



# City of Santa Clara

## Meeting Agenda

### Senior Advisory Commission

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**Monday, January 24, 2022**

**10:00 AM**

**Virtual Meeting**

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Pursuant to California Government Code Section 54953(e) and City of Santa Clara Resolution 22-9042, the Senior Advisory Commission meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to have methods for the public to participate remotely:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join: <https://santaclaraca.zoom.us/j/97590069803>

Or join by phone: Dial 1-669-900-6833

Webinar ID: 975 9006 9803

International numbers available: <https://santaclaraca.zoom.us/u/abuhH0eDsx>

#### **CALL TO ORDER AND ROLL CALL**

#### **CONSENT CALENDAR**

**1.A. 22-63** [Senior Advisory Commission Minutes of November 22, 2021](#)

**Recommendation:** Approve the Senior Advisory Commission Minutes of November 22, 2021.

#### **PUBLIC PRESENTATIONS**

#### **GENERAL BUSINESS**

**2. 22-64** [Senior Advisory Commission Work Plan & Goals for FY2021/22](#)

#### **STAFF REPORT**

#### **COMMISSIONERS REPORT**

#### **ADJOURNMENT**

*The next scheduled meeting is on February 28, 2022*

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



# City of Santa Clara

1500 Warburton Avenue  
Santa Clara, CA 95050  
santaclaraca.gov  
@SantaClaraCity

## Agenda Report

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22-63

Agenda Date: 1/24/2022

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### **REPORT TO SENIOR ADVISORY COMMISSION**

#### **SUBJECT**

Senior Advisory Commission Minutes of November 22, 2021

#### **RECOMMENDATION**

Approve the Senior Advisory Commission Minutes of November 22, 2021.

Prepared by: Jennifer Herb, Recreation Supervisor  
Reviewed by: Kimberly Castro, Recreation Manager  
Approved by: James Teixeira, Director of Parks & Recreation

#### **ATTACHMENT**

DRAFT - Senior Advisory Commission Minutes of November 22, 2021



# City of Santa Clara

## Meeting Minutes

### Senior Advisory Commission

11/22/2021

10:00 AM

Virtual Meeting

Pursuant to California Government Code section 54953(e) and City of Santa Clara Resolution 21-9013, the Senior Advisory Commission will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to have methods for the public to participate remotely:

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#### **CALL TO ORDER AND ROLL CALL**

**The regular meeting was called to order by Chair Grant McCauley at 10:02 a.m.**

**Present** 5 - Commissioner Wanda Buck, Commissioner Judy Hubbard, Chair Grant L. McCauley, Vice Chair Nancy Toledo, and Commissioner James Hohenshelt

**Absent** 1 - Commissioner Helen Narciso

**A motion was made by Commissioner Hubbard, seconded by Commissioner Toledo to excuse Commissioner Narciso.**

**Aye:** 4 - Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, and Commissioner Hohenshelt

**Excused:** 1 - Commissioner Narciso

**Abstained:** 1 - Commissioner Buck

**CONSENT CALENDAR**

- 1.A [21-1579](#) Action to Amend the Senior Advisory Commission Meeting Minutes of May 24, 2021

**Recommendation:** Approve the Senior Advisory Commission Meeting Minutes as Amended for May 24, 2021.

**A motion was made by Vice-Chair Toledo, seconded by Commissioner Hubbard, to approve the Senior Advisory Commission amended minutes from May 24, 2021.**

**Aye:** 4 - Commissioner Buck, Commissioner Hubbard, Chair McCauley, and Vice Chair Toledo

**Absent:** 1 - Commissioner Narciso

**Abstained:** 1 - Commissioner Hohenshelt

- 1.B [21-1460](#) Senior Advisory Commission Minutes of September 27, 2021

**Recommendation:** Approve the Senior Advisory Commission Minutes of September 27, 2021.

**A motion was made by Commissioner Buck, seconded by Vice-Chair Toledo, to approve the Senior Advisory Commission minutes from September 27, 2021.**

**Aye:** 4 - Commissioner Buck, Commissioner Hubbard, Chair McCauley, and Vice Chair Toledo

**Absent:** 1 - Commissioner Narciso

**Abstained:** 1 - Commissioner Hohenshelt

- 1.C [21-1570](#) Senior Advisory Commission Minutes of October 25, 2021

**Recommendation:** Approve the Senior Advisory Commission Minutes of October 25, 2021.

**A motion was made by Vice-Chair Toledo, seconded by Commissioner Buck, to approve the Senior Advisory Commission minutes from October 25, 2021.**

**Aye:** 4 - Commissioner Buck, Chair McCauley, Vice Chair Toledo, and Commissioner Hohenshelt

**Absent:** 1 - Commissioner Narciso

**Abstained:** 1 - Commissioner Hubbard

**PUBLIC PRESENTATIONS**

None

**GENERAL BUSINESS****2. [21-1571](#) Senior Advisory Commission Work Plan & Goals for FY2021/22**

Relating to Goal 1 - Advocate for Affordable and Convenient Housing:

1.a & b. - **Recreation Supervisor Herb** shared that the Community Development Department will be providing a public presentation in January. Date and location to be determined. **Commissioner Hubbard** expressed an interested in working with the Housing Committee.

1.c. - **Council Member Park** shared that City Council voted to create the Homeless Task Force and the Housing Commission. When the Task Force has completed their task, the Housing Commission will be enabled. **Commissioners** expressed an interest in being a part of the Homeless Task Force as observers and/or participants.

Relating to Goal 2 - Develop Opportunities to Promote Health, Wellness, and Nutrition:

2.a. - **Commissioner Buck** shared that the presentation on "Coping in a New Phase" will be on December 16 at 10:00 a.m. **Recreation Supervisor Herb** added that the presenter will be Dr. Carrie Steinman from Kaiser Permanente. **Commissioner Buck** recommended that the Goal Transitioning Out of COVID, be reworded to Transitioning through COVID.

2.b. - **Chair McCauley and Vice-Chair Toledo** shared an update regarding the Health & Wellness Fair scheduled for Friday, May 20, 2022 in Fremont Park. Exhibitors have begun to RSVP. Commissioners were reminded they will be needed to work different assignments throughout the day. Commissioners will also have time to browse through the event and talk with the exhibitors.

2.c. - No Report - On hold until further notice

**STAFF REPORT**

**Recreation Supervisor Herb** reported on the following:

- The Holiday Tree Lighting event will be held on Friday, December 3 from 5 - 8 p.m. at Central Park. The event will include a snow park, food, kids activities, entertainment, and visit from Santa.
- The Senior Center is open Monday - Friday, from 7a.m. - 3 p.m.
- The Senior Nutrition Program is serving 100+. Individuals can sit inside and visit with others, or meals can be taken to-go. Others have utilized the patio to enjoy their lunch.
- Senior Center classes continue to take place and offers a range of fitness opportunities from low to high impact.
- The Health & Wellness Program is continuing with the Howdy Packet and the Blood Pressure Clinic has resumed. Phone appointments with a nurse are available.
- The Senior Center Newsletter is a great resource for the community, full of new content every month.

**COMMISSIONERS REPORT**

- **Chair McCauley** wished everyone a Happy Thanksgiving.
- **Commissioner Buck** encouraged everyone to get up and move. She also reported that she continues to attend the Mindfulness course with Chris Becker through the Senior Center.
- **Commissioner Hohenshelt** shared Thanksgiving wishes.
- **Vice-Chair Toledo** shared that she enjoyed seeing some of the Commissioners for the Senior Advisory Commission photo. She also inquired if the Commission would like to get together for a group lunch.
- **Commissioner Hubbard** offered well wishes for the holiday season.

**ADJOURNMENT**

**A motion was made by Commissioner Hohenshelt, seconded by Vice-Chair Toledo that the meeting be adjourned at 11:20 a.m.**

**Aye:** 5 - Commissioner Buck, Commissioner Hubbard, Chair McCauley, Vice Chair Toledo, and Commissioner Hohenshelt

**Absent:** 1 - Commissioner Narciso

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## Agenda Report

22-64

Agenda Date: 1/24/2022

### **SUBJECT**

Senior Advisory Commission Work Plan & Goals for FY2021/22

### **BACKGROUND**

Using the results from the 2017 Senior Needs Assessment and building upon the strategies that were suggested by focus group participants and partners, the Senior Advisory Commissioner continued to develop potential priorities and interests of older adult residents of Santa Clara aged 50 and over, using the eight (8) domains of the WHO Age-Friendly City guidelines. Age-Friendly City domains include: Economics and Employment; Community; Housing; Outdoor Spaces and Buildings; Transportation and Streets; Health, Wellness, and Nutrition; and Social and Civic Engagement. The goals and work plan were finalized at the August 23, 2021 meeting and adopted as follows:

#### **1. Advocate for Affordable and Convenient Housing**

- a. Provide two (2) presentations (January/May) and three (3) articles for the Senior Center Newsletter (October, February, May) updating older adults on current affordable housing projects in Santa Clara.
- b. Provide two (2) presentations (January/May) and three (3) articles for the Senior Center Newsletter (October, February, May) updating older adults on current rental assistance programs in Santa Clara.
- c. Send representative to attend Housing Commission meetings when they begin.

#### **2. Develop Opportunities to Promote Health, Wellness, and Nutrition**

- a. Educate and provide resources for older adults transitioning out of COVID-19 by offering two (2) presentations (December/April) on the topics of "Coping in a New Phase", and "The Affects to our Mental Health", and one (1) "share your experience" opportunities in March.
- b. Host the "Be Strong, Live Long" Health & Wellness Fair on Friday, May 20, 2022.
- c. Send representative to attend ADA Committee meetings when they begin.

### **DISCUSSION**

Each sub-committee will provide an update to the Senior Advisory Commission for discussion on the efforts and progress toward accomplishing the FY2021/22 Work Plan & Goals. The sub-committees will verbally present their status reports as follows:

- Goal 1.a. Report on Zoom presentation from Community Development Department on Housing Elements (how does it benefit the older adult population) in Santa Clara week of January 24<sup>th</sup>;
- Goal 1.b. Report on January presentation for Rental Assistance Programs in Santa Clara;
- Goal 1.c. Report on any City Housing Commission meeting(s), once formed;
- Goal 2.a. Report on Zoom "Navigating Through the Holidays, During a Pandemic" presentation from December 16.

- Goal 2.b. Update on plans and progress for the Health & Wellness Fair;
- Goal 2.c. Report on any City ADA Committee meeting(s).

Commissioner assignments to serve on sub committees to work on the goals and objectives may also be made, with the limit that subcommittees have less than a quorum of the Commission assigned to each subcommittee.

### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

### **PUBLIC CONTACT**

Public contact was made by posting the Senior Advisory Commission’s agenda on the City’s official -notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>>.

Reviewed by: Jennifer Herb, Recreation Supervisor

Approved by: James Teixeira, Director of Parks & Recreation