



City of Santa Clara

Meeting Agenda

Senior Advisory Commission

Monday, November 23, 2020

10:00 AM

Virtual Meeting

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely.

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join: <https://santaclaraca.zoom.us/j/97590069803>

Or join by phone:

Dial 1-669-900-6833

Webinar ID: 975 9006 9803

International numbers available: <https://santaclaraca.zoom.us/u/abuhH0eDsx>

The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than ten (10) people gathering. The Chair will be present for the meeting with the staff liaison and commissioners participating remotely.

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

1.A 20-1142 [Senior Advisory Commission Minutes of October 26, 2020](#)

Recommendation: Approve the Senior Advisory Commission Minutes of October 26, 2020.

PUBLIC PRESENTATIONS

GENERAL BUSINESS

2. 20-1143 [Senior Advisory Commission FY2020/21 Work Plan and Goals](#)

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next meeting will be on January 25, 2021.



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

20-1142

Agenda Date: 11/23/2020

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Senior Advisory Commission Minutes of October 26, 2020

RECOMMENDATION

Approve the Senior Advisory Commission Minutes of October 26, 2020.

Prepared by: Jennifer Herb, Recreation Supervisor
Reviewed by: Kimberly Castro, Recreation Manager
Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENTS

1. Senior Advisory Commission Minutes - October 26, 2020



City of Santa Clara

Meeting Minutes

Senior Advisory Commission

10/26/2020

10:00 AM

Virtual Meeting

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely.

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The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than ten (10) people gathering. The Chair will be present for the meeting with the staff liaison and commissioners participating remotely.

CALL TO ORDER AND ROLL CALL

The regular meeting was called to order by Chair Grant McCauley at 10:03 am.

Present 6 - Commissioner Wanda Buck, Commissioner Judy Hubbard, Chair Grant L. McCauley, Vice Chair Nancy Toledo, Commissioner Helen Narciso, and Commissioner Ana Segovia

Absent 1 - Commissioner Carolyn Seeger

A motion was made by Commissioner Hubbard, seconded by Commissioner Toledo to excuse Commissioner Seeger.

Aye: 6 - Commissioner Buck, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, Commissioner Narciso, and Commissioner Segovia

Excused: 1 - Commissioner Seeger

CONSENT CALENDAR

1.A [20-969](#) Senior Advisory Commission Minutes of September 28, 2020

Recommendation: Approve the Senior Advisory Commission Minutes of September 28, 2020.

A motion was made by Commissioner Hubbard, seconded by Commissioner Narciso, to approve the Senior Advisory Commission Minutes of October 26, 2020.

Aye: 6 - Commissioner Buck, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, Commissioner Narciso, and Commissioner Segovia

Excused: 1 - Commissioner Seeger

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS

2. [20-970](#) Senior Advisory Commission Work Plan & Goals FY2020/21

Due to the COVID-19 pandemic, the Commission did not meet March through August 2020. After review and discussion, the Commission voted to continue the progress made with the FY 2019/20 Work Plan & Goals, making minor adjustments to develop the FY2020/21 Work Plan & Goals. The proposed FY2020/21 Work Plan & Goals is as follows:

- A. Foster an Age-Friendly Community -
 - Increase monthly communication about virtual Senior Advisory Commission meetings the monthly Senior Center Newsletter, Nextdoor, and Parks & Recreation Facebook.
 - Educate the Older Adult community about “How to Zoom” and provide two (2) workshops and two (2) Senior Center Newsletter articles before May.
- B. Advocate for Affordable Convenient, and Safe Transportation and Streets -
 - Evaluate the feasibility (strengths, weakness, opportunities and challenges) of various transportation options including a shuttle service in Santa Clara.
- C. Develop Opportunities to Promote Health, Wellness, and Nutrition
 - Educate older adults on Trending health topics through bi-annual Senior Center Newsletter articles and bi-monthly Zoom Education Presentations.
- D. Access to Community Resources and Information
 - Host virtual “Be Strong, Live Long” Health & Wellness Fair - May 2021
 - Provide Elder Fraud Prevention awareness through virtual educational workshops three (3) times a year.
 - Send one (1) representatives to attend the City’s ADA Committee meeting.

A motion was made by Commissioner Hubbard, seconded by Commissioner Buck to adopt the FY 2020/21 Work Plan & Goals.

Aye: 6 - Commissioner Buck, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, Commissioner Narciso, and Commissioner Segovia

Excused: 1 - Commissioner Seeger

STAFF REPORT

Supervisor Herb updated the Commission on the ongoing drive-up/walk-up Senior Nutrition Program, the resource-finding, care management provided by Senior Center Health & Wellness Program, along with the Friendly Phone Chats to Senior Center patrons by Senior Center Program Staff.

Recreation Manager Castro shared with the Commission the current Parks & Recreation Department class offerings, provided an update on the virtual ribbon cutting ceremonies for Agnew Park and Machado Park playground rehabilitation projects, Fuller Street Park Sports Courts and Meadow Park and Redwood Trail, along with opening of Reed & Grant Sports Park and the reopening of park playgrounds.

COMMISSIONERS REPORT

Commissioner Buck shared her excitement for seeing everyone again and looked forward to working with the Commission on the current Work Plan.

ADJOURNMENT

A motion was made by Commissioner Hubbard, seconded by Commissioner Buck, that the meeting be adjourned at 12:17 p.m.

Aye: 6 - Commissioner Buck, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, Commissioner Narciso, and Commissioner Segovia

Excused: 1 - Commissioner Seeger

The next scheduled meeting is on November 23, 2020 and will be a virtual meeting.



Agenda Report

20-1143

Agenda Date: 11/23/2020

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Senior Advisory Commission FY2020/21 Work Plan and Goals

BACKGROUND

At the beginning of each fiscal year, the Senior Advisory Commission develops a Work Plan and Goals to focus discussion and Commission effort throughout the year. The City of Santa Clara completed a Senior Needs Assessment in 2017. The Plan is created by considering the eight (8) domains of the World Health Organization's Age-Friendly City, discussing current trends relating to the senior population, and prioritizing community needs given limitations of available resources. The eight (8) domains include: Economics and Employment; Community; Housing; Outdoor spaces and Buildings; Transportation and Streets; Health, Wellness, and Nutrition; Social and Civic Engagement; and, Access to Community resources and information. Due to the COVID-19 pandemic, the Commission did not meet March through August 2020.

At the October 26, 2020 Commission meeting, and based upon review and discussion of the progress made with the Work Plan and Goals from FY 2019/20, the Commission made minor adjustments and adopted the FY2020/21 Work Plan goals and activities below.

- A. Foster an Age-Friendly Community -
 - Increase monthly communication about virtual Senior Advisory Commission meetings the monthly Senior Center Newsletter, Nextdoor, and Parks & Recreation Facebook.
 - Educate the Older Adult community about "How to Zoom" and provide two (2) workshops and two (2) Senior Center Newsletter articles before May.
- B. Advocate for Affordable Convenient, and Safe Transportation and Streets -
 - Evaluate the feasibility (strengths, weakness, opportunities and challenges) of various transportation options including a shuttle service in Santa Clara.
- C. Develop Opportunities to Promote Health, Wellness, and Nutrition
 - Educate older adults on Trending health topics through bi-annual Senior Center Newsletter articles and bi-monthly Zoom Education Presentations.
- D. Access to Community Resources and Information
 - Host virtual "Be Strong, Live Long" Health & Wellness Fair - May 2021
 - Provide Elder Fraud Prevention awareness through virtual educational workshops three (3) times a year.
 - Send one (1) representatives to attend the City's ADA Committee meeting.

DISCUSSION

The Senior Advisory Commission will provide monthly updates on the status of the adopted FY2020/21 Work Plan Goals and activities as noted below.

- A. Foster an Age-Friendly Community -
 - Increase monthly communication about virtual Senior Advisory Commission meetings the monthly Senior Center Newsletter, Nextdoor, and Parks & Recreation Facebook.
 - Assigned Commissioners will provide a verbal update of marketing platforms utilized and feedback received via platforms.
 - Educate the Older Adult community about “How to Zoom” and provide two (2) workshops and two (2) Senior Center Newsletter articles before May.
 - Assigned Commissioners will provide a verbal update on scheduled virtual workshops and submitted newsletter articles.
- B. Advocate for Affordable Convenient, and Safe Transportation and Streets -
 - Evaluate the feasibility (strengths, weakness, opportunities and challenges) of various transportation options including a shuttle service in Santa Clara.
 - Assigned Commissioners will provide a verbal update on feasibility evaluation and research.
- C. Develop Opportunities to Promote Health, Wellness, and Nutrition
 - Educate older adults on Trending health topics through bi-annual Senior Center Newsletter articles and bi-monthly Zoom Education Presentations.
 - Assigned Commissioners provide a verbal update on submitted newsletter articles and upcoming educational presentations.
- D. Access to Community Resources and Information
 - Host virtual “Be Strong, Live Long” Health & Wellness Fair - May 2021
 - Assigned Commissioners will provide a verbal update on the “Be Strong, Live Long” Health & Wellness Fair
 - Provide Elder Fraud Prevention awareness through virtual educational workshops three (3) times a year.
 - Assigned Commissioners provide a verbal update on upcoming educational presentations
 - Send one (1) representatives to attend the City’s ADA Committee meeting.
 - Assigned Commissioner will provide a verbal update.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Senior Advisory Commission’s agenda on the City’s official -notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

Reviewed by: Jennifer Herb, Recreation Supervisor

Approved by: James Teixeira, Director of Parks & Recreation