

City of Santa Clara

Call and Notice of Special Meeting

City Council

Monday, August 26, 2019	5:30 PM	City Hall Council Chambers
		1500 Warburton Avenue
		Santa Clara, CA 95050

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of California Government Code §54956 ("The Brown Act") and Section 708 of the Santa Clara City Charter, the Mayor calls for a Special Meeting of the City Council of the City of Santa Clara to commence and convene on August 26, 2019, at 5:30 PM for a Special Meeting in the City Hall Council Chambers located in the East Wing of City Hall at 1500 Warburton Avenue, Santa Clara, California, to consider the following matter(s) and to potentially take action with respect to them.

5:30 PM SPECIAL MEETING

Call to Order

Pledge of Allegiance and Statement of Values

Roll Call

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the Council or authorities on any matter not on the agenda that is within the subject matter jurisdiction of the City or Authorities. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting. Although not required, please submit to the City Clerk your name and subject matter on the speaker card available in the Council Chambers.]

INTERVIEWS

Convene to the City Manager's Staff Conference Room - Open to the Public

- **1.A 19-851** Interviews and Action on Appointments to fill two vacancies on the Senior Advisory Commission
 - **Recommendation:** Appoint two commissioners to serve on the Senior Advisory Commission for the following terms: 1) Full-term ending June 30, 2023; and 2) Partial-term ending June 30, 2021.

1.B	19-852	Interviews and Action on Appointments to Housing
		Rehabilitation Loan Committee
		<u>Recommendation</u> : Appoint two members to serve on the Housing Rehabilitation Loan Committee for the following terms: 1) Full-term ending June 30, 2023; 2) Partial term ending June 30, 2020.
1.C	19-853	Interviews and Action on Appointment to the Parks & Recreation
		Commission
		<u>Recommendation</u> : Appoint one commissioner to serve on the Parks & Recreation Commission for a full-term ending June 30, 2023.
1.D	19-854	Interviews and Action on Appointment to the Cultural
		Commission
		Recommendation: Appoint one candidate to serve a full-term ending
		June 30, 2023 on the Cultural Commission.
1.E	19-855	Interviews and Action on Appointments to fill two vacancies on
		the Historical and Landmarks Commission
		Recommendation: Appoint two commissioners to serve on the Historical and Landmarks Commission for the following terms: 1) partial term ending June 30, 2021; and 2) a full-term ending June 30, 2023.

ADJOURNMENT

The next regular scheduled meeting is on Tuesday evening, August 27, 2019 in the City Hall Council Chambers.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

AB23 ANNOUNCEMENT: Members of the Santa Clara Stadium Authority, Sports and Open Space Authority and Housing Authority are entitled to receive \$30 for each attended meeting.

Note: The City Council and its associated Authorities meet as separate agencies but in a concurrent manner. Actions taken should be considered actions of only the identified policy body.

LEGEND: City Council (CC); Stadium Authority (SA); Sports and Open Space Authority (SOSA); Housing Authority (HA); Successor Agency to the City of Santa Clara Redevelopment Agency (SARDA)

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <mailto:clerk@santaclaraca.gov> or at the public information desk at any City of Santa Clara public library.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."



Agenda Report

19-851

Agenda Date: 8/26/2019

REPORT TO COUNCIL

<u>SUBJECT</u>

Interviews and Action on Appointments to fill two vacancies on the Senior Advisory Commission

BACKGROUND

There are currently two vacancies to serve on the Senior Advisory Commission. At the May 7, 2019 Council meeting, Council declared a full-term vacancy ending on June 30, 2023. The May 7, 2019 agenda report erroneously listed Nancy Toledo as being termed out; however, the actual termed out commissioner is Barbara Estrada.

On May 30, 2019 the City Clerk's Office received an email resignation (Attachment 1) from Deena Brockett, creating a partial term vacancy ending June 30, 2021.

Advertising of the vacancy was done via the City's website, social media outlets and the City Manager's blog. The City Clerk's Office also emailed vacancy notification to past and current commissioners, as well as to all parties listed on the email vacancy interest list.

DISCUSSION

The City Clerk's Office received three (3) applications (Attachment 2) to fill two vacancies from the following candidates.

- 1. Rick Andrews
- 2. Helen E. Narciso
- 3. Ana A. Segovia

Attached are the voting guidelines (Attachment 3) for the appointment to Boards and Commissions, which outline the process for conducting interviews and casting votes by the Council for applicants.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

FISCAL IMPACT

There is no additional cost to the City other than administrative staff time and expense.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website

19-851

Agenda Date: 8/26/2019

and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email <u>clerk@santaclaraca.gov <mailto:clerk@santaclaraca.gov></u> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Appoint two commissioners to serve on the Senior Advisory Commission for the following terms: 1) Full-term ending June 30, 2023; and 2) Partial-term ending June 30, 2021.

Reviewed by: Nora Pimentel, Assistant City Clerk Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

- 1. Resignation Email
- 2. Applications
- 3. Voting Guidelines

Sophia Smith

From: Sent: To: Subject: Jennifer Herb Thursday, May 30, 2019 2:07 PM Sophia Smith FW: Commissioner Brockett resignation

HI Sophia -

I just received Commissioner Brockett's resignation from the Senior Advisory Commission. Please see below.

Jennifer

-----Original Message-----From: Deena Brockett Sent: Thursday, May 30, 2019 12:04 PM To: Jennifer Herb <JHerb@SantaClaraCA.gov> Subject: Commissioner Brockett

Good morning,

With an unfortunate turn of family matters I must resign my commission effective immediately. As I prepare to leave California for an indefinite period I can't help reflecting on the efforts of the Senior Advisory Commission with gladness.

I apologize for the suddenness without notice, life has brought in unforeseen matters to my family.

All the best, Deena Brockett



*If you are having trouble viewing or submitting this form please download the free version of Adobe Reader: http://get.adobe.com/reader

Board/ Commission/ Committee Applying For:	Senior Advi	sory Commission	วท	
Name:	Rick Andrew	WS		
Address:				
City:	Santa Clara	1		
State:	CA		Zip Code:	95054
E-mail Address:				
Primary Phone Number				
Secondary Phone Number				
Are you eligible to register to vote in Santa Clara?	✓ Yes	No No	Unsure	
Are you a registered voter of Santa Clara?	✓ Yes	No	Unsure	
Have you attended a meeting of this Board/ Commission/Committee?	Yes	V No	Unsure	
Present Employer:	Santa Clara	County	,	
Job Title:	Facilities Ac	dministration Ma	anager	
Previous Governmental Bodies/ Elective Offices Applicant has served:	Position/ (Office Held:	Date	95:
* . · · · · · · · · · · · · · · · · · ·		Y.		ж Х
	×			
· · ·				

Civic or Charitable Organizations to which Applicant has belonged:		Position(s) Held:	Dates:
		L	
	-		

Special Interests, Hobbies or Talents:

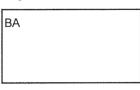
College, Professional, Vocational Schools attended:

Major Subject:

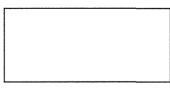
Business Administration

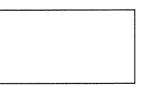
Degree/Dates:

San Jose State









Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

Our city continues to provide services for seniors that reside mostly in the central and south part of the city I would like to see programs and a senior center for the North part of the city.

Any other information which you feel would be useful to the City Council in reviewing your application:

Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?	Yes	✓ No	Unsure	
If yes, please name the Organization or Employment.				
City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?	✓ Yes	☐ No	Unsure	
Signature of Applicant:	Rick Andrev	WS		
Date Signed:	05/09/2019			



*If you are having trouble viewing or submitting this form please download the free version of Adobe Reader: <u>http://get.adobe.com/reader</u>

Board/ Commission/ Committee Applying For:	Senio	r Adviso	ory Commis	sion]
Name:	Helen	n E. Naro	ciso						
Address:				-					
City:	Santa	a Clara							
State:	CA				Zip Co	de: [95054		
E-mail Address:]
Primary Phone Number]
Secondary Phone Number]
Are you eligible to register to vote in Santa Clara?	√ Ye	S	No No] Unsu	ire			
Are you a registered voter of Santa Clara?	√ Ye	S	🗌 No] Unsu	ire			
Have you attended a meeting of this Board/ Commission/Committee?	☐ Ye	S	🗌 No	V] Unsu	ire			
Present Employer:	Retire	d		÷]
Job Title:]
Previous Governmental Bodies/ Elective Offices Applicant has served:	Posi	ition/ Of	fice Held:			Dates:		<u>.</u>	
None	N/A					N/A			
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	al an								
					_				_
	х.								

Civic or Charitable Organizations to which Applicant has belonged:	Position(s) Held:	Dates:
Lockheed Martin Leadership Association	Executive Adviser	2004-2016
Lockheed Martin Association of Retirees	Member	2017-present
Kaiser Permanente Member Patient Advisory Council Kaiser Permanente Adult Medicine Process	Adviser	Jan. 2017-present
Improvement Management	Member	Oct.2018-present
		I
Santa Fe Community Organization-USA	Founder and First President	Jan 1992-Dec 1994
	Board Of Director Member	Jan 1995-present
	· [
Special Interests, Hobbies or Talents:		
Special Interest: Northside Santa Clara Projects and Ini Hobbies: Zumba and spending time with family and frien Talents: Leadership and Negotiation Skills		

College, Professional, Vocational Schools attended:

Major Subject:

Degree/Dates:

Cogswell College

Quality Assurance

BS degree 5/18/1991

De Anza College De Anza College Quality Assurance Liberal Arts AA degree 6/11/1981 AA degree 6/10/1980

San Francisco State University

Bachelor of Science in Nursing

1975-1977

Special awards or recognition received:

YWCA Tribute To Women Award 2007 Numerous Lockheed Martin Leadership Excellence Awards Teamwork Awards Diversity and Inclusion Awards

Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

I saw the need for a representative from Northside Santa Clara because of the new projects in Great America, Lafayette and Tasman which can significantly impact the residents in the area.

Any other information which you feel would be useful to the City Council in reviewing your application:

I had a successful career in Aerospace for 32 years. I was a Director for almost 500 employees prior to my retirement in 2017. I am multilingual and able to relate to different cultures. I have sponsored various affinity groups in my career in Aerospace and championed diversity and inclusion in the workplace and outside of work.

Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?	Yes	✓ No	Unsure	
If yes, please name the Organization or Employment.				
City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?	Ves Yes	No No	Unsure	
Signature of Applicant:	Helen E. Narc	iso]
Date Signed:	06/14/2019			٦



*If you are having trouble viewing or submitting this form please download the free version of Adobe Reader: http://get.adobe.com/reader

Board/ Commission/ Committee Applying For:	Senior Adv	isory Commissi	on
Name:	Ana A. Seg	govia	
Address:		-	
City:	Santa Clar	а	
State:	CA		Zip Code: 95054
E-mail Address:			
Primary Phone Number	3		
Secondary Phone Number		,	
Are you eligible to register to vote in Santa Clara?	Ves	□ No	
Are you a registered voter of Santa Clara?	Ves	🗌 No	
Have you attended a meeting of this Board/ Commission/Committee?	Yes	□ No	✓ Unsure
Present Employer:	Retired from	m AT&T after 35	years of service
lob Title:	Director, G	lobal Services	· · · ·
Previous Governmental Bodies/ Elective Offices Applicant has served:	Position/	Office Held:	Dates:
		K. D.	
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		a.	

Applicant has belonged:	Position(s) Held:	Dates:
Sustainable Silicon Valley	Volunteer Office Staff	Feb. 2014-Feb. 2015
Jniversity of the Philippines Alumni Association of	Treasurer	Feb. 2016 - Feb. 2018
San Francisco (UPAASF)	Board Secretary	March 2018 - Present
	[]	
Special Interests, Hobbies or Talents:		
Novies, Concerts, Plays		
Movies, Concerts, Plays Going out with Friends and Family		
Traveling Movies, Concerts, Plays Going out with Friends and Family College, Professional, Vocational Schools ttended:	Major Subject:	Degree/Dates:
Novies, Concerts, Plays Going out with Friends and Family college, Professional, Vocational Schools ttended:	Major Subject: Bachelor of Science in Elementary Education	Degree/Dates: April 1972
Movies, Concerts, Plays Going out with Friends and Family 	Bachelor of Science in	[]
Novies, Concerts, Plays Boing out with Friends and Family college, Professional, Vocational Schools ttended: Jniversity of the Philippines	Bachelor of Science in Elementary Education Master of Arts in Human	[]
Novies, Concerts, Plays Boing out with Friends and Family college, Professional, Vocational Schools ttended: Jniversity of the Philippines	Bachelor of Science in Elementary Education	April 1972
Novies, Concerts, Plays Boing out with Friends and Family college, Professional, Vocational Schools ttended: Jniversity of the Philippines	Bachelor of Science in Elementary Education Master of Arts in Human Resources and Organizational	April 1972
Movies, Concerts, Plays Going out with Friends and Family College, Professional, Vocational Schools ttended:	Bachelor of Science in Elementary Education Master of Arts in Human Resources and Organizational	April 1972

Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

To be involved in the community I live in and not just be a bystander To have a voice in decisions involving my community For continous improvement of processes and quality of life To learn how our local government works

Any other information which you feel would be useful to the City Council in reviewing your application:

Although I will be 68 years old this year, I am not too old work with.	d to learn new	things and my e	experience will be valua	able to any team I
Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?	Yes	✓ No	Unsure	
If yes, please name the Organization or Employment.				
City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?	Ves	☐ No	Unsure	
Signature of Applicant:	ana a. sego	ovia		
Date Signed:	06/28/2019			

CITY OF SANTA CLARA VOTING GUIDELINES FOR THE APPOINTMENT OF APPLICANTS TO BOARDS AND COMMISSIONS

- 1) Council is given a copy of the applications in their weekly packet to review and consider applicant qualifications.
- 2) Council interviews applicant. Interviews are held at a City Council Meeting for the Planning Commission and Civil Service Commission. Interviews are held in a less formal area of City Hall for all other Boards and Commissions.
 - A) Each applicant is given three (3) minutes for an opening statement. The applicant may respond to questions from the Council. The applicant has one (1) minute for a closing statement.
- 3) Council votes for applicants:
 - A) If there are four (4) or fewer applicants the Council will cast one vote each for their desired appointee.
 - B) If there are five (5) or more applicants, the Council will cast one vote each for their two desired appointees. Only one vote per applicant is allowed. A Councilmember may choose to vote for only one applicant but will relinquish the other vote.
- 4) The votes are tallied:
 - A) If there are four (4) or fewer applicants the Clerk will announce the winner.
 - i. If there is a tie, there will be 3 re-votes for the Council to reconsider the applicants. The Council has the opportunity to deliberate between each round of re-voting.
 - ii. If there is still a tie and there is not a full Council present, the Council will defer the decision until a full Council is present, and re-interview the top two applicants.
 - iii. If there is a full Council present, the Members will draw straws, with the person drawing the long straw abstaining from voting at the next round. The Council has the opportunity to deliberate.
 - iv. The Council votes, with the applicant receiving the highest number of votes being the winner. The City Clerk will announce the winner.
 - B) If there are five (5) or more applicants, the Clerk will announce the two applicants who received the highest number of votes. The Council then has an opportunity to deliberate regarding the remaining two applicants.

The Council will then cast one vote each for their desired appointee. The City Clerk will announce the winner.

- i. If there is a tie, there will be 3 re-votes for the Council to reconsider the applicants. The Council has the opportunity to deliberate between each round of re-voting.
- ii. If there is still a tie and there is not a full Council present, the Council will defer the decision until a full Council is present, and re-interview the top two applicants.
- iii. If there is a full Council present, the Members will draw straws, with the person drawing the long straw abstaining from voting at the next round. The Council has the opportunity to deliberate.
- iv. The Council votes, with the applicant receiving the highest number of votes being the winner. The City Clerk will announce the winner.
- 5) A Council Member makes a motion to appoint the applicant that received the highest number of votes. The Council has the opportunity to vote unanimously to appoint the applicant using the Council Chambers electronic voting equipment.



Agenda Report

19-852

Agenda Date: 8/26/2019

REPORT TO COUNCIL

<u>SUBJECT</u>

Interviews and Action on Appointments to Housing Rehabilitation Loan Committee

BACKGROUND

At the May 7, 2019 Council meeting, Council declared two vacancies: one full-term vacancy ending on June 30, 2023, and one partial term vacancy ending June 30, 2020.

Advertising of the vacancies were done via the City's website, social media outlets and the City Manager's blog. The City Clerk's Office also emailed vacancy notification to past and current commissioners, as well as to all parties listed on the email vacancy interest list.

DISCUSSION

The City Clerk's Office received three (3) applications (Attachment 1) to fill two vacancies from the following candidates.

- 1. Rishi Mehti
- 2. Tahir J. Naim
- 3. Teresa Sulcer

Attached are the voting guidelines (Attachment 2) for the appointment to Boards and Commissions, which outline the process for conducting interviews and casting votes by the Council for applicants.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

FISCAL IMPACT

There is no additional cost to the City other than administrative staff time and expense.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email <u>clerk@santaclaraca.gov <mailto:clerk@santaclaraca.gov></u> or at the public information desk at any City of Santa Clara public library.

19-852

RECOMMENDATION

Appoint two members to serve on the Housing Rehabilitation Loan Committee for the following terms: 1) Full-term ending June 30, 2023; 2) Partial term ending June 30, 2020.

Reviewed by: Nora Pimentel, Assistant City Clerk Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

- 1. Applications
- 2. Voting Guidelines



*If you are having trouble viewing or submitting this form please download the free version of Adobe Reader: http://get.adobe.com/reader

Board/ Commission/ Committee Applying For:	Housing Ro	ehabilitation Loa	an Committee	
Name:	Rishi Meht	а		
Address:	· · · · ·			
City:	Santa Clar	a		
State:	CA		Zip Code: 95051	
E-mail Address:		1		
Primary Phone Number	1			
Secondary Phone Number				
Are you eligible to register to vote in Santa Clara?	✓ Yes	No No		
Are you a registered voter of Santa Clara?	Ves	No No	Unsure	
Have you attended a meeting of this Board/ Commission/Committee?	Yes	No No	Unsure	
Present Employer:	Intermolect	ular, Inc.		
Job Title:	Corporate	Controller		
Previous Governmental Bodies/ Elective Offices Applicant has served:	Position/	Office Held:	Dates:	

vic or Charitable Organizations to which plicant has belonged:	Position(s) Held:	Dates:
ollege, Professional, Vocational Schools	Major Subject:	Degree/Dates:
'ITA Volunteer ollege, Professional, Vocational Schools	Major Subject:	Degree/Dates: March 2002
'ITA Volunteer ollege, Professional, Vocational Schools		
ITA Volunteer Dilege, Professional, Vocational Schools tended:		
'ITA Volunteer ollege, Professional, Vocational Schools		
'ITA Volunteer ollege, Professional, Vocational Schools ttended: California State University - East Bay	MBA Finance	March 2002
ITA Volunteer ollege, Professional, Vocational Schools tended: California State University - East Bay		
ITA Volunteer ollege, Professional, Vocational Schools tended: california State University - East Bay	MBA Finance	March 2002
TA Volunteer ollege, Professional, Vocational Schools tended: California State University - East Bay	MBA Finance	March 2002
'ITA Volunteer ollege, Professional, Vocational Schools	MBA Finance	March 2002
ITA Volunteer ollege, Professional, Vocational Schools tended: California State University - East Bay	MBA Finance	March 2002

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Special awards or recognition received:

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Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

Increase overall availability of Loans under the Rehabilitation program with improved terms with help from new construction project builders within nearby areas.

Any other information which you feel would be useful to the City Council in reviewing your application:

Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?	Yes Yes	[∕] No		
If yes, please name the Organization or Employment.				
City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?	✓ Yes	∏ No	Unsure	
Signature of Applicant:	Rishi Mehta			
Date Signed:	05/23/2019			



*If you are having trouble viewing or submitting this form please download the free version of Adobe Reader: <u>http://get.adobe.com/reader</u>

Board/ Commission/ Committee Applying For:	Housing Re	ehabilitation Loa	n Committee		
Name:	Tahir J. Nai	im	-		
Address:	1				
Dity:	Santa Clara				
State:	CA		Zip Code:	95050	
E-mail Address:					
Primary Phone Number					
Secondary Phone Number					
Are you eligible to register to vote in Santa Clara?	Yes	No No	Unsure		
Are you a registered voter of Santa Clara?	Ves	□ No	Unsure		
Have you attended a meeting of this Board/ Commission/Committee?	☐ Yes	V No	Unsure		
Present Employer:	Self				
lob Title:	Attorney ar	nd Principal			
Previous Governmental Bodies/ Elective Offices Applicant has served:	Position/	Office Held:	Dates:	8 ×	
None					

Civic or Charitable Organizations to which Applicant has belonged:	Position(s) Held:	Dates:
Foundation of the South Asian Bar Ass'n of Northern California	Chairman, Treasurer, Board Member	2000-2006 (longer actually)
· · · · · · · · · · · · · · · · · · ·		
Special Interests, Hobbies or Talents:		
Cycling, hiking		
College, Professional, Vocational Schools	Major Subject:	Degree/Dates:
Macalester College	Poli. Sci.	BA/1987
Golden Gate Univ. School of Law	Law	JD/1992
Golden Gate Univ. School of Law	Tax Law	LLM/1995

Rensch Scholar

Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

My mother lives in rural Michigan and has had difficulty keeping up her home. I think keeping up the quality of housing stock in a way that works for everyone is good.

Any other information which you feel would be useful to the City Council in reviewing your application:

I live only a few blocks away from 1500 Warburton and I	'm generally up	by 7am or earlie	:Г.
Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?	Yes	✓ No	Unsure
If yes, please name the Organization or Employment.			
City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?	Ves	No No	
Have you ever been convicted of a felony or misdemean (If yes, explain convictions)	or? Do not list a	ny misdemeano	r settled in juvenile court.

Housing Rehabilitation Loan Committee	
Signature of Applicant:	Tahir J Naim
Date Signed:	06/04/2019



*If you are having trouble viewing or submitting this form please download the free version of Adobe Reader: http://get.adobe.com/reader

loard/ Commission/ Committee Applying For:	Housing Rel	nabilitation Loa	n Committee	
lame:	TERESA SULCER			
vddress:	-	-		
Sity:	Santa Clara			
State:	CA] Zip Co	ode: 95051
-mail Address:				
Primary Phone Number				
Secondary Phone Number				
Are you eligible to register to vote in Santa Clara?	Ves	No No	Uns Uns	ure
Are you a registered voter of Santa Clara?	Ves	No No	Uns	ure
Have you attended a meeting of this Board/ Commission/Committee?	Yes	No No	🗌 Uns	ure
Present Employer:				
Job Title:				
Previous Governmental Bodies/ Elective Offices Applicant has served:	Position/ (Office Held:		Dates:
City of Santa Clara Charter Review Committee	Member			2017
Local Political Campaigns	Voluntee	r]	2014-Present
US Congress City Council School Board				
Discovery Charter School	Board M			2009-2013 2003-2005
Washington Open Elementary School Santa Clara Parent Nursery School	Board M Board M			2003-2005 1993-1997

Civic or Charitable Organizations to which Applicant has belonged:	Position(s) Held:	Dates:	
Santa Clara Musical Theater TheaterWorks Catholic Charities Silicon Valley Law Foundation	Board Member Subscriber Fund-Raiser Fund-Raiser	2014-Present 2014- On-going On-going	
Kona Kai Swim Club FAITH	Board President Founding Member	2014-18 2004	
		, ,	I
United Way	Bank of California Co-Chair	1985	
Special Interests, Hobbies or Talents:			
Love live theater and musical performances Enjoy reading and writing Love to volunteer for community events and activities			
College, Professional, Vocational Schools attended:	Major Subject:	Degree/Dates:	
Santa Clara Adult Ed	Team Building, Communication	In- Progress	

City of Santa Clara

Leadership Program

and Problem Solving

BA Environmental Studies Diploma, Public Relations

.

2092 1982

2018

.

SJSU College of Commerce, Dublin, Ireland

Special awards or recognition received:

Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

I would love the opportunity to serve vulnerable residents of Santa Clara by helping them to stay in the City. The work this committee does is directly aligned with my interests of building stronger more connected communities and also helping the less fortunate.

Any other information which you feel would be useful to the City Council in reviewing your application:

I have quite a bit of experience in community relations fr hosting ice-cream socials for the last several years to ce fund-raisers for refugees and homeless youth in our are	elebrate "Natio	"Know Your Bal nal Night Out".	lot" event for the 2018 elections I have also created and held	to
Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?	Yes	☑ No		
If yes, please name the Organization or Employment.				
City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?	✓ Yes	☐ No	Unsure	
Signature of Applicant:	TERESA S	ULCER	:	
Date Signed:	05/31/2019	}		

CITY OF SANTA CLARA VOTING GUIDELINES FOR THE APPOINTMENT OF APPLICANTS TO BOARDS AND COMMISSIONS

- 1) Council is given a copy of the applications in their weekly packet to review and consider applicant qualifications.
- 2) Council interviews applicant. Interviews are held at a City Council Meeting for the Planning Commission and Civil Service Commission. Interviews are held in a less formal area of City Hall for all other Boards and Commissions.
 - A) Each applicant is given three (3) minutes for an opening statement. The applicant may respond to questions from the Council. The applicant has one (1) minute for a closing statement.
- 3) Council votes for applicants:
 - A) If there are four (4) or fewer applicants the Council will cast one vote each for their desired appointee.
 - B) If there are five (5) or more applicants, the Council will cast one vote each for their two desired appointees. Only one vote per applicant is allowed. A Councilmember may choose to vote for only one applicant but will relinquish the other vote.
- 4) The votes are tallied:
 - A) If there are four (4) or fewer applicants the Clerk will announce the winner.
 - i. If there is a tie, there will be 3 re-votes for the Council to reconsider the applicants. The Council has the opportunity to deliberate between each round of re-voting.
 - ii. If there is still a tie and there is not a full Council present, the Council will defer the decision until a full Council is present, and re-interview the top two applicants.
 - iii. If there is a full Council present, the Members will draw straws, with the person drawing the long straw abstaining from voting at the next round. The Council has the opportunity to deliberate.
 - iv. The Council votes, with the applicant receiving the highest number of votes being the winner. The City Clerk will announce the winner.
 - B) If there are five (5) or more applicants, the Clerk will announce the two applicants who received the highest number of votes. The Council then has an opportunity to deliberate regarding the remaining two applicants.

The Council will then cast one vote each for their desired appointee. The City Clerk will announce the winner.

- i. If there is a tie, there will be 3 re-votes for the Council to reconsider the applicants. The Council has the opportunity to deliberate between each round of re-voting.
- ii. If there is still a tie and there is not a full Council present, the Council will defer the decision until a full Council is present, and re-interview the top two applicants.
- iii. If there is a full Council present, the Members will draw straws, with the person drawing the long straw abstaining from voting at the next round. The Council has the opportunity to deliberate.
- iv. The Council votes, with the applicant receiving the highest number of votes being the winner. The City Clerk will announce the winner.
- 5) A Council Member makes a motion to appoint the applicant that received the highest number of votes. The Council has the opportunity to vote unanimously to appoint the applicant using the Council Chambers electronic voting equipment.



Agenda Report

19-853

Agenda Date: 8/26/2019

REPORT TO COUNCIL

<u>SUBJECT</u>

Interviews and Action on Appointment to the Parks & Recreation Commission

BACKGROUND

At the May 7, 2019 Council meeting, Council declared a full-term vacancy ending June 30, 2023.

Advertising of the vacancy was done via the City's website, social media outlets and the City Manager's blog. The City Clerk's Office also emailed vacancy notification to past and current commissioners, as well as to all parties listed on the email vacancy interest list.

DISCUSSION

The City Clerk's Office received a total of three applications. However, one of the applicants requested to withdraw (Attachment 3) his application, leaving the following candidates (Attachment 1-Applications) to proceed with the recruitment/interview process.

- 1. Eversley Forte
- 2. Mark Green

Attached are the voting guidelines (Attachment 2) for the appointment to Boards and Commissions, which outline the process for conducting interviews and casting votes by the Council for applicants.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

FISCAL IMPACT

There is no additional cost to the City other than administrative staff time and expense.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email <u>clerk@santaclaraca.gov <mailto:clerk@santaclaraca.gov></u> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

19-853

Appoint one commissioner to serve on the Parks & Recreation Commission for a full-term ending June 30, 2023.

Reviewed by: Nora Pimentel, Assistant City Clerk Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

- 1. Applications
- 2. Voting Guidelines
- 3. Applicant's Email to Withdraw



*If you are having trouble viewing or submitting this form please download the free version of Adobe Reader: http://get.adobe.com/reader

Board/ Commission/ Committee Applying For:	Parks & Recreation Commission
Name:	Eversley Forte
Address:	
City:	Santa Clara
State:	CA Zip Code: 95050
E-mail Address:	
Primary Phone Number	
Secondary Phone Number	
Are you eligible to register to vote in Santa Clara?	Yes No Unsure
Are you a registered voter of Santa Clara?	Yes No Unsure
Have you attended a meeting of this Board/ Commission/Committee?	Yes No Unsure
Present Employer:	Santa Clara University
Job Title:	Athletic Trainer
Previous Governmental Bodies/ Elective Offices Applicant has served:	Position/ Office Held: Dates:
City of Santa Clara	Cultural Commission 2012 thru 2017

Civic or Charitable Organizations to which Applicant has belonged:	Position(s) Held:	Dates:	
Santa Clara Performing Arts Foundation	Board of Directors	2012 thru 2014	
			
	 L		

Special Interests, Hobbies or Talents:

Technical Analysis of Financial Markets, Foreign Exchange, Stock and Option Trading, Live Music, Film, Acting, Stunts, Brazilian Jiujitsu, Parkour, Cardio Kickboxing and Mixed Martial Arts

College, Professional, Vocational Schools attended:

Rensselaer Polytechnic Institute

Major Subject:

Electrical Engineering

Degree/Dates:

Certification

Bachelor of Science in Electrical Engineering

Group Exercise Instructor

American College of Sports Medicine

American Council on Exercise

Health and Fitness

Health and Fitness

Group Exercise Instructor Certification Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

I have lived in Santa Clara for over 20 years, and plan to be here for many more. Before 2011, I had no interest in being involved with any type of government. Since then, I have evolved significantly and established many new community based relationships. I got my first taste of a leadership role in government with my appointment to the Cultural Commission, where I served from 2012 until 2017. I spent 3 of those years as either Chair or Vice-Chair of the Cultural Commission, and had a significant amount of interaction with Parks and Recreation. Working with Parks and Recreation personnel on multiple projects, showed me it is a natural fit for my interests. I would like to have input into the development of Santa Clara facilities, in addition to planning the many social and cultural activities involving the parks.

Any other information which you feel would be useful to the City Council in reviewing your application:

Participating in Leadership Santa Clara, Sister Cities, Miss Santa Clara Organization, and the Citizens Police Academy, enhanced my appreciation for the City of Santa Clara. Whether attending concerts in the parks, or training and exercising in park recreational areas, I am involved in activities in parks throughout the South Bay almost every weekend. I think that being someone who actually utilizes the local Parks and Recreation areas, both in Santa Clara and surrounding cities, is important if they want to be a Parks and Recreation Commissioner making decisions which impact those city resources.

Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?	Yes	☑ No	
If yes, please name the Organization or Employment.			
City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?	Ves Yes	☐ No	Unsure
Signature of Applicant:	Eversley Forte)	
Date Signed:	05/28/2019		

City of anta Clara The Center of What's Possible

*If you are having trouble viewing or submitting this form please download the free version of Adobe Reader: http://get.adobe.com/reader

Board/ Commission/ Committee Applying For:	Parks & Recreation Commission				
Name:					
Address:		5			
City:	Santa Clara				
State:	СА		Zip Code:	95054	
E-mail Address:			<u>1)</u>		
Primary Phone Number					
Secondary Phone Number	-				
Are you eligible to register to vote in Santa Clara?	Yes	🗌 No	🗸 Unsure		
Are you a registered voter of Santa Clara?	Yes	✓ No			
Have you attended a meeting of this Board/ Commission/Committee?	Yes	No No			
Present Employer:					
Job Title:					
Previous Governmental Bodies/ Elective Offices Applicant has served:	Position/	Office Held:	D:	ates:	

Civic or Charitable Organizations to which Applicant has belonged:	Position(s) Held:	Dates:
BABC	Board of Directors	2017 - Present

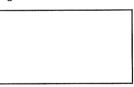
Special Interests, Hobbies or Talents:

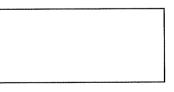
Traveling, Sports,

College, Professional, Vocational Schools attended:

Major Subject:

Degree/Dates:









Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

Any other information which you feel would be useful to the City Council in reviewing your application:

Experience of working in a board environment,				
Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?	Yes	✓ No	Unsure	<u> </u>
If yes, please name the Organization or Employment.				
City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?	✓ Yes	No No	Unsure	
Signature of Applicant:	Mark Green			
Date Signed:	06/13/2019			

Sophia Smith

From: Sent: To: Subject: Mark Green Friday, June 21, 2019 10:53 AM Sophia Smith Re: Parks and Recreation Application

Hi Sophia

Sorry for the delay, my full address is

Santa Clara 95054

On Thu, Jun 20, 2019 at 3:46 PM Sophia Smith <<u>SSmith1@santaclaraca.gov</u>> wrote:

Hello Mark,

After further review of your application, it was noticed that your address information is incomplete and only lists the street name (see below). I called you earlier today and left you a voicemail but have yet to hear back.

Kindly reply to this email with your full street address.

Your timely response is greatly appreciated.

Parks & Recreation Co	mmission	
Mark		
Santa Clara		

With joy,

Sophia Smith | Staff Aide I

CITY OF SANTA CLARA VOTING GUIDELINES FOR THE APPOINTMENT OF APPLICANTS TO BOARDS AND COMMISSIONS

- 1) Council is given a copy of the applications in their weekly packet to review and consider applicant qualifications.
- 2) Council interviews applicant. Interviews are held at a City Council Meeting for the Planning Commission and Civil Service Commission. Interviews are held in a less formal area of City Hall for all other Boards and Commissions.
 - A) Each applicant is given three (3) minutes for an opening statement. The applicant may respond to questions from the Council. The applicant has one (1) minute for a closing statement.
- 3) Council votes for applicants:
 - A) If there are four (4) or fewer applicants the Council will cast one vote each for their desired appointee.
 - B) If there are five (5) or more applicants, the Council will cast one vote each for their two desired appointees. Only one vote per applicant is allowed. A Councilmember may choose to vote for only one applicant but will relinquish the other vote.
- 4) The votes are tallied:
 - A) If there are four (4) or fewer applicants the Clerk will announce the winner.
 - i. If there is a tie, there will be 3 re-votes for the Council to reconsider the applicants. The Council has the opportunity to deliberate between each round of re-voting.
 - ii. If there is still a tie and there is not a full Council present, the Council will defer the decision until a full Council is present, and re-interview the top two applicants.
 - iii. If there is a full Council present, the Members will draw straws, with the person drawing the long straw abstaining from voting at the next round. The Council has the opportunity to deliberate.
 - iv. The Council votes, with the applicant receiving the highest number of votes being the winner. The City Clerk will announce the winner.
 - B) If there are five (5) or more applicants, the Clerk will announce the two applicants who received the highest number of votes. The Council then has an opportunity to deliberate regarding the remaining two applicants.

The Council will then cast one vote each for their desired appointee. The City Clerk will announce the winner.

- i. If there is a tie, there will be 3 re-votes for the Council to reconsider the applicants. The Council has the opportunity to deliberate between each round of re-voting.
- ii. If there is still a tie and there is not a full Council present, the Council will defer the decision until a full Council is present, and re-interview the top two applicants.
- iii. If there is a full Council present, the Members will draw straws, with the person drawing the long straw abstaining from voting at the next round. The Council has the opportunity to deliberate.
- iv. The Council votes, with the applicant receiving the highest number of votes being the winner. The City Clerk will announce the winner.
- 5) A Council Member makes a motion to appoint the applicant that received the highest number of votes. The Council has the opportunity to vote unanimously to appoint the applicant using the Council Chambers electronic voting equipment.

From: Tahir Naim Sent: Sunday, August 18, 2019 2:32 PM To: Melissa Meslo <<u>mmeslo@santaclaraca.gov</u>> Subject: Re: Board and Commission Interviews August 26, 2019 at 5:30PM

Hi Melissa,

I've had some changes and at this point I wish to withdraw from Parks Commission consideration.

Sincerely,

Tahir J Naim

On Friday, August 16, 2019 11:54:48 AM PDT, Melissa Meslo <<u>mmeslo@santaclaraca.gov</u>> wrote:

Good Afternoon,

Thank you for your patience as the City coordinated the details for the Board and Commission Interviews.

The interview date has been confirmed for Monday, August 26, 2019 at 5:30 PM. Once the agenda is posted you will receive an email listing the order of the interviews for each Board, Commission or Committee. Additional details below:

- The interviews are scheduled to begin at 5:30pm, you are encouraged to arrive by 5:15pm;
- Upon arrival please check in with City staff in the Council Chambers lobby located at City Hall, 1500 Warburton Avenue;
- Once you are checked in, City staff will direct you to the waiting area;
- Interviewees will be called in one at a time.

Please confirm your attendance by Tuesday, August 20th as we anticipate posting the Agenda the following day.

Thank you, Melissa Meslo |Staff Aide I City Clerk's Office 1500 Warburton Avenue | Santa Clara, CA 95050 O: <u>408.615.2225</u> F: <u>408.241.6771</u> www.SantaClaraCA.gov |





Agenda Report

19-854

Agenda Date: 8/26/2019

REPORT TO COUNCIL

<u>SUBJECT</u>

Interviews and Action on Appointment to the Cultural Commission

BACKGROUND

At the May 7, 2019 Council meeting, Council declared a full-term vacancy ending June 30, 2023.

Advertising of the vacancy was done via the City's website, social media outlets and the City Manager's blog. The City Clerk's Office also emailed vacancy notification to past and current commissioners, as well as to all parties listed on the email vacancy interest list.

DISCUSSION

The City Clerk's Office received five (5) applications (Attachment 1) from the following candidates. Applicant Michelle Castro submitted an email (Attachment 3) notifying the Clerk's Office that she'll be out of town and will be unable to attend. However, she is still interested in having her application go forward with the process.

- 1. Michelle Castro
- 2. Gloria Garcia
- 3. Joanne Rudinskas
- 4. Teresa Sulcer
- 5. William Waggoner

Attached are the voting guidelines (Attachment 2) for the appointment to Boards and Commissions, which outline the process for conducting interviews and casting votes by the Council for applicants.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

FISCAL IMPACT

There is no additional cost to the City other than administrative staff time and expense.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's

19-854

Office at (408) 615-2220, email <u>clerk@santaclaraca.gov <mailto:clerk@santaclaraca.gov></u> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Appoint one candidate to serve a full-term ending June 30, 2023 on the Cultural Commission.

Reviewed by: Nora Pimentel, Assistant City Clerk Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

- 1. Applications
- 2. Voting Guidelines
- 3. Applicant Michelle Castro's email request



Board/ Commission/ Committee Applying For:	Cultural Commission
Name:	Michelle Castro
Address:	
City:	Santa Clara
State:	CA Zip Code: 95051
E-mail Address:	
Primary Phone Number	
Secondary Phone Number	
Are you eligible to register to vote in Santa Clara?	Yes No Unsure
Are you a registered voter of Santa Clara?	✓ Yes
Have you attended a meeting of this Board/ Commission/Committee?	✓ Yes
Present Employer:	Self
Job Title:	Artist
Previous Governmental Bodies/ Elective Offices Applicant has served:	Position/ Office Held: Dates:
Cultural Advisory Commission	Secretary, vice chair 1995-2006 1 partial term 3yrs, 11 mo. 2 full terms

Civic or Charitable Organizations to which Applicant has belonged:	Position(s) Held:	Dates:
Pacific Autism Center for Education	Board of Fundraising	2014-2016
pecial Interests, Hobbies or Talents: Drawing, Printmaking, painting, sculpture, teachir Love dance, music and the theatre.	ng and organizing	
college, Professional, Vocational Schools ttended:	Major Subject:	Degree/Dates:
J of Central Florida	Printmaking	Bachelors of Art 1982
Purdue University	Printmaking	Masters of Art 1983
Arrowmont School of Arts and Crafts	Drawing	Fellowship
afayette Museum of Art Master Printmaking Apprentice	Drawing	Fellowship

Printmaking

Fellowship

Many Solo Art exhibitions, awards & fellowships. I have drawn a children's book. Can be viewed at CatMoonDo.com

Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific	С
objectives you would be working toward as a member of this advisory board:	

I have been on the commission before and I would like to continue the projects I began years ago. I would also like to help the City with their arts image in all disciplines.

Any other information which you feel would be useful to the City Council in reviewing your application:

I began the following projects for the City of Santa Clara...The Indoor/Outdoor Sculpture Exhibition, The Biennial Sculpture Show, The Themed Sculpture Exhibition, The Street Banner Show, "Art in the Air", The Electrical box project. Our Commission started the Annual Street Dance and we got the Concerts in the Park up an running. I have been commissioned for two electrical boxes. One in front of Kaiser Hospital and one in front of Levi Stadium. I also have an Art in the Air banner, I created for the city.

Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?	Yes	☑ No	Unsure
If yes, please name the Organization or Employment.			
City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?	Ves Yes	🗌 No	Unsure
Signature of Applicant:	Michelle Castro	0	
Date Signed:	05/28/2019		



Board/ Commission/ Committee Applying For:	Cultural Commission
Name:	Gloria Garcia
Address:	
City:	SANTA CLARA
State:	CA Zip Code: 95051
E-mail Address:	
Primary Phone Number	
Secondary Phone Number	
Are you eligible to register to vote in Santa Clara?	Yes No Unsure
Are you a registered voter of Santa Clara?	✓ Yes
Have you attended a meeting of this Board/ Commission/Committee?	Yes Vo Unsure
Present Employer:	DeWinter Group
Job Title:	Senior Revenue Consultant
Previous Governmental Bodies/ Elective Offices Applicant has served:	Position/ Office Held: Dates:

Civic or Charitable Organizations to which Applicant has belonged:	Position(s) Held:	Dates:
Association of Latino Professionals in Finance and Accounting - San Jose State University Chapter & San Jose/San Francisco Professional chapter	Founding President	2002-2004
· ·	h	L
Association of Latino Professional in Finance and Accounting - San Franicisco/San Jose Chapter	Student Representative	2002-2004
	· ·	
Hitachi Community Action Committee (CAC) - HGST	CAC - Chair & Secretary	2004-2007
Mathmatics, Engineering, Science Achievement (MESA) Industry Advisory Board	MESA- Board member	

Special Interests, Hobbies or Talents:

Reading, Art, music, research, working out, hiking, traveling, education, hi tech

College, Professional, Vocational Schools attended:

San Jose State University

Mission College

Major Subject:

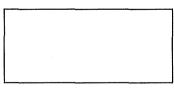
Corporate Financial Management & Spanish (minor) Degree/Dates:

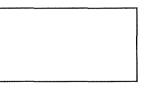
May 2004

Accounting & General Studies

May 2001







Special awards or recognition received:

Against all Odds - Mission College Scholarship Student of the Year - Association of Latino Professionals in Accounting and Finance Honor Student - Foreign Language Association San Jose State University

Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

It is my vision that Santa Clara be a an inclusive modern city where all cultural backgrounds are respected and that the residents of Santa Clara strive to be the best in their industries while doing so with integrity and without falsehoods. My objective is for Santa Clara to be a community where it is honorable to be honest and also respectful of each others differences. I hope that with on-going discussions that the city of Santa Clara can serve the community better by ensuring that only best practices from the diverse cultures are encouraged to continue in our community. I would like to see all oppressive practices coming from countries such as Mexico, India, Korea, and China be eliminated in the city of Santa Clara,

Any other information which you feel would be useful to the City Council in reviewing your application:

Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?	Yes	No No	Unsure
If yes, please name the Organization or Employment.			
City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?	Yes	No No	Unsure Unsure
Signature of Applicant: Date Signed:	Gloria Garcia 05/30/2019		



Board/ Commission/ Committee Applying For:	Cultural Commission	
Name:	Joanne Rudinskas	
Address:		
City:	Santa Clara	
State:	CA Zip Code: 95050	
E-mail Address:		
Primary Phone Number		
Secondary Phone Number		
Are you eligible to register to vote in Santa Clara?	Yes No Unsure	
Are you a registered voter of Santa Clara?	✓ Yes	
Have you attended a meeting of this Board/ Commission/Committee?	Yes 📝 No 🗌 Unsure	
Present Employer:	retired	
Job Title:	psychiatric social worker	
Previous Governmental Bodies/ Elective Offices Applicant has served:	Position/ Office Held: Dates:	
Professional Services Review Organization,Santa clara county	Board member 1980-84	
State consumer affairs, BSSE	State license examiner for LCSW	

Civic or Charitable Organizations to which Applicant has belonged:	Position(s) Held:	Dates:
NASW AAUW YMCA	President, Local chapter member member	1976-81 current current
Special Interests, Hobbies or Talents: Music. hawaiian dance, swimming		
College, Professional, Vocational Schools attended:	Major Subject:	Degree/Dates:
UC,(berkeley) UW(seattle) San Jose State	Sociology,english Social Work Teaching Credentail	BA/1963 MSW 1966 1982
	······	

Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

Would like to give back to city by serving on this commission....interested in arts and music belong to the Triton, SJ Museum and participate in their events. I volunteered in the music program in St. Justin's and Sunnyvale music artist in the schools as well as Music for Minors programs.

Any other information which you feel would be useful to the City Council in reviewing your application:

Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?	Yes	✓ No		
If yes, please name the Organization or Employment.				
City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?	Ves Yes	No .	Unsure	
Signature of Applicant:	joanne rudi	nskas		
Date Signed:	05/17/2019			



Board/ Commission/ Committee Applying For:	Cultural Commission			
Name:	TERESA SULCER			
Address:				
City:	Santa Clara	a		
State:	CA		Zip C	ode: 95051
E-mail Address:				
Primary Phone Number				
Secondary Phone Number				
Are you eligible to register to vote in Santa Clara?	Ves	🗌 No	🗌 Un	sure
Are you a registered voter of Santa Clara?	✓ Yes	🗌 No	🗌 Un	sure
Have you attended a meeting of this Board/ Commission/Committee?	Ves	🗌 No	🗌 Un	sure
Present Employer:				
Job Title:				
Previous Governmental Bodies/ Elective Offices Applicant has served:	Position/	Office Held:		Dates:
City of Santa Clara Charter Review Committee	Member			2017
Local Political Campaigns - US Congress City Council School Board City Clerk	Voluntee	r		2016 - Present
Discovery Charter School Washington Open Elementary School Santa Clara Parents Nursery School	Board Me Board Me Board Me	ember		2009-2013 2003-2005 1993-1997

Civic or Charitable Organizations to which Applicant has belonged:	Position(s) Held:	Dates:
Ata Clara Musical TheaterSubscribersaterWorksBoard MembereaterWorksFund-Raisertholic CharitiesFund-Raisercon Valley Law FoundationFund-Raiserberta Jones Junior TheaterBoard Member		2014-2019 2016-Preset On-going 2019 1999-2002
Kona Kai Swim & Racquet Club FAITH (Freiedreich's Ataxia in the Heart) non-profit The SJ Rep	Board President Founding member Subscriber	2014-18 2004 2010-2013
United Way	Bank of California Co-Chair	1985

Special Interests, Hobbies or Talents:

Love live theater and live musical performances of all genres

Enjoy reading and writing

Like to be involved in and volunteer for community events such as the annual Art & Wine festival and the 4th of July Fireworks. Love to play tennis and to be active

College, Profession	al, Vocational Schools	
attended:		

City of Santa Clara Adult Ed Communication, Team Building & Problem Solving Major Subject:

Communication, Team Building & Problem Solving Degree/Dates:

In Progress

City of Santa Clara

Leadership Program

2018

SJSU College of Commerce, Dublin, Ireland

BA Environmental Studies Diploma Public Relations 2090 1982 Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

I would like to be considered for the Cultural Commission because I love the work they do and feel that they enhance the quality of life in Santa Clara. I think that I could be a valuable member of this Commission because I have a great deal of experience running events and working with volunteer groups. I also think that my background in PR could be an asset in helping to promote the work that the Commission does and help in generating greater participation and interest in events that the Commission sponsors. I would also like to be an advocate for more events in the North side of the City as a way to promote balance, inclusivity and community building opportunities in this rapidly growing area,

Any other information which you feel would be useful to the City Council in reviewing your application:

Another area of interest to me is working to create more opportunities for Santa Clara residents to get to know and connect with each other. I would love to have the opportunity to work with the Cultural Commission to create "Art Nights", Karaoke nights, Play readings, Open Mic nights etc, to both promote the Arts and to help build community.

Helping to create stronger community relations has always been an area of interest for me. For example, last year I created and hosted a "Know Your Ballot" event. This was an non-partisan opportunity for community members to get together and learn about the ballot initiatives in California and also to meet local candidates. We had candidates from City Council, School Boards and City Clerk attend and answer questions from the community.

In 2018 and 2017 I hosted an ice-cream social in my court to celebrate "National Night Out". All the neighbors came and for some this was the first time they met other families living on the same street

In 2010 I hosted a fund-raiser for Catholic Charities to raise money for their Refugee Resettlement Program. This was an opportunity for community members to meet refugee families and to hear their stories.

Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?	Yes	✓ No	Unsure	
If yes, please name the Organization or Employment.				
City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?	Ves Yes	🗌 No	□ Unsure	
Signature of Applicant:	TERESA SUL	CER		
Date Signed:	05/29/2019			



Board/ Commission/ Committee Applying For:	Cultural Commission
Name:	William Waggoner
Address:	
City:	Santa Clara
State:	CA Zip Code: 95051
E-mail Address:	
Primary Phone Number	
Secondary Phone Number	
Are you eligible to register to vote in Santa Clara?	Yes No Unsure
Are you a registered voter of Santa Clara?	✓ Yes
Have you attended a meeting of this Board/ Commission/Committee?	Yes No Unsure
Present Employer:	Retired
Job Title:	
Previous Governmental Bodies/ Elective Offices Applicant has served:	Position/ Office Held: Dates:

Applicant has belonged:	Position(s) Held:	Dates:	
Keith Kelly Club	President Board member	1990 to present	
Sunnyvale Marching Band	Board Memeber	1977 to 2001]
Boulevard HOA	President Board Member	2010 to 2019	
Special Interests, Hobbies or Talents:]
College, Professional, Vocational Schools	Major Subject:	Degree/Dates:	1
		Deoree/Dates.	
vvest valley college	Administration of Justice	1971 to 1973 Associate of Arts	
	Administration of Justice	1971 to 1973	
	Administration of Justice Political Science / History	1971 to 1973	
West Valley College San Jose State University		1971 to 1973 Associate of Arts	

Special awards or recognition received:

Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

I am currently and have been for the last 9 years the president of the Boulevard HOA. I am currently on the board of the Keith Kelley Club for the last 30 years I have been a board member and president for 4 years. I was on the Sunnyvale marching bean board for 4 years I have served on several boards and participate in setting up functions for 300 to 500 people for years. I believe i Have the capabilities to do the job.

Any other information which you feel would be useful to the City Council in reviewing your application:

·			
Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?	Yes	✓ No	Unsure
If yes, please name the Organization or Employment.			
City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?	Yes Yes	🗌 No	Unsure
Signature of Applicant:	William Wagg	jomer	
Date Signed:	05/23/2019		

CITY OF SANTA CLARA VOTING GUIDELINES FOR THE APPOINTMENT OF APPLICANTS TO BOARDS AND COMMISSIONS

- 1) Council is given a copy of the applications in their weekly packet to review and consider applicant qualifications.
- 2) Council interviews applicant. Interviews are held at a City Council Meeting for the Planning Commission and Civil Service Commission. Interviews are held in a less formal area of City Hall for all other Boards and Commissions.
 - A) Each applicant is given three (3) minutes for an opening statement. The applicant may respond to questions from the Council. The applicant has one (1) minute for a closing statement.
- 3) Council votes for applicants:
 - A) If there are four (4) or fewer applicants the Council will cast one vote each for their desired appointee.
 - B) If there are five (5) or more applicants, the Council will cast one vote each for their two desired appointees. Only one vote per applicant is allowed. A Councilmember may choose to vote for only one applicant but will relinquish the other vote.
- 4) The votes are tallied:
 - A) If there are four (4) or fewer applicants the Clerk will announce the winner.
 - i. If there is a tie, there will be 3 re-votes for the Council to reconsider the applicants. The Council has the opportunity to deliberate between each round of re-voting.
 - ii. If there is still a tie and there is not a full Council present, the Council will defer the decision until a full Council is present, and re-interview the top two applicants.
 - iii. If there is a full Council present, the Members will draw straws, with the person drawing the long straw abstaining from voting at the next round. The Council has the opportunity to deliberate.
 - iv. The Council votes, with the applicant receiving the highest number of votes being the winner. The City Clerk will announce the winner.
 - B) If there are five (5) or more applicants, the Clerk will announce the two applicants who received the highest number of votes. The Council then has an opportunity to deliberate regarding the remaining two applicants.

The Council will then cast one vote each for their desired appointee. The City Clerk will announce the winner.

- i. If there is a tie, there will be 3 re-votes for the Council to reconsider the applicants. The Council has the opportunity to deliberate between each round of re-voting.
- ii. If there is still a tie and there is not a full Council present, the Council will defer the decision until a full Council is present, and re-interview the top two applicants.
- iii. If there is a full Council present, the Members will draw straws, with the person drawing the long straw abstaining from voting at the next round. The Council has the opportunity to deliberate.
- iv. The Council votes, with the applicant receiving the highest number of votes being the winner. The City Clerk will announce the winner.
- 5) A Council Member makes a motion to appoint the applicant that received the highest number of votes. The Council has the opportunity to vote unanimously to appoint the applicant using the Council Chambers electronic voting equipment.

From:	
To:	<u>Melissa Meslo</u>
Subject:	Re: Board and Commission Interviews August 26, 2019 at 5:30PM
Date:	Wednesday, August 21, 2019 8:40:44 AM
Attachments:	image001.png

Hi Melissa,

I emailed you earlier about my trip out of town over the interviews on Monday.

If I can not have separate interview at a different time, please put forward my application and my qualifications to the council.

I was a Cultural Commissioner for 11 years and 11 months and started most of the projects that need life support now.

Thank you,

Michelle Castro

On Aug 16, 2019, at 11:54 AM, Melissa Meslo <<u>mmeslo@santaclaraca.gov</u>> wrote:

Good Afternoon,

Thank you for your patience as the City coordinated the details for the Board and Commission Interviews.

The interview date has been confirmed for Monday, August 26, 2019 at 5:30 PM. Once the agenda is posted you will receive an email listing the order of the interviews for each Board, Commission or Committee. Additional details below:

- The interviews are scheduled to begin at 5:30pm, you are encouraged to arrive by 5:15pm;
- Upon arrival please check in with City staff in the Council Chambers lobby located at City Hall, 1500 Warburton Avenue;
- Once you are checked in, City staff will direct you to the waiting area;
- Interviewees will be called in one at a time.

Please confirm your attendance by Tuesday, August 20th as we anticipate posting the Agenda the following day.

Thank you, Melissa Meslo |Staff Aide | City Clerk's Office 1500 Warburton Avenue | Santa Clara, CA 95050 O: 408.615.2225 F: 408.241.6771 www.SantaClaraCA.gov |





Agenda Report

19-855

Agenda Date: 8/26/2019

REPORT TO COUNCIL

<u>SUBJECT</u>

Interviews and Action on Appointments to fill two vacancies on the Historical and Landmarks Commission

BACKGROUND

There are two vacancies to serve on the Historical and Landmarks Commission. At the April 23, 2019 Council meeting, Council declared a vacancy to serve a partial term ending June 30, 2021. Additionally, at the May 7, 2019 Council meeting, Council declared a vacancy to serve a full-term ending June 30, 2023.

Advertising of the vacancy was done via the City's website, social media outlets and the City Manager's blog. The City Clerk's Office also emailed vacancy notification to past and current commissioners, as well as to all parties listed on the email vacancy interest list.

DISCUSSION

The City Clerk's Office received six (6) applications (Attachment 1) from the following candidates.

- 1. Linda Arms
- 2. Don Arnoldy
- 3. Julie Collins
- 4. Aaron Dillon
- 5. Kathleen Romano
- 6. Megan Swartzwelder

Attached are the voting guidelines (Attachment 2) for the appointment to Boards and Commissions, which outline the process for conducting interviews and casting votes by the Council for applicants.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

FISCAL IMPACT

There is no additional cost to the City other than administrative staff time and expense.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website

19-855

Agenda Date: 8/26/2019

and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email <u>clerk@santaclaraca.gov <mailto:clerk@santaclaraca.gov></u> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Appoint two commissioners to serve on the Historical and Landmarks Commission for the following terms: 1) partial term ending June 30, 2021; and 2) a full-term ending June 30, 2023.

Reviewed by: Nora Pimentel, Assistant City Clerk Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

- 1. Applications
- 2. Voting Guidelines



Board/ Commission/ Committee Applying For:	Historical 8	Landmark Com	mission	
Name:	Linda Arms	3		
Address:				
City:	Santa Clara	a		1
State:	CA		Zip Code:	95050
E-mail Address:				
Primary Phone Number				а
Secondary Phone Number			2	
Are you eligible to register to vote in Santa Clara?	✓ Yes	No No	Unsure	
Are you a registered voter of Santa Clara?	✓ Yes	No No	Unsure	
Have you attended a meeting of this Board/ Commission/Committee?	Ves	□ No	Unsure	
Present Employer:	\retired	•		
Job Title:				
Previous Governmental Bodies/ Elective Offices Applicant has served:	Position/	Office Held:	Dat	es:
	к. ₁			
		4		

Civic or Charitable Organizations to which Applicant has belonged:	Position(s) Held:	Dates:
Rebuilding Silicon Valley	Team Captain	April 2019
Camp Fire Boys and Girls	Program Developer and Director	1988 - 2001
· · · · · · · · · · · · · · · · · · ·		
New Almaden Community Council	member at large	1977 - 1989
BA/Masters in History have taught K-undergrad history classes Historical re-enactment/ research and development Architectural archeology landscape design for low income homeowners Travel Gardening: native and historically relevant plantings Talents include program development, implementation and training	; Volunteer recruitment, training and support	
College, Professional, Vocational Schools attended:	Major Subject:	Degree/Dates:
Cal State U. Northridge Santa Clara University	History/Education Special Ed -Educational ethics	BA 1971 Credential 1973 2003 Masters in Ed.
		7 []
L	<u></u>]	

Special awards or recognition received:

Development of youth outdoor education program entitled: Keepers of the Earth; in collaboration with author Michael Caduto

Development of wilderness experience program - Wilderness Traversed, through San Jose Parks and Rec. Dept.

Development of an intergenerational community garden at Sunnyvale Middle School

Development of youth Environmental Action Club - WAM at Sunnyvale Middle School

Work with City of Sunnyvale Water/Environmental Resources dept. developing youth programs targeting litter abatement and water quality

Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

Santa Clara has a rich history dating back hundreds of years. I'd like to utilize my education and keen interest in history to further the goals of the historical commission; help develop programs which engage and involve community members of all ages

Any other information which you feel would be useful to the City Council in reviewing your application:

Are you associated with any Organization/Employment T Yes No 🔽 Unsure that might be deemed a conflict of interest in performing your duties if appointed to this position? If yes, please name the Organization or Employment. 1948 City policy directs all advisory body members not to Yes Unsure No No vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises? Signature of Applicant: Linda K Arms Date Signed: 05/23/2019



Board/ Commission/ Committee Applying For:	Historical &	Landmark Com	mission	
Name:	Don Arnoldy	/		
Address:				
City:	Santa Clara			
State:	CA] Zip Co	ode: 95050
E-mail Address:				
Primary Phone Number	·			
Secondary Phone Number				
Are you eligible to register to vote in Santa Clara?	Ves	□ No	Uns 🗌	ure
Are you a registered voter of Santa Clara?	Ves	🗌 No	🗌 Uns	ure
Have you attended a meeting of this Board/ Commission/Committee?	Ves	□ No	🗌 Uns	ure
Present Employer:	Process The	erapy Institute		
Job Title:	Executive D	irector		
Previous Governmental Bodies/ Elective Offices Applicant has served:	Position/ C	Office Held:		Dates:
City of Santa ClaraHistorical & Landmarks Commission	Commissi	oner		2009 - June, 2011

Civic or Charitable Organizations to which Applicant has belonged:	Position(s) Held:	Dates:	
Process Therapy Institute	Member, Board of Directors, Board President, Board Vice President	1990 - 2017	
Santa Clara Historic Home Tour Committee	Chair, 2009 tour	Feb 2009 - Feb 2010	
Tapestry Arts	Key Volunteer: multiple roles; Member, Board of Directors 1984 - 1992: member, executive committee; treasurer; vice president.	1977 - 2009	

Special Interests, Hobbies or Talents:

College, Professional, Vocational Schools attended:

American Intercontinental University

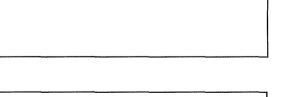
Major Subject:

Curriculum & Instruction

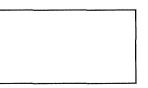
Degree/Dates:

M.Ed., 2007









Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

It is a way to contribute to the common good--part of fulfilling the promise of "...of the people, by the people, and for the people." I have no specific agenda in seeking this position.

Any other information which you feel would be useful to the City Council in reviewing your application:

,	-			
I live in the Old Quad, and have ownd a home there sind	ce 1992. I have l	ived in Santa	Clara since 1955.	
Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?	Yes	☑ No	Unsure	
If yes, please name the Organization or Employment.				
City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?	Ves Yes	No No	Unsure	
Signature of Applicant:	don arnoldy			
Date Signed:	05/22/2019			



Board/ Commission/ Committee Applying For:	Historical &	Landmark Con	nmission	
Name:	Julie Collins	3		
Address:				
City:	Santa Clara	1		
State:	CA		Zip Code: 95050	
E-mail Address:				
Primary Phone Number				
Secondary Phone Number				
Are you eligible to register to vote in Santa Clara?	✓ Yes	🗌 No	Unsure	
Are you a registered voter of Santa Clara?	Ves	No No	Unsure	
Have you attended a meeting of this Board/ Commission/Committee?	Yes	☑ No		
Present Employer:	Retired	-	y	×
Job Title:	Deputy She	riff		
Previous Governmental Bodies/ Elective Offices Applicant has served:	Position/ (Office Held:	Dates:	
			A 1	

Civic or Charitable Organizations to which Applicant has belonged:		Position(s) Held:	Dates:
Santa Clara Elks Associated since 1998 or so.		Officer Inner Guard, Loyal Knight	2009-2010 2018-2019
] 		

Special Interests, Hobbies or Talents:

Jr. Theater, Bowling, fishing

De Anza

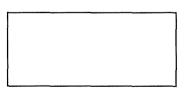
College, Professional, Vocational Schools attended:

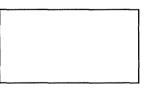
Major Subject:

Admin of Justice

Degree/Dates:

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To get involved in the City of Santa

Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

Any other information which you feel would be useful to the City Council in reviewing your application:

Have been in my home since 1971. Was involved with y contribute to the City.	outh activities w	hen my boys	were young. Now it's time that	l
Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?	Yes	✓ No		
If yes, please name the Organization or Employment.				
City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?	Ves Yes	☐ No		
Signature of Applicant:	Julie Collins			
Date Signed:	05/21/2019	·····		



APPLICATION BOARD, COMMISSIONS, AND COMMITTEE CITY OF SANTA CLARA City Clerk's Office 1500 Warburton Avenue, Santa Clara, California 95050 Phone: 408-615-2220 E-mail: <u>Clerk@santaclaraca.gov</u>

*If you are having trouble viewing or submitting this form please download the free version of Adobe Reader: http://get.adobe.com/reader

Board/ Commission/ Committee Applying For:	Historical & Landmark Commission
Name:	Aaron Dillon
Address:	
City:	Santa Clara
State:	CA Zip Code: 95050
E-mail Address:	
Primary Phone Number	
Secondary Phone Number	
Are you eligible to register to vote in Santa Clara?	✓ Yes
Are you a registered voter of Santa Clara?	✓ Yes
Have you attended a meeting of this Board/ Commission/Committee?	Yes I No Unsure
Present Employer:	LeanData, Inc.
Job Title:	Senior Product Manager
Previous Governmental Bodies/ Elective Offices Applicant has served:	Position/ Office Held: Dates:
City of Santa Clara Police Department	Member of Chief's Advisory Committee

Civic or Charitable Organizations to which Applicant has belonged:	Position(s) Held:	Dates:
· · · · · · · · · · · · · · · · · · ·		
	-	

Special Interests, Hobbies or Talents:

College, Professional, Vocational Schools attended:

Cornell University - School of Engineering

Major Subject:

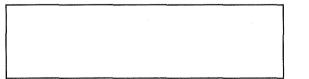
Customer Focused Product and Service Design Degree/Dates:

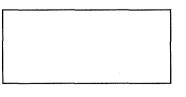
Professional Certificate, 2014

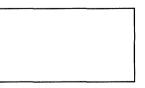
Southern Illinois University at Carbondale

Psychology

Bachelors Degree, 2007







Special awards or recognition received:

Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

I am a strong believer in maintaining historical structures / sites and natural landmarks. My family frequently visits and supports local historical sites. The preservation of such sites for future generations provides an immense source of cultural and educational enrichment, and I would be honored to give back to my community by serving on this commission.

Any other information which you feel would be useful to the City Council in reviewing your application:

Date Signed:

Aaron G. Dillon	 	
04/25/2019	 	



APPLICATION BOARD, COMMISSIONS, AND COMMITTEE CITY OF SANTA CLARA City Clerk's Office 1500 Warburton Avenue, Santa Clara, California 95050 Phone: 408-615-2220 E-mail: <u>Clerk@santaclaraca.gov</u>

*If you are having trouble viewing or submitting this form please download the free version of Adobe Reader: http://get.adobe.com/reader

Board/ Commission/ Committee Applying For:	Historical 8	Landmark Cor	nmission	
Name:	Kathleen R	omano		
Address:				
City:	Santa Clar	a		
State:	CA		Zip Code	95050
E-mail Address:		_	×	
Primary Phone Number		-		
Secondary Phone Number				-
Are you eligible to register to vote in Santa Clara?	Ves	🗌 No	Unsure	
Are you a registered voter of Santa Clara?	Ves	No No	Unsure	
Have you attended a meeting of this Board/ Commission/Committee?	✓ Yes	No No		
Present Employer:	Hitachi Var	ntara	k.	
Job Title:	Senior Proj	ect Manager		
Previous Governmental Bodies/ Elective Offices Applicant has served:	Position/	Office Held:	Da	ates:
None				
			,* ,-	
· · · · · · · · · · · · · · · · · · ·				

Civic or Charitable Organizations to which Applicant has belonged:		Position(s) Held:	Dates:
American Association of University Women		Member	Aug 2017 - present
South Bay Blue Star Moms		Member	Nov 2017 - present
]	F	 · · · ·

Special Interests, Hobbies or Talents:

Researching history of Santa Clara, supporting our military families and veterans through care packages to troops and volunteering at the VA, and organizing volunteer activities at my employer to promote giving back to our community. Hobbies include hula dancing, playing the ukulele, and an avid crafter. Certified PRINCE2 international project manager.

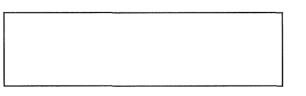
College, Professional, Vocational Schools attended:

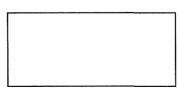
San Jose State University

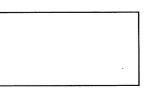
Major Subject:

Business Administration: Management of Information Systems Degree/Dates:

Bachelors 1995







Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

As a historic home owner, with a Mills Act, and a member of the Old Quad Association, I want to contribute back to my community by serving on the HLC. I am particularly interested in the development of the city codes to support our historic properties and to ensure that we not only preserve our existing assets but promote our unique neighborhood as a thriving community.

Any other information which you feel would be useful to the City Council in reviewing your application:

Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?	Yes	✓ No	Unsure		
If yes, please name the Organization or Employment.					
City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?	✓ Yes	🗌 No	Unsure	,	
Signature of Applicant:	Kathleen Ro	omano			
Date Signed:	06/02/2019		<u></u>		



APPLICATION BOARD, COMMISSIONS, AND COMMITTEE CITY OF SANTA CLARA City Clerk's Office 1500 Warburton Avenue, Santa Clara, California 95050 Phone: 408-615-2220 E-mail: <u>Clerk@santaclaraca.gov</u>

*If you are having trouble viewing or submitting this form please download the free version of Adobe Reader: http://get.adobe.com/reader

Board/ Commission/ Committee Applying For:	Historical & Landmark Commission					
Name:	Megan Swartzwelder					
Address:	n/a					
City:	Santa Clara	а				
State:	CA		Zip Code:	95050		
E-mail Address:						
Primary Phone Number						
Secondary Phone Number						
Are you eligible to register to vote in Santa Clara?	✓ Yes	🗌 No	Unsure			
Are you a registered voter of Santa Clara?	✓ Yes	🗌 No	Unsure			
Have you attended a meeting of this Board/ Commission/Committee?	Ves	🗌 No	Unsure			
Present Employer:						
Job Title:						
Previous Governmental Bodies/ Elective Offices Applicant has served:	Position/	Office Held:	Date	is:		

ivic or Charitable Organizations to which pplicant has belonged:	Position(s) Held:		Dates:
]	[]
]	[]

Special Interests, Hobbies or Talents:

College, Professional, Vocational Schools attended:

Stanford Univeristy

Major Subject:

Communications

Degree/Dates:

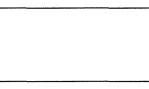
Continued Education

U of Hawaii, Manoa

Economics

Master's Degree







Merit Scholarship

Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

Any other information which you feel would be useful to the City Council in reviewing your application:

Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?	Tes Yes	☑ No	Unsure		
If yes, please name the Organization or Employment.					
City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?	✓ Yes	🗌 No	Unsure		
Signature of Applicant:	Megan Swartzwelder				
Date Signed:	05/23/2019				

Sophia Smith

From: Sent: To: Cc: Subject: Megan Swartzwelder Friday, May 31, 2019 4:38 PM Sophia Smith Clerk Re: FW: Boards and Commission Application

Hi Sophia,

Thank you for reaching out. Given the applications are posted on the agenda, and available and recorded for the public to access at any time, I'd like to list my address at

Happy to chat live.

Thank you! Megan

On Fri, May 31, 2019 at 4:21 PM Sophia Smith <<u>SSmith1@santaclaraca.gov</u>> wrote:

Hello Megan,

Happy TGIF, and I hope this email finds you well!

I'm sending this email to follow-up with the email I sent on Tuesday, May 28th (original email highlighted below).

Your response is greatly appreciated, thank you and have a great weekend!

Board/ Commission/ Committee Applying For:	Historical & Landmark Commission	•
Name:	Megan Swartzwelder	
Address:	n/a	
City:	Santa Clara	
State:	CA Zip Code:	95050
E-mail Address:	- <u>20-</u>	
Primary Phone Number		

Sophia Smith | Staff Aide I

City Clerk's Office

1500 Warburton Avenue | Santa Clara, CA 95050

Main Office: (408) 615-2220 Direct: (408) 615-2229

www.SantaClaraCA.gov | F 😏 📭 👰



From: Sophia Smith
Sent: Tuesday, May 28, 2019 1:48 PM
To: Megan Swartzwelder
Cc: Clerk <<u>Clerk@santaclaraca.gov</u>>
Subject: FW: Boards and Commission Application

Good Afternoon Megan,

Your application for the Historical and Landmarks Commission has been received. You will receive email notification once an interview date is set.

Aside from that, I noticed that address portion on your application lists n/a (see below).

Please reply with your address and I'll print your response and attach it to your application.

Thank you, and have a good day.

-Sophia

From: Clerk
Sent: Friday, May 24, 2019 8:58 PM
To: Sophia Smith <<u>SSmith1@SantaClaraCA.gov</u>>
Subject: FW: Boards and Commission Application

From: Megan Swartzwelder Sent: Thursday, May 23, 2019 11:45 PIVI To: Clerk <<u>Clerk@santaclaraca.gov</u>> Subject: Boards and Commission Application

Thank you for submitting your application. The City Clerk's Office will contact you shortly in regards to your application.

City Clerk/Auditor City of Santa Clara, California | All-America City 1500 Warburton Ave. | Santa Clara, CA 95050 (O) (408) 615-2220 | (F) (408) 241-6771 clerk@santaclaraca.gov | www.santaclaraca.gov

CITY OF SANTA CLARA VOTING GUIDELINES FOR THE APPOINTMENT OF APPLICANTS TO BOARDS AND COMMISSIONS

- 1) Council is given a copy of the applications in their weekly packet to review and consider applicant qualifications.
- 2) Council interviews applicant. Interviews are held at a City Council Meeting for the Planning Commission and Civil Service Commission. Interviews are held in a less formal area of City Hall for all other Boards and Commissions.
 - A) Each applicant is given three (3) minutes for an opening statement. The applicant may respond to questions from the Council. The applicant has one (1) minute for a closing statement.
- 3) Council votes for applicants:
 - A) If there are four (4) or fewer applicants the Council will cast one vote each for their desired appointee.
 - B) If there are five (5) or more applicants, the Council will cast one vote each for their two desired appointees. Only one vote per applicant is allowed. A Councilmember may choose to vote for only one applicant but will relinquish the other vote.
- 4) The votes are tallied:
 - A) If there are four (4) or fewer applicants the Clerk will announce the winner.
 - i. If there is a tie, there will be 3 re-votes for the Council to reconsider the applicants. The Council has the opportunity to deliberate between each round of re-voting.
 - ii. If there is still a tie and there is not a full Council present, the Council will defer the decision until a full Council is present, and re-interview the top two applicants.
 - iii. If there is a full Council present, the Members will draw straws, with the person drawing the long straw abstaining from voting at the next round. The Council has the opportunity to deliberate.
 - iv. The Council votes, with the applicant receiving the highest number of votes being the winner. The City Clerk will announce the winner.
 - B) If there are five (5) or more applicants, the Clerk will announce the two applicants who received the highest number of votes. The Council then has an opportunity to deliberate regarding the remaining two applicants.

The Council will then cast one vote each for their desired appointee. The City Clerk will announce the winner.

- i. If there is a tie, there will be 3 re-votes for the Council to reconsider the applicants. The Council has the opportunity to deliberate between each round of re-voting.
- ii. If there is still a tie and there is not a full Council present, the Council will defer the decision until a full Council is present, and re-interview the top two applicants.
- iii. If there is a full Council present, the Members will draw straws, with the person drawing the long straw abstaining from voting at the next round. The Council has the opportunity to deliberate.
- iv. The Council votes, with the applicant receiving the highest number of votes being the winner. The City Clerk will announce the winner.
- 5) A Council Member makes a motion to appoint the applicant that received the highest number of votes. The Council has the opportunity to vote unanimously to appoint the applicant using the Council Chambers electronic voting equipment.