



**City of  
Santa Clara**  
The Center of What's Possible

**Attachment 1**

Human Resources Department  
**Memorandum**

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**Date:** May 14, 2018

**To:** Civil Service Commission

**From:** Christine Heng, Human Resources Technician

**Subject:** Exam Review Report for March and April 2018

In the month of March 2018, Commissioner Carolyn McAllister reviewed the oral examinations for Fire Application Data Analyst and Forensic Coordinator; and Commissioner Willie Brown reviewed the oral examination for Automotive Technician I.

In the month of April 2018, Commissioner Mario Bouza reviewed the written examination for Code Enforcement Officer; and the oral examinations for Associate Engineer (Civil), Librarian I, and Recreation Supervisor.

In the above cases, the examinations were found to be job-related and appropriate.

A handwritten signature in blue ink, appearing to be "Christine Heng".

Christine Heng  
Human Resources Technician