



City of Santa Clara

Meeting Agenda

Historical & Landmarks Commission

Thursday, September 3, 2020

6:00 PM

**City Manager's Staff Conf. Room
- Adjacent to City Hall Council
Chambers
1500 Warburton Avenue
Santa Clara, CA 95050**

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented the following method for the public to participate remotely:

- Via Zoom:
o <https://santaclaraca.zoom.us/j/97233262035> or o Phone: 1 (669) 900-6833

Public Comments prior to meeting may be submitted via email to HistoricalLandmarksCommission@santaclaraca.gov no later than noon on the day of the meeting.

The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than 10 people gatherings. Historical and Landmarks Commissioners will be participating remotely. A limited number of staff will also be present.

We highly encourage interested members of the public to stay at home and provide public comment remotely. Any members of the public wishing to come in person should first check-in at the City Manager's Conference Room. City staff may direct you to wait in the City Hall cafeteria or outside the Council Chambers until your item of interest is discussed in order to maintain sufficient social distancing guidelines.

PUBLIC PARTICIPATION IN ZOOM WEBINAR:

Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press *9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press *6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

CALL TO ORDER AND ROLL CALL**CONSENT CALENDAR**

Consent Calendar items may be enacted, approved or adopted, based upon the findings prepared and provided in the written staff report, by one motion unless requested to be removed by anyone for discussion or explanation. If any member of the Historical and Landmarks Commission, staff, the applicant or a member of the public wishes to comment on a Consent Calendar item, or would like the item to be heard on the regular agenda, please notify Planning staff, or request this action at the Historical and Landmarks Commission meeting when the Chair calls for these requests during the Consent Calendar review.

1. 20-776 [Historical and Landmarks Commission Minutes of June 4, 2020](#)

Recommendation: Approve the Historical and Landmarks Commission Minutes of June 4, 2020.

PUBLIC PRESENTATIONS

Members of the public may briefly address the Commission on any item not on the agenda.

GENERAL BUSINESS

The following items from this Historical and Landmarks Commission agenda will be scheduled for further review following the conclusion of hearings and recommendations by the Historical and Landmarks Commission. Please contact the Planning Division office for information on the schedule of hearings for these items

HLC Advisor Introductions - 20 minutes

Lorie Garcia
Linda Hylekma

2. 20-777 [Action on Other Business before Historical and Landmarks Commission](#)

Recommendation: There are two items for consideration.

- Plaque Request for 1490 Santa Clara Street
- Work Plan

3. 20-803 [Election of Historical and Landmarks Commission Chair and Vice Chair](#)

Recommendation: Elect a new Historical and Landmarks Commission Chair and Vice-chair.

STAFF REPORT

COMMISSIONERS REPORT

Boards and Committee Assignments - 15 minutes

- Santa Clara Arts and Historic Consortium (Estes / Leung Alternate)
- Historic Preservation Society of Santa Clara (Vargas-Smith)
- Old Quad Residents Association (Leung / Vargas-Smith as alternate)
- Architectural Committee (Leung / Vargas-Smith as alternate)
- Agnews Historic Cemetery Museum Committee (Standifer / Romano as alternate)
- BART/ High Speed Rail/ VTA BRT Committee (Vargas-Smith / Swartzwelder as alternate)
- Zoning Ordinance Update (Romano / Leung as alternate)
- El Camino Real Specific Plan Community Advisory Committee (Leung)
- Downtown Revitalization (Vargas-Smith / Romano as alternate)

Announcements and Other Items - 10 minutes

Commissioner Travel and Training Requests - 10 minutes

ADJOURNMENT

The next regularly scheduled meeting is on October 1, 2020 at 6 p.m. in the City Manager's Conference Room.



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

20-776

Agenda Date: 9/3/2020

REPORT TO HISTORICAL AND LANDMARKS COMMISSION

SUBJECT

Historical and Landmarks Commission Minutes of June 4, 2020

RECOMMENDATION

Approve the Historical and Landmarks Commission Minutes of June 4, 2020.

Reviewed by: Rebecca Bustos, Senior Planner

Approved by: Gloria Sciara, Development Review Officer

ATTACHMENTS

1. Historical and Landmarks Commission Minutes of June 4, 2020



City of Santa Clara

Meeting Minutes

Historical & Landmarks Commission

06/04/2020

6:00 PM

City Hall Council Chambers
1500 Warburton Avenue
Santa Clara, CA 95050

CALL TO ORDER AND ROLL CALL

Commission Chair Patricia Leung called the meeting to order at 6:04 p.m.

Present 7 - Commissioner Patricia Leung, Vice Chair Stephen Estes, Commissioner J.L. "Spike" Standifer, Commissioner Ana Vargas-Smith, Commissioner Michael Celso, Commissioner Megan Swartzwelder, and Commissioner Kathleen Romano

CONSENT CALENDAR

1. [20-580](#) Action on Historical and Landmarks Commission Minutes of March 5, 2020

A motion was made by Commissioner Swartzwelder and seconded by Commissioner Vargas-Smith to approve the Historical and Landmarks Commission Minutes of March 5, 2020.

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS

2. [20-361](#) Public Hearing: Consideration to add street names to the City's Approved Street Names List

A motion was made by Commissioner Romano and seconded by Commissioner Standifer to approve the street names (Champions Way, Wondo Way, Chastain Place and Rickabaugh Avenue) and layout as shown.

3. [20-582](#) Public Hearing: Action on the Certified Local Government (CLG) 2018-2019 Annual Report

A motion was made by Commissioner Estes and seconded by Commissioner Standifer to note and file the 2019 Certified Local Government Report with the following amendments:

- 1. Modify the name of the training to the Public Service Ethics Education Training**
- 2. Remove the duplicacy of Commissioner Romano's name**
- 3. Include Commissioner Romano's resume**
- 4. Redact any Commissioners' personal information**

STAFF REPORT

Staff Liaison Rebecca Bustos updated the Commission that there are no major upcoming projects and provided information on the meetings that have been able to take place due to the COVID-19 pandemic. She also informed the Commission about the format of the upcoming Historical and Landmarks Commission meetings.

COMMISSIONERS REPORT

Boards and Committee Assignments - 15 minutes

Commissioners present reported on assignments.

Announcements and Other Items - 10 minutes

No additional items reported.

Commissioner Travel and Training Requests - 10 minutes

None.

ADJOURNMENT

A motion was made by Commissioner Romano and seconded by Commissioner Standifer to adjourn the meeting. The meeting was adjourned at 7:33 p.m.



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Agenda Report

20-777

Agenda Date: 9/3/2020

REPORT TO HISTORICAL AND LANDMARKS COMMISSION

SUBJECT

Action on Other Business before Historical and Landmarks Commission

RECOMMENDATION

There are two items for consideration.

- Plaque Request for 1490 Santa Clara Street
- Work Plan

Reviewed by: Rebecca Bustos, Senior Planner

Approved by: Gloria Sciara, Development Review Officer

ATTACHMENTS

1. Request Plaque for 1490 Santa Clara Street
2. 2020 Work Plan

From: [Rebecca Bustos](#)
To: [Robert Mayer831](#)
Subject: RE: Historic Home Plaque Needed - 1490 Santa Clara Street
Date: Friday, July 24, 2020 3:00:00 PM

Hi Rob,

Your e-mail request is sufficient. I can add the item to the "Other Business" portion of the September agenda.

I'll look into your material preference before the meeting.

Thank you,

Rebecca Bustos | Senior Planner
Community Development Department, Planning Division
1500 Warburton Avenue, Santa Clara, CA 95050
Direct: 408.615.2464 | rbustos@santaclaraca.gov

From: Robert Mayer831 <mayer.robert@comcast.net>
Sent: Friday, July 17, 2020 1:59 PM
To: Rebecca Bustos <RBustos@SantaClaraCA.gov>
Subject: Historic Home Plaque Needed - 1490 Santa Clara Street

Hi Rebecca,

Steve Le informed me that you are now the Planning Liason for HLC. My wife keeps reminding me to ask the City about how I can obtain the house plaque for our Circa 1863 Mills Act Home at 1490 Santa Clara Street? I would prefer the older wooden plaques compared to the new metal one, but not sure if this is an option?

Can you let me know how this is handled? Thank you!

Rob

ROB MAYER, Architect
1490 Santa Clara Street
Santa Clara, Ca 95050
Office (408) 564-5943
Cell (408) 759-1586

SANTA CLARA

C I L I A R N O F I C A



Office of the City Clerk/City Auditor

EXTRACT OF CITY COUNCIL MINUTES OF THE CITY OF SANTA CLARA FOR MEETING HELD ON AUGUST 28, 2007

... "MOTION was made by Caserta, seconded and unanimously carried, that, per the Director of Planning and Inspection's memo (08/22/07), the Council approve and authorize the City Manager to execute a Historic Property Preservation Agreement (Mills Act Contract) with Robert L. Mayer for the property at 1490 Santa Clara Street, which will qualify the property for tax incentives." ...

I, the undersigned City Clerk of Santa Clara, do hereby certify that the above and foregoing is a true and correct copy of an Excerpt of the Minutes of a meeting of the City Council of the City of Santa Clara, held on August 28, 2007.

[Signature]
Rod Didion, Jr.
City Clerk

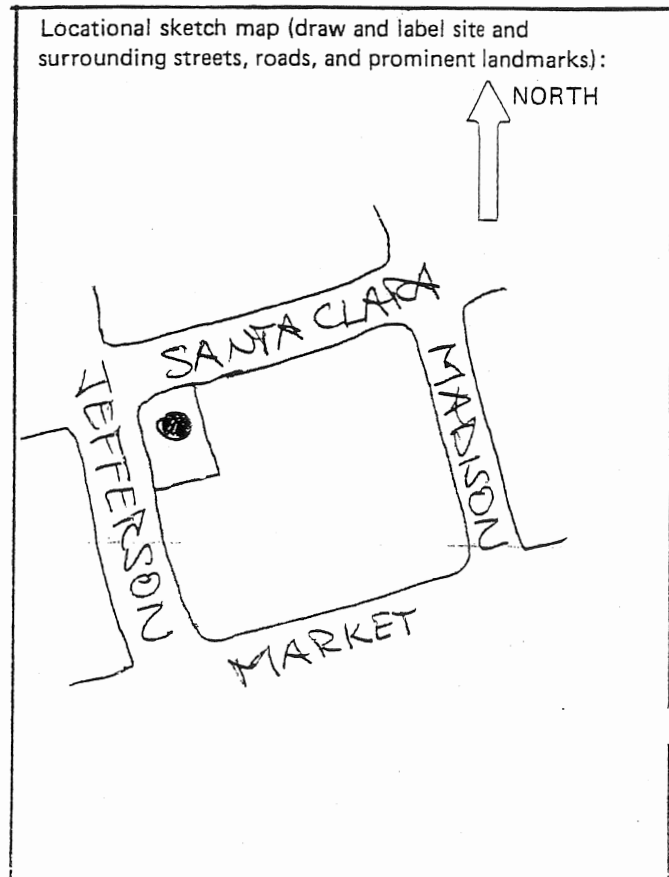
13. Condition: Excellent ___ Good ___ Fair x Deteriorated ___ No longer in tence ___
- Alterations: addition right of facade
15. Surroundings: (Check more than one if necessary) Open land ___ Scattered buildings ___ Densely built-up ___
Residential x Industrial ___ Commercial ___ Other: ___
16. Threats to site: None known x Private development ___ Zoning ___ Vandalism ___
Public Works project ___ Other: ___
17. Is the structure: On its original site? x Moved? ___ Unknown? ___
18. Related features: _____

SIGNIFICANCE

19. Briefly state historical and/or architectural importance (include dates, events, and persons associated with the site.)

This structure is locally significant for its architectural style-- Gothic Revival. Representing one of the earlier styles of homes during the 19th century in Santa Clara, 1490 is one of the few remaining Gothic Revivals left in the city. Examination of city directories and Sanborn maps show that this house was originally numbered 1480 Santa Clara, but renumbered around 1939. Early directories do not give a listing for the original owner.

20. Main theme of the historic resource: (If more than one is checked, number in order of importance.)
Architecture x Arts & Leisure ___
Economic/Industrial ___ Exploration/Settlement ___
Government ___ Military ___
Religion ___ Social/Education ___
21. Sources (List books, documents, surveys, personal interviews and their dates).
Sanborn Fire Insurance Maps, 1891-1930
City Directories, 1889-1925
22. Date form prepared Feb. 1981
By (name) Urban/Rural Conservation for
Organization City of Santa Clara
Address: 1500 Warburton Ave.
City Santa Clara Zip 95050
Phone: 984-3111



Outhouse:

The original outhouse was attached to the main house by the rear addition and is distinct from the rest of the house with its vertical beadboard siding. The original drain and water lines indicate where the fixtures were located. The original clawfoot tub was probably moved from "outhouse" to "inhouse" back in 1915 based on the date of the newspapers found under the linoleum of the bathroom floor (Santa Clara Journal, San Francisco Bulletin). The cast-iron mounting bracket for the sink remains on the wall and the sink has been resting peacefully in the basement, patiently waiting to be refinished and placed into its rightful location again.

Living Room:

The living room features a brick fireplace with simple wood mantel. The brick chimney has numerous cracks and is not safe to burn wood. The entire downstairs has oak flooring over redwood sub-floor.

Kitchen:

There are no original fixtures or appliances remaining in the kitchen but there is a brick chimney that indicates where the original stove was located.

Stair:

The stair to the second floor is narrow at 2'-7" inches wide, has no handrail and has some head clearance issues. Once upstairs the hallway upstairs is narrow at 2'-0" wide with an extremely low, and unstable guardrail.

Upstairs:

The original structure was comprised of (4) approximately 9'x10' rooms upstairs that currently houses 1 large bathroom and 3 small bedrooms. One of the bedrooms is dangerously accessed from mid-stair and currently serves as a walk-in closet. All of the bedroom doors are 1-1/4 inch thick and have rim-locks on them. The rear addition houses what is considered the master bedroom with a small wall closet.

At 1-1/2 stories, the upstairs rooms are carved out of the attic/roof with low 4'-6" plate heights and ceilings sloping to 8'. This low ceiling height may have been practical when taking baths were the norm, however taking a shower can be quite a challenge if you taller than 5'-5".

10 YEAR PLAN:

I understand that the Mills Act requires a 10 year plan with an outline of improvements/restorations I will make to the house. With the house in such disrepair, I plan to totally re-do the entire house over the next 2-3 years, however here is a 10-year plan for restoration:

- Year 1-3: Replace brick foundation with concrete foundation and build full daylight basement.
- Year 4: Replace damaged brick chimney with metal flue and brick veneer chimney, new hearth.
- Year 5: Replace wood shingle roofing with comp. shingles and gutters to match guesthouse.
- Year 6-7: Repair / replace wood windows and siding as required to match throughout.
- Year 8: Paint exterior of house.
- Year 9: Convert (e) "outhouse" to new full bath downstairs w/ vintage clawfoot tub, toilet and sink.
- Year 10: Rebuild white picket fence at street frontage to match existing, install brick path to entry.

Please call me if you have any questions.

Sincerely,

Rob Mayer, Architect
Lic. C27155

1576 Lexington Street
Santa Clara, CA 95050
P/F (408) 564-5943
Mayer.robert@comcast.net

RE: 1490 SANTA CLARA ST



HISTORICAL AND LANDMARKS COMMISSION

2020 WORK-PLAN

AND

2019 ACCOMPLISHMENTS

Michael Celso
Stephen Estes
Patricia Leung
Kathleen Romano
Ana Vargas-Smith
Spike Standifer
Megan Swartzwelder

MISSION STATEMENT:

The mission of the City of Santa Clara is to promote a living and working environment that allows for the best quality of life by serving the community with resourceful, efficient, progressive and professional leadership.

Adopted by City Council action,
July 25, 1989

HISTORICAL AND LANDMARKS COMMISSION:

The Historical & Landmarks Commission acts in an advisory capacity to the City Council in all matters pertaining to historical places and landmarks. This Commission provides advice on the naming and renaming of streets, museums and the establishment thereof in the City, and the marking and preservation of historical landmarks and places.

2020 WORK PLAN

GOAL/OBJECTIVE	PROPOSED ACTIVITIES	PRIORITY RANKING	TIMELINE FOR COMPLETION
Review of land use applications pertaining to Historic Preservation Ordinance	Consider applicant presentations on project proposals, conduct site visits, and provide funding recommendations to the City Council.	1	Ongoing
Maintain a professional, active and educated historic preservation commission	Fulfill Certified Local Government requirements by participating in one or more Commissioner workshops / e-training sessions.	1	Oct 2019-Sep 2020
Identify, protect, preserve and enhance historic resources	Recommend to City Council the designation of Mills Act properties as initiated by property owners.	1	Ongoing
Promote public knowledge, participation, understanding and appreciation of Santa Clara's rich and diverse history and sense of place.	Support Historic Preservation Month activities to raise awareness of historic preservation.	1	May 2020
	Recognize, support, and collaborate with other organizations/ agencies, to promote and enhance knowledge of the history and cultural heritage of Santa Clara through recognition events and sponsorships.	2	Ongoing

ONGOING DUTIES AND RESPONSIBILITIES/PROJECTS

DUTIES	ACTIVITIES
Advise City Council on historic resources.	<p>Respond to inquiries from City Council, Community Development Department, Parks and Recreation Department, or other departments as appropriate regarding historic preservation issues.</p> <p>Respond to requests for Corrections or Changes to Historic Property Inventory</p> <p>Provide recommendations on proposed street names.</p>
Mills Act Contracts	Consider Mills Act applications as received and make recommendations to the Board.
Outreach and Public Relations	Support an active and creative program of public education, maintain and enhance historic preservation web page with list of all our Landmarks / Mills Act and historic properties and develop brochures and other publications related to City history, historic preservation and the Commission, and provide recommendations for historic displays.

<p>Identify, protect, preserve and enhance historic resources.</p>	<p>During the 2006-2007 CLG reporting period, the City of Santa Clara initiated a new small oval bronze plaque program for historical properties.</p> <p>The Historical and Landmarks Commission during 2018-19 CLG reporting period authorized Mills Act Contract properties to receive small oval bronze plaques. Approximately 65 bronze plaques have been placed at designated sites within the City of Santa Clara.</p> <p>The Commission reviewed 13 projects that were referred during the CLG reporting period (October 1, 2018-September 30, 2019).</p> <p>Addition of one property to the City’s HRI.</p> <p>The City added four Historic Preservation Contract (Mills Act) properties. 152 total properties have benefited from the program.</p>	<p>Ongoing</p> <p>Ongoing / Completed September 2019</p> <p>Completed September 2019</p> <p>Completed 2019</p> <p>Completed various dates 2019</p>
<p>Promote public knowledge, participation, understanding and appreciation of Santa Clara’s rich history and sense of place.</p>	<p>Support Historic Preservation Month activities to raise awareness of historic preservation.</p> <p>The Historical and Landmarks Commission in the lobby of City Hall in the public information display case installed a display.</p> <p>The Historical and Landmarks Commission Co-sponsored by the Santa Clara Woman’s Club. A Historic Preservation Lecture on Santa Clara’s Californio Community Lecture.</p>	<p>Completed May 2019</p> <p>Completed May 2019</p> <p>Completed May 2019</p>
<p>Preservation law amendments or revision.</p>	<p>The City Council approved the Historic Preservation Ordinance on November 7, 2017 and it became effective on December 7, 2017. Planning applications requiring City Council, Planning Commission or Architectural Review that are within 200 feet of an eligible structure should adhere to the Historic Preservation Ordinance. Planning application for Historical Preservation Agreement properties (Mills Act Contract) are review by the Historical and Landmarks Commission.</p> <p>Audit of Historic Preservation Agreements (Mills Act Contracts)</p>	<p>Ongoing</p> <p>Ongoing</p>



Agenda Report

20-803

Agenda Date: 9/3/2020

REPORT TO HISTORICAL AND LANDMARKS COMMISSION

SUBJECT

Election of Historical and Landmarks Commission Chair and Vice Chair

BACKGROUND

City commissions rotate the position of Chair and Vice Chair each year during the beginning of the new Fiscal Year which commences on July 1. The roles of the Chair and Vice Chair are defined in the Procedures section of the City's Board, Commissions, and Committee Handbook. The Historical and Landmarks Commission Chair is responsible for the following duties:

- Preside at all official meetings of the City commission
- Consult with the staff liaison on the meeting agenda
- Attend City Council meetings as needed to represent the City commission
- Sign correspondence on behalf of the City commission

Responsibility of the Vice Chair:

- Substitute for the Chair as needed

DISCUSSION

Patricia Leung serves as the current Historical and Landmarks Commission Chair, and Stephen Estes serves as the current Vice Chair. The Historical and Landmarks Commission may vote to elect a new Chair and Vice Chair to serve a one-year term ending on June 30, 2021. After nominations, voting and election of each officer, the new officers will assume their positions at the October 1 Historical and Landmarks Commission meeting.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

FISCAL IMPACT

There is no fiscal impact associated with this item aside from administrative cost and expenses.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's

Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> .

RECOMMENDATION

Elect a new Historical and Landmarks Commission Chair and Vice-chair.

Reviewed by: Rebecca Bustos, Senior Planner, Staff Liaison to the Historical and Landmarks Commission

Approved by: Gloria Sciara, Development Review Officer