

Housing & Community Services Division 1500 Warburton Avenue, Santa Clara, CA 95050 (408) 615-2490

# **ANNUAL ACTION PLAN**

## **PROGRAM YEAR 2019-2020**

## OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

AND THE

HOME INVESTMENT PARTNERSHIP PROGRAM (HOME)

> Prepared by Housing and Community Services Division, Community Development Department 1500 Warburton Ave, Santa Clara, CA 95050 (408) 615-2490

City Submission Date to HUD: by May 15, 2019

Annual Action Plan 2019

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### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The City of Santa Clara (City) is a Lead Agency for the United States Department of Housing and Urban Development (HUD) entitlement programs. The City's Housing and Community Services Division is responsible for the administration of HUD Entitlements which includes the Community Development Block Grant Program (CDBG) and Home Investment Partnerships Program (HOME). By federal law, each Lead Agency is required to submit to HUD a Five-Year Consolidated Plan listing the Agency's priorities and strategies for the use of federal funds. The City anticipates receiving grants for approximately \$5,059,865 in CDBG funds and \$2,617,200 in HOME funds for the 2015-2020 Five Year Consolidated Plan period.

The Five Year Consolidated Plan acts as a guide to how the City will use its federal funds to meet the housing and community development needs of its population. In preparation of the 2015-2020 Consolidated Plan, the City worked collaboratively with the County of Santa Clara (County) and other entitlement jurisdictions in the County to identify and prioritize housing and housing-related needs across the region, and strategies to meet those needs. The City's Five Year Consolidated Plan includes an analysis of the jurisdiction's market, affordable housing and community development conditions.

In addition to the Five Year Consolidated Plan, the City is required to submit an Annual Action Plan that identifies how annual funding allocations will help meet the Five Year Consolidated Plan goals.

Finally, at the end of the program year, the City is required to submit to HUD its Consolidated Annual Performance Evaluation Report (CAPER). This report details to HUD the City's performance on its Annual Action Plan.

#### Needs Assessment Overview

The County lies within the Silicon Valley, an area known for its technological enterprise, wealth and proximity to the San Francisco Bay Area. It is a region of high socio-economic stratification, containing many of the wealthiest households in the nation and yet simultaneously one of the least affordable places to live, with 42 percent of residents experiencing housing cost burden.<sup>1</sup> The region boasts the highest national median household income at \$90,737 and is the third-most expensive rental market in the U.S.<sup>2</sup>

These statistics highlight a widening gap between the highest earners and the middle and lower income population within the region. Many lower income residents struggle with severe housing costs driven by a tight and competitive housing market that caters to the demands of the highest earning households, driving up the cost of for-sale and rental housing units. In order to maintain housing affordability and meet the needs of a diverse and growing population, the jurisdictions within the County must work to preserve and expand the supply of housing for all income levels. This will be critical to maintaining the wellbeing and economic prosperity of the region.

<sup>&</sup>lt;sup>1</sup> 2011-2015 Comprehensive Housing Affordability Strategy ("CHAS") data

<sup>&</sup>lt;sup>2</sup>National Low Income Housing Coalition. "Out of Reach." 2018. https://nlihc.org/sites/default/files/oor/OOR\_2018.pdf

The City of Santa Clara, situated in the northern area of the County, is home to approximately 124,600. The City covers 18 square miles and is located in the center of Silicon Valley. The surge in high paying jobs within the area makes it critical to maintain affordable housing opportunities for residents who do not have the skills to qualify for these new jobs and ensure that they are not left behind – and placed at risk of homelessness – in this period of growth. The City is tasked both with determining the areas of greatest need and those in which community investment can have the most impact given the limited resources available. To adequately address the City's community needs and support its thriving economy, the City has identified and assessed the areas that could benefit the most from federal investment through the U.S. Department of Housing and Urban Development (HUD).

#### 2. Summary of the objectives and outcomes identified in the Plan

- Affordable Housing Support. Affordable housing for low income and special needs households. Includes funding affordable developments, rent subsidies, and rehabilitation of single and multi-family housing.
- **Public Services.** Support activities that provide basic needs to lower income households and special needs populations.
- **Homelessness**. Support activities to end homelessness including rental assistance, homeless prevention programs, case management, outreach activities and support of facilities.
- **Fair Housing.** Promote Fair Housing choice through funding informational and investigative services for tenants and landlords.
- Economic Development. Support economic development programs and activities that strengthen neighborhoods. Targeted to the residents and businesses in the low income Census Blocks of the El Camino Real Focus Area and to low income jobs.
- **Public Facilities.** Improve accessibility for persons with physical disabilities by identifying and repairing intersections for accessibility, mostly through curb cuts and through the retrofit of City Hall premises.

#### 3. Evaluation of past performance

The City is on pace to meet or exceed eight of their ten goals stated in its Five-Year Consolidated Plan. According to the 2017 Consolidated Annual Performance Report (CAPER), the last full year in which data is available, the City met many of its annual goals such as:

- 1) Addressing homelessness through Tenant Based Rental Assistance (TBRA);
- 2) Providing Fair Housing services to Santa Clara residents;
- 3) Delivering public services through its nonprofit partners; and
- 4) Improvement of public facilities through focused accessibility and public works projects.

Due to the cost of development in the City of Santa Clara, and the lack of non-profit developers developing within the City, Santa Clara has struggled to meet its Community Housing Development Organization (CHDO) commitment and expenditures. Further, HOME regulations enacted in 2013 regarding Grant-Based Accounting and the definition of "commitment" as it relates to when CHDO funds can be committed, have only increased the challenge of using CHDO set-aside funds expeditiously in a timely manner. The City of Santa Clara will continue to reach out to non-profit developers and non-profit service providers to acquire a CHDO.

#### 4. Summary of citizen participation process and consultation process

During the development of the 2019-2020 Annual Action Plan, City Staff solicited public comment to help identify community needs, and non-profit agencies that could provide services to address those identified needs.

*Community Outreach Meetings.* Two community outreach meetings were held prior to the drafting of the Annual Action Plan. The first meeting was held at the City Hall cafeteria on December 13, 2018 from 6:00 – 7:00pm, in which 8 people attended, and the second was held at the Central Branch Library on December 14, 2018 from 10:30 – 11:30am in which 11 people attended. These meetings were advertised online on the City's website and Facebook site, Next Door app, via email-blast to area nonprofits, and flyers placed in the council chambers, libraries, and city offices.

*Public Hearings.* Two public hearings took place for the Annual Action Plan. The first Hearing took place on March 26, 2019 at the regularly scheduled City Council Meeting. This Hearing satisfied the Citizen Participation Plan's need to hold at least one meeting during the drafting phase of the Annual Action Plan, and provide the public another opportunity to provide input apart from the two community meetings. The second Hearing took place on May 7, 2019 to present the final version of the Annual Action Plan prior to submission of the Plan to HUD.

Notices for public hearings were done via newspaper ads, website posting, emails to nonprofits, and to members of the public which were identified during the 2015-2020 Annual Action Plan process. The noticing adhered to the City's Citizen Participation Plan requirements.

#### 5. Summary of public comments

<u>Community Outreach Meetings.</u> During the public outreach meetings for the 2019-2020 Annual Action Plan, City staff reviewed the 2015-2020 Consolidated Action Plan process, the Plan's needs and goals, and explained how the 2019-2020 Annual Action Plan's programs and activities would support the Consolidated Action Plan. City staff also included an exercise where meeting participants would be able to spend "HUD Bucks" in a manner similar to how the funds are allocated. The following is a summary of the feedback received on services and projects that the attendants viewed as most necessary:

- Top Requested Public Services: Homeless Services, Senior Services, and Youth Services.
- Top Requested CDBG Capital Improvements: Home Rehabilitation (NCIP), Traffic Calming, and City Facilities.
- Top Requested HOME Affordable Housing Options: TBRA, Homeless Families, Senior Housing.

<u>Community Outreach Survey.</u> A Community Survey was posted for 30 days from December 13, 2018 to January 13, 2019 on the City's OpenGov website for the purpose of gathering community input on the types of public services, housing, and programs the community felt were of greatest need. There were 88 views of the survey, and 21 people responded to the survey. The following summarizes the results of the survey:

• Top 5 services: Homeless Services, Fair Housing Services, Mental Health Services, Health Services, and Senior Services

- Top 3 capital projects: Home Rehabilitation (NCIP), Traffic Calming, Street Improvements.
- Top 4 types of affordable housing options: Rental Construction, For-Sale Housing, and Home Rehabilitation (NCIP), and TBRA.
- Top 3 populations most in need of affordable housing: Homeless Families, Homeless Veterans, and Seniors.

<u>Public Hearings</u>. Two publicly noticed hearings took place; one during the drafting phase of the Annual Action Plan at the March 26, 2019 Council Meeting, and the second at the May 7, 2019 Council Meeting to present the final draft of the Action Plan. The Final version of the Annual Plan was made available for a 30-day public comment period beginning April 4, 2019 through May 7, 2019. Notice of the Annual Action Plan's availability was published in the local newspaper, emailed to interest groups, and posted in the City Manager's weekly blog. Copies were made available on the City's website, at City Hall, and City libraries.

# 6. Summary of comments or views not accepted and the reasons for not accepting them

None.

#### PR-05 Lead & Responsible Agencies – 91.200(b)

#### Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

#### Table 1 – Responsible Agencies

Agency Role	Name	Department/Agency
CDBG Administrator	SANTA CLARA	Community Development
HOME Administrator	SANTA CLARA	Community Development

### Consolidated Plan Public Contact Information

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### AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

#### 1. Introduction

# Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

During the development of the 2015-2020 Consolidated Plan, a Regional Needs Survey was conducted to solicit input from residents and workers in the region. Respondents were informed that participating jurisdictions were updating their respective Consolidated Plans for federal funds that primarily serve low- and moderate-income (LMI) residents and areas. The Regional Needs Survey polled respondents about the level of need in their respective neighborhoods for various types of improvements that could be addressed by entitlement funds.

A total of 1,472 survey responses were obtained from September 19, 2014 to November 15, 2014, including 1,078 surveys collected electronically and 394 collected via print surveys.

The Entitlement Jurisdictions held three regional public forums to identify housing and community development needs and priorities for the next five years. The public forums were conducted as part of a collaborative regional approach to help the participating jurisdictions make data-driven, place-based investment decisions for federal funds. Seventy-six (76) people attended the regional forums, including community members, service providers, nonprofit representatives, and interested stakeholders.

Approximately 4,847 entities, organizations, agencies, and persons were directly engaged via outreach efforts and asked to share materials with their beneficiaries, partners, and contacts. These stakeholders were also encouraged to promote attendance at the public forums and to solicit responses to the Regional Needs Survey. Stakeholder engagement included phone calls, targeted emails, newsletter announcements, social media posts, and personalized requests from staff of the Entitlement Jurisdictions. Each participating jurisdiction also promoted the regional forums and regional survey links on their respective websites and announced the Consolidated Plan process through electronic mailing lists. Outreach materials and the survey links (including materials in Spanish) were emailed to over 4,000 entities, organizations, and persons. Approximately 1,225 printed flyers providing public notice about the regional forums were distributed throughout the County at libraries, recreation centers, community meeting locations, and organizations benefiting LMI residents and areas. These flyers were available in English and Spanish. Print newspaper display ads also were posted in the Gilroy Dispatch (English), Mountain View Voice (English), El Observador (Spanish), La Oferta (Spanish), Thoi Bao (Vietnamese), Philippine News (Tagalog), World Journal (Chinese) and San Jose Mercury News (English). In addition, an online display ad was placed in the San Jose Mercury News to reach readers electronically.

# Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Santa Clara County Continuum of Care (CoC) is a multi-sector group of stakeholders dedicated to ending and preventing homelessness in the County of Santa Clara (County). The CoC's primary responsibilities are to coordinate large-scale implementation of efforts to prevent and end homelessness in the County. The CoC is governed by the Santa Clara CoC Board

(CoC Board), which stands as the driving force committed to supporting and promoting a systems change approach to preventing and ending homelessness in the County.

The CoC Board is comprised of the same individuals who serve on the Destination: Home Leadership Board. Destination: Home, a program of the Health Trust, is a public-private partnership implementing collective impact strategies to end homelessness in Santa Clara County. Its mission is to drive and align resources to create permanent housing and sustainable support systems built for the long term. The organization is improving how systems work together to end homelessness, as well as protect individuals and families at risk of becoming homeless.

The County's Office of Supportive Housing serves as the Collaborative Applicant for the CoC, and is responsible for implementing by-laws and protocols that govern the operations of the CoC. The Office of Supportive Housing is also responsible for ensuring that the CoC meets the requirements outlined under the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH).<sup>34</sup>

In the winter of 2015, Destination: Home and the CoC released a Community Plan to End Homelessness in Santa Clara County (the Plan), which outlines a roadmap for community-wide efforts to end homelessness in the County by 2020. The strategies and action steps included in the Plan were informed by members who participated in a series of community summits designed to address the needs of homeless populations from April to August 2014. The Plan identifies strategies to address the needs of homeless persons in the County, including chronically homeless individuals and families, families with children, veterans, and unaccompanied youth. Additionally, it also intended to address the needs of persons at risk of homelessness.

To address the needs of homeless individuals and individuals at risk of homelessness, the Plan aims to implement the following strategies: $^{5}$ 

- Disrupt systems: Develop disruptive strategies and innovative prototypes that transform the systems related to housing homeless people.
- Build the solution: Secure the right amount of funding needed to provide housing and services to those who are homeless and those at risk of homelessness.
- Serve the person: Adopt an approach that recognizes the need for client-centered strategies with different responses for different levels of need and different groups, targeting resources to the specific individual or household.

Over the next five years, the Plan seeks to identify approximately 6,000 new housing opportunities for the homeless, intending to house 2,518 homeless individuals, 718 homeless veterans, and more than 2,333 children, unaccompanied youth, and homeless individuals living with families.

<sup>&</sup>lt;sup>3</sup> County of Santa Clara. "Housing Element 2015-2022." 2014. http://www.sccgov.org/sites/planning/PlansPrograms/GeneralPlan/Housing/Documents/HE\_2015\_Adopted\_Final.pdf

<sup>&</sup>lt;sup>4</sup> Santa Clara County. "Continuum of Care Governance Charter." 2013.

<sup>&</sup>lt;sup>5</sup> Santa Clara County CoC. "Community Plan to End Homelessness in Santa Clara County 2015-2020." 2014.

On February 23, 2016, the Santa Clara City Council, in response to a request from the Cities Association of Santa Clara County for support in regional coordination towards addressing homelessness and the housing needs of our communities, adopted a resolution to endorse the Community Plan to End Homelessness in Santa Clara County. For PY2017, the CoC Board received approximately \$21.3 million to fund various non-profit agencies within Santa Clara County.

Much of the effort described in the Community Plan relates to the work of various county agencies that provide health care, housing, social services, corrections, and related services. Participating cities will most likely be involved with Build the Solution strategy, which relates to development of affordable housing units through various methods. Such methods include development of new permanent supportive housing (PSH) units, rehabilitation or retrofitting of existing housing or other structures (e.g., motels) into new affordable units, and use of long-term subsidies such as rental vouchers to make existing market-rate or affordable housing more affordable for homeless or at-risk households.

The City has already funded and implemented efforts related to "Building the Solution" for a number of years, including the City's HOME-funded Tenant Based Rental Assistance (TBRA) program for homeless and at-risk households, and supportive housing projects such as Homesafe Santa Clara, Sobrato Family Living Center, Bill Wilson Center and Silicon Valley Independent Living Center. In addition, the City has provided assistance to a number of local agencies that operate programs serving the homeless that are consistent with the, "Serve the Person" strategy, such as Next Door Solutions to Domestic Violence, Support Network for Battered Women, HomeFirst (formerly Emergency Housing Consortium), LifeMoves (formerly Innvision) and Project Sentinel.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City is not an ESG entitlement jurisdiction.

2. Describe agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities.

_						
1	Agency/Group/Organization	Bill Wilson Center				
	Agency/Group/Organization Type	Housing Services Children Services-homeless				
	What section of the Plan was addressed by Consultation?	Homelessness Needs – Unaccompanied youth Non-Homeless Special Needs				
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Attended the February 26, 2018 CAC meeting to present their proposals for the PY 2018-2019. Attended the March 20, 2018 City Council meeting to present their proposals, and support the staff's recommendations.				
2	Agency/Group/Organization	SANTA CLARA UNIFIED SCHOOL DISTRICT				
	Agency/Group/Organization Type	Services-Education				
	What section of the Plan was addressed by Consultation?	Homeless Needs – Families with children Homelessness Needs – Unaccompanied youth				
	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Attended the February 26, 2018 CAC meeting to support one of Bill Wilsons' proposed programs for the PY 2018-2019. Attended the March 20, 2018 City Council meeting to present their proposals, and support the staff's recommendations.				
3	Agency/Group/Organization	YWCA of Silicon Valley				
	Agency/Group/Organization Type	Services-Victims of Domestic Violence				
	What section of the Plan was addressed by Consultation?	Housing Need Assessment, Homeless Needs – Families with children Non-Homeless Special Needs				
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Attended the February 26, 2018 CAC meeting to present their proposals for the PY 2018-2019. Attended the March 20, 2018 City Council meeting to present their proposals, and support the staff's recommendations.				

#### Table 2 – Agencies, groups, organizations who participated

4	Agency/Group/Organization	Catholic Charities SCC, Long Term Care Ombudsman				
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities				
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs				
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Attended the February 26, 2018 CAC meeting to present their proposals for the PY 2018-2019. Attended the March 20, 2018 City Council meeting to present their proposals, and support the staff's recommendations.				
5	Agency/Group/Organization	Next Door Solutions to Domestic Violence				
	Agency/Group/Organization Type	Housing Services – Victims of Domestic Violence				
	What section of the Plan was addressed by Consultation?					
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Attended the February 26, 2018 CAC meeting to present their proposals for the PY 2018-2019. Attended the March 20, 2018 City Council meeting to present their proposals, and support the staff's recommendations.				
6	Agency/Group/Organization	Santa Clara Senior Center – Nutrition Program				
	Agency/Group/Organization Type	Services – Seniors				
	What section of the Plan was addressed by Consultation?	Public Service activities other than LMI Housing				
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Attended the March 20, 2018 City Council meeting to present their proposals, and support the staff's recommendations.				

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7	Agency/Group/Organization	Heart of the Valley
	Agency/Group/Organization Type	Services – Seniors
	What section of the Plan was addressed by Consultation?	Public Service activities other than LMI Housing
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Attended the February 26, 2018 CAC meeting to present their proposals for the PY 2018-2019. Attended the March 20, 2018 City Council meeting to present their proposals, and support the staff's recommendations.
8	Agency/Group/Organization	Abode Services
	Agency/Group/Organization Type	Homeless Needs – Housing
	What section of the Plan was addressed by Consultation?	Homeless Needs – Families with children
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Staff met with Abode Services (TBRA administrator) to discuss 2018-2019 improvements to the TBRA program; specifically focusing on families with children.
9	Agency/Group/Organization	County of Santa Clara Office of Supportive Housing
	Agency/Group/Organization Type	Homeless Needs – Housing
	What section of the Plan was addressed by Consultation?	Homeless Needs – Families with children
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Staff met with the County's COC to discuss 2018- 2019 improvements to the TBRA program; specifically focusing on families with children.

Identify any Agency Types not consulted and provide rationale for not consulting Not applicable

#### Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Continuum of Care Council	The Continuum of Care works to alleviate the impact of homelessness in the community through the cooperation and collaboration of social service providers. This effort aligns with the Strategic Plan's goal to end homelessness including rental assistance, homeless prevention programs, case management, outreach activities and support of facilities.
Housing Element	City of Santa Clara	The actions in the Housing Element are consistent with the Strategic Plan, most notably in the provision of adequate sites appropriate for a range of housing types and in promoting preservation and development of affordable housing including supportive housing for persons with disabilities.
2018 Council Goals and Strategic Objectives	City of Santa Clara City Council	The Council's goal to develop a plan to support minimum quality of life standards for residents and the development of an affordable housing plan with focus on the homeless and housing vulnerable is consistent with the Strategic Plan in the actions that describe development of affordable housing and revitalization of low income areas of the City.
2012-2014 Comprehensive HIV Prevention & Care Plan	Santa Clara County HIV Planning Council for Prevention and Care	This plan provides a roadmap for the Santa Clara County HIV Planning Council for Prevention and Care to provide a comprehensive and compassionate system of HIV prevention and care services for Santa Clara County. This effort aligns with the Strategic Plan's goal to provide basic needs to lower income households and special needs populations.
Community Plan to End Homelessness in Santa Clara	Destination Home	The Community Plan to End Homelessness in the County is a five-year plan to guide governmental, nonprofits, and other community members as they make decisions about funding, programs, priorities and needs. This effort aligns with the Strategic Plan's goal to support activities to end homelessness: rental assistance, homeless prevention programs, case management, outreach activities & support of facilities.

#### Table 3 – Other local / regional / federal planning efforts

## AP-12 Participation - 91.105, 91.200(c)

# 1. Summary of citizen participation process/Efforts made to broaden citizen participation

The City's outreach efforts to obtain community input included two community meetings, two public hearings before City Council, and a community-wide survey. The community survey was new to the efforts in gaining community input in the creation of the Annual Action Plan. The table below summarizes the results of the City's efforts.

CDBG/ HOME Funding Cycle Activity	Mode Of Outreach	Target Of Outreach	Summary of Response/ Attendance	Summary of Comments Received	Summary of comments Not Accepted and Reason	URL (If Applicable)
Community Outreach Meetings Held prior to the drafting of the annual action plan. Meeting #1 held in the evening hours at the city hall cafeteria; 12/13/2018 Meeting #2 held in the morning hours at the main library; 12/14/2018.	Meetings were noticed via email blast to 245 people who work for local area non-profits. the City requested that they share the notice and participate in the meeting Also posted on the Housing & Community Services webpage, the city's Facebook page, and local Nextdoor apps.	Broad community outreach to all members of the public and targeted outreach to service providers	8 people attended the first meeting, and 12 people attended the second meeting.	Top Requested Public Services:1. Homeless2. Senior3. YouthTop Requested CDBG Capital Improvements:1. Home Rehabilitation (NCIP),2. Traffic Calming, and City Facilities.Top Requested Affordable Housing Needs:1. TBRA, 2. Homeless Families, 3. Senior Housing.	N/A	N/A

#### Table 4 – Citizen Participation Outreach

Community Survey:       Advertised online, in the City available from       Broad community the City blog, the city's       Broad community all members of the public       Received 23 responses.       Top Requested Public Services; 1. homeless 2. fair housing 3. mental health         2019.       Manager blog, the city's       and targeted outreach to local area non-profits.       and targeted providers       Top Requested Capital       n/a         2019.       Incal area non-profits.       providers       Top Requested capital       n/a         2019.       Non-profits.       providers       Top Requested capital       Improvement Projects:         2019.       Non-profits.       providers       Top Requested affordable housing, 3. Street Impr.       Improvement Projects:         1. Home rehab. (NCIP)       Traffic calming 3. Street Impr.       Street Impr.         1. Rental       For-sale housing, 3. Home rehab. (NCIP)       Top 3 populations most in need of affordable housing; 1. Homeless tamilies, 2. Homeless vets 3. Seniors.	CDBG/ HOME Funding Cycle Activity	Mode Of Outreach	Target Of Outreach	Summary of Response/ Attendance	Summary of Comments Received	Summary of comments Not Accepted and Reason	URL (If Applicable)
	Survey: Online survey available from December 13, 2018 to January 13,	online, in the City Manager blog, the City's Facebook page, and emailed to local area	community outreach to all members of the public and targeted outreach to service	23	Public Services:1. homeless2. fair housing3. mental healthTop RequestedCapitalImprovementProjects:1. Home rehab.(NCIP)2. Traffic calming3. Street Impr.top requestedaffordablehousing needs:1. Rental2. For-salehousing,3. Home rehab.(NCIP),4. TBRA.Top 3populations mostin need ofaffordablehousing:1. Homelessfamilies,2. Homeless vets		

CDBG/ HOME Funding Cycle Activity	Mode Of Outreach	Target Of Outreach	Summary of Response/ Attendance	Summary of Comments Received	Summary of comments Not Accepted	URL (If Applicable)
Public Hearing #1 for Annual Action Plan: March 26, 2019.	Newspaper ad, website posting, emails to nonprofits and members of the public interest list created.	Broad community outreach to members of the public and targeted outreach to service providers and grant recipients.	No public comment other than questions from city council	Council member Davis asked when we anticipate receiving our allocation amounts from HUD. Council member O'neil asked how we acquire CHDOs to use the CHDO funds. Council member Watanabe inquired about the outreach to college students to see what housing issues	And Reason n/a	http://www.s antaclaraca. gov/govern ment/council : meetings/vie w-online- meetings
30-day public comment period on Action Plan April 4, 2019 – May 7, 2019	Newspaper ad, website posting, emails to nonprofits and members of the public interest list.	Broad community outreach to members of the public and targeted outreach to service providers and grant recipients	tbd	they are facing. tbd	n/a	http://santacl araca.gov/g overnment/d epartments/ city- manager/ho using- community- services- division
Public Hearing #2 for Annual Action Plan May 7, 2019	Newspaper ad, website posting, emails to nonprofits and members of the public interest list created	Broad community outreach to members of the public and targeted outreach to service providers and grant recipients	tbd	tbd	n/a	http://www.s antaclaraca. gov/govern ment/council : meetings/vie w-online- meetings

### <u>AP-15 Expected Resources - 91.220(c) (1, 2)</u>

#### Introduction

The City of Santa Clara is estimating the following federal and local funding resources for the 2019 Program Year (PY):

#### **FEDERAL**

<u>CDBG Funds</u>: The total amount of CDBG resources expected is <u>\*\$1,464,340</u><u>\$1,607,798</u>. This is made up of the City's annual CDBG entitlement from HUD, Prior Year Resources (funds that are being re-programmed and/or funds that were programmed but not spent), and Program Income (income generated from prior CDBG projects). The sources are broken out as such:

- Estimated Entitlement Funds \*\$920,486\$987,798
   Estimated Prior Year Balance \*\$186,854\$270,000
- Estimated <u>18/1919/20</u> Program Income <u>\*\$357,000\$350,000</u>

<u>HOME Funds</u>: The total amount of HOME resources expected is <u>\*\$1,247,937\$1,098,037</u>. This is made up of the City's annual HOME entitlement from HUD, Prior Year Resources (funds that are being re-programmed and/or funds that were programmed but not spent), and Program Income (income generated from prior HOME projects). The sources are broken out as such:

- Estimated Entitlement Funds
   \*\$422,358\$395,531
- Estimated Prior Year Balance
   \*\$625,579\$502,506
- Estimated 18/19 Program Income \*\$200,000
  - <u>HOME Program Income (2019)</u>. The City estimates it will receive \$100,000 in PI in the 2019-2020 Program Year. Ten percent; or \$10,000 will be programmed in this 2019 Annual Action Plan for administrative costs as allowed by HOME regulations. The other 90% (\$90,000) will be programmed in the 2020 Annual Action Plan.

For PY2018, the City anticipates it will leverage approximately \*\$522,000\$315,000 in new local match.

#### LOCAL

The HOME match requirement will be met through the waiving of property taxes for the City's past HOME-funded multi-family developments. The City <u>also</u> anticipates that it will leverage approximately <u>\*</u>\$315,000 with local funds for programs and activities also funded with federal funds. The local funds are as follows:

<u>General Funds</u>: The total amount of General Funds expected to be made available is \*\$105,000

<u>City Affordable Housing Funds</u>: The total amount of City Affordable Housing Funds expected to be made available is <u>\*</u>\$160,000.

<u>Successor Housing Agency Program Income</u>: The total amount of Successor Housing Agency Program Income funds expected to be made available is <u>\*</u>\$140,000.

#### **CONTINGENCY PROVISIONS**

The following details what would occur if HUD funding is less/more than what is being estimated. The purpose of the Contingency Language section is so that the AAP would not need to go back before council to approve minor adjustments.

#### **Contingency Provision for CDBG:**

- If the total of HUD's allocation and the 18/19 program income is over \$100,000 more than what is estimated, \$15,000 will be used to fund the one agency that is funded with General Fund dollars; thus, freeing up those General Fund dollars. Any balance above \$100,000 will be used to fund the Neighborhood Conservation & Improvement Program (NCIP).
- 2. If the total of HUD's allocation and the 18/19 program income is less than \$100,000, but more than what is estimated, the excess funds will be used to fund NCIP.
- 3. If the total of HUD's allocation is less than the estimated amount, funding for the NCIP program would be reduced. If the decrease should result in the lowering of the Public Service Cap, negotiations would occur with the public service agencies to determine which agency(ies) would have their funding reduced.
- 4. One public service agency is proposed to be funded with City General Funds in the amount of \$15,000. If General Funds are not approved in the City's budget process, funding for all programs and agencies will be reassessed and funded in accordance to the Public Service Cap. If this Action Plan is approved by HUD prior to the approval of general funds, an amendment to the Annual Action Plan will be completed.

#### **Contingency Provision for HOME:**

- 1. If the total of HUD's allocation is more than the estimated amount, the difference after the CHDO set-aside and Program Administration are recalculated will go to fund the Tenant Based Rental Assistant (TBRA) program.
- If the total of HUD's allocation is less than the estimated amount, the difference after the CHDO set-aside and Program Administration are recalculated – will reduce funding for TBRA.

			Expected Amount Available Year 5				Expected	
Program	Source of Funds	Uses of Funds	Annual Allocation	Program Income	Prior Year Resource	Total:	Amount Available Remainder of ConPlan	Narrative Description
			\$	\$	\$	\$	\$	
CDBG	Public- Federal	Acquisition, Admin and Planning, Economic Development, Housing, Public Improvements, Public Services	<del>*920,486</del> <u>987,798</u>	* <u>186,85</u> 4 <u>350,000</u>	*357,000 270,000	* <del>1,464,340</del> <u>1,607,798</u>	0	Admin. and Planning activities, Homeowner rehab and accessibility retrofit. Rehab of low income multifamily properties. Public services targeted to low income and special needs households. Public infrastructure made accessible.
HOME	Public- Federal	CHDO and regular HOME rental projects, such as property acquisition, new const., and/or rehabilitation. Homebuyer assistance. Homeowner Rehabilitation TBRA	*422,358 395,531	±200,000	* <u>625,579</u> 502,506	\$ <u>1,247,937</u> <u>1,098,037</u>	0	Admin. and Planning for HOME programs and activities. It's estimated that the City will receive \$100,000 in Program Income (PI) during the Program Year (PY) 19/20. 10% will be programmed and used for administrative purposes during PY19/20. If 19/20 PI exceeds \$100,000, the City will continue using 10% for admin. costs. The remaining 90% of 19/20 PI will be programmed in the 20/21 AAP. It is estimated that there will be \$220,000 of PI receipted in PY18/19_ Approximately \$20,000 of it will have already been programmed and drawn in PY18/19 for administrative activities. The remaining PI from 18/19, \$200,000, will be programmed in 19/20.

#### Table 5 - Expected Resources – Priority Table

			Expected Amount Available Year 5			nount Available Year 5 Expected		
Program	Source of Funds	Uses of Funds	Annual Allocation	Program Income	Prior Year Resource	Total:	Amount Available Remainder of ConPlan	Narrative Description
			\$	\$	\$	\$	\$	
General Fund	Public- Local	Public Services	15,000 20,000	0	0	15,000	0	Silicon Independent Living Center Fair Housing Services (Project Sentinel)
			70,000					Tenant-landlord dispute resolution services.
			\$5,000					United Way of Bay Area 211 info and referral services.
City Affordable Housing Fund (CAHF)	Public- Local	Acquisition, Admin and Planning, Homebuyer assistance, Homeowner rehab, Multifamily rental-new construction, Multifamily rental-rehab, New construction for ownership, TBRA	1,313,307	0	0	1,313,307	n/a	<ul> <li>\$838,307 for first-time homebuyer down payment assistance for Below Market Purchase Program (BMP) which targets moderate income homebuyers and admin costs for BMP program.</li> <li>\$200,000 for Multi- family Energy Rehabilitation.</li> <li>\$160,000 will supplement services in the City's expanded TBRA program.</li> <li>\$115,000 will fund case management services for chronically homeless individuals and families, leveraging housing subsidies from the County's Office of Supportive Housing.</li> </ul>

			Expe	cted Amour	nt Available Y	'ear 5	Expected	
Program	Source of Funds	Uses of Funds	Annual Allocation	Program Income	Prior Year Resource	Total:	Amount Available Remainder of ConPlan	Narrative Description
			\$	\$	\$	\$	\$	
Successor Housing Agency Program Income	Public- Local	Acquisition Admin and Planning Housing Multifamily rental new construction Multifamily rental rehab Public Services TBRA	300,000	0	0	300,000	0	<ul> <li>\$110,000 will fund case management services for chronically homeless individuals and families, leveraging housing subsidies from the County's Office of Supportive Housing.</li> <li>\$140,000 will provide services to leverage the TBRA rental subsidy program for homeless individuals and families carried out by Abode Services per contract with the City.</li> <li>\$50,000 will be used for administration of the City's affordable housing programs.</li> </ul>
Land Held for Develop.	Public- Local	Admin and Planning, Homebuyer assistance, Housing Multifamily rental and home ownership new construction.	12,000,000	0	0	12,000,000		Commitment of \$5.4 million from the City's Land Held for Development

# Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Federal funds such as Section 8 housing choice vouchers, Veterans Administration Supportive Housing (VASH) housing subsidies for veterans, McKinney Act competitive funding for homeless services and housing, Emergency Solutions Grant (ESG) administered by San Jose, Housing Opportunities for Persons with AID (HOWPA) program administered by the Health Trust for all the jurisdictions in the county, and the Affordable Housing Program (AHP) from the Federal Home Loan Bank will augment local funds used to benefit homeless and other lowincome residents. In most cases, the City would not be the applicant for such funding sources as many of these programs offer assistance to affordable housing developers or nonprofit service providers rather than to local jurisdictions.

The local match requirement for HOME funds (i.e., 25% of all disbursements in the program year) will come in the form of waived property taxes previously HOME-funded affordable housing developments, and City Affordable Housing Funds.

# If appropriate, describe **publicallypublicly** owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City owns three properties that have potential for development of low income and special needs housing: 1) Bay Area Research and Extension Center (BAREC) senior housing site at 90 North Winchester Boulevard; 2) <u>2330 Monroe Street, and 3</u>) Fire Station #6 at 3575 De La Cruz Boulevard, and 3) Vacant land at 2330 Monroe Street.

<u>BAREC:</u> The City entered into an Exclusive Negotiation Rights Agreement (ENA)executed a <u>Development and Disposition Agreement (DDA</u>) with Core Affordable Housing, LLC on April 21, 2016 for the BAREC site. The types of affordable units are yet to be determined with the <u>exception of will be 165 senior affordable units at the BAREC site.</u> The City will conduct outreach to potential affordable housing developers for the other properties in the upcoming program year.

2330 Monroe Street: The City has entered into an Exclusive Negotiation Rights Agreement (ENA) with Freebird Development Company, LLC. The proposed development will have 65 mixed-income units with 11 set-aside for households with developmental disabilities. The project will be 100% affordable units.

The types of affordable units are yet to be determined with the exception of 165 senior affordable units at the BAREC site.

<u>3575 De La Cruz: The City Council has approved negotiations to enter into an Exclusive Negotiation Rights Agreement (ENA) with Habitat for Humanity East Bay/Silicon Valley. The proposed development will be 13 100% affordable, for-sale townhomes.</u>

On December 7, 2017, the Housing and Community Services Division held a Community Engagement Meeting at City Hall to discuss plans for the future development of the City-owned site at 2330 Monroe Street. The RFP will be issued in April 2018 with a development award expected in July 2018.

On January 29, 2018, the Housing and Community Services Division held a Community Engagement Meeting at the Northside Library to discuss plans for the future development of the City-owned site at 3575 De La Cruz Boulevard. The RFP will be issued in April 2018 with a development award expected in July 2018.

## AP-20 Annual Goals and Objectives - 91.420, 91.220(c) (3) & (e)

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2019	2020	Affordable Housing	Citywide	Affordable Housing	CDBG: *\$1,009,343 \$1,133,739 NCIP and Rebuilding Silicon Valley Together (includes Program Income) with approx. 20% of the funds used for the Administra tive Delivery Costs to administer admin. of the NCIP program.	Homeowner Housing Rehabilitated: 50 Household Housing Units
							HOME: *\$63,353 \$59,329 CHDO	1 CHDO- developed rental unit.
2	Public Services	2019	2020	Non- Homeless Special Needs	Citywide	Public Services	CDBG: *\$206,500 Gen. Funds: *\$85,000 (pending council approval)	Public service activities other than Low/Moderate Income Housing Benefit: *11,00011,000 Persons Assisted
3	Homelessness	2019	2020	Homeless	Citywide	Homelessness	HOME: *\$1,132,349\$ 989,155. Includes approx. *\$200,000 in PI and prior years EN funds. Successor Housing Agency Program Income: \$140,000	TBRA: 40 Households Assisted TBRA staffing, Case management services

#### Table 6 – Goals Summary

							City Affordable Housing Fund (CAHF): \$160,697	TBRA Staffing and admin.
Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Fair Housing	<del>2018</del> <u>2019</u>	<del>2019</del> <u>2020</u>	Affordable Housing Non- Homeless Special Needs	Citywide	Fair Housing	HOME: \$0 CDBG: \$0 General Funds: \$20,000	Public service activities other than Low/Mod. Income Housing Benefit: 44 Persons Assisted
5	Economic Development	<u>2019</u> <del>2018</del>	2020 2019	Non-Housing Community Development	El Camino Real Focus Area	Economic Development	CDBG: \$0	Support economic development programs and activities that strengthen neighborhoods
6	Public Facilities	2019 2018	2020 2019	Non-Housing Community Development	Citywide	Public Facilities	CDBG: \$0	Public Facility or Infrastructure Activities other than Low/Mod. Income Housing Benefit: 0 Persons Assisted
7	Administration	2019 2018	2020 2019	Administration of CDBG and HOME programs	Citywide	n/a	CDBG: <del>*\$255,497</del> <u>\$267,559</u>	This includes \$71,400 <u>\$70,000</u> from PI to be used for admin. during PY19/20.
							HOME: <del>*\$52,235</del> <u>\$49,553</u>	This includes \$10,000 from PI to be converted to PA during PY19/20.

#### Table 7 – Goal Descriptions

	Goal Name	Affordable Housing			
1	Goal Description	Support affordable housing for low income and special needs households. Includes funding affordable housing developments, rent subsidies, rehabilitation of single and multi-family housing.			
	Goal Name	Public Services			
2	Goal Description	Support activities that provide basic needs to lower income households and special needs populations.			
	Goal Name	Homelessness			
3	Goal Description	Support activities to end homelessness including rental assistance, homeless prevention programs, case management, outreach activities and support of facilities			
	Goal Name	Fair Housing			
4	Goal Description	Promote Fair Housing choice through funding informational and investigative services for tenants and landlords.			
	Goal Name	Economic Development			
5	Goal Description	Support economic development programs and activities that strengthen neighborhoods.			
	Goal Name	Public Facilities			
6	Goal Description	Improve accessibility for persons with physical disabilities by identifying and repairing intersections for accessibility, identifying and modifying accessibility barriers in public buildings.			
	Goal Name	Administration			
7	Goal Description	Provide management, planning and implementation of the City's CDBG and HOME programs, as well as monitoring of public services and housing projects.			

### AP-35 Projects - 91.220(d)

#### Introduction

The activities that the City will undertake in FY 2019-2020 using CDBG and HOME funds include: promoting affordable housing, homeowner housing rehabilitation, remove barriers to the handicapped, funding public services for low and moderate-income residents; and program administration, as shown below. All of these activities are eligible for the indicated funding type based on federal regulations associated with these grants, and all of them meet one or more priority needs as identified through the City's citizen participation process.

#### Table 8 – Project Information

#	Project Name		
1	Bill Wilson Center – Family Therapy/School Outreach/Grief Counseling		
2	Catholic Charities – Long-Term Care Ombudsman Program		
3	Santa Clara Senior Center – Senior Nutrition Program		
4	YWCA – Services for Domestic Violence Survivors		
5	Heart of The Valley		
6	St. Justin Community Ministry – Food Assistance for Needy		
7	Next Door Solutions – HomeSafe Santa Clara		
8	Bill Wilson Center – Family Advocacy Services		
9	Senior Adults Legal Assistance – Elders Legal Assistance		
10	Live Oak Adult Day Services – Senior Day Services		
11	Neighborhood Conservation and Improvement Program (NCIP)		
12	NCIP Activity Delivery CostsTenant Based Rental Assistance		
13	Rebuilding Silicon Valley Together – Minor RepairCommunity Housing Development		
15	Organization (CHDO) Project		
14	Tenant Based Rental Assistance (TBRA) CDBG Administration		
15	Community Housing Development Organization HOME Administration		
16	CDBG AdministrationNCIP Activity Delivery Costs		
17	HOME Administration Rebuilding Silicon Valley Together		

# Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocation of funds is based on the needs and priorities identified in the 2015-2020 Consolidated Plan. The City prioritizes allocations of its CDBG and HOME funds to projects that serve the lowest income households, from 0-50% of Area Median Income (AMI). In addition, public services are an identified funding priority in the Consolidated Plan, and funding is recommended to 8 organizations that provide needed services in the community.

### **AP-38 Projects Summary**

	Project Name	Bill Wilson Center (BWC) – Family Therapy/School Outreach/Grief Counseling
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: <u>*</u> \$45,000
1	Description	BWC will provide services through 3 counseling programs: Family Therapy, School Outreach and Grief Counseling. The purpose of the counseling programs is a reduction in high-risk behavior choices, a reduction in family conflict; and an increase in coping skills.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	200 individuals through their three counseling programs and will provide approximately 950 counseling sessions.
	Location Description	Citywide

#### Table 9 – Project Summary

	Project Name	Catholic Charities – Long-Term Care Ombudsman
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: <u>*</u> \$10,000
2	Description	Catholic Charities provides advocacy, complaint investigation, including violations of personal rights and elder abuse, and problem resolution for primarily elderly residents in the City's two nursing facilities and 15 assisted living/residential care facilities for the elderly.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Catholic Charities is proposing to serve 756 individuals and provide 149 site visits.
	Location Description	Citywide

	Project Name	Santa Clara Senior Center - Senior Nutrition Program
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: <u>*</u> \$24,000
3	Description	Provides daily, balanced meals to persons 60 years and older, targeting frail, isolated senior citizens.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The senior nutrition program will serve an estimated 382 clients and will serve approximately 18,278 meals.
	Location Description	Senior Center, 1303 Fremont St., Santa Clara

Project Name	YWCA – Services for Domestic Violence Survivors
Target Area	Citywide
Goals Supported	Public Services
Needs Addressed	Public Services
Funding	CDBG: <u>*</u> \$15,000
4 Description	YWCA provides an array of services to women and children who are victims of domestic violence.
Target Date	6/30/2020
Estimate the number and type of families that will benefit from the proposed activities	YWCA is proposing to serve 40 clients and providing 90 counseling sessions.
Location Description	Citywide

raiaat Nama	
roject Name	Heart of the Valley – Senior Transportation
arget Area	Citywide
oals Supported	Public Services
eeds Addressed	Public Services
unding	CDBG: <u>*</u> \$10,000
escription	Provides services to seniors living independently in their home, including transportation services.
arget Date	6/30/2020
stimate the number and type families that will benefit from e proposed activities	Heart of the Valley will assist approximately 73 seniors and provide 165 roundtrip rides.
ocation Description	Citywide
	rget Area bals Supported eeds Addressed inding escription rget Date stimate the number and type families that will benefit from e proposed activities

	Project Name	St. Justin Community Ministry - Food Assistance for
	Floject Name	Needy
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: <u>*</u> \$17,500
6	Description	The program focuses on food services currently being
	Description	provided by St. Justin, such as grocery items and lunches.
	Target Date	6/30/2020
	Estimate the number and type	St. Justin expects to assist approximately 9,131
	of families that will benefit from	individuals with bags of food and lunches.
	the proposed activities	
	Location Description	2655 Homestead Rd., Santa Clara

	Project Name	Next Door Solutions – HomeSafe Santa Clara
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: <u>*</u> \$20,000
7	Description	This program provides case management services and shelter for residents of the HomeSafe Santa Clara, an affordable transitional housing program for survivors of domestic violence located in the City of Santa Clara or at Next Door Solutions' emergency shelter in San Jose.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	74 women and children who reside in Santa Cara and are victims of domestic violence.
	Location Description	Confidential

	Project Name	Bill Wilson Center – Family Advocacy Services (FAS)
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: <u>*</u> \$35,000
8	Description	A school-based, family and youth homeless prevention and intervention service at Santa Clara high schools. FAS was developed to address the needs of extremely low- income families who are homeless or on the verge of becoming homeless so the children can remain in school. FAS services include short-term, intensive case management, educational resources, budgeting and financial management assistance, legal needs assistance, parent education workshops, and linkage to emergency financial resources (e.g., rental assistance).
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	140 individuals/families served.
	Location Description	Citywide

	Project Name	Senior Adult Legal Assistance (SALA) – Elders Legal Services
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Public Services
9	Funding	CDBG: <u>*</u> \$15,000
9	Description	Provide free, civil, legal services to seniors (age 60+).
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	SALA will serve approximately 100 clients and provide 36 intake days.
	Location Description	Citywide

	Project Name	Live Oak Adult Day Care
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: <u>*</u> \$15,000
10	Description	Provide free or low-cost day care for seniors.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Live Oak will assist 40 beneficiaries.
	Location Description	Citywide

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	Project Name	Neighborhood Conservation and Improvement Program
	Target Area	Citywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: <u>*\$767,475</u> <u>\$866,992</u>
11	Description	NCIP provides rehabilitation to owner-occupied single- family homes whose incomes are at or below 80% of the County's AMI. This amount includes estimated program income that is anticipated throughout the PY.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The NCIP will assist approximately 50 households with housing rehabilitation.
	Location Description	Citywide

	Project Name	NCIP Activity Delivery Costs (ADC)
	Target Area	Citywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: <del>*\$191,868</del> <u>\$216,747</u>
12	Description	ADC related to the delivery <u>of</u> NCIP. 20% of the total amount available for NCIP which is <u>*\$959,843\$1,083,739</u> ( <u>*\$767,475(\$866,992</u> for loans/grants, and <u>\$191,868</u> <u>\$216,747</u> for activity delivery costs).
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	City of Santa Clara

	Project Name	Rebuilding Together Silicon Valley – Minor Repair
	Target Area	Citywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: <u>*</u> \$50,000
13	Description	Minor home repairs for owner occupied residents.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	10 households
	Location Description	City of Santa Clara

Project Name	Tenant Based Rental Assistance
Target Area	Citywide
Goals Supported	Homelessness
Needs Addressed	Homelessness
Funding	HOME: <u>*\$1,132,349\$989,155</u>
Description	The Tenant-Based Rental Assistance (TBRA) program will provide rental assistance for approximately 40 homeless households or those at risk of homelessness.
Target Date	6/30/2020
Estimate the number and type of families that will benefit from the proposed activities	It is estimated that approximately 40 households will be served in this fiscal year.
Location Description	Countywide
	Goals SupportedNeeds AddressedFundingDescriptionTarget DateEstimate the number and typeof families that will benefit fromthe proposed activities

	Project Name	Community Housing Development Organization Project
	Target Area	Citywide and contiguous jurisdictions
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: <u>*\$63,353\$59,329</u>
	Description	Commitment of funding expected to be made in PY 2018-
15		19 along with prior years' HOME funds and leveraged
	Description	funding from local sources. Acquisition, development, or
		rehabilitation of housing units by a CHDO.
	Target Date	6/30/2020
	Estimate the number and type	
	of families that will benefit from	1 Household
	the proposed activities	
	Location Description	Citywide and possibly in neighboring jurisdictions.

	Goals Supported	Administration
	Needs Addressed	
	Funding	CDBG: <u>*\$255,497<u>\$267,559</u></u>
	Description	Program administration for CDBG program activities.
16	Target Date	6/30/2020
	Estimate the number and type	
	of families that will benefit from	
	the proposed activities	
	Location Description	City of Santa Clara

	Project Name	HOME Administration
	Target Area	Citywide
	Goals Supported	Administration
	Needs Addressed	
	Funding	HOME: <u>*\$52,235</u> <u>\$59,329</u>
17	Description	Administration expenses to carry out HOME activities
	Target Date	6/30/2020
	Estimate the number and type	
	of families that will benefit from	
	the proposed activities	
	Location Description	City of Santa Clara

Note: The following activities/agencies will be funded with General Fund dollars if approved through the City's budget process:

\$15,000 – Silicon Valley Independent Living Center: Housing Program for Persons with Disabilities

\$70,000 – Project Sentinel: Tenant/Landlord Dispute Resolution

\$20,000 – Project Sentinel: Fair Housing Services

### AP-50 Geographic Distribution - 91.220(f)

# Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Investments will be allocated citywide for affordable housing services and related capital projects, homeless services and related capital projects, fair housing services and public services for special needs populations.

#### **Geographic Distribution**

#### Table 10 - Geographic Distribution

Target Area	Percentage of Funds New in 2018-19	Including Carryovers
El Camino Real Focus Area	0%	0%
Citywide	100%	100%

#### Rationale for the priorities for allocating investments geographically

Due to difficulty in finding CDBG-eligible projects, the El Camino Real Focus Area will not be addressed in Program Year 2019-2020; however, other activities will be available Citywide.

HOME funds may be spent in a contiguous jurisdiction. A HOME CHDO project has yet to be identified.

### AP-55 Affordable Housing - 91.220(g)

#### Introduction

For the purpose of this section, the term "affordable housing" is defined in the HOME regulations at 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership.

The City of Santa Clara has identified the production and maintenance of affordable housing as the primary objective for the expenditure of federal funds in the Consolidated Plan. While CDBG and HOME funds are limited, the City will continue to allocate funding to affordable housing projects, including owner-occupied rehabilitation. The City has non-federal funding sources that it will use toward the development of affordable housing during Program Year 2019-2020.

#### Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households to be Supported (by Population Type)	
Homeless – Housing assistance for units <u>reserved</u> for homeless individuals and households.	
Non-Homeless – Housing assistance for all units NOT reserved for homeless individuals and households.	
Special-Needs – Housing assistance for units reserved for households that are not homeless but require specialized housing or supportive services.	
Total	1

#### Table 12 - One Year Goals for Affordable Housing by Support Type

One Year Goals for the Number of Households Supported Through (by Program Type)	
Rental Assistance – Housing assistance for programs such as tenant-based rental assistance (TBRA) and one-time payments to prevent homelessness.	40
The Production of New Units – New units, including the conversion of non-residential properties.	0
Rehab of Existing Units – Rehabilitation of existing units, including reconstruction. If unit will be acquired and rehabilitated, report the unit only once.	40
Acquisition of Existing Units – Housing assistance for programs such as down payment assistance. If the unit will be acquired and rehabilitated, report the unit only once.	1
Total	81

### AP-60 Public Housing - 91.220(h)

#### Introduction

The Santa Clara County Housing Authority (SCCHA) is a participating member of the CDBG Coordinators Committee. The City has a successful working relationship with the SCCHA. The City's Housing Authority, using funds from the now-defunct Redevelopment Agency (RDA), has developed seven housing projects in the City with 340 affordable housing units over the last decade.

#### Actions planned during the next year to address the needs to public housing

The SCCHA has converted three of their original public housing projects to affordable housing stock. The City will continue to work closely with the SCCHA to address any needs identified during the program year.

# Actions to encourage public housing residents to become more involved in management and participate in homeownership

SCCHA is proactive in incorporating resident input into the agency's policy-making process. The SCCHA board includes two tenant commissioners that provide input from the tenant's perspective.

# If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable.

### AP-65 Homeless and Other Special Needs Activities – 91.220(i)

#### Introduction

The City of Santa Clara region is home to the fourth-largest population of homeless individuals and the highest percentage of unsheltered homeless of any major city. As of the 2017 Point in Time Homeless Census, the City had 272 homeless residents, and over 73 percent of were unsheltered; living in a place not fit for human habitation. Santa Clara clients (those who report that their last permanent zip code was in the City of Santa Clara) represent approximately 4 percent of the homeless persons identified in the County's Point-In-Time count. The homeless assistance program planning network is operated countywide and governed by the Santa Clara Continuum of Care (CoC) board, which is made up of the same individuals who sit on the Destination: Home Leadership board. The membership of the CoC is a collaboration of representatives from local jurisdictions comprised of community-based organizations, the Santa Clara County Housing Authority, governmental departments, health service agencies, homeless advocates, consumers, the faith community, and research, policy and planning groups. The management information system utilized by the CoC is referred to as the Homeless Management Information System (HMIS). The HMIS monitors outcomes and performance measures for all the homeless services agencies funded by the County.

## Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:

## Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.

The City renewed its agreement with the County of Santa Clara in PY 2019-2020 for two years to provide intensive case management to approximately 20 chronically homeless individuals identified by the City's police department. This includes 20 individuals receiving assistance in PY 2018-2019. The County provides housing subsidies for the participants in this program while the City uses its Successor Housing Agency funds to provide the case management and services for the program. In PY 2019, the City will continue to collaborate with the County in their new county wide homelessness prevention program, which will assist approximately 20 households over the next two years.

#### Addressing the emergency shelter and transitional housing needs of homeless persons.

The City will fund a number of agencies that serve homeless persons accessing emergency and transitional shelters. Much of the funding will come from CDBG funds for agencies like public service agencies with CDBG funding, such as NextDoor Solutions for their program at HomeSafe Santa Clara program, and Silicon Valley Independent Living Center for its Housing Program for the Disabled.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again. Particularly for chronically homeless, it is preferable for individuals to receive intensive case management rather than simple information and referral services. Case managers work to assist homeless individuals find housing, connect with resources, and receive services to maintain housing. The provision of case management is person-based rather than shelter-based with the goal of rapid re-housing. The five-year goals of the Community Plan to End Homelessness establish a target of creating 6,000 housing opportunities for persons who are homeless. An additional goal is for each of the 6,000 new tenants to have access to the services that will allow them to maintain that housing.

The City will continue using prior years' HOME funds in its agreement with the Housing Trust of Silicon Valley to provide TBRA security deposits to the homeless or those at risk of homelessness with an expected 40 households to benefit.

Countywide, there were 294 homeless families with children counted. Homeless families are typically underrepresented in Santa Clara's Homeless Survey. Oftentimes, homeless families are using shelters or transitional housing facilities, vehicles, and/or splitting up and couch surfing. This results in an under represented count of homeless families during the census.

Along with the point-in-time count, 587 surveys were given to homeless households/individuals. The surveys were given primarily in unsheltered locales. The results showed "257 chronically homeless individuals, 49 homeless veterans, 19 individuals in homeless families, 42 unaccompanied children and transition-age youth."<sup>6</sup>

The TBRA program is a short-term solution to homelessness (unlike permanent supported housing for the chronically homeless). The Homeless Survey has shown that families with children are not only a special needs population, but tend to be underrepresented in Homeless Surveys. The City's TBRA program will continue to focus on assisting the City's homeless and at-risk of homelessness population; however, preferences towards families with children, and individuals and/or families exiting housing exclusively designated for domestic violence survivors will be given.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City provides CDBG funding to the Bill Wilson Center for youth services, St. Justin for their food assistance program, and the YWCA for services to survivors of domestic violence.

<sup>&</sup>lt;sup>6</sup> 2017 Santa Clara County Homeless Census and Survey Report (page 33)

#### **HOPWA Funds**

The City does not receive HOPWA funds.

## One-year goals for the number of households to be provided housing through the use of HOPWA for:

Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family

Tenant-based rental assistance

Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated

Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds

Total: N/A

### AP-75 Barriers to affordable housing - 91.220(j)

#### Introduction

The jurisdictions within the County face barriers to affordable housing that are common throughout the Bay Area. High on the list is the lack of developable land, which increases the cost of available lands and increases housing development costs. Local opposition is another common obstacle as many neighbors have strong reactions to infill and affordable housing developments. Opposition is often based on misconceptions, such as an anticipated increase in crime; erosion of property values; increase in parking and traffic congestion; and overwhelmed schools. However, in order to ensure a healthy economy, the region must focus on strategies and investment that provide housing for much of the region's workforce – sales clerks and secretaries, firefighters and police, teachers and health service workers – whose incomes significantly limit their housing choices.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.

The City identified multiple barriers to affordable housing, including income and wages that are not consistent with the rising cost of housing, a competitive rental and home market, and diminishing public funds.

The Housing Element includes the following actions to remove or ameliorate barriers: Work with nonprofits to acquire and rehabilitate distressed multi-family housing and convert it to low income housing, update the City's zoning ordinance to comply with state laws on reasonable accommodations, emergency shelters, transitional and supportive housing and density bonuses, accommodation of the Regional Housing Needs Assessment for the 2015 Housing Element to maintain an inventory of housing sites appropriate for a range of income levels and for supportive housing for persons with physical and developmental disabilities, analysis of impact fees, promote construction of accessary units and low income housing types such as Single Room Occupancy units, continue to require developers of 10 or more homeowner units to provide Below Market Rate units, consider establishing an affordable housing mitigation fee for large office and industrial developments, consider a local source of affordable housing funds.

### AP-85 Other Actions - 91.220(k)

#### Introduction

This section discusses the City's efforts in addressing the underserved needs, expanding and preserving affordable housing, reducing lead-based paint hazards, and developing institutional structure for delivering housing and community development activities.

#### Actions planned to address obstacles to meeting underserved needs

One of the major obstacles to meeting the needs of the underserved is the limited amount of funding available to fund public services. The City contributes general funds to fund the tenant/landlord mediation program and the United Way's 211 information line.

#### Actions planned to foster and maintain affordable housing

The Neighborhood Conservation & Improvement Program (NCIP) is administered by the Housing & Community Services Division of the Community Development Department. The program addresses building/housing code deficiencies, abatement of hazardous conditions, repair/rehabilitation of deteriorated conditions, and accessibility for persons with disabilities, all to improve the habitability, use and occupancy of owner-occupied housing. Financial assistance is provided in the form of <u>a loanloans and grants</u>. Terms are flexible and below market, depending on the homeowner's household income.

City staff conducts a housing inspection to determine repair needs, prepares work specifications, solicits construction contractors to perform the work, and conducts progress inspections. Since 1976, the NCIP Program has assisted more than 1,750 homeowners. For PY 2019, the City has budgeted <u>\*\$959,343\$1,083,739</u> in CDBG funds for NCIP (this includes program income).

In the PY2019-2020, the City will grant \$50,000 to Rebuilding Silicon Valley Together to provide similar services as the NCIP program. The program will be limited to small/urgent needs, and any large projects will be referred to the NCIP program.

A Memorandum of Understanding, approved by the City Council and RDA Board on November 14, 2006, directed that all RDA funds appropriated for the NCIP Program "will be committed permanently" to the City's NCIP Affordable Housing Rehabilitation Fund (AHRF). Any program income accruing from the expenditure of Successor Housing Agency (SHA) funds for NCIP activities would also be deposited in the AHRF. That program income will not be subject to federal restrictions or requirements. It will primarily be used for the NCIP Program, but may be used for other activities that benefit low and moderate-income persons as long as those activities address one or more of the housing and community goals set forth in the City's Consolidated Plan for Program Years 2015-2016 through 2019-2020.

The City has a Below Market Purchase Program (BMP) that is authorized by its Housing Element. This program requires developers to set aside ten-fifteen percent of newly constructed units for housing affordable to moderate income homebuyers. The City's BMP Program is currently administered by Housing Trust Silicon Valley. The BMP Program created an additional source of revenue to augment future housing and community objectives – the City Affordable Housing Fund (CAHF). After five years, a BMP housing unit can convert from a restricted sales price to a market price. If a BMP unit is sold after the initial 5-year period, the City recaptures the value of the affordable purchase price discount. Proceeds from that recapture are deposited in the CAHF. Use of CAHF funds is not subject to federal or state restrictions or requirements.

The CAHF funds will be used for activities that benefit low and moderate-income persons and address one or more of the housing and community goals set forth in the City's Consolidated Plan and its Housing Element.

#### Actions planned to reduce lead-based paint hazards

The City undertakes HUD-funded projects in accordance with the Lead-Based Paint Regulations published in 2000. These regulations most commonly affect residential structures rehabilitated through NCIP. When identified, lead paint will be controlled or abated and disposed of properly to eliminate or reduce the hazard of environmental or human contamination. The City has adopted a written plan to implement the regulations in its NCIP Program and other housing rehabilitation activities.

#### Actions planned to reduce the number of poverty-level families

The City's Section 3 Affirmative Action Plan was last updated on July 1, 2011. The purpose of the plan is to assure that new jobs created by the use of federal entitlement funds provide opportunity for the recruitment, training and employment of low income persons residing in the City of Santa Clara. To this end, the stated purpose of the plan is to "provide lower income residents within the project area [City of Santa Clara] the opportunity for employment and training and for the awarding of contracts to businesses located or owned in substantial part by persons residing in the project area." This action plan is required of all contracts for non-exempt projects funded by HUD. Projects with less than \$200,000 in CDBG/HOME funds are exempt from Section 3 requirements.

On March 24, 2017 the Santa Clara City Council unanimously passed the first worker retention ordinance in Silicon Valley. This ordinance will provide much-needed job security to some of the most vulnerable workers. This law protects food and building service workers from mass layoffs when companies switch contractors. It requires that if a company with an office or venue in Santa Clara hires a new contractor or brings services in-house, the workers who currently work at that location must be kept on for a 90-day transition period.

The City of Santa Clara is a participating member of the North County Consortium of Neighborhood Self Sufficiency Centers whose mission is to support the long-term sustainability and self-sufficiency of CalWORKs families. The consortium is made up of over 30 businesses, agencies and schools that have a record of successful work with CalWORKs clients.

The Santa Clara Unified School District (SCUSD) Adult Education Center has a CalWORKs Site Representative who acts as a liaison for participating CalWORKs students and Santa Clara County Social Services Agency. Some of these responsibilities include ensuring that all participants on campus are remaining in compliance with federal regulations, developing a 'welfare to work' plan, reporting monthly attendance to the County for each participant, and reporting progress reports on a quarterly basis for each participant CalWORKs student to the County. In addition to the Site Representative, the Adult Education Center has a Career Advisor for CalWORKs students to help them in job placement, resume development, and interviewing skills.

#### Actions planned to develop institutional structure

The City will continue its participation in the CDBG Coordinators Committee, which increasingly has become a public forum for discussion and active planning of common strategies to address the housing and community needs in Santa Clara County.

## Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue its efforts to encourage consortium-building among housing developers, public service providers, and governmental and non-governmental entities. The City has achieved proven results in using federal funds to leverage private funds. The City participates in the quarterly meetings of the Supportive Housing Roundtable, which includes government agencies, housing developers, service providers, legal services and private funders.

#### Discussion

In 1983, the City of Santa Clara joined with several other cities to create the North Valley Job Training Consortium (NOVA) in response to the federal Workforce Investment Act. The consortium is a private/public partnership made up of representatives of local government, business and industry, labor, education and training systems, employment services, and community support organizations. Currently, the cities of Santa Clara, Cupertino, Los Altos, Milpitas, Mountain View, Palo Alto, and Sunnyvale and San Mateo County are participating members. The NOVA Workforce Board was established to guide the agency in its mission to deliver employment and training services that enhance people's ability to live and work in Silicon Valley. Many of the services and programs provided by NOVA target disadvantaged youth and adult populations, who may have limited education and/or barriers to employment. NOVA is a partner in the CONNECT! Job Seeker Center, a comprehensive resource center open to all job seekers, which offers computer access, a resource library, resume assistance and job search workshops.

The Housing Authority was approved as a Moving to Work (MTW) Agency in January of 2008. That program allows the HACSC additional administrative flexibility between programs. The three major goals for the MTW program are to increase cost effectiveness, to promote self-sufficiency, and to expand housing options for program participants.

### AP-90 Program Specific Requirements - 91.220(I) (1, 2, 4)

#### Introduction

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I) (1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	200,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	200,000

#### **Other CDBG Requirements**

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

#### HOME Investment Partnership Program (HOME) Reference 24 CFR 91.220(I) (2)

A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

1. The City does not use HOME funds beyond those identified in Section 92.205. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Homeowner Equity – for purposes of this policy, it is defined as the sum of the down-payment, principal paid, and homeowner improvements.

HOME Equity – for purposes of this policy, it is defined as the amount of HOME investment, adjusted as follows: (1) The HOME investment amount would be reduced if, at the time of the homeowner's purchase, the market price is less than the cost of construction, by the amount of that difference; and (2) Beginning after six years of residency by the original buyer, the City would reduce its share of excess proceeds by a maximum of 10% for each additional full year the original buyer resides in the home. After the completion of 15 years of residency by the original buyer, the City would have no interest in recapturing any portion of its original HOME investment.

In the event of a sale of a HOME-assisted house during the 15-year HOME affordability period, sales proceeds would be distributed in the following order of priority:

- a. Closing costs.
- b. Primary mortgage loan (City or private lender).
- c. Other loans superior to the City's HOME investment lien (if any have been approved by the City).

The remaining funds are considered Shared Net Proceeds under the HOME regulations and would be distributed in the following order of priority:

- d. Homeowner Equity, or the amount of Shared Net Proceeds, whichever is less.
- e. Homeowner Shared Net Proceeds. This amount will be the greater of: (1) Homeowner Equity that was paid as described above; or (2) proportionately of the Shared Net Proceeds, according to the formula Homeowner Equity, divided by the sum of Homeowner Equity plus HOME Equity.
- f. HOME investment. The remainder of the Shared Net Proceeds. If the remaining Shared Net Proceeds are insufficient to repay the full amount of the City's HOME investment, the City would forgive any of the HOME investment that could not be repaid from the remaining Shared Net Proceeds.
- 2. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds. See 24 CFR 92.254(a)(4) are as follows:

The City secures its HOME funds by recording Deeds of Trust on the title of the property that received the funding. The period of affordability would be a minimum of 15 years.

3. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not have any plans to use HOME funds to refinance existing debt on multi-family.

4. HOME funds may be allocated to affordable housing capital projects in contiguous jurisdictions.

#### Discussion

The following guidelines will apply to the TBRA program:

The program will serve homeless or at-risk of becoming homeless households, with preference given to families with children. The household income must be at, or below 60% AMI as published by HUD. Households must reside in or have proof of a last permanent address in the City of Santa Clara, or who are currently working or have a bonafide job offer in the City of Santa Clara, or be homeless in the City of Santa Clara, or have children attending a school in the Santa Clara Unified School District.

Participants go through the County's Coordinated Assessment system and be placed in the Community Queue (a separate, confidential process is available within the system for domestic violence survivors). A Vulnerability Index-Service Prioritization Decision Assistance Tool 2.0 (VI-SPDAT) will assess the participant's vulnerability and placement in the Queue. Further, the City's program-specific filters (e.g., families with children) will result in referrals to the City's TBRA program from the Queue.

While it would be ideal for participants to locate housing within the City's limits, the program will allow participants to find housing located anywhere within the County of Santa Clara.

#### 95% After Rehab Valuation

The City of Santa Clara may use HOME funds for acquisition purposes. Per CFR 24 92.254 (a)(iii), the City has chosen to determine separate limits for existing housing than the given median purchase price issued by HUD. The following details the home sales in Santa Clara over the most recent three (3) months for single-family homes and multi-family homes. The numbers below are subject to change prior to submission of the AAP to HUD.

		<u></u>				
				Beds		Sq Ft
	Sold Date	Street Address	Sales Price	Total	Bths	Total
1	2/25/2019	2442 Raggio Avenue	\$681,818	4	3 0	1,784
2	2/22/2019	2735 Warburton Avenue	\$695,455	4	2 0	1,330
3	1/29/2019	1407 Main Street	\$860,000	2	1 0	832
4	1/8/2019	2527 Malone Place	\$885,000	4	3 0	1,900
5	3/12/2019	851 Baird Avenue	\$920,000	3	2 0	1,097
6	3/1/2019	4581 Burke Drive	\$925,000	4	2 0	1,095
7	3/1/2019	1224 Sherwood Avenue	\$950,000	2	1 0	744
8	1/30/2019	1912 Bellomy Street	\$965,000	2	1 0	827
9	3/22/2019	2459 Benton Street	\$975,000	3	2 0	1,134
10	2/15/2019	580 Park Court	\$980,000	2	1 0	1,137
11	1/18/2019	2032 Main Street	\$1,000,000	4	2 0	1,292
12	2/28/2019	3048 Fresno Street	\$1,000,000	2	1 0	1,162
13	1/4/2019	2414 Crystal Drive	\$1,005,000	3	1 0	897
14	3/6/2019	2423 Amethyst Drive	\$1,050,000	3	2 0	897
15	2/15/2019	673 Bucher Avenue	\$1,052,000	3	2 0	1,230
16	1/25/2019	1646 Catherine Street	\$1,055,000	3	2 0	1,707
17	3/8/2019	1758 Higgins Avenue	\$1,063,000	3	1 0	1,038
18	1/4/2019	3600 Macgregor Ln	\$1,070,000	3	1 0	1,106
19	1/16/2019	2347 Warburton Avenue	\$1,070,000	3	1 0	1,021
20	1/11/2019	2355 Fosgate Avenue	\$1,090,000	3	1 0	1,016
21	2/21/2019	756 Armanini Avenue	\$1,100,000	2	1 0	836
22	2/22/2019	976 Los Padres Blvd.	\$1,100,000	3	1 1	1,156
23	3/1/2019	991 Madeline Lane	\$1,103,000	3	2 0	1,476
24	2/11/2019	2159 Kingsbury Circle	\$1,105,000	3	2 1	1,400
25	3/25/2019	753 Laurie Avenue	\$1,120,000	3	2 0	1,207
26	3/20/2019	1511 Bellomy Street	\$1,125,000	3	1 0	1,352
27	3/1/2019	2640 Castello Way	\$1,135,000	4	2 0	1,158
28	1/10/2019	564 Chapman Court	\$1,150,000	3	2 0	1,170
29	2/15/2019	2888 Fresno Street	\$1,150,000	3	1 0	1,236
30	3/13/2019	3156 San Juan Avenue	\$1,150,000	4	2 0	1,095
31	3/4/2019	2045 Main Street	\$1,150,000	3	2 0	1,411
32	3/25/2019	2075 Morrison Avenue	\$1,151,000	3	2 0	1,207
33	3/7/2019	3032 Orthello Way	\$1,155,000	5	2 1	1,800
34	2/21/2019	945 Maryann Drive	\$1,160,000	3	1 0	1,036
35	3/26/2019	3424 Cecile Avenue	\$1,160,000	2	1 0	1,207
36	3/6/2019	2737 El Sobrante Street	\$1,170,000	3	1 0	1,000
37	2/26/2019	1026 Sunset Drive	\$1,178,000	4	2 0	1,495
38	1/11/2019	1323 Kiely Boulevard	\$1,199,990	3	2 0	2,095

#### <u>City of Santa Clara Market Analysis</u> <u>Single-Family Detached Homes</u>

39	2/15/2019	2543 Johnson Place	\$1,200,000	3	2 0	1,340
39 40	1/10/2019	1827 Laine Avenue	\$1,200,000 \$1,200,000	3	2 0	1,340
40 41	1/25/2019	245 Monroe Street	\$1,200,000 \$1,200,000	3	2 0	1,310
41	3/1/2019	1073 Sunlite Drive	\$1,200,000 \$1,202,000	4	2 0	1,344
42 43	3/14/2019	1936 Stanley Avenue	\$1,202,000 \$1,215,000	3	2 0	1,398
43 44	1/8/2019	661 Fairlane Avenue	\$1,213,000 \$1,223,000	4	2 0	1,130
44	2/12/2019	3465 Forest Avenue	\$1,223,000 \$1,250,000	3	2 0	1,141
45 46	1/18/2019	2419 Brannan Place	\$1,251,500	3	2 0	1,141
40 47	3/6/2019	1928 Murguia Avenue	\$1,265,000	3	1 0	1,216
48	2/11/2019	22526 Dixon Drive	\$1,270,000	4	3 0	1,986
49	3/7/2019	1245 Reed Street	\$1,270,000	3	2 0	1,136
50	3/21/2019	1361 Los Padres Blvd.	\$1,300,000	3	1 1	1,359
51	3/5/2019	1374 Maryann Drive	\$1,300,000 \$1,300,000	2	1 1	1,622
52	3/18/2019	3723 Edgefield Drive	\$1,325,000	3	2 0	1,312
53	2/5/2019	3220 Machado Avenue	\$1,330,000	3	2 0	1,078
54	2/26/2019	2186 Del Monte Avenue	\$1,340,000	3	2 0	1,240
55	1/17/2019	197 Douglane Avenue	\$1,350,000	4	3 0	2,186
56	2/28/2019	3525 Notre Dame Drive	\$1,350,000	3	2 0	1,328
57	3/22/2019	1871 Briarwood Drive	\$1,370,000	3	2 0	1,124
58	3/8/2019	3085 Fresno Street	\$1,370,000	3	2 0	1,749
59	1/3/2019	2946 Taper Avenue	\$1,375,000	4	3 0	1,836
60	2/13/2019	3160 Humbolt Avenue	\$1,380,000	3	2 0	1,384
61	3/21/2019	2171 Monterey Avenue	\$1,381,800	3	2 0	1,078
62	2/22/2019	2517 Marchese Way	\$1,389,000	4	3 0	1,812
63	3/22/2019	2840 Fargher Drive	\$1,395,000	3	2 0	1,639
64	2/13/2019	1189 Inverness Avenue	\$1,400,000	3	3 0	2011
65	2/19/2019	3463 San Marcos Way	\$1,400,000	3	2 0	1,212
66	1/8/2019	2185 Cabrillo Avenue	\$1,410,000	3	2 0	2,052
67	2/21/2019	225 Bret Harte Court	\$1,420,000	4	3 0	1,658
68	2/27/2019	1637 Long Street	\$1,445,000	3	2 1	1,618
69	3/12/2019	2841 Fargher Drive	\$1,450,000	3	2 1	2 <i>,</i> 095
70	3/7/2019	4728 Gillmor Street	\$1,460,000	4	2 1	1,850
71	3/22/2019	1729 Jeffery Court	\$1,461,000	3	2 0	1,330
72	2/26/2019	3522 Eastin Place	\$1,480,800	3	3 1	1,861
73	2/21/2019	3628 Magellan Avenue	\$1,500,000	3	2 0	1,147
74	3/22/2019	3031 Pruneridge Avenue	\$1,500,000	4	2 0	1,687
75	1/22/2019	2837 Sycamore Way	\$1,500,000	4	2 1	1,830
76	1/22/2019	1635 Cunningham Street	\$1,500,000	3	2 0	1,912
77	2/15/2019	2305 Cimarron Drive	\$1,501,000	5	3 0	2,093
78	3/6/2019	647 Fallon Avenue	\$1,507,000	4	2 0	1,678
79	3/5/2019	241 Kerry Drive	\$1,515,000	3	2 0	1,679
80	2/26/2019	2870 Mauricia Avenue	\$1,516,000	3	2 0	1,242
81	1/9/2019	2132 Rockhurst Court	\$1,550,000	3	2 0	1,302

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82	1/17/2019	3375 Cabrillo Avenue	\$1,560,000	5	3 0	1,998
83	3/8/2019	2344 Benton Street	\$1,560,000	4	4 0	2,225
84	2/22/2019	3433 Fowler Avenue	\$1,600,000	4	2 0	1,535
85	3/15/2019	2106 Denise Drive	\$1,600,000	4	2 1	2,664
86	1/9/2019	466 Muriel Court	\$1,600,000	3	2 0	1,442
87	1/23/2019	507 Hubbard Avenue	\$1,635,000	3	2 0	1,333
88	2/5/2019	654 Malarin Avenue	\$1,666,000	4	3 0	1793
89	2/4/2019	3749 Swallow Way	\$1,682,000	4	3 0	1,700
90	3/13/2019	289 La Herran Drive	\$1,708,000	3	2 0	1,284
91	3/7/2019	3004 Aspen Drive	\$1,720,000	4	2 0	1,687
92	1/8/2019	3255 Mauricia Avenue	\$1,745,000	4	2 0	1,568
93	3/11/2019	1062 Waterbird Way	\$1,750,000	3	3 0	1,677
94	2/12/2019	2287 Dolores Avenue	\$1,753,400	4	3 1	2,420
95	3/13/2019	2386 Lass Drive	\$1,760,000	5	3 0	2,326
96	3/11/2019	3390 Tracy Drive	\$1,800,000	3	2 0	1,265
97	3/19/2019	601 Enright Avenue	\$1,900,000	4	2 0	2,041
98	3/14/2019	109 Gilbert Avenue	\$1,905,000	4	2 0	1,568
99	3/15/2019	3442 Geneva Drive	\$2,060,000	5	3 0	2,696
100	3/11/2019	3649 Vireo Avenue	\$2,150,000	4	2 1	2,701
101	2/21/2019	4392 Burdick Lane	\$2,450,000	5	4 0	3,113

#### #51 is the median value at \$1,300,000 for single-family detached homes in the City of Santa Clara. The After-Rehab Value, thus, is \$1,235,000

				Beds		Sq Ft
	Sold Date	Street Address	Sales Price	Total	Bths	Total
1	3/1/2019	3272 Homestead Road	\$875,000	2plex		3304
2	2/11/2019	1455 Bellomy Street	\$903,000	2plex		1400
3	1/31/2019	1621 Newhall Street	\$1,240,000	2plex		1550
4	2/22/2019	2904 El Sobrante Street	\$1,325,124	2plex		1162
5	1/17/2019	2130 Main Street	\$1,670,000	4plex		3,872
6	2/14/2019	1341 Homestead Rd	\$2,250,000	2plex		2850
7	1/22/2019	561 Franklin Street	\$3,920,000	6plex		4416

# #4 is the median value at \$1,325,124 for multi-family homes in the City of Santa Clara. The After-Rehab Value, thus, is \$1,258,858.