



# City of Santa Clara

## Meeting Agenda

### Youth Commission

---

Tuesday, December 11, 2018

6:00 PM

Santa Clara Teen Center - 2446  
Cabrillo Avenue, Santa Clara, CA  
95051

---

#### CALL TO ORDER AND ROLL CALL

#### CONSENT CALENDAR

- 1      18-1611 Youth Commission Minutes of November 13, 2018

**Recommendation:** Approve Youth Commission Minutes of November 13, 2018

#### PUBLIC PRESENTATIONS

#### GENERAL BUSINESS

- 2      18-1612 Youth Commission 2018-19 Review Calendar of Upcoming Events

#### STAFF REPORT

#### COMMISSIONERS REPORT

- 3      18-1613 Youth Commission Committee Report for Public Outreach
- 4      18-1614 Youth Commission Committee Report for 5K Fun Run
- 5      18-1615 Youth Commission Committee Report for Inclusive Makerspace

#### ADJOURNMENT

The next meeting will be on January 8, 2019, Tuesday, at 6:00 PM.



# City of Santa Clara

1500 Warburton Avenue  
Santa Clara, CA 95050  
santaclaraca.gov  
@SantaClaraCity

## Agenda Report

---

**18-1611**

**Agenda Date: 12/11/2018**

---

### **SUBJECT**

Youth Commission Minutes of November 13, 2018

### **RECOMMENDATION**

Approve Youth Commission Minutes of November 13, 2018

Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation

Attachment:

1. Draft Minutes of the Youth Commission November 13, 2018



# City of Santa Clara

## Meeting Minutes

### Youth Commission

11/13/2018

6:00 PM Santa Clara Teen Center - 2446 Cabrillo Avenue Santa Clara CA 95051

#### CALL TO ORDER AND ROLL CALL

Vice Chair Grewal called the meeting to order at 18:03. Member Vince Kloes seconded.

#### **Approved**

**Present** 12 - Member Ria Grewal, Member Bella Jimenez, Member Jasmine Kelly-Tanti, Member Vincent Kloes, Member Adrienne Krivokapic-Zhou, Member Damarah Madriaga, Member Kayla Phan, Member Siya Sharma, Member Meera Suresh, Member Smrithi Suresh, Member Natasha Yen, and Member Sanjana Yerramaneni

**Excused** 3 - Member Yusra Arub, Member Antonio Davila, and Member Caroline Kloes

#### CONSENT CALENDAR

1.A [18-1479](#) Youth Commission Minutes of October 9, 2018

**A motion was made by Member Yerramaneni, seconded by Member Vince Kloes, that this item be recommended for approval. The motion carried by the following vote:**

**Aye:** 12 - Member Grewal, Member Jimenez, Member Kelly-Tanti, Member Kloes, Member Krivokapic-Zhou, Member Madriaga, Member Phan, Member Sharma, Member Suresh, Member Suresh, Member Yen, and Member Yerramaneni

**Excused:** 3 - Member Arub, Member Davila, and Member Kloes

#### PUBLIC PRESENTATIONS

#### GENERAL BUSINESS

**2**      [18-1474](#)      Youth Commission 2018-19 Work Plan & Goals Update

Youth Commissioners will concentrate on three areas for their 2018-19 term work plan including: 5K run at Central Park, Inclusive Makerspace, and Public Outreach.

**A motion was made by Member Yerramaneni, seconded by Member Madriaga, that this item be approved. The motion carried by the following vote:**

**Aye:** 12 - Member Grewal, Member Jimenez, Member Kelly-Tanti, Member Kloes, Member Krivokapic-Zhou, Member Madriaga, Member Phan, Member Sharma, Member Suresh, Member Suresh, Member Yen, and Member Yerramaneni

**Excused:** 3 - Member Arub, Member Davila, and Member Kloes

**3**      [18-1480](#)      Youth Commission 2018-19 Review Calendar of Upcoming Events

Youth Commissioners reviewed upcoming events and dates. Commissioners will be selling pizza slices at the Holiday Tree Lighting event on Friday, December 7, 2018 to raise funds for scholarships and activities.

**STAFF REPORT****COMMISSIONERS REPORT****ADJOURNMENT**

Member Vince Kloes made a motion to adjourn the meeting at 19:30. Member Madriaga seconded.

**A motion was made by Member Vince Kloes, seconded by Member Madriaga, that this item be Adjourned. The motion carried by the following vote:**

The next regular scheduled meeting is December 11, 2018

#### Public Presentations

Members of the public are provided an opportunity to directly address the Board, Commissions or Committee on items of public interest that are within the jurisdiction of the Board, Commissions or Committee, and any item listed on the agenda. For meetings held in the Council Chambers, please note the speaker timing lights located on the podium. A green light indicates the beginning of the time period, a yellow light will appear when 30 seconds remain, and a red light will appear and a buzzer will sound at the end of the time period. Groups are encouraged to appoint a single spokesperson, but all speakers should avoid repetitive comments. You may be requested to fill out a speaker card and/or give your name when you speak, but are not required to do either to address the Board, Commissions or Committee. Please note that the Board, Commissions or Committee cannot take action on an item of business not appearing on the agenda. The only exceptions are if the Board, Commissions or Committee determines that one of the following emergency situations exist: Work stoppage or other activity which severely impairs public health, safety or both, as determined by a majority of the members of the Board, Commissions or Committee; Crippling disaster which severely impairs public health, safety, or both, as determined by the majority of the Board, Commissions or Committee; or Upon a determination by a two-thirds vote of the Board, Commissions or Committee, or, if less than two thirds of the members are present, that the need to take action arose after the agenda was posted; or the item was posted for a prior meeting of the Board, Commissions or Committee occurring not more than five (5) calendar days prior to the date action is taken. In the event of a public presentation, the Board, Commissions or Committee or its staff may briefly respond to statements made or questions asked, or may proceed to the next item of business or adjourn. The communication not acted on shall be accepted by the Board, Commissions or Committee for placement on the agenda for the following Board, Commissions or Committee meeting, if requested by the citizen. Electronic presentations should be submitted to the liaison department to enable screening for compatibility and viruses. Contact the liaison department to ascertain when the material should be submitted. Written materials should be submitted to the liaison department to allow the City to copy such materials. Contact the liaison department to ascertain when the material should be submitted. Any written materials submitted during the meeting should include sufficient copies for the Board, Commissions or Committee and the public.

#### Americans with Disabilities Act (ADA)

In accordance with the Americans with Disabilities Act of 1990, the City of Santa Clara will ensure that all existing facilities will be made accessible to the disabled. Modifications in policies, procedures and/or practices will be made as necessary to ensure access for all individuals with a disability. Individuals with disabilities are encouraged to contact the City's ADA Office at (408) 615-3000 to discuss meeting accessibility. In order to allow participation by individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, please do not wear scented products to meetings at City facilities. For meetings held in the Council Chambers, individuals with a hearing impairment should note that the Council Chamber is equipped with a headset system which allows one to hear more clearly from any seat in the room. Please ask a City staff member present at the meeting for details. Upon request by a person with a disability, meeting agendas and writings distributed during the meeting that are public records will be made available in an appropriate alternative format. Please contact the City Clerk's Office at 408-615- 2220 with your request.

#### Appeal of Council/Board/Commission/Committee Action

Pursuant to Government Code section 65009, any challenge of Public Hearing matters in court may be limited to only those issues raised at the Public Hearing, or in writing submitted before or at the Public Hearing. Any challenge to a Public Hearing matter must be filed in accordance with the provisions of Civil Code section 1094.6, including applicable time limitations.



# City of Santa Clara

1500 Warburton Avenue  
Santa Clara, CA 95050  
santaclaraca.gov  
@SantaClaraCity

## Agenda Report

18-1612

Agenda Date: 12/11/2018

### **SUBJECT**

Youth Commission 2018-19 Review Calendar of Upcoming Events

### **BACKGROUND**

Youth Commissioners participate in various City-wide special events and Youth Commission hosted events and activities. Future event dates are shared with commissioners throughout the term in order to plan accordingly.

### **DISCUSSION**

Youth Commissioners will be provided an update on upcoming Youth Commission and City-related events. This overview will include potential dates for Youth Commission-related events and activities in the spring of 2019, mid-term member social and teambuilding in January 2019, possible conference attendance, and Sunset Cinema movie nights.

### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

### **PUBLIC CONTACT**

Public contact was made by posting the Youth Commission's agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) or at the public information desk at any City of Santa Clara public library.

Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation



# City of Santa Clara

1500 Warburton Avenue  
Santa Clara, CA 95050  
santaclaraca.gov  
@SantaClaraCity

## Agenda Report

---

18-1613

Agenda Date: 12/11/2018

---

### **SUBJECT**

Youth Commission Committee Report for Public Outreach

### **BACKGROUND**

Youth Commissioners have chosen Public Outreach as one of their goals for their 2018-19 work plan. This committee's purpose is to raise community awareness of the Youth Commission and other important topics including, but not limited to: youth in government, environmentalism, and multicultural awareness.

### **DISCUSSION**

Committee members will provide an update on their objectives to the large group. Initially, this may include discussing topics of interest, scheduling, member participation and support, and effective communication of their ideas to a wider audience.

### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

### **PUBLIC CONTACT**

Public contact was made by posting the Youth Commission's agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) or at the public information desk at any City of Santa Clara public library.

Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation



# City of Santa Clara

1500 Warburton Avenue  
Santa Clara, CA 95050  
santaclaraca.gov  
@SantaClaraCity

## Agenda Report

---

**18-1614**

**Agenda Date: 12/11/2018**

---

### **SUBJECT**

Youth Commission Committee Report for 5K Fun Run

### **BACKGROUND**

Youth Commissioners have chosen to host a 5K Fun Run as one of their goals for their 2018-19 work plan. This committee's purpose is to raise awareness of the benefits of an active lifestyle for all ages. This event last took place in 2017, within Central Park, with approximately 140 registered participants from youth to seniors.

### **DISCUSSION**

Committee members will provide an update on their objectives to the large group. Initially, this may include event logistics such as scheduling, location, route information, and marketing.

### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

### **PUBLIC CONTACT**

Public contact was made by posting the Youth Commission's agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) [<mailto:clerk@santaclaraca.gov>](mailto:clerk@santaclaraca.gov) or at the public information desk at any City of Santa Clara public library.

Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation





# City of Santa Clara

1500 Warburton Avenue  
Santa Clara, CA 95050  
santaclaraca.gov  
@SantaClaraCity

## Agenda Report

18-1615

Agenda Date: 12/11/2018

### **SUBJECT**

Youth Commission Committee Report for Inclusive Makerspace

### **BACKGROUND**

Youth Commissioners have chosen to host an Inclusive Makerspace as one of their goals for their 2018-19 work plan. The purpose of the Inclusive Makerspace is to provide those with special needs to explore STEAM (Science, Technology, Engineering, Arts, and Math) activities. The Inclusive Makerspace was initially held during the 2017-18 term at the Central Library in cooperation with the Library, Therapeutic Recreation Services, and Youth Commission. Over 200 youth with special needs and their families attended the event.

### **DISCUSSION**

Committee members will provide an update on their objectives to the large group. Initially, this may include event logistics such as date and location, number and type of activities, event schedule, member participation and support, and marketing.

### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

### **PUBLIC CONTACT**

Public contact was made by posting the Youth Commission’s agenda on the City’s official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) or at the public information desk at any City of Santa Clara public library.

Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation