



City of Santa Clara

Meeting Minutes

Historical & Landmarks Commission

01/03/2019

7:00 PM

City Hall Council Chambers
1500 Warburton Avenue
Santa Clara, CA 95050

CALL TO ORDER AND ROLL CALL

Vice-Chair Estes called the meeting to order at 7:08 p.m.

Staff Present - **Yen Han Chen, Associate Planner**

Present 5 - Commissioner Nancy A. Biagini, Commissioner Stephen Estes, Commissioner J.L. "Spike" Standifer, Commissioner Ana Vargas-Smith, and Commissioner Michael Celso

Absent 2 - Commissioner Patricia Leung, and Commissioner Priya Cherukuru

DECLARATION OF COMMISSION PROCEDURES

Vice-Chair Estes reviewed the Historical & Landmarks Commission procedures.

REQUESTS FOR EXCEPTIONS, WITHDRAWALS AND CONTINUANCES

None

CONSENT CALENDAR

1.A. [19-1715](#) Action on Historical and Landmarks Commission Minutes of September 6, 2018

Recommendation: Note and File the corrected Historical and Landmarks Commission Minutes of September 6, 2018.

A motion was made by Commissioner Biagini and seconded by Commissioner Vargas-Smith to approve staff recommendation.

Aye: 5 - Commissioner Biagini, Commissioner Estes, Commissioner Standifer, Commissioner Vargas-Smith, and Commissioner Celso

Absent: 2 - Commissioner Leung, and Commissioner Cherukuru

- 1.B. [19-1714](#) Action on Historical and Landmarks Commission Minutes of November 1, 2018

Recommendation: Approve the Historical and Landmarks Commission Minutes of November 1, 2018.

This matter failed due to a lack of a quorum of HLC members present at the November 1, 2018 meeting. The request to approve of the HLC Meeting Minutes of November 1, 2018 was continued to the February 7, 2019 meeting.

PUBLIC PRESENTATIONS

None

PUBLIC HEARING / GENERAL BUSINESS

2. [19-1716](#) Review CLG Annual Report for 2017-2018

Recommendation: 1) That the each Commissioner completes the Statement of Qualifications, provide information on Section II.D. Training Received.

2) That the Commission reviews the Annual Report Template and provide guidance on Additional Information for the NPS and OHP found on pages 8-12.

Mr. Chen noted receiving information on Section II.D. Training Received from Commissioners. Mr. Chen reviewed key accomplishments, including adoption of Historical Preservation Ordinance by City Council. Mr. Chen noted the initiation of the Historical Preservation Agreement (Mills Act Contract) Audit.

REPORTS OF COMMISSION / COMMITTEE

Announcements / Other Items

Discussion on Fiscal Work Plan and Preservation Month Activities moved to next HLC meeting.

Board or Committee Assignments

Commissioners present reported on assignments.

Commissioner Travel and Training Reports, Requests to Attend Training

Commissioners Celso, Vargas-Smith, and Leung indicated interest to participate in the 2019 Leadership Santa Clara Program.

HLC LIAISON REPORT

City Council and Planning Commission Actions

Mr. Chen reported on Council and Planning Commission items.

Upcoming Agenda Items

Mr. Chen noted the Council and HLC Joint Dinner is scheduled for March 5, 2019.

ADJOURNMENT

A motion was made by Commissioner Biagini to adjourn the meeting and by consent voice the meeting was adjourned at 9:13 PM.

The next regular scheduled meeting is on Thursday, February 7, 2019 at 7:00 p.m. in the City Council Chambers.