



City of Santa Clara

Meeting Minutes

Board of Library Trustees

02/04/2019

6:00 PM

Central Park Library, Board Room
2635 Homestead Rd.
Santa Clara, CA 95051

CALL TO ORDER AND ROLL CALL

Vice-Chair Broughman called the meeting to order at 6:00 PM.

A motion was made by Trustee Tryforos, seconded by Trustee Ricossa, to excuse Chair Kyo.

Aye: 4 - Vice-Chair Broughman, Trustee Hintermeister, Trustee Ricossa, and Trustee Tryforos

Excused: 1 - Chair Kyo

CONSENT CALENDAR

A motion was made by Trustee Hintermeister, seconded by Trustee Tryforos, to approve the Consent Calendar.

Aye: 4 - Vice-Chair Broughman, Trustee Hintermeister, Trustee Ricossa, and Trustee Tryforos

Excused: 1 - Chair Kyo

1.A [19-1484](#) Board of Library Trustees Minutes of December 3, 2018

Recommendation: Approve December 3, 2018 meeting minutes.

A motion was made by Trustee Hintermeister, seconded by Trustee Tryforos, to approve Staff Recommendation.

Aye: 4 - Vice-Chair Broughman, Trustee Hintermeister, Trustee Ricossa, and Trustee Tryforos

Excused: 1 - Chair Kyo

- 1.B [19-126](#) Board of Library Trustees Minutes of January 14, 2019

Recommendation: Approve January 14, 2019 meeting minutes.

A motion was made by Trustee Hintermeister, seconded by Trustee Tryforos, to approve Staff Recommendation.

Aye: 4 - Vice-Chair Broughman, Trustee Hintermeister, Trustee Ricossa, and Trustee Tryforos

Excused: 1 - Chair Kyo

- 1.C [19-1625](#) Action on California Library Literacy Services Grant and Related Budget Amendment

Recommendation: Recommend to City Council to accept the California Library Literacy Services grant award of \$48,072 into the Library Adult Literacy Grant Fund and approve the related budget amendment to appropriate the funds to Adult Literacy accounts for As-Needed Salary, Salary Overtime, Contractual Services and Operating Supplies. (Requires five affirmative votes by the City Council)

A motion was made by Trustee Hintermeister, seconded by Trustee Tryforos, to approve Staff Recommendation.

Aye: 4 - Vice-Chair Broughman, Trustee Hintermeister, Trustee Ricossa, and Trustee Tryforos

Excused: 1 - Chair Kyo

PUBLIC PRESENTATIONS

Tracy Wingrove, Executive Director (Library Foundation and Friends) gave an update on Foundation activities, including the February 2, 2019 Librarypalooza.

GENERAL BUSINESS

- 2 [19-1627](#) Preparation for Informational Joint Dinner Meeting with City Council on February 5, 2019

Recommendation: There is no staff recommendation for this issue.

Trustees discussed and finalized topics and issues to be presented at the February 5, 2019 dinner meeting with Council.

Trustee Hintermeister shared a PowerPoint presentation and project information from the development projects list on the City's website.

STAFF REPORT[19-1485](#)

Staff Report: Library Reports and Updates

City Librarian and **Assistant City Librarian** gave a verbal report and an electronic presentation on activities and issues having an impact on the Library.

TRUSTEES REPORT

Trustee Tryforos gave a verbal report on the Soroptomist organization and their support for the Girls who Code program at the library.

Trustee Hintermeister gave comments on continuous improvement processes in City government.

ADJOURNMENT

A motion was made by Trustee Ricossa, seconded by Trustee Tryforos, to adjourn the meeting.

Aye: 4 - Vice-Chair Broughman, Trustee Hintermeister, Trustee Ricossa, and Trustee Tryforos

Excused: 1 - Chair Kyo

The Board of Library Trustees Meeting is adjourned to April 1, 2019, at 6:00 PM.