



City of Santa Clara

Meeting Minutes

Board of Library Trustees

11/05/2018

6:00 PM

Northside Branch Library - Community Room
695 Moreland Way
Santa Clara, CA 95054

CALL TO ORDER AND ROLL CALL

Chair Kyo called the meeting to order at 6:02 PM.

Present 5 - Vice-Chair Leonne Broughman, Trustee Jan Hintermeister, Trustee Stephen Ricossa, Chair David Kyo, and Trustee Debbie Tryforos

CONSENT CALENDAR

1.A [18-1342](#) Board of Library Trustees Minutes of October 1, 2018

Recommendation: Approve October 1, 2018 meeting minutes.

A motion was made by Vice-Chair Broughman, seconded by Trustee Hintermeister to approve Staff Recommendation.

Aye: 5 - Vice-Chair Broughman, Trustee Hintermeister, Trustee Ricossa, Chair Kyo, and Trustee Tryforos

PUBLIC PRESENTATIONS

Kate Degelau-Pierce, Associate Executive Director (Library Foundation and Friends) gave an update on Foundation activities.

Ms. Degelau-Pierce distributed flyers for Librarypalooza's Bollywood Nights 2019, to be held on February 2, 2019.

[18-1521](#) Public Presentation

GENERAL BUSINESS

- 2 [18-1238](#) Preparation for Informational Joint Dinner Meeting with City Council on February 5, 2019

Recommendation: There is no staff recommendation for this issue.

Board discussed potential topics, electronic presentation materials, process and timeline. **Trustee Hintermeister** gave a verbal report and distributed printed information on the Tasman East Project. **Vice-Chair Broughman** will check on status of Tasman East Project. **City Librarian** will send a copy of ordinances from other cities and **Assistant City Librarian** will send library data from latest State Report to the Board. Board can submit questions for **Director of Community Development, Andrew Crabtree**, through **City Librarian**.

Board requested that further preparation for the February 5, 2019 meeting with Council is referred to the December 5, 2019 Board meeting.

STAFF REPORT

[18-1101](#)

Staff Report: Library Reports and Updates

City Librarian and **Assistant City Librarian** gave a verbal report and an electronic presentation on activities and issues having an impact on the Library.

Assistant City Librarian advised that staff will be soliciting feedback from the Board on the FY2018-19 Capital Improvement Project for public meeting space at the Central Park Library. Staff will prepare an agenda report for Board discussion at the December 3, 2018 Board meeting.

TRUSTEES REPORT

Trustee Tryforos shared her background and interest in being a Library Trustee.

ADJOURNMENT

The meeting was adjourned at 7:30 PM.

A motion was made by Vice-Chair Broughman, seconded by Chair Kyo to adjourn the meeting.

Aye: 5 - Vice-Chair Broughman, Trustee Hintermeister, Trustee Ricossa, Chair Kyo, and Trustee Tryforos

The Board of Library Trustees Meeting is adjourned to December 3, 2018, at 6:00 p.m.