



City of Santa Clara

Call and Notice of Special Meeting

Board of Library Trustees

Thursday, January 6, 2022

7:00 PM

Special Meeting - Virtual Meeting

Pursuant to the Government Code section 54953(e) and City of Santa Clara Resolution 21-9013, the Board of Library Trustees meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to have methods for the public to participate remotely:

- Via Zoom:

- o <https://santaclaraca-gov.zoom.us/j/97255938995>

Webinar ID: 972 5593 8995 or

- o Phone: 1(669) 900-6833

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of California Government Code §54956 ("The Brown Act") and Section 708 of the Santa Clara City Charter, the Chair calls for a Special Meeting of the Board of Library Trustees to commence and convene on January 6, 2022, 7:00 PM for a Special Meeting held virtually via Zoom, to consider the following matter(s) and to potentially take action with respect to them.

PUBLIC PARTICIPATION IN ZOOM WEBINAR: Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press *9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press *6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, please exit the meeting.

CALL TO ORDER AND ROLL CALL

PUBLIC PRESENTATIONS

This portion of the meeting is reserved for persons to address the Board of Library Trustees on any matter on the agenda. The law does not permit the Board of Library Trustees action on, or extended discussion of, any item not on the agenda except under special circumstances. Trustees or the staff liaison may briefly respond to statements made or questions posed and may request staff to report back at a subsequent meeting. Please limit your remarks to 3 minutes.

GENERAL BUSINESS

- 1 22-75 [Board of Library Trustees Communication Plan for Patrick Henry Specific Plan Advocacy](#)

Recommendation: Create a communication plan for Patrick Henry Specific Plan related advocacy.

ADJOURNMENT

The next regular scheduled Board of Library Trustees meeting is February 7, 2022 at 6:00 PM.

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



Agenda Report

22-75

Agenda Date: 1/6/2022

REPORT TO BOARD OF LIBRARY TRUSTEES

SUBJECT

Board of Library Trustees Communication Plan for Patrick Henry Specific Plan Advocacy

COUNCIL PILLAR

Enhance Community Engagement and Transparency

BACKGROUND

During the November 1, 2021 and December 6, 2021 Board of Library Trustees meetings, the Board updated its long-term work plan to identify topics of interest and advocacy. Included in this work-plan is an item to explore the expansion of library services in North Santa Clara in response to potential business development and population growth.

On the December 7, 2021 Council and Authorities concurrent meeting, Director of Community Development, Andrew Crabtree, presented a study session related to the Patrick Henry Specific Plan. The proposed development would be located in the northwest area of Santa Clara. The specific plan as presented included the potential for a mixed-use facility to be shared by the Library and the Parks and Recreation Department. Through additional City Council discussion at the meeting, an alternative idea was suggested that would remove the Library from the development and encourage a partnership between Mission College and the Library to develop a joint use facility on Mission College's property.

DISCUSSION

The Planning Commission is holding a special meeting on January 10, 2022 related to the Patrick Henry Specific plan. Public comment will be held during this meeting to gather feedback on aspects of the Plan. During this special meeting, the Board has an opportunity to provide comment on the options that have been discussed during the December 7, 2021 Council and Authorities concurrent meeting and to share any Board perspectives on the future of library services in North Santa Clara.

The Board will discuss a communication plan and concurrent potential actions to advocate for library services in relation to the Patrick Henry Specific Plan.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Create a communication plan for Patrick Henry Specific Plan related advocacy.

Reviewed by: Justin Wasterlain, Management Analyst

Approved by: Patty Wong, City Librarian