



City of Santa Clara

Meeting Minutes

Board of Library Trustees

10/01/2018

6:00 PM

Mission Branch Library - Community Room
1098 Lexington Street, Santa Clara, CA 95050

CALL TO ORDER AND ROLL CALL

Chair Kyo called the meeting to order at 6:05 PM.

A motion was made by Vice-Chair Broughman, seconded by Trustee Ricossa to move Staff Presentation (18-1003) and Item 3, 2019 Board of Library Trustees Meeting Calendar (18-1081) to the beginning of the agenda.

Aye: 4 - Vice-Chair Broughman, Trustee Hintermeister, Trustee Ricossa, and Chair Kyo

[18-1003](#)

Staff Presentation

Librarian Amy Côté gave a verbal report on library programs and activities at Mission Branch Library.

3 [18-1081](#)

2019 Board of Library Trustees Meeting Calendar

Recommendation: There is no staff recommendation for this issue.

A motion was made by Vice-Chair Broughman, seconded by Chair Kyo to set the Board of Library Trustees Meeting Calendar for 2019 to convene every other month, with the first meeting on February 4, 2019.

Aye: 3 - Vice-Chair Broughman, Trustee Hintermeister, and Chair Kyo

Nay: 1 - Trustee Ricossa

PUBLIC PRESENTATIONS

Tracy Wingrove, Executive Director (Library Foundation and Friends) gave an update on Foundation activities.

CONSENT CALENDAR

- 1.A [18-976](#) Board of Library Trustees Minutes of August 6, 2018

Recommendation: Approve August 6, 2018 meeting minutes.

A motion was made by Trustee Hintermeister, seconded by Vice-Chair Broughman to approve Staff Recommendation, with a minor modification to the Minutes.

Aye: 4 - Vice-Chair Broughman, Trustee Hintermeister, Trustee Ricossa, and Chair Kyo

GENERAL BUSINESS

- 2 [18-1036](#) Update on Subcommittee for Library Opportunities

Recommendation: There is no staff recommendation for this issue.

City Librarian reported on her meeting with the Director of Parks & Recreation regarding Library collaboration opportunities with the Cultural Commission in 2019. The Library will partner with the Cultural Commission for Black History Month programming and musical troupe Tabia (February 2019) at Central Park Library.

City Librarian will coordinate a potential Special Meeting with the Cultural Commission and Board of Library Trustees for January 7, 2019.

Trustee Ricossa left the dais at 6:35 PM.

- 4 [18-1236](#) Action on California Library Services Act Funds from Pacific Library Partnership and Related Budget Amendment

Recommendation: Recommend to City Council to accept the California Library Services Act funds from Pacific Library Partnership in the amount of \$5,953 and approve a related Budget Amendment to appropriate the funds for digital content purchases through the Overdrive Northern California Digital Library consortium.

A motion was made by Vice-Chair Broughman, seconded by Trustee Hintermeister to approve Staff Recommendation.

Aye: 3 - Vice-Chair Broughman, Trustee Hintermeister, and Chair Kyo

Absent: 1 - Trustee Ricossa

STAFF REPORT[18-1054](#)

Staff Report: Library Reports and Updates

City Librarian and **Assistant City Librarian** gave a verbal report and an electronic presentation on activities and issues having an impact on the Library.

TRUSTEES REPORT

None.

ADJOURNMENT

The meeting was adjourned at 7:33 PM.

A motion was made by Vice-Chair Broughman, seconded by Chair Kyo to adjourn the meeting.

Aye: 3 - Vice-Chair Broughman, Trustee Hintermeister, and Chair Kyo

Absent: 1 - Trustee Ricossa

The Board of Library Trustees Meeting is adjourned to November 5, 2018, at 6:00 PM, Northside Branch Library, Community Room.