



**City of
Santa Clara**
The Center of What's Possible

Water and Sewer Utilities

Memorandum

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SEP 04 2018
HUMAN RESOURCES DEPARTMENT
CITY OF SANTA CLARA

Date: September 4, 2018
To: Assistant Director of Human Resources
From: Director of Water and Sewer Utilities *GW*
Subject: Assistant Engineer (Civil)

With the most recent recruitment effort for the Assistant Engineer (Civil) position in the Water and Sewer Utilities, one candidate was deemed qualified for the position and subsequently hired. One more Assistant Engineer (Civil) position needs to be filled, however the remaining candidates have been interviewed but not chosen and therefore staff would like to abolish the current list and begin a new recruitment process as quickly as possible.

cc: C. Lee – Recruiter
S. Mehta – Principal Engineer

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