



# City of Santa Clara

## Meeting Agenda

### Senior Advisory Commission

---

Monday, September 24, 2018

10:00 AM

Senior Center - 1303 Fremont  
Street Santa Clara, CA 95050

---

#### CALL TO ORDER AND ROLL CALL

#### CONSENT CALENDAR

- 1.A    18-1304    [Senior Advisory Commission Minutes of August 27, 2018](#)

**Recommendation:** Approve the Senior Advisory Commission Minutes of August 27, 2018

#### PUBLIC PRESENTATIONS

#### GENERAL BUSINESS

- 2        18-1305    [Senior Advisory Commission 2018-19 Work Plan & Goals Update](#)

#### STAFF REPORT

#### COMMISSIONERS REPORT

#### ADJOURNMENT

The next regular scheduled meeting is October 22, 2018.

**PUBLIC PRESENTATIONS**

Members of the public are provided an opportunity to directly address the Board, Commissions or Committee on items of public interest that are within the jurisdiction of the Board, Commissions or Committee, and any item listed on the agenda. For meetings held in the Council Chambers, please note the speaker timing lights located on the podium. A green light indicates the beginning of the time period, a yellow light will appear when 30 seconds remain, and a red light will appear and a buzzer will sound at the end of the time period. Groups are encouraged to appoint a single spokesperson, but all speakers should avoid repetitive comments. You may be requested to fill out a speaker card and/or give your name when you speak, but are not required to do either to address the Board, Commissions or Committee. Please note that the Board, Commissions or Committee cannot take action on an item of business not appearing on the agenda. The only exceptions are if the Board, Commissions or Committee determines that one of the following emergency situations exist: Work stoppage or other activity which severely impairs public health, safety or both, as determined by a majority of the members of the Board, Commissions or Committee; Crippling disaster which severely impairs public health, safety, or both, as determined by the majority of the Board, Commissions or Committee; or Upon a determination by a two-thirds vote of the Board, Commissions or Committee, or, if less than two thirds of the members are present, that the need to take action arose after the agenda was posted; or the item was posted for a prior meeting of the Board, Commissions or Committee occurring not more than five (5) calendar days prior to the date action is taken. In the event of a public presentation, the Board, Commissions or Committee or its staff may briefly respond to statements made or questions asked, or may proceed to the next item of business or adjourn. The communication not acted on shall be accepted by the Board, Commissions or Committee for placement on the agenda for the following Board, Commissions or Committee meeting, if requested by the citizen. Electronic presentations should be submitted to the liaison department to enable screening for compatibility and viruses. Contact the liaison department to ascertain when the material should be submitted. Written materials should be submitted to the liaison department to allow the City to copy such materials. Contact the liaison department to ascertain when the material should be submitted. Any written materials submitted during the meeting should include sufficient copies for the Board, Commissions or Committee and the public.

**Americans with Disabilities Act (ADA)**

In accordance with the Americans with Disabilities Act of 1990, the City of Santa Clara will ensure that all existing facilities will be made accessible to the disabled. Modifications in policies, procedures and/or practices will be made as necessary to ensure access for all individuals with a disability. Individuals with disabilities are encouraged to contact the City's ADA Office at (408) 615-3000 to discuss meeting accessibility. In order to allow participation by individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, please do not wear scented products to meetings at City facilities. For meetings held in the Council Chambers, individuals with a hearing impairment should note that the Council Chamber is equipped with a headset system which allows one to hear more clearly from any seat in the room. Please ask a City staff member present at the meeting for details. Upon request by a person with a disability, meeting agendas and writings distributed during the meeting that are public records will be made available in an appropriate alternative format. Please contact the City Clerk's Office at 408-615- 2220 with your request.

**Appeal of Council/Board/Commission/Committee Action**

Pursuant to Government Code section 65009, any challenge of Public Hearing matters in court may be limited to only those issues raised at the Public Hearing, or in writing submitted before or at the Public Hearing. Any challenge to a Public Hearing matter must be filed in accordance with the provisions of Civil Code section 1094.6, including applicable time limitations.



# City of Santa Clara

1500 Warburton Avenue  
Santa Clara, CA 95050  
[santaclaraca.gov](http://santaclaraca.gov)  
[@SantaClaraCity](https://twitter.com/SantaClaraCity)

## Agenda Report

---

18-1304

Agenda Date: 9/24/2018

---

### REPORT TO SENIOR ADVISORY COMMISSION

#### **SUBJECT**

Senior Advisory Commission Minutes of August 27, 2018

#### **RECOMMENDATION**

Approve the Senior Advisory Commission Minutes of August 27, 2018

Prepared by: Jennifer Herb, Recreation Supervisor

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: James Teixeira, Director of Parks and Recreation

#### **ATTACHMENTS**

1. Draft Minutes of the Senior Advisory Commission August 27, 2018



# City of Santa Clara

## Meeting Minutes

### Senior Advisory Commission

---

08/27/2018

10:00 AM-Senior Center - 1303 Fremont Street Santa Clara, CA 95050

---

#### **CALL TO ORDER AND ROLL CALL**

**Meeting was called to order by Chair Estrada at 10:05 am.**

**Present** 6 - Commissioner Wanda Buck, Commissioner Grant L. McCauley, Commissioner Alma M. Garcia, Commissioner Barbara "Bobbi" A. Estrada, Commissioner Nancy Toledo, and Commissioner Carolyn Seeger

**Excused** 1 - Commissioner Samuel Orme

#### **CONSENT CALENDAR**

**1.A**     [18-1155](#)     Senior Advisory Commission Minutes of July 23, 2018

**A motion was made by Commissioner Toledo, seconded by Commissioner McCauley, that this item be Noted and filed. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Buck, Commissioner McCauley, Commissioner Garcia, Commissioner Estrada, Commissioner Toledo, and Commissioner Seeger

**Excused:** 1 - Commissioner Orme

**PUBLIC PRESENTATIONS**

Carol Shariat - Principal Transportation Planner, Public Works - Traffic & Engineering ; shared with the Commission an update on the Pedestrian Master Plan. Carol informed the Commission that public meetings, outreach events, and walking tours will be held to gather input from the community. Throughout the process, there will be presentations at Senior Advisory Commission meetings to update on the progress of the project.

Mayor Lisa Gillmor - asking Commission to help promote for the vacancy.

**GENERAL BUSINESS** Senior Advisory Commission 2018-19 Work Plan & Goals Update

2      [18-1156](#)

Commissioners provided updates on the 2018-19 Work Plan & Goals.

Commissioner Buck and Seeger will be researching an article on Mindfulness, to be placed in the Senior Center October Newsletter.

Commissioner Garcia and Estrada will be working with Supervisor Herb to collaborate with the City's IT Department to offer a hands-on internet safety class in the Fall, in the Senior Center Computer Lab.

Commissioner Toledo mentioned an interest in being involved in projects related to the City's Age-Friendly Designation.

**STAFF REPORT**

Grand Opening of San Tomas & Monroe Community Garden - Supervisor Herb informed the Commission that the Senior Center has a garden plot and is working with Community Garden Coordinator Bryant to provide programming for seniors. Commissioner Estrada and McCauley attended the grand opening on Saturday, August 25. Commissioner Estrada inquired about having a meeting or tour out at the Community Garden. Supervisory Herb will work with Coordinator Bryant to arrange a tour.

Supervisor Herb asked that current Commissioners help to promote the Senior Advisory Commission Vacancy.

Supervisor Herb reminded the Commission about the upcoming Ice Cream Social on Wednesday, August 29, from 11:00 am - 1:00 pm.

Supervisor Herb reminded the Commission about the Reed & Grant Street Ground Breaking on Thursday, August 30 at 3:00 pm.

Supervisor Herb informed the Commission that the Senior Center will be offering a Beginning Tai Chi for Life class out at Lick Mill Park beginning September 24 from 9:30 - 10:30 am, as well as a Saturday Jazzercise class at the Senior Center on Saturday from 9:15 - 10:15 am.

Recreation Manager Castro informed the Commission about the upcoming Art and Wine Festival on September 15 and 16. She invited Commissioners to volunteer if interested.

**COMMISSIONERS REPORT**

Commissioner Buck inquired about having a joint dinner with the Youth Commission. Supervisor Herb is communicating with Youth Commission Liaison Kawada to discuss possible dates.

**ADJOURNMENT**

Meeting was adjourned at 11:30 am

Adjournment to next scheduled meeting: September 24, 2018, and 10:00 am,  
Room 149

**A motion was made by Commissioner Toledo, seconded by  
Commissioner Buck, to adjourn the meeting.**

**Aye:** 6 - Commissioner Buck, Commissioner McCauley, Commissioner  
Garcia, Commissioner Estrada, Commissioner Toledo, and  
Commissioner Seeger

**Excused:** 1 - Commissioner Orme

The next meeting is September 24, 2018.



## Agenda Report

18-1305

Agenda Date: 9/24/2018

### **SUBJECT**

Senior Advisory Commission 2018-19 Work Plan & Goals Update

### **DISCUSSION**

At the July 23, 2018 Senior Advisory Commission meeting, the Commission developed the 2018-19 Work Plan (Plan). The Plan was created through discussion of current trends relating to the senior population, prioritization of what the Commission has capacity to address and local community needs.

- 1) Develop opportunities to promote Health and Wellness by
  - a) Hosting a "Be Strong, Live Long" Health & Wellness Fair - May 2019; and,
  - b) Educating seniors on emerging health challenges through quarterly Senior Center Newsletter articles and bi-annual educational presentations.
- 2) Increase Elder Fraud Prevention awareness by offering educational workshops three times a year.
- 3) Champion the City's World Health Organization (WHO) Age-Friendly City Initiative by
  - a) Reviewing Senior Needs Assessment findings and recommending City action as appropriate; and,
  - b) Delegating one (1) Commission member to attend the City's ADA Committee meetings; and,
  - c) Delegating one (1) Commission member to attend the City's Pedestrian Master Plan Committee meetings.

### **DISCUSSION**

The Commissioners will review the three 2018-19 Work Plan goals on a monthly basis and provide a verbal update during the Commission meeting.

### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

### **PUBLIC CONTACT**

Public contact was made by posting the Senior Advisory Commission's agenda on the City's official -notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) [<mailto:clerk@santaclaraca.gov>](mailto:clerk@santaclaraca.gov) or at the public information desk at any City of Santa Clara public library.



Prepared by: Jennifer Herb, Recreation Supervisor  
Reviewed by: Kimberly Castro, Recreation Manager  
Approved by: James Teixeira, Director of Parks & Recreation