



City of Santa Clara

Meeting Agenda

Board of Library Trustees

Special Meeting

Monday, March 9, 2020

3:30 PM

Central Park Library, Board Room
2635 Homestead Rd.
Santa Clara, CA 95051

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of California Government Code §54956 ("The Brown Act") and Section 708 of the Santa Clara City Charter, the Chairperson calls for a Special Meeting of the Board of Library Trustees to commence and convene on March 9, 2020, at 3:30 PM for a Special Meeting in the Board Room located in the Central Park Library, 2635 Homestead Road, Santa Clara, California, to consider the following matter(s) and to potentially take action with respect to them.

3:30 PM BOARD SPECIAL MEETING

CALL TO ORDER AND ROLL CALL

PUBLIC PRESENTATIONS

This portion of the meeting is reserved for persons to address the Board of Library Trustees on any matter on the agenda. The law does not permit the Board of Library Trustees action on, or extended discussion of, any item not on the agenda except under special circumstances. Trustees or the staff liaison may briefly respond to statements made or questions posed and may request staff to report back at a subsequent meeting. Please limit your remarks to 3 minutes.

GENERAL BUSINESS

- 1 20-331** Verbal Report from the City Manager on the Recruitment Process for the City Librarian (Council Pillar: Enhance Community Engagement and Transparency)

Recommendation: There is no staff recommendation.

- 2 20-344** Discussion and Recommendation on Desired Attributes and Community Priorities for the Next City Librarian (Council Pillar: Enhance Community Engagement and Transparency)

Recommendation: There is no staff recommendation.

ADJOURNMENT

The Board of Trustees Meeting is adjourned to April 6, 2020, at 6:00 PM.



Agenda Report

20-331

Agenda Date: 3/9/2020

REPORT TO BOARD OF LIBRARY TRUSTEES

SUBJECT

Verbal Report from the City Manager on the Recruitment Process for the City Librarian (Council Pillar: Enhance Community Engagement and Transparency)

BACKGROUND

City Librarian Hilary Keith has announced her intention to retire effective July 2020. The City Manager's office will conduct an executive recruitment to fill the position.

DISCUSSION

The purpose of this item will be for the City Manager to provide information to the Board of Library Trustees on the recruitment process to select the next City Librarian.

PUBLIC CONTACT

Public contact was made by posting the Board agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

There is no staff recommendation.

Approved by: Cynthia Bojorquez, Assistant City Manager



City of Santa Clara

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Agenda Report

20-344

Agenda Date: 3/9/2020

REPORT TO BOARD OF LIBRARY TRUSTEES

SUBJECT

Discussion and Recommendation on Desired Attributes and Community Priorities for the Next City Librarian (Council Pillar: Enhance Community Engagement and Transparency)

BACKGROUND

City Librarian Hilary Keith has announced her intention to retire effective July 2020. As part of the recruitment process, the City Manager is conducting stakeholder meetings to solicit input on desired characteristics and community priorities for the next City Librarian.

DISCUSSION

The purpose of this item will be to discuss and make recommendations to the City Manager on the desired attributes and community priorities for the next City Librarian.

PUBLIC CONTACT

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RECOMMENDATION

There is no staff recommendation.

Approved by: Cynthia Bojorquez, Assistant City Manager