



City of Santa Clara

Meeting Agenda

Board of Library Trustees

Monday, October 5, 2020

6:00 PM

Virtual Meeting

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely:

Via Zoom:

- <https://santaclaraca.zoom.us/j/91850194151>

Meeting ID: 918 5019 4151 or

- Phone: 1(669) 900-6833

PUBLIC PARTICIPATION IN ZOOM WEBINAR: Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press *9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press *6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, please exit the meeting.

CALL TO ORDER AND ROLL CALL

PUBLIC PRESENTATIONS

GENERAL BUSINESS

1. **20-934** [Action on a Resolution Amending in Part Resolution No. 19-8767, Setting the Number of Regular Meetings of the Board of Library Trustees and Approving the 2021 Board of Library Trustees Calendar of Meetings \(Council Pillar: Enhance Community Engagement and Transparency\)](#)

Recommendation: Adopt a Resolution amending in part Resolution No. 19-8767, setting the number of regular Board of Library Trustees meetings and approving the 2021 Board of Library Trustees Calendar of Meetings.

2. **20-935** [Election of a Chair and Vice Chair for the Board of Library Trustees \(Council Pillar: Enhance Community Engagement and Transparency\)](#)

Recommendation: Nominate and elect a Chair and Vice Chair of the Board of Library Trustees for the remainder of FY2020-2021.

STAFF REPORT

3. **20-932** [Review and Update Work List \(Council Pillar: Enhance Community Engagement and Transparency\)](#)
4. **20-933** [Verbal Report on Library Programs and Activities \(Council Pillar: Enhance Community Engagement and Transparency\)](#)

COMMISSIONERS REPORT

ADJOURNMENT

The Board of Library Trustees Meeting is adjourned to November 2, 2020, at 6:00 PM.



Agenda Report

20-934

Agenda Date: 10/5/2020

REPORT TO BOARD OF LIBRARY TRUSTEES

SUBJECT

Action on a Resolution Amending in Part Resolution No. 19-8767, Setting the Number of Regular Meetings of the Board of Library Trustees and Approving the 2021 Board of Library Trustees Calendar of Meetings (Council Pillar: Enhance Community Engagement and Transparency)

BACKGROUND

City Charter Section 1003 states that each of the Boards and Commissions of the City shall hold regular meetings as required by ordinance. City Code Section 2.120.030 states that each Board or Commission shall hold regular meetings at the times and on the days indicated by resolution of the City Council and that such resolutions may be amended from time to time by further Council resolution. Resolution 19-8767 (Attachment 1) which was adopted by the City Council on October 29, 2019 states that the Board of Library Trustees shall hold a minimum of one Board of Library Trustees meeting on the first Monday of every month (with the exception of January and July and subject to the cancellation at the discretion of the City Manager for agenda management purposes. In addition, should the first Monday of the month fall on a City holiday, the meeting would be held on the next non-holiday Monday.

DISCUSSION

At the October 6, 2020 Board of Library Trustees meeting, the Board will review a proposed resolution (Attachment 1) and meeting schedule for 2021 (Attachment 2) which includes ten (10) meetings to be held at 6:00 p.m. on the first Monday of each month with the exception of July and September. The first Monday in July is a City holiday and the first Monday in September is Labor Day. Due to COVID, it is proposed that the meetings take place via Zoom until such time that the local state of emergency is lifted. The proposed schedule will be submitted to the City Council for final approval.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA guidelines section 15378(b) (5) in that it is a governmental, organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Board agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the

public information desk at any City of Santa Clara public library.

RECOMMENDATION

Adopt a Resolution amending in part Resolution No. 19-8767, setting the number of regular Board of Library Trustees meetings and approving the 2021 Board of Library Trustees Calendar of Meetings.

Approved by: Cynthia Bojorquez, Acting City Librarian

ATTACHMENTS

1. Resolution 19-8767
2. Proposed 2021 Board of Library Trustees Meeting Calendar
3. Proposed Resolution

RESOLUTION NO. 19-8767

**A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA
AMENDING RESOLUTION NO. 19-8657, APPROVING THE 2020
BOARD OF LIBRARY TRUSTEES CALENDAR OF MEETINGS,
SETTING THE NUMBER OF REGULAR BOARD OF LIBRARY
TRUSTEES MEETINGS**

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, Section 2.120.030 of the Santa Clara City Code (“SCCC”) requires City boards and commissions to hold regular meetings at the times and on the days indicated by resolution of the Council;

WHEREAS, Resolution 19-8657, adopted by the City Council in 2018, states that the Board of Library Trustees shall hold six meetings on alternating months beginning in February and a start time of 6:00 PM; and

WHEREAS, on August 5, 2019, the Board of Library Trustees recommended to the City Council its meeting schedule for 2020, which proposes ten meetings.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

1. That the City Council hereby finds that the above Recitals are true and correct and by this reference makes them a part hereof.
2. The City Council hereby approves the 2020 Board of Library Trustees Schedule of Meetings, attached hereto and incorporated into this Resolution by reference.
3. The City Council hereby amends City Council Resolution 19-8657 by deleting the following text from that Resolution:

“Establishes six (6) meetings per year, set on the first Monday of alternating months, beginning in February”

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4. The City Council hereby approves setting the Board of Library Trustees regular meetings at ten (10) meetings per year, to meet monthly except January and July, set on the first Monday, which meetings may be cancelled at the discretion of the City Manager for agenda management purposes. Should the first Monday fall on a City holiday, the meeting would be held on the next non-holiday Monday.

5. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE 29TH DAY OF OCTOBER, 2019, BY THE FOLLOWING VOTE:

AYES: COUNCILORS: Chahal, Davis, Hardy, Mahan, O'Neill, and Watanabe, and Mayor Gillmor

NOES: COUNCILORS: None

ABSENT: COUNCILORS: None

ABSTAINED: COUNCILORS: None

ATTEST:



NORA PIMENTEL, MMC
ASSISTANT CITY CLERK
CITY OF SANTA CLARA

Attachments incorporated by reference:

1. City Council Resolution 19-8657
2. 2020 Board of Library Trustees Meeting Schedule

RESOLUTION NO. 19-8657

**A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA
AMENDING RESOLUTION NO. 5195, APPROVING THE 2019
BOARD OF LIBRARY TRUSTEES CALENDAR OF MEETINGS,
SETTING THE NUMBER AND START TIME OF REGULAR BOARD
OF LIBRARY TRUSTEES MEETINGS**

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, Section 2.120.030 of the Santa Clara City Code ("SCCC") requires City boards and commissions to hold regular meetings at the times and on the days indicated by resolution of the Council;

WHEREAS, Resolution 5195, adopted by the City Council in 1987, states that the Board of Library Trustees shall hold meetings on the first Monday of each month at 7:30 PM; and

WHEREAS, on October 1, 2018, the Board of Library Trustees recommended to the City Council its meeting schedule for 2019, which proposes six meetings on alternating months and a start time of 6:00 PM.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

1. That the City Council hereby finds that the above Recitals are true and correct and by this reference makes them a part hereof.
2. The City Council hereby approves the 2019 Board of Library Trustees Schedule of Meetings, attached hereto and incorporated into this Resolution by reference.
3. The City Council hereby amends City Council Resolution 5195 by deleting the following text from that Resolution:

"Board of Library Trustees First Monday of each month at 7:30 p.m."
4. The City Council hereby approves setting the Board of Library Trustees regular meeting start time at 6:00 PM and establishes six (6) meetings per year, set on the first Monday of alternating months, beginning in February, which meetings may be cancelled at the discretion of the City Manager for agenda management purposes.

6. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE 29TH DAY OF JANUARY, 2019, BY THE FOLLOWING VOTE:

AYES:	COUNCILORS:	Chahal, Davis, Hardy, Mahan, O'Neill, and Watanabe, and Mayor Gillmor
NOES:	COUNCILORS:	None
ABSENT:	COUNCILORS:	None
ABSTAINED:	COUNCILORS:	None

ATTEST:

for *Sunmassonaci*
NORA PIMENTEL, MMC
ASSISTANT CITY CLERK
CITY OF SANTA CLARA

Attachments incorporated by reference:

1. City Council Resolution 5195
2. 2019 Board of Library Trustees Meeting Schedule

RESOLUTION NO. 5195

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA CLARA INDICATING TIMES AND DAYS FOR EACH BOARD OR COMMISSION OF THE CITY TO HOLD REGULAR MEETINGS ALL AS AUTHORIZED IN SECTION 2-91.1 OF "THE CODE OF THE CITY OF SANTA CLARA, CALIFORNIA"

SECTION 1: Each board or commission shall hold regular meetings at the times and on the days indicated below except when such day falls on a City holiday.

Board of Library Trustees	First Monday of each month at 7:30 p.m.
Civil Service Commission	Second Monday of each month at 7:30 p.m.
Cultural Advisory Commission	First Monday of each month at 7:30 p.m.
Historical and Landmarks	First Thursday of each month at 7:00 p.m.
Parks and Recreation Commission	Third Tuesday of each month at 7:30 p.m.
Planning Commission	Second and Fourth Wednesday of each month at 7:00 p.m.
Senior Citizens Advisory Commission	Fourth Monday of each month at 10:00 a.m.

SECTION 2: The meeting times and days are set by resolution pursuant to Section 2-91.1 of "The Charter of the City of Santa Clara, California", and are subject to amendment from time to time by resolution of the City Council.

SECTION 3: This resolution shall take effect upon its

adoption.

* * * *

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE 12th day of May, 1987, by the following votes:

AYES: COUNCILORS: Ash, Deto, Lasher, Mahan, Nadler, Tobkin
and Mayor Souza

NOES: COUNCILORS: None

ABSENT: COUNCILORS: None

ABSTAINED: COUNCILORS: None

ATTEST: _____
J. E. BOCCIGNONE
City Clerk
City of Santa Clara



**City of
Santa Clara**
The Center of What's Possible

Board of Library Trustees

Central Park Library, Board Room
2635 Homestead Rd.
Santa Clara, CA 95051

Board of Library Trustees 2019 Regular Meeting Calendar

All meetings start at 6:00 PM unless otherwise noted

Date/Time	Location
February 4, 2019	Board Room, Central Park Library
April 1, 2019	Board Room, Central Park Library
June 3, 2019	Board Room, Central Park Library
August 5, 2019	Board Room, Central Park Library
October 7, 2019	Community Room, Mission Branch
December 2, 2019	Community Room, Northside Branch



Board of Library Trustees 2020 Regular Meeting Calendar

All meetings start at 6:00 PM unless otherwise noted

Date/Time	Location
February 3, 2020	Board Room, Central Park Library
March 2, 2020	Board Room, Central Park Library
April 6, 2020	Board Room, Central Park Library
May 4, 2020	Board Room, Central Park Library
June 1, 2020	Community Room, Mission Branch Library
August 3, 2020	Community Room, Northside Branch Library
September 14, 2020	Board Room, Central Park Library
October 5, 2020	Board Room, Central Park Library
November 2, 2020	Board Room, Central Park Library
December 7, 2020	Board Room, Central Park Library



**Board of Library Trustees
2021 Meeting Calendar**

All meetings start at 6:00 PM unless otherwise noted

Date	Location
January 4, 2021	Zoom
February 1, 2021	Zoom
March 1, 2021	Zoom
April 5, 2021	TBD
May 5, 2021	TBD
June 7, 2021	TBD
August 2, 2021	TBD
October 4, 2021	TBD
November 1, 2021	TBD
December 6, 2021	TBD

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA
AMENDING RESOLUTION NO. 19-8767, APPROVING THE 2021
BOARD OF LIBRARY TRUSTEES CALENDAR OF MEETINGS,
AND SETTING THE NUMBER OF REGULAR BOARD OF
LIBRARY TRUSTEES MEETINGS**

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, Section 2.120.030 of the Santa Clara City Code (“SCCC”) requires City boards and commissions to hold regular meetings at the times and on the days indicated by resolution of the Council;

WHEREAS, Resolution 19-8767 adopted by the City Council on October 29, 2019, states that the Board of Library Trustees shall hold its meetings on the first Monday of every month with the exception of January and July at 6:00 p.m. subject to cancellation at the discretion of the City Manager for agenda management purposes)

WHEREAS, on October 5, 2020, the Board of Library Trustees recommended to the City Council its meeting schedule for 2021, which proposes ten meetings.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

1. That the City Council hereby finds that the above Recitals are true and correct and by this reference makes them a part hereof.
2. The City Council hereby approves the 2020 Board of Library Trustees Schedule of Meetings, attached hereto and incorporated into this Resolution by reference.
3. The City Council hereby amends City Council Resolution 19-8767 by deleting the following text from that Resolution:

“The City Council hereby approves setting the Board of Library Trustees regular meetings at ten (10) meetings per year, to meet monthly except January and July, set on the first Monday, which meetings may be cancelled at the discretion of the City Manager for agenda management purposes.

Should the first Monday fall on a City holiday, the meeting would be held on the next non-holiday Monday.”

4. The City Council hereby approves setting the Board of Library Trustees regular meetings at ten (10) meetings per year, on the first Monday of each month at 6 p.m. except July and September, which meetings may be cancelled at the discretion of the City Manager for agenda management purposes.

6. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE ___ DAY OF _____, 2020, BY THE FOLLOWING VOTE:

AYES:	COUNCILORS:
NOES:	COUNCILORS:
ABSENT:	COUNCILORS:
ABSTAINED:	COUNCILORS:

ATTEST: _____
NORA PIMENTEL, MMC
ASSISTANT CITY CLERK
CITY OF SANTA CLARA

- Attachments incorporated by reference:
1. City Council Resolution 19-8767
 2. 2021 Board of Library Trustees Meeting Schedule



Agenda Report

20-935

Agenda Date: 10/5/2020

REPORT TO BOARD OF LIBRARY TRUSTEES

SUBJECT

Election of a Chair and Vice Chair for the Board of Library Trustees (Council Pillar: Enhance Community Engagement and Transparency)

BACKGROUND

Each City Board and Commission is required to elect one of its members to serve as the presiding officer "as soon as practicable following the first day of July of every year." (City of Santa Clara Charter Section 1003). It has been the practice of the Board of Library Trustees to simultaneously elect a member to serve as Vice-Chair. The Vice Chair would serve in the absence or recusal of the Chair.

Due to the COVID-19 global pandemic and related County Health Orders suspending non-essential business, the City suspended Board and Commission meetings for the period April through August, 2020. With the resumption of Board meetings, the purpose of this item is to comply with the Charter requirements.

DISCUSSION

The role of the Chair is to facilitate monthly meetings, speak on behalf of the Board at City Council meetings and work with the staff liaison on the preparation of the Board agenda. The role of the Vice Chair is to fulfill the responsibilities of the Chair when the Chair is not available.

The Board of Library Trustees may nominate any individual member to serve in each position (Chair/Vice-Chair) for the year. Individuals nominated can either accept or decline the nomination. Commissioners shall vote for one candidate to serve in each role. The Board member receiving the most votes shall assume the responsibilities for the role for which they were elected for the remainder of Fiscal Year 2020-2021 or until a vacancy occurs if sooner than the end of the fiscal year or until the next elections are held if the term is extended.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Action ("CEQA") pursuant to CEQA guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

There is no fiscal impact associated with this action.

PUBLIC CONTACT

Public contact was made by posting the Board agenda on the City's official-notice bulletin board

outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Nominate and elect a Chair and Vice Chair of the Board of Library Trustees for the remainder of FY2020-2021.

Approved by: Cynthia Bojorquez, Acting City Librarian



Agenda Report

20-932

Agenda Date: 10/5/2020

REPORT TO BOARD OF LIBRARY TRUSTEES

SUBJECT

Review and Update Work List (Council Pillar: Enhance Community Engagement and Transparency)

BACKGROUND

As a regular part of the bi-monthly Board of Library Trustee meetings, staff will provide an updated work list of items discussed at the last dinner meeting with Council, as well as items added by Trustees either in the previous Board meeting or via email request to staff.

DISCUSSION

The City Librarian will report and provide an update on the Board Work List items that have been updated or revised subsequent to the last Board meeting. This information can also be used in developing discussion items for the next dinner meeting with the City Council.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA guidelines section 15378(b)(5) in that it is a governmental, organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

There is no fiscal impact to this action.

PUBLIC CONTACT

Public contact was made by posting the Board agenda on the City’s official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

Approved by: Cynthia Bojorquez, Acting City Librarian

ATTACHMENTS

1. Work List

BOLT Work List - 12/2/19

Category	Item	Comments	Status
City North	<p>City North; Freedom Circle; Patrick Henry: New library near Northside (SVL or SJ) (KW) Developers to provide space (DD): Use City North process as template for approaching future Developments</p>	<p>Freedom Circle & City North Vision Plan: 8/27/19 Council Meeting. Council direction to staff to continue work on the project and return with more specific policies for density, building height, and traffic mitigation. Estimated 12/10/19 Council Meeting</p>	Ongoing
General Plan	<p>General Plan: Library incorporation into General Plan Continue using numbers as an approach to planning (RC) Address future library needs as a function of increasing population</p>	<p>Hilary will reach out to CMO/Community Development during next General Plan update</p>	Ongoing
Nexus Study	<p>Nexus Study enroute to possible infrastructure fee? (LG) Impact fees as a finance mechanism How can developers participate and help fund Examples of where library impact fees are being assessed; separate fees? Together with arts and parks? Other revenue considerations (LG)</p>	<p>Staff providing ongoing feedback to City Consultant</p>	Ongoing
Placemaking	<p>Placemaking at library spaces; Need for social infrastructure Define long-term goals for social Infrastructure Library system as virtual vs physical; future of libraries as virtual vs brick and mortar (LG) Café and pop-up spaces in parks adjoining libraries (DD) More bookmobiles (DD) Potential opportunities at 35-acres City Place site (KW)</p>	<p>April 2019: Picnic @ Mission; May 2019: Reviewed Draft Report & gave feedback to Community Development Dept. Awaiting final report 10/22/19 Council Meeting: Action on Direction to Proceed with Placemaking Activities for the Mission Branch Library Council approved implementation of Placemaking plan for Mission Branch Library and City Plaza Park at the 10/22/19 Council meeting. See 11/4/19 issue of City Hall News. Finance has an action to return with budget appropriation to improve Gazebo area in upcoming budget cycle.</p>	Ongoing
Process Improvements	<p>Community room fee structure and reservation system</p>	<p>In development; limited launch on Study Rooms in August Initial meetings held with Finance and Parks & Recreation to streamline community room fee structure and policies (Phase II of Municipal Fee Schedule). Public Hearing on 10/22/19, and adoption 11/19/19; fees are suspended for now. BOLT and P&R Commission had public meetings on October 15 to review an initial staff proposal. Both bodies provided valuable feedback that requires additional staff work. As such, the Community Room Rental fee structure proposal will be brought forward to Council under separate cover at the 12/17/19 Council meeting.</p>	Ongoing

BOLT Work List - 12/2/19

Category	Item	Comments	Status
Suggestions	Expand library hours, particularly Northside and Mission Branch	Northside expanded hours start in August. Mission branch expanded hours would need to be considered in future budget	Ongoing
Suggestions	Use of SCU libraries; host event to publicize to SC residents? (PM)	May 11, 2019 SCU Park Day; on CM blog. Need to have ongoing ways to publicize SCU Library access such as a link from the City Library's website	Ongoing
Suggestions	More bookmobile karaoke starring commissioners (LG)	Noted.	Complete
Council	Collaborate with San Jose on Northside, schools and libraries (KW)		Council
Council	Examples of where library impact fees are being assessed; separate fees? Together with arts and parks? Other revenue considerations (LG)	See Nexus Study; ACM Bojoquez working on infrastructure revenue strategy/potential ballot initiative	Council
Funding sources	Non resident users (fee); do we have data? (TO)	Would lose Link+, PLP grant, State funding	Not feasible
Library spaces	Joint space with school districts? Joint school / public library? (PM)	Public has no access during school hours	Not feasible
Process Improvements	Consider Automated Retrieval Services ala SCU (PM)	Cost and space prohibited	Not feasible
Library spaces	Partner with others to provide space, e.g. Starbucks (DD)	Currently hosting programs with local businesses.	Complete
Funding sources	Partnerships with foundation and others (RC)	Foundation & Friends	Complete
Funding sources	Get other partners to take over (fund) programs (example of Summer Reading) (DD)	Covered by Foundation & Friends	Complete



Agenda Report

20-933

Agenda Date: 10/5/2020

REPORT TO BOARD OF LIBRARY TRUSTEES

SUBJECT

Verbal Report on Library Programs and Activities (Council Pillar: Enhance Community Engagement and Transparency)

BACKGROUND

To help the Board of Library Trustees keep apprised of issues affecting the Library, staff will provide a recap of the previous month's activities as well as an overview of upcoming activities for the following month.

DISCUSSION

At the October Board of Library Trustees meeting, Library staff will provide an update on current and upcoming library activities including an overview of curbside services, COVID-19 testing, use of the library as a voting center and adult and children's programming for the month of October.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA guidelines section 15378(b)(5) in that it is a governmental, organizational or administrative active that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

There is no fiscal impact associated with this action.

PUBLIC CONTACT

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RECOMMENDATION

Note and file the monthly update on Library activities.

Approved by: Cynthia Bojorquez, Acting City Librarian

