council for approval.

Recommendation:

Approve the proposed Youth Commission Calendar of Meetings for 2027 and recommend the Calendar to City Council for approval.

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

26-1059 Discussion and Possible Action on Youth Commission FY 2026/27 Work Plan & Goals

Recommendation: Discussion and possible action on the activities and efforts in support of the Youth Commission's Work Plan & Goals for FY2026/27.

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next scheduled meeting of the Youth Commission is on Tuesday, November 10, 2026 at the Youth & Teen Center.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.

26-1058 **Agenda Date: 10/13/2026**

REPORT TO YOUTH COMMISSION

SUBJECT
Action on the Youth Commission Minutes of September 8, 2026 Meeting

RECOMMENDATION
Approve the Youth Commission Minutes of the September 8, 2026 Meeting

Prepared by: Rich Casem, Recreation Coordinator
Reviewed by: Kim Castro, Recreation Manager
Approved by: Damon Sparacino, Director of Parks & Recreation

ATTACHMENTS
Youth Commission Minutes - September 8, 2026

Draft

City of Santa Clara

Meeting Minutes

Youth Commission

09/08/2026	6:00 PM	Youth & Teen Center 2446 Cabrillo Avenue Santa Clara, CA 95051

CALL TO ORDER AND ROLL CALL

This meeting was called to order by Rich Casem at 6:00 p.m.

Present 12 - Commissioner Aryav Ahuja, Commissioner Seoyun Chong, Commissioner Allysa Domensino, Commissioner Neha Israni, Commissioner Hunar Kaur, Commissioner Drew Madriaga, Commissioner Sahana Mahesh, Commissioner Nevan Molina, Commissioner Shwasa Muttumu, Commissioner Ibrahim Rayees, Commissioner Brian Rong, and Commissioner Aneesha Vemu

Absent 3 - Commissioner Mateo Espinal, Commissioner Srikha Gopisetti, and Commissioner Nikhil Gupta

A motion was made by Commissioner Israni, seconded by Commissioner Vemu to excuse Commissioner Espinal, Commissioner Gopisetti, Commissioner Gupta from the September 8, 2026 meeting. The motion was carried by the following votes:

Aye: 12 - Commissioner Ahuja, Commissioner Chong, Commissioner Domensino, Commissioner Israni, Commissioner Kaur, Commissioner Madriaga, Commissioner Mahesh, Commissioner Molina, Commissioner Muttumu, Commissioner Rayees, Commissioner Rong, and Commissioner Vemu

Absent: 3 - Commissioner Espinal, Commissioner Gopisetti, and Commissioner Gupta

CONSENT CALENDAR

1 26-887 Action on the Youth Commission Minutes of May 12, 2026 Meeting

A motion was made Commissioner Vemu, seconded by Commissioner Chong that this item be recommended for approval. The motion was carried by the following votes:

Aye: 12 - Commissioner Ahuja, Commissioner Chong, Commissioner Domensino, Commissioner Israni, Commissioner Kaur, Commissioner Madriaga, Commissioner Mahesh, Commissioner Molina, Commissioner Muttumu, Commissioner Rayees, Commissioner Rong, and Commissioner Vemu

Excused: 3 - Commissioner Espinal, Commissioner Gopisetti, and Commissioner Gupta

PUBLIC PRESENTATIONS

none

GENERAL BUSINESS

2 26-907 Discussion and Possible Action on Youth Commission FY 2026/27 Work Plan & Goals

The Commission conducted an initial brainstorming discussion regarding potential Youth Commission Work Plan priorities and activities. Ideas for further consideration included donation drive, career day, hack-a-thon, continue NARCAN workshop with Santa Clara Public Library. Additional Work Plan discussion will continue at a future meeting. No formal action was taken.

STAFF REPORT

Karen Guzman, Youth Librarian spoke about the student library card access, Comic Con at the library and volunteer recruitment on 10/10/26 and homework help services offered through library.

Gayle Ichiho, Recreation Supervisor spoke about the upcoming events Art & Wine Festival 9/19/26 - 9/20/26, Children's Halloween Party and volunteer recruitment on 10/24/26, Students of Service high school volunteer program and Breakfast & Evening with Santa events in December.

COMMISSIONERS REPORT

Commissioner Israni shared information regarding community events, youth engagement opportunities, and potential partnerships, including expanding the NARCAN event, and attending the California Association of Youth Commissions. Also, spoke about the American Library Association voter survey for the upcoming election.

Commissioner Rayees attended the San Jose Youth Commission Award Night and was looking at doing a collaboration with their Youth Commission districts boardering Santa Clara. Also, he was in attendance for the Silicon Valley Youth Climate Action and climate literacy workshop.

Commissioner Rong talked about Friends of Children with Special Needs club at Lynbrook high school with hope to expand opportunities with schools in Santa Clara and San Jose.

Commissioner Gopisetti spoke about her time volunteering with the Santa Clara Schools Foundation's, backpack donation drive for low-income students. Also, informed us about the shoed drive on 9/30/26 at participating schools in the Santa Clara Unified School District.

ADJOURNMENT

A motion was made by Commissioner Chong seconded by Commissioner Madriaga that this meeting be adjourned at 6:53 p.m. until the next regular meeting on 10/13/26 at 6:00 p.m. at the Youth and Teen Center. The motion was carried by the following votes:

Aye: 12 - Commissioner Ahuja, Commissioner Chong, Commissioner Domensino, Commissioner Israni, Commissioner Kaur, Commissioner Madriaga, Commissioner Mahesh, Commissioner Molina, Commissioner Muttumu, Commissioner Rayees, Commissioner Rong, and Commissioner Vemu

Excused: 3 - Commissioner Espinal, Commissioner Gopisetti, and Commissioner Gupta

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.

26-1079 **Agenda Date: 10/13/2026**

REPORT TO YOUTH COMMISSION

SUBJECT
Elect a Chair and Vice Chair for the FY2026/27 Youth Commission Term

BACKGROUND
At the beginning of each term, the Youth Commission appoints a Chair to facilitate the monthly meeting and a Vice Chair that presides over the meeting in the event the Chair is unavailable. The role of the Chair is to facilitate monthly meetings, speak at City Council meetings, when necessary, to convey the work of the Commission, and to work with the Staff Liaison on preparation of the Commission meeting agendas. The role of the Vice Chair is to fulfill the responsibilities of the Chair when the Chair is not available.

DISCUSSION
The Youth Commission may nominate Youth Commissioners for the position of Chair or Vice Chair. Following meeting procedures, the nomination for each position is conducted through a motion and a second, respectively, by two different Commissioners. Each position is subject to Commission action. Commissioners should not nominate themselves for these positions. The individual nominated can either accept or decline the nomination for the role. After the nomination, there can be discussion by the Commissioners and public comments. Once the nominations are closed and there is a motion and second on the table, the Commissioners will vote for candidates for the roles of Chair and Vice Chair. The Commissioner, with a favorable action for each position will assume the role and responsibilities for the FY2026/27 term. The positions will begin at the next regular meeting of the Commission.

ENVIRONMENTAL REVIEW
The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT
Public contact was made by posting the Youth Commission agenda on the City official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email clerk@santaclaraca.gov <mailto:clerk@santaclaraca.gov> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION
Nominate and select a Chair and Vice Chair for the Youth Commission for the FY 2026/27 term.

Prepared by: Rich Casem, Recreation Coordinator
Reviewed by: Kimberly Castro, Recreation Manager
Approved by: Damon Sparacino, Director of Parks & Recreation

26-1090 **Agenda Date: 10/13/2026**

REPORT TO YOUTH COMMISSION

SUBJECT
Approve the proposed Youth Commission Calendar of Meetings for 2027 and recommend the Calendar to City Council for approval.

BACKGROUND
In 1987, the City Council adopted Resolution No. 24-9406(Attachment 1) regarding the dates and times of Youth Commission meetings. The Youth Commission meets on the second Tuesday of the month, from September to May, at 6:00 p.m. In accordance with the requirements of the City Charter and City Code, following approval by the Commission of the 2027 calendar of meetings, the City Council will take action to approve that calendar as regular meeting dates.

DISCUSSION
At the October 13, 2026, Youth Commission meeting, the Commission will review the Proposed Youth Commission Meeting Calendar for 2027 (Attachment 2), which includes nine (9) meetings to be held on the second Tuesday of the month from January to May and September to December at 6:00 p.m. The meeting in April will be held as a special meeting on the third Tuesday of the month in order to accommodate the spring break schedule.

ENVIRONMENTAL REVIEW
The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT
There is no fiscal impact other than administrative time and expense to set the meetings, which is covered in the Operations Budget for the Recreation Division.

PUBLIC CONTACT
Public contact was made by posting the Youth Commission agenda on the City’s official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION
Approve the proposed Youth Commission Calendar of Meetings for 2027 and recommend the Calendar to City Council for approval.

Prepared by: Rich Casem, Recreation Coordinator
Reviewed by: Kimberly Castro, Recreation Manager
Approved by: Damon Sparacino, Director of Parks & Recreation

ATTACHMENTS
1. Resolution No. 24-9406
2. Proposed Youth Commission Meeting Calendar 2027

RESOLUTION NO. 24-9406

A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA, APPROVING THE YOUTH COMMISSION CALENDAR OF MEETINGS FOR 2025, SETTING THE NUMBER AND START TIME OF REGULAR YOUTH COMMISSION MEETINGS

WHEREAS, Section 2.120.030 of the Santa Clara City Code ("SCCC") requires City boards and commissions to hold regular meetings at the times and on the days indicated by resolution of the Council;

WHEREAS, the City Council in 1995 adopted Resolution No. 6047 to set the original dates and times of the Youth Commission, and on December 7, 2021 the Council adopted Resolution No. 21-9028 setting the second Tuesday of the month at 6:00 p.m. as the regular meeting date and time; and

WHEREAS, on December 3, 2024, the Youth Commission recommended to the City Council its meeting schedule for 2025, which proposes nine (9) meetings per year (January-May and September-December) and a start time of 6:00 p.m.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

1. That the City Council hereby finds that the above Recitals are true and correct and by this reference makes them a part hereof.

//

//

//

//

//

//

//

//

//

2. The City Council hereby approves the Youth Commission Schedule of Meetings for 2025 attached hereto.

3. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE 3RD DAY OF DECEMBER, 2024, BY THE FOLLOWING VOTE:

AYES:	COUNCILORS:	Becker, Chahal, Hardy, Jain, Park, and Watanabe, and Mayor Gillmor
NOES:	COUNCILORS:	None
ABSENT:	COUNCILORS:	None
ABSTAINED:	COUNCILORS:	None

ATTEST: _____
NORA PIMENTEL, MMC
ASSISTANT CITY CLERK
CITY OF SANTA CLARA

Attachments incorporated by reference:
1. Proposed Youth Commission Meeting Calendar 2025

City of Santa Clara
The Center of What's Possible

YOUTH COMMISSION
YOUTH & TEEN CENTER
2446 Cabrillo Avenue
Santa Clara, CA 95051

2025 Youth Commission Schedule of Meetings

Regular meetings are typically held on the second Tuesday of the month, beginning at 6:00 p.m., in accordance with the following schedule:

Meeting Dates

January 14, 2025
(2446 Cabrillo Avenue, Santa Clara, CA 95051)

February 11, 2025
(2446 Cabrillo Avenue, Santa Clara, CA 95051)

March 11, 2025
(2446 Cabrillo Avenue, Santa Clara, CA 95051)

April 8, 2025
(2446 Cabrillo Avenue, Santa Clara, CA 95051)

May 13, 2025
(2446 Cabrillo Avenue, Santa Clara, CA 95051)

September 9, 2025
(2446 Cabrillo Avenue, Santa Clara, CA 95051)

October 14, 2025
(2446 Cabrillo Avenue, Santa Clara, CA 95051)

November 18, 2025
(2446 Cabrillo Avenue, Santa Clara, CA 95051)

December 9, 2025
(2446 Cabrillo Avenue, Santa Clara, CA 95051)

City of Santa Clara
The Center of What's Possible

YOUTH COMMISSION
YOUTH & TEEN CENTER
2446 Cabrillo Avenue
Santa Clara, CA 95051

2027 Youth Commission Schedule of Meetings

Regular meetings are typically held on the second Tuesday of the month, beginning at 6:00 p.m., in accordance with the following schedule:

Meeting Dates

January 12, 2027
(2446 Cabrillo Avenue, Santa Clara, CA 95051)

February 9, 2027
(2446 Cabrillo Avenue, Santa Clara, CA 95051)

March 9, 2027
(2446 Cabrillo Avenue, Santa Clara, CA 95051)

April 20, 2027 (Special Meeting)
(2446 Cabrillo Avenue, Santa Clara, CA 95051)

May 11, 2027
(2446 Cabrillo Avenue, Santa Clara, CA 95051)

September 14, 2027
(2446 Cabrillo Avenue, Santa Clara, CA 95051)

October 12, 2027
(2446 Cabrillo Avenue, Santa Clara, CA 95051)

November 9, 2027
(2446 Cabrillo Avenue, Santa Clara, CA 95051)

December 14, 2027
(2446 Cabrillo Avenue, Santa Clara, CA 95051)

26-1059 **Agenda Date: 10/13/2026**

REPORT TO YOUTH COMMISSION

SUBJECT
Discussion and Possible Action on Youth Commission FY 2026/27 Work Plan & Goals

BACKGROUND
The Youth Commission develops an annual work plan through discussion of current trends and civic needs that relate to the youth and teen population. The annual work plan drives the activities of the Commission throughout the term. The Commission established goals over the past few terms, including promoting health and wellness, providing public outreach and education, and fostering community inclusiveness.

DISCUSSION
At the meeting on September 8, 2026, the Youth Commission began discussions regarding its' work plan priorities and goals for the FY2026/27 term. This discussion will continue at the October 13, 2026 meeting as Commissioners narrow their focus to approximately three overarching goals with supporting activities and/or events.
The work plan goals for this term will be discussed, evaluated, prioritized, and implemented in the context of existing City resources.

ENVIRONMENTAL REVIEW
The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT
Public contact was made by posting the Youth Commission agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <mailto:clerk@santaclaraca.gov>.

FISCAL IMPACT
There is no fiscal impact associated with the discussion and development of the Youth Commission FY 2026/27 Work Plan and Goals. Activities and events identified in the Work Plan will be implemented within existing City resources and approved budget appropriations. Any activities requiring additional funding will be subject to applicable City budget and approval processes.

RECOMMENDATION
Discussion and possible action on the activities and efforts in support of the Youth Commission's

Work Plan & Goals for FY2026/27.

Prepared by: Rich Casem, Recreation Coordinator
Reviewed by: Kim Castro, Recreation Manager
Approved by: Damon Sparacino, Director of Parks & Recreation