



**MEETING MINUTES
June 25, 2018**

Committee Members

Present:

Teresa O'Neill– Chair
Thanh Do
Thomas Granvold
Diane Harrison
Ken Kratz
Jim Parissenti
Rafael Rius
Don Sterk

Not Present:

Craig Larsen (excused absence)

Staff:

Craig Mobeck (Director of Public Works)
Carol Shariat (Principal Transportation Planner)
Pratyush Bhatia (Senior Civil Engineer)
Marshall Johnson (Associate Engineer)

Guests:

Jeff Knowles (Alta Planning and Design)
Lola Torney (Alta Planning and Design)
Clysta Seney
Ben Pacho (SVBC)
Eversley Forte
Clay Votino
Michael Hazelton
Betsy Magas

Matters for Council Action:

1. Approve member Rius's appointment to serve as the City's representative on the Santa Clara Valley Transportation Authority Bicycle and Pedestrian Advisory Committee.
2. Approve proposed Complete Streets Resolution and Complete Streets Policy
3. Approve proposed City Place Multimodal Plan

4. Call to Order/Roll Call

The meeting was called to order by Chair O'Neill at 4:11 p.m. A quorum was present.

5. Public Presentations - None

1. Approval of March 26, 2018 Minutes

Member Parissenti motioned with a 2nd by member Granvold to approve March 26, 2018 meeting minutes with recommended changes. Members unanimously approved the motion.

2. Reports for Committee Information

A. Santa Clara Police Department Update – None

B. Follow-up Items from Previous Meetings – Mr. Johnson informed the Committee that staff has started filling out the current Bicycle Friendly Community City application which is due by August 9, 2018. The City's status as Bronze is set to expire this year. Members who are a part of the Bronze to Silver subcommittee were invited to assist in filling out the application. Member Harrison indicated that she had already submitted a list of responses to questions she had done research on.

C. VTA BPAC Update – Member Granvold provided a summary for both the May and June VTA BPAC meetings. He informed the committee that 13 projects were submitted for Transportation Funds for Clean Air (TFCA) funding. Santa Clara's Benton Bike Lane project is on VTA staff's recommended list. VTA staff also recommended programming \$600,000 Transportation Development Act (TDA) Bicycle Expenditure Program (BEP) funds for the Santa Clara bike lane project on Lafayette Street from Agnew Road to Central Expressway. The VTA Board of Directors approved the latest County Bike Plan. Mountain View now has a dockless bike share program. The bicycle and pedestrian undercrossing at Santa Clara Caltrain Station received the "Project of the Year" award from the American Public Works Association (APWA) and the California Transportation Foundation (CTF). Both Mountain View and Santa Clara are preparing Multimodal Improvement Plans (MIP). The Measure B Bicycle/Pedestrian Capital Projects Program draft is in its final stages. The Measure B tax is still in litigation. The Program will fund approximately \$250 million over the next 30 years. Another possible funding source for bicycle facilities is Apple. They have indicated that they are willing to fund some projects if asked.

D. BPAC Subcommittee/Operations - Chair O'Neill informed the Committee that there will be no further discussion by VTA regarding El Camino Real Bus Rapid Transit. However, VTA is looking at Stevens Creek Boulevard Transit Study. The Public Works Director said the City informed the Santa Clara Water District that the City is looking at whether or not there is a need for the Intel Bridge. Chair O'Neill led discussion concerning the planned repaving of El Camino Real. Members expressed interest in having bicycle lanes on El Camino Real. Member Granvold motioned with 2nd by member Rius to add this item to August meeting agenda so Committee members have an opportunity to recommending including bicycle lanes in the El Camino Real Specific Plan. Members unanimously approved the motion. Chair O'Neill noted that the El Camino Real Specific Plan is being presented to the public through a series of public workshops with the next one scheduled for this summer.

E. 2018 Annual Work Plan – Mr. Johnson noted relevant modifications to the current Work Plan. Any new items added for future meetings would be listed on the work plan for future scheduling and not on the Agenda.

F. Grant Activity – Mr. Johnson informed the Committee that the City was waiting for final approval for TFCA funding for two Santa Clara projects and for TDA funding for one Santa Clara project.

- G. Driveway Cut Standard – Ms. Shariat a led discussion concerning City Standard ST-4 detail for the residential driveway with attached sidewalk. The detail calls for a lip transition between the driveway and the gutter surfaces that member Kratz felt created a tripping hazard for bicyclists and wheel chairs when approaching at an angle. Member Parissenti noted that the existing standard detail calls for a ½”-1” lip which was designed to prevent sediment buildup, but acknowledged that contractors did not always stay within these parameters when installing these facilities. Staff agreed to consider modifying the standard detail to remove the lip, but needed to first confer with our design division and other agencies that have done so in order to make sure that we are informed of any possible negative consequences. This item will be brought back once this has been researched further.

3. Reports for Committee Action

- A. VTA BPAC Santa Clara Representative – Chair O'Neill led the process for nominating a Committee member to serve as the City's representative on VTA's BPAC. Member Granvold, who is the current representative, gave notice that he would not be available to serve another 2-year term. Member Rius indicated that he was interested in serving on the VTA BPAC. Member Kratz motioned with a 2nd by member Harrison to recommend to City Council that member Rius serve as the City's VTA BPAC representative. Members unanimously approved the motion.
- B. Complete Streets Resolution – Mr. Johnson introduced the proposed Complete Streets Policy for the City to enact which would meet the VTA's requirements for the City to be eligible to receive Measure B funds. This policy was structured after MTC's model policy and guidelines. Member Kratz recommended modifications to the policy to give the BPAC greater oversight in the process of development review. Staff recommended keeping the policy closely aligned with the MTC model so as not to jeopardize any future Measure B funding for projects. Member Granvold wanted assurances that future developments would not remove or negatively impact existing non-motorized facilities. Chair O'Neill pointed out that the principal guiding document for developments is the City's General Plan and documents like the Bicycle Plan and the Pedestrian Plan. Member Parissenti motioned with a 2nd by member Sterk to recommend City Council approve the proposed Complete Streets Policy with a friendly amendment by member Granvold to enhance the Policy with assurances that future developments would not remove or negatively impact existing non-motorized facilities. A majority of Committee members (6 – 2) approved the motion with members Kratz and Harrison dissenting.
- C. City Place Multimodal Plan – Mr. Bhatia presented the revised Action List of the City Place Multimodal Plan. This Plan includes \$23.4M in improvements which includes \$12.5M in bicycle and pedestrian access improvements and facilities. Changes to the list were made in response to comments from the BPAC at the March meeting and VTA committees. These changes included the installation of a separated bicycle facility along Stars & Stripes Drive through VTA's parking lot to Great America Train Station and to conduct a study of a grade separated pedestrian crossing over Tasman Drive at a location yet to be determined. Member Kratz recommended that City Place development be phased in. Member Parissenti motioned with 2nd by Chair O'Neill to recommend that City Council approve the City Place Multimodal Plan. A majority of Committee members (7 – 1) approved the motion with member Kratz dissenting.
4. **Bike Plan Review** – Mr. Knowles from Alta Planning & Design gave a short presentation which recapped the goals and objectives discussed at the March 26, 2018 BPAC meeting, presented existing data trends, and summarized the community input received to date via

the on-line survey mapping tool. This was followed by a break-out session for members to discuss destinations, barriers/crossings, network gaps, upgrades, and bike parking.

5. **Added Agenda Items for Future Meetings**

None

6. **Announcements**

None

7. **Adjournment:** 8:27 p.m.

Next meeting date is August 27, 2018.