



BLOCK PARTIES

POLICY

Requests for block parties shall be approved by the Municipal Services Division Manager based on recommendations from the Chief of Police, Fire Chief and Traffic Engineer.

The following City requirements must be met: 1) Noises of all types, including radios, stereos, etc., should be kept to a minimum. 2) The party may not continue after the approved time. 3) The applicant is responsible for obtaining, placing and removing Street Division barricades that will be provided on request (depending upon availability) at no charge. 4) Emergency vehicles must be able to enter and exit the area.

PROCEDURE

1. Applicant submits to the Municipal Services Division a Block Party Application, giving the date, place, hours of the event, a map of the impacted area, and a petition signed by all residents located on the street(s) affected by the closing. If applicable, applicants must also submit a Permit Request for Amplification of Music with the Block Party Application. A Permit Request for Outdoor Amplification of Music outside 9:00 a.m. to 10:00 p.m. will require City Council approval.
2. The Municipal Services Division Manager refers the request to the Chief of Police, Fire Chief and Traffic Engineer for their recommendations. Upon review, the applicant may be required to submit an Encroachment Permit Application and Traffic Control Plans to Land and Property Development.
3. If the request is approved, the Municipal Services Division Manager notifies the applicant of the approval and of City requirements pertaining to block parties. A copy of the letter of approval shall be sent to the City Manager, Police Chief, Fire Chief, Traffic Engineer, and Street Division.
4. Applicant schedules a date and time with the Street Division to pick up and drop off street barricades.
5. If a request for a block party has been denied, the applicant may appeal to the City Council. City Council's decision is final.