



City of Santa Clara

Meeting Agenda

Senior Advisory Commission

Monday, November 22, 2021

10:00 AM

Virtual Meeting

Pursuant to California Government Code section 54953(e) and City of Santa Clara Resolution 21-9013, the Senior Advisory Commission will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to have methods for the public to participate remotely:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join: <https://santaclaraca.zoom.us/j/97590069803>

Or join by phone: Dial 1-669-900-6833

Webinar ID: 975 9006 9803

International numbers available: <https://santaclaraca.zoom.us/u/abuhH0eDsx>

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

1.A 21-1579 [Action to Amend the Senior Advisory Commission Meeting Minutes of May 24, 2021](#)

Recommendation: Approve the Senior Advisory Commission Meeting Minutes as Amended for May 24, 2021.

1.B 21-1460 [Senior Advisory Commission Minutes of September 27, 2021](#)

Recommendation: Approve the Senior Advisory Commission Minutes of September 27, 2021.

1.C 21-1570 [Senior Advisory Commission Minutes of October 25, 2021](#)

Recommendation: Approve the Senior Advisory Commission Minutes of October 25, 2021.

PUBLIC PRESENTATIONS

GENERAL BUSINESS

2. 21-1571 [Senior Advisory Commission Work Plan & Goals for FY2021/22](#)

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next scheduled meeting is on January 24, 2022.

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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Agenda Report

21-1579

Agenda Date: 11/22/2021

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Action to Amend the Senior Advisory Commission Meeting Minutes of May 24, 2021

BACKGROUND

At the May 24, 2021 meeting of the Senior Advisory Commission, under Agenda item 2 - Fiscal Year 2020/2021 Work Plan and Goals Discussion and Update, Commissioner Toledo presented a draft letter to the Commission for consideration (Attachment 1). Commissioner Narciso made a motion, seconded by Commissioner Segovia, to approve the Senior Advisory Commission Transportation Interest Letter (Letter) and forward the letter to City Council for a citywide conversation. The motion passed 5-0. At the June 28, 2021 Senior Advisory Commission reviewed and approved the Commission Minutes of May 24, 2021. However, upon further review of the May 24, 2021 meeting audio recording it was determined that the Commission Meeting Minutes of May 24, 2021 inadvertently did not include the full motion made by Commissioner Narciso that included the intent to forward the Letter to Council, nor did the Minutes record the Commission vote on the sub-item 2.a. as found in the audio record at 43:22.

DISCUSSION

In order to reflect the correct Commission action of May 24, 2021, the minutes must be amended, reviewed and reapproved by the Commission. The Senior Advisory Commission Meeting Minutes of May 24, 2021 have been corrected to reflect the full motion and the Commission vote on item 2.a. The edits include striking the incomplete motion as recorded "Commissioner Narciso made a motion to approve the Senior Advisory Commission Transportation Interest Letter, seconded by Commissioner Segovia", and replacing this text with: "Commissioner Narciso made a motion to approve the Senior Advisory Commission Transportation Interest Letter and forward the letter to City Council for citywide conversation, seconded by Commissioner Segovia," and providing the roll call vote of 5-0 (Attachment 2).

Separately, staff will forward the Transportation Interest Letter to Council for consideration in advance of the priority setting session in January 2022.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Commission agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's

website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

Approve the Senior Advisory Commission Meeting Minutes as Amended for May 24, 2021.

Prepared by: Jennifer Herb, Recreation Supervisor

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENTS

1. Senior Advisory Commission 05-24-2021 Agenda Item 2 File #21-709 with Attachment Transportation Letter
2. Senior Advisory Commission Minutes as Amended for May 24, 2021



Agenda Report

21-709

Agenda Date: 5/24/2021

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Senior Advisory Commission FY2020/21 Work Plan and Goals Discussion and Update

BACKGROUND

At the beginning of each fiscal year, the Senior Advisory Commission develops a Work Plan and Goals to focus discussion and Commission effort throughout the year. The City of Santa Clara completed a Senior Needs Assessment in 2017. The Assessment considers the eight (8) domains of the World Health Organization's Age-Friendly City, discussing current trends relating to the senior population and prioritizing community needs given limitations of available resources. The eight (8) domains include: Economics and Employment; Community; Housing; Outdoor spaces and Buildings; Transportation and Streets; Health, Wellness, and Nutrition; Social and Civic Engagement; and, Access to Community resources and information. Due to the COVID-19 pandemic, the Commission did not meet in the months of March through August 2020.

The Commission made minor adjustments and adopted the FY2020/21 Work Plan goals and activities below.

1. Foster an Age-Friendly Community -
 - A. Increase monthly communication about virtual Senior Advisory Commission meetings, the monthly Senior Center Newsletter, Nextdoor, and Parks & Recreation Facebook.
 - B. Educate the Older Adult community about "How to Zoom" and provide two (2) workshops and two (2) Senior Center Newsletter articles before May.
2. Advocate for Affordable Convenient, and Safe Transportation and Streets -
 - A. Evaluate the feasibility (strengths, weakness, opportunities, and challenges) of various transportation options including a shuttle service in Santa Clara.
3. Develop Opportunities to Promote Health, Wellness, and Nutrition -
 - A. Educate older adults on trending health topics through bi-annual Senior Center Newsletter articles and bi-monthly Zoom Education Presentations.
4. Access to Community Resources and Information -
 - A. Host virtual "Be Strong, Live Long" Health & Wellness Fair - May 2021
 - B. Provide Elder Fraud Prevention awareness through virtual educational workshops three (3) times a year.
 - C. Send one (1) representative to attend the City's ADA Committee meeting.

DISCUSSION

Each sub-committee will provide an update to the Senior Advisory Commission for discussion on the efforts and progress toward accomplishing the FY2020/21 Work Plan & Goals. The sub-committees will verbally present their status reports as follows:

- Goal 1.a. Report on strategies used for the May Senior Advisory Commission meeting;

- Goal 1.b. Report on the upcoming Zoom workshop for Older Adults as well as future Senior Center Newsletter articles on “How to Zoom”;
- Goal 2.a. Update on progress and challenges with data collection, as well as update on Commission interest letter to City Council (Attachment 1);
- Goal 3.a. Update on the topic for the Senior Center Newsletter, as well as update on topic for the next Zoom educational presentation;
- Goal 4.a. Update on the progress and plans for the Health & Wellness Fair;
- Goal 4.b. Update on the progress for upcoming Elder Fraud Prevention virtual workshops; and,
- Goal 4.c. Report from the last City ADA Committee meeting.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

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Reviewed by: Jennifer Herb, Recreation Supervisor

Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENTS

1. Senior Advisory Commission Transportation Interest Letter

Attachment 1- Work Plan Item 2.A.

Background: The Senior Advisory Commission (SAC) develops a work plan and goals to focus the SAC efforts throughout the year. In 2017, the City of Santa Clara adopted the World Health Organization's Age-Friendly City and completed a Senior Needs Assessment (SNA). The SNA considers the eight (8) domains of the World Health Organization's Age-Friendly City to help focus SAC efforts to address seniors needs in priority areas/domains. This includes the domains of: Economics and Employment; Community; Housing; Outdoor spaces and Buildings; Transportation and Streets; Health, Wellness, and Nutrition; Social and Civic Engagement; and, Access to Community Resources and Information.

Subcommittees were developed to focus SAC attention on four of the domains. Transportation and Streets became an area of interest and focus for discussion, beginning with the Senior Needs Assessment. The SAC reviewed the Assessment results regarding transportation and learned about shuttle services and funding strategies supported in other cities in Santa Clara County. The SAC recognizes that Transportation involves agencies and resources beyond the capacity of the SAC and is therefore interested in broadening the conversation within the City to better understand the size/scope of the issue (senior transportation), current public and private programs/services and available funding sources addressing the need, and the remaining service gap in Santa Clara.

The SAC subcommittee on transportation has drafted the "interest letter" below with the intent of requesting City Council prioritization of the issue so that additional staff resources can be allocated to study and analyze the current transportation resources and potential need for additional transportation and/or shuttle services in the City.

Senior Advisory Commission - Transportation Interest Letter

**Prepared for consideration by:
Commissioner Toledo and Commissioner Segovia
Senior Advisory Commission Item 2.A. Ad Hoc Subcommittee**

Dear City Council:

The Senior Advisory Commission (SAC) is committed to making a positive impact on the lives of seniors in Santa Clara.

The SAC has reviewed the most recent Senior Needs Assessment and are addressing several issues within our scope through workshops and information dissemination as the current situation (pandemic) allows. The most pressing need identified for Santa Clara seniors is for more and better transportation.

The public transportation option in Santa Clara is limited to VTA which has been reducing service not enhancing it. We have been in conversations with our peers in other cities and have learned that virtually all of our neighboring cities, throughout the peninsula are providing specialized, frequent, affordable transportation within their boundaries for their citizens. It is our understanding that these services can

often be funded partially or completely with grants. We request the Mayor and City Council put transportation on the work plan for the coming year with the goal of providing local transportation to all citizens.

This would be a direct benefit to the seniors of Santa Clara and would; serve the needs of all citizens for short trips, reduce local traffic, and significantly reduce carbon emissions.



City of Santa Clara

Meeting Minutes

Senior Advisory Commission

05/24/2021

10:00 AM

Virtual Meeting

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely.

Join from a PC, Mac, iPad, iPhone or Android device:

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Or join by phone: Dial 1-669-900-6833

Webinar ID: 975 9006 9803

International numbers available: <https://santaclaraca.zoom.us/u/abuhH0eDsx>

The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than ten (10) people gathering. The Chair will be present for the meeting with the staff liaison and commissioners participating remotely.

CALL TO ORDER AND ROLL CALL

The regular meeting was called to order by Chair Grant McCauley at 10:02 a.m.

Present 5 - Commissioner Wanda Buck, Chair Grant L. McCauley, Vice Chair Nancy Toledo, Commissioner Helen Narciso, and Commissioner Ana Segovia

Absent 1 - Commissioner Judy Hubbard

A motion was made by Commissioner Buck, seconded by Commissioner Narciso to excuse Commissioner Hubbard.

Aye: 5 - Commissioner Buck, Chair McCauley, Vice Chair Toledo, Commissioner Narciso, and Commissioner Segovia

Excused: 1 - Commissioner Hubbard

CONSENT CALENDAR

1.A [21-708](#) Senior Advisory Commission Minutes of April 26, 2021

Recommendation: Approve the Senior Advisory Commission Minutes of April 26, 2021.

A motion was made to by Vice-Chair Toledo, seconded by Commissioner Segovia, to approve the Senior Advisory Commission minutes from April 26, 2021

Aye: 5 - Commissioner Buck, Chair McCauley, Vice Chair Toledo, Commissioner Narciso, and Commissioner Segovia

Excused: 1 - Commissioner Hubbard

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS

2. [21-709](#) Senior Advisory Commission FY2020/21 Work Plan and Goals Discussion and Update

Relating to Goal 1.a. - **Commissioner Buck** added that "word of mouth" is super helpful when promoting activities, programs, and special events.

Relating to Goal 1.b. - **Commissioner Buck** mentioned that Senior Planet has volunteers to help individuals with navigating Zoom.

~~Relating to Goal 2.a. - Commissioner Narcisco made a motion to approve the Senior Advisory Commission Transportation Interest Letter, seconded by Commissioner Segovia.~~

Relating to Goal 2.a. - Commissioner Narcisco made a motion to approve the Senior Advisory Commission Transportation Interest Letter and forward the letter to City Council for consideration to start the Citywide conversation, seconded by Commissioner Segovia (43:22).

*Aye: 5 - Commissioner Buck, Chair McCauley, Vice Chair Toledo, Commissioner Narcisco, and Commissioner Segovia
Excused: 1 - Commissioner Hubbard*

Relating to Goal 3.a. - **Supervisor Herb** informed the Commission that the May Zoom topic was Disaster Preparedness, educating older adults on how to prepare for seasonal and local disasters, ranging from earthquake evacuation to emergency pet care. The Commission also inquired about helpful Apps that the Senior Center might include in an upcoming Senior Center Newsletter.

Relating to Goal 4.a. - **Commissioners McCauley** shared his enthusiasm for the success of the Health & Wellness Fair. **Supervisor Herb** shared that the first 50 registrations will receive their Swag Bag next week in the mail. **Supervisor Herb** will have an update on the analytics of the Health & Wellness Fair that shows the amount of visitors to the page as well as provides visitor behavior and links they clicked on.

Relating to Goal 4.b. - **Supervisor Herb** updated the Commission on the current Elder Fraud Prevention education through Silicon Valley Power regarding utility scams, as well as the City's IT Department and Cyber-Security.

Relating to Goal 4.c. - **Commissioner Toledo** informed the Commission that there has not been an ADA Committee Meeting.

STAFF REPORT

Recreation Manager Castro updated the Commission on the re-opening of all Parks and Recreation facilities (including the International Swim Center), reminding them about protocols, staffing, schedules, and activities/programs offered. **Recreation Manager Castro** also informed the Commission that starting on June 5, the tennis courts at Buchser Middle School will be open. **Recreation Manager Castro** provided updates on the Raymond G. Gamma Dog Park (Rehabilitation) project, which currently offers off-leash dog area available during construction.

Council Member Jain informed the Commission about proposed budget cuts for the Therapeutic Recreation Coordinator and the Roberta Jones Jr. Theatre Supervisor.

COMMISSIONERS REPORT

Commissioner Buck informed the Commission that she attended the Sourcewise presentation through the Senior Center Health & Wellness Program, which focused on the topic of Disaster Preparedness.

ADJOURNMENT

A motion was made by Commissioner Toledo, seconded by Commissioner Buck, that the meeting be adjourned at 11:43 a.m.

Aye: 5 - Commissioner Buck, Chair McCauley, Vice Chair Toledo, Commissioner Narciso, and Commissioner Segovia

Excused: 1 - Commissioner Hubbard

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City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

21-1460

Agenda Date: 11/22/2021

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Senior Advisory Commission Minutes of September 27, 2021

RECOMMENDATION

Approve the Senior Advisory Commission Minutes of September 27, 2021.

Prepared by: Jennifer Herb, Recreation Supervisor
Reviewed by: Kimberly Castro, Recreation Manager
Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENT

Senior Advisory Commission Minutes of September 27, 2021



City of Santa Clara

Meeting Minutes

Senior Advisory Commission

09/27/2021

10:00 AM

Virtual Meeting

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The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than ten (10) people gathering. The Chair will be present for the meeting with the staff liaison and commissioners participating remotely.

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Grant McCauley at 10:30 a.m.

Present 5 - Commissioner Wanda Buck, Commissioner Judy Hubbard, Chair Grant L. McCauley, Vice Chair Nancy Toledo, and Commissioner Helen Narciso

Absent 1 - Commissioner Alex Mackenzie

CONSENT CALENDAR

1.A [21-1238](#) Senior Advisory Commission Minutes of August 23, 2021

Recommendation: Approve the Senior Advisory Commission Minutes of August 23, 2021.

A motion was made by Commissioner Buck, seconded by Commissioner Toledo, to approve the Senior Advisory Commission minutes from August, 23, 2021

Aye: 5 - Commissioner Buck, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, and Commissioner Narciso

Absent: 1 - Commissioner Mackenzie

1.B [21-968](#) Senior Advisory Commission Calendar of Meetings for 2022

Recommendation: Recommend that Council Approve the Senior Advisory Commission Calendar of Meetings for 2022.

A motion was made by Chair McCauley, seconded by Commissioner Narciso, to approve the Senior Advisory Commission Calendar of Meetings for 2022.

Aye: 5 - Commissioner Buck, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, and Commissioner Narciso

Absent: 1 - Commissioner Mackenzie

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS

2. [21-1239](#)

Senior Advisory Commission Work Plan & Goals for FY2021/22

Relating to goal 1 - Advocate for Affordable and Convenient Housing:

1.a. - **Recreation Supervisor Herb** informed the Commission that the Senior Center October Newsletter article will provide information and the link to the City of Santa Clara Housing and Resources Guide, regarding current affordable housing opportunities in Santa Clara as well as upcoming projects.

1.b. - **Recreation Supervisor Herb** informed the Commission that the Senior Center October Newsletter article will be: "Tips for calling properties that offer existing affordable housing and questions to ask property managers when doing your search", to assist older adults when looking for rental assistance properties.

1.c. - **Commissioner Hubbard** informed the Commission that she'd be interested in attending the Housing Commission meetings when that commission is formed and begins holding meetings. **Council Member Chahal** informed the Commission that City Council had approved the formation of the Housing Commission, with the start date to be determined.

2.a. - **Commissioner Buck and Commissioner Narciso** - expressed an interest in having the December presentation topic be a continuation of the "Navigating the Next Normal" conversation presented by Kaiser Permanente. **Recreation Supervisor Herb** will work with **Health & Wellness Coordinator Mallory von Kugelgen** to schedule the presentation.

2.b. - **Recreation Supervisor Herb** - confirmed the Health & Wellness Fair will take place on Friday, May 20, 2022. Planning meetings will begin in November.

2.c. - No report at this time since there have been no ADA Committee meetings.

STAFF REPORT

Recreation Supervisor Herb - reported on the following:

- Senior Center updates.
- Senior Advisory Commission vacancy has yet to be filled
- International Swim Center (ISC) opens today. All programming from Warburton Pool will be back at ISC.
- City Hall to reopen partially on October 4.

Recreation Manager Castro - reported on the following:

- The Parks & Recreation Department held a Community Outreach meeting at Westwood Oaks Park on September 25. An online survey is available to the public from September 22 - October 11 and can be found at: https://www.opentownhall.com/portals/98/Issue_11100

Council Member Chahal - reported on the following:

- Commission interviews will take place on October 5
- Commissions are being asked to submit their Commission photo for the City Calendar.

COMMISSIONERS REPORT

Commissioner Buck - shared that former Commissioner ArLyne Diamond passed away on September 17.

Commissioner Toledo - expressed her appreciation of the Howdy Packet published by the Health & Wellness Program. She found the Alzheimer - Dementia information super helpful, and the Fall Prevention Awareness Presentation extremely valuable.

Commissioner Narciso - shared her appreciation for the Howdy Packet which provided her with information about "Get a Cane," an organization that accepts donations of walkers, wheel chairs, and canes. The organization comes to your house and picks up the items.

Commissioner McCauley - informed the Commission that he attended the Age-Friendly Cities Collaborative meeting on August 25. He reported the state of California had received the Age-Friendly Status. He shared that each city gave an update and he was surprised at the similarities between cities.

ADJOURNMENT

A motion was made by Commissioner Hubbard, seconded by Commissioner Narciso, that the meeting be adjourned at 11:20 a.m.

Aye: 5 - Commissioner Buck, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, and Commissioner Narciso

Absent: 1 - Commissioner Mackenzie

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City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

21-1570

Agenda Date: 11/22/2021

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Senior Advisory Commission Minutes of October 25, 2021

RECOMMENDATION

Approve the Senior Advisory Commission Minutes of October 25, 2021.

Prepared by: Jennifer Herb, Recreation Supervisor
Reviewed by: Kimberly Castro, Recreation Manager
Approved by: James Teixeira, Director of Parks & Recreation

ATTACHMENT

Senior Advisory Commission Minutes of October 25, 2021



City of Santa Clara

Meeting Minutes

Senior Advisory Commission

10/25/2021

10:00 AM

Virtual Meeting

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CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Grant McCauley at 10:04 a.m.

Present 4 - Commissioner Wanda Buck, Chair Grant L. McCauley, Vice Chair Nancy Toledo, and Commissioner James Hohenshelt

Absent 2 - Commissioner Judy Hubbard, and Commissioner Helen Narciso

A motion was made by Commissioner Buck, seconded by Commissioner Hohenshelt to excuse Commissioners Hubbard and Narciso.

Aye: 4 - Commissioner Buck, Chair McCauley, Vice Chair Toledo, and Commissioner Hohenshelt

Excused: 2 - Commissioner Hubbard, and Commissioner Narciso

CONSENT CALENDAR

1.A 21-1460 Senior Advisory Commission Minutes of September 27, 2021

Recommendation: Approve the Senior Advisory Commission Minutes of September 27, 2021.

Commission quorum not reached; item deferred to November meeting.

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS

2. [21-1461](#) Senior Advisory Commission Work Plan & Goals for FY2021/22

Relating to Goal 1 - Advocate for Affordable and Convenient Housing:

1.a & b. - **Recreation Supervisor Herb** shared with the Commission that the October Senior Center Newsletter included an article on page 2 regarding Affordable House and Rental Assistance that offered tips when calling properties that offer affordable housing. The article also provided information on the City of Santa Clara Housing Resources Guide and upcoming senior housing developments in Santa Clara.

1.c. - **Council Member Jain** informed the Commission that the Housing Commission has not yet been created. The Commission shared their interest in attending the meetings once the Commission has been formed.

Relating to Goal 2 - Develop Opportunities to Promote Health, Wellness, and Nutrition:

2.a. - **Recreation Supervisor Herb** informed the Commission that the presentation on "Coping in a New Phase" will be a hybrid and held in December. The date is still to be determined.

2.b. - **Commissioner McCauley** shared with the Commission that the date for the Health and Wellness Fair is Friday, May 20. **Supervisor Herb** informed the Commission that the first planning meeting will be held in November.

2.c. - **Commissioner Toledo** reported that there was no ADA Committee meeting scheduled.

STAFF REPORT

Recreation Supervisor Herb reported on the following:

- Senior Center Natatorium is waiting for a part.
- Senior Nutrition Program is serving 100+ individuals each day.
- Senior Center November Fitness Classes begin the first week of November.
- Senior Center is working to process volunteers for working in the facility.
- The Parks & Recreation Department is hiring part-time staff.
- **Recreation Supervisor Herb** encouraged the Commission to share with encore professionals they know.
- Save the date for Saturday, April 9th for a potential intergenerational opportunity with the Youth Commission.

Recreation Manager Castro reported on the following:

- Westwood Oaks Park Playground Rehabilitation Project
- Recreation Division Winter Class Session.
- The Holiday Tree Lighting Friday, December 3, from 5 - 8 p.m.
- Jerry Marsalli Community Center Naming Ceremony Saturday, November 6 at 1 p.m.

COMMISSIONERS REPORT

Commissioner Hoehenshelt introduced himself to the Commission and shared his enthusiasm for serving on the Senior Advisory Commission.

ADJOURNMENT

A motion was made by Commissioner Hohenshelt, seconded by Commissioner Buck, that the meeting be adjourned at 11:08 a.m.

Aye: 4 - Commissioner Buck, Chair McCauley, Vice Chair Toledo, and Commissioner Hohenshelt

Absent: 2 - Commissioner Hubbard, and Commissioner Narciso

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



Agenda Report

21-1571

Agenda Date: 11/22/2021

SUBJECT

Senior Advisory Commission Work Plan & Goals for FY2021/22

BACKGROUND

Using the results from the 2017 Senior Needs Assessment and building upon the strategies that were suggested by focus group participants and partners, the Senior Advisory Commissioner continued to develop potential priorities and interests of older adult residents of Santa Clara aged 50 and over, using the eight (8) domains of the WHO Age-Friendly City guidelines. Age-Friendly City domains include: Economics and Employment; Community; Housing; Outdoor Spaces and Buildings; Transportation and Streets; Health, Wellness, and Nutrition; and Social and Civic Engagement. The goals and work plan were finalized at the August 23, 2021 meeting and adopted as follows:

1. Advocate for Affordable and Convenient Housing

- a. Provide two (2) presentations (January/May) and three (3) articles for the Senior Center Newsletter (October, February, May) updating older adults on current affordable housing projects in Santa Clara.
- b. Provide two (2) presentations (January/May) and three (3) articles for the Senior Center Newsletter (October, February, May) updating older adults on current rental assistance programs in Santa Clara.
- c. Send representative to attend Housing Commission meetings when they begin.

2. Develop Opportunities to Promote Health, Wellness, and Nutrition

- a. Educate and provide resources for older adults transitioning out of COVID-19 by offering two (2) presentations (December/April) on the topics of "Coping in a New Phase", and "The Affects to our Mental Health", and one (1) "share your experience" opportunities in March.
- b. Host the "Be Strong, Live Long" Health & Wellness Fair on Friday, May 20, 2022.
- c. Send representative to attend ADA Committee meetings when they begin.

DISCUSSION

Each sub-committee will provide an update to the Senior Advisory Commission for discussion on the efforts and progress toward accomplishing the FY2021/22 Work Plan & Goals. The sub-committees will verbally present their status reports as follows:

- Goal 1.a. Report on January presentation for Older Adult/affordable Housing projects in Santa Clara;
- Goal 1.b. Report on January presentation for Rental Assistance Programs in Santa Clara;
- Goal 1.c. Report on any City Housing Commission meeting(s), once formed;
- Goal 2.a. Report on Zoom "Coping in a New Phase" presentation update for December.
- Goal 2.b. Update on plans and progress for the Health & Wellness Fair;
- Goal 2.c. Report on any City ADA Committee meeting(s).

Commissioner assignments to serve on sub committees to work on the goals and objectives may also be made, with the limit that subcommittees have less than a quorum of the Commission assigned to each subcommittee.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Senior Advisory Commission’s agenda on the City’s official -notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

Reviewed by: Jennifer Herb, Recreation Supervisor

Approved by: James Teixeira, Director of Parks & Recreation