California Public Library Survey

THE FIELDS (IN GREEN) BELOW ARE FOR CSL USE ONLY
THE FIELDS (IN RED) BELOW ARE SYSTEM CALCULATED

Directory Update #1-45

1	Library ID	M721
2	FSCS ID	CA0125
3	Short Name	Santa Clara
4	Library Name	SANTA CLARA CITY LIBRARY

Director (If position is not filled, enter "VACANT" in 6 and leave 7 & 8 blank)

5	Courtesy Title	Ms.
6	Director First Name	Hilary
7	Director Middle Name	G
8	Director Last Name	Keith
9	Director Title	City Librarian
10	Street Address	2635 HOMESTEAD ROAD
11	City	SANTA CLARA
12	Zip	95051
13	Zip +4	5322
14	Mailing Address	2635 HOMESTEAD ROAD
15	Mailing City	SANTA CLARA
16	Mailing Zip	95051
17	Mailing Zip +4	5322
18	Public Phone Number - Administration	4086152930
19	Reference Phone Number	(408) 615-2900
20	Fax	(408) 247-9657
21	TDD for Deaf	(408) 246-2507
22	Library Director's Email address	hkeith@santaclaraca.gov
23	Library's Public Email address	library@santaclaraca.gov
24	Library's Web Address	http://sclibrary.org
25	ILL Period # of weeks	3
26	ILL Photocopy free up to 10 pages?	No
27	Copy fee. ONLY if answer to #26 is No; otherwise, leave blank.	
28	Name of person completing this survey	Paul Sims
29	Phone # of person completing this survey	(408) 615-2931
30	Email address of person completing this survey	psims@santaclaraca.gov

THE FIELDS (IN GREEN) BELOW ARE FOR CSL USE ONLY

31	Size Square Mile	19.00
32	Interlibrary Relationship code	Member of a Federation or Cooperative
33	Legal Basis Code	Municipal Government (city, town or village)
34	Administrative Structure Code	Administrative Entity with Multiple Direct Service O
35	FSCS Public Library Definition	Yes
36	Geographic Code	Municipal Government (city, town or village) (exactl
37	Legal Service Area Boundary Change	No
38	Library Type	Municipal Library
39	Metropolitan Service Area Name	Santa Clara
40	County	Santa Clara

#			
41	CLSA System Library	Pacific Library Partnership	
42	Population Group Number	3	
43	State	California	
44	Fiscal Year	2017-18	
45	Institute Code	Public	

Population and Outlets #201-212

#			
201	Population of The Legal Service Area	123,983	123,983
202	Population of Children Ages Under 5	9,154	9,092
203	Population of Children Ages 5-14	13,514	13,641
204	Registered Users as of June 30	104,507	113,451
205	Children Borrowers Age 0-14	13,419	16,176
206	# of Central Libraries	1	1
207	# of Branch Libraries	2	2
208	# of Stations	0	0
209	# of Branches and Stations	2	2
210	# of Bookmobiles	1	0
211	Total # of Outlets	3	3
212	Total Square Footage	105,125	105,125

Library Staff #251-259

#			
251	Total count of persons employed - full and part time	113.00	122.00
252	ALA Librarians (FTE) who have accredited ALA Masters	18.50	20.45
253	FTE Total Librarians (ALA or other)	18.50	20.45
254	FTE Special Professionals	3.50	3.50
255	FTE Librarian Technical Assistants	28.25	33.00
256	FTE Other	14.40	13.48
257	All Support Staff FTE	46.15	49.98
258	Staff FTE	64.65	70.43
259	FTE Volunteers (Average FTE per week - not hours)	7.35	8.08

Income - for Operational Expenses #301-307

#			
301	Local Government (all sources)	$10,225,270	$9,895,172
302	State Funds (e.g. CLSA, PLF, ELLI, etc.)	$62,193	$103,999
303	Federal Funds (e.g. LSTA or other)	$0	$0
304	All Other Operating Income	$203,774	$226,543
305	Total Operating Income	$10,491,237	$10,225,714
307	CA Literacy Services	$47,596	$56,403

Income - for Capital Outlay #309-313

#			
309	Local Government (taxes and allocations)	$2,330,300	$3,051,250
310	State Funds	$0	$0
311	Federal Funds	$0	$0
312	Other Income	$0	$0
313	Total Capital Outlay Income	$2,330,300	$3,051,250

Standard Operating Expenditures #401-411

401	Salary & Wages Expenditures	$4,949,619	$4,680,394
402	Employee Benefits Expenditures	$2,413,323	$2,076,785
403	**Total Staff Expenditures**	$7,362,942	$6,757,179
404	Print Materials Expenditures (except Serials)	$591,776	$578,208
405	Print Serial Subscription Expenditures	$30,246	$36,800
406	**Total Print Materials Expenditures**	$622,022	$615,008
407	Electronic Materials Expenditures	$213,771	$153,035
408	Other Materials Expenditures	$134,263	$132,993
409	**Total Collection Expenditures**	$970,056	$901,036
410	All Other Operating Expenditures	$1,488,050	$1,355,794
411	**Total Operating Expenditures**	$9,821,048	$9,014,009

Capital Expenditures #500

500	Total Capital Expenditures	$3,074,385	$221,654

Specific Expenditures #501-503

501	Preservation	$0	$0
502	Expenditures on Childrens Materials	$312,962	$216,853
503	Adult Literacy Programs	$371,365	$348,837

Collections #601-619

601	Children's Books Added	26,108	23,902
602	Books Children Held	174,703	171,949
603	Books Young Adult Held	14,975	15,305
604	Books Added	51,684	52,813
605	Book Titles Added	26,094	94,322
606	Books Held	389,865	399,558
607	Government Documents	0	0
608	**Total Print Materials Held**	389,865	399,558
609	Electronic Books	375,489	274,769
610	Audio - Physical Units	21,080	21,147
611	Audio - Downloadable Units	323,348	10,366,530
612	Video - Physical Units	30,515	30,856
613	Video - Downloadable Units	14,151	37,170
614.a.	Electronic Collections through Local and Other Funding in Collection	41	41
614.b.	Electronic Collections through State Funding in Collection	0	0
614.c.	**Electronic Collections**	41	41
615	Current Print Serial Subscriptions	415	541
616	Catalog Records	449,610	470,446
617	Children's Audio Materials	5,411	3,861
618	Children's Video Materials	9,395	11,219
619	Equipment	205	225

Library Services, Annual #801-827

#			
800	**Hours Open, All Outlets**	6,572	7,302
801	Library Visits	1,291,900	1,253,435
802	Reference Questions	105,869	99,086
802a.	Technology assistance	20,228	22,105
803	Physical Item Circulation	2,488,342	2,589,521
804	Circulation of Childrens Materials	1,564,775	1,505,809
805	Circulation of Non English Materials	86,652	34,112
807	Circulation of Electronic Materials	123,760	146,760
808	Successful Retrieval of Electronic Information	-1	-1
809	**Electronic Content Use**	123,760	146,760
810	**Total Circulation**	2,612,102	2,736,281
811	**Total Collection Use**	2,612,102	2,736,281
812	ILL loans to others	14,009	14,863
813	ILL loans received	9,692	9,973
814	# of Pre School Programs	211	309
815	Pre-School Program Attendance	38,031	35,312
816	# of School Aged Programs	332	242
817	School Aged Program Attendance	29,621	18,081
818	# of Young Adult Programs	162	148
819	Young Adult Program Attendance	5,263	5,085
820	# of Adult Programs	564	487
821	Adult Program Attendance	32,435	39,843
822	Offsite Programs - Number	320	37
823	Offsite Programs - Attendance	1,316	2,933
824	**# of Children's Programs**	543	551
825	**Childrens Program Attendance**	67,652	53,393
826	**Total # of Programs**	1,269	1,186
827	**Total Program Attendance**	105,350	98,321

Salary Survey #901-918

#			
901	Beginning Salary for Director	$16,699	$16,057
902	Final Salary for Director	$21,611	$20,780
903	Beginning Salary for Assistant Director	$13,361	$12,847
904	Final Salary for Assistant Director	$17,290	$16,625
905	Beginning Salary for Chief Library Division	$10,437	$10,036
906	Final Salary for Chief Library Division	$13,508	$12,988
907	Beginning Salary for Branch Librarian	$7,920	$7,615
908	Final Salary for Branch Librarian	$10,133	$9,743
909	Beginning Salary for Entry Level Librarian	$6,536	$6,285
910	Final Salary for Entry Level Librarian	$8,320	$8,000
911	Beginning Salary for Journeyman Librarian	$7,208	$6,931
912	Final Salary for Journeyman Librarian	$9,166	$8,813
913	Beginning Salary for Library Tech Assistant	$6,377	$6,132
914	Final Salary for Library Tech Assistant	$8,120	$7,808
915	Beginning Salary for Clerk	$5,090	$4,894

916	Final Salary for Clerk	$6,536	$6,285
917	Beginning Salary for Manager of Special Library Service (non-MLS)	$6,853	$6,589
918	Final Salary for Manager of Special Library Service (non-MLS)	$8,739	$8,403

Library Community Development and Support Information #919-923

919	Did your library provide support for vulnerable populations in the community?	Yes	
920	Did your library support your users' personal economic development?	Yes	
921	Did your library play a role in responding to, or building resilience after, a crisis in the community?	No	
922	Did your library support your users' personal learning and knowledge development?	Yes	
923	Did your library help to develop social capital in your community?	Yes	

Electronic Services #856-863

856	Library Utilizes CA Teleconnect Fund	Yes	Yes
857	Library Utilizes the E-Rate Program	No	No
858	CIPA Compliant	No	No

Electronic Resources Usage

859	Annual Uses of Public Internet Computers	135,021	112,480
860	Virtual Visits to the library website	1,637,479	1,938,961
861	Wireless Sessions Per Year	386,649	342,787
862	Does your library use RFID	Yes	Yes
863	# of Internet Terminals	206	206

Referenda #870-877

Please leave blank if no referenda occurred during the report year. Do not report referenda from prior years.

870	Referenda Election Date	
871	Referenda Local Agency	
872	Referenda Funding Purpose	
873	Referenda Type of Tax	
874	Referenda Percentage of Yes Votes	
875	Referenda Vote Require	
876	Referenda Vote Outcome	
877	Referenda Notes	

Notes

Population of The Legal Service Area
    2017 Census Factfinder estimates 127,134--2018-11-02
# of Bookmobiles
    The Library added a Bookmobile in January 2018--2018-10-16

Electronic Books
    We continue to add electronic holdings and Hoopla has continued to add available titles.--2018-11-02
Audio - Downloadable Units
    The library canceled Freegal service significantly reducing the number of audio downloads
available.--2018-11-02
Video - Downloadable Units
    The Library's access to video downloadable titles was decreased.--2018-11-02

Mobile Libraries #1-31

If no mobile libraries then leave blank.

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#	Field	Value
1	FSCS Key	CA0125-004
2	Library ID	M721
3	Library Code	M721.BK2
4	Short Name	Santa Clara
5	Bookmobile Name	SANTA CLARA CITY LIBRARY BOOKMOBI
6	Address	2635 HOMESTEAD RD.
7	City	SANTA CLARA
8	Zip	95051
9	Zip +4	5131
10	County	Santa Clara
11	Phone	(408) 615-2930
12	Type	Bookmobile
13	Make	LDV
14	Model Number	#SO265110
15	Year	2018
16	Chassis Manufacturer	Freightliner
17	Length	32
18	Book Capacity in Volumes	4,000
19	Total Mileage	1,479
20	Number of stops	174
21	Service Hours	189
22	Weeks per Year	22
23	Librarians on vehicle - FTE	0.00
24	Drivers and Clerks on vehicle - FTE	1.25
25	Support Staff off vehicle - FTE	0.00
26	Circulation Total	12,291
27	Operating and maintenance cost Per Year	$3,580
28	Number of Internet Terminals - General Public	0
29	Fiscal Year	2017-18
30	Metropolitan Status Code	Central City
31	Number of bookmobiles	1

Library Outlet #1-44

#	Field	Value	
1	FSCSKey	CA0125	
2	State assigned identification number	M721	
3	Library Code	M721.002	
4	Short Name	Santa Clara	
5	Legal Name	MISSION LIBRARY FAMILY READING CEN	
6	Physical Street Address	1098 LEXINGTON STREET	
7	City	SANTA CLARA	
8	Zip Code	95050	
9	Zip+4 Code	5443	
10	Mailing Street Address	1098 Lexington Street	
11	Mailing City	Santa Clara	
12	Mailing Zip Code	95050	
13	Mailing Zip +4	5443	
14	County	Santa Clara	
15	Fax	(408) 249-2486	
16	Phone	4086152964	
17	Outlet Type Code	Branch	
18	Facility Owned By	City	
19	Facility Update Needs	Remodel and Expansion	
20	Population Served	15,499	12,594
21	Total Outlet Staff FTE	1.50	4.00
22	Hours Open, Weekly	30.00	30.00

#			
23	Hours Open, Annually	600	1,519
24	Weeks Open, Annually	20	52
25	Volumes Held	12,821	14,730
26	Circulation	9,459	33,816
27	Total Outlet Operating Expenditures	$336,533	$285,036
28	Year Built	1955	1955
29	Date Library Opened (mm/yyyy)	10/1955	10/1955
30	Year Library Remodeled	1999	1999
31	Is this Outlet LEED certified?	No	No
32	Size in Square Feet of outlet	7,770	7,770
33	Number of Reader Seats	77	77
34	Days Per Week Library is Open to the Public	5	5
35	Staffed when open to public by at least 1 paid librarian & 1 paid	Yes	Yes
36	Housed in Seperate Quarters?	Yes	Yes
37	Established Scheduled Hours for Public Service?	Yes	Yes
38	Degree of Adequacy of this Facility	4	4
39	Number of Internet Terminals - General Public	15	15
40	What is your library's highest connection speed to the Internet?	40.1 Mbps - 1.0 Gbps (gigabips/second)	40.1 Mbps - 1.0 Gbps (gig
41	Is Wireless available at this location?	True	True
42	Metropolitan Status Code	Central City	Central City
43	FSCS Submission Year	2017-18	2016-17
44	Outlet Type Sort Code		

Legal Name
  Please update this to Mission Branch Library--2018-10-17
Hours Open, Annually
  Library was closed for Renovation from December 4-June 30 during FY 17-18; Library Reopened September 22,
2018--2018-11-02
Weeks Open, Annually

Library Outlet #1-44

THE FIELDS (IN GREEN) BELOW ARE FOR CSL USE ONLY

#	Field	Value	
1	FSCSKey	CA0125	
2	State assigned identification number	M721	
3	Library Code	M721.004	
4	Short Name	Santa Clara	
5	Legal Name	NORTHSIDE BRANCH LIBRARY	
6	Physical Street Address	695 MORELAND WAY	
7	City	SANTA CLARA	
8	Zip Code	95054	
9	Zip+4 Code	5134	
10	Mailing Street Address	695 Moreland Way	
11	Mailing City	Santa Clara	
12	Mailing Zip Code	95054	
13	Mailing Zip +4	5134	
14	County	Santa Clara	
15	Fax		
16	Phone	4086155500	
17	Outlet Type Code	Branch	
18	Facility Owned By	City	
19	Facility Update Needs	Not Applicable	
20	Population Served	30,998	25,168
21	Total Outlet Staff FTE	8.30	51.00
22	Hours Open, Weekly	50.00	50.00

#			
23	Hours Open, Annually	2,505	2,505
24	Weeks Open, Annually	52	52
25	Volumes Held	70,572	69,665
26	Circulation	307,143	328,524
27	Total Outlet Operating Expenditures	$968,159	$992,410
28	Year Built	2014	2014
29	Date Library Opened (mm/yyyy)	8/9/2014	8/9/2014
30	Year Library Remodeled		
31	Is this Outlet LEED certified?	LEED Silver	LEED Silver
32	Size in Square Feet of outlet	17,355	17,355
33	Number of Reader Seats	193	193
34	Days Per Week Library is Open to the Public	6	6
35	Staffed when open to public by at least 1 paid librarian & 1 paid	Yes	Yes
36	Housed in Seperate Quarters?	Yes	Yes
37	Established Scheduled Hours for Public Service?	Yes	Yes
38	Degree of Adequacy of this Facility	10	10
39	Number of Internet Terminals - General Public	56	56
40	What is your library's highest connection speed to the Internet?	40.1 Mbps - 1.0 Gbps (gigabips/second)	40.1 Mbps - 1.0 Gbps (gig
41	Is Wireless available at this location?	True	True
42	Metropolitan Status Code	Central City	Central City
43	FSCS Submission Year	2017-18	2016-17
44	Outlet Type Sort Code		

Library Outlet #1-44

#	Field	Value	
1	FSCSKey	CA0125	
2	State assigned identification number	M721	
3	Library Code	M721.001	
4	Short Name	Santa Clara	
5	Legal Name	SANTA CLARA CITY LIBRARY - CENTRAL	
6	Physical Street Address	2635 HOMESTEAD ROAD	
7	City	SANTA CLARA	
8	Zip Code	95051	
9	Zip+4 Code	5322	
10	Mailing Street Address	2635 Homestead Road	
11	Mailing City	Santa Clara	
12	Mailing Zip Code	95051	
13	Mailing Zip +4	5322	
14	County	Santa Clara	
15	Fax	(408) 247-9657	
16	Phone	4086152930	
17	Outlet Type Code	Central	
18	Facility Owned By	City	
19	Facility Update Needs	Not Applicable	
20	Population Served	92,995	87,842
21	Total Outlet Staff FTE	67.25	67.00
22	Hours Open, Weekly	64.00	64.00

23	Hours Open, Annually	3,278	3,278
24	Weeks Open, Annually	52	52
25	Volumes Held	341,148	364,528
26	Circulation	2,159,449	2,227,136
27	Total Outlet Operating Expenditures	$8,516,356	$7,736,563
28	Year Built	2004	2004
29	Date Library Opened (mm/yyyy)	04/2004	04/2004
30	Year Library Remodeled		
31	Is this Outlet LEED certified?	LEED Silver	LEED Silver
32	Size in Square Feet of outlet	80,000	80,000
33	Number of Reader Seats	414	414
34	Days Per Week Library is Open to the Public	7	7
35	Staffed when open to public by at least 1 paid librarian & 1 paid	Yes	Yes
36	Housed in Seperate Quarters?	Yes	Yes
37	Established Scheduled Hours for Public Service?	Yes	Yes
38	Degree of Adequacy of this Facility	10	10
39	Number of Internet Terminals - General Public	135	135
40	What is your library's highest connection speed to the Internet?	40.1 Mbps - 1.0 Gbps (gigabips/second)	40.1 Mbps - 1.0 Gbps (gig
41	Is Wireless available at this location?	True	True
42	Metropolitan Status Code	Central City	Central City
43	FSCS Submission Year	2017-18	2016-17
44	Outlet Type Sort Code	1	1