



# City of Santa Clara

## Meeting Agenda

### Senior Advisory Commission

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Monday, October 28, 2019

10:00 AM

Senior Center  
1303 Fremont Street  
Santa Clara, CA 95050

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#### CALL TO ORDER AND ROLL CALL

#### CONSENT CALENDAR

- 1.A    19-1158    [Senior Advisory Commission Minutes of September 23, 2019](#)

**Recommendation:** Approve the Senior Advisory Commission Minutes of September 23, 2019

- 1.B    19-1161    [Senior Advisory Commission 2020 Calendar of Meetings](#)

**Recommendation:** Approve the Senior Advisory Commission 2020 Calendar of Meetings

#### PUBLIC PRESENTATIONS

#### GENERAL BUSINESS

2.       19-1159    [Senior Advisory Commission FY2019/20 Work Plan and Goals](#)

#### STAFF REPORT

#### COMMISSIONERS REPORT

#### ADJOURNMENT

*The next scheduled meeting is on November 25, 2019 at the Senior Center.*



# City of Santa Clara

1500 Warburton Avenue  
Santa Clara, CA 95050  
[santaclaraca.gov](http://santaclaraca.gov)  
[@SantaClaraCity](https://twitter.com/SantaClaraCity)

## Agenda Report

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19-1158

Agenda Date: 10/28/2019

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### REPORT TO SENIOR ADVISORY COMMISSION

#### **SUBJECT**

Senior Advisory Commission Minutes of September 23, 2019

#### **RECOMMENDATION**

Approve the Senior Advisory Commission Minutes of September 23, 2019

Prepared by: Jennifer Herb, Recreation Supervisor

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: James Teixeira, Director of Parks and Recreation

#### **ATTACHMENTS**

1. Draft Minutes of the Senior Advisory Commission September 23, 2019



# City of Santa Clara

## Meeting Minutes

### Senior Advisory Commission

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09/23/2019

10:00 AM

Senior Center  
1303 Fremont Street  
Santa Clara, CA 95050

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#### CALL TO ORDER AND ROLL CALL

The regular meeting was called to order by Chair Nancy Toledo at 10:08 a.m.

**Present** 5 - Commissioner Wanda Buck, Vice Chair Grant L. McCauley, Commissioner Carolyn Seeger, Chair Nancy Toledo, and Commissioner Helen Narciso

**Absent** 2 - Commissioner Judy Hubbard, and Commissioner Ana Segovia

**A motion was made by Commissioner McCauley, seconded by Commissioner Buck to excuse Commissioners Hubbard and Segovia**

**Aye:** 5 - Commissioner Buck, Vice Chair McCauley, Commissioner Seeger, Chair Toledo, and Commissioner Narciso

#### CONSENT CALENDAR

1.A [19-1074](#) Senior Advisory Commission Minutes of August 26, 2019

**Recommendation:** Approve the Senior Advisory Commission Minutes of August 26, 2019

**A motion was made by Commissioner Seeger, seconded by Commissioner McCauley, to approve the Senior Advisory Commission Minutes of August 26, 2019.**

**Aye:** 5 - Commissioner Buck, Vice Chair McCauley, Commissioner Seeger, Chair Toledo, and Commissioner Narciso

**Excused:** 2 - Commissioner Hubbard, and Commissioner Segovia

#### PUBLIC PRESENTATIONS

Former Senior Advisory Commissioner Dwight Collins provided a brief presentation on the benefits of an E-bike (electric bike).

**GENERAL BUSINESS**

2. [19-1055](#) Senior Advisory Commission FY2019/20 Work Plan and Goals
- Relating to Goal A. **Commissioner Buck** inquired about taking part in another joint meeting with the Youth Commission.
- Relating to goal D.1. **Commissioner McCauley** informed the Commission that the Health and Wellness Fair will be held on Friday, May 15, 2020.
- Relating to goal D.2. the Commission agreed that they'd like to host an Internet Safety informational workshop presented by the Santa Clara Police Department as well as a hands-on workshop presented by the Santa Clara IT Department.
- Relating to goal D.3. **Commissioner Toledo** informed the Commission that an ADA meeting is scheduled for Thursday, October 10 at 10:00 a.m.
3. [19-1056](#) City of Santa Clara Draft Pedestrian Master Plan Informational Presentation and Request for Public Input

**Principal Transportation Planner**, Carol Shariat and Alta Planning + Design (Consultant) shared the public draft of the Pedestrian Master Plan. This public draft version of the plan is the culmination of an extensive community outreach process developing the plan through a series of public workshops and Online tools for capturing input from residents and street network users. The plan development team will presented the draft plan to the Commission (Attachment 1) and solicited feedback on the plan. In addition to this Commission meeting, comments can also be provided through the Online tool found on the projects website which can be accessed through the City's website.

**STAFF REPORT**

**Supervisor Herb** invited the Commission to attend the Senior Center BBQ on September 26 at 12 noon.

**Supervisor Herb** informed the Commission about the Magical Bridges partnership signing event on September 19, 2019.

**COMMISSIONERS REPORT**

**Commissioner McCauley** shared with the Commission that his presentation to the Santa Clara Women's League went well.

**ADJOURNMENT**

**A motion was made by Commissioner Buck, seconded by Commissioner Seeger, that the meeting be adjourned.**

**Aye:** 5 - Commissioner Buck, Vice Chair McCauley, Commissioner Seeger, Chair Toledo, and Commissioner Narciso

**Excused:** 2 - Commissioner Hubbard, and Commissioner Segovia

The next scheduled meeting is on October 28, 2019 at the Senior Center



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## Agenda Report

19-1161

Agenda Date: 10/28/2019

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### REPORT TO SENIOR ADVISORY COMMISSION

#### **SUBJECT**

Senior Advisory Commission 2020 Calendar of Meetings

#### **BACKGROUND**

According to Resolution No. 5195 (Attachment 1) adopted by the City Council in 1987, the Senior Advisory Commission meets on the fourth Monday of each month at 10:00 a.m. On April 9, 2019, Council approved Resolution 19-8690 (Attachment 2) which amended the meeting schedule to 11 meetings per year on the fourth Monday of the month January through November.

#### **DISCUSSION**

At the October 28, 2019 Senior Advisory Commission meeting, the Commission will review the proposed Senior Advisory Commission meeting schedule for 2020 (Attachment 3), which includes eleven (11) meetings on the fourth Monday of the month January through November at 10:00 a.m.

#### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

#### **FISCAL IMPACT**

There is no fiscal impact other than administrative time and expense to set the meetings.

#### **COORDINATION**

This report has been coordinated with the City Attorney's Office.

#### **PUBLIC CONTACT**

Public contact was made by posting the Senior Advisory Commission's agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, e-mail [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

#### **RECOMMENDATION**

Approve the Senior Advisory Commission 2020 Calendar of Meetings

Prepared by: Jennifer Herb, Recreation Supervisor  
Reviewed by: Kimberly Castro, Recreation Manager  
Approved by: James Teixeira, Director of Parks and Recreation

**ATTACHMENTS**

1. Resolution No. 5195
2. Resolution No. 19-8690
3. Senior Advisory Commission 2020 Calendar of Meetings

RESOLUTION NO. 5195

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA CLARA INDICATING TIMES AND DAYS FOR EACH BOARD OR COMMISSION OF THE CITY TO HOLD REGULAR MEETINGS ALL AS AUTHORIZED IN SECTION 2-91.1 OF "THE CODE OF THE CITY OF SANTA CLARA, CALIFORNIA"

SECTION 1: Each board or commission shall hold regular meetings at the times and on the days indicated below except when such day falls on a City holiday.

Board of Library Trustees	First Monday of each month at 7:30 p.m.
Civil Service Commission	Second Monday of each month at 7:30 p.m.
Cultural Advisory Commission	First Monday of each month at 7:30 p.m.
Historical and Landmarks	First Thursday of each month at 7:00 p.m.
Parks and Recreation Commission	Third Tuesday of each month at 7:30 p.m.
Planning Commission	Second and Fourth Wednesday of each month at 7:00 p.m.
Senior Citizens Advisory Commission	Fourth Monday of each month at 10:00 a.m.

SECTION 2: The meeting times and days are set by resolution pursuant to Section 2-91.1 of "The Charter of the City of Santa Clara, California", and are subject to amendment from time to time by resolution of the City Council.

SECTION 3: This resolution shall take effect upon its



adoption.

\* \* \* \*

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A  
RESOLUTION PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF  
SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE  
12th day of May, 1987, by the following votes:

AYES: COUNCILORS: Ash, Deto, Lasher, Mahan, Nadler, Tobkin  
and Mayor Souza

NOES: COUNCILORS: None

ABSENT: COUNCILORS: None

ABSTAINED: COUNCILORS: None

ATTEST:

\_\_\_\_\_  
J. E. BOCCIGNONE  
City Clerk  
City of Santa Clara

**RESOLUTION NO. 19-8690**

**A RESOLUTION OF THE CITY OF SANTA CLARA,  
CALIFORNIA AMENDING RESOLUTION NO. 5195,  
APPROVING THE 2019 SENIOR ADVISORY COMMISSION  
CALENDAR OF MEETINGS, AND SETTING THE NUMBER  
AND START TIME OF REGULAR SENIOR ADVISORY  
COMMISSION MEETINGS**

**BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:**

**WHEREAS**, Section 2.120.030 of the Santa Clara City Code ("SCCC") requires City boards and commissions to hold regular meetings at the times and on the days indicated by resolution of the Council;

**WHEREAS**, Resolution 5195, adopted by the City Council in 1987, states that the Senior Advisory Commission shall hold meetings on the, "Fourth Monday of each month at 10:00 a.m.;" and

**WHEREAS**, on January 28, 2019, the Senior Advisory Commission recommended to the City Council its meeting schedule for 2019, which proposes eleven (11) meetings per year (January-November) and a start time of 10:00 a.m..

**NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:**

1. That the City Council hereby finds that the above Recitals are true and correct and by this reference makes them a part hereof.
2. The City Council hereby approves the 2019 Senior Advisory Commission Schedule of Meetings, attached hereto.

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3. The City Council hereby approves the Senior Advisory Commission regular meeting start time at 10:00 a.m., and establishes eleven (11) meetings per year, set on the fourth Monday of January through November, which meetings may be cancelled at the discretion of the City Manager for agenda management purposes.

4. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE 9<sup>TH</sup> DAY OF APRIL, 2019, BY THE FOLLOWING VOTE:

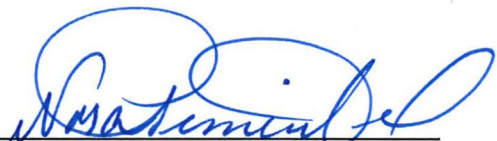
AYES:	COUNCILORS:	Chahal, Davis, Hardy, O'Neill and Watanabe and Mayor Gillmor
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NOES:	COUNCILORS:	None
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ABSENT:	COUNCILORS:	Mahan
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ABSTAINED:	COUNCILORS:	None
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ATTEST: \_\_\_\_\_

  
NORA PIMENTEL, MMC  
ASSISTANT CITY CLERK  
CITY OF SANTA CLARA

Attachments incorporated by reference:

1. City Council Resolution No. 5195
2. 2019 Senior Advisory Commission Meeting Schedule

RESOLUTION NO. 5195

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA CLARA INDICATING TIMES AND DAYS FOR EACH BOARD OR COMMISSION OF THE CITY TO HOLD REGULAR MEETINGS ALL AS AUTHORIZED IN SECTION 2-91.1 OF "THE CODE OF THE CITY OF SANTA CLARA, CALIFORNIA"

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SECTION 3: This resolution shall take effect upon its

adoption.

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and Mayor Souza

NOES: COUNCILORS: None

ABSENT: COUNCILORS: None

ABSTAINED: COUNCILORS: None

ATTEST:

\_\_\_\_\_  
J. E. BOCCIGNONE  
City Clerk  
City of Santa Clara



**Schedule of Meetings  
2019**

Regular meetings are typically held on the fourth Monday of the month, beginning at 10:00 a.m., at the Santa Clara Senior Center, in accordance with the following schedule.

**Meeting Dates**

January 28, 2019

February 25, 2019

March 25, 2019

April 22, 2019

May 20, 2019

(Central Library, 2635 Homestead Rd, Santa Clara, CA 95051)

June 24, 2019

July 22, 2019

August 26, 2019

(Central Library, 2635 Homestead Rd, Santa Clara, CA 95051)

September 23, 2019

October 28, 2019

November 25, 2019

(Northside Branch Library, 695 Moreland Way, Santa Clara, CA 95054)

December 2019  
(No Meeting)



## Schedule of Meetings 2020

Regular meetings are typically held on the fourth Monday of the month, beginning at 10:00 a.m., at the Santa Clara Senior Center, in accordance with the following schedule.

### Meeting Dates

January 27, 2020

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

February 24, 2020

(Mission Branch Library - 1098 Lexington St, Santa Clara, CA 95050)

March 23, 2020

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

April 27, 2020

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

May 18, 2020

(Central Library - 2635 Homestead Rd, Santa Clara, CA 95051)

June 22, 2020

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

July 27, 2020

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

August 24, 2020

(Northside Branch Library - 695 Moreland Way, Santa Clara, CA 95054)

September 28, 2020

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

October 26, 2020

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)

November 23, 2020

(Senior Center - 1303 Fremont St., Santa Clara, CA 95050)



## Agenda Report

19-1159

Agenda Date: 10/28/2019

### REPORT TO SENIOR ADVISORY COMMISSION

#### **SUBJECT**

Senior Advisory Commission FY2019/20 Work Plan and Goals

#### **BACKGROUND**

Using the results from the City of Santa Clara 2017 Senior Needs Assessment and building upon the strategies that were suggested by focus group participants and partners, the Senior Advisory Commission adopted the FY2019/20 Work Plan at the August 26, 2019 meeting. The Plan was created using the eight (8) domains found in the World Health Organization's Age-Friendly City program, current trends relating to the older adult population, and priority community needs for persons aged 50 and over. The following goals were selected under the eight (8) domains:

1. Foster an Age-Friendly Community -
  - a) Hold four (4) regular Senior Advisory Commission meetings at the three (3) Santa Clara Library sites and one (1) at City Hall.
2. Advocate for Affordable, Convenient, and Safe Transportation and Streets -
  - a) Evaluate the feasibility (strengths, weakness, opportunities and challenges) of various transportation options including a shuttle service in Santa Clara.
  - b) Delegate one (1) Commission member to attend City's Pedestrian Master Plan Committee meetings.
3. Develop Opportunities to Promote Health, Wellness, and Nutrition
  - a) Develop information and offer education to community and staff on how to become a Dementia Friend through DementiafriendsUSA.org.
  - b) Educate older adults on trending health topics through quarterly Senior Center Newsletter articles and bi-annual education presentations.
4. Provide Access to Community Resources and Information
  - a) Host "Be Strong, Live Long" Health & Wellness Fair - May 29, 2020
  - b) Increase Elder Fraud Prevention awareness through educational workshops three (3) times a year.
  - c) Delegate one (1) representatives to attend the City's ADA Committee meeting.

#### **DISCUSSION**

The Senior Advisory Commission will discuss efforts and progress on goals. The sub-committee working on goal 1.a will provide an update on future meeting dates and times. The sub-committee working on goal 2.a. will share findings on current transportation programs in the area. The sub-committee working on goal 3.a. will provide an update on the Senior Center Dementia Friends. The sub-committee working on goal 3.b. will provide an update on potential topics for upcoming Senior Center Newsletter articles. The sub-committee working on goal 4.a. will provide an update on the Health & Wellness Fair. The sub-committee working on goal 4.c. will provide an update on the most recent ADA Committee meeting.



**ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

**PUBLIC CONTACT**

Public contact was made by posting the Senior Advisory Commission's agenda on the City's official -notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, e-mail [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) or at the public information desk at any City of Santa Clara public library.

Reviewed by: Jennifer Herb, Recreation Supervisor

Approved by: James Teixeira, Director, Parks & Recreation