



# City of Santa Clara

## Meeting Agenda

### Parks & Recreation Commission

Tuesday, September 15, 2020

7:00 PM

Cafeteria - City Hall East Wing  
1500 Warburton Avenue  
Santa Clara, CA 95050

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely:

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755 or

Phone: 1 (669) 900-6833

For those individuals that do not have the above access, the City Hall Cafeteria, located at 1500 Warburton Ave. has been set-up to accommodate up to two (2) people at a time and public comment will be given from that location.

The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than ten (10) people gathering.

#### CALL TO ORDER AND ROLL CALL

Pledge of Allegiance and Statement of Values

#### CONSENT CALENDAR

- 1.A 20-308 [Action on the Parks & Recreation Commission Minutes of the February 18, 2020 Meeting](#)

**Recommendation:** Approve the Parks & Recreation Commission Minutes of the February 18, 2020 Meeting.

- 1.B 20-867 [Parks & Recreation Commission Calendar of Meetings for 2021](#)

**Recommendation:** Recommend that Council Approve a Resolution to Set the Parks & Recreation Commission Calendar of Meetings for 2021.

#### PUBLIC PRESENTATIONS

**GENERAL BUSINESS**

2.     **20-369**     [Parks & Recreation Commission Election of Chair and Vice Chair](#)  
  
          **Recommendation:** Nominate and elect a Chair and Vice Chair for the Parks & Recreation Commission for 2020/21.
3.     **20-395**     [Introduction of Sustainability Manager for the City of Santa Clara.](#)  
  
          **Recommendation:** Welcome the new Sustainability Manager and listen to the presentation.
4.     **20-874**     [Recommendation on Resolution to Apply for Proposition 68 “Per Capita” Grant Funds available from the California State Department of Parks and Recreation for Maywood Park Rehabilitation](#)  
  
          **Recommendation:** Recommend that Council Adopt a Resolution authorizing the City Manager to submit an Application for Proposition 68 Per Capita Program for Maywood Park Rehabilitation.
5.     **20-309**     [Parks & Recreation Commission Work Plan Goals for FY 2019/20](#)
6.     **20-838**     [Formation of a Subcommittee for Commission Work Plan Goal - Community Park North Outreach](#)  
  
          **Recommendation:** There is no staff recommendation on this issue.
7.     **20-356**     [Approve a List of Names for the Parks & Recreation Commission’s Consideration for Naming Public Parks](#)  
  
          **Recommendation:** Approve a List of Names for the Parks & Recreation Commission’s Consideration for Naming Public Parks

**STAFF REPORT****COMMISSIONERS REPORT****ADJOURNMENT**

*The next meeting will be on Tuesday, October 20, 2020.*



# City of Santa Clara

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[@SantaClaraCity](https://twitter.com/SantaClaraCity)

## Agenda Report

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20-308

Agenda Date: 9/15/2020

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### REPORT TO PARKS & RECREATION COMMISSION

#### **SUBJECT**

Action on the Parks & Recreation Commission Minutes of the February 18, 2020 Meeting

#### **RECOMMENDATION**

Approve the Parks & Recreation Commission Minutes of the February 18, 2020 Meeting.

Prepared by: Dale Seale, Deputy Director of Parks & Recreation

Approved by: James Teixeira, Director of Parks & Recreation

#### **ATTACHMENTS**

1. Draft - Parks & Recreation Commission Minutes February 18, 2020 Meeting



# City of Santa Clara

## Meeting Minutes

### Parks & Recreation Commission

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02/18/2020

7:00 PM

Cafeteria - City Hall East Wing  
1500 Warburton Avenue  
Santa Clara, CA 95050

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#### **CALL TO ORDER AND ROLL CALL**

**Chair Knaack** called the meeting to order at 7:02 PM.

**Present** 6 - Chair Andrew Knaack, Vice Chair Joe Martinez, Commissioner George Guerra, Commissioner Burt Field, Commissioner Kevan Michael Walke, and Commissioner Eversley Forte

**Absent** 1 - Commissioner Roseann Alderete LaCoursiere

**Commissioner Walke made a motion, seconded by Commissioner Guerra to excuse Commissioner LaCoursiere.**

**Aye:** 6 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, Commissioner Field, Commissioner Walke, and Commissioner Forte

**Excused:** 1 - Commissioner Alderete LaCoursiere

#### **CONSENT CALENDAR**

**Commissioner Walke made a motion, seconded by Commissioner Guerra to approve the Consent Calendar.**

**Aye:** 6 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, Commissioner Field, Commissioner Walke, and Commissioner Forte

**Excused:** 1 - Commissioner Alderete LaCoursiere

**1.A**     [20-181](#)     Action on the Parks & Recreation Commission Minutes of the January 21, 2020 Meeting

**Recommendation:** Approve the Parks & Recreation Commission Minutes of the January 21, 2020 Meeting.

**PUBLIC PRESENTATIONS**

A member of the public, Mr. Kirt Iverson spoke to the Commission about a modern pentathlon club he recently started in Santa Clara. According to Mr. Iverson the modern pentathlon includes swimming, running, equestrian (optional except at the world competition level), fencing and laser pistol shooting, which does not include an actual weapon. Staff will follow up with Mr. Iverson to discuss possible opportunities with Parks & Recreation.

Mr. Kumar, a fellow commissioner from the Salary Setting Commission introduced himself as a member of the public. He wanted to know more about the Parks & Recreation Commission. The Commission welcomed Mr. Kumar to the meeting.

**GENERAL BUSINESS****2.      [20-182](#)      Parks & Recreation Commission Work Plan Goals for FY 2019/20**

The Commission discussed the FY 19/20 Work Plan Goals with particular focus on Work Plan Goal (d). **Director Teixeira** provided additional context to the Commission about parks planned for the north side of the City in addition to the 30+ acre park. The subcommittee for Work Plan Goal (d) will meet at least one time before the next Commission meeting on March 17, 2020. The Commission has completed half of Work Plan Goal (c) Host the 39th annual Santa Clara Art & Wine Festival, and is now working on the second part of the goal by planning celebratory elements for the 40th anniversary event. The Commission has formed a subcommittee consisting of Commissioners Guerra, Martinez and Walke to work on completing Work Plan Goal (c). Glasses for the 40th Art & Wine Festival have already been selected.

**3.      [20-243](#)      Potential Names for Inclusion on the Parks & Recreation Commission's Consideration List of Proposed Names for Public Parks**

**Recommendation:** Develop a draft list of names with sufficient background information for consideration and receive public input.

Commissioners provided draft lists for potential park names which will be included in a Report to Commission at the March 17 Parks & Recreation Commission Meeting.

**STAFF REPORT**

**Deputy Director Seale** provided the staff update to the Commission. Homeridge Park Rehabilitation Project will start within the next couple of months. The bid opening for the Agnew & Fuller Street Parks Projects will be on Wednesday, February 19. The Reed & Grant Sports Park is near completion. Ribbon cutting is tentatively planned to be in May. The Raymond G. Gamma Dog Park Project will follow the opening of the Reed & Grant Sports Park. The Commission would like to hold the June Parks & Recreation Commission meeting in the Jerry Marsalli Multipurpose Building in June if the new Reed & Grant Sports Park facility is open. The District 4 California Parks & Recreation Society (CPRS) Award of Excellence Banquet will be held at the Mountain View Community Center on Thursday, February 27 at 6:00 PM. All of the Commissioners are invited to attend. The Bowers Park Playground Rehabilitation Project is expected to receive the Award of Excellence this year.

**COMMISSIONERS REPORT**

**Chair Knaack:** Is currently participating in Leadership Santa Clara. The first meeting included a bus tour of the City and focused on development projects throughout the City. He thanked Commissioners Guerra and Walke for assisting with handing out checks to the non-profit organizations that participated in the 39th Art & Wine Festival.

**Commissioner Field:** Visited Reed & Grant Sports Park and can't wait for it to open, as it will be a great day for the City of Santa Clara.

**Commissioner Forte:** Visited Agnew Park.

**Commissioner Guerra:** Visited Reed & Grant Sports Park and thinks it looks awesome. He also visited Mary Gomez Park, and Maywood Park.

**Commissioner Martinez:** Visited Reed & Grant Sports Park, Rotary Park and Warburton Park.

**Commissioner Walke:** Visited Reed & Grant Street Sports Park, Central Park and Montague Park.

**ADJOURNMENT**

**Commissioner Guerra made a motion, seconded by Commissioner Guerra to adjourn the meeting at 8:18 PM until the next Parks & Recreation Commission meeting on March 17, 2020.**



# City of Santa Clara

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## Agenda Report

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**20-867**

**Agenda Date: 9/15/2020**

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### **SUBJECT**

Parks & Recreation Commission Calendar of Meetings for 2021

### **BACKGROUND**

In 1987, the City Council adopted Resolution No. 5195 regarding the dates and times of commission meetings. On December 17, 2019, the City Council adopted Resolution No. 19-8788 to amend Resolution No. 19-8664 and to establish the Parks & Recreation Commission meeting schedule as 11 meetings per year to be held on the third Tuesday of each month at 7:00 p.m. from January through November.

### **DISCUSSION**

At the September 15, 2020 Parks & Recreation Commission meeting, the Commission will review a proposed resolution (Attachment 1) and Parks & Recreation Commission meeting schedule for 2021 (Attachment 2), which includes eleven meetings to be held at 7:00 p.m. on the Third Tuesday of each month from January through November.

### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

### **PUBLIC CONTACT**

Public contact was made by posting the Park & Recreation Commission's agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

### **RECOMMENDATION**

Recommend that Council Approve a Resolution to Set the Parks & Recreation Commission Calendar of Meetings for 2021.

Prepared by: Dale Seale, Deputy Director of Parks and Recreation

Approved by: James Teixeira, Director of Parks and Recreation

### **ATTACHMENTS**

1. Proposed Resolution Parks & Recreation Commission Meeting Dates for 2021
2. Proposed Parks & Recreation Commission Meeting Calendar 2021

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA APPROVING THE PARKS AND RECREATION COMMISSION CALENDAR OF MEETINGS FOR 2021, SETTING THE NUMBER AND START TIME OF THE REGULAR PARKS AND RECREATION COMMISSION MEETINGS, AND DELEGATING TO THE PARKS AND RECREATION COMMISSION THE AUTHORITY TO ADOPT FUTURE ANNUAL MEETING CALENDARS**

**BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:**

**WHEREAS**, Section 2.120.030 of the Santa Clara City Code ("SCCC") requires City boards and commissions to hold regular meetings at the times and on the days indicated by resolution of the Council;

**WHEREAS**, the City Council in 1987 adopted Resolution No. 5195 to set the original dates and times of the Parks & Recreation Commission, and on December 17, 2019 the Council adopted Resolution No. 19-8788 setting the third Tuesday of the month at 7:00 p.m. as the regular meeting date and time; and

**WHEREAS**, on September 15, 2020, the Parks and Recreation Commission recommended to the City Council its meeting schedule for 2021, which proposes eleven (11) meetings per year (January through November), and a start time of 7:00 p.m.

**NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:**

1. That the City Council hereby finds that the above Recitals are true and correct and by this reference makes them a part hereof.
2. The City Council hereby approves the Parks and Recreation Commission



Schedule of Meetings for 2021, attached hereto.

3. Subject to the foregoing, the City Council hereby delegates to the Parks and Recreation Commission the authority set forth in SCCC Section 2.120.030 to establish the days and times of regular meetings. In accordance with these parameters, the Parks and Recreation Commission shall adopt a Calendar of Meetings annually.
4. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 2020, BY THE FOLLOWING VOTE:

AYES: COUNCILORS:

NOES: COUNCILORS:

ABSENT: COUNCILORS:

ABSTAINED: COUNCILORS:

ATTEST: \_\_\_\_\_

NORA PIMENTEL, MMC  
ASSISTANT CITY CLERK  
CITY OF SANTA CLARA

Attachments incorporated by reference:

1. Commission Meeting Schedule for 2021



## Schedule of Meetings 2021

Regular meetings are typically held on the third Tuesday of the month, beginning at 7:00 p.m., in the City Hall Cafeteria. However, per County of Santa Clara Public Health Order, meetings will be held remotely until further notice, in accordance with the following schedule.

### Meeting Dates

January 19, 2021  
(Remote Meeting)

February 16, 2021  
(Remote Meeting)

March 16, 2021  
(Remote Meeting)

April 20, 2021  
(City Hall - 1500 Warburton Ave., Santa Clara, CA 95050)

May 18, 2021  
(City Hall - 1500 Warburton Ave., Santa Clara, CA 95050)

June 15, 2021  
(City Hall - 1500 Warburton Ave., Santa Clara, CA 95050)

July 20, 2021  
(City Hall - 1500 Warburton Ave., Santa Clara, CA 95050)

August 17, 2021  
(City Hall - 1500 Warburton Ave., Santa Clara, CA 95050)

September 21, 2021  
(City Hall - 1500 Warburton Ave., Santa Clara, CA 95050)

October 19, 2021  
(City Hall - 1500 Warburton Ave., Santa Clara, CA 95050)

November 16, 2021  
(City Hall - 1500 Warburton Ave., Santa Clara, CA 95050)



## Agenda Report

20-369

Agenda Date: 9/15/2020

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### REPORT TO PARKS & RECREATION COMMISSION

#### **SUBJECT**

Parks & Recreation Commission Election of Chair and Vice Chair

#### **BACKGROUND**

At the beginning of each fiscal year, the Parks & Recreation Commission appoints a Chair to facilitate the monthly meetings and a Vice Chair to serve in the role of meeting facilitator in the event the Chair is unavailable. Due to the COVID-19 global pandemic and related County Health Orders suspending non-essential business, the City suspended Commission meetings from April 2020 through August 2020. The City will resume Commission business and meetings in September 2020 with a Regular meeting agenda and remote meeting access and format. A new Commission Chair and Vice Chair will be selected at the September meeting and assume their position and role once the September meeting adjourns.

#### **DISCUSSION**

The role of the Chair is to facilitate monthly meetings, speak at City Council meetings when necessary, and work with the Staff Liaison on preparing the agenda. The role of the Vice Chair is to fulfill the role of responsibilities of the Chair when the Chair is not available. The Parks & Recreation Commission may nominate any individual Commissioner to serve in each position (chairperson, vice chairperson) for the year. Individuals nominated can either accept or decline. Commissioners will then vote for one candidate to serve in each role. The commissioner receiving the most votes will assume the responsibilities of the role for which they were elected for the remainder of the fiscal year 2020-2021, or until a vacancy occurs if sooner than the end of the fiscal year, or until the next elections are held, if the term is extended.

#### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

#### **FISCAL IMPACT**

There is no fiscal impact to this action.

#### **PUBLIC CONTACT**

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public information desk at any City of Santa Clara public library.

**RECOMMENDATION**

Nominate and elect a Chair and Vice Chair for the Parks & Recreation Commission for 2020/21.

Reviewed by: Dale Seale, Deputy Parks & Recreation Director

Approved by: James Teixeira, Director of Parks & Recreation



# City of Santa Clara

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## Agenda Report

20-395

Agenda Date: 9/15/2020

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### REPORT TO COMMISSION

#### **SUBJECT**

Introduction of Sustainability Manager for the City of Santa Clara.

#### **BACKGROUND**

Sustainability pervades all aspects of development in a city, from the type, location, and intensity of land uses to actual materials for building and landscaping. All of these components have a direct effect on the local and regional environment. By implementing sustainable measures and policies, Santa Clara can reduce its contribution to global climate change, minimize reliance on oil and other fossil-fuels and decrease consumption of natural resources.

Santa Clara has been a leader in sustainable development for more than 40 years, and the City's residents want to see these efforts continue as the City moves forward. The City has collaborated on regional efforts to reduce greenhouse gas emissions, to conserve water and energy resources, to recycle both waste and wastewater, and to expand transit-oriented and sustainable development opportunities.

#### **DISCUSSION**

Michelle Templeton, Sustainability Manager for the City of Santa Clara will discuss her new role, and the Sustainability Program for the City.

#### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a project within the meaning of the California Environmental Quality Act ("ECQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

#### **FISCAL IMPACT**

There is no fiscal impact to the General Fund for the current action.

#### **PUBLIC CONTACT**

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#### **RECOMMENDATION**

Welcome the new Sustainability Manager and listen to the presentation.

Reviewed by: Dale Seale, Deputy Director of Parks & Recreation

Approved by: James Teixeira, Director, Parks & Recreation



## Agenda Report

20-874

Agenda Date: 9/15/2020

### REPORT TO PARKS & RECREATION COMMISSION

#### **SUBJECT**

Recommendation on Resolution to Apply for Proposition 68 “Per Capita” Grant Funds available from the California State Department of Parks and Recreation for Maywood Park Rehabilitation

#### **BACKGROUND**

On June 5, 2018, state voters approved Proposition 68 (the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018). In July 2020, the State of California Department of Parks and Recreation, Office of Grants and Local Services (OGALS) announced Per Capita Program funding amounts for local governments to rehabilitate existing parks infrastructure (not maintenance) and to address deficiencies in neighborhoods lacking access to the outdoors. The City of Santa Clara is eligible for \$177,952 from the General Per Capita Program and an additional \$78,670 from the Urban County Per Capita Program, for total funds in the amount of \$256,622.

In order to receive funds, the City must approve and submit an authorizing resolution to the State, followed by a project application and agreement. The Per Capita grant funds may not supplant existing funds, and a 20% local match is required. The grant application is due by January 31, 2021, with Project completion due December 2023.

One of the City Council pillars is to “enhance community sports, recreation and arts assets.” Over the past several years, Santa Clara has prioritized the rehabilitation of parks and recreation facilities to make them more inclusionary, environmentally sustainable, age-friendly, and to provide measurably increased play value while meeting the diverse needs of the increasing resident population. In addition, the City’s parks and recreation Facility Condition Assessment (Kitchell, 2018) provided an inventory of existing park buildings and assets in need of rehabilitation/renewal to meet current accessibility, building and safety codes.

The Parks & Recreation Commission, as part of their Work Plan goals FY2018/19-19/20 reviewed existing park infrastructure conditions, informed the community about parks and recreation rehabilitation needs, and discussed potential funding opportunities and sources. On August 20, 2019 the Commission (RTC #19-518) recommended a “top ten” list of park playground and/or rehabilitation projects for potential inclusion in the City’s Capital Improvement Program (CIP) given the park age, asset conditions and funding limitations. In 2020, Council approved the FY2020/21 and FY2021/22 CIP Budget which included the Maywood Park playground rehabilitation project.

#### **DISCUSSION**

The State of California Per Capita Program funding grant in the amount of \$256,662 and required 20% local match, are insufficient to fund even a small playground rehabilitation project based on the City’s recent experience with playground renovations and park construction bids. Therefore, it is

recommended that the funds be used to supplement Quimby Act park In Lieu Fees from new housing development to fund a larger rehabilitation project. Maywood Park dates from 1961; its playground and park site amenities are in critical condition (Kitchell, 2018). The timeline of the Project works well with the grant timeline as it is one of the next projects to begin community engagement. These grant funds will allow amenities to be identified by the community in the public outreach process and included in the final Project scope.

The Per Capita Grant program requires City adoption of a Resolution (Attachment 1) in order to submit a project application. The final draft of the Resolution will be prepared by the City Attorney's Office and will confirm that the City has the funding to complete, operate and maintain the Project, and will authorize the City Manager to administer the Grant.

The Commission makes recommendations to City Council regarding parks improvements. Following Commission discussion of the grant program and the staff recommendation of Maywood Park as the Project site, it will make a recommendation for Council consideration.

### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

### **FISCAL IMPACT**

The Proposition 68 Per Capita Program funds in the amount of \$256,622 are additional to the approved CIP Budget for Maywood Park Playground Rehabilitation Project. The grant requires a 20% match or approximately \$51,332, which will be more than met by the CIP Project appropriations of \$2 million dollars.

### **PUBLIC CONTACT**

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### **RECOMMENDATION**

Recommend that Council Adopt a Resolution authorizing the City Manager to submit an Application for Proposition 68 Per Capita Program for Maywood Park Rehabilitation.

Reviewed by: Cheri Fulk, Management Analyst

Approved by: James Teixeira, Director of Parks & Recreation

### **ATTACHMENTS**

1. Draft Resolution



**RESOLUTION NO.**

**A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA  
APPROVING AN APPLICATION FOR STATE OF CALIFORNIA PER  
CAPITA GRANT FUNDS**

**BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:**

**WHEREAS**, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Per Capita Grant Program, setting up necessary procedures governing application(s); and

**WHEREAS**, said procedures established by the State Department of Parks and Recreation require the grantee's Governing Body to certify by resolution the approval of project application(s) before submission of said applications to the State; and

**WHEREAS**, the grantee will enter into a contract(s) with the State of California to complete project(s);

**NOW, THEREFORE, BE IT FURTHER RRSOLVED BY TE CITY OF SANTA CLARA  
AS FOLLOWS:**

The City of Santa Clara

1. Approves the filing of project application(s) for Per Capita program grant project(s); and
2. Certifies that said grantee has or will have available, prior to commencement of project work utilizing Per Capita funding, sufficient funds to complete the project(s); and
3. Certifies that the grantee has or will have sufficient funds to operate and maintain the project(s), and
4. Certifies that all projects proposed will be consistent with the park and recreation element of the City of Santa Clara general or recreation plan (PRC §80063(a)), and
5. Certifies that these funds will be used to supplement, not supplant, local revenues in existence as of June 5, 2018 (PRC §80062(d)), and
6. Certifies that it will comply with the provisions of §1771.5 of the State Labor Code, and

7. (PRC §80001(b)(8)(A-G)) To the extent practicable, as identified in the “Presidential Memorandum--Promoting Diversity and Inclusion in Our National Parks, National Forests, and Other Public Lands and Waters,” dated January 12,2017, the City of Santa Clara consider a range of actions that include, but are not limited to, the following:

- A. Conducting active outreach to diverse populations, particularly minority, low- income, and disabled populations and tribal communities, to increase awareness within those communities and the public generally about specific programs and opportunities.
- B. Mentoring new environmental, outdoor recreation, and conservation leaders to increase diverse representation across these areas.
- C. Creating new partnerships with state, local, tribal, private, and non-profit organizations to expand access for diverse populations.
- D. Identifying and implementing improvements to existing programs to increase visitation and access by diverse populations, particularly minority, low-income, and disabled populations and tribal communities.
- E. Expanding the use of multilingual and culturally appropriate materials in public communications and educational strategies, including through social media strategies, as appropriate, that target diverse populations.
- F. Developing or expanding coordinated efforts to promote youth engagement and empowerment, including fostering new partnerships with diversity-serving and youth-serving organizations, urban areas, and programs.
- G. Identifying possible staff liaisons to diverse populations.

8. Agrees that to the extent practicable, the project(s) will provide workforce education and training, contractor and job opportunities for disadvantaged communities (PRC §80001(b)(5)).

9. Certifies that the grantee shall not reduce the amount of funding otherwise available to be spent on parks or other projects eligible for funds under this division in its

jurisdiction. A one-time allocation of other funding that has been expended for parks or other projects, but which is not available on an ongoing basis, shall not be considered when calculating a recipient's annual expenditures. (PRC §80062(d)).

10. Certifies that the grantee has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Procedural Guide; and
11. Delegates the authority to the City Manager, or designee to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the grant scope(s); and
12. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.
13. Effective Date: This resolution shall become effective immediately.

I HERBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BYT THE CITY OF SANTA CLARA, CALIFORNIA AT A REGULAR MEEING THEREFORE HELD ON xxxx, BY THE FOLLOWING VOTE:

AYES: COUNCILORS:  
NOES: COUNCILORS:  
ABESENT: COUNCILORS:  
ABSTAINED:COUNCILORS:

ATTEST:\_\_\_\_\_

NORA PIMENTEL, MMC  
ASSISTANT CITY CLERK  
CITY OF SANTA CLARA

Attachments incorporated by reference:

1. Per Capita Program Procedural Guide



## Agenda Report

20-309

Agenda Date: 9/15/2020

### REPORT TO PARKS & RECREATION COMMISSION

#### SUBJECT

Parks & Recreation Commission Work Plan Goals for FY 2019/20

#### BACKGROUND

At the regular Commission Meeting on July 16, 2019, the Commission discussed current issues, trends, and local needs related to city parks operations and maintenance, recreation programs and community services, cemeteries, and special events. Annually, the Parks & Recreation Commission considers three to five specific, measurable, attainable, realistic, and time-bound goals and/or activities for the year. These are intended to focus Commission efforts and respond to community and City Council priorities within existing budget direction, resource limitations, and the purview of the Commission as set forth in the City Charter and City Code.

On July 16, 2019, the Parks & Recreation Commission discussed Work Plan Goals from FY2018-19 and established the draft goals for FY2019/20. At subsequent meetings, the Commission will discuss the Work Plan and makes sub-committee assignments, as necessary. Members then work toward goal completion and provide updates at the regular Commission meetings. The Parks & Recreation Commission FY2019/20 Work Plan Goals are to:

- a) Inform the community about parks and recreation infrastructure conditions and provide leadership and advocacy for any potential new funding strategies;
- b) Review existing park rehabilitation needs and new residential development park project plans;
- c) Host the 39th annual Santa Clara Art & Wine Festival and begin planning celebratory elements for the 40th anniversary event; and,
- d) Provide leadership and guidance for a community input and outreach phase for a new 30+ acre community park in the north of the City.

#### DISCUSSION

At the July 16, 2019 meeting, the Commission discussed and reviewed Work Plan Goals for Fiscal Year 2019/20.

At the August 20, 2019 meeting, the Commission reviewed the existing park rehabilitation needs and recommended a prioritized list of projects based on age, condition and usage data; staff will further develop the project scope, justifications and cost information and submit as part of the Capital Improvement Project (CIP) Budget five-year plan and cycle for potential funding consideration. New residential development park project plans will be discussed when specific items are scheduled for Commission review on a regular agenda.

On August 20, 2019 the Commission agreed to continue to receive input from the subcommittee for Work Plan Goal (d). The subcommittee will consist of Chair Knaack, Vice Chair Martinez, and Commissioner LaCoursiere.

**Work Plan Goal Updates:**

- Goal (b). On January 21, 2020 the Commission reviewed a new Tasman East residential development park project plan.
- Goal (c). On September 17, 2019 the Commission reviewed Work Plan Goals. The Commission completed most of Work Plan by hosting the 39th Annual Art & Wine Festival and beginning the process of planning celebratory elements of the 40th Anniversary event.
- Goals (d). On October 15, 2019 the subcommittee for Work Plan Goal (d) discussed visiting the future park site on October 28, 2019. They began brainstorming about the necessity to include a wide array of stakeholders, multiple outreach meetings and methods, and concepts for the site. On November 19, 2019 the subcommittee reported on its visit to the future park site held on October 28, 2019 and the Commission discussed the potential for developing the parkland and reaching out to various stakeholders. They noted the excellent panoramic view from the top of the site, as well as the challenges and amount of sloped acreage of the site in proportion to the more level upland area. On February 24, 2020 the subcommittee discussed the need to use some of the guiding principles of the Central Park Master plan to assist with conceptual features of the park. The Discussion focused on essential amenities that should be in a community park such as the preservation of green space, picnic areas, walking pathway or park loop, a central entry point, restrooms, ample parking, an all-inclusive destination playground, adult fitness areas, and an iconic amphitheater or pavilion type area.

**ENVIRONMENTAL REVIEW**

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

**PUBLIC CONTACT**

Public contact was made by posting the Parks & Recreation Commission’s agenda on the City’s official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, e-mail [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

Reviewed by: Dale Seale, Deputy Parks & Recreation Director

Approved by: James Teixeira, Director of Parks & Recreation



## Agenda Report

20-838

Agenda Date: 9/15/2020

### REPORT TO PARKS & RECREATION COMMISSION

#### **SUBJECT**

Formation of a Subcommittee for Commission Work Plan Goal - Community Park North Outreach

#### **BACKGROUND**

The Parks & Recreation Commission periodically forms subcommittees (must be less than a quorum) to address a specific topic or commission goal that requires additional work or research between the regular commission meetings. Subcommittee work falls under the Commission governance, are ad-Hoc and subject to the Brown Act. They are limited to work on a single item and are timebound, providing updates on progress at the regular commission meetings.

In FY2019/20 the Commission formed a subcommittee to support the Commission Work Plan Goal “(d) Provide leadership and guidance for a community input and outreach phase for a new 30+ acre community park in the north of the City.” The City has set aside a 34.93 acre parcel of land (APN 104-01-102), previously part of the city’s Santa Clara Golf & Tennis Club (SCG&TC) and closed landfill, for the future development of a community park. The Commission will continue planning for community outreach in FY2020/21.

#### **DISCUSSION**

In FY2019/20 the subcommittee was comprised of Commissioners Knaack, Martinez, and LaCoursiere. Commissioner LaCoursiere has completed her two four-year terms of service on the Commission; and, as of August 2020, Council has appointed new commissioners to fill the Commission vacancies.

It is advised that the Ad-Hoc sub-committee be formed for the duration of the FY2020/21 term and up to three members be solicited and appointed by the commission by consensus. This will enable work to continue on developing community input strategies and a potential schedule for the community outreach phase of community park development.

#### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

#### **FISCAL IMPACT**

There is no fiscal impact associated with this item other than administrative cost and expense.

#### **PUBLIC CONTACT**

Public contact was made by posting the Parks & Recreation Commission agenda on the City’s

official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) or at the public information desk at any City of Santa Clara public library.

**RECOMMENDATION**

There is no staff recommendation on this issue.

Reviewed by: Dale Seale, Deputy Director of Parks & Recreation

Approved by: James Teixeira, Director, Parks & Recreation



## Agenda Report

20-356

Agenda Date: 9/15/2020

### REPORT TO PARKS & RECREATION COMMISSION

#### SUBJECT

Approve a List of Names for the Parks & Recreation Commission's Consideration for Naming Public Parks

#### BACKGROUND

According to Council Policy No. 035 (Attachment 1) the City Council names municipal facilities using the following guidelines:

- Individuals, living or deceased, who have made outstanding contributions to the City of Santa Clara or Santa Clara community;
- Individuals, living or deceased, who made contributions of local, state, national, or worldwide significance;
- Geographic location, prominent environmental feature(s), or historical significance of the area that the building/facility is located.

According to the same policy, the Parks & Recreation Commission (Commission) reviews all naming proposals for public park facilities at a publicly noticed meeting and make a recommendation to the Council Governance and Ethics Committee. The Governance and Ethics Committee reviews all naming recommendations at a publicly noticed meeting and may deny the recommendation or make a recommendation to the City Council for final approval.

At the November 19, 2019 Commission meeting (Attachment 2), the Commission recommended that the naming of the New Neighborhood Park located at 1205 Coleman Avenue, and the New Public Park located at 2343 Calle Del Mundo be tabled until one month after a comprehensive list of potential park names is developed by the Commission for consideration. In addition, the Commission recommended that each commissioner provide staff a list of three to four names (with sufficient background information about the name in conformance with the Council Policy) by the January 21, 2020, Parks & Recreation Commission meeting.

At the February 17, 2020 Parks & Recreation Commission meeting, the Commission discussed a comprehensive list of names to consider when recommending a name for future public parks.

The Commission recommended list of names for consideration with supporting information includes:

- **Jennifer Sparacino** - Former City Manager of Santa Clara for over 25 years. She was a former teacher and Community Recreation Center Coordinator. Sparacino was promoted to City Analyst by City Manager Don Von Raesfeld in 1983. When Von Raesfeld retired in 1987, Sparacino was hired by the City Council to take his place. Along with the purchase of Great America and the beginning of the Levi Stadium, Sparacino spearheaded and completed many



public projects. These include Santa Clara's Convention Center, Santa Clara Golf & Tennis Club, the Youth Activity Center; many new city parks such as the Skate Park and Santa Clara Youth Soccer Park. Under her administration she oversaw the rebuilding of five fire stations; a new police headquarters and Rivermark substation; the Central Park Library; and the Don Von Raesfeld power plant.

- **Stanford “Stan” Wittmayer** - The founder of Stan's Donuts. Stan's has been a community fixture in Santa Clara for more than six decades. This family-owned, independent donut shop was established in 1959. Stan was a World War II veteran. He was married to his wife, Florence, known to family and friends as Tina, for 60+ years. They had nine children, who each spent time working in the donut shop. For many years, son Richard was the second hand to Stan. Working alongside his father, he learned the business and would eventually take over the donut making to keep the legacy alive. Stan's Donut's is now a top destination spot for visitors to Santa Clara.
- **W. Robert Morgan** - Founder of the Triton Museum of Art. The Triton Museum of Art was founded by rancher, lawyer and art patron W. Robert Morgan and his wife June in San Jose, California in 1965. It was the first non-university art museum in Santa Clara County. Less than two years after its opening, the Triton Museum of Art moved to its current location across the street from City Hall. The Triton Museum of Art is a destination spot for the region, providing a venue where local artists showcase their work, and where students of all ages learn about art. The Museum reaches over 158,000 people annually, through its exhibitions, education and community programs, and satellite gallery and exhibition spaces.
- **Joseph “Joe” Kornder** - The multi-talented educator and City Council Member (2006-2010) who inspired generations of students and colleagues with his dedication, generosity and accomplishment. He was renowned for his passion for literature, reading and learning. He received many accolades such as the California School Board Association's Golden Bell Award for educational excellence. He was a well-recognized basketball coach at Buchser High School who lead his teams to seven league championships.
- **Bay Miwok** - A cultural and linguistic group of Miwok, a Native American people in Northern California. They joined the Franciscan mission system during the early nineteenth century (including Mission Santa Clara de Asís), suffered a devastating population decline, and lost their language as they intermarried with other native California ethnic groups and learned the Spanish language.
- **Zahra Billoo** - A civil rights attorney and the executive director of the San Francisco Bay Area chapter of the Council on American Islamic Relations (based in Santa Clara). CAIR's mission is to enhance understanding of Islam, protect civil rights, promote justice, and empower American Muslims. In this capacity, she leads the oldest CAIR chapter in the country, serving the Bay Area's 250,000 Muslims. Billoo is frequently seen at mosques and universities

facilitating trainings and workshops as a part of CAIR's grassroots efforts to empower the American Muslim community and build bridges with allies on civil rights issues.

- **Amy Tan** - An American writer whose works explore mother-daughter relationships and the Chinese-American experience. Tan lived in Santa Clara during the 1960s and attended Peterson High School. Her novel *The Joy Luck Club* was adapted into a film in 1993 by director Wayne Wang. Tan's children's book *Sagwa, the Chinese Siamese Cat* was adapted into a PBS animated television show
- **John Hendy** - A former professional American football player who played defensive back for two seasons for the San Diego Chargers. Voted First Team NFL All-Rookie at cornerback 1985. Hendy coached successfully at Wilcox High School in his hometown of Santa Clara, as an assistant for seven years helping earn the schools two Central Coast Section (CCS) championships.
- **Hyunju "Juju" Chang** - An American television journalist for ABC News, and currently serves as an anchor of Nightline. Juju Chang was born in Seoul, South Korea, to Okyong and Palki Chang and graduated from Wilcox High School. Juju Chang became the first Korean American in a prominent role on a U.S. morning news television show when she joined Good Morning America on December 14, 2009.
- **Leon Panetta** - Former US Secretary of Defense. He graduated from Santa Clara University in 1960 with a Bachelor of Arts in Political Science followed three years later with a Juris Doctor. Panetta returned to Santa Clara as Presidential Professor. Since retiring as Secretary of Defense in 2013, Panetta has served as Chairman of The Panetta Institute for Public Policy. The Institute is dedicated to motivating and preparing people for lives of public service and helping them become more knowledgeably engaged in the democratic process.

- **Dolores Huerta and Larry Itliong** - Key historic figures in the Delano Grape Strike in 1965, when more than 1,500 farm workers walked off the grape fields in California. Filipino Union leader Larry Itliong, of the Agricultural Workers Organization Committee (AWOC), and Mexican American farm worker organizers, including Dolores Huerta and Cesar Chavez, representing the National Farm Workers Association (NFWA) joined forces to organize the protest, which laid the foundation for future labor groups (including the United Farm Workers (UFW)) to fight for higher wages, better working conditions and medical benefits for their members.
- **Fred Korematsu** - An American civil rights activist who objected to the internment of Japanese Americans during World War II. Shortly after the Imperial Japanese Navy launched its attack on Pearl Harbor, President Franklin D. Roosevelt issued Executive Order 9066 (a controversial World War II policy), which authorized the removal of individuals of Japanese ancestry living on the West Coast from their homes and their mandatory imprisonment in internment camps. Korematsu, 23, a Japanese-American citizen challenged the orders and became a fugitive. The legality of the internment order was upheld by the Supreme Court of the United States in *Korematsu v. United States*. To commemorate his journey as a civil rights activist posthumously, "Fred Korematsu Day of Civil Liberties and the Constitution" was observed for the first time on his 92nd birthday, January 30, 2011, by the state of California, the first such commemoration for an Asian American in the United States. Korematsu was a Bay Area native.

## **DISCUSSION**

Under Council Policy No. 035 the Parks & Recreation Commission makes recommendations to the Governance and Ethics Committee for names of facilities relating to the Commission's purview, such as parks. Proposed names must be in accordance with at least one of the criteria outlined in Council Policy No. 035.

While staff does not have a recommendation for any particular name or list of names, it advises the Commission to develop and provide a biographical sketch and background information for each person nominated for consideration for inclusion on a list. The biography will provide an account of the life and activities of the individuals including the person's name, place of residence, education, occupation, life, and activities. The information will provide a basis basis of review and consideration prior to a recommendation to the Governance & Ethics Committee. If the proposed name of a facility or park is not a person, commissioners are recommended to include a rationale for the name.

## **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a project within the meaning of the California Environmental Quality Act ("ECQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

**FISCAL IMPACT**

There is no fiscal impact to the General Fund for the current action.

**COORDINATION**

This report has been coordinated with the City Attorney's Office.

**PUBLIC CONTACT**

Public contact was made by posting the Parks & Recreation Commission agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) or at the public information desk at any City of Santa Clara public library.

**RECOMMENDATION**

Approve a List of Names for the Parks & Recreation Commission's Consideration for Naming Public Parks

Reviewed by: Dale Seale, Deputy Director of Parks & Recreation

Approved by: James Teixeira, Director, Parks & Recreation

**ATTACHMENTS**

1. Council Policy No. 035
2. Parks & Recreation Commission Minutes November 19, 2019



## NAMING OF FACILITIES

### **POLICY**

The City Council shall name municipal buildings/facilities in recognition of the following:

- ◆ Individuals, living or deceased, who have made outstanding contributions to the City of Santa Clara or Santa Clara community
- ◆ Individuals, living or deceased, who have made contributions of local, state, national or worldwide significance
- ◆ The geographic area in which the municipal building/facility is located

The renaming of existing municipal buildings/facilities shall be discouraged and shall occur only under extraordinary circumstances, after thorough study. This policy does not change the existing procedures for Facility Naming recommendations from City Commissions. Under current practice, Parks and Recreation Commission, Youth Commission, Board of Library Trustees, and Cultural Advisory Commission make recommendations to the City Council for names of facilities relating to their respective Commissions. In addition, the Historical and Landmarks Commission, is responsible for recommendations on naming of streets and historical facilities.

### **PROCEDURE**

1. Proposals for naming of facilities shall be referred to the Council Ad Hoc Facilities Naming Committee, which shall consist of three City Council Members appointed by vote of the Council, and the City Manager. Meetings of the Ad Hoc Committee shall be open to the public.
2. The Ad Hoc Committee shall review all naming proposals, with the exception of naming proposals from the Parks and Recreation Commission and the Historical and Landmarks Commission, and make a recommendation to the City Council. Naming proposals from the Parks and Recreation Commission and the Historical and Landmarks Commission shall go directly to the City Council. The City Council at its discretion can choose to refer these naming proposals to the Ad Hoc Committee.
3. The City Council shall have final approval of all naming recommendations.

### **Reference:**

***City Council-approved policy dated August 2003***



# City of Santa Clara

## Meeting Minutes

### Parks & Recreation Commission

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11/19/2019

7:00 PM

Cafeteria - City Hall East Wing  
1500 Warburton Avenue  
Santa Clara, CA 95050

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#### **CALL TO ORDER AND ROLL CALL**

**Chair Knaack** called the meeting to order at 7:02 PM.

**Present** 6 - Chair Andrew Knaack, Vice Chair Joe Martinez, Commissioner George Guerra, Commissioner Kevan Michael Walke, Commissioner Roseann Alderete LaCoursiere, and Commissioner Eversley Forte

**Absent** 1 - Commissioner Burt Field

#### **CONSENT CALENDAR**

1.A [19-1247](#) Action on the Parks & Recreation Commission Minutes of the October 15, 2019 Meeting

**Recommendation:** Approve the Parks & Recreation Commission Minutes of the October 15, 2019 Meeting.

**Commissioner Guerra made a motion, seconded by Commissioner Walke to recommend approval of minutes.**

**Aye:** 6 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, Commissioner Walke, Commissioner Alderete LaCoursiere, and Commissioner Forte

**Absent:** 1 - Commissioner Field

#### **PUBLIC PRESENTATIONS**

Susan Hinton, a member of the public, appreciated the detailed work and outreach done by staff in the Central Park Master Plan. She commented on the potential installation of synthetic turf on Fatjo Field in the Central Park Master Plan, and expressed her view that it would be best if Fatjo Field would remain as an improved natural grass field in the future without any of the disadvantages of synthetic turf.

#### **GENERAL BUSINESS**

2. [19-1353](#) Presentation and Action on Central Park Master Plan Update and Draft Ordinance in accord with City Charter section 714.1

**Recommendation:** Recommend that Council approve the Central Park Master Plan including the Schematic Design Update and project phasing and Introduce an Ordinance in accordance with City Charter section 714.1.

**Commissioner Field** entered the meeting at 7:05 PM.

**Commissioner Walke made a motion, seconded by Commissioner LaCoursiere to recommend that Council approve the Central Park Master Plan including the Schematic Design Update and project phasing and introduce an ordinance in accordance with City Charter section 714.1.**

**Aye:** 7 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, Commissioner Field , Commissioner Walke, Commissioner Alderete LaCoursiere, and Commissioner Forte

3. [19-1244](#) Recommendation to the Governance and Ethics Committee to Name the New Neighborhood Park located at 1205 Coleman Avenue (Gateway Crossings)

**Recommendation:** Recommend a Name for the Governance and Ethics Committee consideration for the New Neighborhood Park located at 1205 Coleman Avenue.

**Commissioner Guerra made a motion, seconded by Commissioner Martinez that Item 3. be tabled until one month after a comprehensive list of potential park names is provided to the Commission.**

**Aye:** 7 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, Commissioner Field , Commissioner Walke, Commissioner Alderete LaCoursiere, and Commissioner Forte

4. [19-1245](#) Recommendation to the Governance and Ethics Committee to Name the New Public Park located at 2343 Calle Del Mundo.

**Recommendation:** Recommend a Name for the Governance and Ethics Committee consideration for the New Public Park located at 2343 Calle Del Mundo (SummerHill Residential Project).

**Commissioner Guerra made a motion, seconded by Commissioner Martinez that Item 4. be tabled until one month after a comprehensive list of potential park names is provided to the Commission.**

**Commissioner Guerra made a motion, seconded by Commissioner Walke that each Commissioner provide staff a list of three to four names by January 21, 2020, Parks & Recreation Commission Meeting.**

**Aye:** 7 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, Commissioner Field, Commissioner Walke, Commissioner Alderete LaCoursiere, and Commissioner Forte

5. [19-1246](#) Parks & Recreation Commission Work Plan Goals for FY 2019/20

The subcommittee visited the 30+ acre park site located in the north of the City on October 28, 2019. They reported back to the Commission about their initial thoughts about major recreational activities that would benefit the community considering the size of the site, sloped areas and the higher elevation upland area of the site. The subcommittee will continue to develop a methodology and timeline to conduct robust outreach with an array of stakeholders in the early stages of collaboration before the City develops the 30+ acre park site. In addition, Deputy Director Seale will provide reference literature regarding the recent conversion of golf courses to park land.



**STAFF REPORT**

**Deputy Director Seale** reported to the Commission regarding the ribbon cutting for the newly rehabilitated playground at Bowers Park. The Mayor and City Manager led the community in opening the new playground. Hundred of park patrons attended the event. The new Bowers Park playground was designated as a National Demonstration site in three distinct categories by Playcore: the 7 Principles of Inclusive Design, Nature Grounds, and Play On. The other park projects are progressing, including Reed & Grant Streets Sports Park, Machado Park, Homeridge Park, Agnew Park, and Fuller Park. The Machado Park Playground Rehabilitation Project will continue, as there was a delay due to a design change to enhance the play value of the hillside slide.

The Tree Lighting Ceremony will be on December 6, 2019. Commissioners are requested to be present at base camp for the Tree Lighting Ceremony at 4:00 PM. The ice rink will open to the public on November 21, 2019.

**COMMISSIONERS REPORT**

**Commissioner Field:** Visited the Palo Alto Magical Bridge Playground. He commented on the large and diverse crowd enjoying the playground on a weekday. He looks forward to the construction of a new Magical Bridge All-Inclusive Playground in Santa Clara. Commissioner Field also visited the Reed & Grant Streets Sports Park site.

**Commissioner Forte:** Attended the Bowers Park Playground Ribbon Cutting event.

**Commissioner Guerra:** Visited Maywood Park and Mary Gomez Park.

**Chair Knaack:** Attended the Bowers Park Playground Ribbon Cutting event and was pleased with the transformation of the playground and park. He will be attending the Charlotte's Web play in late November. He also visited the 30+ acre park site with the other subcommittee members.

**Commissioner LaCoursiere:** Attended October Fest at Westwood School which was very successful. She also attended the Hoop Shoot sponsored by the Elks at the Youth Activity Center. Commissioner LaCoursiere was very pleased to work with Recreation Supervisor Gayle Icho, and staff. Visited the 30+ acre park site with the other subcommittee members.

**Commissioner Martinez:** Visited the 30+ acre park site with the other subcommittee members.

**Commissioner Walke:** Visited Central Park, and attended the PAL Soccer Tournament which had over 2,000 participants. He also visited the Reed & Grant Streets Sports Park site, and Montague Park.

**ADJOURNMENT**

**Commissioner Guerra made a motion, seconded by Commissioner Martinez to cancel the December 17, 2019 Parks & Recreation Commission Meeting, and adjourn the meeting until the regularly scheduled meeting at 7:00 PM on January 21, 2020.**

**Aye:** 7 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, Commissioner Field, Commissioner Walke, Commissioner Alderete LaCoursiere, and Commissioner Forte