Silicon Valley Power CITY OF SANTA CLARA ELECTRIC DEPARTMENT HUMAN RESOURCES DEPARTMENT CITY OF SANTA CLARA

INTEROFFICE MEMORANDUM

DATE:

July 25, 2018

To:

Human Resources Interim Director

FROM:

Chief Electric Utility Officer

SUBJECT:

REQUEST TO EXTEND ELIGIBILITY LIST FOR ASSISTANT

ELECTRIC UTILITY ENGINEER

Please extend the eligibility list for Assistant Electric Utility Engineer for six months for a new expiration date of March 5, 2019. The current expiration date is September 5, 2018. There are still strong candidates on the eligibility list for this position and there is an anticipation of an upcoming vacancy.

Thank you for your assistance. If you have any questions regarding this request, please contact Voula Brown, Staff Aide II, at 615-6604.

Chief Electric Utility Officer