

Joint Meeting Agenda

Council and Authorities and Santa Clara Stadium Authority Meeting

Tuesday, April 24, 2018

4:00 PM

City Hall Council Chambers 1500 Warburton Avenue Santa Clara, CA 95050

Closed Session - 4:00 PM | Study Session - 5:00 PM | Regular Meeting - 7:00 PM

4:00 PM CLOSED SESSION

Call to Order in the Council Chambers

Confirmation of a Quorum

Public Comment

The public may provide comments regarding the Closed Session item(s) just prior to the Council beginning the Closed Session. Closed Sessions are not open to the public.

18-531 Conference with Legal Counsel-Anticipated Litigation

Pursuant to Gov. Code § 54956.9(e)(2) - Exposure to litigation

Number of potential cases: 1 (Facts and Circumstances)

City as potential defendant: Extension of Tolling Agreement with

Santa Clara Firefighters Association, IAFF, Local 1171

18-533 Conference with Legal Counsel-Anticipated Litigation

Pursuant to Gov. Code § 54956.9(e)(2) - Exposure to litigation

Number of potential cases: 1

(FACTS AND CIRCUMSTANCES)

Claim of Cindy North filed with the City Clerk's Office 9/5/17

18-534 Conference with Legal Counsel-Existing Litigation (CC)

Pursuant to Gov. Code § 54956.9(d)(1)

Santa Clara Public Safety Non-Sworn Employees Association v.

City of Santa Clara, PERB Charge No. SF-CE-1570-M, filed

03/30/18

18-535 Conference with Labor Negotiators (CC)

Pursuant to Gov. Code § 54957.6

<u>City representative: Deanna J. Santana, City Manager (or designee)</u>

Employee Organization(s):

Unit #1 - Santa Clara Firefighters Association, IAFF, Local 1171

Unit #2 - Santa Clara Police Officer's Association

Unit #3 - IBEW Local 1245 (International Brotherhood of

Electrical Workers)

Unit #4 - City of Santa Clara Professional Engineers

Units #5, 7 & 8 - City of Santa Clara Employees Association

Unit #6 - AFSCME Local 101 (American Federation of State,

County and Municipal Employees)

Unit #9 - Miscellaneous Unclassified Management Employees

Unit #9A - Unclassified Police Management Employees

Unit #9B - Unclassified Fire Management Employees

Unit #10 - PSNSEA (Public Safety Non-Sworn Employees

Association)

18-538 Conference with Legal Counsel-Anticipated Litigation (CC)

Pursuant to Gov. Code § 54956.9(d)(4) - Initiation of litigation

Number of potential cases: 1

5:00 PM STUDY SESSION

Call to Order in the Council Chambers

Confirmation of a Quorum

18-303 5:00 PM Discussion on current city infrastructure needs

including project options, costs, and possible funding

opportunities.

18-335 6:00 PM 2019 College Football Playoff National Championship

at Levi's Stadium (Stadium Authority)

7:00 P.M. REGULAR MEETING

Call to Order

Pledge of Allegiance and Statement of Values

Roll Call

REPORTS OF ACTION TAKEN IN CLOSED SESSION MATTERS

SPECIAL ORDER OF BUSINESS

- **1.A 18-216** Goals for a Cure Fundraising Presentation
- **1.B 18-516** Proclamation of Autism Awareness Month
- **1.C 18-276** <u>Cultural Commission Presentation of Upcoming Events in May and June 2018</u>

CONSENT CALENDAR

[Items listed on the CONSENT CALENDAR are considered routine and will be adopted by one motion. There will be no separate discussion of the items on the CONSENT CALENDAR unless discussion is requested by a member of the Council, staff, or public. If so requested, that item will be removed from the CONSENT CALENDAR and considered under CONSENT ITEMS PULLED FOR DISCUSSION.]

2.A 18-121 Stadium Authority Meeting Minutes of February 27, 2018

Recommendation: Note and file Stadium Authority Meeting Minutes of February 27, 2018.

2.B 18-348 Board, Commissions and Committee Minutes

Recommendation: Note and file the Minutes of:

Youth Commission Minutes - February 13, 2018 Parks & Recreation Commission - February 20, 2018 Senior Advisory Commission - February 26, 2018

Board of Library Trustees - March 5, 2018

City School Liaison Committee - January 10, 2018 City School Liaison Committee - February 7, 2018 Ad Hoc Stadium Audit Committee - November 25,

2017 (Stadium Authority)

2.C 18-227 Bills and Claims Report (CC) for the period March 9th - March 22nd

Recommendation: Approve the list of Bills and Claims for March 9, 2018 - March 22, 2018.

2.D 18-384 Bills and Claims for the month of March 2018 (Stadium Authority)

Recommendation: Approve the list of Bills and Claims for March 2018.

2.E 18-417 Accept a Resignation and Declare a Vacancy on the Cultural Commission

Recommendation:

- 1. Accept the resignation of Kendra Fehrer and declare one vacancy on the Cultural Commission for the partial term ending June 30, 2021.
- 2. Set a May 23, 2018 applications deadline.
- 3. Schedule the Cultural Commission interviews for Tuesday, June 12, 2018 at 5:00pm.
- **2.F** 18-074 Adoption of a Resolution of Intention for Parking Maintenance District 122 - Franklin Square

Recommendation: Adopt a Resolution of Intention to order that the alternative method for the levy of benefit assessment be made applicable to the City of Santa Clara Parking Maintenance District No. 122; set a hearing date of June 12, 2018 to approve the Director's Report FY 2018/19; and authorize the publication, mailing, and posting of the notice of public hearing as stated in the Resolution of Intention.

2.G 18-113 Adoption of a Resolution of Intention for Maintenance District 183 - Santa Clara Convention Center Complex

Recommendation: Adopt a Resolution of Intention to order that the alternative method for the levy of benefit assessment be made applicable to the Santa Clara Convention Center Complex Maintenance District No. 183; set a hearing date of June 12, 2018 to approve the Director's Report FY 2018/19; and authorize the publication, mailing, and posting of the notice of public hearing as stated in the Resolution of Intention.

2.H 18-089 Agreement with Daniel L. Sun Inc. dba Sun-Net Consulting for the Purchase and Configuration of an Electronic Generation Operation Logbook Software

Recommendation: Approve an Agreement for the Performance of Services with Daniel L. Sun Inc. dba Sun-Net Consulting to provide a Generation Module to the integrated Tools and Operations Application (iTOA) Suite in an amount not-to-exceed \$180,400 over a two (2) year term.

2.1 18-091 Note and File the Parks and Recreation Facilities Condition Assessment Report (Kitchell, 2017) **Recommendation:** Note and File the Parks and Recreation Facilities Condition Assessment Report (Kitchell, 2017) **2.J** 18-170 Agreement for Services with Precision IceBlast Corporation for Cleaning of Heat Recovery Steam Generators at the Donald Von Raesfeld Power Plant **Recommendation:** Approve an Agreement for the Performance of Services with Precision IceBlast Corporation for Cleaning of the Heat Recovery Steam Generators (HRSGs) at the Donald Von Raesfeld Power Plant, in an amount not-to-exceed \$190,000 the first (1) year, with a total not-to-exceed amount of \$401,539 over the three (3) year term. 2.K 18-225 Monthly Financial Status and Investment Reports for February 2018 **Recommendation:** Note and file the Monthly Financial Status and Investment Reports for February 2018 2.L 18-254 Set a Public Hearing to Consider the Proposed Rate for Small Cell Attachments to City Owned Electric Wooden Utility Poles

Recommendation: Set June 12, 2018 as a public hearing to consider the proposed rate for small cell attachments to City owned electric wooden utility poles.

2.M 18-288 <u>Accept Kaiser Permanente Donation for Annual Senior Center</u> <u>Health & Wellness Faire and Related Budget Amendment</u>

Recommendation:

Accept donation from Kaiser Permanente and approve appropriation of \$500 for the annual Senior Center Health & Wellness Faire, and authorize the transmittal of a letter of appreciation signed by the

Mayor and City Manager.

2.N 18-389

2017-2020 Memorandum of Understanding Approve the between the City of Santa Clara and American Federation of State, County and Municipal Employees (AFSCME) Local 101

Recommendation: Approve and authorize the City Manager to execute the Memorandum of Understanding between the City of Santa Clara and AFSCME Local 101 (Unit 6)

2017-2020.

2.0 18-438 Adopt Ordinance No. 1978 Approving Amendment No. 2 to the Development Agreement with SI 55, LLC, for 2200. 2231 Lawson Lane

Recommendation: Adopt Ordinance No. 1978 Approving Amendment No. 2 to the Development Agreement with SI 55, LLC, for 2200, 2211 and 2231 Lawson Lane, Santa Clara.

2.P 18-440 Dates and Purpose of Stadium Authority and ManCo Staff for the period January 1, 2018 to March 31, 2018 (Stadium Authority)

Recommendation: Note and file the quarterly Stadium Authority and ManCo Staff Meetings for the period of January 1, 2018 to March 31, 2018.

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the Council or authorities on any matter not on the agenda that is within the subject matter jurisdiction of the City or Authorities. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting. Although not required, please submit to the City Clerk your name and subject matter on the speaker card available in the Council Chambers.]

CONSENT ITEMS PULLED FOR DISCUSSION

PUBLIC HEARING/GENERAL BUSINESS

[Planning Commission items not being appealed, or which are not related to an appeal, will be heard under REPORTS FOR ACTION.] If you challenge a City Council land use decision in court, you may be limited to raising only those issues you or someone else raised at this hearing before the City Council or in written correspondence delivered to the City at, or prior to, the City Council hearing on the matter. (California Government Code Section 65009)

3. 18-258 Continuance of the Appointment of an Applicant to the Planning Commission

Recommendation: Continue the appointment of an applicant to fill the vacancy on the Planning Commission to serve a partial term ending June 30, 2021 to the May 8 Council meeting or the next meeting where a full Council is scheduled to be present.

4. 18-426 Discussion and Possible Action related to Rajeev Batra's Requested Supplemental Retirement Benefit

Recommendation: Staff makes no recommendation, as the combination of the City Attorney's legal opinion and City Council's legislative record prohibit action (e.g., motion from the evening of March 7, 2017 and Resolution No. 17-8419, which speaks to the entirety of the employment terms and correspondence confirming acceptance of it).

5. 18-451 Written Petition received by Vivek Khandelwal: Opposition to traffic lights at the intersection of Pruneridge and proposed Cronin

Recommendation: There is no staff recommendation for this issue.

6. 18-226 Adoption of the Fiscal Year 2018-19 Municipal Fee Schedule and 2018-19 Park In Lieu Fee Schedule for New Residential Development

Recommendation: Alternative 1):

Adopt a resolution for the "City of Santa Clara" 2018-19 Municipal Fee Schedule" and a resolution establishing the "2018-19 Parkland In Lieu Fee Schedule for New Residential Development", each of which 1) set new fees, rates, and charges (collectively "fees"), 2) amend existing fees; 3) delete certain fees; and (4) retain unchanged fees for various City departments effective on July 1, 2018.

7. 18-189 Vesting Tentative Subdivision Map at 2961 Corvin Drive

Recommendation: Adopt Resolution to approve Vesting Tentative

Subdivision to create 7 buildable lots and 2

non-buildable lots to allow the development of up to 38 residential condominium units consistent with the Lawrence Station Area Plan at 2961 Corvin Drive (PLN2017-12865), subject to conditions of approval.

8. 18-398 Approve the Introduction of an Ordinance Regulating Dark Money

Recommendation: Approve Introduction of an Ordinance amending

Chapter 2.130 of the Santa Clara City Code to enact regulations regarding contributions influencing local

City elections (Dark Money)

9A. 18-461 Action on the Santa Clara Stadium Authority (SCSA) Auditor Appointment (Stadium Authority)

Recommendation: Alternative 1):

Direct the Executive Director to bring forward for the Board's consideration the appointment of a City employee serving as a Stadium Authority appointee to

the position of Stadium Authority Auditor.

9B. 18-168 Options Related to the Position and Compensation of the City Council Appointed City Auditor

Council Appointed City Auditor

Recommendation: Staff makes no recommendation on this issue.

10. 18-499 <u>Discussion and Council Direction on Assigned Responsibilities</u> and Commensurate Salary Options for Elected City Clerk

Recommendation: Staff makes no recommendation on this issue.

REPORTS OF MEMBERS AND SPECIAL COMMITTEES

CITY MANAGER/EXECUTIVE DIRECTOR REPORT

18-416 <u>Tentative Meeting Agenda Calendar</u>

ADJOURNMENT

The next regular scheduled Council and Authorities Concurrent meeting is on Tuesday evening, May 8, 2018 and the next regular scheduled Stadium Authority meeting is on Tuesday evening, May 29, 2018 in the City Hall Council Chambers.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

AB23 ANNOUNCEMENT: Members of the Santa Clara Stadium Authority, Sports and Open Space Authority and Housing Authority are entitled to receive \$30 for each attended meeting.

Note: The City Council and its associated Authorities meet as separate agencies but in a concurrent manner. Actions taken should be considered actions of only the identified policy body.

LEGEND: City Council (CC); Stadium Authority (SA); Sports and Open Space Authority (SOSA); Housing Authority (HA); Successor Agency to the City of Santa Clara Redevelopment Agency (SARDA)

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <mailto:clerk@santaclaraca.gov> or at the public information desk at any City of Santa Clara public library.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."



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Agenda Report

18-531 Agenda Date: 4/24/2018

SUBJECT

Conference with Legal Counsel-Anticipated Litigation

Pursuant to Gov. Code § 54956.9(e)(2) - Exposure to litigation

Number of potential cases: 1 (Facts and Circumstances)

City as potential defendant: Extension of Tolling Agreement with Santa Clara Firefighters Association, IAFF,

Local 1171



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Agenda Report

18-533 Agenda Date: 4/24/2018

SUBJECT

Conference with Legal Counsel-Anticipated Litigation
Pursuant to Gov. Code § 54956.9(e)(2) - Exposure to litigation
Number of potential cases: 1
(FACTS AND CIRCUMSTANCES)
Claim of Cindy North filed with the City Clerk's Office 9/5/17



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Agenda Report

18-534 Agenda Date: 4/24/2018

SUBJECT

Conference with Legal Counsel-Existing Litigation (CC)
Pursuant to Gov. Code § 54956.9(d)(1)
Santa Clara Public Safety Non-Sworn Employees Association v. City of Santa Clara, PERB Charge No. SF-CE-1570-M, filed 03/30/18



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Agenda Report

18-535 Agenda Date: 4/24/2018

SUBJECT

Conference with Labor Negotiators (CC)

Pursuant to Gov. Code § 54957.6

City representative: Deanna J. Santana, City Manager (or designee)

Employee Organization(s):

Unit #1 - Santa Clara Firefighters Association, IAFF, Local 1171

Unit #2 - Santa Clara Police Officer's Association

Unit #3 - IBEW Local 1245 (International Brotherhood of Electrical Workers)

Unit #4 - City of Santa Clara Professional Engineers

Units #5, 7 & 8 - City of Santa Clara Employees Association

Unit #6 - AFSCME Local 101 (American Federation of State, County and Municipal Employees)

Unit #9 - Miscellaneous Unclassified Management Employees

Unit #9A - Unclassified Police Management Employees

Unit #9B - Unclassified Fire Management Employees

Unit #10 - PSNSEA (Public Safety Non-Sworn Employees Association)



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Agenda Report

18-538 Agenda Date: 4/24/2018

SUBJECT

Conference with Legal Counsel-Anticipated Litigation (CC)
Pursuant to Gov. Code § 54956.9(d)(4) - Initiation of litigation
Number of potential cases: 1



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Agenda Report

18-303 Agenda Date: 4/24/2018

REPORT TO COUNCIL

SUBJECT

5:00 PM Discussion on current city infrastructure needs including project options, costs, and possible funding opportunities.

DISCUSSION

The presentation at the Study Session will inform the City Council and public regarding the City's current assessment of infrastructure replacement and rehabilitation needs. Based on Council discussion, staff will bring forward options for Council consideration regarding a possible ballot measure for infrastructure funding at the May 22, 2018 Council Meeting. Receipt of input and priorities will provide guidance to present options and assess funding levels.

PUBLIC CONTACT

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Prepared by: Manuel Pineda, Assistant City Manager Approved by: Deanna J. Santana, City Manager



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Agenda Report

18-335 Agenda Date: 4/24/2018

REPORT TO STADIUM AUTHORITY BOARD

SUBJECT

6:00 PM 2019 College Football Playoff National Championship at Levi's Stadium (Stadium Authority)

DISCUSSION

The presentation at the Study Session will inform the Stadium Authority Board and the public regarding the 2019 College Football Playoff National Championship at Levi's Stadium, scheduled to take place on Monday, January 7, 2019. The Board will be presented with an overview of the event and preparations needed to support it. Based on the Board's discussion, staff will take appropriate action to plan for a successful event.

PUBLIC CONTACT

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Prepared by: Catlin Ivanetich, Assistant to the Executive Director

Approved by: Deanna J. Santana, Executive Director



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Agenda Report

18-216 Agenda Date: 4/24/2018

REPORT TO COUNCIL

SUBJECT

Goals for a Cure Fundraising Presentation

BACKGROUND

Each year, Santa Clara Sporting Club sponsors an annual campaign to raise breast cancer awareness, "Goals for a Cure." Santa Clara Sporting Club teams travel for tournaments nationwide. All 36 teams will wear pink jerseys to their games throughout the entire month of October, which is Breast Cancer Awareness Month. Since Goals for a Cure started in October 2008, Santa Clara Sporting Club has raised over \$320,000. One hundred percent of all funds received are donated to El Camino Hospital in Mountain View, California. El Camino Hospital uses these funds to provide free mammograms and diagnostic screenings for women in need of financial support.

DISCUSSION

As a special order of Business, Santa Clara Sporting Club Director Natasha Azevedo will share the mission of Santa Clara Sporting Club's Goals for a Cure campaign and provide an update on the upcoming 2018 Goals for a Cure campaign and events.

PUBLIC CONTACT

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Prepared by: Genevieve Yip, Staff Analyst I

Reviewed by: Lynn Garcia, Executive Assistant to the Mayor and Council

Reviewed by: Walter C. Rossman, Chief Operating Officer

Approved by: Deanna J. Santana, City Manager



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Agenda Report

18-516 Agenda Date: 4/24/2018

REPORT TO COUNCIL

SUBJECT

Proclamation of Autism Awareness Month

BACKGROUND

The Autism Society of America, the nation's leading nonprofit autism organization, held the first National Autism Awareness Month in April 1970 to launch a nationwide effort to promote autism awareness, advocate for lifelong programs and services for individuals within the autism spectrum and their families, and to ensure that those with autism spectrum disorder (ASD) are provided the opportunity to achieve the highest possible quality of life. Autism Awareness Month was officially adopted by Congress in 1984.

DISCUSSION

Autism Awareness Month is a time when individuals, communities, and organizations join together to increase understanding and acceptance of ASD and to raise awareness of the disorder. Each year, Autism Awareness Month is celebrated throughout the month of April, with events to educate local communities and raise public awareness about autism. ASD is a complex developmental disability that affects an individual's ability to communicate and interact with others. ASD is the fastest-growing development disability in the United States, with one in every 68 children being identified as having autism. In honor of Autism Awareness Month, the Mayor has signed a City Proclamation, proclaiming the month of April, 2018, as Autism Awareness Month in the City of Santa Clara.

ENVIRONMENTAL REVIEW

This is an information report only and no action is being taken by the City Council and no environmental review under the California Environmental Quality Act ("CEQA") is required.

PUBLIC CONTACT

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Prepared by: Genevieve Yip, Staff Analyst I

Reviewed by: Lynn Garcia, Executive Assistant to the Mayor and Council

Reviewed by: Walter C. Rossmann, Chief Operating Officer

Approved by: Deanna J. Santana, City Manager



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Agenda Report

18-276 Agenda Date: 4/24/2018

REPORT TO COUNCIL

SUBJECT

Cultural Commission Presentation of Upcoming Events in May and June 2018

BACKGROUND

Pursuant to Mayor Lisa M. Gillmor's request during the City Council Meeting on March 7, 2017, the Commission will provide updates on an ongoing basis to the City Council.

DISCUSSION

As a Special Order of Business on April 24, 2018, the Cultural Commission will give a PowerPoint presentation on upcoming events for the months of May and June 2018.

PUBLIC CONTACT

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Prepared by: Christine Jung, Management Analyst Reviewed by: Ruth Shikada, Assistant City Manager

Reviewed by: Walter C. Rossmann, Chief Operating Officer

Approved by: Deanna J. Santana, City Manager



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Agenda Report

18-121 Agenda Date: 4/24/2018

SUBJECT Stadium Authority Meeting Minutes of February 27, 2018

RECOMMENDATION

Note and file Stadium Authority Meeting Minutes of February 27, 2018.

MINUTES OF THE REGULAR MEETING OF THE CITY OF SANTA CLARA SANTA CLARA STADIUM AUTHORITY TUESDAY, FEBRUARY 27, 2018

The Santa Clara Stadium Authority met at 7:31 pm, on the above-mentioned date, in the City Hall Council Chambers.

Present: Members Dominic J. Caserta, Debi Davis, Patricia M. Mahan and Kathy Watanabe and Chairperson Lisa M. Gillmor. Absent: Members Patrick Kolstad and Teresa O'Neill.

Staff present: Executive Director, Stadium Authority Counsel, Chief Operating Officer and the Acting Secretary.

- 2. <u>MOTION</u> was made by Mahan, seconded and unanimously carried (Kolstad and O'Neill absent), that the Stadium Authority **excuse** Members Kolstad and O'Neill from attendance at this evening's meeting.
- 3.A <u>MOTION</u> was made by Davis, seconded and unanimously carried (Kolstad and O'Neill absent), that the <u>Minutes</u> for the Meeting of <u>January 30, 2018</u> be adopted as written.
- 5. Under Public Presentations, Deborah Bress expressed general comments of concern. Two speakers (names unknown) expressed comments of concern regarding construction work being conducted adjacent to their place of work.
- 6.A <u>MOTION</u> was made by Caserta, seconded and unanimously carried (Kolstad and O'Neill absent), that the Stadium Authority **approve** the payment of <u>Bills and Claims and Progress Payments</u> for the Month of January 2018.
- 8.A The Stadium Authority proceeded to consider the Chief Operating Officer's report recommending approval of a Concessions Operating Agreement between the Forty Niners Stadium Management Company LLC (ManCo) and Levy Premium Foodservice Limited Partnership to provide food and beverage concessions for the National Football League (NFL) and non-NFL event attendees at Levi's® Stadium for The Chief Operating Officer reviewed his report and gave an electronic presentation regarding the Stadium Authority's rights to approve the Concessions Operating Agreement and responsibility to solicit and select concessionaires. introduced Jim Mercurio, Vice President, Stadium Operations & General Manager, who continued the electronic presentation regarding the request for proposals, final selection process, fee/commission financial summary and adherence to the City's Worker Retention Ordinance. The Chief Operating Officer concluded the electronic presentation regarding concession revenue for non-NFL events. A Stadium Authority discussion followed and the Chief Operating Officer, Executive Director, Stadium Authority Counsel and Mr. Mercurio answered questions. Enrique L. Fernandez addressed the Stadium Authority in support of

the recommendation. Deborah Bress addressed the Stadium Authority with general comments. Jim Kohler, Division President for Levy Sports & Entertainment, addressed the Stadium Authority on behalf of Levy Restaurants and in support of the recommendation. MOTION was made by Caserta, seconded and unanimously carried (Kolstad and O'Neill absent), that the Stadium Authority authorize the Executive Director to execute the Concessions Operating Agreement by and between the Forty Niners Stadium Management Company, LLC and LLC for concession services at Levi's Stadium for 12 years.

12.A There being no further business, <u>MOTION</u> was made by Davis, seconded and unanimously carried (Kolstad and O'Neill absent), to **adjourn** the meeting at 8:24 pm. The next regular scheduled meeting is on Tuesday evening, <u>March 27, 2018</u>.

ATTEST:
Secretary
A DODOVE
APPROVE:
Chairperson



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Agenda Report

18-348 Agenda Date: 4/24/2018

SUBJECT

Board, Commissions and Committee Minutes

RECOMMENDATION

Note and file the Minutes of:

Youth Commission Minutes - February 13, 2018

Parks & Recreation Commission - February 20, 2018

Senior Advisory Commission - February 26, 2018

Board of Library Trustees - March 5, 2018

City School Liaison Committee - January 10, 2018

City School Liaison Committee - February 7, 2018

Ad Hoc Stadium Audit Committee - November 25, 2017 (Stadium Authority)



MINUTES OF THE YOUTH COMMISSION

CITY OF SANTA CLARA CITY HALL Santa Clara, CA Tuesday, February 13, 2018, 6:00 p.m.

Commissioners Present:

Nithyashri Baskaran, Antonio Davila, Ahmed Iftekhar,

Bella Jimenez, Caroline Kloes, Alicia Luong,

Damarah Madriaga, Jill Mangawang, Katie Petersen, Kayla Phan, Meera Suresh, Sanjana Yerramaneni

Staff:

Jon Kawada – Staff Liaison

Connor Leachman - Parks & Recreation

Nan Choi - Teen Librarian

Matters for Council Action: None

1. Call to Order/Roll Call

Alicia Luong called the meeting to order at 6:07 p.m.

2. Public Presentation(s)

A. None

3. Approval of Minutes

A. Caroline Kloes made a motion to approve the January 9, 2017, draft minutes with changes. Alicia Luong seconded. Alicia Luong made a motion to approve the amended minutes. Antonio Davila seconded. Motion passed 12-0.

4. Correspondence/Communications

- A. Archbishop Mitty High School
 - i. February 14: Ash Wednesday liturgy
 - ii. February 16: School holiday
 - iii. February 22: Winter concert
 - iv. February 24: Sketch comedy
 - v. March 1: Monarch Madness
- vi. March 2: School holiday
- B. Cupertino High School
 - i. February 19-23: No school
- C. Mission Early College High School
 - i. February 19-23: No school
 - ii. February 22: Student Shadow Day
- iii. February 23: Club Day
- D. Saint Francis High School
 - i. February 16-19: No school
 - ii. March 1-4: No school
- E. Santa Clara High School
 - i. February 15: Furry Friends
 - ii. February 16: Black History event
 - iii. February 19-23: No school
- iv. March 7: SAT school day

Youth Commission Minutes Tuesday, February 13, 2018

- v. March 9: Renaissance Rally
- F. Wilcox High School
 - i. February 19-23: No school
 - ii. February 26-March 2: Fantastics
- iii. February 28: Community College Night
- iv. March 7: SAT school day
- G. Santa Clara Library
 - i. February 14: Valentine's Day treats
 - ii. February 23: Movie and pizza
- iii. March 9: Teen Tech Week
- iv. March 10: Wilcox Robotics Challenge
- H. Parks & Recreation Department
 - i. March 9: Rocket League Tournament at the Teen Center
 - ii. April 13-14: Hackathon at the Teen Center

5. Old Business

- A. Youth Commission Term and Scholarship Applications
 - Jon Kawada reminded Youth Commissioners of the due dates for term and scholarship applications (March 12, 2018). Interviews will be held Saturday, March 24, 2018 at the Teen Center.
- B. Sunset Cinema
 - i. Commissioners offered suggestions for the May 18 movie including: "The Incredibles", "Star Wars: The Last Jedi", and "The Book of Life".

6. New Business

- A. 2017-18 Work Plan Committees
 - i. Run Santa Clara 5K is scheduled for Sunday, April 22, 2018, at Central Park. Registration goal of 250. Library will loan commissioners the step and repeat frame, just need to order the banner. Publicity will begin in the next few weeks ("Save the Date") and registration will open soon thereafter. The next meeting will be on Tuesday, February 27 at 4:00 p.m. at the Teen Center.
 - ii. Inclusive Makerspace is scheduled for Saturday, May 5 at Central Library. Ten activities were decided on and the event layout is beginning to form. The next meeting will be on Tuesday, March 6 at 3:30 p.m. at the Teen Center.
 - iii. Intergenerational Discussion is scheduled for March 2018. Discussion about format and who may be invited to the panel. Jon shared that Senior Center staff may not be available on April 7 or May 19. Other options may be explored. Next meeting will be on Tuesday, March 6 at 4:00 p.m. at the Teen Center.
 - iv. Scholarship Committee chose the supplemental questions for the application and began discussing potential interview questions. Next meeting will be on Monday, February 26 at 5:00 p.m. at the Teen Center.

7. Staff Reports

None

8. Commissioner Reports

None

9. Conference and Attendance Reports

- A. Caroline Kloes and Alicia Luong attended the ACA 10 presentation by Assemblyman Evan Low in the Town of Los Gatos. The Los Gatos Youth Commission organized the presentation and invited area commissions to attend. Caroline and Alicia provided a brief overview of the proposed legislation and suggested that action was needed at this time. Commissioners did ask that Jon Kawada keep them updated of any changes/progress of ACA 10 in the future.
- B. Ria Grewal, Bella Jimenez, Damarah Madriaga, and Katie Petersen will provide a report of the YES Conference at the March monthly meeting.

10. Adjournment:

The meeting adjourned at 7:34 p.m. Youth Commission will meet at the Santa Clara Teen Center on Tuesday, March 13 at 6:00 p.m.

Prepared by:

Joh Kawada Staff Liaison

Submitted by:

James Teixeira

Director of Parks & Recreation



PARKS & RECREATION COMMISSION

Cafeteria 1500 Warburton Avenue Santa Clara, CA

Meeting Minutes February 20, 2018

Organization	Name			
City of Santa Clara	Commissioner Chuck Blair			
	Commissioner George Guerra			
	Commissioner Andrew Knaack			
	Commissioner Roseann Alderete LaCoursiere			
	Commissioner Joe Martinez			
	Commissioner Tino Silva			
	Commissioner Kevan Michael Walke			
	Director of Parks & Recreation, James Teixeira			
	Deputy Parks & Recreation Director, Dale Seale			
	Recreation Manager, Kim Castro			

Matters for Council Action:

Recommend that Council update the City's current smoking ordinance to include a prohibition of smoking within 100 feet of a City park and 250 feet from a sporting event.

Recommend that Council refer the Commission's request to the Facilities Naming and Honorary Recognition Ad Hoc Committee to consider naming the San Tomas & Monroe Community Garden & Neighborhood Park: "Everett N. Sousa Park".

Recommend that Council refer the Commission's request to the Facilities Naming and Honorary Recognition Ad Hoc Committee to consider naming the Central Park Annex: "Bill Wilson Jr. Park."

- Call to Order/Roll Call/Order of Agenda: The meeting was called to order by Chair LaCoursiere at 7:30 p.m. (Note: The meeting convened in the Conference Room after Council recognition of outgoing Commissioner Blair.) On a motion by Commissioner Silva and second by Commissioner Knaack, the Commission excused Commissioner Guerra (6-0-1).
- 2. Approval of Minutes: On a motion by Commissioner Silva and second by Commissioner Walke, the Commission approved the January 2017 Minutes (6-0-1).
- 3. Correspondence & Communications: None.
- 4. New Business:
 - A. Presentation/Discussion/Recommendation. Expansion of City Smoking Ordinance to Include Public Parks. Assistant City Manager Shikada provided an overview regarding an update to the City wide smoking ordinance. On a motion by Commissioner Silva and second by Commissioner Walke the Commission recommended that Council amend the City's current smoking ordinance to include a prohibition of smoking within 100 feet of a City park and 250 feet from a sporting event (6-0-1).

- B. Consideration and Discussion of Potential Recommendation for new Park Names:
 - Name new San Tomas & Monroe Community Garden & Neighborhood Park (2439 Monroe Street). The Commission conferred on an initial short list of names to consider for recommendation. On a motion by Commissioner Silva and second by Commissioner Walke, the Commission recommended that Council refer the Commission's request to the Facilities Naming and Honorary Recognition Ad Hoc Committee to consider naming the San Tomas & Monroe Community Garden & Neighborhood Park: "Everett N. Sousa Park" (6-0-1).
 - 2. Central Park Annex (2902 Miles Drive). The Commission conferred on an initial short list of names to consider for recommendation. On a motion by Commissioner Silva and second by Commissioner Blair, the Commission recommended that Council refer the Commission's request to the Facilities Naming and Honorary Recognition Ad Hoc Committee to consider naming the Central Park Annex: "Bill Wilson Jr. Park" (6-0-1).
 - 3. Other Possible Name considerations: The Commission discussed other names for future park facilities: William A. Wilson Jr. (Former Council Member), Joe Kornder (Former Council Member).
- C. Discuss Upcoming Commission Participation at the California Parks & Recreation Society (CPRS) Annual Conference March 13-16, Long Beach, CA. On a motion by Commissioner Walke and second by Commissioner Silva the Commission approved Commissioner LaCoursiere to represent the Commission and use of Commission budgeted funds for travel, lodging and registration at the CPRS Annual Conference (6-0-1).

5. Old Business:

- A. Commission 2017 Work Plan & Goals
 - 1. Complete Facility Condition Assessment and Develop Project and Funding Priorities for Park Acquisition, Development & Rehabilitation). Due to the Commission Joint Dinner Meeting with Council at 5 p.m., there was no additional Commission discussion of this item.
 - 2. Review and Update Park Rules, Regulations, Ordinance(s) and Park Signs. There was no additional Commission review or discussion of this item.
 - 3. Parks & Athletic Fields—Improve Access, Supervision & Enforcement. There was no additional Commission review or discussion of this item.
 - 4. Enhance Special Events—Local Focus, Activities & Cultural Commission Collaboration. There was no additional Commission review or discussion of this item.

6. Director Reports:

A. Park, Recreation and Cemetery Division Updates: Deputy Director Seale provided an update about the water damage along the outer walls of the International Swim Center men's shower room which is being inspected and evaluated for repair. The pre-bid conference for the Reed & Grant Street Sports Park Project is set for Wednesday, February 21, 2018. The Project specifications took additional time to prepare for bid. The Project is on track for opening in July 2019, depending upon final construction

schedule. Baseball fields and softball fields are being prepared for season play and will be ready by the end of February. The City is updating its Commission Meeting Agenda, Action Minutes and templates and will begin audio recording in Spring 2018.

B. <u>Special Events Updates</u>: Recreation Manager Castro apprised the Commission of the 77th Annual Camellia Show on February 24-25, 2018; the Annual Easter Egg Hunt in Central Park, and the Easter Pool-Ooza event on March 31, 2018.

7. Commissioner Reports:

- A. <u>Commissioner Blair:</u> Stated that he enjoyed working with fellow commissioners and Parks & Recreation staff over the years to make significant improvements to City parks.
- B. Commissioner Knaack: Visited Central Park, Bracher Park and Bowers Park.
- C. <u>Commissioner Silva:</u> Requested additional updates on the timeline for completion of the Reed & Grant Street Sports Park Project to coordinate and accommodate youth league needs.
- D. Commissioner Walke: Visited Central Park and the Senior Center.
- 8. Conference & Attendance Reports: Commissioners Walke and Knaack will be attending the CPRS District 4 Annual Awards & Volunteer Recognition Dinner to receive the Award of Excellence for Steve Carli Park Playground Rehabilitation on February 22, 2018. Commissioner LaCoursiere has Commission approval to attend CPRS Annual Conference in Long Beach.
- 9. Public Presentations: None

10. Adjournment:	On a motion by	Commissioner	Walke and	second by	Commissioner	Silva the
meeting was a	djourned (6-0-1)) at 8:17 p.m.		-		

Prepared by:

Dale Seale

Deputy Director of Parks & Recreation

Reviewed by:

Commission Secretary

Submitted by:

Jame**s** Teixeira

Director of Parks & Recreation

Commission Liaison

Parks Recreation Commission Meeting Minutes 02-20-2018



MINUTES OF THE SENIOR ADVISORY COMMISSION

Santa Clara Senior Center Santa Clara, CA Monday, February 26, 2018, at 10:00 a.m.

Commissioners Present:

Commissioner Wanda Buck Commissioner Bobbi Estrada Commissioner Alma Garcia Commissioner Grant McCauley Commissioner Sam Orme Commissioner Carolyn Seeger Commissioner Nancy Toledo

Excused:

None

Councilmember(s)

Lisa M. Gillmor, Mayor

Staff:

Kimberly Castro, Recreation Manager Jennifer Herb, Recreation Supervisor

Guests:

Frank Kadlecek, Sourcewise Representative

Matters for Council Action: None

1. Call to Order/Roll Call

The meeting was called to order by Chair Bobbi Estrada at 10:04 a.m.

2. Approval of the Agenda

On a motion by Commissioner Buck, and seconded by Commissioner Seeger, the agenda was approved (6-1). The Commission opened a discussion regarding the order of the agenda. Commissioner Orme would like Commissioner Reports to appear earlier in the agenda. Chair Estrada asked that it be added to the March Agenda.

3. Approval of January 22 meeting minutes

On a motion by Commissioner McCauley, and a second by Commissioner Toledo, the Commission approved (5-0-2) the minutes for the regular meeting.

4. Correspondence/Communications –

- A. Recreation Supervisor Herb informed the Commission about the File of Life Program. Forms are available online or can be obtained at any Santa Clara Fire Department fire station.
- B. Mayor Gillmor informed the Commission that there will be a large 35 acre park at the new City Center site in North Santa Clara and the Mayor urged the Commission to stay engaged as the project develops.

5. Old Business

- A. Senior Needs Assessment Key Findings Report
 - i. Recreation Manager Castro shared with the Commission that the Community Partner Key Findings meeting was very successful. Applied Survey Research shared key

findings from the Senior Needs survey that took place during 2017 spring and summer. Partners were asked to draw upon their experience and to reflect on the most pressing needs and gaps in services affecting the older adult population, to share model practices, and to provide priority policy and program strategies for the City of Santa Clara to address the unmet needs of older adults. Commission Garcia commented that a more sophisticated data analysis is needed, and suggested that looking for breakdown of ethnicity by percentage might be helpful.

- B. Commission Fiscal Year 2017-18 Work Plan & Goals
 - i. Support Health and Wellness Fair (Commissioner McCauley) Commissioner McCauley informed the Commission that 24 exhibitors have RSVP'd thus far to have a resource table at the fair. He asked that the Commission provide the following assistance:
 - Man a Senior Advisory Commission booth
 - Pass out event evaluations and meal tickets to exhibitors
 - Act as Greeters at the beginning of the event
 - Assist patrons with their lunch

A couple of Commissioners asked about the possibility of a shuttle, as a way to help with parking. Supervisor Herb informed the Commission that she'd look into it.

- ii. Promote Elder Fraud Workshops Quarterly (Commissioners Estrada/Garcia) Supervisor Herb informed the Commission that she's working with the IT Department to offer an internet safety workshop at the end of March.
- iii. Develop opportunities to promote Brain Health for seniors (Commissioners Orme/Buck) Commissioner Orme and Buck met with Health & Wellness Coordinator von Kugelgen to discuss ways to partner with the Health & Wellness team and promote Brain Health. There is an upcoming opportunity to sponsor an upcoming Senior Center Cinema, showing "Walk with Me," a Journey into Mindfulness.
- iv. Champion Age-Friendly Initiative (All) Recreation Manager Castro informed the Commission that the Senior Needs Assessment will be utilized to continue the Age-Friendly Initiative.

6. New Business - none

7. Staff Reports

- A. Recreation Supervisor Herb informed the Commission that staff from the Parks and Recreation Department took part in the Community Point of Distribution (CPOD) Training, where they learned how to set-up and manage a CPOD in case of a disaster. Commissioner McCauley inquired about CPOD training being offered at the Senior Center, and Recreation Manager Castro asked that the Senior Center host a disaster preparedness training workshop to start with.
- B. Recreation Supervisor Herb reminded the Commission about the upcoming Showtime performances on March 2, 3, and 4.
- C. Recreation Manager Castro shared information about upcoming Community Meetings regarding a smoking ordinance update that will include cannabis usage.
- D. Recreation Manager Castro updated the Commission on the Community Recreation and Aquatic Center Project. Staff has been tasked to determine the right size of the project as well as explore the idea of a tax measure for the November ballot. Currently the men's shower facility at the ISC is out of service and portable trailers have been brought in to provide showers until the facility can be repaired
- E. Recreation Manager Castro informed the Commission that the Homeridge Park

- schematic design will be considered by the Park and Recreation Commission.
- F. Recreation Manager Castro informed the Commission that the Parks and Recreation Department will be using a tool called the Kitchell Report as a way to identify deficiencies in parks, park buildings, and park facilities, and provide a roadmap to prioritizing such deficiencies.
- G. Recreation Manager Castro informed the Commission that beginning in April, there will be a new format for Commission meetings. The format will include Action Minutes and audio recording of the meetings.

8. Commissioner Reports

- A. Commissioner Orme informed the Commission that he will be attending a seminar on Mindfulness and Stress Reduction. Commission Orme also inquired about the Senior Nutrition Program and asked that someone come and speak about the program at the next Senior Advisory Commission meeting in March.
- B. Commissioner Toledo shared that the Library has a new Bookmobile that will be present at the Health & Wellness Fair on May 18.
- C. Commissioner Buck inquired about the possibility of an activity involving both the Youth Commission and the Senior Advisory Commission. Recreation Supervisor Herb informed the Commission that she's working the Youth Commission Staff Liaison, Jon Kawada, to schedule a joint dinner with the two Commissions.
- D. Commissioner Estrada informed the Commission that she's sitting on the Ad-hoc Advisory Districting Committee regarding splitting the city into two voting districts. The Ad-hoc committee will hold four public hearings; consider input from the public; review recommendations from the demographer; and, based on public input and professional recommendations, provide a recommendation to the City Council on one draft map providing two districts of equal population. The Committee will also consider input on the sequencing.

9. Conference and Attendance Reports

A. Recreation Supervisor Herb informed the Commission that she and other Senior Center staff will be attending a Senior Bullying training on March 15.

10. Public Presentation

A. Sourcewise representative Frank Kadlecek shared with the Commission that the 2017/2018 Area Plan on Aging is available online at www.mysourcewise.com. Frank who is also a volunteer with AARP in the Tax Assistance Program at the Senior Center, informed the Commission that they have processed 300 returns to date, and are on track to meet last year's number of 1,200.

11. Adjournment

On a motion by Commissioner Garcia and seconded by Commissioner Toledo, the Commission (7-0) adjourned the meeting at 12:10 p.m.

Prepared by

dennifer Herb

Recreation Supervisor

Reviewed by:

Grant McCauley

Commission Secretary

Submitted by:

James Teixeira

Director of Parks and Recreation



Board of Library Trustees

Central Park Library, Library Board Room 2635 Homestead Rd Santa Clara, CA 95051

Meeting Minutes March 5, 2018, 6:00 p.m.

Trustees in Attendance

Lee Broughman Jan Hintermeister David Kyo Ashish Mangla Stephen Ricossa

Trustees with Excused Absence

Staff In Attendance

Hilary Keith, City Librarian
Paul Sims, Assistant City Librarian
Diana Fazely, Deputy City Attorney
Donna Tanaka, Senior Library Assistant

Public in Attendance

Kate Degelau-Pierce, Library Foundation and Friends

Matters for Council Action: None

- 1. Chair Ricossa called the meeting to order at 6:02 p.m.
- 2. There were no Public Presentations.
- 3. Staff Presentation
 - A. Deputy City Attorney Diana Fazely gave a presentation and training on the Brown Act. For additional questions or clarifications, the Board can contact her via email to the City Librarian.

4. Gifts

A. Ms. Degelau-Pierce from the Foundation & Friends stated \$12,000 was received from Kaiser Permanente for the Health and Wellness collection. Trustee Broughman made a motion to accept the donation of \$12,000. The motion was seconded by Trustee Kyo. The motion was approved unanimously B. Ms. Degelau-Pierce gave an update on the pop-up bookstore at Westfield Mall.

5. Approval of Minutes:

A. Trustee Broughman made a motion to approve the minutes from the February 5, 2018 meeting, with a minor modification. The motion was seconded by Trustee Mangla. The motion was approved unanimously.

6. Correspondence & Announcements:

A. Discussed February 26, 2018 email from Liana Crabtree, regarding election polling at the library. Trustee Broughman made a motion to note and file the email, and should additional discussion be needed, will bring back to the next meeting. The motion was seconded by Trustee Kyo. The motion was approved unanimously. City Librarian will forward any new correspondence to the Board prior to the meetings.

7. City Librarian's Report

- A. City Librarian advised that Council has approved the use of audio recording and Action Minutes for all City commissions and committees, effective with April 2018 meetings. Trustee Hintermeister stated that meeting discussions may not be as visible with the use of Action minutes. Trustee Mangla stated that audio recordings may provide more transparency.
- B. Monthly Report: Assistant City Librarian discussed and reviewed monthly performance measure data. Discussion about the bookmobile included ways to measure success, bookmobile as a patron alternative to Mission during renovation, current stops. Library website will be updated to include bookmobile as a "branch" with hours and remove all references to Mission hours until re-opening. For future reports, Assistant City Librarian will remove the data columns where data is not yet available, and will include graphs.
- C. Personnel Updates: City Librarian reported recruitments for Librarian and Technology Intern are in process.
- D. Events at the Library: Assistant City Librarian shared a PowerPoint slide set highlighting February programs. City Librarian noted upcoming events:
 - 3/26/18—Pathway to Citizenship, Congressman Ro Khanna
 - 4/21/18—Literacy Community Event, Mission City Center for Performing Arts

8. Unfinished Business

- A. Mission Library renovation:
 - Assistant City Librarian gave an update on the renovation. Slight delay in ordering
 interior windows will push out ceiling wood acclimation period. Appropriation for
 furnishings approved at last Council meeting, P.O. will be placed soon. Some of the
 old furniture will be retained.
- B. Automated Material Handler update:
 - Equipment is in transit; contract for demo work is in process.
- C. Board of Trustees Work Plan
 - Will need to incorporate Mission into the policy for community rooms before the reopening; will be same policy as other branches. Assistant City Librarian will send
 Board the link to Library policies posted on the web.

9. New Business

A. Trustee Ricossa stated that he has received the CPLA membership notification email. Senior Library Assistant to follow-up with CPLA about memberships for Trustee Broughman and Trustee Mangla since they had not received membership confirmation emails. City Librarian will forward to Board any information she receives on spring training sessions.

10. Matters of Trustee Interest

A. Trustee Hintermeister inquired about the possibility of a joint meeting with the Cultural Commission; will be included on the next Board agenda.

11. Future Agenda Topics:

- A. CPLA Workshops and CLA Conference
- B. Shanti Bhaskaran: update on April 21 Literacy event
- C. Joint meeting with Cultural Commission

12. Upcoming Events

- A. Library closure dates/hours:
 - Friday, March 30, 2018, Spring Holiday
- 13. Motion by Trustee Broughman to adjourn the meeting. Motion was seconded by Trustee Kyo. Motion to adjourn passed unanimously.

14. Meeting adjourned at 7:53 p.m. The next regular scheduled meeting is on April 2, 2018, 6:00 p.m. at the Central Park Library, Board Room.

Respectfully submitted,

Jan Hintermeister

Secretary, Board of Library Trustees





MINUTES OF THE CITY-SCHOOL LIAISON COMMITTEE

SCUSD District Office – Board Room 1888 Lawrence Rd, Santa Clara, CA 95051 Wednesday, January 10, 2018 7:30 a.m.-8:30 a.m.

Santa Clara Unified Present:

Stanley Rose III, Superintendent, Chair Larry Adams, SCUSD Director Bond Projects Albert Gonzalez, SCUSD Board Trustee Andrew Lucia SCUSD Assistant Superintendent Kathie Kanavel, SCUSD Assistant Superintendent Kevin Keegan, SCUSD Assistant Superintendent Patty Picard, CSEA, Chapter 350 President Mark Allgire, SCUSD Chief Business Official Andrew Ratermann, SCUSD Board Trustee Michele Ryan, SCUSD Board Trustee Michal Healy, Dir. Facilities Development Planning Jennifer Dericco, SCUSD Public Information Officer Corinne Sanfilippo, SCUSD Executive Assistant

Council Present:

Lisa Gillmor, Mayor Teresa O'Neill, Council Member Kathy Watanabe, Vice Mayor

Staff:

Andrew Crabtree, Dir. of Community Development
Dennis Ng, Traffic Engineer
Dan Winter, Assistant Chief of Police
Kimberly Castro, Recreation Manager, Parks & Recreation Manuel Pineda, Assistant City Manager
Ruth Shikada, Assistant City Manager

1. Call to Order/Introductions

Meeting was called to order by Superintendent Rose at 7:34 a.m.

2. Public Presentation

None

3. Approval of Minutes

Motion to approve the December 6, 2017 minutes by Board Trustee, Albert Gonzalez, with a second by Board Trustee, Michele Ryan.

4. Parks, Playgrounds, Athletic Fields & Rehabilitation Project Updates

Director of Parks and Recreation, Jim Teixeira reported on the Bowers and Machado Parks public input meetings. He noted that for safety there will be a temporary fence provided at Bowers Park, protecting students from the work that will take place as it is close to the school. Machado Park work is closer to the baseball fields. SCUSD Director of Facilities Planning Development, Michal Healy reported that the Request For Proposal (RFP) for review of SCUSD playgrounds and fields is live.

1

5. Land Development Updates

Director of Community Development, Andrew Crabtree reported that a proposed development on the former Yahoo site will be reviewed at the January 23, 2018 Council meeting for early consideration. The proposed mixed-use development would add more than 6000 housing units and increase the square footage of development from 3 million square feet to 10.5 million square feet. Council recently approved agreements to proceed with a student housing project for Santa Clara University, which includes over has 600 beds for students and faculty and 20,000-40,000 square feet of retail space on the joint City and VTA parcels currently used for parking by the Santa Clara Station and Santa Clara Police Department. Council approved agreements to proceed with the project and replace the facilities for parking in support of the future location of Santa Clara's Bay Area Rapid Transit (BART) Station. Director Crabtree also discussed the senior housing development to be built at 1575 Pomeroy Avenue.

6. Development of Cannabis Regulations in the City of Santa Clara

Assistant City Manager, Ruth Shikada reported that the City has a moratorium in place, which means that cannabis dispensaries are temporarily banned from operation within the City to allow time for development of appropriate cannabis regulations. The City will be hosting a series of outreach meetings and then report collected feedback to the City Council in March/April. SCUSD would like to be involved in the meetings to work together on development of regulations regarding where businesses would be located in proximity to a schools and how this will affect schools.

7. Sister City Limerick Ireland Relationship

Vice Mayor Watanabe requested this be on the agenda for an update. This was a one-time event with the school district. The MOU that was put in place in the fall was for the October visit only. Sister Cities has completely taken over and is now handling the Limerick Ireland visit. Andrew Lucia, Assistant Superintendent would like to be "cc'd" on anything dealing with the students and staff of Limerick returning so that he can work with Sister Cities and SCUSD is fully aware of dates, activities and other events that need to be coordinated with the schools that the students would be visiting.

8. Update on HAWK Lights

City Traffic Engineer, Dennis Ng reported that they have finalized the HAWK (High-Intensity Activated crossWalK) pedestrian crossing beacon. The beacon/signal located on Benton Street at Santa Clara High School is scheduled for activation, which could be as early as within two weeks. Jennifer Dericco, PIO for SCUSD, will start contacting parents and the community to prepare them for the activation. It was noted that VTA bus drivers should also be educated about the stop-and-go operations during the flashing of the lights. Glade/Monroe signals will be replaced and the Monroe/Chromite signal will soon be activated.

9. Concerns Regarding Signage Around Schools to Calm Traffic (Example: Haman at Homestead Road)

Superintendent, Dr. Rose expressed a concern some principals have regarding the schools on major streets as traffic doesn't seem to be slowing down at the major times of the start and ending of schools. He gave the example of Haman School located at Los Padres and Homestead Roads. The traffic continues at a fast pace as students are entering and exiting the school. He asked if signs could be placed to make drivers aware of the students in the schools. Director of Facilities Planning Development, Michal Healy reported that this issue is being addressed through the Safe Routes to School grant and that a plan to assess needs should be in place soon. It was also suggested to let the Santa Clara Police Department know of any future concerns so they can send more officers as appropriate to assist with traffic law enforcement.

10. Adjournment

The meeting was adjourned at 8:10 a.m. The next meeting will be hosted at the City of Santa Clara Council Chambers on February 7, 2018 at 7:30 a.m.





MINUTES OF THE CITY-SCHOOL LIAISON COMMITTEE

City Hall Council Chambers 1500 Warburton Avenue Santa Clara, CA 95050 Wednesday, February 7, 2018 7:30 a.m. – 8:30 a.m.

Council Present:

Teresa O'Neill, Chair Kathy Watanabe, Vice Mayor Debi Davis, Councilmember

Staff:

Manuel Pineda, Assistant City Manager Mike Sellers, Chief of Police Andrew Crabtree, Dir. of Community Development James Teixeira, Dir. of Parks & Recreation Anne Tran, Office Specialist II

Santa Clara Unified Present:

Stanley Rose III, Superintendent, Chair Larry Adams, SCUSD Director Bond Projects Albert Gonzalez, SCUSD Board Trustee Andrew Lucia SCUSD Assistant Superintendent Kathie Kanavel, SCUSD Assistant Superintendent Kevin Keegan, SCUSD Assistant Superintendent Patty Picard, CSEA, Chapter 350 President

Mark Allgire, SCUSD Chief Business Official Andrew Ratermann, SCUSD Board Trustee Michele Ryan, SCUSD Board Trustee Michal Healy, Dir. Facilities Development Planning Jennifer Dericco, SCUSD Public Information Officer Mark Richardson, SCUSD School Board

1. Call to Order/Introductions

Meeting was called to order by Superintendent Rose at 7:32 a.m.

2. Public Presentation

None

3. Approval of Minutes

Motion to approve the January 10, 2018 minutes by Vice Mayor, Kathy Watanabe, with a second by Board Trustee, Albert Gonzalez.

4. Discussion on Cooperative Efforts to Better Serve the Needs of at Risk Students in Santa Clara

Mark Richardson, Santa Clara Unified School District, updated the Committee on separate presentations given to the District and the City Council on at risk students. SCUSD staff visited their alternative education

sites to speak with staff and students to identify improvements that can be made. Assistant City Manager and Community Relations Manager met with SCUSD staff on Footsetps2Brilliance program for early literacy efforts. City and SCUSD staff has a monthly phone call scheduled for strategic planning. City staff and SCUSD will draft a matrix of county wide resources and services for at risk/homeless children and families. Committee will come together at the next meeting to discuss and combine the two matrixes. An Ad-Hoc Committee will be formed at the next meeting.

5. Update on HAWK Pedestrian Traffic Signals

The HAWK Traffic Signals at Benton and Maraga have been activated and the Santa Clara Police Department went out to offer education to residents. Signals for Monroe and Chromite are scheduled for activation in February. Once activated, staff will do a field visit to test sign-signal timing. Traffic engineering staff met with VTA for educational efforts on HAWK signals. VTA will incorporate the HAWK training video into their ongoing Operator Training. New signage has also been put up explaining the functions of the signals. If the new signage is received well, City Staff will replace the old signs with new signs.

6. Development of Cannabis Regulation Update

A presentation was given at the City Council meeting on January 23, 2018 and a copy of the presentation was forwarded to the SCUSD as well. A Smoking Ordinance meeting is also scheduled for February 7, 2018. The next upcoming community meetings will be held on February 12, 2018 at City Hall and February 15, 2018 at the Central Park Library. Additional meetings will be scheduled for May; the schedule has yet to be confirmed.

7. Buchser Tennis Courts

SCUSD staff met with Parks and Recreation staff to discuss plans and costs of tennis courts and adjacent parking lots. The tennis courts have officially been closed and SCUSD is looking into a revised estimate for the tennis courts. The tennis courts were built in the 1960's and will be completely tore down and reconstructed. Portable classrooms will be relocated due to the proximity to the handball court.

8. Land Development Update

The Director of Community Development updated the Committee on the early consideration period and zoning application for the Kiely proposal that was heard at the January 23, 2018 council meeting. There was a study session on the Tasman East Specific Plan on February 6, 2018 that discussed open space and floating school designation. There was nothing to report on Freedom Circle and Patrick Henry Specific Plans. There have been a numbered of outreach activities for the El Camino Real Specific Plan, such as pop up events and online surveys. There is a Community Workshop scheduled for February 28, 2018, at the Central Park Library. The Council accepted the recommendation for a Citizen's Advisory Committee with 16 members who meet four times within the year, the first meeting is scheduled for February 22, 2018.

9. Parks, Playgrounds & Rehabilitation Update

Parks and Recreation are currently working on the park dedication of Central Park annex, taking place on March 22, 2018. The bid for Reed and Grant Sports Park is scheduled to go out in the next week. The Project Finance Advisory will be working with the City Council on a study session on February 20, 2018 to look into funding options and feasibility for Parks and Recreation facilities. There has been additional work on facility conditions assessment for park buildings and facilities. The Kitchell Facility Condition Assessment has been completed and will be going to council on March 6, 2018. Those findings will be incorporated into the Capitol Improvement Project. Most of the projects in this assessment will be unfunded. Different funding opportunities will be discussed with the council at the February 20, 20148

Council Meeting. The Council previously approved a resolution for an inclusive playground at Central Park. The Central Park Master Plan is in the planning process and community outreach has taken place. The Department of Public works is assisting with the plans and specifications for Bowers and Machado Park. Once the plans and specifications are finalized, the two projects will go out to bid.

10. Adjournment

The meeting was adjourned at 8:47 a.m. The next meeting will be held by the SCUSD on March 7, 2018 at 7:30 a.m.



AD HOC STADIUM AUDIT COMMITTEE

Central Park Library-Redwood Room 1500 Homestead Road Santa Clara, CA 95050

DRAFT - Meeting Minutes November 27, 2017 5:00 p.m.

Committee Members

Chairperson Lisa M. Gillmor, Chair Member Teresa O'Neill Member Patrick Kolstad

Staff

Executive Director, Deanna Santana Chief Operating Officer, Walter Rossmann Interim Stadium Authority Counsel, Brian Doyle Acting Treasurer, Angela Kraetsch

1. Call to Order

Chairperson Gillmor called the meeting to order at 5:03 p.m.

2. Approval of Minutes

It was moved by Member Kolstad, seconded by Member O'Neill, and unanimously carried, that the Committee approve the minutes of February 23, 2017.

3. Public Presentations

No public presentations

4. New Business

5. Public Comment

A. Status of Harvey M. Rose Associates' Measure J Compliance Audit Recommendations

The Executive Director reported that a Request for Proposal (RFP) would be initiated to hire an independent auditor for the Stadium Authority.

Member Kolstad asked for clarification of the auditor function, and he requested that the City Manager's Directive (CMD) 136 be considered by the auditor. The Executive Director confirmed that the auditor function would be compliance and performance, separate from that of KPMG, the auditors for the finance function for the stadium. It was further stated that the auditor will work with the Stadium Authority Board to develop a work plan.

The Interim Stadium Authority Counsel noted that the Grand Jury report recommended that the finance function and the auditor function be separated, which was done in June 2017, and the Joint Powers Agreement (JPA) was amended to reflect this change. He also stated that more work needs to be done to clarify what is billed and how it is billed for Stadium related work, and it will need to be monitored.

The Chairperson reiterated that there is a need to clarify what is billed, and how work is billed.

Executive Director noted that the Harvey Rose Associates' Audit Report included 37 recommendations, which are listed in the attachment to the staff report for agenda item 4.A.(attached); 10 complete, 14 partially complete and 13 not implemented. The urgent items to address were noted as Budget Development, Marketing Plan and additional Due Diligence to complete the outstanding audit work not completed in the first audit by Harvey M. Rose Associates.

The Chairperson stated the need to determine the true costs for Public Safety and other Stadium related expenses for 2014-15 and 2015-16. She noted that the budget needs to be restated.

The Interim Stadium Authority Counsel stated that StadCo has been working directly with the Police Department to facilitate bringing the cost down for stadium Public Safety and after an analysis is completed on actual costs, StadCo will be held responsible for paying the actual cost for stadium public safety for NFL games.

The Acting Treasurer commented that the cost for stadium public safety has been averaging \$225,000 per game, which is actually a decrease from what was previously being charged, which brings the annual cost to about \$350,000 over the 1.9 million threshold.

The Executive Director stated that there will be a closed session in December for the Stadium Authority Board to discuss policy level public safety actions and the key elements to put into an operational plan. She also stated that this information would be integrated into the March budget.

The Chairperson commented while there are ways to trim the public safety costs, her main concern is not the reduction to the cost of the stadium public safety, as she wants to maintain safety at the stadium, but rather, her main concern is to see a public safety budget with true costs.

A discussion was had regarding invoices for stadium insurance being disclosed for the shared stadium expenses budget. The Acting Treasurer stated that these documents would be available at the end of the year and would be reflected in the year-end financial statement, which would also show prior years invoices for comparison.

It was discussed that ManCo provide quarterly financial status reports, which intuitively reflects sufficient information for staff and the Board to determine that Stadium Lease requirements are being adhered to.

It was confirmed by the Acting Treasurer that plans, reports and budget documents required to be provided by ManCo will be monitored by the department responsible for each report, as a way to ensure that the Stadium Authority Board receives all documents, as agreed to by existing agreements.

The Executive Director reported that a plan is underway with ManCo and the city, to establish a way to report out non-NFL event revenue and expenses, so as to not compromise confidentiality, but that would allow the Board and the public to monitor the performance of non-NFL events, and how these events are managed by ManCo. The Chairperson confirmed that this information is key to being able to see how revenue and expenses occur for non-NFL events.

The Chairperson asked for further clarification for Debt Service Fund transactions. The Executive Director suggested the document with this information be brought back to the January meeting for further review and discussion.

It was confirmed that an ongoing project is the need for an amendment to the Management Agreement, establishing binding policies increases in authorized expenditures.

The Chairperson and Member O'Neill requested clarification the status of the Stadium Construction Budget. The Executive Director suggested that this be brought back for an update at the January meeting. The Chairperson stated that the Board has also never seen a Cost Allocation Study and would like to see one.

Interim Stadium Authority Counsel confirmed that the Golf Course parking revenue is a City, not Stadium Authority, agreement, and is being handled separately from the Stadium Audit discussion.

The Executive Director reported that Harvey Rose Associates would not be available to work on the second part of the Stadium Audit until late June, 2018, and that perhaps in an effort to expedite this, it could be built into the work plan as one of the first items, once the auditor function procurement process is complete.

The Executive Director confirmed that staff will bring back the following items for discussion in January:

- The financial documents to discuss formatting changes and to seek a better level of clarity on how to report that out.
- Update on the reconciliation for discussion.
- Review of the Marketing Plan, after having a discussion with ManCo, to achieve a higher level of agreement

The Chairperson requested a list of the documents provided by ManCo to the City be provided in January.

Deborah Bress requested that actual costs for public safety be paid, not an amount with a cap. Ms. Bress had general comments regarding the Fast Track program for stadium public safety, the billing process for public safety, a closed session discussion of the JPA and a Measure J Compliance audit. She also requested that the following information be provided: a process for detailed accounting for stadium events; a Cost Allocation Study; an accounting of the stadium construction fund; the magnetometers along the San Tomas Creek Trail; what ManCo can deem proprietary; the documentation of meetings with Stadium Authority staff and ManCo; and a report on whether city staff receives tickets to stadium events and the city's process for this.

Kirk Vartan requested an update for the second part of the stadium audit. He inquired into whether stadium fines should be included in the stadium budget, as a line item. Mr. Vartan also suggested that the actual stadium costs, not budgeted costs, be paid by ManCo. He requested that a cost and revenue report be available for all non-NFL events. Mr. Vartan noted that there were no representatives from the Forty Niners, or ManCo, present at the meeting, and he suggested that it might be more productive if a representative from the Forty Niners or ManCo were present at the meetings.

6. Adjournment

The Chairperson adjourned the meeting at 5:55 p.m.



City of Santa Clara

1500 Warburton Avenue Santa Clara, CA 95050 santaclaraca.gov @SantaClaraCity

Agenda Report

18-227 Agenda Date: 4/24/2018

REPORT TO COUNCIL

SUBJECT

Bills and Claims Report (CC) for the period March 9th - March 22nd

BACKGROUND

Disbursements made by the City are based on invoices submitted for payment. Prior to payment, staff reviews all disbursement documents to ensure they are reflective of the goods or services provided. Invoices are usually paid within 30 days of receipt of an accurate invoice. As the final step, the City Auditor's Office verifies all documents before payment is issued. Payments are issued through accounts payable checks and wire transfers.

Payments related to the Stadium Authority are billed to the Stadium Manager (ManCo) to pay on behalf of the Stadium Authority for Non-NFL events and the 49ers for NFL events.

The Bills and Claims Report represents the cash disbursements required for operations of the City during the period. The report reflects the payment date, invoice number, description of the payment, funding source, and payment amount for all invoices. The budget control is set by the City Council through the budget adoption process.

DISCUSSION

Significant expenditures in this time period include:

- Payment to Northern California Power Agency in the amount of \$10,381,100 for March 2018 all resources bill and February 2018 energy purchase through Seattle Light Exchange.
- Payment to MSR Pubic Power Agency in the amount of \$2,065,105 for February 2018 energy purchase and fee.
- Payment to Tri Dam Power Authority/Project in the amount of \$1,637,105 for February 2018 energy purchase.
- Payment to City of San Jose in the amount of \$1,128,667 for October to December 2017 recycled water purchase.
- Payment to Mission Trail in the amount of \$1,019,456 for February 2018 garbage service.
- Payment to Santa Clara Water District in the amount \$756,923 for January 2018 pump tax.
- Payment to PG&E in the amount \$724,024 for February gas transport charges.

18-227 Agenda Date: 4/24/2018

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

FISCAL IMPACT

The expenditures of \$25,327,467 were appropriated to various funds with the adoption of the Fiscal Year 2017/18 Budget, as amended.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Approve the list of Bills and Claims for March 9, 2018 - March 22, 2018.

Prepared by: Cindy Juandy, Principal Accountant Reviewed by: Angela Kraetsch, Director of Finance

Reviewed by: Walter C. Rossmann, Chief Operating Officer

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Bills and Claims Approved for Payment Report



City of Santa Clara List of All Bills and Claims Approved for Payment

Run Date 3/13/2018 Run Time 10:16:48 AM

Sorted by Payment Number

Payment No: 007715

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	ADVANCED CHEMICAL TECHNOLOGY INC	00416910	866638	CITY HALL	General Fund	85.00
03/15/2018	ADVANCED CHEMICAL TECHNOLOGY INC	00416910	866638	OLD COURTHOUSE	General Fund	85.00
03/15/2018	ADVANCED CHEMICAL TECHNOLOGY INC	00416910	866638	CRC	General Fund	85.00
03/15/2018	ADVANCED CHEMICAL TECHNOLOGY INC	00416910	866638	FS 1	General Fund	85.00
03/15/2018	ADVANCED CHEMICAL TECHNOLOGY INC	00416910	866638	CENTRAL LIB	General Fund	85.00
03/15/2018	ADVANCED CHEMICAL TECHNOLOGY INC	00416910	866638	PD	General Fund	85.00
03/15/2018	ADVANCED CHEMICAL TECHNOLOGY INC	00416910	866638	SENIOR CNT	General Fund	85.00
03/15/2018	ADVANCED CHEMICAL TECHNOLOGY INC	00416910	866638	TRITON	Public Buildings	85.00
				Total for Payment No.:		680.00

Payment No: 007716

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	ALL GUARD ALARM SYSTEMS INC	00416777	J22200	MORSE MANSION FIRE ALARM	General Fund	735.00
				Total for Payment No.:		735.00

Payment No: 007717

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	ALSTOM GRID LLC	00416850	3481-6000070053	E-TERRTRANSMISSION SUPP YR2	Electric Utility	15,481.00
				Total for Payment No.:		15,481.00

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
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03/15/2018	AMERESCO	00416819	31296	ENERGY (VASCO LF GAS) FEB18	Electric Utility	259,233.18
03/15/2018	AMERESCO	00416819	31296	VASCO LF O&M CHARGE FEB18	Electric Utility	13,065.57
03/15/2018	AMERESCO	00416820	31297	ENERGY (FORWARD LF GAS) FEB18	Electric Utility	195,179.56
03/15/2018	AMERESCO	00416820	31297	ENERGY (LANDFILL GAS) FEB18	Electric Utility	9,316.37
				Total for Payment No.:	·	476,794.68
				•		
Payment No: 00	07719					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	ASPEN ENVIRONMENTAL GROUP	00416689	3360.001-05	ENVIRONMENTAL SERVICES FY17/18	Electric Utility Construction	18,082.80
03/15/2018	ASPEN ENVIRONMENTAL GROUP	00416828	3360.001-03	ENVIRONMENTAL SERVICES FY17/18	Electric Utility Construction	25,146.74
03/15/2018	ASPEN ENVIRONMENTAL GROUP	00416829	3360.001-04	ENVIRONMENTAL SERVICES FY17/18	Electric Utility Construction	17,675.08
				Total for Payment No.:		60,904.62
Payment No: 00	07720					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	BAKER & TAYLOR BOOKS	00416591	4012144865	1241 BOOKS	General Fund	656.33
03/15/2018	BAKER & TAYLOR BOOKS	00416592	4012146664	1241 BOOKS	General Fund	314.74
03/15/2018	BAKER & TAYLOR BOOKS	00416649	4012148151	1241 BOOKS	General Fund	155.87
				Total for Payment No.:		1,126.94

Payment No: 007722

Payment Date Vendor Name Voucher No. Invoice No. Description Fund Code Amount Paid

Description

EE WTR SYS PROG 17-1 FEB18

Total for Payment No.:

Invoice No.

1802465

Voucher No.

00416774

Fund Code

Trust Fund

Elec OperatingGrant

Amount Paid

1,172.50

1,172.50

Payment No: 007721

Vendor Name

BASE ENERGY INC

Payment Date

03/15/2018

03/15/2018	BAY AREA DATA SUPPLY	00416445	205784	HP LASERJET & BROTHER TONER	General Fund	158.05
03/15/2018	BAY AREA DATA SUPPLY	00416744	205797	PRINTER TONER-HP 4000/4050	General Fund	76.30
03/15/2018	BAY AREA DATA SUPPLY	00416745	205779	PRINTER TONER-BROTHER TN 850	General Fund	59.95
				Total for Payment No.:		294.30
Payment No: 00	07723					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	BELL ELECTRICAL SUPPLY	00416232	5533006	BRDGPORT 323 1-IN PLSTC BUSH	Electric Utility	0.83
				Total for Payment No.:		0.83
Payment No: 00	07724					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	BELL ELECTRICAL SUPPLY	00416922	5532662	CH ELECTRICAL	General Fund	223.60
				Total for Payment No.:		223.60
Payment No: 00	07725					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	BESS TESTLAB INC	00416676	36307	POTHOLING/UNDERGROUND LOCATING	Electric Utility Construction	25,276.47
				Total for Payment No.:	Construction	25,276.47
				rotariori aymont no		25,270.47
Payment No: 00		Massali an Ma	Investor No	Parameters.	From J. On Ja	Amount Bald
Payment Date		Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	BGC ENVIRONMENTAL BROKERAGE SERVICES LP	00416611	BGC-DEC-2017-00002955	RECs BROKER COMM DEC17	Electric Utility	4,000.00
				Total for Payment No.:		4,000.00
Payment No: 00	07727					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid

03/15/2018	BOATMAN-JACKLIN INC.	00416659	62112-02 CPV FEB-2018	PBI SOLAR PROD PYMT #12 FEB-18	Elec OperatingGrant Trust Fund	891.79
				Total for Payment No.:		891.79
Payment No: 00	77728					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	BOUNDTREE MEDICAL LLC	00416989	82788498	FY17-18 EXPENDABLE EMERGENCY M	General Fund	27.45
				Total for Payment No.:		27.45
Payment No: 00	77729					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	BUCKLES-SMITH	00416739	3075500-01	CK 54131 #8 STD BRL 1 HOLE 5/1	Electric Utility	190.40
				Total for Payment No.:		190.40
Payment No: 00	07730					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	CALIF DIESEL & POWER	00417002	134519	GENERATOR MAINTENANCE & REPAIR	Water Utility	7,487.00
03/15/2018	CALIF DIESEL & POWER	00417002	134519	9138.44	Water Utility	9,960.90
				Total for Payment No.:		17,447.90
Payment No: 00	77731					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	CENTRAL MEDICAL LABORATORY	00416800	17622	FEB 2018 LAB FEES	General Fund	1,351.00
				Total for Payment No.:		1,351.00
Payment No: 00	07732					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	CINTAS CORP #630	00416600	630428264	Street Uniform Service FY17-18	General Fund	306.63
03/15/2018	CINTAS CORP #630	00416833	630413972	SUPPLIES - UNIFORMS	Water Utility	300.28

03/15/2018	CINTAS CORP #630	00416833	630413972	SUPPLIES - UNIFORMS	Water Utility	300.27
03/15/2018	CINTAS CORP #630	00416839	630417519	SUPPLIES - UNIFORMS	Water Utility	303.07
03/15/2018	CINTAS CORP #630	00416839	630417519	SUPPLIES - UNIFORMS	Water Utility	303.07
03/15/2018	CINTAS CORP #630	00416894	630421065	SUPPLIES - UNIFORMS	Water Utility	335.33
03/15/2018	CINTAS CORP #630	00416894	630421065	SUPPLIES - UNIFORMS	Water Utility	335.33
03/15/2018	CINTAS CORP #630	00416896	630424657	SUPPLIES - UNIFORMS	Water Utility	361.86
03/15/2018	CINTAS CORP #630	00416896	630424657	SUPPLIES - UNIFORMS	Water Utility	361.86
03/15/2018	CINTAS CORP #630	00416930	630431236	UNIFOMRS	General Fund	91.50
03/15/2018	CINTAS CORP #630	00416931	630431227	UNIFORMS	General Fund	75.59
03/15/2018	CINTAS CORP #630	00416932	630427632	UNIFORMS	General Fund	91.50
03/15/2018	CINTAS CORP #630	00416933	630427624	UNIFORMS	General Fund	75.59
				Total for Payment No.:	;	3,241.88

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	CLUB CARE INC	00416560	81778	FEBRUARY PARTS	Community Activities	383.77
03/15/2018	CLUB CARE INC	00416560	81778	SERVICE	Community Activities	73.60
				Total for Payment No.:		457.37

Payment No: 007734

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	COAST COUNTIES TRUCK	00416794	0152650P	TRANS FLUID - STOCK	Automotive Services	617.74
				Total for Payment No.:		617.74

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	COMCAST PO BOX 34696,34878,34227,34744	00416625	AC8155100091701239	COMCAST LIB 2635 HOMESTEAD RD	General Fund	23.63
				Total for Payment No.:		23.63

Pav	/ment	No-	007736
ı ay	HILL	IVO.	001130

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	COMPLIANCE SERVICES INC	00416454	2018-50	DOT PIPELINE O&M DVR FEB18	Electric Utility	6,600.00
				Total for Payment No.:		6,600.00

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	DALEO INC	00416690	SV769-01	MTCE/REPAIR U/G SUBSTRUCTURES	Electric Utility	5,326.03
				Total for Payment No.:		5,326.03

Payment No: 007738

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	DAVID J POWERS & ASSOC	00416601	22107	Eastside Basin Swale Veg	General Fund	2,687.50
				Total for Payment No.:		2,687.50

Payment No: 007739

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	DOCUMENT MANAGEMENT TECHNOLOGY	00416618	SVP13518	CLEANING/BOOKMARKING 43HRS	Electric Utility	2,150.00
03/15/2018	DOCUMENT MANAGEMENT TECHNOLOGY	00416618	SVP13518	LINKING/BOOKMARKING 47.25HRS	Electric Utility	2,362.50
				Total for Payment No.:		4,512.50

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	EAGLE SECURITY SERVICES	00416664	SVP0302	METER SHOP ACCESS CONTROL	Electric Utility	10,917.44
03/15/2018	EAGLE SECURITY SERVICES	00416664	SVP0302	METER SHOP ACCESS CONTROL	Electric Utility	3,968.00
03/15/2018	EAGLE SECURITY SERVICES	00416665	SVP0303	REAR HALL CAMERA INSTALL 881	Electric Utility	1,224.00
03/15/2018	EAGLE SECURITY SERVICES	00416665	SVP0303	REAR HALL CAMERA PARTS 881	Electric Utility	703.05
03/15/2018	EAGLE SECURITY SERVICES	00416666	SVP0304	DNA PROGRAMMING 1705	Electric Utility	596.00
				Total for Payment No.:		17,408.49

D	A1 -	007744
Payment	INO:	UU1141

Payment No: 00	7741					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	EFFICIENCY SERVICES GROUP, LLC	00416881	1831	CALL17-3 EXTER LITE PROG FEB18	Elec OperatingGrant Trust Fund	3,900.00
03/15/2018	EFFICIENCY SERVICES GROUP, LLC	00416881	1831	CALL17-3 EXTER LITE PROG FEB18	Elec OperatingGrant Trust Fund	12,445.00
				Total for Payment No.:		16,345.00
Payment No: 00	7742					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	ELECTRICAL CONSULTANTS INC	00416677	74141	TRANSMISSION ENGINEERING SRVCS	Electric Utility Construction	35,596.51
03/15/2018	ELECTRICAL CONSULTANTS INC	00416678	73821	TRANSMISSION ENGINEERING SRVCS	Electric Utility Construction	23,104.02
03/15/2018	ELECTRICAL CONSULTANTS INC	00416679	74503	TRANSMISSION ENGINEERING SRVCS	Electric Utility Construction	7,125.00
03/15/2018	ELECTRICAL CONSULTANTS INC	00416680	74502	TRANSMISSION ENGINEERING SRVCS	Electric Utility Construction	11,049.57
				Total for Payment No.:		76,875.10
Payment No: 00	7743					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	FERGUSON ENTERPRISES INC	00416895	1349167-1	COUPLER, PAK JOINT, REDUCING,	Water Utility	257.68
				Total for Payment No.:		257.68
Payment No: 00	7744					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	FINISH LINE TOWING	00416806	93539	TOWING SRVS V3313 WO119893	Automotive Services	275.00
				Total for Payment No.:		275.00

Payment Date Vendor Name Voucher No. Invoice No. Description Fund Code Amount Paid

03/15/2018	FIRST SECURITY SERVICES	00416938	552915	TASMAN GARAGE	General Fund	690.00
				Total for Payment No.:		690.00
Payment No: 00	07746					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	FRANK HAGG	00416465	12/3-7/2017 HAGG CATO	PER DIEM HAGG CATO	General Fund	181.00
				Total for Payment No.:		181.00
Payment No: 00	07747					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	FRIANT POWER AUTHORITY	00416702	715	ENERGY PURCH (HYDRO) FEB18	Electric Utility	296,835.97
03/15/2018	FRIANT POWER AUTHORITY	00416702	715	ENERGY PURCH (HYDRO) FEB18	Electric Utility	367,078.44
				Total for Payment No.:		663,914.41
Payment No: 00	07748					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	G2 ENERGY OSTROM ROAD LLC	00416539	SVP 2-18	ENERGY (LANDFILL GAS) FEB18	Electric Utility	80,528.81
				Total for Payment No.:		80,528.81
Payment No: 00	07749					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	GAHRAHMAT FAMILY LTD II	00416456	GFLP2-9198	RENT 881 MARTIN AVE MAR18	Electric Utility	35,032.37
03/15/2018	GAHRAHMAT FAMILY LTD II	00416456	GFLP2-9198	RENT 881 MARTIN AVE MAR18	Electric Utility	4,324.98
03/15/2018	GAHRAHMAT FAMILY LTD II	00416456	GFLP2-9198	RENT 881 MARTIN AVE MAR18	Elec OperatingGrant Trust Fund	2,594.98
03/15/2018	GAHRAHMAT FAMILY LTD II	00416456	GFLP2-9198	RENT 881 MARTIN AVE MAR18	Electric Utility	1,297.50
03/15/2018	GAHRAHMAT FAMILY LTD II	00416456	GFLP2-9198	COMMON AREA 881 MARTIN FEB18	Electric Utility	1,081.98
03/15/2018	GAHRAHMAT FAMILY LTD II	00416456	GFLP2-9198	COMMON AREA 881 MARTIN FEB18	Electric Utility	133.58
03/15/2018	GAHRAHMAT FAMILY LTD II	00416456	GFLP2-9198	COMMON AREA 881 MARTIN FEB18	Elec OperatingGrant Trust Fund	80.15

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	GARDENLAND POWER EQUIPMENT	00416904	555892	PARTS & SUPPLIES	Water Utility	76.37
03/15/2018	GARDENLAND POWER EQUIPMENT	00416906	555944	PARTS & SUPPLIES	Water Utility	8.69
				Total for Payment No.:		85.06

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	GATES & ASSOC	00416701	40333	GATES&ASSOCIATES-HOMERDIGE PLA	Parks And Recreation	4,099.00
03/15/2018	GATES & ASSOC	00416701	40333	RETENTION	Parks And Recreation	-204.95
				Total for Payment No.:		3,894.05

Pav	/ment	No:	007752
		INO.	001132

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	GRAINGER	00416911	9637384737	PARTS & SUPPLIES	Water Utility	359.71
				Total for Payment No.:		359.71

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	GRAINGER-SAN JOSE	00416642	9709540331	PARTS - SHOP USE	Automotive Services	113.28
03/15/2018	GRAINGER-SAN JOSE	00416785	9718060834	HAND CLEANER AND CUPS	Water Utility	192.88
03/15/2018	GRAINGER-SAN JOSE	00416785	9718060834	HAND CLEANER AND CUPS	Sewer Utility	192.88
03/15/2018	GRAINGER-SAN JOSE	00416790	9713864818	PARTS - SHOP USE	Automotive Services	668.01
03/15/2018	GRAINGER-SAN JOSE	00416791	9712340505	PARTS - STOCK	Automotive Services	40.35
03/15/2018	GRAINGER-SAN JOSE	00416793	9712536953	BOOTS, PVC HIP LENGTH, STEEL T	Water Utility	289.59
03/15/2018	GRAINGER-SAN JOSE	00416845	9710494452	BAG, PLASTIC, 10IN X 8IN X 24I	Electric Utility	323.73
03/15/2018	GRAINGER-SAN JOSE	00416846	9712250910	BOOTS, PVC HIP LENGTH, STEEL T	Water Utility	144.79
03/15/2018	GRAINGER-SAN JOSE	00416848	9716002879	RAINPANT TROUSERS, SMALL, YELL	Water Utility	81.98
03/15/2018	GRAINGER-SAN JOSE	00416848	9716002879	BOOTS, PVC HIP LENGTH, STEEL T	Water Utility	289.30
03/15/2018	GRAINGER-SAN JOSE	00416848	9716002879	BOOTS, PVC HIP LENGTH, STEEL T	Water Utility	289.29
03/15/2018	GRAINGER-SAN JOSE	00416848	9716002879	BOOTS, PVC HIP LENGTH, STEEL T	Water Utility	276.34
03/15/2018	GRAINGER-SAN JOSE	00416935	9674213237	CH COOLING TOWER	General Fund	623.26
03/15/2018	GRAINGER-SAN JOSE	00416936	9637456113	WATER KITCHEN REMODEL	Water Utility Construction	532.54
				Total for Payment No.:		4,058.22

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	GRANITE CONSTRUCTION CO	00416602	1347932	Asphalt	General Fund	198.55
				Total for Payment No.:		198.55

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	GRANITE ROCK CO #29145	00416889	1089671	SAND	Water Utility Construction	153.73
03/15/2018	GRANITE ROCK CO #29145	00416889	1089671	SAND	Water Utility Construction	153.73
03/15/2018	GRANITE ROCK CO #29145	00416889	1089671	SAND	Water Utility	230.61
03/15/2018	GRANITE ROCK CO #29145	00416889	1089671	SAND	Electric Utility Construction	768.70
03/15/2018	GRANITE ROCK CO #29145	00416889	1089671	SAND	Water Utility	153.73
03/15/2018	GRANITE ROCK CO #29145	00416889	1089671	SAND	Sewer Utility	76.88
03/15/2018	GRANITE ROCK CO #29145	00416891	1089671. C	SAND-DISCOUNT	Water Utility Construction	-2.75
03/15/2018	GRANITE ROCK CO #29145	00416891	1089671. C	SAND-DISCOUNT	Water Utility Construction	-2.75
03/15/2018	GRANITE ROCK CO #29145	00416891	1089671. C	SAND-DISCOUNT	Water Utility	-4.12
03/15/2018	GRANITE ROCK CO #29145	00416891	1089671. C	SAND-DISCOUNT	Electric Utility Construction	-13.72
03/15/2018	GRANITE ROCK CO #29145	00416891	1089671. C	SAND-DISCOUNT	Water Utility	-2.75
03/15/2018	GRANITE ROCK CO #29145	00416891	1089671. C	SAND-DISCOUNT	Sewer Utility	-1.37
03/15/2018	GRANITE ROCK CO #29145	00416892	1090828	SAND	Water Utility Construction	226.12
03/15/2018	GRANITE ROCK CO #29145	00416892	1090828	SAND	Water Utility Construction	226.12
03/15/2018	GRANITE ROCK CO #29145	00416892	1090828	SAND	Water Utility	339.18
03/15/2018	GRANITE ROCK CO #29145	00416892	1090828	SAND	Electric Utility Construction	1,130.59
03/15/2018	GRANITE ROCK CO #29145	00416892	1090828	SAND	Water Utility	226.12
03/15/2018	GRANITE ROCK CO #29145	00416892	1090828	SAND	Sewer Utility	113.06
03/15/2018	GRANITE ROCK CO #29145	00416893	1090828. C	SAND-DISCOUNT	Water Utility Construction	-4.04
03/15/2018	GRANITE ROCK CO #29145	00416893	1090828. C	SAND-DISCOUNT	Water Utility Construction	-4.04
03/15/2018	GRANITE ROCK CO #29145	00416893	1090828. C	SAND-DISCOUNT	Water Utility	-6.06
03/15/2018	GRANITE ROCK CO #29145	00416893	1090828. C	SAND-DISCOUNT	Electric Utility Construction	-20.20

				Total for Payment No.:		3,730.72
Payment No: 00	77756					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	GRID SUBJECT MATTER EXPERTS	00416741	3996	AMEND1 CIP RS AUDIT SVCS FEB18	Electric Utility	4,715.00
				Total for Payment No.:		4,715.00
Payment No: 00	77757					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	HD SUPPLY POWER SOLUTIONS LTD	00416863	3791149-00	PHOTO-EYE, MULTI-TAP, VOLTAGE	Electric Utility	8,917.29
				Total for Payment No.:		8,917.29
Payment No: 00	7758					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	HOT LINE CONSTRUCTION, INC.	00416682	11351R	2420A OVERHEAD FACILITIES MSTR	Electric Utility Construction	11,817.77
03/15/2018	HOT LINE CONSTRUCTION, INC.	00416682	11351R	2420A OVERHEAD FACILITIES MSTR Total for Payment No.:		11,817.77 11,817.77
03/15/2018	HOT LINE CONSTRUCTION, INC.	00416682	11351R			
03/15/2018 Payment No: 00		00416682	11351R			
		00416682 Voucher No.	11351R Invoice No.			
Payment No: 00	77759			Total for Payment No.:	Construction	11,817.77
Payment No: 00 Payment Date	07759 Vendor Name	Voucher No.	Invoice No.	Total for Payment No.: Description	Construction Fund Code	11,817.77 Amount Paid
Payment No: 00 Payment Date 03/15/2018	07759 Vendor Name INGRAM LIBRARY SERVICES INC	Voucher No. 00416589	Invoice No. 33235995	Total for Payment No.: Description 1231 BOOKS	Fund Code General Fund	11,817.77 Amount Paid 1,249.32
Payment No: 00 Payment Date 03/15/2018 03/15/2018	Vendor Name INGRAM LIBRARY SERVICES INC INGRAM LIBRARY SERVICES INC	Voucher No. 00416589 00416589	Invoice No. 33235995 33235995	Total for Payment No.: Description 1231 BOOKS 1232 BOOKS	Fund Code General Fund General Fund	11,817.77 Amount Paid 1,249.32 1,225.94
Payment No: 00 Payment Date 03/15/2018 03/15/2018 03/15/2018	Vendor Name INGRAM LIBRARY SERVICES INC INGRAM LIBRARY SERVICES INC INGRAM LIBRARY SERVICES INC	Voucher No. 00416589 00416589 00416590	Invoice No. 33235995 33235995 33236012	Total for Payment No.: Description 1231 BOOKS 1232 BOOKS 1235 BOOKS	Fund Code General Fund General Fund General Fund	11,817.77 Amount Paid 1,249.32 1,225.94 713.58
Payment No: 00 Payment Date 03/15/2018 03/15/2018 03/15/2018 03/15/2018	Vendor Name INGRAM LIBRARY SERVICES INC INGRAM LIBRARY SERVICES INC INGRAM LIBRARY SERVICES INC INGRAM LIBRARY SERVICES INC	Voucher No. 00416589 00416589 00416590 00416646	Invoice No. 33235995 33235995 33236012 33235994	Total for Payment No.: Description 1231 BOOKS 1232 BOOKS 1235 BOOKS 1241 BOOKS	Fund Code General Fund General Fund General Fund General Fund	11,817.77 Amount Paid 1,249.32 1,225.94 713.58 4,659.60

03/15/2018

03/15/2018

GRANITE ROCK CO #29145

GRANITE ROCK CO #29145

00416893

00416893

1090828. C

1090828. C

SAND-DISCOUNT

SAND-DISCOUNT

Water Utility

Sewer Utility

-4.04

-2.01

03/15/2018	INGRAM LIBRARY SERVICES INC	00416647	33349519	1235 BOOKS	General Fund	1,824.20
03/15/2018	INGRAM LIBRARY SERVICES INC	00416648	33349502	BOOKMOBILE BOOKS	General Fund	64.20
03/15/2018	INGRAM LIBRARY SERVICES INC	00416648	33349502	1241 BOOKS	General Fund	1,982.41
03/15/2018	INGRAM LIBRARY SERVICES INC	00416648	33349502	1231 BOOKS	General Fund	1,704.62
03/15/2018	INGRAM LIBRARY SERVICES INC	00416648	33349502	1232 BOOKS	General Fund	76.13
				Total for Payment No.:		16,805.38
Payment No: 00	07760					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	INTERSTATE TRAFFIC CONTROL	00416715	223516	Sign Shop Paint	General Fund	1,561.73
				Total for Payment No.:		1,561.73
Payment No: 00	07761					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	INTERTIE ENERGY MARKET	00416732	SVP20180228	FRT/MID/BCK OFC SYS SUPT FEB18	Electric Utility	17,111.00
				Total for Payment No.:		17,111.00
Payment No: 00	07762					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	IVG ENERGY LTD	00416613	134374	ENERGY BROKER COMM FEB18	Electric Utility	48,000.00
				Total for Payment No.:		48,000.00
Payment No: 00	07763					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	J.N. ABBOTT DISTRIBUTOR INC	00416798	266820	PARTS - STOCK	Automotive Services	1,551.83
				Total for Payment No.:		1,551.83

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	JOHANNA JEAN MARCHEL	00416619	133	JANITORIAL 881 MARTIN MAR18	Electric Utility	266.00
03/15/2018	JOHANNA JEAN MARCHEL	00416619	133	JANITORIAL 881 MARTIN MAR18	Electric Utility	2,154.60
03/15/2018	JOHANNA JEAN MARCHEL	00416619	133	JANITORIAL 881 MARTIN MAR18	Electric Utility	79.80
03/15/2018	JOHANNA JEAN MARCHEL	00416619	133	JANITORIAL 881 MARTIN MAR18	Elec OperatingGrant Trust Fund	159.60
03/15/2018	JOHANNA JEAN MARCHEL	00416620	134	JANITORIAL SUPPLIES 881 MARTIN	Electric Utility	222.57
03/15/2018	JOHANNA JEAN MARCHEL	00416620	134	JANITORIAL SUPPLIES 881 MARTIN	Electric Utility	8.24
03/15/2018	JOHANNA JEAN MARCHEL	00416620	134	JANITORIAL SUPPLIES 881 MARTIN	Elec OperatingGrant Trust Fund	16.49
03/15/2018	JOHANNA JEAN MARCHEL	00416620	134	JANITORIAL SUPPLIES 881 MARTIN	Electric Utility	27.48
				Total for Payment No.:		2,934.78

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid	
03/15/2018	JP GRAPHICS INC	00416737	62031-03 CPV FEB-2018	PBI SOLAR PROD PYMT #38 FEB-18	Elec OperatingGrant Trust Fund	2,038.50	
				Total for Payment No.:		2,038.50	

Payment No: 007766

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	KOKO FITNESS, LLC	00416692	02/01/2018-02/28/2018	GROUP EXERCISE FEBRUARY 2018	General Fund	126.00
				Total for Payment No.:		126.00

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	KUEHNE CONSTRUCTION	00416939	18-33	MORSE MANSION SIDEWALK	Public Buildings	47,462.76
03/15/2018	KUEHNE CONSTRUCTION	00416940	18-34	MORSE MANSION STAIRS	Public Buildings	3,374.47
				Total for Payment No.:		50,837.23

Da	Ma.	007700
Payment	NO:	8011UU

Payment Date

03/15/2018

Vendor Name

MIDWEST TAPE LLC

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Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	LACY GANDENBERGER	00416691	02/01/2018-02/28/2018	GROUP EXERCISE FEBRUARY 2018	General Fund	720.00
				Total for Payment No.:		720.00
Payment No: 007	7769					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	LAUREL A STEWART	00416844	89541	CITY CLERK/GRANICUS TRAINING	General Government - Other	695.00
				Total for Payment No.:		695.00
Payment No: 007	7770					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	LEE'S FORKLIFT SERVICE	00416809	19262	MAINTENANCE V3245 WO119922	Automotive Services	118.00
03/15/2018	LEE'S FORKLIFT SERVICE	00416811	19261	MAINT SRV V3270 WO119921	Automotive Services	236.00
03/15/2018	LEE'S FORKLIFT SERVICE	00416812	19260	MAINT SERV V3244 WO119920	Automotive Services	236.00
03/15/2018	LEE'S FORKLIFT SERVICE	00416813	19259	MAINT SRV V2470 WO119919	Automotive Services	236.00
03/15/2018	LEE'S FORKLIFT SERVICE	00416814	19258	MAINT SRV V0004 WO119918	Automotive Services	236.00
03/15/2018	LEE'S FORKLIFT SERVICE	00416815	19257	MAINT SRV V2695 WO119917	Automotive Services	236.00
				Total for Payment No.:		1,298.00
Payment No: 007	7771					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	MCNUTT & COMPANY INC	00416992	6803	Writing/editing coordination a	General Fund	1,620.00
				Total for Payment No.:		1,620.00
Payment No: 007	7772					

Voucher No.

00416593

Invoice No.

95871489

Description

HOOPLA

Fund Code

General Fund

Amount Paid

5,133.28

03/15/2018	MIDWEST TAPE LLC	00416622	95834312	NORTHSIDE DVD'S	General Fund	34.87
03/15/2018	MIDWEST TAPE LLC	00416622	95834312	CENTRAL DVD'S	General Fund	48.82
03/15/2018	MIDWEST TAPE LLC	00416622	95834312	MARC/ITEM TAG	General Fund	19.90
03/15/2018	MIDWEST TAPE LLC	00416624	95834303	NORTHSIDE AUDIOBOOK	General Fund	32.69
03/15/2018	MIDWEST TAPE LLC	00416624	95834303	CENTRAL AUDIOBOOKS	General Fund	277.87
03/15/2018	MIDWEST TAPE LLC	00416626	95836795	NORTHSIDE DVD'S	General Fund	497.95
03/15/2018	MIDWEST TAPE LLC	00416626	95836795	BOOKMOBILE DVD'S	General Fund	112.26
03/15/2018	MIDWEST TAPE LLC	00416626	95836795	CENTRAL MUSIC CD'S AND DVD'S	General Fund	541.89
03/15/2018	MIDWEST TAPE LLC	00416626	95836795	MARC/ITEM TAG	General Fund	20.10
03/15/2018	MIDWEST TAPE LLC	00416627	95826177	NORTHSIDE MUSIC CD AND DVD'S	General Fund	54.97
03/15/2018	MIDWEST TAPE LLC	00416627	95826177	CENTRAL MUSIC CD AND DVD'S	General Fund	129.30
03/15/2018	MIDWEST TAPE LLC	00416627	95826177	MARC/ITEM TAG	General Fund	4.15
03/15/2018	MIDWEST TAPE LLC	00416628	95854056	CENTRAL AUDIOBOOK	General Fund	10.88
03/15/2018	MIDWEST TAPE LLC	00416629	95854392	CENTRAL AUDIOBOOKS	General Fund	315.97
03/15/2018	MIDWEST TAPE LLC	00416630	95856251	CENTRAL DVD	General Fund	21.60
03/15/2018	MIDWEST TAPE LLC	00416631	95857034	NORTHSIDE MUSIC CD AND DVD'S	General Fund	361.59
03/15/2018	MIDWEST TAPE LLC	00416631	95857034	BOOKMOBILE DVD'S	General Fund	75.95
03/15/2018	MIDWEST TAPE LLC	00416631	95857034	CENTRAL MUSIC CD'S AND DVD'S	General Fund	523.48
03/15/2018	MIDWEST TAPE LLC	00416631	95857034	MARC/ITEM TAG	General Fund	19.55
				Total for Payment No.:		8,237.07

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	MISSION TRAIL WASTE SYSTEMS	00416725	FEB-2018	FEBRUARY 2018 GARBAGE SERVICE	Solid Waste Program	855,197.18
03/15/2018	MISSION TRAIL WASTE SYSTEMS	00416725	FEB-2018	FEBRUARY 2018 GARBAGE SERVICE	Solid Waste Program	164,248.32
				Total for Payment No.:		1,019,445.50

Payment No: 007774

Payment Date Vendor Name Voucher No. Invoice No. Description Fund Code Amount Paid

0.015/2018 NORTHERN CALIF POWER AGENCY 0.0416810 0.00002-0318018 GEOT VAR MARTIS Electric Utility 182,583.01								
09/15/2018 NORTHERN CALIF POWER AGENCY 004/0810 000002-0318018 CT FIXED MAR18 Electric Utility 87,035.01 03/15/2018 NORTHERN CALIF POWER AGENCY 004/0810 000002-0318018 CT FIXED MAR18 Electric Utility 31,885.01 03/15/2018 NORTHERN CALIF POWER AGENCY 004/0810 000002-0318018 HYDRO FIXED MAR18 Electric Utility 42,954.00 03/15/2018 NORTHERN CALIF POWER AGENCY 004/0810 000002-0318018 HYDRO FIXED MAR18 Electric Utility 42,954.00 03/15/2018 NORTHERN CALIF POWER AGENCY 004/0810 000002-0318018 HYDRO DEET MAR18 Electric Utility 4,984.675.01 03/15/2018 NORTHERN CALIF POWER AGENCY 004/0810 000002-0318018 HYDRO DEET MAR18 Electric Utility 7,987.01 03/15/2018 NORTHERN CALIF POWER AGENCY 004/0810 000002-0318018 LEC FUEL MAR18 Electric Utility 7,987.01 03/15/2018 NORTHERN CALIF POWER AGENCY 004/0810 000002-0318018 LEC FUEL MAR18 Electric Utility 7,987.01 03/15/2018 NORTHERN CALIF POWER AGENCY 004/0810 0000002-0318018 LEC FUEL MAR18 Electric Utility 7,987.80 03/15/2018 NORTHERN CALIF POWER AGENCY 004/0810 000002-0318018 LEC DEET MAR18 Electric Utility 648,885.01 03/15/2018 NORTHERN CALIF POWER AGENCY 004/0810 000002-0318018 LEC DEET MAR18 Electric Utility 648,885.01 03/15/2018 NORTHERN CALIF POWER AGENCY 004/0810 000002-0318018 LEG DEE MAR18 Electric Utility 648,885.01 03/15/2018 NORTHERN CALIF POWER AGENCY 004/0810 000002-0318018 LEG S REG ASSESS MAR18 Electric Utility 62,75.01 03/15/2018 NORTHERN CALIF POWER AGENCY 004/0810 000002-0318018 LEG S REG ASSESS MAR18 Electric Utility 6,275.01 03/15/2018 NORTHERN CALIF POWER AGENCY 004/0810 000002-0318018 TRAINING - RESOURCES Electric Utility 6,275.01 03/15/2018 NORTHERN CALIF POWER AGENCY 004/0810 000002-0318018 TRAINING - RESOURCES Electric Utility 6,275.01 03/15/2018 NORTHERN CALIF POWER AGENCY 004/0810 000002-0318018 CNTRACT SVCS-GENERATION Electri	0	03/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	GEO1 FIXED MAR18	Electric Utility	853,807.00
03/15/2018 NORTHERN CALIF POWER AGENCY 00418810 008002-0318018 CT FIXED MAR18 Electric Utility 37.580.01	0	03/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	GEO1 VAR MAR18	Electric Utility	-947,297.00
03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CT VAR MAR18 Electric Utility 429.540.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 HYDRO FIXED MAR18 Electric Utility 429.540.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 HYDRO DEBT MAR18 Electric Utility 4.94.675.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 HYDRO DEBT MAR18 Electric Utility 1.194.365.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 LEC FUEL MAR18 Electric Utility 1.597.881.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 LEC FUEL MAR18 Electric Utility 1.597.881.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 LEC FUEL MAR18 Electric Utility 1.597.881.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 LEC FUEL MAR18 Electric Utility 654.854.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 LEC FUEL MAR18 Electric Utility 654.854.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CAPACITY SALE PALO ALTO JAN18 Electric Utility 1.933.000.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 TRAINING - RESOURCES Electric Utility 6.291.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 TRAINING - RESOURCES Electric Utility 6.291.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 TRAINING - ENGINEERING Electric Utility 6.291.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 TRAINING - ENGINEERING Electric Utility 6.291.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CAPACITY PUR CHEAR OF THE TOWN OF THE	C	03/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	GEO1 DEBT MAR18	Electric Utility	182,583.00
O3/15/2018 NORTHERN CALIF POWER AGENCY O4/16810 O6002-03/18018 HYDRO FIXED MAR18 Electric Utility 428,349.00 O3/15/2018 NORTHERN CALIF POWER AGENCY O4/16810 O6002-03/18018 HYDRO DEBT MAR18 Electric Utility 1.184,353.00 O3/15/2018 NORTHERN CALIF POWER AGENCY O4/16810 O6002-03/18018 LEC FUEL MAR18 Electric Utility 1.184,353.00 O3/15/2018 NORTHERN CALIF POWER AGENCY O4/16810 O6002-03/18018 LEC FUEL MAR18 Electric Utility 1.587,681.01 O3/15/2018 NORTHERN CALIF POWER AGENCY O4/16810 O6002-03/18018 LEC FIXED MAR18 Electric Utility 1.587,681.01 O3/15/2018 NORTHERN CALIF POWER AGENCY O4/16810 O6002-03/18018 LEC FIXED MAR18 Electric Utility 340,091.02 O3/15/2018 NORTHERN CALIF POWER AGENCY O4/16810 O6002-03/18018 LEC FIXED MAR18 Electric Utility 340,091.02 O3/15/2018 NORTHERN CALIF POWER AGENCY O4/16810 O6002-03/18018 LEG FIXED MAR18 Electric Utility 1.33,000.01 O3/15/2018 NORTHERN CALIF POWER AGENCY O4/16810 O6002-03/18018 LEG SA REG ASSESS MAR18 Electric Utility 329,048.01 O3/15/2018 NORTHERN CALIF POWER AGENCY O4/16810 O6002-03/18018 LEG SA REG ASSESS MAR18 Electric Utility 3.29,048.01 O3/15/2018 NORTHERN CALIF POWER AGENCY O4/16810 O6002-03/18018 TRAINING - RESOURCES Electric Utility 6.271.02 O3/15/2018 NORTHERN CALIF POWER AGENCY O4/16810 O6002-03/18018 TRAINING - ENGINEERING Electric Utility 6.270.02 O3/15/2018 NORTHERN CALIF POWER AGENCY O4/16810 O6002-03/18018 TRAINING - ENGINEERING Electric Utility 0.270.02 O3/15/2018 NORTHERN CALIF POWER AGENCY O4/16810 O6002-03/18018 TRAINING - ENGINEERING Electric Utility 0.270.02 O3/15/2018 NORTHERN CALIF POWER AGENCY O4/16810 O6002-03/18018 CANACTO PURP CHAIL ALTO JANIB Electric Utility 0.315.2010 O3/15/2018 NORTHERN CALIF POWER AGENCY O4/16810 O6002-03/18018 CANACTO PURP CHAIL ALTO JANIB Electric Utility 0.316.230.01 O3/15/2018 NORTHERN CALIF POWER	O	03/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	CT FIXED MAR18	Electric Utility	87,039.00
03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 HYDR VAR MAR18 Electric Utility .448.457.00	O	03/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	CT VAR MAR18	Electric Utility	31,588.00
03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 HYDRO DEBT MAR18 Electric Utility 1,184,353.00	O	03/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	HYDRO FIXED MAR18	Electric Utility	429,549.00
03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 LEC FUEL MAR18 Electric Utility 70,927,007 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 LEC VARIABLE MAR18 Electric Utility 340,991.007 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 LEC FIXED MAR18 Electric Utility 340,091.007 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 LEC DEBT MAR18 Electric Utility 654,854.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 LEGIS & REG ASSESS MAR18 Electric Utility 392,048.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 LEGIS & REG ASSESS MAR18 Electric Utility 6,221,00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 PASS THRU CHGS (NON BAMX)MAR18 Electric Utility 6,227,50 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 TRAINING - RESOURCES Electric Utility 6,227,50 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 TRAINING - ENGINEERING Electric Utility 5,600.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 TRAINING - ENGINEERING Electric Utility 5,600.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 ALAMEDA REC ENERGY FEB18 Electric Utility 1,350.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 ALAMEDA REC ENERGY FEB18 Electric Utility 201,312.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CAPACITY PURCH PALO ALTO JAN18 Electric Utility 9,315.238.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO MKT EST MAR18 Electric Utility 9,315.238.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO GMC JAN18, DEC17, OTHER Electric Utility 3,311,388.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO GMC JAN18, DEC17, OTHER Electric Utility 3,311,388.00	O	03/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	HYDR VAR MAR18	Electric Utility	-484,675.00
03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 LEC VARIABLE MAR18 Electric Utility 340,091.00	O	03/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	HYDRO DEBT MAR18	Electric Utility	1,184,353.00
03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 LEC FIXED MAR18 Electric Utility 340.091.0016/3015/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 LEC DEBT MAR18 Electric Utility 654.854.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 LEG S & REG ASSESS MAR18 Electric Utility 1-33.000.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 LEG S & REG ASSESS MAR18 Electric Utility 392.048.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 PASS THRU CHGS (NON BAMX)MAR18 Electric Utility 6,291.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 TRAINING - RESOURCES Electric Utility 6,275.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 TRAINING - ENGINEERING Electric Utility 5,600.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CONTRACT SVCS-GENERATION Electric Utility 1,380.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 ALAMEDA REC FEB18 Electric Utility 201.312.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 ALAMEDA REC ENERGY FEB18 Electric Utility 201.312.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CAPACITY PURCH PALO ALTO JAN18 Electric Utility 9,315.236.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO MKT EST MAR18 Electric Utility 9,315.236.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO MKT JAN18, DEC17, OTHER Electric Utility 3,315.32018 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO MKT JAN18, DEC17, OTHER Electric Utility 3,315.338, 4 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO MKT JAN18, DEC17, OTHER Electric Utility 3,315.338, 4 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO MKT JAN18, DEC17, OTHER Elect	O	03/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	LEC FUEL MAR18	Electric Utility	70,927.00
03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 LEC DEBT MAR18 Electric Utility 654,854.00	O	03/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	LEC VARIABLE MAR18	Electric Utility	-1,587,861.00
03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CAPACITY SALE PALO ALTO JAN18 Electric Utility -133,000.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 LEGIS & REG ASSESS MAR18 Electric Utility 392,048.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 TRAINING - RESOURCES Electric Utility 6,275.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 TRAINING - ENGINEERING Electric Utility 5,800.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 TRAINING - ENGINEERING Electric Utility 5,800.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 ALAMEDA REC FEB18 Electric Utility -111,800.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 ALAMEDA REC ENERGY FEB18 Electric Utility -201,312.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CAPACITY PURCH PALO ALTO JAN18 Electric Utility 9,315,238.00	C	03/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	LEC FIXED MAR18	Electric Utility	340,091.00
03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 LEGIS & REG ASSESS MAR18 Electric Utility 392,048.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 PASS THRU CHGS (NON BAMX)MAR18 Electric Utility 6,291.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 TRAINING - RESOURCES Electric Utility 5,600.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 TRAINING - ENGINEERING Electric Utility 5,600.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CONTRACT SVCS-GENERATION Electric Utility -111,600.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 ALAMEDA REC FEB18 Electric Utility -201,312.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CAPACITY PURCH PALO ALTO JAN18 Electric Utility 9,000.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO MKT EST MAR18 Electric Utility 9,315,238.00 03	O	03/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	LEC DEBT MAR18	Electric Utility	654,854.00
03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 PASS THRU CHGS (NON BAMX)MAR18 Electric Utility 6,291.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 TRAINING - RESOURCES Electric Utility 5,600.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CONTRACT SVCS-GENERATION Electric Utility 1,350.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 ALAMEDA REC FEB18 Electric Utility -111,800.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 ALAMEDA REC FEB18 Electric Utility -201,312.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CAPACITY PURCH PALO ALTO JAN18 Electric Utility 9,000.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO MKT EST MAR18 Electric Utility 9,315,238.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO MKT JAN18,DEC17,OTHER Electric Utility -3,311,988.90 03	C	03/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	CAPACITY SALE PALO ALTO JAN18	Electric Utility	-133,000.00
03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 TRAINING - RESOURCES Electric Utility 6,275.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 TRAINING - ENGINEERING Electric Utility 5,600.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CONTRACT SVCS-GENERATION Electric Utility -111,600.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 ALAMEDA REC FEB18 Electric Utility -211,100.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 ALAMEDA REC ENERGY FEB18 Electric Utility -201,312.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CAPACITY PURCH PALO ALTO JAN18 Electric Utility 9,000.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO MKT EST MAR18 Electric Utility 9,315,238.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO GMC JAN18,DEC17,OTHER Electric Utility -3,311,988.91	C	03/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	LEGIS & REG ASSESS MAR18	Electric Utility	392,048.00
03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 TRAINING - ENGINEERING Electric Utility 5,600.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CONTRACT SVCS-GENERATION Electric Utility -111,600.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 ALAMEDA REC FEB18 Electric Utility -201,312.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 ALAMEDA REC ENERGY FEB18 Electric Utility -201,312.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CAPACITY PURCH PALO ALTO JAN18 Electric Utility 9,000.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO MKT EST MAR18 Electric Utility 9315,238.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO GMC JAN18,DEC17,OTHER Electric Utility -3,311,988.92 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO MKT JAN18,DEC17,OTHER Electric Utility -3,322,339.41	C	03/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	PASS THRU CHGS (NON BAMX)MAR18	Electric Utility	6,291.00
03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CONTRACT SVCS-GENERATION Electric Utility Construction 1,350.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 ALAMEDA REC FEB18 Electric Utility -111,600.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 ALAMEDA REC ENERGY FEB18 Electric Utility -201,312.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CAPACITY PURCH PALO ALTO JAN18 Electric Utility 9,000.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO MKT EST MAR18 Electric Utility 9,315,238.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO GMC JAN18,DEC17,OTHER Electric Utility -3,311,988.93 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO MKT JAN18,DEC17,OTHER Electric Utility -3,311,988.93 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO CRR JAN18,DEC17,OTHER Electric Utility -272,402.21	0	03/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	TRAINING - RESOURCES	Electric Utility	6,275.00
O3/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 ALAMEDA REC ENERGY FEB18 Electric Utility -111,600.00	0	3/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	TRAINING - ENGINEERING	Electric Utility	5,600.00
03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 ALAMEDA REC ENERGY FEB18 Electric Utility -201,312.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CAPACITY PURCH PALO ALTO JAN18 Electric Utility 9,000.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO MKT EST MAR18 Electric Utility 9,315,238.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO MKT JAN18,DEC17,OTHER Electric Utility -3,311,988.92 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO XMN JAN18,DEC17,OTHER Electric Utility 3,372,339.41 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO XMN JAN18,DEC17,OTHER Electric Utility 1,496.40 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO A/S JAN18,DEC17,OTHER Electric Utility -272,402.21 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO A/S JAN18,DEC17,OTHER Electric Utility -272,402.21 </td <td>C</td> <td>03/15/2018</td> <td>NORTHERN CALIF POWER AGENCY</td> <td>00416810</td> <td>006002-0318018</td> <td>CONTRACT SVCS-GENERATION</td> <td></td> <td>1,350.00</td>	C	03/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	CONTRACT SVCS-GENERATION		1,350.00
03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CAPACITY PURCH PALO ALTO JAN18 Electric Utility 9,000.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO MKT EST MAR18 Electric Utility 9,315,238.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO GMC JAN18,DEC17,OTHER Electric Utility -3,311,988.92 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO XMN JAN18,DEC17,OTHER Electric Utility 3,372,339.41 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO XMN JAN18,DEC17,OTHER Electric Utility 1,496.40 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO CRR JAN18,DEC17,OTHER Electric Utility -272,402.21 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO A/S JAN18,DEC17,OTHER Electric Utility -272,402.21 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO A/S JAN18,DEC17,OTHER Electric Utility -272,402.21	0	3/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	ALAMEDA REC FEB18	Electric Utility	-111,600.00
03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO MKT EST MAR18 Electric Utility 9,315,238.00 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO GMC JAN18,DEC17,OTHER Electric Utility 210,555.32 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO MKT JAN18,DEC17,OTHER Electric Utility -3,311,988.92 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO XMN JAN18,DEC17,OTHER Electric Utility 1,496.40 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO CRR JAN18,DEC17,OTHER Electric Utility 1,496.40 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO A/S JAN18,DEC17,OTHER Electric Utility -272,402.21 03/15/2018 NORTHERN CALIF POWER AGENCY 00416861 006002-0318026 SCL ENERGY EXCHANGE FEB18 Electric Utility 276,252.01 Total for Payment No.: 10,381,100.02 10,381,100.02 10,381,100.02 10,381,100.02	0	3/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	ALAMEDA REC ENERGY FEB18	Electric Utility	-201,312.00
03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO GMC JAN18,DEC17,OTHER Electric Utility 210,555.32 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO MKT JAN18,DEC17,OTHER Electric Utility -3,311,988.92 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO XMN JAN18,DEC17,OTHER Electric Utility 1,496.40 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO CRR JAN18,DEC17,OTHER Electric Utility 1,496.40 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO A/S JAN18,DEC17,OTHER Electric Utility -272,402.21 03/15/2018 NORTHERN CALIF POWER AGENCY 00416861 006002-0318026 SCL ENERGY EXCHANGE FEB18 Electric Utility 276,252.01 Total for Payment No.: 10,381,100.02	C	3/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	CAPACITY PURCH PALO ALTO JAN18	Electric Utility	9,000.00
03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO MKT JAN18,DEC17,OTHER Electric Utility -3,311,988.92 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO XMN JAN18,DEC17,OTHER Electric Utility 3,372,339.41 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO CRR JAN18,DEC17,OTHER Electric Utility 1,496.40 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO A/S JAN18,DEC17,OTHER Electric Utility -272,402.21 03/15/2018 NORTHERN CALIF POWER AGENCY 00416861 006002-0318026 SCL ENERGY EXCHANGE FEB18 Electric Utility 276,252.01 Total for Payment No.: 10,381,100.02	0	3/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	CISO MKT EST MAR18	Electric Utility	9,315,238.00
03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO XMN JAN18,DEC17,OTHER Electric Utility 3,372,339.41 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO CRR JAN18,DEC17,OTHER Electric Utility 1,496.40 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO A/S JAN18,DEC17,OTHER Electric Utility -272,402.21 03/15/2018 NORTHERN CALIF POWER AGENCY 00416861 006002-0318026 SCL ENERGY EXCHANGE FEB18 Electric Utility 276,252.01 Total for Payment No.: 10,381,100.00 10,381,100.00 10,381,100.00 10,381,100.00	0	3/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	CISO GMC JAN18,DEC17,OTHER	Electric Utility	210,555.32
03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO CRR JAN18,DEC17,OTHER Electric Utility 1,496.40 03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO A/S JAN18,DEC17,OTHER Electric Utility -272,402.21 03/15/2018 NORTHERN CALIF POWER AGENCY 00416861 006002-0318026 SCL ENERGY EXCHANGE FEB18 Electric Utility 276,252.01 Total for Payment No.: 10,381,100.00	0	3/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	CISO MKT JAN18,DEC17,OTHER	Electric Utility	-3,311,988.92
03/15/2018 NORTHERN CALIF POWER AGENCY 00416810 006002-0318018 CISO A/S JAN18,DEC17,OTHER Electric Utility -272,402.21 03/15/2018 NORTHERN CALIF POWER AGENCY 00416861 006002-0318026 SCL ENERGY EXCHANGE FEB18 Electric Utility 276,252.01 Total for Payment No.: 10,381,100.01	0	3/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	CISO XMN JAN18,DEC17,OTHER	Electric Utility	3,372,339.41
03/15/2018 NORTHERN CALIF POWER AGENCY 00416861 006002-0318026 SCL ENERGY EXCHANGE FEB18 Electric Utility 276,252.01 Total for Payment No.: 10,381,100.0	O	03/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	CISO CRR JAN18,DEC17,OTHER	Electric Utility	1,496.40
Total for Payment No.: 10,381,100.0	O	03/15/2018	NORTHERN CALIF POWER AGENCY	00416810	006002-0318018	CISO A/S JAN18,DEC17,OTHER	Electric Utility	-272,402.21
	O	03/15/2018	NORTHERN CALIF POWER AGENCY	00416861	006002-0318026	SCL ENERGY EXCHANGE FEB18	Electric Utility	276,252.01
						Total for Payment No.:		10,381,100.0 1

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Payment	NO:	UU///3

rayinent No. 00						
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	NVIDIA CORP	00416955	63037-04 CPV JAN-2018	PBI SOLAR PROD PYMT #11 JAN-18	Elec OperatingGrant Trust Fund	3,172.93
03/15/2018	NVIDIA CORP	00416956	63037-04 CPV FEB-2018	PBI SOLAR PROD PYMT #12 FEB-18	Elec OperatingGrant Trust Fund	5,057.14
				Total for Payment No.:		8,230.07
Payment No: 00	77776					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	OFF THE WALL SOCCER	00416660	63154-02-02 CPV FEB-2018	PBI SOLAR PROD PYMT #12 FEB-18	Elec OperatingGrant Trust Fund	1,216.65
				Total for Payment No.:		1,216.65
Payment No: 00	77777					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
Payment Date 03/15/2018	Vendor Name ORACLE AMERICA INC	Voucher No. 00416707	Invoice No. 43897532	Description PEOPLESOFT TECHNICAL SUPPORT;	Fund Code General Fund	Amount Paid 2,738.49
-				•		
03/15/2018	ORACLE AMERICA INC	00416707	43897532	PEOPLESOFT TECHNICAL SUPPORT;	General Fund	2,738.49
03/15/2018	ORACLE AMERICA INC	00416707 00416761	43897532 43897883	PEOPLESOFT TECHNICAL SUPPORT; PEOPLESOFT TECHNICAL SUPPORT;	General Fund General Fund	2,738.49 50,555.21
03/15/2018	ORACLE AMERICA INC	00416707 00416761	43897532 43897883	PEOPLESOFT TECHNICAL SUPPORT; PEOPLESOFT TECHNICAL SUPPORT; ORACLE DATABASE APPLIANCE X5-2	General Fund General Fund	2,738.49 50,555.21 1,833.48
03/15/2018	ORACLE AMERICA INC ORACLE AMERICA INC ORACLE AMERICA INC	00416707 00416761	43897532 43897883	PEOPLESOFT TECHNICAL SUPPORT; PEOPLESOFT TECHNICAL SUPPORT; ORACLE DATABASE APPLIANCE X5-2	General Fund General Fund	2,738.49 50,555.21 1,833.48
03/15/2018 03/15/2018 03/15/2018	ORACLE AMERICA INC ORACLE AMERICA INC ORACLE AMERICA INC	00416707 00416761	43897532 43897883	PEOPLESOFT TECHNICAL SUPPORT; PEOPLESOFT TECHNICAL SUPPORT; ORACLE DATABASE APPLIANCE X5-2	General Fund General Fund	2,738.49 50,555.21 1,833.48
03/15/2018 03/15/2018 03/15/2018 Payment No: 00	ORACLE AMERICA INC ORACLE AMERICA INC ORACLE AMERICA INC	00416707 00416761 00417004	43897532 43897883 43661191	PEOPLESOFT TECHNICAL SUPPORT; PEOPLESOFT TECHNICAL SUPPORT; ORACLE DATABASE APPLIANCE X5-2 Total for Payment No.:	General Fund General Fund Electric Utility	2,738.49 50,555.21 1,833.48 55,127.18
03/15/2018 03/15/2018 03/15/2018 Payment No: 00 Payment Date	ORACLE AMERICA INC ORACLE AMERICA INC ORACLE AMERICA INC 077778 Vendor Name	00416707 00416761 00417004 Voucher No.	43897532 43897883 43661191 Invoice No.	PEOPLESOFT TECHNICAL SUPPORT; PEOPLESOFT TECHNICAL SUPPORT; ORACLE DATABASE APPLIANCE X5-2 Total for Payment No.: Description	General Fund General Fund Electric Utility Fund Code	2,738.49 50,555.21 1,833.48 55,127.18
03/15/2018 03/15/2018 03/15/2018 Payment No: 00 Payment Date 03/15/2018	ORACLE AMERICA INC ORACLE AMERICA INC ORACLE AMERICA INC OT7778 Vendor Name OVERDRIVE INC	00416707 00416761 00417004 Voucher No. 00416651	43897532 43897883 43661191 Invoice No. 00910DA18036178	PEOPLESOFT TECHNICAL SUPPORT; PEOPLESOFT TECHNICAL SUPPORT; ORACLE DATABASE APPLIANCE X5-2 Total for Payment No.: Description 1241 EBOOKS (NON-TAXABLE)	General Fund General Fund Electric Utility Fund Code General Fund	2,738.49 50,555.21 1,833.48 55,127.18 Amount Paid 65.00
03/15/2018 03/15/2018 03/15/2018 Payment No: 00 Payment Date 03/15/2018	ORACLE AMERICA INC ORACLE AMERICA INC ORACLE AMERICA INC OT7778 Vendor Name OVERDRIVE INC	00416707 00416761 00417004 Voucher No. 00416651	43897532 43897883 43661191 Invoice No. 00910DA18036178	PEOPLESOFT TECHNICAL SUPPORT; PEOPLESOFT TECHNICAL SUPPORT; ORACLE DATABASE APPLIANCE X5-2 Total for Payment No.: Description 1241 EBOOKS (NON-TAXABLE) 1241 EBOOKS (NON-TAXABLE)	General Fund General Fund Electric Utility Fund Code General Fund	2,738.49 50,555.21 1,833.48 55,127.18 Amount Paid 65.00 680.84
03/15/2018 03/15/2018 03/15/2018 Payment No: 00 Payment Date 03/15/2018	ORACLE AMERICA INC ORACLE AMERICA INC ORACLE AMERICA INC 07778 Vendor Name OVERDRIVE INC OVERDRIVE INC	00416707 00416761 00417004 Voucher No. 00416651	43897532 43897883 43661191 Invoice No. 00910DA18036178	PEOPLESOFT TECHNICAL SUPPORT; PEOPLESOFT TECHNICAL SUPPORT; ORACLE DATABASE APPLIANCE X5-2 Total for Payment No.: Description 1241 EBOOKS (NON-TAXABLE) 1241 EBOOKS (NON-TAXABLE)	General Fund General Fund Electric Utility Fund Code General Fund	2,738.49 50,555.21 1,833.48 55,127.18 Amount Paid 65.00 680.84

Payment DateVendor NameVoucher No.Invoice No.DescriptionFund CodeAmount Paid03/15/2018PACIFIC JANITORIAL SUPPLY0041672930046583TOILET TISSUEGeneral Fund128.33

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	PG&E	00416870	3345487577-5	ELEC SVC STONY CREEK SYS FEB18	Electric Utility	868.68
03/15/2018	PG&E	00416870	3345487577-5	ELEC SVC STONY CREEK SYS FEB18	Electric Utility	1,128.00
03/15/2018	PG&E	00416870	3345487577-5	ELEC SVC STONY CREEK SYS FEB18	Electric Utility	79.81
03/15/2018	PG&E	00416871	5918427025-0	ELEC SVC BLACK BUTTE HYD FEB18	Electric Utility	813.50
03/15/2018	PG&E	00416872	1543429391-4 FEB	ELEC SVC STONY GORGE FEB18	Electric Utility	205.00
03/15/2018	PG&E	00416873	1501762727-2	ELEC SVC HIGH LINE CANAL FEB18	Electric Utility	167.76
03/15/2018	PG&E	00417047	2490226441-5	PUMP/ELEC-LAWRENCE/HSTEAD	Sewer Utility	10.06
03/15/2018	PG&E	00417047	2490226441-5	PUMP/4495 N 1ST ST	Sewer Utility	346.91
03/15/2018	PG&E	00417047	2490226441-5	POOL/2250 ROYAL	General Fund	5,202.98
03/15/2018	PG&E	00417047	2490226441-5	SR CNTR 1303 FREMONT ST	General Fund	4,394.82
03/15/2018	PG&E	00417047	2490226441-5	NORTHSIDE LIB 695 MORELAND WAY	General Fund	241.77
03/15/2018	PG&E	00417047	2490226441-5	FIRE-STA2 1900 WALSH AVE.	General Fund	776.98
03/15/2018	PG&E	00417047	2490226441-5	AUTO SVCS/1700 WALSH 50%	Automotive Services	494.06
03/15/2018	PG&E	00417047	2490226441-5	STREET/1700 WALSH 50%	General Fund	494.07
03/15/2018	PG&E	00417047	2490226441-5	CITY HALL-1500 WARBURTON	General Fund	2,396.92
03/15/2018	PG&E	00417047	2490226441-5	POLICE/601 EL CAMINO	General Fund	3,786.53
03/15/2018	PG&E	00417047	2490226441-5	COMM SVCS-1515 EL CAMINO REAL	General Fund	8.11
03/15/2018	PG&E	00417047	2490226441-5	BERMAN BLDG-1405 CIVIC CTR	General Fund	384.98
03/15/2018	PG&E	00417047	2490226441-5	FIRE/#1 777 BENTON	General Fund	831.89
03/15/2018	PG&E	00417047	2490226441-5	FIRE/#4-2323 PRUNERIDGE	General Fund	101.17
03/15/2018	PG&E	00417047	2490226441-5	POOL/BUCHER-REBIERO	General Fund	8.11
03/15/2018	PG&E	00417047	2490226441-5	POOL/BACHER-REBIERO STS	General Fund	4,771.49
03/15/2018	PG&E	00417047	2490226441-5	FIRE/#9-3011 CORVIN	General Fund	972.11
03/15/2018	PG&E	00417047	2490226441-5	GYM/2450 CABRILLO	General Fund	884.06
03/15/2018	PG&E	00417047	2490226441-5	SPORTS CTR/3445 BENTON	General Fund	198.55

03/15/2018	PG&E	00417047	2490226441-5	CRC/969 KIELY	General Fund	2,153.57
03/15/2018	PG&E	00417047	2490226441-5	FIRE/#3 2821 HOMESTEAD RD	General Fund	156.23
03/15/2018	PG&E	00417047	2490226441-5	LIBRARY/2635 HOMESTEAD	General Fund	2,634.64
03/15/2018	PG&E	00417047	2490226441-5	POOL/2625 PATRICIA	General Fund	20,577.58
03/15/2018	PG&E	00417047	2490226441-5	YOUTH SOCCER 5049 CENTENNIAL	General Fund	58.89
03/15/2018	PG&E	00417047	2490226441-5	FIRE/#10 2401 TALLUTO	General Fund	98.61
03/15/2018	PG&E	00417047	2490226441-5	PARKS/4750 LICK MILL BLVD	General Fund	176.67
03/15/2018	PG&E	00417047	2490226441-5	BACKUP GEN/2279 CALLE DE LUNA	Sewer Utility	8.11
03/15/2018	PG&E	00417047	2490226441-5	FIRE/#6-888 AGNEW RD	General Fund	495.02
03/15/2018	PG&E	00417047	2490226441-5	POOL/3750 DELA CRUZ	General Fund	56.80
03/15/2018	PG&E	00417047	2490226441-5	2975 LAFAYETTE ST.	General Fund	57.22
03/15/2018	PG&E	00417047	2490226441-5	POL SUBSTN/3992 RIVERMARK PLZ	General Fund	159.27
				Total for Payment No.:		56,200.93

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	POWER SYSTEMS OPERATIONS	00416731	1032	VERA VALIDATION UPDATES FEB18	Electric Utility	10,800.00
				Total for Payment No.:		10,800.00

Payment No: 007782

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	PRAXAIR DISTRIBUTION INC	00416747	80945073	INDUSTRIAL ACETYLENE	General Fund	160.78
03/15/2018	PRAXAIR DISTRIBUTION INC	00416749	81493017	INDUSTRIAL ACETYLENE	General Fund	160.78
03/15/2018	PRAXAIR DISTRIBUTION INC	00416857	81715407	HELIUM 99% RES T	Electric Utility	1,583.75
03/15/2018	PRAXAIR DISTRIBUTION INC	00416857	81715407	HAZARDOUS MATERIALS CHARGE	Electric Utility	13.06
				Total for Payment No.:		1,918.37

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
rayillelli Dale	Vendor Name	Voucilei No.	IIIVOICE NO.	Description	Fulla Code	Allioulit Faiu

03/15/2018	PROJECT FINANCE ADVISORY LIMITED	00416704	INV-1092	PFAL- ISC/CRC. COUNCIL APPROVE	Parks And Recreation	16,242.55
				Total for Payment No.:		16,242.55
Payment No: 00	77784					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	REFRIGERATION SUPPLIES DISTRIB	00416941	38386008-00	SVACA HVAC	Expendable Trust Funds	262.44
				Total for Payment No.:		262.44
Payment No: 00	77785					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	RELIABILITY OPTIMIZATION INC	00416874	18-00011	PDM SERVICES DVR FEB18	Electric Utility	5,126.00
03/15/2018	RELIABILITY OPTIMIZATION INC	00416875	18-00012	PDM SERVICES COGEN FEB18	Electric Utility	1,993.00
				Total for Payment No.:		7,119.00
Payment No: 00	77786					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
Payment Date 03/15/2018	Vendor Name ROBERT M MAHOWALD	Voucher No. 00416951	Invoice No. 21770RP	Description CMO JENNIFER NEW OFFICE	Fund Code General Fund	Amount Paid 4,194.52
-				-		
-				CMO JENNIFER NEW OFFICE		4,194.52
-	ROBERT M MAHOWALD			CMO JENNIFER NEW OFFICE		4,194.52
03/15/2018	ROBERT M MAHOWALD			CMO JENNIFER NEW OFFICE		4,194.52
03/15/2018 Payment No: 00	ROBERT M MAHOWALD	00416951	21770RP	CMO JENNIFER NEW OFFICE Total for Payment No.:	General Fund	4,194.52 4,194.52
03/15/2018 Payment No: 00 Payment Date	ROBERT M MAHOWALD 07787 Vendor Name	00416951 Voucher No.	21770RP Invoice No. 2/21/2018 GUTIERREZ SB	CMO JENNIFER NEW OFFICE Total for Payment No.: Description	General Fund Fund Code	4,194.52 4,194.52 Amount Paid
03/15/2018 Payment No: 00 Payment Date	ROBERT M MAHOWALD 07787 Vendor Name	00416951 Voucher No.	21770RP Invoice No. 2/21/2018 GUTIERREZ SB	CMO JENNIFER NEW OFFICE Total for Payment No.: Description PER DIEM SB TERROR ATTACK	General Fund Fund Code	4,194.52 4,194.52 Amount Paid 16.00
03/15/2018 Payment No: 00 Payment Date	ROBERT M MAHOWALD 77787 Vendor Name ROBERTO GUTIERREZ	00416951 Voucher No.	21770RP Invoice No. 2/21/2018 GUTIERREZ SB	CMO JENNIFER NEW OFFICE Total for Payment No.: Description PER DIEM SB TERROR ATTACK	General Fund Fund Code	4,194.52 4,194.52 Amount Paid 16.00
03/15/2018 Payment No: 00 Payment Date 03/15/2018	ROBERT M MAHOWALD 77787 Vendor Name ROBERTO GUTIERREZ	00416951 Voucher No.	21770RP Invoice No. 2/21/2018 GUTIERREZ SB	CMO JENNIFER NEW OFFICE Total for Payment No.: Description PER DIEM SB TERROR ATTACK	General Fund Fund Code	4,194.52 4,194.52 Amount Paid 16.00
03/15/2018 Payment No: 00 Payment Date 03/15/2018 Payment No: 00	ROBERT M MAHOWALD 77787 Vendor Name ROBERTO GUTIERREZ	00416951 Voucher No. 00416464	21770RP Invoice No. 2/21/2018 GUTIERREZ SB TERROR	CMO JENNIFER NEW OFFICE Total for Payment No.: Description PER DIEM SB TERROR ATTACK Total for Payment No.:	General Fund Fund Code General Fund	4,194.52 4,194.52 Amount Paid 16.00 16.00

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	RWG (REPAIR & OVERHAULS) USA, INC.	00416452	010340	BORESECOPE ASP758&ASP1075	Electric Utility Construction	7,930.00
03/15/2018	RWG (REPAIR & OVERHAULS) USA, INC.	00416452	010340	GASKET	Electric Utility Construction	147.15
03/15/2018	RWG (REPAIR & OVERHAULS) USA, INC.	00416452	010340	TURBINE INLET T/C	Electric Utility Construction	69.45
03/15/2018	RWG (REPAIR & OVERHAULS) USA, INC.	00416452	010340	PACKING ALT MS9388-118	Electric Utility Construction	9.50
03/15/2018	RWG (REPAIR & OVERHAULS) USA, INC.	00416452	010340	GASKET	Electric Utility Construction	882.41
03/15/2018	RWG (REPAIR & OVERHAULS) USA, INC.	00416452	010340	GASKET	Electric Utility Construction	368.47
				Total for Payment No.:		9,406.98

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	SANTA CLARA CHAMBER COMMERCE	00416706	MARCH-2018	Agreement for the Operation of	General Fund	121,800.00
				Total for Payment No.:		121,800.00

Payment No: 007791

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	SANTA CLARA VALLEY WATER DIST	00416595	GM100753	PUMP TAX JANUARY 2018	Water Utility	756,923.25
				Total for Payment No.:		756,923.25

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	SC FUELS	00416645	3525079	PD TANK #71	Automotive Services	16,794.36
				Total for Payment No.:		16,794.36

Daymont	No.	007702
Payment	NO:	007793

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Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	SERRANO ELECTRIC INC	00416943	26041	LABOR	Convention Cnt Maintenance Dis	6,720.00
03/15/2018	SERRANO ELECTRIC INC	00416943	26041	MATERIAL	Convention Cnt Maintenance Dis	2,148.22
03/15/2018	SERRANO ELECTRIC INC	00416943	26041	LIFT	Convention Cnt Maintenance Dis	700.00
03/15/2018	SERRANO ELECTRIC INC	00416944	25886	SCCC	Convention Cnt Maintenance Dis	280.00
				Total for Payment No.:		9,848.22
Payment No: 00	7794					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	SPORTS, FITNESS & KARATE INC	00416667	11941-11946	COURSE PAYMENT 11941-11946	General Fund	2,552.70
				Total for Payment No.:		2,552.70
Payment No: 00	7795					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	SUPPLYWORKS	00416914	429092919	SANI WASTE WAXED	General Fund	733.76
03/15/2018	SUPPLYWORKS	00416916	428773386	ENVISION SINGLEFOLD	General Fund	263.65
				Total for Payment No.:		997.41
Payment No: 00	7796					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	SYSERCO INC	00416942	4262	PREVENTATIVE MAITN	Public Buildings	4,709.50
				Total for Payment No.:		4,709.50

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	TECHNOLOGY, ENGINEERING &	00416834	193753	SERVICE CALL @ PD PER AGMT	Automotive Services	269.53

	CONSTRUCTION					
03/15/2018	TECHNOLOGY, ENGINEERING & CONSTRUCTION	00416835	193754	SRV CALL @ CORP YARD PER AGMT	Automotive Services	150.00
03/15/2018	TECHNOLOGY, ENGINEERING & CONSTRUCTION	00416836	193795	SRV CALL @ CORP YARD PER AGMT	Automotive Services	297.12
03/15/2018	TECHNOLOGY, ENGINEERING & CONSTRUCTION	00416837	193793	SRV CALL @ PARK SRV PER AGMT	Automotive Services	231.80
03/15/2018	TECHNOLOGY, ENGINEERING & CONSTRUCTION	00416838	193790	SRV CALL @ PARK SRV PER AGMT	Automotive Services	237.95
03/15/2018	TECHNOLOGY, ENGINEERING & CONSTRUCTION	00416840	193792	SRV CALL - UTILITY YARD	Automotive Services	694.76
03/15/2018	TECHNOLOGY, ENGINEERING & CONSTRUCTION	00416841	193791	SRV CALL - PD STATION PER AGMT	Automotive Services	1,003.99
				Total for Payment No.:		2,885.15

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	THE LIGHTHOUSE INC	00416638	0398881	CAMERA MONITOR - STOCK	Automotive Services	515.38
				Total for Payment No.:		515.38

Payment No: 007799

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	TRANSMISSION AGENCY OF NORTHERN CA	00416663	FEB18	DEBT - TAX EXEMPT	Electric Utility	130,251.58
03/15/2018	TRANSMISSION AGENCY OF NORTHERN CA	00416663	FEB18	TANC A&G	Electric Utility	240,421.00
03/15/2018	TRANSMISSION AGENCY OF NORTHERN CA	00416663	FEB18	COTP O&M	Electric Utility	46,441.00
03/15/2018	TRANSMISSION AGENCY OF NORTHERN CA	00416663	FEB18	SOT TRANS SVC	Electric Utility	39,397.50
				Total for Payment No.:		456,511.08

Payment Date Vendor Name Voucher No. Invoice No. Description Fund Code Amort	ayment Date
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00/10/2010	ONTED NOTARY BROOM COR	00+10001	01214000	Owecoper Brooms	Dolla Waste i Togram	0,421.04
				Total for Payment No.:		5,421.34
Payment No: 00	07801					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	VERDE DESIGN INC	00416703	2-1709400	VERDE-BOWERS PARK PLAYGROUND R	Parks And Recreation	25,475.50
03/15/2018	VERDE DESIGN INC	00416703	2-1709400	VERDE-MACHADO PARK PLAYGROUND	Parks And Recreation	23,900.50
				Total for Payment No.:		49,376.00
Payment No: 00	07802					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	WAXIE SANITARY SUPPLY	00416928	77250639	SCOTT HARD ROLL TOWELS	General Fund	2,905.09
03/15/2018	WAXIE SANITARY SUPPLY	00416929	77110485	SCOTT HARD ROLL	General Fund	4,265.02
				Total for Payment No.:		7,170.11
Payment No: 00	07803					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	WESCO DISTRIBUTION	00416738	62602-01 CPV FEB-2018	PBI SOLAR PROD PYMT #3 FEB-18	Elec OperatingGrant Trust Fund	1,104.29
				Total for Payment No.:		1,104.29
Payment No: 00	07804					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	WILLIAMS SCOTSMAN INC	00416451	5592125	40X8 CONTAINER RENT MAR18	Street Lighting	134.07
03/15/2018	WILLIAMS SCOTSMAN INC	00416451	5592125	CONTAINER LOCK - RENTAL MAR18	Street Lighting	10.90
03/15/2018	WILLIAMS SCOTSMAN INC	00416451	5592125	CA PROPERTY TAX RECOVERY	Street Lighting	5.36
03/15/2018	WILLIAMS SCOTSMAN INC	00416683	5588937	CONTAINER RENTAL SERRA MAR18	Electric Utility Construction	256.01
02/45/2040						
03/15/2018	WILLIAMS SCOTSMAN INC	00416684	5588938	CONTAINER RENTAL SERRA MAR18	Electric Utility Construction	256.01

CI214599

00416607

Sweeper Brooms

Solid Waste Program

5,421.34

03/15/2018

UNITED ROTARY BRUSH CORP

03/15/2018	WILLIAMS SCOTSMAN INC	00416685	5588939	CONTAINER RENTAL SERRA MAR18	Electric Utility Construction	256.01
03/15/2018	WILLIAMS SCOTSMAN INC	00416686	5589636	CONTAINER RENTAL MAR18	Electric Utility Construction	255.37
				Total for Payment No.:		1,173.73
				Overall Total		14,747,852.0



City of Santa Clara List of All Bills and Claims Approved for Payment

Run Date 3/13/2018 Run Time 11:14:45 AM

Sorted by Payment Number

Payment No: 62	22980					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	ALEC LANGE	00416463	1/25/2018 LANGE CRITICAL INCID	PER DIEM LANGE CRITICAL INCIDE	General Fund	16.00
				Total for Payment No.:		16.00
Payment No: 62	22981					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	ANDREA MEDINA	00416662	2/11-14/2018 MEDINA EMD	PER DIEM MEDINA EMD CLASS	General Fund	277.58
				Total for Payment No.:		277.58
Payment No: 62	22982					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	ANGELA KRAETSCH	00416635	REIMB-AK-CSMFO-FEB2018	CSMFO CONF FEB 2018 REIMB	General Fund	962.92
				Total for Payment No.:		962.92
Payment No: 62	22983					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	ANTHONY D VALDEZ	00416528	BOOTS 2018	SAFETY BOOTS/CLOTH FY 2018	Electric Utility	122.06
				Total for Payment No.:		122.06
Payment No: 62	22984					

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	ANTHONY PARKER	00416460	1/6-9/2018 PARKER FB	PER DIEM PARKER FB CHAMP GAME	General Fund	245.00

Pav	vment	No.	622985
	VIII CIIL	110.	ULLUUU

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	CA DEPT OF FORESTRY	00416865	149288	1-200 BASIC ICS COURSE	General Fund	168.00
03/15/2018	CA DEPT OF FORESTRY	00416866	149312	S130 COURSE	General Fund	548.00
03/15/2018	CA DEPT OF FORESTRY	00416867	149120	S-190 COURSE	General Fund	248.00
03/15/2018	CA DEPT OF FORESTRY	00416868	149061	CONFINED SPACE COURSE	General Fund	168.00
				Total for Payment No.:		1,132.00

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	CA EMERGENCY MEDICAL SERVICES	00416864	EMSA-888-64	WALSH MEDIC RENEWAL	General Fund	200.00
03/15/2018	CA EMERGENCY MEDICAL SERVICES	00416864	EMSA-888-64	JUNGE MEDIC RENEWAL	General Fund	200.00
03/15/2018	CA EMERGENCY MEDICAL SERVICES	00416864	EMSA-888-64	WILLIAMS MEDIC RENEWAL	General Fund	200.00
03/15/2018	CA EMERGENCY MEDICAL SERVICES	00416864	EMSA-888-64	WILLIAMS HERSCO MED RENEW	General Fund	250.00
03/15/2018	CA EMERGENCY MEDICAL SERVICES	00416864	EMSA-888-64	POTTS COOK MEDIC RENEWAL	General Fund	400.00
				Total for Payment No.:		1,250.00

Payment No: 622987

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	CALIF NARCOTIC OFFICERS ASSN	00416758	4/16/2018 C PILGER DRAG NET	C PILGER REGISTRATION DRAGNET	General Fund	35.00
				Total for Payment No.:		35.00

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	CALIF NARCOTIC OFFICERS ASSN	00416759	4/16/2018 M BONE DRAG NET	BONENENBERGER REG DRAG NET	General Fund	45.00
				Total for Payment No.:		45.00

Payment No: 62	22989					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	CORE BUILDERS	00416883	2/21/2018	RMBRSMNT R1805231-1/0007 22118	General Fund	8,844.00
				Total for Payment No.:		8,844.00
Payment No: 62	22990					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	DEREK RUSH	00416459	1/6-9/2018 RUSH FB CHAMP GAME	PER DIEM RUSH FB CHAMP GAME	General Fund	245.00
				Total for Payment No.:		245.00
Payment No: 62	22991					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	DOUGLAS STOCKDALE	00416518	02262018	Safety Boots	General Fund	230.00
				Total for Payment No.:		230.00
Payment No: 62	22992					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	DUYEN VO	00416462	2/14-15/2018 VO CIVILIAN	PER DIEM VO CIVILIAN LEADERSHI	General Fund	32.00
			LEADE			
				Total for Payment No.:		32.00
Payment No: 62	22993					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	FRANK L DESOUSA	00416708	Raingear022818	Raingear reimbursement FY17-18	Automotive Services	56.21
				Total for Payment No.:		56.21

Payment Date Vendor Name Voucher No. Invoice No. Description Fund Code Amount Paid

03/15/2018	HINSON III, ROATEN E.	00416710	33494 REFUND	REFUND-GRAVE #11	Cemetery	4,393.00
03/15/2018	HINSON III, ROATEN E.	00416710	33494 REFUND	REFUND-GRAVE #11	Cemetery	299.00
03/15/2018	HINSON III, ROATEN E.	00416710	33494 REFUND	REFUND-GRAVE #11	Cemetery	1,518.00
03/15/2018	HINSON III, ROATEN E.	00416710	33494 REFUND	REFUND-GRAVE #11	Cemetery	125.24
03/15/2018	HINSON III, ROATEN E.	00416710	33494 REFUND	REFUND-GRAVE #11	Cemetery	-143.00
				Total for Payment No.:		6,192.24
Payment No: 62	22995					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	JEREMY SCHMIDT	00416681	2/21/2018 SCHMIDT SB TERROR	PER DIEM SCHMIDT SB TERROR	General Fund	16.00
				Total for Payment No.:		16.00
Payment No: 62	22996					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	KACEY HASSNA	00416482	2/11-14/2018 HASSNA EMD	PER DIEM HASSNA EMD	General Fund	280.32
				Total for Payment No.:		280.32
Payment No: 62	22997					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	KEVIN MEAD	00416468	2/19-23/2018 K MEAD SNIPER	PER DIEM K MEAD SNIPER	General Fund	370.00
				Total for Payment No.:		370.00
Payment No: 62	22998					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	KEVIN MEAD	00416479	3/19-23/2018 K MEAD INT TRAFFI	PER DIEM K MEAD INTER TRAFFIC	General Fund	353.00
				Total for Payment No.:		353.00

Payment	No:	622999

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	LAUREN LARSEN	00416467	2/20-22/2018 LARSEN HUMAN TRAF	PER DIEM LARSEN HUMAN TRAFFICK	General Fund	161.00
				Total for Payment No.:		161.00
Payment No: 62	3000					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	LOCQUIAO, JASON	00395437	16254-04 Utility Refund	UTILITY REFUND	General Fund	547.03
				Total for Payment No.:		547.03
Payment No: 62	3001					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	MARCI CREMER	00416470	2/20-22/2018 CREMER ADV EXEC	PER DIEM ADV EXEC ASST COURSE	General Fund	144.85
				Total for Payment No.:		144.85
Payment No: 62	3002					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	MARK BONENBERGER	00416478	3/19-23/2018 BONE TRAFFIC INTE	PER DIEM BONE TRAFFIC INTERMED	General Fund	353.00
				Total for Payment No.:		353.00
Payment No: 62	3003					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	MATTHEW WURDINGER	00416458	4/29-5/11/18 WURD DARE SCHOOL	PER DIEM WURD DARE SCHOOL	General Fund	588.00
				Total for Payment No.:		588.00

Payme	ent Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2	2018	MIKE CARLETON	00416469	2/20-23/2018 CARLETON FTO UPDA	PER DIEM M CARLETON FTO UPDATE	General Fund	180.00
					Total for Payment No.:		180.00
Payme	ent No: 62	3005					
Payme	ent Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2	2018	NI GOVERNMENT SERVICES	00416862	7121198078	SATELLITE PHONE SERVICE FD	General Fund	77.37
					Total for Payment No.:		77.37
Payme	ent No: 62	3006					
Payme	ent Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2	2018	NICK CUSIMANO	00416480	3/19-23/2018 CUSIMANO INT TRAF	PER DIEM CUSIMANO INT TRAFFIC	General Fund	353.00
					Total for Payment No.:		353.00
Payme	ent No: 62	3007					
Payme	ent Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2	2018	NICOLE ARCE	00416471	2/5-7/2018 VIERRA INTER&INTERR	PER DIEM VIERRA INTER&INTERRO	General Fund	45.00
					Total for Payment No.:		45.00
Payme	ent No: 62	3008					
Payme	ent Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2	2018	PRATYUSH BHATIA	00416884	CTCDC Meeting	TRAVEL CTCDC MTG 020818	General Fund	129.21
					Total for Payment No.:		129.21
Payme	ent No: 62	3009					
Payme	ent Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2	2018	RAMIRO SALINAS	00415932	ASE022018	ASE Textbook No. 60503	Automotive Services	25.95

03/15/2018	RAMIRO SALINAS	00415932	ASE022018	ASE Textbook No. 60756	Automotive Services	25.95			
03/15/2018	RAMIRO SALINAS	00415932	ASE022018	ASE Textbook No. 58723	Automotive Services	25.95			
03/15/2018	RAMIRO SALINAS	00416594	ORD-1683960-VZRTGK	ASE T2, T3R, T5 Tests	Automotive Services	123.00			
03/15/2018	RAMIRO SALINAS	00416594	ORD-1683960-VZRTGK	ASE Registration	Automotive Services	41.00			
				Total for Payment No.:		241.85			
Payment No: 62	23010								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/15/2018	RANDY VAN DIEMEN	00416466	12/2-7/2017 VANDIEMEN CATO	PER DIEM VANDIEMEN CATO	General Fund	181.00			
				Total for Payment No.:		181.00			
Payment No: 62	Payment No: 623011								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/15/2018	RAY CARREIRA	00416147	4/23-27/18 CARREIRA POST MGT A	PER DIEM POST MGMT MOD A	General Fund	410.00			
				Total for Payment No.:		410.00			
Payment No: 62	23012								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/15/2018	RAY CARREIRA	00416148	5/21-24/18 CARREIRA POST MGT B	PER DIEM CARREIRA POST MGT B	General Fund	336.00			
				Total for Payment No.:		336.00			
Payment No: 62	3013								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/15/2018	RAY CARREIRA	00416154	7/18-21/18 CARREIRA POST MGT C	PER DIEM CARREIRA POST MGT C	General Fund	336.00			
				Total for Payment No.:		336.00			

Payment No: 623	3014					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	RAY CARREIRA	00416461	1/6-9/2018 CARREIRA FB CHAMP	PER DIEM CARREIRA FB CHAMP GAM	General Fund	245.00
				Total for Payment No.:		245.00
Payment No: 623	3015					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	RRS LLC	00384922	16754-06 Utility Refund	UTILITY REFUND	General Fund	1,453.30
				Total for Payment No.:		1,453.30
Payment No: 623	3016					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	SANTA CLARA BALLET ASSN	00416717	GRANTFY17-18	CULTURAL COMMISSION GRANT	General Fund	10,000.00
				Total for Payment No.:		10,000.00
Payment No: 623	3017					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	SOTELO, MICHAEL	00416481	3/19-23/2018 SOTELO INT TRAFFI	PER DIEM SOTELO INTER TRAFFIC	General Fund	353.00
				Total for Payment No.:		353.00
Payment No: 623	3018					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	STEVE BURESS	00416457	2/14-18/18 BURESS COMM COLL	REIMBURSEMENT COMM COLL	General Fund	685.26

Payment No: 623019					
Payment Date Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid

Total for Payment No.:

685.26

03/15/2018	TIMOTHY LYNCH	00416204	1/22/18 - 1/25/18	EXP DISTRIBUTECH SANANTONIO TX	Electric Utility	349.01
				Total for Payment No.:		349.01
Payment No: 62	23020					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	WITMER-TYSON IMPORTS INC	00416714	4/16-5/25-2018 HIGGINS K9	REG HIGGINS K9 EXPLOSIVE	General Fund	4,950.00
				Total for Payment No.:		4,950.00
Payment No: 62	23021					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	ZORAYA GARAY	00416746	REIMB. OFFICE SUPPLIES	SUPPLIES-SNACKS, COFFEE, WATER	Cemetery	117.93
				Total for Payment No.:		117.93
Payment No: 62	23022					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
i ayınıdını Dato	vendor rame	Voucilei No.	mvoice ivo.	Description	i una code	Alliount Faiu
03/15/2018	SANCHEZ LANDSCAPE SERVICE	00417075	4103 BAL DUE	REPAIR OF THE LEVEE RAMP AT UL	Parks And Recreation	9,450.00
-				•		
-				REPAIR OF THE LEVEE RAMP AT UL		9,450.00
-	SANCHEZ LANDSCAPE SERVICE			REPAIR OF THE LEVEE RAMP AT UL		9,450.00
03/15/2018	SANCHEZ LANDSCAPE SERVICE			REPAIR OF THE LEVEE RAMP AT UL		9,450.00
03/15/2018 Payment No: 62	SANCHEZ LANDSCAPE SERVICE	00417075	4103 BAL DUE	REPAIR OF THE LEVEE RAMP AT UL Total for Payment No.:	Parks And Recreation	9,450.00 9,450.00
03/15/2018 Payment No: 62 Payment Date	SANCHEZ LANDSCAPE SERVICE 23023 Vendor Name	00417075 Voucher No.	4103 BAL DUE	REPAIR OF THE LEVEE RAMP AT UL Total for Payment No.: Description	Parks And Recreation Fund Code Streets And	9,450.00 9,450.00 Amount Paid
03/15/2018 Payment No: 62 Payment Date	SANCHEZ LANDSCAPE SERVICE 23023 Vendor Name	00417075 Voucher No.	4103 BAL DUE	REPAIR OF THE LEVEE RAMP AT UL Total for Payment No.: Description Concrete Service Agreement	Parks And Recreation Fund Code Streets And	9,450.00 9,450.00 Amount Paid 17,862.01
03/15/2018 Payment No: 62 Payment Date	SANCHEZ LANDSCAPE SERVICE 23023 Vendor Name VALLEY CONCRETE INC	00417075 Voucher No.	4103 BAL DUE	REPAIR OF THE LEVEE RAMP AT UL Total for Payment No.: Description Concrete Service Agreement	Parks And Recreation Fund Code Streets And	9,450.00 9,450.00 Amount Paid 17,862.01
03/15/2018 Payment No: 62 Payment Date 03/15/2018	SANCHEZ LANDSCAPE SERVICE 23023 Vendor Name VALLEY CONCRETE INC	00417075 Voucher No.	4103 BAL DUE	REPAIR OF THE LEVEE RAMP AT UL Total for Payment No.: Description Concrete Service Agreement	Parks And Recreation Fund Code Streets And	9,450.00 9,450.00 Amount Paid 17,862.01
Payment No: 62 Payment Date 03/15/2018 Payment No: 62	SANCHEZ LANDSCAPE SERVICE 23023 Vendor Name VALLEY CONCRETE INC	00417075 Voucher No. 00416608	4103 BAL DUE Invoice No. 030118	REPAIR OF THE LEVEE RAMP AT UL Total for Payment No.: Description Concrete Service Agreement Total for Payment No.:	Parks And Recreation Fund Code Streets And Highways	9,450.00 9,450.00 Amount Paid 17,862.01 17,862.01
Payment No: 62 Payment Date 03/15/2018 Payment No: 62 Payment No: 62 Payment Date	SANCHEZ LANDSCAPE SERVICE 23023 Vendor Name VALLEY CONCRETE INC 23024 Vendor Name	00417075 Voucher No. 00416608 Voucher No.	Invoice No. 030118 Invoice No.	REPAIR OF THE LEVEE RAMP AT UL Total for Payment No.: Description Concrete Service Agreement Total for Payment No.: Description	Fund Code Streets And Highways	9,450.00 9,450.00 Amount Paid 17,862.01 17,862.01
Payment No: 62 Payment Date 03/15/2018 Payment No: 62 Payment No: 62 Payment Date 03/15/2018	SANCHEZ LANDSCAPE SERVICE 23023 Vendor Name VALLEY CONCRETE INC 23024 Vendor Name AT&T	Voucher No. 00416608 Voucher No. 00416979	4103 BAL DUE Invoice No. 030118 Invoice No. 408 732-8988 330 0 FEB18	REPAIR OF THE LEVEE RAMP AT UL Total for Payment No.: Description Concrete Service Agreement Total for Payment No.: Description FS#9 MTHLY STMNT-2/17/18	Fund Code Streets And Highways Fund Code General Fund	9,450.00 9,450.00 Amount Paid 17,862.01 17,862.01 Amount Paid 73.83

03/15/2018	AT&T	00416982	250 133-3874 233 5 FEB18	PD RECRUIT STMNT-2/11/18	General Fund	41.33
03/15/2018	AT&T	00416983	408 496-6394 414 0 FEB18	SPACE PARK STMNT-2/19/18	General Fund	176.17
03/15/2018	AT&T	00416984	408 261-0253 759 4 FEB18	BELLOMY STMNT-2/19/18	General Fund	176.17
				Total for Payment No.:		615.38

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	FEDERAL EXPRESS PO BOX 7221	00416965	6-106-34757	ST CLEARINGHOUSE PLN2017-12726	General Fund	6.59
				Total for Payment No.:		6.59

Payment No: 623026

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	AAA FIRE PROTECTION SERVICES	00416913	2994691	MATERIALS	General Fund	61.04
03/15/2018	AAA FIRE PROTECTION SERVICES	00416913	2994691	LABOR	General Fund	900.00
03/15/2018	AAA FIRE PROTECTION SERVICES	00416917	2993053	LABOR SENIOR CNT	General Fund	870.00
03/15/2018	AAA FIRE PROTECTION SERVICES	00416917	2993053	MATERIAL	General Fund	79.57
03/15/2018	AAA FIRE PROTECTION SERVICES	00416919	2992259	LABOR BLDG SHOP	General Fund	339.00
03/15/2018	AAA FIRE PROTECTION SERVICES	00416919	2992259	MATERIAL	General Fund	116.63
				Total for Payment No.:		2,366.24

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	ABODE SERVICES	00416995	TBRA 2017/18-5	HOME - ABODE TBRA - FY 2016-17	H.U.D Capital Projects	52,023.00
03/15/2018	ABODE SERVICES	00416995	TBRA 2017/18-5	CAHF - ABODE TBRA - FY 2016-17	H.U.D Capital Projects	6,059.25
03/15/2018	ABODE SERVICES	00416995	TBRA 2017/18-5	HSCAG - ABODE TBRA - FY 2016-1	H.U.D Capital Projects	11,335.50
				Total for Payment No.:		69,417.75

Payment No: 62	Payment No: 623028								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/15/2018	ACE PARKING MANAGEMENT INC	00417005	146184	SANTA CLARA CONVENTION CENTER	Convention Cnt Maintenance Dis	20,983.42			
03/15/2018	ACE PARKING MANAGEMENT INC	00417005	146184	SANTA CLARA CONVENTION CENTER	Convention Cnt Maintenance Dis	2,420.58			
				Total for Payment No.:		23,404.00			
Payment No: 62	23029								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/15/2018	ALLIED UNIVERSAL SECURITY SVCS	00417008	7726464	FY 17-18 - SECURITY SERVICES F	Convention Cnt Maintenance Dis	11,444.13			
				Total for Payment No.:		11,444.13			
Payment No: 62	23030								
-		Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
Payment Date	Vendor Name			Description					
03/15/2018	ALSCO SAN JOSE	00416855	LSJO986124	LINEN SERVICE - STATION 10	General Fund	127.41			
03/15/2018	ALSCO SAN JOSE	00416856	LSJO993980	LINEN SERVICE - STATION 10	General Fund	121.58			
03/15/2018	ALSCO SAN JOSE	00416859	LSJO997962	LINEN SERVICE - STATION 10	General Fund	121.58			
03/15/2018	ALSCO SAN JOSE	00416869	LSJO1001934	LINEN SERVICE - STATION 10	General Fund	123.37			
				Total for Payment No.:		493.94			
Payment No: 62	23031								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/15/2018	ALTRADE SUPPLIES INC	00416561	INV0029	GENERAL FUND	General Fund	343.35			
03/15/2018	ALTRADE SUPPLIES INC	00416561	INV0029	SRNUT	Park and Rec Opr GrantTst Fund	612.47			
				Total for Payment No.:		955.82			

Payment Date Vendor Name Voucher No. Invoice No. Description Fund Code Amount Paid

03/15/2018	AMEC ENVIRONMENT & INFRASTRUCTURE INC	00416997	S41101725	AMEC YOUTH SOCCER FIELD SOIL T	Parks And Recreation	239.84
03/15/2018	AMEC ENVIRONMENT & INFRASTRUCTURE INC	00416999	S41101630	AMEC YOUTH SOCCER FIELD SOIL T	Parks And Recreation	2,622.45
				Total for Payment No.:		2,862.29
Payment No: 62	3033					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	AMERESCO	00416610	31304	ENERGY (LANDFILL GAS) FEB18	Electric Utility	39,143.15
00, 10, 20 10		00110010		Total for Payment No.:	2.009	39,143.15
				rotariori aymont vo		00,140.10
Payment No: 62	3034					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	AMERICAN TEXTILE & SUPPLY INC	00416764	92285	55 GALLON DRUMS	Electric Utility	353.16
03/15/2018	AMERICAN TEXTILE & SUPPLY INC	00416764	92285	55 GALLON DRUMS	Electric Utility	353.16
				Total for Payment No.:	·	706.32
				·		
Payment No: 62	3035					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	AMERIPRIDE SERVICES	00416801	1101959491	UNIFORM LAUNDRY SRVS - 3/5/18	Automotive Services	237.61
				Total for Payment No.:		237.61
Payment No: 62	3036					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	AMPS - DMS INC	00416772	8854	CERTIFIED METERING CALIBRATION	Electric Utility Construction	1,100.65
03/15/2018	AMPS - DMS INC	00416772	8854	BATTERY	Electric Utility Construction	40.81
03/15/2018	AMPS - DMS INC	00416772	8854	DISCOUNT FOR BATTERY	Electric Utility Construction	-8.16
03/15/2018	AMPS - DMS INC	00416772	8854	TEST EQUIP CALIBRATION FEE	Electric Utility Construction	235.14

03/15/2018	AMPS - DMS INC	00416772	8854	RT TRAVEL	Electric Utility Construction	210.12
03/15/2018	AMPS - DMS INC	00416772	8854	CERTIFIED PAPERWORK	Electric Utility Construction	195.11
03/15/2018	AMPS - DMS INC	00416772	8854	PROJECT MGMT FIELD CORDINATION	Electric Utility Construction	250.15
03/15/2018	AMPS - DMS INC	00416772	8854	BUSINESS LICENSE	Electric Utility Construction	65.04
03/15/2018	AMPS - DMS INC	00416772	8854	MILEAGE	Electric Utility Construction	52.53
03/15/2018	AMPS - DMS INC	00416772	8854	15% ADMIN FEE	Electric Utility Construction	17.64
03/15/2018	AMPS - DMS INC	00416773	8857	15% ADMIN FEE	Electric Utility Construction	17.64
03/15/2018	AMPS - DMS INC	00416773	8857	CREDIT OF ADMIN FEE	Electric Utility Construction	-2.63
03/15/2018	AMPS - DMS INC	00416773	8857	MILEAGE	Electric Utility Construction	52.54
03/15/2018	AMPS - DMS INC	00416773	8857	DISCOUNT ON BATTERY	Electric Utility Construction	-8.17
03/15/2018	AMPS - DMS INC	00416773	8857	TEST CALIBRATION FEE	Electric Utility Construction	235.17
03/15/2018	AMPS - DMS INC	00416773	8857	RT TRAVEL	Electric Utility Construction	131.34
03/15/2018	AMPS - DMS INC	00416773	8857	METER CERTIFICATION PAPERWORK	Electric Utility Construction	195.14
03/15/2018	AMPS - DMS INC	00416773	8857	PROJECT MGMT FIELD CORDINATION	Electric Utility Construction	250.18
03/15/2018	AMPS - DMS INC	00416773	8857	BUSINESS LICENSE	Electric Utility Construction	65.05
03/15/2018	AMPS - DMS INC	00416773	8857	CERTIFIED METER TECH CALIBRATI	Electric Utility Construction	800.57
03/15/2018	AMPS - DMS INC	00416773	8857	BATTERY	Electric Utility Construction	40.82
				Total for Payment No.:		3,936.68

Payment Date Vendor Name Voucher No. Invoice No. Description Fund Code Amount Paid

03/15/2018	ANDERSON CARPET & LINOLEUM SALS	00416903	391047	CARPET FOR COGEN	Electric Utility	8,576.00			
				Total for Payment No.:		8,576.00			
Payment No: 623038									
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/15/2018	ANIMAL DAMAGE MANAGEMENT	00416598	105899	Landscape Rodent Control	General Fund	895.00			
				Total for Payment No.:		895.00			
Payment No: 62	3039								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/15/2018	ANIXTER INC.	00416538	3779894-00	U486: DIE SET FOR YDS311AT	Electric Utility	217.78			
03/15/2018	ANIXTER INC.	00416860	3786078-00	KLEIN "CHICAGO GRIPS: 1628 SER	Electric Utility Construction	6,369.96			
				Total for Payment No.:		6,587.74			
Payment No: 62	23040								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/15/2018	APC INTERNATIONAL INC	00416993	APCMBLR-02	AGREEMENT FOR CONSTRUCTION INS	General Fund	12,545.00			
				Total for Payment No.:		12,545.00			
Payment No: 62	23041								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/15/2018	ARAMARK UNIFORM SERVICES	00416453	758490758	CLEANING SVC/SHOP TOWELS DVR	Electric Utility	304.88			
				Total for Payment No.:		304.88			
Payment No: 62	3042								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/15/2018	AT&T	00416614	1168121213	T1.5 MBPS SVC 19FEB18-18MAR18	Electric Utility	325.29			
				Total for Payment No.:		325.29			

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	AT&T CALNET	00416735	000010995917	STO WAN CKTS 1/1/18-1/31/18	Electric Utility	1,156.46
03/15/2018	AT&T CALNET	00416735	000010995917	STO WAN CKTS 2/1/18-2/28/18	Electric Utility	1,156.46
				Total for Payment No.:		2,312.92

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Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	AT&T CALNET	00417013	000010961849	CIRCUIT 9391023685	General Fund	33.39
03/15/2018	AT&T CALNET	00417014	000010961891	CIRCUIT 9391023687	General Fund	65.92
03/15/2018	AT&T CALNET	00417015	000010981858	ENGR 9391023694	General Fund	20.31
03/15/2018	AT&T CALNET	00417016	000010976157	COMM 9391023695	General Fund	5,505.01
03/15/2018	AT&T CALNET	00417017	000010977009	GEN 9391054149	General Fund	896.84
03/15/2018	AT&T CALNET	00417017	000010977009	ELEC	Electric Utility	5.47
03/15/2018	AT&T CALNET	00417017	000010977009	WATER	Water Utility	10.04
03/15/2018	AT&T CALNET	00417018	000010976144	BM 9391023697	General Fund	200.74
03/15/2018	AT&T CALNET	00417019	000010976175	CA 9391023698	General Fund	37.52
03/15/2018	AT&T CALNET	00417020	000010976151	CC 9391023699	General Fund	57.62
03/15/2018	AT&T CALNET	00417021	000010976161	CM 9391023700	General Fund	18.66
03/15/2018	AT&T CALNET	00417021	000010976161	DAVID'S RESTAURANT	General Fund	387.48
03/15/2018	AT&T CALNET	00417022	000010976147	FIN 9391023701	General Fund	191.66
03/15/2018	AT&T CALNET	00417023	000010976150	PLAN 9391023702	General Fund	214.61
03/15/2018	AT&T CALNET	00417023	000010976150	BERRYESSA 260-1826 Alarm line	General Fund	57.62
03/15/2018	AT&T CALNET	00417024	000010976155	LIB 9391023703	General Fund	190.26
03/15/2018	AT&T CALNET	00417025	000010976172	AUTO 9391023704	General Fund	77.94
03/15/2018	AT&T CALNET	00417026	000010976166	ENGR 9391023705	General Fund	119.20
03/15/2018	AT&T CALNET	00417027	000010976163	HR 9391023706	General Fund	45.47
03/15/2018	AT&T CALNET	00417028	000010976156	CEM 9391023707	Cemetery	59.30
03/15/2018	AT&T CALNET	00417029	000010976145	PR 9391023708	General Fund	817.40

03/15/2018	AT&T CALNET	00417030	000010976154	SR CTR 9391023709	General Fund	78.02
03/15/2018	AT&T CALNET	00417031	000010976160	CRC 9391023710	General Fund	40.63
03/15/2018	AT&T CALNET	00417032	000010976149	PD 9391023711	General Fund	3,515.90
03/15/2018	AT&T CALNET	00417032	000010976149	PD 246-8216/984-5278	General Fund	70.26
03/15/2018	AT&T CALNET	00417033	000010976170	PUR 9391023712	General Fund	60.93
03/15/2018	AT&T CALNET	00417034	000010976153	ST 9391023713	General Fund	193.30
03/15/2018	AT&T CALNET	00417034	000010976153	CONV CTR 986-1335 security boo	Convention Cnt Maintenance Dis	24.16
03/15/2018	AT&T CALNET	00417034	000010976153	ATUO DIALER 970-8644	Solid Waste Utility- Constructi	24.16
03/15/2018	AT&T CALNET	00417035	000010976148	FD 9391023714	General Fund	1,656.07
03/15/2018	AT&T CALNET	00417036	000010976146	IT 9391023715	General Fund	374.79
03/15/2018	AT&T CALNET	00417036	000010976146	WATER	Water Utility	50.00
03/15/2018	AT&T CALNET	00417037	000010976143	ENGR 9391023717	General Fund	304.65
03/15/2018	AT&T CALNET	00417038	000010976164	LIB 9391023718	General Fund	268.80
03/15/2018	AT&T CALNET	00417039	000010976152	PARKS 9391023719	General Fund	208.00
03/15/2018	AT&T CALNET	00417040	000010976159	PD 9391023720	General Fund	203.50
03/15/2018	AT&T CALNET	00417041	000010976171	AUTO 9391023722	Automotive Services	20.31
03/15/2018	AT&T CALNET	00417042	000010976169	TAS GAR 9391023724	General Fund	629.61
03/15/2018	AT&T CALNET	00417043	000010976140	COMM SRVS 9391048040	General Fund	20.31
03/15/2018	AT&T CALNET	00417044	000010977010	CRC 9391054153	General Fund	15.98
03/15/2018	AT&T CALNET	00417045	000011103854	MORSE MANSION 9391064468	General Fund	373.96
				Total for Payment No.:		17,145.80

Payment Date Vendor Name Voucher No. Invoice No. Description **Fund Code Amount Paid** AT&T MOBILITY 03/15/2018 00416968 828928594X02162018 STREETS General Fund 36.76 03/15/2018 General Fund AT&T MOBILITY 00416968 828928594X02162018 **STREETS** 89.03 03/15/2018 AT&T MOBILITY 00416968 828928594X02162018 STREETS General Fund 122.57 03/15/2018 AT&T MOBILITY 00416968 828928594X02162018 **STREETS** General Fund 180.97

03/15/2018	AT&T MOBILITY	00416968	828928594X02162018	STREETS	General Fund	154.71
03/15/2018	AT&T MOBILITY	00416968	828928594X02162018	STREETS	General Fund	59.06
03/13/2010	ATRI MODILITI	00410300	020920094702102010	Total for Payment No.:	General Fund	643.10
				Total for Fayine III No		043.10
Payment No: 62	3047					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	AT&T MOBILITY	00416969	876361410X02162018	PARKS&REC	General Fund	671.67
03/15/2018	AT&T MOBILITY	00416969	876361410X02162018	PARKS&REC	General Fund	39.51
03/15/2018	AT&T MOBILITY	00416969	876361410X02162018	PARKS&REC	General Fund	28.01
03/15/2018	AT&T MOBILITY	00416969	876361410X02162018	PARKS&REC	General Fund	29.02
03/15/2018	AT&T MOBILITY	00416969	876361410X02162018	PARKS&REC	Recreation Program Operations	39.53
03/15/2018	AT&T MOBILITY	00416969	876361410X02162018	PARKS&REC	Community Activities	39.51
				Total for Payment No.:		847.25
Payment No: 62	3048					
Payment No: 62 Payment Date	23048 Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
-		Voucher No. 00416970	Invoice No. 828850115X02162018	Description ADMIN-IT	Fund Code General Fund	Amount Paid 42.72
Payment Date	Vendor Name					
Payment Date 03/15/2018	Vendor Name AT&T MOBILITY	00416970	828850115X02162018	ADMIN-IT	General Fund	42.72
Payment Date 03/15/2018 03/15/2018	Vendor Name AT&T MOBILITY AT&T MOBILITY	00416970 00416970	828850115X02162018 828850115X02162018	ADMIN-IT ADMIN-CAO	General Fund	42.72 42.00
Payment Date 03/15/2018 03/15/2018	Vendor Name AT&T MOBILITY AT&T MOBILITY	00416970 00416970	828850115X02162018 828850115X02162018	ADMIN-IT ADMIN-CAO ADMIN-LIB	General Fund	42.72 42.00 121.53
Payment Date 03/15/2018 03/15/2018	Vendor Name AT&T MOBILITY AT&T MOBILITY AT&T MOBILITY	00416970 00416970	828850115X02162018 828850115X02162018	ADMIN-IT ADMIN-CAO ADMIN-LIB	General Fund	42.72 42.00 121.53
Payment Date 03/15/2018 03/15/2018 03/15/2018	Vendor Name AT&T MOBILITY AT&T MOBILITY AT&T MOBILITY	00416970 00416970	828850115X02162018 828850115X02162018	ADMIN-IT ADMIN-CAO ADMIN-LIB	General Fund	42.72 42.00 121.53
Payment Date 03/15/2018 03/15/2018 03/15/2018 Payment No: 62	Vendor Name AT&T MOBILITY AT&T MOBILITY AT&T MOBILITY	00416970 00416970 00416970	828850115X02162018 828850115X02162018 828850115X02162018	ADMIN-IT ADMIN-CAO ADMIN-LIB Total for Payment No.:	General Fund General Fund	42.72 42.00 121.53 206.25
Payment Date 03/15/2018 03/15/2018 03/15/2018 Payment No: 62 Payment Date	Vendor Name AT&T MOBILITY AT&T MOBILITY AT&T MOBILITY 23049 Vendor Name	00416970 00416970 00416970 Voucher No.	828850115X02162018 828850115X02162018 828850115X02162018 Invoice No.	ADMIN-IT ADMIN-CAO ADMIN-LIB Total for Payment No.: Description	General Fund General Fund General Fund	42.72 42.00 121.53 206.25
Payment Date 03/15/2018 03/15/2018 03/15/2018 Payment No: 62 Payment Date	Vendor Name AT&T MOBILITY AT&T MOBILITY AT&T MOBILITY 23049 Vendor Name	00416970 00416970 00416970 Voucher No.	828850115X02162018 828850115X02162018 828850115X02162018 Invoice No.	ADMIN-IT ADMIN-CAO ADMIN-LIB Total for Payment No.: Description AUTO	General Fund General Fund General Fund	42.72 42.00 121.53 206.25 Amount Paid 29.08
Payment Date 03/15/2018 03/15/2018 03/15/2018 Payment No: 62 Payment Date	Vendor Name AT&T MOBILITY AT&T MOBILITY AT&T MOBILITY 23049 Vendor Name AT&T MOBILITY	00416970 00416970 00416970 Voucher No.	828850115X02162018 828850115X02162018 828850115X02162018 Invoice No.	ADMIN-IT ADMIN-CAO ADMIN-LIB Total for Payment No.: Description AUTO	General Fund General Fund General Fund	42.72 42.00 121.53 206.25 Amount Paid 29.08
Payment Date 03/15/2018 03/15/2018 03/15/2018 Payment No: 62 Payment Date 03/15/2018	Vendor Name AT&T MOBILITY AT&T MOBILITY AT&T MOBILITY 23049 Vendor Name AT&T MOBILITY	00416970 00416970 00416970 Voucher No.	828850115X02162018 828850115X02162018 828850115X02162018 Invoice No.	ADMIN-IT ADMIN-CAO ADMIN-LIB Total for Payment No.: Description AUTO	General Fund General Fund General Fund	42.72 42.00 121.53 206.25 Amount Paid 29.08

03/15/2018	AT&T MOBILITY	00416972	828915204X02162018	BI-ENGR	General Fund	15.00	
03/15/2018	AT&T MOBILITY	00416972	828915204X02162018	BI-PLNG	General Fund	5.00	
03/15/2018	AT&T MOBILITY	00416972	828915204X02162018	BI-IT	General Fund	55.50	
				Total for Payment No.:		75.50	
Payment No: 62	3051						
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid	
03/15/2018	AT&T MOBILITY	00416973	287262084337X02162018	BI iPADS	General Government - Other	756.00	
				Total for Payment No.:		756.00	
Payment No: 62	3052						
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid	
03/15/2018	AT&T MOBILITY	00416974	287279684489X02162018	POLICE	General Fund	1,736.36	
				Total for Payment No.:		1,736.36	
Payment No: 62	3053						
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid	
03/15/2018	AT&T MOBILITY	00416975	828848268X02162018	BM	General Fund	43.18	
03/15/2018	AT&T MOBILITY	00416975	828848268X02162018	ВМ	General Fund	56.66	
				Total for Payment No.:		99.84	
				•			
Payment No: 623054							
Payment No: 62	3054			·			
Payment No: 62	3054 Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid	
-		Voucher No. 00416976	Invoice No. 876361352X02162018		Fund Code General Fund	Amount Paid 28.26	
Payment Date	Vendor Name			Description			
Payment Date 03/15/2018	Vendor Name AT&T MOBILITY	00416976	876361352X02162018	Description DPW	General Fund	28.26	

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	AT&T MOBILITY	00416977	287017016755X02162018	FIRE	General Fund	2,935.31
				Total for Payment No.:		2,935.31
Payment No: 62	3056					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	AT&T MOBILITY	00416978	287240669901X02162018	MS	General Fund	168.00
				Total for Payment No.:		168.00
Payment No: 62	3057					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	AZCO SUPPLY, INC.	00416792	231321	LAMP, ST LT, HPS, 150W, 55V,	Electric Utility	1,569.60
03/15/2018	AZCO SUPPLY, INC.	00416792	231321	LAMP, ST LT, HPS, 400W, 100V,	Electric Utility	1,203.36
				Total for Payment No.:		2,772.96
Payment No: 62	3058					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	BABYLON PRINTING	00416634	81724	SC MARCH NEWSLETTER	General Fund	721.05
03/15/2018	BABYLON PRINTING	00416763	81778	TRS NEWSLETTER & REG. FORMS	Recreation Program Operations	393.30
				Total for Payment No.:		1,114.35
Payment No: 62	3059					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	BANK OF NEW YORK MELLON	00416636	252-2091489	ELEC REV REF BONDS 2011A 18-19	Electric Utility-Debt Services	1,940.19
03/15/2018	BANK OF NEW YORK MELLON	00416636	252-2091489	ELEC REV REF BONDS 2011A 18-19	Electric Utility-Debt Services	159.81
				Total for Payment No.:		2,100.00

Payment No: 623060	
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Vendor Name BAUER COMPRESSORS INC 3061 Vendor Name BOB MURRAY & ASSOCIATES BOB MURRAY & ASSOCIATES 3062 Vendor Name	Voucher No. 00416853 Voucher No. 00416149 00416149 Voucher No.	Invoice No. 0000236669 Invoice No. 7567 7567	Description MSA CONFIDENCE PLUS CLEANER Total for Payment No.: Description ADVERTISING & EXECUTIVE SEARCH ADVERTISING & EXECUTIVE SEARCH Total for Payment No.:	Fund Code Fund Code Water Utility Sewer Utility	Amount Paid 219.28 219.28 Amount Paid 1,803.72 1,803.72 3,607.44
3061 Vendor Name BOB MURRAY & ASSOCIATES BOB MURRAY & ASSOCIATES 3062 Vendor Name	Voucher No. 00416149 00416149	Invoice No. 7567 7567	Total for Payment No.: Description ADVERTISING & EXECUTIVE SEARCH ADVERTISING & EXECUTIVE SEARCH	Fund Code Water Utility	219.28 Amount Paid 1,803.72 1,803.72
Vendor Name BOB MURRAY & ASSOCIATES BOB MURRAY & ASSOCIATES 3062 Vendor Name	00416149 00416149	7567 7567	Description ADVERTISING & EXECUTIVE SEARCH ADVERTISING & EXECUTIVE SEARCH	Water Utility	Amount Paid 1,803.72 1,803.72
Vendor Name BOB MURRAY & ASSOCIATES BOB MURRAY & ASSOCIATES 3062 Vendor Name	00416149 00416149	7567 7567	ADVERTISING & EXECUTIVE SEARCH ADVERTISING & EXECUTIVE SEARCH	Water Utility	1,803.72 1,803.72
Vendor Name BOB MURRAY & ASSOCIATES BOB MURRAY & ASSOCIATES 3062 Vendor Name	00416149 00416149	7567 7567	ADVERTISING & EXECUTIVE SEARCH ADVERTISING & EXECUTIVE SEARCH	Water Utility	1,803.72 1,803.72
BOB MURRAY & ASSOCIATES BOB MURRAY & ASSOCIATES 3062 Vendor Name	00416149 00416149	7567 7567	ADVERTISING & EXECUTIVE SEARCH ADVERTISING & EXECUTIVE SEARCH	Water Utility	1,803.72 1,803.72
BOB MURRAY & ASSOCIATES 3062 Vendor Name	00416149	7567	ADVERTISING & EXECUTIVE SEARCH		1,803.72
3062 Vendor Name				Sewer Utility	
Vendor Name	Voucher No.		Total for Payment No.:		3,607.44
Vendor Name	Voucher No.				
Vendor Name	Voucher No.				
	Voucher No.				
		Invoice No.	Description	Fund Code	Amount Paid
BRIGHTVIEW LANDSCAPE SERVICES, INC.	00416920	3188744	MORSE MANSION	Public Buildings	7,288.00
			Total for Payment No.:		7,288.00
3063					
Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
BRUCE'S TIRE INC	00416802	11-21156	PARTS V2581 WO110896	Automotive Services	287.48
BRUCE'S TIRE INC	00416802	11-21156	LABOR V2581 WO119896	Automotive Services	732.45
BRUCE'S TIRE INC	00416803	11-21161	ALIGNMENT V3113 WO119910	Automotive Services	69.95
			Total for Payment No.:		1,089.88
3064					
Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
	00416954	45639-01 CPV FEB-2018	PBI SOLAR PROD PYMT #39 FEB-18	Elec OperatingGrant Trust Fund	302.05
BW ASSOCIATES					302.05
3	BRUCE'S TIRE INC BRUCE'S TIRE INC BRUCE'S TIRE INC Wendor Name	BRUCE'S TIRE INC 00416802 BRUCE'S TIRE INC 00416802 BRUCE'S TIRE INC 00416803	BRUCE'S TIRE INC 00416802 11-21156 BRUCE'S TIRE INC 00416802 11-21156 BRUCE'S TIRE INC 00416803 11-21161 8064 Vendor Name Voucher No. Invoice No.	BRUCE'S TIRE INC 00416802 11-21156 PARTS V2581 W0110896 LABOR V2581 W0119896 LABOR V2581 W0119896 LABOR V2581 W0119896 ALIGNMENT V3113 W0119910 Total for Payment No.: Vendor Name Voucher No. Invoice No. Description PARTS V2581 W0110896 LABOR V2581 W0119896 ALIGNMENT V3113 W0119910 Total for Payment No.:	BRUCE'S TIRE INC 00416802 11-21156 PARTS V2581 WO110896 Automotive Services BRUCE'S TIRE INC 00416802 11-21156 LABOR V2581 WO119896 Automotive Services BRUCE'S TIRE INC 00416803 11-21161 ALIGNMENT V3113 WO119910 Automotive Services Total for Payment No.: Vendor Name Voucher No. Invoice No. Description Fund Code BW ASSOCIATES 00416954 45639-01 CPV FEB-2018 PBI SOLAR PROD PYMT #39 FEB-18 Elec OperatingGrant

Payment No: 62	23065					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	CARNEGHI-NAKASAKO & ASSOCIATES	00416705	2018CNA131	CARNEGHI NAKASAKO AGREEMENT 20	Parks And Recreation	1,500.00
				Total for Payment No.:		1,500.00
Payment No: 62	23066					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	CENTRALCOLO, LLC	00416823	1691	FIBER PATHWAY INNERDUCTS APR18	Electric Utility	500.00
				Total for Payment No.:		500.00
Payment No: 62	23067					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	CITY OF SAN JOSE	00416952	1153196	ENVIRONMENTAL SVCS-FOG	Sewer Utility	10,744.83
				Total for Payment No.:		10,744.83
Payment No: 62	23068					
Dayment Date	Vandar Nama	Vaucher Ne	Imusias Na	Description	Fund Codo	Amount Doid

Payment No: 623	3068					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	CONLEFF PLUMBING SUPPLY CO	00416825	18639	PARTS & SUPPLIES	Water Utility	29.22
				Total for Payment No.:		29.22

Payment No: 623069							
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid	
03/15/2018	CONSOLIDATED PARTS INC	00416898	5045444	PARTS & SUPPLIES	Water Utility	9.81	
				Total for Payment No.:		9.81	

Payment No: 62	23070					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	CORIX WATER PRODUCTS	00416899	17813005112	PARTS & SUPPLIES	Water Utility	14.58

Payment	No:	623071
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Payment Dat	te Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	COSTCO WHOLESALE	00416661	63215-01 CPV FEB-2018	PBI SOLAR PROD PYMT #57 FEB-18	Elec OperatingGrant Trust Fund	11,431.20
				Total for Payment No.:		11,431.20
Payment No:	: 623072					
Payment Dat	te Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	COUNTY OF SANTA CLARA	00416797	1800061693	PRE-BOOKING SHEETS	General Fund	322.68
				Total for Payment No.:		322.68
Payment No:	: 623073					
Payment Dat	te Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	CRANE & EQUIPMENT REGULATORY	00416804	18-017	AERIAL INSPC PER AGREEMENT	Automotive Services	1,375.00
				Total for Payment No.:		1,375.00
Payment No:	: 623074					
Payment Dat	te Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	DAIKIN APPLIED	00416937	3166001	ANNUAL INVOCIE	Public Buildings	6,084.00
				Total for Payment No.:		6,084.00
Payment No:	: 623075					
Payment Dat	te Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	DEBORAH VANDERWYK	00416674	02/01/2018-02/28/2018	GROUP EXERCISE FEBRUARY 2018	General Fund	504.00
				Total for Payment No.:		504.00

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	DIANA MORLANG	00416672	02/01/2018-02/28/2018	GROUP EXERCISE FEBRUARY 2018	General Fund	320.00
				Total for Payment No.:		320.00
Payment No: 62	23077					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	DIRECTV INC	00416633	33594574542	TV SVC (881) 22FEB18-21-MAR18	Electric Utility	317.57
				Total for Payment No.:		317.57
Payment No: 62	23078					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	DIVERSIFIED PROTECTION SYSTEMS	00416934	41773	CRC	General Fund	556.20
03/15/2018	DIVERSIFIED PROTECTION SYSTEMS	00416934	41773	TEEN CENTER	General Fund	443.31
03/15/2018	DIVERSIFIED PROTECTION SYSTEMS	00416934	41773	YAC	General Fund	460.93
				Total for Payment No.:		1,460.44
Payment No: 62	23079					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	DOMINIC CARUCCI	00416709	2-7-2018	INSTALL & FENCE RENT-JOHNSON	H.U.D Capital Projects	550.00
03/15/2018	DOMINIC CARUCCI	00416709	2-7-2018	10542 - JOHNSON	H.U.D Capital Projects	-550.00
03/15/2018	DOMINIC CARUCCI	00416709	2-7-2018	10542 - JOHNSON	H.U.D Capital Projects	550.00
03/15/2018	DOMINIC CARUCCI	00416724	702	DOOR/LOCK INSTALL 100%-JOHNSON	H.U.D Capital Projects	950.00
03/15/2018	DOMINIC CARUCCI	00416724	702	10542 - JOHNSON	H.U.D Capital Projects	-950.00
03/15/2018	DOMINIC CARUCCI	00416724	702	10542 - JOHNSON	H.U.D Capital Projects	950.00
03/15/2018	DOMINIC CARUCCI	00416726	703	ELECTRICAL JOB 100% - JOHNSON	H.U.D Capital	1,590.00
	DOMINIO GANGGOI				Projects	1,000.00

03/15/2018	DOMINIC CARUCCI	00416726	703	10542 - JOHNSON	H.U.D Capital Projects	-1,590.00
03/15/2018	DOMINIC CARUCCI	00416726	703	10542 - JOHNSON	JOHNSON H.U.D Capital Projects	
				Total for Payment No.:		3,090.00
Payment No: 62	3080					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	DOWNTOWN FORD SALES	00417009	306749	ONE (1) 2017 FORD F550 4X2 REG	Equipment Pool	35,415.19

03/15/2018	DOWNTOWN FORD SALES	00417009	306749	ONE (1) 2017 FORD F550 4X2 REG	Equipment Pool Revolving	35,415.19
03/15/2018	DOWNTOWN FORD SALES	00417009	306749	POWER GROUP;REAR VIEW CAMERA;	Equipment Pool Revolving	22,001.65
03/15/2018	DOWNTOWN FORD SALES	00417009	306749	CA TIRE FEE	Equipment Pool Revolving	10.50
03/15/2018	DOWNTOWN FORD SALES	00417009	306749	DELIVERY FEE	Equipment Pool Revolving	300.00
03/15/2018	DOWNTOWN FORD SALES	00417009	306749	DISCOUNT PER CA CONTRACT	Equipment Pool Revolving	-500.00

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	DP NICOLI INC	00416900	IR163470	MATERIALS	Water Utility	327.00
				Total for Payment No.:		327.00

Total for Payment No.:

57,227.34

Payment No: 623082

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	EDELMAN CORP	00416621	5198	RPLC PARKSIDE CAMERA CPL	General Fund	1,847.00
03/15/2018	EDELMAN CORP	00416886	5190	POLICE LOBBY SECURITY CAMERA	Public Buildings	1,492.00
				Total for Payment No.:		3,339.00

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	EJ PIRES TRUCKING INC	00416901	89773	HAULING SERVICES	Water Utility Construction	5,876.91
				Total for Payment No.:		5,876.91
Payment No: 62	23084					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	ELK GROVE FORD	00417010	117237	2018 FORD F-150;W1C XL 2WD SUP	Equipment Pool Revolving	26,290.79
03/15/2018	ELK GROVE FORD	00417010	117237	ADDITIONAL EQUIPMENT: 85A XL P	Equipment Pool Revolving	2,115.04
03/15/2018	ELK GROVE FORD	00417010	117237	A.R.E Z SEIESL CAMPER SHELL (I	Equipment Pool Revolving	4,201.30
03/15/2018	ELK GROVE FORD	00417010	117237	CA TIRE TAX FEE	Equipment Pool Revolving	8.75
03/15/2018	ELK GROVE FORD	00417010	117237	DELIVERY	Equipment Pool Revolving	300.00
03/15/2018	ELK GROVE FORD	00417010	117237	DISCOUNT PER CA CONTRACT	Equipment Pool Revolving	-500.00
				Total for Payment No.:		32,415.88
Payment No: 62	23085					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	EQUINIX INC	00416615	100210075366	SANTA CLARA IBX - SV2 (FIBER)	Electric Utility	12,678.76
				Total for Payment No.:		12,678.76
Payment No: 62	23086					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	EUROFINS EATON ANALYTICAL INC	00416902	L0375334	WATER SAMPLING	Water Utility	1,280.00
				Total for Payment No.:		1,280.00

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	EVERSLEY FORTE	00416693	02/01/2018-02/28/2018	GROUP EXERCISE FEBRUARY 2018	General Fund	220.00
				Total for Payment No.:		220.00
Payment No: 62	3088					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	FAST UNDERCAR SANTA CLARA	00416779	634384	BATTERIES - STOCK	Automotive Services	1,254.71
03/15/2018	FAST UNDERCAR SANTA CLARA	00416780	634759	PARTS - VEH # 2872	Automotive Services	30.26
				Total for Payment No.:		1,284.97
Payment No: 62	3089					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	FINISH LINE INTERIORS INC.	00416805	4025	MATERIAL V2905 WO119875	Automotive Services	38.15
03/15/2018	FINISH LINE INTERIORS INC.	00416805	4025	LABOR V2905 WO119875	Automotive Services	200.00
				Total for Payment No.:		238.15
Payment No: 62	3090					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	FLEET BODYWORX INC	00416807	19323	LABOR V3344 WO119843	Automotive Services	427.50
03/15/2018	FLEET BODYWORX INC	00416807	19323	PARTS V3344 WO119843	Automotive Services	68.36
				Total for Payment No.:		495.86
Payment No: 62	3091					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	FLINT TRADING INC	00416712	220789	Supplies for Traffic Eng	Streets And	18,077.24
				•	Highways	·
				Total for Payment No.:		18,077.24

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	GDSTA LLC	00416653	R18-SLR-0073	LTG REB 16702-4 3241 KELLER	Elec OperatingGrant Trust Fund	5,400.00
				Total for Payment No.:		5,400.00
Payment No: 62	23093					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	GHA TECHNOLOGIES INC	00416696	10007849	DELL LED MONITORS	Library	15,060.00
				Total for Payment No.:		15,060.00
Payment No: 62	23094					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	GRAYBAR ELECTRIC	00416675	9302695148	9401 MANHOLE GAURD RAIL	Electric Utility Construction	220.94
03/15/2018	GRAYBAR ELECTRIC	00416675	9302695148	9533-25 8"BLOWER W/15' DUCTING	Electric Utility Construction	322.59
03/15/2018	GRAYBAR ELECTRIC	00416675	9302695148	INBOUND FREIGHT	Electric Utility Construction	223.70
03/15/2018	GRAYBAR ELECTRIC	00416675	9302695148	9404-04 SLUDGE DEWATERING PUMP	Electric Utility Construction	478.71
03/15/2018	GRAYBAR ELECTRIC	00416675	9302695148	9404-50 PUMP HOSE 50'X2"	Electric Utility Construction	104.59
				Total for Payment No.:		1,350.53
Payment No: 62	23095					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	GRIFFIN AUTO PARTS	00416643	1-243804	CERAMIC DISC - VEH # 2867	Automotive Services	40.97
				Total for Payment No.:		40.97
Payment No: 62	23096					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	GTT COMMUNICATIONS INC	00416617	YP_INV-862993	INTERNET SVCS 881/1705 MAR18	Electric Utility	3,520.13

Davi	mont	No:	623097	,
Payı	nent	NO:	023097	

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	H&E EQUIPMENT SERVICES, INC	00416808	93674059	HAULING SRVS V3191 WO119966	Automotive Services	162.24
03/15/2018	H&E EQUIPMENT SERVICES, INC	00416808	93674059	LABOR V3191 WO119966	Automotive Services	357.00
				Total for Payment No.:		519.24

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	H.K. AVERY CONSTRUCTION	00416711	1802	JOB COMPLETE - FERGUSON	H.U.D Capital Projects	11,147.50
03/15/2018	H.K. AVERY CONSTRUCTION	00416711	1802	10520 - FERGUSON	H.U.D Capital Projects	-11,147.50
03/15/2018	H.K. AVERY CONSTRUCTION	00416711	1802	10520 - FERGUSON	H.U.D Capital Projects	11,147.50
				Total for Payment No.:		11,147.50

Payment No: 623099

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	IMPACT ABSORBENTS INC	00416713	0060819-IN	2018 CUC Supplies	Solid Waste Program	1,631.31
				Total for Payment No.:		1,631.31

Payment No: 623100

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	INTERACTIVE DATA PRICING &	00416637	354085945594PRD	SUBSCRIPTION FEE JANUARY 2018	General Fund	150.52
03/15/2018	INTERACTIVE DATA PRICING &	00416775	354084776610PRD	SUBSCRIPTION FEE FEBRUARY 2018	General Fund	150.86
				Total for Payment No.:		301.38

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/15/2018	INTERNAP NETWORK SERVICES CORP	00416778	B1-14121521	INTERNET SERVICE	General Fund	1,657.75				
				Total for Payment No.:		1,657.75				
Payment No: 623102										
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/15/2018	JACK DOHENY COMPANIES	00416915	W87065	PARTS	Sewer Utility	263.61				
03/15/2018	JACK DOHENY COMPANIES	00416915	W87065	LABOR	Sewer Utility	875.00				
03/15/2018	JACK DOHENY COMPANIES	00416915	W87065	SHOP SUPPLIES	Sewer Utility	95.16				
				Total for Payment No.:		1,233.77				
Payment No: 62	3103									
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/15/2018	JAMES S. LINDSEY	00416654	R18-SLR-0163	LTG REB 62364-6 & 62367-8	Elec OperatingGrant Trust Fund	1,895.24				
				Total for Payment No.:		1,895.24				
Payment No: 62	3104									
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/15/2018	JANICE MURPHY	00416670	11960	COURSE PAYMENT 11960	General Fund	1,451.52				
				Total for Payment No.:		1,451.52				
Payment No: 62	3105									
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/15/2018	JUANITA RUDAVSKY	00416742	PERMIT REFUND BLD2018- 49553	PERMIT REFUND BLD2018-49553	General Fund	120.00				
				Total for Payment No.:		120.00				

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/15/2018	KOFFLER	00416876	0088219-IN	FIELD LBR 100HP STARTER MOTOR	Electric Utility	3,312.00				
03/15/2018	KOFFLER	00416876	0088219-IN	SHOP LABOR	Electric Utility	5,600.00				
03/15/2018	KOFFLER	00416876	0088219-IN	MATERIALS	Electric Utility	970.11				
				Total for Payment No.:		9,882.11				
Payment No: 623107										
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/15/2018	KOHLER, JENNIFER MAE	00416748	11799 FIRST INSTALLMENT	COURSE PMT 11799 FIRST INSALLM	Recreation Program Operations	2,750.00				
				Total for Payment No.:		2,750.00				
Payment No: 623108										
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/15/2018	KORTICK MANUFACTURING CO	00416668	057176	OVERHEAD HARDWARE	Electric Utility	3,452.85				
03/15/2018	KORTICK MANUFACTURING CO	00416849	057199	MOULDING, OAK WOOD, 1IN WIDE X	Electric Utility	5,144.53				
				Total for Payment No.:		8,597.38				
Payment No: 623	3109									
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/15/2018	LAURA BRADBURY NORRIS	00416673	02/01/2018-02/28/2018	GROUP EXERCISE FEBRUARY 2018	General Fund	84.00				
				Total for Payment No.:		84.00				
Payment No: 623	3110									
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/15/2018	LEADMAN ELECTRONICS USA, INC	00416658	61768-05 CPV FEB-2018	PBI SOLAR PROD PYMT #28 FEB-18	Elec OperatingGrant Trust Fund	3,322.28				
				Total for Payment No.:		3,322.28				

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	LINCOLN AQUATICS	00416720	EW005228	MURIATIC ACID	General Fund	821.59
03/15/2018	LINCOLN AQUATICS	00416727	EW004772	NON-TAXABLE	General Fund	81.30
03/15/2018	LINCOLN AQUATICS	00416727	EW004772	BULK LIQUID CHLORINE	General Fund	2,650.66
				Total for Payment No.:		3,553.55

Payment No: 623112

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	LN CURTIS & SONS	00416854	INV163187	MSA CONFIDENNCE CLEANER	General Fund	297.40
03/15/2018	LN CURTIS & SONS	00416877	INV159321	PPE PASSPORTS	Fire Department	149.98
03/15/2018	LN CURTIS & SONS	00416878	INV159503	BOOKS - PANKO	Fire Department	460.64
03/15/2018	LN CURTIS & SONS	00416879	INV159509	12" BULLET BLADE H2 SAW	General Fund	491.16
				Total for Payment No.:		1,399.18

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	MALLORY SAFETY & SUPPLY LLC	00416852	4406313	CARHA-101625NAVY-2X JACKET FR	Electric Utility	166.16
03/15/2018	MALLORY SAFETY & SUPPLY LLC	00416964	4406630	NATSA-HYDROBIBYB-XL OVRL RAIN	Electric Utility	425.93
03/15/2018	MALLORY SAFETY & SUPPLY LLC	00416964	4406630	NATSA-HYDROBIBYB-2X BIB HYDROL	Electric Utility	468.53
03/15/2018	MALLORY SAFETY & SUPPLY LLC	00416964	4406630	NATSA-IZLSVPL LOGO 6"X4"SILICO	Electric Utility	62.18
03/15/2018	MALLORY SAFETY & SUPPLY LLC	00416964	4406630	NATSA-IZLSCPL LOGO 3"X2" SILIC	Electric Utility	44.64
03/15/2018	MALLORY SAFETY & SUPPLY LLC	00416964	4406630	NATSA-IZLSCPL LOGO 3"X2" SILIC	Electric Utility	31.88
03/15/2018	MALLORY SAFETY & SUPPLY LLC	00416964	4406630	NATSA-HYDROJACKYB-MD JKT RAIN	Electric Utility	607.16

03/15/2018	MALLORY SAFETY & SUPPLY LLC	00416964	4406630	NATSA-HYDROJACKYB-LG JKT RAIN	Electric Utility	607.16
03/15/2018	MALLORY SAFETY & SUPPLY LLC	00416964	4406630	NATSA-HYDROJACKYB-XL JKT HYDRO	Electric Utility	1,214.33
03/15/2018	MALLORY SAFETY & SUPPLY LLC	00416964	4406630	NATSA-HYDROJACKYB-2X JKT HYDRO	Electric Utility	667.89
03/15/2018	MALLORY SAFETY & SUPPLY LLC	00416964	4406630	NATSA-HYDROBIBYB-SM BIB HYDROL	Electric Utility	851.86
03/15/2018	MALLORY SAFETY & SUPPLY LLC	00416964	4406630	NATSA-HYDROBIBYB-MD OVRL RAIN	Electric Utility	425.93
03/15/2018	MALLORY SAFETY & SUPPLY LLC	00416964	4406630	NATSA-HYDROJACKYB-SM JKT HYDRO	Electric Utility	1,214.32
03/15/2018	MALLORY SAFETY & SUPPLY LLC	00416996	4407172	NATSA-C21WTO5-MD SWEATSHIRT FR	Electric Utility	123.55
03/15/2018	MALLORY SAFETY & SUPPLY LLC	00416996	4407172	NATSA-C21WTO5-XL SWEATSHIRT FR	Electric Utility	123.55
03/15/2018	MALLORY SAFETY & SUPPLY LLC	00416996	4407172	NATSA-IZLSVPL LOGO SILICON VAL	Electric Utility	26.65
03/15/2018	MALLORY SAFETY & SUPPLY LLC	00416996	4407172	NATSA-IZLSVPS LOGO SMALL LOGO	Electric Utility	19.13
03/15/2018	MALLORY SAFETY & SUPPLY LLC	00416996	4407172	NATSA-C21WTO5-SM SWEATSHIRT FR	Electric Utility	123.55
				Total for Payment No.:		7,204.40

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	MANAGEMENT PARTNERS INC	00416990	INV05489	Provide project management, or	General Fund	3,018.55
03/15/2018	MANAGEMENT PARTNERS INC	00416991	INV05558	Provide project management, or	General Fund	2,177.50
				Total for Payment No.:		5,196.05

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	MARK SHRIVER	00416669	11850-11860	COURSE PAYMENT 11850-11860	General Fund	3,820.44
				Total for Payment No.:		3,820.44

	Pay	ment	No:	6231	1	6
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Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	MINTIER HARNISH LP	00416699	SANTACLARAZCU-04	PROFESSIONAL SERVICES TO PREPA	General Fund	2,558.65
				Total for Payment No.:		2,558.65

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	MISSION VALLEY FORD TRUCK	00416641	721288	PARTS - STOCK	Automotive Services	91.98
				Total for Payment No.:		91.98

Payment No: 623118

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	MOMENTUM CHEVROLET	00416640	348613	PARTS - VEH # 2905	Automotive Services	52.77
				Total for Payment No.:		52.77

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	MT TIRE SERVICE	00416816	8140	FLAT REPAIR V3142 WO119906	Automotive Services	35.00
03/15/2018	MT TIRE SERVICE	00416817	8121	LABOR V2055 WO119873	Automotive Services	90.00
03/15/2018	MT TIRE SERVICE	00416818	8120	MOUNT/DISMOUNT V3015 WO119868	Automotive Services	60.00
03/15/2018	MT TIRE SERVICE	00416821	8006	TIRES/F.E.T - V2688 WO119827	Automotive Services	2,204.46
03/15/2018	MT TIRE SERVICE	00416821	8006	LABOR/TIRE TAX V2688 WO119827	Automotive Services	127.00
03/15/2018	MT TIRE SERVICE	00416822	8030	FLAT REPAIR V2930 WO119931	Automotive Services	25.00
03/15/2018	MT TIRE SERVICE	00416824	8031	FLAT REPAIR V2342 WO119952	Automotive Services	25.00
03/15/2018	MT TIRE SERVICE	00416826	8033	TIRE V2581 WO119896	Automotive Services	688.88
03/15/2018	MT TIRE SERVICE	00416826	8033	LABOR/CA TIRE FEE WO119896	Automotive Services	107.00
03/15/2018	MT TIRE SERVICE	00416827	8035	FLEET SERVICE	Automotive Services	120.00
03/15/2018	MT TIRE SERVICE	00416830	8032	FLAT RERPAIR V3314 WO119927	Automotive Services	25.00
03/15/2018	MT TIRE SERVICE	00416832	8034	MOUNT/BALANCE V3113 WO119910	Automotive Services	100.00

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	MUNICIPAL MAINTENANCE EQUIPMNT	00416639	0125923-IN	SEALS - STOCK	Automotive Services	490.20
				Total for Payment No.:		490.20

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	NAPA AUTO PARTS	00416781	5983-383024	OIL FILTERS - STOCK	Automotive Services	229.22
03/15/2018	NAPA AUTO PARTS	00416782	5983-383038	PARTS - STOCK	Automotive Services	277.29
03/15/2018	NAPA AUTO PARTS	00416783	5983-383197	PARTS - VEH # 3019	Automotive Services	136.45
03/15/2018	NAPA AUTO PARTS	00416784	5983-383307	PARTS - STOCK	Automotive Services	47.83
03/15/2018	NAPA AUTO PARTS	00416786	5983-383392	PARTS - SHOP USE	Automotive Services	27.21
03/15/2018	NAPA AUTO PARTS	00416787	5983-381949	AIR FILTER - VEH # 3016	Automotive Services	8.68
03/15/2018	NAPA AUTO PARTS	00416788	5983-381901	SWITCH - SVAC3	Automotive Services	15.06
03/15/2018	NAPA AUTO PARTS	00416789	5983-381976	CORE CREDIT - TRANSFER TO VEND	Automotive Services	-152.99
				Total for Payment No.:		588.75

Payment No: 623122

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	NATIONAL OUTDOOR FURNITURE, INC.	00417003	3971-2444	14 6 FT. BLAIR BENCHES	General Fund	13,764.52
03/15/2018	NATIONAL OUTDOOR FURNITURE, INC.	00417003	3971-2444	FREIGHT	General Fund	1,140.00
				Total for Payment No.:		14,904.52

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	NELLI BHESANIA	00416695	02/01/2018-02/28/2018	GROUP EXERCISE FEBRUARY 2018	General Fund	40.00
				Total for Payment No.:		40.00

Payment	No:	6231	24

Code Amount Paid
Utility 5,554.56
5,554.56

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	NORTHWEST ENERGY EFFICIENCY COUNCIL	00416616	9481	BLDING OP CERT LEVEL 1 COURSE	Elec OperatingGrant Trust Fund	20,000.00
				Total for Payment No.:		20,000.00

Payment No: 623126

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	NORTHWEST PUMP & EQUIPMENT	00416851	2874592-00	PN# 860199-020 - VEEDER-ROOT T	Electric Utility	1,112.06
03/15/2018	NORTHWEST PUMP & EQUIPMENT	00416851	2874592-00	PN# 333577-001 - VEEDER-ROOT A	Electric Utility	1,485.41
03/15/2018	NORTHWEST PUMP & EQUIPMENT	00416851	2874592-00	PN# 794390-420 - VEEDER-ROOT I	Electric Utility	484.71
03/15/2018	NORTHWEST PUMP & EQUIPMENT	00416851	2874592-00	PN# 305XPA-2200AK - MORRISON 2	Electric Utility	78.86
				Total for Payment No.:		3,161.04

Payment No: 623127

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	NRG REPOWERING HOLDINGS LLC	00416655	74943-02 CPV JAN-2018	PBI JAN-18 PYMT #41 49ERS STDM	Elec OperatingGrant Trust Fund	2,820.81
03/15/2018	NRG REPOWERING HOLDINGS LLC	00416734	74943-02 CPV FEB-2018	PBI FEB-18 PYMT #42 49ERS STDM	Elec OperatingGrant Trust Fund	4,703.93
				Total for Payment No.:		7,524.74

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	OMNETRIC CORP.	00416994	5720004656	MDMS & ENERGY ENGAGE IMPLEMENT	Electric Utility Construction	1,487.50

Downtown Parking Maintenance D

990.00

1,590.00

December No. 000						
Payment No: 623						
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	ORCHARD COMMERCIAL, INC	00417006	FEBRUARY 2018	SANTA CLARA CONVENTION CENTER	Convention Cnt Maintenance Dis	6,250.00
				Total for Payment No.:		6,250.00
Payment No: 623	3130					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	ORKIN PEST CONTROL	00416477	166474207	PEST CONTROL SERVICES (YARD)	Electric Utility	109.18
				Total for Payment No.:		109.18
Payment No: 623	3131					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	PAC MACHINE CO	00416716	71983	Diesel Pump & Strainer	Storm Drain	2,647.61
				Total for Payment No.:		2,647.61
Payment No: 623	3132					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	PACIFIC COAST PETROLEUM INC.	00416799	932224	OIL - STOCK	Automotive Services	1,067.66
				Total for Payment No.:		1,067.66
Payment No: 623	3133					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	PACIFIC WATER ART INC	00416603	58509	Fountain Mtce Feb 2018	General Fund	600.00

Fountain Mtce Feb 2018

Total for Payment No.:

PACIFIC WATER ART INC

00416603

58509

03/15/2018

Payment No: 623134	Pay	ment	No:	6231	34
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Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	PAETEC	00417001	69792716	Dynamic SIP Service	General Fund	5,906.84
				Total for Payment No.:		5,906.84

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	PEACE OFFICERS RESEARCH ASSOC OF CA	00417011	204876	APRIL 2018 PORAC DUES	General Fund	210.00
				Total for Payment No.:		210.00

Payment No: 623136

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	PERCY BHESANIA	00416694	02/01/2018-02/28/2018	GROUP EXERCISE FEBRUARY 2018	General Fund	132.00
				Total for Payment No.:		132.00

Payment No: 623137

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	PINE CONE LUMBER CO	00416730	741877	U-BOLT 5/16"X2	General Fund	9.74
03/15/2018	PINE CONE LUMBER CO	00416733	743238	2X10 20' DF PRESSURE TREATED	General Fund	129.69
				Total for Payment No.:		139.43

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	PRAXAIR DISTRIBUTION INC	00416888	81528144	DEMURRAGE	Electric Utility	115.74
03/15/2018	PRAXAIR DISTRIBUTION INC	00416888	81528144	DEMURRAGE	Electric Utility	150.99
03/15/2018	PRAXAIR DISTRIBUTION INC	00416888	81528144	DEMURRAGE	Sewer Utility	115.74
03/15/2018	PRAXAIR DISTRIBUTION INC	00416888	81528144	DEMURRAGE	Electric Utility Construction	210.16
03/15/2018	PRAXAIR DISTRIBUTION INC	00416888	81528144	DEMURRAGE	Water Utility	540.93

Total for Payment No.:	1,133.56
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Payment No: 62	3139					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	R & B CO	00416926	S1718729.005	PARTS & SUPPLIES - CREDIT	Water Utility Construction	-490.41
03/15/2018	R & B CO	00416948	S1723636.001	PARTS & SUPPLIES	Water Utility Construction	3,301.51
03/15/2018	R & B CO	00416949	S1723838.001	PARTS & SUPPLIES	Water Utility Construction	1,286.82
				Total for Payment No.:		4,097.92
Payment No: 62	3140					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	R3 CONSULTING GROUP, INC.	00416718	8591	Non-exclusive Hauler Audit	Solid Waste Program	4,701.25
				Total for Payment No.:		4,701.25
Payment No: 62	3141					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	RAIMI + ASSOCIATES, INC	00416760	18-2737	MTC/El Camino Specific Plan	Engineerg Operating Grant Fund	25,680.93
				Total for Payment No.:		25,680.93
Payment No: 62	3142					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	RAJ & ASSOCIATES, LLC	00416604	16599	Safety Glasses	General Fund	147.55
03/15/2018	RAJ & ASSOCIATES, LLC	00416605	16712	Safety Glasses	General Fund	29.04
				Total for Payment No.:		176.59

Pav	vment	No:	6231	43
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Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	RECOLOGY SOUTH BAY	00416606	February-18	Recycling Bin Service Feb 2018	Solid Waste Program	132,734.09
				Total for Payment No.:		132,734.09

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	REED & GRAHAM INC	00416719	911659	Asphalt	General Fund	1,345.26
03/15/2018	REED & GRAHAM INC	00416885	912045	COLD MIX & BASE ROCK	Water Utility	235.70
03/15/2018	REED & GRAHAM INC	00416885	912045	COLD MIX & BASE ROCK	Sewer Utility	58.91
03/15/2018	REED & GRAHAM INC	00416885	912045	COLD MIX & BASE ROCK	Electric Utility Construction	294.62
03/15/2018	REED & GRAHAM INC	00416885	912045	COLD MIX & BASE ROCK	Water Utility Construction	294.61
03/15/2018	REED & GRAHAM INC	00416885	912045	COLD MIX & BASE ROCK	Water Utility Construction	294.62
03/15/2018	REED & GRAHAM INC	00416887	912138	COLD MIX & BASE ROCK	Water Utility	333.67
03/15/2018	REED & GRAHAM INC	00416887	912138	COLD MIX & BASE ROCK	Sewer Utility	83.42
03/15/2018	REED & GRAHAM INC	00416887	912138	COLD MIX & BASE ROCK	Electric Utility Construction	417.10
03/15/2018	REED & GRAHAM INC	00416887	912138	COLD MIX & BASE ROCK	Water Utility Construction	417.09
03/15/2018	REED & GRAHAM INC	00416887	912138	COLD MIX & BASE ROCK	Water Utility Construction	417.10
				Total for Payment No.:		4,192.10

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	ROBERT E. VAN HEUIT	00416897	1070	AMENDMENT NO. 2 INCREASE PO AM	Expendable Trust Funds	1,750.00
				Total for Payment No.:		1,750.00

Payment No: 623146							
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid	
03/15/2018	ROSS MCDONALD CO INC	00416623	218016	SHELVING FRAMES	General Fund	763.00	
03/15/2018	ROSS MCDONALD CO INC	00416623	218016	SERVICES-NON TAXABLE	General Fund	1,350.00	
				Total for Payment No.:		2,113.00	
Payment No: 62	3147						
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid	
03/15/2018	ROSS RECREATION EQUIPMENT INC	00416750	l12433	STEEL RECEPTACLE FLAT TOP	General Fund	1,809.40	
03/15/2018	ROSS RECREATION EQUIPMENT INC	00416750	l12433	24 HOUR CALL-SERVICE	General Fund	349.00	
				Total for Payment No.:		2,158.40	

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	ROYAL BRASS INC	00416950	855469-001	PARTS & SUPPLIES	Water Utility	116.25
				Total for Payment No.:		116.25

Payment No: 623149

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	SAFEWAY INC	00416770	03-03-2018	TAXABLE	Recreation Program Operations	23.66
03/15/2018	SAFEWAY INC	00416770	03-03-2018	NON-TAX	Recreation Program Operations	17.98
03/15/2018	SAFEWAY INC	00416771	03-03-2018	NON-TAX	Recreation Program Operations	11.46
				Total for Payment No.:		53.10

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	SAN JOSE BOILER WORKS	00416751	128303	STANDARD LABOR RATE	General Fund	570.00

03/15/2018	SAN JOSE BOILER WORKS	00416751	128303	EXPENSE-TAXABLE	General Fund	48.50 618.50			
				Total for Payment No.:		616.50			
Daymant Nay CO	2454								
	Payment No: 623151								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/15/2018	SANTA CLARA CO SOCIAL SVC AGCY	00416966	FEBRUARY 2018	FY17-18 SR NUTRITION PRGRM FEB	Deposit Funds.	1,006.00			
				Total for Payment No.:		1,006.00			
Payment No: 62	3152								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/15/2018	SANTA CLARA GOLF & TENNIS CLUB	00416671	11371-11374	COURSE PAYMENT 11371-11374	General Fund	305.04			
				Total for Payment No.:		305.04			
Payment No: 62	3153								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/15/2018	SANTA CLARA LIGHTING, INC.	00416752	9784	24" LED MULTI COLOR TEMP UNDER	General Fund	76.25			
03/15/2018	SANTA CLARA LIGHTING, INC.	00416753	9644	INSULATED WIRE STRIPPER	General Fund	179.85			
03/15/2018	SANTA CLARA LIGHTING, INC.	00416754	9712	MEDIUM BASE SOCKET	General Fund	34.08			
03/15/2018	SANTA CLARA LIGHTING, INC.	00416755	9735	9W LED A19 DIMMABLE	General Fund	560.15			
03/15/2018	SANTA CLARA LIGHTING, INC.	00416756	9727	1 OR 2 LAMP CF26 4 PIN BALLAST	General Fund	305.69			
03/15/2018	SANTA CLARA LIGHTING, INC.	00416945	9912	AUTO LIGHTS	Automotive Services	156.96			
03/15/2018	SANTA CLARA LIGHTING, INC.	00416946	9993	CH LIGHTS	General Fund	169.39			
03/15/2018	SANTA CLARA LIGHTING, INC.	00416947	9990	AUTO LIGHTS	Automotive Services	486.54			
				Total for Payment No.:		1,968.91			
Payment No: 62	3154								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/15/2018	SANTA CLARA UNIFIED SCHOOL DIST	00416657	SCUSD PBI FEB-2018 DIST OFFICE	DSTRCT OFC PBI PYMT #58 FEB-18	Elec OperatingGrant Trust Fund	5,276.59			

03/15/2018	SANTA CLARA UNIFIED SCHOOL DIST	00417012	WILCOX ROBOTICS TEAM FUND 2018	WILCOX ROBOTICS TEAM FUND 2018	General Fund	2,000.00			
				Total for Payment No.:		7,276.59			
Payment No: 623155									
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/15/2018	SANTA CLARA WEEKLY	00416743	1241637	PUBLICATION-1075 POMEROY	General Fund	912.00			
03/15/2018	SANTA CLARA WEEKLY	00416882	1241620	NIB CE 16-17-13	Parks And Recreation	2,856.00			
				Total for Payment No.:		3,768.00			
Payment No: 62	3156								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/15/2018	SCHNEIDER ELECTRIC USA INC	00416858	40295543-01	S765RDPS ION7x50 REMOTE DISPLA	Electric Utility Construction	3,353.23			
03/15/2018	SCHNEIDER ELECTRIC USA INC	00416858	40295543-01	S7650T0C0B6E0A0A 7650-TRANSDUC	Electric Utility Construction	29,367.52			
				Total for Payment No.:		32,720.75			
Payment No: 62	3157								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/15/2018	SCP DISTRIBUTORS LLC	00416907	36910470	MURIATIC ACID	General Fund	137.34			
03/15/2018	SCP DISTRIBUTORS LLC	00416909	36911298	SANI-CHLOR	General Fund	88.61			
				Total for Payment No.:		225.95			
Payment No: 62	3158								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/15/2018	SHRED-IT USA LLC	00416740	8124209185	SHREDDING SVP 881 MARTIN 1/31/	Electric Utility	122.38			
03/15/2018	SHRED-IT USA LLC	00416740	8124209185	SHREDDING SVP 881 MARTIN 2/16	Electric Utility	123.48			
				Total for Payment No.:		245.86			

Pav	/ment	No:	6231	50
ray	ment	NO.	023 I	ວອ

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	SOFTWAREONE	00416963	US-PSI-662727	Acrobat Pro DC	General Fund	10,162.80
03/15/2018	SOFTWAREONE	00416963	US-PSI-662727	Creative Cloud Enterprise	General Fund	677.44
03/15/2018	SOFTWAREONE	00416963	US-PSI-662727	InDesign	General Fund	215.06
03/15/2018	SOFTWAREONE	00416963	US-PSI-662727	Creative Cloud Enterprise	General Government - Other	677.44
03/15/2018	SOFTWAREONE	00416963	US-PSI-662727	Creative Cloud Enterprise	General Government - Other	2,709.76
				Total for Payment No.:		14,442.50

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	STANLEY STEEMER	00416912	4129101	CLEAN ALL MATS	General Fund	300.00
				Total for Payment No.:		300.00

Payment No: 623161

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	SUNE W12DG-C HOLDINGS LLC	00416700	INV-014776	ENERGY PURCH (SOLAR) FEB18	Electric Utility	6,273.50
				Total for Payment No.:		6,273.50

Payment No: 623162

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	SUNNYVALE FORD	00416644	116970-1 FOW	PARTS -STOCK	Automotive Services	365.19
				Total for Payment No.:		365.19

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	TARGET SPECIALTY PRODUCTS INC	00416918	PI0752987	ROUND UP PRO MAX	General Fund	569.77
03/15/2018	TARGET SPECIALTY PRODUCTS INC	00416921	PI0753422	PESTICIDE DECAL STORAGE SIGN	General Fund	69.39

Total for Payment No.: 639.16

Payment	No:	6231	64
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Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	THYSSENKRUPP ELEVATOR CORPORATION	00417007	3003737764	SANTA CLARA CONVENTION CENTER	Convention Cnt Maintenance Dis	334.34
				Total for Payment No.:		334.34

Payment No: 623165

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	TJH2B ANALYTICAL SERVICES INC	00416757	18-133074	SUB ANALYSIS AGNW, CNTRL, FRV	Electric Utility	5,130.00
				Total for Payment No.:		5,130.00

Payment No: 623166

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	TMT ENTERPRISES INC	00416923	93737	GOLD FINES	General Fund	309.18
03/15/2018	TMT ENTERPRISES INC	00416925	93952	STAB GOLD FINES	General Fund	551.72
				Total for Payment No.:		860.90

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	TRANSCANADA TURBINES LTD	00416998	1010366	PN# L44867P01 - HOUSING, VANE	Electric Utility	179.64
03/15/2018	TRANSCANADA TURBINES LTD	00416998	1010366	PN# L44867P03 - HOUSING, VANE	Electric Utility	179.64
03/15/2018	TRANSCANADA TURBINES LTD	00416998	1010366	PN# L44860P02 - HOUSING, VANE	Electric Utility	5,029.91
03/15/2018	TRANSCANADA TURBINES LTD	00416998	1010366	PN# L44867P02 - HOUSING, VANE	Electric Utility	89.82
03/15/2018	TRANSCANADA TURBINES LTD	00416998	1010366	PN# L44867P04 - HOUSING, VANE	Electric Utility	89.82
03/15/2018	TRANSCANADA TURBINES LTD	00416998	1010366	PN# 9146M80P03 - SLEEVE, ARM,	Electric Utility	53.89
03/15/2018	TRANSCANADA TURBINES LTD	00416998	1010366	PN# L44860P01 - HOUSING, VANE	Electric Utility	8,263.43
				Total for Payment No.:		13,886.15

	Pay	ment	No:	6231	68
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Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	TRITON MUSEUM OF ART	00416795	MARCH 2018	Contribution Agreement with th	General Fund	24,130.00
				Total for Payment No.:		24,130.00

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	TURF & INDUSTRIAL EQUIPMENT CO	00416796	IV24700	PARTS - VEH # 2380, 2645	Automotive Services	97.65
03/15/2018	TURF & INDUSTRIAL EQUIPMENT CO	00416927	LI12140	SLSRENT RENTAL	General Fund	1,308.00
				Total for Payment No.:		1,405.65

Payment No: 623170

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	TUSCANY CALABAZAS, LLC	00416656	75170-01 CPV JAN-2018	PBI SOLAR PROD PYMT #35 JAN-18	Elec OperatingGrant Trust Fund	1,066.35
03/15/2018	TUSCANY CALABAZAS, LLC	00416736	75170-01 CPV FEB-2018	PBI SOLAR PROD PYMT #36 FEB-18	Elec OperatingGrant Trust Fund	1,793.26
				Total for Payment No.:		2,859.61

Payment No: 623171

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	UNIFIRST CORPORATION	00416472	385 0281759	GARMENT RENT/CLEAN SVCS DVR	Electric Utility	636.81
03/15/2018	UNIFIRST CORPORATION	00416473	385 0281852	GARMENT RENT/CLEANING SVC CH	Electric Utility	150.88
03/15/2018	UNIFIRST CORPORATION	00416474	385 0281768	GARMENT RENT/CLEAN SVCS AD1705	Electric Utility	77.35
03/15/2018	UNIFIRST CORPORATION	00416475	385 0281761	GARMENT RENTAL/CLEANING T&D	Electric Utility	985.42
03/15/2018	UNIFIRST CORPORATION	00416476	385 0281767	GARMENT RENT/CLEAN SVCS SUB	Electric Utility	607.56
03/15/2018	UNIFIRST CORPORATION	00416847	385 0282567	GARMENT RENTAL/CLEANING SVPIT	Electric Utility	54.02
				Total for Payment No.:		2,512.04

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	UNITED SITE SERVICES INC	00416450	114-6409896	RSTRM RENT@ URA2/20-3/19/18	Electric Utility	10.90
03/15/2018	UNITED SITE SERVICES INC	00416450	114-6409896	WKLY RSTRM SRV@URA2/20-3/19/18	Electric Utility	55.00
03/15/2018	UNITED SITE SERVICES INC	00416450	114-6409896	ENVIRONMENTAL FEE	Electric Utility	13.98
03/15/2018	UNITED SITE SERVICES INC	00416450	114-6409896	2SINKS @URA 2/20-3/19/18	Electric Utility	10.90
03/15/2018	UNITED SITE SERVICES INC	00416450	114-6409896	WKLY SINK SRV@URA2/20-3/19/18	Electric Utility	55.00
03/15/2018	UNITED SITE SERVICES INC	00416831	114-6431362	2 SINKS @ NRS 2/26/18-3/25/18	Electric Utility	10.91
03/15/2018	UNITED SITE SERVICES INC	00416831	114-6431362	WKLY SVC @ NRS 2/26/18-3/25/18	Electric Utility	55.00
03/15/2018	UNITED SITE SERVICES INC	00416831	114-6431362	ENVIRONMENTAL FEE	Electric Utility	6.99
				Total for Payment No.:		218.68

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	UNIVAR USA INC	00416455	SJ866340	DVR CHEM DEL SOD HYP 2/27/18	Electric Utility	807.08
03/15/2018	UNIVAR USA INC	00416455	SJ866340	CALIFORNIA MILL FEE	Electric Utility	17.55
				Total for Payment No.:		824.63

Payment No: 623174

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	VANTAGE DATA CENTERS	00416650	R16-DCR-0035-3	DATA CTR PYMT #3 69113-2	Elec OperatingGrant Trust Fund	49,987.02
				Total for Payment No.:		49,987.02

Payment No: 623175

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/15/2018	VERIZON WIRELESS	00416612	9802166226	WIRELESS METER LINES FEB18	Electric Utility	187.34
				Total for Payment No.:		187.34

03/15/2018	VERIZON WIRELESS	00416632	9802320769	CELL PHONE SERVICE FEB17	Electric Utility	7,409.23		
				Total for Payment No.:		7,409.23		
Payment No: 62	23177							
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid		
03/15/2018	VERIZON WIRELESS	00416776	9801610496	IT	General Fund	38.01		
03/15/2018	VERIZON WIRELESS	00416776	9801610496	LIBRARY	General Fund	62.54		
03/15/2018	VERIZON WIRELESS	00416776	9801610496	POLICE	General Fund	2,626.38		
03/15/2018	VERIZON WIRELESS	00416776	9801610496	POLICE	General Fund	76.02		
03/15/2018	VERIZON WIRELESS	00416776	9801610496	FIRE	General Fund	1,102.29		
03/15/2018	VERIZON WIRELESS	00416776	9801610496	STREETS	General Fund	114.03		
03/15/2018	VERIZON WIRELESS	00416776	9801610496	PARKS & REC	General Fund	38.01		
				Total for Payment No.:		4,057.28		
Payment No: 623178								
Payment No: 62	23178							
Payment No: 62	23178 Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid		
-		Voucher No. 00416688	Invoice No. 02/01/2018-02/28/2018	Description GROUP EXERCISE FEBRUARY 2018	Fund Code General Fund	Amount Paid 160.00		
Payment Date	Vendor Name			·				
Payment Date	Vendor Name			GROUP EXERCISE FEBRUARY 2018		160.00		
Payment Date	Vendor Name VIMALTHA JEGAN			GROUP EXERCISE FEBRUARY 2018		160.00		
Payment Date 03/15/2018	Vendor Name VIMALTHA JEGAN			GROUP EXERCISE FEBRUARY 2018		160.00		
Payment Date 03/15/2018 Payment No: 62	Vendor Name VIMALTHA JEGAN 23179	00416688	02/01/2018-02/28/2018	GROUP EXERCISE FEBRUARY 2018 Total for Payment No.:	General Fund	160.00 160.00		
Payment Date 03/15/2018 Payment No: 62 Payment Date	Vendor Name VIMALTHA JEGAN 23179 Vendor Name WARDELL AUTO INTERIORS AND TOPS,	00416688 Voucher No.	02/01/2018-02/28/2018 Invoice No.	GROUP EXERCISE FEBRUARY 2018 Total for Payment No.: Description	General Fund Fund Code	160.00 160.00 Amount Paid		
Payment Date 03/15/2018 Payment No: 62 Payment Date 03/15/2018	Vendor Name VIMALTHA JEGAN 23179 Vendor Name WARDELL AUTO INTERIORS AND TOPS, LLC WARDELL AUTO INTERIORS AND TOPS,	00416688 Voucher No. 00416842	02/01/2018-02/28/2018 Invoice No. 1959	GROUP EXERCISE FEBRUARY 2018 Total for Payment No.: Description LABOR V2688 WO119827	General Fund Fund Code Automotive Services	160.00 160.00 Amount Paid 552.50		
Payment Date 03/15/2018 Payment No: 62 Payment Date 03/15/2018	Vendor Name VIMALTHA JEGAN 23179 Vendor Name WARDELL AUTO INTERIORS AND TOPS, LLC WARDELL AUTO INTERIORS AND TOPS, LLC WARDELL AUTO INTERIORS AND TOPS, LLC WARDELL AUTO INTERIORS AND TOPS,	00416688 Voucher No. 00416842 00416842	02/01/2018-02/28/2018 Invoice No. 1959 1959	GROUP EXERCISE FEBRUARY 2018 Total for Payment No.: Description LABOR V2688 WO119827 PARTS V2688 WO119827	Fund Code Automotive Services Automotive Services	160.00 160.00 Amount Paid 552.50 119.90		

Voucher No.

Invoice No.

Description

Fund Code

Amount Paid

Payment Date

Vendor Name

Payment No: 623	3180							
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid		
03/15/2018	WATER QUALITY PLUMBING INC	00416728	74518	SEWER CAMERA/LABOR - ROBERTS	H.U.D Capital Projects	525.00		
				Total for Payment No.:		525.00		
Payment No: 62	3181							
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid		
03/15/2018	WESCO DISTRIBUTION INC	00416953	910587	PARTS & SUPPLIES	Water Utility	51.03		
				Total for Payment No.:		51.03		
Payment No: 62	3182							
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid		
03/15/2018	WEST COAST ARBORISTS INC	00416609	134365	Tree Removal Service	General Fund	3,000.00		
03/15/2018	WEST COAST ARBORISTS INC	00416722	133489-A	Tree Pruining Service	General Fund	46,525.00		
03/15/2018	WEST COAST ARBORISTS INC	00416723	133490-A	Tree Removal Service	General Fund	17,935.00		
				Total for Payment No.:		67,460.00		
Payment No: 62	3183							
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid		
03/15/2018	WITMER-TYSON IMPORTS INC	00416967	T12396	JAN MONTHLY K-9 MAINTENANCE	General Fund	855.00		
03/15/2018	WITMER-TYSON IMPORTS INC	00416967	T12396	TRACKING LONG LINE	General Fund	87.20		
				Total for Payment No.:		942.20		
Payment No: 62	3184							
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid		

217-446-2

00416687

RESERVOIR DAM INSPECTION SVCS

Total for Payment No.:

Electric Utility

3,575.00

3,575.00

03/15/2018

YEH AND ASSOCIATES

Overall Total 1,077,679.58



City of Santa Clara List of All Bills and Claims Approved for Payment

Run Date 3/15/2018 Run Time 13:35:46 PM

Sorted by Payment Number

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Payment	I NO:	623185

Payment No: 623	0100							
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid		
03/16/2018	CA FRANCHISE TAX BOARD	00417331	02/25/18-03/10/18	WAGE ATTACHMENT B1806	Payroll Liability&ClearingAcct	200.00		
				Total for Payment No.:		200.00		
Payment No: 623	186							
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid		
03/16/2018	CA FRANCHISE TAX BOARD	00417333	02/25/18-03/10/18	WAGE ATTACHMENT B1806	Payroll Liability&ClearingAcct	95.00		
				Total for Payment No.:		95.00		
Payment No: 623	187							
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid		
03/16/2018	CA FRANCHISE TAX BOARD	00417336	02/25/18-03/10/18	WAGE ATTACHMENT B1806	Payroll Liability&ClearingAcct	150.00		
				Total for Payment No.:		150.00		
Payment No: 623188								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid		
03/16/2018	CA FRANCHISE TAX BOARD	00417337	02/25/18-03/10/18	WAGE ATTACHMENT B1806	Payroll Liability&ClearingAcct	257.77		
				Total for Payment No.:		257.77		

Payment No: 623189

Payment Date Vendor Name Voucher No. Invoice No. Description Fund Code Amount Paid

03/16/2018	CAL PERS LONG TERM CARE PROGRAM	00417342	12191703	BIWEEKLY PR CALPERS LT B1806	Payroll Liability&ClearingAcct	474.43
				Total for Payment No.:		474.43
Payment No: 62	23190					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/16/2018	SANTA CLARA CO SHERIFFS DEPT	00417341	02/25/18-03/10/18	WAGE ATTACHMENT B1806	Payroll Liability&ClearingAcct	1,290.87
				Total for Payment No.:		1,290.87
Payment No: 62	23191					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/16/2018	U.S. BANK	00417343	02/25/18-03/10/18	BIWKLY PAYROLL DED PARS B1806	Fringe Benefits	16,412.25
				Total for Payment No.:		16,412.25
Payment No: 62	23192					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/16/2018	US TREASURY	00417338	02/25/18-03/10/18	WAGE ATTACHMENT B1806	Payroll Liability&ClearingAcct	1,476.93
				Total for Payment No.:		1,476.93
Payment No: 62	23193					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/16/2018	US TREASURY	00417339	02/25/18-03/10/18	WAGE ATTACHMENT B1806	Payroll Liability&ClearingAcct	150.00
				Total for Payment No.:		150.00
Payment No: 62	23194					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/16/2018	US TREASURY	00417340	02/25/18-03/10/18	WAGE ATTACHMENT B1806	Payroll	50.00
					Liability&ClearingAcct	

Total for Payment No.: 50.00

Overall Total 20,557.25



City of Santa Clara List of All Bills and Claims Approved for Payment

Run Date 3/15/2018 Run Time 13:23:19 PM

11,928.99

Sorted by Payment Number

Payment No: 007805

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/19/2018	CARIE T ROSE	00417330	02/25/18-03/10/18	WAGE ATTACHMENT B1806	Payroll Liability&ClearingAcct	1,153.85
				Total for Payment No.:		1,153.85

Payment No: 007806

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/19/2018	EMPLOYEE BENEFIT SPECIALISTS INC	00417325	02/25/18-03/10/18	FLEX SPENDING DEP/HEALTH B1806	Payroll Liability&ClearingAcct	4,666.77
03/19/2018	EMPLOYEE BENEFIT SPECIALISTS INC	00417325	02/25/18-03/10/18	FLEX SPENDING DEP/HEALTH B1806	Payroll Liability&ClearingAcct	5,500.18
03/19/2018	EMPLOYEE BENEFIT SPECIALISTS INC	00417325	02/25/18-03/10/18	FLEX SPENDING DEP/HEALTH B1806	Payroll Liability&ClearingAcct	608.19
				Total for Payment No.:		10,775.14

Overall Total



City of Santa Clara List of All Bills and Claims Approved for Payment

Run Date 3/20/2018 Run Time 10:09:29 AM

Sorted by Payment Number

Payment No: 007807

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	3DEGREES GROUP INC	00417094	15518	SC GREEN PWR MARKET REC JAN18	Electric Utility	38,784.99
03/22/2018	3DEGREES GROUP INC	00417094	15518	WEST/NTL WIND BULK REC JAN18	Electric Utility	1,909.50
03/22/2018	3DEGREES GROUP INC	00417094	15518	WEST/NTL WIND BULKREC TRU UP17	Electric Utility	1,909.50
03/22/2018	3DEGREES GROUP INC	00417095	15594	WEST/NTL WIND BULK REC FEB18	Electric Utility	1,909.50
03/22/2018	3DEGREES GROUP INC	00417095	15594	SC GRN PWR MARKET REC FEB18	Electric Utility	33,875.99
03/22/2018	3DEGREES GROUP INC	00417095	15594	NTL WIND BULK REC SUPPLY FEB18	Electric Utility	321.60
03/22/2018	3DEGREES GROUP INC	00417117	10/16/17 INV#15124 CM	CREDIT OVERBILL FRM VCH 407288	Electric Utility	-48,494.65
				Total for Payment No.:		30,216.43

Payment No: 007808

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	ABB INC	00417494	7103742583	ABB SERVICE GRID SUPPORT NON-T	Electric Utility	3,621.00
03/22/2018	ABB INC	00417494	7103742583	ABB SERVICE GRID CYBER SECURIT	Electric Utility	145.34
03/22/2018	ABB INC	00417494	7103742583	ABB SERVICE GRID CYBER SECURIT	Electric Utility	133.33
03/22/2018	ABB INC	00417494	7103742583	ABB SERVICE GRID FIRMWARE TAXA	Electric Utility	363.33
				Total for Payment No.:		4,263.00

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	ALL GUARD ALARM SYSTEMS INC	00417266	A754138	FIRE MONITORING-MORSE MANSION	General Fund	213.72
				Total for Payment No.:		213.72

Payment	No:	007810
ravilleni	NO.	007010

Vendor Name

BUCKLES-SMITH

Payment Date

03/22/2018

•						
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	ALMADEN PRESS INC	00417083	130688	SVP POST CARDS 2/13/18	Electric Utility Construction	150.00
				Total for Payment No.:		150.00
Payment No: 00	7811					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	B & A FRICTION MATERIALS INC	00417295	587296	PARTS - STOCK	Automotive Services	356.65
03/22/2018	B & A FRICTION MATERIALS INC	00417296	588235	PARTS - STOCK	Automotive Services	627.78
03/22/2018	B & A FRICTION MATERIALS INC	00417298	588314	PARTS - STOCK	Automotive Services	679.57
				Total for Payment No.:		1,664.00
Payment No: 00	7812					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	BAKER & TAYLOR BOOKS	00417055	4012145030	1241 BOOKS	General Fund	190.08
03/22/2018	BAKER & TAYLOR BOOKS	00417058	4012150112	1241 BOOKS	General Fund	373.89
03/22/2018	BAKER & TAYLOR BOOKS	00417065	4012151802	1241 BOOKS	General Fund	775.74
03/22/2018	BAKER & TAYLOR BOOKS	00417067	4012155295	1241 BOOKS	General Fund	42.21
				Total for Payment No.:		1,381.92
Payment No: 00	7813					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	BAY AREA DATA SUPPLY	00417174	205814	REMFD HPM506/M527 FOR PAYROLL	General Fund	87.20
				Total for Payment No.:		87.20

Invoice No.

3080449-00

Voucher No.

00416957

Description

0.187 IN (4.75MM) DIAME TER

Fund Code

Electric Utility

Construction

Amount Paid

124.99

03/22/2018	BUCKLES-SMITH	00417270	3080301-00	A242408LP ENCLOSURE 24X24X8	Electric Utility Construction	444.16
03/22/2018	BUCKLES-SMITH	00417270	3080301-00	A24P24 PANEL 21X21 FITS 24X2	Electric Utility Construction	73.97
				Total for Payment No.:		643.12
Payment No: 00	7815					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	CA DEPT OF JUSTICE	00417106	282134		General Fund	375.00
				Reg		
03/22/2018	CA DEPT OF JUSTICE	00417106	282134	Recruiting	General Fund	162.00
				Total for Payment No.:		537.00
Payment No: 00	7816					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	CAL MOTO	00417242	5115079	PARTS - STOCK	Automotive Services	84.80
03/22/2018	CAL MOTO	00417243	5115207	PARTS - STOCK	Automotive Services	396.55
				Total for Payment No.:		481.35
Payment No: 00	7817					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	CALIFORNIA SPORTS CENTER	00417188	10975-12025	COURSE PAYMENT 12075-12025	General Fund	57,010.36
				Total for Payment No.:		57,010.36
Payment No: 00	7818					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	CAROL KNIGHT	00417175	11959	COURSE PAYMENT 11959	General Fund	1,579.76
				Total for Payment No.:		1,579.76

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	CARPENTER RIGGING & SUPPLY	00417344	124632-00	SAMSON PROMASTER 3/8"X600FT	Electric Utility	287.05
				Total for Payment No.:		287.05

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	CINTAS CORP #630	00417077	630431871	Street Uniform Service	General Fund	584.08
03/22/2018	CINTAS CORP #630	00417077	630431871	Fleet Management Uniform Setup	Automotive Services	649.14
				Total for Payment No.:		1,233.22

Payment No: 007821

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	COAST COUNTIES TRUCK	00417302	0152953P	PARTS - VEH # 3364, 3365	Automotive Services	121.89
03/22/2018	COAST COUNTIES TRUCK	00417356	0119762S	PARTS V3197 WO118954	Automotive Services	115.68
03/22/2018	COAST COUNTIES TRUCK	00417356	0119762S	LABOR/MISC V3197 WO118954	Automotive Services	596.50
				Total for Payment No.:		834.07

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	COMCAST PO BOX 34696,34878,34227,34744	00417560	2/23/18AC815540065018221 3	CH 1500 WARBURTON AVE	General Fund	158.75
03/22/2018	COMCAST PO BOX 34696,34878,34227,34744	00417560	2/23/18AC815540065018221 3	IT 1405 CIVIC CNTR DR	General Fund	38.53
03/22/2018	COMCAST PO BOX 34696,34878,34227,34744	00417560	2/23/18AC815540065018221 3	PD 1990 WALSH AVE	General Fund	147.98
03/22/2018	COMCAST PO BOX 34696,34878,34227,34744	00417560	2/23/18AC815540065018221 3	FIRE 1177 ALVISO ST	General Fund	33.72
03/22/2018	COMCAST PO BOX 34696,34878,34227,34744	00417560	2/23/18AC815540065018221 3	PD 601 EL CAMINO REAL	General Fund	145.79
03/22/2018	COMCAST PO BOX 34696,34878,34227,34744	00417560	2/23/18AC815540065018221 3	PD 3992 RIVERMARK PLZ	General Fund	34.71
03/22/2018	COMCAST PO BOX	00417560	2/23/18AC815540065018221	SR CNTR 1303 FREMONT ST	General Fund	61.58

Total for Payment No.: 621.06

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	COUNTY OF SANTA CLARA	00417114	1800060956	SLETS Access	General Fund	6,844.93
				Total for Payment No.:		6,844.93

Payment No: 007824

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	DAMON BECK	00417282	BUCK'S CREEK TRAVEL 3/6/18	BUCK'S CRK TRVL REIMB 3/6/18	Electric Utility Construction	163.53
				Total for Payment No.:		163.53

Payment No: 007825

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	DAVID NOCE	00417134	REIMB-DN-CSMFO FEB2018	TRVL REIMB CSMFO CONF FEB2018	General Fund	60.00
				Total for Payment No.:		60.00

Payment No: 007826

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	DAVID VOLZ DESIGN LANDSCAPE ARCHITECTS	00417136	421635	FULLER STREET SPORTS COURT	Parks And Recreation	7,000.00
03/22/2018	DAVID VOLZ DESIGN LANDSCAPE ARCHITECTS	00417136	421635	AGNEW PARK PLAYGROUND REHAB	Parks And Recreation	3,500.00
03/22/2018	DAVID VOLZ DESIGN LANDSCAPE ARCHITECTS	00417136	421635	SPORT COURT DESIGN & STANDARD/	Parks And Recreation	2,500.00
				Total for Payment No.:		13,000.00

03/22/2018	DESIGN PRODUCTS	00417297	280225	LIBRARY CARDS	General Fund	9,810.44			
03/22/2018	DESIGN PRODUCTS	00417297	280225	NON TAXABLE	General Fund	19.76			
				Total for Payment No.:		9,830.20			
Payment No: 007	Payment No: 007828								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/22/2018	DILLINGHAM & MURPHY, LLP	00417142	99930875	LEGAL SERVICES	Special Liability Insurance	877.50			
03/22/2018	DILLINGHAM & MURPHY, LLP	00417143	99930790	LEGAL SERVICES	Special Liability Insurance	552.50			
03/22/2018	DILLINGHAM & MURPHY, LLP	00417144	99930696	LEGAL SERVICES	Special Liability Insurance	1,376.39			
03/22/2018	DILLINGHAM & MURPHY, LLP	00417145	99930610	LEGAL SERVICES	Special Liability Insurance	6,472.00			
				Total for Payment No.:		9,278.39			
Payment No: 007	7829								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/22/2018	DUNCAN WEINBERG GENZER &	00417164	29471 PJS	LEGAL SVCS BUCKS CREEK JAN18	Electric Utility Construction	2,612.20			
03/22/2018	DUNCAN WEINBERG GENZER &	00417164	29471 PJS	LEGAL SERVICES JAN18	Electric Utility	66,746.43			
				Total for Payment No.:		69,358.63			
Payment No: 007	7830								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/22/2018	ELSTER SOLUTIONS LLC	00417476	9000081809	GATEKEEPER PART NUMBER 7S3134B	Electric Utility Construction	9,837.25			
				Total for Payment No.:		9,837.25			
Payment No: 007	Payment No: 007831								

Voucher No.

Voucher No.

Invoice No.

Invoice No.

Description

Description

Fund Code

Fund Code

Amount Paid

Amount Paid

Payment Date

Payment Date

Vendor Name

Vendor Name

03/22/2018	EXCERGY CORPORATION	00417217	1869	AMI PROJECT MGMT SRVCS	Electric Utility Construction	10,972.50				
				Total for Payment No.:		10,972.50				
Payment No: 007832										
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/22/2018	FERGUSON ENTERPRISES INC	00417244	1351321	SUPPLIES - TOOLS	Water Utility	607.81				
				Total for Payment No.:		607.81				
Payment No: 007833										
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/22/2018	FUTSAL KINGZ	00417184	12016-12021	COURSE PAYMENT 12016-12021	General Fund	3,019.96				
				Total for Payment No.:		3,019.96				
Payment No: 00	07834									
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/22/2018	GARDENLAND POWER EQUIPMENT	00417080	554905	Landscape Supplies	General Fund	230.18				
03/22/2018	GARDENLAND POWER EQUIPMENT	00417081	555703	Street Mtce Supplies	General Fund	1,310.96				
03/22/2018	GARDENLAND POWER EQUIPMENT	00417082	556688	Total Parts	General Fund	210.13				
03/22/2018	GARDENLAND POWER EQUIPMENT	00417082	556688	Total Labor	General Fund	153.00				
				Total for Payment No.:		1,904.27				
Payment No: 00	07835									
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/22/2018	GEORGE HILLS CO	00417500	INV1013145	LIABILITY CLAIMS ADJUSTING AND	Special Liability Insurance	300.00				
03/22/2018	GEORGE HILLS CO	00417501	INV1013103	LIABILITY CLAIMS ADJUSTING AND	Special Liability Insurance	15,350.90				
				Total for Payment No.:		15,650.90				

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	GINGER WILSON	00417176	11962	COURSE PAYMENT 11962	General Fund	979.20
				Total for Payment No.:		979.20

Payment No: 007837

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	GOLDEN GATE PETROLEUM	00417311	716919	FIRE STATION 7, TANK 66	Automotive Services	993.78
03/22/2018	GOLDEN GATE PETROLEUM	00417313	716918	FIRE STATION 1, TANK 62	Automotive Services	1,148.50
03/22/2018	GOLDEN GATE PETROLEUM	00417315	716920	FIRE STATION 9, TANK 68	Automotive Services	871.34
03/22/2018	GOLDEN GATE PETROLEUM	00417316	717230	FIRE STATION 8, TANK 67	Automotive Services	1,058.80
03/22/2018	GOLDEN GATE PETROLEUM	00417317	717231	FIRE STATION 10, TANK 69	Automotive Services	290.60
				Total for Payment No.:		4,363.02

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	GRAINGER-SAN JOSE	00417056	9719925605	SOLDER FLUX PASTE	Water Utility	74.63
03/22/2018	GRAINGER-SAN JOSE	00417194	9629765547	EXPANSION ANCHORS	Electric Utility	165.85
03/22/2018	GRAINGER-SAN JOSE	00417195	9630003474	HEX LAG SCREWS	Electric Utility	128.23
03/22/2018	GRAINGER-SAN JOSE	00417196	9634624937	REFLECTIVE NUMBER LABELS	Electric Utility	965.42
03/22/2018	GRAINGER-SAN JOSE	00417197	9634925201	ROOF & MASONRY BRUSHES	Electric Utility	104.12
03/22/2018	GRAINGER-SAN JOSE	00417198	9635932107	REFLECTIVE LETTERS	Electric Utility	43.23
03/22/2018	GRAINGER-SAN JOSE	00417199	9638124090	SOLDER FLUX PASTE	Water Utility	74.63
03/22/2018	GRAINGER-SAN JOSE	00417200	9639360842	REFLECTIVE NUMBERS	Electric Utility	479.17
03/22/2018	GRAINGER-SAN JOSE	00417202	9643895593	LEVER DOOR HOLDER	Water Utility	6.83
03/22/2018	GRAINGER-SAN JOSE	00417205	9673596574	CABINET LABEL	Electric Utility	8.68
03/22/2018	GRAINGER-SAN JOSE	00417206	9673596582	TRAFFIC CONES & CLEANING TISSU	Electric Utility	253.65
03/22/2018	GRAINGER-SAN JOSE	00417457	9720384719	GREASE, SILICONE, 5 OZ. TUBE E	Electric Utility	516.00
				Total for Payment No.:		2,820.44

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Payment	No:	007	839

Payment No: 007	7839							
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid		
03/22/2018	GRANITE CONSTRUCTION CO	00417088	1349595	Asphalt	General Fund	1,612.76		
03/22/2018	GRANITE CONSTRUCTION CO	00417090	1349546	Asphalt	General Fund	1,786.21		
03/22/2018	GRANITE CONSTRUCTION CO	00417201	1352993	Asphalt - Union Pacific	General Fund	4,172.78		
				Total for Payment No.:		7,571.75		
Payment No: 007	7840							
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid		
03/22/2018	GREEN HALO SYSTEMS	00417203	1595	Hosting & Maintenance Mar 2017	Solid Waste Program	459.72		
				Total for Payment No.:		459.72		
Payment No: 007841								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid		
03/22/2018	GRID SUBJECT MATTER EXPERTS	00417093	4017	NEW NMS SCADA CIP SVCS FEB18	Electric Utility Construction	105.00		
				Total for Payment No.:		105.00		
Payment No: 007	7842							
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid		
03/22/2018	GUIDA SURVEYING, INC.	00417455	38509	GUIDA SURVEYING, INC. TITLE RE	Parks And Recreation	1,199.50		
03/22/2018	GUIDA SURVEYING, INC.	00417455	38509	GUIDA SURVEYING INC AMENDME	Parks And Recreation	0.00		
				Total for Payment No.:		1,199.50		
Payment No: 007843								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid		
03/22/2018	GURUS EDUATION SERVICES	00417181	11957-11958	COURSE PAYMENT 11957-11958	General Fund	2,925.00		
				Total for Payment No.:		2,925.00		

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	HARRIS & ASSOCIATES	00417208	36970	PROGRAM MGMT DIST CAPITAL MTCE	Electric Utility Construction	857.50
03/22/2018	HARRIS & ASSOCIATES	00417208	36970	PROGRAM MGMT TRNSMSN SYS REINF	Electric Utility Construction	1,000.00
03/22/2018	HARRIS & ASSOCIATES	00417208	36970	PROGRAM MGMT NEW BUSINESS	Electric Utility Construction	4,460.00
03/22/2018	HARRIS & ASSOCIATES	00417208	36970	PROGRAM MGMT NORTHWEST EXPANSN	Electric Utility Construction	200.00
03/22/2018	HARRIS & ASSOCIATES	00417208	36970	PROGRAM MGMT BLACK BUTTE ERSN	Electric Utility Construction	455.00
				Total for Payment No.:		6,972.50

Payment No: 007845

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	HI-TECH EMERGENCY VEHICLE SERVICE INC	00417251	160014	SEAT BELT - VEH # 2688	Automotive Services	220.35
03/22/2018	HI-TECH EMERGENCY VEHICLE SERVICE INC	00417305	160070	HEADLIGHTS - VEH # 3259	Automotive Services	1,077.98
				Total for Payment No.:		1,298.33

Payment No: 007846

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	HILL BROTHERS CHEMICAL CO	00417378	07033978	DVR AMMONIA DELIVERY 3/2/18	Electric Utility	4,134.39
03/22/2018	HILL BROTHERS CHEMICAL CO	00417378	07033978	DVR AMMONIA DELIVERY 3/2/18	Electric Utility	21.80
				Total for Payment No.:		4,156.19

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	HOERBIGER SERVICE INC WESTERN	00417053	90959778	SUCTION VALVE W/UNL ASSY (TAX)	Electric Utility	359.15
03/22/2018	HOERBIGER SERVICE INC WESTERN	00417053	90959778	SUCTION VALVE W/UNL ASSY LABOR	Electric Utility	79.91

03/22/2018	HOERBIGER SERVICE INC WESTERN	00417053	90959778	DISCHARGE VALVE (TAX)	Electric Utility	1,499.65
03/22/2018	HOERBIGER SERVICE INC WESTERN	00417053	90959778	DISCHARGE VALVE LABOR	Electric Utility	319.65
03/22/2018	HOERBIGER SERVICE INC WESTERN	00417053	90959778	DISCHARGE VALVE (TAX)	Electric Utility	375.77
03/22/2018	HOERBIGER SERVICE INC WESTERN	00417053	90959778	DISCHARGE VALVE LABOR	Electric Utility	108.46
				Total for Payment No.:		2,742.59
Payment No: 00	7848					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	HOUSING TRUST OF SILICON VALLEY	00417465	20180307-BMP MADISON	HTSV BMP AMENDMENT #1 ADMIN -	City Affordable Housing	15,000.00
03/22/2018	HOUSING TRUST OF SILICON VALLEY	00417467	20180308-BMP SAVERIO	HTSV BMP AMENDMENT #1 ADMIN -	City Affordable Housing	5,950.00
				Total for Payment No.:		20,950.00
Payment No: 00	7849					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
Payment Date 03/22/2018	Vendor Name HRST INC	Voucher No. 00417274	Invoice No. 12626	Description COGEN BORESCOPE/REPORT FEB18	Fund Code Electric Utility	Amount Paid 8,600.00
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•				COGEN BORESCOPE/REPORT FEB18		8,600.00
•	HRST INC			COGEN BORESCOPE/REPORT FEB18		8,600.00
03/22/2018	HRST INC			COGEN BORESCOPE/REPORT FEB18		8,600.00
03/22/2018 Payment No: 00	HRST INC	00417274	12626	COGEN BORESCOPE/REPORT FEB18 Total for Payment No.:	Electric Utility	8,600.00 8,600.00
03/22/2018 Payment No: 00 Payment Date	HRST INC 97850 Vendor Name	00417274 Voucher No.	12626 Invoice No.	COGEN BORESCOPE/REPORT FEB18 Total for Payment No.: Description	Electric Utility Fund Code	8,600.00 8,600.00 Amount Paid
03/22/2018 Payment No: 00 Payment Date	HRST INC 97850 Vendor Name	00417274 Voucher No.	12626 Invoice No.	COGEN BORESCOPE/REPORT FEB18 Total for Payment No.: Description NCPA EXEC LEADERSHIP PROGRAM	Electric Utility Fund Code	8,600.00 8,600.00 Amount Paid 344.01
03/22/2018 Payment No: 00 Payment Date	HRST INC 77850 Vendor Name HUGHES, KATHLEEN SG	00417274 Voucher No.	12626 Invoice No.	COGEN BORESCOPE/REPORT FEB18 Total for Payment No.: Description NCPA EXEC LEADERSHIP PROGRAM	Electric Utility Fund Code	8,600.00 8,600.00 Amount Paid 344.01
03/22/2018 Payment No: 00 Payment Date 03/22/2018	HRST INC 77850 Vendor Name HUGHES, KATHLEEN SG	00417274 Voucher No.	12626 Invoice No.	COGEN BORESCOPE/REPORT FEB18 Total for Payment No.: Description NCPA EXEC LEADERSHIP PROGRAM	Electric Utility Fund Code	8,600.00 8,600.00 Amount Paid 344.01
Payment No: 00 Payment Date 03/22/2018 Payment No: 00	HRST INC 77850 Vendor Name HUGHES, KATHLEEN SG	00417274 Voucher No. 00417214	12626 Invoice No. 02/27/18-03/1/18	COGEN BORESCOPE/REPORT FEB18 Total for Payment No.: Description NCPA EXEC LEADERSHIP PROGRAM Total for Payment No.:	Fund Code Electric Utility	8,600.00 8,600.00 Amount Paid 344.01 344.01
Payment No: 00 Payment Date 03/22/2018 Payment No: 00 Payment No: 00 Payment Date	77850 Vendor Name HUGHES, KATHLEEN SG 77851 Vendor Name	00417274 Voucher No. 00417214 Voucher No.	12626 Invoice No. 02/27/18-03/1/18 Invoice No.	COGEN BORESCOPE/REPORT FEB18 Total for Payment No.: Description NCPA EXEC LEADERSHIP PROGRAM Total for Payment No.: Description	Fund Code Electric Utility Fund Code	8,600.00 8,600.00 Amount Paid 344.01 344.01

Payment	No:	007952
Pavment	NO:	UU/852

Payment No: 007	Payment No: 007852									
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/22/2018	INGRAM LIBRARY SERVICES INC	00417069	33465940	BOOKMOBILE BOOKS	General Fund	621.04				
03/22/2018	INGRAM LIBRARY SERVICES INC	00417069	33465940	1241 BOOKS	General Fund	1,275.65				
03/22/2018	INGRAM LIBRARY SERVICES INC	00417069	33465940	1231 BOOKS	General Fund	831.96				
03/22/2018	INGRAM LIBRARY SERVICES INC	00417069	33465940	1232 BOOKS	General Fund	84.63				
03/22/2018	INGRAM LIBRARY SERVICES INC	00417070	33465955	1235 BOOKS	General Fund	1,328.67				
				Total for Payment No.:		4,141.95				
Payment No: 007	7853									
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/22/2018	JAVELCO FOLIPMENT SVC INC	00417250	53458	PARTS & SUPPLIES	Water Litility	161 04				

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	JAVELCO EQUIPMENT SVC INC	00417250	53458	PARTS & SUPPLIES	Water Utility	161.04
03/22/2018	JAVELCO EQUIPMENT SVC INC	00417250	53458	LABOR FEES - NON TAXABLE	Water Utility	95.00
03/22/2018	JAVELCO EQUIPMENT SVC INC	00417252	53510	WHEELS - VEH # 2360	Automotive Services	582.71
				Total for Payment No.:		838.75

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	KIDZ LOVE SOCCER	00417179	11993-12127	COURSE PAYMENT 11993-12127	General Fund	18,748.75
				Total for Payment No.:		18,748.75

Payment No: 007855

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	KIMBERLY DAVEY	00417190	11815-11906 FINAL PAYMENT	COURSE PMT11815-11906 FINAL	General Fund	22,557.00
				Total for Payment No.:		22,557.00

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid

03/22/2018	LINDA SCHEER	00417183	12065-12067	COURSE PAYMENT 12065-12067	General Fund	1,521.92
				Total for Payment No.:		1,521.92
Payment No: 00	07857					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	LINNEA SHEEHY	00417178	11838-11905	COURSE PAYMENT 11838-11905	General Fund	3,024.58
03/22/2018	LINNEA SHEEHY	00417191	11802-11904 FINAL PAYMENT	COURSE PM 11802-11904 FINAL	General Fund	24,684.60
				Total for Payment No.:		27,709.18
Payment No: 00	07858					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	MANSFIELD OIL COMPANY	00417308	722470	STREET YARD - TANK 53	Automotive Services	17,594.58
				Total for Payment No.:		17,594.58
Payment No: 00	07859					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	METROPOLITAN PLANNING GROUP	00417498	1000093	Amendment No. 2 approved by Ci	General Fund	12,138.00
				Total for Payment No.:		12,138.00
Payment No: 00	07860					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	MILLER STARR REGALIA, PLC	00417452	370085	LEGAL SERVICES	General Fund	3,744.00
03/22/2018	MILLER STARR REGALIA, PLC	00417453	370096	LEGAL SERVICES	General Fund	4,176.00
03/22/2018	MILLER STARR REGALIA, PLC	00417454	369147	LEGAL SERVICES	General Fund	1,188.00
				Total for Payment No.:		9,108.00
Payment No: 00	07861					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid

03/22/2018	MILTON SECURITY GROUP LLC	00417375	2018D108	CYBER SECURITY/SSG SUPPORT	Electric Utility	9,860.00	
03/22/2018	MILTON SECURITY GROUP LLC	00417376	2018D110	COULTER, ETHAN 3/3/18-3/16-18	Electric Utility	9,280.00	
03/22/2018	MILTON SECURITY GROUP LLC	00417377	2018D109	AMI/MDMS PROJECT SUPPORT	Electric Utility Construction	7,740.00	
				Total for Payment No.:		26,880.00	
Payment No: 007	7862						
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid	
03/22/2018	MOISES MELGOZA	00417209	03/06/18	ISO RESOURCE INTERCONNECTN MTG	Electric Utility	215.23	
				Total for Payment No.:		215.23	
Payment No: 007	7863						
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid	
03/22/2018	NALCO CO	00417048	66500174	PORTAFEED PERMACLEAN 2/26/18	Electric Utility	2,365.30	
03/22/2018	NALCO CO	00417048	66500174	PERMATREAT PC-191T 02/26/18	Electric Utility	1,265.10	
03/22/2018	NALCO CO	00417049	66488386	NALSPERSE #73550 02/22/2018	Electric Utility	205.07	
03/22/2018	NALCO CO	00417050	66492733	PERMACLEAN #PC-98 02/22/18	Electric Utility	495.80	
03/22/2018	NALCO CO	00417061	66493001	SOLN 1-GAL N/50 H2S04 TITR2/23	Electric Utility	74.59	
03/22/2018	NALCO CO	00417061	66493001	SOLN 1 L TDS-1 2/23/18	Electric Utility	113.16	
				Total for Payment No.:		4,519.02	
Payment No: 007	7864						
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid	
03/22/2018	NEXANT INC	00417384	1094	C&I ENERGY EFFCY 17-1 FEB18	Elec OperatingGrant Trust Fund	603.00	
				Total for Payment No.:		603.00	
Payment No: 007	7865						
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid	
03/22/2018	NO CALIF POWER AGENCY	00417068	CVP0318002	WAPA REST FUND LEVELIZED MAR18	Electric Utility	106,026.42	

				Total for Payment No.:		150,000.00
Payment No: 00	7866					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	NOLL & TAM ARCHITECTS	00417458	0057643	DESIGN PROFESSIONAL SERVICES F	Library	8,889.50
03/22/2018	NOLL & TAM ARCHITECTS	00417458	0057643	REIMBURSABLE EXPENSES.	Library	120.34
03/22/2018	NOLL & TAM ARCHITECTS	00417458	0057643	AMENDMENT NO. 1 APPROVED 7/18/	Library	1,624.25
				Total for Payment No.:		10,634.09
Payment No: 00	7867					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	OVERDRIVE INC	00417150	00910CO18040070	1241 EBOOKS (NON-TAXABLE)	General Fund	105.91
03/22/2018	OVERDRIVE INC	00417151	00910DA18041731	1241 EBOOKS (NON-TAXABLE)	General Fund	275.94
03/22/2018	OVERDRIVE INC	00417152	00910CO18041513	1241 EBOOKS (NON-TAXABLE)	General Fund	467.95
				Total for Payment No.:		849.80
Payment No: 00	7868					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	PAPCO	00417292	01JX9764	PARTS - STOCK	Automotive Services	136.66
				Total for Payment No.:		136.66
Payment No: 00	7869					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	PATRICIA SABSOWITZ	00417185	11983-11986	COURSE PAYMENT 11983-11986	General Fund	1,208.40
				Total for Payment No.:		1,208.40

WAPA REST FUND LEVELIZED MAR18

Electric Utility

43,973.58

NO CALIF POWER AGENCY

00417068

CVP0318002

03/22/2018

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	PG&E	00417167	6751776993-0	GAS TRANSPORT COGEN FEB18	Electric Utility	24,851.77
				Total for Payment No.:		24,851.77
Payment No: 00	07871					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	PG&E	00417168	6738869084-3	GAS TRANSPORT DVR FEB18	Electric Utility	724,024.19
				Total for Payment No.:		724,024.19
Payment No: 00	07872					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	PG&E	00417169	6960110313-3	GAS TRANSPORT GIANERA FEB18	Electric Utility	6,286.15
				Total for Payment No.:		6,286.15
Payment No: 00	7873					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	PG&E	00417273	2937321050-8	COGEN GAS HEATERS FEB18	Electric Utility	170.72
				Total for Payment No.:		170.72
Payment No: 00	07874					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	PRAXAIR DISTRIBUTION INC	00417232	81519747	CYLINDER RENT - SHOP USE	Automotive Services	28.98
				Total for Payment No.:		28.98
Payment No: 00	07875					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	PSC INDUSTRIAL OUTSOURCING LP	00417159	1221208559	HAZ WST YARD 2/20/18	Electric Utility	4,776.09
03/22/2018	PSC INDUSTRIAL OUTSOURCING LP	00417160	1221208558	HAZ WST YARD 2/2,2/7,2/14,2/21	Electric Utility	4,152.90

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	R F MACDONALD CO	00417470	256482	PN# CWWA-P-1A - MODEL: 3171 S	Electric Utility	17,244.44
				Total for Payment No.:		17,244.44

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	RENEE RAMSEY	00417180	11888-11889	COURSE PAYMENT 11888-11889	General Fund	2,055.68
				Total for Payment No.:		2,055.68

Payment No: 007878

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	ROBERT SABSOWITZ	00417186	11980-11982	COURSE PAYMENT 11980-1982	General Fund	2,289.00
				Total for Payment No.:		2,289.00

Payment No: 007879

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	RUSSELL SIGLER INC	00417395	INV-SAJ18003972	SENIOR CNT AC PARTS	General Fund	208.19
				Total for Payment No.:		208.19

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	SAFETY COMPLIANCE MANAGEMENT INC	00416961	00008859	CONTRACT SRV FEB18	Electric Utility	1,800.00
03/22/2018	SAFETY COMPLIANCE MANAGEMENT INC	00416961	00008859	TURNAROUND ASSISTANCE 2/6/18	Electric Utility	895.00
03/22/2018	SAFETY COMPLIANCE MANAGEMENT INC	00416961	00008859	CRS, AED, FIRST AID 2/13/18	Electric Utility	780.00
03/22/2018	SAFETY COMPLIANCE MANAGEMENT INC	00416961	00008859	SITE AUDIT REPORT TURNAROUND	Electric Utility	675.00

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Pay	/ment	No:	007881

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	SANTA CLARA VALLEY WATER DIST	00416960	TI002175	IMPORTED WATER FEBRUARY 2018	Water Utility	324,436.50
				Total for Payment No.:		324,436.50

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	SBW CONSULTING INC	00417087	SVP05-18-02	COMPR AIR MGMT 17-1 FEB18	Elec OperatingGrant Trust Fund	14,069.90
				Total for Payment No.:		14,069.90

Payment No: 007883

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	SILICON VALLEY ANIMAL CONTROL	00417508	2018-9	4TH QTR PMT-APR THRU JUN 2018	General Fund	261,559.50
				Total for Payment No.:		261,559.50

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	STAPLES ADVANTAGE	00417425	8048893085- POLICESPECIAL	OFFICE SUPPLIES	General Fund	8.28
03/22/2018	STAPLES ADVANTAGE	00417426	8048893085-BLDGINSP	OFFICE SUPPLIES	General Fund	226.97
03/22/2018	STAPLES ADVANTAGE	00417427	8048893085-CITYATTY	OFFICE SUPPLIES	General Fund	138.07
03/22/2018	STAPLES ADVANTAGE	00417428	8048893085-CITYCLERK	OFFICE SUPPLIES	General Fund	413.56
03/22/2018	STAPLES ADVANTAGE	00417429	8048893085-CMO	OFFICE SUPPLIES	General Fund	115.49
03/22/2018	STAPLES ADVANTAGE	00417429	8048893085-CMO	OFFICE SUPPLIES	General Fund	68.29
03/22/2018	STAPLES ADVANTAGE	00417430	8048893085-ELECCH	OFFICE SUPPLIES	Electric Utility	102.66
03/22/2018	STAPLES ADVANTAGE	00417430	8048893085-ELECCH	OFFICE SUPPLIES	Electric Utility	51.09
03/22/2018	STAPLES ADVANTAGE	00417430	8048893085-ELECCH	NON-TAXABLE	Electric Utility	5.38

03/22/2018	STAPLES ADVANTAGE	00417431	8048893085-ELECGEN	OFFICE SUPPLIES	Electric Utility	138.92
03/22/2018	STAPLES ADVANTAGE	00417432	8048893085-ELECRES	OFFICE SUPPLIES	Electric Utility	192.82
03/22/2018	STAPLES ADVANTAGE	00417432	8048893085-ELECRES	OFFICE SUPPLIES	Electric Utility	192.82
03/22/2018	STAPLES ADVANTAGE	00417433	8048893085-ELECYARD	OFFICE SUPPLIES	Electric Utility	7.41
03/22/2018	STAPLES ADVANTAGE	00417433	8048893085-ELECYARD	OFFICE SUPPLIES	Electric Utility	199.81
03/22/2018	STAPLES ADVANTAGE	00417433	8048893085-ELECYARD	OFFICE SUPPLIES	Electric Utility	97.02
03/22/2018	STAPLES ADVANTAGE	00417434	8048893085-ENG	OFFICE SUPPLIES	General Fund	347.76
03/22/2018	STAPLES ADVANTAGE	00417435	8048893085-FINANCE	OFFICE SUPPLIES	General Fund	362.96
03/22/2018	STAPLES ADVANTAGE	00417436	8048893085-FIRE	OFFICE SUPPLIES	General Fund	204.64
03/22/2018	STAPLES ADVANTAGE	00417437	8048893085-HCS	OFFICE SUPPLIES	General Fund	173.39
03/22/2018	STAPLES ADVANTAGE	00417438	8048893085-HR	OFFICE SUPPLIES	General Fund	51.22
03/22/2018	STAPLES ADVANTAGE	00417438	8048893085-HR	OFFICE SUPPLIES	General Fund	51.22
03/22/2018	STAPLES ADVANTAGE	00417439	8048893085-MUNISVC	OFFICE SUPPLIES	General Fund	149.46
03/22/2018	STAPLES ADVANTAGE	00417440	8048893085-PARKCH	OFFICE SUPPLIES	General Fund	409.76
03/22/2018	STAPLES ADVANTAGE	00417441	8048893085-CRC	OFFICE SUPPLIES	General Fund	107.95
03/22/2018	STAPLES ADVANTAGE	00417442	8048893085-TEEN	OFFICE SUPPLIES	General Fund	58.45
03/22/2018	STAPLES ADVANTAGE	00417443	8048893085-YAC	OFFICE SUPPLIES	General Fund	193.62
03/22/2018	STAPLES ADVANTAGE	00417444	8048893085-PLANNING	OFFICE SUPPLIES	General Fund	332.47
03/22/2018	STAPLES ADVANTAGE	00417445	8048893085-POLICEDET	OFFICE SUPPLIES	General Fund	-326.76
03/22/2018	STAPLES ADVANTAGE	00417445	8048893085-POLICEDET	OFFICE SUPPLIES	General Fund	375.89
03/22/2018	STAPLES ADVANTAGE	00417446	8048893085-POLICESVC	OFFICE SUPPLIES	General Fund	484.69
03/22/2018	STAPLES ADVANTAGE	00417446	8048893085-POLICESVC	OFFICE SUPPLIES	General Fund	59.21
03/22/2018	STAPLES ADVANTAGE	00417447	8048893085-SRCTR	OFFICE SUPPLIES	General Fund	311.62
03/22/2018	STAPLES ADVANTAGE	00417448	8048893085-WATER	OFFICE SUPPLIES	Sewer Utility	133.54
03/22/2018	STAPLES ADVANTAGE	00417448	8048893085-WATER	OFFICE SUPPLIES	Water Utility	133.55
				Total for Payment No.:		5,573.23

Payment Date Vendor Name Voucher No. Invoice No. Description Fund Code Amount Paid

03/22/2018	SUMMIT UNIFORMS	00417119	48107	Vest D Moreno	General Fund	750.00
03/22/2018	SUMMIT UNIFORMS	00417120	48390	Vest Ron Miranda	General Fund	750.00
03/22/2018	SUMMIT UNIFORMS	00417121	48347	Vest F Hagg	General Fund	750.00
03/22/2018	SUMMIT UNIFORMS	00417122	48226	E Lagergren	General Fund	750.00
03/22/2018	SUMMIT UNIFORMS	00417123	48152	Name Tag J Dearruda	General Fund	13.11
03/22/2018	SUMMIT UNIFORMS	00417124	48026	Windbreaker F Lepe	General Fund	57.90
03/22/2018	SUMMIT UNIFORMS	00417125	48385	Rain Gear M Gaeta	General Fund	131.10
03/22/2018	SUMMIT UNIFORMS	00417126	48223	Pants & Cap D Blina	General Fund	55.72
03/22/2018	SUMMIT UNIFORMS	00417128	48167	CSO Uniform N Carrera	General Fund	267.66
03/22/2018	SUMMIT UNIFORMS	00417130	48034	K Busmire Equip	General Fund	735.25
03/22/2018	SUMMIT UNIFORMS	00417132	48036	L Telles Equip	General Fund	735.25
03/22/2018	SUMMIT UNIFORMS	00417133	47999	T Cardin handcuffs	General Fund	37.15
03/22/2018	SUMMIT UNIFORMS	00417137	47785	C Diller - Equip	General Fund	736.35
				Total for Payment No.:		5,769.49

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	SUPPLYWORKS	00417477	430047795	PAINT, SPRAY, PADMOUNT GREEN C	Electric Utility	60.73
				Total for Payment No.:		60.73

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	TANKO LIGHTING	00417288	9995	STREET LITE POLE LABELS TAX	Street Lighting	177.82
03/22/2018	TANKO LIGHTING	00417288	9995	STREET LITE POLE LABELS N-TAX	Street Lighting	1,504.85
03/22/2018	TANKO LIGHTING	00417288	9995	STREET LITE POLE LABELS TAX	Street Lighting	177.82
03/22/2018	TANKO LIGHTING	00417288	9995	STREET LITE POLE LABELS N-TAX	Street Lighting	1,504.85
03/22/2018	TANKO LIGHTING	00417288	9995	PROJECT RECORD DOCUMENTS	Street Lighting	1,890.00
03/22/2018	TANKO LIGHTING	00417288	9995	PROJECT RECORD DOCUMENTS	Street Lighting	1,890.00
03/22/2018	TANKO LIGHTING	00417288	9995	STREET LITE POLE LABOR	Street Lighting	2,183.35

03/22/2018	TANKO LIGHTING	00417288	9995	STREET LITE POLE LABOR	Street Lighting	2,183.35
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03/22/2018	TANKO LIGHTING	00417288	9995	STREET LITE POLE MATERIALS NTA	Street Lighting	4,700.40
03/22/2018	TANKO LIGHTING	00417288	9995	STREET LITE POLE MATERIALS TAX	Street Lighting	101,876.51
03/22/2018	TANKO LIGHTING	00417288	9995	STREET LITE CHANGE LABOR	Street Lighting	31,080.00
03/22/2018	TANKO LIGHTING	00417288	9995	HID CREDIT	Street Lighting	-1,374.95
				Total for Payment No.:		147,794.00
Payment No: 00	7888					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	TECHNOLOGY, ENGINEERING & CONSTRUCTION	00417368	193849	LABOR AMC REPAIR - FS#1	Automotive Services	4,281.04
				Total for Payment No.:		4,281.04
Payment No: 00	7889					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	THE GOODYEAR TIRE & RUBBER	00417234	189-1097686	TIRES - STOCK	Automotive Services	
03/22/2010	COMPANY	00417234	109-1097000	TIKES - 3100K	Automotive Services	2,112.54
03/22/2018	THE GOODYEAR TIRE & RUBBER COMPANY	00417238	189-1097693	TIRES - STOCK	Automotive Services	2,298.23
03/22/2018	THE GOODYEAR TIRE & RUBBER COMPANY	00417304	189-1097748	TIRES - STOCK	Automotive Services	2,063.85
				Total for Payment No.:		6,474.62
Payment No: 00	7890					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	TIFCO INDUSTRIES	00417294	71336779	PARTS - SHOP USE	Automotive Services	1,234.76
				Total for Payment No.:		1,234.76
Payment No: 00	7891					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	TMG UTILITY ADVISORY SERVICES INC	00417496	201802024	CONSULTING SERVICES FOR A UTIL	General Government	5,512.49
						,

Electric Utility

Electric Utility

Electric Utility

318,044.97

-300,112.00

913.98

5,512.49

Payment No: 00	7892					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	TRANSPAC SYSTEMS, LLC	00417265	401	IT CONSULTING	General Fund	1,487.50
				Total for Payment No.:		1,487.50
Payment No: 00	7893					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	UNIQUE MGMT SERVICES INC	00417076	458755	COLLECTIONS	General Fund	528.05
				Total for Payment No.:		528.05
Payment No: 00	7894					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	UNITED REFRIGERATION INC	00417399	61232554-00	MAINT SUPPLIES	General Fund	159.61
				Total for Payment No.:		159.61
Payment No: 00	7895					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	VITO MARAZITA	00417187	11825-11892 FINAL PAYMENT	COURSE PAYMENT 11825-11892	General Fund	2,010.40
				Total for Payment No.:		2,010.40
Payment No: 00	7896					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid

NNPB000270218

NNPB000270218

NNPB000270218

03/22/2018

03/22/2018

03/22/2018

WESTERN AREA POWER ADMIN

WESTERN AREA POWER ADMIN

WESTERN AREA POWER ADMIN

00417071

00417071

00417071

POWER BILL MAR18

CVP O&M FUNDING CREDIT MAR18

WREGIS PASS-THRU CHGS MAR18

2,217,872.47

Payment No: 007897

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	WESTERN RENEWABLE ENERGY	00417207	WR5722	DELIVERABILITY-NERC TAG	Electric Utility	212.00
03/22/2018	WESTERN RENEWABLE ENERGY	00417347	WR5499	CERTS CREATED	Electric Utility	255.40
03/22/2018	WESTERN RENEWABLE ENERGY	00417347	WR5499	CERTS TRNSFRD	Electric Utility	39.69
				Total for Payment No.:		507.09

Payment No: 007898

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	WESTERN STATES OIL CO	00417307	412417	PD MOTORCYCLE, TANK 91	Automotive Services	353.93
				Total for Payment No.:		353.93

Overall Total



City of Santa Clara List of All Bills and Claims Approved for Payment

Run Date 3/20/2018 Run Time 10:53:34 AM

General Fund

65.00

130.00

TRAINING FEE FOR L. MANUEL

Total for Payment No.:

Sorted by Payment Number

Payment No:	623195
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3195					
Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
ALFRED YEUNG	00417314	A YEUNG LEAK CREDIT	UTILITY 50404-2 WTR LEAK CREDT	Water Utility	392.61
			Total for Payment No.:		392.61
3196					
Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
CALIF STATE UNIV LONG BEACH FND	00417073	4/9-13/2018 GEOGRAPHIC PROFILE	REGISTRATION GEO PROFILING	General Fund	790.00
			Total for Payment No.:		790.00
3197					
Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
CSG CONSULTANTS INC	00417388	16570	PLAN CHECK REVIEW/3075 OLCOTT	Deposit Funds.	885.00
			Total for Payment No.:		885.00
3198					
Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
CWEA-SCVS	00417371	CWEA SEMINAR #50	TRAINING FEE FOR G. JONES	General Fund	65.00
	Vendor Name ALFRED YEUNG 3196 Vendor Name CALIF STATE UNIV LONG BEACH FND 3197 Vendor Name CSG CONSULTANTS INC 3198 Vendor Name	Vendor Name ALFRED YEUNG 00417314 3196 Vendor Name CALIF STATE UNIV LONG BEACH FND 00417073 3197 Vendor Name Voucher No. CSG CONSULTANTS INC 00417388 Voucher No.	Vendor Name ALFRED YEUNG Voucher No. Invoice No. Vendor Name Voucher No. Invoice No. CALIF STATE UNIV LONG BEACH FND Voucher No. Invoice No. CSG CONSULTANTS INC Voucher No. Invoice No. Voucher No. Invoice No. Invoice No. Invoice No. Invoice No. Invoice No. Invoice No. Invoice No. Invoice No. Invoice No. Invoice No. Invoice No. Invoice No. Invoice No. Invoice No. Invoice No. Invoice No. Invoice No. Invoice No.	Vendor Name ALFRED YEUNG ALF	Vendor Name Voucher No. Invoice No. Description Fund Code ALFRED YEUNG ALFRED YEUNG Voucher No. Invoice No. Description Total for Payment No.: Vendor Name CALIF STATE UNIV LONG BEACH FND Voucher No. Invoice No. Description Fund Code PROFILE Total for Payment No.: Fund Code Fund Code

Payment No: 623199

CWEA-SCVS

03/22/2018

Payment Date Vendor Name Voucher No. Invoice No. Description Fund Code Amount Paid

CWEA SEMINAR #50

00417371

03/22/2018	DAVID JOHNS	00398054	BOOTS 2017	SAFETY BOOTS/CLOTH FY 2017	Electric Utility	166.75
				Total for Payment No.:		166.75
Payment No: 62	23200					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	DAWID COETZEE	00417276	BOOTS 2018	SAFETY BOOTS/CLOTH FY 2018	Electric Utility	174.38
				Total for Payment No.:		174.38
Payment No: 62	23201					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	FASTENAL CO	00417511	CASAJ69958	SAFETY GLASSES EMER MEDICAL	General Fund	301.34
				Total for Payment No.:		301.34
Payment No: 62	23202					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	GONSALVES & STRONCK CONST CO	00417515	308-03	CONTRACT FOR THE MISSION BRANC	Library	268,555.50
03/22/2018	GONSALVES & STRONCK CONST CO	00417516	308-02R	CONTRACT FOR THE MISSION BRANC	Library	217,175.70
03/22/2018	GONSALVES & STRONCK CONST CO	00417516	308-02R	10% CONTINGENCY: \$384,300.	Library	9,887.60
				Total for Payment No.:		495,618.80
Payment No: 62	23203					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	ISAAC M COSSE	00417078	18-01	2018 Arbor Day Entertainment	Public Donations - Expendable	400.00
				Total for Payment No.:		400.00
Payment No: 62	23204					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	JEAN-PAUL HILL	00417099	2/25/18 - 3/2/18	EXP LINK 2018 LOVELAND CO	Electric Utility	1,238.86

03/22/2018	JEAN-PAUL HILL	00417101	2/6/18	SURGE PROTECTOR FOR OFC SPACE Total for Payment No.:	Construction Electric Utility	21.77 1,260.63
Payment No: 62	23205					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	JOSEPH LUNA,	00417310	LUNA CWEA CSM	REIMB CWEA MEMBERSHIP	Sewer Utility	180.00
03/22/2018	JOSEPH LUNA,	00417310	LUNA CWEA CSM	REIMB CWEA CERTIFICATION CSM1	Sewer Utility	165.00
				Total for Payment No.:	·	345.00
				·		
D (N 00						
Payment No: 62						
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	KEVIN CORNELIUS	00417319	03142018	CASH ADVANCE BEAUTY & BEAST	Recreation Program Operations	500.00
				Total for Payment No.:		500.00
Payment No: 62	23207					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	KHOI TRAN	00417385	RAINGEAR2018	RAINGEAR RMBRSMNT (UNIT 7)	General Fund	163.86
				Total for Payment No.:		163.86
Payment No: 62						
	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	LEONEL VALDEZ	00417312	L VALDEZ CWEA	REIMB CWEA MEMBERSHIP	Water Utility	180.00
				Total for Payment No.:		180.00
Payment No: 62	23209					

Description

SART SCPD #18-995

Fund Code

General Fund

Amount Paid

1,827.00

Voucher No.

00416769

Invoice No.

H6394084201

Payment Date

03/22/2018

Vendor Name

SANTA CLARA VALLEY HEALTH &

Total for Payment No.:	1,827.00
rotarior raymont ivo	1,027.00

Payment No: 62	Payment No: 623210									
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/22/2018	STATE WATER RESOURCES CONTROL(BOX 944212	00417309	SPINK WDO	REIMB WATER DISTRIBUTION OPER	Water Utility	80.00				
				Total for Payment No.:		80.00				
Payment No: 62	23211									
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/22/2018	STEVE HANCE	00417210	02/27/18	BUCKS CREEK INTERNAL FLOW MTG	Electric Utility	144.97				
				Total for Payment No.:		144.97				
Payment No: 62	23212									
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/22/2018	STEVEN ARTERBURN	00417211	RAINGEAR2018	RAINGEAR 2018 (FY1617 & 1718)	Electric Utility	240.00				
				Total for Payment No.:		240.00				
Payment No: 62	23213									
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/22/2018	UNITED AMERICAN BANK	00417513	ESCROW ACCT: 308-03	ESCROW AGREEMENT FOR THE MISSI	Library	14,134.50				
03/22/2018	UNITED AMERICAN BANK	00417514	ESCROW ACCT: 308-02R	ESCROW AGREEMENT FOR THE MISSI	Library	11,430.30				
03/22/2018	UNITED AMERICAN BANK	00417514	ESCROW ACCT: 308-02R	10% CONTINGENCY.	Library	520.40				
				Total for Payment No.:		26,085.20				

Payment DateVendor NameVoucher No.Invoice No.DescriptionFund CodeAmount Paid03/22/2018CA DEPT OF MOTOR VEHICLES00417504031420186 2018 DMV CODE BOOKSGeneral Fund100.80

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	PHYSICAL REHABILITATION NETWORK	00417479	18010037	COMPREHENSIVE ERGONOMIC EVAL	General Fund	205.00
03/22/2018	PHYSICAL REHABILITATION NETWORK	00417479	18010037	COMPREHENSIVE ERGONOMIC EVAL	Workers Compensation	205.00
03/22/2018	PHYSICAL REHABILITATION NETWORK	00417480	17110243	COMPREHENSIVE ERGONOMIC EVAL	Workers Compensation	205.00
03/22/2018	PHYSICAL REHABILITATION NETWORK	00417481	17110198	COMPREHENSIVE ERGONOMIC EVAL	General Fund	205.00
				Total for Payment No.:		820.00

Payment No: 623216

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	AIRGAS USA, LLC	00417060	9073211973	EP9 PPM NC/9 PPM CM/NI 15A	Electric Utility	534.18
03/22/2018	AIRGAS USA, LLC	00417060	9073211973	DELIVERY FLAT FEE	Electric Utility	47.96
03/22/2018	AIRGAS USA, LLC	00417060	9073211973	FUEL SURCHARGE FEE	Electric Utility	8.53
03/22/2018	AIRGAS USA, LLC	00417060	9073211973	HAZMAT FEE	Electric Utility	8.99
03/22/2018	AIRGAS USA, LLC	00417272	9951937125	RENTAL CYLINDERS FOR DVR FEB18	Electric Utility	562.74
03/22/2018	AIRGAS USA, LLC	00417272	9951937125	HAZMAT CHARGE	Electric Utility	8.25
				Total for Payment No.:		1,170.65

Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
ALL STAR GLASS	00417324	ISJ055325	LABOR V2951 WO119768	Automotive Services	126.50
ALL STAR GLASS	00417324	ISJ055325	WINDSHIELD V2951 WO119768	Automotive Services	241.79
ALL STAR GLASS	00417326	ISJ055278	LABOR V3098 WO119729	Automotive Services	121.00
ALL STAR GLASS	00417326	ISJ055278	WINDSHIELD V3098 WO119729	Automotive Services	175.11
ALL STAR GLASS	00417327	ISJ055256	LABOR V3048 WO119275	Automotive Services	99.00
ALL STAR GLASS	00417327	ISJ055256	PARTS V3048 WO119275	Automotive Services	140.81
	ALL STAR GLASS	ALL STAR GLASS 00417324 ALL STAR GLASS 00417324 ALL STAR GLASS 00417326 ALL STAR GLASS 00417326 ALL STAR GLASS 00417327	ALL STAR GLASS 00417324 ISJ055325 ALL STAR GLASS 00417324 ISJ055325 ALL STAR GLASS 00417326 ISJ055278 ALL STAR GLASS 00417326 ISJ055278 ALL STAR GLASS 00417327 ISJ055256	ALL STAR GLASS 00417324 ISJ055325 LABOR V2951 WO119768 ALL STAR GLASS 00417324 ISJ055325 WINDSHIELD V2951 WO119768 ALL STAR GLASS 00417326 ISJ055278 LABOR V3098 WO119729 ALL STAR GLASS 00417326 ISJ055278 WINDSHIELD V3098 WO119729 ALL STAR GLASS 00417327 ISJ055256 LABOR V3048 WO119275	ALL STAR GLASS 00417324 ISJ055325 LABOR V2951 WO119768 Automotive Services ALL STAR GLASS 00417324 ISJ055325 WINDSHIELD V2951 WO119768 Automotive Services ALL STAR GLASS 00417326 ISJ055278 LABOR V3098 WO119729 Automotive Services ALL STAR GLASS 00417326 ISJ055278 WINDSHIELD V3098 WO119729 Automotive Services ALL STAR GLASS 00417327 ISJ055256 LABOR V3048 WO119275 Automotive Services

03/22/2018	ALL STAR GLASS	00417328	ISJ055204	WINDSHIELD REPAIR WO119733	Automotive Services	79.95
03/22/2018	ALL STAR GLASS	00417329	ISJ055158	WINDSHIELD REPAIR WO119646	Automotive Services	79.95
03/22/2018	ALL STAR GLASS	00417332	ISJ055205	WINDSHIELD REPAIR WO119712	Automotive Services	79.95
				Total for Payment No.:		1,144.06
Payment No: 62	23218					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	ALTEC INDUSTRIES INC	00417254	10894849	PARTS - VEH # 3344	Automotive Services	1,318.57
				Total for Payment No.:		1,318.57
Payment No: 62	23219					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	AMERICAN TEXTILE & SUPPLY INC	00417424	92287	RAGS, BLUE CREPED SONTARA, APP	Electric Utility	1,360.32
03/22/2018	AMERICAN TEXTILE & SUPPLY INC	00417424	92287	GLOVE, WORKMAN TYPE. TRUFIT ME	Electric Utility	259.97
				Total for Payment No.:		1,620.29
Payment No: 62	23220					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	AMERIPRIDE SERVICES	00417323	1101963035	UNIFORM LAUNDRY SRVS 3/12/18	Automotive Services	232.11
				Total for Payment No.:		232.11
Payment No: 62	23221					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	ANIXTER INC.	00417414	3799919-00	BRUSH, CONDUCTOR CLEANING, CIR	Electric Utility	575.52
03/22/2018	ANIXTER INC.	00417415	3803005-00	CONNECTOR, OH, AUTO, FULL-TEN,	Electric Utility	381.50
				Total for Payment No.:		957.02

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	ARAMARK UNIFORM SERVICES	00417051	758502550	CLEANING SVC/SHOP TOWELS DVR	Electric Utility	326.93
				Total for Payment No.:		326.93
Payment No: 62	3223					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	AT&T CALNET	00417220	000010976158	PHONE SVC FOR ACCT#9391023716	General Fund	3,589.19
03/22/2018	AT&T CALNET	00417220	000010976158	PHONE SVC FOR ACCT#9391023716	Water Utility	86.50
03/22/2018	AT&T CALNET	00417220	000010976158	PHONE SVC FOR ACCT#9391023716	Water Utility	58.97
03/22/2018	AT&T CALNET	00417220	000010976158	PHONE SVC FOR ACCT#9391023716	Sewer Utility	110.08
03/22/2018	AT&T CALNET	00417220	000010976158	PHONE SVC FOR ACCT#9391023716	Sewer Utility	137.60
				Total for Payment No.:		3,982.34
Payment No: 62	3224					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	BANK UP CORP	00417000	3238	OUTSOURCE CASH RECEIPTS	General Fund	3,174.28
				Total for Payment No.:		3,174.28
Payment No: 62	3225					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	BATEMAN SENIOR MEALS	00417139	SCC2192518	BATEMAN MEALS FY 17-18	Park and Rec Opr	1,454.93
02/22/2019	DATEMAN CENIOD MEALS	00447440	SCC226440	DATEMANI MEALO EV 47 40	GrantTst Fund	4 726 70
03/22/2018	BATEMAN SENIOR MEALS	00417140	SCC226418	BATEMAN MEALS FY 17-18	Park and Rec Opr GrantTst Fund	1,736.70
				Total for Payment No.:		3,191.63
Payment No: 62	3226					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	BAY AREA AIR QUALITY	00417335	259466	PERMIT RENEWAL - FS#4	General Fund	356.00
03/22/2018	BAY AREA AIR QUALITY	00417349	259427	PERMIT RENEWAL - FS#3	General Fund	332.00

03/22/2018	BAY AREA AIR QUALITY	00417351	259421	PERMIT RENEWAL - FS#1	Automotive Services	356.00
03/22/2018	BAY AREA AIR QUALITY	00417352	259422	PERMIT RENEWAL - GIANERA STA.	General Fund	444.00
03/22/2018	BAY AREA AIR QUALITY	00417353	259420	PERMIT RENEWAL - LAURELWOOD	General Fund	356.00
				Total for Payment No.:		1,844.00

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	BAY VALVE SERVICE &	00417089	33533	LBR TO PERFORM EVT TESTING	Electric Utility	2,247.50
03/22/2018	BAY VALVE SERVICE &	00417089	33533	EVT RENTAL	Electric Utility	450.00
03/22/2018	BAY VALVE SERVICE &	00417089	33533	TRUCK	Electric Utility	85.00
03/22/2018	BAY VALVE SERVICE &	00417089	33533	MILEAGE	Electric Utility	98.60
				Total for Payment No.:		2,881.10

Payment No: 623228

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	BEST BUY BUSINESS ADVANTAGE	00417471	3154536	SAMSUNG - 82"CLASS (82"DIAG.)-	General Government - Other	3,596.99
03/22/2018	BEST BUY BUSINESS ADVANTAGE	00417471	3154536	SANUS-ELITE SERIES TILTING TV	General Government - Other	163.48
03/22/2018	BEST BUY BUSINESS ADVANTAGE	00417471	3154536	SHIPPING/RECYCLING FEE	General Government - Other	116.03
03/22/2018	BEST BUY BUSINESS ADVANTAGE	00417472	3161467	SAMSUNG - 82"CLASS (82"DIAG.)-	General Government - Other	3,596.99
03/22/2018	BEST BUY BUSINESS ADVANTAGE	00417472	3161467	SANUS-ELITE SERIES TILTING TV	General Government - Other	163.48
03/22/2018	BEST BUY BUSINESS ADVANTAGE	00417472	3161467	SHIPPING/RECYCLE FEE	General Government - Other	116.03
				Total for Payment No.:		7,753.00

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	BRUCE'S TIRE INC	00417354	11-21044	ALIGNMENT V3214 WO119819	Automotive Services	89.95

Payment No: 62	23230					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	BURLINGAME ENGINEERS INC	00417475	BER7735	PN# A741-917NP (REPLACES OLD M	Electric Utility	1,232.43
03/22/2018	BURLINGAME ENGINEERS INC	00417475	BER7735	PN# 48488 - EXTERNAL PULSE ADA	Electric Utility	66.32
				Total for Payment No.:		1,298.75
Payment No: 62	3231					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	CALIFORNIA T-SHIRT COMPANY	00417348	M-16223	INCOMING FREIGHT-SWEATSHIRTS	Electric Utility	413.11
				Total for Payment No.:		413.11
Payment No: 62	3232					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	CELLEBRITE USA CORP	00416768	INVUS191671	trade in UFED to Touch 2	General Fund	3,357.20
				Total for Payment No.:		3,357.20
Payment No: 62	3233					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	COKER PUMP & EQUIPMENT COMPANY	00417057	0064531	REPAIR ROTOJET S# 01DR73635-01	Electric Utility	11,155.91
03/22/2018	COKER PUMP & EQUIPMENT COMPANY	00417057	0064531	LBR FOR REPAIR S#01DR73635-01	Electric Utility	1,507.83
03/22/2018	COKER PUMP & EQUIPMENT COMPANY	00417059	0064532	REPAIR ROTOJET SN#03M1094 TAX	Electric Utility	1,977.05
03/22/2018	COKER PUMP & EQUIPMENT COMPANY	00417059	0064532	LBR FOR REPAIR SN# 03M1094	Electric Utility	737.61
				Total for Payment No.:		15,378.40

00417355

11-21228

ALIGNMENT V3230 WO119938

Total for Payment No.:

Automotive Services

89.95

179.90

Payment No: 623234

BRUCE'S TIRE INC

03/22/2018

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	CONSOLIDATED PARTS INC	00417224	5045508	PARTS & SUPPLIES	Water Utility	18.53
				Total for Payment No.:		18.53
Payment No: 62	23235					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	CONSUMERS' CHECKBOOK	00417054	SFB1054862Q2018	ONLINE ACCESS CONSUMER CHCKBK	General Fund	450.00
				Total for Payment No.:		450.00
Payment No: 62	23236					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	CORIX WATER PRODUCTS	00417228	17813005844	PARTS & SUPPLIES	Sewer Utility	55.23
03/22/2018	CORIX WATER PRODUCTS	00417230	17813005877	PARTS & SUPPLIES	Water Utility	119.91
				Total for Payment No.:		175.14
Payment No: 62	23237					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	COUPLING CORP OF AMERICA	00417417	4625	PN# HW400-A-02356-1 - CLIP, SH	Electric Utility	103.80
03/22/2018	COUPLING CORP OF AMERICA	00417417	4625	PN# PS400-A-02348-G - PIN, SHE	Electric Utility	6,721.30
				Total for Payment No.:		6,825.10
Payment No: 62	23238					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	CRESCO EQUIPMENT RENTALS	00417163	4594968-0001	PROPANE	Electric Utility	27.99
				Total for Payment No.:		27.99
Payment No: 62	23239					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid

03/22/2018	CRIME SCENE CLEANERS INC	00417505	68405	CLEAN CELL #D110	General Fund	100.00
				Total for Payment No.:		100.00
Payment No: 62	23240					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	D&M TRAFFIC SERVICES	00417162	56693	CROSSBRACE	Electric Utility	45.67
03/22/2018	D&M TRAFFIC SERVICES	00417162	56693	FS2000W	Electric Utility	263.67
03/22/2018	D&M TRAFFIC SERVICES	00417162	56693	48" REF ROLL UP RWA	Electric Utility	213.10
				Total for Payment No.:		522.44
Payment No: 62	23241					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	D&T FOODS INC	00417138	R18-SLR-0071	LTG REB 65697-1	Elec OperatingGrant Trust Fund	3,259.80
				Total for Payment No.:		3,259.80
Payment No: 62	23242					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	DARRYL PANG	00417103	28 February 2018	Polygraph Pre Offer	General Fund	2,610.00
				Total for Payment No.:		2,610.00
Payment No: 62	23243					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	DASHER TECHNOLOGIES INC	00417421	338950	HPE HARDWARE MAINTENANCE ONSIT	Electric Utility	9,033.23
03/22/2018	DASHER TECHNOLOGIES INC	00417421	338950	HPE SOFTWARE TECHNICAL UNLIMIT	Electric Utility	6,787.43
03/22/2018	DASHER TECHNOLOGIES INC	00417421	338950	HPE SOFTWARE UPDATES SVC 3/1/1	Electric Utility	2,470.63
				Total for Payment No.:		18,291.29

Payment	No:	623244
i ayın c ın	NO.	023244

r dymont 110. 020	/ 					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	DELL MARKETING LP	00417474	10227925320	OptiPlex 5050 SFF	General Government - Other	7,846.16
03/22/2018	DELL MARKETING LP	00417474	10227925320	NON-TAXABLE	General Government - Other	871.00
				Total for Payment No.:		8,717.16
Payment No: 623	3245					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	DLT SOLUTIONS LLC	00417419	SI387375	AUTODESK AUTO CAD MAP 3D 2018	Electric Utility Construction	998.81
				Total for Payment No.:		998.81
Payment No: 623	2246					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	DRAGER SAFETY	00417062	5950214622	MONTHLY INSP FEES SCBA DVR	Electric Utility	556.00
				Total for Payment No.:		556.00
Payment No: 623	3247					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	EBIX INC	00417390	0677061-IN	INSURANCE COMPLIANCE SERVICES	Special Liability Insurance	3,560.48
				Total for Payment No.:		3,560.48
Payment No: 623	3248					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	EDELMAN CORP	00417098	5197	CCure Annual Software Agreemen	General Fund	3,229.00
03/22/2018	EDELMAN CORP	00417102	5196	HID Access Cards	General Fund	958.28

Total for Payment No.:

4,187.28

Pa	/ment	· No-	623	249
rav	meni	L INO.	OZJ	,24 3

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	EJ PIRES TRUCKING INC	00417236	89850	HAULING SERVICES	Water Utility Construction	1,317.41
03/22/2018	EJ PIRES TRUCKING INC	00417301	89886	HAULING SERVICES	Water Utility Construction	499.66
				Total for Payment No.:		1,817.07

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	ENERGY & RESOURCE SOLUTIONS	00417066	9449	BUSINESS PB PROG 17-2 FEB18	Elec OperatingGrant Trust Fund	15,512.55
03/22/2018	ENERGY & RESOURCE SOLUTIONS	00417066	9449	BUSINESS PB PROG 17-2 FEB18	Elec OperatingGrant Trust Fund	7,756.27
03/22/2018	ENERGY & RESOURCE SOLUTIONS	00417066	9449	BUSINESS PB PROG 17-2 FEB18	Elec OperatingGrant Trust Fund	10,083.16
03/22/2018	ENERGY & RESOURCE SOLUTIONS	00417066	9449	BUSINESS PB PROG 17-2 FEB18	Elec OperatingGrant Trust Fund	6,980.66
03/22/2018	ENERGY & RESOURCE SOLUTIONS	00417066	9449	BUSINESS PB PROG 17-2 FEB18	Elec OperatingGrant Trust Fund	2,326.88
03/22/2018	ENERGY & RESOURCE SOLUTIONS	00417066	9449	BUSINESS PB PROG 17-2 FEB18	Elec OperatingGrant Trust Fund	34,903.25
				Total for Payment No.:		77,562.77

Payment No: 623251

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	EOA INC	00417079	SY08-0118	Stormwater NPDES Permit	General Fund	1,565.40
				Total for Payment No.:		1,565.40

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	EQUIFAX CREDIT INFORMATION SVC	00417111	4732816	Credit Checks	General Fund	127.37
				Total for Payment No.:		127.37

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	FAST UNDERCAR SANTA CLARA	00417231	633731	PARTS - VEH # 3138	Automotive Services	222.34
03/22/2018	FAST UNDERCAR SANTA CLARA	00417237	500727	PARTS & SUPPLIES	Sewer Utility	393.25
03/22/2018	FAST UNDERCAR SANTA CLARA	00417237	500727	PARTS & SUPPLIES	Sewer Utility	393.25
				Total for Payment No.:		1,008.84

Payment No: 623254

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	FEDERAL EXPRESS PO BOX 7221	00417086	6-112-39822	MISC. DVR CONTRACT SHIPPING	Electric Utility	6.38
03/22/2018	FEDERAL EXPRESS PO BOX 7221	00417387	6-105-66527	AWARD PKG CE 14-15-02	Sewer Utility Construction	6.59
03/22/2018	FEDERAL EXPRESS PO BOX 7221	00417499	6-112-85884	PLN2017-12535-2305 MCB/STEVE L	General Fund	15.86
				Total for Payment No.:		28.83

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	FLAGSHIP FACILITY SERVICES, INC	00417391	149195	MATERIAL LAB	General Fund	73.93
03/22/2018	FLAGSHIP FACILITY SERVICES, INC	00417391	149195	NORTHSIDE	General Fund	4,893.90
03/22/2018	FLAGSHIP FACILITY SERVICES, INC	00417391	149195	FS 1 ANNEX	General Fund	885.49
03/22/2018	FLAGSHIP FACILITY SERVICES, INC	00417391	149195	FS 2	General Fund	421.24
03/22/2018	FLAGSHIP FACILITY SERVICES, INC	00417391	149195	CENTRAL LIB	General Fund	12,594.93
03/22/2018	FLAGSHIP FACILITY SERVICES, INC	00417391	149195	MISSION LIB	General Fund	1,616.15
03/22/2018	FLAGSHIP FACILITY SERVICES, INC	00417391	149195	PD	General Fund	13,621.63
03/22/2018	FLAGSHIP FACILITY SERVICES, INC	00417391	149195	SENIOR CNT	General Fund	5,760.08
03/22/2018	FLAGSHIP FACILITY SERVICES, INC	00417391	149195	BLDG MTCE	General Fund	8,655.55
03/22/2018	FLAGSHIP FACILITY SERVICES, INC	00417391	149195	BERRYESSA ADOBE	General Fund	36.05
03/22/2018	FLAGSHIP FACILITY SERVICES, INC	00417391	149195	AUTO	Automotive Services	395.44
03/22/2018	FLAGSHIP FACILITY SERVICES, INC	00417391	149195	SVP DVR	Electric Utility	438.44
03/22/2018	FLAGSHIP FACILITY SERVICES, INC	00417391	149195	SVP ROBERS	Electric Utility	108.33

03/22/2018	FLAGSHIP FACILITY SERVICES, INC	00417391	149195	ELECTRIC 50%	Electric Utility	375.04
03/22/2018	FLAGSHIP FACILITY SERVICES, INC	00417391	149195	ELECTRIC 50%	Electric Utility	375.04
03/22/2018	FLAGSHIP FACILITY SERVICES, INC	00417391	149195	WATER TRAILER	Water Utility	600.00
03/22/2018	FLAGSHIP FACILITY SERVICES, INC	00417391	149195	WATER 65%	Water Utility	465.22
03/22/2018	FLAGSHIP FACILITY SERVICES, INC	00417391	149195	SEWER 25%	Sewer Utility	178.92
03/22/2018	FLAGSHIP FACILITY SERVICES, INC	00417391	149195	SIGN SHOP	Solid Waste Program	886.43
03/22/2018	FLAGSHIP FACILITY SERVICES, INC	00417391	149195	STREET	Solid Waste Program	245.03
03/22/2018	FLAGSHIP FACILITY SERVICES, INC	00417391	149195	WATER RECYCLE	Water Recycling Program	71.52
				Total for Payment No.:		52,698.36
Payment No: 62	23256					
Doument Date	Mandan Nama	Manakan Na				
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	FRONTIER FORD	00417306	Invoice No. 628225	Description INDICATOR - VEH # 2656	Fund Code Automotive Services	Amount Paid 38.89
-						
-				INDICATOR - VEH # 2656		38.89
-	FRONTIER FORD			INDICATOR - VEH # 2656		38.89
03/22/2018	FRONTIER FORD			INDICATOR - VEH # 2656		38.89
03/22/2018 Payment No: 62	FRONTIER FORD 23257	00417306	628225	INDICATOR - VEH # 2656 Total for Payment No.:	Automotive Services	38.89 38.89
03/22/2018 Payment No: 62 Payment Date	FRONTIER FORD 23257 Vendor Name	00417306 Voucher No.	628225 Invoice No.	INDICATOR - VEH # 2656 Total for Payment No.: Description	Automotive Services Fund Code	38.89 38.89 Amount Paid
03/22/2018 Payment No: 62 Payment Date	FRONTIER FORD 23257 Vendor Name	00417306 Voucher No.	628225 Invoice No.	INDICATOR - VEH # 2656 Total for Payment No.: Description RENT FREIGHTLINER 052615 MAR18	Automotive Services Fund Code	38.89 38.89 Amount Paid 4,360.00
03/22/2018 Payment No: 62 Payment Date	FRONTIER FORD 23257 Vendor Name GLOBAL RENTAL CO	00417306 Voucher No.	628225 Invoice No.	INDICATOR - VEH # 2656 Total for Payment No.: Description RENT FREIGHTLINER 052615 MAR18	Automotive Services Fund Code	38.89 38.89 Amount Paid 4,360.00
03/22/2018 Payment No: 62 Payment Date 03/22/2018	FRONTIER FORD 23257 Vendor Name GLOBAL RENTAL CO	00417306 Voucher No.	628225 Invoice No.	INDICATOR - VEH # 2656 Total for Payment No.: Description RENT FREIGHTLINER 052615 MAR18	Automotive Services Fund Code	38.89 38.89 Amount Paid 4,360.00
Payment No: 62 Payment Date 03/22/2018 Payment No: 62	FRONTIER FORD 23257 Vendor Name GLOBAL RENTAL CO	00417306 Voucher No. 00417161	628225 Invoice No. 3231538	INDICATOR - VEH # 2656 Total for Payment No.: Description RENT FREIGHTLINER 052615 MAR18 Total for Payment No.:	Automotive Services Fund Code Electric Utility	38.89 38.89 Amount Paid 4,360.00 4,360.00

Payment Date Vendor Name Voucher No. Invoice No. Description Fund Code Amount Paid

507664

00417084

03/22/2018

Payment No: 623259

GOLDER ASSOC INC

All Purpose Landfill Feb 2018

Total for Payment No.:

Solid Waste Utility-

Constructi

21,350.56

25,230.65

03/22/2018	GRIFFIN AUTO PARTS	00417299	1-244089	PARTS - STOCK	Automotive Services	357.50		
				Total for Payment No.:		357.50		
Payment No: 623260								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid		
03/22/2018	HALREC INC	00417303	253311	BATTERIES - STOCK	Automotive Services	396.23		
				Total for Payment No.:		396.23		
Payment No: 62	23261							
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid		
03/22/2018	HAMMON PLATING CORP	00417141	R18-SLR-0137	LTG REB 63306-2	Elec OperatingGrant Trust Fund	1,394.19		
				Total for Payment No.:		1,394.19		
Payment No: 62	23262							
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid		
. aymont bato	70.00	10001011101	invoice No.	Description		7		
03/22/2018	HANSON BRIDGETT LLP	00417449	1205649	LEGAL SERVICES	Special Liability Insurance	12,153.00		
-					Special Liability			
03/22/2018	HANSON BRIDGETT LLP	00417449	1205649	LEGAL SERVICES	Special Liability Insurance Special Liability	12,153.00		
03/22/2018	HANSON BRIDGETT LLP	00417449	1205649	LEGAL SERVICES	Special Liability Insurance Special Liability	12,153.00 3,842.50		
03/22/2018	HANSON BRIDGETT LLP HANSON BRIDGETT LLP	00417449	1205649	LEGAL SERVICES	Special Liability Insurance Special Liability	12,153.00 3,842.50		
03/22/2018	HANSON BRIDGETT LLP HANSON BRIDGETT LLP	00417449	1205649	LEGAL SERVICES	Special Liability Insurance Special Liability	12,153.00 3,842.50		
03/22/2018 03/22/2018 Payment No: 62	HANSON BRIDGETT LLP HANSON BRIDGETT LLP 23263	00417449 00417451	1205649 1207441	LEGAL SERVICES LEGAL SERVICES Total for Payment No.:	Special Liability Insurance Special Liability Insurance	12,153.00 3,842.50 15,995.50		
03/22/2018 03/22/2018 Payment No: 62 Payment Date	HANSON BRIDGETT LLP HANSON BRIDGETT LLP 23263 Vendor Name	00417449 00417451 Voucher No.	1205649 1207441 Invoice No.	LEGAL SERVICES LEGAL SERVICES Total for Payment No.: Description	Special Liability Insurance Special Liability Insurance Fund Code General Government	12,153.00 3,842.50 15,995.50 Amount Paid		
03/22/2018 03/22/2018 Payment No: 62 Payment Date	HANSON BRIDGETT LLP HANSON BRIDGETT LLP 23263 Vendor Name	00417449 00417451 Voucher No.	1205649 1207441 Invoice No.	LEGAL SERVICES LEGAL SERVICES Total for Payment No.: Description Kickoff and Delivery	Special Liability Insurance Special Liability Insurance Fund Code General Government	12,153.00 3,842.50 15,995.50 Amount Paid 282,465.16		
03/22/2018 03/22/2018 Payment No: 62 Payment Date	HANSON BRIDGETT LLP HANSON BRIDGETT LLP 23263 Vendor Name HEXAGON SAFETY & INFRASTRUCTURE	00417449 00417451 Voucher No.	1205649 1207441 Invoice No.	LEGAL SERVICES LEGAL SERVICES Total for Payment No.: Description Kickoff and Delivery	Special Liability Insurance Special Liability Insurance Fund Code General Government	12,153.00 3,842.50 15,995.50 Amount Paid 282,465.16		
03/22/2018 03/22/2018 Payment No: 62 Payment Date 03/22/2018	HANSON BRIDGETT LLP HANSON BRIDGETT LLP 23263 Vendor Name HEXAGON SAFETY & INFRASTRUCTURE	00417449 00417451 Voucher No.	1205649 1207441 Invoice No.	LEGAL SERVICES LEGAL SERVICES Total for Payment No.: Description Kickoff and Delivery	Special Liability Insurance Special Liability Insurance Fund Code General Government	12,153.00 3,842.50 15,995.50 Amount Paid 282,465.16		

03/22/2018	HEXAGON TRANSPORTATION	00417459	11500	AGREEMENT FOR PROFESSIONAL SER	Traffic Mitigation Program	290.25
03/22/2018	HEXAGON TRANSPORTATION	00417459	11500	AB 1600 REPORT. FUNDING: 525	Traffic Mitigation Program	290.25
03/22/2018	HEXAGON TRANSPORTATION	00417459	11500	AB 1600 REPORT. FUNDING: 525	Traffic Mitigation Program	290.25
03/22/2018	HEXAGON TRANSPORTATION	00417459	11500	AB 1600 REPORT. FUNDING: 525	Traffic Mitigation Program	290.25
03/22/2018	HEXAGON TRANSPORTATION	00417459	11500	AB 1600 REPORT. FUNDING: 525	Traffic Mitigation Program	290.25
03/22/2018	HEXAGON TRANSPORTATION	00417459	11500	AB 1600 REPORT. FUNDING: 525	Traffic Mitigation Program	290.25
03/22/2018	HEXAGON TRANSPORTATION	00417459	11500	AB 1600 REPORT. FUNDING: 525	Traffic Mitigation Program	290.25
03/22/2018	HEXAGON TRANSPORTATION	00417459	11500	AB 1600 REPORT. FUNDING: 525	Traffic Mitigation Program	290.25
03/22/2018	HEXAGON TRANSPORTATION	00417459	11500	AB 1600 REPORT. FUNDING: 525	Traffic Mitigation Program	290.25
03/22/2018	HEXAGON TRANSPORTATION	00417459	11500	AB 1600 REPORT. FUNDING: 525	Traffic Mitigation Program	290.25
				Total for Payment No.:		2,902.50

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	HOYA OPTICAL LABS OF AMERICA, INC.	00417484	02396064	CLEAR SAFETY GLASS-A. FERRARIS	General Fund	87.20
03/22/2018	HOYA OPTICAL LABS OF AMERICA, INC.	00417484	02396064	DISPENSING FEE	General Fund	28.00
03/22/2018	HOYA OPTICAL LABS OF AMERICA, INC.	00417485	02396063	TINT SAFETY GLASS-A FERRARIS	General Fund	82.84
03/22/2018	HOYA OPTICAL LABS OF AMERICA, INC.	00417485	02396063	DISPENSING FEE	General Fund	28.00
03/22/2018	HOYA OPTICAL LABS OF AMERICA, INC.	00417490	02360884	CLEAR SAFETY GLASS-A OCHOA	Electric Utility	89.38
03/22/2018	HOYA OPTICAL LABS OF AMERICA, INC.	00417490	02360884	DISPENSING FEE	Electric Utility	28.00
03/22/2018	HOYA OPTICAL LABS OF AMERICA, INC.	00417491	02360886		Electric Utility	95.92
03/22/2018	HOYA OPTICAL LABS OF AMERICA, INC.	00417491	02360886	DISPENSING FEE	Electric Utility	28.00
03/22/2018	HOYA OPTICAL LABS OF AMERICA, INC.	00417492	02171966	TINT SAFETY GLASSES-T TAYLOR	Water Utility	71.40
03/22/2018	HOYA OPTICAL LABS OF AMERICA, INC.	00417492	02171966	DISPENSING FEE	Water Utility	28.00
03/22/2018	HOYA OPTICAL LABS OF AMERICA, INC.	00417493	02392586	CLEAR SAFETY GLASS-J BAYDO	Electric Utility	52.32

03/22/2018	HOYA OPTICAL LABS OF AMERICA, INC.	00417493	02392586	DISPENSING FEE	Electric Utility	28.00			
				Total for Payment No.:		647.06			
Payment No: 623266									
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/22/2018	HUGHES NETWORK SYSTEMS LLC	00417085	B1-322046009	METER SVC G2 ENERGY MAR18	Electric Utility	101.94			
				Total for Payment No.:		101.94			
Payment No: 62	23267								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/22/2018	INFO-TECH RESEARCH GROUP	00417469	193922	Enterprise Wide Membership; in	General Fund	22,972.30			
				Total for Payment No.:		22,972.30			
Payment No: 62	23268								
D D-1-									
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/22/2018	Vendor Name INTELLIGENT TECHNOLOGIES & SVC	Voucher No. 00417271	Invoice No. 79143	Description PREV MTCE INSPECTION COGEN	Fund Code Electric Utility	Amount Paid 346.00			
-				-					
-				PREV MTCE INSPECTION COGEN		346.00			
-	INTELLIGENT TECHNOLOGIES & SVC			PREV MTCE INSPECTION COGEN		346.00			
03/22/2018	INTELLIGENT TECHNOLOGIES & SVC			PREV MTCE INSPECTION COGEN		346.00			
03/22/2018 Payment No: 62	INTELLIGENT TECHNOLOGIES & SVC	00417271	79143	PREV MTCE INSPECTION COGEN Total for Payment No.:	Electric Utility	346.00 346.00			
03/22/2018 Payment No: 62 Payment Date	INTELLIGENT TECHNOLOGIES & SVC 23269 Vendor Name	00417271 Voucher No.	79143 Invoice No.	PREV MTCE INSPECTION COGEN Total for Payment No.: Description	Electric Utility Fund Code	346.00 346.00 Amount Paid			
03/22/2018 Payment No: 62 Payment Date	INTELLIGENT TECHNOLOGIES & SVC 23269 Vendor Name	00417271 Voucher No.	79143 Invoice No.	PREV MTCE INSPECTION COGEN Total for Payment No.: Description DATA STORAGE	Electric Utility Fund Code	346.00 346.00 Amount Paid 1,281.72			
03/22/2018 Payment No: 62 Payment Date	INTELLIGENT TECHNOLOGIES & SVC 23269 Vendor Name IRON MOUNTAIN	00417271 Voucher No.	79143 Invoice No.	PREV MTCE INSPECTION COGEN Total for Payment No.: Description DATA STORAGE	Electric Utility Fund Code	346.00 346.00 Amount Paid 1,281.72			
03/22/2018 Payment No: 62 Payment Date 03/22/2018	INTELLIGENT TECHNOLOGIES & SVC 23269 Vendor Name IRON MOUNTAIN	00417271 Voucher No.	79143 Invoice No.	PREV MTCE INSPECTION COGEN Total for Payment No.: Description DATA STORAGE	Electric Utility Fund Code	346.00 346.00 Amount Paid 1,281.72			
Payment No: 62 Payment Date 03/22/2018 Payment No: 62	INTELLIGENT TECHNOLOGIES & SVC 23269 Vendor Name IRON MOUNTAIN	00417271 Voucher No. 00417267	79143 Invoice No. 201538898	PREV MTCE INSPECTION COGEN Total for Payment No.: Description DATA STORAGE Total for Payment No.:	Fund Code General Fund	346.00 346.00 Amount Paid 1,281.72 1,281.72			
Payment No: 62 Payment Date 03/22/2018 Payment No: 62 Payment No: 62 Payment Date	INTELLIGENT TECHNOLOGIES & SVC 23269 Vendor Name IRON MOUNTAIN 23270 Vendor Name	00417271 Voucher No. 00417267 Voucher No.	79143 Invoice No. 201538898 Invoice No.	PREV MTCE INSPECTION COGEN Total for Payment No.: Description DATA STORAGE Total for Payment No.: Description MV-90 XI BASE SINGLE PC	Fund Code General Fund Fund Code	346.00 346.00 Amount Paid 1,281.72 1,281.72			

03/22/2018	ITRON INC	00417460	479515	MV-90 XI TCP-IP SINGLE PC ELEC	Electric Utility	604.42			
				Total for Payment No.:		9,467.57			
Payment No: 62	Payment No: 623271								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/22/2018	JOHNSON CONTROLS	00417379	1-61849313613	CHILLER MTE FEB-MAY18	Electric Utility	4,023.95			
				Total for Payment No.:		4,023.95			
Payment No: 62	3272								
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/22/2018	KALLCENTS	00416766	E42516022818	Q card phone service	General Fund	20.75			
				Total for Payment No.:		20.75			
Payment No: 62	3273								
Payment Date	Wan dan Nama	Wassah an Na	Investor No.						
rayillelli Dale	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid			
03/22/2018	KAREN MURPHY LANSING	00417108	STATEMENT #6	Description Psych	Fund Code General Fund	Amount Paid 1,875.00			
				-					
				Psych		1,875.00			
	KAREN MURPHY LANSING			Psych		1,875.00			
03/22/2018	KAREN MURPHY LANSING			Psych		1,875.00			
03/22/2018 Payment No: 62	KAREN MURPHY LANSING	00417108	STATEMENT #6	Psych Total for Payment No.:	General Fund	1,875.00 1,875.00			
03/22/2018 Payment No: 62 Payment Date	KAREN MURPHY LANSING 23274 Vendor Name	00417108 Voucher No.	STATEMENT #6 Invoice No.	Psych Total for Payment No.: Description	General Fund Fund Code	1,875.00 1,875.00 Amount Paid			
03/22/2018 Payment No: 62 Payment Date	KAREN MURPHY LANSING 23274 Vendor Name	00417108 Voucher No.	STATEMENT #6 Invoice No.	Psych Total for Payment No.: Description Paper	General Fund Fund Code	1,875.00 1,875.00 Amount Paid 2,744.35			
03/22/2018 Payment No: 62 Payment Date	KAREN MURPHY LANSING 23274 Vendor Name KELLY PAPER	00417108 Voucher No.	STATEMENT #6 Invoice No.	Psych Total for Payment No.: Description Paper	General Fund Fund Code	1,875.00 1,875.00 Amount Paid 2,744.35			
03/22/2018 Payment No: 62 Payment Date 03/22/2018	KAREN MURPHY LANSING 23274 Vendor Name KELLY PAPER	00417108 Voucher No.	STATEMENT #6 Invoice No.	Psych Total for Payment No.: Description Paper	General Fund Fund Code	1,875.00 1,875.00 Amount Paid 2,744.35			
Payment No: 62 Payment Date 03/22/2018 Payment No: 62	KAREN MURPHY LANSING 23274 Vendor Name KELLY PAPER	00417108 Voucher No. 00417110	STATEMENT #6 Invoice No. 9051241	Psych Total for Payment No.: Description Paper Total for Payment No.:	General Fund Fund Code General Fund	1,875.00 1,875.00 Amount Paid 2,744.35 2,744.35			
Payment No: 62 Payment Date 03/22/2018 Payment No: 62 Payment No: 62 Payment Date	KAREN MURPHY LANSING 23274 Vendor Name KELLY PAPER 23275 Vendor Name	00417108 Voucher No. 00417110 Voucher No.	Invoice No. 9051241 Invoice No.	Psych Total for Payment No.: Description Paper Total for Payment No.: Description	Fund Code General Fund Fund Code	1,875.00 1,875.00 Amount Paid 2,744.35 2,744.35			

Payment	No:	623276
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Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	KINOKUNIYA BOOKSTORES OF AMERICA CO. LTD	00417100	SJ1796	1241 PERIODICALS	General Fund	71.02
				Total for Payment No.:		71.02
Payment No: 62	23277					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	KM & D MACHINE INC	00417293	34284	MACHINE NEW PINS - WO#119688	Automotive Services	130.80
				Total for Payment No.:		130.80
Payment No: 62	23278					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	KORTICK MANUFACTURING CO	00417461	057210	LINK, FIGURE 8 CHAIN 30 MLB KO	Electric Utility	23.41
03/22/2018	KORTICK MANUFACTURING CO	00417461	057210	CHAIN LINK, TWISTED, CHANCE, K	Electric Utility	51.96
				Total for Payment No.:		75.37
Payment No: 62	23279					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	KRISTA WENDT	00417246	030718	FLOOR & SITE PLANS 30%-JOHNSON	H.U.D Capital Projects	2,500.00
				Total for Payment No.:		2,500.00
Payment No: 62	23280					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	LANGUAGE LINE SOLUTIONS	00417264	4264449	TRANSLATION SERVICES	General Fund	1,600.01
				Total for Payment No.:		1,600.01

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/22/2018	LC ACTION POLICE SUPPLY	00417097	379544	Vest - Bryan Williams	General Fund	750.00				
				Total for Payment No.:		750.00				
Payment No: 62	Payment No: 623282									
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/22/2018	LEXISNEXIS PO BOX 894166	00417157	1802031402	ONLINE SERVICE CHARGES FEB18	Electric Utility	560.00				
				Total for Payment No.:		560.00				
Payment No: 62	23283									
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/22/2018	LPS TACTICAL&PERSONAL SECURITY	00417107	7942A	Vest - NIck Cusimano	General Fund	750.00				
				Total for Payment No.:		750.00				
Payment No: 62	23284									
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/22/2018	MARILYN A DIPPELL	00417135	MARCH 8, 2018	LITERACY TUTOR TRAINER	Library Operating Grant Fund	2,687.50				
				Total for Payment No.:		2,687.50				
Payment No: 62	23285									
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				
03/22/2018	MCCAMPBELL ANALYTICAL INC	00417275	1803369	ANALYTICAL SVC: E200.8(METALS)	Electric Utility	84.00				
03/22/2018	MCCAMPBELL ANALYTICAL INC	00417275	1803369	ANALYTCL SVC: DIESEL & MTR OIL	Electric Utility	201.00				
03/22/2018	MCCAMPBELL ANALYTICAL INC	00417275	1803369	ANALYTICAL SVC: SW8270C	Electric Utility	600.00				
				Total for Payment No.:		885.00				
Payment No: 62	23286									
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid				

				Total for Payment No.:		11,832.50
Payment No: 62	23287					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	MOMENTUM CHEVROLET	00417240	348765	PARTS VEH # 3393, 3404	Automotive Services	361.09
03/22/2018	MOMENTUM CHEVROLET	00417241	348610	PUMP KIT - VEH # 2905	Automotive Services	25.80
				Total for Payment No.:		386.89
Payment No: 62	23288					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	MOORE MEDICAL CORP	00417189	99819949	SUMMER MEDICAL SUPPLIES	General Fund	510.04
				Total for Payment No.:		510.04
Payment No: 62	23289					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	MSI FUEL MANAGEMENT INC	00417256	4411	PARTS - STOCK, VEH # 3410	Automotive Services	4,788.80
03/22/2018	MSI FUEL MANAGEMENT INC	00417257	4412	PARTS - VEH # 3364, 3365	Automotive Services	613.60
				Total for Payment No.:		5,402.40
Payment No: 62	23290					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	MT TIRE SERVICE	00417357	8044	FLAT REPAIR V3141 WO119982	Automotive Services	25.00
03/22/2018	MT TIRE SERVICE	00417358	8147	FLAT REPAIR V2970 WO119944	Automotive Services	25.00
03/22/2018	MT TIRE SERVICE	00417359	8149	FLAT/SRV CALL V2990 WO119984	Automotive Services	100.00
03/22/2018	MT TIRE SERVICE	00417360	8043	FLAT RPR & MD V2619 WO119981	Automotive Services	50.00
03/22/2018	MT TIRE SERVICE	00417361	8161	MOUNT/DISMOUNT V1902 WO119928	Automotive Services	30.00
03/22/2018	MT TIRE SERVICE	00417362	8165	MOUNT/DISMOUNT V3147 WO120045	Automotive Services	60.00
03/22/2018	MT TIRE SERVICE	00417363	8163	FLEET SERVICE	Automotive Services	120.00

03/22/2018

MIWALL CORPORATION

00417116

6793

Ammunition

General Fund

11,832.50

03/22/2018	MT TIRE SERVICE	00417364	8162	MOUNT/DISMOUNT V3197 WO120046	Automotive Services	120.00
03/22/2018	MT TIRE SERVICE	00417365	8164	MOUNT/DISMOUNT V3192 WO120048	Automotive Services	25.00
03/22/2018	MT TIRE SERVICE	00417366	8156	SRV CALL/MD V3265 WO119990	Automotive Services	100.00
				Total for Payment No.:		655.00

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	MUNICIPAL MAINTENANCE EQUIPMNT	00417245	0126176-IN	PARTS - STOCK	Automotive Services	1,079.35
03/22/2018	MUNICIPAL MAINTENANCE EQUIPMNT	00417255	0126200-IN	PARTS - STOCK	Automotive Services	187.72
				Total for Payment No.:		1,267.07

Payment No: 623292

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	MYERS TIRE SUPPLY	00417253	81701362	PARTS - SHOP USE	Automotive Services	118.81
				Total for Payment No.:		118.81

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	NAPA AUTO PARTS	00417104	5983-383844	PARTS - STOCK	Automotive Services	235.18
03/22/2018	NAPA AUTO PARTS	00417105	5983-383687	RETAINER - VEH # 2391	Automotive Services	4.97
03/22/2018	NAPA AUTO PARTS	00417221	5983-382178	RADIATOR - VEH # 2545	Automotive Services	115.08
03/22/2018	NAPA AUTO PARTS	00417222	5983-383689	RETAINER - VEH # 2391	Automotive Services	4.97
03/22/2018	NAPA AUTO PARTS	00417223	5983-383394	RADIATOR - VEH # 3018	Automotive Services	146.45
03/22/2018	NAPA AUTO PARTS	00417225	5983-383436	LICENSE LAMP - VEH # 3365	Automotive Services	3.52
03/22/2018	NAPA AUTO PARTS	00417226	5983-383856	AIR FILTER - STOCK	Automotive Services	51.01
03/22/2018	NAPA AUTO PARTS	00417227	5983-383753	CAP AND VALVE KIT - VEH # 2391	Automotive Services	8.41
03/22/2018	NAPA AUTO PARTS	00417229	5983-383490	PARTS - SHOP USE	Automotive Services	14.91
03/22/2018	NAPA AUTO PARTS	00417289	5983-384557	WIRES - SHOP USE	Automotive Services	148.24
03/22/2018	NAPA AUTO PARTS	00417290	5983-384568	PARTS - STOCK	Automotive Services	173.93

03/22/2018	NAPA AUTO PARTS	00417291	5983-384631	PARTS - STOCK	Automotive Services	378.54
				Total for Payment No.:		1,285.21

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	NAVIGANT CONSULTING INC	00417052	0100018668	SVP STRATEGIC PLANPREP FEB18	Electric Utility	40,012.60
				Total for Payment No.:		40,012.60

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	NEW ENTIRE PRINTING	00417218	2406	BUSINESS CARD - STONE&GOODMAN	Electric Utility	82.62
03/22/2018	NEW ENTIRE PRINTING	00417218	2406	BUSINESS CARD - KARWICK	Electric Utility	41.33
03/22/2018	NEW ENTIRE PRINTING	00417218	2406	BUSINESS CARD - DUNCAN	Electric Utility	41.33
03/22/2018	NEW ENTIRE PRINTING	00417218	2406	BUSINESS CARD - GUERREO	Electric Utility	41.33
03/22/2018	NEW ENTIRE PRINTING	00417218	2406	BUSINESS CARD - JOHNS	Electric Utility	41.33
03/22/2018	NEW ENTIRE PRINTING	00417218	2406	BUSINESS CARD - ROUKEMA	Electric Utility	41.33
03/22/2018	NEW ENTIRE PRINTING	00417218	2406	BUSINESS CARD MEDEIROS MCENROE	Elec OperatingGrant Trust Fund	41.33
03/22/2018	NEW ENTIRE PRINTING	00417219	2440	BUSINESS CARD - VIRAY	Electric Utility	0.00
03/22/2018	NEW ENTIRE PRINTING	00417219	2440	BUSINESS CARD - VALENTUKONIS	Electric Utility	0.00
03/22/2018	NEW ENTIRE PRINTING	00417219	2440	BUSINESS CARD - BARRY	Electric Utility	0.00
03/22/2018	NEW ENTIRE PRINTING	00417219	2440	BUSINESS CARD - KUROTORI	Electric Utility	0.00
03/22/2018	NEW ENTIRE PRINTING	00417219	2440	BUSINESS CARD - GARD	Electric Utility	0.00
03/22/2018	NEW ENTIRE PRINTING	00417219	2440	BUSINESS CARD - MANCHESTER	Electric Utility	0.00
03/22/2018	NEW ENTIRE PRINTING	00417219	2440	BUSINESS CARD - CARNESCCA	Electric Utility	0.00
03/22/2018	NEW ENTIRE PRINTING	00417219	2440	BUSINESS CARD - PATEL	Electric Utility	0.00
03/22/2018	NEW ENTIRE PRINTING	00417219	2440	BUSINESS CARD - NOOR	Electric Utility	0.00
03/22/2018	NEW ENTIRE PRINTING	00417219	2440	BUSINESS CARD - OCHOA	Electric Utility	0.00
03/22/2018	NEW ENTIRE PRINTING	00417219	2440	BUSINESS CARD - GORDON	Electric Utility	0.00
03/22/2018	NEW ENTIRE PRINTING	00417219	2440	BUSINESS CARD - CURREN	Electric Utility	0.00

03/22/2018	NEW ENTIRE PRINTING	00417219	2440	BUSINESS CARD - KEATING	Electric Utility	539.70
				Total for Payment No.:		870.30
Payment No: 62	23296					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	NI GOVERNMENT SERVICES	00417507	8021209467	MONTHLY FEES FOR SATTELITE RAD	General Fund	77.37
				Total for Payment No.:		77.37
Payment No: 62	23297					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	NORMANDIN CHRYSLER PLYMOUTH	00417367	CHCS555881	PARTS V3045 WO119959	Automotive Services	52.93
03/22/2018	NORMANDIN CHRYSLER PLYMOUTH	00417367	CHCS555881	LABOR V3045 WO119959	Automotive Services	640.88
				Total for Payment No.:		693.81
Payment No: 62	23298					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	OCLC INC	00416985	0000585015	CATALOG & METADATA	General Fund	2,568.74
				Total for Payment No.:		2,568.74
Payment No: 62	23299					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	OMNETRIC CORP.	00417502	5720004973	MDMS & ENERGY ENGAGE IMPLEMENT	Electric Utility Construction	1,350.00
				Total for Payment No.:		1,350.00
Payment No: 62	23300					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	ORCHARD COMMERCIAL, INC	00417512	PROP MGMT FEE FEB 18	PROP MGMT FEE FEB 18	General Fund	2,500.00
				Total for Payment No.:		2,500.00

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Payment No: 62	Payment No: 623301							
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid		
03/22/2018	ORION SECURITY	00417177	100566	SECURITY SERVICES	General Fund	5,484.49		
				Total for Payment No.:		5,484.49		
Payment No: 62	23302							
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid		
03/22/2018	ORKIN PEST CONTROL	00415034	165381903	PEST CONTROL SERVICES (COGEN)	Electric Utility	112.36		
				Total for Payment No.:		112.36		
Payment No: 62	23303							
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid		
03/22/2018	ORLAND UNIT WATER USERS ASSN.	00417383	FEBRUARY 2018	STONY CRK HYDRO EXPENSES FEB18	Electric Utility	28.39		
03/22/2018	ORLAND UNIT WATER USERS ASSN.	00417383	FEBRUARY 2018	STONY CRK HYDRO EXPENSES FEB18	Electric Utility	5,426.41		
03/22/2018	ORLAND UNIT WATER USERS ASSN.	00417383	FEBRUARY 2018	STONY CRK HYDRO EXPENSES FEB18	Electric Utility	11,551.84		
03/22/2018	ORLAND UNIT WATER USERS ASSN.	00417383	FEBRUARY 2018	STONY CRK HYDRO EXPENSES FEB18	Electric Utility	13,412.22		
03/22/2018	ORLAND UNIT WATER USERS ASSN.	00417383	FEBRUARY 2018	STONY CRK HYDRO EXPENSES FEB18	Electric Utility	2,643.83		
03/22/2018	ORLAND UNIT WATER USERS ASSN.	00417383	FEBRUARY 2018	STONY CRK HYDRO EXPENSES FEB18	Electric Utility	28.39		
				Total for Payment No.:		33,091.08		
Payment No: 62	23304							
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid		
03/22/2018	PACIFIC GAS & ELECTRIC CO	00417170	7715490	GRIZZLY GMC FEB18	Electric Utility	518.04		
				Total for Payment No.:		518.04		
Payment No: 62	23305							
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid		
03/22/2018	PACIFIC GAS & ELECTRIC CO	00417372	0007702965-0	BUCKS CREEK RELICENSING DEC17	Electric Utility Construction	93,965.15		

Day	mont	No:	623306
ray	yment	NO:	023300

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	PETERSON TRUCKS	00417239	443847P	PARTS - VEH # 2566	Automotive Services	89.58
				Total for Payment No.:		89.58

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	PG&E	00417373	0007712070-7	COO 115KV NRS (TFA) MAR18	Electric Utility	6,600.59
03/22/2018	PG&E	00417374	0007712071-5	COO NONRULE 2 LES/230KV MAR18	Electric Utility	3,231.16
				Total for Payment No.:		9,831.75

Payment No: 623308

Amount Paid	Fund Code	Description	Invoice No.	Voucher No.	Vendor Name	Payment Date
16,334.10	Electric Utility	OASISLIVE SVCS 9/13/17-2/28/18	688	00417216	POWER MARKET CONSULTING INC	03/22/2018
16,334.10		Total for Payment No.:				

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	PRAXAIR DISTRIBUTION INC	00417127	81433275	DEMURRAGE	Electric Utility	31.83
03/22/2018	PRAXAIR DISTRIBUTION INC	00417127	81433275	DEMURRAGE	Electric Utility	24.40
03/22/2018	PRAXAIR DISTRIBUTION INC	00417127	81433275	DEMURRAGE	Sewer Utility	24.40
03/22/2018	PRAXAIR DISTRIBUTION INC	00417127	81433275	DEMURRAGE	Electric Utility Construction	44.31
03/22/2018	PRAXAIR DISTRIBUTION INC	00417127	81433275	DEMURRAGE	Water Utility Construction	114.04
				Total for Payment No.:		238.98

Paν	/ment	No-	62331	n
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Payment No: 62	3310					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	PRECOURT ENERGY EFFICIENCY CENTER	00417158	207	SPONSR SV ENRGY SUMMIT 22JUN18	Electric Utility	5,000.00
				Total for Payment No.:		5,000.00
Payment No: 62	3311					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	PRINTS CHARLES REPROGRAPHICS	00417386	79753	CE 16-17-02 BID SETS	Public Buildings	185.30
				Total for Payment No.:		185.30
Payment No: 62	3312					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	PURETEC INDUSTRIAL WATER	00417063	1618853	20X5 MIC FILTER	Electric Utility	7.63
03/22/2018	PURETEC INDUSTRIAL WATER	00417063	1618853	COG MAINT SRV LABOR FEB18	Electric Utility	446.60
03/22/2018	PURETEC INDUSTRIAL WATER	00417063	1618853	SNTICHLOR 427 45LB PAIL	Electric Utility	109.48
03/22/2018	PURETEC INDUSTRIAL WATER	00417063	1618853	20"X1 MIC FILTER	Electric Utility	7.63
03/22/2018	PURETEC INDUSTRIAL WATER	00417064	1620735	DVR WATER VESSEL EXCH FEB18	Electric Utility	1,668.96
03/22/2018	PURETEC INDUSTRIAL WATER	00417064	1620735	DVR WATER VESSEL RENT MAR18	Electric Utility	618.14
03/22/2018	PURETEC INDUSTRIAL WATER	00417064	1620735	FUEL SURCHARGE	Electric Utility	15.00
03/22/2018	PURETEC INDUSTRIAL WATER	00417380	1624196	COG WTR VESSEL EXCHANGE JAN18	Electric Utility	359.34
				Total for Payment No.:		3,232.78
Payment No: 62	3313					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	QUESTICA, INC.	00417495	300443	ADDITIONAL LICENSES OR PRODUCT	General Fund	1,480.00
				Total for Payment No.:		1,480.00

Amount Paid

Payment Date Vendor Name Voucher No. Invoice No. Description Fund Code

				Total for Payment No.:		6,819.91
Payment No: 62	3315					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	REED & GRAHAM INC	00417091	912137	Emulsion & PumpOff	General Fund	255.97
03/22/2018	REED & GRAHAM INC	00417092	912044	Asphalt	General Fund	2,321.60
03/22/2018	REED & GRAHAM INC	00417129	912251	COLD MIX & BASE ROCK	Water Utility	186.47
03/22/2018	REED & GRAHAM INC	00417129	912251	COLD MIX & BASE ROCK	Sewer Utility	46.62
03/22/2018	REED & GRAHAM INC	00417129	912251	COLD MIX & BASE ROCK	Electric Utility Construction	233.09
03/22/2018	REED & GRAHAM INC	00417129	912251	COLD MIX & BASE ROCK	Water Utility Construction	233.08
03/22/2018	REED & GRAHAM INC	00417129	912251	COLD MIX & BASE ROCK	Water Utility Construction	233.08
				Total for Payment No.:		3,509.91
Payment No: 62	3316					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	ROPER LOCK BOX, LLC	00417165	RC0009457DU	OVER-THE DOOR CREDIT CRD W/RPR	Electric Utility	27.95
03/22/2018	ROPER LOCK BOX, LLC	00417165	RC0009457DU	KEY BLANK FOR ROPER LOCK	Electric Utility	7.00
03/22/2018	ROPER LOCK BOX, LLC	00417165	RC0009457DU	OVER-THE-DOOR LOCK BOX W/RPR	Electric Utility	24.95
03/22/2018	ROPER LOCK BOX, LLC	00417165	RC0009457DU	OVER-THE-DOOR LOCK BOX W/RPR	Electric Utility	24.95
				Total for Payment No.:		84.85
Payment No: 62	3317					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	ROYAL BRASS INC	00417248	857492-001	HOSE ASSEMBLY - VEH # 3224	Automotive Services	130.35
03/22/2018	ROYAL BRASS INC	00417300	856697-001	PARTS & SUPPLIES	Water Utility	63.72
				Total for Payment No.:		194.07

S1724216.001

PARTS & SUPPLIES

00417258

Water Utility Construction 6,819.91

R & B CO

03/22/2018

Payment No: 62	23318					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	SAN MATEO CO HEALTH DEPT	00417260	89322	LABORATORY FEES	Water Utility	6,263.00
				Total for Payment No.:		6,263.00
Payment No: 62	23319					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	SANTA CLARA LIGHTING, INC.	00417392	9761	BALLAST NORTHSIDE LIB	General Fund	796.72
03/22/2018	SANTA CLARA LIGHTING, INC.	00417393	9839	BALLAST FOR TASMAN	General Fund	797.88
03/22/2018	SANTA CLARA LIGHTING, INC.	00417394	9763	BALLAST FOR TASMAN	General Fund	469.89
				Total for Payment No.:		2,064.49
Payment No: 62	23320					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	SCHMIDT PRESCOTT GROUP	00417478	022218	ORIGINAL CONTACT AMOUNT OF \$45	General Fund	10,408.75
03/22/2018	SCHMIDT PRESCOTT GROUP	00417478	022218	AMENDMENT NO. 1 ADDING \$10,000	Parks And Recreation	6,896.25
				Total for Payment No.:		17,305.00
Payment No: 62	23321					
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Payment No: 62	23321					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	SCP DISTRIBUTORS LLC	00417259	36912260	PARTS & SUPPLIES	Water Utility	34.99
				Total for Payment No.:		34.99

Payment No: 62	3322					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	SEAN MENDELSON	00417192	12027-12040	COURSE PAYMENT 12027-12040	General Fund	21,992.23
				Total for Payment No.:		21,992.23

Payment	No:	623323
ravillelli	INU.	UZJJZJ

Payment No: 62	3323					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	SHAPE INC.	00417261	123886	PARTS & SUPPLIES - TASMAN LIFT	Sewer Utility	10,981.75
03/22/2018	SHAPE INC.	00417262	123887	PARTS & SUPPLIES - DLC LIFT	Sewer Utility	10,981.75
				Total for Payment No.:		21,963.50
Payment No: 62	3324					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	SHRED-IT USA LLC	00417118	8124227136	Shredding Service	General Fund	474.79
				Total for Payment No.:		474.79
Payment No: 62	3325					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	SOLAR CITY	00417147	R217-RPV-079	PV REB 78680-1 A. GUPTA	Elec OperatingGrant Trust Fund	2,858.00
03/22/2018	SOLAR CITY	00417147	R217-RPV-079	PV REB REIM PERMIT FEE 78680-1	Elec OperatingGrant Trust Fund	150.00
03/22/2018	SOLAR CITY	00417148	R218-RPV-019	PV REB 79149-1 ANNE LIN	Elec OperatingGrant Trust Fund	6,386.00
03/22/2018	SOLAR CITY	00417148	R218-RPV-019	PV REB REIM PERMIT FEE 79149-1	Elec OperatingGrant Trust Fund	206.00
				Total for Payment No.:		9,600.00
Payment No: 62	3326					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	SPECIAL SERVICES GROUP LLC	00416765	8947	renewal tracking device	General Fund	600.00
				Total for Payment No.:		600.00

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	STANDARD PLUMBING SUPPLY CO	00417263	HBJH18	PARTS & SUPPLIES	Water Utility	369.00

Payment	No:	623328
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Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	STORAGE EXPRESS INC	00417269	61852	20-FT STORAGE CONTAINER RENTAL	Electric Utility	81.38
				Total for Payment No.:		81.38

Payment No: 623329

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	T-MOBILE USA INC	00416767	9310393550	18-506 cell tower dump	General Fund	50.00
03/22/2018	T-MOBILE USA INC	00417233	9310741153	GPS locate SCPD #18-506	General Fund	50.00
03/22/2018	T-MOBILE USA INC	00417235	9309273665	GPS locate SCPD #18-23	General Fund	408.00
				Total for Payment No.:		508.00

Payment No: 623330

Amount Paid	Fund Code	Description	Invoice No.	Voucher No.	Vendor Name	Payment Date
70,000.00	Electric Utility	ELA YEAR 3 - 4/23/18-4/22/19	9006837062	00417215	TELVENT USA CORP	03/22/2018
70,000.00		Total for Payment No.:				

Payment No: 623331

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	TEREX SERVICES	00417249	90881896	PARTS - VEH # 2892	Automotive Services	4,531.14
03/22/2018	TEREX SERVICES	00417369	90884275	LABOR V2996 WO119770	Automotive Services	1,447.36
03/22/2018	TEREX SERVICES	00417369	90884275	PARTS V2996 WO119770	Automotive Services	713.27
03/22/2018	TEREX SERVICES	00417370	90877514	LABOR V2892 WO119283	Automotive Services	3,962.35
03/22/2018	TEREX SERVICES	00417370	90877514	PARTS V2892 WO119283	Automotive Services	686.15
				Total for Payment No.:		11,340.27

Payment No: 623332

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	THYSSENKRUPP ELEVATOR CORPORATION	00417318	6000289080 FIRST INSTALLMENT	CONTRACT PMT 1ST INSTALLMENT	General Fund	1,131.50
03/22/2018	THYSSENKRUPP ELEVATOR CORPORATION	00417396	6000282564	SENIOR CNT EMERGENCY TEST	General Fund	560.00
03/22/2018	THYSSENKRUPP ELEVATOR CORPORATION	00417397	5000827337	CALL OUT TO 1990 WALSH	General Fund	398.25
				Total for Payment No.:		2,089.75

Payment No: 623333

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	UNIFIRST CORPORATION	00416962	385 0282660	GARMENT RENT/CLEANING SVC CH	Electric Utility	153.36
03/22/2018	UNIFIRST CORPORATION	00417153	385 0282566	GARMENT RENT/CLEAN SVCS DVR	Electric Utility	636.81
03/22/2018	UNIFIRST CORPORATION	00417155	385 0282574	GARMENT RENTAL/CLEANING SUBST	Electric Utility	590.84
03/22/2018	UNIFIRST CORPORATION	00417156	280941	OVERPAYMENT INV# 385 0280941	Electric Utility	-6.00
03/22/2018	UNIFIRST CORPORATION	00417279	385 0283391	GARMENT RENT/CLEAN SVCS DVR	Electric Utility	659.33
03/22/2018	UNIFIRST CORPORATION	00417280	385 0283483	GARMENT RENT/CLEANING SVC CH	Electric Utility	150.88
03/22/2018	UNIFIRST CORPORATION	00417281	385 0283396	GARMENT RENTAL/CLEANING 881ENG	Electric Utility	114.51
03/22/2018	UNIFIRST CORPORATION	00417283	385 0283392	GARMENT RENTAL/CLEANING SVPIT	Electric Utility	53.23
03/22/2018	UNIFIRST CORPORATION	00417284	385 0282575	GARMENT RENT/CLEAN SVCS AD1705	Electric Utility	77.35
03/22/2018	UNIFIRST CORPORATION	00417285	385 0282568	GARMENT RENTAL/CLEANING T&D	Electric Utility	977.46
03/22/2018	UNIFIRST CORPORATION	00417286	385 0282571	GARMENT RENTAL/CLEANING 881ENG	Electric Utility	114.51
03/22/2018	UNIFIRST CORPORATION	00417287	385 0283399	GARMENT RENTAL/CLEANING SUBST	Electric Utility	553.46
				Total for Payment No.:		4,075.74

Payment No: 623334

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	UNITED SITE SERVICES INC	00416958	114-6441501	ENVIRONMENTAL FEE	Electric Utility	6.99
03/22/2018	UNITED SITE SERVICES INC	00416958	114-6441501	2 SINKS @ MAT 2/27-3/26/18	Electric Utility	10.91
03/22/2018	UNITED SITE SERVICES INC	00416958	114-6441501	WKLY SVC @ MAT 2/27-3/26/18	Electric Utility	55.00

03/22/2018	UNITED SITE SERVICES INC	00416959	114-6441500	WKLY SRV @ JUL 2/27-3/26/18	Electric Utility	55.00
03/22/2018	UNITED SITE SERVICES INC	00416959	114-6441500	ENVIRONMENTAL FEE	Electric Utility	6.99
03/22/2018	UNITED SITE SERVICES INC	00416959	114-6441500	2 SINKS @ JUL 2/27-3/26/18	Electric Utility	10.91
03/22/2018	UNITED SITE SERVICES INC	00417046	114-6461625	TAXABLE SERVICE	Electric Utility	10.91
03/22/2018	UNITED SITE SERVICES INC	00417046	114-6461625	REG WKLY SVC @ 1205 SPACE PRK	Electric Utility	61.99
				Total for Payment No.:		218.70
Payment No: 62	23335					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	UNIVAR USA INC	00417278	SJ867878	DVR CHEM DEL SUL ACID 03/08/18	Electric Utility	6,576.80
03/22/2018	UNIVAR USA INC	00417381	SJ868051	DVR CHEM DEL SOD HYP 3/9/18	Electric Utility	1,294.51
03/22/2018	UNIVAR USA INC	00417381	SJ868051	CALIFORNIA MILL FEE	Electric Utility	28.15
				Total for Payment No.:		7,899.46
Payment No: 62	23336					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	VERIZON WIRELESS	00417503	9802274577	СМО	General Fund	76.02
				Total for Payment No.:		76.02
Payment No: 62	23337					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	VERIZON WIRELESS	00417506	9802290216	FIRE	General Fund	178.16
				Total for Payment No.:		178.16
Payment No: 62	23338					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	VERIZON WIRELESS	00417509	9802274576	PD-STADIUM	General Fund	2.64
03/22/2018	VERIZON WIRELESS	00417509	9802274576	FIRE	General Fund	327.71
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				Total for Payment No.:		330.35

Payment No: 62333	Pay	ment	No:	62333	ę
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Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	VERIZON WIRELESS	00417510	9802287651	METER READERS	General Fund	198.45
				Total for Payment No.:		198.45
Payment No: 62	3340					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	VIVAX-METROTECH	00417334	PSI009955	CLAMP, 5" W/13 FT LEAD, VLOC	Electric Utility	398.95
				Total for Payment No.:		398.95
Payment No: 62	3341					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	VORTEX INDUSTRIES INC	00417398	44-1219798-1	SCCC REPAIR BARRIER ARM	Convention Cnt Maintenance Dis	332.00
				Total for Payment No.:		332.00
Payment No: 62	3342					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	WASHINGTON TRUST BANK	00417146	180301-94043	FEBRUARY2018 VEBA CUSTODY FEE	General Fund	1,976.14
				Total for Payment No.:		1,976.14
Payment No: 62	3343					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	WEI ZHONG	00417497	PERMIT REFUND BLD2018- 49897	PERMIT REFUND BLD2018-49897	General Fund	86.08
03/22/2018	WEI ZHONG	00417497	PERMIT REFUND BLD2018- 49897	PERMIT REFUND BLD2018-49897	General Fund	40.00
				Total for Payment No.:		126.08

Payment No: 623344

Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	WEST COAST ARBORISTS INC	00417204	134500	Tree Pruining Service	General Fund	1,410.00
				Total for Payment No.:		1,410.00
Payment No: 62	3345					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	YWCA OF SILICON VALLEY	00417463	7/1/17-12/31/17	YWCA of SILICON VALLEY - SERVI	H.U.D Capital Projects	1,116.65
				Total for Payment No.:		1,116.65
Payment No: 62	3346					
Payment Date	Vendor Name	Voucher No.	Invoice No.	Description	Fund Code	Amount Paid
03/22/2018	ZOOM CYCLE ACCESS	00400034	43336-01 Utility Refund	UTILITY REFUND	General Fund	1,420.57
				Total for Payment No.:		1,420.57
				Overall Total		1,589,618.50

City of Santa Clara Finance Department Accounting Services

Supplement to Bills & Claims Expenditures Paid by Wire Transfer For the Period of March 9th, 2018 through March 22nd, 2018

\$	MSR Public Power Agency-Big Horn Wind Project Energy Feb 2018
1,484,531.70	Tri Dam ProjectPurchase of Energy (Hydroelectric)-Feb 2018
1,128,666.67	City of San Jose-October 2017-December 2017 Recycled Water Purchase
432,794.13	Recurrent Energy Rosamond One-Purchase of Energy (Solar Generated) Feb 2018
398,286.70	San Francisco Public Utilities Commission-Water Purchase Feb 2018
243,178.00	MSR Public Power Agency-Big Horn Wind Project Shaping Fee Feb 2018
152,350.70	Tri Dam Power AuthorityPurchase of Energy (Hydroelectric) Feb 2018
15,865.32	MSR Public Power Agency-San Juan Purchased Power Dec 2017
222.39	Tri Dam ProjectPurchase of Energy (Hydroelectric)-Jan 2018 True up

\$ 5,661,957.77



City of Santa Clara

1500 Warburton Avenue Santa Clara, CA 95050 santaclaraca.gov @SantaClaraCity

Agenda Report

18-384 Agenda Date: 4/24/2018

REPORT TO STADIUM AUTHORITY BOARD

SUBJECT

Bills and Claims for the month of March 2018 (Stadium Authority)

BACKGROUND

Disbursements made by the Stadium Authority are based on invoices submitted for payment. Prior to payment, staff reviews all disbursement documents to ensure that they are in compliance with the goods or services provided.

The Bills and Claims listing represents the cash disbursements required of normal and usual operations during the period. Budget control is set by the Stadium Authority Board through the budget adoption process.

DISCUSSION

Significant expenditures in this time period include:

- Payment to Forty Niners SC Stadium Co. (StadCo) of \$22,881,961 for the StadCo Subordinated Loan (Subloan). This includes interest, the minimum required principal payment, and a principal prepayment due to excess revenues available and required to be paid to the Subloan per the Amended and Restated Stadium Lease Agreement.
- Payment to Forty Niners Stadium Management Co. (ManCo) in the amount of \$1,762,718 for stadium operations costs such as staffing, supplies, equipment, insurance, utilities, base management fee, and use of tenant improvements.
- Three payments to the City of Santa Clara totaling \$87,883 for reimbursement of General and Administrative (G&A) staff time (such as City Manager's Office, City Attorney, Finance.)
- Payments to various vendors of \$81,190 for the following capital expenses that are part of the 2017-18 CapEx Plan: (1) propane tank storage, (2) signage, (3) public safety equipment, (4) fire sprinkler system, and (5) miscellaneous work.
- Payment to Turner/Devcon JV of \$52,049 for work related to warranty items at Levi's Stadium.
- Various payments to two separate consulting firms in the total amount of \$21,600 as part of the stadium community engagement efforts.
- Payment to Wilson Ihrig & Associates of \$4,603 for acoustic monitoring services around the stadium.

18-384 Agenda Date: 4/24/2018

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

FISCAL IMPACT

There is a \$24,895,380 fiscal impact to the Stadium Authority.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <mailto:clerk@santaclaraca.gov> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Approve the list of Bills and Claims for March 2018.

Prepared by: Tyler Cook, Management Analyst Reviewed by: Angela Kraetsch, Treasurer

Reviewed by: Walter C. Rossmann, Chief Operating Officer Approved by: Deanna J. Santana, Executive Director

ATTACHMENTS

1, 2018-03 SCSA Bills and Claims

Santa Clara Stadium Authority

Bills and Claims Expenses Paid by Wire Transfer For the Month of March 2018

Payment Date	Vendor	Invoice No.	Description	Fund			Amount
3/5/18	City of Santa Clara	N/A	B1804 SCSA Admin PR Costs	Operating			\$ 27,087.96
3/9/18	SMCC	3325	CapEx - Propane Tank Storage	CIP	\$	5,200.00	
3/9/18	Ferrari Color	478720	CapEx - No Storage Signage	CIP		6,233.88	
3/9/18	Mission Valley Tractor & Equipment	021918	CapEx - Public Safety Equipment	CIP		15,922.09	
3/9/18	Geo.M.Robinson & Co	E396-157	CapEx - Fire Sprinkler System	CIP		24,567.56	
3/9/18	RMI Mechanical Contractor, Inc.	10440	CapEx - Misc (Concession repairs)	CIP		29,266.00	
			CapEx Subtotal				81,189.53
3/14/18	Public Dialogue Consortium	Feb-18	Feb 2018 Stad Community Outrea	Operating			7,850.00
3/14/18	The Lew Edwards Group	003	Feb 2018 Stad Community Outrea	Operating			13,750.00
3/14/18	Wilson Ihrig & Assoc Inc	16125N8	Jan 2018 Noise Monitoring	Operating			4,602.50
3/15/18	Bank of America	N/A	Feb 2018 bank fees	Operating			46.61
3/16/18	Forty Niners Stadium Mgmt Co.	SLS-031218-A	2017-18 Lender/Admin Fees	Operating	\$	76,220.00	
3/16/18	Forty Niners Stadium Mgmt Co.	SLS-031218-A	Mar 2018 Insurance	Operating	Ψ	38,749.20	
3/16/18	Forty Niners Stadium Mgmt Co.	SLS-031218-A	Mar 2018 Utilities	Operating		212,000.00	
3/16/18	Forty Niners Stadium Mgmt Co.	SLS-031218-A	2017-18 Management Base Fee	Operating		218,545.40	
3/16/18	Forty Niners Stadium Mgmt Co.	SLS-031218-A	2017-18 Use of StadCo TI	Operating		245,000.00	
3/16/18	Forty Niners Stadium Mgmt Co.	SLS-031218-A	Mar 2018 StadMgr - Operations	Operating		259,669.75	
3/16/18	Forty Niners Stadium Mgmt Co.	SLS-031218-A	Mar 2018 SBL Sales & Service	Operating		266,091.62	
3/16/18	Forty Niners Stadium Mgmt Co.	SLS-031218-A	Mar 2018 StadMgr - Engineering	Operating		286,304.61	
3/16/18	Forty Niners Stadium Mgmt Co.	SLS-031218-A	Mar 2018 StadMgr - Guest Svcs	Operating		14,775.20	
3/16/18	Forty Niners Stadium Mgmt Co.	SLS-031218-A	Mar 2018 StadMgr - Groundskeeping	Operating		20,515.07	
3/16/18	Forty Niners Stadium Mgmt Co.	SLS-031218-A	Mar 2018 StadMgr - Security	Operating		124,847.12	
2 2 2	,		Forty Niners Stadium Mgmt Co. Subto			-,- · · · · <u>-</u>	1,762,717.97
3/28/18	Bank of America Procurement	PC0118ENGN JV	P-Card - PFG PROFORMA	Operating			66.25

Santa Clara Stadium Authority

Bills and Claims Expenses Paid by Wire Transfer For the Month of March 2018

Payment Date	Vendor	Invoice No.	Description	Fund	Amount
3/28/18	Ricoh Usa, Inc	9024998422	Copier lease	Operating	77.78
3/28/18	T-Mobile	952058658 02/20/18	Mobile phones	Operating	39.90
3/28/18	Unisys	M1801021	IT support	Operating	2,895.47
3/28/18	Turner/Devcon JV	47	Warranty - Various	CIP	52,049.00
3/28/18	Thornton Tomassetti	NN17106.00-5	Warranty - Glass	CIP	251.25
3/29/18	City of Santa Clara	N/A	B1805 SCSA Admin PR Costs	Operating	26,477.51
3/29/18	City of Santa Clara	N/A	B1806 SCSA Admin PR Costs	Operating	34,317.41
3/30/18	Forty Niners SC Stadium Co., LLC	N/A	Subloan payment	Debt Service	22,881,961.23
			Total	•	24,895,380.37



City of Santa Clara

1500 Warburton Avenue Santa Clara, CA 95050 santaclaraca.gov @SantaClaraCity

Agenda Report

18-417 Agenda Date: 4/24/2018

REPORT TO COUNCIL

SUBJECT

Accept a Resignation and Declare a Vacancy on the Cultural Commission

BACKGROUND

Kendra Fehrer submitted the attached resignation from the Cultural Commission on March 15, 2018. Ms. Fehrer was appointed to serve on January 24, 2017; therefore, one vacancy now exists on the Commission for a partial term ending June 30, 2021. The Cultural Commission's April 24th update of events to Council will include promotion of the vacancy as part of their presentation.

In order to balance upcoming agendas it is recommended to hold the interviews at the Council meeting of June 12, 2018 at 5:00 pm, with an application deadline of May 23, 2018 by 5:00 pm. Applications can be submitted online through the City's website at www.santaclaraca.gov or in paper format to the City Clerk's Office.

DISCUSSION

Advertising of the vacancy will be communicated via the City's website, social media and the City Manager's blog. The City Clerk's Office will also notify current commissioners, previous board and commission applicants, as well as those on the interest list.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

FISCAL IMPACT

There is no additional cost to the City other than administrative staff time and expense.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any report to council may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

18-417 Agenda Date: 4/24/2018

RECOMMENDATION

1. Accept the resignation of Kendra Fehrer and declare one vacancy on the Cultural Commission for the partial term ending June 30, 2021.

- 2. Set a May 23, 2018 applications deadline.
- 3. Schedule the Cultural Commission interviews for Tuesday, June 12, 2018 at 5:00pm.

Reviewed by: Jennifer Yamaguma, Acting City Clerk Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Resignation Email

Sophia Smith

From:

Christine Jung

Sent:

Thursday, March 15, 2018 1:12 PM

To:

Jennifer Yamaguma

Cc: Subject: Sophia Smith; Ruth Shikada FW: Cultural Commission

Importance:

High

Follow Up Flag:

Follow up

Flag Status:

Flagged

Hi Jennifer,

Please see resignation below from Cultural Commissioner Kendra Fehrer. I will coordinate with Sophia to fill the vacancy.

Sincerely,

Christine Jung

Management Analyst | City Manager's Office 1500 Warburton Avenue | Santa Clara, CA 95050 Direct: 408.615.2218 | Office: 408.615.2210 www.SantaClaraCA.gov |



From: Kendra Fehrer

Sent: Thursday, March 15, 2018 12:54 PM

To: Loretta Beavers **Cc:** Christine Jung

Subject: Cultural Commission

Hi Loretta,

I hope you are doing well. I'm writing to regretfully offer my resignation from the City of Santa Clara Cultural Commission. I have truly enjoyed working and learning with you and our other wonderful colleagues over the past year. However, as my family and professional responsibilities have increased, I am no longer able to dedicate the volunteer time needed to make a meaningful contribution to this work.

I very much appreciate the time spent collaborating in support of the arts and culture in our community, and I wish you and the other Commissioners continued success. Please do not hesitate to reach out if you have any questions, or I can provide any further information.

All the best,

Kendra



City of Santa Clara

1500 Warburton Avenue Santa Clara, CA 95050 santaclaraca.gov @SantaClaraCity

Agenda Report

18-074 Agenda Date: 4/24/2018

REPORT TO COUNCIL

SUBJECT

Adoption of a Resolution of Intention for Parking Maintenance District 122 - Franklin Square

BACKGROUND

Parking Maintenance District No. 122 was formed in 1965 to maintain parking lots, arcade, fountains, sidewalk, landscaping, irrigation, lights and utilities within Franklin Square, which is bounded by Benton Street, Homestead Road (formerly known as Liberty Street), Monroe Street, and Jackson Street. From 1965 - 2002, the cost of maintenance and operation of Parking Maintenance District No. 122 was divided between the City and property owners. In 2002, the City Council passed a motion at a public hearing, in which the City assumed all future costs for operation and maintenance. The property owners would contribute \$14,200 annually to pay for capital repairs of the parking lot and associated walkways, minus the earned interest on the accumulating balance.

Adoption of the proposed resolution is the initial step necessary to set the annual budget for Parking Maintenance District No. 122. The approval process requires the preparation of a Director's Report (Attachment 1) explaining how assessments were prepared and based, publication and posting a Notice of Public Hearing (Attachment 2), and holding a public hearing on the annual assessments. Following approval of the subject Resolution of Intention (Attachment 3), each property owner will be sent a letter that contains the proposed FY 2018/19 assessment and details on a public hearing on June 12, 2018 to approve the assessments.

DISCUSSION

The FY 2018/19 assessment to property owners will be \$12,021. Accrued interest earned in FY 2016/17 in the amount of \$2,179 will be used to bring the contribution to \$14,200. These funds are placed into an account that generates interest income and are used to pay for capital repair projects as needs arise.

The total proposed FY 2018/19 annual operating budget for Parking Maintenance District No. 122 is \$355,542. This operating budget includes funding for routine maintenance and operation performed by the Public Works Department in the amount of \$175,542 that is funded by the General Fund. Capital outlay in the amount of \$180,000 that is funded by the property owner assessments is being budgeted to slurry seal, repair asphalt concrete failures, and stripe the parking lots.

Pursuant to the 2002 City Council action, staff is recommending the adoption of the subject Resolution of Intention, setting a hearing date of June 12, 2018 to approve the Director's Report for FY 2018/19, and the authorization of the publication and posting of the public hearing. The assessments to the property owners cannot be sent out until the Director's Report is approved at a public hearing.

18-074 Agenda Date: 4/24/2018

The date of May 15, 2018 has been set for a meeting with the property owners and interested parties to discuss these requirements. Notices will be sent out subsequent to adoption of the subject Resolution of Intention.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

FISCAL IMPACT

Approval of the proposed assessment maintains the funding source for future repairs to parking lots and walkways located within Franklin Square.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

On May 23, 2018, the Notice of Public Hearing for the June 12 Council meeting will be published in the Santa Clara Weekly. In addition, the notice will be posted at the City Clerk's Office, as well as at the public information desk at each City of Santa Clara public library, and mailed to all property owners within the District.

RECOMMENDATION

Adopt a Resolution of Intention to order that the alternative method for the levy of benefit assessment be made applicable to the City of Santa Clara Parking Maintenance District No. 122; set a hearing date of June 12, 2018 to approve the Director's Report FY 2018/19; and authorize the publication, mailing, and posting of the notice of public hearing as stated in the Resolution of Intention.

Reviewed by: Craig Mobeck, Director of Public Works Reviewed by: Angela Kraetsch, Director of Finance

Reviewed by: Brian Doyle, City Attorney

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

- 1. Director's Report FY 2018/19
- 2. Notice of Public Hearing
- 3. Resolution of Intention

DIRECTOR'S REPORT CITY OF SANTA CLARA PARKING DISTRICT NO. 122 MAINTENANCE DISTRICT

FISCAL YEAR 2018/19

4/24/2018

ASSESSMENT FORMULA

Fiscal Year 2018/19 City of Santa Clara, California

Parking District No. 122 Maintenance District

The formula upon which the annual assessment levy, for the payment of the costs and expenses of maintaining and operating the improvements, and providing funds for future parking lots and associated walkways, exceptional maintenance and improvements, within Parking District No. 122 Maintenance District, including the costs and expenses incidental thereto, will be apportioned according to benefits among the several lots or parcels of property within the Maintenance District for the Fiscal Year 2018/19 is as follows:

- Costs and expenses are to be shared between the City and property owners as below:
 - a. City and property owners shall share the operation and maintenance costs on a 100% / 0% basis.
 - b. Property owners shall pay \$14,200 annually, less interest from prior years' property owners operation and maintenance assessments as of June 30, 2002, to be kept in a fund to be used towards future exceptional maintenance and improvements of parking lots and associated walkways and appurtenances.
- Each assessment shall be determined on the basis of the gross floor area of the building located upon the lot or parcel of property assessed.
- For the purposes of the formula herein, gross floor area shall mean that area computed from the outside dimensions of the building and not excluding corridors and other design features and aggregated for each additional story or mezzanine floor and any basement area.

DIRECTOR'S REPORT

ASSESSMENT for Fiscal Year 2018/19 City of Santa Clara, California

Parking District No. 122 Maintenance District

I, Craig Mobeck, Director of Public Works for the City of Santa Clara, California, pursuant to the provisions of Section 16.10.490 of the Code of the City of Santa Clara, hereby make this report and following benefit assessment to cover the costs and expenses of maintaining and operating the improvement within Parking District No. 122 Maintenance District of said City, including the costs and expenses incidental thereto, to be paid by said Maintenance District.

The amount to be paid therefor by said Maintenance District for the Fiscal Year 2018/19 is as follows:

<u>Expenditures</u>		As Preliminarily <u>Approved</u>	As Finally <u>Approved</u>
Routine Maintenance & Operation		\$ 175,542.00	
Exceptional Maintenance and Repairs	S	\$ 180,000.00	
TOTAL	COST	\$ 355,542.00	
Funding for FY 2018/19 Expenditur	<u>es</u>		
Exceptional Maintenance & Improven From Fund Balance Reserve	nent	\$ 180,000.00	
Contribution from City General Fund	(001)	\$ 175,542.00	
1	OTAL	\$ 355,542.00	
Property Owner Assessment			
Owner's Annual Assessment		\$14,200.00	
Less Accrued Interest of Owner's Fur Balance	nd	[\$2,179.00]	[\$]
TOTAL NET ASSESS (Goes to Fund Balance Re		\$12,021.00	

And I do hereby assess and apportion the amount said costs and expenses, including the costs and expenses incidental thereto, upon the several lots or parcels of property liable therefor and benefited thereby, in proportion to the benefits to be received by such lots or parcels of property, from the maintenance and operation thereof and more particularly set forth in the list hereto attached and by reference made a part hereof.

Each lot or parcel of land is described in the assessment list by reference to its parcel number as shown on the assessor's maps of the County of Santa Clara for the Fiscal Year 2018/19 to the right of the parcel numbers and include all of such parcel.

Dated:	
	Craig Mobeck, Director of Public Works

BUDGET

Fiscal Year 2018/19 City of Santa Clara, California

Parking District No. 122 Maintenance District

<u>Expenditures</u>	As Preliminarily <u>Approved</u>	As Finally Approved	
Maintenance & Operation:	\$ 175,542.00		Labor, materials, supplies, and equipment to maintain Parking Maintenance District No. 122 including, but not limited to water, sewer, and electrical costs, sweeping of parking lots and mall area, maintenance of pavement, striping, landscaping, mall fountains, City supervision (50% of labor and fringe benefits of Grounds Maintenance Worker II).
Exceptional Maintenance and Improvements of Parking Lots and Associated Walkways	\$ 180,000.00		Slurry seal and restripe both parking lots.
TOTAL COST	\$ 355,542.00		
Funding for FY 2018/19 Expe	<u>nditure</u>		
Owner's Reserve for Exceptional Maintenance & Improvement Fund Balance:	[\$ 180,000.00]	[\$]	
Contribution from City General Fund (001):	[\$ 175,542.00]	[\$]	
Owner's Annual Assessment	\$14,200.00		
Less Accrued Interest on Owners' Fund Balance:	[\$2,179.00]	[\$]	
Total Net Assessment:	\$12,021.00		

ASSESSMENT

Fiscal Year 2018/19 City of Santa Clara, California

Parking District No. 122 Maintenance District

Name & Address of Owner	Assessor's Parcel Number	(2) As Finally Confirmed	(1) As Preliminarily Approved	Gross Floor Area (sq. ft.)	% of Total Floor Area
Santa Teresa Village LLC 777 N. First Street, Unit 500 San Jose, CA 95112	269-22-111		\$2,513.23	13,305.22	20.907
Ramiro Hermosillo Trust 3121 Riddle Rd. San Jose, CA 95117	269-22-110		\$1,328.68	7,034.13	11.053
John C. & Catherine E. De Martini, Trustee 1951 Golden Way Mountain View, CA 94040	269-22-108		\$1,608.17	8,513.76	13.378
Joanne B. DeLozier, Trustee 796 N. Henry Ave. San Jose, CA 95117	269-22-098		\$1,406.46	7,445.88	11.700
John K & Christine A Frey, Trustee 4221 Five Mile Drive Stockton, CA 95219	269-22-103		\$262.06	1,387.35	2.180
Cheuk-Sang & May-Yee W. Chan, Trustee 3114 Provo Court San Jose, CA 95127	269-22-102		\$151.22	800.59	1.258
Ross L. Peterson/Lorraine V. Freitas 875 Russet Drive Sunnyvale, CA 94087	269-22-105		\$378.54	2,004.02	3.149

ASSESSMENT

Fiscal Year 2018/19 City of Santa Clara, California

Parking District No. 122 Maintenance District

Name & Address of Owner	Assessor's Parcel Number	(2) As Finally Confirmed	(1) As Preliminarily Approved	Gross Floor Area (sq. ft.)	% of Total Floor Area
Robert Freitas Et. Al. 255 Washington Street Milpitas, CA 95035	269-22-104		\$314.47	1,664.82	2.616
Gillmor Properties LLC 1201 Franklin Mall Santa Clara, CA 95050	269-22-113		\$406.43	2,151.67	3.381
Warren Mitchell Et. al 1275 Franklin Mall Santa Clara, CA 95050	269-22-106		\$1,506.59	7,976.00	12.533
Giovanni & Raffaella Vitarelli, Trustee 925 Circle Drive Santa Clara, CA 95050	269-22-101		\$416.53	2,205.13	3.465
Giovanni & Raffaella Vitarelli, Trustee 925 Circle Drive Santa Clara, CA 95050	269-22-100		\$232.97	1,233.34	1.938
Gillmor Properties LLC 1201 Franklin Mall Santa Clara, CA 95050	269-22-115		\$1,138.27	6,026.07	9.469
Gillmor Properties LLC 1201 Franklin Mall Santa Clara, CA 95050	269-22-114		\$357.38	1,892.02	2.973
TOTAL			\$12,021.00	63,640.00	100%

I, the City Clerk of the City of Santa assessment in the amount set forth in, 2018.	Clara, hereby certify that the foregoing Column (1) was filed with me on
	Jennifer Yamaguma, Acting City Clerk City of Santa Clara
I, the City Clerk of the City of Santa assessment in the amounts set forth in Colum event the amounts in Column (1) apply, was Council of said City on	s approved and confirmed by the City
	Jennifer Yamaguma, Acting City Clerk City of Santa Clara
I, the County Auditor of the County foregoing assessment was filed in my office or	of Santa Clara, hereby certify that the, 2018.
	County Auditor, County of Santa Clara

CITY OF SANTA CLARA

NOTICE OF PUBLIC HEARING REGARDING A RESOLUTION OF INTENTION ON THE LEVY OF BENEFIT ASSESSMENTS APPLICABLE TO THE SANTA CLARA PARKING MAINTENANCE DISTRICT NO. 122, AND APPROVAL OF DISTRIBUTION OF DIRECTOR'S REPORT FISCAL YEAR 2018/19

NOTICE IS HEREBY GIVEN that the City Council of the City of Santa Clara has determined and fixed its regularly scheduled meeting on June 12, 2018 at 7:00 p.m. or as soon thereafter as the matter may be heard, in the City Hall Council Chambers, 1500 Warburton Avenue, Santa Clara, California, as the location, date, and time to conduct a public hearing to consider the passage of a resolution as follows:

"A RESOLUTION OF INTENTION TO ORDER THAT THE ALTERNATIVE METHOD FOR THE LEVY OF BENEFIT ASSESSMENT BE MADE APPLICABLE TO SANTA CLARA PARKING MAINTENANCE DISTRICT NO. 122, PROVIDING FOR NOTICE OF HEARING THEREON, APPROVING THE DIRECTOR'S REPORT FOR DISTRIBUTION, AND PROVIDING FOR NOTICE OF HEARING ON DIRECTOR'S REPORT FOR FISCAL YEAR 2018/19."

The purpose of the public hearing is to provide City staff with an opportunity to present the City Council and the public with information concerning the proposed assessments (\$12,021 total) to the property owners, and potentially several tenants, to pay towards maintenance repairs of the parking lot and associated walkways and the proposed determination of the City to pay all of the remaining costs (\$175,542) for routine maintenance and operation of the property and improvements of the Santa Clara Parking Maintenance District No. 122. A total of eleven property owners and potentially several tenants pay for the assessments. The public may submit written comments prior to, or make oral presentations, at the public meeting.

A copy of the above Resolution and Director's Report will be made available for public inspection in the City Clerk's Office, City Hall, 1500 Warburton Avenue, Santa Clara, California and at the Central Park Library, 2635 Homestead Road, Santa Clara, California.

Jennifer Yamaguma, Acting City Clerk

City of Santa Clara

The public hearing location is accessible by wheelchair and public transportation. People with impaired speech or hearing may call (408) 615-2490 through 711 the nationwide Telecommunications Relay Service. The California Relay Service can also be reached in Spanish for both TDD and voice at 1-800-955-3000. Sign language interpretation, translation into languages other than English, and interpretation for persons with visual impairments are available. If you need sign or other interpretation, please call (408) 615-2490 at least one week in advance of the hearing. Reasonable modifications in policies, procedures and/or practices will be made as necessary to ensure access for all individuals with a disability or with limited English proficiency.

DECOL	LITION	NO	
RESOL	.U I IUN	NU.	

A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA, OF INTENTION TO ORDER THAT THE ALTERNATIVE METHOD FOR THE LEVY OF BENEFIT ASSESSMENT BE MADE APPLICABLE TO CITY OF SANTA CLARA PARKING MAINTENANCE DISTRICT NO. 122, PROVIDING FOR NOTICE OF HEARING THEREON, APPROVING THE DIRECTOR'S REPORT FOR DISTRIBUTION, AND PROVIDING FOR NOTICE OF **HEARING ON DIRECTOR'S REPORT FOR FISCAL YEAR 2018/19**

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, pursuant to Sections 10107 and 10108 of Chapter 2, Division 12 of the Streets and Highways Code of the State of California, and Chapter 26 of Part 3 of Division 7 of said Code, all as provided in Chapter 16.10 of the Code of the City of Santa Clara, on the 30th day of March, 1965, this Council adopted its Resolution No. 1581, a Resolution creating "City of Santa Clara Parking Maintenance District No. 122" ("Parking Maintenance District") in the City for the purpose of paying the costs and expenses of acquiring, constructing, reconstructing, installing, extending, enlarging, repairing, improving, maintaining and operating public automobile parking places, covered pedestrian lanes and walkways, fountains, and landscaping therein then existing or thereafter to be constructed in and for the Parking Maintenance District, and of benefit to said maintenance district, but not of benefit to the City of Santa Clara as a whole, including the cost of necessary repairs, replacements, water, fuel, power, gas, electric current, care, supervision and any and all other items necessary for the proper maintenance and operation thereof, and all additions, improvements and enlargements thereto which may thereafter be made;

WHEREAS, said proceedings provided that this Council shall, in addition to all other taxes, annually fix and levy a special assessment tax upon the real property (land and improvements) within the Parking Maintenance District as therein provided, sufficient to raise a determined amount of money to pay all or part of said costs of maintenance and operation;

WHEREAS, the Council shall decide whether or not the costs of maintenance and operation of

said public improvements shall be borne wholly or partially by the property owners within said Parking Maintenance District;

WHEREAS, on the 8th day of April, 1980, this Council adopted its Ordinance No. 1401 providing for an alternative method for annually fixing and levying a special benefit assessment within maintenance districts within the City for said purpose;

WHEREAS, on the 16th day of January, 1996, this Council adopted its Resolution No. 6105 ordering that seventy-five (75%) percent of the costs and expenses of maintaining and operating said public improvements beginning with fiscal year 1996-97, within the Parking Maintenance District, including the cost of necessary repairs, replacements, water, fuel, power, gas, electric current, care, supervision and any and all other items necessary for the proper maintenance and operation thereof shall annually be assessed either partly or wholly upon the lots and parcels of property within the Parking Maintenance District benefited thereby in accordance with the formula set forth, and that the City shall be responsible for the balance of the costs and expenses;

WHEREAS, on June 26, 1996, sufficient Ballots were received to approve the continuation of the Parking Maintenance District;

WHEREAS, on the 9th day of July, 2002, this Council, after a public hearing on the determination of the allocation of maintenance and operation costs and annual assessments, passed a motion wherein, due to the benefit to the public and the City of the improvements, the City assumed all future costs for operation and maintenance of Parking Maintenance District No. 122 and the property owners would contribute \$14,200 annually, less earned interest on the accumulating balance, to pay for capital repairs of the parking lots and associated walkways; WHEREAS, procedures of approval require the preparation of a Report on how the assessments were prepared and based, notice of hearing, and public hearing on the annual assessments;

WHEREAS, this Council intends to order an alternative method by which annual assessment

levies for the payment of said costs and expenses will be apportioned according to special benefits among the several lots or parcels of property within the Parking Maintenance District pursuant to Section 16.10.490 and 16.10.500 of the Code of the City of Santa Clara;

WHEREAS, the City's Director of Public Works has made and filed with the City Clerk a written report ("Report") setting forth the budget, the formula for the annual assessment levy, a description of each lot or parcel of property to be assessed and the amount of the assessment to be levied against each lot or parcel of property in accordance with said formula; and

WHEREAS, said Council has duly considered said report and each and every part thereof, and finds that each and every part of said report is sufficient, and that neither said report, nor any part thereof requires or should be modified in any respect.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

- 1. That this Council hereby determines that the costs and expenses of the maintenance and operation of the public automobile parking places, covered pedestrian lanes and walkways, fountains and landscaping within the City of Santa Clara Parking Maintenance District No. 122 cannot be appropriately financed pursuant to Sections 10107 and 10108 of Chapter 2, Division 12 of said Streets and Highways Code, and Chapter 26 of Part 3 of Division 7 of said Code, all as provided in Section 16.05.050 of the Code of the City of Santa Clara. This Resolution is therefore adopted and proceedings are being taken pursuant to Section 16.10.490 and Section 16.10.500 of said Code of the City of Santa Clara to provide for an alternative method for the levy of benefit assessments for said purposes.
- 2. That it is the intent of this Council to order that an amount of \$14,200 less any earned interest on accumulated balance, is needed annually to be assessed towards the costs of capital repairs of the parking lots and associated walkways and thereof shall annually be assessed either partly or wholly upon the lots and parcels of property within said maintenance district benefited thereby in accordance with the formula set forth, and that the City shall be responsible

for the costs and expenses of maintaining and operating said public improvements within the Parking Maintenance District, including the cost of necessary repairs, replacements, water, fuel, power, gas, electric current, care, supervision and any and all other items necessary for the proper maintenance and operation.

3. That a statement of the formula upon and by which annual assessment levies for the payment of said costs and expenses will be apportioned according to benefits among the several lots or parcels of property within said maintenance district is as follows:

Each assessment shall be determined on the basis of the gross floor area of the building located upon the lot or parcel of property assessed.

For the purposes of the formula herein, gross floor area shall mean that area computed from the outside dimensions of the building and not excluding corridors and other design features and aggregated for each additional story or mezzanine floor and any basement area.

- 4. That the City's Director of Public Works has caused to be prepared and filed with the City Clerk a written report, which provides the basis for the levy of benefit assessments for said capital repairs of the parking lots and associated walkways, and the cost of maintenance and operation on all lots or parcels or property within the Parking Maintenance District. Said report sets forth the amounts to be provided in the budget for maintenance and operation, a description of each lot or parcel of property in the maintenance district, by a legal description, assessor's parcel number or other description sufficient to identify the same, and the amount of assessment to be levied for the fiscal year 2018/19 against each lot or parcel of property. The City Council directs the City Clerk to make the report open to public inspection.
- 5. NOTICE IS HEREBY GIVEN that Tuesday the 12th day of June, 2018 at the hour of 7:00 p.m. at the regular meeting place of the City Council in the Council Chambers at City Hall, 1500 Warburton Avenue, Santa Clara, California, be fixed as the time and place when and where this Council will hear any and all objections in relation to said alternative method for the

levy of benefit assessments and said formula and when and where this Council will examine said report and hear all persons' interest therein. Any interested owner objecting to said alternative method for the levy of benefit assessments or to said formula or to the amount of the assessment on any lot or parcel of property owned may file with the City Clerk at or before the hour fixed for hearing an objection, describing the lot or parcel of property owned so that it may be identified, and stating the grounds of objection, and may appear at said hearing and be heard with regard thereto.

- 6. NOTICE IS HEREBY GIVEN that Tuesday, the 15th day of May, 2018 at the hour of 4:00 p.m., in the Conference Room at Street Corporation Yard, 1700 Warburton Avenue, Santa Clara, California, City staff will present and discuss the Director's Report.
- 7. No written ballots are required to be completed and returned.
- 8. The City Clerk is hereby authorized and directed to a) post a copy of notice of hearing on or near the Council Chamber door or any bulletin board in or adjacent to the City Hall, and b) publish once in a newspaper of general circulation, and c) mail notice to all property owners located within the District.

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9.	Effective date.	This resolution shall I	become effe	ctive immediately.		
I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED						
AND A	AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING					
THERE	THEREOF HELD ON THE DAY OF, 2018, BY THE FOLLOWING VOTE:					
AYES:		COUNCILORS:				
NOES:		COUNCILORS:				
ABSEN	NT:	COUNCILORS:				
ABSTA	AINED:	COUNCILORS:				
			ATTEST: _	JENNIFER YAMAGU ACTING CITY CLER CITY OF SANTA CLA	K	
Attachi None	ments incorpor	ated by reference:				

Resolution of Intention for Alternative Method for the Levy of Benefit Assessment to PMD No. 122 Rev: 11/22/17



City of Santa Clara

1500 Warburton Avenue Santa Clara, CA 95050 santaclaraca.gov @SantaClaraCity

Agenda Report

18-113 Agenda Date: 4/24/2018

REPORT TO COUNCIL

SUBJECT

Adoption of a Resolution of Intention for Maintenance District 183 - Santa Clara Convention Center Complex

BACKGROUND

In April 1980, the City Council adopted an ordinance providing for an alternative method for annually fixing and levying a special benefit assessment for the maintenance districts in the City of Santa Clara. That ordinance, SCCC Section 16.10.490, was required because Proposition 13 prohibited the City from continuing its prior practice of assessing maintenance costs based upon assessed value. The ordinance requires that a report be prepared each year for each maintenance district, setting forth the budget for the ensuing year, the formula for the annual assessment levy, and a description of each property, including the amount of assessment to be levied against each lot.

The original lease agreements between the Redevelopment Agency of the City of Santa Clara, Santa Clara Convention Hotel Limited Partnership (Hotel), and SCCC Associates II (Techmart) provided for the formation of the District. These agreements also served to apportion the funds necessary to maintain and operate the common improvements serving the Convention Center, Hotel, and Techmart. Hudson Techmart Commerce Center L.L.C currently owns Techmart, Hyatt Regency Santa Clara is the current Hotel owner, and the Convention Center building is owned by the City of Santa Clara. Each of these three parties is responsible for a share of the FY 2018/19 maintenance assessment, set by the annual budget.

DISCUSSION

For Maintenance District 183, the annual assessment maintains common improvements including, but not limited to, surface and structural (parking garage) parking areas, landscaping, roadway, pedestrian bridges, space frames, and lighting. In addition to the costs of maintaining and operating the common improvements, the proposed total cost includes expenses relating to the City's cost to administer the District, insurance and utilities.

City staff prepared a draft Director's Report for FY 2018/19 (Attachment 1), which shows the formula for the annual assessment levy, parcel descriptions, and amount of assessment to be levied against each parcel. The report has been delivered to each property owner in the District, and a copy has been filed with the City Clerk. Staff also met with property owners and all interested tenants to discuss the report on April 5, 2018. A second meeting will also be held to continue discussions about the Director's Report on May 3, 2018.

In conjunction with preparing the report, the Council is required to hold a public hearing, prior to which a public hearing notice (Attachment 2) will be posted and published in the Santa Clara Weekly. As recommended in this report, a resolution of Intention for Maintenance District No. 183 Fiscal Year

18-113 Agenda Date: 4/24/2018

2018/19 (Attachment 3) has been prepared and sets June 12th, 2018 as the public hearing date. If the Council approves the budget on June 12, the confirmed assessments will be sent out by the City for collection.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

FISCAL IMPACT

The total maintenance cost for Maintenance District No. 183 is estimated at \$1,563,119. Approval of the assessment would result in the City collecting \$856,528 in revenue from the Hotel and Techmart to fund the maintenance of common improvements at the Convention Center Complex. The balance of the cost, \$706,591, would be funded by the City's General Fund as the owner of the Convention Center building.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

On May 23, 2018, the Notice of Public Hearing for the June 12 Council meeting will be published in the Santa Clara Weekly. In addition, the notice will be posted at the City Clerk's Office, as well as at the public information desk at each City of Santa Clara public library, and mailed to all property owners within the District.

RECOMMENDATION

Adopt a Resolution of Intention to order that the alternative method for the levy of benefit assessment be made applicable to the Santa Clara Convention Center Complex Maintenance District No. 183; set a hearing date of June 12, 2018 to approve the Director's Report FY 2018/19; and authorize the publication, mailing, and posting of the notice of public hearing as stated in the Resolution of Intention.

Reviewed by: Craig Mobeck, Director, Public Works Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

- 1) Director's Report
- 2) Notice of Public Hearing
- 3) Resolution of Intention
- 4) Proposed Assessment

DIRECTOR'S REPORT CITY OF SANTA CLARA SANTA CLARA CONVENTION CENTER COMPLEX MAINTENANCE DISTRICT NO. 183 FISCAL YEAR 2018-2019

4/5/2018

COUNCIL APPROVED: (proposed June 12, 2018)

Director of Public Works/City Engineer

City of Santa Clara, California

SPECIAL BENEFIT ASSESSMENT for Fiscal Year 2018-2019

DIRECTOR'S REPORT

The Director of Public Works/City Engineer of the City of Santa Clara, California, pursuant to the provisions of Section 16.10.490 of the Code of the City of Santa Clara, hereby makes this report and the following special benefit assessment to cover the costs and expenses of maintaining and operating the improvements within Santa Clara Convention Center Complex Maintenance District No. 183 of said City, including the costs and expenses incidental thereto, to be paid by said Maintenance District.

The amount to be paid therefore by said Maintenance District for the Fiscal Year 2018-2019 is as follows:

	As Prelin	ninarily Approved
Maintenance and Operations	\$	1,328,119
Permanent Parking Controls	\$	10,000
Reserve for Dynamic Parking Controls	\$	225,000
Exceptional Improvements	\$	0
Funds Advanced by and to be Repaid to City	\$	0
TOTAL COST	\$	1,563,119
Less Amount of Surplus From Prior Years: Convention Center Hyatt Corporation - A Delaware Limited Liability Corporation Hudson Techmart Commerce Center L.L.C Amount of Reserves: Amount of Contribution:	on \$ \$ \$ \$ \$ \$ \$	0 0 0 0
BALANCE OF ASSESSMENT	\$	1,563,119

And I do thereby assess and apportion the amount of said costs and expenses, including the costs and expenses incidental thereto, upon the several lots or parcels of property liable therefore and specially benefited thereby, in proportion to the benefits to be received by each lot or parcel of property, from the maintenance and operation thereof and more particularly set forth in the list hereto attached and by reference made a part hereof.

Each lot or parcel of land is described in the assessment list by reference to its parcel number as shown on the assessor's maps of the County of Santa Clara for Effective Roll Year 2017/2018 to the right of the parcel numbers and include all of such parcel.

I hereby certify to the best of my professional knowledge and experience that each of the identified benefiting properties located within the District receives a special benefit over and above the benefits conferred to the public at large and that the amount of the assessment is proportional to the benefits specially received or enjoyed by each parcel or property within the District.

Dated:	
	Director of Public Works

City of Santa Clara, California
SPECIAL BENEFIT ASSESSMENT for Fiscal Year 2018-2019

DIRECTOR'S REPORT

TABLE 1. BUDGET

Category	I	Estimated Cost	Description Of Category						
Maintenance and Operation	\$1,	Labor, materials, supplies and equipment to mai and operate Maintenance District No. 183 include but not limited to water, sewer, electrical and off utility costs, sweeping of parking lots, maintenary pavement and sidewalks, pavement striping, significant fountains, landscaping, storm drains, lighting, sparking structure, bridges, other commo improvements, City supervision and management maintenance district, insurance, contingencies, a incidental expenses.							
Permanent Parking Controls	\$	10,000	Labor, materials, supplies and equipment to maintain and operate fixed directional signs, electronic signs, automatic vehicle counting devices, cashiering stations, ticket printer, dispensers, card readers, cashier booths, including regularly scheduled parking attendants and guards.						
Dynamic Parking Controls	\$	225,000	Labor, materials, supplies and equipment to maintain and operate movable barriers and barrier placement, special parking attendants and guards, implementation of adjustable gates, special directional signs, and implementation of electronic signs.						
Exceptional Improvements	\$	0	Special improvement project benefiting special parcel.						
Funds Advanced by and to be Repaid to City	\$	0	For deficits which occurred in prior years						
TOTAL COST	\$	1,563,119							

Less	Amount of Surplus From Prior Years:	
	City of Santa Clara	\$ 0
	Hyatt Regency Hotel Santa Clara	\$ 0
	Hudson Techmart Commerce Center L.L.C	\$ 0
	Amount of Reserves:	\$ 0
	Amount of Contribution:	\$ 0
	BALANCE OF ASSESSMENT	\$ 1,563,119

City of Santa Clara, California

SPECIAL BENEFIT ASSESSMENT for Fiscal Year 2018-2019

DIRECTOR'S REPORT

TABLE 2. PROPERTY OWNERS TO BE ASSESSED

Name & Address of Owner	Assessor's Parcel Number	As Finally Confirmed	As liminarily pproved	
City of Santa Clara 1500 Warburton Avenue Santa Clara, CA 95050 Santa Clara Convention Center (Convention Center)	104-55-017	\$	\$ 706,591	
Hyatt Corporation as agent of IA Lodging Santa Clara TRS, L.L.C dba Hyatt Regency Santa Clara Eron Hodges – General Manager 5101 Great America Parkway Santa Clara, CA 95054 (Hotel)	104-55-005 104-55-012	\$	\$ 330,823	
Hudson Techmart Commerce Center L.L.C Rebecca Agbuya, Portfolio Manager 2055 Gateway Place, Suite 200 San Jose, CA 95110 (Techmart)	104-55-013	\$	\$ 525,705	
TOTAL	\$	\$ 1,563,119		

Also Send Copy of Director's Report To:

Hyatt Regency Santa Clara Eron Hodges – General Manager 5101 Great America Parkway Santa Clara, CA 95054

Hudson Techmart Commerce Center L.L.C Rebecca Agbuya, Portfolio Manager 2055 Gateway Place, Suite 200 San Jose, CA 95110

City of Santa Clara, California

SPECIAL BENEFIT ASSESSMENT for Fiscal Year 2018-2019

DIRECTOR'S REPORT

TABLE 3. BUDGET/ASSESSMENT COMPARISON

	Budget For Fiscal Year 2017-2018							Budget For Fiscal Year 2018-2019					
	Total Assessment		Reduced By Proportion From Prior Year's Surplus		Net Assessment		Total Assessment		Reduced By Proportion From Prior Year's Surplus		Net Assessment		
City of Santa Clara (Convention Center)	\$ 6	569,941	\$	0	\$	669,941	\$	706,591	\$	0	\$	706,591	
Hyatt Regency Hotel Santa Clara	\$	316,265	\$	0	\$	316,265	\$	330,823	\$	0	\$	330,823	
Hudson Techmart Commerce Center L.L.C	\$	502,479	\$	0	\$	502,479	\$	525,705	\$	0	\$	525,705	
TOTAL	\$ 1,	488,685	\$	0	\$	1,488,685	\$	1,563,119	\$	0	\$	1,563,119	

SANTA CLARA CONVENTION CENTER COMPLEX MAINTENANCE DISTRICT NO. 183

City of Santa Clara, California

SPECIAL BENEFIT ASSESSMENT for Fiscal Year 2018/2019 <u>DIRECTOR'S REPORT</u>

TABLE 4. FORMULA FOR ASSESSMENT LEVY

	Category	Estimated xpenditure	City (C	of Santa Clara onv. Center)	att Regency I Santa Clara	on Techmart merce Center
				39.64%	22.94%	37.42%
I.	Maintenance and Operations	\$ 1,328,119	\$	526,467	\$ 304,671	\$ 496,981
				30.04%	22.12%	47.84%
II.	Permanent Parking Controls	\$ 10,000	\$	3,004	\$ 2,212	\$ 4,784
				78.72%	10.64%	10.64%
III.	Dynamic Parking Controls	\$ 225,000	\$	177,120	\$ 23,940	\$ 23,940
IV.	Exceptional Improvements	\$ 0	\$	0	\$ 0	\$ 0
V.	Funds Advanced by/to be Repaid to City	\$ 0	\$	0	\$ 0	\$ 0
VI.	Surplus Funds from Prior Year	\$ 0	\$	0	\$ 0	\$ 0
	TOTAL ASSESSMENT	\$ 1,563,119	\$	706,591	\$ 330,823	\$ 525,705

I:\MD #183 Convention Center\Assessments\2018April\MD#183 Director's Report 18\19Apr.doc

CITY OF SANTA CLARA

NOTICE OF PUBLIC HEARING REGARDING A RESOLUTION ON THE LEVY OF BENEFIT ASSESSMENTS APPLICABLE TO THE SANTA CLARA CONVENTION CENTER MAINTENANCE DISTRICT NO. 183, AND APPROVING DISTRIBUTION OF DIRECTOR'S REPORT FOR SAME FOR FISCAL YEAR 2018/19

NOTICE IS HEREBY GIVEN that the City Council of the City of Santa Clara has determined and fixed its regularly scheduled meeting on June 12, 2018 at 7:00 p.m. or as soon thereafter as the matter may be heard, in the City Hall Council Chambers, 1500 Warburton Avenue, Santa Clara, California, as the location, date, and time to conduct a public hearing to consider the passage of a resolution as follows:

"A RESOLUTION OF THE CITY OF SANTA CLARA. CALIFORNIA OF INTENTION TO ORDER THAT THE ALTERNATIVE METHOD FOR THE LEVY OF BENEFIT ASSESSMENT BE MADE APPLICABLE TO CITY OF SANTA CLARA CONVENTION CENTER COMPLEX MAINTENANCE DISTRICT NO. 183, PROVIDING FOR NOTICE OF HEARING THERON. APPROVING THE DISTRIBUTION OF DIRECTOR'S REPORT AND PROVIDING FOR NOTICE OF HEARING ON DIRECTORS REPORT FOR FISCAL YEAR 2018/19."

The purpose of the public hearing is to provide City staff with an opportunity to present the City Council and the public with information concerning the proposed assessments (\$856,528 total) to the property operators, to pay towards maintenance repairs of the Santa Clara Convention Maintenance District #183 and the proposed determination of the City to pay all of the remaining costs (\$706,591) for routine maintenance and operation of the property and improvements of the Santa Clara Maintenance District No. 183. A total of 3 operators pay for the assessments. The public may submit written comments prior to, or make oral presentations, at the public meeting.

A copy of the above Resolution and Director's Report will be made available for public inspection in the City Clerk's Office, City Hall, 1500 Warburton Avenue, Santa Clara, California and at the Central Park Library, 2635 Homestead Road, Santa Clara, California.

JENNIFER YAMAGUMA Acting City Clerk City of Santa Clara

The public hearing location is accessible by wheelchair and public transportation. People with impaired speech or hearing may call (408) 615-2490 through 711 the nationwide Telecommunications Relay Service. The California Relay Service can also be reached in Spanish for both TDD and voice at 1-800-955-3000. Sign language interpretation, translation into languages other than English, and interpretation for persons with visual impairments are available. If you need sign or other interpretation, please call (408) 615-2490 at least one week in advance of the hearing. Reasonable modifications in policies, procedures and/or practices will be made as necessary to ensure access for all individuals with a disability or with limited English proficiency.

RESOLUTION NO.	
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A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA OF INTENTION TO ORDER THAT THE ALTERNATIVE METHOD FOR THE LEVY OF BENEFIT ASSESSMENT BE MADE APPLICABLE TO CITY OF SANTA CLARA CONVENTION CENTER COMPLEX MAINTENANCE DISTRICT NO. 183, PROVIDING FOR NOTICE OF HEARING THEREON, APPROVING THE DISTRIBUTION OF THE DIRECTOR'S REPORT, AND PROVIDING FOR NOTICE OF HEARING ON DIRECTOR'S REPORT FOR FISCAL YEAR 2018/19

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, pursuant to Chapter 16.10 of "The Code of the City of Santa Clara, California" ("City Code"), the City Council of the City of Santa Clara, California ("Council") adopted Resolution No. 5081 on June 3, 1986, creating "City of Santa Clara Convention Center Complex Maintenance District No. 183" ("District") in the City of Santa Clara, California ("City"). Resolution No. 5081 also ordered that the costs and expenses of maintaining and operating the on-site public improvements ("Public Improvements") on the property within the District, including the cost of necessary repairs, replacements, fuel, power, electrical current, care, supervision and any and all other items necessary for the proper maintenance and operation of the Public Improvements be raised by the levy of an annual special benefit assessment apportioned according to special benefits conferred among the parcels of property within the District in accordance with a formula set forth in Resolution No. 5081, and in accordance with and pursuant to the provisions for the alternative method for the levy of benefit assessments in maintenance districts in the City as provided in the City Code;

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WHEREAS, Resolution No. 5081 provided that the Council shall, in addition to all other taxes, annually fix and levy a special assessment tax upon the real property (land and improvements) within the District as therein provided, sufficient to raise the amount of money necessary to pay

the annual costs of maintenance and operation;

maintenance districts located in the City for said purpose;

WHEREAS, the Council adopted Ordinance No. 1401 on April 8, 1980, which provided for an alternative method for annually fixing and levying a special benefit assessment within

WHEREAS, in the opinion of this Council, the annual costs of maintenance and operation of the Public Improvements shall be appropriately financed pursuant to the provisions of Ordinance No. 1401 and Resolution No. 5081 and related provisions of the City Code;

WHEREAS, pursuant to the provisions of Resolution No. 5081, the City's Director of Public Works has made and filed with the City Clerk a written report ("Director's Report") setting forth the budget, the formula for the annual assessment levy, a description of each lot or parcel of property to be assessed and the amount of the assessment to be levied against each lot or parcel of property in accordance with said formula. The costs of operation, maintenance, and servicing of improvements to be funded by the District are apportioned to each parcel in proportion to the special benefit it receives;

WHEREAS, City Staff met with the affected property owners on April 5, 2018 to discuss the Director's Report;

WHEREAS, Proposition 218 passed by the voters in the general election on November 5, 1996, added Articles XIIIC and XIIID to the State of California Constitution which require the property owners within the District to annually approve any assessment increase that is more than any previous assessment;

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WHEREAS, in the event of an assessment that is greater than any previous assessment, the procedures of approval under Proposition 218 not only require the preparation of a Director's Report on how the assessments were prepared and based, but further necessitate a written ballot ("Ballot") to be returned in order to determine approval of any assessment increases for the District;

WHEREAS, the Director's Report, Ballot, and public hearing notice are to be sent out at least 45 days in advance of the public hearing to all property owners, and any tenants within the District who are responsible for paying each assessment;

WHEREAS, in the event of an assessment that is greater than any previous assessment, a majority weighted vote of the Ballots (weighting determined by an amount of assessment paid), must be received in order to approve any proposed increase in assessment;

WHEREAS, for Fiscal Year 2018-19, the assessments are increasing and therefore, Proposition 218 requirements do apply; and

WHEREAS, the Council has duly considered the Director's Report and finds that it is sufficient and does not require modification.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

- 1. That the recitals set forth above are true and correct and by this reference, the Council makes them a part hereof.
- 2. That the public interest and convenience require and this Council hereby orders that the costs and expenses of acquiring, constructing, reconstructing, installing, extending, enlarging,

repairing, improving, maintaining and operating the Public Improvements now existing or hereafter to be constructed in and for the District which benefit the District as a whole, including the cost of necessary repairs, replacements, water, fuel, power, gas, electric current, care, supervision and any and all other items necessary for the proper maintenance and operation thereof, and of all additions, improvements and enlargements thereto which may hereafter be made, be raised by an annual special benefit assessment in accordance with and pursuant to the provisions for the alternative method for the levy of benefit assessments in maintenance districts in the City, as provided in Section 16.10.490 and Section 16.10.500 of the City Code, on all lots or parcels of property within the District.

- 3. That the costs and expenses of maintaining and operating the Public Improvements within the District shall annually be assessed, either partly or wholly, upon the benefited lots and parcels of property within the District by apportioning the costs and expenses according to benefits in proportion to the special benefits received by each lot or parcel of property within the District in accordance with the formula set forth in EXHIBIT "B" of Resolution No. 5081.
- 4. That the City Manager caused a budget to be prepared for the costs of the expenses of maintaining and operating the Public Improvements during fiscal year 2018-19 and the Director of Public Works prepared and filed a Director's Report with the City Clerk which provides the basis for the levy of benefit assessments for the cost of maintenance and operation on all lots or parcels of property within the District.
- 5. NOTICE IS HEREBY GIVEN that on Tuesday, June 12, 2018, at 7:00 p.m., at its regular meeting place in the Council Chambers at City Hall, 1500 Warburton Avenue, Santa Clara, California, the Council will hold a public hearing during which it will hear any and all evidence and protests relating to said alternative method for the levy of benefit assessments and said

formula for the District, and if the assessment is greater than any previous assessment, certify

any ballots received and determine any weighted vote necessary, examine said Director's Report

and hear all persons interested therein. Any interested property owner, who objects to the

alternative method for the levy of benefit assessments, the formula, or to the amount of the

assessment on any lot or parcel of property owned by him/her, may file a signed written protest

with the City Clerk before the commencement of the Council meeting during which the public

hearing will be held, describing the lot or parcel of property owned by him/her so that it may be

identified and stating the grounds of his/her protest. The property owner may appear at the

hearing and be heard with regard to his/her protest.

6. Written ballots are to be completed and returned to the City Clerk's office not later than

Tuesday, June 12, 2018, at 7:00 p.m., or at the time this matter is heard.

7. The City Clerk is hereby authorized and directed to a) post a copy of notice of hearing on

or near the Council Chamber door or any bulletin board in or adjacent to the City Hall and b)

publish a copy of notice of hearing at least once in a newspaper of general circulation, pursuant

to City Code Section 16.10.490(p).

8. The Director of Public Works is hereby authorized and directed to give notice of said

hearing by mailing a copy of this Resolution of Intention and Director's Report, postage prepaid

to record owners of any lot or parcel of property subject to a benefit assessment to pay said costs

of maintenance and operation, as determined by the last assessment roll. This Resolution will be

available for public inspection in the City Clerk's office; and said mailing shall be done at least

forty-five (45) days, and posting and publication shall be completed not less than ten (10) days,

prior to the date fixed (June 12, 2018) for the hearing.

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9. <u>Effective</u>	date. This resolution shall become	me effec	etive immediately.
I HEREBY CEF	RTIFY THE FOREGOING TO	O BE A	TRUE COPY OF A RESOLUTION
PASSED AND A	DOPTED BY THE CITY OF S	SANTA	CLARA, CALIFORNIA, AT A AND A
REGULAR MEE	TING THEREOF HELD ON	THE	_ DAY OF, 2018, BY THE
FOLLOWING V	OTE:		
AYES:	COUNCILORS:		
NOES:	COUNCILORS:		
ABSENT:	COUNCILORS:		
ABSTAINED:	COUNCILORS:		
	AT	TEST:	JENNIFER YAMAGUMA Acting City Clerk CITY OF SANTA CLARA
Attachments incorpo 1. Director's Report	rated by reference:		
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City of Santa Clara

Proposed FY 2018/19 Assessment

18-113

REPORT TO COUNCIL

SUBJECT

Proposed Assessment for the Santa Clara Convention Center Complex, Maintenance District No.183

	Propos	sed FY 2018/19 A	ssessment
<u>Entity</u>	Amount	Less Prior Years' Surplus	Total
City of Santa Clara (Convention Center)	\$706,591	(0)	\$706,591
Hyatt Regency Hotel Santa Clara	\$330,823	(0)	\$330,823
Hudson Techmart Commerce Center LLC	\$525,705	(0)	\$ 525,705
TOTAL	\$1,563,119		\$1,563,119



City of Santa Clara

1500 Warburton Avenue Santa Clara, CA 95050 santaclaraca.gov @SantaClaraCity

Agenda Report

18-089 Agenda Date: 4/24/2018

REPORT TO COUNCIL

SUBJECT

Agreement with Daniel L. Sun Inc. dba Sun-Net Consulting for the Purchase and Configuration of an Electronic Generation Operation Logbook Software

BACKGROUND

In April 2015, City Council approved a Performance of Services Agreement with Daniel L. Sun Inc. dba Sun-Net Consulting (Sun-Net) and a Software License Agreement to purchase and configure the Transmission Outage Application (TOA) Suite. In December 2017, the TOA software was upgraded to the latest version of the integrated Tools and Operations Application (iTOA). The Electric Utility would like to expand the use of this technology to the Generation Division in migrating from paper Log Book standards to facilitate compliance, implement new tools, and improve efficiency. The current process utilizing a paper log book makes maintaining compliance and implementing newer tools very difficult to near impossible to deploy. Vital information is difficult to retrieve/search in paper logs since there is no user interface as provided with an electronic log book.

DISCUSSION

The iTOA software is currently being used for distribution and transmission operations, for better system logging, improved workflow and documentation. It has been requested that the Generation Module of the iTOA Suite be developed to meet specific needs for the Generation Division to ensure compliance with Log Book standards and implement Best Management Practices (California Public Utilities Commission implemented the "Log Book Standards" which compliance is streamlined with an electronic log book.) Further, the electronic paper log will allow for management to readily, trend, view, search, and share data through secure remote multi-device/mobile uses. This is a vital component of properly operating and maintaining power generation assets and directly affects asset reliability and reporting metrics. Pursuant to Section 2.105.160(b)(2) of the City Code, the Purchasing Manager has designated the expanded use of iTOA as a single source procurement as a utility technology purchase to achieve interoperability with existing systems. Using the same software tool in both generation and distribution and transmission operations eliminates the need to host and support different applications.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

FISCAL IMPACT

The total cost of the Agreement for the Performance of Services will not exceed \$180,400 over a two-year term. Sufficient funds are available in the Electric Department Generation Operating Contractual Services Not Classified account and will be requested for appropriation in future years. Utilizing Sun-Net's currently installed iTOA application is the most economical method to transition to an electronic log book product.

18-089 Agenda Date: 4/24/2018

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Approve an Agreement for the Performance of Services with Daniel L. Sun Inc. dba Sun-Net Consulting to provide a Generation Module to the integrated Tools and Operations Application (iTOA) Suite in an amount not -to-exceed \$180,400 over a two (2) year term.

Reviewed by: John C. Roukema, Chief Electric Utility Officer

Reviewed by: Angela Kraetsch, Director of Finance

Reviewed by: Brian Doyle, City Attorney

Reviewed by: Walter C. Rossmann, Chief Operating Officer

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Agreement for the Performance of Services with Daniel L. Sun Inc. dba Sun-Net Consulting

AGREEMENT FOR THE PERFORMANCE OF SERVICES BY AND BETWEEN THE CITY OF SANTA CLARA, CALIFORNIA, AND DANIEL L. SUN INC. DBA SUN-NET CONSULTING

PREAMBLE

This agreement for the performance of services ("Agreement") is by and between Daniel L. Sun Inc. dba Sun-Net Consulting, a California corporation, with its principal place of business located at 5671 Santa Teresa Blvd. Suite 205, San Jose, CA 95123 ("Contractor"), and the City of Santa Clara, California, a chartered California municipal corporation with its primary business address at 1500 Warburton Avenue, Santa Clara, California 95050 ("City"). City and Contractor may be referred to individually as a "Party" or collectively as the "Parties" or the "Parties to this Agreement."

RECITALS

- A. City desires to secure professional services more fully described in this Agreement, at Exhibit A, entitled "Scope of Services"; and
- B. Contractor represents that it, and its subcontractors, if any, have the professional qualifications, expertise, necessary licenses and desire to provide certain goods and/or required services of the quality and type which meet objectives and requirements of City; and,
- C. The Parties have specified herein the terms and conditions under which such services will be provided and paid for.

The Parties agree as follows:

AGREEMENT PROVISIONS

1. EMPLOYMENT OF CONTRACTOR.

City hereby employs Contractor to perform services set forth in this Agreement. To accomplish that end, City may assign a Project Manager to personally direct the Services to be provided by Contractor and will notify Contractor in writing of City's choice. City shall pay for all such materials and services provided which are consistent with the terms of this Agreement.

2. SERVICES TO BE PROVIDED.

Except as specified in this Agreement, Contractor shall furnish all technical and professional services, including labor, material, equipment, transportation, supervision and expertise (collectively referred to as "Services") to satisfactorily complete the work required by City at his/her own risk and expense. Services to be provided to City are

Agreement for the Performance of Services/Daniel L. Sun Inc. dba Sun-Net Consulting Rev. 06/22/17

more fully described in Exhibit A entitled "SCOPE OF SERVICES." All of the exhibits referenced in this Agreement are attached and are incorporated by this reference.

3. COMMENCEMENT AND COMPLETION OF SERVICES.

- A. Contractor shall begin providing the services under the requirements of this Agreement upon receipt of written Notice to Proceed from City. Such notice shall be deemed to have occurred three (3) calendar days after it has been deposited in the regular United States mail. Contractor shall complete the Services within the time limits set forth in the Scope of Services or as mutually determined in writing by the Parties.
- B. When City determines that Contractor has satisfactorily completed the Services, City shall give Contractor written Notice of Final Acceptance. Upon receipt of such notice, Contractor shall not incur any further costs under this Agreement. Contractor may request this determination of completion be made when, in its opinion, the Services have been satisfactorily completed. If so requested by the contractor, City shall make this determination within fourteen (14) days of its receipt of such request.

4. QUALIFICATIONS OF CONTRACTOR - STANDARD OF WORKMANSHIP.

Contractor represents and maintains that it has the necessary expertise in the professional calling necessary to perform services, and its duties and obligations, expressed and implied, contained herein, and City expressly relies upon Contractor's representations regarding its skills and knowledge. Contractor shall perform such services and duties in conformance to and consistent with the professional standards of a specialist in the same discipline in the State of California.

The plans, designs, specifications, estimates, calculations, reports and other documents furnished under Exhibit A shall be of a quality acceptable to City. The criteria for acceptance of the work provided under this Agreement shall be a product of neat appearance, well organized, that is technically and grammatically correct, checked and having the maker and checker identified. The minimum standard of appearance, organization and content of the drawings shall be that used by City for similar projects.

5. TERM OF AGREEMENT.

Unless otherwise set forth in this Agreement or unless this paragraph is subsequently modified by a written amendment to this Agreement, the term of this Agreement shall begin on the Effective Date of this Agreement and terminate at the end of the day two (2) year from the Effective Date.

6. MONITORING OF SERVICES.

City may monitor the Services performed under this Agreement to determine whether Contractor's operation conforms to City policy and to the terms of this Agreement. City may also monitor the Services to be performed to determine whether financial operations are conducted in accord with applicable City, county, state, and federal requirements. If

any action of Contractor constitutes a breach, City may terminate this Agreement pursuant to the provisions described herein.

7. WARRANTY.

Contractor expressly warrants that all materials and services covered by this Agreement shall be fit for the purpose intended, shall be free from material defect, and shall conform with all material respects to the specifications, requirements, and instructions upon which this Agreement is based. Contractor agrees to promptly replace or correct any incomplete, inaccurate, or defective Services at no further cost to City when defects are due to the negligence, errors or omissions of Contractor. If Contractor fails to promptly correct or replace materials or services, City may make corrections or replace materials or services and charge Contractor for the cost incurred by City.

8. PERFORMANCE OF SERVICES.

Contractor shall perform all requested services in an efficient and expeditious manner and shall work closely with and be guided by City. Contractor shall be as fully responsible to City for the acts and omissions of its subcontractors, and of persons either directly or indirectly employed by them, as Contractor is for the acts and omissions of persons directly employed by it. Contractor will perform all Services in a safe manner and in accordance with all federal, state and local operation and safety regulations.

9. BUSINESS TAX LICENSE REQUIRED.

Contractor must comply with Santa Clara City Code section 3.40.060, as that section may be amended from time to time or renumbered, which requires that any person who transacts or carries on any business in the City of Santa Clara pay business license tax to the City. A business tax certificate may be obtained by completing the Business Tax Affidavit Form and paying the applicable fee at the Santa Clara City Hall Municipal Services Division.

10. RESPONSIBILITY OF CONTRACTOR.

Contractor shall be responsible for the professional quality, technical accuracy and coordination of the Services furnished by it under this Agreement. Neither City's review, acceptance, nor payments for any of the Services required under this Agreement shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement and Contractor shall be and remain liable to City in accordance with applicable law for all damages to City caused by Contractor negligent performance of any of the Services furnished under this Agreement.

Any acceptance by City of plans, specifications, construction contract documents, reports, diagrams, maps and other material prepared by Contractor shall not in any respect absolve Contractor from the responsibility Contractor has in accordance with customary standards of good professional practice in compliance with applicable federal, state, county, and/or municipal laws, ordinances, regulations, rules and orders.

11. COMPENSATION AND PAYMENT.

In consideration for Contractor's complete performance of Services, City shall pay Contractor for all materials provided and services rendered by Contractor at the rate per hour for labor and cost per unit for materials as outlined in Exhibit B, entitled "SCHEDULE OF FEES."

Contractor will bill City on a monthly basis for Services provided by Contractor during the preceding month, subject to verification by City. City will pay Contractor within thirty (30) days of City's receipt of invoice.

12. TERMINATION OF AGREEMENT.

Either Party may terminate this Agreement without cause by giving the other Party written notice ("Notice of Termination") which clearly expresses that Party's intent to terminate the Agreement. Notice of Termination shall become effective no less than thirty (30) calendar days after a Party receives such notice. After either Party terminates the Agreement, Contractor shall discontinue further services as of the effective date of termination, and City shall pay Contractor for all Services satisfactorily performed up to such date.

13. NO ASSIGNMENT OR SUBCONTRACTING OF AGREEMENT.

City and Contractor bind themselves, their successors and assigns to all covenants of this Agreement. This Agreement shall not be assigned or transferred without the prior written approval of City. Contractor shall not hire subcontractors without express written permission from City.

14. NO THIRD PARTY BENEFICIARY.

This Agreement shall not be construed to be an agreement for the benefit of any third party or parties and no third party or parties shall have any claim or right of action under this Agreement for any cause whatsoever.

15. INDEPENDENT CONTRACTOR.

Contractor and all person(s) employed by or contracted with Contractor to furnish labor and/or materials under this Agreement are independent contractors and do not act as agent(s) or employee(s) of City. Contractor has full rights, however, to manage its employees in their performance of Services under this Agreement. Contractor is not authorized to bind City to any contracts or other obligations.

16. NO PLEDGING OF CITY'S CREDIT.

Under no circumstances shall Contractor have the authority or power to pledge the credit of City or incur any obligation in the name of City. Contractor shall save and hold harmless the City, its City Council, its officers, employees, boards and commissions for expenses arising out of any unauthorized pledges of City's credit by Contractor under this Agreement.

17. CONFIDENTIALITY OF MATERIAL.

All ideas, memoranda, specifications, plans, manufacturing procedures, data, drawings, descriptions, documents, discussions or other information developed or received by or for Contractor and all other written information submitted to Contractor in connection with the performance of this Agreement shall be held confidential by Contractor and shall not, without the prior written consent of City, be used for any purposes other than the performance of the Services nor be disclosed to an entity not connected with performance of the Services. Provided however, Contractor shall not require written approval of City, in order to demo certain features to other entities. Nothing furnished to Contractor which is otherwise known to Contractor or becomes generally known to the related industry shall be deemed confidential.

18. USE OF CITY NAME OR EMBLEM.

Contractor shall not use City's name, insignia, or emblem, or distribute any information related to services under this Agreement in any magazine, trade paper, newspaper or other medium without express written consent of City.

19. OWNERSHIP OF MATERIAL.

Ownership of Contractor's software is governed by the Software License Agreement. All other material, including information developed on computer(s), which shall include, but not be limited to, data, sketches, tracings, drawings, plans, diagrams, quantities, estimates, specifications, proposals, tests, maps, calculations, photographs, reports and other material developed, collected, prepared or caused to be prepared under this Agreement shall be the property of City but Contractor may retain and use copies thereof. City shall not be limited in any way or at any time in its use of said material. However, Contractor shall not be responsible for damages resulting from the use of said material for work other than Project, including, but not limited to, the release of this material to third parties.

20. RIGHT OF CITY TO INSPECT RECORDS OF CONTRACTOR.

City, through its authorized employees, representatives or agents shall have the right during the term of this Agreement and for three (3) years from the date of final payment for goods or services provided under this Agreement, to audit the books and records of Contractor for the purpose of verifying any and all charges made by Contractor in connection with Contractor compensation under this Agreement, including termination of Contractor. Contractor agrees to maintain sufficient books and records in accordance with generally accepted accounting principles to establish the correctness of all charges submitted to City. Any expenses not so recorded shall be disallowed by City.

Contractor shall submit to City any and all reports concerning its performance under this Agreement that may be requested by City in writing. Contractor agrees to assist City in meeting City's reporting requirements to the State and other agencies with respect to Contractor's Services hereunder.

21. CORRECTION OF SERVICES.

Contractor agrees to correct any incomplete, inaccurate or defective Services at no further costs to City, when such defects are due to the negligence, errors or omissions of Contractor.

22. FAIR EMPLOYMENT.

Contractor shall not discriminate against any employee or applicant for employment because of race, color, creed, national origin, gender, sexual orientation, age, disability, religion, ethnic background, or marital status, in violation of state or federal law.

23. HOLD HARMLESS/INDEMNIFICATION.

To the extent permitted by law, Contractor agrees to protect, defend, hold harmless and indemnify City, its City Council, commissions, officers, employees, volunteers and agents from and against any claim, injury, liability, loss, cost, and/or expense or damage, including all costs and reasonable attorney's fees in providing a defense to any claim arising therefrom, for which City shall become liable arising from Contractor's negligent, reckless or wrongful acts, errors, or omissions directly connected with the Services performed by Contractor pursuant to this Agreement.

24. INSURANCE REQUIREMENTS.

During the term of this Agreement, and for any time period set forth in Exhibit C, Contractor shall provide and maintain in full force and effect, at no cost to City insurance policies with respect to employees and vehicles assigned to the Performance of Services under this Agreement with coverage amounts, required endorsements, certificates of insurance, and coverage verifications as defined in Exhibit C.

25. AMENDMENTS.

This Agreement may be amended only with the written consent of both Parties.

26. INTEGRATED DOCUMENT.

This Agreement represents the entire agreement between City and Contractor. No other understanding, agreements, conversations, or otherwise, with any representative of City prior to execution of this Agreement shall affect or modify any of the terms or obligations of this Agreement. Any verbal agreement shall be considered unofficial information and is not binding upon City.

27. SEVERABILITY CLAUSE.

In case any one or more of the provisions in this Agreement shall, for any reason, be held invalid, illegal or unenforceable in any respect, it shall not affect the validity of the other provisions, which shall remain in full force and effect.

28. WAIVER.

Contractor agrees that waiver by City of any one or more of the conditions of performance under this Agreement shall not be construed as waiver(s) of any other condition of performance under this Agreement.

29. NOTICES.

All notices to the Parties shall, unless otherwise requested in writing, be sent to City addressed as follows:

City of Santa Clara Attention: Electric Department 1500 Warburton Avenue Santa Clara, California 95050 or by facsimile at (408) 244-2990

And to Contractor addressed as follows:

Daniel L. Sun Inc. dba Sun-Net Consulting 5671 Santa Teresa Blvd. Suite 205 San Jose, CA 95123 or by facsimile at (408) 864-2064

If notice is sent via facsimile, a signed, hard copy of the material shall also be mailed. The workday the facsimile was sent shall control the date notice was deemed given if there is a facsimile machine generated document on the date of transmission. A facsimile transmitted after 1:00 p.m. on a Friday shall be deemed to have been transmitted on the following Monday.

30. CAPTIONS.

The captions of the various sections, paragraphs and subparagraphs of this Agreement are for convenience only and shall not be considered or referred to in resolving questions of interpretation.

31. LAW GOVERNING CONTRACT AND VENUE.

This Agreement shall be governed and construed in accordance with the statutes and laws of the State of California. The venue of any suit filed by either Party shall be vested in the state courts of the County of Santa Clara, or if appropriate, in the United States District Court, Northern District of California, San Jose, California.

32. DISPUTE RESOLUTION.

A. Unless otherwise mutually agreed to by the Parties, any controversies between Contractor and City regarding the construction or application of this Agreement, and claims arising out of this Agreement or its breach, shall be submitted to mediation within thirty (30) days of the written request of one Party after the service of that request on the other Party.

- B. The Parties may agree on one mediator. If they cannot agree on one mediator, the Party demanding mediation shall request the Superior Court of Santa Clara County to appoint a mediator. The mediation meeting shall not exceed one day (eight (8) hours). The Parties may agree to extend the time allowed for mediation under this Agreement.
- C. The costs of mediation shall be borne by the Parties equally.
- D. For any contract dispute, mediation under this section is a condition precedent to filing an action in any court. In the event of mediation which arises out of any dispute related to this Agreement, the Parties shall each pay their respective attorney's fees, expert witness costs and cost of suit through mediation only. If mediation does not resolve the dispute, the Parties agree that the matter shall be litigated in a court of law, and not subject to the arbitration provisions of the Public Contracts Code.

33. COMPLIANCE WITH ETHICAL STANDARDS.

Contractor shall:

- A. Read Exhibit D, entitled "ETHICAL STANDARDS FOR CONTRACTORS SEEKING TO ENTER INTO AN AGREEMENT WITH THE CITY OF SANTA CLARA, CALIFORNIA"; and,
- B. Execute Exhibit E, entitled "AFFIDAVIT OF COMPLIANCE WITH ETHICAL STANDARDS."

34. AFFORDABLE CARE ACT OBLIGATIONS

To the extent Contractor is obligated to provide health insurance coverage to its employees pursuant to the Affordable Care Act ("Act") and/or any other similar federal or state law, Contractor warrants that it is meeting its obligations under the Act and will fully indemnify and hold harmless City for any penalties, fines, adverse rulings, or tax payments associated with Contractor's responsibilities under the Act.

35. CONFLICT OF INTERESTS.

This Agreement does not prevent either Party from entering into similar agreements with other parties. To prevent a conflict of interest, Contractor certifies that to the best of its knowledge, no City officer, employee or authorized representative has any financial interest in the business of Contractor and that no person associated with Contractor has any interest, direct or indirect, which could conflict with the faithful performance of this Agreement. Contractor is familiar with the provisions of California Government Code Section 87100 and following, and certifies that it does not know of any facts which would violate these code provisions. Contractor will advise City if a conflict arises.

Agreement for the Performance of Services/Daniel L. Sun Inc. dba Sun-Net Consulting Rev. 06/22/17

36. PROGRESS SCHEDULE.

The Progress Schedule will be as set forth in the attached Exhibit F, entitled "MILESTONE SCHEDULE" if applicable.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but both of which shall constitute one and the same instrument; and, the Parties agree that signatures on this Agreement, including those transmitted by facsimile, shall be sufficient to bind the Parties.

The Parties acknowledge and accept the terms and conditions of this Agreement as evidenced by the following signatures of their duly authorized representatives. The Effective Date is the date that the final signatory executes the Agreement. It is the intent of the Parties that this Agreement shall become operative on the Effective Date.

CITY OF SANTA CLARA, CALIFORNIA

a chartered California municipal corporation

APPROVED AS TO FORM:				
		Dated:		
BRIAN DOYLE		DEANNA J.	SANTANA	
City Attorney		City Manager		
		1500 Warbur	ton Avenue	
ATTEST:		Santa Clara, C	CA 95050	
		Telephone:	(408) 615-2210	
		Fax:	(408) 241-6771	
JENNIFER YAMAGUMA				
Acting City Clerk				
	"CITY"			

DANIEL L. SUN INC. DBA SUN-NET CONSULTING

a California corporation

"CONTRACTOR"

Date:	
By:	HELEN HU
Title:	President
Address:	5671 Santa Teresa Blvd. Suite 205
	San Jose, CA 95123
elenhone:	(408) 323-1318 X321

AGREEMENT FOR THE PERFORMANCE OF SERVICES BY AND BETWEEN THE CITY OF SANTA CLARA, CALIFORNIA, AND DANIEL L. SUN INC. DBA SUN-NET CONSULTING

EXHIBIT A

SCOPE OF SERVICES

The Services to be performed for the City by the Contractor under this Agreement are more fully described in the Contractor's proposal entitled, "Sun-Net iTOA Suite Generation Module Budgetary Proposal for Silicon Valley Power" dated February 2018, which is attached to this Exhibit A.



Sun-Net iTOA® Suite Generation Module Budgetary Proposal for Silicon Valley Power

Febrary 2018

Sun-Net Inc. (Sun-Net) is pleased to submit to Silicon Valley Power (SVP), a budgetary estimation for the purchase and implementation of the iTOA Generation Module.

iTOA (integrated Tools for Operations Application) suite is a web-enabled application that integrates Outage Scheduling Activities on the Transmission, Distribution & Generation Systems and also encompasses Compliance Monitoring Interruption / Disturbance Logging & Reporting, Comprehensive Switching Program Writing & Retrieval, Substation Entry/Exit Tracking Log and overall System Operations Logging and Reporting Requirements.

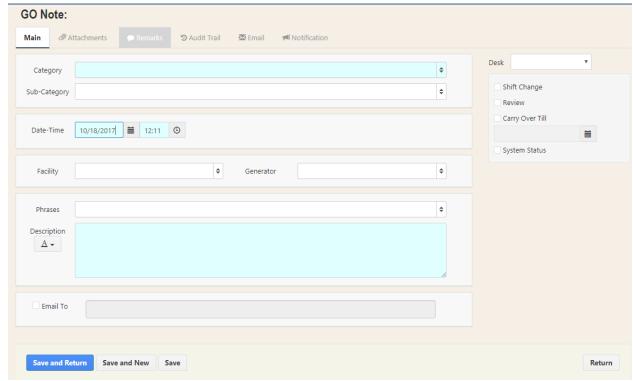
Functional Description

The iTOA Suite provides the following integrated functions:

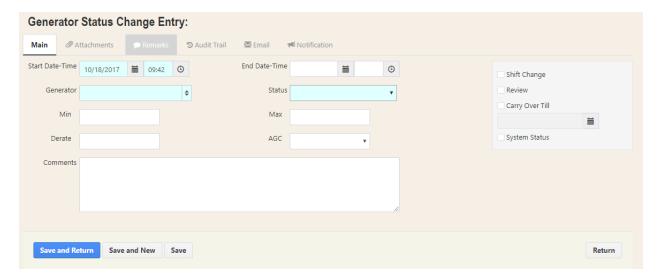
- Outage and Work Request Submission, Processing, Scheduling, Tracking and Querying Coordination and Communication throughout long term, short term, real time outage and work request life cycles
- Calendar view and Gantt chart to visualize outage schedule
- Detailed Audit Trail for tracking changes to data and recording evidence
- System Operator/Dispatcher Daily Log with full text search capabilities within any date range
- Shift-turnover checklist and report
- Robust and flexible search capabilities to outages, events and logs
- Dynamic/Static reports in PDF, CSV, Excel, XML, HTML formats
- File attachment and Email Notification
- Role-based access and authentication using LDAP/Windows Active Directory
- Compliance with NERC documentation requirements related to BAL, TOP, VAR, IRO, EOP, PRC and other procedures
- Capable of interfacing with ISO/RTO/BA Interconnection such as CAISO EIM for direct submission of outages.
- Capability of interfacing with various other control center applications such as EMS, SCADA, PI, OMS, GIS, SAP, IVR etc.

Deliverables (Phase I)

Generation Operations Log
 Based on Category, different tasks will be shown up

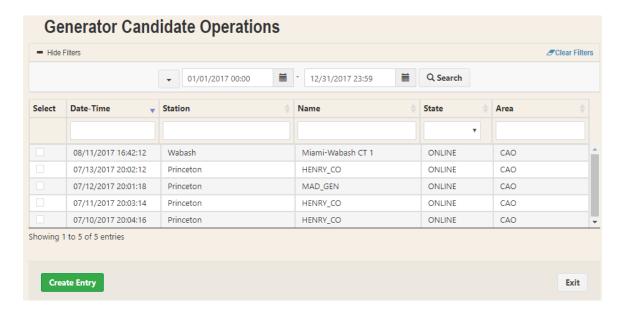


GO Log Entry



Generator Log

2. PI interface – Relay information from PI to Logging



3. Shift Change

Statement of Work

- 1. Add and configure Generation module in SVP's current iTOA environments (such Production + Backup Server, Test Server).
- 2. Provide the Admin user interface to allow administrator to enter Plant and Unit information, log configuration etc.

- 3. Implement business rules and configuration as per SVP's specifications.
- 4. Provide user guides for major user types, such as Control Center User, Field User, Planning user and Administration User.
- 5. Provide training to SVP training resource at either Sun-Net office or at the SVP office on-site.

Initial Investment

- One-time unlimited Users iTOA suite software extension license for SVP Generation Group (This off-the-shelf software license fee is due 30 days from contract signing).
- The Software Implementation fees are estimated based on current scope of work. The hourly rate during implementation is Sun-Net's discounted rate of \$135/hour.

iTOA Suite Implementation Methods

- Sun-Net project lead and SVP will hold weekly project meetings through WebEx or phone to update implementation status and review tasks.
- All development, implementation and installation will be managed from the Sun-Net San Jose office.

Technical Support and Maintenance

- iTOA Basic Level Tech Support and Maintenance Service Plan includes on call service 9
 hours a day 5 days a week. The iTOA Basic Support plan includes 40 hours of
 enhancement effort.
- Additional Plans for 24/7 support and higher level of included service hours available.
- Additional iTOA customization will be provided at a discounted T&M rate of a \$145 / hour.

(See next page for Investment Details)

Note:

This offer is valid for 180 days from the above offer date and is exclusive of any unknown SVP and / or SVP Terms & Conditions.

iTOA SOFTWARE INVESTMENT DETAILS

Software License		
Item	Description	Price
1	One-time unlimited Users iTOA suite software extension license for	\$50,000
	SVP Generation Group	
	Professional Services for implementing the iTOA Suite	\$135/hr

	iTOA Suite Customization and Implementation				
Item	Description	Estimated	Estimated		
		Hours	Investment		
1	Design, Analysis, Admin Configuration	120	\$16,200		
2	Operator Log, Unit Status, Shift Turnover Log	400	\$54,000		
	Equipment OOS Log, Authorization Log				
3	PI interface – integrate information from PI to Logging	120	\$16,200		
4	Installation, Integration and User Acceptance testing	120	\$16,200		
5	Project Management and documentation	120	\$16,200		
	Subtotal	880	\$118,800		

	iTOA Suite Tech Support	
Item	Description	Investment
1	First Year basic level Tech Support and Professional Service include	\$11,600
	on call services from 8:00 AM PST to 5:00 PM PST a day, five (5)	Annually
	days a week and Fourty (40) hours of Professional Service labor for	
	customization development work. (The fee is due 30 days from iTOA	
	online operation)	
	OR 24x7 Basic level Tech Support and Professional Service include	\$23,200
	24x7 on call services and fourty (40) hours of Professional Service	Annually
	labor for customization development works. (The fee is due 30 days	
	from iTOA online operation)	
	Note: Support fees are limited to 3% increase annually.	
	Additional customization work outside the support plan will be	
	implemented based on T&M rate of \$145 per hour	

AGREEMENT FOR THE PERFORMANCE OF SERVICES BY AND BETWEEN THE CITY OF SANTA CLARA, CALIFORNIA, AND DANIEL L. SUN INC. DBA SUN-NET CONSULTING

EXHIBIT B

FEE SCHEDULE

In no event shall the amount billed to City by Contractor for services under this Agreement exceed one hundred eighty thousand four hundred dollars and zero cents (\$180,400.00), subject to budget appropriations.

See Proposal attached in Exhibit A for pricing.

AGREEMENT FOR THE PERFORMANCE OF SERVICES BY AND BETWEEN THE CITY OF SANTA CLARA, CALIFORNIA, AND

DANIEL L. SUN INC. DBA SUN-NET CONSULTING

EXHIBIT C

INSURANCE REQUIREMENTS

Without limiting the Contractor's indemnification of the City, and prior to commencing any of the Services required under this Agreement, the Contractor shall provide and maintain in full force and effect, at its sole cost and expense, the following insurance policies with at least the indicated coverages, provisions and endorsements:

A. COMMERCIAL GENERAL LIABILITY INSURANCE

- 1. Commercial General Liability Insurance policy which provides coverage at least as broad as Insurance Services Office form CG 00 01. Policy limits are subject to review, but shall in no event be less than, the following:
 - \$1,000,000 each occurrence
 - \$1,000,000 general aggregate
 - \$1,000,000 products/completed operations aggregate
 - \$1,000,000 personal injury
- 2. Exact structure and layering of the coverage shall be left to the discretion of Contractor; however, any excess or umbrella policies used to meet the required limits shall be at least as broad as the underlying coverage and shall otherwise follow form.
- 3. The following provisions shall apply to the Commercial Liability policy as well as any umbrella policy maintained by the Contractor to comply with the insurance requirements of this Agreement:
 - a. Coverage shall be on a "pay on behalf" basis with defense costs payable in addition to policy limits;
 - b. There shall be no cross liability exclusion which precludes coverage for claims or suits by one insured against another; and
 - c. Coverage shall apply separately to each insured against whom a claim is made or a suit is brought, except with respect to the limits of liability.

B. BUSINESS AUTOMOBILE LIABILITY INSURANCE

Business automobile liability insurance policy which provides coverage at least as broad as ISO form CA 00 01, with minimum policy limits of not less than one million dollars (\$1,000,000) each accident using, or providing coverage at least as broad as, Insurance Services Office form CA 00 01. Liability coverage shall apply to all owned, non-owned and hired autos.

C. WORKERS' COMPENSATION

- 1. Workers' Compensation Insurance Policy as required by statute and employer's liability with the following limits: at least one million dollars (\$1,000,000) policy limit Illness/Injury by disease, and one million dollars (\$1,000,000) for each Accident/Bodily Injury.
- 2. The indemnification and hold harmless obligations of Contractor included in this Agreement shall not be limited in any way by any limitation on the amount or type of damage, compensation or benefit payable by or for Contractor or any subcontractor under any Workers' Compensation Act(s), Disability Benefits Act(s) or other employee benefits act(s).
- 3. This policy must include a Waiver of Subrogation in favor of the City of Santa Clara, its City Council, commissions, officers, employees, volunteers and agents.

D. COMPLIANCE WITH REQUIREMENTS

All of the following clauses and/or endorsements, or similar provisions, must be part of each commercial general liability policy, and each umbrella or excess policy.

- 1. <u>Additional Insureds</u>. City of Santa Clara, its City Council, commissions, officers, employees, volunteers and agents are hereby added as additional insureds in respect to liability arising out of Contractor's work for City, using Insurance Services Office (ISO) Endorsement CG 20 10 11 85 or the combination of CG 20 10 03 97 and CG 20 37 10 01, or its equivalent.
- 2. <u>Primary and non-contributing</u>. Each insurance policy provided by Contractor shall contain language or be endorsed to contain wording making it primary insurance as respects to, and not requiring contribution from, any other insurance which the indemnities may possess, including any self-insurance or self-insured retention they may have. Any other insurance indemnities may possess shall be considered excess insurance only and shall not be called upon to contribute with Contractor's insurance.

3. <u>Cancellation</u>.

a. Each insurance policy shall contain language or be endorsed to reflect that no cancellation or modification of the coverage provided due to non-payment of premiums shall be effective until written notice has been given

- to City at least ten (10) days prior to the effective date of such modification or cancellation. In the event of non-renewal, written notice shall be given at least ten (10) days prior to the effective date of non-renewal.
- b. Each insurance policy shall contain language or be endorsed to reflect that no cancellation or modification of the coverage provided for any cause save and except non-payment of premiums shall be effective until written notice has been given to City at least thirty (30) days prior to the effective date of such modification or cancellation. In the event of non-renewal, written notice shall be given at least thirty (30) days prior to the effective date of non-renewal.
- 4. <u>Other Endorsements</u>. Other endorsements may be required for policies other than the commercial general liability policy if specified in the description of required insurance set forth in Sections A through D of this Exhibit C, above.

E. ADDITIONAL INSURANCE RELATED PROVISIONS

Contractor and City agree as follows:

- 1. Contractor agrees to ensure that subcontractors, and any other party involved with the Services, who is brought onto or involved in the performance of the Services by Contractor, provide the same minimum insurance coverage required of Contractor, except as with respect to limits. Contractor agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this Agreement. Contractor agrees that upon request by City, all agreements with, and insurance compliance documents provided by, such subcontractors and others engaged in the project will be submitted to City for review.
- 2. Contractor agrees to be responsible for ensuring that no contract used by any party involved in any way with the project reserves the right to charge City or Contractor for the cost of additional insurance coverage required by this Agreement. Any such provisions are to be deleted with reference to City. It is not the intent of City to reimburse any third party for the cost of complying with these requirements. There shall be no recourse against City for payment of premiums or other amounts with respect thereto.
- 3. The City reserves the right to withhold payments from the Contractor in the event of material noncompliance with the insurance requirements set forth in this Agreement.

F. EVIDENCE OF COVERAGE

Prior to commencement of any Services under this Agreement, Contractor, and each and every subcontractor (of every tier) shall, at its sole cost and expense, provide and maintain not less than the minimum insurance coverage with the endorsements and

Agreement with Daniel L. Sun Inc. dba Sun-Net Consulting /Insurance Requirements/Exhibit C Rev. 06/22/17

deductibles indicated in this Agreement. Such insurance coverage shall be maintained with insurers, and under forms of policies, satisfactory to City and as described in this Agreement. Contractor shall file with the City all certificates and endorsements for the required insurance policies for City's approval as to adequacy of the insurance protection.

G. EVIDENCE OF COMPLIANCE

Contractor or its insurance broker shall provide the required proof of insurance compliance, consisting of Insurance Services Office (ISO) endorsement forms or their equivalent and the ACORD form 25-S certificate of insurance (or its equivalent), evidencing all required coverage shall be delivered to City, or its representative as set forth below, at or prior to execution of this Agreement. Upon City's request, Contractor shall submit to City copies of the actual insurance policies or renewals or replacements. Unless otherwise required by the terms of this Agreement, all certificates, endorsements, coverage verifications and other items required to be delivered to City pursuant to this Agreement shall be mailed to:

EBIX Inc.

City of Santa Clara Electric Department

P.O. Box 100085 – S2 or 1 Ebix Way

Duluth, GA 30096 John's Creek, GA 30097

Telephone number: 951-766-2280 Fax number: 770-325-0409

Email address: ctsantaclara@ebix.com

H. QUALIFYING INSURERS

All of the insurance companies providing insurance for Contractor shall have, and provide written proof of, an A. M. Best rating of at least A minus 6 (A- VI) or shall be an insurance company of equal financial stability that is approved by the City or its insurance compliance representatives.

Agreement with Daniel L. Sun Inc. dba Sun-Net Consulting /Insurance Requirements/Exhibit C Rev. 06/22/17

AGREEMENT FOR THE PERFORMANCE OF SERVICES BY AND BETWEEN THE CITY OF SANTA CLARA, CALIFORNIA, AND DANIEL L. SUN INC. DBA SUN-NET CONSULTING

EXHIBIT D

ETHICAL STANDARDS FOR CONTRACTORS SEEKING TO ENTER INTO AN AGREEMENT WITH THE CITY OF SANTA CLARA, CALIFORNIA

Termination of Agreement for Certain Acts.

- A. The City may, at its sole discretion, terminate this Agreement in the event any one or more of the following occurs:
 - 1. If a Contractor¹ does any of the following:
 - a. Is convicted² of operating a business in violation of any Federal, State or local law or regulation;
 - b. Is convicted of a crime punishable as a felony involving dishonesty³;
 - c. Is convicted of an offense involving dishonesty or is convicted of fraud or a criminal offense in connection with: (1) obtaining; (2) attempting to obtain; or, (3) performing a public contract or subcontract;
 - d. Is convicted of any offense which indicates a lack of business integrity or business honesty which seriously and directly affects the present responsibility of a City contractor or subcontractor; and/or,
 - e. Made (or makes) any false statement(s) or representation(s) with respect to this Agreement.

Agreement with Daniel L. Sun Inc. dba Sun-Net Consulting/Ethical Standards for Contractors Exhibit D

For purposes of this Agreement, the word "Consultant" (whether a person or a legal entity) also refers to "Contractor" and means any of the following: an owner or co-owner of a sole proprietorship; a person who controls or who has the power to control a business entity; a general partner of a partnership; a principal in a joint venture; or a primary corporate stockholder [i.e., a person who owns more than ten percent (10%) of the outstanding stock of a corporation] and who is active in the day to day operations of that corporation.

For purposes of this Agreement, the words "convicted" or "conviction" mean a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere within the past five (5) years.

As used herein, "dishonesty" includes, but is not limited to, embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, failure to pay tax obligations, receiving stolen property, collusion or conspiracy.

- 2. If fraudulent, criminal or other seriously improper conduct of any officer, director, shareholder, partner, employee or other individual associated with the Contractor can be imputed to the Contractor when the conduct occurred in connection with the individual's performance of duties for or on behalf of the Contractor, with the Contractor's knowledge, approval or acquiescence, the Contractor's acceptance of the benefits derived from the conduct shall be evidence of such knowledge, approval or acquiescence.
- B. The City may also terminate this Agreement in the event any one or more of the following occurs:
 - 1. The City determines that Contractor no longer has the financial capability⁴ or business experience⁵ to perform the terms of, or operate under, this Agreement; or,
 - 2. If City determines that the Contractor fails to submit information, or submits false information, which is required to perform or be awarded a contract with City, including, but not limited to, Contractor's failure to maintain a required State issued license, failure to obtain a City business license (if applicable) or failure to provide and maintain bonds and/or insurance policies required under this Agreement.
- C. In the event a prospective Contractor (or bidder) is ruled ineligible (debarred) to participate in a contract award process or a contract is terminated pursuant to these provisions, Contractor may appeal the City's action to the City Council by filing a written request with the City Clerk within ten (10) days of the notice given by City to have the matter heard. The matter will be heard within thirty (30) days of the filing of the appeal request with the City Clerk. The Contractor will have the burden of proof on the appeal. The Contractor shall have the opportunity to present evidence, both oral and documentary, and argument.

Agreement with Daniel L. Sun Inc. dba Sun-Net Consulting/Ethical Standards for Contractors Exhibit D
Rev. 06/22/17

Contractor becomes insolvent, transfers assets in fraud of creditors, makes an assignment for the benefit of creditors, files a petition under any section or chapter of the federal Bankruptcy Code (11 U.S.C.), as amended, or under any similar law or statute of the United States or any state thereof, is adjudged bankrupt or insolvent in proceedings under such laws, or a receiver or trustee is appointed for all or substantially all of the assets of Contractor.

Loss of personnel deemed essential by the City for the successful performance of the obligations of the Contractor to the City.

AGREEMENT FOR THE PERFORMANCE OF SERVICES BY AND BETWEEN THE CITY OF SANTA CLARA, CALIFORNIA, AND DANIEL L. SUN INC. DBA SUN-NET CONSULTING

EXHIBIT E

AFFIDAVIT OF COMPLIANCE WITH ETHICAL STANDARDS

I hereby state that I have read and understand the language, entitled "Ethical Standards" set forth in Exhibit D. I have the authority to make these representations on my own behalf or on behalf of the legal entity identified herein. I have examined appropriate business records, and I have made appropriate inquiry of those individuals potentially included within the definition of "Contractor" contained in Ethical Standards at footnote 1.

Based on my review of the appropriate documents and my good-faith review of the necessary inquiry responses, I hereby state that neither the business entity nor any individual(s) belonging to said "Contractor" category [i.e., owner or co-owner of a sole proprietorship, general partner, person who controls or has power to control a business entity, etc.] has been convicted of any one or more of the crimes identified in the Ethical Standards within the past five (5) years.

The above assertions are true and correct and are made under penalty of perjury under the laws of the State of California.

DANIEL L. SUN INC. DBA SUN-NET CONSULTING

a California corporation

By:	
Name:	HELEN HU
Title:	President

NOTARY'S ACKNOWLEDGMENT TO BE ATTACHED

Please execute the affidavit and attach a notary public's acknowledgment of execution of the affidavit by the signatory. If the affidavit is on behalf of a corporation, partnership, or other legal entity, the entity's complete legal name and the title of the person signing on behalf of the legal entity shall appear above. Written evidence of the authority of the person executing this affidavit on behalf of a corporation, partnership, joint venture, or any other legal entity, other than a sole proprietorship, shall be attached.

AGREEMENT FOR THE PERFORMANCE OF SERVICES BY AND BETWEEN THE CITY OF SANTA CLARA, CALIFORNIA, AND DANIEL L. SUN INC. DBA SUN-NET CONSULTING

EXHIBIT F

MILESTONE SCHEDULE

(Not Applicable)



Sun-Net iTOA® Suite Generation Module Budgetary Proposal for Silicon Valley Power

Febrary 2018

Sun-Net Inc. (Sun-Net) is pleased to submit to Silicon Valley Power (SVP), a budgetary estimation for the purchase and implementation of the iTOA Generation Module.

iTOA (integrated Tools for Operations Application) suite is a web-enabled application that integrates Outage Scheduling Activities on the Transmission, Distribution & Generation Systems and also encompasses Compliance Monitoring Interruption / Disturbance Logging & Reporting, Comprehensive Switching Program Writing & Retrieval, Substation Entry/Exit Tracking Log and overall System Operations Logging and Reporting Requirements.

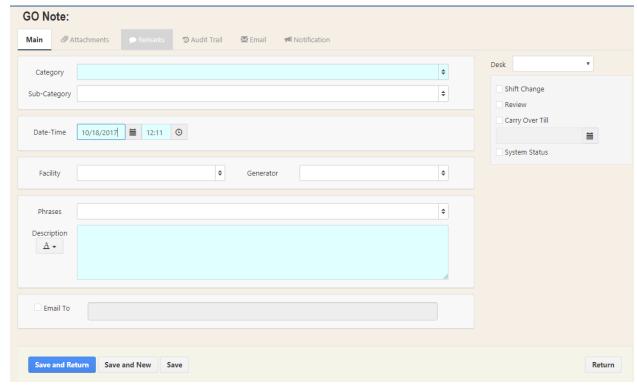
Functional Description

The iTOA Suite provides the following integrated functions:

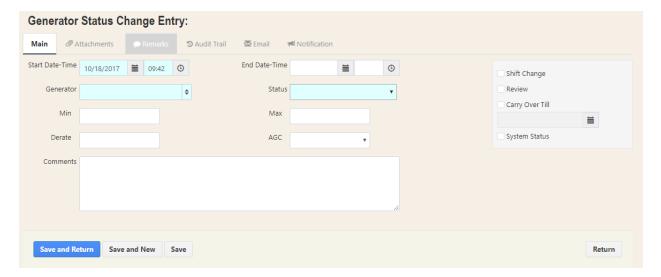
- Outage and Work Request Submission, Processing, Scheduling, Tracking and Querying Coordination and Communication throughout long term, short term, real time outage and work request life cycles
- Calendar view and Gantt chart to visualize outage schedule
- Detailed Audit Trail for tracking changes to data and recording evidence
- System Operator/Dispatcher Daily Log with full text search capabilities within any date range
- Shift-turnover checklist and report
- Robust and flexible search capabilities to outages, events and logs
- Dynamic/Static reports in PDF, CSV, Excel, XML, HTML formats
- File attachment and Email Notification
- Role-based access and authentication using LDAP/Windows Active Directory
- Compliance with NERC documentation requirements related to BAL, TOP, VAR, IRO, EOP, PRC and other procedures
- Capable of interfacing with ISO/RTO/BA Interconnection such as CAISO EIM for direct submission of outages.
- Capability of interfacing with various other control center applications such as EMS, SCADA, PI, OMS, GIS, SAP, IVR etc.

Deliverables (Phase I)

Generation Operations Log
 Based on Category, different tasks will be shown up

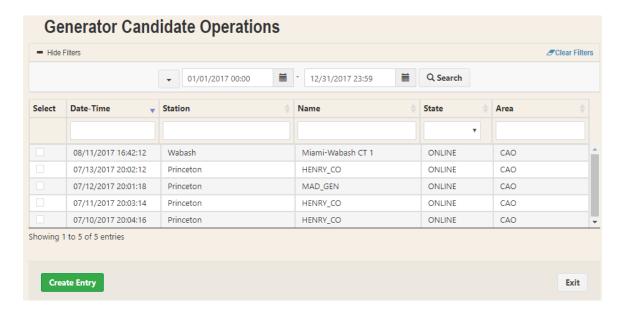


GO Log Entry



Generator Log

2. PI interface – Relay information from PI to Logging



3. Shift Change

Statement of Work

- 1. Add and configure Generation module in SVP's current iTOA environments (such Production + Backup Server, Test Server).
- 2. Provide the Admin user interface to allow administrator to enter Plant and Unit information, log configuration etc.

- 3. Implement business rules and configuration as per SVP's specifications.
- 4. Provide user guides for major user types, such as Control Center User, Field User, Planning user and Administration User.
- 5. Provide training to SVP training resource at either Sun-Net office or at the SVP office on-site.

Initial Investment

- One-time unlimited Users iTOA suite software extension license for SVP Generation Group (This off-the-shelf software license fee is due 30 days from contract signing).
- The Software Implementation fees are estimated based on current scope of work. The hourly rate during implementation is Sun-Net's discounted rate of \$135/hour.

iTOA Suite Implementation Methods

- Sun-Net project lead and SVP will hold weekly project meetings through WebEx or phone to update implementation status and review tasks.
- All development, implementation and installation will be managed from the Sun-Net San Jose office.

Technical Support and Maintenance

- iTOA Basic Level Tech Support and Maintenance Service Plan includes on call service 9
 hours a day 5 days a week. The iTOA Basic Support plan includes 40 hours of
 enhancement effort.
- Additional Plans for 24/7 support and higher level of included service hours available.
- Additional iTOA customization will be provided at a discounted T&M rate of a \$145 / hour.

(See next page for Investment Details)

Note:

This offer is valid for 180 days from the above offer date and is exclusive of any unknown SVP and / or SVP Terms & Conditions.

iTOA SOFTWARE INVESTMENT DETAILS

	Software License						
Item	Item Description Price						
1	One-time unlimited Users iTOA suite software extension license for	\$50,000					
	SVP Generation Group						
	Professional Services for implementing the iTOA Suite	\$135/hr					

	iTOA Suite Customization and Implementation							
Item	Description	Estimated	Estimated					
		Hours	Investment					
1	Design, Analysis, Admin Configuration	120	\$16,200					
2	Operator Log, Unit Status, Shift Turnover Log	400	\$54,000					
	Equipment OOS Log, Authorization Log							
3	PI interface – integrate information from PI to Logging	120	\$16,200					
4	Installation, Integration and User Acceptance testing	120	\$16,200					
5	Project Management and documentation	120	\$16,200					
	Subtotal	880	\$118,800					

	iTOA Suite Tech Support						
Item	Description	Investment					
1	First Year basic level Tech Support and Professional Service include	\$11,600					
	on call services from 8:00 AM PST to 5:00 PM PST a day, five (5)	Annually					
	days a week and Fourty (40) hours of Professional Service labor for						
	customization development work. (The fee is due 30 days from iTOA						
	online operation)						
	OR 24x7 Basic level Tech Support and Professional Service include	\$23,200					
	24x7 on call services and fourty (40) hours of Professional Service	Annually					
	labor for customization development works. (The fee is due 30 days						
	from iTOA online operation)						
	Note: Support fees are limited to 3% increase annually.						
	Additional customization work outside the support plan will be						
	implemented based on T&M rate of \$145 per hour						



City of Santa Clara

1500 Warburton Avenue Santa Clara, CA 95050 santaclaraca.gov @SantaClaraCity

Agenda Report

18-091 Agenda Date: 4/24/2018

REPORT TO COUNCIL

SUBJECT

Note and File the Parks and Recreation Facilities Condition Assessment Report (Kitchell, 2017)

BACKGROUND

The City's Parks and Recreation Department operates and maintains over 250 acres of parks, buildings, public park easements, joint use facilities with school districts, and special use facilities for the public. Many of the public parks and facilities are over 50 years old and are in various stages of deterioration which can negatively affect the public's use.

To address the issue, in September 2013, Council adopted a goal to enhance community sports and recreational assets. However, at that time, the City did not have a comprehensive or itemized understanding of the parks deficiencies/needs system wide. In April 2017, the City hired Kitchell CEM to perform a Facility Condition Assessment ("Report") which was completed over a nine month period and included the assessment of 49 park sites and 65 park buildings.

DISCUSSION

A professional team of Kitchell engineers and architects surveyed each park site and building in the City parks system to inventory and identify items in need of repair and/or replacement. (The study costs do require adhering to new building codes but do not include plans for facility expansion or modernization.) The study accomplished the following:

- The immediate and cumulative costs of repairs, and replacements of each asset, were forecast over a 20 year life-cycle.
- Determined which assets needed to be prioritized based on their condition and separated improvements into three different timeframes (years 1-5, year 6-10, and year 11-20).
- Provided updated information for each and every asset in a park or building including its location, condition, cost and repairs needed which was input into the City's Enterprise Asset Management System and Geographic Information System.
- Provided updated information for use in park fees nexus studies to calculate new housing developer impact fees, Park Master Plans (used to define or prioritize capital improvement plan project scope) to fix, replace, renovate or upgrade park and recreation facilities.

The Report's Executive Summary (Attachment 1) provides the assessment methodology, summaries and illustrative diagrams of needs. The individual parks and facilities summary reports are provided in Appendix C, along with definitions and instructions useful in reading the Report. The full Kitchell Report can be accessed on the City website Parks Projects page by scrolling to the Facility Condition Assessment Project at the following link (

http://santaclaraca.gov/government/departments/parks-recreation/park-projects); facilities are grouped alphabetically by name due to file size.

18-091 Agenda Date: 4/24/2018

Park and Buildings Conditions Assessment

The focus of the Study was to identify and prioritize work needed, and to provide conceptual cost estimates so park facilities could be restored to a state of good repair. As part of this analysis, a facility condition index was calculated (called "PCI" for parks and "BCI" for buildings). This calculation compares the cost of current deficiencies/needs to the replacement cost. Each facility was assigned a score between 0 and 100, and the higher the number, the worse the condition. Scores were then grouped into "grades" or descriptive categories of "Critical", "Poor", "Fair", or "Good".

- Critical condition (PCI/BCI of 31 100) facilities show signs of obvious deterioration, equipment fails frequently, areas are shutdown, and systems are nearing or have met the end of their useful life expectancy, user complaints are high, and reactive fixes are common.
 Critical condition can also include health and safety issues, however none were identified in Santa Clara as part of this analysis;
- Poor condition (PCI/BCI of 11 30) facilities look worn, frequency of failure increases, repairs
 are more extensive and larger, user complaints are frequent, and plans for replacement should
 be underway;
- Fair condition (PCI/BCI of 5 10) facilities may show signs of wear and various specific
 systems or components (boiler, window, tile) may need replacement without affecting or
 closing other larger parts of the facility, fixes may be accomplished but additional personnel or
 time may be needed; and,
- Good condition (PCI/BCI of 0 4) facilities look clean and functional with normal maintenance frequency; there are few and infrequent/limited equipment failures; repairs are more cosmetic and preventative; user complaints are low and comments are positive.

To determine the PCI/BCI the following was reviewed:

- Park Elements: visual examinations of roadways, parking lots, pathways, fields, courts, landscaping, and assets (fencing, tables, water fountains, etc.)
- Architectural Elements: items such as roofs, flashing, skylights, windows and doors
- Mechanical, Electrical, Plumbing, Sprinkler, Fire Alarms
- Water Intrusions
- ADA Compliance
- · Life and safety concerns
- Elevators

The table below summarizes the number of park sites and park buildings in each descriptive category based on the analysis:

PCI/BCI Category ("Grade")	Park sites	%	Buildings	%
Critical	6	13%	3	7%
Poor	16	34%	8	20%
Fair	8	17%	8	20%
Good	17	36%	22	53%

18-091 Agenda Date: 4/24/2018

(Note: some parks do not have buildings;	47	100%	41	100%
multiple buildings are grouped by park site. See				
Report for details.)				

Please refer to the attachments included with this report for additional information about the assessments and the specific PCI for individual parks and BCI for buildings:

- Attachment 2 provides the relative scores for parks;
- Attachment 3 provides the relative scores for buildings;
- Attachment 4 shows the current parks' site needs and total site replacement cost (excluding buildings) for each park; and,
- Attachment 5 shows the current park buildings' needs and total building replacement cost for buildings at each park site.

Cost and Timeframes

As part of the analysis, the study also reviewed the timeframe for improvements based on the PCI and BCI. Based on the conditions and predicted date of need, costs are separated into three different timeframes (years 1-5, years 6-10, and years 11-20). The capital costs for the improvements (to bring them back to a Good PCI/BCI) were assigned to each timeframe based on their condition and future need. The projects that are considered immediate because of their current condition were given priority and assigned to a near-term timeframe. These are further defined for each individual park and building in tables 4, 5, and 6 of the executive summary. The near term (five years) and lifecycle (20 years) funding needs are summarized as follows:

Costs to Correct and Improve Deficiencies

Parks & Buildings Deficiency/Needs:

- · Near-term (five years) Needs:
 - Parks \$12.5 million,
 - Buildings \$36 million.
 - Combined \$48.5 million without escalation; \$53.5 million with escalation.
- Life Cvcle (twenty years) Needs:
 - Parks \$90 million.
 - Buildings \$65.8 million.
 - Combined \$155.8 million with cost escalation.

Cost for Full Replacement

Parks & Buildings (facilities of the same size and type):

- Current Cost: \$408.6 million (without cost escalation):
 - Parks \$89.1 million.
 - Buildings \$319.5 million.
- Life Cycle Cost: \$817.4 million (with cost escalation).

The City will need to determine which repair/replacements of deficiencies in parks and building assets should be done "in-kind", and where it may be more economical to replace assets with new or expanded facilities to address increased program or level of service needs. The costs shown above, exclude facility and/or program expansion, and contingency.

18-091 Agenda Date: 4/24/2018

FISCAL IMPACT

Currently, the City does not have funding or a funding mechanism to address the immediate five year Capital Improvement Budget schedule of \$53.5 million (with escalation) nor the projected 20-year life cycle costs of \$155.8 million system wide (with escalation). The City will need to identify a significant source of one time repair/replacement, rehabilitation, and ongoing maintenance funding to address the needs. Delays in scheduled repairs and replacements may cause other related parts and/or systems to fail, requiring not just repair, but more extensive and/or full replacement before an asset's full life cycle benefit has been realized. The City will hold an upcoming Study Session that will discuss city-wide infrastructure needs, the need for additional revenues and other funding options, and a possible ballot measure. The findings of this report will be incorporated in that Study Session for Council discussion.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <mailto:clerk@santaclaraca.gov> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Note and File the Parks and Recreation Facilities Condition Assessment Report (Kitchell, 2017)

Prepared by: James Teixeira, Director, Parks & Recreation Department

Reviewed by: Manuel Pineda, Assistant City Manager

Reviewed by: Brian Doyle, City Attorney

Reviewed by: Walter C. Rossmann, Chief Operating Officer

Approved by: Deanna J. Santana City Manager

ATTACHMENTS

- 1. Parks & Recreation Facility Condition Assessment (Kitchell 2017) Executive Summary
- 2. Facility Condition Assessment (Kitchell 2017) Parks by PCI
- 3. Facility Condition Assessment (Kitchell 2017) Buildings by BCI
- 4. Facility Condition Assessment (Kitchell 2017) Parks' Needs & Replacement Costs
- 5. Facility Condition Assessment (Kitchell 2017) Buildings' Needs & Replacement Costs

Facilities Condition Assessment Executive Summary Report

Prepared by Kitchell For

City of Santa Clara, California



February 21, 2018



ACKNOWLEDGEMENTS

City Council

Lisa M. Gillmor, Mayor
Kathy Watanabe, Vice Mayor
Pat Kolstad, Councilmember
Dominic J. Caserta, Councilmember
Debi Davis, Councilmember
Patricia Mahan, Councilmember
Teresa O'Neill, Councilmember

Parks & Recreation Commission

Roseann Alderete LaCoursiere, Chair George Guerra, Vice Chair Chuck Blair Andrew Knaack Joe Martinez Tino Silva Kevan Michael Walke

City Manager

Deanna J. Santana

Parks & Recreation Department

James Teixeira, Director Dale Seale, Deputy Director Kim Castro, Recreation Manager Cheri Fulk, Management Analyst Doug Abernethy, Park Manager

Kitchell Project Team

Heather Brown
Matt Johnson
Andrew Pascual
Marvin Talusik
Shane Murphy
Kevin Hallock
Anthony Lloyd
Milutin Backovich



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COST ESCALATION

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- B. HOW TO READ THE FACILITY CONDIITON ASSESSMENT REPORTS
- C. FACILITY CONDITION ASSESSMENT REPORTS

PARKS

BUILDINGS



BACKGROUND

In April 2017, the City of Santa Clara selected Kitchell CEM to perform Facility Condition Assessments (FCA's) for Parks and Recreation Department facilities, including 47 parks and 65 buildings, located within the City of Santa Clara. The purpose of this assessment was to:

- Inventory all Parks & Recreation assets for use in the City's Enterprise Asset Management System/Geographic Information System for use in a work order system;
- Assess asset conditions;
- Identify current deficiencies of the assets inventoried;
- Determine the costs of repair and/or replacement of the current deficiencies;
- Forecast anticipated future necessary renewals and costs for site systems over a 20year life cycle;
- Assist the City in preventive maintenance planning; and,
- Use in the Department's Capital Improvement Project (CIP) budget planning.

The report may also have other uses and benefits such as future updates of the Park System Nexus Study, or Facility Master Planning.

ASSESSMENT METHODOLOGY

In assessing the condition of all the facilities, including parks and buildings, Kitchell's team of professional engineers and architects inventoried each asset and entered them into a data base for inclusion in the City's Enterprise Asset Management System, identifying and noting those items in need of repair and/or replacement ("deficiencies") in order to preserve the existing facilities and enhance the safety and longevity of the facilities. Budget estimates were developed for observed deficiencies and placed in the appropriate priority year of need. The methodology used in this assessment included: a visual non-destructive inspection of the facilities using industry best-practices checklists; interviews with maintenance personnel; and analysis based on the available documentation and visual inspection. Observed deficiencies were assigned a category dependent on current condition. The sum of all deficiencies for a location was then compared to the probable construction cost of a similar facility if constructed today on the same site. This yielded a "Park Condition Index," (PCI) or "Building Condition Index," (BCI), for each facility that coincided with one of four condition ratings ("Critical", "Poor", "Fair", or "Good") for each park and building for decision making purposes.

Elements that were assessed/inspected include the following:

- <u>Park Elements</u>: Visual examinations of roadways, parking lots, pedestrian pathways, playing field and courts, playgrounds, site assets (such as fencing, walls, picnic tables, benches, signage, drinking fountains, etc.), landscaping, and above-ground stormwater items were observed.
- <u>Architectural Elements</u>: Visual examination of roof material, flashing, penetrations, skylights and other appurtenances on the roof. Exterior walls, windows and doors were examined for irregularities, structural damage, wear and energy consuming issues. Interior finishes were observed for deficiencies and wear. The site was observed for pathway damage, and obvious access barriers.





- Mechanical/Electrical/Plumbing/Fire Sprinkler System/Fire Alarm System: Visual examination of mechanical, electrical, and plumbing to determine condition and remaining useful life. Electrical Systems reviewed included power distribution, emergency power, lighting systems and fire alarm. Mechanical systems reviewed included HVAC, plumbing fixtures, visible waste and vent lines, pumps and motors, and sprinkler system adequacy. Kitchell only examined and noted if a fire sprinkler and fire alarm system existed in a building but did not perform an assessment to verify condition or useful life of the system.
- <u>Water Intrusion Observation</u>: Visual evaluation of the building envelope included roofing, exterior skin, and windows.
- ADA Compliance Observation: Notation of any readily observable ADA deficiencies.
 The ADA assessment did not include exhaustive testing or measuring, but focused on visible barriers.
- <u>Life Safety Hazards</u>: Immediate notification to the City of any life safety hazards observed at the City facilities. There were no identified deficiencies for life safety that would necessitate any of the parks, buildings or portion of the buildings being immediately closed.
- <u>Vertical Transportation</u>: Visual observation of elevators and elevator equipment for ADA compliance, expected remaining useful life and operation.

FACILITY CONDITION INDEX (FCI)

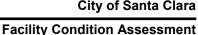
The FCI is an industry standard asset management tool which measures the "constructed asset's condition at a specific point in time" (US Federal Real Property Council, 2008). It is a functional indicator resulting from an analysis of operational indicators (such as repair needs) to obtain an overview of a facility's condition expressed as a numerical value.

The first publication that described the use of FCI data, financial modeling, and the use of computerized maintenance management systems application was published by the National Association of College University Business Officers (NACUBO) in 1991 and quickly became the standard for post-secondary institutions across North America. Recently, condition index measures have been adopted by the US Federal Real Property Council, American Public Works Association, and other public agencies across North America.

The Park Condition Index (PCI) and Building Condition Index (BCI) used in this report are equivalent to the Facility Condition Index (FCI). The PCI represents park reports and the BCI represents building reports, respectively.

For the City of Santa Clara Parks & Recreation Facility Condition Assessment, the PCI and BCI are obtained by aggregating the total cost of any needed or outstanding repairs, renewal or upgrade requirements at a park or a building (hence referred to as "Current Needs") compared to the current total replacement cost of the facility components. It is the ratio of the estimated cost to repair the identified deficiencies and the estimated replacement value of the park or building. The PCI/BCI describes the relative state of the physical condition of a facility versus a new facility with identical program and compliance with all current code requirements. Land value and program expansion needs are not considered when evaluating PCI/BCI. The formula is expressed here:







$$PCI \ or \ BCI = \frac{Current \ Needs}{Total \ Replacement \ Cost} \ \ x \ 100$$

- The **Current Needs** is the sum of the capital improvement costs for an assessed facility from Year 1 to Year 5. Escalation is not factored into the anticipated Current Needs costs.
- The Total Replacement Cost is the current replacement cost of the facility and is based on Kitchell's experience constructing similar facilities which includes the following: estimating contingency, general conditions, overhead/profit, insurance bonds, construction contingency, architect/engineer fees, construction management, permit, City/Client administration, etc. Specialized systems not integral (e.g.; irrigation systems or waste water treatment systems) to the park or building, as well as inspections and utility company fees, are excluded from total replacement costs.

It is important to note that the PCI/BCI only compares the cost to repair, renew or upgrade an existing facility versus replacing with a new similar facility. It is possible that an older wellmaintained park or building requiring few upgrades could receive a similar PCI/BCI rating as a newer park or building that required minor upgrades. Estimated costs to address deficiencies assume an "in-kind" or comparable replacement. This assessment does not consider facility expansion to serve additional population, or conversion of a facility to serve new and/or different needs. This assessment focuses on facilities that serve a previously established capacity and programmatic need.

The PCI/BCI scores are an accurate functional indicator. As the PCI/BCI values increase, the condition of the facility decreases. The categories are intended to provide those managing the facilities with the ability to plan repairs and the related expenditures over time and to begin a dialog regarding the importance for each repair. Table 1 below provides current industry standard subjective benchmarks indicating condition ratings for facilities with various PCI/BCI ranges. The grades "Critical," "Poor," "Fair," and "Good" have been added as a benchmark associating the facility's condition with its respective PCI/BCI range.





Table 1. Relationship of Facility Condition Index Grade to Impacts to Components, Failure Risk, Residents and Staff

	Common	Implications of PCI/BCI to	Asset Portfolios	
PCI/BCI Grade	Impact to Facilities and Components	Examples of Component Issues	User Complaints and Morale	Maintenance Personnel Impact
Over 30 Critical	Facilities will look worn with obvious deterioration. Equipment failure occurring frequently. Occasional building shut down will likely occur. Management risk is high. May also have health and safety issues, though none were identified in this study.	Replacement of multiple systems required (i.e. mechanical, electrical, architectural and structural). Building heating system failure. Evacuation of upper floor due to unaddressed roof leakage. Structural issues including envelope replacement.	User complaints will be very high with an unmanageable level of frequency. Lack of maintenance will affect user attitudes and morale.	Facilities personnel will not able to provide regular scheduled maintenance due to high levels of "reactive" calls.
11 to 30 Poor	Facilities will look worn with apparent and increasing deterioration. Frequent component and equipment failure may occur. Occasional building shut down will occur.	Replacement of specific major systems required, such as heating and plumbing systems, complete interior renovations, building envelope restoration. Shut down may affect users (i.e. roof or pipe leakage).	User complaints will be high with increased level of frequency. Concern about negative user morale will be raised and become evident.	Facilities personnel time will likely be diverted from regular scheduled maintenance and forced to "reactive" mode.
5 to 10 Fair	Facilities are beginning to show signs of wear. More frequent component and equipment failure will occur.	Repairs and replacement of specific systems, i.e. boiler, window replacements, interior renovations.	User complaints will occur with higher level of frequency. User morale may be affected.	Facilities personnel time ay at times be diverted from regular scheduled maintenance.
0 to 4 Good	Facilities will look clean and functional. Limited and manageable component and equipment failure may occur.	Repairs and replacement are more of an aesthetic or general nature, such as wall painting, carpet replacement, roof repair, window caulking.	User complaints will be low and manageable. User morale will be positive and evident.	Facilities personnel time will be devoted to regular scheduled maintenance.







Below are examples of observed asset conditions in the categories of Critical, Poor, Fair, and Good.



Critical—Facility prioritization description that defines the condition of the asset in the category as requiring improvement in order to prevent imminent failure, correct a cited safety hazard, replace an item in order to prevent intermittent operation and rapid deterioration, and alleviate conditions that are not currently hazardous, but could become hazardous if not remedied. (Example: Rotary Park Playground).



Poor—Facility prioritization description that defines the condition of the asset in the category as in decline, requiring expected maintenance in order to avoid further predictable deterioration, potential service down time, and associated damage or higher costs if deferred further.

(Example: Maywood Park BBQ missing from picnic area, cracked table & foundation.)



Fair—Facility prioritization description that defines the condition of the asset in the category as being useful but need of improvement, but are not yet in decline. These items include sensible improvements to existing conditions that are not required for basic function or usability, cyclical maintenance, physical and cosmetic improvements. They provide long term maintenance cost reductions. (Example: Parkway Park)



Good—Conditions in this category cite capital improvements or replacements that would not need to be addressed in the foreseeable future. (Example: Central Park Annex new picnic area with new plantings and amenities.)



SUMMARY OF PARK AND BUILDING CONDITION INDEX AND GRADE

Individual facility condition assessment reports were prepared for Parks & Recreation Department parks and buildings (see Appendix C). A total of forty-seven (47) park sites and sixty-five (65) buildings were assessed. Details of each deficiency were captured and recorded in the Facility Condition Assessment database. The summary tables below (Table 2 Parks, Table 3 Buildings) list the parks and buildings in alphabetical order. They provide the value of current needs in the coming years 1-5 and the total park or building replacement costs ("as is") which are used to factor the condition index (PCI, BCI) and grade. The summary graphs illustrate (Figure 2. Parks, Figure 3. Buildings) the relative grades of the facilities from Critical to Good based on the facility condition assessments.

Table 2. Park PCI & Condition Grades (Current Needs Years 1-5 without escalation added.)

PARK SITE	CURRENT NEEDS	TOTAL PARK REPLACEMENT COST	PCI	GRADE
Agnew Park	\$388,354	\$786,168	50	Critical
Agnews Historic Cemetery	\$0	\$359,935	0	Good
Agnews Historic Park, Clocktower, Mansion & Auditorium	\$11,539	\$3,278,089	1	Good
Bowers Park	\$583,989	\$1,699,330	35	Critical
Bracher Park	\$41,134	\$992,336	5	Fair
Central Park - East	\$2,607,328	\$12,846,914	21	Poor
Central Park - West	\$1,402,164	\$5,112,474	28	Poor
City Plaza Park	\$38,002	\$338,104	12	Poor
Civic Center Park	\$41,164	\$937,765	5	Fair
Earl R. Carmichael Park	\$631,380	\$3,221,465	20	Poor
Elmer Johnson Field	\$47,312	\$459,639	11	Poor
Everett Alvarez Jr. Park	\$2,392	\$770,680	1	Good
Fairway Glen Park	\$31,028	\$1,613,055	2	Good
Fremont Park	\$71,289	\$518,591	14	Poor
Fuller Street Park	\$8,605	\$799,562	2	Good
Geof Goodfellow Sesquicentennial Park	\$0	\$160,482	0	Good
Henry Schmidt Park	\$433,602	\$3,151,804	14	Poor
Homeridge Park	\$443,915	\$948,347	47	Critical
Jenny Strand Park	\$192,079	\$1,622,998	12	Poor
Larry J Marsalli Park	\$119,686	\$1,994,604	7	Fair
Lick Mill Park	\$342,352	\$2,960,932	12	Poor
Live Oak Park	\$19,634	\$1,484,676	2	Good
Machado Park	\$257,623	\$959,152	27	Poor
Mary Gomez Park	\$351,575	\$2,032,090	18	Poor





Facility Condition Assessment

Parkway Park	\$40,604	\$672,415	7	Fair
Raymond G Gamma Dog Park	\$40,604	\$672,415	2	Good
Rotary Park	\$218,125	\$220,887	99	Critical
San Tomas Aquino Creek Trail	\$83,952	\$4,301,154	2	Good
Santa Clara Senior Center	\$239,707	\$508,130	48	Critical
	·			
Santa Clara Youth Soccer Park	\$24,235	\$5,907,808	1	Good
Skate Park	\$4,508	\$928,485	1	Good
Steve Carli Park	\$154,176	\$1,095,243	15	Poor
Teen Center	\$563	\$269,356	1	Good
Thamien Park	\$4,017	\$1,774,012	1	Good
Thomas Barrett Park (BAREC)	\$0	\$540,082	0	Good
Townsend Field	\$13,213	\$643,926	3	Good
Ulistac Natural Area	\$21,398	\$306,362	7	Fair
War Memorial Playground	\$3,006	\$650,033	1	Good
Warburton Park & Pool	\$455,307	\$1,730,636	27	Poor
Washington Park Baseball Field	\$51,119	\$1,286,701	4	Good
Westwood Oaks Park	\$357,274	\$875,039	41	Critical
TOTAL PARKS NEEDS YRS 1-5	\$12,473,283	\$89,137,996	14	Poor





Figure 2. Parks

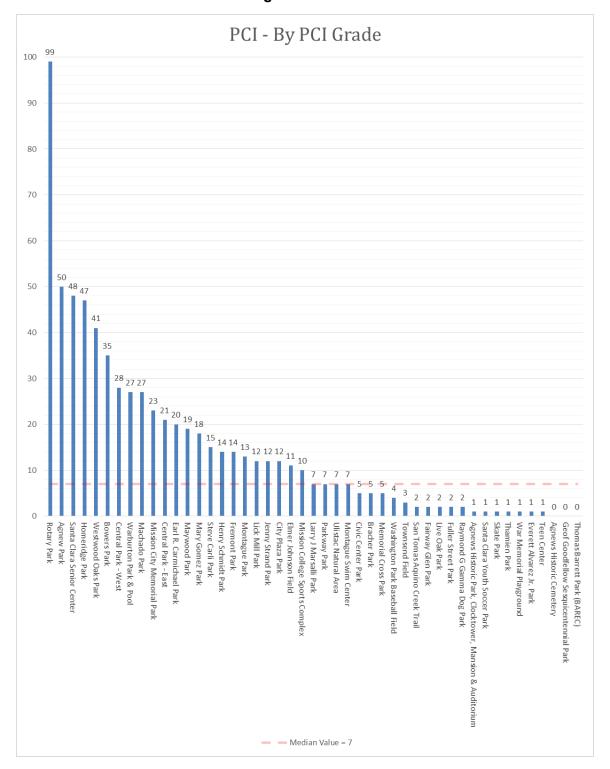




Table 3. Building BCIs & Condition Grades

(Current Needs Years 1-5 without escalation added.)

PARK BUILDINGS	CURRENT NEEDS	TOTAL REPLACEMENT COST	BCI	GRADE
Agnew Park	\$117,864	\$1,813,786	7	Fair
Agnews Historic Cemetery	\$356	\$1,592,904	1	Good
Agnews Historic Park, Clocktower, Mansion & Auditorium	\$44,171	\$59,710,151	1	Good
Bowers Park	\$277,299	\$6,286,660	5	Fair
Bracher Park	\$451	\$552,207	1	Good
Central Park – East (excluding ISC)	\$621,477	\$10,948,533	6	Fair
Central Park – West (excluding CRC)	\$89,531	\$1,099,104	9	Fair
City Plaza Park	\$649	\$276,276	1	Good
Community Recreation Center	\$1,026,940	\$31,465,160	4	Good
Earl R. Carmichael Park	\$8,131	\$4,984,727	1	Good
Elmer Johnson Field	\$7,846	\$56,982	14	Poor
Everett Alvarez Jr. Park	\$13,315	\$888,840	2	Good
Fuller Street Park	\$6,012	\$530,968	2	Good
Henry Schmidt Park	\$177,985	\$2,784,396	7	Fair
Homeridge Park	\$115,858	\$509,729	23	Poor
International Swim Center	\$24,426,271	\$29,858,132	82	Critical
Jenny Strand Park	\$5,522	\$214,511	3	Good
Larry J Marsalli Park	\$247,223	\$849,549	30	Critical
Lick Mill Park	\$319,633	\$5,766,312	6	Fair
Live Oak Park	\$13,360	\$430,084	4	Good
Machado Park	\$380,100	\$1,784,052	22	Poor
Mary Gomez Park	\$1,120,356	\$6,687,925	17	Poor
Maywood Park	\$381,999	\$1,784,052	22	Poor
Mission City Center for the Performing Arts	\$15,640	\$40,462,347	1	Good
Mission City Memorial Park	\$772,945	\$9,401,353	9	Fair
Mission College Sports Complex	\$191,860	\$3,419,649	6	Fair
Montague Park	\$334,721	\$6,743,293	5	Fair
Montague Swim Center	\$2,985,133	\$5,253,915	57	Critical
Parkway Park	\$ -	\$928,132	0	Good
Santa Clara Senior Center	\$503,972	\$32,546,908	2	Good
Santa Clara Youth Soccer Park	\$141,597	\$7,043,303	3	Good
Skate Park	\$9,975	\$458,756	3	Good
Steve Carli Park	\$ -	\$1,588,000	0	Good
Teen Center	\$190,891	\$9,291,939	3	Good

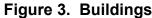


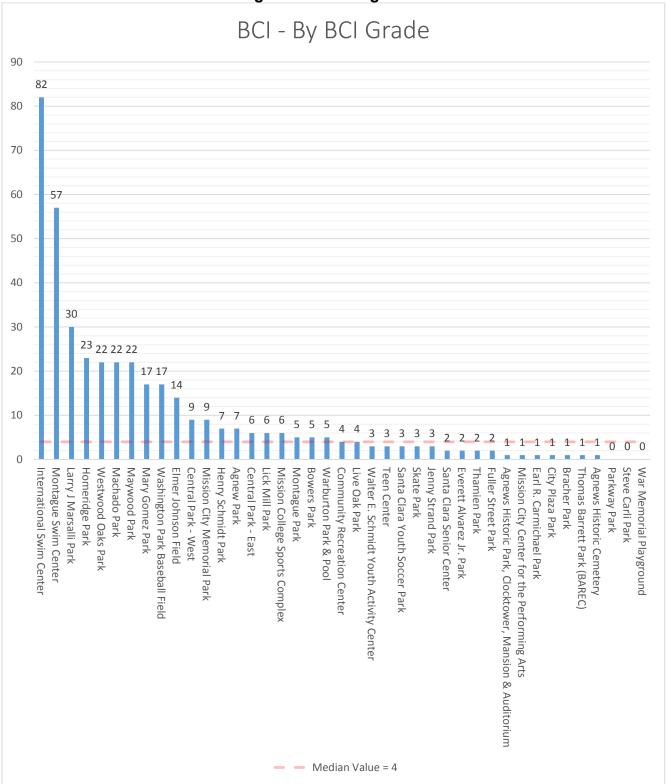
Facility Condition Assessment

Thamien Park	\$8,012	\$530,968	2	Good
Thomas Barrett Park (BAREC)	\$564	\$589,374	1	Good
Walter E. Schmidt Youth Activity Center	\$452,474	\$20,968,986	3	Good
War Memorial Playground	\$ -	\$553,269	0	Good
Warburton Park & Pool Buildings	\$204,072	\$4,765,381	5	Fair
Washington Park Baseball Field Buildings	\$385,192	\$2,296,838	17	Poor
Westwood Oaks Park Building	\$386,397	\$1,827,566	22	Poor
TOTAL PARK BUILDING NEEDS YRS 1-5	\$35,985,794	\$319,545,017	12	Poor











SYSTEM LIFE CYCLE NEEDS BY FACILITY CONDITION GRADE

This section of the Executive Summary provides present value information related to Parks & Recreation current system needs over a 20-year life cycle period, grouped by deficiency grade, Critical to Good. Tables 4a through Table 4d convey the Parks Current Needs by corresponding PCI Grade and provide the corresponding current (present value) cost without escalation for years 1-5, 6-10, and 11-20. The total PCI is determined as the median value of the specific grade group. Tables 5a through 5d convey the Building Current Needs by corresponding BCI Grade and provide the corresponding current (present value) cost without escalation for years 1-5, 6-10, and 11-20. The total BCI is determined as the median value of the specific grade group. (*Note: Due to size of Central Park and the number of buildings and facilities assessed, the International Swim Center and Community Recreation Center are assessed separately from other Central Park buildings included in the Central Park-East and Central Park-West reports).

Table 4a. Parks—CRITICAL (PCI over 30)

(without escalation)

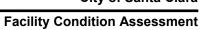
PARK	PCI	CURRENT NEEDS YEARS 1-5	CURRENT NEEDS YEARS 6-10	CURRENT NEEDS YEARS 11-20	TOTAL YEARS 1-20
Rotary Park	99	\$218,125	\$24,238	\$24,136	\$266,499
Agnew Park	50	\$388,354	\$58,632	\$75,637	\$522,623
Santa Clara Senior Center	48	\$239,707	\$39,178	\$184,993	\$463,878
Homeridge Park	47	\$443,915	\$100,975	\$8,237	\$553,127
Westwood Oaks Park	41	\$357,274	\$52,673	\$58,153	\$468,100
Bowers Park	35	\$583,989	\$174,868	\$64,550	\$823,407
TOTAL	48	\$2,231,364	\$450,564	\$415,706	\$3,097,634

Table 4b. Parks—POOR (PCI between 11-30)

(without escalation)

PARK	PCI	CURRENT NEEDS YEARS 1-5	CURRENT NEEDS YEARS 6-10	CURRENT NEEDS YEARS 11-20	TOTAL YEARS 1-20
Central Park - West	28	\$1,402,164	\$283,393	\$697,295	\$2,382,852
Warburton Park & Pool	27	\$455,307	\$122,747	\$91,632	\$669,686
Machado Park	27	\$257,623	\$213,854	\$14,037	\$485,514
Mission City Memorial Park	23	\$1,173,683	\$156,781	\$224,314	\$1,554,778
Central Park - East	21	\$2,607,328	\$1,573,657	\$4,394,997	\$8,575,982
Earl R. Carmichael Park	20	\$631,380	\$98,126	\$513,704	\$1,243,210
Maywood Park	19	\$487,782	\$91,637	\$128,642	\$708,061
Mary Gomez Park	18	\$351,575	\$296,186	\$176,817	\$824,578
Steve Carli Park	18	\$154,176	\$216,037	\$584,228	\$954,441
Fremont Park	14	\$71,289	\$23,222	\$ 387,407	\$481,918
Henry Schmidt Park	14	\$433,602	\$130,181	\$1,490,377	\$2,054,160







TOTAL	18	\$8,985,463	\$4,327,757	\$9,448,664	\$22,761,884
Elmer Johnson Field	11	\$47,312	\$237,366	\$76,506	\$361,184
Lick Mill Park	12	\$342,352	\$382,491	\$213,710	\$938,553
Jenny Strand Park	12	\$192,079	\$85,194	\$203,613	\$480,886
City Plaza Park	12	\$38,002	\$38,591	\$57,684	\$134,277
Montague Park	13	\$339,809	\$378,294	\$193,701	\$911,804

Table 4c. Parks—FAIR (PCI between 5-10)

(without escalation)

PARK	PCI	CURRENT NEEDS YEARS 1-5	CURRENT NEEDS YEARS 6-10	CURRENT NEEDS YEARS 11-20	TOTAL YEARS 1-20
Mission College Sports Complex	10	\$696,694	\$76,370	\$6,188,840	\$6,961,904
Larry J Marsalli Park	7	\$119,686	\$215,976	\$1,642,235	\$1,977,897
Montague Swim Center	7	\$27,826	\$72,596	\$406	\$100,828
Parkway Park	7	\$40,604	\$34,421	\$373,410	\$448,435
Ulistac Natural Area	7	\$21,398	\$48,840	\$143,119	\$213,357
Bracher Park	5	\$41,134	\$8,102	\$ 424,820	\$474,056
Civic Center Park	5	\$41,164	\$72,850	\$50,518	\$164,532
Memorial Cross Park	5	\$4,035	\$50,033	\$5,958	\$60,026
TOTAL	7	\$992,541	\$579,188	\$8,829,306	\$10,401,035

Table 4d. Parks—GOOD (PCI between 0-4)

(without escalation)

PARK	PCI	CURRENT NEEDS YEARS 1-5	CURRENT NEEDS YEARS 6-10	CURRENT NEEDS YEARS 11-20	TOTAL YEARS 1-20
Washington Park Baseball Field	4	\$51,119	\$58,794	\$438,243	\$548,156
Townsend Field	3	\$13,213	\$1,862	\$140,824	\$155,899
Fairway Glen Park	2	\$31,028	\$34,348	\$296,191	\$361,567
Fuller Street Park	2	\$8,605	\$104,880	\$299,319	\$412,804
Live Oak Park	2	\$19,634	\$69,735	\$507,396	\$596,765
Raymond G Gamma Dog Park	2	\$6,104	\$152,815	\$83,410	\$242,329
San Tomas Aquino Creek Trail	2	\$83,952	\$165,570	\$1,297,477	\$1,546,999
Agnews Historic Park, Clocktower, Mansion & Auditorium	1	\$11,539	\$138,644	\$560,670	\$710,853
Everett Alvarez Jr. Park	1	\$2,392	\$93,653	\$363,688	\$ 459,733
Santa Clara Youth Soccer Park	1	\$24,235	\$43,922	\$4,443,282	\$4,511,439





Facility Condition Assessment

TOTAL	1	\$263,915	\$1,276,973	\$10,498,016	\$12,038,904
Thomas Barrett Park (BAREC)	0	\$ -	\$8,666	\$474,210	\$482,876
Geof Goodfellow Sesquicentennial Park	0	\$ -	\$5,958	\$149,637	\$155,595
Agnews Historic Cemetery	0	\$ -	\$60,934	\$291,479	\$352,413
War Memorial Playground	1	\$3,006	\$13,356	\$358,454	\$374,816
Thamien Park	1	\$4,017	\$255,319	\$515,999	\$775,335
Teen Center	1	\$563	\$53,351	\$106,428	\$160,342
Skate Park	1	\$4,508	\$15,166	\$171,309	\$190,983

Table 5a. Buildings—CRITICAL (BCI over 30)

(without escalation)

PARK BUILDINGS	BCI	CURRENT NEEDS YEARS 1-5	CURRENT NEEDS YEARS 6-10	CURRENT NEEDS YEARS 11-20	TOTAL YEARS 1-20
International Swim Center	82	\$24,426,271	\$258,626	\$167,767	\$24,852,664
Montague Swim Center	57	\$2,985,133	\$7,202	\$7,202	\$2,999,537
TOTAL	57	\$27,411,404	\$265,828	\$174,969	\$27,852,201

Table 5b. Buildings—POOR (BCI between 11-30) (without escalation)

PARK BUILDINGS	BCI	CURRENT NEEDS YEARS 1-5	CURRENT NEEDS YEARS 6-10	CURRENT NEEDS YEARS 11-20	TOTAL YEARS 1-20
Larry J Marsalli Park	30	\$247,223	\$6,294	\$9,194	\$262,711
Homeridge Park	23	\$115,858	\$3,837	\$ -	\$119,695
Machado Park	22	\$380,100	\$519	\$8,057	\$388,676
Maywood Park	22	\$381,999	\$72,745	\$6,883	\$461,627
Westwood Oaks Park	22	\$386,397	\$1,038	\$21,187	\$408,622
Mary Gomez Park	17	\$1,120,356	\$2,778,857	\$60,934	\$3,960,147
Washington Park Baseball Field	17	\$385,192	\$4,477	\$19,183	\$408,852
Elmer Johnson Field	14	\$7,846	\$ -	\$ -	\$7,846
TOTAL	23	\$3,024,971	\$2,867,767	\$125,438	\$6,018,176







Table 5c. Buildings—FAIR (BCI between 5-10)

(without escalation)

PARK BUILDINGS	BCI	CURRENT NEEDS YEARS 1-5	CURRENT NEEDS YEARS 6-10	CURRENT NEEDS YEARS 11-20	TOTAL YEARS 1-20
Mission City Memorial Park	9	\$772,945	\$42,295	\$70,612	\$885,852
Central Park – West (Excluding CRC)	9	\$89,531	\$7,332	\$ -	\$96,863
Agnew Park	7	\$117,864	\$32,495	\$8,099	\$158,458
Henry Schmidt Park	7	\$177,985	\$7,673	\$28,678	\$214,336
Lick Mill Park	6	\$319,633	\$ -	\$1,580	\$321,213
Mission College Sports Complex	6	\$191,860	\$4,477	\$66,827	\$263,164
Central Park – East (Excluding ISC)	6	\$621,477	\$3,403,419	\$42,620	\$4,067,516
Bowers Park	5	\$277,299	\$28,769	\$ -	\$306,068
Montague Park	5	\$334,721	\$15,798	\$72,974	\$423,493
Warburton Park & Pool	5	\$204,072	\$2,858,632	\$36,628	\$3,099,332
TOTAL	6	\$3,107,387	\$6,400,890	\$328,018	\$9,836,295

Table 5d. Buildings—GOOD (BCI between 0-4) (without escalation)

PARK BUILDINGS	BCI	CURRENT NEEDS YEARS 1-5	CURRENT NEEDS YEARS 6-10	CURRENT NEEDS YEARS 11-20	TOTAL YEARS 1-20
Live Oak Park	4	\$13,360	\$ -	\$11,529	\$24,889
Community Recreation Center	4	\$1,026,940	\$26,754	\$101,470	\$1,155,164
Jenny Strand Park	3	\$5,522	\$6,294	\$-	\$11,816
Santa Clara Youth Soccer Park	3	\$141,597	\$35,646	\$184,035	\$361,278
Skate Park	3	\$9,975	\$ -	\$ -	\$9,975
Teen Center	3	\$190,891	\$82,656	\$69,817	\$343,364
Walter E. Schmidt Youth Activity Center	3	\$452,474	\$20,594	\$213,119	\$686,187
Everett Alvarez Jr. Park	2	\$13,315	\$ -	\$25,759	\$39,074
Fuller Street Park	2	\$6,012	\$ -	\$22,904	\$28,916
Santa Clara Senior Center	2	\$503,972	\$926,529	\$2,910,871	\$4,341,372
Thamien Park	2	\$8,012	\$	\$13,050	\$21,062
Agnews Historic Cemetery	1	\$356	\$21,530	\$68,587	\$90,473
Agnews Historic Park, Clocktower, Mansion &	1	\$44,171	\$404,455	\$327,151	\$775,777







Auditorium					
Bracher Park	1	\$451	\$2,302	\$25,239	\$27,992
City Plaza Park	1	\$649	\$ -	\$-	\$649
Earl R. Carmichael Park	1	\$8,131	\$32,724	\$100,216	\$141,071
Mission City Center for the Performing Arts	1	\$15,640	\$304,668	\$217,829	\$538,137
Thomas Barrett Park (BAREC)	1	\$564	\$ -	\$12,847	\$13,411
Parkway Park	0	\$ -	\$ -	\$32,312	\$32,312
Steve Carli Park	0	\$ -	\$19,984	\$9,194	\$29,178
War Memorial Playground	0	\$ -	\$ -	\$18,785	\$18,785
TOTAL	2	\$2,442,032	\$1,884,136	\$4,364,714	\$8,690,882

Table 4e. Summary of Parks Needs by Grade

(No cost escalation included)

PARK GRADE	CURRENT NEEDS YEARS 1-5	CURRENT NEEDS YEARS 6-10	CURRENT NEEDS YEARS 11-20	TOTAL
Critical (>30)	\$2,231,364	\$450,564	\$415,706	\$3,097,634
Poor (11-30)	\$8,985,463	\$4,327,757	\$9,448,664	\$22,761,884
Fair (5-10)	\$992,541	\$579,188	\$8,829,306	\$10,401,035
Good (0-4)	\$263,915	\$1,276,973	\$10,498,016	\$12,038,904
TOTAL	\$12,473,283	\$6,634,482	\$29,191,692	\$48,299,457

Table 5e. Summary of Buildings Needs by Grade

(No cost escalation included)

BUILDING GRADE	CURRENT NEEDS YEARS 1-5	CURRENT NEEDS YEARS 6-10	CURRENT NEEDS YEARS 11-20	TOTAL
Critical (>30)	\$27,411,404	\$265,828	\$174,969	\$27,852,201
Poor (11-30)	\$3,024,971	\$2,867,767	\$125,438	\$6,018,176
Fair (5-10)	\$3,107,387	\$6,400,890	\$328,018	\$9,836,295
Good (0-4)	\$2,442,032	\$1,884,136	\$4,364,714	\$8,690,882
TOTAL	\$35,985,794	\$11,418,621	\$4,993,139	\$52,397,554

Table 6. Summary of PCI + BCI Current Needs, Years 1 through 20

(No cost escalation included)

	CURRENT NEEDS	CURRENT NEEDS	CURRENT NEEDS	TOTAL NEEDS
	YEARS 1-5	YEARS 6-10	YEARS 11-20	YEARS 1 - 20
PCI CURRENT NEEDS	\$12,473,283	\$6,634,482	\$29,191,692	\$48,299,457
BCI CURRENT NEEDS	\$35,985,794	\$11,418,621	\$4,993,139	\$52,397,554
TOTAL PCI +BCI	\$48,459,077	\$18,053,103	\$34,184,831	\$100,697,011





CAPITAL IMPROVEMENT PROJECT (CIP) BUDGET NEEDS FORECAST

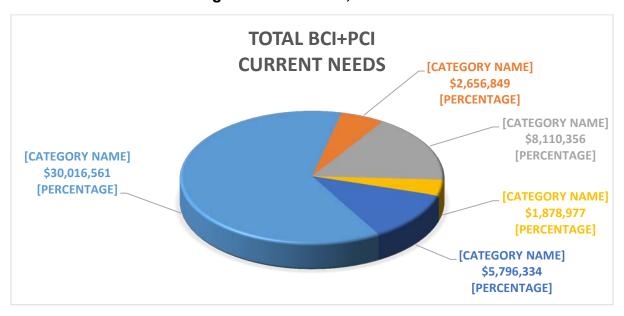
Another stated goal of the Facility Condition Assessment is to assist in forecasting the anticipated future renewals and costs for Parks & Recreation Department site systems over a 20-year life cycle for use in the Department's Capital Improvement Project (CIP) budget planning efforts. Once the facilities were inventoried and the condition of the facilities documented, the current deficiencies and future needs were identified and corrective capital expenditures estimated and prioritized by consolidating deficiencies and their cost into the year of recommended action. For example, the current needs of Year 1 reflect the costs of immediate needs that should be prioritized for Year 1 of the budget. The current needs of Year 2 will reflect the cost of needs the following year, and so on.

Table 7 below provides a summary of current needs (without cost escalation) for all parks and buildings that are forecast for inclusion in CIP Years 1 through Year 5 based on the Facility Condition Assessment. Figure 4 shows the relative percentage of need by year.

Table 7. Summary of PCI & BCI Current Needs, Years 1 through 5
(No cost escalation included)

	PRIORITY YEAR 1	PRIORITY YEAR 2	PRIORITY YEAR 3	PRIORITY YEAR 4	PRIORITY YEAR 5	SUM PRIORITY YEARS 1-5
PCI CURRENT NEEDS:	\$8,747,880	\$658,929	\$1,489,502	\$48,555	\$1,528,417	\$12,473,283
BCI CURRENT NEEDS:	\$21,268,681	\$1,997,920	\$6,620,854	\$1,830,422	\$4,267,917	\$35,985,794
TOTAL PCI +BCI CURRENT NEEDS	\$30,016,561	\$2,656,849	\$8,110,356	\$1,878,977	\$5,796,334	\$48,459,077

Figure 4. BCI + PCI, Years 1-5







FORECAST WITH COST ESCALATION

An escalation factor is necessary for budget forecasting to keep current needs cost information relevant over time. A five percent (5.00%) annual compounded escalation rate is used in this study based on Kitchell's experience constructing similar facilities and actual cost data acquired from completed projects and market trends. The 5% factor is also consistent with the California Department of Finance (DOF) projected annual escalation. The increased cost of construction during future priority periods is attributed to assumed escalation factors. As a baseline, all costs shown above exclude escalation. The site specific reports and Data Summary sheets include cost escalation factors to provide an estimation of the full cost of the current needs for a specific year that the respective deficiency is recommended to be addressed. It is expected that costs will substantially increase if similar work is not carried out simultaneously, or projects are broken apart, or work deferred to a later year. Partial renovations will increase the unit costs.

Given a cost escalation factor of 5% annually compounded, Table 8a below indicates a projected estimated total parks and buildings CIP budget need of \$53,516,875 for the first five years, not including project contingency or additional/alternate items.

Table 8a. PCI & BCI Current Needs Priority Years 1 - 5

(Without and with cost escalation included.)

CURRENT PRIORITY YEAR 1 THOUGH 5 - NEEDS WITH FORECASTED ESCALATION						
	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	SUM YR 1 - YR 5
TOTAL BCI+PCI CURRENT NEEDS	\$30,016,561	\$2,656,849	\$8,110,356	\$1,878,977	\$5,796,334	\$48,459,077
ESCALATION (5% COMPOUNDED ANNUALLY)	5.00%	10.25%	15.76%	21.55%	27.63%	
PROJECTED BCI+PCI WITH ESCALATION	\$31,517,390	\$2,929,177	\$9,388,549	\$2,283,897	\$7,397,862	\$53,516,875

Sum of all Priority Year "X" for all CSC facilities =
$$\sum_{First\ Facility}^{Last\ Facility} \$ Priority "X"$$







Table 8b. PCI + BCI Current Needs Priority Years 1 - 20 (Without and with cost escalation included.)

CURR	CURRENT PRIORITY YEAR 1 THOUGH YEAR 20 - NEEDS WITH FORECASTED ESCALATION						
NEEDS	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	SUM YR 1 - YR 5	
TOTAL BCI+PCI CURRENT NEEDS	\$30,016,561	\$2,656,849	\$8,110,356	\$1,878,977	\$5,796,334	\$48,459,077	
ESCALATION (5% COMPOUNDED ANNUALLY)	5.00%	10.25%	15.76%	21.55%	27.63%		
PROJECTED BCI+PCI WITH ESCALATION	\$31,517,390	\$2,929,177	\$9,388,549	\$2,283,897	\$7,397,862	\$53,516,875	
NEEDS	YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10	SUM YR 6 - YR 10	
TOTAL BCI+PCI CURRENT NEEDS	\$6,381,466	\$204,750	\$1,112,346	\$398,333	\$9,956,208	\$18,053,103	
ESCALATION (5% COMPOUNDED ANNUALLY)	34.01%	40.71%	47.75%	55.13%	62.89%		
PROJECTED BCI+PCI WITH ESCALATION	\$8,469,509	\$282,001	\$1,596,222	\$594,062	\$15,459,283	\$26,401,077	
NEEDS	YEAR 11	YEAR 12	YEAR 13	YEAR 14	YEAR 15	SUM YR 11 - YR 15	
TOTAL BCI+PCI CURRENT NEEDS	\$573,767	\$312,571	\$95,841	\$189,528	\$4,139,411	\$5,311,118	
ESCALATION (5% COMPOUNDED ANNUALLY)	71.03%	79.59%	88.56%	97.99%	107.89%		
PROJECTED BCI+PCI WITH ESCALATION	\$926,206	\$524,579	\$167,006	\$343,859	\$7,819,742	\$9,781,392	
NEEDS	YEAR 16	YEAR 17	YEAR 18	YEAR 19	YEAR 20	SUM YR 16 - YR 20	
TOTAL BCI+PCI CURRENT NEEDS	\$384,312	\$72,744	\$459,977	\$32,872	\$27,923,808	\$28,873,713	
ESCALATION (5% COMPOUNDED ANNUALLY)	118.29%	129.20%	140.66%	152.70%	165.33%		
PROJECTED BCI+PCI WITH ESCALATION	\$754,644	\$148,175	\$977,008	\$72,142	\$64,182,344	\$66,134,313	
TOTAL CIP NEEDS YEARS 1 – 20 WITHOUT ESCALATION						\$100,697,011	
TOTAL CIP NEEDS YEARS 1 - 20 WITH ESCALATION						\$155,833,657	





TOTAL PARK AND BUILDING DEFICIENCY VERSUS REPLACEMENT COST

This section of the Executive Summary provides a comparison of the present value information related to Parks & Recreation current system needs over a 20-year life cycle period, to the total replacement cost of the same asset or facilities assessed. Total replacement costs are defined as the total cost to remove and replace the existing park or building in-kind. Kitchell's estimating team developed the total replacement costs based on the square footage and use of the various parks and buildings. The total replacement cost differs from the total of the Current Needs cost in that the total current needs cost is the total cost of repair/replacement of only the assets identified at the specified location; whereas the total replacement cost encompasses all aspects of a facility including those assets that are not expected to reach the end of their useful life within the next 20 years. In both cases however, the park and building assets assessed are "as is" and replacement would not result in a greater level of service or incorporate any enhancements for new, additional or alternate uses. Utilizing the current needs cost for years 1-20 produces a less reliable PCI/BCI with the increased timeframe, and should be reviewed periodically for accuracy over time. Table 9 and Table 10 provide the side by side comparison.

Table 9. Parks 20-Year Deficiency Cost, and Total Replacement Cost by Facility (A-Z)

(Current Needs Years 1-20 without escalation)

PARK	CURRENT NEEDS YEAR 1-20	TOTAL PARK REPLACEMENT COST	PCI	CONDITION
Agnew Park	\$522,623	\$786,168	66	Critical
Agnews Historic Cemetery	\$352,413	\$359,935	98	Critical
Agnews Historic Park,				
Clocktower, Mansion &	\$710,853	\$3,278,089	22	Poor
Auditorium				
Bowers Park	\$823,407	\$1,699,330	48	Critical
Bracher Park	\$474,056	\$992,336	48	Critical
Central Park - East	\$8,575,982	\$12,846,914	67	Critical
Central Park - West	\$2,382,852	\$5,112,474	47	Critical
City Plaza Park	\$134,277	\$338,104	40	Critical
Civic Center Park	\$164,532	\$937,765	18	Poor
Earl R. Carmichael Park	\$1,243,210	\$3,221,465	39	Critical
Elmer Johnson Field	\$361,184	\$459,639	79	Critical
Everett Alvarez Jr. Park	\$459,733	\$770,680	60	Critical
Fairway Glen Park	\$361,567	\$1,613,055	22	Poor
Fremont Park	\$481,918	\$518,591	93	Critical
Fuller Street Park	\$412,804	\$799,562	52	Critical
Geof Goodfellow	\$155,595	\$160,482	97	Critical
Sesquicentennial Park	7100,000	7100,402	37	Circlear
Henry Schmidt Park	\$2,054,160	\$3,151,804	65	Critical
Homeridge Park	\$553,127	\$948,347	58	Critical





Facility Condition Assessment

Jenny Strand Park	\$480,886	\$1,622,998	30	Poor
Larry J Marsalli Park	\$1,977,897	\$1,994,604	99	Critical
Lick Mill Park	\$938,553	\$2,960,932	32	Critical
Live Oak Park	\$596,765	\$1,484,676	40	Critical
Machado Park	\$485,514	\$959,152	51	Critical
Mary Gomez Park	\$824,578	\$2,032,090	41	Critical
Maywood Park	\$708,061	\$2,570,053	28	Poor
Memorial Cross Park	\$60,026	\$98,675	61	Critical
Mission City Memorial Park	\$1,554,778	\$5,279,905	29	Poor
Mission College Sports Complex	\$6,961,904	\$6,968,950	99	Critical
Montague Park	\$911,804	\$2,684,563	34	Critical
Montague Swim Center	\$100,828	\$398,429	25	Poor
Parkway Park	\$448,435	\$672,415	67	Critical
Raymond G Gamma Dog Park	\$242,329	\$377,960	64	Critical
Rotary Park	\$266,499	\$220,887	100	Critical
San Tomas Aquino Creek Trail	\$1,546,999	\$4,301,154	36	Critical
Santa Clara Senior Center	\$463,878	\$508,130	91	Critical
Santa Clara Youth Soccer Park	\$4,511,439	\$5,907,808	76	Critical
Skate Park	\$190,983	\$928,485	21	Poor
Steve Carli Park	\$954,441	\$1,095,243	87	Critical
Teen Center	\$160,342	\$269,356	60	Critical
Thamien Park	\$775,335	\$1,774,012	44	Critical
Thomas Barrett Park (BAREC)	\$482,876	\$540,082	89	Critical
Townsend Field	\$155,899	\$643,926	24	Poor
Ulistac Natural Area	\$213,357	\$306,362	70	Critical
War Memorial Playground	\$374,816	\$650,033	58	Critical
Warburton Park & Pool	\$669,686	\$1,730,636	39	Critical
Washington Park Baseball Field	\$548,156	\$1,286,701	43	Critical
Westwood Oaks Park	\$468,100	\$875,039	53	Critical
TOTAL	\$48,299,457	\$89,137,996	54	Critical





Table 10. Building Condition, 20-Year Deficiency Cost, and Total Replacement Cost by Facility (A-Z) (Current Needs Years 1-20 without escalation)

PARK BUILDING	CURRENT NEEDS YEAR 1-20	TOTAL BUILDING REPLACEMENT COST	BCI	CONDITION
Agnew Park	\$158,458	\$1,813,786	9	Fair
Agnews Historic Cemetery	\$90,473	\$1,592,904	6	Fair
Agnews Historic Park, Clocktower, Mansion & Auditorium	\$775,777	\$59,710,151	1	Good
Bowers Park	\$306,068	\$6,286,660	5	Fair
Bracher Park	\$27,992	\$552,207	5	Fair
Central Park - East	\$4,067,516	\$10,948,533	37	Critical
Central Park - West	\$96,863	\$1,099,104	9	Fair
City Plaza Park	\$649	\$276,276	1	Good
Community Recreation Center	\$1,155,164	\$31,465,160	4	Good
Earl R. Carmichael Park	\$141,071	\$4,984,727	3	Good
Elmer Johnson Field	\$7,846	\$56,982	14	Poor
Everett Alvarez Jr. Park	\$39,074	\$888,840	4	Good
Fuller Street Park	\$28,916	\$530,968	5	Fair
Henry Schmidt Park	\$214,336	\$2,784,396	8	Fair
Homeridge Park	\$119,695	\$509,729	23	Poor
International Swim Center	\$24,852,664	\$29,858,132	83	Critical
Jenny Strand Park	\$11,816	\$214,511	6	Fair
Larry J Marsalli Park	\$262,711	\$849,549	31	Critical
Lick Mill Park	\$321,213	\$5,766,312	6	Fair
Live Oak Park	\$24,889	\$430,084	6	Fair
Machado Park	\$388,676	\$1,784,052	22	Poor
Mary Gomez Park	\$3,960,147	\$6,687,925	59	Critical
Maywood Park	\$461,627	\$1,784,052	26	Poor
Mission City Center for the Performing Arts	\$538,137	\$40,462,347	1	Good
Mission City Memorial Park	\$885,852	\$9,401,353	9	Fair
Mission College Sports Complex	\$263,164	\$3,419,649	8	Fair
Montague Park	\$423,493	\$6,743,293	6	Fair
Montague Swim Center	\$2,999,537	\$5,253,915	57	Critical
Parkway Park	\$32,312	\$928,132	3	Good
Santa Clara Senior Center	\$4,341,372	\$32,546,908	13	Poor
Santa Clara Youth Soccer Park	\$361,278	\$7,043,303	5	Fair
Skate Park	\$9,975	\$458,756	2	Good







TOTAL	\$52,397,554	\$319,545,017	16	Poor
Westwood Oaks Park	\$408,622	\$1,827,566	22	Poor
Washington Park Baseball Field	\$408,852	\$2,296,838	18	Poor
Warburton Park & Pool	\$3,099,332	\$4,765,381	65	Critical
War Memorial Playground	\$18,785	\$553,269	3	Good
Walter E. Schmidt Youth Activity Center	\$686,187	\$20,968,986	3	Good
Thomas Barrett Park (BAREC)	\$13,411	\$589,374	2	Good
Thamien Park	\$21,062	\$530,968	4	Good
Teen Center	\$343,364	\$9,291,939	4	Good
Steve Carli Park	\$29,178	\$1,588,000	2	Good

Table 11. Summary of Parks and Buildings Current Needs (Years 1 – 20) in comparison to Current Replacement Cost (in-kind)

	TOTAL CURRENT NEEDS YEARS 1-20 NO ESCALATION	TOTAL REPLACEMENT COST NO ESCALATION	TOTAL CURRENT NEEDS YEARS 1- 20 WITH ESCALATION	TOTAL REPLACEMENT COST WITH ESCALATION
PARKS	\$48,299,457	\$89,137,996	\$90,073,257	\$173,819,092
BUILDINGS	\$52,397,554	\$319,545,017	\$65,760,400	\$639,090,034
TOTAL PARKS + BUILDINGS	\$100,697,011	\$408,683,013	\$155,833,657	\$817,366,026



APPENDIX A. DEFINITIONS OF ACRONYMS

The acronyms used in each facility report are defined below.

AC Air Conditioning

ADA Americans with Disabilities Act

AHU Air Handling Unit

ASHRAE American Society of Heating, Refrigerating and Air Conditioning Engineers

ATS Automatic Transfer Switch
BCI Building Condition Index

BLDG Building

BME Building Maintenance Engineer

BOMA Building Owners and Managers Association

CHW Chilled Water

CKT Circuit

CMU Concrete Masonry Unit

CRAC Computer Room Air Conditioning

CSFM California State Fire Marshal

DX Direct-Expansion

EA Each

EF Exhaust Fan

EPDM Ethylene Propylene Diene Terpolymer

FACP Fire Alarm Control Panel

FCA Facility Condition Assessment

FCI Facility Condition Index

FCU Fan Coil Unit

FRP Fiberglass Reinforced Panels

HHW Heating Hot Water

HID High Intensity Discharge

HVAC Heating, Ventilation, and Air Conditioning

IFMA International Facility Management Association

kVA Kilovolt-ampere

kW Kilowatt





Facility Condition Assessment

M Million

MS Main Switchboard

LF Linear Foot
LS Lump Sum
N/A Not Applicable

NACUBO National Association of College and University Business Officers

PCI Parks Condition Index

SF Square Feet

TBD To Be Determined

UPS Uninterrupted Power Supply

URM Unreinforced Masonry

UV Ultraviolet

VAV Variable-Air-Volume

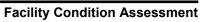


APPENDIX B. FACILITY CONDITION ASSESSMENT REPORTS

The specific Facility Condition Assessment reports identify general information about the individual parks and buildings, in addition to the various assets and corresponding asset condition. The reports also include an individualized CIP spreadsheet displaying costs over the next 20 years. Below is a summary of the Facility Condition Assessment report:

- A. The table on the first page reports the following information:
 - The Facility Statistics give general information about facility (i.e. address, year dedicated, size, location, APN).
 - The Park Condition displays the Current Needs (years 1-5 with no escalation), the Replacement value, the Park Condition Index (Current Needs / Replacement Value x 100) and the associated Condition Rating.
 - The Building Condition displays the Current Needs (years 1-5 with no escalation), the Replacement value, the Park Condition Index (Current Needs / Replacement Value x 100) and the associated Condition Rating.
- B. Following the table, there is general description of the facility, followed by a park history, a description of both the park and building (if applicable), recent improvements/enhancements to the park and building, a description of any easements on the property, and any assumptions/inclusions/exclusions made during the assessments.
- C. The CIP Deficiency Data Summary breaks out the various costs by park and building system class and conveys the costs over the next 20 years. The costs are shown with yearly escalation but include a column totaling the costs without escalation. The total on the bottom line of the Table (Priority 1-5 without Escalation) is equal to the Current Needs value, which is used in the calculation for the PCI and BCI. The PCI/BCI Summary at the bottom correlates with the table on the first page.
- D. The Deficiency Table is an accumulation of all the assets and their corresponding deficiencies over the next 20 years. The table includes the system class, location, a description of the asset deficiency and the work involved to repair/replace it, the quantity, the cost, and the priority year the repair/replacement should take place. Two costs are shown in the table, the Deficiency Cost (which is the cost of the asset only) and the Total Deficiency Cost (which includes the General Construction Factor, City Cost Index, Non-Construction Costs, and Escalation).
 - General Construction Factor (1.40) = Estimating Contingency, General Conditions, Overhead and Profit, Insurance and Bonds
 - City Cost Index (1.24) = A compensation for cost variation per geographical location
 - Non-Construction Cost (1.30) = Includes Architect/Engineer Fees, Construction Management, Client Administration, Permits, Testing, etc.
- E. Appendix A of the individual reports contains the Deficiency Listing. These are the assets that make up the Current Needs of a site. They are the capital improvement costs for an assessed facility from Year 1 to Year 5. A picture of each of these assets is included.







REPORTS	PARKS	BUILDINGS
Agnew Park	Χ	Х
Agnews Historic Cemetery	Χ	X
Agnews Historic Park, Clocktower, Mansion & Auditorium	Х	Х
Bowers Park	Χ	X
Bracher Park	Χ	X
Central Park - East	Χ	X
Central Park - West	Χ	X
City Plaza Park	Χ	X
Civic Center Park	Χ	
Community Recreation Center		X
Earl R. Carmichael Park	Χ	X
Elmer Johnson Field	Χ	X
Everett Alvarez Jr. Park	Χ	X
Fairway Glen Park	Χ	
Fuller Street Park	Χ	
Fremont Park	Χ	
Fuller Street Park	Χ	X
Geof Goodfellow Sesquicentennial Park	Χ	
Henry Schmidt Park	Χ	X
Homeridge Park	Χ	Х
International Swim Center		X
Jenny Strand Park	Χ	X
Larry J Marsalli Park	Χ	Х
Lick Mill Park	Χ	Х
Live Oak Park	Χ	X
Machado Park	Χ	X
Mary Gomez Park	Χ	X
Maywood Park	Χ	X
Memorial Cross Park	Χ	
Mission City Center for the Performing Arts		Х
Mission City Memorial Park	Χ	Х
Mission College Sports Complex	Χ	Х
Montague Park, Swim Center & Building	Χ	
Montague Swim Center	Χ	X
Parkway Park	Χ	X
Raymond G Gamma Dog Park	X	
Rotary Park	Χ	
San Tomas Aquino Creek Trail	Χ	

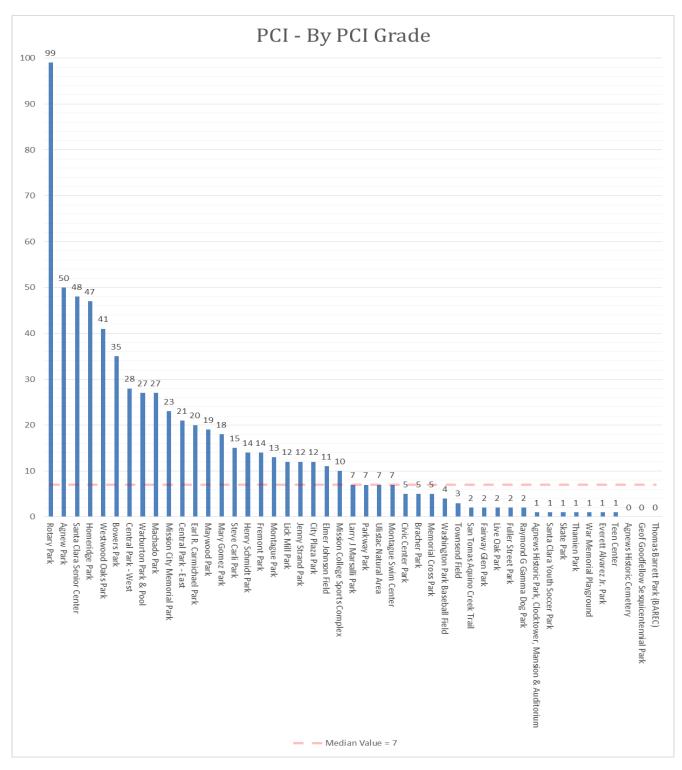




Facility Condition Assessment

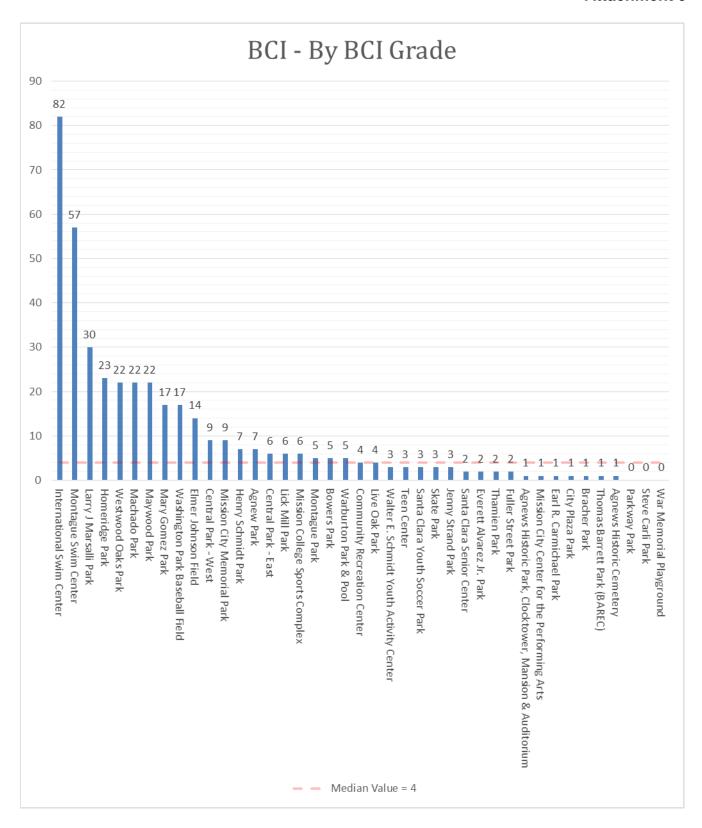
REPORTS	PARKS	BUILDINGS
Santa Clara Senior Center (Fremont Park)	X	Х
Santa Clara Youth Soccer Park	X	X
Skate Park	X	Х
Steve Carli Park	X	Х
Teen Center	X	X
Thamien Park	X	X
Thomas Barrett Park (BAREC)	X	X
Townsend Field	X	
Ulistac Natural Area	X	
Walter E. Schmidt Youth Activity Center		Х
War Memorial Playground	X	Х
Warburton Park & Pool	X	X
Washington Park Baseball Field	X	X
Westwood Oaks Park	X	Х





Parks by Park Condition Index (PCI). The graph above shows the PCI for each park. PCI is calculated using cost of current needs in years 1-5 divided by the total park replacement cost ("as is"). Higher PCI indicates worse condition. See Executive Summary, Table 2 & individual reports for detail.





Buildings by Building Condition Index (BCI). The graph above shows the BCI for each park's buildings. BCI is calculated using cost of current needs in years 1-5 divided by the total park replacement cost ("as is"). Higher BCI indicates worse condition. See Executive Summary, Table 3 and individual reports for details.



Table 2. Park PCI & Condition Grades

(Current Needs Years 1-5 without escalation added.)

PARK SITE	CURRENT NEEDS	TOTAL PARK REPLACEMENT COST	PCI	GRADE
Agnew Park	\$388,354	\$786,168	50	Critical
Agnews Historic Cemetery	\$0	\$359,935	0	Good
Agnews Historic Park, Clocktower, Mansion & Auditorium	\$11,539	\$3,278,089	1	Good
Bowers Park	\$583,989	\$1,699,330	35	Critical
Bracher Park	\$41,134	\$992,336	5	Fair
Central Park - East	\$2,607,328	\$12,846,914	21	Poor
Central Park - West	\$1,402,164	\$5,112,474	28	Poor
City Plaza Park	\$38,002	\$338,104	12	Poor
Civic Center Park	\$41,164	\$937,765	5	Fair
Earl R. Carmichael Park	\$631,380	\$3,221,465	20	Poor
Elmer Johnson Field	\$47,312	\$459,639	11	Poor
Everett Alvarez Jr. Park	\$2,392	\$770,680	1	Good
Fairway Glen Park	\$31,028	\$1,613,055	2	Good
Fremont Park	\$71,289	\$518,591	14	Poor
Fuller Street Park	\$8,605	\$799,562	2	Good
Geof Goodfellow Sesquicentennial Park	\$0	\$160,482	0	Good
Henry Schmidt Park	\$433,602	\$3,151,804	14	Poor
Homeridge Park	\$443,915	\$948,347	47	Critical
Jenny Strand Park	\$192,079	\$1,622,998	12	Poor
Larry J Marsalli Park	\$119,686	\$1,994,604	7	Fair
Lick Mill Park	\$342,352	\$2,960,932	12	Poor
Live Oak Park	\$19,634	\$1,484,676	2	Good
Machado Park	\$257,623	\$959,152	27	Poor
Mary Gomez Park	\$351,575	\$2,032,090	18	Poor
Maywood Park	\$487,782	\$2,570,053	19	Poor
Memorial Cross Park	\$4,035	\$98,675	5	Fair
Mission City Memorial Park	\$1,173,683	\$5,279,905	23	Poor
Mission College Sports Complex	\$696,694	\$6,968,950	10	Fair
Montague Park	\$339,809	\$2,684,563	13	Poor
Montague Swim Center	\$27,826	\$398,429	7	Fair
Parkway Park	\$40,604	\$672,415	7	Fair
Raymond G Gamma Dog Park	\$6,104	\$377,960	2	Good
Rotary Park	\$218,125	\$220,887	99	Critical
San Tomas Aquino Creek Trail	\$83,952	\$4,301,154	2	Good
Santa Clara Senior Center	\$239,707	\$508,130	48	Critical

Santa Clara Youth Soccer Park	\$24,235	\$5,907,808	1	Good
Skate Park	\$4,508	\$928,485	1	Good
Steve Carli Park	\$154,176	\$1,095,243	15	Poor
Teen Center	\$563	\$269,356	1	Good
Thamien Park	\$4,017	\$1,774,012	1	Good
Thomas Barrett Park (BAREC)	\$0	\$540,082	0	Good
Townsend Field	\$13,213	\$643,926	3	Good
Ulistac Natural Area	\$21,398	\$306,362	7	Fair
War Memorial Playground	\$3,006	\$650,033	1	Good
Warburton Park & Pool	\$455,307	\$1,730,636	27	Poor
Washington Park Baseball Field	\$51,119	\$1,286,701	4	Good
Westwood Oaks Park	\$357,274	\$875,039	41	Critical
TOTAL PARKS NEEDS YRS 1-5 (without escalation)	\$12,473,283	\$89,137,996	14	Poor

Table 3. Building BCIs & Condition Grades

(Current Needs Years 1-5 without escalation added.)

PARK BUILDINGS	CURRENT NEEDS	TOTAL REPLACEMENT COST	BCI	GRADE
Agnew Park Building	\$117,864	\$1,813,786	7	Fair
Agnews Historic Cemetery Building	\$356	\$1,592,904	1	Good
Agnews Historic Park Buildings (Clock tower, Mansion, Auditorium, Restroom)	\$44,171	\$59,710,151	1	Good
Bowers Park Buildings	\$277,299	\$6,286,660	5	Fair
Bracher Park Buildings	\$451	\$552,207	1	Good
Central Park – East Buildings (excluding ISC)	\$621,477	\$10,948,533	6	Fair
Central Park – West Buildings (excluding CRC)	\$89,531	\$1,099,104	9	Fair
City Plaza Park Gazebo	\$649	\$276,276	1	Good
Community Recreation Center	\$1,026,940	\$31,465,160	4	Good
Earl R. Carmichael Park Buildings	\$8,131	\$4,984,727	1	Good
Elmer Johnson Field Building	\$7,846	\$56,982	14	Poor
Everett Alvarez Jr. Park Building	\$13,315	\$888,840	2	Good
Fuller Street Park Building	\$6,012	\$530,968	2	Good
Henry Schmidt Park Building	\$177,985	\$2,784,396	7	Fair
Homeridge Park Building	\$115,858	\$509,729	23	Poor
International Swim Center	\$24,426,271	\$29,858,132	82	Critical
Jenny Strand Park Building	\$5,522	\$214,511	3	Good
Larry J Marsalli Park Building	\$247,223	\$849,549	30	Critical
Lick Mill Park Building	\$319,633	\$5,766,312	6	Fair
Live Oak Park Building	\$13,360	\$430,084	4	Good
Machado Park Building	\$380,100	\$1,784,052	22	Poor
Mary Gomez Park Building	\$1,120,356	\$6,687,925	17	Poor
Maywood Park Building	\$381,999	\$1,784,052	22	Poor
Mission City Center for the Performing Arts	\$15,640	\$40,462,347	1	Good
Mission City Memorial Park Buildings	\$772,945	\$9,401,353	9	Fair
Mission College Sports Complex Buildings	\$191,860	\$3,419,649	6	Fair
Montague Park Buildings	\$334,721	\$6,743,293	5	Fair
Montague Swim Center Building	\$2,985,133	\$5,253,915	57	Critical
Parkway Park Building	\$ -	\$928,132	0	Good
Santa Clara Senior Center	\$503,972	\$32,546,908	2	Good
Santa Clara Youth Soccer Park Buildings	\$141,597	\$7,043,303	3	Good
Skate Park Building	\$9,975	\$458,756	3	Good
Steve Carli Park Building	\$ -	\$1,588,000	0	Good
Teen Center	\$190,891	\$9,291,939	3	Good
Thamien Park Building	\$8,012	\$530,968	2	Good

Thomas Barrett Park Building	\$564	\$589,374	1	Good
Walter E. Schmidt Youth Activity Center	\$452,474	\$20,968,986	3	Good
War Memorial Playground	\$ -	\$553,269	0	Good
Warburton Park & Pool Buildings	\$204,072	\$4,765,381	5	Fair
Washington Park Baseball Field Buildings	\$385,192	\$2,296,838	17	Poor
Westwood Oaks Park Building	\$386,397	\$1,827,566	22	Poor
TOTAL PARK BUILDING NEEDS YRS 1-5	\$35,985,794	\$319,545,017	12	Poor
(without escalation)	755,565,754	7313,343,017	12	1 001



City of Santa Clara

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Agenda Report

18-170 Agenda Date: 4/24/2018

REPORT TO COUNCIL

SUBJECT

Agreement for Services with Precision IceBlast Corporation for Cleaning of Heat Recovery Steam Generators at the Donald Von Raesfeld Power Plant

BACKGROUND

Silicon Valley Power's Generation Division operates the Donald Von Raesfeld Power Plant (DVR), the City's largest in-city generation facility, a 147 MW natural gas-fired combined-cycle plant which was placed in service in 2005. The plant has two horizontal gas flow ATS/Express Heat Recovery Steam Generators (HRSGs) that use waste heat to create steam for power production. Over time iron oxides, ammonia salts, mineral deposits, and dirt adhere to the heat transfer surfaces which reduces the effectiveness of the transfer of thermal energy to create steam, thereby reducing power output of the facility. The current fouling of the HRSG heat transfer surface requires the cleaning of finned tubing that comprise the low pressure economizer section and the low pressure evaporator section in each of the two HRSGs.

DISCUSSION

On January 11, 2018, SVP sent out a Request For Proposals for Heat Recovery Steam Generators (HRSG) cleaning. SVP received 2 proposals which ranged in price from \$389,550 to \$399,504 over a three year period. Precision Iceblast Corporation was determined to be lowest responsible and responsive proposer able to meet all requested activities. The proposals were reviewed for compliance with the terms and conditions of the Request for Proposal and any necessary correction regarding tube spreading were made. Staff recommends awarding the contract to Precision IceBlast.

Fouling of the heat transfer surfaces in the HRSG has reduced electrical energy output from the DVR Power Plant. Cleaning of the low pressure economizer and low pressure evaporator finned tubing is required to return the DVR Power Plant to maximum achievable operating efficiency and power output. Cleaning the heat transfer surface is expected to increase annual revenue by an estimated \$150,000 per unit or \$300,000 for the entire plant. This is less than a one year pay-back. Failure to perform the cleaning will result in increased fuel use and operating costs and lower power output. The derating of the plant output will limit SVP's ability to serve our electric customers in the most economical manner. The loss of power generation will result in procurement of electricity from outside of SVP and increase energy costs. Ice blasting of the heat transfer surface is the most economical method of cleaning the finned tubing. Precision IceBlast was selected based on lower costs and they employ an improved methodology between the tubes which yield in improved results.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably

18-170 Agenda Date: 4/24/2018

foreseeable indirect physical change in the environment.

FISCAL IMPACT

The total cost of the Agreement for the Performance of Services with Precision IceBlast Corporation will not exceed \$190,000 the first year, and subject to future appropriations, a total of \$401,539 over a three (3) year period. Sufficient funds are available in Electric Department Generation Operating Maintenance account.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Approve an Agreement for the Performance of Services with Precision IceBlast Corporation for Cleaning of the Heat Recovery Steam Generators (HRSGs) at the Donald Von Raesfeld Power Plant, in an amount not-to-exceed \$190,000 the first (1) year, with a total not-to-exceed amount of \$401,539 over the three (3) year term.

Reviewed by: John C. Roukema, Chief Electric Utility Officer

Reviewed by: Angela Kraetsch, Director of Finance

Reviewed by: Brian Doyle, City Attorney

Approved by: Walter C. Rossmann, Chief Operating Officer

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

- 1. Agreement for the Performance of Services with Precision IceBlast Corporation
- 2. Exhibit A Attachment

PREAMBLE

This agreement for the performance of services ("Agreement") is by and between Precision Iceblast Corporation, a Michigan corporation, with its principal place of business located at N723 River Drive, Menominee, Michigan 49858 ("Contractor"), and the City of Santa Clara, California, a chartered California municipal corporation with its primary business address at 1500 Warburton Avenue, Santa Clara, California 95050 ("City"). City and Contractor may be referred to individually as a "Party" or collectively as the "Parties" or the "Parties to this Agreement."

RECITALS

- A. City desires to secure professional services more fully described in this Agreement, at Exhibit A, entitled "Scope of Services"; and
- B. Contractor represents that it, and its subcontractors, if any, have the professional qualifications, expertise, necessary licenses and desire to provide certain goods and/or required services of the quality and type which meet objectives and requirements of City; and,
- C. The Parties have specified herein the terms and conditions under which such services will be provided and paid for.

The Parties agree as follows:

AGREEMENT PROVISIONS

1. EMPLOYMENT OF CONTRACTOR.

City hereby employs Contractor to perform services set forth in this Agreement. To accomplish that end, City may assign a Project Manager to personally direct the Services to be provided by Contractor and will notify Contractor in writing of City's choice. City shall pay for all such materials and services provided which are consistent with the terms of this Agreement.

2. SERVICES TO BE PROVIDED.

Except as specified in this Agreement, Contractor shall furnish all technical and professional services, including labor, material, equipment, transportation, supervision and expertise (collectively referred to as "Services") to satisfactorily complete the work required by City at his/her own risk and expense. Services to be provided to City are

Agreement for the Performance of Services/Precision Iceblast Corporation Rev. 06/22/17

more fully described in Exhibit A entitled "SCOPE OF SERVICES." All of the exhibits referenced in this Agreement are attached and are incorporated by this reference.

3. COMMENCEMENT AND COMPLETION OF SERVICES.

- A. Contractor shall begin providing the services under the requirements of this Agreement upon receipt of written Notice to Proceed from City. Such notice shall be deemed to have occurred three (3) calendar days after it has been deposited in the regular United States mail. Contractor shall complete the Services within the time limits set forth in the Scope of Services or as mutually determined in writing by the Parties.
- B. When City determines that Contractor has satisfactorily completed the Services, City shall give Contractor written Notice of Final Acceptance. Upon receipt of such notice, Contractor shall not incur any further costs under this Agreement. Contractor may request this determination of completion be made when, in its opinion, the Services have been satisfactorily completed. If so requested by the Contractor, City shall make this determination within fourteen (14) calendar days of its receipt of such request.

4. QUALIFICATIONS OF CONTRACTOR - STANDARD OF WORKMANSHIP.

Contractor represents and maintains that it has the necessary expertise in the professional calling necessary to perform services, and its duties and obligations, expressed and implied, contained herein, and City expressly relies upon Contractor's representations regarding its skills and knowledge. Contractor shall perform such services and duties in conformance to and consistent with the professional standards of a specialist in the same discipline in the State of California.

The plans, designs, specifications, estimates, calculations, reports and other documents furnished under Exhibit A shall be of a quality acceptable to City. The criteria for acceptance of the work provided under this Agreement shall be a product of neat appearance, well organized, that is technically and grammatically correct, checked and having the maker and checker identified. The minimum standard of appearance, organization and content of the drawings shall be that used by City for similar projects.

5. TERM OF AGREEMENT.

Unless otherwise set forth in this Agreement or unless this paragraph is subsequently modified by a written amendment to this Agreement, the term of this Agreement shall begin on the Effective Date of this Agreement and terminate three (3) years from the Effective Date.

6. MONITORING OF SERVICES.

City may monitor the Services performed under this Agreement to determine whether Contractor's operation conforms to City policy and to the terms of this Agreement. City may also monitor the Services to be performed to determine whether financial operations are conducted in accord with applicable City, county, state, and federal requirements. If

any action of Contractor constitutes a breach, City may terminate this Agreement pursuant to the provisions described herein.

7. WARRANTY.

Contractor expressly warrants that all materials and services covered by this Agreement shall be fit for the purpose intended, shall be free from defect, and shall conform to the specifications, requirements, and instructions upon which this Agreement is based. Contractor agrees to promptly replace or correct any incomplete, inaccurate, or defective Services at no further cost to City when defects are due to the negligence, errors or omissions of Contractor. If Contractor fails to promptly correct or replace materials or services, City may make corrections or replace materials or services and charge Contractor for the cost incurred by City.

8. PERFORMANCE OF SERVICES.

Contractor shall perform all requested Services in an efficient and expeditious manner and shall work closely with and be guided by City. Contractor shall be as fully responsible to City for the acts and omissions of its subcontractors, and of persons either directly or indirectly employed by them, as Contractor is for the acts and omissions of persons directly employed by it. Contractor will perform all Services in a safe manner and in accordance with all federal, state and local operation and safety regulations.

9. BUSINESS TAX LICENSE REQUIRED.

Contractor must comply with Santa Clara City Code section 3.40.060, as that section may be amended from time to time or renumbered, which requires that any person who transacts or carries on any business in the City of Santa Clara pay business license tax to the City. A business tax certificate may be obtained by completing the Business Tax Affidavit Form and paying the applicable fee at the Santa Clara City Hall Municipal Services Division.

10. RESPONSIBILITY OF CONTRACTOR.

Contractor shall be responsible for the professional quality, technical accuracy and coordination of the Services furnished by it under this Agreement. Neither City's review, acceptance, nor payments for any of the Services required under this Agreement shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement and Contractor shall be and remain liable to City in accordance with applicable law for all damages to City caused by Contractor negligent performance of any of the Services furnished under this Agreement.

Any acceptance by City of plans, specifications, construction contract documents, reports, diagrams, maps and other material prepared by Contractor shall not in any respect absolve Contractor from the responsibility Contractor has in accordance with customary standards of good professional practice in compliance with applicable federal, state, county, and/or municipal laws, ordinances, regulations, rules and orders.

11. COMPENSATION AND PAYMENT.

In consideration for Contractor's complete performance of Services, City shall pay Contractor for all materials provided and services rendered by Contractor at the rate per hour for labor and cost per unit for materials as outlined in Exhibit B, entitled "SCHEDULE OF FEES."

Contractor will bill City on a monthly basis for Services provided by Contractor during the preceding month, subject to verification by City. City will pay Contractor within thirty (30) calendar days of City's receipt of invoice.

12. TERMINATION OF AGREEMENT.

Either Party may terminate this Agreement without cause by giving the other Party written notice ("Notice of Termination") which clearly expresses that Party's intent to terminate the Agreement. Notice of Termination shall become effective no less than thirty (30) calendar days after a Party receives such notice. After either Party terminates the Agreement, Contractor shall discontinue further services as of the effective date of termination, and City shall pay Contractor for all Services satisfactorily performed up to such date.

13. NO ASSIGNMENT OR SUBCONTRACTING OF AGREEMENT.

City and Contractor bind themselves, their successors and assigns to all covenants of this Agreement. This Agreement shall not be assigned or transferred without the prior written approval of City. Contractor shall not hire subcontractors without express written permission from City.

14. NO THIRD PARTY BENEFICIARY.

This Agreement shall not be construed to be an agreement for the benefit of any third party or parties and no third party or parties shall have any claim or right of action under this Agreement for any cause whatsoever.

15. INDEPENDENT CONTRACTOR.

Contractor and all person(s) employed by or contracted with Contractor to furnish labor and/or materials under this Agreement are independent contractors and do not act as agent(s) or employee(s) of City. Contractor has full rights, however, to manage its employees in their performance of Services under this Agreement. Contractor is not authorized to bind City to any contracts or other obligations.

16. NO PLEDGING OF CITY'S CREDIT.

Under no circumstances shall Contractor have the authority or power to pledge the credit of City or incur any obligation in the name of City. Contractor shall save and hold harmless the City, its City Council, its officers, employees, boards and commissions for expenses arising out of any unauthorized pledges of City's credit by Contractor under this Agreement.

17. CONFIDENTIALITY OF MATERIAL.

All ideas, memoranda, specifications, plans, manufacturing procedures, data, drawings, descriptions, documents, discussions or other information developed or received by or for Contractor and all other written information submitted to Contractor in connection with the performance of this Agreement shall be held confidential by Contractor and shall not, without the prior written consent of City, be used for any purposes other than the performance of the Services nor be disclosed to an entity not connected with performance of the Services. Nothing furnished to Contractor which is otherwise known to Contractor or becomes generally known to the related industry shall be deemed confidential.

18. USE OF CITY NAME OR EMBLEM.

Contractor shall not use City's name, insignia, or emblem, or distribute any information related to Services under this Agreement in any magazine, trade paper, newspaper or other medium without express written consent of City.

19. OWNERSHIP OF MATERIAL.

All material, including information developed on computer(s), which shall include, but not be limited to, data, sketches, tracings, drawings, plans, diagrams, quantities, estimates, specifications, proposals, tests, maps, calculations, photographs, reports and other material developed, collected, prepared or caused to be prepared under this Agreement shall be the property of City, but Contractor may retain and use copies thereof. City shall not be limited in any way or at any time in its use of said material. However, Contractor shall not be responsible for damages resulting from the use of said material for work other than Project, including, but not limited to, the release of this material to third parties.

20. RIGHT OF CITY TO INSPECT RECORDS OF CONTRACTOR.

City, through its authorized employees, representatives or agents shall have the right during the term of this Agreement and for three (3) years from the date of final payment for goods or services provided under this Agreement, to audit the books and records of Contractor for the purpose of verifying any and all charges made by Contractor in connection with Contractor compensation under this Agreement, including termination of Contractor. Contractor agrees to maintain sufficient books and records in accordance with generally accepted accounting principles to establish the correctness of all charges submitted to City. Any expenses not so recorded shall be disallowed by City.

Contractor shall submit to City any and all reports concerning its performance under this Agreement that may be requested by City in writing. Contractor agrees to assist City in meeting City's reporting requirements to the State and other agencies with respect to Contractor's Services hereunder.

21. CORRECTION OF SERVICES.

Contractor agrees to correct any incomplete, inaccurate or defective Services at no further costs to City, when such defects are due to the negligence, errors or omissions of Contractor.

22. FAIR EMPLOYMENT.

Contractor shall not discriminate against any employee or applicant for employment because of race, color, creed, national origin, gender, sexual orientation, age, disability, religion, ethnic background, or marital status, in violation of state or federal law.

23. HOLD HARMLESS/INDEMNIFICATION.

To the extent permitted by law, Contractor agrees to protect, defend, hold harmless and indemnify City, its City Council, commissions, officers, employees, volunteers and agents from and against any claim, injury, liability, loss, cost, and/or expense or damage, including all costs and reasonable attorney's fees in providing a defense to any claim arising therefrom, for which City shall become liable arising from Contractor's negligent, reckless or wrongful acts, errors, or omissions with respect to or in any way connected with the Services performed by Contractor pursuant to this Agreement.

24. INSURANCE REQUIREMENTS.

During the term of this Agreement, and for any time period set forth in Exhibit C, Contractor shall provide and maintain in full force and effect, at no cost to City insurance policies with respect to employees and vehicles assigned to the Performance of Services under this Agreement with coverage amounts, required endorsements, certificates of insurance, and coverage verifications as defined in Exhibit C.

25. AMENDMENTS.

This Agreement may be amended only with the written consent of both Parties.

26. INTEGRATED DOCUMENT.

This Agreement represents the entire agreement between City and Contractor. No other understanding, agreements, conversations, or otherwise, with any representative of City prior to execution of this Agreement shall affect or modify any of the terms or obligations of this Agreement. Any verbal agreement shall be considered unofficial information and is not binding upon City.

27. SEVERABILITY CLAUSE.

In case any one or more of the provisions in this Agreement shall, for any reason, be held invalid, illegal or unenforceable in any respect, it shall not affect the validity of the other provisions, which shall remain in full force and effect.

28. WAIVER.

Contractor agrees that waiver by City of any one or more of the conditions of performance under this Agreement shall not be construed as waiver(s) of any other condition of performance under this Agreement.

29. NOTICES.

All notices to the Parties shall, unless otherwise requested in writing, be sent to City addressed as follows:

City of Santa Clara Attention: Electric Department 1500 Warburton Avenue Santa Clara, California 95050 or by facsimile at (408) 261-2717

And to Contractor addressed as follows:

Precision Iceblast Corporation 801 Maple Street Peshtigo, WI 54157 or via email at info@iceblast.us

If notice is sent via facsimile, a signed, hard copy of the material shall also be mailed. The workday the facsimile was sent shall control the date notice was deemed given if there is a facsimile machine generated document on the date of transmission. A facsimile transmitted after 1:00 p.m. Pacific time on a Friday shall be deemed to have been transmitted on the following Monday.

30. CAPTIONS.

The captions of the various sections, paragraphs and subparagraphs of this Agreement are for convenience only and shall not be considered or referred to in resolving questions of interpretation.

31. LAW GOVERNING CONTRACT AND VENUE.

This Agreement shall be governed and construed in accordance with the statutes and laws of the State of California. The venue of any suit filed by either Party shall be vested in the state courts of the County of Santa Clara, or if appropriate, in the United States District Court, Northern District of California, San Jose, California.

32. DISPUTE RESOLUTION.

A. Unless otherwise mutually agreed to by the Parties, any controversies between Contractor and City regarding the construction or application of this Agreement, and claims arising out of this Agreement or its breach, shall be submitted to mediation within thirty (30) calendar days of the written request of one Party after the service of that request on the other Party.

- B. The Parties may agree on one mediator. If they cannot agree on one mediator, the Party demanding mediation shall request the Superior Court of Santa Clara County to appoint a mediator. The mediation meeting shall not exceed one day (eight (8) hours). The Parties may agree to extend the time allowed for mediation under this Agreement.
- C. The costs of mediation shall be borne by the Parties equally.
- D. For any contract dispute, mediation under this section is a condition precedent to filing an action in any court. In the event of mediation which arises out of any dispute related to this Agreement, the Parties shall each pay their respective attorney's fees, expert witness costs and cost of suit through mediation only. If mediation does not resolve the dispute, the Parties agree that the matter shall be litigated in a court of law, and not subject to the arbitration provisions of the Public Contracts Code.

33. COMPLIANCE WITH ETHICAL STANDARDS.

Contractor shall:

- A. Read Exhibit D, entitled "ETHICAL STANDARDS FOR CONTRACTORS SEEKING TO ENTER INTO AN AGREEMENT WITH THE CITY OF SANTA CLARA, CALIFORNIA"; and,
- B. Execute Exhibit E, entitled "AFFIDAVIT OF COMPLIANCE WITH ETHICAL STANDARDS."

34. AFFORDABLE CARE ACT OBLIGATIONS

To the extent Contractor is obligated to provide health insurance coverage to its employees pursuant to the Affordable Care Act ("Act") and/or any other similar federal or state law, Contractor warrants that it is meeting its obligations under the Act and will fully indemnify and hold harmless City for any penalties, fines, adverse rulings, or tax payments associated with Contractor's responsibilities under the Act.

35. CONFLICT OF INTERESTS.

This Agreement does not prevent either Party from entering into similar agreements with other parties. To prevent a conflict of interest, Contractor certifies that to the best of its knowledge, no City officer, employee or authorized representative has any financial interest in the business of Contractor and that no person associated with Contractor has any interest, direct or indirect, which could conflict with the faithful performance of this Agreement. Contractor is familiar with the provisions of California Government Code Section 87100 and following, and certifies that it does not know of any facts which would violate these code provisions. Contractor will advise City if a conflict arises.

Agreement for the Performance of Services/Precision Iceblast Corporation Rev. 06/22/17

36. PROGRESS SCHEDULE.

The Progress Schedule will be as set forth in the attached Exhibit F, entitled "MILESTONE SCHEDULE" if applicable.

37. PREVAILING WAGES.

- A. <u>Labor Code Compliance</u>. Contractor must conform to the provisions of Labor Code sections 1720 through 1815, and all applicable provisions of California Code of Regulations found in Title 8, Chapter 8, Subchapter 3, Articles 1-7. Contractor agrees to include prevailing wage requirements in its contracts for the Project.
- B. Requirements in Subcontracts. Contractor shall require its contractors to include prevailing wage requirements in all subcontracts funded by this Agreement. Subcontracts shall include all prevailing wage requirements set forth in Contractor's contracts.

(Continued on page 10 of 10)

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This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but both of which shall constitute one and the same instrument; and, the Parties agree that signatures on this Agreement, including those transmitted by facsimile, shall be sufficient to bind the Parties.

The Parties acknowledge and accept the terms and conditions of this Agreement as evidenced by the following signatures of their duly authorized representatives. The Effective Date is the date that the final signatory executes the Agreement. It is the intent of the Parties that this Agreement shall become operative on the Effective Date.

CITY OF SANTA CLARA, CALIFORNIA

a chartered California municipal corporation

APPROVED AS TO FORM:				
		Dated:		
BRIAN DOYLE		DEANNA J.	SANTANA	
City Attorney		City Manage	r	
		1500 Warbur	ton Avenue	
ATTEST:	Santa Clara, CA 95050			
		Telephone:	(408) 615-2210	
		Fax:	(408) 241-6771	
JENNIFER YAMAGUMA				
Acting City Clerk				
	"CITY"			
PRE	CISION ICEBLAST (a Michigan corp		ON	
Date:				
By:				
,	JOEL WILLIAMS			
Title:	Vice President Busin	ness Developme	ent	
Address:	801 Maple Street	-		
	Peshtigo, WI 54157			
Telephone:	(920) 475-8002			
Fax:	(906) 864-2425			

"CONTRACTOR"

Agreement for the Performance of Services/Precision Iceblast Corporation Rev. 06/22/17

EXHIBIT A

SCOPE OF SERVICES

The Services to be performed for the City by the Contractor under this Agreement are more fully described in the Contractor's proposal entitled, "Service Proposal" dated February 16, 2018, which is attached to this Exhibit A.

EXHIBIT B

FEE SCHEDULE

The total cost for the Scope of Services provided shall not exceed \$389,550.00. Additional services consist of work not included in the Scope of Services outlined within this Agreement ("Additional Services"). Payment for any Additional Services is allowed only if written authorization is given by the City in advance of the work to be performed. Any Additional Services approved by the City shall not exceed \$11,988.96.

In no event shall the amount billed to City by Contractor for Services and Additional Serivces under this Agreement exceed four hundred one thousand five hundred thirty-eight dollars and ninety-six cents (\$401,538.96), subject to budget appropriations.

PRICE RATES

Iceblast Technician - \$125.56 per hour Iceblast Supervisor - \$146.67 per hour

EXHIBIT C

INSURANCE COVERAGE REQUIREMENTS

Without limiting the Contractor's indemnification of the City, and prior to commencing any of the Services required under this Agreement, the Contractor shall provide and maintain in full force and effect, at its sole cost and expense, the following insurance policies with at least the indicated coverages, provisions and endorsements:

A. COMMERCIAL GENERAL LIABILITY INSURANCE

1. Commercial General Liability Insurance policy which provides coverage at least as broad as Insurance Services Office form CG 00 01. Policy limits are subject to review, but shall in no event be less than, the following:

\$1,000,000 Each Occurrence \$2,000,000 General Aggregate \$2,000,000 Products/Completed Operations Aggregate \$1,000,000 Personal Injury

- 2. Exact structure and layering of the coverage shall be left to the discretion of Contractor; however, any excess or umbrella policies used to meet the required limits shall be at least as broad as the underlying coverage and shall otherwise follow form.
- 3. The following provisions shall apply to the Commercial Liability policy as well as any umbrella policy maintained by the Contractor to comply with the insurance requirements of this Agreement:
 - a. Coverage shall be on a "pay on behalf" basis with defense costs payable in addition to policy limits;
 - b. There shall be no cross liability exclusion which precludes coverage for claims or suits by one insured against another; and
 - c. Coverage shall apply separately to each insured against whom a claim is made or a suit is brought, except with respect to the limits of liability.

B. BUSINESS AUTOMOBILE LIABILITY INSURANCE

Business automobile liability insurance policy which provides coverage at least as broad as ISO form CA 00 01 with policy limits a minimum limit of not less than one million dollars (\$1,000,000) each accident using, or providing coverage at least as broad as, Insurance Services Office form CA 00 01. Liability coverage shall apply to all owned, non-owned and hired autos.

In the event that the Work being performed under this Agreement involves transporting of hazardous or regulated substances, hazardous or regulated wastes and/or hazardous or regulated materials, Contractor and/or its subcontractors involved in such activities shall provide coverage with a limit of two million dollars (\$2,000,000) per accident covering transportation of such materials by the addition to the Business Auto Coverage Policy of Environmental Impairment Endorsement MCS90 or Insurance Services Office endorsement form CA 99 48, which amends the pollution exclusion in the standard Business Automobile Policy to cover pollutants that are in or upon, being transported or towed by, being loaded onto, or being unloaded from a covered auto.

C. WORKERS' COMPENSATION

- 1. Workers' Compensation Insurance Policy as required by statute and employer's liability with limits of at least one million dollars (\$1,000,000) policy limit Bodily Injury by disease, one million dollars (\$1,000,000) each accident/Bodily Injury and one million dollars (\$1,000,000) each employee Bodily Injury by disease.
- 2. The indemnification and hold harmless obligations of Contractor included in this Agreement shall not be limited in any way by any limitation on the amount or type of damage, compensation or benefit payable by or for Contractor or any subcontractor under any Workers' Compensation Act(s), Disability Benefits Act(s) or other employee benefits act(s).
- 3. This policy must include a Waiver of Subrogation in favor of the City of Santa Clara, its City Council, commissions, officers, employees, volunteers and agents.

D. COMPLIANCE WITH REQUIREMENTS

All of the following clauses and/or endorsements, or similar provisions, must be part of each commercial general liability policy, and each umbrella or excess policy.

- 1. <u>Additional Insureds</u>. City of Santa Clara, its City Council, commissions, officers, employees, volunteers and agents are hereby added as additional insureds in respect to liability arising out of Contractor's work for City, using Insurance Services Office (ISO) Endorsement CG 20 10 11 85 or the combination of CG 20 10 03 97 and CG 20 37 10 01, or its equivalent.
- 2. <u>Primary and non-contributing</u>. Each insurance policy provided by Contractor shall contain language or be endorsed to contain wording making it primary insurance as respects to, and not requiring contribution from, any other insurance which the

Indemnities may possess, including any self-insurance or self-insured retention they may have. Any other insurance Indemnities may possess shall be considered excess insurance only and shall not be called upon to contribute with Contractor's insurance.

3. Cancellation.

- a. Each insurance policy shall contain language or be endorsed to reflect that no cancellation or modification of the coverage provided due to non-payment of premiums shall be effective until written notice has been given to City at least ten (10) days prior to the effective date of such modification or cancellation. In the event of non-renewal, written notice shall be given at least ten (10) days prior to the effective date of non-renewal.
- b. Each insurance policy shall contain language or be endorsed to reflect that no cancellation or modification of the coverage provided for any cause save and except non-payment of premiums shall be effective until written notice has been given to City at least thirty (30) days prior to the effective date of such modification or cancellation. In the event of non-renewal, written notice shall be given at least thirty (30) days prior to the effective date of non-renewal.
- 4. Other Endorsements. Other endorsements may be required for policies other than the commercial general liability policy if specified in the description of required insurance set forth in Sections A through D of this Exhibit C, above.

E. ADDITIONAL INSURANCE RELATED PROVISIONS

Contractor and City agree as follows:

- 1. Contractor agrees to ensure that subcontractors, and any other party involved with the Services who is brought onto or involved in the performance of the Services by Contractor, provide the same minimum insurance coverage required of Contractor, except as with respect to limits. Contractor agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this Agreement. Contractor agrees that upon request by City, all agreements with, and insurance compliance documents provided by, such subcontractors and others engaged in the project will be submitted to City for review.
- 2. Contractor agrees to be responsible for ensuring that no contract used by any party involved in any way with the project reserves the right to charge City or Contractor for the cost of additional insurance coverage required by this Agreement. Any such provisions are to be deleted with reference to City. It is not the intent of City to reimburse any third party for the cost of complying with these requirements. There shall be no recourse against City for payment of premiums or other amounts with respect thereto.

Agreement with Precision Iceblast Corporation/Insurance Requirements/Exhibit C Rev. 06/22/17

3. The City reserves the right to withhold payments from the Contractor in the event of material noncompliance with the insurance requirements set forth in this Agreement.

F. EVIDENCE OF COVERAGE

Prior to commencement of any Services under this Agreement, Contractor, and each and every subcontractor (of every tier) shall, at its sole cost and expense, provide and maintain not less than the minimum insurance coverage with the endorsements and deductibles indicated in this Agreement. Such insurance coverage shall be maintained with insurers, and under forms of policies, satisfactory to City and as described in this Agreement. Contractor shall file with the City all certificates and endorsements for the required insurance policies for City's approval as to adequacy of the insurance protection.

G. EVIDENCE OF COMPLIANCE

Contractor or its insurance broker shall provide the required proof of insurance compliance, consisting of Insurance Services Office (ISO) endorsement forms or their equivalent and the ACORD form 25-S certificate of insurance (or its equivalent), evidencing all required coverage shall be delivered to City, or its representative as set forth below, at or prior to execution of this Agreement. Upon City's request, Contractor shall submit to City copies of the actual insurance policies or renewals or replacements. Unless otherwise required by the terms of this Agreement, all certificates, endorsements, coverage verifications and other items required to be delivered to City pursuant to this Agreement shall be mailed to:

EBIX Inc.

City of Santa Clara Electric Department

P.O. Box 100085 – S2 or 1 Ebix Way

Duluth, GA 30096 John's Creek, GA 30097

Telephone number: 951-766-2280 Fax number: 770-325-0409

Email address: ctsantaclara@ebix.com

H. QUALIFYING INSURERS

All of the insurance companies providing insurance for Contractor shall have, and provide written proof of, an A. M. Best rating of at least A minus 6 (A- VI) or shall be an insurance company of equal financial stability that is approved by the City or its insurance compliance representatives.

EXHIBIT D

ETHICAL STANDARDS FOR CONTRACTORS SEEKING TO ENTER INTO AN AGREEMENT WITH THE CITY OF SANTA CLARA, CALIFORNIA

Termination of Agreement for Certain Acts.

- A. The City may, at its sole discretion, terminate this Agreement in the event any one or more of the following occurs:
 - 1. If a Contractor¹ does any of the following:
 - a. Is convicted² of operating a business in violation of any Federal, State or local law or regulation;
 - b. Is convicted of a crime punishable as a felony involving dishonesty³;
 - c. Is convicted of an offense involving dishonesty or is convicted of fraud or a criminal offense in connection with: (1) obtaining; (2) attempting to obtain; or, (3) performing a public contract or subcontract;
 - d. Is convicted of any offense which indicates a lack of business integrity or business honesty which seriously and directly affects the present responsibility of a City contractor or subcontractor; and/or,
 - e. Made (or makes) any false statement(s) or representation(s) with respect to this Agreement.

Agreement with Precision Iceblast Corporation/Ethical Standards for Contractors/Exhibit D Rev. 06/22/17

For purposes of this Agreement, the word "Consultant" (whether a person or a legal entity) also refers to "Contractor" and means any of the following: an owner or co-owner of a sole proprietorship; a person who controls or who has the power to control a business entity; a general partner of a partnership; a principal in a joint venture; or a primary corporate stockholder [i.e., a person who owns more than ten percent (10%) of the outstanding stock of a corporation] and who is active in the day to day operations of that corporation.

For purposes of this Agreement, the words "convicted" or "conviction" mean a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere within the past five (5) years.

As used herein, "dishonesty" includes, but is not limited to, embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, failure to pay tax obligations, receiving stolen property, collusion or conspiracy.

- 2. If fraudulent, criminal or other seriously improper conduct of any officer, director, shareholder, partner, employee or other individual associated with the Contractor can be imputed to the Contractor when the conduct occurred in connection with the individual's performance of duties for or on behalf of the Contractor, with the Contractor's knowledge, approval or acquiescence, the Contractor's acceptance of the benefits derived from the conduct shall be evidence of such knowledge, approval or acquiescence.
- B. The City may also terminate this Agreement in the event any one or more of the following occurs:
 - 1. The City determines that Contractor no longer has the financial capability⁴ or business experience⁵ to perform the terms of, or operate under, this Agreement; or,
 - 2. If City determines that the Contractor fails to submit information, or submits false information, which is required to perform or be awarded a contract with City, including, but not limited to, Contractor's failure to maintain a required State issued license, failure to obtain a City business license (if applicable) or failure to provide and maintain bonds and/or insurance policies required under this Agreement.
- C. In the event a prospective Contractor (or bidder) is ruled ineligible (debarred) to participate in a contract award process or a contract is terminated pursuant to these provisions, Contractor may appeal the City's action to the City Council by filing a written request with the City Clerk within ten (10) days of the notice given by City to have the matter heard. The matter will be heard within thirty (30) days of the filing of the appeal request with the City Clerk. The Contractor will have the burden of proof on the appeal. The Contractor shall have the opportunity to present evidence, both oral and documentary, and argument.

-

Contractor becomes insolvent, transfers assets in fraud of creditors, makes an assignment for the benefit of creditors, files a petition under any section or chapter of the federal Bankruptcy Code (11 U.S.C.), as amended, or under any similar law or statute of the United States or any state thereof, is adjudged bankrupt or insolvent in proceedings under such laws, or a receiver or trustee is appointed for all or substantially all of the assets of Contractor.

Loss of personnel deemed essential by the City for the successful performance of the obligations of the Contractor to the City.

EXHIBIT E

AFFIDAVIT OF COMPLIANCE WITH ETHICAL STANDARDS

I hereby state that I have read and understand the language, entitled "Ethical Standards" set forth in Exhibit D. I have the authority to make these representations on my own behalf or on behalf of the legal entity identified herein. I have examined appropriate business records, and I have made appropriate inquiry of those individuals potentially included within the definition of "Contractor" contained in Ethical Standards at footnote 1.

Based on my review of the appropriate documents and my good-faith review of the necessary inquiry responses, I hereby state that neither the business entity nor any individual(s) belonging to said "Contractor" category [i.e., owner or co-owner of a sole proprietorship, general partner, person who controls or has power to control a business entity, etc.] has been convicted of any one or more of the crimes identified in the Ethical Standards within the past five (5) years.

The above assertions are true and correct and are made under penalty of perjury under the laws of the State of California.

PRECISION ICEBLAST CORPORATION

a Michigan corporation

By:	
	Signature of Authorized Person or Representative
Name:	JOEL WILLIAMS
Title:	Vice President Business Development

NOTARY'S ACKNOWLEDGMENT TO BE ATTACHED

Please execute the affidavit and attach a notary public's acknowledgment of execution of the affidavit by the signatory. If the affidavit is on behalf of a corporation, partnership, or other legal entity, the entity's complete legal name and the title of the person signing on behalf of the legal entity shall appear above. Written evidence of the authority of the person executing this affidavit on behalf of a corporation, partnership, joint venture, or any other legal entity, other than a sole proprietorship, shall be attached.

EXHIBIT F

MILESTONE SCHEDULE

(Not Applicable)



SERVICE PROPOSAL

801 Maple Street

Peshtigo, Wisconsin 54157

Phone 906-864-2421

Fax 906-864-2425

COMPANY INFORMATION	
COMPANY NAME	City of Santa Clara
COMPANY ADDRESS	850 Duane Avenue Santa Clara, CA 95054
CONTACT NAME	Bill Hammond
CONTACT PHONE/ CELL	Phone: 408 615 6557
CONTACT EMAIL	bhammond@svpower.com
PROJECT ADDRESS	850 Duane Avenue Santa Clara, CA 95054

PROJECT DATES	
FIRST DAY SITE IS AVAILABLE	April 7, 2018
LAST DAY SITE IS AVAILABLE	April 30, 2018
PROPOSED START DATE	April 11, 2018
PROPOSED END DATE	April 23, 2018

PROJECT SCOPE

Precision Iceblast Corporation agrees to furnish trained labor, materials, consumables, diesel, transportation, safety equipment, tube spreading calculations, tube spreading tools and blasting equipment to clean **two** horizontal gas flow ATS Express Heat Recovery Steam Generators located at your Santa Clara, California facility. Precision Iceblast will remove dirt, iron oxides, ammonia salts, and mineral deposits from the outer surface of **two** spiral fin tube modules. Each module contains an upstream and downstream face. Therefore, a total of **four** faces will be cleaned in each unit with each face being approximately 47 feet x 10 feet.

Precision Iceblast Corporation will supply and access areas via Tube and Clamp Scaffolding as well as a dust collector to reduce any contaminants from leaving the unit. Upon completion of work, debris from the HRSG Unit will be removed via barrel vacuums. Debris will be placed in drums or dumpsters supplied by the City of Santa Clara. The City of Santa Clara will be responsible for disposal of all materials and loading & unloading PIC's equipment.

Work will take place in April of 2018 and April of 2020. Work is estimated to take six to seven 12-hour shifts per unit for a total of twelve to fourteen days. Work will be performed in single 12-hour shifts. Price will include travel, per diems, site specific safety training, set up, clean up, blasting, confined space equipment, compressor, generator, scaffold, a dust collector, tube spreading calculations, tube spreading tools, dry ice, and diesel. Workers will be paid according to the California prevailing wage scale.

METHODOLOGY

Our system uses two high-pressure blasting guns (PIC 56XD's), one high-pressure compressor, and five laborers (one supervisor, one ice attendant, one hole watch and two blasters) per shift. Workers will be secured with safety harnesses and lanyards. Blasters are equipped with breathing apparatuses.

Each open space on the upstream and downstream side of the two modules will be scaffolded using tube scaffolding or a suspended cable scaffold. The scaffolding will be moved into the units through the outside access doors adjacent to each space. Floor jacks will be placed on bottom of the casing Scaffolding will be erected upward approximately 24 inches wide and will extend the height of the HRSG. Platforms will be placed every six feet for best working access for the boiler cleaners. Once each side is scaffold, PIC will commence cleaning efforts.

Our system is completely self-contained and our machines operate under ultra high-pressure (350 psi or 24 bars). We don't use any of your utilities and won't bother your company for any support once we get started. Our company is the ONLY ice blasting contracting company that manufactures their own equipment. We are very specialized and understand what it takes to get the best results when cleaning HRSGs and our results can only be achieved with our specialized equipment. The dry ice will do a tremendous job cleaning the fouling from the tubes. The chemical reaction from the sublimation of the dry ice creates a thermal expansion which physically removes the deposits. The ultrahigh pressure air coupled with an enormous amount of air volume will force the deposits from the tubes. We also blast the tubes from top down and repeat the process two to three times in order to make sure that all the debris is removed from the tubes. The personnel are INSIDE the unit so we can physically see the areas that need special cleaning attention.

For the best results possible, we will perform our Deep Cleaning process. Individual Deep Cleaning Alignment Equipment and specialized wands are engineered specifically for your HRSG. The proper engineering ensures that all sides of the tubes can be properly cleaned without causing any damage. Once our conventional blasting is finished, this equipment is placed between the rows of tubes allowing us to access all the tubes throughout the entire module. The lengths of the alignment equipment are long enough to provide overlap from each direction to further ensure that the inner most tubes are thoroughly cleaned. Then our blasting process is repeated a second time which removes any remaining build up in the modules. Our Deep Cleaning process is the **only** process that cleans the tubes from the inside of the module instead of cleaning from the outside of the module trying to blow the debris all the way through. This system will provide you the cleanest tubes possible and the greatest efficiency gains regardless of the size of the module (up to 30 rows of tubes).

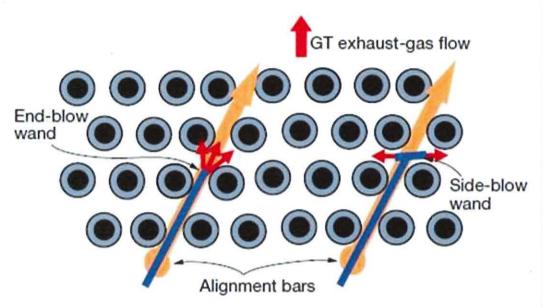
For very hard to remove deposits, Precision Iceblast Corporation has developed a proprietary chemical solution to help break down the deposits. This solution is applied very lightly across the deposits with a low pressure sprayer. After letting the solution break down the deposits (approximately 15 minutes) the tubes are then ultra-high pressure ice blasted to remove any of the loosened material. This proprietary solution has been tested thoroughly and is very effective and completely safe on the tubes. If all of these processes still haven't removed the fouling from the tubes, PIC will add a crushed glass media to the dry ice to creative an aggressive enough process to remove the fouling.

Collectively all of these different processes and approaches will ensure that your HRSG will be cleaned properly. Regardless of what type of build up / fouling is found on the boiler tubes, with the combination of 25 years of cleaning experience, ultra-high pressure dry ice blasting, our proprietary equipment, Deep Cleaning Alignment Equipment, HRSG solution, personnel, and experience of cleaning hundreds of boilers around the world, PIC will get each and every boiler clean. Most importantly, this process is SAFE. To ensure complete satisfaction, PIC will bring plant personnel into the unit and randomly borescope areas at all levels to make sure that no fouling remains on the tubes.

Upon completion of cleaning, PIC will use ultra-high pressure air (350 psi) to blow down the loose debris. The blow down starts from the top of the casing and all the debris is blown down to the bottom casing. The debris is bulked out of the basement and access lanes using shovels and pals. After the majority of the debris is removed, PIC will use air wands to blow out around the bottom headers. This debris is then removed and the process is repeated until all of the debris is removed from the unit. If any debris remains trapped between the lower headers, PIC will use our spreading equipment to open up the lower headers from the basement area to allow the trapped debris to fall to the floor. After final clean up, the scaffold is removed from the unit and turned back over to the plant.

BEFORE & AFTER PICTURES

See below before and after pictures to see what can be expected from the cleaning as well as the penetration into the tubes.



3. Alignment bars open tube lanes and permit relatively easy access by both end- and side-blow wands for most of the tube length between tube ties



Exhibit A Page 5



Exhibit A Page 6

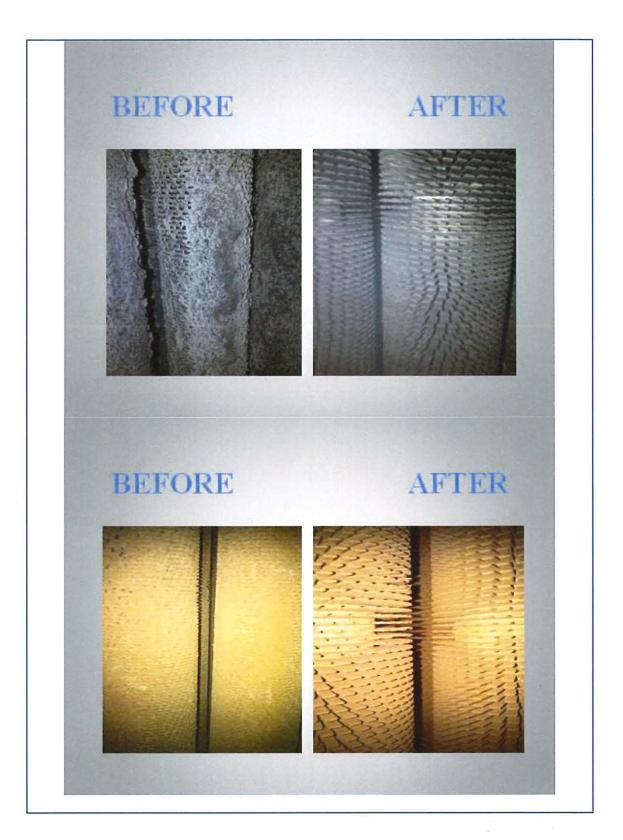


Exhibit A Page 7

COST	
Price for above stated work (April 2018):	\$ 189,560.00
Price for above stated work (April 2020):	\$ 199,990.00

TERMS

Terms are net 15 days of completion of work. A 2% penalty will occur after the initial 15 days and then every 30 days thereafter. Extra costs will occur if Precision Iceblast Corporation's work is delayed as a result of the customer's actions or reasons beyond Precision Iceblast Corporation's control. If for any reason work is terminated early, Precision Iceblast Corporation will receive a mobilization charge plus be compensated for work that has already been performed and material costs for work that was not performed. A change order will need to be signed for any change from the original scope of work.

"This non-binding quote is provided for informational purposes only, and neither Customer nor PIC will have any obligation to the other (contractual or otherwise) with respect to the work described herein. If Customer and PIC wish to proceed, PIC will provide Customer a separate definitive written agreement to be signed by the parties that sets forth their respective rights and obligations."

PREPARED B	Y:
Name	Keith R. Boye
Title	Vice President of Sales and Marketing
Phone	+ 1-708-205-1141
Date	2/16/2018



1500 Warburton Avenue Santa Clara, CA 95050 santaclaraca.gov @SantaClaraCity

Agenda Report

18-225 Agenda Date: 4/24/2018

REPORT TO COUNCIL

SUBJECT

Monthly Financial Status and Investment Reports for February 2018

BACKGROUND

In compliance with the Charter of the City of Santa Clara and the adopted Investment Policy, the following reports for February 2018 are submitted for your information. The financial review as of February 28, 2018 provides a year-to-date financial update to the City Council for the current fiscal year. Analysis of the revenues collected and all expenditures through February 28, 2018 measures the level of adherence to the established resource allocation plan and allows the City to monitor and project revenues and expenditures throughout the year.

The Adopted Budget incorporates the estimated revenues and planned expenditures for all funds. The attached Financial Status Report provides the budget to actual revenue and expenditure summaries for the General Fund, Special Revenue Funds and Enterprise Operating Funds, as well as expenditure summary for Capital Improvement Funds and Fund Reserve Balances. Any significant variances are explained in the report.

These reports provide year-to-date revenue and expenditure summaries and summary investment schedules.

DISCUSSION

Monthly Financial Status Report

The attached report summarizes the City's financial performances for the eight months ended February 28, 2018. Financial analysis for the report is provided for the General Fund, select Special Revenue Funds, Enterprise Operating Funds, and Capital Improvement Funds.

With 67% of the year complete, General Fund revenues are at 66% of budget which is approximately \$8.7 million lower than at the same time as the prior year. This is due to receiving one-time Sales Tax (triple flip true-up) and Intergovernmental (sale of Successor Agency property) payments in the prior year. General Fund expenditures are at 62% which is in line with the budget.

Total revenues for Enterprise Funds (Electric, Water, Sewer, Cemetery, Solid Waste, and Water Recycling) are at 66% which is \$16.6 million higher than at the same time as the prior year. Total expenses are at 62% which is within the budget.

18-225 Agenda Date: 4/24/2018

Monthly Investment Report

All securities held by the City of Santa Clara as of February 28, 2018 were in compliance with the City's Investment Policy Statement regarding current market strategy and long-term goals and objectives. All securities held are rated "A" or higher by two nationally recognized rating agencies. There is adequate cash flow and maturity of investments to meet the City's needs for the next six months.

The City's investment strategy for February 2018 was to invest funds not required to meet current obligations, in securities listed in the prevailing Investment Policy Statement, with maturities not to exceed five years form the date of purchase. This strategy ensures safety of the City's funds, provides liquidity to meet the City's cash needs, and earns a reasonable portfolio return.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

FISCAL IMPACT

Costs associated with the regular preparation of these reports are included in the General Fund Operating Budget.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Note and file the Monthly Financial Status and Investment Reports for February 2018.

Reviewed by: Angela Kraetsch, Director of Finance Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Monthly Financial Status Report February 2018

2. Monthly Investment Report February 2018



MONTHLY FINANCIAL STATUS REPORT

February 2018

Financial Status Report as of February 28, 2018

This report summarizes the City's financial performance for the eight months ended February 28, 2018. Financial analysis for the report is provided for the General Fund, select Special Revenue Funds, Enterprise Operating Funds, and Capital Improvement Funds. Financial information included in this report is unaudited.

General Fund

The General Fund is the major operating fund for the City and includes multiple programs, services, and activities for the citizens of the City.

For the fiscal year 2017-18, the City is projected to maintain a positive operating position. At the end of February, revenues slightly exceeded expenditures but a little lower than its proportionated percentage of the year as a result of the timing of property tax and sales tax receipts, which are the City's largest two revenues sources. Expenditures are within budgetary expectations for this time of the year.

As of February 28, 2018, General Fund revenues were at 65.6% of projections which was consistent with this time of year due to the cyclical receipts of most revenues. Expenditures were at 62.5% which is in line with the budget.

The adopted budget for operating revenues and expenditures for fiscal year 2017-18 is \$227.8 million and \$223.1 million, respectively. The amended budget has been revised to \$232.9 million and \$228.8 million due to carryover appropriations from fiscal year 2016-17 and various budget amendments in the current fiscal year.

General Fund Revenues

Sales Tax: The eight months of local one percent of sales tax reached \$36.6 million, which was 62% of annual estimated sales tax revenue. Sales tax was 20.5% lower than the comparable month in 2017. The decrease was mainly due to the one-time true-up payment of \$7 million in fiscal year 2016-17 related to the unwinding of the state's Triple Flip.

Property Tax: The majority of property tax revenue is collected in December and April each year. Compared to the prior year, property tax increased 8.1% as a result of the continued rise in home values and new construction.

Transient Occupancy Tax (TOT): TOT is calculated as a percentage of City hotel/motel room charges. The City's current TOT rate is 9.5%. In comparison to the same period in the prior year, the TOT collection increased 6.4%. Collection has been positively impacted by Levi's Stadium events which have helped fill hotel rooms on weekends that were traditionally more difficult to book.

Financial Status Report as of February 28, 2018

Other Taxes: Includes franchise tax and documentary transfer tax. Documentary transfer tax increased significantly due to more transfers of ownership in real properties and legal entities. Franchise tax stayed consistent with prior year.

Licenses & Permits: Includes business licenses, building permits, and other building and planning permits and fees. Building permits and other permit receipts decreased significantly from the previous year due to fewer development activities compared to the prior fiscal year.

Fines & Penalties: Includes vehicle, parking, court fines, and miscellaneous penalty fines. These revenues are trending ahead of the budget.

Intergovernmental: Includes motor vehicle fees, state homeowner tax relief, state mandated reimbursement, and redistribution of land sale proceeds and ground leases from the Successor Agency. The majority of the \$3.7 million decrease from the prior fiscal year was due to the redistribution of \$6.2 million from the sale of Successor Agency property in December 2016.

Charges for Services: Includes various plan check and zoning related fees, engineering fees, administrative fees, and community service revenue from various recreational activities. This revenue is slightly under budget for the current year due to less development activities.

Contribution in Lieu: In accordance with the City's charter, Silicon Valley Power pays 5% of gross revenues as contribution-in-lieu of taxes. These revenues provide funding for general government services such as public safety, public works, parks and recreation, library, and administration. The 10.2% increase from the comparable previous year is a result of the increase in Electric Utility revenues.

Use of Money & Property: Includes realized investment income and rental income. The interest income is at 110.7% of the annual budget and 48.7% higher than the prior year due to higher interest rates in fiscal year 2017-18. The rent revenue varies from time to time based on activities.

Miscellaneous Revenues: Includes developer fees, donations, damage recovery, sale of scrap, and one time miscellaneous revenues. These revenues vary from year to year. Revenue was higher in the previous fiscal year due to the \$1.5 million right of way sale to Santa Clara University.

Financial Status Report as of February 28, 2018

General Fund Revenues

As of February 28, 2018, \$152.8 million or 65.6% of the General Fund estimated revenue had been received. Revenues in the General Fund are performing at the expected budgeted levels.

CITY OF SANTA CLARA GENERAL FUND REVENUES OVERVIEW AND COMPARISON BY TYPE

TAXES Sales Tax \$50,047,475 \$59,047,475 \$36,625,609 62.03% \$46,093,888 \$(9,468,279) -20.549 Property Tax 51,359,000 \$51,359,000 30,530,424 59.45% 28,255,754 22,274,670 8.0559 Transient Occupancy Tax 20,600,000 20,000,000 14,975,113 72.69% 14,073,407 901,706 6.419 Other Taxes 51,163,00 51,163,00 42,09,612 82.28% 14,073,407 901,706 6.419 Other Taxes 136,122,775 136,122,775 86,340,768 63.43% 91,646,269 (5,323,511) -5.819 ULCENSES & PERMITS Business Licenses 915,000 915,000 602,148 65,814 55,814 50,814					FISCAL YEAR	201	7-18		PY REVENUE COMPARISON				
Sales Tax \$ 59,047,475 \$ 59,047,475 \$ 36,826,609 62,03% \$ 46,093,888 \$ (9,488,279) -20,549 Property Tax 51,359,000 51,359,000 30,530,424 594,575 22,245,754 2,274,670 8.059 Translent Occupancy Tax 20,000,000 20,600,000 4,209,612 82,28% 32,41,220 968,392 29,889 Total Taxes 5,116,300 5,116,300 4,209,612 82,28% 32,41,220 968,392 29,889 LICENSES & PERMITS Business Licenses 915,000 915,000 602,143 65,81% 579,869 22,254 3,849 Building Permits 5,000,000 5,000,000 2,533,648 50,67% 3,67,908 (1,134,260) -9,922 Plumbing Permits 500,000 650,000 194,820 29,97% 236,350 (41,530) -17,579 Mechanical Permits 550,000 594,000 496,562 25,01% 606,826 (161,284) -22,599 Miscellaneous Permits 8,459,000 8,459,000 4,185,677	Function	Ado	pted Budget	Am	ended Budget	Ac			Through		hange From	Percentage Change	
Sales Tax \$ 59,047,475 \$ 59,047,475 \$ 36,826,609 62,03% \$ 46,093,888 \$ (9,488,279) -20,549 Property Tax 51,359,000 51,359,000 30,530,424 594,575 22,245,754 2,274,670 8.059 Translent Occupancy Tax 20,000,000 20,600,000 4,209,612 82,28% 32,41,220 968,392 29,889 Total Taxes 5,116,300 5,116,300 4,209,612 82,28% 32,41,220 968,392 29,889 LICENSES & PERMITS Business Licenses 915,000 915,000 602,143 65,81% 579,869 22,254 3,849 Building Permits 5,000,000 5,000,000 2,533,648 50,67% 3,67,908 (1,134,260) -9,922 Plumbing Permits 500,000 650,000 194,820 29,97% 236,350 (41,530) -17,579 Mechanical Permits 550,000 594,000 496,562 25,01% 606,826 (161,284) -22,599 Miscellaneous Permits 8,459,000 8,459,000 4,185,677	TAXES												
Property Lax		\$	59,047,475	\$	59,047,475	\$	36,625,609	62.03%	\$ 46,093,888	\$	(9,468,279)	-20.54%	
Transient Occupancy Tax	Property Tax		51,359,000		51,359,000		30,530,424	59.45%	28,255,754		2,274,670	8.05%	
Total Taxes 136,122,775 136,122,775 86,340,758 63.43% 91,664,269 (5,323,611) -5.819 LICENSES & PERMITS Business Licenses 915,000 915,000 602,143 65.81% 579,889 22,254 3.849 Building Permits 50,000,000 5,000,000 2,533,648 50,67% 3,667,098 (1,134,260) -30.928 Electric Permits 750,000 760,000 246,476 32,68% 317,893 (71,417) -22,478 Plumbing Permits 660,000 650,000 194,820 29,97% 236,350 (41,530) -17.579 Mechanical Permits 559,000 550,000 163,028 29,64% 211,692 (46,664) -22,997 Miscellaneous Permits 594,000 594,000 445,562 75,01% 606,828 (161,264) -26,579 Total Licenses & Permits 8,459,000 8,459,000 4,185,677 49,48% 5,620,568 (143,4881) -25,539 FINES & PENALTIES 1,606,300 1,606,300 1,264,395 78,71% 1,127,368 137,027 12,159 INTERGOVERNMENTAL 1,310,000 1,310,000 3,971,670 303,18% 7,688,177 (3,716,507) -48,349 CONTRIBUTION IN LIEU 21,661,903 21,661,903 14,441,269 66,67% 13,101,747 1,339,522 10,225 USE OF MONEY & PROPERTY Interest 2,000,000 2,000,000 2,213,697 110,68% 1,488,486 725,211 48,722 Rent 11,1019,497 11,019,497 10,019,497 6,051,026 54,91% 5,865,026 186,000 3,173 MISCELLANEOUS REVENUES 415,920 415,920 409,294 98,41% 1,827,203 (1,417,909) -77,805 OTHER FINANCING SOURCES Operating Transfer in - Reserves 2,493,145 2,493,145 2,493,145 100,00% 30,000 2,193,145 10,593,801 100,00% 34,73,915 1,559,886 44,907 Operating Transfer in - Reserves 2,493,145 2,493,145 2,493,145 100,00% 30,000 2,193,145 1,559,886 44,907 Operating Transfer in - Rund Balances 5,033,801 5,033,801 100,00% 3,473,915 1,559,886 44,907 Total Other Financing Sources 3,932,523 9,076,324 8,913,607 98,21% 5,602,960 3,310,627 59,999	Transient Occupancy Tax		20,600,000		20,600,000		14,975,113	72.69%	14,073,407		901,706	6.41%	
District	Other Taxes		5,116,300		5,116,300		4,209,612	82.28%	3,241,220		968,392	29.88%	
Business Licenses 915,000 915,000 602,143 65,81% 579,889 22,254 3.849 Building Permits 5,000,000 5,000,000 2,533,848 50,67% 3,667,908 (1,134,260) -30,929 Electric Permits 750,000 750,000 246,476 23,6867,908 (317,893) (71,417) -22,479 Plumbing Permits 650,000 650,000 194,820 29,97% 236,350 (41,530) -17,579 Mechanical Permits 550,000 550,000 163,028 29,64% 211,692 (48,664) -22,999 Miscellaneous Permits 594,000 594,000 445,562 75,01% 606,826 (161,264) -26,573 Total Licenses & Permits 8,459,000 8,459,000 4,185,677 49,84% 5,620,558 (1,434,881) -25,533 FINES & PENALTIES 1,606,300 1,606,300 1,264,395 78,71% 1,127,368 137,027 12,159 INTERGOVERNMENTAL 1,310,000 1,310,000 3,971,670 303,18% 7,688,177 (3,716,507) -48,349 CHARGES FOR SERVICES 41,271,526 41,271,526 25,041,611 60,86% 27,537,395 (2,495,884) -9,065 CONTRIBUTION IN LIEU 21,661,903 21,661,903 14,441,269 66,67% 13,101,747 1,339,522 10,223 USE OF MONEY & PROPERTY Interest 2,000,000 2,000,000 2,213,697 110,68% 1,488,486 725,211 48,729 Interest 11,019,497 11,019,497 6,051,026 54,91% 5,865,026 186,000 3,179 Total Use of Money & Property 13,019,497 13,019,497 8,264,723 63,48% 7,353,512 911,211 12,395 MISCELLANEOUS REVENUES 415,920 415,920 409,294 98,41% 1,827,203 (1,417,909) -77,605 OPERING Transfer in - Strom Drain 1,276,661 1,276,661 1,276,661 1,00,00% 3,473,915 1,559,886 44,900 Operating Transfer in - Reserves 2,493,145 2,493,145 2,493,145 100,00% 3,473,915 1,559,886 44,900 Operating Transfer in - Fund Balances Operating Transfer in - Fund Balances Operating Transfer in - Fund Balances Operating Transfer in - Miscellaneous 162,717 272,717 110,000 40,33% 165 109,835 66566,678 Total Other Financing Sources 3,932,523 9,076,324 8,913,607 98,21% 5,602,980 3,310,627 59,098	Total Taxes		136,122,775		136,122,775		86,340,758	63.43%	91,664,269		(5,323,511)	-5.81%	
Building Permits 5,000,000 5,000,000 2,533,648 50.67% 3,667,908 (1,134,260) -30.92% Electric Permits 750,000 750,000 246,476 32,86% 317,893 (71,417) -22,47% Plumbing Permits 650,000 650,000 194,820 29,97% 236,350 (41,530) -17.57% Mechanical Permits 550,000 550,000 163,028 29,64% 211,692 (48,664) -22,99% Miscellaneous Permits 594,000 594,000 445,562 75,01% 608,826 (161,264) -26,57% Total Licenses & Permits 8,459,000 8,459,000 4,185,677 49,48% 5,620,568 (1,434,881) -26,539 FINES & PENALTIES 1,606,300 1,606,300 1,264,395 78,71% 1,127,368 137,027 12,15% INTERGOVERNMENTAL 1,310,000 1,310,000 3,971,670 303,18% 7,688,177 (3,716,507) -48,34% CHARGES FOR SERVICES 41,271,526 41,271,526 25,041,511 60,68% 27,537,395 (2,495,884) -9,069 CONTRIBUTION IN LIEU 21,661,903 21,661,903 14,441,269 66,67% 13,101,747 1,339,522 10,223 USE OF MONEY & PROPERTY Interest 2,000,000 2,000,000 2,136,907 110,68% 1,488,486 725,211 48,729 Rent 11,019,497 11,019,497 6,051,026 54,91% 5,865,026 186,000 3,179 Total Use of Money & Property 13,019,497 13,019,497 8,264,723 63,48% 7,353,512 911,211 12,399 MISCELLANEOUS REVENUES 415,920 409,294 98,41% 1,827,203 (1,417,909) -77,600 COPERING Transfer in - Strom Drain 1,276,661 1,276,661 1,276,661 100,00% 3,000 2,193,145 731,059 COPERING Transfer in - Reserves 2,493,145 2,493,145 2,493,145 100,00% 3,473,915 1,599,886 44,900 COPERING Transfer in - Reserves 2,493,145 2,493,145 100,00% 3,473,915 1,599,886 44,900 COPERING Transfer in - Fund Balances Operating Transfer in - Miscellaneous 162,717 272,717 110,000 40,33% 165 109,635 66566,678 Total Other Financing Sources 3,932,523 9,076,324 8,913,607 98,21% 5,602,980 3,310,627 59,099	LICENSES & PERMITS												
Electric Permits 750,000 750,000 246,476 32.86% 317,893 (71,417) -22.479 Plumbing Permits 650,000 650,000 194,820 29.97% 236,350 (41,530) -17.579 Mechanical Permits 550,000 550,000 163,028 29.64% 211,692 (48,664) -22.999 Miscellaneous Permits 594,000 594,000 445,562 75.01% 606,826 (161,264) -25.579 Total Licenses & Permits 8,459,000 8,459,000 4,185,677 49.48% 5,620,558 (1,434,881) -26.539 FINES & PENALTIES 1,606,300 1,606,300 1,264,395 78.71% 1,127,368 137,027 12.159 INTERGOVERNMENTAL 1,310,000 1,310,000 3,971,670 303.18% 7,688,177 (3,716,607) -48.349 CHARGES FOR SERVICES 41,271,526 41,271,526 25,041,511 60.68% 27,537,395 (2,495,884) -9.069 CONTRIBUTION IN LIEU 21,661,903 21,661,903 14,441,269 66.67% 13,101,747 1,339,522 10.229 USE OF MONEY & PROPERTY Interest 2,000,000 2,000,000 2,213,697 110.68% 1,488,486 725,211 48.729 Rent 11,019,497 11,019,497 6,051,026 54.91% 5,865,026 186,000 3,179 Total Use of Money & Property 13,019,497 13,019,497 8,264,723 63,48% 7,355,512 911,211 12.399 MISCELLANEOUS REVENUES 415,920 409,294 98.41% 1,827,203 (1,417,909) -77.609 OTHER FINANCING SOURCES Operating Transfer in - Reserves 2,493,145 2,493,145 1,493,145 100.00% 3,00,000 2,193,145 731,059 Operating Transfer in - Gas Tax -	Business Licenses		915,000		915,000		602,143	65.81%				3.84%	
Plumbing Permits	Building Permits		5,000,000		5,000,000		2,533,648	50.67%	3,667,908			-30.92%	
Miscellaneous Permits 550,000 550,000 183,028 29,64% 211,692 (48,664) -22,999 Miscellaneous Permits 594,000 594,000 445,562 75,01% 606,826 (161,264) -26,579 Total Licenses & Permits 8,459,000 8,459,000 4,185,677 49,48% 5,620,558 (1,434,881) -25,539 FINES & PENALTIES 1,606,300 1,606,300 1,264,395 78,71% 1,127,368 137,027 12,159 INTERGOVERNMENTAL 1,310,000 1,310,000 3,971,670 303,18% 7,688,177 (3,716,507) -48,349 CHARGES FOR SERVICES 41,271,526 41,271,526 25,041,511 60,68% 27,537,395 (2,495,884) -9,069 CONTRIBUTION IN LIEU 21,661,903 21,661,903 14,441,269 66,67% 13,101,747 1,339,522 10,229 USE OF MONEY & PROPERTY Interest 2,000,000 2,000,000 2,136,697 110,68% 1,488,486 725,211 48,729 Rent 11,019,497 11,019,497 6,051,026 54,91% 5,665,026 186,000 3,179 Total Use of Money & Property 13,019,497 13,019,497 8,264,723 63,48% 7,353,512 911,211 12,399 MISCELLANEOUS REVENUES 415,920 415,920 409,294 98,41% 1,827,203 (1,417,909) -77,609 OTHER FINANCING SOURCES Operating Transfer in - Reserves 2,493,145 2,493,145 100,00% 300,000 2,193,145 731,059 Operating Transfer in - Gas Tax	Electric Permits		750,000		750,000		246,476						
Miscellaneous Permits 594,000 594,000 445,562 75.01% 606,826 (161,264) -26,579 Total Licenses & Permits 8,459,000 8,459,000 4,185,677 49,48% 5,620,558 (1,434,881) -25,539 FINES & PENALTIES 1,606,300 1,606,300 1,264,395 78,71% 1,127,368 137,027 12,159 INTERGOVERNMENTAL 1,310,000 1,310,000 3,971,670 303,18% 7,688,177 (3,716,507) -48,349 CHARGES FOR SERVICES 41,271,526 41,271,526 25,041,511 60,68% 27,537,395 (2,495,884) -9,069 CONTRIBUTION IN LIEU 21,661,903 21,661,903 14,441,269 66,67% 13,101,747 1,339,522 10,229 USE OF MONEY & PROPERTY Interest 2,000,000 2,000,000 2,213,697 110,68% 1,488,486 725,211 48,729 Rent 11,019,497 11,019,497 6,051,026 54,91% 5,865,026 186,000 3,179 Total Use of Money & Property 13,019,497 13,019,497 8,264,723 63,48% 7,353,512 911,211 12,399 MISCELLANEOUS REVENUES 415,920 415,920 409,294 98,41% 1,827,203 (1,417,909) -77,609 OTHER FINANCING SOURCES Operating Transfer in - Strom Drain 1,276,661 1,276,661 10,000% 300,000 2,193,145 731,059 Operating Transfer in - Reserves 2,493,145 2,493,145 100,00% 300,000 2,193,145 731,059 Operating Transfer in - Fund Balances - 5,033,801 5,033,801 100,00% 3,473,915 1,559,866 44,909 Operating Transfer In - Miscellaneous 162,717 272,717 110,000 40,33% 5,602,980 3,310,627 59,099 Total Other Financing Sources 3,932,523 9,076,324 8,913,607 98,21% 5,602,980 3,310,627 59,099	Plumbing Permits		650,000		650,000		194,820	29.97%					
Total Licenses & Permits 8,459,000 8,459,000 4,185,677 49.48% 5,620,558 (1,434,881) -25.539 FINES & PENALTIES 1,606,300 1,606,300 1,264,395 78.71% 1,127,368 137,027 12.159 INTERGOVERNMENTAL 1,310,000 1,310,000 3,971,670 303.18% 7,688,177 (3,716,507) -48.349 CHARGES FOR SERVICES 41,271,526 41,271,526 25,041,511 60.68% 27,537,395 (2,495,884) -9.069 CONTRIBUTION IN LIEU 21,661,903 21,661,903 14,441,269 66.67% 13,101,747 1,339,522 10.229 USE OF MONEY & PROPERTY Interest 2,000,000 2,000,000 2,213,697 110.68% 1,488,486 725,211 48.729 Rent 11,019,497 11,019,497 6,051,026 54.91% 5,865,026 186,000 3.179 Total Use of Money & Property 13,019,497 8,264,723 63.48% 7,353,512 911,211 12.399 MISCELLANEOUS REVENUES 415,920 415,920 409,294 98.41% 1,827,203 (1,417,909) -77.609 OTHER FINANCING SOURCES Operating Transfer in - Strom Drain 1,276,661 1,276,661 1,276,661 100.00% 300,000 2,193,145 731.059 Operating Transfer in - Reserves 2,493,145 2,493,145 2,493,145 100.00% 300,000 2,193,145 731.059 Operating Transfer in - Gas Tax NA 728,900 (728,900) -100.009 Operating Transfer in - Fund Balances - 5,033,801 5,033,801 100.00% 3,473,915 1,559,886 44.909 Operating Transfer in - Miscellaneous 162,717 272,717 110,000 40.33% 165 109,835 66566.679 Total Other Financing Sources 3,932,523 9,076,324 8,913,607 98.21% 5,602,980 3,310,627 59.099	Mechanical Permits		550,000		550,000		163,028						
FINES & PENALTIES 1,606,300 1,606,300 1,264,395 78.71% 1,127,368 137,027 12.159 INTERGOVERNMENTAL 1,310,000 1,310,000 3,971,670 303.18% 7,688,177 (3,716,507) -48.349 CHARGES FOR SERVICES 41,271,526 41,271,526 25,041,511 60.68% 27,537,395 (2,495,884) -9.069 CONTRIBUTION IN LIEU 21,661,903 21,661,903 14,441,269 66.67% 13,101,747 1,339,522 10.229 USE OF MONEY & PROPERTY Interest 2,000,000 2,000,000 2,213,697 110.68% 1,488,486 725,211 48.729 Rent 11,019,497 11,019,497 6,051,026 54.91% 5,865,026 186,000 3.179 Total Use of Money & Property 13,019,497 13,019,497 8,264,723 63.48% 7,353,512 911,211 12.399 MISCELLANEOUS REVENUES 415,920 415,920 409,294 98.41% 1,827,203 (1,417,909) -77.609 OTHER FINANCING SOURCES Operating Transfer in - Strom Drain 1,276,661 1,276,661 100.00% 1,100,000 176,661 16.069 Operating Transfer in - Gas Tax Operating Transfer in - Gas Tax Operating Transfer in - Fund Balances - 5,033,801 5,033,801 100.00% 3,473,915 1,559,886 44.909 Operating Transfer in - Miscellaneous 162,717 272,717 110,000 40.33% 165 109,835 66566.679	Miscellaneous Permits		594,000		594,000		445,562	75.01%	606,826		(161,264)	-26.57%	
INTERGOVERNMENTAL 1,310,000 1,310,000 3,971,670 303.18% 7,688,177 (3,716,507) -48.34% CHARGES FOR SERVICES 41,271,526 41,271,526 25,041,511 60.68% 27,537,395 (2,495,884) -9.069 CONTRIBUTION IN LIEU 21,661,903 21,661,903 14,441,269 66.67% 13,101,747 1,339,522 10.229 USE OF MONEY & PROPERTY Interest 2,000,000 2,000,000 2,213,697 110.68% 1,488,486 725,211 48.729 Rent 11,019,497 11,019,497 6,051,026 54,91% 5,865,026 186,000 3,179 Total Use of Money & Property 13,019,497 13,019,497 8,264,723 63.48% 7,353,512 911,211 12.399 MISCELLANEOUS REVENUES 415,920 415,920 409,294 98.41% 1,827,203 (1,417,909) -77.609 OTHER FINANCING SOURCES Operating Transfer in - Strom Drain 1,276,661 1,276,661 100.00% 1,100,000 176,661 16.069 Operating Transfer in - Gas Tax - NA 728,900 (728,900) -100.009 Operating Transfer In - Fund Balances - 5,033,801 5,033,801 100.00% 3,473,915 1,559,886 66566.679 Total Other Financing Sources 3,932,523 9,076,324 8,913,607 98.21% 5,602,980 3,310,627 59.099	Total Licenses & Permits		8,459,000		8,459,000		4,185,677	49.48%	5,620,558		(1,434,881)	-25.53%	
CHARGES FOR SERVICES 41,271,526 41,271,526 25,041,511 60.68% 27,537,395 (2,495,884) -9.06% CONTRIBUTION IN LIEU 21,661,903 21,661,903 14,441,269 66.67% 13,101,747 1,339,522 10.22% USE OF MONEY & PROPERTY Interest 2,000,000 2,000,000 2,213,697 110.68% 1,488,486 725,211 48.72% Rent 11,019,497 11,019,497 6,051,026 54.91% 5,865,026 186,000 3,17% Total Use of Money & Property 13,019,497 13,019,497 8,264,723 63.48% 7,353,512 911,211 12.39% MISCELLANEOUS REVENUES 415,920 415,920 409,294 98.41% 1,827,203 (1,417,909) -77.60% OPERATING Transfer In - Strom Drain 1,276,661 1,276,661 100.00% 1,100,000 176,661 16.06% Operating Transfer In - Gas Tax -	FINES & PENALTIES		1,606,300		1,606,300		1,264,395	78.71%	1,127,368		137,027	12.15%	
CONTRIBUTION IN LIEU 21,661,903 21,661,903 14,441,269 66.67% 13,101,747 1,339,522 10.229 USE OF MONEY & PROPERTY Interest 2,000,000 2,000,000 2,213,697 110.68% 1,488,486 725,211 48.729 Rent 11,019,497 11,019,497 6,051,026 54.91% 5,865,026 186,000 3,179 Total Use of Money & Property 13,019,497 13,019,497 8,264,723 63.48% 7,353,512 911,211 12.399 MISCELLANEOUS REVENUES 415,920 415,920 409,294 98.41% 1,827,203 (1,417,909) -77.609 OTHER FINANCING SOURCES Operating Transfer in - Strom Drain 1,276,661 1,276,661 100.00% 1,100,000 176,661 16.069 Operating Transfer In - Reserves 2,493,145 2,493,145 100.00% 300,000 2,193,145 731.059 Operating Transfer In - Gas Tax - NA 728,900 (728,900) -100.009 Operating Transfer In - Fund Balances - 5,033,801 5,033,801 100.00% 3,473,915 1,559,886 44.909 Operating Transfer In - Miscellaneous 162,717 272,717 110,000 40.33% 165 109,835 66566.679 Total Other Financing Sources 3,932,523 9,076,324 8,913,607 98.21% 5,602,980 3,310,627 59.099	INTERGOVERNMENTAL		1,310,000		1,310,000		3,971,670	303.18%	7,688,177		(3,716,507)	-48.34%	
USE OF MONEY & PROPERTY Interest Rent 11,019,497 11,019,497 11,019,497 13,019,497 14,100,000 14,100,000 176,661 16,069 1,100,000 176,661 16,069 176,661 10,000 176,661 16,069 176,661 10,000 176,661 16,069 176,661 10,000 176,6	CHARGES FOR SERVICES		41,271,526		41,271,526		25,041,511	60.68%	27,537,395		(2,495,884)	-9.06%	
Interest 2,000,000 2,000,000 2,213,697 110.68% 1,488,486 725,211 48.729 Rent 11,019,497 11,019,497 6,051,026 54.91% 5,865,026 186,000 3.179 Total Use of Money & Property 13,019,497 13,019,497 8,264,723 63.48% 7,353,512 911,211 12.399 MISCELLANEOUS REVENUES 415,920 415,920 409,294 98.41% 1,827,203 (1,417,909) -77.609 OTHER FINANCING SOURCES Operating Transfer in - Strom Drain 1,276,661 1,276,661 100.00% 1,100,000 176,661 16.069 Operating Transfer In - Reserves 2,493,145 2,493,145 100.00% 300,000 2,193,145 731.059 Operating Transfer In - Gas Tax	CONTRIBUTION IN LIEU		21,661,903		21,661,903		14,441,269	66.67%	13,101,747		1,339,522	10.22%	
Rent 11,019,497 11,019,497 6,051,026 54.91% 5,865,026 186,000 3.179 Total Use of Money & Property 13,019,497 13,019,497 8,264,723 63.48% 7,353,512 911,211 12.399 MISCELLANEOUS REVENUES 415,920 415,920 409,294 98.41% 1,827,203 (1,417,909) -77.609 OTHER FINANCING SOURCES Operating Transfer in - Strom Drain 1,276,661 1,276,661 100.00% 1,100,000 176,661 16.069 Operating Transfer In - Reserves 2,493,145 2,493,145 100.00% 300,000 2,193,145 731.059 Operating Transfer In - Gas Tax Operating Transfer In - Fund Balances Operating Transfer In - Fund Balances Operating Transfer In - Miscellaneous 162,717 272,717 110,000 40.33% 165 109,835 66566.679 Total Other Financing Sources 3,932,523 9,076,324 8,913,607 98.21% 5,602,980 3,310,627 59.099	USE OF MONEY & PROPERTY											40 700	
Total Use of Money & Property 13,019,497 1415,920 1415,920 1415,920 1415,920 1415,920 1415,920 1415,920 1415,920 1415,920 1415,920 1415,920 1415,920 1415,920 1415,920 1415,920 1415,920 1416,961 14,276,661 14,276,661 14,276,661 14,276,661 14,276,661 14,276,661 14,276,661 14,276,661 14,276,661 100,00%	Interest										•		
MISCELLANEOUS REVENUES 415,920 415,920 409,294 98.41% 1,827,203 (1,417,909) -77.609 OTHER FINANCING SOURCES Operating Transfer in - Strom Drain 1,276,661 1,276,661 100.00% 1,100,000 176,661 16.069 Operating Transfer In - Reserves 2,493,145 2,493,145 100.00% 300,000 2,193,145 731.059 Operating Transfer In - Gas Tax Operating Transfer In - Fund Balances Operating Transfer In - Fund Balances Operating Transfer In - Miscellaneous 162,717 272,717 110,000 40.33% 165 109,835 66566.679 Total Other Financing Sources 3,932,523 9,076,324 8,913,607 98.21% 5,602,980 3,310,627 59.099	Rent		11,019,497		11,019,497		6,051,026	54.91%	5,865,026		186,000	3.17%	
OTHER FINANCING SOURCES Operating Transfer in - Strom Drain 1,276,661 1,276,661 100.00% 1,100,000 176,661 16.069 Operating Transfer In - Reserves 2,493,145 2,493,145 100.00% 300,000 2,193,145 731,059 Operating Transfer In - Gas Tax Operating Transfer In - Fund Balances Operating Transfer In - Fund Balances Operating Transfer In - Miscellaneous 162,717 272,717 110,000 40.33% 165 109,835 66566.679 Total Other Financing Sources 3,932,523 9,076,324 8,913,607 98.21% 5,602,980 3,310,627 59.099	Total Use of Money & Property		13,019,497		13,019,497		8,264,723	63.48%	7,353,512		911,211	12.39%	
Operating Transfer in - Strom Drain 1,276,661 1,276,661 1,276,661 100.00% 1,100,000 176,661 16.069 Operating Transfer In - Reserves 2,493,145 2,493,145 2,493,145 100.00% 300,000 2,193,145 731.059 Operating Transfer In - Gas Tax - NA 728,900 (728,900) -100.009 Operating Transfer In - Fund Balances - 5,033,801 5,033,801 100.00% 3,473,915 1,559,886 44.909 Operating Transfer In - Miscellaneous 162,717 272,717 110,000 40.33% 165 109,835 66566.679 Total Other Financing Sources 3,932,523 9,076,324 8,913,607 98.21% 5,602,980 3,310,627 59.099	MISCELLANEOUS REVENUES		415,920		415,920		409,294	98.41%	1,827,203		(1,417,909)	-77.60%	
Operating Transfer In - Reserves 2,493,145 2,493,145 100.00% 300,000 2,193,145 731.059 Operating Transfer In - Gas Tax NA 728,900 (728,900) -100.009 Operating Transfer In - Fund Balances - 5,033,801 5,033,801 100.00% 3,473,915 1,559,886 44.909 Operating Transfer In - Miscellaneous 162,717 272,717 110,000 40.33% 165 109,835 66566.679 Total Other Financing Sources 3,932,523 9,076,324 8,913,607 98.21% 5,602,980 3,310,627 59.099	OTHER FINANCING SOURCES												
Operating Transfer In - Gas Tax NA 728,900 (728,900) -100.009 Operating Transfer In - Fund Balances - 5,033,801 100.00% 3,473,915 1,559,886 44.90% Operating Transfer In - Miscellaneous 162,717 272,717 110,000 40.33% 165 109,835 66566.67% Total Other Financing Sources 3,932,523 9,076,324 8,913,607 98.21% 5,602,980 3,310,627 59.09%	Operating Transfer in - Strom Drain		1,276,661									16.06%	
Operating Transfer In - Gas Tax 5,033,801 5,033,801 100.00% 3,473,915 1,559,886 44.90% Operating Transfer In - Miscellaneous 162,717 272,717 110,000 40.33% 165 109,835 66566.67% Total Other Financing Sources 3,932,523 9,076,324 8,913,607 98.21% 5,602,980 3,310,627 59.09%	Operating Transfer In - Reserves		2,493,145		2,493,145		2,493,145						
Operating Transfer In - Miscellaneous 162,717 272,717 110,000 40.33% 165 109,835 66566.679 Total Other Financing Sources 3,932,523 9,076,324 8,913,607 98.21% 5,602,980 3,310,627 59.099	Operating Transfer In - Gas Tax				-		-						
Total Other Financing Sources 3,932,523 9,076,324 8,913,607 98.21% 5,602,980 3,310,627 59.099													
Total Other Philateling Sources 5,502,020 6,613,027 6,513,527	Operating Transfer In - Miscellaneous		162,717		272,717		110,000	40.33%	165		109,835	66566.67%	
TOTAL GENERAL FUND \$ 227,799,444 \$ 232,943,245 \$ 152,832,904 65.61% \$ 161,523,209 \$ (8,690,305) -5.385	Total Other Financing Sources		3,932,523		9,076,324		8,913,607	98.21%	5,602,980		3,310,627	59.09%	
	TOTAL GENERAL FUND	\$	227,799,444	\$	232,943,245	\$	152,832,904	65.61%	\$ 161,523,209	\$	(8,690,305)	-5.38%	

Financial Status Report as of February 28, 2018

General Fund Expenditures

As of February 28, 2018, \$142.9 million or 62.5% of the General Fund operating budget had been expended. Functional areas in the General Fund are performing at the expected budgeted levels.

CITY OF SANTA CLARA GENERAL FUND EXPENDITURES OVERVIEW AND COMPARISON BY FUNCTION

		FISCAL YEAR	R 2017-18		PY EXPEN	IDITURES COMP	ARISON
Function	Adopted Budget	Amended Budget	Actual Through 2/28/2018	Percentage Used	Actual Through 2/28/2017	\$ Change From Prior Year	Percentage Change
GENERAL GOVERNMENT							
GA- Salary Attrition	\$ (8,450,000)	\$ (8,450,000)	\$ -	0.00%	\$ -	\$ -	
GA- City Wide Program	4,105,412	4,109,802	1,042,620	25.37%	1,126,885	(84,265)	-7.48%
General Administration	(4,344,588)	(4,340,198)	1,042,620	-24.02%	1,126,885	(84,265)	-7.489
City Council	909,425	909,425	473,377	52.05%	326,372	147,005	45.049
City Clerk	1,349,777	1,583,577	827,260	52.24%	1,201,734	(374,474)	-31.16%
City Manager	7,502,707	8,237,373	4,032,410	48.95%	3,394,079	638,331	18.819
City Attorney	1,719,032	1,750,460	1,083,833	61.92%	1,154,646	(70,813)	-6.139
Human Resources	3,479,976	3,479,976	2,120,177	60.93%	1,896,269	223,908	11.819
Finance	11,530,992	11,673,713	6,865,190	58.81%	6,383,102	482,088	7.55%
Information Technology	11,212,950	12,160,305	5,223,209	42.95%	4,585,817	637,392	13.90%
Total General Government	33,360,271	35,454,631	21,668,076	61.11%	20,068,904	1,599,172	7.97%
PUBLIC WORKS	24,423,426	24,633,453	15,032,295	61.02%	13,287,279	1,745,016	13.13%
COMMUNITY DEVELOPMENT	15,061,578	15,741,382	7,112,973	45.19%	6,822,086	290,887	4.26%
PARKS AND RECREATION	18,426,199	18,523,134	11,231,027	60.63%	10,521,204	709,823	6.75%
PUBLIC SAFETY						2000000	751,0250
Fire	45,264,279	45,465,773	31,107,366	68.42%	28,000,952	3,106,414	11.099
Police	72,388,743	72,869,022	45,166,202	61.98%	41,376,354	3,789,848	9.169
Total Public Safety	117,653,022	118,334,795	76,273,568	64.46%	69,377,306	6,896,262	9.949
LIBRARY	10,225,270	10,270,097	6,323,353	61.57%	5,791,184	532,169	9.199
OTHER FINANCING USES							
Operating Transfer Out - Special Revenue Funds	853,540	853,540	853,540	100.00%	774,076	79,464	10.279
Operating Transfer Out - Debt Services	2,504,721	2,504,721	2,504,721	100.00%	2,504,030	691	0.039
Operating Transfer Out - Special Liability	-	1,900,000	1,900,000	100.00%	-	1,900,000	N
Operating Transfer Out- SCGTC	589,868	589,868	-	0.00%	-	-	N
Total Other Financing Uses	3,948,129	5,848,129	5,258,261	89.91%	3,278,106	1,980,155	60.419
TOTAL GENERAL FUND	\$ 223,097,895	\$ 228,805,621	\$ 142,899,553	62.45%	\$ 129,146,069	\$ 13,753,484	10.659

Financial Status Report as of February 28, 2018

Special Revenue Funds

The table below is the summary of revenues and expenditures of select Special Revenue Funds as of February 28, 2018.

CITY OF SANTA CLARA SPECIAL REVENUE FUNDS REVENUE AND EXPENDITURE - OVERVIEW AND COMPARISON BY FUND

			REV	ENUES - FISC	AL Y	EAR 2017-18		_	PRIOR YEAR REVENUE COMPARISON				
Fund Description		Adopted Budget		Amended Budget		Actual Through 2/28/2018	Percentage received		Actual Through 2/28/2017		\$ hange From Prior Year	Percent Change	
Housing Authority Fund	s	181,974	\$	181,974	\$	64.852	35.64%	\$	266,866	\$	(202,014)	-75.70%	
City Affordable Housing Fund	Ψ.	310,795	•	310,795		1,359,355	437.38%		3,168,410		(1,809,055)	-57.10%	
Housing Successor Fund		644.564		644,564		1,181,304	183.27%		921,007		260,297	28.26%	
Housing and Urban Development		1,638,588		1,709,079		833,010	48.74%		926,850		(93,840)	-10.12%	
TOTAL	\$	2,775,921	\$	2,846,412	\$	3,438,521	120.80%	\$	5,283,133	\$	(1,844,612)	-34.92%	

				EXPENDIT	URE	 PRIOR YEAR EXPENDITURE COMPARISON					
Fund Description		Adopted Budget		Amended Budget		Actual through 2/28/2018	Percentage Used	Actual through 2/28/2017		\$ ange From rior Year	Percent Change
Housing Authority Fund	\$	143.126	s	193,901	\$	32.826	16.93%	\$ 177,669	\$	(144,843)	-81.52%
City Affordable Housing Fund	•	1,336,244		1,482,684		180,173	12.15%	257,607		(77,434)	-30.06%
Housing Successor Fund		1,280,189		1,418,345		238,889	16.84%	200,845		38,044	18.94%
Housing and Urban Development		1,778,588		1,849,079		1,055,102	57.06%	1,267,629		(212,527)	-16.77%
TOTAL	\$	4,538,147	\$	4,944,009	\$	1,506,990	30,48%	\$ 1,903,750	\$	(396,760)	-20.84%

Financial Status Report as of February 28, 2018

Governmental Capital Improvement Funds

The re-appropriation of prior year budget amounts "carryforwards" is necessary when services or projects are started but not completed at the end of the fiscal year. This is especially true for the Capital Improvement Program (CIP) that typically spans several years.

The table below lists the total amended budget amount which consists of current year appropriations and prior year carryforwards in Governmental Capital Improvement Funds.

CITY OF SANTA CLARA GOVERNMENTAL CAPITAL IMPROVEMENT FUNDS SUMMARY OF EXPENDITURES

		EXPENDITU	IRE	S - FISCAL Y	EAF	2017-18			
Fund Description	-	urrent Year opropriation		Prior Year arryforward	Тс	otal Amended Budget	Actual Through 2/28/2018		Percentage Used
Street Beautification	\$	126,200	\$	261,321	\$	387,521	\$	-	0.00%
Parks & Recreation		6,534,568		20,774,065		27,308,633		2,458,081	9.00%
Streets & Highways		5,503,836		10,081,083		15,584,919		1,893,565	12.15%
Gas Tax		2,377,059		14,145,376		16,522,435		5,772,903	34.94%
Traffic Mitigation		1,402,625		12,202,410		13,605,035		104,912	0.77%
Street Lighting		4,290.00		6,328,873		6,333,163		632,535	9.99%
Storm Drain		1,040,000		3,523,298		4,563,298		2,312,587	50.68%
Fire		409,387		1,908,133		2,317,520		1,437,738	62.04%
Library		2,330,300		2,829,596		5,159,896		503,853	9.76%
Public Buildings		2,125,000		2,259,422		4,384,422		903,178	20.60%
General Govmnt - Other		3,362,941		16,065,859		19,428,800		3,660,351	18.84%
TOTAL	\$	25,216,206	\$	90,379,436	\$	115,595,642	\$ 1	9,679,703	17.02%

Financial Status Report as of February 28, 2018

Enterprise Funds

The tables below are a summary of revenues and expenses of Enterprise Operating Funds and summary of expenses of Enterprise Capital Improvement Funds as of February 28, 2018.

CITY OF SANTA CLARA ENTERPRISE OPERATING FUNDS REVENUES AND EXPENSES - OVERVIEW AND COMPARISON BY FUND

	1-13-11-1	REV	ENUES - FISCA	L YE	AR 2017-18		PRIOR YE	PRIOR YEAR REVENUE COMPARISON				
Fund Description	Adopted Budget		Amended Budget		Actual Through 2/28/2018	Percentage received	Actual Through 2/28/2017		\$ nange From Prior Year	Percent Change		
Electric Utility Fund	\$ 445,893,170	\$	446,011,670	\$	289,182,960	64.84%	\$ 279,354,496	\$	9,828,464	3.52%		
Water Utility Fund	43,744,402		43,744,402		30,895,827	70.63%	25,256,877		5,638,950	22.33%		
Sewer Utility Fund	37,315,533		37,315,533		26,565,438	71.19%	26,133,048		432,390	1.65%		
Cemetery Fund	1,012,138		1,012,138		735,888	72.71%	747,092		(11,204)	-1.50%		
Solid Waste Utility Fund	23,119,082		23,119,082		15,426,971	66.73%	15,043,943		383,028	2.55%		
Water Recycling Fund	5,331,063		5,331,063		3,697,260	69.35%	3,352,260		345,000	10.29%		
TOTAL REVENUE	\$ 556,415,388	\$	556,533,888	\$	366,504,344	65.85%	\$ 349,887,716	\$	16,616,628	4.75%		

		EXPEN	SES	FISCAL YEAR	2017-18	PRIOR YEAR EXPENSE COMPARISON			
Fund Description	Adopted Budget	Amended Budget		Actual through 2/28/2018	Percentage Used	Actual through 2/28/2017		\$ hange From Prior Year	Percent Change
Electric Utility Fund	\$ 392,078,170	\$ 416,328,233	\$	258,678,000	62.13%	\$ 225,083,234	\$	33,594,766	14.93%
Water Utility Fund	39,034,889	40,615,164		21,799,513	53.67%	21,708,810		90,703	0.42%
Sewer Utility Fund	25,000,332	25,096,558		17,757,317	70.76%	14,934,613		2,822,704	18.90%
Cemetery Fund	1,007,138	1,007,138		675,667	67.09%	460,585		215,082	46.70%
Solid Waste Utility Fund	22,827,740	23,705,443		14,215,670	59.97%	12,752,339		1,463,331	11.48%
Water Recycling Fund	4,539,955	5,339,955		3,759,720	70.41%	3,340,914		418,806	12.54%
TOTAL - Operating Appropriations	\$ 484,488,224	\$ 512,092,491	\$	316,885,887	61.88%	\$ 278,280,495	\$	38,605,392	13.87%

CITY OF SANTA CLARA ENTERPRISE CAPITAL IMPROVEMENT FUNDS SUMMARY OF EXPENSES

	_	EXPEN	ISES -	FISCAL YEAR	2017	'-18				
Fund Description		Current Year	_ c	Prior Year Carryforward	Total Amended Budget			Actual Through 2/28/2018	Percentage Used	
Electric Utility Fund	\$	54,871,365	\$	66,547,397	\$	121,418,762	\$	19,282,394	15.88%	
Water Utility Fund		5,453,554		7,362,716		12,816,270		805,145	6.28%	
Sewer Utility Fund		40,275,763		25,708,710		65,984,473		17,829,736	27.02%	
Cemetery Fund		35,175		72,910		108,085		-	0.00%	
Solid Waste Utility Fund		866,000		1,114,700		1,980,700		362,157	18.28%	
Water Recycling Fund		55,515		258,115		313,630		4,324	1.38%	
TOTAL - CIP Appropriations	\$	101,557,372	\$	101,064,548	\$	202,621,920	\$	38,283,756	18.89%	

Financial Status Report as of February 28, 2018

Fund Reserves

By policy, City Council established the City's General Contingency Reserve, under which Budget Stabilization Reserve and Capital Projects Reserve were established.

- Budget Stabilization Reserve is set aside for weathering economic downturns, emergency financial crisis, or disaster situations. The reserve target is equal to the expenditures of the City's General Fund operations for three months (90-day or 25.0% General Fund Adopted Operating Budget).
- Capital Projects Reserve earmarks funds for the Capital Improvement Program.

Other General Reserves and Enterprise Fund Reserves included in this report are highlighted as follows:

- Building Inspection Reserve is to account for surplus funds from user fees in the Community Development Department's Building Inspection Division, and is restricted to fund Building Division Costs.
- Land Sale Reserve is from net proceeds from the sale of City owned land, and is available to be appropriated for General Fund expenditures.
- The reserves in Electric Utility Fund assure that rates were set properly and sufficient operating cash is available to ensure debt service coverage.
- The Water Conservation Reserve is to enhance water conservation activities in response to the drought.
- The Replacement and Improvement Reserve in Water and Sewer Utility is for future capital improvement.

The table below summarizes the reserve balances.

	GENERAL FUND			ELECTRIC	WATER	SEWER		
Budget Stabilization Reserve	\$	55,353,210						
Capital Projects Reserve		31,934,560						
Building Inspection Reserve		9,729,766						
Land Sale Reserve		39,299,901						
Rate Stabilization Fund Reserve			\$	25,000,000				
Cost Reduction Fund Reserve				95,708,577				
DVR Power Plant Contracts Reserve				5,078,163				
Replacement & Improvement Water Conservation					\$ 303,090 33,125	\$	1,507,553	
TOTALS	\$	136,317,437	\$	125,786,740	\$ 336,215	\$	1,507,55	



MONTHLY INVESTMENT REPORT

February 2018

Monthly Investment Report

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CITY OF SANTA CLARA SUMMARY OF INVESTMENT PORTFOLIO

All securities held by the City of Santa Clara as of February 28, 2018 were in compliance with the City's Investment Policy Statement regarding current market strategy and long-term goals and objectives. All securities held are rated "A" or higher by two nationally recognized rating agencies. There is adequate cash flow and maturity of investments to meet the City's needs for the next six months.

The following table provides the breakdown of the total portfolio among the City, the Sports and Open Space Authority (SOSA), and the Housing Authority (HA) as of February 28, 2018.

	BOOK VALUE	PERCENTAGE
City	\$671,426,112	99.60%
SOSA	23,018	0.00%
HA	2,640,098	0.40%
Unrestricted	\$674,089,228	100.00%
Restricted Bond Proceeds	3,246,144	
Total Investments	<u>\$677,335,372</u>	

On February 28, 2018 the book value and market value of the City's unrestricted pooled cash portfolio were \$674,089,228 and \$662,777,373, respectively.

Investment Strategy and Market Update

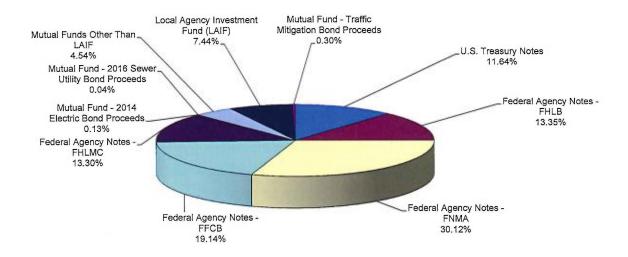
The City's investment strategy for February 2018 was to invest funds not required to meet current obligations, in securities listed in the prevailing Investment Policy Statement, with maturities not to exceed five years from date of purchase. This strategy ensures safety of the City's funds, provides liquidity to meet the City's cash needs, and earns a reasonable portfolio return.

As of February 28, 2018, 75.91% of the City's portfolio consists of securities issued by four different Federal Agencies. In addition, to comply with the 1986 Tax Reform Act's arbitrage regulations, a portion of the City's bond proceeds is invested in yield-restricted investments. These yield-restricted investments are not included in the calculation of the City's portfolio yield. The average maturity of the City's portfolio was 2.02 years and the City's portfolio yield vs. the 12-month moving average yield of two-year Treasury Notes (Benchmark Return) was as follows:

CITY'S		AVERAGE		
PORTFOLIO	BENCHMARK	DAYS TO		
RETURN	RETURN	MATURITY		
1.59%	1.58%	739		
1.36%	1.50%	705		
1.30%	0.90%	845		
	PORTFOLIO RETURN 1.59% 1.36%	PORTFOLIO BENCHMARK RETURN RETURN 1.59% 1.58% 1.36% 1.50%		

CITY OF SANTA CLARA SUMMARY OF INVESTMENTS FEBRUARY 28, 2018

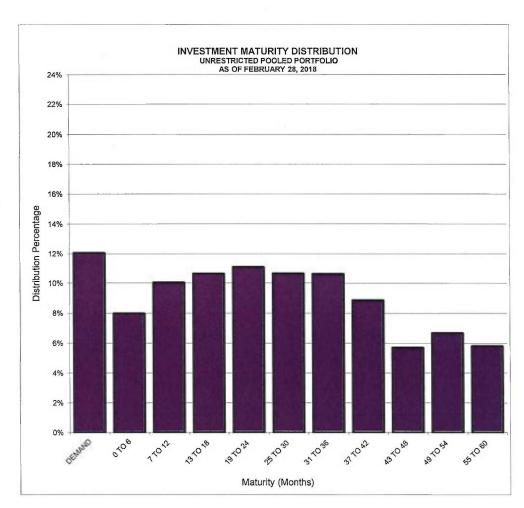
INVESTMENT TYPE		DOK LLUE PO	% OF ORTFOLIO	PER INVESTMENT <u>POLICY</u>
U.S. Treasury Notes	\$ 7	78,805,818	11.64%	No Limit
Federal Agency Notes - FHLB	Ş	90,410,460	13.35%	40%
Federal Agency Notes - FNMA	20	3,986,340	30.12%	40%
Federal Agency Notes - FFCB	12	29,648,833	19.14%	40%
Federal Agency Notes - FHLMC	9	90,082,632	13.30%	40%
Mutual Fund - 2014 Electric Bond Proceeds		898,162	0.13%	10% Per Fund
Mutual Fund - 2016 Sewer Utility Bond Proceeds		283,930	0.04%	10% Per Fund
Mutual Funds Other Than LAIF	;	30,749,615	4.54%	10% Per Fund
Local Agency Investment Fund (LAIF)	ŧ	50,405,530	7.44%	\$65 M
Mutual Fund - Traffic Mitigation Bond Proceeds		2,064,052	0.30%	10% Per Fund
TOTAL INVESTMENTS	\$ 67	77,335,372	100.00%	



INVESTMENT MATURITY DISTRIBUTION AS OF FEBRUARY 28, 2018 UNRESTRICTED POOLED PORTFOLIO

MATURITY (IN MONTHS)	BOOK VALUE	NUMBER OF INVESTMENTS	DISTRIBUTION	
DEMAND	\$ 81,155,145	(a) 2	12.04%	
0 TO 6	53,734,604	7	7.97%	
7 TO 12	67,624,082	. 7	10.03%	
13 TO 18	71,670,152	11	10.63%	
19 TO 24	74,736,096	9	11.09%	
25 TO 30	71,765,276	11	10.65%	
31 TO 36	71,493,994	9	10.61%	
37 TO 42	59,589,465	11	8.84%	
43 TO 48	38,393,325	8	5.69%	
49 TO 54	44,869,397	8	6.66%	
55 TO 60	39,057,692	. 7	5.79%	
TOTAL	\$ 674,089,228	90	100.00%	

Average Maturity of Unrestricted Pool: 2.02 Years



⁽a) \$20 million is earmarked for the City's Electric Utility power-trading.

CITY OF SANTA CLARA

List of Securities Brokers and Primary Dealers in U.S. Government Securities and Mutual Funds

Raymond James

Higgins Capital, Inc.

Wedbush Securities

Cantor Fitzgerald & Company

Mutual Securities, Inc.

UnionBanc Investment Services, LLC.

Ladenburg Thalmann & Co. Inc.

UBS Financial Services

All individuals securities purchased by the City of Santa Clara from Securities Brokers/Primary Dealers are delivered to the City's safekeeping account with Wells Fargo Bank, N.A..

(RPTMKT)

FINANCE DEPARTMENT CITY OF SANTA CLARA INVESTMENT INVENTORY WITH MARKET VALUE

ATTACHMENT A

PAGE: 1 RUN: 03/01/18 09:24:32

INVESTMENTS OUTSTANDING AS OF 02/28/18 MAJOR SORT KEY IS ICC#

	NVEST UMBER	DESCRIPTION PURCHASE MATURITY DATE	CUSIP	BANK BROK		CPN RATE	PAR/SHARES BOOK	MARKET VALUE MARKET PRICE		UNREALIZED GAIN UNREALIZED LOSS
	Addition									
Δ	17291	TREASURY NOTES	912828QT0	25	1	2.3750	5,000,000.00	5,009,375.00	19,682.32	
	_,	12/16/16 06/30/18		25		1.1845	5,029,069.52	100.1875000000	IDC	-19,694.52
Δ	17295	TREASURY NOTES	912828WS5	25		1.6250	5,000,000.00	4,964,650.00	13,466.85	
**	1,255	01/13/17 06/30/19		32		1.3017	5,023,707.20	99.29300000000	IDC	-59,057.20
Δ	17296	TREASURY NOTES	912828037	25		1.2500	5,000,000.00	4,821,680.00	26,098.90	
	1,250	02/14/17 03/31/21		31		1.8037	4,907,090.78	96.43360000000	IDC	-85,410.78
Δ	17306	TREASURY NOTES	912828U81	25		2.0000	5,000,000.00	4,897,460.00	16,574.59	
••	1,300	11/09/17 12/31/21		30		1.9150	5,016,208.49	97.94920000000	IDC	-118,748.49
Δ	17312	TREASURY NOTES	912828V72	25	1	1.8750	5,000,000.00	4,870,900.00	7,510.36	
		02/26/18 01/31/22		31		2.5306	4,884,858.43	97.41800000000	IDC	-7,225.00
Δ	17297	TREASURY NOTES	912828J43	25	1	1.7500	5,000,000.00	4,843,750.00	237.77	
••	_,,	03/03/17 02/28/22		25		2.0678	4,939,934.17	96.87500000000	IDC	-96,184.17
Δ	17309	TREASURY NOTES	912828W89	25		1.8750	5,000,000.00	4,862,305.00	39,148.35	
	1,000	01/25/18 03/31/22		34		2.3684	4,932,477.68	97.24610000000	. IDC	-40,038.75
Δ	17308	TREASURY NOTES	912828X47	25		1.8750	5,000,000.00	4,857,420.00	31,336.33	
**	1,300	01/22/18 04/30/22		30		2.3610	4,923,252.98	97.14840000000	IDC	-44,337.81
Δ	17300	TREASURY NOTES	912828XD7	25		1.8750	5,000,000.00	4,857,420.00	23,437.50	
	1,000	06/09/17 05/31/22	, ,	33		1.7728	5,021,886.18	97.14840000000	IDC	-164,466.18
20	17303	TREASURY NOTES	912828L24	25		1.8750	5,000,000.00	4,842,970.00	254.76	
	17505	09/29/17 08/31/22	71101011	25		1.9133	4,991,780.00	96.85940000000	IDC	-148,810.00
7.	17304	TREASURY NOTES	912828L57	25		1.7500	5,000,000.00	4,810,155.00	36,538.46	•
17	1/301	10/06/17 09/30/22	, , , , , , , , , , , , , , , , , , , ,	34		1.9583	4,952,223.56	96.20310000000	IDC	-140,626.25
20.	17305	TREASURY NOTES	912828M49	25		1.8750	5,000,000.00	4,833,985.00	31,336.33	•
A	1/303	10/31/17 10/31/22	JILOLOMIJ	31		2.0717	4,953,515.63	96.6797000000	IDC	-119,530.63
7\	17307	TREASURY NOTES	912828M80	25		2.0000	5,000,000.00	4,857,420.00	25,000.00	•
А	1/30/	12/18/17 11/30/22	3120201100	30		2.1689	4,965,491.93	97.14840000000	IDC	-103,126.88
7\	17211	TREASURY NOTES	912828P38	25		1.7500	5,000,000.00	4,793,165.00	7,009.67	•
Α.	1/311	02/14/18 01/31/23	712020130	32		2.5665	4,814,321.48	95.86330000000	IDC	-17,772.50
75.	17314	TREASURY NOTES	912828P79			1.5000	10,000,000.00	9,457,810.00	407.61	•
-	1/311	02/28/18 02/28/23	3220201,3	34		2.6828	9,450,000.00		IDC	•
		02/20/10 02/20/20		J.						
	ידרודי	AL (Inv Type) 12 TREASURY NOTES	1	1.65%()	M)	1.7995	80,000,000.00	77,580,465.00	278,039.80	7,810.00
-	,021011	2 (211 2/20) 22 21	_			2.0773	· ·	96.97558100000	•	-1,165,029.16
Α	17230	FHLB MEDIUM TERM NOTES	313376BR5	25	1	1.7500	10,000,000.00	9,977,850.00	37,430.56	
		10/30/15 12/14/18		31	000	1.0933	10,064,122.70	99.77850000000	IDC	-86,272.70
Α	17219	FHLB MEDIUM TERM NOTES	3130A0JR2	25	1	2.3750	7,250,000.00	7,259,838.25	37,307.29	
		10/08/15 12/13/19		25	000	1.3001	7,400,873.64	100.1357000000	IDC	-141,035.39
Α	17280	FHLB MEDIUM TERM NOTES	313378J77	25	1	1.8750	5,000,000.00	4,953,545.00	43,750.00	
		11/09/16 03/13/20		31	000	1.1239	5,091,772.05	99.07090000000	IDC	-138,227.05
Α	17256	FHLB MEDIUM TERM NOTES	313370US5	25	1	2.8750	5,000,000.00	5,071,965.00	67,881.94	
		07/22/16 09/11/20		31	000	1.1759	5,247,642.36	101.4393000000	IDC	-175,677.36
Α	17282	FHLB MEDIUM TERM NOTES	3130A1W95	25	1	2.2500	5,000,000.00	4,960,530.00	25,000.00	
		11/18/16 06/11/21		33		1.6966	5,092,747.30	99.21060000000	IDC	-132,217.30
А	17286	FHLB MEDIUM TERM NOTES	3130A8QS5	25	1	1.1250	5,000,000.00	4,779,160.00	7,343.75	
		11/29/16 07/14/21		30	000	1.8143	4,884,910.55	95.58320000000	IDC	-105,750.55
		• • •								

FINANCE DEPARTMENT CITY OF SANTA CLARA INVESTMENT INVENTORY WITH MARKET VALUE ATTACHMENT A

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(RPTMKT)

INVESTMENTS OUTSTANDING AS OF 02/28/18

MAJOR SORT KEY IS ICC#

	INVEST NUMBER	DESCRIPTION PURCHASE MATURITY DATE	CUSIP	BANK BROK		CPN RATE YTM TR	PAR/SHARES BOOK	MARKET VALUE MARKET PRICE		UNREALIZED GAIN UNREALIZED LOSS
7\	17077	FHLB MEDIUM TERM NOTES	313378JP7	25	1	2.3750	5,000,000.00	4,969,620.00	56,406.25	
A	1/2//	11/01/16 09/10/21	3133,001,	31		1.4290		99.39240000000	IDC	-212,427.35
	מיירחיים	L (Inv Type) 21 FHLB MEDIUM	TERM NOTES	6.30%(M	()	2.0735	42,250,000.00	41,972,508.25		.00
	DODIOIR	and (inversely and instance)			.,	1.3366		99.34321500000		-991,607.70
Δ	17183	FHLB COUPON NOTES	313383EP2	25	1	1.2500	3,719,720.18	3,714,646.48	9,388.21	
•••	1,100	06/20/13 06/20/18		26		1.3538	3,717,876.62	99.86360000000	IDC	-3,230.14
Α	17257	FHLB COUPON NOTES	3130A8RP0	25		1.0500	10,000,000.00	9,934,450.00	36,458.33	
••	1,25,	07/26/16 10/26/18		31	000	1.1007	9,995,040.39	99.34450000000	IDC	-60,590.39
Δ	17249	FHLB COUPON NOTES	3130A86L2	25	1	1.2000	5,000,000.00	4,944,010.00	30,000.00	
••	1.217	06/06/16 03/01/19		26	000	1.2000	5,000,000.00	98.88020000000	IDC	-55,990.00
70.	17294	FHLB COUPON NOTES	3130AAJZ2	25		1.7500	3,750,000.00	3,696,101.25	22,604.17	
-	1/2/4	01/27/17 04/27/20	7.57	32		1.7500	3,750,000.00	98.56270000000	IDC	-53,898.75
7\	17252	FHLB COUPON NOTES	3130A8NS8	25		1.2400	5,000,000.00	4,863,450.00	8,266.67	
А	1/255	07/13/16 07/13/20	31301101100	25		1.2824	4,994,855.75	97.26900000000	IDC	-131,405.75
70	17775	FHLB COUPON NOTES	3130A7CT0	25		1.5600	10,000,000.00	9,775,560.00	2,166.67	
A	1/235	02/26/16 08/26/20	JIJOHICIO	26		1.5669	9,998,336.58	97.75560000000	IDC	-222,776.58
	10000		3130A9MG3	25		1.5000	5,000,000.00	4,800,510.00	31,458.33	•
A	17278	FHLB COUPON NOTES	313UA9MG3			1.5508	4,990,234.11	96.01020000000	IDC	-189,724.11
_		11/01/16 09/30/21	2120201166	34 25			5,000,000.00	4,838,210.00	27,733.33	103,.21.11
A	17299	FHLB COUPON NOTES	3130ABH66			2.0800			27,733.33 IDC	-161,790.00
		05/25/17 05/25/22		30	000	2.0800	5,000,000.00			
	CITETOTI	AL (Inv Type) 22 FHLB COUPON	NOTES	6.99% (N	۷)	1.4202	47,469,720.18	46,566,937.73	168,075.71	.00
	BODIOIR	THE TYPE, 22 THE COULTRY	1.0120	0.330(.	• ,	1.4502		98.09819300000		-879,405.72
Δ	17239	FNMA COUPON NOTE	3136G3A08	25	1	1.3200	11,500,000.00	11,319,680.00	73,370.00	
	_,,	03/24/16 06/07/19	~	34	000	1.3874	11,486,851.67	98.43200000000	IDC	-167,171.67
7\	17263	FNMA COUPON NOTE	3135G0M91			1.1250	10,000,000.00	9,847,670.00	10,937.50	
-	1/205	08/10/16 07/26/19	525550115	32		1.1546	9,995,660.19	98.47670000000	IDC	-147,990.19
7	17205	FNMA COUPON NOTE	3136G3K38			1.2600	5,000,000.00	4,926,065.00	5,075.00	
A	17203	11/23/16 08/02/19	3130031130	30		1.3937	4,990,218.30	98.52130000000	IDC	-64,153.30
70	17050	FNMA COUPON NOTE	3136G3WV3			1.1000	10,000,000.00	9,763,760.00	46,138.89	
A	1/252	06/30/16 09/30/19	212002442	32		1.1000	10,000,000.00	97.63760000000	IDC	-236,240.00
70	17060	FNMA COUPON NOTE	3135G0J95			1.3500	5,000,000.00	4,916,545.00	23,062.50	
A	1/260		313360093	33		1.3508	4,999,908.03	98.33090000000	IDC	
_	17016	07/26/16 10/28/19	3136G3QV0			1.5000	10,000,000.00	9,820,320.00	40,000.00	•
A	17246	FNMA COUPON NOTE	3136G3QV0	33		1.5000	10,000,000.00	98.20320000000	IDC	
_	10005	05/25/16 02/25/20	21250000			1.3000	5,000,000.00	4,889,380.00	27,263.89	•
Α	17275	FNMA COUPON NOTE	3135G0Q63	31		1.3000	4,998,836.71	97.78760000000	27,203:05 IDC	
_		10/24/16 03/30/20	212604504				5,000,000.00	4,842,785.00	11,013.89	
A	17273	FNMA COUPON NOTE	3136G4DC4			1.3000	•	96.85570000000	11,013.89 IDC	
		10/13/16 06/30/20		32		1.3139	4,998,318.58		5,397.97	•
A	17258	FNMA COUPON NOTE	3136G3S89			1.4200	4,025,000.00	3,920,285.60	5,397.97 IDC	
		07/27/16 07/27/20		26		1.4200	4,025,000.00	97.39840000000		·
A	. 17259	FNMA COUPON NOTE	3136G3T39			1.3500	5,000,000.00	4,809,905.00	6,187.50 IDC	
		07/28/16 07/28/20		25	000	1.3500	5,000,000.00	96.19810000000	1100	130,035.00

(RPTMKT)

FINANCE DEPARTMENT CITY OF SANTA CLARA INVESTMENT INVENTORY WITH MARKET VALUE

ATTACHMENT A

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INVESTMENTS OUTSTANDING AS OF 02/28/18 MAJOR SORT KEY IS ICC#

	INVEST		CUSIP	BANK BROK		CPN RATE	PAR/SHARES BOOK	MARKET VALUE MARKET PRICE		JNREALIZED GAIN JNREALIZED LOSS
7	17251	FNMA COUPON NOTE	3136G3WY7	25	1	1.2700	10,000,000.00	9,582,000.00	53,269.44	
_		06/30/16 09/30/20		26	000	1.2700	10,000,000.00	95.82000000000	IDC	-418,000.00
7	17270	FNMA COUPON NOTE	3136G4BD4	25	1	1.3500	5,540,000.00	5,352,897.58	31,578.00	
•	,_,	09/29/16 03/29/21		33	000	1.3500	5,540,000.00	96.62270000000	IDC	-187,102.42
7	17266	FNMA COUPON NOTE	3136G33W3	25	1	1.5000	5,800,000.00	5,608,031.60	22,475.00	
-		08/30/16 05/28/21		26	000	1.5000	5,800,000.00	96.69020000000	IDC	-191,968.40
Z	17267	FNMA COUPON NOTE	3136G33W3	25	1	1.5000	4,200,000.00	4,060,988.40	16,275.00	
•	1 1,20,	08/30/16 05/28/21		26	000	1.5000	4,200,000.00	96.69020000000	IDC	-139,011.60
z	17262	FNMA COUPON NOTE	3136G3T21	25		1.6000	5,000,000.00	4,837,505.00	7,555.56	
-	1 1/202	07/27/16 07/27/21		34		1.6000	5,000,000.00	96.75010000000	IDC	-162,495.00
7	17276	FNMA COUPON NOTE	3136G4CY7	25		1.5000	3,400,000.00	3,237,000.60	21,391.67	
-	1 1/2/0	11/01/16 09/30/21	31300101.	26		1.5423	3,394,466.00	95.20590000000	IDC	-157,465.40
7	17070	P. FNMA COUPON NOTE	3136G4EV1	25		1.6250	5,000,000.00	4,771,860.00	27,760.42	
F	1 1/2/2	10/28/16 10/28/21	313001111	32		1.6250		95.43720000000	IDC	-228,140.00
		10/28/16 10/26/21		72	000					
	CTTD MO	TAL (Inv Type) 23 FNMA COUPON 1	אַרייד זיי	5 99% (M	1)	1 3461	109,465,000.00	106,506,678.78	428,752.23	.00
	SUBTUI	IAL (IIIV Type) 23 FNMA COOFON I	NOIE I.	J. JJ 8 (I.	.,			97.29747300000	·	-2,922,580.70
,	17100	FNMA MEDIUM TERM NOTE	3135G0WJ8	25	7	.8750	10,000,000.00	9,983,330.00	24,305.56	
I	7 1/180	05/28/13 05/21/18	3133G0M00	30		1.0350	9,992,330.95	99.83330000000	IDC	-9,000.95
_			3135G0YM9	25		1.8750	7,500,000.00	7,495,972.50	63,671.88	·
£	A 1720	7 FNMA MEDIUM TERM NOTE	3133G01M3	26		1.2451	7,545,947.29	99.94630000000	IDC	-49,974.79
_		06/26/15 09/18/18	3135G0ZA4	25		1.8750	10,000,000.00	9,976,700.00	6,250.00	,
1	17208	FNMA MEDIUM TERM NOTE	3135GUZA4	25 25		1.3503	10,050,787.46	99.76700000000	IDC	-74,087.46
		07/22/15 02/19/19	212600000	25 25		1.3303	10,000,000.00	9,845,950.00	46,919.44	, = ,
Z	A 17215	5 FNMA MEDIUM TERM NOTE	3136G0T68	∠5 25		1.3842	9,989,494.97	98.45950000000	IDC	-143,544.97
		09/23/15 10/24/19	27250250			1.6250	10,000,000.00	9,880,030.00	18,055.56	210,01111
I	A 17225	5 FNMA MEDIUM TERM NOTE	3135G0A78			1.8250	10,048,349.65	98.80030000000	IDC	-168,319.65
		10/21/15 01/21/20		34				9,818,140.00	28,749.99	100,515.05
2	A 17226	5 FNMA MEDIUM TERM NOTE	3135G0D75			1.5000	10,000,000.00	98.18140000000	IDC	-199,147.32
		10/23/15 06/22/20		26		1.4280	10,017,287.32	9,756,740.00	37,916.67	100,117.02
- 1	A 17238	B FNMA MEDIUM TERM NOTE	3135G0F73			1.5000	10,000,000.00	97.56740000000	IDC	-214,149.18
		03/17/16 11/30/20		32		1.6011	9,970,889.18		16,406.25	-214,147.10
1	A 1727	9 FNMA MEDIUM TERM NOTE	3135G0H55			1.8750	5,000,000.00	4,924,420.00	10,400.23 IDC	-117,616.93
		11/16/16 12/28/20		25		1.5842	5,042,036.93	98.48840000000	10,133.33	-117,010.93
	A 1724	8 FNMA MEDIUM TERM NOTE	3136G02F7			1.6000	2,000,000.00	1,945,714.00	IU, 133.33	-62,740.65
		06/03/16 05/07/21		26		1.4741	2,008,454.65	97.28570000000		-62,740.03
	A 1726	8 FNMA MEDIUM TERM NOTE	3135G0N82			1.2500	10,000,000.00	9,576,780.00	4,861.10	-407,006.80
		08/25/16 08/17/21		31		1.2981	9,983,786.80	95.76780000000	IDC	-407,000.00
	A 1727	1 FNMA MEDIUM TERM NOTE	3135G0Q89			1.3750	5,000,000.00	4,797,440.00	27,500.00	100 136 30
		10/11/16 10/07/21		31		1.4501	4,985,576.29	95.94880000000	IDC	-188,136.29
	A 1731	O FNMA MEDIUM TERM NOTE	3135G0T78			2.0000	5,000,000.00	4,844,470.00	40,277.78	46 200 00
		01/29/18 10/05/22		26	000	2.4969	4,922,138.89	96.88940000000	IDC	-46,280.00
									205 245 55	
	SUBTO'	TAL (Inv Type) 24 FNMA MEDIUM	TERM NOTE 1	.3.94%(1	M)	1.5141	94,500,000.00	92,845,686.50	325,047.56	.00
						1.4236	94,557,080.38	98.24940400000		-1,680,004.99

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FINANCE DEPARTMENT CITY OF SANTA CLARA INVESTMENT INVENTORY WITH MARKET VALUE ATTACHMENT A

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INVESTMENTS OUTSTANDING AS OF 02/28/18 MAJOR SORT KEY IS ICC#

INVEST NUMBER	DESCRIPTION PURCHASE MATURITY DATE	CUSIP	BANK BROK		CPN RATE	PAR/SHARES BOOK	MARKET VALUE MARKET PRICE		UNREALIZED GAIN UNREALIZED LOSS
A 17244	FFCB MEDIUM TERM NOTES 04/29/16 08/15/18	3133EF5L7	25 26	1	.9500 .9378	10,000,000.00	9,962,190.00 99.6219000000	4,222.22 IDC	-38,411.43
A 17224	FFCB MEDIUM TERM NOTES	3133EFHU4	25	1	.8750	10,000,000.00	9,939,270.00	34,513.89	
	10/19/15 10/09/18		32	000	.9571	9,991,955.80	99.39270000000	IDC	-52,685.80
A 17234	FFCB MEDIUM TERM NOTES	3133EFYZ4	25	1	1.3750	10,000,000.00	9,677,890.00	8,020.83	
	02/18/16 02/10/21		26	000	1.4900	9,966,891.15	96.7789000000	IDC	-289,001.15
CITE	AL (Inv Type) 26 FFCB MEDIUM TER	M NOTES	4.44%(M	٠,	1.0664	30,000,000.00	29,579,350.00	46,756.94	.00
SUBTUI	AL (INV Type) 26 FFCB MEDIOM TEX	IN NOTES	4.449(11	. /	1.1279	29,959,448.38	98.59783300000	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	-380,098.38
A 17222	FFCB COUPON NOTES	3133EFJM0	25		.9300	10,000,000.00	9,989,260.00	35,650.00	E 065 41
	10/13/15 04/13/18		25	000		9,997,125.41	99.89260000000	IDC	-7,865.41
A 17223	FFCB COUPON NOTES	3133EFJN8	25		1.0300	10,000,000.00	9,971,690.00	13,733.33	00 166 00
	10/15/15 07/13/18		25		1.0331	9,999,856.29	99.71690000000	IDC	
A 17261	FFCB COUPON NOTES	3133EGJY2			1.1400	7,309,000.00	7,171,832.00	33,329.04	
	07/26/16 10/07/19		31		1.1999	7,300,469.31	98.12330000000	IDC	-128,637.31
A 17264	FFCB COUPON NOTES	3133EGBK0			1.3000	10,000,000.00	9,826,510.00	34,666.67	100 100 00
	08/11/16 11/25/19		34		1.3014	9,999,696.50	98.26510000000	IDC	•
A 17221	FFCB COUPON NOTES	3130A6JG3			1.7000	8,950,000.00	8,806,880.55	57,901.53	
	10/14/15 04/14/20		32		1.6849	8,953,227.23	98.40090000000	IDC	
A 17255	FFCB COUPON NOTES	3133EGLG8			1.3700	10,000,000.00	9,727,710.00	52,516.67	
	07/15/16 10/13/20		33		1.4079	9,989,057.06	97.27710000000	IDC	
A 17254	FFCB COUPON NOTES	3133EGLH6			1.4200	10,000,000.00	9,683,580.00	19,327.78	
	07/12/16 01/12/21		32		1.4384	9,994,674.77	96.83580000000	IDC	
A 17245	FFCB COUPON NOTES	3133EGAZ8			1.5800	6,290,000.00	6,108,080.62	3,864.86	
	05/19/16 02/17/21		34		1.6200	6,282,802.81	97.10780000000	IDC	· ·
A 17250	FFCB COUPON NOTES	3133EFX36			1.6800	7,175,000.00	6,973,762.78	48,885.67	
	06/23/16 04/05/21		31		1.6198	7,189,422.90	97.19530000000	IDC	
A 17283	FFCB COUPON NOTES	3133EGEV3	25		1.6200	5,000,000.00	4,831,965.00	17,325.00	
	11/18/16 06/14/21		31		1.7211	4,983,052.40	96.63930000000	IDC	
A 17298	FFCB COUPON NOTES	3133EHDP5			2.2700	5,000,000.00	4,877,760.00	49,813.89	
	03/23/17 03/23/22		32		2.2700	5,000,000.00	97.55520000000	IDC	
A 17301	FFCB COUPON NOTES	3133EHNV1			2.0500	10,000,000.00	9,648,370.00	40,430.56	
	06/20/17 06/20/22		26	000	2.0500	10,000,000.00		IDC	
erromon	AL (Inv Type) 27 FFCB COUPON NOT	רבכ 1	4.66% (N	π)	1.4640	99,724,000.00	97,617,400.95	407,445.00	
20101	AL (INV Type) 27 FFCB COOFON NO.	1110 1	1) 000.11	• /	1.4823		97.88757100000	•	-2,071,983.73
					-				
				_	2 ====	E 000 000 00	E 00E 1CE 00	80,208.33	
A 17290	FHLMC MEDIUM TERM NOTES	3137EACA5			3.7500	5,000,000.00	5,085,165.00	80,208.33 IDC	•
	12/20/16 03/27/19		34		1.4151	5,171,177.45	101.7033000000	21,250.00	•
A 17284	FHLMC MEDIUM TERM NOTES	3137EADZ9			1.1250	5,000,000.00	4,943,425.00	21,250.00 IDC	
	11/22/16 04/15/19		34		1.2521	4,990,644.91	98.86850000000	44,236.11	·
A 17209	FHLMC MEDIUM TERM NOTES	3137EADG1			1.7500	10,000,000.00	9,947,740.00	44,236.11 IDC	
	08/05/15 05/30/19		30	000	1.3840	10,053,027.99	99.47740000000	11)(103,207.99

FINANCE DEPARTMENT
CITY OF SANTA CLARA
INVESTMENT INVENTORY WITH MARKET VALUE

ATTACHMENT A

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(RPTMKT)

INVESTMENTS OUTSTANDING AS OF 02/28/18

MAJOR SORT KEY IS ICC#

	INVEST NUMBER	DESCRIPTION PURCHASE MATURITY DATE	CUSIP			CPN RATE	PAR/SHARES BOOK	MARKET VALUE MARKET PRICE		UNREALIZED GAIN UNREALIZED LOSS
		FHLMC MEDIUM TERM NOTES 09/04/15 08/01/19	3137EADK2	25 25	000	1.2500 1.3752	6,000,000.00 5,989,115.28	5,921,910.00 98.69850000000	6,250.00 IDC 45,833.33	-67,205.28
A	17233	FHLMC MEDIUM TERM NOTES 12/07/15 05/01/20	3137EADR7	25 32		1.3750 1.6350	10,000,000.00 9,937,641.57	9,799,210.00 97.99210000000	IDC	
	SUBTOTA	AL (Inv Type) 28 FHLMC MEDIUM	TERM NOTES	5.36%(M)		1.7639 1.4378	36,000,000.00 36,141,607.20	35,697,450.00	197,777.77	.00 -444,157.20
Α	17265	FHLMC COUPON NOTES	3134G9D53	25	1	_8000	5,000,000.00	4,984,540.00	6,888.89	
		08/12/16 06/29/18		30		.8918		99.69080000000	IDC	·
Α	17287	FHLMC COUPON NOTES	3134GAYE8			1.1250	10,000,000.00	9,934,730.00	29,062.50 IDC	
		12/08/16 11/28/18		31		1.1826	9,994,337.78	99.34730000000	8,180.56	•
A	17281	FHLMC COUPON NOTES	3134G92B2			.9500	10,000,000.00	9,892,050.00	8,180.56 IDC	
		11/17/16 01/30/19		34		1.1342	9,981,890.55	98.92050000000	10,627.60	•
Α	17289	FHLMC COUPON NOTES	3134GAA79			1.2500	3,975,000.00	3,936,355.05	10,627.80 IDC	
		12/15/16 03/14/19		26		1.3182	3,971,694.78	99.02780000000	19,097.22	· •
A	17274	FHLMC COUPON NOTES	3134GASB1			1.1000	5,000,000.00	4,936,595.00	19,097.22 IDC	
		10/26/16 04/26/19		30		1.1264	4,998,054.28	98.73190000000	14,638.89	
Α	17288	FHLMC COUPON NOTES	3134GAA61			1.5500	5,000,000.00	4,921,350.00	IT, 038.85	
		12/23/16 12/23/19		32		1.5778	4,997,303.70	98.42700000000	12,708.33	·
A	17269	FHLMC COUPON NOTES	3134GANV2			1.5000	5,000,000.00	4,806,385.00 96.12770000000	12,708.33	
		09/30/16 12/30/20		32		1.5000	5,000,000.00		37,027.78	•
A	17302	FHLMC COUPON NOTES	3134GBZS4			2.1500	5,000,000.00	4,846,120.00	37,027.70 IDC	
		07/27/17 04/27/22		33		2.1500	5,000,000.00	96.92240000000	1,250.00	•
A	17313	FHLMC COUPON NOTES	3134GSFR1			3.0000	5,000,000.00	4,997,625.00	1,230.00 IDO	
		02/28/18 02/24/23		33	000	3.0000	5,000,000.00	99.95250000000	150	
	SUBTOT	AL (Inv Type) 29 FHLMC COUPON	NOTES	8.00%(M)	1.4123	53,975,000.00	53,255,750.05 98.66743900000	139,481.77	.00 -685,275.14
						1.4750				
7	16059	STATE OF CA DEMAND DEP		96	1	1.2016	50,405,529.84	50,405,529.84	102,559.54	1 0.00
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	STRTOT	AL (Inv Type) 99 LOCAL AGENCY	INVESTMENT	7.57% (M)	1.2016	50,405,529.84	50,405,529.84	102,559.54	1 .00
	DODIOI	111 (111 1) pr				1.2016	50,405,529.84	100.0000000000		
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7	A 17046	MUTUAL FUNDS-FIDELITY		25		1.2617	30,749,615.10	30,749,615.10*		* * * * * * * * * * * * * * * * * * * *
		11/01/08 03/01/18		101		1.2617		100.0000000000	B001	
7	A 17236	FIGURE 1 CHES 1 IDELLI I				1.2620	283,930.43	283,930.43*	.06 BOO	
		03/08/16 03/01/18		101	000	1.2620	283,930.43	100.0000000000	8001	·
							21 022 545 52	21 022 EAF E2	1.4	5 .00
	SUBTOI	TAL (Inv Type) 305 MUTUAL FUND	S-FIDELITY	4.66% (M	1)	1.2617	31,033,545.53	31,033,545.53 100.0000000000	1-4-	
						1.2617	31,033,545.53	100.000000000		

^{*} MARKET = BOOK LESS PURCHASE INTEREST

FINANCE DEPARTMENT
CITY OF SANTA CLARA
INVESTMENT INVENTORY WITH MARKET VALUE

ATTACHMENT A

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INVESTMENTS OUTSTANDING AS OF 02/28/18 MAJOR SORT KEY IS ICC#

INVEST NUMBER	DESCRIPTION PURCHASE MATURITY DAT	CUSIP FE		FUND SAFE	CPN RATE YTM TR	PAR/SHARES BOOK	MARKET VALUE MARKET PRICE		UNREALIZED GAIN UNREALIZED LOSS
	DREYFUS TREASURY CASH MANA 10/31/97 03/01/18 MUTUAL FUNDS-DREYFUS 06/16/14 03/01/18	AGEMEN	20 102 5 102	000 51	1.2212 1.2212 1.2116 1.2116	2,064,052.24 2,064,052.24 898,162.00 898,162.00	2,064,052.24 100.0000000000 898,162.00* 100.0000000000	.07 USERPR .03 BOOK	0.00
SUBTOTA	al (Inv Type) 315 MUTUAL FU	UNDS-DREYFUS	.44% (M)		1.2183	2,962,214.24 2,962,214.24	2,962,214.24	.10	.00
	C	GRAND TOTAL			1.4910 1.4620	677,785,009.79 677,335,372.35	666,023,516.87 98.26471600000	2,369,057.66	7,810.00 -11,220,142.72

^{*} MARKET = BOOK LESS PURCHASE INTEREST



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Agenda Report

18-254 Agenda Date: 4/24/2018

REPORT TO COUNCIL

SUBJECT

Set a Public Hearing to Consider the Proposed Rate for Small Cell Attachments to City Owned Electric Wooden Utility Poles

BACKGROUND

Pursuant to Public Utilities Code, Division 4.8, Publicly Owned Utilities, PART 2. Utility Poles and Support Structures, Section 9510-9520 (Assembly Bill (AB) 1027), publicly owned electric utilities are required to make appropriate space and capacity of utility poles available to third party communication companies. Third party communications companies have requested to attach small cells to City owned electric wooden utility poles. Small cells differ from traditional towers or rooftop installations and are typically installed at the top of utility poles, rather than below the utility's primary and secondary electric equipment. They use low-powered nodes and would be installed at multiple locations throughout the City. By locating small cells within closer proximity to potential users than traditional towers, they will provide faster data speeds to their customers.

AB 1027 imposes conditions on how usage fees may be applied and indicates publicly owned electric utilities should recover actual costs without subsidizing for-profit cable television corporations, video service providers, and telephone corporations.

DISCUSSION

In response to third party communication companies' requests staff conducted a cost study on small cell attachments, and pursuant to AB 1027, the City is required to set a public hearing to present its findings on the proposed small cell rate and at which time oral or written presentations relating to the fee or term or condition of access may be made. At least thirty (30) days after the public hearing Council may take action related to setting the rates for small cell attachments. Action may be in the form of an ordinance, resolution, or approval of contract.

The small cell cost study followed the same methodology as the 2016 approved pole cable attachment rates. It is based on Silicon Valley Power's annual cost of ownership, which is the sum of capital costs and annual operation costs of the pole or support structure used for pole attachments and has a 2.5% escalator per year.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

18-254 Agenda Date: 4/24/2018

FISCAL IMPACT

There is no additional cost to set the public hearing other than staff time and expense. Future Council action to set the small cell attachment rate will provide a mechanism for cost recovery for the Department of Electric Utility.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

Pursuant to AB 1027, at least fourteen (14) days before the public hearing date, the City shall mail a notice of the time and place of the public hearing, including a general explanation of the matter to be considered, and a statement that the data indicating the cost is available for review to a person or entity who files a written request with the City for a mailed notice of the upcoming public hearing. In addition, at least ten (10) days before the public hearing, SVP shall make the data indicating the cost available on the SVP's website at www.siliconvalleypower.com http://www.siliconvalleypower.com. In addition, the City will post notice of the public hearing in the City's adjudicated newspaper, Santa Clara Weekly.

RECOMMENDATION

Set June 12, 2018 as a public hearing to consider the proposed rate for small cell attachments to City owned electric wooden utility poles.

Reviewed by: John C. Roukema, Chief Electric Utility Officer

Approved by: Deanna J. Santana, City Manager



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Agenda Report

18-288 Agenda Date: 4/24/2018

REPORT TO COUNCIL

SUBJECT

Accept Kaiser Permanente Donation for Annual Senior Center Health & Wellness Faire and Related Budget Amendment

BACKGROUND

Kaiser Permanente has offered to donate \$500 to offset the cost of the Senior Center's Second Annual "Be Strong, Live Long" Health & Wellness Faire & barbecue lunch, which takes place on May 18, 2018. City Policy and Procedure #016 "Gifts to the City" requires review of donations, conditions of acceptance, if any, and whether acceptance would be beneficial or burdensome to the City. The donation supplements the cost of food offered at the Fair to offer a healthy barbecue lunch to the seniors and public at a reduced price. This is the second year of the event, which connects Santa Clarans of all ages to resources and information related to eating well, being active, and finding connection to community resources. The 2017 fair engaged approximately 300 participants; our goal in 2018 is to assist 500 city residents.

DISCUSSION

Kaiser Permanente is continuing its consistent support of the City's Parks & Recreation Department activities, and the donation does not have conditions attached. The City does not foresee potential liability to the City, the donor, or the public with acceptance of the donation.

The donation would benefit the City and community as a whole by supplementing the cost of food served at the event, and there are no foreseen drawbacks to acceptance of the donation. Community engagement and support of City activities establishes positive public perception and encourages further engagement and support. The City has determined that the FPPC Form 801 need not be prepared because the gift does not have a specific end recipient. In accordance with City Policy and Procedure #016, the City recommends acceptance of the donation.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

Acceptance of the donation and approval of its appropriation to the Health & Wellness Program will provide an additional \$500 to purchase food and beverages for the "Be Strong, Live Long" Health & Wellness Faire & barbecue lunch.

BUDGET AMENDMENT

Fund 084 - Community Activities Fund	2017-18 Current	Increase/ (Decrease)	2017-18 Revised
Revenues Program 1114 (Sr Center Programs) - Donations	\$15,675	\$500	\$16,175
Expenditures Program 1114 (Sr Center Programs) -Supplies	\$255,352	\$500	\$255,852

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <mailto:clerk@santaclaraca.gov> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Accept donation from Kaiser Permanente and approve appropriation of \$500 for the annual Senior Center Health & Wellness Faire, and authorize the transmittal of a letter of appreciation signed by the Mayor and City Manager.

Reviewed by: James Teixeira, Director, Parks & Recreation Department

Reviewed by: Angela Kraetsch, Director of Finance

Reviewed by: Brian Doyle, City Attorney

Reviewed by: Manuel Pineda, Assistant City Manager Reviewed by: Walter C. Rossmann, Chief Operating Officer

Approved by: Deanna J. Santana, City Manager



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Agenda Report

18-389 Agenda Date: 4/24/2018

REPORT TO COUNCIL

SUBJECT

Approve the 2017-2020 Memorandum of Understanding between the City of Santa Clara and American Federation of State, County and Municipal Employees (AFSCME) Local 101

BACKGROUND

The Memorandum of Understanding (MOU) between the City and AFSCME (Unit 6) expired on December 16, 2017. The City and AFSCME Unit 6 came to a tentative agreement on a three year successor MOU on March 8, 2018. Unit 6 voted to approve that successor MOU on March 15, 2018.

DISCUSSION

This report recommends approval of the successor MOU, which, if approved by the City Council, will be in effect from December 17, 2017 through and including December 26, 2020.

The significant provisions of the new MOU are as follows:

Wages

- 3% wage increase retroactive to December 17, 2017
- 1% wage increase effective December 16, 2018
- 2.5% wage increase effective December 15, 2019

Holidays

Four additional non-permanent paid holidays for 12/26/17, 12/27/17, 12/28/17, and 12/29/17; four additional non-permanent paid holidays for 12/26/18, 12/27/18, 12/28/18, and 12/31/18; and four additional non-permanent paid holidays for 12/26/19, 12/27/19, 12/30/19 and 12/31/19. Employees who used leaves for the days or hours on and between 12/26/17 and 12/29/17 will receive banked days or hours off which must be used in 2018. These non-permanent paid holidays will only be for these three MOU years.

California Public Employees' Retirement System (CalPERS)

The City and Unit 6 agreed that if CalPERS should implement a change in its actuarial methodology (i.e. assumed discount rate, smoothing methodology, demographic assumptions, etc.) which change would have a material impact on the City's employer contribution, the City and AFSCME agree to meet and confer regarding this change and its impacts.

Medical

- Incorporate the Affordable Care Act Side Letter between the City and Unit 6 executed on September 28, 2017. This Side Letter modified the prior MOU language to conform the City's health contributions and MOU provisions to IRS requirements under the Affordable Care Act.
- Effective retroactive to January 1, 2018, a \$200 per month increase in City contributions to

18-389 Agenda Date: 4/24/2018

- premiums for employees that enroll in a City health plan, to \$1,182 per month.
- Effective June 1, 2018, increase the City's monthly contributions to premiums for employees that enroll in a City health plan to an amount equal to the two-party Kaiser rate of \$1,564.87 per month.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

The primary cost impact is in the wage increase of 3% the first year, 1% for the second year and 2.5% for the third year. These wage increases over the MOU period amount to approximately \$2, 405,000 million for all funds (\$1,491,000 in the General Fund). Additionally for those that enroll in health insurance coverage, the City will contribute an additional \$200 per month through May 2018. This cost will increase effective June 1, 2018 to reflect health insurance coverage of two-party Kaiser Health Plan or \$1,564.87 per month. The projected cost increase of this health benefit is approximately \$1,540,000 for all funds (\$955,000 in the General Fund) over the three year MOU term. The total cost for the successor MOU over its three year term is approximately \$3,945,000 with 62% (or \$2,446,000) of expenses in the City's General Fund. The increased cost for FY 2017/18 will be absorbed within existing department appropriations primarily due to expenditure savings related to vacancies. The FY 2018/19 Recommended Budget will include the negotiated salary and special pay increases.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <mailto:clerk@santaclaraca.gov> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Approve and authorize the City Manager to execute the Memorandum of Understanding between the City of Santa Clara and AFSCME Local 101 (Unit 6) 2017-2020.

Prepared by: Julia Hill, Interim Director of Human Resources

Reviewed by: Angela Kraetsch, Director of Finance

Reviewed by: Walter C. Rossmann, Chief Operating Officer

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

- 1. MOU AFSCME Local 101 (Unit 6) 2017-2020 final version
- 2. MOU AFSCME Local 101 (Unit 6) 2017-2020 redline version

MEMORANDUM OF UNDERSTANDING

between

CITY OF SANTA CLARA

and

AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES LOCAL 101 UNIT 6



DECEMBER 17, 2017 - DECEMBER 26, 2020

MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SANTA CLARA AND

LOCAL 101, A.F.S.C.M.E. REPRESENTING

CITY OF SANTA CLARA FIELD OPERATIONS AND MAINTENANCE UNIT NO. 6 DECEMBER 17, 2017 – DECEMBER 26, 2020

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MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SANTA CLARA AND LOCAL 101, A.F.S.C.M.E. REPRESENTING CITY OF SANTA CLARA FIELD OPERATIONS AND MAINTENANCE UNIT NO. 6 DECEMBER 17, 2017 – DECEMBER 26, 2020

In accordance with the provisions of Section 18 of the City of Santa Clara Employer-Employee Relations Resolution, this Memorandum of Understanding was made and entered into by and between the designated representatives of the City of Santa Clara (a public agency as defined in Section 3501 (c) of Chapter 10 of Division 4 of Title I of the Government Code of the State of California), hereinafter referred to as the City, and Local 101, A.F.S.C.M.E., the recognized majority representative of the City of Santa Clara Field Operations and Maintenance Unit No. 6, hereinafter referred to as the Union. This agreement constitutes the results of discussions between the City Management Staff and the Union on all matters within the scope of representation. The term of this agreement shall be from December 17, 2017 through December 26, 2020.

WITNESSETH that:

WHEREAS the parties hereto desire to facilitate the peaceful adjustment of differences that may from time to time arise between them, to promote harmony and efficiency to the end that the City, Union, and the general public may benefit therefrom, and to establish fair and equitable wages, hours and working conditions for certain hereinafter designated employees of the City,

NOW, THEREFORE, the parties hereto do agree to propose and recommend that the City Council adopt the following, effective as indicated:

WAGE ADJUSTMENT

- A. Effective retroactive to December 17, 2017, for purposes of base wage and overtime, for persons employed on the date the City Council approves this MOU, employees shall receive a 3.0% wage increase. Effective the first full pay period of the 12/18-12/19 MOU year, employees shall receive a further 1.0% wage increase. Effective the first full pay period of the 12/19-12/20 MOU year, employees shall receive a further 2.5% wage increase.
- B. For the duration of this MOU, the provisions specified below in this Section 1(B) are suspended.

On or before April 1, 2001, and April 1, 2003, the Union may present comparison data between Santa Clara and the cities of Mountain View, Palo Alto, San Jose and Sunnyvale and Santa Clara County for not more than fifteen (15) represented classification which has total compensation after five years of service in that classification that is more than 2.5% below the average of the classification determined to be responsible for essentially the same work in the comparison jurisdictions. The determination of comparability shall be provided by the Santa Clara County Employee Relations Service (ERS). If there are less than two appropriate comparisons among the jurisdictions listed, no adjustment will be made even though Santa Clara is more than 2.5% below the comparison jurisdiction. If there are less than two comparable classes available within the comparison jurisdictions, the Union may present comparable information from at least two and up to

five cities or special districts, including any benchmark agency, within Santa Clara, San Mateo and Alameda counties for consideration. In the event less than five comparison agencies are provided by the Union, the City will attempt to identify additional comparison agencies to provide for five comparisons. Following verification by the City of Santa Clara being 2.5% or more below the average total compensation in the comparison jurisdictions, the City will place the Santa Clara class on the "G" Salary Schedule which brings total compensation to equal to or above the comparison average, effective the first pay period which begins in July, 2001, or July, 2003.

C. It is recognized by both parties to this agreement that it is their mutual responsibility to independently verify, to the extent possible, the accuracy of the information upon which total compensation adjustments are made. Should it be discovered by either party that adjustment(s) to salary and fringe benefits are based on erroneous information or has been erroneously computed, the necessary corrective action will be taken as soon as practical after the discovery and notice of the error has been given. It is the mutual responsibility of both parties to report any suspected error immediately upon discovery to the other party. However, the period for which there will be a right to recover any monies which are either overpaid by the City or underpaid to the employee shall be limited to an adjustment period of up to 90 calendar days from the date the error was first reported to the other party. The corrective action will be taken even in circumstances where the error may bridge successive MOU's, but the recovery will still be limited to amounts owed or owing during the prior 90 calendar days. The 90 calendar day period will begin upon the date of written notification by personal service upon the other party.

Right of recovery by the City of overpayment shall be limited to recovery over the same time period as the overpayment was made. Said repayment will begin with the next paycheck following final determination of the amount to be repaid. Underpayment to the employee shall be made by the City in a lump sum of the amount owed on the next regular paycheck following final determination of the amount to be paid.

- D. The City and AFSCME will meet and confer regarding implementation of a City-wide classification policy during the term of this MOU.
- E. Prior to MOU negotiations, the City will prepare a total compensation survey by computing the total compensation effective October 1 afforded similarly represented classifications of Equipment Operator in the comparing agencies of the cities of San Jose, Mountain View, Palo Alto, Santa Clara County and Sunnyvale and obtaining the average total compensation afforded those agencies. The definitions of the compensation elements used in the survey follow.

DEFINITIONS

1. Salary -

Fifth step in the monthly salary range for classification (excluding seniority or

longevity steps).

2. Life, Health, Dental, Vision, Retiree Medical, other Insurance -

Maximum agency monthly contribution per employee to insurance premiums plus maximum agency monthly contribution to other fringe benefit insurance premiums. For retiree medical, maximum monthly amount for which current fifth year employee would be eligible if the employee retired.

3. Retirement -

Monthly employer contribution to social security plans and monthly blended employer rater contributions to retirement.

4. Holiday Pay -

Number of paid holiday hours per year times the base hourly rate, divided by 12.

5. Vacation Pay -

Maximum number of annual paid vacation hours allowed by agency per employee upon completion of five (5) years' service times the base hourly rate, divided by 12.

6. Other -

Monthly salary equivalent of or maximum monthly agency contribution to other fringe benefits available to all full-time agency employees. To be eligible for inclusion in comparison data, such benefits of the comparing jurisdiction must be of a reoccurring nature or become part of their compensation base. This category includes the City's monthly contributions to employee's VEBA

accounts

7. Total Compensation -

The sum of Items 1 through 6 above.

TABULAR DESCRIPTION OF ADJUSTMENT OF TOTAL COMPENSATION

For the duration of this MOU, the provisions specified in this TABULAR DESCRIPTION OF ADJUSTMENTS OF TOTAL COMPENSATION are suspended.

Upon adoption of MOU for 1999 and by December 15, 2000, 2001 and 2002

Union presents its determination of total compensation monies among element areas noted in Item I-A and in accord with the above action.

Pay Period established as effective date of MOU, December 24, 2000 and December 23, 2001 and December 22, 2002

City implements Union's determination of allocations as verified by the City.

By April 1, 2000 and April 1, 2003

Union presents its comparison data as defined under Section 2.I, if any, on represented classifications which are 2.5% or more below survey average in total compensation after application of the common salary adjustment provided for in the MOU for 2000, 2001, 2002, 2003 for verification by the City.

After July 1, 2001 and July 1, 2003

City implements salary increases on Salary Schedule "G" for classifications determined to be 2.5% or more under the survey average in total compensation as necessary to bring those classifications to equal or above the survey average.

2. CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM (CALPERS)

The City has contracted with CalPERS to provide employees with the 2.7% at age 55 formula effective December 17, 2006 for "Classic" or "Legacy" employees as defined by CalPERS and the Public Employees' Pension Reform Act of 2013 (PEPRA) and the 2.0% at 62 with "highest three year average" for "New Members" as defined by CalPERS and PEPRA. Classic/Legacy employees shall continue to pay the employee contribution rate and New Members shall contribute 50% of the "normal cost" of their pension formula as required and defined by CalPERS and PEPRA. The employee's CalPERS retirement contribution will continue to be treated as tax deferred.

If CalPERS should implement a change in its actuarial methodology (i.e. assumed discount rate, smoothing methodology, demographic assumptions, etc.) which change would have a material impact on the City's employer contribution, the City and AFSCME agree to meet and confer regarding this change and its impacts.

3. HEALTH INSURANCE

A. Health Flex Contribution

Effective January 1, 2018, the City will offer employees a Health Flex Contribution of \$188.33/month to put toward the payment of a City offered health plan. This amount applies for 2018, and shall be modified each calendar year

using the Rate of Pay Safe Harbor (based on the lowest base pay of any full-time employee covered by this MOU) to ensure the City's offered coverage is "affordable."

Employees who enroll in a City health plan for which the premium amount is more than \$946.86/month shall receive an Additional Health Flex Contribution. The Additional Health Flex Contribution, when added to the Health Flex Contribution described in the prior paragraph and the Regular Flex Contribution described herein, shall not exceed \$400 over the Kaiser employee only premium amount from January 1, 2018 through May 30, 2018. Thereafter, the Additional Health Flex Contribution, when added to the Health Flex Contribution described in the prior paragraph and the Regular Flex Contribution described herein, shall not exceed an amount equal to the Kaiser employee plus one rate for the applicable year. (For 2018, this means an additional \$235.57/month to these individuals from January 2018 through May 2018, and then \$618.01/month for the remainder of 2018.)

Employees may not receive all or any portion of the Health Flex Contribution or Additional Health Flex Contribution as cash or any other taxable benefit, and must apply the Health Flex Contribution to City-offered health benefits. Employees who do not enroll in City-offered health benefits will not receive any of the Health Flex Contributions.

It is understood and agreed that a portion of the Health Flex Contribution described in this subsection is the City's contribution of the statutorily required minimum contribution under the Public Employees Medical and Hospital Care Act (PEMHCA) (e.g. \$133/month in 2018), which is the City's designated PEMHCA amount.

B. Regular Flex Contribution

Effective January 1, 2018, the City will provide a Regular Flex Contribution equal to \$946.86/month less the monthly Health Flex Contribution (thus, for 2018, the Regular Flex Contribution will be \$758.53/month). Employees may use the Regular Flex Contribution to pay for health benefits offered under the City's Section 125 plan or may opt to receive any or all of the Regular Flex Contribution as taxable cash. An employee will receive a Regular Flex Contribution whether or not he/she enrolls in City-offered health benefits and notwithstanding the provisions of Section 3.C. below.

For employees who enroll in City health and whose benefits exceed the total of the City's Health Flex and Regular Flex Contributions to them, the balance of the health premium shall be paid by a salary deduction from the pay of the individual employee.

C. Cash In Lieu

Effective January 1, 2018, employees who choose not to enroll in a City health plan, and meet the requirements set forth below shall receive a Cash in Lieu amount equal to \$946.86 minus the Regular Flex Contribution (for 2018, the Cash in Lieu amount is \$188.33/month).

In order to receive Cash in Lieu of health coverage, an employee must sign a form attesting that the employee and the employee's Tax Family have the Alternative Required Coverage for the Opt Out Period.

- Tax Family means all individuals for whom the employee intends to claim a personal exemption deduction for the taxable year or years that begin or end in or with the City's plan year to which the opt out applies.
- Alternative Required Coverage required means minimum essential coverage through another source (other than coverage in the individual market, whether or not obtained through Covered California).
- Opt Out Period means the plan year to which the opt out arrangement applies.

An employee must provide the attestation every plan year at open enrollment or within 30 days after the start of the plan year for each plan year the employee would like to receive cash in lieu.

The Cash in Lieu payment cannot be made and the City will not in fact make payment if the City knows or has reason to know that the employee or a Tax Family member does not have such alternative coverage, or if the conditions in this paragraph are not otherwise satisfied.

An employee who opts out of City-offered health benefits, but cannot provide the attestation, will not receive the Cash in Lieu contribution described in this subsection.

D. FMLA/CFRA Compliance

The City shall comply with the provisions of the Family and Medical Leave Act of 1993 (FMLA) and the California Family Rights Act of 1993 (CFRA).

E. Flexible Spending Account (IRS Section 125 Plan)

The City has established a Flexible Spending Account benefit (IRS Section 125 Plan) for employees, which provides accounts in which employees may contribute pre-tax dollars for dependent care and un-reimbursed medical expenses. This Plan will follow the regulations outlined by the Internal Revenue Service. Detailed information will be available in the Summary Plan Document.

This Plan is voluntary and participating employees will make pre-tax salary reduction elections to fund the plan.

4. DENTAL INSURANCE

The City will pay toward dental insurance premiums an amount equal to the lowest cost employee only premium amount among the dental plans offered by the City. All employees are required to enroll in a dental plan.

5. VISION INSURANCE

For persons enrolled in the City's VSP vision plan, the city will pay toward vision insurance premiums an amount equal to the lowest cost employee only vision premium. Participation is voluntary. Employees that do not choose to enroll in a vision plan are not entitled to the benefit of City contributions to vision premiums descried in this paragraph.

6. AGENCY FEE

- A. For the term of this MOU the City agrees that the Union shall remain the sole and exclusive agent for all the employees covered by this agreement in Unit 6, without regard to membership in the Union, with respect to all matters relating to hours, rates, terms and conditions of employment and all other bargainable issues. The City further agrees that it will not recognize or negotiate with any other person, association, group, committee or entity other than the Union with respect to such matters and will deal solely through the agency of and with the Union herein.
- B. All employees who are members in good standing of the Union at the date of the signing of the contract and those employees who thereafter become members shall, as a condition of employment, remain members of the Union in good standing during the life of the agreement.
- C. All employees in Unit 6, other than current employees as of August 16, 1987, within thirty (30) days of the date of their initial employment or the signing of the contract, whichever is later, shall be required to make payment of a cash sum as periodic dues to the Union, if such employee is a member thereof; or, an equivalent sum, if not a member, as a charge for the services rendered and to be rendered hereunder by the Union as the exclusive bargaining agent, for the duration of the agreement. Permanent employees employed with the City as of August 15, 1987, have the option of joining the Union.
- D. In the event an employee neglects, fails or refuses to comply with the terms of Sections B or C above, the employer hereby agrees, upon the request of the Union, to discontinue the employment of any such employee. The Union agrees to give a delinquent employee ten (10) days' notice prior to seeking termination and the City is obliged to terminate for failure to pay sums due and owing.
- E. A dues check off or service fee check off provision will be made available by the City to any employee who voluntarily agrees and executes a written authorization to the City.
- F. An employee who has conscientious objections to joining or financially supporting public employee organizations shall not be required to join or financially support any public employee organization as a condition of employment. Such employee is required, in lieu of periodic dues and initiation fees, to pay Agency Shop Fees in sums equal to the Union's regular dues and initiation fees to a non-religious, non-labor charitable fund exempt from

- taxation under Section 501(c)(3) of the Internal Revenue Code, chosen by such employee and verified as being a qualifying organization by the Union.
- G. The agency shop provision shall be rescinded by a majority vote of all the employees in the unit covered by such memorandum of understanding, provided that: (1) a request for such a vote is supported by a petition containing the signatures of at least thirty (30) percent of the employees in the unit; (2) such vote is by secret ballot; (3) such vote may be taken at any time during the term of such memorandum of understanding, but in no event shall there be more than one vote taken during such term.
- H. Any employee who claims financial inability to pay dues (or in lieu Agency Shop fees) may request a waiver of this requirement by filing a petition with the Union. If the Union finds that hardship exists, either a temporary or permanent waiver may be approved.
 - DEFINITION: For purposes of this Section, Agency Fee is defined as that portion of dues not attributable to social or political activities.
- I. Maintenance of Membership: Any employee who is a Union member and is tendering dues through payroll deduction as of the date of execution of this Memorandum of Understanding (MOU), or who becomes a Union member during the term of this MOU, shall remain a member and continue dues deduction for the duration of this MOU and each subsequent MOU thereafter. As an exception, however, between the dates of November 15 and December 15 each calendar year, an employee who is a Union member shall have the right to withdraw from the Union by discontinuing dues deduction by communicating such withdrawal in writing to the Union and the City. Such withdrawal shall be effective the following February 1st. An employee that moves to a classification outside the Union's bargaining unit shall not be required to continue dues deductions.
- J. PEOPLE Deductions: The City agrees to deduct from the wages of any employee who is a member of the Union a PEOPLE deduction as provided for in a written authorization. Such authorization must be executed by the employee and may be revoked by the employee at any time by giving written notice to both the City and the Union. The employer agrees to remit any deductions made pursuant to this provision promptly to the Union together with an itemized statement showing the name of each employee from whose pay such deductions have been made and the amount deducted during the pay period covered by the remittance. AFSCME and employees represented by AFSCME must comply with CMD 82 and this does not change the current rule/policy placing restrictions on political activities during work hours.

7. SICK LEAVE/FAMILY SICK LEAVE/PERSONAL LEAVE

A. Sick Leave

1) Employees shall accrue ninety-six (96) hours of sick leave per year of regular City employment. Sick leave shall accrue in equal amounts each

- pay period. Employees shall not accrue sick leave while they are on unpaid status.
- 2) Use of sick leave will be under the same terms and conditions as are now in place. Vacation and CTO may be used to supplement sick leave with Department Head approval, as permitted and set forth in CMD 30 at the time this MOU was adopted.

B. Family Sick Leave

1) Not more than forty eight (48) hours of sick leave within one calendar year shall be granted to any employee for the care or attendance upon members of his/her immediate family, and not more than forty (40) hours of sick leave shall be granted to any employee for each occurrence of death in his/her immediate family, unless the use of additional leave is approved by the City Manager or designee. "Immediate family" is defined as spouse, parent, child, sibling, grandparent, grandchild, aunt, uncle, niece, nephew, first cousin, parent by marriage, step-parent, step-child, grandparent by marriage, son-in-law, daughter-in-law, sibling by marriage, foster parent, domestic partner, anyone residing with employee, or anyone dependent on the employee for care.

C. Personal Leave

- 1) Each calendar year, an employee is entitled to use forty (40) hours of accrued sick leave as Personal Leave, provided he/she has sufficient sick leave balance available.
- 2) Personal leave is intended to provide the employee with paid time off to attend to legitimate personal business that may arise from time to time during the year. Reporting the reason for use of Personal Leave is not needed.
- 3) The employee has an obligation to provide as much notice as possible so as to allow for proper scheduling by the department.
- 4) Providing that the minimal requirements of proper notification have been met, the use of Personal Leave should not be denied.

The adoption of this program does not modify the existing ability of the employee to exchange up to 96 hours of accrued sick leave for up to 48 hours of vacation, based upon two (2) hours of sick leave for one (1) hour of vacation as provided and defined in the Personnel and Salary Resolution.

8. BEREAVEMENT LEAVE

A. The City will provide employees with a paid bereavement leave benefit to attend to the customary obligations arising from the death of a member of an employee's immediate family, as defined in this Section. Employees are eligible to receive up to forty (40) hours of bereavement leave in the event of the death of a parent, child, or sibling of the employee, employee's spouse

or employee's domestic partner (including, in each case, step, adoptive and in-law), spouse or domestic partner; up to three (3) work days (regardless of shift assigned) of bereavement leave in the event of the death of a grandparent, grandchild, aunt or uncle of the employee, employee's spouse or employee's domestic partner (including, in each case, step, adoptive and in-law); and up to one (1) work day (regardless of shift assigned) of bereavement leave in the event of the death of a great-grandparent, great-grandchild, great-aunt, great-uncle, niece, nephew, or first cousin of the employee, employee's spouse or employee's domestic partner (including, in each case, step, adoptive and in-law).

- B. The bereavement leave benefit is based on each death occurrence.
- C. Up to five (5) work days of additional bereavement leave may be charged to an employee's sick leave balance with City Manager approval.
- D. At the request of the City, the employee will provide verification.

9. HOLIDAYS AND AWARDED CTO

A. Paid Holidays

The City will observe the following thirteen (13) dates (or days) as City Holidays and City offices will be closed in observance of those holidays. Represented employees will be entitled to eight (8) hours of paid time off in observation of the holidays listed.

New Year's Day (January 1), Martin Luther King Day (3rd Monday in January), President's Day (3rd Monday in February), Spring Holiday (observed on Good Friday), Memorial Day (last Monday in May), Independence Day (July 4), Labor Day (1st Monday in September), Admission Day (September 9), Columbus Day (2nd Monday in October), Veteran's Day (November 11), Thanksgiving Day (4th Thursday in November), Friday after Thanksgiving, Christmas Day (December 25). Holidays which fall on a specific date and which fall on Saturday are observed the preceding Friday. Holidays which fall on a specific date and which fall on Sunday are observed the following Monday.

Additionally, the City will observe four additional non-permanent paid holidays on 12/26/17, 12/27/17, 12/28/17, 12/29/17, 12/26/18, 12/27/18, 12/28/18 and 12/31/18, and 12/26/19, 12/27/19, 12/30/19 and 12/31/19. These non-permanent paid holidays would be only for these MOU years, and this provision will sunset and expire at the end of these 12/18-12/20 MOU years. Employees whose jobs require them to work on these holidays will receive banked paid days off instead (8 hours per holiday) which hours may and must be used during the MOU year with the approval of the applicable supervisor/manager.

Because this MOU will be approved by the City Council after the 12/26/17 to 12/29/17 time period, employees who used leaves for these days/hours on and between 12/26/17 and 12/29/17 and are employed on the date the City

Council approves this MOU will receive banked days/hours off which may and must be used as set forth previously; but also shall have the option, if requested, to instead have their leave balances retroactively adjusted.

B. Awarded Compensatory Time Off (CTO)

On each January 1st the City will credit each represented employee with sixteen (16) hours of awarded compensatory time off (CTO) (or the proportionate share if the employee is working a reduced work schedule). This CTO shall be available for use by the employee under the same terms and conditions required by the department for use of regularly accrued CTO. Unused CTO may be traded for cash payout at any time after accrual.

Employees hired after January 1, 2004 shall be credited with a pro-rata share of the awarded CTO based upon the proportion of the calendar year remaining after their hire date.

10. VACATION ACCRUAL

Represented employees will be entitled to use vacation as it is earned under the following conditions:

- A. Vacation may not be taken during the first six (6) months of regular employment.
- B. As long as an employee has not reached his/her maximum allowable accrual rate, based on completed years of service, vacation will be earned on a biweekly basis (1/26 of the annual accrual) provided that the employee is in a paid status for at least 2/3 of the hours (53.4 hours) of that pay period. Employee is required to take at least 1/2 of the vacation earned in the previous calendar year during any calendar year.
- C. Employees may continue to accrue and use vacation in excess of the stated maximum accrual amounts; however, any unused vacation accrual amount still on the books as of the beginning of the pay period that includes December 31st will automatically be transferred to the Emergency Paid Leave Pool.
- D. Vacation may be used in one-tenth (1/10th) hour increments.
- E. Annual and maximum vacation accrual rates, calculated to four decimal points for accuracy, are as follows:

COMPLETED YEARS OF SERVICE	ANNUAL ACCRUAL RATE	MAXIMUM ACCRUAL
1 through 4	80 hours	400 hours
5 through 9	120 hours	400 hours
10 through 15 years	160 hours	400 hours
16 through 20	176 hours	400 hours

21 years +

192 hours

400 hours

F. Vacation Pay-Out

On or before the last business day before December 25th each calendar year, an employee may make in writing on an "Irrevocable Vacation Cash-Out Election Form" to be provided by the City an irrevocable vacation cash-out election for one cash-out of vacation the following calendar year. To be effective, the employee's written notice must be received by the Director of Human Resources or designee no later than the last business day before December 25th of the calendar vear before the calendar year in which the employee wishes to cashout vacation. The amount of vacation requested to be cashed out in the following calendar year may not exceed forty (40) hours which number of vacation hours, must have been earned in the following calendar year before it may be cashed out, and requires a sufficient balance of available accrued vacation. It is understood that an employee using vacation shall always use vacation earned in prior years first before using vacation earned in the current year. The dates available for the cash-out on the Election Form provided by the City shall be the first full pay period in either April, July, October or December.

This provision shall have no effect on an employee's right to cash out all his or her accrued vacation at the time of the employee's separation/retirement from City employment.

- G. For purposes of Vacation selection, seniority will be defined as time in class within the department.
- H. In lieu of receiving a vacation-leave cash payout at retirement, the Union may vote once per calendar year to roll accrued vacation leave hours into the employee's Voluntary Employee Beneficiary Association (VEBA) account, subject to Union compliance with Federal rules associated with employee contributions of vacation leave to their VEBA accounts.

NIGHT DIFFERENTIAL

Employees will be eligible for 5% night differential pay for all continuous hours worked between 6:00 p.m. and 8:00 a.m. so long as such hours include a minimum of 2 continuous applicable hours between 6:00 p.m. and 8:00 a.m. Night differential shall be included in the overtime rate for overtime hours that qualify for night differential under the rule in the preceding sentence.

12. EMPLOYEE ASSISTANCE PROGRAM

The City agrees to provide a confidential employee assistance program. Each new represented employee is provided information about the program and details about the program are on file in the Human Resources Department.

13. AFFIRMATIVE RESPONSE TO EMERGENCY OVERTIME

It is the policy of the City of Santa Clara to avoid the necessity for overtime work whenever possible. The City recognizes, however, the obligation to provide services to the community and, on occasion, may require employees to extend work shifts or to be called back to work due to emergencies, personnel shortages, or required workloads. Employees contacted for overtime work have an obligation to affirmatively respond to this need unless incapacitated or due to extenuating circumstances beyond the control of the employee and reasonably acceptable to the City. Failure on the employee's part to affirmatively respond to such requests and/or to acceptably document such extenuating circumstances or incapacitation will be in violation of the City's rules and regulations and may be subject to formal disciplinary action. For purposes of this section, incapacitation commonly means that an employee is unable to respond to perform his/her duties because of his/her own sickness or injury, or because he/she does not feel capable of performing the duties of the assignment safely because of the ingestion of alcohol or other legal drugs or prescriptions. For purposes of this section, extenuating circumstances commonly means that an employee is unable to respond or perform his/her duties because of extraordinary circumstances such as being required to provide care for another person who is unable to care for him/herself, inability to obtain transportation to the work site, or an undue hardship that places the employee in a situation that he/she deems unsafe. In cases of extenuating circumstances, the employee is expected to notify his/her supervisor of the basis for the decision not to respond and a realistic time at which he/she will be able to report to work. Repeated instances where an employee is either incapacitated or has extenuating circumstances may be cause for the supervisor to review the situation and take appropriate corrective action.

14. OUT-OF-CLASS ASSIGNMENTS AND TRAINING

A. Out-of-Class Pay and Elimination Periods

Represented employees assigned to work temporarily in a higher classification than their own shall be paid at least 5% more than their prevailing salary or at the entrance step of the range of the higher classification, whichever compensation pattern is greater.

- 1) Such assignment will be paid for all actual time assigned to the higher classification, after a 4 hour elimination period on the first day of said assignment.
- 2) If the out-of-class assignment lasts more than 4 hours, out-of-class pay will begin with the first hour of the assignment.
- 3) For a continuing out-of-class assignment of less than 4 hour increments that lasts more than 4 hours, out-of-class pay will begin with the first hour of the assignment.

Any represented employee who is assigned to work out of class in an unclassified position will receive a 5% salary differential above his/her current salary or the salary established as 85% of Control Point for the unclassified

position if such salary has been established, whichever compensation pattern is greater, provided that the requirements of (1), (2), and (3) above are satisfied

To be eligible for out-of-class pay, the employee must perform all duties as assigned within the higher classification and must be assigned in writing.

B. Out-of-Classification Assignments

Out-of-classification assignment of employees is to be limited to employees who possess the knowledge, skills and abilities necessary to perform all of the duties of a temporarily available assignment in a higher or equal classification. Determination as to the eligibility qualifications will be the responsibility of the Department or Division head. Out-of-classification assignments will be filled from seniority rotational lists as follows:

Candidates for promotion to the position within the work unit will be assigned on a rotational seniority basis. If no candidate for promotion from within the work unit is eligible for assignment, candidates within the Department who are on the promotional list for the position will be assigned on a rotational seniority basis from within the Division first and from within the Department second if the candidate has a sufficient level of qualifications in that work unit to perform all of the duties of the higher classification.

C. Training

To the extent practical and consistent with the existing workload, Department and Division Heads are expected to provide employees with the training necessary for them to perform the duties of higher classifications within the work unit. They are also expected to make information available concerning training outside of the Department that employees may participate in through the existing City Tuition Reimbursement program or on a voluntary basis.

In order to gain the experience necessary to meet the criteria for out-of-classification assignments outlined above, employees are encouraged to seek out opportunities for cross training within the Department. One method by which this may be accomplished is by two employees in the same classification requesting that their assignments be exchanged for a defined period of time (typically three months). It will be the responsibility of the Department or Division head to approve such an exchange of duties based upon the impact on the involved work units. If there is no adverse impact on the involved work units, it is presumed that the assignment exchange will be approved.

15. PERSONAL SAFETY EQUIPMENT AND RAINGEAR REIMBURSEMENT

Employees shall receive a flat dollar lump sum (non-pensionable) amount of \$400 each fiscal year toward the purchase or repair of OSHA approved steel-toed safety shoes or boots (for employees who are required to wear steel-toed safety shoes or boots) and/or eye protection, and/or ear plugs, and/or headwear

protection (i.e., "hard hat"), and/or work gloves, raingear and/or water resistant jacket, work shirts, work pants and socks so long as the type of equipment purchased has been approved in advance by the Department Head as satisfying City requirements. Employees who are required to wear steel-toed safety shoes or boots are subject to disciplinary action if they do not have them available at the work site.

The City will continue the current policy to provide safety and/or protective equipment and/or clothing for use by the employee while performing his/her normal duties or during inclement weather or in other occasional special assignments or conditions.

16. REQUIRED TRAINING AND CERTIFICATION CLASSES

Unless it would conflict with business needs, the city will allow employees on duty time for classes and examinations to acquire and/or renew certifications required for their current positions. The city also will pay the cost of such classes and examinations.

17. GRIEVANCE PROCESS

The City's employee grievance process is established in City Manager's Directive #47 (CMD #47) titled On The Job Personnel Grievances. This CMD generally describes the process available to individual employees to clarify (and modify, if so required) interpretations of City rules, regulations, procedures and policies, including interpretations of this MOU. Should the City determine that CMD #47 needs to be revised during the term of this MOU, an offer to meet and consult with representatives of Unit 6 shall be extended for the purpose of receiving Unit 6 comments prior to the adoption of the revised CMD.

The following procedure is in place for represented employees who choose to have Union representation during the course of the Grievance process.

STEP 1

Step 1 of the process is the informal discussion between the employee and his/her supervisor (up to and including the department head). Should this informal process not result in resolution of the grievance, the employee shall reduce his/her grievance to writing and submit it to his/her department head for formal action as outlined in STEP 2.

STEP 2

Within five (5) working days (or at a later, mutually agreeable date, if either the employee, his/her representative or the department head is not available within the five (5) day period) of the receipt of the formal grievance, the department head shall review the entire grievance file through a meeting with the employee and his/her Union representative (if the employee chooses to be represented at this point). Within five (5) working days from the date of this meeting, the department head will respond in writing to the employee, setting forth his/her resolution to the problem. The employee must respond within five (5) working days to the department head in writing as to whether the grievance has been resolved or is still unresolved. If the matter has not been resolved as a result of

this step, the department head shall immediately forward all written material, including the original grievance, to the Municipal Employee Relations Officer (MERO) for action as outlined in STEP 3.

STFP 3

Within five (5) working days (or at a later, mutually agreeable, date if any party to the grievance is not available within the five (5) day period) of the receipt of the grievance material, the MERO and the department head shall review the entire grievance file through a meeting with the employee, his/her Union representative (if the employee chooses to be represented at this point) and any additional parties who the MERO feels can help to resolve the grievance. Within five (5) working days from the date of this meeting, the MERO will respond in writing to the employee, setting forth his/her resolution to the problem. The employee must respond within five (5) working days to the MERO in writing as to whether the grievance has been resolved or is still unresolved. If the matter has not been resolved as a result of this step, the MERO shall forward all written material, including the original grievance, to the City Manager for action as outlined in STEP 4.

STEP 4

Within fifteen (15) working days of the receipt of the grievance material the City Manager shall review the entire matter and render a final decision, in writing as to the resolution of the grievance. This review may include a meeting with the parties concerned (including the employee and his/her Union representative) and, if such a meeting is required, it will be scheduled within the fifteen (15) day period at a date that is mutually agreeable to all parties to the matter and the City Manager will render a final decision within five (5) working days of that meeting. The City Manager's decision will be directed to the employee through his/her department head. If the employee disputes the City Manager's final decision in the matter, the advisory arbitration process outlined in STEP 5 will be available.

STEP 5

If the Union continues to dispute the decision of the City Manager on behalf of the employee, the Union shall, within 15 working days of the City Manager's final decision, request that the matter be referred to an arbitrator, who shall render an advisory opinion on the merits of the grievance to the City Manager. The City Manager may accept, modify or reject the advisory opinion of the arbitrator and the City Manager's decision shall be final and without any further recourse of appeal.

The cost of the arbitrator shall be shared equally by the City and the Union and shall be selected by mutual agreement between the City and the Union or selected from a list of seven (7) qualified arbitrators provided by the State of California Conciliation Service.

The arbitrator shall have all pertinent written materials and witnesses used by either party in their review of the grievance available during his/her deliberations. Costs of representatives, witnesses or materials shall be assumed by each party to the grievance.

18. GOLDEN FRIDAY PROGRAM

The Golden Friday program (eight 9-hour days and one 8-hour day per bi-weekly pay period) currently in place in the Street Department, the Water and Sewer Department and the Traffic Engineering Division will not be modified (expanded or reduced) during the term of this MOU unless by mutual agreement in writing by both the City and the Union. All other employees in Unit 6, including probationary employees, shall have the right to work a 9/80 alternative schedule, which 9/80 schedule may be modified temporarily or to a different 9/80 work schedule in the discretion of the Department Head or Department Head's designee (examples include modifying the every-other-week day off, or temporarily modifying a Parks and Recreation Unit 6 employee's 9/80 schedule to accommodate a special event need when a special event need (set-up, other) falls on the employee's scheduled day(s) off.

19. ALTERNATE WORK SCHEDULE (NINE-EIGHTY PLAN)

An employee, subject to the conditions of the employee's job assignment, may propose an alternate work schedule as described in City Manager's Directive #71. Proposal must be made to the Department Head through the immediate supervisor. Consideration will be given as to the feasibility and impact on productivity of such proposal. Management retains the sole right to determine scheduling needs. A proposal for alternate work schedule, and the establishment or discontinuance of an alternate work schedule is not subject to any grievance procedure.

20. DEPARTMENTAL SAFETY COMMITTEE

City Manager's Directive #36 (CMD #36) provides for Departmental Safety and Training Programs with "representation from both office and field personnel where applicable." The City agrees to enforce the provisions of CMD #36 and provide for non-supervisory field staff representation on all Departmental Safety Committees.

21. CROSS REFERENCE OF EMPLOYMENT RELATED MATERIALS

The City shall cross-reference all pertinent sections of the Personnel & Salary Resolution, Civil Service Rules & Regulations, City Manager's Directives, and other significant documents, which pertain to employment with the City of Santa Clara. This cross-reference will be attached as an Exhibit to this MOU.

22. USE OF CITY BULLETIN BOARDS

The Employer-Employee Relations Resolution controls the use of City bulletin boards by employee organizations as follows:

A. Prior to posting, all materials must receive the approval of the department or division head in charge of the departmental bulletin board. Should the department head not approve any item for posting, and if after discussing the matter with the employee organization representative a disagreement still

remains, then the matter shall be referred to the Municipal Employee Relations Officer for determination.

- B. All materials must be dated and must identify the organization that published them
- C. Unless special arrangements are made, materials posted must be removed 31 days after the publication date.
- D. The City reserves the right to determine where bulletin boards shall be placed and what portion of them are to be allocated to employee organizations' materials
- E. An employee organization that does not abide by these rules will forfeit its right to have materials posted on City bulletin boards.

23. OVERTIME

Overtime work is defined as hours worked outside an employee's regularly assigned shift. Represented employees who work overtime are entitled to:

- A. Time and one half (1-1/2) the employee's hourly rate for worked overtime, excluding unpaid mealtime.
- B. Double-time (2) the employee's hourly rate for all hours worked in excess of 12 consecutive hours of actual work, excluding unpaid meal time.
- C. Employees shall not work overtime unless approved by the appropriate supervisor or manager.

City Manager's Directive #39 (CMD #39) requires equitable distribution of overtime as follows:

EQUITABLE DISTRIBUTION OF OVERTIME. Overtime will be distributed as equitably as possible consistent with efficient operations, the skills required for the assignment, and the availability of the employee and the speed with which the emergency can be confronted and eliminated.

CTO Over-Accrual:

The maximum accrual shall be the legal maximum of 240 hours. It is the City's intention to enforce the CTO maximum accrual limit that applies to each employee. In lieu of receiving a CTO cash payout at retirement, the Union may vote to roll accrued CTO hours into the employee's VEBA account, subject to Union compliance with Federal rules associated with contributions of accrued time into a deferred medical expense account.

24. <u>EMERGENCY PAID LEAVE POOL</u>

ADMINISTRATION

Administration of this program shall be provided by a three (3) member Emergency Paid Leave Board (Board), consisting of two (2) members of the Union Executive Board and the City Director of Human Resources (or designee). Determination of eligibility to use the vacation established in this Emergency Paid Leave pool will be by majority vote of this board. An adverse decision of this board may be appealed to the Union Executive Board and their determination shall be final.

METHOD OF DONATION

- A. Contribution of vacation or CTO will be computed at the member's base hourly rate of pay (excluding premium or specialty pay).
- B. Contribution may be made from earned vacation, CTO or cash only. Conversion of Sick Leave to Vacation for purposes of donation to this pool will be immediately credited to the pool.
- C. In a case where it has become known that an employee has been seriously injured or has a life-threatening illness and is in need of assistance from the Emergency Paid Leave Pool, contributions from accrued Sick Leave, bypassing vacation conversion, computed at the contributing employee's base hourly rate of pay (excluding premium or specialty pay) may be made for the benefit of that specific employee who has the need.
- D. Employee may authorize the City to automatically convert vacation that should be accrued to the employee to the pool when the employee's vacation accrual has reached the maximum allowed.
- E. Funds contributed to the Emergency Paid Leave Pool will be placed in an interest bearing Trust Fund. The Trust Fund will be accumulated in total dollars. No record of number of hours contributed to the Pool will be maintained. An employee making a donation to the Pool will not have a vested right to the amount donated.
- F. Employees may contribute earned vacation, CTO or cash to the Emergency Paid Leave Pools of other City bargaining groups.

USE OF POOL

A. Employee must have a verified emergency need for time off to request Emergency Paid Leave from the pool. Medical emergencies for the employee or dependent shall be verified by a doctor's certification and shall include the anticipated duration of the medical emergency. An employee's initial request to use leave from the Emergency Paid Leave Pool shall be made to the City's Director of Human Resources (or designee). The Director of Human Resources (or designee) shall make an initial determination regarding whether the employee's request to use Emergency Paid Leave is for a verified medical emergency. The Director of Human Resources (or designee) shall notify the rest of the Board of the name of the individual making the request, the date of the request and whether or not the individual's request qualified as a verified medical emergency need under this section. Non-

- medical emergencies shall be verified by certification acceptable to the Board and shall include the anticipated duration of the emergency.
- B. Employee must have exhausted appropriate paid leave (sick leave including eligible conversion to vacation, vacation or CTO) prior to becoming eligible to request vacation benefits from the pool.
- C. The maximum time available from the pool (subject to the assets of the pool) will be 160 hours (two [2] pay periods) for Emergency Paid Leave benefits due to the illness or injury of the employee or the maximum allowable accrual of vacation for emergency needs of the family of the employee.
- D. Emergency Paid Leave will be deducted from the pool based upon the employee's base hourly rate of pay (excluding premium or specialty pay).
- E. Emergency Paid Leave hours will not be available for use until the pay period following the approval by the Union.
- F. Use of Emergency Paid Leave from the pool will be treated in the same manner as use of regular vacation. The employee will continue to accrue sick leave, vacation, insurance coverage and other benefits in the same manner as he/she would if using regularly credited vacation.
- G. Emergency Paid Leave, which has been credited to the employee, and has not been used when the emergency has terminated, will be reinstated to the pool. Vacation, sick leave and other benefits, which have accrued to the employee, will remain in the employee's account.

25. LIMITED/ALTERNATIVE DUTY

A. Job Related Illness or Injury

Employees who have a job related illness or injury which requires him/her to be off work under Workers' Compensation will be assigned to limited or alternative duty under the following condition:

Supervisors shall be advised of the medical condition of any industrial injury as soon as practical. Upon receipt of a Doctor's report which provides work limitations, the City may identify a regular or modified assignment for which the employee has the required experience and training to be eligible for assignment to. Such assignment may be based upon a 40 hour per week or less basis, if mutually agreed between the City and the employee.

Employees who have a job related illness or injury which requires him/her to be off work under Workers' Compensation or who do not qualify for limited or alternative duty will be reassigned to a Monday through Friday work schedule to keep required medical or other workers' compensation commitments.

B. Non Job Related Illness, Injury or Condition

Employees who have a non job related illness, injury or condition which requires him/her to be off work may request to be assigned to limited or alternative duty. Nothing in these provisions is intended to imply that an employee has a right to a limited/alternative duty assignment, unless expressly provided by law. Such request will be accommodated unless no appropriate limited or alternative duty assignment is available under the following conditions:

- 1) Identification by the City of a regular or modified assignment for which the employee has the essential experience and training to be eligible for assignment to. Such assignment may be based upon a 40 hour per week or less basis, if mutually agreed between the City and the employee.
- 2) Upon a written release from his/her doctor, subject to review by the City doctor, which allows the employee to perform all of the duties of the contemplated assignment.
- 3) Employees may account for his/her regular work schedule through a combination of limited or alternative duty hours and sick leave or other paid leave sufficient to maintain eligibility for regular accrual of benefits.

Under both of these limited or alternative duty assignments employees will be required to work their regularly scheduled number of hours (normally forty (40) hours) per week, unless such assignment is modified by mutual agreement between the City and the employee. It is recognized that performance of limited or alternative duty assignments will not be permitted to interfere with any medically related treatment designed to assist the employee to return to full, unrestricted duty in the earliest possible time frame.

All such assignments, and their duration, are temporary assignments and are subject to periodic sixty (60) day review of the employee's continued need for limited or alternative duty, the employee's continued ability to perform the limited or alternative duty and the department's ability to continue the employee in the assignment. All temporary assignments shall be at the employee's regular rate of pay.

In the event the Americans With Disabilities Act requires modification of the provisions of this section, it is agreed that the law will prevail.

26. LAY-OFF POLICY

- A. The need for a layoff shall be determined by the City Manager. One type of layoff is a reduction in force necessitated by financial shortfalls or deficits. In the case of a reduction in force, the City Council shall adopt a resource allocation plan. The resource allocation plan shall contain reasons for reduction and a listing of programs which are affected, and the specific City classifications and numbers within each classification that shall be reduced.
- B. In the event of a layoff, the City agrees to meet-and-confer on the impacts of the layoff with AFSCME at least thirty (30) days prior to the effective day of the layoff. The parties discussion of a reduction in force shall include

AFSCME recommendations as to how best to accomplish the reduction in force process with the least impact on represented employees, and to explore alternatives such as reductions in work hours, freezing of merit pay increases or similar programs which will result in reducing the City's labor costs.

If the City implements a reduction in work force, the City will administer the lay-off policy consistent with the following concepts:

C. Order of Layoff

The order of lay-off shall be as follows:

- In the case of a reduction in force as defined above, temporary (asneeded) employees performing any of the duties of the classification identified for reduction;
- 2) Probationary employees in the classification identified for reduction;
- 3) Permanent employees in inverse order of seniority within the classification identified for reduction.

Seniority shall be determined by the length of current continuous permanent service with the City regardless of classification in which employed. Continuous service shall be defined as that which has not been interrupted by separation of service from the City. Seniority shall be retained, but shall not accrue, during any period of authorized leave without pay (more than 5 days), except for military leave.

- D. Notice: When the City intends to lay-off a represented employee, notice to the employee shall be in writing at least thirty (30) days prior to the effective date of the lay-off. AFSCME shall receive concurrent notification of lay-off. The notice of lay-off shall contain the following:
 - 1) Reason for lay-off
 - 2) Effective date of lay-off
 - 3) Opportunity to discuss with a representative of management
 - 4) Conditions governing re-employment
 - 5) Information regarding Unemployment insurance
 - 6) The date by which the employee must notify Human Resources of his/her election, in writing, of a reassignment or bumping election.
- E. Reassignment and Bumping: Employees identified for layoff shall have reassignment rights (bumping) as follows:
 - 1) To the same classification in a different department or division based upon seniority as defined in Section C above.
 - 2) Accept a position in a lateral or lower class in which he/she has permanent status, or a position in a lateral or lower class within the series containing the class from which the employee is being laid off, provided he/she is otherwise qualified and is more senior than the least senior employee in such lateral or lower class.
 - 3) Accept a position in higher class, provided he/she has held permanent status in such higher class, and further provided that the employee's

- transfer from the higher class was voluntary and occurred during his/her current period of employment and provided he/she is otherwise qualified and is more senior than the least senior employee in such higher class.
- 4) Accept a vacant position in a lateral or lower class for which he/she is otherwise qualified.

An employee must notify Human Resources of his/her election in writing including e-mail, within seven (7) calendar days of receipt of written notice the employee has been identified for layoff.

Any employee entitled to an option noted above, which involves assignment to a lower classification, may elect to be placed on lay-off in lieu of accepting such assignment to the lower class. In the event the employee elects to be placed on lay-off, such employee will only be recalled to the classification from which the employee elected to be placed on lay-off. The decision to not accept assignment to a lower classification may adversely affect the employee's ability to collect unemployment insurance.

F. Re-Employment/Re-Instatement Lists

The names of regular or probationary employees laid-off according to this policy, or who exercised re-assignment or bumping rights under Section E. above, will be placed on a re-employment list for the classification for which the employee was laid off, in the inverse order of the layoff. Individuals' names will be retained on a re-employment list for the shorter of either three (3) years from the effective date of lay-off or the date on which a laid off employee rejects an offer of re-employment in the classification from which the former employee was laid off. Former employees while on the re-employment list that apply for positions at the City other than positions in the classification for which they were laid off shall have the same status and rights and application process advantages, if any, as current employees, assuming they meet the minimum qualifications for the applicable position.

Laid off persons who are re-employed under this provision shall be re-instated with/to the same seniority, pay step and pay step anniversary date and leave accrual rates as at the time they were laid off.

27. STEP INCREASES

Step increases will be applied as follows:

- A. Employees who have an anniversary date that falls within the first week of the pay period and who have been approved for a step increase will be adjusted on the beginning day of the pay period during which the anniversary date falls.
- B. Employees who have an anniversary date that falls within the second week of the pay period and who have been approved for a step increase will be adjusted on the beginning day of the pay period immediately following the anniversary date.

- C. Employees who have passed their probationary period will receive a step increase on the pay scale for their job classification each year on their anniversary date until reaching salary Step '5'.
- D. Employees will receive an increase to Step '6' on their anniversary date on the pay scale for their job classification if they are at Step '5' for at least one year and have at least ten years of continuous, regular City service.
- E. Employees will receive an increase to Step '7' on their anniversary date on the pay scale for their job classification if they are at Step '6' for at least one year and have at least fifteen years of continuous, regular City service.

28. VOLUNTARY TIME OFF (VTO)

Employee participation in this plan is contingent upon the City's understanding and agreement that employee participation cannot be interpreted as anything other than a temporary and limited good faith effort being made by the employee to do his/her part to help ease the current budget crisis. This is not to be construed as a representation of employee commitment to a permanent program or an admission of any kind that the employee would not be harmed by such a plan becoming mandatory.

Employees may request voluntary unpaid time off under the following conditions:

- A. Approval of a work schedule that does not adversely impact the operations of the department or other employees in the work unit with the approval of the Department Head and the City Manager.
- B. No impact on either sick leave or vacation accrual if sufficient hours are worked in a pay period to entitle the employee to his/her regular accrual rate for either benefit.
- C. No reduction of insurance premium payment or refund as long as sufficient hours are worked to allow for full payment of the premium for an employee working a full time work schedule. If the number of hours worked is less than the number required for full payment of premiums or refunds, the premium or refund payments will be reduced in proportion to the hours required to gain full credit.
- D. Voluntary time off may be taken without the employee first using all of his/her accrued Compensatory Time Off (CTO).
- E. Employee may cancel his/her participation in the program with a notice time agreed upon at the time of the granting of the request that will be sufficient to allow the department head to accommodate the request.
- F. Cancellation of the employee's participation in the program will be at the discretion of the Department Head with the approval of the City Manager.

29. DISABILITY INSURANCE

A. State Disability Insurance

The City will continue to contract with the State of California Employee Development Department to provide Disability Insurance (SDI) for represented employees. All cost of SDI insurance is to be paid for as a payroll deduction by the individual employee.

B. Long Term Disability

All represented employees will continue to be enrolled in mandatory long term disability insurance which will provide no less coverage for the employee than the program in place on January 1, 1995 which are a 60 day waiting period and will pay 60% of the employee's monthly salary up to a maximum amount set by the contract between the Union and the insurance carrier. The maximum monthly benefit will be no less than an amount set by the contract between the Union and the insurance carrier, including those offsets required by law such as, but not limited to, SDI, retirement, reduced work schedule, worker's compensation, social security, and Railroad retirement. The maximum monthly premium will be deducted from each employee's total compensation on a post-tax basis.

The City, as provided for under Section 414(h)2 of the Internal Revenue Service Code, continues the practice of reporting the employee contribution to CalPERS as tax deferred.

30. <u>INDUSTRIAL INJURY/CONTINUATION OF INSURANCE BENEFITS WHILE ON</u> WORKERS' COMPENSATION

Workers authorized by the City's Workers' Compensation Administrator to undergo therapy or treatment due to an industrial injury, who are required to leave work, shall receive leave with pay, including reasonable travel time, providing the treatment falls within the normal working hours, is pre-scheduled and cannot be scheduled during non-work hours.

The City will continue payment toward health, dental, vision and life insurance coverage for the employee and dependents as set forth in Section 3 for an employee who is disabled from work because of a work related injury if the employee is no longer in a paid status sufficient to continue the coverage afforded under the terms of the program, subject to the following conditions:

- A. The employee may not increase the existing coverage after the date of injury except to add children born within nine months of the injury.
- B. Continuation toward payment of dependent health/dental/life insurance coverage is limited to one (1) year from the date of injury. Continuation toward payment of employee health/dental/life insurance coverage is limited to one (1) year from the date of injury, unless the employee continues to be on temporary disability status for a Workers Compensation injury.

C. The employee has supplemented his/her workers' compensation benefit with sick leave, vacation, CTO or other paid leave sufficient to qualify for payment of the health/dental/life insurance premium and is no longer entitled to any salary from the City.

31. FLEXTIME

The City agrees to continue the current reference in the MOU to a Flexible Work Schedule provided in Section 18 of the MOU. Control over the operation of the flexible work schedule will continue to be as specified in CMD #46.

32. AUTOMOTIVE TECHNICIAN TOOLS REIMBURSEMENT

Within the Streets and Automotive Services Department, the following classifications are required to provide tools of the trade as a condition and requirement of employment:

Automotive Technician I Automotive Technician II Automotive Technician III

The Department determines minimum tool requirements based upon individual job descriptions and the current fleet composition. Criteria used in determining whether a specific tool should be supplied by the organization or be required of the employee includes cost, frequency of use, and securement of the item, and generally follows the accepted standards of the industry. A list of the tools currently used is attached and referenced in Exhibit A.

All tools may be inspected by the Department to assure that they are of sufficient quality and condition, which will provide safe, damage-free usage. Tools that are deemed of poor condition, quality, inappropriate, or an unnecessary risk to the City may be rejected from the respective employee inventory and the City may require the employee to remove said item from the workplace.

Affected employees shall be entitled to reimbursement of up to \$500 per fiscal year. Employees are obligated to maintain and submit receipts for reimbursement. Employees are required to submit all receipts for which employees seeking reimbursement for a particular fiscal year no later than June 10th of the applicable fiscal year.

33. RELEASE TIME FOR UNION OFFICERS AND STEWARDS

A. Time Off For Union Representation

1) MEET AND CONFER/CONSULT: Up to five (5) designated members of the Union shall be allowed time off without loss of compensation for purposes of meeting and conferring or meeting and consulting with City representatives on matters within the scope of representation. In addition, for purposes of MOU negotiations, the up to five (5) members of the Union shall also be afforded a total of two hours' time off without loss of compensation before and/or after each MOU negotiations meeting.

2) The Union President or designee shall be authorized release time to appear before the Civil Service Commission and the City Council at meetings when such bodies are considering matters affecting the bargaining unit and to attend meetings called by the City Administration regarding matters affecting the bargaining unit.

B. Stewards

- 1) Employees selected by the Union to act as Union representatives shall be known as "stewards". The Union may select one (1) steward for every division with classifications represented by the Union. The names of employees so selected and the areas to which they are assigned shall be certified in writing to the City by the Union. In the absence of the steward, an alternate may be appointed by the Union President. Stewards, during regular working hours, shall be permitted to investigate and present grievances to the City without loss of pay, provided that the steward is first excused by his/her supervisor. Permission to perform steward functions shall not be unreasonable denied by the City.
- 2) If it becomes necessary during the course of his/her investigation for a steward to contact an employee in another department or division, the steward shall notify the supervisor of that department or division of the purpose of his/her investigation. When the investigation is complete, the steward shall promptly report back to his/her supervisor.

34. DISCIPLINARY RIGHTS

In the event of a suspension, dismissal, involuntary demotion or reduction in pay, the City will provide the employee with a "Notice of Proposed Disciplinary Action" and a "Skelly" hearing prior to the imposition of the discipline. The employee has the right to representation by his/her representative if requested.

Following the "Skelly" hearing, the City shall provide the employee with a "Notice of Final Disciplinary Action" which sustains, modifies or cancels the original action based upon the facts presented. The employee may appeal the final decision of the Appointing Authority (City Manager) to the Civil Service Commission by filing a written request with the Secretary of the Commission and the Appointing Authority within ten (10) calendar days from the date of the written notice of action taken. If an appeal is filed, the Appointing Authority will give consideration to a delay in the implementation of the disciplinary action pending a hearing and decision by the Civil Service Commission unless the Appointing Authority believes there exists compelling reason to take immediate action.

REPRESENTATION

Whenever an employee is required to meet with a supervisor and the employee reasonably anticipates that such meeting will involve questioning leading to a disciplinary action, he/she shall be entitled to have a steward present if he/she requests. (See e.g. National Labor Relations Board v. J. Weingarten, Inc. 420 U.S. 251, 955.Ct.959)

35. REST PERIOD FOLLOWING EMERGENCY WORK

Any employee working eight (8) or more hours at the overtime rate during the fifteen (15) hour period immediately preceding the beginning of his/her regular work shift shall be entitled to a rest period of twelve (12) consecutive hours on the completion of such overtime work with the following provisions:

- A. No employee shall be required to work in excess of sixteen (16) hours without rest unless an emergency is investigated and continued work is deemed necessary to prevent extreme property damage or to preserve human life.
- B. If the rest period overlaps the employee's regular work shift in whole or in part, the employee will be paid at the straight-time rate for the time within the first eight (8) hours of the rest period which falls within the employee's regular work shift.
- C. If the rest period overlaps a portion of the first half of the employee's work shift, the employee may be excused from work until the beginning of the second half of said shift. If the rest period overlaps a portion of the second half of the employee's work shift, the employee may be excused from work until the following work shift. The employee will only be paid for that portion of the rest period which falls within the first eight (8) hours of the rest period and which overlaps the employee's normal working shift. The employee will not be paid for the time between expiration of the rest period and his/her reporting for work. The employee also will not be paid for the ninth through twelfth hour of the rest period.
- D. Hours worked prior to a rest period shall not be included in determining another rest period.
- E. If the employee is called back to work during the employee's rest period, a new rest period will commence at the conclusion of such work.
- F. Any employee who works a minimum of three (3) hours of emergency overtime between the hours of 11:00 p.m. and 6:00 a.m. will receive an eight (8) hour rest period commencing at the time of release from duty.
- G. Notwithstanding the foregoing, if the employee is required to work during regular work hours on a work shift without having had a rest period of eight (8) hours, for which he/she has qualified as set forth above, he/she shall be paid at the overtime rate for all work performed until he/she has been released from duty for at least eight (8) hours.

36. VOLUNTARY EMPLOYEE BENEFICIARY ASSOCIATION (VEBA)

The City established a Voluntary Employee Beneficiary Association (VEBA) trust under Internal Revenue Code Section 501(c)(9) for the purpose of providing a defined contribution post-retirement medical benefit for employees. The City previously stopped making contributions to employee VEBA accounts effective December 21, 2003 through December 26, 2009 and employee VEBA accounts remained open for other potential contributions. Effective December 27, 2009,

the City began contributing \$50 per month per represented employee. Per the City's contract with VEBA, VEBA's consulting fee will be deducted from plan participant's accounts. These contributions shall be included on the Bay Area ERS total compensation surveys. Specific information regarding the Plan will be referenced in the Plan Document.

A VEBA is a tax-exempt trust account formed under Internal Revenue Code Section 501(c)(9) designed to accumulate assets to fund the future payment of qualified medical expenses (including specified insurance premiums). At retirement, participants may withdraw the accumulated plan benefits to pay for unreimbursed health insurance premiums, qualified long term care insurance premiums, and other qualified unreimbursed medical expenses and will not be taxed under current state and federal law. Withdrawals cannot be made for non-medical purposes.

37. RETIREE MEDICAL REIMBURSEMENT

The Retiree Medical Reimbursement Benefit shall provide each employee who retires from the City with at least ten (10) years of regular City service with a reimbursement for unreimbursed single retiree health insurance premium beginning with the second full month after retirement from City service and ending with the last full month before the retiree's sixty-fifth (65th) birthday. Starting with the month in which the retiree turns age sixty-five (65), the reimbursement will be for unreimbursed Medicare single retiree supplemental health insurance premium. For premiums paid in calendar year 2017 that will be reimbursed in 2018, the City will reimburse an amount up to \$343 per month. including the PEMHCA minimum, for unreimbursed single retiree health insurance premium or up to \$205 per month, including the PEMHCA minimum, for unreimbursed Medicare single retiree supplemental health insurance premium. The amount of the City reimbursement will be adjusted thereafter once each year by the percentage change from October to October in the San Francisco-Oakland-San Jose urban wage earners and clerical workers (W) consumer price index from the prior year, but in no event will be increased more than 3.5%.

Beginning in 2004, the City will pre-fund this benefit with an amount to be determined by an actuary.

Each retiree will be required to submit proof of health insurance coverage to the City each year. The City will pay the reimbursement in a lump sum payment once per year.

38. FLEXIBLE SPENDING PLAN INTERNAL REVENUE CODE SECTION 125

The City will make available a Flexible Spending Plan under the Internal Revenue Code Section 125 for employees. Employees may contribute pre-tax (federal, state, FICA, Medicare) dollars for dependent care and qualified unreimbursed medical expenses. This Plan will follow the regulations outlined by the Internal Revenue Code. Detailed information will be available in the Summary Plan Document.

The City will pay the administrative expenses for the plan. This Plan is voluntary and participating employees will pay the monthly participation cost. The monthly participation cost will be considered pre-tax, as defined above, under Internal Revenue Code Section 106. Participating employees will be provided with an Employee Plan Summary and regular statements regarding the status of their flexible spending accounts.

39. DOMESTIC PARTNERS

The City shall make all benefit programs available to employees, dependents and domestic partners, subject to the requirements of each benefit provider.

40. PAY PERIODS

Allowances/payments or accrual rates that are an agreed upon amount per month or year but are paid for administrative purposes in incremental amounts each pay period, shall be the same total amount per year in years in which there are 27 instead of 26 pay periods. This clarification is not intended to and would not modify anyone's salary/pay rate.

41. NEXT MEMORANDUM OF UNDERSTANDING

AFSCME and the City agree to commence negotiations on a successor MOU no later than three months prior to the expiration date of this MOU.

42. <u>INTEGRATED MEMORANDUM OF UNDERSTANDING</u>

During the negotiations leading to this MOU, both the City and AFSCME had the full opportunity to make any proposals they deemed appropriate for a successor MOU, and all of the agreements reached by the parties during MOU negotiations are set forth in this MOU. Accordingly, neither party shall be required to meet and confer regarding any provision of this MOU during the term of this MOU (unless such provision is contrary to law), and any changes to any provision not contrary to law within this MOU will only be effective by mutual agreement.

43. MANAGEMENT RIGHTS

Subject to State law and the provisions of City of Santa Clara Employer-Employee Relations Resolution, and the terms of this MOU, the rights of the City through its Council and Management include, but are not limited to: the exclusive right to determine the mission of its constituent departments, commissions and boards; set standards of service; determine the procedures and standards of selection for employment and promotion; establish and enforce dress and grooming standards; direct its employees; determine the methods and means to relieve its employees from duty because of lack of work or other legitimate reasons; maintain the efficiency of governmental operations; determine the methods, means and personnel by which government operations are to be conducted; determine the content and intent of job classifications; determine methods of financing; determine style and/or types of City-issued wearing apparel, equipment or technology to be used; determine and/or change the facilities, methods, technology, means, organizational structure and size and

composition of the work force and allocate and assign work by which the City operations are to be conducted; determine and change the number of locations, relocations and types of operations, processes and materials to be used in carrying out all City functions including, but not limited to, the right to contract for or subcontract any work or operation of the City; to assign work to and schedule employees in accordance with requirements as determined by the City including but not limited to: establish and change work schedules and assignments upon reasonable notice; establish and modify productivity and performance programs and standards; discharge, suspend, demote, reprimand, withhold salary increases and benefits, or otherwise discipline employees for cause; establish and modify probationary periods and reasonable employee performance standards including, but not limited to, quality, and quantity standards; and to require compliance therewith; take all necessary actions to carry out its mission in emergencies; and exercise complete control and discretion over its organization and the technology of performing its work.

The City Council on its own behalf and on behalf of the City hereby retains and reserves unto itself all rights, power, authority, duty, responsibility and obligations conferred on and vested in it by the laws and Constitutions of the State of California and the United States of America. The exercise of such rights, power, authority, duty, responsibility and obligations by the City Council and the adoption of such rules, regulations, policies as are necessary and as they apply to employees represented by the Union shall be in accord with this Memorandum of Understanding to the extent that they do not violate any of the reserved duties, responsibilities and obligations conferred on and vested in it by the laws, Charter of the City, Constitutions of the State of California, and the United States of America.

FOR THE CITY OF SANTA CLARA:	FOR AFSCME LOCAL 101/UNIT NO. 6
Edward Kreisberg Lead Negotiator Date: ////8	Carol McEwan, AFSCME Local 101 Lead Negotiator Date:
Julia Hill, Interim Director of HR	Carlos Gaona, President
Date: 4/11/18	Date: $\frac{4 - 12 - 18}{}$
Vanessa Guerra	Cliff Myers
Date: 4 11/18	Date: 4/12/18
1 Haus	ant
Dave-Staub	Armando (Gary) Ferraris
Date: 4/11/18	Date: 4/11/18
	Perry Pervenne
	Date: 4/12/18/
	Lupe Fuentes Fuenth
	Date: 4/12/18

MEMORANDUM OF UNDERSTANDING – Unit # 6 (December 2017 – December 2020)

James Dudley Date: 4	18
APPROVED:	Date
APPROVED BY THE CITY COUNCIL ON:	
ATTEST:	Date

EXHIBIT A TOOL LIST

Pliers - various Side Cutters Needle Nose Pliers Hose Clamp Pliers Wire Strippers Wire Crimpers Wire Grips Tweezers

Hammers_- Dead Blow, Brass, Ball Pean Punch Set Chipping Hammer Pry Bar

Philips Screwdrivers Standard Screwdrivers Torx Driver t15 - t27

Standard Wrenches ¼" - 1 ¼"
Metric Wrenches 6mm - 27mm
Std. Allen Wrenches 1/16" - 3/8"
Metric Allen Wrenches 1.5mm - 10mm
Crows Foot Wrenches 3/16" - 1"
Crescent Wrenches
Tube Wrenches - Metric & Standard

1/4" Drive Ratchet

1/4" Drive Std. & Swivel Sockets 3/16" - 1/2" Std. deep

1/4" Drive Metric Sockets 5mm - 14mm

1/4" Ratchet Extensions - various

1/4" U Joints

1/4" Drive Torx - male/female

3/8" Drive Ratchet

3/8" Drive Std. & Swivel Sockets 3/8" - 7/8" Std. deep

3/8" Drive Metric Sockets 9mm - 19mm deep standard

3/8" Ratchet Extensions - various

3/8" Drive Torx - male/female

3/8" U Joints

½" Drive Air Impact

½" Drive Std. & Swivel Sockets 7/16" – 1" Std. deep

1/2" Drive Metric Impact Sockets 10mm - 27mm

1/2" Ratchet Extensions - various

½" Drive Torx - male/female

½" U Joints
Power Tools

Air Drive Cut Off Tools

Air Drive Drill Long Drill Bits

Air Ratchet 1/4", 3/811, 1/211 drive

Air Rotary Wire Brush

Anti Freeze Tester
Battery Post Cleaner
Post &'Side Post

Blow Guns

Brushes - Wire Hand Held Brushes - Stainless Steel

Brushes - Brass Brushes - Steel

DVOM

Files - various

Mill, Knife, Taper, Flat,

Bastard

Flashlight

Gasket Scrapers

Hack Saw Magnets

Mechanical Fingers

Mirror Hand Held Swivel Head

Roll Bar Scissors Soldering Iron Steel Scale

Squares - Large & Small Tape Measure 6' – 25'

Test Light Test Leads

Tire Depth Gauge

Upholstery Tools

Utility Knife

Vacuum Gauge

MECHANIC'S HELPER TOOL LIST

Pliers 3 sizes Side Cutters Needle Nose Pliers 2 sizes Wire Strippers Wire Crimpers Tweezers

Hammers 2 sizes Punch *Set*

Gasket Scrapers

Philips Screwdrivers 3 sizes Standard Screwdrivers 3 sizes Torx Driver t15 - t27

Tire Depth Gauge Test Light DVOM Flashlight Tape Measure

Standard Wrenches ¼" -1 ¼"
Metric Wrenches 6mm - 27mm
Standard Allen Wrenches 1/16" - 3/8"
Metric Allen Wrenches 1.5mm - 10mm

1/4" Drive Ratchet1/4" Drive Standard Sockets 3/16" - 1/2"1/4" Drive Metric Sockets 5mm - 14mm

3/8" Drive Ratchet 3/8" Drive Standard Sockets 3/8" - 7/8" 3/8" Drive Metric Sockets 9mm - 19mm

½" Drive Air Impact
½" Drive Standard Impact Sockets 7/16"
– 1"
½" Drive Metric Impact Sockets 10mm 27 m

Recognized industrial/professional standard quality i.e., Snap On, Mac, Craftsman, etc.

EXHIBIT B CROSS REFERENCE TO PERTINENT EMPLOYMENT RELATED MATERIALS

The following list is intended to provide the employee with a basic reference to materials related to his/her employment. Materials which are not generally distributed to each employee are available for review through his/her department or the Human Resources Department. Failure to include material in this reference list does not relieve the employee of responsibility for knowledge of the City rules, regulations or operational procedure.

- A. <u>MEMORANDUM OF UNDERSTANDING</u>. Contains the most current modifications to the conditions of employment between the Bargaining Unit and the City. Supersedes existing conditions contained in related materials.
- B. <u>PERSONNEL & SALARY RESOLUTION</u>. (Resolution 4652 or successor resolutions). Contains the existing rules & regulations pertaining to conditions of employment, benefits and other elements of employment. This is a compilation of the all MOUs between the various Bargaining Units and the City. Individual elements will have been superseded by the current MOU.
- C. <u>EMPLOYER-EMPLOYEE RELATIONS RESOLUTION</u>. (Resolution 2979). This governs the method by which the Bargaining Units are determined and sets the guidelines on employee representation and bargaining under the law.
- D. <u>CIVIL SERVICE RULES & REGULATIONS</u>. The Civil Service system of employment is regulated by these rules & regulations. The document defines the methods by which prospective employees may qualify for Civil Service employment and current employees qualify for promotional opportunities. This document also defines the method by which an employee may appeal a disciplinary action or grievance.
- E. <u>EMPLOYEE MANUAL & NEW EMPLOYEE ORIENTATION MATERIALS</u>. This manual is a compilation of the various materials that a new employee is expected to be aware of and contains materials from A, C, and D above, as well as information pertaining to the various benefits an employee is entitled to by virtue of his/her employment with the City of Santa Clara. Materials having to do with the various insurance programs or changes to the benefits are distributed to current employees as they are changed. Also included in each new employee orientation packet is the Code of Ethics, the CMD on Gifts & Favors, the Performance Evaluation, and the City Manager's Policy on Discrimination.
- F. <u>FRINGE BENEFIT SUMMARY</u>. This document summarizes all of the benefits available to regular employees as a result of their employment and is distributed periodically to all employees.
- G. <u>AFFIRMATIVE ACTION PLAN AND CITY MANAGER'S POLICY ON</u>
 <u>DISCRIMINATION</u>. These documents set forth the City's policy for non-discrimination in employment and the methods by which the City takes steps to ensure equal employment opportunities for all.
- H. CITY CHARTER. This document provides the legal basis upon which the City operates.
- I. CITY ADMINISTRATIVE CODE. This document defines the methods by which the City

- operates generally under the City Charter.
- J. <u>CLASSIFICATION PLAN & SALARY SCHEDULES</u>. This document allocates each classification in the City to a range on the individual Salary Schedule. The Salary Schedule defines the pay rate at each step on a salary range.
- K. <u>CITY MANAGER DIRECTIVES</u>. These directives provide the operational procedures that have been adopted by the City Manager to ensure an orderly conduct of City business. All of the 121 current CMDs apply to all of the City's employees. However, the following listed CMDs have particular application to the employees of this Bargaining Unit.

NO. TITLE

- 2A Procedures for Reporting Injuries & Property Damage
 - 7 Leave of Absence without Pay Procedures
- 8 Safety Seat Belts
- 12 Citizens Complaint or Service Request
- 15 Meal Policy for Emergency and Overtime Work
- 18 City Operating and Maintenance Procedures
- 22 Media Responses/News Releases
- 25 Jury Duty
- 26 In-Service Training
- 30 Standards of Sick Leave Usage
- 31 Transaction of Personal Business During Working Hours
- 33 Employment of Relatives
- 34 Employee Suggestion Program
- 36 Smoking in the Work Place
- 37 City Safety Program
- 39 Overtime Work for Classified Employees
- 45 Vehicle and Equipment Accident Review Committee
- 46 Flexible Work Schedules
- 47 On the Job Personnel Grievances
- 51 Employment other than City Duty
- 59 Return to Duty Work Following Industrial Injury/Illness
- 67 Gifts and Favors to Individuals
- 70 Gifts to the City
- 72 Automatic Payroll Deposit Plan
- 73 Normal Work Schedules
- 75 Employee Cleanup Policy
- 75A Safety Glasses
 - Personal Use of City Phones
- 82 Political Activities
 - **Unit Composition**
- 85 Reporting of Industrial Injuries/Illnesses
- 86 Workplace Security
- 90 City Procedure in Case of Death of City Employee
- 93 Formal Disciplinary Action City Employee
- 94 Temporarily Working in a Higher Classification
- 97 Voluntary Separation/Retirement Interviews Classified and Unclassified
 - (a) Civil Court Subpoenas Service on City Employees

- 102 Employee Identification Card Program
- 110 Employee Liability
- 111 Consumption of Alcoholic Beverages
- 112 Emergency Medical/First Aid Treatment
- 113 Dress and Grooming Code
- 114 Inclement Weather Policy for Field Personnel
- 115 Employee Medical Information
- 116 Use of City Resources(2) Public Contact

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- Drivers' License Requirements
- Hazardous Materials Use, Handling, Storage, Disposal, Response
- 131 Equal Employment Opportunity
- L. PERSONNEL POLICY AND PROCEDURE RE: ALCOHOL AND CONTROLLED SUBSTANCE USE FOR DRIVERS PERFORMING SAFETY SENSITIVE (HIGHWAY) FUNCTIONS. This document provides the City's policy in compliance with the Federal Department of Transportation regulations.
- M. <u>EMPLOYEE PERFORMANCE APPRAISAL STANDARDS AND GUIDELINES.</u>

MEMORANDUM OF UNDERSTANDING

between

CITY OF SANTA CLARA

and

AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES LOCAL 101 UNIT 6



DECEMBER 1817, 20176 – DECEMBER 126, 202017

MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SANTA CLARA AND

LOCAL 101, A.F.S.C.M.E. REPRESENTING

CITY OF SANTA CLARA FIELD OPERATIONS AND MAINTENANCE UNIT NO. 6 DECEMBER 4817, 201746 – DECEMBER 426, 202047

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MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SANTA CLARA AND LOCAL 101, A.F.S.C.M.E. REPRESENTING CITY OF SANTA CLARA FIELD OPERATIONS AND MAINTENANCE UNIT NO. 6 DECEMBER 1817, 201716 – DECEMBER 1626, 202017

In accordance with the provisions of Section 18 of the City of Santa Clara Employer-Employee Relations Resolution, this Memorandum of Understanding was made and entered into by and between the designated representatives of the City of Santa Clara (a public agency as defined in Section 3501 (c) of Chapter 10 of Division 4 of Title I of the Government Code of the State of California), hereinafter referred to as the City, and Local 101, A.F.S.C.M.E., the recognized majority representative of the City of Santa Clara Field Operations and Maintenance Unit No. 6, hereinafter referred to as the Union. This agreement constitutes the results of discussions between the City Management Staff and the Union on all matters within the scope of representation. The term of this agreement shall be from December 1817, 201716 through December 1726, 202017.

WITNESSETH that:

WHEREAS the parties hereto desire to facilitate the peaceful adjustment of differences that may from time to time arise between them, to promote harmony and efficiency to the end that the City, Union, and the general public may benefit therefrom, and to establish fair and equitable wages, hours and working conditions for certain hereinafter designated employees of the City,

NOW, THEREFORE, the parties hereto do agree to propose and recommend that the City Council adopt the following, effective as indicated:

WAGE ADJUSTMENT

A. Effective December 18, 2016, all employees shall receive a 5.0% wage increase.

A. Effective retroactive to December 17, 2017, for purposes of base wage and overtime, for persons employed on the date the City Council approves this MOU, employees shall receive a 3.0% wage increase. Effective the first full pay period of the 12/18-12/19 MOU year, employees shall receive a further 1.0% wage increase. Effective the first full pay period of the 12/19-12/20 MOU year, employees shall receive a further 2.5% wage increase.

B. For the duration of this MOU, the provisions specified below in this Section 1(B) are suspended.

On or before April 1, 2001, and April 1, 2003, the Union may present comparison data between Santa Clara and the cities of Mountain View, Palo Alto, San Jose and Sunnyvale and Santa Clara County for not more than fifteen (15) represented classification which has total compensation after five years of service in that classification that is more than 2.5% below the average of the classification determined to be responsible for essentially the same work in the comparison jurisdictions. The determination of comparability shall be provided by the Santa Clara County Employee Relations Service (ERS). If there *are* less than two appropriate comparisons

among the jurisdictions listed, no adjustment will be made even though Santa Clara is more than 2.5% below the comparison jurisdiction. If there are less than two comparable classes available within the comparison jurisdictions, the Union may present comparable information from at least two and up to five cities or special districts, including any benchmark agency, within Santa Clara, San Mateo and Alameda counties for consideration. In the event less than five comparison agencies are provided by the Union, the City will attempt to identify additional comparison agencies to provide for five comparisons. Following verification by the City of Santa Clara being 2.5% or more below the average total compensation in the comparison jurisdictions, the City will place the Santa Clara class on the "G" Salary Schedule which brings total compensation to equal to or above the comparison average, effective the first pay period which begins in July, 2001, or July, 2003.

C. It is recognized by both parties to this agreement that it is their mutual responsibility to independently verify, to the extent possible, the accuracy of the information upon which total compensation adjustments are made. Should it be discovered by either party that adjustment(s) to salary and fringe benefits are based on erroneous information or has been erroneously computed, the necessary corrective action will be taken as soon as practical after the discovery and notice of the error has been given. It is the mutual responsibility of both parties to report any suspected error immediately upon discovery to the other party. However, the period for which there will be a right to recover any monies which are either overpaid by the City or underpaid to the employee shall be limited to an adjustment period of up to 90 calendar days from the date the error was first reported to the other party. The corrective action will be taken even in circumstances where the error may bridge successive MOU's, but the recovery will still be limited to amounts owed or owing during the prior 90 calendar days. The 90 calendar day period will begin upon the date of written notification by personal service upon the other party.

Right of recovery by the City of overpayment shall be limited to recovery over the same time period as the overpayment was made. Said repayment will begin with the next paycheck following final determination of the amount to be repaid. Underpayment to the employee shall be made by the City in a lump sum of the amount owed on the next regular paycheck following final determination of the amount to be paid.

- D. The City and AFSCME will meet and confer regarding implementation of a City-wide classification policy during the term of this MOU.
- E. Prior to MOU negotiations, the City will prepare a total compensation survey by computing the total compensation effective October 1 (but July 1 as an exception for the 2017 year) afforded similarly represented classifications of Equipment Operator in the comparing agencies of the cities of San Jose, Mountain View, Palo Alto, Santa Clara County and Sunnyvale and obtaining the average total compensation afforded those agencies. The survey methodology shall be the same as used in the 2016 MOU negotiations. The historical definitions of the compensation elements used in the survey follow.

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DEFINITIONS

1. Top Step Salary -

Maximum Fifth step in the monthly salary range for classification (excluding seniority or longevity steps).

2. Life, Health, Dental, Vision, Retiree Medical, other Insurance -

Maximum agency monthly contribution per employee to insurance premiums as defined in Item 1A2d plus maximum agency monthly contribution to other fringe benefit insurance premiums For retiree medical, maximum monthly amount for which any-current fifth year employee would be eligible when if the employee retired.

3. Retirement -

Monthly employer contribution to social security plans and monthly blended employer rater contributions to retirement. Maximum agency monthly contribution per employee, including employer paid employee contribution, to retirement and social security plans.

4. Holiday Pay -

Number of paid holidays allowed by agencyhours per year times the base hourly daily salary rate of classification, divided by 12.

5. Vacation Pay -

Maximum number of annual paid vacation days hours allowed by agency per employee upon completion of five (5) years' service times the base hourly daily salary rate, for classification divided by 12.

6. Other -

Monthly salary equivalent of or maximum monthly agency contribution to other fringe benefits available to all full-time agency employees. To be eligible for inclusion in comparison data, such benefits of the comparing jurisdiction must be of a reoccurring nature or become part of their compensation base. This category includes the City's monthly contributions to employee's VEBA accounts (to be included on the Salary Adjustment Form "below the line")

7. Total Compensation -

The sum of Items 1 through 6 above.

8. Daily Salary Rate -

Top step salary as defined in Item 1 above times 12 divided by total number of regular work hours per year times number of regular work hours per day.

TABULAR DESCRIPTION OF ADJUSTMENT OF TOTAL COMPENSATION

For the duration of this MOU, the provisions specified in this TABULAR DESCRIPTION OF ADJUSTMENTS OF TOTAL COMPENSATION are suspended.

Upon adoption of MOU for 1999 and by December 15, 2000, 2001 and 2002

Union presents its determination of total compensation monies among element areas noted in Item I-A and in accord with the above action.

Pay Period established as effective date of MOU, December 24, 2000 and December 23, 2001 and December 22, 2002

City implements Union's determination of allocations as verified by the City.

By April 1, 2000 and April 1, 2003

Union presents its comparison data as defined under Section 2.I., if any, on represented classifications which are 2.5% or more below survey average in total compensation after application of the common salary adjustment provided for in the MOU for 2000, 2001, 2002, 2003 for verification by the City.

After July 1, 2001 and July 1, 2003

City implements salary increases on Salary Schedule "G" for classifications determined to be 2.5% or more under the survey average in total compensation as necessary to bring those classifications to equal or above the survey average.

2. CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM (CALPERS)

The City has contracted with CalPERS to provide employees with the 2.7% at age 55 formula effective December 17, 2006 for "Classic" or "Legacy" employees as defined by CalPERS and the Public Employees' Pension Reform Act of 2013 (PEPRA) and the 2.0% at 62 with "highest three year average" for "New Members" as defined by CalPERS and PEPRA. Classic/Legacy employees shall continue to pay the employee contribution rate and New Members shall contribute 50% of the "normal cost" of their pension formula as required and

defined by CalPERS and PEPRA. The employee's CalPERS retirement contribution will continue to be treated as tax deferred.

If CalPERS should implement a change in its actuarial methodology (i.e. assumed discount rate, smoothing methodology, demographic assumptions, etc.) which change would have a material impact on the City's employer contribution, the City and AFSCME agree to meet and confer regarding this change and its impacts.

3. MEDICAL/DENTAL/VISION

A. Medical

Effective January 1, 2017, the City will pay toward health premiums for those employees enrolled in a City health plan an amount equal to \$200 more than the Kaiser employee only rate. Employees that show proof of health that sign an ACA compliant attestation confirming coverage by a family member in a group health insurance plan shall have the option to instead receive a flat dollar taxable cash-in-lieu benefit of \$935.66. Employees covered by a City health plan whose premium amount is less than \$935.66 shall receive a flat dollar taxable payment of the difference between their applicable premium amount and \$935.66.

B. Dental

Effective January 1, 2017, the City will pay toward dental insurance premiums an amount equal to the lowest cost employee only premium amount among the dental plans offered by the City. All employees are required to enroll in a dental plan.

C. Vision

Effective January 1, 2017, the City will pay toward vision insurance premiums an amount equal to the lowest cost employee only vision premium. Participation is voluntary; however, employees that choose not to enroll in a vision plan are not entitled to the City contribution described in this paragraph.

D. Re-Opener

The City and AFSCME agree there shall be a "true" re-opener in March 2017 on the subject of fringe benefits (the City's cafeteria plan, medical dental, vision, other cafeteria/health related benefits, and/or cash take home as an element of a cafeteria plan). The parties will negotiate in good faith on these issues. Any agreement by the parties resulting from this re-opener shall be reflected in an amendment to this MOU. If the parties cannot agree, applicable impasse procedures shall apply including, if necessary, imposition of terms and conditions covered by the re-opener by the City.

3. HEALTH INSURANCE

A. Health Flex Contribution

Effective January June 1, 2018, the City will offer employees a Health Flex Contribution of \$188.33/month to put toward the payment of a City offered health plan. This amount applies for 2018, and shall be modified each calendar year using the Rate of Pay Safe Harbor (based on the lowest base pay of any full-time employee covered by this MOU) to ensure the City's offered coverage is "affordable."

Employees who enroll in a City health plan for which the premium amount is more than \$946.86/month shall receive an Additional Health Flex Contribution. The Additional Health Flex Contribution, when added to the Health Flex Contribution described in the prior paragraph and the Regular Flex Contribution described herein, shall not exceed \$400 over the Kaiser employee only premium amount from January 1, 2018 through May 30, 2018. Thereafter, the Additional Health Flex Contribution, when added to the Health Flex Contribution described in the prior paragraph and the Regular Flex Contribution described herein, shall not exceed an amount equal to the Kaiser employee plus one rate for the applicable year. (For 2018, this means an additional \$235.57/month to these individuals from January 2018 through May 2018, and then \$618.01/month_for the remainder of 2018.)

Employees may not receive all or any portion of the Health Flex Contribution or Additional Health Flex Contribution as cash or any other taxable benefit, and must apply the Health Flex Contribution to City-offered health benefits. Employees who do not enroll in City-offered health benefits will not receive any of the Health Flex Contributions.

It is understood and agreed that a portion of the Health Flex Contribution described in this subsection is the City's contribution of the statutorily required minimum contribution under the Public Employees Medical and Hospital Care Act (PEMHCA) (e.g. \$133/month in 2018), which is the City's designated PEMHCA amount.

B. Regular Flex Contribution

Effective January 1, 2018, the City will provide a Regular Flex Contribution equal to \$946.86/month less the monthly Health Flex Contribution (thus, for 2018, the Regular Flex Contribution will be \$758.53/month). Employees may use the Regular Flex Contribution to pay for health benefits offered under the City's Section 125 plan or may opt to receive any or all of the Regular Flex Contribution as taxable cash. An employee will receive a Regular Flex Contribution whether or not he/she enrolls in City-offered health benefits and notwithstanding the provisions of Section 3.C. below.

For employees who enroll in City health and whose benefits exceed the total of the City's Health Flex and Regular Flex Contributions to them, the balance of the

health premium shall be paid by a salary deduction from the pay of the individual employee.

C. Cash In Lieu

Effective January 1, 2018, employees who choose not to enroll in a City health plan, and meet the requirements set forth below shall receive a Cash in Lieu amount equal to \$946.86 minus the Regular Flex Contribution (for 2018, the Cash in Lieu amount is \$188.33/month).

In order to receive Cash in Lieu of health coverage, an employee must sign a form attesting that the employee and the employee's Tax Family have the Alternative Required Coverage for the Opt Out Period.

- Tax Family means all individuals for whom the employee intends to claim a personal exemption deduction for the taxable year or years that begin or end in or with the City's plan year to which the opt out applies.
- Alternative Required Coverage required means minimum essential coverage through another source (other than coverage in the individual market, whether or not obtained through Covered California).
- Opt Out Period means the plan year to which the opt out arrangement applies.

An employee must provide the attestation every plan year at open enrollment or within 30 days after the start of the plan year for each plan year the employee would like to receive cash in lieu.

The Cash in Lieu payment cannot be made and the City will not in fact make payment if the City knows or has reason to know that the employee or a Tax Family member does not have such alternative coverage, or if the conditions in this paragraph are not otherwise satisfied.

An employee who opts out of City-offered health benefits, but cannot provide the attestation, will not receive the Cash in Lieu contribution described in this subsection.

D. FMLA/CFRA Compliance

The City shall comply with the provisions of the Family and Medical Leave Act of 1993 (FMLA) and the California Family Rights Act of 1993 (CFRA).

E. Flexible Spending Account (IRS Section 125 Plan)

The City has established a Flexible Spending Account benefit (IRS Section 125 Plan) for employees, which provides accounts in which employees may contribute pre-tax dollars for dependent care and un-reimbursed medical expenses. This Plan will follow the regulations outlined by the Internal Revenue Service. Detailed information will be available in the Summary Plan Document.

This Plan is voluntary and participating employees will make pre-tax salary reduction elections to fund the plan.

4. DENTAL INSURANCE

The City will pay toward dental insurance premiums an amount equal to the lowest cost employee only premium amount among the dental plans offered by the City. All employees are required to enroll in a dental plan.

5. VISION INSURANCE

For persons enrolled in the City's VSP vision plan, the city will pay toward vision insurance premiums an amount equal to the lowest cost employee only vision premium. Participation is voluntary. Employees that do not choose to enroll in a vision plan are not entitled to the benefit of City contributions to vision premiums descried in this paragraph.

4.3. AGENCY FEE

- A. For the term of this MOU the City agrees that the Union shall remain the sole and exclusive agent for all the employees covered by this agreement in Unit 6, without regard to membership in the Union, with respect to all matters relating to hours, rates, terms and conditions of employment and all other bargainable issues. The City further agrees that it will not recognize or negotiate with any other person, association, group, committee or entity other than the Union with respect to such matters and will deal solely through the agency of and with the Union herein.
- B. All employees who are members in good standing of the Union at the date of the signing of the contract and those employees who thereafter become members shall, as a condition of employment, remain members of the Union in good standing during the life of the agreement.
- C. All employees in Unit 6, other than current employees as of August 16, 1987, within thirty (30) days of the date of their initial employment or the signing of the contract, whichever is later, shall be required to make payment of a cash sum as periodic dues to the Union, if such employee is a member thereof; or, an equivalent sum, if not a member, as a charge for the services rendered and to be rendered hereunder by the Union as the exclusive bargaining agent, for the duration of the agreement. Permanent employees employed with the City as of August 15, 1987, have the option of joining the Union.
- D. In the event an employee neglects, fails or refuses to comply with the terms of Sections B or C above, the employer hereby agrees, upon the request of the Union, to discontinue the employment of any such employee. The Union agrees to give a delinquent employee ten (10) days' notice prior to seeking termination and the City is obliged to terminate for failure to pay sums due and owing.
- E. A dues check off or service fee check off provision will be made available by the City to any employee who voluntarily agrees and executes a written authorization to the City.

- F. An employee who has conscientious objections to joining or financially supporting public employee organizations shall not be required to join or financially support any public employee organization as a condition of employment. Such employee is required, in lieu of periodic dues and initiation fees, to pay Agency Shop Fees in sums equal to the Union's regular dues and initiation fees to a non-religious, non-labor charitable fund exempt from taxation under Section 501(c)(3) of the Internal Revenue Code, chosen by such employee and verified as being a qualifying organization by the Union.
- G. The agency shop provision shall be rescinded by a majority vote of all the employees in the unit covered by such memorandum of understanding, provided that: (1) a request for such a vote is supported by a petition containing the signatures of at least thirty (30) percent of the employees in the unit; (2) such vote is by secret ballot; (3) such vote may be taken at any time during the term of such memorandum of understanding, but in no event shall there be more than one vote taken during such term.
- H. Any employee who claims financial inability to pay dues (or in lieu Agency Shop fees) may request a waiver of this requirement by filing a petition with the Union. If the Union finds that hardship exists, either a temporary or permanent waiver may be approved.
 - DEFINITION: For purposes of this Section, Agency Fee is defined as that portion of dues not attributable to social or political activities.
- I. Maintenance of Membership: Any employee who is a Union member and is tendering dues through payroll deduction as of the date of execution of this Memorandum of Understanding (MOU), or who becomes a Union member during the term of this MOU, shall remain a member and continue dues deduction for the duration of this MOU and each subsequent MOU thereafter. As an exception, however, between the dates of November 15 and December 15 each calendar year, an employee who is a Union member shall have the right to withdraw from the Union by discontinuing dues deduction by communicating such withdrawal in writing to the Union and the City. Such withdrawal shall be effective the following February 1st. An employee that moves to a classification outside the Union's bargaining unit shall not be required to continue dues deductions.
- J. PEOPLE Deductions: The City agrees to deduct from the wages of any employee who is a member of the Union a PEOPLE deduction as provided for in a written authorization. Such authorization must be executed by the employee and may be revoked by the employee at any time by giving written notice to both the City and the Union. The employer agrees to remit any deductions made pursuant to this provision promptly to the Union together with an itemized statement showing the name of each employee from whose pay such deductions have been made and the amount deducted during the pay period covered by the remittance. AFSCME and employees represented by AFSCME must comply with CMD 82 and this does not change the current rule/policy placing restrictions on political activities during work hours.

5.4. SICK LEAVE/FAMILY SICK LEAVE/PERSONAL LEAVE

A. SICK LEAVE

- Employees shall accrue ninety-six (96) hours of sick leave per year of regular City employment. Sick leave shall accrue in equal amounts each pay period. Employees shall not accrue sick leave while they are on unpaid status.
- 2) Use of sick leave will be under the same terms and conditions as are now in place. Vacation and CTO may be used to supplement sick leave with Department Head approval, as permitted and set forth in CMD 30 at the time this MOU was adopted.

B. FAMILY SICK LEAVE

1) Not more than forty eight (48) hours of sick leave within one calendar year shall be granted to any employee for the care or attendance upon members of his/her immediate family, and not more than forty (40) hours of sick leave shall be granted to any employee for each occurrence of death in his/her immediate family, unless the use of additional leave is approved by the City Manager or designee. "Immediate family" is defined as spouse, parent, child, sibling, grandparent, grandchild, aunt, uncle, niece, nephew, first cousin, parent by marriage, step-parent, step-child, grandparent by marriage, son-in-law, daughter-in-law, sibling by marriage, foster parent, domestic partner, anyone residing with employee, or anyone dependent on the employee for care.

C. PERSONAL LEAVE

- 1) Each calendar year, an employee is entitled to use thirty-twoforty (3240) hours of accrued sick leave as Personal Leave, provided he/she has sufficient sick leave balance available.
- 2) Personal leave is intended to provide the employee with paid time off to attend to legitimate personal business that may arise from time to time during the year. Reporting the reason for use of Personal Leave is not needed.
- 3) The employee has an obligation to provide as much notice as possible so as to allow for proper scheduling by the department.
- 4) Providing that the minimal requirements of proper notification have been met, the use of Personal Leave should not be denied.

The adoption of this program does not modify the existing ability of the employee to exchange up to 96 hours of accrued sick leave for up to 48 hours of vacation, based upon two (2) hours of sick leave for one (1) hour of vacation as provided and defined in the Personnel and Salary Resolution.

6.5. BEREAVEMENT LEAVE

- A. The City will provide employees with a paid bereavement leave benefit to attend to the customary obligations arising from the death of a member of an employee's immediate family, as defined in this Section. Employees are eligible to receive up to forty (40) hours of bereavement leave in the event of the death of a parent, child, or sibling of the employee, employee's spouse or employee's domestic partner (including, in each case, step, adoptive and in-law), spouse or domestic partner; up to three (3) work days (regardless of shift assigned) of bereavement leave in the event of the death of a grandparent, grandchild, aunt or uncle of the employee, employee's spouse or employee's domestic partner (including, in each case, step, adoptive and in-law); and up to one (1) work day (regardless of shift assigned) of bereavement leave in the event of the death of a great-grandparent, great-grandchild, great-aunt, great-uncle, niece, nephew, or first cousin of the employee, employee's spouse or employee's domestic partner (including, in each case, step, adoptive and in-law).
- B. The bereavement leave benefit is based on each death occurrence.
- C. Up to five (5) work days of additional bereavement leave may be charged to an employee's sick leave balance with City Manager approval.
- D. At the request of the City, the employee will provide verification.

7.6. HOLIDAYS AND AWARDED CTO

A. Paid Holidays

The City will observe the following fourteenthirteen (134) dates (or days) as City Holidays and City offices will be closed in observance of those holidays. Represented employees will be entitled to eight (8) hours of paid time off in observation of the holidays listed.

New Year's Day (January 1), Martin Luther King Day (3rd Monday in January), Lincoln's Birthday (February 12), President's Day (3rd Monday in February), Spring Holiday (observed on Good Friday), Memorial Day (last Monday in May), Independence Day (July 4), Labor Day (1st Monday in September), Admission Day (September 9), Columbus Day (2nd Monday in October), Veteran's Day (November 11), Thanksgiving Day (4th Thursday in November), Friday after Thanksgiving, Christmas Day (December 25). Holidays which fall on a specific date and which fall on Saturday are observed the preceding Friday. Holidays which fall on a specific date and which fall on Sunday are observed the following Monday.

Additionally, the City will observe four additional non-permanent paid holidays on 12/26/17, 12/27/176, 12/28/176, 12/29/17,6 and 12/30/16 12/26/18, 12/17/18, 12/28/18 and 12/31/18, and 12/26/19, 12/27/19, 12/30/19 and 12/31/19. in the 12/16 — 12/17 MOU year. These non-permanent paid holidays would be only for these is MOU years, and this

provision will sunset and expire at the end of these 12/186-12/2017 MOU years. Employees whose jobs require them to work on these holidays will receive banked paid days off instead (8 hours per holiday) which hours may and must be used during the MOU year with the approval of the applicable supervisor/manager.

Because this MOU will be approved by the City Council after the 12/26/17 to 12/29/17 time period, employees who used leaves for these days/hours on and between 12/26/17 and 12/29/17 and are employed on the date the City Council approves this MOU will receive banked days/hours off which may and must be used as set forth previously; but also shall have the option, if requested, to instead have their leave balances retroactively adjusted.

B. Awarded Compensatory Time Off (CTO)

On each January 1st the City will credit each represented employee with *sixteen (16)* 8 hours of awarded compensatory time off (CTO) (or the proportionate share if the employee is working a reduced work schedule). This CTO shall be available for use by the employee under the same terms and conditions required by the department for use of regularly accrued CTO. Unused CTO may be traded for cash payout at any time after accrual.

Employees hired after January 1, 2004 shall be credited with a pro-rata share of the awarded CTO based upon the proportion of the calendar year remaining after their hire date.

8.7. VACATION ACCRUAL

Represented employees will be entitled to use vacation as it is earned under the following conditions:

- A. Vacation may not be taken during the first six (6) months of regular employment.
- B. As long as an employee has not reached his/her maximum allowable accrual rate, based on completed years of service, vacation will be earned on a biweekly basis (1/26 of the annual accrual) provided that the employee is in a paid status for at least 2/3 of the hours (53.4 hours) of that pay period. Employee is required to take at least 1/2 of the vacation earned in the previous calendar year during any calendar year.
- C. Employees may continue to accrue and use vacation in excess of the stated maximum accrual amounts; however, any unused vacation accrual amount still on the books as of the beginning of the pay period that includes December 31st will automatically be transferred to the Emergency Paid Leave Pool.
- D. Vacation may be used in one-tenth (1/10th) hour increments.

E. Annual and maximum vacation accrual rates, calculated to four decimal points for accuracy, are as follows:

COMPLETED YEARS OF SERVICE	ANNUAL ACCRUAL RATE	MAXIMUM ACCRUAL
1 through 4 5 through 9 10 through 15 years 16 through 20	80 hours 120 hours 160 hours 176 hours	400 hours 400 hours 400 hours 400 hours
21 years +	192 hours	400 hours

F. Vacation Pay-Out

Effective for the 2016 Calendar Year

Subject to having sufficient balance of accrued vacation available, an employee may, on a once per year basis, be paid at his/her current hourly pay rate for a maximum of 40 hours of accrued vacation.

Effective for the 2017 Calendar year and Subsequent Years

On or before the last business day before December 25th each calendar year, an employee may make in writing on an "Irrevocable Vacation Cash-Out Election Form" to be provided by the City an irrevocable vacation cash-out election for one cash-out of vacation the following calendar year. To be effective, the employee's written notice must be received by the Director of Human Resources or designee no later than the last business day before December 25th of the calendar year before the calendar year in which the employee wishes to cash-out vacation. The amount of vacation requested to be cashed out in the following calendar year may not exceed forty (40) hours which number of vacation hours, must have been earned in the following calendar year before it may be cashed out, and requires a sufficient balance of available accrued vacation. It is understood that an employee using vacation shall always use vacation earned in prior years first before using vacation earned in the current year. The dates available for the cash-out on the Election Form provided by the City shall be the first full pay period in either April, July, October or December.

This provision shall have no effect on an employee's right to cash out all his or her accrued vacation at the time of the employee's separation/retirement from City employment.

- G. For purposes of Vacation selection, seniority will be defined as time in class within the department.
- H. In lieu of receiving a vacation-leave cash payout at retirement, the Union may vote once per calendar year to roll accrued vacation leave hours into the employee's Voluntary Employee Beneficiary Association (VEBA) account, subject to Union compliance with Federal rules associated with employee contributions of vacation leave to their VEBA accounts.

9.8. NIGHT DIFFERENTIAL

Employees will be eligible for 5% night differential pay for all continuous hours worked between 6:00 p.m. and 8:00 a.m. so long as such hours include a minimum of 2 continuous applicable hours between 6:00 p.m. and 8:00 a.m. Night differential shall be included in the overtime rate for overtime hours that qualify for night differential under the rule in the preceding sentence.

10.9. EMPLOYEE ASSISTANCE PROGRAM

The City agrees to provide a confidential employee assistance program-to be funded outside of Total Compensation each year. Each new represented employee is provided information about the program and details about the program are on file in the Human Resources Department.

11.10. AFFIRMATIVE RESPONSE TO EMERGENCY OVERTIME

It is the policy of the City of Santa Clara to avoid the necessity for overtime work whenever possible. The City recognizes, however, the obligation to provide services to the community and, on occasion, may require employees to extend work shifts or to be called back to work due to emergencies, personnel shortages, or required work loads. Employees contacted for overtime work have an obligation to affirmatively respond to this need unless incapacitated or due to extenuating circumstances beyond the control of the employee and reasonably acceptable to the City. Failure on the employee's part to affirmatively respond to such requests and/or to acceptably document such extenuating circumstances or incapacitation will be in violation of the City's rules and regulations and may be subject to formal disciplinary action. For purposes of this section, incapacitation commonly means that an employee is unable to respond to perform his/her duties because of his/her own sickness or injury, or because he/she does not feel capable of performing the duties of the assignment safely because of the ingestion of alcohol or other legal drugs or prescriptions. For purposes of this section, extenuating circumstances commonly means that an employee is unable to respond or perform his/her duties because of extraordinary circumstances such as being required to provide care for another person who is unable to care for him/herself, inability to obtain transportation to the work site, or an undue hardship that places the employee in a situation that he/she deems unsafe. In cases of extenuating circumstances, the employee is expected to notify his/her supervisor of the basis for the decision not to respond and a realistic time at which he/she will be able to report to work. Repeated instances where an employee is either incapacitated or has extenuating circumstances may be cause for the supervisor to review the situation and take appropriate corrective action.

42.11. OUT-OF-CLASS ASSIGNMENTS AND TRAINING

A. Out-of-Class Pay and Elimination Periods

Represented employees assigned to work temporarily in a higher classification than their own shall be paid at least 5% more than their prevailing salary or at the entrance step of the range of the higher classification, whichever compensation pattern is greater.

- Such assignment will be paid for all actual time assigned to the higher classification, after a 4 hour elimination period on the first day of said assignment.
- 2) If the out-of-class assignment lasts more than 4 hours, out-of-class pay will begin with the first hour of the assignment.
- 3) For a continuing out-of-class assignment of less than 4 hour increments that lasts more than 4 hours, out-of-class pay will begin with the first hour of the assignment.

Any represented employee who is assigned to work out of class in an unclassified position will receive a 5% salary differential above his/her current salary or the salary established as 85% of Control Point for the unclassified position if such salary has been established, whichever compensation pattern is greater, provided that the requirements of (1), (2), and (3) above are satisfied.

To be eligible for out-of-class pay, the employee must perform all duties as assigned within the higher classification and must be assigned in writing.

B. Out-of-Classification Assignments

Out-of-classification assignment of employees is to be limited to employees who possess the knowledge, skills and abilities necessary to perform all of the duties of a temporarily available assignment in a higher or equal classification. Determination as to the eligibility qualifications will be the responsibility of the Department or Division head. Out-of-classification assignments will be filled from seniority rotational lists as follows:

Candidates for promotion to the position within the work unit will be assigned on a rotational seniority basis. If no candidate for promotion from within the work unit is eligible for assignment, candidates within the Department who are on the promotional list for the position will be assigned on a rotational seniority basis from within the Division first and from within the Department second if the candidate has a sufficient level of qualifications in that work unit to perform all of the duties of the higher classification.

C. Training

To the extent practical and consistent with the existing workload, Department

and Division Heads are expected to provide employees with the training necessary for them to perform the duties of higher classifications within the work unit. They are also expected to make information available concerning training outside of the Department that employees may participate in through the existing City Tuition Reimbursement program or on a voluntary basis.

In order to gain the experience necessary to meet the criteria for out-of-classification assignments outlined above, employees are encouraged to seek out opportunities for cross training within the Department. One method by which this may be accomplished is by two employees in the same classification requesting that their assignments be exchanged for a defined period of time (typically three months). It will be the responsibility of the Department or Division head to approve such an exchange of duties based upon the impact on the involved work units. If there is no adverse impact on the involved work units, it is presumed that the assignment exchange will be approved.

13.12. PERSONAL SAFETY EQUIPMENT AND RAINGEAR REIMBURSEMENT

Effective with the 2016-17 fiscal year, e mployees shall receive a flat dollar lump sum (non-pensionable) amount of \$400 each fiscal year toward the purchase or repair of OSHA approved steel-toed safety shoes or boots (for employees who are required to wear steel-toed safety shoes or boots) and/or eye protection, and/or ear plugs, and/or headwear protection (i.e., "hard hat"), and/or work gloves, raingear and/or water resistant jacket, work shirts, work pants and socks so long as the type of equipment purchased has been approved in advance by the Department Head as satisfying City requirements. Employees who are required to wear steel-toed safety shoes or boots are subject to disciplinary action if they do not have them available at the work site.

The City will continue the current policy to provide safety and/or protective equipment and/or clothing for use by the employee while performing his/her normal duties or during inclement weather or in other occasional special assignments or conditions.

13. REQUIRED TRAINING AND CERTIFICATION CLASSES

Unless it would conflict with business needs, the city will allow employees on duty time for classes and examinations to acquire and/or renew certifications required for their current positions. The city also will pay the cost of such classes and examinations.

14. GRIEVANCE PROCESS

The City's employee grievance process is established in City Manager's Directive #47 (CMD #47) titled On The Job Personnel Grievances. This CMD generally describes the process available to individual employees to clarify (and modify, if

so required) interpretations of City rules, regulations, procedures and policies, including interpretations of this MOU. Should the City determine that CMD #47 needs to be revised during the term of this MOU, an offer to meet and consult with representatives of Unit 6 shall be extended for the purpose of receiving Unit 6 comments prior to the adoption of the revised CMD.

The following procedure is in place for represented employees who choose to have Union representation during the course of the Grievance process.

STEP 1

Step 1 of the process is the informal discussion between the employee and his/her supervisor (up to and including the department head). Should this informal process not result in resolution of the grievance, the employee shall reduce his/her grievance to writing and submit it to his/her department head for formal action as outlined in STEP 2.

STEP 2

Within five (5) working days (or at a later, mutually agreeable date, if either the employee, his/her representative or the department head is not available within the five (5) day period) of the receipt of the formal grievance, the department head shall review the entire grievance file through a meeting with the employee and his/her Union representative (if the employee chooses to be represented at this point). Within five (5) working days from the date of this meeting, the department head will respond in writing to the employee, setting forth his/her resolution to the problem. The employee must respond within five (5) working days to the department head in writing as to whether the grievance has been resolved or is still unresolved. If the matter has not been resolved as a result of this step, the department head shall immediately forward all written material, including the original grievance, to the Municipal Employee Relations Officer (MERO) for action as outlined in STEP 3.

STEP 3

Within five (5) working days (or at a later, mutually agreeable, date if any party to the grievance is not available within the five (5) day period) of the receipt of the grievance material, the MERO and the department head shall review the entire grievance file through a meeting with the employee, his/her Union representative (if the employee chooses to be represented at this point) and any additional parties who the MERO feels can help to resolve the grievance. Within five (5) working days from the date of this meeting, the MERO will respond in writing to the employee, setting forth his/her resolution to the problem. The employee must respond within five (5) working days to the MERO in writing as to whether the grievance has been resolved or is still unresolved. If the matter has not been resolved as a result of this step, the MERO shall forward all written material, including the original grievance, to the City Manager for action as outlined in STEP 4.

STEP 4

Within fifteen (15) working days of the receipt of the grievance material the City Manager shall review the entire matter and render a final decision, in writing as to the resolution of the grievance. This review may include a meeting with the parties concerned (including the employee and his/her Union representative)

and, if such a meeting is required, it will be scheduled within the fifteen (15) day period at a date that is mutually agreeable to all parties to the matter and the City Manager will render a final decision within five (5) working days of that meeting. The City Manager's decision will be directed to the employee through his/her department head. If the employee disputes the City Manager's final decision in the matter, the advisory arbitration process outlined in STEP 5 will be available.

STEP 5

If the Union continues to dispute the decision of the City Manager on behalf of the employee, the Union shall, within 15 working days of the City Manager's final decision, request that the matter be referred to an arbitrator, who shall render an advisory opinion on the merits of the grievance to the City Manager. The City Manager may accept, modify or reject the advisory opinion of the arbitrator and the City Manager's decision shall be final and without any further recourse of appeal.

The cost of the arbitrator shall be shared equally by the City and the Union and shall be selected by mutual agreement between the City and the Union or selected from a list of seven (7) qualified arbitrators provided by the State of California Conciliation Service.

The arbitrator shall have all pertinent written materials and witnesses used by either party in their review of the grievance available during his/her deliberations. Costs of representatives, witnesses or materials shall be assumed by each party to the grievance.

15. GOLDEN FRIDAY PROGRAM

The Golden Friday program (eight 9-hour days and one 8-hour day per bi-weekly pay period) currently in place in the Street Department, the Water and Sewer Department and the Traffic Engineering Division will not be modified (expanded or reduced) during the term of this MOU unless by mutual agreement in writing by both the City and the Union. All other employees in Unit 6, *including probationary employees*, shall have the right to work a 9/80 alternative schedule, which 9/80 schedule may be modified temporarily or to a different 9/80 work schedule in the discretion of the Department Head or Department Head's designee (examples include modifying the every-other-week day off, or temporarily modifying a Parks and Recreation Unit 6 employee's 9/80 schedule to accommodate a special event need when a special event need (set-up, other) falls on the employee's scheduled day(s) off.

16. ALTERNATE WORK SCHEDULE (NINE-EIGHTY PLAN)

An employee, subject to the conditions of the employee's job assignment, may propose an alternate work schedule as described in City Manager's Directive #71. Proposal must be made to the Department Head through the immediate supervisor. Consideration will be given as to the feasibility and impact on productivity of such proposal. Management retains the sole right to determine scheduling needs. A proposal for alternate work schedule, and the establishment or discontinuance of an alternate work schedule is not subject to any grievance procedure.

17. DEPARTMENTAL SAFETY COMMITTEE

City Manager's Directive #36 (CMD #36) provides for Departmental Safety and Training Programs with "representation from both office and field personnel where applicable." The City agrees to enforce the provisions of CMD #36 and provide for non-supervisory field staff representation on all Departmental Safety Committees.

18. CROSS REFERENCE OF EMPLOYMENT RELATED MATERIALS

The City shall cross-reference all pertinent sections of the Personnel & Salary Resolution, Civil Service Rules & Regulations, City Manager's Directives, and other significant documents, which pertain to employment with the City of Santa Clara. This cross-reference will be attached as an Exhibit to this MOU.

USE OF CITY BULLETIN BOARDS

The Employer-Employee Relations Resolution controls the use of City bulletin boards by employee organizations as follows:

- A. Prior to posting, all materials must receive the approval of the department or division head in charge of the departmental bulletin board. Should the department head not approve any item for posting, and if after discussing the matter with the employee organization representative a disagreement still remains, then the matter shall be referred to the Municipal Employee Relations Officer for determination.
- B. All materials must be dated and must identify the organization that published them.
- C. Unless special arrangements are made, materials posted must be removed 31 days after the publication date.
- D. The City reserves the right to determine where bulletin boards shall be placed and what portion of them are to be allocated to employee organizations' materials.
- E. An employee organization that does not abide by these rules will forfeit its right to have materials posted on City bulletin boards.

20. OVERTIME

Overtime work is defined as hours worked *outside* in excess of an employee's regularly assigned shift. Represented employees who work overtime are entitled to:

- A. Time and one half (1-1/2) the employee's hourly rate for worked overtime, excluding unpaid mealtime.
- B. Double-time (2) *the employee's hourly rate* for all hours worked in excess of 12 consecutive hours of actual work, excluding unpaid meal time.

C. Employees shall not work overtime unless approved by the appropriate supervisor or manager.

B.

City Manager's Directive #39 (CMD #39) requires equitable distribution of overtime as follows:

EQUITABLE DISTRIBUTION OF OVERTIME. Overtime will be distributed as equitably as possible consistent with efficient operations, the skills required for the assignment, and the availability of the employee and the speed with which the emergency can be confronted and eliminated.

CTO Over-Accrual:

The maximum accrual shall be the legal maximum of 240 hours. It is the City's intention to enforce the CTO maximum accrual limit that applies to each employee. In lieu of receiving a CTO cash payout at retirement, the Union may vote to roll accrued CTO hours into the employee's VEBA account, subject to Union compliance with Federal rules associated with contributions of accrued time into a deferred medical expense account.

21. EMERGENCY PAID LEAVE POOL

ADMINISTRATION

Administration of this program shall be provided by a three (3) member Emergency Paid Leave Board (Board), consisting of two (2) members of the Union Executive Board and the City Director of Human Resources (or designee). Determination of eligibility to use the vacation established in this Emergency Paid Leave pool will be by majority vote of this board. An adverse decision of this board may be appealed to the Union Executive Board and their determination shall be final.

METHOD OF DONATION

- A. Contribution of vacation or CTO will be computed at the member's base hourly rate of pay (excluding premium or specialty pay).
- B. Contribution may be made from earned vacation, CTO or cash only. Conversion of Sick Leave to Vacation for purposes of donation to this pool will be immediately credited to the pool.
- C. In a case where it has become known that an employee has been seriously injured or has a life-threatening illness and is in need of assistance from the Emergency Paid Leave Pool, contributions from accrued Sick Leave, bypassing vacation conversion, computed at the contributing employee's base hourly rate of pay (excluding premium or specialty pay) may be made for the benefit of that specific employee who has the need.

- D. Employee may authorize the City to automatically convert vacation that should be accrued to the employee to the pool when the employee's vacation accrual has reached the maximum allowed
- E. Funds contributed to the Emergency Paid Leave Pool will be placed in an interest bearing Trust Fund. The Trust Fund will be accumulated in total dollars. No record of number of hours contributed to the Pool will be maintained. An employee making a donation to the Pool will not have a vested right to the amount donated.
- F. Employees may contribute earned vacation, CTO or cash to the Emergency Paid Leave Pools of other City bargaining groups.

USE OF POOL

- A. Employee must have a verified emergency need for time off to request Emergency Paid Leave from the pool. Medical emergencies for the employee or dependent shall be verified by a doctor's certification and shall include the anticipated duration of the medical emergency. An employee's initial request to use leave from the Emergency Paid Leave Pool shall be made to the City's Director of Human Resources (or designee). The Director of Human Resources (or designee) shall make an initial determination regarding whether the employee's request to use Emergency Paid Leave is for a verified medical emergency. The Director of Human Resources (or designee) shall notify the rest of the Board of the name of the individual making the request, the date of the request and whether or not the individual's request qualified as a verified medical emergency need under this section. Non-medical emergencies shall be verified by certification acceptable to the Board and shall include the anticipated duration of the emergency.
- B. Employee must have exhausted appropriate paid leave (sick leave including eligible conversion to vacation, vacation or CTO) prior to becoming eligible to request vacation benefits from the pool.
- C. The maximum time available from the pool (subject to the assets of the pool) will be 160 hours (two [2] pay periods) for Emergency Paid Leave benefits due to the illness or injury of the employee or the maximum allowable accrual of vacation for emergency needs of the family of the employee.
- D. Emergency Paid Leave will be deducted from the pool based upon the employee's base hourly rate of pay (excluding premium or specialty pay).
- E. Emergency Paid Leave hours will not be available for use until the pay period following the approval by the Union.
- F. Use of Emergency Paid Leave from the pool will be treated in the same manner as use of regular vacation. The employee will continue to accrue sick leave, vacation, insurance coverage and other benefits in the same manner as he/she would if using regularly credited vacation.

G. Emergency Paid Leave, which has been credited to the employee, and has not been used when the emergency has terminated, will be reinstated to the pool. Vacation, sick leave and other benefits, which have accrued to the employee, will remain in the employee's account.

22. LIMITED/ALTERNATIVE DUTY

A. Job Related Illness or Injury

Employees who have a job related illness or injury which requires him/her to be off work under Workers' Compensation will be assigned to limited or alternative duty under the following condition:

Supervisors shall be advised of the medical condition of any industrial injury as soon as practical. Upon receipt of a Doctor's report which provides work limitations, the City may identify a regular or modified assignment for which the employee has the required experience and training to be eligible for assignment to. Such assignment may be based upon a 40 hour per week or less basis, if mutually agreed between the City and the employee.

Employees who have a job related illness or injury which requires him/her to be off work under Workers' Compensation or who do not qualify for limited or alternative duty will be reassigned to a Monday through Friday work schedule to keep required medical or other workers' compensation commitments.

B. Non Job Related Illness, Injury or Condition

Employees who have a non job related illness, injury or condition which requires him/her to be off work may request to be assigned to limited or alternative duty. Nothing in these provisions is intended to imply that an employee has a right to a limited/alternative duty assignment, unless expressly provided by law. Such request will be accommodated unless no appropriate limited or alternative duty assignment is available under the following conditions:

- Identification by the City of a regular or modified assignment for which the employee has the essential experience and training to be eligible for assignment to. Such assignment may be based upon a 40 hour per week or less basis, if mutually agreed between the City and the employee.
- 2) Upon a written release from his/her doctor, subject to review by the City doctor, which allows the employee to perform all of the duties of the contemplated assignment.
- 3) Employees may account for his/her regular work schedule through a combination of limited or alternative duty hours and sick leave or other paid leave sufficient to maintain eligibility for regular accrual of benefits.

Under both of these limited or alternative duty assignments employees will be required to work their regularly scheduled number of hours (normally forty (40)

hours) per week, unless such assignment is modified by mutual agreement between the City and the employee. It is recognized that performance of limited or alternative duty assignments will not be permitted to interfere with any medically related treatment designed to assist the employee to return to full, unrestricted duty in the earliest possible time frame.

All such assignments, and their duration, are temporary assignments and are subject to periodic sixty (60) day review of the employee's continued need for limited or alternative duty, the employee's continued ability to perform the limited or alternative duty and the department's ability to continue the employee in the assignment. All temporary assignments shall be at the employee's regular rate of pay.

In the event the Americans With Disabilities Act requires modification of the provisions of this section, it is agreed that the law will prevail.

23. LAY-OFF POLICY

- A. The need forfor a layoff reduction in force shall be determined by the City Manager. One type of layoffs is a reduction in force necessitated by financial shortfalls or deficits. In the case of a reduction in force, the City Council shall adopt as a result of the a resource allocation plan. adopted by City Council. The resource allocation plan determination to reduce the work force shall contain reasons for reduction and a listing of programs which are affected, and the specific City classifications and numbers within each classification whichthat shall be reduced.
- B. In the event of a layoffthe City demonstrates it is necessary to reduce the work force of represented employees, the City agrees to meet-and-confersult on the impacts of the layoff with AFSCME the Bargaining Unit at least thirty (30) days prior to the effective day of the layoff. The parties discussion of a reduction in force shall include AFSCME recommendations any layoff notifications to receive recommendations as to how best to accomplish theis reduction in force process with the least impact on represented employees, and to explore alternatives such as reductions in work hours, freezing of merit pay increases or similar programs which will result in reducing the City's labor costs.

If the City implements a reduction in work force, the City will administer the lay-off policy consistent with the following concepts:

C. ORDEROrder of Layoff.

- A. The order of lay-off shall be as follows:
 - 1)1. In the case of a reduction in force as defined above, ‡temporary (as-needed) employees performing any of the duties of the classification identified for reduction;
 - 2)2. Probationary employees in the classification identified for reduction; and
 - 3)3. Permanent employees in inverse order of seniority within the classification *identified for reduction* series being reduced.

- B. SENIORITY: Seniority shall be determined by the length of current continuous permanent service with the City regardless of classification in which employed. Continuous service shall be defined as that which has not been interrupted by separation of service from the City. Seniority shall be retained, but shall not accrue, during any period of authorized leave without pay (more than 5 days), except for military leave.
- C.D. NoticeOTICE: When the City intends to layoff a represented employee determines that it must implement a reduction in work force, notice to the employee shall be in writing at least thirty (30) days prior to the effective date of the lay-off. The Bargaining UnitAFSCME shall also receive concurrent notification of lay-off. The notice of lay-off shall contain the following:
 - 1) Reason for lay-off
 - 2) Effective date of lay-off
 - 3) Opportunity to discuss with a representative of management
 - 4) Conditions governing re-employment
 - 5) Information regarding Unemployment insurance
 - 5)6) The date by which the employee must notify Human Resources of his/her election, in writing, of a reassignment or bumping election.
- E. Reassignment and BumpingREASSIGNMENT (BUMPING): Employees identified for lay-off shall have reassignment rights (bumping) as follows:
 - D. 1. To the same classification in a different department or division based or to a previously held classification in which the employee attained permanent status based upon seniority as defined in Section BC above. Employees must exercise these rights by notifying Human Resources, in writing, within seven (7) calendar days after receiving written notification of the lay-off.

 In the event of lay-off, any employee so affected may elect to:
 - A. 2. Accept a position in a lateral or lower class in which he/she has permanent status, or a position in a lateral or lower class within the series containing the class from which the employee is being laid off, provided he/she is otherwise qualified and is more senior than the least senior employee in such lateral or lower class.
 - B. 3. Accept a position in higher class, provided he/she has held permanent status in such higher class, and further provided that the employee's transfer from the higher class was voluntary and occurred during his/her current period of employment and provided he/she is otherwise qualified and is more senior than the least senior employee in such higher class.
 - 4. Accept a vacant position in a lateral or lower class for which he/she is otherwise qualified.
 - C. An employee must notify Human Resources of his/her election in writing including e-mail, within seven (7) calendar days of receipt of written notice the employee has been identified for layoff.

D. Any employee entitled to an option noted above, which involves assignment to a lower classification, may elect to be placed on lay-off in lieu of accepting such assignment to the lower class. In the event the employee elects to be placed on lay-off, such employee will only be recalled to the classification from which the employee elected to be placed on lay-off. The decision to not accept assignment to a lower classification may adversely affect the employee's ability to collect unemployment insurance.

Re-Employment-EMPLOYMENT/Re-Instatement EINSTATEMENT ListsISTS

The names of regular or probationary employees laid-off according to this policy, or who exercised re-assignment or bumping rights under Section E. above, will be placed on a Rre-employment List for each the classification for which the employee was laid off, is eligible in the inverse order of the lay-off. Individuals' names will be retained on a Rre-employment List for classified positions for the shorter of either three (3) years from the effective date of lay-off or the date on which a laid off employee rejects an offer of re-employment in the classification from which the former employee was laid off. Former employees while on the re-employment list that apply for positions at the City other than positions in the classification for which they were laid off shall have the same status and rights and application process advantages, if any, as current employees, assuming they meet the minimum qualifications for the applicable position. Employees whose names are on a Re-employment List for classified positions will be notified of other related openings for which testing is scheduled.

In the event an employee accepts reinstatement to a lower class than the one from which laid off, such person's name shall remain on the Re-employment List for reinstatement to the class from which laid off, lateral classes or other higher classes upon which his/her name appears provided such person, except for lack of seniority, would have been otherwise entitled to such lateral class at the time of the most recent lay-off. Laid off persons who are re-employed under this provision shall be re-instated with/to the same seniority, pay step and pay step anniversary date and leave accrual rates as at the time they were laid off. Employees whose names are on a Re-employment List for classified positions will be notified of other related openings for which testing is scheduled.

24. STEP INCREASES

Step increases will be applied as follows:

- A. Employees who have an anniversary date that falls within the first week of the pay period and who have been approved for a step increase will be adjusted on the beginning day of the pay period during which the anniversary date falls.
- B. Employees who have an anniversary date that falls within the second week of the pay period and who have been approved for a step increase will be adjusted on the beginning day of the pay period immediately following the anniversary date.

- C. Employees who have passed their probationary period will receive a step increase on the pay scale for their job classification each year on their anniversary date until reaching salary Step '5'.
- D. Employees will receive an increase to Step '6' on their anniversary date on the pay scale for their job classification if they are at Step '5' for at least one year and have at least ten years of continuous, regular City service.
- E. Employees will receive an increase to Step '7' on their anniversary date on the pay scale for their job classification if they are at Step '6' for at least one year and have at least fifteen years of continuous, regular City service.

25. VOLUNTARY TIME OFF (VTO)

Employee participation in this plan is contingent upon the City's understanding and agreement that employee participation cannot be interpreted as anything other than a temporary and limited good faith effort being made by the employee to do his/her part to help ease the current budget crisis. This is not to be construed as a representation of employee commitment to a permanent program or an admission of any kind that the employee would not be harmed by such a plan becoming mandatory.

Employees may request voluntary unpaid time off under the following conditions:

- A. Approval of a work schedule that does not adversely impact the operations of the department or other employees in the work unit with the approval of the Department Head and the City Manager.
- B. No impact on either sick leave or vacation accrual if sufficient hours are worked in a pay period to entitle the employee to his/her regular accrual rate for either benefit.
- C. No reduction of insurance premium payment or refund as long as sufficient hours are worked to allow for full payment of the premium for an employee working a full time work schedule. If the number of hours worked is less than the number required for full payment of premiums or refunds, the premium or refund payments will be reduced in proportion to the hours required to gain full credit.
- D. Voluntary time off may be taken without the employee first using all of his/her accrued Compensatory Time Off (CTO).
- E. Employee may cancel his/her participation in the program with a notice time agreed upon at the time of the granting of the request that will be sufficient to allow the department head to accommodate the request.
- F. Cancellation of the employee's participation in the program will be at the discretion of the Department Head with the approval of the City Manager.

26. DISABILITY INSURANCE

A. State Disability Insurance

The City will continue to contract with the State of California Employee Development Department to provide Disability Insurance (SDI) for represented employees. All cost of SDI insurance is to be paid for as a payroll deduction by the individual employee.

B. Long Term Disability

All represented employees will continue to be enrolled in mandatory long term disability insurance which will provide no less coverage for the employee than the program in place on January 1, 1995 which are a 60 day waiting period and will pay 60% of the employee's monthly salary up to a maximum amount set by the contract between the Union and the insurance carrier. The maximum monthly benefit will be no less than an amount set by the contract between the Union and the insurance carrier, including those offsets required by law such as, but not limited to, SDI, retirement, reduced work schedule, worker's compensation, social security, and Railroad retirement. The maximum monthly premium will be deducted from each employee's total compensation on a post-tax basis.

The City, as provided for under Section 414(h)2 of the Internal Revenue Service Code, continues the practice of reporting the employee contribution to CalPERS as tax deferred.

27. <u>INDUSTRIAL INJURY/CONTINUATION OF INSURANCE BENEFITS WHILE ON</u> WORKERS' COMPENSATION

Workers authorized by the City's Workers' Compensation Administrator to undergo therapy or treatment due to an industrial injury, who are required to leave work, shall receive leave with pay, including reasonable travel time, providing the treatment falls within the normal working hours, is pre-scheduled and cannot be scheduled during non-work hours.

The City will continue payment toward health, dental, vision and life insurance coverage for the employee and dependents as set forth in Section 3 for an employee who is disabled from work because of a work related injury if the employee is no longer in a paid status sufficient to continue the coverage afforded under the terms of the program, subject to the following conditions:

- A. The employee may not increase the existing coverage after the date of injury except to add children born within nine months of the injury.
- B. Continuation toward payment of dependent health/dental/life insurance coverage is limited to one (1) year from the date of injury. Continuation toward payment of employee health/dental/life insurance coverage is limited to one (1) year from the date of injury, unless the employee continues to be on temporary disability status for a Workers Compensation injury.

C. The employee has supplemented his/her workers' compensation benefit with sick leave, vacation, CTO or other paid leave sufficient to qualify for payment of the health/dental/life insurance premium and is no longer entitled to any salary from the City.

28. FLEXTIME

The City agrees to continue the current reference in the MOU to a Flexible Work Schedule provided in Section 18 of the MOU. Control over the operation of the flexible work schedule will continue to be as specified in CMD #46.

29. AUTOMOTIVE TECHNICIAN TOOLS REIMBURSEMENT

Within the Streets and Automotive Services Department, the following classifications are required to provide tools of the trade as a condition and requirement of employment:

Automotive Technician I Automotive Technician II Automotive Technician III

The Department determines minimum tool requirements based upon individual job descriptions and the current fleet composition. Criteria used in determining whether a specific tool should be supplied by the organization or be required of the employee includes cost, frequency of use, and securement of the item, and generally follows the accepted standards of the industry. A list of the tools currently used is attached and referenced in Exhibit A.

All tools may be inspected by the Department to assure that they are of sufficient quality and condition, which will provide safe, damage-free usage. Tools that are deemed of poor condition, quality, inappropriate, or an unnecessary risk to the City may be rejected from the respective employee inventory and the City may require the employee to remove said item from the workplace.

Affected employees shall be entitled to reimbursement of up to \$500 per fiscal year. Employees are obligated to maintain and submit receipts for reimbursement. Employees are required to submit all receipts for which employees seeking reimbursement for a particular fiscal year no later than June 10th of the applicable fiscal year.

30. RELEASE TIME FOR UNION OFFICERS AND STEWARDS

A. Time Off For Union Representation

1) MEET AND CONFER/CONSULT: Up to five (5) designated members of the Union shall be allowed time off without loss of compensation for purposes of meeting and conferring or meeting and consulting with City representatives on matters within the scope of representation. In addition, for purposes of MOU negotiations, the up to five (5) members of the Union shall also be afforded a total of two hours' time off without loss of compensation before and/or after each MOU negotiations meeting.

2) The Union President or designee shall be authorized release time to appear before the Civil Service Commission and the City Council at meetings when such bodies are considering matters affecting the bargaining unit and to attend meetings called by the City Administration regarding matters affecting the bargaining unit.

B. Stewards

- 1) Employees selected by the Union to act as Union representatives shall be known as "stewards". The Union may select one (1) steward for every division with classifications represented by the Union. The names of employees so selected and the areas to which they are assigned shall be certified in writing to the City by the Union. In the absence of the steward, an alternate may be appointed by the Union President. Stewards, during regular working hours, shall be permitted to investigate and present grievances to the City without loss of pay, provided that the steward is first excused by his/her supervisor. Permission to perform steward functions shall not be unreasonable denied by the City.
- 2) If it becomes necessary during the course of his/her investigation for a steward to contact an employee in another department or division, the steward shall notify the supervisor of that department or division of the purpose of his/her investigation. When the investigation is complete, the steward shall promptly report back to his/her supervisor.

31. DISCIPLINARY RIGHTS

In the event of a suspension, dismissal, involuntary demotion or reduction in pay, the City will provide the employee with a "Notice of Proposed Disciplinary Action" and a "Skelly" hearing prior to the imposition of the discipline. The employee has the right to representation by his/her representative if requested.

Following the "Skelly" hearing, the City shall provide the employee with a "Notice of Final Disciplinary Action" which sustains, modifies or cancels the original action based upon the facts presented. The employee may appeal the final decision of the Appointing Authority (City Manager) to the Civil Service Commission by filing a written request with the Secretary of the Commission and the Appointing Authority within ten (10) calendar days from the date of the written notice of action taken. If an appeal is filed, the Appointing Authority will give consideration to a delay in the implementation of the disciplinary action pending a hearing and decision by the Civil Service Commission unless the Appointing Authority believes there exists compelling reason to take immediate action.

REPRESENTATION

Whenever an employee is required to meet with a supervisor and the employee reasonably anticipates that such meeting will involve questioning leading to a disciplinary action, he/she shall be entitled to have a steward present if he/she requests. (See e.g. National Labor Relations Board v. J. Weingarten, Inc. 420 U.S. 251, 955.Ct.959)

32. REST PERIOD FOLLOWING EMERGENCY WORK

Any employee working eight (8) or more hours at the overtime rate during the fifteen (15) hour period immediately preceding the beginning of his/her regular work shift shall be entitled to a rest period of twelve (12) consecutive hours on the completion of such overtime work with the following provisions:

- A. No employee shall be required to work in excess of sixteen (16) hours without rest unless an emergency is investigated and continued work is deemed necessary to prevent extreme property damage or to preserve human life.
- B. If the rest period overlaps the employee's regular work shift in whole or in part, the employee will be paid at the straight-time rate for the time within the first eight (8) hours of the rest period which falls within the employee's regular work shift.
- C. If the rest period overlaps a portion of the first half of the employee's work shift, the employee may be excused from work until the beginning of the second half of said shift. If the rest period overlaps a portion of the second half of the employee's work shift, the employee may be excused from work until the following work shift. The employee will only be paid for that portion of the rest period which falls within the first eight (8) hours of the rest period and which overlaps the employee's normal working shift. The employee will not be paid for the time between expiration of the rest period and his/her reporting for work. The employee also will not be paid for the ninth through twelfth hour of the rest period.
- D. Hours worked prior to a rest period shall not be included in determining another rest period.
- E. If the employee is called back to work during the employee's rest period, a new rest period will commence at the conclusion of such work.
- F. Any employee who works a minimum of three (3) hours of emergency overtime between the hours of 11:00 p.m. and 6:00 a.m. will receive an eight (8) hour rest period commencing at the time of release from duty.
- G. Notwithstanding the foregoing, if the employee is required to work during regular work hours on a work shift without having had a rest period of eight (8) hours, for which he/she has qualified as set forth above, he/she shall be paid at the overtime rate for all work performed until he/she has been released from duty for at least eight (8) hours.

33. VOLUNTARY EMPLOYEE BENEFICIARY ASSOCIATION (VEBA)

The City established a Voluntary Employee Beneficiary Association (VEBA) trust under Internal Revenue Code Section 501(c)(9) for the purpose of providing a defined contribution post-retirement medical benefit for employees. The City previously stopped making contributions to employee VEBA accounts effective December 21, 2003 through December 26, 2009 and employee VEBA accounts remained open for other potential

contributions. Effective December 27, 2009, the City began contributing \$50 per month per represented employee. Per the City's contract with VEBA, VEBA's consulting fee will be deducted from plan participant's accounts. These contributions shall be included on the Bay Area ERS total compensation surveys. Specific information regarding the Plan will be referenced in the Plan Document.

A VEBA is a tax-exempt trust account formed under Internal Revenue Code Section 501(c)(9) designed to accumulate assets to fund the future payment of qualified medical expenses (including specified insurance premiums). At retirement, participants may withdraw the accumulated plan benefits to pay for unreimbursed health insurance premiums, qualified long term care insurance premiums, and other qualified unreimbursed medical expenses and will not be taxed under current state and federal law. Withdrawals cannot be made for non-medical purposes.

34. RETIREE MEDICAL REIMBURSEMENT

The Retiree Medical Reimbursement Benefit shall provide each employee who retires from the City with at least ten (10) years of regular City service with a reimbursement for unreimbursed single retiree health insurance premium beginning with the firstsecond full month after retirement from City service and ending with the last full month before the retiree's sixty-fifth (65th) birthday. Starting with the month in which the retiree turns age sixty-five (65). the reimbursement will be for unreimbursed Medicare single retiree supplemental health insurance premium. For premiums paid in calendar year 20176 that will be reimbursed in 20187, the City will reimburse an amount up to \$3343 per month, including the PEMHCA minimum, for unreimbursed single retiree health insurance premium or up to \$205199 per month, including the PEMHCA minimum, for unreimbursed Medicare single retiree supplemental health insurance premium. The amount of the City reimbursement will be adjusted thereafter once each year by the percentage change from October to October in the San Francisco-Oakland-San Jose urban wage earners and clerical workers (W) consumer price index from the prior year, but in no event will be increased more than 3.5%.

Beginning in 2004, the City will pre-fund this benefit with an amount to be determined by an actuary.

Each retiree will be required to submit proof of health insurance coverage to the City each year. The City will pay the reimbursement in a lump sum payment once per year.

35. FLEXIBLE SPENDING PLAN INTERNAL REVENUE CODE SECTION 125

The City will make available a Flexible Spending Plan under the Internal Revenue Code Section 125 for employees. Employees may contribute pre-tax (federal, state, FICA, Medicare) dollars for dependent care and qualified unreimbursed medical expenses. This Plan will follow the regulations outlined by the Internal Revenue Code. Detailed information will be available in the Summary Plan Document.

The City will pay the administrative expenses for the plan. This Plan is voluntary and participating employees will pay the monthly participation cost. The monthly participation cost will be considered pre-tax, as defined above, under Internal Revenue Code Section 106. Participating employees will be provided with an Employee Plan Summary and regular statements regarding the status of their flexible spending accounts.

36. DOMESTIC PARTNERS

The City shall make all benefit programs available to employees, dependents and domestic partners, subject to the requirements of each benefit provider.

37. PAY PERIODS

Allowances/payments or accrual rates that are an agreed upon amount per month or year but are paid for administrative purposes in incremental amounts each pay period, shall be the same total amount per year in years in which there are 27 instead of 26 pay periods. This clarification is not intended to and would not modify anyone's salary/pay rate.

38. CITY PROGRAMS

The City agrees to analyze the possibility of a City-wide program that would allow City employees the ability to only pay City resident prices for applicable City-provided recreation and other programs and classes. The City agrees during the term of this MOU to meet with AFSCME to discuss its findings and the challenges, concerns and benefits of implementing such a benefit/program.

39.38. NEXT MEMORANDUM OF UNDERSTANDING

The Union AFSCME and the City agree to commence negotiations on a successor MOU no later than three months prior to the expiration date of this MOU.in February or March 2017.

40-39. INTEGRATED MEMORANDUM OF UNDERSTANDING EMPLOYEE RIGHTS

During the negotiations leading to this MOU, both the City and AFSCME had the full opportunity to make any proposals they deemed appropriate for a successor MOU, and all of the agreements reached by the parties during MOU negotiations are set forth in this MOU. Accordingly, neither party shall be required to meet and confer regarding any provision of this MOU during the term of this MOU (unless such provision is contrary to law), and any changes to any provision not contrary to law within this MOU will only be effective by mutual agreement. All rights, privileges and working conditions enjoyed by the classifications represented herein, as defined in Personnel and Salary Resolutions No. 4652, dated May, 1983, and City of Santa Clara Resolution No. 2979, entitled "Employer-Employee Relations" dated December, 1972, and other City resolutions, if any, dealing with employee rights and benefits shall not be reduced during the term of this Memorandum of Understanding except in accordance with the provisions of this Memorandum of Understanding.

MEMORANDUM OF UNDERSTANDING – Unit # 6 (December 20176 – December 202017)

For the duration of this Memorandum of Understanding, except as provided herein, the wage and fringe benefits provided members of the Field Operations and Maintenance Unit shall not be reduced except by mutual agreement between the Management of the City of Santa Clara and representatives of the Union

41.40. MANAGEMENT RIGHTS

Subject to State law and the provisions of City of Santa Clara Employer-Employee Relations Resolution, and the terms of this MOU, the rights of the City through its Council and Management include, but are not limited to: the exclusive right to determine the mission of its constituent departments, commissions and boards; set standards of service; determine the procedures and standards of selection for employment and promotion; establish and enforce dress and grooming standards; direct its employees; determine the methods and means to relieve its employees from duty because of lack of work or other legitimate reasons; maintain the efficiency of governmental operations; determine the methods, means and personnel by which government operations are to be conducted; determine the content and intent of job classifications; determine methods of financing; determine style and/or types of City-issued wearing apparel, equipment or technology to be used; determine and/or change the facilities, methods, technology, means, organizational structure and size and composition of the work force and allocate and assign work by which the City operations are to be conducted; determine and change the number of locations, relocations and types of operations, processes and materials to be used in carrying out all City functions including, but not limited to, the right to contract for or subcontract any work or operation of the City; to assign work to and schedule employees in accordance with requirements as determined by the City including but not limited to: establish and change work schedules and assignments upon reasonable notice; establish and modify productivity and performance programs and standards; discharge, suspend, demote, reprimand, withhold salary increases and benefits, or otherwise discipline employees for cause; establish and modify probationary periods and reasonable employee performance standards including, but not limited to, quality, and quantity standards; and to require compliance therewith; take all necessary actions to carry out its mission in emergencies; and exercise complete control and discretion over its organization and the technology of performing its work.

The City Council on its own behalf and on behalf of the City hereby retains and reserves unto itself all rights, power, authority, duty, responsibility and obligations conferred on and vested in it by the laws and Constitutions of the State of California and the United States of America. The exercise of such rights, power, authority, duty, responsibility and obligations by the City Council and the adoption of such rules, regulations, policies as are necessary and as they apply to employees represented by the Union shall be in accord with this Memorandum of Understanding to the extent that they do not violate any of the reserved duties, responsibilities and obligations conferred on and vested in it by the laws, Charter of the City, Constitutions of the State of California, and the United States of America.

MEMORANDUM OF UNDERSTANDING – Unit # 6 (December 20176 – December 202017)

FOR THE CITY OF SANTA CLARA:	FOR AFSCME LOCAL 101/UNIT NO. 6
8	
Edward Kreisberg Lead Negotiator	John TuckerCarol McEwan, AFSCME Local 101 Lead Negotiator
Date:	Date:
Elizabeth C. Brown	Sean Peterson Cliff Myers, President
	Date:
Vanessa Guerra	Paul Pinheiro Carlos Gaona
Date:	Date:
Dave Staub	Armando (Gary) Ferraris
Date:	Date:
	Cliff MyersPerry Penvenne
	Date:
	Lupe Fuentes

Date: ______

Larry Sarver James
Dudley

Date: _____

Date: _____

APPROVED:
Rajeev Batra Deanna J. Santana, City Manager
Date

APPROVED BY THE CITY COUNCIL ON: ______

Rodney Diridon, Jr. Jennifer Yamguma, Acting City Clerk

MEMORANDUM OF UNDERSTANDING - Unit # 6 (December 20176 - December

Date

EXHIBIT A TOOL LIST

Pliers - various Side Cutters Needle Nose Pliers Hose Clamp Pliers Wire Strippers Wire Crimpers Wire Grips Tweezers

Hammers_- Dead Blow, Brass, Ball Pean Punch Set Chipping Hammer Pry Bar

Philips Screwdrivers Standard Screwdrivers Torx Driver t15 - t27

Standard Wrenches ¼" - 1 ¼"
Metric Wrenches 6mm - 27mm
Std. Allen Wrenches 1/16" - 3/8"
Metric Allen Wrenches 1.5mm - 10mm
Crows Foot Wrenches 3/16" - 1"
Crescent Wrenches
Tube Wrenches - Metric & Standard

1/4" Drive Ratchet

1/4" Drive Std. & Swivel Sockets 3/16" - 1/2" Std. deep

1/4" Drive Metric Sockets 5mm - 14mm

1/4" Ratchet Extensions - various

1/4" U Joints

1/4" Drive Torx - male/female

3/8" Drive Ratchet

3/8" Drive Std. & Swivel Sockets 3/8" - 7/8" Std. deep

3/8" Drive Metric Sockets 9mm - 19mm deep standard

3/8" Ratchet Extensions - various

3/8" Drive Torx - male/female

3/8" U Joints

½" Drive Air Impact

½" Drive Std. & Swivel Sockets 7/16" – 1" Std. deep

½" Drive Metric Impact Sockets 10mm - 27mm

½" Ratchet Extensions - various

½" Drive Torx - male/female

½" U Joints Power Tools

Air Drive Cut Off Tools

Air Drive Drill Long Drill Bits

Air Ratchet 1/4", 3/811, 1/211 drive

Air Rotary Wire Brush

Anti Freeze Tester Battery Post Cleaner Post &'Side Post

Blow Guns

Brushes - Wire Hand Held Brushes - Stainless Steel

Brushes - Brass Brushes - Steel

DVOM

Files - various

Mill, Knife, Taper, Flat,

Bastard

Flashlight Gasket Scrapers

Hack Saw Magnets

Mechanical Fingers

Mirror Hand Held Swivel Head

Roll Bar Scissors Soldering Iron Steel Scale

Squares - Large & Small Tape Measure 6' – 25'

Test Light Test Leads

Tire Depth Gauge Upholstery Tools

Utility Knife

Vacuum Gauge

MECHANIC'S HELPER TOOL LIST

Pliers 3 sizes Side Cutters Needle Nose Pliers 2 sizes Wire Strippers Wire Crimpers Tweezers

Hammers 2 sizes Punch *Set*

Gasket Scrapers

Philips Screwdrivers 3 sizes Standard Screwdrivers 3 sizes Torx Driver t15 - t27

Tire Depth Gauge Test Light DVOM Flashlight Tape Measure

Standard Wrenches ¼" -1 ¼"

Metric Wrenches 6mm - 27mm

Standard Allen Wrenches 1/16" - 3/8"

Metric Allen Wrenches 1.5mm - 10mm

½" Drive Ratchet
½" Drive Standard Sockets 3/16" - ½"
½" Drive Metric Sockets 5mm - 14mm

3/8" Drive Ratchet 3/8" Drive Standard Sockets 3/8" - 7/8" 3/8" Drive Metric Sockets 9mm - 19mm

½" Drive Air Impact
½" Drive Standard Impact Sockets 7/16"
– 1"
½" Drive Metric Impact Sockets 10mm 27 m

Recognized industrial/professional standard quality i.e., Snap On, Mac, Craftsman, etc.

EXHIBIT B CROSS REFERENCE TO PERTINENT EMPLOYMENT RELATED MATERIALS

The following list is intended to provide the employee with a basic reference to materials related to his/her employment. Materials which are not generally distributed to each employee are available for review through his/her department or the Human Resources Department. Failure to include material in this reference list does not relieve the employee of responsibility for knowledge of the City rules, regulations or operational procedure.

- A. <u>MEMORANDUM OF UNDERSTANDING</u>. Contains the most current modifications to the conditions of employment between the Bargaining Unit and the City. Supersedes existing conditions contained in related materials.
- B. <u>PERSONNEL & SALARY RESOLUTION</u>. (Resolution 4652 or successor resolutions). Contains the existing rules & regulations pertaining to conditions of employment, benefits and other elements of employment. This is a compilation of the all MOUs between the various Bargaining Units and the City. Individual elements will have been superseded by the current MOU.
- C. <u>EMPLOYER-EMPLOYEE RELATIONS RESOLUTION</u>. (Resolution 2979). This governs the method by which the Bargaining Units are determined and sets the guidelines on employee representation and bargaining under the law.
- D. <u>CIVIL SERVICE RULES & REGULATIONS</u>. The Civil Service system of employment is regulated by these rules & regulations. The document defines the methods by which prospective employees may qualify for Civil Service employment and current employees qualify for promotional opportunities. This document also defines the method by which an employee may appeal a disciplinary action or grievance.
- E. <u>EMPLOYEE MANUAL & NEW EMPLOYEE ORIENTATION MATERIALS</u>. This manual is a compilation of the various materials that a new employee is expected to be aware of and contains materials from A, C, and D above, as well as information pertaining to the various benefits an employee is entitled to by virtue of his/her employment with the City of Santa Clara. Materials having to do with the various insurance programs or changes to the benefits are distributed to current employees as they are changed. Also included in each new employee orientation packet is the Code of Ethics, the CMD on Gifts & Favors, the Performance Evaluation, and the City Manager's Policy on Discrimination.
- F. <u>FRINGE BENEFIT SUMMARY</u>. This document summarizes all of the benefits available to regular employees as a result of their employment and is distributed periodically to all employees.
- G. AFFIRMATIVE ACTION PLAN AND CITY MANAGER'S POLICY ON DISCRIMINATION. These documents set forth the City's policy for non-discrimination in employment and the methods by which the City takes steps to ensure equal employment opportunities for all.
- H. <u>CITY CHARTER</u>. This document provides the legal basis upon which the City operates.
- I. CITY ADMINISTRATIVE CODE. This document defines the methods by which the City

operates generally under the City Charter.

- J. <u>CLASSIFICATION PLAN & SALARY SCHEDULES</u>. This document allocates each classification in the City to a range on the individual Salary Schedule. The Salary Schedule defines the pay rate at each step on a salary range.
- K. <u>CITY MANAGER DIRECTIVES</u>. These directives provide the operational procedures that have been adopted by the City Manager to ensure an orderly conduct of City business. All of the 121 current CMDs apply to all of the City's employees. However, the following listed CMDs have particular application to the employees of this Bargaining Unit.

NO. TITLE

- 2A Procedures for Reporting Injuries & Property Damage
- 7 Leave of Absence without Pay Procedures
- 8 Safety Seat Belts
- 12 Citizens Complaint or Service Request
- 15 Meal Policy for Emergency and Overtime Work
- 18 City Operating and Maintenance Procedures
- 22 Media Responses/News Releases
- 25 Jury Duty
- 26 In-Service Training
- 30 Standards of Sick Leave Usage
- 31 Transaction of Personal Business During Working Hours
- 33 Employment of Relatives
- 34 Employee Suggestion Program
- 36 Smoking in the Work Place
- 37 City Safety Program
- 39 Overtime Work for Classified Employees
- 45 Vehicle and Equipment Accident Review Committee
- 46 Flexible Work Schedules
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- L. PERSONNEL POLICY AND PROCEDURE RE: ALCOHOL AND CONTROLLED SUBSTANCE USE FOR DRIVERS PERFORMING SAFETY SENSITIVE (HIGHWAY) FUNCTIONS. This document provides the City's policy in compliance with the Federal Department of Transportation regulations.
- M. <u>EMPLOYEE PERFORMANCE APPRAISAL STANDARDS AND GUIDELINES.</u>



City of Santa Clara

1500 Warburton Avenue Santa Clara, CA 95050 santaclaraca.gov @SantaClaraCity

Agenda Report

18-438 Agenda Date: 4/24/2018

REPORT TO COUNCIL

SUBJECT

Adopt Ordinance No. 1978 Approving Amendment No. 2 to the Development Agreement with SI 55, LLC, for 2200, 2211 and 2231 Lawson Lane

BACKGROUND

Proposed Ordinance No. 1978 was passed for the purpose of publication on April 3, 2018. Pursuant to City Charter Sections 808 and 812, proposed Ordinance No. 1978 was published on April 11, 2018 and copies were posted in at least three public places.

DISCUSSION

The proposed ordinance would allow a two-year extension to an existing Development Agreement (DA) with SI 55, LLC (a subsidiary of the Sobrato Organization), to June 4, 2020, for the construction of a corporate campus project at 2200-2231 Lawson Lane. The Developer has already constructed 306,900 square feet (sf) of office space in two buildings, currently occupied by the Service Now company. The DA allows the Developer to construct an additional 306,900 sf in two additional buildings. In exchange for the extension, the DA commits Sobrato to paying regional traffic fees and water connection fees, achieving LEED Gold building standards, installing electric vehicle parking, and establishing a Transportation Demand Management program to reduce vehicle trips by 10%.

ENVIRONMENTAL REVIEW

An Addendum to the 2008 Final Environmental Impact Report (FEIR) and 2013 Mitigated Negative Declaration (MND) for the Lawson Lane Development Agreement Extension Project was prepared in accordance with CEQA. The addendum concludes that no substantive revisions are needed to the 2008 FEIR or 2013 MND. The previously adopted Mitigation Monitoring or Reporting Program remains in effect for the project.

FISCAL IMPACT

The DA extension commits the Developer to paying an additional \$767,250 in regional traffic fees, and the Developer will be subject to the City's new water connection fee, which has yet to be fixed. In earlier phases, the Developer paid \$613,800 in local traffic fees and made a \$100,000 contribution to the housing trust fund.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

18-438 Agenda Date: 4/24/2018

RECOMMENDATION

Adopt Ordinance No. 1978 Approving Amendment No. 2 to the Development Agreement with SI 55, LLC, for 2200, 2211 and 2231 Lawson Lane, Santa Clara.

Reviewed by: Alexander Abbe, Assistant City Attorney

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Ordinance No. 1978

ORDINANCE NO. 1978

AN ORDINANCE OF THE CITY OF SANTA CLARA, CALIFORNIA, APPROVING THE AMENDMENT NO. 2 TO THE DEVELOPMENT

AGREEMENT BETWEEN THE CITY OF SANTA CLARA AND SI 55, LLC (PREVIOUSLY SOBRATO DEVELOPMENT COMPANIES

NO. 70 LP) FOR THE PROPERTY LOCATED AT 2200, 2211 AND 2231 LAWSON LANE, SANTA CLARA

[Original Ordinance No. 1838 Adopted May 6, 2008]

BE IT ORDAINED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, California Government Code sections 65864 through 65869.51 (collectively, the

"Development Agreement Act") authorize cities to enter into binding development agreements with

owners of real property and these agreements govern the development of the property;

WHEREAS, Sobrato Development Companies No. 70, LP and the City of Santa Clara ("City") are

parties to that certain Development Agreement effective June 5, 2008 and recorded on June 19,

2008 as document number 19892167 in the Official Records of Santa Clara County (the "2008

Agreement" or "2008 Development Agreement") concerning that certain real property that consists

of two lots. The west project site ("West Site") is comprised of approximately seven and 55/100

(7.55) acres, and is bounded by San Tomas Expressway, Lawson Lane and Central Expressway.

The east project site ("East Site") which site consists of approximately eight and 80/100 (8.80) acres

is located directly across Lawson Lane from the West Site. Both sites are further described in the

2008 Development Agreement;

WHEREAS, concurrently with the submission of its Development Agreement application, Sobrato

Development Companies No. 70, LP submitted to the City a Planned Development ("PD") zoning

application for development of the East and West Sites (collectively, the "Property"). The PD

application requested to develop the West Site of the Property as a six (6) story office building

containing approximately two hundred nine thousand one hundred (209,100) square feet of office

space along with a related parking garage ("West Site Project") and the East Site as two (2) five (5)

story buildings together consisting of approximately three hundred six thousand nine hundred

Rev: 02-03-11; Typed: 03-12-18

Page 1 of 5

(306,900) square feet of office space along with a related parking garage ("East Site Project"). The

West Site Project and East Site Project are referred to herein, collectively, as the "Project";

WHEREAS, the 2008 Development Agreement contemplated that the Project would be developed in

several phases which are outlined in more detail in the Development Plan and the Conditions of

Approval, as those terms are defined in the 2008 Development Agreement. Phase I was to consist

of two (2) five (5) story office buildings, totaling a combined approximately three hundred six

thousand nine hundred (306,900) square feet of office space, a 8,000 square foot commons

building, and a parking structure that would have accommodated approximately six hundred ninety-

four (694) parking spaces, in addition to approximately three hundred twenty-nine (329) surface

parking spaces;

WHEREAS, under the 2008 Development Agreement, Phase II was to consist of a single six (6)

story office building consisting of approximately two hundred nine thousand one hundred (209,100)

square feet of office space, and would have included a parking structure that would have

accommodated approximately four hundred sixty-five (465) parking spaces, in addition to

approximately two hundred thirty-two (232) surface parking spaces;

WHEREAS, on September 5, 2010, Sobrato Development Companies No. 70, LP conveyed all of its

right, title, and interest in the Property to SI 55, LLC, a California limited liability company, through a

grant deed recorded as Document No. 20894354 in the Official Records of Santa Clara County;

WHEREAS, SI 55, LLC is the successor in interest to Sobrato Development Companies No. 70, LP

under the Original Development Agreement:

WHEREAS, on May 21, 2013 and June 11, 2013, respectively, the City Council approved an

amendment to the PD zoning designation and a First Amendment to the Development Agreement

(collectively, the "Revised Project"). Under the Revised Project, Phase II increased in size by 97,800

square feet of office space plus 17,158 square feet of common space on the West Site, for a total of

up to 324,058 square feet of office/commons space. The Revised Project will result in a total of up to

638,958 square feet of development over the entire 16-acre project site. The Revised Project also

increased the parking on the Property, providing a ratio of four (4) spaces per 1,000 square feet of

development on the West Site. Development on the East Site was modified to include a fifth level of

parking and to add square footage to the common building. The 2008 Development Agreement, as

modified by the First Amendment to the Development Agreement, shall be referred to herein as the

"Original Agreement";

WHEREAS, Section 10.4 of the Original Development Agreement provides that the Parties, by

mutual consent, may modify the terms of the Original Agreement, and the Parties negotiated a

proposed Second Amendment to Development Agreement, attached hereto and incorporated herein

by this reference ("Amendment No. 2");

WHEREAS, on April 15, 2008, in Resolution 08-7508, the City Council certified the Environmental

Impact report ("EIR") for the Project;

WHEREAS, on April 23, 2013, in Resolution 13-8034, the City Council adopted the Mitigated

Negative Declaration ("MND") for the Revised Project;

WHEREAS, on January 22, 2018, SI 55, LLC applied for a "Second Amendment to Development

Agreement", attached hereto and incorporated by this reference ("Amendment No. 2") to extend the

term of the Original Development Agreement for two additional years, with expiration of the

Development Agreement on June 23, 2020;

WHEREAS, as a result of the application for Amendment No. 2 to the Original Development

Agreement, City staff prepared an Addendum to the 2008 Final Environmental Impact Report and

2013 MND for the Lawson Lane Development Agreement Extension Project:

WHEREAS, on March 21, 2018, the City published notice of a public hearing to be conducted on

April 3, 2018 to consider the Amendment No. 2 in the Santa Clara Weekly, a newspaper of general

circulation, and on March 23, 2018, the City mailed notice to all property owners located within 300

feet of the Project Site and posted a notice of the public hearing in three locations;

WHEREAS, on March 28, 2018, the Planning Commission conducted a duly noticed public hearing

to consider Amendment No. 2, at the conclusion of which, the Planning Commission voted to

recommend that the City Council approve Amendment No. 2;

WHEREAS, on April 3, 2018, the City Council reviewed and considered the Addendum to the 2008

Final Environmental Impact Report and 2013 MND; and

WHEREAS, on April 3, 2018, the City Council conducted a public hearing, at which time the Council

received and considered all written testimony and evidence submitted.

NOW THEREFORE. BE IT FURTHER ORDAINED BY THE CITY OF SANTA CLARA AS

FOLLOWS:

SECTION 1: The City Council hereby finds that all of the foregoing recitals are true and correct.

SECTION 2: Pursuant to Government Code section 65867.5, the City Council hereby finds that the

provisions of the Amendment No. 2 are consistent with the General Plan, in that it would locate an

industrial office campus development in proximity to workforce housing, commercial uses, services,

and major transportation corridors.

SECTION 3: The City Council has reviewed the Amendment No. 2, and based on its review finds

that the 2008 Development Agreement, as amended by Amendment No. 2, complies with all

requirements of Government Code section 65865.2 [entitled "Contents" (of a Development

Agreement)].

SECTION 4: The City Council hereby approves Amendment No. 2, substantially in the form attached

hereto.

SECTION 5: The City Manager is hereby authorized to execute Amendment No. 2 on behalf of the

City upon adoption of this Ordinance, together with such minor and clarifying changes consistent

with the terms thereof as may be approved by the City Attorney prior to execution thereof. The City

Manger, or designee, is also authorized and directed to take any action and execute any documents

or agreements necessary to implement the Development Agreement as amended, including but not

limited to conducting annual review of compliance as specified therein.

SECTION 6: Except as specifically set forth herein, this ordinance suspends and supersedes all

conflicting resolutions, ordinances, plans, codes, laws and regulations.

Page 4 of 5

SECTION 7: Within ten (10) days after the City Manager executes Amendment No. 2, the Acting

City Clerk shall cause Amendment No. 2 to be recorded with the Santa Clara County recorder.

SECTION 8: This Ordinance shall not be codified in the Santa Clara City Code.

SECTION 9: Savings clause. The changes provided for in this ordinance shall not affect any offense

or act committed or done or any penalty or forfeiture incurred or any right established or accruing

before the effective date of this ordinance; nor shall it affect any prosecution, suit or proceeding

pending or any judgment rendered prior to the effective date of this ordinance. All fee schedules

shall remain in force until superseded by the fee schedules adopted by the City Council.

SECTION 10: Effective Date. This ordinance shall take effect thirty (30) days after its final adoption;

however, prior to its final adoption it shall be published in accordance with the requirements of

Section 808 and 812 of "The Charter of the City of Santa Clara, California."

PASSED FOR THE PURPOSE OF PUBLICATION this 3rd day of APRIL, 2018, by the following

vote:

AYES:

COUNCILORS:

Caserta, Davis, Kolstad, Mahan, O'Neill, and

Watanabe and Mayor Gillmor

NOES:

COUNCILORS:

None

ABSENT:

COUNCILORS:

None

ABSTAINED:

COUNCILORS:

None

ATTEST:

JENNIFER YAMAGUMA ACTING CITY CLERK

CITY OF SANTA CLARA

Attachments incorporated by reference:

1. Amendment No. 2 to the Development Agreement with SI 55, LLC

RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:
Click and Type name and address

SPACE ABOVE THIS LINE FOR RECORDER'S USE

SECOND AMENDMENT TO DEVELOPMENT AGREEMENT

BETWEEN

THE CITY OF SANTA CLARA,

a chartered California municipal corporation

and

SI 55, LLC,

a California limited liability company

SECOND AMENDMENT TO DEVELOPMENT AGREEMENT

THIS SECOND AMENDMENT TO DEVELO	OPMENT AGREEMENT ("Second Amendment") is
dated for reference purposes as,	2018, and is made by and between THE CITY OF
SANTA CLARA ("City"), a chartered Californ	rnia municipal corporation, and SI 55, LLC, a California
limited liability company ("Sobrato").	

Recitals

- A. Sobrato Development Companies No. 70, LP and the City were parties to that certain Development Agreement effective June 5, 2008 and recorded on June 19, 2008 as document number 19892167 in the Official Records of Santa Clara County (the "2008 Agreement") concerning that certain real property that consists of two lots. The west project site ("West Site") comprises approximately seven and 55/100 (7.55) acres, and is bounded by San Tomas Expressway, Lawson Lane and Central Expressway. The east project site ("East Site") site consists of approximately eight and 80/100 (8.80) acres and is located directly across Lawson Lane from the West Site. Both sites are further described in the 2008 Agreement. The West Site Project and East Site Project are referred to herein, collectively, as the "Project."
- B. The 2008 Agreement contemplated that the Project would be developed in several phases (Phase I and Phase II) which are outlined in more detail in the Development Plan and the Conditions of Approval, as those terms are defined in the 2008 Agreement.
 - C. On June 11, 2013, the City Council adopted Ordinance No. 1907 enacting the First Amendment to the 2008 Agreement, and the Ordinance became effective thirty (30) days later on July 11, 2013. The 2008 Agreement, as amended by the 2013 First Amendment, shall be referred to hereinafter as the "Original Agreement".
 - D. The First Amendment modified Phase II of the Project ("Revised Project") and recognized that SI 55 LLC is the successor-in-interest to Sobrato Development Companies No. 70, LP under the Original Agreement.
 - E. Section 10.1 of the Original Agreement provides that City and Sobrato, by mutual consent, may modify the terms of the Original Agreement, and the parties intend to do so by this Second Amendment.
 - F. On April 3, 2018, the City Council held a duly noticed public hearing on this Second Amendment and (i) determined that consideration of this Second Amendment based on the Mitigated Negative Declaration adopted on April 23, 2013, complies in all respects with CEQA and therefore an Addendum was prepared; (ii) determined that this Second Amendment is consistent with the City's General Plan; and (iii) approve this Second Amendment.

NOW, THEREFORE, pursuant to the authority contained in Section 65864 et seq., of the California Government Code and "The Code of the City of Santa Clara, California" ("SCCC") Section 17.10.010 et seq., and in consideration of the mutual covenants and promises of the parties, the Parties agree as follows:

1. Modification to Term.

Section 1.2 of the Original Agreement is replaced with a new Section 1.2 to read as follows:

"1.2 Term. The term ("Term") of this Agreement commenced on the effective date of Ordinance No. 1838 approving the Original Agreement, which was June 5, 2008. The Term of the Original Agreement was extended for two (2) periods of five (5) years, or until June 4, 2018. The Term will be extended for an additional two (2) years, or until June 4, 2020 ("Extension"). Following expiration of the Extension, or if sooner terminated, this Agreement shall have no force and effect, subject, however, to post-termination obligations of Sobrato."

2. Additional Fee Provisions

New Sections 3.5 through 3.6 are hereby added to read as follows:

- "3.5 Regional Traffic Fee. For Phase II of the Project, Developer agrees to the sum of two dollars and fifty cents (\$2.50) per square foot of new construction payable to the City prior to the issuance of Building Permits for that square footage.
- 3.6 Water Fees. For Phase II of the Project, Developer agrees to a pay a water connection fee for the new construction, in the amount established by resolution of the City Council. The water connection fee shall be paid prior to the issuance of Building Permits for Phase II."
- **3. Modified Conditions of Approval.** Conditions of Approval P2 and P15 are hereby amended to read as follows. Developer agrees to comply with these revised conditions of approval notwithstanding any more lenient language that appears in the conditions of the PD zoning:
 - "P2. Developer shall employ green building standards and materials in the site design and construction of Phase II of the campus development project in order to meet the USGBC 'LEED v4 for Building Design and Construction' Gold standard or equivalent."
 - "P15. The Developer/Owner shall develop and implement a Transportation Demand Management (TDM) program. Prior to issuance of the first occupancy permit for Phase II, the Developer/Owner shall prepare and receive approval of a TDM program to reduce vehicle trips by at least ten percent (10%). On the annual anniversary of the issuance of the first occupancy permit for Phase II, the Developer/Owner shall prepare and provide to the Planning Division an annual report outlining the performance of the TDM program."

4. Additional Condition of Approval. Developer agrees to comply with a new condition of approval P18, which shall be added to the Agreement to read as follows:

"P18. Developer shall install electric vehicle charging stations at six percent (6%) of the total parking spaces in Phase II, and prewire an additional nine percent (9%) of the parking spaces for future installation of charging stations."

5. Counterparts; Facsimile Signatures.

This Second Amendment may be executed in counterparts, each of which shall be deemed an original and which together shall constitute one instrument. The signatures of any party or parties on this Second Amendment transmitted by facsimile shall be deemed the same as an original signature and shall be binding on the party transmitting the same.

6. Modification.

Except as modified above, the terms and conditions of the Original Agreement shall remain unmodified and in full force and effect. In the event of any conflict or inconsistency between the terms of this Second Amendment and the terms of the Original Agreement, the terms of this Second Amendment shall control.

CITY OF SANTA CLARA, CALIFORNIA, a chartered California municipal corporation

APPROVED AS TO FORM:

BRIAN DOYLE
City Attorney

City Manager
1500 Warburton Avenue
Santa Clara, CA 95050
Telephone: (408) 615-2210
Fax: (408) 241-6771

ATTEST:

JENNIFER YAMAGUMA Acting City Clerk

SI 55, LLC a California limited liability company

By: Sobrato Interests 3,

a California limited partnership

Sole Member Its:

> Sobrato Development Companies, LLC, a California limited liability company By:

General Its:

By:

John Michael Sobrato

Its: Manager

10600 North De Anza Blvd., Suite 600 Local Address:

Cupertino, CA 95014

(408) 446-0700 Telephone:

(408) 446-0583 Fax:



City of Santa Clara

1500 Warburton Avenue Santa Clara, CA 95050 santaclaraca.gov @SantaClaraCity

Agenda Report

18-440 Agenda Date: 4/24/2018

REPORT TO STADIUM AUTHORITY BOARD

SUBJECT

Dates and Purpose of Stadium Authority and ManCo Staff for the period January 1, 2018 to March 31, 2018 (Stadium Authority)

BACKGROUND

On August 24, 2017, the Stadium Authority approved the Harvey Rose Audit titled "Comprehensive Audit of Stadium". Audit recommendation 1.Q states that "the Stadium Authority Board should direct the Executive Director to require that all meetings, including the date and purpose of the meetings, between Stadium Authority staff and ManCo be documented and reported quarterly or annually to the Stadium Authority Board." Staff has implemented this audit recommendation on a quarterly report frequency.

DISCUSSION

In accordance with the Board approved audit recommendation, meetings between Stadium Authority staff and ManCo for the period of January 1, 2018 to March 31, 2018 are listed in the table below.

Date	Purpose of the Meeting
1/11/2018	SBL & Quarterly Financials Discussion
1/17/2018	Monthly Meeting
1/31/2018	Monthly Meeting
2/1/2018	Stadium Authority Insurance Discussion
2/7/2018	Meeting with Al Guido
2/7/2018	Receipt and Discussion of Budget Deliverables
2/7/2018	Monthly Meeting
2/7/2018	Review Box Office Statements
2/7/2018	Non-NFL Event Documentation Discussion
2/13/2018	Levi's Stadium Capital Projects Tour
3/1/2018	Monthly Meeting
3/1/2018	Meeting with Al Guido
3/6/2018	Review Stadium Operations and Maintenance Plan
3/8/2018	Non-NFL Event Review
3/13/2018	Stadium Tour
3/22/2018	Meeting with Hannah Gordon
3/28/2018	Non-NFL Event Review

18-440 Agenda Date: 4/24/2018

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

There is no fiscal impact related to this report other than the staff time to prepare this report.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Note and file the quarterly Stadium Authority and ManCo Staff Meetings for the period of January 1, 2018 to March 31, 2018.

Reviewed by: Angela Kraetsch, Treasurer

Reviewed by: Walter C. Rossmann, Chief Operating Officer

Approved by: Deanna J. Santana, Executive Director



City of Santa Clara

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Agenda Report

18-258 Agenda Date: 4/24/2018

REPORT TO COUNCIL

SUBJECT

Continuance of the Appointment of an Applicant to the Planning Commission

BACKGROUND

At the January 23, 2018 Council meeting, Council declared a vacancy on the Planning Commission for a partial term ending June 30, 2021 and interviews were subsequently set for a Special Council Meeting to be held April 10, 2018.

Attached are the voting guidelines for the appointment of applicants to Boards and Commissions, which outline the process for conducting interviews and casting votes by the Council for applicants. It should be noted that the City Clerk's Office is currently reviewing how other cities appoint members to Boards and Commissions and expects to bring forward a policy that reflects best practices and efficiencies, particularly since the current guidelines have been in place since 2004 and given the steady increase in the number of applications received for vacancies over the past few years. A revised policy will be brought through the Governance Committee and then the full Council for adoption in the upcoming months.

DISCUSSION

On April 10, 2018, a total of 10 candidates were interviewed (two applicants withdrew after applications were received) for one Planning Commission vacancy. Following the interviews, Council took action to allow three votes per Council Member versus the guidelines-established two votes per Council Member. As a result, Jeremy Hicks received a total of four votes and three candidates received three votes each for the second place candidate: Anthony Becker, Kevin Park and Martin Schulter. Council then had one vote each to break the second place tie and Anthony Becker received the majority vote. Finally, the Council then had one vote each to either cast for Mr. Becker or Mr. Hicks, which resulted in a tie vote (Mayor Gillmor had an excused absence due to City-related business). Due to the tie, per the guidelines the appointment of an applicant to the Commission was continued to the next regular scheduled Council meeting, April 24; however, City staff has been advised that a full Council is not expected to be present. Therefore, staff recommends continuing the item to May 8, or the next meeting where a full Council is scheduled to be present.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

18-258 Agenda Date: 4/24/2018

FISCAL IMPACT

There is no cost with continuing the appointment of a candidate to the Planning Commission nor there a financial impact with the subsequent appointment of a candidate for the partial term ending June 30, 2021 except for the related staff time.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Continue the appointment of an applicant to fill the vacancy on the Planning Commission to serve a partial term ending June 30, 2021 to the May 8 Council meeting or the next meeting where a full Council is scheduled to be present.

Reviewed by: Jennifer Yamaguma, Acting City Clerk Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Voting Guidelines for Appointments to Boards and Commissions

CITY OF SANTA CLARA VOTING GUIDELINES FOR THE APPOINTMENT OF APPLICANTS TO BOARDS AND COMMISSIONS

- 1) Council is given a copy of the applications in their weekly packet to review and consider applicant qualifications.
- 2) Council interviews applicant. Interviews are held at a City Council Meeting for the Planning Commission and Civil Service Commission. Interviews are held in a less formal area of City Hall for all other Boards and Commissions.
 - A) Each applicant is given three (3) minutes for an opening statement. The applicant may respond to questions from the Council. The applicant has one (1) minute for a closing statement.
- 3) Council deliberates regarding applicants and puts a motion on the floor.
- 4) Council votes for applicants:
 - A) If there are four (4) or fewer applicants the Council will cast one vote each for their desired appointee.
 - B) If there are five (5) or more applicants, the Council will cast one vote each for their two desired appointees. Only one vote per applicant is allowed. A Councilmember may choose to vote for only one applicant but will relinquish the other vote.
- 5) The votes are tallied:
 - A) If there are four (4) or fewer applicants the Clerk will announce the winner.
 - i. If there is a tie, there will be 3 re-votes for the Council to reconsider the applicants. The Council has the opportunity to deliberate between each round of re-voting.
 - ii. If there is still a tie and there is not a full Council present, the Council will defer the decision until a full Council is present, and re-interview the top two applicants.
 - iii. If there is a full Council present, the Members will draw straws, with the person drawing the long straw abstaining from voting at the next round. The Council has the opportunity to deliberate.
 - iv. The Council votes, with the applicant receiving the highest number of votes being the winner. The City Clerk will announce the winner.

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- B) If there are five (5) or more applicants, the Clerk will announce the two applicants who received the highest number of votes. The Council then has an opportunity to deliberate regarding the remaining two applicants. The Council will then cast one vote each for their desired appointee. The City Clerk will announce the winner.
 - i. If there is a tie, there will be 3 re-votes for the Council to reconsider the applicants. The Council has the opportunity to deliberate between each round of re-voting.
 - ii. If there is still a tie and there is not a full Council present, the Council will defer the decision until a full Council is present, and re-interview the top two applicants.
 - iii. If there is a full Council present, the Members will draw straws, with the person drawing the long straw abstaining from voting at the next round. The Council has the opportunity to deliberate.
 - iv. The Council votes, with the applicant receiving the highest number of votes being the winner. The City Clerk will announce the winner.
- 6) A Council Member makes a motion to appoint the applicant that received the highest number of votes. The Council has the opportunity to vote unanimously to appoint the applicant using the Council Chambers electronic voting equipment.

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City of Santa Clara

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Agenda Report

18-426 Agenda Date: 4/24/2018

REPORT TO COUNCIL

SUBJECT

Discussion and Possible Action related to Rajeev Batra's Requested Supplemental Retirement Benefit

BACKGROUND

On March 15, 2018, retired Interim City Manager, Rajeev Batra sent an email (attached) requesting to be placed on a future Council meeting to discuss his benefit issue. On April 3, Council took action to place the item on the April 24 Council meeting for discussion and possible action.

The purpose of this agenda report is to transmit materials on the topic, including: Mr. Batra's Written Petition request and relevant correspondence; adopted Resolution appointing Mr. Batra as Interim City Manager and terms of that appointment; a brief letter to the Council from the City Attorney; and, the legal opinion from Liebert, Cassidy, Whitmore LLP.

DISCUSSION

In addition to the City Attorney's legal opinion transmitted on this matter, following are excerpts from the legislative documents approved by the City Council that provide context for the City Council to consider as part of the discussion.

Motion On Merit/Salary Increase

On March 7, 2017, the City Council took action as it related to a merit/salary increase for Mr. Batra. The motion is provided below and the additional direction is written verbatim in italics.

MOTION was made by Mahan, seconded by Kolstad, and unanimously carried, that the Council approve the 5% merit salary increase for Rajeev Batra, Interim City Manager, per the Miscellaneous of Understanding and update the City of Santa Clara's Compensation Schedule from \$25,141 per month to \$26,398 per month, "...subject to getting some confirmation, preferably in writing, of the application of the Internal Revenue Code Section 401(A)(17) because if that - that's the compensation limitation law - so if we get an affirmative determination under that section, I understand that it will be of a greater benefit than this, **but if we get a negative determination on that law, then this would be in place."**

Resolution to Appoint Interim City Manager and Terms of Appointment

On March 21, 2017, the Council adopted Resolution No. 17-8419 (attached), which provided an exception to the 180-day waiting period to allow Mr. Batra to serve in the vacant position of City Manager on an interim basis and included the following terms of appointment/employment as part of this approved action:

"WHEREAS, the City of Santa Clara and Rajeev Batra certify that Rajeev Batra has not and will not receive a Golden Handshake or any other retirement-related incentive;"

"WHEREAS, the **entire employment agreement**, contract or appointment document between Rajeev Batra and the City of Santa Clara has been reviewed by this body and **is attached herein**;" and

"WHEREAS, Rajeev Batra has not and will not receive any other benefit, incentive, compensation in lieu of benefit or other form of compensation in addition to this hourly pay rate."

Upon adoption of the attached Resolution, on March 22, 2017, the City issued an Offer of Employment Letter based on the approved terms of employment for the interim appointment and Mr. Rajeev Batra executed the document on March 24, 2017.

City Attorney Legal Opinion

On February 6, 2018, the Council held a Closed Session on this matter as it related to potential initiation of litigation and there was no reportable action. As stated during the written petition discussion, the City Council has waived its Attorney-Client privilege on this matter and, as such, the legal opinion was forwarded to Mr. Batra and is available as a public document.

Per the City Attorney's memorandum and, as is set forth in greater detail in the legal opinion by Erin Kunz of the Liebert Cassidy Whitmore law firm (Attachment 3), the City Council does not have authority to provide Mr. Batra with the benefit he has proposed.

FISCAL IMPACT

Despite the fact that both the City Attorney's legal opinion and City Council's legislative record suggest that the additional retirement benefit is prohibited, staff is including the fiscal impact nonetheless to provide the City Council with a full set of information.

Below is a table (Table A) that was prepared by Finance and includes assumptions and the cost to the City over the life of a theoretical retirement benefit, based on what Mr. Batra is asking for, using 30, 35 and 40 years life expectancy between Mr. Batra or his spouse. In order to determine the true cost, the City would need to engage a consultant to prepare an actuarial study.

\$744,000	Cost of the benefit over 40 years*
\$616,000	Cost of the benefit over 35 years*
\$500,000	Cost of the benefit over 30 years*
2%	PERs annual COLA adjustment
\$12,321	PERs percentage of 39.74% times \$31,000
39.74%	Calculated PERs percentage
2.7%	PERs Formula
14.72	Years of Service with the City of Santa Clara
\$31,000	Difference
\$265,000	IRS limit in 2016
\$296,000	Average Salary, as stated by Batra

18-426 Agenda Date: 4/24/2018

* Batra's paperwork stated that he would like the benefit to extend to his spouse, which could go beyond 30 years

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve commitment to a specific project which may result in potential significant impact on the environment.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any report to council may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Staff makes no recommendation, as the combination of the City Attorney's legal opinion and City Council's legislative record prohibit action (e.g., motion from the evening of March 7, 2017 and Resolution No. 17-8419, which speaks to the entirety of the employment terms and correspondence confirming acceptance of it).

Prepared by: Jennifer Yamaguma, Acting City Clerk Reviewed/Prepared by: Brian Doyle, City Attorney Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

- 1. Email dated March15, 2018 from Batra
- 2. Email dated February 6, 2018 from Batra
- 3. Letter dated February 5, 2018 from Liebert, Cassidy, Whitmore, LLP
- 4. Emailed dated December 12, 2017 from Batra, including letter dated December 8, 2017 from Berliner Cohen, LLP
- 5. Memorandum dated August 31, 2017 from Batra
- 6. Resolution No. 17-8419
- 7. Minutes from the Council meeting of March 7, 2017
- 8. Legal Memorandum from City Attorney

Jennifer Yamaguma

From: Rajeev Batra

Sent: Thursday, March 15, 2018 9:09 AM

To: Deanna Santana

Cc: Jennifer Yamaguma; Patrick Kolstad; Patty Mahan; Kathy Watanabe; Dominic Caserta;

Teresa O'Neill; Lisa Gillmor; Debi Davis

Subject: Placement of Item on Open Council Agenda

Dear Deanna—By now I am sure you are familiar with my benefit issue that I have been communicating with City Council and the City Attorney. You were copied on a few emails previously by the City Attorney and then myself.

This has gone on for exactly a year now. Unfortunately the City Attorney labelled it as "Potential Litigation" on his own previously and placed this item last on Feb. 6 Council agenda under closed session preventing me from being able to present my case.

I have not filed any lawsuit against the City or retained any attorney for that purpose. Therefore I am requesting that an item "Discussion and direction on the benefit approved for the retired City Manager" be placed on an upcoming Council agenda under the open public session. I would like to make a presentation and then be there to answer Council's questions.

Please let me know the date of the Council meeting.

Thank you.
Rajeev Batra
City Manager (Retired)
City of Santa Clara

Sent from my iPhone

2/6/18

Brian Doyle

From:

Liz Brown

Sent:

Tuesday, February 6, 2018 7:14 AM

To: Subject: Brian Doyle; Deanna Santana

Fwd: Closed Session Item E

FYI...

Liz

Sent from my iPhone

Begin forwarded message:

From: Rajeev Batra

Date: February 6, 2018 at 6:49:14 AM PST

To: <LGillmor@SantaClaraCA.gov>, <PKolstad@SantaClaraCA.gov>,

< <u>KWatanabe@SantaClaraCA</u>.gov>, Dominic Caserta

>, Teresa

O'Neill

>, Debi Davis

>, Patty Iviahan

Cc: lizbrown@SantaClaraCA.gov> Subject: Re: Closed Session Item E

Dear Mayor and Councilmembers

Today you will be discussing an item that you all unanimously approved in March 2017 and reported at the public session right after the discussion.

Since I can not be at the closed session discussion per the rules, I am writing this email to share some facts as it has been 11 months since your last discussion.

In March 2017, while I was still fully employed by the City, you all discussed in Closed Session and approved two items for me; one was to approve a 5% increase in salary to set the hourly rate for me to continue as City Manager effective March 31, the first day after my official retirement and the second item was to approve a supplemental retirement benefit for City to pay the retirement difference between my average annual salary of about \$296k and the PERS retirement cap of \$265k per IRS regulations. You approved this subject to IRS verification and reported at the open session under motion made by CM Mahan.

Brian Doyle, Acting City Attorney and I, were not present in closed session discussion as it was a personnel matter. Liz Brown, Director of HR, was present. It needs to be shared that Mr. Doyle wrote to me in Sept 2017 that the Council approved the 5% salary increase in lieu of the retirement benefit.

As I stated above these are two separate items. The salary increase was to set my hourly rate as an annuitant and was initiated by HR Director. That is not in any way subject IRS regs or PERS cap.

The retirement benefit was approved separately subject to IRS section 401(a)(17) verification and reported in open session.

I provided an opinion first from a Certified Tax Accountant stating that City could pay this benefit without violating the IRS section.

However, I was informed by HR Director Brown subsequently that you all had asked Brian to provide a legal opinion. In the meantime there were discussions between HR Director and Finance Director as to mechanics of how to pay this benefit I.e. on a monthly basis or annually etc. I waited for the legal opinion but in Sept. 2017, Brian once again wrote to me that the Council gave me 5% salary increase in lieu of the retirement benefit so nothing more needs to be done. He also wrote to me separately that since it is impossible to obtain an opinion from IRS, this case is closed.

I left City service at the end of Sept 2017 and subsequently retained the services of Berliner Cohen, a reputed San Jose Law Firm, to follow up with IRS and to provide a legal opinion letter to address any legal issues relative to the IRS section stated publicly. Tyler Shewey of BC law firm did the legal research with IRS and wrote an opinion letter on Dec. 12, 2017 clearly concluding that the City can enter into a side agreement with me for this retirement benefit without violating IRS section 401(a)(17). You all have a copy of this letter:

I served the City professionally and with dignity for 15 years. I also stepped up when asked to act as Interim City Manager in April 2016. And gave my heart and soul to the job to keep the City moving forward. I did not receive a contract as a City Manager and I respectfully accepted that as well. I really appreciated your gesture when you approved this supplemental retirement benefit.

I sincerely appeal to you to finalize this discussion and approve this agreement. This is not a new request but a benefit approved in March 2017 subject to legal verification that You now have from Berliner Cohen on my behalf.

Please approve it.

Sincerely

Rajeev

Sent from my iPhone

135 MAIN STREET, 7TH FLOOR SAN FRANCISCO, CALIFORNIA 94105 T: 415.512.3000 F: 415.856.0306

> ekunze@lcwlegal.com 415.512.3095

February 5, 2018

VIA EMAIL

City Attorney's Office City of Santa Clara 1500 Warburton Avenue Santa Clara, CA 95050

Re: Assessment of Supplemental Retirement Benefit Request

Client-Matter: SA460/012

Dear City Attorney's Office:

Thank you for your inquiry regarding the City of Santa Clara's ("City") ability to provide the former interim City Manager with a supplemental defined retirement benefit under state law. Our assessment of the City's question is provided below. We understand that this assessment is intended for distribution to City Councilmembers and to former interim City Manager, Rajeev Batra, for the purpose of providing the City with legal guidance; and that such distribution is not intended to waive any confidentiality or attorney-client privilege associated with this assessment.

I. QUESTION PRESENTED

Can the City provide the former interim City Manager with compensation in his retirement in the form of a defined retirement benefit that equates to the difference between the benefit he is receiving through the California Public Employees' Retirement System ("CalPERS") and the benefit he would receive if the full amount of his final compensation was pensionable under state law?

II. BRIEF RESPONSE

Under the circumstances, no. Under state law, the City cannot offer the former interim City Manager a supplemental defined benefit plan (e.g. a plan that offers a set dollar figure, based on a defined benefit formula using age, service credit and pensionable compensation) unless such plan existed prior to January 1, 2013, and the City Manager position was within a group of employees entitled to participate in the supplemental defined benefit plan at that time. We understand that no such plan applicable to the former interim City Manager existed.

In addition, as further detailed below, it is unlikely the City can provide former interim City Manager with any other type of additional retirement benefit as such benefit would likely be considered a gift of public funds or "extra compensation" prohibited under the state Constitution. Even if a permissible retirement benefit could have been provided during the former interim City

Re: Assessment of Supplemental Retirement Benefit Request February 5, 2018

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Manager's employment, it must have been subjected to an actuarial valuation and properly discussed and adopted in accordance with public meeting requirements.

III. FACTUAL BACKGROUND

On or around April 6, 2016, the City's Director of Public Works, Rajeev Batra, was appointed as the City's "Acting City Manager." On March 7, 2017, the City Council approved a 5% merit increase for Mr. Batra, in accordance with the Miscellaneous Management Bargaining Unit, Unit 9, Memorandum of Understanding ("MOU") to which both of Mr. Batra's positions were tied. This action increased Mr. Batra's monthly salary from \$25,141 to \$26,398, effective March 12, 2017.

According to Meeting Minutes from the City Council's March 7, 2017 discussion of the "interim" City Manager's salary and merit increase, the Council approved the Director of Human Resources' recommendation that Mr. Batra's salary be increased, "subject to written confirmation of the application of the Internal Revenue Code Section 401(A)(17) related to the compensation limitation law." Specifically, during the meeting, with respect to agenda item 14.A.4, Councilmember Mahan verbally moved to approve the recommendation to increase the annual salary cost for the interim city manager, effective March 12, 2017, for the 5% increase for merit, "but also subject to getting some confirmation, preferably in writing, of the application of the Internal Revenue Code section 401(A)(17), because. . . that's the compensation limitation law." She added, "...if we get an affirmative determination under that section, I understand that it will be of a greater benefit than this, but if we get a negative determination on that law, then this would be in place..." The motion passed unanimously. The "summary of actions" from the Council meeting reflects the Council's action of "[a]pprov[ing the motion] subject to written confirmation of the application of the Internal Revenue Code Section 401(A)(17) related to the compensation limitation law."

Notably, the caveat regarding confirmation of the application of the Internal Revenue Code section, "related to the compensation limitation law," is not reflected in the signed Agenda Report, for item 14.A.4, which recommends only that the Council approve the 5% merit salary increase per the MOU, and update the City's Compensation Schedule accordingly. Accordingly, the Mayor's signature (and signatures of the Acting Finance Director and Director of Human Resources), indicates approval of a 5% merit increase and update to the City's compensation schedule only.

Mr. Batra announced his intent to retire from City employment, effective March 30, 2017. On March 21, 2017, the City passed a Resolution allowing Mr. Batra to serve as "Interim City Manager," as a "retired annuitant," as of March 31, 2017, without requiring a 180-day separation following his retirement. The Resolution set Mr. Batra's retired annuitant salary at the hourly rate of \$152.296. This rate was not less than the minimum, nor in excess of the

¹ Specifically, the MOU provides that merit pay will range from 0 to 5% for Unit 9 employees, with a guaranteed 2% to 5% increase in 2016 and 2017.

² As noted below, the section 401(a)(17) cap applies to Mr. Batra's pensionable compensation with or without the 5% merit increase.

Re: Assessment of Supplemental Retirement Benefit Request

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maximum monthly base salary paid to other employees performing comparable duties (\$26,398), divided by 173.333. The Resolution also provided that Mr. Batra would not receive any other benefit, incentive, compensation in lieu of benefit or other form of compensation in addition to this hourly rate of pay. A letter to Mr. Batra, dated March 22, 2017, confirmed his interim appointment to City Manager, at the hourly equivalent of \$152.30 per hour. Mr. Batra signed his acceptance of the terms and conditions of his appointment to City Manager on an interim basis, as set forth in the letter, on March 24, 2017. Mr. Batra's interim appointment was scheduled to end no later than December 31, 2017.

On August 31, 2017, Mr. Batra provided the Mayor and City Councilmembers with a memo indicating City staff had followed up on the application of IRC section 401(a)(17) to "the compensation limitation law." Mr. Batra explained that he received a written opinion from a CPA tax consultant, who expressed his opinion that the City could pay him a retirement benefit "based on the difference of the IRS salary cap...and the actual pension salary." Mr. Batra quoted the CPA as having confirmed that the "[t]he difference is a non-qualified pension amount and may not be deducted to an employer for tax purposes, but the [C]ity should not have that issue for taxation purposes."

On September 7, 2017, Mr. Batra submitted a letter to the City, effecting his resignation on September 27, 2017. Also on September 7th, Mr. Batra notified the City's Director of Human Resources that he had provided a memo to the City's Mayor and a Councilmember requesting that the City pick up the difference from the IRS [401(a)(17)] compensation cap used in the pension formula and what he could have received if the cap wasn't imposed by CalPERS. We understand that the benefit Mr. Batra is seeking is the application of his CalPERS retirement rate (2.7%) multiplied by years of service (15), to the differential between his "actual" and "pensionable" compensation, which he estimated to be approximately \$30,000.

On December 8, 2017, Mr. Batra obtained a tax attorney opinion stating that the City can, through a side agreement, pay Mr. Batra a retirement benefit in excess of the IRC Section 401(a)(17) limit. The opinion explained that the IRC limit based on Mr. Batra's retirement date was \$265,000. It noted that Mr. Batra's average compensation the for the 12-month period ending with his retirement was \$296,000. Thus, the letter opined, the City could pay Mr. Batra a retirement benefit on the difference of approximately \$31,000 by a side agreement, without violating IRC section 401(a)(17). The assessment did not express any opinion about the existence of such agreement. The opinion also indicates that it is limited to an assessment about IRC section 401(a)(17). Thus, it does not consider state law impacting a public agency's authority to provide an employee or former employee with supplemental retirement benefits.

Mr. Batra forwarded the tax attorney opinion to the Mayor, City Council, and the Director of Human Resources on December 11, 2017. In his email, Mr. Batra noted that the opinion confirmed that the City could pick up the difference in his retirement salary and IRS salary cap of \$26k for 2016 without violating any provisions of the IRC. On December 12, 2017, Mr. Batra submitted a memo to the Mayor, Councilmembers, and the Director of Human Resources, requesting that the City develop an agreement to pay him the difference in his

Re: Assessment of Supplemental Retirement Benefit Request

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retirement benefit, based on his average salary and number of years served, to run parallel to his CalPERS retirement term.

To date, there is no written or signed agreement between Mr. Batra and the City regarding the application of IRC section 401(a)(17) to Mr. Batra's compensation or benefits.

IV. LEGAL ASSESSMENT

As an initial matter, and as further detailed below, it helps to clarify that the compensation limits discussed by Mr. Batra is not a "limit" on compensation, but a limit on the amount of compensation that may be counted towards Mr. Batra's CalPERS retirement benefit. In other words, regardless of what the City decided to pay Mr. Batra as compensation for his employment, only a portion of that compensation could be counted as "pensionable." Public employers are not restricted from paying employees *more* than the pensionable limit. However, as further discussed below, such payments must still be in accordance with an employment or collective bargaining agreement, and consistent with public meeting laws, to demonstrate that the payment is in exchange for specified services, and not an impermissible gift of public funds.

A. CalPERS Pensionable Compensation Limits

The pensionable compensation limit in each year, as published by CalPERS, initially depends on whether a CalPERS member is a "new" or "classic" member.⁴ For "classic" members hired on or after July 1, 1996, compensation up to the limits expressed in IRC section 401(a)(17), as increased from time to time for cost of living, may be counted towards the member's pension benefit.⁵ For the 2016 calendar year, the amount of a classic member's compensation that could be counted towards his or her pension benefit was \$265,000.⁶

With the understanding that Mr. Batra is a classic member whose membership began on or after July 1, 1996, and whose final compensation was \$296,000,⁷ the difference between Mr. Batra's salary and his pensionable compensation in 2016 (\$265,000) would have been \$31,000. Assuming his pension benefit was 2.7% x 15 years of services, and that he is seeking the

³ See CalPERS Circular Letter No. 200-010-17.

⁴ A "new member" is defined as someone who falls into one of the following three categories: (1) an individual who becomes a member of a public retirement system for the first time on or after January 1, 2013, and who was not a member of another public retirement system prior to that date; (2) an individual who becomes a member of a public retirement system for the first time on or after January 1, 2013, and who was a member of another public retirement system prior to that date, but whose prior public retirement system does not have "reciprocity" with the individual's new public retirement system; or (3) an individual who was an active member in a retirement system and who, after a break in service of more than six months, returned to active membership in that system with a new employer. (See Gov. Code, § 7522.04, subd. (f).)

⁵ Gov. Code, §§ 20636, subd. (a), 21752.5.

⁶ See CalPERS Circular Letter 200-010-17. For the 2017 calendar year, the limit was \$270,000. With respect to "final compensation" employers should apply the cap that existed at the time the employee's final 12-months of employment *began*. In this case, because he retired on March 30, 2017, the final 12-month period applicable to Mr. Batra began in 2016, and the 2016 limit applies.

⁷ We use this salary, expressed by the tax attorney opinion, for exemplary purposes, and understand that the City's calculation of Mr. Batra's 2016 compensation may be different. We have not confirmed this calculation.

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application of the same benefit for the non-pensionable portion of his compensation, he would be entitled to 40.5% of \$31,000 if no pensionable compensation limit existed. Thus, Mr. Batra would be entitled to, approximately, an additional \$12,555 in pension benefits annually if no pensionable compensation limit existed.

B. Limits on Supplemental Defined Benefits Plans Post-PEPRA

With respect to "classic" members, and prior to the PEPRA, no statute prohibited an employer from providing employees with a retirement benefit, separate and apart from the CalPERS plan, that covered the portion of pay that is not reportable to CalPERS. A person could not, and may not now receive credit for the same service in two retirement systems "supported wholly or in part by public funds under any circumstance." However, this prohibition does not preclude concurrent participation and credit for service in a public retirement system (e.g. CalPERS) and a defined compensation plan (e.g. a 457 plan), money purchase pension plan and trust, or a defined benefit plan (e.g. a plan that provides a set benefit according to a defined benefit formula, regardless of contributions) provided that the plans meet the requirements of IRC section 401(k) and 401(a), respectively. Supplemental "defined benefit" plans must also meet certain conditions under state law, including a condition that the CalPERS plan must be the employer's primary plan for the individual.

However, in addition to restricting the amount of pensionable compensation that can be used to calculate the CalPERS benefit paid to a new member, PEPRA now prohibits employers from offering supplemental defined benefit plans that did not exist prior to January 1, 2013. This applies to both new and classic members. It additionally prohibits employers from offering pre-existing defined benefits plans to any new employee or additional employee group who were not eligible for the plan prior to January 1, 2013. ¹² In effect, this means employers cannot offer any new supplemental "defined benefit plans" on or after January 1, 2013.

The plan described by Mr. Batra appears to be the type of "defined benefit plan," that is no longer permitted by state law. Specifically, the plan seeks a pre-determined benefit (e.g. an approximate \$12,555 per year), based on a defined benefit formula combining age, service credit and pensionable compensation, regardless of contributions to the benefit account, or any plan income, expenses, gains and losses, etc. Thus, assuming the plan proposed by Mr. Batra did not exist prior to January 1, 2013, and assuming no such plan was offered to employees in the

⁸ See e.g. Gov. Code, § 20894.

⁹ Gov. Code, § 20894, subd. (a).

¹⁰ See Gov. Code, § 20894, subds. (b)-(c). A defined contribution plan is a plan that provides for an individual account for benefits based solely on the amount contributed to the account, and any income, expenses, gains and losses, and any forfeitures of account of other participants which may be allocated to the participant's account. (See 26 U.S.C., §§ 415, subd. (k)(1), 414, subd. (i), 414, subd. (j); 2 Cal. Code Regs., § 589.) A defined benefit plan is any plan that is not a defined contribution plan. (See 26 U.S.C., § 415, subd. (k)(1), 414, subd. (i), 414, subd. (j); 2 Cal. Code Regs., § 589.)

¹¹ Gov. Code, § 20894, subd.(c)(1).

¹² Gov. Code, § 7522.18.

¹³ See 26 U.S.C., §§ 415, subd. (k)(1), 414, subd. (i), 414, subd. (j).

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same employment group as Mr. Batra prior to that date, the City cannot now offer such plan to Mr. Batra.

C. Limits on Supplemental Defined Contributions Plans

As noted, employers *may* still provide supplemental retirement benefit plans in the form of a defined contribution plan (e.g. a 457 plan). Unlike a defined "benefit" plan, a defined "contribution" plan is one that provides a benefit based on a dollar amount contributed to the account, and any account income over time. ¹⁴ These accounts do not offer a "fixed" benefit, and may experience gains and losses on contributions. Under PEPRA, employers may contribute to an additional defined "contribution" plan, but new members are subject to annual dollar, and salary portion limits. ¹⁵ Because Mr. Batra is not a new member, these PEPRA contributions limits do not apply. However, because Mr. Batra is not a current employee of the City, he is ineligible to participate in a City-sponsored defined contribution plan (e.g., 457 or 401(k) plan) now.

If the City had wanted to provide Mr. Batra with a supplemental retirement allowance, other than a defined benefit plan, it could have contributed to an individual retirement account during his active employment¹⁶ (e.g., a 457 plan) or a personal retirement account that Mr. Batra set up with his own banking institution. In this case, the amount the City contributed would not be the amount to "make up" the difference between his current retirement allowance and what the allowance would be if there were no IRS limits on compensation that may be credited to a pension system. Rather, whatever the City contributed would be invested to make gains for Mr. Batra's benefit.

D. Public Transparency Requirements

While the City may provide employees with some supplemental retirement benefits, it must still provide such benefits consistent with public transparency laws, and by contract within the bounds of the California Constitution. Because the benefit proposed by Mr. Batra does not appear compliant with the PERL and PEPRA, we only briefly opine on these additional issues.

1. Public Meeting Law Requirements

Under California's Brown Act, public employers may only compensate employees in accordance with publicly available pay schedules, as determined in an open meeting. As of January 1, 2017, prior to taking action, an agency's legislative body must orally report a summary of any recommendation for final action regarding the "salaries, salary schedule, or compensation paid in the form of fringe benefits of a local agency executive...during the open

¹⁴ See 26 U.S.C., §§ 415, subd. (k)(1), 414, subd. (i).

¹⁵ There does not appear to be any such limit for classic members, to contribute to a defined contribution plan. ¹⁶ We are referring to his employment with the City *prior* to his retirement with CalPERS. As explained below, the City was prohibited from providing Mr. Batra with any fringe benefit during his retired annuitant employment, including any contribution to a deferred compensation or retirement plan.

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meeting in which the final action is to be taken." For the purposes of this provision, a "local agency executive" includes any employee not subject to the Meyers-Milias-Brown-Act ("MMBA"), a chief executive officer, deputy chief executive officer, assistant chief executive officer, department head, or person who's position in the agency is held by employment contract between the agency and that person. In addition, a legislative body is prohibited from calling a "special meeting" regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits, of a local agency executive. Thus, any salary or compensation in the form of fringe benefits provided to Mr. Batra, must be orally reported during a regularly scheduled open meeting.

2. Actuarial Assessment Requirement

In addition to the above requirements, a local legislative body (e.g. City Council) must obtain an actuarial valuation of costs, and make the valued costs public at a public meeting, prior to the adoption of any increased retirement or other postemployment benefits. Whenever a public employer makes a change to a retirement benefits, or other post-employment benefit, that will increase future costs, Government Code section 7507 requires "...the future costs of changes..., as determined by the actuary, [to] be made public at a public meeting at least two weeks prior to the adoption of any [such] changes...."

To comply with this statute, the City would need to obtain an actuarial valuation of the benefit Mr. Batra proposed, and discuss the actuarial assessment in an open session. Subsequently, the City would need to hold a public meeting at least two weeks later to adopt the benefit.

Unless all of the above conditions are met, including the actuarial assessment and City Council's oral report at a regularly scheduled public meeting where final action is to be taken, the City could not provide Mr. Batra with additional (and otherwise lawful) retirement benefits.

E. Constitutional Limitations on Public Employee Compensation

As noted, the supplemental retirement benefit proposed by Mr. Batra does not appear to fit within the bounds of the PERL or PEPRA. However, we briefly address Constitutional restrictions below.

1. Restrictions on Public Employee Compensation

In addition to restrictions imposed by the Brown Act and state retirement law, the California Constitution, Article XI, section 10, prohibits a local government body from granting "extra compensation or extra allowance to a public officer, public employee, or contractor after service has been rendered or a contract has been entered into and performed in whole or in part,

¹⁷ Gov. Code, § 54953, subd. (c)(3); Stats. 2016 c. 175 (S.B. 1436) § 1, eff. Jan. 1, 2017.

¹⁸ Gov. Code, §§ 54953, subd. (c)(3), 3511.1, subd. (d).

¹⁹ Gov. Code, § 54956, subd. (b).

²⁰ See Gov. Code, § 7507.

²¹ Gov. Code, § 7507, subd. (c)(1)(A).

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or pay a claim under an agreement made without authority of law."²² The primary purpose of the prohibition, in its inception, was to prevent governing bodies from enacting "private statutes" in recognition of "individual" claims.²³ However, the provision does not prohibit every grant of compensation for work already performed. For example, "an *increase* in [existing] benefits to persons occupying a pensionable status is not to be treated as the payment of 'extra compensation or allowance,' as those terms are used in the proscription of article XI, section 10."²⁴

As explained in *County of Orange v. Association of Orange County Deputy Sheriffs*, "[a] pension is a gratuity [gift] only where it is granted for services previously rendered which at the time they were rendered gave rise to no legal obligation.... But where...services are rendered under a pension statute, the pension provisions become a part of [citation omitted] the contemplated compensation for those services and so in a sense a part of the contract of employment itself." In *County of Orange*, the Court determined that the retroactive application of a more beneficial pension formula to current employees' past service was not "extra compensation" for services already rendered. It arrived at this determination, in part, because the promise for retroactive application of the benefit was in exchange for adequate consideration arrived at through MOU negotiations and was a benefit *already* available for adoption under the applicable public retirement system law – the County Employees' Retirement Law ("CERL"). By statute, prior to January 1, 2013, the CERL permitted a board of supervisors to, by resolution, make a benefit formula "applicable to service credit earned on and after the date specified in the resolution, which date may be earlier than the date the resolution is adopted." 27

In 2000, a non-binding, but informative, Attorney General Opinion examined whether a "supplemental employee retirement plan" qualifying as a money purchase pension plan or a defined benefit plan under federal law [like the plan proposed by Mr. Batra], offered to employees as an incentive to take an early retirement, and in consideration for waiving employment-related claims against a County Office of Education, was unconstitutional. The Attorney General determined that this benefit *was* constitutional, even as to those employees who had retired prior to a window period for enrolling in the plan. In so determining, the Attorney General explained that the annuity did not constitute "compensation" for services already rendered (extra or not), because the plan was an inducement for employees to take early retirement and waive claims. In effect, the plan was not for the performance of service previously rendered, but for the cessation of service. Again, the additional benefit was not an

²² Cal. Const., art. XI, § 10, subd. (a).

²³ County of Orange v. Association of Orange County Deputy Sheriffs (2011) 192 Cal.App.4th 21, 40 [citing Jarvis v. Cory (1980) 28 Cal.3d 562, 577)]; see also Cal. Atty. Gen. Op. No. 81-1102 (1982).

²⁴ County of Orange v. Association of Orange County Deputy Sheriffs (2011) 192 Cal.App.4th 21, 44 [citing Nelson v. City of Los Angeles (1971) 21 Cal.App.3d 916], emphasis added.

²⁵ County of Orange v. Association of Orange County Deputy Sheriffs (2011) 192 Cal.App.4th 21, 42-43 [citing Sweesy v. L.A. etc. Retirement Board (1941) 17 Cal.2d 356, 110 P.2d 37].

²⁶ County of Orange v. Association of Orange County Deputy Sheriffs (2011) 192 Cal. App. 4th 21, 46-48.

²⁷ County of Orange v. Association of Orange County Deputy Sheriffs (2011) 192 Cal.App.4th 21, 30 [citing Gov. Code, § 31678.2].

²⁸ 83 Ops.Cal.Atty.Gen. 45, (2000).

Page 9

unconstitutional gift of public funds because it was provided in exchange for valuable "consideration" – specifically, early retirement and the release of employment-related claims.²⁹

Extending the reasoning under *County of Orange* above, the City would need to consider whether Mr. Batra's services as the interim City Manager were "rendered under a pension statute, the pension provisions becom[ing] a part of...the contemplated compensation for those services and so in a sense a part of the contract of employment itself." During Mr. Batra's service as the interim City Manager, he operated under the PERL and the PEPRA and therefore, these laws in a sense became a part of his contract of employment. Here, the PERL, the PEPRA, and even the IRC, prohibited crediting compensation to a public retirement system in excess of the IRS maximum. Further, the PEPRA prohibited the offering of a supplemental defined benefit plan to any employee who was not in the plan prior to January 1, 2013. Thus, the "terms" of Mr. Batra's employment contract with the City inherently included the PERL and PEPRA's prohibition on the retirement benefit Mr. Batra now seeks to receive. Accordingly, unlike in *County of Orange*, there is no retirement statute applicable to Mr. Batra's contract with the City affording him the requested benefit. Thus, providing such benefit now, after service was already rendered, is likely "extra compensation" prohibited by Article XI, section 10 of the California Constitution.³¹

2. Restrictions on Gifts of Public Funds

Like Article XI, section 10, the California Constitution's prohibition on gifts of public funds expressed in Article XVI, section 6, requires public entities to receive valuable consideration in exchange for money promised.³² To constitute adequate consideration, such that a transfer of money or property *does not* constitute a "gift," an exchange must be of like value to the services provided.³³ Thus, if a City provides public money to an individual, it will constitute an unlawful gift of public funds unless the City secures an enforceable claim for a service or benefit of like value from the individual.³⁴ Applying this general prohibition here, any cash or benefit provided to Mr. Batra must be in exchange for a benefit of like value, for example, compensation and benefits commensurate with the level of service and experience he provides to the City, or, for example, a payment for the release of a colorable legal claim.³⁵

²⁹ 83 Ops.Cal.Atty.Gen. 45, (2000).

³⁰ County of Orange v. Association of Orange County Deputy Sheriffs (2011) 192 Cal.App.4th 21, 42-43 [citing Sweesy v. L.A. etc. Retirement Board (1941) 17 Cal.2d 356, 110 P.2d 37].

³¹ See Cal. Civ. Code § 1608.

³² Cal. Const. Art. XVI, § 6; Cal. Civ. Code, § 1550; see also City of Oakland v. Garrison (1924) 194 Cal. 298; Allied Architects Ass'n of Los Angeles v. Payne (1923) 192 Cal. 43; Conlin v. Board of Supervisors of the City and County of San Francisco (1893) 990 Cal. 17, 22; Jordan v. California Department of Motor Vehicles (2002) 100 Cal. App. 4th 431, 450.

³³ See *United States v. American Bar* (1986) 477 U.S. 105, 118.

³⁴ Civ. Code, § 1550.

³⁵ See *Jordan v. California Department of Motor Vehicles* (2002) 100 Cal.App.4th 431, at p. 450 [citing *Orange County Foundation v. Irvine Co.* (1983) 139 Cal.App.3d 195, 200] – finding that settlement payment for attorneys fees that exceeded State's maximum exposure in a suit was akin to a payment of a *wholly invalid* claim and violated the gift clause.

February 5, 2018

Page 10

In order to demonstrate adequate and enforceable consideration, public agencies and their employees (or employee groups) must enter into written agreements that set forth the valued exchange – e.g. services for salary and benefits. This is because public money must be provided in exchange for an *enforceable* claim in order to avoid making a gift of public funds. Absent a contract between the parties, any agreement of exchange lacks the requisite enforceability.

As noted above, City has not, to date, entered into a contract to provide Mr. Batra with a supplemental retirement benefit, in excess of that which he was entitled to under CalPERS or the MOU applicable to his employment. Arguably, Mr. Batra also lacks a "colorable" legal claim for an additional retirement benefit since the benefit he appears to be seeking conflicts with state retirement law applicable to his employment.

F. **Enforceable Contractual Obligations**

Agreements between a governing body and public employees are only binding when approved or otherwise authorized by the governing body pursuant to a resolution or ordinance.³⁶ In addition, "[t]he consideration of a contract must be lawful..."³⁷ "If any part of a single consideration for one or more objects, or of several considerations for a single object, is unlawful, the entire contract is void."³⁸ "Contracts that are contrary to express statutes or to the policy of express statutes... are illegal contracts. [Citations] Any such illegality voids the entire contract."³⁹ A contract is unlawful if it is: (1) contrary to an express provision of law; (2) contrary to the policy of express law, though not expressly prohibited; or, (3) otherwise contrary to good morals.40

Here, the City and Mr. Batra did not enter into a written contract providing him with the benefit he is requesting. Nevertheless, even if such contract had been entered, it would have been void as unlawful because the PEPRA prohibits supplemental defined benefit plans to any employee or employee group who was not a part of that plan prior to January 1, 2013. In addition, such contract could have been void as unconstitutional.

G. **Retired Annuitant Benefits**

Finally, we note that once an employee retires from service, if he or she is hired as a "retired annuitant," the public agency employer may not provide him or her with benefits other than compensation without reinstating the employee to service.⁴¹ This means the retired annuitant cannot receive any supplemental retirement benefit as consideration for his or her retired annuitant services. 42° A retired annuitant who is employed in violation of retired annuitant

³⁶ Reitred Employees Assn. of Orange County v. County of Orange (2011) 52 Cal.4th 1171, 1182.

³⁷ Cal. Civ. Code §1607.

³⁸ Cal. Civ. Code §1608.

³⁹ Green v. Mt. Diablo Hospital Dist. (1989) 207 Cal. App. 3d 63, 73 [citing Loving & Evans v. Blick (1949) 33 Cal.2d 603, 609].

 ⁴⁰ Cal. Civ. Code §1667.
 41 See Gov. Code, § 21221, subd. (h).

⁴² Gov. Code, § 21221, subd. (h); see also Gov. Code, § 7522.56, subd. (c).

February 5, 2018

Page 11

rules will be required to reimburse the system for any retirement allowance received during the period of employment that was in violation of the law; make contributions to the system as though he or she had been reinstated during that period, plus interest; and will be required to reimburse the system for administrative expenses to the extent the member is determined to be at fault.⁴³ An employer will be subject to similar penalties, and, potentially, fees for the violation.⁴⁴

In accordance with the above restrictions, any additional retirement benefit provided to Mr. Batra must have been in consideration for his service *prior* to his retirement. Once he retired, the City could not supplement his retired annuitant compensation with any benefit other than hourly compensation provided in consideration for his service as a retired annuitant.⁴⁵

V. CONCLUSION

The City cannot provide Mr. Batra with the type of defined benefit plan he proposes, because the plan did not exist prior to January 1, 2013, and/or neither Mr. Batra nor employees in the same employment group as Mr. Batra, were entitled to participate in such a plan prior to that date. In addition, it does not appear that the City can provide Mr. Batra with any other type of additional retirement benefit or compensation as it could be considered a gift of public funds or extra compensation prohibited under the state Constitution due to lack of valuable consideration. Though there is no written contract between the City and Mr. Batra agreeing to provide him with the supplemental defined benefit he requested, even if such contract had been formed, the promise would have been void as unlawful. Moreover, even if a permissible additional retirement benefit could have been provided to Mr. Batra, in consideration for his pre-retirement employment, it must have been subjected to an actuarial valuation and properly discussed and adopted in accordance with public meeting requirements prior to implementation.

Recognizing that this opinion covers a wide range of state law, we would be pleased to discuss any of the identified issues with the City in further detail, upon request.

Very truly yours,

LIEBERT CASSIDY WHITMORE

MIJ:FR:EK:ffs

⁴³ Gov. Code, § 21220, subd. (b). ⁴⁴ Gov. Code, § 21220, subd. (c).

⁴⁵ As distinct from consideration for services prior to his retirement.

RECEIVED

CMO HR CAD

December 12, 2017 ·

Mayor and Councilmembers

City of Santa Clara Warburton Ave Santa Clara, CA 95050

Ms. Liz Brown, Director of HR

Dear Mayor, Councilmembers, and Liz,

DEC 18 2017

MAYOR & COUNCIL OFFICES CITY OF SANTA CLARA

I emailed to you a letter attachment yesterday from Berliner Cohen, a law firm, with an opinion on the question asked at the March 7, 2017 City Council meeting regarding my retirement benefit.

As you know, I retired from the city service on March 30, 2017 and then continued to serve as City Manager as an annuitant until September 27, 2017. At the Council Meeting on March 7, 2017 (14 A 4), the City Council discussed and approved a supplemental retirement benefit for me for the city to pay the difference between my average annual salary (\$296K) and the IRS/CalPERS cap (\$265K), subject to getting a legal opinion that such an agreement will not violate IRS code section, 401 (a) (17).

As stated in the attached letter, Berliner Cohen has reached a conclusion that such an agreement will not violate any provisions of IRC 401 (a) (17). Therefore, I request that staff be asked to develop an agreement between the city and myself to pay the difference in retirement benefit. The actual number can be calculated by finance/HR staff based on my exact average salary and number of years served. The term of the agreement can run parallel to the CalPERS retirement term, i.e. as long as I, or my surviving spouse receive CalPERS retirement benefit.

Thank you for the opportunity to allow me to serve the City of Santa Clara.

Sincerely,

Raigev Batra

City Manager (Retired)

Rajeev Batra	12/11/2017 6:50 PM
Retirement Agreement Legal Opinion	
To Teresa O'Neill Patty Mahan pkolstad@santaclaraca.gov • lgillmor@santaclaraca.gov • kwatanabe@santaclaraca.gov • Dominic Caserta • Debi Davis lizbrown@santaclaraca.gov	·

Dear Mayor, Council Members and Liz.

This is Rajeev Batra. You may recall that I officially retired from City of Santa Clara after serving for approximately 15 years on March 30, 2017. Subsequently, I continued to work as City Manager as an annuitant till September 27, 2017 until a new City Manager was selected. Thank you for allowing me to serve.

Before my retirement in March, the City Council discussed and approved two actions in Closed session and announced publicly in Open session on March 7, 2017. (Moved by CM Mahan and approved unanimously under Item 14 A4).

The first one was to approve a 5% increase in salary to set the hourly rate as an annuitant. This did not really affect my single highest year salary for CalPERS.

The second action was to agree to pick up the difference in my retirement salary and IRS salary cap of \$265k for 2016 subject to a legal opinion that such agreement will not be in any conflict with IRS Code section 401(a)(17) which capped right salary at \$265k for CaIPERS retirement.

Previously in August 2017 I submitted an opinion from a Professional CPA tax accountant confirming that such agreement could be entered into without conflicting with IRC 401(a)(17).

Subsequently I was advised by HR Director that the Council and the Acting Attorney wanted a legal opinion. Therefore, at my cost, I engaged the services of Berliner Cohen, a reputed law firm to research this matter and provide a legal opinion.

Attached for your use is Berliner Cohen's legal opinion letter based on their research, which concludes that the City can enter into a side agreement with me to pay me the difference in retirement benefit between the IRS cap (\$265k) and my single highest year salary (approximately \$296k).

Now that it has been clearly demonstrated that the City can enter into this agreement without violating any provisions of the IRS code, this is to request to get such an agreement drafted.

The amount will be approximately \$12,500 -\$13,000 per year. HR and Finance can calculate the exact amount, which could be paid on a monthly basis or, for the ease of Finance staff, on an annual basis. The term of the agreement can run parallel to the CalPERS retirement term. In other words, it will run as long as I or the surviving spouse get the CalPERS retirement benefit.

Once again, thank you for allowing me to serve the City of Santa Clara. This is to urge all of you to enter into this agreement expeditiously effective March 31, 2017.

Happy Holidays.

Sincerely,

Rajeev Batra

• Letter re IRC 401(a)(17) for Rajeev Batra.pdf (706 KB)



ANDREY L, FASER
RAIPH' J. SWANSOM
PEGGY J. SPRINGGAY
JOSEPH E, DWORAK
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SAMUEL I, JOHNSOM
JEROLD A. REION
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REIIRED

SANFORD ALJERUMER SAMUEL J. GOHEN HUGH L. ISOLA Robert W. Humphreys Linda A. Callon Robert L. Chorter DF COUNSIA

STEVEN L. HALLGRIMSON BYANK R. UBHAUS ERIC YYONG BYANK R. UBHAUS BYANK RICHARD E. HOSKY, JŘ. LESLIE KALIM MAHUGH LAŬRA PALAZZOLÓ

December 8, 2017

Ralcey Batra



Re:

Research Regarding Internal Revenue Code Section 401(a)(17)

Our File No.: 25940.001

Dear Mr. Batra:

I reviewed the documentation that you provided, and law related to, your query as to maximum compensation under Internal Revenue Code ("IRC") Section 401(a)(17).

Issue Presented

The question essentially is whether, during your retirement, the City of Santa Clara (the "<u>City</u>") can pay you the difference between (1) the maximum amount of compensation allowed for certain types of retirement plans under IRC Section 401(a)(17), and (2) your salary as of the time of your retirement.

Factual Background

As I understand it, pursuant to your employment by the City, and previously by the City of San Jose; you joined the California Public Employees' Retirement System ("CalPERS") in 2002. Thereby, you are subject to the compensation limits as set forth in IRC Section 401(a)(17).

On March 7, 2017, while you were serving as Interim City Manager, the City Council approved two actions regarding your compensation. First, the City Council approved a 5% salary increase for you, for purposes of establishing your future hourly rate as a non-employee consultant with the City after your retirement from the City. Second, the City agreed to enter into a side agreement with you in order to pay you, annually, during your retirement, the difference between

Rajeev Batra December 8, 2017

(1) the maximum amount allowed under IRC Section 401(a)(17) and (2) the average of your salary over the 12-month period leading up to your retirement. The City agreed to enter into this side agreement with you pending confirmation that this arrangement would not violate the maximum compensation rule of IRC Section 401(a)(17). Your average annual salary over the 12-month period ending with your retirement is approximately \$296,000. This amount exceeds the maximum amount permitted to be paid to you during your retirement under a "qualified plan" of \$265,000, as discussed below. The side agreement which the City Council approved for you is to cover the approximate \$31,000 difference between the amount permitted under your CalPERS qualified plan and your average annual compensation as of the 12-month period leading up to your retirement. In 2017, you retired as the Interim City Manager of the City but have continued to perform work for the City in the capacity of a non-employee independent consultant.

Now, you and the City are requesting an analysis regarding the impact that IRC Section 401(a)(17) may have on the City's ability to pay you compensation in excess of the cap imposed under IRC Section 401(a)(17) during your retirement, and you have requested that we provide some analysis of this issue.

Analysis

Generally, plans meeting certain requirements under IRC Section 401(a) are considered to be "qualified plans". A qualified plan must satisfy specific requirements set forth in the IRC and regulations with respect to eligibility to participate, vesting and benefit accrual, funding, distribution, and alienation of benefits. Specifically, with regard to the vesting and accrual of benefits under a plan, IRC Section 401(a)(17) specifies a maximum amount of compensation that may be taken into account. In particular, under IRC Section 401(a)(17), a qualified plan may not take into account compensation in excess of \$200,000 per year, indexed for inflation, or \$265,000 for 2016, in determining a participant's pension benefit.

What the City has proposed and agreed to do is to enter into a side agreement with you to provide you with compensation during retirement which is in excess of the IRC Section 401(a)(17) limit. This is what is sometimes referred to as a "Supplemental Executive Retirement Plan" ("SERP"). A SERP is, in essence, a form of "top-hat" plan that provides participants with retirement income in excess of what they can receive from their employers' qualified pension plan. SERPs are designed to provide benefits that could have been paid under a qualified plan but for the limitations and restrictions imposed on qualified plans by various provisions of the IRC, such as the IRC Section 401(a)(17) limitation. Resultantly, the existence of a side agreement which constitutes a SERP for you does not, in itself, violate the IRC Section 401(a)(17) limitation or invalidate an otherwise qualified plan.

Conclusion

In conclusion, based on our research, the City can, through a side agreement, pay you a retirement benefit in excess of the IRC Section 401(a)(17) limit. Specifically, the IRC Section 401(a)(17) limit for you, based on your retirement date, is \$265,000. Your average compensation for the 12-month period ending with your retirement is \$296,000. Thus, the City can pay you a

Rajcev Batra December 8, 2017

retirement benefit on the difference of approximately \$31,000 by a side agreement without violating IRC Section 401(a)(17).

This letter is not intended to express any opinion on the side agreement, nor have we reviewed the side agreement itself. The only opinion being expressed in this letter is with regard to IRC Section 401(a)(17).

Should you have any further questions, or would like to discuss further, please do not he situte to contact me.

Very truly yours,

BERLINER COHEN, LLP

TŸLÉR A. SHEWEY E-Mail:

TAS



Memorandum

Date:

August 31, 2017

To:

Mayor and City Councilmembers

From:

City Manager (Mycer 1997)

Subject: Retirement Benefits and Internal Revenue Code Section 401 (A)(17)

On March 7, 2017, the City Council approved a 5% salary adjustment for the Interim City Manager (myself) under Item 14 A 4 on the regular Council agenda. Also part of the motion was to get a confirmation on the IRS section related to pension paid above the IRS cap in order for the City to pay the difference in retirement. This action was taken while I was still an employee of the City and it is for the services previously rendered not after my retirement. Below are minutes specifically related to the item under Section 14 A 4 titled:

The Council proceeded to consider the Director of Human Resources' report recommending a <u>5% merit salary increase for Interim City Manager Rajeev Batra</u> per the Miscellaneous Management Memorandum of Understanding and to update the Compensation Schedule from \$25,141 per month to \$26,398 per month. A Council discussion followed. <u>MOTION</u> was made by Mahan, seconded and unanimously carried, that the Council **approve** the recommendation subject to written confirmation of the application of the Internal Revenue Code Section 401(A)(17) related to the compensation limitation law.

Staff has followed up with this matter, while it is difficult to get a response from the IRS a written opinion has been received from a CPA Tax Consultant, Mr. Harpreet Chaudhary CPA, CFP who understands these IRS sections. He has reviewed the specific section of the IRS code 401(A)(17) and confirmed that the City could pay the retirement benefit based on the difference of the IRS salary cap, for 2016 that amount is \$265,000.00, and the actual pension salary. Mr. Chaudhary has confirmed "The difference is a non-qualified pension amount and may not be deductible to an employer for tax purposes, but the city should not have that issue for taxation purposes."

Attached are CALPERS Circular letter to show the IRS cap of \$265k for 2016, an e-mail from a professional tax consultant and minutes from the March 7 Council meeting. As such I would like to provide this information to Finance to implement this motion as approved by the City Council on March 7, 2017. The same rules and guidelines applied by CalPERS should be followed by the City of Santa Clara independently, CALPERS does not have any objections.

Retirement Benefits August 31, 2017 Page 2

Unlike other city retirees who were also above CALPERS cap and the City sends its share of retirement contribution to CALPERS, in this case there will need to be a separate agreement between the City and myself for the City to issue the check directly to the employee (myself). I will request the City Attorney's Office to draft such an agreement.

Attachments:

CalPERS Circular Memo with IRS Caps

E Mail from Mr. Harpreet Chaudhary, Area Financial Services

Minutes from the March 7, 2017 Meeting



Payroll Circular Letter

California Public Employees' Retirement System P.O. Box 942715
Sacramento, CA 94229-2715
(888) CalPERS (or 888-225-7377)
TTY: (877) 249-7442

February 28, 2017

Circular Letter No: Distribution: 200-010-17 IV, V, VI, X, XII, XVI

To:

All CalPERS Employers

Subject:

www.calpers.ca.gov

2017 Compensation Limits for Classic and New Members

The purpose of this Circular Letter is to update your agency on the 2017 compensation limits for classic and new Public Employees' Pension Reform Act (PEPRA) members and provide guidelines on how to report payroll when Internal Revenue Code (IRC) or PEPRA limits have been reached in a calendar year. Section 401(a)(17) of the IRC provides earnings limits on annual compensation that can be taken into account under qualified retirement plans for some classic CalPERS members. Government Code section 7522.10 of the PEPRA provides the authority for the earnings limit for all new members.

The employer should notify all classic or new members who are subject to the compensation limit requirements.

The compensation limit for classic members for the 2017 calendar year is \$270,000. Employees with membership dates prior to July 1, 1996, are not impacted by these limits.

The compensation limits for classic members during 2010-16 are:

2016	2015	2014	2013
\$265,000	\$265,000	\$260,000	\$255,000

The compensation limit for new members for the 2017 calendar year is:

Social Security participants	Non-Social Security participants
\$118,775	\$142,530

The compensation limits for new members during 2013-16 are:

Year	Social Security participants	Non-Social Security participants
2016	\$117,020	\$140,424
2015	\$117,020	\$140,424
2014	\$115,064	\$138,077
2013	\$113,700	\$136,440

Circular Letter No.: 200-010-17 February 28, 2017

Compensation limits for both classic and new members do not limit the salary an employer can pay, but rather limits the amount of compensation taken into account under the defined benefit plan.

Report earnable compensation to CalPERS for classic members; report pensionable compensation to CalPERS for new members. Classic and new members should not make contributions on compensation that exceeds the limit for each calendar year. In addition, exclude items such as overtime, automobile allowances, and lump-sum payouts for all compensation reported.

The employer is responsible for monitoring when an employee meets or exceeds the limit. Once a participant reaches the compensation limit, the employer must continue reporting compensation as earned; however employer and employee contributions should no longer be reported for the rest of the calendar year. my|CalPERS will track classic and new member earnings over multiple CalPERS contracting agencies. Therefore, if a member is hired in the middle of the year from another CalPERS agency, my|CalPERS will notify you, the current employer, when the member reaches or exceeds the compensation limit. Monitoring and contribution reporting begins anew at the beginning of each calendar year. The end date of the payroll earned period determines in which calendar year the period falls.

Federal law does not allow CalPERS to refund over-reported contributions to an active CalPERS member. The employer must report these adjustments and refund the money to the employee(s) once these adjustments have posted.

Impact on Final Compensation

For classic members, final compensation is the average annual compensation earnable for a 12-or 36-consecutive-month period of employment, depending on the employer contract.

Classic members' retirement allowances are subject to final compensation limits under IRC section 401(a)(17). The calculation of each 12-month period will be subject to the annual compensation limit in effect for the calendar year in which the 12-month period begins. If final compensation exceeds 12 months, each 12-month period is calculated based on the applicable annual compensation limit for that 12-month period.

For new members, final compensation is the average annual pensionable compensation for a 36-consecutive-month period of employment.

New members' retirement allowances are subject to pensionable compensation limits under Government Code section 7522.10. The pensionable compensation limit — used to calculate final compensation — is calculated based on the limit in effect for each calendar year and the number of days per year included in the final compensation period.

Circular Letter No.: 200-010-17 February 28, 2017

Training

An online training class, "my|CalPERS Payroll: Reporting Past the Compensation Limit" is available for employers. This class provides instruction on how to report payroll information when the compensation limit has been reached. To enroll in online training, log in to my|CalPERS and select the Education tab.

If you have any questions, please call our CalPERS Customer Contact Center at 888 CalPERS (or 888-225-7377).

Renee Ostrander, Chief Employer Account Management Division From: Harpreet Chaudhary [mailto:harpreet@areafinancialinc.com]

Sent: Tuesday, August 01, 2017 4:15 PM

To: Rajeev Batra

Subject: Re: IRS Related Question

Rajeev,

This section does have a limit on the salary for computation of Pensions (the limit by the way is 270K for 2017, it was 265 for 2016)

What this means is that CalPERS is not going to pay more than 270k/PA, . .

This does not mean that the employer cannot pay the difference to make up a higher amount.

The difference is a non-qualified pension amount and may not be deductible to an employer for tax purposes, but the city should not have that issue for taxation purposes.

In my opinion the city could pay you the difference.

Regards

RESOLUTION NO. 17-8419

A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA FOR EXCEPTION TO THE 180-DAY WAITING PERIOD TO APPOINT A RETIRED ANNUITANT TO A VACANT POSITION TO SERVE IN AN INTERIM TERM (GOVERNMENT CODE SECTION 7522.56 AND 21221(h))

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, in compliance with Government Code section 7522.56 the City of Santa Clara must provide CalPERS this certification resolution when hiring a retiree before 180 days has passed since his or her retirement date;

WHEREAS, Rajeev Batra (CalPERS ID 4074982119) will retire from the City of Santa Clara in the position of Interim City Manager, effective March 30, 2017;

WHEREAS, section 7522.56 requires that post-retirement employment commence no earlier than 180 days after the retirement date, which is September 27, 2017, without this certification resolution;

WHEREAS, section 7522.56 provides that this exception to the 180 day wait period shall not apply if the retiree accepts any retirement-related incentive;

WHEREAS, the City of Santa Clara and Rajeev Batra certify that Rajeev Batra has not and will not receive a Golden Handshake or any other retirement-related incentive;

WHEREAS, the City of Santa Clara hereby appoints Rajeev Batra as an interim appointment retired annuitant to the vacant position of City Manager for the City of Santa Clara under Government Code section 21221(h), effective March 31, 2017;

WHEREAS, an appointment under section 21221(h) requires an active, publicly posted recruitment for a permanent replacement;

WHEREAS, the current status of the recruitment for the City Manager position is open;
WHEREAS, this section 21221(h) appointment shall only be made once and therefore will end
on December 31, 2017; and

Resolution/CalPERS Resolution Batra

WHEREAS, the entire employment agreement, contract or appointment document between Rajeev Batra and the City of Santa Clara has been reviewed by this body and is attached herein;

WHEREAS, no matters, issues, terms or conditions related to this employment and appointment have been or will be placed on a consent calendar;

WHEREAS, the employment shall be limited to 960 hours per fiscal year;

WHEREAS, the compensation paid to retirees cannot be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties, divided by 173.333 to equal the hourly rate;

WHEREAS, the maximum base salary for this position is \$26,398.00 and the hourly equivalent is \$152.296, and the minimum base salary for this position is \$26,398.00 and the hourly equivalent is \$152.296;

WHEREAS, the hourly rate paid to Rajeev Batra will be \$152.296; and
WHEREAS, Rajeev Batra has not and will not receive any other benefit, incentive,
compensation in lieu of benefit or other form of compensation in addition to this hourly pay rate.
THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS
FOLLOWS:

- 1. That the City of Santa Clara hereby certifies the nature of the appointment of Rajeev
 Batra as described herein and detailed in the attached employment
 agreement/contract/appointment document and that this appointment is necessary to fill the
 critically needed position of City Manager for the City of Santa Clara by March 31, 2017
 because the position is currently unfilled and an interim appointment is necessary while the City
 Council conducts a recruitment for a replacement.
- 2. <u>Constitutionality, severability.</u> If any section, subsection, sentences, clause, phrase, or word of this resolution is for any reason held by a court of competent jurisdiction to be

Resolution/CalPERS Resolution Batra

unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of the resolution. The City of Santa Clara, California, hereby declares that it would have passed this resolution and each section, subsection, sentence, clause, phrase, and word thereof, irrespective of the fact that any one or more section(s), subsections(s), clauses(s), phrase(s), or word(s) be declared invalid.

3. <u>Effective date.</u> This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, AT A REGULAR MEETING THEREOF HELD ON THE 21st DAY OF MARCH, 2017, BY THE FOLLOWING VOTE:

AYES:

COUNCILORS:

Caserta, Davis, Kolstad, Mahan, O'Neill, and

Watanabe and Mayor Gillmor

NOES:

COUNCILORS:

None

ABSENT:

COUNCILORS:

None

ABSTAINED:

COUNCILORS:

None

ATTEST:

ROD DIRIDON, JR.

CITY CLERK

CITY OF SANTA CLARA

Attachments incorporated by reference: Appointment Letter



March 22, 2017

Council Members Dominic J. Caserta Debi Davis

Lisa M. Gillmor

Debi Davis Patrick Kolstad Patricia M. Mahan Teresa O'Neill Kathy Watanabe

Rajeev Batra

Dear Mr. Batra:

This will confirm your interim appointment as a retired annuitant to the vacant position of City Manager for the City of Santa Clara under the 180 Day Resolution per the Government Code section 21221(h), effective March 31, 2017. This section 21221(h) appointment shall only be made once per the California Public Employees Retirement System and therefore the appointment will end by December 31, 2017.

As you discussed with Elizabeth Brown, Director of Human Resources, the compensation paid to retirees cannot be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties, divided by 173.333 to equal the hourly rate. The monthly salary for this position is \$26,398.00 and the hourly equivalent is \$152.30.

There will not be any benefits, incentives or compensation in lieu of benefit or other form of compensation in addition to this hourly pay rate.

We look forward to continue working with you and thank you for assisting the City by filling this position while we recruit to fill the next City Manager for the City of Santa Clara.

Very truly yours,

Lisa Gillmor

Mayor

EB

I, Rajeev Batra, accept the terms and conditions of my appointment to City Manager on an interim basis for the City of Santa Clara.

Raicey Batra

Date

MINUTES OF THE REGULAR CONCURRENT MEETING OF THE CITY OF SANTA CLARA CITY COUNCIL

SANTA CLARA STADIUM AUTHORITY SPORTS AND OPEN SPACE AUTHORITY CITY OF SANTA CLARA HOUSING AUTHORITY TUESDAY, MARCH 7, 2017

The City Council, with a quorum present, met at 4:00 pm, on the abovementioned date, in the City Hall Council Chambers for a Study Session to consider the Assistant City Manager Kurotori's informational report regarding the City Infrastructure Assessment. The City Manager Introduced the Item. Assistant City Manager Kurotori addressed the Council and began an electronic presentation summarizing the general government and City enterprise infrastructures and infrastructure funding and grading criteria. The Acting Assistant Director of Public Works/City Engineer continued with the presentation summarizing pavement management, storm drain, traffic signal, bicycle facilities, public buildings and the Santa Clara Convention Center Complex. The Director of Parks and Recreation continued with the presentation summarizing parks infrastructure. The Director of Water and Sewer Utilities continued with the presentation summarizing storage tank rehabilitation, wells, main line replacement and sanitary sewer system infrastructure, and the San Jose-Santa Clara Regional Wastewater Facility. Assistant City Manager Kurotori completed the presentation summarizing Silicon Valley Power infrastructure. A Council discussion followed and the Director of Parks and Recreation, Interim City Manager, Assistant City Manager Kurotori and the Director of Electric Utility answered questions. Deborah Bress addressed the Council with concerns.

The Council and Stadium Authority proceeded with the <u>Study Session</u> to consider the Acting Director of Finance/Finance Director for Stadium Authority's informational report requesting Council and Stadium Authority input on the proposed <u>Santa Clara Stadium Authority Fiscal Year 2017-18 Operating, Debt Service and Capital Budget</u>. The Acting Director of Finance/Finance Director for Stadium Authority addressed the Council and gave an electronic presentation on the proposed budget. A Council/Stadium Authority discussion followed and the Interim City Manager/Interim Executive Director and Acting Director of Finance/Finance Director for Stadium Authority answered questions. Jim Mercurio, Vice President of Stadium Operations and Security for the San Francisco 49ers, answered questions. Deborah Bress addressed the Council/Stadium Authority with concerns. The Council and Stadium Authority noted an email (3/7/17) submitted by Elizabeth Megas containing her input for the proposed budget. The Interim City Manager/Interim Executive Director acknowledged David Noce, Finance Accounting Division Manager and Tyler Cook, Finance Accountant for their work on the proposed budget.

With no public comment, the Council, with a quorum present, met at 5:55 pm in the Council Conference Room for a **Closed Session**.

The Council met for a Conference with Labor Negotiators pursuant to Government Code Section 54957.6; City representative: Rajeev Batra, Interim City Manager (or designee); Employee Organization(s): Unit #1 - Santa Clara Firefighters Association, IAFF, Local 1171; Unit #2 - Santa Clara Police Officer's Association; Unit #3 - IBEW

Under Public Presentations, Howard Myers and Kirk Vartan expressed general comments regarding development in Santa Clara. Deborah Bress expressed general comments of concern.

The Council proceeded to consider the Director of Human Resources' report recommending a <u>6% merit salary increase for interim City Manager Rajeev Batra</u> per the Miscellaneous Management Memorandum of Understanding and to update the Compensation Schedule from \$25,141 per month to \$26,398 per month. A Council discussion followed. <u>MOTION</u> was made by Mahan, seconded and unanimously carried, that the Council approve the recommendation subject to written confirmation of the application of the Internal Revenue Code Section 401(A)(17) related to the compensation limitation law.

The Council proceeded to consider the Director of Public Works/City Engineer's report recommending the approval of the <u>Plans and Specifications</u> for the <u>Santa Clara High School and Adrian Wilcox High School Crosswalk Study</u>. The Interim City Manager gave an electronic presentation regarding the project. Michal Healy Santa Clara Unified School District, addressed the Council in support. <u>MOTION</u> was made by Davis, seconded and unanimously carried, that the Council approve the Plans and Specifications and <u>authorize</u> the City Manager to make minor modifications, as necessary, and to advertise for bids (CE16-17-04).

The Housing Authority proceeded to consider the Deputy City Manager's report recommending approval of the <u>First Amendment</u> to the <u>Exclusive Negotiating Rights Agreement</u> with <u>Core Affordable Housing, LLC</u> to extend the term of the Agreement to July 21, 2018. A Housing Authority discussion followed and the Deputy City Manager answered questions. <u>MOTION</u> was made by Mahan, seconded and unanimously carried, that the Housing Authority **continue** the item to the March 21, 2017 meeting for consideration.

PUBLIC HEARING: The Mayor declared the Public Hearing open for consideration of the Director of Community Development's report regarding the proposed construction of a five-story mixed-use development on a 2.74 acre site with 10,000 square feet of commercial floor area and 151 apartment units located at 2232-2240 El Camino Real with the following recommendations: 1) Adoption of a Resolution adopting the Mitigated Negative Declaration and adopting the Mitigation Monitoring and Reporting Program; 2) Adoption of a Resolution approving the rezone from Community Commercial (CC) to Planned Development (PD) to allow the development, including the additional conditions of approval related to electrical vehicle charging parking and unbundled parking as recommended by the Planning Commission and as agreed by the applicant; and 3) Adoption of a Resolution approving the Vesting Tentative Parcel Map for combining two parcels into one 2.74 acre site (APN: 290-10-090 and 290-10-091) [PLN2016-11807 (Rezone), PLN2016-11824 (Vesting Tentative Parcel Map) and CEQ2016-01009 (MND)]. The Director of Community Development reviewed his report and gave an electronic presentation regarding the project. Applicant Elaine Breeze, Vice President of Development, SummerHill Apartment Communities, addressed the Council and gave an electronic presentation regarding the project. She addressed Council questions. The Council noted the Executive Assistant to the Mayor and City Council's report regarding correspondence received after the agenda was posted. Michal Healy, Santa Clara Unified School District, and Paul Bickmore addressed the Council in support of the project. The following individuals addressed the Council in opposition to the





Date: April 17, 2018

To: The Honorable Mayor and City Council

From: City Attorney

Subject: Rajeev Batra Request for Additional Compensation

This memorandum accompanies a request by retired Interim City Manager Rajeev Batra for additional compensation. As is set forth in greater detail in the legal opinion by Erin Kunz of the Liebert Cassidy Whitmore law firm (Attachment 3), the City Council does not have authority to provide Mr. Batra with the benefit he has proposed. The Council also cannot grant any other type of additional retirement benefit or compensation; such a grant would be a violation of the state constitutional provisions prohibiting gifts of public funds. Finally, in the resolution allowing Mr. Batra to continue to serve as a retired annuitant immediately following retirement, Mr. Batra specifically agreed to the condition that:

"[t]here will not be any benefits, incentives or compensation in lieu of benefit or other form of compensation in addition to this hourly pay rate (of \$152.30)."

i:\council\18.0799 memo to council re rajeev batra 04-17-18.doc



City of Santa Clara

1500 Warburton Avenue Santa Clara, CA 95050 santaclaraca.gov @SantaClaraCity

Agenda Report

18-451 Agenda Date: 4/24/2018

REPORT TO COUNCIL

SUBJECT

Written Petition received by Vivek Khandelwal: Opposition to proposed traffic lights at the intersection of Pruneridge and Cronin

BACKGROUND

On April 5, 2018, the City Clerk's Office received a Written Petition from Vivek Khandelwal requesting to be placed on a future agenda a presentation in opposition to the proposed traffic lights at the intersection of Pruneridge and Cronin. The Written Petition is attached for Council's consideration.

DISCUSSION

Council Policy and Procedure 30 - Adding an Item on the Agenda sets forth the procedure for written petitions. Any member of the public may submit a written request raising any issue or item within the subject matter jurisdiction of the Council. Per the policy, the written request will be submitted on the agenda, in the form substantially provided by the requestor, without any staff analysis, including fiscal review, legal review and policy review. If a simple majority of the City Council supports further study of the request, then a full staff analysis shall be prepared within thirty (30) days, unless otherwise directed by the City Council.

The Council may set the May 15, 2018 Council meeting as the date to schedule the matter for consideration and potential action or the Council may choose to take no action. The Tentative Meeting Agenda Calendar is included as part of the City Council agenda packet for scheduling consideration.

FISCAL IMPACT

There is no fiscal impact associated with considering the request to be placed on a future agenda except staff time and expense.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve commitment to a specific project which may result in potential significant impact on the environment.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <mailto:clerk@santaclaraca.gov> or at the

18-451 Agenda Date: 4/24/2018

public information desk at any City of Santa Clara public library.

ALTERNATIVES

- 1. Set May 15, 2018 as the Council date to agendize this issue for consideration and possible action.
- 2. Take no action.

RECOMMENDATION

There is no staff recommendation for this issue.

Reviewed by: Jennifer Yamaguma, Acting City Clerk Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

- 1. Written Petition
- 2. Policy and Procedure 030 Adding an Item on the Agenda





APR 05 2018

City Clerk's Office City of Santa Clara

Written Petition

I, Vivek Khandelwal, hereby request that the following item be placed on the City of Santa Clara Council and Authorities Concurrent Meeting Agenda:

Opposition to the proposed traffic lights at the intersection of Pruneridge and Cronin. I am the homeowner of 3191 Pruneridge Ave. Santa Clara. I am directly impacted by this project. The first notice, or any information about city's plans to do this project was received on March 27th 2018, as a letter from Mr. Pratyush Bhatia. I have since then met Mr. Bhatia to express my concerns and provide suggestions in-person. In brief: - I support addressing traffic issues at Pruneridge-Cronin intersection but do not support the proposed traffic lights - The traffic light is a point solution that does not address the bigger traffic flow issues on Pruneridge Ave - Some of the problems observed will remain un-addressed even after completing the proposed project - Alternative's proposed in my attached presentation should be evaluated - City did not consult impacted residents - No flyers have been received, no boards have been put at the project site prior to this decision I have attached the reasons for my opposition in the attached PDF slides I hope the city allows me to have my voice heard and suggestions/opinions evaluated.

By submitting this form, I am confirming that I am the requestor herein listed and that the information provided is truthful and correct to the best of my knowledge. I understand that it is important that I attend the meeting in the event there are any questions the Mayor and/or Council wishes to ask me. I also understand that the City may not place my item on the Agenda if it is not verifiable and within the subject matter jurisdiction of the City.

Pruneridge Ave			
Street Address		Email	4:
Santa Clara	CA		
City	Zip	Telephone	

NOTE: This is a public document.

http://forms.logiforms.com/formdata/user_forms/71842_8907765/346530/attachments/pruneridgecroninvivekkhandelwal.pdf

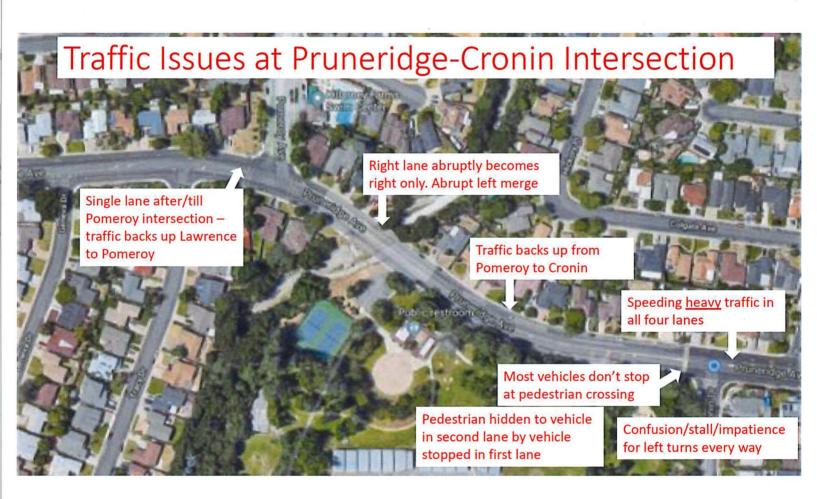
Pruneridge – Cronin Traffic Lights

Vivek Khandelwal

Homeowner: Pruneridge Ave. Santa Clara

I support addressing the traffic issues

I don't support the current proposal





What we need:

- ✓ Safe left turns every way
- √ Safe pedestrian crossing
- ✓ Easy flowing traffic

City Did Not Reach Out to Residents

- City official claims "committee meeting discussed the matter"
 - No flyers were received
 - No notice was put at the project site ever
- No residents directly impacted invited or informed
- No feedback taken from residents
- No study of traffic done that was visible to residents

Suggestion: Two Lanes + Turning Lane + Stop Signs

- Turning lanes for left turns from Pruneridge a must
- Three-way stop signs at intersection will suffice
- Blinking on-road lights when pedestrians crossing
- Uniform two lanes all thru' for better traffic flow



ADDING AN ITEM ON THE AGENDA

PURPOSE

To establish a clear, effective and easily understood process for members of the City Council and the public to have items within the jurisdiction of the City Council, placed on the City Council agenda for consideration.

POLICY

Members of the City Council:

 The Mayor or any individual Council Member may submit a written request to the City Manager's Office for inclusion of an item on a City Council agenda, provided the request is received two (2) days prior to the public release of the agenda packet.

Referral from a Council Committee:

- 1. Council Committees may submit a written request to the City Manager's Office for inclusion of an item on a City Council agenda, provided the request is received two (2) days prior to the public release of the agenda packet.
- Council Committees may bring forward a recommendation to the full City Council by way of the Committee Minutes, which are typically prepared within three weeks following the Committee meeting.

Items Referred During a Council Meeting:

By Council consensus, an item may be referred to the City Manager for inclusion on a City Council agenda. If the request requires further study of the item from staff, a full analysis shall be prepared at the direction of the City Manager with at least thirty (30) calendar days prior to the meeting, unless otherwise directed by the City Council. If the request requires more than thirty (30) calendar days to prepare, status updates will be provided to the Council every sixty (60) days as an informational memo.

ADDING AN ITEM ON THE AGENDA (cont.)

Written Petitions and Public Presentations:

- 1. Any member of the public may submit a written request raising any issue or item within the subject matter jurisdiction of the City Council to be heard under the "Written Petition" section of the City Council's regular agenda within two (2) Council meetings after received. After the initial Written Petition is placed on the agenda, a simple majority vote of the Council may add the item to a future Council meeting for action.
- 2. Any member of the public may address the City Council under the "Public Presentations" section of the agenda. If the presentation includes a request of the Council, the Mayor or a consensus of the City Council may refer the item to the City Manager to be properly agendized at a future meeting, in compliance with The Brown Act.

PROCEDURE FOR WRITTEN PETITIONS

All requests to address the City Council shall be submitted in writing. Written Petition forms are available for the petitioner's convenience on the City's website and in the City Manager's Office, City Clerk's Office and the Mayor and Council Offices. Alternatively, an email may be submitted to clerk@santaclaraca.gov.

Once the Written Petition is received by the City Clerk's Office, it should immediately be forwarded to the City Manager for placement on an agenda within two (2) Council meetings after receipt of the original request from the City Clerk's Office. All written material (request and support material) will be submitted on the agenda in the form substantially provided by the requester without any staff analysis, including fiscal review, legal review and policy review, until the City Council has had the opportunity to provide direction to the City Manager.

At the meeting where the item is first considered, if a simple majority of the City Council supports further study of the item, then a full staff analysis shall be prepared within thirty (30) days, unless otherwise directed by the City Council.



City of Santa Clara

1500 Warburton Avenue Santa Clara, CA 95050 santaclaraca.gov @SantaClaraCity

Agenda Report

18-226 Agenda Date: 4/24/2018

REPORT TO COUNCIL

SUBJECT

Adoption of the Fiscal Year 2018-19 Municipal Fee Schedule and 2018-19 Park In Lieu Fee Schedule for New Residential Development

BACKGROUND

The City of Santa Clara's Proposed 2018-19 Municipal Fee Schedule (Fee Schedule) is a compilation of fees for City services provided to members of the public. These fees cover the costs for specific City services, except those mandated by or set by another Council action or document (e.g., Electric Rate Schedule, Water & Sewer Utilities Rate Schedule, and Santa Clara Recreation Activity Guide).

Proposition 218 and California Government Code Section 66014 enable local agencies to set fees at rates that obtain fair and reasonable recovery of costs incurred in providing these services, thereby minimizing or eliminating the use of limited general tax revenues to fund these services. To the extent that a fee has been set based upon a presumption of 100% cost recovery, the City cannot waive the fee unless it does so out of another permissible funding source such as the General Fund.

Historically, the Park In Lieu fee schedule for new residential development has been presented to the City Council as a separate standalone report and incorporated into the Municipal Fee Schedule each year. In order to continue to streamline City processes staff is including the Park In Lieu fee schedule into this report.

The City completed a "Public Facilities Impact Fee Study" ("Nexus Study") dated June 25, 2014, prepared by Willdan Financial Services, Inc. Since July 2014, Santa Clara City Code Chapter 17.35 Park and Recreational Land has required that new residential developments dedicate parkland for active recreational uses and/or pay a fee in-lieu of parkland dedication pursuant to the California Quimby Act and/or Mitigation Fee Act.

The Schmidt-Prescott Group, Inc., an independent real estate appraisal firm, was retained by the City to provide a fair market value of land opinion (as of December 31, 2017) for use in the calculation of the in-lieu fees for FY2018-19. The valuation report was made available on March 9, 2018, posted on the City website for a two week review and comment period, and stakeholders were notified by email regarding the fee resolution and hearing date. No comments were received by March 23, 2018.

California Government Code Section 66016(a) states that prior to levying a new fee or service charge, or prior to approving an increase in an existing fee or service charge, a local agency shall hold at least one open and public meeting, at which oral or written presentations can be made, as part of a regularly scheduled meeting. Further, pursuant to Government Code section 66018, a

18-226 Agenda Date: 4/24/2018

notice for this public hearing has been published in the Santa Clara Weekly.

The Fee Schedule is brought before the Council for approval in April of each year in order to meet the mandatory 60-day waiting period requirement for Development Impact Fees. The revenue related to the Municipal Fee Schedule is assumed in the development of the FY 2018/19 Recommended Budget.

The City Council has directed that cost recovery should be an important component of the City's financial stability strategy by adopting the following Budget Principle that provides guidance for adjustments to the City's fees:

 With limited exceptions, establish fees based on full cost recovery where individuals/businesses rather than the community at-large are benefiting from City services. This preserves limited unrestricted resources for providing services that benefit the community as a whole.

DISCUSSION

Historically, the City has relied upon the services of a third party consultant on a three year rotating basis to prepare a User Fee Study and update the City's Cost Allocation Plan. The study is divided into two years with specific departments studied each year. The third year the City uses a percentage increase based on the greater of the Consumer Price Index (CPI) for the San Francisco-Oakland-San Jose metropolitan statistical area or the increase in personnel costs. On June 23, 2015, the City contracted with NBS Government Finance Group to prepare the User Fee Study for Fiscal Years 2016-17 and 2017-18. We are currently in the third year of the rotation and departments were instructed by the Finance Department to use the percentage increase in personnel costs of 6.27%. The increase of 6.27% is the calculated percent change in the 2018-19 salary and benefit costs when compared to the 2017-18 salary and benefit costs. Over the last two years, fees have been increased to achieve full cost recovery. For those fees that fall below cost recovery, departments have followed January 29, 2018 Council adopted budget Principles and increased fees by increments of 25% to the extent that such increases do not exceed cost recovery. New fees added to the Fee Schedule have been carefully reviewed by staff to ensure the fee covers the full cost of providing the service, update fees in response to operational changes, and rescind fees which are no longer needed.

The park in lieu fee calculation uses the same components presented in the Nexus Study (Willdan, 2014). The housing type densities are 2.9 persons per single family household and 2.24 persons per multi-family household, based on the 2010 Census and City General Plan. The City's Quimby Act parkland dedication standard is 3 acres per 1000 residents. The City's Mitigation Fee Act standard is 2.53 acres per 1000 residents. The new per acre, fair market value of land (Schmidt-Prescott 2017) for each ZIP Code area is: \$3.738 million in 95050; \$3.993 million in 95051; and, \$4.035 million in 95054. The current valuation of existing park improvements (Kitchell 2017) is \$405,241,173 and the resulting Improvements and Special Use Facilities Cost per Acre is \$1,611,105. Given these factors, the proposed fees by area and residential development type are provided in the table below and included in the City's proposed Municipal Fee Schedule:

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Area	Project Type	Quimby A	ct	Mitigation Fee Act		
		Existing Fe 2017	Proposed F 2018	Existing Fee 2017	Proposed Fee 2018	
95050	Single Family	\$31,804	\$45,228	\$27,195	\$40,031	
	Multi-Family	\$24,566	\$34,934	\$21,007	\$30,920	
95051	Single Family	\$34,182	\$47,490	\$29,201	\$41,939	
	Multi-Family	\$26,403	\$36,682	\$22,556	\$32,394	
95054	Single Family	\$34,946	\$47,863	\$29,845	\$42,254	
	Multi-Family	\$26,993	\$36,970	\$23,053	\$32,637	

A 2% Technology Fee is proposed to be added as a surcharge to all fees. The need for the City to modernize its business applications across all departments requires a significant amount of dedicated funding to update and/or replace aging technology. The revenue generated from the Technology Fee will be an important strategy to ensure internal controls are in compliance with current business standards and legal requirements. For example, the Finance and Human Resources Department(s) will have specific funding earmarked to replace the aging PeopleSoft HR/Payroll and Financial system(s).

2018-19 Municipal Fee Schedule Highlights include:

- A new citywide section was created which lists fees applicable to various departments. These
 are fees such as Copy & Fax fees, Non-Sufficient Fund/Payment Decline fees and Subpoena
 fees.
- The Electric Utility, Silicon Valley Power, added a new component to the existing Load
 Development Fee to include a System Receiving Capacity Expansion (SRCE) fee creating a
 two tier fee structure enabling capacity expansion to better serve large customers.
- The Parks and Recreation Department redesigned the Cemetery section to include an easy to read table outlining Mission City Memorial Park Interment Rights and Burial Materials.
- Three fees are recommended to be deleted from the Fee Schedule (see Table 1). These fees are either obsolete and/or captured through internal City procedures.
- Eighteen new fees have been added to the Fee Schedule (see Table 2). The proposed new fees are to recover the cost resulting from a significant increase in service level for a service that the City already provides, or the assessment of a fee for a service that has been provided at no cost but can be legally charged from the user of the service. For example, a 2% Technology Fee can be assessed on all permit and plan check fees to provide for on-going maintenance for the new permitting and GIS system(s). Further, the 2016-17 User Fee Study identified housing fee services such as technical and financial assistance the City was providing but there was not a charge for this service.

Table 1 - Deleted Fees

Department	Fee	Amount
City Manager's Office	Council Meeting Audio Tape Duplication	\$15.75
	Mileage	
	1. Superior and Municipal Court	\$ IRS Business Mileage Rate
	2. Federal District Court	\$ IRS Business Mileage Rate

Table 2 - New Fees

Department	Fee	Amount
Citywide	Technology Fee	2% on All Fees, Permits and Plan Check Fees
Community Development - Housing & Community	Neighborhood Conservation Improvement Program (NCIP) Loan Application	\$587
	Residential Loan Refinance/Subordination All Programs	\$1,174
	Multi-Family Loan Subordination Request Review	\$5,873
	Loan Demand Payoff	
	1. All Programs through Title Closings	\$880
	2. All Programs for Walk-Ins	\$587
	Multi-Family Monitoring	\$48.95
	Affordable Housing Developer Agreement Preparation	\$1,500
	Affordable Housing Application	\$50
Community Development - Planning	Non-Historical Referral to Historical and Landmarks Commission - Standard	\$426
	Non-Historical Referral to Historical and Landmarks Commission - Comprehensive	\$797
	Significant Property Alteration	
	1. Major - Single Family	\$797
	2. Major - Other	\$8,512
	3. Minor - Single Family	\$532
	4. Minor - Other	\$1,419
Public Works - Engineering	Encroachment Permit Field Marking - Traffic Signal	

Agenda Date: 4/24/2018

	1. Up to 50 ft. of Excavation	\$140
	2. Over 50 ft. of Excavation	\$140
	3. Each Additional 50 ft. or Fraction Thereof	\$93.50
	Sanitary Sewer Outlet Charge - Conveyance Accessory Dwelling Unit	\$2,635
Water & Sewer Utilities	Wastewater Treatment Plant Capacity - Accessory Dwelling Unit	\$747

To facilitate the review of fee adjustments, the attached document shows the following:

- The column "Current Fee and Period" represents the current fee being charged.
- The column "Proposed New or Revised Fee 2018-19" displays proposed changes to 2017-18 fees, if any.
- Refer to the column "Percent Change" to determine whether a proposed fee is new or revised. If there is a percent amount listed or the word "Delete", this is a revised fee. If the word "New" appears in the "Percent Change" column, the fee is new.
- Supporting documentation for fee increases and fees identified as "New" are available for review at the City Clerk's Office.

FISCAL IMPACT

The Proposed 2018-19 Municipal Fee Schedule moves the City toward full cost recovery for services rendered. The proposed adjustments to the Fee Schedule are projected to increase revenue by approximately \$1.5M (.5M from the 2% Technology Fee) and are incorporated in the Fiscal Year 2018 -19 Recommended Operating Budget. All requested fee changes are based on calculations of full cost (i.e., direct plus indirect costs per the Fee Studies).

The 2018-19 Parkland Fees in-lieu of parkland dedication are consistently aligned with the current market conditions and at 100% cost recovery, the program will mitigate the impacts of additional residential housing to the same level of service that currently exists (2.53 acres to 3 acres of developed parkland per one thousand residents) for active recreational uses. The actual amount in lieu fee revenue collected will vary based upon: the amount of land dedicated by each housing project; the valuation of land used when the fee was set; the value of existing developed parkland used in the formula; the density, number and type of new housing units built; and, the amount of financial credit developers receive for eligible, on-site parks and recreation amenities. Where ongoing recreation operations and park maintenance cost recovery are also addressed in the new residential development agreements, the impact to the General Fund can be reduced.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

18-226 Agenda Date: 4/24/2018

PUBLIC CONTACT

On April 11 and April 18, 2018 a notice of the public hearing was published in the *Santa Clara Weekly* in the manner set forth in Government Code Sections 6062a and 66018. Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

ALTERNATIVES

- 1. Adopt a resolution for the "City of Santa Clara 2018-19 Municipal Fee Schedule" and a resolution establishing the "2018-19 Parkland In Lieu Fee Schedule for New Residential Development", each of which (1) set new fees, rates, and charges (collectively "fees"); (2) amend existing fees; (3) delete certain fees; and (4) retain unchanged fees for various City departments effective on July 1, 2018.
- Adopt a resolution for the "City of Santa Clara 2018-19 Municipal Fee Schedule" and adopt a
 resolution establishing the "2018-19 Parkland In Lieu fee Schedule for New Residential
 Development", with different fee amendments as recommended effective on July 1, 2018 and
 direct staff to adjust the forthcoming FY 2018-19 Recommended Operating Budget
 accordingly.
- 3. Take any other action the Council deems appropriate.

RECOMMENDATION

Alternative 1):

Adopt a resolution for the "City of Santa Clara 2018-19 Municipal Fee Schedule" and a resolution establishing the "2018-19 Parkland In Lieu Fee Schedule for New Residential Development", each of which 1) set new fees, rates, and charges (collectively "fees"), 2) amend existing fees; 3) delete certain fees; and (4) retain unchanged fees for various City departments effective on July 1, 2018.

Prepared by: Michelle Eglesia, Municipal Services Division Manager

Reviewed by: Angela Kraetsch, Director of Finance

Reviewed by: Brian Doyle, City Attorney

Reviewed by: Walter C. Rossmann, Chief Operating Officer

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

- 1. 2018-19 Proposed Municipal Fee Schedule
- 2. Resolution Adopting the 2018-19 Municipal Fee Schedule
- 3. Resolution Establishing the 2018-19 Parkland In Lieu Fee Schedule for New Residential Development.



2018-19 Municipal Fee Schedule

Proposed

April 24, 2018

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Reader's Guide

The purpose of this Reader's Guide is to make the City of Santa Clara 2018-19 Municipal Fee Schedule easier to review. The Reader's Guide highlights information contained in this document, defines terminology used in column headers, and briefly explains how voter approved Proposition 26 impacts the Schedule.

Fees, rates, and charges are intended to encompass all charges established by license, permit fees, utility charges, refuse collection and any other charges for goods and services and use of City-owned or operated facilities. Certain fees omitted from the Municipal Fee Schedule are published separately and noted on page V of this schedule. Such fees and charges published separately are unique because they are mandated by external agencies or because they receive special attention and review from City Council prior to adoption.

A comprehensive listing of the City's fees, rates, and charges, arranged in sections by department make up the City of Santa Clara Municipal Fee Schedule. During an annual review, each department recommends appropriate adjustments after considering the total costs to the City for each service provided. Costs include (1) personnel time (providing the service and collecting data), (2) equipment used, (3) material, service and supply costs, (4) department and City-wide overhead, and (5) any other costs that may be incurred that are directly related to the specific fees, rates or charges. Periodically, the City will contract with an outside consultant to perform a comprehensive review/study of fees. In 2016-17, NBS consulting firm completed the second phase of a comprehensive fee study.

Proposition 26

Proposition 26, passed by voters on November 2, 2010, is a constitutional amendment that introduces, for the first time, a definition of what constitutes a local tax:

As used in this section, "tax" means any levy, charge, or exaction of any kind imposed by a local government...

Under this definition, many requirements imposed by a local government that results in the local government receiving revenues are considered local taxes. This means that local government would need to obtain majority approval of the voters if the revenues are to be used for general governmental purpose and by two-thirds of voters if used for a specific purpose. In contrast, a fee may be adopted by a majority vote of City Council. There are seven (7) exceptions to this amendment under Proposition 26:

- 1. **Special Benefit or Privilege:** A charge imposed for a specific benefit conferred or privilege granted directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of conferring the benefit or granting the privilege.
- 2. **Government Service or Product:** A charge imposed for specific government service or product provided directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the service or product.
- 3. **Licenses and Permits:** A charge imposed for the reasonable regulatory costs to a local government for issuing licenses and permits, performing investigations, inspections, and audits, enforcing agricultural marketing orders, and the administrative enforcement and adjudication thereof.
- 4. **Local Government Property:** A charge imposed for entrance to or use of local government property, or the purchase, rental or lease of a local government property.
- 5. **Fines and Penalties:** A fine, penalty, or other monetary charge imposed by the judicial branch of government or a local government, as a result of a violation of law.
- 6. **Property Development:** A charge imposed as a condition of property development.
- 7. **The Prop 218 Exception:** Provides that property assessment and property-related fees that are already subject to the approval requirements of Proposition 218 are not taxes. Common examples include water and sewer rates and special district assessments such as Landscape and Lighting District Act assessments.

All fees, rates, and charges have been reviewed by the City Attorney's Office and meet one or more of the exceptions to Proposition 26, or are not subject to Proposition 26.

City of Santa Clara Municipal Fee Schedule Column Descriptors

- 1. <u>Description of Fee, Rate, or Charge:</u> Identifies the nature of the fee, rate, or charge.
- 2. <u>Current Fee and Period</u>: Identifies the current cost associated with the fee, rate, or charge.

3. Charging Dept/Div: City Department responsible for initiating the fee, rate, or charge.

<u>Collecting Dept/Div:</u> City Department assigned to collect the fee, rate, or charge.

4. <u>Date Fee Last Changed:</u> The date the fee was last updated by ordinance and/or resolution.

5. Fee Detail:

Objective: The reasoning as to why the City collects the fee, rate, or charge. This schedule may identify one or more of the following classifications: (1) Recover Cost, (2) User Tax, (3) User Fee, (4) Penalty, (5) Compliance, and (6) Impact Development Fee.

<u>Prop 26 Exception:</u> Identifies exception classification for the fee, rate, or charge. The reader will see numbers 1-7, or a combination of 1-7, as some fees, rates, and charges fall under multiple classifications. N/A signifies the fee, rate, or charge is not a fee imposed exclusively by local government.

<u>Full Cost:</u> Summarizes both direct and indirect costs associated with the fee, rate, or charge. If no cost is provided, the basis for the charge is defined either by ordinance or resolution, calculated separately based on individual circumstances, or established by an outside entity.

- 6. <u>Comments:</u> Identifies special notes related to the specific fee, rate, or charge.
- 7. Proposed New or Revised Fee 2018-19: The recommended new or revised dollar amount for City Council review.
- 8. <u>Percentage Change:</u> The calculated percent change from the current 2017-18 fee and the proposed 2018-19 fee.

The Following is a List of Separately Published Fee Schedules.

These Schedules Are Not Included in This Document.

Copies of These Documents Can Be Found in the City Clerk's Office Located at

City Hall and at Central Library's Reference Desk.

■ Community Development Department

National Electrical Code
Uniform Administrative Code
Uniform Building Code, Volume 1, 2
Uniform Building Security Code
Uniform Code for the Abatement of
Dangerous Buildings
Uniform Housing Code
Uniform Mechanical Code
Uniform Plumbing Code

■ Electric Utility

Electric Rates

■ Parks and Recreation Department

Class Rates

■ Public Works Department

Cleanup Campaign Rates
Garbage / Rubbish / Recycle Rates
Household Hazardous Waste Rates
Storm Drain Environmental Compliance Fee

Water and Sewer Utilities

Sewer Rates
Solar Domestic Hot Water System Service Charges
Solar Swimming Pool Heater Service Charges
Water Rates

■ Taxable items are subject to applicable sales taxes at prevailing tax rates.

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Citywide

SUBMITTED BY DEPARTMENT/DIVISION:

CITYWIDE RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE , RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Copy Fee Public Employees	per page	Citywide Collected By: Citywide	Res. No.: 08-7525	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 0.20			Moved from City Manager section
City Charter Public Employees	per page	Citywide Collected By: Citywide	Res. No.: 08-7525	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 3.46			Moved from City Manager section
FAX Machine Public Employees	per page	Citywide Collected By: Citywide	Res. No.: 08-7525	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 8.11			Moved from City Manager section

SUBMITTED BY DEPARTMENT/DIVISION:

CITYWIDE RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Data CD		Charged By: Citywide Collected By: Citywide	Res. No.: 08-7525	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 3.42			Moved from City Manager section
Council meeting DVD duplication fee		Charged By: Citywide Collected By: Citywide	Res. No.: 08-7525	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 23.14			Moved from City Manager section
Payment Default Fee (includes NSF check, direct payment decline, default credit card charge)	\$ 31.00	Charged By: Citywide Collected By: Citywide	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2,5 Full Cost: \$ 34.00		\$ 34.00	9.68% Moved from Finance section
Technology Fee	\$	Charged By: Citywide Collected By: Citywide	Date: O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ Varies		\$ 2% of Applicable Fees	NEW

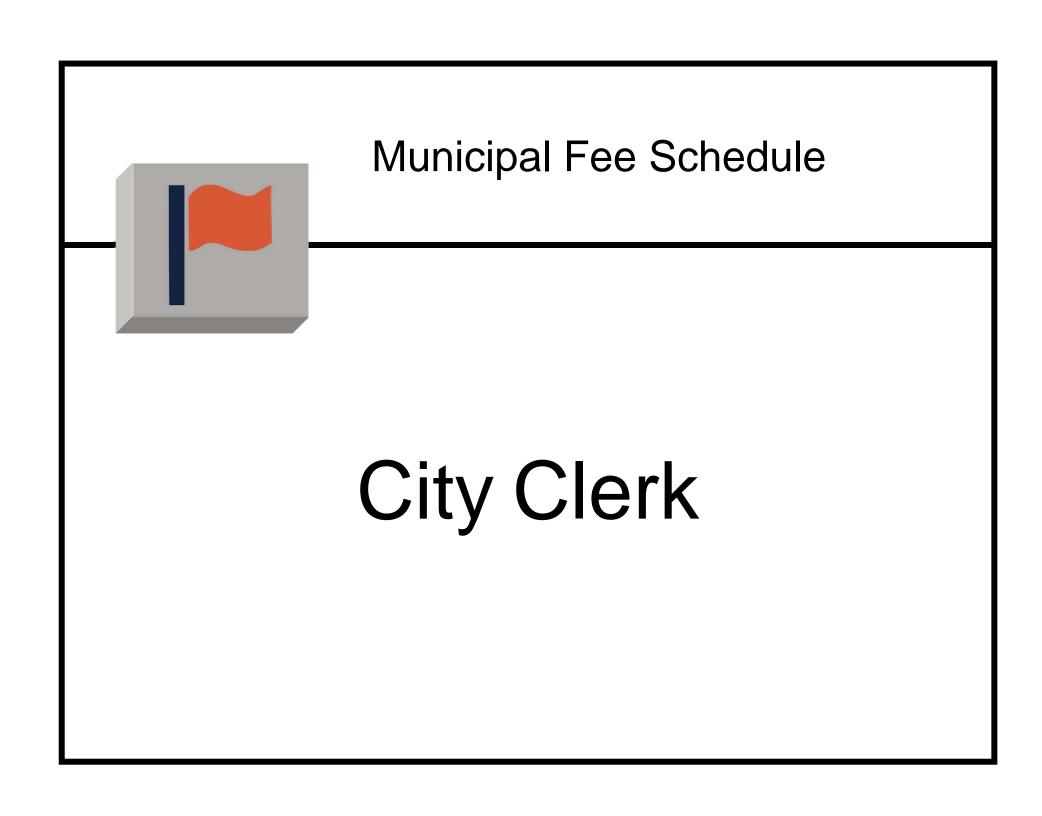
SUBMITTED BY DEPARTMENT/DIVISION:

CITYWIDE RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE , RATE OR CHARGE Subpoena Fees Non-Safety Employees	CURRENT FEE and PERIOD \$ 150.00	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: Citywide Collected By: Citywide	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable) Date: 7/17/1987 O. No.: O. Date: Other (specify): CMD 99	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Compliance Prop 26 Exception: * N/A Full Cost: N/A	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change Moved from City Manager section
Subpoena Fees Safety Employees	\$ 275.00	Charged By: Citywide Collected By: Citywide	Date: 4/22/2014 O. No.: O. Date: Other (specify): CMD 99	Objective: Compliance Prop 26 Exception: * N/A Full Cost: N/A			Moved from City Manager section
Subpoena Fees Federal District Court		Charged By: Citywide Collected By: Citywide	Date: 7/17/1987 O. No.: O. Date: Other (specify): CMD 99	Objective: Compliance Prop 26 Exception: * N/A Full Cost: N/A			Moved from City Manager section
Jury Fees Federal District Court	per day and IRS Business	Collected By: Citywide	Date: 6/12/2001 O. No.: O. Date: Other (specify): CMD 25	Objective: Recover Cost Prop 26 Exception: * N/A Full Cost: N/A			Moved from City Manager section

(* Note: "N/A" here signifies the fee, rate, or charge is not a fee imposed exclusively by local government.)

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SUBMITTED BY DEPARTMENT/DIVISION:

CITY CLERK'S OFFICE RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Lobbying Activities Annual Registration Fee	\$ 640.00	City Clerk's Office Collected By: City Clerk's Office	Res. No.: 17-8483	Prop 26 Exception: 3 Full Cost: \$ 680.13	Annual registration is due by January 15th of a given year.	\$ 680.00	6.25%
Lobbying Activities Prorated Registration Fee	\$ 320.00	City Clerk's Office	Res. No.: 17-8483	User Fee	Persons registering for the first time after June 30th of a given year.	\$ 340.00	6.25%
Lobbying Activities Amended Registration Fee	\$ 120.00	City Clerk's Office Collected By: City Clerk's Office	Res. No.: 17-8483	User Fee Prop 26 Exception: 3 Full Cost: \$ 127.52	Lobbyists with a change to registration information shall file an amended registration within fifteen (15) days of such change if he or she has accepted a new client for compensation in excess of five hundred dollars (\$500.00).	\$ 127.00	5.83%

SUBMITTED BY DEPARTMENT/DIVISION:

CITY CLERK'S OFFICE RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Lobbying Activities Client Registration Fee		Charged By: t City Clerk's Office Collected By: City Clerk's Office	Res. No.: 17-8483	Objective: Recover Cost User Fee Prop 26 Exception: 3 Full Cost: \$ 106.27		\$ 106.00	6.00%
Lobbying Activities Delinquent Fee		Charged By: City Clerk's Office Collected By: City Clerk's Office	Res. No.: 17-8483	Penalty Prop 26 Exception: 5 Full Cost: \$ 25.00	Up to a maximum of \$500.00		
City Administrative Building Rental (excludes use of City projection/slide equipment located in Council Chambers. Audio equipment is built in and available.) [No charge for governmental agencies]	per hou 7:30 AM 5:00 PM \$ 20.00	Collected By: Finance		Prop 26 Exception: 4	Rental of Council Chambers includes use of built-in audio system (podium mic) but does not include use of built-in projection screens or computer projection equipment.		Moved from City Manager section





City Manager

SUBMITTED BY DEPARTMENT/DIVISION:

CITY MANAGER'S OFFICE RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Signs Sign Permit Fees (attached or ground) for first sign Temporary Sign Permit/Street Banner (pursuant to Zoning Ord. Sec. 40-27) good for 60 days; or ea. additional sign under a Sign Permit application	per application \$ 66.00	Charged By: City Manager's Office Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 3 Full Cost: \$ Varies		\$ 284.00 \$ 70.00	6.37% 6.06% Moved from Community Development section
Temporary Sign Removal Fees Master Sign Program	\$ 1,068.00 per sign \$ 4,272.00				Fees to be paid prior to retrieval of signs to any person.	\$ 1,135.00 \$ 4,540.00	6.27% 6.27%
City Administrative Building Rental (excludes use of City projection/slide equipment located in Council Chambers. Audio equipment is built in and available.) [No charge for governmental agencies]	per hour 7:30 AM - 5:00 PM \$ 20.00	Charged By: City Clerk's Office Collected By: Finance	Date: 6/40/2003 O. No.: O. Date:	Prop 26 Exception: 4	Rental of Council Chambers includes use of built-in audio system (podium mic) but does not include use of built-in projection screens or computer projection equipment.	&	Moved to City Clerk section

SUBMITTED BY DEPARTMENT/DIVISION:

CITY MANAGER'S OFFICE RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
City Charter Public Employees	\$ 0.20 per page \$ 0.05 per page	City Clerk's Office		Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 3.46		60	Moved to Citywide section
FAX Machine Public Employees	per page \$ 0.05	City Clerk's Office		Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 8.11		6	Moved to Citywide section
Data CD		City Clerk's Office		Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 3.42		\$	Moved to Citywide section

SUBMITTED BY DEPARTMENT/DIVISION:

CITY MANAGER'S OFFICE RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE , RATE OR CHARGE Council meeting DVD duplication fee	*	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: City Manager's Office Collected By: City Manager's Office	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 23.14	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change Moved to Citywide section
Council meeting audio tape duplication fee		Charged By: City Manager's Office Collected By: City Manager's Office	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 27.01	\$	DELETE
Copy Machine Usage Public Employees	per page	City Clerk's Office Collected By: City Clerk's Office	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 0.20	&	Moved to Citywide section

SUBMITTED BY DEPARTMENT/DIVISION:

CITY MANAGER'S OFFICE

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE , RATE OR CHARGE Subpoena Fees Non-Safety Employees	CURRENT FEE and PERIOD \$ 150.00	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: City Collected By: Finance	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable) Date: 7/17/1987 O. No.: O. Date: CMD 99	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Compliance Prop 26 Exception: * N/A Full Cost: N/A	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change Moved to Citywide section
Subpoena Fees Safety Employees	\$ 275.00	Charged By: City Collected By: Finance	Date: 4/22/2014 O. No.: O. Date: CMD 99	Objective: Compliance Prop-26 Exception: * N/A Full Cost: N/A		\$	Moved to Citywide section
Subpoena Fees Federal District Court	\$ 30.00 per day		Date: 7/47/1987 O. No.: O. Date: CMD 99	Objective: Compliance Prop 26 Exception: * N/A Full Cost: N/A		\$	Moved to Citywide section

(* Note: "N/A" here signifies the fee, rate, or charge is not a fee imposed exclusively by local government.)

SUBMITTED BY DEPARTMENT/DIVISION:

CITY MANAGER'S OFFICE RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Mileage Superior and Municipal Court	Business Mileage	*	Date: 6/12/2001 O. No.: O. Date: CMD 99	Objective: Compliance Prop 26 Exception: * N/A Full Cost: N/A		\$	DELETE
Mileage Federal District Court	Business Mileage	1 7	Date: 6/12/2001 O. No.: O. Date: CMD 99	Objective: Compliance Prop 26 Exception: * N/A Full Cost: N/A		\$	DELETE
Jury Fees Federal District Court	per day and IRS Business	Collected By:	Date: 6/12/2001 O. No.: O. Date: Other (specify): CMD-25	Objective: Recover Cost Prop 26 Exception: * N/A Full Cost: N/A		\$	Moved to Citywide section
Applications Special Outdoor Event on City Property: City Sponsored Event Non-Profit Organizations All Other	\$ No fee \$ 25.00 \$ 250.00	Charged By: City Manager Collected By: Community Development	Date: 6/10/1997 O. No.: O. Date:	Objective: Compliance Prop 26 Exception: 4 Full Cost: \$ 250.00		<i>ዓ</i> ን <i>ዓ</i> ን <i>ዓ</i> ን	Moved to Parks & Rec section

(* Note: "N/A" here signifies the fee, rate, or charge is not a fee imposed exclusively by local government.)

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Community Development

SUBMITTED BY DEPARTMENT / DIVISION: COMMUNITY DEVELOPMENT / BUILDING

RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DET. OBJECTI PROP 26 EXCI (SEE READER' FULL COST FA	VE EPTION S GUIDE)	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Technology Fee		Community Development,	O. No.: O. Date:	Objective: Prop 26 Exception: Full Cost:	Recover Cost 1,2 \$ Varies		\$ 2% of Building Permit Fee, Electrical Permit Fee, Plumbing Permit Fee, Mechanical Permit Fee, and Plan Check & Sign Fee	NEW

SUBMITTED BY DEPARTMENT / DIVISION: COMMUNITY DEVELOPMENT / HOUSING & COMMUNITY

DESCRIPTION OF FEE , RATE OR CHARGE Neighborhood Conservation	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By:	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable) Date:	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: User Fee	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Improvement Program (NCIP) Loan Application Fee		HCSD Collected By: HCSD	Res. No.	Prop 26 Exception: 2 Full Cost: \$ 587.34		\$ 567.50	IVE VV
Residential Loan Refinance / Subordinations all programs		Charged By: HCSD Collected By: HCSD	Date: Res. No.	Objective: User Fee Prop 26 Exception: 2 Full Cost: \$ 1,174.70		\$ 1,174.00	NEW
Multi-Family (MF) Loan Subordination Request Review Fee		Charged By: HCSD Collected By: HCSD	Date: Res. No.	•	Deposit to cover internal costs. Borrower will be responsible for all outside legal & consulting fees, ie., HTSV.	\$ 5,873.00	NEW

SUBMITTED BY DEPARTMENT / DIVISION: COMMUNITY DEVELOPMENT / HOUSING & COMMUNITY

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Loan Demand Payoff Fee All Programs through Title closings	\$	Charged By: HCSD Collected By: HCSD	Date: Res. No.		Excludes NCIP payoffs due to language of no fee's in their loan doc's.	\$ 880.00	NEW
Loan Demand Payoff Fee All Programs for walk-ins	\$	Charged By: HCSD Collected By: HCSD	Date: Res. No.		Excludes NCIP payoffs due to language of no fee's in their loan doc's.	\$ 587.00	NEW
Multi-Family Monitoring Fee	\$	Charged By: HCSD Collected By: HCSD	Date: Res. No.	Objective: User Fee Prop 26 Exception: 2 Full Cost: \$ 48.95		\$ 48.95 Per Unit	NEW

SUBMITTED BY DEPARTMENT/DIVISION:

COMMUNITY DEVELOPMENT / HOUSING & COMMUNITY

DESCRIPTION OF FEE , RATE OR CHARGE Affordable Housing Developer Agreement Preparation	CURRENT FEE and PERIOD	HCSD	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable) Date: Res. No.	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: User Fee Prop 26 Exception: 2 Full Cost: \$ 1,500.00	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19 \$ 1,500.00 Per Agreement	Percent Change NEW
Affordable Housing Application Fee	\$	Charged By: HCSD	Date: Res. No.	Objective: User Fee Prop 26 Exception: 2 Full Cost: \$ 50.00		\$ 50.00 Per Application	NEW

SUBMITTED BY DEPARTMENT / DIVISION: COMMUNITY DEVELOPMENT / PLANNING

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Rezoning Rezone single lot to R1 Non Planned Development (PD)	per application	Community Development	Date: 4/18/2017 O. No.: O. Date:	Prop 26 Exception: 3	Specific cost data available in User Fee Study FY 16/17. Change in methodology	\$ 7,439.00 \$ 14,187.00	6.27% 6.27%
Planned Development (PD)	\$ 13,350.00	Finance		ruii cost: \$ varies	for calculation of fee.	\$ 31,212.00	6.27%
Planned Development Master Community (PD-MC)	\$ 64,059.00				Developer Specific	\$ 68,076.00	6.27%
Development Area Plan Related to a PD-MC Rezoning	\$ 32,030.00				Developer Specific	\$ 34,038.00	6.27%
Zoning Code Text Amendment	\$ 18,690.00 per application	Community Development	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 25,528.00	Developer Specific	\$ 20,000.00	7.01%

SUBMITTED BY DEPARTMENT / DIVISION: COMMUNITY DEVELOPMENT / PLANNING

RESOLUTION NUMBER:

DESCRIPTION OF FEE , RATE OR CHARGE Variance - Single Family	CURRENT FEE and PERIOD \$ 2,670.00 per application	Community Development	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable) Date: 4/18/2017 O. No.: O. Date:	•	COMMENTS Council policy is to subsidize single family fees.	PROPOSED NEW OR REVISED FEE 2018-19 \$ 2,844.00	Percent Change 6.52%
Variance - All Others	\$ 6,675.00 per application	Community Development	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2,3 Full Cost: \$ 17,019.00		\$ 7,100.00	6.37%
Minor Modifications Single Family All Others	\$ 500.00 \$ 1,335.00	Community Development	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2,3 Full Cost: \$ Varies	Specific cost data available in User Fee Study FY 16/17.	\$ 532.00 \$ 1,419.00	6.40% 6.29%

SUBMITTED BY DEPARTMENT / DIVISION: COMMUNITY DEVELOPMENT / PLANNING

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	LAST ORD NUMB	TE FEE CHANGED DINANCE ER & DATE oplicable)	OB PROP 26 (SEE REA	TON UIDE)	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Off-Site Parking Permit (Citywide)	\$ 2,136.00	Charged By: Community Development	Date:		Objective: Prop 26 Exception:		User Fee Study FY 16/17.	\$ 2,270.00	6.27%
Off-Site Parking Permit (Events North of 101)	per year for events north of 101	Collected By:	R. Date:		Full Cost:	\$ Varies		\$ 1,135.00	6.27%
Off-Site Parking Facilities (Events North of 101)	per space per event N of 101	Charged By: Community Development Collected By: Finance	Date: R. No.: R. Date:	10-7778 10/12/2010	Objective: Prop 26 Exception: Full Cost:	\$ 1,2,3 5.63	Collected from persons obtaining an Off-Site Parking Permit from Zoning Administrator and for each parking space for sports or entertainment venues north of Highway 101.	<u>and</u> \$ 5.63	3.79%

SUBMITTED BY DEPARTMENT / DIVISION: COMMUNITY DEVELOPMENT / PLANNING

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
<u>Use Permits</u> Use Permit - Standard	\$ 9,345.00 per application	Charged By: Community Development	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 3	Specific cost data available in User Fee Study FY 16/17.	\$ 9,931.00	6.27%
Use Permit - Minor	\$ 4,806.00 per application	Collected By: Finance		Full Cost: \$ Varies		\$ 5,108.00	6.28%
Special Permit - Council Approval	\$ 2,135.00 per application				Change in methodology for calculation of fee.	\$ 2,269.00	6.28%
Special Permit - Non Profit	\$ 214.00				Change in methodology for calculation of fee.	\$ 228.00	6.54%
Special Permit - Admin. Approval	\$ 1,068.00				Change in methodology for calculation of fee.	\$ 1,135.00	6.27%
House move permit	\$ 18,684.00 per application	Charged By: Community Development Collected By: Finance		Objective: Recover Cost Prop 26 Exception: 3 Full Cost: \$ 19,856.00		\$ 19,856.00	6.27%

SUBMITTED BY DEPARTMENT / DIVISION: COMMUNITY DEVELOPMENT / PLANNING

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Maps 4 or Fewer Lots 5 or More Lots Lot line adjustment	\$ 10,680.00 \$ 16,020.00 \$ 3,471.00 per application	Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:	Prop 26 Exception: 1,2,3,6		\$ 11,350.00 \$ 17,024.00 \$ 3,689.00	6.27% 6.27% 6.28%
Appeals From Single Family/Non-Applicant From Applicant	per reques	Charged By: Community Development Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 22,692.00	Council policy is to keep the appeal fee nominal.	\$ 426.00 \$ 8,513.00	6.50% 6.28%
Reposting of Public Notification Single Family Non-Single Family Re-Noticing in Newspaper	\$ 100.00 per application \$ 1,602.00 per application \$ At Cost	Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 3,122.00		\$ 107.00 \$ 1,703.00	7.00% 6.30%

SUBMITTED BY DEPARTMENT / DIVISION: COMMUNITY DEVELOPMENT / PLANNING

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Annexation of territory to City of Santa Clara	\$ 40,037.00 per application	Charged By: Community	Date: 4/18/2017	·	Developer Specific	\$ 42,547.00	6.27%
		Development	O. No.: O. Date:	Prop 26 Exception: 1,2,3,6			
		Collected By: Finance		Full Cost : \$ 42,547.00			
Architectural Review		Charged By:	Date: 4/18/2017	Objective: Recover Cost	t		
Over the Counter		Community Development	O. No.:	Prop 26 Exception: 1,2,6			
Single Family	\$ 750.00	Collected By:	O. Date:	Full Cost: \$ Varies	Council policy is to subsidize single family	\$ 797.00	6.27%
New development-Non-SFR	\$ 12,015.00			vanes	,	\$ 12,768.00	6.27%
Design Consultant Review	\$ Deposit of Consultant Estimated Costs Plus Citywide Overhead						

SUBMITTED BY DEPARTMENT / DIVISION: COMMUNITY DEVELOPMENT / PLANNING

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGEI ORDINANCE NUMBER & DAT (if applicable)	ſΕ		FEE DET OBJECT PROP 26 EXC SEE READER FULL COST F	IVE EPTION 'S GUIDE)	COMMENTS	NE RE	POSED EW OR VISED FEE 118-19	Percent Change
Environmental Review City review of Draft EIR and preparation of Final EIR	\$ 32,040.00 per application	Community Development	Date: 4/18 O. No.: O. Date:		Objective: Prop 26 Exc	eption:	Recover Cost		\$	34,049.00	6.27%
City Review of Supplemental EIR/Final EIR	\$ 15,000.00	Collected By: Finance	o. Bute.	I	Full Cost:	\$	Varies	Deposit Fee Recommended by NBS.	\$	15,941.00	6.27%
City review or preparation of Initial Study/MND and Negative Declaration	\$ 18,690.00 per application								\$	19,862.00	6.27%
Exemption	\$ 801.00								\$	851.00	6.24%
Exemption (SFR or Paperless)	\$ 0.00										
Recordation of Exemption	\$ 534.00								\$	567.00	6.18%
Re-Use of Prior Environmental Determination	\$ 801.00								\$	851.00	6.24%
Addendum to Prior Environmental Determination	\$ 5,340.00								\$	5,675.00	6.27%

SUBMITTED BY DEPARTMENT / DIVISION: COMMUNITY DEVELOPMENT / PLANNING

RESOLUTION NUMBER:

DESCRIPTION OF FEE , RATE OR CHARGE General plan amendment Up to one acre	CURRENT FEE and PERIOD \$ 19,758.00 per application	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: Community Development Collected By: Finance	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable) Date: 4/18/2017 O. No.: O. Date:	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost Prop 26 Exception: 1,2,6 Full Cost: \$ 25,528.00	COMMENTS Developer Specific	PROPOSED NEW OR REVISED FEE 2018-19 \$ 20,997.00	Percent Change 6.27%
General plan amendment Over one acre	\$ 26,700.00 per application	Charged By: Community Development Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2,6 Full Cost: \$ 45,384.00	Developer Specific	\$ 28,375.00	6.27%
Development Agreement Amendment or Cancellation of Development Agreement Development Agreement Negotiations	per application \$ 10,680.00		O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2,6 Full Cost: \$ Varies	Developer Specific	\$ 22,699.00 \$ 11,350.00	6.27% 6.27%

SUBMITTED BY DEPARTMENT / DIVISION: COMMUNITY DEVELOPMENT / PLANNING

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE Certificate of Compliance	CURRENT FEE and PERIOD \$ 3,000.00 per certificate	Community Development	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable) Date: 4/18/2017 O. No.: O. Date:	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost Prop 26 Exception: 1,2,6 Full Cost: \$ 5,673.00		PROPOSED NEW OR REVISED FEE 2018-19 \$ 3,189.00	Percent Change 6.30%
Signs Sign Permit Fees (attached or ground) for first sign. Temporary Sign Permit/Street Banner (pursuant to Zoning Ord. Sec. 40-27) good for 60 days; or ea. additional sign under a Sign Permit application. Temporary Sign Removal Fees Master Sign Program	per application	Community Development Collected By:	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 3 Full Cost: \$ Varies	Fees to be paid prior to retrieval of signs to any person.		Moved to City Manager section

SUBMITTED BY DEPARTMENT / DIVISION: COMMUNITY DEVELOPMENT / PLANNING

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Mills Act Application	\$ 5,425.00 per application	Charged By: Community Development Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:		Increasing toward full cost recovery in 3 years until next fee study.	\$ 5,766.00	6.29%
Pre-Application Single Family Planning Review Project Clearance Committee	\$ 400.00 \$ 2,669.00 \$ 4,806.00	Collected By:	Date: 4/18/2017 O. No.: O. Date:	Prop 26 Exception: 1,2,3,6	Pre-Application fee credited toward cost of full application fee if submitted within 3 months after completion of preliminary review.	\$ 425.00 \$ 2,836.00 \$ 5,107.00	6.25% 6.26% 6.26%
Flood Zone Verification	\$ 175.00	Charged By: Community Development Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 567.00		\$ 186.00	6.29%
Zoning Verification	\$ 388.00	Charged By: Community Development Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 850.00		\$ 413.00	6.44%

SUBMITTED BY DEPARTMENT / DIVISION: COMMUNITY DEVELOPMENT / PLANNING

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Historical & Landmarks Single Family All Others		Charged By: Community Development Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ Varies		\$ 797.00 \$ 8,512.00	6.27% 6.27%
Stormwater Management Plan Revlew	\$ 1,068.00	Charged By: Community Development Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 1,136.00		\$ 1,135.00	6.27%
Minor Amendment to Approved Projects	\$ 667.00	Charged By: Community Development Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 1,136.00		\$ 709.00	6.30%
Heritage Tree Removal	\$ 534.00	Charged By: Community Development Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:		Council policy is to subsidize single family fees.	\$ 568.00	6.37%

SUBMITTED BY DEPARTMENT / DIVISION: COMMUNITY DEVELOPMENT / PLANNING

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE Non-Historical Referral to Historical and Landmarks Commission - Standard	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: Community Development Collected By: Finance	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable) Date: O. No.: 1972 O. Date: 11/7/2017	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost Prop 26 Exception: 2,3,6 Full Cost: \$ Varies	PROPOSED NEW OR REVISED FEE 2018-19 \$ 426.00	Percent Change NEW
Non-Historical Referral to Historical and Landmarks Commission - Comprehensive	\$	Charged By: Community Development Collected By: Finance	Date: O. No.: 1972 O. Date: 11/7/2017	Objective: Recover Cost Prop 26 Exception: 2,3,6 Full Cost: \$ Varies	\$ 797.00	NEW
Contract Administration	\$ Actual Cost	Community Development	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ Actual Cost		

SUBMITTED BY DEPARTMENT / DIVISION: COMMUNITY DEVELOPMENT / PLANNING

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Time Extensions Entitlement Extension Processing Time Extension	application fee	Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 25-50% of application fee			
General Plan/Advance Planning Surcharge	\$ 15% of application fee	Development	Date: 4/18/2017 O. No.: O. Date:	Prop 26 Exception: 1,2,3	To be applied to all Building and Planning fees except those fees specifically designated as Single Family. Description of fee/cost available in User Fee Study.		
Significant Property Alteration Major - Single Family Major - Other	\$	Charged By: Community Development Collected By: Finance	Date: O. No.: 1972 O. Date: 11/7/2017	Objective: Recover Cost Prop 26 Exception: 1,2,3 Full Cost: \$ Varies		\$ 797.00 \$ 8,512.00	NEW NEW
Significant Property Alteration Minor - Single Family Minor - Other	\$	Charged By: Community Development Collected By: Finance	Date: O. No.: 1972 O. Date: 11/7/2017	Objective: Recover Cost Prop 26 Exception: 1,2,3 Full Cost: \$ Varies		\$ 532.00 \$ 1,419.00	NEW NEW

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Electric Utility

SUBMITTED BY DEPARTMENT / DIVISION: ELECTRIC UTILITY

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE Overhead Lines - New Single Family/Residential		CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: t Electric Collected By: Finance	O. No.: O. Date:	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost Prop 26 Exception: 1,2,6 Full Cost: \$ 1,065.25	PROPOSED NEW OR REVISED FEE 2018-19 \$ 1,065.00	Percent Change 6.24%
Overhead Lines - New Multiple Units		Charged By: t Electric Collected By: Finance	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2,6 Full Cost: \$ 655.78	\$ 655.00	6.14%
Overhead Lines - New Street Lighting	\$ 6.21 per front foo		O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2,6 Full Cost: \$ 6.60	\$ 6.60	6.27%
Underground - New Single Family/Residential		Charged By: t Electric Collected By: Finance	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2,6 Full Cost: \$ 1,570.17	\$ 1,570.00	6.26%

SUBMITTED BY DEPARTMENT / DIVISION: ELECTRIC UTILITY

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE Underground - New Multiple Units/Residential		CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: t Electric Collected By: Finance	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable) Date: 4/18/2017 O. No.: O. Date:	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost Prop 26 Exception: 1,2,6 Full Cost: \$ 1,400.79	PROPOSED NEW OR REVISED FEE 2018-19 \$ 1,400.00	Percent Change 6.21%
Underground - New Street Lighting	\$ 15.27 per front foo		Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2,6 Full Cost: \$ 16.22	\$ 16.22	6.20%
Underground - New Street Lighting (Over 10 acres)		Charged By: Electric Collected By: Finance		Objective: Recover Cost Prop 26 Exception: 1,2,6 Full Cost: \$ 2,475.60	\$ 2,475.00	6.24%
Underground - Existing Single Family		Charged By: t Electric Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2,6 Full Cost: \$ 3,085.27	\$ 3,085.00	6.26%

SUBMITTED BY DEPARTMENT / DIVISION:

ELECTRIC UTILITY RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Underground - Existing Multi-Units	\$ 1,552.0 per ur	it Electric	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2,6 Full Cost: \$ 1,649.41		\$ 1,649.00	6.24%
Underground - Existing Street Lighting	\$ 22.6 per front fo	ot Electric	O. No.:	Objective: Recover Cost Prop 26 Exception: 1,2,6 Full Cost: \$ 24.09		\$ 24.09	6.22%
Load Development	\$ 119.3 per KV	Charged By: Electric Collected By: Finance	O. No.:		1st Tier Fee: Up to 4,500 KVA 2nd Tier Fee: > 4,500 KVA	\$ 126.00 \$ 170.00	5.58% 42.45% REVISED
Temporary Pole Connection	\$ 529.9.	Electric	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 563.16		\$ 563.00	6.24%

SUBMITTED BY DEPARTMENT / DIVISION:

ELECTRIC UTILITY RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE , RATE OR CHARGE Temporary Power	CURRENT FEE and PERIOD \$ Actual cost	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: Electric Collected By: Finance	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable) Date: O. No.: O. Date:	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: Actual Cost	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Underground Street Light Relocation	\$ Actual cost	Charged By: Electric Collected By: Finance	Date: O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: Actual Cost		
Service Wire Relocation from Mid-Span	\$ 2,015.00	Charged By: Electric Collected By: Finance	O. No.:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 2,364.78	\$ 2,364.00	17.32%
Service Wire Relocation from Pole	\$ 489.56	Charged By: Electric Collected By: Finance		Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 520.26	\$ 520.00	6.22%

SUBMITTED BY DEPARTMENT / DIVISION: ELECTRIC UTILITY

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE Meter Test Deposit	CURRENT FEE and PERIOD \$ 87.98	Electric	O. No.: O. Date:	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 93.50	PROPOSED NEW OR REVISED FEE 2018-19 \$ 93.50	Percent Change 6.27%
Service Wire Relocation Additional Linework Includes: Labor Costs Material Costs Equipment Costs	\$ Cost plus 61% overhead cost plus 15% Warehouse expenses	Electric Collected By:	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: As Calculated		
Electric System Damage Includes: Labor Costs Material Costs Equipment Costs	\$ Cost plus 61% overhead cost plus 15% Warehouse expenses	Electric Collected By:	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 5 Full Cost: As Calculated		
Energy Data Pulses	Customer shall pay all City	Electric Collected By:	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: Cost		

SUBMITTED BY DEPARTMENT / DIVISION:

ELECTRIC UTILITY RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE , RATE OR CHARGE Service Reconnection at the Pole/Weatherhead	CURRENT FEE and PERIOD \$ 132.48	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: Electric Collected By: Finance / Municipal Serv.	O. No.: O. Date:	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 140.80	PROPOSED NEW OR REVISED FEE 2018-19 \$ 140.00	Percent Change 5.68%
Service Disconnection at the Pole/Weatherhead	\$ 132.48	Charged By: Electric Collected By: Finance / Municipal Serv.	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 140.79	\$ 140.00	5.68%
Electric Reconnection Fee - Normal Reconnection	\$ 87.98 per accoun		O. No.: O. Date:	Objective: Recover Cost Penalty Prop 26 Exception: 1,2,5 Full Cost: \$ 93.50	\$ 93.50	6.27%
Electric Disconnection fee	\$ 87.98 per accoun	Charged By: Electric Collected By: Finance / Municipal Serv.	O. No.: O. Date:	Objective: Recover Cost Penalty Prop 26 Exception: 1,2,5 Full Cost: \$ 93.50	\$ 93.50	6.27%

SUBMITTED BY DEPARTMENT / DIVISION: ELECTRIC UTILITY

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Service Fee Customer- Owned Equipment Problem		Electric	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 186.99		\$ 115.00	24.32%
Electric replacement/ reconnection fee due to meter tampering/illegal access	per account Fee to fix meter plus two (2) times	Electric Collected By: Finance / Municipal Serv.	O. No.: O. Date:	Objective: Recover Cost Penalty Prop 26 Exception: 1,2,5 Full Cost: \$ 186.99		\$ 186.00	5.71%
Service Removal	\$ Actual cost	Electric	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: Actual Cost			

SUBMITTED BY DEPARTMENT / DIVISION: ELECTRIC UTILITY

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE Engineering Plan Check - Electric (per sheet) - Includes 3 checks	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: t Electric	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable) Date: 4/18/2017	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost	COMMENTS For reviewing Encroachment Permit plans	PROPOSED NEW OR REVISED FEE 2018-19 \$ 318.00	Percent Change
	Collected By: Finance	O. No.: O. Date:		that have no electric services request. For conflicts with existing electric infrastructure.		
Engineering Plan Check - Electric (per sheet) - 4th and subsequent review	Charged By: t Electric Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:	Prop 26 Exception: 2,3	For reviewing Encroachment Permit plans that have no electric services request. For conflicts with existing electric infrastructure.	\$ 47.31	6.29%
Time of Use Meter Installation - Residential	Charged By: r Electric Collected By: Finance / Municipal Serv.	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 302.48		\$ 302.00	6.10%
Time of Use Meter Installation - Non-Residential	Charged By: r Electric Collected By: Finance / Municipal Serv.	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 2,3 Full Cost: \$ 604.95		\$ 604.00	6.10%

SUBMITTED BY DEPARTMENT / DIVISION: ELECTRIC UTILITY

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE Field Marking-Electric Up to 50 ft of excavation	CURRENT FEE and PERIOD \$ 132.48	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: Electric	O. No.:	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost Prop 26 Exception: 2	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change 5.68%
		Collected By: Finance	O. Date:	Full Cost: \$ 140.80			
Field Marking-Electric Over 50 ft. of excavation	per eacl additiona	f Collected By:	O. No.:	Objective: Recover Cost Prop 26 Exception: 2 Full Cost: \$ 93.50		\$ 93.50	6.27%
Field Marking-Fiber Up to 50 ft of excavation	\$ 132.48	Electric	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 2 Full Cost: \$ 140.80		\$ 140.00	5.68%
Field Marking-Fiber Over 50 ft. of excavation	per eacl additiona	f Collected By:	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 2 Full Cost: \$ 93.50		\$ 93.50	6.27%

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Finance

SUBMITTED BY DEPARTMENT / DIVISION: FINANCE / ADMINISTRATIVE SERVICES

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	Percent Change
Annual Operating Budget Financial Report	per page \$ 3.00	Charged By: Finance Collected By: Finance		Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: N/A		
Comprehensive Annual Financial Report	per page \$ 3.00	Charged By: Finance Collected By: Finance		Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: N/A		
Capital Improvement Budget/ Five Year Financial Plan	per page \$ 3.00	Charged By: Finance Collected By: Finance		Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: N/A		
Combination of : Annual Operating Budget Financial Report; Comprehensive Annual Financial Report; Capital Improvement Budget/ Five Year Financial Plan	per page \$ 3.00	Charged By: Finance Collected By: Finance		Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: N/A		

SUBMITTED BY DEPARTMENT / DIVISION: FINANCE / ADMINISTRATIVE SERVICES

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Transient Occupancy Tax For occupancy in any hotel/motel, each transient is subject to this tax for the rent charged by the hotel/motel operator.	of rent	Charged By: Finance Collected By: Finance	O. No.: 1640 O. Date: 6/30/1992	Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			
CFD 2010-1 Mello-Roos Tax Base Special Tax which equals 2% of the rent that is used in the calculation of the Transient Occupancy Tax for Hotel Property.	of rent	Collected By:	Res. No.: 10-7727	Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			

SUBMITTED BY DEPARTMENT / DIVISION: FINANCE / MUNICIPAL SERVICES

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Business Tax Certificate Commercial Enterprises	\$ See Schedule 100 attached			Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			
Business Tax Certificate Manufacturing/Industrial Enterprises	\$ See Schedule 300 attached			Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			
Business Tax Certificate Professional	\$ See Schedule 200 attached			Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			
Business Tax Certificate Companies conducting business in the City without a fixed place of business		Charged By: Finance Collected By: Finance / Municipal Serv Business Tax		Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			

SUBMITTED BY DEPARTMENT/DIVISION:

FINANCE / MUNICIPAL SERVICES

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Delinquent payment of business certificate fees - 30 days after due date	of appropriate business			Objective: Tax Prop 26 Exception: 5 Full Cost: N/A			
Change of name, address or business type as shown on current certificate	\$ 9.00 per each update	Charged By: Finance Collected By: Finance / Municipal Serv Business Tax		Objective: User Fee Prop 26 Exception: 1,2 Full Cost: \$ 9.56			
Business Certificate Info. Each Document Public Records Act Special Request (Research Required)	per page \$ Actual cost	Collected By:	Date: 6/11/1996 O. No.: O. Date:	Objective: User Fee Prop 26 Exception: 1,2 Full Cost: \$ 11.88			
Duplicate business certificate		Charged By: Finance Collected By: Finance / Municipal Serv Business Tax		Objective: User Fee Prop 26 Exception: 1,2 Full Cost: \$ 9.56			

SUBMITTED BY DEPARTMENT/DIVISION:

FINANCE / MUNICIPAL SERVICES RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Business Tax Certificate Ambulance Service	flat per busin plus \$ 15. additional for ea	Charged By: Finance Collected By: Finance / Municipal Serv Business Tax		Prop 26 Exception: * N/A Full Cost: N/A			
Business Tax Certificate Carnivals Carnival concession, ride, sideshow	per d \$ 15. per ea	Charged By: Finance Collected By: Finance / Municipal Serv Business Tax		Prop 26 Exception: * N/A Full Cost: N/A			
Business Tax Certificate Circus Circus concession, ride, sideshow	per 6 \$ 15. per ea	Charged By: Finance Collected By: Finance / Municipal Serv Business Tax		Prop 26 Exception: * N/A Full Cost: N/A			
Business Tax Certificate Promotional Show Promotional Show concession, ride, sideshow	per o \$ 15. per ea	Charged By: lay Finance Collected By: Finance / lay Municipal Serv Business Tax		Prop 26 Exception: * N/A Full Cost: N/A			

SUBMITTED BY DEPARTMENT/DIVISION:

FINANCE / MUNICIPAL SERVICES

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Business Tax Certificate Escort Service (funerals, personal escort services, etc.)		Finance		Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			
Business Tax Certificate Intracity bus service and public transportation		Finance		Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			
Business Tax Certificate Parade route vendor	\$ 15.00 per parade	Finance		Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			

SUBMITTED BY DEPARTMENT / DIVISION: FINANCE / MUNICIPAL SERVICES

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE , RATE OR CHARGE Business Tax Certificate Pawnshop		CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: Finance Collected By: Finance / Municipal Serv	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A		PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Business Tax Certificate Taxicab Company Taxicab Stand	per cal per yea \$ 90.00	Charged By: Finance Police Collected By: Finance / Municipal Serv Business Tax	Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			
Business Tax Certificate Rental units (3+) - Apartments - Hotels/Motels	per un per yea \$ 3.00 per un	Charged By: t Finance r Collected By: t Finance / r Municipal Serv Business Tax		Rental unit = \$3.00 3.40.350 Surcharge = \$2.22 3.40.360		
Business Tax Certificate Business providing regular service by use of vehicles including catering trucks	\$ 23.00 per vehicle	Charged By: Finance Collected By: Finance / Municipal Serv Business Tax	Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			

SUBMITTED BY DEPARTMENT / DIVISION: FINANCE / MUNICIPAL SERVICES

RESOLUTION NUMBER:

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DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Business Tax Certificate Public market operators		Finance		Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			
Business Tax Certificate Vending Operators		r Finance		Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			
Business Tax Certificate Automatic coin-operated amusement machines and peep shows	\$ 60.00 each per yea	r Finance		Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			
Business Tax Certificate Juke Box	\$ 30.00 each per yea	Finance		Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			

SUBMITTED BY DEPARTMENT/DIVISION:

FINANCE / MUNICIPAL SERVICES RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Business Tax Certificate Billiard and pool tables Ping-pong tables Bowling or Tenpin lanes	per table of lane per year \$0.00 flat fee for 1 or more tables	r Collected By: Finance / s Municipal Serv r Business Tax		Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			
Business Tax Certificate Merry-go-rounds, shooting galleries, golf ranges, and skating rinks	\$ See Scheduli 200 attached			Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			
Business Tax Certificate Theaters 1-500 seats or stalls 501-1000 seats or stalls 1001 or more seats or stalls	per yea \$ 30.00 per yea			Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			
Business Tax Certificate Nightclubs, cabarets, etc.	\$ See Scheduli 100 attached	Charged By: Finance Collected By: Finance / Municipal Serv Business Tax		Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			

SUBMITTED BY DEPARTMENT / DIVISION: FINANCE / MUNICIPAL SERVICES

RESOLUTION NUMBER:

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DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Business Tax Certificate Class I entertainment license without a valid theater or night club license for same location.	first year \$ 210.00	Charged By: Finance Collected By: Finance / Municipal Serv Business Tax		Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			
Business Tax Certificate Class II entertainment license	first year \$ 75.00	Charged By: Finance Collected By: Finance / Municipal Serv Business Tax	Date: 10/13/1998 O. No.: 1721 O. Date: 10/27/1998	Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			
Business Tax Certificate Class III entertainment license without a valid theater or night club license for same location.	first year \$ 360.00	Charged By: Finance Collected By: Finance / Municipal Serv Business Tax	Date: 10/13/1998 O. No.: 1721 O. Date: 10/27/1998	Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			
Business Tax Certificate Massage establishment	\$ See Schedule 200 attached	Collected By: Finance /		Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			

SUBMITTED BY DEPARTMENT / DIVISION:

FINANCE / MUNICIPAL SERVICES RESOLUTION NUMBER:

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DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Business Tax Certificate Contractors - State licensed		Finance		Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			
Business Tax Certificate Detective Agency	\$ 150.00	Finance	Date: 10/13/1998 O. No.: 1721 O. Date: 10/27/1998	Prop 26 Exception: * N/A			
Business Tax Certificate Itinerant merchant Peddlers	per year max 190 days \$ 113.00 per yeal	Finance		Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			
Business Tax Certificate Secondhand Dealer	\$ 150.00	Finance	Date: 10/13/1998 O. No.: 1721 O. Date: 10/27/1998	Prop 26 Exception: * N/A			

SUBMITTED BY DEPARTMENT / DIVISION:

FINANCE / MUNICIPAL SERVICES RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE , RATE OR CHARGE Business Tax Certificate Principal solicitors certificate		CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: Finance Collected By: Finance / Municipal Serv Business Tax	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable) Date: 10/13/1998 O. No.: 1721 O. Date: 10/27/1998	Prop 26 Exception: * N/A	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Business Tax Certificate Handbill distributors (Distributors located in the City of Santa Clara & holding a valid business certificate are exempt from this fee). Restricted address list for handbill distribution.	for public \$ 0.05 per page	Charged By: Finance Collected By: Finance / Municipal Serv Business Tax		Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A		
Business Tax Certificate Miniature golf course	\$ See Schedule 200 attached	Charged By: Finance Collected By: Finance / Municipal Serv Business Tax		Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A		
Business Tax Certificate Christmas tree lots Merchants with an established place of business in the City of Santa Clara	\$ 150.00 plus all othe applicable fees per lot per sale	Collected By: Finance /		Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A		

SUBMITTED BY DEPARTMENT / DIVISION: FINANCE / MUNICIPAL SERVICES

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Business Tax Certificate Pumpkin sales lots	plus all other	Finance Collected By:	O. Date: 10/27/1998 City Code Section:	Objective: Tax Prop 26 Exception: * N/A Full Cost: N/A			
Business Tax Certificate Seasonal items sales lots	plus all other	Finance Collected By:	O. Date: 10/27/1998 City Code Section:	Prop 26 Exception: * N/A			
Business Tax Certificate Bingo	\$ 50.00	Finance Collected By: Finance /	O. No.: 1658 & 1729 O. Date: 6/28/1994 & 4/6/1999		Regulated business - see Police Dept. Fee Schedule for additional applicable fees. Business tax amount set by SCCC 5.75.180		

SUBMITTED BY DEPARTMENT / DIVISION:

FINANCE / MUNICIPAL SERVICES

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Amplified Music Permit	\$ 57.00	Charged By: Finance Collected By: Finance	O. No.: O. Date:	Objective: User Fee Prop 26 Exception: 3 Full Cost: 60.57		\$ 60.00	5.26%
City Flag	\$ 95.00	Charged By: Finance Collected By: Finance	O. No.: O. Date:	Objective: Recover Cos Prop 26 Exception: N/A Full Cost: \$ 95.00			
Block Party Request	\$ No Charge	Charged By: Finance Collected By: Finance	Date: 6/15/2010 O. No.: O. Date:	Objective: User Fee Prop 26 Exception: N/A Full Cost: \$ 71.63			

SUBMITTED BY DEPARTMENT/DIVISION:

FINANCE / MUNICIPAL SERVICES RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE , RATE OR CHARGE Utility service deposit - commercial, industrial and residential	three (3) month's usage based on history and/or	Municipal Serv. Collected By:	O. No.: O. Date:	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: As Calculated	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Service turn-on fee (for each service) Electric Water		Municipal Serv.	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 49.95	\$ 40.00 \$ 40.00	33.33% 33.33%
Billing service charge for late payment - residential, commercial and industrial	or 1.5% per account whichever greater	Municipal Serv.	O. No.:	Objective: Recover Cost Penalty Prop 26 Exception: 1,2,5 Full Cost: \$ 15.25		
Delinquent Service Letter (48 hour notice)		Municipal Serv.	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Penalty Prop 26 Exception: 1,2 Full Cost: \$ 36.12	\$ 36.00	5.88%

SUBMITTED BY DEPARTMENT / DIVISION:

FINANCE / MUNICIPAL SERVICES

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Fees for the verification of electric meter address (aka "ring out")	per address plus \$ 2.00	Charged By: Municipal Serv. Collected By: Finance / Municipal Serv.	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 121.15		\$ 121.00	6.14%
Utility Billing Splitting or Combining Accounts		Charged By: Municipal Serv. Collected By: Finance / Municipal Serv.	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 128.59		\$ 90.00	32.35%
Payment Default Fee (includes NSF check, direct payment decline, default credit card charge)	\$ 31.00	Charged By: Municipal Serv. Collected By: Finance / Municipal Serv.	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2,5 Full Cost: \$ 34.00			Moved to Citywide section
Municipal Services Information Each document Special Request (Request Research)	per page \$ Actual cost	Charged By: Municipal Serv. Collected By: Finance / Municipal Serv.	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 19.94	See Citywide fee section. Fee waived for the most recent three-month period.		

SUBMITTED BY DEPARTMENT/DIVISION:

FINANCE / MUNICIPAL SERVICES

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
10-day letter for house meter for up to 10 units For each full or partial increment of 10 thereafter		Municipal Serv.	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 106.27		\$ 106.00	6.00%
Meter reading more than once per month 1st meter per location For each additional meter reading at same location		Municipal Serv.	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 63.76		\$ 63.00	5.00%
Delinquent Reconnect Fee		Municipal Serv.	O. No.: O. Date:	Objective: Recover Cost Penalty Prop 26 Exception: 1,2 Full Cost: \$ 79.70		\$ 79.00	5.33%

Attachment - Finance/Municipal Services Division

July 1, 2018

c	Schedule No. 100 Commercial/Indust	
1	Employee(s)	\$ 15
2-5	"	30
6-10	"	70
11-15	"	90
16-20	"	115
21-25	II.	175
26-30	II.	225
31-40	II.	280
41-55	II.	330
56-75	"	380
76-100	"	460
101+	II	500

	Schedule No. 200 Professional	•	
1	Employee(s)	\$	15
2-3	II .		30
4-6	II .		70
7-10	II .		90
11-20	II		115
21-25	II		175
26-35	II		225
36-40	"		280
41-45	II .		330
46-50	II .		380
51-55	II .		460
56+	II		500

	Schedule No. 300 Manufacturing	-	
1-3	Employee(s)	\$	15
4-20	II		45
21-30	II		65
31-50	II .		100
51-75	II .		135
76-100	II .		175
101-125	II .		225
126-175	II .		280
176-225	II		330
226-300	II		380
301-400	II		460
401+	II		500





Fire

SUBMITTED BY DEPARTMENT / DIVISION:

Fire / Training Fees RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED RESOLUTION NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Training Fee- CPR – Adult Heart Saver (4 Hours)		Charged By: Fire/Training Collected By: Fire/Training	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: * N/A Full Cost: \$ 844.00		\$ 844.00	20.06%
Training Fee- CPR – Adult/Pediatric Heart Saver (6 Hours)		Charged By: Fire/Training Collected By: Fire/Training	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: * N/A Full Cost: \$ 1,128.00		\$ 1,128.00	14.29%
Training Fee- First Aid (4 Hours)		Charged By: Fire/Training Collected By: Fire/Training	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: * N/A Full Cost: \$ 844.00		\$ 844.00	20.06%

SUBMITTED BY DEPARTMENT / DIVISION:

Fire / Training Fees RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED RESOLUTION NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Training Fee- PALS/ACLS Recognition (2 Days)			R. No.: 17-8423	Objective: Recover Cos User Fed Prop 26 Exception: * N/A Full Cost: \$ 2,830.00	e A	\$ 2,830.00	11.64%
Training Fee- PALS/ACLS Re-Recognition (1 Day)		Charged By: Fire/Training Collected By: Fire/Training	R. No.: 17-8423	Objective: Recover Cos User Fee Prop 26 Exception: * N/A Full Cost: \$ 1,554.00	e A	\$ 1,554.00	-38.70%
Training Fee- Fire Extinguisher Training (2 Hours) Does not include fees for fire extinguisher use.		Charged By: Fire/Training Collected By: Fire/Training	R. No.: 17-8423	Objective: Recover Cos User Fed Prop 26 Exception: * N// Full Cost: \$ 335.00	e A	\$ 335.00	6.01%
Training Fee- General Fire and Rescue Training (4 Hours)			R. No.: 17-8423	Objective: Recover Cos User Fed Prop 26 Exception: * N/A Full Cost: \$ 636.00	e A	\$ 636.00	6.18%

SUBMITTED BY DEPARTMENT / DIVISION:

Fire / Training Fees RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE Training Fee- Hose and Nozzle Training (4 Hours) Does not include fees for equipment use.		R. No.: 17-8423	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost User Fee Prop 26 Exception: * N/A Full Cost: \$ 636.00	PROPOSED NEW OR REVISED FEE 2018-19 \$ 636.00	Percent Change 6.18%
Training Fee- Haz-Mat First Responder Awareness Training (8 hours)		R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: * N/A Full Cost: \$ 1,235.00	\$ 1,235.00	6.19%
Training Fee- Safety and Evacuation Lecture (2 Hours)	Charged By: Fire/Training Collected By: Fire/Training	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: * N/A Full Cost: \$ 335.00	\$ 335.00	6.01%
Training Fee- Self Contained Breathing Apparatus (2 Hours) Does not include fees for refilling air bottles.	Charged By: Fire/Training Collected By: Fire/Training	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: * N/A Full Cost: \$ 335.00	\$ 335.00	6.01%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED RESOLUTION NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Facility Rental Fee: Headquarters' Conference Room Rental	\$ 49.00 per hour		R. No.: 17-8423 R. Date: 4/18/2017	Objective: User Fee Prop 26 Exception: 4 Full Cost: \$ 52.00		\$ 52.00	6.12%
Facility Rental Fee: Training Center: Classroom (Limit 80 persons)	\$ 123.00 per hour		R. No.: 17-8423 R. Date: 4/18/2017	Objective: User Fee Prop 26 Exception: 4 Full Cost: \$ 130.00		\$ 130.00	5.69%
Facility Rental Fee: Training Center: Classroom (Limit 30 persons)	\$ 62.00 per hour	Charged By: Fire Collected By: Fire/Administration	R. No.: 17-8423 R. Date: 4/18/2017	Objective: User Fee Prop 26 Exception: 4 Full Cost: \$ 65.00		\$ 65.00	4.84%
Facility Rental Fee: Training Center: Classroom (Limit 20 persons)	\$ 31.00 per hour	Charged By: Fire Collected By: Fire/Administration		Objective: User Fee Prop 26 Exception: 4 Full Cost: \$ 32.00		\$ 32.00	3.23%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE Facility Rental Fee: Training Center: Drill Grounds/Tower	CURRENT FEE and PERIOD \$ 49.00 per hour		R. No.: 17-8423 R. Date: 4/18/2017	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: User Fee Prop 26 Exception: 4 Full Cost: \$ 52.00	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19 \$ 52.00	Percent Change 6.12%
Facility Rental Fee: Training Center, Apparatus Sump	\$ 79.00 per hour	Fire	R. No.: 17-8423 R. Date: 4/18/2017	Objective: User Fee Prop 26 Exception: 4 Full Cost: \$ 83.00		\$ 83.00	5.06%
Equipment Rental Fee: Rental of Hose (2½" and 1½")	\$ 49.00 per day		R. No.: 17-8423 R. Date: 4/18/2017	Objective: User Fee Prop 26 Exception: 4 Full Cost: \$ 52.00		\$ 52.00	6.12%
Equipment Rental Fee: Rental of Nozzle (2½" and 1½")	\$ 31.00 per day		R. No.: 17-8423 R. Date: 4/18/2017	Objective: User Fee Prop 26 Exception: 4 Full Cost: \$ 32.00		\$ 32.00	3.23%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE Equipment Rental Fee: Refilling 30 Minute Air Bottles per bottle	CURRENT FEE and PERIOD \$ 12.00 per day		R. No.: 16-8322 R. Date: 5/10/2016		COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change 8.33%
Equipment Rental Fee: Smoke Machine (Does not include smoke machine fuel)	\$ 37.00 per day	Charged By: Fire	Date: 4/18/2017 R. No.: 17-8423 R. Date: 4/18/2017	Full Cost: \$ 13.20 Objective: User Fee Prop 26 Exception: 4 Full Cost: \$ 39.00		\$ 39.00	5.41%
Equipment Rental Fee: Smoke Machine Fuel (4 Liters)	\$ 68.00 each	Charged By: Fire Collected By: Fire/Administration	R. No.: 17-8423 R. Date: 4/18/2017	Objective: User Fee Prop 26 Exception: 4 Full Cost: \$ 72.00		\$ 72.00	5.88%
Equipment Rental Fee: Fire Extinguisher (Dry Chemical, 2A:10B:C)	\$ 55.00 per day	Charged By: Fire Collected By: Fire/Administration		Objective: User Fee Prop 26 Exception: 4 Full Cost: \$ 58.00		\$ 58.00	5.45%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE , RATE OR CHARGE Resource Fees: Stand-by (One Engine for Permitted Activity)	CURRENT FEE and PERIOD \$ 423.00 per hour			FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: User Fee Prop 26 Exception: 1,2	PROPOSED NEW OR REVISED FEE 2018-19 \$ 449.00	Percent Change 6.15%
Resource Fees: Fire Watch (Per Person)	\$ 140.00 per hour	Fire/Administration Charged By: Fire	Date: 4/18/2017	Full Cost: \$ 449.00 Objective: User Fee Prop 26 Exception: 1,2	\$ 148.00	5.71%
Resource Fees: Water Clean-up – Industrial and Commercial (1 Engine)	\$ 423.00 per hour		R. No.: 17-8423 R. Date: 4/18/2017	Objective: User Fee Prop 26 Exception: 1,2 Full Cost: \$ 449.00	\$ 449.00	6.15%
Resource Fees: Water Clean-up – Industrial and Commercial (1 Truck)	\$ 423.00 per hour	Charged By: Fire Collected By: Fire/Administration		Objective: User Fee Prop 26 Exception: 1,2 Full Cost: \$ 449.00	\$ 449.00	6.15%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED RESOLUTION NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Resource Fees: Water Clean-up – Industrial and Commercial (1 Haz- Mat)	per hour	Fire	R. No.: 17-8423 R. Date: 4/18/2017	Objective: User Fee Prop 26 Exception: 1,2 Full Cost: \$ 148.00		\$ 148.00	5.71%
Resource Fees: Water Clean-up – Industrial and Commercial (1 Battalion Chief)	per hour	Fire	R. No.: 17-8423 R. Date: 4/18/2017	Objective: User Fee Prop 26 Exception: 1,2 Full Cost: \$ 148.00		\$ 148.00	5.71%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED RESOLUTION NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Alternate Materials and Methods Review	\$ 712.00	Charged By: Fire/Prevention Collected By: Fire/Prevention Permit Center	R. No. : 17-8423	User Fee	development projects.	\$ 915.00	28.51%
Automatic Fire Extinguishing Systems: Special Hazard Systems (including Halon, Wet and Dry Chemical Systems, CO2, Foam and Similar Systems).	\$ 987.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No. : 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,048.00		\$ 1,048.00	6.18%
Automatic Fire Extinguishing Systems: Hood & Duct	\$ 564.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 599.00		\$ 599.00	6.21%
Automatic Fire Sprinkler Systems - New: 1-49 heads	\$ 844.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No. : 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$896.00		\$ 896.00	6.16%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE , RATE OR CHARGE Automatic Fire Sprinkler Systems - New: 50-100 heads	CURRENT FEE and PERIOD \$ 1,408.00	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: Fire/Prevention Collected By: Fire/Prevention	(if applicable) Date: 4/18/2017 R. No.: 17-8423	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,496.00		PROPOSED NEW OR REVISED FEE 2018-19 \$ 1,496.00	Percent Change 6.25%
Automatic Fire Sprinkler Systems - New: 101-200 heads	\$ 2,046.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No. : 17-8423		development projects.	\$ 2,557.00	24.98%
Automatic Fire Sprinkler Systems - New: Each additional 100 heads (>200 heads)	\$ 564.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 599.00		\$ 599.00	6.21%
Automatic Fire Sprinkler Systems - Existing: 1-49 heads, no calculations	\$ 564.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No. : 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 599.00		\$ 599.00	6.21%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE , RATE OR CHARGE Automatic Fire Sprinkler Systems - Existing: 50-100 heads, no calculations	CURRENT FEE and PERIOD \$ 844.00	Fire/Prevention	(if applicable) Date: 4/18/2017 R. No.: 17-8423	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 896.00	PROPOSED NEW OR REVISED FEE 2018-19 \$ 896.00	Percent Change 6.16%
Automatic Fire Sprinkler Systems - Existing: 1-49 heads, with calculations	\$ 1,408.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,496.00	\$ 1,496.00	6.25%
Automatic Fire Sprinkler Systems - Existing: 50-100 heads, with calculations	\$ 1,550.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,647.00	\$ 1,647.00	6.26%
Automatic Fire Sprinkler 101-200 heads, with calculations	\$ 2,042.00	Charged By: Collected By: Fire/Prevention	R. No.: 17-8423	Objective: Recover Cost Prop 26 Exception: 1,2,3 Full Cost: \$ 2,245.00	\$ 2,245.00	9.94%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	(if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Automatic Fire Sprinkler Systems - Existing: Each additional 100 heads (>200 heads)	\$ 280.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No. : 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 297.00		\$ 297.00	6.07%
Battery Systems	\$ 844.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No. : 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 896.00		\$ 896.00	6.16%
Building Plans 25% of Building Department Fee	\$ 246.00	Charged By: Permit Center Collected By: Permit Center	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 261.00		\$ 261.00	6.10%
Carnivals and Fairs		Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No. : 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 896.00		\$ 896.00	6.16%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED RESOLUTION NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Change of Address	\$ 280.00	Charged By: Fire Collected By: Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 297.00		\$ 297.00	6.07%
Christmas Tree Lots or Sale Areas at Retail Businesses	\$ 423.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 449.00		\$ 449.00	6.15%
Closure of an Onsite Hazardous Waste Treatment System: Conditionally Authorized and Conditionally Exempt		Charged By: Fire Collected By: Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 573.00		\$ 573.00	6.11%
Closure of an Onsite Hazardous Waste Treatment System: Permit by Rule	\$ 634.00	Charged By: Fire Collected By: Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 673.00		\$ 673.00	6.15%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE , RATE OR CHARGE Compressed Gas Installation		Fire/Prevention	(if applicable) Date: 4/18/2017 R. No.: 17-8423	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3	PROPOSED NEW OR REVISED FEE 2018-19 \$ 1,048.00	Percent Change 6.18%
Cooking Oil Storage Tanks	\$ 844.00	Fire/Prevention	R. No.: 17-8423	Full Cost: \$ 1,048.00 Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 896.00	\$ 896.00	6.16%
Demolition of Building	\$ 423.00	Fire	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 449.00	\$ 449.00	6.15%
Demolition of Fire Protection System	\$ 423.00	Fire/Prevention	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 449.00	\$ 449.00	6.15%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED RESOLUTION NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Emergency Responder Radio Coverage System	\$ 2,113.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 2,245.00		\$ 2,245.00	6.25%
Emergency Alarm Systems: New System or Modification – No Gas Detection	\$ 1,408.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,496.00		\$ 1,496.00	6.25%
Emergency Alarm Systems: New System or Modification including Gas Detection	\$ 1,971.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 2,094.00		\$ 2,094.00	6.24%
Engineering Referrals (Parcel maps, public roads, public fire hydrants)	\$ 423.00	Charged By: Fire Collected By: Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 449.00		\$ 449.00	6.15%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED RESOLUTION NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Environmental Study Initial Review (includes 6 hours of review)	\$ 746.00	Charged By: Collected By: Fire/Prevention	R. No. : 17-8423 R. Date : 4/18/2017	•	development projects.	\$ 896.00	20.11%
Environmental Study each additional hour after initial review	\$ 140.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cos User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 148.00	3	\$ 148.00	5.71%
Exhibit and Trade Shows	\$ 844.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cos User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 896.00	3	\$ 896.00	6.16%
Explosives and Blasting Agents See Chapter 33 of the Fire Code	\$ 664.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cos User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 705.00	3	\$ 705.00	6.17%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE , RATE OR CHARGE Fire Alarm Systems (Non-high rise and R-2 Occupancies: 1-20 Devices	CURRENT FEE and PERIOD \$ 844.00	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No. : 17-8423	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 896.00	PROPOSED NEW OR REVISED FEE 2018-19 \$ 896.00	Percent Change 6.16%
Fire Alarm Systems (Non-high rise and R-2 Occupancies: 21-40 Devices	\$ 1,408.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No.: 17-8423	Objective: Recover Cost User Fee	\$ 1,496.00	6.25%
Fire Alarm Systems (Non-high rise and R-2 Occupancies: 41-100 Devices	\$ 2,113.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 2,245.00	\$ 2,245.00	6.25%
Fire Alarm Systems (Non-high rise and R-2 Occupancies: 101-200 Devices	\$ 2,818.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No. : 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 2,994.00	\$ 2,994.00	6.25%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED RESOLUTION NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Fire Alarm Systems (Non-high rise and R-2 Occupancies: Each additional 50 devices (>200 devices)	\$ 280.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 297.00		\$ 297.00	6.07%
Fire Alarm Systems with pre- wire inspection required (high rise and R-2 occupancies): 1-20 Devices	\$ 1,127.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,197.00		\$ 1,197.00	6.21%
Fire Alarm Systems with pre- wire inspection required (high rise and R-2 occupancies): 21-40 Devices	\$ 1,691.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,797.00		\$ 1,797.00	6.27%
Fire Alarm Systems with prewire inspection required (high rise and R-2 occupancies): 41-100 Devices	\$ 2,394.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 2,544.00		\$ 2,544.00	6.27%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE , RATE OR CHARGE Fire Alarm Systems with prewire inspection required (high rise and R-2 occupancies): 101-200 Devices	CURRENT FEE and PERIOD \$ 3,099.00		(if applicable) Date: 4/18/2017 R. No.: 17-8423	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 3,293.00		PROPOSED NEW OR REVISED FEE 2018-19 \$ 3,293.00	Percent Change 6.26%
Fire Alarm Systems with pre- wire inspection required (high rise and R-2 occupancies): Each additional 50 devices (>200 devices)	\$ 423.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 449.00		\$ 449.00	6.15%
Fire Pump Installation	\$ 2,036.00	Charged By: Collected By: Fire/Prevention	R. No.: 17-8423	Objective: Recover Cost Prop 26 Exception: 1,2,3 Full Cost: \$ 2,994.00	development projects.	\$ 2,994.00	47.05%
High-Rise Fire Protection Water Storage Tank (1st tank)	\$ 987.00	Fire/Prevention	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,048.00		\$ 1,048.00	6.18%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE , RATE OR CHARGE High-Rise Fire Protection	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By:	DATE FEE LAST CHANGED RESOLUTION NUMBER & DATE (if applicable) Date: 4/18/2017	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Water Storage Tank (each additional tank)	,	Fire/Prevention	R. No.: 17-8423	User Fee			
Hazardous Materials Closure Plan: Facility/Site	\$ 2,071.00		R. No.: 17-8423	User Fee	development projects.	\$ 2,994.00	44.57%
Hazardous Materials Closure Plan: Equipment	\$ 1,291.00		R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,496.00		\$ 1,496.00	15.88%
Hazardous Material Tool/Equipment Installation	\$ 1,691.00		R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,797.00		\$ 1,797.00	6.27%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE , RATE OR CHARGE High-Piled Combustible	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By:	DATE FEE LAST CHANGED RESOLUTION NUMBER & DATE (if applicable) Date: 4/18/2017	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Storage See Chapter 32 of the Fire Code	\$ 1,905.00	Fire/Prevention	R. No.: 17-8423	User Fee		\$ 2,094.00	9.9270
Liquefied Petroleum Gases Installation Per Tank	\$ 987.00	Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,048.00		\$ 1,048.00	6.18%
Methane Venting and Detection Systems ≤ 2,500 Square feet	\$ 2,818.00	Fire/Prevention	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 2,994.00		\$ 2,994.00	6.25%
Methane Venting and Detection Systems > 2,500 Square feet	\$ 280.00		R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 297.00		\$ 297.00	6.07%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE Open Burnings (open flames, torches, candles)	*	Fire/Prevention	(if applicable) Date: 4/18/2017 R. No.: 17-8423 R. Date: 4/18/2017	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 599.00	PROPOSED NEW OR REVISED FEE 2018-19 \$ 599.00	Percent Change 6.21%
Ovens: Industrial Baking and/or Drying per oven	\$ 987.00	Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,048.00	\$ 1,048.00	6.18%
Ozone Generator		Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$896.00	\$ 896.00	6.16%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE , RATE OR CHARGE Community Development	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By:	(if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change 6.15%
Department Referrals		Fire Collected By: Fire/Prevention		Prop 26 Exception: 1,2,3 Full Cost: \$ 449.00		
Public Fireworks Display and Pyrotechnic Special Effects Use	\$ 987.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,048.00	\$ 1,048.00	6.18%
Pyrotechnics Special Effects Proximal to Audience	\$ 1,691.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,797.00	\$ 1,797.00	6.27%
Refrigeration System	\$ 703.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 747.00	\$ 747.00	6.26%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By:	DATE FEE LAST CHANGED RESOLUTION NUMBER & DATE (if applicable) Date: 4/18/2017	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Access Control and Traffic Calming Devices	ф 304.00	Fire	R. No.: 17-8423 R. Date: 4/18/2017	User Fee		\$ 599.00	0.2176
Smoke Control System	\$ 3,523.00	Fire/Prevention	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 3,743.00		\$ 3,743.00	6.24%
Standpipe Systems: Wet, Combination and Horizontal	\$ 987.00	Fire/Prevention	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,048.00		\$ 1,048.00	6.18%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE , RATE OR CHARGE Storage Tanks - Hazardous Materials: Underground and Above Ground Tank Installations (1st tank)	CURRENT FEE and PERIOD \$ 1,267.00	Fire/Prevention	(if applicable) Date: 4/18/2017 R. No.: 17-8423 R. Date: 4/18/2017		COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19 \$ 1,346.00	Percent Change 6.24%
Underground and Above Ground Tank Installations (each additional tank after the 1st)	\$ 564.00	Fire/Prevention	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 599.00		\$ 599.00	6.21%
Storage Tanks - Hazardous Materials: Underground and Above Ground Tank Removals (1st tank)	\$ 1,267.00		R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,346.00		\$ 1,346.00	6.24%
Underground and Above Ground Tank Removals (each additional tank after the 1st)	\$ 564.00	Charged By: Fire/Prevention Collected By: Fire/Prevention	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 599.00		\$ 599.00	6.21%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED RESOLUTION NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Underground and Above Ground Tank Modifications		Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 747.00		\$ 747.00	6.26%
First Tent, Canopy or Air			R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost Prop 26 Exception: 1,2,3 Full Cost: \$ 896.00		\$ 741.00	20.00%
Each additional temporary membrane structure and tent		Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 297.00		\$ 297.00	6.07%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE , RATE OR CHARGE Underground Fire Service Systems: Fire Sprinkler System (no hydrants)	Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,496.00	PROPOSED NEW OR REVISED FEE 2018-19 \$ 1,496.00	Percent Change 9.92%
Underground Fire Service Systems: Fire Sprinkler System with Hydrants	Fire/Prevention	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 2,094.00	\$ 2,094.00	6.24%
Underground Fire Service Systems: Repairs	Fire/Prevention	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 747.00	\$ 747.00	6.26%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE , RATE OR CHARGE Automatic Fire Sprinkler Systems: Residential 13D - Initial Submittal Plan Review Required	CURRENT FEE and PERIOD \$ 844.00	Fire/Prevention	(if applicable) Date: 4/18/2017 R. No.: 17-8423	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 896.00	PROPOSED NEW OR REVISED FEE 2018-19 \$ 896.00	Percent Change 6.16%
Automatic Fire Sprinkler Systems: Residential 13D - Secondary Submittal - No Plan Review Required	\$ 423.00	Fire/Prevention	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 449.00	\$ 449.00	6.15%
Automatic Fire Protection System for Spray Booths	\$ 1,089.00	Fire/Prevention	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,197.00	\$ 1,197.00	9.92%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE , RATE OR CHARGE Operational Permit: Aerosol products	CURRENT FEE and PERIOD \$ 280.00	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: Fire Collected By: Finance	R. No.: 17-8423	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cos User Fee Prop 26 Exception: 1,2,3	3	PROPOSED NEW OR REVISED FEE 2018-19 \$ 297.00	Percent Change 6.07%
Operational Permit: Amusement Park Buildings	\$ 280.00		R. No.: 17-8423	Objective: Recover Cos User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 297.00	3	\$ 297.00	6.07%
Operational Permit: Covered and Open Mall Buildings	\$ 280.00	Fire	R. No.: 17-8423	Objective: Recover Cos User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 297.00	3	\$ 297.00	6.07%
Operational Permit: Exhibit and Trade Shows	\$ 280.00		R. No.: 17-8423	Objective: Recover Cos User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 297.00	3	\$ 297.00	6.07%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE Operational Permit: Explosives	CURRENT FEE and PERIOD \$ 280.00	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: Fire Collected By: Finance	(if applicable) Date: 4/18/2017 R. No.: 17-8423	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 297.00	PROPOSED NEW OR REVISED FEE 2018-19 \$ 297.00	Percent Change 6.07%
Operational Permit: Cutting and Welding	\$ 280.00	Charged By: Fire Collected By: Finance	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 297.00	\$ 297.00	6.07%
Operational Permit: Cellulose Nitrate Storage	\$ 140.00 Annual	Charged By: Fire Collected By: Finance	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 148.00	\$ 148.00	5.71%
Operational Permit: Combustible Dust Producing Operations	\$ 185.00 Annual		R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 449.00	\$ 231.00	24.86%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE , RATE OR CHARGE Operational Permit: Combustible Fiber Storage	CURRENT FEE and PERIOD \$ 140.00 Annua	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: Fire Collected By: Finance	R. No.: 17-8423	Prop 26 Exception: 1,2,3	PROPOSED NEW OR REVISED FEE 2018-19 \$ 148.00	Percent Change 5.71%
Operational Permit: Combustible Storage - Including tires in excess of 2,500 cubic feet	Annua	Charged By: Fire Collected By: Finance	R. No.: 17-8423	Objective: Recover Cost User Fee	\$ 296.00	24.89%
Operational Permit: Dry Cleaning Plants	\$ 271.00 Annua	Charged By: Fire Collected By: Finance	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 297.00	\$ 297.00	9.59%
Operational Permit: Fruit Ripening	\$ 322.00 Annua	Charged By: Fire Collected By: Finance	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 449.00	\$ 402.00	24.84%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE Operational Permit: High Piled Combustible Storage	CURRENT FEE and PERIOD \$ 280.00 Annual	Fire	(if applicable) Date: 4/18/2017 R. No.: 17-8423 R. Date: 4/18/2017	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 297.00	PROPOSED NEW OR REVISED FEE 2018-19 \$ 297.00	Percent Change 6.07%
Operational Permit: Hot Work Operations	\$ 140.00 Annual	Fire	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 148.00	\$ 148.00	5.71%
Operational Permit: Lumber Yard - More than 100,000 board feet	\$ 140.00 Annual	Fire	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 148.00	\$ 148.00	5.71%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE , RATE OR CHARGE Operational Permit:		, ,	(if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost	PROPOSED NEW OR REVISED FEE 2018-19 \$ 148.00	Percent Change 5.71%
Magnesium Working - More than 10 lbs. per work day	Annual		R. No.: 17-8423 R. Date: 4/18/2017	Prop 26 Exception: 1,2,3 Full Cost: \$ 148.00		
Operational Permit: Miscellaneous combustible storage	\$ 280.00	Fire	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 297.00	\$ 297.00	6.07%
Operational Permit: Organic Coatings	\$ 179.00 Annual		R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 190.00	\$ 190.00	6.15%
Operational Permit: Ovens (Industrial baking or Drying)	\$ 90.00 Annual	Fire	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 95.00	\$ 95.00	5.56%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED RESOLUTION NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Operational Permit: Places of Assembly	\$ 136.00 Annua	Charged By: Fire Collected By: Finance	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 144.00		\$ 144.00	5.88%
Operational Permit: Private Fire Hydrants	\$ 564.00	Charged By: Fire Collected By: Finance	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 599.00		\$ 599.00	6.21%
Operational Permit: Pyroxylin Plastics	\$ 280.00	Charged By: Fire Collected By: Finance	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 297.00		\$ 297.00	6.07%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE Operational Permit: Refrigeration Equipment	CURRENT FEE and PERIOD \$ 185.00 Annual	Fire	(if applicable) Date: 4/18/2017 R. No.: 17-8423	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 297.00	PROPOSED NEW OR REVISED FEE 2018-19 \$ 297.00	Percent Change 60.54%
Operational Permit: Repair Garages	\$ 166.00 Annual		R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 176.00	\$ 176.00	6.02%
Operational Permit: Rooftop Heliports	\$ 280.00	Charged By: Fire Collected By: Finance	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 297.00	\$ 297.00	6.07%
Operational Permit: Spraying or Dipping Operations	\$ 166.00 Annual	Fire	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 176.00	\$ 176.00	6.02%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE Operational Permit: Tire Rebuilding Plants	CURRENT FEE and PERIOD \$ 253.00 Annual	Fire	R. No.: 17-8423 R. Date: 4/18/2017	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 268.00	PROPOSED NEW OR REVISED FEE 2018-19 \$ 268.00	Percent Change 5.93%
Operational Permit: Waste Handling Facilities	\$ 392.00 Annual	Fire	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 449.00	\$ 449.00	14.54%
Operational Permit: Wood Products – Storage in excess of 200 cubic feet	\$ 185.00 Annual	Fire	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 449.00	\$ 277.00	49.73%

SUBMITTED BY DEPARTMENT / DIVISION:

Fire / Operational Permits - Haz-Mat

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED RESOLUTION NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Combustible and Flammable Materials (any amount)	\$ 211.00 Annual	Fire	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 224.00		\$ 224.00	6.16%
Compressed Gases (any amount)	\$ 211.00 Annual	Fire	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 224.00		\$ 224.00	6.16%
Corrosives: Gases - more than 200 cu ft Liquids - more than 55 gal Solids - more than 500 lbs	\$ 211.00 Annual	Fire	R. No. : 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 224.00		\$ 224.00	6.16%

SUBMITTED BY DEPARTMENT / DIVISION:

Fire / Operational Permits - Haz-Mat

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FI LAST CHAN RESOLUT NUMBER & (if applica	NGED TON DATE	FEE DE OBJECT PROP 26 EXC (SEE READEF FULL COST	CEPTION R'S GUIDE)	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Cryogens: Corrosive, Flammable or toxic - any amount Non-flammable - more than 60 gal Oxidizer - more than 60 gal	Annual	Fire	R. No.: 1	7-8423 8/2017	Objective: Prop 26 Exception: Full Cost:	Recover Cost User Fee 1,2,3 \$ 224.00		\$ 224.00	6.16%
Highly Toxic Materials	\$ 423.00		R. No.: 1	7-8423 8/2017	Objective: Prop 26 Exception: Full Cost:	Recover Cost User Fee 1,2,3 \$ 449.00		\$ 449.00	6.15%
Liquefied Petroleum Gas (LPG): Any Amount SCMFEC Section 105.6.7	\$ 271.00 Annual	Fire	R. No.: 1	7-8423 8/2017	Objective: Prop 26 Exception: Full Cost:	Recover Cost User Fee 1,2,3 \$ 297.00		\$ 297.00	9.59%

SUBMITTED BY DEPARTMENT/DIVISION:

Fire / Operational Permits - Haz-Mat

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED RESOLUTION NUMBER & DATE (if applicable)	PROP 26 EXCEPTION	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Organic Peroxides: Liquids and Solids - any amount Except: Class V Organic Peroxides	\$ 211.00 Annual	Fire	R. No. : 17-842	7 Objective: Recover Cos User Fer 3 7 Prop 26 Exception: 1,2,3 Full Cost: \$ 224.00	3	\$ 224.00	6.16%
Oxidizing Materials: Gases - more than 504 cubic feet Liquids and Solids - any amount Except: Class 1 Oxidizers	\$ 211.00 Annual		R. No.: 17-842	7 Objective: Recover Cos User Fed 3 7 Prop 26 Exception: 1,2,3 Full Cost: \$ 224.00	3	\$ 224.00	6.16%
Pyrophoric Materials: Gases, Liquids and Solids - any amount	\$ 211.00 Annual		R. No.: 17-842	7 Objective: Recover Cos User Fer 3 7 Prop 26 Exception: 1,2,3 Full Cost: \$ 224.00	3	\$ 224.00	6.16%
Radioactive Materials: See SCMFEC Sec. 105.6.48	\$ 211.00 Annual		R. No.: 17-842	7 Objective: Recover Cos User Fer 3 7 Prop 26 Exception: 1,2,4 Full Cost: \$ 224.00	3	\$ 224.00	6.16%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED RESOLUTION NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Toxic Materials: Gases, Liquids and Solids - any amount	\$ 211.00 Annual	Fire	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 224.00		\$ 224.00	6.16%
Unstable (Reactive) Materials: Gases, Liquids and Solids - any amount Except: Class 1 Unstable Reactive Materials	\$ 211.00 Annual	Fire	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 224.00		\$ 224.00	6.16%
Water Reactive Materials: Gases, Liquids and Solids - any amount Except: Class 1 Water Reactive Materials	Annual	Fire	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 224.00		\$ 224.00	6.16%

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED RESOLUTION NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
High-Rise Structures: Buildings 75 feet in height or greater	\$ 325.00 per floor Annual		R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 896.00		\$ 650.00	100.00%
R-1/R-2 Occupancies: Multi-Family Occupancies- 3 or more units; hotels and motels.	\$ 35.00 per unit Annual		R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 37.00		\$ 37.00	5.71%
High-Rise R-1 Occupancies per floor	\$ 280.00		R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 297.00		\$ 297.00	6.07%

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE Licensed Care Pre-Inspection Fee: 25 or fewer residents	CURRENT FEE and PERIOD \$ 165.00 per inspection	Fire	(if applicable) Date: 4/18/2017 R. No.: 17-8423 R. Date: 4/18/2017	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 297.00	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19 \$ 175.00	Percent Change 6.06%
Licensed Care Pre-Inspection Fee: (Annual) More than 25 residents	\$ 276.00 per inspection	Fire	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 747.00		\$ 345.00	25.00%
Licensed Care Inspections: Annual 9 to 14 occupants	\$ 232.00 Annual		R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 297.00		\$ 246.00	6.03%
Licensed Care Inspections: Annual 15 or more occupants	\$ 564.00 Annual	Fire	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 599.00		\$ 599.00	6.21%

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED RESOLUTION NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Commercial Day Care (E3) Adult Day Care (I4) 7-49 persons	\$ 280.00	Fire	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 297.00		\$ 297.00	6.07%
Commercial Day Care (E3) Adult Day Care (I4) 50-149 persons	\$ 423.00		R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 449.00		\$ 449.00	6.15%
Commercial Day Care (E3) Adult Day Care (I4) 150+ persons	\$ 564.00		R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 599.00		\$ 599.00	6.21%

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE School 1-250 students	CURRENT FEE and PERIOD \$ 423.00		(if applicable) Date: 4/18/2017 R. No.: 17-8423 R. Date: 4/18/2017	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 449.00	PROPOSED NEW OR REVISED FEE 2018-19 \$ 449.00	Percent Change 6.15%
School 251-500 students	\$ 703.00		R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 747.00	\$ 747.00	6.26%
School > 500 students	\$ 1,408.00	Charged By: Fire Collected By: Finance	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,496.00	\$ 1,496.00	6.25%

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE Jails	CURRENT FEE and PERIOD \$ 564.00	Fire	(if applicable) Date: 4/18/2017 R. No.: 17-8423 R. Date: 4/18/2017	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 599.00	PROPOSED NEW OR REVISED FEE 2018-19 \$ 599.00	Percent Change 6.21%
Hospitals	\$ 1,691.00	Fire	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,797.00	\$ 1,797.00	6.27%

SUBMITTED BY DEPARTMENT / DIVISION:

Fire / Inspection Fees RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED RESOLUTION NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Light/Ordinary Hazard Occupancy: Home Business	\$ 90.00 One time fee	Fire	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 168.00		\$ 95.00	5.56%
Light/Ordinary Hazard Occupancy: 0 to 1,500 square feet	\$ 104.00 Annual	Fire	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 110.00		\$ 110.00	5.77%
Light/Ordinary Hazard Occupancy: 1,501 to 5,000 square feet	\$ 175.00 Annual	Fire	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 185.00		\$ 185.00	5.71%
Light/Ordinary Hazard Occupancy: 5,001 to 20,000 square feet	\$ 247.00 Annual	Fire	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 262.00		\$ 262.00	6.07%

SUBMITTED BY DEPARTMENT / DIVISION:

Fire / Inspection Fees RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED RESOLUTION NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Light/Ordinary Hazard Occupancy: 20,001 to 50,000 square feet	\$ 280.00 Annual	Fire	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 297.00		\$ 297.00	6.07%
Light/Ordinary Hazard Occupancy: 50,001 square feet or more	\$ 351.00 Annual	Fire	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 373.00		\$ 373.00	6.27%
Extra Hazard Occupancy: 0 to 5,000 square feet	\$ 468.00 Annual	Fire	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 514.00		\$ 514.00	9.83%
Extra Hazard Occupancy: 5,001 to 20,000 square feet	\$ 705.00 Annual	Fire	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 774.00		\$ 774.00	9.79%

SUBMITTED BY DEPARTMENT / DIVISION:

Fire / Inspection Fees RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE Extra Hazard Occupancy: 20,001 to 50,000 square feet	CURRENT FEE and PERIOD \$ 871.00 Annual	Fire	(if applicable) Date: 4/18/2017 R. No.: 17-8423	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 925.00	PROPOSED NEW OR REVISED FEE 2018-19 \$ 925.00	Percent Change 6.20%
Extra Hazard Occupancy: 50,001 square feet or more	\$ 1,364.00 Annual	Fire	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,449.00	\$ 1,449.00	6.23%
Multi-Story Structures: Buildings 4 or more stories in height not classified as a high-rise	\$ 211.00 per floor Annual	Fire	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 224.00	\$ 224.00	6.16%
Miscellaneous Inspections	\$ 140.00 per hour	Fire	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 148.00	\$ 148.00	5.71%

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE False Alarm Responses: After third time in 180 day period per response	CURRENT FEE and PERIOD \$ 298.00	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: Fire Collected By: Fire	(if applicable) Date: 4/18/2017	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Penalty Prop 26 Exception: 1,2 Full Cost: \$ 298.00	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Failure to Obtain Construction Permit	\$ Double Fees	Charged By: Fire Collected By: Fire		Objective: Penalty Prop 26 Exception: 1,2,5 Full Cost: N/A			
Plan Resubmittal Fee: Each subsequent resubmittal after first request to resubmit	\$ 423.00	Charged By: Fire Collected By: Fire		Objective: Penalty Prop 26 Exception: 1,2 Full Cost: \$ 423.00			
Plan Revision Fee: Each subsequent revision or addendum after initial submittal	\$ 280.00	Charged By: Fire Collected By: Fire		Objective: Penalty Prop 26 Exception: 1,2 Full Cost: \$ 280.00			

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE Re-Inspection Fee: For failure to cancel appointment, work not ready for inspection or more than three re- inspections	CURRENT FEE and PERIOD \$ 359.00	Fire	R. No.: 17-8423	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Penalty Prop 26 Exception: 1,2,3 Full Cost: \$ 359.00	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Non-renewal of Operational (Annual) Permit: 30 days after renewal notice	\$ Double Fees	Fire	R. No.: 09-7653	Objective: Penalty Prop 26 Exception: 1,2,5 Full Cost: N/A		
Administative Citation Penalty: A105.1.4 Failure to pay annual fire permit fees	\$ 266.00	Fire	R. No.: 16-8322	Objective: Penalty Prop 26 Exception: 5 Full Cost: \$ 275.00	\$ 275.00	3.38%
Administative Citation Penalty: A109.2.2 Failure to comply with order, notices and/or tags issued by the Fire Department	\$ 266.00	Fire		Objective: Penalty Prop 26 Exception: 5 Full Cost: \$ 275.00	\$ 275.00	3.38%

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE , RATE OR CHARGE Administative Citation Penalty: 109.1 Other fire code violations	CURRENT FEE and PERIOD \$ 160.00	Fire	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Penalty Prop 26 Exception: 5 Full Cost: \$ 160.00	,	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Administative Citation Penalty: 304.1.1C Storage accumulation of rubbish and/or combustible vegetation-Commercial	\$ 266.00	Fire	Objective: Penalty Prop 26 Exception: 5 Full Cost: \$ 266.00			
Administative Citation Penalty: 304.1.1R Storage accumulation of rubbish and/or combustible vegetation-Residential	\$ 106.00		Objective: Penalty Prop 26 Exception: 5 Full Cost: \$ 106.00	;		
Administative Citation Penalty: 401.1 Failure to report emergencies	\$ 266.00		Objective: Penalty Prop 26 Exception: 5 Full Cost: \$ 266.00			

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE Administative Citation Penalty: 401.3.1 Intentional or negligent false alarm - each occurrence	CURRENT FEE and PERIOD \$ 160.00		FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Penalty Prop 26 Exception: 5 Full Cost: \$ 160.00	5	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Administative Citation Penalty: 407.1 Failure to maintain Hazardous Materials Management Plan in approved location	\$ 266.00	Fire	Prop 26 Exception: 5 Full Cost: \$ 266.00	5		
Administative Citation Penalty: 508.5.4 Obstruction and control of emergency access	\$ 213.00		Objective: Penalty Prop 26 Exception: 5 Full Cost: \$ 213.00	5		
Administative Citation Penalty: 901.6 Failure to maintain fire protection equipment	\$ 266.00		Prop 26 Exception: 5 Full Cost: \$ 266.00			

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE Administative Citation Penalty: 1004.1 Exceeding maximum occupant load	CURRENT FEE and PERIOD \$ 266.00	Fire	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Penalty Prop 26 Exception: 5 Full Cost: \$ 266.00	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Administative Citation Penalty: 1028.3 Obstruction of means of egress	\$ 266.00	Fire	Objective: Penalty Prop 26 Exception: 5 Full Cost: \$ 266.00			
Administative Citation Penalty: 2205.2 Failure to maintain vehicle fuel dispensing system	\$ 266.00		Objective: Penalty Prop 26 Exception: 5 Full Cost: \$ 266.00			
Administative Citation Penalty: 2701.5.1 Failure to file Hazardous Materials Management Plan	\$ 266.00		Objective: Penalty Prop 26 Exception: 5 Full Cost: \$ 266.00			

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE Administative Citation Penalty: 2701.5.2 Failure to update Hazardous Materials Inventory Statement	CURRENT FEE and PERIOD \$ 266.00	Fire	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Penalty Prop 26 Exception: 5 Full Cost: \$ 266.00	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Administative Citation Penalty: 2701.6 Failure to file Hazardous Materials Closure Plan			Prop 26 Exception: 5 Full Cost: \$ 266.00			
Administative Citation Penalty: 2703.1.1 Exceeding maximum allowable quantity of hazardous materials	\$ 266.00		Objective: Penalty Prop 26 Exception: 5 Full Cost: \$ 266.00			
Administative Citation Penalty: 2703.2.6 Failure to maintain hazardous materials systems	\$ 266.00		Objective: Penalty Prop 26 Exception: 5 Full Cost: \$ 266.00			

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE , RATE OR CHARGE Administative Citation Penalty: 2703.2.8 Failure to provide seismic protection for hazardous material systems	CURRENT FEE and PERIOD \$ 266.00	Fire	(if applicable) Date: 5/10/201 R. No.: 16-832	FULL COST FACTOR 6 Objective: Penalty 2 Prop 26 Exception: 5	;	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Administative Citation Penalty: 2703.3.3.1 Failure to report hazardous material release	\$ 266.00	Fire	R. No.: 16-832	Objective: Penalty Prop 26 Exception: 5 Full Cost: \$ 266.00	;		
Administative Citation Penalty: 2703.5 Failure to label hazardous materials system	\$ 266.00	Fire		Objective: Penalty Prop 26 Exception: 5 Full Cost: \$ 266.00	;		
Administative Citation Penalty: 2703.9.8 Failure to separate incompatible hazardous materials	\$ 266.00			Objective: Penalty Prop 26 Exception: 5 Full Cost: \$ 266.00			

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE , RATE OR CHARGE Administative Citation Penalty: 2704.2.2 Failure to maintain secondary containment for hazardous materials	CURRENT FEE and PERIOD \$ 266.00	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: Fire Collected By: Finance	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Penalty Prop 26 Exception: 5 Full Cost: \$ 266.00	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Administative Citation Penalty: 3301.1.2 Unlawful possession of fireworks	\$ 266.00	Charged By: Fire Collected By: Finance	Objective: Penalty Prop 26 Exception: 5 Full Cost: \$ 266.00			
Expired Construction Permit Reactivation Fee	\$ 198.00		Objective: Penalty Prop 26 Exception: 1,2,3 Full Cost: \$ 198.00			
Expired Construction Permit Plan Review Reactivation Fee	\$ 198.00	Charged By: Fire Collected By: Fire	Objective: Penalty Prop 26 Exception: 1,2,3 Full Cost: \$ 198.00			

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE , RATE OR CHARGE Microfilm Copies	plus actua	(if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19 \$ 23.00	Percent Change 4.55%
	cos	R. No.: 16-8322 R. Date: 5/10/2016	Prop 26 Exception: 1,2 Full Cost: \$ 23.76			
Photocopies	\$ 0.20	R. No.: 09-7653	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 0.22			Moved to Citywide section
Photographs	\$ 22.00 plus actual cost	R. No.: 16-8322 R. Date: 5/10/2016	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 23.76		\$ 23.00	4.55%

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED RESOLUTION NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Hazardous Waste Generator Fees: Used Oil Only	\$ 271.00	Fire	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 297.00		\$ 297.00	9.59%
Hazardous Waste Generator Fees: Less than 100 Kg per year	\$ 271.00	Fire	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 297.00		\$ 297.00	9.59%
Hazardous Waste Generator Fees: Less than 5 tons per year	\$ 377.00	Fire	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 449.00		\$ 400.00	6.10%
Hazardous Waste Generator Fees: 5 tons to less than 25 tons per year	\$ 492.00	Fire	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 540.00		\$ 522.00	6.10%

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED RESOLUTION NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Hazardous Waste Generator Fees: 25 tons and greater	\$ 564.00	Fire	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 599.00		\$ 599.00	6.21%
California Accidental Release Program (CALARP) Fees: CalARP Facility Operating Permit Program 1	\$ 1,361.00	Fire	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,496.00		\$ 1,496.00	9.92%
California Accidental Release Program (CALARP) Fees: CalARP Facility Operating Permit Program 2	\$ 1,634.00	Fire	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,797.00		\$ 1,797.00	9.98%
California Accidental Release Program (CALARP) Fees: CalARP Facility Operating Permit Program 3	\$ 1,634.00	Fire	R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,797.00		\$ 1,797.00	9.98%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE California Accidental Release Program (CALARP) Fees: RMP Review Fee	CURRENT FEE and PERIOD \$ 1,691.00	Fire	R. No.: 17-8423	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,797.00	PROPOSED NEW OR REVISED FEE 2018-19 \$ 1,797.00	Percent Change 6.27%
Onsite treatment of Hazardous Waste Annual Fee - Highest Tier: Permit by Rule	\$ 903.00	Fire	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 1,048.00	\$ 1,048.00	16.06%
Onsite treatment of Hazardous Waste Annual Fee - Highest Tier: Conditionally Authorized	\$ 655.00	Fire	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 747.00	\$ 747.00	14.05%
Onsite treatment of Hazardous Waste Annual Fee - Highest Tier: Conditionally Exempt	\$ 278.00	Charged By: Fire Collected By: Finance	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 297.00	\$ 297.00	6.83%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE , RATE OR CHARGE State of California Annual Surcharges: CUPA Oversight Fee	CURRENT FEE and PERIOD \$ As Determined by State Regulation	Fire	R. No.: 09-7653		COMMENTS Set by State Collected by City and paid to State.	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
State of California Annual Surcharges: Underground Tank Fee	\$ As Determined by State Regulation		R. No.: 09-7653	Objective: User Fee	Set by State Collected by City and paid to State.		
State of California Annual Surcharges: Califonia Accidental Release Prevention Program	\$ As Determined by State Regulation	Fire	R. No.: 09-7653		Set by State Collected by City and paid to State.		
State of California Annual Surcharges: Aboveground Petroleum Storage Act	\$ As Determined by State Regulation		R. No.: 15-8226		Set by State Collected by City and paid to State.		

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE , RATE OR CHARGE Aboveground Petroleum Storage Tank Program <1,320 gallon capacity	CURRENT FEE and PERIOD \$ 351.00	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: Fire Collected By: Finance	(if applicable) Date: 4/18/2017 R. No.: 17-8423	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3	PROPOSED NEW OR REVISED FEE 2018-19 \$ 373.00	Percent Change 6.27%
Aboveground Petroleum Storage Tank Program 1,320 - 10,000 gallon capacity	\$ 397.00	Charged By: Fire Collected By: Finance	Date: 4/18/2017 R. No.: 17-8423 R. Date: 4/18/2017	Full Cost: \$ 373.00 Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 435.00	\$ 435.00	9.57%
Aboveground Petroleum Storage Tank Program More than 10,000 gallon capcity	\$ 533.00	Charged By: Fire Collected By: Finance	R. No.: 17-8423	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 585.00	\$ 585.00	9.76%

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED RESOLUTION NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Underground Hazardous Materials Tank: First Tank	\$ 608.00	Fire	R. No.: 17-8423	User Fee	Cost recovery goal is mandated by State CUPA Regulations.	\$ 760.00	25.00%
Underground Hazardous Materials Tank: Each additional tank	\$ 202.00	Fire	R. No.: 17-8423		Cost recovery goal is mandated by State CUPA Regulations.	\$ 230.00	13.86%
Hazardous Materials Business Plan 1-3 chemicals	\$ 148.00	Fire	R. No.: 17-8423 R. Date: 4/18/2017	User Fee	Cost recovery goal is mandated by State CUPA Regulations.	\$ 211.00	42.57%
Hazardous Materials Business Plan 4-6 chemicals	\$ 148.00	Fire	R. No.: 17-8423	User Fee	Cost recovery goal is mandated by State CUPA Regulations.	\$ 281.00	89.86%

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE , RATE OR CHARGE Hazardous Materials Business Plan 7-9 chemicals	CURRENT FEE and PERIOD \$ 148.00	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: Fire Collected By: Finance	(if applicable)	User Fee	COMMENTS Cost recovery goal is mandated by State CUPA Regulations.	PROPOSED NEW OR REVISED FEE 2018-19 \$ 422.00	Percent Change 185.14%
Hazardous Materials Business Plan 10-15 chemicals	\$ 148.00	Charged By: Fire Collected By: Finance	R. No.: 17-8423 R. Date: 4/18/2017	User Fee	Cost recovery goal is mandated by State CUPA Regulations.	\$ 562.00	279.73%
Hazardous Materials Business Plan 16-21 chemicals	\$ 148.00	Charged By: Fire Collected By: Finance	Date: 4/18/2017 R. No.: 17-8423 R. Date: 4/18/2017	User Fee	Cost recovery goal is mandated by State CUPA Regulations.	\$ 703.00	375.00%
Hazardous Materials Business Plan Each additional chemical > 21 chemical	\$ 35.00	Charged By: Fire Collected By: Finance	Date: 4/18/2017 R. No.: 17-8423 R. Date: 4/18/2017	Objective: Recover Cost User Fee Prop 26 Exception: 1,2,3 Full Cost: \$ 37.00		\$ 37.00	5.71%





Library

SUBMITTED BY DEPARTMENT / DIVISION:

LIBRARY RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Overdue fines covering interlibrary loans	\$ 1.50 per item per day	· ·	Date: 6/11/2013 O. No.: O. Date:	,	Fine is assessed to encourage prompt return of the materials.		
Overdue fines - all other items excluding children's books	per item per day	Collected By:	Date: 4/22/2014 O. No.: O. Date:	, , , , , , , , , , , , , , , , , , , ,	Fine is assessed to encourage prompt return of the materials.		
Replacement for library materials	+processing fee: \$ 5.00	Library Collected By: Library	Date: 4/18/2017 O. No.: O. Date:	Prop 26 Exception: 1,2	Processing fee incurred to recover some of the cost of replacing library materials. Two tier system: \$5.00 for paperbacks and \$15.00 all other items		
Replacement fee for lost or damaged library card	\$ 2.00	Charged By: Library Collected By: Library	Date: 4/22/2014 O. No.: O. Date:		Cost recovery for replacing a lost or damaged library card; 1st replacement at no charge.		

SUBMITTED BY DEPARTMENT / DIVISION:

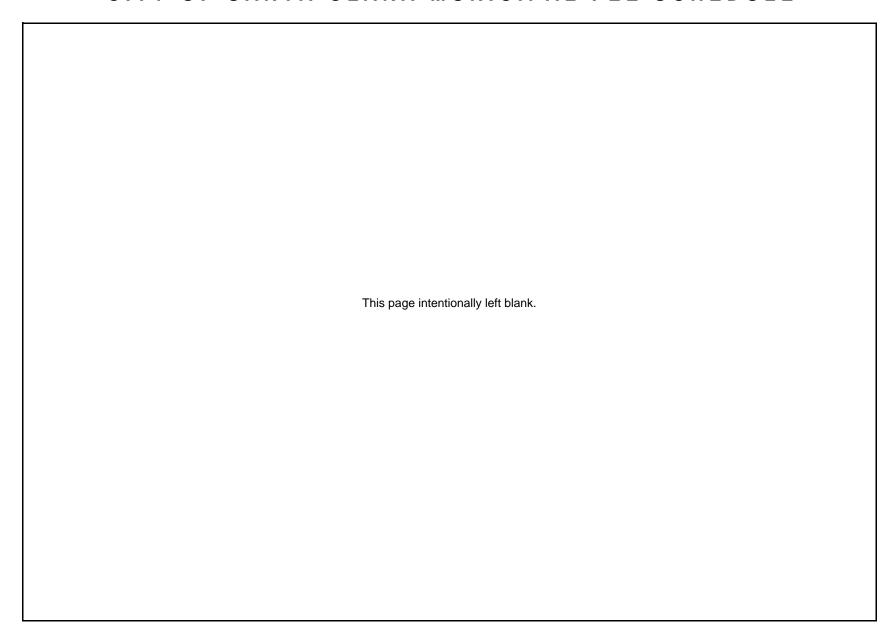
LIBRARY RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE , RATE OR CHARGE Fee for borrowing materials from other libraries (interlibrary loan)	CURRENT FEE and PERIOD \$ 8.50 per item	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: Library Collected By: Library	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable) Date: 6/11/2013 O. No.: O. Date:	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 90.33		PROPOSED NEW OR REVISED FEE 2018-19 \$ 10.00	Percent Change 17.65%
Replacement fee for lost Link+ materials borrowed from other libraries		Charged By: Library Collected By: Library	Date: 6/10/2003 O. No.: O. Date:	Prop 26 Exception: 1,2	Replacement fee is collected by the library and transferred to the owning library; fee amount is determined by Link+ consortium.		
Overdue fine for Link+ materials borrowed from other libraries	per item per day	Charged By: Library Collected By: Library	Date: 6/14/2011 O. No.: O. Date:	,	Overdue fine amount is determined by the Link+ consortium.		
Collection Agency Fee		Charged By: Library Collected By: Library	Date: 4/18/2017 O. No.: O. Date:	Penalty	Fee is assessed to recover the cost charged by collection agency to the library for resolving delinquent accounts.	\$ 14.50	3.57%

SUBMITTED BY DEPARTMENT / DIVISION:

LIBRARY RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Overdue Fines for Portable Electronic Devices	\$ 15.00	Library	O. No.: O. Date:		Fine is assessed to encourage prompt return of portable electronic devices.		
Food and beverage usage fee - Library Community Rooms	\$ 19.00		O. No.: O. Date:	User Fee Prop 26 Exception: 4	To be assessed when groups using library community rooms wish to serve food and/or beverages. Reduced dollar amount and redirected to room set up fee.		
Room Rental Processing and Set Up Fee	\$ 50.00	Library	O. No.: O. Date:	Objective: Recover Cost User Fee Prop 26 Exception: 4 Full Cost: \$ 90.33			
Fee for using library meeting room	per hour Two hour		O. No.: O. Date:	Prop 26 Exception: 4	In addition to labor costs, there are indirect costs of using the facility: water, electricity, equipment, furniture, etc.		







Parks and Recreation

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/CEMETERY

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS ** Plus sales tax.	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Casket Burial, Install Single Burial Vault, Single Depth Grave	\$ 1,301.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 2,436.00		\$ 1,708.00	31.28%
Casket Burial, Install Single Burial Vault, Double Depth Grave	\$ 1,301.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 2,537.00		\$ 1,708.00	31.28%
Casket Burial, Install Companion Vault, Double Depth Grave	\$ 1,301.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 3,044.00		\$ 1,708.00	31.28%
Casket Burial, Pre-Installed Companion Double Depth Grave	\$ 1,301.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 2,283.00		\$ 1,708.00	31.28%

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/CEMETERY

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS ** Plus sales tax.	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Casket Burial, Install Small Burial Vault (infants/babies), Single Depth Grave	\$ 1,301.00	Charged by: Cemetery Collected By: Cemetery & Finance	O. No.:	Prop 26 Exception: N/A Full Cost: \$ 2,213.00		\$ 1,708.00	31.28%
Casket Burial in a grave, with existing cremation(s)	\$ 1,301.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 2,588.00		\$ 1,708.00	31.28%
Cremation burial in a Grave	\$ 1,146.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 1,218.00		\$ 1,504.00	31.24%
Cremation Placement in a Niche	\$ 788.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$837.00		\$ 837.00	6.22%

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/CEMETERY

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS ** Plus sales tax.	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Casket Placement in a Crypt	\$ 1,301.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 1,978.00		\$ 1,708.00	31.28%
Disinternment of Casket from a Grave	\$ 1,041.00		Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 2,892.00		\$ 1,366.00	31.22%
Disinternment of Casket from a Niche	\$ 1,041.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 1,674.00		\$ 1,366.00	31.22%

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/CEMETERY

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS ** Plus sales tax.	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Disinternment of Cremation from a grave	\$ 573.00		Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 609.00		\$ 608.00	6.11%
Disinternment of Cremation from a niche	\$ 143.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 152.00		\$ 152.00	6.29%
Disinter and reinter casket into same grave to make Grave extra depth (Vault not included)	\$ 3,628.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 3,855.00		\$ 3,855.00	6.26%

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/CEMETERY

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE , RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS ** Plus sales tax.	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Installation of a monobar, emblem, flower vase, or ring on a crypt (each)	\$ 430.00	Charged by: Cemetery Collected By: Cemetery & Finance	O. No.:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 457.00		\$ 457.00	6.28%
Installation of a flower vase and ring on a niche	\$ 143.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 152.00		\$ 152.00	6.29%
Inscribe shutters or grave markers (per letter charge)	\$ 18.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 19.00		\$ 19.00	5.56%
Installation of a niche plaque	\$ 143.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Prop 26 Exception: N/A Full Cost: \$ 152.00		\$ 152.00	6.29%

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/CEMETERY

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS ** Plus sales tax.	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Flat marker (10"x18" or 12"x24") set into earth	\$ 143.00			Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 152.00		\$ 152.00	6.29%
Flat marker (20"x28") set into earth	\$ 179.00	Charged by: Cemetery Collected By: Cemetery & Finance		Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 190.00		\$ 190.00	6.15%
Flat marker (10"x18" or 12"x24") set into concrete frame, with or w/o vase cups	\$ 430.00	Charged by: Cemetery Collected By: Cemetery & Finance		Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 457.00		\$ 457.00	6.28%

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/CEMETERY

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS ** Plus sales tax.	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Single (34" x 12") or Double (46" x 12") Upright Monument Foundation	\$ 286.00	Cemetery		Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 304.00		\$ 304.00	6.29%
Remove and dispose of marker and frame	\$ 143.00	Cemetery	O. No.:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 152.00		\$ 152.00	6.29%

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/CEMETERY

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE , RATE OR CHARGE OTHER SERVICES	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS ** Plus sales tax.	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Vault Disposal Casket	\$ 208.00	Charged by: Cemetery Collected By: Cemetery & Finance		Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 304.00		\$ 273.00	31.25%
Vault Disposal Cremation	\$ 47.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 48.00		\$ 48.00	2.13%
Sanitize Crypt	\$ 1,297.00	Charged by: Cemetery Collected By: Cemetery & Finance		Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 1,378.00		\$ 1,378.00	6.25%

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/CEMETERY

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE Remove plaque and vase and dispose, upon request (cremation Niche)	CURRENT FEE and PERIOD \$ 185.00	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged by: Cemetery	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable) Date: 4/18/2017	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost	COMMENTS ** Plus sales tax.	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change 5.95%
		Collected By: Cemetery & Finance	O. No.: O. Date:	Prop 26 Exception: N/A Full Cost: \$ 196.00			
Transfer of interment rights	\$ 143.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 152.00		\$ 152.00	6.29%
City to repurchase interment rights	\$ 143.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 152.00		\$ 152.00	6.29%

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/CEMETERY

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS ** Plus sales tax.	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Burial Permit Filing Fee	\$ 286.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Prop 26 Exception: N/A Full Cost: \$ 304.00		\$ 304.00	6.29%
Dig single depth grave to double depth (Grave, casket)	\$ 1,147.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 1,219.00		\$ 1,219.00	6.28%
Disinter/Reinter casket to make grave extra depth (Casket/Grave)	\$ 3,628.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 3,855.00		\$ 3,855.00	6.26%
Remove monobar and vase and dispose, upon request	\$ 185.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 197.00		\$ 197.00	6.49%

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/CEMETERY

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE PERPETUAL CARE (ENDOWMENT) Casket - Flat Marker Area Non-Resident Resident	CURRENT FEE and PERIOD \$ 943.00 \$ 833.00	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged by: Cemetery Collected By: Cemetery & Finance	O. No.:	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ -	PROPOSED NEW OR REVISED FEE 2018-19 \$ 1,366.00 \$ 1,093.00	Percent Change 44.86% 31.21%
Casket - Upright Monument Area Non-Resident Resident	\$ 943.00 \$ 833.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ -	\$ 1,366.00 \$ 1,093.00	44.86% 31.21%
Casket - Baby Land, South Baby Land, Children's Garden Non-Resident Resident	\$ 65.00 \$ 65.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ -	\$ 69.00 \$ 69.00	6.15% 6.15%

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/CEMETERY

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE Cremation - Flat Marker Area Non-Resident Resident	CURRENT FEE and PERIOD \$ 943.00 \$ 833.00	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged by: Cemetery Collected By: Cemetery & Finance	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable) Date: 4/18/2017 O. No.: O. Date:	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ -	PROPOSED NEW OR REVISED FEE 2018-19 \$ 1,366.00 \$ 1,093.00	Percent Change 44.86% 31.21%
Cremation - Upright Monument Area Non-Resident Resident	\$ 943.00 \$ 833.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ -	\$ 1,366.00 \$ 1,093.00	44.86% 31.21%
Babyland, South Babyland, Children's Garden Non-Resident Resident	\$ 65.00 \$ 65.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ -	\$ 86.00 \$ 86.00	32.31% 32.31%

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/CEMETERY

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS ** Plus sales tax.	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Hourly Rate (Personnel)	\$ 143.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 152.00		\$ 152.00	6.29%
Custom	\$ Actual Cost	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: Actual Cost			
Saturday Service (Hourly Rate)	\$ Actual Cost	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: Actual Cost			
Chapel rental non-resident (two hours of use) Chapel rental resident (two hours of use) - No Fee	\$ 286.00	Charged by: Cemetery Collected By: Cemetery & Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 304.00		\$ 304.00	6.29%

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/CEMETERY

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS ** Plus sales tax.	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
BURIAL MATERIALS Burial Materials processing Fee All materials are priced at actual cost	\$ 286.00 **	Cemetery	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: \$ 304.00		\$ 304.00	6.29%

(Note: "N/A" here signifies the fee, rate, or charge is not a fee imposed exclusively by local government.)

Reference: CMD 109 9 - 14 Form: FEEFORM Revised: May 2011

Mission City Memorial Park Interment Rights and Burial Materials Fee Schedule

Effective 7/1/18

Interment Rights			Resident	Non-Resident
Casket	Crypt	Right to inter one decedent, Garden Mausoleum, Tier A	\$20,328	\$25,410
Casket	Crypt	Right to inter one decedent, Garden Mausoleum, Tier B or C	\$22,085	\$27,606
Casket	Crypt	Right to inter one decedent, Garden Mausoleum, Tier D	\$18,846	\$23,558
Casket	Crypt	Right to inter one decedent, Garden Mausoleum, Tier E	\$17,083	\$21,354
Casket	Crypt	Right to inter one decedent, Indoor Mausoleum, Tier A	\$23,376	\$29,220
Casket	Crypt	Right to inter one decedent, Indoor Mausoleum, Tier B-C	\$25,398	\$31,478
Casket	Crypt	Right to inter one decedent, Indoor Mausoleum, Tier D	\$21,673	\$27,091
Casket	Crypt	Right to inter one decedent, Indoor Mausoleum, Tier E	\$19,645	\$24,556
Casket	Crypts	Right to inter two decedents, Garden Mausoleum, All tiers	\$28,041	\$35,051
Casket	Crypts	Right to inter two decedents, Indoor Mausoleum, All tiers	\$32,248	\$40,310
Casket	Grave	Right to inter one decedent, flat marker section*	\$3,546	\$4,433
Casket	Grave	Right to inter one decedent, upright monument section**	\$5,496	\$6,870
Casket	Grave	Right to inter two decedents, Cypress Lawn	\$6,791	\$8,489
Casket	Grave	Right to inter two decedents, Evergreen section	\$4,667	\$5,834
Casket	Grave	Right to inter two decedents, flat marker section*	\$4,981	\$6,226
Casket	Grave	Right to inter two decedents, upright monument section**	\$7,244	\$9,055
Casket/Cremation	Grave	Right to inter one decedent, Babyland and South Babyland	\$105	\$131
Casket/Cremation	Grave	Right to inter one decedent, Childrens Garden	\$131	\$164
Cremation	Grave	Right to inter four cremations in a grave, upright monument section**	\$3,319	\$4,149
Cremation	Grave	Right to inter one cremation in a grave with a casket	\$741	\$927
Cremation	Grave	Right to inter three cremations in a grave, upright monument section**	\$2,992	\$3,740
Cremation	Grave	Right to inter two cremations in a grave, upright monument section**	\$2,656	\$3,320
Cremation	Grave	Right to inter two cremations in a grave, Willow Bend Way	\$3,319	\$4,149
Cremation	Niche	Right to inter two cremations in Bank of Memories, Tiers M-T	\$873	\$1,091
Cremation	Niche	Right to inter two cremations in Bank of Memories, Tiers I-L	\$1,048	\$1,310
Cremation	Niche	Right to inter two cremations in Bank of Memories, Tiers E-H	\$1,229	\$1,536
Cremation	Niche	Right to inter two cremations in Bank of Memories, Tiers A-D	\$1,048	\$1,310
Cremation	Niche	Right to inter four cremations in Indoor Mausoleum, Tier 1-2	\$873	\$1,091
Cremation	Niche	Right to inter four cremations in Indoor Mausoleum, Tier 3-5	\$1,048	\$1,310
Cremation	Niche	Right to inter four cremations in Indoor Mausoleum, Tier 6-8	\$2,040	\$2,550
Cremation	Niche	Right to inter four cremations in Indoor Mausoleum, Tier 9-10	\$1,048	\$1,310

Mission City Memorial Park Interment Rights and Burial Materials Fee Schedule

Effective 7/1/18

Cremation	Niche	Right to inter two cremations in Garden Court Niche Bank or Sunset	\$2,441	\$3,051
		Garden Niche Bank, Tier C		
Cremation	Niche	Right to inter two cremations in Garden Court Niche Bank or Sunset	\$2,794	\$3,493
		Garden Niche Bank, Tier D		
Cremation	Niche	Right to inter two cremations in Garden Court Niche Bank or Sunset	\$2,022	\$2,528
		Garden Niche Bank, Tiers A-B		
Cremation	Niche	Right to inter two cremations in Garden Court or Sunset Garden Niche	\$3,140	\$3,925
		Bank, Tiers E-F		

^{*} Acacia Lawn, Hillside Lawn, Palm Lawn, Palm Hill, Redwood Grove, Section L, Section S, Serenity Lawn, Willow Bend Way, Evergreen.

^{**} Azalea Lawn, Begonia Lawn, Camellia Lawn, Greek Annex, Greek Plot, Oak Grove, Valley Oak, Cypress Lawn, Sections D, E, F, EE, G, H, J, K, P, and T, All corridors and family blocks.

Burial Materials			Cost
Casket	Crypt	Casket tray and absorbant pad	Market Rate + Tax + Shipping & Handling
Casket	Crypt	Monbar/unibar	Market Rate + Tax + Shipping & Handling
Casket	Crypt	Shutter replacement, crypt	Market Rate + Tax + Shipping & Handling
Casket	Grave	Outer Burial Container, companion casket vault (G3086-5)	Market Rate + Tax + Shipping & Handling
Casket	Grave	Outer Burial Container, extra long, single casket vault G3690-6)	Market Rate + Tax + Shipping & Handling
Casket	Grave	Outer Burial Container, extra small casket vault, child (V1637-1)	Market Rate + Tax + Shipping & Handling
Casket	Grave	Outer Burial Container, extra wide, single casket vault (G4490-6)	Market Rate + Tax + Shipping & Handling
Casket	Grave	Outer Burial Container, single casket vault (G3086-6)	Market Rate + Tax + Shipping & Handling
Casket	Grave	Outer Burial Container, small casket vault, infant (U711)	Market Rate + Tax + Shipping & Handling
Cremation	Grave	Outer Burial Container, double cremation vault (U711)	Market Rate + Tax + Shipping & Handling
Cremation	Grave	Outer Burial Container, single cremation vault	Market Rate + Tax + Shipping & Handling
Cremation	Niche	Niche plaque, Bank of Memories (5660 TC and BC)	Market Rate + Tax + Shipping & Handling
Cremation	Niche	Niche plaque, Bank of Memories (5660 TCB)	Market Rate + Tax + Shipping & Handling
Cremation	Niche	Niche plaque, Garden mausoleum	Market Rate + Tax + Shipping & Handling
Cremation	Niche	Shutter replacement, niche	Market Rate + Tax + Shipping & Handling
Casket/Cremation	Niche/Crypt	Bronze Flower Vase	Market Rate + Tax + Shipping & Handling
Casket/Cremation	Niche/Crypt	Plastic Flower Vase and Bronze Vase Ring	Market Rate + Tax + Shipping & Handling
		Emblem (custom under 8")	Market Rate + Tax + Shipping & Handling
		Emblem (stand alone)	Market Rate + Tax + Shipping & Handling

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/RECREATION

RESOLUTION NUMBER:

DESCRIPTION OF FEE , RATE OR CHARGE Community Recreation Center Room Rental Auditorium with kitchen Auditorium w/o kitchen		Parks & Rec.	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable) Date: 4/18/2017 O. No.: O. Date:	Prop 26 Exception: 4	COMMENTS Full cost includes kitchen. Resident/private party use. Hourly Staff costs may be charged to resident/private party in addition to the room rental fee.	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Community Recreation Center Room Rental Meeting rooms: Music, A&C, Diablo, Preschool Mission	\$ 230.00 Cost per hour \$ 44.00	Charged By: Parks & Rec. Collected By: Parks & Rec.	Date: 4/18/2017 O. No.: O. Date:	Prop 26 Exception: 4	Hourly Staff costs are charged to resident/private party in addition to the room rental fee. \$42.00 resident group/for non profit meeting.	\$ 244.00 \$ 47.00	6.09%
Park Building Room Rentals Machado, Maywood, Bowers Agnews, Montague Non-profit group use	per hour	Collected By: Parks & Rec.	O. No.: O. Date:	Prop 26 Exception: 4	\$60.00 resident/private party. \$25.00 resident group/ for non-profit mtg.	\$ 68.00	6.25%
Lick Mill Park Room Rentals Non-profit group use	per hour \$ 25.00	Charged By: Parks & Rec. Collected By: Parks & Rec.	Date: 4/18/2017 O. No.: O. Date:	Prop 26 Exception: 4	\$120.00 resident/private party. \$25.00 resident group/ for non-profit mtg.	\$ 136.00	6.25%

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/RECREATION

RESOLUTION NUMBER:

DESCRIPTION OF FEE , RATE OR CHARGE Central Park Pavilion Group Picnic Area	CURRENT FEE and PERIOD \$ 137.00 flat rate per area per day	Parks & Rec.	O. No.: O. Date:	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost Prop 26 Exception: 4 Full Cost: \$ 151.00	COMMENTS Resident group private party.	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change 10.22%
Central Park Arbor Center Picnic Area	\$ 137.00 flat rate per area per day	Parks & Rec.	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 4 Full Cost: \$ 151.00	Resident group private party.	\$ 151.00	10.22%
Hourly Staff (As Needed) assigned to Facility (Per Hour/per person) Parks/Maintenance Staff Receptionist		Parks & Rec.	O. No.: O. Date:		Hourly Staff costs are charged to resident/private party in addition to the room rental fee. (Personnel \$ per hour)	\$ 32.00	6.67%

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/RECREATION

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Senior Citizens Center Auditorium and Kitchen	·	Parks & Rec.	Date: 4/18/2017 O. No.: O. Date:	Prop 26 Exception: 4	Hourly Staff costs are charged to resident/private party in addition to the room rental fee. Kitchen and Auditorium rented together. Resident group private party.	\$ 294.00	28.95%
Senior Citizens Center Meeting Rooms Non-profit group use	per hour	Collected By: Parks & Rec.	O. No.: O. Date:	Prop 26 Exception: 4	Hourly Staff costs are charged to resident/private party in addition to the room rental fee. \$18.00 resident group/ for non-profit meeting.	\$ 87.00	31.82%
Youth Activity Center Room Rental Fees Gymnasium	Cost per hour \$ 169.00		O. No.: O. Date:	Prop 26 Exception: 4	Hourly Staff costs are charged to resident/private party in addition to the room rental fee. Resident Youth Sports Groups are exempt.	\$ 200.00	18.34%
Youth Activity Center Room Rental Fees	,	Parks & Rec.	Date: 4/18/2017 O. No.: O. Date:	Prop 26 Exception: 4	Hourly Staff costs are charged to resident/private party in addition to the room rental fee. Resident Youth Sports Groups are exempt.	\$ 140.00	23.89%

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/RECREATION

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Fund-raising events at City facilities	of gross receipts or rental fees (whichever		O. No.: O. Date:	Prop 26 Exception: 4	All fund raising events for private parties are charged 15% of all gross receipts or rental fee; whichever is greater.		
Ball fields and turf areas reservations Day use per hr. fee	·	Charged By: Parks & Rec. Collected By: Parks & Rec.	O. No.: O. Date:	Prop 26 Exception: 4	Resident Youth Sports Groups are exempt. Hourly staff costs are charged in addition to facility fee.	\$ 81.00	30.65%
Ball fields and turf areas reservations Evening use per hr. fee			O. No.: O. Date:	Prop 26 Exception: 4	Resident Youth Sports Groups are exempt. Hourly staff costs are charged in addition to facility fee.	\$ 116.00	30.34%
Baseball and softball field preparation Flat fee			O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 4 Full Cost: \$ 346.00	Resident Youth Sports Groups are exempt.	\$ 163.00	31.45%

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/RECREATION

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Central Park Tennis Court reservations	per hour (resident) \$ 11.00	Collected By: Parks & Rec.	O. No.: O. Date:	Prop 26 Exception: 4	Per hour rate/resident; prime time reserved. Per hour rate/non-resident; prime time reserved. Per hour rate/resident; non-prime time. Per hour rate/non-resident; non-prime time. To be implemented with Fall 2018 Activity Guide.		
<u>City Plaza Park</u> Gazebo	Cost per booking \$ 119.00	Parks & Rec.	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 4 Full Cost: \$ 130.00	Residents only; private wedding	\$ 126.00	5.88%
Recreation Cancellation Fee for Park Buildings, Picnic Areas			O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 4 Full Cost: \$ 49.00	Cancellation notice given less than 7 days in advance.	\$ 46.00	4.55%

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/RECREATION

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE Youth Soccer Park Game Field	•	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: Parks & Rec.	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable) Date: 4/18/2017	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost	COMMENTS Resident Youth Sports Groups are exempt.	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Or Practice Field Day Use - per field / per hr.	9 03.00		O. Date:		Hourly staff costs are charged in addition to facility fees.	9 90.00	3.30 /8
Youth Soccer Park Game Field Or Practice Field Night use - per field / per hr.			O. No.: O. Date:	Prop 26 Exception: 4	Resident Youth Sports Groups are exempt. Hourly staff costs are charged in addition to facility fees.	\$ 177.00	31.11%
Youth Soccer Park Game Field Preparation Per field/per day Fields 1 and 3 only	\$ 129.00		O. No.: O. Date:	Prop 26 Exception: 4	Resident Youth Sports Groups are exempt. Hourly staff costs are charged in addition to facility fees.	\$ 142.00	10.08%

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/RECREATION

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Field Prep - Football One time fee	\$ 607.00	Collected By:	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 4 Full Cost: \$ 667.00	Resident Youth Sports Groups are exempt.	\$ 667.00	9.88%
Amplified Music per event	\$ 62.00		O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 4 Full Cost: \$ 68.00	Resident Youth Sports Groups are exempt.	\$ 68.00	9.68%
Teen Center Room Rental Multi-Purpose Room	\$ 169.00	Parks & Rec.	O. No.: O. Date:	Prop 26 Exception: 4	Resident Youth Groups are exempt. Hourly Staff costs are charged to resident/private party in addition to the room rental fee.	\$ 200.00	18.34%
Teen Center Room Rental Meeting rooms Arts and Crafts or Classroom Conference Room	depending on priority (per hour)	Parks & Rec.	O. No.: O. Date:	Prop 26 Exception: 4	Resident Youth Groups are exempt. Hourly Staff costs are charged to resident/private party in addition to the room rental fee.	\$ 142.00	25.66%

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/RECREATION

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Special Event Application Fee (Groups of 50 or more, Special Event on City Property Non-Profit Organizations City Sponsored Event	depending on priority (per hour)	Collected By: Parks & Rec.	O. No.: O. Date:	Prop 26 Exception: 3	One time application processing fee per request; non-exclusive use of public property based on Dept. Head approval City Code 9.35060	\$ 300.00	9.09% Moved from City Manager section
Pools Lifejacket Rental	depending on priority (per hour)		O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 3 Full Cost: \$ 23.00	Cost per use amortized over 3 year period. To be implemented in May 2018.		

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/RECREATION

RESOLUTION NUMBER:

DESCRIPTION OF FEE , RATE OR CHARGE Residential Development Park Dedication In-Lieu Fees	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: Parks & Rec.	Date: 5/9/2017	·	COMMENTS Per Muni Code 17.35.040 (b) & (c), a proposed fee based on annual independent fair market value	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
ZIP Code 95050 Quimby Act (Single Fam)	\$ 31,804.11	Collected By: Engineering	O. Date: 6/24/2014	•	Study (2014), Kitchell Facility Condition Asset Report (2017) data.	\$ 45,228.00	42.21%
Residential Development Park Dedication In-Lieu Fees ZIP Code 95050 Quimby Act (Multi Fam)	\$ 24,566.50	Charged By: Parks & Rec. Collected By: Engineering	Date: 5/9/2017 O. No.: 1928 O. Date: 6/24/2014	Prop 26 Exception:	Per Muni Code 17.35.040 (b) & (c), a proposed fee based on annual independent fair market value appraisal as of December 31 of each year. Improvements calculated using Nexus Study (2014), Kitchell Facility Condition Asset Report (2017) data.	\$ 34,934.00	42.20%
Residential Development Park Dedication In-Lieu Fees ZIP Code 95050 Mitigation Fee Act (Single Fam)	\$ 27,195.40	Charged By: Parks & Rec. Collected By: Engineering	Date: 5/9/2017 O. No.: 1928 O. Date: 6/24/2014	Prop 26 Exception:	Per Muni Code 17.35.040 (b) & (c), a proposed fee based on annual independent fair market value appraisal as of December 31 of each year. Improvements calculated using Nexus Study (2014), Kitchell Facility Condition Asset Report (2017) data.	\$ 40,031.00	47.20%
Residential Development Park Dedication In-Lieu Fees ZIP Code 95050 Mitigation Fee (Multi Fam)	\$ 21,006.66	Charged By: Parks & Rec. Collected By: Engineering	Date: 5/9/2017 O. No.: 1928 O. Date: 6/24/2014	Prop 26 Exception:	Per Muni Code 17.35.040 (b) & (c), a proposed fee based on annual independent fair market value appraisal as of December 31 of each year. Improvements calculated using Nexus Study (2014), Kitchell Facility Condition Asset Report (2017) data.	\$ 30,920.00	47.19%

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/RECREATION

RESOLUTION NUMBER:

DESCRIPTION OF FEE , RATE OR CHARGE Residential Development Park Dedication In-Lieu Fees ZIP Code 95051	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: Parks & Rec.	Date: 5/9/2017	·	COMMENTS Per Muni Code 17.35.040 (b) & (c), a proposed fee based on annual independent fair market value appraisal as of December 31 of each	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Quimby Act (Single Fam)	\$ 34,182.34	Collected By: Engineering	O. Date: 6/24/2014		Study (2014), Kitchell Facility Condition Asset Report (2017) data.	\$ 47,490.00	38.93%
Residential Development Park Dedication In-Lieu Fees ZIP Code 95051 Quimby Act (Multi Fam)	\$ 26,403.48	Charged By: Parks & Rec. Collected By: Engineering	Date: 5/9/2017 O. No.: 1928 O. Date: 6/24/2014	Prop 26 Exception: 6	Per Muni Code 17.35.040 (b) & (c), a proposed fee based on annual independent fair market value appraisal as of December 31 of each year. Improvements calculated using Nexus Study (2014), Kitchell Facility Condition Asset Report (2017) data.	\$ 36,682.00	38.93%
Residential Development Park Dedication In-Lieu Fees ZIP Code 95051 Mitigation Fee (Single Fam)	\$ 29,201.04	Charged By: Parks & Rec. Collected By: Engineering	Date: 5/9/2017 O. No.: 1928 O. Date: 6/24/2014	Prop 26 Exception: 6	Per Muni Code 17.35.040 (b) & (c), a proposed fee based on annual independent fair market value appraisal as of December 31 of each year. Improvements calculated using Nexus Study (2014), Kitchell Facility Condition Asset Report (2017) data.	\$ 41,939.00	43.62%
Residential Development Park Dedication In-Lieu Fees ZIP Code 95051 Mitigation Fee (Multi Fam)	\$ 22,555.85	Charged By: Parks & Rec. Collected By: Engineering	Date: 5/9/2017 O. No.: 1928 O. Date: 6/24/2014	Prop 26 Exception: 6	Per Muni Code 17.35.040 (b) & (c), a proposed fee based on annual independent fair market value appraisal as of December 31 of each year. Improvements calculated using Nexus Study (2014), Kitchell Facility Condition Asset Report (2017) data.	\$ 32,394.00	43.62%

SUBMITTED BY DEPARTMENT/DIVISION: PARKS & RECREATION/RECREATION

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS Per Muni Code 17.35.040 (b) & (c),	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Residential Development Park Dedication In-Lieu Fees ZIP Code 95054 Quimby Act (Single Fam)	\$ 34,945.51	Charged By: Parks & Rec. Collected By: Engineering	Date: 5/9/2017 O. No.: 1928 O. Date: 6/24/2014	Prop 26 Exception: 6	a proposed fee based on annual independent fair market value appraisal as of December 31 of each year. Improvements calculated using Nexus Study (2014), Kitchell Facility Condition Asset Report (2017) data.	\$ 47,863.00	36.96%
Residential Development Park Dedication In-Lieu Fees ZIP Code 95054 Quimby Act (Multi Fam)	\$ 26,992.95	Charged By: Parks & Rec. Collected By: Engineering	Date: 5/9/2017	Prop 26 Exception: 6	Per Muni Code 17.35.040 (b) & (c), a proposed fee based on annual independent fair market value appraisal as of December 31 of each year. Improvements calculated using Nexus Study (2014), Kitchell Facility Condition Asset Report (2017) data.	\$ 36,970.00	36.96%
Residential Development Park Dedication In-Lieu Fees ZIP Code 95054 Mitigation Fee (Single Fam)	\$ 29,844.64	Charged By: Parks & Rec. Collected By: Engineering	Date: 5/9/2017	Prop 26 Exception: 6	Per Muni Code 17.35.040 (b) & (c), a proposed fee based on annual independent fair market value appraisal as of December 31 of each year. Improvements calculated using Nexus Study (2014), Kitchell Facility Condition Asset Report (2017) data.	\$ 42,254.00	41.58%
Residential Development Park Dedication In-Lieu Fees ZIP Code 95054 Mitigation Fee (Multi Fam)	\$ 23,052.98	Charged By: Parks & Rec. Collected By: Engineering	Date: 5/9/2017 O. No.: 1928 O. Date: 6/24/2014	Prop 26 Exception: 6	Per Muni Code 17.35.040 (b) & (c), a proposed fee based on annual independent fair market value appraisal as of December 31 of each year. Improvements calculated using Nexus Study (2014), Kitchell Facility Condition Asset Report (2017) data.	\$ 32,637.00	41.57%

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Police

SUBMITTED BY DEPARTMENT/DIVISION:

POLICE RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
CAD report for legal purposes Per page	\$ 0.20 per page		Res. No.: 08-7525	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 0.21	Per Public Records Act		
Dispatch service required for special events	\$ 131.00 per hour		O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 140.28		\$ 140.00	6.87%
Off-duty employment:	Per current salary schedule plus benefits and overhead of 97.58%	Police	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: N/A Full Cost: As calculated			

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Second Response Ordinance	Per current salary schedule plus benefits and overhead of 97.58%	Police	O. No.: 1849 O. Date: 11/24/2009	Objective: Recover Cost Prop 26 Exception: 3 Full Cost: As calculated	(Regulatory Fee)		
Tow Drivers Application	\$ 137.00	Charged By: Police Collected By: Police	O. No.: O. Date:	Prop 26 Exception: 3	Does not include mandated DOJ/FBI Live Scan fees. (Regulatory Fee)	\$ 145.00	5.84%
ID Card Renewal/Replacement (for multiple applicants)	\$ 51.00	Charged By: Police Collected By: Police	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 3 Full Cost: \$ 62.70		\$ 54.00	5.88%
Tow Driver Renewal Renewal	\$ 45.00	Charged By: Police Collected By: Police	O. No.	Objective: Recover Cost Prop 26 Exception: 3 Full Cost: \$ 47.82	(Regulatory Fee)	\$ 47.00	4.44%

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Taxicab Company Application	\$ 4,162.00	Collected By:	O. No.:	Prop 26 Exception: 3	Does not include mandated DOJ/FBI Live Scan fees. (Regulatory Fee)	\$ 4,422.00	6.25%
Taxicab Company Renewal	\$ 2,090.00	Charged By: Police Collected By: Police	O. No.:	Objective: Recover Cost Prop 26 Exception: 3 Full Cost: \$ 2,221.04		\$ 2,221.00	6.27%
<u>Taxicab Driver</u> Application	\$ 147.00	Charged By: Police Collected By: Police	O. No.: 1713	Prop 26 Exception: 3	Does not include mandated DOJ/FBI Live Scan fees. (Regulatory Fee)	\$ 156.00	6.12%
Taxicab Driver Renewal, Retest or Reinspection	\$ 45.00	Charged By: Police Collected By: Police	O. No.: 1713	Objective: Recover Cost Prop 26 Exception: 3 Full Cost: \$ 47.82	(Regulatory Fee)	\$ 47.00	4.44%

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Taxicabs Safety Inspection Fee	\$ 59.00	Charged By: Police Collected By: Police		Objective: Recover Cost Prop 26 Exception: 3 Full Cost: \$ 62.70	(Regulatory Fee)	\$ 62.00	5.08%
Fingerprinting LiveScan (Sent to Department of Justice)	\$ 29.00 per roll	Charged By: Police Collected By: Police	Date: 4/18/2017 O. No.:	Prop 26 Exception: 1,2	Does not include mandated FBI/DOJ Live Scan fees. (Regulatory Fee)	\$ 30.00	3.45%
Fingerprinting Hard Card (Person takes card with them)	\$ 39.00 per card	Charged By: Police Collected By: Police	Date: 4/18/2017 O. No.: O. Date:	Prop 26 Exception: 1,2	Does not include mandated FBI/DOJ Live Scan fees. (Regulatory Fee)	\$ 41.00	5.13%
Police Reports Per page	\$ 0.20 per page			Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 0.21	Per Public Records Act		

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGEI ORDINANCE NUMBER & DAT (if applicable)	TE	FEE DETA OBJECTIVI PROP 26 EXCEI (SEE READER'S FULL COST FA	E PTION GUIDE)	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Color Photographs 4" x 6" Per copy Travel Cost	\$ Actual Cost	Charged By: Police Collected By: Police		3-7525 P	Objective: Prop 26 Exception: Full Cost:	Recover Cost 1,2 Actual Cost	Actual cost of duplication.		
Color Photographs 5" x 7" Per copy Travel Cost	\$ Actual Cost	Charged By: Police Collected By: Police		3-7525 P	Objective: Prop 26 Exception: Full Cost:	Recover Cost 1,2 Actual Cost	Actual cost of duplication.		
Color Photographs 8" x 10" Per copy Travel Cost	\$ Actual Cost	Charged By: Police Collected By: Police		3-7525 P	Objective: Prop 26 Exception: Full Cost:	Recover Cost 1,2 Actual Cost	Actual cost of duplication.		
Color Photographs 11" x 14" Per copy Travel Cost	\$ Actual Cost	Charged By: Police Collected By: Police		3-7525 P	Objective: Prop 26 Exception: Full Cost:	Recover Cost 1,2 Actual Cost	Actual cost of duplication.		

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE Color Photographs	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By:	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable) Date: 6/10/2008	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
16" x 20" Per copy Travel Cost		Police Collected By: Police		Prop 26 Exception: 1,2 Full Cost: Actual Cost	Actual cost of duplication.		
Color Photographs 20" x 30" Per copy Travel Cost	\$ Actual Cost	Charged By: Police Collected By: Police	Res. No.: 08-7525	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: Actual Cost	Actual cost of duplication.		
Photo CD's	·	Charged By: Police Collected By: Police	Res. No.: 08-7525	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 3.30	PRA - no labor fee		

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Concealed Weapon Permit Investigation	\$ 137.00	Charged By: Police Collected By: Police	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 3 Full Cost: \$ 145.59	Does not include mandated FBI/DOJ Live Scan fees.		
Alarm Permit	\$ 31.00	Charged By: Police Collected By: Police		Prop 26 Exception: 3	(Regulatory Fee)	\$ 37.00	19.35%
False Alarm Calls Third false alarm Fourth false alarm (\$25 penalty) Fifth & subsequent false alarms (\$50 penalty)		Charged By: Police Collected By: Finance	O. No.: 1735	Objective: Recover Cost Penalty Prop 26 Exception: 1,2,5 Full Cost: \$ 121.48		\$ 111.00 \$ 136.00 \$ 161.00	5.71% 4.62% 3.87%
False Alarm Calls Dispatch for a Holdup Alarm	\$ 105.00 In addition to false alarm fees		O. No.: 1735	Objective: Recover Cost Penalty Prop 26 Exception: 1,2,5 Full Cost: \$ 121.48		\$ 121.00	15.24%

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE , RATE OR CHARGE Residential Parking Permit	CURRENT FEE and PERIOD \$ 20.00	Collected By:	O. No.: O. Date:	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost Prop 26 Exception: 3 Full Cost: \$ 21.25	COMMENTS (Regulatory Fee)	PROPOSED NEW OR REVISED FEE 2018-19 \$ 21.00	Percent Change 5.00%
Release of Stored Vehicles	\$ 68.00	Charged By: Police Collected By: Police	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$80.90	(Regulatory Fee)	\$ 72.00	5.88%
Driving Under the Influence Emergency Response	Per current salary schedule plus benefits and overhead of 97.58%	Police	Government Code Sections: 53150	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: As calculated			

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Repo Fee (Repossessed Vehicles)		Police	Government Code Section: 41612	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 26.57	Mandated by State Law.	\$ 23.00	4.55%
Crime Analysis Reports	\$ 0.20 per page	Police	Res. No.: 08-7525		Per Public Records Act		

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
State Certified Massage Initial Registration	\$ 117.00	Charged By: Police Collected By: Police	Date: 4/18/2017 Res. No.: 15-8215	Objective: Recover Cost User Fee Prop 26 Exception: 1,2 Full Cost: \$ 124.34		\$ 124.00	5.98%
State Certified Massage Annual Renewal	\$ 39.00	Charged By: Police Collected By: Police	Date: 4/18/2017 Res. No.: 15-8215	User Fee	Complex fees are assessed when additional research is required for registration.	\$ 41.00	5.13%
Massage Owner Fee	\$ 547.00	Charged By: Police Collected By: Police	Date: 4/18/2017 O. No.: O. Date:	Prop 26 Exception: 3	Does not include mandated DOJ/FBI Live Scan fees. (Regulatory Fee)	\$ 581.00	6.22%
Massage Owner Fee (Renewal) Permit Renewal Fee	\$ 352.00	Charged By: Police Collected By: Police	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 3 Full Cost: \$ 374.07	(Regulatory Fee)	\$ 374.00	6.25%

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE Closing Out Sale	CURRENT FEE and PERIOD \$ 98.00	Police	O. No.: 1719 O. Date:	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost Prop 26 Exception: 3 Full Cost: \$ 104.14	COMMENTS (Regulatory Fee)	PROPOSED NEW OR REVISED FEE 2018-19 \$ 104.00	Percent Change 6.12%
Solicitor/Peddler Background Investigation	\$ 168.00	Police	O. No.: 1718 O. Date:	Prop 26 Exception:	Does not include mandated DOJ/FBI Live Scan fees. (Regulatory Fee)	\$ 178.00	5.95%
Solicitor/Peddler Renewal	\$ 45.00	Police	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 3 Full Cost: \$ 47.82		\$ 47.00	4.44%

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Motor Funeral Escort - Initial	\$ 168.00	Charged By: Police Collected By: Police	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 3 Full Cost: \$ 178.53	Does not include mandated DOJ/FBI Live Scan fees.	\$ 178.00	5.95%
Motor Funeral Escort - Renewal	\$ 45.00	Charged By: Police Collected By: Police	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 3 Full Cost: \$ 47.82		\$ 47.00	4.44%
Private Security - Initial	\$ 168.00	Charged By: Police Collected By: Police	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 3 Full Cost: \$ 178.53		\$ 178.00	5.95%
Private Security - Renewal	\$ 45.00	Charged By: Police Collected By: Police	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 3 Full Cost: \$ 47.82		\$ 47.00	4.44%

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Pedi-Cab - Initial	\$ 168.00	Charged By: Police Collected By: Police	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 3 Full Cost: \$ 178.53	Does not include mandated DOJ/FBI Live Scan fees.	\$ 178.00	5.95%
<u>Pedi-Cab - Renewal</u>	\$ 45.00	Charged By: Police Collected By: Police	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 3 Full Cost: \$ 47.82		\$ 47.00	4.44%
VIN Verification Fee	\$ 20.00	Charged By: Police Collected By: Police	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 3 Full Cost: \$ 21.25		\$ 21.00	5.00%

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE Pawn/Secondhand Dealer	CURRENT FEE and PERIOD \$ 129.00	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: Police Collected By: Police	O. No.: 1723 O. Date:	Prop 26 Exception: 3	COMMENTS Does not include mandated DOJ/FBI Live Scan fees. (Regulatory Fee)	PROPOSED NEW OR REVISED FEE 2018-19 \$ 137.00	Percent Change 6.20%
Pawn/Secondhand Dealer (Renewal) Renewal Fee	\$ 61.00	Charged By: Police Collected By: Police	O.No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 3 Full Cost: \$ 64.82	(Regulatory Fee)	\$ 64.00	4.92%
Bingo Organization	\$ 801.00	Charged By: Police Collected By: Police	O. No.: 1729	Objective: Recover Cost Prop 26 Exception: 3 Full Cost: \$ 851.22	Does not include mandated DOJ/FBI Live Scan fees. (Regulatory Fee)	\$ 851.00	6.24%

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Public Entertainment General Background Investigation (Includes one rolling fee)	\$ 217.00		O. No.: 1748 O. Date: 2/15/2000	Prop 26 Exception: 3	Does not include mandated DOJ/FBI Live Scan fees. (Regulatory Fee)	\$ 230.00	5.99%
Public Entertainment General Rolling Fee (for additional employees)	\$ 29.00	Charged By: Police Collected By: Police	O. No.: 1748 O. Date: 2/15/2000	Prop 26 Exception: 3	Does not include mandated DOJ/FBI Live Scan fees.	\$ 30.00	3.45%

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Public Entertainment General Fines for Violation (Infraction): 1st Offense	\$ 133.00	Police	O. No.: 1748 O. Date: 2/15/2000	Objective: Penalty Prop 26 Exception: 5 Full Cost: \$ 141.96		\$ 141.00	6.02%
Public Entertainment General Fines for Violation (Infraction): 2nd Offense	\$ 267.00	Police	O. No.: 1748 O. Date: 2/15/2000	Objective: Penalty Prop 26 Exception: 5 Full Cost: \$ 283.90		\$ 283.00	5.99%
Public Entertainment General Fines for Violation (Infraction): Subsequent Offenses	\$ 667.00	Police	O. No.: 1748 O. Date: 2/15/2000	Objective: Penalty Prop 26 Exception: 5 Full Cost: \$ 709.80		\$ 709.00	6.30%

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
CD for legal purposes		Charged By: Police Collected By: Police	Res. No.: 08-7525	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 3.30			
Clearance Letter	\$ 12.00	Charged By: Police Collected By: Police	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 14.88		\$ 13.00	8.33%
Citation Sign Off Non-Santa Clara Citations Only	\$ 10.00	Charged By: Police Collected By: Police	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 10.62			

SUBMITTED BY DEPARTMENT/DIVISION:

POLICE / SVACA 2018-1 APPROVED: 3/20/2018

		CHARGING	DATE FEE	FEE DETAIL		PROPOSED	
	CURRENT	DEPT / DIV	LAST REVIEWED	OBJECTIVE		NEW OR	
	FEE		ORDINANCE	PROP 26 EXCEPTION		REVISED	
DESCRIPTION OF	and	COLLECTING	NUMBER & DATE	(SEE READER'S GUIDE)		FEE	Percent
FEE, RATE OR CHARGE	PERIOD	DEPT / DIV	(if applicable)	FULL COST FACTOR	COMMENTS	2018-19	Change
ANIMAL CONTROL							
LICENSE FEES					For owners who are 65 years		
<u>Dog License Fees</u>		Charged By:	Date: 3/20/201	"	of age or older, there is no		
Altered One Year		Silicon Valley			license fee charged for the		
Altered Two Years	\$ 32.00	Animal Control	Res. No.	Penalty	first animal. Fees will apply		
Altered Three Years	\$ 42.00	Authority	SVACA 2018-1		to the second and additional		
Unaltered One Year	\$ 100.00	Collected By:	Res. Date:	Prop 26 Exception: 3	animals for such owners.		
		Silicon Valley	3/20/2018				
Cat License Fees		Animal Control		Full Cost: N/A	State law requires that dogs		
Altered One Year	\$ 10.00	Authority			must be licensed by the age		
Altered Two Years	\$ 18.00				of (4) four months.		
Altered Three Years	\$ 26.00						
Unaltered One Year	\$ 50.00				Failure to license a dog by		
					the age of (4) four months,		
Other License Fees					or within 30 days of		
Replacement Tag	\$ 5.00				acquisition or within 30 days		
Late (Delinquent) Fee - Licensing	\$ 50.00				of residency (for a new		
					resident) or within 30 days of		
Courtesy Fee	\$ 2.00	Charged By:	Date: 3/20/201	8 Fee collected to offset the cost of	the expiration date of a		
		Silicon Valley		expenses for a new web based	previously issued license will		
		Animal Control	Res. No.	licensing program. The program	be subject to the		
		Authority	SVACA 2018-1	simplifies the licensing process for	Late (Delinquent) Fee.		
		Collected By:	Res. Date:	animal owners and increases staff			
		Silicon Valley	3/20/2018	efficiency. Service is optional.	Dog licenses are not		
		Animal Control		Owners may still renew or license in	transferable from one owner		
		Authority		person or by mail.	to the next.		

SUBMITTED BY DEPARTMENT/DIVISION:

POLICE / SVACA 2018-1 APPROVED: 3/20/2018

	CURRENT FEE	CHARGING DEPT / DIV	DATE FEE LAST REVIEWED ORDINANCE	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION		PROPOSED NEW OR REVISED	
DESCRIPTION OF	and	COLLECTING	NUMBER & DATE	(SEE READER'S GUIDE)		FEE	Percent
FEE , RATE OR CHARGE SHELTER SERVICES	PERIOD	DEPT / DIV	(if applicable)	FULL COST FACTOR	COMMENTS	2018-19	Change
		Charmad D.	Data: 2/20/2040	Ohioativa. Bassyar Cost	la chi da a caissala		
Impound/Redemption Fees		Charged By: Silicon Valley	Date: 3/20/2018	•	Includes animals impounded for rabies		
Dogs and Cats Altered-1st Offense	¢ 25.00	Animal Control	Res. No.	Penalty	•		
	'			Brow 00 Free outland	quarantine.		
Unaltered-1st Offense	•	Authority		Prop 26 Exception: 3	Offenses accumulate		
Altered or Unaltered-2nd Offense	'	,	Res. Date:	5 11 0 1	through the life of the		
Altered or Unaltered-3rd Offense	'	Silicon Valley	3/20/2018	Full Cost: N/A	animal.		
Altered or Unaltered-4th Offense	\$ 205.00	Animal Control					
		Authority					
Other Domestic/Exotic							
Large animal (horse, pig, etc.)	\$ 75.00						
Small Animal (bird, rabbit, etc.)	\$ 28.00						
Boarding Fees per day or portion thereof:							
l' '	\$ 22.00						
Dogs and Cats All Other Animals	\$ 22.00 \$ 11.00						
All Other Animals	\$ 11.00						
ADOPTION FEES							
Type of Animal	1	Charged By:	Date: 3/20/2018	Objective: Recover Cost	SVACA reserves the right		
Dog	\$ 150.00	Silicon Valley		User Fee	to deny adoptions in		
Cat	\$ 100.00	Animal Control	Res. No.		certain circumstances for		
Kitten (less than six months)	\$ 150.00	Authority	SVACA 2018-1	Prop 26 Exception: 3	cause.		
Rabbit	\$ 30.00	Collected By:	Res. Date:	•			
Small Animal	\$ 20.00	Silicon Valley	3/20/2018	Full Cost: N/A			
Bird	\$ 20.00	Animal Control					
Dog Behavior Training Deposit	\$ 100.00	Authority					
		,					

SUBMITTED BY DEPARTMENT/DIVISION:

POLICE / SVACA 2018-1 APPROVED: 3/20/2018

	CURRENT FEE	CHARGING DEPT / DIV	DATE F LAST REVI	EWED	FEE DET OBJECTI PROP 26 EXC	VE		PROPOSED NEW OR REVISED	
DESCRIPTION OF	and	COLLECTING	NUMBER &		(SEE READER	•		FEE	Percent
FEE, RATE OR CHARGE	PERIOD	DEPT / DIV	(if applica	able)	FULL COST FACTOR		COMMENTS	2018-19	Change
ANIMAL SURRENDER FEES									
Dog/Cat		, ,	Date:	3/20/2018	Objective:	Recover Cost			
Other	\$ 40.00	Silicon Valley				User Fee			
		Animal Control	L			_			
			Res. No.		Prop 26 Exception:	3			
			SVACA 2018-1		Full One of	N1/A			
D: 1			Res. Date:		Full Cost:	N/A			
Disposal Small Animals	ф о <u>г</u> оо	,	3/20/2018						
	l ·	Animal Control							
Dog/Cat/Rabbit Dogs and others over 150 lbs.	\$ 50.00 \$ 125.00	Authority							
TRAP FEES	φ 125.00								
No Daily Fees		Charged By:	Date:	2/20/2019	Objective:	Paggyar Cost	Maximum rental period on		
Refundable Deposit	\$ 100.00	Silicon Valley	Date.	3/20/2010	Objective.		all traps is 2 weeks, unless		
Refulidable Deposit	ψ 100.00	Animal Control	Res. No.			OSEI I EE	extended by SVACA staff.		
			SVACA 2018-1		Prop 26 Exception:	3	extended by GVAGA stain.		
			Res. Date:		1 TOP 20 Exception.	3			
			3/20/2018		Full Cost:	N/A			
		Animal Control	0,20,2010			14/1			
		Authority							
OTHER FEES		,							
Animal Establishment Fee	\$ 200.00	Charged By:	Date:	3/20/2018	Objective:	Recover Cost			
Animal Rescue Registration		Silicon Valley			•	User Fee			
Keeping of Animal or Fowl Permit			Res. No.			Penalty			
Dangerous Dog Fee		Authority	SVACA 2018-1			,			
Field Service Charge, per trip	\$ 50.00	Collected By:	Res. Date:		Prop 26 Exception:	3			
Home Quarantine Fee	\$ 50.00	Silicon Valley	3/20/2018						
Returned Check Charge	\$ 50.00	Animal Control			Full Cost:	N/A			
Lab Processing Fee	\$ 100.00	Authority							
Volunteer Materials Fee	\$ 35.00								
Records Request Fee	\$.20/page								

EFFECTIVE 12/17/17	CITY OF SANTA CLARA - PAY RATE SCHEDULE	REVISED:
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	SCHED	ULE B	3.000%							PUB	LIC SA	AFETY							POLIC	CE - UNI	T 2	1
		1			2			3			4			5			6			7		— —п
RANGE	MONTH	HOURLY	BI-WEEKLY	MONTH	HOURLY	BI-WEEKLY	MONTH	HOURLY	BI-WEEKLY	MONTH	HOURLY	BI-WEEKLY	MONTH	HOURLY	BI-WEEKLY	MONTH	HOURLY	BI-WEEKLY	MONTH	HOURLY	BI-WEEKLY	RANGE
31	10421	60.121	4809.68	10938	63.104	5048.32	11489	66.283	5302.64	12063	69.594	5567.52	12664	73.062	5844.96	12984	74.908	5992.64	13299	76.725	6138.00	31
32	10681	61.621	4929.68	11214	64.696	5175.68	11773	67.921	5433.68	12362	71.319	5705.52	12984	74.908	5992.64	13299	76.725	6138.00	13632	78.646	6291.68	32
33	10938	63.104	5048.32	11489	66.283	5302.64	12063	69.594	5567.52	12664	73.062	5844.96	13299	76.725	6138.00	13632	78.646	6291.68	13965	80.567	6445.36	33
34	11214	64.696	5175.68	11773	67.921	5433.68	12362	71.319	5705.52	12984	74.908	5992.64	13632	78.646	6291.68	13965	80.567	6445.36	14311	82.563	6605.04	34
35	11489	66.283	5302.64	12063	69.594	5567.52	12664	73.062	5844.96	13299	76.725	6138.00	13965	80.567	6445.36	14311	82.563	6605.04	14664	84.600	6768.00	35
36	11773	67.921	5433.68	12362	71.319	5705.52	12984	74.908	5992.64	13632	78.646	6291.68	14311	82.563	6605.04	14664	84.600	6768.00	15026	86.688	6935.04	36
37	12063	69.594	5567.52	12664	73.062	5844.96	13299	76.725	6138.00	13965	80.567	6445.36	14664	84.600	6768.00	15026	86.688	6935.04	15394	88.812	7104.96	37
38	12362	71.319	5705.52	12984	74.908	5992.64	13632	78.646	6291.68	14311	82.563	6605.04	15026	86.688	6935.04	15394	88.812	7104.96	15778	91.027	7282.16	38
39	12664	73.062	5844.96	13299	76.725	6138.00	13965	80.567	6445.36	14664	84.600	6768.00	15394	88.812	7104.96	15778	91.027	7282.16	16164	93.254	7460.32	39
40	12984	74.908	5992.64	13632	78.646	6291.68	14311	82.563	6605.04	15026	86.688	6935.04	15778	91.027	7282.16	16164	93.254	7460.32	16567	95.579	7646.32	40
41	13299	76.725	6138.00	13965	80.567	6445.36	14664	84.600	6768.00	15394	88.812	7104.96	16164	93.254	7460.32	16567	95.579	7646.32	16966	97.881	7830.48	41
42	13632	78.646	6291.68	14311	82.563	6605.04	15026	86.688	6935.04	15778	91.027	7282.16	16567	95.579	7646.32	16966	97.881	7830.48	17396	100.362	8028.96	42
43	13965	80.567	6445.36	14664	84.600	6768.00	15394	88.812	7104.96	16164	93.254	7460.32	16966	97.881	7830.48	17396	100.362	8028.96	17822	102.819	8225.52	43
44	14311	82.563	6605.04	15026	86.688	6935.04	15778	91.027	7282.16	16567	95.579	7646.32	17396	100.362	8028.96	17822	102.819	8225.52	18266	105.381	8430.48	44
45	14664	84.600	6768.00	15394	88.812	7104.96	16164	93.254	7460.32	16966	97.881	7830.48	17822	102.819	8225.52	18266	105.381	8430.48	18713	107.960	8636.80	45

				BI-WEEKLY A	MT.
HOL	IDAY F	PAY			13.0
RANGE	MONTH	HOURLY	BI-WEEKLY		DAYS 5.000%
31	10421	60.121	4809.68		240.48
32	10681	61.621	4929.68		246.48
33	10938	63.104	5048.32		252.42
34	11214	64.696	5175.68		258.78
35	11489	66.283	5302.64		265.13
36	11773	67.921	5433.68		271.68
37	12063	69.594	5567.52		278.38
38	12362	71.319	5705.52		285.28
39	12664	73.062	5844.96		292.25
40	12984	74.908	5992.64		299.63
41	13299	76.725	6138.00		306.90
42	13632	78.646	6291.68		314.58
43	13965	80.567	6445.36		322.27
44	14311	82.563	6605.04		330.25
45	14664	84.600	6768.00		338.40
46	15026	86.688	6935.04		346.75
47	15394	88.812	7104.96		355.25
48	15778	91.027	7282.16		364.11
49	16164	93.254	7460.32		373.02
50	16567	95.579	7646.32		382.32
51	16966	97.881	7830.48		391.52
52	17396	100.362	8028.96		401.45
53	17822	102.819	8225.52		411.28
54	18266	105.381	8430.48		421.52
55	18713	107.960	8636.80		431.84

12/1/2017

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Public Works

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE , RATE or CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Parcel Map and Record of Survey Checking Fee		Engineering/ LPD	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2,3,6 Full Cost: \$ 9,202.00	See note 1 for justification.	\$ 9,202.00	6.27%
Final Map Checking Fee	plus \$ 468.00	Engineering/ LPD Collected By:	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2,3,6 Full Cost: \$ 11,440.00	See note 1 for justification.	\$ 11,440.00 \$ 497.00	6.27% 6.20%
Amended Parcel Map, and Record of Survey Checking Fee		Engineering/ LPD	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2,3,6 Full Cost: \$ 3,855.00	See note 1 for justification.	\$ 3,855.00	6.26%
Amended Final Map Checking Fee			O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2,3,6 Full Cost: \$ 4,724.00	See note 1 for justification.	\$ 4,724.00	6.25%

SUBMITTED BY DEPARTMENT/DIVISION:

ENGINEERING/LPD; DESIGN; TRAFFIC RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE , RATE or CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Processing Certificate of Correction (for Final/Parcel Maps.)		Charged By: Engineering/ LPD Collected By: Finance	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2,3,6 Full Cost: \$ 3,232.00	See note 1 for justification.	\$ 3,232.00	6.25%
Assessment District Reapportionment Fee - Assemblage/Parcel Split First two Parcels Each Subsequent Parcel	\$ 7,020.00 \$ 1,755.00		O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2,3,6 Full Cost: \$ 7,460.00	See note 1 for justification.	\$ 7,460.00 \$ 1,865.00	6.27% 6.27%
Processing Certificate of Compliance			O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2,3,6 Full Cost: Actual Cost	See note 1 for justification.	\$ 248.00	5.98%
Lot Line Adjustment Processing	\$ 6,787.00 per application		O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2,3,6 Full Cost: \$ 7,212.00	See note 1 for justification.	\$ 7,212.00	6.26%

Reference: CMD 109 Form: FEEFORM Revised: May 2011

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE , RATE or CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Security Deposit for Survey Property Monument Minimum Security Deposit	per monument	Engineering/ LPD Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2,3,6 Full Cost: \$ 2,764.00	See note 2 for justification.	\$ 556.00 \$ 2,764.00	3.35% 3.48%
Security Deposit for Survey City Standard Street Monuments Minimum Security Deposit	per monument	Engineering/ LPD Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 2,764.00	See note 2 for justification.	\$ 1,660.00 \$ 2,764.00	3.49% 3.48%
Encroachment Permit: Processing Fee for Project up to \$15K for Project over \$15K	\$ 351.00 per permit \$ 468.00 per permit	Engineering/ LPD Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2,3 Full Cost: \$ 497.00	See note 1 for justification.	\$ 373.00 \$ 497.00	6.27% 6.20%

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE , RATE or CHARGE	IRRENT FEE and ERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	LAST CORDI	HANGED NANCE R & DATE	OBJE PROP 26 E (SEE READ	ETAIL CTIVE EXCEPTION ER'S GUIDE) IT FACTOR	COMMENTS	R	ROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Encroachment Permit: Engineering Plan Check for Projects up to \$15K (per plan set)-includes 3 checks	\$ 351.00	Engineering/ LPD	Date: O. No.: O. Date:	4/18/2017	Objective: Prop 26 Exception Full Cost:		See note 1 for justification.	\$	373.00	6.27%
Engineering Plan Check for Projects over \$15K (per plan sheet)-includes 3 checks	\$ 1,229.00							\$	1,306.00	6.27%
Engineering Plan Check (per plan set for Projects up to \$15K and per sheet for Projects over \$15K)-4th and subsequent review	\$ 117.00							\$	124.00	5.98%
Encroachment Permit: Engineering Inspection \$0-\$15K \$15,001-\$25K	\$ 351.00 1,405.00							\$	373.00 1,493.00	6.27% 6.26%
\$25,001-\$50K \$50,001-\$100K \$101K-\$200K \$201K-\$500K \$501K-\$1M	3,511.00 5,851.00 9,361.00 19,892.00 39,784.00							\$ \$ \$ \$	3,731.00 6,218.00 9,948.00 21,139.00 42,278.00	6.27% 6.27% 6.27% 6.27% 6.27%
>\$1M; plus each additional \$500K or fraction thereof	\$ 12,871.00							\$	13,678.00	6.27%

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE , RATE or CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Encroachment Permit: Slurry Seal Fee	per square ft, or \$ 86.00	Engineering/ LPD	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2,3 Full Cost: \$89.00	t See note 2 for justification.	\$ 1.94 \$ 89.00	3.19% 3.49%
Encroachment Permit: Field Marking-Storm Drain Up to 50 ft. of excavation Over 50 ft. of excavation		Engineering/ LPD	O. No.: O. Date:	Prop 26 Exception: 1,2,3	See note 1 for justification. See Article 2 of Chapter 3.1 of Div. 5 of Title 1 of the Government Code.	\$ 110.00 \$ 110.00 \$ 72.00	5.77% 5.77% 5.88%
Encroachment Permit: Field Marking-Traffic Signal Up to 50 ft. of excavation Over 50 ft. of excavation	\$ plus \$ Each additional 50 ft or fraction thereof	Charged By: Engineering/LPD Collected By: Finance		Objective: Recover Cost Prop 26 Exception: 2 Full Cost: \$ 140.79	t See note 3 for justification.	\$ 140.00 \$ 140.00 \$ 93.50	NEW

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE or CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Copy of Design Criteria Standard Details Standard Specifications Subdivision Code Property Development Ordinance	per page for publi \$ 0.05	Engineering/ LPD Collected By:		Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: Cost			
Black Line Print of Plans on file	\$ Cos	Engineering		Prop 26 Exception: 1,2 Full Cost: Cost			
Record Drawings Archiving Fee		et Engineering/	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 70.00	See note 1 for justification.	\$ 70.00	6.06%

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE , RATE or CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Watershed Map	\$ Cost	Engineering/		Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: Cost	Actual cost of duplication.		
Encroachment Agreement Application Into Easements or Into Rights of Way	\$ 4,447.00 per application	LPD	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2,3 Full Cost: \$ 4,726.00	See note 1 for justification.	\$ 4,726.00	6.27%
Preparation of Agreement/ Easement/Grant Deed Preparation of Minor Agrmnt Easement/Grant Deed	\$ 5,383.00 per document \$ 2,691.00	Engineering/ LPD	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 5,720.00	See note 1 for justification.	\$ 5,720.00 \$ 2,860.00	6.26% 6.28%
Combination Agreement/ Grant Deed for the same lot	\$ 8,074.00 both documents	Engineering/ LPD	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 8,580.00	See note 1 for justification.	\$ 8,580.00	6.27%

SUBMITTED BY DEPARTMENT/DIVISION:

ENGINEERING/LPD; DESIGN; TRAFFIC

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE , RATE or CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Document Recordation Fee	\$ Cos	Engineering/ LPD Collected By: Finance	O. No.: O. Date:	Prop 26 Exception: 1,2 Full Cost: Cost	Fee to recover direct costs for recording documents at the County Recorder.		
Review of Agreements & Easements Review of Minor Agrmnts & Easements			O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 4,228.00	See note 1 for justification.	\$ 4,228.00 \$ 2,114.00	6.26% 6.28%
Storm Drain Outlet Charge		Charged By: Engineering/ LPD Collected By: Finance	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 6 Full Cost: \$ 6,892.00	See note 2 for justification.	\$ 6,892.00	3.50%
Storm Outlet Charge Institutional (allowed under certain conditions)	per acre \$ 2,207.00	Charged By: Engineering/ LPD Collected By: Finance	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 6 Full Cost: \$ 6,892.00	See note 2 for justification.	\$ 6,892.00 \$ 2,284.00	3.50% 3.49%

SUBMITTED BY DEPARTMENT / DIVISION:

ENGINEERING/LPD; DESIGN; TRAFFIC RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE , RATE or CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Charge Residential-Single Family (choose the greatest and add Conveyance Fee)	per unit \$ 1,471.00	Engineering/ LPD Collected By: Finance	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 6 Full Cost: \$ 6,892.00	, ,	\$ 405.00 \$ 1,522.00 \$ 6,892.00	3.32% 3.47% 3.50%
Charge Trailer Parks & Mobile Homes	per lot \$ 6,659.00	Engineering/ LPD	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 6 Full Cost: \$ 6,892.00	See note 2 for justification.	\$ 569.00 \$ 6,892.00	3.45% 3.50%
Sanitary Sewer Outlet Charge Condo & Planned Unit Development (choose the greatest and add Conveyance Fee)	per unit \$ 6,659.00		O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 6 Full Cost: \$ 6,892.00	See note 2 for justification.	\$ 405.00 \$ 6,892.00	3.32% 3.50%
Sanitary Sewer Outlet Charge Commercial & Industrial (choose the greatest and add Conveyance Fee)	per lot \$ 6,659.00	Engineering/ LPD	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 6 Full Cost: \$ 6,892.00	See note 2 for justification.	\$ 1,522.00 \$ 6,892.00	3.54% 3.50%

Reference: CMD 109 Form: FEEFORM Revised: May 2011

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE , RATE or CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Sanitary Sewer Outlet Charge - Conveyance Fee Residential	\$ 4,218.00 per dwelling unit	Engineering/ LPD		Objective: Recover Cost Prop 26 Exception: 6 Full Cost: \$ 4,218.00			
Accessory Dweling Unit*	\$		O. No.: 1968 O. Date: 8/22/2017	Full Cost: \$ 2,653.00	* See note 5 for accessory dwelling unit rate justification.	\$ 2,653.00	NEW
Sanitary Sewer Outlet Charge - Conveyance Fee Non-residential	\$ 8.60 per gallon per day	Engineering/ LPD		Objective: Recover Cost Prop 26 Exception: 6 Full Cost: \$ 8.60			
Sanitary Sewer Capacity Model Run Fee		Engineering/ LPD Collected By:	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 6 Full Cost: \$ 8,844.00			

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE , RATE or CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Existing Improvements A. Street Improvements Residential Commercial Industrial	\$ 93.50 \$ 198.50 \$ 142.80 per front foot	Engineering/ LPD Collected By:	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 6 Full Cost: \$ 205.40	See note 2 for justification.	\$ 96.80 \$ 205.40 \$ 147.80	3.53% 3.48% 3.50%
Existing Improvement B. Street Curbing	\$ 34.10 per front foot	Engineering/ LPD	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 6 Full Cost: \$ 35.30	See note 2 for justification.	\$ 35.30	3.52%
Existing Improvement C. Sidewalk Improvements	\$ 13.65 per square foot	Engineering/ LPD	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 6 Full Cost: \$ 14.10	See note 2 for justification.	\$ 14.10	3.30%

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE, RATE or CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Existing Improvement (cont'd) D. Street Name Signs	\$ 0.24 per front foot		Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 6 Full Cost: \$ 0.25	See note 2 for justification.	\$ 0.25	4.17%
Existing Improvement (cont'd) E. Sanitary Sewers	\$ 34.05 per front foot	Charged By: Engineering/ LPD Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 6 Full Cost: \$ 35.25	See note 2 for justification.	\$ 35.25	3.52%
Existing Improvement (cont'd) F. Storm Drains	\$ 34.05 per front foot		Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 6 Full Cost: \$ 35.25	See note 2 for justification.	\$ 35.25	3.52%
Existing Improvement (cont'd) G. Right-of-way and/or Easements	cost per square	LPD	Date: 6/29/1989 O. No.: O. Date: Other (specify):	Objective: Recover Cost Prop 26 Exception: 6 Full Cost: Cost			

SUBMITTED BY DEPARTMENT/DIVISION:

DESCRIPTION OF FEE , RATE or CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Recreation Tax (Bedroom) - New Construction-Permit First Bedroom Each additional	\$ 15.00 \$ 5.00 per bedroom	Engineering/ LPD Collected By:	O. No.: 1216 O. Date: 8/5/1969	Prop 26 Exception: 6	See SCCC 3.15.020		
Recreation Tax (Bedroom) - Additions Each additional	\$ 5.00 per bedroom	Engineering/ LPD		Prop 26 Exception: 6	See SCCC 3.15.020		
Traffic Impact Fee Office/R & D Industrial Warehousing, Utilities Communications Hotel-Motel	\$ 0.67 \$ 0.20	Engineering/ LPD Collected By: Finance		Prop 26 Exception: 6 Full Cost: \$ 1.61	Applicable to areas within the Traffic Impact Fee Area Map.		

SUBMITTED BY DEPARTMENT / DIVISION:

DESCRIPTION OF FEE, RATE or CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Oversize, Overweight Vehicles Fee Single Annual	\$ 16.00	Engineering/ Traffic	O. No.: O. Date:	Objective: User Fee Prop 26 Exception: 3 Full Cost: \$ 745.00	Statewide rate		
Traffic Flow Map - Mailed Traffic Flow Map - Not Mailed	each	Engineering/ Traffic	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 36.00	See note 4 for justification.	\$ 36.00 \$ 12.95	24.14% 24.52%
Storage or Refuse Bins on City Street		Engineering/ Traffic	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 248.00	See note 4 for justification.	\$ 248.00	22.77%

ENGINEERING DEPARTMENT

JUSTIFICATION FOR INCREASE IN FEES, RATES, AND CHARGES

NOTE 1: Fees, rates, and charges to recover costs for these types of Engineering services are proposed to be increased 6.27% above current fees, rates, and charges, consistent with the percentage increase in the CPI-U ending December 2017 for the San Francisco-Oakland-San Jose area. The proposed amounts have been rounded off and, therefore, the actual percentage increase may vary slightly.

<u>NOTE 2:</u> Fees, rates, and charges to recover costs for these types of fees/reimbursements for public improvements are proposed to be increased 3.5% above 2017-18 fees, rates, and charges, consistent with the percentage increase in the Construction Cost Index (December 2017) as published by the Engineering News-Record. The proposed amounts have been rounded off and, therefore, the actual percentage increase may vary slightly.

<u>NOTE 3:</u> Fees, rates, and charges to recover costs for Field Marking – Traffic Signal Engineering Services is equal to the Field Marking – Electric and Fiber which services are performed by the same Silicon Valley Power (SVP) field staff. Based on the 2016 SVP Fee Study plus CPI-U increases.

NOTE 4: Fees, rates, and charges that continue to be well below the full cost recovery are proposed to be increased by 25% (or more in some cases).

NOTE 5: City is required to charge a pro-rated sanitary sewer conveyance fee for accessory dwelling unit is per City Ordinance 1968. An accessory dwelling unit is equivalent to an apartment and will be charged a sanitary sewer conveyance fee equivalent to 62.9% of the sanitary sewer conveyance fee for a single family home. This 62.9% is based on the ratio of an apartment daily average discharge of 154 gallons per day (gpd) over a single family home daily average discharge of 245 gpd (154 gpd/245 gpd = 0.629).

SUBMITTED BY DEPARTMENT / DIVISION:

STREET / STORM DRAIN DIVISION RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Active construction site inspections of projects over one (1) acre in size and high priority sites during wet season (Oct Apr.) as required by Provision C.6 of MRP	\$ 137.65	Charged By: Storm Drain Collected By: Storm Drain & Finance	O. No.: O. Date:	Prop 26 Exception: 1,2	MRP requires inspection of sites once a month during wet season. 7 inspections per year required if permit is open during wet season, plus reinspections as needed.	\$ 146.00	6.07%
Industrial/commercial facility stormwater inspections as required by Provision C.4 of MRP (Tier 1)	\$ 412.97	Charged By Storm Drain Collected By Storm Drain & Finance	O. No.: O. Date:	Prop 26 Exception: 1,2	Inspection frequency of businesses that have filed a Notice of Intent (NOI) is once per year as required by the Municipal Regional Stormwater NPDES Permit.	\$ 438.00	6.06%
3. Industrial/commercial facility stormwater inspections as required by Provision C.4 of MRP (Tier 2)	\$ 137.65	Charged By Storm Drain Collected By Storm Drain & Finance	O. No.: O. Date:	Prop 26 Exception: 1,2	Businesses that received a Notice of Violation during an industrial/commercial stormwater inspection the previous year are required to be inspected the following year.	\$ 146.00	6.07%

SUBMITTED BY DEPARTMENT / DIVISION:

STREET / STORM DRAIN DIVISION RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Operation & maintenance inspection of stormwater treatment systems installed on projects as required by Provision C.3 of MRP		Storm Drain	O. No.: O. Date:	Prop 26 Exception: 1,2	Operation & maintenance inspections required on annual basis to ensure the stormwater treatment systems are properly maintained.	\$ 146.00	6.07%

SUBMITTED BY DEPARTMENT/DIVISION: STREET/STREET MAINTENANCE DIVISION

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Pavement Restoration Charge Up to 3" Thick Asphalt 1. First 80 sq. ft. 2. Each additional sq. ft.			Date: 4/18/2017 O. No.: O. Date:		Fee is applicable to trench repairs for City utilities street opening permits.	\$ 1,848.00 up to 80 sf \$ 20.00 per sf	24.97% 8.46%
Engineering Plan Review per sheet (Streets) 1. First three (3) reviews 2. Fourth and subsequent review	\$ 114.89 \$ 23.81		Date 4/18/2017 O. No.: O. Date:		Fee is applicable to trench repairs for City utilities street opening permits.	\$ 122.00 \$ 25.00	6.19% 5.00%
Concrete Removal/Replace Charge - Curb/Gutter		Charged By Engineering Collected By: Engineering & Finance	Date: 4/18/2017 O. No.: O. Date:		Fee is applicable to trench repairs for City utilities street opening permits.	\$ 116.00 per l.f.	6.74%
Concrete Removal/Replace Charge - Sidewalk			Date: 4/18/2017 O. No.: O. Date:		Fee is applicable to trench repairs for City utilities street opening permits.	\$ 77.00 per sf	25.71%

Reference: CMD 109 Form: FEEFORM Revised: May 2011

SUBMITTED BY DEPARTMENT/DIVISION:

STREET / PARKWAYS & BOULEVARDS RESOLUTION NUMBER:

DESCRIPTION OF FEE , RATE OR CHARGE Street tree removal	Collected By:	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable) Date: 4/18/2017 O. No.: O. Date:	Prop 26 Exception: 1,2	COMMENTS t Contract Costs: 1-3" dbh: \$55 2 4-6" dbh: \$110 7-12" dbh: \$330 13-18" dbh: \$660 19-24" dbh: \$935 25-30" dbh: \$1,265 31-36" dbh: \$1,650 37-42" dbh: \$2,200 43+" dbh: \$3,300	PROPOSED NEW OR REVISED FEE 2018-19 \$ 146.00 Plus contract cost to remove tree & stump as specified in the Comments Section are added to the Fee.	Percent Change 6.27%
Street tree planting Illegal removal	Charged By: Parkways & Boulevards Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:		t Includes tractor, auger, fertilizer, compost & stakes and 15 gallon tree.	\$ 146.00	6.06%
Street tree planting Property development		Date: 4/18/2017 O. No.: O. Date:		t Includes tractor, auger, fertilizer, compost & stakes and 15 gallon tree.	\$ 492.00	24.95%

SUBMITTED BY DEPARTMENT / DIVISION:

STREET / PARKWAYS & BOULEVARDS RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Engineering Plan Review per sheet - Initial Review		Charged By: Engineering	Date: 4/18/2017	Objective: Recover Cos	t Initial Review includes up to three (3) plan checks.		
First three (3) reviews	\$ 114.89		O. No.: O. Date:	Prop 26 Exception:	2	\$ 122.00	6.19%
Fourth and subsequent review	\$ 23.81	Finance		Full Cost: \$122.09		\$ 25.00	5.00%

SUBMITTED BY DEPARTMENT/DIVISION:

STREET / SOLID WASTE RESOLUTION NUMBER: APPROVED:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Non-exclusive franchise hauler application fee	\$ 687.24	Solid Waste	O. No.: O. Date:	Prop 26 Exception: 2	Haulers that want to charge for solid waste collection services at properties zoned for Industrial use have agreements approved by Council at a Public Hearing.	\$ 730.00	6.22%

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Municipal Fee Schedule



Water and Sewer Utilities

SUBMITTED BY DEPARTMENT/DIVISION: WATER & SEWER UTILITIES/WATER

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
5/8" x 3/4" water service	\$ 13,092.00		Date: 4/18/2017 O. No.: O. Date:		Note: The cost of meters, backflows, and Encroachment Permit not included.	\$ 13,912.00	6.26%
1" water service	\$ 13,092.00	Water	Date: 4/18/2017 O. No.: O. Date:		Note: The cost of meters, backflows, and Encroachment Permit not included.	\$ 13,912.00	6.26%
1-1/2" water service	\$ 13,092.00	Charged By: Water Collected By: Engineering	Date: 4/18/2017 O. No.: O. Date:		Note: The cost of meters, backflows, and Encroachment Permit not included.	\$ 13,912.00	6.26%
2" water service	\$ 13,092.00	Water	Date: 4/18/2017 O. No.: O. Date:		Note: The cost of meters, backflows, and Encroachment Permit not included.	\$ 13,912.00	6.26%

SUBMITTED BY DEPARTMENT/DIVISION: WATER & SEWER UTILITIES/WATER

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
3" water service	\$ 28,628.00	Charged By: Water Collected By: Engineering	Date: 4/18/2017 O. No.: O. Date:		Note: The cost of meters, backflows, and Encroachment Permit not included.	\$ 30,422.00	6.27%
4" water service	\$ 28,628.00	Charged By: Water Collected By: Engineering	Date: 4/18/2017 O. No.: O. Date:		Note: The cost of meters, backflows, and Encroachment Permit not included.	\$ 30,422.00	6.27%
6" water service	\$ 28,628.00	Charged By: Water Collected By: Engineering	Date: 4/18/2017 O. No.: O. Date:		Note: The cost of meters, backflows, and Encroachment Permit not included.	\$ 30,422.00	6.27%
8" water service	\$ 28,628.00	Charged By: Water Collected By: Engineering	Date: 4/18/2017 O. No.: O. Date:		Note: The cost of meters, backflows, and Encroachment Permit not included.	\$ 30,422.00	6.27%

SUBMITTED BY DEPARTMENT/DIVISION: WATER & SEWER UTILITIES/WATER

RESOLUTION NUMBER:

DESCRIPTION OF FEE , RATE OR CHARGE 10" water service	CURRENT FEE and PERIOD \$ Estimat	CHARGING DEPT / DIV COLLECTING DEPT / DIV dd Charged By: Water Collected By: Engineering	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable) Date: 6/9/2009 O. No.: O. Date:		COMMENTS Cost of water service to be determined at time of service request.	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
side of street	\$ 87.0 per lineal for \$ 158.0 per lineal for	Collected By: Engineering	Date: 4/18/2017 O. No.: O. Date:	Prop 26 Exception: 6	Where frontage exists on only one side of the street, fee is \$92 per front foot. For on-site main extensions, fee is \$167 per lineal foot. Fee includes spoil disposal.	\$ 92.00 \$ 167.00	
5/8" x 3/4" water meter and backflow preventer	\$ 323.0	Charged By: Water Collected By: Engineering	Date: 4/18/2017 O. No.: O. Date:		Includes cost of RP backflow prevention device. Where not applicable, deduct \$234.	\$ 343.00	6.19%

SUBMITTED BY DEPARTMENT/DIVISION: WATER & SEWER UTILITIES/WATER

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
1" water meter and backflow preventer	\$ 431.00	Water	Date: 4/18/2017 O. No.: O. Date:	,	Includes cost of RP backflow prevention device. Where not applicable, deduct \$234.	\$ 458.00	6.26%
1-1/2" water meter and backflow preventer	\$ 970.00	Water	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 6 Full Cost: \$ 1,030.82	Includes cost of RP backflow prevention device.	\$ 1,030.00	6.19%
2" water meter and backflow preventer	\$ 1,122.00	Water	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 6 Full Cost: \$ 1,192.35	Includes cost of RP backflow prevention device.	\$ 1,192.00	6.24%
3" water meter and backflow preventer	\$ 1,122.00	Charged By: Water Collected By: Engineering	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 6 Full Cost: \$ 1,192.35	Includes cost of RP backflow prevention device.	\$ 1,192.00	6.24%

SUBMITTED BY DEPARTMENT/DIVISION: WATER & SEWER UTILITIES/WATER

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
4" water meter and backflow preventer	\$ 2,450.00	Water	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 6 Full Cost: \$ 2,603.62	Includes cost of RP backflow prevention device.	\$ 2,603.00	6.24%
6" water meter and backflow preventer	\$ 3,259.00		Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 6 Full Cost: \$ 3,463.34	Includes cost of RP backflow prevention device.	\$ 3,463.00	6.26%
8" water meter and backflow preventer	\$ 6,233.00		Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 6 Full Cost: \$ 6,623.81	Includes cost of RP backflow prevention device.	\$ 6,623.00	6.26%
10" water meter and backflow preventer	\$ Estimated		Date: 6/9/2009 O. No.: O. Date:		Cost of meter and backflow prevention device to be determined at time of service request.		

SUBMITTED BY DEPARTMENT/DIVISION: WATER & SEWER UTILITIES/WATER

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Special fire hydrant	\$ 21,139.00	Charged By: Water Collected By: Engineering	Date: 4/18/2017 O. No.: O. Date:		For hydrant requested by property owner/developer, not required by the City.	\$ 22,464.00	6.27%
Fire Service (Installation of fire service line) 2" fire service 4" fire service 6" fire service 8" fire service 10" fire service			Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 6 Full Cost: \$ 30,422.98	Cost for DCDA, RPDA, or Encroachment Permit not included.	\$ 14,098.00 \$ 30,422.00 \$ 30,422.00 \$ 30,422.00 \$ 30,422.00	
Fire Service Upgrade (Upgrade device to DCDA or RPDA) 4" fire service 6" fire service 8" fire service 10" fire service	\$ 11,696.00 \$ 11,696.00 \$ 11,696.00 \$ 11,696.00		Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 6 Full Cost: \$ 12,429.34	Cost for DCDA, RPDA, or Encroachment Permit not included.	\$ 12,429.00 \$ 12,429.00 \$ 12,429.00 \$ 12,429.00	6.27% 6.27% 6.27% 6.27%

SUBMITTED BY DEPARTMENT / DIVISION:

WATER & SEWER UTILITIES / WATER

RESOLUTION NUMBER:

		CHARGING	DATE FEE	FEE DETAIL		PROPOSED	
	CURRENT	DEPT / DIV				NEW OR	
			LAST CHANGED				
	FEE		ORDINANCE	PROP 26 EXCEPTION		REVISED	
DESCRIPTION OF	and	COLLECTING	NUMBER & DAT	(SEE READER'S GUIDE)		FEE	Percent
FEE, RATE OR CHARGE	PERIOD	DEPT / DIV	(if applicable)	FULL COST FACTOR	COMMENTS	2018-19	Change
Cost of Backflow Preventer -		Charged By:	Date: 4/18/20	7 Objective: Recover Cos	t		
device cost only		Water					
			O. No.:	Prop 26 Exception:			
4" DCDA	\$ 2,200.00	Collected By:	O. Date:			\$ 2,338.00	6.27%
6" DCDA	\$ 3,217.00	Engineering		Full Cost: \$ Varies		\$ 3,418.00	6.25%
8" DCDA	\$ 5,786.00					\$ 6,149.00	6.27%
10" DCDA	\$ 8,145.00					\$ 8,656.00	6.27%
4" RPDA	\$ 3,000.00					\$ 3,188.00	6.27%
6" RPDA	\$ 3,929.00					\$ 4,175.00	6.26%
8" RPDA	\$ 7,012.00					\$ 7,452.00	6.27%
10" RPDA	\$ 9,131.00					\$ 9,703.00	6.26%
	3,.31.00					5,. 30.00	5.20

SUBMITTED BY DEPARTMENT/DIVISION: WATER & SEWER UTILITIES/WATER

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Fire Hydrant Flow Test	\$ 452.00	Charged By: Water Collected By: Municipal Services	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 2 Full Cost: \$ 1,298.62	Recovery of full cost of doing fire flow tests for new developments.	\$ 1,298.00	187.17%
Portable hydrant meter and Deposit (Includes cost of RP backflow)	\$ 1,509.00	Charged By: Water Collected By: Finance / Municipal Serv.	Date: 4/18/2017 O. No.: O. Date:	Prop 26 Exception: 1,2,6	Deposit to insure return of meter, or cover replacement if lost or damaged. \$125 of the deposit is non-refundable. Includes cost of RP backflow.	\$ 1,603.00	6.23%
Recycled hydrant meter and Deposit (Includes cost of RP backflow)	\$ 1,509.00	Charged By: Water Collected By: Finance / Municipal Serv.	Date: 4/18/2017 O. No.: O. Date:	Prop 26 Exception: 1,2,6	Deposit to insure return of meter, or cover replacement if lost or damaged. \$100 of the deposit is non-refundable. Includes cost of RP backflow.	\$ 1,603.00	6.23%
Water meter test	\$ 259.00	Charged By: Water Collected By: Finance / Municipal Serv.	Date: 4/18/2017 O. No.: O. Date:	Prop 26 Exception: 1,2,6	Non-routine testing of water meter when customer questions meter accuracy. Refundable if meter falls outside accepted range.	\$ 275.00	6.18%

SUBMITTED BY DEPARTMENT/DIVISION: WATER & SEWER UTILITIES/WATER

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Engineering Plan Review Engineering Plan Check for Projects up to \$15K (per plan set) - includes 3 checks Engineering Plan Check for Projects over \$15K (per sheet) - includes 3 checks Engineering Plan Check (per plan set for Projects up to	\$ 262.00 \$ 916.00 \$ 87.00	Charged By: Water Collected By: Engineering	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 6 Full Cost: \$ Varies		\$ 278.00 \$ 973.00 \$ 92.00	6.11%
\$15K and per sheet for Projects over \$15K) - 4th and subsequent review Engineering Inspection \$0-\$15K \$15,001-\$25K \$25,001-\$50K \$50,001-\$100K \$101K-\$200K \$201K-\$500K \$201K-\$500K \$501K-\$1M >\$1M; plus each additional \$500K or fraction thereof	\$ 262.00 \$ 1,047.00 \$ 2,618.00 \$ 4,364.00 \$ 6,983.00 \$ 14,838.00 \$ 29,678.00 \$ 9,601.00					\$ 278.00 \$ 1,112.00 \$ 2,782.00 \$ 4,637.00 \$ 7,421.00 \$ 15,768.00 \$ 31,539.00 \$ 10,203.00	6.21% 6.26% 6.26% 6.27% 6.27%

SUBMITTED BY DEPARTMENT/DIVISION: WATER & SEWER UTILITIES/WATER

RESOLUTION NUMBER:

	CURRENT FEE	CHARGING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION		PROPOSED NEW OR REVISED	
DESCRIPTION OF FEE, RATE OR CHARGE	and PERIOD	COLLECTING DEPT / DIV	NUMBER & DATE (if applicable)	(SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	FEE 2018-19	Percent Change
Water Supply Assessment Preparation	\$ 8,728.00	Water	Date: 4/18/2017 O. No.: O. Date:	Prop 26 Exception:	Developers shall be required to pay for water supply assessment preparation (WSA) services rendered by the Water Utility.	\$ 9,275.00	6.27%
Supplemental Assessment Preparation	\$ 5,586.00				Required due to changes in project.	\$ 5,936.00	6.27%
Water reconnection fee - normal reconnection	\$ 217.00 per account	Water	Date: 4/18/2017	Objective: Recover Cos Penalty		\$ 230.00	5.99%
Water replacement/ reconnection fee due to meter tampering/illegal access	\$ 393.00 per account Fee to fix meter plus two (2) times the estimated cost of services used	Collected By: Finance / Municipal Serv.	O. Date:	Prop 26 Exception: 1,2,5 Full Cost: \$ 417.64		\$ 417.00	6.11%

SUBMITTED BY DEPARTMENT/DIVISION: WATER & SEWER UTILITIES/WATER

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Small water service (2" and smaller) abandonment	\$ 6,966.00	Charged By: Water Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 7,558.99	No Encroachment Permit cost included.	\$ 7,403.00	6.27%
Large water service (3" and larger) abandonment	\$ 15,949.00	Charged By: Water Collected By: Finance		Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 17,577.06	No Encroachment Permit cost included.	\$ 16,949.00	6.27%
Water service relocation	\$ 6,284.00	Charged By: Water Collected By: Finance	O. No.: O. Date:	Prop 26 Exception: 1,2	For service relocation of no more than 4 feet from the existing location. No Encroachment Permit cost included.	\$ 6,678.00	6.27%

SUBMITTED BY DEPARTMENT/DIVISION: WATER & SEWER UTILITIES/WATER

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Hot tap (3/4" to 2")	\$ 1,091.00	Charged By: Water Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:	Prop 26 Exception:	t For hot tapping City's water main. Developer to provide all required tapping materials. No Encroachment Permit cost included.	\$ 1,159.00	6.23%
Hot tap (3" and larger)	\$ 2,134.00	Charged By: Water Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:	Prop 26 Exception:	t For hot tapping City's water main. Developer to provide all required stapping materials. No Encroachment Permit cost included.	\$ 2,267.00	6.23%
Field Marking - Water Up to 50 ft. of excavation Over 50 ft each additional 50 ft. or fraction thereof of excavation	\$ 137.00 \$ 137.00	Charged By: Water Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cos Prop 26 Exception: 2 Full Cost: \$ 185.97	t 2	\$ 171.00 \$ 171.00	24.82% 24.82%
Field Marking - Recycled Water Up to 50 ft. of excavation Over 50 ft each additional 50 ft. or fraction thereof of excavation	\$ 137.00 \$ 137.00	Charged By: Water Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cos Prop 26 Exception: 2 Full Cost: \$ 185.97	2.2	\$ 171.00 \$ 171.00	24.82% 24.82%

SUBMITTED BY DEPARTMENT/DIVISION: WATER & SEWER UTILITIES/WATER

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE Small water and fire services -	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By:	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable) Date: 4/18/2017	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR Objective: Recover Cost	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19 \$ 2,411.00	Percent Change
2" and smaller (Inspection & Tap for Construction Installation Services)		Water Collected By: Finance	O. No.: O. Date:	Prop 26 Exception: 2 Full Cost: \$ 2,411.27			
Large water and fire services - 3" and larger (Inspection & Tap for Construction Installation Services)	\$ 3,491.00	Charged By: Water Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 2 Full Cost: \$ 3,709.89		\$ 3,709.00	6.24%
Fire Hydrant (Inspection & Tap for Construction Installation Services)	\$ 3,491.00	Charged By: Water Collected By: Finance	Date: 4/18/2017 O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 2 Full Cost: \$ 3,709.89		\$ 3,709.00	6.24%

SUBMITTED BY DEPARTMENT/DIVISION:

WATER & SEWER UTILITIES / SEWER

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE Sewer lateral cleanout 4 inch lateral	CURRENT FEE and PERIOD \$ 1,248.00		O. No.: O. Date:	Prop 26 Exception: 1,2	COMMENTS When no cleanout exists, it is necessary that one be installed in order for City to have access to sewer lateral for courtesy maintenance.	PROPOSED NEW OR REVISED FEE 2018-19 \$ 1,326.00	Percent Change 6.25%
Sewer lateral cleanout 6 inch lateral or larger	\$ 6,178.00	Charged By: Sewer Collected By: Finance	O. No.: O. Date:	Prop 26 Exception: 1,2	When no cleanout exists, it is necessary that one be installed in order for City to have access to sewer lateral for courtesy maintenance.	\$ 6,565.00	6.26%
Cleanout box only	\$ 195.00		O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ 510.10		\$ 207.00	6.15%

SUBMITTED BY DEPARTMENT/DIVISION:

WATER & SEWER UTILITIES / SEWER

RESOLUTION NUMBER:

DESCRIPTION OF FEE , RATE OR CHARGE 4" sewer lateral installation	CURRENT FEE and PERIOD \$ 29,720.00	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: Sewer Collected By: Engineering	O. No.: O. Date:	•	COMMENTS No Encroachment Permit cost included. No cleanout or box cost included.	PROPOSED NEW OR REVISED FEE 2018-19 \$ 31,583.00	Percent Change 6.27%
6" sewer lateral installation	\$ 29,720.00	Charged By: Sewer Collected By: Engineering	O. No.: O. Date:	,	No Encroachment Permit cost included. No cleanout or box cost included.	\$ 31,583.00	6.27%
8" sewer lateral installation	\$ 29,478.00	Charged By: Sewer Collected By: Engineering	O. No.: O. Date:	•	No Encroachment Permit cost included. No cleanout or box cost included.	\$ 31,326.00	6.27%

SUBMITTED BY DEPARTMENT/DIVISION:

WATER & SEWER UTILITIES / SEWER

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Sewer lateral video inspection	\$ 262.00	Sewer	O. No.: O. Date:	Prop 26 Exception: 1,2,6	Video inspection of existing lateral to determine that its replacement is not required as a condition of redevelopment.	\$ 278.00	6.11%
Sewer lateral point repair (between cleanout and main)	\$ Estimated	Sewer	O. No.: O. Date:	Objective: Recover Cost Prop 26 Exception: 1,2 Full Cost: \$ Estimated			

SUBMITTED BY DEPARTMENT/DIVISION:

WATER & SEWER UTILITIES / SEWER

RESOLUTION NUMBER:

DESCRIPTION OF FEE, RATE OR CHARGE	CURRENT FEE and PERIOD	CHARGING DEPT / DIV COLLECTING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE (if applicable)	FEE DETAIL OBJECTIVE PROP 26 EXCEPTION (SEE READER'S GUIDE) FULL COST FACTOR	COMMENTS	PROPOSED NEW OR REVISED FEE 2018-19	Percent Change
Encroachment Permit: Field Marking-Sanitary Sewer Up to 50 ft. of excavation Over 50 ft each additional 50 ft. or fraction thereof of excavation		Collected By: Finance	Date: 4/18/201 O. No.: O. Date:		See Article 2 of Chapter 3.1 of Div. 5 of Title 1 of the Government Code.	\$ 111.00 \$ 111.00 \$ 1.40	5.71% 5.71% 6.06%
Wastewater Treatment Plant Capacity Fee Residential Dwelling Unit Accessory Dwelling Unit	\$ 1,187.00 per dwelling unit \$ per accessory dwelling unit	Charged By: Engineering/ LPD Collected By: Finance	Date: 4/18/201 O. No.: O. Date: O. No.: 196 O. Date: 8/22/201	Prop 26 Exception: 6 Full Cost: \$ 2,268.86	See SCCC 17.15.220(e) Sewer Treatment Plant Fee. Accessory Dwelling Unit Charge per City Ordinance 1968 passed by Council on 8/22/2017.	\$ 747.00	NEW
Wastewater Treatment Plant Capacity Fee Non-residential	\$ 4.47 per gallon per day		Date: 4/18/201 O. No.: O. Date:	Prop 26 Exception: 6 Full Cost: \$ 9.68	See SCCC 17.15.220(e) Sewer Treatment Plant Fee.		

SUBMITTED BY DEPARTMENT / DIVISION: WATER & SEWER UTILITIES /SOLAR

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF FEE , RATE OR CHARGE Solar pool heating system Installation Fee	\$ 3,885.00 plus	CHARGING DEPT / DIV COLLECTING DEPT / DIV Charged By: Water/Solar Collected By: Finance	O. No.: O. Date:	Prop 26 Exception: N/A	COMMENTS Costs are recovered through the combination of installation fees and monthly service charges, and recoverable system components.	PROPOSED NEW OR REVISED FEE 2018-19 \$ 4,128.00 plus \$ 242.00 per panel	Percent Change 6.25% 6.14%
Solar domestic hot water system installation fee Single-family fee	\$ Estimated	Charged By: Water/Solar Collected By: Finance		Prop 26 Exception: N/A	Costs are recovered through the combination of installation fees and monthly service charges, and recoverable system components.		
Solar domestic hot water system installation fee Multi-family fee	\$ Estimated	Charged By: Water/Solar Collected By: Finance	O. No.: O. Date:	Prop 26 Exception: N/A	Installation fees based on cost of labor and permanently-installed materials. Example for system to serve 10 dwelling units. Remaining costs recovered by monthly service charges.		
Solar domestic hot water system panel removal and replacement fee		Charged By: Water/Solar Collected By: Finance	O. No.: O. Date:	Prop 26 Exception: N/A	Costs are recovered through the combination of installation fees and monthly service charges, and recoverable system components.	\$ 485.00	6.13%

(Note: "N/A" here signifies the fee, rate, or charge is not a fee imposed exclusively by local government.)

SUBMITTED BY DEPARTMENT/DIVISION: WATER & SEWER UTILITIES/SOLAR

RESOLUTION NUMBER:

APPROVED:

DESCRIPTION OF	CURRENT FEE and	CHARGING DEPT / DIV	DATE FEE LAST CHANGED ORDINANCE NUMBER & DATE	FEE DE OBJEC PROP 26 EX (SEE READE	TIVE CEPTION R'S GUIDE)	COMMENTO	PROPOSED NEW OR REVISED FEE	Percent
FEE, RATE OR CHARGE	PERIOD	DEPT / DIV	(if applicable)	FULL COST	FACTOR	COMMENTS	2018-19	Change
Solar pool heating system system panel removal	*	Water/Solar		Objective:		Costs are recovered through the combination of installation	\$ 295.00	6.12%
and replacement fee				Prop 26 Exception:		fees and monthly service		
		Collected By: Finance	O. Date:	Full Cost:		charges, and recoverable system components.		

(Note: "N/A" here signifies the fee, rate, or charge is not a fee imposed exclusively by local government.)

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RESOLUTION NO.

A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA ADOPTING THE "CITY OF SANTA CLARA 2018-19 MUNICIPAL FEE SCHEDULE" WHICH IMPOSES NEW FEES, AMENDS EXISTING FEES AND RETAINS UNCHANGED FEES FOR VARIOUS CITY DEPARTMENTS

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, for the previous fiscal year 2017-18 (July 1, 2017 to June 30, 2018) certain fees were adopted by Resolution No. 17-8423 and were then incorporated into the "CITY OF SANTA CLARA 2017-18 MUNICIPAL FEE SCHEDULE" ("fee schedule");

WHEREAS, the City now desires to impose new fees, amend existing fees and retain unchanged fees based on the document entitled "PROPOSED CITY OF SANTA CLARA 2018-19 MUNICIPAL FEE SCHEDULE":

WHEREAS, where the fees are imposed by the City to support government services and not for the purpose of providing a market-based fee for services that are also provided by the general public, the proposed fees are hereby determined to be reasonable in that they do not exceed the estimated reasonable costs of providing the public services proposed to be rendered;

WHEREAS, in adopting the fees and this Resolution, the City is exercising its powers under Article XI, Section 7, and Article XIIIC of the California Constitution, Section 50076 of the California Government Code, its Charter, its City Code, and other applicable laws;

WHEREAS, for fees that are noted in the fee schedule as new or increasing, relevant reports regarding those new or increased fees were made available for public review and comment for ten (10) days prior to the public hearing at which this resolution was considered and adopted;

WHEREAS, on April 24, 2018, the City Council held a public hearing on the fees and charges set forth in the revised fee schedule:

WHEREAS, on April 11 and April 18, 2018, timely notice of the public hearing was published in the *Santa Clara Weekly* in the manner set forth in Government Code Sections 6062a and 66018; and

WHEREAS, notice of the public hearing was mailed to all persons requesting such notice pursuant to Government Code Section 66016.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

- 1. That the City Council hereby finds that the above Recitals are true and correct and by this reference makes them a part hereof.
- 2. Adoption of Fees, Rates and Charges. The fees, rates, and charges (hereinafter collectively, "fees") contained in the document entitled "PROPOSED CITY OF SANTA CLARA 2018-19 MUNICIPAL FEE SCHEDULE" are hereby adopted and are to be set forth in a document entitled "CITY OF SANTA CLARA 2018-19 MUNICIPAL FEE SCHEDULE." The fees so charged do not exceed the estimated reasonable costs of providing the services for which the fees are imposed and are fair and equitable in nature. The fee schedule also indicates how each fee is not a tax by referencing all applicable exceptions to Cal. Constitution, Article XIIIC that apply. Generally, the following types of charges are not taxes: (1) A charge imposed for a specific benefit conferred or privilege granted directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of conferring the benefit or granting the privilege; (2) A charge imposed for a specific government service or product provided directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the service or product; (3) A charge imposed for the reasonable regulatory costs to a local government for issuing licenses and permits, performing investigations, inspections, and audits, enforcing agricultural marketing orders, and the administrative enforcement and adjudication thereof; (4) A charge imposed for entrance to or use of local government property, or the purchase, rental, or lease of local government property; (5) A fine, penalty, or other monetary charge imposed by the judicial branch of government or a local government, as a result of a violation of law; (6) A charge imposed as a condition of property development; (7) Assessments and property-related

fees imposed in accordance with the provisions of Article XIIID.

3. <u>Effect of Fees Prior to effective Date of Resolution.</u> This Resolution shall not be

construed so as to affect any fee or charge payable or paid under any applicable fee schedule

operative prior to the effective date of this Resolution.

4. <u>Effective date.</u> The fees set forth in the "CITY OF SANTA CLARA 2018-19 MUNICIPAL"

FEE SCHEDULE" shall be effective on July 1, 2018.

5. <u>Challenge to Fees.</u> In the event of any challenge to any increased fee adopted herein,

including any challenge pursuant to Cal. Constitution, Article XIIIC, the formerly adopted fee as

stated in the "CITY OF SANTA CLARA 2017-18 MUNICPAL FEE SCHEDULE" shall then be in

effect unless and until the challenged fee becomes effective.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED

AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING

THEREOF HELD ON THE 24th DAY OF APRIL 2018, BY THE FOLLOWING VOTE:

AYES: COUNCILORS:

NOES: COUNCILORS:

ABSENT: COUNCILORS:

ABSTAINED: COUNCILORS:

ATTEST: _____

JENNIFER YAMAGUMA ACTING CITY CLERK CITY OF SANTA CLARA

Attachments incorporated by reference: None

RESOLUTION NO.

A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA ESTABLISHING THE 2018-19 PARKLAND IN LIEU FEE SCHEDULE FOR NEW RESIDENTIAL DEVELOPMENT IN ACCORDANCE WITH TITLE 17 ("DEVELOPMENT") CHAPTER 35 ("PARK AND RECREATIONAL LAND") OF THE CODE OF THE CITY OF SANTA CLARA

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, The City of Santa Clara is the Government entity responsible for providing public parks, recreation and open space facilities within the City of Santa Clara; and,

WHEREAS, the 2010-2035 General Plan includes a goal that new parks, open space and recreation be provided with new development so that existing facilities are not overburdened; and,

WHEREAS, on July 15, 2014, the City Council adopted Ordinance No. 1928, which added Chapter 17.35 to the City Code that requires new residential development to provide adequate community and neighborhood park land for active recreational uses, and/or under certain conditions to pay a fee in lieu of parkland dedication; and,

WHEREAS, on February 24, 2015, the City Council adopted Ordinance No. 1937, which made minor amendments to Chapter 17.35 related to credits for private open space and the applicability of the Chapter to duplexes; and,

WHEREAS, the City has received the annual professional appraisal used to determine the fair market value of property in the City based on a survey of land values and sales records with a valuation date of December 31, 2017, and the valuation report was made available to the public for review and comment as posted on the City website on March 9, 2017, and no comments were received by March 23, 2017; and

WHEREAS, on April 24, 2018, the City Council, pursuant to Chapter 17.35.040 (b)(1), reviewed the appraisal report and now wishes to use the applicable values for calculating the fees due in lieu of parkland dedication incorporated into the City's Proposed Municipal Fee Schedule; and,

Rev: 11-22-17

WHEREAS, on April 11 and April 18, 2018, a notice of a public hearing on the proposed fee schedule was published in the *Santa Clara Weekly*, a newspaper of general circulation; and, WHEREAS, on April 24, 2018, the City Council held a noticed public hearing to consider the City's Proposed Municipal Fee Schedule including Fees due in lieu of parkland dedication at which time all interested persons were given an opportunity to comment; and,

WHEREAS, the fees established by this resolution are derived from, are based upon, and do not exceed the costs of providing capital park and recreation land and facilities necessitated by the new residential development for which fees are levied.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

- 1. Findings and Purpose. That the City Council hereby finds and declares that
- A. New residential subdivisions and new non-subdivided residential projects generate impacts and demands for public services, facilities, and neighborhood and community parkland, and have a significant effect on the use and availability of park and recreation space and facilities, and that the limited open space and recreation amenities provided by these residential developments are insufficient to meet the needs.
- B. It is the City's intent and desire (General Plan: 5.9.1-G3, -G4; 5.9.1-P14, -P18, -P20) to require that such developments contribute their fair share of land, facilities, or amenities or contribute public costs toward the purchase, development and/or improvement of park and recreational facilities.
- C. The imposition of impact fees is one of the customary methods of ensuring that development bears a proportionate share of the cost of capital facilities necessary to accommodate such development in order to promote and protect the public health, safety and welfare.
- D. The provisions of this Resolution are enacted pursuant to the Charter, the City of Santa Clara General Plan and sections 66000-66025, 66477, and 66479 of the California

Rev: 11-22-17

Government Code (the "Mitigation Fee Act" and the "Quimby Act"), as may be applicable.

- E. The report entitled "Public Facilities Impact Fee Study" ("Nexus Study") dated June 25, 2014, prepared by Willdan Financial Services, Inc. and reviewed by Council in June 2014, set forth a reasonable methodology and analysis for the determination of the impact of development on the need for and costs for additional capital parks and recreation facilities improvements in the City; and, the costs for the existing inventory of City parks development disclosed in the "Facility Condition Assessment Report" ("Kitchell 2017") dated February 21, 2018, prepared by Kitchell CEM and reviewed by Council on April 24, 2018, set forth a reasonable methodology and analysis for the determination of the current value of the existing inventory of improved City parkland.
- F. Pursuant to Government Code Section 66016, the City made data available regarding the costs, or estimated costs, to provide services and proposed parkland dedication standards for the public facility impact fees by posting the draft appraisal report and addenda prepared by the Schmidt-Prescott Group dated February 22, 2018 ("Appraisal Report") on the City's website on March 9, 2018, which is at least fourteen (14) days before the Council public hearing on April 24, 2018.
- G. After careful consideration, including review of documentary evidence and additional information submitted in the administrative review process, the City Council finds the imposition of impact fees to finance major public park and recreational land acquisition, development and rehabilitation, as revised by using the land values set forth in the Appraisal Report, is in the public interest and general welfare of the City and its residents, is equitable, and does not impose an undue burden on new development.

2. <u>Calculation of Fees</u>.

A. That the Nexus Study calculates the parks fees that would fund the fair share cost to new development for additional capital parks and recreational facilities and improvements. The Nexus

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Study is based on the General Plan planning horizon of 2010-2035 and estimates the future residential

population needs for parkland and recreational facilities. The Nexus Study determines a fair share of

future planned public facilities using the "system plan" method to assure that new development doesn't

pay for existing service deficiencies. The Nexus Study also uses the "existing inventory" method to

calculate the maximum parks fee. This method assumes no existing service deficiencies and sets the

fee that will fund the expansion of park facilities at the same standard that currently serves existing

residents. The Nexus Study provides a reasonable methodology to determine the impacts and costs

of new residential development. The City may adopt development impact fees up to the legally

justified amounts in the Nexus Study (100% cost recovery).

B. Pursuant to Santa Clara City Code Chapter 17.35, the maximum amount of the fees

due in lieu of required parkland dedication shall be determined by the fair market value of the amount

of land that would otherwise be required to be dedicated and using the average per acre land value for

property in the City of Santa Clara for each of the three existing ZIP Codes in the City (95050, 95051,

95054), for each of the Dwelling Unit Categories (Single Family, Multi-family) on an annual basis in a

Council resolution.

C. An independent real estate appraisal firm, The Schmidt-Prescott Group, was retained

to provide a "Fair Market Value" opinion (valuation date of December 31, 2017) conforming to

Uniform Standards of Professional Appraisal Practice and using the City's supplemental instructions

for an average acre of land (hypothetical, rectangular, useable site) for property in each of the three

existing City of Santa Clara Zip Codes 95050, 95051, 95054. The data set included all property

types: Single Family (low and very low density), High Density Residential, Medium Density

Residential, Commercial/Retail, Industrial, Lots and Land. Excluded were transactions considered

not "arms-length", having encumbered or clouded title, environmentally impaired sites, or more than

three (3) years old. An inflation factor was computed and applied to comparable sales over one

year old based on reasonable and rational considerations such as sales and rental trends or other

Page 4 of 7

Resolution/Fees Due In Lieu of Parkland Dedication for New Residential Development 2018-19

appropriate methods. The weighted average of each property type was based on the percentage of

land area in the sales transactions.

D. Based on the findings of the Appraisal Report, the average per acre land value for

each ZIP Code area as of December 31, 2017, is: \$3.738 million per acre (\$85.81/sf) in 95050;

\$3.993 million per acre (\$91.67/sf) in 95051; and, \$4.035 million per acre (\$92.63/sf) in 95054. If a

developer objects to this determination of fair market value, the developer may elect to have the

value established by appraisal, in conformance with City Code Section 17.35.040(b)(2).

E. Parkland Dedication Standard. In calculation of parkland dedication or fees due in lieu

thereof, new residential developments subject to the Mitigation Fee Act will use the existing parkland

ratio of 2.53 acres per thousand residents; and, new residential subdivisions subject to the Quimby Act

will use the City parkland standard of 3.0 acres of property for each one thousand residents for public

park and recreational facilities.

F. Dwelling Unit Categories and Density. In calculation of parkland dedication or fees due

in lieu thereof, the types of dwelling units and average density factors (2010 Census) are: (1) Multiple

Family Dwelling equals 2.24 persons per household; and, (2) Single-Family Dwelling equals 2.90

persons per household.

G. Value of Existing Parkland Improvements. In calculation of fees due in lieu of parkland

dedication, the Nexus Study (Table 6 Parkland Unit Costs) used the existing value of parkland

improvements for the City parks inventory as of 2014. Based on the findings of the Kitchell 2017 report,

the park inventory remained the same from 2014 to 2017, 251.53 acres. The valuation of

improvements of that inventory of 251.53 acres as of December 31, 2017 is \$403,043,173 and the

value of vehicles and equipment is \$2,198,000, which yields a grand total of \$405,241,173. Per acre,

the Improvements and Special Use Facilities Cost is therefore \$1,611,105. Using this per-acre cost,

Table 8 of the Nexus Study (Cost per Capita – Existing Level of Service) is updated as follows: In the

right-most column (entitled "Improvements/Impact Fee"), the Parkland Investment (per acre)

Rev: 11-22-17

Improvements updated value is \$1,611,105; the existing level of service (acres per 1,000 residents) is unchanged at 2.53; the total cost per 1,000 capita is \$4,076,096; and the resulting cost per resident to be used in the calculation of fees is \$4,076.

- H. In conformance with City Code Section 17.35.050, in subdivisions of over fifty (50) parcels of land, in condominium developments of more than fifty (50) dwelling units, and in residential developments not involving a subdivision, a combination of land dedication and fee payment may be required. Developments of fifty (50) or less parcels or units will be required to pay an in-lieu fee.
- I. In conformance with City Code Section 17.35.070, developers will submit a written request with the project application for any eligible credits to be requested against the amount of parkland dedication or the amount of the in-lieu fee. The developer will work with the Director of Parks & Recreation on the proposed credits and project's park, recreation and green space conditions. The Approving Authority must make findings that the on-site parks and recreation amenities meet the Code's standards and/or affordable housing needs for receipt of credit.

3. Schedule of Fees.

- A. Pursuant to Ordinances Nos. 1928 and 1937, fees subject to the Quimby Act and the Mitigation Fee Act are provided in Table A, Table B, and Table C, attached hereto and incorporated herein by this reference.
- B. Fee Policy. On October 14, 2014, Council adopted Resolution No. 14-8174 that set fees due in lieu of parkland dedication at 100% cost recovery for Fiscal Year (FY) 2014-15 based on land valuation from calendar year 2013. In FY2015-16, fees remained unchanged due to the recent adoption of the ordinance and fees. On June 7, 2016 Council reviewed and adopted supplemental valuation instructions for use in the calculation of the fees. On August 23, 2016 Council adopted Resolution No. 16-8358 that set fees due in lieu of parkland dedication at 100% of cost recovery based upon land valuation date of December 31, 2015 for FY2016-2017. On May 8, 2017, Council adopted Resolution No. 17-8427 that set fees due in lieu of parkland dedication at 100% of cost recovery based upon land valuation date of December 31, 2016 for FY2017-18. For FY2018-19, fees prepared for

Rev: 11-22-17

Council review are set at 100% cost recovery, and are based upon the updated City's existing park improvements' valuation and the updated land appraisal valuation date of December 31, 2017.

- C. Implementation Schedule. For development projects subject to the Quimby Act, the proposed fees will become effective immediately and will be imposed on development projects with applications deemed complete on or after July 1, 2018. For development projects subject to the Mitigation Fee Act, the proposed fees will become effective 60 days after the effective date of this resolution, and will be imposed on development projects with applications deemed complete on or after July 1, 2018. For development project applications deemed complete prior to this date, the existing fees will apply as adopted in FY2017-18 (Resolution No. 17-8427).
- 4. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY	THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED
AND ADOPTED BY 1	HE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING
THEREOF HELD ON	THE DAY OF, 2018, BY THE FOLLOWING VOTE:
AYES:	COUNCILORS:
NOES:	COUNCILORS:
ABSENT:	COUNCILORS:
ABSTAINED:	COUNCILORS:
	ATTECT.
	ATTEST:

Attachments incorporated by reference:

- 1. Attachment A. Table A Parkland Dedication In Lieu Fee Schedule FY2018-19 95050
- 2. Attachment B. Table B Parkland Dedication In Lieu Fee Schedule FY2018-19 95051
- 3. Attachment C. Table C Parkland Dedication In Lieu Fee Schedule FY2018-19 95054

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JENNIFER YAMAGUMA ACTING CITY CLERK CITY OF SANTA CLARA

Attachment A.

	Table A							
Parkland Dedication In Lieu Fee Schedule - FY2018-19 95050								
\$/Acre (valuation 12-31-2017)	A	\$3,738,000	\$3,738,000					
Park Acres/1000 Pop. LOS Standard	B	3	2.53					
Total Cost per 1,000	$C = A \times B$	\$11,214,000	\$9,457,140					
Cost per capita	D = C/1000	\$11,214	\$9,457					
Density Single Family (2010 Census)	D x 2.9	\$32,521	\$27,426					
Improvements (Kitchell Report)	\$4076 x 2.90	\$11,820	\$11,820					
Admin Charge	0.02	\$887	\$785					
Total Single Family (SF) Dwelling Fee		\$45,228	\$40,031					
Density Multi Family (2010 Census)	D x 2.24	\$25,119	\$21,184					
Improvements (Kitchell Report)	\$4076 x 2.24	\$9,130	\$9,130					
Admin Charge	0.02	\$685	\$606					
Total Multi Family (MF) Dwelling Fee		\$34,934	\$30,920					

Resolution/Fees Due In Lieu of Parkland Dedication for New Residential Development 2018-19 Rev: 11-22-17

Attachment B.

	Table B							
Parkland Dedication In Lieu Fee Schedule - FY2018-19 95051								
\$/Acre (valuation 12-31-2017)	Α	\$3,993,000	\$3,993,000					
Park Acres/1000 Pop. LOS Standard	В	3	2.53					
Total Cost per 1,000	$C = A \times B$	\$11,979,000	\$10,102,290					
Cost per capita	D = C/1000	\$11,979	\$10,102					
Density Single Family (2010 Census)	D x 2.9	\$34,739	\$29,297					
Improvements (Kitchell Report)	\$4076 x 2.90	\$11,820	\$11,820					
Admin Charge	0.02	\$931	\$822					
Total Single Family (SF) Dwelling Fee		\$47,490	\$41,939					
Density Multi Family (2010 Census)	D x 2.24	\$26,833	\$22,629					
Improvements (Kitchell Report)	\$4076 x 2.24	\$9,130	\$9,130					
Admin Charge	0.02	\$719	\$635					
Total Multi Family (MF) Dwelling Fee \$36,682 \$32,394								

Resolution/Fees Due In Lieu of Parkland Dedication for New Residential Development 2018-19 Rev: 11-22-17

Attachment C.

	Table C							
Parkland Dedication In Lieu Fee Schedule - FY2018-19								
	95054							
Applicable Fee Type	Calculation	Quimby	MFA					
\$/Acre (valuation 12-31-2017)	A	\$4,035,000	\$4,035,000					
Park Acres/1000 Pop. LOS Standard	B	3	2.53					
Total Cost per 1,000	$C = A \times B$	\$12,105,000	\$10,208,550					
Cost per capita	D = C/1000	\$12,105	\$10,209					
Density Single Family (2010 Census)	D x 2.9	\$35,105	\$29,605					
Improvements (Kitchell Report)	\$4076 x 2.90	\$11,820	\$11,820					
Admin Charge	0.02	\$938	\$829					
Total Single Family (SF) Dwelling Fee		\$47,863	\$42,254					
Density Multi Family (2010 Census)	Dx 2.24	\$27,115	\$22,867					
Improvements (Kitchell Report)	\$4076 x 2.24	\$9,130	\$9,130					
Admin Charge	0.02	\$725	\$640					
Total Multi Family (MF) Dwelling Fee \$36,970 \$32,637								

Resolution/Fees Due In Lieu of Parkland Dedication for New Residential Development 2018-19 Rev: 11-22-17



City of Santa Clara

1500 Warburton Avenue Santa Clara, CA 95050 santaclaraca.gov @SantaClaraCity

Agenda Report

18-189 Agenda Date: 4/24/2018

REPORT TO COUNCIL

SUBJECT

Vesting Tentative Subdivision Map at 2961 Corvin Drive

BACKGROUND AND DISCUSSION

On March 28, the Planning Commission held a public hearing and voted 6-0 to recommend that the City Council approve the Vesting Tentative Subdivision Map to create 7 buildable lots and 2 non-buildable lots and allow the development of up to 38 residential condominium units consistent with the Lawrence Station Area Plan (LSAP) at 2961 Corvin Drive (PLN2017-12865), subject to conditions of approval. For additional information, please review the Report to Planning Commission (See Attachment 1) as well as referenced attachments.

ENVIRONMENTAL REVIEW

An Environmental Impact Report (EIR) was prepared for the LSAP in accordance with the California Environmental Quality Act (CEQA) and certified by the City Council on November 29, 2016. Pursuant to Government Code section 65457, as a residential development project consistent with a specific plan for which an EIR has been prepared, no further environmental review is required.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any report to council may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Adopt Resolution to approve Vesting Tentative Subdivision to create 7 buildable lots and 2 non-buildable lots to allow the development of up to 38 residential condominium units consistent with the Lawrence Station Area Plan at 2961 Corvin Drive (PLN2017-12865), subject to conditions of approval.

Reviewed by: Andrew Crabtree, Director of Community Development

Reviewed by: Brian Doyle, City Attorney

Reviewed by: Walter C. Rossmann, Chief Operating Officer

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Report to Planning Commission for Meeting of March 28, 2018

2. Resolution to Approve Vesting Tentative Subdivision Map

18-189 Agenda Date: 4/24/2018

- 3. Conditions of Approval4. Vesting Tentative Subdivision Map



City of Santa Clara

1500 Warburton Avenue Santa Clara, CA 95050 santaclaraca.gov @SantaClaraCity

Agenda Report

18-082 Agenda Date: 3/28/2018

REPORT TO PLANNING COMMISSION

SUBJECT

Vesting Tentative Subdivision Map for 2961 Corvin Drive

BACKGROUND

The applicant is proposing a Vesting Tentative Subdivision Map on a 1.619 acre site within the Lawrence Station Area Plan (LSAP) at 2961 Corvin Drive (PLN2017-12865). The project site is located between Corvin Drive and Calabazas Creek. The City Council adopted the Lawrence Station Area Specific Plan (LSAP) in 2017 allowing the redevelopment of approximately 65 acres of existing industrial land with up to 3,500 residential units, up to approximately 104,000 square feet of commercial space, approximately 6 acres of parks/open space, and related infrastructure and roadway improvements. As part of the LSAP, the General Plan land use designation of the Plan area was changed from Light Industrial to a mix of Low Density Residential, Medium Density Residential, High Density Residential, Very High Density Residential, Public/Quasi-Public, and Parks and Open Space, and included a text amendment to create the Very High Density Residential land use designation (51-100 Dwelling Units/Acre). In addition, a new Lawrence Station Area Plan (LSAP) Zoning District was created for the Plan area which includes the project site. The subject property is designated for Medium Density Residential (20-36 DU/AC) development under the LSAP and subject to the Lawrence Station Area Zoning District.

The Map would create seven buildable lots and two non-buildable lots (Attachment #6 Sheet TM.1 and TM.2). The seven buildable lots would support the development of 38 residential condominium units in seven buildings, previously approved through the Architectural Review process. The two non-buildable lots would support a proposed private drive. The Map will also be used for condominium purposes. Multiple Final Maps may be filed based on this Map.

The Map was reviewed by staff and determined to be complete on December 19, 2017. Planning Commission review and a recommendation to the City Council is required under Santa Clara City Code (SCCC) section 17.05.300(g) for Subdivision Map applications. The associated development is subject to the LSAP standards and policies and the LSAP Zoning District (Attachment #2, Table 1). The LSAP Zoning District establishes dwellings as a permitted use, subject to Architectural Committee approval. The Architectural Committee approved the Architectural Review for the 38 residential condominium units on February 21, 2018, finding the project consistent with the SCCC section 18.76.020(i). The approved site and landscape plans from the Architectural Review are attached for reference (Attachment #5).

DISCUSSION

Subdivision maps are reviewed for consistency with the pertaining General Plan land use designation and zoning district and applicable policies. The parcels are designated Lawrence Station Area Plan in the General Plan and are zoned as Lawrence Station Area Plan Zoning District. The proposed

18-082 Agenda Date: 3/28/2018

development is 23.47 DU/AC, which is consistent with the LSAP General Plan allowance for Medium Density Residential (20-36 DU/AC), as noted for this location in the LSAP. The Map supports the development of uses that are consistent with the General Plan, and the proposed development is consistent with the regulations for the LSAP Zoning District.

The Map includes easements to accommodate connection to the Calabazas Creek Trail as shown on the Conceptual Landscape Plan, Paseo Enlargements and Trail Connection Enlargements (Sheets L-1 thru L-4). The proposed Trail Connection was designed in consultation with the Public Works and Parks and Recreation Departments and will accommodate both pedestrians and bicyclists as called for in the LSAP. Due to roadway constraints and existing developments, the proposed alignment for the Trail Connection has been adjusted for the proposed Map from the alignment shown in the illustrative LSAP land use diagram but would be fully consistent with the LSAP objective of providing the connection through the project site.

The proposed Vesting Tentative Subdivision Map is consistent with goals, guidelines and standards of the LSAP land use designations and zoning district. The approval of the project would provide an opportunity to locate high quality residential condominium units in proximity to mixed-use areas and public transportation consistent with the City's long-term development goals for the Lawrence Station Focus Area. The project would support linkage to the Calabazas Creek Trail and Lawrence Caltrain Station area.

FISCAL IMPACT

There is no impact to the City for processing the requested application other than administrative staff time and expense typically covered by processing fees paid by the applicant.

ENVIRONMENTAL REVIEW

An Environmental Impact Report (EIR) was prepared for the LSAP in accordance with the California Environmental Quality Act (CEQA). The City Council certified the Final EIR on November 29, 2016 for the Lawrence Station Area Plan (SCH #2015022059). The City prepared an Environmental Checklist to evaluate whether the 2961 Corvin Drive project was adequately analyzed in the Lawrence Station Area Plan Environmental Impact Report (LSAP EIR).

The checklist confirms the project is within the planning area analyzed for the LSAP Final EIR and would have no new significant environmental effects nor substantially increase the severity of previously identified significant effects. Additionally, no new mitigation measures are required beyond those identified in the LSAP EIR, and as such, the City can approve the project as being within the scope of the LSAP EIR and no new environmental document is required. Pursuant to Government Code 65457, Public Resources Code 21166 and CEQA Guidelines 15168, the project does not require any further review under CEQA.

PUBLIC CONTACT

A notice of public hearing of this item was posted within 500 feet of the project site and mailed to property owners within 500 feet of the project site. Newspaper notice of the Vesting Tentative Subdivision Map was published more than ten days in advance of the Planning Commission meeting.

ALTERNATIVES

 Recommend that Council approve the Vesting Tentative Subdivision Map to create 7 buildable lots and 2 non-buildable lots and allow the development of up to 38 residential condominium units 18-082 Agenda Date: 3/28/2018

consistent with the Lawrence Station Area Plan at 2961 Corvin Drive (PLN2017-12865), subject to conditions of approval.

- 2. Recommend that the City Council deny the proposed Map
- 3. Direct staff to work with the applicant to make changes to the Map prior to the City Council hearing.

RECOMMENDATION

 Recommend that Council approve the Vesting Tentative Subdivision Map to create 7 buildable lots and 2 non-buildable lots and allow the development of up to 38 residential condominium units consistent with the Lawrence Station Area Plan at 2961 Corvin Drive (PLN2017-12865), subject to conditions of approval.

Prepared by: Yen Han Chen, Associate Planner Reviewed by: Kevin Riley, Acting Planning Manager

Reviewed by: Andrew Crabtree, Director of Community Development

Reviewed by: Brian Doyle, City Attorney

Reviewed by: Manuel Pineda, Assistant City Manager

Reviewed by: Walter C. Rossmann, Chief Operating Officer

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

- 1. Reserved
- 2. Project Data and Maps
- 3. Resolution for Approval of the Vesting Tentative Subdivision Map
- 4. Conditions of Approval Map
- 5. Site and Landscape Plans
- 6. Vesting Tentative Subdivision Map

Attachment #1

Reserved for Summary of Planning Commission Action

Attachment 2

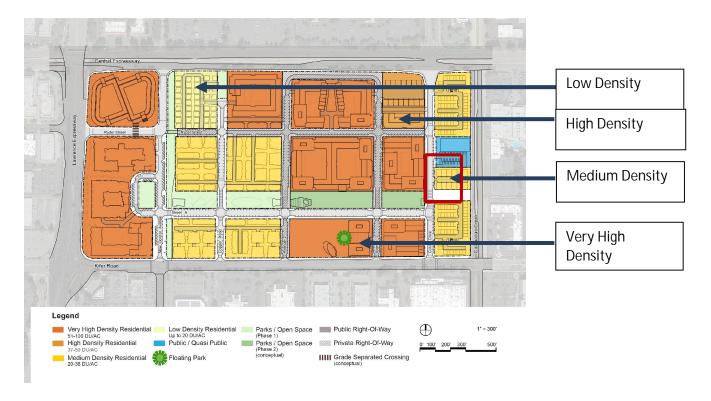
Table 1: Project Data

	Existing	Proposed		
General Plan Designation	Lawrence Station Area Plan	Same		
Zoning District	Lawrence Station Area Plan,	Same		
	Medium Density Residential			
Land Use	Industrial / Office	Residential / Open Space		
		Trail Connection		
Lot Size	1.619 acre	Same		
Density		Overall, 23.4 dwelling units		
		per acre (32 units on 1.619		
		acres)		

Image 1: Aerial Map of the LSAP



Image 2: LSAP Land Use



R	ES	OL	.UT	TON	NO.	

A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA, TO APPROVE A VESTING TENTATIVE SUBDIVISION MAP AT 2961 CORVIN DRIVE, SANTA CLARA, CALIFORNIA

PLN2017-12865 (Vesting Tentative Subdivision Map)

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, On September 20, 2017, Jonathon Fearn ("Applicant") on behalf of Summerhill Homes Inc. ("Property Owner"), made an application for a Vesting Tentative Subdivision Map to aggregate five existing parcels and subdivide the gross area of 1.61 acres, located at 2961 Corvin Drive, into seven residential lots and two non-developable lots ("Project Site");

WHEREAS, on February 21, 2018, the Architectural Committee provided Architectural Approval to allow for the construction of 38 townhomes consistent with the Lawrence Station Area Plan, the construction of an internal private streets; and site improvements and landscaping on the Project Site. A subdivision map is required to develop the project and allow for the sale of the condominium units;

WHEREAS, pursuant to Section 17.05.210 of the Santa Clara City Code ("SCCC"), a Tentative Subdivision Map shall be required for all divisions of land into five or more parcels;

WHEREAS, the proposal is to create a nine lot subdivision to allow development of 38 condominiums on seven buildable lots consistent with the Lawrence Station Area Plan; and two common interest lots for use as a private street, guest parking spaces and utilities ("Project") as shown on the Exhibit "Vesting Tentative Subdivision Map" and attached hereto and incorporated herein by this reference;

WHEREAS, the design of the subdivision and type of improvements are not likely to cause substantial environmental damage and will not substantially or unavoidable injure fish or wildlife or their habitat in that, the Project is located in an urbanized area, on a previously developed site, and includes mitigation measures, as identified in the previously adopted Environmental Impact Report ("EIR") prepared for the Lawrence Station Area Plan adopted by the City Council in accordance with California Environmental Quality Act (CEQA) on November 19, 2016;

Resolution/2961 Corvin Drive – Vesting Tentative Subdivision Map Rev: 11/22/17; Typed 03/01/2018

WHEREAS, as a residential development project consistent with a specific plan for which an EIR has been prepared, the Project is exempt from further environmental review pursuant to Government Code Section 65457;

WHEREAS, on December 19, 2017, the Subdivision Clearance Committee determined that the application was complete and that the proposed Vesting Tentative Subdivision Map be reviewed by the City Council in conformance with Section 17.05.300 of the SCCC as a Vesting Tentative Subdivision Map;

WHEREAS, on March 28 2018, the Planning Commission concluded a duly noticed public hearing to consider the proposed Vesting Tentative Subdivision Map, at the conclusion of which the Commission voted to recommend that the City Council Approve the Tentative Subdivision Map;

WHEREAS, notice of the public hearing before the City Council on the Vesting Tentative Subdivision Map was published in the *Santa Clara Weekly*, a newspaper of general circulation for the City, on April 4, 2018;

WHEREAS, notices of the public hearing on the Vesting Tentative Subdivision Map were mailed to all property owners within 500 feet of the proposed Tentative Parcel Map, on April 4, 2018; and.

WHEREAS, on April 17, 2018, the City Council reviewed the proposed Vesting Tentative Subdivision Map and conducted a public hearing, at which all interested persons were given an opportunity to give testimony and present evidence, both in support of and in opposition to the proposed subdivision map.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

- 1. That the City Council hereby finds that the above Recitals are true and correct and by this reference makes them a part hereof.
- Vesting Tentative Subdivision Map Findings. Pursuant to California Government Code
 Sections 66426 and 66428 and SCCC Section 17.05.300(h), the City Council finds and

determines that:

The Vesting Tentative Subdivision Map is consistent with the objectives, policies, general land uses and programs specified in the City's General Plan and the Lawrence Area Specific Plan in that the Vesting Tentative Subdivision Map will subdivide the existing 1.61 acre Project Site into nine residential lots consisting of seven developable lots and two nondevelopable lots to promulgate the development of consistent with the Lawrence Station Area Plan General Plan land use designation for the site.

- B. The design and improvements of the proposed subdivision are consistent with the City's General Plan in that the Vesting Tentative Subdivision Map facilitates development of condominiums that complies with the land use density and associated General Plan policies subject to conditions set forth in the Exhibit "Conditions of Approval Map", attached hereto and incorporated by this reference.
- C. The site is physically suitable for the proposed type of development, in that the proposal provides high quality housing and adds to the variety of options that is designed to be consistent with the on-going and proposed development within the Lawrence Station Area Plan area.
- D. The site is physically suitable for the proposed density of development in that the site is located in an urbanized area served by existing public infrastructure and facilities.
- E. The design of the subdivision and type of improvements are not likely to cause serious public health problems, in that the proposal is physically suitable for the proposed density of development in that the Project Site is located in an urbanized area that allows for redevelopment consistent with the mix of uses and density of development contemplated for the General Plan's Lawrence Station Focus Area. The project will also implement various site improvements and will not propose the use of hazardous materials.
- F. The design of the subdivision and type of improvements are not likely to cause substantial environmental damage or substantially and avoidably injure fish or wildlife or their habitat, in that the Project Site is surrounded by urban uses; is currently undeveloped and has

Rev: 11/22/17; Typed 03/01/2018

no value as habitat for endangered, rare or threatened species; would not result in any significant effects related to traffic, noise, air quality, or water quality; is adequately served by all required utilities and public services; and that with implementation of the mitigation measures identified in the MMRP, and incorporated into the Project, will reduce potential impacts to those levels identified in the LSAP EIR.

- G. The design of the subdivision and type of improvements will not conflict with easements acquired by the public at large or use of property within the proposed subdivision in that the Project is designed to avoid conflicts with public easements in the site design.
- H. The Vesting Tentative Subdivision Map provides, to the extent feasible, for future passive or natural heating or cooling opportunities, in that it would allow flexibility in the development standards to maximize the benefits of green building standards for site and building design.
- 3. Based on the findings set forth in this Resolution and the evidence in the Staff Report, previously adopted EIR, MMRP and such other evidence as received at the public hearings on this matter before the City Council, the City Council hereby approves the Vesting Tentative Subdivision Map, substantially in the form on file as shown in the "Vesting Tentative Subdivision Map" attached hereto, subject to conditions of approval attached as "Conditions of Approval Map" and hereby incorporated by this reference.

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4. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE 17th DAY OF APRIL, 2018, BY THE FOLLOWING VOTE:

AYES: COUNCILORS:

NOES: COUNCILORS:

ABSENT: COUNCILORS:

ABSTAINED: COUNCILORS:

ATTEST: _______

JENNIFER YAMAGUMA

Attachments Incorporated by Reference:

- 1. Exhibit "Conditions of Approval Map"
- 2. Exhibit "Vesting Tentative Subdivision Map"

I:\PLANNING\2017\Project Files Active\PLN2017-12865 2961 Corvin Dr (Map)\CC Resolution TMAP 2961 Corvin Dr 4.17.18 v1.doc

ACTING CITY CLERK CITY OF SANTA CLARA

Resolution/2961 Corvin Drive – Vesting Tentative Subdivision Map Rev: 11/22/17; Typed 03/01/2018

CONDITIONS OF APPROVAL 2961 CORVIN DRIVE VESTING TENTATIVE SUBDIVISION MAP

In addition to complying with all applicable codes, regulations, ordinances and resolutions, the project shall be subject to the following **conditions of approval**:

GENERAL

- G1. Developer agrees to defend and indemnify and hold City, its officers, agents, employees, officials and representatives free and harmless from and against any and all claims, losses, damages, attorneys' fees, injuries, costs, and liabilities arising from any suit for damages or for equitable or injunctive relief which is filed against the City by reason of its approval of developer's project.
- G2. If relocation of an existing public facility becomes necessary due to a conflict with the developer's new improvements, then the cost of said relocation shall be borne by the developer.

COMMUNITY DEVELOPMENT

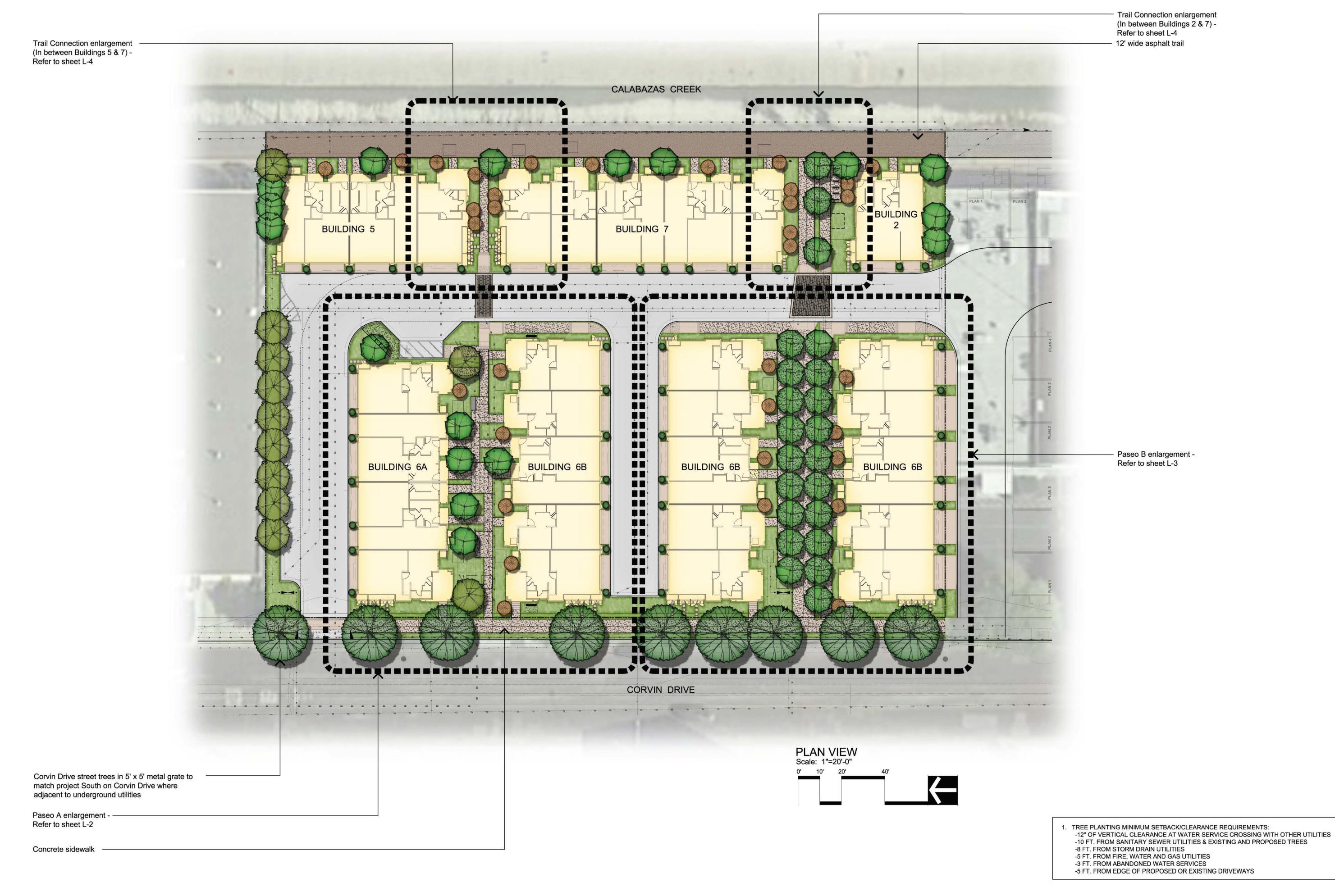
- C1. Obtain required permits and inspections from the Building Official and comply with the conditions thereof. If this project involves land area of 1 acre or more, the developer shall file a Notice of Intent (NOI) with the State Water Resources Control Board prior to issuance of any building permit for grading, or construction; a copy of the NOI shall be sent to the City Building Inspection Division. A storm water pollution prevention plan is also required with the NOI.
- C2. Development shall conform to the Architectural Review for the subject site, including all conditions of approval. Any changes to the previous approvals require review by the Planning Division and may be subject to new approval processes.
- C3. Submit complete landscape plans, including irrigation plan and composite utility and tree layout overlay plan, for Planning Division review and approval with installation of required landscaping prior to the issuance of occupancy and or final building permits. Landscape plan to include type and size of proposed trees. Coordinate with the City Arborist for the type, location, installation and maintenance of large canopy street trees fronting the project site along the public right-of-way. Type and size of tree replacement on project site shall be at the direction of the City Arborist and require Planning Division review and approval. Installation of root barriers and super-soil may be required with the installation of trees where electric, water, and sewer utilities are in proximity.
- C4. The Developer shall comply with the Mitigations Monitoring and Reporting Program (MMRP) identified in the Lawrence Station Area Plan Environmental Impact Report (SCH No. 201502205), and said mitigation measures and MMRP shall be incorporated in the Conditions of Approval for this project.
- C5. Developer shall submit to the City Covenant, Conditions, and Restrictions (CC&Rs) or equivalent instrument assigning and governing perpetual maintenance of building, landscaping, and private on-site infrastructure in good condition for the life of the Project, prior to final of building permits, for the for-sale products. The CC&Rs shall reference the need for an annual report on the attainment of vehicle miles travelled reduction targets, as specified in the conditions herein and subject to the discretion of the Director of Community Development. The annual report may be prepared independent of or in combination with the other developments approved with this permit. Said CC&Rs document shall be recorded along with the Title for each property with the Santa Clara County Recorder's Office.

ENGINEERING

- E1. Obtain site clearance through Engineering Department prior to issuance of Building Permit. Site clearance will require payment of applicable development fees. Other requirements may be identified for compliance during the site clearance process. Contact Engineering Department at (408) 615-3000 for further information.
- E2. All work within the public right-of-way and/or public easement, which is to be performed by the Developer/Owner, the general contractor, and all subcontractors shall be included within a Single Encroachment Permit issued by the City Engineering Department. Issuance of the Encroachment Permit and payment of all appropriate fees shall be completed prior to commencement of work, and all work under the permit shall be completed prior to issuance of occupancy permit.
- E3. Existing non-standard or non-ADA compliant frontage improvements shall be replaced with current City standard frontage improvements as directed by the City Engineer or his designee.
- E4. Damaged curb, gutter, and sidewalk within the public right-of-way along property's frontage shall be repaired or replaced (to the nearest score mark) in a manner acceptable to the City Engineer or his designee. The extents of said repair or replacement within the property frontage shall be at the discretion of the City Engineer or his designee.
- E5. Submit public improvement plans prepared in accordance with City Engineering Department procedures which provide for the installation of public improvements. Plans shall be prepared by a Registered Civil Engineer and approved by the City Engineer prior to approval and recordation of final map and/or issuance of building permits.
- E6. After City Council approval of the Tentative Subdivision, submit 10 copies of the Final Map, prepared by a Licensed Land Surveyor or a Registered Civil Engineer with Land Surveyor privileges to the Engineering Department. The submittal shall include a title report, closure calculations, and all appropriate fees. The City approved Final Map shall be recorded by developer prior to building permit issuance.
- E7. File and record Final Map for proposed development and pay all appropriate fees prior to issuance of the Building Permit.
- E8. Obtain Council approval of a resolution ordering vacation of existing public easement(s) proposed to be abandoned, through Engineering Department, and pay all appropriate fees, prior to start of construction.
- E9. Dedicate, as required, on-site easements for new sidewalk, storm drain main, storm drain overland release, and any other new utilities by means of parcel/final map or approved instrument at time of development.
- E10. Proposed trees not in the 3-foot landscape strip shall be five (5) feet minimum clear of sidewalks. Provide root barrier if trees are planted such that the drip line of the mature trees covers the sidewalk. Root barriers shall be 12' long x 2' deep, and centered on trees. Minimum clearances from proposed trees and exiting and/or proposed utilities must be maintained. Sanitary sewer and storm drain mains and laterals shall be outside the drip line of mature trees or ten (10) feet clear of the tree trunk, whichever is greater, to the satisfaction of the Public Works Director.
- E11. Show and comply with City's driveway triangle of safety requirements at all driveways. Visual obstructions over three feet in height will not be allowed within the driver's sight triangle near driveways order to allow an unobstructed view of oncoming traffic.
- E12. Unused driveways in the public right-of-way shall be replaced with City standard curb, gutter, and sidewalk per City Standard Detail ST-12
- E13. All driveways shall be ADA compliant driveways per City standards.
- E14. Provide ADA walkway connecting the proposed buildings to the public sidewalks.
- E15. Provide a minimum 5' wide sidewalk along the Corvin Drive property frontage.

- E16. All traffic striping, messages, and symbols shall be thermoplastic.
- E17. All proposed driveways shall be City standard ST-8 driveways. The minimum width of the driveways shall be 24'.
- E18. All proposed private streets shall accommodate fire truck/engine turning template.
- E19. The project shall comply with the traffic mitigations identified in the Lawrence Station Area Plan (LSAP) EIR/TIA.
- E20. Provide/build a minimum 10' wide bicycle path and a minimum 5' wide pedestrian path through the project site approximately 50' north of the south property line connecting Corvin Dr. to the future Calabazas Creek trail. Provide a 3' wide buffer both north and south of the bike path.
- E21. Provide a minimum 18' wide easement through the project site to accommodate this east-west bicycle and pedestrian connection to the Calabazas Creek trail.
- E22. Install a high visibility "Continental" crosswalk with a Rectangular Rapid Flashing Beacon at the midblock crossing across Corvin Drive per the location of the bicycle and pedestrian connection approximately 50' north of the southern property limit as shown in the Lawrence Station Area Plan with appropriate signage.
- E23. Provide a minimum 12' wide public access easement on the east frontage of the property to accommodate the future Calabazas Creek trail.
- E24. The Developer shall build a minimum 11' wide asphalt concrete trail with minimum 1' shoulder that would serve as the future Calabazas Creek trail along the eastern property frontage parallel to Calabazas Creek. Coordinate the construction of the 11' wide asphalt walkway with minimum 1' shoulder with the 3305 Kifer Road project to the south.
- E25. Provide a minimum 12' wide easement along eastern property frontage parallel to Calabazas Creek to accommodate the Calabazas Creek trail.
- E26. The project shall pay its fair share of the traffic mitigations identified in the Lawrence Station Area Plan EIR/TIA. Developer shall pay their fair share contribution towards the traffic impacts identified in the LSAP TIA/EIR. Developer shall pay their fair share contribution towards the 100% LSAP project mitigation impact at the intersection of Corvin Drive/Central Expressway.
- E27. The project shall be required to prepare a traffic impact analysis (TIA) if the land use is not in conformance with the LSAP.
- E28. Corvin Drive shall include 6' wide bike lanes northbound and southbound, 12' vehicle travel lanes northbound and southbound plus a 12' wide center two way left turn lane.
- E29. Provide a minimum 6' wide sidewalk plus minimum 3' wide planter strip along Corvin Drive property frontage per the requirements of the LSAP. Coordinate width of the planter strip with the Community Development Department. Install "No Parking" signs along Corvin Drive property frontage.
- E30. Slurry seal half width of Corvin Drive along property frontage.
- E31. Final map shall not be accepted prior to emergency vehicle access easement is dedicated from 3305 Kifer Road parcel map.

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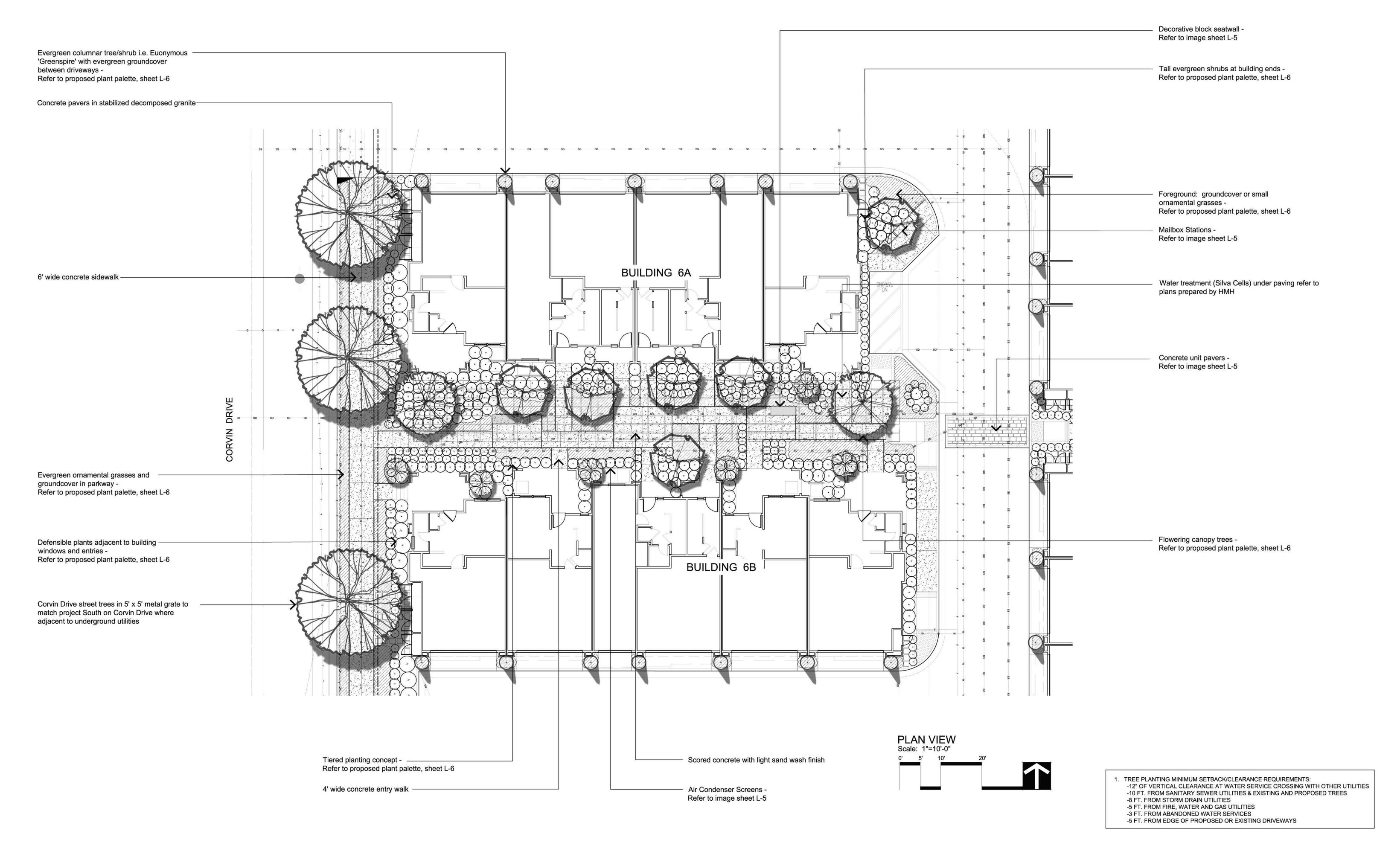


CORVIN DRIVE SUMMERHILL HOMES

11.17.17





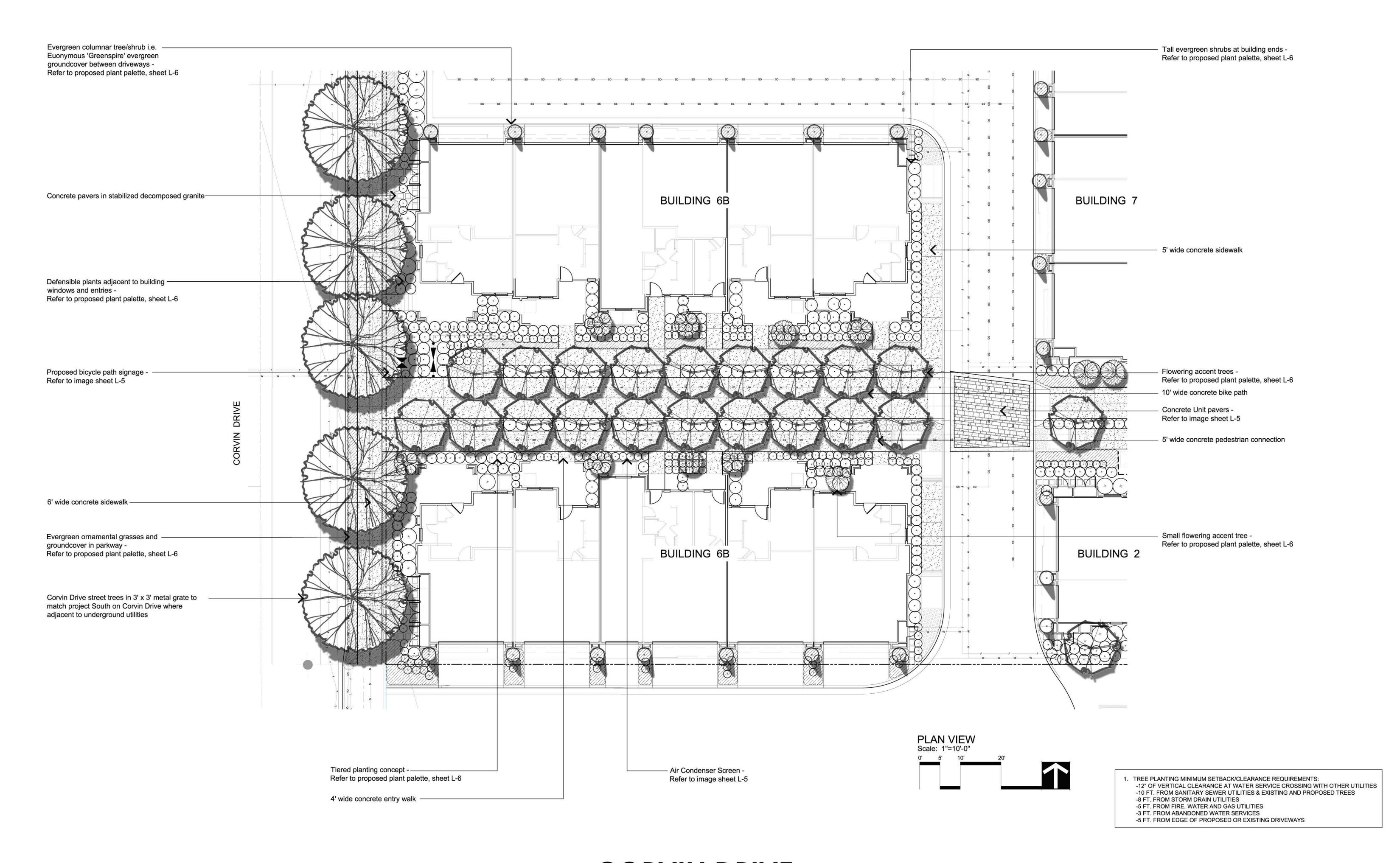




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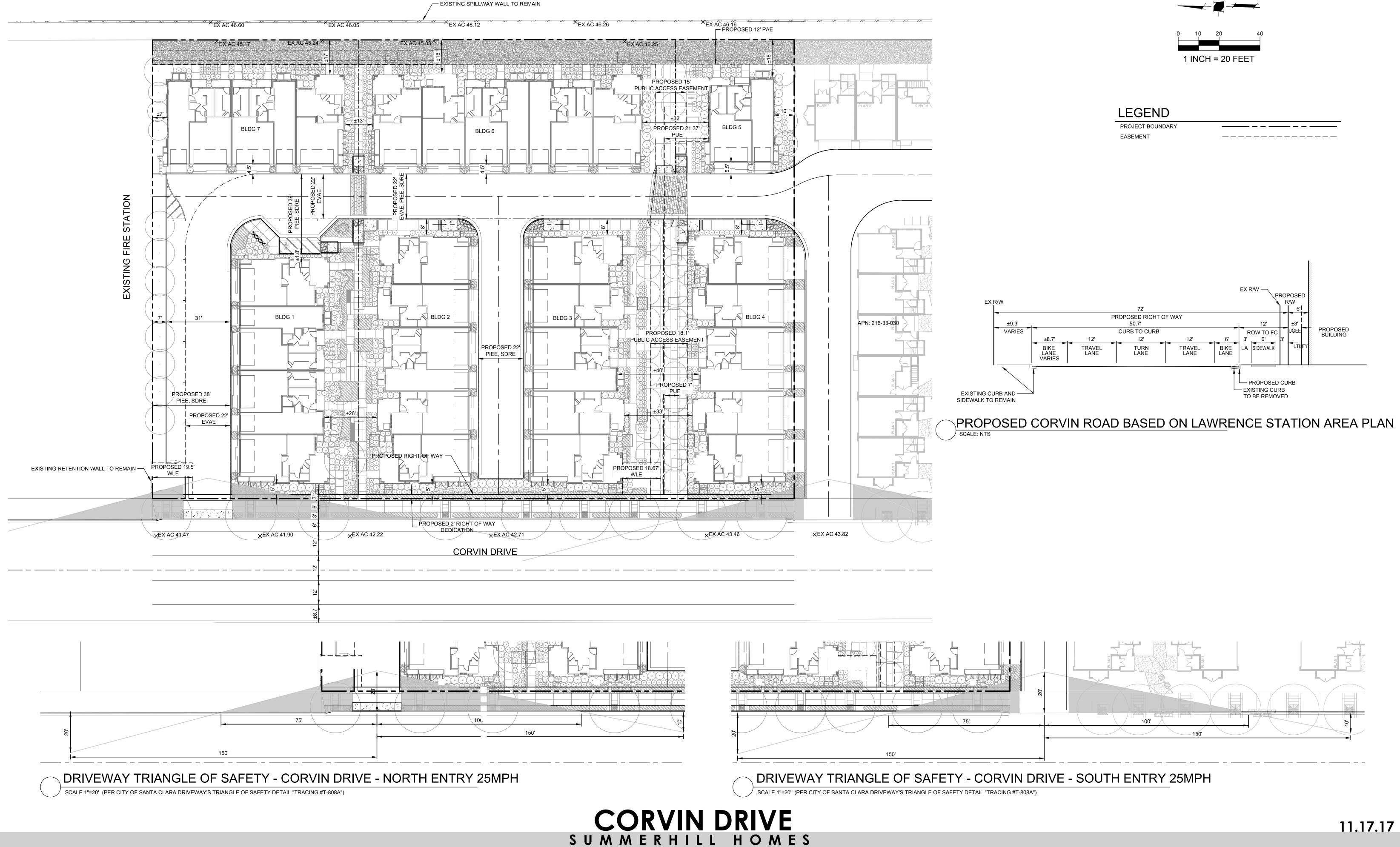


CORVIN DRIVE SUMMERHILL HOMES

11.17.17





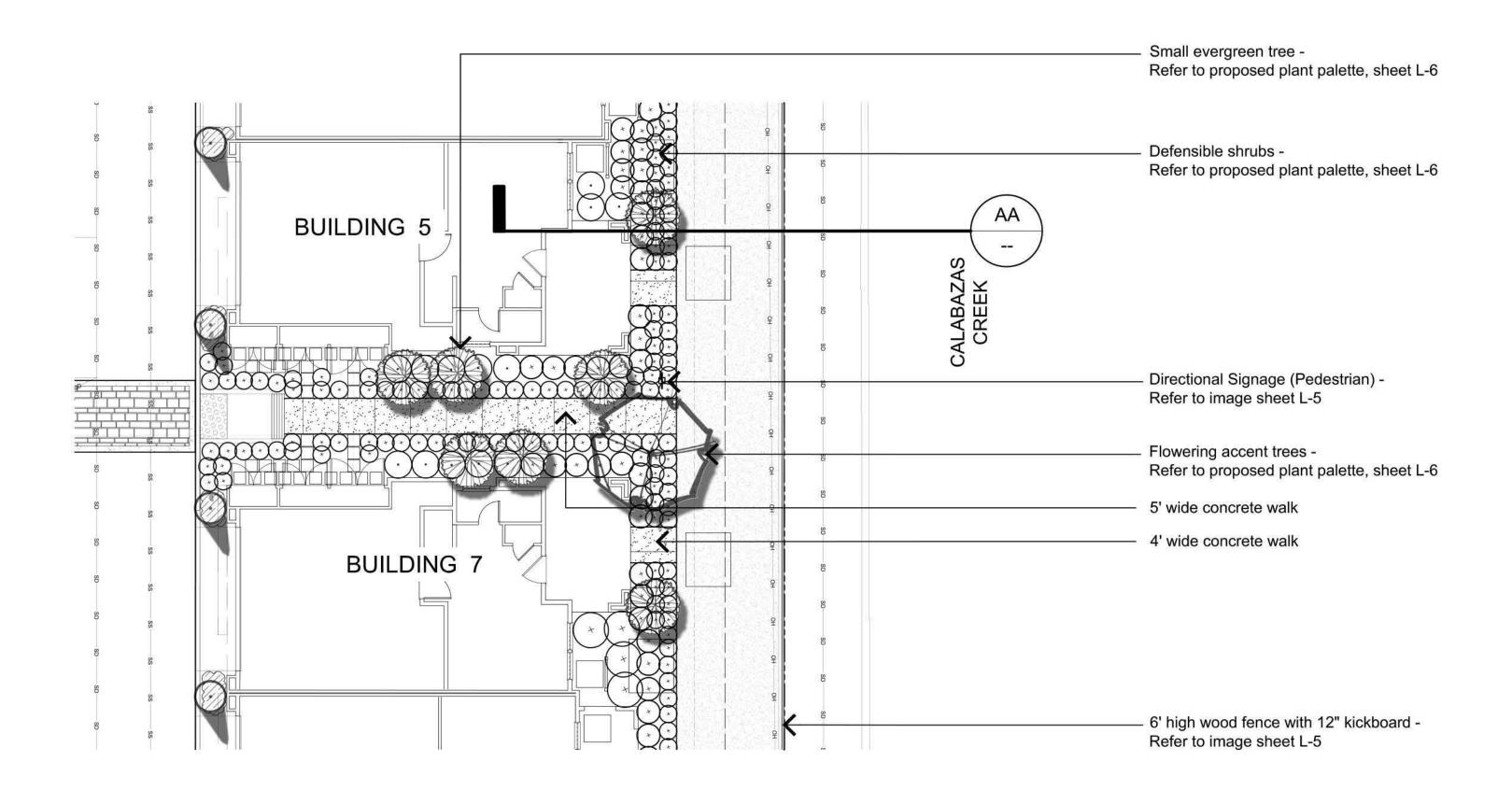


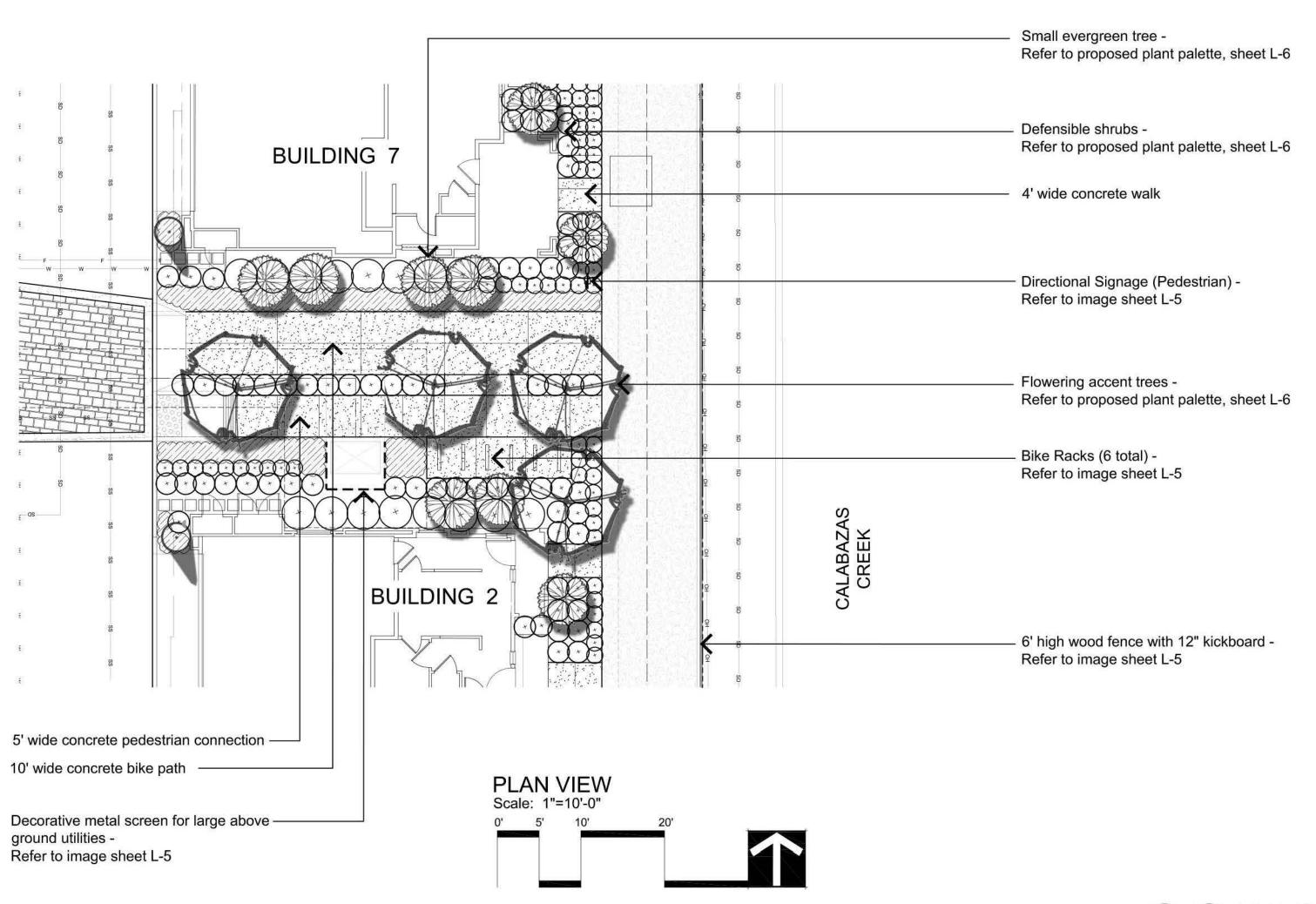
HMHca.com Stormwater Compliance

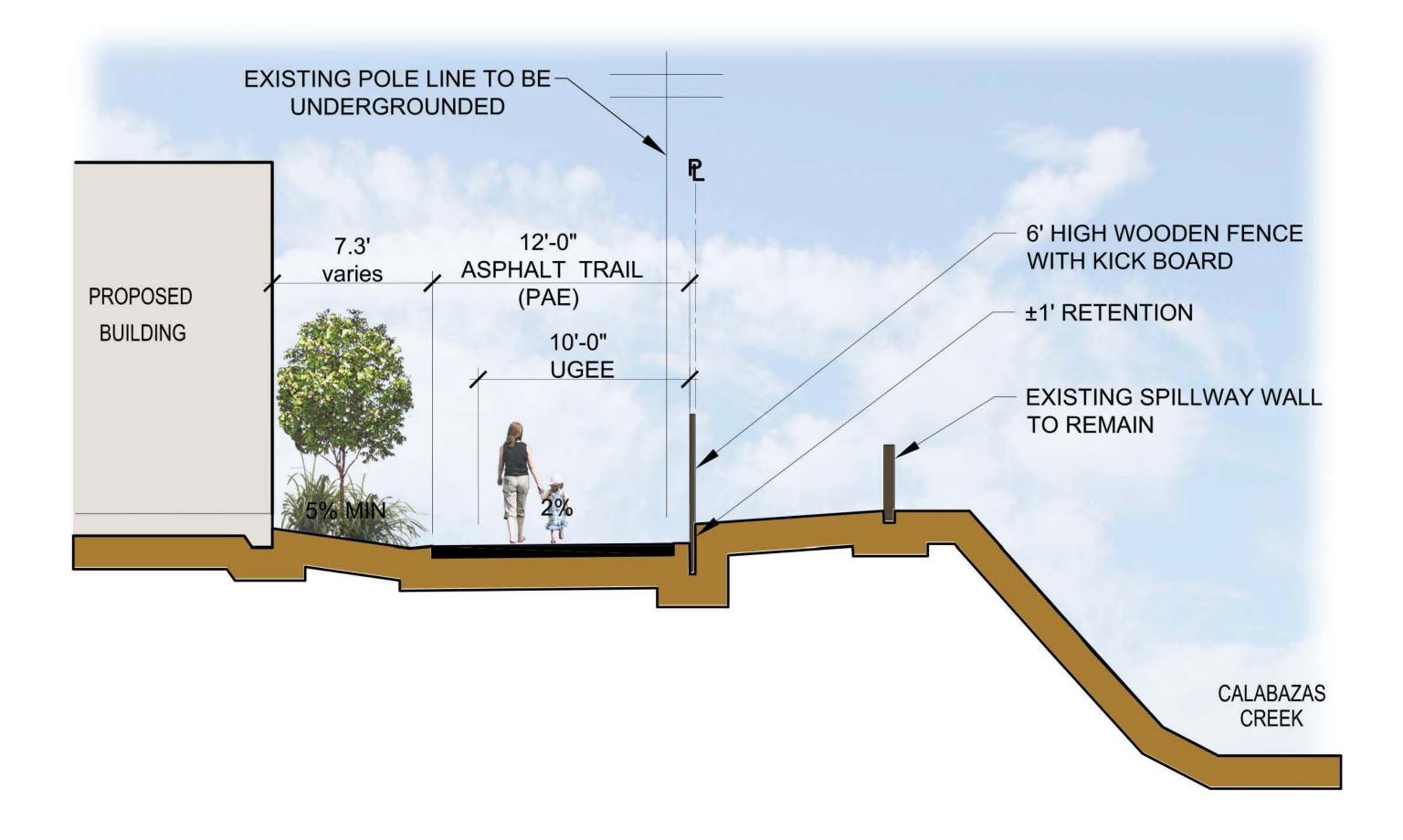




SHEET







TRAIL SECTION - AA

SCALE: 1/4" = 1'-0"

- TREE PLANTING MINIMUM SETBACK/CLEARANCE REQUIREMENTS:
- -12" OF VERTICAL CLEARANCE AT WATER SERVICE CROSSING WITH OTHER UTILITIES -10 FT. FROM SANITARY SEWER UTILITIES & EXISTING AND PROPOSED TREES
- -8 FT. FROM STORM DRAIN UTILITIES
 -5 FT. FROM FIRE, WATER AND GAS UTILITIES
- -3 FT. FROM ABANDONED WATER SERVICES
- -5 FT. FROM EDGE OF PROPOSED OR EXISTING DRIVEWAYS

CORVIN DRIVE SUMMERHILL HOMES







LEGEND

TENTATIVE MAP BOUNDARY PROPOSED LOT LINE EXISTING PROPERTY LINE RIGHT-OF-WAY PROPOSED EASEMENT EXISTING EASEMENT CENTER LINE EXISTING BUILDING (TO BE DEMOLISHED)

EXISTING PROPOSED

W.C.E. ELECTRIC & WIRE CLEARANCE EASEMENT E.E. ELECTRIC EASEMENT P.A.E. PUBLIC ACCESS EASEMENT WATER LINE EASEMENT W.L.E.

E.V.A.E. **EMERGENCY VEHICLE ACCESS EASEMENT**

P.U.E. PUBLIC UTILITY EASEMENT

GENERAL NOTES

 PROJECT NAME: CORVIN DRIVE SANTA CLARA

 SUBDIVIDER: SUMMERHILL HOUSING GROUP

• ENGINEER: HMH ENGINEERS 1570 OAKLAND ROAD SAN JOSE, CA 95131

 STREET LOCATION: 2961 - 2995 CORVIN DRIVE

 EXISTING ZONING: PLANNED DEVELOPMENT EXISTING GP DESIGNATION: MEDIUM DENSITY RESIDENTIAL (LSAP)

ZEF JIMENEZ, RCE #72155

 EXISTING USE: COMMERCIAL PROPOSED USE: RESIDENTIAL CONDOMINIUM UNITS WATER SUPPLY: CITY OF SANTA CLARA

 SEWAGE DISPOSAL: CITY OF SANTA CLARA ASSESSOR'S PARCEL #(S): 216-33-040,041,042,43,044

 STREET TREES: SHALL CONFORM TO CITY OF SANTA CLARA STANDARDS

 TOTAL SITE AREA: ±1.6 ACRES 7 BUILDABLE, 2 NON-BUILDABLE PROPOSED LOTS:

 TOTAL UNITS: UP TO 38 RESIDENTIAL CONDOMINIUM UNITS

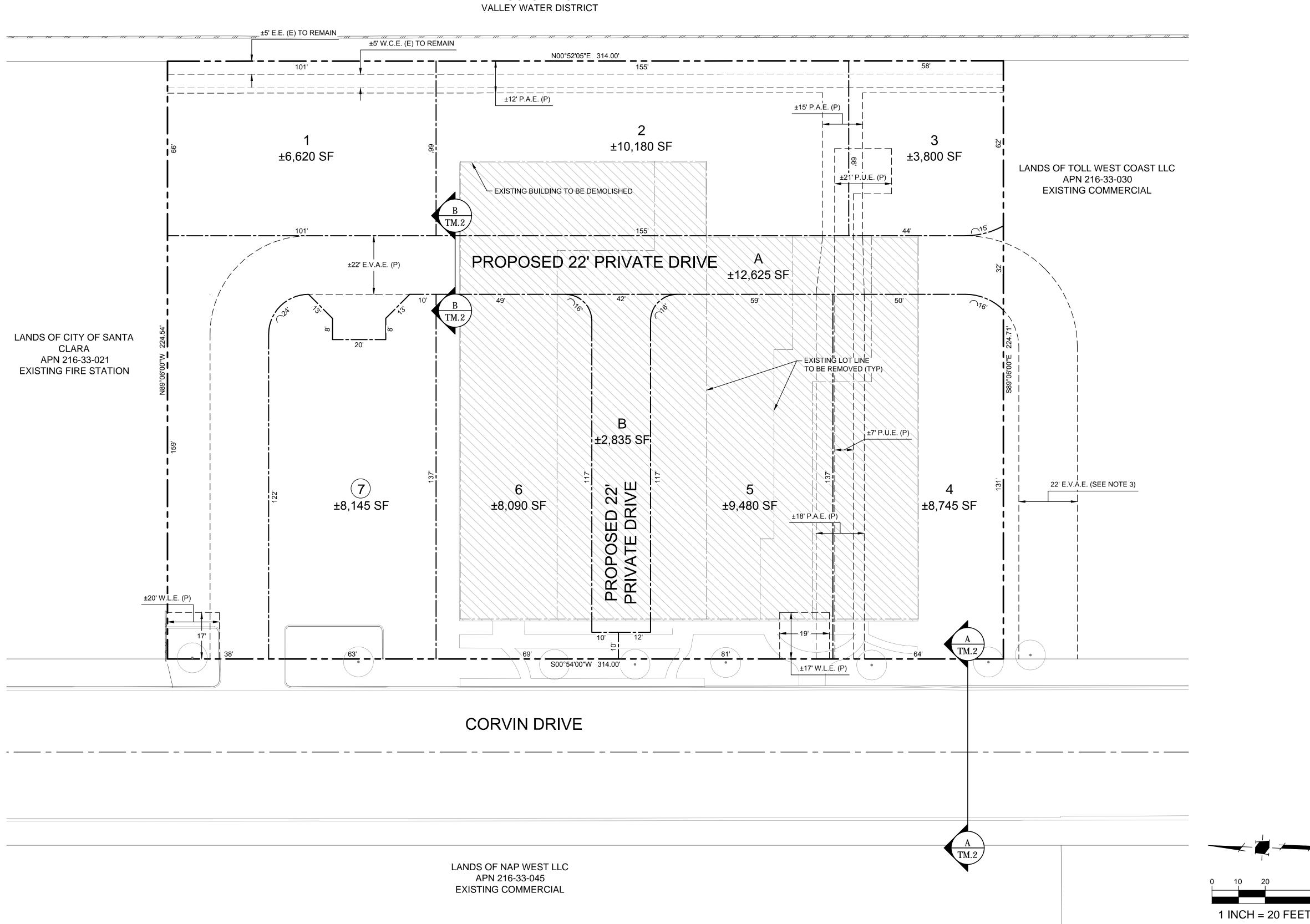
ZONE A FLOOD ZONE:

- THIS SUBDIVISION WILL CONFORM TO THE STREET TREE PLAN OF THE CITY OF SANTA
- DEMOLITION PERMITS MAY BE ISSUED PRIOR TO ISSUANCE OF FINAL BUILDING PERMITS AND RECORDATION OF FINAL MAP.
- MULTIPLE FINAL MAPS MAY BE FILED BASED ON THIS TENTATIVE MAP.
- ALL DIMENSIONS DEPICTED HEREON ARE APPROXIMATE AND ARE SUBJECT TO REVISION AT FINAL MAP(S) STAGE.
- NO WELLS EXIST ON THIS SITE.
- NO NEW STREET NAMES HAVE BEEN APPROVED AT THIS TIME.
- ALL EXISTING BUILDINGS WILL BE REMOVED, PRIOR TO SUBDIVISION OF PROPERTY.

NOTES

- 1. SUBDIVIDER SHALL RECORD A COVENANT OF EASEMENT TO THE CITY OF SANTA CLARA FOR THE PURPOSES INDICATED BELOW ACROSS THE FOLLOWING: i. INGRESS/EGRESS, PRIVATE UTILITY AND STORM DRAIN RELEASE PURPOSES ON LOTS A & B FOR THE BENEFITS OF LOTS 1 THROUGH 7 AS NUMBERED ON THIS TENTATIVE MAP
 - ii. PRIVATE INGRESS/EGRESS, PRIVATE UTILITY AND STORM DRAIN RELEASE PURPOSES ON LOTS 1 THROUGH 7
- 2. EXISTING PUBLIC UTILITY EASEMENT, EMERGENCY VEHICLE ACCESS EASEMENT AND PUBLIC INGRESS AND EGRESS EASEMENT ACROSS THE EXISTING COMMON LOT ARE TO BE VACATED VIA SEPARATE INSTRUMENT.
- 3. EMERGENCY VEHICLE ACCESS EASEMENT ON ADJACENT PROPERTY IS SHOWN FOR INFORMATION ONLY. COORDINATION BETWEEN SUMMERHILL HOMES AND TOLL WEST COAST LLC WILL BE REQUIRED FOR ESTABLISHMENT OF NECESSARY EASEMENT.

CALABAZAS CREEK LANDS OF SANTA CLARA



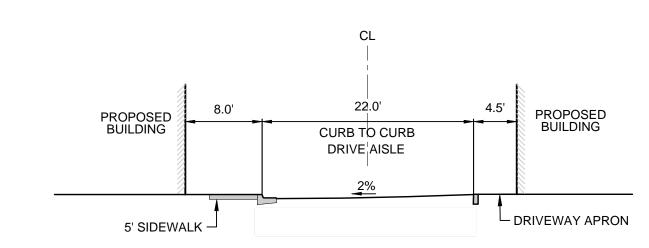
CORVIN DRIVE SUMMERHILL HOMES

12.19.17

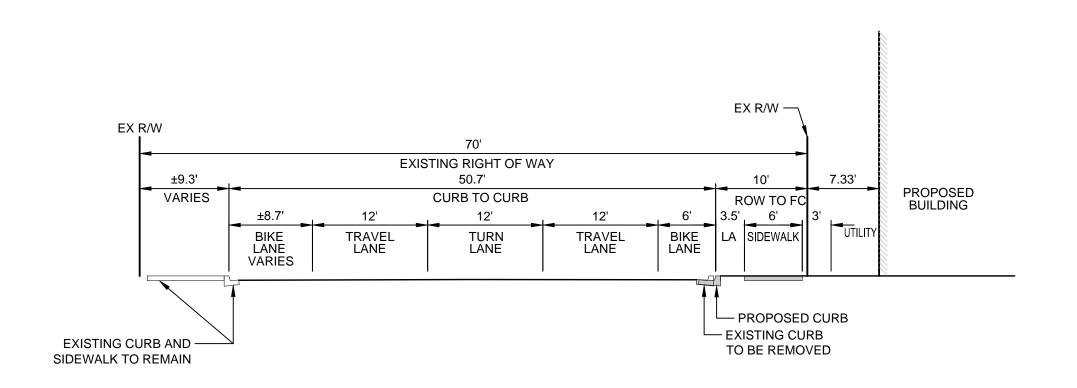
SHEET







B PROPOSED 22' PRIVATE DRIVE SCALE: NTS





CORVIN DRIVE SUMMERHILL HOMES

12.19.17

SHEET TM.2





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A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA, TO APPROVE A VESTING TENTATIVE SUBDIVISION MAP AT 2961 CORVIN DRIVE, SANTA CLARA, CALIFORNIA

PLN2017-12865 (Vesting Tentative Subdivision Map)

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, On September 20, 2017, Jonathan Fearn ("Applicant") on behalf of Summerhill Homes Inc. ("Property Owner"), made an application for a Vesting Tentative Subdivision Map to aggregate five existing parcels and subdivide the gross area of 1.61 acres, located at 2961 Corvin Drive, into seven residential lots and two non-developable lots ("Project Site");

WHEREAS, on February 21, 2018, the Architectural Committee provided Architectural Approval to allow for the construction of 38 townhomes consistent with the Lawrence Station Area Plan, the construction of an internal private streets; and site improvements and landscaping on the Project Site. A subdivision map is required to develop the project and allow for the sale of the condominium units;

WHEREAS, pursuant to Section 17.05.210 of the Santa Clara City Code ("SCCC"), a Tentative Subdivision Map shall be required for all divisions of land into five or more parcels;

WHEREAS, the proposal is to create a nine lot subdivision to allow development of 38 condominiums on seven buildable lots consistent with the Lawrence Station Area Plan; and two common interest lots for use as a private street, guest parking spaces and utilities ("Project") as shown on the Exhibit "Vesting Tentative Subdivision Map" and attached hereto and incorporated herein by this reference;

WHEREAS, the design of the subdivision and type of improvements are not likely to cause substantial environmental damage and will not substantially or unavoidable injure fish or wildlife or their habitat in that, the Project is located in an urbanized area, on a previously developed site, and includes mitigation measures, as identified in the previously adopted Environmental Impact Report ("EIR") prepared for the Lawrence Station Area Plan adopted by the City Council in accordance with California Environmental Quality Act (CEQA) on November 19, 2016;

Resolution/2961 Corvin Drive – Vesting Tentative Subdivision Map Rev: 11/22/17; Typed 04/09/2018

WHEREAS, as a residential development project consistent with a specific plan for which an EIR has been prepared, the Project is exempt from further environmental review pursuant to Government Code Section 65457;

WHEREAS, on December 19, 2017, the Subdivision Clearance Committee determined that the application was complete and that the proposed Vesting Tentative Subdivision Map be reviewed by the City Council in conformance with Section 17.05.300 of the SCCC as a Vesting Tentative Subdivision Map;

WHEREAS, on March 28 2018, the Planning Commission concluded a duly noticed public hearing to consider the proposed Vesting Tentative Subdivision Map, at the conclusion of which the Commission voted to recommend that the City Council approve the Tentative Subdivision Map;

WHEREAS, notice of the public hearing before the City Council on the Vesting Tentative Subdivision Map was published in the *Santa Clara Weekly*, a newspaper of general circulation for the City, on April 11, 2018;

WHEREAS, notices of the public hearing on the Vesting Tentative Subdivision Map were mailed to all property owners within 500 feet of the proposed Tentative Parcel Map, on April 11, 2018; and.

WHEREAS, on April 24, 2018, the City Council reviewed the proposed Vesting Tentative Subdivision Map and conducted a public hearing, at which all interested persons were given an opportunity to give testimony and present evidence, both in support of and in opposition to the proposed subdivision map.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

- 1. That the City Council hereby finds that the above Recitals are true and correct and by this reference makes them a part hereof.
- Vesting Tentative Subdivision Map Findings. Pursuant to California Government Code
 Sections 66426 and 66428 and SCCC Section 17.05.300(h), the City Council finds and

determines that:

The Vesting Tentative Subdivision Map is consistent with the objectives, policies, general land uses and programs specified in the City's General Plan and the Lawrence Area Specific Plan in that the Vesting Tentative Subdivision Map will subdivide the existing 1.61 acre Project Site into nine residential lots consisting of seven developable lots and two nondevelopable lots to promulgate the development of consistent with the Lawrence Station Area Plan General Plan land use designation for the site.

- B. The design and improvements of the proposed subdivision are consistent with the City's General Plan in that the Vesting Tentative Subdivision Map facilitates development of condominiums that complies with the land use density and associated General Plan policies subject to conditions set forth in the Exhibit "Conditions of Approval Map", attached hereto and incorporated by this reference.
- C. The site is physically suitable for the proposed type of development, in that the proposal provides high quality housing and adds to the variety of options that is designed to be consistent with the on-going and proposed development within the Lawrence Station Area Plan area.
- D. The site is physically suitable for the proposed density of development in that the site is located in an urbanized area served by existing public infrastructure and facilities.
- E. The design of the subdivision and type of improvements are not likely to cause serious public health problems, in that the proposal is physically suitable for the proposed density of development in that the Project Site is located in an urbanized area that allows for redevelopment consistent with the mix of uses and density of development contemplated for the General Plan's Lawrence Station Focus Area. The project will also implement various site improvements and will not propose the use of hazardous materials.
- F. The design of the subdivision and type of improvements are not likely to cause substantial environmental damage or substantially and avoidably injure fish or wildlife or their habitat, in that the Project Site is surrounded by urban uses; is currently undeveloped and has

Rev: 11/22/17; Typed 04/09/2018

no value as habitat for endangered, rare or threatened species; would not result in any significant effects related to traffic, noise, air quality, or water quality; is adequately served by all required utilities and public services; and that with implementation of the mitigation measures identified in the MMRP, and incorporated into the Project, will reduce potential impacts to those levels identified in the LSAP EIR.

- G. The design of the subdivision and type of improvements will not conflict with easements acquired by the public at large or use of property within the proposed subdivision in that the Project is designed to avoid conflicts with public easements in the site design.
- H. The Vesting Tentative Subdivision Map provides, to the extent feasible, for future passive or natural heating or cooling opportunities, in that it would allow flexibility in the development standards to maximize the benefits of green building standards for site and building design.
- 3. Based on the findings set forth in this Resolution and the evidence in the Staff Report, previously adopted EIR, MMRP and such other evidence as received at the public hearings on this matter before the City Council, the City Council hereby approves the Vesting Tentative Subdivision Map, substantially in the form on file as shown in the "Vesting Tentative Subdivision Map" attached hereto, subject to conditions of approval attached as "Conditions of Approval Map" and hereby incorporated by this reference.

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I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE 24th DAY OF APRIL, 2018, BY THE FOLLOWING VOTE:

Effective date. This resolution shall become effective immediately.

AYES: COUNCILORS:

4.

NOES: COUNCILORS:

ABSENT: COUNCILORS:

ABSTAINED: COUNCILORS:

ATTEST: _____

JENNIFER YAMAGUMA ACTING CITY CLERK CITY OF SANTA CLARA

Attachments Incorporated by Reference:

- Exhibit "Conditions of Approval Map"
- 2. Exhibit "Vesting Tentative Subdivision Map"

I:\PLANNING\2017\Project Files Active\PLN2017-12865 2961 Corvin Dr (Map)\CC Resolution TMAP 2961 Corvin Dr 4.24.18 v3.doc

CONDITIONS OF APPROVAL 2961 CORVIN DRIVE VESTING TENTATIVE SUBDIVISION MAP

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- G1. Developer agrees to defend and indemnify and hold City, its officers, agents, employees, officials and representatives free and harmless from and against any and all claims, losses, damages, attorneys' fees, injuries, costs, and liabilities arising from any suit for damages or for equitable or injunctive relief which is filed against the City by reason of its approval of developer's project.
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- C1. Obtain required permits and inspections from the Building Official and comply with the conditions thereof. If this project involves land area of 1 acre or more, the developer shall file a Notice of Intent (NOI) with the State Water Resources Control Board prior to issuance of any building permit for grading, or construction; a copy of the NOI shall be sent to the City Building Inspection Division. A storm water pollution prevention plan is also required with the NOI.
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- E21. Provide/build a minimum 10' wide bicycle path and a minimum 5' wide pedestrian path through the project site approximately 50' north of the south property line connecting Corvin Dr. to the future Calabazas Creek trail. Provide a 3' wide buffer both north and south of the bike path.
- E22. Provide a minimum 18' wide easement through the project site to accommodate this east-west bicycle and pedestrian connection to the Calabazas Creek trail.
- E23. Install a high visibility "Continental" crosswalk with a Rectangular Rapid Flashing Beacon at the midblock crossing across Corvin Drive per the location of the bicycle and pedestrian connection approximately 50' north of the southern property limit as shown in the Lawrence Station Area Plan with appropriate signage.
- E24. Provide a minimum 12' wide public access easement on the east frontage of the property to accommodate the future Calabazas Creek trail.
- E25. The Developer shall build a minimum 11' wide asphalt concrete trail with minimum 1' shoulder that would serve as the future Calabazas Creek trail along the eastern property frontage parallel to Calabazas Creek. Coordinate the construction of the 11' wide asphalt walkway with minimum 1' shoulder with the 3305 Kifer Road project to the south
- E26. Provide a minimum 12' wide easement along eastern property frontage parallel to Calabazas Creek to accommodate the Calabazas Creek trail.
- E27. The project shall pay its fair share of the traffic mitigations identified in the Lawrence Station Area Plan EIR/TIA. Developer shall pay their fair share contribution towards the traffic impacts identified in the LSAP TIA/EIR. Developer shall pay their fair share contribution towards the 100% LSAP project mitigation impact at the intersection of Corvin Drive/Central Expressway.
- E28. The project shall be required to prepare a traffic impact analysis (TIA) if the land use is not in conformance with the LSAP.
- E29. Corvin Drive shall include 6' wide bike lanes northbound and southbound, 12' vehicle travel lanes northbound and southbound plus a 12' wide center two way left turn lane.
- E30. Provide a minimum 6' wide sidewalk plus minimum 3' wide planter strip along Corvin Drive property frontage per the requirements of the LSAP. Coordinate width of the planter strip with the Community Development Department. Install "No Parking" signs along Corvin Drive property frontage.
- E31. Slurry seal half width of Corvin Drive along property frontage.
- E32. Final map shall not be accepted prior to emergency vehicle access easement is dedicated from 3305 Kifer Road parcel map.

I:\PLANNING\2017\Project Files Active\PLN2017-12865 2961 Corvin Dr (Map)\PC COA VTM - 2961 Corvin Dr.doc

LEGEND

TENTATIVE MAP BOUNDARY PROPOSED LOT LINE EXISTING PROPERTY LINE RIGHT-OF-WAY PROPOSED EASEMENT EXISTING EASEMENT CENTER LINE EXISTING BUILDING (TO BE DEMOLISHED)

EXISTING PROPOSED

W.C.E. ELECTRIC & WIRE CLEARANCE EASEMENT E.E. ELECTRIC EASEMENT P.A.E. PUBLIC ACCESS EASEMENT WATER LINE EASEMENT W.L.E.

E.V.A.E. **EMERGENCY VEHICLE ACCESS EASEMENT**

P.U.E. PUBLIC UTILITY EASEMENT

GENERAL NOTES

 PROJECT NAME: CORVIN DRIVE SANTA CLARA

 SUBDIVIDER: SUMMERHILL HOUSING GROUP

• ENGINEER: HMH ENGINEERS 1570 OAKLAND ROAD SAN JOSE, CA 95131

 STREET LOCATION: 2961 - 2995 CORVIN DRIVE

 EXISTING ZONING: PLANNED DEVELOPMENT EXISTING GP DESIGNATION: MEDIUM DENSITY RESIDENTIAL (LSAP)

ZEF JIMENEZ, RCE #72155

 EXISTING USE: COMMERCIAL PROPOSED USE: RESIDENTIAL CONDOMINIUM UNITS WATER SUPPLY: CITY OF SANTA CLARA

 SEWAGE DISPOSAL: CITY OF SANTA CLARA ASSESSOR'S PARCEL #(S): 216-33-040,041,042,43,044

 STREET TREES: SHALL CONFORM TO CITY OF SANTA CLARA STANDARDS

 TOTAL SITE AREA: ±1.6 ACRES 7 BUILDABLE, 2 NON-BUILDABLE PROPOSED LOTS:

 TOTAL UNITS: UP TO 38 RESIDENTIAL CONDOMINIUM UNITS

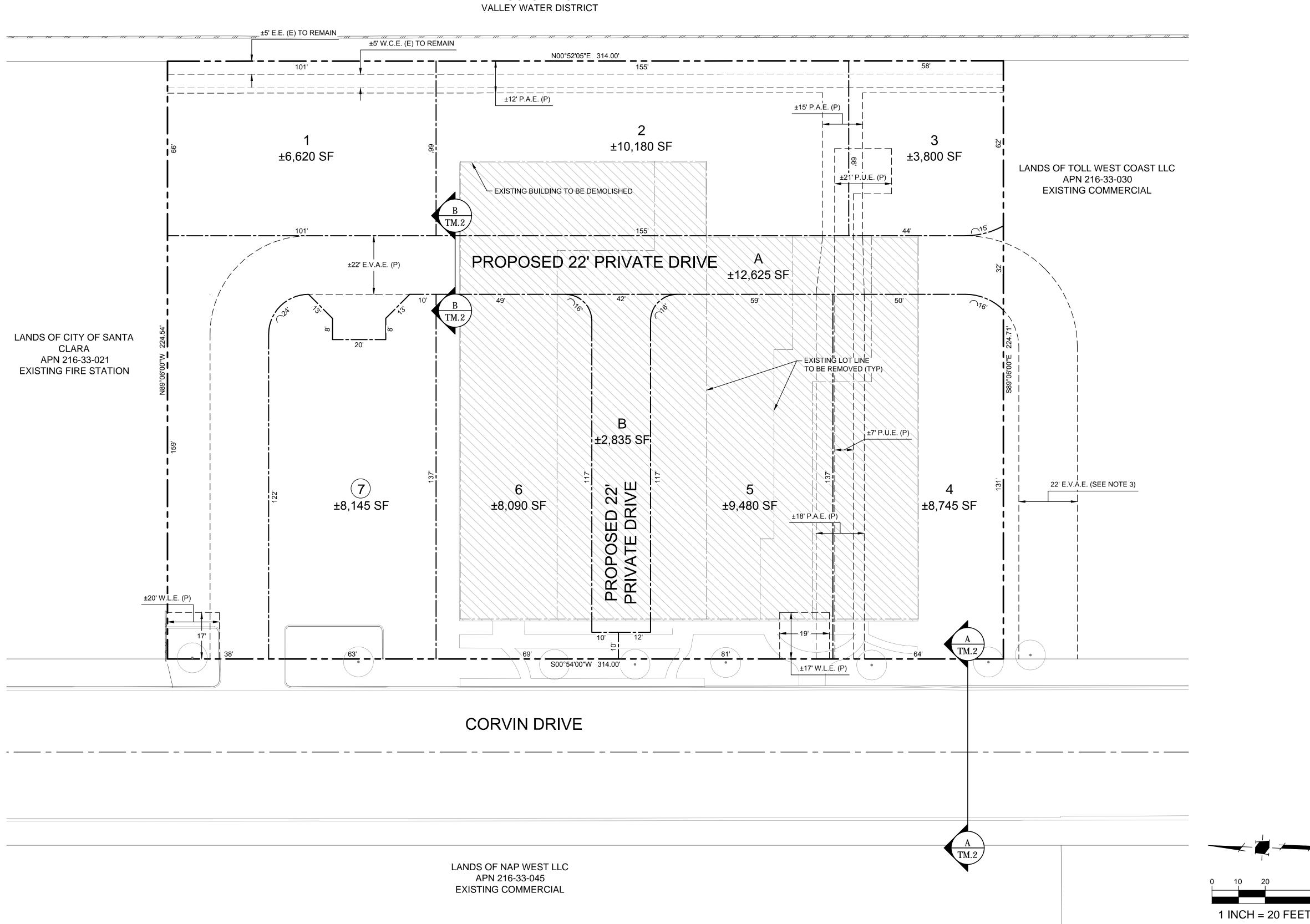
ZONE A FLOOD ZONE:

- THIS SUBDIVISION WILL CONFORM TO THE STREET TREE PLAN OF THE CITY OF SANTA
- DEMOLITION PERMITS MAY BE ISSUED PRIOR TO ISSUANCE OF FINAL BUILDING PERMITS AND RECORDATION OF FINAL MAP.
- MULTIPLE FINAL MAPS MAY BE FILED BASED ON THIS TENTATIVE MAP.
- ALL DIMENSIONS DEPICTED HEREON ARE APPROXIMATE AND ARE SUBJECT TO REVISION AT FINAL MAP(S) STAGE.
- NO WELLS EXIST ON THIS SITE.
- NO NEW STREET NAMES HAVE BEEN APPROVED AT THIS TIME.
- ALL EXISTING BUILDINGS WILL BE REMOVED, PRIOR TO SUBDIVISION OF PROPERTY.

NOTES

- 1. SUBDIVIDER SHALL RECORD A COVENANT OF EASEMENT TO THE CITY OF SANTA CLARA FOR THE PURPOSES INDICATED BELOW ACROSS THE FOLLOWING: i. INGRESS/EGRESS, PRIVATE UTILITY AND STORM DRAIN RELEASE PURPOSES ON LOTS A & B FOR THE BENEFITS OF LOTS 1 THROUGH 7 AS NUMBERED ON THIS TENTATIVE MAP
 - ii. PRIVATE INGRESS/EGRESS, PRIVATE UTILITY AND STORM DRAIN RELEASE PURPOSES ON LOTS 1 THROUGH 7
- 2. EXISTING PUBLIC UTILITY EASEMENT, EMERGENCY VEHICLE ACCESS EASEMENT AND PUBLIC INGRESS AND EGRESS EASEMENT ACROSS THE EXISTING COMMON LOT ARE TO BE VACATED VIA SEPARATE INSTRUMENT.
- 3. EMERGENCY VEHICLE ACCESS EASEMENT ON ADJACENT PROPERTY IS SHOWN FOR INFORMATION ONLY. COORDINATION BETWEEN SUMMERHILL HOMES AND TOLL WEST COAST LLC WILL BE REQUIRED FOR ESTABLISHMENT OF NECESSARY EASEMENT.

CALABAZAS CREEK LANDS OF SANTA CLARA



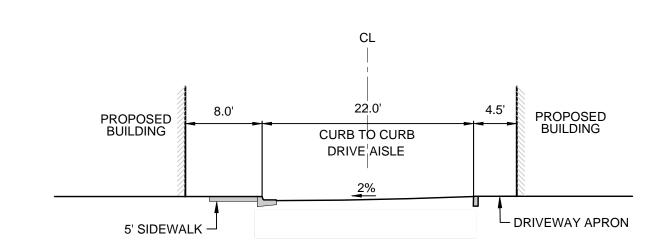
CORVIN DRIVE SUMMERHILL HOMES

12.19.17

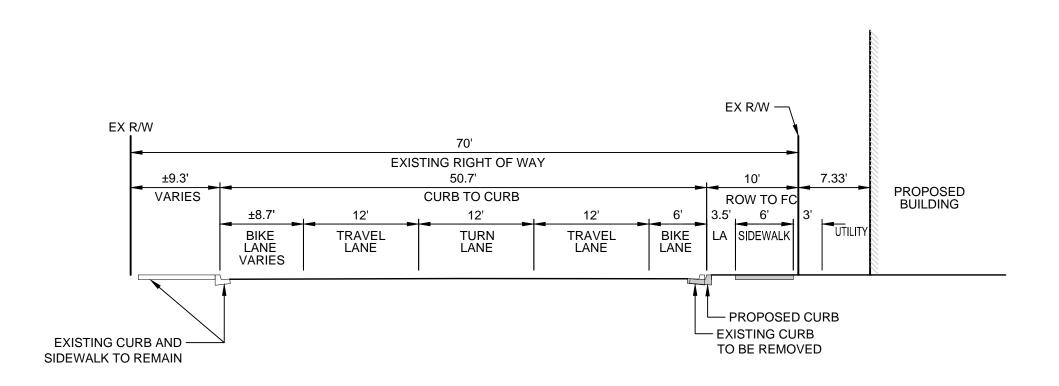
SHEET







B PROPOSED 22' PRIVATE DRIVE SCALE: NTS





CORVIN DRIVE SUMMERHILL HOMES

12.19.17









City of Santa Clara

1500 Warburton Avenue Santa Clara, CA 95050 santaclaraca.gov @SantaClaraCity

Agenda Report

18-398 Agenda Date: 4/24/2018

REPORT TO COUNCIL

SUBJECT

Approve the Introduction of an Ordinance Regulating Dark Money

BACKGROUND

On October 2, 2017, the Ethics Committee considered a report by the City Attorney regarding an ordinance to regulate and require the disclosure of the source of funds that ultimately are used in local City of Santa Clara elections (Dark Money). With discussion already having occurred at the committee level, and changes being considered to the Council Committee structure, staff is presenting to the full Council an ordinance in accordance with the goals discussed by the Ethics Committee. As with other matters on this April 24th City Council agenda, the opportunity to consider items impacting the November 2017 General Election provides full transparency to potential candidates and the public about potential changes in local elections and, specifically if approved, to the disclosure requirements relative to financial campaign contributions.

DISCUSSION

The attached proposed ordinance (Attachment 1) would add a new Article to Chapter 2.130 of the Santa Clara City Code to regulate the disclosure obligations of entities that make contributions of \$100 or more that affect or are intended to affect a local Santa Clara election to City office or for or against a local Santa Clara City ballot measure. The ordinance is intended to be interpreted harmoniously with existing state regulations that are enforced by the California Fair Political Practices Commission.

The proposed ordinance would go beyond the state regulations in that it would require that all contributions of \$100 or more expended in a local City of Santa Clara election, including contributions to Multipurpose Organizations that may not be required to be disclosed under state regulations, must be reported regardless of amount.

The new Santa Clara regulations would be enforceable under the existing enforcement provisions of Article VI of Chapter 2.130 (see Attachment 2 for the full text of Article VI). Those enforcement provisions include: prosecution as an infraction or a misdemeanor; civil action for injunctive relief or for damages by any City resident that can include recovery of treble damages; cost of litigation including attorneys' fees; disqualification of an elected official who benefited from the contribution from voting on a matter in which the contributor has a financial interest.

The new regulations would also be incorporated into all City contracts as provisions of law that must be adhered to. The proposed ordinance would make violation of the new regulations a material breach of contract and grounds for termination of the contract. The contributions covered would be those made by the contractor or any intermediary of the contractor.

18-398 Agenda Date: 4/24/2018

FISCAL IMPACT

There is no additional cost to the City other than staff time. Staff will prepare an implementation plan, if approved, that provides for additional resources if needed to implement and enforce this ordinance. As with other initiatives, staff's intent is to absorb the workload as much as practical.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <mailto:clerk@santaclaraca.gov> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Approve Introduction of an Ordinance amending Chapter 2.130 of the Santa Clara City Code to enact regulations regarding contributions influencing local City elections (Dark Money)

Prepared by: Brian Doyle, City Attorney

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Proposed Ordinance

2. Text of Article VI of Chapter 2.130

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF SANTA CLARA, CALIFORNIA, AMENDING CHAPTER 2.130 OF "THE CODE OF THE CITY OF SANTA CLARA, CALIFORNIA" TO ENACT REGULATIONS REGARDING CONTRIBUTIONS INFLUENCING LOCAL CITY ELECTIONS (DARK MONEY)

BE IT ORDAINED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, the Ethics Committee of the City Council of the City of Santa Clara has considered the effects of financial contributions that have not been disclosed with respect to campaign activities;

WHEREAS, the Ethics Committee has determined that existing state and local regulations regarding campaign contribution disclosures can be enhanced by additional local regulations; and,

WHEREAS, the City Council desires to enact an ordinance to provide maximum transparency to the voters of the City regarding the origin of financial support for and against local election campaigns.

NOW THEREFORE, BE IT FURTHER ORDAINED BY THE CITY OF SANTA CLARA, AS FOLLOWS:

SECTION 1: That a new Article is added to Chapter 2.130 (entitled "Political Campaign Finance Reform Act") of Title 2 (entitled "Administration & Personnel") of "The Code of the City of Santa Clara, California," ("SCCC") to read as follows:

"Article X. Dark Money

2.130.320 Purpose.

The purpose of this Article is to provide the maximum transparency to the voters of the City of Santa Clara about who is spending money on local campaigns and to

Ordinance/Dark Money Rev: 11/22/17; Typed: 4/20/2018 create specific disclosure requirements for contributions to organizations that have

historically refused to disclose contributions ("Dark Money").

2.130.330 Interpretation and Regulation.

(a) This Article is intended to be interpreted consistently and as an

enhancement to the provisions of the California Government Code and the regulations

of the California Fair Political Practices Act.

(b) The City Manager, or designee, is hereby authorized to adopt such

regulations and forms as to facilitate the interpretation of this Article and to provide such

forms necessary for the filing of the required disclosures.

2.130.340 Mandatory Disclosure.

All contributions of One Hundred Dollars (\$100) or more to any organization,

including but not limited to Multipurpose Organizations as such organizations are

defined in Government Code Section 84222, that makes expenditures that affect or are

intended to affect a local Santa Clara election to City office or for or against a local

Santa Clara ballot measure shall be reported in the same manner as campaign

contributions are required to be reported under section 2.130.280 of this Chapter.

2.130.350 Presumptions.

It shall be presumed that if any Multipurpose Organization makes a contribution

of One Hundred Dollars (\$100) or more to an entity that qualifies as a recipient

committee under Government Code Section 84211, the source of the contributions to

the Multipurpose Organization shall be subject to the mandatory disclosure

requirements of this Article.

Ordinance/Dark Money Rev: 11/22/17; Typed: 4/20/2018 2.130.360 Enforcement.

(a) The provisions of this Article X shall be enforceable as set forth in Article

VI of this Chapter.

(b) The provisions of this Article X are hereby incorporated into all contracts of

the City, the Santa Clara Stadium Authority, the Santa Clara Housing Authority, and the

Sports and Open Space Authority as provisions of law to which all parties to such

contract are subject. The violation of this Article shall be considered a material breach of

the contract by a contracting party and grounds for termination of the contract. A

contracting party shall be considered in violation of this section if the contracting party

fails to disclose contributions made by the contracting party or by an intermediary of the

contracting party or by contribution of earmarked funds as defined and regulated by

section 18432 of the Government Code."

SECTION 2: Savings clause. The changes provided for in this ordinance shall not affect

any offense or act committed or done or any penalty or forfeiture incurred or any right

established or accruing before the effective date of this ordinance; nor shall it affect any

prosecution, suit or proceeding pending or any judgment rendered prior to the effective

date of this ordinance. All fee schedules shall remain in force until superseded by the

fee schedules adopted by the City Council.

SECTION 3: Effective date. This ordinance shall take effect thirty (30) days after its final adoption; however, prior to its final adoption it shall be published in accordance with the requirements of Section 808 and 812 of "The Charter of the City of Santa Clara, California.

PASSED FOR THE PURPOSE OF PUBLICATION this _____ day of _____, 2018, by the following vote:

AYES: COUNCILORS:

NOES: COUNCILORS:

ABSENT: COUNCILORS:

ABSTAINED: COUNCILORS:

ATTEST:

JENNIFER YAMAGUMA ACTING CITY CLERK CITY OF SANTA CLARA

I:\ORDINANCES\Dark Money Ordinance\Dark Money Ordinance 04-19-18.docx

Ordinance/Dark Money Rev: 11/22/17; Typed: 4/20/2018

ATTACHMENT 2

Article VI. Enforcement

2.130.190 Penalties for violation of this chapter.

Pursuant to SCCC <u>1.05.070</u>, the enforcement of violations of the provisions of this chapter may be prosecuted as an infraction or misdemeanor.

- (a) Infraction/Misdemeanor. Any person who violates any of the provisions of this chapter shall be guilty of an infraction and/or misdemeanor.
- (b) Prosecution. Every violation of this chapter shall be a misdemeanor; provided, however, that where the prosecutor has determined that such action would be in the best interest of justice, the prosecutor may specify in the accusatory pleading or citation, that the violation shall be prosecuted as an infraction.
- (c) Penalty for Infraction. Each and every violation of this chapter which is deemed an infraction is punishable by a fine not exceeding two hundred fifty dollars (\$250.00).
- (d) Penalty for Misdemeanor. Each and every violation of this chapter which is deemed a misdemeanor is punishable by a penalty of not more than one thousand dollars (\$1,000.00), or by imprisonment in the City or County jail for a period of not exceeding six months, or by both penalty and imprisonment. (Ord. 1924 § 1, 4-22-14).

2.130.200 Civil actions.

- (a) Any person who intentionally or negligently violates any provision of this chapter shall be liable in a civil action brought by a person residing within the city for an amount not more than three times the amount of the unlawful contribution or expenditure.
- (b) If two or more persons are responsible for any violation, they shall be jointly and severally liable.
- (c) In determining the amount of liability, the court may take into account the seriousness of the violation and the degree of culpability of the defendant. If a judgment is entered against the defendant or defendants in an action, the plaintiff shall receive fifty percent (50%) of the amount recovered. The remaining fifty percent (50%) shall be deposited into the general fund of the City. In an action brought by the District Attorney, the judgment shall be paid to the general fund of the County of Santa Clara.
- (d) No civil action alleging a violation of any provision of this Act shall be filed more than two years after the date the violation occurred.
- (e) The provisions of SCCC $\underline{2.130.240}$, Effect of violation on outcome of election, shall apply. (Ord. 1745 § 2, 1-11-00; Ord. 1924 § 1, 4-22-14. Formerly 2.130.190).

2.130.210 Injunctive relief.

Any person residing in the City may sue for injunctive relief to enjoin violations or to compel compliance with the provisions of this chapter. (Ord. 1745 § 2, 1-11-00; Ord. 1924 § 1, 4-22-14. Formerly 2.130.200).

2.130.220 Cost of litigation.

The court may award to a plaintiff or defendant who prevails in any action authorized by this chapter, costs of litigation, including reasonable attorneys' fees. (Ord. 1745 § 2, 1-11-00; Ord. 1924 § 1, 4-22-14. Formerly 2.130.210).

ATTACHMENT 2

2.130.230 Disqualification.

In addition to any other penalties prescribed by law, if an official receives a contribution in violation of this chapter, the official shall not be permitted to make, participate in making or in any way attempt to use his/her official position to influence a governmental decision in which the contributor has a financial interest. The provisions of Government Code § 87100 et seq., and the pertinent regulations of the Fair Political Practices Commission (Title 2, Division 6, Chapter 7 (entitled "Conflicts of Interest" – Section 18700 et seq.)) shall apply to interpretations of this section. (Ord. 1745 § 2, 1-11-00; Ord. 1924 § 1, 4-22-14. Formerly 2.130.220).

2.130.240 Effect of violation on outcome of election.

If a candidate is found by a court (or jury) to have violated any provision of this chapter, the court shall make a determination as to whether the violation had a material effect on the outcome of the election. If the court finds the violation did have a material effect on the election, the following shall apply.

- (a) If the court determination becomes final before the date of the election, the votes for such candidate shall not be counted and the election shall be determined on the basis of the votes cast for the other candidates in that race;
- (b) If the court determination becomes final after the date of the election, and if such candidate was declared to have been elected, then such candidate shall not assume office, the office shall be deemed vacant and shall be filled as otherwise provided in the City Charter and City Code;
- (c) If the court determination becomes final after the candidate has assumed office, then the candidate shall be removed from office, the office shall be deemed vacant and shall be filled as otherwise provided in the City Charter and City Code;
- (d) The court may determine the candidate shall be ineligible to hold any elective City office for a period of four years after the date of such court determination that a violation occurred;
- (e) In a criminal proceeding, a plea of nolo contendere shall form the basis for a court determination of the impact of the violation of this chapter. (Ord. 1745 § 2, 1-11-00; Ord. 1924 § 1, 4-22-14. Formerly 2.130.170).

2.130.250 Right to cure violation.

A candidate or candidate controlled committee that accepts a contribution in violation of this chapter shall not be penalized, if the candidate or candidate controlled committee returns the contribution or contributes it to the City general fund or to a charitable organization within seven days of its receipt. (Ord. 1924 § 1, 4-22-14).



City of Santa Clara

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Agenda Report

18-461 Agenda Date: 4/24/2018

REPORT TO STADIUM AUTHORITY BOARD

SUBJECT

Action on the Santa Clara Stadium Authority (SCSA) Auditor Appointment (Stadium Authority)

BACKGROUND

On June 15, 2016, the Santa Clara County Civil Grand Jury issued a report entitled "The City of Santa Clara, The Santa Clara Stadium Authority, Levi's Stadium and Measure J" that included a recommendation to "modify the duties of the Finance Director/Treasurer/Auditor position as described in the Joint Exercise of Powers Agreement Establishing the Santa Clara Stadium Authority (JPA) Agreement". The SCSA Board accepted the recommendation.

On June 27, 2017, the City Council acting on behalf of the City, the Successor Agency and Bayshore North Project Enhancement Authority, approved the Third Amendment to the Joint Exercise of Powers Agreement (Amended JPA Agreement), amending Section 3.11, Treasurer and Auditor, to separate duties of the Stadium Finance Director/Treasurer/Auditor function into two positions - Stadium Authority Treasurer and Stadium Authority Auditor. Per the Amended JPA Agreement, the Auditor of the Stadium Authority shall be designated by appointment and/or by contract by the Stadium Authority Board. The Stadium Authority Board appointed Auditor's sole duty is to "designate such independent auditing responsibility as it deems necessary including but not limited to making arrangements with a certified public accountant or firm of certified public accountants for the annual independent audit of accounts and records of the Stadium Authority." This means that there is a minimum set of actions required for the Auditor, e.g., fiscal audits, and there is authority to perform additional reviews as deemed needed. Additionally, the JPA provides that the records and the accounts of the Stadium Authority shall be audited annually by an independent certified public accountant (CPA) designated by the Executive Director (Section 6.2 Audit).

DISCUSSION

At the March 19, 2018 Stadium Authority Ad-Hoc Audit Committee, staff presented the attached report (see Attachment 1). In this report, staff discussed the annual financial audits through an external accounting firm and its scope. For any audit beyond the annual financial audit, such as management and auditing of records and performance, current resources are not adequate. Previously, the Board relied on staff assigned to the Stadium Authority that were not trained or credentialed in proper audit processes and policies, and were assigned to both the role of processing the transactional fiduciary responsibilities, as well as tasked with auditing the performance of those transactions.

18-461 Agenda Date: 4/24/2018

Based on the JPA agreement provisions, staff discussed two options for the appointment of the Stadium Authority Auditor. The Board could appoint a City employee to serve as the Stadium Authority Auditor, who would oversee the contract of the external financial auditor or any other auditor. The second option is for the Board to contract with an auditing firm or a person, who in turn would oversee the contract of the external auditor or any other auditor.

The Fiscal Year 2018/19 Santa Clara Stadium Authority Adopted Budget includes \$100,000 in contractual dollars. This allocation is in addition to the funding for the financial auditor. By appointing a City employee to serve in the function of the Stadium Authority Auditor, the Board preserves the full budgetary allocation for actual audit work vs. hiring an auditing firm. Therefore, after an extensive discussion at the March 19 Stadium Authority Ad-Hoc Audit Committee, the Committee unanimously recommended to the Board to direct the Executive Director to bring forward for the Board's consideration the appointment of a City employee serving as a Stadium Authority appointee to the position of Stadium Authority Auditor.

If the Board approves the Committee's recommendation, the Executive Director will recommend that the Assistant Treasurer be appointed as the Stadium Authority Auditor. The position is currently being recruited for and the recruiting firm would select potential candidates who have auditing experience.

The appointed Auditor will function as a liaison to the Board regarding all Stadium Authority audits including but not limited to developing an audit program; administer the external auditor(s)' contract (s); and track audit recommendations.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

The FY 2018/19 Stadium Authority Adopted Budget includes \$100,000 for audit work. If the Board approves the appointment of a City employee serving as a Stadium Authority appointee, the full allocation for audits will be available to perform Stadium Authority audits. If the Board directs the Executive Director to bring forward for the Board's consideration criteria and selection process for the appointment of a firm or person to assume the role of Auditor of the Stadium Authority, it is anticipated that some of the \$100,000 will be used to contract with such a firm or person and therefore reduce the capacity to conduct audits.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

18-461 Agenda Date: 4/24/2018

ALTERNATIVES

1) Direct the Executive Director to bring forward for the Board's consideration the appointment of a City employee serving as a Stadium Authority appointee to the position of Stadium Authority Auditor.

- Direct the Executive Director to bring forward for the Board's consideration criteria and selection process for the appointment of a firm or person to assume the role of Auditor of the Stadium Authority.
- 3) Any other action by the Board.

RECOMMENDATION

Alternative 1):

Direct the Executive Director to bring forward for the Board's consideration the appointment of a City employee serving as a Stadium Authority appointee to the position of Stadium Authority Auditor.

Prepared by: Walter C. Rossmann, Chief Operating Officer

Reviewed by: Brian Doyle, General Counsel

Approved by: Deanna J. Santana, Executive Director

ATTACHMENTS

1. March 19, 2018 Stadium Authority Ad-Hoc Audit Committee Report



City of Santa Clara

1500 Warburton Avenue Santa Clara, CA 95050 santaclaraca.gov @SantaClaraCity

Agenda Report

18-319 Agenda Date: 3/19/2018

REPORT TO STADIUM AUDIT COMMITTEE

SUBJECT

Review of options for Santa Clara Stadium Authority (SCSA) Auditor

BACKGROUND

On June 15, 2016, the Santa Clara County Civil Grand Jury issued a report entitled "The City of Santa Clara, The Santa Clara Stadium Authority, Levi's Stadium and Measure J" that included a recommendation to "modify the duties of the Finance Director/Treasurer/Auditor position as described in the Joint Exercise of Powers Agreement Establishing the Santa Clara Stadium Authority (JPA) Agreement". The SCSA Board accepted the recommendation.

On June 27, 2017, the City Council approved the Third Amendment to the Joint Exercise of Powers Agreement (Amended JPA Agreement), including amending Section 3.11, Treasurer and Auditor, to separate duties of the Stadium Finance Director/Treasurer/Auditor function into two positions - Stadium Authority Treasurer and Stadium Authority Auditor. Per the Amended JPA Agreement, the Auditor of the Stadium Authority shall be designated by appointment and/or by contract by the Stadium Authority Board. The Stadium Authority Board appointed Auditor's sole duty is to "designate such independent auditing responsibility as it deems necessary including but not limited to making arrangements with a certified public accountant or firm of certified public accountants for the annual independent audit of accounts and records of the Stadium Authority." This means that there is a minimum set of actions required for the Auditor, e.g., fiscal audits, and there is authority to perform additional reviews as deemed needed. Additionally, the JPA states the records and the accounts of the Stadium Authority shall be audited annually by an independent certified public accountant (CPA) designated by the Executive Director (Section 6.2 Audit).

DISCUSSION

The annual audit requirement is currently satisfied as part of the annual preparation of the Comprehensive Annual Financial Report (CAFR). An auditing firm examines the accounting and financial records to provide an independent opinion on the financial position of the Authority. The audit begins with interim fieldwork examining the internal controls of the Authority to assess the risk of fraud or errors in financial reporting. Once audit risk is determined, the auditors return for final fieldwork, after the close of the fiscal year, to conduct substantive procedures to analyze account balances, perform analytical review of budget and year over year variances, review specific receipts and invoices, and independently confirm material transactions with third parties. These procedures are conducted to report if the Authority is in compliance with generally accepted accounting principles. Once these procedures are completed, the audit firm issues their opinion on financial position of the Authority.

18-319 Agenda Date: 3/19/2018

For any audit beyond the annual financial audit, such as management and auditing of records and performance, current resources are not adequate. Previously, the Board relied on existing staff that were not trained or credentialed in proper audit processes and policies, and were assigned to both the role of processing the transactional fiduciary responsibilities, as well as tasked with auditing the performance of those transactions.

The recent collaborative work by SCSA Staff and the Stadium Manager to issue a Concessions Operating Agreement demonstrates the threshold required to produce the level of detail regarding financial performance and accountability desired by the SCSA Board. This agreement, presented to the Board on February 27, 2018 includes Exhibit B, Sample Budget/Operating Costs Report (Attachment 1), which provides the thorough performance details required for the Stadium Authority to fulfill its auditing requirements per the existing agreements.

As referenced in the separate update report on the audit recommendations, SCSA staff has prepared an outline of the audit program that will need to be resourced and developed in order to successfully audit at the level desired by the SCSA Board relative to non-NFL events for past fiscal years. Staff will present a visual diagram of this outline at this March 19, 2018 Stadium Audit Committee meeting to illustrate the complexity, and magnitude, of this effort.

With the agreement provisions, the Board could appoint a City employee to serve as the Stadium Authority Auditor, who would oversee the work. As discussed during the January Priority Setting Session, the City is in need of a robust audit and contract management function. Although currently vacant, the Assistant Treasurer could function as the Stadium Authority Auditor and meet the requirements by selecting the firm as required and working with consultants for additional reviews. Alternatively, the Board could appoint a firm or person to function as Stadium Authority Auditor. If the Board prefers the appointment of firm or person to function as Stadium Authority Auditor, staff would return with a selection criteria and process and additional budget to cover a more robust approach.

FISCAL IMPACT

Depending on the action the Ad-Hoc Committee is recommending to the Board, the fiscal impact will be determined at that time. It should be noted that the FY 2018/19 Proposed SCSA Budget includes \$100,000 for this work.

For instance, if the Assistant Treasurer is selected, the reviews would be done by targeted consultant services, whereby a scope and cost is determined prior to a review, and cost-savings achieved by the Assistant Treasurer serving as the contract administrator of these services.

If there is a decision to not designate the Assistant Treasurer, then the Board would enter into contract for a firm to serve the role as auditor and conduct all of the requested audits, at a cost to (1) serve in that designated role and (2) perform the targeted reviews.

18-319 Agenda Date: 3/19/2018

ALTERNATIVES

1. Direct the Executive Director to bring forward for the Board's consideration the appointment of a City employee to the position of Auditor of the Stadium Authority.

- 2. Direct the Executive Director to bring forward for the Board's consideration criteria and selection process for the appointment of a firm or person to assume the role of Auditor of the Stadium Authority.
- 3. Any other action by the Board.

RECOMMENDATION

Staff makes no recommendation, but looks forward to the SCSA Board action to put audit resources in place.

Prepared by: Catlin Ivanetich, Assistant to the Executive Director

Reviewed by: Brian Doyle, Counsel

Reviewed by: Walter C. Rossmann, Chief Operating Officer

Approved by: Deanna J. Santana, Executive Director

ATTACHMENTS

1. Concessions Operating Agreement Exhibit B, Sample Budget/Operating Costs Report



City of Santa Clara

1500 Warburton Avenue Santa Clara, CA 95050 santaclaraca.gov @SantaClaraCity

Agenda Report

18-168 Agenda Date: 4/24/2018

REPORT TO COUNCIL

SUBJECT

Options Related to the Position and Compensation of the City Council Appointed City Auditor

BACKGROUND

On February 6, 2018, former City Clerk Rod Diridon, Jr. resigned leaving a vacancy in the *elected* City Clerk and *appointed* City Auditor positions. The City Charter Section 900 provides that the City Council appoint the City Auditor.

Charter Section 900 Officers Appointed by the City Council and the City Manager:

In addition to the City Manager, the City Council shall appoint and affix the compensation of the City Attorney and City Auditor who shall serve at the pleasure of the City Council and may be removed by motion of the City Council adopted by at least four affirmative votes.

The City Charter 909 City Auditor also grants to the Council the authority to appoint any other officer or employee as City Auditor.

Charter Section 909 City Auditor.

The City Council may, in its discretion, appoint any other officer or employee of the City as City Auditor and grant such person additional compensation for the performance of such duties.

The attached report (Attachment 1) provides a historical account of the appointment of the City Auditor. Previous City Councils appointed the Assistant City Clerk as the City Auditor. In 2006, after the retirement of the Assistant City Clerk, the Council appointed the City Clerk as the City Auditor, with duties assigned to clerical staff in the City Clerk department. This appointment was codified in the following Municipal Code section, which is consistent with Charter Section 900.

Charter Section 909 City Auditor.

The City Auditor shall audit and approve all bills, invoices, payrolls, demands or charges against the City government before payment and, with the advice of the City Attorney, advise the City Council as to the regularity, legality and correctness of such claims, demands or charges.

Santa Clara Municipal Code **Section 2.20.050** assigned the duties of City Auditor to the City Clerk in more detail.

The City Clerk shall perform the functions of the auditor or controller. These duties and responsibilities include auditing and approving all bills, invoices, payrolls, demands or charges against the City government before payment and, with the advice of the City Attorney, make reports to the City Council as to the regularity, legality and correctness of such claims, demands or charges.

Annually, the City Auditor issued an annual report (see Attachment 2 for the FY 2016-17 report), which summarizes the work of the City Auditor and the number of documents reviewed and processed.

Although the duties of the appointed City Auditor were assigned/delegated to clerical staff in the City Clerk's Office, the previous City Clerk received a monthly stipend for the City Auditor function starting in 2006. The stipend was adjusted annually consistent with Unit 9 wage increases. At the time the City Clerk resigned, that monthly stipend amount was \$1,873 or annually approximately \$22,500.

The information that follows provides a discussion of separating the City Council *appointed* City Auditor from the voter *elected* City Clerk position and assigning this function to the Assistant Finance Director, where the skill set and expertise of such a position is more aligned and accountable. The City Council should consider the governance relationship between commingling an elected position, with no required reporting relationship to the City Council, with a City Council appointed position that has direct accountability to the City Council.

The City Council has three appointed positions: City Manager, City Attorney and City Auditor. To assign the City Auditor functions to the responsibilities of an elected City Clerk is not appropriate, nor does it ensure that the professional qualifications required for the organization are sustained given the requirements for the elected City Clerk (e.g., resident and a qualified registered elector of the City, per Charter Section 600). Past practices confirm that the elected City Clerk did not have the professional background required for auditing, nor the staff that were delegated the auditing duties. The qualifications needed to be an auditor (usually an accounting certificate and auditing certification/training) need to be considered in an organization that has been absent basic performance auditing and risk management. This appointment is key to addressing systemic, institutional issues that continue to surface that require remedy.

DISCUSSION

As part of the January 18 and 19, 2018 Council Priority Setting Session, staff presented the need for a more robust auditing function which includes performance audit reviews. As the City Charter delineates audit tasks that are generally performed as conventional process integrity practices, City staff has identified the need for professional audit functions in various areas of public sector services that exceed the skill requirement for performing the Charter assigned duties.

Additionally, on March 19, 2018, the Santa Clara Stadium Authority (SCSA) Ad-Hoc Audit Committee reviewed options for the SCSA Auditor (Attachment 3). The Committee unanimously passed a motion to direct the Executive Director to bring forward for the Board's consideration the appointment of a City employee to the position of Auditor of the Stadium Authority. At this meeting, the Stadium Authority Counsel clarified this to be a Stadium Authority Board Appointee of a city employee.

18-168 Agenda Date: 4/24/2018

Therefore, as part of the development Fiscal Year 2018-19 Recommended Budget, staff is researching the establishment of an audit function in the Finance Department using existing staff resources and seeking additional funding for external training/certification for staff to perform duties in pre-audit methodologies and examine various complex documents with proper training. In addition to these resource needs, staff is also seeking additional funding to procure contractual resources to conduct fiscal and performance audits that exceed in-house capacity and/or of a complex nature.

The City Council should consider the action in two steps: (1) whether to continue to link the *appointed* City Auditor to the *elected* City Clerk and (2) where to assign the duties of the *appointed* City Auditor within the organization or as an independent newly created position. The City Council should at least make a determination on Step 1 in order to clarify for the public any potential changes to the elected City Clerk position. Upon the decision, action on compensation should follow.

Audit Functions

Much like the City Clerk position, professional skills have evolved since the drafting of the City Charter duties and, as such, the City Auditor skills and technical requirements have also changed. For example, as local government fiscal practices driven by the Government Accounting Standards Board (GASB), Government Finance Officers Association (GFOA) and Association of Government Accountants (AGA), fiscal audit work has expanded to the work of the annual internal control testing of the external auditor, e.g., requirements or best practices promulgated by the above agencies, and may focus on cash audits at locations across the City, cybersecurity practices with fiscal transactions, departments' internal control procedures, performance of managed risk, and compliance with administrative fiscal policies. A performance auditor reviews whether the audited department is managing or utilizing its resources, including public funds, personnel, property, equipment and space in an economical, ethical, compliant, and/or efficient manner; reviews departments' performance management system; and, identifies causes of inefficiencies or uneconomical practices, including inadequacies in management information systems, internal and administrative procedures, organizational structure, use of resources, allocation of personnel, purchasing policies and equipment. Given the absence of these conventional functions over time, it should be no surprise that management controls and procedures are loose and contain risk that can be managed. If the City Council would like for City staff to assemble a similar auditor panel study session, as what was done for the City Clerk panel, that can certainly be completed and action on this item delayed.

Based on the expanded auditing functions that staff is evaluating, Council could consider appointing the City Auditor functions to the Assistant Finance Director. The skill set and expertise needed to achieve and fulfill the more robust type of auditing functions the City requires is better suited for a position in the Finance Department which will be guided by policy that clearly establishes professional protocols and procedures to mandate independence and non-conflicted work. The Assistant Finance Director is the best suited position in the Finance Department to incorporate these duties given its executive level and ability to drive enterprise wide audits. The position is currently recruited for and the recruiting firm would focus on potential candidates who have auditing experience.

Staff will also ensure that there are checks and balances in place to ensure independence by using professional experts to develop a policy to eliminate conflicts. To effectuate this change, under Charter sections 900 and 909, a Code amendment would be required to transfer the codified appointment of the City Auditor duties from the City Clerk to the Assistant Finance Director or any other position that the City Council deems qualified. Currently, the Assistant Finance Director position

18-168 Agenda Date: 4/24/2018

is vacant; the position description requirements could be amended if the Council chooses this option, to capture these duties, and a nationwide recruitment could advertise these specific duties so that qualified candidates could self-select to apply. If the Council decides to select another City employee position, the City staff could work with the related bargaining group to change the position description to include this skill/duty, as well.

During the March 19 SCSA Ad-Hoc Audit Committee meeting, SCSA Committee members and staff discussed the appointment of the Stadium Authority Auditor, with the responsibility to coordinate the audit work with a consultant on behalf of the SCSA Board, to a city employee - Assistant Finance Director. Combining the City Auditor and Stadium Authority Auditor would allow the Stadium Authority and City to stretch its fiscal resources and centralize audit function, while still maintaining the independence and integrity of the audits. Ultimately the City Auditor and the audit program report directly to the SCSA Board, and the Stadium Authority Auditor would serve as the liaison to the Board. In unanimously voting to direct the Executive Director to bring forward, for the Board's consideration, the appointment of a City employee to the position of Auditor of the Stadium Authority, the Stadium Authority Ad Hoc Audit Committee members expressed their support for this approach.

To ensure the independence of the City Auditor, the City Auditor will continue to provide an annual report to the City Council. In addition, as the City's audit program is strengthened, the City could work toward the City Council reviewing and approving an annual workplan of service areas or processes requiring audit and directly assign reviews to this position, in the City Auditor capacity (e.g., payroll process improvements, contract management, etc.). This position would be required to obtain proper certification and it is not uncommon for cities to structure these duties as such. Cities such as Palo Alto and San Jose require audit certifications and also go through an annual workplan approval process through their Council Committee structure. City staff would very much like for the City Council to engage in the development of an annual audit workplan for the purpose of managing risk and heighten focus on vulnerable operations systems requiring reform, upon establishing this function.

Alternatively, the Council may wish to maintain the current structure whereby the City Clerk serves as the City Auditor pursuant to the City Code adopted by a previous Council and keep the position vacant until the voters elect a City Clerk in the November 2018 General Election. This approach would limit the type of auditing to more of a transactional auditing function whereby the function is focused on pure quality control of duties that are already being done in the Finance Department. If this approach is considered, Council may want to revisit the current stipend amount allotted to the position of the City Clerk and ensure that the duties are not delegated to clerical staff that lack the required training. In addition, if this configuration is maintained, staff still believes that it is necessary to begin to conduct audits within the organization and would respectfully request of the City Council additional appropriations to train staff to perform pre-audit work processes and seek consultant services for targeted audits as part of the Fiscal Year 2018/19 Recommended Budget.

FISCAL IMPACT

There is no fiscal impact related to this report. If the City Council maintains the auditor stipend, staff will continue to maintain it in the budget. If the City Council reduces the auditor stipend, staff recommends that funds left over be directed to fund future audit functions as discussed in this report. If the duties of the City Auditor are assigned to the Assistant Finance Director, staff recommends that the audit function become part of the designated employee's routine job duties therefore, no additional stipend would be needed.

18-168 Agenda Date: 4/24/2018

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

ALTERNATIVES

- 1. Direct staff to return with an ordinance repealing Section 2.20.050, Performance of City Auditor's functions, and move the City Auditor's functions, along with expanded duties to conduct in-depth financial and performance audits and oversee the City's performance management system, to the Assistant Finance Director in Chapter 2.105 of the City Code.
- 2. Direct staff to return to the City Council for the appointment of the City Clerk as City Auditor once the City Clerk position is filled.
- 3. Adjust or affirm the City Auditor stipend of \$1,873/month.
- 4. Appoint any other officer or employee to serve as City Auditor per Charter Section 909.
- 5. Direct staff to assemble a City Auditor panel for a City Council Study Session on this local government role and profession and postpone action on this item.
- 6. Any other action as determined by the Council.

RECOMMENDATION

Staff makes no recommendation on this issue.

Prepared by: Walter C. Rossmann, Chief Operating Officer

Prepared by: Nadine Nader, Assistant City Manager Prepared by: Angela Kraetsch, Finance Director Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

- 1. Historical Documents related to the Appointment of City Auditor
- 2. FY 2016-2017 City Auditor Annual Report
- 3. March 19, 2018 Santa Clara Stadium Authority Ad-Hoc Committee Report: Review of options for SCSA Auditor

Council Officers and Elected Full Time Employees Performance/Salary Review Committee Minutes Monday, November 27, 2006 at 5:30 p.m.

Attendees:

Jamie Matthews, Council Member, Committee Chair Pat Kolstad, Council Member Jamie McLeod, Council Member Jennifer Sparacino, City Manager

Matter for Council Action:

It is recommended that City Clerk Rod Diridon, Jr., be appointed to the City Auditor position effective December 31, 2006 for an additional \$931/per month, to be adjusted the same as Unit 9 (Miscellaneous) Total Compensation (T.C. adjustment effective December 17, 2006).

I. The meeting was called to order by Committee Chair, Council Member Jamie Matthews at 5:30 p.m.

II. City Attorney Recruitment - Status

Executive Search Firm, Avery & Associates, was approved by City Council to conduct the recruitment process to fill the City Attorney position, due to the retirement of City Attorney Michael Downey. The consultant, Bill Avery, interviewed all Council Members and several Department Heads to help develop the ideal candidate profile. A recruitment brochure is completed; and advertisement of the opening begins in December, 2006. The process is moving along smoothly, with an appointment anticipated in March/April 2007. The City Manager will select a consulting attorney to fill-in during the interim between the City Attorney retirement and appointment of new City Attorney.

III. Assistant City Clerk/City Auditor Retirement in December 2006; City Manager Report and Recommendation RE: Appointment Of New City Auditor (effective December 2006)

The City Manager summarized her report, "Appointment of City Clerk Rod Diridon as City Clerk/City Auditor Effective with the Retirement of Assistant City Clerk/City Auditor Bernadette DeSousa, December 29, 2006" (report attached) recommending per past practice and to retain the existing checks and balances system that the elected City Clerk be appointed by the City Council to also fill the City Auditor position. Assistant City Clerk/City Auditor Bernadette DeSousa has been providing training in the City Auditor functions to the City Clerk. This process is consistent with the City Charter; and represents continuation of a longstanding, successful approach. The Committee Members discussed the history of the City Auditor function as defined in the Charter. The Charter also requires an independent outside audit on an annual basis. Also, the Charter specifies that the City Manager has the responsibility to initiate investigations of departments, City contracts and other City functions.

The Committee unanimously approved the following motion, that City Clerk Rod Diridon, Jr., be appointed to the City Auditor position effective December 31, 2006 for an

Council Officers and Elected Full Time Employees Performance/Salary Review Committee Minutes of the November 27, 2006 Meeting Page 2

additional \$931/per month, to be adjusted the same as Unit 9 (Miscellaneous) Total Compensation (T.C. adjustment effective December 17, 2006).

IV. Miscellaneous Items: None

V. Public Presentations: None

·VI. Adjourned at 5:40 p.m.

Respectfully submitted,

Junifer Sparacino, City Manager

Sarita Clara

INTEROFFICE MEMORANDUM City of Santa Clara

DATE:

November 20, 2006

TO:

Council Officers and Elected Full-Time Employees Performance/Salary Review

Committee

FROM:

Jennifer Sparacino, City Manager

SUBJECT:

Appointment of City Clerk Rod Diridon as City Clerk/City Auditor Effective with

the Retirement of Assistant City Clerk/City Auditor Bernadette DeSousa,

December 29, 2006

Assistant City Clerk/City Auditor Bernadette DeSousa announced her retirement effective December 29, 2006. Ms. DeSousa has served the City as a dedicated, talented employee for over 28 years as a regular employee and over 8 years As-Needed. With her retirement, the Council-appointed position of City Auditor will need to be filled.

The Charter of the City allows for the Council to appoint any officer or employee to the position of City Auditor. The following is an excerpt from the Charter about the City Auditor function:

"Section 909. City Auditor. The City Auditor shall audit and approve all bills, invoices, payrolls, demands or charges against the City government before payment and, with the advice of the City Attorney, advise the City Council as to the regularity, legality and correctness of such claims, demands or charges.

"The City Council may, in its discretion, appoint any other officer or employee of the City as City Auditor and grant such person additional compensation for the performance of such duties."

As historical background, when the former City Clerk/City Auditor Steve Belick retired, the Assistant City Clerk Clara Dandy was appointed as City Auditor. When the Assistant City Clerk retired, in 1991, City Clerk Judy Boccignone was then appointed by City Council as City Auditor. When City Clerk/City Auditor Judy Boccignone retired in 2004, Assistant City Clerk Bernadette DeSousa was appointed City Auditor in addition to her position as Assistant City Clerk. Based on this historical information, the City Auditor function has traditionally been assigned to the City Clerk's Office, either the City Clerk or the Assistant City Clerk. In addition, the City Clerk's office staff supports the administrative aspects of the auditing function. An effective check and balance system is in place.

With Ms. DeSousa's retirement, City Clerk Rod Diridon, Jr., is interested in serving as City Auditor. Assistant City Clerk/City Auditor has been providing training in the specific tasks and responsibilities of the function.

Rod Diridon has served for two years in the elected position of City Clerk, gaining experience in the responsibilities of the Clerk's Office. It is appropriate at this time that he is considered for the City Auditor appointment.

ADVANTAGES AND DISADVANTAGES OF ISSUE:

Keeping the Auditor function in the Clerk's Office provides an effective check and balance system. Ms. DeSousa is providing training. Additional training will be available from the Finance Department and the Assistant City Manager. This historic approach will continue to provide a successful model of organizational structure.

ECONOMIC/FISCAL IMPACT:

The salary for City Auditor is \$931/per month. It will be adjusted on December 17, 2006 consistent with the Unit 9 (Miscellaneous) total compensation (T.C.) adjustment. Per Council policy, the City Auditor salary is adjusted annually as Unit 9 T.C. is adjusted.

RECOMMENDATION:

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It is recommended that City Clerk Rod Diridon, Jr., be appointed to the City Auditor position effective December 31, 2006 for an additional \$931/per month, to be adjusted the same as Unit 9 (Miscellaneous) Total Compensation (T.C. adjustment effective December 17, 2006).

Jennifer Sparacino

City Manager

JS:yfg



City Clerk's Office

Memorandum

Date:

December 6, 2017

To:

Audit Committee

From:

City Clerk/Auditor

Subject: City Auditor's Annual Report – Fiscal Year 2016-2017

This report outlines the responsibilities of the City Auditor and lists achievements for Fiscal Year (FY) 2016-2017.

Duties and Responsibilities:

The City Auditor is primarily responsible for the internal controls necessary to create awareness regarding the proper use and review of public fund expenditures. Under Section 909 of the City Charter, "The City Auditor shall audit and approve all bills, invoices, payrolls, demands, or charges against the City government before payment and, with the advice of the City Attorney, advise the City Council as to the regularity, legality and correctness of such claims, demands or charges."

Section 803 of the Charter states that "The City Manager may prescribe such general rules and regulations as he/she may deem necessary or expedient for the general conduct of the administrative offices and departments of the City under his/her jurisdiction."

To that end, the City Auditor works closely with the City Manager and the Director of Finance for the effective administrative implementation of Council goals in conformity with City, County, State and Federal laws and regulations. The City Auditor consults with the City Manager and the Director or Finance on the general rules and regulations related to disbursements, to ensure that appropriate internal controls and procedures to monitor adherence to them are in place.

The City Auditor also reviews disbursements and related documentation in order to determine that the internal controls are functioning as intended and to increase internal control awareness throughout the City organization. The City Auditor's work in monitoring internal control in the City of Santa Clara includes:

- 1. Reviewing documents and requests related to the expenditure of public funds, such as:
 - Documentation supporting all vendor warrants, petty cash disbursements and refunds for utility bills;
 - Procurement card statements and documentation;
 - Employee reimbursement requests, including boots, clothing and safety tools;
 - Employee cash advances for purchases and travel;
 - Employee, Council, and Board and Commission travel reports;
 - Payroll and overtime payments;

- Outgoing wire transfers; and
- Department petty cash and Police Department cash funds.
- 2. Communicating regularly with departments to increase citywide awareness of internal control issues and correct any procedural errors or misunderstandings.
- 3. Remaining current with Government Finance Officers Association (GFOA) best practices that provide professional standards and principals, and training opportunities.
- 4. Completing periodic evaluations of relevant internal control procedures to ensure they are adequately designed, properly implemented, and continue to function properly.
- 5. Updating the Audit Procedure Manual as needed.
- 6. Preparing the Annual Report for Audit Committee and Council, and attending Audit Committee meetings.

Assessment of Auditing Practices:

Since its creation in 1952, the City Auditor's Mission has been to ensure that internal accounting control procedures and City policies regarding the disbursement of funds are followed. Starting in FY 2013/2014, this has included the development of an Audit Procedure Manual to guide City staff on relevant procedures and policies.

The Audit Procedure Manual was developed using a number of professional and benchmark resources to determine best practices. These included consultations with the City Manager's Office and the Finance Department regarding the nature of existing programs and potential changes. Additionally, the Government Finance Officers Association's (GFOA) *Evaluating Internal Controls* by Stephen Gauthier and *Best Practice: Enhancing Management Involvement with Internal Control* documents provided professional standards and principles. Finally, the benchmarking of peer municipalities in Santa Clara County offered comparison practices in the region.

Throughout the year, the City Auditor's Office is exposed to various auditing inquiries and modifies current practices when necessary to correct or create consistency regarding unwritten policies and procedures. On a yearly basis the Audit Procedure Manual is reviewed in its entirety to reassess it as a whole regarding compliance with current best practices.

Achievements Regarding Administrative Processes:

- Updated Information: Rates and allowances were updated based on the appropriate regulations and guidelines:
 - Mileage Reimbursement Rate: For City employees, Council, and Board and Commission members to reflect updates according to Internal Revenue Service standards.
 - Reimbursement Allowance Adjustments: For boot, clothing and safety tools to reflect changes in Memorandum of Understandings (MOUs).

- Process Statistics: The following items were reviewed to determine that recommended
 payments and requests for reimbursement were within City guidelines, appropriate City
 expenditures and adhered to auditing procedures:
 - 35,536 payroll checks processed for City employees and Council members.
 - 10,803 vendor warrants, including bills and claims, dental checks, utility refunds, and payroll garnishments.
 - 533 travel expense reports for City employees, Council, and Board and Commission members.
- Process Resource: An important part of the auditing function's success is the ability to
 establish and maintain effective working relationships with those contacted through the
 process. This starts with providing the proper tools and information to staff on all
 policies and processes, and includes:
 - Ongoing clarification of policies and procedures regarding reimbursement for employees with regular operating, petty cash, boot, clothing and safety tools, and conference and business travel expenditures.
 - Directing staff to appropriate forms and guidelines.
 - Providing ongoing procedural training as necessary.

Please let the City Auditor's Office know if you have any questions or would like additional information.



Ad-hoc Stadium Audit Committee

1500 Warburton Avenue Santa Clara, CA 95050 santaclaraca.gov @SantaClaraCity

Agenda Report

18-319 Agenda Date: 3/19/2018

REPORT TO AD-HOC STADIUM AUDIT COMMITTEE

SUBJECT

Review of options for Santa Clara Stadium Authority (SCSA) Auditor

BACKGROUND

On June 15, 2016, the Santa Clara County Civil Grand Jury issued a report entitled "The City of Santa Clara, The Santa Clara Stadium Authority, Levi's Stadium and Measure J" that included a recommendation to "modify the duties of the Finance Director/Treasurer/Auditor position as described in the Joint Exercise of Powers Agreement Establishing the Santa Clara Stadium Authority (JPA) Agreement". The SCSA Board accepted the recommendation.

On June 27, 2017, the City Council approved the Third Amendment to the Joint Exercise of Powers Agreement (Amended JPA Agreement), including amending Section 3.11, Treasurer and Auditor, to separate duties of the Stadium Finance Director/Treasurer/Auditor function into two positions - Stadium Authority Treasurer and Stadium Authority Auditor. Per the Amended JPA Agreement, the Auditor of the Stadium Authority shall be designated by appointment and/or by contract by the Stadium Authority Board. The Stadium Authority Board appointed Auditor's sole duty is to "designate such independent auditing responsibility as it deems necessary including but not limited to making arrangements with a certified public accountant or firm of certified public accountants for the annual independent audit of accounts and records of the Stadium Authority." This means that there is a minimum set of actions required for the Auditor, e.g., fiscal audits, and there is authority to perform additional reviews as deemed needed. Additionally, the JPA states the records and the accounts of the Stadium Authority shall be audited annually by an independent certified public accountant (CPA) designated by the Executive Director (Section 6.2 Audit).

DISCUSSION

The annual audit requirement is currently satisfied as part of the annual preparation of the Comprehensive Annual Financial Report (CAFR). An auditing firm examines the accounting and financial records to provide an independent opinion on the financial position of the Authority. The audit begins with interim fieldwork examining the internal controls of the Authority to assess the risk of fraud or errors in financial reporting. Once audit risk is determined, the auditors return for final fieldwork, after the close of the fiscal year, to conduct substantive procedures to analyze account balances, perform analytical review of budget and year over year variances, review specific receipts and invoices, and independently confirm material transactions with third parties. These procedures are conducted to report if the Authority is in compliance with generally accepted accounting principles. Once these procedures are completed, the audit firm issues their opinion on financial position of the Authority.

18-319 Agenda Date: 3/19/2018

For any audit beyond the annual financial audit, such as management and auditing of records and performance, current resources are not adequate. Previously, the Board relied on existing staff that were not trained or credentialed in proper audit processes and policies, and were assigned to both the role of processing the transactional fiduciary responsibilities, as well as tasked with auditing the performance of those transactions.

The recent collaborative work by SCSA Staff and the Stadium Manager to issue a Concessions Operating Agreement demonstrates the threshold required to produce the level of detail regarding financial performance and accountability desired by the SCSA Board. This agreement, presented to the Board on February 27, 2018 includes Exhibit B, Sample Budget/Operating Costs Report (Attachment 1), which provides the thorough performance details required for the Stadium Authority to fulfill its auditing requirements per the existing agreements.

As referenced in the separate update report on the audit recommendations, SCSA staff has prepared an outline of the audit program that will need to be resourced and developed in order to successfully audit at the level desired by the SCSA Board relative to non-NFL events for past fiscal years. Staff will present a visual diagram of this outline at this March 19, 2018 Stadium Audit Committee meeting to illustrate the complexity, and magnitude, of this effort.

With the agreement provisions, the Board could appoint a City employee to serve as the Stadium Authority Auditor, who would oversee the work. As discussed during the January Priority Setting Session, the City is in need of a robust audit and contract management function. Although currently vacant, the Assistant Treasurer could function as the Stadium Authority Auditor and meet the requirements by selecting the firm as required and working with consultants for additional reviews. Alternatively, the Board could appoint a firm or person to function as Stadium Authority Auditor. If the Board prefers the appointment of firm or person to function as Stadium Authority Auditor, staff would return with a selection criteria and process and additional budget to cover a more robust approach.

FISCAL IMPACT

Depending on the action the Ad-Hoc Committee is recommending to the Board, the fiscal impact will be determined at that time. It should be noted that the FY 2018/19 Proposed SCSA Budget includes \$100,000 for this work.

For instance, if the Assistant Treasurer is selected, the reviews would be done by targeted consultant services, whereby a scope and cost is determined prior to a review, and cost-savings achieved by the Assistant Treasurer serving as the contract administrator of these services.

If there is a decision to not designate the Assistant Treasurer, then the Board would enter into contract for a firm to serve the role as auditor and conduct all of the requested audits, at a cost to (1) serve in that designated role and (2) perform the targeted reviews.

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ALTERNATIVES

1. Direct the Executive Director to bring forward for the Board's consideration the appointment of a City employee to the position of Auditor of the Stadium Authority.

- 2. Direct the Executive Director to bring forward for the Board's consideration criteria and selection process for the appointment of a firm or person to assume the role of Auditor of the Stadium Authority.
- 3. Any other action by the Board.

RECOMMENDATION

Staff makes no recommendation, but looks forward to the SCSA Board action to put audit resources in place.

Prepared by: Catlin Ivanetich, Assistant to the Executive Director

Reviewed by: Brian Doyle, Counsel

Reviewed by: Walter C. Rossmann, Chief Operating Officer

Approved by: Deanna J. Santana, Executive Director

ATTACHMENTS

1. Concessions Operating Agreement Exhibit B, Sample Budget/Operating Costs Report

Concessions Operating Agreement by and between Forty Niners Stadium Management Company LLC and Levy Premium Foodservice Limited Partnership Dated February 20, 2018

EXHIBIT B

Sample Budget/Operating Costs Report

LEVI'S STADIUM Gross Sales Concessions Clubs Net Subcontractors In Seat Suites	\$ \$ \$	% % %	\$	%			,	тот	AL
Concessions Clubs Net Subcontractors In Seat Suites	\$ \$ \$ \$	% % %	\$				•	тот	AL
Concessions Clubs Net Subcontractors In Seat Suites	\$ \$ \$	%	\$						
Clubs Net Subcontractors In Seat Suites	\$ \$ \$	%	\$				1		
Net Subcontractors In Seat Suites	s s	%		01					\$ %
In Seat Suites	\$		\$	%					\$ %
Suites	\$	%		%					\$ %
	35		\$	%					\$ %
0.4	\$	%	\$	%					\$ %
Catering		%	\$	%					\$ %
	\$	%	\$	%					\$ %
Sales Total	\$	%	\$	%				\$	%
Other Income	NFL		СІТУ					тот	`A L
Service Charges and Gratuities	NFL \$ 1%		\$ %						\$ %
Other Income Total	5		\$	%				\$	%
Adjustments to Gross Sales	NFL		CITY					гот	AL
Sales Taxes									
Gratuiities									
Cost F&B services									
Service Charges (paid to employees)									
Credit Card Fees									
Other									
Adjustments to Gross Sales Total	\$	%	\$	%				\$	%
Total Gross Receipts	\$	%	S	%				\$	%
								7	
Product Cost	NFL		CITY			1		тот	AL
Concessions	\$	%	\$ %						\$ %
Clubs	\$	%	\$	%					\$ %
Net Subcontractors	\$	%	\$	%					\$ %
In Seat	\$	%	\$	%					\$ %
Suites	\$	%	\$	%					\$ %
Catering	\$	%	\$	%				9	\$ %
Product Cost Total	\$	%	\$	%				\$	%
г	В.	1 4	antable Co		Te! Y	rnoness	Total Yaint	1	
Payroll	Direct		table Costs CITY		CITY	Total Joint	TOTAL		
Management		%		%	NFL				\$ %
Hourly Labor		%		%					\$ %
Service Charge		% -		%					\$ %
Taxes, Benefits, Workmen's Compensation & Union		%	\$	%					\$ %
Payroll Total	\$	%	\$	%				\$	%

Operating Expenses	Directly Attributable Costs				Joint E	xpenses	Total Joint Expenses		
	NF	L	CITY		NFL	CITY		TOTA	L
Advertising and Classifieds (Recruiting)	\$	%	\$	%		-		\$	%
Alarm	\$	%	\$	%				\$	%
Armored Car Service		%	\$	%				\$	%
Audit Fees	\$	%	\$	%				\$	%
Bank Charges	\$	%	\$	%				\$	%
Bond Expense	\$	%	\$	%				\$	%
Brand Franchise / Royalty Fees	\$	%	\$	%				\$	%
Cleaning Supplies	\$	%	\$	%		K.		\$	%
Computer/Software Fees	\$	%	\$	%				\$	%
Customer Survey Costs	\$	%	\$	%				\$	%
Dues/Subscriptions	\$	%	\$	%				\$	%
Entertainment	\$	%	\$	%				\$	%
Equipment Rental	\$	%	\$	%				\$	%
Flowers/ Music	\$	%	\$	%				\$	%
ce	\$	%	\$	%				\$	%
nsurance	\$	%	\$	%				\$	%
aundry / Linen	\$	%	\$	%				\$	%
icenses and Permits	\$	%	\$	%			1	\$	%
Menus	\$	%	\$	% .				\$	%
Office Expenses	\$	%	\$	%				\$	%
Paper Supplies	\$	%	\$	%				\$	%
Pest Control	\$	%	\$	%				\$	%
Postage / Freight	\$	%	\$	% .				\$	%
Printing	\$	%	\$	%				\$	%
ProfessionalFees	\$	%	\$	%				\$	%
Recruiting Expense	\$	%	\$	%				\$	%
Relocation Expense	\$	%	\$	%				\$	%
Smallwares	\$	%	\$	%				\$	%
Telephone	\$	%	\$	%				\$	%
Trash Removal	\$	%	\$	%				\$	%
Travel and Meals		%		%				\$	%
Jtilities	\$	%	\$	%				\$	%
Incollectible Amounts	\$	%	\$	%				\$	%
Iniforms	\$	%	\$	%					%
/ehicle Expense/Shuttle	\$	%	\$	%				\$	%
Other	\$	%		%					%
Operating Expenses Total	\$	%	\$	%	\$	\$		\$	9
Joint Expenses Total	The same of the sa	%	\$	%	STATE STATE OF THE PARTY OF	Figure 10	The Real Property and		

Total Operating Costs

PROFITS AVAILABLE FOR DISTRIBUTION	\$	%	\$	%			\$ %
	1,						
Concessionaire Preference Payment	\$ 9	%	\$	%			\$ %
Investment Use Fee	\$ 9	%	\$	%			\$ %
Renewal and Replacement Amount	\$	%	\$	%			\$ %
Annual 49ers Preference	\$	%	\$	%			\$ %
Commissions to City	\$	%	\$	%			\$ %
Levy Management Fee	\$	%	\$	%			\$ %
NET RECEIP TS	\$	%	\$	%			\$ %
					1		la.
49ers Share of Net Receipts	\$ '	%	\$	%			\$ %
		(12-3) - (2-					
PROFITS PAYABLE TO 49 ERS	\$	%	S	%		Table Ships	\$ %



City of Santa Clara

1500 Warburton Avenue Santa Clara, CA 95050 santaclaraca.gov @SantaClaraCity

Agenda Report

18-499 Agenda Date: 4/24/2018

REPORT TO COUNCIL

SUBJECT

Discussion and Council Direction on Assigned Responsibilities and Commensurate Salary Options for Elected City Clerk

BACKGROUND

On February 6, 2018 City Clerk Rod Diridon, Jr. resigned from his elective office. That same night, the City Council accepted his resignation, in effect, declaring the office vacant. At the meeting of February 13, Council heard a presentation outlining options to consider in response to the sudden vacancy of the elective City Clerk position. A copy of that agenda report, as well as the presentation, is attached for reference.

Following a staff presentation, discussion and public input, Council directed staff to: 1) return with a potential draft Charter amendment related to the position of the City Clerk to include on the June 5, 2018 ballot, including alternative language for consideration; and 2) clarify any potential conflict with the By-District Council Elections & Voting Method Ballot Measure already approved for the June 5, 2018 election.

The Council also requested that staff conduct outreach utilizing social media and other tools to encourage public participation/feedback on the potential draft ballot measure(s); provide information on the cost of adding the ballot measure on the June 5, 2018 election; and, provide background information on previous Charter amendment ballot measures relative to the position of elected City Clerk and related information from the recent Charter Review Committee.

In response to Council's direction, on March 6, 2018, Council considered draft Resolutions outlining potential ballot measures related to the City Clerk and staff presented results of the conducted outreach and gathered background information for Council's review. That evening, Council took no action on placing any charter amendments on the ballot or to appoint to the elected City Clerk position. Council instead directed staff to return to Council to call a special election for November 2018 to fill the vacancy, and directed the City Manager to return to Council with a Study Session with information on professional standards, qualifications and salary information for professional city/municipal clerks.

On March 29, Council held a Study Session on the roles, responsibilities and qualifications of a professional City Clerk. Master Municipal Clerks Dawn Abrahamson and Lee Price presented detailed information on the profession and answered Council's questions. A copy of the PowerPoint presentation is attached for reference. That evening, the Council directed the City Manager to prepare a report with options for the Council's consideration at the April 24 meeting, including compensation commensurate with the assigned duties of the City Clerk.

DISCUSSION

Pursuant to the Council's direction from March 29, staff has prepared two options for Council consideration, as well as associated compensation options.

Option 1: Assign certain City Clerk responsibilities to the Assistant City Clerk

Council has the authority to assign these professional duties pursuant to Charter Section 903, which states:

The City Council may, in its discretion, appoint any other officer or employee of the City as City Clerk and grant such person additional compensation for the performance of such duties.

The Council may consider formally assigning certain professional City Clerk duties to the Assistant City Clerk position by amending the City Code to establish a Chapter specifically pertaining to the Management of City Records.

The new chapter would assign the following City Charter and City Code to the Assistant City Clerk as a primary responsibility:

Santa Clara City Charter:

- 1. Attend all meetings of the City Council and be responsible for the recording and maintaining of a full and true record of all the proceedings of the City Council in books that shall bear appropriate titles and be devoted to such purposes [Charter Section 903(a)];
- 2. Maintain separate books, in which shall be recorded respectively all ordinances and resolutions, with the certificate of the clerk annexed to each thereof stating the same to be the original or a correct copy, and as to an ordinance requiring publication, stating that the same has been published or posted in accordance with this Charter [Charter Section 903(b)];
- 3. Maintain separate books, in which a record shall be made of all written contracts and official bonds [Charter Section 903(c)];
- 4. Keep all aforementioned books properly indexed and open to public inspection when not in actual use [Charter Section 903(d)]; and
- 5. Administer oaths or affirmations, take affidavits and depositions pertaining to the affairs and business of the City and certify copies of official records [Charter Section 903(f)].

Santa Clara City Code ("SCCC"):

- 1. The recording and maintaining of a full and true record of all the proceedings of the City Council [SCCC Section 2.20.020(a)].
- 2. Publishing and attesting the publication of all official notices [SCCC Section 2.20.020(b)].
- 3. Administering oaths or affirmations and taking affidavits and depositions pertaining to the affairs of the City [SCCC Section 2.20.020(c)].
- 4. The issuance of certified copies of official records as required and requested [SCCC Section 2.20.020(d)].
- 5. Officially recording the rights, titles, and interests in all real properties acquired by the City [SCCC Section 2.20.020(e)].
- 6. The handling of all Council correspondence unless otherwise specifically designated [SCCC

- Section 2.20.020(f)].
- 7. Preparing of the agenda and supplemental material for Council meetings in cooperation with the City Manager [SCCC Section 2.20.020(g)].
- 8. Routing Council assignments to the respective officers having primary responsibility for their execution [SCCC Section 2.20.020(h)].
- 9. Duplicating and distributing the minutes, ordinances, resolutions, policies and order of the City Council to the various boards, commissions and administrative officers [SCCC Section 2.20.020(i)].

It should be noted that the practice of having the Assistant City Clerk fulfill the above noted duties is not uncommon in the City of Santa Clara, as there is a long-standing practice to have the Assistant City Clerk act as the office manager and lead the day-to-day professional operations and responsibilities of the office. The current salary of the Assistant City Clerk is reflective of this practice.

If Council were to choose this option, the primary responsibility for the following City Charter and City Code provisions would remain with the elected City Clerk:

Santa Clara City Charter:

- 1. Be the custodian of the seal of the City [Charter Section 903(e)];
- 2. Have charge of all City elections [Charter Section 903(g)].

Santa Clara City Code ("SCCC"):

- 1. The City Clerk shall be elected by the City at large for a term of four years and shall be custodian of the official seal of the City [SCCC Section 2.20.010]
- 2. The City Clerk shall be in charge of all City elections and shall conduct the same in accordance with the provisions of Section 700 of the Charter [SCCC Section 2.20.040]

In practical terms, this means the elected City Clerk would primarily only be responsible for administering all aspects of City elections.

Compensation:

Under this option, Council should consider reviewing the compensation for the elected City Clerk and the Assistant City Clerk position to align the compensation to the specific assigned responsibilities noted above. The Council may consider the following choices related to setting the compensation for this policy option:

- a) Set the City Clerk elected position compensation at the same stipend rate of Council Members (currently \$2,000 per month) as defined in Charter Section 702 and to discontinue the practice of granting accrued time off to the elected position. If so directed by Council, staff could draft an Ordinance that would include the position of elected City Clerk to be reviewed by the Salary Setting Commission upon its review of the Mayor and Council Member salaries every odd year; or
- b) Council may direct staff to conduct an analysis and return to the Council with a salary range that is reflective of the above-mentioned primary responsibilities.

Option 2: Do not assign any City Clerk responsibilities to the Assistant City Clerk

The Council could take no action to assign the duties identified in the City Charter and City Code for the position of City Clerk to any other officer or employee of the City and whoever is elected to the position would be primarily responsible.

Compensation

Under this option, the Council should also consider setting the compensation so that it is commensurate with the assigned responsibilities. The Human Resources prepared a preliminary compensation array (attached) with neighboring cities: Milpitas, Mountain View, Palo Alto, San Jose and Sunnyvale. It should be noted that all City Clerks within these cities are appointed and not elected.

If Council opts to retain all duties outlined in the City Charter and City Code as the elected City Clerk's primary responsibilities, Council could direct the City Manager to have staff conduct further analysis and return to Council with a salary range that is reflective of this option.

Benefits and Accrued Time Off

Regardless of whether the Council chooses either of the above-mentioned options, or provides other direction as it relates to the elected position of City Clerk, the Council should consider discontinuing the practice of including the elected position of the City Clerk with Bargaining Unit 9 - Miscellaneous Unclassified Management Employees and discontinuing Santa Clara's unique past practice of having an elected position eligible to accrue paid time off through sick, vacation and/or management leave.

FISCAL IMPACT

The compensation of the elected City Clerk may or may not have a fiscal impact dependent upon Council's direction. If Council choses to set a stipend for the position at the same rate as Council Members (currently \$2,000 per month), there would be a significant cost savings.

If Council choses to have the City Manager return with a salary range for the elected City Clerk for either alternative outlined, there may or may not be a salary savings as it would be dependent upon the primary duties of the elected City Clerk and/or Assistant City Clerk.

The current salary schedule identifies the City Clerk/Auditor as one classification and former City Clerk/Auditor's received a base pay of \$200,976 and total salary with benefits in the amount of \$305,176. Depending on Council action, staff will adjust the salary and benefits for the City Clerk position in the forthcoming FY 2018/19 Recommended Operating Budget. For reference, the Assistant City Clerk's salary range is currently \$123,072 - \$159,264, which must be taken into consideration when setting the elected City Clerk's salary if Council deems it necessary to avoid compaction issues.

As a separate action, the Council is also considering options as they relate to the Council appointed position of City Auditor.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board

outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

ALTERNATIVES

- Direct the City Attorney to draft an Ordinance establishing a new City Code Chapter for the Management of City Records and amending the City Code to specify the primary responsibilities of the elected City Clerk and Assistant City Clerk (Option 1) and;
 - A.) Direct the City Attorney to draft an Ordinance setting a stipend for the position of elected City Clerk comparable to the stipend received by Council Members OR
 - B.) Direct the City Manager to have staff conduct further analysis and return with a salary range commensurate with the primary responsibilities.
- Take no action to assign certain City Clerk responsibilities to the Assistant City Clerk (Option 2); direct the City Manager to conduct further analysis; and return with a salary range commensurate with the primary responsibilities.
- 3. Eliminate the past practice of allowing the City Council, or any other staff member, including the City Manager, to award a merit increase for the elected position of City Clerk.
- 4. Continue the past practice of including the elected position of City Clerk with Bargaining Unit 9 Miscellaneous Unclassified Management Employees including eligibility to accrue paid time off through sick, vacation and/or management leave
- 5. Discontinue the past practice of including the elected position of City Clerk with Bargaining Unit 9 Miscellaneous Unclassified Management Employees including eligibility to accrue paid time off through sick, vacation and/or management leave
- 6. Any other alternative as determined by the Council.

RECOMMENDATION

Staff makes no recommendation on this issue.

Reviewed by: Jennifer Yamaguma, Acting City Clerk

Reviewed by: Brian Doyle, City Attorney

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

- 1. Agenda report and presentation from February 13, 2018 Council meeting
- 2. PowerPoint presentation from March 29, 2018 Special Council meeting
- 3. Compensation Array for City Clerk



AGENDA ITEM #: 8

AGENDA REPORT

Date:

February 13, 2018

To:

Honorable Mayor and City Council

From:

City Attorney and Assistant City Manager

Subject:

Options for the Position of City Clerk

EXECUTIVE SUMMARY

On February 6, 2018, the City Council was informed by the elected City Clerk, Rod Diridon, Jr., that he was resigning effective immediately. The Council, at the February 6, 2018 City Council meeting, accepted the resignation of elected City Clerk Rod Diridon, Jr. Given that the resignation became effective that evening, the City Council had to make an immediate appointment to ensure that City Clerk functions and duties were continued until the Council had the opportunity to review options for how to fill the vacancy. As a result, the Council appointed Jennifer Yamaguma to perform the City Clerk duties pursuant to Charter Section 903 (City Clerk; Powers and Duties).

The Council did not make an appointment under the provisions of Charter Section 703 (Vacancies), and instead requested that information on the options for filling the City Clerk position be brought forward for consideration by the council.

The purpose of this report is to explain the consequences of possible actions under Charter Section 703 and to seek Council direction on how to proceed.

Charter Section 703 Vacancies states:

A vacancy in any elective office of the City, including Mayor, City Council, Chief of Police Department, and City Clerk, from whatever cause arising, shall be filled by appointment by the City Council by a four-fifths (4/5) vote of the remaining members.

In the event the City Council shall fail to fill a vacancy by appointment within thirty (30) days after such office shall have been declared vacant, it shall forthwith cause an election to be held to fill such vacancy. A person appointed or elected to fill a vacancy holds office for the unexpired term of the former incumbent, provided that if the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general municipal election, the person appointed to fill the vacancy shall hold office until the next general municipal election that is scheduled 130 or more days after the date the City Council is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term of office.

Subject: Options for the Position of the City Clerk

Page 2

Under this section, if Council would like to appoint someone to serve as City Clerk it must do so within 30 days of February 7, 2018. If Council does not make an appointment by March 8, 2018, then the Charter requires an election to be held to fill the vacancy. Government Code section 36512 requires a special election called for purposes of filling a vacancy to be called not less than 114 days from the date of the next established election date. In order to make it to the June election, the special election for purposes of filling the vacancy would have to have been called by February 11, 2018. This time element eliminates the June 5, 2018 election. The next established election date is November 6, 2018.

If Council does not make an appointment by March 8, 2018, the Council would have to call the special election in November and the elective office would remain vacant until then. If Council does make an appointment, the appointee must fulfill the requirements of Charter section 600, i.e. be a resident and a qualified registered elector of the City. Whether Council makes an appointment or not, under current City Charter provisions, an election for City Clerk must be held in November 2018 to fill the office for the remainder of Mr. Diridon's term (until 2020), when another election must be held for the next four year term. Thus, under the current Charter requirements anyone wishing to serve as City Clerk must run in November 2018 and again in November 2020.

Options

As Council considers its options, it is important to note that the functions of the City Clerk are technical in nature and a core service of the City. The position requires technical and management skills as this person plans, manages, oversees, and directs the operations and services of the City Clerk's Office. These duties include the statutory responsibility of a professional city clerk, municipal elections, records management; ensuring compliance with the Brown Act, Election Code, Political Reform Act and Public Records Act; providing responsible and complex staff support, and serves as a technical resource for the City Council and City Manager. The City Clerk also provides oversight of the implementation of modernized technology systems used throughout the entire organization. Traditionally these skills are reflected through receipt of technical certifications such as certified municipal clerk or masters municipal clerk certifications.

Based on the above information, the Council has a few options to consider:

- 1. Council may appoint a City Clerk under Charter Section 703 (Vacancies) before March 9, 2018 who will serve until the November 2018 election. Any such appointment must be by a 4/5ths vote of the Council, which in this case means 6 Council members. The last regular Council meeting scheduled before then is March 6. The appointed City Clerk must be a resident and a qualified registered elector.
- 2. Council may choose not to appoint a Clerk under Section 703, and leave the elective office unfilled. The Council would be required to call a special election in November 6, 2018 for purposes of filling the vacancy. The duties of the City Clerk would continue to be performed by the person appointed by Council under Section 903 until the election occurs. The City is fortunate to have had a staff person who is a certified municipal clerk, long-tenured and has a deep understanding of the organization.

Subject: Options for the Position of the City Clerk

Page 3

3. Council may place a Charter Amendment eliminating the City Clerk as an elected position on the ballot. Under this option, Council would need to direct the development and placement of a ballot measure for the June 2018 Special Election. In order to place such a measure on the June ballot it would need to act at the March 6 Council meeting. It is not recommended to put a Charter amendment on the November ballot because there would be a special election to fill the Clerk Office in November.

4. Additionally, the Council could consider reducing the duties of the elected City Clerk to the ceremonial duties and appoint a person with the requisite skills and certification to perform the duties as appointed under Charter section 903.

It should be noted that this vacancy has impacted staffing in the City Manager's Office. As was noted in the most recent priority setting session with the Council, when unanticipated events occur it requires that priorities be assessed to ensure continuity of service. In this instance, the City Manager's Office has reassigned a key member of its executive team at a time when both the City Manager's Office and the City Clerk's Office workloads are high, as illustrated during the priority session. It is also worth noting that the Assistant City Clerk position are vacant, which further impacts the distribution of workload between these two offices.

City Auditor

As noted above, on February 6, 2018, the City Council appointed an acting City Clerk, but did not appoint a City Auditor. Rod Diridon was serving as both the City Clerk and the City Auditor per Santa Clara City Code section 2.20.050. Under Charter sections 900 and 909 only the Council may appoint a City Auditor. Staff is working on a recommendation for the Council and will bring this forward at a later time.

ADVANTAGES AND DISADVANTAGES OF ISSUE

Not Applicable

ECONOMIC/FISCAL IMPACT

Staff will work to compile costs associated with Council's direction and will bring this forward at a later time.

Subject: Options for the Position of the City Clerk

Page 4

RECOMMENDATION

Provide Direction on next steps on the position of the City Clerk.

Brian Doyle City Attorney

Nadine Nader Assistant City Manager

Deanna J. Santana City Manager

City of Santa Clara

Options for the City
Clerk Position

February 13, 2018



Background

- City Clerk Diridon resigned on February 6, 2018 effective immediately
- Council appointed Jennifer Yamaguma as acting City Clerk to ensure continuity of clerk functions under Charter Section 903 (City Clerk; Powers and Duties)
- Council directed staff to return with options for filling the position of the City Clerk under Charter Section 703 (Vacancies)



Charter Section 703 (Vacancies)

- A vacancy in any elective office of the City....from whatever cause arising, shall be filled by appointment by the City Council by a four-fifths (4/5) vote of the remaining members.
- In the event the City Council shall fail to fill a vacancy by appointment within thirty (30) days after such office shall have been declared vacant, it shall forthwith cause an election to be held to fill such vacancy.
- A person appointed or elected to fill a vacancy holds office for the unexpired term of the former incumbent, provided that if the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general municipal election, the person appointed to fill the vacancy shall hold office until the next general municipal election that is scheduled 130 or more days after the date the City Council is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term of office.



Professional Requirements

- The position of City Clerk requires technical and management skills.
- Duties include:
 - Statutory responsibilities of a professional city clerk: municipal elections, records management; ensuring compliance with the Brown Act, Election Code, Political Reform Act and Public Records Act
 - Provides oversight of the implementation of modernized technology systems used throughout the entire organization.
 - Technical certifications such as certified municipal clerk or masters municipal clerk certifications are always preferred



Option 1: Appoint Clerk under 703 (Vacancies)

- Council may appoint a City Clerk under Charter Section 703 (Vacancies) before March 8, 2018 who will serve until the November 2018 election.
- Any such appointment must be by a 4/5ths vote of the Council, which in this case means 6 Council members.
- The last regular Council meeting scheduled before then is March 6.
- The appointed City Clerk must be a resident and a qualified registered elector.



Option 2: Not appoint City Clerk

- Council may choose not to appoint a Clerk under Section 703, and leave the elective office unfilled. The Council would be required to call a special election in November 6, 2018 for purposes of filling the vacancy.
- The duties of the City Clerk would continue to be performed by the person appointed by Council under Section 903 until the election occurs.



Option 3: Charter Amendment

- Council may place a Charter Amendment eliminating the City Clerk as an elected position on the ballot.
- Under this option, Council would need to direct the development and placement of a ballot measure for the June 2018 Special Election.
- In order to place such a measure on the June ballot it would need to act at the March 6 Council meeting.
- It is not recommended to put a Charter amendment on the November ballot because there would be a special election to fill the Clerk Office in November.



Option 4: Reduce to Ceremonial

- The Council could consider reducing the duties of the elected City Clerk to the ceremonial duties and appoint a person with the requisite skills and certification to perform the duties as appointed under Charter section 903.
- The ceremonial position would be elected and if the duties were not extensive, the Council may/should revise the salary.





City of Santa Clara

Study Session:

Roles, Duties and Qualifications of a Professional City Clerk

March 29, 2018



Background

- City Clerk Diridon, Jr. resigned on February 6, 2018 creating an immediate vacancy
- Council appointed Jennifer Yamaguma as acting City Clerk to ensure continuity of clerk functions under Charter section 903 (City Clerk; Powers and Duties)



Council Direction from March 6

- Council chose not to appoint a City Clerk and left the elective office of City Clerk vacant
 - Under Charter Section 903, the duties of the City Clerk are being performed by appointed Acting City Clerk until the November 2018 election
- Directed staff to return with a resolution calling for an election to fill the vacancy in the November 2018 election
- Directed staff to return with a Study Session to discuss the roles, duties and qualifications of a professional City Clerk, including salary information



Charter Section 903 - City Clerk

- The City Clerk shall have the power and be required to:
 - a) Attend all meetings of the City Council and be responsible for the recording and maintaining of a full and true record of all the proceedings of the City Council in the books that shall bear appropriate titles and be devoted to such purposes;
 - b) Maintain separate books, in which shall be recorded respectively all ordinances and resolutions, with the certificate of the clerk annexed to each thereof stating the same to be the original or a correct copy, and as to an ordinance requiring publication, stating that the same has been published or posted in accordance with this Charter:



Charter Section 903 - con't

- The City Clerk shall have the power and be required to:
 - c) Maintain separate books, in which a record shall be made of all written contracts and official bonds;
 - d) Keep all aforementioned books properly indexed and open to public inspection when not in actual use;
 - e) Be the custodian of the seal of the City;
 - f) Administer oaths or affirmations, take affidavits and depositions pertaining to the affairs and business of the City and certify copies of official record; and
 - g) Have charge of all City elections



Charter Section 903 - con't

The City Council may, in its direction, appoint any other officer or employee of the City as City Clerk and grant such person additional compensation for the performance of such duties.



ROLES, DUTIES AND QUALIFICATIONS OF A PROFESSIONAL CITY CLERK

PRESENTATION TO THE CITY OF SANTA CLARA

Dawn Abrahamson, MMC Lee Price, MMC

What is a City Clerk?

- The City Clerk is the local official who administers democratic processes such as elections, access to city records, and all legislative actions ensuring transparency to the public.
- The City Clerk acts as a compliance officer for federal, state, and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act.
- The City Clerk manages public inquiries and relationships and arranges for ceremonial and official functions.

The Clerk is a Municipal Officer

Per the California Government Code, a municipality is vested in:

- City Council
- City Clerk
- City Treasurer
- Chief of Police
- Fire Chief (GC §36501)

The Clerk is a Municipal Officer

The Powers, Duties and Responsibilities of the Santa Clara City Clerk are established, specific and consistent with State Law:

- Custodian of City Seal
- Attest subpoenas and other documents
- Attend and record proceedings
- Maintain legal documents
- Administer oaths
- Support to City Council
- Conduct Elections (Charter §712, 903; SCMC Chapter 2.20)

Duties of the City Clerk

- Elections Official
- Local Legislation Auditor
- Municipal Officer
- Political Reform Filing Officer
- Records & Archives
- Public Inquiries & Relationships
- City Council Support Services



Responsibilities of the City Clerk

- The City Clerk has responsibility for the impartial, effective administration and implementation of the democratic process.
- A professional City Clerk understands the origins of local government, champions collective goals, and adapts to changes that support public participation and build strong communities.

Responsibilities of the City Clerk

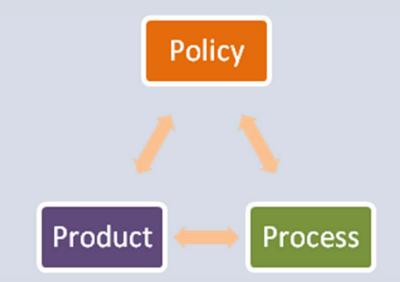
Thousands of statutes and regulations exist which protect democracy and provide a system of "checks and balances."

- It is the city clerk's responsibility to ensure compliance with these laws, which are complex and constantly changing and evolving.
- The city clerk, as the local official, must have the professional education, training, and knowledge necessary to understand and administer these laws.

The City Clerk as a Department Head

- Member of the Executive Management Team
- Responsible for Fiscal Planning, Operating Budget and Personnel Management
- Provides Key Citywide Services (information and records management, legal notices, bid openings, for example)
- Serves as the "hub" of City government

Public Service – A Balanced Triangle



Public Service – A Balanced Triangle

City Council	\Longrightarrow	Policy	\Longrightarrow	Establishes vision and direction for the community's future.
City Manager		Product		Provides services to the taxpayer that the taxpayer cannot (or will not) provide for themselves.
City Clerk		Process		Ensures that the decision-making process is transparent to the public; complies with federal, state, and local regulations; and is properly recorded.

Public Service – A Balanced Triangle

- In an organization where the City Council, City Clerk, City Manager and City Attorney understand and respect each other's roles and share in the obligation to maintain this balance, success in public service is achieved.
- The Clerk's role is to ensure proper process and open, transparent government. As professional managers, Clerks are uniquely qualified to do just that.

Qualifications of a Professional City Clerk

Extensive knowledge of and experience with:

- The Brown Act
- The Public Records Act
- The Political Reform Act
- Election Law
- Voting Rights Act

- Fair Political Practices
 Commission (FPPC) Regulations
- Ethics Law (AB1234)
- Tort Claims Act
- Maddy Act

Qualifications of a Professional City Clerk

Experience in effectively managing:

- Personnel (hiring, training, evaluating)
- Fiscal Planning and Budget Preparation
- Department Objectives (consistent with Citywide Goals)
- Office Operations and Resources
- Communications (internally and externally)

Qualifications of a Professional City Clerk

- Education, Technical Knowledge and On-the-job Experience
- IIMC Certification (Certified Municipal Clerk and/or Master Municipal Clerk)
- Proven Track Record for Impartiality, Fairness and Ethical Conduct
- Demonstrated Dedication to Public Service
- Committed to Continuing and Advanced Education to Stay Current with Changes in Law and Best Practices in Local Government
- Technologically Competent
- Team Player

Questions?

Dawn Abrahamson, MMC <u>dawn.Abrahamson@cityofvallegjo.net</u>

Lee Price, MMC flprice@gmail.com

Compensation Comparisons

- Santa Clara's practice of providing accrued time off for elected officials appears to be unique
- The only other elected City Clerk in Santa Clara County, (Morgan Hill) receives a \$200 per month stipend and does not accrue paid leave



Compensation Comparison

City	Min Salary	Max Salary	Effective Date			
Milpitas	\$105,204	\$147,300	March 2018			
Mountain View	\$125,000	\$160,000	December 2017			
San Jose	\$136,787	\$193,916	February 2018			
Sunnyvale	\$109,319	\$128,610	July 2017			
Average	\$119,078	\$157,457				
Santa Clara	\$200,976 (City Clerk/Auditor) City Clerk portion = \$178,500 of this total City Auditor portion = \$22,476 of this total					



POPULATION	CHARTER/ GENERAL LAW	ELECTED/ APPOINTED	REGULAR PAY	TOTAL PAY & BENEFITS*
41,993	General Law	Appointed	\$106,527	\$145,347
59,946	General Law	Appointed	\$126,894	\$170,514
52,140	Charter	Appointed	\$110,574	\$142,541
29,969	General Law	Appointed	\$124,718	\$168,034
8,354	General Law	Appointed	\$119,355	\$162,163
30,532	General Law	Appointed	\$89,163	\$140,170
32,896	General Law	Appointed	\$109,743	\$160,022
70,092	General Law	Appointed	\$140,287	\$213,725
3,450	General Law	Appointed	\$126,667	\$135,981
41,197	General Law	Elected	\$2,400	\$20,986
76,781	Charter	Appointed	\$146,091	\$201,450
66,861	Charter	Appointed	\$139,432	\$189,641
1,000,536	Charter	Appointed	\$152,908	\$296,276
121,229	Charter	Elected	\$192,288	\$276,569
30,887	General Law	Appointed	\$123,891	\$153,459
147,055	Charter	Appointed	\$121,996	\$195,283
	41,993 59,946 52,140 29,969 8,354 30,532 32,896 70,092 3,450 41,197 76,781 66,861 1,000,536 121,229 30,887	POPULATION GENERAL LAW 41,993 General Law 59,946 General Law 52,140 Charter 29,969 General Law 8,354 General Law 30,532 General Law 32,896 General Law 70,092 General Law 41,197 General Law 76,781 Charter 66,861 Charter 1,000,536 Charter 1,000,536 Charter 30,887 General Law	GENERAL LAWAPPOINTED41,993General LawAppointed59,946General LawAppointed52,140CharterAppointed29,969General LawAppointed8,354General LawAppointed30,532General LawAppointed32,896General LawAppointed70,092General LawAppointed3,450General LawAppointed41,197General LawElected76,781CharterAppointed66,861CharterAppointed1,000,536CharterAppointed121,229CharterElected30,887General LawAppointed	POPULATION GENERAL LAW APPOINTED REGULAR PAY 41,993 General Law Appointed \$106,527 59,946 General Law Appointed \$126,894 52,140 Charter Appointed \$110,574 29,969 General Law Appointed \$124,718 8,354 General Law Appointed \$119,355 30,532 General Law Appointed \$89,163 32,896 General Law Appointed \$109,743 70,092 General Law Appointed \$140,287 3,450 General Law Appointed \$126,667 41,197 General Law Appointed \$126,667 41,197 General Law Appointed \$146,091 66,861 Charter Appointed \$139,432 1,000,536 Charter Appointed \$152,908 121,229 Charter Appointed \$123,891

Obtained from TransparentCalifornia.com – 2016

Note: San Jose is non-CalPERS agency





Salary Setting Commission

- Charter Section 702 establishes the Salary Setting Commission, which is to meet on or before March 15 of every odd year to set the salary of the Mayor and members of the City Council
- The Council may consider having the City Attorney draft an Ordinance that would request the Salary Setting Commission to recommend compensation for the elected City Clerk position.



Compensation Set by Council

- The Council may direct staff to return with a full report on options for setting the compensation of the elected City Clerk
- Staff will present options related to the appointed City Auditor on May 8 for Council consideration
- November 2018 Election cycle:
 - May 1, 2018: can begin to solicit contributions after filing a Declaration of Candidacy statement
 - July 16 August 10: Filing period for Nomination Papers and Candidate's Statements







Rev 12/19/2017 Rev 2/17/18 Rev 4/19/18

CITY OF SANTA CLARA TOTAL MONTHLY COMPENSATION ARRAY CLASS: CITY CLERK

					Insurance)									
Agency		Top Step Salary	Life	Medical	Dental	LTD	Vision	Soc. Sec. Medicare	Employer Retire. Rate	Employer-Pd Employee Retirement	Deferred Comp	Auto Allow.	Prof. Devel.**	Retiree Medical	Total Compensation
City of Mo	ountain View	\$12,911.93	\$66.00	\$2,788.10	\$224.76	\$36.98	\$13.75	\$187.22	\$0.00	\$3,129.46	\$0.00	\$0.00	\$83.33	\$1,139.69	\$20,581.23
City of Pa	alo Alto	\$12,233.87	\$33.96	\$2,008.00	\$214.89	\$37.20	\$15.90	\$177.39	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$1,727.00	\$16,948.21
City of Mi	ilpitas	\$12,275.12	\$7.00	\$2,027.64	\$323.00	\$7.13	\$17.40	\$177.99	\$0.00	\$0.00	\$75.00	\$0.00	\$0.00	\$779.86	\$15,690.14
City of Sa	an Jose	\$16,159.67	\$31.64	\$1,526.54	\$149.84	\$ -	\$16.00	\$234.32	\$0.00	\$0.00	\$0.00	\$0.00	\$83.33	\$1,470.62	\$19,671.96
City of Su	unnyvale*	\$11,092.61	\$14.96	\$3,566.78	\$130.30	\$61.24	\$17.60	\$160.84	\$0.00	\$443.70	\$214.35	\$0.00	\$1,500.00	\$795.87	\$17,998.26

Survey Average: \$12,934.64 \$18,177.96

City of Santa Clara	\$14,875.00	\$5.60	\$982.43	\$22.22	\$25.56	\$9.02	\$879.09	\$0.00	\$0.00	\$0.00	\$320.00	\$0.00	\$343.00	\$17,461.91
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Santa Clara above/below avera 15.00%

Santa Clara above/below average total compensation:

-4.10%

NOTES:

Medical, dental, vision rates at employee plus family

*includes 3.5% confidential premium = \$375.11. This premium is not part of the base rate for deferred compensation or life insurance.

Milpitas: does not include \$1400/yr tuition reimbursement

Sunnyvale: does not include \$1500/yr tuition reimbursement

Santa Clara: does not include \$80 mo mobile phone stipend; .23% of insured earnings. Maximum benefit is 60% basic wages up to \$13333 per month for a maximum benefit of \$8000.



City of Santa Clara

1500 Warburton Avenue Santa Clara, CA 95050 santaclaraca.gov @SantaClaraCity

Agenda Report

18-416 Agenda Date: 4/24/2018

SUBJECT

Tentative Meeting Agenda Calendar

BACKGROUND AND DISCUSSION

The purpose of the TMAC is to provide the public advanced notifications of tentative dates of Council Study Sessions, Joint Council/Commission meetings, as well as Council Public Hearing and General Business agenda items. It is important to note that the TMAC is a Tentative Calendar planning tool and reports listed are subject to change due to Public Hearing publication requirements and agenda management.

The TMAC will be published weekly no later than Friday 5 pm on the City's website.



City of Santa Clara **Tentative Meeting Agenda Calendar**

Tuesday, May 8, 2018 - Council and Authorities Concurrent Meeting

Study Session

18-186 5:00 PM Informational Joint Dinner Meeting with the Housing Rehabilitation Loan

Committee

18-273 Review of the Proposed FY 2018/19 & FY 2019/20 Biennial Capital

Improvement Program Budget

Special Order of Business

18-054 Proclamation of Municipal Clerks Week

Public Hearing/General Business

18-332	District Boundaries Ordinance First Reading and Review of Voter Education Outreach
18-337	FY 2018-2019 Annual Action Plan for the Use of Federal Housing and Urban Development Funds

18-296 Written Petition Submitted by American Legion Santa Clara Post 419: Request to

be placed on a future agenda to discuss American Legion Car Show Sponsorship -

City Permits

18-351 Appointment of a Planning Commissioner

18-427 Adoption of Resolutions Calling a Special Election to be held on Tuesday,

November 6, 2018 for the Election of the City Clerk

Action on the Elected Police Chief Benefit Request 18-437

Tuesday, May 15, 2018 - Council and Authorities Concurrent Meeting

Closed Session

4:00 PM Closed Session 18-469

Study Session

5:00 PM High Speed Rail Briefing to Council 18-428

18-315 6:00 PM Interviews and Appointment to the Parks and Recreation Commission

Special Order	of Business
18-547	Acceptance of \$2,000 Donation from Pioneer Lions Club
18-393	Proclamation of Affordable Housing Week
18-342	Cultural Commission Presentation of Upcoming Events in June and July 2018
Public Hearing	g/General Business
18-432	3402 El Camino Real Mixed Use (The Deck) Project
18-433	1075 Pomeroy Avenue Four Unit Development Project
18-418	Report on Work Effort Related to New City Cannabis Regulations: Health & Safety Ordinance; Regulatory Fee and Tax Proposal; and Land Use Ordinance
18-396	Adjust the City of Santa Clara's Bingo Ordinance to be Consistent with an Amendment to California State Law
18-388	Discussion of Potential General Fund Revenue Opportunities
18-532	Consideration of Council Policies for the Acceptance of Donations and Gifts
Tuesday, May	22, 2018 - Council and Authorities Concurrent Meeting
Study Session	1
18-327	Review of Water, Sewer, and Recycled Water Rate Study Report
18-274	Review the Proposed Annual Operating Budget and Ten-Year Financial Plan
Special Order	of Business
18-429	Appointment of Youth Commissioners for the 2018-19 Term
18-459	Recognition of Outgoing Youth Commission Members
18-460	2018 Youth Commission Community Service Scholarship
18-447	Presentation about the Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW), A Women's Bill of Rights
Public Hearing	g/General Business
18-124	Award of Contract for the Reed Street - Grant Street Sports Park Project and Fund Appropriation Approval
18-287	Review of various infrastructure improvement needs (e.g.: International Swim Center, Community Recreation Center, and Park facilities) and funding for consideration as part of a possible November 2018 infrastructure ballot measure

18-425	Approve the Planned Development Zoning and Tentative Map and Adopt the Mitigated Negative Declaration for the Catalina Residential Development Project located at 1375 El Camino Real
18-454	Approve a General Plan Amendment, Rezoning, and Vesting Tentative Subdivision Map and Adopt the Mitigated Negative Declaration for the Moonlite Lanes Townhomes Project Moonlite Lanes Townhomes project located at 2780 El Camino Real
18-482	Adoption of an Ordinance Establishing District Boundaries

Tuesday, May 29, 2018 - Santa Clara Stadium Authority

Public Hearing/General Business

18-441 Consideration of Agreements related to College Championship Game at Levi's Stadium

Tuesday, June 12, 2018 - Council and Authorities Concurrent Meeting

Study Session

18-505 Cultural Commission Interviews and Appointment

18-286 Zoning Code Update

Special Order of Business

18-289 Accept Santa Clara Women's League Donation and Appropriate Funds for the Senior Center Health & Wellness Program

18-435 Triton Museum of Art Update on Warburton Art Collection

Public Hearing/General Business

18-282	Affordable Housing Ordinance Prevailing Wage Discount
18-262	Small Cell Attachment Rate on City Owned Utility Poles
18-277	Proposed Annual Operating and Capital Improvement Program (CIP) Budgets
18-076	Public Hearing: Adoption of a Resolution Overruling Any Other Protests and Ordering that the Alternative Method for the Levy of Benefit Assessment be Made Applicable to the City of Santa Clara Parking Maintenance District No. 122
18-070	Public Hearing: Adoption of a Resolution Setting the Rates for the Storm Drain Environmental Compliance Fee
18-071	Public Hearing: Adoption of a Resolution Setting Overall Solid Waste Services, Annual Clean-up Campaign, and Household Hazardous Waste in the Exclusive Franchise Area

18-112	Public Hearing: Adoption of a Resolution Overruling Protests Maintenance District 183
18-152	Adoption of Resolutions Approving Water, Sewer, and Recycled Water Rates to be Effective July 1, 2018
18-345	Request to set Weed Abatement Public Hearing for July 10, 2018
18-468	Consideration of an Option Agreement for the Franklin and Washington Street Property Acquisition
18-522	Public Hearing: 1900 Warburton 12 Townhouse Residential Development
18-474	1411 Lewis Street - Determination of Eligibility for Historical or Architectural Listing

Tuesday, June 26, 2018 - Council and Authorities Concurrent Meeting

Study Session

18-421	5:00 PM Tasman East Specific Plan Study Session
18-316	6:00 PM Presentation of Final Community Engagement Report for Issues Related
	to Levi's Stadium (Council/Stadium Authority)

Special Order of Business

18-476	Proclamation July 2018 Is Parks & Recreation Month
18-343	Cultural Commission Presentation of Upcoming Events in July and August 2018

Public Hearing/General Business

18-523	1593 Lexington Street - Appeal of Planning Commission Action
18-278	Public Hearing and Adoption of Proposed Annual Operating and Capital Improvement Program (CIP) Budgets

Tuesday, July 10, 2018 - Council and Authorities Concurrent Meeting

Study Session

18-457 Future Solid Waste Processing Study Session Item

Public Hearing/General Business

18-524	554 Saratoga Avenue - Rezone OA to R1-6L
18-536	Public Hearing: Adoption of a Resolution Confirming the 2018 Weed Abatement Program
18-126	Public Hearing: Report of Findings from the Traffic Impact Fee Report

Tuesday, July 17, 2018 - Council and Authorities Concurrent Meeting

Study Session

18-185 Informational Joint Dinner Meeting with the Civil Service Commission

18-217 Study Session - Review of the Existing Massage Ordinance and Municipal Fee

Schedule and Discuss Next Steps

Public Hearing/General Business

18-527 Gateway Crossings - 1205 Coleman Avenue

Thursday, July 19, 2018 - Santa Clara Stadium Authority

Public Hearing/General Business

18-259 Agenda Items Pending - To Be Scheduled

Tuesday, August 21, 2018 - Council and Authorities Concurrent Meeting

Special Order of Business

18-540 Santa Clara Sister Cities Association Exchange Program 2018 Student Izumo Trip Update

Public Hearing/General Business

18-450 Agenda Items Pending - To Be Scheduled

Thursday, August 23, 2018 - Santa Clara Stadium Authority

Public Hearing/General Business

18-422 Agenda Items Pending - To Be Scheduled

Tuesday, August 28, 2018 - Council and Authorities Concurrent Meeting

Public Hearing/General Business

18-153 Agenda Items Pending - To Be Scheduled

Tuesday, September 11, 2018 - Santa Clara Stadium Authority

Public Hearing/General Business

18-486 Agenda Items Pending - To Be Scheduled

Tuesday, September 18, 2018 - Council and Authorities Concurrent Meeting

Public Hearing/General Business

18-487 Agenda Items Pending - To Be Scheduled

Tuesday, September 25, 2018 - Council and Authorities Concurrent Meeting

Public Hearing/General Business

18-488 Agenda Items Pending - To Be Scheduled

Tuesday, October 2, 2018 - Santa Clara Stadium Authority

Public Hearing/General Business

18-489 Agenda Items Pending - To Be Scheduled

Tuesday, October 9, 2018 - Council and Authorities Concurrent Meeting

Special Order of Business

18-308 Special Order of Business: Presentation on Public Power Week

Tuesday, October 23, 2018 - Council and Authorities Concurrent Meeting

Public Hearing/General Business

18-490 Agenda Items Pending - To Be Scheduled

Tuesday, October 30, 2018 - Santa Clara Stadium Authority

Public Hearing/General Business

18-491 Agenda Items Pending - To Be Scheduled

Tuesday, November 13, 2018 - Council and Authorities Concurrent Meeting

Public Hearing/General Business

18-492 Agenda Items Pending - To Be Scheduled

<u>Tuesday, November 20, 2018 - Council and Authorities Concurrent Meeting</u> Public Hearing/General Business

18-493 Agenda Items Pending - To Be Scheduled

Tuesday, November 27, 2018 - Santa Clara Stadium Authority

Public Hearing/General Business

18-494 Agenda Items Pending - To Be Scheduled

Tuesday, December 4, 2018 - Council and Authorities Concurrent Meeting

Public Hearing/General Business

18-495 Agenda Items Pending - To Be Scheduled

Tuesday, December 11, 2018 - Santa Clara Stadium Authority

Public Hearing/General Business

18-496 Agenda Items Pending - To Be Scheduled

Tuesday, December 18, 2018 - Council and Authorities Concurrent Meeting

Public Hearing/General Business

18-497 Agenda Items Pending - To Be Scheduled