

CITY CLERK

FILE :

AGENDA ITEM #

Attachment 2

AGENDA REPORT
CITY OF SANTA CLARA

DATE: November 29, 1990
TO: City Council For Action
FROM: Mayor Souza
RE: APPOINTMENT OF PERFORMANCE/SALARY REVIEW COMMITTEE FOR
COUNCIL APPOINTED OFFICERS AND ELECTED FULL-TIME
EMPLOYEES

The City Council has the responsibility to review the performance and determine the salary for the Council appointed positions of City Manager, City Attorney and City Auditor and to determine the salary for the elected full-time positions of Police Chief and City Clerk.

There has not, in the past, been a consistent process for the review of these salaries. When it has been deemed to be appropriate that the salary of one of these employees be reviewed, Council has appointed a three member committee to accomplish that task.

In order to make this process occur on a more systematic basis, it is recommended that a three member Council Officers and Elected Full-Time Employees Performance/Salary Review Committee be added as one of the regularly established City Council Committees.

The position of City Attorney is currently vacant and the City Auditor position will be vacant upon the December 7, 1990 retirement of Clara Miller. Additionally, the Police Chief completed his second full year as the elected Chief in November, 1990. Therefore, it is requested that the Committee be established at the December 4, 1990 meeting.

Everett N. Souza
Everett N. Souza
Mayor

ENS/mg

*Appointed: Louie, Kim Randolph
and Souza*