



**Meeting Minutes  
May 15, 2018**

<b>Organization</b>	<b>Name</b>
City of Santa Clara	Commissioner George Guerra Commissioner Andrew Knaack Commissioner Roseann Alderete LaCoursiere Commissioner Joe Martinez Commissioner Tino Silva Commissioner Kevan Michael Walke Director of Parks & Recreation, James Teixeira Deputy Parks & Recreation Director, Dale Seale Recreation Manager, Kim Castro

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**Matters for Council Action: None**

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1. Call to Order/Roll Call/Order of Agenda: The meeting was called to order by Commissioner Walke at 7:00 p.m. On a motion by Commissioner Silva and second by Commissioner Walke the Commission excused Chair LaCoursiere and Commissioner Guerra (4-0-2).
2. Approval of Minutes: On a motion by Commissioner Silva and second by Commissioner Walke, the Commission approved the April 2018 Minutes (4-0-2). Commissioner Guerra arrived after the vote was registered.
3. Correspondence & Communications: Deputy Director Seale and Recreation Manager Castro reviewed correspondence and communications with the Commission.
4. New Business:
  - A. 2018 Easter Egg Hunt Event Debrief: The Commission debriefed the 2018 Easter Egg Hunt and suggested that the "Go Bunny Trail" be extended to all age groups in 2019.
5. Old Business:
  - A. Commission 2017 Work Plan & Goals
    1. Complete Facility Condition Assessment and Develop Project and Funding Priorities for Park Acquisition, Development & Rehabilitation. Work item completed. On April 24, 2018, Council accepted the final report as recommended by the Commission.
    2. Review and Update Park Rules, Regulations, Ordinance(s) and Park Signs. There was no additional Commission review or discussion of this item.
    3. Parks & Athletic Fields—Improve Access, Supervision & Enforcement. There was no additional Commission review or discussion of this item.
    4. Enhance Special Events—Local Focus, Activities & Cultural Commission Collaboration. There was no additional Commission review or discussion of this item.

- B. Art & Wine Festival 2018 Planning: The Commission approved the glass selection and quantities (4,000 mason jar, 2,750 pilsner beer glass, 2,000 stemmed wine glasses with year), and adopted a poster design.

6. Director Reports:

- A. Park, Recreation and Cemetery Division Updates: Deputy Director Seale provided an update on current park projects, including construction progress at the San Tomas & Monroe Neighborhood Park & Community Garden. The Reed & Grant Street Sports Park Project funding is on agenda item for the Council Meeting on May 22, 2018. Deputy Director Seale informed the Commission about Municipal Code 6.30.010 Restraint of dogs, which addresses the restraint of dogs on a six foot leash throughout the City of Santa Clara.
- B. Special Events Updates: Recreation Manager Castro apprised the Commission on the upcoming “Be Strong, Live Long” Senior Center Health and Wellness Fair on Friday, May 18 (10:00 a.m.—1:00 p.m.).

7. Commissioner Reports:

- A. Commissioner Guerra: Visited Steve Carli Park, and Earl R. Carmichael Park and mentioned that both fields are in great shape. Attended the Taylor Swift concert at the Levi’s Stadium.
- B. Commissioner Knaack: Attended and was impressed with the Black and Blue Olympics at the YAC & Teen Center. YAC & Teen Center staff were instrumental in the success of the event for Wilson HS and Santa Clara HS students.
- C. Commissioner Martinez: Visited Townsend Field and participated in Relay for Life. Visited Raymond G. Gamma Dog Park, and Warburton Park.
- D. Commissioner Walke: Highlighted 49er Prep on Sundays which is a free flag football for kids, and is coordinated through PAL. Last week seven 49ers attended. The BMX track is being considered as a host site for regional finals in September 2018. Commissioner Walke also visited Earl R. Carmichael Park.

8. Conference & Attendance Reports: None

9. Public Presentations: Ina K. spoke in support of off leash dog areas in City.

10. Adjournment: On a motion by Commissioner Walke and second by Commissioner Knaack the meeting was adjourned (4-0) at 8:25 p.m.

Prepared by: \_\_\_\_\_  
Dale Seale  
Deputy Director of Parks & Recreation

Reviewed by: \_\_\_\_\_  
Andrew Knaack  
Commission Secretary

Submitted by: \_\_\_\_\_  
James Teixeira  
Director of Parks & Recreation  
Commission Liaison